

**UNAPPROVED DRAFT**

**MARLBOROUGH BOARD OF EDUCATION  
REGULAR BUSINESS MEETING MINUTES  
Elmer Thienes-Mary Hall Elementary School - Library  
Thursday, May 25, 2023  
6:00 p.m.**

**1. Call to Order and Roll Call:**

Wes Skorski, BOE Chair, called the meeting to order at 6:03 pm

BOE Members Present: Wes Skorski, Ruth Kelly, Louise Concodello, Susan Stolfi, Patrick Pabouet, Kerri Barella, Anna Holden, Linda Earley.

Administration Present: Dr. Holly Hageman, Superintendent  
Dan White, Principal  
Kim Kelley, Assistant Principal

**2. Pledge of Allegiance**

**3. Celebrations:**

Kim Kelley presented a video of school happenings over the last month.

**4. Public Comments:** None

**5. Additions to the Agenda:**

**L. Concodello made a motion to add the discussion of the Superintendent's Contract in Executive Session after item #13, seconded by K. Barella. Unanimously approved. MOTION CARRIED.**

**L. Concodello made a motion to amend the original motion to discuss the Superintendent's contract to add Possible action regarding Superintendent contract, seconded by S. Stolfi. Unanimously approved. MOTION CARRIED.**

**6. Consent Agenda**

- 6.1 Minutes of 04/27/23 regular business meeting and the 04/27/23 policy committee meeting
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following documents: May monthly enrollment report;
- 6.4 Grants – none;
- 6.5 Approval of Policies: (Second Read)  
Policy #4253 - Vacations/Holidays

**K. Barella made a motion that the Board approve Consent Agenda items 6.1 - 6.5, seconded by L. Concodello. Unanimously approved. MOTION CARRIED.**

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**R. Kelly made a motion to move agenda item 7.4 to just after Consent Agenda, seconded by L. Concodello. Unanimously approved. MOTION CARRIED.**

**7.4 A Superintendent and Administrative Team**

- **Introduction of Director of Operations** - Dr. Hageman introduced and welcomed John Mercier, the newly hired Director of Operations. This position will officially start July 1, 2023.

**7. Oral Reports**

**7.1 Advisory Groups**

- **PTO** – Dan White informed the Board that the PTO met on May 17<sup>th</sup>, the committee recapped the past months events: Spring BOGO Book Fair, Ice Cream Social, Yard Goats Fundraiser, Movie Night; Staff Appreciation Week was very successful and there were many thank-you notes from MES staff who felt greatly appreciated; PTO members volunteered at the Art Show and supplied snacks; PTO has supported field trips for many classes; Gaga pit is currently being installed; PTO Fun Run Fundraiser will be held June 1<sup>st</sup>..
- **SAC** – No report
- **Operations, Wellness & Safety** – No report this month; the next meeting will be on June 5<sup>th</sup>.
- **Board of Finance Liaison** – Louise Concodello informed the Board that the last meeting was on May 18<sup>th</sup>. BOF approved a 34.73 Mill Rate.
- **AHM** – Kerri Barella reported that there was a NARCAN training this past month and there are more to come. The Charity Golf Tournament will be held on July 21, 2023 and registration is now open, AHM was nominated by the Red Sox Foundation as a finalist for the 2023 Impact Awards in which the organization with the most votes will win a grant of \$10,000 for first place. In addition, AHM is looking for a full time in house therapist.

**7.2 Subcommittees**

- **Policy Committee** – Louise Concodello – No report

**7.3 Chairperson:** Wes Skorski informed the Board that he will soon be handing out information regarding the Annual Board Self-Evaluation and that item will be on the June BOE meeting agenda.

**7.4 B Superintendent and Administrative Team:** Dr. Holly Hageman updated the Board that the hiring process for the SRO is in full swing and she feels the Town is on track to have an SRO onboard as planned. She also notified the Board that MES received a PEGPETIA Technology Grant for \$82,390 which will allow the district to purchase and install TouchView Interactive Boards, replacing the outdated Smartboards.

**8. Unfinished Business**

**8.1 Adopt Line Item Budget Approved at Referendum on May 2, 2023**

**L. Concodello made a motion that the Board adopt the FY 2023-24 line-item budget in the amount of \$8,434,685 as voted on at the May 2, 2023 referendum, seconded by S. Stolfi. Unanimously approved. MOTION CARRIED.**

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**9. New Business**

**9.1 Review May Financial Report** – Dr. Holly Hageman reported that MES is running at a projected surplus of \$42,309.95. The many reasons for the surplus include: Lower electricity cost than expected, more income from the Excess Cost Grant and the Right to Read Grant, insurance savings due to lower than projected enrollment, and heating oil costs coming in lower than expected.

**9.2 Review Process and Timeline for Annual Board Self-Evaluation** – Wes Skorski informed the Board that he will send out the survey in the next couple of weeks and he will go over the Self-Evaluation results at the next Board meeting in June.

**10. Public Comments:**

Carmen Howe, 65 Emily Road, asked why Smart Boards were no longer supported.

**11. Communications:**

11.1 May Staff Vacancy Summary - Submitted

**12. Future Meetings & Topics**

- Grade 6 Promotion Ceremony, Wednesday, June 14, 2023, 10:00 a.m.
- Next regular business meeting, Wednesday, June 14, 2023, 6:00 p.m.
- Last day of school for students, Thursday, June 15, 2023, 1:00 p.m. dismissal

Agenda suggestions for the next business meeting are due to the Chairperson or Superintendent by 12:00 noon on Thursday, June 8, 2023.

**13. Executive Session: Personnel – Superintendent’s Evaluation and Contract Negotiation**

**R. Kelly moved that the Board of Education enter into executive session for the purpose of Superintendent’s Evaluation and Contract Negotiation, seconded by K. Barella. Unanimously approved. MOTION CARRIED**

**Entered Executive Session: 6:50 PM**

**Exited Executive Session: 8:36 PM**

**14. Possible Action Re: Superintendent’s Contract:**

**S. Stolfi moved that the Board of Education approve to extend the contract for the Superintendent for the term of July 1, 2023 through June 30, 2026 and approve the contract as amended, seconded by R. Kelly Unanimously approved. MOTION CARRIED.**

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**15. Adjournment:**

**L. Earley made a motion to adjourn the meeting at 8:42 p.m., seconded by K. Barella. Unanimously approved. MOTION CARRIED.**

Respectfully Submitted,

Carmela Monte  
Board Clerk