



June 2021

DEPARTMENT REPORT

City of North Mankato

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**NORTH
MANKATO** 
MINNESOTA

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ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

- **Council Adopted Resolution Providing for the Competitive Negotiated Sale of \$11,365,000 General Obligation Bonds, Series 2021A**
- **Council Adopted Resolution Terminating a Declared Local Emergency**
- **Council Received Community Response to the Webster Avenue Area Plan**
- **Council Adopted North Mankato's 2020 Financial Statement Audit**
- **Council Received Webster Avenue Area Plan**
- **Attended CCU Advisory Meeting**
- **Interview with KEYC**
- **Attended MNMYF Press Event**
- **Attended GMG Public Affairs Steering Committee Meeting**
- **Interviewed on KTOE Talk of the Town**
- **Filmed June Community Update**
- **Held Cities, School and Chamber Meeting**
- **Attended GMG Board Meeting**
- **Met with Coloplast**
- **Met with Twin Rivers Executive Director Mat Greiner**
- **Met with Lisa Cownie**
- **Attended City Center Partnership Board Meeting**
- **Attended YMCA Board Meeting**
- **Met with Del Muerto Brewing**
- **Attended Caswell North Operating Committee Monthly Meeting**

CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Permits and Licenses						
Burn Permits	3	0	0	0	1	33%
Band Shell Rentals	20	1	2	3	10	50%
Peddler Permits	5	0	1	0	3	60%
Parade Permit	45	1	2	1	6	13%
Audio Permit	45	7	3	1	21	47%
Block Party Permits	8	0	2	3	2	25%
Temporary Intoxicating On-Sale Liquor	4	0	0	0	0	0%
Temporary 3.2 Liquor	2	0	0	0	0	0%
Seasonal Extension of Permitted Non Enclosed Area	4	0	0	0	0	0%
Assessment Searches	400	53	47	56	276	69%
On-Sale Intoxicating Liquor	7	1	1	0	9	129%
Sunday On-Sale Intoxicating Liquor	7	0	1	0	8	114%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	1	0	1	NA
On-Sale 3.2 Liquor	1	0	1	0	1	100%
Off-Sale 3.2 Liquor	2	0	0	0	2	100%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	1	0	0	0	0	0%
Tobacco License	8	0	0	0	8	100%
Cabaret License	5	0	0	0	5	100%
Soft Drink License	22	0	2	0	24	109%
Off-Sale Intoxicating	5	0	0	0	5	100%

CITY CLERK- BUSINESS PERMITS & LICENSING

City Clerk Activities for June:

- City Council Meetings-June 7 Special June 28
- Wrote minutes and prepared packets
- Worked with Department heads to hire seasonal employees
- Farmers' Market Meetings
- Updated the website
- Farmers' Market June 7, 14, 21, 28
- Department Head Meetings
- Attended Zencity meetings
- Attended Pollinator Planting Event
- Worker's Comp Insurance Meeting with Jay Weir
- Attended HRA Meeting
- Worked with Shield Security on Key Fob System
- Worked with Energov on Permitting Information
- Met with Onboarding and Applicant Tracking Companies
- Interviewed Potential Electrician Candidates
- Met with Laserfische Companies for demonstrations

PUBLIC INFORMATION

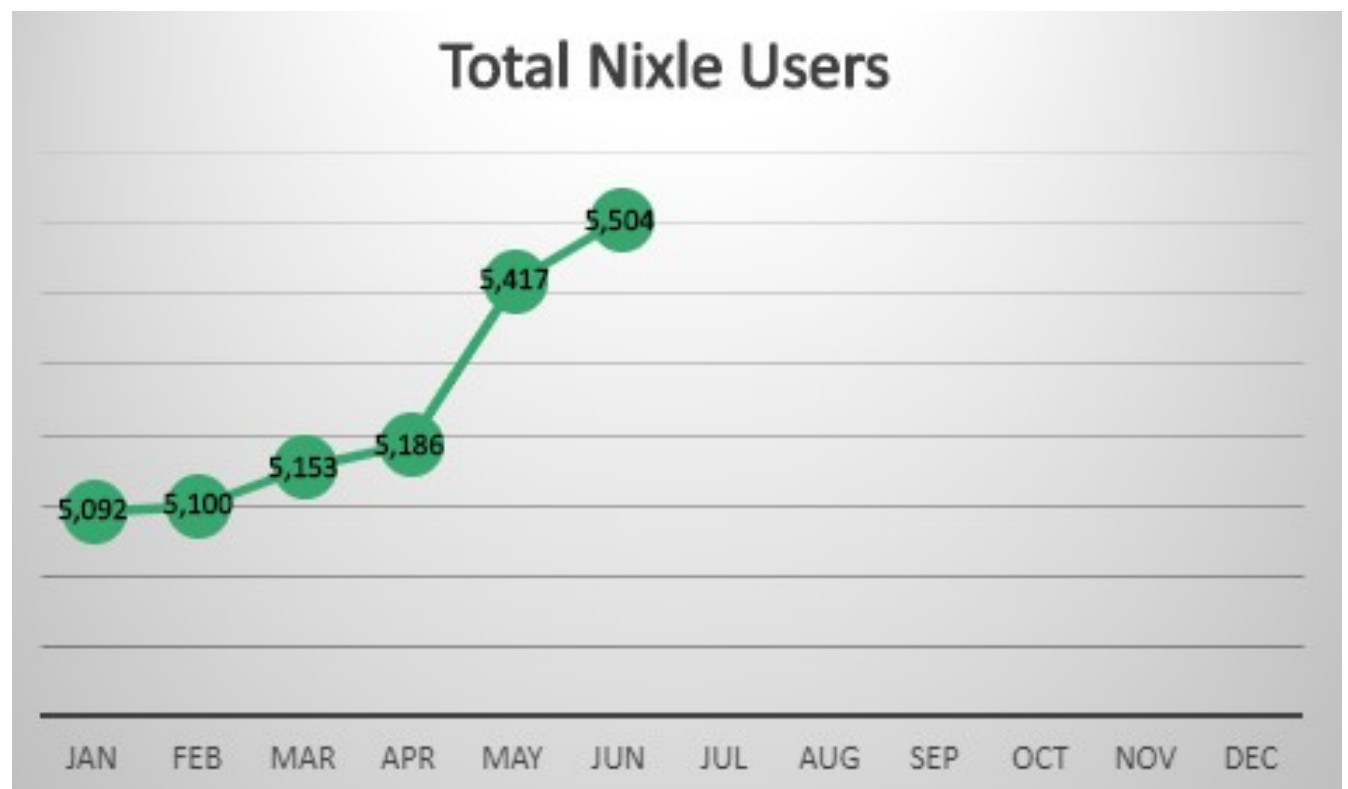
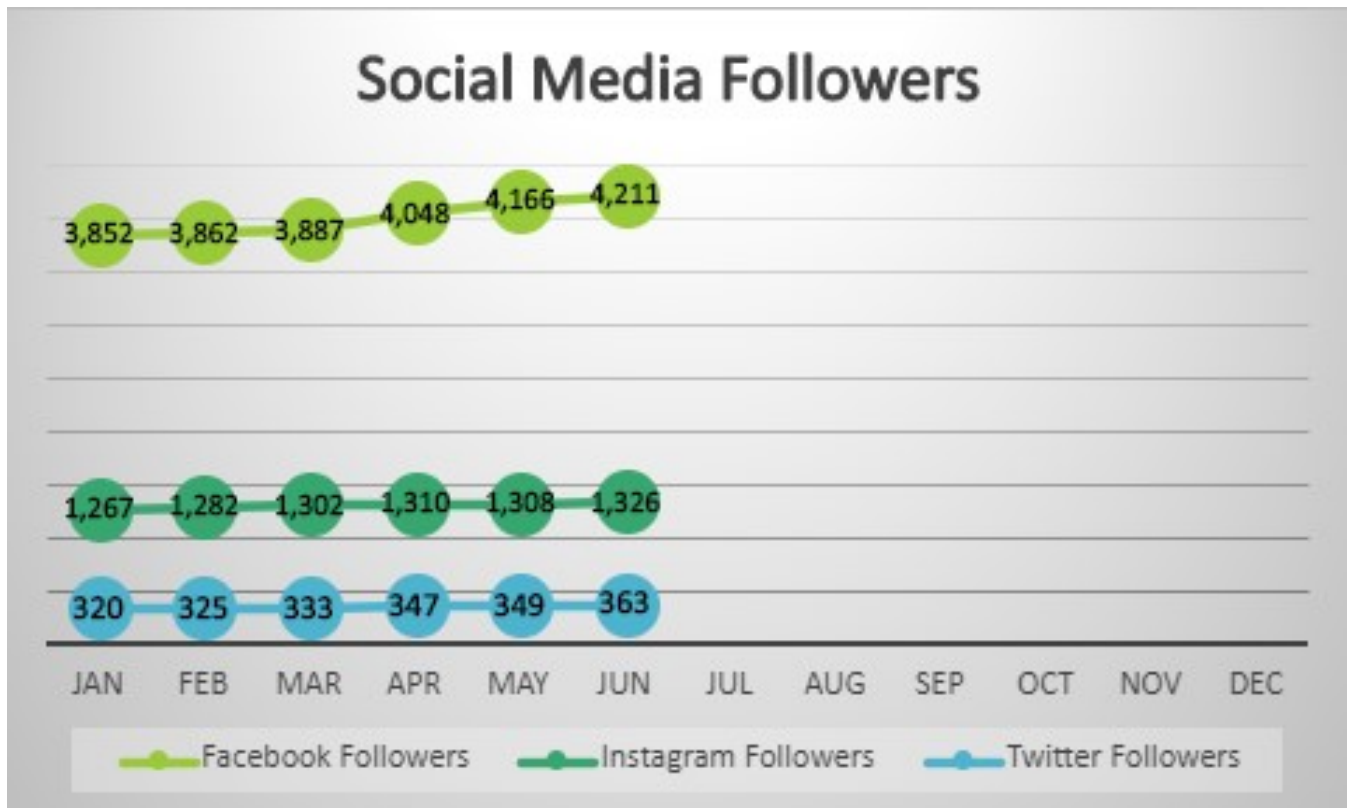
PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	525	42	37	46	205	39%
Facebook Likes	4,200	3,978	3,945	3,487	3,978	95%
Facebook Followers	4,500	4,211	4,166	3,593	4,211	94%
Facebook Impressions/Reach	575,000	55,234	79,377	47,066	462,909	81%
Instagram Posts	525	32	31	42	180	34%
Instagram Followers	1,500	1,326	1,308	1,110	1,326	88%
Instagram Impressions/Reach	100,000	8,254	9,440	6,819	52,900	53%
Twitter Posts	525	30	31	44	183	35%
Twitter Followers	440	363	349	261	363	83%
Twitter Impressions/Reach	112,000	8,909	8,945	9,271	98,116	88%
City E-Newsletters Sent	52	4	4	4	26	50%
City E-Newsletters Subscribers	1,350	1,420	1,389	1,132	1,420	105%
Videos	36	2	1	2	29	81%
Events Attended	48	9	10	3	48	100%
PSA/News Releases	84	10	4	6	24	29%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	0	0	7	0	0%
Nixle Messages - Pool	12	0	1	1	1	8%
Nixle Messages - Caswell	12	0	2	0	2	17%
Nixle Messages - Street	12	1	1	0	2	17%
Nixle Messages - Community Events	12	0	0	1	3	25%
Nixle Messages - Emergency Alerts	12	0	0	0	0	0%
New Nixle Sign Ups	1,400	87	231	216	438	31%
Total Nixle Users	5,600	5,504	5,417	4,395	5,504	98%

PUBLIC INFORMATION

Activities for June:

- Social Media Highlights: Garbage & Recycling Delay, Swim Facility Closed for Review of Safety Procedures Press Release, Farmers' Market Grand Opening, Swim Facility Reopening Plan Press Release, Mankato North Mankato Youth Football Press Event photos & video, Movies in the Park, ArtSplash, Farmers' Market Vendor Spotlights, June Community Update, Casting with a Cop photos, ArtSplash photos, Let's Pollinate! Event, Hwy 14 Vegetative Buffer photos, Processional for Marine Cpl. Eric-John Niss-De Jesus, Benson Park History post, LIVE- Let's Pollinate! video, 2020 Fiscal Audit Press Release, Rep. Hagedorn Opportunity Zone Legislation Press Release, Music in the Park
- Council Meetings: June 7, 28
- Council Work Session: June 14
- Weekly NM Business Association Zoom Meetings: June 7, 14, 21, 28
- Filmed June Community Update
- North Mankato Farmers' Market Presentation at Kiwanis
- Grand Opening of the Farmers Market
- Farmers' Market: June 7, 14, 21, 28
- Bi-weekly zoom call with Zencity: June 9, 30
- KEYC Interview - Farmers' Market Grand Opening
- Hosted Mankato North Mankato Youth Football Press Event
- Recorded Council Member Minute Podcast Segments
- Photographed MSHSL Girls' Softball Tournament - June 15 & 16
- Photographed Hwy 14 Vegetation Buffer Complete
- Interview with Finance Intern
- Photographed Sponsorship Banners at the Swim Facility
- KEYC Interview - Let's Pollinate! Event
- Photographed Processional for Marine Cpl. Eric-John Niss- de Jesus
- Photographed Let's Pollinate! Event

PUBLIC INFORMATION

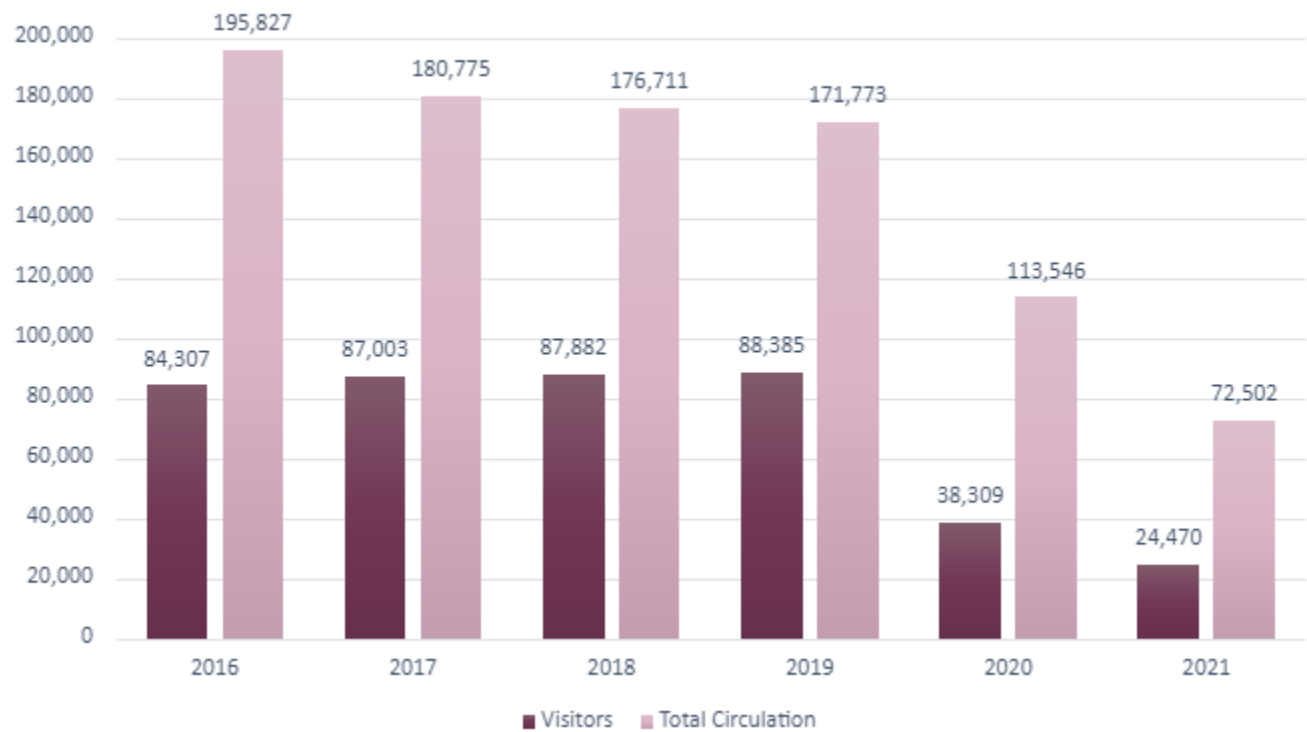


NORTH MANKATO TAYLOR LIBRARY

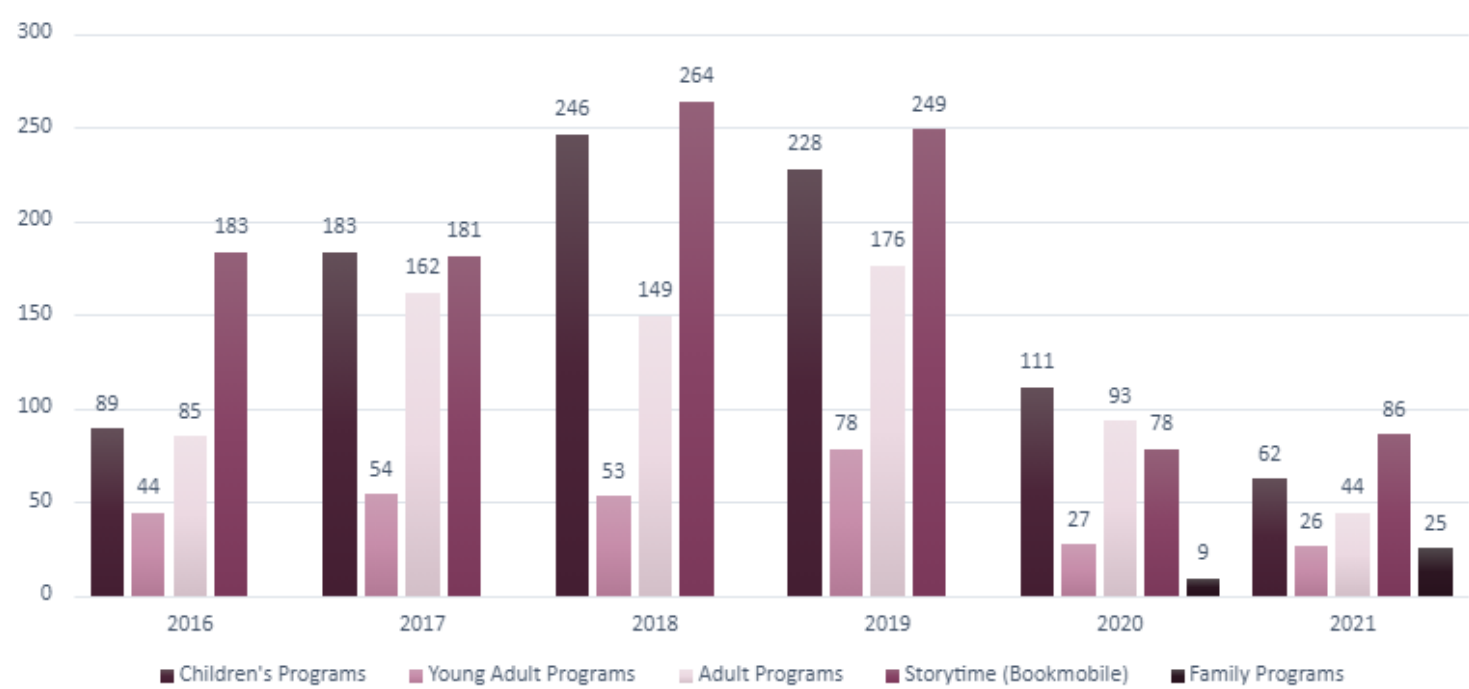
TAYLOR LIBRARY SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	88,000	5,400	4,200	0	24,470	28%
Interlibrary Loans	1,504	149	115	0	673	45%
Interlibrary loan requests outside North Mankato	729	103	90	0	463	64%
Interlibrary loan requests from BEC	452	46	25	0	210	46%
Bookmobile Stops	900	54	52	0	348	39%
Bookmobile Attendance	10,500	688	489	0	3,728	36%
Circulation						
Library	153,065	11,998	8,428	4,271	54,779	36%
Overdrive eBook	14,006	1,379	1,361	1,746	8,483	61%
Bookmobile	18,238	958	747	124	6,363	35%
Hoopla	9,540	419	452	716	2,877	30%
Audio Books	2,308	230	232	383	1,527	66%
Movies	805	28	32	40	193	24%
TV Shows	422	13	13	27	65	15%
Music	571	9	10	37	72	13%
eBooks	870	118	134	207	882	101%
Comics	175	21	31	22	138	79%
Total Circulation	200,000	14,754	10,988	6,857	72,502	36%
Collections						
Library	5,743	452	523	255	2,907	51%
Overdrive eBook	681	34	42	51	464	68%
Bookmobile	856	62	88	50	321	38%
Discarded	-1,000	0	-283	0	-918	92%
Total Collection Development	6,279	548	370	356	2,774	44%
Programs						
Children's Programs	250	11	9	16	62	25%
Young Adult Programs	95	7	4	2	26	27%
Adult Programs	200	6	9	4	44	22%
Family Programs	20	22	18	0	86	430%
Storytime (Bookmobile)	265	3	3	0	25	9%
Total Programs	830	46	40	22	243	29%
Program Attendance						
Children's Program Attendance	5,000	324	305	808	2,001	40%
Young Adult Program Attendance	1,000	248	82	60	505	51%
Adult Program Attendance	2,000	157	187	576	1,076	54%
Family Program Attendance	5,000	593	189	0	983	20%
Storytime Attendance	3,200	531	311	0	1,612	50%
Total Program Attendance	16,200	1,853	1,074	1,444	6,177	38%

NORTH MANKATO TAYLOR LIBRARY

Visitors vs Total Circulation



Library Programs



NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Highlights

June 2021

Circulation

- Library circulation was 11,998
- 5,400 people came into the library this month.
- Overdrive eBook circulation 1,379 with 20 new users added.
- Bookmobile circulation was 958.
- Approximately 688 people got on the Bookmobile in June.
- Hoopla use was great again this month, with 419 checkouts. Circulation was as follows: 230 audiobooks, 28 movies, 13 TV shows, 9 music CDs, 118 ebooks, 21 comics.
- We interlibrary loaned 149 books in June.

Connections

- We hosted Art Splash on June 19th and it was great. We had a wonderful turnout and the weather was perfect.
- Summer Reading kick off was June 5th, we hosted Wild Things Zoo and had over 500 people stop by.
- We sold tickets to the Moondogs game as a fundraiser for the library and we sold 70 tickets. We made \$275.00.
- We added 112 new patrons to our library system this month.
- The Bookmobile made 54 stops in June and did 22 story times.
- We had a great turn out for Movies in the Park on June 18th, around 75 people came.

NORTH MANKATO TAYLOR LIBRARY

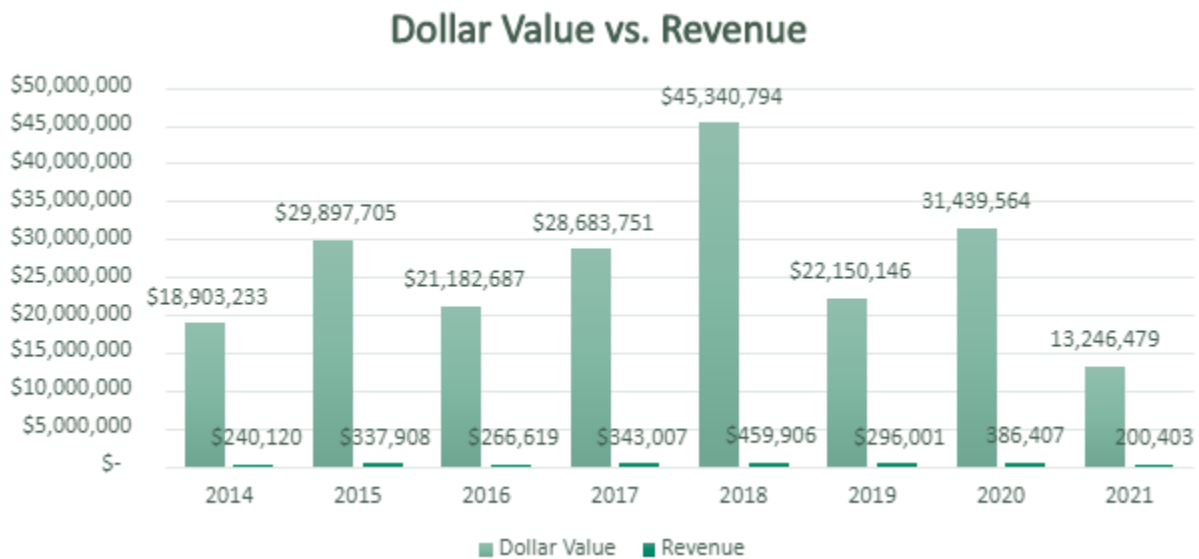
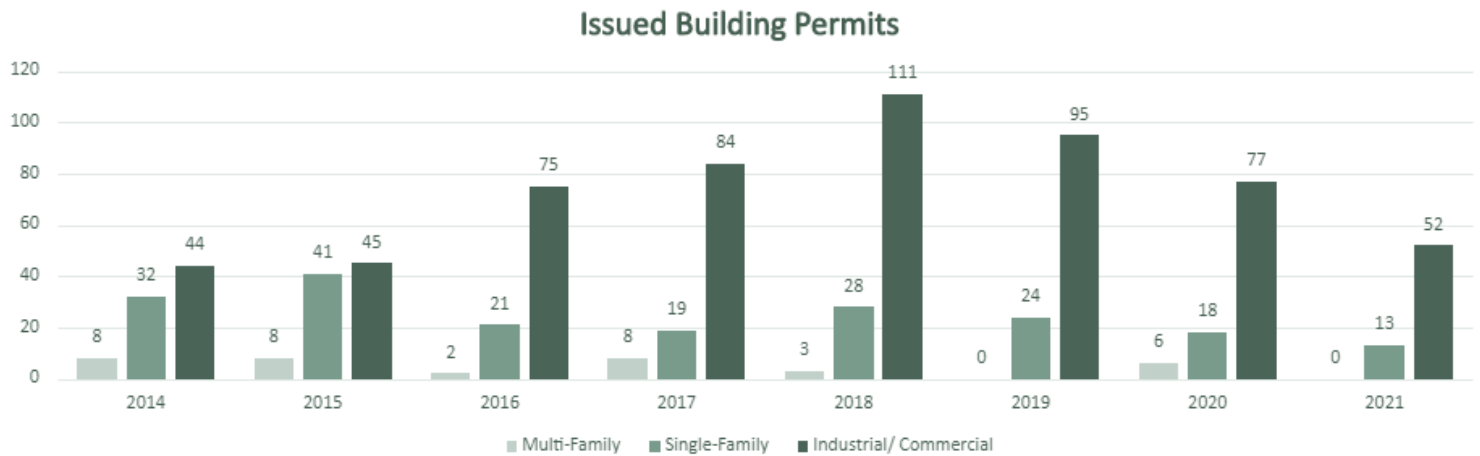
North Mankato Taylor Library Programs June 2021

<u>Children's</u>	<u>Participants</u>
Brodini	45
Mankato Craft Co	27
Storytime (3)	45
Tassel Bookmarks	21
Picnic in the Park (2)	22
Teen DIY boards	19
Rad Zoo	125
Let's Pollinate	20
TOTAL	324
<u>531 Young Adult</u>	
Pet kit DIY (4)	186
Teen Craft	29
Murder Mystery	25
Craft with me	8
TOTAL	248
<u>Family</u>	
Dogs Night Out	18
Summer Reading Kick off	500
Movies in the Park	75
TOTAL	593
<u>Adult</u>	
Afternoon Book Club	11
Wine and Words Book Club	12
Adult Craft Night (2)	35
Blood Drive	29
MoonDogs	70
TOTAL	157
<u>Bookmobile</u>	
Daycare Story Times (22)	366
Farmers Market	15
Nicollet Summer Reading	33
Movies in the Park	15
Art Splash	73
Messiah Lutheran	29
TOTAL	531

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Issued Building Permits						
Multi-Family	6	0	0	0	0	0%
Duplex	0	0	0	0	0	
Town Homes	0	0	0	0	0	
Twin Homes	0	0	0	0	0	
Apt/ Assisted Living	0	0	0	0	0	
Single-Family	25	2	3	2	13	52%
Mobile Homes	15	8	0	5	24	160%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,100	155	138	178	690	63%
Other (Signs, Demolition, etc.)	30	2	1	2	10	33%
Industrial/ Commercial	100	8	6	10	52	52%
Number of Permits	1,276	175	148	197	789	62%
Number of Units	105	10	3	7	39	37%
Number of Online Permits	425	45	45	0	225	53%
Dollar Value	\$ 30,000,000	\$ 2,357,900	\$ 2,439,771	\$ 4,469,633	\$ 13,246,479	44%
Revenue	\$ 385,000	\$ 38,009	\$ 35,640	\$ 49,753	\$ 200,403	52%
Rental Licenses Issued	700	1	2	3	630	90%
Rental Inspections - Fire Dept.	0	0	0	0	0	
Rental Inspections - Staff	100	9	9	7	60	60%
Inspections Conducted	2,500	125	57	326	489	20%
Inflow and Infiltration Inspections	200	32	15	31	106	53%
Plan Reviews Completed	250	28	19	45	137	55%
Code Letters Sent	75	15	4	28	35	47%
Code Cases Closed	75	8	6	22	28	37%
Planning Studies Underway	5	4	5	5	6	120%
Zoning Clanges	3	0	0	0	1	33%
Annexation Requests	1	0	0	1	3	300%
CUP Requests	0	0	0	0	0	0%
PUD Requests	0	0	0	0	0	0%

COMMUNITY DEVELOPMENT



Building Permits

- To date, 690 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
 Single Family Homes – 13
 Manufactured Homes in Camelot - 16
 Townhomes –
 Apartments –
 Assisted Living –

Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Twin Homes</u>	<u>Townhome Condos</u>	<u>Additional TH Permits</u>	<u>Apt./ Asst. Living</u>	<u>Garages</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2021 - Thru June												
Number of Permits	13	0	0	0	0	0	0	52	24	10	690	789
Number of Units	13	0	0	0	0	0	0	0	24	0	0	37
Dollar Value	\$ 3,873,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,530,555.10	\$ 456,300.00	\$ 93,512.00	\$ 5,292,411.85	\$ 13,246,478.95
Revenue	\$ 33,263.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,657.03	\$ 8,355.07	\$ 1,433.66	\$ 109,694.06	\$ 200,403.20

Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Twin Homes</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Garages</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
ESTIMATED 2021										
Number of Permits	28	-	-	8	3	-	90	17	1180	1326
Number of Units	28	-	-	35	199	-	0	0	0	262
Dollar Value	\$ 6,800,000	\$ -	\$ -	\$ 7,000,000	\$ 19,000,000	\$ -	\$ 8,000,000	\$ 24,500	\$ 7,800,000	\$ 48,624,500
Revenue	\$ 74,800	\$ -	\$ -	\$ 77,000	\$ 209,000	\$ -	\$ 83,000	\$ 700	\$ 140,000	\$ 584,500

COMMUNITY DEVELOPMENT

Activities Beginning June 1

Attended City Council meetings

Attended Planning Commission meeting

Participated in weekly department head meetings

Participated in weekly business meetings

Attended Planning Commission meeting

Continued work on:

- Webster Avenue plan

- Comp Plan

- Housing Study

Attended City Art committee meeting

Attended 169 Corridor PMT meeting

Attended Hwy 14 pedestrian bridge study meeting

Worked on large industrial prospect

Worked on Taylor Library Strategic Plan

Continued work on City Recreational Programming app

Continued work on area building permit history

Held pollinator planting event

Met with hotel developer

Attended City Center Partnership meeting

Met with Coughlan family

Attended SCBDN meeting

Attended City Council work session

Attended 169 study open houses

Met with commercial developer

Attended ZenCity coordination meeting

Attended Lookout Drive corridor study meeting

Held Traffic & Safety Committee meeting

Met with Coloplast on trail

Met with Twin River Director

Met with MnDot on potential bridge improvements

Participated in transit meeting

COMMUNITY DEVELOPMENT

Activities Beginning June 1

Opened 15 code enforcement case and closed 8 (all open cases below)

1624 Clare-Boat on grass

1710 Hodgson – unlicensed vehicle

1723 Kathleen – vehicle/trailer on grass

1677 Knights – debris

1706 Lamar – Boat on grass

1712 Lamar-boat/fish house

501 Marie – camper/trailer

1731 Mary – vehicle on grass

1523 Nottingham – camper on grass

538 Page – vehicle/debris

538 Page – vehicle/debris

SWIM FACILITY

Swim Facility Department Summary

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	400	96	95	124	382	96%
Non Resident Family Passes	200	96	62	49	281	141%
Resident Single Passes	30	15	8	12	29	97%
Non Resident Single Passes	15	4	1	2	9	60%
Resident 55+ Pass	10	4	4	0	15	150%
Non Resident 55+ Pass	10	2	0	0	5	50%
Babysitter/Additional Members	200	87	79	62	274	137%
Punch Passes	400	222	38	96	281	70%
Total Visitors	35,000	15652	672	7331	16324	47%
		0	0	0	0	
Donations						
Sponsorships	\$ 30,000	\$ 10,500	\$ 2,600	\$ -	\$ 15,600	52%
Adopt A Family Donations	\$ 2,500	\$ 110	\$ 70	\$ 360	\$ 1,123	45%
Connecting Kids	50	31	30	23	92	184%
		0	0	0	0	
Events						
Special Events	10	7	0	1	7	70%
Birthday Party Packages	30	7	6	3	17	57%
Pool Rentals	3	0	3	0	3	100%
Swim Lessons Offered	200	94	0	75	94	47%
Swim Lesson Sign Ups	1,000	198	154	246	848	85%
Fitness Lessons Offered	20	0	0	0	0	0%
Fitness Lesson Sign Ups	100	377	0	0	377	377%
		0	0	0	0	
Pool Operations						
Days Open	101	22	1	14	23	23%
Lifeguards Hired	40	2	16	39	46	115%
		0	0	0	0	
Other						
Concessions	\$ 109,375	\$ 33,628	\$ -	\$ 12,749	\$ 33,628	31%
Alcohol	\$ 8,000	\$ 1,652	\$ -	\$ 2,406	\$ 1,652	21%
Warming House Rentals	20	0	0	0	1	5%
Swim Banners Purchased	15	4	3	0	7	47%
Overall Revenues	\$ 356,268.00	\$ 140,004.24	\$ 40,405.00	\$ 77,001.29	\$ 261,873.24	74%
Overall Expenses	\$ 331,797.00	\$ 83,095.98	\$ 32,313.48	\$ 41,573.04	\$ 135,675.89	41%

SWIM FACILITY

NORTH MANKATO SWIM FACILITY



Monthly Report June 2021

Swim Facility Updates:

- Revenue:

Passes	June
Day Passes	\$39,522
Season Passes	\$30,710
Babysitter/Additional Members (qty)	\$585
Punch Passes (qty)	\$8,340

Concessions	\$37,062
Birthday Party Packages	\$1,465
Adult Night tickets	\$2100
Toddler Time	\$730
Lessons (qty)	\$6,781.25
Sponsorships	

- June Programming

- **Swimming Lessons**

A total of 413 kids took swimming lessons at our facility in the month of June. July lessons for the Somali community will be added, and in August there will be adaptive and private lessons added.

- **Toddler Time**

Took place every Tuesday & Saturday 10:00-11:50 starting on June 12 for six total Toddler Time's in June. Per our partnership with Dunkin Donuts, we receive Iced Coffee to sell at every Toddler time, as well as decorate your donut kits on Saturdays. There was \$730 in revenue generated at the entrance for Toddler Time

- **Story time**

- 9:30-10:00 on Tuesdays

-

- **Birthday Parties**

Seven birthday parties were booked for June. One needed to be canceled due to weather, but the other six guests had a great time.

SWIM FACILITY

- **Adult Night**
 - **June 25**

There were 215 attendees at the first 21+ event of 2021; everyone had a great time. There was a total of \$1790 in alcohol sales, plus food sales.
- **Upcoming Programming**
 - **Family Bingo**

Partnering with the North Mankato Library, we plan to offer Free Family Bingo every Tuesday night at 4:30 in July.
 - **Murder Mystery Night**

Partnering with the North Mankato Library, we will be hosting a pool themes Murder Mystery night at the pool on August 20. This will be a ticketed event. We will have a bar open with themed drinks and food.
 - **Toddler Time**
 - **Aqua Zumba with Fit410**

Fitness for \$10 is hosting classes every Wednesday night and Saturday morning in July for no cost to the participants. Fitness for \$10 paid a sponsorship fee of \$1500 for this activation.
 - **Adult Nights**

The Swim Facility will have six 21+ Adult nights in 2021. The dates are as follows:

 - July 16
 - July 30
 - August 13
 - Jaws and Claws-Play Jaws at the movie and sell White Claws
 - August 27

FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	123	15	16	11	78	63%
Mutual Aid	12	2	0	3	5	41%
Average Response Time	0:06	0:08	0:04	0:10	0:05	89%
Average Call Duration	0:57	1:04	0:49	0:56	0:49	86%
Average # Responders	16	16	16	13	16	97%
Attendance at Business Meeting	336	33	32	31	199	59%
Attendance at Officer Meeting	110	7	10	12	65	59%
Total Trainings	18	2	2	2	12	67%
Total Attendance at Trainings	368	56	44	41	235	64%



6/2/2021 Motor vehicle accident with no injuries.
 6/3/2021 Gas leak (natural gas or LPG)
 6/4/2021 Oil or other combustible liquid spill
 6/7/2021 Alarm system activation, no fire - unintentional
 6/9/2021 Alarm system sounded due to malfunction
 6/9/2021 Gas leak (natural gas or LPG)
 6/10/2021 Carbon monoxide detector activation, no CO
 6/11/2021 Building fire
 6/12/2021 Outside rubbish fire, other
 6/12/2021 Motor vehicle accident with injuries
 6/18/2021 Gas leak (natural gas or LPG)
 6/22/2021 Gas leak (natural gas or LPG)
 6/22/2021 Building fire
 6/24/2021 Gas leak (natural gas or LPG)
 6/25/2021 Alarm system activation, no fire - unintentional

FIRE DEPARTMENT

North Mankato Firefighters Relief Association

June 3, 2021

Call to order

Minutes of the Relief Association Regular Meeting held on June 3, 2021 at 1830 hours. President Greg Thate called the meeting to order.

Roll call

33 present, 1 absent.

Approval of Minutes

Minutes of the May Regular meeting were approved. Motioned by Dave Verschelde / 2nd Tim Senne to approve minutes. Motioned carried unanimously.

Fun Days Traffic Detail

Need 3 – 4 fire fighters for this

Fun Days Bean Bag Tournament

This is a "GO"

Spread the word!

Parade Candy

Jim Freitag has a contact for this

Motions

Jay Hewlett motioned for \$125.00 for Todd Dorn/Server Training. 2nd by Ed Hoffman. Motion carried unanimously.

Mike Fasnacht motioned for \$500.00b + \$750.00 for a total of \$1250.00 for the Spring Steak Fry. 2nd by Nate Ruch. Motion carried unanimously. The spring steak fry is budgeted item for \$1250.00

Daryn Stoltenberg motioned for \$500.00 for 35 Fun Days T-shirts. 2nd by Mike Fasnacht. Motion carried unanimously.

Daryn Stoltenberg motioned for up to \$150.00 for Fun Days Parade Shirts. 2nd by Ed Hoffman. Motion carried unanimously.

Bills

Check #	Paid to the order of:	For:	Amount
	Hy-Vee		\$91.69
	MGM		\$587.10
	City of North Mankato	Beer Garden Expense	\$50.00
	Gillette Group	Pepsi	\$132.00

Motioned by Greg Schumacher/ 2nd by Ed Hoffman pay bills. Motion carried.

Motion to adjourn regular meeting by Joshua Tiesler / 2nd by Ryan Olson, motion carried unanimously.

Meeting adjourned 2026.

Meeting minutes submitted by Relief Secretary Tom Eesley

FIRE DEPARTMENT

North Mankato Fire Department
Regular Meeting Minutes
6/3/2021

Call to order

Chief Giefer called to order the June regular meeting of the North Mankato Fire Department at 18:30 hours on Thursday, June 3rd, 2021 in North Mankato.

Pledge of allegiance and Roll call

33 present and 1 absent

Absent

Inman

Present

Eesley, Fasnacht, Zwaschka, Giefer, Hoffman, Olson, Carver, Walrath, Starkson, Slater, Barrett, Cumiskey, Streeter, VanEps, Bobholz, Penner, Stuve, Sletten, Schumacher, Senne, Bruning, Stoltenberg, Freitag, Stransky (18:54), Johnson, Ruch, Rauchman, Verschelde, Faugstad, Thate, Hewlett, Tiesler, Stromquist (19:00)

Formal Introduction of new firefighters Slater, Stromquist, Johnson, Faugstad Mission statement

Minutes

Tiesler motioned to approve the May 2021 regular meeting minutes as emailed, second by Stoltenberg. Motion passed unanimously.

Standard Operating Guidelines

None to cover

Chief Giefer

Hours form circulated via online link.

Goals for 2021

Incident Pre-Plans - Knox Box maintenance. 85 total. Some keys need to be replaced at Taylor buildings.

SCC students entering GPS locations

Covid 19 – Back to normal operating procedures – COVID attendance not relevant anymore

New firefighters needed for fall. Go talk to prospective candidates. Giefer will utilize Anna from North Mankato City offices to advertise.

Equipment

Ropes, and water rescue equipment moved to 85.

New battery powered tools on grass rig.

Maintenance being done at station 2. Locks, elevators, doors etc...

Assistant Chief Zwaschka

Average of Average complete

Some new minitor 6 pagers available contact Zwaschka

E45 camera needs replacement

Gloves on order

Large diameter hose ends need to be installed

New gear to be orders as some has expired the 10 year span.

Training Officer VanEps / Assistant Training Officer Stoltenberg

Regular Training – Search and Rescue – commercial large structure fire scenarios.

Optional training – required server training.

FIRE DEPARTMENT

Public Education Officer Streeter

Trucks can be taken to pub ed events

Truck to be at Loyola for pub ed event. Streeter to let Giefer know when.

Fire extinguisher training at Palmer Bus Server

Safety camp at station 2 will no longer be held. Possibility to have events at Children's museum

Safety Officer Hoffman

Hot weather – stay hydrated

Station 1 Captain Schumacher

More small engine fuel needed. Giefer to purchase

Draeger bottle removed from 84

K12 recoil sticking – recently maintained at C&S Supply

Station Captain Sletten

Truck check sheets for 82 and 85 need to be updated.

Fire calls

12 fire calls, 0 air truck, 1 CO calls and 0 not required call were read by Asst. Chief Zwaschka

Colony Court – with the volume of calls, there is a higher probability of a true fire there. Meeting with the management company along with city officials.

Committee chair updates

Summer picnic July 31st – Email went out. Wives responding for attendance.

Retirement party - Peterson and Riese – Volunteers needed

Old business

West grad party – volunteers obtained – 82 and extinguishers required

New Business

Nicollet county Chief's meeting on August 17th at 7PM - Senne's beans requested

Blue earth County Chief's on the 21st @ 7:30

Dinner with the police at Messiah Lutheran church June 12th 4-7 pm

MVAC lip sync battle in Oct 2-8 PM. NMFD team requested.

Adjournment

Motion to adjourn by Tiesler, second by Olson, motion carried unanimously. Meeting adjourned at 20:28 hours.

Minutes submitted by Fasnacht

FIRE DEPARTMENT

North Mankato Fire Department

Officer Meeting Minutes

6/10/2021

Call to order

Asst. Chief Zwaschka called to order the June officer meeting of the North Mankato Fire Department at 18:30 hours on Thursday, June 10th at fire station 2 in North Mankato.

Roll call

7 present, 6 absent

Fasnacht, Zwaschka, Sletten, VanEps, Hoffman, Stoltenberg, Tiesler

Minutes

Meeting minutes were approved as emailed.

Scheduled officer training or business tour

None scheduled

Standard Operating Guidelines

Rope and water rescue needed.

Chief Giefer (not present)

Asst. Chief Zwaschka

Goals for 2021

Development of Pre-Plans

Knox Box Maintenance

Send letters out to know box owners to check keys and contact NMFD to get keys in know box.

Succession Planning.

Anna brown – Assisting with recruitment through social media. Looking for an update.

MSFDA has some options – Hoffman to forward info to Giefer

Contact potential candidates.

Blue Earth county chiefs meeting on Monday June 21st @ 7:30 PM in Courtland

Staffing fire calls – update officer group on availability. Trying to get department availability is the chore

Stoltenberg to put together a fun days response schedule.

Call communication – Do we need radios for each? Can we distribute radios that we have to fire fighters? Explore buying new radios for the officer group and redistribute officer radios to the membership.

Covered location and incident data entry in image trend

Truck budget over by \$5800 for 2021.

Station Captain Schumacher (not present)

Station Captain Sletten

More saw blades and batteries for new battery operated tools.

Gear wash soap needed – discussion on washing gear regularly.

Hanging hose needs to be rolled and distributed

Backup camera on 45 protective lense shattered and was removed. Other repair options being explored.

FIRE DEPARTMENT

Training Officer VanEps

Regular training – Combine optional training with regular training

Aerial operations option

Commercial large structure search and rescue.

Vent enter isolate search option

Patient packaging option

TIC option

Donning gear option.

Optional training – server training.

Recoil cord on k12 still needs repair

MBFTE reimbursement complete

More smoke needed for smoke machine

New driver training – consistency needed.

Safety Officer Hoffman

“While we wait, Hydrate”

Show up hydrated.

Asst. TO/Trustee Stoltenberg

Stoltenberg to look into a go bag for 401 and 402. This would be for multiple types of scenarios.

Stoltenberg also getting tethers for inflatable ice rescue equipment. (got them not deployed)

Lieutenant\Secretary Fasnacht

Nothing to report

Lieutenant Bobholz (not present)

Lieutenant Thate (not present)

Trustee Bruning (not present)

Trustee Rauchman (not present)

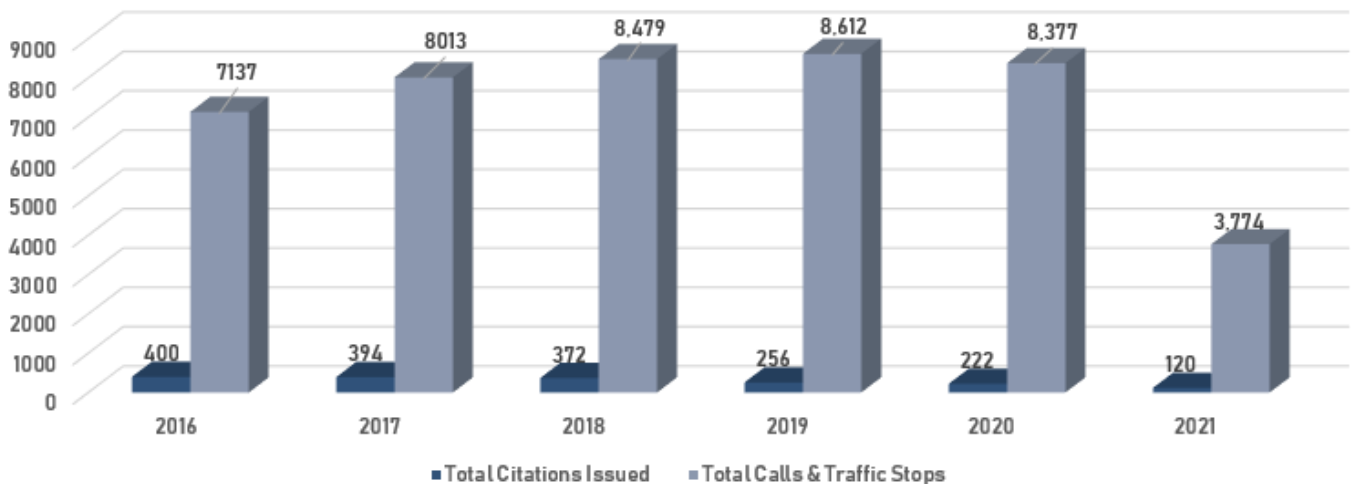
Trustee Tiesler

Nothing to report

Meeting adjourned at 21:12 - Minutes submitted by Fasnacht

POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY						
	2020 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2021 TOTAL	% 2020 BENCHMARK
Total Citations Issued	222	19	16	28	120	54%
Total Calls & Traffic Stops	8,377	688	668	809	3,774	45%
Average Emergency Response Time	3	4	5	2	4	149%
Part One Crimes	147	17	16	14	84	57%
Part One Crimes Rate	0.09%	0.13%	0.12%	0.10%	0.10%	114%
Part Two Crimes	471	21	19	76	124	26%
Part Two CrimesRate	0.29%	0.16%	0.14%	0.56%	0.15%	53%
Total Crimes	618	38	35	90	208	34%
Total CrimesRate	0.38%	0.28%	0.26%	0.67%	0.26%	67%
Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc.						
Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.						



POLICE DEPARTMENT

TYPE	TOTAL
Records	76
Medical	71
Traffic stops	54
Suspicious Circumstance	49
Public Assist	44
Agency Assist	28
Traffic Complaints	27
Welfare Check	23
General Order/Special Details	22
Alarm	19
Animal Complaint	19
Sign or Light Repair/Roadway Obstruction	18
911 Verification	17
Theft/Larceny (A) 23	17
Found Property	16
Civil Issue	14
Disturbance	14
Fire	12
Parking Complaint	12
Noise Complaint	11
Hospice Notice	9
Adult/Child Protection Reports	8
Assault (A) 13	8
Motorist Assist	8
Property Destruction/Damage/Vandalism (A) 290	8
Accident	7
Domestic	7
Information Only	7

Permits	6
Solicitor/SCAM Complaints	5
Fraud (A) 26	4
Lost Property	4
Predatory Offender Registration	4
Warrant service/attempts	4
Patrols	4
Extra Patrol Request	3
Obscene/Harassing Communications (B) 90z	3
Ordinance Violation	3
Sex Offenses (A) 11/36	3
Burglary/Breaking & Entering (A) 220	2
Compliance Checks	2
Door/Window Found Open	2
Funeral/Money Escorts	2
Public Education/Public Relations	2
Court Order Violation OFF/HRO/DANCO (B) 90z	1
Curfew/Loitering/Vagrancy (B) 90 B	1
Drunkenness (B) 90E	1
Liquor Law Violations (B) 90G	1
Narcotics (A) 35	1
Neighbor/Neighborhood Issues	1
Residence Check Requests	1
Runaway (B) 90I	1
Trespass of Real Property (B) 90J	1
Unlawful Disposal (B) 90Z	1
TOTAL	688

JUNE	2016	2017	2018	2019	2020	2021
CALLS FOR SERVICE	593	725	690	722	809	688
YEAR TO DATE TOTAL	3474	3992	3984	4278	4171	3775

June 2021 Use of Force Instances

Case Number	Incident	Date	Resistance Type
21103507	Assist other Agency	6/18/21	Passive resistance
21103617	Compliance Checks	6/23/21	Passive resistance

June 2021 Compliments/Complaints

- **0** complaints received.
- The agency received two gifts of baked goods. One from a local Reality company and another from a private citizen.
- Lt Forster received praise from parent of a subject for his “cool, calm, and collected” demeanor while at a civil standby.

Offenses and Clearances by Classification

Offense Classification		Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0	0
Rape							
Completed		2	0	2	14	1	1
Attempted		0	0	0	0	0	0
	Totals	2	0	2	14	1	1
Robbery							
Firearm		0	0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0	0
Other Weapon		0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)		0	0	0	0	0	0
	Totals	0	0	0	0	0	0
Assault							
Firearm		0	0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0	0
Other Weapon		0	0	0	0	0	0
Hands, Fist, Feet, etc. (aggravated injury)		0	0	0	0	0	0
	Totals	0	0	0	0	0	0
Burglary							
Forcible Entry		0	0	0	0	0	0
Unlawful Entry (no force)		1	0	1	7	0	0
Attempted Forcible Entry		0	0	0	0	0	0
	Totals	1	0	1	7	0	0
Larceny-theft	Totals	12	0	12	86	1	0
Motor Vehicle Theft							
Autos		1	0	1	7	0	0
Trucks & Buses		0	0	0	0	0	0
Other Vehicles		1	0	1	7	0	0
	Totals	2	0	2	14	0	0
Arson	Totals	0	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0	0
Part I Totals		17	0	17	121	2	1
Part II Offenses							
Other Assaults (simple, not aggravated)		7	0	7	50	0	0
Forgery & Counterfeiting		0	0	0	0	0	0
Fraud		4	0	4	29	0	0
Embezzlement		1	0	1	7	0	0
Stolen Property (buy, receive, possess)		0	0	0	0	0	0
Vandalism		6	0	6	43	2	1
Weapons (carry, possess, etc.)		0	0	0	0	0	0
Prostitution & Commercialized Vice		0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)		1	0	1	7	0	0
Drug Abuse Violations		1	0	1	7	1	1
Gambling		0	0	0	0	0	0
Family & Children		0	0	0	0	0	0
Driving Under the Influence		0	0	0	0	0	0
Liquor Laws		1	0	1	7	1	1
Drunkenness - MN statute repealed 1971		0	0	0	0	0	0
Disorderly Conduct		0	0	0	0	0	0
Vagrancy		0	0	0	0	0	0
All Other Offenses (except traffic)		0	0	0	0	0	0
Suspicion - not a crime in MN		0	0	0	0	0	0
Part II Totals		21	0	21	150	4	3
Curfew & Loitering (persons under 18)		0	0	0	0	0	0
Runaways (persons under 18)		0	0	0	0	0	0
Grand Totals		38	0	38	271	6	4

June 2021 Community Events/Public

Education

DATE	TOPIC	LOCATION/ORGANIZATION	OFFICER
6/4	Park Patrol	City Parks	Reserve Unit
6/5	Park Patrol	City Parks	Reserve Unit
6/7	Park Patrol	City Parks	Reserve Unit
6/9	Park Patrol	City Parks	Reserve Unit
6/10	Mankato East vs Mankato West Sections	Caswell Park Softball Complex	711
6/12	Park Patrol	City Parks	Reserve Unit
6/13	Park Patrol	City Parks	Reserve Unit
6/14	Park Patrol	City Parks	Reserve Unit
6/15	MN State High School League State Tournament	Caswell Park Softball Complex	704,711,718,
6/15	MN State High School League State Tournament	Caswell Park Softball Complex	Reserve Unit
6/16	MN State Hight School League State Tournament	Caswell Park Softball Complex	704
6/16	MN State Hight School League State Tournament	Caswell Park Softball Complex	Reserve Unit
6/18	Movies in the Park	Spring Lake Park	711
6/18	Park Patrol	City Parks	Reserve Unit
6/19	Casting with Cops	Mill Pond Park	701, Reserve Unit
6/19	Park Patrol	City Parks	Reserve Unit
6/20	Park Patrol	City Parks	Reserve Unit
6/25	Park Patrol	City Parks	Reserve Unit
6/25	Adult Swim Night	Spring Lake Park Pool	714
6/27	Park Patrol	City Parks	Reserve Unit
6/28	Park Patrol	City Parks	Reserve Unit
6/30	Active Shooter/Active Violence Drill	Mayo Clinic Health Systems – Northridge	701, 707

June 2021 School Patrols

South Central College	0	Hoover Elementary	0
Dakota Meadows Middle School	0	Bridges Community School	0
Futures School	0	Monroe Elementary	0
TOTAL SCHOOL PATROLS: 0			

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Rain/Wind Storm Cleanup (Events)	12	0	0	0	0	0%
Storm Sewer Main Breaks/ Repairs (Events)	10	0	0	0	0	0%
Sanitary Sewer Main Breaks/Repairs (Events)	10	0	0	0	1	10%
Water Main Breaks/ Repairs (Events)	5	0	0	1	1	20%
Sewer Jetting (Linear Feet)	50,000	950	1,200	4,630	26,991	54%
Sewer Televising (Linear Feet)	100,000	4,380	3,650	1,730	42,710	43%
Structure Inspections (EA)	500	0	0	40	0	0%
Concrete curb repair (Linear Feet)	750	152	32	0	184	25%
Snow Removal (Events)	16	0	0	0	8	50%
Sanding and Pre-Treatment (Events)	24	0	0	0	3	13%
Crack Sealing (lbs)	12,000	0	0	0	13,000	108%
Seal Coating and Fog Sealing (Lane Miles)	12	0	0	0	0	0%
Patching/ Asphalt (Tons)	750	96	47	233	148	20%
Mill and Overlay (Lane Miles)	12	3	6	6	9	75%
Street Sweepings Hauled (Tons)	450	0	29	0	29	6%
Tree Trimming (EA)	100	2	14	0	0	0%
Grass/Leaves/Brush Hauled (Tons)	4,000	0	0	0	0	0%
Recycling (Tons)	1,750	112	110	185	689	39%
Organics Recycling (Tons)	96	8	8	8	48	50%
Solid Waste (Tons)	3,400	292	257	291	1,582	47%
Spring Clean Up and Fall Drop Off (Tons)	450	0	241	40	298	66%
Street Signs Fixed (Straightened, Painted, Replaced)	500	15	4	15	51	10%

Street Projects for June:

- 152 feet of curb repaired
- 96 tons of asphalt patch repairs completed
- 153 hours of cross walk and curbs painted
- 70 hours of street sweeping

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Rain/Wind Storm Clean Up	200	0	0	0	0	0%
MS 4 & Ravaine Maintenance	1000	0	0	8	24	2%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	450	26	27	60	78	17%
Sanitary Sewer Breaks/Repairs	450	0	8	2	27	6%
Sewer Jetting and Televising	1000	38	20	45	551	55%
Storm Sewer Main Breaks/ Repairs	450	0	0	8	19	4%
Water Main Breaks/Repairs	600	0	0	16	82	14%
Crack Sealing	280	0	0	0	665	238%
Seal Coating	650	0	0	0	0	0%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	1000	20	691	64	743	74%
Patching/ Asphalt	4000	883	173	1110	1120	28%
Street Sweeping	960	70	16	46	334	35%
Concrete curb repair	500	255	19	88	349	70%
Snow Removal	3500	0	0	0	726	21%
Sanding & Pre-Treatment of Roads	350	0	2	0	30	9%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	150	0	9	0	11	7%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	200	22	2	16	24	12%
Sign Repair & Installation	500	35	11	40	77	15%
Crosswalks/ Curbs Painted	500	153	62	87	220	44%
Flags & Banners	250	24	27	30	95	38%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	500	15	6	3	21	4%
Christmas Decoration	250	0	0	0	34	14%
Employee Trainings	400	40	75	0	140	35%
Clean and Maintain City Buildings	500	13	36	35	206	41%
Shop (Street Crew Helping in Equipment Shop)	1000	31	23	10	830	83%
Help Other Departments	400	74	33	37	731	183%
Special Projects	500	38	4	56	109	22%
Resident Call Outs	150	0	0	0	4	3%
Tree Trimming	300	1	28	0	0	0%
Leaf Collection	640	0	0	0	0	0%
Grass/Brush Hauled	40	0	2	0	2	5%
Spring Clean Up and Fall Drop Off	960	0	65	28	185	19%

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Greenway Inspections (EA)	75	0	21	0	21	28%
Greenway Sprayed (EA)	25	12	7	12	19	76%
Greenway Mowing and Trimming (EA)	25	0	0	0	0	0%
Weed Inspections - Parks (EA)	63	0	21	0	21	33%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	42	0	21	0	21	50%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,600	643	695	651	1,464	32%
Trimming - Acres (230 Acres trimmed every other week for 20 week	2,300	411	48	300	459	20%
Tree Inspections (EA)	150	20	12	36	62	41%
Resident Call Outs (EA)	150	2	0	1	7	5%
Playground Inspections	40	1	1	2	27	68%
Playground Upgrades Completed	10	0	0	0	0	0%
Park Building and Structure Repairs/Painting	7	2	1	1	3	43%
Blvd and Park Trees Planted (By Contractor or staff)	30	0	29	1	41	137%
Trees Trimmed	750	41	11	54	122	16%
Trees Removed (All Trees Excluding Ash)	200	17	0	18	32	16%
Ash Trees Removed	35	0	0	5	15	43%

Park projects in June:

- Setup for Fun Days
- Setup and Take down for MN state softball tournament
- 643 acres mowed
- 411 acres trimmed
- 17 trees removed

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	2	1	10	55	138%
Playground Upgrades Completed	100	0	0	0	0	0%
Park Building and Structure Repairs/Painting	400	112	34	85	146	37%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	1,248	116	104	112	505	40%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball)	500	14	85	74	142	28%
Flowers & Planters (May to Oct)	500	201	122	142	351	70%
Tree Inventory	240	0	0	0	3	1%
Tree Removal (All Excluding Ash Trees)	500	57	0	64	173	35%
Ash Tree Removal	175	0	0	31	105	60%
Tree Trimming	480	9	13	32	119	25%
Tree Inspections	250	13	10	22	58	23%
Buckthorn Management	640	0	0	0	0	0%
Rink Cleanup and Flooding	720	0	0	0	515	71%
Rinks Zamboni	60	0	0	0	121	202%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	700	0	0	0	378	54%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains)	400	0	0	0	40	10%
Christmas Decorations	160	0	0	0	29	18%
Festivals (Fun Days, Blues, Bier, Misc.)	600	23	0	0	23	4%
Caswell Sporting Events	2,500	233	152	0	696	28%
Helping Other Departments	150	74	25	15	171	114%
Resident Call Outs	150	2	0	25	6	4%
Training	700	37	47	15	151	22%
Special Projects (Bluff Park Drain Tile, Pavers, Fountains, Pond Treatments)	400	351	65	150	532	133%
Hours of Greenway Management						
Greenway Inspections (Ponds and Outlots)	32	0	4	0	4	13%
Greenway Sprayed (Ponds and Outlots)	80	34	12	20	46	57%
Greenway Mowing and Trimming (Ponds and Outlots)	80	0	0	0	0	0%
Hours of Parks Management (May to October)						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	50	0	6	0	6	12%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	120	0	18	33	18	15%
Mowing (Parks, Boulevards, Roundabouts, Trails)	3,000	355	278	297	726	24%
Trimming (Parks, Boulevards, Roundabouts, Trails)	1,000	89	60	104	149	15%
Prairie Management and Maintenance (Burning, Spraying, Mowing, etc.)	80	15	0	25	15	19%

CASWELL SPORTS

CASWELL DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Quantity of Tournaments Played	22	4	2	2	7	32%
In State Teams	300	148	37	69	193	64%
Out of State Teams	300	12	1	3	13	4%
Total Teams	600	160	38	72	206	34%
Local Visitors	18000	4788	1256	1756	6528	36%
Out of Town Visitors	11000	2187	605	781	2792	25%
Total Visitors	19000	6975	1861	2537	9320	49%
Concession Items Sold	55000	17862	3586	2895	21766	40%
Alcohol Sales	\$ 8,000	\$ 2,224	\$ 189	\$ 1,089	\$ 2,413	30%
Sponsorship Revenue	\$ 31,200	\$ (50)	\$ (700)	\$ -	\$ 29,850	96%
Estimated Number of Hotel Rooms	4000	4539	457	713	4996	125%
Economic Impact	\$ 7,000,000	\$ 3,334,442	\$ 359,644	\$ 475,368	\$ 3,740,477	53%
Teams/Programs						
Summer Softball Teams	108	-	-	83	98	91%
Fall Softball Teams	25	-	-	-	-	0%
Volleyball Teams	92	-	-	64	88	96%
Tennis Programs	50	-	-	24	70	140%
Tennis Flex League	25	-	1	23	1	4%
Website Management						
Website Hits	27,000	6,631	7,438	6,326	21,989	81%
Page Views	75,000	25,783	32,551	25,306	86,781	116%
Other						
Banners Purchased	6	1	2	1	33	550%
Number of Caswell Advisory Meetings	2	0	0	0	0	0%
Total Revenue	\$ 375,195	\$ 56,490	\$ 11,010	\$ 40,102	\$ 111,603	30%
Total Expenditures	\$ 488,319	\$ 75,227	\$ 38,303	\$ 23,790	\$ 195,896	40%

CASWELL SPORTS — SOCCER

CASWELL NORTH DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Quantity of Tournaments Played	1	0	0	0	0	0%
In State Teams	180	0	47	0	47	26%
Out of State Teams	0	0	0	0	0	0%
Total Teams	180	0	47	0	47	26%
Local Visitors	9,000	-	1,081	-	1,081	12%
Out of Town Visitors	-	-	-	-	-	0%
Total Visitors	9,000	-	1,081	-	1,081	12%
Economic Impact	\$ 1,500,000	\$ -	\$ 18,976	\$ -	\$ 18,976	1%
Other						
Total Revenue	\$ 52,300	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures	\$ 50,652	\$ 10,128	\$ 5,976	\$ 5,344	\$ 28,034	55%

Caswell Information for June:

- First day attendance for the State Tournament was approximately 6800
- Had \$3.3 Million in economic impact for June
- Total of 160 teams played at Caswell Park
- Total of \$52,154 in concession sales
- 32 players attended our June Tennis camps
- Finished the Spring Soccer Recreation Season

CASWELL SPORTS — FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Players						
Players Pre-K to K	100	9	6	NA	21	21%
Players 1st Grade	100	13	7	NA	31	31%
Players 2nd Grade	100	11	4	NA	22	0%
Players 3rd Grade	125	26	5	NA	43	34%
Players 4ths Grade	150	11	13	NA	42	28%
Players 5th Grade	175	12	9	NA	31	0%
Players 6th Grade	175	13	8	NA	27	15%
Total Players	925	95	52	NA	217	23%
Revenue						
Registrations	\$ 116,250	12225	8500	NA	28900	25%
Sponsorships	\$ 21,000	0	0	NA	31050	148%
Donations	\$ 18,000	0	0	NA	6224	35%
Other	\$ -	0	0	NA	0	0%
Total Revenue	\$ 155,250	12225	8500	NA	66174	43%
Expenses						
Total Expenditures	\$ 143,300	\$ 59,999	\$ 28,342	NA	\$ 135,856	95%
Other						
Banners Purchased	10	10	10	NA	34	340%
Number of Games	144	0	0	NA	0	0%
Total Teams	48	0	0	NA	0	0%

Registration for football is going very well. We have registered about 350 kids to a goal of 800. We will be also adding kids from Cleveland and Nicollet school districts. That will go with all the other towns we already have, Blue Earth, Fairmont, St Clair, St Peter besides the east and west teams. I am hoping over the next 3 years to keep adding more communities from our area.

PARKS AND REC

PARKS AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tennis						
Revenue	\$ 4,000.00	\$ 65.00	\$ 300.00	NA	4680	117%
Expense	\$ 3,000.00	\$ -	\$ 369.34	NA	496	17%
Volleyball						
Revenue	\$ 26,400.00	\$ -	\$ 930.00	NA	27072	103%
Expense	\$ 11,500.00	\$ 1,969.28	\$ 489.33	NA	4524	39%
Soccer						
Revenue	\$ -	\$ 30.00	\$ 345.00	NA	4345	0%
Expense	\$ -	\$ 1,299.42	\$ 317.77	NA	2835	0%
T-Ball						
Revenue	\$ -	\$ 780.00	\$ 715.00	NA	3600	0%
Expense	\$ -	\$ 335.03	\$ 25.68	NA	931	0%
Softball						
Revenue	\$ 69,185.00	\$ -	\$ 5,195.00	NA	58898	85%
Expense	\$ 30,615.00	\$ 5,796.00	\$ 2,558.20	NA	17986	59%
Golf						
Revenue	\$ -	\$ 310.00	\$ 1,985.00	NA	6545	0%
Expense	\$ -	\$ 783.85	\$ 90.15	NA	3684	0%

WATER & SEWER DEPARTMENT

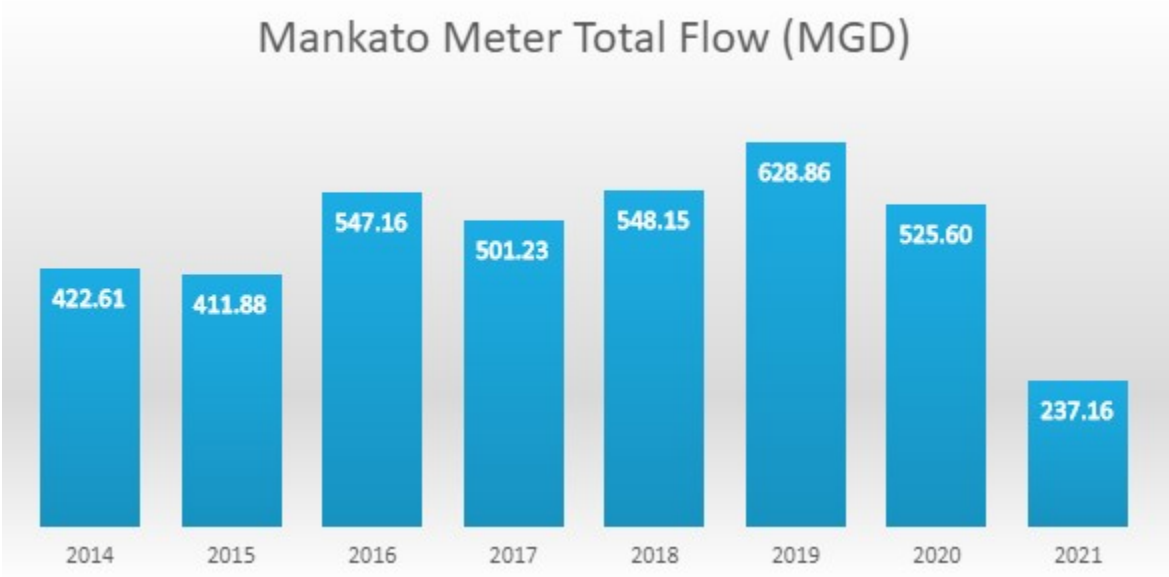
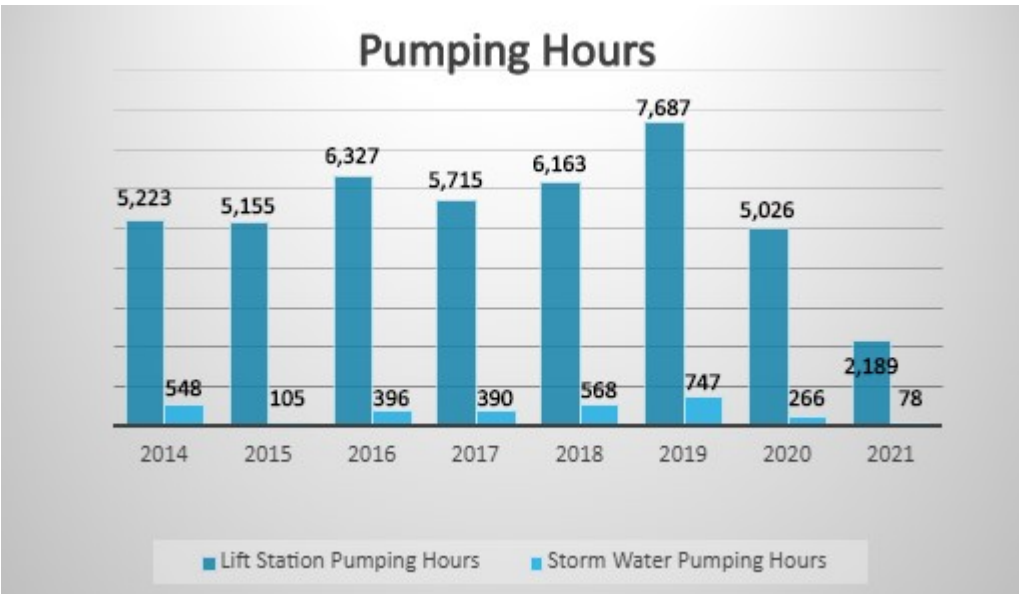
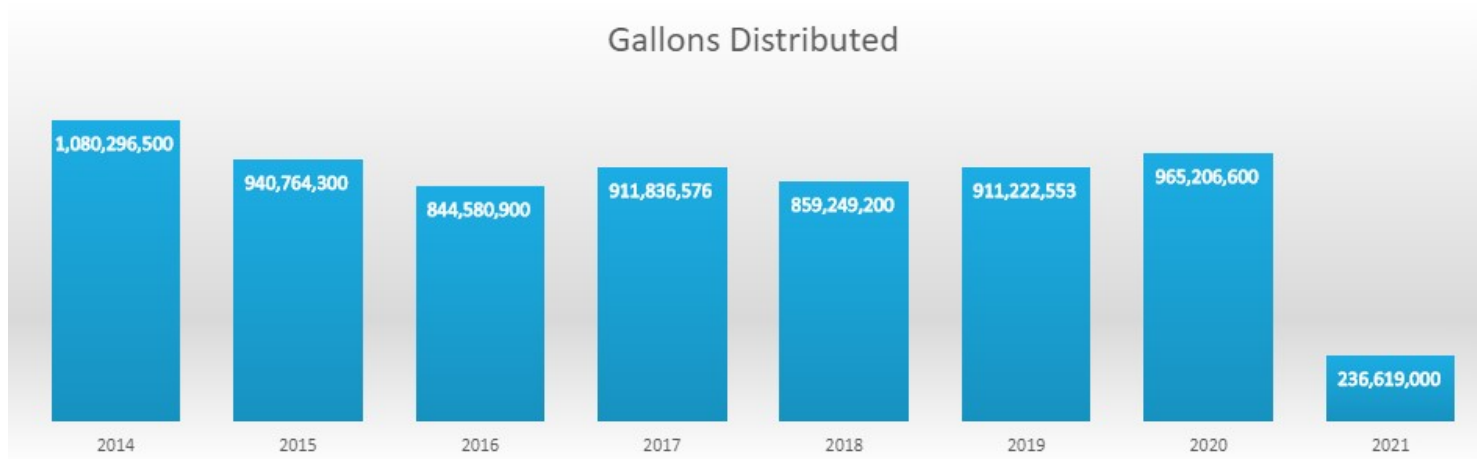
WATER DEPARTMENT SUMMARY

	2021 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	2021 YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Water Units (Gallons)						
Gallons Pumped from Well #5	400,000	0	0	127,800	726,600	182%
Gallons Pumped from Well #6	125,000,000	13,567,000	13,113,000	13,391,000	67,671,000	54%
Gallons Pumped from Well #7	170,000,000	17,633,000	12,507,000	12,919,000	64,064,000	38%
Gallons Pumped from Well #8	100,000,000	4,870,000	6,982,000	14,037,000	46,467,000	46%
Gallons Pumped from Well #9	100,000,000	24,039,000	11,365,000	11,649,000	63,662,000	64%
Total	495,400,000	60,109,000	43,967,000	52,123,800	242,590,600	49%
Gallons Distributed from Plant #1	130,000,000	11,504,000	11,489,000	12,896,000	59,762,000	46%
Gallons Distributed from Plant #2	320,000,000	47,909,000	31,651,000	36,833,000	176,857,000	55%
Total	450,000,000	59,413,000	43,140,000	49,729,000	236,619,000	53%
Water Usage Tracking						
Residential (5/8"-11/4")	220,656,696	17,944,046	17,696,443	19,702,215	106,057,689	48%
Residential & Commercial 11/2"-3"	39,294,960	3,558,370	3,578,810	2,819,010	21,322,700	54%
Commercial 5/8"-11/4"	19,907,400	1,766,790	1,974,020	1,609,180	10,402,870	52%
Commercial 4"-6"	7,087,233	246,980	223,640	277,930	1,251,880	18%
Residential and Commercial Outside Meters	54,597,418	7,764,640	1,587,890	4,887,830	9,906,710	18%
Rural Water (5/8"-11/4")	963,960	13,000	4,900	91,750	87,890	9%
Rural 1 1/2"-3"	92,945	95,270	89,160	6,800	327,220	352%
Multiple Dwelling Unit Rate per Unit	33,568,429	2,854,170	2,982,460	3,242,180	17,422,610	52%
Total Gallons Billed	376,169,041	0	28,137,323	32,636,895	132,536,303	35%
City Used Water - Non-Billable		4,807,781	2,360,075	3,694,620	13,920,979	
Unaccountable Water		1,270,500	770,500	770,500	5,123,000	
Non-Revenue Percentage of Water		0	0	0	0	
Lift Station Pumping Hours						
Lift Station #1 - Oak Terrace	165	10	12	12	80	49%
Lift Station #2 - Marvin Boulevard	450	38	40	38	286	64%
Lift Station #3 - Carol Court	520	31	40	39	241	46%
Lift Station #4 - Marie Lane	1,200	75	86	100	528	44%
Lift Station #5 - NorthRidge Drive	800	58	63	67	391	49%
Lift Station #6 - Aspen Lane	375	29	32	33	189	50%
Lift Station #7 - Howard Drive	700	52	50	54	295	42%
Lift Station #8 - Parks Edge	175	14	15	14	91	52%
Lift Station #9 - Reserve	100	9	10	11	55	55%
Lift Station #10 - Golf Course	50	7	6	16	33	66%
Total	4,535	323	353	384	2,189	48%
Lift Station Flow (Gallons)						
Main Lift #1	425,000,000	1,085,000	0	42,280,000	41,091,000	10%
Main Lift #2	100,000,000	33,879,000	37,749,000	0	182,718,000	183%
	525,000,000	34,964,000	37,749,000	42,280,000	223,809,000	43%
Storm Water Pumping Hours						
Storm Water Station #001 - Sherman Corp Station	600	1	5	27	49	8%
Storm Water Station #002 - Wheeler Corp Station	150	0	1	7	30	20%
Total	750	1	6	34	78	10%

WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2021 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	2021 YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Mankato Sewer Total Meter Flow (MGD)						
Minimum	1.1	1.026	0.989	1.156	0.926	84%
Maximum	2.3	1.323	1.420	2.301	4.236	184%
Average	1.6	1.168	1.220	1.417	1.307	82%
Total	485.16	35.033	37.810	42.503	237.161	49%
River Levels						
High River Level		7	7	11	7	
Low River Level		2	5	6	4	
Hours						
Rounds	1,836	85	65	75	425	23%
Locates and Locate Meets	234	126	102	89	401	171%
Training	60	26	20	0	64	107%
Equipment Maintenance	612	20	11	36	275	45%
Building Maintenance	0	20	8	18	118	0%
Equipment Repairs	0	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	402	34	11	66	217	54%
Flushing	0	0	0	0	148	0%
Shut-offs	324	12	13	0	76	23%
Administrative	732	18	7	15	69	9%
Helping Other Departments	24	45	55	39	197	821%
Festivals	0	0	0	0	0	0%
Call-outs	282	21	31	20	101	36%
Stormwater Corp Station	684	6	0	0	39	6%
Backwash	204	8	8	8	48	24%
Fire Hydrant Repairs	258	48	13	55	74	28%
Christmas Lights	0	0	0	0	7	0%
Tree Trimming	0	0	0	0	0	0%
Snow Removal	726	0	0	0	32	4%
Mainbreak, Valve Repairs, Curb Box Repairs	138	0	0	36	101	73%
Sampling	252	4	3	8	21	8%
Chemical Treatments	78	3	3	6	11	13%
Inventory Supplies	144	0	0	0	12	8%
Water Tower Maintenance	0	9	1	0	12	0%
Mowing and Trimming	0	30	24	45	54	0%
Winterize	0	0	0	0	0	0%
Miscellaneous Projects	0	29	13	64	107	0%
Total	6,990	542	384	578	2,604	37%
Units						
Locates (EA)	2500	307	255	264	1041	42%
Water Mains Flushed (Lineal Feet)	285,000	0	0	0	142,000	50%
Hydrants Flushed (EA)	1,500	0	0	0	720	48%
Valves Exercised (EA)	250	0	5	47	14	6%
Corp Station Gate Open/Close (EA)	24	6	0	0	12	50%
Main Breaks Repaired (EA)	12	0	0	3	1	8%
Curb Boxes Located (Shut off)	375	23	37	0	170	45%

WATER & SEWER DEPARTMENT



GARBAGE UTILITY BILL BREAKDOWN

\$ Billed		Annual			
Garbage Sizes	Cost per Month	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
35 Gallons	\$9.00	\$ 91,278.00	\$ 95,994.00	\$ 98,505.00	\$ 49,203.00
65 Gallon	\$14.00	\$ 538,972.00	\$ 541,184.00	\$ 542,094.00	\$ 271,936.00
95 Gallon	\$19.00	\$ 126,046.00	\$ 130,226.00	\$ 136,952.00	\$ 70,680.00
Total:		\$ 756,296.00	\$ 767,404.00	\$ 777,551.00	\$ 391,819.00

Number of Carts Billed		Annual			
Garbage Sizes	Cost per Month	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021 YTD
35 Gallons	\$9.00	10,142	10,666	10,945	5,467
65 Gallon	\$14.00	38,498	38,656	38,721	19,424
95 Gallon	\$19.00	6,634	6,854	7,208	3,720
Total:		55,274	56,176	56,874	28,611

2021											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 8,154.00	\$ 8,154.00	\$ 8,190.00	\$ 8,217.00	\$ 8,235.00	\$ 8,253.00						
\$ 45,262.00	\$ 45,304.00	\$ 45,290.00	\$ 45,332.00	\$ 45,346.00	\$ 45,402.00						
\$ 11,761.00	\$ 11,799.00	\$ 11,723.00	\$ 11,704.00	\$ 11,837.00	\$ 11,856.00						
\$ 65,177.00	\$ 65,257.00	\$ 65,203.00	\$ 65,253.00	\$ 65,418.00	\$ 65,511.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2021											
January	February	March	April	May	June	July	August	September	October	November	December
906	906	910	913	915	917						
3,233	3,236	3,235	3,238	3,239	3,243						
619	621	617	616	623	624						
4,758	4,763	4,762	4,767	4,777	4,784	-	-	-	-	-	-

RECYCLE UTILITY BILL BREAKDOWN

\$ Billed				Annual			
Recycle Sizes	Cost per Month	As of 1/1/21		\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
35 Gallons	\$7.00	\$8.00		\$ 47,565.00	\$ 47,579.00	\$ 47,488.00	\$ 23,112.00
65 Gallon	\$7.00	\$8.00		\$ 98,070.00	\$ 99,365.00	\$ 101,493.00	\$ 48,968.00
95 Gallon	\$7.00	\$8.00		\$ 240,947.00	\$ 242,837.00	\$ 245,056.00	\$ 117,128.00
Number of Carts Billed **				Annual			
Recycle Sizes	Cost per Month	As of 1/1/21		# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021 YTD
35 Gallons	\$7.00	\$8.00		6795	6797	6784	2889
65 Gallon	\$7.00	\$8.00		14010	14195	14499	6121
95 Gallon	\$7.00	\$8.00		34421	34691	35008	14641

**The numbers gathered for Number of Carts Billed comes from West Central Sanitation's monthly bills to us.

2021											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 4,608.00	\$ 4,608.00	\$ 4,624.00	\$ 4,632.00	\$ 4,640.00							
\$ 9,760.00	\$ 9,776.00	\$ 9,792.00	\$ 9,808.00	\$ 9,832.00							
\$ 23,416.00	\$ 23,424.00	\$ 23,408.00	\$ 23,432.00	\$ 23,448.00							
2021											
January	February	March	April	May	June	July	August	September	October	November	December
576	576	578	579	580							
1220	1222	1224	1226	1229							
2927	2928	2926	2929	2931							
4723	4726	4728	4734	4740							

WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 Gallons Billed	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	205,685,129	194,650,356	220,202,702	106,057,689
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	41,159,650	46,160,040	40,079,310	20,435,560
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,528,180	20,446,080	19,946,470	10,402,870
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,412,950	3,411,450	6,700,490	1,251,880
Residential and Commercial Outside Meters	\$0.00	\$4.35	34,082,312	30,755,320	50,450,293	9,906,710
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	913,880	901,620	938,100	87,890
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	156,480	134,500	87,700	327,220
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	31,617,170	32,358,830	33,634,550	17,422,610

# of Properties Billed			Annual			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 # Billed	2019 # Billed	2020 # Billed	2021 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	58,745	59,248	59,769	30,157
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	823	865	865	440
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,990	1,969	1,934	960
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	60	50	47	18
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,271	22,570	22,982	11,591
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	205	212	214	106
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	16	12	12	6
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	906	912	912	456

Average usage by class			Average Usage by Customer by Class			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018	2019	2020	2021 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,501	3,285	3,684	3,517
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	50,012	53,364	46,334	46,444
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,316	10,384	10,314	10,836
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	56,883	68,229	142,564	69,549
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,530	1,363	2,195	855
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	4,458	4,253	4,384	829
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	9,780	11,208	7,308	54,537
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	34,898	35,481	36,880	38,207

WATER UTILITY BILL BREAKDOWN

2021											
January	February	March	April	May	June	July	August	September	October	November	December
17,798,564	18,318,177	17,018,948	17,281,511	17,696,443	17,944,046						
3,171,790	3,356,190	3,409,690	3,360,710	3,578,810	3,558,370						
1,685,350	1,660,270	1,635,090	1,681,350	1,974,020	1,766,790						
190,250	191,800	178,880	220,330	223,640	246,980						
296,600	82,710	79,960	94,910	1,587,890	7,764,640						
62,890	1,700	700	4,700	4,900	13,000						
1,800	49,700	45,810	45,480	89,160	95,270						
2,957,900	2,840,970	2,696,720	3,090,390	2,982,460	2,854,170						
2021											
January	February	March	April	May	June	July	August	September	October	November	December
5,020	5,009	5,018	5,037	5,031	5,042						
73	73	73	73	74	74						
160	160	160	160	161	159						
3	3	3	3	3	3						
1,920	1,913	1,922	1,938	1,948	1,950						
17	17	17	19	18	18						
1	1	1	1	1	1						
76	76	76	76	76	76						

2021											
January	February	March	April	May	June	July	August	September	October	November	December
3,546	3,657	3,392	3,431	3,517	3,559						
43,449	45,975	46,708	46,037	48,362	48,086						
10,533	10,377	10,219	10,508	12,261	11,112						
63,417	63,933	59,627	73,443	74,547	82,327						
154	43	42	49	815	3,982						
3,699	100	41	247	272	722						
1,800	49,700	45,810	45,480	89,160	95,270						
38,920	37,381	35,483	40,663	39,243	37,555						

SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual (# of Accounts)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	19787	20818	16689	10572
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41681	41283	35492	21058
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	89	83	66	38
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	127	134	113	75

Amount Billed				Annual (\$)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Amount billed to Res/Comm Accounts paying base ONLY	\$ 296,805.00	\$ 312,270.00	\$ 283,713.00	\$ 179,724.00
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,798,763.33	\$ 1,818,391.14	\$ 1,643,099.46	\$ 973,945.59
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Amount billed to Rural accounts paying base ONLY	\$ 1,335.00	\$ 1,245.00	\$ 1,105.00	\$ 646.00
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,836.99	\$ 5,866.02	\$ 5,350.30	\$ 2,540.18
Total							

Gallons Billed				Annual (gallons)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Residential/Commercial Billed under min.				11,368,887
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.				144,026,885
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Rural Billed under min				26,510
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.				528,411
Total							155,950,693

SEWER UTILITY BILL BREAKDOWN

2021											
January	February	March	April	May	June	July	August	September	October	November	December
1758	1708	1869	1786	1726	1725						
3518	3572	3398	3478	3559	3533						
6	7	5	8	6	6						
12	11	14	10	13	15						
5294	5298	5286	5282	5304	5279	0	0	0	0	0	0
2021											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 29,886.00	\$ 29,036.00	\$ 31,773.00	\$ 30,362.00	\$29,342.00	\$ 29,325.00						
\$ 162,627.71	\$ 165,558.13	\$ 155,787.97	\$ 159,161.81	\$ 166,347.45	\$ 164,462.52						
\$ 102.00	\$ 119.00	\$ 85.00	\$ 136.00	\$ 102.00	\$ 102.00						
\$ 434.22	\$ 359.09	\$ 33.64	\$ 288.31	\$ 657.04	\$ 767.88						
\$ 193,049.93	\$ 195,072.22	\$ 187,679.61	\$ 189,948.12	\$ 196,448.49	\$ 194,657.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2021											
January	February	March	April	May	June	July	August	September	October	November	December
1,672,213	1,835,415	1,869,840	2,031,942	1,962,626	1,996,851						
24,047,961	24,491,012	23,022,028	23,519,219	24,616,170	24,330,495						
4,990	1,850	1,710	7,100	5,890	4,970						
57,900	195,681	44,100	38,380	88,170	104,180						
25,783,064	26,523,958	24,937,678	25,596,641	26,672,856	26,436,496	0.00	0.00	0.00	0.00	0.00	0.00

WATER & SEWER DEPARTMENT

Water Projects for June 2021

- Storm water pumping stations at 10% of yearly pumping hours due to dry conditions
- 307 locates
- 23 curb box shut offs
- 10% non-revenue water due to backwashing water plants and sanitizing Carlson water tower

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Cash and Investments	\$ 9,100,000	\$ 13,333,272	\$ 10,378,341	\$ 9,173,279	\$ 11,398,689	125%
Existing Loans (dollar amount)	\$ 1,000,000	\$ 633,135	\$ 637,935	\$ 1,036,164	\$ 644,684	64%
Hotel/Motel Tax	\$ 35,000	\$ 1,152	\$ -	\$ 914	\$ 3,573	10%
Food & Beverage Tax	\$ 45,000	\$ 4,109	\$ 3,461	\$ 100	\$ 14,471	32%
Local Option Sales Tax	\$ 600,000	\$ 125,770	\$ 66,713	\$ 57,268	\$ 351,400	59%
Employment Information/ Payroll						
Health Benefit Enrollment	48	49	49	52	49	101%
Total Number of Pay Periods	26	2	2	2	12	46%
Timecards Processed	2450	355	174	200	1110	45%
Accounts Payable & Receivable						
Accounts Payable (# Invoices)	10000	799	793	799	4,163	42%
Accounts Receivable (# Invoices)	450	37	35	32	302	67%
Cash Receipts Processed	51,000	4,549	4,131	4,487	25,438	50%
Utility Billing & Meters						
# Utility Bills Mailed Out	65,000	5,406	5,455	5,429	32,693	50%
# Utility Bills Emailed Out	400	107	37	-	144	36%
Late Payment Notices Sent	na		157			N/A
Late Reading Notices Sent	na		114			N/A
Auto Pay Enrollment	120	18	17	0	134	112%
Water Meters Issued (New)	100	15	4	0	43	43%
Water Meters Replaced	100	12	10	9	58	58%
Waiting List for Meters	0	5	3	8	2	N/A
Meters Yet to Be Replaced	0	6,828	6,840	3	6828	N/A
Mail Items Processed	15,000	779	755	14	5,665	38%
Rate Class Water Revenue	\$ 1,850,000	\$ 175,141	\$ 150,856	\$ 7,382	\$ 888,095	48%
Rate Class Sewer Revenue	\$ 2,544,000	\$ 215,163	\$ 218,487	\$ 949	\$ 1,277,158	50%
Rate Class Recycling Revenue	\$ 429,000	\$ 38,076	\$ 37,967	\$ 168,558	\$ 226,284	53%
Rate Class Storm Revenue	\$ 452,000	\$ 38,078	\$ 38,052	\$ 222,891	\$ 228,095	50%
Rate Class Solid Waste Revenue	\$ 750,000	\$ 64,408	\$ 64,267	\$ 32,962	\$ 383,295	51%

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Garbage						
Garbage Carts (Swapped & New)	180	21	18	63,582	104	58%
Billed By City - Garbage 35G	11000	917	915	913	5,467	50%
Billed By City - Garbage 65G	39000	3,243	3,239	3,226	19,424	50%
Billed By City - Garbage 95G	7200	624	623	595	3,725	52%
Billed By City - Valet Service	50	4	4	4	26	52%
Billed By West Central - Garbage 35G	11100	924	925	920	5,516	50%
Billed By West Central - Garbage 65G	38200	3,188	3,185	3,178	19,108	50%
Billed By West Central - Garbage 95G	7500	653	650	625	3,896	52%
Billed By West Central - Valet Service	60	4	4	4	26	43%
Bag Tags Issued	350	52	35	15	149	43%
Bag Tags Billed By West Central	350	52	35	15	149	43%
Recycling						
Billed By City - Recycle	55000	4,626	4,618	4,573	27,667	50%
Billed By City - Valet Service	50	4	4	4	24	48%
Billed By West Central - Recycle 35G	7000	578	580	579	3,467	50%
Billed By West Central - Recycle 65G	14500	1,233	1,229	1,208	7,354	51%
Billed By West Central - Recycle 95G	35000	2,933	2,931	2,918	17,574	50%
Billed By West Central - Valet Service	60	4	4	4	24	40%
Licenses, Permits & Rentals						
Dog Licenses (# Issued)	220	9	14	4	89	40%
Audio Permits (# Issued)	30	4	5	0	25	83%
Community Room Rentals	50	2	1	11	15	30%
Park Reservations	80	17	28	2	110	138%
Transportation						
Fixed Route	13000	532	521	669	3,283	25%
Mobility	1500	197	195	49	1,164	78%
Flex Route Rides	1000	353	223	-	-	0%
Ruby Rides	4800	96	350	-	1,735	36%
Times "Fast" Electric Charger Used	100	-	-	8	29	29%
Times "Slow" Electric Charger Used	250	-	-	26	30	12%
Revenue from Electric Charger	\$ 1,000.00	\$ -	\$ -	73	\$ 349.78	35%
Solar Power						
Total Savings	\$ 15,000.00	\$ -	\$ 1,545.94	\$ 1,559.29	\$ 5,462.01	36%

To: John Harrenstein, City Administrator
From: Kevin McCann, Finance Director
Subject: June Monthly Financial Report
Date: July 19, 2021
Cc:

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of June. The monthly financial summary includes all city funds within the City of North Mankato. The monthly financial summary includes budget to actual comparisons of expenditures and revenues with projected changes in cash balances for each fund. This analysis highlights certain funds to identify overall trends and how the city is adhering to the budget as the year progresses.

Expenditures

With June ending, we are 50% through the year. Total spending for the entire City is 43% of budget. For the **General Fund**, overall spending is 51% for the year. Certain departments above 50% include **City Attorney** due to expenses related to the Borchardt litigation. **Transfers Out** due to the \$750,000 transfer to the Caswell Softball Complex Project. The General Fund will be reimbursed as part of an upcoming bond issuance.

Certain departments under 50% include **Fire** due to the firefighter pay issued later in the year. **Streets** due to the timing of street maintenance activities that occur in the summer. **Parks** due to the timing of the majority of park maintenance activities that occur in the summer. **Public Access** due to the timing of the quarterly payments for the service. **Non-Departmental** due to budgeted expenses that are not planned until the summer.

Caswell Fund activity includes the various tournaments and other events held at Caswell Park and Caswell North. The fund is also used to account for various youth sports, with the exception of football which is under its own fund.

New funds were created for youth **Football** and the **Swim Facility**. **Football** includes the purchase of the jerseys, down payment on new helmets, and payroll. **Swim Facility** is in full swing. Season pass and swimming revenue lessons have been coming in since the winter.

Library Endowment is used to track the various programming at the Library.

Local Option Sales Tax Fund consists of transfers to the sales tax debt service fund that are made monthly.

Port Authority General Fund includes member pay, legal expenses for loan documents, audit fees, REDA dues, and budgeted debt service transfers.

Capital Facilities and Equipment Replacement Fund includes a new parks mower for \$98,367, new police radios for \$26,457, turf seeder for \$14,968, and squad car equipment for \$9,622.

Joint Economic Development Funds includes the first half of property tax payments for Port Authority land in the North Port Industrial Park. If there are no land sales in 2021, transfers may be needed from other funds to maintain a positive cash balance.

TIF District Funds includes decertifying TIF districts, TIF payments, and budgeted transfers.

Debt Service Funds most debt service payments are made in February and August.

Construction Funds include the Harrison Ave. and Cliff Court street projects and Caswell Park Improvements for 2021 and wrapping up old projects including Monroe Ave., Dakota Meadows Safe Routes to School/Howard Dr., and Countryside Dr. from 2020 and Commerce Dr. from 2019. There has been minimal activity in the construction funds until late May. Bond proceeds will come on August 17th.

Charitable Gambling includes all 2021 donations made at the beginning of the year.

Revenues

Overall revenue for the entire City is at 42% of the budget. Revenues for the **General Fund** are 41% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We receive the first half of taxes in June and the first half of LGA in July. We receive the second half payments for each of these in December.

Port Authority General Fund and TIF District revenue comes in two payments in June and December.

Utility Funds

Overall, **expenditures** for the utility funds are on pace to be within budget.

In general, utility fund **revenues** are tracking to be at or slightly above budget. **Storm Water** includes a \$255,000 FEMA reimbursement for the 2019 spring flooding repairs. The Hotel Fund has been created to track the activities of the Norwood Inn.

Projects

The active projects are shown on the second page of the financial report.

CITY OF NORTH MANKATO 2021 BUDGET MONITORING 30-Jun-21 50%														
% of Year														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2021 AMENDED Budget	2021 Actual Expenditures	Difference	% Exp. Budget Expended	2021 AMENDED Budget	2021 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2021 Beginning Cash Balance	2021 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
101	GF Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 46,016	\$ (63,984)	42%					
	Franchise Taxes - CenterPoint					\$ 104,000	\$ 26,869	\$ (77,131)	26%					
	Franchise Taxes - Charter					\$ 125,000	\$ 71,868	\$ (53,132)	57%					
	Franchise Taxes - Consolidated					\$ 37,000	\$ -	\$ (37,000)	0%					
	Franchise Taxes - Xcel					\$ 125,000	\$ 42,030	\$ (82,970)	34%					
	Property & Other Taxes					\$ 5,313,162	\$ 2,888,992	\$ (2,424,170)	54%					
	Special Assessments					\$ 12,200	\$ 3,056	\$ (9,144)	25%					
	License & Permits					\$ 476,295	\$ 213,418	\$ (262,877)	45%					
	Intergovernmental					\$ 2,340,411	\$ 125,012	\$ (2,215,399)	5%					
	Charges for Services					\$ 159,037	\$ 99,168	\$ (59,869)	62%					
	Fines & Forfeits					\$ 26,000	\$ 8,673	\$ (17,327)	33%					
	Miscellaneous					\$ 102,170	\$ 93,054	\$ (9,116)	91%					
	Proprietary Revenue					\$ 5,000	\$ -	\$ (5,000)	0%					
	Other Financing Sources					\$ 266,750	\$ 130,875	\$ (135,875)	49%					
	General Fund by Department													
	Legislative	\$ 53,701	\$ 23,334	\$ 30,367	43%									
	General Government	\$ 699,191	\$ 335,401	\$ 363,790	48%									
	Attorney	\$ 115,816	\$ 72,536	\$ 43,280	63%									
	Police	\$ 2,181,989	\$ 1,002,243	\$ 1,179,746	46%									
	Fire	\$ 361,457	\$ 73,285	\$ 288,172	20%									
	Streets	\$ 1,998,112	\$ 852,224	\$ 1,145,888	43%									
	Maintenance & Equipment	\$ 299,940	\$ 123,735	\$ 176,205	41%									
	Street Lighting	\$ 375,488	\$ 156,804	\$ 218,684	42%									
	Parks	\$ 889,255	\$ 367,240	\$ 522,015	41%									
	Library	\$ 612,682	\$ 272,195	\$ 340,487	44%									
	Bookmobile	\$ 103,229	\$ 43,094	\$ 60,135	42%									
	Community Development	\$ 629,563	\$ 269,509	\$ 360,054	43%									
	Public Access	\$ 54,800	\$ 11,625	\$ 43,175	21%									
	Non-Departmental	\$ 74,500	\$ 26,238	\$ 48,262	35%									
	Area Agency Disbursements	\$ 230,250	\$ 95,906	\$ 134,344	42%									
	Transfers Out	\$ 423,750	\$ 956,875	\$ (533,125)	226%									
	General Fund Totals	\$ 9,103,723	\$ 4,682,246	\$ 4,421,477	51%	\$ 9,202,025	\$ 3,749,031	\$ (5,452,994)	41%	\$ (933,215)	\$ 3,762,341	\$ 3,860,643	42.4%	\$ 98,302
201	Caswell Sports	\$ 547,123	\$ 261,885	\$ 285,238	48%	\$ 560,887	\$ 280,117	\$ (280,770)	50%	\$ 18,231	\$ 70,279	\$ 84,043	15.4%	\$ 13,764
202	Football	\$ 113,533	\$ 135,931	\$ (22,398)	120%	\$ 114,500	\$ 66,174	\$ (48,326)	58%	\$ (69,757)	\$ 100,000	\$ 100,967	88.9%	\$ 967
203	Swim Facility	\$ 365,797	\$ 150,235	\$ 215,562	41%	\$ 366,268	\$ 261,537	\$ (104,731)	71%	\$ 111,303	\$ -	\$ 471	0.1%	\$ 471
213	Library Endowment	\$ 53,250	\$ 18,097	\$ 35,153	34%	\$ 53,250	\$ 23,884	\$ (29,366)	45%	\$ 5,787	\$ 59,563	\$ 59,563	111.9%	\$ -
221	Local Option Sales Tax Fund	\$ 299,850	\$ 168,336	\$ 131,514	56%	\$ 600,000	\$ 351,400	\$ (248,600)	59%	\$ 183,063	\$ 337,226	\$ 637,376	212.6%	\$ 300,150
228	Port Authority General Fund	\$ 94,590	\$ 42,945	\$ 51,645	45%	\$ 92,088	\$ 37,500	\$ (54,588)	41%	\$ (5,445)	\$ 132,506	\$ 130,004	137.4%	\$ (2,502)
229	Port Authority Federal Revolving F	\$ -	\$ 210	\$ (210)		\$ 27,599	\$ 12,598	\$ (15,001)	46%	\$ 12,388	\$ 1,070,262	\$ 1,097,861		\$ 27,599
230	Capital Facilities and Equipment R	\$ 458,594	\$ 149,414	\$ 309,180	33%	\$ 413,500	\$ 215,750	\$ (197,750)	52%	\$ 66,336	\$ 399,433	\$ 354,339	77.3%	\$ (45,094)
234	Port Authority Local Revolving Loa	\$ 29,100	\$ -	\$ 29,100	0%	\$ 2,619	\$ 664	\$ (1,955)	25%	\$ 664	\$ 57,189	\$ 30,708	105.5%	\$ (26,481)
240	Joint Economic Development Fund	\$ 62,000	\$ 16,638	\$ 45,362	27%	\$ 11,594	\$ 12,573	\$ 979	108%	\$ (4,065)	\$ 3,997	\$ (46,409)	-74.9%	\$ (50,406)
250-263	TIF Funds	\$ 468,180	\$ 63,340	\$ 404,840	14%	\$ 456,429	\$ 395,913	\$ (60,517)	87%	\$ 332,572	\$ 324,730	\$ 312,979	66.9%	\$ (11,751)
300s	Debt Service Funds	\$ 2,787,269	\$ 1,764,646	\$ 1,022,623	63%	\$ 3,217,911	\$ 1,149,316	\$ (2,068,595)	36%	\$ (615,330)	\$ 2,394,394	\$ 2,825,036	101.4%	\$ 430,642
400s	Construction Funds	\$ 2,351,000	\$ 363,287	\$ 1,776,113	15%	\$ 2,351,000	\$ -	\$ 1,500,000	0%	\$ (363,287)	\$ 739,330	\$ 739,330	31.4%	\$ -
601	Water Utility	\$ 1,924,082	\$ 618,805	\$ 1,305,277	32%	\$ 2,089,100	\$ 1,007,474	\$ (1,081,626)	48%	\$ 388,670	\$ 955,621	\$ 1,120,639	58.2%	\$ 165,018
602	Sewer Utility	\$ 2,548,065	\$ 741,434	\$ 1,806,631	29%	\$ 2,566,100	\$ 1,304,680	\$ (1,261,420)	51%	\$ 563,245	\$ 1,362,249	\$ 1,380,284	54.2%	\$ 18,035
603	Recycling	\$ 526,401	\$ 260,338	\$ 266,063	49%	\$ 542,900	\$ 291,952	\$ (250,948)	54%	\$ 31,615	\$ 122,031	\$ 138,530	26.3%	\$ 16,499
604	Storm Water	\$ 447,504	\$ 119,273	\$ 328,231	27%	\$ 517,000	\$ 531,569	\$ 14,569	103%	\$ 412,296	\$ -	\$ 412,296	92.1%	\$ 412,296
651	Solid Waste	\$ 826,441	\$ 344,435	\$ 482,006	42%	\$ 824,138	\$ 421,225	\$ (402,913)	51%	\$ 76,790	\$ 10,589	\$ 8,286	1.0%	\$ (2,303)
652	Hotel Fund	\$ -	\$ 2,954	\$ (2,954)		\$ -	\$ 54,333	\$ 54,333		\$ 51,379	\$ -	\$ -		\$ -
863	Drug Task Force	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 229	\$ 229		\$ -
864	Charitable Gambling	\$ 20,700	\$ 22,700	\$ (2,000)	110%	\$ 32,067	\$ 24,626	\$ (7,441)	77%	\$ 1,926	\$ 64,815	\$ 76,182	368.0%	\$ 11,367
865	Tactical Response	\$ -	\$ 39,826	\$ (39,826)		\$ -	\$ 24,000	\$ 24,000		\$ (15,826)	\$ 20,523	\$ 20,523		\$ -
	Total Non 101 Fund	\$ 13,923,479	\$ 5,284,730	\$ 8,427,149	38%	\$ 14,838,950	\$ 6,467,286	\$ (4,520,664)	44%	\$ 1,182,556	\$ 8,246,128	\$ 9,504,399	68.3%	\$ 1,256,833
	Grand Totals	\$ 23,027,202	\$ 9,966,976	\$ 12,848,626	43%	\$ 24,040,975	\$ 10,216,317	\$ (9,973,658)	42%	\$ 249,341	\$ 12,019,060	\$ 13,375,632	58.1%	\$ 1,356,573

North Mankato Bank Balances														
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$322,659	\$357,419	\$328,860	\$330,118	\$323,412	\$318,699							\$32	\$64
Frandsen Bank Investment	\$69,212	\$69,215	\$69,217	\$69,219	\$69,221	\$69,224							\$14	\$27
Frandsen Bank MII Select	\$17,474	\$14,397	\$11,890	\$11,266	\$12,267	\$12,734							\$1	\$1
Frandsen ICS Sweep Account	\$4,026,085	\$1,776,132	\$1,476,176	\$2,226,228	\$1,576,279	\$4,526,316							\$335	\$670
Oppenheimer Investment	\$724,985	\$724,650	\$725,420	\$726,676	\$726,676	\$727,182							-\$4,141	\$0
Pioneer Bank - ICS	\$1,054,690	\$1,060,737	\$1,066,803	\$1,072,867	\$1,078,990	\$1,085,006							\$1,304	\$2,607
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,052	\$250,054	\$250,052							\$310	\$620
Pioneer Bank Checking	\$6,004,055	\$6,005,206	\$6,006,481	\$6,007,716	\$6,008,991	\$6,010,226							\$7,446	\$14,891
RBC Wealth Management	\$330,774	\$330,069	\$332,146	\$331,469	\$332,451	\$333,832							\$122	\$1,200
	\$12,799,988	\$10,587,874	\$10,267,047	\$11,025,612	\$10,378,341	\$13,333,272	\$0	\$0	\$0	\$0	\$0	\$0	\$5,421	\$20,081
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$365,330	\$323,669	\$384,299	\$313,500	\$343,443	\$330,450	\$345,029	\$358,863	\$338,985	\$330,731	\$366,424	\$345,601	\$65	\$65
Frandsen Bank Investment	\$69,167	\$69,173	\$69,170	\$69,176	\$69,182	\$69,189	\$69,195	\$137,195	\$69,203	\$69,205	\$69,208	\$69,210	\$79	\$79
Frandsen Bank MII Select	\$20,897	\$15,132	\$12,848	\$12,933	\$13,678	\$14,420	\$16,347	\$19,197	\$19,871	\$21,201	\$19,263	\$22,706	\$2	\$2
Frandsen ICS Sweep Account	\$6,870,850	\$4,776,572	\$4,554,091	\$4,517,469	\$4,367,864	\$6,668,060	\$7,968,381	\$6,868,700	\$7,119,024	\$6,269,197	\$375,896	\$4,275,981	\$19,818	\$19,818
Oppenheimer Investment	\$713,667	\$714,980	\$718,139	\$722,110	\$722,830	\$723,580	\$723,748	\$723,926	\$724,034	\$724,046	\$724,086	\$724,923	\$12,510	\$12,510
4M Money Market Fund	\$3,681	\$3,684	\$0										\$9	\$9
Pioneer Bank - ICS	\$747,689	\$754,862	\$763,785	\$773,273	\$779,281	\$786,870	\$794,465	\$802,063	\$809,657	\$817,256	\$826,436	\$832,455	\$4,228	\$4,228
Pioneer Bank - Revolving Loan	\$250,373	\$250,349	\$250,373	\$250,052	\$250,054	\$250,052	\$250,054	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$1,562	\$1,562
Pioneer Bank Checking									\$2,000,177	\$2,000,602	\$6,001,506	\$6,002,780	\$2,781	\$2,781
RBC Wealth Management	\$319,699	\$320,893	\$324,102	\$327,630	\$331,210	\$330,657	\$330,172	\$331,094	\$331,874	\$331,241	\$332,101	\$331,480	\$11,747	\$11,747
	\$9,361,354	\$7,229,314	\$7,076,806	\$6,986,145	\$6,877,541	\$9,173,279	\$10,497,391	\$9,491,092	\$11,662,878	\$10,813,533	\$8,964,972	\$12,855,191	\$52,800	\$52,800

North Mankato Bank Interest																
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest		
Frandsen Bank Checking	\$ 5.13	\$ 4.84	\$ 5.97	\$ 5.24	\$ 4.93	\$ 5.81							\$ 31.92	\$64		
Frandsen Bank Investment	\$ 2.20	\$ 2.12	\$ 2.50	\$ 2.28	\$ 2.12	\$ 2.50							\$ 13.72	\$27		
Frandsen Bank MII Select	\$ 0.17	\$ 0.12	\$ 0.12	\$ 0.09	\$ 0.09	\$ 0.11							\$ 0.70	\$1		
Frandsen ICS Sweep Account	\$ 104.01	\$ 46.13	\$ 43.97	\$ 52.66	\$ 51.23	\$ 36.82							\$ 334.82	\$670		
Oppenheimer Investment	\$ 61.95	\$ (334.98)	\$ (5,630.57)	\$ 1,256.65	\$ -	\$ 505.83							\$ (4,141.12)	\$0		
Pioneer Bank - ICS	\$ 202.79	\$ 203.15	\$ 226.17	\$ 220.12	\$ 228.73	\$ 222.68							\$ 1,303.64	\$2,607		
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37							\$ 309.93	\$620		
Pioneer Bank Checking	\$ 1,274.56	\$ 1,151	\$ 1,275	\$ 1,234	\$ 1,276	\$ 1,235							\$ 7,445.64	\$14,891		
RBC Wealth Management	\$ (705.84)	\$ (704.84)	\$ 2,077.44	\$ (677.42)	\$ 981.64	\$ (848.97)							\$ 122.01	\$1,200		
	\$998.05	\$415.95	-\$1,946.24	\$2,145.20	\$2,597.43	\$1,210.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,421.26	\$20,080.74		
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	YTD Interest	Est. Total Interest		
Frandsen Bank Checking	\$ 5.48	\$ 4.97	\$ 5.75	\$ 5.26	\$ 5.10	\$ 5.72	\$ 5.35	\$ 5.55	\$ 5.36	\$ 5.32	\$ 5.52	\$ 5.37	\$ 64.75	\$65		
Frandsen Bank Investment	\$ 6.46	\$ 5.84	\$ 6.67	\$ 6.25	\$ 6.05	\$ 6.67	\$ 6.46	\$ 9.86	\$ 17.96	\$ 2.28	\$ 2.35	\$ 2.35	\$ 79.20	\$79		
Frandsen Bank MII Select	\$ 0.19	\$ 0.13	\$ 0.12	\$ 0.10	\$ 0.11	\$ 0.12	\$ 0.13	\$ 0.15	\$ 0.16	\$ 0.17	\$ 0.17	\$ 0.18	\$ 1.73	\$2		
Frandsen ICS Sweep Account	\$ 9,400.82	\$ 5,721.94	\$ 2,408.65	\$ 377.83	\$ 394.87	\$ 196.45	\$ 321.19	\$ 318.66	\$ 324.28	\$ 172.81	\$ 95.03	\$ 85.54	\$ 19,818.07	\$19,818		
Oppenheimer Investment	\$ 1,253.92	\$ 1,312.69	\$ 3,156.85	\$ 3,973.60	\$ 719.45	\$ 750.11	\$ 168.01	\$ 177.85	\$ 108.44	\$ 12.18	\$ 39.66	\$ 837.09	\$ 12,509.85	\$12,510		
4M Money Market Fund	\$ 5.23	\$ 3.79	\$ -										\$ 9.02	\$9		
Pioneer Bank - ICS	\$ 1,104.75	\$ 1,046.48	\$ 569.33	\$ 158.11	\$ 165.08	\$ 161.29	\$ 168.38	\$ 169.78	\$ 165.98	\$ 173.19	\$ 168.82	\$ 176.43	\$ 4,227.62	\$4,228		
Pioneer Bank - Revolving Loan	\$ 371.58	\$ 347.60	\$ 371.58	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 1,561.64	\$1,562		
Pioneer Bank Checking									\$ 178.08	\$ 424.69	\$ 904.23	\$ 1,274.29	\$2,781	\$2,781		
RBC Wealth Management	\$ (33.51)	\$ 1,193.76	\$ 3,208.95	\$ 3,528.12	\$ 3,579.67	\$ (552.86)	\$ (485.00)	\$ 922.16	\$ 779.66	\$ (632.84)	\$ 860.52	\$ (621.84)	\$ 11,746.79	\$11,747		
	\$12,114.92	\$9,637.20	\$9,727.90	\$8,100.64	\$4,923.41	\$618.87	\$237.60	\$1,657.09	\$1,631.29	\$210.88	\$2,127.67	\$1,812.49	\$52,799.96	\$52,800		

NORTH MANKATO STATS 2017 - 2021

2021

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
FIXED ROUTE RIDERSHIP	925	398	458	449	521	532							3,283
FIXED ROUTE HOURS	220.00	90.00	103.50	99.00	90.00	99.00							701.50
MOBILITY RIDERSHIP	107	157	244	264	195	197							1,164
MOBILITY HOURS	53.5	78.5	122	132	97.5	98.5							582.00
FLEX RIDERSHIP	0	179	251	220	223	353							1,226.00
FLEX HOURS	0	120	138	132	121.25	136.25							647.50

2020

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
FIXED ROUTE RIDERSHIP	1,471	1,393	1,004	605	572	669	859	728	1,147	1,371	1,119	1,071	12,009
FIXED ROUTE HOURS	242	220	242	242	220	242	253	231	231	242	220	242	2,827.00
MOBILITY RIDERSHIP	157	173	124	52	49	49	89	93	124	134	127	108	1,279
MOBILITY HOURS	78.5	86.5	62	26	24.5	24.5	44.5	46.5	62	67	63.5	54	639.50

2019

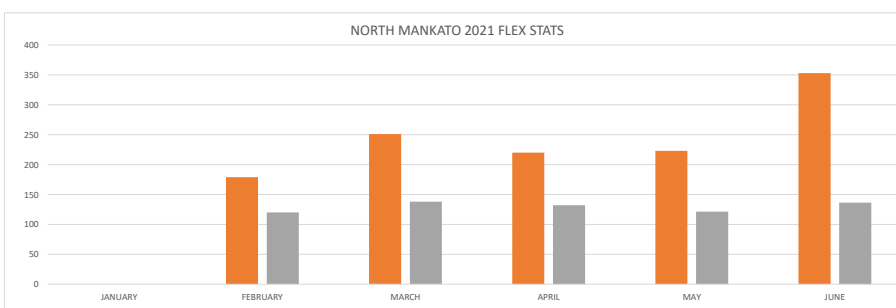
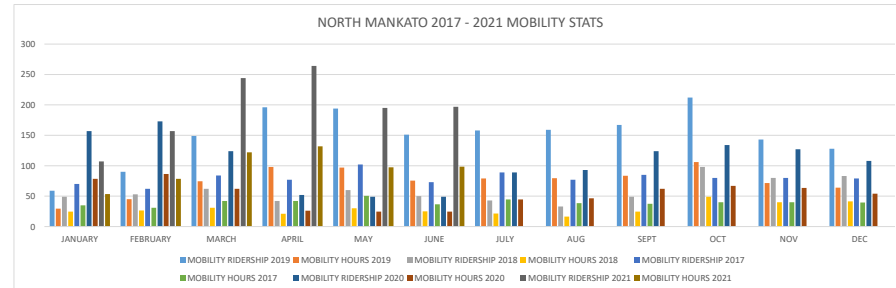
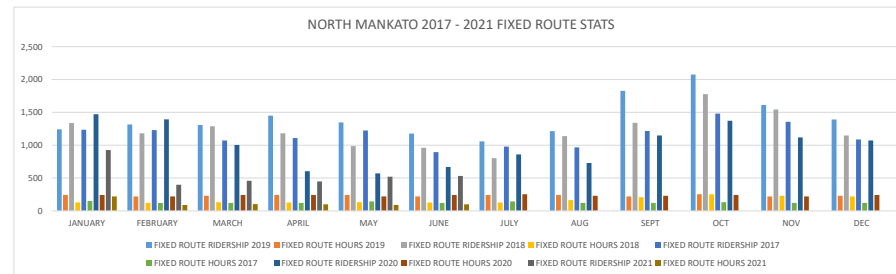
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
FIXED ROUTE RIDERSHIP	1,242	1,316	1,308	1,450	1,346	1,177	1,058	1,214	1,827	2,075	1,611	1,391	17,015
FIXED ROUTE HOURS	242	220	231	242	242	220	242	242	220	253	220	231	2,805.00
MOBILITY RIDERSHIP	59	90	149	196	194	151	158	159	167	212	143	128	1,806
MOBILITY HOURS	29.5	45	74.5	98	97	75.5	79	79.5	83.5	106	71.5	64	903.00

2018

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
FIXED ROUTE RIDERSHIP	1,337	1,181	1,289	1,181	987	960	803	1,139	1,340	1,778	1,544	1,147	14,686
FIXED ROUTE HOURS	129	120	132	126	132	126	126	163	209	253	231	220	1,966.50
MOBILITY RIDERSHIP	49	53	62	42	60	50	43	33	49	98	80	83	702
MOBILITY HOURS	24.5	26.5	31	21	30	25	21.5	16.5	24.5	49	40	41.5	351.00

2017

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
FIXED ROUTE RIDERSHIP	1,235	1,229	1,072	1,109	1,223	894	978	967	1,217	1,481	1,356	1,087	13,848
FIXED ROUTE HOURS	150	120	120	120	144	120	144	120	120	132	120	120	1,530.00
MOBILITY RIDERSHIP	70	62	84	77	102	73	89	77	85	80	80	79	958
MOBILITY HOURS	35	31	42	42	50.5	36.5	44.5	38.5	37.5	40	40	39.5	477.00



N/M RIDERSHIP					TIME BREAK-DOWN				TRIP BREAK-DOWN				
DATE	N/M Resident	Cherry to N/M	N/M to Cherry	TOTAL	8:35am-10:00am	10:01am-11:30am	11:31am-1:00pm	1:01pm-2:45pm	MEDICAL	WORK	STORE	MISC	SCHOOL
June 1, 2021	1	1	2	4			1	3		3		1	
June 2, 2021	9		2	11	1	4	3	3	2	2	4	3	
June 3, 2021	7		1	8	1	3	1	3	2	3		3	
June 4, 2021	6		1	7	2	1	3	1		3	4		
June 5, 2021				0									
June 6, 2021				0									
June 7, 2021	8	1	2	11	3	2	2	4	2	3	2	4	
June 8, 2021	1	1	2	4	2		1	1		3	1		
June 9, 2021	7		3	10	1	1	6	2	5	3		2	
June 10, 2021	7	1	2	10	3	2	3	2		2	3	4	1
June 11, 2021	76		1	77	6	65	4	2	2	1	10	64	
June 12, 2021				0									
June 13, 2021				0									
June 14, 2021	1		2	3			1	2		2		1	
June 15, 2021	7		2	9	2	1	2	4		3	2	4	
June 16, 2021	11		2	13	1	4	4	4	2	2	3	6	
June 17, 2021	7		1	8	3	1	2	2		1	2	5	
June 18, 2021	3	1	2	6	2	2	2			1	3		2
June 19, 2021				0									
June 20, 2021				0									
June 21, 2021	7		1	8	2	2	2	2		2	4	2	
June 22, 2021	5		1	6	1	1	2	2		3	2	1	
June 23, 2021	3	4	4	11	2	2	3	4	2	2	1	2	4
June 24, 2021	106	1	1	108	2	51	53	2	3	1		103	1
June 25, 2021	9		1	10	2	2	5	1	2	1	7		
June 26, 2021				0									
June 27, 2021				0									
June 28, 2021	4		1	5	2	1	1	1	3	1		1	
June 29, 2021	8	2	1	11	2	4	3	2	6	1	2	2	
June 30, 2021	7	3	3	13	1	3	5	4	6	2		3	2
				0									



NORTH MANKATO MUNICIPAL SERVICE – JUNE 2021

PROJECT SUMMARY

REPORT DATE	PROJECT NAME	PREPARED BY
July 2 2021	Municipal Transportation	Jeff Ericson

STATUS SUMMARY

Operations were suspended for financial reasons after June 11. We had 9 days of operation.
25 unique users took trips that qualified for this plan (+11)
96 qualifying trips were taken by those users.
0 trips were cancelled by driver with passenger no-show
0 trips were cancelled for unknown reason by passenger and is not included in total.

PROJECT OVERVIEW

TASK	% DONE	DUE DATE	DRIVER	NOTES
Hiring	0	6/15/2021		Looking for regional manager
Report Update	75	6/5/2021		Heatmap done, distribution histogram.

BUDGET OVERVIEW

CATEGORY	SPENT	% OF TOTAL	ON TRACK?	NOTES
96 Tier one trips completed				
Marketing	0			Will launch with new mobile app launch

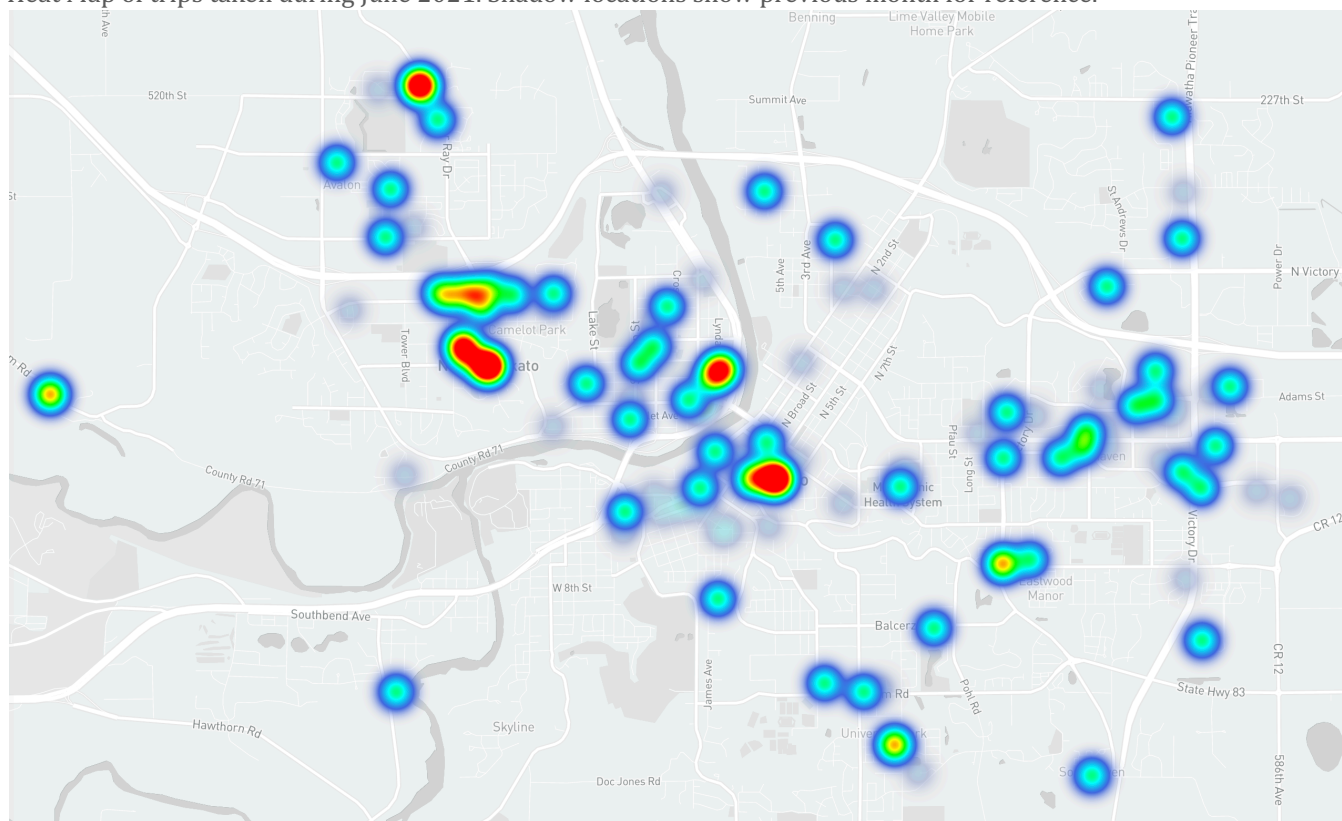
RISK AND ISSUE HISTORY

ISSUE	ASSIGNED TO	DATE
Service stoppage – pandemic-related resources haven't come through yet.		

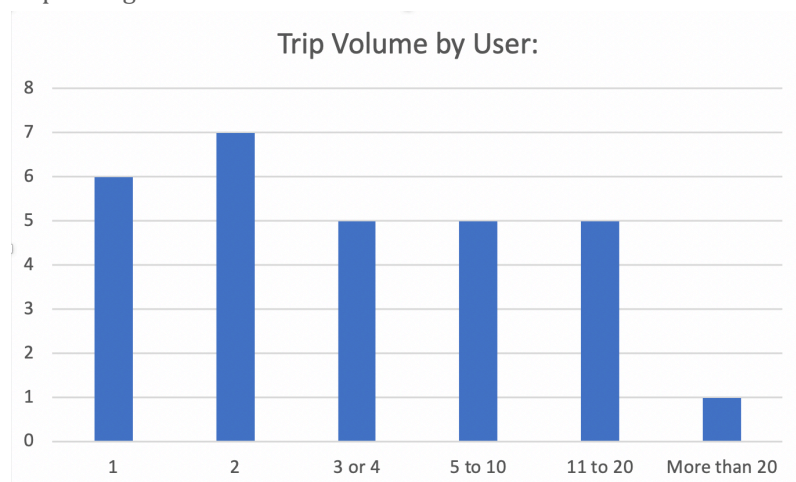
ISSUE	ASSIGNED TO	DATE
Driver ratings – none collected this month.		
*Updated report will include more granular data including average wait time and maximum wait times.		

DATA

Heat Map of trips taken during June 2021. Shadow locations show previous month for reference.



Trip Histogram



Trip Volume by date:

Total Trips

all trips

