



July 2023

DEPARTMENT REPORT

City of North Mankato

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**NORTH
MANKATO** 
MINNESOTA

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ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

Port Authority

- Approved the Assignment and Assumption Agreement between the North Mankato Port Authority and the City of North Mankato.
- Recommended the City Council to Establish TIF District No. 2-2 within Development District No. 2 and Adopting the Tax Increment Financing Plan Therefore; and Authorizing an Interfund Loan.
- Received and Accepted the Resignation of Ben Kaus from the Port Authority and Declared an Opening.
- Elected Officers.

City Council

- Held Public Hearing to Consider City Code Business Regulations, Chapter 113, Sales, Testing, Manufacturing, and Possession of Products Containing THC, Cannabis, or Cannabinoids.
- Held Public Hearing to Consider Amending City Code Chapter 34 Sales and Use Tax.
- Adopted City Code Business Regulations, Chapter 113, Sales, Testing, Manufacturing, and Possession of Products Containing THC, Cannabis, or Cannabinoids.
- Adopted Ordinance Repealing and Replacing Sections of City Code Section Title III; Administration, Chapter 34.40 to 34.60.
- Approved the Assignment and Assumption of Promissory Note, Mortgage, and Consent.
- Held Public Hearing to Consider Tax Increment Financing District No. 2-2 (Hotel Redevelopment) within Development District No. 2.
- Held Public Hearing to Consider City Code Chapter 73: Recreational Vehicles.
- Approved Resolution Establishing Tax Increment Financing District No. 2-2 Within Development District No. 2 and Adopting the Tax Increment Financing Plan Therefor; and

Authorizing an Interfund Loan.

- Adopted Ordinance Repealing and Replacing Sections of City Code Title VII: Traffic Code, Chapter 73: Recreational Vehicles.
- Received and Approved the 2022 Comprehensive Financial Audit.
- Approved the Joint Economic Development Services Agreement Regarding the Greater Mankato Regional Marketplace.
- Approved the CU-1-22.

Administration

- Met with Attorney on Hotel Redevelopment Project.
- Participated in North Mankato Fun Days Celebrity Horseshoe Tournament.
- Interviewed Parks & Recreation Coordinator Applicants.
- Met with Nicollet County Administrator Mandy Landkamer.
- Met with National Fitness Campaign.
- Interviewed on KTOE Segment.
- Met with Charlie Whitaker and Glen Taylor.
- Attended Carlson Craft 75th Anniversary Gold Ribbon Cutting.
- Attended ASA Board Meeting.
- Held Quarterly North Mankato Business Association Zoom Meeting.
- Met with Diversity Council Executive Director & CEO Mohamed Alsadig.
- Met with Personnel Committee.
- Met with Andy Paulson.
- Presented at KIWANIS.
- Met with Attorney on Hotel Redevelopment Project.

CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Permits and Licenses						
Burn Permits	0	0	0	0	0	na
Band Shell Rentals	10	1	0	1	6	60%
Peddler Permits	4	0	0	0	1	25%
Parade Permit	12	2	0	1	8	67%
Audio Permit	89	2	1	16	41	46%
Block Party Permits	7	1	1	2	5	71%
Temporary Intoxicating On-Sale Liquor	0	0	0	0	0	na
Temporary 3.2 Liquor	0	0	0	0	0	na
Seasonal Extension of Permitted Non Enclosed Area	2	0	0	0	2	100%
Assessment Searches	350	26	26	30	148	42%
On-Sale Intoxicating Liquor	10	0	0	1	9	90%
Sunday On-Sale Intoxicating Liquor	9	0	0	1	8	89%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	0	0	0	na
On-Sale 3.2 Liquor	2	0	0	0	0	0%
Off-Sale 3.2 Liquor	5	0	0	0	2	40%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	0	0	0	0	0	na
Tobacco License	8	0	0	0	8	100%
Cannibas License	1	1	1	0	4	400%
Cabaret License	7	0	0	1	6	86%
Soft Drink License	27	0	0	1	27	100%
Golf Cart License	5	0	0	0	0	0%
Off-Sale Intoxicating	5	1	0	0	6	120%

CITY CLERK- BUSINESS PERMITS & LICENSING

City Clerk Activities for July:

- Council Meetings-July 3 and 17
- Port Authority Meeting July 3 and 17
- Prepared all packets and agendas for Council Meetings, Council Work Sessions
- Wrote Council and Work Session Minutes
- Met with terminating employees to review paperwork
- Attended Personnel Committee meeting
- Attending LMC Webinar concerning adult use cannabis
- Attended Webinar concerning ESST
- Attended Library Board Meeting
- Interviews for the Caswell Coordinator Position
- Second interviews for the Caswell Coordinator position
- Completed HR Functions
- Interviews for the Electrician Position
- Attended HRA Meeting
- Met with Pantheon concerning contract
- Managed three 360 reviews
- Planned City News and Views

PUBLIC INFORMATION

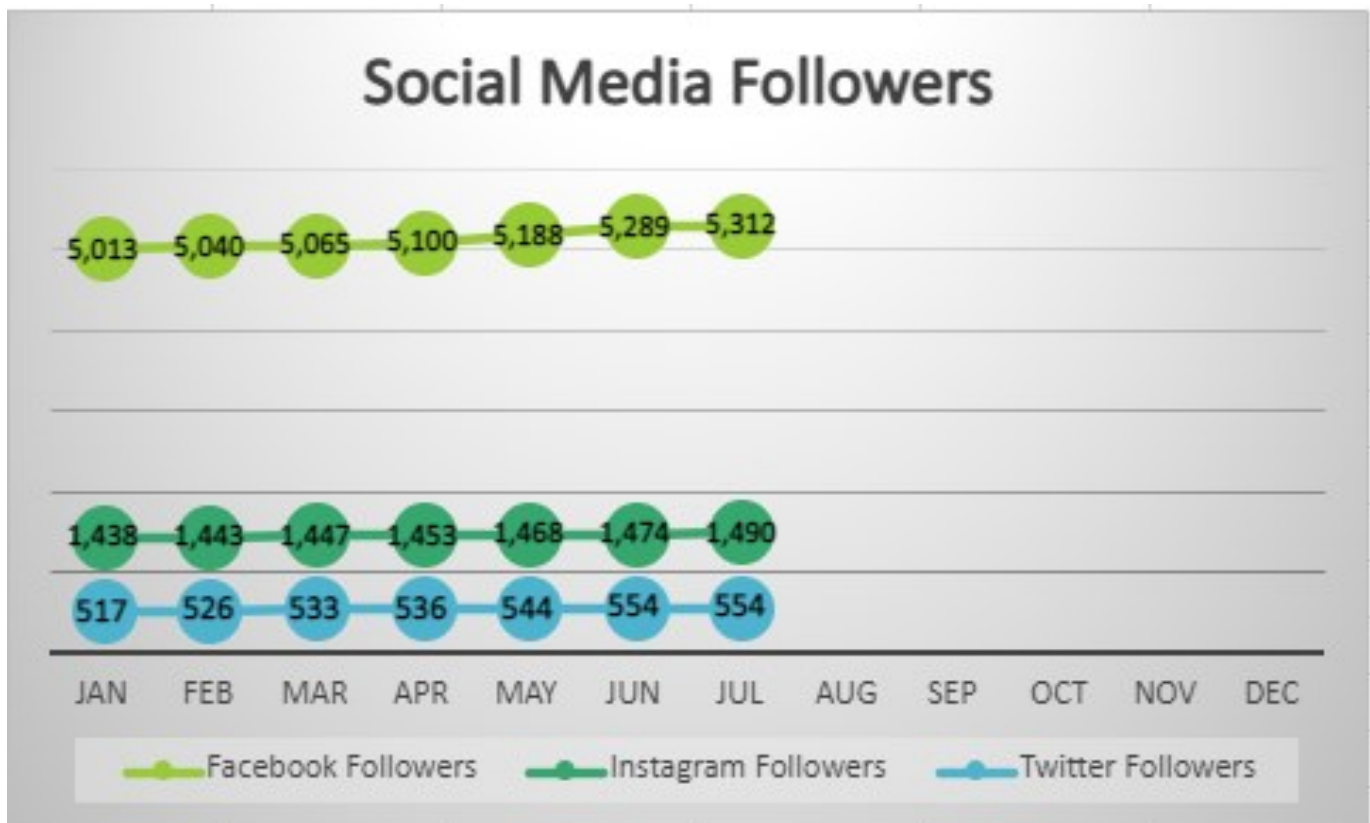
PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	600	48	49	42	301	50%
Facebook Followers	5,500	5,312	5,289	4,752	5,312	97%
Facebook Impressions/Reach	1,000,000	91,217	128,114	61,941	617,895	62%
Instagram Posts	750	72	79	54	473	63%
Instagram Followers	2,000	1,490	1,474	1,383	1,490	75%
Instagram Impressions/Reach	150,000	14,796	15,459	10,407	88,450	59%
Twitter Posts	600	29	37	41	253	42%
Twitter Followers	600	554	554	448	554	92%
Twitter Impressions/Reach	150,500	6,182	7,267	4,796	39,988	27%
City E-Newsletters Sent	52	4	5	5	30	58%
City E-Newsletters Subscribers	1,700	1,588	1,592	1,449	1,603	94%
Videos	24	0	2	2	8	33%
Events Attended	100	11	13	14	56	56%
PSA/News Releases	48	3	7	2	28	58%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	1	0	0	1	8%
Nixle Messages - Pool	12	4	4	4	8	67%
Nixle Messages - Caswell	12	0	0	1	1	8%
Nixle Messages - Street	12	0	2	0	7	58%
Nixle Messages - Community Events	12	1	0	0	1	8%
Nixle Messages - Emergency Alerts	12	1	0	2	9	75%
New Nixle Sign Ups	700	41	157	101	622	89%
Total Nixle Users	7,500	7,615	7,574	6,590	7,615	102%

PUBLIC INFORMATION

Activities for July:

- Social Media Highlights: Swim Facility 2023 opening, North Mankato Farmers' Market grand opening, 2023 Comprehensive Plan Open House, NMPD News Release: Missing North Mankato Teen, NMPD Presentations, ArtSplash, Thank You Pioneer Bank Volunteers, Swim Facility 21+ Hot Summer Night, NMPD News Release: Request for Help in Identifying Burglary Suspect, Closed for Juneteenth, Lor Ray Dr./Howard Dr. Intersection Closed Beginning June 19th, City Staff & Dakota Meadows Class Project, Movies in the Park, Let's Pollinate! Event, NMPD News Release: Suspect Arrested on 900 block of South Ave., North Mankato Fun Days, MN DNR Firearm Safety Class, Aqua Zumba at the Swim Facility
- Council Meetings: July 3, 17
- Port Authority Meetings: July 3, 17
- Assisted with North Mankato Fun Days Celebration & Parade
- Wrote Port Authority & Council Minutes
- Attended United Way Employee Campaign Leader Training
- Photographed Youth Volleyball Camp
- Attended and Photographed United Way Campaign Kick-Off
- Attended Greater Mankato Growth Young Professionals Event
- Photographed Minnesota State High School League Girls Softball State Tournament
- Attended Minnesota Association of Government Communicators Webinar: Drones from Piloting and Purchasing to Advanced Production
- Met with North Mankato Activities & Business Association
- Photographed Adult Night at the Swim Facility
- Photographed Blues on Belgrade
- Photographed Lifeguards & Swim Facility
- Worked on graphics/materials for the August UB Stuffer, North Mankato Fun Days Celebration, Lookout Drive Area Plan Virtual Open House, North Mankato Farmers' Market, Public Works, Swim Facility, NMPD

PUBLIC INFORMATION



JULY EVENTS

- *July 1st & 2nd—Peppers Classic*
- *July 6th-9th—North Mankato Fun Days*
- *July 8th & 9th—USA Softball 10U State Tournament*
- *July 13th, 20th, & 27th—Music in the Park*
- *July 15th & 16th—Southern Star Qualifier*
- *July 17th-20th—Inaugural Caswell Sports Youth Volleyball Camp*
- *July 21st-23rd—Summer Cup- Men's Major Fastpitch*
- *July 22nd & 23rd—USA Softball Summer State Tournament*
- *July 29th—Blues on Belgrade*

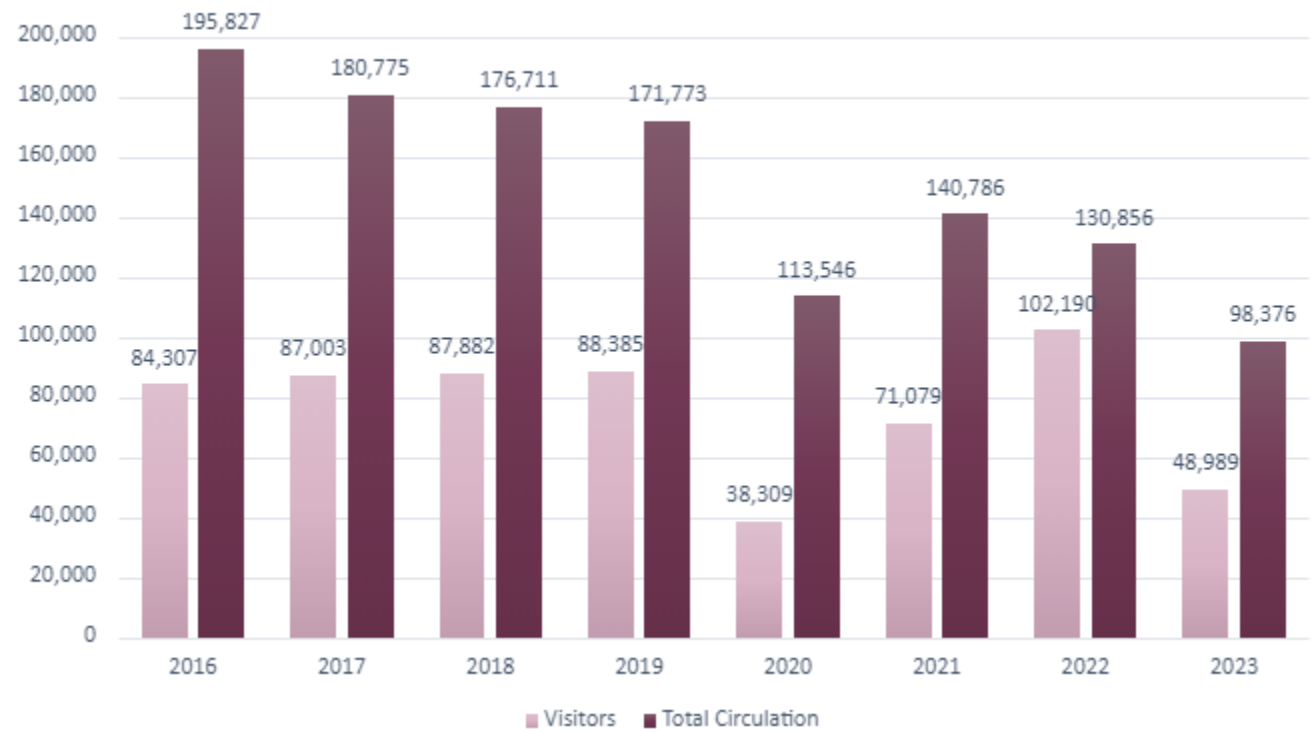


NORTH MANKATO TAYLOR LIBRARY

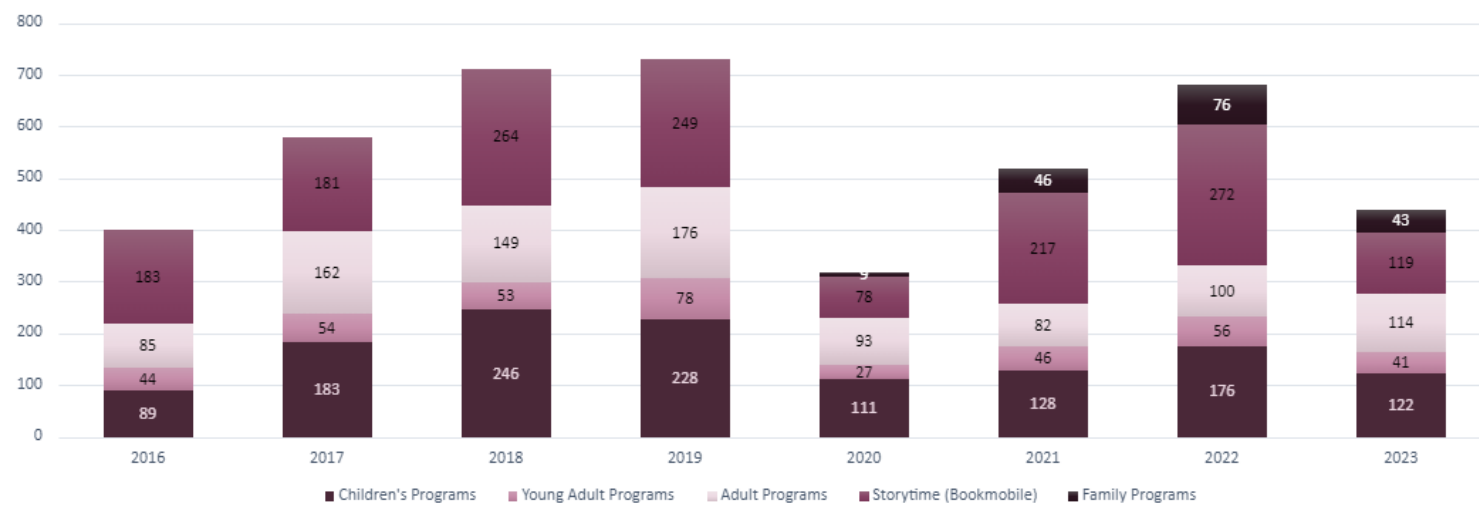
TAYLOR LIBRARY SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	103,000	8,528	10,125	14,500	48,989	48%
Interlibrary Loans	1,200	106	132	92	685	57%
Interlibrary loan requests outside North Mankato	800	94	115	62	531	66%
Interlibrary loan requests from BEC	350	18	17	30	160	46%
Bookmobile Stops	785	60	57	56	424	54%
Bookmobile Attendance	10,000	1,064	816	729	6,579	66%
Circulation						
Library	155,000	14,385	13,674	8,994	70,229	45%
Overdrive eBook	16,000	1,652	1,711	778	10,923	68%
Bookmobile	17,000	2,814	2,480	992	13,131	77%
Hoopla	5,500	639	584	456	4,093	74%
Audio Books	3,200	409	289	271	2,488	78%
Movies	300	34	18	22	189	63%
TV Shows	125	12	10	11	64	51%
Music	150	10	4	11	48	32%
eBooks	1,475	152	140	121	985	67%
Comics	250	19	20	19	181	72%
Total Circulation	193,500	19,490	18,449	11,220	98,376	51%
Collections						
Library	4,800	487	292	281	3,013	63%
Overdrive eBook	650	45	150	54	499	77%
Bookmobile	800	61	57	39	461	58%
Discarded	-500	0	0	-31	-251	50%
Total Collection Development	5,750	593	499	343	3,722	65%
Programs						
Children's Programs	175	22	21	17	122	70%
Young Adult Programs	60	7	10	5	41	68%
Adult Programs	100	14	20	6	114	114%
Family Programs	275	12	16	25	119	43%
Storytime (Bookmobile)	75	17	15	11	43	57%
Total Programs	685	72	82	64	439	64%
Program Attendance						
Children's Program Attendance	3,800	421	481	456	3,307	87%
Young Adult Program Attendance	640	93	105	57	506	79%
Adult Program Attendance	1,750	191	199	138	1,717	98%
Family Program Attendance	12,650	1,554	1,280	1,494	3,848	30%
Storytime Attendance	4,100	197	237	528	2,035	50%
Total Program Attendance	22,940	1,281	2,302	2,673	11,413	50%

NORTH MANKATO TAYLOR LIBRARY

Visitors vs Total Circulation



Library Programs



NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Highlights

July 2023

Circulation

- The library circulation was 14,385.
- Approximately 8,528 people came into the library.
- Overdrive circulation was 1,652 with 16 new users added.
- Bookmobile circulation was 2,814.
- Approximately 1,064 people got on the Bookmobile.
- Hoopla use remained about the same with 639 checkouts. Circulation was as follows: 409 audiobooks, 34 movies, 12 TV shows, 10 music CDs, 152 eBooks, 19 comics.
- 25 new users also signed up for Hoopla.
- Interlibrary loan requests were 106 total requests in July (94 North Mankato residents, 18 Blue Earth County residents.)

Connections

- We hosted the Fundays Kiddie Parade again this year, it was music themed, and we had around 50 people participate.
- We started a Picnic in the Park this summer. In July we hosted 3 of them and had 196 people stop by.
- I helped host Blues on Belgrade again this year, the North Mankato staff is the best with helping put that on. It was a great time and the weather was perfect!
- We Kicked off our 2023 Music in the Park this month, we had two. The third one was cancelled due to the weather but still had around a 1,000 people.

Collection

- 487 items were added to the library collection this month.
- 61 items were added to the bookmobile.
- 45 items were added to our Overdrive eBook/audiobook collection.

NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Programs July 2023

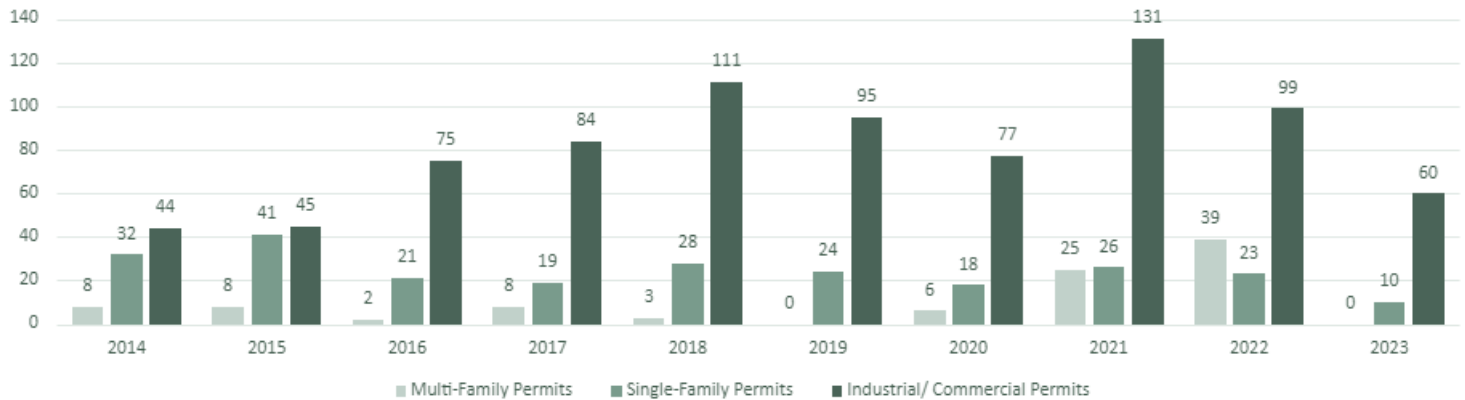
<u>Children's</u>	<u>Participants</u>
Read & Play (5)	168
Mystery Lunch Bunch (3)	21
Mercy Watson Bookclub (3)	65
You've been Booked	24
Saturday Shenanigans	19
Storytime at the Pool (3)	67
Craft Zone (4)	45
Kinder Konzerts	12
TOTAL	421
 <u>Young Adult</u>	
Tween/Teen DIY	12
Free Food Friday	14
Lego Club	10
You've been Booked	30
Teen Book club	11
Smash Journal	1
Anime Manga Club	6
Guinness World Record	9
TOTAL	93
 <u>Family</u>	
Bingo at the pool (5)	29
Family Happy Hour (5)	119
Picnic in the Park (3)	196
Music in the Park	1,000
Ice Cream Social	125
Leonardo	35
Funday Parade	50
TOTAL	1554
 <u>Adult</u>	
Adult Craft Night (2)	51
Night Book club	6
Wine and Words	12
Library Book club	12
Card Club (4)	11
Lifeworks (4)	22
You've been Booked	61
Monday Movie	4
Writers Group	5
Chess Night	4
Chris Norbury	3
TOTAL	191
 <u>Bookmobile</u>	
Daycare Story Times (12)	197
TOTAL	197

COMMUNITY DEVELOPMENT

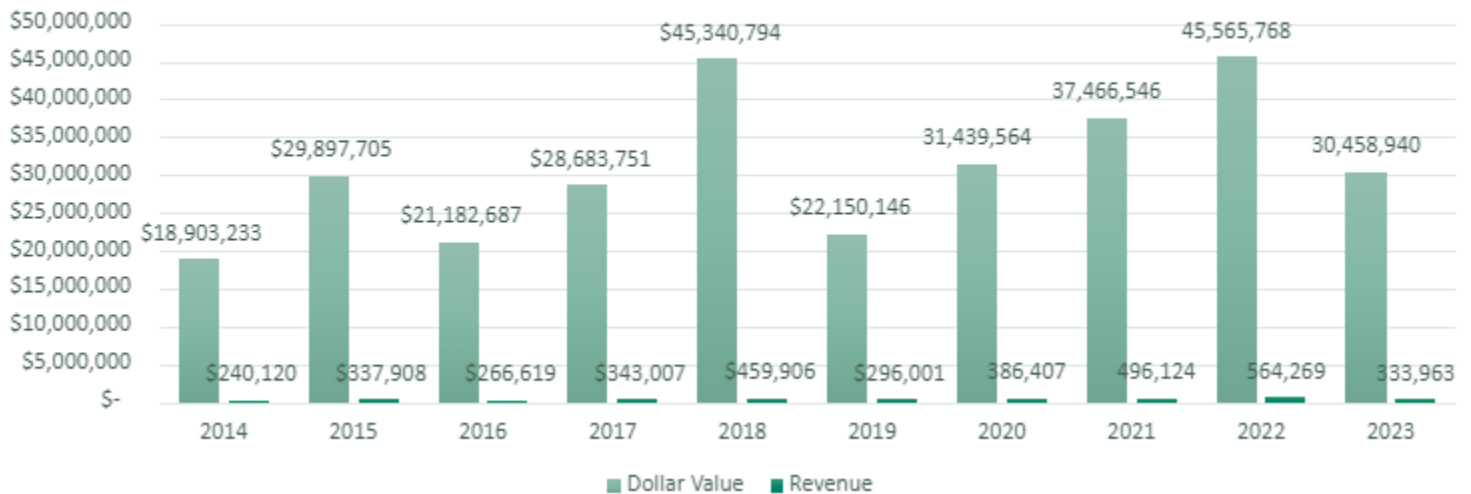
COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Issued Building Permits						
Multi-Family	50	0	0	0	0	0%
Duplex		0	0	0	0	
Town Homes		0	0	0	0	
Apt/ Assisted Living		0	0	0	0	
Single-Family	25	4	0	2	10	40%
Mobile Homes	10	0	0	0	2	20%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,500	131	155	85	812	54%
Other (Signs, Demolition, etc.)	25	1	0	0	4	16%
Industrial/ Commercial	100	7	12	2	60	60%
Number of Permits	1,710	143	167	89	888	52%
Number of Units	85	4	1	2	11	13%
Number of Online Permits	400	78	113	59	444	111%
Number of Structures	70	4	1	2	11	16%
Dollar Value	\$47,000,000	\$11,927,286	\$ 5,418,585	\$ 2,246,478	\$ 30,458,940	65%
Revenue	\$ 416,000	\$ 97,050	\$ 72,263	\$ 40,037	\$ 333,963	80%
Rental Licenses Issued	680	10	4	3	662	97%
Rental Inspections - Fire Dept.	50	19	0	1	94	
Rental Inspections - Staff	50	7	9	16	358	716%
Inspections Conducted	3,500	88	73	325	943	27%
Inflow and Infiltration Inspections	225	19	22	19	113	50%
Plan Reviews Completed	225	15	16	17	93	41%
Code Letters Sent	25	3	5	1	20	80%
Code Cases Closed	25	6	1	4	20	80%
Planning Studies Underway	3	3	2	3	3	100%
Zoning Clanges	2	0	0	0	0	0%
Annexation Requests	2	0	0	0	0	0%
CUP Requests	1	0	0	0	1	0%
PUD Requests	1	0	0	0	1	0%

COMMUNITY DEVELOPMENT

Issued Building Permits



Dollar Value vs. Revenue



Building Permits

- To date, 888 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
 - Single Family Homes – 10
 - Manufactured Home Replacements in Camelot - 2
 - Townhomes –
 - Duplexes –
 - Apartments –
 - Assisted Living –

Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2023 - Thru July										
Number of Permits	10	0	0	0	3	57	2	4	812	888
Number of Structures	10	0	0	0	3	0	2	0	0	15
Number of Units	10	0	0	0	0	0	2	0	0	12
Dollar Value	\$ 5,299,962.00	\$ -	\$ -	\$ -	\$ 10,028,500.00	\$ 8,667,418.00	\$ 29,900.00	\$ 5,676.00	\$ 6,170,984.99	\$ 30,202,440.99
Revenue	\$ 41,168.57	\$ -	\$ -	\$ -	\$ 72,538.28	\$ 94,685.57	\$ 566.00	\$ 124.00	\$ 124,785.12	\$ 333,867.54

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2022										
Number of Permits	23	0	38	1	2	97	1	21	1437	1620
Number of Structures	23	0	5	1	2	0	0	0	0	31
Number of Units	23	0	38	9	2	0	0	0	0	72
Dollar Value	\$ 8,850,560.00	\$ -	\$ 8,550,000.00	\$ 1,589,472.00	\$ 1,260,306.00	\$ 12,962,737.09	\$ 31,450.00	\$ 100,050.00	\$ 12,579,637.74	\$ 45,924,212.83
Revenue	\$ 72,134.40	\$ -	\$ 86,578.44	\$ 14,293.72	\$ 14,621.00	\$ 112,820.90	\$ 523.87	\$ 838.31	\$ 262,757.80	\$ 564,568.44

	<u>Family</u>	<u>Duplex</u>	<u>Condos</u>	<u>Asst. Living</u>	<u>Commercial</u>	<u>Homes</u>	<u>Other</u>	<u>Remodel</u>	<u>Totals</u>
2021									
Number of Permits	26	5	19	1	131	73	20	1350	1625
Number of Structures	26	5	3	1	1	2	0	0	38
Number of Units	26	10	19	4	0	2	0	0	61
Dollar Value	\$ 8,920,700.00	\$ 2,700,000.00	\$ 4,615,000.00	\$ 737,000.00	\$ 9,118,919.74	\$ 1,395,600.00	\$ 144,841.36	\$ 9,834,485.96	\$ 37,466,547.06
Revenue	\$ 73,567.63	\$ 21,181.65	\$ 47,408.79	\$ 7,565.93	\$ 112,409.15	\$ 25,739.94	\$ 1,861.54	\$ 206,389.51	\$ 496,124.14

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2020									
Number of Permits	18	0	19	4	76	13	14	1326	1470
Number of Structures	18	0	2	4	2	0	0	0	26
Number of Units	18	0	19	16	0	0	0	0	53
Dollar Value	\$ 6,199,210.00	\$ -	\$ 3,414,490.00	\$ 1,672,000.00	\$ 8,473,790.00	\$ 248,719.00	\$ 28,010.00	\$ 11,405,046.00	\$ 31,441,265.00
Revenue	\$ 52,557.00	\$ -	\$ 39,358.00	\$ 16,189.00	\$ 84,849.00	\$ 4,564.00	\$ 570.00	\$ 203,358.00	\$ 401,445.00

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2019								
Number of Permits	24	0	0	2	102	12	1,155	1,295
Number of Units	24	0	0	8	0	0	0	32
Dollar Value	\$ 7,836,395.00	\$ -	\$ -	\$ 800,000.00	\$ 7,130,904.00	\$ 11,300.00	\$ 6,369,548.00	\$ 22,148,147.00
Revenue	\$ 65,941.31	\$ -	\$ -	\$ 7,752.82	\$ 78,541.92	\$ 556.08	\$ 143,131.13	\$ 295,923.26

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2018								
Number of Permits	28	0	1	2	111	23	1060	1,225
Number of Units	28	0	6	8	0	0	0	42
Dollar Value	\$ 7,958,580.00	\$ -	\$ 1,198,500.00	\$ 795,000.00	\$ 29,748,940.00	\$ 2,500.00	\$ 5,637,275.00	\$ 45,340,795.00
Revenue	\$ 69,184.85	\$ -	\$ 9,241.35	\$ 7,711.83	\$ 241,223.01	\$ 768.00	\$ 131,777.66	\$ 459,906.70

COMMUNITY DEVELOPMENT

Issued Building Permits (by Category): The total number of permits issued for a single category. Numbers reported for Duplex, Townhomes, Twin Homes, and Apt/Assisted Living are presented in a light gray. These numbers then add up to the total permits listed as Multi-Family in black.

Number of Permits: The total number of permits issued in a given period.

Number of Structures: The total number of new structures for which a permit has been issued in a given period. This number may differ from the Number of Permits because some permits only cover part of a total structure. For instance, a townhome structure may contain multiple units, each of which may receive its own permit. An apartment structure, however, would contain multiple units while only needing one total permit for the project.

Number of Units: The total number of residential living spaces for which building permits have been issued in a given period. This number may differ from the Number of Permits because some permits cover multiple units within a total structure. For instance, a townhome unit will usually receive its own permit, while an apartment structure will contain multiple units while only needing one total permit for the project.

Number of Online Permits: The total number of permits for which payment was processed online through the Citizen Self-Service website. With this website, citizens and contractors can create an account, submit permit applications, upload plans for projects, pay for permits with a credit card, and print a copy of the permit for their records.

Duplex: Typically, one contiguous building located on a single parcel of land. The structure contains two units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

Townhome: Typically, one contiguous building located across two or more parcels. The structure contains two or more units, each with its own building permit. Because the structure covers multiple parcels, each individual unit can be sold separately.

Apartment/Assisted Living Facility: Typically, one contiguous building located on a single parcel of land. The structure contains three or more units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

Single-Family Home: One contiguous building located on a single parcel of land. The structure contains one unit and receives one building permit. Because it is on a single parcel, the entire structure is sold all at once.

COMMUNITY DEVELOPMENT

Activities Beginning July 1

Opened 3 code enforcement case and closed 6

Participated in weekly department head meetings

Participated in monthly business meetings

Continued work on:

- Comp Plan
- Lookout Drive Area Plan
- Parks Plan

Attended City Art committee meeting

Attended City Council meetings

Met with commercial/industrial/residential developers Conducted mapping for various departments

Attended CCP Aesthetics and Vitality meeting

Attended CCP Board meeting

Participated in Mankato Transit Development Plan

Participated in Transforming Tomorrow Together planning process

Attended Planning Commission meeting

Met with legal counsel on Hylife bankruptcy

Compile information on deer management

Participated in Fun Days horseshoe tournament

Met with representatives from Teen Challenge

Met with area landowners regarding future development

Met with GMG on new software

Attended Taylor Corp. anniversary ribbon cutting

Met with Peace Lutheran Church

Met with Timpfe and MN Truck & Tractor regarding right of way Met with MnDOT regarding Belgrade 3 lane conversion

Worked with Bolton & Menk on GIS improvements

Presented golf cart code amendment

Researched Managed Natural Lawn legislation

Met with MnDOT on Belgrade 3 lane conversion

Attended urban deer seminar

FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	135	6	13	12	92	68%
Mutual Aid	11	0	2	1	10	88%
Average Response Time	0:06	0:04	0:05	0:06	0:06	97%
Average Call Duration	0:54	0:57	1:07	0:38	0:52	97%
Average # Responders	16	17	20	15	16	100%
Attendance at Business Meeting	343	30	35	29	207	60%
Attendance at Officer Meeting	119	12	12	10	60	51%
Total Trainings	20	1	2	1	13	66%
Total Attendace at Trainings	396	16	50	10	283	72%



7/8/2023 *Detector activation, no fire - unintentional*
7/12/2023 *Central station, malicious false alarm*
7/13/2023 *Building fire*
7/15/2023 *Cooking fire, confined to container*
7/16/2023 *Passenger vehicle fire*
7/16/2023 *Carbon monoxide detector activation, no CO*

FIRE DEPARTMENT

North Mankato Fire Department Regular Meeting Minutes 6/29/2023

Call to order

Chief Zwaschka called to order the July regular meeting of the North Mankato Fire Department at 18:30 hours on Thursday, June 29th, 2023 in North Mankato.

Pledge of allegiance and Roll call

30 present and 5 absent

Minutes

Thate motioned to approve the June 2023 regular meeting minutes as emailed, sec-ond by Senne after attendance figures are updated. Motion passed unanimously.

Training

Server training

Standard Operating Guidelines

None

Chief Zwaschka (Not present)

Assistant Chief VanEps

Fall conference. Attendees finalized (Streeter, Sletten, Thate, VanEps, Eesley, Schumacher)

New firefighters informational meeting (3 attendees)

July 11th – written test – 7 PM

August 1st – physical agility – 6PM Setup between 5-6PM

Doodle poll for July 4th coming out.

Construction update – Sanitary Sewer Line running across the parking lot, don't park on it.

New turnout gear is scheduled to arrive on 6/30.

Another new model of gloves being considered.

9:15 AM on meeting for firefighters helping with parade crowd control.

August 3rd @ 6PM – Galls will be measuring for new Class A pants will be measured.

Training Officer Stoltenberg / Assistant Training Officer Walrath

Regular Training – Pump operations review and certification – not mandatory but highly recommended.

Optional training – repelling and pump certification.

Other training opportunities.

None

Electric vehicle training – still working on it.

Response on call list will be emailed shortly.

Up to the individual to get their gear on the van that will be staged at Wheeler Park.

Up to the individual to swap with another if they cannot make their assigned night for being on call.

Public Education Officer Streeter

August 1st – Nite to Unite.

August 11th – Movies in the park – need a truck

August 19th – Children's museum.

FIRE DEPARTMENT

Safety Officer Hoffman

9 LODD this month – Mostly cardiac arrest.

Blood test available for cancer detection will be administered with Physical schedule

E-bike fires are becoming more common. Online e-bike training. If an individual takes training, fill out a training report and submit to training officer.

Station 1 Captain Schumacher

Extrication tools – cutter is waiting for blades. No ETA.

Station Captain Sletten

Station cleaning schedule was sent out. Cleaning needs to be completed the week after fundays.

Fire calls

13 fire calls, 0 air truck, 0 CO calls and 0 not required call were read by Asst. Chief VanEps

Discussion took place on safety during calls regarding SCBA usage and being hydrated during hot weather. Committee chair updates

Regional meeting – July 18th. Simple list of To-Dos.

Summer picnic – July 22nd @ 3PM.

Old business

Bring in old short sleeve class A shirts if you have not.

New Business

St. Peter parade on July 4th. Leave station 2 @ 8 AM. July

business meeting moved to June 30th. Adjournment

Motion to adjourn by VanEps, second by Barrett, motion carried unanimously. Meeting adjourned at 20:44 hours. Minutes submitted by Fasnacht

FIRE DEPARTMENT

North Mankato Fire Department Officer Meeting Minutes 07/13/2023

Call to order

Chief Zwaschka called to order the July officer meeting of the North Mankato Fire Department at 18:30 hours on Thursday, July 13th at fire station 2 in North Mankato.

Roll call

12 present and 2 absent

Minutes

Meeting minutes were approved as emailed.

Scheduled officer training or business tour

None

Standard Operating Guidelines

Packets need to be distributed to the body.

Chief Zwaschka

Mapping, Active 911 Family add on.

Email to be sent out for decision on active 911 family notification

Update Locations in Active 911

Development of Pre-Plans/Construction

August 1st - 230 Nicollet Ave. residences will be populated. Knox Box from iPad

Users can access locations from active 911 and from image trend.

New Firefighter plans - August 1st will be physical agility testing. Budget

Items/Plan for one-time payment.

New Gas Fan 5k

Auto Ex gloves 2k

Genesis extrication equipment mounts 3k

Pub Ed house prop - 15k

5 Radios - 20 k

Redo of airpack room ???

More ipads

Epoxy Station 2 floors

Training structure.

Extra sets of turnout gear.

Turn in ideas to Zwaschka and amounts.

Decide and create plan by September officer meeting.

PSA test will be added onto firefighter physicals.

Invitation received for FEMA grant reception (nothing guaranteed yet) - Radios

Equipment donation received from Nakato.

Able to dispose of toxic foams. Looking to purchase "GREEN" foam as a replacement.

Firefighters at the fair for demo derby.

Asst. Chief VanEps

Discussion took place on Village Court fire.

Regional meeting

Eat at 1830 and meeting at 1930

Notice sent from region to avoid construction

VanEps to send out an email with details for North Mankato firefighters

Need to start planning for frontline pumper.

FIRE DEPARTMENT

Station Captain Schumacher

Truck service is still in progress. Need to look at siren on 64. Looking for square LED light to upgrade old lights.

Station Captain Sletten

Discussed a swap of 85 with 84 since 85 doesn't leave station 2 much and 84 will be replaced once new rescue rig is in service. Training

Officer Stoltenberg/Asst TO Walrath

Regular training – Pump Certification refresher and certs.

Optional training – bike ride starting at Mankato West. Be there at 6.

Training with South Bend on Wednesday, July 19th. They would like to relay to our ladder truck. Need one operator for the ladder truck.

Outside sources to be used to use up state fire training disbursements

State conference rooms booked.

Fire Apparatus Operation course cert in September in Mankato.

Safety Officer Ruch

Backing down stairs

Called for a PAR check

Review on scene decontamination – Decon bucket on 45 needs to be reviewed.

Public Education Officer Streeter

Nite to Unite/Aug 1st

Start plans for October open house activities/visits

Discussion on required signup to do Pub Ed. August

19th - 10 AM to 3PM at Children's museum.

Lieutenant\Secretary Fasnacht

Exploring new shared calendar options through office 365.

Moving to Secretary office account.

Changed the new firefighter written test to be clearer. Drained air compressor at station 2

Scanner/Copier requires username and password.

Lieutenant Bobholz

Gas monitors worked as they should on the call today

Lieutenant Thate (Not Present)

Trustee Bruning

Nothing to present

Trustee Rauchman

Nothing to Present

Trustee Tiesler (Not Present)

Meeting adjourned at 20:46 - Minutes submitted by Fasnacht

FIRE DEPARTMENT

North Mankato Fire Department Relief Association Board Meeting / July 25th, 2023

Call to order

President Greg Thate called meeting to order at 19:06.

Roll call

Present were: Greg Thate, Tom Eesley, Jim Zwaschka, Jordan Carver, Mark Penner, Mike Fasnacht, Eric VanEps Tom Rauchman, Dave Bruckoff
, Jessica Ryan and Scott Carlson

Secretary Report

N/A

Treasurer Report

Mike Fasnacht presented the treasures report

For more details see a board member

Mark Penner motioned to accept the treasures report as is, 2nd by Tom Rauchman. Motion carried unanimously.

Fund Raiser Letter

The fundraising letter is in Paragon Printings hands

Calendar Committee

There are outstanding balances that need to be paid for 2023

The 2024 calendar needs to be delivered last 2 weeks of September

VEX Robotics will deliver calendar

The 2024 calendar is sold out for ads

State Conference

2023 conference is in Breezy Point , September 15 – 16, 2023

Members from relief and fire have been determined to attend conference

Mark Penner will represent the North Mankato Fire Department Relief Association

FIRE DEPARTMENT

Fun Days

Discussion was tabled until 4th Quarter Relief Board Meeting in regards to Fun Days profit and what account(s) it should go into

Dress Uniforms

Galls will be at station 2 8/3 to measure for uniform pants

Fire Department Events

Retirement Party 8/26/23

Fall Steak Fry 9/09/2023

Waffle Feed 10/22/2023

Benefit Increase

Tabled until 4th Quarter Relief Board Meeting

Motions

N/A

Motion by Mike Fasnacht, second by Jordan Carver to adjourn - Motion carried unanimously.

Meeting Adjourned at 20:05.

Meeting Minutes submitted by Relief Secretary Tom Eesley

FIRE DEPARTMENT

North Mankato Firefighters Relief Association Annual/Regular Meeting June 30th, 2023

Call to order

Minutes of the Relief Association Regular Meeting held on June 30th, 2023 at 1830 hours. President Greg Thate called the meeting to order.

Roll call

30 present, 5 absent

Approval of Minutes

Minutes of the June Regular Meeting were sent by email. Motioned by Greg Schumacher / 2nd Jordan Carver to approve relief meeting minutes.

Fun Days

Parade line up is on Lake Street

Police to check IDs

Parade traffic control: Todd Mettler, Lloyd Starkson, TJ Tiesler, Ryan Olson, Jake Bobholz, Tom Rauchman

Dress Uniforms

Galls will be here 8/3/2023, to measure for uniform pants

Motions

Tim Senne motioned for (2) refrigerator/freezers at \$829.00 / \$1658.00, 2nd by Jake Bobholz. Motion carried unanimously.

Greg Thate motioned for \$822.00 for 3,000 ice bags, Jordan Carver 2nd. Motion carried.

FIRE DEPARTMENT

Bills

<i>Check #</i>	<i>Paid to the order of:</i>	<i>For:</i>	<i>Amount</i>
<i>4492</i>	<i>Hy-Vee</i>	<i>Food Expense</i>	<i>\$233.69</i>
<i>4493</i>	<i>Morgan Streeter</i>	<i>Food Expense</i>	<i>\$85.62</i>
<i>Debit Card</i>	<i>PJ's</i>	<i>Food 2</i>	<i>\$274.71</i>
<i>4495</i> <i>\$540.00</i>	<i>The Beast</i>	<i>Fun Days / Food Expense</i>	
<i>5882</i> <i>\$1045.62</i>	<i>Eric VapEps</i>	<i>Patient Packaging Supplies</i>	
<i>4494</i>	<i>Todd Dorn</i>	<i>Server Training</i>	<i>\$125.00</i>
<i>4496</i>	<i>Cory Sletten</i>	<i>Food Expense</i>	<i>\$71.31</i>

Motioned by Daryn Stoltenberg / 2nd by Lloyd Starkson to pay bills. Motion carried unanimously.

Motion to adjourn regular meeting by Eric VanEps / 2nd by Roger Barrett, motion carried unanimously.

Meeting adjourned 2040.

Meeting minutes submitted by Relief Secretary Tom Eesley

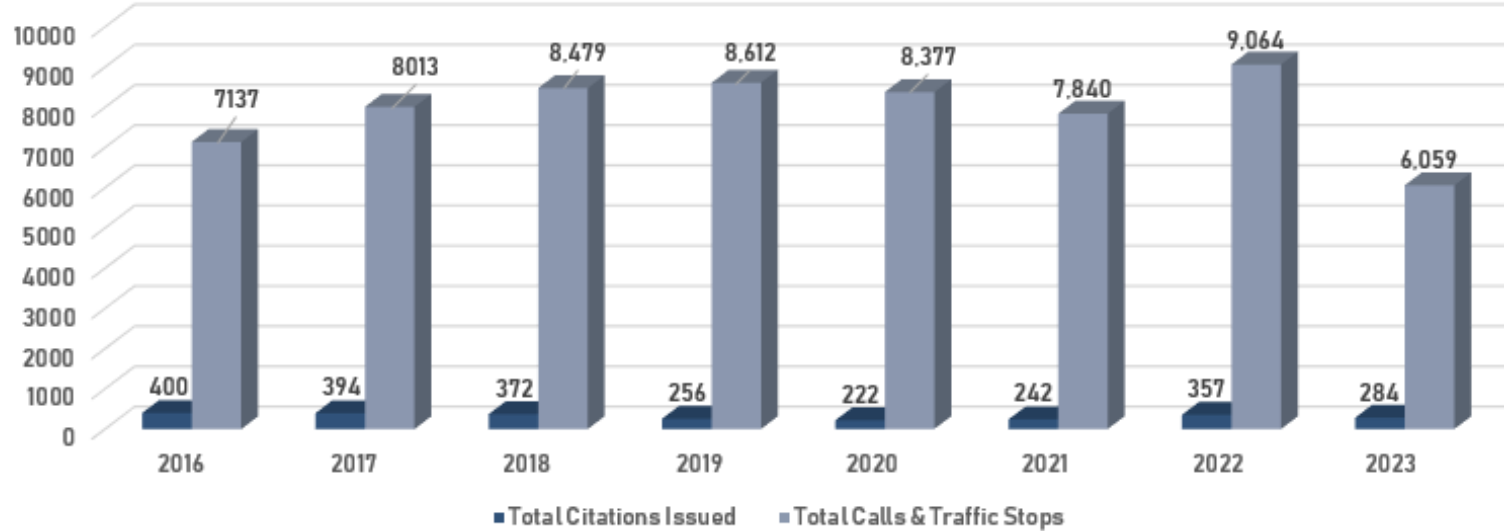
POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY

	2022 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2023 TOTAL	% 2022 BENCHMARK
Total Citations Issued	357	47	39	35	284	80%
Total Calls & Traffic Stops	9,064	900	908	818	6,059	67%
Average Emergency Response Time	03:57	03:27	04:31	04:50	03:36	91%
Part One Crimes	124	19	23	23	107	86%
Part One Crimes Rate	0.07%	0.13%	0	0.16%	0.11%	145%
Part Two Crimes	263	29	32	26	195	74%
Part Two CrimesRate	0.16%	0.20%	0	0.18%	0.19%	125%
Total Crimes	387	48	55	49	302	78%
Total CrimesRate	0.23%	0.33%	0	0.35%	0.30%	131%

Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc.

Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.



POLICE DEPARTMENT

Monthly Statistics

Citations Issued: 47

Verbal/Written Warnings Issued: 111

Total Calls for Service: 900 (detailed list below)

Response time: 3 minutes and 27 seconds

CALL TYPE	TOTAL
Traffic stops	226
Medical	89
Records	71
Suspicious Circumstance	52
911 Verification	42
Public Assist	29
Animal Complaint	28
Welfare Check	26
Assist other agency	24
Adult/Child Protection Reports	21
Disturbance	20
Sign or Light Repair/Roadway Obstruction	19
Traffic Complaints	17
Civil Issue	16
Theft/Larceny (A) 23	16
Accident	13
Domestic	13
Information Only	12
Alarm	11
Fire	11
Found Property	11
Assault (A) 13	8
Lost Property	8
Predatory Offender Registration	8
Public Education/Relations	8
Noise Complaint	7
Parking Complaint	7
Property Destruction/Damage/Vandalism (A) 290	6
Runaway (B) 90I	6

CALL TYPE	TOTAL
Door/Window Found Open	5
Drunkenness (B) 90Z	5
Motorist Assist	5
Solicitor/SCAM Complaints	5
Court Order Violation OFP/HRO/DANCO (B) 90z	4
Curfew/Loitering/Vagrancy (B) 90 B	4
Extortion/Blackmail (A) 210	4
TZD	4
Warrant service/attempts	4
Disorderly Conduct (B) 90C	3
Driving Under the Influence	3
Fraud (A) 26	3
Permits	3
TipLine/Tip info	3
Weapon Law Violation (A) 520	3
Hospice Notice	2
Missing Person/Runaway JV	2
Other Criminal Offenses (B) 90z	2
Burglary/Breaking & Entering (A) 220	1
Counterfeiting/Forgery (A) 250	1
Illness/Death Notification	1
Motor Vehicle Theft (A) 240	1
Probation Transport	1
Pursuit (B) 90Z	1
Residence Check Requests	1
Sex Offenses (A) 11/36	1
Stolen Property (A) 280	1
TRT Callout	1
Underage Party Complaint	1
GRAND TOTAL	900

POLICE DEPARTMENT

JULY	2016	2017	2018	2019	2020	2021	2022	2023
CALLS FOR SERVICE	704	726	710	767	852	677	818	900
YEAR TO DATE TOTAL	4178	4718	4694	5045	5023	4452	5104	6059

July 2023 Community Events/Public Education

DATE	EVENT/TOPIC	ORGANIZATION/LOCATION	OFFICER
7/4	Fireworks	City of North Mankato	711, 708 , Reserve Unit
7/6	Fun Days	Wheeler Park	701, 704, 707, 708, 713, 719, Reserve Unit
7/7	Fun Days	Wheeler Park	701, 704, 705, Reserve Unit
7/8	Fun Days Parade	City of North Mankato	706, Reserve Unit
7/8	Fun Days	Wheeler Park	704, 705, 710, 711, Reserve Unit
7/9	Fun Days	Wheeler Park	705, 711
7/14	Tapestry Session	MN Council of Churches	701
7/29	Blues of Belgrade	Business on Belgrade	707, 710, Reserve Unit

July 2023 School Patrol

Bridges Community School	0	Hoover Elementary	0
Dakota Meadows Middle School	0	Monroe Elementary	0
Futures School	0	South Central College	0
TOTAL SCHOOL PATROLS: 0			

POLICE DEPARTMENT

July 2023 Use of Force Instances

ICR	Incident Title	Incident Date	Resistance Type	Officer's Resistance Notes
23105412	Domestic	7/8/2023	COMP - COMPLIANT	Subject was cooperative.
23105468	Medical	7/9/2023	AR - ACTIVE RESISTANT	Subject was having an obvious manic crisis and made several comments about harming others. Subject was being restrained by a friend when officers arrived. Subject broke free and Officers forced his hands behind his back to restrain him in handcuffs.
23105468	Medical	7/9/2023	AR - ACTIVE RESISTANT	Subject pushed his cousin away and began to flail on the ground.
23105567	UA party complaint	7/12/2023	PASS - PASSIVE RESISTANT	I used a wrist lock on one subject while escorting him from my squad car to the restraint chair in the Nicollet Co Jail. Subject made some sudden movements while being placed in the restraint chair and I held the wrist lock until he was secured.
23105567	UA party complaint	7/12/2023	AR - ACTIVE RESISTANT	One subject was not cooperative and placed his hands underneath him while lying facedown on the ground.
23105567	UA party complaint	7/12/2023	AR - ACTIVE RESISTANT	Subject was tensing up, refusing to move his arms behind his back. Refusing to pull his arms from underneath himself. Attempting to reach into his right pocket.
23105567	UA party complaint	7/12/2023	AR - ACTIVE RESISTANT	Subject tensed up and refused to place his hands behind his back to be handcuffed. When in a prone position subject was attempting to reach in his right pocket.
23105871	Stolen Property (A) 280	7/24/2023	AR - ACTIVE RESISTANT	Subject fled on foot from a stolen motor vehicle, attempted to hide in a stream to evade arrest, and did not initially comply with commands to show his hands from underneath the water.
23105871	Stolen Property (A) 280	7/24/2023	PASS - PASSIVE RESISTANT	Initially the subject did not respond to commands to show us his hands and climb up the bank out of the water. Subject eventually complied.

Offenses and Clearances by Classification

Offense Classification	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0
Rape						
Completed	0	0	0	0	0	0
Attempted	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Robbery						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Assault						
Firearm	1	0	1	7	0	0
Knife or Cutting Instrument	1	0	1	7	1	0
Other Weapon	0	0	0	0	0	0
Hands, Fist, Feet, etc. (aggravated injury)	1	0	1	7	1	1
Totals	3	0	3	21	2	1
Burglary						
Forcible Entry	0	0	0	0	0	0
Unlawful Entry (no force)	0	0	0	0	0	0
Attempted Forcible Entry	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Larceny-theft	Totals	15	0	15	104	2
Motor Vehicle Theft						
Autos	1	0	1	7	0	0
Trucks & Buses	0	0	0	0	0	0
Other Vehicles	0	0	0	0	0	0
Totals	1	0	1	7	0	0
Arson	Totals	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0
Part I Totals	19	0	19	132	4	1
Part II Offenses						
Other Assaults (simple, not aggravated)	5	0	5	35	1	0
Forgery & Counterfeiting	1	0	1	7	0	0
Fraud	3	0	3	21	1	0
Embezzlement	0	0	0	0	0	0
Stolen Property (buy, receive, possess)	1	0	1	7	1	0
Vandalism	7	0	7	49	1	0
Weapons (carry, possess, etc.)	3	0	3	21	0	0
Prostitution & Commercialized Vice	0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Gambling	0	0	0	0	0	0
Family & Children	0	0	0	0	0	0
Driving Under the Influence	3	0	3	21	3	0
Liquor Laws	1	0	1	7	1	0
Drunkenness - MN statute repealed 1971	0	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0	0
Vagrancy	0	0	0	0	0	0
All Other Offenses (except traffic)	5	0	5	35	4	0
Suspicion - not a crime in MN	0	0	0	0	0	0
Part II Totals	29	0	29	201	12	0
Curfew & Loitering (persons under 18)	0	0	0	0	0	0
Runaways (persons under 18)	0	0	0	0	0	0
Grand Totals	48	0	48	333	16	1

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Rain/Wind Storm Cleanup (Events)	1	1	0	0	1	100%
Storm Sewer Main Breaks/ Repairs (Events)	1	0	0	0	0	0%
Sanitary Sewer Main Breaks/Repairs (Events)	1	0	0	0	0	0%
Water Main Breaks/ Repairs (Events)	6	0	0	1	1	17%
Sewer Jetting (Linear Feet)	35,400	2,300	2,600	2,300	18,300	52%
Sewer Televising (Linear Feet)	27,450	2,850	2,500	1,400	32,700	119%
Structure Inspections (EA)	1	0	0	0	7	700%
Concrete curb repair (Linear Feet)	180	0	15	50	17	9%
Snow Removal (Events)	16	0	0	0	13	81%
Sanding and Pre-Treatment (Events)	8	0	0	0	0	0%
Crack Sealing (lbs)	10	0	0	0	6	60%
Seal Coating and Fog Sealing (Lane Miles)	100	0	0	10	0	0%
Patching/ Asphalt (Tons)	321	57	88	59	220	69%
Mill and Overlay (Lane Miles)	300	0	0	0	0	0%
Street Sweepings Hauled (Tons)	455	137	0	0	137	30%
Tree Trimming (EA)	93	0	4	3	40	43%
Grass/Leaves/Brush Hauled (Cubic Yards)	10	0	0	0	1	10%
Recycling (Tons)	1,080	0	172	112	788	73%
Organics Recycling (Tons)	80	0	0	8	40	50%
Solid Waste (Tons)	2,599	0	324	215	1,828	70%
Spring Clean Up and Fall Drop Off (Tons)	306	0	0	0	306	100%
Street Signs Fixed (Straightened, Painted, Replaced)	247	14	18	91	66	27%



STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Rain/Wind Storm Clean Up	29	56	0	0	74	255%
MS 4 & Ravaine Maintenance	55	16	0	8	45	82%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	165	0	32	9	117	71%
Sanitary Sewer Breaks/Repairs	19	0	0	0	0	0%
Sewer Jetting and Televising	625	67	68	57	583	93%
Storm Sewer Main Breaks/ Repairs	38	0	6	0	6	16%
Water Main Breaks/Repairs	89	0	0	8	21	24%
Crack Sealing	331	0	2	0	418	126%
Seal Coating	755	332	0	8	365	48%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	354	10	220	0	275	78%
Patching/ Asphalt	1943	378	615	492	1,459	75%
Street Sweeping	819	88	44	56	355	43%
Concrete curb repair	547	0	28	79	95	17%
Snow Removal	2207	0	0	0	2,923	132%
Sanding & Pre-Treatment of Roads	62	0	0	0	0	0%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	10	0	16	0	26	260%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	16	14	8	0	74	463%
Sign Repair & Installation	326	10	50	148	104	32%
Crosswalks/ Curbs Painted	477	102	25	217	204	43%
Flags & Banners	338	12	14	18	175	52%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	476	95	14	119	137	29%
Christmas Decoration	292	0	0	0	117	40%
Employee Trainings	351	0	6	7	245	70%
Clean and Maintain City Buildings	575	13	12	17	495	86%
Shop (Street Crew Helping in Equipment Shop)	1446	47	48	25	792	55%
Help Other Departments	635	48	91	29	262	41%
Special Projects	1141	0	0	27	65	6%
Resident Call Outs	36	2	0	2	16	44%
Tree Trimming	215	3	4	6	31	14%
Leaf Collection	488	0	0	0	24	5%
Grass/Brush Hauled	105	32	0	0	39	37%
Spring Clean Up and Fall Drop Off	666	0	0	2	437	66%

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Greenway Inspections (EA)	10	0	20	0	20	200%
Greenway Sprayed (EA)	35	0	20	0	20	57%
Greenway Mowing and Trimming (EA)	25	0	0	0	0	0%
Weed Inspections - Parks (EA)	25	0	0	0	0	0%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	30	0	0	0	0	0%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,450	637	707	552	2,276	51%
Trimming - Acres (230 Acres trimmed every other week for 20 weeks)	1,150	152	192	196	558	49%
Tree Inspections (EA)	135	25	18	25	206	153%
Resident Call Outs (EA)	5	0	1	0	1	20%
Playground Inspections	10	30	4	0	36	360%
Playground Upgrades Completed	5	0	0	4	2	40%
Park Building and Structure Repairs/Painting	2	2	3	0	5	250%
Bldv and Park Trees Planted (By Contractor or staff)	105	0	103	0	103	98%
Trees Trimmed	400	45	25	38	110	28%
Trees Removed (All Trees Excluding Ash)	90	15	17	10	66	73%
Ash Trees Removed	45	2	0	4	44	98%
Hours of Greenway Management						
Greenway Inspections (Ponds and Outlots)	5	0	13	0	13	260%
Greenway Sprayed (Ponds and Outlots)	40	0	34	0	34	85%
Greenway Mowing and Trimming (Ponds and Outlots)	35	0	0	0	0	0%
Hours of Parks Management (May to October)						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	15	0	0	0	0	0%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	80	48	21	0	69	86%
Mowing (Parks, Boulevards, Roundabouts, Trails)	1,350	232	260	190	694	51%
Trimming (Parks, Boulevards, Roundabouts, Trails)	505	67	113	161	242	48%
Prairie Management and Maintenance (Burning, Spraying, Mowing, Seeding, Inspections)	65	0	6	38	6	9%



PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	9	5	18	17	41%
Park Building and Structure Repairs/Painting	265	109	118	133	228	86%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	1,040	149	156	125	664	64%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball, Softball, Football)	215	8	14	9	42	20%
Flowers & Planters (May to Oct)	540	134	212	170	501	93%
Tree Inventory	50	20	0	8	20	39%
Tree Removal (All Excluding Ash Trees)	235	57	55	32	203	86%
Ash Tree Removal	190	14	0	7	191	101%
Tree Trimming	185	45	43	30	109	59%
Tree Inspections	115	18	11	15	83	72%
Buckthorn Management	5	6	0	0	6	120%
Rink Cleanup and Flooding	285	0	0	0	174	61%
Rinks Zamboni	80	0	0	0	35	44%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	745	0	0	0	670	90%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains, Pool, etc)	80	0	13	3	60	75%
Christmas Decorations	80	0	0	0	36	44%
Festivals (Fun Days, Blues, Bier, Misc.)	620	135	28	154	261	42%
Swim Facility Support	10	9	33	10	295	2950%
Trail Maintenance	10	0	0	0	0	0%
Helping Other Departments	275	109	60	37	342	124%
Resident Call Outs	10	0	1	0	1	10%
Training	175	0	20	0	150	86%
Tree Planting and Maintenance	170	0	111	0	267	157%



CASWELL PARK

CASWELL PARK SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Concession Items Sold	42000	11387	18705	14625	39446	94%
Alcohol Sales	\$ 6,000	\$ 5,207	\$ 1,297	\$ 2,129	\$ 6,504	108%
Sponsorship Revenue	\$ 55,000	\$ -	\$ -	\$-	\$ 66,150	120%
Softball						
Summer Softball Teams	93	-	-	-	89	96%
Fall Softball Teams	32	-	-	-	-	
Revenue	\$ 68,900	\$ 220	\$ -	\$ 220	\$ 46,836	68%
Expense	\$ 39,850	\$ 5,388	\$ 4,852	\$ 6,621	\$ 25,484	64%
Volleyball						
Volleyball Teams	92	-	-	-	91	99%
Revenue	\$ 31,200	\$ 1,370	\$ -	\$ 180	\$ 34,703	111%
Expense	\$ 28,100	\$ 8,385	\$ 7,247	\$ 7,004	\$ 18,769	67%
Other						
Banners Purchased	41	13	15	1	44	107%
Total Revenue	\$ 470,940	\$ 63,878	\$ 86,344	\$ 61,661	\$ 349,370	74%
Total Expenditures	\$ 490,869	\$ 113,628	\$ 115,332	\$ 113,160	\$ 357,736	73%



CASWELL NORTH – SOCCER

CASWELL NORTH - SOCCER						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Other						
Total Revenue	\$ 50,400	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures	\$ 62,566	\$ 5,377	\$ 5,757	\$ 6,998	\$ 36,832	59%



CULTURE AND RECREATION

CULTURE AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
General Operations						
Revenue	\$ 2,500.00	\$ -	\$ -	\$ 15.00	\$ 320.00	13%
Expense	\$ 21,200.00	\$ 1,852.75	\$2,487.47	\$2,265.56	\$13,569.86	64%
Wrestling						
Registrations	95	-	-	-	1	1%
Revenue	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 125.00	1%
Expense	\$ 4,300.00	\$ -	\$ -	\$ -	\$ 4,027.06	94%
Tennis						
Registrations	64	(1)	4	7	42	66%
Revenue	\$ 9,533.00	\$ (75.00)	\$ 69.25	\$ 455.00	\$ 3,025.50	32%
Expense	\$ 5,030.00	\$ 2.98	\$ 520.68	\$ 162.86	\$ 574.27	11%
Soccer						
Registrations	180	-	-	-	157	87%
Revenue	\$ 10,250.00	\$ 27.50	\$ 110.00	\$ 577.50	\$ 9,836.25	96%
Expense	\$ 5,980.00	\$ 421.06	\$1,523.73	\$2,052.59	\$ 7,655.15	128%
T-Ball						
Registrations	36	-	-	-	36	100%
Revenue	\$ 4,500.00	\$ -	\$ (126.00)	\$ 48.75	\$ 2,279.00	51%
Expense	\$ 2,100.00	\$ 1,101.70	\$1,905.03	\$ 732.02	\$ 3,050.71	145%
Golf						
Registrations	48	-	4	-	15	31%
Revenue	\$ 7,700.00	\$ -	\$ 340.00	\$ -	\$ 1,201.25	16%
Expense	\$ 4,850.00	\$ 1,407.41	\$ 624.60	\$2,442.58	\$ 2,134.87	44%
Youth Sand Volleyball						
Registrations	40	3	1	-	16	40%
Revenue	\$ 300.00	\$ (165.00)	\$ 55.00	\$ -	\$ 563.75	188%
Expense	\$ 300.00	\$ 264.91	\$ 48.53	\$ -	\$ 341.64	114%
Fitness						
Revenue	\$ 751.00	\$ 25.00	\$ 48.00	\$ -	\$ 2,470.00	329%
Expense	\$ 696.00	\$ -	\$ 3.50	\$ -	\$ 1,329.33	191%
Culture & Quality of Life						
Revenue	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 863.00	10%
Expense	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 1,235.56	62%

CULTURE AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Revenue	\$ 53,534.00	\$ (187.50)	\$ 496.25	\$1,096.25	\$20,683.75	39%
Expense	\$ 46,456.00	\$ 5,050.81	\$7,113.54	\$7,655.61	\$33,918.45	73%

OVERALL CASWELL & CULTURE AND REC FUNDS

OVERALL CASWELL & CULTURE AND REC						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Caswell Park						
Total Caswell Fund Revenue	\$ 470,940	\$ 70,675	\$ 87,642	\$ 61,661	\$ 437,415	93%
Total Caswell Fund Expenditures	\$ 490,869	\$ 127,401	\$ 127,431	\$ 113,160	\$ 401,989	82%
Caswell North						
Total Caswell North Fund Revenue	\$ 50,400	\$ -	\$ -	\$ -	\$ -	0%
Total Caswell North Fund Expenditures	\$ 62,566	\$ 5,377	\$ 5,757	\$ 6,998	\$ 36,832	59%
Culture & Rec						
Total Culture & Rec Fund Revenue	\$ 53,534	\$ 188	\$ 496	\$ 1,096	\$ 21,059	39%
Total Culture & Rec Fund Expenditures	\$ 46,456	\$ 5,051	\$ 7,114	\$ 7,656	\$ 33,918	73%



YOUTH FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Players						
Mini Tykes	60	39	7	19	54	90%
Players Kindergarten	80	26	20	36	56	70%
Players 1st Grade	110	53	28	70	99	90%
Players 2nd Grade	140	80	49	71	154	110%
Players 3rd Grade	160	92	56	95	170	106%
Players 4th Grade	190	94	58	100	174	92%
Players 5th Grade	190	87	61	111	162	85%
Players 6th Grade	190	112	39	111	177	93%
Total Players	1,120	583	318	613	1,047	93%
Revenue						
Registrations	\$177,000.00	\$ 86,773.25	\$ 47,509.50	\$69,057.50	\$152,340.25	86%
Sponsorships	\$ 57,280.00	\$ (525.00)	\$ -	\$ 3,000.00	\$56,400.00	98%
Donations	\$ 15,000.00	\$ -	\$ -	\$-	\$ 1,097.10	7%
Other	\$ 120.00	\$ -	\$ -	\$ -	\$ -	0%
Total Revenue	\$249,400.00	\$ 86,248.25	\$ 47,509.50	\$72,057.50	\$209,837.35	84%
Expenses						
Total Expenditures	\$248,132.00	\$ 14,421.04	\$ 11,545.93	\$14,731.84	\$172,444.52	69%
Other						
Banners Purchased	40	2	3	1	32	80%



SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	356	9	91	11	357	100%
Non Resident Family Passes	273	7	114	9	340	125%
Resident Single Passes	21	0	6	0	23	110%
Non Resident Single Passes	6	0	9	0	18	300%
Resident 55+ Pass	10	0	5	0	19	190%
Non Resident 55+ Pass	5	0	7	0	19	380%
Babysitter/Additional Members	269	5	83	6	256	95%
Punch Passes	555	147	260	150	510	92%
Total Visitors	48,000	17199	16,074	16,475	34514	72%
Donations						
Sponsorships	\$ 20,150	\$ -	\$ -	\$ 150	\$ 30,600	152%
Adopt A Family Donations	\$ 9,743	\$ -	\$ -	\$ 12	\$ 1,455	15%
Connecting Kids	120	13	63	73	134	112%
Events						
Special Events	23	2	1	15	3	13%
Birthday Party Packages	50	14	13	12	40	80%
Pool Rentals	15	3	4	5	9	60%
Swim Lessons Offered	150	55	57	48	112	75%
Swim Lesson Sign Ups	950	72	192	114	772	81%
Fitness Lessons Offered	25	12	0	14	12	48%
Fitness Lesson Sign Ups	1,500	373	685	899	1058	71%
Pool Operations						
Days Open	85	31	27	31	61	72%
Lifeguards Hired	50	0	2	0	40	80%
Other						
Concessions	\$ 111,000	\$ 45,367	\$ 40,175	\$ 38,667	\$ 93,974	85%
Alcohol	\$ 13,000	\$ 4,085	\$ 2,129	\$ 4,644	\$ 6,214	48%
Warming House Rentals	3	0	0	0	3	100%
Swim Banners Purchased	26	0	6	0	21	81%
Overall Revenues	\$557,282.00	\$153,654.87	\$177,464.72	\$136,862.28	\$522,113.59	94%
Overall Expenses	\$554,150.00	\$188,205.60	\$131,951.60	\$ 69,301.60	\$408,169.53	74%

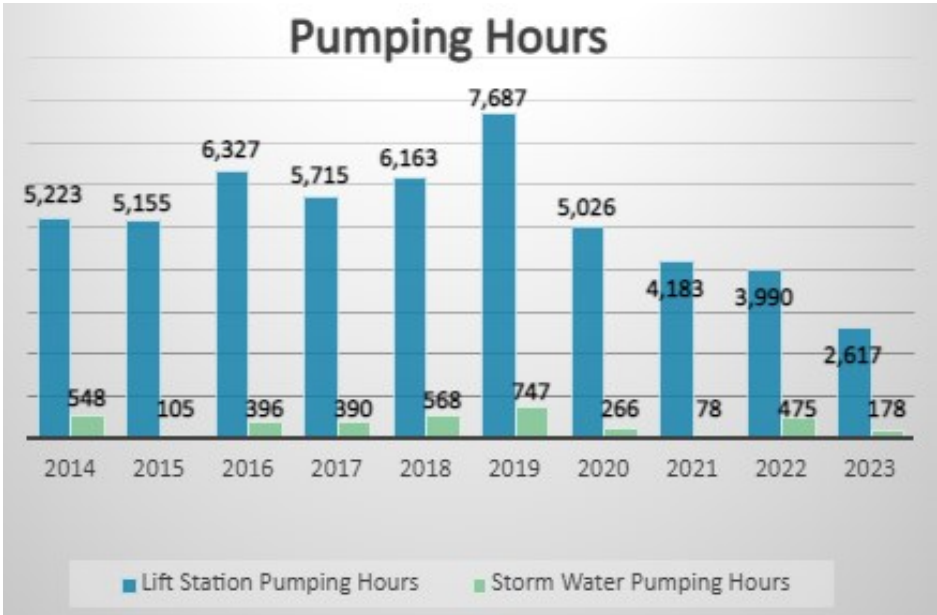
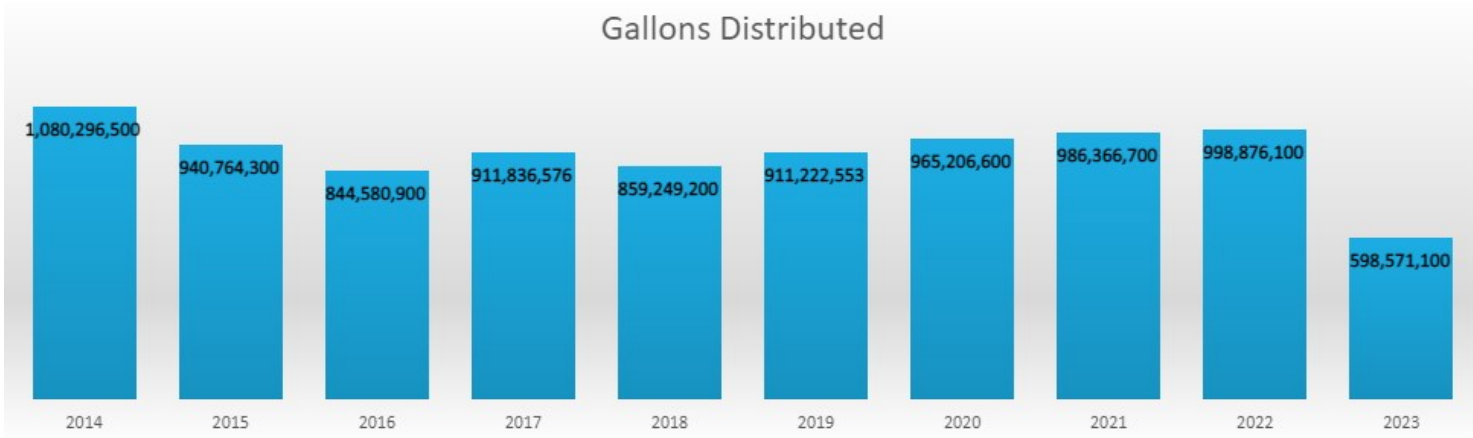
WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2023 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Water Units (Gallons)						
Gallons Pumped from Well #5	475,000	0	0	0	43,100	9%
Gallons Pumped from Well #6	130,000,000	29,596,000	16,518,000	11,781,000	108,887,000	84%
Gallons Pumped from Well #7	133,650,000	19,786,000	26,022,000	20,695,000	99,303,000	74%
Gallons Pumped from Well #8	128,500,000	17,909,000	15,098,000	14,012,000	85,505,000	67%
Gallons Pumped from Well #9	104,600,000	1,096,000	7,075,000	10,873,000	25,645,000	25%
Total	497,225,000	68,387,000	64,713,000	57,361,000	319,383,100	64%
Gallons Distributed from Plant #1	110,635,000	10,663,000	11,450,000	10,171,000	71,645,000	65%
Gallons Distributed from Plant #2	391,550,000	38,233,000	46,539,000	46,561,000	207,543,000	53%
Total	502,185,000	48,896,000	57,989,000	56,732,000	279,188,000	56%
Water Usage Tracking						
Residential (5/8"-11/4")	220,656,696	19,614,950	18,123,862	17,831,774	123,902,724	56%
Residential & Commercial 11/2"-3"	39,294,960	3,768,785	3,465,120	3,257,470	23,518,768	60%
Commercial 5/8"-11/4"	19,907,400	1,918,840	1,925,960	1,786,770	12,809,011	64%
Commercial 4"-6"	7,087,233	310,780	239,060	254,840	1,617,580	23%
Residential and Commercial Outside Meters	54,597,418	19,569,260	6,234,340	10,696,480	28,023,890	51%
Rural Water (5/8"-11/4")	963,960	23,900	17,600	15,200	52,600	5%
Rural 1 1/2"-3"	92,945	130,360	109,470	186,150	479,600	516%
Multiple Dwelling Unit Rate per Unit	33,568,429	2,369,310	2,818,170	2,779,770	19,482,880	58%
Total Gallons Billed	376,519,041	47,706,185	32,933,582	36,834,124	209,887,053	56%
City Used Water - Non-Billable	32,500,000	5,748,797	4,959,745	4,496,953	23,443,521	72%
Unaccountable Water	9,250,000	770,500	770,500	770,500	5,393,500	58%
Lift Station Pumping Hours						
Lift Station #1 - Oak Terrace	135	10	10	10	100	74%
Lift Station #2 - Marvin Boulevard	265	10	10	23	79	30%
Lift Station #3 - Carol Court	420	36	43	30	397	94%
Lift Station #4 - Marie Lane	1,085	73	84	99	703	65%
Lift Station #5 - NorthRidge Drive	680	54	56	54	451	66%
Lift Station #6 - Aspen Lane	375	29	31	30	242	65%
Lift Station #7 - Howard Drive	400	39	44	53	332	83%
Lift Station #8 - Parks Edge	205	16	16	17	122	59%
Lift Station #9 - Reserve	130	18	17	12	101	78%
Lift Station #10 - Golf Course	55	6	6	6	91	166%
Total	3,750	290	317	333	2,617	70%
Lift Station Flow (Gallons)						
Main Lift #1	358,000,000	34,933,000	20,140,000	35,905,000	198,663,000	55%
Main Lift #2	71,000,000	0	20,768,000	55,000	87,512,000	123%
	429,000,000	34,933,000	40,908,000	35,960,000	286,175,000	67%
Storm Water Pumping Hours						
Storm Water Station #001 - Sherman Corp Station	370	0	17	15	152	41%
Storm Water Station #002 - Wheeler Corp Station	120	0	2	14	27	22%
Total	490	0	19	28	178	36%

WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2023 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Mankato Redundant Water Tracking (gal)						
Water Provided to Mankato		0.0	0.0	0.0	0.0	
Water Received From Mankato		0.0	0.0	0.0	0.0	
River Levels						
High River Level		5.28	10.17	8.96	11.32	
Low River Level		3.35	5.36	3.43	5.20	
Hours						
Rounds	900	89	98	73	539	60%
Locates and Locate Meets	775	87	97	68	411	53%
Training	130	33	16	18	200	154%
Equipment Maintenance	430	55	52	33	322	75%
Building Maintenance	100	3	6	0	35	0%
Equipment Repairs	10	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	340	24	56	41	174	51%
Flushing	320	0	0	0	167	0%
Shut-offs	160	15	20	14	95	59%
Administrative	130	8	15	13	64	49%
Helping Other Departments	330	21	12	41	76	23%
Festivals	1	0	0	0	0	0%
Call-outs	260	9	20	31	122	47%
Stormwater Corp Station	110	4	10	9	73	66%
Backwash	115	18	18	8	80	70%
Fire Hydrant Repairs	200	5	11	28	36	18%
Christmas Lights	30	0	0	0	0	0%
Tree Trimming	1	0	0	0	0	0%
Snow Removal	150	0	0	0	77	51%
Mainbreak, Valve Repairs, Curb Box Repairs	270	16	3	63	68	25%
Sampling	50	3	5	3	27	54%
Chemical Treatments	25	36	22	7	62	246%
Inventory Supplies	5	0	0	0	4	70%
Water Tower Maintenance	25	0	36	0	36	0%
Mowing and Trimming	115	21	37	30	75	0%
Winterize	35	0	0	0	0	0%
Miscellaneous Projects	175	36	66	22	277	0%
Total	5,191	480	597	499	3,015	58%
Units						
Locates (EA)	2450	372	329	211	1618	66%
Water Mains Flushed (Lineal Feet)	50	0	0	0	50	100%
Hydrants Flushed (EA)	1,475	0	0	0	730	49%
Valves Exercised (EA)	150	0	0	89	0	0%
Corp Station Gate Open/Close (EA)	5	0	0	2	6	120%
Main Breaks Repaired (EA)	8	0	0	0	1	13%
Curb Boxes Located (Shut off)	425	46	33	38	285	67%

WATER & SEWER DEPARTMENT





City of Mankato
Water Resource Recovery Facility
Monthly Wastewater Report
MPCA Laboratory Certification -#MN00039

North Mankato Monthly Report

July, 2023

Date	TSS		CBOD		Total Phosphorus		pH s.u.	Flow mgd
	mg/L	lbs/Day	mg/L	lbs/Day	mg/L	kg/Day		
7/1/2023								1.04166
7/2/2023								0.94925
7/3/2023								0.99336
7/4/2023								1.02819
7/5/2023								1.19544
7/6/2023								1.09035
7/7/2023								1.22414
7/8/2023								1.03106
7/9/2023								1.09690
7/10/2023								1.19392
7/11/2023								1.16849
7/12/2023								1.14079
7/13/2023								1.22127
7/14/2023								1.12221
7/15/2023								0.99420
7/16/2023								1.02704
7/17/2023								1.17867
7/18/2023								1.09777
7/19/2023								1.10173
7/20/2023								1.29247
7/21/2023								1.09774
7/22/2023								0.96851
7/23/2023								1.06782
7/24/2023								1.08424
7/25/2023								1.16566
7/26/2023								1.25829
7/27/2023								1.12537
7/28/2023								1.27514
7/29/2023								1.10491
7/30/2023								1.02555
7/31/2023								1.03366
Minimum								0.949248
Maximum								1.292474
Total							NA	34.395783

TSS Method - SM 2540 D-11
CBOD Method - SM5210 B-11

TP - SM4500-PE-11
pH - 4500-H+ B-2011

WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual					2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed	2022 Gallons Bill YTD	2023 Gallons Billed YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	194,650,356	220,202,702	214,748,338	209,924,976	123,902,724	17,452,372	18,176,294	16,184,956	17,034,385	17,315,905	18,123,862	19,614,950					
Residential & Commercial 11/2"-3"	\$41.26-effective 1/1/17	\$3.43	46,160,040	40,079,310	43,844,540	40,212,870	23,518,768	2,614,823	3,457,800	2,993,210	3,880,270	3,338,790	3,465,120	3,768,785					
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,446,080	19,946,470	23,215,570	20,455,584	12,809,011	1,751,461	1,781,830	1,701,150	1,885,040	1,844,730	1,925,960	1,918,840					
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,411,450	6,700,490	2,846,930	2,956,860	1,617,580	212,330	210,200	236,100	222,760	186,350	239,060	310,780					
Residential and Commercial Outside Meters	\$0.00	\$4.35	30,755,320	50,450,293	74,375,905	67,256,500	28,023,890	871,260	254,480	540,060	102,760	451,730	6,234,340	19,569,260					
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	901,620	938,100	109,790	91,300	52,600	1,100	1,300	1,200	1,270	6,230	17,600	23,900					
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	134,500	87,700	888,570	1,062,860	479,600	67,100	54,030	38,830	26,060	53,750	109,470	130,360					
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	32,358,830	33,634,550	33,190,140	33,678,620	19,482,880	2,367,010	2,870,150	2,304,180	3,979,830	2,774,230	2,818,170	2,369,310					
# of Properties Billed			Annual					2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2019 # Billed	2020 # Billed	2021 # Billed	2022 # Billed	2023 # Billed YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	59,248	59,769	60,561	61,293	35,960	5,101	5,071	5,096	5,139	5,164	5,186	5,203					
Residential & Commercial 11/2"-3"	\$41.26-effective 1/1/17	\$3.43	865	865	895	912	534	76	76	76	76	76	77	77					
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,969	1,934	1,920	1,927	1,129	161	161	161	161	161	162	162					
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	50	47	36	36	21	3	3	3	3	3	3	3					
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,570	22,982	23,393	23,730	13,934	1,964	1,962	1,976	1,996	2,008	2,014	2,014					
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	12	12	12	12	7	1	1	1	1	1	1	1					
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	212	214	220	228	137	20	19	18	20	20	20	20					
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	912	912	912	912	532	76	76	76	76	76	76	76					
Average usage by class			Average Usage by Customer by Class					2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2019	2020	2021	2022	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,285	3,684	3,546	3,425	24,114	3,421	3,584	3,176	3,315	3,353	3,495	3,770					
Residential & Commercial 11/2"-3"	\$41.26-effective 1/1/17	\$3.43	53,364	46,334	48,988	44,093	308,221	34,406	45,497	39,384	51,056	43,931	45,002	48,945					
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,384	10,314	12,091	10,615	79,412	10,879	11,067	10,566	11,708	11,458	11,889	11,845					
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	68,229	142,564	79,137	82,135	539,193	70,777	70,067	78,700	74,253	62,117	79,687	103,593					
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,363	2,195	3,179	2,834	13,935	444	130	273	51	225	3,096	9,717					
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	75,135	78,175	16,649	7,608	52,600	1,100	1,300	1,200	1,270	6,230	17,600	23,900					
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	634	410	4,039	4,662	24,338	3,355	2,844	2,157	1,303	2,688	5,474	6,518					
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	35,481	36,880	36,393	36,928	256,354	31,145	37,765	30,318	52,366	36,503	37,081	31,175					

SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual (# of Accounts)					2023											
Sewer Rates	Minimum Bill	23782	Description	2019	2020	2021 YTD	2022 YTD	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	20818	16689	21320	23782	14251	2013	2046	2265	2122	1978	1915	1912					
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41283	35492	42321	41474	23974	3471	3439	3177	3341	3449	3544	3553					
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	83	66	70	66	47	4	9	10	7	7	5	5					
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	134	113	150	150	82	14	11	9	11	11	13	13					
									5502	5505	5461	5481	5445	5477	5483	0	0	0	0	0

Amount Billed				Annual (\$)					2023											
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022 YTD	\$ Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$18.50-effective 1/1/23		Amount billed to Res/Comm Accounts paying base ONLY	\$ 312,270.00	\$ 283,713.00	\$ 362,440.00	\$ 404,294.00	\$ 260,604.16	\$ 34,201.16	\$ 37,851.00	\$ 41,902.50	\$ 39,257.00	\$ 36,593.00	\$ 35,427.50	\$ 35,372.00					
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,818,391.14	\$ 1,643,099.46	\$ 1,981,959.09	\$ 1,914,251.92	\$ 1,157,677.55	\$ 158,090.14	\$ 168,972.72	\$ 145,781.57	\$ 172,427.56	\$ 161,368.54	\$ 172,211.94	\$ 178,825.08					
Rural-0 Gal. to 2,250 Gal	\$18.50-effective 1/1/23		Amount billed to Rural accounts paying base ONLY	\$ 1,245.00	\$ 1,105.00	\$ 1,190.00	\$ 1,116.72	\$ 869.50	\$ 74.00	\$ 166.50	\$ 185.00	\$ 129.50	\$ 129.50	\$ 92.50	\$ 92.50					
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,866.02	\$ 5,350.30	\$ 6,267.01	\$ 6,195.31	\$ 3,378.33	\$ 476.16	\$ 348.03	\$ 226.09	\$ 315.94	\$ 339.09	\$ 777.28	\$ 895.74					
Total				\$ 5,866.02	\$ 5,350.30	\$ 6,267.01	\$ 6,195.31	\$ 3,378.33	\$ 192,841.46	\$ 207,338.25	\$ 188,095.16	\$ 212,130.00	\$ 198,430.13	\$ 208,509.22	\$ 215,185.32	\$ -	\$ -	\$ -	\$ -	\$ -

Gallons Billed				Annual (gallons)					2023											
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2019	2020	2021 YTD	2022 YTD	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$18.50-effective 1/1/23		Residential/Commercial Billed under min.			22,489,565	21,120,127	13,030,125	1,932,409	1,286,992	2,243,625	1,770,887	2,260,221	1,716,678	1,819,313					
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.			293,386,286	283,145,363	166,175,667	22,535,661	24,270,632	20,850,041	24,937,468	23,124,244	24,711,104	25,746,517					
Rural-0 Gal. to 2,250 Gal	\$18.50-effective 1/1/23		Rural Billed under min			57,270	66,780	34,200	2,210	2,860	7,030	8,390	6,530	2,140	5,040					
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.			1,053,641	985,460	419,430	60,650	39,010	28,480	29,840	42,950	101,300	117,200					
Total						316,986,762			24,530,930	25,599,494	23,129,176	26,746,585	25,433,945	26,531,222	27,688,070	-	-	-	-	-

GARBAGE UTILITY BILL BREAKDOWN

\$ Billed		Starting 2022		Annual							2022											
Garbage Sizes	Cost per Month	Cost per Month	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022		\$ Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December		
35 Gallons	\$9.00	\$10.00	\$ 95,994.00	\$ 98,505.00	\$ 98,982.00	\$ 111,140.00		\$ 65,070.00	\$ 9,240.00	\$ 9,300.00	\$ 9,290.00	\$ 9,280.00	\$ 9,330.00	\$ 9,350.00	\$ 9,280.00	\$ -	\$ -	\$ -	\$ -	\$ -		
65 Gallon	\$14.00	\$15.00	\$ 541,184.00	\$ 542,094.00	\$ 544,446.00	\$ 585,180.00		\$ 342,105.00	\$ 48,780.00	\$ 48,780.00	\$ 48,840.00	\$ 48,780.00	\$ 48,780.00	\$ 49,050.00	\$ 49,095.00	\$ -	\$ -	\$ -	\$ -	\$ -		
95 Gallon	\$19.00	\$20.00	\$ 130,226.00	\$ 136,952.00	\$ 142,367.00	\$ 153,660.00		\$ 91,840.00	\$ 13,020.00	\$ 13,100.00	\$ 13,100.00	\$ 13,120.00	\$ 13,140.00	\$ 13,140.00	\$ 13,220.00	\$ -	\$ -	\$ -	\$ -	\$ -		
Total:			\$ 767,404.00	\$ 777,551.00	\$ 785,795.00	\$ 849,980.00		\$ 499,015.00	\$ 71,040.00	\$ 71,180.00	\$ 71,230.00	\$ 71,180.00	\$ 71,250.00	\$ 71,540.00	\$ 71,595.00	\$ -	\$ -	\$ -	\$ -	\$ -		
Number of Carts Billed		Starting 2022		Annual							2022											
Garbage Sizes	Cost per Month	Cost per Month	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022		# Carts Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December		
35 Gallons	\$9.00	\$10.00	10,666	10,945	10,998	11,114		6,507	924	930	929	928	933	935	928							
65 Gallon	\$14.00	\$15.00	38,656	38,721	38,889	39,012		22,807	3,252	3,252	3,256	3,252	3,252	3,270	3,273							
95 Gallon	\$19.00	\$20.00	6,854	7,208	7,493	7,683		4,592	651	655	655	656	657	657	661							
Total:			56,176	56,874	57,380	57,809		33,906	4,827	4,837	4,840	4,836	4,842	4,862	4,862	-	-	-	-	-		

RECYCLE UTILITY BILL BREAKDOWN

\$ Billed			Annual					2023											
Recycle Sizes	Cost per Month	As of 1/1/21	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022	\$ Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
35 Gallons	\$7.00	\$8.00	\$ 47,579.00	\$ 47,488.00	\$ 55,560.00	\$ 54,872.00	\$ 31,616.00	\$ 4,536.00	\$ 4,520.00	\$ 4,512.00	\$ 4,512.00	\$ 4,536.00	\$ 4,512.00	\$ 4,488.00	\$ -	\$ -	\$ -	\$ -	\$ -
65 Gallon	\$7.00	\$8.00	\$ 99,365.00	\$ 101,493.00	\$ 118,368.00	\$ 120,392.00	\$ 71,144.00	\$ 10,104.00	\$ 10,136.00	\$ 10,128.00	\$ 10,160.00	\$ 10,152.00	\$ 10,208.00	\$ 10,256.00	\$ -	\$ -	\$ -	\$ -	\$ -
95 Gallon	\$7.00	\$8.00	\$ 242,837.00	\$ 245,056.00	\$ 281,440.00	\$ 283,104.00	\$ 165,696.00	\$ 23,640.00	\$ 23,632.00	\$ 23,648.00	\$ 23,656.00	\$ 23,664.00	\$ 23,712.00	\$ 23,744.00	\$ -	\$ -	\$ -	\$ -	\$ -

Number of Carts Billed **			Annual					2023											
Recycle Sizes	Cost per Month	As of 1/1/21	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022	# Carts Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
35 Gallons	\$7.00	\$8.00	6797	6784	6945	6859	3952	567	565	564	564	567	564	561					
65 Gallon	\$7.00	\$8.00	14195	14499	14796	15049	8893	1,263	1,267	1,266	1,270	1,269	1,276	1,282					
95 Gallon	\$7.00	\$8.00	34691	35008	35180	35388	20712	2,955	2,954	2,956	2,957	2,958	2,964	2,968					
								4,785	4,786	4,786	4,791	4,794	4,804	4,811	-	-	-	-	-

**The numbers gathered for
Number of Carts Billed comes
from West Central Sanitation's
monthly bills to us.

FINANCE DEPARTMENT

Finance Department Summary							
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL	
Cash and Investments	\$22,000,000	\$24,789,740	\$23,693,054	\$26,011,646	\$22,283,483	★	101%
Existing Loans (dollar amount)	\$ 600,000	\$ 570,302	\$ 576,176	\$ 640,180	\$ 587,843		98%
Hotel/Motel Tax	\$ 35,000	\$ 3,133	\$ 4,037	\$ 4,053	\$ 20,879		60%
Food & Beverage Tax	\$ 60,000	\$ 6,805	\$ 6,523	\$ 5,275	\$ 42,912		72%
Local Option Sales Tax	\$ 800,000	\$ 88,086	\$ 72,823	\$ 76,717	\$ 536,486		67%
Employment Information/ Payroll							
Health Benefit Enrollment	54	54	57	52	54	★	101%
Total Number of Pay Periods	26	2	3	3	15		58%
Timecards Processed	3100	439	628	596	1920		62%
Accounts Payable & Receivable							
Accounts Payable (# Invoices)	10000	1181	748	981	5,723		57%
Accounts Receivable (# Invoices)	600	44	40	38	384		64%
Cash Receipts Processed	52,000	4,486	4,353	4,164	29,587		57%
Utility Billing & Meters							
# Utility Bills Mailed Out	63,500	5,192	5,205	5,249	36,729		58%
# Utility Bills Emailed Out	4,500	451	448	313	2,871		64%
Late Payment Notices Sent	na	201	164	172	1,383		N/A
Late Reading Notices Sent	na	154	121	160	1,091		N/A
Auto Pay Enrollment	300	14	13	11	85		28%
Water Meters Issued (New)	100	3	17	4	79		79%
Water Meters Replaced	500	39	62	12	285		57%
Waiting List for Meters	na	64	81	26	64		N/A
% of City Converted to Auto Meters	25%	18.1%	17.3%	12.1%	18.1%		72%
Meters Yet to Be Replaced	na	6234	6,283	6600	6234		N/A
Mail Items Processed	14,000	1,252	862	1,024	7,137		51%
Rate Class Water Revenue	\$ 2,200,000	\$ 234,964	\$ 172,578	\$ 189,082	\$ 1,119,430		51%
Rate Class Sewer Revenue	\$ 2,698,964	\$ 240,641	\$ 230,280	\$ 206,553	\$ 1,599,986		59%
Rate Class Recycling Revenue	\$ 456,172	\$ 38,449	\$ 38,417	\$ 38,271	\$ 266,742		58%
Rate Class Storm Revenue	\$ 519,000	\$ 45,823	\$ 45,776	\$ 39,243	\$ 319,468		62%
Rate Class Solid Waste Revenue	\$ 830,540	\$ 70,208	\$ 70,139	\$ 69,653	\$ 487,463		59%

★ = Average Balance

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Garbage						
Garbage Carts (Swapped & New)	275	36	44	21	189	69%
Billed By City - Garbage 35G	11000	928	935	930	6507	59%
Billed By City - Garbage 65G	39000	3,273	3,270	3,248	22817	59%
Billed By City - Garbage 95G	7500	661	657	641	4592	61%
Billed By City - Valet Service	85	10	10	7	69	81%
Billed By West Central - Garbage 35G	11000	918	920	923	6063	55%
Billed By West Central - Garbage 65G	39000	3220	3,213	3202	20532	53%
Billed By West Central - Garbage 95G	8000	700	698	675	7127	89%
Billed By West Central - Valet Service	85	12	12	6	78	92%
Bag Tags Issued	300	14	23	30	163	54%
Bag Tags Billed By West Central	300	14	23	30	163	54%
Recycling						
Billed By City - Recycle	56000	4697	4,697	4658	32762	59%
Billed By City - Valet Service	80	9	9	7	62	78%
Billed By West Central - Recycle 35G	7000	549	552	575	4235	61%
Billed By West Central - Recycle 65G	15000	1282	1,276	1255	10830	72%
Billed By West Central - Recycle 95G	35500	2980	2,976	2949	18505	52%
Billed By West Central - Valet Service	80	9	9	6	65	81%
Licenses, Permits & Rentals						
Dog Licenses (# Issued)	215	2	13	10	101	47%
Audio Permits (# Issued)	60	3	2	9	27	45%
Community Room Rentals	60	3	6	1	28	47%
Park Reservations	150	10	14	5	96	64%
Splash Pad Rentals	30	3	17	0	20	67%
Transportation						
Fixed Route	11000	498	644	708	4669	42%
Mobility	5000	357	476	331	3312	66%
Flex Route Rides	3700	132	162	328	1633	44%
Times "Fast" Electric Charger Used	50	0	0	5	0	0%
Times "Slow" Electric Charger Used	15	4	8	0	12	80%
Times Caswell Electric Charger Used	100	17	15	8	58	58%
Times Caswell North Electric Charger Us	50	2	14	1	29	58%
Revenue from Electric Charger	\$ 500.00	\$ 77.65	\$ 76.56	\$ 123.37	\$ 211.63	42%
Solar Power						
Total Savings	\$ 20,000.00	\$ -	\$ 2,464.98	\$ 2,087.40	\$ 10,007.38	50%

To: Kevin McCann, City Administrator
From: Jessica Ryan, Finance Director
Subject: June Monthly Financial Report
Date: August 24, 2023

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of July. The monthly financial summary includes all city funds within the City of North Mankato. It also includes budget to actual comparisons of expenditures and revenues for each fund. This analysis highlights certain funds to identify overall trends and how the City is adhering to the budget as the year progresses.

Expenditures

With July ending, we are 58% into the year. Total spending for the entire City is 56% of budget. In looking at the **General Fund**, the overall spending is 57% for the year. Some of the departments above 58% include **Non-Departmental** due to a yearly sponsorship to Business on Belgrade, Fun Days, and expenses for the rental unit. The **Police Department** due to wages and the siren replacement. Streets due to mill and overlay, wages, equipment parts and sealcoating oil.

Certain departments under 50% include **Area Agency** due to the timing of contributions to other organizations such as ASA and League of MN Cities as well as the payment for mass transit services. **Public Access** due to the timing of KTV payments, and **Fire** due to payroll only going out at the end of the year.

Caswell Sports includes operations of the Caswell Softball Complex and adult sports. They are at 72% of their budget. The State tournament as well as all the other tournaments have been going very well this year. There are tournaments scheduled through September.

Football includes the operation of the football program, uniforms, and referees. They are at 69% of their budget due to payroll and additional uniforms being ordered in preparation for the season.

Swim Facility is at 72% of their budget. Much of the spending is for staff costs, concessions, and chemicals. The first open swim day was May 27th and the final open swim day will be August 27th.

Caswell North includes operations of the Caswell North Soccer Complex. The fund is currently at 59% of their budget. Caswell North is expected to be used more this year than in the past due to both football and soccer being hosted there.

Culture & Recreation includes operations of the youth recreation, senior and teen programs, weight loss challenge, and more. The main expenditures relate to wages, uniforms, and coaching fees. They are at 74% of their budget.

Library Endowment is at 82% of their budget. This is mostly due to costs for the Miscellaneous Special Programs and Summer Reading program.

Local Option Sales Tax Fund consists of transfers that are made monthly.

Port Authority General Fund includes GMG, City Center Partnership, and REDA memberships, auditing fees, and budgeted transfers.

Capital Facilities and Equipment Replacement Fund is at 47% of their budget and includes two new police vehicles for \$82,964, a new plow blade for \$13,546, new taser equipment for \$1,895, a pressure washer for \$6,895, the first payment for the server replacements for \$22,387, and a street sweeper for \$268,100.

Local Revolving Loan Fund includes legal and recording fees related to Northside Revivals loans/forgivable loans.

Joint Economic Development Fund includes activity for the North Port Industrial Park. This includes the activities of the new Gordini warehouse.

TIF District Funds include budgeted debt service transfers.

Debt Service Funds consists of most debt service payments made in February and July.

Construction Funds will include projects such as Caswell Park updates, completing Lor Ray Dr and McKinley Dr, and the Lor Ray Dr roundabout.

Charitable Gambling includes all 2023 donations made at the beginning of the year as well as some throughout the year.

Revenues

Overall revenue for the entire City is at 49% of the budget. Revenue for the **General Fund** is 51% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We received the first half of taxes in July as well as the first half of LGA in July. We will receive the second half payments for each of these in December.

Port Authority General Fund and TIF District revenue comes in two payments in June and December.

Caswell Sports is at 77% of their budget. This includes summer volleyball and softball leagues, the food and beverage tax, advertising, and the hotel-motel tax. There have been several tournaments hosted at the complex with several more yet to come. Fall ball registration will open in August.

Football revenue is at 84% of their budget. The revenue is mostly due to the sponsorships we have received and the registrations for the program. Registration closed at the end of July with 1,049 kids. That is 53 kids more than last year.

Swim Facility is currently at 88% of their revenue budget. The pool season is about 2/3 of the way done. They are providing swim lessons, aqua zumba, adult swim nights, toddler time, and more.

Culture & Recreation is at 39% of their budget. This is mostly due to soccer, tennis and t-ball registrations, the weight loss challenge, and miscellaneous fitness classes. They are planning on doing an additional fall tennis session and wrestling registration will start in August.

Utility Funds

Overall **expenditures** for the utility funds are all below their budgets. The **Sewer** fund is only at 36% however they are expecting to get some equipment before the end of the year.

In general, utility fund **revenues** were very close to their budgeted amounts.

The **Hotel Fund** is considered part of the Port Authority's operations. The fund tracks the activities of the old Norwood Inn. The current expenses are mostly for professional services. Revenues come from the lease for use of the building and monthly payments in lieu of lodging taxes both from Hylife Foods. This property is expected to be sold and the fund closed.

Projects

The active projects are shown on the second page of the financial report. The prior year nearly completed projects are in green. The projects for this year are in blue.

CITY OF NORTH MANKATO 2023 BUDGET MONITORING 31-Jul-23 % of Year 58%														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2023 EXPENDITURE Budget	2023 Actual Expenditures	Difference	% Exp. Budget Expended	2023 REVENUE Budget	2023 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2023 Beginning Cash Balance	2023 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
101	GF Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 56,474	\$ (53,526)	51%					
	Franchise Taxes - CenterPoint					\$ 107,000	\$ 54,683	\$ (52,317)	51%					
	Franchise Taxes - Charter					\$ 142,000	\$ 73,510	\$ (68,490)	52%					
	Franchise Taxes - Consolidated					\$ 31,000	\$ 14,280	\$ (16,720)	46%					
	Franchise Taxes - Xcel					\$ 126,000	\$ 51,167	\$ (74,833)	41%					
	Property & Other Taxes					\$ 5,958,941	\$ 3,117,156	\$ (2,841,785)	52%					
	Special Assessments					\$ 5,150	\$ 1,031	\$ (4,119)	20%					
	License & Permits					\$ 613,150	\$ 354,670	\$ (258,480)	58%					
	Intergovernmental					\$ 2,470,000	\$ 1,059,750	\$ (1,410,250)	43%					
	Charges for Services					\$ 181,054	\$ 115,779	\$ (65,275)	64%					
	Fines & Forfeits					\$ 19,200	\$ 25,342	\$ 6,142	132%					
	Miscellaneous					\$ 134,970	\$ 148,851	\$ 13,881	110%					
	Other Financing Sources					\$ 334,250	\$ 181,090	\$ (153,160)	54%					
	General Fund by Department													
	Legislative	\$ 62,003	\$ 36,505	\$ 25,498	59%									
	General Government	\$ 739,780	\$ 449,501	\$ 290,279	61%									
	Attorney	\$ 135,000	\$ 71,087	\$ 63,913	53%									
	Police	\$ 2,619,877	\$ 1,703,520	\$ 916,357	65%									
	Fire	\$ 382,030	\$ 122,738	\$ 259,292	32%									
	Streets	\$ 2,136,231	\$ 1,346,693	\$ 789,538	63%									
	Maintenance & Equipment	\$ 314,465	\$ 197,573	\$ 116,892	63%									
	Street Lighting	\$ 391,050	\$ 176,758	\$ 214,292	45%									
	Parks	\$ 1,127,644	\$ 552,806	\$ 574,838	49%									
	Library	\$ 650,085	\$ 409,996	\$ 240,089	63%									
	Bookmobile	\$ 105,430	\$ 57,425	\$ 48,005	54%									
	Community Development	\$ 648,960	\$ 318,663	\$ 330,297	49%									
	Public Access	\$ 46,500	\$ 23,250	\$ 23,250	50%									
	Non-Departmental	\$ 58,660	\$ 47,249	\$ 11,411	81%									
	Area Agency Disbursements	\$ 335,952	\$ 81,944	\$ 254,008	24%									
	Transfers Out	\$ 457,000	\$ 266,583	\$ 190,417	58%									
	General Fund Totals	\$ 10,210,667	\$ 5,862,292	\$ 4,348,375	57%	\$ 10,232,715	\$ 5,253,784	\$ (4,978,931)	51%	\$ (608,508)	\$ 5,133,355	\$ 5,155,403	50.5%	\$ 22,048
201	Caswell Sports	\$ 558,819	\$ 403,282	\$ 155,537	72%	\$ 571,040	\$ 437,415	\$ (133,625)	77%	\$ 34,132	\$ 89,659	\$ 101,880	18.2%	\$ 12,221
202	Football	\$ 248,132	\$ 172,445	\$ 75,687	69%	\$ 249,400	\$ 209,837	\$ (39,563)	84%	\$ 37,393	\$ 80,043	\$ 81,311	32.8%	\$ 1,268
203	Swim Facility	\$ 554,150	\$ 397,893	\$ 156,257	72%	\$ 557,282	\$ 492,641	\$ (64,641)	88%	\$ 94,748	\$ -	\$ 3,132	0.6%	\$ 3,132
204	Caswell North	\$ 62,566	\$ 36,832	\$ 25,734	59%	\$ 50,400	\$ -	\$ (50,400)	0%	\$ (36,832)	\$ (5,804)	\$ (17,970)		
205	Culture & Recreation	\$ 46,456	\$ 34,591	\$ 11,865	74%	\$ 53,534	\$ 21,069	\$ (32,465)	39%	\$ (13,522)	\$ -	\$ 7,078		
213	Library Endowment	\$ 53,250	\$ 43,703	\$ 9,547	82%	\$ 45,500	\$ 30,386	\$ (15,114)	67%	\$ (13,317)	\$ 55,335	\$ 47,585	89.4%	\$ (7,750)
215	First Time Home Buyers Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 15,296	\$ 15,296		\$ -
221	Local Option Sales Tax Fund	\$ 691,500	\$ 418,375	\$ 273,125	61%	\$ 800,000	\$ 536,486	\$ (263,514)	67%	\$ 118,111	\$ 879,881	\$ 988,381	142.9%	\$ 108,500
224	Park Development Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 5,866	\$ 5,866		\$ -
228	Port Authority General Fund	\$ 93,332	\$ 58,940	\$ 34,392	63%	\$ 90,976	\$ 44,973	\$ (46,003)	49%	\$ (13,967)	\$ 150,694	\$ 148,338	158.9%	\$ (2,356)
229	Port Authority Federal Revolving	\$ 420	\$ 245	\$ 175		\$ 21,297	\$ 37,740	\$ 16,443	177%	\$ 37,495	\$ 1,383,466	\$ 1,404,343		\$ 20,877
230	Capital Facilities and Equipment F	\$ 919,822	\$ 436,889	\$ 482,933	47%	\$ 592,500	\$ 368,484	\$ (224,016)	62%	\$ (68,405)	\$ 377,687	\$ 50,365	5.5%	\$ (327,322)
234	Port Authority Local Revolving Lo	\$ 29,525	\$ 30	\$ 29,495	0%	\$ 3,782	\$ 1,697	\$ (2,085)	45%	\$ 1,666	\$ 80,994	\$ 55,251	187.1%	\$ (25,743)
240	Joint Economic Development Fun	\$ 58,500	\$ 419,452	\$ (360,952)	717%	\$ 163,675	\$ 698,849	\$ 535,174	427%	\$ 279,397	\$ 35,032	\$ 140,207	239.7%	\$ 105,175
250-264	TIF Funds	\$ 478,722	\$ 365,318	\$ 113,404	76%	\$ 482,418	\$ 359,129	\$ (123,289)	74%	\$ (6,189)	\$ 337,668	\$ 341,364	71.3%	\$ 3,696
300s	Debt Service Funds	\$ 3,013,700	\$ 1,906,025	\$ 1,107,675	63%	\$ 3,280,358	\$ 1,828,704	\$ (1,451,654)	56%	\$ (77,321)	\$ 1,729,363	\$ 1,996,021	66.2%	\$ 266,658
400s	Construction Funds	\$ 2,000,000	\$ 657,175	\$ 541,656	33%	\$ 6,676,667	\$ 617,064	\$ 3,882,924	9%	\$ (40,111)	\$ (5,055,493)	\$ (378,826)	-18.9%	\$ 4,676,667
601	Water Utility	\$ 2,589,040	\$ 1,274,807	\$ 1,314,233	49%	\$ 2,482,190	\$ 1,454,408	\$ (1,027,782)	59%	\$ 179,601	\$ 1,317,832	\$ 1,210,982	46.8%	\$ (106,850)
602	Sewer Utility	\$ 2,823,613	\$ 1,008,048	\$ 1,815,565	36%	\$ 2,710,964	\$ 1,651,857	\$ (1,059,107)	61%	\$ 643,809	\$ 1,556,126	\$ 1,443,477	51.1%	\$ (112,649)
603	Recycling	\$ 571,796	\$ 327,532	\$ 244,264	57%	\$ 610,808	\$ 335,493	\$ (275,315)	55%	\$ 7,962	\$ 221,311	\$ 260,323	45.5%	\$ 39,012
604	Storm Water	\$ 531,252	\$ 296,782	\$ 234,470	56%	\$ 584,500	\$ 357,385	\$ (227,115)	61%	\$ 60,603	\$ 431,205	\$ 484,453	91.2%	\$ 53,248
651	Solid Waste	\$ 872,011	\$ 464,302	\$ 407,709	53%	\$ 912,891	\$ 535,525	\$ (377,366)	59%	\$ 71,223	\$ 51,304	\$ 92,184	10.6%	\$ 40,880
652	Hotel Fund	\$ 238,623	\$ 185,143	\$ 53,480	78%	\$ 355,833	\$ 285,526	\$ (70,307)	80%	\$ 100,383	\$ 2,392,472	\$ 2,509,682		\$ 117,210
864	Charitable Gambling	\$ 32,200	\$ 43,164	\$ (10,964)	134%	\$ 51,034	\$ 18,202	\$ (32,832)	36%	\$ (24,962)	\$ 118,798	\$ 137,632	427.4%	\$ 18,834
865	Tactical Response	\$ -	\$ 8,123	\$ (8,123)		\$ -	\$ 25,800	\$ 25,800		\$ 17,677	\$ 45,964	\$ 45,964		\$ -
	Total Non 101 Fund	\$ 16,467,429	\$ 8,959,096	\$ 6,707,165	54%	\$ 21,347,049	\$ 10,348,670	\$ (1,055,852)	48%	\$ 1,389,574	\$ 6,294,699	\$ 11,174,319	67.9%	\$ 4,884,708
	Grand Totals	\$ 26,678,096	\$ 14,821,388	\$ 11,055,540	56%	\$ 31,579,764	\$ 15,602,454	\$ (6,034,783)	49%	\$ 781,066	\$ 11,428,054	\$ 16,329,722	61.2%	\$ 4,906,756

City of North Mankato
2023 PROJECT MONITORING REPORT
7/31/2023

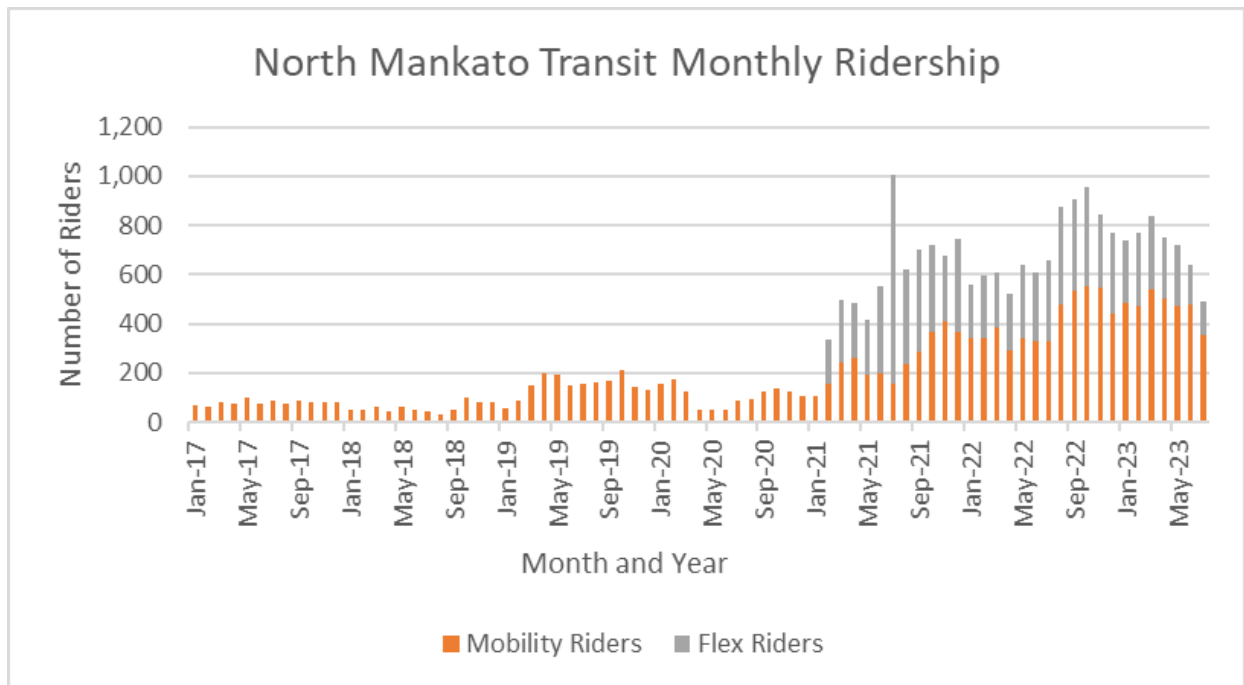
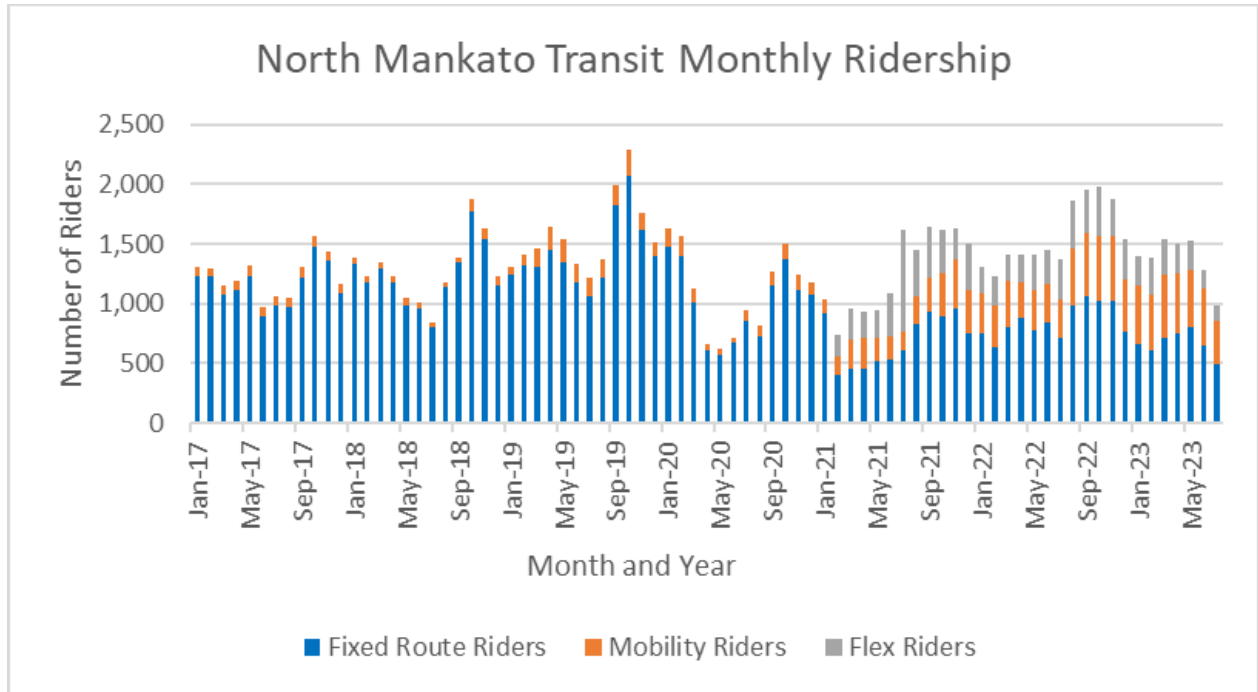
Project	Engineer's Estimate	Approved Project Costs (Accepted Bid & Change Orders)	Expenditures to Date	Project Costs Remaining	Revenue to Date	Remaining Revenue (Revenue to Date less Approved Project Costs)	Year	Notes
Caswell Park Improvements	\$ 2,650,000	\$ 3,421,700	\$ 3,457,194	\$ (35,494)	\$ 2,317,623	\$ (1,139,571)	2021	1
Caswell Indoor Rec	\$ 17,000,000		\$ 744,685	\$ (744,685)	\$ 7,425,755	\$ 6,681,070	2021	2
Caswell North Improvements	\$ 1,850,000	\$ 1,823,229	\$ 1,733,907	\$ 89,322	\$ 1,636,650	\$ (97,258)	2021	3
McKinley Ave.	\$ 1,675,000	\$ 1,708,500	\$ 1,596,373	\$ 112,127	\$ 1,953,751	\$ 357,378	2022	4
Lor Ray Dr North	\$ 3,690,000	\$ 4,249,400	\$ 1,825,516	\$ 2,423,884	\$ 4,369,704	\$ 2,544,188	2022	5
Lor Ray/Howard Roundabout	\$ 2,909,000		\$ 539,404		\$ 1,048,532		2023	6
TOTAL	\$ 26,865,000	\$ 11,202,829	\$ 9,357,675	\$ 1,845,154	\$ 17,703,482	\$ 8,345,807		

Notes

- 1 Final stages of work
- 2 Engineering & design work
- 3 Final punchlist remaining
- 4 Final stages of work
- 5 Final stages of work
- 6 Engineering & design work

North Mankato Bank Balances														
	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$344,883	\$364,959	\$314,243	\$370,091	\$374,889	\$330,269	\$345,642						\$38	\$65
Frandsen Bank Investment	\$69,218	\$69,218	\$69,219	\$69,219	\$69,220	\$69,220	\$69,221						\$4	\$7
Frandsen Bank MII Select	\$20,015	\$18,816	\$17,205	\$11,544	\$11,046	\$13,156	\$15,282						\$1	\$2
Frandsen ICS Sweep Account	\$4,214,013	\$3,715,916	\$3,220,058	\$2,823,917	\$2,277,022	\$5,131,039	\$6,138,486						\$27,671	\$47,435
Oppenheimer Investment	\$793,965	\$794,562	\$800,636	\$802,230	\$797,100	\$793,612	\$794,944						\$7,475	\$12,815
Pioneer Bank - ICS	\$1,223,071	\$1,231,732	\$1,240,657	\$1,249,564	\$1,259,214	\$1,269,021	\$1,278,983						\$24,186	\$41,461
Pioneer Bank - Revolving Loan	\$250,638	\$250,576	\$250,638	\$250,617	\$250,606	\$250,587	\$250,606						\$4,262	\$7,306
Pioneer Bank Checking	\$2,815,368	\$2,821,847	\$2,829,037	\$2,836,013	\$2,845,648	\$2,855,003	\$2,864,702						\$56,489	\$96,839
RBC Wealth Management	\$320,341	\$319,560	\$320,839	\$562,081	\$560,967	\$560,041	\$565,599						\$5,931	\$10,167
4M Fund	\$12,215,722	\$12,238,925	\$12,265,942	\$12,293,208	\$12,365,571	\$12,421,105	\$12,466,276						\$275,768	\$472,745
	\$22,267,234	\$21,826,112	\$21,328,474	\$21,268,486	\$20,811,283	\$23,693,054	\$24,789,740	\$0	\$0	\$0	\$0	\$0	\$401,824	\$688,841
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$500,036	\$348,110	\$335,239	\$348,485	\$327,764	\$354,031	\$325,457	\$325,475	\$380,380	\$376,435	\$368,043	\$376,171	\$65	\$65
Frandsen Bank Investment	\$69,210	\$69,211	\$69,212	\$69,212	\$69,212	\$69,213	\$69,214	\$69,215	\$69,215	\$69,216	\$69,216	\$69,217	\$9	\$9
Frandsen Bank MII Select	\$22,219	\$20,012	\$19,370	\$16,201	\$14,061	\$12,942	\$15,550	\$15,347	\$18,373	\$20,170	\$20,837	\$20,905	\$2	\$2
Frandsen ICS Sweep Account	\$8,676,593	\$6,526,645	\$6,076,700	\$5,726,749	\$4,826,795	\$6,426,836	\$8,180,329	\$9,584,840	\$7,974,397	\$6,404,851	\$3,207,898	\$7,060,816	\$22,738	\$22,738
Oppenheimer Investment	\$716,604	\$812,425	\$796,772	\$788,487	\$792,249	\$788,838	\$791,956	\$789,020	\$781,199	\$779,311	\$785,317	\$787,468	-\$32,619	-\$32,619
Pioneer Bank - ICS	\$1,133,725	\$1,139,193	\$1,144,766	\$1,150,488	\$1,156,641	\$1,163,137	\$1,170,274	\$1,178,339	\$1,186,621	\$1,195,623	\$1,205,248	\$1,214,129	\$20,244	\$20,244
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,104	\$250,107	\$250,206	\$250,373	\$250,532	\$250,515	\$250,691	\$250,566	\$250,638	\$3,877	\$3,877
Pioneer Bank Checking	\$2,765,633	\$2,766,163	\$2,766,750	\$2,767,887	\$2,769,063	\$2,771,339	\$2,775,458	\$2,781,351	\$2,787,066	\$2,794,759	\$2,801,076	\$2,808,213	\$43,167	\$43,167
RBC Wealth Management	\$330,561	\$329,523	\$326,744	\$324,259	\$323,983	\$322,406	\$322,539	\$324,585	\$318,372	\$315,752	\$315,912	\$319,668	-\$12,359	-\$12,359
4M Fund	\$12,103,937	\$12,091,347	\$12,091,668	\$12,092,743	\$12,097,414	\$12,103,352	\$12,110,496	\$12,120,540	\$12,132,638	\$12,147,953	\$12,168,207	\$12,190,508	\$74,796	\$74,796
	\$26,568,572	\$24,352,678	\$23,877,275	\$23,534,615	\$22,627,290	\$24,262,301	\$26,011,646	\$27,439,243	\$25,898,776	\$24,354,761	\$21,192,320	\$25,097,733	\$119,920	\$119,920

	North Mankato Bank Interest													
	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.65	\$ 4.96	\$ 5.54	\$ 5.01	\$ 6.00	\$ 5.38	\$ 5.46						\$ 38.00	\$65
Frandsen Bank Investment	\$ 0.61	\$ 0.53	\$ 0.59	\$ 0.53	\$ 0.63	\$ 0.57	\$ 0.59						\$ 4.05	\$7
Frandsen Bank MII Select	\$ 0.18	\$ 0.15	\$ 0.19	\$ 0.11	\$ 0.11	\$ 0.10	\$ 0.12						\$ 0.96	\$2
Frandsen ICS Sweep Account	\$ 3,197.54	\$ 1,902.96	\$ 4,142.09	\$ 3,859.19	\$ 3,104.30	\$ 4,017.31	\$ 7,447.25						\$ 27,670.64	\$47,435
Oppenheimer Investment	\$ 6,496.80	\$ 596.34	\$ 6,074.21	\$ 1,593.72	\$ (5,129.12)	\$ (3,487.89)	\$ 1,331.15						\$ 7,475.21	\$12,815
Pioneer Bank - ICS	\$ 3,108.55	\$ 2,828.22	\$ 3,153.41	\$ 3,073.30	\$ 3,836.78	\$ 4,005.76	\$ 4,179.50						\$ 24,185.52	\$41,461
Pioneer Bank - Revolving Loan	\$ 636.99	\$ 575.34	\$ 636.99	\$ 616.44	\$ 605.14	\$ 585.62	\$ 605.14						\$ 4,261.66	\$7,306
Pioneer Bank Checking	\$ 7,155.17	\$ 6,479.20	\$ 7,189.91	\$ 6,975.71	\$ 9,634.67	\$ 9,355.55	\$ 9,699.19						\$ 56,489.40	\$96,839
RBC Wealth Management	\$ 673.27	\$ (781.56)	\$ 1,279.23	\$ 1,242.13	\$ (1,113.92)	\$ (925.69)	\$ 5,557.23						\$ 5,930.69	\$10,167
4M Fund	\$ 25,214.07	\$ 23,203.49	\$ 27,016.42	\$ 27,266.65	\$ 72,362.80	\$ 55,533.78	\$ 45,170.54						\$ 275,767.75	\$472,745
	\$46,488.83	\$34,809.63	\$49,498.58	\$44,632.79	\$83,307.39	\$69,090.49	\$73,996.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$401,823.88	\$688,840.94
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.53	\$ 5.16	\$ 5.59	\$ 5.10	\$ 5.75	\$ 5.34	\$ 5.15	\$ 5.85	\$ 5.23	\$ 5.55	\$ 5.29	\$ 5.28	\$ 64.82	\$65
Frandsen Bank Investment	\$ 2.35	\$ 0.93	\$ 0.59	\$ 0.55	\$ 0.61	\$ 0.57	\$ 0.55	\$ 0.63	\$ 0.57	\$ 0.59	\$ 0.57	\$ 0.57	\$ 9.08	\$9
Frandsen Bank MII Select	\$ 0.19	\$ 0.16	\$ 0.16	\$ 0.14	\$ 0.13	\$ 0.11	\$ 0.12	\$ 0.14	\$ 0.14	\$ 0.16	\$ 0.16	\$ 0.18	\$ 1.79	\$2
Frandsen ICS Sweep Account	\$ 76.87	\$ 52.18	\$ 55.12	\$ 49.08	\$ 45.61	\$ 41.64	\$ 3,493.12	\$ 4,511.21	\$ 4,572.08	\$ 3,876.32	\$ 3,047.22	\$ 2,917.52	\$ 22,737.97	\$22,738
Oppenheimer Investment	\$ (7,483.02)	\$ (179.58)	\$ (15,652.19)	\$ (8,285.03)	\$ 3,761.85	\$ (3,410.97)	\$ 3,117.58	\$ (2,936.12)	\$ (7,821.20)	\$ (1,887.91)	\$ 6,006.42	\$ 2,151.42	\$ (32,618.75)	-\$32,619
Pioneer Bank - ICS	\$ 240.31	\$ 218.22	\$ 328.95	\$ 471.95	\$ 854.38	\$ 1,193.20	\$ 1,735.23	\$ 2,496.96	\$ 2,555.10	\$ 3,292.18	\$ 3,737.84	\$ 3,119.76	\$ 20,244.08	\$20,244
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 102.74	\$ 106.16	\$ 205.48	\$ 371.58	\$ 530.82	\$ 513.70	\$ 690.07	\$ 565.07	\$ 636.99	\$ 3,876.72	\$3,877
Pioneer Bank Checking	\$ 587.10	\$530	\$587	\$1,137	\$1,175	\$2,276	\$4,119	\$5,893	\$ 5,715.11	\$ 7,693.07	\$ 6,316.92	\$ 7,136.99	\$ 43,167.42	\$43,167
RBC Wealth Management	\$ (1,465.89)	\$ (1,038.67)	\$ (2,778.72)	\$ (2,485.11)	\$ (275.67)	\$ (1,577.20)	\$ 132.96	\$ 2,045.70	\$ (6,212.78)	\$ (2,619.93)	\$ 160.11	\$ 3,755.76	\$ (12,359.44)	-\$12,359
4M Fund	\$-11,774	\$-12,590	\$321	\$1,075	\$4,671	\$5,938	\$7,144	\$ 10,044.44	\$ 12,097.95	\$ 15,314.36	\$ 20,254.35	\$ 22,300.72	\$ 74,796.47	\$74,796
	-\$7,983.48	-\$363.26	-\$17,400.09	-\$7,928.43	\$5,674.22	\$4,672.04	\$12,975.33	\$22,592.73	\$11,425.90	\$26,364.46	\$40,093.95	\$42,025.19	\$119,920.16	\$119,920.16



	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23
Fixed Route (Route 5)													
Ridership	708	978	1055	1017	1025	762	660	607	706	751	803	644	498
Route Hours	90	103.5	94.5	94.5	94.5	99	99	85.5	103.5	90.00	99.00	99.00	90.00
Rides per Hour	7.87	9.45	11.16	10.76	10.85	7.70	6.67	7.10	6.82	8.34	8.11	6.51	5.53
Paratransit/Mobility													
Ridership	331	478	534	553	545	441	487	473	540	504	475	476	357
Hours	165.5	239	267	276.5	272.5	220.5	243.5	236.5	270	252	237.5	238	178.5
Rides per Hour	2	2	2	2	2	2	2	2	2	2	2	2	2
Demand Response (Kato Flex and Kato Flex 2)													
Ridership	328	400	370	405	299	330	252	298	296	247	246	162	132
Hours	162	186	169	170	168	179	176	154.5	185	160	176	176	160
Rides per Hour	2.02	2.15	2.19	2.38	1.78	1.84	1.43	1.93	1.60	1.54	1.40	0.92	0.83
Denials	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23
Paratransit	1	5	0	6	0	0	0	1	1	0	2	0	1
Demand Response	0	3	0	0	0	0	0	0	0	0	0	0	0
Denial %	0.30%	1.80%	0.00%	1.08%	0.00%	0.00%	0.00%	0.21%	0.19%	0.00%	0.42%	0.00%	0.28%