



September 2022

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**DEPARTMENT REPORT**

City of North Mankato

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**NORTH  
MANKATO**   
**MINNESOTA**

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# ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

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## City Council

- Council Held Public Hearing for and Adopted Ordinance Repealing and Replacing City Code Chapter 153: Flood Plain Regulation.
- Council Called for a Public Hearing on a Proposed Property Tax Abatement.
- Council Received an Update from MAPO on the Lookout Drive Corridor Study.
- Council Held Budget Work Session: General Fund, Debt Service, and Port Authority.
- Council Held Public Hearing for and Tabled Ordinance Regulating the Sales, Testing, Manufacturing, and Possession of Products Containing THC, Cannabis, or Cannabinoids.
- Council Held Public Hearing Regarding Proposed Property Tax Abatements and Adopted Resolution Approving Property Tax Abatements and Authorizing Execution of a Tax Abatement Agreement.
- Council Approved a Proposed Tax Levy Using the 10.4% Tax Levy.
- Council Set A Public Hearing on Code of Ordinance Amendments Chapter 54: Stormwater, Chapter 92: Health and Safety; Nuisances, Chapter 155: Subdivision Regulations, and Chapter 156: Zoning Code.
- Council Approved the Sale of Real Estate.
- Council Accepted Bid Marvin Boulevard Lift Station Forcemain Replacement Project.
- Council Amended Contract for the Collection of Residential Solid Waste and Recyclable Materials in North Mankato.
- Council Received Haughton Avenue Traffic Report.
- Council Held Budget Work Session: Enterprise Funds,

Water, Sewer, Solid Waste, Recycling, Stormwater, and Hotel Fund.

## Port Authority

- Port Authority Approved Bills.
- Port Authority Approved Amendment to the MDC Land Purchase Agreement.

## Administration

- Attended CCU Meeting
- Interviewed on KTOE
- Attended Symphony on the Prairie
- Participated in REDA Subgroup Meeting
- Attended Transforming Tomorrow Together Launch
- Attended GMG Public Affairs Steering Committee Meeting
- Participated in GMG Board Meeting
- Attended ASA Board Meeting
- Met with West Central Sanitation
- Attended REDA Annual Meeting
- Attended Mankato Area Foundation Listening Session
- Hosted Cable Franchise Renewal Meeting
- Attended South Central College Networking Event
- Attended Community Block Party
- Filmed October Community Update
- Hosted Brewing New Ideas Session #1
- Met with Jo Bailey
- Met with Coalition of Greater Minnesota Cities
- Met with SCC President Annette Parker

# CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Permits and Licenses</b>						
Burn Permits	3	0	0	0	0	0%
Band Shell Rentals	20	0	1	1	10	50%
Peddler Permits	5	3	1	0	4	80%
Parade Permit	25	1	1	1	10	40%
Audio Permit	45	5	10	3	87	193%
Block Party Permits	8	1	1	0	7	88%
Temporary Intoxicating On-Sale Liquor	4	0	0	0	0	0%
Temporary 3.2 Liquor	2	0	0	0	0	0%
Seasonal Extension of Permitted Non Enclosed Area	4	0	0	1	2	50%
Assessment Searches	400	18	48	57	290	73%
On-Sale Intoxicating Liquor	7	0	0	0	9	129%
Sunday On-Sale Intoxicating Liquor	7	0	0	0	8	114%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	0	0	0	NA
On-Sale 3.2 Liquor	1	0	0	0	2	200%
Off-Sale 3.2 Liquor	2	0	0	0	5	250%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	1	0	0	0	0	0%
Tobacco License	8	0	0	0	8	100%
Cabaret License	5	0	0	0	6	120%
Soft Drink License	22	0	0	0	26	118%
Off-Sale Intoxicating	5	0	0	0	5	100%

# CITY CLERK- BUSINESS PERMITS & LICENSING

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## **City Clerk Activities for September:**

- Council Meetings-September 6 and 19
- Council Work Session September 12 and 26
- Port Authority Meeting September 6
- Prepared all packets and agendas for Council, Council Work Session and Port Authority Meetings
- Wrote Minutes for all Council, Council Work Session and Port Authority Meetings
- Attended Brewing Ideas Session
- Met with Police Chief and Attorney concerning Cannabis Ordinance
- Attended the HRA Board Meeting
- Attending Meeting for Cloudpermitting Software
- Prepared Staff letters concerning vacation carry over policies
- Sent Creditable/non creditable health insurance letters to staff
- Prepared information for the employee benefits meeting
- Assisted with information concerning new printer
- Attended WEX Meeting-HSA VEBA and FSA Carrier
- Met the Health Insurance to discuss rates and renewal
- Trained Election Judges
- Attended Meeting with League of Minnesota Cities concerning Loss Control
- Continued work of Market Study
- Worked on Worker's Comp Audit
- Worked on license renewals

# PUBLIC INFORMATION

PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	525	56	50	48	397	76%
Facebook Followers	4,900	4,841	4,786	4,282	4,841	99%
Facebook Impressions/Reach	787,500	91,535	87,540	41,671	791,581	101%
Instagram Posts	525	80	63	42	548	104%
Instagram Followers	1,500	1,398	1,392	1,336	1,398	93%
Instagram Impressions/Reach	157,500	12,041	12,474	9,079	90,189	57%
Twitter Posts	525	56	51	39	392	75%
Twitter Followers	500	477	460	373	477	95%
Twitter Impressions/Reach	157,500	6,649	7,987	6,848	54,825	35%
City E-Newsletters Sent	52	5	4	3	39	75%
City E-Newsletters Subscribers	1,700	1,463	1,459	1,477	1,463	86%
Videos	36	3	2	2	14	39%
Events Attended	96	12	10	6	77	80%
PSA/News Releases	60	5	9	3	34	57%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	0	0	0	0	0%
Nixle Messages - Pool	12	0	7	0	20	167%
Nixle Messages - Caswell	12	0	1	0	5	42%
Nixle Messages - Street	12	1	0	0	2	17%
Nixle Messages - Community Events	12	0	0	0	0	0%
Nixle Messages - Emergency Alerts	12	0	0	0	6	50%
New Nixle Sign Ups	625	66	46	29	977	156%
Total Nixle Users	6,350	6,702	6,636	5,571	6,702	106%

# PUBLIC INFORMATION

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## **Activities for September:**

- Social Media Highlights: Taylor Library weekly events, Music in the Park, North Mankato Farmers' Market, Symphony on the Prairie, Get to Know City Administrator McCann North Kato Magazine article, Bier on Belgrade, the Splash Pad's final day, Fall Drop Off, Community Block Party, Brewing New Ideas, Caswell Park Project, NMPD Press Release, Party on the Prairie, Greater Mankato Inclusivity Study, Absentee Voting Begins, Portion of Carlson Dr. Closed 9/27, Portion of Lor Ray Dr. Closed Beginning 10/3, Fall Culture & Recreation Programming, Fire Department Open House, League of Women Voters of St. Peter's Candidate Forums
- Council Meetings: September 6, 19
- Council Work Session: September 12, 26
- Weekly NM Business Association Zoom Meetings: September 19
- Attended GMG Ribbon Cutting at the Mankato Area Foundation Philanthropy Center
- Held Caswell Park Improvements Groundbreaking
- Attended Greater Mankato Inclusivity Study Project Update Meeting
- Helped with Symphony on the Prairie
- Photographed North Mankato Fire Department & Fit for 10 Memorial 9/11 Stair Climb
- Filmed Message with the Chief
- Participated in GMG Leadership Institute Opening Session & Ropes Course
- Attended Kato Living segment at Caswell North Soccer Complex
- Met with North Mankato Activities & Business Association members
- Hosted a booth at the Community Block Party
- Photographed Centennial Park Hitching Post
- Filmed October Community Update video
- Hosted Brewing New Ideas 2022 Session #1
- Worked on graphics/materials for the October UB Stuffer, Culture & Recreation Programming materials, website, and promotions, Brewing New Ideas 2022, Symphony on the Prairie, Farmers' Market promotions & Celebration of Harvest preparations

## PUBLIC INFORMATION

### Social Media Followers

4,488 4,524 4,551 4,606 4,653 4,719 4,752 4,786 4,841

1,344 1,346 1,353 1,355 1,361 1,370 1,383 1,392 1,398

405 411 412 420 426 432 448 460 477

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

Facebook Followers Instagram Followers Twitter Followers

### Total Nixle Users

5,768 5,782 5,800 5,895 6,122 6,489 6,590 6,636 6,702

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

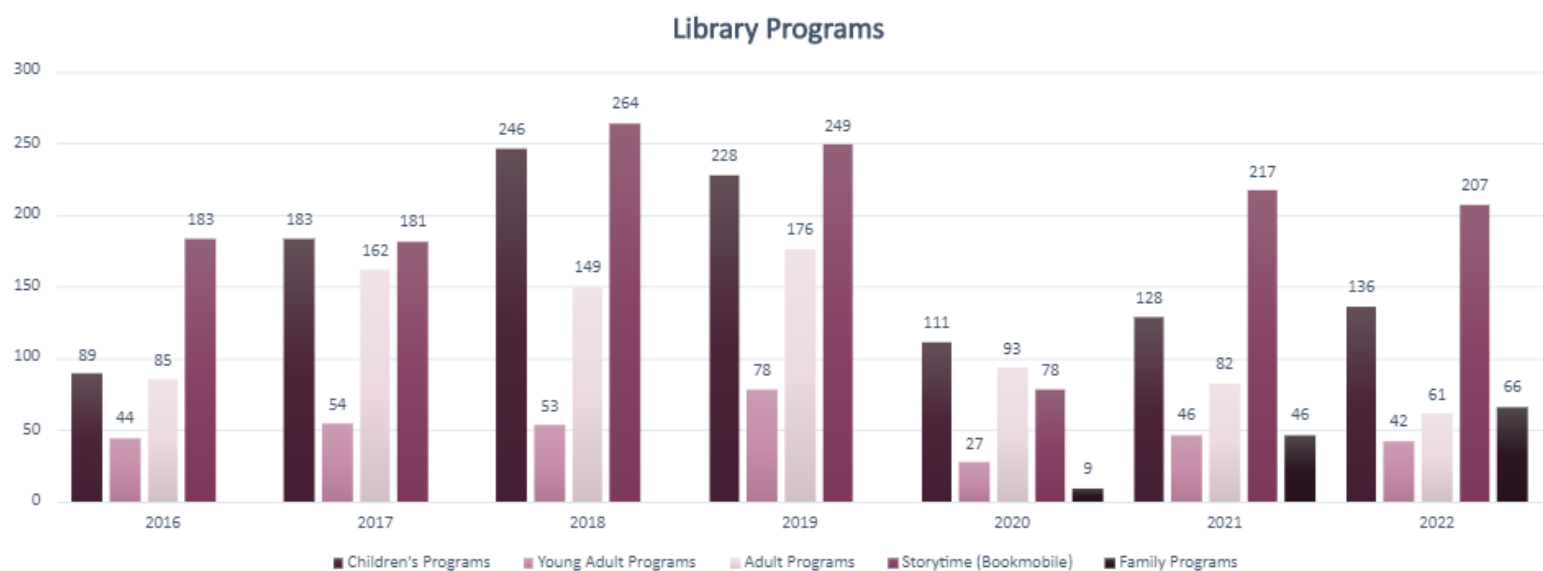
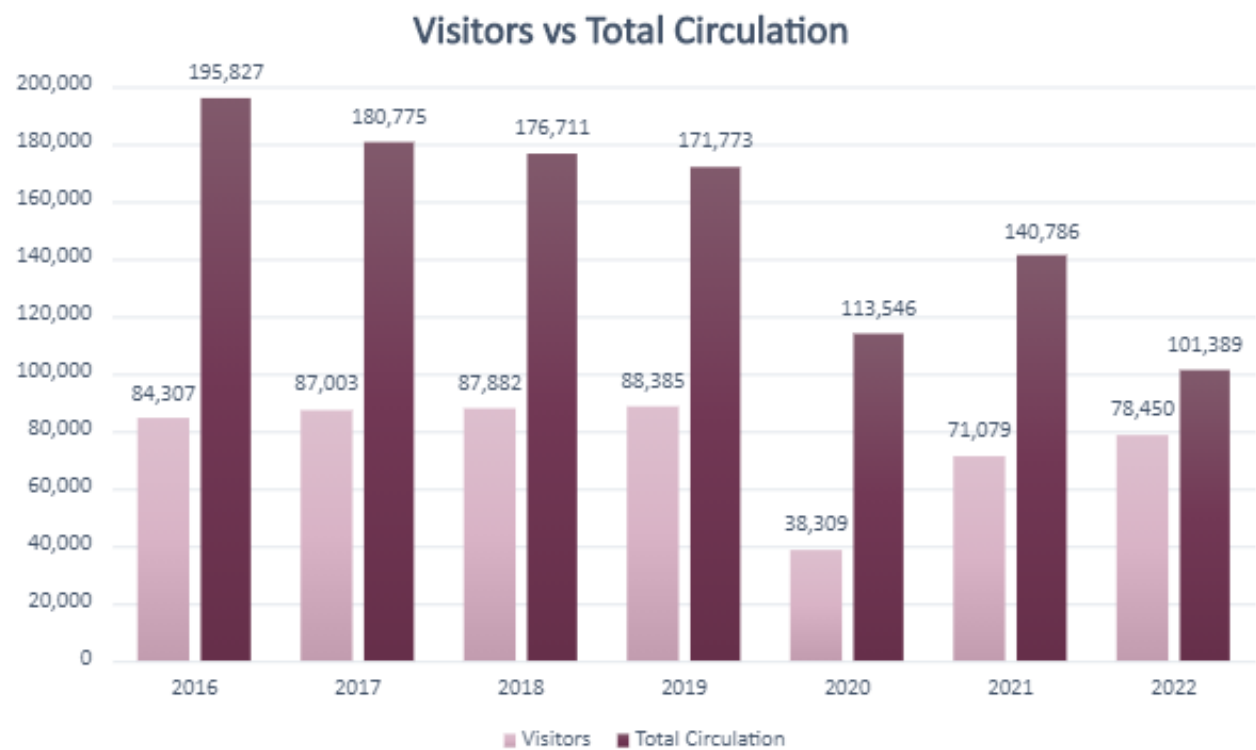


# NORTH MANKATO TAYLOR LIBRARY

## TAYLOR LIBRARY SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	75,000	7,245	12,200	7,115	78,450	105%
Interlibrary Loans	1,500	87	115	144	967	64%
Interlibrary loan requests outside North Mankato	1,000	72	79	113	648	65%
Interlibrary loan requests from BEC	500	15	36	31	313	63%
Bookmobile Stops	800	52	61	58	603	75%
Bookmobile Attendance	9,000	787	805	759	7,636	85%
<b>Circulation</b>						
Library	125,000	7,764	9,121	8,041	76,881	62%
Overdrive eBook	15,000	1,151	1,411	1,167	8,985	60%
Bookmobile	18,000	1,290	938	1,278	11,354	63%
Hoopla	6,000	476	489	451	4,169	69%
Audio Books	3,200	272	274	256	2,416	76%
Movies	400	27	29	38	241	60%
TV Shows	100	17	20	5	112	112%
Music	200	8	11	16	100	50%
eBooks	1,800	125	125	108	1,090	61%
Comics	300	27	29	28	208	69%
<b>Total Circulation</b>	<b>164,000</b>	<b>10,681</b>	<b>11,959</b>	<b>10,937</b>	<b>101,389</b>	<b>62%</b>
<b>Collections</b>						
Library	5,800	367	456	502	3,404	59%
Overdrive eBook	750	86	28	55	496	66%
Bookmobile	800	58	64	65	522	65%
Discarded	-1,000	-14	-255	0	-632	63%
<b>Total Collection Development</b>	<b>6,350</b>	<b>497</b>	<b>293</b>	<b>622</b>	<b>3,790</b>	<b>60%</b>
<b>Programs</b>						
Children's Programs	150	12	14	7	136	91%
Young Adult Programs	50	6	5	2	42	84%
Adult Programs	100	11	5	5	61	61%
Family Programs	50	14	25	15	207	414%
Storytime (Bookmobile)	50	7	8	5	66	132%
<b>Total Programs</b>	<b>400</b>	<b>50</b>	<b>57</b>	<b>29</b>	<b>512</b>	<b>128%</b>
<b>Program Attendance</b>						
Children's Program Attendance	3,500	291	210	131	2,896	83%
Young Adult Program Attendance	1,000	61	30	24	485	49%
Adult Program Attendance	2,000	172	86	87	1,172	59%
Family Program Attendance	5,000	2,139	387	1,242	5,724	114%
Storytime Attendance	3,400	175	430	153	3,472	102%
<b>Total Program Attendance</b>	<b>14,900</b>	<b>2,838</b>	<b>1,143</b>	<b>1,637</b>	<b>13,749</b>	<b>92%</b>

# NORTH MANKATO TAYLOR LIBRARY



# NORTH MANKATO TAYLOR LIBRARY

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## North Mankato Taylor Library Highlights

September 2022

### Circulation

- Library circulation was 7,764.
- Approximately 7,245 people came into the library.
- Overdrive circulation was 1,151 with 16 new users added.
- Bookmobile circulation was 787.
- Approximately 787 people got on the Bookmobile in September.
- Hoopla use remained about the same with 478 checkouts. Circulation was as follows: 276 audiobooks, 27 movies, 17 TV shows, 8 music CDs, 125 ebooks, 27 comics. 14 new users also signed up for Hoopla.
- Interlibrary loan requests were 87 total requests in September (69 North Mankato residents, 15 Blue Earth County residents and 3 residents from other counties).

### Connections

- We added 104 new patrons to our library system this month and 58 new Bookmobile patrons. This was a huge month for the BMK, a lot of that had to do with it being at Music in the Park.
- The Bookmobile made 52 stops in September and 787 people got on the bus.
- We hosted Music in the Park again this month. Every Thursday in September which equaled 5. We had great weather and a great turn out; we had over 2,000 people attend over the 5 weeks.
- We hosted our Family Disney night and had over 100 kids/families attended.
- We participated in Symphony on the Prairie along with Bier on Belgrade.
- We also supported the Heart Walk they host in Spring Lake Park.
- September was a great month for us with a lot of things going on.

### Collection

- 367 items were added to the library collection this month.
- 58 items were added to the bookmobile.
- 86 items were added to our Overdrive ebook/audiobook collection.
- 14 books were deleted from our collection this month.

# NORTH MANKATO TAYLOR LIBRARY

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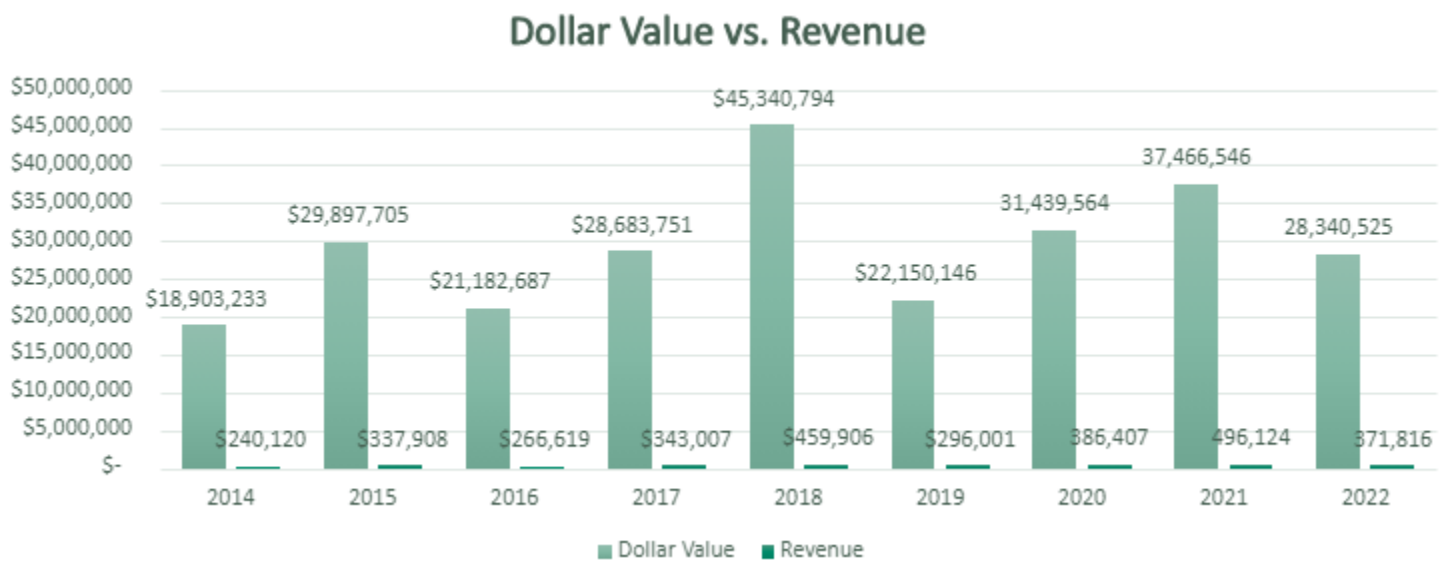
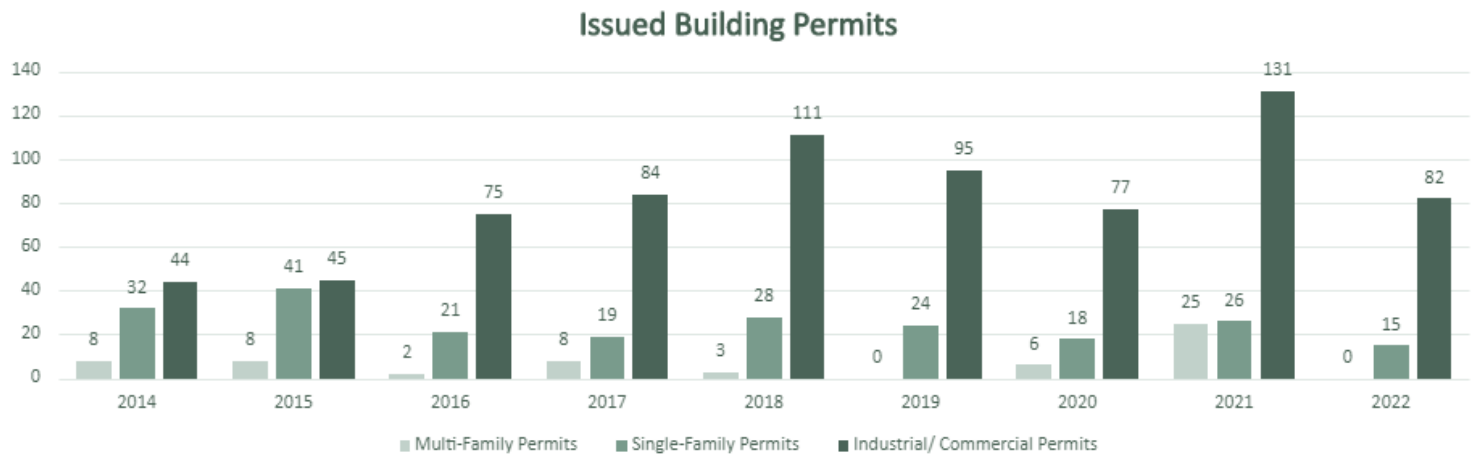
## North Mankato Taylor Library Programs September 2022

<u>Children's</u>	<u>Participants</u>
Read & Play (7)	121
Toddler Time	90
Mother Daughter Book club	4
Very Hungry Book club	6
Game on	14
Breakfast Buddies	12
<b>TOTAL</b>	<b>247</b>
<u>Young Adult</u>	
Tween/Teen DIY	3
Free Food Friday	30
Teen Book club	1
Pokémon event	11
Game Day with Dork Den	7
Lego Club	9
<b>TOTAL</b>	<b>61</b>
<u>Family</u>	
Music in the Park (5)	2,000
Family Night Out	121
Heart Walk	18
<b>TOTAL</b>	<b>387</b>
<u>Adult</u>	
Adult Craft Night (2)	62
Wine and Words	10
Library Book club	8
Movie Night	4
Card Club (4)	30
Blood Drive	17
Puzzle and Pies	41
<b>TOTAL</b>	<b>172</b>
<u>Bookmobile</u>	
Daycare Story Times (14)	175
Music in the Park (2)	90
<b>TOTAL</b>	<b>265</b>

# COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Issued Building Permits</b>						
Multi-Family	17	0	0	13	0	0%
Duplex	0	0	0	4	0	
Town Homes	15	0	0	9	0	
Apt/ Assisted Living	2	0	0	0	0	
Single-Family	25	1	2	3	14	56%
Mobile Homes	25	0	0	9	1	4%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,400	184	85	128	987	71%
Other (Signs, Demolition, etc.)	30	3	0	1	13	43%
Industrial/ Commercial	140	18	2	14	72	51%
<b>Number of Permits</b>	<b>1,625</b>	<b>206</b>	<b>89</b>	<b>168</b>	<b>1,087</b>	<b>67%</b>
<b>Number of Units</b>	<b>134</b>	<b>1</b>	<b>2</b>	<b>16</b>	<b>14</b>	<b>10%</b>
<b>Number of Online Permits</b>	<b>500</b>	<b>34</b>	<b>59</b>	<b>40</b>	<b>231</b>	<b>46%</b>
<b>Number of Structures</b>	<b>30</b>	<b>1</b>	<b>2</b>	<b>8</b>	<b>0</b>	<b>0%</b>
<b>Dollar Value</b>	<b>\$ 40,000,000</b>	<b>\$ 4,276,136</b>	<b>\$ 2,246,478</b>	<b>\$ 7,004,510</b>	<b>\$ 25,283,071</b>	<b>63%</b>
<b>Revenue</b>	<b>\$ 395,350</b>	<b>\$ 64,594</b>	<b>\$ 40,037</b>	<b>\$ 78,986</b>	<b>\$ 331,535</b>	<b>84%</b>
Rental Licenses Issued	650	1	3	4	647	100%
Rental Inspections - Fire Dept.	20	0	0	0	24	
Rental Inspections - Staff	100	18	16	10	174	174%
Inspections Conducted	2,250	426	325	118	2,007	89%
Inflow and Infiltration Inspections	225	22	19	16	172	76%
Plan Reviews Completed	250	20	17	25	127	51%
Code Letters Sent	50	10	1	2	26	52%
Code Cases Closed	50	3	4	3	14	28%
Planning Studies Underway	4	3	3	7	4	100%
Zoning Clanges	3	0	0	0	1	33%
Annexation Requests	2	0	0	0	2	100%
CUP Requests	1	0	0	0	0	0%
PUD Requests	1	0	0	0	0	0%

# COMMUNITY DEVELOPMENT



## Building Permits

- To date, 1,242 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
  - Single Family Homes – 15
  - Manufactured Homes in Camelot - 1
  - Townhomes –
  - Duplexes –
  - Apartments –
  - Assisted Living –

### Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2022 - Thru September</b>										
Number of Permits	15	0	0	0	0	82	1	16	1128	1242
Number of Structures	15	0	0	0	0	0	0	0	0	15
Number of Units	15	0	0	0	0	0	0	0	0	15
Dollar Value	\$ 7,532,500.00	\$ -	\$ -	\$ -	\$ -	\$ 13,179,558.09	\$ 31,450.00	\$ 79,050.00	#####	\$ 31,223,526.64
Revenue	\$ 41,885.03	\$ -	\$ -	\$ -	\$ -	\$ 114,490.13	\$ 523.87	\$ 683.31	\$ 214,254.62	\$ 371,836.96

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>ESTIMATED 2022</b>										
Number of Permits	25	-	15	2			25	30	1400	1497
Number of Structures	25		3	2			0	0	0	30
Number of Units	25	-	15	94		0	0	0	0	134
Dollar Value	\$ -	\$ -	\$ -	\$ -		\$ 8,000,000		\$ 24,500	\$ 7,800,000	\$ 15,824,500
Revenue	\$ -	\$ -	\$ -	\$ -		\$ 83,000		\$ 700	\$ 140,000	\$ 223,700

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2021</b>									
Number of Permits	26	5	19	1	131	73	20	1350	1625
Number of Structures	26	5	3	1	1	0	0	0	36
Number of Units	26	10	19	4	0	0	0	0	59
Dollar Value	\$ 8,920,700.00	\$ 2,700,000.00	\$ 4,615,000.00	\$ 737,000.00	\$ 9,118,919.74	\$ 1,395,600.00	\$ 144,841.36	\$ 9,834,485.96	\$ 37,466,547.06
Revenue	\$ 73,567.63	\$ 21,181.65	\$ 47,408.79	\$ 7,565.93	\$ 112,409.15	\$ 25,739.94	\$ 1,861.54	\$ 206,389.51	\$ 496,124.14

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2020</b>									
Number of Permits	18	0	19	4	76	13	14	1326	1470
Number of Structures	18	0	2	4	2	0	0	0	26
Number of Units	18	0	19	16	0	0	0	0	53
Dollar Value	\$ 6,199,210	\$ -	\$ 3,414,490	\$ 1,672,000	\$ 8,473,790	\$ 248,719	\$ 28,010	\$ 11,405,046	\$ 31,441,265
Revenue	\$ 52,557	\$ -	\$ 39,358	\$ 16,189	\$ 84,849	\$ 4,564	\$ 570	\$ 203,358	\$ 401,445

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2019</b>								
Number of Permits	24	0	0	2	102	12	1,155	1,295
Number of Units	24	0	0	8	0	0	0	32
Dollar Value	\$ 7,836,395	\$ -	\$ -	\$ 800,000	\$ 7,130,904	\$ 11,300	\$ 6,369,548	\$22,148,147
Revenue	\$ 65,941.31	\$ -	\$ -	\$ 7,752.82	\$ 78,541.92	\$ 556.08	\$ 143,131.13	\$295,923.26

<b>2018</b>								
Number of Permits	28	0	1	2	111	23	1060	1,225
Number of Units	28	0	6	8	0	0	0	42
Dollar Value	\$7,958,580	\$0	\$1,198,500	\$795,000	\$29,748,940	\$2,500	\$5,637,275	\$45,340,795
Revenue	\$69,184.85	\$0.00	\$9,241.35	\$7,711.83	\$241,223.01	\$768.00	\$131,777.66	\$459,906.70

<b>2017</b>								
Number of Permits	19	0	6	3	84	21	1035	1,168
Number of Units	19	0	35	32	0	0	0	86
Dollar Value	\$5,036,280	\$0	\$5,749,970	\$3,078,733	\$9,556,049	\$25,500	\$5,237,219	\$28,683,751
Revenue	\$44,392.31	\$0.00	\$49,420.66	\$27,056.19	\$94,725.53	\$1,072.06	\$126,340.38	\$343,007.13

# COMMUNITY DEVELOPMENT

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**Issued Building Permits (by Category):** The total number of permits issued for a single category. Numbers reported for Duplex, Townhomes, Twin Homes, and Apt/Assisted Living are presented in a light gray. These numbers then add up to the total permits listed as Multi-Family in black.

**Number of Permits:** The total number of permits issued in a given period.

**Number of Structures:** The total number of new structures for which a permit has been issued in a given period. This number may differ from the Number of Permits because some permits only cover part of a total structure. For instance, a townhome structure may contain multiple units, each of which may receive its own permit. An apartment structure, however, would contain multiple units while only needing one total permit for the project.

**Number of Units:** The total number of residential living spaces for which building permits have been issued in a given period. This number may differ from the Number of Permits because some permits cover multiple units within a total structure. For instance, a townhome unit will usually receive its own permit, while an apartment structure will contain multiple units while only needing one total permit for the project.

**Number of Online Permits:** The total number of permits for which payment was processed online through the Citizen Self-Service website. With this website, citizens and contractors can create an account, submit permit applications, upload plans for projects, pay for permits with a credit card, and print a copy of the permit for their records.

**Duplex:** Typically, one contiguous building located on a single parcel of land. The structure contains two units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

**Townhome:** Typically, one contiguous building located across two or more parcels. The structure contains two or more units, each with its own building permit. Because the structure covers multiple parcels, each individual unit can be sold separately.

**Apartment/Assisted Living Facility:** Typically, one contiguous building located on a single parcel of land. The structure contains three or more units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

**Single-Family Home:** One contiguous building located on a single parcel of land. The structure contains one unit and receives one building permit. Because it is on a single parcel, the entire structure is sold all at once.



# COMMUNITY DEVELOPMENT

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## Activities Beginning September 1

Opened 2 code enforcement case and closed 0

Participated in weekly department head meetings

Participated in bi-weekly business meetings

Continued work on:

- Comp Plan
- South Central College Area Plan
- Lookout Drive Corridor Plan

Attended City Art committee meeting

Attended City Council meetings

Participated in Greater Mankato Inclusivity study

Participated in Transforming Tomorrow Together launch

Attended CCP Board Meeting

Attended REDA Annual meeting

Met with commercial/industrial/residential developers

Conducted mapping for various departments

Attended Traffic & Safety Committee meeting

Attended CCP Aesthetics and Vitality meeting

Research public hearing software

Research community survey opportunity

Began implementation of rental licensing software

Planned for and attended Brewing Ideas event

Worked on wetland mitigation

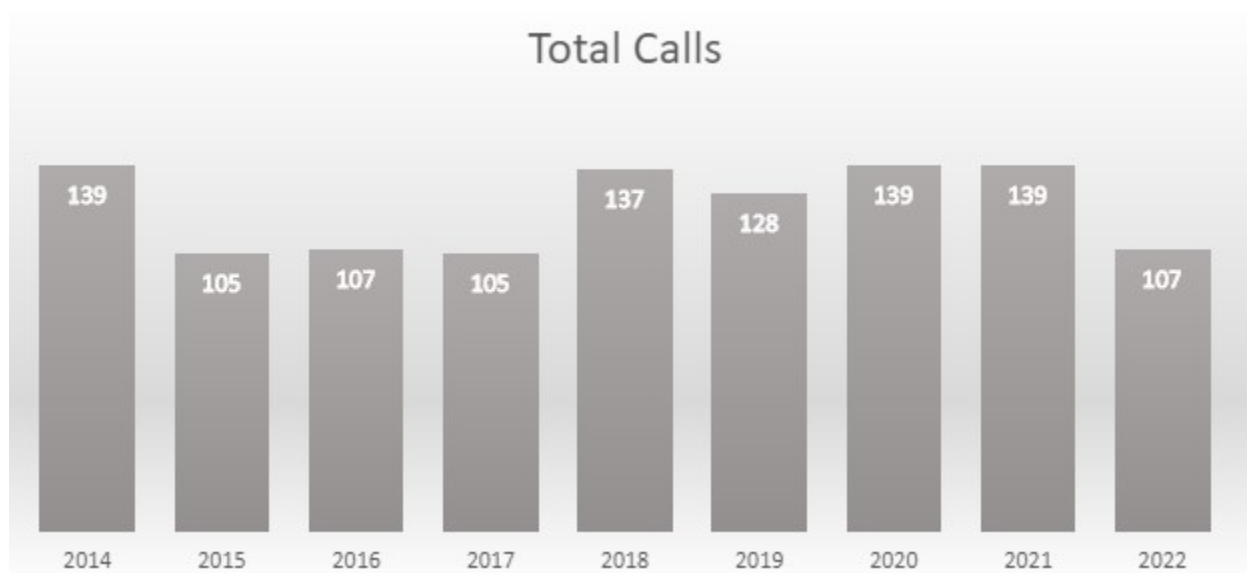
Met with Arnolds/RDO/Benco/Cal Am on roundabout

Secured Marvin Blvd. easements

Researched market analysis for Norwood Inn

# FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	130	11	11	7	107	83%
Mutual Aid	11	1	1	0	12	107%
Average Response Time	0:06	0:08	0:06	0:05	0:08	142%
Average Call Duration	0:53	0:42	0:32	0:30	0:50	94%
Average # Responders	16	16	15	14	16	99%
Attendance at Business Meeting	341	27	31	29	276	81%
Attendance at Officer Meeting	113	13	11	11	100	89%
Total Trainings	19	2	2	2	19	100%
Total Attendance at Trainings	380	42	41	39	382	100%



9/3/2022 Natural vegetation fire, other  
 9/2/2022 Carbon monoxide incident  
 9/12/2022 Alarm system activation, no fire - unintentional  
 9/12/2022 Passenger vehicle fire  
 9/12/2022 Building fire  
 9/13/2022 Detector activation, no fire - unintentional  
 9/14/2022 Good intent call, other  
 9/20/2022 Smoke detector activation due to malfunction  
 9/27/2022 Gas leak (natural gas or LPG)  
 9/28/2022 Extrication, rescue, other  
 9/28/2022 Detector activation, no fire - unintentional

# FIRE DEPARTMENT

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## North Mankato Firefighters Relief Association September 1, 2022

### Call to order

Minutes of the Relief Association Regular Meeting held on September 1, 2022 at 1830 hours. President Greg Thate called the meeting to order.

### Roll call

27 present, 5 absent

### Approval of Minutes

Minutes of the August Regular Meeting were sent by email. Motioned by Tim Senne / 2<sup>nd</sup> Mike Fasnacht to approve relief meeting minutes. Motion carried unanimously.

### Motions

Mike Fasnacht motioned for \$500.00 in gas cards and \$500.00 in cash for the Carver Family, 2<sup>nd</sup> by Rich Inman. Motion carried unanimously.

Greg Schumacher motioned for up to \$300.00 to replace the tools that are missing, 2<sup>nd</sup> by Mike Fasnacht. Motion carried unanimously.

### Bills

Check #	Paid to the order of:	For:	Amount
4425	Hy-Vee	Food	\$191.02
4421	JR Slater	Food Expense	\$62.45
4422	Jay Hewlett	Picnic Expense	\$85.26
Debit Card	MGM	Food 2	\$51.84
4423	Eric VanEps	Picnic	\$93.52
	JR Slater	Food Expense	\$49.78
	Nate Ruch	Food Expense	\$17.18

\*\*\* Correction was made to August Bills to Pay, Locher Bros now reads \$3465.05, check 4413 was voided \*\*\*

Motioned by Rich Inman / 2<sup>nd</sup> by Dave Verschelde to pay bills. Motion carried unanimously.

Motion to adjourn regular meeting by Rich Inman / 2<sup>nd</sup> by Jay Hewlett, motion carried unanimously.

Meeting adjourned 2020.

Meeting minutes submitted by Relief Secretary Tom Eesley

# FIRE DEPARTMENT

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## North Mankato Fire Department Regular Meeting Minutes 9/1/2022

### Call to order

Chief Zwaschka called to order the September regular meeting of the North Mankato Fire Department at 18:30 hours on Thursday, September 1st, 2022 in North Mankato.

### Pledge of allegiance and Roll call

27 present and 5 absent

### Minutes

Inman motioned to approve the August 2022 regular meeting minutes as emailed, second by Verschelde. With corrections. Motion passed unanimously.

### Training

John Benson – fitness and obesity presentation

### Standard Operating Guidelines

Rope rescue, water rescue, media relations, auto accidents and controlled substances to be reviewed\created

### Chief Zwaschka

Recap Jordan Carver's son's accident.

#### New recruits

Sept 13<sup>th</sup> Written test

Sept 27<sup>th</sup> Agility Testing

Start formal training 1<sup>st</sup> week of October.

Old washing machine – Grenada Fire will pick it up

New Fire department email addresses being created for Asst. chief and the captains. If others would like an email address, please check in with Zwaschka.

September 7<sup>th</sup> – MN Hire presentation in Mankato

Blue earth county Chief's meeting Sept 19<sup>th</sup> in Mankato.

### Assistant Chief VanEps

Jump suits will be purchased for rope rescue

Extra Suspenders to be ordered

### Training Officer Stoltenberg / Assistant Training Officer Walrath

Regular Training – Fire Scenarios

Optional training – Public Education (Streeter)

September 17<sup>th</sup> and 18<sup>th</sup> training in Mankato – Register at state fire marshal's office website

September 25<sup>th</sup> – fire extinguisher training

### Public Education Officer Streeter

Fire prevention open house Sunday October 2<sup>nd</sup>

11<sup>th</sup> and 12<sup>th</sup> of October all day school fire prevention. Idea is to complete all schools in a short amount of time.

### Safety Officer Hoffman

Home town heroes insurance program – Reimbursement dollars available

### Station 1 Captain Schumacher

Tool box inventory still in progress

LED lights for all rigs – roughly \$125 per truck

45 needs to run the pump to test replaced parts

Truck check assignments read off.

# FIRE DEPARTMENT

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## Station Captain Sletten

Compeer financial grant applied for.

Fire reporting – Preference is to get firefighters back to their day. Wait to close attendance at each station until the trucks are back in service.

Fire department Google calendar needs to be updated

## Fire calls

7 fire calls, 0 air truck, 1 CO calls and 1 not required call were read by Asst. Chief VanEps

Discussion took place on 317 page fire calls

## Committee chair updates

None

## Old business

None

## New Business

Fitness for 10 Sept 11 memorial stair climb event. More Fire Dept. participants welcome.

## Adjournment

Motion to adjourn by Inman, second by Hewlett, motion carried unanimously. Meeting adjourned at 20:21 hours.

Minutes submitted by Fasnacht

# FIRE DEPARTMENT

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## North Mankato Fire Department Officer Meeting Minutes 9/8/2022

### Call to order

Chief Zwaschka called to order the September officer meeting of the North Mankato Fire Department at 18:30 hours on Thursday, September 8<sup>th</sup> at fire station 2 in North Mankato.

### Roll call

13 present, 1 absent

### Minutes

Meeting minutes were approved as emailed.

### Scheduled officer training or business tour

none

### Standard Operating Guidelines

Discussion took place on SOGs to be completed and amended.

### Chief Zwaschka

Budget - SWAT analysis Discussed Strengths, Weaknesses, Opportunities and threats

City Maps – Make 10 packets for stations and vans. Schumacher to divvy them out

3 more retirements – Badges ordered to put on retirement plaques

New firefighters –

7 new applications

Written test on Sept 13<sup>th</sup>

Gear fitting for 4 accepted recruits on Sept 13<sup>th</sup>. October start of training for them. Firefighter 1 training to be complete by Jan 1<sup>st</sup>. Discussion took place on how early we can get them responding to calls

Training classes with Mankato –

Certified trainers from NMFD to get training wage (reimbursable expense)

Blue earth county Chief's meeting on the 19<sup>th</sup>

Email addresses for officers to be set up

Potential leave of absence discussion took place.

### Asst. Chief VanEps

Jump suits – XL and L seem like what we need. May order enough each firefighter

Average of average – 1 person needs documentation

### Station Captain Schumacher

LED Light list – Schumacher has list, will get a grand total and reviewed the budget. Safety grant a possibility.

L64 testing tonight

### Station Captain Sletten

New guys – Move to new locker location to make room for new recruits

L64 at fitness for 10 on Saturday

L64 Flag will be displayed on 9/11

### Training Officer Stoltenberg/Asst TO Walrath

Regular training – Fire scenarios, Large scene

2 runs with different first responding apparatus.

Optional training – Public education

October regular – Car Fire

October optional - Rope rescue

# FIRE DEPARTMENT

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Safety Officer Hoffman

Nothing to present

Public Education Officer Streeter

Lots of events – Oct 11<sup>th</sup> and 12<sup>th</sup> schools.

Lieutenant\Secretary Fasnacht

Tags to be made for new firefighters.

Lieutenant Bobholz

Calibrated gas monitors – o2 sensor on e46 monitor will not 0 out. Calls made for service.

Old Relief computer to be moved to front desk.

Lieutenant Thate

Grenada will pick up old extractor on 9/9

Trustee Bruning

Nothing to present

Trustee Rauchman

Nothing to present

Trustee Tiesler

Nothing to present

Meeting adjourned at 20:39 - Minutes submitted by Fasnacht

# FIRE DEPARTMENT

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## **North Mankato Firefighters Relief Association September 15, 2022**

A special session took place on September 15, 2022 at 6:30 p.m.

Mike Fasnacht motioned for up to \$350.00 for a square purchase device, 2<sup>nd</sup> by Shane Bruning. Motioned carried unanimously.



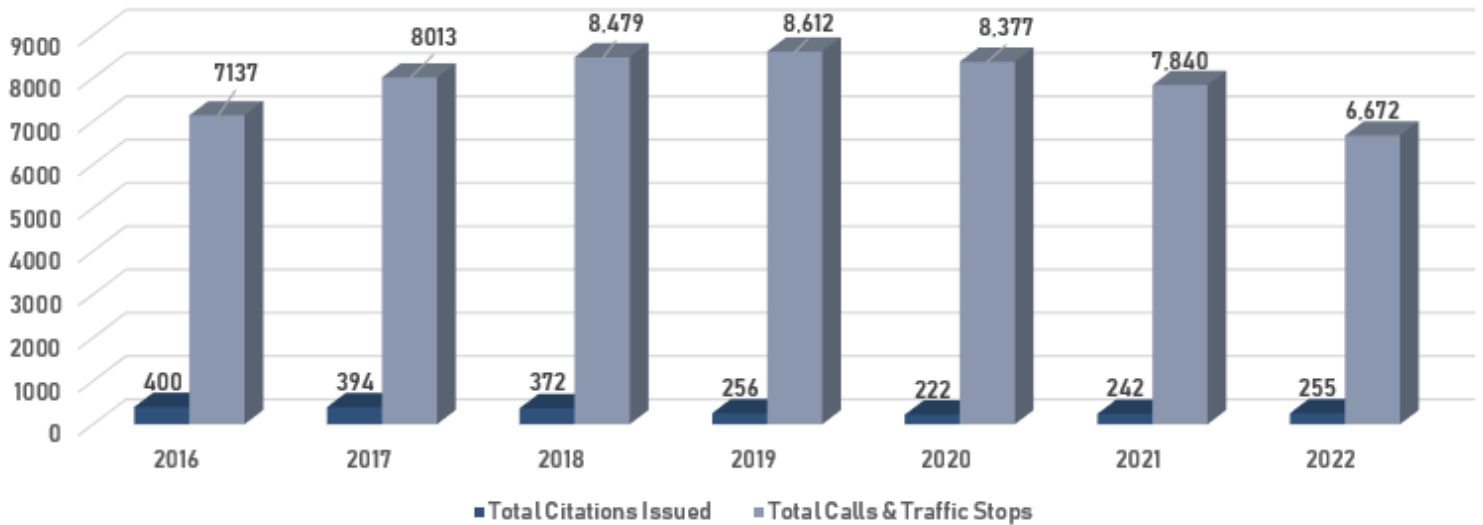
# POLICE DEPARTMENT

## POLICE DEPARTMENT SUMMARY

	2021 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2022 TOTAL	% 2021 BENCHMARK
Total Citations Issued	242	31	34	26	255	105%
Total Calls & Traffic Stops	7,840	736	831	719	6,672	85%
Average Emergency Response Time	4	5	4	4	4	84%
Part One Crimes	170	8	17	11	99	58%
Part One Crimes Rate	0.10%	0.06%	0.12%	0.08%	0.08%	77%
Part Two Crimes	269	19	27	28	181	67%
Part Two CrimesRate	0.16%	0.13%	0.19%	0.20%	0.14%	89%
Total Crimes	439	27	44	39	280	64%
Total CrimesRate	0.26%	0.19%	0.31%	0.28%	0.22%	85%

**Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc.**

**Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.**



# POLICE DEPARTMENT

## Monthly Statistics

**Citations Issued: 31**

**Verbal/Written Warnings Issued: 138**

**Total Calls for Service: 736 (detailed list below)**

**Response time: 4.67 minutes**

CALL TYPE	TOTAL	CALL TYPE	TOTAL
Traffic stops	183	Public Education/Relations	4
Medical	92	TipLine/Tip info	4
Records	50	Vehicle Repossession	4
Suspicious Circumstance	38	Warrant service/attempts	4
Public Assist	32	Extortion/Blackmail (A) 210	3
Assist <u>other</u> agency	21	Other Criminal Offenses (B) 90z	3
Accident	20	Patrols	3
Animal Complaint	19	Property Destruction/Damage/Vandalism	3
Welfare Check	19	Sign or Light Repair/Roadway Obstruction	3
Alarm	16	Solicitor/SCAM Complaints	3
911 Verification	15	Driving Under the Influence	2
Adult/Child Protection Reports	15	Funeral/Money Escort	2
Civil Issue	15	Lost Property	2
Disturbance	15	Probation Transport	2
Parking Complaint	14	Traffic Violations - F/GM (999)	2
Permits	12	Unlawful Disposal (B) 90Z	2
Extra Patrol Request	11	Burglary/Breaking & Entering (A) 220	1
Found Property	11	Counterfeiting/Forgery (A) 250	1
Information Only	9	Embezzlement (A) 270	1
Motorist Assist	9	Illness/Death Notification	1
Runaway (B) 90I	9	Liquor Law Violations (B) 90G	1
Traffic Complaints	7	Missing Person/Runaway JV	1
Domestic	6	Narcotics (A) 35	1
Predatory Offender Registration	6	Neighbor/Neighborhood Issues	1
Theft/Larceny (A) 23	6	Obscene/Harassing Communications (B) 90Z	1
TZD	6	Pornography/Obscene Material (A) 370	1
Assault (A) 13	4	Pursuit (B) 90Z	1
Court Order Violation OFP/HRO/DANCO	4	Residence Check Requests	1
Fraud (A) 26	4	Sex Offenses (A) 11/36	1
Hospice Notice	4	TRT Callout	1
Noise Complaint	4	<b>GRAND TOTAL</b>	<b>736</b>

SEPTEMBER	2016	2017	2018	2019	2020	2021	2022
<b>CALLS FOR SERVICE</b>	546	613	739	709	676	719	736
<b>YEAR TO DATE</b>							
<b>TOTAL</b>	5378	6089	6241	6493	6467	5896	6671

# POLICE DEPARTMENT

## September 2022 Community Events/Public Education

DATE	EVENT/TOPIC	ORGANIZATION/LOCATION	OFFICER
9/10	Symphony on the Prairie	Benson Park	701, Reserve Unit
9/10	Community Has Heart Family Fun Event	Lasting Imprint / Spring Lake Park	Reserve Unit
9/17	Bier on Belgrade	Businesses on Belgrade	706, 714, Reserve Unit
9/30	Mount Olive Charger Walk	Spring Lake Park	701, 706, 712

## September 2022 School Patrol

Bridges Community School	5	Hoover Elementary	12
Dakota Meadows Middle School	2	Monroe Elementary	12
Futures School	1	South Central College	5
TOTAL SCHOOL PATROLS: 37			

## September 2022 Use of Force Instances

ICR	Incident Title	Incident Date	Resistance Type	Officer's Resistance Notes
22106037	Driving Under the Influence (B) 90D	9/3/2022	AR - ACTIVE RESISTANT	Subject pulled away when advised he was under arrest and fled on foot. Subject was told to stop several times and continued to resist and attempt to flee.
22106234	Other Criminal Offenses (B) 90z	9/12/2022	AR - ACTIVE RESISTANT	Subject had started his car on fire while parked in front of a residence. Subject was told to leave and trespassed by the owner. Subject continued to return to the residence and was causing a disturbance. Officers located subject at Tip Top Tobacco on his bike. Subject was told to stop, and that subject was under arrest. Subject did not comply and was acting as if he may flee on the bike or fight with officers. Taser was armed and pointed at him, and arrest was made without incident.
22106362	Pursuit (B) 90z	9/18/2022	AR - ACTIVE RESISTANT	Subject fled in a motor vehicle, fled on foot, and resisted being handcuffed by refusing to roll over and attempting to hide his arms under his body.
22106362	Pursuit (B) 90z	9/18/2022	AR - ACTIVE RESISTANT	Subject did not follow commands to stop resisting and kept trying to stand up and would not give us his left hand. Kept pulling hand away and under his body.

## Offenses and Clearances by Classification

Offense Classification	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0
Rape						
Completed		0	0	0	0	0
Attempted		0	0	0	0	0
Totals		0	0	0	0	0
Robbery						
Firearm		0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0
Other Weapon		0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)		0	0	0	0	0
Totals		0	0	0	0	0
Assault						
Firearm		0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0
Other Weapon		0	0	0	0	0
Hands, Fist, Feet, etc. (aggravated injury)		1	0	1	7	1
Totals		1	0	1	7	1
Burglary						
Forcible Entry		0	0	0	0	0
Unlawful Entry (no force)		1	0	1	7	0
Attempted Forcible Entry		0	0	0	0	0
Totals		1	0	1	7	0
Larceny-theft	Totals	6	0	6	43	2
Motor Vehicle Theft						
Autos		0	0	0	0	0
Trucks & Buses		0	0	0	0	0
Other Vehicles		0	0	0	0	0
Totals		0	0	0	0	0
Arson	Totals	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0
Part I Totals		8	0	8	57	3
Part II Offenses						
Other Assaults (simple, not aggravated)		3	0	3	21	1
Forgery & Counterfeiting		1	0	1	7	0
Fraud		3	0	3	21	1
Embezzlement		1	0	1	7	1
Stolen Property (buy, receive, possess)		0	0	0	0	0
Vandalism		3	0	3	21	0
Weapons (carry, possess, etc.)		1	0	1	7	1
Prostitution & Commercialized Vice		0	0	0	0	0
Sex Offenses (except Rape & Prostitution)		1	0	1	7	0
Drug Abuse Violations		1	0	1	7	0
Gambling		0	0	0	0	0
Family & Children		0	0	0	0	0
Driving Under the Influence		2	0	2	14	2
Liquor Laws		0	0	0	0	0
Drunkennes - MN statute repealed 1971		0	0	0	0	0
Disorderly Conduct		1	0	1	7	1
Vagrancy		0	0	0	0	0
All Other Offenses (except traffic)		2	0	2	14	1
Suspicion - not a crime in MN		0	0	0	0	0
Part II Totals		19	0	19	135	8
Curfew & Loitering (persons under 18)		0	0	0	0	0
Runaways (persons under 18)		0	0	0	0	0
Grand Totals		27	0	27	191	11

# STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Units</b>						
Rain/Wind Storm Cleanup (Events)	12	0	0	1	1	8%
Storm Sewer Main Breaks/ Repairs (Events)	10	0	0	2	0	0%
Sanitary Sewer Main Breaks/Repairs (Events)	10	0	0	0	0	0%
Water Main Breaks/ Repairs (Events)	5	0	1	0	5	100%
Sewer Jetting (Linear Feet)	50,000	7,500	3,700	1,000	28,400	57%
Sewer Televising (Linear Feet)	100,000	0	0	0	27,450	27%
Structure Inspections (EA)	500	0	0	0	0	0%
Concrete curb repair (Linear Feet)	750	0	0	152	120	16%
Snow Removal (Events)	16	0	0	0	9	56%
Sanding and Pre-Treatment (Events)	24	0	0	0	6	25%
Crack Sealing (lbs)	12,000	0	0	0	0	0%
Seal Coating and Fog Sealing (Lane Miles)	12	0	0	0	0	0%
Patching/ Asphalt (Tons)	750	12	26	59	281	37%
Mill and Overlay (Lane Miles)	12	0	0	0	0	0%
Street Sweepings Hauled (Tons)	450	0	0	73	291	65%
Tree Trimming (EA)	100	27	0	0	88	88%
Grass/Leaves/Brush Hauled (Tons)	4,000	0	0	0	0	0%
Recycling (Tons)	1,750	0	119	113	873	50%
Organics Recycling (Tons)	96	0	8	8	64	67%
Solid Waste (Tons)	3,400	0	307	293	1,958	58%
Spring Clean Up and Fall Drop Off (Tons)	450	0	0	0	306	68%
Street Signs Fixed (Straightened, Painted, Replaced)	500	0	16	22	213	43%

# STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Hours of Regular Service and Maintenance</b>						
Rain/Wind Storm Clean Up	200	7	0	30	29	15%
MS 4 & Ravaine Maintenance	1000	0	0	19	47	5%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	450	0	14	18	144	32%
Sanitary Sewer Breaks/Repairs	450	0	0	0	19	4%
Sewer Jetting and Televising	1000	87	48	16	542	54%
Storm Sewer Main Breaks/ Repairs	450	0	30	12	38	8%
Water Main Breaks/Repairs	600	0	8	0	64	11%
Crack Sealing	400	0	0	0	331	83%
Seal Coating	750	2	723	0	752	100%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	1000	8	0	4	354	35%
Patching/ Asphalt	4000	134	141	628	1830	46%
Street Sweeping	960	67	75	86	528	55%
Concrete curb repair	500	145	10	147	412	82%
Snow Removal	3500	0	0	0	953	27%
Sanding & Pre-Treatment of Roads	350	0	0	0	39	11%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	150	0	8	0	10	7%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	200	0	0	0	16	8%
Sign Repair & Installation	500	5	28	12	290	58%
Crosswalks/ Curbs Painted	500	0	33	0	477	95%
Flags & Banners	250	68	0	41	286	114%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	500	144	16	69	350	70%
Christmas Decoration	250	0	0	0	142	57%
Employee Trainings	400	88	1	2	239	60%
Clean and Maintain City Buildings	500	45	34	31	402	80%
Shop (Street Crew Helping in Equipment Shop)	1000	106	44	26	1176	118%
Help Other Departments	400	103	48	29	634	159%
Special Projects	500	287	34	60	1096	219%
Resident Call Outs	150	8	0	0	25	17%
Tree Trimming	300	64	0	7	196	65%
Leaf Collection	640	0	0	0	0	0%
Grass/Brush Hauled	40	5	11	0	33	83%
Spring Clean Up and Fall Drop Off	400	0	0	0	520	130%



# PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Units</b>						
Greenway Inspections (EA)	66	0	0	0	8	12%
Greenway Sprayed (EA)	25	16	10	0	32	128%
Greenway Mowing and Trimming (EA)	25	0	23	0	23	92%
Weed Inspections - Parks (EA)	42	0	0	0	23	55%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	42	11	10	0	29	69%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,600	996	995	793	4,286	93%
Trimming - Acres (230 Acres trimmed every other week for 20 weeks)	1,500	0	205	105	1,153	77%
Tree Inspections (EA)	150	15	9	22	117	78%
Resident Call Outs (EA)	150	0	0	5	5	3%
Playground Inspections	40	0	1	0	8	20%
Playground Upgrades Completed	10	3	0	0	7	70%
Park Building and Structure Repairs/Painting	7	0	0	0	1	14%
Bld and Park Trees Planted (By Contractor or staff)	30	1	0	8	97	323%
Trees Trimmed	750	14	20	16	351	47%
Trees Removed (All Trees Excluding Ash)	100	2	13	17	78	78%
Ash Trees Removed	35	1	4	6	39	111%

# PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Hours of Regular Service and Maintenance</b>						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	4	2	0	36	90%
Park Building and Structure Repairs/Painting	400	0	42	0	259	65%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	900	101	127	81	859	95%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball, Softball, Football)	250	55	16	9	190	76%
Flowers & Planters (May to Oct)	500	16	106	6	535	107%
Tree Inventory	240	0	0	0	49	20%
Tree Removal (All Excluding Ash Trees)	500	2	38	43	185	37%
Ash Tree Removal	175	2	31	16	166	95%
Tree Trimming	480	12	7	16	169	35%
Tree Inspections	250	34	7	17	108	43%
Buckthorn Management	75	0	0	0	0	0%
Rink Cleanup and Flooding	720	0	0	0	169	23%
Rinks Zamboni	60	0	0	0	80	133%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	700	0	0	0	296	42%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains, Pool, etc)	400	6	14	0	29	7%
Christmas Decorations	160	0	0	0	30	19%
Festivals (Fun Days, Blues, Bier, Misc.)	600	53	17	33	574	96%
Swim Facility Support	500	0	0	0	0	0%
Trail Maintenance	480	0	0	0	0	0%
Helping Other Departments	150	50	88	1	258	172%
Resident Call Outs	150	0	0	5	6	4%
Training	700	51	0	0	147	21%
Tree Planting and Maintenance	400	0	0	0	156	39%
<b>Hours of Greenway Management</b>						
Greenway Inspections (Ponds and Outlots)	32	0	0	0	5	16%
Greenway Sprayed (Ponds and Outlots)	80	20	20	0	40	50%
Greenway Mowing and Trimming (Ponds and Outlots)	80	0	35	0	35	44%
<b>Hours of Parks Management (May to October)</b>						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	50	0	0	0	12	24%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	120	12	23	0	77	64%
Mowing (Parks, Boulevards, Roundabouts, Trails)	1,500	238	293	180	1,309	87%
Trimming (Parks, Boulevards, Roundabouts, Trails)	750	0	87	17	505	67%
Prairie Management and Maintenance (Burning, Spraying, Mowing, Seeding, Inspections)	80	5	3	5	65	81%



# CASWELL PARK

CASWELL PARK SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Tournaments</b>						
Quantity of Tournaments Played	18	0	1	5	18	100%
In State Teams	514	0	15	115	312	61%
Out of State Teams	95	0	0	32	73	77%
Total Teams	609	0	15	147	385	63%
Local Visitors	19330	0	28	4322	13945	72%
Out of Town Visitors	12000	0	372	879	13350	111%
Total Visitors	31330	0	400	5201	27295	87%
Concession Items Sold	42000	1544	3742	7639	49511	118%
Alcohol Sales	\$ 15,000	\$ 236	\$ 1,524	\$ 4,273	\$ 5,420	36%
Sponsorship Revenue	\$ 60,000	\$ 600	\$ -	\$ -	\$ 48,350	81%
Estimated Number of Hotel Rooms	9500	0	479	1132	10462	110%
Economic Impact	\$ 7,400,000	\$ -	\$ 260,142	\$ 877,351	\$ 7,938,132	107%
<b>Softball</b>						
Summer Softball Teams	95	-	-	-	97	102%
Fall Softball Teams	-	-	-	34	-	
Revenue	\$ 69,185	\$ -	\$ -	\$ 7,021	\$ 52,564	76%
Expense	\$ 30,615	\$ -	\$ 5,739	\$ 10,362	\$ 22,138	72%
<b>Volleyball</b>						
Volleyball Teams	88	-	-	-	95	108%
Revenue	\$ 26,400	\$ -	\$ -	\$ -	\$ 29,259	111%
Expense	\$ 12,665	\$ 1,374	\$ 4,205	\$ 2,583	\$ 18,977	150%
<b>Hockey</b>						
Hockey Teams	5	-	-	-	-	0%
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
Expense	\$ -	\$ -	\$ -	\$ -	\$ 6,000	
<b>Website Management</b>						
Website Hits	38,000	2,998	8,420	2,686	50,645	133%
Page Views	145,000	7,620	25,235	8,447	159,112	110%
<b>Other</b>						
Banners Purchased	55	-	1	2	37	67%
Total Revenue	\$ 569,941	\$ 22,780	\$ 51,266	\$ 37,514	\$ 459,467	81%
Total Expenditures	\$ 535,913	\$ 28,433	\$ 90,803	\$ 41,788	\$ 522,786	98%

# CASWELL NORTH — SOCCER

CASWELL NORTH - SOCCER						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Tournaments</b>						
Quantity of Tournaments Played	1	0	0	0	0	0%
In State Teams	50	0	0	0	0	0%
Out of State Teams	0	0	0	0	0	0%
Total Teams	50	0	0	0	0	0%
Local Visitors	1,100	-	-	-	-	0%
Out of Town Visitors	-	-	-	-	-	0%
Total Visitors	1,100	-	-	-	-	0%
Economic Impact	\$ 20,000	\$ -	\$ -	\$ -	\$ -	0%
<b>Other</b>						
Total Revenue	\$ 48,500	\$ -	\$ -	\$ -	\$ 2,099	4%
Total Expenditures	\$ 54,304	\$ 4,371	\$ 11,253	\$ 2,629	\$ 45,953	85%

# CULTURE AND RECREATION

CULTURE AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>General Operations</b>						
Revenue	\$ -	\$ 100.00	\$ -	\$ -	\$ 2,450.00	
Expense	\$ 30,957.00	\$ 1,549.62	\$ 1,630.29	\$ -	\$ 14,905.73	48%
<b>Wrestling</b>						
Registrations	80	16	-	-	16	20%
Revenue	\$ -	\$ 1,656.25	\$ -	\$ -	\$ 2,256.25	
Expense	\$ -	\$ 450.00	\$ 6,125.00	\$ -	\$ 10,721.30	
<b>Tennis</b>						
Registrations	96	8	11	10	113	118%
Revenue	\$ 5,000.00	\$ 630.00	\$ 700.00	\$ 700.00	\$ 9,350.50	187%
Expense	\$ 4,200.00	\$ 150.00	\$ 3,199.23	\$ 39.13	\$ 4,379.07	104%
<b>Soccer</b>						
Registrations	85	-	-	-	169	199%
Revenue	\$ 5,500.00	\$ -	\$ -	\$ (360.00)	\$ 9,505.00	173%
Expense	\$ 4,720.00	\$ -	\$ 137.80	\$ (20.13)	\$ 7,200.09	153%
<b>T-Ball</b>						
Registrations	45	-	-	-	39	87%
Revenue	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 2,936.25	65%
Expense	\$ 715.00	\$ -	\$ 537.64	\$ -	\$ 2,001.22	280%
<b>Golf</b>						
Registrations	50	-	-	-	33	66%
Revenue	\$ 6,500.00	\$ -	\$ -	\$ -	\$ 3,770.00	58%
Expense	\$ 4,160.00	\$ -	\$ -	\$ -	\$ 2,986.52	72%
<b>Fitness</b>						
Registrations	-	-	-	-	-	
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
Expense	\$ -	\$ 110.12	\$ -	\$ -	\$ 160.12	
<b>Culture &amp; Rec</b>						
Registrations	-	-	-	-	-	
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
Expense	\$ -	\$ -	\$ -	\$ -	\$ -	

# Overall Caswell & Culture and Rec Funds

OVERALL CASWELL & CULTURE AND REC						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Caswell Park</b>						
Total Caswell Fund Revenue	\$ 569,941	\$ 22,780	\$ 51,266	\$ 59,674	\$ 459,335	81%
Total Caswell Fund Expenditures	\$ 535,913	\$ 28,433	\$ 90,803	\$ 57,381	\$ 522,786	98%
<b>Caswell North</b>						
Total Caswell North Fund Revenue	\$ 48,500	\$ -	\$ -	\$ -	\$ -	0%
Total Caswell North Fund Expenditures	\$ 54,304	\$ 4,371	\$ 11,253	\$ -	\$ 34,787	64%
<b>Culture &amp; Rec</b>						
Total Culture & Rec Fund Revenue	\$ 21,500	\$ 2,386	\$ 700	\$ -	\$ 30,268	141%
Total Culture & Rec Fund Expenditures	\$ 44,752	\$ 2,260	\$ 11,630	\$ -	\$ 42,354	95%

# YOUTH FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Players</b>						
Mini Tykes	0	0	1	0	0	
Players Kindergarten	125	0	3	0	59	47%
Players 1st Grade	100	0	5	0	115	115%
Players 2nd Grade	100	11	6	0	138	0%
Players 3rd Grade	125	0	13	0	151	121%
Players 4th Grade	150	0	7	0	156	104%
Players 5th Grade	175	0	14	3	185	0%
Players 6th Grade	175	0	8	1	151	86%
Total Players	950	11	57	4	996	105%
<b>Revenue</b>						
Registrations	\$ 103,425.00	\$ 5,492.50	\$ 16,230.00	\$ 1,675.00	\$126,437.50	122%
Sponsorships	\$ 38,925.00	\$ 2,000.00	\$ -	\$ -	\$ 61,925.00	159%
Donations	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	
Other	\$ -	\$ -	\$ -	\$ -	\$ 216.60	
Total Revenue	\$ 142,350.00	\$ 7,492.50	\$ 16,230.00	\$ 1,675.00	\$192,579.10	135%
<b>Expenses</b>						
Total Expenditures	\$ 123,074.00	\$ 18,892.34	\$ 20,224.76	\$ 7,320.09	\$152,956.59	124%
<b>Other</b>						
Banners Purchased	40	1	0	0	33	83%
Number of Games	100	124	0	96	124	124%
Total Teams	55	63	63	0	63	115%

As we wind down the season, one of our great highlights and comments this year was moving our 4–5-year-olds thru 4<sup>th</sup> grade games from SCTC to Caswell North. Many people, which had never been up to Caswell North, were so impressed that now we have a concession stand, bathrooms, well-groomed fields, plenty of great parking and most of all playing on turf. This put our program at a whole new level. I would like to thank Phil Tostenson and his crew of workers that kept Caswell North in tip top shape all year. As we grow and expand the football program, Caswell North will now be the center piece. I will have a final year end report of another great season next month.

~Thanks Neil Kaus - Director



# SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	430	1	1	1	357	83%
Non Resident Family Passes	300	0	1	0	274	91%
Resident Single Passes	30	0	0	0	21	70%
Non Resident Single Passes	15	0	0	0	6	40%
Resident 55+ Pass	15	0	0	0	10	67%
Non Resident 55+ Pass	10	0	0	0	5	50%
Babysitter/Additional Members	300	0	1	0	269	90%
Punch Passes	430	0	50	0	640	149%
Total Visitors	48,000	0	10,783	689	44451	93%
Donations						
Sponsorships	\$ 20,150	\$ -	\$ 210	\$ -	\$ 28,975	144%
Adopt A Family Donations	\$ 9,743	\$ -	\$ -	\$ 10	\$ 812	8%
Connecting Kids	120	0	5	0	244	203%
Events						
Special Events	20	0	3	0	29	145%
Birthday Party Packages	40	0	8	0	46	115%
Pool Rentals	10	0	6	1	15	150%
Swim Lessons Offered	200	0	28	0	146	73%
Swim Lesson Sign Ups	1,000	0	14	0	930	93%
Fitness Lessons Offered	20	0	3	0	11	55%
Fitness Lesson Sign Ups	1,800	0	11	0	1118	62%
Pool Operations						
Days Open	85	0	28	3	88	104%
Lifeguards Hired	45	0	1	0	46	102%
Other						
Concessions	\$ 97,055	\$ -	\$ 30,322	\$ 2,706	\$ 109,656	113%
Alcohol	\$ 7,055	\$ -	\$ 3,378	\$ -	\$ 12,906	183%
Warming House Rentals	5	0	278	0	283.1	5662%
Swim Banners Purchased	20	1	0	1	25	125%
Overall Revenues	\$ 467,154.00	\$ 1,254.50	\$ 82,147.85	\$ 6,855.03	\$ 527,438.10	113%
Overall Expenses	\$ 485,637.00	\$ 23,086.08	\$ 133,749.72	\$ 32,073.89	\$ 370,666.02	76%

# WATER & SEWER DEPARTMENT

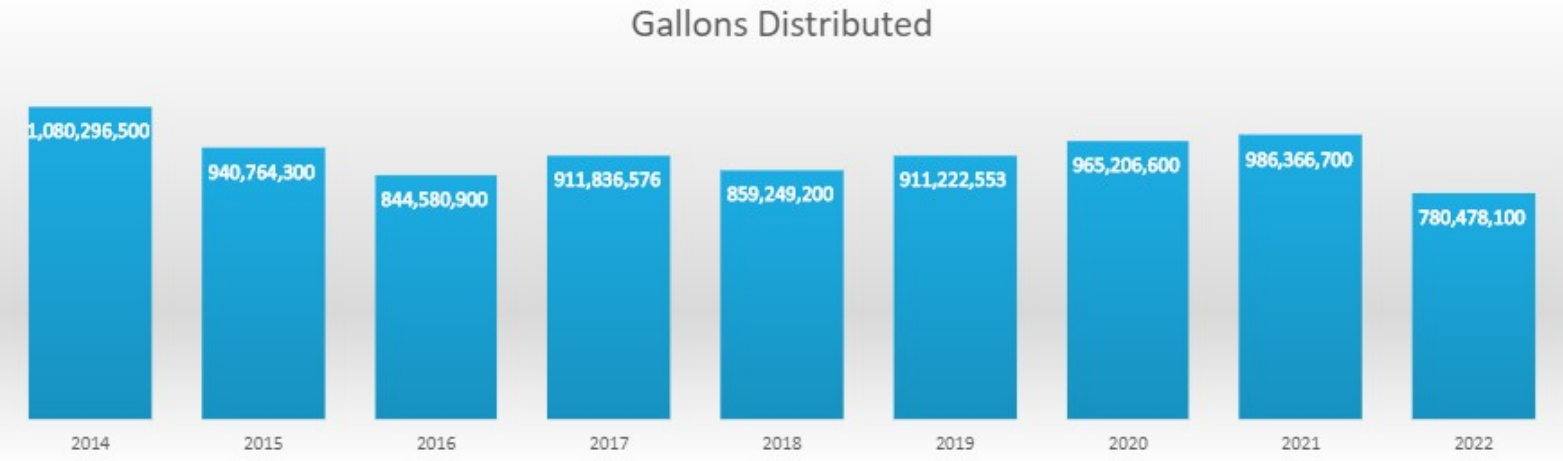
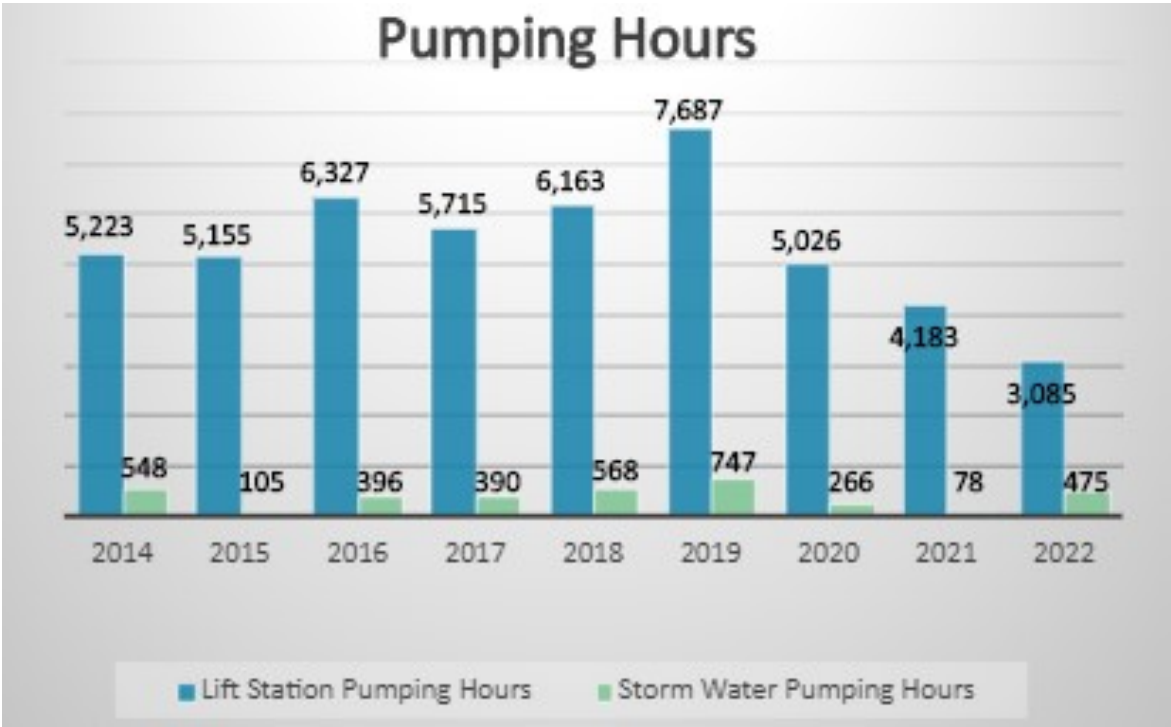
WATER DEPARTMENT SUMMARY						
	2022 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
<b>Water Units (Gallons)</b>						
Gallons Pumped from Well #5	400,000	68,400	0	40,300	125,100	31%
Gallons Pumped from Well #6	125,000,000	10,387,000	10,814,000	12,004,000	101,184,000	81%
Gallons Pumped from Well #7	170,000,000	14,063,000	16,411,000	11,654,000	100,159,000	59%
Gallons Pumped from Well #8	100,000,000	13,135,000	13,480,000	12,284,000	98,913,000	99%
Gallons Pumped from Well #9	100,000,000	10,658,000	11,376,000	10,391,000	85,612,000	86%
Total	495,400,000	48,311,400	52,081,000	46,373,300	385,993,100	78%
Gallons Distributed from Plant #1	130,000,000	8,902,000	9,392,000	10,535,000	85,898,000	66%
Gallons Distributed from Plant #2	320,000,000	38,217,000	41,381,000	34,122,000	308,587,000	96%
Total	450,000,000	47,119,000	50,773,000	44,657,000	394,485,000	88%
<b>Water Usage Tracking</b>						
Apartment with Flat Rate	350,000	33,410	23,900	0	277,950	79%
Residential (5/8"-11/4")	220,656,696	17,896,216	18,141,118	18,563,771	158,577,325	72%
Residential & Commercial 11/2"-3"	39,294,960	3,380,900	2,560,890	3,605,630	30,346,390	77%
Commercial 5/8"-11/4"	19,907,400	2,099,350	1,390,440	2,227,520	14,974,610	75%
Commercial 4"-6"	7,087,233	333,030	302,230	285,270	2,164,600	31%
Residential and Commercial Outside Meters	54,597,418	14,415,100	19,117,390	14,448,652	49,938,220	91%
Rural Water (5/8"-11/4")	963,960	13,900	16,700	13,000	70,000	7%
Rural 1 1/2"-3"	92,945	137,630	119,610	112,990	819,750	882%
Multiple Dwelling Unit Rate per Unit	33,568,429	2,826,910	2,666,300	2,860,420	25,209,940	75%
Total Gallons Billed	376,519,041	41,136,446	44,338,578	42,117,253	282,378,785	75%
City Used Water - Non-Billable		4,182,481	3,256,384	3,830,990	25,243,515	
Unaccountable Water		770,500	770,500	770,500	6,934,500	
Non-Revenue Percentage of Water		0	0	0	0	
<b>Lift Station Pumping Hours</b>						
Lift Station #1 - Oak Terrace	165	9	11	9	102	62%
Lift Station #2 - Marvin Boulevard	450	26	24	33	217	48%
Lift Station #3 - Carol Court	520	26	28	26	311	60%
Lift Station #4 - Marie Lane	1,200	70	96	74	871	73%
Lift Station #5 - NorthRidge Drive	800	50	55	51	516	65%
Lift Station #6 - Aspen Lane	375	27	31	28	291	77%
Lift Station #7 - Howard Drive	700	57	54	58	477	68%
Lift Station #8 - Parks Edge	175	17	17	14	153	87%
Lift Station #9 - Reserve	100	8	9	8	102	102%
Lift Station #10 - Golf Course	50	5	6	6	46	92%
Total	4,535	296	332	306	3,085	68%
<b>Lift Station Flow (Gallons)</b>						
Main Lift #1	425,000,000	25,362,000	35,046,000	22,331,000	261,803,000	62%
Main Lift #2	100,000,000	7,527,000	0	10,605,000	65,413,000	65%
	525,000,000	32,889,000	35,046,000	32,936,000	327,216,000	62%
<b>Storm Water Pumping Hours</b>						
Storm Water Station #001 - Sherman Corp Station	600	0	0	0	362	60%
Storm Water Station #002 - Wheeler Corp Station	150	0	0	0	114	76%
Total	750	0	0	0	475	63%

# WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2022 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
<b>Mankato Redundant Water Tracking (gal)</b>						
Water Provided to Mankato	0.0	0.0	0.0	0.9	0.0	
Water Received From Mankato	0.0	0.0	0.0	1.3	0.0	
<b>River Levels</b>						
High River Level		3	4	3	8	
Low River Level		1	3	2	5	
<b>Hours</b>						
Rounds	870	71	83	84	685	79%
Locates and Locate Meets	700	77	99	65	657	94%
Training	60	15	0	17	110	183%
Equipment Maintenance	612	0	56	21	373	61%
Building Maintenance	0	32	2	5	78	0%
Equipment Repairs	0	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	402	30	6	13	289	72%
Flushing	0	1	0	60	145	0%
Shut-offs	324	17	14	14	134	41%
Administrative	230	13	17	9	100	43%
Helping Other Departments	24	14	57	104	308	1281%
Festivals	0	0	0	0	1	0%
Call-outs	282	15	38	10	200	71%
Stormwater Corp Station	100	1	5	0	62	62%
Backwash	204	10	8	9	75	37%
Fire Hydrant Repairs	258	41	14	0	162	63%
Christmas Lights	0	0	0	0	10	0%
Tree Trimming	0	0	0	0	1	0%
Snow Removal	726	0	0	0	42	6%
Mainbreak, Valve Repairs, Curb Box Repairs	138	13	59	15	220	159%
Sampling	60	5	7	3	35	58%
Chemical Treatments	78	3	2	1	19	24%
Inventory Supplies	20	0	0	0	4	20%
Water Tower Maintenance	0	0	0	1	16	0%
Mowing and Trimming	0	0	10	12	112	0%
Winterize	0	0	0	0	2	0%
Miscellaneous Projects	0	7	33	5	141	0%
Total	5,088	362	506	443	3,976	78%
<b>Units</b>						
Locates (EA)	2500	230	277	226	2067	83%
Water Mains Flushed (Lineal Feet)	285,000	0	0	47,333	0	0%
Hydrants Flushed (EA)	1,500	2	2	230	726	48%
Valves Exercised (EA)	175	0	6	0	147	84%
Corp Station Gate Open/Close (EA)	24	0	0	0	5	21%
Main Breaks Repaired (EA)	12	0	2	0	5	42%
Curb Boxes Located (Shut off)	375	39	39	36	323	86%



# WATER & SEWER DEPARTMENT



# WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 Gallons Billed	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed	2022 Gallons Bill YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	205,685,129	194,650,356	220,202,702	214,748,338	158,577,325
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	41,159,650	46,160,040	40,079,310	43,844,540	30,346,390
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,528,180	20,446,080	19,946,470	23,215,570	14,974,610
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,412,950	3,411,450	6,700,490	2,848,930	2,164,600
Residential and Commercial Outside Meters	\$0.00	\$4.35	34,082,312	30,755,320	50,450,293	74,375,905	49,938,220
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	913,880	901,620	938,100	199,790	70,000
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	156,480	134,500	87,700	888,570	819,750
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	31,617,170	32,358,830	33,634,550	33,190,140	22,384,960

# of Properties Billed			Annual				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 # Billed	2019 # Billed	2020 # Billed	2021 # Billed	2022 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	58,745	59,248	59,769	60,561	45,898
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	823	865	865	895	684
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,990	1,969	1,934	1,920	1,444
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	60	50	47	36	27
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,271	22,570	22,982	23,393	17,764
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	12	12	12	12	9
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	205	212	214	220	168
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	906	912	912	912	684

Average usage by class			Average Usage by Customer by Class				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018	2019	2020	2021	2022 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,501	3,285	3,684	3,546	3,455
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	50,012	53,364	46,334	48,988	44,366
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,316	10,384	10,314	12,091	10,370
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	56,883	68,229	142,564	79,137	80,170
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,530	1,363	2,195	3,179	2,811
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	76,157	75,135	78,175	16,649	7,778
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	763	634	410	4,039	4,879
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	34,898	35,481	36,880	36,393	32,727

# WATER UTILITY BILL BREAKDOWN

2022											
January	February	March	April	May	June	July	August	September	October	November	December
16,852,431	17,894,725	16,673,347	17,398,952	17,533,764	18,354,998	17,831,774	18,141,118	17,896,216			
3,553,080	3,430,840	4,671,000	2,859,920	3,379,880	3,252,410	3,257,470	2,560,890	3,380,900			
1,997,990	1,650,410	527,950	1,767,110	1,870,770	1,883,820	1,786,770	1,390,440	2,099,350			
200,790	185,290	185,220	212,650	200,180	290,370	254,840	302,230	333,030			
248,840	151,850	235,440	201,970	802,870	4,068,280	10,696,480	19,117,390	14,415,100			
900	800	400	900	4,700	16,500	15,200	16,700	13,900			
54,570	50,760	44,090	50,200	61,060	115,680	186,150	119,610	137,630			
2,722,630	2,616,650	2,618,650	2,931,250	2,819,070	3,228,710	2,779,770	2,666,300	1,930			
2022											
January	February	March	April	May	June	July	August	September	October	November	December
5,064	5,028	5,041	5,086	5,099	5,146	5,141	5,147	5,146			
76	76	76	76	76	76	76	76	76			
160	160	160	160	160	161	161	161	161			
3	3	3	3	3	3	3	3	3			
1,950	1,943	1,952	1,982	1,982	1,984	1,985	1,992	1,994			
1	1	1	1	1	1	1	1	1			
18	18	18	19	19	19	19	19	19			
76	76	76	76	76	76	76	76	76			

2022											
January	February	March	April	May	June	July	August	September	October	November	December
3,328	3,559	3,308	3,421	3,439	3,567	3,469	3,525	3,478			
46,751	45,143	61,461	37,631	44,472	42,795	42,861	33,696	44,486			
12,487	10,315	3,300	11,044	11,692	11,701	11,098	8,636	13,039			
66,930	61,763	61,740	70,883	66,727	96,790	84,947	100,743	111,010			
128	78	121	102	405	2,051	5,389	9,597	7,229			
900	800	400	900	4,700	16,500	15,200	16,700	13,900			
3,032	2,820	2,449	2,642	3,214	6,088	9,797	6,295	7,244			
35,824	34,430	34,456	38,569	37,093	42,483	36,576	35,083	25			

# SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual ( # of Accounts)				
Sewer Rates	Minimum Bill	17699	Description	2018	2019	2020	2021 YTD	2022 YTD
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	19787	20818	16689	21320	17699
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41681	41283	35492	42321	31130
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	89	83	66	70	51
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	127	134	113	150	111

Amount Billed				Annual (\$)				
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Bill 2022 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Amount billed to Res/Comm Accounts paying base ONLY	\$ 296,805.00	\$ 312,270.00	\$ 283,713.00	\$ 362,440.00	\$ 300,883.00
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,798,763.33	\$ 1,818,391.14	\$ 1,643,099.46	\$ 1,981,959.09	\$ 1,440,548.75
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Amount billed to Rural accounts paying base ONLY	\$ 1,335.00	\$ 1,245.00	\$ 1,105.00	\$ 1,190.00	\$ 867.00
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,836.99	\$ 5,866.02	\$ 5,350.30	\$ 6,267.01	\$ 4,440.07
Total								

Gallons Billed				Annual (gallons)				
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD	2022 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Residential/Commercial Billed under min.				22,489,565	15,597,238
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.				293,386,286	213,144,607
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Rural Billed under min				57,270	53,650
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.				1,053,641	751,100
Total							316,986,762	

# SEWER UTILITY BILL BREAKDOWN

2022											
January	February	March	April	May	June	July	August	September	October	November	December
1984	1908	2142	2057	1996	1876	1933	1879	1924			
3429 5	3514 7	3288 8	3381 9	3453 4	3531 3	3464 5	3519 4	3551 6			
13	11	10	9	14	15	13	14	12			
5431	5440	5448	5456	5467	5425	5415	5416	5493	0	0	0
2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 33,728.00	\$ 32,436.00	\$ 36,414.00	\$ 34,969.00	\$33,932.00	\$ 31,892.00	\$ 32,861.00	\$ 31,943.00	\$ 32,708.00			
\$ 159,669.30	\$ 168,061.78	\$ 152,591.61	\$ 154,316.17	\$ 158,572.51	\$ 167,202.36	\$ 160,337.41	\$ 156,163.64	\$ 163,633.97			
\$ 85.00	\$ 119.00	\$ 136.00	\$ 153.00	\$ 68.00	\$ 51.00	\$ 85.00	\$ 68.00	\$ 102.00			
\$ 378.42	\$ 324.53	\$ 282.19	\$ 289.12	\$ 413.16	\$ 841.69	\$ 131.62	\$ 835.62	\$ 943.72			
\$ 193,860.72	\$ 200,941.31	\$ 189,423.80	\$ 189,727.29	\$ 192,985.67	\$ 199,987.05	\$ 193,415.03	\$ 189,010.26	\$ 197,387.69	\$ -	\$ -	\$ -

2022											
January	February	March	April	May	June	July	August	September	October	November	December
1,743,012	675,315	2,026,244	2,092,364	2,138,148	1,586,288	1,898,239	1,473,520	1,964,108			
23,679,949 2,980	24,905,520 6,480	22,565,693 5,800	22,797,518 10,560	23,437,216 4,980	24,762,830 2,030	23,710,315 7,170	23,092,458 5,470	24,193,108 8,180			
50,380	43,210	37,560	38,520	55,010	112,500	175,910	111,720	126,290			
25,476,321	25,630,525	24,635,297	24,938,962	25,635,354	26,463,648	25,791,634	24,683,168	26,291,686	-	-	-

# GARBAGE UTILITY BILL BREAKDOWN

\$ Billed		Starting 2022	Annual				
Garbage Sizes	Cost per Month	Cost per Month	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022 YTD
35 Gallons	\$9.00	\$10.00	\$ 91,278.00	\$ 95,994.00	\$ 98,505.00	\$ 98,982.00	\$ 83,340.00
65 Gallon	\$14.00	\$15.00	\$ 538,972.00	\$ 541,184.00	\$ 542,094.00	\$ 544,446.00	\$ 438,945.00
95 Gallon	\$19.00	\$20.00	\$ 126,046.00	\$ 130,226.00	\$ 136,952.00	\$ 142,367.00	\$ 114,940.00
<b>Total:</b>			<b>\$ 756,296.00</b>	<b>\$ 767,404.00</b>	<b>\$ 777,551.00</b>	<b>\$ 785,795.00</b>	<b>\$ 637,225.00</b>
Number of Carts Billed		Starting 2022	Annual				
Garbage Sizes	Cost per Month	Cost per Month	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022
35 Gallons	\$9.00	\$10.00	10,142	10,666	10,945	10,998	8,334
65 Gallon	\$14.00	\$15.00	38,498	38,656	38,721	38,889	29,263
95 Gallon	\$19.00	\$20.00	6,634	6,854	7,208	7,493	5,747
<b>Total:</b>			<b>55,274</b>	<b>56,176</b>	<b>56,874</b>	<b>57,380</b>	<b>43,344</b>

2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 9,300.00	\$ 9,270.00	\$ 9,260.00	\$ 9,240.00	\$ 9,220.00	\$ 9,270.00	\$ 9,300.00	\$ 9,240.00	\$ 9,240.00			
\$ 48,735.00	\$ 48,720.00	\$ 48,780.00	\$ 48,795.00	\$ 48,840.00	\$ 48,780.00	\$ 48,720.00	\$ 48,780.00	\$ 48,795.00			
\$ 12,600.00	\$ 12,700.00	\$ 12,740.00	\$ 12,760.00	\$ 12,780.00	\$ 12,820.00	\$ 12,820.00	\$ 12,880.00	\$ 12,840.00			
<b>\$ 70,635.00</b>	<b>\$ 70,690.00</b>	<b>\$ 70,780.00</b>	<b>\$ 70,795.00</b>	<b>\$ 70,840.00</b>	<b>\$ 70,870.00</b>	<b>\$ 70,840.00</b>	<b>\$ 70,900.00</b>	<b>\$ 70,875.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
2022											
January	February	March	April	May	June	July	August	September	October	November	December
930	927	926	924	922	927	930	924	924			
3,249	3,248	3,252	3,253	3,256	3,252	3,248	3,252	3,253			
630	635	637	638	639	641	641	644	642			
<b>4,809</b>	<b>4,810</b>	<b>4,815</b>	<b>4,815</b>	<b>4,817</b>	<b>4,820</b>	<b>4,819</b>	<b>4,820</b>	<b>4,819</b>	<b>-</b>	<b>-</b>	<b>-</b>

# RECYCLE UTILITY BILL BREAKDOWN

\$ Billed			Annual					
Recycle Sizes	Cost per Month	As of 1/1/21	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022 YTD	
35 Gallons	\$7.00	\$8.00	\$ 47,565.00	\$ 47,579.00	\$ 47,488.00	\$ 55,560.00	\$ 36,600.00	
65 Gallon	\$7.00	\$8.00	\$ 98,070.00	\$ 99,365.00	\$ 101,493.00	\$ 118,368.00	\$ 80,096.00	
95 Gallon	\$7.00	\$8.00	\$ 240,947.00	\$ 242,837.00	\$ 245,056.00	\$ 281,440.00	\$ 188,608.00	
Number of Carts Billed **			Annual					
Recycle Sizes	Cost per Month	As of 1/1/21	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022 YTD	
35 Gallons	\$7.00	\$8.00	6795	6797	6784	6945	4575	
65 Gallon	\$7.00	\$8.00	14010	14195	14499	14796	10012	
95 Gallon	\$7.00	\$8.00	34421	34691	35008	35180	23576	

\*\*The numbers gathered for  
Number of Carts Billed comes  
from West Central  
Sanitation's monthly bills to  
us.

2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 4,600.00	\$ 4,600.00	\$ 4,592.00	\$ 4,584.00	\$ 4,576.00	\$ 4,600.00	\$ 4,496.00	\$ 4,552.00				
\$ 9,984.00	\$ 9,992.00	\$ 9,992.00	\$ 10,008.00	\$ 10,008.00	\$ 10,032.00	\$ 10,040.00	\$ 10,040.00				
\$ 23,536.00	\$ 23,536.00	\$ 23,552.00	\$ 23,560.00	\$ 23,600.00	\$ 23,584.00	\$ 23,592.00	\$ 23,648.00				

2022											
January	February	March	April	May	June	July	August	September	October	November	December
575	575	574	573	572	575	562	569				
1,248	1,249	1,249	1,251	1,251	1,254	1,255	1,255				
2,942	2,942	2,944	2,945	2,950	2,948	2,949	2,956				
4,765	4,766	4,767	4,769	4,773	4,777	4,766	4,780	-	-	-	-

# FINANCE DEPARTMENT

Finance Department Summary							
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL	
Cash and Investments	\$ 10,000,000	\$ 25,898,776	\$ 27,439,243	\$ 20,179,624	\$ 20,920,605	★	209%
Existing Loans (dollar amount)	\$ 680,000	\$ 628,315	\$ 634,483	\$ 721,802	\$ 650,731		96%
Hotel/Motel Tax	\$ 35,000	\$ 4,379	\$ 3,789	\$ 2,584	\$ 26,145		75%
Food & Beverage Tax	\$ 50,000	\$ 7,089	\$ 7,414	\$ 5,799	\$ 39,997		80%
Local Option Sales Tax	\$ 700,000	\$ 80,369	\$ 86,793	\$ 70,718	\$ 578,355		83%
<b>Employment Information/ Payroll</b>							
Health Benefit Enrollment	48	52	52	50	52		109%
Total Number of Pay Periods	26	2	2	2	22		85%
Timecards Processed	2600	245	367	266	2466		95%
<b>Accounts Payable &amp; Receivable</b>							
Accounts Payable (# Invoices)	10000	561	1187	687	7505		75%
Accounts Receivable (# Invoices)	600	52	43	57	498		83%
Cash Receipts Processed	52,000	4,107	4,789	4,121	38,214		73%
<b>Utility Billing &amp; Meters</b>							
# Utility Bills Mailed Out	62,000	5,221	5,230	5,349	47,309		76%
# Utility Bills Emailed Out	3,500	368	367	182	2,755		79%
Late Payment Notices Sent	na	181	173	144	1,529		N/A
Late Reading Notices Sent	na	144	115	118	1,206		N/A
Auto Pay Enrollment	300	23	20	22	147		49%
Water Meters Issued (New)	100	4	7	23	59		59%
Water Meters Replaced	140	14	69	3	140		100%
Waiting List for Meters	0	32	29	11	32		N/A
% of City Converted to Auto Meters	15%	13.3%	13.1%	N/A	13.3%		89%
Meters Yet to Be Replaced	0	6514	6529	6693	6514		N/A
Mail Items Processed	12,000	1,112	1,217	915	10,109		84%
Rate Class Water Revenue	\$ 1,900,000	\$ 207,816	\$ 222,647	\$ 213,179	\$ 1,484,380		78%
Rate Class Sewer Revenue	\$ 2,580,000	\$ 213,134	\$ 207,783	\$ 227,268	\$ 1,896,425		74%
Rate Class Recycling Revenue	\$ 450,000	\$ 38,245	\$ 38,261	\$ 38,131	\$ 342,360		76%
Rate Class Storm Revenue	\$ 456,000	\$ 39,262	\$ 39,253	\$ 38,974	\$ 352,655		77%
Rate Class Solid Waste Revenue	\$ 806,000	\$ 69,661	\$ 69,699	\$ 64,531	\$ 623,355		77%

★ = Average Balance



# FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Garbage</b>						
Garbage Carts (Swapped & New)	180	0	36	17	153	85%
Billed By City - Garbage 35G	11000	924	924	919	8334	76%
Billed By City - Garbage 65G	39000	3,253	3,252	3,247	29263	75%
Billed By City - Garbage 95G	7500	642	644	628	5747	77%
Billed By City - Valet Service	50	5	6	3	56	112%
Billed By West Central - Garbage 35G	11000	920	920	926	8309	76%
Billed By West Central - Garbage 65G	39000	3205	3204	3190	28803	74%
Billed By West Central - Garbage 95G	7500	676	677	659	6038	81%
Billed By West Central - Valet Service	50	6	6	3	56	112%
Bag Tags Issued	300	5	19	13	230	77%
Bag Tags Billed By West Central	300	5	19	13	216	72%
<b>Recycling</b>						
Billed By City - Recycle	56000	4660	4660	4635	41900	75%
Billed By City - Valet Service	50	5	6	3	56	112%
Billed By West Central - Recycle 35G	7000	569	572	582	5147	74%
Billed By West Central - Recycle 65G	14000	1255	1252	1242	11264	80%
Billed By West Central - Recycle 95G	35000	2956	2955	2929	26531	76%
Billed By West Central - Valet Service	50	6	6	3	56	112%
<b>Licenses, Permits &amp; Rentals</b>						
Dog Licenses (# Issued)	200	0	5	8	47	24%
Audio Permits (# Issued)	50	0	7	6	58	116%
Community Room Rentals	70	2	3	2	37	53%
Park Reservations	160	6	7	3	104	65%
<b>Transportation</b>						
Fixed Route	13000	1055	978	936	7422	57%
Mobility	3000	534	478	284	3374	112%
Flex Route Rides	3700	370	400	419	2602	70%
Times "Fast" Electric Charger Used	50	0	1	0	31	62%
Times "Slow" Electric Charger Used	50	0	0	1	5	10%
Times Caswell Electric Charger Used	25	20	5	6	56	224%
Times Caswell North Electric Charger Us	50	5	3	7	25	50%
Revenue from Electric Charger	\$ 500.00	\$ 198.99	\$ 63.18	\$ -	\$ 749.43	150%
<b>Solar Power</b>						
Total Savings	\$ 15,000.00	\$ -	\$ 2,098.08	\$ 1,352.36	\$ 13,178.64	88%

To: Kevin McCann, City Administrator  
From: Jessica Ryan, Interim Finance Director  
Subject: September Monthly Financial Report  
Date: October 12, 2022

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The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of September. The monthly financial summary includes all city funds within the City of North Mankato. The monthly financial summary includes budget to actual comparisons of expenditures and revenues with projected changes in cash balances for each fund. This analysis highlights certain funds to identify overall trends and how the city is adhering to the budget as the year progresses.

### **Expenditures**

With September ending, we are 75% through the year. Total spending for the entire City is 68% of budget. In looking at the **General Fund**, the overall spending is 77% for the year. Certain departments above 75% include **Parks** due to the increased parks project spending toward the splashpad and ash tree removal. **Police** due to payroll and workers compensation.

Certain departments under 75% include **Fire** due to the fire fighter pay issued later in the year. **Street Lighting** due to the timing of payments for utilities. **Public Access** due to the timing of the quarterly payments for the service.

**Caswell Sports** includes operations of the Caswell Softball Complex and adult sports. They are at 98% of their budget due to tournament expenses for the season.

**Football** includes the purchase of new pants and helmets to replace older equipment. They are at 124% of their budget due to additional uniforms being ordered.

**Swim Facility** is at 108% of their budget. Much of the spending is for staff costs, concessions, and chemicals.

**Caswell North** includes operations of the Caswell North Soccer Complex. The fund is currently at 85% of their budget due to field maintenance and wages.

**Culture & Recreation** includes operations of the youth recreation, senior and teen programs. The main expenditures relate to wages, uniforms, and coaching fees. They are at 95% of their budget.

**Library Endowment** is at 105% of their budget. This is mostly due to costs for the Summer Reading and Miscellaneous Special Programs.

**Local Option Sales Tax Fund** consists of transfers that are made monthly.

**Port Authority General Fund** includes GMG, City Center Partnership, and REDA memberships, auditing fees, and budgeted transfers.

**Capital Facilities and Equipment Replacement Fund** includes a new tandem truck for \$256,743, a new mower for Caswell for \$99,000, a Line Marker Robot for Caswell for \$35,400, and a new squad car for \$68,295.

**Local Revolving Loan Fund** includes legal and recording fees related to Northside Revivals loans/forgivable loans.

**Joint Economic Development Fund** includes activity for the North Port Industrial Park. If there are no land sales in 2022, funds may need to be transferred from other funds to maintain a positive cash balance.

**TIF District Funds** include budgeted debt service transfers.

**Debt Service Funds** consists of most debt service payments made in February and July.

**Construction Funds** includes projects such as Lor Ray Dr, Howard Dr, McKinley Ave, and Caswell Indoor Rec Center.

**Charitable Gambling** includes all 2022 donations made at the beginning of the year as well as some throughout the year.

## **Revenues**

Overall revenue for the entire City is at 74% of the budget. Revenues for the **General Fund** are 68% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We receive the first half of taxes in June and the first half of LGA in July. We receive the second half payments for each of these in December.

**Port Authority General Fund and TIF District** revenue comes in two payments in June and December.

**Caswell Sports** is at 81% of their budget. This includes the completion of the Pepper's Tournament and State Softball Tournament.

**Football** revenue is at 135% of their budget. This year we added one extra age group and were able to increase the number of teams we had in all age groups.

**Swim Facility** membership revenue has continued to be steady. They opened briefly in May and then was open all of June and July. They are at 113% of their budget. Memberships will most likely go on sale again in November.

**Culture & Recreation** is at 141% of their budget. The majority of this revenue comes from youth soccer and youth tennis programs.

### **Utility Funds**

Overall **expenditures** for the utility funds are on pace to be within or below budget.

In general, utility fund **revenues** are tracking to be at or slightly above budget.

The **Hotel Fund** is considered part of the Port Authority's operations. The fund tracks the activities of the old Norwood Inn. The main expenses relate to removing the old Norwood Inn sign, repairing a roof leak and exhaust fans, replacing water softeners and a roof top unit, and an insurance premium increase. The insurance premium increase will be reimbursed by Hylife Foods. Revenues come from the lease for use of the building and monthly payments in lieu of lodging taxes both from Hylife Foods.

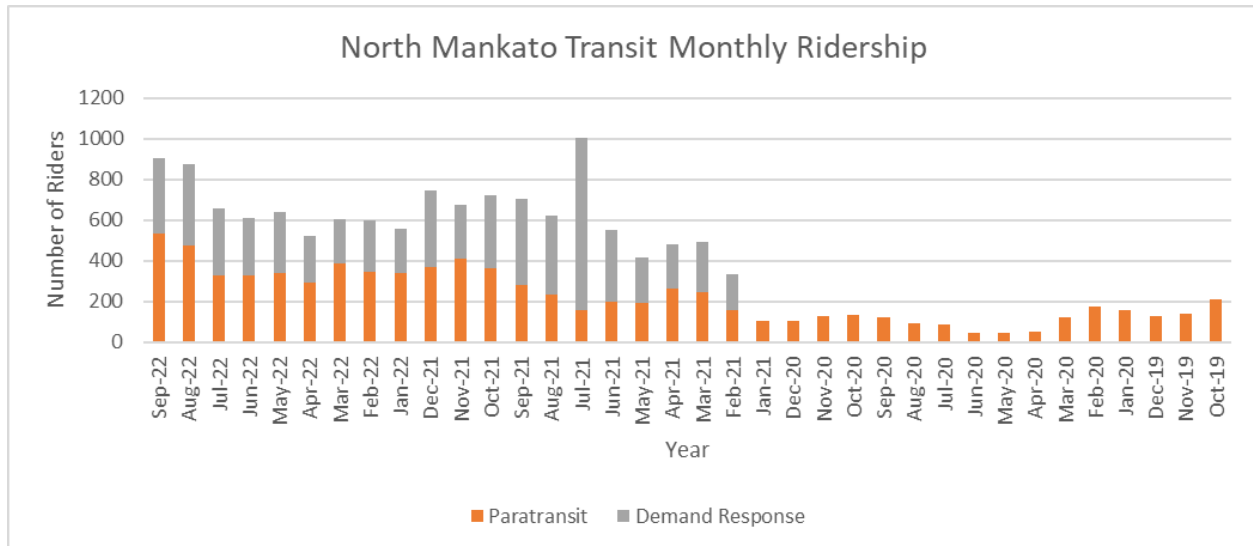
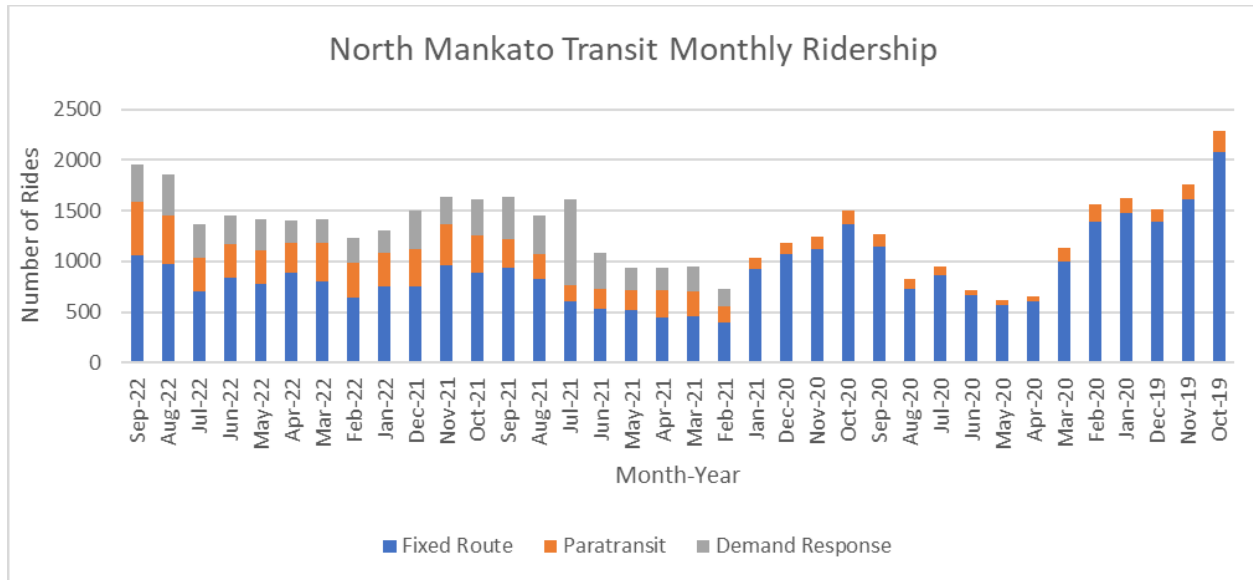
### **Projects**

The active projects are shown on the second page of the financial report. The prior year nearly completed projects are in green. The projects for this year are in blue.

CITY OF NORTH MANKATO 2022 BUDGET MONITORING 30-Sep-22 % of Year 75%														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2022 EXPENDITURE Budget	2022 Actual Expenditures	Difference	% Exp. Budget Expended	2022 REVENUE Budget	2022 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2022 Beginning Cash Balance	2022 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
101	<b>GF Program Type Revenues</b>													
	Franchise Taxes - Benco					\$ 110,000	\$ 74,444	\$ (35,556)	68%					
	Franchise Taxes - CenterPoint					\$ 107,000	\$ 53,903	\$ (53,097)	50%					
	Franchise Taxes - Charter					\$ 140,000	\$ 109,172	\$ (30,828)	78%					
	Franchise Taxes - Consolidated					\$ 30,000	\$ 18,839	\$ (11,161)	63%					
	Franchise Taxes - Xcel					\$ 126,000	\$ 74,059	\$ (51,941)	59%					
	Franchise Taxes - MetroNet						\$ -	\$ -						
	Property & Other Taxes					\$ 5,394,575	\$ 2,905,052	\$ (2,489,523)	54%					
	Special Assessments					\$ 5,150	\$ 2,227	\$ (2,923)	43%					
	License & Permits					\$ 503,850	\$ 347,777	\$ (156,073)	69%					
	Intergovernmental					\$ 2,439,219	\$ 2,302,686	\$ (136,533)	94%					
	Charges for Services					\$ 163,067	\$ 143,687	\$ (19,380)	88%					
	Fines & Forfeits					\$ 19,400	\$ 12,430	\$ (6,970)	64%					
	Miscellaneous					\$ 79,070	\$ 154,353	\$ 75,283	195%					
	Proprietary Revenue					\$ 10,000	\$ -	\$ (10,000)	0%					
	Other Financing Sources					\$ 294,250	\$ 220,313	\$ (73,937)	75%					
	<b>General Fund by Department</b>													
	Legislative	\$ 56,051	\$ 43,345	\$ 12,706	77%									
	General Government	\$ 772,804	\$ 569,428	\$ 203,376	74%									
	Attorney	\$ 115,816	\$ 80,300	\$ 35,516	69%									
	Police	\$ 2,351,496	\$ 1,878,774	\$ 472,722	80%									
	Fire	\$ 363,976	\$ 124,092	\$ 239,884	34%									
	Streets	\$ 1,977,632	\$ 1,549,537	\$ 428,095	78%									
	Maintenance & Equipment	\$ 306,791	\$ 209,792	\$ 96,999	68%									
	Street Lighting	\$ 382,754	\$ 247,046	\$ 135,708	65%									
	Parks	\$ 989,835	\$ 1,159,404	\$ (169,569)	117%									
	Library	\$ 628,885	\$ 443,806	\$ 185,079	71%									
	Bookmobile	\$ 100,914	\$ 67,645	\$ 33,269	67%									
	Community Development	\$ 613,648	\$ 393,633	\$ 220,015	64%									
	Public Access	\$ 48,500	\$ 23,250	\$ 25,250	48%									
	Non-Departmental	\$ 68,900	\$ 49,055	\$ 19,845	71%									
	Area Agency Disbursements	\$ 178,910	\$ 111,791	\$ 67,119	62%									
	Transfers Out	\$ 457,000	\$ 342,750	\$ 114,250	75%									
	<b>General Fund Totals</b>	<b>\$ 9,413,912</b>	<b>\$ 7,293,647</b>	<b>\$ 2,120,265</b>	<b>77%</b>	<b>\$ 9,421,581</b>	<b>\$ 6,418,942</b>	<b>\$ (3,002,639)</b>	<b>68%</b>	<b>\$ (874,705)</b>	<b>\$ 4,911,685</b>	<b>\$ 4,919,354</b>	<b>52.3%</b>	<b>\$ 7,669</b>
201	Caswell Sports	\$ 535,913	\$ 522,780	\$ 13,133	98%	\$ 569,941	\$ 459,467	\$ (110,474)	81%	\$ (63,313)	\$ 86,154	\$ 120,182	22.4%	\$ 34,028
202	Football	\$ 123,074	\$ 152,957	\$ (29,883)	124%	\$ 142,350	\$ 192,579	\$ 50,229	135%	\$ 39,622	\$ 74,459	\$ 93,735	76.2%	\$ 19,276
203	Swim Facility	\$ 485,637	\$ 522,124	\$ (36,487)	108%	\$ 467,154	\$ 526,938	\$ 59,784	113%	\$ 4,814	\$ -	\$ (18,483)	-3.8%	\$ (18,483)
204	Caswell North	\$ 54,304	\$ 45,953	\$ 8,351	85%	\$ 48,500	\$ 2,099	\$ (46,401)	4%	\$ (43,853)		\$ (5,804)		
205	Culture & Recreation	\$ 44,752	\$ 42,354	\$ 2,398	95%	\$ 21,500	\$ 30,316	\$ 8,816	141%	\$ (12,038)		\$ (23,252)		
213	Library Endowment	\$ 53,250	\$ 55,990	\$ (2,740)	105%	\$ 46,500	\$ 38,256	\$ (8,244)	82%	\$ (17,733)	\$ 62,085	\$ 55,335	103.9%	\$ (6,750)
215	First Time Home Buyers Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 15,296	\$ 15,296		\$ -
221	Local Option Sales Tax Fund	\$ 642,707	\$ 393,080	\$ 249,627	61%	\$ 700,000	\$ 578,355	\$ (121,645)	83%	\$ 185,275	\$ 822,588	\$ 879,881	136.9%	\$ 57,293
224	Park Development Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 5,866	\$ 5,866		\$ -
228	Port Authority General Fund	\$ 93,988	\$ 54,177	\$ 39,811	58%	\$ 94,788	\$ 44,450	\$ (50,338)	47%	\$ (9,727)	\$ 149,895	\$ 150,695	160.3%	\$ 800
229	Port Authority Federal Revolving Fu	\$ -	\$ 315	\$ (315)		\$ 17,424	\$ 25,087	\$ 7,663	144%	\$ 24,772	\$ 1,366,042	\$ 1,383,466		\$ 17,424
230	Capital Facilities and Equipment Re	\$ 805,500	\$ 841,287	\$ (35,787)	104%	\$ 547,500	\$ 411,125	\$ (136,375)	75%	\$ (430,162)	\$ 427,660	\$ 169,660	21.1%	\$ (258,000)
234	Port Authority Local Revolving Loan	\$ 29,100	\$ 823	\$ 28,277	3%	\$ 5,378	\$ 2,733	\$ (2,645)	51%	\$ 1,910	\$ 104,717	\$ 80,995	278.3%	\$ (23,722)
240	Joint Economic Development Fund	\$ 57,000	\$ 16,356	\$ 40,644	29%	\$ 80,505	\$ 12,118	\$ (68,387)	15%	\$ (4,238)	\$ 11,527	\$ 35,032	61.5%	\$ 23,505
250-264	TIF Funds	\$ 462,110	\$ 261,277	\$ 200,833	57%	\$ 545,401	\$ 336,856	\$ (208,545)	62%	\$ 75,579	\$ 359,724	\$ 443,015	95.9%	\$ 83,291
300s	Debt Service Funds	\$ 2,859,632	\$ 1,931,416	\$ 928,216	68%	\$ 2,963,448	\$ 1,508,267	\$ (1,455,181)	51%	\$ (423,149)	\$ 1,747,616	\$ 1,851,432	64.7%	\$ 103,816
400s	Construction Funds	\$ 6,250,000	\$ 3,642,712	\$ 510,954	58%	\$ 5,000,000	\$ 4,501,148	\$ 499,522	90%	\$ 858,436	\$ 10,767,024	\$ 9,517,024	152.3%	\$ (1,250,000)
601	Water Utility	\$ 2,371,234	\$ 1,219,686	\$ 1,151,548	51%	\$ 2,138,940	\$ 1,673,718	\$ (465,222)	78%	\$ 454,032	\$ 1,509,348	\$ 1,277,054	53.9%	\$ (232,294)
602	Sewer Utility	\$ 2,592,114	\$ 1,366,786	\$ 1,225,328	53%	\$ 2,606,200	\$ 1,898,838	\$ (707,362)	73%	\$ 532,053	\$ 1,621,130	\$ 1,635,216	63.1%	\$ 14,086
603	Recycling	\$ 563,278	\$ 360,973	\$ 202,305	64%	\$ 565,836	\$ 464,852	\$ (100,984)	82%	\$ 103,879	\$ 216,789	\$ 219,347	38.9%	\$ 2,558
604	Storm Water	\$ 507,711	\$ 218,756	\$ 288,955	43%	\$ 521,500	\$ 402,066	\$ (119,434)	77%	\$ 183,310	\$ 408,478	\$ 422,267	83.2%	\$ 13,789
651	Solid Waste	\$ 835,134	\$ 606,177	\$ 228,957	73%	\$ 885,500	\$ 690,471	\$ (195,029)	78%	\$ 84,294	\$ -	\$ 50,366	6.0%	\$ 50,366
652	Hotel Fund	\$ 166,921	\$ 198,656	\$ (31,735)	119%	\$ 610,000	\$ 466,574	\$ (143,426)	76%	\$ 267,918	\$ 1,949,393	\$ 2,392,472		\$ 443,079
864	Charitable Gambling	\$ 23,200	\$ 25,530	\$ (2,330)	110%	\$ 43,998	\$ 24,342	\$ (19,656)	55%	\$ (1,188)	\$ 98,000	\$ 118,798	512.1%	\$ 20,798
865	Tactical Response	\$ -	\$ 5,064	\$ (5,064)		\$ -	\$ 25,800	\$ 25,800		\$ 20,736	\$ 26,343	\$ 26,343		\$ -
	<b>Total Non 101 Fund</b>	<b>\$ 19,556,559</b>	<b>\$ 12,485,229</b>	<b>\$ 4,974,996</b>	<b>64%</b>	<b>\$ 18,622,363</b>	<b>\$ 14,316,456</b>	<b>\$ (3,307,533)</b>	<b>77%</b>	<b>\$ 1,831,227</b>	<b>\$ 21,830,134</b>	<b>\$ 20,895,938</b>	<b>106.8%</b>	<b>\$ (905,140)</b>
	<b>Grand Totals</b>	<b>\$ 28,970,471</b>	<b>\$ 19,778,876</b>	<b>\$ 7,095,261</b>	<b>68%</b>	<b>\$ 28,043,944</b>	<b>\$ 20,735,398</b>	<b>\$ (6,310,172)</b>	<b>74%</b>	<b>\$ 956,522</b>	<b>\$ 26,741,819</b>	<b>\$ 25,815,292</b>	<b>89.1%</b>	<b>\$ (897,471)</b>

North Mankato Bank Balances														
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$500,036	\$348,110	\$335,239	\$348,485	\$327,764	\$354,031	\$325,457	\$325,475	\$380,380				\$49	\$65
Frandsen Bank Investment	\$69,210	\$69,211	\$69,212	\$69,212	\$69,212	\$69,213	\$69,214	\$69,215	\$69,215				\$7	\$10
Frandsen Bank MII Select	\$22,219	\$20,012	\$19,370	\$16,201	\$14,061	\$12,942	\$15,550	\$15,347	\$18,373				\$1	\$2
Frandsen ICS Sweep Account	\$8,676,593	\$6,526,645	\$6,076,700	\$5,726,749	\$4,826,795	\$6,426,836	\$8,180,329	\$9,584,840	\$7,974,397				\$12,897	\$17,196
Oppenheimer Investment	\$716,604	\$812,425	\$796,772	\$788,487	\$792,249	\$788,838	\$791,956	\$789,020	\$781,199				-\$38,889	\$0
Pioneer Bank - ICS	\$1,133,725	\$1,139,193	\$1,144,766	\$1,150,488	\$1,156,641	\$1,163,137	\$1,170,274	\$1,178,339	\$1,186,621				\$10,094	\$13,459
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,104	\$250,107	\$250,206	\$250,373	\$250,532	\$250,515				\$1,985	\$2,646
Pioneer Bank Checking	\$2,765,633	\$2,766,163	\$2,766,750	\$2,767,887	\$2,769,063	\$2,771,339	\$2,775,458	\$2,781,351	\$2,787,066				\$22,020	\$29,361
RBC Wealth Management	\$330,561	\$329,523	\$326,744	\$324,259	\$323,983	\$322,406	\$322,539	\$324,585	\$318,372				-\$13,655	\$0
4M Fund	\$12,103,937	\$12,091,347	\$12,091,668	\$12,092,743	\$12,097,414	\$12,103,352	\$12,110,496	\$12,120,540	\$12,132,638				\$16,927	\$22,569
	\$26,568,572	\$24,352,678	\$23,877,275	\$23,534,615	\$22,627,290	\$24,262,301	\$26,011,646	\$27,439,243	\$25,898,776	\$0	\$0	\$0	\$11,437	\$85,307
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$322,659	\$357,419	\$328,860	\$330,118	\$323,412	\$318,699	\$390,888	\$317,512	\$359,423	\$396,814	\$379,120	\$319,289	\$65	\$65
Frandsen Bank Investment	\$69,212	\$69,215	\$69,217	\$69,219	\$69,221	\$69,224	\$296,520	\$69,204	\$69,207	\$69,209	\$159,203	\$69,208	\$38	\$38
Frandsen Bank MII Select	\$17,474	\$14,397	\$11,890	\$11,266	\$12,267	\$12,734	\$16,535	\$18,503	\$16,347	\$18,828	\$21,178	\$24,326	\$2	\$2
Frandsen ICS Sweep Account	\$4,026,085	\$1,776,132	\$1,476,176	\$2,226,228	\$1,576,279	\$4,526,316	\$4,976,353	\$3,276,388	\$2,426,412	\$2,526,436	\$2,276,457	\$9,476,516	\$534	\$534
Oppenheimer Investment	\$724,985	\$724,650	\$725,420	\$726,676	\$726,676	\$727,182	\$728,796	\$730,768	\$730,768	\$726,261	\$726,200	\$724,087	-\$3,626	-\$3,626
Pioneer Bank - ICS	\$1,054,690	\$1,060,737	\$1,066,803	\$1,072,867	\$1,078,990	\$1,085,006	\$1,091,080	\$1,097,157	\$1,103,228	\$1,117,268	\$1,122,748	\$1,128,235	\$2,700	\$2,700
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$625	\$625
Pioneer Bank Checking	\$6,004,055	\$6,005,206	\$6,006,481	\$6,007,716	\$6,008,991	\$6,010,226	\$6,011,502	\$2,762,736	\$2,763,304	\$2,763,891	\$2,764,459	\$2,765,046	\$12,285	\$12,285
RBC Wealth Management	\$330,774	\$330,069	\$332,146	\$331,469	\$332,451	\$333,832	\$330,839	\$331,572	\$332,283	\$331,554	\$332,426	\$332,027	-\$1,196	\$1,200
4M Fund	\$12,799,988	\$10,587,874	\$10,267,047	\$11,025,612	\$10,378,341	\$13,333,272	\$14,092,567	\$12,132,941	\$12,128,600	\$12,121,647	\$12,119,809	\$12,115,711	-\$17,179	\$0
								\$20,986,835	\$20,179,624	\$20,321,963	\$20,151,652	\$27,204,500	-\$5,754	\$13,822

North Mankato Bank Interest														
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.53	\$ 5.16	\$ 5.59	\$ 5.10	\$ 5.75	\$ 5.34	\$ 5.15	\$ 5.85	\$ 5.23				\$ 48.70	\$65
Frandsen Bank Investment	\$ 2.35	\$ 0.93	\$ 0.59	\$ 0.55	\$ 0.61	\$ 0.57	\$ 0.55	\$ 0.63	\$ 0.57				\$ 7.35	\$10
Frandsen Bank MII Select	\$ 0.19	\$ 0.16	\$ 0.16	\$ 0.14	\$ 0.13	\$ 0.11	\$ 0.12	\$ 0.14	\$ 0.14				\$ 1.29	\$2
Frandsen ICS Sweep Account	\$ 76.87	\$ 52.18	\$ 55.12	\$ 49.08	\$ 45.61	\$ 41.64	\$ 3,493.12	\$ 4,511.21	\$ 4,572.08				\$ 12,896.91	\$17,196
Oppenheimer Investment	\$ (7,483.02)	\$ (179.58)	\$ (15,652.19)	\$ (8,285.03)	\$ 3,761.85	\$ (3,410.97)	\$ 3,117.58	\$ (2,936.12)	\$ (7,821.20)				\$ (38,888.68)	\$0
Pioneer Bank - ICS	\$ 240.31	\$ 218.22	\$ 328.95	\$ 471.95	\$ 854.38	\$ 1,193.20	\$ 1,735.23	\$ 2,496.96	\$ 2,555.10				\$ 10,094.30	\$13,459
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 102.74	\$ 106.16	\$ 205.48	\$ 371.58	\$ 530.82	\$ 513.70				\$ 1,984.59	\$2,646
Pioneer Bank Checking	\$ 587.10	\$ 530	\$ 587	\$ 1,137	\$ 1,175	\$ 2,276	\$ 4,119	\$ 5,893	\$ 5,715.11				\$ 22,020.44	\$29,361
RBC Wealth Management	\$ (1,465.89)	\$ (1,038.67)	\$ (2,778.72)	\$ (2,485.11)	\$ (275.67)	\$ (1,577.20)	\$ 132.96	\$ 2,045.70	\$ (6,212.78)				\$ (13,655.38)	\$0
4M Fund	\$ -11,774	\$ -12,590	\$ 321	\$ 1,075	\$ 4,671	\$ 5,938	\$ 7,144	\$ 10,044.44	\$ 12,097.95				\$ 16,927.04	\$22,569
	\$ -7,983.48	\$ -363.26	\$ -17,400.09	\$ -7,928.43	\$ 5,674.22	\$ 4,672.04	\$ 12,975.33	\$ 22,592.73	\$ 11,425.90	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,436.56	\$85,307.49
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.13	\$ 4.84	\$ 5.97	\$ 5.24	\$ 4.93	\$ 5.81	\$ 5.40	\$ 5.71	\$ 5.31	\$ 5.12	\$ 5.60	\$ 5.58	\$ 64.64	\$65
Frandsen Bank Investment	\$ 2.20	\$ 2.12	\$ 2.50	\$ 2.28	\$ 2.12	\$ 2.50	\$ 5.91	\$ 4.41	\$ 2.28	\$ 2.20	\$ 4.56	\$ 4.63	\$ 37.71	\$38
Frandsen Bank MII Select	\$ 0.17	\$ 0.12	\$ 0.12	\$ 0.09	\$ 0.09	\$ 0.11	\$ 0.12	\$ 0.15	\$ 0.16	\$ 0.14	\$ 0.17	\$ 0.19	\$ 1.63	\$2
Frandsen ICS Sweep Account	\$ 104.01	\$ 46.13	\$ 43.97	\$ 52.66	\$ 51.23	\$ 36.82	\$ 36.38	\$ 35.38	\$ 24.42	\$ 23.19	\$ 21.35	\$ 58.66	\$ 534.20	\$534
Oppenheimer Investment	\$ 61.95	\$ (334.98)	\$ (5,630.57)	\$ 1,256.65	\$ -	\$ 505.83	\$ 1,614.50	\$ 1,971.75	\$ 1,804.75	\$ (2,702.34)	\$ (60.84)	\$ (2,113.13)	\$ (3,626.43)	-\$3,626
Pioneer Bank - ICS	\$ 202.79	\$ 203.15	\$ 226.17	\$ 220.12	\$ 228.73	\$ 222.68	\$ 231.33	\$ 232.63	\$ 226.70	\$ 235.83	\$ 230.43	\$ 239.25	\$ 2,699.81	\$2,700
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 624.99	\$625
Pioneer Bank Checking	\$ 1,274.56	\$ 1,151	\$ 1,275	\$ 1,234	\$ 1,276	\$ 1,235	\$ 1,276	\$ 1,254	\$ 567.68	\$ 586.73	\$ 567.92	\$ 586.97	\$ 12,285.23	\$12,285
RBC Wealth Management	\$ (705.84)	\$ (704.84)	\$ 2,077.44	\$ (677.42)	\$ 981.64	\$ (848.97)	\$ (762.49)	\$ 733.22	\$ 711.08	\$ (729.44)	\$ (871.96)	\$ (398.57)	\$ (1,196.15)	\$1,200
4M Fund								\$ 50.72	\$ (4,341.65)	\$ (6,952.35)	\$ (1,838.58)	\$ (4,097.38)	\$ (17,179.24)	\$0
	\$ 998.05	\$ 415.95	\$ -1,946.24	\$ 2,145.20	\$ 2,597.43	\$ 1,210.87	\$ 2,460.37	\$ 4,341.20	\$ -947.90	\$ -9,477.84	\$ -1,889.98	\$ -5,660.72	\$ -5,753.61	\$13,821.78



Ridership	Sep-22	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	Feb-22	Jan-22	Dec-21	Nov-21	Oct-21
Fixed Route	1055	978	708	837	772	885	803	637	747	749	958	893
Paratransit	534	478	331	329	340	293	385	344	340	367	411	365
Demand Response	370	400	328	280	300	230	223	254	217	381	265	355
Monthly Total	1959	1856	1367	1446	1412	1408	1411	1235	1304	1497	1634	1613

Denials	Sep-22	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	Feb-22	Jan-22	Dec-21	Nov-21	Oct-21
Paratransit	0	5	1	2	0	0	1	0	0	0	0	0
Demand Response	0	3	0	0	0	0	0	1	0	0	0	0
Denial %	0.00%	0.91%	0.30%	0.59%	0.00%	0.00%	0.26%	0.39%	0.00%	0.00%	0.00%	0.00%

Service Hours	Sep-22	Aug-22	Jul-22	Jun-22	May-22	Apr-22	Mar-22	Feb-22	Jan-22	Dec-21	Nov-21	Oct-21
Fixed Route	94.5	103.5	90	99	94.5	94.5	103.5	90	94.5	103.5	94.5	94.5
Paratransit	267	239	165.5	164.5	170	146.5	192.5	172	170	183.5	205.5	182.5
Demand Response	169	186	162	178	160	137	139	121	126	140	126	130
Monthly Total	530.5	528.5	417.5	441.5	424.5	378	435	383	390.5	427	426	407