



January 2022

DEPARTMENT REPORT

City of North Mankato

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**NORTH
MANKATO** 
MINNESOTA

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ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

City Council

- Council Held a Public Hearing to Amend City Code Chapter 32: Departments, Boards, and Commissions
- Council Established a Culture, Recreation, & Quality of Life Department
- Council Granted Consolidated Communications Inc., a Franchise Extension through July 31, 2022
- Council Granted Spectrum Mid-America, LLC a Franchise Extension through July 31, 2022
- Council Received Redistricting 2022 Information
- Proclamation Declaring January 23-29, 2022 as North Mankato School Choice Week
- Council Adopted Resolution Proposed Sidewalk Construction on the Project No. 21-06 ABCDEF McKinley Avenue Street and Utility Improvement Project
- Council Adopted Ordinance Zoning Part of Sections 3 & 4 as R-1, One-Family Dwelling
- Council Approved Preliminary and Final Plat of Burnett's Ravine Ridge No. 7
- Council Approved Conditional Use Permit Request CU -1-22 for 1901 Lee Boulevard as Recommended by the Planning Commission
- Council Adopted the North Mankato Housing Study
- Council Received Splash Pad Concept
- Council Received Staff Update on the Plans for the Emerald Ash Borer Grant

Administration

- Held Weekly North Mankato Business Association Meetings
- Met with ISG Regarding Caswell Regional Sporting Complex Designs
- Attended GMG Community & Regional Planning Meeting
- Attended 2022 Pre-Session Legislative Forum
- Met with Cities, School and Chamber
- Attended GMG Board Meeting
- Met with Presence Maker regarding DNA Campaign
- Interviewed on KTOE Talk of the Town
- Met with Rep. Susan Akland
- Met with County Administrator Mandy Landkamer
- Met with MAPS Facilities Committee
- Attended YMCA Board of Directors Meeting
- Held Lor Ray Project Zoom Meeting
- Attended Lookout Drive Corridor Study Alternative Discussion
- Attended New Police Officer Swearing-In Ceremony
- Filmed February Community Update
- Attended Anthony Ford Pond Hockey Tournament

CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Permits and Licenses						
Burn Permits	3	0	0	0	1	33%
Band Shell Rentals	20	0	0	0	17	85%
Peddler Permits	5	0	0	0	4	80%
Parade Permit	25	0	1	0	9	36%
Audio Permit	45	1	1	0	43	96%
Block Party Permits	8	0	0	0	8	100%
Temporary Intoxicating On-Sale Liquor	4	0	0	0	0	0%
Temporary 3.2 Liquor	2	0	0	0	0	0%
Seasonal Extension of Permitted Non Enclosed Area	4	0	0	0	2	50%
Assessment Searches	400	24	31	47	507	127%
On-Sale Intoxicating Liquor	7	0	1	0	10	143%
Sunday On-Sale Intoxicating Liquor	7	0	1	0	9	129%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	0	0	1	NA
On-Sale 3.2 Liquor	1	0	0	0	1	100%
Off-Sale 3.2 Liquor	2	0	0	0	2	100%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	1	0	0	0	0	0%
Tobacco License	8	0	0	0	8	100%
Cabaret License	5	0	0	0	5	100%
Soft Drink License	22	0	1	0	25	114%
Off-Sale Intoxicating	5	0	0	0	5	100%

CITY CLERK- BUSINESS PERMITS & LICENSING

City Clerk Activities for January:

- Council Meetings-January 3 and January 18
- Prepared Agendas, Packets, and Minutes
- Met with Zencity three times
- Meeting with EnerGov
- DNA Meeting
- Met with new employee to complete onboarding process
- MNOSHA Webinar
- Library Board Meeting
- Conducted Election Judge Training
- Met with new employee to complete onboarding process
- Met with Attorney concerning Data Request
- Attended HRA Meeting
- Attended Safety Committee Meeting
- Managed worker's comp claims
- Continue planning for Special Commissioner Election
- Continued work on redistricting plans
- Completed updates to employee benefits as a result of the open enrollment period
- Completed and submitted OSHA Report
- Completed and submitted Pay Equity Report
- Attended HR Round Table
- Completed Bureau of Labor Statistics Report
- Completed paperwork for PA-1 Police Report
- Completed PERA Police Certification Report
- Managed sale of forfeited vehicles

PUBLIC INFORMATION

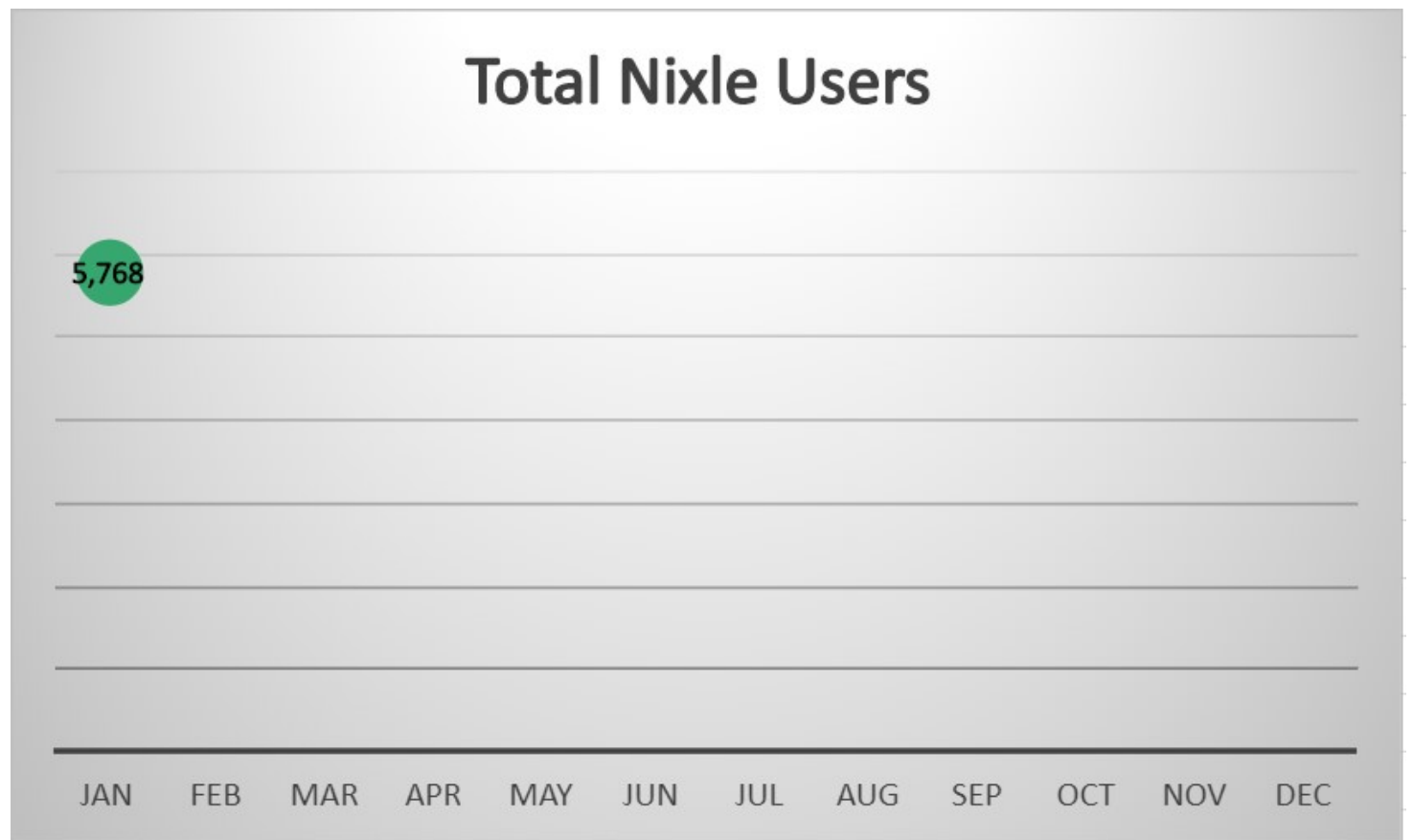
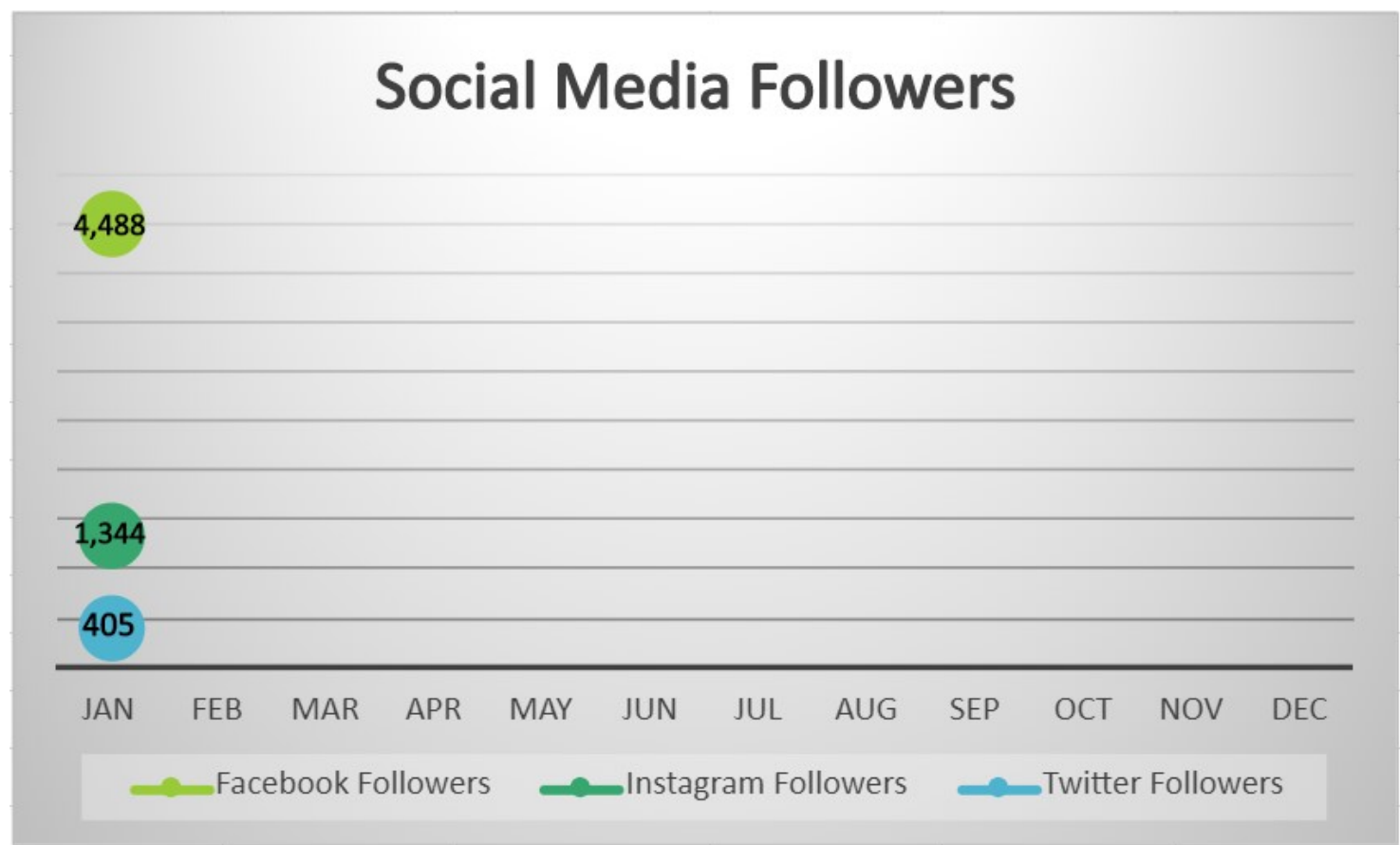
PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	525	36	40	29	36	7%
Facebook Followers	4,900	4,488	4,398	3,852	4,488	92%
Facebook Impressions/Reach	787,500	115,189	65,129	28,133	115,189	15%
Instagram Posts	525	51	53	28	51	10%
Instagram Followers	1,500	1,344	1,336	1,267	1,344	90%
Instagram Impressions/Reach	157,500	9,276	10,757	9,205	9,276	6%
Twitter Posts	525	32	37	27	32	6%
Twitter Followers	500	405	396	320	405	81%
Twitter Impressions/Reach	157,500	7,229	5,379	6,150	7,229	5%
City E-Newsletters Sent	52	4	5	4	4	8%
City E-Newsletters Subscribers	1,700	1,446	1,470	1,267	1,446	85%
Videos	36	1	2	6	1	3%
Events Attended	96	6	5	9	6	6%
PSA/News Releases	60	6	6	3	6	10%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	0	0	0	0	0%
Nixle Messages - Pool	12	0	0	0	0	0%
Nixle Messages - Caswell	12	0	0	0	0	0%
Nixle Messages - Street	12	0	0	0	0	0%
Nixle Messages - Community Events	12	0	0	0	0	0%
Nixle Messages - Emergency Alerts	12	2	2	0	2	17%
New Nixle Sign Ups	625	43	102	26	43	7%
Total Nixle Users	6,350	5,768	5,725	5,092	5,768	91%

PUBLIC INFORMATION

Activities for January:

- Social Media Highlights: Christmas Tree Drop-Off, January Community Update, League of Women Voters' Candidate Forum, National Law Enforcement Appreciation Day, Garbage & Recycling Announcement 1.13.22, Adult Spelling Bee promotions, Snow Emergency Called 1.14.22, Snow Emergency Lifted 1.15.22, Boulevard Tree Program, Thank you Gov. Walz for including North Mankato's Request, NMPD Reminder to Scrape off your Windshield, Anthony Ford Pond Hockey promotions, Upcoming Special Primary Election, Swim Facility Pass Price Increase, Snow Removal Reminders, Plans for Splash Pad Announced, Welcome New NMPD Officer Herwig, Anthony Ford Pond Hockey Kick-Off
- Met with PresenceMaker - DNA Campaign Materials
- Met with Zencity - January 19, 25
- Attended Election Judge Training
- Prepped Communications for City-wide Snow Emergency
- Met with Culture & Rec Team to Discuss Sponsorship Opportunities & Materials
- Photographed Youth Wrestling Practice
- Photographed MN Hockey Day Activities at Spring Lake Park
- Met with Community Development to Discuss Lookout Drive Survey Media Plan
- Announced Plans for Splash Pad
- Photographed New Police Officer Swearing-In Ceremony
- Volunteered at the Taylor Library Adult Spelling Bee
- Photographed Anthony Ford Pond Hockey Tournament
- Filmed February North Mankato Community Update Video
- Worked on graphics/materials for the February UB Stuffer, Lookout Drive Survey, Emerald Ash Borer information, Culture & Rec Department Sponsorship Brochure, & Swim Facility
- Completed North Mankato Farmers' Market Survey

PUBLIC INFORMATION

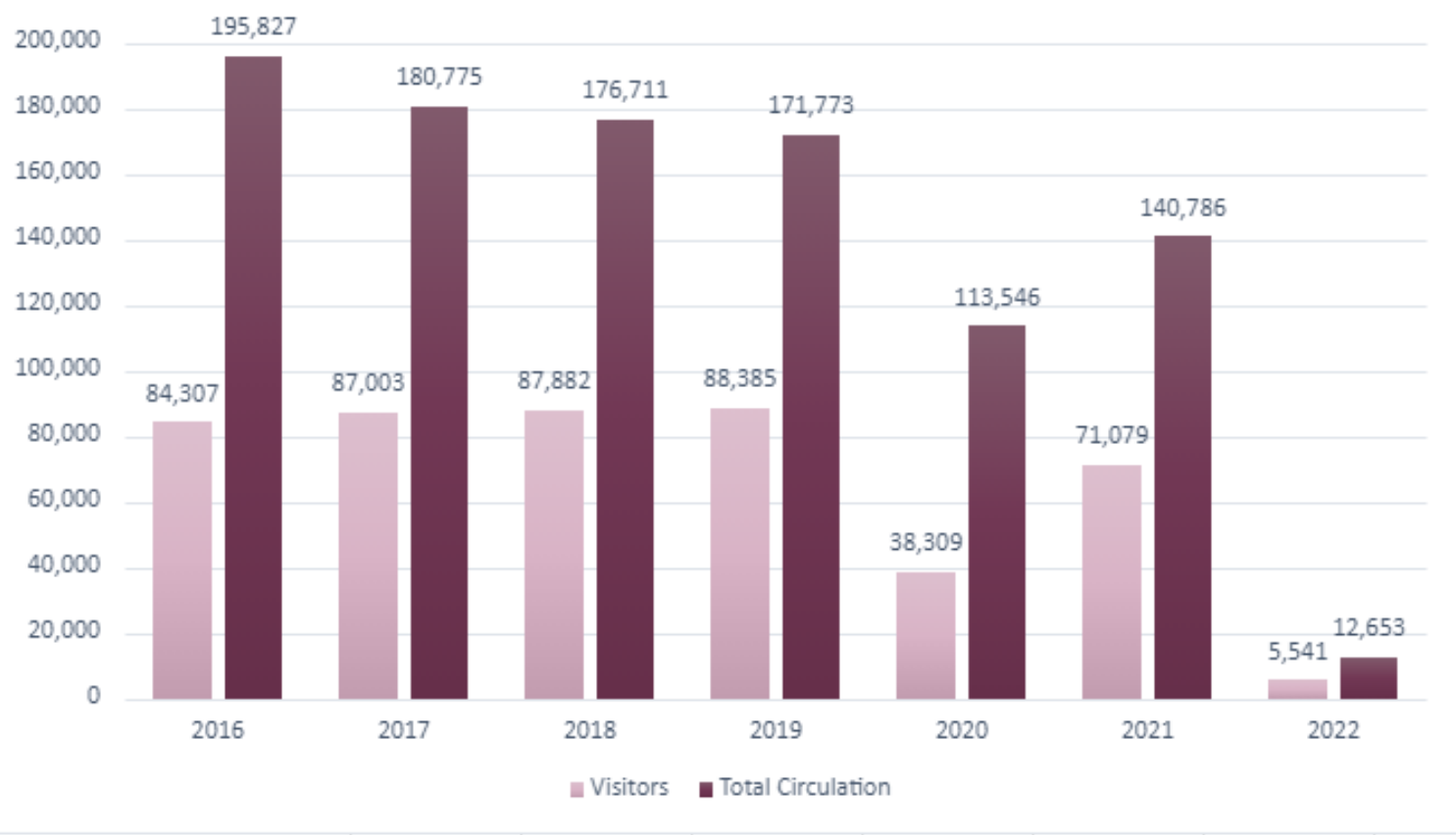


NORTH MANKATO TAYLOR LIBRARY

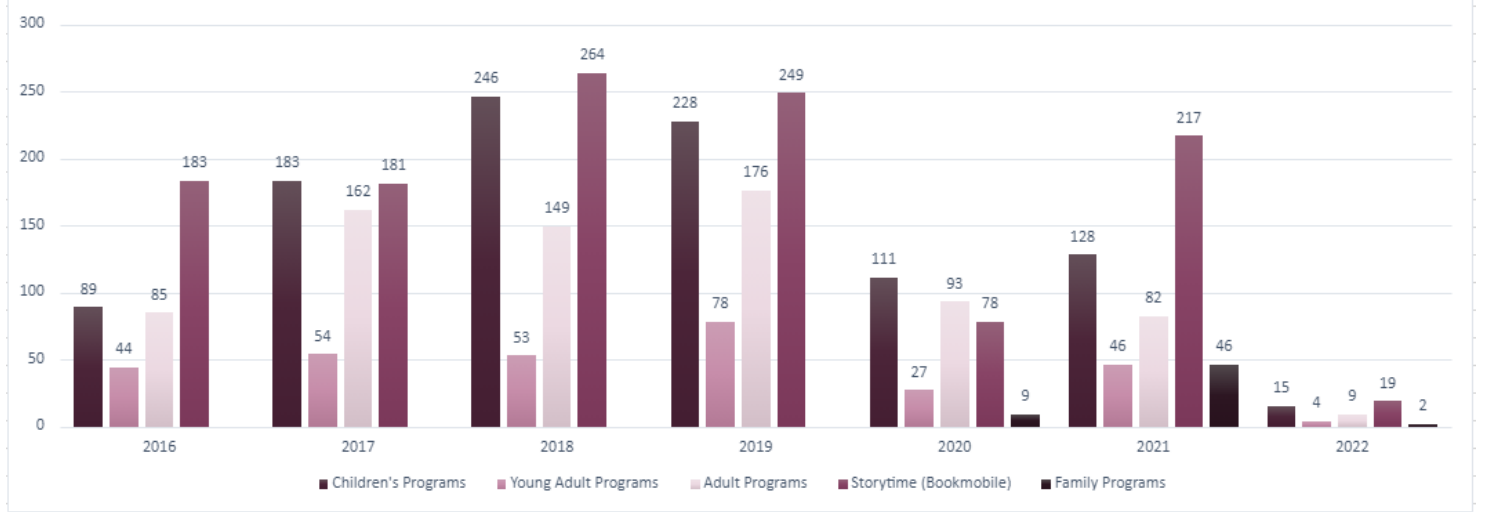
TAYLOR LIBRARY SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	75,000	5,541	7,432	3,200	5,541	7%
Interlibrary Loans	1,500	119	93	80	119	8%
Interlibrary loan requests outside North Mankato	1,000	92	55	54	92	9%
Interlibrary loan requests from BEC	500	27	38	26	27	5%
Bookmobile Stops	800	75	46	55	75	9%
Bookmobile Attendance	9,000	847	514	604	847	9%
Circulation						
Library	125,000	9,360	6,688	7,691	9,360	7%
Overdrive eBook	15,000	1,416	1,200	1,661	1,416	9%
Bookmobile	18,000	1,413	1,041	1,054	1,413	8%
Hoopla	6,000	464	413	658	464	8%
Audio Books	3,200	254	216	356	254	8%
Movies	400	30	22	39	30	8%
TV Shows	100	9	1	15	9	9%
Music	200	16	18	26	16	8%
eBooks	1,800	134	134	199	134	7%
Comics	300	19	20	23	19	6%
Total Circulation	164,000	12,653	9,342	11,064	12,653	8%
Collections						
Library	5,800	340	471	421	340	6%
Overdrive eBook	750	20	90	159	20	3%
Bookmobile	800	54	92	46	54	7%
Discarded	-1,000	-92	-50	-111	-92	9%
Total Collection Development	6,350	322	603	515	322	5%
Programs						
Children's Programs	150	15	13	9	15	10%
Young Adult Programs	50	4	4	3	4	8%
Adult Programs	100	9	8	4	9	9%
Family Programs	50	19	11	1	19	38%
Storytime (Bookmobile)	50	2	3	13	2	4%
Total Programs	400	47	36	30	49	12%
Program Attendance						
Children's Program Attendance	3,500	247	238	163	247	7%
Young Adult Program Attendance	1,000	45	91	56	45	5%
Adult Program Attendance	2,000	205	164	141	205	10%
Family Program Attendance	5,000	58	1,787	35	58	1%
Storytime Attendance	3,400	215	126	175	215	6%
Total Program Attendance	14,900	770	2,406	570	770	5%

NORTH MANKATO TAYLOR LIBRARY

Visitors vs Total Circulation



Library Programs



NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Highlights

January 2022

Circulation

- Library circulation was 9,360.
- Approximately 5,500 people came into the library this month.
- Overdrive eBook circulation 1,434 with 22 new users added.
- Bookmobile circulation was 1,413.
- Approximately 850 people got on the Bookmobile in January
- Hoopla use was great again this month, with 464 checkouts. Circulation was as follows: 254 audiobooks, 30 movies, 9 TV shows, 16 music CDs, 134 ebooks, 19 comics.

Connections

- We hosted the Adult Spelling Bee again this month; we had 65 people, 17 teams.
- We added 77 new patrons to our library system this month.
- The Bookmobile made 75 stops in January.
- We started hosting events (toddler times, Preschool pals) one Saturday a month and it was very well attended. On our 1st Saturday we had around 90 people.
- We hosted another Blood Drive and it was very successful, we had 23 people give blood.

Collection

- 340 items were added to the library collection this month.
- 54 items were added to the bookmobile.
- 22 items were added to our Overdrive ebook collection.

NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Programs January 2022

<u>Children's</u>	<u>Participants</u>
Read & Play (8)	89
You've Been Booked	18
Book club	6
Breakfast buddies	17
Mother Daughter Book Club	13
Toddler time	62
Preschool Pals	31
Lego club	11

TOTAL	247
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<u>Young Adult</u>	
Tween DIY	5
You've been Booked	14
Free Food Friday	26

TOTAL	45
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<u>Family</u>	
Family Lego	28
Puzzle & Pies	30

TOTAL	58
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<u>Adult</u>	
Afternoon Book Club	8
Wine and Words Book Club	12
Adult Craft Night (2)	37
Blood Drive	23
You've been Booked	49
Peter Geye	8
Sally Franson	3
Adult spelling Bee	65

TOTAL	205
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<u>Bookmobile</u>	
Daycare Story Times (19)	215

TOTAL	215
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COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Issued Building Permits						
Multi-Family	17	0	2	0	0	0%
Duplex	0	0	1	0	0	
Town Homes	15	0	0	0	0	
Apt/ Assisted Living	2	0	1	0	0	
Single-Family	25	1	3	2	1	4%
Mobile Homes	25	0	0	0	0	0%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,400	69	63	69	69	5%
Other (Signs, Demolition, etc.)	30	0	1	0	0	0%
Industrial/ Commercial	140	6	12	5	6	4%
Number of Permits	1,625	76	81	76	76	5%
Number of Units	134	1	9	2	1	1%
Number of Online Permits	500	1	32	32	1	0%
Number of Structures	30	28	6	2	0	0%
Dollar Value	\$40,000,000	\$4,030,137	\$ 4,345,968	\$ 1,144,912	\$ 4,030,137	10%
Revenue	\$ 395,350	\$ 40,999	\$ 45,507	\$ 18,871	\$ 40,999	10%
Rental Licenses Issued	650	0	0	0	0	0%
Rental Inspections - Fire Dept.	20	0	0	0	0	
Rental Inspections - Staff	100	8	13	6	8	8%
Inspections Conducted	2,250	217	337	87	217	10%
Inflow and Infiltration Inspections	225	15	7	16	15	7%
Plan Reviews Completed	250	11	14	15	11	4%
Code Letters Sent	50	1	1	2	1	2%
Code Cases Closed	50	0	0	2	0	0%
Planning Studies Underway	4	4	5	5	4	100%
Zoning Clanges	3	0	1	1	0	0%
Annexation Requests	2	0	1	1	0	0%
CUP Requests	1	0	1	0	0	0%
PUD Requests	1	0	0	0	0	0%

Issued Building Permits (by Category): The total number of permits issued for a single category. Numbers reported for Duplex, Townhomes, and Apt/Assisted Living are presented in a light gray. These numbers then add up to the total permits listed as Multi-Family in black.

Number of Permits: The total number of permits issued in a given period.

Number of Units: The total number of residential living spaces for which building permits have been issued in a given period. This number may differ from the Number of Permits because some permits cover multiple units within a total structure. For instance, a townhome unit will usually receive its own permit, while an apartment structure will contain multiple units while only needing one total permit for the project.

Number of Online Permits: The total number of permits for which payment was processed online through the Citizen Self-Service website. With this website, citizens and contractors can create an account, submit permit applications, upload plans for projects, pay for permits with a credit card, and print a copy of the permit.

Number of Structures: The total number of new structures for which a permit has been issued in a given period. This number may differ from the Number of Permits because some permits only cover part of a total structure. For instance, a townhome structure may contain multiple units, each of which may receive its own permit. An apartment structure, however, would contain multiple units while only needing one total permit for the project.

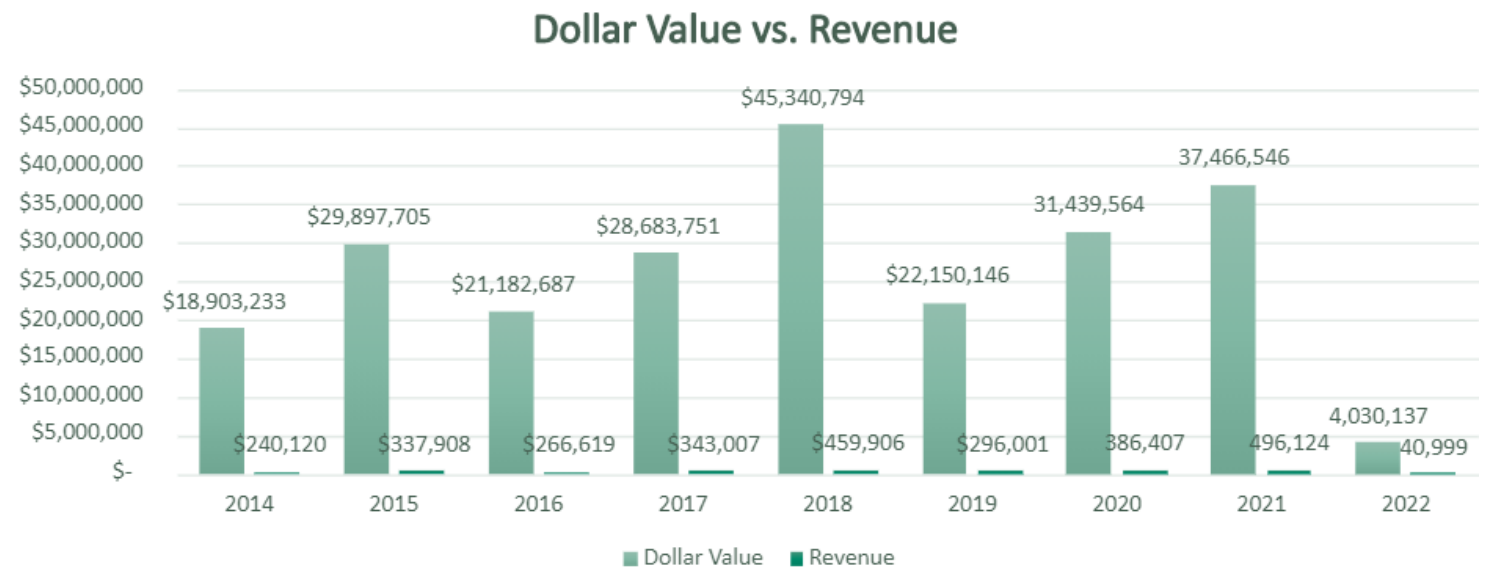
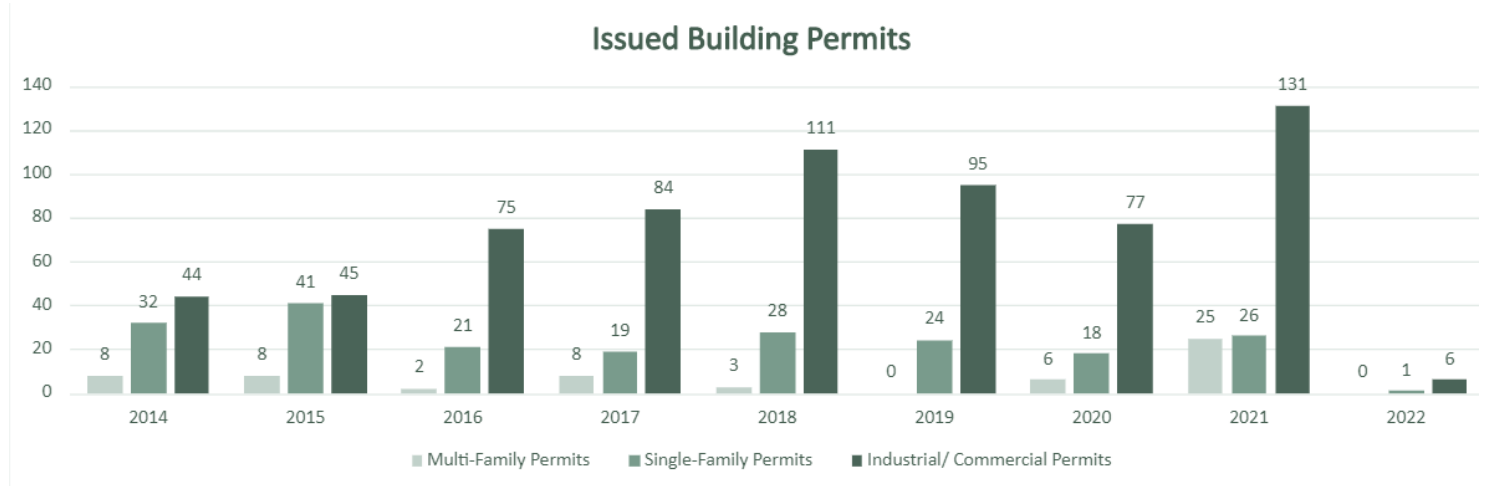
Duplex: Typically, one contiguous building located on a single parcel of land. The structure contains two units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

Townhome: Typically, one contiguous building located across two or more parcels. The structure contains two or more units, each with its own building permit. Because the structure covers multiple parcels, each individual unit can be sold separately.

Apartment/Assisted Living Facility: Typically, one contiguous building located on a single parcel of land. The structure contains three or more units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

Single-Family Home: One contiguous building located on a single parcel of land. The structure contains one unit and receives one building permit. Because it is on a single parcel, the entire structure is sold all at once.

COMMUNITY DEVELOPMENT



Building Permits

- To date, 76 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
 - Single Family Homes – 1
 - Manufactured Homes in Camelot - 0
 - Townhomes –
 - Duplexes –
 - Apartments –
 - Assisted Living –

Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2022 - Thru January										
Number of Permits	1	0	0	0	0	6	0	0	69	76
Number of Structures	1	0	0	0	0	0	0	0	0	1
Number of Units	1	0	0	0	0	0	0	0	0	1
Dollar Value	\$ 260,000.00	\$ -	\$ -	\$ -	\$ -	\$ 3,313,805.00	\$ -	\$ -	\$ 456,332.21	\$ 4,030,137.21
Revenue	\$ 2,308.73	\$ -	\$ -	\$ -	\$ -	\$ 29,004.90	\$ -	\$ -	\$ 9,685.70	\$ 40,999.33
<hr/>										
	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>		<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2021										
Number of Permits	26	5	19	1		131	73	20	1350	1625
Number of Structures	26	5	3	1		1	0	0	0	36
Number of Units	26	10	19	4		0	0	0	0	59
Dollar Value	\$ 8,920,700.00	\$ 2,700,000.00	\$ 4,615,000.00	\$ 737,000.00		\$ 9,118,919.74	\$ 1,395,600.00	\$ 144,841.36	\$ 9,834,485.96	\$ 37,466,547.06
Revenue	\$ 73,567.63	\$ 21,181.65	\$ 47,408.79	\$ 7,565.93		\$ 112,409.15	\$ 25,739.94	\$ 1,861.54	\$ 206,389.51	\$ 496,124.14
<hr/>										
	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>		<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2020										
Number of Permits	18	0	19	4		76	13	14	1326	1470
Number of Structures	18	0	2	4		2	0	0	0	26
Number of Units	18	0	19	16		0	0	0	0	53
Dollar Value	\$ 6,199,210	\$ -	\$ 3,414,490	\$ 1,672,000		\$ 8,473,790	\$ 248,719	\$ 28,010	\$ 11,405,046	\$ 31,441,265
Revenue	\$ 52,557	\$ -	\$ 39,358	\$ 16,189		\$ 84,849	\$ 4,564	\$ 570	\$ 203,358	\$ 401,445
<hr/>										
	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>		<u>Industry Commercial</u>		<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2019										
Number of Permits	24	0	0	2		102		12	1,155	1,295
Number of Units	24	0	0	8		0		0	0	32
Dollar Value	\$ 7,836,395	\$ -	\$ -	\$ 800,000		\$ 7,130,904		\$ 11,300	\$ 6,369,548	\$22,148,147
Revenue	\$ 65,941.31	\$ -	\$ -	\$ 7,752.82		\$ 78,541.92		\$ 556.08	\$ 143,131.13	\$295,923.26

COMMUNITY DEVELOPMENT

Activities Beginning January 1

- Opened 1 code enforcement case and closed 0 (all open cases below)
 - 1640 Castle – vehicle parked on grass
- Participated in weekly department head meetings
- Participated in weekly business meetings
- Continued work on:
 - Comp Plan
 - South Central College Area Plan
- Attended City Art committee meeting
- Attended Planning Commission meeting
- Met with owner of Gerlach building
- Met with owner of Oak Terrace regarding CUP
- Met with GMG regarding REDA
- Attended School District Facilities committee meeting
- Attended McKinley Ave neighborhood meeting
- Attended MAPO TAC Committee meeting
- Met with Realtor on residential development
- Worked on large industrial prospect
- Continued work on area building permit history
- Attended Lookout Drive corridor PMT meeting
- Attended GMG Leadership Institute
- Mapping for ash tree removal, Caswell North, redistricting
- Spoke with DEED on childcare application
- Presented housing study to City Council
- Continued work on trail wayfinding
- Submitted SRTS application – Lor Ray Drive ped improvements
- Attended CCP Board meeting
- Attended CCP Aesthetic and Vitality committee meeting
- Met with area bike advocacy groups
- Met with MSU class for studio project
- Participated in equity & inclusivity meeting
- Worked on RFP for redevelopment project
- Prepared annexation, wetland and Planning Commission annual reports

FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY

	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	130	19	9	8	19	15%
Mutual Aid	11	2	2	2	2	18%
Average Response Time	0:06	0:15	0:09	0:07	0:15	242%
Average Call Duration	0:53	0:53	0:43	1:23	0:53	99%
Average # Responders	16	15	13	11	15	95%
Attendance at Business Meeting	341	30	0	34	30	9%
Attendance at Officer Meeting	113	12	11	13	12	11%
Total Trainings	19	3	0	2	3	16%
Total Attendance at Trainings	380	79	0	34	79	21%

Total Calls



1/1/22	Smoke or odor removal	1/10/22	Building fire	1/17/22	False alarm/false call
1/1/22	Smoke or odor removal	1/10/22	Power line down	1/19/22	Smoke or odor removal
1/1/22	Water or steam leak	1/12/22	Gas leak (natural gas)	1/21/22	Building fire
1/2/22	Smoke or odor removal	1/13/22	Alarm system activation; no fire	1/25/22	Smoke detector activation due to malfunction
1/3/22	Gas leak (natural gas)	1/15/22	Alarm system activation; no fire	1/26/22	Local alarm system, malicious false alarm
1/7/22	Smoke detector activation due to malfunction	1/17/22	Alarm system activation; no fire		
1/8/22	Carbon monoxide incident	1/17/22	Building fire		

FIRE DEPARTMENT

North Mankato Firefighters Relief Association

January 6, 2022

Call to order

Minutes of the Relief Association Regular Meeting held on January 6th, 2022 at 1830 hours. President Greg Thate called the meeting to order.

Roll call

30 present, 3 absent

Approval of Minutes

Minutes of the December Regular Meeting were sent by email. Motioned by Rich Inman / 2nd Mark Penner to approve business meeting minutes. Motion carried unanimously.

Motions

Rich Inman motioned for \$400.00 for the Peters Family, 2nd by Daryn Stoltenberg, motion carried unanimously

Jim Zwaschka motioned for \$499.00 for forcible entry tools, 2nd by Shane Bruning, motion carried unanimously

Mark Penner motioned for \$375.00, to send 5 fire fighters to the Polar Plunge, \$75.00 per fire fighter to enter, this is typically the new fire fighters, Mike Stuve 2nd, motion carried unanimously

The 2nd vote took place to change the NMFD By - Laws to mirror the IRS code for retirement to be 72 years of age, motion carried unanimously this second time.

Bills

Check #	Paid to the order of:	For:	Amount
	Hy-Vee	Food	\$853.37
	Cory Sletten	Kids Christmas Party	\$60.23
	Greg Thate	Name plates	
		4 New Fire Fighters	\$20.03
	The Beast	Oyster Feed	\$820.00
	MGM	Food 2 / Christmas Party	\$875.76

Motioned by Rich Inman/ 2nd by Dan Giefer to pay bills. Motion carried unanimously.

Motion to adjourn regular meeting by Dan Giefer/ 2nd by Dave Verschelde, motion carried unanimously.

Meeting adjourned 2017.

Meeting minutes submitted by Relief Secretary Tom Eesley

North Mankato Firefighters Relief Association Special Session

January 20, 2022

A special session took place on January 20, 2022 at 6:30 p.m.

- Nominations were opened for Relief Vice President
- Mark Penner was nominated by Jay Hewlett for relief vice president

Special session adjourned 6:45 p.m.

RELIEF BOARD MEETING SCHEDULE 2022

February 1, 2022

May 3, 2022

August 2, 2022

November 1, 2022

Meetings begin 1900 sharp.

FIRE DEPARTMENT

North Mankato Fire Department
Regular Meeting Minutes
1/6/2022

- **Call to order**
 - Chief Zwaschka called to order the January regular meeting of the North Mankato Fire Department at 18:30 hours on Thursday, January 6th, 2022, in North Mankato.
- **Pledge of allegiance and Roll call**
 - xx present and xx absent
- **Minutes**
 - Carver motioned to approve the December 2021 regular meeting minutes as emailed, second by Starkson. Motion passed unanimously.
- **Training**
 - None
- **Standard Operating Guidelines**
 - 1401 Emergency Vehicle Operations were covered
- **Chief Zwaschka**
 - The hours form was circulated via new online link.
 - Goals
 - Hiring
 - Using resources
 - Committee to be created
 - Training for use of technology.
 - Cardiovascular and nutrition health Goal.
 - Other?
 - Physicals – Scheduled for Thursday Feb 17th
 - Knox box and business updates (NexGen, Wayne's, Comfort Inn)
 - Officer meeting Tour (Frandsen Bank and DK Powder coat updates)
 - Fire Service Day at the capitol (virtually) Feb 9th.
 - COVID updates
 - Masking while in trucks
 - Don't show up if having symptoms or confirmed positive
 - Calendar and Sharing events
- **Assistant Chief VanEps**
 - QRAE O2 sensors need replacing.
 - Volunteers needed for organizing men's locker room
 - Disposal and organizing are options
- **Training Officer Stoltenberg /Assistant Training Officer Walrath**
 - Regular Training –
 - Lock out tag out during January business meeting
 - Blood Borne pathogens
 - Right to know
 - Hazmat awareness
 - Some portions are online – Online training certificates should be emailed to NMFDtrain@northmankato.com
 - Optional training – SCBA confidence and fill station operation
 - CPR in February – Last hands on. Feb 10th and Feb 17th.
 - Ice Water Rescue – Feb 11th and 12th. Hole cutters needed for Friday night
 - Fire School flyers were passed around –
 - March 12th and 13th state fire school in Lake Crystal.
 - Riverland in Rochester.
 - Officer schools coming up.
- **Public Education Officer Streeter**
 - SCC Car show May 15th

FIRE DEPARTMENT

- **Safety Officer Hoffman**
 - Exposure control policy being reviewed
 - Winter weather
 - Ice – slips and falls
 - SCBA freezing
 - Dress in layers
 - Driving hazards
 - Truck checks – make sure furnace fires up
 - Van - Propane fills at local gas stations
- **Station Captains**
 - 1 - Schumacher
 - Ladder testing complete
 - E45 ladder rack hydraulics - didn't drop down
 - E45 new thermostat
 - Truck check schedules handed out.
 - Truck checks are to be completed Officer meeting night.
 - 2 - Sletten
 - Nothing to cover
- **Fire calls**
 - 11 fire calls, 1 air truck, 0 CO calls and 1 not required call were read by Asst. Chief VanEps
- **Committee chair updates**
 - Christmas party – Jan 8th
- **Old business**
 - Response bylaw proposed changes read to the membership.
 - Changes to bylaws need to sit for 30 days after first proposed. This will be reviewed again in January 2022.
 - Motion by VanEps/ 2nd by Carver to accept new response time change to bylaws. Motion passed unanimously.
- **New Business**
 - Fire Service Day at the Capitol Feb 9th (virtual)
 - Opportunity to do good things
 - Forcible/finesse entry equipment – kit for panic door opener and long wedge – possible purchase
 - Polar plunge – Feb 5th – Firefighters needed (new guys????)
- **Adjournment**
 - Motion to adjourn by Inman, second by Verschelde, motion carried unanimously. Meeting adjourned at 20:18 hours.
- **Minutes submitted by Fasnacht**

FIRE DEPARTMENT

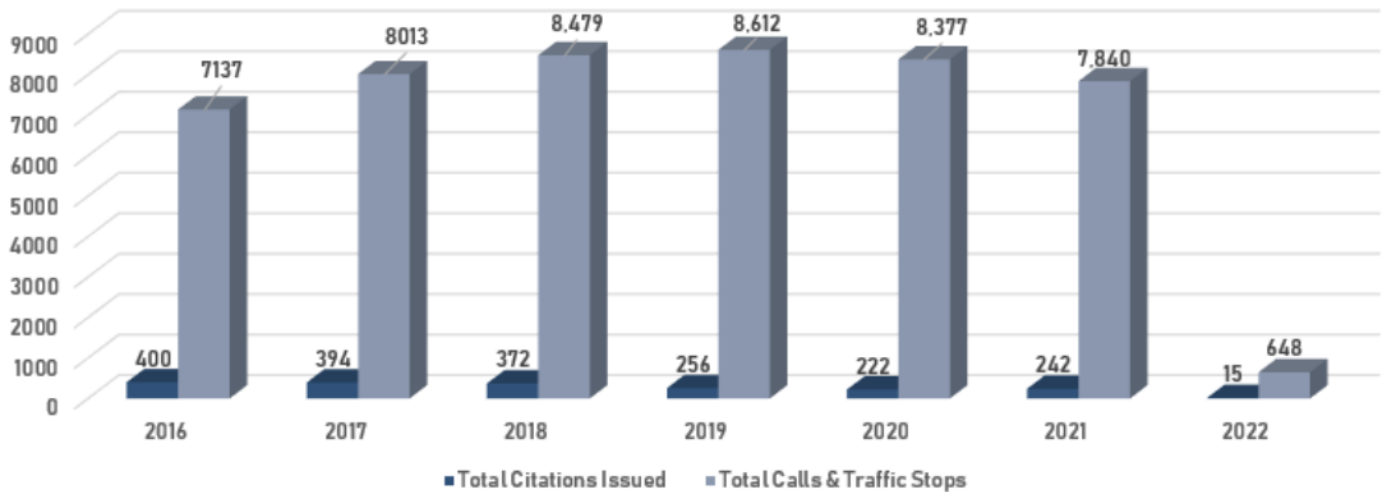
- **Call to order**
 - Chief Zwaschka called to order the January officer meeting of the North Mankato Fire Department at 18:30 hours on Thursday, January 13th at fire station 2 in North Mankato.
- **Roll call**
 - 12 present, 2 absent
- **Minutes**
 - Meeting minutes were approved as emailed.
- **Scheduled officer training or business tour**
 - Frandsen Bank and D&K powder coating.
- **Standard Operating Guidelines**
 - None covered.
- **Chief Zwaschka**
 - Goals
 - Firefighter hiring
 - Put pamphlet information on FD membership page.
 - First informational meeting is Tuesday April 19th.
 - Committee – for hiring process. – Contact Zwaschka
 - Social media
 - Should fire dept have its own facebook page or other social media page?
 - Needs to be separate from the relief association
 - Used for Pub Ed and large incidents. Something we get paid to do can be shared.
 - COVID
 - Requiring masks in apparatus
 - Regional meeting 7:30 Tuesday Jan 18th in Nicollet.
 - Purchases for the fire department – charge it to the city or talk to Zwaschka on using the FD card.
 - Kato engineering – need key holder to be on scene – know box contents are not up to date
 - Caribou coffee – recommending a knox box for that building
 - City should recommend updating knox box contents upon sale of buildings.
- **Asst. Chief VanEps**
 - Truck committee needed?
 - Potential committee members – contact VanEps
 - CO calls – need increased attendance or availability.
 - QRAE 4 gas monitors both have bad oxygen sensors. O2 Sensors are on order.
 - Ordering more hoods
- **Station Captain Schumacher**
 - Ladder rack on e45 – needs new motor. Bang on motor with hydrant wrench as a short term solution. Zwaschka will order a new motor.
 - Garage door openers for station 1 are still needed
- **Station Captain Sletten**
 - Fit testing – Combining with Mankato to get all done.
 - Light bulbs for station 1 and 2 on order
 - Plaques for retired firefighters to be ordered.
 - Fitness committee formed
- **Training Officer Stoltenberg/Asst TO Walrath**
 - Regular training – Blood borne pathogens, right to know, hazmat awareness. MNFire cardiac health.
 - Optional training – SCBA confidence and fill station operations
 - Blood borne pathogens in February – online training
 - Lock out tag out – in person training
 - CPR needs to be completed in 2022 split crews during February.
 - Water rescue – Feb 11th and 12th.
 - Yearly training schedule handed out.

FIRE DEPARTMENT

- **Safety Officer Hoffman**
 - Exposure control plan shared with firefighter members
 - First report of injury is the form to fill out in case of an exposure.
 - Working on SDS forms for exposure control plan.
 - COVID hospitalizations and deaths are covered and need to be reported.
- **Public Education Officer Streeter (not present)**
- **Lieutenant\Secretary Fasnacht**
 - Talked about possible safety DNA training
- **Lieutenant Bobholz**
 - Nothing to present
- **Lieutenant Thate**
 - Nothing to report
- **Pub Ed officer – Streeter (not present)**
- **Trustee Bruning (not present)**
- **Trustee Rauchman**
 - Nothing to report
- **Trustee Tiesler**
 - New firefighter reviews need to be completed.
- **Meeting adjourned at 21:23 - Minutes submitted by Fasnacht**

POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY						
	2021 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2022 TOTAL	% 2021 BENCHMARK
Total Citations Issued	242	15	17	28	15	6%
Total Calls & Traffic Stops	7,840	648	668	587	648	8%
Average Emergency Response Time	4	4	5	3	4	98%
Part One Crimes	170	13	11	13	13	8%
Part One Crimes Rate	0.10%	0.09%	0.08%	0.09%	0.09%	92%
Part Two Crimes	269	23	27	25	23	9%
Part Two CrimesRate	0.16%	0.16%	0.19%	0.18%	0.16%	103%
Total Crimes	439	36	38	38	36	8%
Total CrimesRate	0.26%	0.26%	0.27%	0.27%	0.26%	98%
Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc. Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.						



POLICE DEPARTMENT

Monthly Statistics

Citations Issued: 15

Verbal/Written Warnings Issued: 77

Total Calls for Service: 648 (detailed list below)

Response time: 4.2 minutes

CALL TYPE	TOTAL
Medical	90
Traffic stops	90
Records	70
Suspicious Circumstance	30
Public Assist	29
Alarm	27
Accident	25
Adult/Child Protection Reports	21
Welfare Check	19
911 Verification	16
Assist other agency	16
Civil Issue	15
Motorist Assist	15
Predatory Offender Registration	15
Parking Complaint	14
Traffic Complaints	14
Permits	13
Assault (A) 13	11
Domestic	11
Theft/Larceny (A) 23	11
Animal Complaint	10
Fire	10
Information Only	10
Disturbance	9
Extra Patrol Request	5
Other Criminal Offenses (B) 90z	5
Sign or Light Repair/Roadway Obstruction	5

Court Order Violation CFP/HRO/DANCO (B) 90z	4
Fraud (A) 26	4
Property Destruction/Damage/Vandalism (A) 290	4
Warrant service/attempts	4
Lost Property	3
Missing Person/Runaway JV	3
Narcotics (A) 35	3
Noise Complaint	2
Residence Check Requests	2
Sex Offenses (A) 11/36	2
Solicitor/SCAM Complaints	2
Vehicle Repossession	2
Burglary/Breaking & Entering (A) 220	1
Compliance Checks	1
Disorderly Conduct (B) 90C	1
Extortion/Blackmail (A) 210	1
Family Offenses Nonviolent (B) 90F	1
Hospice Notice	1
Neighbor/Neighborhood Issues	1
Grand Total	648

JANUARY	2016	2017	2018	2019	2020	2021	2022
CALLS FOR SERVICE	516	591	644	727	734	587	648
YEAR TO DATE TOTAL	516	591	644	727	734	587	648

POLICE DEPARTMENT

January 2022 Community Events/Public Education

NONE

January 2022 School Patrols

South Central College	7	Hoover Elementary	7
Dakota Meadows Middle School	8	Bridges Community School	6
Futures School	0	Monroe Elementary	6
TOTAL SCHOOL PATROLS: 34			

January 2022 Use of Force Instances

ICR	Incident Title	Incident Date	Resistance Type
22100325	Disturbance	1/15/22	Compliant

January 2022 Complaints/Compliments

- 0 complaint received.
- Officer Audrey Kruger received a care package from a family whose home caught fire the morning of January 17th. The family was very appreciative of Officer Kruger's efforts and response to their emergency.

Offenses and Clearances by Classification

Offense Classification	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0
Rape						
Completed	0	0	0	0	0	0
Attempted	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Robbery						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Assault						
Firearm	1	0	1	7	1	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Hands, Fist, Feet, etc. (aggravated injury)	0	0	0	0	0	0
Totals	1	0	1	7	1	0
Burglary						
Forcible Entry	0	0	0	0	0	0
Unlawful Entry (no force)	1	0	1	7	0	0
Attempted Forcible Entry	0	0	0	0	0	0
Totals	1	0	1	7	0	0
Larceny-theft	Totals	11	0	11	79	0
Motor Vehicle Theft						
Autos	0	0	0	0	0	0
Trucks & Buses	0	0	0	0	0	0
Other Vehicles	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Arson	Totals	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0
Part I Totals	13	0	13	93	1	0
Part II Offenses						
Other Assaults (simple, not aggravated)	8	0	8	57	1	0
Forgery & Counterfeiting	1	0	1	7	0	0
Fraud	2	0	2	14	1	0
Embezzlement	0	0	0	0	0	0
Stolen Property (buy, receive, possess)	0	0	0	0	0	0
Vandalism	4	0	4	29	1	1
Weapons (carry, possess, etc.)	0	0	0	0	0	0
Prostitution & Commercialized Vice	0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)	2	0	2	14	0	0
Drug Abuse Violations	3	0	3	21	2	0
Gambling	0	0	0	0	0	0
Family & Children	0	0	0	0	0	0
Driving Under the Influence	0	0	0	0	0	0
Liquor Laws	0	0	0	0	0	0
Drunkennes - MN statute repealed 1971	0	0	0	0	0	0
Disorderly Conduct	0	0	0	0	0	0
Vagrancy	0	0	0	0	0	0
All Other Offenses (except traffic)	3	0	3	21	2	0
Suspicion - not a crime in MN	0	0	0	0	0	0
Part II Totals	23	0	23	164	7	1
Curfew & Loitering (persons under 18)	0	0	0	0	0	0
Runaways (persons under 18)	0	0	0	0	0	0
Grand Totals	36	0	36	257	8	1

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Rain/Wind Storm Cleanup (Events)	12	0	0	0	0	0%
Storm Sewer Main Breaks/ Repairs (Events)	10	0	0	0	0	0%
Sanitary Sewer Main Breaks/Repairs (Events)	10	0	0	1	0	0%
Water Main Breaks/ Repairs (Events)	5	0	0	1	0	0%
Sewer Jetting (Linear Feet)	50,000	0	3,000	11,691	0	0%
Sewer Televising (Linear Feet)	100,000	0	300	5,900	0	0%
Structure Inspections (EA)	500	0	0	0	0	0%
Concrete curb repair (Linear Feet)	750	0	0	0	0	0%
Snow Removal (Events)	16	4	4	4	4	25%
Sanding and Pre-Treatment (Events)	24	3	3	2	3	13%
Crack Sealing (lbs)	12,000	0	0	0	0	0%
Seal Coating and Fog Sealing (Lane Miles)	12	0	0	0	0	0%
Patching/ Asphalt (Tons)	750	0	0	0	0	0%
Mill and Overlay (Lane Miles)	12	0	0	0	0	0%
Street Sweepings Hauled (Tons)	450	0	31	0	0	0%
Tree Trimming (EA)	100	2	60	0	2	2%
Grass/Leaves/Brush Hauled (Tons)	4,000	0	0	0	0	0%
Recycling (Tons)	1,750	104	107	129	104	6%
Organics Recycling (Tons)	96	8	8	8	8	8%
Solid Waste (Tons)	3,400	240	272	252	240	7%
Spring Clean Up and Fall Drop Off (Tons)	450	0	0	0	0	0%
Street Signs Fixed (Straightened, Painted, Replaced)	500	5	18	5	5	1%

Street Projects for January:

- 4 snow removal events using 498 hours of Street Department staff time; 701 total hours across all Public Works Departments.
- Take down holiday decorations.
- Prepare for Anthony Ford and Hockey Day Minnesota events

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Rain/Wind Storm Clean Up	200	0	8	0	0	0%
MS 4 & Ravaine Maintenance	1000	4	35	0	4	0%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	450	0	0	0	0	0%
Sanitary Sewer Breaks/Repairs	450	0	0	0	0	0%
Sewer Jetting and Televising	1000	0	24	139	0	0%
Storm Sewer Main Breaks/ Repairs	450	0	9	17	0	0%
Water Main Breaks/Repairs	600	0	0	82	0	0%
Crack Sealing	400	0	0	0	0	0%
Seal Coating	750	0	1	0	0	0%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	1000	0	0	0	0	0%
Patching/ Asphalt	4000	0	0	0	0	0%
Street Sweeping	960	0	29	2	0	0%
Concrete curb repair	500	0	0	0	0	0%
Snow Removal	3500	498	553	289	498	14%
Sanding & Pre-Treatment of Roads	350	18	28	13	18	5%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	150	0	0	2	0	0%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	200	0	0	0	0	0%
Sign Repair & Installation	500	9	9	9	9	2%
Crosswalks/ Curbs Painted	500	0	0	0	0	0%
Flags & Banners	250	57	0	21	57	23%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	500	0	53	0	0	0%
Christmas Decoration	250	111	11	32	111	44%
Employee Trainings	400	0	0	0	0	0%
Clean and Maintain City Buildings	500	105	84	69	105	21%
Shop (Street Crew Helping in Equipment Shop)	1000	140	212	234	140	14%
Help Other Departments	400	111	86	99	111	28%
Special Projects	500	160	4	8	160	32%
Resident Call Outs	150	0	0	0	0	0%
Tree Trimming	300	23	30	0	23	8%
Leaf Collection	640	0	52	0	0	0%
Grass/Brush Hauled	40	0	0	0	0	0%
Spring Clean Up and Fall Drop Off	400	0	0	0	0	0%

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Greenway Inspections (EA)	66	0	0	0	0	0%
Greenway Sprayed (EA)	25	0	0	0	0	0%
Greenway Mowing and Trimming (EA)	25	0	0	0	0	0%
Weed Inspections - Parks (EA)	42	0	0	0	0	0%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	42	0	0	0	0	0%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,600	0	0	0	0	0%
Trimming - Acres (230 Acres trimmed every other week for 20 week	1,500	0	0	0	0	0%
Tree Inspections (EA)	150	1	6	1	1	1%
Resident Call Outs (EA)	150	0	3	0	0	0%
Playground Inspections	40	0	0	0	0	0%
Playground Upgrades Completed	10	0	0	0	0	0%
Park Building and Structure Repairs/Painting	7	0	0	0	0	0%
Blvd and Park Trees Planted (By Contractor or staff)	30	0	0	0	0	0%
Trees Trimmed	750	3	69	3	3	0%
Trees Removed (All Trees Excluding Ash)	100	2	13	3	2	2%
Ash Trees Removed	35	0	5	2	0	0%

Park projects in January:

- Awarded and held pre-work meeting with Carr's Tree Service on emerald ash borer project
- 225 hours of event support (Anthony Ford and Hockey Day Minnesota)
- 146 hours of snow removal

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	0	0	0	0	0%
Playground Upgrades Completed	400	0	0	0	0	0%
Park Building and Structure Repairs/Painting	900	55	0	0	55	6%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	250	0	60	63	0	0%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball)	500	0	6	0	0	0%
Flowers & Planters (May to Oct)	240	0	0	0	0	0%
Tree Inventory	500	10	0	0	10	2%
Tree Removal (All Excluding Ash Trees)	175	0	66	23	0	0%
Ash Tree Removal	480	5	11	14	5	1%
Tree Trimming	250	1	86	41	1	0%
Tree Inspections	75	0	5	0	0	0%
Buckthorn Management	720	121	2	0	121	17%
Rink Cleanup and Flooding	60	35	174	321	35	58%
Rinks Zamboni	700	146	18	65	146	21%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	400	0	144	151	0	0%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains)	160	2	0	0	2	1%
Christmas Decorations	600	225	1	2	225	38%
Festivals (Fun Days, Blues, Bier, Misc.)	500	0	0	0	0	0%
Caswell Sporting Events	480	0	0	0	0	0%
Helping Other Departments	150	4	1	6	4	3%
Resident Call Outs	150	0	2	0	0	0%
Training	700	8	16	35	8	1%
Special Projects (Bluff Park Drain Tile, Pavers, Fountains, Pond Treatments)	400	0	12	4	0	0%
Hours of Greenway Management						
Greenway Inspections (Ponds and Outlots)	32	0	0	0	0	0%
Greenway Sprayed (Ponds and Outlots)	80	0	0	0	0	0%
Greenway Mowing and Trimming (Ponds and Outlots)	80	0	0	0	0	0%
Hours of Parks Management (May to October)						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	50	0	0	0	0	0%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	120	0	0	0	0	0%
Mowing (Parks, Boulevards, Roundabouts, Trails)	1,500	0	0	0	0	0%
Trimming (Parks, Boulevards, Roundabouts, Trails)	750	0	0	0	0	0%
Prairie Management and Maintenance (Burning, Spraying, Mowing, etc.)	80	0	0	0	0	0%

CASWELL PARK

CASWELL PARK SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
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Tournaments

Quantity of Tournaments Played	18	0	0	0	0	0%
In State Teams	514	0	0	0	0	0%
Out of State Teams	95	0	0	0	0	0%
Total Teams	609	0	0	0	0	0%
Local Visitors	19330	0	0	0	0	0%
Out of Town Visitors	12000	0	0	0	0	0%
Total Visitors	31330	0	0	0	0	0%
Concession Items Sold	42000	0	0	0	0	0%
Alcohol Sales	\$ 15,000	\$ -	\$ -	\$ -	\$ -	0%
Sponsorship Revenue	\$ 60,000	\$ -	\$ -	\$ 4,200	\$ -	0%
Estimated Number of Hotel Rooms	9500	0	0	0	0	0%
Economic Impact	\$ 7,400,000	\$ -	\$ -	\$ -	\$ -	0%

Softball

Summer Softball Teams	95	2	-	-	2	2%
Fall Softball Teams	-	-	-	-	-	-
Revenue	\$ 69,185	\$ 319	\$ -	\$ 5,203	\$ 319	0%
Expense	\$ 30,615	\$ -	\$ -	\$ -	\$ -	0%

Volleyball

Volleyball Teams	88	2	-	-	2	2%
Revenue	\$ 26,400	\$ 295	\$ -	\$ 319	\$ 295	1%
Expense	\$ 12,665	\$ 512	\$ -	\$ -	\$ 512	4%

Hockey

Hockey Teams	5	-	-	-	-	0%
Revenue	\$ -	\$ -	\$ 11,750	\$ -	\$ -	-
Expense	\$ -	\$ 2,035	\$ 3,388	\$ -	\$ 2,035	-

Website Management

Website Hits	38,000	1,189	768	562	1,189	3%
Page Views	145,000	2,979	1,720	1,424	2,979	2%

Other

Banners Purchased	55	-	-	4	-	0%
Total Revenue	\$ 569,941	\$ 614	\$ 3,531	\$ 7,691	\$ -	0%
Total Expenditures	\$ 535,913	\$ 2,547	\$ 12,747	\$ 7,979	\$ -	0%

CASWELL NORTH — SOCCER

CASWELL NORTH - SOCCER						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Quantity of Tournaments Played	1	0	0	1	0	0%
In State Teams	50	0	0	180	0	0%
Out of State Teams	0	0	0	0	0	0%
Total Teams	50	0	0	180	0	0%
Local Visitors	1,100	-	-	9,000	-	0%
Out of Town Visitors	-	-	-	-	-	0%
Total Visitors	1,100	-	-	9,000	-	0%
Economic Impact	\$ 20,000	\$ -	\$ -	\$1,500,000	\$ -	0%
Other						
Total Revenue	\$ 48,500	\$ -	\$ 561	\$ 48,500	\$ -	0%
Total Expenditures	\$ 54,304	\$ 1,197	\$ 3,765	\$ 52,835	\$ 1,197	2%

PARKS AND REC

PARKS AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
General Operations						
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
Expense	\$ 30,957.00	\$ 609.45	\$ -	\$ -	\$ 609.45	2%
Wrestling						
Registrations	80	-	-	-	-	
Revenue	\$ -	\$ -	\$1,625.00	\$ -	\$ -	
Expense	\$ -	\$ 875.00	\$1,724.26	\$ -	\$ 875.00	
Tennis						
Registrations	96	-	-	-	-	
Revenue	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	0%
Expense	\$ 4,200.00	\$ -	\$ -	\$ -	\$ -	0%
Soccer						
Registrations	85	-	-	-	-	
Revenue	\$ 5,500.00	\$ -	\$ -	\$ -	\$ -	0%
Expense	\$ 4,720.00	\$ 10.42	\$ -	\$ -	\$ 10.42	0%
T-Ball						
Registrations	45	-	-	-	-	
Revenue	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	0%
Expense	\$ 715.00	\$ -	\$ -	\$ -	\$ -	0%
Golf						
Registrations	50	-	-	-	-	
Revenue	\$ 6,500.00	\$ -	\$ -	\$ -	\$ -	0%
Expense	\$ 4,160.00	\$ -	\$ -	\$ -	\$ -	0%
Basketball						
Registrations	-	-	-	-	-	
Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	
Expense	\$ -	\$ -	\$ -	\$ -	\$ -	

PARKS AND REC FUND						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Revenue	\$ 21,500.00	\$ -	\$ -	\$ -	\$ -	0%
Expense	\$ 44,752.00	\$ 1,494.87	\$ -	\$ -	\$ 1,494.87	3%

Overall Caswell Fund

OVERALL CASWELL & PARKS AND REC						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Caswell Park						
Total Caswell Fund Revenue	\$ 569,941	\$ 614	\$ 31,774	\$ 15,900	\$ 614	0%
Total Caswell Fund Expenditures	\$ 535,913	\$ 2,547	\$ 21,624	\$ 10,199	\$ 2,547	0%
Caswell North						
Total Caswell North Fund Revenue	\$ 48,500	\$ -	\$ -	\$ -	\$ -	0%
Total Caswell North Fund Expenditures	\$ 54,304	\$ 1,197	\$ -	\$ -	\$ 1,197	2%
Parks & Rec						
Total Parks & Rec Fund Revenue	\$ 21,500	\$ -	\$ -	\$ -	\$ -	0%
Total Parks & Rec Fund Expenditures	\$ 44,752	\$ 1,495	\$ -	\$ -	\$ 1,495	3%

Caswell Information for January:

- Registrations are now open for Adult Softball, Adult Sand Volleyball, Youth T-Ball, and Youth Soccer.
- Youth Tennis and Youth Golf registrations will be open once dates are confirmed with instructors.
- Youth Wrestling entered three tournaments over the month of January.
- Adult Hockey League Play continues, with playoff starting in March.
- Five new advertisers at Caswell Park and one at Caswell North as advertising drive continues.
- Products have been ordered for early turf management at Caswell Park and Caswell North.

YOUTH FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Players						
Players Pre-K to K	125	0	0	0	0	0%
Players 1st Grade	100	0	0	0	0	0%
Players 2nd Grade	100	0	0	0	0	0%
Players 3rd Grade	125	0	0	0	0	0%
Players 4th Grade	150	0	0	0	0	0%
Players 5th Grade	175	0	0	0	0	0%
Players 6th Grade	175	0	0	0	0	0%
Total Players	950	-	-	-	-	0%
Revenue						
Registrations	\$103,425.00	\$ -	\$ -	\$ -	\$ -	0%
Sponsorships	\$ 38,925.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	3%
Donations	\$ -	\$ -	\$1,000.00	\$ -	\$ -	
Other	\$ -	\$ -	\$ 98.78	\$ -	\$ -	0%
Total Revenue	\$142,350.00	\$ 1,000.00	\$1,098.78	\$ -	\$ 1,000.00	1%
Expenses						
Total Expenditures	\$123,074.00	\$ 5,946.88	\$19,686.10	\$2,214.49	\$ 5,946.88	5%
Other						
Banners Purchased	40	0	1	0	0	0%
Number of Games	100	0	0	0	0	0%
Total Teams	55	0	0	0	0	0%

We are looking forward to this next season and are already starting the planning process.

SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	430	77	31	73	77	18%
Non Resident Family Passes	300	60	26	41	60	20%
Resident Single Passes	30	2	1	2	2	7%
Non Resident Single Passes	15	0	0	0	0	0%
Resident 55+ Pass	15	1	0	2	1	7%
Non Resident 55+ Pass	10	1	0	3	1	10%
Babysitter/Additional Members	300	49	26	39	49	16%
Punch Passes	430	22	16	2	22	5%
Total Visitors	48,000	0	0	0	0	0%
Donations						
Sponsorships	\$ 20,150	\$ -	\$ -	\$ -	\$ -	0%
Adopt A Family Donations	\$ 9,743	\$ 50	\$ -	\$ 30	\$ 50	1%
Connecting Kids	120	0	0	0	0	0%
Events						
Special Events	20	0	0	0	0	0%
Birthday Party Packages	40	0	0	0	0	0%
Pool Rentals	10	0	0	0	0	0%
Swim Lessons Offered	200	0	0	0	0	0%
Swim Lesson Sign Ups	1,000	0	0	0	0	0%
Fitness Lessons Offered	20	0	0	0	0	0%
Fitness Lesson Sign Ups	1,800	0	0	0	0	0%
Pool Operations						
Days Open	85	0	0	0	0	0%
Lifeguards Hired	45	0	0	0	0	0%
Other						
Concessions	\$ 97,055	\$ 212	\$ 360	\$ -	\$ 212	0%
Alcohol	\$ 7,055	\$ -	\$ -	\$ -	\$ -	0%
Warming House Rentals	5	0	0	0	0	0%
Swim Banners Purchased	20	0	0	0	0	0%
Radio Mankato Passes Sold	200	0	0	0	0	0%
Overall Revenues	\$467,154.00	\$ 20,627.50	\$ 12,178.90	\$ 21,664.00	\$ 20,627.50	4%
Overall Expenses	\$485,637.00	\$ 1,482.33	\$ 5,868.48	\$ 2,380.23	\$ 1,482.33	0%

WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY

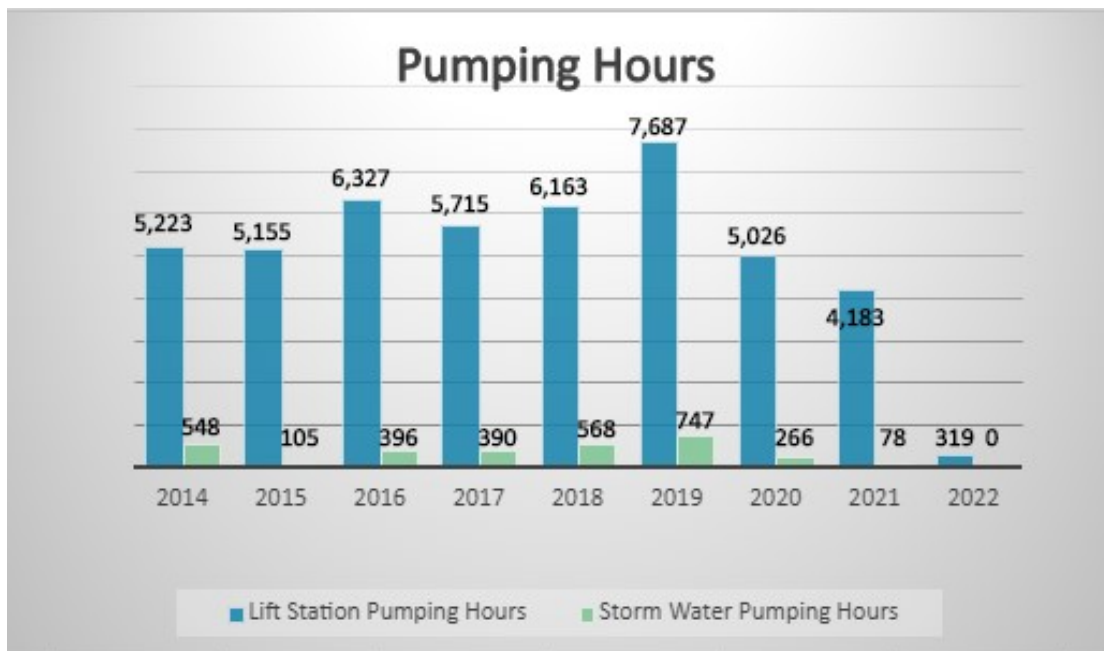
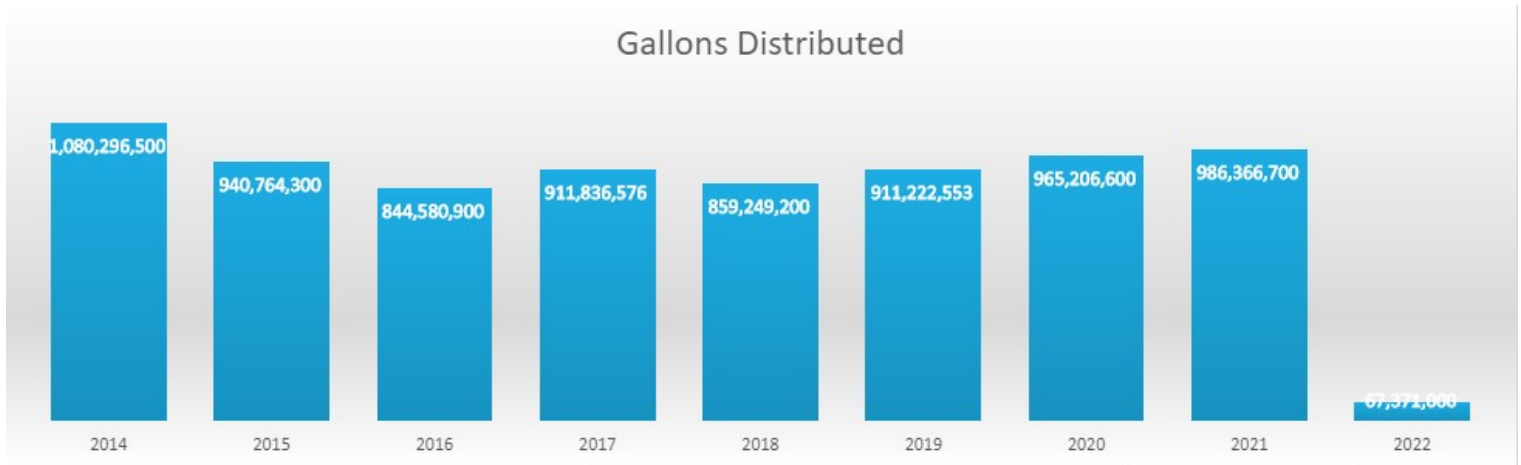
	2022 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Water Units (Gallons)						
Gallons Pumped from Well #5	400,000	0	0	0	0	0%
Gallons Pumped from Well #6	125,000,000	11,081,000	10,621,000	9,066,000	11,081,000	9%
Gallons Pumped from Well #7	170,000,000	112,000	15,767,000	7,527,000	112,000	0%
Gallons Pumped from Well #8	100,000,000	8,279,000	7,302,000	10,581,000	8,279,000	8%
Gallons Pumped from Well #9	100,000,000	14,708,000	350,000	5,704,000	14,708,000	15%
Total	495,400,000	34,180,000	34,040,000	32,878,000	34,180,000	7%
Gallons Distributed from Plant #1	130,000,000	9,630,000	9,013,000	8,706,000	9,630,000	7%
Gallons Distributed from Plant #2	320,000,000	23,561,000	23,236,000	23,528,000	23,561,000	7%
Total	450,000,000	33,191,000	32,249,000	32,234,000	33,191,000	7%
Water Usage Tracking						
Residential (5/8"-11/4")	220,656,696	16,852,431	17,377,253	17,798,564	16,852,431	8%
Residential & Commercial 11/2"-3"	39,294,960	3,553,080	3,873,550	4,058,930	3,553,080	9%
Commercial 5/8"-11/4"	19,907,400	1,997,990	2,381,190	1,685,350	1,997,990	10%
Commercial 4"-6"	7,087,233	200,790	186,610	190,250	200,790	3%
Residential and Commercial Outside Meters	54,597,418	248,840	503,300	296,600	248,840	0%
Rural Water (5/8"-11/4")	963,960	900	1,200	62,890	900	0%
Rural 1 1/2"-3"	92,945	54,570	51,260	1,800	54,570	59%
Multiple Dwelling Unit Rate per Unit	33,568,429	2,722,630	2,549,390	2,957,900	2,722,630	8%
Total Gallons Billed	376,169,041	25,631,231	26,923,753	27,052,284	25,631,231	7%
City Used Water - Non-Billable		1,822,330	1,798,239	1,375,374	1,822,330	
Unaccountable Water		770,500	770,500	770,500	770,500	
Non-Revenue Percentage of Water		0	0	0	0	
Lift Station Pumping Hours						
Lift Station #1 - Oak Terrace	165	11	11	11	11	6%
Lift Station #2 - Marvin Boulevard	450	24	27	52	24	5%
Lift Station #3 - Carol Court	520	28	29	28	28	5%
Lift Station #4 - Marie Lane	1,200	86	90	86	86	7%
Lift Station #5 - NorthRidge Drive	800	56	58	63	56	7%
Lift Station #6 - Aspen Lane	375	38	31	29	38	10%
Lift Station #7 - Howard Drive	700	50	52	49	50	7%
Lift Station #8 - Parks Edge	175	17	16	16	17	9%
Lift Station #9 - Reserve	100	9	9	8	9	9%
Lift Station #10 - Golf Course	50	1	1	2	1	2%
Total	4,535	319	323	344	319	7%
Lift Station Flow (Gallons)						
Main Lift #1	425,000,000	34,368,000	35,096,000	14,000	34,368,000	8%
Main Lift #2	100,000,000	11,000	0	33,627,000	11,000	0%
	525,000,000	34,379,000	35,096,000	33,641,000	34,379,000	7%
Storm Water Pumping Hours						
Storm Water Station #001 - Sherman Corp Station	600	0	0	0	0	0%
Storm Water Station #002 - Wheeler Corp Station	150	0	0	0	0	0%
Total	750	0	0	0	0	0%

WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY

	2022 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Mankato Redundant Water Tracking (gal)						
Water Provided to Mankato	0.0	0.0	0.9	0.9	0.0	
Water Received From Mankato	0.0	0.0	1.3	1.3	0.0	
River Levels						
High River Level		6	5	4	6	
Low River Level		3	3	3	3	
Hours						
Rounds	870	69	72	54	69	8%
Locates and Locate Meets	700	5	25	2	5	1%
Training	60	18	9	5	18	30%
Equipment Maintenance	612	65	37	86	65	11%
Building Maintenance	0	23	40	9	23	0%
Equipment Repairs	0	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	402	32	37	24	32	8%
Flushing	0	0	0	0	0	0%
Shut-offs	324	18	1	15	18	5%
Administrative	230	13	16	12	13	6%
Helping Other Departments	24	19	6	18	19	79%
Festivals	0	0	0	0	0	0%
Call-outs	282	41	9	13	41	15%
Stormwater Corp Station	100	1	8	1	1	1%
Backwash	204	8	10	8	8	4%
Fire Hydrant Repairs	258	17	2	8	17	6%
Christmas Lights	0	10	0	7	10	0%
Tree Trimming	0	0	0	0	0	0%
Snow Removal	726	27	22	12	27	4%
Mainbreak, Valve Repairs, Curb Box Repairs	138	3	4	101	3	2%
Sampling	60	5	4	3	5	8%
Chemical Treatments	78	6	20	2	6	8%
Inventory Supplies	20	4	0	12	4	20%
Water Tower Maintenance	0	0	0	0	0	0%
Mowing and Trimming	0	0	0	0	0	0%
Winterize	0	0	0	0	0	0%
Miscellaneous Projects	0	15	27	6	15	0%
Total	5,088	396	345	395	396	8%
Units						
Locates (EA)	2500	21	47	11	21	1%
Water Mains Flushed (Lineal Feet)	285,000	0	0	0	0	0%
Hydrants Flushed (EA)	1,500	0	0	0	0	0%
Valves Exercised (EA)	175	0	0	0	0	0%
Corp Station Gate Open/Close (EA)	24	0	0	0	0	0%
Main Breaks Repaired (EA)	12	0	0	1	0	0%
Curb Boxes Located (Shut off)	375	40	0	37	40	11%

WATER & SEWER DEPARTMENT



Water Projects for January 2022

- 7.59% of water used was non-revenue generating.
- 814 of 7,492 (11%) of water meters are radio read.
- 40 water shutoffs.

WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 Gallons Billed	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed	2022 Gallons Bill YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	205,685,129	194,650,356	220,202,702	214,748,338	16,852,431
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	41,159,650	46,160,040	40,079,310	43,844,540	3,553,080
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,528,180	20,446,080	19,946,470	23,215,570	1,997,990
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,412,950	3,411,450	6,700,490	2,848,930	200,790
Residential and Commercial Outside Meters	\$0.00	\$4.35	34,082,312	30,755,320	50,450,293	74,375,905	248,840
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	913,880	901,620	938,100	199,790	900
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	156,480	134,500	87,700	888,570	54,570
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	31,617,170	32,358,830	33,634,550	33,190,140	2,722,630

# of Properties Billed			Annual				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 # Billed	2019 # Billed	2020 # Billed	2021 # Billed	2022 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	58,745	59,248	59,769	60,561	5,064
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	823	865	865	895	91
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,990	1,969	1,934	1,920	160
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	60	50	47	36	3
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,271	22,570	22,982	23,393	1,950
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	12	12	12	12	1
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	205	212	214	220	18
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	906	912	912	912	76

Average usage by class			Average Usage by Customer by Class				
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018	2019	2020	2021	2022 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,501	3,285	3,684	3,546	3,328
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	50,012	53,364	46,334	48,988	39,045
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,316	10,384	10,314	12,091	12,487
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	56,883	68,229	142,564	79,137	66,930
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,530	1,363	2,195	3,179	128
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	76,157	75,135	78,175	16,649	900
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	763	634	410	4,039	3,032
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	34,898	35,481	36,880	36,393	35,824

2022											
January	February	March	April	May	June	July	August	September	October	November	December
16,852,431											
3,553,080											
1,997,990											
200,790											
248,840											
900											
54,570											
2,722,630											
2022											
January	February	March	April	May	June	July	August	September	October	November	December
5,064											
91											
160											
3											
1,950											
1											
18											
76											

2022											
January	February	March	April	May	June	July	August	September	October	November	December
3,328											
39,045											
12,487											
66,930											
128											
900											
3,032											
35,824											

SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual (# of Accounts)				
Sewer Rates	Minimum Bill	1984	Description	2018	2019	2020	2021 YTD	2022 YTD
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	19787	20818	16689	21320	1984
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41681	41283	35492	42321	3429
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	89	83	66	70	5
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	127	134	113	150	13

Amount Billed				Annual (\$)				
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Bill 2022 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Amount billed to Res/Comm Accounts paying base ONLY	\$ 296,805.00	\$ 312,270.00	\$ 283,713.00	\$ 362,440.00	\$ 33,728.00
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,798,763.33	\$ 1,818,391.14	\$ 1,643,099.46	\$ 1,981,959.09	\$ 159,669.30
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Amount billed to Rural accounts paying base ONLY	\$ 1,335.00	\$ 1,245.00	\$ 1,105.00	\$ 1,190.00	\$ 85.00
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,836.99	\$ 5,866.02	\$ 5,350.30	\$ 6,267.01	\$ 378.42
Total								

Gallons Billed				Annual (gallons)				
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD	2022 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Residential/Commercial Billed under min.				22,489,565	1,743,012
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.				293,386,286	23,679,949
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Rural Billed under min				57,270	2,980
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.				1,053,641	50,380
Total							316,986,762	

2022											
January	February	March	April	May	June	July	August	September	October	November	December
1984											
3429											
5											
13											
5431	0	0	0	0	0	0	0	0	0	0	0
2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 33,728.00											
\$ 159,669.30											
\$ 85.00											
\$ 378.42											
\$ 193,860.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2022											
January	February	March	April	May	June	July	August	September	October	November	December
1,743,012											
23,679,949											
2,980											
50,380											
25,476,321	-	-	-	-	-	-	-	-	-	-	-

GARBAGE UTILITY BILL BREAKDOWN

\$ Billed			Starting 2022		Annual					
Garbage Sizes	Cost per Month	Cost per Month			\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022 YTD	
35 Gallons	\$9.00	\$10.00			\$ 91,278.00	\$ 95,994.00	\$ 98,505.00	\$ 98,982.00	\$ 9,300.00	
65 Gallon	\$14.00	\$15.00			\$ 538,972.00	\$ 541,184.00	\$ 542,094.00	\$ 544,446.00	\$ 48,735.00	
95 Gallon	\$19.00	\$20.00			\$ 126,046.00	\$ 130,226.00	\$ 136,952.00	\$ 142,367.00	\$ 12,600.00	
Total:					\$ 756,296.00	\$ 767,404.00	\$ 777,551.00	\$ 785,795.00	\$ 70,635.00	
Number of Carts Billed			Starting 2022		Annual					
Garbage Sizes	Cost per Month	Cost per Month			# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022	
35 Gallons	\$9.00	\$10.00			10,142	10,666	10,945	10,998	930	
65 Gallon	\$14.00	\$15.00			38,498	38,656	38,721	38,889	3,249	
95 Gallon	\$19.00	\$20.00			6,634	6,854	7,208	7,493	630	
Total:					55,274	56,176	56,874	57,380	4,809	

2022											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 9,300.00											
\$ 48,735.00											
\$ 12,600.00											
\$ 70,635.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2022											
January	February	March	April	May	June	July	August	September	October	November	December
930											
3,249											
630											
4,809	-	-	-	-	-	-	-	-	-	-	-

RECYCLE UTILITY BILL BREAKDOWN

\$ Billed				Annual			
Recycle Sizes	Cost per Month	As of 1/1/21		\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
35 Gallons	\$7.00	\$8.00		\$ 47,565.00	\$ 47,579.00	\$ 47,488.00	\$ 55,560.00
65 Gallon	\$7.00	\$8.00		\$ 98,070.00	\$ 99,365.00	\$ 101,493.00	\$ 118,368.00
95 Gallon	\$7.00	\$8.00		\$ 240,947.00	\$ 242,837.00	\$ 245,056.00	\$ 281,440.00
Number of Carts Billed **				Annual			
Recycle Sizes	Cost per Month	As of 1/1/21		# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021 YTD
35 Gallons	\$7.00	\$8.00		6795	6797	6784	6945
65 Gallon	\$7.00	\$8.00		14010	14195	14499	14796
95 Gallon	\$7.00	\$8.00		34421	34691	35008	35180

**The numbers gathered for Number of Carts Billed comes from West Central Sanitation's monthly bills to us.

2021											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 4,608.00	\$ 4,608.00	\$ 4,624.00	\$ 4,632.00	\$ 4,640.00	\$ 4,624.00	\$ 4,632.00	\$ 4,632.00	\$ 4,656.00	\$ 4,656.00	\$ 4,624.00	\$ 4,624.00
\$ 9,760.00	\$ 9,776.00	\$ 9,792.00	\$ 9,808.00	\$ 9,832.00	\$ 9,864.00	\$ 9,848.00	\$ 9,864.00	\$ 9,936.00	\$ 9,944.00	\$ 9,968.00	\$ 9,976.00
\$ 23,416.00	\$ 23,424.00	\$ 23,408.00	\$ 23,432.00	\$ 23,448.00	\$ 23,464.00	\$ 23,504.00	\$ 23,504.00	\$ 23,432.00	\$ 23,440.00	\$ 23,472.00	\$ 23,496.00
2021											
January	February	March	April	May	June	July	August	September	October	November	December
576	576	578	579	580	578	579	579	582	582	578	578
1220	1222	1224	1226	1229	1233	1231	1233	1242	1243	1246	1247
2927	2928	2926	2929	2931	2933	2938	2938	2929	2930	2934	2937
4723	4726	4728	4734	4740	4744	4748	4750	4753	4755	4758	4762

FINANCE DEPARTMENT

Finance Department Summary

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Cash and Investments	\$10,000,000	\$14,464,635	\$27,204,500	\$12,799,988	\$14,464,635	★ 145%
Existing Loans (dollar amount)	\$ 680,000	\$ 672,358	\$ 689,675	\$ 656,483	\$ 672,358	99%
Hotel/Motel Tax	\$ 35,000	\$ 2,097	\$ 2,186	\$ -	\$ 2,097	6%
Food & Beverage Tax	\$ 50,000	\$ 5,688	\$ 5,704	\$ (3,706)	\$ 5,688	11%
Local Option Sales Tax	\$ 700,000	\$ 62,573	\$ 68,124	\$ (14,125)	\$ 62,573	9%
Employment Information/ Payroll	0	0	0	0	0	
Health Benefit Enrollment	48	52	54	48	52	108%
Total Number of Pay Periods	26	2	3	2	2	8%
Timecards Processed	2600	147	259	143	147	6%
Accounts Payable & Receivable	0	0	0	0	0	
Accounts Payable (# Invoices)	10000	649	913	499	649	6%
Accounts Receivable (# Invoices)	600	42	42	32	42	7%
Cash Receipts Processed	52,000	3,904	4,755	4,031	3,904	8%
Utility Billing & Meters	0	0	0	0	0	
# Utility Bills Mailed Out	62,000	5,288	5,297	5,427	5,288	9%
# Utility Bills Emailed Out	3,500	254	239	-	254	7%
Late Payment Notices Sent	na	182	158	180	182	N/A
Late Reading Notices Sent	na	141	120	122	141	N/A
Auto Pay Enrollment	300	22	17	21	22	7%
Water Meters Issued (New)	100	4	11	3	4	4%
Water Meters Replaced	140	9	10	14	9	6%
Waiting List for Meters	0	11	15	4	11	N/A
Meters Yet to Be Replaced	0	6648	6661	6885	6648	N/A
Mail Items Processed	12,000	1,307	756	1,135	1,307	11%
Rate Class Water Revenue	\$ 1,900,000	\$ 141,407	\$ 145,230	\$ 141,850	\$ 141,407	7%
Rate Class Sewer Revenue	\$ 2,580,000	\$ 211,298	\$ 216,051	\$ 212,043	\$ 211,298	8%
Rate Class Recycling Revenue	\$ 450,000	\$ 37,595	\$ 37,883	\$ 37,397	\$ 37,595	8%
Rate Class Storm Revenue	\$ 456,000	\$ 39,098	\$ 39,072	\$ 37,968	\$ 39,098	9%
Rate Class Solid Waste Revenue	\$ 806,000	\$ 68,465	\$ 64,194	\$ 63,385	\$ 68,465	8%
★ = Average Balance						

FINANCE DEPARTMENT

Finance Department Summary

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Garbage						
Garbage Carts (Swapped & New)	180	16	9	15	16	9%
Billed By City - Garbage 35G	11000	930	927	906	930	8%
Billed By City - Garbage 65G	39000	3249	3242	3233	3249	8%
Billed By City - Garbage 95G	7500	630	632	619	630	8%
Billed By City - Valet Service	50	3	3	5	3	6%
Billed By West Central - Garbage 35G	11000	927	926	913	927	8%
Billed By West Central - Garbage 65G	39000	3196	3193	3184	3196	8%
Billed By West Central - Garbage 95G	7500	664	665	647	664	9%
Billed By West Central - Valet Service	50	3	3	5	3	6%
Bag Tags Issued	300	35	13	36	35	12%
Bag Tags Billed By West Central	300	35	13	36	35	12%
Recycling						
Billed By City - Recycle	56000	4649	4641	4599	4649	8%
Billed By City - Valet Service	50	3	3	4	3	6%
Billed By West Central - Recycle 35G	7000	562	578	576	562	8%
Billed By West Central - Recycle 65G	14000	1248	1247	1220	1248	9%
Billed By West Central - Recycle 95G	35000	2942	2937	2927	2942	8%
Billed By West Central - Valet Service	50	3	3	4	3	6%
Licenses, Permits & Rentals						
Dog Licenses (# Issued)	200	6	5	35	6	3%
Audio Permits (# Issued)	50	0	0	1	0	0%
Community Room Rentals	70	8	7	3	8	11%
Park Reservations	160	5	1	1	5	3%
Transportation						
Fixed Route	13000	747	749	925	747	6%
Mobility	3000	340	367	107	340	11%
Flex Route Rides	3700	217	140	0	217	6%
Times "Fast" Electric Charger Used	50	5	5	7	5	10%
Times "Slow" Electric Charger Used	50	0	0	20	0	0%
Times Caswell Electric Charger Used	25	0	0	0	0	0%
Times Caswell North Electric Charger Us	50	0	1	0	0	0%
Revenue from Electric Charger	\$ 500.00	\$ 53.42	\$ 24.84	\$ 93.46	\$ 53.42	11%
Solar Power						
Total Savings	\$ 15,000.00	\$ -	\$ 512.12	\$ 513.30	\$ -	0%

To: John Harrenstein, City Administrator
From: Kevin McCann, Finance Director
Subject: January Monthly Financial Report
Date: February 22, 2022

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of January. The monthly financial summary includes all city funds within the City of North Mankato. The monthly financial summary includes budget to actual comparisons of expenditures and revenues with projected changes in cash balances for each fund. This analysis highlights certain funds to identify overall trends and how the city is adhering to the budget as the year progresses. Since the audit is not complete, the projected beginning and ending cash balances are subject to change, but do offer a close estimate of where things are at currently.

Expenditures

With January ending, we are 8% through the year. Total spending for the entire City is 10% of budget. In looking at the **General Fund**, the overall spending is 8% for the year. Certain departments above 8% include the **City Attorney** due to two payments made in January since we usually pay a month ahead, so we paid the January payment and February payment in January. **Library** due to the annual automation service fees. **Area Agency Disbursements** due to the annual donations made at the beginning of the year.

Certain departments under 8% include **Fire** due to the fire fighter pay issued later in the year. **Street Lighting** due to the timing of the first invoices. **Public Access** due to the timing of the quarterly payments for the service. **Non-Departmental** due to budgeted expenses that are not planned until the summer.

Caswell Fund still has minimal activity until the spring.

Football has minimal activity until the summer.

Swim Facility has minimal activity until the spring.

Library Endowment has minimal activity until the spring when activity picks up again.

Local Option Sales Tax Fund consists of transfers that are made monthly.

Port Authority General Fund includes GMG membership and budgeted transfers.

Capital Facilities and Equipment Replacement Fund includes a new Caswell mower for \$99,000, the down payment for the mobile stage for \$46,629, new police radios for \$17,421, new squad car equipment totaling \$4,337.

Joint Economic Development Funds includes activity for the North Port Industrial Park. If there are no land sales in 2022, funds may need to be transferred from other funds to maintain a positive cash balance.

TIF District Funds include budgeted debt service transfers.

Debt Service Funds consists of most debt service payments made in February. The majority of payments are made again in August.

Construction Funds includes minimal activity for January. The 2021 projects of Harrison Ave. and Cliff Court projects on hold until spring. The 2022 projects of McKinley, Lor Ray, and Caswell Park Improvements are also on hold until spring.

Charitable Gambling includes all 2022 donations made at the beginning of the year.

Revenues

Overall revenue for the entire City is at 3% of the budget. Revenues for the **General Fund** are 2% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We receive the first half of taxes in June and the first half of LGA in July. We receive the second half payments for each of these in December.

Port Authority General Fund and TIF District revenue comes in two payments in June and December.

Utility Funds

Overall **expenditures** for the utility funds are on pace to be within budget, with the exception of **Recycling** and **Storm Water** due to bond payments due February 1st.

In general, utility fund **revenues** are tracking to be at or slightly above budget.

The **Hotel Fund** is considered part of the Port Authority's operations. The fund tracks the activities of the Norwood Inn and. There has been minimal expenses at the moment. Revenues come from the lease for the building and payment in lieu of lodging taxes both from Hylife Foods.

Projects

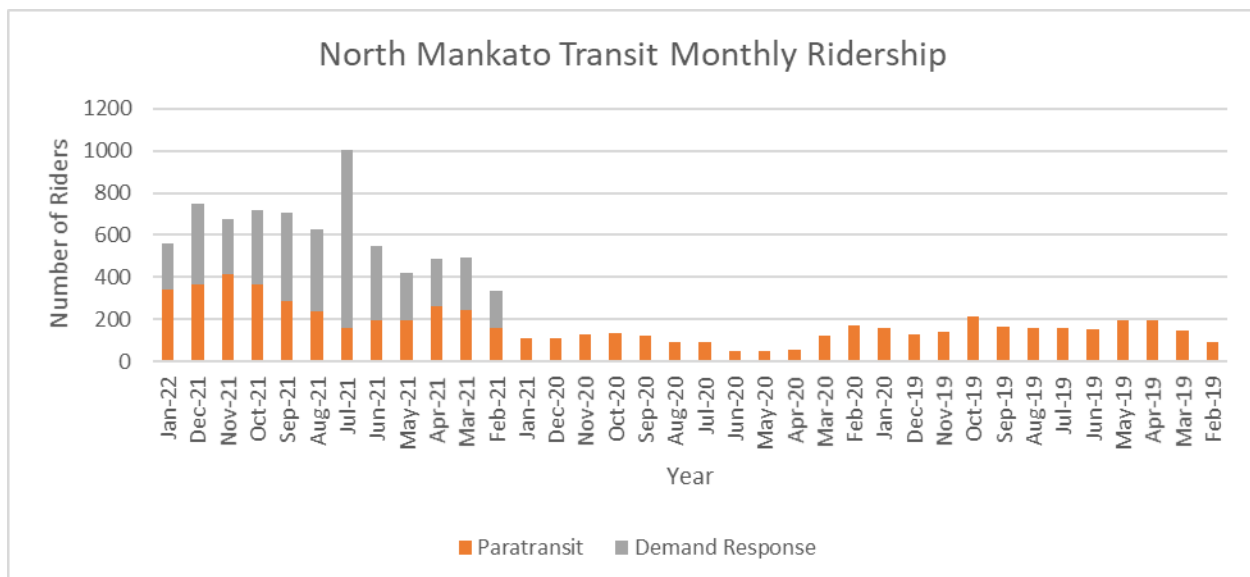
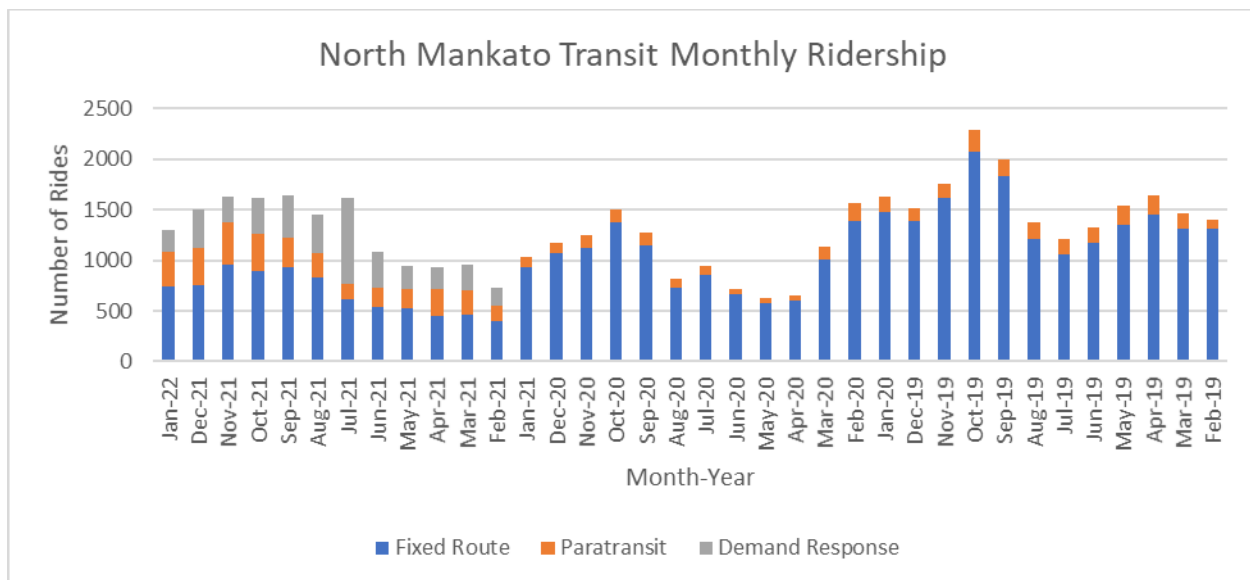
The active projects are shown on the second page of the financial report. Most projects are completed or nearly completed besides the swim facility project.

CITY OF NORTH MANKATO 2022 BUDGET MONITORING 31-Jan-22 % of Year 8%														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2022 AMENDED Budget	2022 Actual Expenditures	Difference	% Exp. Budget Expended	2022 AMENDED Budget	2022 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2022 Beginning Cash Balance	2022 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
101	GF Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 9,291	\$ (100,709)	8%					
	Franchise Taxes - CenterPoint					\$ 107,000	\$ -	\$ (107,000)	0%					
	Franchise Taxes - Charter					\$ 140,000	\$ -	\$ (140,000)	0%					
	Franchise Taxes - Consolidated					\$ 30,000	\$ 9,831	\$ (20,169)	33%					
	Franchise Taxes - Xcel					\$ 126,000	\$ 18,284	\$ (107,716)	15%					
	Franchise Taxes - MetroNet						\$ -	\$ -						
	Property & Other Taxes					\$ 5,394,575	\$ 1,729	\$ (5,392,846)	0%					
	Special Assessments					\$ 5,150	\$ -	\$ (5,150)	0%					
	License & Permits					\$ 503,850	\$ 46,965	\$ (456,885)	9%					
101	Intergovernmental					\$ 2,439,219	\$ -	\$ (2,439,219)	0%					
	Charges for Services					\$ 163,067	\$ 12,072	\$ (150,995)	7%					
	Fines & Forfeits					\$ 19,400	\$ 12,322	\$ (7,078)	64%					
	Miscellaneous					\$ 79,070	\$ 10,384	\$ (68,686)	13%					
	Proprietary Revenue					\$ 10,000	\$ -	\$ (10,000)	0%					
	Other Financing Sources					\$ 294,250	\$ 24,479	\$ (269,771)	8%					
	General Fund by Department													
	Legislative	\$ 56,051	\$ 3,859	\$ 52,192	7%									
	General Government	\$ 772,804	\$ 45,918	\$ 726,886	6%									
	Attorney	\$ 115,816	\$ 13,760	\$ 102,056	12%									
101	Police	\$ 2,351,496	\$ 200,576	\$ 2,150,920	9%									
	Fire	\$ 363,976	\$ 6,369	\$ 357,607	2%									
	Streets	\$ 1,977,632	\$ 103,908	\$ 1,873,724	5%									
	Maintenance & Equipment	\$ 306,791	\$ 19,324	\$ 287,467	6%									
	Street Lighting	\$ 382,754	\$ 1,631	\$ 381,123	0%									
	Parks	\$ 989,835	\$ 75,086	\$ 914,749	8%									
	Library	\$ 628,885	\$ 72,704	\$ 556,181	12%									
	Bookmobile	\$ 100,914	\$ 6,584	\$ 94,330	7%									
	Community Development	\$ 613,648	\$ 44,905	\$ 568,743	7%									
	Public Access	\$ 48,500	\$ -	\$ 48,500	0%									
101	Non-Departmental	\$ 68,900	\$ 2,046	\$ 66,854	3%									
	Area Agency Disbursements	\$ 178,910	\$ 69,017	\$ 109,893	39%									
	Transfers Out	\$ 457,000	\$ 38,083	\$ 418,917	8%									
	General Fund Totals	\$ 9,413,912	\$ 703,771	\$ 8,710,141	7%	\$ 9,421,581	\$ 145,359	\$ (9,276,222)	2%	\$ (558,412)	\$ 4,911,685	\$ 4,919,354	52.3%	\$ 7,669
201	Caswell Sports	\$ 535,913	\$ 13,378	\$ 522,535	2%	\$ 569,941	\$ 16,059	\$ (553,882)	3%	\$ 2,681	\$ 86,154	\$ 120,182	22.4%	\$ 34,028
202	Football	\$ 123,074	\$ 5,947	\$ 117,127	5%	\$ 142,350	\$ 1,000	\$ (141,350)	1%	\$ (4,947)	\$ 74,459	\$ 93,735	76.2%	\$ 19,276
203	Swim Facility	\$ 485,637	\$ 1,482	\$ 484,155	0%	\$ 467,154	\$ 20,628	\$ (446,527)	4%	\$ 19,145	\$ -	\$ (18,483)	-3.8%	\$ (18,483)
204	Caswell North	\$ 54,304	\$ 1,642	\$ 52,662	3%	\$ 48,500	\$ 25,000	\$ (23,500)	52%	\$ 23,358		\$ (5,804)		
205	Youth Recreation	\$ 44,752	\$ 1,484	\$ 43,268	3%	\$ 21,500	\$ -	\$ (21,500)	0%	\$ (1,484)		\$ (23,252)		
213	Library Endowment	\$ 53,250	\$ 3,551	\$ 49,699	7%	\$ 46,500	\$ 3,939	\$ (42,561)	8%	\$ 388	\$ 62,085	\$ 55,335	103.9%	\$ (6,750)
215	First Time Home Buyers Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 15,296	\$ 15,296		\$ -
221	Local Option Sales Tax Fund	\$ 642,707	\$ 43,676	\$ 599,031	7%	\$ 700,000	\$ 62,573	\$ (637,427)	9%	\$ 18,898	\$ 822,588	\$ 879,881	136.9%	\$ 57,293
224	Park Development Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 5,866	\$ 5,866		\$ -
228	Port Authority General Fund	\$ 93,988	\$ 4,703	\$ 89,285	5%	\$ 94,788	\$ -	\$ (94,788)	0%	\$ (4,703)	\$ 149,895	\$ 150,695	160.3%	\$ 800
229	Port Authority Federal Revolving Fu	\$ -	\$ 35	\$ (35)		\$ 17,424	\$ 1,781	\$ (15,643)	10%	\$ 1,746	\$ 1,366,042	\$ 1,383,466		\$ 17,424
230	Capital Facilities and Equipment Re	\$ 805,500	\$ 167,387	\$ 638,113	21%	\$ 547,500	\$ 45,542	\$ (501,958)	8%	\$ (121,846)	\$ 427,660	\$ 169,660	21.1%	\$ (258,000)
234	Port Authority Local Revolving Loan	\$ 29,100	\$ -	\$ 29,100	0%	\$ 5,378	\$ 340	\$ (5,038)	6%	\$ 340	\$ 104,717	\$ 80,995	278.3%	\$ (23,722)
240	Joint Economic Development Fund	\$ 57,000	\$ -	\$ 57,000	0%	\$ 80,505	\$ 209	\$ (80,296)	0%	\$ 209	\$ 11,527	\$ 35,032	61.5%	\$ 23,505
250-264	TIF Funds	\$ 462,110	\$ 11,444	\$ 450,666	2%	\$ 545,401	\$ -	\$ (545,401)	0%	\$ (11,444)	\$ 359,724	\$ 443,015	95.9%	\$ 83,291
300s	Debt Service Funds	\$ 2,859,632	\$ 1,395,198	\$ 1,464,434	49%	\$ 2,963,448	\$ 67,838	\$ (2,895,610)	2%	\$ (1,327,360)	\$ 1,732,390	\$ 1,836,206	64.2%	\$ 103,816
400s	Construction Funds	\$ 6,250,000	\$ 637	\$ 3,499,363	0%	\$ 5,000,000	\$ (11,774)	\$ 5,011,308	0%	\$ (12,411)	\$ 10,767,024	\$ 9,517,024	152.3%	\$ (1,250,000)
601	Water Utility	\$ 2,371,234	\$ 105,565	\$ 2,265,669	4%	\$ 2,138,940	\$ 160,243	\$ (1,978,697)	7%	\$ 54,677	\$ 1,509,348	\$ 1,277,054	53.9%	\$ (232,294)
602	Sewer Utility	\$ 2,592,114	\$ 102,583	\$ 2,489,531	4%	\$ 2,606,200	\$ 208,678	\$ (2,397,522)	8%	\$ 106,095	\$ 1,621,130	\$ 1,635,216	63.1%	\$ 14,086
603	Recycling	\$ 563,278	\$ 107,772	\$ 455,506	19%	\$ 565,836	\$ 51,169	\$ (514,667)	9%	\$ (56,603)	\$ 216,789	\$ 219,347	38.9%	\$ 2,558
604	Storm Water	\$ 507,711	\$ 89,407	\$ 418,305	18%	\$ 521,500	\$ 44,515	\$ (476,985)	9%	\$ (44,892)	\$ 408,478	\$ 422,267	83.2%	\$ 13,789
651	Solid Waste	\$ 835,134	\$ 15,964	\$ 819,170	2%	\$ 885,500	\$ 75,156	\$ (810,344)	8%	\$ 59,192	\$ -	\$ 50,366	6.0%	\$ 50,366
652	Hotel Fund	\$ 166,921	\$ 2,500	\$ 164,421	1%	\$ 610,000	\$ 50,833	\$ (559,167)	8%	\$ 48,333	\$ 1,949,393	\$ 2,392,472		\$ 443,079
864	Charitable Gambling	\$ 23,200	\$ 18,500	\$ 4,700	80%	\$ 43,998	\$ 2,019	\$ (41,979)	5%	\$ (16,481)	\$ 98,000	\$ 118,798	512.1%	\$ 20,798
865	Tactical Response	\$ -	\$ 1,454	\$ (1,454)		\$ -	\$ -	\$ -		\$ (1,454)	\$ 26,343	\$ 26,343		\$ -
	Total Non 101 Fund	\$ 19,556,559	\$ 2,094,312	\$ 14,712,247	11%	\$ 18,622,363	\$ 825,747	\$ (7,773,534)	4%	\$ (1,268,565)	\$ 21,814,908	\$ 20,880,712	106.8%	\$ (905,140)
	Grand Totals	\$ 28,970,471	\$ 2,798,083	\$ 23,422,388	10%	\$ 28,043,944	\$ 971,106	\$ (17,049,756)	3%	\$ (1,826,977)	\$ 26,726,593	\$ 25,800,066	89.1%	\$ (897,471)

North Mankato Bank Balances														
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$500,036												\$6	\$66
Frandsen Bank Investment	\$69,210												\$2	\$28
Frandsen Bank MII Select	\$22,219												\$0	\$2
Frandsen ICS Sweep Account	\$8,676,593												\$77	\$922
Oppenheimer Investment	\$716,604												-\$7,483	\$0
Pioneer Bank - ICS	\$1,133,725												\$240	\$2,884
Pioneer Bank - Revolving Loan	\$250,054												\$53	\$637
Pioneer Bank Checking	\$2,765,633												\$587	\$7,045
RBC Wealth Management	\$330,561												-\$1,466	\$0
4M Fund	\$12,103,937												-\$11,774	\$0
	\$14,464,635	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	-\$19,758	\$11,585
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$322,659	\$357,419	\$328,860	\$330,118	\$323,412	\$318,699	\$390,888	\$317,512	\$359,423	\$396,814	\$379,120	\$319,289	\$65	\$65
Frandsen Bank Investment	\$69,212	\$69,215	\$69,217	\$69,219	\$69,221	\$69,224	\$296,520	\$69,204	\$69,207	\$69,209	\$159,203	\$69,208	\$38	\$38
Frandsen Bank MII Select	\$17,474	\$14,397	\$11,890	\$11,266	\$12,267	\$12,734	\$16,535	\$18,503	\$16,347	\$18,828	\$21,178	\$24,326	\$2	\$2
Frandsen ICS Sweep Account	\$4,026,085	\$1,776,132	\$1,476,176	\$2,226,228	\$1,576,279	\$4,526,316	\$4,976,353	\$3,276,388	\$2,426,412	\$2,526,436	\$2,276,457	\$9,476,516	\$534	\$534
Oppenheimer Investment	\$724,985	\$724,650	\$725,420	\$726,676	\$726,676	\$727,182	\$728,796	\$730,768	\$730,768	\$726,261	\$726,200	\$724,087	-\$3,626	-\$3,626
Pioneer Bank - ICS	\$1,054,690	\$1,060,737	\$1,066,803	\$1,072,867	\$1,078,990	\$1,085,006	\$1,091,080	\$1,097,157	\$1,103,228	\$1,117,268	\$1,122,748	\$1,128,235	\$2,700	\$2,700
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$625	\$625
Pioneer Bank Checking	\$6,004,055	\$6,005,206	\$6,006,481	\$6,007,716	\$6,008,991	\$6,010,226	\$6,011,502	\$2,762,736	\$2,763,304	\$2,763,891	\$2,764,459	\$2,765,046	\$12,285	\$12,285
RBC Wealth Management	\$330,774	\$330,069	\$332,146	\$331,469	\$332,451	\$333,832	\$330,839	\$331,572	\$332,283	\$331,554	\$332,426	\$332,027	-\$1,196	\$1,200
4M Fund	\$12,799,988	\$10,587,874	\$10,267,047	\$11,025,612	\$10,378,341	\$13,333,272	\$14,092,567	\$12,132,941	\$12,128,600	\$12,121,647	\$12,119,809	\$12,115,711	-\$17,179	\$0
								\$20,986,835	\$20,179,624	\$20,321,963	\$20,151,652	\$27,204,500	-\$5,754	\$13,822

	North Mankato Bank Interest													
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.53												\$ 5.53	\$66
Frandsen Bank Investment	\$ 2.35												\$ 2.35	\$28
Frandsen Bank MII Select	\$ 0.19												\$ 0.19	\$2
Frandsen ICS Sweep Account	\$ 76.87												\$ 76.87	\$922
Oppenheimer Investment	\$ (7,483.02)												\$ (7,483.02)	\$0
Pioneer Bank - ICS	\$ 240.31												\$ 240.31	\$2,884
Pioneer Bank - Revolving Loan	\$ 53.08												\$ 53.08	\$637
Pioneer Bank Checking	\$ 587.10												\$ 587.10	\$7,045
RBC Wealth Management	\$ (1,465.89)												\$ (1,465.89)	\$0
4M Fund	\$-11,774												\$ (11,774.11)	\$0
	-\$7,983.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$19,757.59	\$11,585.16

	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.13	\$ 4.84	\$ 5.97	\$ 5.24	\$ 4.93	\$ 5.81	\$ 5.40	\$ 5.71	\$ 5.31	\$ 5.12	\$ 5.60	\$ 5.58	\$ 64.64	\$65
Frandsen Bank Investment	\$ 2.20	2.12	\$ 2.50	2.28	\$ 2.12	\$ 2.50	\$ 5.91	\$ 4.41	\$ 2.28	\$ 2.20	\$ 4.56	\$ 4.63	\$ 37.71	\$38
Frandsen Bank MII Select	\$ 0.17	\$ 0.12	\$ 0.12	\$ 0.09	\$ 0.09	\$ 0.11	\$ 0.12	\$ 0.15	\$ 0.16	\$ 0.14	\$ 0.17	\$ 0.19	\$ 1.63	\$2
Frandsen ICS Sweep Account	\$ 104.01	\$ 46.13	\$ 43.97	\$ 52.66	\$ 51.23	\$ 36.82	\$ 36.38	\$ 35.38	\$ 24.42	\$ 23.19	\$ 21.35	\$ 58.66	\$ 534.20	\$534
Oppenheimer Investment	\$ 61.95	\$ (334.98)	\$ (5,630.57)	\$ 1,256.65	\$ -	\$ 505.83	\$ 1,614.50	\$ 1,971.75	\$ 1,804.75	\$ (2,702.34)	\$ (60.84)	\$ (2,113.13)	\$ (3,626.43)	-\$3,626
Pioneer Bank - ICS	\$ 202.79	\$ 203.15	\$ 226.17	\$ 220.12	\$ 228.73	\$ 222.68	\$ 231.33	\$ 232.63	\$ 226.70	\$ 235.83	\$ 230.43	\$ 239.25	\$ 2,699.81	\$2,700
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 624.99	\$625
Pioneer Bank Checking	\$ 1,274.56	\$ 1,151	\$ 1,275	\$ 1,234	\$ 1,276	\$ 1,235	\$ 1,276	\$ 1,254	\$ 567.68	\$ 586.73	\$ 567.92	\$ 586.97	\$ 12,285.23	\$12,285
RBC Wealth Management	\$ (705.84)	\$ (704.84)	\$ 2,077.44	\$ (677.42)	\$ 981.64	\$ (848.97)	\$ (762.49)	\$ 733.22	\$ 711.08	\$ (729.44)	\$ (871.96)	\$ (398.57)	\$ (1,196.15)	\$1,200
4M Fund								\$ 50.72	\$ (4,341.65)	\$ (6,952.35)	\$ (1,838.58)	\$ (4,097.38)	\$ (17,179.24)	\$0
	\$998.05	\$415.95	-\$1,946.24	\$2,145.20	\$2,597.43	\$1,210.87	\$2,460.37	\$4,341.20	-\$947.90	-\$9,477.84	-\$1,889.98	-\$5,660.72	-\$5,753.61	\$13,821.78



Ridership	Jan-22	Dec-21	Nov-21	Oct-21	Sep-21	Aug-21	Jul-21	Jun-21	May-21	Apr-21	Mar-21	Feb-21
Fixed Route	747	749	958	893	936	830	608	532	521	449	458	398
Paratransit	340	367	411	365	284	236	157	197	195	264	244	157
Demand Res	217	381	265	355	419	388	846	353	223	220	251	179
Monthly Total	1304	1497	1634	1613	1,639	1,454	1,611	1,082	939	933	953	734

Denials	Jan-22	Dec-21	Nov-21	Oct-21	Sep-21	Aug-21	Jul-21	Jun-21	May-21	Apr-21	Mar-21	Feb-21
Paratransit	0	0	0	0	0	0	0	0	0	0	0	0
Demand Res	0	0	0	0	0	0	0	0	0	0	0	0
Denial %	0	0	0	0	0	0	0	0	0	0	0	0

Service Hour	Jan-22	Dec-21	Nov-21	Oct-21	Sep-21	Aug-21	Jul-21	Jun-21	May-21	Apr-21	Mar-21	Feb-21
Fixed Route	94.5	103.5	94.5	94.5	95	99	99	99	90	99	104	90
Paratransit	170	183.5	205.5	182.5	142	118	79	99	98	132	122	79
Demand Res	126	140	265	355	419	388	846	353	223	220	251	179
Monthly Total	390.5	427	565	632	656	605	1,024	551	411	451	477	348