

TOWN OF MARLBOROUGH
BOS 2024-2025 BUDGET SUBMISSION - DRAFT

6/5/2024

	<i>2021/2022</i> <i>APPROVED</i> <i>BUDGET</i>	<i>2022/2023</i> <i>APPROVED</i> <i>BUDGET</i>	<i>2023/2024</i> <i>APPROVED</i> <i>BUDGET</i>	<i>2024/2025</i> <i>PROPOSED</i> <i>BUDGET</i>	<i>\$ INC./DEC.</i>	<i>% of INCREASE</i>
REVENUE:						
STATE OF CT - EDUCATION (ECS)	\$ 2,902,339	\$2,902,339	\$2,952,089	\$2,952,086	(\$3)	0.00%
STATE OF CT	\$ 86,472	96,497	556,341	557,461	\$1,120	0.20%
LOCAL	\$ 349,800	378,800	488,800	508,800	\$20,000	4.09%
TRANSFER FROM OTHER TOWN FUNDS	\$ 399,157	415,919	486,426	577,373	\$90,947	18.70%
USE OF UNASSIGNED TOWN FUND BALANCE ¹	\$ 540,189	850,000	778,393	650,000	(\$128,393)	-16.49%
BACK TAXES	\$ 110,000	112,777	110,000	150,000	\$40,000	36.36%
TAX LEVY	\$ 21,671,852	22,009,732	21,722,895	22,250,924	\$528,029	2.43%
TOTAL REVENUE	\$ 26,059,809	\$26,766,064	\$27,094,944	\$27,646,644	\$551,700	2.04%
EXPENSE:						
RHAM OPERATING ²	\$ 10,956,834	\$10,777,357	\$11,061,318	\$11,444,219	\$382,901	3.46%
RHAM CAPITAL ³	\$ 108,120	182,672	195,568	182,768	(\$12,800)	-6.55%
AUDIT SURPLUS	\$ (259,276)	(15,899)	0	(300,122)	(\$300,122)	
RHAM TOTAL	\$ 10,805,678	10,944,130	11,256,886	11,326,865	69,979	0.62%
LOCAL BOE OPERATIONS	\$ 7,829,221	8,046,932	8,434,685	8,654,081	219,396	2.60%
LOCAL BOE CAPITAL	\$ 20,000	230,000	85,000	40,000	(45,000)	-52.94%
LOCAL BOE TOTAL	\$ 7,849,221	8,276,932	8,519,685	8,694,081	174,396	2.05%
TOWN OPERATIONS	\$ 5,308,421	5,560,921	6,215,180	6,237,730	22,550	0.36%
CAPITAL TOWN OPERATIONS	\$ 517,683	520,000	221,949	456,727	234,778	105.78%
TOWN OPERATIONS TOTAL	\$ 5,826,104	6,080,921	6,437,129	6,694,457	257,328	4.00%
CONTINGENCY	\$ 75,000	75,000	75,000	125,000	50,000	66.67%
DEBT	\$ 1,503,806	1,389,081	806,244	806,241	(3)	0.00%
TOTAL EXPENSES	\$26,059,809	\$26,766,064	\$27,094,944	\$27,646,644	\$551,700	2.04%

TAX CALCULATION:	EFFECTIVE 7/1/21	EFFECTIVE 7/1/22	EFFECTIVE 7/1/23	EFFECTIVE 7/1/24
MILL RATE	35.84	35.55	34.73	36.29
MILL RATE INCREASE/DECREASE	(0.43)	(0.28)	(0.82)	1.56

EXAMPLE:

					\$INC/DEC	
250,0000 ASSESSED PROPERTY VALUE - TAX BILL =	\$8,960	\$8,888	\$8,683	\$9,072	\$ 390	4.49%
350,0000 ASSESSED PROPERTY VALUE - TAX BILL =	\$12,544	\$12,443	\$12,156	\$12,701	\$ 545	4.49%
450,0000 ASSESSED PROPERTY VALUE - TAX BILL =	\$16,128	\$15,998	\$15,629	\$16,330	\$ 701	4.49%
550,0000 ASSESSED PROPERTY VALUE - TAX BILL =	\$19,712	\$19,553	\$19,102	\$19,958	\$ 857	4.49%
650,0000 ASSESSED PROPERTY VALUE - TAX BILL =	\$23,296	\$23,108	\$22,575	\$23,587	\$ 1,013	4.49%

Factors Included in Mill Rate Calculation

Tax Levy Net Change Due to Budgeted Expenses & Revenues	\$ 528,029	2.43%
Uncollected Taxes	\$ 335,527	1.54%
Grand List Net Change	\$ 56,577	0.26%
Motor Vehicle Rate Freeze (Unreimbursed Portion)	\$ 55,606	0.26%
TOTAL	\$ 975,739	4.49%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
1101011 & 1101012 TOWN MANAGER						
Town Manager - Personnel						
51135 SALARY TOWN MANAGER OFFICE				222,628		
SOCIAL SECURITY/MEDICARE TAX				17,605		
457 DEFERRED COMPENSATION PLAN				26,165		
HEALTH INSURANCE				30,546		
DENTAL INSURANCE				1,205		
<i>SUBTOTAL - Town Manager - Personnel</i>				298,149		
Town Manager - All Other Operating						
1180012-59040 MEMORIAL DAY	900	1,800	1,800	1,800	0	0.00%
53160 RECOGNITION	542	414	1,000	2,500	1,500	150.00%
55020 EDUCATIONAL DUES & EXPENSES	0	836	2,500	3,750	1,250	50.00%
56000 OFFICE SUPPLIES	975	1,720	2,500	2,000	(500)	-20.00%
<i>SUBTOTAL - Town Manager - All Other Operating</i>	2,416	4,770	7,800	10,050	2,250	
Town Hall - Operations (1121012)						
51125 CUSTODIAL	5,400	4,950	5,600	5,750	150	2.68%
53007 TECHNOLOGY REFRESH	4,991	2,034	5,000	10,000	5,000	100.00%
54030 FACILITIES OPERATIONS	24,890	11,729	13,045	13,436	391	3.00%
54040 EQUIPMENT MAINTENANCE & REPAIR	616	180	3,000	6,500	3,500	116.67%
54310 LEASED PHOTO COPIERS	3,056	3,098	3,800	4,000	200	5.26%
54330 ELECTRIC	9,492	15,338	13,000	15,000	2,000	15.38%
54335 SEWER USAGE	1,420	1,515	1,600	1,600	0	0.00%
55000 TELECOMMUNICATIONS	4,790	4,920	5,500	5,750	250	4.55%
55130 POSTAGE	7,450	9,185	9,000	9,500	500	5.56%
56000 OFFICE SUPPLIES	1,733	1,804	3,000	0	(3,000)	-100.00%
56080 HEATING OIL & PROPANE	6,387	10,743	12,000	12,500	500	4.17%
<i>SUBTOTAL - Town Hall - Operations</i>	70,225	65,496	74,545	84,036	9,491	12.73%
1122012 ADMINISTRATIVE EXPENSES						
53020 INSURANCE & BONDS	144,135	124,961	169,500	177,975	8,475	5.00%
53030 PROF. SERVICES	1,148	13,595	10,000	5,900	(4,100)	-41.00%
54360 CONTRACTED SERVICES	70,139	87,228	45,000	40,000	(5,000)	-11.11%
55090 WEBSITE/INTERNET	2,268	2,505	2,300	2,300	0	0.00%
55100 TOWN REPORT	0	0	450	500	50	11.11%
55110 ADVERTISING & LEGAL NOTICES	17,089	17,949	11,500	12,000	500	4.35%
<i>SUBTOTAL - Administration</i>	234,778	246,239	238,750	238,675	(75)	-0.03%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
1136012 ECONOMIC DEVELOPMENT COMM						
53030 PROFESSIONAL SERVICES	0	0	1,000	1,000	0	0.00%
55020 EDUCATIONAL DUES & EXPENSES	0	0	300	300	0	0.00%
55115 MARKETING & ADVERTISING	0	0	1,000	1,000	0	0.00%
SUBTOTAL - ECONOMIC DEVELOPMENT COMMISSION	0	0	2,300	2,300	0	0.00%
1147012 LAKE STUDY ADVISORY						
53040 LAKE TESTING	6,778	18,974	14,000	14,800	800	5.71%
53045 WEED CONTROL	0	0	0	0	0	
56050 GENERAL SUPPLIES/MATERIALS	1,997	2,005	4,000	4,000	0	0.00%
SUBTOTAL - LAKE STUDY ADVISORY	8,775	20,979	18,000	18,800	800	4.44%
1159042 CEMETERIES						
54205 CEMETERY LOT REFUNDS	0	0	0	0	0	#DIV/0!
54210 GENERAL MAINTENANCE	1,495	1,667	2,500	2,500	0	0.00%
SUBTOTAL - CEMETERIES	1,495	1,667	2,500	2,500	0	0.00%
TOTAL TOWN MANAGER	307,419	337,485	323,395	654,510		

1104011 & 1104012 FINANCE DEPARTMENT

Finance Department - Personnel

PROFESSIONAL SERVICES				102,700		
51135 SALARY FINANCE DEPARTMENT				405,895		
SOCIAL SECURITY/MEDICARE TAX				31,051		
457 DEFERRED COMPENSATION PLAN				46,044		
HEALTH INSURANCE				43,159		
DENTAL INSURANCE				1,644		
SUBTOTAL - Finance Department - Personnel				630,493		

Treasurer - All Other Operating

53005 TECHNICAL & HARDWARE SUPPORT	10,798	18,913	22,765	25,000	2,235	9.82%
PAYROLL OUTSOURCE		0	5,500	3,000	(2,500)	-45.45%
53007 TECHNOLOGY REFRESH	0	0	0	0	0	#DIV/0!
55020 EDUCATIONAL DUES & FEES	2,201	1,400	2,500	2,500	0	0.00%
56000 OFFICE SUPPLIES	1,838	1,979	2,800	2,250	(550)	-19.64%
SUBTOTAL - Treasurer - All Other Operating	14,837	22,292	33,565	32,750		

Assessor - All Other Operating

53000 AUTOMATED BILLING	11,538	13,674	19,606	22,350	2,744	14.00%
53010 MAPPING SERVICES	4,030	5,030	4,000	5,000	1,000	25.00%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
53015 PERSONAL PROPERTY AUDITS	0	0	0	0	0	#DIV/0!
55020 EDUCATIONAL DUES & EXPENSES	0	425	1,500	500	(1,000)	-66.67%
56000 OFFICE SUPPLIES	827	1,149	1,350	1,150	(200)	-14.81%
SUBTOTAL - Assessor - All Other Operating	16,395	20,278	26,456	29,000	2,544	9.62%
Tax Collector - All Other Operating (1103011 & 1103012)						
53000 AUTOMATED BILLING	10,700	11,616	12,196	14,600	2,404	19.71%
53055 MOTOR VEHICLE SUPPORT	0	0	0	0	0	#DIV/0!
53060 TAX REBATES - PRIOR YEAR LEVY	0	0	0	0	0	#DIV/0!
55020 EDUCATIONAL DUES & EXPENSES	315	540	2,500	1,800	(700)	-28.00%
55130 POSTAGE	2,125	2,644	2,500	4,625	2,125	85.00%
56000 OFFICE SUPPLIES	1,305	1,205	1,700	900	(800)	-47.06%
SUBTOTAL - Tax Collector - All Other Operating	14,446	16,004	18,896	21,925	3,029	16.03%
1142012 BOARD OF FINANCE						
53140 AUDIT	16,740	7,860	25,200	42,000	16,800	66.67%
55020 EDUCATIONAL DUES & EXPENSES	537	0	525	525	0	0.00%
56000 OFFICE SUPPLIES	200	0	0	0	0	#DIV/0!
SUBTOTAL - BOARD OF FINANCE	17,477	7,860	25,725	42,525	16,800	65.31%
1143012 BOARD OF ASSESSMENT APPEAL						
53025 BOARD OF ASSESSMENT APPEALS	0	0	480	480	0	0.00%
SUBTOTAL - BOARD OF ASSESSMENT APPEAL	0	0	480	480	0	0.00%
TOTAL FINANCE DEPARTMENT	45,678	58,574	78,917	757,173		
1102011 & 1102012 TOWN CLERK						
Town Clerk - Personnel						
51135 SALARY TOWN CLERK OFFICE				90,327		
SOCIAL SECURITY/MEDICARE TAX				6,910		
457 DEFERRED COMPENSATION PLAN				9,241		
HEALTH INSURANCE				2,000		
DENTAL INSURANCE				0		
SUBTOTAL - Town Clerk - Personnel				108,478		
Town Clerk - All Other Operating						
55020 EDUCATIONAL DUES & EXPENSES	970.00	805	1,000	800	(200)	-20.00%
55040 NEW VOLUME	432.31	234	500	700	200	40.00%
55050 MICROFILMING/INDEXING RECORDS	16,296.18	14,696	24,000	20,000	(4,000)	-16.67%
55070 VITAL STATISTICS	1,358.73	212	500	250	(250)	-50.00%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
56000 OFFICE SUPPLIES	1,164.76	609	1,000	800	(200)	-20.00%
SUBTOTAL - Town Clerk - All Other Operating	20,222	16,556	27,000	22,550	(4,450)	-16.48%
TOTAL TOWN CLERK	20,222	16,556	27,000	131,028		

1105011 & 1105012 REGISTRAR OF VOTERS

Registrar of Voters - Personnel

51135 SALARY REGISTRAR OF VOTERS OFFICE				60,490		
SOCIAL SECURITY/MEDICARE TAX				4,627		
457 DEFERRED COMPENSATION PLAN						
HEALTH INSURANCE						
DENTAL INSURANCE						
SUBTOTAL - Registrar of Voters - Personnel				65,117		

Registrar of Voters - All Other Operating

54040 EQUIPMENT MAINTENANCE & REPAIR	675	750	750	750	0	0.00%
55020 EDUCATIONAL DUES & EXPENSES	1,272	1,905	4,785	4,630	(155)	-3.24%
55060 CANVASSING	60	90	60	65	5	8.33%
56000 OFFICE SUPPLIES	254	385	200	200	0	0.00%
56005 ELECTION SUPPLIES	9,830	5,636	8,429	10,103	1,674	19.86%
SUBTOTAL - Registrar of Voters - All Other Operating	12,091	8,765	14,224	15,748	1,524	
TOTAL REGISTRAR OF VOTERS	12,091	8,765	14,224	80,865		

1123012 LANDUSE DEPARTMENT

Landuse Department - Personnel

51135 SALARY LANDUSE DEPARTMENT				233,688		
SOCIAL SECURITY/MEDICARE TAX				17,877		
457 DEFERRED COMPENSATION PLAN				25,470		
HEALTH INSURANCE				41,159		
DENTAL INSURANCE				1,543		
SUBTOTAL - Landuse Department - Personnel				319,737		

Landuse Department - All Other Operating

53005 TECH SUPPORT	400	400	1,000	1,000	0	0.00%
53070 BUILDING PERMIT REFUNDS	0	0	50	50	0	0.00%
55000 TELECOMMUNICATIONS	433	492	450	480	30	6.67%
55020 EDUCATIONAL DUES & EXPENSES	1,237	2,622	4,100	4,300	200	4.88%
55030 PRINTING	0	0	0	800	800	#DIV/0!
55090 WEBSITE/INTERNET	508	480	550	0	(550)	-100.00%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
56000 OFFICE SUPPLIES	2,663	3,327	3,500	4,000	500	14.29%
SUBTOTAL - Landuse Department - All Other Operating	5,240	7,321	9,650	10,630		
TOTAL LANDUSE DEPARTMENT	5,240	7,321	9,650	330,367		

SENIOR SERVICES**1157041 & 1157042 AGENT FOR THE AGED****Agent for the Aged - Personnel**

51135 SALARY AGENT FOR THE AGED				77,852		
SOCIAL SECURITY/MEDICARE TAX				5,956		
457 DEFERRED COMPENSATION PLAN				9,291		
HEALTH INSURANCE				29,546		
DENTAL INSURANCE				0		
SUBTOTAL - Agent for the Aged - Personnel	0	0	0	122,645		

Agent for the Aged - Transportation

54280 VEHICLE MAINTENANCE	3,586	1,022	4,000	3,500	(500)	-12.50%
55000 TELECOMMUNICATIONS	287	287	300	300	0	0.00%
56090 DIESEL & GASOLINE	783	3,441	3,500	3,500	0	0.00%
SUBTOTAL - Agent for the Aged - Transportation	4,657	4,750	7,800	7,300		

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
Senior Center Operations (1126042)						
51125 CUSTODIAL	4,200	3,850	4,500	5,000	500	11.11%
53005 TECHNICAL & HARDWARE SUPPORT	1,907	1,907	2,000	2,100	100	5.00%
53090 PROGRAMS & ACTIVITIES	290	0	1,200	1,200	0	0.00%
54030 FACILITIES OPERATIONS	7,279	5,390	10,000	10,000	0	0.00%
54310 COPIER	186	194	250	250	0	0.00%
54325 WATER USAGE	105	212	375	375	0	0.00%
54330 ELECTRIC	5,612	4,866	6,500	6,500	0	0.00%
54335 SEWER USAGE	1,369	1,461	1,550	1,550	0	0.00%
55000 TELECOMMUNICATIONS	1,087	947	1,200	1,200	0	0.00%
55020 EDUCATIONAL DUES & EXPENSES	0	0	400	400	0	0.00%
55090 INTERNET/WEBSITE	1,100	6,582	1,480	1,500	20	1.35%
XXXXX FIBER OPTIC MAINTENANCE		0	3,900	3,900	0	0.00%
56000 OFFICE SUPPLIES	53	25	1,000	750	(250)	-25.00%
56080 HEATING OIL	2,318	4,489	4,000	4,500	500	12.50%
SUBTOTAL - Senior Center - Operations	25,507	29,923	38,355	39,225	870	2.27%
Commission on Aging (1128042)						
55118 EVENTS	0	0	750	500	(250)	-33.33%
56000 OFFICE SUPPLIES	0	22	250	100	(150)	-60.00%
SUBTOTAL - Commission on Aging	0	22	1,000	600	(400)	-40.00%
TOTAL SENIOR SERVICES	30,163	34,695	47,155	169,770		

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
1171021 & 1171022 PUBLIC WORKS						
Public Works - Personnel						
51135 SALARY PUBLIC WORKS				715,046		
SOCIAL SECURITY/MEDICARE TAX				54,701		
457 DEFERRED COMPENSATION PLAN				97,010		
HEALTH INSURANCE				185,569		
DENTAL INSURANCE				7,457		
52025 LIFE INS	371	368	768	768	0	0.00%
52030 LONG TERM DISABILITY	1,253	1,285	1,825	1,825	0	0.00%
52045 COMPENSATED ABSENCES	32,080	7,298	11,230	2,000	(9,230)	-82.19%
SUBTOTAL - Public Works - Personnel	33,704	8,951	13,823	1,059,783		
Public Works - Garage Operations (0171)						
51150 CLERICAL	28,663	35,724	39,890	0		
51170 ROAD CREW PAYROLL	606,121	575,079	692,569	0		
52005 SOCIAL SECURITY/MEDICARE TAX	52,866	49,759	60,210	0		
52010 457 DEFERRED COMPENSATION PLAN	54,175	69,768	86,625	0		
52015 HEALTH INSURANCE	136,430	125,529	180,635	0		
52020 DENTAL INSURANCE	5,986	5,288	6,725	0		
51125 CUSTODIAL	3,000	2,750	3,100	3,250	150	4.84%
53005 TECHNICAL & HARDWARE SUPPORT	1,350	1,500	1,100	1,200	100	9.09%
53035 GROUND WATER TESTING	11,756	5,526	17,000	15,000	(2,000)	-11.76%
54030 FACILITIES OPERATIONS	11,910	12,042	21,000	17,000	(4,000)	-19.05%
54040 EQUIPMENT MAINTENANCE & REPAIR	23,412	17,318	17,000	27,000	10,000	58.82%
54125 FIELD/GROUNDS MAINTENANCE	17,735	9,046	16,000	12,000	(4,000)	-25.00%
54200 BATTERIES/TIRES/TOOLS	13,905	9,789	16,000	16,000	0	0.00%
54270 STORM EXPENSE	1,506	1,936	3,500	500	(3,000)	-85.71%
54280 VEHICLE MAINTENANCE	41,242	34,623	45,000	50,000	5,000	11.11%
54310 PHOTO COPIER	1,491	1,549	1,700	1,400	(300)	-17.65%
54330 ELECTRIC	5,990	5,969	6,000	6,500	500	8.33%
54350 UNIFORMS	15,647	11,484	12,200	12,200	0	0.00%
55000 TELECOMMUNICATIONS	1,630	494	600	480	(120)	-20.00%
55020 EDUCATIONAL DUES & EXPENSES	3,104	1,220	1,500	2,000	500	33.33%
55090 INTERNET/WEBSITE	3,602	3,282	3,600	3,600	0	0.00%
56000 OFFICE SUPPLIES	694	511	1,000	1,000	0	0.00%
56080 HEATING OIL	8,881	5,575	10,000	10,000	0	0.00%
56090 DIESEL & GASOLINE	37,274	33,223	42,000	37,000	(5,000)	-11.90%
SUBTOTAL - Garage Operations	1,088,371	1,018,984	1,284,954	216,130	(2,170)	-83.18%
Public Works - Road/General Maintenance (1172022)						
54090 ROAD SIGNS/MARKINGS	26,175	6,436	20,000	20,000	0	0.00%

2024-2025 TOWN OPERATIONS BUDGET

		21/22	22/23	23/24	24/25		% OF
		ACTUAL	ACTUAL	APPROVED	PROPOSED	DIFF.	INC.
				BUDGET	BUDGET		
0001	GENERAL FUND						
56050	GENERAL SUPPLIES/MATERIALS	158,730	187,303	300,000	300,000	0	0.00%
SUBTOTAL - Road/General Maintenance		184,905	193,739	320,000	320,000	0	0.00%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND		21/22	22/23	23/24	24/25		% OF
		ACTUAL	ACTUAL	APPROVED	PROPOSED	DIFF.	INC.
				BUDGET	BUDGET		
1173022 Public Works - Snow Removal Supplies							
56015	SUPPLIES SNOW REMOVAL	142,115	119,903	175,000	140,000	(35,000)	-20.00%
SUBTOTAL - Public Works - Snow Removal Supplies		142,115	119,903	175,000	140,000	(35,000)	-20.00%
1174022 Public Works - Tree Warden							
54000	TREE REMOVAL/PRUNING	74,150	89,976	100,000	110,000	10,000	10.00%
	TREE DEBRIS GRINDING				19,500		
55020	EDUCATIONAL DUES & EXPENSES	422	75	500	250	(250)	-50.00%
SUBTOTAL - Public Works - Tree Warden		74,572	90,051	100,500	129,750	9,750	29.10%
1175012 & 1175022 CONTRACTED SERVICES							
53050	PROFESSIONAL ENGINEERING SERV	69,064	82,728	95,000	90,000	(5,000)	-5.26%
54100	SNOW REMOVAL EQUIP/DRIVER	3,010	490	5,000	0	(5,000)	-100.00%
54120	CATCH BASIN CLEANING	17,187	19,266	28,000	28,000	0	0.00%
54122	ROAD SWEEPING	15,511	13,515	16,500	17,000	500	3.03%
54160	TRASH REMOVAL	2,774	3,381	3,600	3,600	0	0.00%
54340	STREET LIGHTS	10,279	11,899	11,800	14,400	2,600	22.03%
54460	DOMESTIC WATER TESTING	1,781	2,019	3,000	2,500	(500)	-16.67%
SUBTOTAL - Public Works - Contracted Services		119,606	133,297	162,900	155,500	(7,400)	-4.54%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
1176031 & 1176032 - Public Works - Sanitation/Transfer Station						
51175 TRANSFER STATION PAYROLL	81,046	77,670	81,085	0	(81,085)	-100.00%
52005 SOCIAL SECURITY/MEDICARE	6,760	6,466	6,845	0	(6,845)	-100.00%
52010 457 DEFERRED COMPENSATION PLAN	8,591	8,013	8,395	0	(8,395)	-100.00%
51125 CUSTODIAL	1,200	1,100	1,300	0	(1,300)	-100.00%
53033 MUNICIPAL SOLID WASTE	59,993	64,421	67,500	60,000	(7,500)	-11.11%
53035 GROUND WATER TESTING	11,876	21,082	21,000	21,000	0	0.00%
54030 FACILITIES OPERATIONS	2,212	5,648	11,040	10,000	(1,040)	-9.42%
54280 VEHICLE MAINTENANCE	3,011	20,385	7,000	10,000	3,000	42.86%
54330 ELECTRIC	3,142	3,222	3,250	3,965	715	22.00%
54510 HAZARDOUS WASTE REMOVAL	8,190	5,689	9,300	8,000	(1,300)	-13.98%
55000 TELECOMMUNICATIONS	497	464	600	600	0	0.00%
56000 OFFICE SUPPLIES	0	0	200	0	(200)	-100.00%
56090 DIESEL & GASOLINE	2,275	10,445	10,000	10,000	0	0.00%
SUBTOTAL - Public Works - Sanitation/Transfer Station	188,792	224,604	227,515	123,565	(103,950)	-45.69%
TOTAL PUBLIC WORKS	1,832,064	1,789,529	2,284,692	2,144,728	(138,770)	-6.13%
1141111 & 114112 PARKS & RECREATION						
Parks and Recreation - Personnel						
51155 PROFESSIONAL	39,297	38,665	40,104	60,534	20,430	50.94%
51177 OPERATIONS PAYROLL P&R	28,521	33,860	34,062	37,275	3,213	9.43%
52005 SOCIAL SECURITY/MEDICARE TAX	5,462	5,821	6,105	7,482	1,377	22.56%
52010 457 DEFERRED COMPENSATION PLAN	5,502	5,413	5,615	8,475	2,860	50.93%
52015 HEALTH INSURANCE	19,412	19,045	18,120	23,097	4,977	27.47%
52020 DENTAL INSURANCE	627	582	595	679	84	14.12%
52025 LIFE INSURANCE	75	75	80	80	0	0.00%
52030 LONG TERM DISABILITY	117	119	125	125	0	0.00%
SUBTOTAL - Parks and Recreation - Personnel	99,013	103,580	104,806	137,747	32,941	31.43%
Parks and Recreation - Operations						
54030 FACILITIES OPERATIONS	10,636	11,364	15,550	14,700	(850)	-5.47%
54330 ELECTRIC	4,426	4,630	5,000	6,100	1,100	22.00%
54335 SEWER USAGE	761	812	850	850	0	0.00%
55000 TELECOMMUNICATIONS	491	459	550	550	0	0.00%
55020 EDUCATIONAL DUES & EXPENSES	515	535	600	600	0	0.00%
56000 OFFICE SUPPLIES	438	0	500	100	(400)	-80.00%
SUBTOTAL - Parks and Recreation - Operations	17,268	17,799	23,050	22,900	(150)	-0.65%
TOTAL PARKS AND RECREATION	116,281	121,379	127,856	160,647	32,791	25.65%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
Richmond Memorial Library						
Richmond Memorial Library - Operating Grant						
1180052- 59030 RICHMOND MEMORIAL LIBRARY	342,168	411,980	434,390	434,690	300	0.07%
SUBTOTAL - RML Operating Grant	342,168	411,980	434,390	434,690	300	

1125052 LIBRARY BUILDING						
RML - Building Maintenance						
51125 CUSTODIAL	5,400	4,950	5,600	5,800	200	3.57%
54030 FACILITIES OPERATIONS	7,691	8,465	9,810	9,500	(310)	-3.16%
54325 WATER USAGE	91	253	375	350	(25)	-6.67%
54335 SEWER USAGE		0	1,650	1,650	0	0.00%
54330 ELECTRIC	10,086	9,575	13,000	14,500	1,500	11.54%
56080 HEATING OIL	6,635	12,717	10,000	10,000	0	0.00%
SUBTOTAL - RML - Building Maintenance	29,903	35,959	40,435	41,800	1,365	3.38%
TOTAL RICHMOND MEMORIAL LIBRARY	372,071	447,939	474,825	476,490	1,665	0.35%

FIRE PROTECTION

1144061 & 1144062 FIRE COMMISSIONER						
51194 CONTINUING EDUCATION	1,380	0	3,210	3,210	0	0.00%
51196 FIRE MARSHAL PERSONNEL	9,599	11,022	11,402	17,200	5,798	50.85%
51199 VOLUNTEER INCENTIVE PROGRAM	27,911	29,119	32,000	38,500	6,500	20.31%
52005 SOCIAL SECURITY/MEDICARE TAX	3,116	3,077	3,550	4,261	711	20.03%
52025 LIFE INSURANCE	4,441	4,348	5,430	5,430	0	0.00%
53160 RECOGNITION	4,000	4,000	5,000	6,000	1,000	20.00%
54350 UNIFORMS/PROTECTIVE CLOTHING	0	538	1,500	1,500	0	0.00%
55020 EDUCATIONAL DUES & EXPENSES	195	381	1,000	1,000	0	0.00%
56000 OFFICE SUPPLIES	0	0	500	500	0	0.00%
56050 SUPPLIES & MATERIALS	0	2,794	4,000	2,000	(2,000)	-50.00%
SUBTOTAL Fire Commissioner	50,642	55,280	67,592	79,601	12,009	17.77%

1151061 & 1151062 FIRE DEPARTMENT						
51172 F.D . & MECHANIC	4,950	0	0	0	0	
52005 SOCIAL SECURITY/MEDICARE TAX	374	0	0	0	0	
52010 457 DEFERRED COMPENSATION PLAN	626	0	0	0	0	
52015 HEALTH INSURANCE	5,017	0	0	0	0	
52020 DENTAL INSURANCE	213	0	0	0	0	
51125 CUSTODIAL	1,800	1,650	200	2,000	1,800	900.00%
53005 TECHNICAL & HARDWARE SUPPORT	0	1,098	3,500	3,500	0	0.00%
53110 PHYSICAL EXAMS	3,103	1,987	5,200	5,200	0	0.00%
54030 FACILITIES OPERATIONS	14,580	4,700	6,700	6,000	(700)	-10.45%

2024-2025 TOWN OPERATIONS BUDGET

	21/22	22/23	23/24	24/25		% OF
0001 GENERAL FUND	ACTUAL	ACTUAL	APPROVED BUDGET	PROPOSED BUDGET	DIFF.	INC.
54040 EQUIPMENT MAINTENANCE & REPAIR	13,415	8,328	14,000	18,000	4,000	28.57%
54140 RENT	5,400	5,778	5,400	5,400	0	0.00%
54280 VEHICLE MAINTENANCE	23,190	31,376	35,000	35,000	0	0.00%
54330 ELECTRIC	5,101	4,880	6,400	7,100	700	10.94%
54335 SEWER USAGE	811	866	920	920	0	0.00%
54350 UNIFORMS	936	2,827	3,210	3,210	0	0.00%
54353 PROTECTIVE GEAR	17,032	7,374	30,000	35,000	5,000	16.67%
54355 CABLE TV	1,409	1,546	1,560	1,560	0	0.00%
54360 CONTRACTED SERVICES	3,596	13,825	11,500	11,500	0	0.00%
55000 TELECOMMUNICATIONS	1,036	918	1,200	1,200	0	0.00%
55020 EDUCATIONAL DUES & EXPENSES	12,094	10,184	10,165	10,165	0	0.00%
55090 INTERNET/WEBSITE	508	480	2,160	2,160	0	0.00%
56050 GENERAL SUPPLIES/MATERIALS	923	(9)	3,200	3,200	0	0.00%
56080 HEATING OIL	9,185	6,195	8,000	8,000	0	0.00%
56090 DIESEL & GASOLINE	1,165	12,446	8,000	8,000	0	0.00%
SUBTOTAL - Fire Department	126,466	116,447	156,315	167,115	10,800	6.91%
1152072 FIREHOUSE #2						
51125 CUSTODIAL	3,000	2,750	3,600	3,600	0	0.00%
54030 FACILITIES OPERATIONS	6,840	9,612	10,500	11,000	500	4.76%
54040 EQUIPMENT MAINTENANCE & REPAIR	106	0	0	0	0	
54330 ELECTRIC	7,323	7,316	8,500	8,500	0	0.00%
54360 CONTRACTED SERVICES	0	0		0	0	
55000 TELECOMMUNICATIONS	1,002	918	1,200	1,200	0	0.00%
55090 INTERNET/WEBSITE	1,243	1,637	2,000	2,000	0	0.00%
56080 HEATING OIL	6,192	10,375	8,000	8,000	0	0.00%
SUBTOTAL - Firehouse #2	25,706	32,608	33,800	34,300	500	1.48%
TOTAL FIRE PROTECTION	202,814	204,335	257,707	281,016	23,309	9.04%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
1154081 & 1154082 PUBLIC SAFETY						
Police Department						
51190 CONSTABLES	158,467	162,969	229,610	249,381	19,771	8.61%
52005 SOCIAL SECURITY/MEDICARE TAX	13,864	12,950	18,655	19,077	422	2.26%
52010 457 DEFERRED COMPENSATION PLAN	13,885	13,707	14,195	21,175	6,980	49.17%
52015 HEALTH INSURANCE	1,250	19,045	41,775	25,097	(16,678)	-39.92%
52020 DENTAL INSURANCE	627	582	1,645	679	(966)	-58.72%
52025 LIFE INS	323	302	540	540	0	0.00%
52030 LONG TERM DISABILITY	228	232	340	340	0	0.00%
53007 TECHNOLOGY REFRESH	0	0	0	2,000	2,000	
53030 PROFESSIONAL SVS	0	0	25,000	8,000	(17,000)	-68.00%
53110 PHYSICAL EXAMS	67	675	1,900	1,500	(400)	-21.05%
54040 EQUIPMENT MAINTENANCE & REPAIR	2,556	7,429	16,195	9,000	(7,195)	-44.43%
54180 COMMUNICATIONS/RIGHT TO USE	836	906	950	950	0	0.00%
54280 VEHICLE MAINTENANCE	2,592	2,511	3,000	3,000	0	0.00%
54350 UNIFORMS	3,089	316	3,700	2,500	(1,200)	-32.43%
54365 RESIDENT STATE TROOPER	156,756	159,988	161,017	169,068	8,051	5.00%
54367 RESIDENT TROOPER OT	1,360	437	2,000	2,000	0	0.00%
ANIMAL CONTROL (1160012-59010)			10,000	10,500	500	
55000 TELECOMMUNICATIONS	630	1,180	1,320	1,300	(20)	-1.52%
55020 EDUCATIONAL DUES & EXPENSES	1,660	1,587	12,000	1,600	(10,400)	-86.67%
56000 OFFICE SUPPLIES	258	388	1,000	800	(200)	-20.00%
56090 DIESEL & GASOLINE	1,146	6,448	6,500	6,500	0	0.00%
SUBTOTAL - Police Department	359,593	391,651	551,342	535,007	(16,335)	-2.96%
1155011 & 1155012 CIVIL PREPAREDNESS						
Emergency Management						
51197 EMERG. MGT & HOMELAND SECURITY SALARY	6,168	6,259	6,656	6,506	(150)	-2.25%
52005 SOCIAL SECURITY/MEDICARE TAX	472	479	510	498	(12)	-2.35%
54040 EQUIPMENT MAINTENANCE & REPAIR	0	0	300	300	0	0.00%
54270 STORM EXPENSE	0	0	500	500	0	0.00%
54280 VEHICLE MAINTENANCE	891	0	1,000	0	(1,000)	-100.00%
55020 EDUCATIONAL DUES & EXPENSES	0	0	300	300	0	0.00%
56050 SUPPLIES/MATERIALS	0	10	100	100	0	0.00%
SUBTOTAL - EMERGENCY MANAGEMENT	7,530	6,748	9,366	8,204	(1,162)	-12.41%
TOTAL PUBLIC SAFETY	367,124	398,398	560,708	543,211	(17,497)	-3.12%
1106012 PROBATE						
59010 TRANSFER TO PROBATE COURT	9,733	9,733	9,848	13,436	3,588	36.43%
TOTAL PROBATE	9,733	9,733	9,848	13,436	3,588	36.43%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND	21/22 ACTUAL	22/23 ACTUAL	23/24 APPROVED BUDGET	24/25 PROPOSED BUDGET	DIFF.	% OF INC.
1107012 TOWN COUNSEL						
53150 LEGAL FEES	28,634	160,988	177,500	52,500	(125,000)	-70.42%
TOTAL TOWN COUNSEL	28,634	160,988	177,500	52,500	(125,000)	-70.42%
1127122 FOOD BANK (WILHENGER)						
54030 FACILITIES OPERATIONS	0	562	2,500	2,500	0	0.00%
54330 ELECTRIC	2,198	1,785	2,500	2,500	0	0.00%
55000 TELECOMMUNICATIONS	491	210	500	500	0	0.00%
55090 WEBSITE/INTERNET	562	592	1,020	1,020	0	0.00%
56080 HEATING OIL	2,297	2,934	2,000	2,500	500	25.00%
TOTAL FOOD BANK (WILHENGER)	5,548	6,083	8,520	9,020	500	5.87%
1178012 REGIONAL SERVICES & PROCUREMENT						
54190 CT RIVER COASTAL CONSERV. DISTRICT	0	0	0	1,643	1,643	
59032 CAPITOL REGION COUNCIL OF GOVERNMENTS	7,413	7,413	7,174	7,201	27	0.38%
59034 CT COUNCIL OF SMALL TOWNS	1,075	1,075	1,075	1,075	0	0.00%
59036 NORTH CENTRAL CT EMS COUNCIL	0	5,821	5,821	6,000	179	3.08%
59037 CT CONFERENCE OF MUNICIPALITIES	3,836	3,836	4,028	4,028	0	0.00%
59039 SALMON RIVER WATERSHED PARTNERSHIP	5,000	5,000	6,050	6,500	450	7.44%
59050 DISPATCH (TN)	20,414	24,004	27,370	27,370	0	0.00%
59060 PARAMEDIC SERVICE	6,335	6,358	6,405	6,600	195	3.04%
59080 AHM	190,184	193,171	198,966	211,308	12,342	6.20%
59085 CHATHAM HEALTH DISTRICT	82,798	82,102	85,668	86,094	426	0.50%
CONNECTICUT RIVER VALLEY CHAMBER OF COMMERCE	0	0	0	2,500	2,500	
TOTAL REGIONAL SERVICES & PROCUREMENT	317,055	328,779	342,557	360,319	17,762	5.19%
1109011 GENERAL GOVERNMENT PERSONNEL						
51150 CLERICAL	198,300	222,270	227,850	0	(227,850)	-100.00%
51155 PROFESSIONAL	608,330	667,376	773,185	0	(773,185)	-100.00%
51160 SALARY BOARD CLERKS	12,500	14,492	12,500	0	(12,500)	-100.00%
52005 SOCIAL SECURITY/MEDICARE TAX	68,995	72,445	84,915	0	(84,915)	-100.00%
52010 457 DEFERRED COMPENSATION PLAN	71,925	75,521	94,285	0	(94,285)	-100.00%
52015 HEALTH INSURANCE	107,800	103,488	141,710	0	(141,710)	-100.00%
52020 DENTAL INSURANCE	4,595	5,411	4,170	0	(4,170)	-100.00%
52025 LIFE INSURANCE	900	900	900	900	0	0.00%
52030 LONG TERM DISABILITY	1,200	1,260	1,875	2,000	125	6.67%

2024-2025 TOWN OPERATIONS BUDGET

	21/22	22/23	23/24	24/25		
0001 GENERAL FUND	ACTUAL	ACTUAL	APPROVED BUDGET	PROPOSED BUDGET	DIFF.	% OF INC.
52035 UNEMPLOYMENT COMPENSATION	4,000	4,000	4,000	0	(4,000)	-100.00%
52045 COMPENSATED ABSENCES OVERTIME	21,135	21,135	17,990	17,250 45,000	(740)	-4.11%
55010 PERSONAL MILEAGE REIMB	7,500	7,500	7,500	7,500	0	
59010 TRANSFER	20,000	20,000	40,000	0	(40,000)	-100.00%
SUBTOTAL APPOINTED PERSONNEL	1,127,180	1,215,798	1,410,880	72,650	(1,383,230)	-94.85%
TOTAL TOWN OPERATIONS	4,799,316	5,146,358	6,215,180	6,237,730		0.36%
91 TRANSFER TO CNR						
1191013-59010 TRANS TO CNR						
TRANSFER TO CNR	537,683	750,000	306,949	650,000	343,051	111.76%
TOTAL TRANSFER TO CNR	537,683	750,000	306,949	650,000	343,051	111.76%
92 CONTINGENCY						
1192012 CONTINGENCY						
59015 CONTINGENCY	0	0	75,000	125,000	50,000	66.67%
TOTAL CONTINGENCY	0	0	75,000	125,000	50,000	66.67%

2024-2025 TOWN OPERATIONS BUDGET

0001 GENERAL FUND		21/22	22/23	23/24	24/25		% OF
		ACTUAL	ACTUAL	APPROVED	PROPOSED	DIFF.	INC.
				BUDGET	BUDGET		
95 DEBT SERVICE							
1193012 LONG TERM DEBT-INTEREST							
58190 PLO CWF DESIGN - INTEREST		4,419	3,381	2,322	1,241	(1,081)	-46.55%
58140 PLO CWF CONSTR. - INTEREST		79,724	71,345	62,798	54,629	(8,169)	-13.01%
58145 CWF PHASE II		8,663	7,425	7,477	6,865	(612)	-8.19%
58148 CWF PHASE III		38,289	36,790	33,948	30,897	(3,051)	-8.99%
58205 2011 REFUND BOND OF 1999/2003		39,400	19,600	0	0	0	
58207 2011 GO BOND INTEREST		2,925	0	0	0	0	
SUBTOTAL LONG TERM DEBT-INTEREST		173,420	138,542	106,545	93,632	(12,913)	-12.12%
1194012 LONG TERM DEBT-PRINCIPAL							
58180 PLO CWF DESIGN - PRINCIPAL		51,450	52,488	53,548	54,076	528	0.99%
58170 PLO CWF CONSTR. - PRINCIPAL		415,136	423,514	432,063	440,784	8,721	2.02%
58145 CWF PHASE II		29,099	27,190	30,286	31,711	1,425	4.71%
58148 CWF PHASE III		106,460	111,106	110,802	113,038	2,236	2.02%
58195 TRUCK LEASE		38,238	146,238	73,000	73,000	0	0.00%
58205 2011 REFUND BOND OF 1999/2003		495,000	490,000			0	
58207 2011 GO BOND PRINCIPAL		195,000	0			0	
SUBTOTAL LONG TERM DEBT-PRINCIPAL		1,330,383	1,250,536	699,699	712,609	12,910	1.85%
TOTAL DEBT SERVICE		1,503,802	1,389,078	806,244	806,241	(3)	0.00%

Proposed 2024-2025 Capital Budget
06/05/2024

Projection Name	Total Project Cost	Previously Allocated Funds Net of Expenditures (7/01/24)	Budget (2024-2025)	Capital Non-Recurring (CNR) Reserves	Audited (2022) Undesignated Fund Balance	Town Aid Roads (TAR)	State/Local Bridge Program	Local Capital Improvement Program (LOCIP)
<i>Contributions to CNR Reserves</i>								
General Government	\$ 80,000		\$ 80,000					
Public Safety	\$ 30,000		\$ 30,000					
Fire	\$ 75,000		\$ 75,000					
Public Works	\$ 75,000		\$ 75,000					
Revaluation	\$ 17,049		\$ 17,049					
Johnson Road Culvert	\$ 252,229		\$ 120,678		\$ 50,000	\$ 32,000		\$ 49,551
<i>General Government</i>								
South Buckboard Culvert Repair	\$ 1,200,000			\$ 100,000	\$ 500,000		\$ 600,000	
South Buckboard Culvert Inspection	\$ 150,000			\$ 75,000			\$ 75,000	
Sherwood Lane Paving & Catchbasins	\$ 335,000	\$ 150,000				\$ 185,000		
Quinn Road Culvert Design	\$ 98,000	\$ 12,000		\$ 86,000				
South Road Culvert Survey & Preliminary Engineering	\$ 90,000	\$ 45,000	\$ 45,000					
Johnson Road Culvert Lining	\$ -							
ADA Transition Plan	\$ 14,000		\$ 14,000					
<i>Fire Department</i>								
Replace Air Packs	\$ 80,000			\$ 80,000				
Purchase/Replace Turndown Gear	\$ 30,000			\$ 30,000				
TOTAL	\$ 2,526,278	\$ 207,000	\$ 456,727	\$ 371,000	\$ 550,000	\$ 217,000	\$ 675,000	\$ 49,551