

Licenses and Permit Fees

License/Permit	2025 FEE
Assessment Search	\$35; rush fee or \$70 if requested within 72 hours of closing
Band Shell Rental	\$400
Burning Permit	\$10
Cabaret	\$375 annual
Carnival License	\$75/per day
Cigarette	\$200
City Audit	\$25
City Budget	\$20
City Code	\$70
Coin Operated Amusement Device	\$20/site; \$20 per device
City Plat Maps	\$10 + sales tax
Community Room Rental	\$150-Police Annex
	\$150-Fire Station
	\$200-Warming House (all rentals)
Comprehensive Plan	\$40
Concession Permit	\$20 first day; \$5 each additional day; \$100 deposit
Copies of City Documents	\$.25 each page
Copies using Plat Printer	\$.50 sq. ft. black and white, \$2.00 sq. ft. color
Dog Licenses	(All 2-Year) \$10 fixed female/male, \$20 not fixed female/male, \$2 duplicate-Postage reimbursement if mailed-based on current mailing rates
Dangerous Dog License	\$250.00 (1-time fee) plus proof of liability insurance of \$300,000
Event Trailer (Concession Trailer)	\$60 per two-day event; \$30 each additional day

	\$20 plus \$65 excavation in boulevards, \$140 pavement cut, \$20/day street obstruction, \$45/day street closure, \$15/day parking lane / sidewalk closure
Right of Way Permit	
NSF Fee	\$35
Prescribed Grazing Fee	\$75
*License/Permit	
Mobile Food Truck Permit	\$75
Cannabinoid License-Registration	\$200
Tobacco License	\$200
Mobile Home Park	\$60
Parade Permit	\$35
Park Shelter Permit	\$115-for Spring Lake Park & Benson Park Shelters
Splash Pad Shelter Reservation-2 hours	\$150
Wheeler Park Shelter Rental	\$150
Beer Permit	\$30
Keg Deposit	\$300
Audio Permit	\$25
Peddlers (Per Person)	\$15/day
	\$50/week
	\$125/month
	\$350/6 months
Refuse Hauling	\$35 first vehicle: \$15 each additional
Rental License	\$50 one-time application fee; \$45/Unit Annual License Fee
Short Term Rental License	\$50 one-time application fee; \$45/Unit Annual License Fee
Snow Removal	\$125 /hour; one hour minimum
Soft Drink	\$30
Taxicab	\$75 per vehicle

Weed Mowing	\$125/hour; one hour minimum
Liquor	
On-Sale Intoxicating Liquor	\$3,750
Sunday On-Sale Intoxicating Liquor	\$200
Club On-Sale	\$330
Wine License	\$275
Bottle Club (Set-Up License)	\$330
On-Sale 3.2 Liquor	\$275
Off-Sale 3.2 Liquor	\$100
Off-Sale Intoxicating	\$220
Brewer Off-Sale Growler/Sunday	\$150
Tap Room On-Sale	\$300
Brewer Off-Sale Growler	\$200
Small Brewer Off-Sale 128 Ounces	\$100.00
Consumption and Display	\$250
Temporary 3.2 Liquor	\$50.00
Temporary Intoxicating On-Sale Liquor	\$200
Seasonal Extension of Permitted Non Enclosed Area	\$250
Permanent Non Enclosed License in the License Premises	\$415
INVESTIGATION FEES (LIQUOR)	
On-Sale Intoxicating Liquor	\$500
Off-Sale Intoxicating Liquor	\$625
Club On-Sale	\$625
Wine	\$125
On-Sale 3.2 Liquor	\$125
Off-Sale 3.2 Liquor	\$125
Temporary 3.2 Liquor	\$30
Temporary Intoxicating	\$30
Planning	
Residential Zoning	
Sheds	\$75

Fence	\$50
Driveway	\$50
Walkway / Sidewalk	\$50
Patio / Deck	\$50
Residential Plan Review	
Single Family Dwelling	\$200
Two-Family Dwelling	\$200 per unit
Townhome	\$200 per unit
Addition	\$100
Deck	\$75
Garage/Shed	\$100
Similar Plans	65% of building permit fee (not including state surcharge) for master plan-then 25% of permit fee (not including state surcharge) for similar plans.
Commercial Plan Review	
Similar Plans	65% of building permit fee (not including state surcharge) for master plan-then 25% of permit fee (not including state surcharge) for similar plans.
Annexation Petition	\$5 per acre (Min. \$100- Max \$600)
Conditional Use Permits	\$400 plus \$2.00 per notice
Ordinance Amendment	\$335
Comprehensive Plan Amendment	\$335
Plat Subdivision-Preliminary	\$200
Plat Subdivision-Final	\$200
Rezoning	\$400 plus \$2.00 per notice
Sign Permit	\$31
Utility Easements, Street or Alley Vaca	\$325

Variance	\$150 Residential plus \$2.00 per notice:\$400 for all others
Wetland Sequencing or Replacement	\$270
Wetland Exemption or No Net Loss De	\$200
Notification Billing	\$2.00 for each required notice
Zoning Maps	\$10 + sales tax
Economic Development	
T.I.F.	\$4,000 or actual, whichever is greater
Grant Applications	\$4,000 or actual, whichever is greater
Internal Revenue Bonds	\$4,000 or actual, whichever is greater
Conduit Debt	
Application Fee	\$1,000 Application Fee
Bond Administration Fee	\$10,000 or 0.5% of the principal amount of the bond/ not to exceed \$50,000
Building Permits	
Total Valuation	
\$1.00 to \$500.00	\$25.30
\$501.00 to \$2,000.00	\$25.85 for the first \$500.00 plus \$3.36 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2001.00 to \$25,000.00	\$76.18 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00

\$25,001.00 to \$50,000.00	\$430.38 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.13 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.13 for the first \$100,000.00 plus \$6.16 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,557.13 for the first \$500,000.00 plus \$5.23 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,169.63 for the first \$1,000,000.00 plus \$3.47 for each additional \$1,000.00 or fraction thereof
Plumbing Permit	
Per Fixture	\$1
Per Inspection	\$50
State Surcharge	\$1
Plus Reinspections	\$20

Residential Mechanical Permit	
Furnace / Heating	\$50
Air Conditioner / Cooling	\$50
Firewall / Inflow & Infiltration	
Re-inspection	\$35
Erosion Prevention and Sediment Control Permit	
5,000 square feet up to less than 1 acre	\$85.00
1 acre up to 5 acres	\$255.00
More than 5 acres	\$255.00 plus \$85 per acre
Stormwater Civil Penalties	
Illicit Discharge to Stormwater System	\$500.00
Failure to report and clean up spill	\$500.00
Unmaintained or abandoned inlet protection	\$250.00
Work without an EPSC Permit	\$150/day
Street Sweeping Fee	\$260/hr (Regular Rate) \$280/hr (Overtime Rate)
City Staff Cleanup Fee	\$75.45/hr (Regular Rate - per employee) \$96.00/hr (Overtime Rate - per employee)
POLICE DEPARTMENT FEES	
Police Reports - Accident, Case File	\$.25 each page, \$.50 per two-sided copy

Media, 911 Calls, and Transcripts	\$20.00 Pre-Payment Fee per media, 911 call or transcript
Administrative Parking Citations	\$20.00
CASWELL PARK *	
Maintenance Fee	\$40.00 per field per game; max of \$160.00 per field per day
Sports and Recreation Fees	
Sports and Recreation, Lessons, Swim Fees and Event Fees Delegated to City staff and subject to change.	
*Penalty fee of 10% of fee if not submitted by due date.	
**The Actual cost of certain data requests may be higher depending on employee time, the cost of the materials onto which we are copying the data, and mailing costs (if any); pre-payment is required. Large or complex data requests may include additional fees.	

*** Invoices generated by the City may accrue penalties if not paid by the due date.