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# March 2022

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## DEPARTMENT REPORT

City of North Mankato

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**NORTH  
MANKATO**   
**MINNESOTA**

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# ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

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## Council

- Council Held a Public Hearing and Adopted Ordinance Amending City Code Chapter 11.01: Precinct Boundaries.
- Council Adopted Ordinance Establishing Precincts and Polling Places.
- Council Received Updates on the MAPO Highway 169 Corridor Study.
- Council Adopted Resolution of Support for the Mankato/North Mankato Area Planning Organization (MAPO) Highway 169 Corridor Study.
- Council Approved Plans and Specifications and Ordered Advertisement for Bids Project No. 21-05 ABCDEF Lor Ray Drive Improvement Project.
- Council Adopted Resolution Declaring Costs to be Assessed, and Ordering Preparation of Proposed Assessment Project No. 21-06 ABCDEF McKinley Avenue Street & Utility Improvement Project.
- Council Adopted Resolution for Hearing on Proposed Assessment Project No. 21-06 ABCDEF McKinley Avenue Street & Utility Improvement Project.
- Council Accepted Bid Splashpad Installation Project.
- Council Adopted Highway 14 Pedestrian Bridge Study.
- Council Received Taylor Library & Swim Facility 2021 Report.
- Council Received Caswell Sports 2021 Report.
- Council Adopted Resolution Ordering Preparation of Plans and Specifications Water Treatment Plan No. 2 Filter Rehabilitation Project City Project No. 22-01.
- Council Approved CU-2-22 1620 Commerce Drive– Austin’s Auto Repair.
- Council Approved Having the Planning Commission

Review the Proposal (Comprehensive Plan Amendment– Future Land Use Map).

- Council Received Report from Greater Mankato Growth.
- Council Received Annual Street, Shop, and Street Light Report.
- Council Reviewed Logo Information.

## Administration

- Led weekly department head meetings
- Attended bi-weekly business meetings
- Attended City Council meetings
- Attended Council work session meetings
- Participated in KTOE radio segment
- Interviewed City Administrator search firms
- Worked on Norwood Inn redevelopment project
- Met with Mankato & Eagle Lake regarding ASA
- Worked with David Drown Associates on Administrator search
- Attended Caswell event with Governor Walz
- Worked with Twin Rivers Arts on several art initiatives
- Met with developer of downtown project
- Attended brewing event at Mankato Brewery
- Met with staff on software upgrades
- Filmed Community Update
- Attended GMG Annual Meeting
- Worked with staff on Indoor Recreation
- Interviewed candidates for Account Tech-Permits position

# CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Permits and Licenses</b>						
Burn Permits	3	0	0	0	0	0%
Band Shell Rentals	20	2	1	0	4	20%
Peddler Permits	5	0	0	1	0	0%
Parade Permit	25	0	3	1	4	16%
Audio Permit	45	3	15	7	20	44%
Block Party Permits	8	1	0	0	1	13%
Temporary Intoxicating On-Sale Liquor	4	0	0	0	0	0%
Temporary 3.2 Liquor	2	0	0	0	0	0%
Seasonal Extension of Permitted Non Enclosed Area	4	0	0	0	0	0%
Assessment Searches	400	34	37	48	101	25%
On-Sale Intoxicating Liquor	7	0	1	1	8	114%
Sunday On-Sale Intoxicating Liquor	7	0	0	0	7	100%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	0	0	0	NA
On-Sale 3.2 Liquor	1	0	0	0	2	200%
Off-Sale 3.2 Liquor	2	0	0	0	5	250%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	1	0	0	0	0	0%
Tobacco License	8	0	0	0	8	100%
Cabaret License	5	0	0	0	5	100%
Soft Drink License	22	0	0	0	25	114%
Off-Sale Intoxicating	5	0	0	0	5	100%

# CITY CLERK- BUSINESS PERMITS & LICENSING

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## **City Clerk Activities for March:**

- Council Meetings-March 7 and 21
- Prepared Agenda's, Packets, and Minutes
- Council Work Session March 14 and 28
- City News and Views
- Interviews for new account technician
- Met with website designers
- Assessment letters and preparation
- Insurance Meetings
- Researched items for Council
- Prepared exit information for employees
- Preparation for Commissioner Election
- Began Preparation for Congressional District 1 Special Election Primary
- Paperwork for onboarding seasonal
- Onboarded seasonal
- Worked on City property insurance renewal

# PUBLIC INFORMATION

PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	525	38	38	29	112	21%
Facebook Followers	4,900	4,551	4,524	3,887	4,551	93%
Facebook Impressions/Reach	787,500	59,338	92,292	36,110	266,819	34%
Instagram Posts	525	56	57	28	164	31%
Instagram Followers	1,500	1,353	1,346	1,302	1,353	90%
Instagram Impressions/Reach	157,500	9,415	9,462	8,521	28,153	18%
Twitter Posts	525	42	37	30	111	21%
Twitter Followers	500	412	411	333	412	82%
Twitter Impressions/Reach	157,500	4,697	5,756	11,400	17,682	11%
City E-Newsletters Sent	52	4	4	5	12	23%
City E-Newsletters Subscribers	1,700	1,438	1,440	1,341	1,446	85%
Videos	36	1	1	0	3	8%
Events Attended	96	7	4	7	17	18%
PSA/News Releases	60	0	5	2	11	18%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	0	0	0	0	0%
Nixle Messages - Pool	12	0	0	0	0	0%
Nixle Messages - Caswell	12	0	0	0	0	0%
Nixle Messages - Street	12	0	0	0	0	0%
Nixle Messages - Community Events	12	0	0	3	0	0%
Nixle Messages - Emergency Alerts	12	0	0	0	2	17%
New Nixle Sign Ups	625	18	14	53	75	12%
Total Nixle Users	6,350	5,800	5,782	5,153	5,800	91%

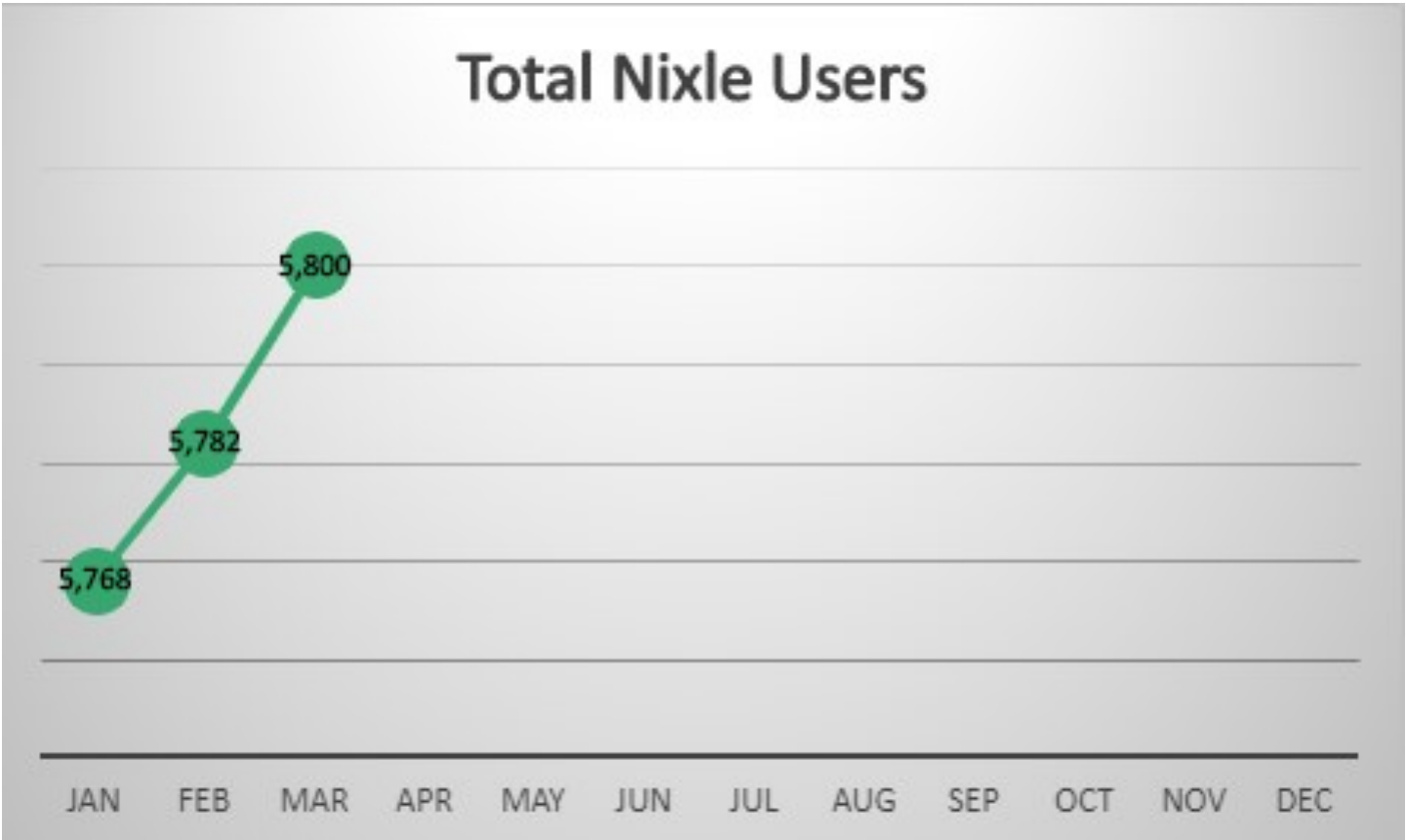
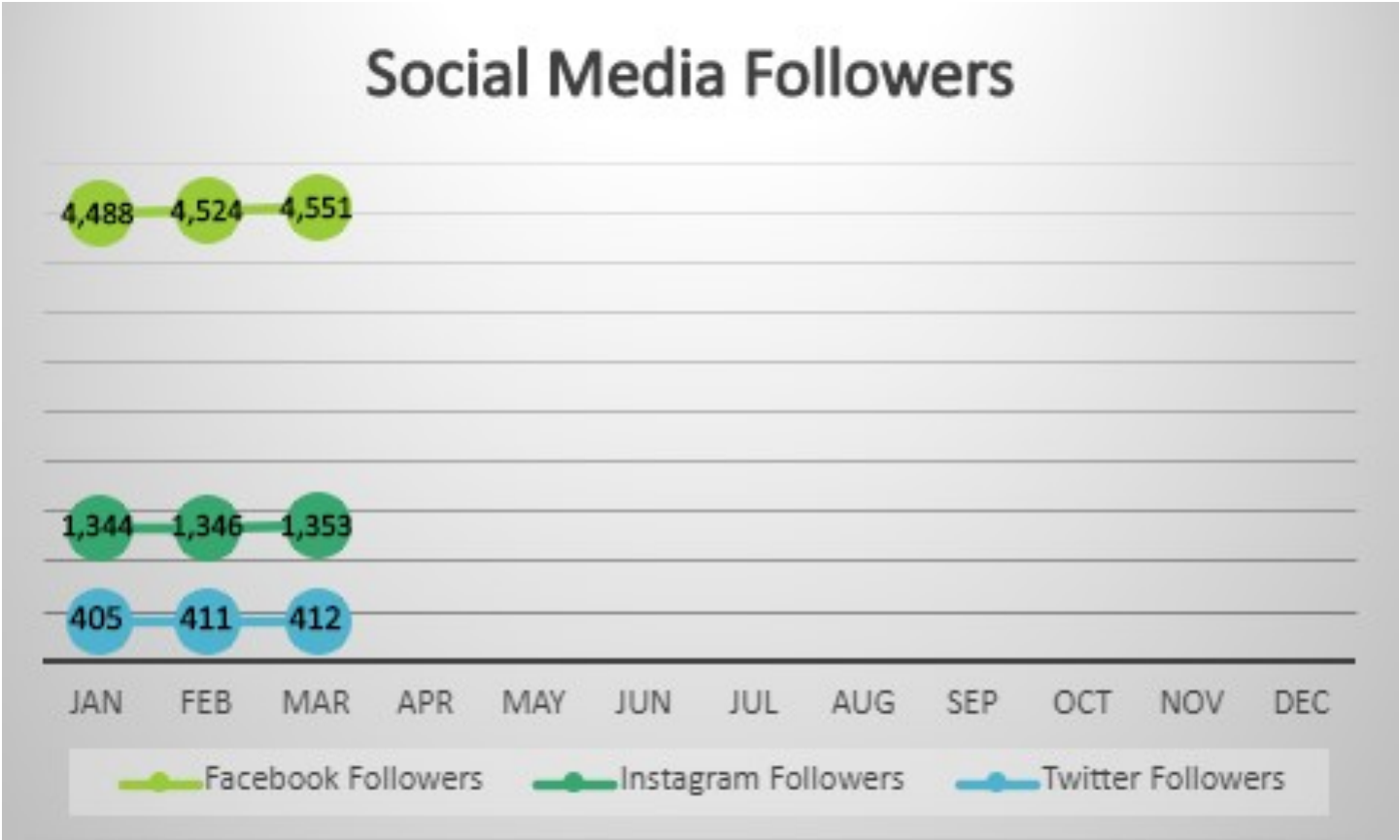
# PUBLIC INFORMATION

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## **Activities for March:**

- Social Media Highlights: City Staff, Elected Officials & GMG at the Capitol, Love Your Firefighters Raffle Winners, Edible Book Festival, Swim Lesson Schedule, Bookin' on Belgrade, Now Hiring Election Judges, Bunnies on Belgrade, March North Mankato Community Update, MAPO Lookout Drive Virtual Open House, Daylight Savings Time, Minnesota Housing Start-Up Loans, Taylor Library Author Visits, Swim Facility Lifeguard Training, Now Hiring Seasonal Positions, Swim Lessons Registration, Gov. Walz Visits Caswell Park, NMFD Now Hiring, Nicollet County Commissioner District 3 Special Election, 2022 Spring Clean-Up, Let's Pollinate! Event, Water Main Flushing, Splashpad Features Delivered
- Council Meetings: March 7, 21
- Council Work Sessions: March 14, 28
- Weekly NM Business Association Zoom Meetings: March 7, 14, 21
- Filmed March Community Update video
- Photographed Ambassador Visit to Summer's Haven Boutique
- Assisted with production of City News & Views publication
- Met with Granicus - Demo website presentation
- Met with Revize - Demo website presentation
- Met with Mankato Area Foundation regarding Inclusivity Study
- Attended Fun Days Committee Meeting
- Photographed Edible Book Festival
- Met with CivicPlus - Demo website presentation
- Met with North Kato Magazine team regarding May 2022 issue
- Photographed Lifeguard Certification Class
- Attended Inclusivity Study meeting
- Attended Staff & David Drown Associates Meeting
- Prepped and Photographed Gov. Walz Visit to Caswell Park
- Photographed One-Year Anniversary Ambassador Visit to Game On Nutrition
- Met with PresenceMaker regarding DNA Branding Status
- Photographed GMG What's Brewing in Our Cities event
- Filmed April Community Update video
- Worked on graphics/materials for the April UB Stuffer, City News & Views, Trail Wayfinding Signage, Seasonal Hiring Ads

# PUBLIC INFORMATION



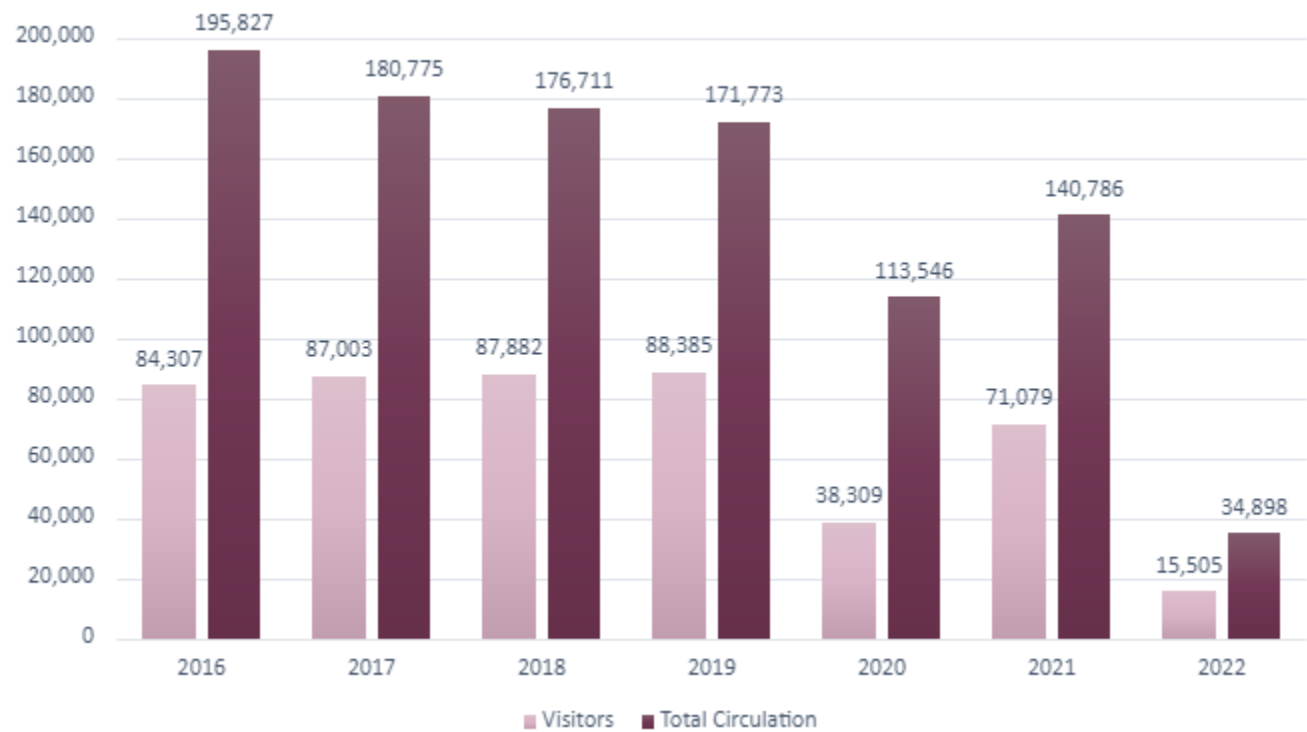


# NORTH MANKATO TAYLOR LIBRARY

TAYLOR LIBRARY SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	75,000	4,982	4,982	4,227	15,505	21%
Interlibrary Loans	1,500	147	94	138	360	24%
Interlibrary loan requests outside North Mankato	1,000	85	59	90	236	24%
Interlibrary loan requests from BEC	500	60	35	48	122	24%
Bookmobile Stops	800	91	73	72	239	30%
Bookmobile Attendance	9,000	1,173	932	789	2,952	33%
<b>Circulation</b>						
Library	125,000	8,700	7,300	9,868	25,360	20%
Overdrive eBook	15,000	793	1,217	1,441	3,426	23%
Bookmobile	18,000	1,910	1,380	1,423	4,703	26%
Hoopla	6,000	491	456	516	1,409	23%
Audio Books	3,200	249	282	287	785	25%
Movies	400	39	24	29	93	23%
TV Shows	100	20	13	3	42	42%
Music	200	16	7	16	39	20%
eBooks	1,800	148	105	164	387	22%
Comics	300	19	25	17	63	21%
<b>Total Circulation</b>	<b>164,000</b>	<b>11,894</b>	<b>10,353</b>	<b>13,248</b>	<b>34,898</b>	<b>21%</b>
<b>Collections</b>						
Library	5,800	432	353	634	1,125	19%
Overdrive eBook	750	81	64	67	165	22%
Bookmobile	800	76	40	85	170	21%
Discarded	-1,000	-54	0	-158	-146	15%
<b>Total Collection Development</b>	<b>6,350</b>	<b>535</b>	<b>457</b>	<b>628</b>	<b>1,314</b>	<b>21%</b>
<b>Programs</b>						
Children's Programs	150	16	16	12	47	31%
Young Adult Programs	50	3	3	3	10	20%
Adult Programs	100	9	7	11	25	25%
Family Programs	50	28	19	15	66	132%
Storytime (Bookmobile)	50	3	4	2	9	18%
<b>Total Programs</b>	<b>400</b>	<b>56</b>	<b>45</b>	<b>41</b>	<b>157</b>	<b>39%</b>
<b>Program Attendance</b>						
Children's Program Attendance	3,500	354	368	376	969	28%
Young Adult Program Attendance	1,000	54	54	42	153	15%
Adult Program Attendance	2,000	122	122	236	449	22%
Family Program Attendance	5,000	123	123	55	304	6%
Storytime Attendance	3,400	405	194	203	814	24%
<b>Total Program Attendance</b>	<b>14,900</b>	<b>1,058</b>	<b>861</b>	<b>912</b>	<b>2,689</b>	<b>18%</b>

# NORTH MANKATO TAYLOR LIBRARY

Visitors vs Total Circulation



Library Programs



# NORTH MANKATO TAYLOR LIBRARY

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## North Mankato Taylor Library Highlights

March 2022

### Circulation

- Library circulation was 8,700.
- Approximately 4,982 people came into the library this month.
- Overdrive eBook circulation 793, audiobook circulation 563, with 10 new users added.
- Bookmobile circulation was 1,910.
- Approximately 1,173 people got on the Bookmobile in March.
- Hoopla use this month continues to grow, with 493 checkouts. Circulation was as follows: 249 audiobooks, 39 movies, 20 TV shows, 16 music CDs, 148 ebooks, 19 comics.
- Interlibrary loan requests remain constant with 147 total requests in March (85 North Mankato residents, 60 Blue Earth County residents and 2 residents from other counties).

### Connections

- We hosted nine Read & Play events this month and had 146 people attend. We are always seeing new families come and adding new users.
- We added 106 new patrons to our library system this month.
- The Bookmobile made 91 stops in March.
- We host a Toddler Time and Preschool Pals one Saturday a month that is very well attended. In March, we had around 104 people attend.

### Collection

- 432 items were added to the library collection this month.
- 76 items were added to the bookmobile.
- 81 items were added to our Overdrive ebook/audiobook collection.
- 54 books were deleted from the Bookmobile's collection.

# NORTH MANKATO TAYLOR LIBRARY

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## North Mankato Taylor Library Programs March 2022

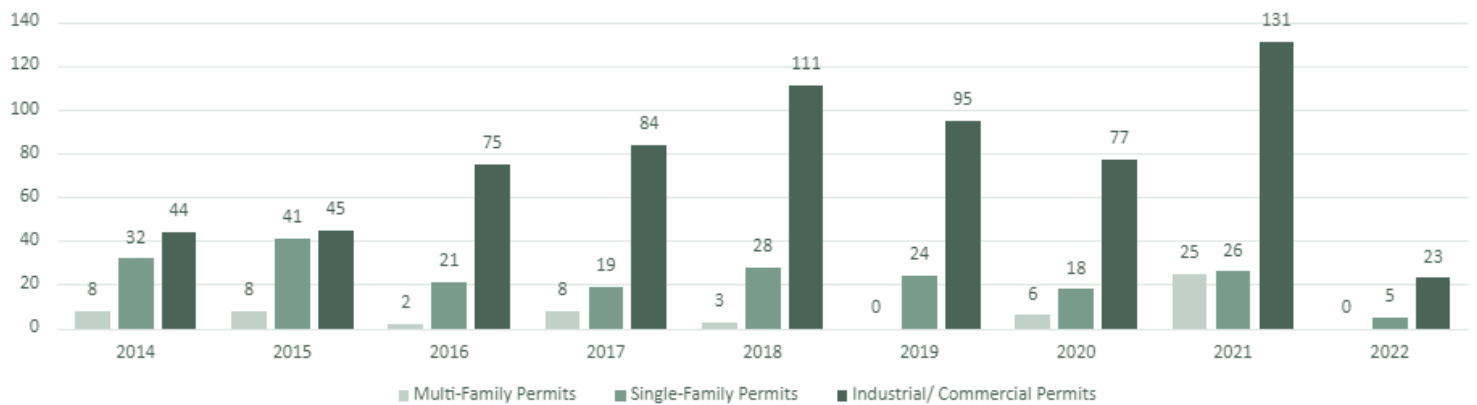
<u>Children's</u>	<u>Participants</u>
Read & Play (9)	146
You've Been Booked	28
Book club	4
Breakfast buddies	17
Mother Daughter Bookclub	10
Toddler time/Preschool Pals	104
Lego club	7
3 <sup>rd</sup> grade class visit	38
<b>TOTAL</b>	<b>354</b>
 <u>Young Adult</u>	
Tween DIY	8
You've been Booked	13
Free Food Friday	22
<b>TOTAL</b>	<b>54</b>
 <u>Family</u>	
Family Lego	9
Puzzle & Pies	28
Family Fun Night	18
<b>TOTAL</b>	<b>123</b>
 <u>Adult</u>	
Evening Book Club	8
Wine and Words Book Club	10
Adult Craft Night (2)	38
You've been Booked	57
Calligraphy Series (4)	69
Sun Yung Shin	7
Blood Drive	32
Julie Kramer	11
<b>TOTAL</b>	<b>122</b>
 <u>Bookmobile</u>	
Daycare Story Times (27)	347
Special Visit – YMCA Preschool	58
<b>TOTAL</b>	<b>405</b>

# COMMUNITY DEVELOPMENT

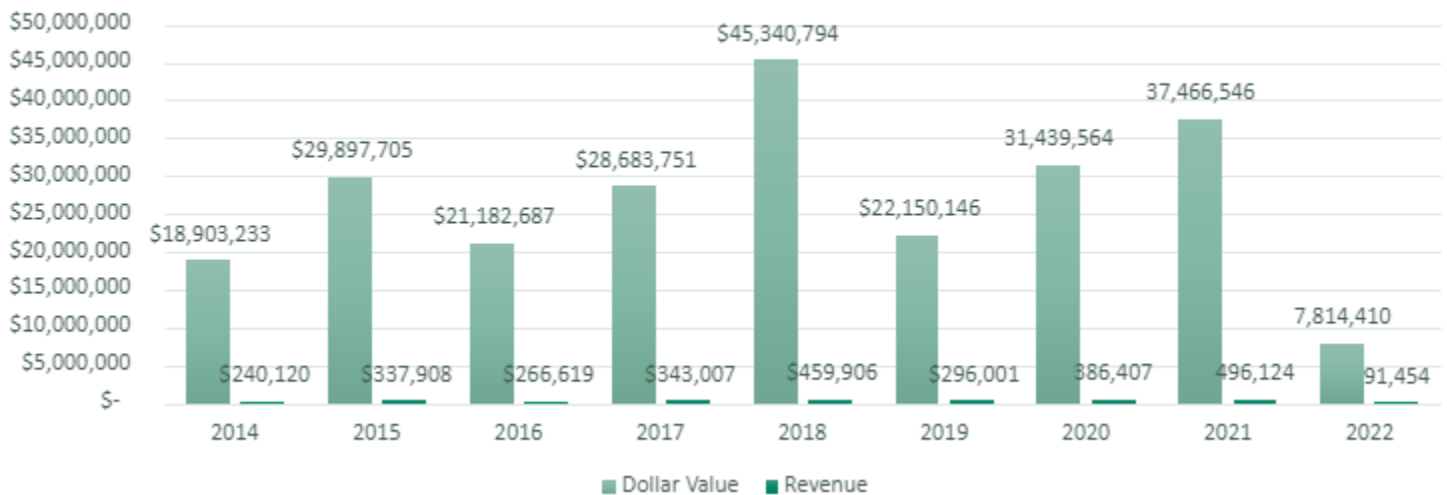
COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Issued Building Permits</b>						
Multi-Family	17	0	0	0	0	0%
Duplex	0	0	0	0	0	
Town Homes	15	0	0	0	0	
Apt/ Assisted Living	2	0	0	0	0	
Single-Family	25	4	0	6	5	20%
Mobile Homes	25	0	0	16	0	0%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,400	72	58	86	199	14%
Other (Signs, Demolition, etc.)	30	3	1	2	4	13%
Industrial/ Commercial	140	14	3	14	23	16%
<b>Number of Permits</b>	<b>1,625</b>	<b>93</b>	<b>62</b>	<b>124</b>	<b>231</b>	<b>14%</b>
<b>Number of Units</b>	<b>134</b>	<b>4</b>	<b>0</b>	<b>24</b>	<b>5</b>	<b>4%</b>
<b>Number of Online Permits</b>	<b>500</b>	<b>26</b>	<b>22</b>	<b>26</b>	<b>49</b>	<b>10%</b>
<b>Number of Structures</b>	<b>30</b>	<b>4</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0%</b>
<b>Dollar Value</b>	<b>\$ 40,000,000</b>	<b>\$ 2,297,220</b>	<b>\$ 1,487,053</b>	<b>\$ 3,611,149</b>	<b>\$ 7,814,410</b>	<b>20%</b>
<b>Revenue</b>	<b>\$ 395,350</b>	<b>\$ 30,698</b>	<b>\$ 19,757</b>	<b>\$ 49,067</b>	<b>\$ 91,454</b>	<b>23%</b>
Rental Licenses Issued	650	3	635	3	638	98%
Rental Inspections - Fire Dept.	20	19	0	0	19	
Rental Inspections - Staff	100	33	14	9	55	55%
Inspections Conducted	2,250	153	209	61	579	26%
Inflow and Infiltration Inspections	225	19	20	18	54	24%
Plan Reviews Completed	250	19	8	44	38	15%
Code Letters Sent	50	3	4	11	8	16%
Code Cases Closed	50	2	3	4	5	10%
Planning Studies Underway	4	4	4	5	4	100%
Zoning Clanges	3	0	0	0	0	0%
Annexation Requests	2	0	0	1	0	0%
CUP Requests	1	0	0	0	0	0%
PUD Requests	1	0	0	0	0	0%

# COMMUNITY DEVELOPMENT

Issued Building Permits



Dollar Value vs. Revenue



## Building Permits

- To date, 231 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
  - Single Family Homes – 4
  - Manufactured Homes in Camelot - 0
  - Townhomes –
  - Duplexes –
  - Apartments –
  - Assisted Living –

### Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2022 - Thru March</b>										
Number of Permits	5	0	0	0	0	23	0	4	199	231
Number of Structures	5	0	0	0	0	0	0	0	0	5
Number of Units	5	0	0	0	0	0	0	0	0	5
Dollar Value	\$ 1,168,500.00	\$ -	\$ -	\$ -	\$ -	\$ 4,950,249.09	\$ -	\$ 21,500.00	\$ 1,674,161.73	\$ 7,814,410.82
Revenue	\$ 12,975.55	\$ -	\$ -	\$ -	\$ -	\$ 48,550.44	\$ -	\$ 185.83	\$ 29,742.00	\$ 91,453.82

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>ESTIMATED 2022</b>										
Number of Permits	25	-	15	2			25	30	1400	1497
Number of Structures	25		3	2			0	0	0	30
Number of Units	25	-	15	94		0	0	0	0	134
Dollar Value	\$ -	\$ -	\$ -	\$ -		\$ 8,000,000		\$ 24,500	\$ 7,800,000	\$ 15,824,500
Revenue	\$ -	\$ -	\$ -	\$ -		\$ 83,000		\$ 700	\$ 140,000	\$ 223,700

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2021</b>									
Number of Permits	26	5	19	1	131	73	20	1350	1625
Number of Structures	26	5	3	1	1	0	0	0	36
Number of Units	26	10	19	4	0	0	0	0	59
Dollar Value	\$ 8,920,700.00	\$ 2,700,000.00	\$ 4,615,000.00	\$ 737,000.00	\$ 9,118,919.74	\$ 1,395,600.00	\$ 144,841.36	\$ 9,834,485.96	\$ 37,466,547.06
Revenue	\$ 73,567.63	\$ 21,181.65	\$ 47,408.79	\$ 7,565.93	\$ 112,409.15	\$ 25,739.94	\$ 1,861.54	\$ 206,389.51	\$ 496,124.14

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2020</b>									
Number of Permits	18	0	19	4	76	13	14	1326	1470
Number of Structures	18	0	2	4	2	0	0	0	26
Number of Units	18	0	19	16	0	0	0	0	53
Dollar Value	\$ 6,199,210	\$ -	\$ 3,414,490	\$ 1,672,000	\$ 8,473,790	\$ 248,719	\$ 28,010	\$ 11,405,046	\$ 31,441,265
Revenue	\$ 52,557	\$ -	\$ 39,358	\$ 16,189	\$ 84,849	\$ 4,564	\$ 570	\$ 203,358	\$ 401,445

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2019</b>								
Number of Permits	24	0	0	2	102	12	1,155	1,295
Number of Units	24	0	0	8	0	0	0	32
Dollar Value	\$ 7,836,395	\$ -	\$ -	\$ 800,000	\$ 7,130,904	\$ 11,300	\$ 6,369,548	\$22,148,147
Revenue	\$ 65,941.31	\$ -	\$ -	\$ 7,752.82	\$ 78,541.92	\$ 556.08	\$ 143,131.13	\$295,923.26

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2018</b>								
Number of Permits	28	0	1	2	111	23	1060	1,225
Number of Units	28	0	6	8	0	0	0	42
Dollar Value	\$7,958,580	\$0	\$1,198,500	\$795,000	\$29,748,940	\$2,500	\$5,637,275	\$45,340,795
Revenue	\$69,184.85	\$0.00	\$9,241.35	\$7,711.83	\$241,223.01	\$768.00	\$131,777.66	\$459,906.70

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2017</b>								
Number of Permits	19	0	6	3	84	21	1035	1,168
Number of Units	19	0	35	32	0	0	0	86
Dollar Value	\$5,036,280	\$0	\$5,749,970	\$3,078,733	\$9,556,049	\$25,500	\$5,237,219	\$28,683,751
Revenue	\$44,392.31	\$0.00	\$49,420.66	\$27,056.19	\$94,725.53	\$1,072.06	\$126,340.38	\$343,007.13

# COMMUNITY DEVELOPMENT

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**Issued Building Permits (by Category):** The total number of permits issued for a single category. Numbers reported for Duplex, Townhomes, Twin Homes, and Apt/Assisted Living are presented in a light gray. These numbers then add up to the total permits listed as Multi-Family in black.

**Number of Permits:** The total number of permits issued in a given period.

**Number of Structures:** The total number of new structures for which a permit has been issued in a given period. This number may differ from the Number of Permits because some permits only cover part of a total structure. For instance, a townhome structure may contain multiple units, each of which may receive its own permit. An apartment structure, however, would contain multiple units while only needing one total permit for the project.

**Number of Units:** The total number of residential living spaces for which building permits have been issued in a given period. This number may differ from the Number of Permits because some permits cover multiple units within a total structure. For instance, a townhome unit will usually receive its own permit, while an apartment structure will contain multiple units while only needing one total permit for the project.

**Number of Online Permits:** The total number of permits for which payment was processed online through the Citizen Self-Service website. With this website, citizens and contractors can create an account, submit permit applications, upload plans for projects, pay for permits with a credit card, and print a copy of the permit for their records.

**Duplex:** Typically, one contiguous building located on a single parcel of land. The structure contains two units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

**Townhome:** Typically, one contiguous building located across two or more parcels. The structure contains two or more units, each with its own building permit. Because the structure covers multiple parcels, each individual unit can be sold separately.

**Apartment/Assisted Living Facility:** Typically, one contiguous building located on a single parcel of land. The structure contains three or more units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

**Single-Family Home:** One contiguous building located on a single parcel of land. The structure contains one unit and receives one building permit. Because it is on a single parcel, the entire structure is sold all at once.



# COMMUNITY DEVELOPMENT

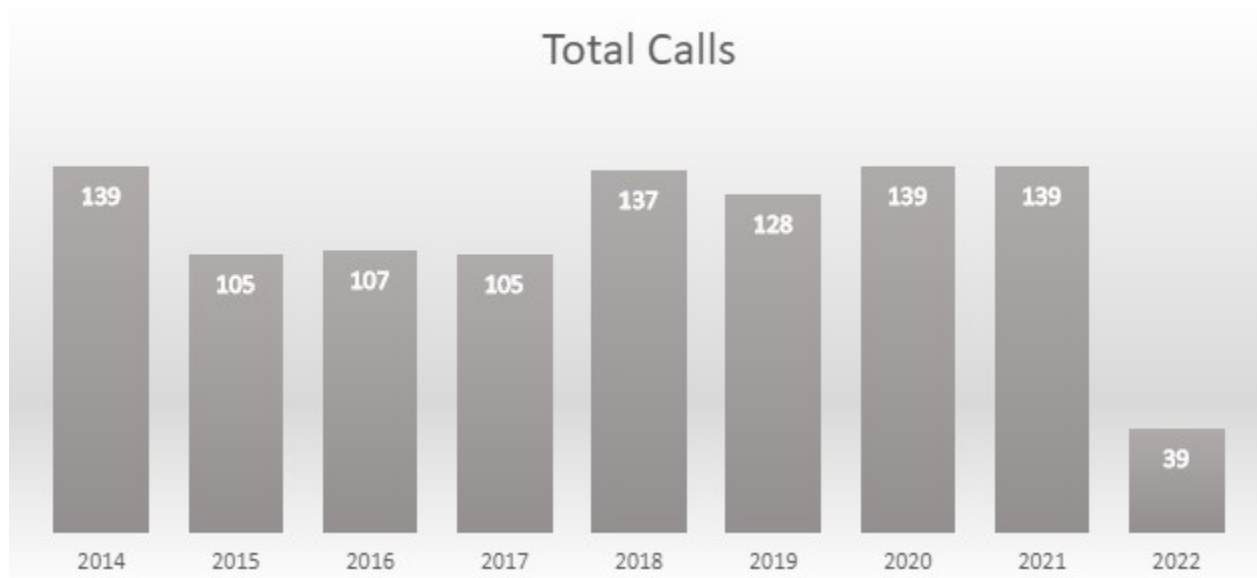
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## Activities Beginning March 1

Opened 4 code enforcement case and closed 3  
Participated in weekly department head meetings  
Participated in bi-weekly business meetings  
Continued work on:  
    Comp Plan  
    South Central College Area Plan  
    Lookout Drive Corridor Plan  
Attended City Art committee meeting  
Met with developer on potential industrial project  
Worked on large industrial prospect  
Attended Lookout Drive corridor PMT meeting  
Attended GMG Leadership Institute  
Met with MSU class for studio project  
Attended City Council work sessions  
Researched EV funding  
Met with Twin Rivers Art Director on art initiatives  
Attended City Council meetings  
Attended Planning Commission meeting  
Attended ribbon cutting at Summer Haven Boutique  
Participated in rental license software demonstrations  
Met with Xcel about EV charger funding  
Attended GMG annual meeting  
Conducted interviews for Account Tech position  
Met with developer for downtown redevelopment  
Attended Brewing event  
Spoke with Initiative Foundation about child care grants  
Held Lookout Drive Corridor open house with PMT  
Presented Hwy 14 pedestrian bridge study to Council  
Worked on trail kiosk design with partners  
Conducted field mapping for Mankato United soccer  
Participated in Greater Mankato Inclusivity study discussions  
Attended CCP Board Meeting  
Met with bicycle task force  
Attended REDA meeting

# FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	130	8	12	11	39	30%
Mutual Aid	11	2	4	1	8	71%
Average Response Time	0:06	0:08	0:17	0:06	0:13	216%
Average Call Duration	0:53	1:28	1:39	0:35	1:20	149%
Average # Responders	16	12	12	17	13	83%
Attendance at Business Meeting	341	31	32	33	93	27%
Attendance at Officer Meeting	113	8	9	12	29	26%
Total Trainings	19	2	4	2	9	47%
Total Attendance at Trainings	380	43	57	33	179	47%



3/4/2022 Carbon monoxide incident  
 3/7/2022 Alarm system activation, no fire - unintentional  
 3/8/2022 Alarm system sounded due to malfunction  
 3/13/2022 CO detector activation due to malfunction  
 3/18/2022 Building fire  
 3/18/2022 Building fire  
 3/23/2022 HazMat release investigation w/no HazMat  
 3/25/2022 Heat detector activation due to malfunction

# FIRE DEPARTMENT

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## North Mankato Fire Department Regular Meeting Minutes 3/3/2021

### Call to order

Chief Zwaschka called to order the March regular meeting of the North Mankato Fire Department at 18:30 hours on Thursday, March 3rd, 2021 in North Mankato.

### Pledge of allegiance and Roll call

31 present and 2 absent

Present: Fasnacht, Zwaschka, Eesley, THate, VanEps, Olson, Tiesler, Freitag, Starkson, Walrath, Stoltenberg, Ruch, Bobholz, Streeter, Stuve, Penner, Cummiskey, Carver, Inman, Barrett, Sletten, Schumacher, Senne, Verschelde, Bruning, Giefer, Faugstad, Stromquist, Slater, Hewlett, Rauchman

Absent: Johnson, Hoffman

### Minutes

Inman motioned to approve the February 2021 regular meeting minutes as emailed, second by Tiesler after attendance figures are updated. Motion passed unanimously.

### Training

None

### Standard Operating Guidelines

None to cover

### Chief Zwaschka

Hours circulated

New code for the city shop to refill fuel

Please take time to fill out Smoking form and turn in to Zwaschka

Officer school Duluth coming up. Those going should ask Zwaschka if they have questions

Forcible entry tools have arrived

Compressor in Alexandria. Weight a consideration for moving to the second floor

Ice machine repairs in process

Update of open fire fighter positions. City newsletter has been updated. Separate meeting after business meeting.

### Assistant Chief VanEps

Average of Average passed around. 2 individuals did not meet avg. of avg.

Gear – if you know you need something, please contact VanEps.

20 new NOMEX hoods have arrived.

Rescue truck is still being spec'ed.

### Training Officer Stoltenberg / Assistant Training Officer Walrath

Regular Training – Rescue (water and rope), Auto Extrication

Optional training – Firefighter Survival skills

SOG for water rescue being compiled

Feb CPR – still need a couple people to finish

State school – Lake Crystal March 12<sup>th</sup>-13<sup>th</sup> and Riverland March 26<sup>th</sup> and 27<sup>th</sup>.

Austin fire school.

### Public Education Officer Streeter

Nicollet county fair opportunity – Volunteers would be needed

Cooking and safety demonstrations coming up.

# FIRE DEPARTMENT

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Safety Officer Hoffman (not present)

Station 1 Captain Schumacher

Garage door openers for station 1 – still need to be ordered.

Water rescue bags added to each truck

Truck check assignments were read off.

Station Captain Sletten

Back side of truck check sheets need to be looked at.

May 19<sup>th</sup> fit test

Fire calls

4 fire calls, 1 air truck, 2 CO calls and 1 not required call were read by Asst. Chief VanEps

Tires on 46 – valves sheared off.

Committee chair updates

Hiring committee – Working on social media and working with city

# FIRE DEPARTMENT

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North Mankato Fire Department

Officer Meeting Minutes

3/10/2022

## Call to order

Chief Zwaschka called to order the March officer meeting of the North Mankato Fire Department at 18:30 hours on Wednesday, March 16<sup>th</sup> at fire station 2 in North Mankato.

## Roll call

8 present, 5 absent

Present: VanEps, Zwaschka, Fasnacht, Schumacher, Bruning, Thate, Streeter, Stoltenberg

Absent: Hoffman, Walrath, Bobholz, Tiesler, Sletten, Rauchman

## Minutes

Meeting minutes were approved as emailed.

## Scheduled officer training or business tour

Image Trend training to be covered

## Standard Operating Guidelines

Water Rescue

## Chief Zwaschka

### Goals

Discussion of new firefighters with Jeff Bengtson.

Pay\Benefits

Training

Generational differences – Focused on short term benefits

Nicollet County Radio Grant Info – Being discussed

Truck radios can be programmed for encryption

May not be on the grant proposal

Looking to get in on grant for a number of radios to get us started

Knox box – we now have key holder forms for them to fill out.

Require if Sprinkler system or alarm panel

New firefighters – new city hiring site – need to change city Fire website to point to new job posting page

Upgrade of compressor scba system

Compressor is in Mankato – conflict on the quote though

Ice machine is function waiting on part for the tray.

## Asst. Chief VanEps

Turnout gear – 5 sets on order from 2021 – 2022 order to be figured out.

HCN detector – Calibration needed with new gas sample

Extractor – to be listed on State Bid site

TICs – Sletten to contact vendor

Health and wellness committee – Total wellness focus – Business meeting presentation – healthy eating focus

Truck Committee – Talked to 3 vendors – Eliminating vendors at this time. In person visits being planned.

Update truck replacement list with better replacement cost for the city

Courtland firefighter death – sending 82 for procession. (Fasnacht and VanEps)

## Station Captain Schumacher

Pump testing Wednesday 3/16. Look at foam level guide

L64 guides tightened up

Officer Certifications complete

## Station Captain Sletten (not present)

# FIRE DEPARTMENT

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Training Officer Stoltenberg/Asst TO Walrath (Walrath not present)

- Regular training – Rescue (Ropes, Water)

- Optional training – Firefighter Survival Skills

Safety Officer Hoffman (not present)

Public Education Officer Streeter

- Think of Pub Ed Projects that could build comradery

Lieutenant\Secretary Fasnacht

- Test firefighter application web page changes

- Recycling old computer equipment

Lieutenant Bobholz (not present)

Lieutenant Thate

- New guys to get measured for dress shirts.

Trustee Bruning

Nothing to present

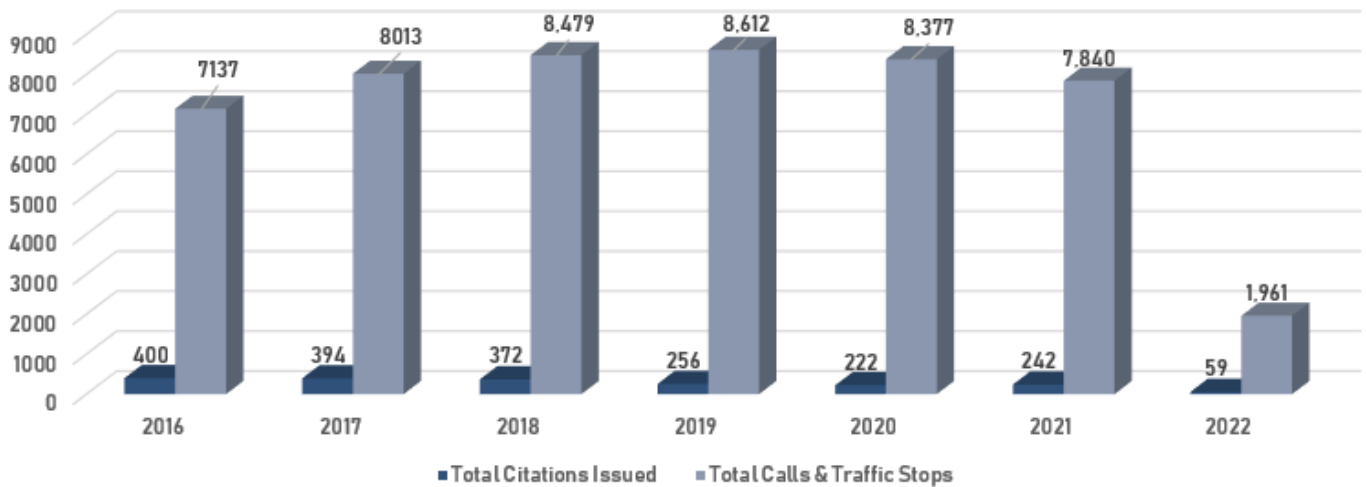
Trustee Rauchman (not present)

Trustee Tiesler (not present)

Meeting adjourned at 20:47 - Minutes submitted by Fasnacht

# POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY						
	2021 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2022 TOTAL	% 2021 BENCHMARK
Total Citations Issued	242	23	21	11	59	24%
Total Calls & Traffic Stops	7,840	729	584	634	1,961	25%
Average Emergency Response Time	4	2	3	4	3	78%
Part One Crimes	170	9	9	11	31	18%
Part One Crimes Rate	0.10%	0.06%	0.06%	0.08%	0.07%	73%
Part Two Crimes	269	13	23	26	59	22%
Part Two CrimesRate	0.16%	0.09%	0.16%	0.19%	0.14%	88%
Total Crimes	439	22	32	37	90	21%
Total CrimesRate	0.26%	0.16%	0.23%	0.26%	0.21%	82%
Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc. Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.						



# POLICE DEPARTMENT

## Monthly Statistics

**Citations Issued: 23**

**Verbal/Written Warnings Issued: 154**

**Total Calls for Service: 729 (detailed list below)**

**Response time: 2.4 minutes**

TYPE	TOTAL
Traffic stops	181
Medical	97
Records	78
Suspicious Circumstance	37
Adult/Child Protection Reports	31
Public Assist	30
Welfare Check	25
Assist other agency	20
Disturbance	18
Animal Complaint	17
Traffic Complaints	16
Alarm	14
Accident	13
Civil Issue	12
Permits	12
Information Only	10
Motorist Assist	10
Hospice Notice	9
Parking Complaint	8
Domestic	7
911 Verification	6
Assault (A) 13	6
Noise Complaint	6
Sign or Light Repair/Roadway Obstruction	6
Solicitor/SCAM Complaints	6
Ordinance Violation	4
Burglary/Breaking & Entering (A) 220	3
Fire	3
Found Property	3
Predatory Offender Registration	3
Public Education/Public Relations	3
Theft/Larceny (A) 23	3

Compliance Checks	2
Driving Under the Influence (B) 90D	2
Extra Patrol Request	2
Lost Property	2
Narcotics (A) 35	2
Property Destruction/Damage/Vandalism (A) 290	2
Residence Check Requests	2
Sex Offenses (A) 11/36	2
Traffic Violations - F/GM (999)	2
TZD	2
Abandoned Vehicle	1
Counterfeiting/Forgery (A) 250	1
Door/Window Found Open	1
Drunkenness (B) 90Z	1
Funeral/Money Escorts	1
Motor Vehicle Theft (A) 240	1
Other Criminal Offenses (B) 90z	1
Predatory Offender - fail to register (B) 90z	1
TRT Callout	1
Unlawful Disposal (B) 90Z	1
Vehicle Repossession	1
Warrant service/attempts	1
<b>Grand Total</b>	<b>729</b>

MARCH	2016	2017	2018	2019	2020	2021	2022
<b>CALLS FOR SERVICE</b>	599	680	714	659	750	634	729
<b>YEAR TO DATE TOTAL</b>	1588	1844	1885	2059	2217	1798	1960



# POLICE DEPARTMENT

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## March 2022 Community Events/Public Education

DATE	EVENT/TOPIC	ORGANIZATION/LOCATION	OFFICER
3/2	Law Enforcement Leadership	Minnesota State University - Mankato	701
3/16	Round Table Talk - Diversity, Equity, and Inclusion	Minnesota State University - Mankato	701
3/18	Tapestry Session	Minnesota Council of Churches	701

## March 2022 School Patrols

South Central College	7	Hoover Elementary	10
Dakota Meadows Middle School	10	Bridges Community School	9
Futures School	2	Monroe Elementary	9
TOTAL SCHOOL PATROLS: 47			

## March 2022 Use of Force Instances

NONE

## Offenses and Clearances by Classification

Offense Classification	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
<b>Murder &amp; Nonnegligent Manslaughter</b>	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Manslaughter by Negligence</b>	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Rape</b>						
Completed	1	0	1	7	0	0
Attempted	0	0	0	0	0	0
<b>Totals</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>7</b>	<b>0</b>	<b>0</b>
<b>Robbery</b>						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)	0	0	0	0	0	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Assault</b>						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	2	0	2	14	1	0
Other Weapon	0	0	0	0	0	0
Hands, Fist, Feet, etc. (aggravated injury)	1	0	1	7	0	0
<b>Totals</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>21</b>	<b>1</b>	<b>0</b>
<b>Burglary</b>						
Forcible Entry	1	0	1	7	0	0
Unlawful Entry (no force)	0	0	0	0	0	0
Attempted Forcible Entry	0	0	0	0	0	0
<b>Totals</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>7</b>	<b>0</b>	<b>0</b>
<b>Larceny-theft</b>	<b>Totals</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>21</b>	<b>0</b>
<b>Motor Vehicle Theft</b>						
Autos	1	0	1	7	0	0
Trucks & Buses	0	0	0	0	0	0
Other Vehicles	0	0	0	0	0	0
<b>Totals</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>7</b>	<b>0</b>	<b>0</b>
<b>Arson</b>	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Human Trafficking - Commercial Sex Acts</b>	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Human Trafficking - Involuntary Servitude</b>	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Part I Totals</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>64</b>	<b>1</b>	<b>0</b>
<b>Part II Offenses</b>						
Other Assaults (simple, not aggravated)	4	0	4	29	2	1
Forgery & Counterfeiting	1	0	1	7	1	0
Fraud	0	0	0	0	0	0
Embezzlement	0	0	0	0	0	0
Stolen Property (buy, receive, possess)	0	0	0	0	0	0
Vandalism	2	0	2	14	0	0
Weapons (carry, possess, etc.)	0	0	0	0	0	0
Prostitution & Commercialized Vice	0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)	1	0	1	7	0	0
Drug Abuse Violations	2	0	2	14	1	0
Gambling	0	0	0	0	0	0
Family & Children	0	0	0	0	0	0
Driving Under the Influence	1	0	1	7	1	0
Liquor Laws	0	0	0	0	0	0
Drunkenness - MN statute repealed 1971	0	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0	0
Vagrancy	0	0	0	0	0	0
All Other Offenses (except traffic)	2	0	2	14	3	0
Suspicion - not a crime in MN	0	0	0	0	0	0
<b>Part II Totals</b>	<b>13</b>	<b>0</b>	<b>13</b>	<b>93</b>	<b>8</b>	<b>1</b>
Curfew & Loitering (persons under 18)	0	0	0	0	0	0
Runaways (persons under 18)	0	0	0	0	0	0
<b>Grand Totals</b>	<b>22</b>	<b>0</b>	<b>22</b>	<b>157</b>	<b>9</b>	<b>1</b>

# STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Units</b>						
Rain/Wind Storm Cleanup (Events)	12	0	0	0	0	0%
Storm Sewer Main Breaks/ Repairs (Events)	10	0	0	0	0	0%
Sanitary Sewer Main Breaks/Repairs (Events)	10	0	0	0	0	0%
Water Main Breaks/ Repairs (Events)	5	1	1	0	2	40%
Sewer Jetting (Linear Feet)	50,000	1,150	2,100	10,300	3,250	7%
Sewer Televising (Linear Feet)	100,000	13,100	1,900	16,556	15,000	15%
Structure Inspections (EA)	500	0	0	0	0	0%
Concrete curb repair (Linear Feet)	750	0	0	0	0	0%
Snow Removal (Events)	16	1	3	1	8	50%
Sanding and Pre-Treatment (Events)	24	0	3	1	6	25%
Crack Sealing (lbs)	12,000	0	0	3,000	0	0%
Seal Coating and Fog Sealing (Lane Miles)	12	0	0	0	0	0%
Patching/ Asphalt (Tons)	750	3	0	0	3	0%
Mill and Overlay (Lane Miles)	12	0	0	0	0	0%
Street Sweepings Hauled (Tons)	450	30	0	0	30	7%
Tree Trimming (EA)	100	50	2	75	54	54%
Grass/Leaves/Brush Hauled (Tons)	4,000	0	0	0	0	0%
Recycling (Tons)	1,750	106	98	120	308	18%
Organics Recycling (Tons)	96	0	8	8	16	17%
Solid Waste (Tons)	3,400	263	202	266	705	21%
Spring Clean Up and Fall Drop Off (Tons)	450	0	0	0	0	0%
Street Signs Fixed (Straightened, Painted, Replaced)	500	5	4	20	14	3%

## Street Projects for March:

- 50 Trees Trimmed
- 107 hours of street sweeping
- Began prep of splashpad site
- Attended yearly safe assure field training day

# STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Hours of Regular Service and Maintenance</b>						
Rain/Wind Storm Clean Up	200	0	0	0	0	0%
MS 4 & Ravaine Maintenance	1000	20	0	0	24	2%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	450	45	11	8	56	12%
Sanitary Sewer Breaks/Repairs	450	0	19	0	19	4%
Sewer Jetting and Televising	1000	90	33	175	123	12%
Storm Sewer Main Breaks/ Repairs	450	0	0	0	0	0%
Water Main Breaks/Repairs	600	8	22	0	30	5%
Crack Sealing	400	7	0	152	7	2%
Seal Coating	750	2	17	0	19	3%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	1000	0	0	0	0	0%
Patching/ Asphalt	4000	55	0	17	55	1%
Street Sweeping	960	107	0	186	107	11%
Concrete curb repair	500	0	0	0	0	0%
Snow Removal	3500	32	420	146	950	27%
Sanding & Pre-Treatment of Roads	350	3	18	6	39	11%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	150	0	0	0	0	0%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	200	8	0	0	8	4%
Sign Repair & Installation	500	17	2	17	28	6%
Crosswalks/ Curbs Painted	500	0	2	2	2	0%
Flags & Banners	250	16	18	0	91	36%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	500	0	0	0	0	0%
Christmas Decoration	250	7	24	0	142	57%
Employee Trainings	400	102	0	25	102	26%
Clean and Maintain City Buildings	500	62	89	43	256	51%
Shop (Street Crew Helping in Equipment Shop)	1000	428	220	211	788	79%
Help Other Departments	400	126	81	73	318	80%
Special Projects	500	49	318	0	527	105%
Resident Call Outs	150	0	4	0	4	3%
Tree Trimming	300	62	26	100	111	37%
Leaf Collection	640	0	0	0	0	0%
Grass/Brush Hauled	40	0	0	0	0	0%
Spring Clean Up and Fall Drop Off	400	0	6	0	6	2%

# PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Units</b>						
Greenway Inspections (EA)	66	0	0	0	0	0%
Greenway Sprayed (EA)	25	0	0	0	0	0%
Greenway Mowing and Trimming (EA)	25	0	0	0	0	0%
Weed Inspections - Parks (EA)	42	0	0	0	0	0%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	42	0	0	0	0	0%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,600	0	0	0	0	0%
Trimming - Acres (230 Acres trimmed every other week for 20 weeks)	1,500	0	0	0	0	0%
Tree Inspections (EA)	150	11	8	14	20	13%
Resident Call Outs (EA)	150	0	0	3	0	0%
Playground Inspections	40	0	0	25	0	0%
Playground Upgrades Completed	10	0	0	0	0	0%
Park Building and Structure Repairs/Painting	7	0	0	0	0	0%
Bldv and Park Trees Planted (By Contractor or staff)	30	0	0	0	0	0%
Trees Trimmed	750	166	12	43	181	24%
Trees Removed (All Trees Excluding Ash)	100	23	5	11	30	30%
Ash Trees Removed	35	9	12	5	21	60%

## Park Projects in March:

- 166 trees trimmed
- Completing picnic table maintenance
- Attended yearly safe assure field training day

# PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Hours of Regular Service and Maintenance</b>						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	0	0	34	0	0%
Playground Upgrades Completed	400	0	0	0	0	0%
Park Building and Structure Repairs/Painting	900	83	55	0	193	21%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	250	46	0	78	46	18%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball, Softball, Football)	500	0	0	13	0	0%
Flowers & Planters (May to Oct)	240	0	0	0	0	0%
Tree Inventory	500	44	19	0	73	15%
Tree Removal (All Excluding Ash Trees)	175	58	57	68	114	65%
Ash Tree Removal	480	49	40	44	94	19%
Tree Trimming	250	11	6	37	18	7%
Tree Inspections	75	0	0	20	0	0%
Buckthorn Management	720	8	41	0	169	23%
Rink Cleanup and Flooding	60	0	45	0	80	133%
Rinks Zamboni	700	13	137	0	296	42%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	400	0	0	84	0	0%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains, Pool, etc)	160	0	28	40	30	19%
Christmas Decorations	600	4	47	1	276	46%
Festivals (Fun Days, Blues, Bier, Misc.)	500	0	0	0	0	0%
Caswell Sporting Events	480	0	0	117	0	0%
Helping Other Departments	150	20	17	39	41	27%
Resident Call Outs	150	0	0	3	0	0%
Training	700	51	1	28	60	9%
Special Projects (Bluff Park Drain Tile, Pavers, Fountains, Pond Treatments)	400	0	0	25	0	0%
<b>Hours of Greenway Management</b>						
Greenway Inspections (Ponds and Outlots)	32	0	0	0	0	0%
Greenway Sprayed (Ponds and Outlots)	80	0	0	0	0	0%
Greenway Mowing and Trimming (Ponds and Outlots)	80	0	0	0	0	0%
<b>Hours of Parks Management (May to October)</b>						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	50	0	0	0	0	0%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	120	0	0	0	0	0%
Mowing (Parks, Boulevards, Roundabouts, Trails)	1,500	0	0	0	0	0%
Trimming (Parks, Boulevards, Roundabouts, Trails)	750	0	0	0	0	0%
Prairie Management and Maintenance (Burning, Spraying, Mowing, Seeding, Inspections)	80	0	0	0	0	0%

# CASWELL PARK

CASWELL PARK SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Tournaments</b>						
Quantity of Tournaments Played	18	0	0	0	0	0%
In State Teams	514	0	0	0	0	0%
Out of State Teams	95	0	0	0	0	0%
Total Teams	609	0	0	0	0	0%
Local Visitors	19330	0	0	0	0	0%
Out of Town Visitors	12000	0	0	0	0	0%
Total Visitors	31330	0	0	0	0	0%
Concession Items Sold	42000	0	0	0	0	0%
Alcohol Sales	\$ 15,000	\$ -	\$ -	\$ -	\$ -	0%
Sponsorship Revenue	\$ 60,000	\$ 3,500	\$ 41,650	\$ 3,300	\$ 45,150	75%
Estimated Number of Hotel Rooms	9500	0	0	0	0	0%
Economic Impact	\$ 7,400,000	\$ -	\$ -	\$ -	\$ -	0%
<b>Softball</b>						
Summer Softball Teams	95	-	25	89	27	28%
Fall Softball Teams	-	-	-	-	-	
Revenue	\$ 69,185	\$ 14,492	\$ 2,104	\$ 13,795	\$ 16,820	24%
Expense	\$ 30,615	\$ 1,119	\$ 156	\$ 1,439	\$ 1,298	4%
<b>Volleyball</b>						
		0.00		0.00		
Volleyball Teams	88	-	20	65	22	25%
Revenue	\$ 26,400	\$ 3,643	\$ 1,127	\$ 7,943	\$ 5,089	19%
Expense	\$ 12,665	\$ 278	\$ 82	\$ 651	\$ 896	7%
<b>Hockey</b>						
Hockey Teams	5	-	-	-	-	0%
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
Expense	\$ -	\$ 2,095	\$ 1,845	\$ -	\$ 6,000	
<b>Website Management</b>						
Website Hits	38,000	-	1,502	2,393	2,691	7%
Page Views	145,000	-	4,143	6,302	7,122	5%
<b>Other</b>						
Banners Purchased	55	26	1	16	27	49%
Total Revenue	\$ 569,941	\$ 5,150	\$ 44,242	\$ 13,635	\$ -	0%
Total Expenditures	\$ 535,913	\$ 10,691	\$ 11,722	\$ 37,585	\$ -	0%



# CASWELL NORTH — SOCCER

CASWELL NORTH - SOCCER						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Quantity of Tournaments Played	1	0	0	0	0	0%
In State Teams	50	0	0	0	0	0%
Out of State Teams	0	0	0	0	0	0%
Total Teams	50	0	0	0	0	0%
Local Visitors	1,100	-	-	-	-	0%
Out of Town Visitors	-	-	-	-	-	0%
Total Visitors	1,100	-	-	-	-	0%
Economic Impact	\$ 20,000	\$ -	\$ -	\$ -	\$ -	0%
Other						
Total Revenue	\$ 48,500	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures	\$ 54,304	\$ 510	\$ 372	\$ 2,698	\$ 1,664	3%



# PARKS AND REC

PARKS AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>General Operations</b>						
Revenue	\$ -	\$ 210.00	\$ -	\$ -	\$ 2,160.00	
Expense	\$ 30,957.00	\$ 1,853.83	\$ 1,810.38	\$ -	\$ 4,273.66	14%
<b>Wrestling</b>						
Registrations	80	-	-	-	-	0%
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
Expense	\$ -	\$ 2,638.30	\$ 518.00	\$ -	\$ 4,031.30	
<b>Tennis</b>						
Registrations	96	27	7	31	34	35%
Revenue	\$ 5,000.00	\$ 2,048.00	\$ 280.00	\$ 2,470.00	\$ 2,328.00	47%
Expense	\$ 4,200.00	\$ 75.51	\$ 9.99	\$ 71.03	\$ 85.50	2%
<b>Soccer</b>						
Registrations	85	73	31	21	111	131%
Revenue	\$ 5,500.00	\$ 4,125.00	\$ 1,622.50	\$ 1,210.00	\$ 5,967.50	109%
Expense	\$ 4,720.00	\$ 149.08	\$ 57.91	\$ 54.80	\$ 217.41	5%
<b>T-Ball</b>						
Registrations	45	11	8	5	19	42%
Revenue	\$ 4,500.00	\$ 715.00	\$ 520.00	\$ 325.00	\$ 1,235.00	27%
Expense	\$ 715.00	\$ 328.59	\$ 18.56	\$ 546.35	\$ 347.15	49%
<b>Golf</b>						
Registrations	50	12	-	6	12	24%
Revenue	\$ 6,500.00	\$ 1,105.00	\$ -	\$ 510.00	\$ 1,105.00	17%
Expense	\$ 4,160.00	\$ 40.76	\$ -	\$ 2,696.74	\$ 40.76	1%
<b>Basketball</b>						
Registrations	-	-	-	-	-	
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
Expense	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Fitness</b>						
Registrations	-	-	-	-	-	
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
Expense	\$ -	\$ 50.00	\$ -	\$ -	\$ 50.00	

# Overall Caswell Fund

OVERALL CASWELL & PARKS AND REC						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Caswell Park						
Total Caswell Fund Revenue	\$ 569,941	\$ 5,150	\$ 44,242	\$ 52,066	\$ 47,908	8%
Total Caswell Fund Expenditures	\$ 535,913	\$ 10,691	\$ 11,722	\$ 45,742	\$ 31,467	6%
Caswell North						
Total Caswell North Fund Revenue	\$ 48,500	\$ -	\$ -	\$ -	\$ -	0%
Total Caswell North Fund Expenditures	\$ 54,304	\$ 510	\$ 372	\$ -	\$ 1,664	3%
Parks & Rec						
Total Parks & Rec Fund Revenue	\$ 21,500	\$ 8,203	\$ 2,423	\$ -	\$ 12,796	60%
Total Parks & Rec Fund Expenditures	\$ 44,752	\$ 5,136	\$ 2,415	\$ -	\$ 9,046	20%

Caswell Information for March:

-

# YOUTH FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Players</b>						
Players Pre-K to K	125	0	0	0	0	0%
Players 1st Grade	100	0	0	0	0	0%
Players 2nd Grade	100	0	0	1	0	0%
Players 3rd Grade	125	0	0	0	0	0%
Players 4ths Grade	150	0	0	0	0	0%
Players 5th Grade	175	0	0	0	0	0%
Players 6th Grade	175	0	0	0	0	0%
Total Players	950	-	-	1	-	0%
<b>Revenue</b>						
Registrations	\$ 103,425.00	\$ -	\$ -	\$ 75.00	\$ -	0%
Sponsorships	\$ 38,925.00	\$ 750.00	\$49,675.00	\$ 1,125.00	\$ 50,425.00	130%
Donations	\$ -	\$ -	\$ 4,000.00	\$ 24.28	\$ 4,000.00	
Other	\$ -	\$ -	\$ 216.60	\$ -	\$ 216.60	0%
Total Revenue	\$ 142,350.00	\$ 750.00	\$53,841.60	\$ 1,224.28	\$ 54,641.60	38%
<b>Expenses</b>						
Total Expenditures	\$ 123,074.00	\$ 6,117.33	\$26,393.79	\$33,869.38	\$ 37,240.07	30%
<b>Other</b>						
Banners Purchased	40	12	8	1	20	50%
Number of Games	100	0	0	0	0	0%
Total Teams	55	0	0	0	0	0%

Youth football sponsorships have been billed out for this year totaling \$58,000. Registrations will start on April 1<sup>st</sup>. We are estimating 950 kids for this year to pass the 842 kids from last year. We are anticipating another great year. More details to follow.

# SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	430	34	44	33	155	36%
Non Resident Family Passes	300	11	31	27	102	34%
Resident Single Passes	30	1	1	1	4	13%
Non Resident Single Passes	15	0	1	3	1	7%
Resident 55+ Pass	15	1	0	0	2	13%
Non Resident 55+ Pass	10	2	1	0	4	40%
Babysitter/Additional Members	300	10	37	19	96	32%
Punch Passes	430	11	13	8	46	11%
Total Visitors	48,000	0	0	0	0	0%
Donations						
Sponsorships	\$ 20,150	\$ 24,950	\$ -	\$ 2,500	\$ 24,950	124%
Adopt A Family Donations	\$ 9,743	\$ 555	\$ 110	\$ 333	\$ 715	7%
Connecting Kids	120	21	0	13	21	18%
Events						
Special Events	20	0	0	0	0	0%
Birthday Party Packages	40	1	0	0	1	3%
Pool Rentals	10	0	0	0	0	0%
Swim Lessons Offered	200	0	0	0	0	0%
Swim Lesson Sign Ups	1,000	330	0	287	330	33%
Fitness Lessons Offered	20	0	0	0	0	0%
Fitness Lesson Sign Ups	1,800	0	0	0	0	0%
Pool Operations						
Days Open	85	0	0	0	0	0%
Lifeguards Hired	45	0	0	2	0	0%
Other						
Concessions	\$ 97,055	\$ -	\$ -	\$ -	\$ 212	0%
Alcohol	\$ 7,055	\$ -	\$ -	\$ -	\$ -	0%
Warming House Rentals	5	1	3	0	4	80%
Swim Banners Purchased	20	12	0	0	12	60%
Radio Mankato Passes Sold	200	0	0	0	0	0%
Overall Revenues	\$ 467,154.00	\$ 47,736.75	\$ 13,643.50	\$ 25,303.00	\$ 81,230.75	17%
Overall Expenses	\$ 485,637.00	\$ 7,391.91	\$ 6,421.82	\$ 3,647.73	\$ 17,745.54	4%

# WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2022 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
<b>Water Units (Gallons)</b>						
Gallons Pumped from Well #5	400,000	0	27,100	0	27,100	7%
Gallons Pumped from Well #6	125,000,000	11,161,000	9,599,000	10,235,000	31,841,000	25%
Gallons Pumped from Well #7	170,000,000	8,532,000	6,584,000	10,142,000	15,228,000	9%
Gallons Pumped from Well #8	100,000,000	8,055,000	9,621,000	6,449,000	25,955,000	26%
Gallons Pumped from Well #9	100,000,000	6,436,000	5,698,000	6,417,000	26,842,000	27%
Total	495,400,000	34,184,000	31,529,100	33,243,000	99,893,100	20%
Gallons Distributed from Plant #1	130,000,000	8,923,000	8,194,000	8,924,000	26,747,000	21%
Gallons Distributed from Plant #2	320,000,000	22,963,000	21,736,000	23,318,000	68,260,000	21%
Total	450,000,000	31,886,000	29,930,000	32,242,000	95,007,000	21%
<b>Water Usage Tracking</b>						
Residential (5/8"-11/4")	220,656,696	16,673,347	17,894,725	17,018,948	51,420,503	23%
Residential & Commercial 11/2"-3"	39,294,960	4,671,000	3,430,840	3,409,690	11,654,920	30%
Commercial 5/8"-11/4"	19,907,400	527,950	1,650,410	1,635,090	4,176,350	21%
Commercial 4"-6"	7,087,233	185,220	185,290	178,880	571,300	8%
Residential and Commercial Outside Meters	54,597,418	235,440	151,850	79,960	636,130	1%
Rural Water (5/8"-11/4")	963,960	400	800	700	2,100	0%
Rural 1 1/2"-3"	92,945	44,090	50,760	45,810	149,420	161%
Multiple Dwelling Unit Rate per Unit	33,568,429	2,618,650	2,616,650	2,696,720	7,957,930	24%
Total Gallons Billed	376,169,041	0	25,981,325	25,065,798	51,612,556	14%
City Used Water - Non-Billable		1,803,450	1,822,330	1,605,990	5,448,110	
Unaccountable Water		770,500	770,500	770,500	2,311,500	
Non-Revenue Percentage of Water		0	0	0	0	
<b>Lift Station Pumping Hours</b>						
Lift Station #1 - Oak Terrace	165	12	9	24	32	19%
Lift Station #2 - Marvin Boulevard	450	26	21	59	71	16%
Lift Station #3 - Carol Court	520	31	25	66	84	16%
Lift Station #4 - Marie Lane	1,200	98	76	113	261	22%
Lift Station #5 - NorthRidge Drive	800	58	50	80	163	20%
Lift Station #6 - Aspen Lane	375	37	27	35	102	27%
Lift Station #7 - Howard Drive	700	52	51	48	153	22%
Lift Station #8 - Parks Edge	175	18	14	17	48	28%
Lift Station #9 - Reserve	100	13	7	10	29	29%
Lift Station #10 - Golf Course	50	3	2	7	6	12%
Total	4,535	0	281	460	949	21%
<b>Lift Station Flow (Gallons)</b>						
Main Lift #1	425,000,000	17,108,000	24,723,000	10,227,000	76,199,000	18%
Main Lift #2	100,000,000	18,761,000	5,947,000	34,762,000	24,719,000	25%
	525,000,000	0	30,670,000	44,989,000	100,918,000	19%
<b>Storm Water Pumping Hours</b>						
Storm Water Station #001 - Sherman Corp Station	600	36	0	36	36	6%
Storm Water Station #002 - Wheeler Corp Station	150	0	0	24	0	0%
Total	750	0	0	60	36	5%

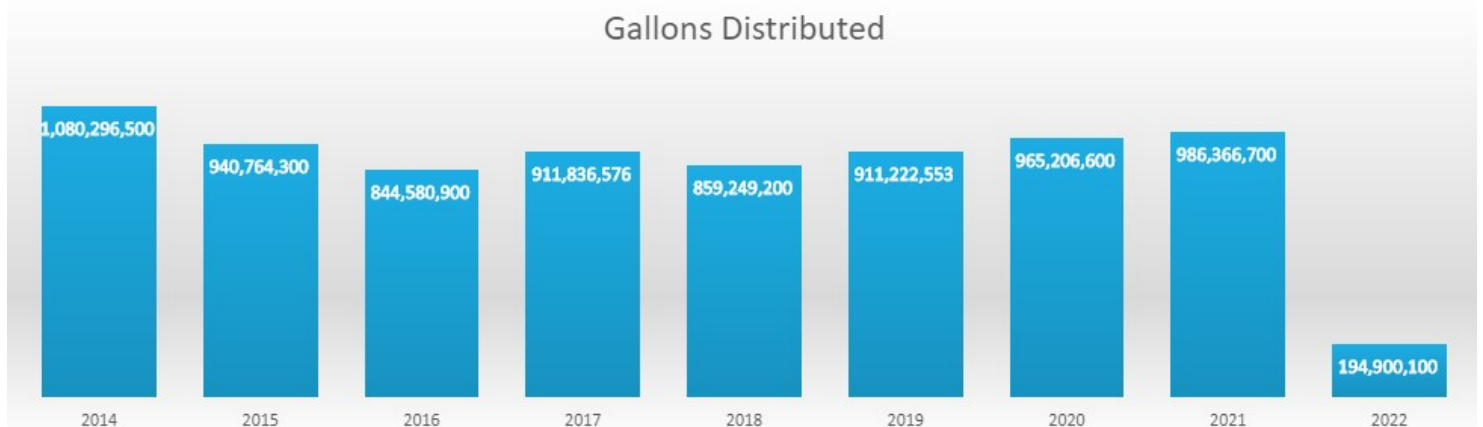
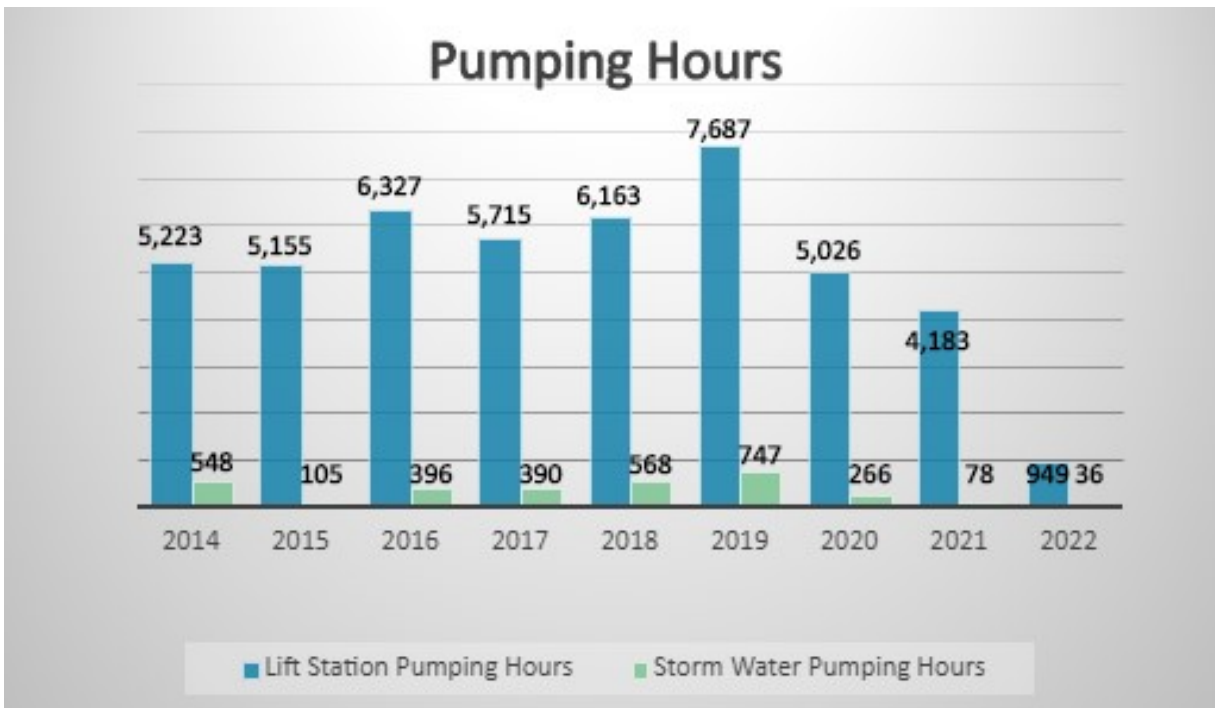
# WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2022 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
<b>Mankato Redundant Water Tracking (gal)</b>						
Water Provided to Mankato	0.0	0.0	0.0	1.1	0.0	
Water Received From Mankato	0.0	0.0	0.0	4.2	0.0	
<b>River Levels</b>						
High River Level		9	4	10	6	
Low River Level		3	3	3	3	
<b>Hours</b>						
Rounds	870	84	61	82	213	24%
Locates and Locate Meets	700	51	10	53	65	9%
Training	60	37	15	7	70	117%
Equipment Maintenance	612	38	65	54	167	27%
Building Maintenance	0	6	9	34	38	0%
Equipment Repairs	0	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	402	58	53	65	143	36%
Flushing	0	0	2	0	2	0%
Shut-offs	324	16	12	14	45	14%
Administrative	230	10	11	9	34	15%
Helping Other Departments	24	29	40	41	87	363%
Festivals	0	0	0	0	0	0%
Call-outs	282	14	1	15	56	20%
Stormwater Corp Station	100	19	5	16	24	24%
Backwash	204	9	7	8	23	11%
Fire Hydrant Repairs	258	0	2	1	18	7%
Christmas Lights	0	0	0	0	10	0%
Tree Trimming	0	0	0	0	0	0%
Snow Removal	726	1	15	9	42	6%
Mainbreak, Valve Repairs, Curb Box Repairs	138	25	21	0	48	35%
Sampling	60	3	3	3	11	18%
Chemical Treatments	78	0	1	0	7	8%
Inventory Supplies	20	0	0	0	4	20%
Water Tower Maintenance	0	0	0	0	0	0%
Mowing and Trimming	0	0	0	0	0	0%
Winterize	0	2	0	0	2	0%
Miscellaneous Projects	0	4	17	35	36	0%
<b>Total</b>	<b>5,088</b>	<b>402</b>	<b>345</b>	<b>443</b>	<b>1,142</b>	<b>22%</b>
<b>Units</b>						
Locates (EA)	2500	181	13	132	215	9%
Water Mains Flushed (Lineal Feet)	285,000	0	0	0	0	0%
Hydrants Flushed (EA)	1,500	0	0	0	0	0%
Valves Exercised (EA)	175	0	0	0	0	0%
Corp Station Gate Open/Close (EA)	24	3	0	6	3	13%
Main Breaks Repaired (EA)	12	1	1	0	2	17%
Curb Boxes Located (Shut off)	375	35	26	32	101	27%

# WATER & SEWER DEPARTMENT

## Water Projects for March

- Received source nominee award from Department of Health
- Prepped for hydrant flushing
- Attended yearly safe assure field training day





# WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 Gallons Billed	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed	2022 Gallons Bill YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	205,685,129	194,650,356	220,202,702	214,748,338	51,420,503
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	41,159,650	46,160,040	40,079,310	43,844,540	11,654,920
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,528,180	20,446,080	19,946,470	23,215,570	4,176,350
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,412,950	3,411,450	6,700,490	2,848,930	571,300
Residential and Commercial Outside Meters	\$0.00	\$4.35	34,082,312	30,755,320	50,450,293	74,375,905	636,130
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	913,880	901,620	938,100	199,790	2,100
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	156,480	134,500	87,700	888,570	149,420
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	31,617,170	32,358,830	33,634,550	33,190,140	7,957,930

# of Properties Billed			Annual				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 # Billed	2019 # Billed	2020 # Billed	2021 # Billed	2022 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	58,745	59,248	59,769	60,561	15,133
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	823	865	865	895	228
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,990	1,969	1,934	1,920	480
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	60	50	47	36	9
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,271	22,570	22,982	23,393	5,845
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	12	12	12	12	3
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	205	212	214	220	54
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	906	912	912	912	228

Average usage by class			Average Usage by Customer by Class				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018	2019	2020	2021	2022 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,501	3,285	3,684	3,546	3,398
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	50,012	53,364	46,334	48,988	51,118
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,316	10,384	10,314	12,091	8,701
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	56,883	68,229	142,564	79,137	63,478
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,530	1,363	2,195	3,179	109
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	76,157	75,135	78,175	16,649	700
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	763	634	410	4,039	2,767
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	34,898	35,481	36,880	36,393	34,903



# WATER UTILITY BILL BREAKDOWN

2022											
January	February	March	April	May	June	July	August	September	October	November	December
16,852,431	17,894,725	16,673,347									
3,553,080	3,430,840	4,671,000									
1,997,990	1,650,410	527,950									
200,790	185,290	185,220									
248,840	151,850	235,440									
900	800	400									
54,570	50,760	44,090									
2,722,630	2,616,650	2,618,650									
2022											
January	February	March	April	May	June	July	August	September	October	November	December
5,064	5,028	5,041									
76	76	76									
160	160	160									
3	3	3									
1,950	1,943	1,952									
1	1	1									
18	18	18									
76	76	76									

2022											
January	February	March	April	May	June	July	August	September	October	November	December
3,328	3,559	3,308									
46,751	45,143	61,461									
12,487	10,315	3,300									
66,930	61,763	61,740									
128	78	121									
900	800	400									
3,032	2,820	2,449									
35,824	34,430	34,456									

# SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual ( # of Accounts)				
Sewer Rates	Minimum Bill	6034	Description	2018	2019	2020	2021 YTD	2022 YTD
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	19787	20818	16689	21320	6034
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41681	41283	35492	42321	10231
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	89	83	66	70	20
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	127	134	113	150	34

Amount Billed				Annual (\$)				
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Bill 2022 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Amount billed to Res/Comm Accounts paying base ONLY	\$ 296,805.00	\$ 312,270.00	\$ 283,713.00	\$ 362,440.00	\$ 102,578.00
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,798,763.33	\$ 1,818,391.14	\$ 1,643,099.46	\$ 1,981,959.09	\$ 480,322.69
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Amount billed to Rural accounts paying base ONLY	\$ 1,335.00	\$ 1,245.00	\$ 1,105.00	\$ 1,190.00	\$ 340.00
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,836.99	\$ 5,866.02	\$ 5,350.30	\$ 6,267.01	\$ 985.14
Total								

Gallons Billed				Annual (gallons)				
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD	2022 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Residential/Commercial Billed under min.				22,489,565	4,444,571
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.				293,386,286	71,151,162
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Rural Billed under min				57,270	15,260
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.				1,053,641	131,150
Total							316,986,762	

# SEWER UTILITY BILL BREAKDOWN

2022											
January	February	March	April	May	June	July	August	September	October	November	December
1984	1908	2142									
3429 5	3514 7	3288 8									
13	11	10									
5431	5440	5448	0	0	0	0	0	0	0	0	0
2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 33,728.00	\$ 32,436.00	\$ 36,414.00									
\$ 159,669.30	\$ 168,061.78	\$ 152,591.61									
\$ 85.00	\$ 119.00	\$ 136.00									
\$ 378.42	\$ 324.53	\$ 282.19									
\$ 193,860.72	\$ 200,941.31	\$ 189,423.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2022											
January	February	March	April	May	June	July	August	September	October	November	December
1,743,012	675,315	2,026,244									
23,679,949 2,980	24,905,520 6,480	22,565,693 5,800									
50,380	43,210	37,560									
25,476,321	25,630,525	24,635,297	-	-	-	-	-	-	-	-	-

# GARBAGE UTILITY BILL BREAKDOWN

\$ Billed		Starting 2022	Annual				
Garbage Sizes	Cost per Month	Cost per Month	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022 YTD
35 Gallons	\$9.00	\$10.00	\$ 91,278.00	\$ 95,994.00	\$ 98,505.00	\$ 98,982.00	\$ 27,830.00
65 Gallon	\$14.00	\$15.00	\$ 538,972.00	\$ 541,184.00	\$ 542,094.00	\$ 544,446.00	\$ 146,235.00
95 Gallon	\$19.00	\$20.00	\$ 126,046.00	\$ 130,226.00	\$ 136,952.00	\$ 142,367.00	\$ 38,040.00
<b>Total:</b>			<b>\$ 756,296.00</b>	<b>\$ 767,404.00</b>	<b>\$ 777,551.00</b>	<b>\$ 785,795.00</b>	<b>\$ 212,105.00</b>
Number of Carts Billed		Starting 2022	Annual				
Garbage Sizes	Cost per Month	Cost per Month	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022
35 Gallons	\$9.00	\$10.00	10,142	10,666	10,945	10,998	2,783
65 Gallon	\$14.00	\$15.00	38,498	38,656	38,721	38,889	9,749
95 Gallon	\$19.00	\$20.00	6,634	6,854	7,208	7,493	1,902
<b>Total:</b>			<b>55,274</b>	<b>56,176</b>	<b>56,874</b>	<b>57,380</b>	<b>14,434</b>

2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 9,300.00	\$ 9,270.00	\$ 9,260.00									
\$ 48,735.00	\$ 48,720.00	\$ 48,780.00									
\$ 12,600.00	\$ 12,700.00	\$ 12,740.00									
<b>\$ 70,635.00</b>	<b>\$ 70,690.00</b>	<b>\$ 70,780.00</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2022											
January	February	March	April	May	June	July	August	September	October	November	December
930	927	926									
3,249	3,248	3,252									
630	635	637									
<b>4,809</b>	<b>4,810</b>	<b>4,815</b>	-	-	-	-	-	-	-	-	-

# RECYCLE UTILITY BILL BREAKDOWN

\$ Billed			Annual					
Recycle Sizes	Cost per Month	As of 1/1/21	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022 YTD	
35 Gallons	\$7.00	\$8.00	\$ 47,565.00	\$ 47,579.00	\$ 47,488.00	\$ 55,560.00	\$ 9,200.00	
65 Gallon	\$7.00	\$8.00	\$ 98,070.00	\$ 99,365.00	\$ 101,493.00	\$ 118,368.00	\$ 19,976.00	
95 Gallon	\$7.00	\$8.00	\$ 240,947.00	\$ 242,837.00	\$ 245,056.00	\$ 281,440.00	\$ 47,072.00	
Number of Carts Billed **			Annual					
Recycle Sizes	Cost per Month	As of 1/1/21	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022 YTD	
35 Gallons	\$7.00	\$8.00	6795	6797	6784	6945	1150	
65 Gallon	\$7.00	\$8.00	14010	14195	14499	14796	2497	
95 Gallon	\$7.00	\$8.00	34421	34691	35008	35180	5884	

\*\*The numbers gathered for  
Number of Carts Billed comes  
from West Central  
Sanitation's monthly bills to  
us.

2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 4,600.00	\$ 4,600.00										
\$ 9,984.00	\$ 9,992.00										
\$ 23,536.00	\$ 23,536.00										
2022											
January	February	March	April	May	June	July	August	September	October	November	December
575	575										
1,248	1,249										
2,942	2,942										
4,765	4,766	-	-	-	-	-	-	-	-	-	-

# FINANCE DEPARTMENT

## Finance Department Summary

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Cash and Investments	\$ 10,000,000	\$ 11,785,608	\$ 12,261,331	\$ 10,267,047	\$ 12,837,191	★ 128%
Existing Loans (dollar amount)	\$ 680,000	\$ 662,698	\$ 666,768	\$ 647,552	\$ 667,275	98%
Hotel/Motel Tax	\$ 35,000	\$ 3,012	\$ 2,128	\$ 2,420	\$ 5,140	15%
Food & Beverage Tax	\$ 50,000	\$ 5,506	\$ 4,859	\$ 3,180	\$ 5,506	11%
Local Option Sales Tax	\$ 700,000	\$ 62,889	\$ 74,472	\$ 55,268	\$ 123,889	18%
<b>Employment Information/ Payroll</b>						
Health Benefit Enrollment	48	53	53	48	53	110%
Total Number of Pay Periods	26	2	4	2	8	31%
Timecards Processed	2600	152	163	142	462	18%
<b>Accounts Payable &amp; Receivable</b>						
Accounts Payable (# Invoices)	10000	668	784	883	2101	21%
Accounts Receivable (# Invoices)	600	63	119	51	224	37%
Cash Receipts Processed	52,000	4,503	3,756	4,702	12,163	23%
<b>Utility Billing &amp; Meters</b>						
# Utility Bills Mailed Out	62,000	5,271	5,277	5,467	15,836	26%
# Utility Bills Emailed Out	3,500	281	268	-	803	23%
Late Payment Notices Sent	na	172	120	144	474	N/A
Late Reading Notices Sent	na	143	136	114	420	N/A
Auto Pay Enrollment	300	12	14	39	48	16%
Water Meters Issued (New)	100	8	9	2	21	21%
Water Meters Replaced	140	7	15	7	31	22%
Waiting List for Meters	0	7	6	2	6	N/A
Meters Yet to Be Replaced	0	6626	6639	6876	6626	N/A
Mail Items Processed	12,000	1,139	1,477	807	3,923	33%
Rate Class Water Revenue	\$ 1,900,000	\$ 138,553	\$ 142,314	\$ 136,586	\$ 422,206	22%
Rate Class Sewer Revenue	\$ 2,580,000	\$ 208,119	\$ 208,524	\$ 200,146	\$ 627,426	24%
Rate Class Recycling Revenue	\$ 450,000	\$ 37,808	\$ 37,599	\$ 37,580	\$ 112,986	25%
Rate Class Storm Revenue	\$ 456,000	\$ 39,140	\$ 39,107	\$ 37,998	\$ 117,345	26%
Rate Class Solid Waste Revenue	\$ 806,000	\$ 68,858	\$ 68,462	\$ 63,681	\$ 205,754	26%

★ = Average Balance

# FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Garbage</b>						
Garbage Carts (Swapped & New)	180	7	7	14	30	17%
Billed By City - Garbage 35G	11000	926	927	910	2783	25%
Billed By City - Garbage 65G	39000	3,252	3,248	3,235	9749	25%
Billed By City - Garbage 95G	7500	637	635	617	1902	25%
Billed By City - Valet Service	50	7	7	4	17	34%
Billed By West Central - Garbage 35G	11000	928	927	918	2782	25%
Billed By West Central - Garbage 65G	39000	3194	3194	3183	9584	25%
Billed By West Central - Garbage 95G	7500	667	667	648	1998	27%
Billed By West Central - Valet Service	50	7	7	4	17	34%
Bag Tags Issued	300	36	22	7	93	31%
Bag Tags Billed By West Central	300	22	22	7	79	26%
<b>Recycling</b>						
Billed By City - Recycle	56000	4654	4650	4606	13953	25%
Billed By City - Valet Service	50	7	7	4	17	34%
Billed By West Central - Recycle 35G	7000	574	575	578	1711	24%
Billed By West Central - Recycle 65G	14000	1249	1249	1224	3746	27%
Billed By West Central - Recycle 95G	35000	2944	2942	2926	8828	25%
Billed By West Central - Valet Service	50	7	7	4	17	34%
<b>Licenses, Permits &amp; Rentals</b>						
Dog Licenses (# Issued)	200	7	2	10	15	8%
Audio Permits (# Issued)	50	2	0	10	2	4%
Community Room Rentals	70	2	6	4	16	23%
Park Reservations	160	18	6	20	29	18%
<b>Transportation</b>						
Fixed Route	13000	803	637	458	2187	17%
Mobility	3000	385	344	244	1069	36%
Flex Route Rides	3700	223	254	251	694	19%
Times "Fast" Electric Charger Used	50	7	6	8	18	36%
Times "Slow" Electric Charger Used	50	1	2	1	3	6%
Times Caswell Electric Charger Used	25	2	0	0	2	8%
Times Caswell North Electric Charger Used	50	0	1	0	1	2%
Revenue from Electric Charger	\$ 500.00	\$ 227.34	\$ 46.98	\$ 228.15	\$ 274.32	55%
<b>Solar Power</b>						
Total Savings	\$ 15,000.00	\$ -	\$ 964.24	\$ 1,211.44	\$ 1,759.17	12%

To: Mike Fischer, Interim City Administrator  
From: Kevin McCann, Finance Director  
Subject: March Monthly Financial Report  
Date: April 22, 2022

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of March. The monthly financial summary includes all city funds within the City of North Mankato. The monthly financial summary includes budget to actual comparisons of expenditures and revenues with projected changes in cash balances for each fund. This analysis highlights certain funds to identify overall trends and how the city is adhering to the budget as the year progresses. Since the audit is not complete, the projected beginning and ending cash balances are subject to change, but do offer a close estimate of where things are at currently.

### **Expenditures**

With March ending, we are 25% through the year. Total spending for the entire City is 16% of budget. In looking at the **General Fund**, the overall spending is 21% for the year. Certain departments above 25% include **Library** due to the annual automation service fees paid in January. **Non-Departmental** due to the annual contribution to the Business on Belgrade Association. **Area Agency Disbursements** due to the annual donations made at the beginning of the year.

Certain departments under 17% include **Fire** due to the fire fighter pay issued later in the year. **Street Lighting** due to the timing of the first invoices. **Public Access** due to the timing of the quarterly payments for the service. **Non-Departmental** due to budgeted expenses that are not planned until the summer.

**Caswell Fund** still has minimal activity until the spring.

**Football** includes the purchase of new pants and helmets to replace older equipment.

**Swim Facility** has minimal activity until late spring.

**Library Endowment** activity includes banners and marketing materials for the upcoming Bookin on Belgrade and Art Splash events.

**Local Option Sales Tax Fund** consists of transfers that are made monthly.

**Port Authority General Fund** includes GMG and REDA memberships and budgeted transfers.

**Capital Facilities and Equipment Replacement Fund** includes a new Caswell mower for \$99,000, new police radios for \$16,618, new squad car equipment totaling \$21,584.



**Joint Economic Development Fund** includes activity for the North Port Industrial Park. If there are no land sales in 2022, funds may need to be transferred from other funds to maintain a positive cash balance.

**TIF District Funds** include budgeted debt service transfers.

**Debt Service Funds** consists of most debt service payments made in February. The majority of payments are made again in August.

**Construction Funds** includes minimal activity to date. The 2021 projects of Harrison Ave. and Cliff Court projects on hold until spring. The 2022 projects of McKinley, and Lor Ray Improvements are also on hold until spring. The Caswell Park concession stand renovation project is currently underway.

**Charitable Gambling** includes all 2022 donations made at the beginning of the year.

### **Revenues**

Overall revenue for the entire City is at 10% of the budget. Revenues for the **General Fund** are 5% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We receive the first half of taxes in June and the first half of LGA in July. We receive the second half payments for each of these in December.

**Port Authority General Fund and TIF District** revenue comes in two payments in June and December.

### **Utility Funds**

Overall **expenditures** for the utility funds are on pace to be within budget, with the exception of **Recycling** due to due to bond payments due February 1<sup>st</sup>.

In general, utility fund **revenues** are tracking to be at budget.

The **Hotel Fund** is considered part of the Port Authority's operations. The fund tracks the activities of the Norwood Inn. The main expenses relate to removing the old Norwood Inn sign, repairing a roof leak and exhaust fans, replacing water softeners and a roof top unit, and an insurance premium increase. The insurance premium increase will be reimbursed by Hylife Foods. Revenues come from the lease for use of the building and monthly payments in lieu of lodging taxes both from Hylife Foods.

### **Projects**

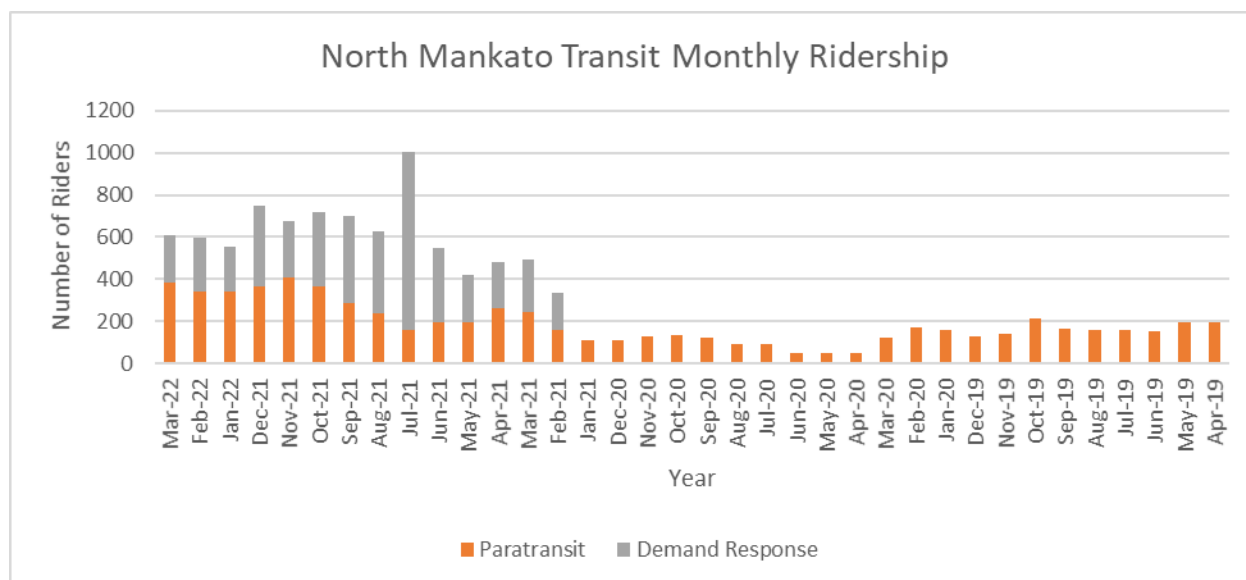
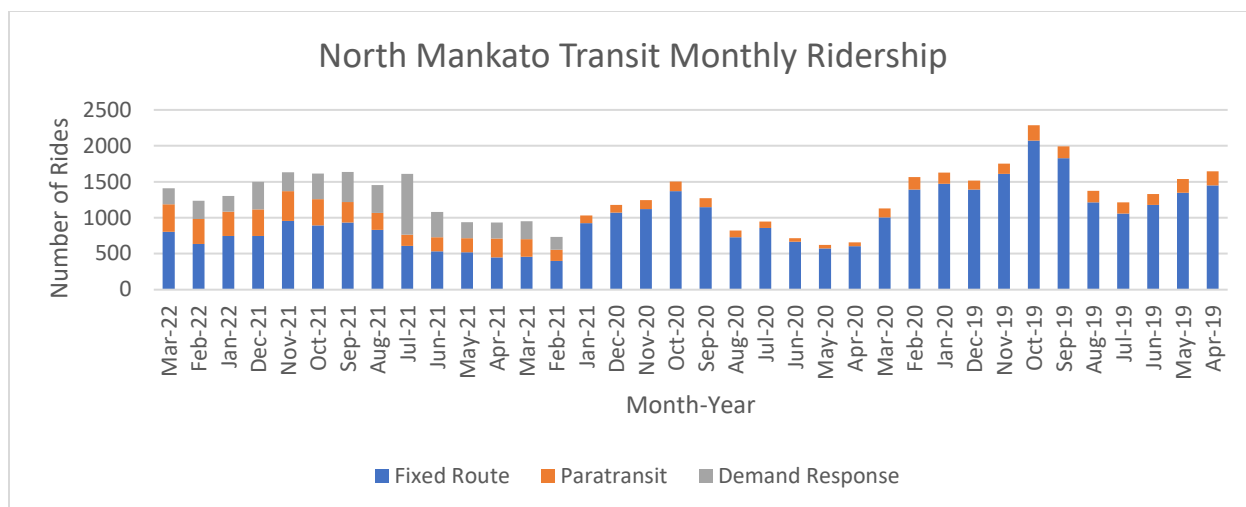
The active projects are shown on the second page of the financial report. Most projects are completed or nearly completed besides the swim facility project.

CITY OF NORTH MANKATO 2022 BUDGET MONITORING 31-Mar-22 % of Year 25%														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2022 AMENDED Budget	2022 Actual Expenditures	Difference	% Exp. Budget Expended	2022 AMENDED Budget	2022 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2022 Beginning Cash Balance	2022 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
101	GF Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 18,586	\$ (91,414)	17%					
	Franchise Taxes - CenterPoint					\$ 107,000	\$ -	\$ (107,000)	0%					
	Franchise Taxes - Charter					\$ 140,000	\$ 36,661	\$ (103,339)	26%					
	Franchise Taxes - Consolidated					\$ 30,000	\$ -	\$ (30,000)	0%					
	Franchise Taxes - Xcel					\$ 126,000	\$ 10,814	\$ (115,186)	9%					
	Franchise Taxes - MetroNet						\$ -	\$ -						
	Property & Other Taxes					\$ 5,394,575	\$ 12,331	\$ (5,382,244)	0%					
	Special Assessments					\$ 5,150	\$ -	\$ (5,150)	0%					
	License & Permits					\$ 503,850	\$ 97,605	\$ (406,245)	19%					
	Intergovernmental					\$ 2,439,219	\$ 107,673	\$ (2,331,546)	4%					
	Charges for Services					\$ 163,067	\$ 52,986	\$ (110,081)	32%					
	Fines & Forfeits					\$ 19,400	\$ 1,780	\$ (17,620)	9%					
	Miscellaneous					\$ 79,070	\$ 32,728	\$ (46,342)	41%					
	Proprietary Revenue					\$ 10,000	\$ -	\$ (10,000)	0%					
	Other Financing Sources					\$ 294,250	\$ 73,438	\$ (220,812)	25%					
	General Fund by Department													
	Legislative	\$ 56,051	\$ 13,688	\$ 42,363	24%									
	General Government	\$ 772,804	\$ 145,250	\$ 627,554	19%									
	Attorney	\$ 115,816	\$ 28,767	\$ 87,049	25%									
	Police	\$ 2,351,496	\$ 564,995	\$ 1,786,501	24%									
	Fire	\$ 363,976	\$ 28,460	\$ 335,516	8%									
	Streets	\$ 1,977,632	\$ 313,653	\$ 1,663,979	16%									
	Maintenance & Equipment	\$ 306,791	\$ 60,665	\$ 246,126	20%									
	Street Lighting	\$ 382,754	\$ 63,474	\$ 319,280	17%									
	Parks	\$ 989,835	\$ 262,133	\$ 727,702	26%									
	Library	\$ 628,885	\$ 169,840	\$ 459,045	27%									
	Bookmobile	\$ 100,914	\$ 19,506	\$ 81,408	19%									
	Community Development	\$ 613,648	\$ 118,558	\$ 495,090	19%									
	Public Access	\$ 48,500	\$ -	\$ 48,500	0%									
	Non-Departmental	\$ 68,900	\$ 23,033	\$ 45,867	33%									
	Area Agency Disbursements	\$ 178,910	\$ 70,017	\$ 108,893	39%									
	Transfers Out	\$ 457,000	\$ 114,250	\$ 342,750	25%									
	General Fund Totals	\$ 9,413,912	\$ 1,996,287	\$ 7,417,625	21%	\$ 9,421,581	\$ 444,602	\$ (8,976,979)	5%	\$ (1,551,685)	\$ 4,911,685	\$ 4,919,354	52.3%	\$ 7,669
201	Caswell Sports	\$ 535,913	\$ 40,000	\$ 495,913	7%	\$ 569,941	\$ 108,398	\$ (461,543)	19%	\$ 68,398	\$ 86,154	\$ 120,182	22.4%	\$ 34,028
202	Football	\$ 123,074	\$ 37,240	\$ 85,834	30%	\$ 142,350	\$ 54,592	\$ (87,758)	38%	\$ 17,352	\$ 74,459	\$ 93,735	76.2%	\$ 19,276
203	Swim Facility	\$ 485,637	\$ 17,158	\$ 468,479	4%	\$ 467,154	\$ 81,231	\$ (385,923)	17%	\$ 64,073	\$ -	\$ (18,483)	-3.8%	\$ (18,483)
204	Caswell North	\$ 54,304	\$ 6,539	\$ 47,765	12%	\$ 48,500	\$ 2,099	\$ (46,401)	4%	\$ (4,440)		\$ (5,804)		
205	Youth Recreation	\$ 44,752	\$ 9,046	\$ 35,706	20%	\$ 21,500	\$ 2,160	\$ (19,340)	10%	\$ (6,886)		\$ (23,252)		
213	Library Endowment	\$ 53,250	\$ 12,483	\$ 40,767	23%	\$ 46,500	\$ 16,339	\$ (30,161)	35%	\$ 3,856	\$ 62,085	\$ 55,335	103.9%	\$ (6,750)
215	First Time Home Buyers Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 15,296	\$ 15,296		\$ -
221	Local Option Sales Tax Fund	\$ 642,707	\$ 131,027	\$ 511,680	20%	\$ 700,000	\$ 123,889	\$ (576,111)	18%	\$ (7,138)	\$ 822,588	\$ 879,881	136.9%	\$ 57,293
224	Park Development Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 5,866	\$ 5,866		\$ -
228	Port Authority General Fund	\$ 93,988	\$ 38,031	\$ 55,957	40%	\$ 94,788	\$ -	\$ (94,788)	0%	\$ (38,031)	\$ 149,895	\$ 150,695	160.3%	\$ 800
229	Port Authority Federal Revolving Fu	\$ -	\$ 105	\$ (105)		\$ 17,424	\$ 5,372	\$ (12,052)	31%	\$ 5,267	\$ 1,366,042	\$ 1,383,466		\$ 17,424
230	Capital Facilities and Equipment Re	\$ 805,500	\$ 137,202	\$ 668,298	17%	\$ 547,500	\$ 136,625	\$ (410,875)	25%	\$ (577)	\$ 427,660	\$ 169,660	21.1%	\$ (258,000)
234	Port Authority Local Revolving Loan	\$ 29,100	\$ 14	\$ 29,086	0%	\$ 5,378	\$ 916	\$ (4,462)	17%	\$ 903	\$ 104,717	\$ 80,995	278.3%	\$ (23,722)
240	Joint Economic Development Fund	\$ 57,000	\$ -	\$ 57,000	0%	\$ 80,505	\$ 626	\$ (79,879)	1%	\$ 626	\$ 11,527	\$ 35,032	61.5%	\$ 23,505
250-264	TIF Funds	\$ 462,110	\$ 34,331	\$ 427,779	7%	\$ 545,401	\$ -	\$ (545,401)	0%	\$ (34,331)	\$ 359,724	\$ 443,015	95.9%	\$ 83,291
300s	Debt Service Funds	\$ 2,859,632	\$ 1,401,865	\$ 1,457,767	49%	\$ 2,963,448	\$ 166,695	\$ (2,796,753)	6%	\$ (1,235,170)	\$ 1,747,616	\$ 1,851,432	64.7%	\$ 103,816
400s	Construction Funds	\$ 6,250,000	\$ 38,767	\$ 3,585,740	1%	\$ 5,000,000	\$ (24,043)	\$ 5,023,091	0%	\$ (62,810)	\$ 10,767,024	\$ 9,517,024	152.3%	\$ (1,250,000)
601	Water Utility	\$ 2,371,234	\$ 251,776	\$ 2,119,458	11%	\$ 2,138,940	\$ 505,458	\$ (1,633,482)	24%	\$ 253,683	\$ 1,509,348	\$ 1,277,054	53.9%	\$ (232,294)
602	Sewer Utility	\$ 2,592,114	\$ 188,093	\$ 2,404,021	7%	\$ 2,606,200	\$ 622,186	\$ (1,984,014)	24%	\$ 434,093	\$ 1,621,130	\$ 1,635,216	63.1%	\$ 14,086
603	Recycling	\$ 563,278	\$ 158,749	\$ 404,529	28%	\$ 565,836	\$ 148,266	\$ (417,570)	26%	\$ (10,483)	\$ 216,789	\$ 219,347	38.9%	\$ 2,558
604	Storm Water	\$ 507,711	\$ 72,546	\$ 435,165	14%	\$ 521,500	\$ 134,256	\$ (387,244)	26%	\$ 61,710	\$ 408,478	\$ 422,267	83.2%	\$ 13,789
651	Solid Waste	\$ 835,134	\$ 132,047	\$ 703,087	16%	\$ 885,500	\$ 226,678	\$ (658,822)	26%	\$ 94,631	\$ -	\$ 50,366	6.0%	\$ 50,366
652	Hotel Fund	\$ 166,921	\$ 48,821	\$ 118,100	29%	\$ 610,000	\$ 64,167	\$ (545,833)	11%	\$ 15,346	\$ 1,949,393	\$ 2,392,472		\$ 443,079
864	Charitable Gambling	\$ 23,200	\$ 22,500	\$ 700	97%	\$ 43,998	\$ 2,868	\$ (41,130)	7%	\$ (19,632)	\$ 98,000	\$ 118,798	512.1%	\$ 20,798
865	Tactical Response	\$ -	\$ 4,157	\$ (4,157)		\$ -	\$ 25,800	\$ 25,800		\$ 21,643	\$ 26,343	\$ 26,343		\$ -
	Total Non 101 Fund	\$ 19,556,559	\$ 2,782,495	\$ 14,148,571	14%	\$ 18,622,363	\$ 2,404,579	\$ (6,170,650)	13%	\$ (377,916)	\$ 21,830,134	\$ 20,895,938	106.8%	\$ (905,140)
	Grand Totals	\$ 28,970,471	\$ 4,778,782	\$ 21,566,195	16%	\$ 28,043,944	\$ 2,849,181	\$ (15,147,628)	10%	\$ (1,929,601)	\$ 26,741,819	\$ 25,815,292	89.1%	\$ (897,471)

North Mankato Bank Balances														
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$500,036	\$348,110	\$335,239										\$16	\$65
Frandsen Bank Investment	\$69,210	\$69,211	\$69,212										\$4	\$15
Frandsen Bank MII Select	\$22,219	\$20,012	\$19,370										\$1	\$2
Frandsen ICS Sweep Account	\$8,676,593	\$6,526,645	\$6,076,700										\$184	\$737
Oppenheimer Investment	\$716,604	\$812,425	\$796,772										-\$23,315	\$0
Pioneer Bank - ICS	\$1,133,725	\$1,139,193	\$1,144,766										\$787	\$3,150
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054										\$154	\$616
Pioneer Bank Checking	\$2,765,633	\$2,766,163	\$2,766,750										\$1,705	\$6,819
RBC Wealth Management	\$330,561	\$329,523	\$326,744										-\$5,283	\$0
4M Fund	\$12,103,937	\$12,091,347	\$12,091,668										-\$24,043	\$0
	\$14,464,635	\$12,261,331	\$11,785,608	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$49,790	\$11,405
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$322,659	\$357,419	\$328,860	\$330,118	\$323,412	\$318,699	\$390,888	\$317,512	\$359,423	\$396,814	\$379,120	\$319,289	\$65	\$65
Frandsen Bank Investment	\$69,212	\$69,215	\$69,217	\$69,219	\$69,221	\$69,224	\$296,520	\$69,204	\$69,207	\$69,209	\$159,203	\$69,208	\$38	\$38
Frandsen Bank MII Select	\$17,474	\$14,397	\$11,890	\$11,266	\$12,267	\$12,734	\$16,535	\$18,503	\$16,347	\$18,828	\$21,178	\$24,326	\$2	\$2
Frandsen ICS Sweep Account	\$4,026,085	\$1,776,132	\$1,476,176	\$2,226,228	\$1,576,279	\$4,526,316	\$4,976,353	\$3,276,388	\$2,426,412	\$2,526,436	\$2,276,457	\$9,476,516	\$534	\$534
Oppenheimer Investment	\$724,985	\$724,650	\$725,420	\$726,676	\$726,676	\$727,182	\$728,796	\$730,768	\$730,768	\$726,261	\$726,200	\$724,087	-\$3,626	-\$3,626
Pioneer Bank - ICS	\$1,054,690	\$1,060,737	\$1,066,803	\$1,072,867	\$1,078,990	\$1,085,006	\$1,091,080	\$1,097,157	\$1,103,228	\$1,117,268	\$1,122,748	\$1,128,235	\$2,700	\$2,700
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$625	\$625
Pioneer Bank Checking	\$6,004,055	\$6,005,206	\$6,006,481	\$6,007,716	\$6,008,991	\$6,010,226	\$6,011,502	\$2,762,736	\$2,763,304	\$2,763,891	\$2,764,459	\$2,765,046	\$12,285	\$12,285
RBC Wealth Management	\$330,774	\$330,069	\$332,146	\$331,469	\$332,451	\$333,832	\$330,839	\$331,572	\$332,283	\$331,554	\$332,426	\$332,027	-\$1,196	\$1,200
4M Fund	\$12,799,988	\$10,587,874	\$10,267,047	\$11,025,612	\$10,378,341	\$13,333,272	\$14,092,567	\$12,132,941	\$12,128,600	\$12,121,647	\$12,119,809	\$12,115,711	-\$17,179	\$0
								\$20,986,835	\$20,179,624	\$20,321,963	\$20,151,652	\$27,204,500	-\$5,754	\$13,822

	North Mankato Bank Interest													
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.53	\$ 5.16	\$ 5.59										\$ 16.28	\$65
Frandsen Bank Investment	\$ 2.35	\$ 0.93	\$ 0.59										\$ 3.87	\$15
Frandsen Bank MII Select	\$ 0.19	\$ 0.16	\$ 0.16										\$ 0.51	\$2
Frandsen ICS Sweep Account	\$ 76.87	\$ 52.18	\$ 55.12										\$ 184.17	\$737
Oppenheimer Investment	\$ (7,483.02)	\$ (179.58)	\$ (15,652.19)										\$ (23,314.79)	\$0
Pioneer Bank - ICS	\$ 240.31	\$ 218.22	\$ 328.95										\$ 787.48	\$3,150
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08										\$ 154.11	\$616
Pioneer Bank Checking	\$ 587.10	\$ 530	\$ 587										\$ 1,704.82	\$6,819
RBC Wealth Management	\$ (1,465.89)	\$ (1,038.67)	\$ (2,778.72)										\$ (5,283.28)	\$0
4M Fund	\$ -11,774	\$ -12,590	\$ 321										\$ (24,043.47)	\$0
	\$ -7,983.48	\$ -363.26	\$ -17,400.09	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ -49,790.30	\$11,404.96

	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.13	\$ 4.84	\$ 5.97	\$ 5.24	\$ 4.93	\$ 5.81	\$ 5.40	\$ 5.71	\$ 5.31	\$ 5.12	\$ 5.60	\$ 5.58	\$ 64.64	\$65
Frandsen Bank Investment	\$ 2.20	\$ 2.12	\$ 2.50	\$ 2.28	\$ 2.12	\$ 2.50	\$ 5.91	\$ 4.41	\$ 2.28	\$ 2.20	\$ 4.56	\$ 4.63	\$ 37.71	\$38
Frandsen Bank MII Select	\$ 0.17	\$ 0.12	\$ 0.12	\$ 0.09	\$ 0.09	\$ 0.11	\$ 0.12	\$ 0.15	\$ 0.16	\$ 0.14	\$ 0.17	\$ 0.19	\$ 1.63	\$2
Frandsen ICS Sweep Account	\$ 104.01	\$ 46.13	\$ 43.97	\$ 52.66	\$ 51.23	\$ 36.82	\$ 36.38	\$ 35.38	\$ 24.42	\$ 23.19	\$ 21.35	\$ 58.66	\$ 534.20	\$534
Oppenheimer Investment	\$ 61.95	\$ (334.98)	\$ (5,630.57)	\$ 1,256.65	\$ -	\$ 505.83	\$ 1,614.50	\$ 1,971.75	\$ 1,804.75	\$ (2,702.34)	\$ (60.84)	\$ (2,113.13)	\$ (3,626.43)	-\$3,626
Pioneer Bank - ICS	\$ 202.79	\$ 203.15	\$ 226.17	\$ 220.12	\$ 228.73	\$ 222.68	\$ 231.33	\$ 232.63	\$ 226.70	\$ 235.83	\$ 230.43	\$ 239.25	\$ 2,699.81	\$2,700
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 624.99	\$625
Pioneer Bank Checking	\$ 1,274.56	\$ 1,151	\$ 1,275	\$ 1,234	\$ 1,276	\$ 1,235	\$ 1,276	\$ 1,254	\$ 567.68	\$ 586.73	\$ 567.92	\$ 586.97	\$ 12,285.23	\$12,285
RBC Wealth Management	\$ (705.84)	\$ (704.84)	\$ 2,077.44	\$ (677.42)	\$ 981.64	\$ (848.97)	\$ (762.49)	\$ 733.22	\$ 711.08	\$ (729.44)	\$ (871.96)	\$ (398.57)	\$ (1,196.15)	\$1,200
4M Fund								\$ 50.72	\$ (4,341.65)	\$ (6,952.35)	\$ (1,838.58)	\$ (4,097.38)	\$ (17,179.24)	\$0
	\$998.05	\$415.95	\$-1,946.24	\$2,145.20	\$2,597.43	\$1,210.87	\$2,460.37	\$4,341.20	\$-947.90	\$-9,477.84	\$-1,889.98	\$-5,660.72	\$-5,753.61	\$13,821.78



Ridership	Mar-22	Feb-22	Jan-22	Dec-21	Nov-21	Oct-21	Sep-21	Aug-21	Jul-21	Jun-21	May-21	Apr-21
Fixed Route	803	637	747	749	958	893	936	830	608	532	521	449
Paratransit	385	344	340	367	411	365	284	236	157	197	195	264
Demand Res	223	254	217	381	265	355	419	388	846	353	223	220
Monthly Total	1411	1235	1304	1497	1634	1613	1,639	1,454	1,611	1,082	939	933

Denials	Mar-22	Feb-22	Jan-22	Dec-21	Nov-21	Oct-21	Sep-21	Aug-21	Jul-21	Jun-21	May-21	Apr-21
Paratransit	1	0	0	0	0	0	0	0	0	0	0	0
Demand Res	0	1	0	0	0	0	0	0	0	0	0	0
Denial %	0.26%	0.39%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Service Hour	Mar-22	Feb-22	Jan-22	Dec-21	Nov-21	Oct-21	Sep-21	Aug-21	Jul-21	Jun-21	May-21	Apr-21
Fixed Route	103.5	90	94.5	103.5	94.5	94.5	95	99	99	99	90	99
Paratransit	192.5	172	170	183.5	205.5	182.5	142	118	79	99	98	132
Demand Res	139	121	126	140	126	130	133	135	154	136	121	132
Monthly Total	435	383	390.5	427	426	407	369	352	331	334	309	363