

The background features a line graph with several data points connected by a dark line, set against a backdrop of overlapping geometric shapes in various shades of blue and green. The overall aesthetic is modern and professional.

March 2023

DEPARTMENT REPORT

City of North Mankato

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**NORTH
MANKATO** 
MINNESOTA

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ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

Port Authority

- Adopted Resolution Recommending the Establishment of Development District No. 2 and the Adoption of a Development Program Therefore; and the Establishment of Tax Increment Financing District No. 2-1 Therein and the Adoption of a Tax Increment Financing Plan Therefore. (Gordini USA Inc. application)
- Approved Addendum to Commercial Lease Agreement - 1111 Range St.
- Approved Addendum to Agreement of Purchase and Sale - 1111 Range St.
- Discussed COVID-19 Loans in Default.

City Council

- Received Region Nine Development Commission Update
- Received North Mankato Police Department Annual Report
- Received North Mankato Fire Department Report
- Adopted Resolution Regarding the Support of a Job Creation Fund Application in Connection with Gordini USA, Inc.
- Adopted Resolution Approving the Sale of Real Estate.
- Approved the All Seasons Arena Water Heater Replacement.
- Received the North Mankato National Community Survey (NCS) Results for 2022.
- Discussed DNA Branding.
- Received Caswell Sports Annual Report.
- Received Culture, Recreation, and Quality of Life Annual Report.
- Continued Water Meter Discussion.
- Held Public Hearing Relating to the Proposed Establishment of Development District No. 2 and the Establishment of Tax Increment Financing District No. 2-1. (Gordini USA Inc. application)
- Approved Resolution Establishing Development District No. 2 and Adopting the Development Program Therefore; Establishing Tax Increment Financing District No. 2-1 Within Development District No. 2 and Adopting the Tax Increment Financing Plan Therefore; Authorizing an Interfund Loan; Authorizing Execution of a Development Agreement; and Approving a Business Subsidy. (Gordini USA Inc. application)
- Approved Resolution Authorizing North Mankato City Staff to Execute All Necessary Documents to Ensure North Mankato City Participation in the Multistate Settlements Relating to Opioid Supply Chain Participants in Minnesota Opioids State-Subdivision Memorandum of Agreement.

Administration

- Met with Presence Maker on branding.
- Met with David Drown Associates on operations study.
- Attended ASA Board Meeting.
- Met with Nicollet County Administrator Mandy Landkamer.
- Attended Police Officer Swear-In Ceremony.
- Held Bi-Weekly North Mankato Business Association Zoom Meeting.
- Met with Mankato Area Public Schools on facility plans.
- Attended 2023 Greater Mankato Growth, Inc. Annual Meeting.
- Met with Police Department Supervisors.
- Met with business developer.
- Hosted Regional Economic Development Alliance Meeting.
- Attended SCC Foundation Board Meeting.
- Held Spring Flood Prep Meeting.
- Met with Mankato Brewery.
- Attended City Day on the Hill— League of Minnesota Cities Day at the Capitol.
- Met with Brian Grogan regarding cable franchise.
- Attended LGA Webinar.
- Met with GMG Advocacy Committee.
- Met with Southwest Minnesota Housing Partnership.
- Held Strategic Planning Committee Meeting.
- Attended GMG Board Meeting.
- Attended GMG Ambassador Visit and Ribbon Cutting at Winton & Co. Boutique.
- Interviewed on KTOE segment.
- Met with and toured Caswell Park with Jeanne Poppe (Southern MN Outreach Director for Sen. Tina Smith).
- Met with Therese Coughlan regarding indoor recreation.
- Met with Mankato regarding Highway 169 Discussion.
- Met with Charlie Whitaker regarding indoor recreation.
- Attended MN Senate Capital Investment Committee Hearing.
- Held Strategic Planning Session #1 Retreat.

CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Permits and Licenses						
Burn Permits	0	0	0	0	0	na
Band Shell Rentals	10	1	0	2	3	30%
Peddler Permits	4	0	0	0	0	0%
Parade Permit	12	2	2	0	5	42%
Audio Permit	89	13	4	3	19	21%
Block Party Permits	7	1	0	1	1	14%
Temporary Intoxicating On-Sale Liquor	0	0	0	0	0	na
Temporary 3.2 Liquor	0	0	0	0	0	na
Seasonal Extension of Permitted Non Enclosed Area	2	0	0	0	0	0%
Assessment Searches	350	22	12	34	47	13%
On-Sale Intoxicating Liquor	10	0	0	0	9	90%
Sunday On-Sale Intoxicating Liquor	9	0	0	0	8	89%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	0	0	0	na
On-Sale 3.2 Liquor	2	0	0	0	0	0%
Off-Sale 3.2 Liquor	5	0	0	0	2	40%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	0	0	0	0	0	na
Tobacco License	8	0	0	0	8	100%
Cannibas License	1	0	0	0	1	100%
Cabaret License	7	0	0	0	6	86%
Soft Drink License	27	0	0	0	27	100%
Off-Sale Intoxicating	5	0	0	0	5	100%

CITY CLERK- BUSINESS PERMITS & LICENSING

City Clerk Activities for March:

- Council Meetings-March 6, and 20
- Council Work Session-March 6, and 20
- Port Authority March 20
- Prepared all packets and agendas for Council Meetings, Council Work Sessions and Port Authority
- Wrote Minutes for Port Authority, and Council Meetings
- Interviewed potential finance seasonal help
- Farmers' Market meeting
- Leadership workshop
- Met with IT concerning new servers
- Strategic Planning committee
- Met with outside trainers
- Attended Respectful Work Place training
- Met with new police officer
- Met with Department Head concerning staffing
- Attended strategic planning
- Met with Tessia Melvin from DDA to discuss continued employee maintenance of job descriptions
- Met with staff concerning DDA work
- Began work on an employee recognition program
- Continued personnel handbook updating
- Auctioned off surplus vehicles and supplies
- Worked with staff concerning seasonal hires

PUBLIC INFORMATION

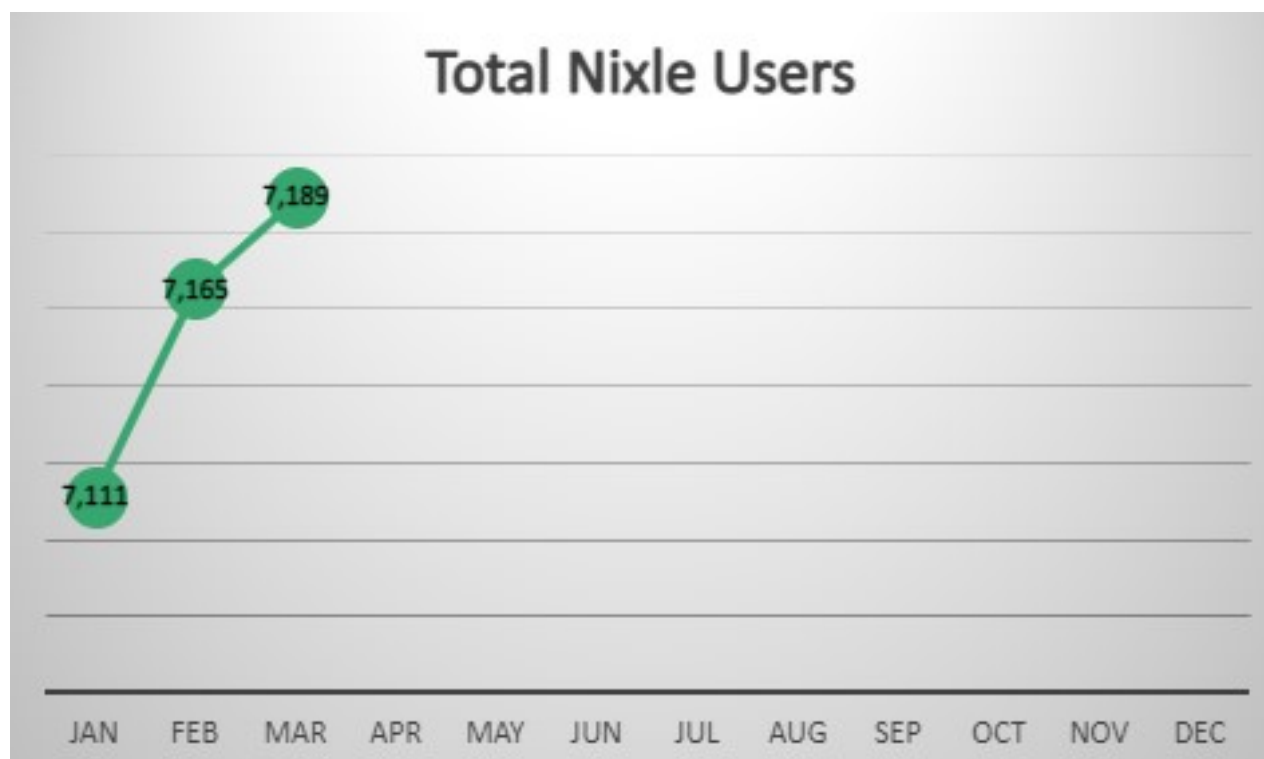
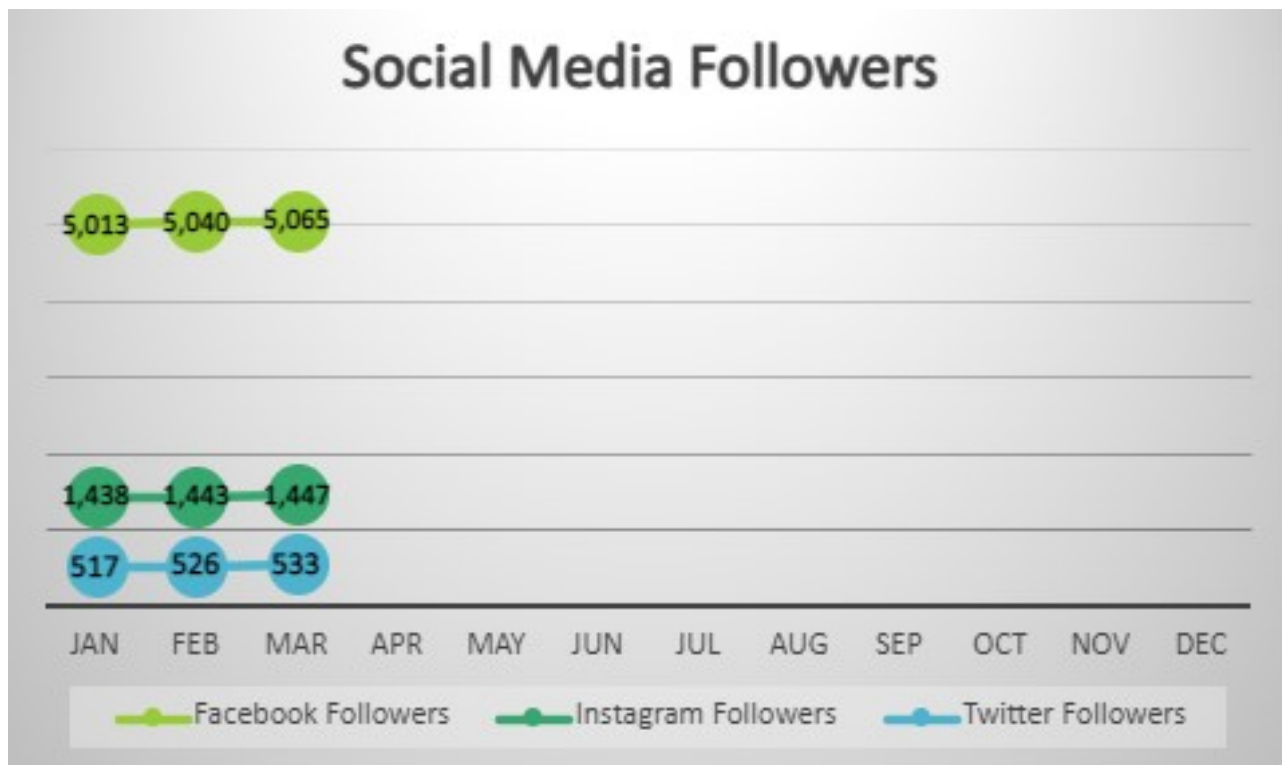
PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	600	36	38	38	119	20%
Facebook Followers	5,500	5,065	5,040	4,551	5,065	92%
Facebook Impressions/Reach	1,000,000	56,490	58,134	59,338	230,435	23%
Instagram Posts	750	63	56	56	186	25%
Instagram Followers	2,000	1,447	1,443	1,353	1,447	72%
Instagram Impressions/Reach	150,000	10,185	10,895	9,415	34,641	23%
Twitter Posts	600	37	38	42	103	17%
Twitter Followers	600	533	526	412	533	89%
Twitter Impressions/Reach	150,500	4,071	4,518	4,697	15,628	10%
City E-Newsletters Sent	52	5	4	4	13	25%
City E-Newsletters Subscribers	1,700	1,566	1,516	1,438	1,566	92%
Videos	24	0	0	1	3	13%
Events Attended	100	8	3	7	15	15%
PSA/News Releases	48	1	4	0	10	21%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	0	0	0	0	0%
Nixle Messages - Pool	12	0	0	0	0	0%
Nixle Messages - Caswell	12	0	0	0	0	0%
Nixle Messages - Street	12	1	0	0	1	8%
Nixle Messages - Community Events	12	0	0	0	0	0%
Nixle Messages - Emergency Alerts	12	0	4	0	8	67%
New Nixle Sign Ups	700	24	54	18	196	28%
Total Nixle Users	7,500	7,189	7,165	5,800	7,189	96%

PUBLIC INFORMATION

Activities for March:

- Social Media Highlights: Now Hiring, Lifeguard Certification Class, Community Read events, Taylor Library weekly events, Energy Assistance Program, 2023 Spring Clean-Up, Caswell Sports Programming, GMG Greater Mankato 2040 Initiative, Compost & Brush Site Closings and Openings, GreenTech Recycling Coupon, Bunnies on Belgrade, PSA Belgrade Closed for Tree Removal, Bookin' on Belgrade, Styrofoam Recycling, North Mankato Farmers' Market, Water Main Flushing
- Council Meetings: March 6, 20
- Council Work Session: March 6, 20
- Port Authority Meeting: March 20
- Met with North Mankato Farmers' Market Committee
- Photographed Police Officer Swear-In
- Held Bi-Weekly North Mankato Business Association Zoom Meeting
- Photographed Community Read Release Party
- Attended March Greater Mankato Growth Leadership Institute Session - trip to the Capitol
- Met with North Mankato Activities & Business Association
- Attended Winton & Co. Boutique GMG Ribbon Cutting
- Met with Taylor Library Staff to Discuss Summer Reading Program Promo Video
- Attended Greater Mankato Growth Young Professionals Event
- Met with Officer Audrey Kruger to Discuss Police Reserve Advertising
- Attended Greater Mankato Area United Way Thank You Luncheon
- Attended Strategic Planning Retreat
- Worked on graphics/materials for the April UB Stuffer, Summer Recreation UB Stuffer, Culture & Recreation Programming Catalogue, North Mankato Farmers' Market items, North Kato Magazine items, Public Works communications, website updates

PUBLIC INFORMATION

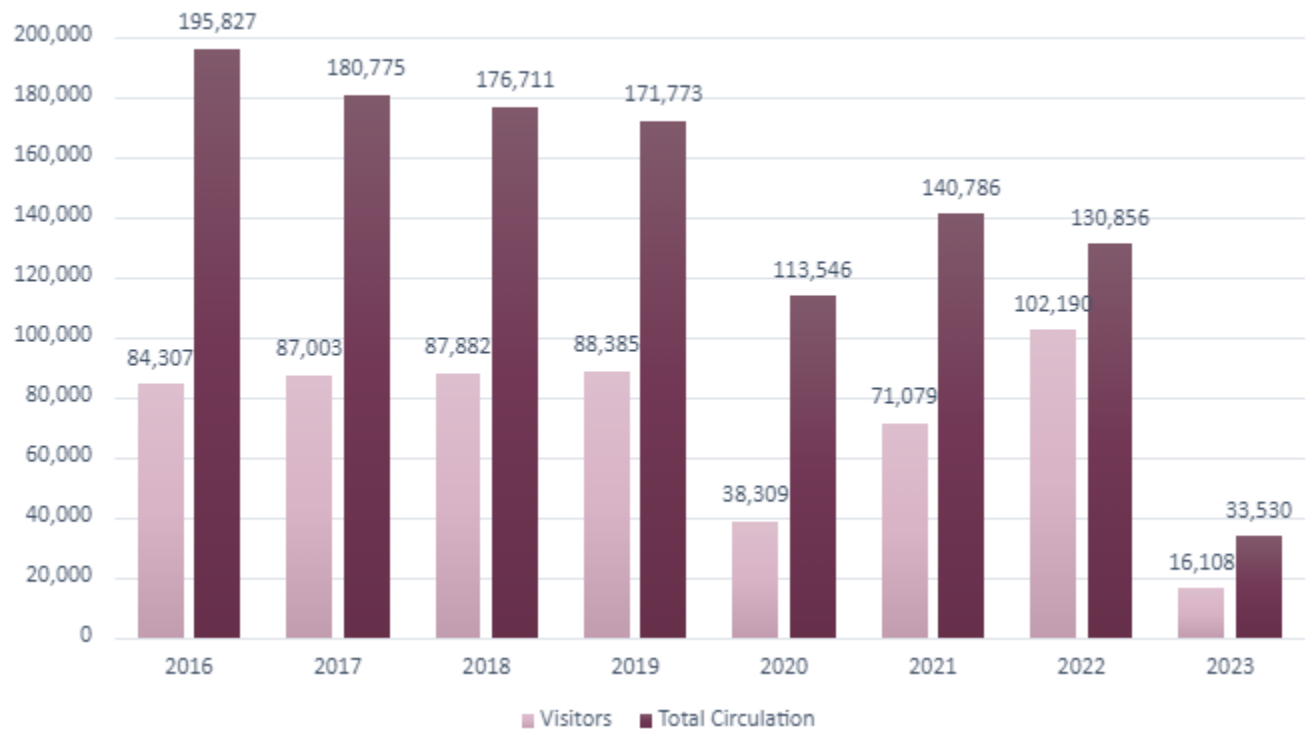


NORTH MANKATO TAYLOR LIBRARY

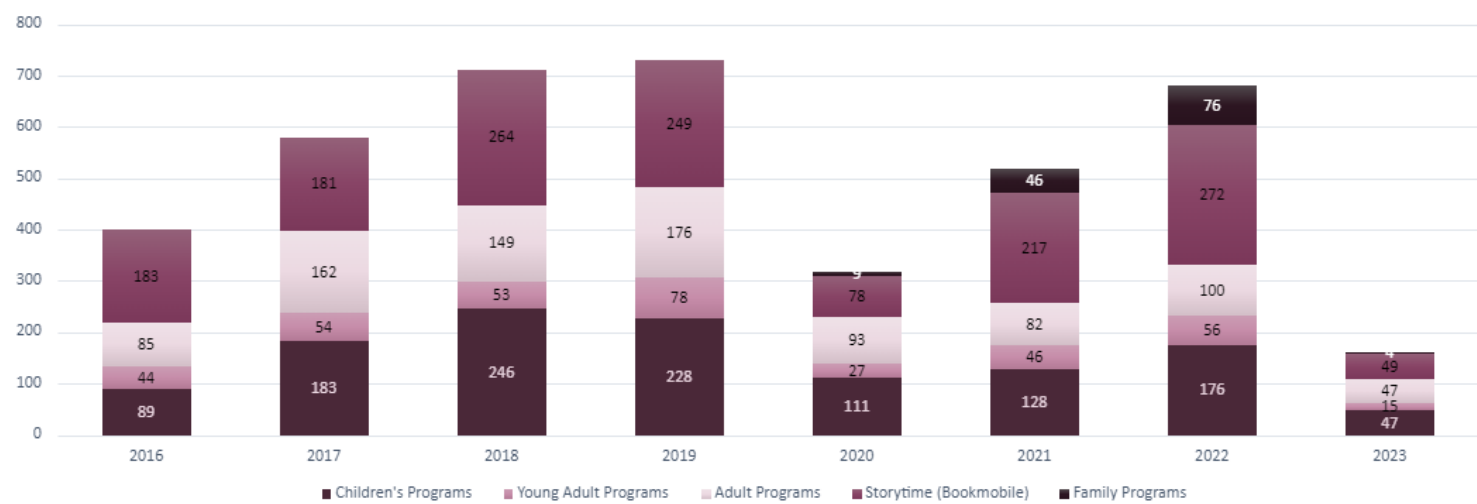
TAYLOR LIBRARY SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	103,000	5,142	5,325	4,982	16,108	16%
Interlibrary Loans	1,200	111	84	147	272	23%
Interlibrary loan requests outside North Mankato	800	79	60	85	195	24%
Interlibrary loan requests from BEC	350	32	24	60	77	22%
Bookmobile Stops	785	80	61	91	184	23%
Bookmobile Attendance	10,000	1,092	864	1,173	2,576	26%
Circulation						
Library	155,000	9,169	7,257	8,700	23,558	15%
Overdrive eBook	16,000	1,701	1,325	793	4,390	27%
Bookmobile	17,000	1,708	1,231	1,910	3,925	23%
Hoopla	5,500	570	555	491	1,657	30%
Audio Books	3,200	353	334	249	1,022	32%
Movies	300	55	8	39	88	29%
TV Shows	125	3	9	20	14	11%
Music	150	3	8	16	19	13%
eBooks	1,475	135	144	148	422	29%
Comics	250	19	25	19	63	25%
Total Circulation	193,500	13,148	10,368	11,894	33,530	17%
Collections						
Library	4,800	580	355	432	1,243	26%
Overdrive eBook	650	67	97	81	254	39%
Bookmobile	800	77	42	76	165	21%
Discarded	-500	0	-139	-54	-139	28%
Total Collection Development	5,750	724	355	535	1,523	26%
Programs						
Children's Programs	175	17	15	16	47	27%
Young Adult Programs	60	6	5	3	15	25%
Adult Programs	100	19	13	9	47	47%
Family Programs	275	24	18	28	49	18%
Storytime (Bookmobile)	75	1	1	3	4	5%
Total Programs	685	67	52	59	162	24%
Program Attendance						
Children's Program Attendance	3,800	540	505	354	1,472	39%
Young Adult Program Attendance	640	94	58	54	194	30%
Adult Program Attendance	1,750	288	234	122	878	50%
Family Program Attendance	12,650	44	85	123	332	3%
Storytime Attendance	4,100	321	525	405	1,099	27%
Total Program Attendance	22,940	1,281	1,407	1,058	3,975	17%

NORTH MANKATO TAYLOR LIBRARY

Visitors vs Total Circulation



Library Programs



NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Highlights

March 2023

Circulation

- Library circulation was 9,169.
- Approximately 5,142 people came into the library.
- Overdrive circulation was 1,701 with 18 new users added.
- Bookmobile circulation was 1,708.
- Approximately 1,092 people got on the Bookmobile.
- Hoopla use remained about the same with 570 checkouts. Circulation was as follows: 353 audiobooks, 55 movies, 3 TV shows, 3 music CDs, 135 eBooks, 19 comics.
- 11 new users also signed up for Hoopla.
- Interlibrary loan requests were 111 total requests in March (79 North Mankato residents, 32 Blue Earth County residents.)

Connections

- We added 96 new patrons to our library system this month and 4 new Bookmobile patrons. It was a great month.
- We did 101 You've Been Book Bags in March.
- We hosted a Dream Catcher Workshop for all different ages over one Saturday, we have 78 people come.
- We are still getting new people joining our book clubs, I believe this is because we post about them in the North Kato Magazine.

Collection

- 580 items were added to the library collection this month.
- 77 items were added to the bookmobile.
- 67 items were added to our Overdrive eBook/audiobook collection.

NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Programs March 2023

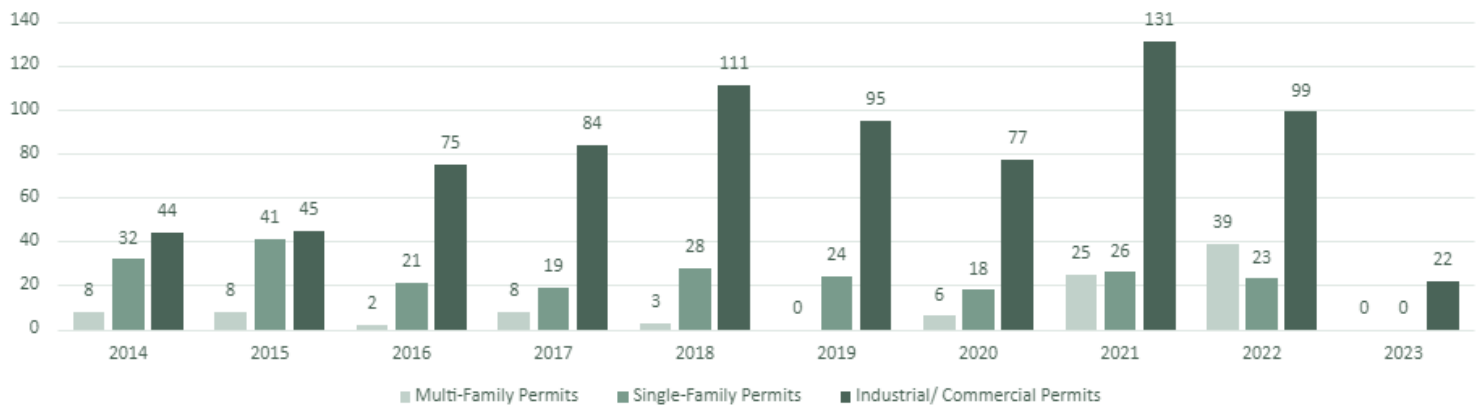
<u>Children's</u>	<u>Participants</u>
Read & Play (7)	166
Mother Daughter Bookclub	9
Very Hungry Bookclub	4
You've been Booked	26
Early Out	33
Saturday Shenanigans (2)	197
Bridges 3 rd Grade	39
Efec class (2)	27
Dream Catcher	39
TOTAL	540
<u>Young Adult</u>	
Tween/Teen DIY	8
Free Food Friday	19
Lego Club	9
You've been Booked	16
Dream Catcher Workshop	22
Graphic Novel Workshop	20
TOTAL	94
<u>Family</u>	
Family Night	44
TOTAL	44
<u>Adult</u>	
Adult Craft Night (2)	51
Night Book club	5
Wine and Words	12
Library Book club	10
Card Club (3)	22
Blood Drive	25
Puzzle and Pies	36
Chess Night	6
Lifeworks (4)	20
You've been Booked	59
Monday Movie	17
Dementia Presentation	8
Dream Catcher Workshop	17
TOTAL	288
<u>Bookmobile</u>	
Daycare Story Times (24)	321
TOTAL	321

COMMUNITY DEVELOPMENT

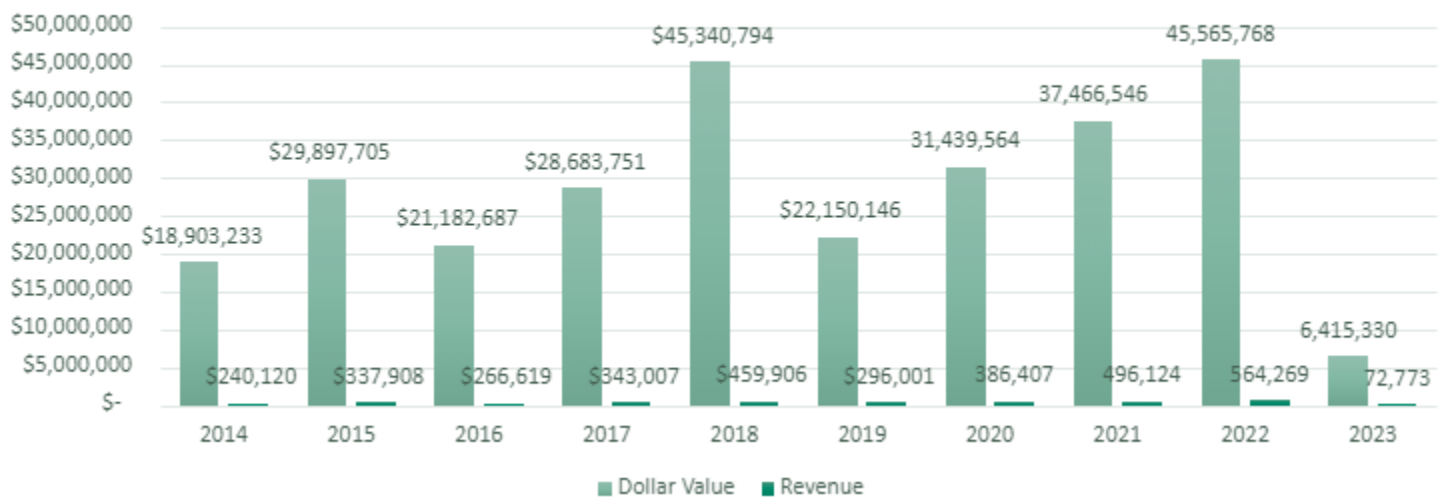
COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Issued Building Permits						
Multi-Family	50	0	0	0	0	0%
Duplex		0	0	0	0	
Town Homes		0	0	0	0	
Apt/ Assisted Living		0	0	0	0	
Single-Family	25	0	0	4	0	0%
Mobile Homes	10	0	0	0	0	0%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,500	94	60	72	226	15%
Other (Signs, Demolition, etc.)	25	0	1	3	1	4%
Industrial/ Commercial	100	8	2	14	22	22%
Number of Permits	1,710	102	63	93	249	15%
Number of Units	85	0	0	4	0	0%
Number of Online Permits	400	69	0	26	76	19%
Number of Structures	70	0	0	4	0	0%
Dollar Value	\$ 47,000,000	\$ 4,871,629	\$ 587,357	\$ 2,297,220	\$ 6,415,330	14%
Revenue	\$ 416,000	\$ 43,302	\$ 11,287	\$ 30,698	\$ 72,773	17%
Rental Licenses Issued	680	3	13	3	644	95%
Rental Inspections - Fire Dept.	50	22	0	19	22	
Rental Inspections - Staff	50	141	45	33	232	464%
Inspections Conducted	3,500	402	196	153	869	25%
Inflow and Infiltration Inspections	225	13	9	19	38	17%
Plan Reviews Completed	225	9	8	19	25	11%
Code Letters Sent	25	2	1	3	5	20%
Code Cases Closed	25	2	2	2	6	24%
Planning Studies Underway	3	3	3	4	3	100%
Zoning Clanges	2	0	0	0	0	0%
Annexation Requests	2	0	0	0	0	0%
CUP Requests	1	0	0	0	0	0%
PUD Requests	1	0	0	0	0	0%

COMMUNITY DEVELOPMENT

Issued Building Permits



Dollar Value vs. Revenue



Building Permits

- To date, 249 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
 - Single Family Homes –
 - Manufactured Homes in Camelot -
 - Townhomes –
 - Duplexes –
 - Apartments –
 - Assisted Living –

COMMUNITY DEVELOPMENT

Issued Building Permits (by Category): The total number of permits issued for a single category. Numbers reported for Duplex, Townhomes, Twin Homes, and Apt/Assisted Living are presented in a light gray. These numbers then add up to the total permits listed as Multi-Family in black.

Number of Permits: The total number of permits issued in a given period.

Number of Structures: The total number of new structures for which a permit has been issued in a given period. This number may differ from the Number of Permits because some permits only cover part of a total structure. For instance, a townhome structure may contain multiple units, each of which may receive its own permit. An apartment structure, however, would contain multiple units while only needing one total permit for the project.

Number of Units: The total number of residential living spaces for which building permits have been issued in a given period. This number may differ from the Number of Permits because some permits cover multiple units within a total structure. For instance, a townhome unit will usually receive its own permit, while an apartment structure will contain multiple units while only needing one total permit for the project.

Number of Online Permits: The total number of permits for which payment was processed online through the Citizen Self-Service website. With this website, citizens and contractors can create an account, submit permit applications, upload plans for projects, pay for permits with a credit card, and print a copy of the permit for their records.

Duplex: Typically, one contiguous building located on a single parcel of land. The structure contains two units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

Townhome: Typically, one contiguous building located across two or more parcels. The structure contains two or more units, each with its own building permit. Because the structure covers multiple parcels, each individual unit can be sold separately.

Apartment/Assisted Living Facility: Typically, one contiguous building located on a single parcel of land. The structure contains three or more units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

Single-Family Home: One contiguous building located on a single parcel of land. The structure contains one unit and receives one building permit. Because it is on a single parcel, the entire structure is sold all at once.

Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2023 - Thru March										
Number of Permits	0	0	0	0	0	22	0	1	226	249
Number of Structures	0	0	0	0	0	0	0	0	0	0
Number of Units	0	0	0	0	0	0	0	0	0	0
Dollar Value	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,365,335.00	\$ -	\$ 426.00	\$ 1,049,569.61	\$ 6,415,330.61
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,193.36	\$ -	\$ 31.00	\$ 25,549.20	\$ 72,773.56

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2022										
Number of Permits	23	0	38	1	2	97	1	21	1437	1620
Number of Structures	23	0	5	1	2	0	0	0	0	31
Number of Units	23	0	38	9	2	0	0	0	0	72
Dollar Value	\$ 8,850,560.00	\$ -	\$ 8,550,000.00	\$ 1,589,472.00	\$ 1,260,306.00	\$ 12,962,737.09	\$ 31,450.00	\$ 100,050.00	\$ 12,579,637.74	\$ 45,924,212.83
Revenue	\$ 72,134.40	\$ -	\$ 86,578.44	\$ 14,293.72	\$ 14,621.00	\$ 112,820.90	\$ 523.87	\$ 838.31	\$ 262,757.80	\$ 564,568.44

	<u>Family</u>	<u>Duplex</u>	<u>Condos</u>	<u>Asst. Living</u>	<u>Commercial</u>	<u>Homes</u>	<u>Other</u>	<u>Remodel</u>	<u>Totals</u>
2021									
Number of Permits	26	5	19	1	131	73	20	1350	1625
Number of Structures	26	5	3	1	1	0	0	0	36
Number of Units	26	10	19	4	0	0	0	0	59
Dollar Value	\$ 8,920,700.00	\$ 2,700,000.00	\$ 4,615,000.00	\$ 737,000.00	\$ 9,118,919.74	\$ 1,395,600.00	\$ 144,841.36	\$ 9,834,485.96	\$ 37,466,547.06
Revenue	\$ 73,567.63	\$ 21,181.65	\$ 47,408.79	\$ 7,565.93	\$ 112,409.15	\$ 25,739.94	\$ 1,861.54	\$ 206,389.51	\$ 496,124.14

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2020									
Number of Permits	18	0	19	4	76	13	14	1326	1470
Number of Structures	18	0	2	4	2	0	0	0	26
Number of Units	18	0	19	16	0	0	0	0	53
Dollar Value	\$ 6,199,210.00	\$ -	\$ 3,414,490.00	\$ 1,672,000.00	\$ 8,473,790.00	\$ 248,719.00	\$ 28,010.00	\$ 11,405,046.00	\$ 31,441,265.00
Revenue	\$ 52,557.00	\$ -	\$ 39,358.00	\$ 16,189.00	\$ 84,849.00	\$ 4,564.00	\$ 570.00	\$ 203,358.00	\$ 401,445.00

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2019								
Number of Permits	24	0	0	2	102	12	1,155	1,295
Number of Units	24	0	0	8	0	0	0	32
Dollar Value	\$ 7,836,395.00	\$ -	\$ -	\$ 800,000.00	\$ 7,130,904.00	\$ 11,300.00	\$ 6,369,548.00	\$ 22,148,147.00
Revenue	\$ 65,941.31	\$ -	\$ -	\$ 7,752.82	\$ 78,541.92	\$ 556.08	\$ 143,131.13	\$ 295,923.26

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2018								
Number of Permits	28	0	1	2	111	23	1060	1,225
Number of Units	28	0	6	8	0	0	0	42
Dollar Value	\$ 7,958,580.00	\$ -	\$ 1,198,500.00	\$ 795,000.00	\$ 29,748,940.00	\$ 2,500.00	\$ 5,637,275.00	\$ 45,340,795.00
Revenue	\$ 69,184.85	\$ -	\$ 9,241.35	\$ 7,711.83	\$ 241,223.01	\$ 768.00	\$ 131,777.66	\$ 459,906.70

COMMUNITY DEVELOPMENT

Activities Beginning March 1

Opened 2 code enforcement case and closed 2
Participated in weekly department head meetings
Participated in bi-weekly business meetings
Continued work on:
 Comp Plan
 South Central College Area Plan
Attended City Art committee meeting
Attended City Council meetings
Participated in Greater Mankato Inclusivity study
Met with commercial/industrial/residential developers
Conducted mapping for various departments
Attended City Center Partnership Aesthetics and Vitality meeting
Attended City Center Partnership Board meeting
Worked on Community Survey
Participated in Mankato Transit Development Plan
Attended public hearing for Gordini DEED application
Met with City of Mankato and MnDOT on 169 corridor
Participated in Transforming Tomorrow Together planning process
Began Rental Density Study update
Worked on Belgrade 3 lane conversion concepts
Attended software tracking software demonstration
Attended City strategic planning session
Attended swearing in for new Police Officer
Met with School District on long range planning efforts
Attended GMG Annual Meeting
Attended Regional Economic Development Alliance meeting
Attended Planning Commission meeting
Met with MnDOT/Alliant on Belgrade 3 lane project
Met with SW Minnesota Housing Partnership
Attended ribbon cutting at Winton Boutique
Attended Norwood Inn redevelopment PUD neighborhood meeting
Attended School District Facilities Committee meeting
Prepared Congressionally Directed Spending application
Meetings with staff on GIS needs
Drafted City Code amendments

FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	135	16	11	8	44	32%
Mutual Aid	11	2	2	2	5	44%
Average Response Time	0:06	0:08	0:08	0:08	0:08	115%
Average Call Duration	0:54	0:54	0:42	1:28	0:52	98%
Average # Responders	16	15	12	12	14	87%
Attendance at Business Meeting	343	29	26	31	84	24%
Attendance at Officer Meeting	119	11	0	8	25	21%
Total Trainings	20	2	2	2	6	30%
Total Attendance at Trainings	396	46	44	43	130	33%



3/1/2023 Building fire
 3/2/2023 Alarm system activation, no fire - unintentional
 3/2/2023 Carbon monoxide incident
 3/6/2023 CO detector activation due to malfunction
 3/14/2023 Alarm system sounded due to malfunction
 3/16/2023 Smoke detector activation, no fire - unintentional
 3/17/2023 Passenger vehicle fire
 3/17/2023 Building fire
 3/20/2023 Alarm system sounded due to malfunction
 3/20/2023 Road freight or transport vehicle fire
 3/23/2023 Gas leak (natural gas or LPG)
 3/24/2023 Gas leak (natural gas or LPG)
 3/24/2023 No incident found on arrival at dispatch address
 3/27/2023 Smoke detector activation, no fire - unintentional
 3/28/2023 Smoke detector activation due to malfunction
 3/30/2023 Smoke scare, odor of smoke

FIRE DEPARTMENT

North Mankato Firefighters Relief Association Annual/Regular Meeting March 2, 2023

Call to order

Minutes of the Relief Association Regular Meeting held on February 2nd, 2023 at 1830 hours.
President Greg Thate called the meeting to order.

Roll call

29 present, 1 absent

Approval of Minutes

Minutes of the February Regular Meeting were sent by email. Motioned by Dave Verschelde /
2nd Jordan Carver to approve relief meeting minutes.

MAHA Hockey Stag

March 9, 2023

Daryn Stoltenberg and Jake Bobholz are attending

Motions

Mark Penner motioned for \$160.00 to send two firefighters to the MAHA Hockey Stag, Mike Fasnacht 2nd. Motion carries unanimously.

Bills

Check #	Paid to the order of:	For:	Amount:
4471	Hy-Vee	Food Exp.	\$374.39
4473	The Beast	Christmas Party	\$121.58
4472	Todd Mettler	Retiree's Meeting	\$143.20
4474	US Engravers	Name Plates	\$47.25
4475	Jay Hewlett	MAHA Hockey Stag	\$160.00
4476	Dave Verschelde	Food Expense	\$29.40
	Tool Sales Co	Truck 82 tools	\$155.00

FIRE DEPARTMENT

Motioned by Rich Inman/ 2nd by Jordan Carver to pay bills. Motion carried unanimously.

Motion to adjourn regular meeting by Joshua Tiesler / 2nd by Roger Barrett, motion carried unanimously.

Meeting adjourned 1950.

Meeting minutes submitted by Relief Secretary Tom Eesley

FIRE DEPARTMENT

North Mankato Fire Department Regular Meeting Minutes 3/2/2023

Call to order

Chief Zwaschka called to order the March regular meeting of the North Mankato Fire Department at 18:30 hours on Thursday, March 2nd, 2023 in North Mankato.

Pledge of allegiance and Roll call

29 present and 1 absent

Minutes

Approval of minutes for February meeting minutes. Inman motion to approve. Tiesler second. Motion passed unanimously.

Training

None

Standard Operating Guidelines

None

Chief Zwaschka

Calendar of NMFD events passed around

Goals

Technology

iPads passed around. Will be placed in first line pumpers for directions and scene documentation and truck checks among other things.

Pager inventory - Online form passed around via email. Still a few more to pagers to document.

Flood planning - Meeting next week

Dispatch - employee changes happening so some mistakes for calls might be made. NMFD working through issues with dispatch.

LP burn April 12th 6:30 in Mankato - Crew needed for 1 pumper and air truck operation. Minimum 7 needed.

Hiring firefighters - three more applicants. The five others are progressing through classes well.

Assistant Chief VanEps

Equipment -

More hoods arrived and safety glasses and glass case will be given to each firefighter.

Truck committee - prebuild CAD drawings coming shortly. Timeline not available yet. E45 specifications to be done once rescue truck has been signed off on.

Extrication tools - 3 demos - Genesis ruled out. Decision hopefully by April business meeting.

Cross lay trays - due to arrive soon.

Average of average complete - Sheet will not be passed around due to HR requirements. Individual sheets will be handed out.

Mutual aid calls - NMFD used for assignments. Once assignments are complete, leaving station, use assigned radio channel.

AED from T84 is now on E46

FIRE DEPARTMENT

Training Officer Stoltenberg / Assistant Training Officer Walrath

- Regular Training – Rescue skills

- Optional training – Technology

- Schools – make sure your confirmations came through if you signed up and fill out training reports to get credit.

 - Lake Crystal – Weekend of March 11th

 - Duluth – Weekend of March 18th

 - Austin – Weekend of March 25th

 - EVOC in St. Cloud – April 29th

- Discussion took place on Patient care training in February.

Public Education Officer Streeter

- Brochure sent to Anna at city office regarding smoke detector

Safety Officer Ruch

- Nothing to report

Station 1 Captain Schumacher

- SBCA battery changes – document on white board

- EAM – No response on ladder 64 repairs yet.

- Fresh can of fuel. There is a mixed fuel can also. Make sure you use the right fuel.

Station Captain Sletten

- Pepsi – Pop machine cans refilled. No word on donation of water.

Fire calls

- 8 fire calls, 2 air truck, 3 CO calls and 0 not required call were read by Asst. Chief VanEps

- 831 Center street – Hoarder house – No entry if an incident occurs.

- Nicollet uses yellow hydrant adapter for storz

Committee chair updates

- Regional meeting – July 12th in North Mankato.

Old business

- MSFDA Conference – Last group that got drawn will be

New Business

- Fitness for 10 triathalon – March 11th – One more volunteer needed. Contact Sletten

Adjournment

- Motion to adjourn by Tiesler, second by Carver, motion carried unanimously. Meeting adjourned at 19:50 hours.

Minutes submitted by Fasnacht

FIRE DEPARTMENT

North Mankato Fire Department Officer Meeting Minutes 3/09/2023

Call to order

Chief Zwaschka called to order the March officer meeting of the North Mankato Fire Department at 18:30 hours on Thursday, March 9th at fire station 2 in North Mankato.

Roll call

11 present, 3 absent

Present: Zwaschka, VanEps, Schumacher, Sletten, Thate, Ruch, Walrath, Streeter, Bruning, Rauchman, Tiesler

Absent: Fasnacht, Bobholz, Stoltenberg

Minutes

Meeting minutes were submitted by Walrath to Fasnacht for Feb. meeting, have not been sent out yet.

Standard Operating Guidelines

None covered

Chief Zwaschka

Radio Info/Pagers

North Mankato Public Works now has radios – NCPW in Zone 2 in the radios inventory in progress. Accessing who has what for page teams as well. Do we need to add to CO response team?

Knox boxes

Box hung at new Mexican restaurant. Not a standard Knox Box. Owner will replace

Still working with the Northtown Auto facility on theirs

Budget/Truck Equipment

Discussion of needed loose equipment – glasses, black max gloves, etc...

Technology

New guys are on Active 911

iPads are set up

March 15 – Cert test here at the station

March 20 – Blue Earth County Chiefs meeting here – TJ cooking.

Asst. Chief VanEps

Cross lay trays are in. Need to test fit them to ensure how they fit and/or if they need some modifications. Will try them out in April for sure.

Set of irons in the pack room has been labeled – swap with the set on L64

Average/average info has all went thru. Will get updated info to Trustees for attendance purposes

Extrication committee is doing well on narrowing down to a decision.

Putting together a list of materials to put in a “Response Bag” for the Chief/Asst. Chief to hand off in cases of their absence.

Station Captain Schumacher

Heard back from EAM – Their records show they didn’t do anything with the parts that are now in question to potentially take the truck out of service. Need to check invoice to see what we actually paid for a couple years back to see what is the actual repairs that are needed and/or replaced and see if we already had them done or if this is another issue all together.

Garage door openers are being replaced on Monday, March 13. May need assistance with moving trucks. Will have new keypad and safety sensors.

FIRE DEPARTMENT

Station Captain Sletten

Discussed racking for hanging tools in 82. Kind of on hold as we figure out what the needs will be after the Rescue truck is outfitted.

Officer Training Officer Stoltenberg/Asst. TO Walrath (Stoltenberg not present)

Regular training - Rescue (Ropes, Water) Stloty/Walrath, Rope Rescue/Confined

Space - VanEps/Bobholz, AutoEx - committee, Wildland - Bruning/Cummiskey

Optional training - Technology - Zwaschka/Fasnacht

April Regular training - Aerial training - Schumacher, Ground Ladders - Sletten,

Quick Water - Ruch/Bobholz

April Optional training - Transitional and Interior Attack drills - Training Hut

Safety Officer Ruch - nothing to present

Public Education Officer Streeter

Handed out new Pub Ed brochures for review. Make sure what kind of detectors we want to educate on

Lieutenant\Secretary Fasnacht (not present)

Lieutenant Bobholz (not present)

Lieutenant Thate - nothing to present

Trustee Bruning - nothing to present

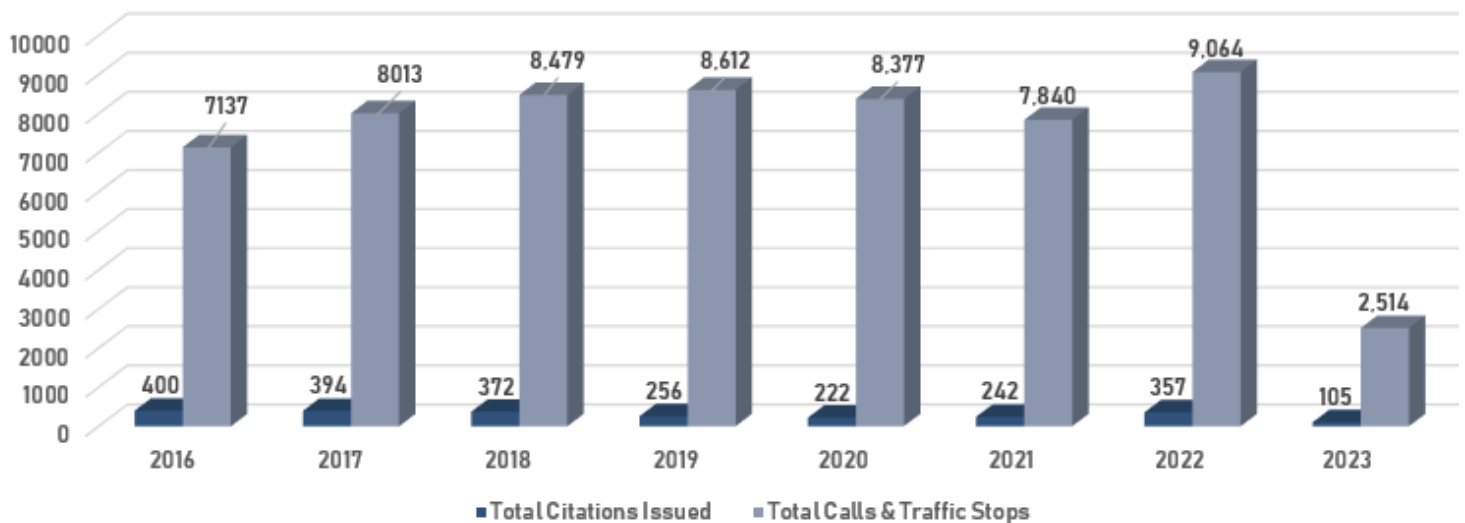
Trustee Rauchman - nothing to present

Trustee Tiesler - nothing to present

Meeting adjourned at 20:08 - Minutes submitted by Thate

POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY						
	2022 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2023 TOTAL	% 2022 BENCHMARK
Total Citations Issued	357	41	35	23	105	29%
Total Calls & Traffic Stops	9,064	771	760	729	2,514	28%
Average Emergency Response Time	03:57	03:01	02:50	02:40	03:15	82%
Part One Crimes	124	17	5	9	35	28%
Part One Crimes Rate	0.07%	0.12%	0	0.06%	0.08%	111%
Part Two Crimes	263	23	21	13	62	24%
Part Two CrimesRate	0.16%	0.16%	0	0.09%	0.14%	93%
Total Crimes	387	40	26	22	97	25%
Total CrimesRate	0.23%	0.28%	0	0.16%	0.23%	99%
Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc.						
Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.						



POLICE DEPARTMENT

Monthly Statistics

Citations Issued: 41

Verbal/Written Warnings Issued: 169

Total Calls for Service: 771 (detailed list below)

Response time: 3 minutes 1 second

CALL TYPE	TOTAL
Traffic stops	228
Medical	84
Records	47
Predatory Offender Registration	34
Suspicious Circumstance	30
Accident	22
Assist other agency	21
Adult/Child Protection Reports	20
Animal Complaint	18
Welfare Check	18
911 Verification	17
Public Assist	16
Disturbance	14
Motorist Assist	13
Parking Complaint	13
Permits	13
Traffic Complaints	13
Alarm	12
Civil Issue	11
Fire	11
Information Only	11
Solicitor/SCAM Complaints	8
Theft/Larceny (A) 23	8
Property Destruction/Damage/Vandalism (A) 290	7
Sign or Light Repair/Roadway Obstruction	7
Fraud (A) 26	6
Warrant service/attempts	6
Assault (A) 13	5
Domestic	5

CALL TYPE	TOTAL
Burglary/Breaking & Entering (A) 220	4
Disorderly Conduct (B) 90C	4
Found Property	4
Court Order Violation OFP/HRO/DANCO (B) 90z	3
Driving Under the Influence	3
Noise Complaint	3
TZD	3
Compliance Checks	2
Missing Person/Runaway JV	2
Motor Vehicle Theft (A) 240	2
Narcotics (A) 35	2
Obscene/Harassing Communications (B) 90Z	2
Probation Transport	2
Runaway (B) 90I	2
TipLine/Tip info	2
Bad Checks (B) 90Z	1
Counterfeiting/Forgery (A) 250	1
Extra Patrol Request	1
Hospice Notice	1
Paper Service/Attempts	1
Public Education/Relations	1
Residence Check Requests	1
Search Warrants	1
Stolen Property (A) 280	1
Traffic Violations - F/GM (999)	1
Trespass of Real Property (B) 90J	1
Vehicle Repossession	1
Weapon Law Violation (A) 520	1
GRAND TOTAL	771

POLICE DEPARTMENT

MARCH	2016	2017	2018	2019	2020	2021	2022	2023
CALLS FOR SERVICE	599	680	714	659	750	634	729	771
YEAR TO DATE TOTAL	1588	1844	1885	2059	2217	1798	1960	2514

March 2023 Community Events/Public Education

DATE	EVENT/TOPIC	ORGANIZATION/LOCATION	OFFICER
3/1	Law Enforcement Issues and Leadership	Minnesota State University Mankato	701

March 2023 School Patrol

Bridges Community School	14	Hoover Elementary	11
Dakota Meadows Middle School	13	Monroe Elementary	11
Futures School	0	South Central College	5
TOTAL SCHOOL PATROLS: 54			

March 2023 Use of Force Instances

Incident Date	ICR	Incident Title	Resistance Type	Officer's Resistance Notes
3/15/2023	23102080	Court Order Violation OFP/HRO/DANCO (B) 90z	AR - ACTIVE RESISTANT	Subject refused commands to drop items in her hands. She then refused commands to put her arms behind her back. She was told she was under arrest 6 times. She began to pull away from me in an attempt to escape arrest.
3/24/2023	23102346	Assault (A) 13	PASS - PASSIVE RESISTANT	Suspect fled on foot after being told he was under arrest. It was reported that he had a firearm, potentially held children against their will, and had committed domestic assault. The suspect had multiple active warrants for his arrest. He continued fleeing after being told he was under arrest multiple times. Once I caught up to him, he did not physically resist and complied with verbal commands.
3/30/2023	23102478	Medical	PASS - PASSIVE RESISTANT	Subject was having a PTSD episode and was yelling "shoot me." He was locking out his arms and offering resistance when we were trying to get his arms behind his back for handcuffing purposes.
3/30/2023	23102478	Medical	PASS - PASSIVE RESISTANT	
3/30/2023	23102478	Medical	AR - ACTIVE RESISTANT	Subject continually tensed up. Tried to pull away and stand up, disregarding commands. Subject shoved over a responding friend who was trying to assist. Subject tried to bite another friend who was controlling his arm.

Offenses and Clearances by Classification

Offense Classification	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0
Rape						
Completed		0	0	0	1	0
Attempted		0	0	0	1	0
Totals		0	0	0	2	0
Robbery						
Firearm		0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0
Other Weapon		0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)		0	0	0	0	0
Totals		0	0	0	0	0
Assault						
Firearm		0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0
Other Weapon		1	0	1	1	1
Hands, Fist, Feet, etc. (aggravated injury)		1	0	1	1	1
Totals		2	0	2	2	2
Burglary						
Forcible Entry		2	0	2	0	0
Unlawful Entry (no force)		2	0	2	0	0
Attempted Forcible Entry		0	0	0	0	0
Totals		4	0	4	0	0
Larceny-theft	Totals	9	0	9	62	1
Motor Vehicle Theft						
Autos		1	0	1	7	0
Trucks & Buses		0	0	0	0	0
Other Vehicles		1	0	1	7	0
Totals		2	0	2	14	0
Arson	Totals	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0
Part I Totals		17	0	17	118	6
Part II Offenses						
Other Assaults (simple, not aggravated)		1	0	1	7	0
Forgery & Counterfeiting		1	0	1	7	0
Fraud		6	0	6	42	0
Embezzlement		0	0	0	0	0
Stolen Property (buy, receive, possess)		1	0	1	7	0
Vandalism		6	0	6	42	0
Weapons (carry, possess, etc.)		1	0	1	7	0
Prostitution & Commercialized Vice		0	0	0	0	0
Sex Offenses (except Rape & Prostitution)		0	0	0	0	0
Drug Abuse Violations		1	0	1	7	1
Gambling		0	0	0	0	0
Family & Children		0	0	0	0	0
Driving Under the Influence		2	0	2	14	0
Liquor Laws		0	0	0	0	0
Drunkennes - MN statute repealed 1971		0	0	0	0	0
Disorderly Conduct		1	0	1	7	1
Vagrancy		0	0	0	0	0
All Other Offenses (except traffic)		3	0	3	21	0
Suspicion - not a crime in MN		0	0	0	0	0
Part II Totals		23	0	23	160	2
Curfew & Loitering (persons under 18)		0	0	0	0	0
Runaways (persons under 18)		0	0	0	0	0
Grand Totals		40	0	40	278	5

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Rain/Wind Storm Cleanup (Events)	1	0	0	0	0	0%
Storm Sewer Main Breaks/ Repairs (Events)	1	0	0	0	0	0%
Sanitary Sewer Main Breaks/Repairs (Events)	1	0	0	0	0	0%
Water Main Breaks/ Repairs (Events)	6	0	1	1	1	17%
Sewer Jetting (Linear Feet)	35,400	8,050	0	1,150	8,050	23%
Sewer Televising (Linear Feet)	27,450	20,250	0	13,100	20,250	74%
Structure Inspections (EA)	1	3	4	0	7	700%
Concrete curb repair (Linear Feet)	180	0	0	0	0	0%
Snow Removal (Events)	16	4	3	1	12	75%
Sanding and Pre-Treatment (Events)	8	0	0	0	0	0%
Crack Sealing (lbs)	10	0	0	3,000	0	0%
Seal Coating and Fog Sealing (Lane Miles)	100	0	0	0	0	0%
Patching/ Asphalt (Tons)	321	5	0	3	5	2%
Mill and Overlay (Lane Miles)	300	0	0	0	0	0%
Street Sweepings Hauled (Tons)	455	0	0	30	0	0%
Tree Trimming (EA)	93	6	0	50	6	6%
Grass/Leaves/Brush Hauled (Cubic Yards)	10	0	0	0	1	10%
Recycling (Tons)	1,080	0	0	106	0	0%
Organics Recycling (Tons)	80	0	0	8	0	0%
Solid Waste (Tons)	2,599	0	0	263	0	0%
Spring Clean Up and Fall Drop Off (Tons)	306	0	0	0	0	0%
Street Signs Fixed (Straightened, Painted, Replaced)	247	12	0	5	12	5%

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Rain/Wind Storm Clean Up	29	0	0	0	0	0%
MS 4 & Ravaine Maintenance	55	28	0	20	28	51%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	165	41	33	45	77	47%
Sanitary Sewer Breaks/Repairs	19	0	0	0	0	0%
Sewer Jetting and Televising	625	258	26	90	284	45%
Storm Sewer Main Breaks/ Repairs	38	0	0	0	0	0%
Water Main Breaks/Repairs	89	0	17	8	17	19%
Crack Sealing	331	0	0	7	0	0%
Seal Coating	755	6	27	2	33	4%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	354	0	0	0	0	0%
Patching/ Asphalt	1943	84	27	55	111	6%
Street Sweeping	819	48	0	107	48	6%
Concrete curb repair	547	20	0	0	20	4%
Snow Removal	2207	677	697	32	2,621	119%
Sanding & Pre-Treatment of Roads	62	0	0	3	0	0%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	10	2	0	0	2	20%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	16	12	0	8	12	75%
Sign Repair & Installation	326	16	0	17	21	6%
Crosswalks/ Curbs Painted	477	0	0	0	0	0%
Flags & Banners	338	46	36	16	126	37%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	476	0	0	0	0	0%
Christmas Decoration	292	38	16	7	117	40%
Employee Trainings	351	104	16	102	150	43%
Clean and Maintain City Buildings	575	170	54	62	264	46%
Shop (Street Crew Helping in Equipment Shop)	1446	297	184	428	507	35%
Help Other Departments	635	0	16	126	16	3%
Special Projects	1141	10	0	49	10	1%
Resident Call Outs	36	6	0	0	6	17%
Tree Trimming	215	13	0	62	14	7%
Leaf Collection	488	8	0	0	8	2%
Grass/Brush Hauled	105	2	0	0	2	2%
Spring Clean Up and Fall Drop Off	666	0	0	0	0	0%

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Greenway Inspections (EA)	10	0	0	0	0	0%
Greenway Sprayed (EA)	35	0	0	0	0	0%
Greenway Mowing and Trimming (EA)	25	0	0	0	0	0%
Weed Inspections - Parks (EA)	25	0	0	0	0	0%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	30	0	0	0	0	0%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,450	0	0	0	0	0%
Trimming - Acres (230 Acres trimmed every other week for 20 weeks)	1,150	0	0	0	0	0%
Tree Inspections (EA)	135	108	13	11	125	93%
Resident Call Outs (EA)	5	0	0	0	0	0%
Playground Inspections	10	0	0	0	0	0%
Playground Upgrades Completed	5	0	0	0	0	0%
Park Building and Structure Repairs/Painting	2	0	0	0	0	0%
Bld and Park Trees Planted (By Contractor or staff)	105	0	0	0	0	0%
Trees Trimmed	400	14	0	166	14	4%
Trees Removed (All Trees Excluding Ash)	90	15	0	23	15	17%
Ash Trees Removed	45	27	4	9	31	69%
Hours of Regular Service and Maintenance						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	0	0	0	0	0%
Park Building and Structure Repairs/Painting	265	0	0	0	1	0%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	1,040	80	60	83	188	18%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball, Softball, Football)	215	0	0	46	0	0%
Flowers & Planters (May to Oct)	540	0	1	0	1	0%
Tree Inventory	50	0	0	0	0	0%
Tree Removal (All Excluding Ash Trees)	235	53	0	44	53	23%
Ash Tree Removal	190	113	23	58	136	72%
Tree Trimming	185	10	0	49	10	5%
Tree Inspections	115	14	11	11	29	25%
Buckthorn Management	5	0	0	0	0	0%
Rink Cleanup and Flooding	285	0	39	8	174	61%
Rinks Zamboni	80	0	9	0	35	44%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	745	147	141	13	670	90%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains, Pool, etc)	80	0	0	0	0	0%
Christmas Decorations	80	0	36	0	36	44%
Festivals (Fun Days, Blues, Bier, Misc.)	620	0	20	4	98	16%
Swim Facility Support	10	0	0	0	0	0%
Trail Maintenance	10	0	0	0	0	0%
Helping Other Departments	275	25	119	20	151	55%
Resident Call Outs	10	0	0	0	0	0%
Training	175	72	0	51	110	63%
Tree Planting and Maintenance	170	0	0	0	0	0%
Hours of Greenway Management						
Greenway Inspections (Ponds and Outlots)	5	0	0	0	0	0%
Greenway Sprayed (Ponds and Outlots)	40	0	0	0	0	0%
Greenway Mowing and Trimming (Ponds and Outlots)	35	0	0	0	0	0%
Hours of Parks Management (May to October)						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	15	0	0	0	0	0%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	80	0	0	0	0	0%
Mowing (Parks, Boulevards, Roundabouts, Trails)	1,350	0	0	0	0	0%
Trimming (Parks, Boulevards, Roundabouts, Trails)	505	0	0	0	0	0%
Prairie Management and Maintenance (Burning, Spraying, Mowing, Seeding, Inspections)	65	0	0	0	0	0%

CASWELL PARK

CASWELL PARK SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Quantity of Tournaments Played	24	0	0	0	0	0%
In State Teams	550	0	0	0	0	0%
Out of State Teams	110	0	0	0	0	0%
Total Teams	609	0	0	0	0	0%
Local Visitors	21000	0	0	0	0	0%
Out of Town Visitors	13000	0	0	0	0	0%
Total Visitors	31330	0	0	0	0	0%
Concession Items Sold	42000	0	0	0	0	0%
Alcohol Sales	\$ 6,000	\$ -	\$ -	\$ -	\$ -	0%
Sponsorship Revenue	\$ 55,000	\$ -	\$ 5,000	\$ 3,500	\$ 5,000	9%
Estimated Number of Hotel Rooms	9700	0	0	0	0	0%
Economic Impact	\$ 9,000,000	\$ -	\$ -	\$ -	\$ -	0%
Softball						
Summer Softball Teams	93	87	2	70	89	96%
Fall Softball Teams	32	-	-	-	-	
Revenue	\$ 68,900	\$ 9,865	\$ 1,323	\$ 14,492	\$ 11,188	16%
Expense	\$ 39,850	\$ -	\$ 9,312	\$ 1,119	\$ 9,312	23%
Volleyball						
Volleyball Teams	92	78	7	73	91	99%
Revenue	\$ 31,200	\$ 5,775	\$ 2,440	\$ 3,643	\$ 9,658	31%
Expense	\$ 28,100	\$ -	\$ 185	\$ 278	\$ 300	1%
Website Management						
Website Hits	53,000	2,187	1,108	2,831	4,657	9%
Page Views	166,000	5,347	2,766	7,333	11,305	7%
Other						
Banners Purchased	41	1	-	26	1	2%
Total Revenue	\$ 470,940	\$ 17,534	\$ 21,754	\$ 38,220	\$ 55,764	12%
Total Expenditures	\$ 490,869	\$ 13,728	\$ 11,289	\$ 14,693	\$ 40,609	8%

CASWELL NORTH – SOCCER

CASWELL NORTH - SOCCER						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Other						
Total Revenue	\$ 50,400	\$ -	\$ -	\$ (23,558)	\$ -	0%
Total Expenditures	\$ 62,566	\$ 4,767	\$ 2,991	\$ 2,414	\$ 10,064	16%

CULTURE AND RECREATION

CULTURE AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
General Operations						
Revenue	\$ 2,500.00	\$ 60.00	\$ 100.00	\$ 210.00	\$ 160.00	6%
Expense	\$ 21,200.00	\$ 1,869.98	\$ 1,856.00	\$ 1,853.83	\$ 5,317.64	25%
Wrestling						
Registrations	95	-	-	-	1	1%
Revenue	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 125.00	1%
Expense	\$ 4,300.00	\$ 1,571.57	\$ -	\$ 2,638.30	\$ 2,026.56	47%
Tennis						
Registrations	64	16	4	27	24	38%
Revenue	\$ 9,533.00	\$ 1,193.75	\$ 300.00	\$ 2,047.50	\$ 1,868.75	20%
Expense	\$ 5,030.00	\$ -	\$ 6.00	\$ 75.51	\$ 20.95	0%
Soccer						
Registrations	180	81	44	73	158	88%
Revenue	\$ 10,250.00	\$ 3,625.00	\$ 3,007.50	\$ 4,125.00	\$ 8,367.50	82%
Expense	\$ 5,980.00	\$ -	\$ 535.18	\$ 149.08	\$ 604.35	10%
T-Ball						
Registrations	36	10	9	11	29	81%
Revenue	\$ 4,500.00	\$ 650.00	\$ 780.00	\$ 715.00	\$ 1,885.00	42%
Expense	\$ 2,100.00	\$ -	\$ 15.61	\$ 328.59	\$ 33.75	2%
Golf						
Registrations	48	1	-	12	1	2%
Revenue	\$ 7,700.00	\$ 85.00	\$ -	\$ 1,105.00	\$ 85.00	1%
Expense	\$ 4,850.00	\$ -	\$ -	\$ 40.76	\$ -	0%
Youth Sand Volleyball						
Revenue	\$ 300.00	\$ -	\$ -	\$ -	\$ -	0%
Expense	\$ 300.00	\$ -	\$ -	\$ -	\$ -	0%
Fitness						
Revenue	\$ 751.00	\$ 157.00	\$ 28.00	\$ -	\$ 2,365.00	315%
Expense	\$ 696.00	\$ 1,075.37	\$ 37.35	\$ 50.00	\$ 1,325.83	190%
Culture & Quality of Life						
Revenue	\$ 9,000.00	\$ 329.00	\$ -	\$ -	\$ 467.00	5%
Expense	\$ 2,000.00	\$ 240.75	\$ 612.28	\$ -	\$ 938.30	47%

OVERALL CASWELL & CULTURE AND REC FUNDS

OVERALL CASWELL & CULTURE AND REC						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Caswell Park						
Total Caswell Fund Revenue	\$ 470,940	\$ 33,174	\$ 30,518	\$ 38,220	\$ 81,611	17%
Total Caswell Fund Expenditures	\$ 490,869	\$ 13,728	\$ 20,786	\$ 14,693	\$ 50,221	10%
Caswell North						
Total Caswell North Fund Revenue	\$ 50,400	\$ -	\$ -	\$ (23,558)	\$ -	0%
Total Caswell North Fund Expenditures	\$ 62,566	\$ 4,767	\$ 2,991	\$ 2,414	\$ 10,064	16%
Culture & Rec						
Total Culture & Rec Fund Revenue	\$ 53,534	\$ 6,100	\$ 4,216	\$ 8,203	\$ 15,323	29%
Total Culture & Rec Fund Expenditures	\$ 46,456	\$ 4,758	\$ 3,062	\$ 5,136	\$ 10,267	22%

YOUTH FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Players						
Mini Tykes	60	0	0	0	0	0%
Players Kindergarten	80	0	0	0	0	0%
Players 1st Grade	110	0	0	0	0	0%
Players 2nd Grade	140	0	0	0	0	0%
Players 3rd Grade	160	0	0	0	0	0%
Players 4th Grade	190	0	0	0	0	0%
Players 5th Grade	190	0	0	0	0	0%
Players 6th Grade	190	0	0	0	0	0%
Total Players	1,120	-	-	-	-	0%
Revenue						
Registrations	\$ 177,000.00	\$ -	\$ -	\$ -	\$ -	0%
Sponsorships	\$ 57,280.00	\$ 39,925.00	\$ 16,000.00	\$ 750.00	\$ 56,425.00	99%
Donations	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 1,097.10	
Other	\$ 120.00	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 249,400.00	\$ 39,925.00	\$ 16,000.00	\$ 750.00	\$ 57,522.10	23%
Expenses						
Total Expenditures	\$ 248,132.00	\$ 6,490.75	\$ 7,783.71	\$ 6,117.33	\$ 69,181.86	28%
Other						
Banners Purchased	40	6	0	12	6	15%
Number of Games	100	0	0	0	0	0%
Total Teams	55	0	0	0	0	0%

Registration for Football begins in April. We look forward to another great season!

SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	356	15	49	34	147	41%
Non Resident Family Passes	273	9	33	11	102	37%
Resident Single Passes	21	1	3	1	10	48%
Non Resident Single Passes	6	1	0	0	1	17%
Resident 55+ Pass	10	0	1	1	8	80%
Non Resident 55+ Pass	5	6	0	2	8	160%
Babysitter/Additional Members	269	6	33	10	85	32%
Punch Passes	555	10	1	11	17	3%
Total Visitors	48,000	0	0	0	0	0%
Donations						
Sponsorships	\$ 20,150	\$ -	\$ -	\$ 24,950	\$ -	0%
Adopt A Family Donations	\$ 9,743	\$ 140	\$ -	\$ 555	\$ 140	1%
Connecting Kids	120	5	0	21	5	4%
Events						
Special Events	23	0	0	0	0	0%
Birthday Party Packages	50	2	0	1	2	4%
Pool Rentals	15	1	0	0	1	7%
Swim Lessons Offered	150	0	0	0	0	0%
Swim Lesson Sign Ups	950	0	0	330	0	0%
Fitness Lessons Offered	25	0	0	0	0	0%
Fitness Lesson Sign Ups	1,500	0	0	0	0	0%
Pool Operations						
Days Open	85	0	0	0	0	0%
Lifeguards Hired	50	0	0	0	0	0%
Other						
Concessions	\$ 111,000	\$-	\$ 65	\$ 37	\$ 74	0%
Alcohol	\$ 13,000	\$-	\$ -	\$ -	\$ -	0%
Warming House Rentals	3	0	0	1	1	33%
Swim Banners Purchased	26	0	0	12	0	0%
Overall Revenues	\$ 557,282.00	\$36,567.00	\$14,060.00	\$ 47,736.75	\$ 66,029.00	12%
Overall Expenses	\$ 554,150.00	\$21,022.03	\$6,187.30	\$ 7,391.91	\$ 33,439.33	6%

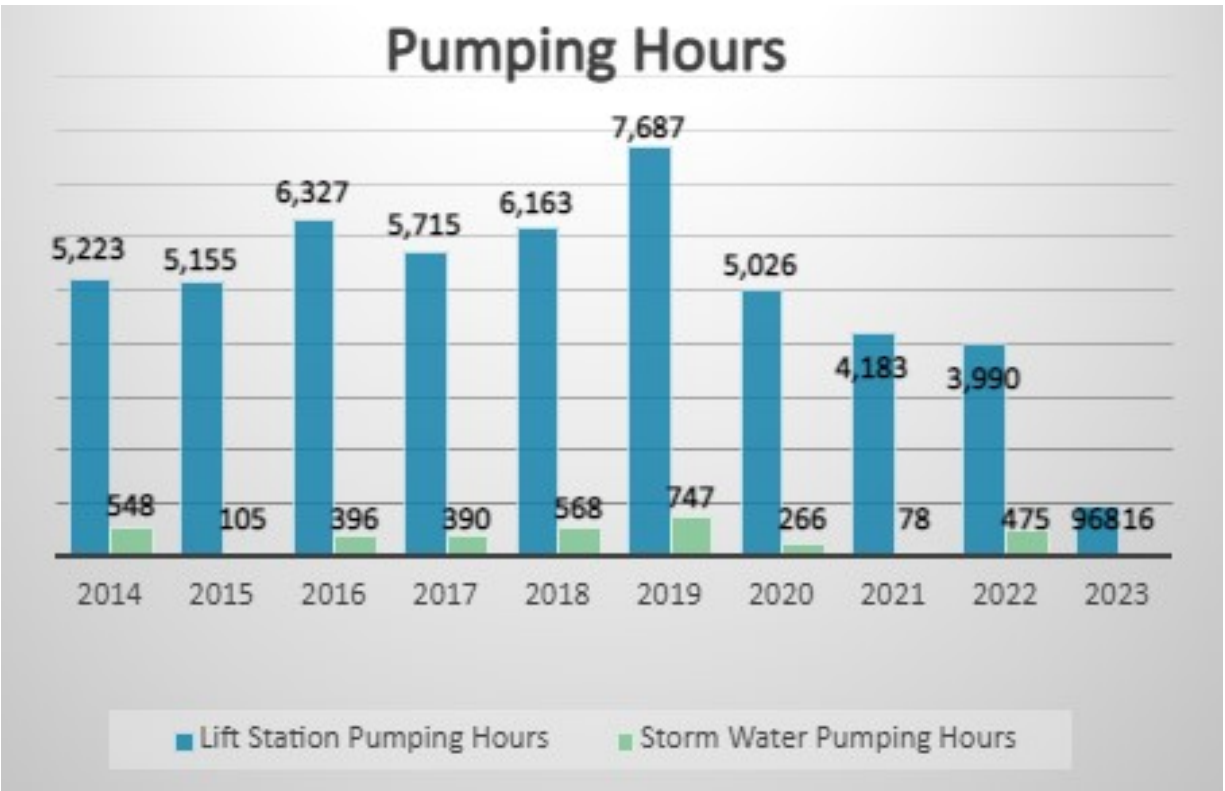
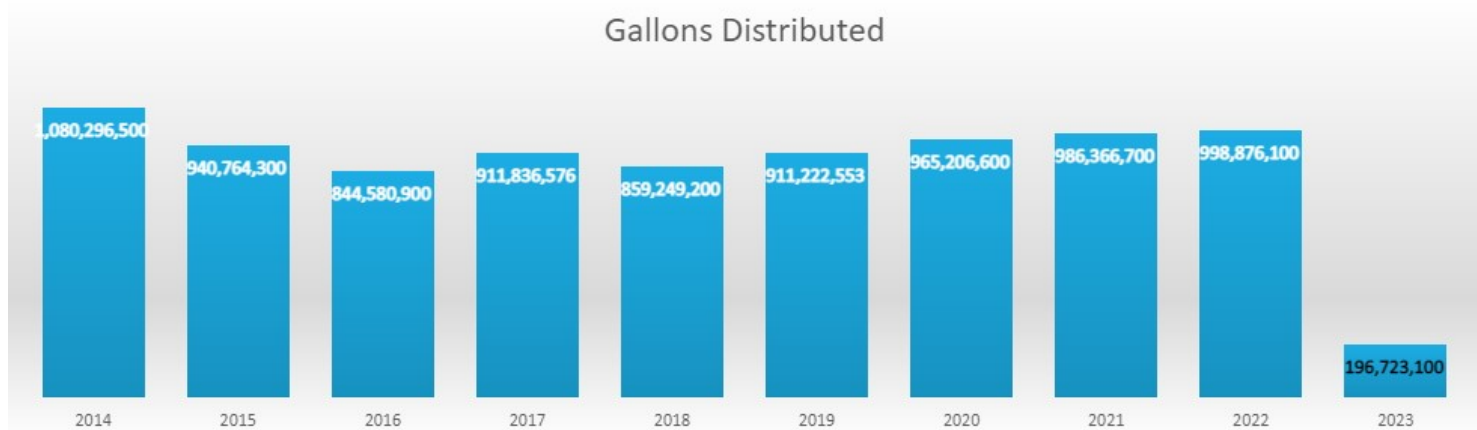
WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2023 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Water Units (Gallons)						
Gallons Pumped from Well #5	475,000	0	0	0	43,100	9%
Gallons Pumped from Well #6	130,000,000	11,522,000	9,514,000	11,161,000	31,504,000	24%
Gallons Pumped from Well #7	133,650,000	11,076,000	12,106,000	8,532,000	33,430,000	25%
Gallons Pumped from Well #8	128,500,000	10,691,000	10,271,000	8,055,000	30,073,000	23%
Gallons Pumped from Well #9	104,600,000	1,484,000	228,000	6,436,000	5,737,000	5%
Total	497,225,000	34,773,000	32,119,000	34,184,000	100,787,100	20%
Gallons Distributed from Plant #1	110,635,000	9,509,000	8,259,000	8,923,000	26,646,000	24%
Gallons Distributed from Plant #2	391,550,000	23,105,000	22,408,000	22,963,000	69,290,000	18%
Total	502,185,000	32,614,000	30,667,000	31,886,000	95,936,000	19%
Water Usage Tracking						
Residential (5/8"-11/4")	220,656,696	16,184,956	18,176,294	16,673,347	51,813,622	23%
Residential & Commercial 11/2"-3"	39,294,960	2,993,210	3,457,800	4,671,000	9,065,833	23%
Commercial 5/8"-11/4"	19,907,400	1,701,150	1,781,830	527,950	5,234,441	26%
Commercial 4"-6"	7,087,233	236,100	210,200	185,220	658,630	9%
Residential and Commercial Outside Meters	54,597,418	540,060	254,480	235,440	1,665,800	3%
Rural Water (5/8"-11/4")	963,960	1,200	1,300	400	3,600	0%
Rural 1 1/2"-3"	92,945	38,830	54,030	44,090	159,960	172%
Multiple Dwelling Unit Rate per Unit	33,568,429	2,304,180	2,870,150	2,618,650	7,541,340	22%
Total Gallons Billed	376,519,041	23,999,686	26,806,084	24,988,037	76,143,226	20%
City Used Water - Non-Billable	32,500,000	2,553,629	2,287,756	1,803,450	6,923,117	21%
Unaccountable Water	9,250,000	770,500	770,500	770,500	2,311,500	25%
Lift Station Pumping Hours						
Lift Station #1 - Oak Terrace	135	14	11	12	36	27%
Lift Station #2 - Marvin Boulevard	265	11	9	26	30	11%
Lift Station #3 - Carol Court	420	57	36	31	131	31%
Lift Station #4 - Marie Lane	1,085	111	67	98	249	23%
Lift Station #5 - NorthRidge Drive	680	72	51	58	179	26%
Lift Station #6 - Aspen Lane	375	37	27	37	94	25%
Lift Station #7 - Howard Drive	400	53	46	52	156	39%
Lift Station #8 - Parks Edge	205	20	16	18	53	26%
Lift Station #9 - Reserve	130	14	10	13	34	26%
Lift Station #10 - Golf Course	55	4	1	3	7	12%
Total	3,750	393	273	349	968	26%
Lift Station Flow (Gallons)						
Main Lift #1	358,000,000	40,419,000	15,250,000	17,108,000	68,188,000	19%
Main Lift #2	71,000,000	63,000	16,610,000	18,761,000	37,246,000	52%
	429,000,000	40,482,000	31,860,000	35,869,000	105,434,000	25%
Storm Water Pumping Hours						
Storm Water Station #001 - Sherman Corp Station	370	16	0	36	16	4%
Storm Water Station #002 - Wheeler Corp Station	120	0	0	0	0	0%
Total	490	16	0	36	16	3%

WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2023 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Mankato Redundant Water Tracking (gal)						
Water Provided to Mankato		0.0	0.0	0.0	0.0	
Water Received From Mankato		0.0	0.0	0.0	0.0	
River Levels						
High River Level		11.43	4.47	8.54	6.29	
Low River Level		3.39	2.16	3.06	2.59	
Hours						
Rounds	900	80	60	84	196	22%
Locates and Locate Meets	775	22	3	51	28	4%
Training	130	61	21	37	88	67%
Equipment Maintenance	430	81	36	38	144	33%
Building Maintenance	100	5	14	6	24	0%
Equipment Repairs	10	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	340	36	24	58	73	21%
Flushing	320	0	0	0	0	0%
Shut-offs	160	12	15	16	42	26%
Administrative	130	12	10	10	32	25%
Helping Other Departments	330	3	0	29	8	2%
Festivals	1	0	0	0	0	0%
Call-outs	260	18	32	14	58	22%
Stormwater Corp Station	110	37	3	19	42	38%
Backwash	115	10	11	9	28	24%
Fire Hydrant Repairs	200	5	2	0	7	4%
Christmas Lights	30	0	0	0	0	0%
Tree Trimming	1	0	0	0	0	0%
Snow Removal	150	0	9	1	77	51%
Mainbreak, Valve Repairs, Curb Box Repairs	270	3	40	25	43	16%
Sampling	50	9	2	3	12	23%
Chemical Treatments	25	1	1	0	2	8%
Inventory Supplies	5	0	0	0	4	70%
Water Tower Maintenance	25	0	0	0	0	0%
Mowing and Trimming	115	0	0	0	0	0%
Winterize	35	0	0	2	0	0%
Miscellaneous Projects	175	47	35	4	97	0%
Total	5,191	439	316	402	1,000	19%
Units						
Locates (EA)	2450	21	8	181	37	2%
Water Mains Flushed (Lineal Feet)	50	0	0	0	0	0%
Hydrants Flushed (EA)	1,475	0	0	0	0	0%
Valves Exercised (EA)	150	0	0	0	0	0%
Corp Station Gate Open/Close (EA)	5	3	0	3	3	60%
Main Breaks Repaired (EA)	8	0	1	1	1	13%
Curb Boxes Located (Shut off)	425	24	54	35	126	30%

WATER & SEWER DEPARTMENT



WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual					2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed	2022 Gallons Bill YTD	2023 Gallons Billed YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	194,650,356	220,202,702	214,748,338	209,924,976	51,813,622	17,452,372	18,176,294	16,184,956									
Residential & Commercial 11/2"-3"	\$41.26-effective 1/1/17	\$3.43	46,160,040	40,079,310	43,844,540	40,212,870	9,065,833	2,614,823	3,457,800	2,993,210									
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,446,080	19,946,470	23,215,570	20,455,584	5,234,441	1,751,461	1,781,830	1,701,150									
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,411,450	6,700,490	2,846,930	2,956,860	658,630	212,330	210,200	236,100									
Residential and Commercial Outside Meters	\$0.00	\$4.35	30,755,320	50,450,293	74,375,905	67,256,500	1,665,800	871,260	254,480	540,060									
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	901,620	938,100	199,790	91,300	3,600	1,100	1,300	1,200									
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	134,500	87,700	888,570	1,062,860	159,960	67,100	54,030	38,830									
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	32,358,830	33,634,550	33,190,140	33,678,620	7,541,340	2,367,010	2,870,150	2,304,180									
# of Properties Billed			Annual					2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2019 # Billed	2020 # Billed	2021 # Billed	2022 # Billed	2023 # Billed YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	59,248	59,769	60,561	61,293	15,268	5,101	5,071	5,096									
Residential & Commercial 11/2"-3"	\$41.26-effective 1/1/17	\$3.43	865	865	895	912	228	76	76	76									
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,969	1,934	1,920	1,927	483	161	161	161									
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	50	47	36	36	9	3	3	3									
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,570	22,982	23,393	23,730	5,902	1,964	1,962	1,976									
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	12	12	12	12	3	1	1	1									
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	212	214	220	228	57	20	19	18									
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	912	912	912	912	228	76	76	76									
Average usage by class			Average Usage by Customer by Class					2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2019	2020	2021	2022	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,285	3,684	3,546	3,425	10,182	3,421	3,584	3,176									
Residential & Commercial 11/2"-3"	\$41.26-effective 1/1/17	\$3.43	53,364	46,334	48,988	44,093	119,287	34,406	45,497	39,384									
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,384	10,314	12,091	10,615	32,512	10,879	11,067	10,566									
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	68,229	142,564	79,137	82,135	219,543	70,777	70,067	78,700									
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,363	2,195	3,179	2,834	847	444	130	273									
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	75,135	78,175	16,649	7,608	3,600	1,100	1,300	1,200									
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	634	410	4,039	4,662	8,356	3,355	2,844	2,157									
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	35,481	36,880	36,393	36,928	99,228	31,145	37,765	30,318									

SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual (# of Accounts)					2023											
Sewer Rates	Minimum Bill	23782	Description	2019	2020	2021 YTD	2022 YTD	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	20818	16689	21320	23782	6324	2013	2046	2265									
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41283	35492	42321	41474	10087	3471	3439	3177									
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	83	66	70	66	23	4	9	10									
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	134	113	150	150	34	14	11	9									
									5502	5505	5461	0	0	0	0	0	0	0	0	0

Amount Billed				Annual (\$)					2023											
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022 YTD	\$ Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$18.50-effective 1/1/23		Amount billed to Res/Comm Accounts paying base ONLY	\$ 312,270.00	\$ 283,713.00	\$ 362,440.00	\$ 404,294.00	\$ 113,954.66	\$ 34,201.16	\$ 37,851.00	\$ 41,902.50									
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,818,391.14	\$ 1,643,099.46	\$ 1,981,959.09	\$ 1,914,251.92	\$ 472,844.43	\$ 158,090.14	\$ 168,972.72	\$ 145,781.57									
Rural-0 Gal. to 2,250 Gal	\$18.50-effective 1/1/23		Amount billed to Rural accounts paying base ONLY	\$ 1,245.00	\$ 1,105.00	\$ 1,190.00	\$ 1,116.72	\$ 425.50	\$ 74.00	\$ 166.50	\$ 185.00									
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,866.02	\$ 5,350.30	\$ 6,267.01	\$ 6,195.31	\$ 1,050.28	\$ 476.16	\$ 348.03	\$ 226.09									
			Total	\$ 3,137,562.16	\$ 2,835,267.76	\$ 3,746,786.09	\$ 3,426,652.95	\$ 1,644,870.43	\$ 192,841.46	\$ 207,338.25	\$ 188,095.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Gallons Billed				Annual (gallons)					2023											
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2019	2020	2021 YTD	2022 YTD	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$18.50-effective 1/1/23		Residential/Commercial Billed under min.			22,489,565	21,120,127	5,463,026	1,932,409	1,286,992	2,243,625									
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.			293,386,286	283,145,363	67,656,334	22,535,661	24,270,632	20,850,041									
Rural-0 Gal. to 2,250 Gal	\$18.50-effective 1/1/23		Rural Billed under min			57,270	66,780	12,100	2,210	2,860	7,030									
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.			1,053,641	985,460	128,140	60,650	39,010	28,480									
			Total			316,986,762			24,530,930	25,599,494	23,129,176									

GARBAGE UTILITY BILL BREAKDOWN

\$ Billed		Starting 2022		Annual							2022											
Garbage Sizes	Cost per Month	Cost per Month	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022	\$ Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December			
35 Gallons	\$9.00	\$10.00	\$ 95,994.00	\$ 98,505.00	\$ 98,982.00	\$ 111,140.00	\$ 27,830.00	\$ 9,240.00	\$ 9,300.00	\$ 9,290.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
65 Gallon	\$14.00	\$15.00	\$ 541,184.00	\$ 542,094.00	\$ 544,446.00	\$ 585,180.00	\$ 146,400.00	\$ 48,780.00	\$ 48,780.00	\$ 48,840.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
95 Gallon	\$19.00	\$20.00	\$ 130,226.00	\$ 136,952.00	\$ 142,367.00	\$ 153,660.00	\$ 39,220.00	\$ 13,020.00	\$ 13,100.00	\$ 13,100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Total:			\$ 767,404.00	\$ 777,551.00	\$ 785,795.00	\$ 849,980.00	\$ 213,450.00	\$ 71,040.00	\$ 71,180.00	\$ 71,230.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Number of Carts Billed		Starting 2022		Annual							2022											
Garbage Sizes	Cost per Month	Cost per Month	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022	# Carts Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December			
35 Gallons	\$9.00	\$10.00	10,666	10,945	10,998	11,114	2,783	924	930	929												
65 Gallon	\$14.00	\$15.00	38,656	38,721	38,889	39,012	9,760	3,252	3,252	3,256												
95 Gallon	\$19.00	\$20.00	6,854	7,208	7,493	7,683	1,961	651	655	655												
Total:			56,176	56,874	57,380	57,809	14,504	4,827	4,837	4,840	-	-	-	-	-	-	-	-	-			

RECYCLE UTILITY BILL BREAKDOWN

\$ Billed			Annual						2023											
Recycle Sizes	Cost per Month	As of 1/1/21	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022	\$ Billed 2023 YTD		January	February	March	April	May	June	July	August	September	October	November	December
35 Gallons	\$7.00	\$8.00	\$ 47,579.00	\$ 47,488.00	\$ 55,560.00	\$ 54,872.00	\$ 13,568.00	\$	4,536.00	\$ 4,520.00	\$ 4,512.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
65 Gallon	\$7.00	\$8.00	\$ 99,365.00	\$ 101,493.00	\$ 118,368.00	\$ 120,392.00	\$ 30,368.00	\$	10,104.00	\$ 10,136.00	\$ 10,128.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95 Gallon	\$7.00	\$8.00	\$ 242,837.00	\$ 245,056.00	\$ 281,440.00	\$ 283,104.00	\$ 70,920.00	\$	23,640.00	\$ 23,632.00	\$ 23,648.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Number of Carts Billed **			Annual						2023											
Recycle Sizes	Cost per Month	As of 1/1/21	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022	# Carts Billed 2023 YTD		January	February	March	April	May	June	July	August	September	October	November	December
35 Gallons	\$7.00	\$8.00	6797	6784	6945	6859	1696		567	565	564									
65 Gallon	\$7.00	\$8.00	14195	14499	14796	15049	3796		1,263	1,267	1,266									
95 Gallon	\$7.00	\$8.00	34691	35008	35180	35388	8865		2,955	2,954	2,956									
Total									4,785	4,786	4,786	-	-	-	-	-	-	-	-	-

**The numbers gathered for
Number of Carts Billed comes
from West Central Sanitation's
monthly bills to us.

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Cash and Investments	\$ 22,000,000	\$ 21,826,112	\$ 22,267,234	\$ 12,261,331	\$ 21,807,273	★ 99%
Existing Loans (dollar amount)	\$ 600,000	\$ 599,511	\$ 605,304	\$ 666,768	\$ 599,505	100%
Hotel/Motel Tax	\$ 35,000	\$ 3,180	\$ 3,429	\$ 2,128	\$ 10,527	30%
Food & Beverage Tax	\$ 60,000	\$ 5,619	\$ 6,631	\$ 4,859	\$ 18,299	30%
Local Option Sales Tax	\$ 800,000	\$ 88,061	\$ 70,515	\$ 74,472	\$ 226,956	28%
Employment Information/ Payroll						
Health Benefit Enrollment	54	53	53	53	54	★ 99%
Total Number of Pay Periods	26	2	2	4	6	23%
Timecards Processed	3100	144	146	163	439	14%
Accounts Payable & Receivable						
Accounts Payable (# Invoices)	10000	648	700	784	2,071	21%
Accounts Receivable (# Invoices)	600	31	36	119	140	23%
Cash Receipts Processed	52,000	3,832	4,055	3,756	12,189	23%
Utility Billing & Meters						
# Utility Bills Mailed Out	63,500	5,543	5,234	5,277	15,964	25%
# Utility Bills Emailed Out	4,500	333	333	268	1,092	24%
Late Payment Notices Sent	na	279	243	120	695	N/A
Late Reading Notices Sent	na	131	215	136	509	N/A
Auto Pay Enrollment	300	18	20	14	40	13%
Water Meters Issued (New)	100	7	12	9	32	32%
Water Meters Replaced	500	21	28	15	79	16%
Waiting List for Meters	na	70	57	6	84	N/A
% of City Converted to Auto Meters	25%	14.5%	14.1%	11.2%	15.1%	60%
Meters Yet to Be Replaced	na	6445	6,468	6639	6405	N/A
Mail Items Processed	14,000	798	1,334	1,477	2,953	21%
Rate Class Water Revenue	\$ 2,200,000	\$ 142,996	\$ 143,164	\$ 142,314	\$ 422,617	19%
Rate Class Sewer Revenue	\$ 2,698,964	\$ 225,761	\$ 237,089	\$ 208,524	\$ 675,175	25%
Rate Class Recycling Revenue	\$ 456,172	\$ 37,721	\$ 37,720	\$ 37,599	\$ 113,394	25%
Rate Class Storm Revenue	\$ 519,000	\$ 45,523	\$ 45,503	\$ 39,107	\$ 136,577	26%
Rate Class Solid Waste Revenue	\$ 830,540	\$ 69,010	\$ 68,945	\$ 68,462	\$ 207,374	25%

★ = Average Balance

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Garbage						
Garbage Carts (Swapped & New)	275	15	23	7	57	21%
Billed By City - Garbage 35G	11000	930	924	927	2783	25%
Billed By City - Garbage 65G	39000	3,252	3,252	3,248	9760	25%
Billed By City - Garbage 95G	7500	655	651	635	1961	26%
Billed By City - Valet Service	85	10	9	7	29	34%
Billed By West Central - Garbage 35G	11000	920	918	927	2754	25%
Billed By West Central - Garbage 65G	39000	3206	3,206	3194	9620	25%
Billed By West Central - Garbage 95G	8000	688	687	667	2066	26%
Billed By West Central - Valet Service	85	11	10	7	33	39%
Bag Tags Issued	300	11	10	22	75	25%
Bag Tags Billed By West Central	300	11	10	22	75	25%
Recycling						
Billed By City - Recycle	56000	4672	4,665	4650	14011	25%
Billed By City - Valet Service	80	9	8	7	26	33%
Billed By West Central - Recycle 35G	7000	553	555	575	1660	24%
Billed By West Central - Recycle 65G	15000	1267	1,263	1249	3796	25%
Billed By West Central - Recycle 95G	35500	2952	2,967	2942	8887	25%
Billed By West Central - Valet Service	80	9	8	7	26	33%
Licenses, Permits & Rentals						
Dog Licenses (# Issued)	215	17	41	2	69	32%
Audio Permits (# Issued)	60	0	2	0	3	5%
Community Room Rentals	60	6	10	6	17	28%
Park Reservations	150	8	10	6	29	19%
Transportation						
Fixed Route	11000	607	660	637	1973	18%
Mobility	5000	473	487	344	1500	30%
Flex Route Rides	3700	298	252	254	846	23%
Times "Fast" Electric Charger Used	50	0	0	6	0	0%
Times "Slow" Electric Charger Used	15	0	0	2	0	0%
Times Caswell Electric Charger Used	100	5	2	0	13	13%
Times Caswell North Electric Charger Us	50	0	0	1	0	0%
Revenue from Electric Charger	\$ 500.00	\$ -	\$ -	\$ 46.98	\$ -	0%
Solar Power						
Total Savings	\$ 20,000.00	\$ 725.17	\$ 615.55	\$ 964.24	\$ 1,340.72	7%

To: Kevin McCann, City Administrator
From: Jessica Ryan, Finance Director
Subject: March Monthly Financial Report
Date: April 12, 2023

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of March. It is pertinent to note that these numbers are subject to change as some of the revenue and expenses will be moved back to 2022 during the audit process. The monthly financial summary includes all city funds within the City of North Mankato. The monthly financial summary includes budget to actual comparisons of expenditures and revenues for each fund. This analysis highlights certain funds to identify overall trends and how the city is adhering to the budget as the year progresses.

Expenditures

With March ending, we are 25% into the year. Total spending for the entire City is 21% of budget. In looking at the **General Fund**, the overall spending is 19% for the year. Certain departments above 25% include the **Library** due to the yearly contract payment for their data services, **Non-Departmental** due to the annual sponsorship to Business on Belgrade, and **Maintenance & Equipment** due to several sets of tires being bought for various vehicles.

Certain departments under 25% include **Public Access** due to the timing of the quarterly payments, **Street Lighting** due to the timing of utility payments, **Parks** are slow until Spring, and **Fire** due to payroll only going out at the end of the year.

Caswell Sports includes operations of the Caswell Softball Complex and adult sports. They are at 9% of their budget due to the season not yet starting.

Football includes the operation of the football program, uniforms, and referees. They are at 28% of their budget due to additional uniforms being ordered in preparation for the upcoming season.

Swim Facility is at 4% of their budget. Much of the spending will be for staff costs, concessions, and chemicals. The facility is expected to open at the end of May.

Caswell North includes operations of the Caswell North Soccer Complex. The fund is currently at 15% of their budget. Caswell North is expected to be used more this year than in the past due to both football and soccer being hosted there.

Culture & Recreation includes operations of the youth recreation, senior and teen programs, weight loss challenge, and more. The main expenditures will relate to wages, uniforms, and coaching fees. They are at 23% of their budget.

Library Endowment is at 19% of their budget. This is mostly due to costs for the Miscellaneous Special Programs. They will be starting to get things ready for their Summer Reading program soon.

Local Option Sales Tax Fund consists of transfers that are made monthly.

Port Authority General Fund includes GMG, City Center Partnership, and REDA memberships, auditing fees, and budgeted transfers.

Capital Facilities and Equipment Replacement Fund is at 13% of their budget and includes two new police vehicles for \$77,582, a new plow blade for \$13,546, new taser equipment for \$1,895, a pressure washer for \$6,895, and the first payment for the server replacements for \$22,387.

Local Revolving Loan Fund includes legal and recording fees related to Northside Revivals loans/forgivable loans.

Joint Economic Development Fund includes activity for the North Port Industrial Park. If there are no land sales in 2023, funds may need to be transferred from other funds to maintain a positive cash balance.

TIF District Funds include budgeted debt service transfers.

Debt Service Funds consists of most debt service payments made in February and July.

Construction Funds will include projects such as Caswell Park updates, completing Lor Ray Dr and McKinley Dr, the Lor Ray Dr roundabout, and the Caswell Indoor Rec Center.

Charitable Gambling includes all 2023 donations made at the beginning of the year as well as some throughout the year.

Revenues

Overall revenue for the entire City are at 11% of the budget. Revenues for the **General Fund** are 6% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We receive the first

half of taxes in June and the first half of LGA in July. We receive the second half payments for each of these in December.

Port Authority General Fund and TIF District revenue comes in two payments in June and December.

Caswell Sports is at 14% of their budget. This includes summer volleyball and softball leagues, the food and beverage tax, advertising, and the hotel-motel tax.

Football revenue is at 23% of their budget. The revenue is mostly due to the sponsorships we have received.

Swim Facility is currently at 7% of their budget. Season memberships are currently on sale. There will be a price increase in April for the memberships. Swim lessons will also go on sale in April. The facility is expected to open in late May and attendance is expected to rise with Tourtellotte being closed for construction for the season.

Culture & Recreation is at 29% of their budget. This is mostly due to soccer, tennis and t-ball registrations beginning, the weight loss challenge, and miscellaneous fitness classes.

Utility Funds

Overall **expenditures** for the utility funds are slightly over budget with the exception of sewer and solid waste. This is due to bond payments in January. The sewer department is below budget due to the timing of the sewage treatment invoices. They usually begin in May and we make 8 payments to the City of Mankato.

In general, utility fund **revenues** were very close to their budgeted amounts.

The **Hotel Fund** is considered part of the Port Authority's operations. The fund tracks the activities of the old Norwood Inn. The current expenses are mostly for professional services. Revenues come from the lease for use of the building and monthly payments in lieu of lodging taxes both from Hylife Foods.

Projects

The active projects are shown on the second page of the financial report. The prior year nearly completed projects are in green. The projects for this year are in blue.

City of North Mankato
2023 PROJECT MONITORING REPORT
3/31/2023

Project	Engineer's Estimate	Approved Project Costs (Accepted Bid & Change Orders)	Expenditures to Date	Project Costs Remaining	Revenue to Date	Remaining Revenue (Revenue to Date less Approved Project Costs)	Year	Notes
Caswell Park Improvements	\$ 2,650,000	\$ 3,421,700	\$ 3,137,817	\$ 283,883	\$ 2,117,623	\$ (1,020,194)	2021	1
Caswell Indoor Rec	\$ 17,000,000		\$ 741,371	\$ (741,371)	\$ 7,425,755	\$ 6,684,384	2021	2
Caswell North Improvements	\$ 1,850,000	\$ 1,823,229	\$ 1,733,907	\$ 89,322	\$ 1,736,650	\$ 2,742	2021	3
McKinley Ave.	\$ 1,675,000	\$ 1,708,500	\$ 1,532,302	\$ 176,198	\$ 1,953,751	\$ 421,449	2022	4
Lor Ray Dr North	\$ 3,690,000	\$ 4,249,400	\$ 1,582,805	\$ 2,666,595	\$ 4,369,704	\$ 2,786,899	2022	5
TOTAL	\$ 26,865,000	\$ 11,202,829	\$ 8,728,202	\$ 2,474,627	\$ 17,603,482	\$ 8,875,280		

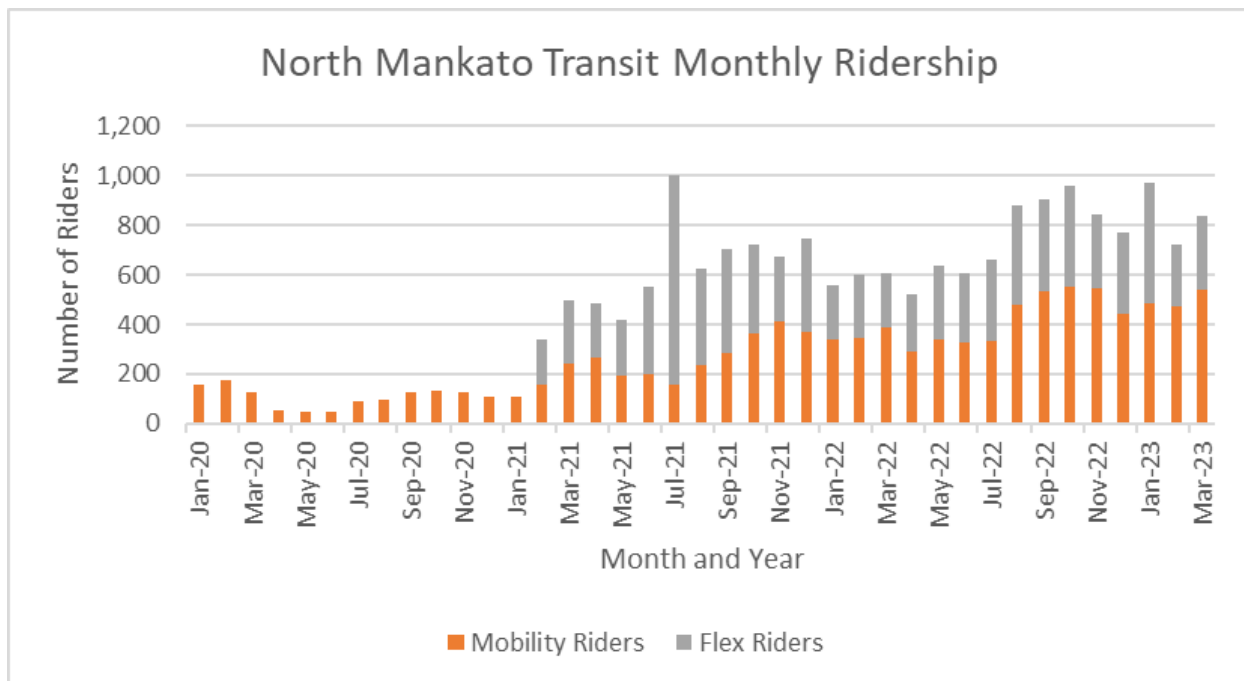
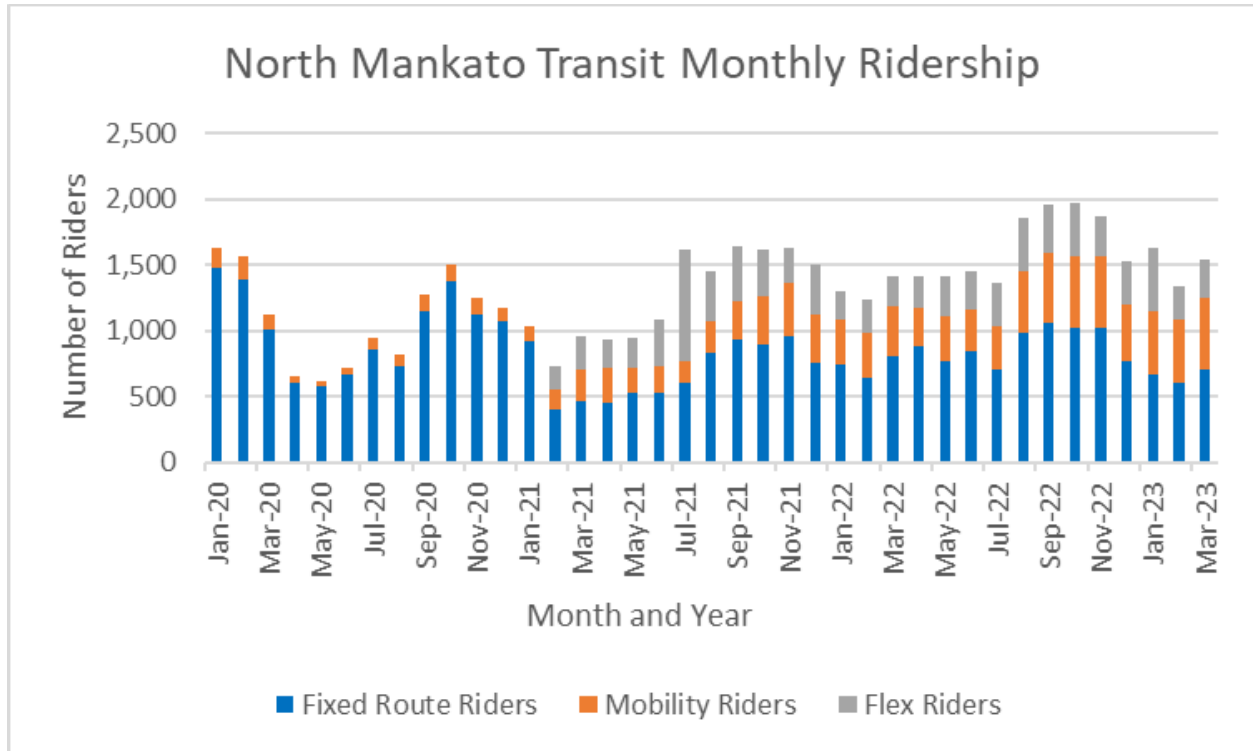
Notes

- 1 Final stages of work
- 2 Engineering & design work
- 3 Final punchlist remaining
- 4 Final stages of work
- 5 Final stages of work

CITY OF NORTH MANKATO 2023 BUDGET MONITORING 31-Mar-23 % of Year 25%														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2023 EXPENDITURE Budget	2023 Actual Expenditures	Difference	% Exp. Budget Expended	2023 REVENUE Budget	2023 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2023 Beginning Cash Balance	2023 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
101	GF Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 28,117	\$ (81,883)	26%					
	Franchise Taxes - CenterPoint					\$ 107,000	\$ 27,158	\$ (79,842)	25%					
	Franchise Taxes - Charter					\$ 142,000	\$ 37,176	\$ (104,824)	26%					
	Franchise Taxes - Consolidated					\$ 31,000	\$ 7,858	\$ (23,142)	25%					
	Franchise Taxes - Xcel					\$ 126,000	\$ 31,016	\$ (94,984)	25%					
	Property & Other Taxes					\$ 5,958,941	\$ 63,147	\$ (5,895,794)	1%					
	Special Assessments					\$ 5,150	\$ -	\$ (5,150)	0%					
	License & Permits					\$ 613,150	\$ 98,502	\$ (514,648)	16%					
	Intergovernmental					\$ 2,470,000	\$ 127,749	\$ (2,342,251)	5%					
	Charges for Services					\$ 181,054	\$ 53,393	\$ (127,661)	29%					
	Fines & Forfeits					\$ 19,200	\$ 12,685	\$ (6,515)	66%					
	Miscellaneous					\$ 134,970	\$ 54,748	\$ (80,222)	41%					
	Other Financing Sources					\$ 334,250	\$ 81,907	\$ (252,343)	25%					
	General Fund by Department													
	Legislative	\$ 62,003	\$ 15,504	\$ 46,499	25%									
	General Government	\$ 739,780	\$ 145,748	\$ 594,032	20%									
	Attorney	\$ 135,000	\$ 32,971	\$ 102,029	24%									
	Police	\$ 2,619,877	\$ 587,031	\$ 2,032,846	22%									
	Fire	\$ 382,030	\$ 33,348	\$ 348,682	9%									
	Streets	\$ 2,136,231	\$ 372,966	\$ 1,763,265	17%									
	Maintenance & Equipment	\$ 314,465	\$ 83,460	\$ 231,005	27%									
	Street Lighting	\$ 391,050	\$ 68,852	\$ 322,198	18%									
	Parks	\$ 1,127,644	\$ 128,466	\$ 999,178	11%									
	Library	\$ 650,085	\$ 168,945	\$ 481,140	26%									
	Bookmobile	\$ 105,430	\$ 22,953	\$ 82,477	22%									
	Community Development	\$ 648,960	\$ 99,098	\$ 549,862	15%									
	Public Access	\$ 46,500	\$ -	\$ 46,500	0%									
	Non-Departmental	\$ 58,660	\$ 17,223	\$ 41,437	29%									
	Area Agency Disbursements	\$ 335,952	\$ 58,413	\$ 277,539	17%									
	Transfers Out	\$ 457,000	\$ 114,250	\$ 342,750	25%									
	General Fund Totals	\$ 10,210,667	\$ 1,949,227	\$ 8,261,440	19%	\$ 10,232,715	\$ 623,456	\$ (9,609,259)	6%	\$ (1,325,771)	\$ 5,133,355	\$ 5,155,403	50.5%	\$ 22,048
201	Caswell Sports	\$ 558,819	\$ 48,827	\$ 509,992	9%	\$ 571,040	\$ 81,611	\$ (489,429)	14%	\$ 32,783	\$ 89,659	\$ 101,880	18.2%	\$ 12,221
202	Football	\$ 248,132	\$ 69,182	\$ 178,950	28%	\$ 249,400	\$ 57,522	\$ (191,878)	23%	\$ (11,660)	\$ 80,043	\$ 81,311	32.8%	\$ 1,268
203	Swim Facility	\$ 554,150	\$ 21,022	\$ 533,128	4%	\$ 557,282	\$ 36,567	\$ (520,715)	7%	\$ 15,545	\$ -	\$ 3,132	0.6%	\$ 3,132
204	Caswell North	\$ 62,566	\$ 9,641	\$ 52,925	15%	\$ 50,400	\$ -	\$ (50,400)	0%	\$ (9,641)	\$ (5,804)	\$ (17,970)		
205	Culture & Recreation	\$ 46,456	\$ 10,750	\$ 35,706	23%	\$ 53,534	\$ 15,323	\$ (38,211)	29%	\$ 4,573	\$ -	\$ 7,078		
213	Library Endowment	\$ 53,250	\$ 10,228	\$ 43,022	19%	\$ 45,500	\$ 8,497	\$ (37,003)	19%	\$ (1,731)	\$ 55,335	\$ 47,585	89.4%	\$ (7,750)
215	First Time Home Buyers Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 15,296	\$ 15,296		\$ -
221	Local Option Sales Tax Fund	\$ 691,500	\$ 172,875	\$ 518,625	25%	\$ 800,000	\$ 226,956	\$ (573,044)	28%	\$ 54,081	\$ 879,881	\$ 988,381	142.9%	\$ 108,500
224	Park Development Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 5,866	\$ 5,866		\$ -
228	Port Authority General Fund	\$ 93,332	\$ 44,362	\$ 48,970	48%	\$ 90,976	\$ -	\$ (90,976)	0%	\$ (44,362)	\$ 150,694	\$ 148,338	158.9%	\$ (2,356)
229	Port Authority Federal Revolving	\$ 420	\$ 105	\$ 315		\$ 21,297	\$ 14,987	\$ (6,310)	70%	\$ 14,882	\$ 1,383,466	\$ 1,404,343		\$ 20,877
230	Capital Facilities and Equipment F	\$ 919,822	\$ 122,306	\$ 797,516	13%	\$ 592,500	\$ 141,625	\$ (450,875)	24%	\$ 19,319	\$ 377,687	\$ 50,365	5.5%	\$ (327,322)
234	Port Authority Local Revolving Lo	\$ 29,525	\$ 7	\$ 29,518	0%	\$ 3,782	\$ 741	\$ (3,041)	20%	\$ 734	\$ 80,994	\$ 55,251	187.1%	\$ (25,743)
240	Joint Economic Development Fun	\$ 58,500	\$ 12,624	\$ 45,876	22%	\$ 163,675	\$ 602	\$ (163,073)	0%	\$ (12,022)	\$ 35,032	\$ 140,207	239.7%	\$ 105,175
250-264	TIF Funds	\$ 478,722	\$ 39,969	\$ 438,753	8%	\$ 482,418	\$ 1,290	\$ (481,128)	0%	\$ (38,679)	\$ 337,668	\$ 341,364	71.3%	\$ 3,696
300s	Debt Service Funds	\$ 3,013,700	\$ 1,555,799	\$ 1,457,901	52%	\$ 3,280,358	\$ 217,000	\$ (3,063,358)	7%	\$ (1,338,799)	\$ 1,729,363	\$ 1,996,021	66.2%	\$ 266,658
400s	Construction Funds	\$ 2,000,000	\$ 162,951	\$ 842,289	8%	\$ 6,676,667	\$ 17,636	\$ 4,635,351	0%	\$ (145,315)	\$ (5,055,493)	\$ (378,826)	-18.9%	\$ 4,676,667
601	Water Utility	\$ 2,589,040	\$ 661,534	\$ 1,927,506	26%	\$ 2,482,190	\$ 624,443	\$ (1,857,747)	25%	\$ (37,090)	\$ 1,317,832	\$ 1,210,982	46.8%	\$ (106,850)
602	Sewer Utility	\$ 2,823,613	\$ 224,287	\$ 2,599,326	8%	\$ 2,710,964	\$ 694,188	\$ (2,016,776)	26%	\$ 469,900	\$ 1,556,126	\$ 1,443,477	51.1%	\$ (112,649)
603	Recycling	\$ 571,796	\$ 177,211	\$ 394,585	31%	\$ 610,808	\$ 143,022	\$ (467,786)	23%	\$ (34,189)	\$ 221,311	\$ 260,323	45.5%	\$ 39,012
604	Storm Water	\$ 531,252	\$ 152,165	\$ 379,087	29%	\$ 584,500	\$ 152,827	\$ (431,673)	26%	\$ 662	\$ 431,205	\$ 484,453	91.2%	\$ 53,248
651	Solid Waste	\$ 872,011	\$ 141,530	\$ 730,481	16%	\$ 912,891	\$ 227,848	\$ (685,043)	25%	\$ 86,318	\$ 51,304	\$ 92,184	10.6%	\$ 40,880
652	Hotel Fund	\$ 238,623	\$ 71,458	\$ 167,165	30%	\$ 355,833	\$ 101,667	\$ (254,166)	29%	\$ 30,208	\$ 2,392,472	\$ 2,509,682		\$ 117,210
864	Charitable Gambling	\$ 32,200	\$ 25,504	\$ 6,696	79%	\$ 51,034	\$ 4,095	\$ (46,939)	8%	\$ (21,409)	\$ 118,798	\$ 137,632	427.4%	\$ 18,834
865	Tactical Response	\$ -	\$ 6,290	\$ (6,290)		\$ -	\$ 25,800	\$ 25,800		\$ 19,510	\$ 45,964	\$ 45,964		\$ -
	Total Non 101 Fund	\$ 16,467,429	\$ 3,740,628	\$ 11,732,041	23%	\$ 21,347,049	\$ 2,794,247	\$ (7,258,421)	13%	\$ (946,381)	\$ 6,294,699	\$ 11,174,319	67.9%	\$ 4,884,708
	Grand Totals	\$ 26,678,096	\$ 5,689,855	\$ 19,993,481	21%	\$ 31,579,764	\$ 3,417,703	\$ (16,867,680)	11%	\$ (2,272,151)	\$ 11,428,054	\$ 16,329,722	61.2%	\$ 4,906,756

North Mankato Bank Balances														
	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$344,883	\$364,959	\$314,243										\$16	\$65
Frandsen Bank Investment	\$69,218	\$69,218	\$69,219										\$2	\$7
Frandsen Bank MII Select	\$20,015	\$18,816	\$17,205										\$1	\$2
Frandsen ICS Sweep Account	\$4,214,013	\$3,715,916	\$3,220,058										\$9,243	\$36,970
Oppenheimer Investment	\$793,965	\$794,562	\$800,636										\$13,167	\$52,669
Pioneer Bank - ICS	\$1,223,071	\$1,231,732	\$1,240,657										\$9,090	\$36,361
Pioneer Bank - Revolving Loan	\$250,638	\$250,576	\$250,638										\$1,849	\$7,397
Pioneer Bank Checking	\$2,815,368	\$2,821,847	\$2,829,037										\$20,824	\$83,297
RBC Wealth Management	\$320,341	\$319,560	\$320,839										\$1,171	\$4,684
4M Fund	\$12,215,722	\$12,238,925	\$12,265,942										\$75,434	\$301,736
	\$22,267,234	\$21,826,112	\$21,328,474	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130,797	\$523,188
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$500,036	\$348,110	\$335,239	\$348,485	\$327,764	\$354,031	\$325,457	\$325,475	\$380,380	\$376,435	\$368,043	\$376,171	\$65	\$65
Frandsen Bank Investment	\$69,210	\$69,211	\$69,212	\$69,212	\$69,212	\$69,213	\$69,214	\$69,215	\$69,215	\$69,216	\$69,216	\$69,217	\$9	\$9
Frandsen Bank MII Select	\$22,219	\$20,012	\$19,370	\$16,201	\$14,061	\$12,942	\$15,550	\$15,347	\$18,373	\$20,170	\$20,837	\$20,905	\$2	\$2
Frandsen ICS Sweep Account	\$8,676,593	\$6,526,645	\$6,076,700	\$5,726,749	\$4,826,795	\$6,426,836	\$8,180,329	\$9,584,840	\$7,974,397	\$6,404,851	\$3,207,898	\$7,060,816	\$22,738	\$22,738
Oppenheimer Investment	\$716,604	\$812,425	\$796,772	\$788,487	\$792,249	\$788,838	\$791,956	\$789,020	\$781,199	\$779,311	\$785,317	\$787,468	-\$32,619	-\$32,619
Pioneer Bank - ICS	\$1,133,725	\$1,139,193	\$1,144,766	\$1,150,488	\$1,156,641	\$1,163,137	\$1,170,274	\$1,178,339	\$1,186,621	\$1,195,623	\$1,205,248	\$1,214,129	\$20,244	\$20,244
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,104	\$250,107	\$250,206	\$250,373	\$250,532	\$250,515	\$250,691	\$250,566	\$250,638	\$3,877	\$3,877
Pioneer Bank Checking	\$2,765,633	\$2,766,163	\$2,766,750	\$2,767,887	\$2,769,063	\$2,771,339	\$2,775,458	\$2,781,351	\$2,787,066	\$2,794,759	\$2,801,076	\$2,808,213	\$43,167	\$43,167
RBC Wealth Management	\$330,561	\$329,523	\$326,744	\$324,259	\$323,983	\$322,406	\$322,539	\$324,585	\$318,372	\$315,752	\$315,912	\$319,668	-\$12,359	-\$12,359
4M Fund	\$12,103,937	\$12,091,347	\$12,091,668	\$12,092,743	\$12,097,414	\$12,103,352	\$12,110,496	\$12,120,540	\$12,132,638	\$12,147,953	\$12,168,207	\$12,190,508	\$74,796	\$74,796
	\$26,568,572	\$24,352,678	\$23,877,275	\$23,534,615	\$22,627,290	\$24,262,301	\$26,011,646	\$27,439,243	\$25,898,776	\$24,354,761	\$21,192,320	\$25,097,733	\$119,920	\$119,920

North Mankato Bank Interest														
	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.65	\$ 4.96	\$ 5.54										\$ 16.15	\$65
Frandsen Bank Investment	\$ 0.61	\$ 0.53	\$ 0.59										\$ 1.73	\$7
Frandsen Bank MII Select	\$ 0.18	\$ 0.15	\$ 0.19										\$ 0.52	\$2
Frandsen ICS Sweep Account	\$ 3,197.54	\$ 1,902.96	\$ 4,142.09										\$ 9,242.59	\$36,970
Oppenheimer Investment	\$ 6,496.80	\$ 596.34	\$ 6,074.21										\$ 13,167.35	\$52,669
Pioneer Bank - ICS	\$ 3,108.55	\$ 2,828.22	\$ 3,153.41										\$ 9,090.18	\$36,361
Pioneer Bank - Revolving Loan	\$ 636.99	\$ 575.34	\$ 636.99										\$ 1,849.32	\$7,397
Pioneer Bank Checking	\$ 7,155.17	\$ 6,479	\$ 7,190										\$ 20,824.28	\$83,297
RBC Wealth Management	\$ 673.27	\$ (781.56)	\$ 1,279.23										\$ 1,170.94	\$4,684
4M Fund	\$25,214	\$23,203	\$27,016										\$ 75,433.98	\$301,736
	\$46,488.83	\$34,809.63	\$49,498.58	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130,797.04	\$523,188.16
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.53	\$ 5.16	\$ 5.59	\$ 5.10	\$ 5.75	\$ 5.34	\$ 5.15	\$ 5.85	\$ 5.23	\$ 5.55	\$ 5.29	\$ 5.28	\$ 64.82	\$65
Frandsen Bank Investment	\$ 2.35	\$ 0.93	\$ 0.59	\$ 0.55	\$ 0.61	\$ 0.57	\$ 0.55	\$ 0.63	\$ 0.57	\$ 0.59	\$ 0.57	\$ 0.57	\$ 9.08	\$9
Frandsen Bank MII Select	\$ 0.19	\$ 0.16	\$ 0.16	\$ 0.14	\$ 0.13	\$ 0.11	\$ 0.12	\$ 0.14	\$ 0.14	\$ 0.16	\$ 0.16	\$ 0.18	\$ 1.79	\$2
Frandsen ICS Sweep Account	\$ 76.87	\$ 52.18	\$ 55.12	\$ 49.08	\$ 45.61	\$ 41.64	\$ 3,493.12	\$ 4,511.21	\$ 4,572.08	\$ 3,876.32	\$ 3,047.22	\$ 2,917.52	\$ 22,737.97	\$22,738
Oppenheimer Investment	\$ (7,483.02)	\$ (179.58)	\$ (15,652.19)	\$ (8,285.03)	\$ 3,761.85	\$ (3,410.97)	\$ 3,117.58	\$ (2,936.12)	\$ (7,821.20)	\$ (1,887.91)	\$ 6,006.42	\$ 2,151.42	\$ (32,618.75)	-\$32,619
Pioneer Bank - ICS	\$ 240.31	\$ 218.22	\$ 328.95	\$ 471.95	\$ 854.38	\$ 1,193.20	\$ 1,735.23	\$ 2,496.96	\$ 2,555.10	\$ 3,292.18	\$ 3,737.84	\$ 3,119.76	\$ 20,244.08	\$20,244
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 102.74	\$ 106.16	\$ 205.48	\$ 371.58	\$ 530.82	\$ 513.70	\$ 690.07	\$ 565.07	\$ 636.99	\$ 3,876.72	\$3,877
Pioneer Bank Checking	\$ 587.10	\$ 530	\$ 587	\$ 1,137	\$ 1,175	\$ 2,276	\$ 4,119	\$ 5,893	\$ 5,715.11	\$ 7,693.07	\$ 6,316.92	\$ 7,136.99	\$ 43,167.42	\$43,167
RBC Wealth Management	\$ (1,465.89)	\$ (1,038.67)	\$ (2,778.72)	\$ (2,485.11)	\$ (275.67)	\$ (1,577.20)	\$ 132.96	\$ 2,045.70	\$ (6,212.78)	\$ (2,619.93)	\$ 160.11	\$ 3,755.76	\$ (12,359.44)	-\$12,359
4M Fund	-\$11,774	-\$12,590	\$321	\$1,075	\$4,671	\$5,938	\$7,144	\$ 10,044.44	\$ 12,097.95	\$ 15,314.36	\$ 20,254.35	\$ 22,300.72	\$ 74,796.47	\$74,796
	-\$7,983.48	-\$363.26	-\$17,400.09	-\$7,928.43	\$5,674.22	\$4,672.04	\$12,975.33	\$22,592.73	\$11,425.90	\$26,364.46	\$40,093.95	\$42,025.19	\$119,920.16	\$119,920.16



	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Fixed Route (Route 5)													
Ridership	803	885	772	837	708	978	1055	1017	1025	762	660	607	706
Route Hours	103.5	94.5	94.5	99	90	103.5	94.5	94.5	94.5	99	99	85.5	103.5
Rides per Hour	7.76	9.37	8.17	8.45	7.87	9.45	11.16	10.76	10.85	7.70	6.67	7.10	6.82
Paratransit/Mobility													
Ridership	385	293	340	329	331	478	534	553	545	441	487	473	540
Hours	192.5	146.5	170	164.5	165.5	239	267	276.5	272.5	220.5	243.5	236.5	270
Rides per Hour	2	2	2	2	2	2	2	2	2	2	2	2	2
Demand Response (Kato Flex and Kato Flex 2)													
Ridership	223	230	300	280	328	400	370	405	299	330	252	298	296
Hours	139	127	160	178	162	186	169	170	168	179	176	154.5	185
Rides per Hour	1.60	1.81	1.88	1.57	2.02	2.15	2.19	2.38	1.78	1.84	1.43	1.93	1.60
Denials	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
Paratransit	1	0	0	2	1	5	0	6	0	0	0	1	1
Demand Response	0	0	0	0	0	3	0	0	0	0	0	0	0
Denial %	0.16%	0.00%	0.00%	0.33%	0.15%	0.91%	0.00%	0.63%	0.00%	0.00%	0.00%	0.15%	0.15%