



June 2023

DEPARTMENT REPORT

City of North Mankato

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**NORTH
MANKATO** 
MINNESOTA

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ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

Port Authority

- Received Information on a Proposed TIF District and TIF Plan.
- Received Termination Notice—Lease of Norwood Inn.
- Discussed COVID-19 Loans in Default.

City Council

- Received Information on Recreational Marijuana and Possible City Response.
- Discussed the Caswell Park Improvement (Indoor Recreation).
- Discussed All Seasons Arena.
- Held Public Hearing to Consider Ordinance No. 156, Fourth Series Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code.
- Amended City Code 156.003 Definitions, Sports Court or Athletic Court to Include the Statement “as defined by State Statute” Following the Term Vehicle.
- Adopted Ordinance No. 156, Fourth Series Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances and Providing Penalties for the Violation of the Code of Ordinance.
- Set a Public Hearing for July 17, 2023 at 7pm, on the Proposed Establishment of Tax Increment Financing District No. 2-2 (Hotel Redevelopment) within Development District No. 2: The Proposed Adoption of a Tax Increment Financing Plan Relating Thereto: and the Proposed Approval of a Business Subsidy.
- Adopted Resolution Accepting Bid Project No. 22-03 DEF Lor Ray Drive/Howard Drive Roundabout Construction Project.
- Adopted Resolution Accepting Bid Project No. 23-03 C Northport Industrial Park Stormwater Improvement Project.
- Adopted Resolution Supporting the 2023 Bonding Request of the North Mankato City Council.
- Received Indoor Multipurpose Sports Complex Market Feasibility Report Update and Pro Forma.
- Received Information on Golf Carts in North Mankato.
- Set a Public Hearing for July 3, 2023, at 7 pm to Consider Amending City Code Business Regulations, Chapter 113, Testing, Manufacturing, and Possession of Products Containing THC, Cannabis, or Cannabinoids.
- Set a Public Hearing for July 3, 2023, at 7 pm to Consider Amending City Code Chapter 34 Sales and Use Tax.
- Adopted Resolution Approving Local Sales Tax and Authorizing Actions to be Taken by the City in Connection with Such Taxes.
- Approved V1-23 Variance Request to Reduce Side and Rear Setbacks at 738 Park Avenue.

- Adopted Resolution Approving Design Request for Proposal Authorizing the All Seasons Arena Board to Order Advertisements for the Design of the All Seasons Arena Improvements.

Administration

- Attended Greater Mankato Growth Ribbon Cutting & Grand Opening of Bethany’s Activity Center.
- Held Caswell Park Improvement Project Ribbon Cutting Ceremony.
- Attended North Mankato Fire Department Ceremony.
- Attended 2023 Comprehensive Plan Open Houses.
- Met with Northland Securities Financial Advisor Tammy Omdal regarding proposed TIF District.
- Interviewed with KEYC regarding Caswell Bonding Request.
- Attended Cities, Colleges, and Universities Advisory Council Meeting.
- Met with US Solar Residential Partnership Program Representative.
- Attended Minnesota State High School League Girls Softball State Tournament Banquet.
- Interviewed on KTOE.
- Attended Mixed-Use Belgrade Project Meeting.
- Met with Personnel Committee.
- Attended South Central College President’s Advisory Council Meeting.
- Attended Belgrade Avenue Three-Lane Conversion - Stakeholder Discussion.
- Met with Attorney regarding Norwood Inn.
- Attended Greater Mankato Growth Board Meeting.
- Met with Northland Securities Financial Advisor Tammy Omdal regarding North Mankato Hotel TIF Discussion and Belgrade.
- Met with Scott Morrell regarding Strategic Planning.
- Met with Norm Gill, Pinnacle Sports regarding Indoor Rec Pro Forma.
- Met with Glen Taylor and Charlie Whitaker.
- Met with Tessia Melvin, David Drown Associates, Human Resources, Inc. on Culture & Recreation study.
- Attended Audit Meeting with ABDO.
- Met with Developer.
- Attended BENCO Bus Tour.

CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Permits and Licenses						
Burn Permits	0	0	0	0	0	na
Band Shell Rentals	10	0	0	2	5	50%
Peddler Permits	4	0	0	0	1	25%
Parade Permit	12	0	0	3	6	50%
Audio Permit	89	1	6	22	39	44%
Block Party Permits	7	1	0	2	4	57%
Temporary Intoxicating On-Sale Liquor	0	0	0	0	0	na
Temporary 3.2 Liquor	0	0	0	0	0	na
Seasonal Extension of Permitted Non Enclosed Area	2	0	2	0	2	100%
Assessment Searches	350	26	35	30	122	35%
On-Sale Intoxicating Liquor	10	0	0	0	9	90%
Sunday On-Sale Intoxicating Liquor	9	0	0	0	8	89%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	0	0	0	na
On-Sale 3.2 Liquor	2	0	0	0	0	0%
Off-Sale 3.2 Liquor	5	0	0	0	2	40%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	0	0	0	0	0	na
Tobacco License	8	0	0	0	8	100%
Cannibas License	1	0	1	0	2	200%
Cabaret License	7	0	0	0	6	86%
Soft Drink License	27	0	0	0	27	100%
Off-Sale Intoxicating	5	0	0	0	5	100%

CITY CLERK- BUSINESS PERMITS & LICENSING

City Clerk Activities for June:

- Council Meetings-June 5 and June 20
- Council Work Session-June 5 and June 20
- Prepared all packets and agendas for Council Meetings, Council Work Sessions
- Wrote Council and Work Session Minutes
- Attended Legislative Recap Meeting
- Attended Comprehensive Plan Open House
- Met with Police Reserves to Complete paperwork
- Met with a consultant concerning Department Review
- Attended a MHC Medical Spending Informative Meeting
- Attended a meeting with Pantheon
- Attended a meeting with Scott Morrel concerning strategic Planning
- Completed HR Functions
- Attended Minnesota Legislative Webinar Series.
- Met with representative from Taylor Corp concerning printing needs
- Met with Bob Beadell
- Interviewed individuals for the Caswell Coordinator position
- Attended an HRA Meeting

PUBLIC INFORMATION

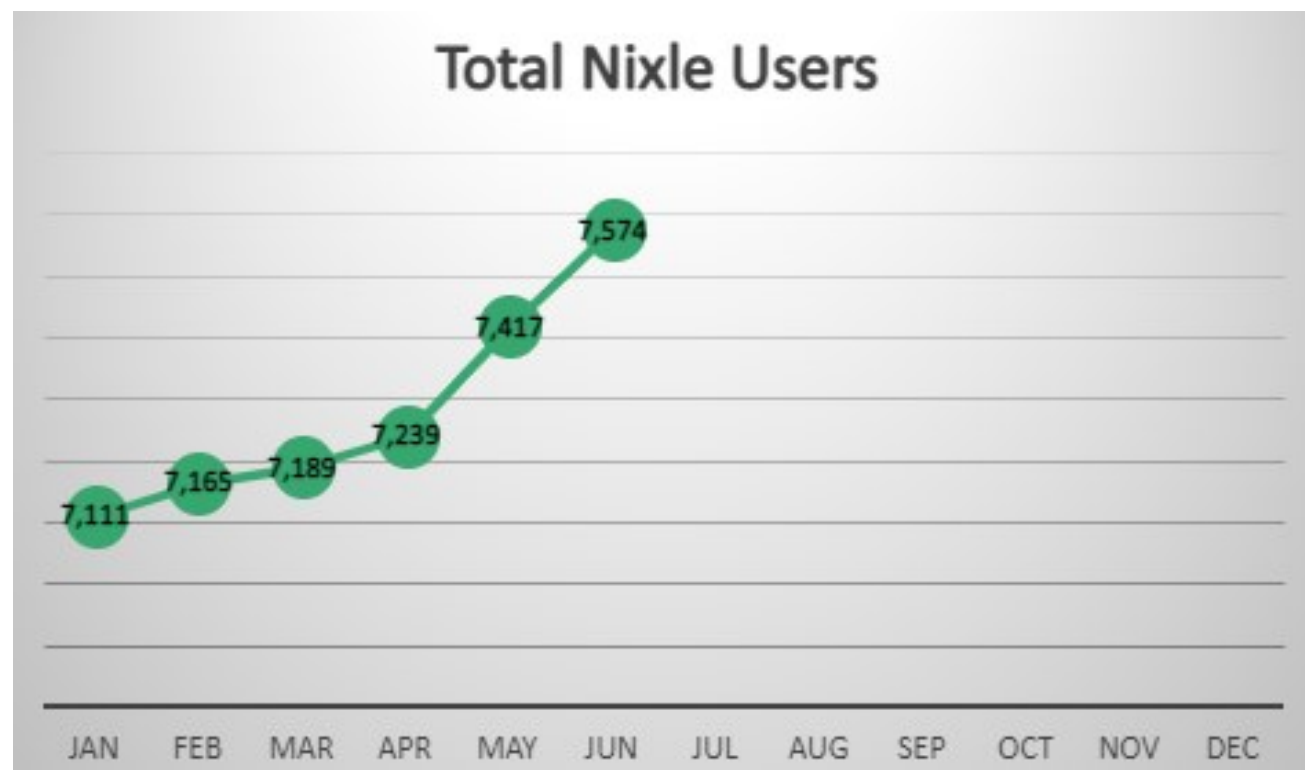
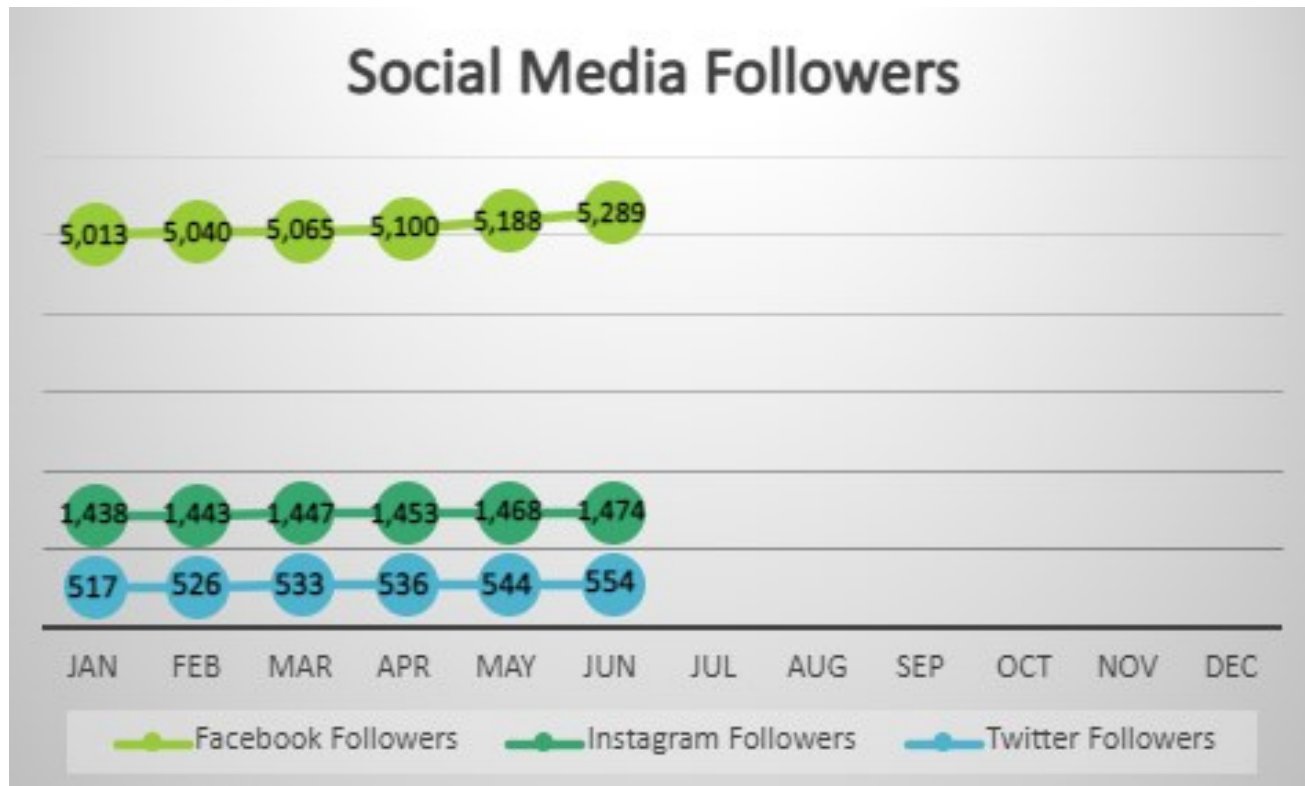
PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	600	49	42	50	253	42%
Facebook Followers	5,500	5,289	5,188	4,719	5,289	96%
Facebook Impressions/Reach	1,000,000	128,114	100,800	124,154	526,678	53%
Instagram Posts	750	79	66	56	401	53%
Instagram Followers	2,000	1,474	1,468	1,370	1,474	74%
Instagram Impressions/Reach	150,000	15,459	10,543	8,945	73,654	49%
Twitter Posts	600	37	43	45	224	37%
Twitter Followers	600	554	544	432	554	92%
Twitter Impressions/Reach	150,500	7,267	5,795	6,494	33,806	22%
City E-Newsletters Sent	52	5	4	4	26	50%
City E-Newsletters Subscribers	1,700	1,592	1,595	1,424	1,603	94%
Videos	24	2	2	1	8	33%
Events Attended	100	13	8	12	45	45%
PSA/News Releases	48	7	7	3	25	52%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	0	0	0	0	0%
Nixle Messages - Pool	12	4	0	9	4	33%
Nixle Messages - Caswell	12	0	1	0	1	8%
Nixle Messages - Street	12	2	3	1	7	58%
Nixle Messages - Community Events	12	0	0	0	0	0%
Nixle Messages - Emergency Alerts	12	0	0	0	8	67%
New Nixle Sign Ups	700	157	178	367	581	83%
Total Nixle Users	7,500	7,574	7,417	6,489	7,574	101%

PUBLIC INFORMATION

Activities for June:

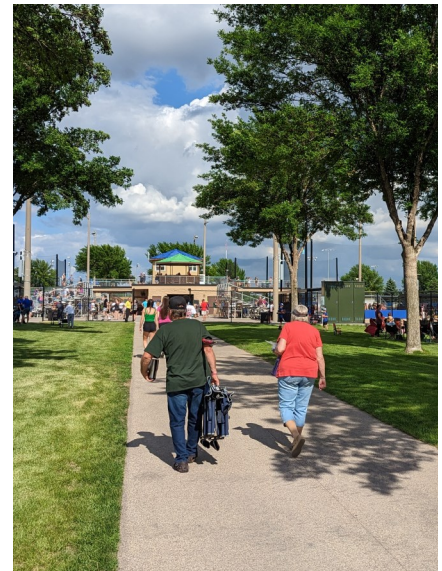
- Social Media Highlights: Swim Facility 2023 opening, North Mankato Farmers' Market grand opening, 2023 Comprehensive Plan Open House, NMPD News Release: Missing North Mankato Teen, NMPD Presentations, ArtSplash, Thank You Pioneer Bank Volunteers, Swim Facility 21+ Hot Summer Night, NMPD News Release: Request for Help in Identifying Burglary Suspect, Closed for Juneteenth, Lor Ray Dr./Howard Dr. Intersection Closed Beginning June 19th, City Staff & Dakota Meadows Class Project, Movies in the Park, Let's Pollinate! Event, NMPD News Release: Suspect Arrested on 900 block of South Ave., North Mankato Fun Days, MN DNR Firearm Safety Class, Aqua Zumba at the Swim Facility
- Council Meetings: June 5, 20
- Council Work Session: June 5, 20
- Port Authority Meeting: June 5
- Attended & Photographed Bethany's Activity Center GMG Ribbon Cutting
- Held Caswell Park Improvement Project Ribbon Cutting Ceremony
- Attended and Photographed North Mankato Fire Department Ceremony
- Attended 2023 Comprehensive Plan Open House
- Held and Photographed Grand Opening of the North Mankato Farmers' Market 2023 Season
- Set up and Photographed Minnesota State High School League Girls Softball State Tournament Banquet
- Photographed Minnesota State High School League Girls Softball State Tournament
- Attended Greater Mankato Inclusivity Study Follow-Up Meeting
- Met with North Mankato Activities & Business Association
- Photographed City Employees for North Kato Magazine article
- Attended and Photographed Let's Pollinate! Event
- Attended North Mankato Fun Days Safety Meeting
- Filmed Minutes with the Mayor Video at the Splash Pad & Swim Facility
- Attended and Photographed GMG Ambassador Visit: Demolition of former Dutler's Building
- Worked on graphics/materials for the July UB Stuffer, Comprehensive Plan, North Mankato Farmers' Market, Public Works, Swim Facility, NMPD, MSHSL Girls Softball State Tournament

PUBLIC INFORMATION



JUNE EVENTS

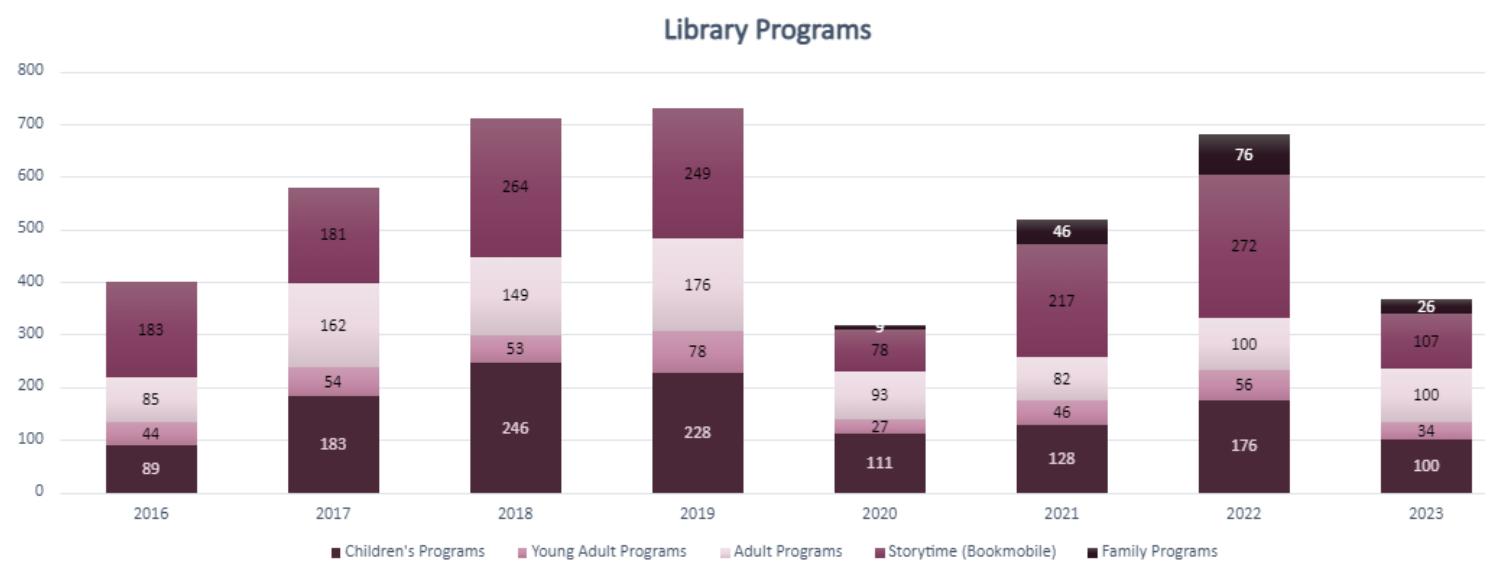
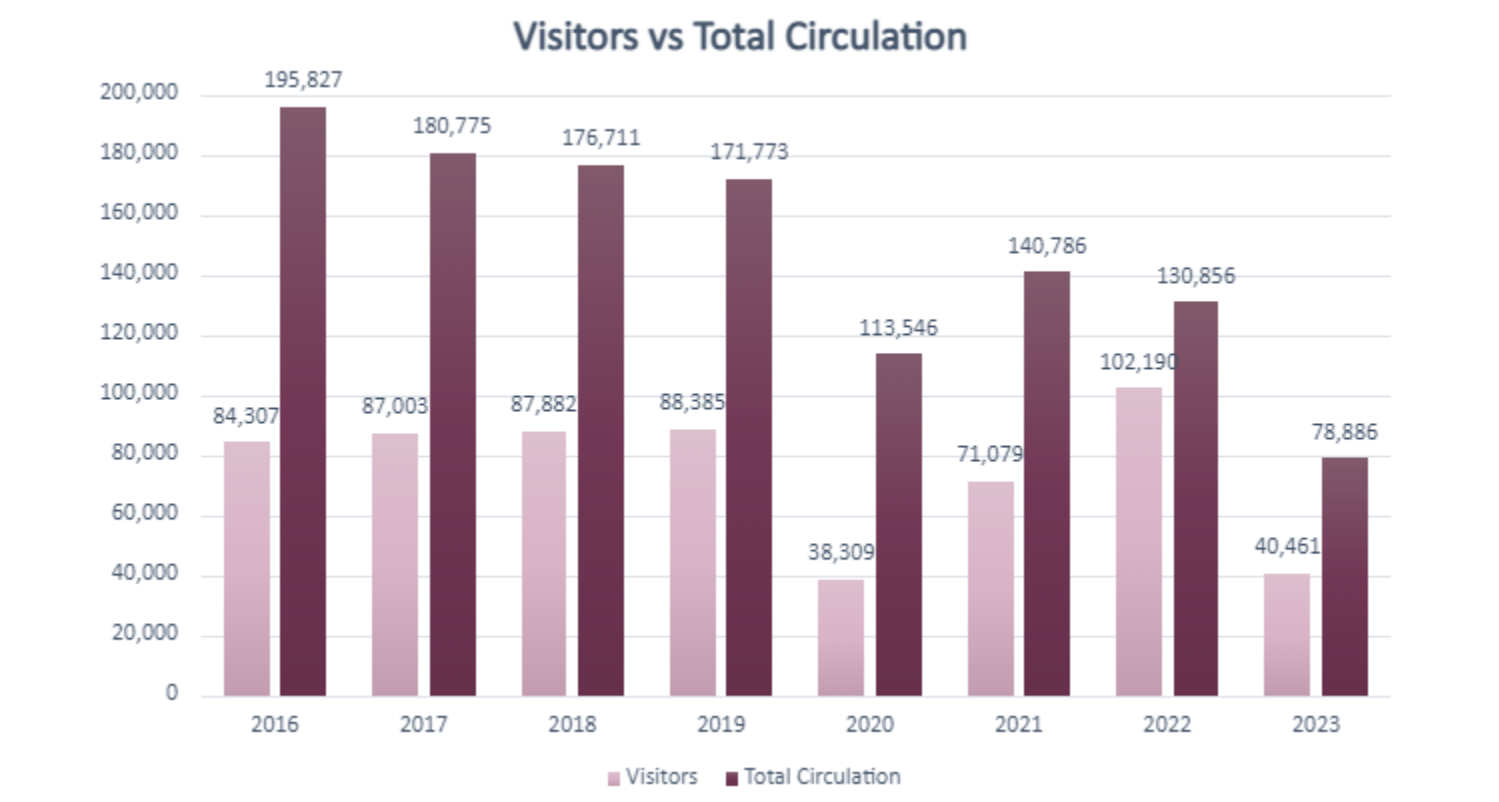
- June 1st—Caswell Park Improvement Project Ribbon Cutting Ceremony
- June 1st—North Mankato Fire Department Ceremony
- June 3rd & 6th—2023 Comprehensive Plan Open Houses
- June 5th—2023 Grand Opening of the North Mankato Farmers' Market
- June 7th—9th—Minnesota State High School League Girls Softball State Tournament
- June 16th—Movies in the Park
- June 17th—ArtSplash



NORTH MANKATO TAYLOR LIBRARY

TAYLOR LIBRARY SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	103,000	10,125	7,415	15,500	40,461	39%
Interlibrary Loans	1,200	132	99	100	579	48%
Interlibrary loan requests outside North Mankato	800	115	79	71	437	55%
Interlibrary loan requests from BEC	350	17	20	29	142	41%
Bookmobile Stops	785	57	54	64	364	46%
Bookmobile Attendance	10,000	816	1,155	800	5,515	55%
Circulation						
Library	155,000	13,674	11,420	10,842	55,844	36%
Overdrive eBook	16,000	1,711	1,651	778	9,271	58%
Bookmobile	17,000	2,480	2,597	1,210	10,317	61%
Hoopla	5,500	584	619	444	3,454	63%
Audio Books	3,200	289	423	274	2,079	65%
Movies	300	18	20	26	155	52%
TV Shows	125	10	7	10	52	42%
Music	150	4	9	4	38	25%
eBooks	1,475	140	117	118	833	56%
Comics	250	20	41	12	162	65%
Total Circulation	193,500	18,449	16,287	13,274	78,886	41%
Collections						
Library	4,800	292	424	416	2,526	53%
Overdrive eBook	650	150	21	29	454	70%
Bookmobile	800	57	77	46	400	50%
Discarded	-500	0	-45	-16	-251	50%
Total Collection Development	5,750	499	477	475	3,129	54%
Programs						
Children's Programs	175	21	16	15	100	57%
Young Adult Programs	60	10	5	7	34	57%
Adult Programs	100	20	18	4	100	100%
Family Programs	275	16	19	34	107	39%
Storytime (Bookmobile)	75	15	5	17	26	35%
Total Programs	685	82	63	77	367	54%
Program Attendance						
Children's Program Attendance	3,800	481	395	375	2,886	76%
Young Adult Program Attendance	640	105	54	75	413	65%
Adult Program Attendance	1,750	199	237	76	1,526	87%
Family Program Attendance	12,650	1,280	631	828	2,294	18%
Storytime Attendance	4,100	237	222	790	1,838	45%
Total Program Attendance	22,940	1,281	1,539	2,144	8,957	39%

NORTH MANKATO TAYLOR LIBRARY



NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library

Highlights June 2023

Circulation

- The library circulation was 13,674.
- Approximately 10,125 people came into the library.
- Overdrive circulation was 1,711 with 21 new users added.
- Bookmobile circulation was 2,480.
- Approximately 1,156 people got on the Bookmobile.
- Hoopla use remained about the same with 584 checkouts. Circulation was as follows: 289 audiobooks, 18 movies, 10 TV shows, 4 music CDs, 140 eBooks, 20 comics.
- 22 new users also signed up for Hoopla.
- Interlibrary loan requests were 132 total requests in June (115 North Mankato residents, 17 Blue Earth County residents.)

Connections

- We added 154 new patrons to our library system this month and 15 new Bookmobile patrons.
- We hosted 15 family events in June, we had a great turnout for all 15. We have over 1,000 people attending them.
- We started a Picnic in the Park this summer, In June we hosted 3 of them and had 176 people stop by.
- Art Splash was June 17th, and we had a great turn out again for that this year.
- The Bookmobile is now making some stops with the Backpack Food Program to help those kids have access to the library, we did 3 stops in June.

Collection

- 424 items were added to the library collection this month.
- 77 items were added to the bookmobile.
- 21 items were added to our Overdrive eBook/audiobook collection.

NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Programs June 2023

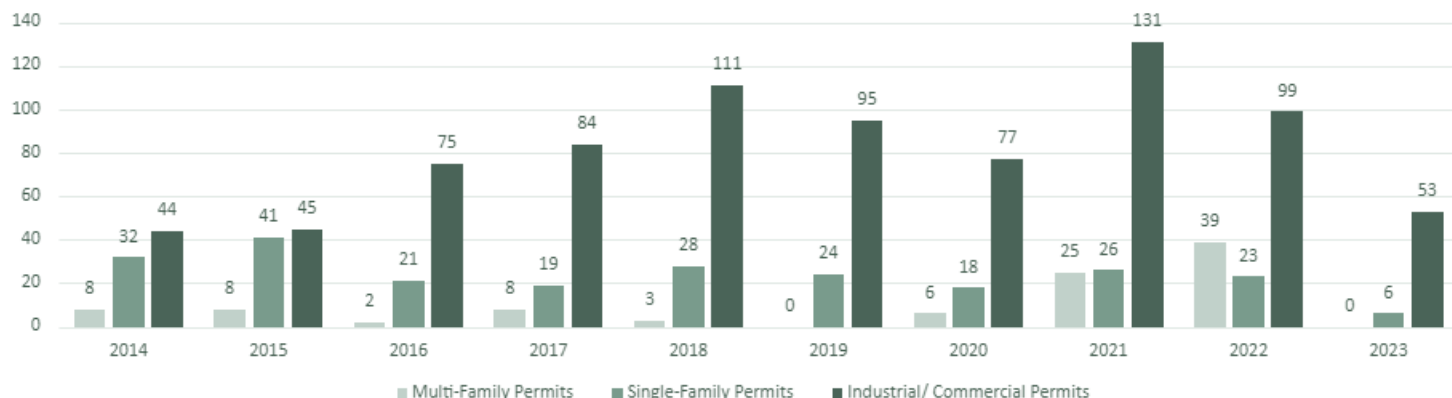
<u>Children's</u>	<u>Participants</u>
Read & Play (4)	105
Mystery Lunch Bunch (3)	21
Mercy Watson Bookclub (3)	28
You've been Booked	21
Saturday Shenanigans	73
Jesus little Lambs	50
Breakfast Buddies	8
Storytime at the Pool (3)	68
Craft Zone (3)	37
Peter Bloedel	70
TOTAL	481
 <u>Young Adult</u>	
Tween/Teen DIY	8
Free Food Friday	19
Lego Club	11
You've been Booked	29
Teen Book club	14
Open Mic	4
Smash Journal (2)	6
Anime Manga Club	7
Guinness World Record	7
TOTAL	105
 <u>Family</u>	
Bingo at the pool (2)	29
Family Night	93
Summer Reading Kick-off	260
Moon dogs Game	87
Family Happy Hour (4)	203
Movies in the Park	52
Pet Expo	80
Picnic in the Park (3)	176
Paper Plains	50
Art Splash	250
TOTAL	1,280
 <u>Adult</u>	
Adult Craft Night (2)	54
Night Book club	6
Wine and Words	13
Library Book club	12
Card Club (5)	33
Lifeworks (4)	22
You've been Booked	22
Monday Movie	4
Writers Group	2
Blood Drive	25
Author, Frank Weber	4
Chess Night	2
TOTAL	199
 <u>Bookmobile</u>	
Daycare Story Times (15)	237
TOTAL	237

COMMUNITY DEVELOPMENT

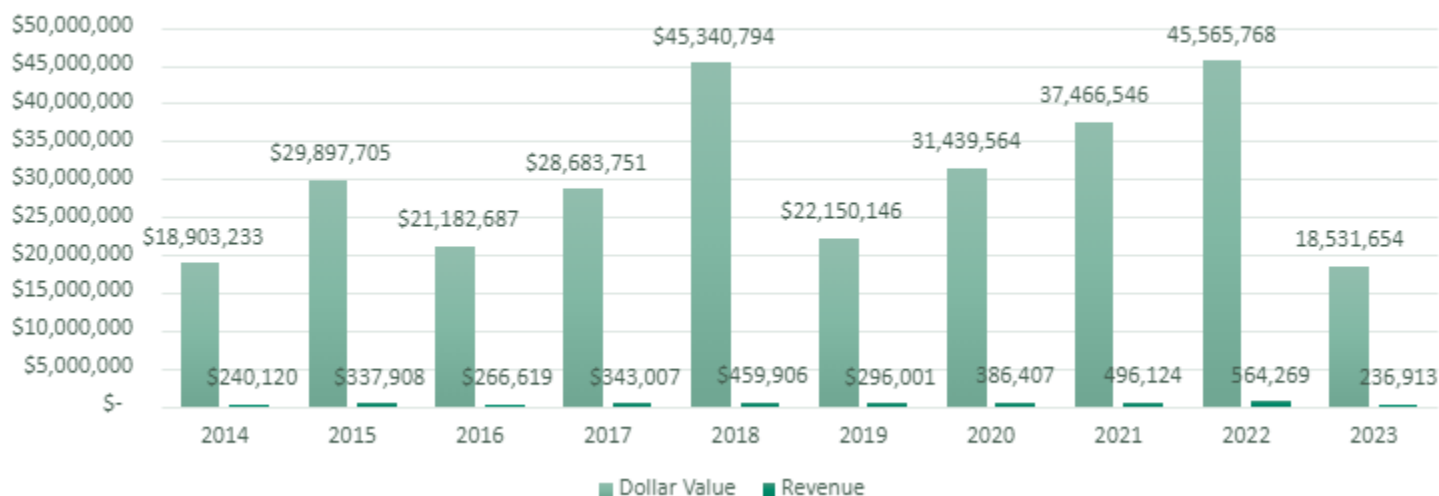
COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Issued Building Permits						
Multi-Family	50	0	0	0	0	0%
Duplex		0	0	0	0	
Town Homes		0	0	0	0	
Apt/ Assisted Living		0	0	0	0	
Single-Family	25	0	2	2	6	24%
Mobile Homes	10	0	0	0	2	20%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,500	155	177	224	681	45%
Other (Signs, Demolition, etc.)	25	0	2	5	3	12%
Industrial/ Commercial	100	12	12	4	53	53%
Number of Permits	1,710	167	193	235	745	44%
Number of Units	85	1	2	2	7	8%
Number of Online Permits	400	113	103	42	366	92%
Number of Structures	70	1	2	2	7	10%
Dollar Value	\$47,000,000	\$ 5,418,585	\$ 3,306,088	\$ 5,080,353	\$ 18,531,654	39%
Revenue	\$ 416,000	\$ 72,263	\$ 51,465	\$ 48,621	\$ 236,913	57%
Rental Licenses Issued	680	4	2	1	652	96%
Rental Inspections - Fire Dept.	50	0	35	0	75	
Rental Inspections - Staff	50	9	55	34	351	702%
Inspections Conducted	3,500	73	125	276	855	24%
Inflow and Infiltration Inspections	225	22	24	34	94	42%
Plan Reviews Completed	225	16	24	14	78	35%
Code Letters Sent	25	5	7	4	17	68%
Code Cases Closed	25	1	5	0	14	56%
Planning Studies Underway	3	2	3	3	3	100%
Zoning Clanges	2	0	0	0	0	0%
Annexation Requests	2	0	0	0	0	0%
CUP Requests	1	0	0	0	1	0%
PUD Requests	1	0	0	0	1	0%

COMMUNITY DEVELOPMENT

Issued Building Permits



Dollar Value vs. Revenue



Building Permits

- To date, 745 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
 Single Family Homes – 6
 Manufactured Home Replacements in Camelot - 2
 Townhomes –
 Duplexes –
 Apartments –
 Assisted Living –

Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2023 - Thru June										
Number of Permits	6	0	0	0	1	52	2	3	681	745
Number of Structures	6	0	0	0	1	0	2	0	0	9
Number of Units	6	0	0	0	0	0	2	0	0	8
Dollar Value	\$ 3,015,340.00	\$ -	\$ -	\$ -	\$ 2,000,000.00	\$ 8,727,843.00	\$ 29,900.00	\$ 5,676.00	\$ 4,752,895.99	\$ 18,531,654.99
Revenue	\$ 23,644.47	\$ -	\$ -	\$ -	\$ 16,805.39	\$ 94,597.48	\$ 566.00	\$ 93.00	\$ 101,111.69	\$ 236,818.03

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2022										
Number of Permits	23	0	38	1	2	97	1	21	1437	1620
Number of Structures	23	0	5	1	2	0	0	0	0	31
Number of Units	23	0	38	9	2	0	0	0	0	72
Dollar Value	\$ 8,850,560.00	\$ -	\$ 8,550,000.00	\$ 1,589,472.00	\$ 1,260,306.00	\$ 12,962,737.09	\$ 31,450.00	\$ 100,050.00	\$ 12,579,637.74	\$ 45,924,212.83
Revenue	\$ 72,134.40	\$ -	\$ 86,578.44	\$ 14,293.72	\$ 14,621.00	\$ 112,820.90	\$ 523.87	\$ 838.31	\$ 262,757.80	\$ 564,568.44

	<u>Family</u>	<u>Duplex</u>	<u>Condos</u>	<u>Asst. Living</u>	<u>Commercial</u>	<u>Homes</u>	<u>Other</u>	<u>Remodel</u>	<u>Totals</u>
2021									
Number of Permits	26	5	19	1	131	73	20	1350	1625
Number of Structures	26	5	3	1	1	2	0	0	38
Number of Units	26	10	19	4	0	2	0	0	61
Dollar Value	\$ 8,920,700.00	\$ 2,700,000.00	\$ 4,615,000.00	\$ 737,000.00	\$ 9,118,919.74	\$ 1,395,600.00	\$ 144,841.36	\$ 9,834,485.96	\$ 37,466,547.06
Revenue	\$ 73,567.63	\$ 21,181.65	\$ 47,408.79	\$ 7,565.93	\$ 112,409.15	\$ 25,739.94	\$ 1,861.54	\$ 206,389.51	\$ 496,124.14

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2020									
Number of Permits	18	0	19	4	76	13	14	1326	1470
Number of Structures	18	0	2	4	2	0	0	0	26
Number of Units	18	0	19	16	0	0	0	0	53
Dollar Value	\$ 6,199,210.00	\$ -	\$ 3,414,490.00	\$ 1,672,000.00	\$ 8,473,790.00	\$ 248,719.00	\$ 28,010.00	\$ 11,405,046.00	\$ 31,441,265.00
Revenue	\$ 52,557.00	\$ -	\$ 39,358.00	\$ 16,189.00	\$ 84,849.00	\$ 4,564.00	\$ 570.00	\$ 203,358.00	\$ 401,445.00

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2019								
Number of Permits	24	0	0	2	102	12	1,155	1,295
Number of Units	24	0	0	8	0	0	0	32
Dollar Value	\$ 7,836,395.00	\$ -	\$ -	\$ 800,000.00	\$ 7,130,904.00	\$ 11,300.00	\$ 6,369,548.00	\$ 22,148,147.00
Revenue	\$ 65,941.31	\$ -	\$ -	\$ 7,752.82	\$ 78,541.92	\$ 556.08	\$ 143,131.13	\$ 295,923.26

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2018								
Number of Permits	28	0	1	2	111	23	1060	1,225
Number of Units	28	0	6	8	0	0	0	42
Dollar Value	\$ 7,958,580.00	\$ -	\$ 1,198,500.00	\$ 795,000.00	\$ 29,748,940.00	\$ 2,500.00	\$ 5,637,275.00	\$ 45,340,795.00
Revenue	\$ 69,184.85	\$ -	\$ 9,241.35	\$ 7,711.83	\$ 241,223.01	\$ 768.00	\$ 131,777.66	\$ 459,906.70

COMMUNITY DEVELOPMENT

Issued Building Permits (by Category): The total number of permits issued for a single category. Numbers reported for Duplex, Townhomes, Twin Homes, and Apt/Assisted Living are presented in a light gray. These numbers then add up to the total permits listed as Multi-Family in black.

Number of Permits: The total number of permits issued in a given period.

Number of Structures: The total number of new structures for which a permit has been issued in a given period. This number may differ from the Number of Permits because some permits only cover part of a total structure. For instance, a townhome structure may contain multiple units, each of which may receive its own permit. An apartment structure, however, would contain multiple units while only needing one total permit for the project.

Number of Units: The total number of residential living spaces for which building permits have been issued in a given period. This number may differ from the Number of Permits because some permits cover multiple units within a total structure. For instance, a townhome unit will usually receive its own permit, while an apartment structure will contain multiple units while only needing one total permit for the project.

Number of Online Permits: The total number of permits for which payment was processed online through the Citizen Self-Service website. With this website, citizens and contractors can create an account, submit permit applications, upload plans for projects, pay for permits with a credit card, and print a copy of the permit for their records.

Duplex: Typically, one contiguous building located on a single parcel of land. The structure contains two units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

Townhome: Typically, one contiguous building located across two or more parcels. The structure contains two or more units, each with its own building permit. Because the structure covers multiple parcels, each individual unit can be sold separately.

Apartment/Assisted Living Facility: Typically, one contiguous building located on a single parcel of land. The structure contains three or more units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

Single-Family Home: One contiguous building located on a single parcel of land. The structure contains one unit and receives one building permit. Because it is on a single parcel, the entire structure is sold all at once.

COMMUNITY DEVELOPMENT

Activities Beginning June 1

Opened 7 code enforcement case and closed 5
Participated in weekly department head meetings
Participated in monthly business meetings
Continued work on:
 Comp Plan
 Lookout Drive Area Plan
 Parks Plan
Attended City Art committee meeting
Attended City Council meetings
Met with commercial/industrial/residential developers
Conducted mapping for various departments
Attended CCP Aesthetics and Vitality meeting
Attended CCP Board meeting
Participated in Mankato Transit Development Plan
Participated in Transforming Tomorrow Together planning process
Attended Planning Commission meeting
Met with Cloudpermit on planning software
Met with legal counsel on Hylife bankruptcy
Worked on Belgrade 3 lane conversion project including stakeholder meeting and business visits
Attended MAPO ADA Transition Plan meeting
Compile information on deer management
Attended Caswell ribbon cutting event
Attended new Fire Fighters event
Attended Comp Plan open houses
Met with County and School District regarding abatement project
Participated in Norwood Inn inspection
Met with County on CSAH 6 improvements
Met with CloudPermit on planning software
Attended bus tour with Benco
Attended Traffic & Safety Committee meeting
Presented to Dakota Meadows students

FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	135	13	18	13	86	64%
Mutual Aid	11	2	3	1	10	88%
Average Response Time	0:06	0:05	0:09	0:07	0:07	103%
Average Call Duration	0:54	1:07	0:45	0:31	0:51	95%
Average # Responders	16	20	17	16	16	98%
Attendance at Business Meeting	343	35	30	32	177	52%
Attendance at Officer Meeting	119	12	11	11	48	40%
Total Trainings	20	2	2	2	12	61%
Total Attendance at Trainings	396	50	47	38	267	67%



6/1/2023	Alarm system activation, no fire - unintentional
6/2/2023	Sprinkler activation, no fire - unintentional
6/2/2023	Garbage dump or sanitary landfill fire
6/2/2023	Building fire
6/5/2023	Alarm system activation, no fire - unintentional
6/5/2023	Cooking fire, confined to container
6/6/2023	Smoke or odor removal
6/6/2023	Gasoline or other flammable liquid spill
6/7/2023	Road freight or transport vehicle fire
6/11/2023	Fires in structure other than in a building
6/11/2023	Extrication of victim(s) from building/structure
6/13/2023	Building fire
6/24/2023	Smoke or odor removal

FIRE DEPARTMENT

North Mankato Firefighters Relief Association Annual/Regular Meeting June 1, 2023

Call to order

Minutes of the Relief Association Regular Meeting held on June 1st, 2023 at 1830 hours.
President Greg Thate called the meeting to order.

Roll call

35 present, 0 absent

Approval of Minutes

Minutes of the May Regular Meeting were sent by email. Motioned by Dave Verschelde / 2nd
Tim Senne to approve relief meeting minutes.

New Relief Members / as of June 2nd

Nathan Achman
Eric Anderson
David Bruckoff
Craig Kneeland Kollin
Rozmarynowski

Fun Days

Todd Dorn here to do server training on 6/29, this is Mandatory for all Fire Fighters
July 5th is set up, get to park ASAP
Knights of Columbus will set up / take down tents
Jake Bobholz needs 5 firefighters to help him, June 29th to move trailer to the Park
Product will be delivered on the 3rd
4 fire fighter needed for traffic control during parade
Volunteers needed for Tractor Pull on Sunday
Parade Candy has been ordered

Motions

N/A

FIRE DEPARTMENT

Bills

Check #	Paid to the order of:	For:	Amount
4487	Hy-Vee	Food Expense	\$853.24
EFT	Positive Promotions	Public Education	\$983.32
EFT	Amazon	Public Education	\$163.82
4488	Tim Senne	Station Expense Wet/Dry Vacuum	\$97.06
EFT	Gillette Group	Food Expense Food	\$225.00
EFT	MGM	2	\$105.37
4489	Cory Sletten	Food Expense	\$133.29
4490	Shane Bruning	Workout Equipment	\$514.46

*** Shane's motion from February was for up to \$500.00 for Workout equipment, this bill includes the tax ***

Tim Senne motioned to pay the \$14.46, 2nd by Jake Bobholz. Motion carried.

Motioned by Rich Inman/ 2nd by Roger Barrett to pay bills. Motion carried unanimously.

Motion to adjourn regular meeting by Joshua Tiesler / 2nd by Rich Inman, motion carried unanimously.

Meeting adjourned 2028.

Meeting minutes submitted by Relief Secretary Tom Eesley

FIRE DEPARTMENT

North Mankato Fire Department Regular Meeting Minutes 6/1/2023

Call to order

Chief Zwaschka called to order the June regular meeting of the North Mankato Fire Department at 18:30 hours on Thursday, June 1st, 2023 in North Mankato.

Pledge of allegiance and Roll call

35 present and 0 absent

Minutes

Approval of minutes for May meeting minutes. Senne motion to approve. Schumacher second. Motion passed unanimously.

Training

None

Standard Operating Guidelines

Social media

Alcohol and controlled substances

Chief Zwaschka

Nate Achman, Eric Anderson, Dave Bruckhoff, Craig Kneeland and Kollin Rozmarynowski and were introduced and will start responding on 6/2/2023
Additional firefighters informational meeting June 27th

Goals

Technology

New city website up and running – if you see anything not working, make it known.

Health and wellness

No updates

July business meeting on June 29th

NC-8 will be used for storm spotter traffic

Contact sheet has been passed around for folks to verify contact information. State conference – Brainerd (Breezy Point)– Sept 15th and 16th. Drawing held and winners notified.

Grants are being processed and results are pending. AFG, SAFER, FEMA – Updates to come.

Check for public safety to be delivered to North Mankato in December. Plan to be devised during the officer meeting. Send ideas for potential usage.

Oak terrace getting repaved. Should be done June 2nd. June 5th – Northridge drive. Roundabout at Howard and Lor Ray starting during the middle of June

(after school and state tournaments).

Assistant Chief VanEps

Equipment –

Medical equipment to be put in service

Rescue rig still moving forward. Waiting for chassis details

Gloves – New glove options are being assessed.

Training Officer Stoltenberg / Assistant Training Officer Walrath

Regular Training – Emergency Vehicles Operation Course

Optional training – Electric Vehicles proposed.

MBFTE dollars for training. 2023 year end is coming up. The NMFD roster has been uploaded with the new firefighters.

FOHLS – training option. More of an advanced training.

FIRE DEPARTMENT

Public Education Officer Streeter

Messiah Lutheran Open house – 4:30 PM June 2nd. Verschelde and Stromquist
Children's museum August 19th
August 1st - Nite to Unite
Fire prevention week October 8th
Movies in the park June 16th and August 11th – need volunteers - see Streeter
Lake Crystal Parade Friday, June 16th.

Safety Officer Ruch

3 more line of duty deaths in the US this month. Discussion of forever chemicals in everything.

Station 1 Captain Schumacher

iPad may need a new cord. Only plugs in one way to work.
White board at station 1 – record date batteries changed.
L64 truck checks need to be done early because of ladder maintenance.
83 and 85 need to be driven during truck checks.
Maintenance will continue to be sent to officer group
Extrication tools are coming in June 9th.

Station Captain Sletten

Station cleaning for regional meeting at North Mankato, July 11th. Assignments will be emailed out.

Fire calls

95 total calls for the year.
13 fire calls, 0 air truck, 0 CO calls and 0 not required call were read by Asst. Chief VanEps

Committee chair updates

Regional meeting - July 12th in North Mankato. Committee to meet after the June business meeting.
Retirement party – Saturday, August 26th.
July 22nd for Summer picnic.

Old business

West Graduation – Wednesday June 7th – 9PM to 12PM – 6 Volunteers organized.

New Business

None. Adjournment

Motion to adjourn by Tiesler, second by Inman, motion carried unanimously.

Meeting adjourned at 20:28 hours.

Minutes submitted by Fasnacht

FIRE DEPARTMENT

North Mankato Fire Department Officer Meeting Minutes 6/8/2023

Call to order

Chief Zwaschka called to order the June officer meeting of the North Mankato Fire Department at 18:30 hours on Thursday, June 8th at fire station 2 in North Mankato.

Roll call

12 present, 2 absent

Minutes

Meeting minutes were approved as emailed.

Scheduled officer training or business tour

203 Nicollet and Truck wash was toured.

Standard Operating Guidelines

None

Chief Zwaschka

Roundabout project starting on the 19th of June

Alternate access to Station 2 being planned.

Response availability

Vacation season – Need to be more diligent about using active 911 to share current status.

Zwaschka looking into

One time payment from state of MN – Looking for ideas on what to use it for.

Training hut improvements, 2nd set of gear per firefighter, Radios outside of other grant money, Pub ed training prop, CO ventilation for trucks.

New firefighters

Start date for new recruit training will be in late August.

Informational meeting June 27th.

New firefighters responding well at recent fires.

Equipment

Gear coming for Stoltenberg

Face piece coming for Rozmarynowski

Red rubber hose on order.

Decontamination face wipes on order – to be placed in the air truck

Fire call discussion

Heat related incidents at recent fires a concern. Electrolyte packets to mix with water might be a good option when needed.

Ventilation pushing against natural flow. Look at fan upgrades.

Communication a concern with being too chatty.

Reporting back to staging was a problem.

Asst. Chief VanEps – left at 19:50

Acknowledged safety concerns at recent fire at ConArga. No SCBA on while inside structure.

Station Captain Schumacher

Cutter should be here on 6/9. Schumacher in communication on arrival of other tools.

Looking for batteries for station 1.

Color coded cleaning towels for station 1.

FIRE DEPARTMENT

Station Captain Sletten

Attendance report - looking at a per individual basis attendance.

Training Officer Stoltenberg/Asst Training Officer Walrath

Regular training - Emergency Vehicle Operations Course

Optional training - Planning extrication and electric vehicles training

Fun Days response schedule being composed.

Safety Officer Ruch

Heat related stress - watch each other for symptoms.

Accountability at fire scene

Public Education Officer Streeter

Fire Extinguisher training week of 14th.

Lieutenant\Secretary Fasnacht

Putting location report on ipads.

Working on Secretary email from NorthMankato.Com

Lieutenant Bobholz (not present)

Lieutenant Thate

Turn out gear inventory being worked on.

Trustee Bruning Left at 20:36

Nothing to Present

Trustee Rauchman (Not Present)

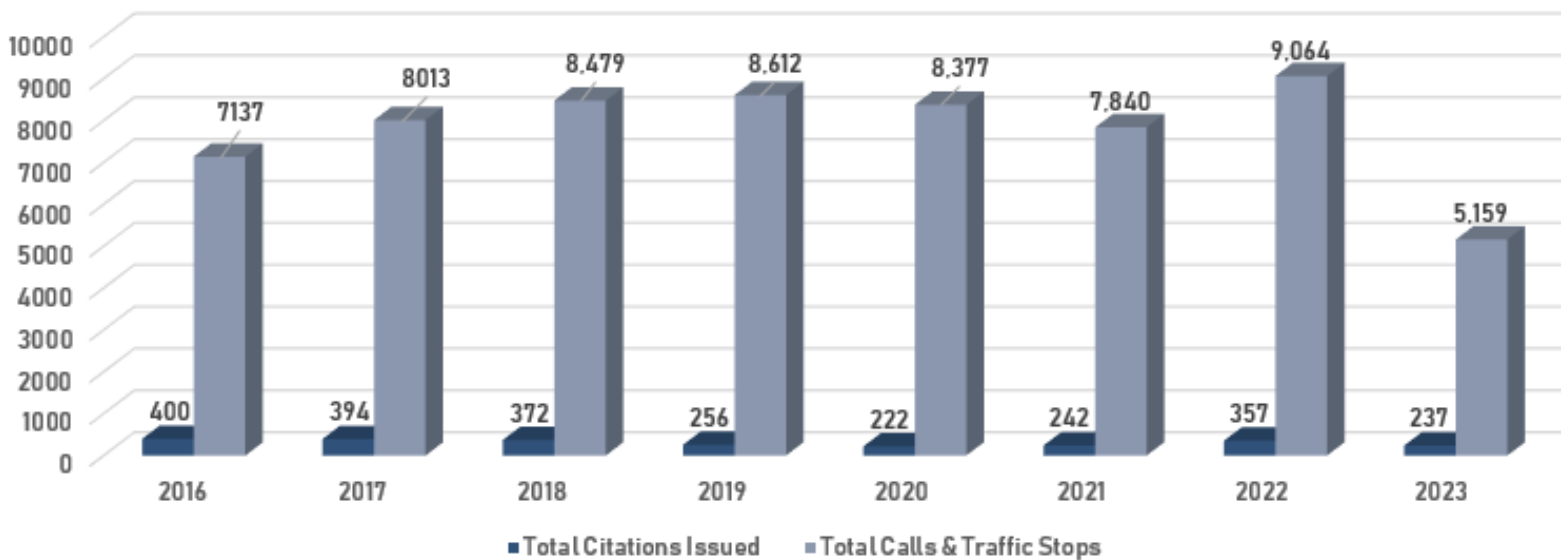
Trustee Tiesler

Nothing to present

Meeting adjourned at 21:28 - Minutes submitted by Fasnacht

POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY						
	2022 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2023 TOTAL	% 2022 BENCHMARK
Total Citations Issued	357	39	55	34	237	66%
Total Calls & Traffic Stops	9,064	908	901	753	5,159	57%
Average Emergency Response Time	03:57	04:31	03:02	02:20	03:38	92%
Part One Crimes	124	23	19	3	88	71%
Part One Crimes Rate	0.07%	0.16%	0	0.02%	0.10%	139%
Part Two Crimes	263	32	32	6	166	63%
Part Two CrimesRate	0.16%	0.22%	0	0.04%	0.19%	124%
Total Crimes	387	55	51	9	254	66%
Total CrimesRate	0.23%	0.38%	0	0.06%	0.29%	129%
Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc.						
Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.						



POLICE DEPARTMENT

Monthly Statistics

Citations Issued: 39

Verbal/Written Warnings Issued: 172

Total Calls for Service: 908 (detailed list below)

Response time: 4 Minutes 31 seconds

CALL TYPE	TOTAL	CALL TYPE	TOTAL
Traffic stops	223	Motor Vehicle Theft (A) 240	4
Medical	85	Permits	4
Records	68	Runaway (B) 90I	4
Suspicious Circumstance	63	Assault (A) 13	3
911 Verification	50	Curfew/Loitering/Vagrancy (B) 90 B	3
Public Assist	42	Door/Window Found Open	3
Adult/Child Protection Reports	21	Drunkenness (B) 90Z	3
Disturbance	21	Hospice Notice	3
Parking Complaint	21	Lost Property	3
Welfare Check	21	Solicitor/SCAM Complaints	3
Animal Complaint	20	TZD	3
Assist other agency	20	Vehicle Repossession	3
Traffic Complaints	17	Warrant service/attempts	3
Civil Issue	15	Missing Person/Runaway JV	2
Theft/Larceny (A) 23	14	Motorist Assist	2
Accident	12	Ordinance Violation	2
Fire	12	Weapon Law Violation (A) 520	2
Information Only	12	Court Order Violation OFP/HRO/DANCO (B) 90z	1
Found Property	11	General Order/Special Detail	1
Alarm	10	Liquor Law Violations (B) 90G	1
Compliance Checks	10	Narcotics (A) 35	1
Domestic	9	Obscene/Harassing Communications (B) 90Z	1
Property Destruction/Damage/Vandalism (A) 290	9	Other Criminal Offenses (B) 90z	1
Public Education/Relations	8	Patrols	1
Fraud (A) 26	7	Probation Transport	1
Extra Patrol Request	6	Sex Offenses (A) 11/36	1
Noise Complaint	6	Stolen Property (A) 280	1
Predatory Offender Registration	6	Traffic Violations - F/GM (999)	1
Burglary/Breaking & Entering (A) 220	5	Transport	1
Residence Check Requests	5	Trespass of Real Property (B) 90J	1
Sign or Light Repair/Roadway Obstruction	5	TRT Callout	1
TipLine/Tip info	5	Unlawful Disposal (B) 90Z	1
Driving Under the Influence	4	GRAND TOTAL	908

POLICE DEPARTMENT

JUNE	2016	2017	2018	2019	2020	2021	2022	2023
CALLS FOR SERVICE	593	725	690	722	809	688	753	908
YEAR TO DATE TOTAL	3474	3992	3984	4278	4171	3775	4286	5159

June 2023 Community Events/Public Education

DATE	EVENT/TOPIC	ORGANIZATION/LOCATION	OFFICER
6/2	Picnic	Messiah Lutheran Church	716, Reserve Unit
6/8	State Softball Tournaments	Caswell Park	714, Reserve Unit
6/9	State Softball Tournaments	Caswell Park	704, Reserve Unit
6/13	Show Class Squad Car	Dakota Meadows Middle School	710
6/16	Movies in the Park	Spring Lake Park	Reserve Unit
6/17	Art Splash	South Central College	Reserve Unit
6/22	Police Escort	2 Wheels 2 Heal Motorcycle Event	704, 719
6/22	Mission 22 Event	American Legion	Reserve Unit

June 2023 School Patrol

Bridges Community School	2	Hoover Elementary	2
Dakota Meadows Middle School	3	Monroe Elementary	5
Futures School	0	South Central College	0
TOTAL SCHOOL PATROLS: 12			

POLICE DEPARTMENT

June 2023 Use of Force Instances

Date	ICR	Incident Title	Resistance Type	Officer's Resistance Notes
6/7/2023	23104481	Assault (A) 13	PASS - PASSIVE RESISTANT	Subject was to be taken into custody for testing positive for narcotics. Subject backed away from officers and would not place hands/arms behind his back. Subject would also not sit in squad car.
6/14/2023	23104701	Assist other agency	AR - ACTIVE RESISTANT	Subject became aggressive towards officers and medical personnel. Subject pushed officers away and began to make his hands into a fist. Subject was placed into handcuffs to prevent any further aggression.
6/15/2023	23104731	Narcotics (A) 35	PASS - PASSIVE RESISTANT	After fleeing from a motor vehicle pursuit, the subject was hiding in a bush behind an air-conditioning unit. The subject initially did not show both of his hands to Officers, although he did not move. There were firearms and narcotics located inside of the suspect's vehicle.
6/15/2023	23104731	Narcotics (A) 35	COMP - COMPLIANT	Compliant and following orders
6/21/2023	23104892	Burglary/Breaking & Entering (A) 220	COMP - COMPLIANT	No resistance noted.

Offenses and Clearances by Classification

Offense Classification	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0
Rape						
Completed	0	0	0	0	0	0
Attempted	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Robbery						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Assault						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Hands, Fist, Feet, etc. (aggravated injury)	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Burglary						
Forcible Entry	1	0	1	7	0	0
Unlawful Entry (no force)	4	0	4	28	1	0
Attempted Forcible Entry	0	0	0	0	0	0
Totals	5	0	5	35	1	0
Larceny-theft	Totals	14	0	14	97	0
Motor Vehicle Theft						
Autos	4	0	4	28	2	1
Trucks & Buses	0	0	0	0	0	0
Other Vehicles	0	0	0	0	0	0
Totals	4	0	4	28	2	1
Arson	Totals	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0
Part I Totals	23	0	23	160	3	1
Part II Offenses						
Other Assaults (simple, not aggravated)	2	0	2	14	1	0
Forgery & Counterfeiting	0	0	0	0	0	0
Fraud	6	0	6	42	1	0
Embezzlement	0	0	0	0	0	0
Stolen Property (buy, receive, possess)	1	0	1	7	1	1
Vandalism	9	0	9	62	0	0
Weapons (carry, possess, etc.)	3	0	3	21	1	0
Prostitution & Commercialized Vice	0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)	1	0	1	7	0	0
Drug Abuse Violations	0	0	0	0	0	0
Gambling	0	0	0	0	0	0
Family & Children	0	0	0	0	0	0
Driving Under the Influence	4	0	4	28	4	0
Liquor Laws	0	0	0	0	0	0
Drunkenness - MN statute repealed 1971	0	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0	0
Vagrancy	3	0	3	21	3	3
All Other Offenses (except traffic)	3	0	3	21	3	1
Suspicion - not a crime in MN	0	0	0	0	0	0
Part II Totals	32	0	32	222	14	5
Curfew & Loitering (persons under 18)	0	0	0	0	0	0
Runaways (persons under 18)	0	0	0	0	0	0
Grand Totals	55	0	55	382	17	6

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Rain/Wind Storm Cleanup (Events)	1	0	0	0	0	0%
Storm Sewer Main Breaks/ Repairs (Events)	1	0	0	0	0	0%
Sanitary Sewer Main Breaks/Repairs (Events)	1	0	0	0	0	0%
Water Main Breaks/ Repairs (Events)	6	0	0	1	1	17%
Sewer Jetting (Linear Feet)	35,400	2,600	3,600	2,000	16,000	45%
Sewer Televising (Linear Feet)	27,450	2,500	5,100	2,950	29,850	109%
Structure Inspections (EA)	1	0	0	0	7	700%
Concrete curb repair (Linear Feet)	180	15	2	70	17	9%
Snow Removal (Events)	16	0	0	0	13	81%
Sanding and Pre-Treatment (Events)	8	0	0	0	0	0%
Crack Sealing (lbs)	10	0	0	0	6	60%
Seal Coating and Fog Sealing (Lane Miles)	100	0	0	0	0	0%
Patching/ Asphalt (Tons)	321	88	4	82	163	51%
Mill and Overlay (Lane Miles)	300	0	0	4	0	0%
Street Sweepings Hauled (Tons)	455	0	0	209	0	0%
Tree Trimming (EA)	93	4	0	0	40	43%
Grass/Leaves/Brush Hauled (Cubic Yards)	10	0	0	80	1	10%
Recycling (Tons)	1,080	172	116	100	788	73%
Organics Recycling (Tons)	80	0	8	8	40	50%
Solid Waste (Tons)	2,599	324	441	335	1,828	70%
Spring Clean Up and Fall Drop Off (Tons)	306	0	306	0	306	100%
Street Signs Fixed (Straightened, Painted, Replaced)	247	18	17	38	52	21%

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Rain/Wind Storm Clean Up	29	0	0	0	18	62%
MS 4 & Ravaine Maintenance	55	0	0	8	29	53%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	165	32	0	33	117	71%
Sanitary Sewer Breaks/Repairs	19	0	0	0	0	0%
Sewer Jetting and Televising	625	68	90	66	516	83%
Storm Sewer Main Breaks/ Repairs	38	6	0	8	6	16%
Water Main Breaks/Repairs	89	0	0	18	21	24%
Crack Sealing	331	2	0	0	418	126%
Seal Coating	755	0	0	0	33	4%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	354	220	8	36	265	75%
Patching/ Asphalt	1943	615	23	518	1,081	56%
Street Sweeping	819	44	19	110	267	33%
Concrete curb repair	547	28	43	178	95	17%
Snow Removal	2207	0	0	0	2,923	132%
Sanding & Pre-Treatment of Roads	62	0	0	0	0	0%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	10	16	8	0	26	260%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	16	8	40	0	60	375%
Sign Repair & Installation	326	50	6	43	94	29%
Crosswalks/ Curbs Painted	477	25	43	135	102	21%
Flags & Banners	338	14	19	61	163	48%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	476	14	28	26	42	9%
Christmas Decoration	292	0	0	0	117	40%
Employee Trainings	351	6	40	4	245	70%
Clean and Maintain City Buildings	575	12	22	11	482	84%
Shop (Street Crew Helping in Equipment Shop)	1446	48	79	32	745	52%
Help Other Departments	635	91	45	55	214	34%
Special Projects	1141	0	48	105	65	6%
Resident Call Outs	36	0	6	5	14	39%
Tree Trimming	215	4	10	6	28	13%
Leaf Collection	488	0	16	0	24	5%
Grass/Brush Hauled	105	0	4	14	7	7%
Spring Clean Up and Fall Drop Off	666	0	0	0	437	66%

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Greenway Inspections (EA)	10	20	0	8	20	200%
Greenway Sprayed (EA)	35	20	0	4	20	57%
Greenway Mowing and Trimming (EA)	25	0	0	0	0	0%
Weed Inspections - Parks (EA)	25	0	0	21	0	0%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	30	0	0	8	0	0%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,450	707	880	1,053	1,639	37%
Trimming - Acres (230 Acres trimmed every other week for 20 weeks)	1,150	192	214	422	406	35%
Tree Inspections (EA)	135	18	19	26	181	134%
Resident Call Outs (EA)	5	1	0	4	1	20%
Playground Inspections	10	4	0	2	6	60%
Playground Upgrades Completed	5	0	0	0	2	40%
Park Building and Structure Repairs/Painting	2	3	0	0	3	150%
Bldv and Park Trees Planted (By Contractor or staff)	105	103	0	94	103	98%
Trees Trimmed	400	25	20	78	65	16%
Trees Removed (All Trees Excluding Ash)	90	17	17	19	51	57%
Ash Trees Removed	45	0	0	8	42	93%
Hours of Greenway Management						
Greenway Inspections (Ponds and Outlots)	5	13	0	5	13	260%
Greenway Sprayed (Ponds and Outlots)	40	34	0	0	34	85%
Greenway Mowing and Trimming (Ponds and Outlots)	35	0	0	0	0	0%
Hours of Parks Management (May to October)						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	15	0	0	10	0	0%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	80	21	0	38	21	26%
Mowing (Parks, Boulevards, Roundabouts, Trails)	1,350	260	195	345	462	34%
Trimming (Parks, Boulevards, Roundabouts, Trails)	505	113	63	173	175	35%
Prairie Management and Maintenance (Burning, Spraying, Mowing, Seeding, Inspections)	65	6	0	13	6	9%



PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	5	0	4	8	19%
Park Building and Structure Repairs/Painting	265	118	0	56	119	45%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	1,040	156	98	119	515	49%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball, Softball, Football)	215	14	0	3	34	16%
Flowers & Planters (May to Oct)	540	212	155	160	367	68%
Tree Inventory	50	0	0	38	0	0%
Tree Removal (All Excluding Ash Trees)	235	55	28	18	146	62%
Ash Tree Removal	190	0	0	5	177	93%
Tree Trimming	185	43	8	23	65	35%
Tree Inspections	115	11	15	21	65	57%
Buckthorn Management	5	0	0	0	0	0%
Rink Cleanup and Flooding	285	0	0	0	174	61%
Rinks Zamboni	80	0	0	0	35	44%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	745	0	0	0	670	90%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains, Pool, etc)	80	13	37	1	60	75%
Christmas Decorations	80	0	0	0	36	44%
Festivals (Fun Days, Blues, Bier, Misc.)	620	28	0	67	126	20%
Swim Facility Support	10	33	214	23	287	2865%
Trail Maintenance	10	0	0	0	0	0%
Helping Other Departments	275	60	0	26	233	85%
Resident Call Outs	10	1	0	5	1	10%
Training	175	20	3	10	150	86%
Tree Planting and Maintenance	170	111	156	156	267	157%



CASWELL PARK

CASWELL PARK SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Concession Items Sold	42000	18705	8811	19182	28059	67%
Alcohol Sales	\$ 6,000	\$ 1,297	\$ -	\$ 1,530	\$ 1,297	22%
Sponsorship Revenue	\$ 55,000	\$ -	\$ 61,150	\$ 700	\$ 66,150	120%
Softball						
Summer Softball Teams	93	-	-	-	89	96%
Fall Softball Teams	32	-	-	-	-	
Revenue	\$ 68,900	\$ -	\$ 9,430	\$ 100	\$ 46,616	68%
Expense	\$ 39,850	\$ 4,852	\$ 3,264	\$ 6,628	\$ 20,095	50%
Volleyball						
Volleyball Teams	92	-	-	-	91	99%
Revenue	\$ 31,200	\$ -	\$ 4,640	\$ 330	\$ 33,333	107%
Expense	\$ 28,100	\$ 7,247	\$ 1,007	\$ 4,955	\$ 10,384	37%
Other						
Banners Purchased	41	15	15	1	31	76%
Total Revenue	\$ 470,940	\$ 86,344	\$ 114,597	\$ 95,912	\$ 285,492	61%
Total Expenditures	\$ 490,869	\$ 115,332	\$ 65,259	\$ 150,595	\$ 244,109	50%



CASWELL NORTH — SOCCER

CASWELL NORTH - SOCCER						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Other						
Total Revenue	\$ 50,400	\$ -	\$ -	\$-	\$ -	0%
Total Expenditures	\$ 62,566	\$ 5,757	\$ 12,874	\$ 7,970	\$ 31,454	50%



CULTURE AND RECREATION

CULTURE AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
General Operations						
Revenue	\$ 2,500.00	\$ -	\$ 55.00	\$ 65.00	\$ 320.00	13%
Expense	\$ 21,200.00	\$ 2,487.47	\$2,046.09	\$1,674.52	\$11,717.11	55%
Wrestling						
Registrations	95	-	-	-	1	1%
Revenue	\$ 9,000.00	\$ -	\$ -	\$ 600.00	\$ 125.00	1%
Expense	\$ 4,300.00	\$ -	\$ -	\$ -	\$ 4,027.06	94%
Tennis						
Registrations	64	4	7	12	44	69%
Revenue	\$ 9,533.00	\$ 69.25	\$ 525.00	\$2,350.00	\$ 3,100.50	33%
Expense	\$ 5,030.00	\$ 520.68	\$ 29.66	\$ 685.76	\$ 571.29	11%
Soccer						
Registrations	180	-	-	-	157	87%
Revenue	\$ 10,250.00	\$ 110.00	\$ -	\$ 210.00	\$ 9,808.75	96%
Expense	\$ 5,980.00	\$ 1,523.73	\$1,841.96	\$1,623.62	\$ 7,234.09	121%
T-Ball						
Registrations	36	-	2	1	36	100%
Revenue	\$ 4,500.00	\$ (126.00)	\$ 65.00	\$ 466.25	\$ 2,279.00	51%
Expense	\$ 2,100.00	\$ 1,905.03	\$ 10.23	\$ 615.13	\$ 1,949.01	93%
Golf						
Registrations	48	4	1	2	15	31%
Revenue	\$ 7,700.00	\$ 340.00	\$ 21.25	\$1,220.00	\$ 1,201.25	16%
Expense	\$ 4,850.00	\$ 624.60	\$ 102.86	\$ 456.23	\$ 727.46	15%
Youth Sand Volleyball						
Registrations	40	1	11	-	14	35%
Revenue	\$ 300.00	\$ 55.00	\$ 563.75	\$ -	\$ 728.75	243%
Expense	\$ 300.00	\$ 48.53	\$ 28.20	\$ -	\$ 76.73	26%
Fitness						
Revenue	\$ 751.00	\$ 48.00	\$ -	\$ -	\$ 2,445.00	326%
Expense	\$ 696.00	\$ 3.50	\$ -	\$ -	\$ 1,329.33	191%
Culture & Quality of Life						
Revenue	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 863.00	10%
Expense	\$ 2,000.00	\$ -	\$ 7.57	\$ -	\$ 1,235.56	62%

CULTURE AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Revenue	\$ 53,534.00	\$ 496.25	\$1,230.00	\$4,911.25	\$20,871.25	39%
Expense	\$ 46,456.00	\$ 7,113.54	\$4,066.57	\$5,055.26	\$28,867.64	62%

OVERALL CASWELL & CULTURE AND REC FUNDS

OVERALL CASWELL & CULTURE AND REC						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Caswell Park						
Total Caswell Fund Revenue	\$ 470,940	\$ 87,642	\$ 128,667	\$ 95,912	\$ 366,739	78%
Total Caswell Fund Expenditures	\$ 490,869	\$ 127,431	\$ 69,531	\$ 150,595	\$ 274,588	56%
Caswell North						
Total Caswell North Fund Revenue	\$ 50,400	\$ -	\$ -	\$-	\$ -	0%
Total Caswell North Fund Expenditures	\$ 62,566	\$ 5,757	\$ 12,874	\$ 7,970	\$ 31,454	50%
Culture & Rec						
Total Culture & Rec Fund Revenue	\$ 53,534	\$ 496	\$ 1,230	\$ 4,911	\$ 20,871	39%
Total Culture & Rec Fund Expenditures	\$ 46,456	\$ 7,114	\$ 4,067	\$ 5,055	\$ 28,868	62%



YOUTH FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Players						
Mini Tykes	60	7	8	7	15	25%
Players Kindergarten	80	20	7	10	30	38%
Players 1st Grade	110	28	12	23	46	42%
Players 2nd Grade	140	49	20	34	74	53%
Players 3rd Grade	160	56	14	30	78	49%
Players 4th Grade	190	58	14	35	80	42%
Players 5th Grade	190	61	6	49	75	39%
Players 6th Grade	190	39	20	25	65	34%
Total Players	1,120	318	101	213	464	41%
Revenue						
Registrations	\$177,000.00	\$ 47,509.50	\$ 14,312.50	\$25,082.50	\$65,567.00	37%
Sponsorships	\$ 57,280.00	\$ -	\$ 500.00	\$ 6,000.00	\$56,925.00	99%
Donations	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 1,097.10	7%
Other	\$ 120.00	\$ -	\$ -	\$ -	\$ -	0%
Total Revenue	\$249,400.00	\$ 47,509.50	\$ 14,812.50	\$120,641.00	\$123,589.10	50%
Expenses						
Total Expenditures	\$248,132.00	\$ 11,545.93	\$ 65,837.90	\$31,285.47	\$158,023.48	64%
Other						
Banners Purchased	40	3	3	8	30	75%
Number of Games	100	0	0	0	0	0%
Total Teams	55	0	0	0	0	0%



SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	356	91	59	93	348	98%
Non Resident Family Passes	273	114	65	91	333	122%
Resident Single Passes	21	6	3	8	23	110%
Non Resident Single Passes	6	9	5	5	18	300%
Resident 55+ Pass	10	5	0	1	19	190%
Non Resident 55+ Pass	5	7	3	0	19	380%
Babysitter/Additional Members	269	83	57	102	251	93%
Punch Passes	555	260	56	313	363	65%
Total Visitors	48,000	11315	2,718	15,878	14033	29%
Donations						
Sponsorships	\$ 20,150	\$ -	\$ 30,600	\$ 665	\$ 30,600	152%
Adopt A Family Donations	\$ 9,743	\$ -	\$ 50	\$ 25	\$ 1,455	15%
Connecting Kids	120	63	53	84	121	101%
Events						
Special Events	23	1	0	11	1	4%
Birthday Party Packages	50	13	8	12	26	52%
Pool Rentals	15	4	1	2	6	40%
Swim Lessons Offered	150	40	0	70	40	27%
Swim Lesson Sign Ups	950	192	203	224	700	74%
Fitness Lessons Offered	25	0	0	0	0	0%
Fitness Lesson Sign Ups	1,500	685	0	208	685	46%
Pool Operations						
Days Open	85	27	3	26	30	35%
Lifeguards Hired	50	2	37	0	40	80%
Other						
Concessions	\$ 111,000	\$ 40,175	\$ 8,119	\$ 36,657	\$ 48,608	44%
Alcohol	\$ 13,000	\$ 2,129	\$ -	\$ 4,884	\$ 2,129	16%
Warming House Rentals	3	0	0	0	3	100%
Swim Banners Purchased	26	6	15	2	21	81%
Overall Revenues	\$557,282.00	\$177,464.72	\$88,874.00	\$165,145.21	\$368,458.72	66%
Overall Expenses	\$554,150.00	\$131,951.60	\$46,175.00	\$ 83,185.16	\$219,963.93	40%

WATER & SEWER DEPARTMENT

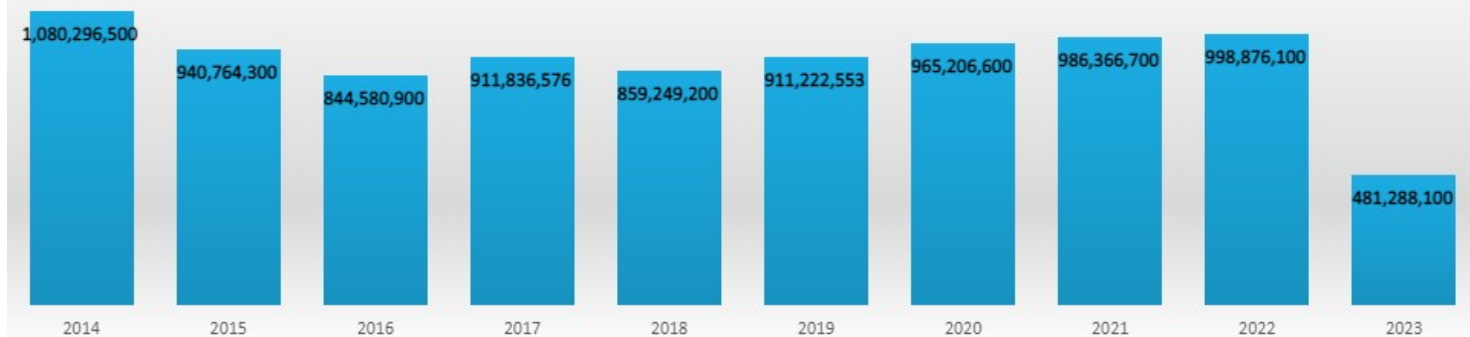
WATER DEPARTMENT SUMMARY						
	2023 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Water Units (Gallons)						
Gallons Pumped from Well #5	475,000	0	0	29,600	43,100	9%
Gallons Pumped from Well #6	130,000,000	16,518,000	19,009,000	11,226,000	79,291,000	61%
Gallons Pumped from Well #7	133,650,000	26,022,000	10,688,000	13,851,000	79,517,000	59%
Gallons Pumped from Well #8	128,500,000	15,098,000	11,584,000	11,909,000	67,596,000	53%
Gallons Pumped from Well #9	104,600,000	7,075,000	4,325,000	10,532,000	24,549,000	23%
Total	497,225,000	64,713,000	45,606,000	47,547,600	250,996,100	50%
Gallons Distributed from Plant #1	110,635,000	11,450,000	12,164,000	9,689,000	60,982,000	55%
Gallons Distributed from Plant #2	391,550,000	46,539,000	26,087,000	36,192,000	169,310,000	43%
Total	502,185,000	57,989,000	38,251,000	45,881,000	230,292,000	46%
Water Usage Tracking						
Residential (5/8"-11/4")	220,656,696	18,123,862	17,315,905	18,354,998	104,287,774	47%
Residential & Commercial 11/2"-3"	39,294,960	3,465,120	3,338,760	3,252,410	19,749,983	50%
Commercial 5/8"-11/4"	19,907,400	1,925,960	1,844,730	1,883,820	10,890,171	55%
Commercial 4"-6"	7,087,233	239,060	186,350	290,370	1,306,800	18%
Residential and Commercial Outside Meters	54,597,418	6,234,340	451,730	4,068,280	8,454,630	15%
Rural Water (5/8"-11/4")	963,960	17,600	6,230	16,500	28,700	3%
Rural 1 1/2"-3"	92,945	109,470	53,750	115,680	349,240	376%
Multiple Dwelling Unit Rate per Unit	33,568,429	2,818,170	2,774,230	3,228,710	17,113,570	51%
Total Gallons Billed	376,519,041	32,933,582	25,971,685	31,244,518	162,180,868	43%
City Used Water - Non-Billable	32,500,000	4,959,745	3,655,053	3,710,280	17,694,724	54%
Unaccountable Water	9,250,000	770,500	770,500	770,500	4,623,000	50%
Lift Station Pumping Hours						
Lift Station #1 - Oak Terrace	135	10	25	10	90	67%
Lift Station #2 - Marvin Boulevard	265	10	19	23	69	26%
Lift Station #3 - Carol Court	420	43	100	39	361	86%
Lift Station #4 - Marie Lane	1,085	84	138	108	630	58%
Lift Station #5 - NorthRidge Drive	680	56	84	59	397	58%
Lift Station #6 - Aspen Lane	375	31	47	31	213	57%
Lift Station #7 - Howard Drive	400	44	47	49	293	73%
Lift Station #8 - Parks Edge	205	16	18	16	106	52%
Lift Station #9 - Reserve	130	17	17	20	83	64%
Lift Station #10 - Golf Course	55	6	55	7	85	155%
Total	3,750	317	548	361	2,327	62%
Lift Station Flow (Gallons)						
Main Lift #1	358,000,000	20,140,000	27,427,000	39,517,000	163,730,000	46%
Main Lift #2	71,000,000	20,768,000	29,498,000	0	87,512,000	123%
	429,000,000	40,908,000	56,925,000	39,517,000	251,242,000	59%
Storm Water Pumping Hours						
Storm Water Station #001 - Sherman Corp Station	370	17	77	61	152	41%
Storm Water Station #002 - Wheeler Corp Station	120	2	17	26	27	22%
Total	490	19	94	87	178	36%

WATER & SEWER DEPARTMENT

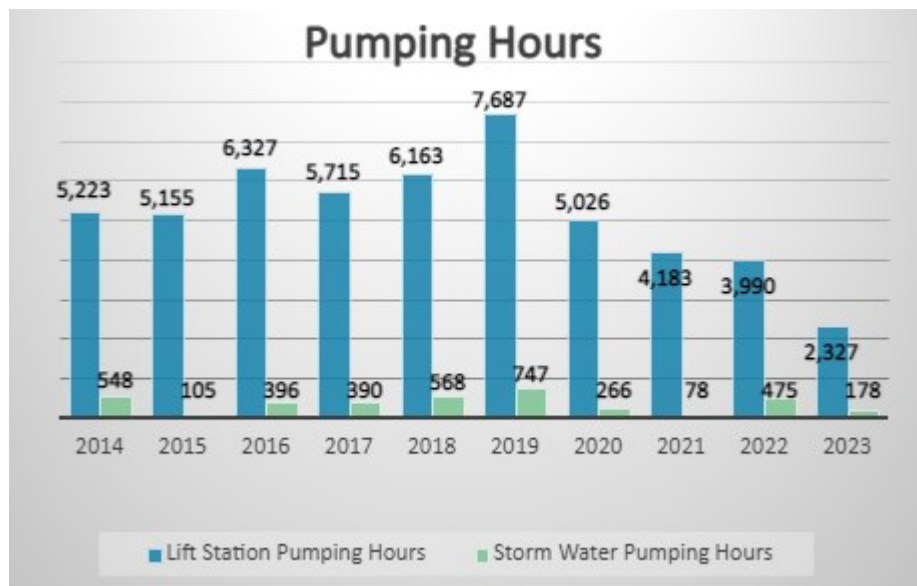
WATER DEPARTMENT SUMMARY						
	2023 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Mankato Redundant Water Tracking (gal)						
Water Provided to Mankato		0.0	0.0	0.0	0.0	
Water Received From Mankato		0.0	0.0	0.0	0.0	
River Levels						
High River Level		10.17	24.09	12.52	12.33	
Low River Level		5.36	10.05	6.65	5.51	
Hours						
Rounds	900	98	92	82	450	50%
Locates and Locate Meets	775	97	123	96	325	42%
Training	130	16	46	1	168	129%
Equipment Maintenance	430	52	68	58	267	62%
Building Maintenance	100	6	2	6	33	0%
Equipment Repairs	10	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	340	56	21	49	150	44%
Flushing	320	0	0	4	167	0%
Shut-offs	160	20	7	16	80	50%
Administrative	130	15	6	14	56	43%
Helping Other Departments	330	12	29	38	55	17%
Festivals	1	0	0	1	0	0%
Call-outs	260	20	25	26	113	43%
Stormwater Corp Station	110	10	4	21	69	62%
Backwash	115	18	8	10	62	54%
Fire Hydrant Repairs	200	11	13	38	31	15%
Christmas Lights	30	0	0	0	0	0%
Tree Trimming	1	0	0	1	0	0%
Snow Removal	150	0	0	0	77	51%
Mainbreak, Valve Repairs, Curb Box Repairs	270	3	2	31	52	19%
Sampling	50	5	5	5	25	49%
Chemical Treatments	25	22	2	0	26	102%
Inventory Supplies	5	0	0	0	4	70%
Water Tower Maintenance	25	36	0	16	36	0%
Mowing and Trimming	115	37	18	31	55	0%
Winterize	35	0	0	0	0	0%
Miscellaneous Projects	175	66	45	39	241	0%
Total	5,191	597	512	577	2,536	49%
Units						
Locates (EA)	2450	329	460	284	1246	51%
Water Mains Flushed (Lineal Feet)	50	0	0	0	50	100%
Hydrants Flushed (EA)	1,475	0	0	5	730	49%
Valves Exercised (EA)	150	0	0	52	0	0%
Corp Station Gate Open/Close (EA)	5	0	0	0	6	120%
Main Breaks Repaired (EA)	8	0	0	1	1	13%
Curb Boxes Located (Shut off)	425	33	33	37	239	56%

WATER & SEWER DEPARTMENT

Gallons Distributed



Pumping Hours



WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual				2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2020 Gallons Billed	2021 Gallons Billed	2022 Gallons Bill YTD	2023 Gallons Billed YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	220,202,702	214,748,338	209,924,976	104,287,774	17,452,372	18,176,294	16,184,956	17,034,385	17,315,905	18,123,862						
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	40,079,310	43,844,540	40,212,870	19,749,983	2,614,823	3,457,800	2,993,210	3,880,270	3,338,760	3,465,120						
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	19,946,470	23,215,570	20,455,584	10,890,171	1,751,461	1,781,830	1,701,150	1,885,040	1,844,730	1,925,960						
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	6,700,490	2,848,930	2,956,860	1,306,800	212,330	210,200	236,100	222,760	186,350	239,060						
Residential and Commercial Outside Meters	\$0.00	\$4.35	50,450,293	74,375,905	67,256,500	8,454,630	871,260	254,480	540,060	102,760	451,730	6,234,340						
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	938,100	199,790	91,300	28,700	1,100	1,300	1,200	1,270	6,230	17,600						
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	87,700	888,570	1,062,860	349,240	67,100	54,030	38,830	26,060	53,750	109,470						
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	33,634,550	33,190,140	33,678,620	17,113,570	2,367,010	2,870,150	2,304,180	3,979,830	2,774,230	2,818,170						
# of Properties Billed			Annual				2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2020 # Billed	2021 # Billed	2022 # Billed	2023 # Billed YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	59,769	60,561	61,293	30,757	5,101	5,071	5,096	5,139	5,164	5,186						
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	865	895	912	457	76	76	76	76	76	77						
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,934	1,920	1,927	967	161	161	161	161	161	162						
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	47	36	36	18	3	3	3	3	3	3						
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,982	23,393	23,730	11,920	1,964	1,962	1,976	1,996	2,008	2,014						
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	12	12	12	6	1	1	1	1	1	1						
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	214	220	228	117	20	19	18	20	20	20						
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	912	912	912	456	76	76	76	76	76	76						
Average usage by class			Average Usage by Customer by Class				2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2020	2021	2022	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,684	3,546	3,425	20,344	3,421	3,584	3,176	3,315	3,353	3,495						
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	46,334	48,988	44,093	259,276	34,406	45,497	39,384	51,056	43,931	45,002						
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,314	12,091	10,615	67,567	10,879	11,067	10,566	11,708	11,458	11,889						
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	142,564	79,137	82,135	435,600	70,777	70,067	78,700	74,253	62,117	79,687						
Residential and Commercial Outside Meters	\$0.00	\$4.35	2,195	3,179	2,834	4,219	444	130	273	51	225	3,096						
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	78,175	16,649	7,608	28,700	1,100	1,300	1,200	1,270	6,230	17,600						
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	410	4,039	4,662	17,820	3,355	2,844	2,157	1,303	2,688	5,474						
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	36,880	36,393	36,928	225,179	31,145	37,765	30,318	52,366	36,503	37,081						

SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual (# of Accounts)				2023											
Sewer Rates	Minimum Bill	23782	Description	2020	2021 YTD	2022 YTD	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	16689	21320	23782	12339	2013	2046	2265	2122	1978	1915						
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	35492	42321	41474	20421	3471	3439	3177	3341	3449	3544						
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	66	70	66	42	4	9	10	7	7	5						
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	113	150	150	69	14	11	9	11	11	13						
								5502	5505	5461	5481	5445	5477	0	0	0	0	0	0
Amount Billed				Annual (\$)				2023											
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2020	\$ Billed 2021	\$ Bill 2022 YTD	\$ Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$18.50-effective 1/1/23		Amount billed to Res/Comm Accounts paying base ONLY	\$ 283,713.00	\$ 362,440.00	\$ 404,294.00	\$ 225,232.16	\$ 34,201.16	\$ 37,851.00	\$ 41,902.50	\$ 39,257.00	\$36,593.00	\$ 35,427.50						
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,643,099.46	\$ 1,981,959.09	\$ 1,914,251.92	\$ 978,852.47	\$ 158,090.14	\$ 168,972.72	\$ 145,781.57	\$ 172,427.56	\$ 161,368.54	\$ 172,211.94						
Rural-0 Gal. to 2,250 Gal	\$18.50-effective 1/1/23		Amount billed to Rural accounts paying base ONLY	\$ 1,105.00	\$ 1,190.00	\$ 1,116.72	\$ 777.00	\$ 74.00	\$ 166.50	\$ 185.00	\$ 129.50	\$ 129.50	\$ 92.50						
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,350.30	\$ 6,267.01	\$ 6,195.31	\$ 2,482.59	\$ 476.16	\$ 348.03	\$ 226.09	\$ 315.94	\$ 339.09	\$ 777.28						
Total								\$ 192,841.46	\$ 207,338.25	\$ 188,095.16	\$ 212,130.00	\$ 198,430.13	\$ 208,509.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gallons Billed				Annual (gallons)				2023											
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2020	2021 YTD	2022 YTD	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$18.50-effective 1/1/23		Residential/Commercial Billed under min.		22,489,565	21,120,127	11,210,812	1,932,409	1,286,992	2,243,625	1,770,887	2,260,221	1,716,678						
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.		293,386,286	283,145,363	140,429,150	22,535,661	24,270,632	20,850,041	24,937,468	23,124,244	24,711,104						
Rural-0 Gal. to 2,250 Gal	\$18.50-effective 1/1/23		Rural Billed under min		57,270	66,780	29,160	2,210	2,860	7,030	8,390	6,530	2,140						
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.		1,053,641	985,460	302,230	60,650	39,010	28,480	29,840	42,950	101,300						
Total					316,986,762			24,530,930	25,599,494	23,129,176	26,746,585	25,433,945	26,531,222	-	-	-	-	-	-

GARBAGE UTILITY BILL BREAKDOWN

\$ Billed		Starting 2022		Annual				2023											
Garbage Sizes	Cost per Month	Cost per Month		\$ Billed 2020	\$ Billed 2021	\$ Billed 2022	\$ Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
35 Gallons	\$9.00	\$10.00	\$	98,505.00	\$ 98,982.00	\$ 111,140.00	\$ 55,790.00	\$ 9,240.00	\$ 9,300.00	\$ 9,290.00	\$ 9,280.00	\$ 9,330.00	\$ 9,350.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
65 Gallon	\$14.00	\$15.00	\$	542,094.00	\$ 544,446.00	\$ 585,180.00	\$ 293,010.00	\$ 48,780.00	\$ 48,780.00	\$ 48,840.00	\$ 48,780.00	\$ 48,780.00	\$ 49,050.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
95 Gallon	\$19.00	\$20.00	\$	136,952.00	\$ 142,367.00	\$ 153,660.00	\$ 78,620.00	\$ 13,020.00	\$ 13,100.00	\$ 13,100.00	\$ 13,120.00	\$ 13,140.00	\$ 13,140.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total:			\$	777,551.00	\$ 785,795.00	\$ 849,980.00	\$ 427,420.00	\$ 71,040.00	\$ 71,180.00	\$ 71,230.00	\$ 71,180.00	\$ 71,250.00	\$ 71,540.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Number of Carts Billed		Starting 2022		Annual				2023											
Garbage Sizes	Cost per Month	Cost per Month		# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022	# Carts Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
35 Gallons	\$9.00	\$10.00		10,945	10,998	11,114	5,579	924	930	929	928	933	935						
65 Gallon	\$14.00	\$15.00		38,721	38,889	39,012	19,534	3,252	3,252	3,256	3,252	3,252	3,270						
95 Gallon	\$19.00	\$20.00		7,208	7,493	7,683	3,931	651	655	655	656	657	657						
Total:				56,874	57,380	57,809	29,044	4,827	4,837	4,840	4,836	4,842	4,862	-	-	-	-	-	-

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Cash and Investments	\$22,000,000	\$23,693,054	\$20,811,283	\$24,262,301	\$21,865,774	★ 99%
Existing Loans (dollar amount)	\$ 600,000	\$ 576,176	\$ 582,034	\$ 643,076	\$ 590,767	98%
Hotel/Motel Tax	\$ 35,000	\$ 4,037	\$ 3,182	\$ 3,549	\$ 17,746	51%
Food & Beverage Tax	\$ 60,000	\$ 6,523	\$ 5,746	\$ 5,392	\$ 36,107	60%
Local Option Sales Tax	\$ 800,000	\$ 72,823	\$ 87,090	\$ 75,843	\$ 448,400	56%
Employment Information/ Payroll						
Health Benefit Enrollment	54	57	55	53	55	★ 101%
Total Number of Pay Periods	26	3	2	3	13	50%
Timecards Processed	3100	628	260	412	1481	48%
Accounts Payable & Receivable						
Accounts Payable (# Invoices)	10000	748	938	930	4,542	45%
Accounts Receivable (# Invoices)	600	40	125	38	340	57%
Cash Receipts Processed	52,000	4,353	4,407	4,759	25,101	48%
Utility Billing & Meters						
# Utility Bills Mailed Out	63,500	5,205	5,187	5,256	31,537	50%
# Utility Bills Emailed Out	4,500	448	439	302	2,420	54%
Late Payment Notices Sent	na	164	164	162	1,182	N/A
Late Reading Notices Sent	na	121	158	132	937	N/A
Auto Pay Enrollment	300	13	12	10	71	24%
Water Meters Issued (New)	100	17	6	8	76	76%
Water Meters Replaced	500	62	67	5	246	49%
Waiting List for Meters	na	81	74	21	81	N/A
% of City Converted to Auto Meters	25%	17.3%	16.4%	11.9%	17.3%	69%
Meters Yet to Be Replaced	na	6283	6,338	6611	6283	N/A
Mail Items Processed	14,000	862	1,130	1,028	5,885	42%
Rate Class Water Revenue	\$ 2,200,000	\$ 172,578	\$ 143,014	\$ 157,367	\$ 884,466	40%
Rate Class Sewer Revenue	\$ 2,698,964	\$ 230,280	\$ 219,885	\$ 219,336	\$ 1,359,345	50%
Rate Class Recycling Revenue	\$ 456,172	\$ 38,417	\$ 38,345	\$ 38,183	\$ 228,293	50%
Rate Class Storm Revenue	\$ 519,000	\$ 45,776	\$ 45,681	\$ 39,208	\$ 273,645	53%
Rate Class Solid Waste Revenue	\$ 830,540	\$ 38,449	\$ 70,029	\$ 69,503	\$ 385,565	46%

★ = Average Balance

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Garbage						
Garbage Carts (Swapped & New)	275	44	19	33	153	56%
Billed By City - Garbage 35G	11000	935	933	927	5579	51%
Billed By City - Garbage 65G	39000	3,270	3,252	3,252	19544	50%
Billed By City - Garbage 95G	7500	657	657	641	3931	52%
Billed By City - Valet Service	85	10	10	7	59	69%
Billed By West Central - Garbage 35G	11000	920	555	923	5145	47%
Billed By West Central - Garbage 65G	39000	3213	1,269	3204	17312	44%
Billed By West Central - Garbage 95G	8000	698	2,970	672	6427	80%
Billed By West Central - Valet Service	85	12	9	7	66	78%
Bag Tags Issued	300	23	46	35	149	50%
Bag Tags Billed By West Central	300	23	46	35	149	50%
Recycling						
Billed By City - Recycle	56000	4697	4,677	4659	28065	50%
Billed By City - Valet Service	80	9	9	7	53	66%
Billed By West Central - Recycle 35G	7000	552	922	575	3686	53%
Billed By West Central - Recycle 65G	15000	1276	3,206	1254	9548	64%
Billed By West Central - Recycle 95G	35500	2976	693	2948	15525	44%
Billed By West Central - Valet Service	80	9	12	7	56	70%
Licenses, Permits & Rentals						
Dog Licenses (# Issued)	215	13	5	6	99	46%
Audio Permits (# Issued)	60	2	8	8	24	40%
Community Room Rentals	60	6	1	4	25	42%
Park Reservations	150	14	21	14	86	57%
Splash Pad Rentals	30	17	0	0	17	57%
Transportation						
Fixed Route	11000	644	803	837	4171	38%
Mobility	5000	476	475	329	2955	59%
Flex Route Rides	3700	162	246	280	1501	41%
Times "Fast" Electric Charger Used	50	0	0	7	0	0%
Times "Slow" Electric Charger Used	15	8	0	0	8	53%
Times Caswell Electric Charger Used	100	15	10	14	41	41%
Times Caswell North Electric Charger Us	50	14	10	10	27	54%
Revenue from Electric Charger	\$ 500.00	\$ 76.56	\$ -	\$ 89.57	\$ 133.98	27%
Solar Power						
Total Savings	\$ 20,000.00	\$ -	\$ 2,404.29	\$ 2,492.88	\$ 7,542.40	38%

To: Kevin McCann, City Administrator
From: Jessica Ryan, Finance Director
Subject: June Monthly Financial Report
Date: July 12, 2023

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of June. The monthly financial summary includes all city funds within the City of North Mankato. It also includes budget to actual comparisons of expenditures and revenues for each fund. This analysis highlights certain funds to identify overall trends and how the City is adhering to the budget as the year progresses.

Expenditures

With June ending, we are 50% into the year. Total spending for the entire City is 42% of budget. In looking at the **General Fund**, the overall spending is 43% for the year which is great. The departments above 50% include the **Library** due to the yearly contract payment for their data services, **Maintenance & Equipment** due to payroll and vehicle tires, and **Non-Departmental** due to a yearly sponsorship to Business on Belgrade and Fun Days.

Certain departments under 50% include **Area Agency** due to the timing of contributions to other organizations such as ASA and League of MN Cities, **Public Access** due to the timing of KTV payments, and **Fire** due to payroll only going out at the end of the year.

Caswell Sports includes operations of the Caswell Softball Complex and adult sports. They are at 49% of their budget. The State tournament as well as all the other tournaments have been going very well this year.

Football includes the operation of the football program, uniforms, and referees. They are at 64% of their budget due to payroll and additional uniforms being ordered in preparation for the upcoming season.

Swim Facility is at 38% of their budget. Much of the spending will be for staff costs, concessions, and chemicals. The first open swim day was May 27th.

Caswell North includes operations of the Caswell North Soccer Complex. The fund is currently at 50% of their budget. Caswell North is expected to be used more this year than in the past due to both football and soccer being hosted there.

Culture & Recreation includes operations of the youth recreation, senior and teen programs, weight loss challenge, and more. The main expenditures will relate to wages, uniforms, and coaching fees. They are at 64% of their budget.

Library Endowment is at 62% of their budget. This is mostly due to costs for the Miscellaneous Special Programs and Summer Reading program.

Local Option Sales Tax Fund consists of transfers that are made monthly.

Port Authority General Fund includes GMG, City Center Partnership, and REDA memberships, auditing fees, and budgeted transfers.

Capital Facilities and Equipment Replacement Fund is at 43% of their budget and includes two new police vehicles for \$82,964, a new plow blade for \$13,546, new taser equipment for \$1,895, a pressure washer for \$6,895, the first payment for the server replacements for \$22,387, and a street sweeper for \$268,100.

Local Revolving Loan Fund includes legal and recording fees related to Northside Revivals loans/forgivable loans.

Joint Economic Development Fund includes activity for the North Port Industrial Park. This includes the activities of the new Gordini warehouse.

TIF District Funds include budgeted debt service transfers.

Debt Service Funds consists of most debt service payments made in February and July.

Construction Funds will include projects such as Caswell Park updates, completing Lor Ray Dr and McKinley Dr, and the Lor Ray Dr roundabout.

Charitable Gambling includes all 2023 donations made at the beginning of the year as well as some throughout the year.

Revenues

Overall revenue for the entire City is at 25% of the budget. Revenue for the **General Fund** is 10% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We receive the first half of taxes in July as well as the first half of LGA in July. We receive the second half payments for each of these in December.

Port Authority General Fund and TIF District revenue comes in two payments in June and December.

Caswell Sports is at 64% of their budget. This includes summer volleyball and softball leagues, the food and beverage tax, advertising, and the hotel-motel tax. There have been several tournaments hosted at the complex with several more yet to come.

Football revenue is at 50% of their budget. The revenue is mostly due to the sponsorships we have received and the registrations for the program. At the end of June, there were 465 kids signed up for the program. Last year we had a total of 996 kids. They are expecting to exceed that number this year.

Swim Facility is currently at 61% of their revenue budget. The pool season is about 1/3 of the way done. They are providing swim lessons, aqua zumba, adult swim nights, toddler time, and more.

Culture & Recreation is at 39% of their budget. This is mostly due to soccer, tennis and t-ball registrations, the weight loss challenge, and miscellaneous fitness classes.

Construction Fund revenues currently have a negative balance due to local road improvement funds that are sitting as an open receivable with the State of Minnesota. Once this money is drawn out and received the negative will be erased.

Utility Funds

Overall **expenditures** for the utility funds are close to their budgets with the exception of sewer. The sewer department is below budget due to the timing of the sewage treatment invoices. They began in May and we will make 8 payments to the City of Mankato.

In general, utility fund **revenues** were very close to their budgeted amounts.

The **Hotel Fund** is considered part of the Port Authority's operations. The fund tracks the activities of the old Norwood Inn. The current expenses are mostly for professional services. Revenues come from the lease for use of the building and monthly payments in lieu of lodging taxes both from Hylife Foods. This property is expected to be sold and the fund closed.

Projects

The active projects are shown on the second page of the financial report. The prior year nearly completed projects are in green. The projects for this year are in blue.

CITY OF NORTH MANKATO 2023 BUDGET MONITORING 30-Jun-23 % of Year 50%														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2023 EXPENDITURE Budget	2023 Actual Expenditures	Difference	% Exp. Budget Expended	2023 REVENUE Budget	2023 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2023 Beginning Cash Balance	2023 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
101	GF Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 46,869	\$ (63,131)	43%					
	Franchise Taxes - CenterPoint					\$ 107,000	\$ 27,379	\$ (79,621)	26%					
	Franchise Taxes - Charter					\$ 142,000	\$ 73,510	\$ (68,490)	52%					
	Franchise Taxes - Consolidated					\$ 31,000	\$ 7,304	\$ (23,696)	24%					
	Franchise Taxes - Xcel					\$ 126,000	\$ 40,892	\$ (85,108)	32%					
	Property & Other Taxes					\$ 5,958,941	\$ 38,339	\$ (5,920,602)	1%					
	Special Assessments					\$ 5,150	\$ -	\$ (5,150)	0%					
	License & Permits					\$ 613,150	\$ 260,692	\$ (352,458)	43%					
	Intergovernmental					\$ 2,470,000	\$ 145,400	\$ (2,324,600)	6%					
	Charges for Services					\$ 181,054	\$ 96,967	\$ (84,087)	54%					
	Fines & Forfeits					\$ 19,200	\$ 23,610	\$ 4,410	123%					
	Miscellaneous					\$ 134,970	\$ 120,617	\$ (14,353)	89%					
	Other Financing Sources					\$ 334,250	\$ 156,611	\$ (177,639)	47%					
	General Fund by Department													
	Legislative	\$ 62,003	\$ 31,628	\$ 30,375	51%									
	General Government	\$ 739,780	\$ 357,674	\$ 382,106	48%									
	Attorney	\$ 135,000	\$ 54,864	\$ 80,136	41%									
	Police	\$ 2,619,877	\$ 1,339,445	\$ 1,280,432	51%									
	Fire	\$ 382,030	\$ 78,463	\$ 303,567	21%									
	Streets	\$ 2,136,231	\$ 726,331	\$ 1,409,900	34%									
	Maintenance & Equipment	\$ 314,465	\$ 168,997	\$ 145,468	54%									
	Street Lighting	\$ 391,050	\$ 148,382	\$ 242,668	38%									
	Parks	\$ 1,127,644	\$ 451,163	\$ 676,481	40%									
	Library	\$ 650,085	\$ 346,866	\$ 303,219	53%									
	Bookmobile	\$ 105,430	\$ 48,986	\$ 56,444	46%									
	Community Development	\$ 648,960	\$ 252,773	\$ 396,187	39%									
	Public Access	\$ 46,500	\$ 11,625	\$ 34,875	25%									
	Non-Departmental	\$ 58,660	\$ 34,896	\$ 23,764	59%									
	Area Agency Disbursements	\$ 335,952	\$ 74,413	\$ 261,539	22%									
	Transfers Out	\$ 457,000	\$ 228,500	\$ 228,500	50%									
	General Fund Totals	\$ 10,210,667	\$ 4,355,005	\$ 5,855,662	43%	\$ 10,232,715	\$ 1,038,189	\$ (9,194,526)	10%	\$ (3,316,816)	\$ 5,133,355	\$ 5,155,403	50.5%	\$ 22,048
201	Caswell Sports	\$ 558,819	\$ 274,612	\$ 284,207	49%	\$ 571,040	\$ 366,739	\$ (204,301)	64%	\$ 92,127	\$ 89,659	\$ 101,880	18.2%	\$ 12,221
202	Football	\$ 248,132	\$ 158,023	\$ 90,109	64%	\$ 249,400	\$ 123,589	\$ (125,811)	50%	\$ (34,434)	\$ 80,043	\$ 81,311	32.8%	\$ 1,268
203	Swim Facility	\$ 554,150	\$ 209,687	\$ 344,463	38%	\$ 557,282	\$ 338,986	\$ (218,296)	61%	\$ 129,299	\$ -	\$ 3,132	0.6%	\$ 3,132
204	Caswell North	\$ 62,566	\$ 31,009	\$ 31,557	50%	\$ 50,400	\$ -	\$ (50,400)	0%	\$ (31,009)	\$ (5,804)	\$ (17,970)		
205	Culture & Recreation	\$ 46,456	\$ 29,540	\$ 16,916	64%	\$ 53,534	\$ 20,881	\$ (32,653)	39%	\$ (8,659)	\$ -	\$ 7,078		
213	Library Endowment	\$ 53,250	\$ 32,845	\$ 20,405	62%	\$ 45,500	\$ 25,694	\$ (19,806)	56%	\$ (7,151)	\$ 55,335	\$ 47,585	89.4%	\$ (7,750)
215	First Time Home Buyers Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 15,296	\$ 15,296		\$ -
221	Local Option Sales Tax Fund	\$ 691,500	\$ 360,750	\$ 330,750	52%	\$ 800,000	\$ 448,400	\$ (351,600)	56%	\$ 87,650	\$ 879,881	\$ 988,381	142.9%	\$ 108,500
224	Park Development Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 5,866	\$ 5,866		\$ -
228	Port Authority General Fund	\$ 93,332	\$ 53,205	\$ 40,127	57%	\$ 90,976	\$ -	\$ (90,976)	0%	\$ (53,205)	\$ 150,694	\$ 148,338	158.9%	\$ (2,356)
229	Port Authority Federal Revolving	\$ 420	\$ 210	\$ 210		\$ 21,297	\$ 31,661	\$ 10,364	149%	\$ 31,451	\$ 1,383,466	\$ 1,404,343		\$ 20,877
230	Capital Facilities and Equipment F	\$ 919,822	\$ 400,067	\$ 519,755	43%	\$ 592,500	\$ 321,276	\$ (271,224)	54%	\$ (78,791)	\$ 377,687	\$ 50,365	5.5%	\$ (327,322)
234	Port Authority Local Revolving Lo	\$ 29,525	\$ 24	\$ 29,501	0%	\$ 3,782	\$ 1,454	\$ (2,328)	38%	\$ 1,430	\$ 80,994	\$ 55,251	187.1%	\$ (25,743)
240	Joint Economic Development Fun	\$ 58,500	\$ 382,431	\$ (323,931)	654%	\$ 163,675	\$ 698,652	\$ 534,977	427%	\$ 316,220	\$ 35,032	\$ 140,207	239.7%	\$ 105,175
250-264	TIF Funds	\$ 478,722	\$ 79,937	\$ 398,785	17%	\$ 482,418	\$ -	\$ (482,418)	0%	\$ (79,937)	\$ 337,668	\$ 341,364	71.3%	\$ 3,696
300s	Debt Service Funds	\$ 3,013,700	\$ 1,626,496	\$ 1,387,204	54%	\$ 3,280,358	\$ 746,107	\$ (2,534,251)	23%	\$ (880,389)	\$ 1,729,363	\$ 1,996,021	66.2%	\$ 266,658
400s	Construction Funds	\$ 2,000,000	\$ 328,959	\$ 868,911	16%	\$ 6,676,667	\$ (268,757)	\$ 4,560,228	-4%	\$ (597,716)	\$ (5,055,493)	\$ (378,826)	-18.9%	\$ 4,676,667
601	Water Utility	\$ 2,589,040	\$ 1,049,796	\$ 1,539,244	41%	\$ 2,482,190	\$ 1,178,243	\$ (1,303,947)	47%	\$ 128,447	\$ 1,317,832	\$ 1,210,982	46.8%	\$ (106,850)
602	Sewer Utility	\$ 2,823,613	\$ 759,656	\$ 2,063,957	27%	\$ 2,710,964	\$ 1,391,586	\$ (1,319,378)	51%	\$ 631,929	\$ 1,556,126	\$ 1,443,477	51.1%	\$ (112,649)
603	Recycling	\$ 571,796	\$ 286,607	\$ 285,189	50%	\$ 610,808	\$ 287,479	\$ (323,329)	47%	\$ 872	\$ 221,311	\$ 260,323	45.5%	\$ 39,012
604	Storm Water	\$ 531,252	\$ 247,901	\$ 283,351	47%	\$ 584,500	\$ 306,145	\$ (278,355)	52%	\$ 58,245	\$ 431,205	\$ 484,453	91.2%	\$ 53,248
651	Solid Waste	\$ 872,011	\$ 391,171	\$ 480,840	45%	\$ 912,891	\$ 458,446	\$ (454,445)	50%	\$ 67,274	\$ 51,304	\$ 92,184	10.6%	\$ 40,880
652	Hotel Fund	\$ 238,623	\$ 146,507	\$ 92,116	61%	\$ 355,833	\$ 285,526	\$ (70,307)	80%	\$ 139,019	\$ 2,392,472	\$ 2,509,682		\$ 117,210
864	Charitable Gambling	\$ 32,200	\$ 27,804	\$ 4,396	86%	\$ 51,034	\$ 16,456	\$ (34,578)	32%	\$ (11,348)	\$ 118,798	\$ 137,632	427.4%	\$ 18,834
865	Tactical Response	\$ -	\$ 7,532	\$ (7,532)		\$ -	\$ 25,800	\$ 25,800		\$ 18,268	\$ 45,964	\$ 45,964		\$ -
	Total Non 101 Fund	\$ 16,467,429	\$ 6,884,770	\$ 8,780,529	42%	\$ 21,347,049	\$ 6,804,363	\$ (3,037,034)	32%	\$ (80,407)	\$ 6,294,699	\$ 11,174,319	67.9%	\$ 4,884,708
	Grand Totals	\$ 26,678,096	\$ 11,239,775	\$ 14,636,190	42%	\$ 31,579,764	\$ 7,842,552	\$ (12,231,559)	25%	\$ (3,397,223)	\$ 11,428,054	\$ 16,329,722	61.2%	\$ 4,906,756

City of North Mankato
2023 PROJECT MONITORING REPORT
6/30/2023

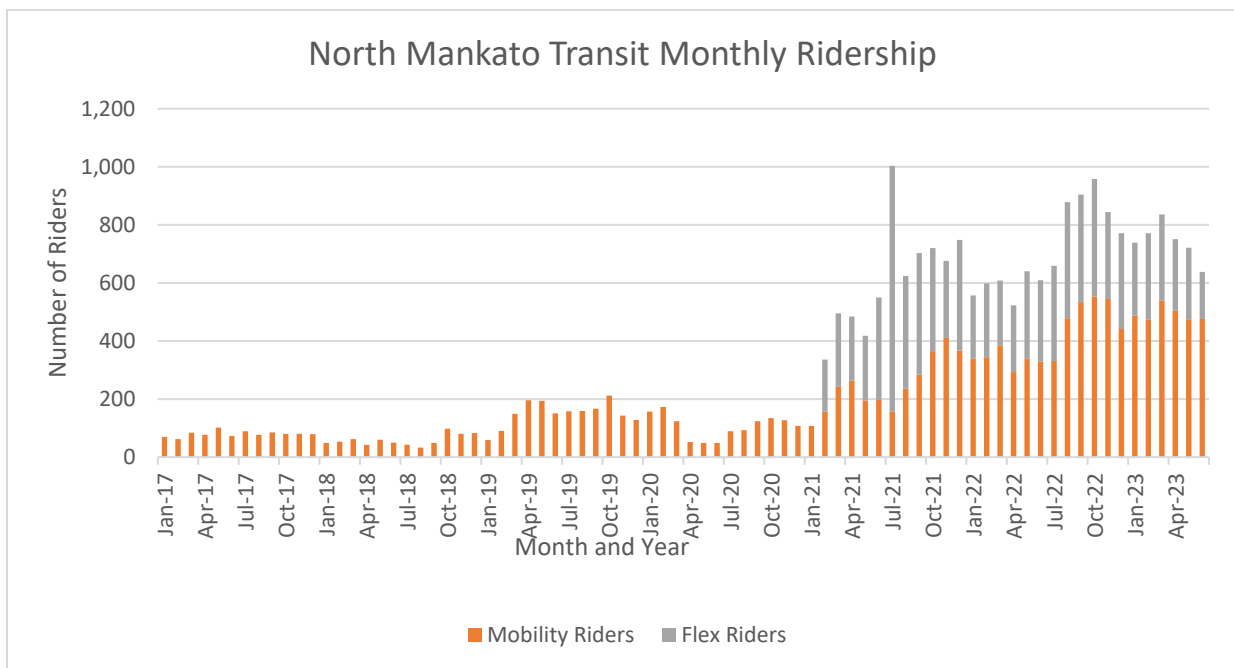
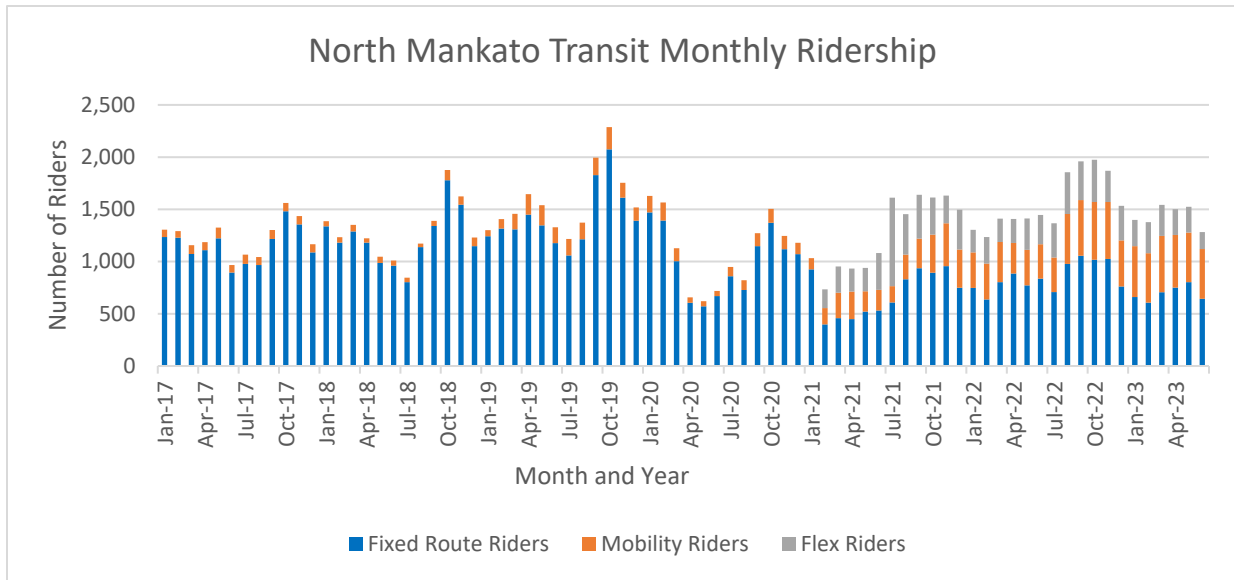
Project	Engineer's Estimate	Approved Project Costs (Accepted Bid & Change Orders)	Expenditures to Date	Project Costs Remaining	Revenue to Date	Remaining Revenue (Revenue to Date less Approved Project Costs)	Year	Notes
Caswell Park Improvements	\$ 2,650,000	\$ 3,421,700	\$ 3,456,232	\$ (34,532)	\$ 2,317,623	\$ (1,138,609)	2021	1
Caswell Indoor Rec	\$ 17,000,000		\$ 741,371	\$ (741,371)	\$ 7,425,755	\$ 6,684,384	2021	2
Caswell North Improvements	\$ 1,850,000	\$ 1,823,229	\$ 1,733,907	\$ 89,322	\$ 1,636,650	\$ (97,258)	2021	3
McKinley Ave.	\$ 1,675,000	\$ 1,708,500	\$ 1,594,003	\$ 114,497	\$ 1,953,751	\$ 359,747	2022	4
Lor Ray Dr North	\$ 3,690,000	\$ 4,249,400	\$ 1,681,976	\$ 2,567,424	\$ 4,369,704	\$ 2,687,728	2022	5
Lor Ray/Howard Roundabout	\$ 2,909,000		\$ 373,388		\$ 380,000		2023	6
TOTAL	\$ 26,865,000	\$ 11,202,829	\$ 9,207,489	\$ 1,995,340	\$ 17,703,482	\$ 8,495,993		

Notes

- 1 Final stages of work
- 2 Engineering & design work
- 3 Final punchlist remaining
- 4 Final stages of work
- 5 Final stages of work
- 6 Engineering & design work

North Mankato Bank Balances														
	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$344,883	\$364,959	\$314,243	\$370,091	\$374,889	\$330,269							\$33	\$65
Frandsen Bank Investment	\$69,218	\$69,218	\$69,219	\$69,219	\$69,220	\$69,220							\$3	\$7
Frandsen Bank MII Select	\$20,015	\$18,816	\$17,205	\$11,544	\$11,046	\$13,156							\$1	\$2
Frandsen ICS Sweep Account	\$4,214,013	\$3,715,916	\$3,220,058	\$2,823,917	\$2,277,022	\$5,131,039							\$20,223	\$40,447
Oppenheimer Investment	\$793,965	\$794,562	\$800,636	\$802,230	\$797,100	\$793,612							\$6,144	\$12,288
Pioneer Bank - ICS	\$1,223,071	\$1,231,732	\$1,240,657	\$1,249,564	\$1,259,214	\$1,269,021							\$20,006	\$40,012
Pioneer Bank - Revolving Loan	\$250,638	\$250,576	\$250,638	\$250,617	\$250,606	\$250,587							\$3,657	\$7,313
Pioneer Bank Checking	\$2,815,368	\$2,821,847	\$2,829,037	\$2,836,013	\$2,845,648	\$2,855,003							\$46,790	\$93,580
RBC Wealth Management	\$320,341	\$319,560	\$320,839	\$562,081	\$560,967	\$560,041							\$373	\$747
4M Fund	\$12,215,722	\$12,238,925	\$12,265,942	\$12,293,208	\$12,365,571	\$12,421,105							\$230,597	\$461,194
	\$22,267,234	\$21,826,112	\$21,328,474	\$21,268,486	\$20,811,283	\$23,693,054	\$0	\$0	\$0	\$0	\$0	\$0	\$327,828	\$655,655
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$500,036	\$348,110	\$335,239	\$348,485	\$327,764	\$354,031	\$325,457	\$325,475	\$380,380	\$376,435	\$368,043	\$376,171	\$65	\$65
Frandsen Bank Investment	\$69,210	\$69,211	\$69,212	\$69,212	\$69,212	\$69,213	\$69,214	\$69,215	\$69,215	\$69,216	\$69,216	\$69,217	\$9	\$9
Frandsen Bank MII Select	\$22,219	\$20,012	\$19,370	\$16,201	\$14,061	\$12,942	\$15,550	\$15,347	\$18,373	\$20,170	\$20,837	\$20,905	\$2	\$2
Frandsen ICS Sweep Account	\$8,676,593	\$6,526,645	\$6,076,700	\$5,726,749	\$4,826,795	\$6,426,836	\$8,180,329	\$9,584,840	\$7,974,397	\$6,404,851	\$3,207,898	\$7,060,816	\$22,738	\$22,738
Oppenheimer Investment	\$716,604	\$812,425	\$796,772	\$788,487	\$792,249	\$788,838	\$791,956	\$789,020	\$781,199	\$779,311	\$785,317	\$787,468	-\$32,619	-\$32,619
Pioneer Bank - ICS	\$1,133,725	\$1,139,193	\$1,144,766	\$1,150,488	\$1,156,641	\$1,163,137	\$1,170,274	\$1,178,339	\$1,186,621	\$1,195,623	\$1,205,248	\$1,214,129	\$20,244	\$20,244
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,104	\$250,107	\$250,206	\$250,373	\$250,532	\$250,515	\$250,691	\$250,566	\$250,638	\$3,877	\$3,877
Pioneer Bank Checking	\$2,765,633	\$2,766,163	\$2,766,750	\$2,767,887	\$2,769,063	\$2,771,339	\$2,775,458	\$2,781,351	\$2,787,066	\$2,794,759	\$2,801,076	\$2,808,213	\$43,167	\$43,167
RBC Wealth Management	\$330,561	\$329,523	\$326,744	\$324,259	\$323,983	\$322,406	\$322,539	\$324,585	\$318,372	\$315,752	\$315,912	\$319,668	-\$12,359	-\$12,359
4M Fund	\$12,103,937	\$12,091,347	\$12,091,668	\$12,092,743	\$12,097,414	\$12,103,352	\$12,110,496	\$12,120,540	\$12,132,638	\$12,147,953	\$12,168,207	\$12,190,508	\$74,796	\$74,796
	\$26,568,572	\$24,352,678	\$23,877,275	\$23,534,615	\$22,627,290	\$24,262,301	\$26,011,646	\$27,439,243	\$25,898,776	\$24,354,761	\$21,192,320	\$25,097,733	\$119,920	\$119,920

	North Mankato Bank Interest													
	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.65	\$ 4.96	\$ 5.54	\$ 5.01	\$ 6.00	\$ 5.38							\$ 32.54	\$65
Frandsen Bank Investment	\$ 0.61	\$ 0.53	\$ 0.59	\$ 0.53	\$ 0.63	\$ 0.57							\$ 3.46	\$7
Frandsen Bank MII Select	\$ 0.18	\$ 0.15	\$ 0.19	\$ 0.11	\$ 0.11	\$ 0.10							\$ 0.84	\$2
Frandsen ICS Sweep Account	\$ 3,197.54	\$ 1,902.96	\$ 4,142.09	\$ 3,859.19	\$ 3,104.30	\$ 4,017.31							\$ 20,223.39	\$40,447
Oppenheimer Investment	\$ 6,496.80	\$ 596.34	\$ 6,074.21	\$ 1,593.72	\$ (5,129.12)	\$ (3,487.89)							\$ 6,144.06	\$12,288
Pioneer Bank - ICS	\$ 3,108.55	\$ 2,828.22	\$ 3,153.41	\$ 3,073.30	\$ 3,836.78	\$ 4,005.76							\$ 20,006.02	\$40,012
Pioneer Bank - Revolving Loan	\$ 636.99	\$ 575.34	\$ 636.99	\$ 616.44	\$ 605.14	\$ 585.62							\$ 3,656.52	\$7,313
Pioneer Bank Checking	\$ 7,155.17	\$ 6,479.20	\$ 7,189.91	\$ 6,975.71	\$ 9,634.67	\$ 9,355.55							\$ 46,790.21	\$93,580
RBC Wealth Management	\$ 673.27	\$ (781.56)	\$ 1,279.23	\$ 1,242.13	\$ (1,113.92)	\$ (925.69)							\$ 373.46	\$747
4M Fund	\$ 25,214.07	\$ 23,203.49	\$ 27,016.42	\$ 27,266.65	\$ 72,362.80	\$ 55,533.78							\$ 230,597.21	\$461,194
	\$46,488.83	\$34,809.63	\$49,498.58	\$44,632.79	\$83,307.39	\$69,090.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$327,827.71	\$655,655.42
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.53	\$ 5.16	\$ 5.59	\$ 5.10	\$ 5.75	\$ 5.34	\$ 5.15	\$ 5.85	\$ 5.23	\$ 5.55	\$ 5.29	\$ 5.28	\$ 64.82	\$65
Frandsen Bank Investment	\$ 2.35	\$ 0.93	\$ 0.59	\$ 0.55	\$ 0.61	\$ 0.57	\$ 0.55	\$ 0.63	\$ 0.57	\$ 0.59	\$ 0.57	\$ 0.57	\$ 9.08	\$9
Frandsen Bank MII Select	\$ 0.19	\$ 0.16	\$ 0.16	\$ 0.14	\$ 0.13	\$ 0.11	\$ 0.12	\$ 0.14	\$ 0.14	\$ 0.16	\$ 0.16	\$ 0.18	\$ 1.79	\$2
Frandsen ICS Sweep Account	\$ 76.87	\$ 52.18	\$ 55.12	\$ 49.08	\$ 45.61	\$ 41.64	\$ 3,493.12	\$ 4,511.21	\$ 4,572.08	\$ 3,876.32	\$ 3,047.22	\$ 2,917.52	\$ 22,737.97	\$22,738
Oppenheimer Investment	\$ (7,483.02)	\$ (179.58)	\$ (15,652.19)	\$ (8,285.03)	\$ 3,761.85	\$ (3,410.97)	\$ 3,117.58	\$ (2,936.12)	\$ (7,821.20)	\$ (1,887.91)	\$ 6,006.42	\$ 2,151.42	\$ (32,618.75)	-\$32,619
Pioneer Bank - ICS	\$ 240.31	\$ 218.22	\$ 328.95	\$ 471.95	\$ 854.38	\$ 1,193.20	\$ 1,735.23	\$ 2,496.96	\$ 2,555.10	\$ 3,292.18	\$ 3,737.84	\$ 3,119.76	\$ 20,244.08	\$20,244
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 102.74	\$ 106.16	\$ 205.48	\$ 371.58	\$ 530.82	\$ 513.70	\$ 690.07	\$ 565.07	\$ 636.99	\$ 3,876.72	\$3,877
Pioneer Bank Checking	\$ 587.10	\$530	\$587	\$1,137	\$1,175	\$2,276	\$4,119	\$5,893	\$ 5,715.11	\$ 7,693.07	\$ 6,316.92	\$ 7,136.99	\$ 43,167.42	\$43,167
RBC Wealth Management	\$ (1,465.89)	\$ (1,038.67)	\$ (2,778.72)	\$ (2,485.11)	\$ (275.67)	\$ (1,577.20)	\$ 132.96	\$ 2,045.70	\$ (6,212.78)	\$ (2,619.93)	\$ 160.11	\$ 3,755.76	\$ (12,359.44)	-\$12,359
4M Fund	\$-11,774	\$-12,590	\$321	\$1,075	\$4,671	\$5,938	\$7,144	\$ 10,044.44	\$ 12,097.95	\$ 15,314.36	\$ 20,254.35	\$ 22,300.72	\$ 74,796.47	\$74,796
	-\$7,983.48	-\$363.26	-\$17,400.09	-\$7,928.43	\$5,674.22	\$4,672.04	\$12,975.33	\$22,592.73	\$11,425.90	\$26,364.46	\$40,093.95	\$42,025.19	\$119,920.16	\$119,920.16



	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Fixed Route (Route 5)													
Ridership	837	708	978	1055	1017	1025	762	660	607	706	751	803	644
Route Hours	99	90	103.5	94.5	94.5	94.5	99	99	85.5	103.5	90.00	99.00	99.00
Rides per Hour	8.45	7.87	9.45	11.16	10.76	10.85	7.70	6.67	7.10	6.82	8.34	8.11	6.51
Paratransit/Mobility													
Ridership	329	331	478	534	553	545	441	487	473	540	504	475	476
Hours	164.5	165.5	239	267	276.5	272.5	220.5	243.5	236.5	270	252	237.5	238
Rides per Hour	2	2	2	2	2	2	2	2	2	2	2	2	2
Demand Response (Kato Flex and Kato Flex 2)													
Ridership	280	328	400	370	405	299	330	252	298	296	247	246	162
Hours	178	162	186	169	170	168	179	176	154.5	185	160	176	176
Rides per Hour	1.57	2.02	2.15	2.19	2.38	1.78	1.84	1.43	1.93	1.60	1.54	1.40	0.92
Denials	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Paratransit	2	1	5	0	6	0	0	0	1	1	0	2	0
Demand Response	0	0	3	0	0	0	0	0	0	0	0	0	0
Denial %	0.61%	0.30%	1.80%	0.00%	1.08%	0.00%	0.00%	0.00%	0.21%	0.19%	0.00%	0.42%	0.00%