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# November 2022

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## DEPARTMENT REPORT

City of North Mankato

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**NORTH  
MANKATO**   
**MINNESOTA**

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# ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

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## Council

- Held Public Hearing for and Adopted Resolution Ordering Improvement and Preparation of Plans for Project ABCDEF Somerset Lane Street and Utility Improvement Hearing
- Adopted Resolution Calling for the Partial Redemption of the Outstanding Taxable General Obligation Tax Increment Bonds, Series 2010D
- Adopted Resolution Granting Spectrum Mid-American, LLC A Franchise Extension through February 28, 2023
- Adopted Resolution Granting Consolidated Communications, Inc. A Franchise Extension through February 28, 2023
- Adopted Local Government Resolution Business Development Infrastructure Application
- Discussed Tax Levy Options
- Received Wastewater Update
- Received Highway 169 Corridor Update
- Received Indoor Recreation Update
- Discussed Abatement Map
- Discussed Water Meters
- Mayor Dehen Proclaimed North Mankato a Pollinator – Friendly Community

## Administrator

- Attended Cities, Colleges, and Universities Meeting
- Somerset Project Meeting
- Attended Intergovernmental Meeting
- Met with Land Developer
- Held Public Works Director Interviews
- Phone call with Lobbyist Ward Einess
- Attended MY Place Appreciation Luncheon
- Attended Kato Compassionate Towns Anniversary
- Met with GMG Public Affairs Committee
- Met with Schwickerts
- Attended Caswell North Operating Committee Meeting
- Interviewed on KTOE segment
- Attended GMG Business Awards & Hall of Fame Event
- Attended GMG Board Meeting
- Met with Insurance Advisory Group
- Attended Market Study Meetings
- Attended ASA Board Meeting
- Held Bi-Weekly North Mankato Business Association Meetings
- Attended Water Meter Discussion
- Filmed December North Mankato Community Update
- Met with Potential Strategic Planning Facilitator

# CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Permits and Licenses</b>						
Burn Permits	3	0	0	0	0	0%
Band Shell Rentals	20	0	0	0	10	50%
Peddler Permits	5	0	0	0	4	80%
Parade Permit	25	0	2	1	12	48%
Audio Permit	45	0	2	1	89	198%
Block Party Permits	8	0	0	0	7	88%
Temporary Intoxicating On-Sale Liquor	4	0	0	0	0	0%
Temporary 3.2 Liquor	2	0	0	0	0	0%
Seasonal Extension of Permitted Non Enclosed Area	4	0	0	0	2	50%
Assessment Searches	400	25	19	31	334	84%
On-Sale Intoxicating Liquor	7	1	0	1	10	143%
Sunday On-Sale Intoxicating Liquor	7	1	0	1	9	129%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	0	0	0	NA
On-Sale 3.2 Liquor	1	0	0	0	2	200%
Off-Sale 3.2 Liquor	2	0	0	0	5	250%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	1	0	0	0	0	0%
Tobacco License	8	0	0	0	8	100%
Cabaret License	5	1	0	0	7	140%
Soft Drink License	22	1	0	1	27	123%
Off-Sale Intoxicating	5	0	0	0	5	100%

# CITY CLERK- BUSINESS PERMITS & LICENSING

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## **City Clerk Activities for November:**

- Council Meetings-November 7 and November 21
- Council Work Session-November 14
- Prepared all packets and agendas for Council, Council Work Session
- Wrote Minutes for all Council, Council Work Session
- Public Accuracy Testing
- Nicollet County Election Meeting
- Finalized open enrollment for WEX
- Picked up ballots for election
- Elections-November 8
- Election Set up and Election cleanup
- Met with new Police Officer for on-boarding
- Canvased General Election
- Market Study Meeting
- Meeting with Interim Finance Director Ryan
- Helped conduct PEER Review with Nicollet County
- Conducted Recount
- Attended Market study meeting
- Continued open enrollment updates
- Worked on non-DOT drug and alcohol policy

# PUBLIC INFORMATION

PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	525	52	57	37	506	96%
Facebook Followers	4,900	4,895	4,857	4,365	4,895	100%
Facebook Impressions/Reach	787,500	82,675	85,381	54,451	959,637	122%
Instagram Posts	525	84	80	35	712	136%
Instagram Followers	1,500	1,412	1,407	1,337	1,412	94%
Instagram Impressions/Reach	157,500	11,785	11,522	8,871	113,496	72%
Twitter Posts	525	56	61	35	509	97%
Twitter Followers	500	483	482	391	483	97%
Twitter Impressions/Reach	157,500	4,421	5,191	5,227	64,437	41%
City E-Newsletters Sent	52	4	4	4	47	90%
City E-Newsletters Subscribers	1,700	1,469	1,476	1,488	1,476	87%
Videos	36	1	1	2	16	44%
Events Attended	96	6	12	6	95	99%
PSA/News Releases	60	6	3	3	43	72%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	3	0	0	3	25%
Nixle Messages - Pool	12	0	0	0	20	167%
Nixle Messages - Caswell	12	0	0	0	5	42%
Nixle Messages - Street	12	0	4	0	6	50%
Nixle Messages - Community Events	12	2	1	0	3	25%
Nixle Messages - Emergency Alerts	12	4	0	0	10	83%
New Nixle Sign Ups	625	125	18	25	1,120	179%
Total Nixle Users	6,350	6,845	6,720	5,623	6,845	108%

# PUBLIC INFORMATION

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## **Activities for November:**

- Social Media Highlights: Taylor Library Puzzle Exchange, General Election, November Community Update, Mayor for a Day essay contest, Caswell Sports construction update, Closed for Veterans Day, Coffee with a Cop, North Kato Magazine Winter Issue, Breakfast with Santa, Hometown Holiday Lights contest, Swim Facility Cyber Monday sale, Closed for Thanksgiving, Caswell Sports Receives James Farrell Award for Sixth Straight Year press release, Fall Leaf Collection, Bells on Belgrade, Trivia Night, NMPD Press Release, Snow Emergency, Bells on Belgrade Medallion Hunt clues
- Council Meetings: November 7, 21
- Council Work Session: November 14
- Weekly NM Business Association Zoom Meetings: November 7, 21
- Participated in Public Works Director interviews
- Prepped and Assisted with General Election
- Attended GMG Leadership Institute November Session
- Organized United Way Employee Rally
- Assisted with Election Recount
- Attended GMG Young Professionals Event
- Photographed NMFD at Fire Education & Safety Presentation to Bridges School
- Filmed December Community Update video
- Worked on graphics/materials for the December UB Stuffer, Culture & Recreation Programming, website, and promotions, Cyber Monday Swim Facility sale promotions, Fall Leaf Collection, Coffee with a Cop advertisements, Elections administration, Caswell Sports press release, snow emergency communications

# PUBLIC INFORMATION

## Social Media Followers



## Total Nixle Users



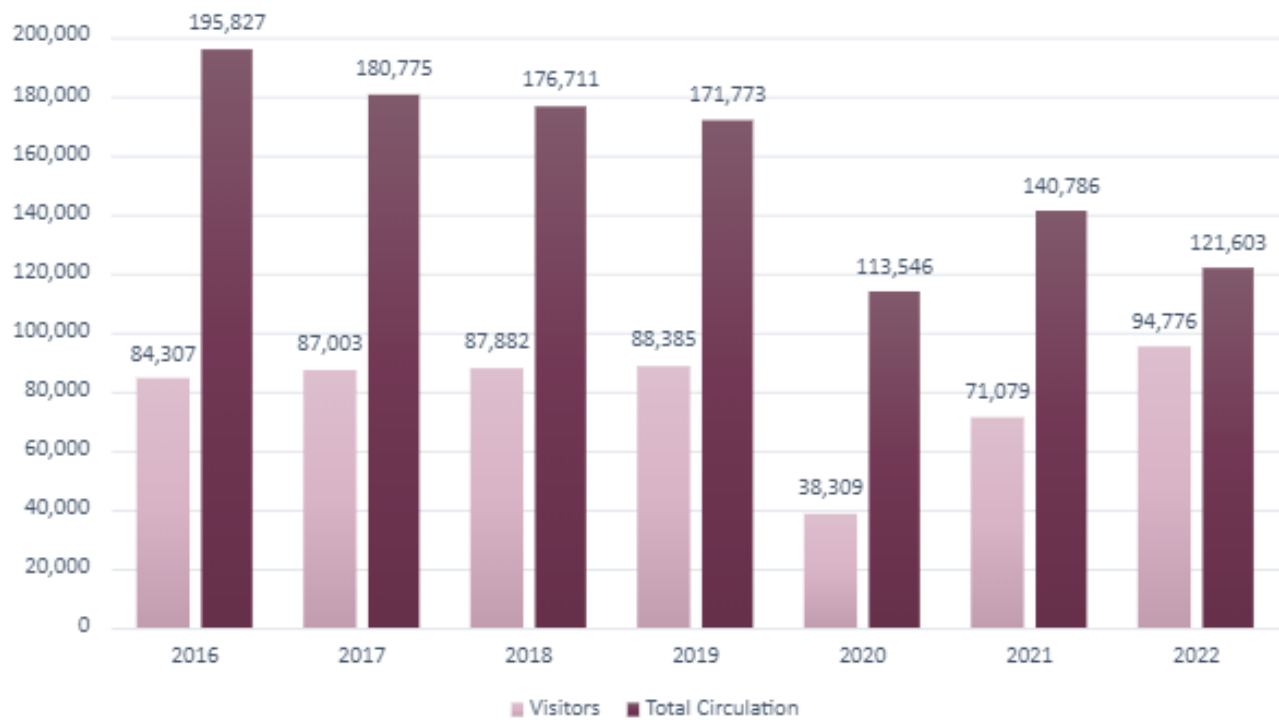


# NORTH MANKATO TAYLOR LIBRARY

TAYLOR LIBRARY SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	75,000	8,210	8,116	8,851	94,776	126%
Interlibrary Loans	1,500	74	81	210	1,122	75%
Interlibrary loan requests outside North Mankato	1,000	54	65	130	767	77%
Interlibrary loan requests from BEC	500	20	16	80	349	70%
Bookmobile Stops	800	66	76	79	745	93%
Bookmobile Attendance	9,000	740	1,022	950	9,398	104%
<b>Circulation</b>						
Library	125,000	6,850	7,183	7,187	90,914	73%
Overdrive eBook	15,000	1,084	1,144	1,133	11,213	75%
Bookmobile	18,000	1,443	1,639	1,566	14,436	80%
Hoopla	6,000	431	440	496	5,040	84%
Audio Books	3,200	256	232	255	2,904	91%
Movies	400	24	26	34	291	73%
TV Shows	100	2	7	1	121	121%
Music	200	8	17	14	125	63%
eBooks	1,800	122	135	158	1,347	75%
Comics	300	19	23	34	250	83%
<b>Total Circulation</b>	<b>164,000</b>	<b>9,808</b>	<b>10,406</b>	<b>10,382</b>	<b>121,603</b>	<b>74%</b>
<b>Collections</b>						
Library	5,800	492	522	298	4,418	76%
Overdrive eBook	750	18	34	38	548	73%
Bookmobile	800	78	86	45	686	86%
Discarded	-1,000	-80	-14	0	-726	73%
<b>Total Collection Development</b>	<b>6,350</b>	<b>508</b>	<b>628</b>	<b>381</b>	<b>4,926</b>	<b>78%</b>
<b>Programs</b>						
Children's Programs	150	13	13	12	162	108%
Young Adult Programs	50	5	4	3	51	102%
Adult Programs	100	16	13	7	90	90%
Family Programs	50	24	27	25	258	516%
Storytime (Bookmobile)	50	1	5	2	72	144%
<b>Total Programs</b>	<b>400</b>	<b>59</b>	<b>62</b>	<b>47</b>	<b>633</b>	<b>158%</b>
<b>Program Attendance</b>						
Children's Program Attendance	3,500	226	334	155	3,456	99%
Young Adult Program Attendance	1,000	31	55	53	571	57%
Adult Program Attendance	2,000	194	171	166	1,537	77%
Family Program Attendance	5,000	500	5,800	392	12,024	240%
Storytime Attendance	3,400	178	305	278	3,955	116%
<b>Total Program Attendance</b>	<b>14,900</b>	<b>1,129</b>	<b>6,665</b>	<b>1,044</b>	<b>21,543</b>	<b>145%</b>

# NORTH MANKATO TAYLOR LIBRARY

Visitors vs Total Circulation



Library Programs



# NORTH MANKATO TAYLOR LIBRARY

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## North Mankato Taylor Library Highlights

November 2022

### Circulation

- Library circulation was 6,850
- Approximately 8,116 people came into the library.
- Overdrive circulation was 1,084 with 12 new users added.
- Bookmobile circulation was 1,443.
- Approximately 740 people got on the Bookmobile in September.
- Hoopla use remained about the same with 431 checkouts. Circulation was as follows: 256 audiobooks, 24 movies, 2 TV shows, 8 music CDs, 122 ebooks, 19 comics.
- 16 new users also signed up for Hoopla.
- Interlibrary loan requests were 74 total requests in October (54 North Mankato residents, 20 Blue Earth County residents.)

### Connections

- We added 67 new patrons to our library system this month and 3 new Bookmobile patrons.
- The Bookmobile made 66 stops in November and 740 people got on the bus.
- We attend the United Way Reading Festival again this year and 500 people stopped by our table.
- We continue to get a great crowd for Puzzles and Pies.
- We again started to read to our Lifeworks group which we haven't done since before Covid, we are glad to have them back four times a month.

### Collection

- 492 items were added to the library collection this month.
- 78 items were added to the bookmobile.
- 18 items were added to our Overdrive ebook/audiobook collection.
- 80 books were deleted from our collection this month.

# NORTH MANKATO TAYLOR LIBRARY

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## North Mankato Taylor Library Programs November 2022

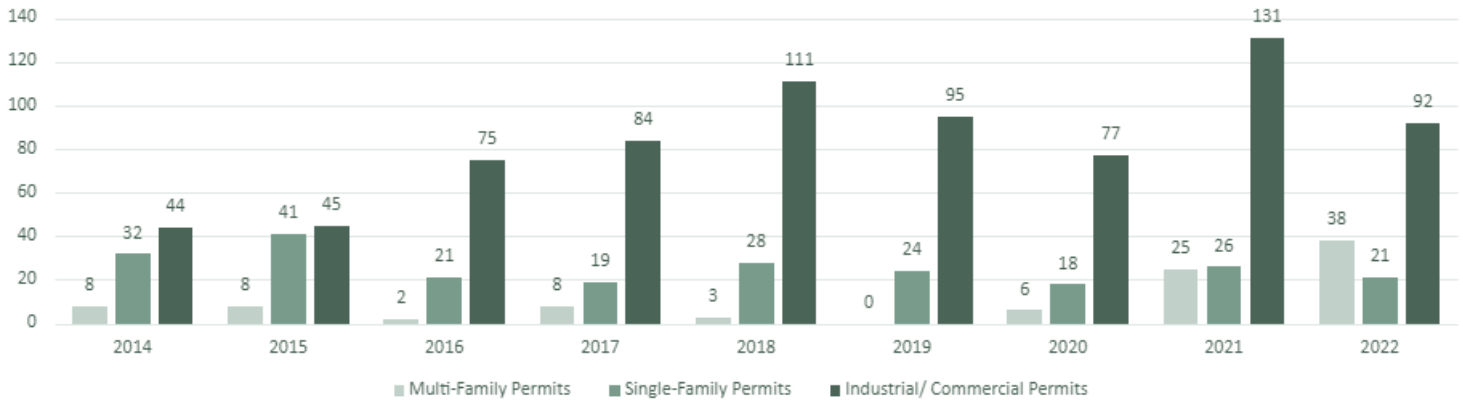
<u>Children's</u>	<u>Participants</u>
Read & Play (8)	96
Mother Daughter Bookclub	9
Very Hungry Bookclub	5
Music with Mitzi	22
Tea Rex Tea Party	81
Homeschool Thanksgiving	13
<b>TOTAL</b>	<b>226</b>
<u>Young Adult</u>	
Tween/Teen DIY	2
Free Food Friday	16
Teen Bookclub	0
Lego Club	2
Early Release Afternoon	11
<b>TOTAL</b>	<b>31</b>
<u>Family</u>	
United Way Reading Festival	500
<b>TOTAL</b>	<b>500</b>
<u>Adult</u>	
Adult Craft Night (2)	60
Night Book club	5
Wine and Words	10
Library Book club	8
Card Club (5)	35
Puzzle and Pies	31
Chess Night	4
Lifeworks	20
Author Event (3)	21
<b>TOTAL</b>	<b>194</b>
<u>Bookmobile</u>	
Daycare Story Times (24)	178
<b>TOTAL</b>	<b>178</b>

# COMMUNITY DEVELOPMENT

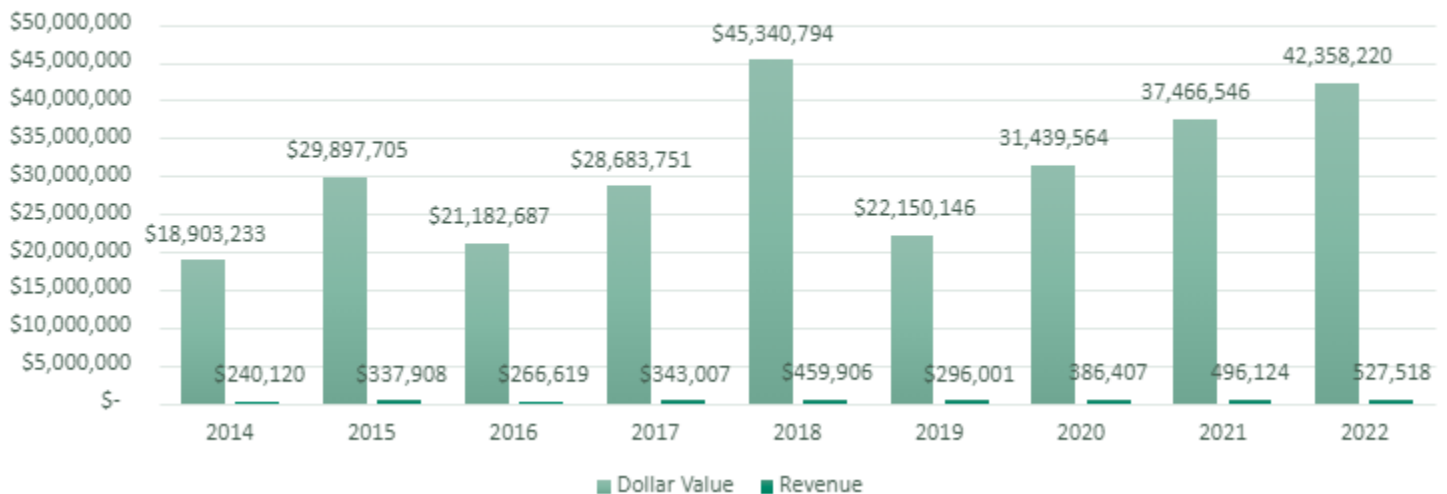
COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Issued Building Permits</b>						
Multi-Family	17	0	38	0	38	224%
Duplex	0	0	0	0	0	
Town Homes	15	0	38	0	38	
Apt/ Assisted Living	2	0	0	0	0	
Single-Family	25	3	3	3	21	84%
Mobile Homes	25	0	0	25	1	4%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,400	68	177	88	1,373	98%
Other (Signs, Demolition, etc.)	30	4	1	2	21	70%
Industrial/ Commercial	140	7	3	9	92	66%
<b>Number of Permits</b>	<b>1,625</b>	<b>82</b>	<b>222</b>	<b>127</b>	<b>1,546</b>	<b>95%</b>
<b>Number of Units</b>	<b>134</b>	<b>3</b>	<b>41</b>	<b>3</b>	<b>59</b>	<b>44%</b>
<b>Number of Online Permits</b>	<b>500</b>	<b>18</b>	<b>40</b>	<b>38</b>	<b>356</b>	<b>71%</b>
<b>Number of Structures</b>	<b>30</b>	<b>3</b>	<b>41</b>	<b>3</b>	<b>59</b>	<b>197%</b>
<b>Dollar Value</b>	<b>\$ 40,000,000</b>	<b>\$ 2,525,173</b>	<b>\$ 11,492,522</b>	<b>\$ 1,995,944</b>	<b>\$ 42,358,220</b>	<b>106%</b>
<b>Revenue</b>	<b>\$ 395,350</b>	<b>\$ 27,341</b>	<b>\$ 128,361</b>	<b>\$ 31,916</b>	<b>\$ 527,518</b>	<b>133%</b>
Rental Licenses Issued	650	6	3	3	657	101%
Rental Inspections - Fire Dept.	20	0	0	0	62	
Rental Inspections - Staff	100	19	10	6	321	321%
Inspections Conducted	2,250	342	219	292	2,849	127%
Inflow and Infiltration Inspections	225	14	19	21	215	96%
Plan Reviews Completed	250	7	49	41	209	84%
Code Letters Sent	50	1	1	0	30	60%
Code Cases Closed	50	2	2	1	18	36%
Planning Studies Underway	4	3	3	5	4	100%
Zoning Clanges	3	0	0	0	1	33%
Annexation Requests	2	0	0	0	2	100%
CUP Requests	1	0	0	0	0	0%
PUD Requests	1	0	0	0	0	0%

# COMMUNITY DEVELOPMENT

Issued Building Permits



Dollar Value vs. Revenue



## Building Permits

- To date, 1,546 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
  - Single Family Homes – 21
  - Manufactured Homes in Camelot - 1
  - Townhomes – 38 units
  - Duplexes –
  - Apartments –
  - Assisted Living –

# COMMUNITY DEVELOPMENT

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**Issued Building Permits (by Category):** The total number of permits issued for a single category. Numbers reported for Duplex, Townhomes, Twin Homes, and Apt/Assisted Living are presented in a light gray. These numbers then add up to the total permits listed as Multi-Family in black.

**Number of Permits:** The total number of permits issued in a given period.

**Number of Structures:** The total number of new structures for which a permit has been issued in a given period. This number may differ from the Number of Permits because some permits only cover part of a total structure. For instance, a townhome structure may contain multiple units, each of which may receive its own permit. An apartment structure, however, would contain multiple units while only needing one total permit for the project.

**Number of Units:** The total number of residential living spaces for which building permits have been issued in a given period. This number may differ from the Number of Permits because some permits cover multiple units within a total structure. For instance, a townhome unit will usually receive its own permit, while an apartment structure will contain multiple units while only needing one total permit for the project.

**Number of Online Permits:** The total number of permits for which payment was processed online through the Citizen Self-Service website. With this website, citizens and contractors can create an account, submit permit applications, upload plans for projects, pay for permits with a credit card, and print a copy of the permit for their records.

**Duplex:** Typically, one contiguous building located on a single parcel of land. The structure contains two units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

**Townhome:** Typically, one contiguous building located across two or more parcels. The structure contains two or more units, each with its own building permit. Because the structure covers multiple parcels, each individual unit can be sold separately.

**Apartment/Assisted Living Facility:** Typically, one contiguous building located on a single parcel of land. The structure contains three or more units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

**Single-Family Home:** One contiguous building located on a single parcel of land. The structure contains one unit and receives one building permit. Because it is on a single parcel, the entire structure is sold all at once.

### Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2022 - Thru November</b>										
Number of Permits	21	0	38	0	2	90	1	21	1373	1546
Number of Structures	21	0	5	0	2	0	0	0	0	28
Number of Units	21	0	38	0	2	0	0	0	0	61
Dollar Value	\$10,684,060.00	\$ -	\$ 8,550,000.00	\$ -	\$ 1,260,306.00	\$ 12,512,312.09	\$ 31,450.00	\$100,050.00	\$ 12,111,986.40	\$ 45,250,164.49
Revenue	\$ 66,318.14	\$ -	\$ 86,578.44	\$ -	\$ 14,621.00	\$ 105,991.31	\$ 523.87	\$ 838.31	\$ 252,946.26	\$ 527,817.33

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>ESTIMATED 2022</b>										
Number of Permits	20	-	0	1	1	90	5	30	1400	1547
Number of Structures	20		0	1			0	0	0	21
Number of Units	20	-	0	50			0	0	0	70
Dollar Value	\$ 10,500,000	\$ -		\$ 8,000,000	\$ 10,000,000	\$ 15,000,000	\$ 175,000	\$ 75,000	\$ 12,000,000	\$ 55,750,000
Revenue	\$ 115,500	\$ -	\$ -	\$ 88,000	\$ 110,000	\$ 165,000	\$ 1,925	\$ 825	\$ 132,000	\$ 613,250

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2021</b>									
Number of Permits	26	5	19	1	131	73	20	1350	1625
Number of Structures	26	5	3	1	1	0	0	0	36
Number of Units	26	10	19	4	0	0	0	0	59
Dollar Value	\$ 8,920,700.00	\$ 2,700,000.00	\$ 4,615,000.00	\$ 737,000.00	\$ 9,118,919.74	\$ 1,395,600.00	\$144,841.36	\$ 9,834,485.96	\$ 37,466,547.06
Revenue	\$ 73,567.63	\$ 21,181.65	\$ 47,408.79	\$ 7,565.93	\$ 112,409.15	\$ 25,739.94	\$ 1,861.54	\$ 206,389.51	\$ 496,124.14

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2020</b>									
Number of Permits	18	0	19	4	76	13	14	1326	1470
Number of Structures	18	0	2	4	2	0	0	0	26
Number of Units	18	0	19	16	0	0	0	0	53
Dollar Value	\$ 6,199,210	\$ -	\$ 3,414,490	\$ 1,672,000	\$ 8,473,790	\$ 248,719	\$ 28,010	\$ 11,405,046	\$ 31,441,265
Revenue	\$ 52,557	\$ -	\$ 39,358	\$ 16,189	\$ 84,849	\$ 4,564	\$ 570	\$ 203,358	\$ 401,445

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
<b>2019</b>								
Number of Permits	24	0	0	2	102	12	1,155	1,295
Number of Units	24	0	0	8	0	0	0	32
Dollar Value	\$ 7,836,395	\$ -	\$ -	\$ 800,000	\$ 7,130,904	\$ 11,300	\$ 6,369,548	\$22,148,147
Revenue	\$ 65,941.31	\$ -	\$ -	\$ 7,752.82	\$ 78,541.92	\$ 556.08	\$ 143,131.13	\$295,923.26

<b>2018</b>								
Number of Permits	28	0	1	2	111	23	1060	1,225
Number of Units	28	0	6	8	0	0	0	42
Dollar Value	\$7,958,580	\$0	\$1,198,500	\$795,000	\$29,748,940	\$2,500	\$5,637,275	\$45,340,795
Revenue	\$69,184.85	\$0.00	\$9,241.35	\$7,711.83	\$241,223.01	\$768.00	\$131,777.66	\$459,906.70

<b>2017</b>								
Number of Permits	19	0	6	3	84	21	1035	1,168
Number of Units	19	0	35	32	0	0	0	86
Dollar Value	\$5,036,280	\$0	\$5,749,970	\$3,078,733	\$9,556,049	\$25,500	\$5,237,219	\$28,683,751
Revenue	\$44,392.31	\$0.00	\$49,420.66	\$27,056.19	\$94,725.53	\$1,072.06	\$126,340.38	\$343,007.13



# COMMUNITY DEVELOPMENT

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## Activities Beginning November 1

Opened 1 code enforcement case and closed 2

Participated in weekly department head meetings

Participated in bi-weekly business meetings

Continued work on:

- Comp Plan
- South Central College Area Plan
- Lookout Drive Corridor Plan

Attended City Art committee meeting

Attended City Council meetings

Participated in Greater Mankato Inclusivity study

Met with commercial/industrial/residential developers

Conducted mapping for various departments

Attended CCP Aesthetics and Vitality meeting

Worked on Haughton Ave traffic issue

Worked on Community Survey

Met with property owners for Somerset reconstruction project

Participated in Public Works Director interviews

Attended Transforming Tomorrow Together meetings

Worked with Realtor on sale of 850 Nicollet House

Attended Planning Commission meeting

Attended GMG awards event

Met with MSU student on class project

Met With RDO on expansion project

Worked on water meter installation ordinance

Prepared BDPI funding application

Conducted managed lawn ordinance comparison

Prepared information for Belgrade 3 lane conversion

Presentation to GMG Board

Attended MAF Housing Instability listening session

Presented at SHIP Community Leadership Team meeting

Participated in Mankato Transit Development Plan

Participated in salary review market study

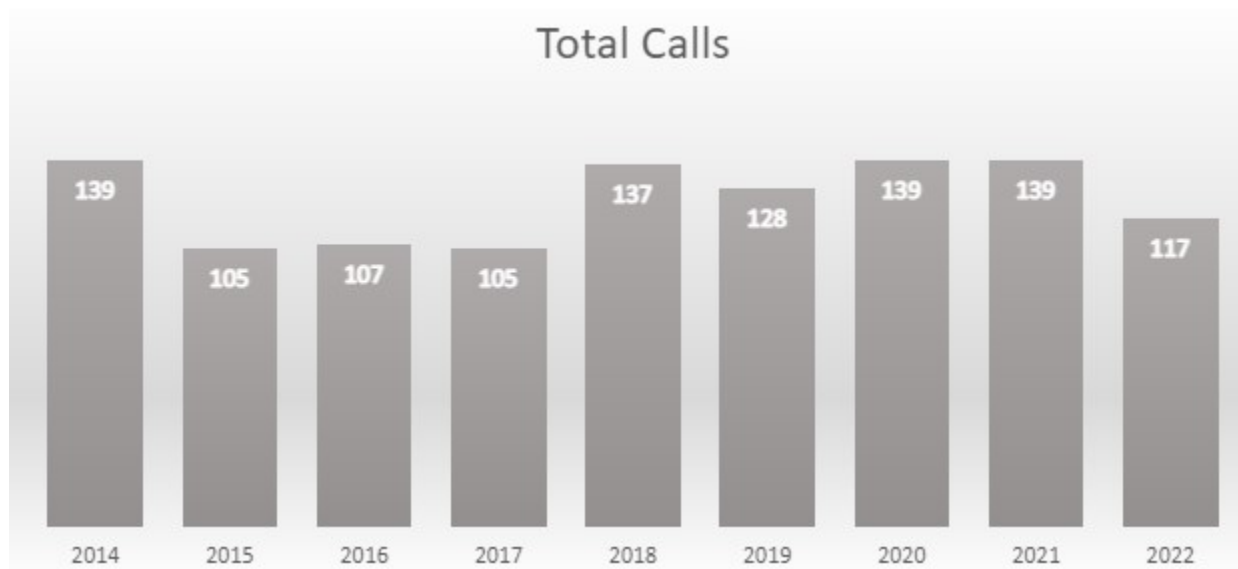
Attended REDA meeting

Attended Planning Commission meeting

Summarized Brewing Ideas meetings

# FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	130	7	3	8	117	90%
Mutual Aid	11	2	0	0	14	125%
Average Response Time	0:06	0:24	0:05	0:04	0:09	159%
Average Call Duration	0:53	1:36	0:27	0:35	0:52	98%
Average # Responders	16	13	20	12	16	100%
Attendance at Business Meeting	341	30	31	31	337	99%
Attendance at Officer Meeting	113	11	14	11	125	111%
Total Trainings	19	1	2	1	22	116%
Total Attendance at Trainings	380	24	36	27	442	116%



11/20/2022	Sprinkler activation due to malfunction
11/23/2022	Alarm system activation, no fire - unintentional
11/2/2022	Building fire
11/7/2022	Building fire
11/10/2022	Carbon monoxide incident
11/11/2022	Building fire
11/13/2022	Alarm system activation, no fire - unintentional

# FIRE DEPARTMENT

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## North Mankato Firefighters Relief Association

November 3, 2022

### Call to order

Minutes of the Relief Association Regular Meeting held on November 3, 2022 at 1830 hours. President Greg Thate called the meeting to order.

### Roll call

30 present, 2 absent

### Approval of Minutes

Minutes of the October Regular Meeting were sent by email. Motioned by Rich Inman / 2<sup>nd</sup> Tim Senne to approve relief meeting minutes. Motion carried unanimously.

Minutes of the November Relief Board Meeting were sent by email. Motion by Dave Verschelde / 2<sup>nd</sup> by Rich Inman. Motion carried unanimously.

### Relief Board Meeting Recap

Stift / Nicollet gave a update on the NMFD portfolio

Market is trending down

October was a good month for the stock market

### Conference

September 15<sup>th</sup> and 16<sup>th</sup> at Breezy Point

Decision needs to be made on sending fire fighters

### Retirements

Ed Hoffman will retire as of November 16<sup>th</sup>

Ed's letter was read

Jay Hewlett will retire as of November 16<sup>th</sup>

Jay's letter was read

### Motions

None

# FIRE DEPARTMENT

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Bills			
Check #	Paid to the order of:	For:	Amount
4437	Hy-Vee		\$578.39
4436	Dads Belgium Waffles	Waffle Feed	\$3044.23
4434/4435	Volunteer Firefighter Benefit Association	Annual Renewal Fee	\$355.00
	Daryn Stoltenberg	Waffle Feed	\$65.31
	MGM	Food 2	\$185.36
	CGC	2022 Calendars	\$5,523.20
	Morgan Streeter	Public Education	\$32.21
	Positive Promotions	Public Education	\$2567.60
	National Fire Prevention Association	Public Education	\$1154.60
	Gillette Pepsi	Food Expense	\$155.45
	Clarey's Safety Concept	Wireless Monitors	\$1840.96
	Clarey's Safety Concept	Thermal Imaging Kits	\$8739.99

Motioned by Rich Inman / 2<sup>nd</sup> by Jordan Carver to pay bills. Motion carried unanimously.

Motion to adjourn regular meeting by Ed Hoffman / 2<sup>nd</sup> by Jay Hewlett, motion carried unanimously.

Meeting adjourned 1955. Meeting minutes submitted by Relief Secretary Tom Eesley

# FIRE DEPARTMENT

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## North Mankato Fire Department Regular Meeting Minutes 11/3/2022

### Call to order

Chief Zwaschka called to order the November regular meeting of the North Mankato Fire Department at 18:30 hours on Thursday, November 3rd, 2022 in North Mankato.

### Pledge of allegiance and Roll call

30 present and 2 absent

### Minutes

Motion by Verschelde, 2<sup>nd</sup> by Inman to approve October meeting minutes as emailed.

### Training

Health and wellness – VanEps available in the weight room at 7:30 PM on Monday Nov. 7th

### Standard Operating Guidelines

None

### Chief Zwaschka

Fiscal year end. November 17<sup>th</sup>. All data for training and activities and fire calls needs to be entered and payroll delivered by November 28th.

William G. Altnow estate named NMFD in his will IT hardware

### Assistant Chief VanEps

Equipment –

New AED pads in the trucks

Tourniquets handed out to firefighters to keep in personal vehicles

### Training Officer Stoltenberg / Assistant Training Officer Walrath

Regular Training – fire fighter olympics

Optional training – None

Other trainings – get paperwork handed in

Review of car fire training was discussed

Handed out ropes to practice knots

### Public Education Officer Streeter

2023 October 9<sup>th</sup> fire prevention week.

Smoke detector informational sheets handed out.

### Safety Officer Hoffman

Don your gear prior to getting on the truck

### Station 1 Captain Schumacher

46 was missing a radio, it has been found

November truck check assignments read aloud

### Station Captain Sletten

When trucks are returned to station, check that all equipment is back in place and fluids filled

# FIRE DEPARTMENT

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## Fire calls

3 fire calls, 0 air truck, 0 CO calls and 0 not required call were read by Asst. Chief VanEps

## Committee chair updates

Kiwanis lights NMFD working December 19<sup>th</sup>

Parade – 82 will be used for the parade

Kids Christmas breakfast Dec 4<sup>th</sup> starting at 8AM

Bell ringing December 15<sup>th</sup>

Regional meeting July 12<sup>th</sup> in North Mankato.

## Old business

None

## New Business

Fire Department Elections

Trustee – Bobholz nominated Tiesler

Nov 12<sup>th</sup> – Pump operator needed for new firefighters attending 1001 classes.

Retirement letters read from Hoffman and Hewlett

## Adjournment

Motion to adjourn by Hoffman, second by Hewlett, motion carried unanimously. Meeting adjourned at 20:00 hours.

Minutes submitted by Penner

# FIRE DEPARTMENT

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## North Mankato Fire Department Officer Meeting Minutes 11/10/2022

### Call to order

Chief Zwaschka called to order the November officer meeting of the North Mankato Fire Department at 18:30 hours on Thursday, November 10<sup>th</sup> at fire station 2 in North Mankato.

### Roll call

11 present, 3 absent

### Minutes

Meeting minutes were approved as emailed.

### Scheduled officer training or business tour

none

### Standard Operating Guidelines

None

### Chief Zwaschka

Knox box and preplan

Northtown Auto – after construction

Plaza Giribaldi – Old perkins after construction

Some apartment buildings may need alarm monitoring

Nicollet county Chief's meeting Tuesday November 15<sup>th</sup> in Lafayette

Send out Dates for multiple events coming up in November and December

Coveralls have arrived – looking for a place to store them. Maybe assign them based on attendance to rope rescue and/or extrication.

Riverland flyer passed around.

### Asst. Chief VanEps

Alexandria Fire School February 3<sup>rd</sup> – 5<sup>th</sup> and Duluth Fire School March 17<sup>th</sup> – 19<sup>th</sup>

Presented Extrication service proposal.

Equipment acquisition

Training on new equipment

Certifications – first responder

Presented 20+ year experience limited firefighter option to retain firefighters and their experience

### Station Captain Schumacher

Milwaukee Tool mounting to be done yet.

Fuel need at station 1. Some available at station 2. Restock needed.

LED light upgrades still in process

EAM called about hydraulic ram on ladder truck. Repair to cylinder through city shop a possibility.

### Station Captain Sletten

SOGs – Couple to cover at a business meeting

Gloves on order

Accountability adaptability with other departments – options still being looked at.

Bulletin boards to be hung at station 2 and Station 1.

# FIRE DEPARTMENT

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Training Officer Stoltenberg/Asst TO Walrath

- Regular training – Firefighter Olympics

- Details being clarified and sent out.

- Optional training – Thanksgiving

- Walrath possibly starting up inspections again with the city of North Mankato.

Safety Officer Hoffman

- Succession planning -

Public Education Officer Streeter (not present)

- Smoke alarm FAQ sheet. To be customized and circulated to the department.

Lieutenant\Secretary Fasnacht

- Create Accountability tags for new guys.

- Hours entry, attendance. Run pay reports to verify.

Lieutenant Bobholz (not present)

- Gas monitor sensor replacement was discussed

Lieutenant Thate

- Nothing to present

Trustee Bruning

- Nothing to present

Trustee Rauchman (not present)

Trustee Tiesler

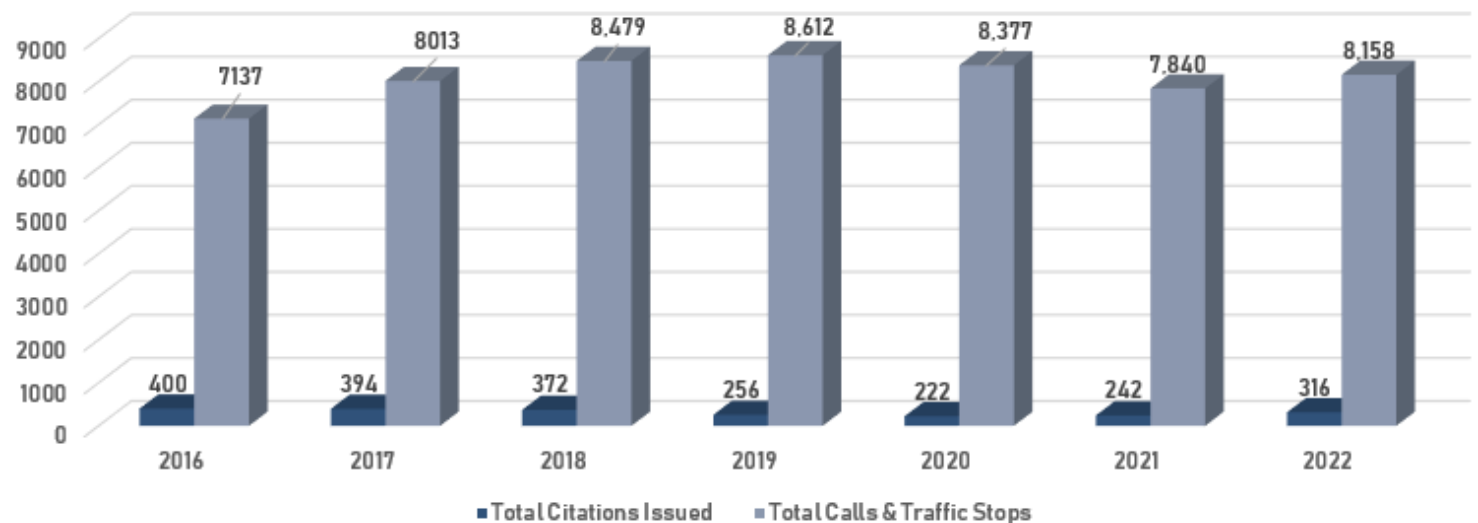
- Working on shop with a hero.

Meeting adjourned at 20:25 - Minutes submitted by Fasnacht



# POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY						
	2021 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2022 TOTAL	% 2021 BENCHMARK
Total Citations Issued	242	35	26	20	316	131%
Total Calls & Traffic Stops	7,840	820	666	665	8,158	104%
Average Emergency Response Time	4	4	5	5	4	88%
Part One Crimes	170	9	6	12	114	67%
Part One Crimes Rate	0.10%	0.06%	0.04%	0.09%	0.07%	73%
Part Two Crimes	269	22	33	19	236	88%
Part Two CrimesRate	0.16%	0.16%	0.23%	0.14%	0.15%	95%
Total Crimes	439	31	39	31	350	80%
Total CrimesRate	0.26%	0.22%	0.28%	0.22%	0.23%	86%
<b>Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc.</b> <b>Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.</b>						



# POLICE DEPARTMENT

## Monthly Statistics

**Citations Issued: 35**

**Verbal/Written Warnings Issued: 166**

**Snow Emergency Administrative Citations: 78**

**Total Calls for Service: 820 (detailed list below)**

**Response time: 4.19 minutes**

CALL TYPE	TOTAL	CALL TYPE	TOTAL
Traffic stops	210	Solicitor/SCAM Complaints	4
Medical	130	Theft/Larceny (A) 23	4
Parking Complaint	87	Traffic Complaints	4
Records	63	Door/Window Found Open	3
Assist other agency	28	Extra Patrol Request	3
Public Assist	28	Motor Vehicle Theft (A) 240	3
Suspicious Circumstance	27	Noise Complaint	3
Accident	26	Burglary/Breaking & Entering (A)	2
Disturbance	17	Disorderly Conduct (B) 90C	2
Animal Complaint	15	Driving Under the Influence	2
Welfare Check	15	Found Property	2
Alarm	14	Lost Property	2
Adult/Child Protection Reports	13	Missing Person/Runaway JV	2
Motorist Assist	10	Neighbor/Neighborhood Issues	2
911 Verification	9	Runaway (B) 90I	2
Property	9	Vehicle Repossession	2
Civil Issue	7	Warrant service/attempts	2
Fire	7	Compliance Checks	1
TZD	7	Fraud (A) 26	1
Domestic	6	Funeral/Money Escort	1
Information Only	6	Illness/Death Notification	1
Permits	6	Kidnapping/Abduction (A) 100	1
Narcotics (A) 35	5	Other Criminal Offenses (B) 90z	1
Predatory Offender Registration	5	Residence Check Requests	1
Assault (A) 13	4	Stolen Property (A) 280	1
Hospice Notice	4	TipLine/Tip info	1
Public Education/Relations	4	Transport	1
Sign or Light Repair/Roadway	4	<b>GRAND TOTAL</b>	<b>820</b>

NOVEMBER	2016	2017	2018	2019	2020	2021	2022
<b>CALLS FOR SERVICE</b>	503	608	821	668	587	665	820
<b>YEAR TO DATE</b>							
<b>TOTAL</b>	6574	7366	7750	7871	7715	7173	8157

# POLICE DEPARTMENT

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## November 2022 Community Events/Public Education

DATE	EVENT/TOPIC	ORGANIZATION/LOCATION	OFFICER
11/16	Ethical Leadership in Law Enforcement	Minnesota State University - Mankato	701
11/16	Ethical Leadership in Law Enforcement	Minnesota State University - Mankato	701
11/19	Coffee with a Cop	Caribou Coffee	701, 712, Reserve Unit
11/25	Kiwanis Holiday Lights	Sibley Park	Reserve Unit

## November 2022 School Patrol

Bridges Community School	5	Hoover Elementary	5
Dakota Meadows Middle School	4	Monroe Elementary	5
Futures School	0	South Central College	4
TOTAL SCHOOL PATROLS: 23			

## November 2022 Use of Force Instances

Incident Date	ICR	Incident Title	Resistance Type	Officer's Resistance Notes
11/3/2022	22107444	Assist other agency	PASS - PASSIVE RESISTANT	Running away from me from a stolen vehicle.
11/8/2022	22107611	Deprivation of Parental Rights	AR - ACTIVE RESISTANT	Tensed up, would not comply with putting hands behind back.
11/16/2022	22107795	Narcotics (A) 35	AR - ACTIVE RESISTANT	Subject was attempting to pull his arm and hand away as I was giving him commands to drop what he had in his hand and show me his hand.
11/22/2022	22107901	Narcotics (A) 35	COMP - COMPLIANT	I assisted the Drug Task for with a search warrant. 2 subjects were found in the home. I pointed my handgun at both of them. They were placed in handcuffs by other officers.

## Offenses and Clearances by Classification

Offense Classification	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0
Rape						
Completed	0	0	0	0	0	0
Attempted	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Robbery						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Assault						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Hands, Fist, Feet, etc. (aggravated injury)	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Burglary						
Forcible Entry	1	0	1	7	0	0
Unlawful Entry (no force)	1	0	1	7	0	0
Attempted Forcible Entry	0	0	0	0	0	0
Totals	2	0	2	14	0	0
Larceny-theft	4	0	4	28	0	0
Motor Vehicle Theft						
Autos	3	0	3	21	1	0
Trucks & Buses	0	0	0	0	0	0
Other Vehicles	0	0	0	0	0	0
Totals	3	0	3	21	1	0
Arson	0	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	0	0	0	0	0	0
Human Trafficking - Involuntary Servitude	0	0	0	0	0	0
Part I Totals	9	0	9	64	1	0
Part II Offenses						
Other Assaults (simple, not aggravated)	5	0	5	35	1	0
Forgery & Counterfeiting	1	0	1	7	0	0
Fraud	1	0	1	7	0	0
Embezzlement	0	0	0	0	0	0
Stolen Property (buy, receive, possess)	1	0	1	7	0	0
Vandalism	8	0	8	57	0	0
Weapons (carry, possess, etc.)	1	0	1	7	1	0
Prostitution & Commercialized Vice	0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)	0	0	0	0	0	0
Drug Abuse Violations	1	0	1	7	0	0
Gambling	0	0	0	0	0	0
Family & Children	0	0	0	0	0	0
Driving Under the Influence	2	0	2	14	2	0
Liquor Laws	0	0	0	0	0	0
Drunkenness - MN statute repealed 1971	0	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0	0
Vagrancy	0	0	0	0	0	0
All Other Offenses (except traffic)	2	0	2	14	0	0
Suspicion - not a crime in MN	0	0	0	0	0	0
Part II Totals	22	0	22	156	4	0
Curfew & Loitering (persons under 18)	0	0	0	0	0	0
Runaways (persons under 18)	0	0	0	0	0	0
Grand Totals	31	0	31	220	5	0

# STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Units</b>						
Rain/Wind Storm Cleanup (Events)	12	0	0	0	1	8%
Storm Sewer Main Breaks/ Repairs (Events)	10	0	0	0	0	0%
Sanitary Sewer Main Breaks/Repairs (Events)	10	0	0	0	0	0%
Water Main Breaks/ Repairs (Events)	5	0	0	0	5	100%
Sewer Jetting (Linear Feet)	50,000	3,000	4,000	4,400	35,400	71%
Sewer Televising (Linear Feet)	100,000	0	0	4,300	27,450	27%
Structure Inspections (EA)	500	0	0	0	0	0%
Concrete curb repair (Linear Feet)	750	0	60	0	180	24%
Snow Removal (Events)	16	2	0	1	11	69%
Sanding and Pre-Treatment (Events)	24	1	0	1	7	29%
Crack Sealing (lbs)	12,000	0	0	0	0	0%
Seal Coating and Fog Sealing (Lane Miles)	12	0	0	0	0	0%
Patching/ Asphalt (Tons)	750	20	10	1	311	41%
Mill and Overlay (Lane Miles)	12	0	0	0	0	0%
Street Sweepings Hauled (Tons)	450	17	83	0	391	87%
Tree Trimming (EA)	100	5	0	0	93	93%
Grass/Leaves/Brush Hauled (Tons)	4,000	0	0	0	0	0%
Recycling (Tons)	1,750	0	111	129	1,080	62%
Organics Recycling (Tons)	96	0	8	8	80	83%
Solid Waste (Tons)	3,400	0	313	300	2,599	76%
Spring Clean Up and Fall Drop Off (Tons)	450	0	0	0	306	68%
Street Signs Fixed (Straightened, Painted, Replaced)	500	15	7	23	235	47%

# STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Hours of Regular Service and Maintenance</b>						
Rain/Wind Storm Clean Up	200	0	0	0	29	15%
MS 4 & Ravaine Maintenance	1000	8	0	33	55	6%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	450	8	0	2	152	34%
Sanitary Sewer Breaks/Repairs	450	0	0	0	19	4%
Sewer Jetting and Televising	1000	22	61	14	625	63%
Storm Sewer Main Breaks/ Repairs	450	0	0	3	38	8%
Water Main Breaks/Repairs	600	0	16	0	80	13%
Crack Sealing	400	0	0	0	331	83%
Seal Coating	750	0	0	0	752	100%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	1000	0	0	0	354	35%
Patching/ Asphalt	4000	56	43	6	1929	48%
Street Sweeping	960	74	209	98	811	84%
Concrete curb repair	500	4	128	21	544	109%
Snow Removal	3500	320	0	2	1273	36%
Sanding & Pre-Treatment of Roads	350	6	0	8	45	13%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	150	0	0	1	10	7%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	200	0	0	13	16	8%
Sign Repair & Installation	500	9	6	44	305	61%
Crosswalks/ Curbs Painted	500	0	0	0	477	95%
Flags & Banners	250	30	15	31	331	132%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	500	8	75	33	433	87%
Christmas Decoration	250	110	40	140	292	117%
Employee Trainings	400	0	72	54	311	78%
Clean and Maintain City Buildings	500	74	3	16	479	96%
Shop (Street Crew Helping in Equipment Shop)	1000	32	114	151	1322	132%
Help Other Departments	400	0	0	39	634	159%
Special Projects	500	11	34	115	1141	228%
Resident Call Outs	150	3	7	1	35	23%
Tree Trimming	300	0	3	0	199	66%
Leaf Collection	640	242	246	312	488	76%
Grass/Brush Hauled	40	0	64	30	97	243%
Spring Clean Up and Fall Drop Off	400	0	146	0	666	167%



# PARKS DEPARTMENT

## PARKS DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Units</b>						
Greenway Inspections (EA)	66	0	2	0	10	15%
Greenway Sprayed (EA)	25	0	0	0	32	128%
Greenway Mowing and Trimming (EA)	25	0	0	0	23	92%
Weed Inspections - Parks (EA)	42	0	0	0	23	55%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	42	0	0	0	29	69%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,600	0	146	0	4,432	96%
Trimming - Acres (230 Acres trimmed every other week for 20 weeks)	1,500	0	0	0	1,153	77%
Tree Inspections (EA)	150	6	11	4	134	89%
Resident Call Outs (EA)	150	0	0	0	5	3%
Playground Inspections	40	0	0	0	8	20%
Playground Upgrades Completed	10	0	0	0	7	70%
Park Building and Structure Repairs/Painting	7	1	0	0	2	29%
Bld and Park Trees Planted (By Contractor or staff)	30	3	5	0	105	350%
Trees Trimmed	750	15	25	84	391	52%
Trees Removed (All Trees Excluding Ash)	100	0	7	2	85	85%
Ash Trees Removed	35	0	5	3	44	126%
<b>Hours of Regular Service and Maintenance</b>						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	3	0	0	39	96%
Park Building and Structure Repairs/Painting	400	3	0	0	262	65%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	900	62	77	60	998	111%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball, Softball, Football)	250	5	16	0	211	84%
Flowers & Planters (May to Oct)	500	6	0	1	541	108%
Tree Inventory	240	0	0	0	49	20%
Tree Removal (All Excluding Ash Trees)	500	0	18	12	203	41%
Ash Tree Removal	175	0	10	20	176	100%
Tree Trimming	480	4	11	64	184	38%
Tree Inspections	250	6	0	0	114	45%
Buckthorn Management	75	0	0	0	0	0%
Rink Cleanup and Flooding	720	28	0	0	197	27%
Rinks Zamboni	60	0	0	0	80	133%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	700	86	0	0	382	55%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains, Pool, etc)	400	3	49	76	81	20%
Christmas Decorations	160	48	0	45	78	49%
Festivals (Fun Days, Blues, Bier, Misc.)	600	1	41	0	616	103%
Swim Facility Support	500	0	0	0	0	0%
Trail Maintenance	480	0	0	0	0	0%
Helping Other Departments	150	5	10	0	273	182%
Resident Call Outs	150	0	0	0	6	4%
Training	700	13	0	26	160	23%
Tree Planting and Maintenance	400	0	13	0	169	42%
<b>Hours of Greenway Management</b>						
Greenway Inspections (Ponds and Outlots)	32	0	0	0	5	16%
Greenway Sprayed (Ponds and Outlots)	80	0	0	0	40	50%
Greenway Mowing and Trimming (Ponds and Outlots)	80	0	0	0	35	44%
<b>Hours of Parks Management (May to October)</b>						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	50	0	0	0	12	24%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	120	0	0	0	77	64%
Mowing (Parks, Boulevards, Roundabouts, Trails)	1,500	0	31	0	1,340	89%
Trimming (Parks, Boulevards, Roundabouts, Trails)	750	0	0	0	505	67%
Prairie Management and Maintenance (Burning, Spraying, Mowing, Seeding, Inspections)	80	0	0	1	65	81%

# CASWELL PARK

CASWELL PARK SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Tournaments</b>						
Quantity of Tournaments Played	18	0	0	0	18	100%
In State Teams	514	0	0	0	312	61%
Out of State Teams	95	0	0	0	73	77%
Total Teams	609	0	0	0	385	63%
Local Visitors	19330	0	0	0	13945	72%
Out of Town Visitors	12000	0	0	0	13350	111%
Total Visitors	31330	0	0	0	27295	87%
Concession Items Sold	42000	0	2173	0	51684	123%
Alcohol Sales	\$ 15,000	\$ -	\$ 896	\$ -	\$ 6,316	42%
Sponsorship Revenue	\$ 60,000	\$ -	\$ -	\$ -	\$ 48,350	81%
Estimated Number of Hotel Rooms	9500	0	0	0	10462	110%
Economic Impact	\$ 7,400,000	\$ -	\$ -	\$ -	\$ 7,938,132	107%
<b>Softball</b>						
Summer Softball Teams	95	-	-	-	97	102%
Fall Softball Teams	-	-	-	-	-	
Revenue	\$ 69,185	\$ -	\$ -	\$ -	\$ 52,564	76%
Expense	\$ 30,615	\$ -	\$ 3,321	\$ -	\$ 25,459	83%
<b>Volleyball</b>						
Volleyball Teams	88	-	-	-	95	108%
Revenue	\$ 26,400	\$ -	\$ 240	\$ -	\$ 29,499	112%
Expense	\$ 12,665	\$ -	\$ 15	\$ -	\$ 18,992	150%
<b>Hockey</b>						
Hockey Teams	5	-	-	-	-	0%
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
Expense	\$ -	\$ -	\$ -	\$ 1,480	\$ 6,000	
<b>Website Management</b>						
Website Hits	38,000	667	1,109	947	52,421	138%
Page Views	145,000	1,397	2,511	2,629	163,020	112%
<b>Other</b>						
Banners Purchased	55	1	1	1	39	71%
Total Revenue	\$ 569,941	\$ 17,708	\$ 22,548	\$ -	\$ 499,723	88%
Total Expenditures	\$ 535,913	\$ 9,625	\$ 23,841	\$ 15,924	\$ 556,252	104%



# CASWELL NORTH — SOCCER

CASWELL NORTH - SOCCER						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Tournaments</b>						
Quantity of Tournaments Played	1	0	0	0	0	0%
In State Teams	50	0	0	0	0	0%
Out of State Teams	0	0	0	0	0	0%
Total Teams	50	0	0	0	0	0%
Local Visitors	1,100	-	-	-	-	0%
Out of Town Visitors	-	-	-	-	-	0%
Total Visitors	1,100	-	-	-	-	0%
Economic Impact	\$ 20,000	\$ -	\$ -	\$ -	\$ -	0%
<b>Other</b>						
Total Revenue	\$ 48,500	\$ 49,110	\$ -	\$ -	\$ 51,209	106%
Total Expenditures	\$ 54,304	\$ 5,635	\$ 3,623	\$ 5,424	\$ 55,210	102%

# CULTURE AND RECREATION

CULTURE AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>General Operations</b>						
Revenue	\$ -	\$ 50.00	\$ -	\$ -	\$ 2,500.00	
Expense	\$ 30,957.00	\$ 1,549.72	\$ 1,549.64	\$ -	\$ 18,005.09	58%
<b>Wrestling</b>						
Registrations	80	47	24	47	87	109%
Revenue	\$ -	\$ 5,468.75	\$ 3,468.75	\$ 6,075.00	\$ 11,193.75	
Expense	\$ -	\$ 1,452.99	\$ 3,677.18	\$ 156.55	\$ 15,851.47	
<b>Tennis</b>						
Registrations	96	-	-	-	113	118%
Revenue	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 9,350.50	187%
Expense	\$ 4,200.00	\$ 1,980.00	\$ 1,195.00	\$ -	\$ 7,554.07	180%
<b>Soccer</b>						
Registrations	85	-	-	-	169	199%
Revenue	\$ 5,500.00	\$ -	\$ -	\$ -	\$ 9,505.00	173%
Expense	\$ 4,720.00	\$ -	\$ -	\$ -	\$ 7,200.09	153%
<b>T-Ball</b>						
Registrations	45	-	-	-	39	87%
Revenue	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 2,936.25	65%
Expense	\$ 715.00	\$ -	\$ -	\$ -	\$ 2,001.22	280%
<b>Golf</b>						
Registrations	50	-	-	-	33	66%
Revenue	\$ 6,500.00	\$ -	\$ -	\$ -	\$ 3,770.00	58%
Expense	\$ 4,160.00	\$ -	\$ -	\$ -	\$ 2,986.52	72%
<b>Fitness</b>						
Registrations	-	-	-	-	-	
Revenue	\$ -	\$ 24.00	\$ -	\$ -	\$ 24.00	
Expense	\$ -	\$ (3.37)	\$ 151.59	\$ -	\$ 308.34	
<b>Culture &amp; Rec</b>						
Registrations	-	-	18	-	18	
Revenue	\$ -	\$ 763.00	\$ 303.00	\$ -	\$ 1,066.00	
Expense	\$ -	\$ 735.79	\$ 364.47	\$ -	\$ 1,100.26	

# Overall Caswell & Culture and Rec Funds

OVERALL CASWELL & CULTURE AND REC						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Caswell Park</b>						
Total Caswell Fund Revenue	\$ 569,941	\$ 17,708	\$ 25,548	\$ 21,491	\$ 502,591	88%
Total Caswell Fund Expenditures	\$ 535,913	\$ 9,625	\$ 23,841	\$ 22,984	\$ 556,252	104%
<b>Caswell North</b>						
Total Caswell North Fund Revenue	\$ 48,500	\$ 49,110	\$-	\$ -	\$ 49,110	101%
Total Caswell North Fund Expenditures	\$ 54,304	\$ 5,635	\$ 3,623	\$ -	\$ 44,045	81%
<b>Culture &amp; Rec</b>						
Total Culture & Rec Fund Revenue	\$ 21,500	\$ 6,307	\$ 3,771	\$ -	\$ 40,346	188%
Total Culture & Rec Fund Expenditures	\$ 44,752	\$ 5,715	\$ 6,937	\$ -	\$ 55,006	123%

# YOUTH FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Players</b>						
Mini Tykes	45	0	0	0	41	91%
Players Kindergarten	125	0	0	0	59	47%
Players 1st Grade	100	0	0	0	115	115%
Players 2nd Grade	100	0	0	0	138	138%
Players 3rd Grade	125	0	0	0	151	121%
Players 4th Grade	150	0	0	0	156	104%
Players 5th Grade	175	0	0	0	185	106%
Players 6th Grade	175	0	0	0	151	86%
Total Players	950	-	-	-	996	105%
<b>Revenue</b>						
Registrations	\$ 103,425.00	\$ -	\$ -	\$ -	\$126,437.50	122%
Sponsorships	\$ 38,925.00	\$ -	\$ -	\$ 6,250.00	\$ 61,925.00	159%
Donations	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	
Other	\$ -	\$ -	\$ -	\$ 14.77	\$ 216.60	
Total Revenue	\$ 142,350.00	\$ -	\$ -	\$ 6,264.77	\$192,579.10	135%
<b>Expenses</b>						
Total Expenditures	\$ 123,074.00	\$ 12,076.06	\$ 23,915.84	\$16,298.97	\$188,948.49	154%
<b>Other</b>						
Banners Purchased	40	0	0	2	33	83%
Number of Games	100	0	96	0	220	220%
Total Teams	55	0	63	0	63	115%

# SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	430	41	0	0	398	93%
Non Resident Family Passes	300	32	0	0	306	102%
Resident Single Passes	30	1	0	1	22	73%
Non Resident Single Passes	15	0	0	0	6	40%
Resident 55+ Pass	15	2	0	0	12	80%
Non Resident 55+ Pass	10	0	0	0	5	50%
Babysitter/Additional Members	300	30	0	0	299	100%
Punch Passes	430	4	0	0	644	150%
Total Visitors	48,000	0	0	0	44451	93%
Donations						
Sponsorships	\$ 20,150	\$ -	\$ 1,000	\$ -	\$ 29,975	149%
Adopt A Family Donations	\$ 9,743	\$ -	\$ -	\$ -	\$ 812	8%
Connecting Kids	120	2	0	0	246	205%
Events						
Special Events	20	0	0	0	29	145%
Birthday Party Packages	40	0	1	0	47	118%
Pool Rentals	10	0	0	0	15	150%
Swim Lessons Offered	200	0	0	0	146	73%
Swim Lesson Sign Ups	1,000	2	2	0	934	93%
Fitness Lessons Offered	20	0	0	0	11	55%
Fitness Lesson Sign Ups	1,800	0	0	0	1118	62%
Pool Operations						
Days Open	85	0	0	0	88	104%
Lifeguards Hired	45	0	0	0	46	102%
Other						
Concessions	\$ 97,055	\$ 226	\$ 7	\$ -	\$ 109,889	113%
Alcohol	\$ 7,055	\$ 166	\$ 143	\$ -	\$ 13,215	187%
Warming House Rentals	5	0	0	0	283.1	5662%
Swim Banners Purchased	20	0	1	1	26	130%
Overall Revenues	\$ 467,154.00	\$10,530.00	\$667.00	\$ 60.00	\$ 538,635.10	115%
Overall Expenses	\$ 485,637.00	\$13,542.92	\$8,533.38	\$ 11,403.86	\$ 392,742.32	81%

# WATER & SEWER DEPARTMENT

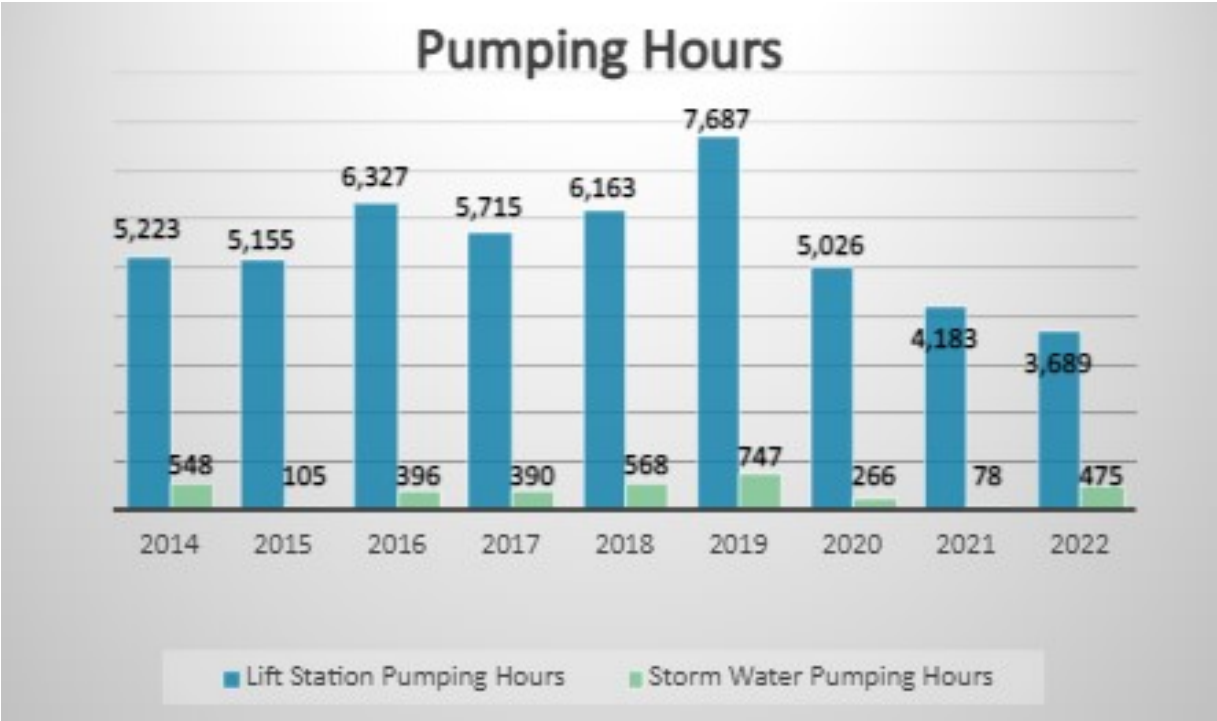
WATER DEPARTMENT SUMMARY						
	2022 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
<b>Water Units (Gallons)</b>						
Gallons Pumped from Well #5	400,000	38,800	310,200	4,849,900	474,100	119%
Gallons Pumped from Well #6	125,000,000	8,548,000	11,091,000	4,160,000	120,823,000	97%
Gallons Pumped from Well #7	170,000,000	7,819,000	13,209,000	6,279,000	121,187,000	71%
Gallons Pumped from Well #8	100,000,000	7,818,000	14,916,000	6,368,000	121,647,000	122%
Gallons Pumped from Well #9	100,000,000	6,687,000	6,627,000	9,319,000	98,926,000	99%
Total	495,400,000	30,910,800	46,153,200	30,975,900	463,057,100	93%
Gallons Distributed from Plant #1	130,000,000	7,352,000	9,960,000	8,325,000	103,210,000	79%
Gallons Distributed from Plant #2	320,000,000	22,699,000	35,181,000	22,257,000	366,467,000	115%
Total	450,000,000	30,051,000	45,141,000	30,582,000	469,677,000	104%
<b>Water Usage Tracking</b>						
City Used Water - Non-Billable		1,993,375	3,270,947	1,580,304	30,507,837	
Unaccountable Water		770,500	770,500	770,500	8,475,500	
Non-Revenue Percentage of Water		0	0	0	0	
<b>Lift Station Pumping Hours</b>						
Lift Station #1 - Oak Terrace	165	10	10	10	121	74%
Lift Station #2 - Marvin Boulevard	450	9	20	23	246	55%
Lift Station #3 - Carol Court	520	36	32	26	378	73%
Lift Station #4 - Marie Lane	1,200	70	72	81	1,014	84%
Lift Station #5 - NorthRidge Drive	800	52	56	55	624	78%
Lift Station #6 - Aspen Lane	375	28	28	28	346	92%
Lift Station #7 - Howard Drive	700	52	73	61	602	86%
Lift Station #8 - Parks Edge	175	17	16	16	186	106%
Lift Station #9 - Reserve	100	9	8	9	119	119%
Lift Station #10 - Golf Course	50	2	6	2	54	107%
Total	4,535	283	321	311	3,689	81%
<b>Lift Station Flow (Gallons)</b>						
Main Lift #1	425,000,000	32,500,000	33,754,000	13,646,000	328,057,000	77%
Main Lift #2	100,000,000	0	0	18,314,000	65,413,000	65%
	525,000,000	32,500,000	33,754,000	31,960,000	393,470,000	75%
<b>Storm Water Pumping Hours</b>						
Storm Water Station #001 - Sherman Corp Station	600	0	0	0	362	60%
Storm Water Station #002 - Wheeler Corp Station	150	0	0	0	114	76%
Total	750	0	0	0	475	63%
<b>Mankato Redundant Water Tracking (gal)</b>						
Water Provided to Mankato	0.0	0.0	0.0	0.9	0.0	
Water Received From Mankato	0.0	0.0	0.0	1.3	0.0	
<b>River Levels</b>						
High River Level		2	2	6	7	
Low River Level		2	1	4	4	

# WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2022 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
<b>Hours</b>						
Rounds	870	61	66	62	812	93%
Locates and Locate Meets	700	27	65	49	749	107%
Training	60	10	0	10	120	199%
Equipment Maintenance	612	14	3	12	390	64%
Building Maintenance	0	11	3	3	91	0%
Equipment Repairs	0	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	402	15	13	59	317	79%
Flushing	0	0	174	3	318	0%
Shut-offs	324	15	7	15	155	48%
Administrative	230	8	9	11	116	50%
Helping Other Departments	240	17	4	2	328	136%
Festivals	0	0	0	0	1	0%
Call-outs	282	12	19	14	231	82%
Stormwater Corp Station	100	34	6	7	101	101%
Backwash	204	7	8	8	90	44%
Fire Hydrant Repairs	258	24	0	11	186	72%
Christmas Lights	0	17	0	16	27	0%
Tree Trimming	0	0	0	0	1	0%
Snow Removal	726	12	0	0	54	7%
Mainbreak, Valve Repairs, Curb Box Repairs	138	2	22	6	243	176%
Sampling	60	5	4	3	44	73%
Chemical Treatments	78	4	2	1	24	31%
Inventory Supplies	20	0	0	0	4	20%
Water Tower Maintenance	0	6	0	0	22	0%
Mowing and Trimming	0	0	0	0	112	0%
Winterize	0	21	10	27	33	0%
Miscellaneous Projects	0	9	5	7	154	0%
Total	5,088	327	416	321	4,719	93%
<b>Units</b>						
Locates (EA)	2500	88	232	183	2387	95%
Water Mains Flushed (Lineal Feet)	285,000	0	0	200	0	0%
Hydrants Flushed (EA)	1,500	0	730	2	1,456	97%
Valves Exercised (EA)	175	0	0	3	147	84%
Corp Station Gate Open/Close (EA)	24	0	0	4	5	21%
Main Breaks Repaired (EA)	12	0	1	0	6	50%
Curb Boxes Located (Shut off)	375	34	34	41	391	104%



# WATER & SEWER DEPARTMENT





# WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 Gallons Billed	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed	2022 Gallons Bill YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	205,685,129	194,650,356	220,202,702	214,748,338	193,207,948
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	41,159,650	46,160,040	40,079,310	43,844,540	36,977,280
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,528,180	20,446,080	19,946,470	23,215,570	18,657,630
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,412,950	3,411,450	6,700,490	2,848,930	2,722,120
Residential and Commercial Outside Meters	\$0.00	\$4.35	34,082,312	30,755,320	50,450,293	74,375,905	66,338,010
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	913,880	901,620	938,100	199,790	89,800
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	156,480	134,500	87,700	888,570	1,022,820
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	31,617,170	32,358,830	33,634,550	33,190,140	30,696,650

# of Properties Billed			Annual				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 # Billed	2019 # Billed	2020 # Billed	2021 # Billed	2022 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	58,745	59,248	59,769	60,561	56,179
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	823	865	865	895	836
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,990	1,969	1,934	1,920	1,766
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	60	50	47	36	33
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,271	22,570	22,982	23,393	21,751
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	12	12	12	12	11
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	205	212	214	220	208
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	906	912	912	912	836

Average usage by class			Average Usage by Customer by Class				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018	2019	2020	2021	2022 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,501	3,285	3,684	3,546	3,439
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	50,012	53,364	46,334	48,988	44,231
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,316	10,384	10,314	12,091	10,565
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	56,883	68,229	142,564	79,137	82,488
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,530	1,363	2,195	3,179	3,050
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	76,157	75,135	78,175	16,649	8,164
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	763	634	410	4,039	4,917
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	34,898	35,481	36,880	36,393	36,718

# WATER UTILITY BILL BREAKDOWN

2022											
January	February	March	April	May	June	July	August	September	October	November	December
16,852,431	17,894,725	16,673,347	17,398,952	17,533,764	18,354,998	17,831,774	18,141,118	17,896,216	17,897,508	16,733,115	
3,553,080	3,430,840	4,671,000	2,859,920	3,379,880	3,252,410	3,257,470	2,560,890	3,380,900	3,645,800	2,985,090	
1,997,990	1,650,410	527,950	1,767,110	1,870,770	1,883,820	1,786,770	1,390,440	2,099,350	1,986,630	1,696,390	
200,790	185,290	185,220	212,650	200,180	290,370	254,840	302,230	333,030	279,690	277,830	
248,840	151,850	235,440	201,970	802,870	4,068,280	10,696,480	19,117,390	14,415,100	12,446,560	3,953,230	
900	800	400	900	4,700	16,500	15,200	16,700	13,900	13,100	6,700	
54,570	50,760	44,090	50,200	61,060	115,680	186,150	119,610	137,630	102,630	100,440	
2,722,630	2,616,650	2,618,650	2,931,250	2,819,070	3,228,710	2,779,770	2,666,300	2,826,910	2,810,530	2,676,180	
2022											
January	February	March	April	May	June	July	August	September	October	November	December
5,064	5,028	5,041	5,086	5,099	5,146	5,141	5,147	5,146	5,153	5,128	
76	76	76	76	76	76	76	76	76	76	76	
160	160	160	160	160	161	161	161	161	161	161	
3	3	3	3	3	3	3	3	3	3	3	
1,950	1,943	1,952	1,982	1,982	1,984	1,985	1,992	1,994	1,996	1,991	
1	1	1	1	1	1	1	1	1	1	1	
18	18	18	19	19	19	19	19	19	20	20	
76	76	76	76	76	76	76	76	76	76	76	

2022											
January	February	March	April	May	June	July	August	September	October	November	December
3,328	3,559	3,308	3,421	3,439	3,567	3,469	3,525	3,478	3,473	3,263	
46,751	45,143	61,461	37,631	44,472	42,795	42,861	33,696	44,486	47,971	39,278	
12,487	10,315	3,300	11,044	11,692	11,701	11,098	8,636	13,039	12,339	10,537	
66,930	61,763	61,740	70,883	66,727	96,790	84,947	100,743	111,010	93,230	92,610	
128	78	121	102	405	2,051	5,389	9,597	7,229	6,236	1,986	
900	800	400	900	4,700	16,500	15,200	16,700	13,900	13,100	6,700	
3,032	2,820	2,449	2,642	3,214	6,088	9,797	6,295	7,244	5,132	5,022	
35,824	34,430	34,456	38,569	37,093	42,483	36,576	35,083	37,196	36,981	35,213	

# SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual ( # of Accounts)				
Sewer Rates	Minimum Bill	21698	Description	2018	2019	2020	2021 YTD	2022 YTD
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	19787	20818	16689	21320	21698
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41681	41283	35492	42321	38075
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	89	83	66	70	61
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	127	134	113	150	137

Amount Billed				Annual (\$)				
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Bill 2022 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Amount billed to Res/Comm Accounts paying base ONLY	\$ 296,805.00	\$ 312,270.00	\$ 283,713.00	\$ 362,440.00	\$ 368,866.00
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,798,763.33	\$ 1,818,391.14	\$ 1,643,099.46	\$ 1,981,959.09	\$ 1,758,672.73
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Amount billed to Rural accounts paying base ONLY	\$ 1,335.00	\$ 1,245.00	\$ 1,105.00	\$ 1,190.00	\$ 1,031.72
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,836.99	\$ 5,866.02	\$ 5,350.30	\$ 6,267.01	\$ 5,859.52
Total								

Gallons Billed				Annual (gallons)				
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD	2022 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Residential/Commercial Billed under min.				22,489,565	19,487,444
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.				293,386,286	260,156,554
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Rural Billed under min				57,270	61,610
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.				1,053,641	940,800
Total							316,986,762	

# SEWER UTILITY BILL BREAKDOWN

2022											
January	February	March	April	May	June	July	August	September	October	November	December
1984	1908	2142	2057	1996	1876	1933	1879	1924	1967	2032	
3429 5	3514 7	3288 8	3381 9	3453 4	3531 3	3464 5	3519 4	3551 6	3498 6	3447 4	
13	11	10	9	14	15	13	14	12	12	14	
5431	5440	5448	5456	5467	5425	5415	5416	5493	5483	5497	0
2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 33,728.00	\$ 32,436.00	\$ 36,414.00	\$ 34,969.00	\$33,932.00	\$ 31,892.00	\$ 32,861.00	\$ 31,943.00	\$ 32,708.00	\$ 33,439.00	\$ 34,544.00	
\$ 159,669.30	\$ 168,061.78	\$ 152,591.61	\$ 154,316.17	\$ 158,572.51	\$ 167,202.36	\$ 160,337.41	\$ 156,163.64	\$ 163,633.97	\$ 165,991.62	\$ 152,132.36	
\$ 85.00	\$ 119.00	\$ 136.00	\$ 153.00	\$ 68.00	\$ 51.00	\$ 85.00	\$ 68.00	\$ 102.00	\$ 96.72	\$ 68.00	
\$ 378.42	\$ 324.53	\$ 282.19	\$ 289.12	\$ 413.16	\$ 841.69	\$ 131.62	\$ 835.62	\$ 943.72	\$ 704.12	\$ 715.33	
\$ 193,860.72	\$ 200,941.31	\$ 189,423.80	\$ 189,727.29	\$ 192,985.67	\$ 199,987.05	\$ 193,415.03	\$ 189,010.26	\$ 197,387.69	\$ 200,231.46	\$ 187,459.69	\$ -

2022											
January	February	March	April	May	June	July	August	September	October	November	December
1,743,012	675,315	2,026,244	2,092,364	2,138,148	1,586,288	1,898,239	1,473,520	1,964,108	2,184,935	1,705,271	
23,679,949 2,980	24,905,520 6,480	22,565,693 5,800	22,797,518 10,560	23,437,216 4,980	24,762,830 2,030	23,710,315 7,170	23,092,458 5,470	24,193,108 8,180	24,586,413 6,860	22,425,534 1,100	
50,380	43,210	37,560	38,520	55,010	112,500	175,910	111,720	126,290	94,130	95,570	
25,476,321	25,630,525	24,635,297	24,938,962	25,635,354	26,463,648	25,791,634	24,683,168	26,291,686	26,872,338	24,227,475	-

# GARBAGE UTILITY BILL BREAKDOWN

\$ Billed		Starting 2022	Annual				
Garbage Sizes	Cost per Month	Cost per Month	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022 YTD
35 Gallons	\$9.00	\$10.00	\$ 91,278.00	\$ 95,994.00	\$ 98,505.00	\$ 98,982.00	\$ 101,880.00
65 Gallon	\$14.00	\$15.00	\$ 538,972.00	\$ 541,184.00	\$ 542,094.00	\$ 544,446.00	\$ 536,415.00
95 Gallon	\$19.00	\$20.00	\$ 126,046.00	\$ 130,226.00	\$ 136,952.00	\$ 142,367.00	\$ 140,700.00
<b>Total:</b>			<b>\$ 756,296.00</b>	<b>\$ 767,404.00</b>	<b>\$ 777,551.00</b>	<b>\$ 785,795.00</b>	<b>\$ 778,995.00</b>
Number of Carts Billed		Starting 2022	Annual				
Garbage Sizes	Cost per Month	Cost per Month	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022
35 Gallons	\$9.00	\$10.00	10,142	10,666	10,945	10,998	10,188
65 Gallon	\$14.00	\$15.00	38,498	38,656	38,721	38,889	35,761
95 Gallon	\$19.00	\$20.00	6,634	6,854	7,208	7,493	7,035
<b>Total:</b>			<b>55,274</b>	<b>56,176</b>	<b>56,874</b>	<b>57,380</b>	<b>52,984</b>

2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 9,300.00	\$ 9,270.00	\$ 9,260.00	\$ 9,240.00	\$ 9,220.00	\$ 9,270.00	\$ 9,300.00	\$ 9,240.00	\$ 9,240.00	\$ 9,270.00	\$ 9,270.00	
\$ 48,735.00	\$ 48,720.00	\$ 48,780.00	\$ 48,795.00	\$ 48,840.00	\$ 48,780.00	\$ 48,720.00	\$ 48,780.00	\$ 48,795.00	\$ 48,705.00	\$ 48,765.00	
\$ 12,600.00	\$ 12,700.00	\$ 12,740.00	\$ 12,760.00	\$ 12,780.00	\$ 12,820.00	\$ 12,820.00	\$ 12,880.00	\$ 12,840.00	\$ 12,860.00	\$ 12,900.00	
<b>\$ 70,635.00</b>	<b>\$ 70,690.00</b>	<b>\$ 70,780.00</b>	<b>\$ 70,795.00</b>	<b>\$ 70,840.00</b>	<b>\$ 70,870.00</b>	<b>\$ 70,840.00</b>	<b>\$ 70,900.00</b>	<b>\$ 70,875.00</b>	<b>\$ 70,835.00</b>	<b>\$ 70,935.00</b>	<b>\$ -</b>
2022											
January	February	March	April	May	June	July	August	September	October	November	December
930	927	926	924	922	927	930	924	924	927	927	
3,249	3,248	3,252	3,253	3,256	3,252	3,248	3,252	3,253	3,247	3,251	
630	635	637	638	639	641	641	644	642	643	645	
<b>4,809</b>	<b>4,810</b>	<b>4,815</b>	<b>4,815</b>	<b>4,817</b>	<b>4,820</b>	<b>4,819</b>	<b>4,820</b>	<b>4,819</b>	<b>4,817</b>	<b>4,823</b>	<b>-</b>

# RECYCLE UTILITY BILL BREAKDOWN

\$ Billed			Annual					
Recycle Sizes	Cost per Month	As of 1/1/21	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022 YTD	
35 Gallons	\$7.00	\$8.00	\$ 47,565.00	\$ 47,579.00	\$ 47,488.00	\$ 55,560.00	\$ 50,344.00	
65 Gallon	\$7.00	\$8.00	\$ 98,070.00	\$ 99,365.00	\$ 101,493.00	\$ 118,368.00	\$ 110,304.00	
95 Gallon	\$7.00	\$8.00	\$ 240,947.00	\$ 242,837.00	\$ 245,056.00	\$ 281,440.00	\$ 259,440.00	
Number of Carts Billed **			Annual					
Recycle Sizes	Cost per Month	As of 1/1/21	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022 YTD	
35 Gallons	\$7.00	\$8.00	6795	6797	6784	6945	6293	
65 Gallon	\$7.00	\$8.00	14010	14195	14499	14796	13788	
95 Gallon	\$7.00	\$8.00	34421	34691	35008	35180	32430	

\*\*The numbers gathered for  
Number of Carts Billed comes  
from West Central  
Sanitation's monthly bills to  
us.

2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 4,600.00	\$ 4,600.00	\$ 4,592.00	\$ 4,584.00	\$ 4,576.00	\$ 4,600.00	\$ 4,496.00	\$ 4,552.00	\$ 4,648.00	\$ 4,560.00	\$ 4,536.00	\$ -
\$ 9,984.00	\$ 9,992.00	\$ 9,992.00	\$ 10,008.00	\$ 10,008.00	\$ 10,032.00	\$ 10,040.00	\$ 10,040.00	\$ 10,040.00	\$ 10,072.00	\$ 10,096.00	\$ -
\$ 23,536.00	\$ 23,536.00	\$ 23,552.00	\$ 23,560.00	\$ 23,600.00	\$ 23,584.00	\$ 23,592.00	\$ 23,648.00	\$ 23,648.00	\$ 23,624.00	\$ 23,560.00	\$ -

2022											
January	February	March	April	May	June	July	August	September	October	November	December
575	575	574	573	572	575	562	569	581	570	567	
1,248	1,249	1,249	1,251	1,251	1,254	1,255	1,255	1,255	1,259	1,262	
2,942	2,942	2,944	2,945	2,950	2,948	2,949	2,956	2,956	2,953	2,945	
4,765	4,766	4,767	4,769	4,773	4,777	4,766	4,780	4,792	4,782	4,774	-

# FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Cash and Investments	\$ 10,000,000	\$ 21,192,320	\$ 24,354,761	\$ 20,151,652	\$ 21,257,502	★ 213%
Existing Loans (dollar amount)	\$ 680,000	\$ 616,841	\$ 622,586	\$ 701,507	\$ 645,092	95%
Hotel/Motel Tax	\$ 35,000	\$ 4,822	\$ 4,421	\$ 4,719	\$ 35,388	101%
Food & Beverage Tax	\$ 50,000	\$ 6,470	\$ 7,470	\$ 5,806	\$ 53,937	108%
Local Option Sales Tax	\$ 700,000	\$ 81,481	\$ 81,370	\$ 71,816	\$ 741,206	106%
<b>Employment Information/ Payroll</b>						
Health Benefit Enrollment	48	52	52	53	52	109%
Total Number of Pay Periods	26	2	2	2	26	100%
Timecards Processed	2600	147	167	182	2780	107%
<b>Accounts Payable &amp; Receivable</b>						
Accounts Payable (# Invoices)	10000	804	846	765	9155	92%
Accounts Receivable (# Invoices)	600	39	31	33	568	95%
Cash Receipts Processed	52,000	4,130	4,322	4,143	46,666	90%
<b>Utility Billing &amp; Meters</b>						
# Utility Bills Mailed Out	62,000	5,234	5,224	5,312	57,767	93%
# Utility Bills Emailed Out	3,500	367	367	216	3,489	100%
Late Payment Notices Sent	na	181	178	174	1,888	N/A
Late Reading Notices Sent	na	151	138	123	1,495	N/A
Auto Pay Enrollment	300	9	23	26	179	60%
Water Meters Issued (New)	100	7	6	9	72	72%
Water Meters Replaced	140	6	1	2	147	105%
Waiting List for Meters	0	28	36	20	28	N/A
% of City Converted to Auto Meters	15%	13.5%	13.4%	N/A	13.5%	90%
Meters Yet to Be Replaced	0	6512	6515	6667	6512	N/A
Mail Items Processed	12,000	1,098	1,461	1,215	12,668	106%
Rate Class Water Revenue	\$ 1,900,000	\$ 154,894	\$ 199,634	\$ 151,865	\$ 1,838,894	97%
Rate Class Sewer Revenue	\$ 2,580,000	\$ 204,009	\$ 224,401	\$ 214,295	\$ 2,324,822	90%
Rate Class Recycling Revenue	\$ 450,000	\$ 38,077	\$ 38,157	\$ 38,027	\$ 418,586	93%
Rate Class Storm Revenue	\$ 456,000	\$ 40,317	\$ 39,344	\$ 39,057	\$ 432,316	95%
Rate Class Solid Waste Revenue	\$ 806,000	\$ 69,437	\$ 69,535	\$ 64,417	\$ 762,311	95%

★ = Average Balance

# FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
<b>Garbage</b>						
Garbage Carts (Swapped & New)	180	17	36	17	244	136%
Billed By City - Garbage 35G	11000	927	927	926	10188	93%
Billed By City - Garbage 65G	39000	3,251	3,247	3,240	35761	92%
Billed By City - Garbage 95G	7500	645	643	628	7035	94%
Billed By City - Valet Service	50	9	7	3	72	144%
Billed By West Central - Garbage 35G	11000	924	1025	924	10258	93%
Billed By West Central - Garbage 65G	39000	3199	3200	3194	35202	90%
Billed By West Central - Garbage 95G	7500	682	678	662	7398	99%
Billed By West Central - Valet Service	50	10	8	3	74	148%
Bag Tags Issued	300	30	16	36	276	92%
Bag Tags Billed By West Central	300	30	16	36	262	87%
<b>Recycling</b>						
Billed By City - Recycle	56000	4665	4658	4635	51223	91%
Billed By City - Valet Service	50	7	5	3	68	136%
Billed By West Central - Recycle 35G	7000	555	557	578	6259	89%
Billed By West Central - Recycle 65G	14000	1262	1253	1246	13779	98%
Billed By West Central - Recycle 95G	35000	2955	2945	2934	32431	93%
Billed By West Central - Valet Service	50	8	6	3	70	140%
<b>Licenses, Permits &amp; Rentals</b>						
Dog Licenses (# Issued)	200	0	4	7	51	26%
Audio Permits (# Issued)	50	0	1	0	59	118%
Community Room Rentals	70	4	15	10	56	80%
Park Reservations	160	7	8	1	119	74%
<b>Transportation</b>						
Fixed Route	13000	1025	1017	958	9464	73%
Mobility	3000	545	553	411	4472	149%
Flex Route Rides	3700	299	405	265	3306	89%
Times "Fast" Electric Charger Used	50	0	0	3	31	62%
Times "Slow" Electric Charger Used	50	0	0	0	5	10%
Times Caswell Electric Charger Used	25	7	8	0	71	284%
Times Caswell North Electric Charger Us	50	1	5	1	31	62%
Revenue from Electric Charger	\$ 500.00	\$ -	\$ 62.53	\$ 54.94	\$ 811.96	162%
<b>Solar Power</b>						
Total Savings	\$ 15,000.00	\$ -	\$ 7,277.48	\$ 768.83	\$ 22,756.47	152%



To: Kevin McCann, City Administrator  
From: Jessica Ryan, Interim Finance Director  
Subject: November Monthly Financial Report  
Date: December 13, 2022

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of November. The monthly financial summary includes all city funds within the City of North Mankato. The monthly financial summary includes budget to actual comparisons of expenditures and revenues with projected changes in cash balances for each fund. This analysis highlights certain funds to identify overall trends and how the city is adhering to the budget as the year progresses.

### **Expenditures**

With November ending, we are 92% through the year. Total spending for the entire City is 96% of budget. In looking at the **General Fund**, the overall spending is 92% for the year. Certain departments above 92% include **Parks** due to the increased parks project spending toward the splashpad and ash tree removal. **Police** due to payroll, workers compensation, and building maintenance.

Certain departments under 92% include **Fire** due to the fire fighter pay issued later in the year. **Public Access** due to the timing of the quarterly payments for the service. **Area Agency** due to the timing of the transit bill from City of Mankato.

**Caswell Sports** includes operations of the Caswell Softball Complex and adult sports. They are at 104% of their budget due to tournament expenses, concessions, and payroll.

**Football** includes the purchase of new pants and helmets to replace older equipment. They are at 154% of their budget due to additional uniforms being ordered and the setup of the new storage room for their equipment.

**Swim Facility** is at 112% of their budget. Much of the spending is for staff costs, concessions, and chemicals.

**Caswell North** includes operations of the Caswell North Soccer Complex. The fund is currently at 101% of their budget due to field maintenance and wages.

**Culture & Recreation** includes operations of the youth recreation, senior and teen programs. The main expenditures relate to wages, uniforms, and coaching fees. They are at 123% of their budget.

**Library Endowment** is at 136% of their budget. This is mostly due to costs for the Summer Reading and Miscellaneous Special Programs.

**Local Option Sales Tax Fund** consists of transfers that are made monthly.

**Port Authority General Fund** includes GMG, City Center Partnership, and REDA memberships, auditing fees, and budgeted transfers.

**Capital Facilities and Equipment Replacement Fund** includes a new tandem truck for \$256,743, a loader for \$77,642, the new bandshell for \$159,425, a new mower for Caswell for \$99,000, a line marker robot for Caswell for \$35,400, a new squad car for \$68,295, a new emergency siren for \$33,408, a compressor for the fire department for \$40,240, radio upgrades for \$17,205, police office upgrade for \$30,200, vehicle tracking software for \$15,947, purchase of 702 Range St for \$25,000, a new water vehicle for \$30,303 and a new parks vehicle for \$30,052

**Local Revolving Loan Fund** includes legal and recording fees related to Northside Revivals loans/forgivable loans.

**Joint Economic Development Fund** includes activity for the North Port Industrial Park. If there are no land sales in 2022, funds may need to be transferred from other funds to maintain a positive cash balance.

**TIF District Funds** include budgeted debt service transfers.

**Debt Service Funds** consists of most debt service payments made in February and July.

**Construction Funds** includes projects such as Lor Ray Dr, Howard Dr, McKinley Ave, Somerset Lane, and Caswell Indoor Rec Center.

**Charitable Gambling** includes all 2022 donations made at the beginning of the year as well as some throughout the year.

## **Revenues**

Overall revenue for the entire City is at 83% of the budget. Revenues for the **General Fund** are 72% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We receive the first half of taxes in June and the first half of LGA in July. We receive the second half payments for each of these in December.

**Port Authority General Fund and TIF District** revenue comes in two payments in June and December.

**Caswell Sports** is at 88% of their budget. This includes the completion of the Pepper's Tournament and State Softball Tournament.

**Football** revenue is at 135% of their budget. This year we added one extra age group and were able to increase the number of teams we had in all age groups.

**Swim Facility** membership revenue has continued to be steady. They opened briefly in May and then was open all of June, July, and August. They are at 115% of their budget. Memberships went on sale starting November 28<sup>th</sup> with a Cyber Monday deal.

**Culture & Recreation** is at 188% of their budget. The majority of this revenue comes from youth soccer, youth tennis and youth wrestling.

### **Utility Funds**

Overall **expenditures** for the utility funds are on pace to be within or below budget with the exception of solid waste. The expenditures are slightly higher than the budget. They are sitting at 93% of the budget mostly due to the Spring and Fall clean up costs.

In general, utility fund **revenues** are tracking to be at or slightly above budget.

The **Hotel Fund** is considered part of the Port Authority's operations. The fund tracks the activities of the old Norwood Inn. The main expenses relate to removing the old Norwood Inn sign, repairing a roof leak and exhaust fans, replacing water softeners and a roof top unit, and an insurance premium increase. The insurance premium increase will be reimbursed by Hylife Foods. Revenues come from the lease for use of the building and monthly payments in lieu of lodging taxes both from Hylife Foods.

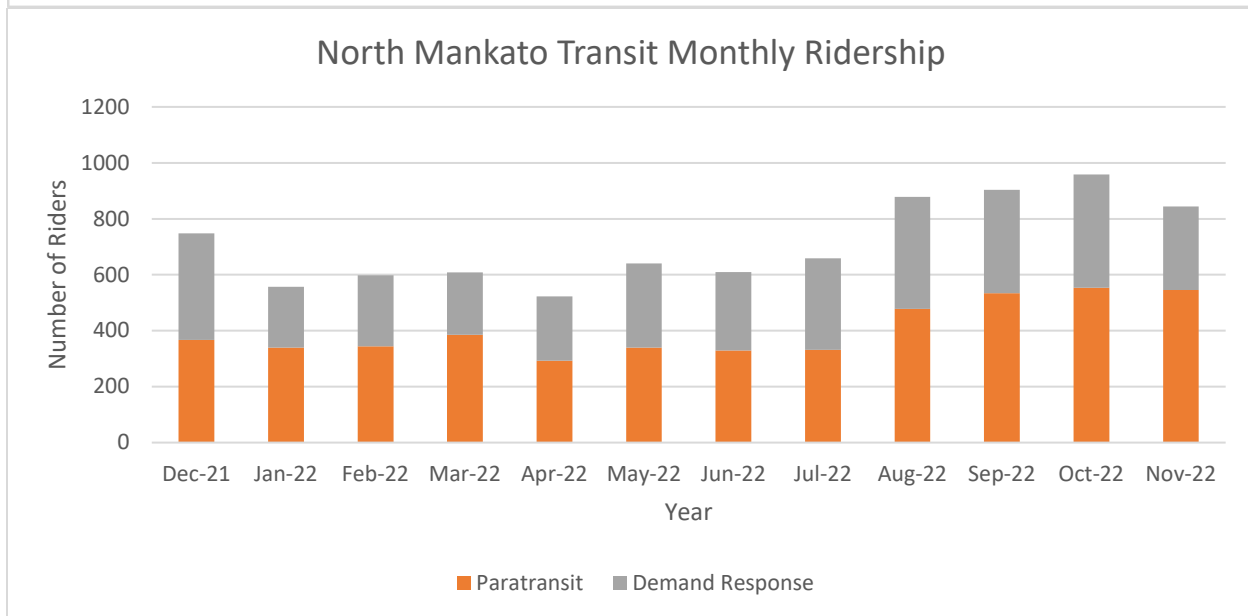
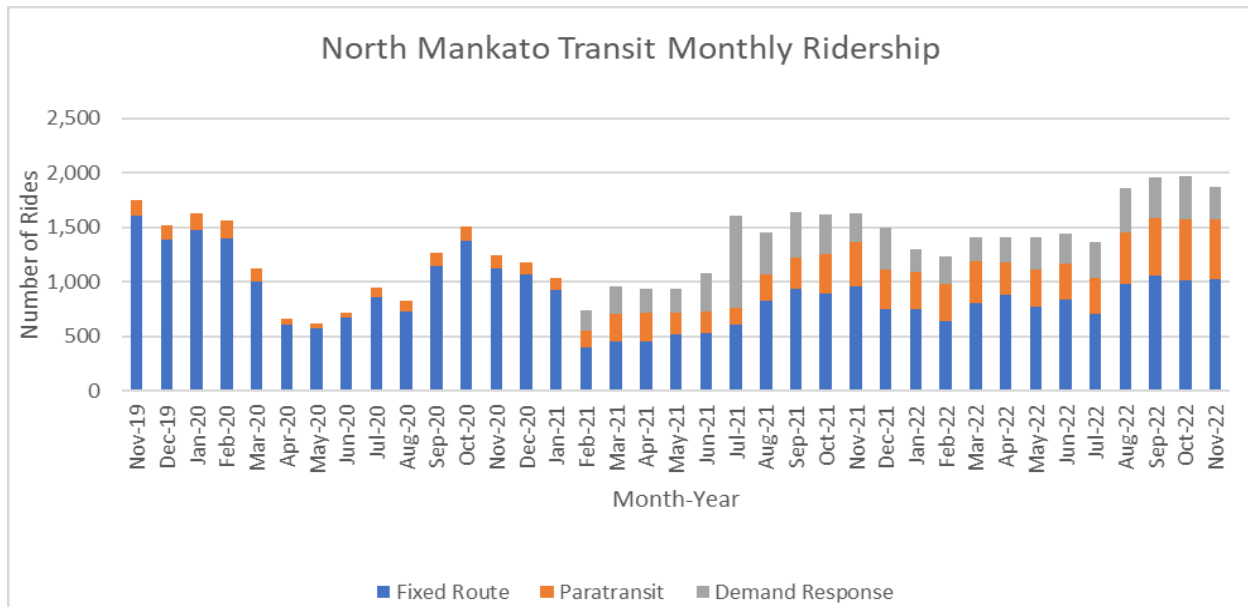
### **Projects**

The active projects are shown on the second page of the financial report. The prior year nearly completed projects are in green. The projects for this year are in blue.

CITY OF NORTH MANKATO 2022 BUDGET MONITORING 30-Nov-22 % of Year 92%														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2022 EXPENDITURE Budget	2022 Actual Expenditures	Difference	% Exp. Budget Expended	2022 REVENUE Budget	2022 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2022 Beginning Cash Balance	2022 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
101	GF Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 93,135	\$ (16,865)	85%					
	Franchise Taxes - CenterPoint					\$ 107,000	\$ 80,955	\$ (26,045)	76%					
	Franchise Taxes - Charter					\$ 140,000	\$ 109,172	\$ (30,828)	78%					
	Franchise Taxes - Consolidated					\$ 30,000	\$ 27,060	\$ (2,940)	90%					
	Franchise Taxes - Xcel					\$ 126,000	\$ 95,234	\$ (30,766)	76%					
	Franchise Taxes - MetroNet						\$ -	\$ -						
	Property & Other Taxes					\$ 5,394,575	\$ 2,916,068	\$ (2,478,507)	54%					
	Special Assessments					\$ 5,150	\$ 2,227	\$ (2,923)	43%					
	License & Permits					\$ 503,850	\$ 522,202	\$ 18,352	104%					
	Intergovernmental					\$ 2,439,219	\$ 2,324,038	\$ (115,181)	95%					
	Charges for Services					\$ 163,067	\$ 175,685	\$ 12,618	108%					
	Fines & Forfeits					\$ 19,400	\$ 16,339	\$ (3,061)	84%					
	Miscellaneous					\$ 79,070	\$ 188,271	\$ 109,201	238%					
	Proprietary Revenue					\$ 10,000	\$ -	\$ (10,000)	0%					
	Other Financing Sources					\$ 294,250	\$ 273,743	\$ (20,507)	93%					
	General Fund by Department													
	Legislative	\$ 56,051	\$ 51,419	\$ 4,632	92%									
	General Government	\$ 772,804	\$ 675,400	\$ 97,404	87%									
	Attorney	\$ 115,816	\$ 100,416	\$ 15,400	87%									
	Police	\$ 2,351,496	\$ 2,272,945	\$ 78,551	97%									
	Fire	\$ 363,976	\$ 231,995	\$ 131,981	64%									
	Streets	\$ 1,977,632	\$ 1,736,850	\$ 240,782	88%									
	Maintenance & Equipment	\$ 306,791	\$ 260,144	\$ 46,647	85%									
	Street Lighting	\$ 382,754	\$ 307,984	\$ 74,770	80%									
	Parks	\$ 989,835	\$ 1,290,183	\$ (300,348)	130%									
	Library	\$ 628,885	\$ 536,952	\$ 91,933	85%									
	Bookmobile	\$ 100,914	\$ 83,559	\$ 17,355	83%									
	Community Development	\$ 613,648	\$ 500,719	\$ 112,929	82%									
	Public Access	\$ 48,500	\$ 34,875	\$ 13,625	72%									
	Non-Departmental	\$ 68,900	\$ 64,341	\$ 4,559	93%									
	Area Agency Disbursements	\$ 178,910	\$ 111,791	\$ 67,119	62%									
	Transfers Out	\$ 457,000	\$ 418,917	\$ 38,083	92%									
	General Fund Totals	\$ 9,413,912	\$ 8,678,490	\$ 735,422	92%	\$ 9,421,581	\$ 6,824,129	\$ (2,597,452)	72%	\$ (1,854,361)	\$ 4,911,685	\$ 4,919,354	52.3%	\$ 7,669
201	Caswell Sports	\$ 535,913	\$ 556,262	\$ (20,349)	104%	\$ 569,941	\$ 499,725	\$ (70,216)	88%	\$ (56,537)	\$ 86,154	\$ 120,182	22.4%	\$ 34,028
202	Football	\$ 123,074	\$ 188,949	\$ (65,875)	154%	\$ 142,350	\$ 192,579	\$ 50,229	135%	\$ 3,630	\$ 74,459	\$ 93,735	76.2%	\$ 19,276
203	Swim Facility	\$ 485,637	\$ 544,245	\$ (58,608)	112%	\$ 467,154	\$ 536,801	\$ 69,647	115%	\$ (7,444)	\$ -	\$ (18,483)	-3.8%	\$ (18,483)
204	Caswell North	\$ 54,304	\$ 54,941	\$ (637)	101%	\$ 48,500	\$ 51,209	\$ 2,709	106%	\$ (3,732)		\$ (5,804)		
205	Culture & Recreation	\$ 44,752	\$ 55,107	\$ (10,355)	123%	\$ 21,500	\$ 40,394	\$ 18,894	188%	\$ (14,713)		\$ (23,252)		
213	Library Endowment	\$ 53,250	\$ 72,244	\$ (18,994)	136%	\$ 46,500	\$ 52,972	\$ 6,472	114%	\$ (19,272)	\$ 62,085	\$ 55,335	103.9%	\$ (6,750)
215	First Time Home Buyers Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 15,296	\$ 15,296		\$ -
221	Local Option Sales Tax Fund	\$ 642,707	\$ 480,431	\$ 162,276	75%	\$ 700,000	\$ 741,206	\$ 41,206	106%	\$ 260,775	\$ 822,588	\$ 879,881	136.9%	\$ 57,293
224	Park Development Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 5,866	\$ 5,866		\$ -
228	Port Authority General Fund	\$ 93,988	\$ 56,584	\$ 37,404	60%	\$ 94,788	\$ 44,450	\$ (50,338)	47%	\$ (12,134)	\$ 149,895	\$ 150,695	160.3%	\$ 800
229	Port Authority Federal Revolving Fu	\$ -	\$ 385	\$ (385)		\$ 17,424	\$ 36,146	\$ 18,722	207%	\$ 35,761	\$ 1,366,042	\$ 1,383,466		\$ 17,424
230	Capital Facilities and Equipment Re	\$ 805,500	\$ 928,457	\$ (122,957)	115%	\$ 547,500	\$ 533,821	\$ (13,679)	98%	\$ (394,636)	\$ 427,660	\$ 169,660	21.1%	\$ (258,000)
234	Port Authority Local Revolving Loan	\$ 29,100	\$ 830	\$ 28,270	3%	\$ 5,378	\$ 3,272	\$ (2,106)	61%	\$ 2,442	\$ 104,717	\$ 80,995	278.3%	\$ (23,722)
240	Joint Economic Development Fund	\$ 57,000	\$ 32,712	\$ 24,288	57%	\$ 80,505	\$ 24,374	\$ (56,131)	30%	\$ (8,338)	\$ 11,527	\$ 35,032	61.5%	\$ 23,505
250-264	TIF Funds	\$ 462,110	\$ 284,164	\$ 177,946	61%	\$ 545,401	\$ 336,856	\$ (208,545)	62%	\$ 52,692	\$ 359,724	\$ 443,015	95.9%	\$ 83,291
300s	Debt Service Funds	\$ 2,859,632	\$ 2,833,367	\$ 26,265	99%	\$ 2,963,448	\$ 1,891,114	\$ (1,072,334)	64%	\$ (942,253)	\$ 1,747,616	\$ 1,851,432	64.7%	\$ 103,816
400s	Construction Funds	\$ 6,250,000	\$ 7,394,224	\$ (1,667,080)	118%	\$ 5,000,000	\$ 4,509,464	\$ 492,615	90%	\$ (2,884,760)	\$ 10,767,024	\$ 9,517,024	152.3%	\$ (1,250,000)
601	Water Utility	\$ 2,371,234	\$ 1,852,655	\$ 518,579	78%	\$ 2,138,940	\$ 2,065,855	\$ (73,085)	97%	\$ 213,200	\$ 1,509,348	\$ 1,277,054	53.9%	\$ (232,294)
602	Sewer Utility	\$ 2,592,114	\$ 2,104,427	\$ 487,687	81%	\$ 2,606,200	\$ 2,335,450	\$ (270,750)	90%	\$ 231,023	\$ 1,621,130	\$ 1,635,216	63.1%	\$ 14,086
603	Recycling	\$ 563,278	\$ 428,465	\$ 134,813	76%	\$ 565,836	\$ 561,433	\$ (4,403)	99%	\$ 132,968	\$ 216,789	\$ 219,347	38.9%	\$ 2,558
604	Storm Water	\$ 507,711	\$ 345,078	\$ 162,633	68%	\$ 521,500	\$ 492,561	\$ (28,939)	94%	\$ 147,483	\$ 408,478	\$ 422,267	83.2%	\$ 13,789
651	Solid Waste	\$ 835,134	\$ 779,543	\$ 55,591	93%	\$ 885,500	\$ 843,125	\$ (42,375)	95%	\$ 63,582	\$ -	\$ 50,366	6.0%	\$ 50,366
652	Hotel Fund	\$ 166,921	\$ 198,656	\$ (31,735)	119%	\$ 610,000	\$ 605,215	\$ (4,785)	99%	\$ 406,558	\$ 1,949,393	\$ 2,392,472		\$ 443,079
864	Charitable Gambling	\$ 23,200	\$ 26,530	\$ (3,330)	114%	\$ 43,998	\$ 27,809	\$ (16,189)	63%	\$ 1,279	\$ 98,000	\$ 118,798	512.1%	\$ 20,798
865	Tactical Response	\$ -	\$ 6,069	\$ (6,069)		\$ -	\$ 25,800	\$ 25,800		\$ 19,731	\$ 26,343	\$ 26,343		\$ -
	Total Non 101 Fund	\$ 19,556,559	\$ 19,224,327	\$ (190,624)	98%	\$ 18,622,363	\$ 16,451,631	\$ (1,187,582)	88%	\$ (2,772,696)	\$ 21,830,134	\$ 20,895,938	106.8%	\$ (905,140)
	Grand Totals	\$ 28,970,471	\$ 27,902,817	\$ 544,798	96%	\$ 28,043,944	\$ 23,275,759	\$ (3,785,034)	83%	\$ (4,627,057)	\$ 26,741,819	\$ 25,815,292	89.1%	\$ (897,471)

North Mankato Bank Balances														
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$500,036	\$348,110	\$335,239	\$348,485	\$327,764	\$354,031	\$325,457	\$325,475	\$380,380	\$376,435	\$368,043		\$60	\$65
Frandsen Bank Investment	\$69,210	\$69,211	\$69,212	\$69,212	\$69,212	\$69,213	\$69,214	\$69,215	\$69,215	\$69,216	\$69,216		\$9	\$9
Frandsen Bank MII Select	\$22,219	\$20,012	\$19,370	\$16,201	\$14,061	\$12,942	\$15,550	\$15,347	\$18,373	\$20,170	\$20,837		\$2	\$2
Frandsen ICS Sweep Account	\$8,676,593	\$6,526,645	\$6,076,700	\$5,726,749	\$4,826,795	\$6,426,836	\$8,180,329	\$9,584,840	\$7,974,397	\$6,404,851	\$3,207,898		\$19,820	\$21,622
Oppenheimer Investment	\$716,604	\$812,425	\$796,772	\$788,487	\$792,249	\$788,838	\$791,956	\$789,020	\$781,199	\$779,311	\$785,317		-\$34,770	\$0
Pioneer Bank - ICS	\$1,133,725	\$1,139,193	\$1,144,766	\$1,150,488	\$1,156,641	\$1,163,137	\$1,170,274	\$1,178,339	\$1,186,621	\$1,195,623	\$1,205,248		\$17,124	\$18,681
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,104	\$250,107	\$250,206	\$250,373	\$250,532	\$250,515	\$250,691	\$250,566		\$3,240	\$3,534
Pioneer Bank Checking	\$2,765,633	\$2,766,163	\$2,766,750	\$2,767,887	\$2,769,063	\$2,771,339	\$2,775,458	\$2,781,351	\$2,787,066	\$2,794,759	\$2,801,076		\$36,030	\$39,306
RBC Wealth Management	\$330,561	\$329,523	\$326,744	\$324,259	\$323,983	\$322,406	\$322,539	\$324,585	\$318,372	\$315,752	\$315,912		-\$16,115	\$0
4M Fund	\$12,103,937	\$12,091,347	\$12,091,668	\$12,092,743	\$12,097,414	\$12,103,352	\$12,110,496	\$12,120,540	\$12,132,638	\$12,147,953	\$12,168,207		\$52,496	\$57,268
	\$26,568,572	\$24,352,678	\$23,877,275	\$23,534,615	\$22,627,290	\$24,262,301	\$26,011,646	\$27,439,243	\$25,898,776	\$24,354,761	\$21,192,320	\$0	\$77,895	\$140,488
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$322,659	\$357,419	\$328,860	\$330,118	\$323,412	\$318,699	\$390,888	\$317,512	\$359,423	\$396,814	\$379,120	\$319,289	\$65	\$65
Frandsen Bank Investment	\$69,212	\$69,215	\$69,217	\$69,219	\$69,221	\$69,224	\$296,520	\$69,204	\$69,207	\$69,209	\$159,203	\$69,208	\$38	\$38
Frandsen Bank MII Select	\$17,474	\$14,397	\$11,890	\$11,266	\$12,267	\$12,734	\$16,535	\$18,503	\$16,347	\$18,828	\$21,178	\$24,326	\$2	\$2
Frandsen ICS Sweep Account	\$4,026,085	\$1,776,132	\$1,476,176	\$2,226,228	\$1,576,279	\$4,526,316	\$4,976,353	\$3,276,388	\$2,426,412	\$2,526,436	\$2,276,457	\$9,476,516	\$534	\$534
Oppenheimer Investment	\$724,985	\$724,650	\$725,420	\$726,676	\$726,676	\$727,182	\$728,796	\$730,768	\$730,768	\$726,261	\$726,200	\$724,087	-\$3,626	-\$3,626
Pioneer Bank - ICS	\$1,054,690	\$1,060,737	\$1,066,803	\$1,072,867	\$1,078,990	\$1,085,006	\$1,091,080	\$1,097,157	\$1,103,228	\$1,117,268	\$1,122,748	\$1,128,235	\$2,700	\$2,700
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$625	\$625
Pioneer Bank Checking	\$6,004,055	\$6,005,206	\$6,006,481	\$6,007,716	\$6,008,991	\$6,010,226	\$6,011,502	\$2,762,736	\$2,763,304	\$2,763,891	\$2,764,459	\$2,765,046	\$12,285	\$12,285
RBC Wealth Management	\$330,774	\$330,069	\$332,146	\$331,469	\$332,451	\$333,832	\$330,839	\$331,572	\$332,283	\$331,554	\$332,426	\$332,027	-\$1,196	\$1,200
4M Fund	\$12,799,988	\$10,587,874	\$10,267,047	\$11,025,612	\$10,378,341	\$13,333,272	\$14,092,567	\$12,132,941	\$12,128,600	\$12,121,647	\$12,119,809	\$12,115,711	-\$17,179	\$0
								\$20,986,835	\$20,179,624	\$20,321,963	\$20,151,652	\$27,204,500	-\$5,754	\$13,822

	North Mankato Bank Interest													
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.53	\$ 5.16	\$ 5.59	\$ 5.10	\$ 5.75	\$ 5.34	\$ 5.15	\$ 5.85	\$ 5.23	\$ 5.55	\$ 5.29		\$ 59.54	\$65
Frandsen Bank Investment	\$ 2.35	\$ 0.93	\$ 0.59	\$ 0.55	\$ 0.61	\$ 0.57	\$ 0.55	\$ 0.63	\$ 0.57	\$ 0.59	\$ 0.57		\$ 8.51	\$9
Frandsen Bank MII Select	\$ 0.19	\$ 0.16	\$ 0.16	\$ 0.14	\$ 0.13	\$ 0.11	\$ 0.12	\$ 0.14	\$ 0.14	\$ 0.16	\$ 0.16		\$ 1.61	\$2
Frandsen ICS Sweep Account	\$ 76.87	\$ 52.18	\$ 55.12	\$ 49.08	\$ 45.61	\$ 41.64	\$ 3,493.12	\$ 4,511.21	\$ 4,572.08	\$ 3,876.32	\$ 3,047.22		\$ 19,820.45	\$21,622
Oppenheimer Investment	\$ (7,483.02)	\$ (179.58)	\$ (15,652.19)	\$ (8,285.03)	\$ 3,761.85	\$ (3,410.97)	\$ 3,117.58	\$ (2,936.12)	\$ (7,821.20)	\$ (1,887.91)	\$ 6,006.42		\$ (34,770.17)	\$0
Pioneer Bank - ICS	\$ 240.31	\$ 218.22	\$ 328.95	\$ 471.95	\$ 854.38	\$ 1,193.20	\$ 1,735.23	\$ 2,496.96	\$ 2,555.10	\$ 3,292.18	\$ 3,737.84		\$ 17,124.32	\$18,681
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 102.74	\$ 106.16	\$ 205.48	\$ 371.58	\$ 530.82	\$ 513.70	\$ 690.07	\$ 565.07		\$ 3,239.73	\$3,534
Pioneer Bank Checking	\$ 587.10	\$ 530	\$ 587	\$ 1,137	\$ 1,175	\$ 2,276	\$ 4,119	\$ 5,893	\$ 5,715.11	\$ 7,693.07	\$ 6,316.92		\$ 36,030.43	\$39,306
RBC Wealth Management	\$ (1,465.89)	\$ (1,038.67)	\$ (2,778.72)	\$ (2,485.11)	\$ (275.67)	\$ (1,577.20)	\$ 132.96	\$ 2,045.70	\$ (6,212.78)	\$ (2,619.93)	\$ 160.11		\$ (16,115.20)	\$0
4M Fund	\$ -11,774	\$ -12,590	\$ 321	\$ 1,075	\$ 4,671	\$ 5,938	\$ 7,144	\$ 10,044.44	\$ 12,097.95	\$ 15,314.36	\$ 20,254.35		\$ 52,495.75	\$57,268
	\$ -7,983.48	\$ -363.26	\$ -17,400.09	\$ -7,928.43	\$ 5,674.22	\$ 4,672.04	\$ 12,975.33	\$ 22,592.73	\$ 11,425.90	\$ 26,364.46	\$ 40,093.95	\$ 0.00	\$ 77,894.97	\$140,487.64
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.13	\$ 4.84	\$ 5.97	\$ 5.24	\$ 4.93	\$ 5.81	\$ 5.40	\$ 5.71	\$ 5.31	\$ 5.12	\$ 5.60	\$ 5.58	\$ 64.64	\$65
Frandsen Bank Investment	\$ 2.20	\$ 2.12	\$ 2.50	\$ 2.28	\$ 2.12	\$ 2.50	\$ 5.91	\$ 4.41	\$ 2.28	\$ 2.20	\$ 4.56	\$ 4.63	\$ 37.71	\$38
Frandsen Bank MII Select	\$ 0.17	\$ 0.12	\$ 0.12	\$ 0.09	\$ 0.09	\$ 0.11	\$ 0.12	\$ 0.15	\$ 0.16	\$ 0.14	\$ 0.17	\$ 0.19	\$ 1.63	\$2
Frandsen ICS Sweep Account	\$ 104.01	\$ 46.13	\$ 43.97	\$ 52.66	\$ 51.23	\$ 36.82	\$ 36.38	\$ 35.38	\$ 24.42	\$ 23.19	\$ 21.35	\$ 58.66	\$ 534.20	\$534
Oppenheimer Investment	\$ 61.95	\$ (334.98)	\$ (5,630.57)	\$ 1,256.65	\$ -	\$ 505.83	\$ 1,614.50	\$ 1,971.75	\$ 1,804.75	\$ (2,702.34)	\$ (60.84)	\$ (2,113.13)	\$ (3,626.43)	-\$3,626
Pioneer Bank - ICS	\$ 202.79	\$ 203.15	\$ 226.17	\$ 220.12	\$ 228.73	\$ 222.68	\$ 231.33	\$ 232.63	\$ 226.70	\$ 235.83	\$ 230.43	\$ 239.25	\$ 2,699.81	\$2,700
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 624.99	\$625
Pioneer Bank Checking	\$ 1,274.56	\$ 1,151	\$ 1,275	\$ 1,234	\$ 1,276	\$ 1,235	\$ 1,276	\$ 1,254	\$ 567.68	\$ 586.73	\$ 567.92	\$ 586.97	\$ 12,285.23	\$12,285
RBC Wealth Management	\$ (705.84)	\$ (704.84)	\$ 2,077.44	\$ (677.42)	\$ 981.64	\$ (848.97)	\$ (762.49)	\$ 733.22	\$ 711.08	\$ (729.44)	\$ (871.96)	\$ (398.57)	\$ (1,196.15)	\$1,200
4M Fund								\$ 50.72	\$ (4,341.65)	\$ (6,952.35)	\$ (1,838.58)	\$ (4,097.38)	\$ (17,179.24)	\$0
	\$ 998.05	\$ 415.95	\$ -1,946.24	\$ 2,145.20	\$ 2,597.43	\$ 1,210.87	\$ 2,460.37	\$ 4,341.20	\$ -947.90	\$ -9,477.84	\$ -1,889.98	\$ -5,660.72	\$ -5,753.61	\$13,821.78



Ridership	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22
Fixed Route	749	747	637	803	885	772	837	708	978	1055	1017	1025
Paratransit	367	340	344	385	293	340	329	331	478	534	553	545
Demand Response	381	217	254	223	230	300	280	328	400	370	405	299
Monthly Total	1497	1304	1235	1411	1408	1412	1446	1367	1856	1959	1975	1869

Denials	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22
Paratransit	0	0	0	1	0	0	2	1	5	0	6	0
Demand Response	0	0	1	0	0	0	0	0	3	0	0	0
Denial %	0.00%	0.00%	0.39%	0.26%	0.00%	0.00%	0.59%	0.30%	0.91%	0.00%	1.10%	0.00%

Service Hours	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22
Fixed Route	103.5	94.5	90	103.5	94.5	94.5	99	90	103.5	94.5	94.5	94.5
Paratransit	183.5	170	172	192.5	146.5	170	164.5	165.5	239	267	276.5	272.5
Demand Response	140	126	121	139	137	160	178	162	186	169	170	168
Monthly Total	427	390.5	383	435	378	424.5	441.5	417.5	528.5	530.5	541	535