

The background features a line graph with several data points connected by a dark line, set against a backdrop of overlapping geometric shapes in various shades of blue and green. The overall aesthetic is modern and professional.

# October 2021

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## DEPARTMENT REPORT

City of North Mankato

1001 Belgrade Avenue  
North Mankato, MN 56003  
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[www.northmankato.com](http://www.northmankato.com)

**NORTH  
MANKATO**   
**MINNESOTA**

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# ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

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## City Council

- Council Received and Discussed 2022 Recreation, Special Revenue, & Economic Development Funds
- Council Received and Discussed the Proposed 2022-2026 Capital Improvement Plan

## Administration

- Participated in Turf Maintenance Training
- Attended CCU Meeting
- Welcomed new Hy-Life workers
- Weekly meeting with ISG to discuss Indoor Rec Facility design documents
- Attended SRTS/TA Solicitation Project Identification Meeting
- Attended Caswell North Operating Committee monthly meeting
- Interviewed on KTOE Talk of the Town
- Participated in Cities, Schools, and Chamber Meeting
- Met with Jessica Beyer for Community/Regional Planning Next Steps Discussion
- Hosted MN House of Representatives Capital Investment Committee Visit at Caswell Park
- Attended YMCA Board Meeting
- Filmed November Community Update
- Participated in President's Advisory Council Meeting
- Attended new Police Officer Swearing-In Ceremony

# CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Permits and Licenses</b>						
Burn Permits	3	0	0	0	1	33%
Band Shell Rentals	20	0	1	0	17	85%
Peddler Permits	5	0	0	1	4	80%
Parade Permit	45	0	1	2	8	18%
Audio Permit	45	5	3	15	41	91%
Block Party Permits	8	0	0	1	8	100%
Temporary Intoxicating On-Sale Liquor	4	0	0	0	0	0%
Temporary 3.2 Liquor	2	0	0	0	0	0%
Seasonal Extension of Permitted Non Enclosed Area	4	0	1	0	2	50%
Assessment Searches	400	43	57	44	452	113%
On-Sale Intoxicating Liquor	7	0	0	0	9	129%
Sunday On-Sale Intoxicating Liquor	7	0	0	0	8	114%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	0	0	1	NA
On-Sale 3.2 Liquor	1	0	0	0	1	100%
Off-Sale 3.2 Liquor	2	0	0	0	2	100%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	1	0	0	0	0	0%
Tobacco License	8	0	0	0	8	100%
Cabaret License	5	0	0	0	5	100%
Soft Drink License	22	0	0	0	24	109%
Off-Sale Intoxicating	5	0	0	0	5	100%

# CITY CLERK- BUSINESS PERMITS & LICENSING

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## **City Clerk Activities for October:**

- City Council Work Sessions-October 11 and 25
- Prepared Agenda's, Packets, and Minutes
- Farmers' Market October 4, 11, and 18
- Farmers' Market Celebration of Harvest Event-Oct. 4
- Employee Benefits Meeting-October 12th
- Library Board Meeting-October 12
- NEOGOV training for new applicant tracking and onboarding system -October 1, 15, 29
- Prepared job description and notice for Sports Recreation position
- Flu shot clinic for employees and their families
- Conducted Interviews for Inspection Position
- Worked with Bonding team to insure compliance
- Worked on Data Requests
- Attended Farmers' Market Zoom Meeting
- Conducted Limited Queries in the Federal Drug & Alcohol Clearing House
- Prepared renewal information for licenses
- Attended Benefits Meeting
- Worked with IT on technology issues
- Attended Zen-City Meeting
- Reviewed Redistricting information
- Began work on special election for County Commissioner Seat
- Planned CCUAC Meeting
- Sent letters to precincts and election judges concerning the County Commissioner Seat race

# PUBLIC INFORMATION

PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	525	49	48	44	386	74%
Facebook Likes	4,200	4,066	4,043	3,679	4,066	97%
Facebook Followers	4,500	4,346	4,282	3,796	4,346	97%
Facebook Impressions/Reach	575,000	40,500	41,671	29,639	672,082	117%
Instagram Posts	525	40	42	38	341	65%
Instagram Followers	1,500	1,338	1,336	1,234	1,338	89%
Instagram Impressions/Reach	100,000	10,334	9,079	11,048	91,263	91%
Twitter Posts	525	39	39	43	333	63%
Twitter Followers	440	387	373	296	387	88%
Twitter Impressions/Reach	112,000	5,789	6,848	8,277	127,989	114%
City E-Newsletters Sent	52	5	3	5	43	83%
City E-Newsletters Subscribers	1,350	1,469	1,477	1,227	1,477	109%
Videos	36	2	2	4	37	103%
Events Attended	48	10	6	8	83	173%
PSA/News Releases	84	8	3	8	46	55%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	0	0	0	0	0%
Nixle Messages - Pool	12	0	0	0	1	8%
Nixle Messages - Caswell	12	0	0	2	6	50%
Nixle Messages - Street	12	0	0	0	2	17%
Nixle Messages - Community Events	12	1	0	3	6	50%
Nixle Messages - Emergency Alerts	12	0	0	1	0	0%
New Nixle Sign Ups	1,400	27	29	137	532	38%
Total Nixle Users	5,600	5,598	5,571	4,826	5,598	100%

# PUBLIC INFORMATION

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## **Activities for October:**

- Social Media Highlights: Party on the Prairie, October Community Update, Fall Leaf Collection, Fire Department Open House, Farmers' Market Celebration of Harvest photos, Taylor Library Strategic Plan survey, Lookout Drive Corridor Study, Fall Drop-Off, Farmers' Market Vendor Highlights, Nicollet County Historical Society photo share, City & Caswell Sports Announce Acquisition of Mankato Area Youth Wrestling Club, North Mankato Farmers' Market Mondays, Jack-O-Lantern Walk promotions/photos/winners, MNMYF Offer Mini-Tikes Football in 2022, Hwy 169 Corridor Study, Haunted Library canceled, Darn Nice Area Campaign, NMFD Belgian Waffle Feed, PSA: Belgrade Ave. Limited to Two Lanes Week of October 25th, MN House of Representatives Capital Investment Committee Tours Caswell Park Free Press Article, Global Entrepreneurship Week, Halloween Fun on Commerce!, Caswell Awarded James Farrell Award of Excellence for 5th Straight Year, Winterization Notification, Taylor Library Trunk or Treat, Message from the Chief - Happy Halloween!, Notice of Filing for the 2022 Special Election Nicollet County share
- Council Work Sessions: October 11, 25
- Weekly NM Business Association Zoom Meetings: October 4, 11, 18, 25
- Farmers' Market: October 4 (Celebration of Harvest event), 11, 18 (Final Day)
- Attended Mankato Area Social Climate Study Discussion
- Met with Zencity - October 6, 20
- Assisted with preparations for Fall Drop-Off
- Promoted Taylor Library Strategic Plan Survey
- Promoted MAPO Studies: Lookout Drive Corridor Study and Hwy 169 Study
- Attended Bike Task Force Zoom Meeting
- Attended Employee Open Enrollment Meeting
- Photographed Little Tikes football player for promotion
- Attended Employee Appreciation Breakfast
- Attended GMG Young Professionals' Mentor Program Breakfast with Brian Jones
- Filmed Recharge MN video with Mayor Dehen
- Met with Farmers' Market Planning Team for End of Season Lunch
- Prepared for and Attended MN House of Representatives Capital Investment Committee Visit to Caswell Park
- Attended GEW Mankato Planning Meeting
- Photographed Dad's Belgian Waffle Feed
- Filmed November Community Update
- Filmed Message from the Chief video - Happy Halloween!
- Attended 2022 Fun Days Planning Meeting
- Attended North Mankato Farmers' Market Season Wrap-Up Meeting
- Photographed New Police Officer Swearing-In Ceremony
- Photographed Taylor Library's Trunk or Treat event

# PUBLIC INFORMATION

## Social Media Followers



## Total Nixle Users

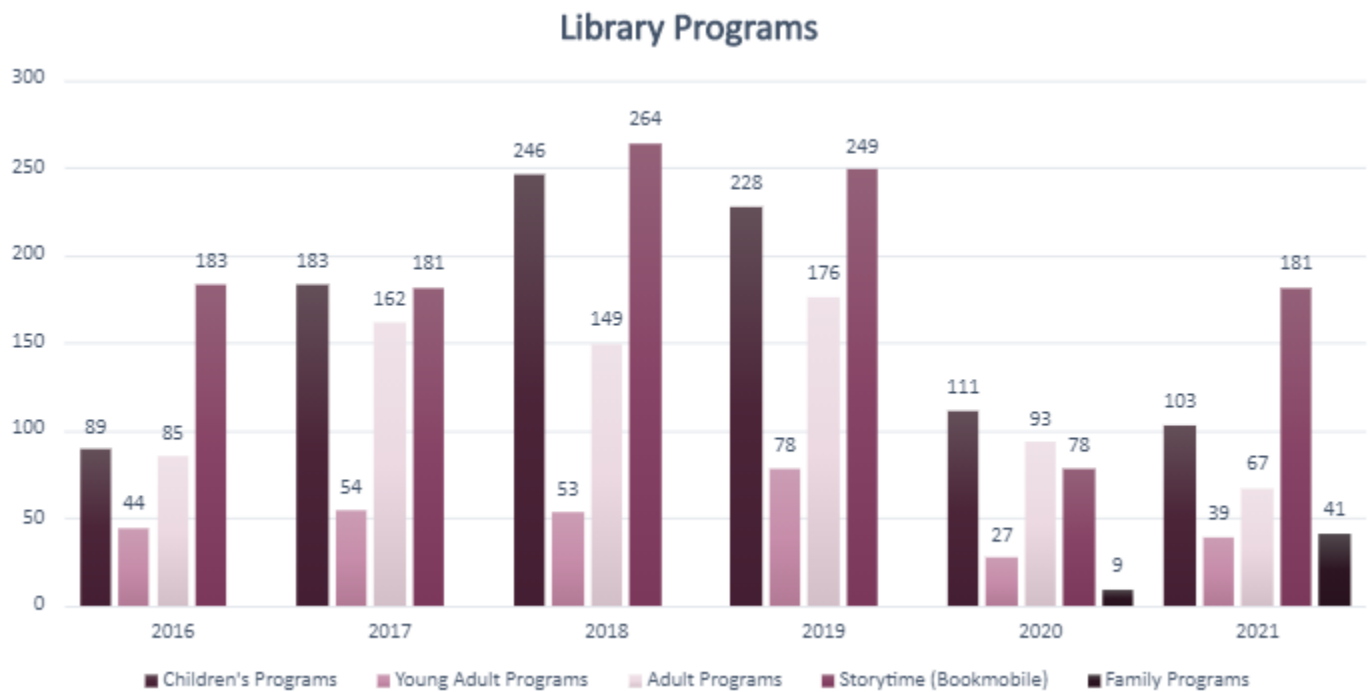
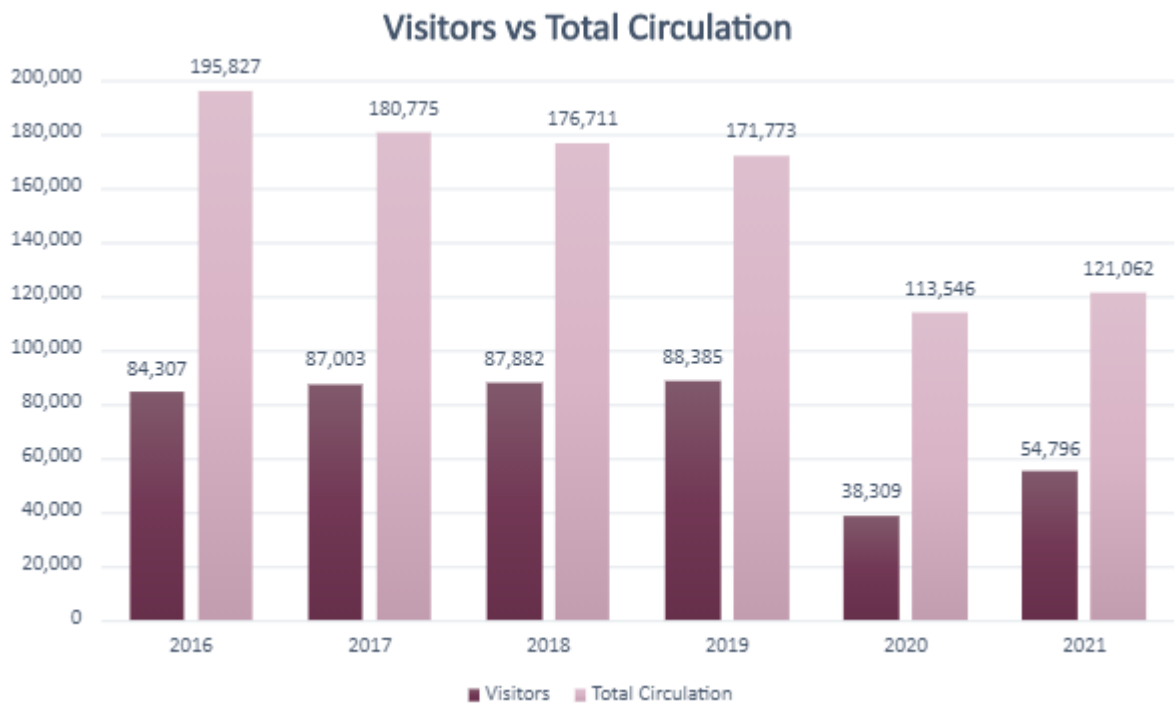




# NORTH MANKATO TAYLOR LIBRARY

TAYLOR LIBRARY SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	88,000	8,521	7,115	3,354	54,796	62%
Interlibrary Loans	1,504	131	144	58	1,171	78%
Interlibrary loan requests outside North Mankato	729	74	113	44	809	111%
Interlibrary loan requests from BEC	452	57	31	14	362	80%
Bookmobile Stops	900	72	58	15	591	66%
Bookmobile Attendance	10,500	852	759	165	6,861	65%
<b>Circulation</b>						
Library	153,065	8,219	8,041	8,140	91,422	60%
Overdrive eBook	14,006	1,240	1,167	1,563	13,628	97%
Bookmobile	18,238	1,467	1,278	315	11,234	62%
Hoopla	9,540	471	451	643	4,778	50%
Audio Books	2,308	271	256	324	2,583	112%
Movies	805	31	38	56	339	42%
TV Shows	422	2	5	20	83	20%
Music	571	16	16	39	125	22%
eBooks	870	121	108	169	1,412	162%
Comics	175	30	28	35	236	135%
<b>Total Circulation</b>	<b>200,000</b>	<b>11,397</b>	<b>10,937</b>	<b>10,661</b>	<b>121,062</b>	<b>61%</b>
<b>Collections</b>						
Library	5,743	555	502	384	4,874	85%
Overdrive eBook	681	46	55	83	663	97%
Bookmobile	856	56	65	65	570	67%
Discarded	-1,000	-100	0	-1,033	-1,018	102%
<b>Total Collection Development</b>	<b>6,279</b>	<b>557</b>	<b>622</b>	<b>-501</b>	<b>5,089</b>	<b>81%</b>
<b>Programs</b>						
Children's Programs	250	11	7	7	103	41%
Young Adult Programs	95	2	2	1	39	41%
Adult Programs	200	8	5	6	67	34%
Family Programs	20	20	15	4	181	905%
Storytime (Bookmobile)	265	3	5	3	41	15%
<b>Total Programs</b>	<b>830</b>	<b>41</b>	<b>29</b>	<b>21</b>	<b>431</b>	<b>52%</b>
<b>Program Attendance</b>						
Children's Program Attendance	5,000	144	131	601	2,839	57%
Young Adult Program Attendance	1,000	34	24	18	871	87%
Adult Program Attendance	2,000	92	87	82	1,535	77%
Family Program Attendance	5,000	5,000	1,242	4,436	8,363	167%
Storytime Attendance	3,200	248	153	38	2,994	94%
<b>Total Program Attendance</b>	<b>16,200</b>	<b>5,518</b>	<b>1,637</b>	<b>5,175</b>	<b>16,602</b>	<b>102%</b>

# NORTH MANKATO TAYLOR LIBRARY



# NORTH MANKATO TAYLOR LIBRARY

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## North Mankato Taylor Library Highlights

October 2021

### Circulation

- Library circulation 8,219
- 8,521 people came into the library this month.
- Overdrive eBook circulation 1,240 with 17 new users added.
- Bookmobile circulation was 1,467.
- Approximately 852 people got on the Bookmobile in October.
- Hoopla use was great again this month, with 471 checkouts. Circulation was as follows: 271 audiobooks, 31 movies, 2 TV shows, 16 music CDs, 121 eBooks, 30 comics.
- We interlibrary loaned 131 books in October.

### Connections

- We had our 2<sup>nd</sup> pumpkin walk in Benson Park. We had 137 pumpkins at the walk and about 2,000 people walk through.
- We hosted our 2<sup>nd</sup> Party on the Prairie on Oct 2<sup>nd</sup>. This was a great event and had around 1,500 people attend this year.
- We hosted Truck or Treat on October 31<sup>st</sup>, we had 17 cars giving out candy and about 1,600 people attend this event,
- We added 111 new patrons to our library system this month.
- The Bookmobile made 72 stops in August and did 20 story times.
- October was a great month for us and connecting with people from all over.

### Collection

- 555 items were added to the library collection this month.
- 56 items were added to the bookmobile.
- 46 items were added to our Overdrive collection.

# NORTH MANKATO TAYLOR LIBRARY

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## North Mankato Taylor Library Programs October 2021

<u>Children's</u>	<u>Participants</u>
Preschool Pals (3)	10
Toddler Time (4)	50
Very Hungry Bookclub	13
Mother and Daughter Bookclub	8
LEGO Club	24
Hatlestad's Classes	39
<b>TOTAL</b>	<b>144</b>

<u>Young Adult</u>	
Tween/Teen DIY	16
Free Food Friday	18
<b>TOTAL</b>	<b>34</b>

<u>Adult</u>	
Afternoon Book Club	11
Wine and Words Book Club	12
Adult Craft Night	28
Allen Eskens	17
Pet Training	12
Sarah Stonich	2
Beginner Genealogy	5
Frank Weber	5
<b>TOTAL</b>	<b>92</b>

<u>Family</u>	
Party on the Prairie	1,500
Pumpkin Walk	2,000
Truck or Treat	1,500
<b>TOTAL</b>	<b>5,000</b>

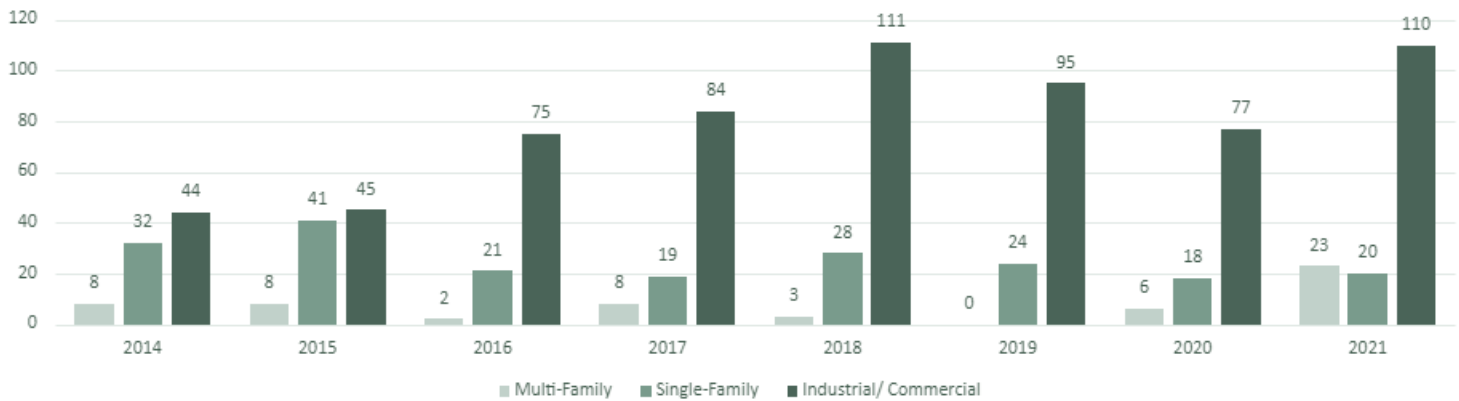
<u>Bookmobile</u>	
Daycare Story Times (20)	248
Party on the Prairie	205
<b>TOTAL</b>	<b>453</b>

# COMMUNITY DEVELOPMENT

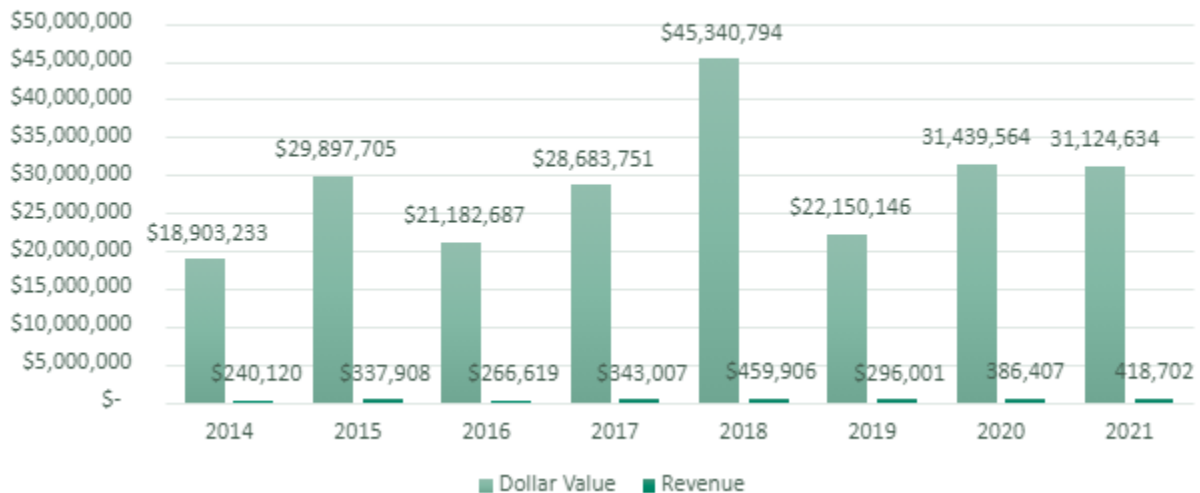
COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Issued Building Permits</b>						
Multi-Family	6	0	0	0	23	383%
Duplex	0	0	0	0	4	
Town Homes	0	0	0	0	19	
Twin Homes	0	0	0	0	0	
Apt/ Assisted Living	0	0	0	0	0	
Single-Family	25	0	2	2	20	80%
Mobile Homes	15	1	4	1	48	320%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,100	112	133	95	1,199	109%
Other (Signs, Demolition, etc.)	30	2	4	1	17	57%
Industrial/ Commercial	100	17	15	6	110	110%
<b>Number of Permits</b>	<b>1,276</b>	<b>132</b>	<b>158</b>	<b>105</b>	<b>1,417</b>	<b>111%</b>
<b>Number of Units</b>	<b>105</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>79</b>	<b>75%</b>
<b>Number of Online Permits</b>	<b>425</b>	<b>54</b>	<b>39</b>	<b>22</b>	<b>404</b>	<b>95%</b>
<b>Dollar Value</b>	<b>\$ 30,000,000</b>	<b>\$ 1,725,150</b>	<b>\$ 1,734,200</b>	<b>\$ 1,678,258</b>	<b>\$ 31,124,634</b>	<b>104%</b>
<b>Revenue</b>	<b>\$ 385,000</b>	<b>\$ 28,277</b>	<b>\$ 29,345</b>	<b>\$ 22,133</b>	<b>\$ 418,702</b>	<b>109%</b>
Rental Licenses Issued	700	3	4	2	643	92%
Rental Inspections - Fire Dept.	0	0	0	0	0	
Rental Inspections - Staff	100	6	16	6	108	108%
Inspections Conducted	2,500	147	73	184	1,013	41%
Inflow and Infiltration Inspections	200	19	26	28	196	98%
Plan Reviews Completed	250	16	22	13	239	96%
Code Letters Sent	75	1	1	10	45	60%
Code Cases Closed	75	1	3	5	44	59%
Planning Studies Underway	5	5	5	5	7	140%
Zoning Clanges	3	0	0	0	1	33%
Annexation Requests	1	0	0	0	3	300%
CUP Requests	0	0	0	0	0	0%
PUD Requests	0	0	0	0	0	0%

# COMMUNITY DEVELOPMENT

Issued Building Permits



Dollar Value vs. Revenue



## Building Permits

- To date, 1,223 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:  
 Single Family Homes – 20  
 Manufactured Homes in Camelot - 47  
 Townhomes – 23 units  
 Apartments –  
 Assisted Living –

### Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Twin Homes</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Garages</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2021 - Thru October</b>											
Number of Permits	20	4	0	19	0	0	110	48	17	1199	1417
Number of Structures	20	4	0	3	0	0	0	0	0	0	27
Number of Units	20	8	0	19	0	0	0	0	0	0	47
Dollar Value	\$ 7,094,700.00	\$ 2,000,000.00	\$ -	\$ 4,615,000.00	\$ -	\$ -	\$ 8,137,791.10	\$ 833,100.00	\$ 134,091.36	\$ 8,309,952.67	\$ 31,124,635.13
Revenue	\$ 58,190.64	\$ 16,028.52	\$ -	\$ 47,408.79	\$ -	\$ -	\$ 98,803.32	\$ 15,469.19	\$ 1,768.54	\$ 181,032.70	\$ 418,701.70

# COMMUNITY DEVELOPMENT

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## Activities Beginning October 1

Opened 1 code enforcement case and closed 1 (all open cases below)

1602 James – debris on property

Participated in weekly department head meetings

Participated in weekly business meetings

Continued work on:

Comp Plan

Housing Study

Library Strategic Plan

South Central College Area Plan

Attended City Art committee meeting

Attended 169 Corridor PMT meeting

Attended Hwy 14 pedestrian bridge PMT meeting

Worked on large industrial prospect

Continued work on area building permit history

Attended Lookout Drive corridor PMT meeting

Attended School District Facilities Committee meeting

Attended MAPO TAC Committee meeting

Attended Bicycle Task Force meeting

Conducted interviews for Building Inspector position

Worked on Taylor Library Survey

Updated online rental density map

Attended multiple CCP meetings

Attended GMG Leadership Institute

Attended Lookout Drive Steering Committee meeting

Researched Safe Routes to School opportunities

Met with ZenCity

Met with housing developers

Attended 169 Corridor Study Open House

Attended CGMC Annexation Committee meeting

Met with MnDOT on Vets Bridge concepts

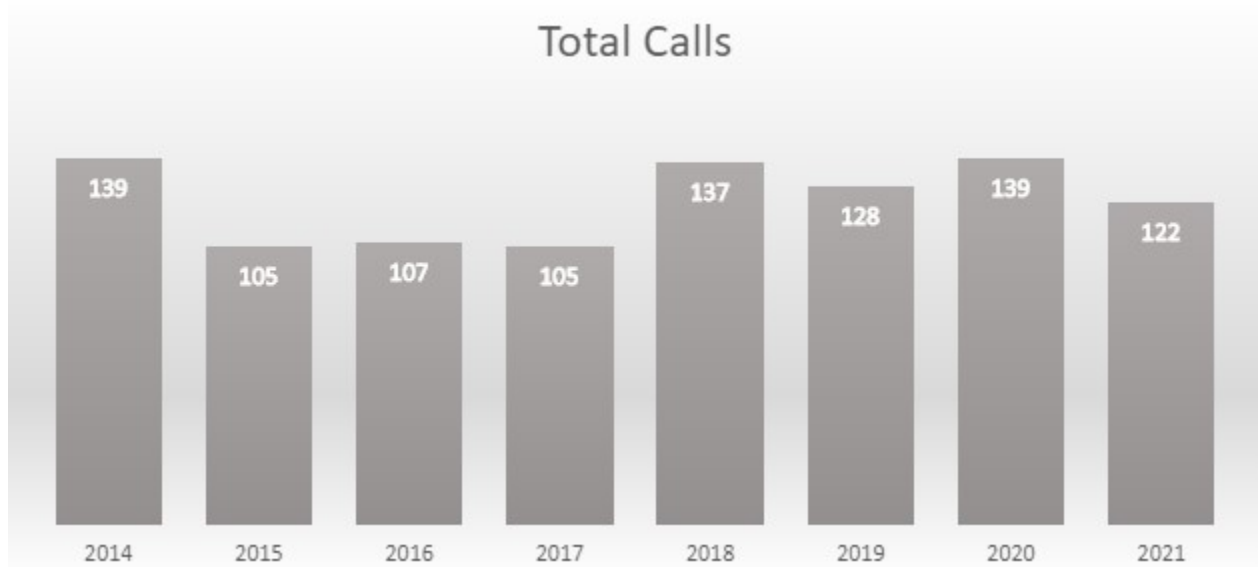


# SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Passes</b>						
Resident Family Passes	400	1	1	0	389	97%
Non Resident Family Passes	200	0	0	0	287.5	144%
Resident Single Passes	30	0	0	0	29	97%
Non Resident Single Passes	15	0	0	0	9	60%
Resident 55+ Pass	10	0	0	0	15	150%
Non Resident 55+ Pass	10	0	0	0	6	60%
Babysitter/Additional Members	200	0	0	0	276.5	138%
Punch Passes	400	0	0	0	438	110%
Total Visitors	35,000	0	689	0	46054	132%
		0	0	0	0	
<b>Donations</b>						
Sponsorships	\$ 30,000	\$ -	\$ -	\$ -	\$ 22,650	76%
Adopt A Family Donations	\$ 2,500	\$ -	\$ 10	\$ -	\$ 1,243	50%
Connecting Kids	50	0	0	0	105	210%
		0	0	0	0	
<b>Events</b>						
Special Events	10	0	0	0	26	260%
Birthday Party Packages	30	0	0	0	37	123%
Pool Rentals	3	0	1	0	8	267%
Swim Lessons Offered	200	0	0	0	210	105%
Swim Lesson Sign Ups	1,000	0	0	0	940	94%
Fitness Lessons Offered	20	0	0	0	16	80%
Fitness Lesson Sign Ups	100	0	0	0	1703	1703%
		0	0	0	0	
<b>Pool Operations</b>						
Days Open	101	0	3	0	82	81%
Lifeguards Hired	40	0	0	0	51	128%
		0	0	0	0	
<b>Other</b>						
Concessions	\$ 109,375	\$ -	\$ 2,706	\$ -	\$ 97,053	89%
Alcohol	\$ 8,000	\$ -	\$ -	\$ -	\$ 7,055	88%
Warming House Rentals	20	1	0	3	2	10%
Swim Banners Purchased	15	0	1	0	17	113%
Overall Revenues	\$ 356,268.00	\$ 850.00	\$ 6,855.03	\$ 150.00	\$ 467,401.92	131%
Overall Expenses	\$ 331,797.00	\$ 3,339.64	\$ 31,240.68	\$ 14,235.19	\$ 488,136.02	147%

# FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	123	15	7	16	122	99%
Mutual Aid	12	0	0	2	5	41%
Average Response Time	0:06	0:06	0:05	0:07	0:05	91%
Average Call Duration	0:57	0:57	0:30	1:05	0:51	90%
Average # Responders	16	14	14	12	15	91%
Attendance at Business Meeting	336	29	29	34	321	96%
Attendance at Officer Meeting	110	11	11	10	97	89%
Total Trainings	18	2	2	2	20	111%
Total Attendance at Trainings	368	37	39	43	379	103%



10/5/2021 Assist police or other governmental agency  
 10/5/2021 Local alarm system, malicious false alarm  
 10/6/2021 Gasoline or other flammable liquid spill  
 10/8/2021 Gas leak (natural gas or LPG)  
 10/11/2021 Smoke detector activation due to malfunction  
 10/13/2021 Cooking fire, confined to container  
 10/16/2021 Carbon monoxide detector activation, no CO  
 10/17/2021 Building fire  
 10/17/2021 Carbon monoxide detector activation, no CO  
 10/18/2021 Carbon monoxide incident  
 10/20/2021 Alarm system sounded due to malfunction  
 10/21/2021 Motor vehicle accident with no injuries.  
 10/26/2021 Smoke detector activation due to malfunction  
 10/29/2021 Assist police or other governmental agency  
 10/31/2021 Carbon monoxide detector activation, no CO

# FIRE DEPARTMENT

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## North Mankato Firefighters Relief Association

October 7, 2021

### Call to order

Minutes of the Relief Association Regular Meeting held on October 7, 2021 at 1830 hours. President Greg Thate called the meeting to order.

### Roll call

33 present, 0 absent

### Approval of Minutes

Minutes of the September Regular meeting were approved. Motioned by Rich Inman / 2<sup>nd</sup> Dave Vershelde to approve minutes. Motioned carried unanimously.

### Motions

Jordan Carver motioned to give Linda Clavel \$250.00 for putting together the calendar for 2022, 2<sup>nd</sup> by Rich Inman. Motion carried unanimously.

Ed Hoffman motioned to send flowers to Denny Kemp's funeral service, 2<sup>nd</sup> by Greg Thate. Motion carried unanimously.

### Bills

Check #	Paid to the order of:	For:	Amount
	Hy-Vee	Food	\$974.18
	MGM	Food 2 / Steak Fry	\$704.11
	Morgan Streeter	Fire Prevention	\$593.00
	Gillette Pepsi		\$132.00
	John Slater, Jr.	2 Blenders	\$172.58
	Greg Thate	Calendar Expense	\$354.32
	Erik VanEps	Fire Prevention Open House	\$99.80
	Tim Senne	Fire Prevention Open House	\$101.63
	Cory Sletten Open House	Fire Prevention \$111.08	
	John Slater Jr.	Steak Fry Expense	\$25.61

# FIRE DEPARTMENT

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Corporate Graphics Commercial Calendars

\$4340.89

Viking Fire & Safety

Fire Prevention

Open House

\$136.22

Kyle Ebbinga

Beer Garden Expense DJ

\$250.00

Tom Rauchman

Safe Escape House

Diesel Fuel

\$10.78

Blazing Apparel & Signs

Waffle Feed Expense

\$267.80

Daryn Stoltenberg

Waffle Feed License

\$20.00

Motioned by Roger Barrett/ 2<sup>nd</sup> by Rich Inman to pay bills. Motion carried unanimously.

Motion to adjourn regular meeting by Rich Inman/ 2<sup>nd</sup> by Eric VanEps, motion carried unanimously.  
Meeting adjourned 2019.

Meeting minutes submitted by Relief Secretary Tom Eesley

# FIRE DEPARTMENT

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## North Mankato Fire Department Regular Meeting Minutes 10/7/2021

### Call to order

Chief Giefer called to order the October regular meeting of the North Mankato Fire Department at 18:30 hours on Thursday, October 10th, 2021 in North Mankato.

### Pledge of allegiance and Roll call

29 present and 5 absent

### Minutes

Carver motioned to approve the September 2021 regular meeting minutes as emailed, second by Tiesler. Motion passed unanimously.

### Training

Videos of gas leak incidents and discussions

### Standard Operating Guidelines

None to cover

### Chief Giefer

Hours form circulated via new online link. Logging hours criteria explained.

Banking or Address changes need to be submitted to city hall before payroll is run. Any email or phone changes should be sent to Fasnacht

Alarm panel beeping at station 2 is being addressed.

### Goals for 2021

Knox Box maint.

Incident Pre-Plans - Knox Box maintenance. 85 total. Some keys need to be replaced at Taylor buildings.

SCC students entering GPS locations

Convert 85 to carry water rescue

### Covid 19

Vaccination clinic for new flu and covid shots and Pfizer covid booster dose. 2-7 pm at the police annex Oct 14<sup>th</sup>.

Monitor your health and don't show up if not feeling well.

New firefighters needed for fall. Go talk to prospective candidates. 4 applicants so far.

Agility test – September 28<sup>th</sup> – appreciated efforts

Interview – Not yet scheduled. 2 to be scheduled.

Community room at station 2 is booked for 2021.

Response to incidents. – Follow the law and report incidents immediately and stay at incident.

Elections in December – nominations open in November. Communicate interest in elected and appointed positions.

Denny Kemp – wake and funeral details communicated.

Open house – Went well

Eagle Lake training burn on Sunday Oct. 10 – Air truck needed between 7-8 am.

Chad Stransky Resigned on September 20<sup>th</sup>.

Training event – treat others appropriately. If something needs to be communicated to an individual discipline wise, talk to the chief, assistant chief, captain, lieutenants or trustees.

### Assistant Chief Zwaschka

One other set of boots need to be distributed

Drains on 45 loosened. Drains and levers need to be exercised in truck checks.

Knox box sheets updated and will be placed in the trucks. 2 sets. 1 by name and 1 by address.

46 muffler – Muffler to be purchased and installed.

# FIRE DEPARTMENT

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Training Officer VanEps / Assistant Training Officer Stoltenberg

Regular Training – Car fires and highway safety. Communicate if not able to attend.

Optional training – low angle rescue at Riverview church.

6:30 Oct 14<sup>TH</sup> – Mayo landing zone training. Attendees should let training officers know.

November – firefighter olympics

Ice water rescue training scheduled for Feb 2022

Public Education Officer Streeter

Oct 18<sup>th</sup> Hoover

Oct 19<sup>th</sup> Monroe.

Oct. 14th montesori

Oct. 18<sup>th</sup> Peter pan

Full email schedule will be communicated.

Coloring contests.

Safety Officer Hoffman

Traffic direction during power outage. Safety a concern. Hoffman will send training info to VanEps. Control traffic from slower side of the intersection.

Station 1 Captain Schumacher

No updates

Station Captain Sletten

City adding outlet for 6 bank charger to 82

85 adding light to compartment

RO tank has issues – float adjusted and valve might be the problem. Unplugged at this time.

Plaque engraved for 20 year list – another plaque needed. Nick Frederick to make another case.

Fire calls

8 fire calls, 0 air truck, 1 CO calls and 0 not required call were read by Asst. Chief Zwaschka

Discussion on combine fires and our response.

Committee chair updates

Retirement party – New date to be determined.

Kiwanis lights meeting on October 18<sup>th</sup>

Old business

New dress uniforms for new firefighters – See Thate

New Business

Regional meeting St Peter Oct 19<sup>th</sup> 7:30 PM – leave station 1 at 7 PM.

New door code starting 10/8

Adjournment

Motion to adjourn by Inman, second by VanEps, motion carried unanimously. Meeting adjourned at 20:19 hours.

Minutes submitted by Fasnacht

# FIRE DEPARTMENT

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North Mankato Fire Department  
Officer Meeting Minutes  
10/14/2021

## Call to order

Chief Giefer called to order the October officer meeting of the North Mankato Fire Department at 20:09 hours on Thursday, October 14<sup>th</sup> at fire station 2 in North Mankato.

## Roll call

12 present, 2 absent

## Minutes

Meeting minutes were approved as emailed.

## Scheduled officer training or business tour

None scheduled

## Standard Operating Guidelines

Rope and water rescue needed.

## Chief Giefer

New firefighters – proceeding with one interview Oct 26<sup>th</sup> at 7 PM

Recommend Committee to look at the whole process.

Possible to have a new version of the written test

Suggestion to respond immediately to application with dates of informational meeting and written test.

Possible bylaw changes for response time (bylaw change)

Regional meeting Tuesday in St. Peter @ 7:30 PM leaving station 1 @ 7 PM

Rental inspections – looking to start inspections back up again. Email looking for volunteers to be sent.

Chief's conference week of Oct 21<sup>st</sup>. Several officers out of town for this conference.

Fire reports – record arrival time?

Communication script needed when talking to dispatch

## Asst. Chief Zwaschka

Potential to purchase MSA packs and 2 cylinders – Zwaschka checking into it.

L64 low air alarm – watch for this to repeat so it can get serviced if needed.

## Station Captain Schumacher

Door codes have been changed

4 rear tires to be replaced on 46 – Schumacher to schedule with Cory from the city shop

Shore station plug in for air truck needs repairs. Sletten to call for repairs.

## Station Captain Sletten

Nothing to present.

## Training Officer VanEps/Asst TO Stoltenberg

Regular training – Car fires

Optional training – Low angle Rescue.

## Safety Officer Hoffman (not present)

## Public Education Officer Streeter

Pub ed packs being assembled in air pack room

Monroe may cancel due to COVID outbreak

If truck being used for pub ed, try to notify the officer group or the whole department.

# FIRE DEPARTMENT

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Lieutenant\Secretary Fasnacht

Nothing to report

Lieutenant Bobholz

Nothing to report

Lieutenant Thate

Nothing to report

Trustee Bruning

Nothing to report

Trustee Rauchman (not present)

Trustee Tiesler

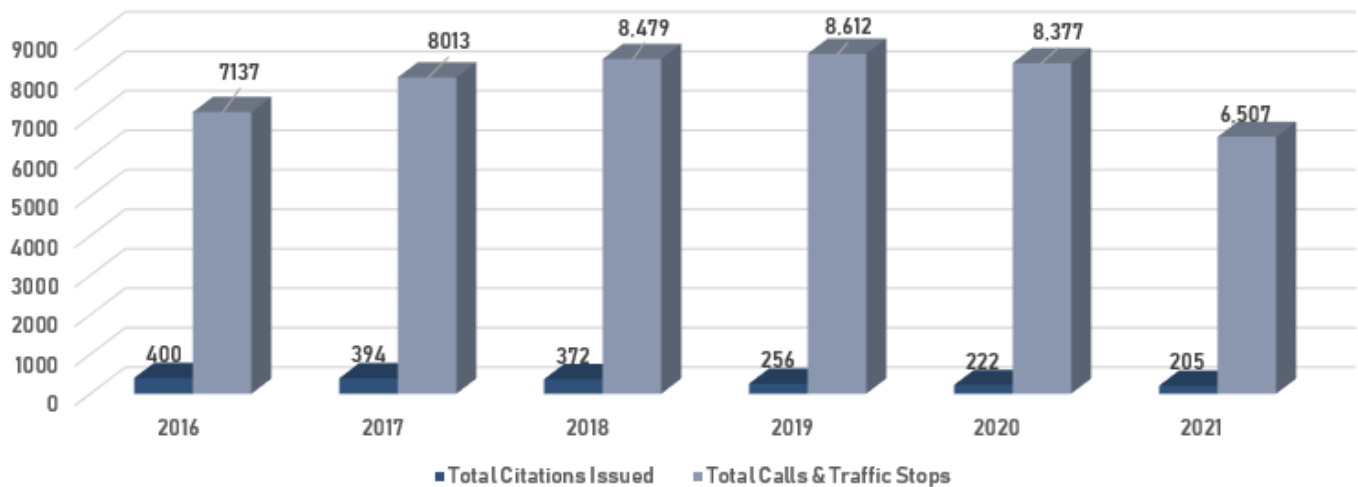
Nothing to report

Meeting adjourned at 21:05 - Minutes submitted by Fasnacht



# POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY						
	2020 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2021 TOTAL	% 2020 BENCHMARK
Total Citations Issued	222	15	26	14	205	92%
Total Calls & Traffic Stops	8,377	612	719	661	6,507	78%
Average Emergency Response Time	3	4	4	3	4	160%
Part One Crimes	147	15	11	17	147	100%
Part One Crimes Rate	0.09%	0.11%	0.08%	0.13%	0.11%	120%
Part Two Crimes	471	18	28	30	223	47%
Part Two CrimesRate	0.29%	0.13%	0.21%	0.22%	0.17%	57%
Total Crimes	618	33	39	47	370	60%
Total CrimesRate	0.38%	0.24%	0.29%	0.35%	0.27%	72%
Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc.						
Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.						



# POLICE DEPARTMENT

**Citations Issued: 15**

**Verbal/Written Warnings Issued: 40**

**Total Calls for Service: 612 (detailed list below)**

**Response time: 4.3 minutes**

TYPE	TOTAL		
Medical	93	Sign or Light Repair/Roadway Obstruction	7
Records	58	Community Event	6
Suspicious Circumstance	43	Burglary/Breaking & Entering (A) 220	4
Traffic stops	40	Extra Patrol Request	4
Public Assist	29	Permits	4
Disturbance	21	General Order/Special Details	3
Runaway (B) 90I	19	Narcotics (A) 35	3
Alarm	18	Residence Check Requests	3
Found Property	18	Compliance Checks	2
Welfare Check	17	Disorderly Conduct (B) 90C	2
Accident	16	Door/Window Found Open	2
Parking Complaint	16	Funeral/Money Escorts	2
Assist other agency	15	Lost Property	2
Civil Issue	15	Missing Person/Runaway JV	2
Adult/Child Protection Reports	14	Obscene/Harassing Communications (B) 90z	1
Theft/Larceny (A) 23	14	Ordinance Violation	1
Traffic Complaints	14	Other Criminal Offenses (B) 90z	1
911 Verification	13	Predatory Offender Registration	1
Animal Complaint	13	Property Destruction/Damage/Vandalism (A) 290	1
Information Only	13	Solicitor/SCAM Complaints	1
Fire	11	Stolen Property (A) 280	1
Noise Complaint	9	TipLine/Tip info	1
Fraud (A) 26	8	Trespass of Real Property (B) 90J	1
Motorist Assist	8	Vehicle Repossession	1
Assault (A) 13	7	<b>GRAND TOTAL</b>	<b>612</b>
Domestic	7		
Hospice Notice	7		

OCTOBER	2016	2017	2018	2019	2020	2021
<b>CALLS FOR SERVICE</b>	<b>693</b>	<b>669</b>	<b>688</b>	<b>710</b>	<b>661</b>	<b>612</b>
<b>YEAR TO DATE TOTAL</b>	<b>6071</b>	<b>6758</b>	<b>6929</b>	<b>7203</b>	<b>7128</b>	<b>6508</b>

# POLICE DEPARTMENT

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## October 2021 Community Events/Public Education

DATE	TOPIC	LOCATION/ORGANIZATION	OFFICER
10/1	Fun Run	Mount Olive School	701, 706, Reserve Unit
10/2	Party on the Prairie	Benson Park	Reserve Unit
10/7	Tall Cop Presentation	Nicollet County ACWA	701
10/10	River Ramble Bike Race		Reserve Unit
10/16	Pumpkin Walk	Bluff Park	Reserve Unit
10/17	Mankato Youth Place Run	Ignition Fitness	Reserve Unit
10/20	Risser Run	Hoover Elementary	701, 703, 706
10/31	Halloween	City of North Mankato	Reserve Unit

## October 2021 School Patrols

South Central College	1	Hoover Elementary	5
Dakota Meadows Middle School	8	Bridges Community School	1
Futures School	0	Monroe Elementary	2
TOTAL SCHOOL PATROLS: 17			

## October 2021 Use of Force Instances

ICR	Incident Title	Incident Date	Resistance Type
21106311	Suspicious Circumstance	10/20/21	PASSIVE-RESISTANT

# POLICE DEPARTMENT

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## October 2021 Complaints/Compliments

- 0 complaints received.

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-The agency received a very nice assortment of foods from FUN.com for their appreciation for the agencies service to the community.

-A citizen came to the police department and expressed his thanks for officers' assistance on operating/maintaining a fire extinguisher. Advised he attended Blues on Belgrade and wanted us to know he thought we do a great job.

-We received a call from a person in Palm Harbor, Florida. He stated that he is tired all the negativity aimed at the police. This has caused him to undertake a project where he is personally calling at least one law enforcement entity in every county in every state thanking us for all we do day in and day out. He wished us the best and said to keep up the good work and stay safe.

## Offenses and Clearances by Classification

Offense Classification	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0
Rape						
Completed	0	0	0	0	0	0
Attempted	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Robbery						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Assault						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Hands, Fist, Feet, etc. (aggravated injury)	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Burglary						
Forcible Entry	0	0	0	0	0	0
Unlawful Entry (no force)	4	0	4	29	2	1
Attempted Forcible Entry	0	0	0	0	0	0
Totals	4	0	4	29	2	1
Larceny-theft	Totals	10	0	10	71	0
Motor Vehicle Theft						
Autos	1	0	1	7	0	0
Trucks & Buses	0	0	0	0	0	0
Other Vehicles	0	0	0	0	0	0
Totals	1	0	1	7	0	0
Arson	Totals	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0
Part I Totals	15	0	15	107	2	1
Part II Offenses						
Other Assaults (simple, not aggravated)	5	0	5	36	2	0
Forgery & Counterfeiting	0	0	0	0	0	0
Fraud	7	0	7	50	0	0
Embezzlement	0	0	0	0	0	0
Stolen Property (buy, receive, possess)	1	0	1	7	0	0
Vandalism	1	0	1	7	0	0
Weapons (carry, possess, etc.)	0	0	0	0	0	0
Prostitution & Commercialized Vice	0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)	0	0	0	0	1	1
Drug Abuse Violations	0	0	0	0	0	0
Gambling	0	0	0	0	0	0
Family & Children	0	0	0	0	0	0
Driving Under the Influence	0	0	0	0	0	0
Liquor Laws	0	0	0	0	0	0
Drunkennness - MN statute repealed 1971	0	0	0	0	0	0
Disorderly Conduct	1	0	1	7	1	1
Vagrancy	0	0	0	0	0	0
All Other Offenses (except traffic)	3	0	3	21	1	1
Suspicion - not a crime in MN	0	0	0	0	0	0
Part II Totals	18	0	18	128	5	3
Curfew & Loitering (persons under 18)	0	0	0	0	0	0
Runaways (persons under 18)	0	0	0	0	0	0
Grand Totals	33	0	33	236	7	4

# STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Units</b>						
Rain/Wind Storm Cleanup (Events)	12	0	1	0	1	8%
Storm Sewer Main Breaks/ Repairs (Events)	10	0	2	0	2	20%
Sanitary Sewer Main Breaks/Repairs (Events)	10	0	0	0	1	10%
Water Main Breaks/ Repairs (Events)	5	1	0	0	2	40%
Sewer Jetting (Linear Feet)	50,000	7,000	1,000	4,500	34,991	70%
Sewer Televising (Linear Feet)	100,000	6,500	0	18,850	49,210	49%
Structure Inspections (EA)	500	0	0	0	0	0%
Concrete curb repair (Linear Feet)	750	0	152	0	651	87%
Snow Removal (Events)	16	0	0	2	8	50%
Sanding and Pre-Treatment (Events)	24	0	0	1	3	13%
Crack Sealing (lbs)	12,000	0	0	0	13,000	108%
Seal Coating and Fog Sealing (Lane Miles)	12	0	0	0	9	75%
Patching/ Asphalt (Tons)	750	33	59	46	343	46%
Mill and Overlay (Lane Miles)	12	0	0	0	9	75%
Street Sweepings Hauled (Tons)	450	0	73	0	102	23%
Tree Trimming (EA)	100	6	0	0	0	0%
Grass/Leaves/Brush Hauled (Tons)	4,000	0	0	0	0	0%
Recycling (Tons)	1,750	113	113	113	1,106	63%
Organics Recycling (Tons)	96	8	8	8	80	83%
Solid Waste (Tons)	3,400	262	293	237	2,743	81%
Spring Clean Up and Fall Drop Off (Tons)	450	150	0	188	448	100%
Street Signs Fixed (Straightened, Painted, Replaced)	500	10	22	22	190	38%

## Street Projects for October:

- Began leaf collection service (231 man hours in October)
- Conducted fall junk drop off (150 tons collected)
- 7,000 lineal feet of sewer jetted

# STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Hours of Regular Service and Maintenance</b>						
Rain/Wind Storm Clean Up	200	0	30	11	30	15%
MS 4 & Ravaine Maintenance	1000	0	19	0	43	4%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	450	30	18	6	140	31%
Sanitary Sewer Breaks/Repairs	450	0	0	0	27	6%
Sewer Jetting and Televising	1000	165	16	163	734	73%
Storm Sewer Main Breaks/ Repairs	450	0	12	0	33	7%
Water Main Breaks/Repairs	600	22	0	0	112	19%
Crack Sealing	280	0	0	0	665	238%
Seal Coating	650	0	0	0	906	139%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	1000	10	4	0	815	82%
Patching/ Asphalt	4000	227	628	284	2911	73%
Street Sweeping	960	87	86	34	680	71%
Concrete curb repair	500	3	147	20	693	139%
Snow Removal	3500	0	0	93	726	21%
Sanding & Pre-Treatment of Roads	350	0	0	7	30	9%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	150	0	0	0	11	7%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	200	0	0	0	29	15%
Sign Repair & Installation	500	8	12	12	201	40%
Crosswalks/ Curbs Painted	500	0	0	2	350	70%
Flags & Banners	250	56	41	19	241	96%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	500	68	69	1	260	52%
Christmas Decoration	250	21	0	24	55	22%
Employee Trainings	400	11	2	1	153	38%
Clean and Maintain City Buildings	500	37	31	15	301	60%
Shop (Street Crew Helping in Equipment Shop)	1000	93	26	155	1003	100%
Help Other Departments	400	11	29	94	841	210%
Special Projects	500	111	60	25	336	67%
Resident Call Outs	150	6	0	0	10	7%
Tree Trimming	300	2	7	0	0	0%
Leaf Collection	640	231	0	369	231	36%
Grass/Brush Hauled	40	0	0	0	40	100%
Spring Clean Up and Fall Drop Off	960	183	0	144	368	38%



# PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Units</b>						
Greenway Inspections (EA)	75	0	0	0	21	28%
Greenway Sprayed (EA)	25	0	0	0	27	108%
Greenway Mowing and Trimming (EA)	25	0	0	2	20	80%
Weed Inspections - Parks (EA)	63	0	0	0	21	33%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	42	0	0	0	21	50%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,600	337	793	250	3,961	86%
Trimming - Acres (230 Acres trimmed every other week for 20 week	2,300	0	105	10	1,229	53%
Tree Inspections (EA)	150	11	22	14	119	79%
Resident Call Outs (EA)	150	0	5	11	22	15%
Playground Inspections	40	0	0	17	27	68%
Playground Upgrades Completed	10	0	0	0	0	0%
Park Building and Structure Repairs/Painting	7	0	0	0	7	100%
Blvd and Park Trees Planted (By Contractor or staff)	30	0	8	0	51	170%
Trees Trimmed	750	0	16	14	174	23%
Trees Removed (All Trees Excluding Ash)	200	6	17	3	68	34%
Ash Trees Removed	35	0	6	4	29	83%

## Park projects in October:

- 337 acres mowed, 110 man hours.
- Completed Spring Lake Park Hockey Rink board replacement project.
- 44 hours winterizing shelters, restrooms and drinking fountains.



# PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Hours of Regular Service and Maintenance</b>						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	0	0	5	201	503%
Playground Upgrades Completed	100	0	0	0	0	0%
Park Building and Structure Repairs/Painting	400	0	0	0	351	88%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	1,248	94	81	80	915	73%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball)	500	0	9	27	231	46%
Flowers & Planters (May to Oct)	500	20	6	18	581	116%
Tree Inventory	240	0	0	2	3	1%
Tree Removal (All Excluding Ash Trees)	500	17	43	24	294	59%
Ash Tree Removal	175	0	16	31	163	93%
Tree Trimming	480	0	16	12	177	37%
Tree Inspections	250	8	17	9	111	44%
Buckthorn Management	640	1	0	0	27	4%
Rink Cleanup and Flooding	720	0	0	0	520	72%
Rinks Zamboni	60	0	0	0	121	202%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	700	0	0	28	378	54%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains)	400	44	0	48	84	21%
Christmas Decorations	160	0	0	0	29	18%
Festivals (Fun Days, Blues, Bier, Misc.)	600	57	33	21	252	42%
Caswell Sporting Events	2,500	162	168	0	1,350	54%
Helping Other Departments	150	4	1	3	254	169%
Resident Call Outs	150	0	5	14	22	14%
Training	700	8	0	2	161	23%
Special Projects (Bluff Park Drain Tile, Pavers, Fountains, Pond Treatments)	400	52	26	62	721	180%
<b>Hours of Greenway Management</b>						
Greenway Inspections (Ponds and Outlots)	32	0	0	0	4	13%
Greenway Sprayed (Ponds and Outlots)	80	0	0	0	46	57%
Greenway Mowing and Trimming (Ponds and Outlots)	80	0	0	0	90	113%
<b>Hours of Parks Management (May to October)</b>						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	50	0	0	0	6	12%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	120	0	0	0	72	60%
Mowing (Parks, Boulevards, Roundabouts, Trails)	3,000	110	180	70	1,496	50%
Trimming (Parks, Boulevards, Roundabouts, Trails)	1,000	0	17	1	317	32%
Prairie Management and Maintenance (Burning, Spraying, Mowing, etc.)	80	0	5	3	36	45%

# CASWELL PARK DEPARTMENT

## CASWELL PARK DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Tournaments</b>						
Quantity of Tournaments Played	22	0	5	0	19	86%
In State Teams	300	0	115	0	496	165%
Out of State Teams	300	0	32	0	93	31%
Total Teams	600	0	147	0	589	98%
Local Visitors	18000	0	4322	0	16201	90%
Out of Town Visitors	11000	0	879	0	7324	67%
Total Visitors	19000	0	5201	0	23525	124%
Concession Items Sold	55000	114	7639	0	43589	79%
Alcohol Sales	\$ 8,000	\$ 406	\$ 4,273	\$ -	\$ 9,488	119%
Sponsorship Revenue	\$ 31,200	\$ -	\$ -	\$ -	\$ 29,850	96%
Estimated Number of Hotel Rooms	4000	0	1132	0	9449	236%
Economic Impact	\$ 7,000,000	\$ -	\$ 877,351	\$ -	\$ 7,027,271	100%
<b>Teams/Programs</b>						
Summer Softball Teams	108	-	-	-	98	91%
Fall Softball Teams	30	-	34	-	34	113%
Volleyball Teams	92	-	-	-	88	96%
Tennis Programs	50	-	-	-	70	140%
Tennis Flex League	25	19	-	-	20	80%
<b>Website Management</b>						
Website Hits	27,000	1,311	2,686	1,480	38,129	141%
Page Views	75,000	4,099	8,447	6,408	146,197	195%
<b>Other</b>						
Banners Purchased	6	0	2	0	37	617%
Number of Caswell Advisory Meetings	2	0	0	0	0	0%
Total Caswell Park Revenue	\$ 254,602	\$ 2,850	\$ 37,514	\$ 2,613	\$ 219,352	86%
Total Caswell Park Expenditures	\$ 449,173	\$ 26,453	\$ 41,788	\$ 29,029	\$ 381,879	85%

# CASWELL SPORTS — SOCCER

CASWELL NORTH DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Tournaments</b>						
Quantity of Tournaments Played	1	0	0	2	0	0%
In State Teams	180	0	0	4	47	26%
Out of State Teams	0	0	0	0	0	0%
Total Teams	180	0	0	4	47	26%
Local Visitors	9,000	-	-	66	1,081	12%
Out of Town Visitors	-	-	-	66	-	0%
Total Visitors	9,000	-	-	132	1,081	12%
Economic Impact	\$ 1,500,000	\$ -	\$ -	\$ 13,972	\$ 18,976	1%
<b>Other</b>						
Total Revenue	\$ 48,500	\$ 47,500	\$ -	\$ 40,261	\$ 47,489	98%
Total Expenditures	\$ 52,835	\$ 3,686	\$ 2,629	\$ 2,913	\$ 47,158	89%

## Caswell Information for October:

- Had 19 players for the fall tennis camps which was our first offering of the event
- Acquired youth wrestling and have 30 participants signed up thus far compared to 74 in 2020
- Mankato East, West, Immanuel Lutheran High Schools as well as Minnesota State University have utilized the new turf field at Caswell North
- Completed the Adult Fall Softball season with 34 teams with no rain outs!!!

# YOUTH FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Players</b>						
Players Pre-K to K	100	0	0	NA	67	67%
Players 1st Grade	100	0	0	NA	100	100%
Players 2nd Grade	100	0	0	NA	88	0%
Players 3rd Grade	125	0	0	NA	114	91%
Players 4ths Grade	150	0	0	NA	171	114%
Players 5th Grade	175	0	3	NA	157	0%
Players 6th Grade	175	0	1	NA	146	83%
Total Players	925	0	4	NA	843	91%
<b>Revenue</b>						
Registrations	\$ 91,500	0	1675	NA	109850	120%
Sponsorships	\$ 13,000	1750	0	NA	32800	252%
Donations	\$ 10,000	0	0	NA	6224	62%
Other	\$ -	0	0	NA	0	0%
Total Revenue	\$ 114,500	1750	1675	NA	148874	130%
<b>Expenses</b>						
Total Expenditures	\$ 113,533	\$ 20,477	\$ 7,320	NA	\$ 186,733	164%
<b>Other</b>						
Banners Purchased	10	1	0	NA	35	350%
Number of Games	144	0	96	NA	96	67%
Total Teams	48	0	0	NA	52	108%

Youth football finished with a record year with 52 teams and 842 kids participating, 260 flag & 582 tackle. By adding St Peter 106 kids & Cleveland 76 kids and for the first time teams from Loyola in 1st, 2<sup>nd</sup> and third grade which totaled 38 kids help grow the program to new heights. Next year we will be adding Mini Tikes flag football for 4-5 year old's which will be a hoot to watch, should bring our estimated total to 950 projected participants for 2022. All equipment has been turned in and washed and ready for next year. I will reporting next month on new sponsors for 2022.

# PARKS AND REC

PARKS AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Wrestling</b>						
Revenue	\$ 10,000.00	\$ 3,525.00	\$ -	NA	3525	35%
Expense	\$ 7,500.00	\$ 218.40	\$ -	NA	218	3%
<b>Tennis</b>						
Revenue	\$ 4,000.00	\$ -	\$ 700.00	NA	5820	146%
Expense	\$ 3,000.00	\$ 1,045.00	\$ 39.13	NA	5240	175%
<b>Volleyball</b>						
Revenue	\$ 26,400.00	\$ -	\$ -	NA	28002	106%
Expense	\$ 11,500.00	\$ -	\$ 2,583.00	NA	16472	143%
<b>Soccer</b>						
Revenue	\$ 4,300.00	\$ -	\$ (360.00)	NA	4345	101%
Expense	\$ 2,150.00	\$ -	\$ (20.13)	NA	3466	161%
<b>T-Ball</b>						
Revenue	\$ 3,600.00	\$ -	\$ -	NA	3633	101%
Expense	\$ 1,800.00	\$ -	\$ -	NA	1326	74%
<b>Softball</b>						
Revenue	\$ 69,185.00	\$ 425.00	\$ 7,021.32	NA	75193	109%
Expense	\$ 30,615.00	\$ 4,783.45	\$ 10,362.36	NA	48534	159%
<b>Golf</b>						
Revenue	\$ 6,500.00	\$ -	\$ -	NA	6545	101%
Expense	\$ 3,250.00	\$ -	\$ -	NA	7642	235%

CASWELL FUND						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>ALL DEPTS UNDER CASWELL</b>						
Total Caswell Fund Revenue	\$ 560,887	\$ 70,952	\$ 59,674	\$ 55,428	\$ 513,169	91%
Total Caswell Fund Expenditures	\$ 547,123	\$ 36,186	\$ 57,381	\$ 32,076	\$ 511,945	94%



# WATER & SEWER DEPARTMENT

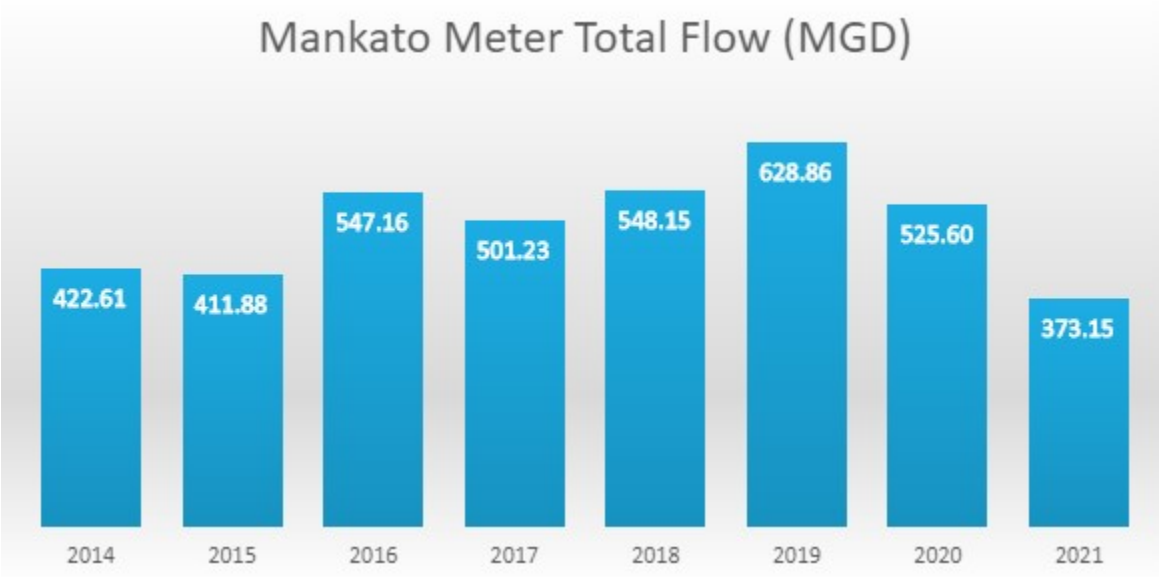
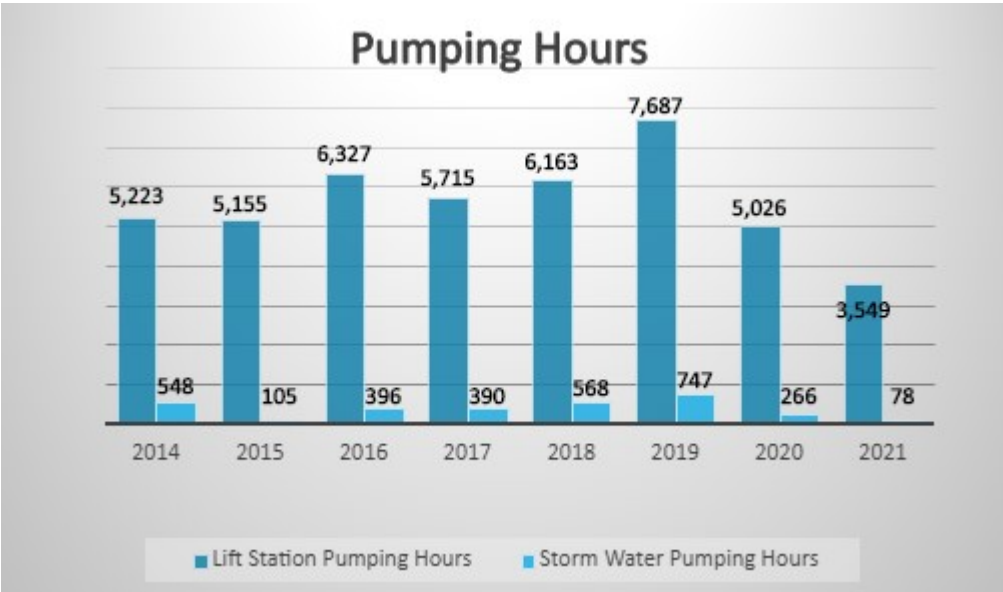
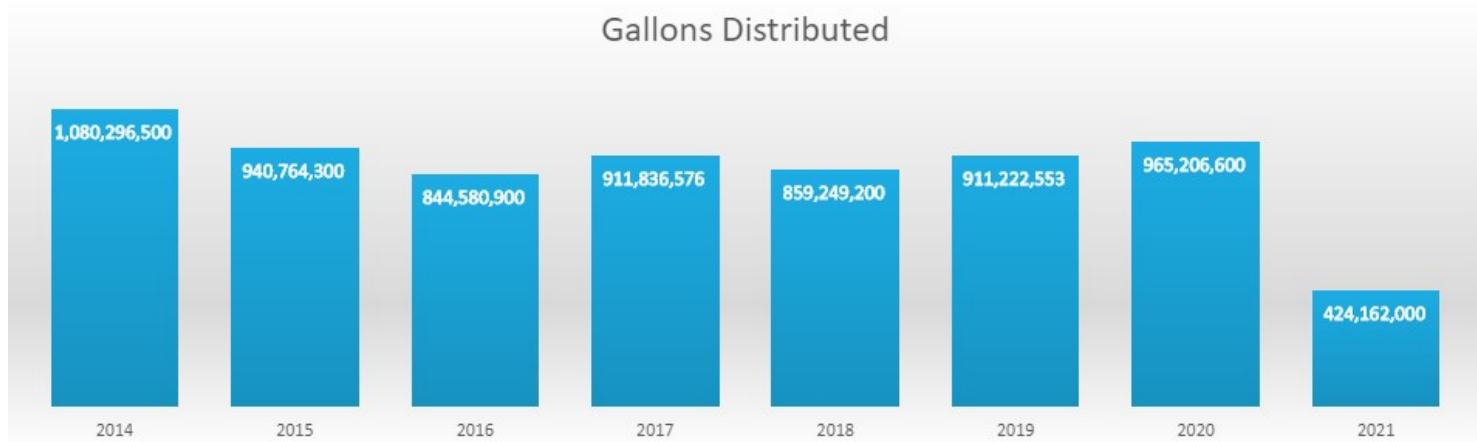
WATER DEPARTMENT SUMMARY						
	2021 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	2021 YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
<b>Water Units (Gallons)</b>						
Gallons Pumped from Well #5	400,000	9,127,800	40,300	25,100	9,942,800	2486%
Gallons Pumped from Well #6	125,000,000	30,000	12,004,000	12,026,000	102,636,000	82%
Gallons Pumped from Well #7	170,000,000	10,067,000	11,654,000	13,009,000	114,501,000	67%
Gallons Pumped from Well #8	100,000,000	13,115,000	12,284,000	12,596,000	87,446,000	87%
Gallons Pumped from Well #9	100,000,000	8,143,000	10,391,000	7,390,000	119,832,000	120%
Total	495,400,000	40,482,800	46,373,300	45,046,100	434,357,800	88%
Gallons Distributed from Plant #1	130,000,000	8,910,000	10,535,000	11,388,000	99,118,000	76%
Gallons Distributed from Plant #2	320,000,000	31,255,000	34,122,000	31,866,000	325,044,000	102%
Total	450,000,000	40,165,000	44,657,000	43,254,000	424,162,000	94%
<b>Water Usage Tracking</b>						
Residential (5/8"-11/4")	220,656,696	17,641,630	18,563,771	18,241,533	180,345,546	82%
Residential & Commercial 11/2"-3"	39,294,960	5,279,780	3,605,630	4,357,830	37,262,180	95%
Commercial 5/8"-11/4"	19,907,400	2,235,240	2,227,520	1,693,900	19,013,010	96%
Commercial 4"-6"	7,087,233	266,100	285,270	299,310	2,422,210	34%
Residential and Commercial Outside Meters	54,597,418	9,386,381	14,448,652	6,331,590	71,230,795	130%
Rural Water (5/8"-11/4")	963,960	10,700	13,000	95,530	193,990	20%
Rural 1 1/2"-3"	92,945	108,660	112,990	16,500	773,620	832%
Multiple Dwelling Unit Rate per Unit	33,568,429	2,197,130	2,860,420	2,835,960	28,074,580	84%
Total Gallons Billed	376,169,041	37,125,621	42,117,253	33,872,153	339,315,931	90%
City Used Water - Non-Billable		5,893,357	3,830,990	3,357,269	30,585,869	
Unaccountable Water		770,500	770,500	770,500	8,205,000	
Non-Revenue Percentage of Water		0	0	0	0	
<b>Lift Station Pumping Hours</b>						
Lift Station #1 - Oak Terrace	165	10	9	11	118	71%
Lift Station #2 - Marvin Boulevard	450	46	33	40	470	105%
Lift Station #3 - Carol Court	520	25	26	38	354	68%
Lift Station #4 - Marie Lane	1,200	78	74	101	826	69%
Lift Station #5 - NorthRidge Drive	800	56	51	65	612	77%
Lift Station #6 - Aspen Lane	375	29	28	33	321	86%
Lift Station #7 - Howard Drive	700	86	58	61	548	78%
Lift Station #8 - Parks Edge	175	15	14	14	151	86%
Lift Station #9 - Reserve	100	9	8	9	91	91%
Lift Station #10 - Golf Course	50	6	6	10	58	117%
Total	4,535	361	306	382	3,549	78%
<b>Lift Station Flow (Gallons)</b>						
Main Lift #1	425,000,000	11,000	22,331,000	38,366,000	119,272,000	28%
Main Lift #2	100,000,000	33,002,000	10,605,000	786,000	240,667,000	241%
	525,000,000	33,013,000	32,936,000	39,152,000	359,939,000	69%
<b>Storm Water Pumping Hours</b>						
Storm Water Station #001 - Sherman Corp Station	600	0	0	0	49	8%
Storm Water Station #002 - Wheeler Corp Station	150	0	0	0	30	20%
Total	750	0	0	0	78	10%

# WATER & SEWER DEPARTMENT

## WATER DEPARTMENT SUMMARY

	2021 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	2021 YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
<b>Mankato Sewer Total Meter Flow (MGD)</b>						
Minimum	1.1	0.926	0.915	1.061	0.915	83%
Maximum	2.3	1.250	1.251	1.502	4.236	184%
Average	1.6	1.066	1.096	1.256	1.162	73%
Total	485.16	33.040	32.890	38.927	373.148	77%
<b>River Levels</b>						
High River Level		6	3	4	6	
Low River Level		2	2	3	3	
<b>Hours</b>						
Rounds	1,836	77	84	87	724	39%
Locates and Locate Meets	234	91	65	33	680	290%
Training	60	0	17	0	129	215%
Equipment Maintenance	612	24	21	22	387	63%
Building Maintenance	0	1	5	28	156	0%
Equipment Repairs	0	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	402	15	13	28	358	89%
Flushing	0	75	60	155	282	0%
Shut-offs	324	14	14	16	131	40%
Administrative	732	14	9	10	113	15%
Helping Other Departments	24	26	104	12	374	1556%
Festivals	0	0	0	0	4	0%
Call-outs	282	29	10	14	182	65%
Stormwater Corp Station	684	1	0	0	44	6%
Backwash	204	10	9	7	84	41%
Fire Hydrant Repairs	258	42	0	17	158	61%
Christmas Lights	0	0	0	0	7	0%
Tree Trimming	0	0	0	0	0	0%
Snow Removal	726	0	0	2	32	4%
Mainbreak, Valve Repairs, Curb Box Repairs	138	1	15	2	178	129%
Sampling	252	4	3	2	40	16%
Chemical Treatments	78	2	1	1	22	28%
Inventory Supplies	144	0	0	0	12	8%
Water Tower Maintenance	0	1	1	0	14	0%
Mowing and Trimming	0	0	12	0	102	0%
Winterize	0	3	0	32	3	0%
Miscellaneous Projects	0	14	5	13	174	0%
Total	6,990	438	443	477	4,385	63%
<b>Units</b>						
Locates (EA)	2500	285	226	264	2021	81%
Water Mains Flushed (Lineal Feet)	285,000	94,667	47,333	0	284,000	100%
Hydrants Flushed (EA)	1,500	495	230	717	1,445	96%
Valves Exercised (EA)	250	4	0	0	210	84%
Corp Station Gate Open/Close (EA)	24	0	0	0	12	50%
Main Breaks Repaired (EA)	12	1	0	0	2	17%
Curb Boxes Located (Shut off)	375	38	36	38	304	81%

# WATER & SEWER DEPARTMENT





# WATER & SEWER DEPARTMENT

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## **Water Projects for October 2021**

- Flushed 495 hydrants and 94,667 lineal feet of water mains.
- Non-billable water percentage of 16.46% is due to flushing operation and Spring Lake Park filling meter being recorded in October.
- 38 shutoffs
- 1 main/hydrant break

# GARBAGE UTILITY BILL BREAKDOWN

\$ Billed		Annual			
Garbage Sizes	Cost per Month	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
35 Gallons	\$9.00	\$ 91,278.00	\$ 95,994.00	\$ 98,505.00	\$ 82,341.00
65 Gallon	\$14.00	\$ 538,972.00	\$ 541,184.00	\$ 542,094.00	\$ 453,586.00
95 Gallon	\$19.00	\$ 126,046.00	\$ 130,226.00	\$ 136,952.00	\$ 118,370.00
<b>Total:</b>		<b>\$ 756,296.00</b>	<b>\$ 767,404.00</b>	<b>\$ 777,551.00</b>	<b>\$ 654,297.00</b>

Number of Carts Billed		Annual			
Garbage Sizes	Cost per Month	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021 YTD
35 Gallons	\$9.00	10,142	10,666	10,945	9,149
65 Gallon	\$14.00	38,498	38,656	38,721	32,399
95 Gallon	\$19.00	6,634	6,854	7,208	6,230
<b>Total:</b>		<b>55,274</b>	<b>56,176</b>	<b>56,874</b>	<b>47,778</b>

2021											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 8,154.00	\$ 8,154.00	\$ 8,190.00	\$ 8,217.00	\$ 8,235.00	\$ 8,253.00	\$ 8,280.00	\$ 8,253.00	\$ 8,271.00	\$ 8,334.00		
\$ 45,262.00	\$ 45,304.00	\$ 45,290.00	\$ 45,332.00	\$ 45,346.00	\$ 45,402.00	\$ 45,402.00	\$ 45,430.00	\$ 45,458.00	\$ 45,360.00		
\$ 11,761.00	\$ 11,799.00	\$ 11,723.00	\$ 11,704.00	\$ 11,837.00	\$ 11,856.00	\$ 11,894.00	\$ 11,932.00	\$ 11,932.00	\$ 11,932.00		
<b>\$ 65,177.00</b>	<b>\$ 65,257.00</b>	<b>\$ 65,203.00</b>	<b>\$ 65,253.00</b>	<b>\$ 65,418.00</b>	<b>\$ 65,511.00</b>	<b>\$ 65,576.00</b>	<b>\$ 65,615.00</b>	<b>\$ 65,661.00</b>	<b>\$ 65,626.00</b>	<b>\$ -</b>	<b>\$ -</b>
2021											
January	February	March	April	May	June	July	August	September	October	November	December
906	906	910	913	915	917	920	917	919	926		
3,233	3,236	3,235	3,238	3,239	3,243	3,243	3,245	3,247	3,240		
619	621	617	616	623	624	626	628	628	628		
<b>4,758</b>	<b>4,763</b>	<b>4,762</b>	<b>4,767</b>	<b>4,777</b>	<b>4,784</b>	<b>4,789</b>	<b>4,790</b>	<b>4,794</b>	<b>4,794</b>	<b>-</b>	<b>-</b>

# RECYCLE UTILITY BILL BREAKDOWN

\$ Billed				Annual			
Recycle Sizes	Cost per Month	As of 1/1/21		\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
35 Gallons	\$7.00	\$8.00		\$ 47,565.00	\$ 47,579.00	\$ 47,488.00	\$ 41,656.00
65 Gallon	\$7.00	\$8.00		\$ 98,070.00	\$ 99,365.00	\$ 101,493.00	\$ 88,480.00
95 Gallon	\$7.00	\$8.00		\$ 240,947.00	\$ 242,837.00	\$ 245,056.00	\$ 211,032.00
Number of Carts Billed **				Annual			
Recycle Sizes	Cost per Month	As of 1/1/21		# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021 YTD
35 Gallons	\$7.00	\$8.00		6795	6797	6784	5207
65 Gallon	\$7.00	\$8.00		14010	14195	14499	11060
95 Gallon	\$7.00	\$8.00		34421	34691	35008	26379

\*\*The numbers gathered for Number of Carts Billed comes from West Central Sanitation's monthly bills to us.

2021											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 4,608.00	\$ 4,608.00	\$ 4,624.00	\$ 4,632.00	\$ 4,640.00	\$ 4,624.00	\$ 4,632.00	\$ 4,632.00	\$ 4,656.00			
\$ 9,760.00	\$ 9,776.00	\$ 9,792.00	\$ 9,808.00	\$ 9,832.00	\$ 9,864.00	\$ 9,848.00	\$ 9,864.00	\$ 9,936.00			
\$ 23,416.00	\$ 23,424.00	\$ 23,408.00	\$ 23,432.00	\$ 23,448.00	\$ 23,464.00	\$ 23,504.00	\$ 23,504.00	\$ 23,432.00			
2021											
January	February	March	April	May	June	July	August	September	October	November	December
576	576	578	579	580	578	579	579	582			
1220	1222	1224	1226	1229	1233	1231	1233	1242			
2927	2928	2926	2929	2931	2933	2938	2938	2929			
4723	4726	4728	4734	4740	4744	4748	4750	4753			

# WATER UTILITY BILL BREAKDOWN

Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 Gallons Billed	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	205,685,129	194,650,356	220,202,702	180,345,546
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	41,159,650	46,160,040	40,079,310	36,375,040
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,528,180	20,446,080	19,946,470	19,013,010
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,412,950	3,411,450	6,700,490	2,422,210
Residential and Commercial Outside Meters	\$0.00	\$4.35	34,082,312	30,755,320	50,450,293	71,230,795
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	913,880	901,620	938,100	193,990
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	156,480	134,500	87,700	773,620
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	31,617,170	32,358,830	33,634,550	28,074,580

# of Properties Billed			Annual			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 # Billed	2019 # Billed	2020 # Billed	2021 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	58,745	59,248	59,769	50,422
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	823	865	865	743
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,990	1,969	1,934	1,600
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	60	50	47	30
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,271	22,570	22,982	19,455
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	12	12	12	10
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	205	212	214	182
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	906	912	912	760

Average usage by class			Average Usage by Customer by Class			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018	2019	2020	2021 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,501	3,285	3,684	3,577
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	50,012	53,364	46,334	48,957
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,316	10,384	10,314	11,883
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	56,883	68,229	142,564	80,740
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,530	1,363	2,195	3,661
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	76,157	75,135	78,175	19,399
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	763	634	410	4,251
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	34,898	35,481	36,880	36,940

# WATER UTILITY BILL BREAKDOWN

2021											
January	February	March	April	May	June	July	August	September	October	November	December
17,798,564	18,318,177	17,018,948	17,281,511	17,696,443	17,944,046	19,728,890	18,353,566	18,563,771	17,641,630		
3,171,790	3,356,190	3,409,690	3,360,710	3,578,810	3,558,370	3,612,890	3,441,180	3,605,630	5,279,780		
1,685,350	1,660,270	1,635,090	1,681,350	1,974,020	1,766,790	2,077,190	2,070,190	2,227,520	2,235,240		
190,250	191,800	178,880	220,330	223,640	246,980	301,260	317,700	285,270	266,100		
296,600	82,710	79,960	94,910	1,587,890	7,764,640	18,763,230	18,725,822	14,448,652	9,386,381		
62,890	1,700	700	4,700	4,900	13,000	45,900	36,500	13,000	10,700		
1,800	49,700	45,810	45,480	89,160	95,270	125,790	98,960	112,990	108,660		
2,957,900	2,840,970	2,696,720	3,090,390	2,982,460	2,854,170	2,686,440	2,907,980	2,860,420	2,197,130		
2021											
January	February	March	April	May	June	July	August	September	October	November	December
5,020	5,009	5,018	5,037	5,031	5,042	5,065	5,054	5,072	5,074		
73	73	73	73	74	74	75	76	76	76		
160	160	160	160	161	159	160	160	160	160		
3	3	3	3	3	3	3	3	3	3		
1,920	1,913	1,922	1,938	1,948	1,950	1,959	1,962	1,970	1,973		
1	1	1	1	1	1	1	1	1	1		
17	17	17	19	18	18	19	19	19	19		
76	76	76	76	76	76	76	76	76	76		

2021											
January	February	March	April	May	June	July	August	September	October	November	December
3,546	3,657	3,392	3,431	3,517	3,559	3,895	3,631	3,660	3,477		
43,449	45,975	46,708	46,037	48,362	48,086	48,172	45,279	47,443	69,471		
10,533	10,377	10,219	10,508	12,261	11,112	12,982	12,939	13,922	13,970		
63,417	63,933	59,627	73,443	74,547	82,327	100,420	105,900	95,090	88,700		
154	43	42	49	815	3,982	9,578	9,544	7,334	4,757		
62,890	1,700	700	4,700	4,900	13,000	45,900	36,500	13,000	10,700		
106	2,924	2,695	2,394	4,953	5,293	6,621	5,208	5,947	5,719		
38,920	37,381	35,483	40,663	39,243	37,555	35,348	38,263	37,637	28,910		

# SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual ( # of Accounts)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	19787	20818	16689	17521
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41681	41283	35492	35392
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	89	83	66	59
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	127	134	113	113

Amount Billed				Annual (\$)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Amount billed to Res/Comm Accounts paying base ONLY	\$ 296,805.00	\$ 312,270.00	\$ 283,713.00	\$ 297,857.00
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,798,763.33	\$ 1,818,391.14	\$ 1,643,099.46	\$ 1,660,052.22
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Amount billed to Rural accounts paying base ONLY	\$ 1,335.00	\$ 1,245.00	\$ 1,105.00	\$ 1,003.00
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,836.99	\$ 5,866.02	\$ 5,350.30	\$ 5,498.49
Total							

Gallons Billed				Annual (gallons)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Residential/Commercial Billed under min.				18,595,989
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.				245,712,190
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Rural Billed under min				47,090
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.				951,251
Total							265,306,520

# SEWER UTILITY BILL BREAKDOWN

2021											
January	February	March	April	May	June	July	August	September	October	November	December
1758	1708	1869	1786	1726	1725	1607	1730	1755	1857		
3518	3572	3398	3478	3559	3533	3685	3574	3573	3502		
6	7	5	8	6	6	6	6	4	5		
12	11	14	10	13	15	12	12	14			
5294	5298	5286	5282	5304	5279	5310	5322	5346	5364	0	0
2021											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 29,886.00	\$ 29,036.00	\$ 31,773.00	\$ 30,362.00	\$29,342.00	\$ 29,325.00	\$ 27,319.00	\$ 29,410.00	\$ 29,835.00	\$ 31,569.00		
\$ 162,627.71	\$ 165,558.13	\$ 155,787.97	\$ 159,161.81	\$ 166,347.45	\$ 164,462.52	\$ 179,560.11	\$ 167,244.57	\$ 173,000.40	\$ 166,301.55		
\$ 102.00	\$ 119.00	\$ 85.00	\$ 136.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 68.00	\$ 85.00		
\$ 434.22	\$ 359.09	\$ 33.64	\$ 288.31	\$ 657.04	\$ 767.88	\$ 685.12	\$ 685.87	\$ 818.51	\$ 768.81		
\$ 193,049.93	\$ 195,072.22	\$ 187,679.61	\$ 189,948.12	\$ 196,448.49	\$ 194,657.40	\$ 207,666.23	\$ 197,442.44	\$ 203,721.91	\$ 198,724.36	\$ -	\$ -

2021											
January	February	March	April	May	June	July	August	September	October	November	December
1,672,213	1,835,415	1,869,840	2,031,942	1,962,626	1,996,851	1,627,246	1,955,867	1,736,054	1,907,935		
24,047,961	24,491,012	23,022,028	23,519,219	24,616,170	24,330,495	26,643,034	24,751,047	25,657,939	24,633,285		
4,990	1,850	1,710	7,100	5,890	4,970	6,830	6,410	2,480	4,860		
57,900	195,681	44,100	38,380	88,170	104,180	118,960	91,680	109,420	102,780		
25,783,064	26,523,958	24,937,678	25,596,641	26,672,856	26,436,496	28,396,070	26,805,004	27,505,893	26,648,860	0.00	0.00

# FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Cash and Investments	\$ 9,100,000	\$ 20,307,922	\$ 20,179,624	\$ 10,813,533	\$ 14,395,908	★ 158%
Existing Loans (dollar amount)	\$ 1,000,000	\$ 707,582	\$ 721,802	\$ 1,020,721	\$ 678,064	68%
Hotel/Motel Tax	\$ 35,000	\$ 3,843	\$ 2,584	\$ 1,402	\$ 15,816	45%
Food & Beverage Tax	\$ 45,000	\$ 6,392	\$ 5,799	\$ 4,735	\$ 37,334	83%
Local Option Sales Tax	\$ 600,000	\$ 82,116	\$ 70,718	\$ 61,274	\$ 592,279	99%
<b>Employment Information/ Payroll</b>						
Health Benefit Enrollment	48	50	50	50	49	102%
Total Number of Pay Periods	26	2	2	2	21	81%
Timecards Processed	2450	169	266	158	2465	101%
<b>Accounts Payable &amp; Receivable</b>						
Accounts Payable (# Invoices)	10000	636	687	679	7,491	75%
Accounts Receivable (# Invoices)	450	55	57	34	510	113%
Cash Reciepts Processed	51,000	4,159	4,121	4,123	42,742	84%
<b>Utility Billing &amp; Meters</b>						
# Utility Bills Mailed Out	65,000	5,326	5,349	5,450	54,182	83%
# Utility Bills Emailed Out	400	200	182	-	808	202%
Late Payment Notices Sent	na		144			N/A
Late Reading Notices Sent	na		118			N/A
Auto Pay Enrollment	120	23	22	0	217	181%
Water Meters Issued (New)	100	2	23	0	94	94%
Water Meters Replaced	100	23	3	8	105	105%
Waiting List for Meters	0	16	11	4	16	N/A
Meters Yet to Be Replaced	0	6,388	6,693	11	6388	N/A
Mail Items Processed	15,000	1,497	915	26	9,826	66%
Rate Class Water Revenue	\$ 1,850,000	\$ 185,742	\$ 213,179	\$ 6,926	\$ 1,746,877	94%
Rate Class Sewer Revenue	\$ 2,544,000	\$ 215,406	\$ 227,268	\$ 1,437	\$ 2,171,495	85%
Rate Class Recycling Revenue	\$ 429,000	\$ 38,099	\$ 38,131	\$ 173,862	\$ 378,697	88%
Rate Class Storm Revenue	\$ 452,000	\$ 39,035	\$ 38,974	\$ 221,928	\$ 391,116	87%
Rate Class Solid Waste Revenue	\$ 750,000	\$ 64,462	\$ 64,531	\$ 33,069	\$ 641,209	85%

★ = Average Balance



# FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Garbage</b>						
Garbage Carts (Swapped & New)	180	11	17	63,909	159	88%
Billed By City - Garbage 35G	11000	926	919	913	9,149	83%
Billed By City - Garbage 65G	39000	3,240	3,247	3,223	32,399	83%
Billed By City - Garbage 95G	7200	628	628	611	6,235	87%
Billed By City - Valet Service	50	3	3	4	39	78%
Billed By West Central - Garbage 35G	11100	929	926	921	9,215	83%
Billed By West Central - Garbage 65G	38200	3,190	3,190	3,176	31,872	83%
Billed By West Central - Garbage 95G	7500	658	659	641	6,527	87%
Billed By West Central - Valet Service	60	3	3	4	39	65%
Bag Tags Issued	350	9	13	21	204	58%
Bag Tags Billed By West Central	350	9	13	21	205	59%
<b>Recycling</b>						
Billed By City - Recycle	55000	4,635	4,635	4,587	46,199	84%
Billed By City - Valet Service	50	3	3	4	37	74%
Billed By West Central - Recycle 35G	7000	582	582	580	5,789	83%
Billed By West Central - Recycle 65G	14500	1,243	1,242	1,218	12,303	85%
Billed By West Central - Recycle 95G	35000	2,930	2,929	2,921	29,309	84%
Billed By West Central - Valet Service	60	3	3	4	37	62%
<b>Licenses, Permits &amp; Rentals</b>						
Dog Licenses (# Issued)	220	4	8	4	121	55%
Audio Permits (# Issued)	30	6	6	0	45	150%
Community Room Rentals	50	16	2	1	44	88%
Park Reservations	80	12	3	16	153	191%
<b>Transportation</b>						
Fixed Route	13000	893	936	1,371	6,550	50%
Mobility	1500	365	284	134	2,206	147%
Flex Route Rides	1000	355	419	-	3,234	323%
Ruby Rides	4800	-	-	77	1,735	36%
Times "Fast" Electric Charger Used	100	-	-	-	30	30%
Times "Slow" Electric Charger Used	100	-	1	13	31	31%
Times Caswell Electric Charger Used	50	-	6	-	12	24%
Times Caswell North Electric Charger Us	50	-	7	-	28	56%
Revenue from Electric Charger	\$ 1,000.00	\$ -	\$ 22.94	-	\$ 625.82	63%
<b>Solar Power</b>						
Total Savings	\$ 15,000.00	\$ -	\$ 1,352.36	\$ 926.42	\$ 11,137.23	74%

To: John Harrenstein, City Administrator  
From: Kevin McCann, Finance Director  
Subject: October Monthly Financial Report  
Date: November 18, 2021  
Cc:

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of October. The monthly financial summary includes all city funds within the City of North Mankato. The monthly financial summary includes budget to actual comparisons of expenditures and revenues with projected changes in cash balances for each fund. This analysis highlights certain funds to identify overall trends and how the city is adhering to the budget as the year progresses.

### **Expenditures**

With October ending, we are 83% through the year. Total spending for the entire City is 101% of budget which relates to the construction funds activity for 2021. For the **General Fund**, overall spending is 87% for the year. Certain departments above 83% include **City Attorney** due to expenses related to the Borchardt litigation and **Transfers Out** due to the \$750,000 transfer to the Caswell Softball Complex Project. The General Fund has been reimbursed with bond proceeds.

Certain departments under 83% include **Fire** due to the firefighter pay issued later in the year. **Library and Bookmobile** due to the timing of the large annual software payments made at the beginning of the year leading to a flattening of the expenditure for the remaining months. **Public Access** due to the timing of the quarterly payments for the service. **Non-Departmental** due to budgeted firework expenses that were not spent.

**Caswell Fund** activity includes the various tournaments and other events held at Caswell Park and Caswell North. The fund is also used to account for various youth sports, with the exception of football which is under its own fund. Caswell sports activity now consists of wage for the full-time staff allocated to the fund and utility costs. Additional revenue will be coming in from Mankato United Soccer for the annual maintenance of Caswell North and remaining General Fund transfers.

New funds were created for youth **Football** and the **Swim Facility**. **Football** includes the purchase of the jerseys, down payment on new helmets, and payroll. Revenue from registrations and donations covers the football operations. **Swim Facility** wrapped up for 2021. Expenditures were over budget due to increased staff costs and utility costs but were offset partially by increased attendance and concession revenue. The remaining shortfall will be offset by a General Fund transfer.

**Library Endowment** is used to track the various programming at the Library.

**Local Option Sales Tax Fund** consists of transfers to the sales tax debt service fund that are made monthly.

**Port Authority General Fund** includes member pay, legal expenses for loan documents, audit fees, REDA dues, and budgeted debt service transfers.

**Capital Facilities and Equipment Replacement Fund** includes a new parks mower for \$98,367, a road sander for \$61,662, new police radios for \$26,457, turf seeder for \$14,968, a snow blower for \$6,296, a charging station for \$29,120, the blue heron sculpture for \$7,000, two new squads for \$32,836/vehicle for a total of \$65,672, and squad car equipment for the two vehicles totaling \$39,457.

**Joint Economic Development Funds** includes the first half of property tax payments for Port Authority land in the North Port Industrial Park.

**TIF District Funds** includes decertifying TIF districts, TIF payments, and budgeted transfers.

**Debt Service Funds** most debt service payments are made in February and August.

**Construction Funds** include the Harrison Ave. and Cliff Court street projects and Caswell Park Improvements for 2021 projects and wrapping up old projects including Monroe Ave., Dakota Meadows Safe Routes to School/Howard Dr., and Countryside Dr. from 2020 and Commerce Dr. from 2019. There has been minimal activity in the construction funds until late May. Bond proceeds came in on August 17<sup>th</sup>.

**Charitable Gambling** includes all 2021 donations made at the beginning of the year.

## **Revenues**

Overall revenue for the entire City is at 124% of the budget mainly due to bond proceed and federal funds. Revenues for the **General Fund** are 78% for the year. The American Rescue Plan Act (ARPA) funds have been received in July totaling \$737,967.91. An equal amount will be received in 2022. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We receive the first half of taxes in June and the first half of LGA in July. We receive the second half payments for each of these in December. The franchise taxes typically lag behind by a month or two. Consolidated did not send the first quarter payment until recently.

**Port Authority General Fund and TIF District** revenue comes in two payments in June and December.

### **Utility Funds**

Overall, **expenditures** for the utility funds are on pace to be within budget.

In general, utility fund **revenues** are tracking to be at or slightly above budget. **Storm Water** includes a \$255,000 FEMA reimbursement for the 2019 spring flooding repairs. The **Hotel Fund** has been created to track the activities of the Norwood Inn. The purchase of the property was made with available cash across all funds. The 2021B bonds are set to close on December 9<sup>th</sup> to reimburse the cash used across all funds to purchase the property.

### **Projects**

The active projects are shown on the second page of the financial report.

CITY OF NORTH MANKATO 2021 BUDGET MONITORING 31-Oct-21 83%														
% of Year														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2021 AMENDED Budget	2021 Actual Expenditures	Difference	% Exp. Budget Expended	2021 AMENDED Budget	2021 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2021 Beginning Cash Balance	2021 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
101	GF Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 82,943	\$ (27,057)	75%					
	Franchise Taxes - CenterPoint					\$ 104,000	\$ 53,800	\$ (50,200)	52%					
	Franchise Taxes - Charter					\$ 125,000	\$ 106,581	\$ (18,419)	85%					
	Franchise Taxes - Consolidated					\$ 37,000	\$ 12,125	\$ (24,875)	33%					
	Franchise Taxes - Xcel					\$ 125,000	\$ 84,157	\$ (40,843)	67%					
	Property & Other Taxes					\$ 5,313,162	\$ 2,912,588	\$ (2,400,574)	55%					
	Special Assessments					\$ 12,200	\$ 3,056	\$ (9,144)	25%					
	License & Permits					\$ 476,295	\$ 426,158	\$ (50,137)	89%					
	Intergovernmental					\$ 2,340,411	\$ 1,469,771	\$ (870,640)	63%					
	Charges for Services					\$ 159,037	\$ 902,846	\$ 743,809	568%					
	Fines & Forfeits					\$ 26,000	\$ 13,930	\$ (12,070)	54%					
	Miscellaneous					\$ 102,170	\$ 143,771	\$ 41,601	141%					
	Proprietary Revenue					\$ 5,000	\$ 5,431	\$ 431	109%					
	Other Financing Sources					\$ 266,750	\$ 968,125	\$ 701,375	363%					
	General Fund by Department													
	Legislative	\$ 53,701	\$ 40,541	\$ 13,160	75%									
	General Government	\$ 699,191	\$ 596,767	\$ 102,424	85%									
	Attorney	\$ 115,816	\$ 116,622	\$ (806)	101%									
	Police	\$ 2,181,989	\$ 1,807,437	\$ 374,552	83%									
	Fire	\$ 361,457	\$ 204,283	\$ 157,174	57%									
	Streets	\$ 1,998,112	\$ 1,625,882	\$ 372,230	81%									
	Maintenance & Equipment	\$ 299,940	\$ 219,767	\$ 80,173	73%									
	Street Lighting	\$ 375,488	\$ 273,703	\$ 101,785	73%									
	Parks	\$ 889,255	\$ 731,997	\$ 157,258	82%									
	Library	\$ 612,682	\$ 440,949	\$ 171,733	72%									
	Bookmobile	\$ 103,229	\$ 73,416	\$ 29,813	71%									
	Community Development	\$ 629,563	\$ 488,852	\$ 140,711	78%									
	Public Access	\$ 54,800	\$ 23,250	\$ 31,550	42%									
	Non-Departmental	\$ 74,500	\$ 45,801	\$ 28,699	61%									
	Area Agency Disbursements	\$ 230,250	\$ 158,353	\$ 71,897	69%									
	Transfers Out	\$ 423,750	\$ 1,094,792	\$ (671,042)	258%									
	General Fund Totals	\$ 9,103,723	\$ 7,942,413	\$ 1,161,310	87%	\$ 9,202,025	\$ 7,185,281	\$ (2,016,744)	78%	\$ (757,132)	\$ 3,762,341	\$ 3,860,643	42.4%	\$ 98,302
201	Caswell Sports	\$ 547,123	\$ 511,945	\$ 35,178	94%	\$ 560,887	\$ 513,169	\$ (47,718)	91%	\$ 1,225	\$ 70,279	\$ 84,043	15.4%	\$ 13,764
202	Football	\$ 113,533	\$ 146,109	\$ (32,576)	129%	\$ 114,500	\$ 148,874	\$ 34,374	130%	\$ 2,765	\$ 100,000	\$ 100,967	88.9%	\$ 967
203	Swim Facility	\$ 365,797	\$ 488,969	\$ (123,172)	134%	\$ 366,268	\$ 467,402	\$ 101,134	128%	\$ (21,567)	\$ -	\$ 471	0.1%	\$ 471
213	Library Endowment	\$ 53,250	\$ 39,025	\$ 14,225	73%	\$ 53,250	\$ 42,313	\$ (10,937)	79%	\$ 3,289	\$ 59,563	\$ 59,563	111.9%	\$ -
221	Local Option Sales Tax Fund	\$ 299,850	\$ 268,286	\$ 31,564	89%	\$ 600,000	\$ 592,279	\$ (7,721)	99%	\$ 323,993	\$ 337,226	\$ 637,376	212.6%	\$ 300,150
228	Port Authority General Fund	\$ 94,590	\$ 61,937	\$ 32,653	65%	\$ 92,088	\$ 44,464	\$ (47,624)	48%	\$ (17,473)	\$ 132,506	\$ 130,004	137.4%	\$ (2,502)
229	Port Authority Federal Revolving F	\$ -	\$ 315	\$ (315)		\$ 27,599	\$ 19,679	\$ (7,920)	71%	\$ 19,364	\$ 1,070,262	\$ 1,097,861		\$ 27,599
230	Capital Facilities and Equipment R	\$ 458,594	\$ 348,999	\$ 109,595	76%	\$ 413,500	\$ 367,917	\$ (45,583)	89%	\$ 18,918	\$ 399,433	\$ 354,339	77.3%	\$ (45,094)
234	Port Authority Local Revolving Loa	\$ 29,100	\$ 18	\$ 29,082	0%	\$ 2,619	\$ 1,614	\$ (1,005)	62%	\$ 1,597	\$ 57,189	\$ 30,708	105.5%	\$ (26,481)
240	Joint Economic Development Fund	\$ 62,000	\$ 19,309	\$ 42,691	31%	\$ 11,594	\$ 38,422	\$ 26,828	331%	\$ 19,113	\$ 3,997	\$ 591	1.0%	\$ (3,406)
250-263	TIF Funds	\$ 468,180	\$ 370,207	\$ 97,973	79%	\$ 456,429	\$ 395,913	\$ (60,517)	87%	\$ 25,706	\$ 324,730	\$ 312,979	66.9%	\$ (11,751)
300s	Debt Service Funds	\$ 2,787,269	\$ 1,960,041	\$ 827,228	70%	\$ 3,217,911	\$ 1,350,072	\$ (1,867,839)	42%	\$ (609,969)	\$ 2,394,394	\$ 2,825,036	101.4%	\$ 430,642
400s	Construction Funds	\$ 2,351,000	\$ 3,438,249	\$ (1,298,849)	146%	\$ 2,351,000	\$ 11,966,100	\$ (10,466,100)	509%	\$ 8,527,851	\$ 739,330	\$ 739,330	31.4%	\$ -
601	Water Utility	\$ 1,924,082	\$ 1,239,667	\$ 684,415	64%	\$ 2,089,100	\$ 1,964,197	\$ (124,903)	94%	\$ 724,531	\$ 955,621	\$ 1,120,639	58.2%	\$ 165,018
602	Sewer Utility	\$ 2,548,065	\$ 1,627,205	\$ 920,860	64%	\$ 2,566,100	\$ 2,198,709	\$ (367,391)	86%	\$ 571,505	\$ 1,362,249	\$ 1,380,284	54.2%	\$ 18,035
603	Recycling	\$ 526,401	\$ 373,955	\$ 152,446	71%	\$ 542,900	\$ 506,485	\$ (36,415)	93%	\$ 132,530	\$ 122,031	\$ 138,530	26.3%	\$ 16,499
604	Storm Water	\$ 447,504	\$ 220,329	\$ 227,175	49%	\$ 517,000	\$ 716,256	\$ 199,256	139%	\$ 495,927	\$ -	\$ 495,927	110.8%	\$ 495,927
651	Solid Waste	\$ 826,441	\$ 619,048	\$ 207,393	75%	\$ 824,138	\$ 704,566	\$ (119,572)	85%	\$ 85,517	\$ 10,589	\$ 8,286	1.0%	\$ (2,303)
652	Hotel Fund	\$ -	\$ 3,525,597	\$ (3,525,597)		\$ -	\$ 506,143	\$ 506,143		\$ (3,019,454)	\$ -	\$ -		\$ -
863	Drug Task Force	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 229	\$ 229		\$ -
864	Charitable Gambling	\$ 20,700	\$ 26,400	\$ (5,700)	128%	\$ 32,067	\$ 38,511	\$ 6,444	120%	\$ 12,111	\$ 64,815	\$ 76,182	368.0%	\$ 11,367
865	Tactical Response	\$ -	\$ 42,180	\$ (42,180)		\$ -	\$ 24,000	\$ 24,000		\$ (18,180)	\$ 20,523	\$ 20,523		\$ -
	Total Non 101 Fund	\$ 13,923,479	\$ 15,327,790	\$ (1,615,911)	110%	\$ 14,838,950	\$ 22,607,087	\$ (12,313,064)	152%	\$ 7,279,297	\$ 8,246,128	\$ 9,635,030	69.2%	\$ 1,387,464
	Grand Totals	\$ 23,027,202	\$ 23,270,202	\$ (454,600)	101%	\$ 24,040,975	\$ 29,792,368	\$ (14,329,808)	124%	\$ 6,522,165	\$ 12,019,060	\$ 13,506,263	58.7%	\$ 1,487,204

	North Mankato Bank Balances													
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$322,659	\$357,419	\$328,860	\$330,118	\$323,412	\$318,699	\$390,888	\$317,512	\$359,423	\$396,814			\$53	\$64
Frandsen Bank Investment	\$69,212	\$69,215	\$69,217	\$69,219	\$69,221	\$69,224	\$296,520	\$69,204	\$69,207	\$69,209			\$29	\$34
Frandsen Bank MII Select	\$17,474	\$14,397	\$11,890	\$11,266	\$12,267	\$12,734	\$16,535	\$18,503	\$16,347	\$18,828			\$1	\$2
Frandsen ICS Sweep Account	\$4,026,085	\$1,776,132	\$1,476,176	\$2,226,228	\$1,576,279	\$4,526,316	\$4,976,353	\$3,276,388	\$2,426,412	\$2,526,436			\$454	\$545
Oppenheimer Investment	\$724,985	\$724,650	\$725,420	\$726,676	\$726,676	\$727,182	\$728,796	\$730,768	\$730,768	\$726,261			-\$1,452	-\$1,743
Pioneer Bank - ICS	\$1,054,690	\$1,060,737	\$1,066,803	\$1,072,867	\$1,078,990	\$1,085,006	\$1,091,080	\$1,097,157	\$1,103,228	\$1,117,268			\$2,230	\$2,676
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$250,054	\$250,052	\$250,054			\$521	\$625
Pioneer Bank Checking	\$6,004,055	\$6,005,206	\$6,006,481	\$6,007,716	\$6,008,991	\$6,010,226	\$6,011,502	\$2,762,736	\$2,763,304	\$2,763,891			\$11,130	\$13,356
RBC Wealth Management	\$330,774	\$330,069	\$332,146	\$331,469	\$332,451	\$333,832	\$330,839	\$331,572	\$332,283	\$331,554			\$74	\$1,200
4M Fund								\$12,132,941	\$12,128,600	\$12,121,647			-\$11,243	\$0
	\$12,799,988	\$10,587,874	\$10,267,047	\$11,025,612	\$10,378,341	\$13,333,272	\$14,092,567	\$20,986,835	\$20,179,624	\$20,321,963	\$0	\$0	\$1,797	\$16,759
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$365,330	\$323,669	\$384,299	\$313,500	\$343,443	\$330,450	\$345,029	\$358,863	\$338,985	\$330,731	\$366,424	\$345,601	\$65	\$65
Frandsen Bank Investment	\$69,167	\$69,173	\$69,170	\$69,176	\$69,182	\$69,189	\$69,195	\$137,195	\$69,203	\$69,205	\$69,208	\$69,210	\$79	\$79
Frandsen Bank MII Select	\$20,897	\$15,132	\$12,848	\$12,933	\$13,678	\$14,420	\$16,347	\$19,197	\$19,871	\$21,201	\$19,263	\$22,706	\$2	\$2
Frandsen ICS Sweep Account	\$6,870,850	\$4,776,572	\$4,554,091	\$4,517,469	\$4,367,864	\$6,668,060	\$7,968,381	\$6,868,700	\$7,119,024	\$6,269,197	\$375,896	\$4,275,981	\$19,818	\$19,818
Oppenheimer Investment	\$713,667	\$714,980	\$718,139	\$722,110	\$722,830	\$723,580	\$723,748	\$723,926	\$724,034	\$724,046	\$724,086	\$724,923	\$12,510	\$12,510
4M Money Market Fund	\$3,681	\$3,684	\$0										\$9	\$9
Pioneer Bank - ICS	\$747,689	\$754,862	\$763,785	\$773,273	\$779,281	\$786,870	\$794,465	\$802,063	\$809,657	\$817,256	\$826,436	\$832,455	\$4,228	\$4,228
Pioneer Bank - Revolving Loan	\$250,373	\$250,349	\$250,373	\$250,052	\$250,054	\$250,052	\$250,054	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$1,562	\$1,562
Pioneer Bank Checking									\$2,000,177	\$2,000,602	\$6,001,506	\$6,002,780	\$2,781	\$2,781
RBC Wealth Management	\$319,699	\$320,893	\$324,102	\$327,630	\$331,210	\$330,657	\$330,172	\$331,094	\$331,874	\$331,241	\$332,101	\$331,480	\$11,747	\$11,747
	\$9,361,354	\$7,229,314	\$7,076,806	\$6,986,145	\$6,877,541	\$9,173,279	\$10,497,391	\$9,491,092	\$11,662,878	\$10,813,533	\$8,964,972	\$12,855,191	\$52,800	\$52,800

North Mankato Bank Interest														
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.13	\$ 4.84	\$ 5.97	\$ 5.24	\$ 4.93	\$ 5.81	\$ 5.40	\$ 5.71	\$ 5.31	\$ 5.12			\$ 53.46	\$64
Frandsen Bank Investment	\$ 2.20	\$ 2.12	\$ 2.50	\$ 2.28	\$ 2.12	\$ 2.50	\$ 5.91	\$ 4.41	\$ 2.28	\$ 2.20			\$ 28.52	\$34
Frandsen Bank MII Select	\$ 0.17	\$ 0.12	\$ 0.12	\$ 0.09	\$ 0.09	\$ 0.11	\$ 0.12	\$ 0.15	\$ 0.16	\$ 0.14			\$ 1.27	\$2
Frandsen ICS Sweep Account	\$ 104.01	\$ 46.13	\$ 43.97	\$ 52.66	\$ 51.23	\$ 36.82	\$ 36.38	\$ 35.38	\$ 24.42	\$ 23.19			\$ 454.19	\$545
Oppenheimer Investment	\$ 61.95	\$ (334.98)	\$ (5,630.57)	\$ 1,256.65	\$ -	\$ 505.83	\$ 1,614.50	\$ 1,971.75	\$ 1,804.75	\$ (2,702.34)			\$ (1,452.46)	-\$1,743
Pioneer Bank - ICS	\$ 202.79	\$ 203.15	\$ 226.17	\$ 220.12	\$ 228.73	\$ 222.68	\$ 231.33	\$ 232.63	\$ 226.70	\$ 235.83			\$ 2,230.13	\$2,676
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 53.08	\$ 51.37	\$ 53.08			\$ 520.54	\$625
Pioneer Bank Checking	\$ 1,274.56	\$ 1,151	\$ 1,275	\$ 1,234	\$ 1,276	\$ 1,235	\$ 1,276	\$ 1,254	\$ 567.68	\$ 586.73			\$ 11,130.34	\$13,356
RBC Wealth Management	\$ (705.84)	\$ (704.84)	\$ 2,077.44	\$ (677.42)	\$ 981.64	\$ (848.97)	\$ (762.49)	\$ 733.22	\$ 711.08	\$ (729.44)			\$ 74.38	\$1,200
4M Fund								\$ 50.72	\$ (4,341.65)	\$ (6,952.35)			\$ (11,243.28)	\$0
	\$998.05	\$415.95	-\$1,946.24	\$2,145.20	\$2,597.43	\$1,210.87	\$2,460.37	\$4,341.20	-\$947.90	-\$9,477.84	\$0.00	\$0.00	\$1,797.09	\$16,759.19
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.48	\$ 4.97	\$ 5.75	\$ 5.26	\$ 5.10	\$ 5.72	\$ 5.35	\$ 5.55	\$ 5.36	\$ 5.32	\$ 5.52	\$ 5.37	\$ 64.75	\$65
Frandsen Bank Investment	\$ 6.46	\$ 5.84	\$ 6.67	\$ 6.25	\$ 6.05	\$ 6.67	\$ 6.46	\$ 9.86	\$ 17.96	\$ 2.28	\$ 2.35	\$ 2.35	\$ 79.20	\$79
Frandsen Bank MII Select	\$ 0.19	\$ 0.13	\$ 0.12	\$ 0.10	\$ 0.11	\$ 0.12	\$ 0.13	\$ 0.15	\$ 0.16	\$ 0.17	\$ 0.17	\$ 0.18	\$ 1.73	\$2
Frandsen ICS Sweep Account	\$ 9,400.82	\$ 5,721.94	\$ 2,408.65	\$ 377.83	\$ 394.87	\$ 196.45	\$ 321.19	\$ 318.66	\$ 324.28	\$ 172.81	\$ 95.03	\$ 85.54	\$ 19,818.07	\$19,818
Oppenheimer Investment	\$ 1,253.92	\$ 1,312.69	\$ 3,156.85	\$ 3,973.60	\$ 719.45	\$ 750.11	\$ 168.01	\$ 177.85	\$ 108.44	\$ 12.18	\$ 39.66	\$ 837.09	\$ 12,509.85	\$12,510
4M Money Market Fund	\$ 5.23	\$ 3.79	\$ -										\$ 9.02	\$9
Pioneer Bank - ICS	\$ 1,104.75	\$ 1,046.48	\$ 569.33	\$ 158.11	\$ 165.08	\$ 161.29	\$ 168.38	\$ 169.78	\$ 165.98	\$ 173.19	\$ 168.82	\$ 176.43	\$ 4,227.62	\$4,228
Pioneer Bank - Revolving Loan	\$ 371.58	\$ 347.60	\$ 371.58	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 1,561.64	\$1,562
Pioneer Bank Checking									\$ 178.08	\$ 424.69	\$ 904.23	\$ 1,274.29	\$2,781	\$2,781
RBC Wealth Management	\$ (33.51)	\$ 1,193.76	\$ 3,208.95	\$ 3,528.12	\$ 3,579.67	\$ (552.86)	\$ (485.00)	\$ 922.16	\$ 779.66	\$ (632.84)	\$ 860.52	\$ (621.84)	\$ 11,746.79	\$11,747
	\$12,114.92	\$9,637.20	\$9,727.90	\$8,100.64	\$4,923.41	\$618.87	\$237.60	\$1,657.09	\$1,631.29	\$210.88	\$2,127.67	\$1,812.49	\$52,799.96	\$52,800

# NORTH MANKATO STATS

## 2017 - 2021

### 2021

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
FIXED ROUTE RIDERSHIP	925	398	458	449	521	532	608	830	936	893			6,550
FIXED ROUTE HOURS	220.00	90.00	103.50	99.00	90.00	99.00	99.00	99.00	94.50	94.50			1088.50
MOBILITY RIDERSHIP	107	157	244	264	195	197	157	236	284	365			2,206
MOBILITY HOURS	53.5	78.5	122	132	97.5	98.5	78.5	118	142	182.5			1,103.00
FLEX RIDERSHIP	0	179	251	220	223	353	846	388	419	355			3,234.00
FLEX HOURS	0	120	138	132	121.25	136.25	153.5	135	132.5	129.8			1,198.25

### 2020

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
FIXED ROUTE RIDERSHIP	1,471	1,393	1,004	605	572	669	859	728	1,147	1,371	1,119	1,071	12,009
FIXED ROUTE HOURS	242	220	242	242	220	242	253	231	231	242	220	242	2,827.00
MOBILITY RIDERSHIP	157	173	124	52	49	49	89	93	124	134	127	108	1,279
MOBILITY HOURS	78.5	86.5	62	26	24.5	24.5	44.5	46.5	62	67	63.5	54	639.50

### 2019

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
FIXED ROUTE RIDERSHIP	1,242	1,316	1,308	1,450	1,346	1,177	1,058	1,214	1,827	2,075	1,611	1,391	17,015
FIXED ROUTE HOURS	242	220	231	242	242	220	242	242	220	253	220	231	2,805.00
MOBILITY RIDERSHIP	59	90	149	196	194	151	158	159	167	212	143	128	1,806
MOBILITY HOURS	29.5	45	74.5	98	97	75.5	79	79.5	83.5	106	71.5	64	903.00

### 2018

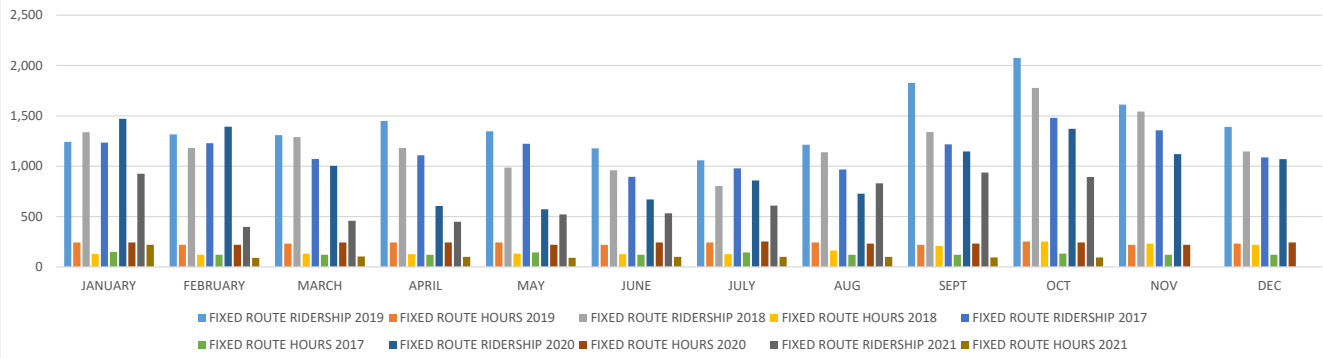
	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
FIXED ROUTE RIDERSHIP	1,337	1,181	1,289	1,181	987	960	803	1,139	1,340	1,778	1,544	1,147	14,686
FIXED ROUTE HOURS	129	120	132	126	132	126	126	163	209	253	231	220	1,966.50
MOBILITY RIDERSHIP	49	53	62	42	60	50	43	33	49	98	80	83	702
MOBILITY HOURS	24.5	26.5	31	21	30	25	21.5	16.5	24.5	49	40	41.5	351.00

### 2017

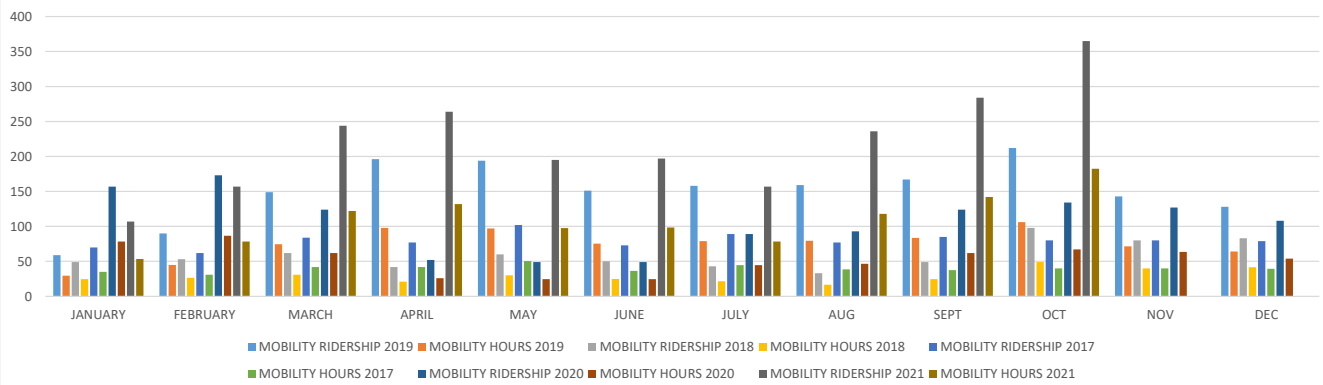
	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
FIXED ROUTE RIDERSHIP	1,235	1,229	1,072	1,109	1,223	894	978	967	1,217	1,481	1,356	1,087	13,848
FIXED ROUTE HOURS	150	120	120	120	144	120	144	120	120	132	120	120	1,530.00
MOBILITY RIDERSHIP	70	62	84	77	102	73	89	77	85	80	80	79	958
MOBILITY HOURS	35	31	42	42	50.5	36.5	44.5	38.5	37.5	40	40	39.5	477.00



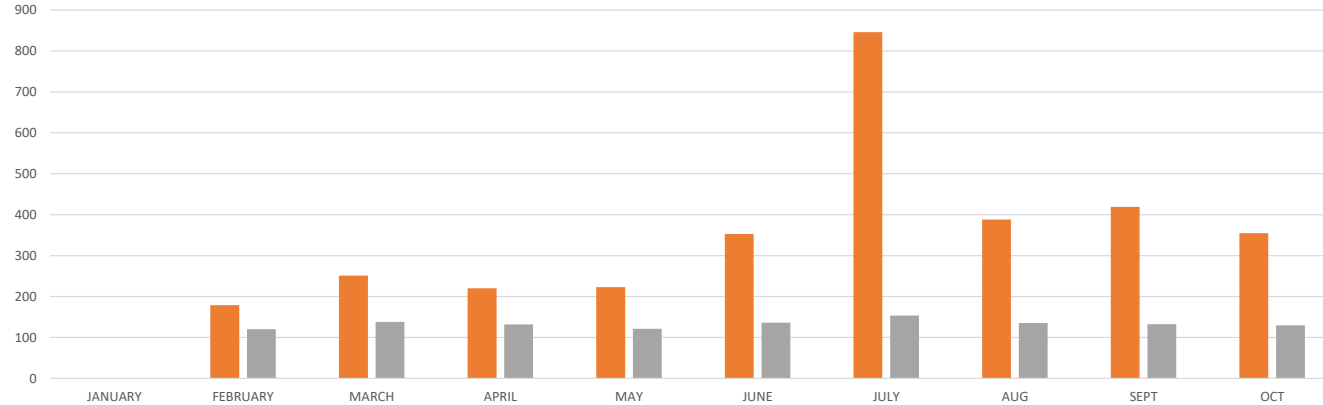
NORTH MANKATO 2017 - 2021 FIXED ROUTE STATS



NORTH MANKATO 2017 - 2021 MOBILITY STATS



NORTH MANKATO 2021 FLEX STATS



N/M RIDERSHIP					TIME BREAK-DOWN				TRIP BREAK-DOWN				
DATE	N/M Resident	Cherry to N/M	N/M to Cherry	TOTAL	8:35am-10:00am	10:01am-11:30am	11:31am-1:00pm	1:01pm-2:45pm	MEDICAL	WORK	STORE	MISC	SCHOOL
October 1, 2021	7	7	6	20	6	5	4	5	1	13	2	2	2
October 2, 2021				0									
October 3, 2021				0									
October 4, 2021	6	7	4	17	9	1	4	3		11		1	5
October 5, 2021	6	9	4	19	8	4	4	3	1	10	1	4	3
October 6, 2021	9	5	3	17	6	5	4	2	1	10	2		4
October 7, 2021	4	10	4	18	7	3	4	4		13	2	1	2
October 8, 2021	2	8	4	14	6	3	2	3		8	1	3	2
October 9, 2021				0									
October 10, 2021				0									
October 11, 2021	3	6	4	13	4	2	6	1		8	2		3
October 12, 2021	10	6	2	18	9	3	6			9	2		7
October 13, 2021	6	8	3	17	7	3	5	2	2	8	1	2	4
October 14, 2021	15	7	4	26	11	4	10	1		10	4		12
October 15, 2021	4	6	4	14	4	4	4	1		7	4	2	1
October 16, 2021				0									
October 17, 2021				0									
October 18, 2021	2	8	5	15	7	1	4	3		12			3
October 19, 2021	10	7	4	21	8	4	5	4	4	12	2		3
October 20, 2021	7	8	3	18	8	2	6	2		8	3	2	5
October 21, 2021	3	4	4	11	3	3	4	1		9		2	
October 22, 2021	4	4	4	12	5	1	4	2		8	2	2	
October 23, 2021				0									
October 24, 2021				0									
October 25, 2021	7	7	6	20	6	2	10	2		11	1		8
October 26, 2021	6	6	5	17	7	4	4	2		9		4	4
October 27, 2021	9	6	4	19	8	2	5	4		9	2	7	1
October 28, 2021	4	7	5	16	6	2	5	3		11	2		3
October 29, 2021	6	4	5	15	6	2	3	4	1	7	2	3	2
October 30, 2021				0									
October 31, 2021				0									