

The background features a line graph with several data points connected by a dark line, set against a backdrop of overlapping geometric shapes in various shades of blue and green. The overall aesthetic is modern and professional.

February 2021

DEPARTMENT REPORT

City of North Mankato

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**NORTH
MANKATO** 
MINNESOTA

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ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

- Council Adopted Ordinance of the City of North Mankato, Minnesota Adding City Code Section 90.115 Entitled Managed Natural Lawn Area
- Council Adopted Resolution Decertifying Tax Increment Financing District No. IDD 1-22 (Lindsay Expansion Project), No. IDD 1-20 (Ziegler Caterpillar Project), and No. IDD 1-18 (LJP Enterprises, Inc. Project) Located in the City of North Mankato, Minnesota
- Council Adopted Resolution Approving Loan to WW Land Company, LLC, and Authorizing the Execution of Loan Documents Thereof
- Council Approved the Settlement Agreement between the City of North Mankato and North Mankato Port Authority with HyLife Foods Windom, LLC
- Council Adopted Resolution Requesting the Advance of Municipal State Aid Funds for Municipal Construction Projects and Bond Principal Payment
- Council Adopted Resolution Supporting Pursuit of Local Road Improvement Program Funding from the Minnesota Department of Transportation for the Lor Ray Drive and Somerset Lane Improvement Project
- Council Approved Final Plat of Pleasant View Cottages: A Request from ALH Land Company
- Hosted Weekly Business Association Zoom Meetings
- Held Weekly Caswell Bonding Project Staff Meeting
- Weekly Emergency Operations Plan Meeting with Police Chief Gullickson
- Attended Cities, Colleges, and Universities Advisory Council Meeting
- Attended meeting with South Central College
- Met with Mankato United
- GMG Meeting with Senator Frentz, Representative Akland, and Representative Frederick
- Met with Jessica Beyer
- Attended GMG Public Affairs Steering Committee Meeting
- Discuss Proposal for Culture & Recreation Branding with Stacey Straka
- Featured on KTOE Talk of the Town
- Met with HyLife at Norwood Inn
- Met with Cities, School and Chamber
- Presented NM Planning Discussion to SCC Cabinet

CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Permits and Licenses						
Burn Permits	3	1	0	0	1	33%
Band Shell Rentals	20	0	3	1	3	15%
Peddler Permits	5	0	1	2	1	20%
Parade Permit	45	1	0	1	1	2%
Audio Permit	45	1	0	1	1	2%
Block Party Permits	8	0	0	0	0	0%
Temporary Intoxicating On-Sale Liquor	4	0	0	0	0	0%
Temporary 3.2 Liquor	2	0	0	0	0	0%
Seasonal Extension of Permitted Non Enclosed Area	4	0	0	0	0	0%
Assessment Searches	350	45	38	30	83	24%
On-Sale Intoxicating Liquor	7	0	6	0	6	86%
Sunday On-Sale Intoxicating Liquor	7	0	7	0	7	100%
Club On-Sale	1	0	1	0	1	100%
Wine License	0	0	0	0	0	NA
On-Sale 3.2 Liquor	1	0	0	0	0	0%
Off-Sale 3.2 Liquor	2	0	2	0	2	100%
Brewer Off-Sale Growler/Sunday	1	0	1	0	1	100%
Tap Room On-Sale	1	0	1	0	1	100%
Consumption and Display	1	0	0	0	0	0%
Tobacco License	8	0	8	0	8	100%
Cabaret License	5	0	5	0	5	100%
Soft Drink License	22	0	22	0	22	100%
Off-Sale Intoxicating	5	0	5	0	5	100%

CITY CLERK- BUSINESS PERMITS & LICENSING

City Clerk Activities for February:

- City Council Meetings-February 1 and February 16
- Council Work Session-February 8 and February 22
- Port Authority Meeting February 1, 5 and 12
- Joint Port Authority and Council Meeting February 12
- Special Council Meeting-February 12
- Wrote Minutes for Council, Council Work Sessions and Port Authority Meetings
- Attended Department Head Meetings
- Prepared Consent Assessment for Nicollet County
- Managed Applicants for Street, Pool, golf and police departments
- Wrote employment offers for street and pool employees
- Managed key fobs for additional keyless entry buildings
- Managed HR questions
- Submitted PA1 to the State
- Interviewed applicants for the Street Dept.
- Worked on the hiring process for the street department and electrician
- Worked with the Public Works Director on Safety Meeting and Job Hazard Analysis
- Worked on City News and Views
- Created golf coach job position and posted job
- Farmer's Market Meetings
- Worked with Corporate Graphics

PUBLIC INFORMATION

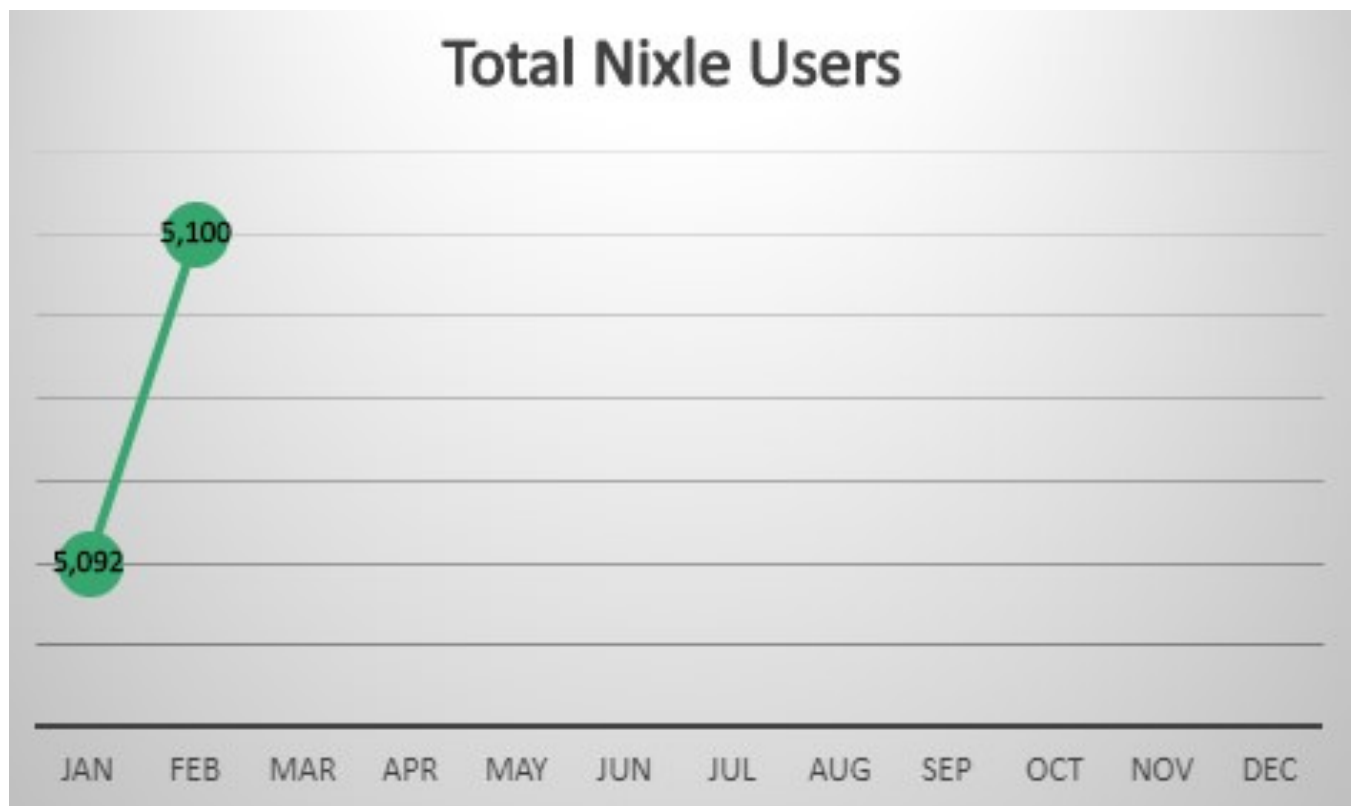
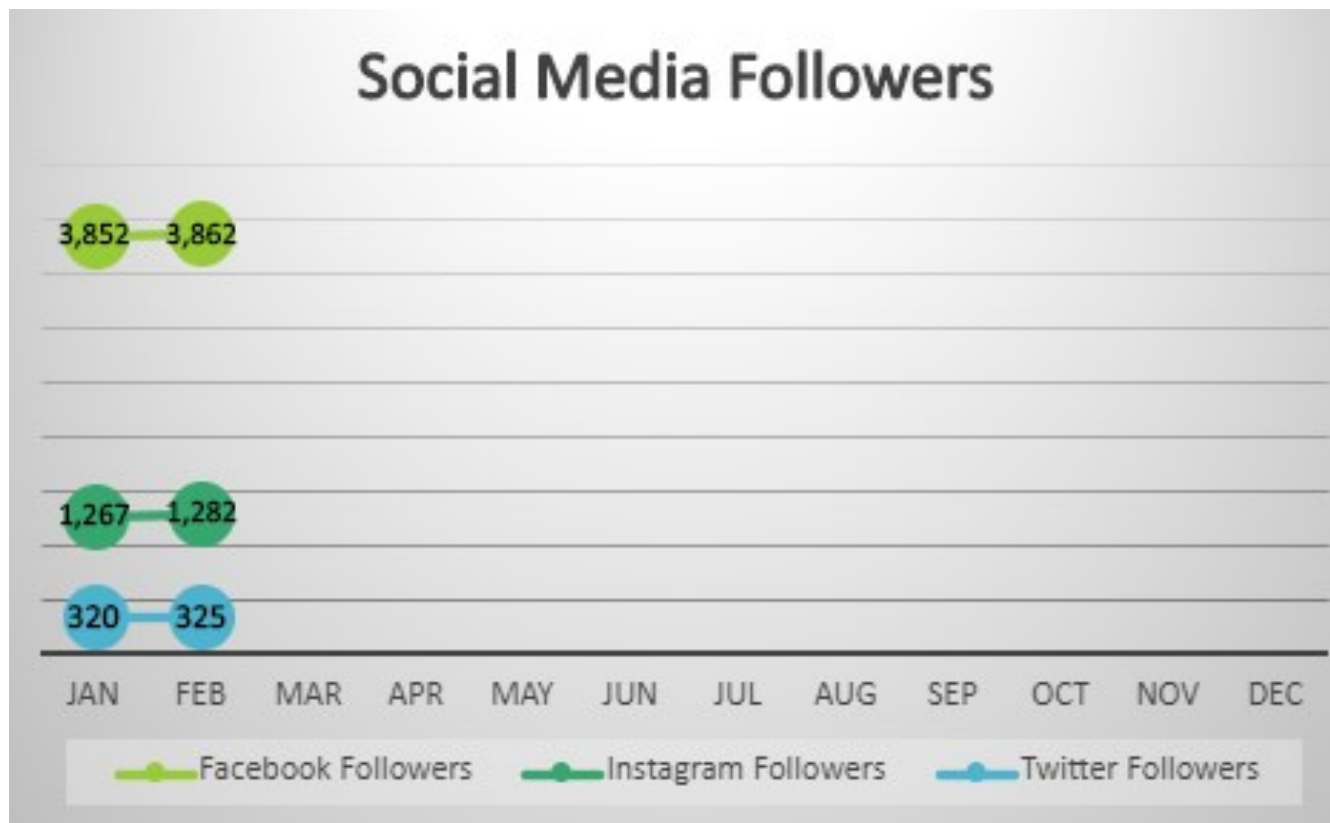
PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	525	31	29	38	60	11%
Facebook Likes	4,200	3,743	3,731	3,272	3,743	89%
Facebook Followers	4,500	3,862	3,852	3,360	3,862	86%
Facebook Impressions/Reach	575,000	27,907	28,133	37,491	56,040	10%
Instagram Posts	525	27	28	37	55	10%
Instagram Followers	1,500	1,282	1,267	1,002	1,282	85%
Instagram Impressions/Reach	100,000	8,380	9,205	8,293	17,585	18%
Twitter Posts	525	33	27	38	60	11%
Twitter Followers	440	325	320	199	325	74%
Twitter Impressions/Reach	112,000	8,512	6,150	8,487	14,662	13%
City E-Newsletters Sent	52	4	4	4	8	15%
City E-Newsletters Subscribers	1,350	1,306	1,267	1,095	1,306	97%
Videos	36	17	6	5	23	64%
Events Attended	48	6	9	2	15	31%
PSA/News Releases	84	1	3	4	4	5%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	0	0	0	0	0%
Nixle Messages - Pool	12	0	0	0	0	0%
Nixle Messages - Caswell	12	0	0	0	0	0%
Nixle Messages - Street	12	0	0	1	0	0%
Nixle Messages - Community Events	12	0	0	0	0	0%
Nixle Messages - Emergency Alerts	12	0	0	2	0	0%
New Nixle Sign Ups	1,400	8	26	198	34	2%
Total Nixle Users	5,600	5,100	5,092	3,925	5,100	91%

PUBLIC INFORMATION

Activities for February:

- Social Media Highlights: Taylor Library Snowman Contest, Belgrade Ave. Throwback Thursday, Taylor Library is Hiring, Boulevard Tree Program, Parks Staff Flooding Rinks Photos, Nicollet County Vaccine Survey, PSA City of North Mankato & North Mankato Port Authority Approval Settlement Agreement with HyLife Foods Windom, Taylor Library Throwback Thursday, Swim Lesson Registration, MAHA Events Photos at Spring Lake Park, Caswell Park Throwback Thursday
- Videos: February Community Update, 2020 Snow Removal Recap, Stories with Miss Michelle (4), February Taylor Library's Lil Chefs, MSU Movement Stories at the Taylor Library Videos
- Council Meetings: February 1, 16
- Council Work Session: February 8, 22
- Port Authority Meetings: February 1, 5, 12
- Joint Port Authority and Council Meeting: February 12
- Special Council Meeting: February 12
- Weekly NM Business Association Zoom Meetings: February 1, 8, 22
- Caswell Bonding Project Weekly Meeting: February 3, 10, 17
- Weekly segment on KTOE sharing NM Community Events: February 5, 12, 19, 26
- Hosted Farmers' Market team meetings: February 4, 24
- Filmed & Edited MSU Movement/Taylor Library videos (10)
- Set up technology for Caswell's USA Softball National Umpire School
- Attended GMG/YP's Professional Development Event: Diversity & Inclusion with Bukata Hayes
- Attended & photographed MAHA MITE Hockey Tournament at Spring Lake Park
- Attended & photographed MAHA Hockey Game at Spring Lake Park

PUBLIC INFORMATION



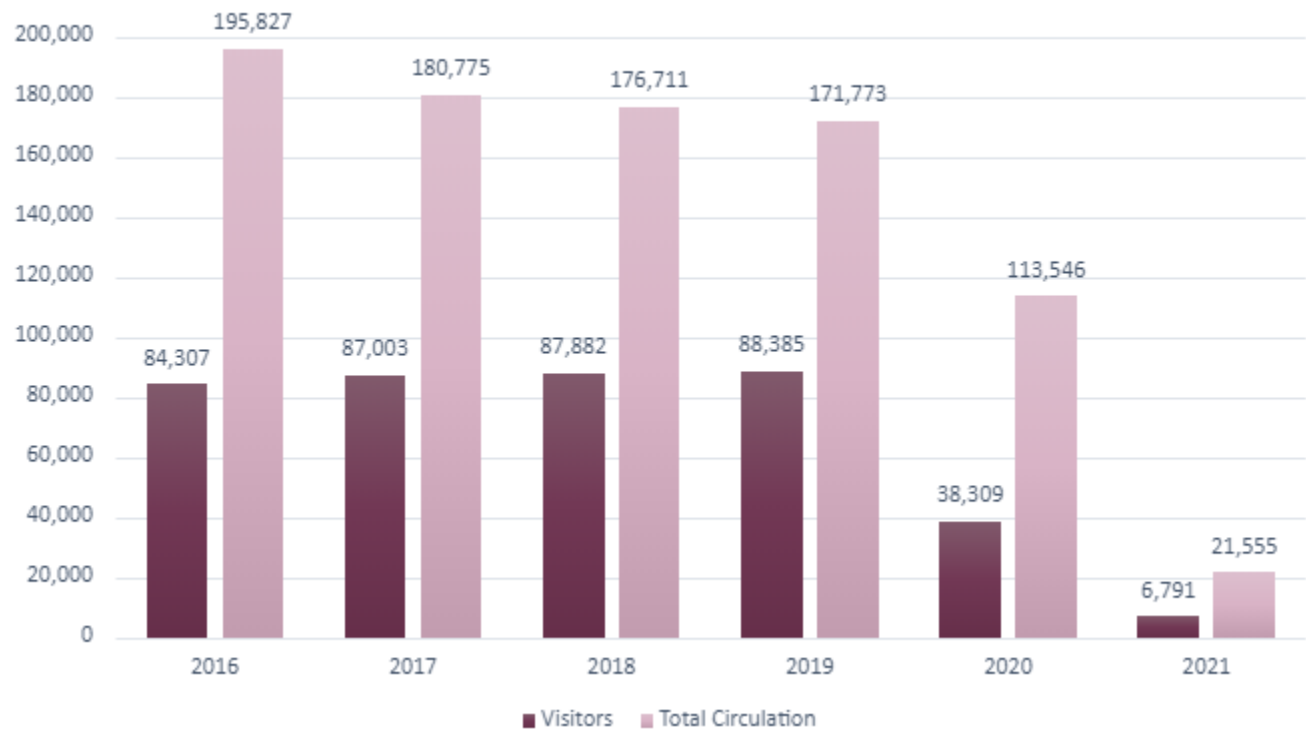
NORTH MANKATO TAYLOR LIBRARY

TAYLOR LIBRARY SUMMARY

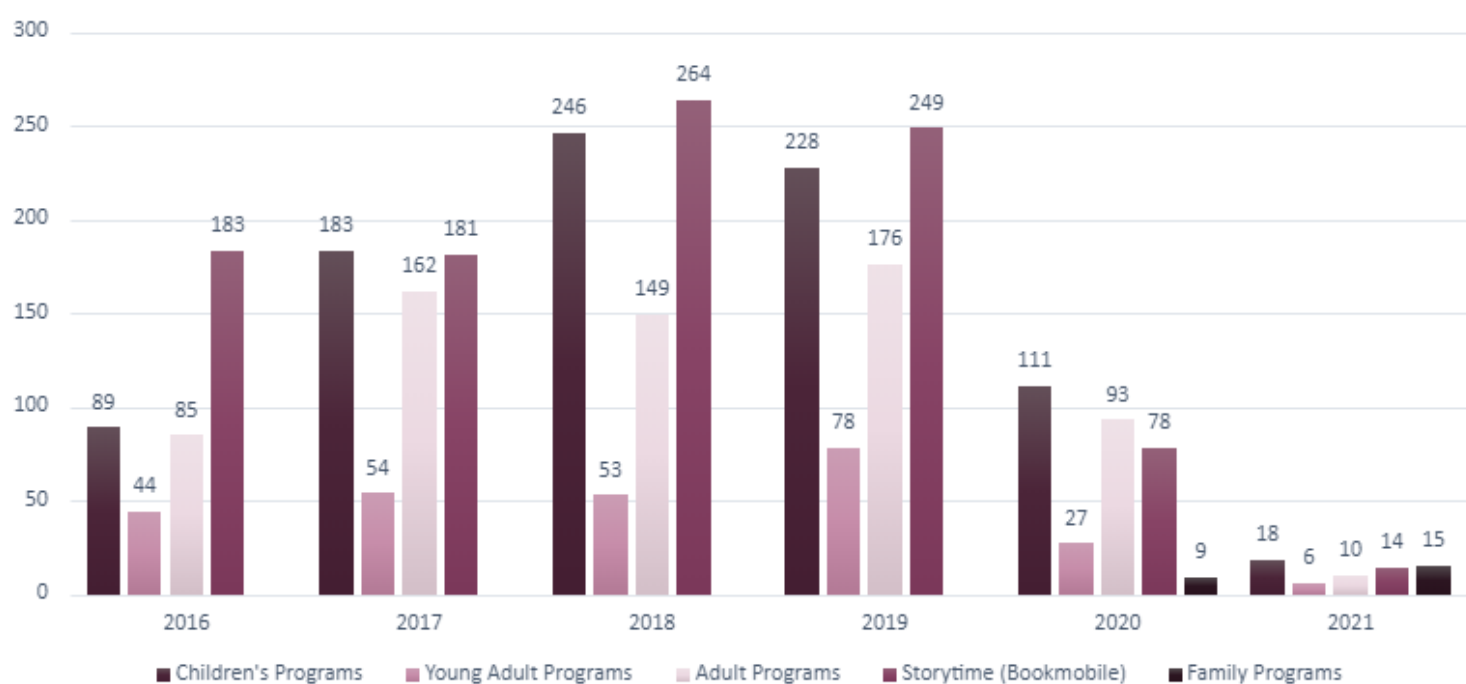
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	88,000	3,591	3,591	5,615	6,791	8%
Interlibrary Loans	1,504	85	85	140	165	11%
Interlibrary loan requests outside North Mankato	729	55	55	98	109	15%
Interlibrary loan requests from BEC	452	30	30	42	56	12%
Bookmobile Stops	900	48	48	77	103	11%
Bookmobile Attendance	10,500	459	459	1,019	1,063	10%
Circulation						
Library	153,065	7,868	7,691	9,036	15,559	10%
Overdrive eBook	14,006	1,344	1,661	1,328	3,005	21%
Bookmobile	18,238	873	1,054	1,463	1,927	11%
Hoopla	9,540	406	658	648	1,064	11%
Audio Books	2,308	203	356	275	559	24%
Movies	805	29	39	68	68	8%
TV Shows	422	10	15	46	25	6%
Music	571	6	26	30	32	6%
eBooks	870	134	199	190	333	38%
Comics	175	24	23	39	47	27%
Total Circulation	200,000	10,491	11,064	12,475	21,555	11%
Collections						
Library	5,743	361	421	470	782	14%
Overdrive eBook	681	48	159	62	207	30%
Bookmobile	856	4	46	90	50	6%
Discarded	-1,000	-327	-111	-76	-438	44%
Total Collection Development	6,279	86	515	546	601	10%
Programs						
Children's Programs	250	9	9	17	18	7%
Young Adult Programs	95	3	3	5	6	6%
Adult Programs	200	6	4	15	10	5%
Family Programs	20	13	1	0	14	70%
Storytime (Bookmobile)	265	2	13	20	15	6%
Total Programs	830	31	30	57	63	8%
Program Attendance						
Children's Program Attendance	5,000	339	339	439	502	10%
Young Adult Program Attendance	1,000	39	39	125	95	10%
Adult Program Attendance	2,000	215	215	189	356	18%
Family Program Attendance	5,000	35	35	0	70	1%
Storytime Attendance	3,200	154	154	279	329	10%
Total Program Attendance	16,200	782	782	1,032	1,352	8%

NORTH MANKATO TAYLOR LIBRARY

Visitors vs Total Circulation



Library Programs



NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Highlights

February 2021

Circulation

- Library circulation was 7,868
- 3,591 people came into the library this month.
- Overdrive eBook circulation 1,344 with 26 new users added.
- Bookmobile circulation was 876.
- Approximately 459 people got on the Bookmobile in February.
- Hoopla use was great again this month, with 406 checkouts. Circulation was as follows: 203 audiobooks, 29 movies, 10 TV shows, 6 music CDs, 134 ebooks, 24 comics.

Connections

- Our You've Been Booked program is going very well. We did 77 boxes in February.
- William Kent Kruger author visit was a great event; we maxed out the zoom meeting at 100.
- We started handing out STEAM kits in February and it has been very popular. We handed out 186.
- I am working with CCP to help with 10th Anniversary of the City Art Walk. The library is planning to do a couple art programs.
- We added 37 new patrons to our library system this month.
- The Bookmobile made 48 stops in February.

NORTH MANKATO TAYLOR LIBRARY

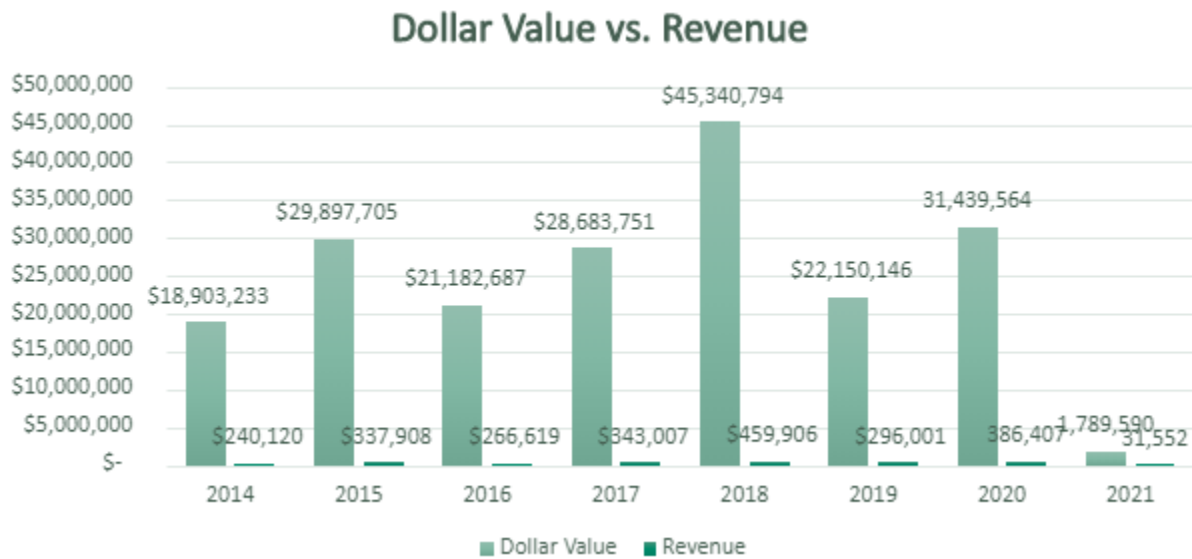
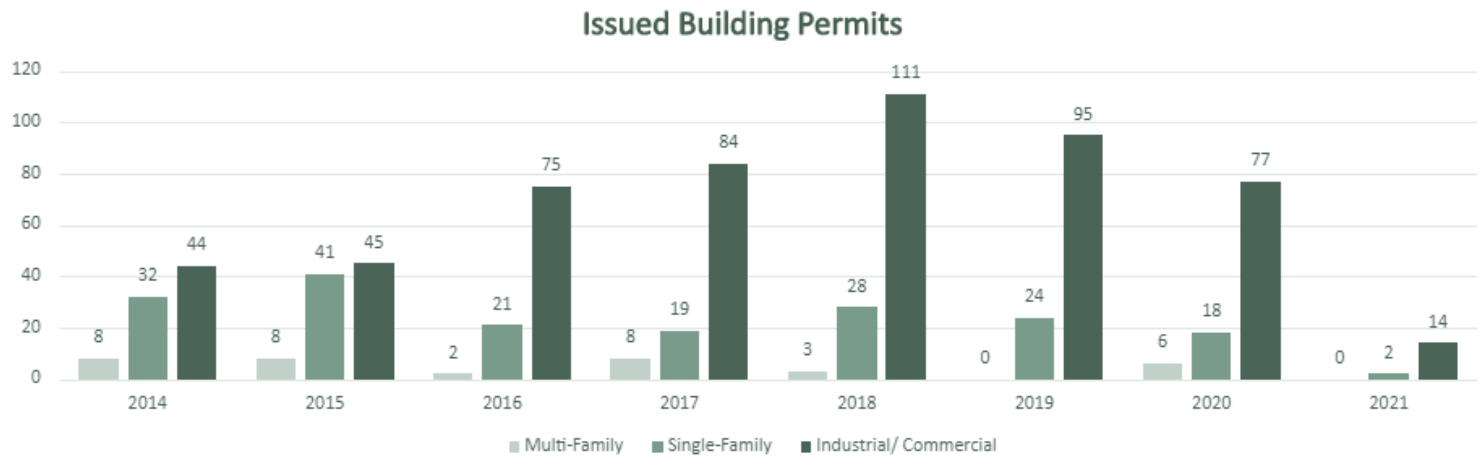
North Mankato Taylor Library Programs February 2021

<u>Children's</u>	<u>Participants</u>
Stories with Miss Michelle (4)	23
Teen/Tween DIY	43
STEAM kits	186
You've Been Booked	21
Lil Chefs	24
Crafts to Go	42
TOTAL	339
 <u>Young Adult</u>	
Tween DIY	24
You've been Booked/Tween	10
You've been Booked/Junior	5
TOTAL	39
 <u>Family</u>	
Edible Book Festival	15
Virtual Murder Mystery	20
TOTAL	35
 <u>Adult</u>	
Afternoon Book Club	9
Wine and Words Book Club	9
Adult Craft Night	53
You've been Booked	41
William Kent Kruger	100
Library Foodie Club	3
TOTAL	215
 <u>Bookmobile</u>	
Daycare Story Times (13)	154
TOTAL	154

COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Issued Building Permits						
Multi-Family	6	0	0	0	0	0%
Duplex	0	0	0	0	0	
Town Homes	0	0	0	0	0	
Twin Homes	0	0	0	0	0	
Apt/ Assisted Living	0	0	0	0	0	
Single-Family	25	0	2	1	2	8%
Mobile Homes	15	0	0	2	0	0%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,100	77	69	40	146	13%
Other (Signs, Demolition, etc.)	30	3	0	0	3	10%
Industrial/ Commercial	100	9	5	8	14	14%
			0			
Number of Permits	1,276	89	76	51	165	13%
Number of Units	105	0	2	1	2	2%
Number of Online Permits	425	35	32	0	67	16%
Dollar Value	\$ 30,000,000	\$ 644,678	\$ 1,144,912	\$ 1,099,871	\$ 1,789,590	6%
Revenue	\$ 385,000	\$ 12,681	\$ 18,871	\$ 13,637	\$ 31,552	8%
		0	0			
Rental Licenses Issued	700	619	0	1	619	88%
Rental Inspections - Fire Dept.	0	0	0	0	0	
Rental Inspections - Staff	100	18	6	8	24	24%
Inspections Conducted	2,500	71	87	241	158	6%
Inflow and Infiltration Inspections	200	11	16	10	27	14%
Plan Reviews Completed	250	10	15	6	25	10%
Code Letters Sent	75	2	2	3	4	5%
Code Cases Closed	75	3	2	4	5	7%
Planning Studies Underway	5	5	5	2	5	100%
Zoning Clanges	3	0	1	0	1	33%
Annexation Requests	1	1	1	1	2	200%
CUP Requests	0	0	0	0	0	0%
PUD Requests	0	0	0	0	0	0%

COMMUNITY DEVELOPMENT



Building Permits

- To date, 165 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
 - Single Family Homes – 2
 - Manufactured Homes in Camelot -
 - Townhomes –
 - Apartments –
 - Assisted Living –

Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Twin Homes</u>	<u>Townhome Condos</u>	<u>Additional TH Permits</u>	<u>Apt./ Asst. Living</u>	<u>Garages</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2021 - Thru Feb												
Number of Permits	2	0	0	0	0	0	0	14	0	3	146	165
Number of Units	2	0	0	0	0	0	0	0	0	0	0	2
Dollar Value	\$ 418,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 507,986.00	\$ -	\$ 32,146.00	\$ 831,457.94	\$ 1,789,589.94
Revenue	\$ 3,938.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,673.59	\$ -	\$ 343.44	\$ 19,596.82	\$ 31,551.99

COMMUNITY DEVELOPMENT

Activities Beginning February 1

Attended City Council meetings

Attended Planning Commission meeting

Participated in weekly meetings with local businesses/GMG

Participated in weekly department head meetings

Participated in GMG Leadership program

Attended Planning Commission meeting

Continued work on:

- Webster Avenue plan
- Comp Plan

Attended City Council work session

Ordered 2 EV chargers

Attended Port Authority meeting

Conducted employee review

Attended SCBDN meeting

Attended City Art committee meeting

Attended school district facilities meeting

Attended 169 Corridor PMT meeting

Attended MAPO Policy Board meeting

Met with HUD on CBDG funds

Researched DEED brownfield programs

Met with Brookshire Group

Attended SCC cabinet meeting

Led 2 meetings with Webster Ave. businesses (Norwood Inn)

Met with consultant regarding the Bowen Farm

Met with Fredericks regarding land near the Reserve

Met with Consolidated regarding utility upgrades

Worked on golf cart ordinance

Attended school district public affairs meeting

Participated in Biking Task force meeting

Worked on Taylor Library Strategic Plan

Received training on ArcGIS

Continued work on City Recreational Programming app

COMMUNITY DEVELOPMENT

Activities Beginning February 1

Opened 2 code enforcement case and closed 3 (all open cases below)

149 Mary Circle – boat and trailer parked on grass

SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	400	50	73	53	123	31%
Non Resident Family Passes	200	27	41	32	68	34%
Resident Single Passes	30	3	2	2	5	17%
Non Resident Single Passes	15	1	0	1	1	7%
Resident 55+ Pass	10	3	2	0	5	50%
Non Resident 55+ Pass	10	0	3	0	3	30%
Babysitter/Additional Members	200	21	39	31	60	30%
Punch Passes	400	0	2	3	2	1%
Total Visitors	35,000	0	0	0	0	0%
		0	0	0	0	
Donations						
Sponsorships	\$ 5,000	\$ -	\$ -	\$ -	\$ -	0%
Adopt A Family Donations	\$ 2,500	\$ 20	\$ 30	\$ -	\$ 50	2%
Connecting Kids	50	0	0	0	0	0%
		0	0	0	0	
Events						
Special Events	10	0	0	0	0	0%
Birthday Party Packages	30	0	0	0	0	0%
Corporate Pool Rentals	3	0	0	0	0	0%
Swim Lessons Offered	200	0	0	0	0	0%
Swim Lesson Sign Ups	1,000	60	0	0	60	6%
Fitness Lessons Offered	20	0	0	0	0	0%
Fitness Lesson Sign Ups	100	0	0	0	0	0%
		0	0	0	0	
Pool Operations						
Days Open	75	0	0	0	0	0%
Lifeguards	40	0	0	0	0	0%
		0	0	0	0	
Other						
Concessions	\$ 109,375	\$ -	\$ -	\$ -	\$ -	0%
Alcohol	\$ 8,000	\$ -	\$ -	\$ -	\$ -	0%
Warming House Rentals	20	1	0	0	1	5%
Overall Revenues	\$ 356,268.00	\$ 14,921.00	\$ 22,000.00	\$ 11,155.00	\$ 36,921.00	10%
Overall Expenses	\$ 331,797.00	\$ 1,941.54	\$ 2,380.23	\$ 2,107.75	\$ 4,321.77	1%

SWIM FACILITY



Monthly Report
February 2021

Swim Facility Updates:

- February Revenue:

PRODUCTS	TOTAL
Memberships	\$11,335
Swimming Lessons	2,395
Fundraising	\$20.00
Total Revenue	\$13,750

- Membership Sales

Below are the February pass sales.

Membership	Qty Sold 2/1/21-2/28/21
Resident Family	50
Resident Individual	3
Resident 55+	3
Non-Resident Family	27
Non-Resident Individual	1
Non-Resident 55+	0
Additional Family Member	10
Babysitter	11
Total	105

- Opening Plan

- Pending weather and COVID-19 restrictions, opening day is planned for Saturday, May 29th. See Schedule below for more details.

- Programming

More programming is yet to be added for the 2021 season. Below is what we currently have scheduled.

SWIM FACILITY

- **Yoga**
We plan to offer yoga at the pool this summer. Working to get virtual yoga up by April 1st. This class will be free for season pass holders and \$5 to anyone else. When it is warm enough, we will offer live classes at the Swim Facility.
- **Murder Mystery Night**
Partnering with the North Mankato Library, we will be hosting a pool themes Murder Mystery night at the pool on August 7. This will be a ticketed event. We will have a bar open with themed drinks and food.
- **Teen Night**
We plan to host a kick-off to summer Teen Night at the Swim Facility for kids ages 13-17. This will be a ticketed event, with a fun theme, music and food included in the ticket.
- **Toddler Time**
Toddler Time is back in 2021. We will offer it twice a week all summer long. Michelle Zimmerman will do story time before every weekday Toddler Time. We are looking forward to creating fun themes and activities for this popular pool event.
- **Aqua Zumba with Fit410**
Working on a deal with Fit410 to sponsor 8 free Aqua Zumba classes in the month of July.
- **Sensory Friendly Swim Hour**
Working to add a Sensory Friendly Swim hour every, or every other, Sunday. Hope to get a sponsor to cover staffing costs. We have applied for a Grant and have been in contact with Mankato Clinic.
- **Adult Nights**
The Swim Facility will have six 21+ Adult nights in 2021. The dates are as follows:
 - June 11
 - June 25
 - July 16
 - July 30
 - August 13
 - Jaws and Claws-Play Jaws at the movie and sell White Claws
 - August 27
- **Swimming Lessons**
 - Swimming Lesson Registration started on February 22nd for Residents and Season Pass holders. Registration for lessons will open to everyone on March 1.
 - All summer swimming lessons are up in the online store. We will offer 4-5 levels, 5 times/day, 4 days per week for 8 weeks. This means if we can fill all available lessons, will teach roughly 3,680 swimming lessons in 8 weeks.

SWIM FACILITY

- **Lifeguarding Certification Class**
 - The Swim Facility is hosting a Lifeguarding Training course March 4-March 7. Class will be held at both the Warming House and the Lake Crystal Rec Center.
 - We are working to confirm a second Lifeguard Training class in April and/or May.
- **Lifeguard Instructor Training Classes**
 - The Red Cross is offering a new extension for lifeguards who have certifications that expire(d) March 2020-June 2021. They have a new class they are offering starting this spring that allows them to take a course online followed by an in-water skills test. Sandy Bromley will recertify 10 guards the weekend of our staff training (May 22-23) and we will continue to recertify remaining guards, 10 at a time, through June.
- **Rentals**
 - **Private Rentals**
 - We anticipate more private pool rentals this summer. The rate to rent the facility is \$350/hour. We have our first family reunion books for 8/28/21 from 4:15 pm-6:15 pm
 - **Birthday Parties**
 - We will offer the same birthday party package in 2021 as we offered in 2020. Package includes sheet cake from HyVee, reserved space at pool, 10 Day Passes, 10 drink tickets and 10 food tickets. Birthday Party bookings are now available in our online store.

FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	123	11	8	11	19	15%
Mutual Aid	12	0	2	3	2	16%
Average Response Time	0:06	0:05	0:07	0:07	0:06	94%
Average Call Duration	0:57	0:33	1:23	1:24	0:58	100%
Average # Responders	16	18	11	18	15	89%
Attendance at Business Meeting	336	34	34	31	68	20%
Attendance at Officer Meeting	110	12	13	8	25	23%
Total Trainings	18	2	2	2	4	22%
Total Attendance at Trainings	368	34	34	42	68	19%



2/4/2021 Medical assist, assist EMS crew
 2/7/2021 Smoke scare, odor of smoke
 2/10/2021 Cooking fire, confined to container
 2/11/2021 Passenger vehicle fire
 2/5/2021 Building fire
 2/14/2021 Alarm system activation, no fire - unintentional
 2/15/2021 Alarm system activation, no fire - unintentional
 2/15/2021 Alarm system activation, no fire - unintentional
 2/17/2021 Carbon monoxide detector activation, no CO
 2/17/2021 Carbon monoxide incident
 2/20/2021 Medical assist, assist EMS crew

FIRE DEPARTMENT

North Mankato Firefighters Relief Association Annual Meeting February 4, 2021

Call to order

Minutes of the Relief Association Annual Meeting held on February 4 at 1831 hours. President Greg Thate called meeting to order. 34 present / 0 absent

Annual Meeting

Stifel/Nicolaus gave annual report

See a board member if you need specifics

Treasure Report

Report was given by Mike Fasnacht

See Mike if you need specifics

Motion by Ed Hoffman / 2nd by Dave Verschelde to accept treasures report. Motion carried unanimously.

General Fund Budget 2021

See a board member if you need specifics

Motion by Mark Penner / 2nd by Daryn Stoltenberg to accept treasures report. Motion carried unanimously.

Relief Officer Salaries

Salaries will remain the same for relief officers in 2021

Motion by Eric VanEps to keep the same salaries for relief officers, 2nd by Dave Verschelde, motion carried unanimously.

Relief Trustee Salaries

Relief trustees salaries should be \$250.00 per calendar year

Joshua Tiesler motioned to accept the relief trustee salary of \$250.00 per calendar year, 2nd by Cory Sletten. Motion carried unanimously.

Dues

Motion by Dan Giefer to keep dues at \$10.00 for 2021, 2nd by Dave Verschelde. Motion carried unanimously.

Benefit Increase

Benefit increase was discussed with the fire department body

We are currently over funded

Greg Thate and Mike Fasnacht will meet with the City of North Mankato to discuss in detail

FIRE DEPARTMENT

Elections

Relief Vice President election

Nominations were opened for Relief Vice President

Jay Hewlett was nominated for Relief Vice President

Ed Hoffman motioned for a white ballot for Relief Vice President, 2nd by Dan Giefer. Motioned carried unanimously.

Jay Hewlett was elected Relief Vice President for a 3 year term

Relief Secretary election

Nominations were open for Relief Secretary

Tom Eesley was nominated for Relief Secretary

Joshua Tiesler motioned for a White Ballot, 2nd by Dave Vershelde. Motion carried unanimously.

Tom Eesley was elected Relief Secretary for a 3 year term

Motion to adjourn annual meeting by Dan Giefer / 2nd by Morgan Streeter, motion carried. Meeting adjourned 19:35

Minutes submitted by Relief Secretary Tom Eesley

FIRE DEPARTMENT

North Mankato Firefighters Relief Association

February 4, 2021

Call to order

Minutes of the Relief Association Regular Meeting held on February 4, 2021 at 1940 hours. President Greg Thate called the meeting to order.

Roll call

34 present, 0 absent.

Approval of Minutes

Minutes of the January Regular meeting were approved. Motioned by Mike Fasnacht / 2nd Dave Vershelde to approve minutes. Motioned carried unanimously.

Motions

Cory Sletten motioned for \$1000.00 to frame/mat pictures, 2nd by Eric VanEps. Motion carried unanimously.

Mike Fasnacht motioned for \$100.00 for a memory stick, 2nd by Jay Hewlett. Motion carried unanimously.

Mike Fasnacht motioned for \$90.00 for additional memory for computer, 2nd by Jake Bobholz. Motion carried unanimously.

Bills (February)

Check #	Paid to the order of:	For:	Amount
	Hy-Vee	Flowers / memorial	\$86.30

Bills from December

Eric VanEps	Gift Cards / training	\$300.00
Eric VanEps	Peddle for Poverty	\$499.00

Motioned by Dan Giefer/ 2nd by Rich Inman pay bills. Motion carried.

Motion to adjourn regular meeting by Rich Inman / 2nd by Morgan Streeter, motion carried unanimously.

Meeting adjourned 2135.

Meeting minutes submitted by Relief Secretary Tom Eesley

FIRE DEPARTMENT

North Mankato Fire Department Relief Association Board Meeting / February 2nd, 2021

Call to order

President Greg Thate called meeting to order at 19:03.

Roll call

Present were: Greg Thate, Jay Hewlett, Tom Eesley, Dan Giefer, Jordan Carver, Mike Fasnacht, Kevin McCann, Dave Vershelde and Ed Hoffman

Secretary Report

N/A

Treasurer Report

For more detail see a board member

Jay Hewlett motioned to accept the treasures report, 2nd by Dan Giefer. Motion carried unanimously.

Benefit Increase

A benefit increase was discussed

Greg Thate and Mike Fasnacht will work with the city on this

This increase would require a NMFD By-law change

NMFD Budget

Mike Fasnacht presented the proposed budget for 2021

NMFD is spending less due to COVID precautions

Dave Vershelde motioned to approve the proposed budget for 2021, 2nd by Jordan Carver. Motion approved unanimously.

Relief Forms

Campaign Finance and Public Disclosure form was filed with the state at the beginning of January

The Statement of Economic Interest form will be emailed out, signed and returned

TR Letter / Fundraiser

Moving forward with the fundraising letter this spring

Fire Department Calendar

Still need to collect on a few invoices

Relief Computer

Microsoft Office has expired

The computer could use a stick or two of Ram

FIRE DEPARTMENT

NMFD Equipment Disposal Policy

Ed Hoffman presented the equipment disposal policy

Mike Fasnacht motioned to approve the Equipment Disposal policy, 2nd by Dave Verschelde. Motion carried unanimously.

Bank Cards

Bank cards are another way to incorporate checks and balances in NMFD's expenditures

Mike Fasnacht motioned to approve the bank card policy, 2nd by Jordan Carver. Motion approved unanimously.

Relief Trustee Salaries / 2021

Mike Fasnacht recommended that Relief Trustees be paid a salary starting in 2021. Each trustee would be paid a salary of \$250.00 for the year. Mike Fasnacht motioned to present this to the body, 2nd by Dan Giefer. Motion carried unanimously.

2021 Committee Sign – up

The sign-up sheet for committees 2021 is hanging at station 2.

If you have not signed up for 2 committees, please do so

Fun Days

Still up in the air if this will happen

Motions

Mike Fasnacht motioned to keep fire fighter dues at \$10.00 for 2021, 2nd by Jay Hewlett. Motion carried unanimously

Mike Fasnacht motioned to keep Relief Officer Salaries at \$599.00 for 2021, 2nd by Jordan Carver. Motion carried unanimously.

Motion by Mike Fasnacht, Second by Dave Verschelde to adjourn - Motion carried unanimously.

Meeting Adjourned at 20:48.

Meeting Minutes submitted by Relief Secretary Tom Eesley

FIRE DEPARTMENT

North Mankato Fire Department

Officer Meeting Minutes

2/11/2021

Call to order

Chief Giefer called to order the February officer meeting of the North Mankato Fire Department at 18:30 hours on Thursday, February 11th at fire station 2 in North Mankato.

Roll call

12 present and 1 absent

Minutes

Meeting minutes were approved as emailed.

Business tour

None planned

Standard Operating Guidelines

None to cover

Officer Training

Nothing to cover

Chief Giefer

2021 goals

Distribution of tasks

Knox boxes and preplanning information being kept up to date. Worksheet to be developed.

Using image trend location form as a template. Template to be presented at March Officer meeting

Truck 85 conversion – Rope rescue to be placed on 85. Debate is that some rope rescue equipment is on 82 and some is on 85. The equipment needs to be on one vehicle. Debate on what kind of refill bottle needed for fortuna.

Pub ed - updating documents and procedures

Equipment

Foam and soap have arrived at station 2. Scheduling installation of automatic soap dispenser.

Second mustang suit to be ordered. May purchase a litter for another rescue tool.

Additional low angle rescue equipment – plan being developed.

Vaccinations

2nd vaccination for 13-14 firefighters on Friday Feb 12th.

Assistant Chief Zwaschka

Truck checks –

L64 coolant check – no way to look without tipping the cab.

L64 and e45 power steering check location discussed.

Sheets will be modified to remove checks of some hard to get to fluids and change 'check tire pressure' to inspect tires.

Tires for e46 will need attention in the near future.

Lights for gauges need replacement on E46.

Fire call colony court. Batteries installed in smoke detectors. One detector was hard wired. Discussion of after fire check sheet needs to be developed and accountability for making sure they get completed.

Pump operator class on March 4th and 5th at station 2.

Restless court fire – seemed like not many people were around to finish getting trucks back in order.

Station Captain Schumacher

Nothing to cover

FIRE DEPARTMENT

Station Captain Sletten

Light needed to cord reel on 45 – will replace with LED.

Training Officers VanEps

Regular training – RIT training small group. Scheduling discussion

Optional training – Online water rescue

Target solutions bloodborne pathogens training is complete.

All day water rescue - Saturday March 20th @ 8 AM

EVOC training to be rescheduled.

Safety Office Hoffman (not present)

Nothing to report

Lieutenant Thate

Nothing to report

Lieutenant\Secretary Fasnacht

Nothing to report

Lieutenant Bobholz

Nothing to report

Assistant Training Officer Stoltenberg

Nothing to report

Trustee Bruning

Nothing to report

Trustee Rauchman

Nothing to report

Trustee Tiesler

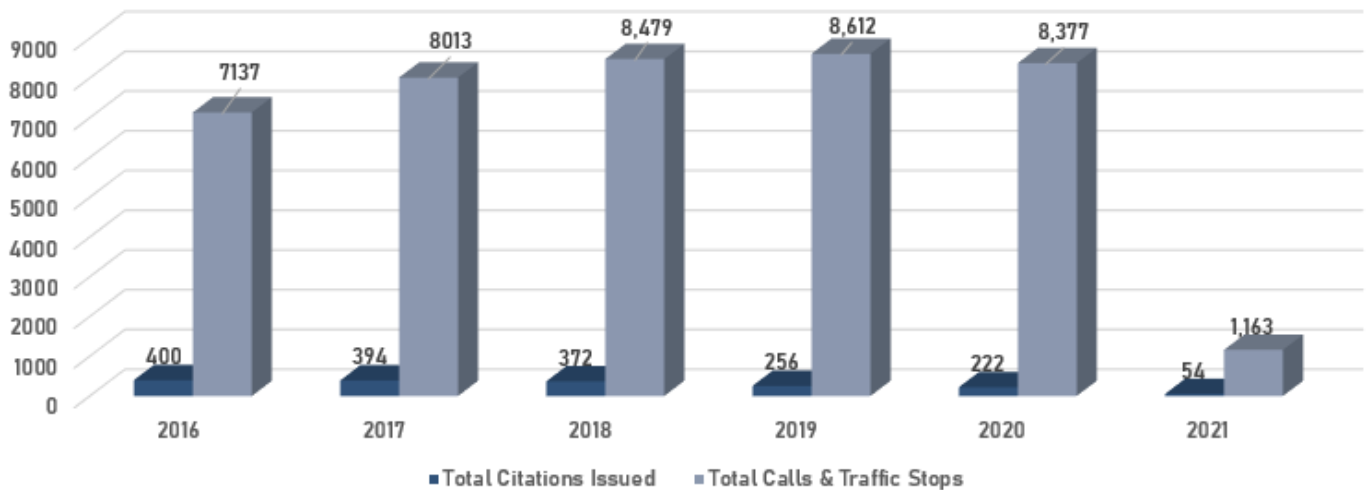
Nothing to report

Meeting adjourned at 21:04 – there was a break for a fire call for an hour

Minutes submitted by Fasnacht

POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY						
	2020 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2021 TOTAL	% 2020 BENCHMARK
Total Citations Issued	222	26	28	31	54	24%
Total Calls & Traffic Stops	8,377	576	587	733	1,163	14%
Average Emergency Response Time	3	3	3	2	3	121%
Part One Crimes	147	14	13	11	27	18%
Part One Crimes Rate	0.09%	0.10%	0.10%	0.08%	0.10%	110%
Part Two Crimes	471	17	25	42	42	9%
Part Two CrimesRate	0.29%	0.13%	0.19%	0.31%	0.16%	54%
Total Crimes	618	31	38	53	69	11%
Total CrimesRate	0.38%	0.23%	0.28%	0.39%	0.26%	67%
Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc.						
Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.						



POLICE DEPARTMENT

TYPE	TOTAL
Traffic stops	115
Records	69
Medical	65
Public Assist	25
Agency Assist	22
Accident	18
911 Verification	17
Adult/Child Protection Reports	17
Theft/Larceny (A) 23	16
Suspicious Circumstance	15
Motorist Assist	14
Permits	13
Animal Complaint	11
Welfare Check	11
Alarm	10
Parking Complaint	10
Information Only	9
Traffic Complaints	9
Fire	8
Sign or Light Repair/Roadway Obstruction	8
Solicitor/SCAM Complaints	8
Disturbance	7
Domestic	7
Assault (A) 13	5
General Order/Special Details	5
Hospice Notice	5
Other Criminal Offenses (B) 90z	5
Civil Issue	4
Neighbor/Neighborhood Issues	4
Disorderly Conduct (B) 90C	3

Drunkenness (B) 90E	3
Warrant service/attempts	3
Door/Window Found Open	2
Extra Patrol Request	2
Narcotics (A) 35	2
Noise Complaint	2
Predatory Offender Registration	2
Property Destruction/Damage/Vandalism (A) 290	2
Transport	2
TZD	2
Vehicle Repossession	2
Burglary/Breaking & Entering (A) 220	1
Compliance Checks	1
Counterfeiting/Forgery (A) 250	1
Court Order Violation OFPHRO/DANCO (B) 90z	1
Driving Under the Influence (B) 90D	1
Found Property	1
Fraud (A) 26	1
Funeral/Money Escorts	1
Lost Property	1
Medication Drop Box Disposal	1
Missing Person/Runaway JV	1
Obscene/Harassing Communications (B) 90z	1
Patrols	1
Search Warrants	1
Traffic Violations - F/GM(999)	1
Trespass of Real Property (B) 90J	1
Weapon Law Violation (A) 520	1
GRAND TOTAL	576

FEBRUARY	2016	2018	2018	2019	2020
CALLS FOR SERVICE	473	573	527	673	733
YEAR TO DATE TOTAL	989	1164	1171	1400	1467

Offenses and Clearances by Classification

Offense Classification	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0
Rape						
Completed	0	0	0	0	0	0
Attempted	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Robbery						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Assault						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	1	0	1	7	1	0
Other Weapon	1	0	1	7	0	0
Hands, Fist, Feet, etc. (aggravated injury)	0	0	0	0	0	0
Totals	2	0	2	14	1	0
Burglary						
Forcible Entry	0	0	0	0	0	0
Unlawful Entry (no force)	0	0	0	0	0	0
Attempted Forcible Entry	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Larceny-theft	Totals	11	0	11	79	0
Motor Vehicle Theft						
Autos	1	0	1	7	0	0
Trucks & Buses	0	0	0	0	0	0
Other Vehicles	0	0	0	0	0	0
Totals	1	0	1	7	0	0
Arson	Totals	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0
Part I Totals	14	0	14	100	1	0
Part II Offenses						
Other Assaults (simple, not aggravated)	1	0	1	7	0	0
Forgery & Counterfeiting	1	0	1	7	0	0
Fraud	5	0	5	36	0	0
Embezzlement	0	0	0	0	0	0
Stolen Property (buy, receive, possess)	0	0	0	0	0	0
Vandalism	2	0	2	14	1	0
Weapons (carry, possess, etc.)	1	0	1	7	0	0
Prostitution & Commercialized Vice	0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)	0	0	0	0	0	0
Drug Abuse Violations	2	0	2	14	1	0
Gambling	0	0	0	0	0	0
Family & Children	0	0	0	0	0	0
Driving Under the Influence	1	0	1	7	1	0
Liquor Laws	0	0	0	0	0	0
Drunkenness - MN statute repealed 1971	0	0	0	0	0	0
Disorderly Conduct	1	0	1	7	1	0
Vagrancy	0	0	0	0	0	0
All Other Offenses (except traffic)	3	0	3	21	3	0
Suspicion - not a crime in MN	0	0	0	0	0	0
Part II Totals	17	0	17	121	7	0
Curfew & Loitering (persons under 18)	0	0	0	0	0	0
Runaways (persons under 18)	0	0	0	0	0	32
Grand Totals	31	0	31	221	8	0

POLICE DEPARTMENT

February 2021 Community Events

DATE	EVENT/TOPIC	ORGANIZATION/LOCATION
2/12/21	COVID-19 Vaccination Clinic	MN Department of Health/Dakota Meadows School
2/13/21	COVID-19 Vaccination Clinic	MN Department of Health/Dakota Meadows School
2/20/21	COVID-19 Vaccination Clinic	MN Department of Health/Dakota Meadows School
2/22/21	COVID-19 Vaccination Clinic	MN Department of Health/Dakota Meadows School

February 2021 Public Education

No public education events held in December

February 2021 School Patrols

South Central College	6	Hoover Elementary	6
Dakota Meadows Middle School	4	Bridges Community School	5
Futures School	0	Monroe Elementary	10
TOTAL SCHOOL PATROLS: 31			

February 2021 Use of Force Instances

Case Number	Incident	Date	Resistance Type
21100787	Disorderly Conduct	2/10/21	Active resistance
21101046	Assist other Agency	2/20/21	Active Resistance

February 2021 Compliments/Complaints

- 0 complaints received.

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Rain/Wind Storm Cleanup (Events)	12	0	0	0	0	0%
Storm Sewer Main Breaks/ Repairs (Events)	10	0	0	0	0	0%
Sanitary Sewer Main Breaks/Repairs (Events)	10	0	1	0	1	10%
Water Main Breaks/ Repairs (Events)	5	0	1	0	1	20%
Sewer Jetting (Linear Feet)	50,000	2,500	11,691	600	14,191	28%
Sewer Televising (Linear Feet)	100,000	12,224	5,900	600	18,124	18%
Structure Inspections (EA)	500	0	0	0	0	0%
Concrete curb repair (Linear Feet)	750	0	0	0	0	0%
Snow Removal (Events)	16	3	4	5	7	44%
Sanding and Pre-Treatment (Events)	24	0	2	5	2	8%
Crack Sealing (lbs)	12,000	0	0	0	0	0%
Seal Coating and Fog Sealing (Lane Miles)	12	0	0	0	0	0%
Patching/ Asphalt (Tons)	750	0	0	0	0	0%
Mill and Overlay (Lane Miles)	12	0	0	0	0	0%
Street Sweepings Hauled (Tons)	450	0	0	0	0	0%
Tree Trimming (EA)	100	40	0	0	0	0%
Grass/Leaves/Brush Hauled (Tons)	4,000	0	0	0	0	0%
Recycling (Tons)	1,750	91	129	118	220	13%
Organics Recycling (Tons)	96	8	8	8	16	17%
Solid Waste (Tons)	3,400	219	252	199	471	14%
Spring Clean Up and Fall Drop Off (Tons)	450	0	0	0	0	0%
Street Signs Fixed (Straightened, Painted, Replaced)	500	3	5	0	8	2%

Street Projects for February:

- 100 hours of sewer jetting and televising
- Trimmed 40 trees
- Snow removal for 3 events

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Rain/Wind Storm Clean Up	200	0	0	0	0	0%
MS 4 & Ravaine Maintenance	1000	24	0	0	24	2%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	450	3	0	0	3	1%
Sanitary Sewer Breaks/Repairs	450	0	0	0	0	0%
Sewer Jetting and Televising	1000	100	139	16	239	24%
Storm Sewer Main Breaks/ Repairs	450	0	17	0	17	4%
Water Main Breaks/Repairs	600	0	82	0	82	14%
Crack Sealing	280	0	0	0	0	0%
Seal Coating	650	0	0	0	0	0%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	1000	0	0	0	0	0%
Patching/ Asphalt	4000	0	0	12	0	0%
Street Sweeping	960	0	2	0	2	0%
Concrete curb repair	500	8	0	0	8	2%
Snow Removal	3500	291	289	994	580	17%
Sanding & Pre-Treatment of Roads	350	9	13	14	22	6%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	150	0	2	4	2	1%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	200	0	0	8	0	0%
Sign Repair & Installation	500	3	9	36	12	2%
Crosswalks/ Curbs Painted	500	3	0	0	3	1%
Flags & Banners	250	23	21	12	44	18%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	500	0	0	0	0	0%
Christmas Decoration	250	2	32	0	34	14%
Employee Trainings	400	0	0	42	0	0%
Clean and Maintain City Buildings	500	34	69	12	103	21%
Shop (Street Crew Helping in Equipment Shop)	1000	292	234	86	526	53%
Help Other Departments	400	219	99	138	318	80%
Special Projects	500	3	8	0	11	2%
Resident Call Outs	150	3	0	3	3	2%
Tree Trimming	300	55	0	0	0	0%
Leaf Collection	640	0	0	0	0	0%
Grass/Brush Hauled	40	0	0	0	0	0%
Spring Clean Up and Fall Drop Off	960	0	0	0	0	0%

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Greenway Inspections (EA)	75	0	0	0	0	0%
Greenway Sprayed (EA)	25	0	0	0	0	0%
Greenway Mowing and Trimming (EA)	25	0	0	0	0	0%
Weed Inspections - Parks (EA)	63	0	0	0	0	0%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	42	0	0	0	0	0%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,600	0	0	0	0	0%
Trimming - Acres (230 Acres trimmed every other week for 20 week	2,300	0	0	0	0	0%
Tree Inspections (EA)	150	5	1	0	6	4%
Resident Call Outs (EA)	150	1	0	0	1	1%
Playground Inspections	40	0	0	0	0	0%
Playground Upgrades Completed	10	0	0	0	0	0%
Park Building and Structure Repairs/Painting	7	0	0	0	0	0%
Blvd and Park Trees Planted (By Contractor or staff)	30	0	0	0	0	0%
Trees Trimmed	750	12	3	112	15	2%
Trees Removed (All Trees Excluding Ash)	200	1	3	7	4	2%
Ash Trees Removed	35	3	2	8	5	14%

Park projects in February:

- Setup for MAYHA mite jamboree and tourney
- Took delivery of new 16' mower and began setup
- Completed restoration and maintenance on picnic tables
- Snow removal for 3 events

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	0	0	0	0	0%
Playground Upgrades Completed	100	0	0	0	0	0%
Park Building and Structure Repairs/Painting	400	0	0	0	0	0%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	1,248	50	63	28	113	9%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball)	500	0	0	0	0	0%
Flowers & Planters (May to Oct)	500	3	0	1	3	1%
Tree Inventory	240	0	0	0	0	0%
Tree Removal (All Excluding Ash Trees)	500	26	23	25	49	10%
Ash Tree Removal	175	30	14	20	44	25%
Tree Trimming	480	6	41	44	47	10%
Tree Inspections	250	4	0	0	4	2%
Buckthorn Management	640	0	0	0	0	0%
Rink Cleanup and Flooding	720	194	321	72	515	71%
Rinks Zamboni	60	56	65	10	121	202%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	700	143	151	166	294	42%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains)	400	0	0	0	0	0%
Christmas Decorations	160	26	2	0	28	17%
Festivals (Fun Days, Blues, Bier, Misc.)	600	0	0	0	0	0%
Caswell Sporting Events	2,500	24	0	0	24	1%
Helping Other Departments	150	8	6	59	14	9%
Resident Call Outs	150	1	0	0	1	0%
Training	700	2	35	0	37	5%
Special Projects (Bluff Park Drain Tile, Pavers, Fountains, Pond Treatments)	400		4	91	4	1%
Hours of Greenway Management						
Greenway Inspections (Ponds and Outlots)	32	0	0	0	0	0%
Greenway Sprayed (Ponds and Outlots)	80	0	0	0	0	0%
Greenway Mowing and Trimming (Ponds and Outlots)	80	0	0	0	0	0%
Hours of Parks Management (May to October)						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	50	0	0	0	0	0%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	120	0	0	0	0	0%
Mowing (Parks, Boulevards, Roundabouts, Trails)	3,000	0	0	0	0	0%
Trimming (Parks, Boulevards, Roundabouts, Trails)	1,000	0	0	0	0	0%
Prairie Management and Maintenance (Burning, Spraying, Mowing, etc.)	80	0	0	0	0	0%

CASWELL SPORTS

CASWELL DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Quantity of Tournaments Played	22	0	0	0	0	0%
In State Teams	300	0	0	0	0	0%
Out of State Teams	300	0	0	0	0	0%
Total Teams	600	0	0	0	0	0%
Local Visitors	18000	0	0	0	0	0%
Out of Town Visitors	11000	0	0	0	0	0%
Total Visitors	19000	0	0	0	0	0%
Concession Items Sold	55000	0	0	0	0	0%
Alcohol Sales	\$ 8,000	\$ -	\$ -	\$ -	\$ -	0%
Sponsorship Revenue	\$ 31,200	\$ 21,000	\$ 4,200	\$ 3,699	\$ 25,200	81%
Estimated Number of Hotel Rooms	4000	0	0	0	0	0%
Economic Impact	\$ 7,000,000	\$ -	\$ -	\$ -	\$ -	0%
Teams/Programs						
Summer Softball Teams	108	7	-	-	7	6%
Fall Softball Teams	25	-	-	-	-	0%
Volleyball Teams	92	20	-	-	20	22%
Tennis Programs	50	-	-	-	-	0%
Tennis Flex League	25	-	-	-	-	0%
Website Management						
Website Hits	27,000	368	562	884	930	3%
Page Views	75,000	956	1,424	2,691	2,380	3%
Other						
Banners Purchased	6	2	4	0	6	100%
Number of Caswell Advisory Meetings	2	0	0	0	0	0%
Total Revenue	\$ 375,195	\$ 21,000	\$ 4,200	\$ 21,646	\$ 25,200	7%
Total Expenditures	\$ 488,319	\$ 23,218	\$ 7,979	\$ 3,789	\$ 31,197	6%

CASWELL SPORTS — SOCCER

CASWELL NORTH DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Quantity of Tournaments Played	1	0	0	0	0	0%
In State Teams	180	0	0	0	0	0%
Out of State Teams	0	0	0	0	0	0%
Total Teams	180	0	0	0	0	0%
Local Visitors	9,000	-	-	-	-	0%
Out of Town Visitors	-	-	-	-	-	0%
Total Visitors	9,000	-	-	-	-	0%
Economic Impact	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	0%
Other						
Total Revenue	\$ 52,300	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures	\$ 50,652	\$ 2,563	\$ 2,220	\$ 2,450	\$ 4,783	9%

Caswell Information for February:

- Held a USA Softball National Umpire School which had 67 attendees
- Have registrations for youth soccer and youth tennis and adult softball and sand volleyball
- USA 10 West Girls Softball National Tournament has teams registered from Oregon, Wisconsin, Nebraska and Minnesota

CASWELL SPORTS — FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Players						
Players Pre-K to K	80	0	0	NA	0	0%
Players 1st Grade	80	0	0	NA	0	0%
Players 2nd Grade	80	0	0	NA	0	0%
Players 3rd Grade	90	0	0	NA	0	0%
Players 4th Grade	120	0	0	NA	0	0%
Players 5th Grade	130	0	0	NA	0	0%
Players 6th Grade	150	0	0	NA	0	0%
Players 7th Grade	0	0	0	NA	0	0%
Total Players	730	0	0	NA	0	0%
Revenue						
Registrations	\$ 91,500	0	0	NA	0	0%
Sponsorships	\$ 13,000	0	0	NA	0	0%
Donations	\$ 10,000	200	0	NA	200	2%
Other	\$ -	0	0	NA	0	0%
Total Revenue	\$ 114,500	200	0	NA	200	0%
Expenses						
Total Expenditures	\$ 113,532	\$ 5,592.16	\$ 2,214.49	NA	\$ 7,806.65	7%
Other						
Number of Games	144	0	0	NA	0	0%
Total Teams	48	0	0	NA	0	0%

Football Information for February:

- We are now up to 38 sponsors of youth football.
- New uniforms are going to be ordered.
- A new website will be coming out soon.
- A major announcement on a large sponsor will be announced in March.
- More good things to come in March.

PARKS AND REC

PARKS AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tennis						
Revenue	\$ 4,000.00	\$ -	\$ -	NA	0	0%
Expense	\$ 3,000.00	\$ -	\$ -	NA	0	0%
Volleyball						
Revenue	\$ 26,400.00	\$ 1,533.36	\$ 295.28	NA	1829	7%
Expense	\$ 11,500.00	\$ 111.91	\$16,211.20	NA	16323	142%
T-Ball						
Revenue	\$ -	\$ -	\$ -	NA	0	0%
Expense	\$ -	\$ -	\$ -	NA	0	0%
Softball						
Revenue	\$ 69,185.00	\$ 2,229.75	\$ 5,423.24	NA	7653	11%
Expense	\$ 30,615.00	\$ 5,535.46	\$ -	NA	5535	18%
Golf						
Revenue	\$ -	\$ -	\$ -	NA	0	0%
Expense	\$ -	\$ -	\$ -	NA	0	0%

WATER & SEWER DEPARTMENT

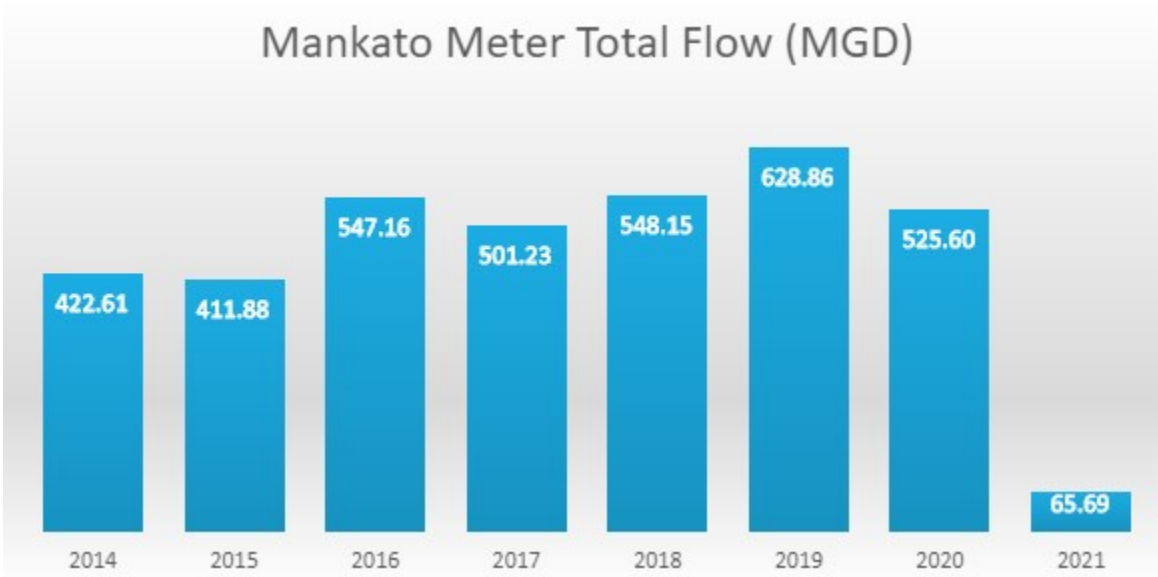
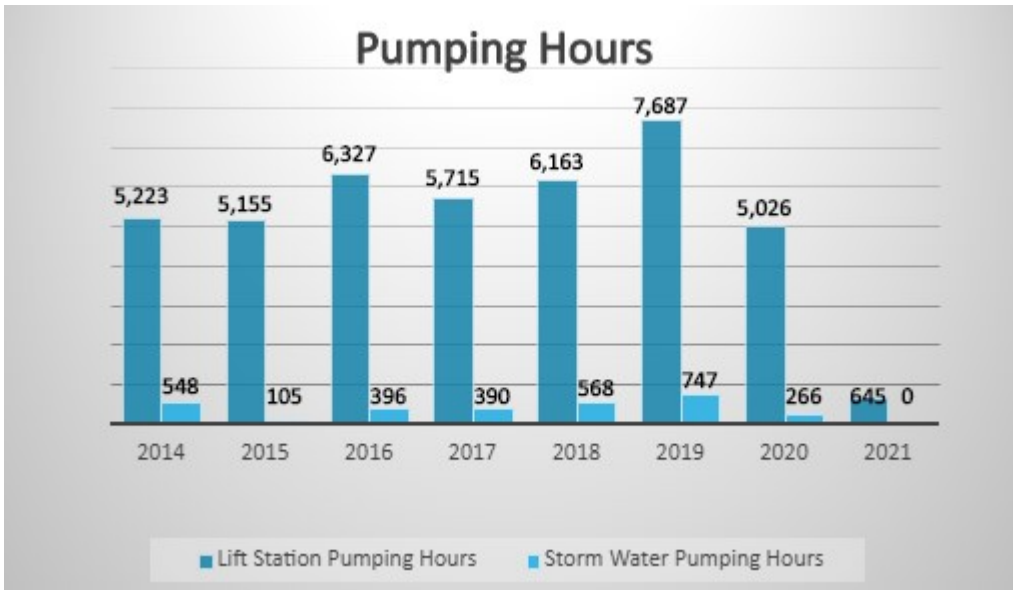
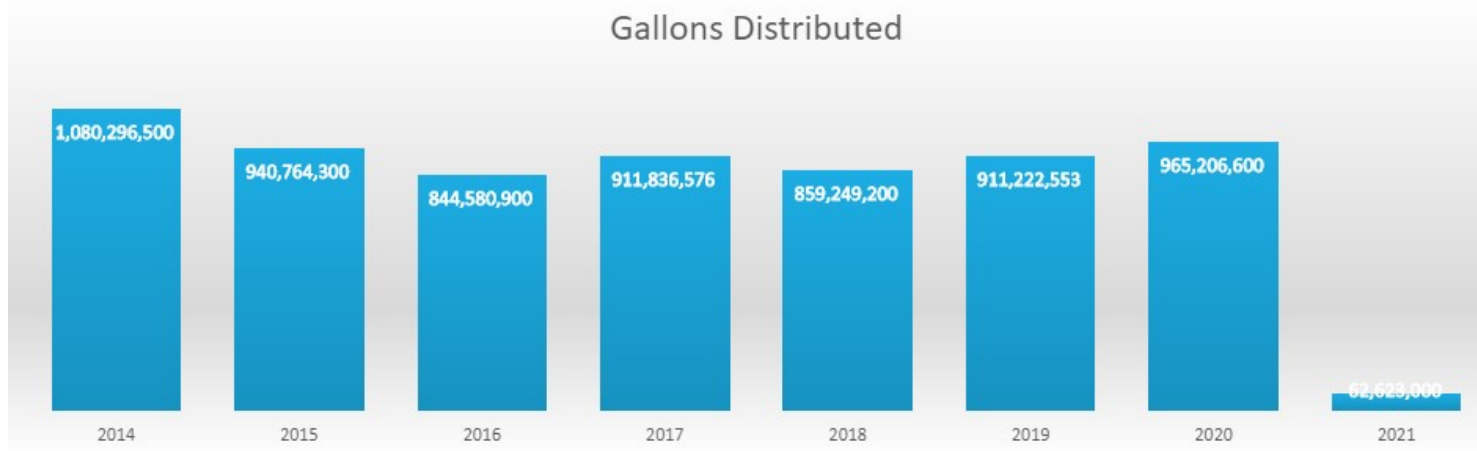
WATER DEPARTMENT SUMMARY

	2021 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	2021 YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Water Units (Gallons)						
Gallons Pumped from Well #5	400,000	35,100	0	0	35,100	9%
Gallons Pumped from Well #6	125,000,000	10,084,000	9,066,000	9,974,000	19,150,000	15%
Gallons Pumped from Well #7	170,000,000	7,956,000	7,527,000	10,859,000	15,483,000	9%
Gallons Pumped from Well #8	100,000,000	5,775,000	10,581,000	5,434,000	16,356,000	16%
Gallons Pumped from Well #9	100,000,000	7,402,000	5,704,000	6,033,000	13,106,000	13%
Total	495,400,000	31,252,100	32,878,000	32,300,000	64,130,100	13%
Gallons Distributed from Plant #1	130,000,000	8,806,000	8,706,000	9,272,000	17,512,000	13%
Gallons Distributed from Plant #2	320,000,000	21,583,000	23,528,000	20,794,000	45,111,000	14%
Total	450,000,000	30,389,000	32,234,000	30,066,000	62,623,000	14%
Water Usage Tracking						
Residential (5/8'-11/4")	220,656,696	18,318,177	17,798,564	18,113,008	36,116,741	16%
Residential & Commercial 11/2"-3"	39,294,960	3,356,190	4,058,930	4,287,770	7,415,120	19%
Commercial 5/8"-11/4"	19,907,400	1,660,270	1,685,350	1,962,460	3,345,620	17%
Commercial 4"-6"	7,087,233	191,800	190,250	257,380	382,050	5%
Residential and Commercial Outside Meters	54,597,418	82,710	296,600	143,850	379,310	1%
Rural Water (5/8'-11/4")	963,960	1,700	62,890	48,170	64,590	7%
Rural 1 1/2"-3"	92,945	49,700	1,800	800	51,500	55%
Multiple Dwelling Unit Rate per Unit	33,568,429	2,840,970	2,957,900	2,891,450	5,798,870	17%
Total Gallons Billed	376,169,041	26,501,517	27,052,284	27,704,888	53,553,801	14%
City Used Water - Non-Billable		1,840,547	1,375,374	1,810,571	3,215,921	
Unaccountable Water		770,500	770,500	770,500	1,541,000	
Non-Revenue Percentage of Water		0	0	0	0	
Lift Station Pumping Hours						
Lift Station #1 - Oak Terrace	165	10	11	10	21	13%
Lift Station #2 - Marvin Boulevard	450	41	52	32	93	21%
Lift Station #3 - Carol Court	520	24	28	31	52	10%
Lift Station #4 - Marie Lane	1,200	70	86	79	155	13%
Lift Station #5 - NorthRidge Drive	800	60	63	57	123	15%
Lift Station #6 - Aspen Lane	375	26	29	26	55	15%
Lift Station #7 - Howard Drive	700	48	49	61	97	14%
Lift Station #8 - Parks Edge	175	14	16	12	30	17%
Lift Station #9 - Reserve	100	8	8	8	16	16%
Lift Station #10 - Golf Course	50	1	2	3	3	5%
Total	4,535	301	344	319	645	14%
Lift Station Flow (Gallons)						
Main Lift #1	425,000,000	29,763,000	14,000	22,750,000	29,777,000	7%
Main Lift #2	100,000,000	2,284,000	33,627,000	13,669,000	35,911,000	36%
	525,000,000	32,047,000	33,641,000	36,419,000	65,688,000	13%
Storm Water Pumping Hours						
Storm Water Station #001 - Sherman Corp Station	600	0	0	12	0	0%
Storm Water Station #002 - Wheeler Corp Station	150	0	0	0	0	0%
Total	750	0	0	12	0	0%

WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2021 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	2021 YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Mankato Meter Total Flow (MGD)						
Minimum		1	1	1	1	
Maximum		1	1	1	1	
Average		1	1	1	1	
Total		32	34	36	66	
River Levels						
High River Level		4	4	0	4	
Low River Level		3	3	0	3	
Hours						
Rounds	1,836	71	54	80	125	7%
Locates and Locate Meets	234	14	2	11	16	7%
Training	60	6	5	1	11	18%
Equipment Maintenance	612	82	86	13	168	27%
Building Maintenance	0	27	9	0	36	0%
Equipment Repairs	0	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	402	52	24	19	75	19%
Flushing	0	3	0	0	3	0%
Shut-offs	324	14	15	17	28	9%
Administrative	732	14	12	23	26	3%
Helping Other Departments	24	20	18	0	38	156%
Festivals	0	0	0	0	0	0%
Call-outs	282	5	13	13	18	6%
Stormwater Corp Station	684	16	1	53	17	2%
Backwash	204	8	8	9	15	7%
Fire Hydrant Repairs	258	5	8	11	13	5%
Christmas Lights	0	0	7	0	7	0%
Tree Trimming	0	0	0	0	0	0%
Snow Removal	726	11	12	29	23	3%
Mainbreak, Valve Repairs, Curb Box Repairs	138	0	101	0	101	73%
Sampling	252	4	3	6	7	3%
Chemical Treatments	78	3	2	5	5	6%
Inventory Supplies	144	0	12	12	12	8%
Water Tower Maintenance	0	2	0	0	2	0%
Mowing and Trimming	0	0	0	0	0	0%
Winterize	0	0	0	0	0	0%
Miscellaneous Projects	0	14	6	0	20	0%
Total	6,990	366	395	302	761	11%
Units						
Locates (EA)	2500	19	11	18	30	1%
Water Mains Flushed (Lineal Feet)	285,000	0	0	0	0	0%
Hydrants Flushed (EA)	1,500	3	0	0	3	0%
Valves Exercised (EA)	250	0	0	0	0	0%
Corp Station Gate Open/Close (EA)	24	0	0	8	0	0%
Main Breaks Repaired (EA)	12	0	1	0	1	8%
Curb Boxes Located (Shut off)	375	21	37	39	58	15%

WATER & SEWER DEPARTMENT



WATER & SEWER DEPARTMENT

Water Projects for February 2021

- 8.35% non-revenue water used or lost.
- 2 auto water meters installed, bringing total to 452 citywide.
- 21 curb boxes shut off
- 153 hours spent on preventative maintenance tasks

GARBAGE UTILITY BILL BREAKDOWN

\$ Billed		Annual			
Garbage Sizes	Cost per Month	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
35 Gallons	\$9.00	\$ 91,278.00	\$ 95,994.00	\$ 98,505.00	\$ 16,308.00
65 Gallon	\$14.00	\$ 538,972.00	\$ 541,184.00	\$ 542,094.00	\$ 90,566.00
95 Gallon	\$19.00	\$ 126,046.00	\$ 130,226.00	\$ 136,952.00	\$ 23,560.00
Total:		\$ 756,296.00	\$ 767,404.00	\$ 777,551.00	\$ 130,434.00

Number of Carts Billed		Annual			
Garbage Sizes	Cost per Month	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021 YTD
35 Gallons	\$9.00	10,142	10,666	10,945	1,812
65 Gallon	\$14.00	38,498	38,656	38,721	6,469
95 Gallon	\$19.00	6,634	6,854	7,208	1,240
Total:		55,274	56,176	56,874	9,521

2021											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 8,154.00	\$ 8,154.00										
\$ 45,262.00	\$ 45,304.00										
\$ 11,761.00	\$ 11,799.00										
\$ 65,177.00	\$ 65,257.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2021											
January	February	March	April	May	June	July	August	September	October	November	December
906	906										
3,233	3,236										
619	621										
4,758	4,763	-	-	-	-	-	-	-	-	-	-

RECYCLE UTILITY BILL BREAKDOWN

\$ Billed				Annual			
Recycle Sizes	Cost per Month	As of 1/1/21		\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
35 Gallons	\$7.00	\$8.00		\$ 47,565.00	\$ 47,579.00	\$ 47,488.00	\$ 4,608.00
65 Gallon	\$7.00	\$8.00		\$ 98,070.00	\$ 99,365.00	\$ 101,493.00	\$ 9,760.00
95 Gallon	\$7.00	\$8.00		\$ 240,947.00	\$ 242,837.00	\$ 245,056.00	\$ 23,416.00
Number of Carts Billed **				Annual			
Recycle Sizes	Cost per Month	As of 1/1/21		# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021 YTD
35 Gallons	\$7.00	\$8.00		6795	6797	6784	576
65 Gallon	\$7.00	\$8.00		14010	14195	14499	1220
95 Gallon	\$7.00	\$8.00		34421	34691	35008	2927

**The numbers gathered for Number of Carts Billed comes from West Central Sanitation's monthly bills to us.

January	February	March	April	May	June	July	August	September	October	November	December
\$ 4,608.00											
\$ 9,760.00											
\$ 23,416.00											
January	February	March	April	May	June	July	August	September	October	November	December
576											
1220											
2927											

4723

WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 Gallons Billed	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	205,685,129	194,650,356	220,202,702	
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	41,159,650	46,160,040	40,079,310	
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,528,180	20,446,080	19,946,470	
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,412,950	3,411,450	6,700,490	
Residential and Commercial Outside Meters	\$0.00	\$4.35	34,082,312	30,755,320	50,450,293	
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	913,880	901,620	938,100	
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	156,480	134,500	87,700	
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	31,617,170	32,358,830	33,634,550	

# of Properties Billed			Annual			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 # Billed	2019 # Billed	2020 # Billed	
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	58,745	59,248	59,769	
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	823	865	865	
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,990	1,969	1,934	
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	60	50	47	
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,271	22,570	22,982	
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	205	212	214	
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	16	12	12	
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	906	912	912	

Average usage by class			Average Usage by Customer by Class			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018	2019	2020	2021
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,501	3,285	3,684	
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	50,012	53,364	46,334	
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,316	10,384	10,314	
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	56,883	68,229	142,564	
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,530	1,363	2,195	
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	4,458	4,253	4,384	
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	9,780	11,208	7,308	
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	34,898	35,481	36,880	

WATER UTILITY BILL BREAKDOWN

2021											
January	February	March	April	May	June	July	August	September	October	November	December
17,798,564	18,318,177										
3,171,790	3,356,190										
1,685,350	1,660,270										
190,250	191,800										
296,600	82,710										
62,890	1,700										
1,800	49,700										
2,957,900	2,840,970										
2021											
January	February	March	April	May	June	July	August	September	October	November	December
5,020	5,009										
73	73										
160	160										
3	3										
1,920	1,913										
17	17										
1	1										
76	76										

2020											
January	February	March	April	May	June	July	August	September	October	November	December
3,546	3,657										
43,449	45,975										
10,533	10,377										
63,417	63,933										
154	43										
3,699	100										
1,800	49,700										
38,920	37,381										

SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual (# of Accounts)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	19787	20818	16689	3466
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41681	41283	35492	7090
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	89	83	66	13
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	127	134	113	23
				10592			

Amount Billed				Annual (\$)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Amount billed to Res/Comm Accounts paying base ONLY	\$ 296,805.00	\$ 312,270.00	\$ 283,713.00	\$ 58,922.00
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,798,763.33	\$ 1,818,391.14	\$ 1,643,099.46	\$ 328,185.84
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Amount billed to Rural accounts paying base ONLY	\$ 1,335.00	\$ 1,245.00	\$ 1,105.00	\$ 221.00
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,836.99	\$ 5,866.02	\$ 5,350.30	\$ 793.31
Total							

Gallons Billed				Annual (gallons)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Residential/Commercial Billed under min.	3,507,628 48,538,973 6,840 253,581 52,307,022			
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.				
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Rural Billed under min				
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.				
Total							

SEWER UTILITY BILL BREAKDOWN

2021												
January	February	March	April	May	June	July	August	September	October	November	December	
1758	1708											
3518	3572											
6	7											
12	11											
5294	5298	0	0	0	0	0	0	0	0	0	0	0
2021												
January	February	March	April	May	June	July	August	September	October	November	December	
\$ 29,886.00	\$ 29,036.00											
\$ 162,627.71	\$ 165,558.13											
\$ 102.00	\$ 119.00											
\$ 434.22	\$ 359.09											
\$ 193,049.93	\$ 195,072.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2021												
January	February	March	April	May	June	July	August	September	October	November	December	
1,672,213	1,835,415											
24,047,961	24,491,012											
4,990	1,850											
57,900	195,681											
25,783,064	26,523,958	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Cash and Investments	\$ 9,100,000	\$ 10,587,874	\$ 12,799,988	\$ 7,229,314	\$ 11,693,931	129%
Existing Loans (dollar amount)	\$ 1,000,000	\$ 652,270	\$ 656,483	\$ 929,947	\$ 654,376	65%
Hotel/Motel Tax	\$ 35,000	\$ -	\$ 1,234	\$ 573	\$ 1,234	4%
Food & Beverage Tax	\$ 45,000	\$ 3,706	\$ 4,514	\$ 4,283	\$ 8,220	18%
Local Option Sales Tax	\$ 600,000	\$ 66,125	\$ 57,239	\$ 60,710	\$ 123,364	21%
Employment Information/ Payroll						
Health Benefit Enrollment	48	48	48	50	48	100%
Total Number of Pay Periods	26	2	2	2	4	15%
Timecards Processed	2450	141	143	148	284	12%
Accounts Payable & Receivable						
Accounts Payable (# Invoices)	10000	653	499	845	1,152	12%
Accounts Receivable (# Invoices)	450	63	32	35	95	21%
Cash Reciepts Processed	51,000	3,705	4,031	4,170	7,736	15%
Utility Billing & Meters						
# Utility Bills Sent Out	65,000	5,465	5,427	5,406	10,892	17%
Late Payment Notices Sent	na		180			N/A
Late Reading Notices Sent	na		122			N/A
Auto Pay Enrollment	120	22	21	0	43	36%
Water Meters Issued (New)	100	1	3	0	4	4%
Water Meters Replaced	100	2	14	5	16	16%
Waiting List for Meters	0	4	4	7	4	N/A
Meters Yet to Be Replaced	0	6,883	6,885	7	6883	N/A
Mail Items Processed	15,000	1,081	1,135	1	2,216	15%
Rate Class Water Revenue	\$ 1,850,000	\$ 142,943	\$ 141,850	\$ 7,405	\$ 284,792	15%
Rate Class Sewer Revenue	\$ 2,544,000	\$ 217,038	\$ 212,043	\$ 1,923	\$ 429,081	17%
Rate Class Recycling Revenue	\$ 429,000	\$ 37,412	\$ 37,397	\$ 146,404	\$ 74,809	17%
Rate Class Storm Revenue	\$ 452,000	\$ 37,981	\$ 37,968	\$ 221,905	\$ 75,949	17%
Rate Class Solid Waste Revenue	\$ 750,000	\$ 63,457	\$ 63,385	\$ 32,261	\$ 126,842	17%

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Garbage						
Garbage Carts (Swapped & New)	180	19	15	62,332	34	19%
Billed By City - Garbage 35G	11000	906	906	912	1,812	16%
Billed By City - Garbage 65G	39000	3,236	3,233	3,222	6,469	17%
Billed By City - Garbage 95G	7200	621	619	588	1,240	17%
Billed By City - Valet Service	50	5	5	6	10	20%
Billed By West Central - Garbage 35G	11100	915	913	920	1,828	16%
Billed By West Central - Garbage 65G	38200	3,184	3,184	3,176	6,368	17%
Billed By West Central - Garbage 95G	7500	648	647	614	1,295	17%
Billed By West Central - Valet Service	60	5	5	6	10	17%
Bag Tags Issued	350	10	36	-	46	13%
Bag Tags Billed By West Central	350	10	36	37	46	13%
Recycling						
Billed By City - Recycle	55000	4,603	4,599	4,558	9,202	17%
Billed By City - Valet Service	50	4	4	6	8	16%
Billed By West Central - Recycle 35G	7000	576	576	585	1,152	16%
Billed By West Central - Recycle 65G	14500	1,222	1,220	1,195	2,442	17%
Billed By West Central - Recycle 95G	35000	2,928	2,927	2,911	5,855	17%
Billed By West Central - Valet Service	60	4	4	6	8	13%
Licenses, Permits & Rentals						
Dog Licenses (# Issued)	220	11	35	6	46	21%
Audio Permits (# Issued)	30	2	1	0	3	10%
Community Room Rentals	50	1	3	7	4	8%
Park Reservations	80	1	1	0	2	3%
Transportation						
Fixed Route	13000	398	925	1,393	1,323	10%
Mobility	1500	157	107	173	264	18%
Flex Route Rides	1000	179	-	-	-	0%
Ruby Rides	4800	325	296	466	621	13%
Times Electric Charger Used	100	-	7	-	7	7%
Revenue from Charger	\$ 1,000.00	\$ -	\$ 174.90	-	\$ 174.90	17%
Solar Power						
Total Savings	\$ 15,000.00	\$ (1,112.72)	\$ 348.83	(\$1,566.64)	\$ (763.89)	-5%

To: John Harrenstein, City Administrator
From: Kevin McCann, Finance Director
Subject: February Monthly Financial Report
Date: March 17, 2021
Cc:

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of February. The monthly financial summary includes all city funds within the City of North Mankato. The monthly financial summary includes budget to actual comparisons of expenditures and revenues with projected changes in cash balances for each fund. This analysis highlights certain funds to identify overall trends and how the city is adhering to the budget as the year progresses. Since the audit is not yet complete, the projected beginning and ending cash balances are subject to change but do offer a close estimate of where things are at currently.

Expenditures

With February ending, we are 17% through the year. Total spending for the entire City is 16% of budget. In looking at the **General Fund**, the overall spending is 12% for the year. Certain departments above 17% include the **City Attorney** due to two payments made in January since we usually pay a month ahead, so we paid the January payment and February payment in January. **Area Agency Disbursements** due to the annual donations made at the beginning of the year.

Certain departments under 17% include **Fire** due to the fire fighter pay issued later in the year. **Street Lighting** due to the timing of the first invoices. **Public Access** due to the timing of the quarterly payments for the service. **Non-Departmental** due to budgeted expenses that are not planned until the summer.

Caswell Fund still has minimal activity until the spring.

New funds were created for youth **Football** and the **Swim Facility**. There will be minimal activity until the spring.

Library Endowment has minimal activity until the spring when activity picks up again.

Local Option Sales Tax Fund consists of transfers that are made monthly.

Port Authority General Fund includes member pay, legal expenses for loan documents, and budgeted debt service transfers.

Joint Economic Development Funds includes activity for the North Port Industrial Park. If there are no land sales in 2021, cash may need to be transferred from other funds to maintain a positive cash balance.

TIF District Funds includes decertifying TIF districts and budgeted transfers.

Debt Service Funds most debt service payments are made in February and August.

Construction Funds include the Harrison Ave. and Cliff Court projects on hold until spring. There has been minimal activity in the construction funds.

Charitable Gambling includes all 2021 donations made at the beginning of the year.

Revenues

Overall revenue for the entire City is at 7% of the budget. Revenues for the **General Fund** are 3% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We receive the first half of taxes in June and the first half of LGA in July. We receive the second half payments for each of these in December.

Port Authority General Fund and TIF District revenue comes in two payments in June and December.

Utility Funds

Overall **expenditures** for the utility funds are on pace to be within budget.

In general, utility fund **revenues** are tracking to be at or slightly above budget.

Projects

The active projects are shown on the second page of the financial report. Most projects are completed or nearly completed besides the swim facility project.

CITY OF NORTH MANKATO 2021 BUDGET MONITORING 28-Feb-21 % of Year 17%														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2021 AMENDED Budget	2021 Actual Expenditures	Difference	% Exp. Budget Expended	2021 AMENDED Budget	2021 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2021 Beginning Cash Balance	2021 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
	Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 9,199	\$ (100,801)	8%					
	Franchise Taxes - CenterPoint					\$ 104,000	\$ -	\$ (104,000)	0%					
	Franchise Taxes - Charter					\$ 125,000	\$ -	\$ (125,000)	0%					
	Franchise Taxes - Consolidated					\$ 37,000	\$ -	\$ (37,000)	0%					
	Franchise Taxes - Xcel					\$ 125,000	\$ -	\$ (125,000)	0%					
	Property & Other Taxes					\$ 5,313,162	\$ 4,037	\$ (5,309,125)	0%					
	Special Assessments					\$ 12,200	\$ -	\$ (12,200)	0%					
	License & Permits					\$ 476,295	\$ 41,592	\$ (434,703)	9%					
	Intergovernmental					\$ 2,340,411	\$ 110,001	\$ (2,230,410)	5%					
	Charges for Services					\$ 159,037	\$ 16,745	\$ (142,292)	11%					
	Fines & Forfeits					\$ 26,000	\$ 1,577	\$ (24,423)	6%					
	Miscellaneous					\$ 102,170	\$ 34,225	\$ (67,945)	33%					
	Proprietary Revenue					\$ 5,000	\$ -	\$ (5,000)	0%					
	Other Financing Sources					\$ 266,750	\$ 43,625	\$ (223,125)	16%					
101	General Fund by Department													
	Legislative	\$ 53,701	\$ 7,912	\$ 45,789	15%									
	General Government	\$ 699,191	\$ 80,464	\$ 618,727	12%									
	Attorney	\$ 115,816	\$ 28,966	\$ 86,850	25%									
	Police	\$ 2,181,989	\$ 303,744	\$ 1,878,245	14%									
	Fire	\$ 361,457	\$ 10,807	\$ 350,650	3%									
	Streets	\$ 1,998,112	\$ 196,241	\$ 1,801,871	10%									
	Maintenance & Equipment	\$ 299,940	\$ 36,831	\$ 263,109	12%									
	Street Lighting	\$ 375,488	\$ 31,380	\$ 344,108	8%									
	Parks	\$ 889,255	\$ 78,321	\$ 810,934	9%									
	Library	\$ 612,682	\$ 102,094	\$ 510,588	17%									
	Bookmobile	\$ 103,229	\$ 12,551	\$ 90,678	12%									
	Community Development	\$ 629,563	\$ 71,460	\$ 558,103	11%									
	Public Access	\$ 54,800	\$ -	\$ 54,800	0%									
	Non-Departmental	\$ 74,500	\$ 3,212	\$ 71,288	4%									
	Area Agency Disbursements	\$ 230,250	\$ 75,340	\$ 154,910	33%									
	Transfers Out	\$ 423,750	\$ 68,958	\$ 354,792	16%									
	General Fund Totals	\$ 9,103,723	\$ 1,108,282	\$ 7,995,441	12%	\$ 9,202,025	\$ 261,001	\$ (8,941,024)	3%	\$ (847,281)	\$ 3,984,532	\$ 4,082,834	44.8%	\$ 98,302
201	Caswell Sports	\$ 547,123	\$ 57,839	\$ 489,284	11%	\$ 560,887	\$ 52,295	\$ (508,592)	9%	\$ (5,544)	\$ 67,964	\$ 81,728	14.9%	\$ 13,764
202	Football	\$ 113,533	\$ 7,882	\$ 105,651	7%	\$ 114,500	\$ 200	\$ (114,300)	0%	\$ (7,682)	\$ -	\$ 967	0.9%	\$ 967
203	Swim Facility	\$ 365,797	\$ 6,143	\$ 359,654	2%	\$ 366,268	\$ 36,585	\$ (329,683)	10%	\$ 30,442	\$ -	\$ 471	0.1%	\$ 471
213	Library Endowment	\$ 53,250	\$ 4,179	\$ 49,071	8%	\$ 53,250	\$ 5,084	\$ (48,166)	10%	\$ 905	\$ 59,563	\$ 59,563	111.9%	\$ -
221	Local Option Sales Tax Fund	\$ 299,850	\$ 52,175	\$ 247,675	17%	\$ 600,000	\$ 52,000	\$ (548,000)	9%	\$ (175)	\$ 337,226	\$ 637,376	212.6%	\$ 300,150
228	Port Authority General Fund	\$ 94,590	\$ 3,834	\$ 90,756	4%	\$ 92,088	\$ -	\$ (92,088)	0%	\$ (3,834)	\$ 132,506	\$ 130,004	137.4%	\$ (2,502)
229	Port Authority Federal Revolving F	\$ -	\$ 70	\$ (70)		\$ 27,599	\$ 5,044	\$ (22,555)	18%	\$ 4,974	\$ 1,070,262	\$ 1,097,861		\$ 27,599
230	Capital Facilities and Equipment R	\$ 458,594	\$ 26,457	\$ 432,137	6%	\$ 413,500	\$ 78,583	\$ (334,917)	19%	\$ 52,126	\$ 399,433	\$ 354,339	77.3%	\$ (45,094)
234	Port Authority Local Revolving Loa	\$ 29,100	\$ -	\$ 29,100	0%	\$ 2,619	\$ 226	\$ (2,393)	9%	\$ 226	\$ 57,189	\$ 30,708	105.5%	\$ (26,481)
240	Joint Economic Development Fund	\$ 62,000	\$ -	\$ 62,000	0%	\$ 11,594	\$ 435	\$ (11,159)	4%	\$ 435	\$ 3,997	\$ (46,409)	-74.9%	\$ (50,406)
250-263	TIF Funds	\$ 468,180	\$ 72,917	\$ 395,263	16%	\$ 456,429	\$ -	\$ (456,429)	0%	\$ (72,917)	\$ 324,730	\$ 312,979	66.9%	\$ (11,751)
300s	Debt Service Funds	\$ 2,787,269	\$ 1,664,435	\$ 1,122,834	60%	\$ 3,217,911	\$ 71,587	\$ (3,146,324)	2%	\$ (1,592,848)	\$ 2,706,726	\$ 3,137,368	112.6%	\$ 430,642
400s	Construction Funds	\$ 2,351,000	\$ 624	\$ 2,350,376	0%	\$ 2,351,000	\$ -	\$ (2,351,000)	0%	\$ (624)	\$ 775,989	\$ 775,989	33.0%	\$ -
601	Water Utility	\$ 1,924,082	\$ 115,629	\$ 1,808,453	6%	\$ 2,089,100	\$ 321,057	\$ (1,768,043)	15%	\$ 205,429	\$ 845,990	\$ 1,011,008	52.5%	\$ 165,018
602	Sewer Utility	\$ 2,548,065	\$ 132,303	\$ 2,415,762	5%	\$ 2,566,100	\$ 428,990	\$ (2,137,110)	17%	\$ 296,687	\$ 1,338,880	\$ 1,356,915	53.3%	\$ 18,035
603	Recycling	\$ 526,401	\$ 125,975	\$ 400,426	24%	\$ 542,900	\$ 93,485	\$ (449,415)	17%	\$ (32,490)	\$ 122,031	\$ 138,530	26.3%	\$ 16,499
604	Storm Water	\$ 447,504	\$ 79,457	\$ 368,047	18%	\$ 517,000	\$ 86,782	\$ (430,218)	17%	\$ 7,326	\$ 323	\$ 7,649	1.7%	\$ 7,326
651	Solid Waste	\$ 826,441	\$ 72,389	\$ 754,052	9%	\$ 824,138	\$ 139,326	\$ (684,812)	17%	\$ 66,937	\$ 10,589	\$ 8,286	1.0%	\$ (2,303)
863	Drug Task Force			\$ -			\$ -	\$ -		\$ -	\$ 229	\$ 229		\$ -
864	Charitable Gambling	\$ 20,700	\$ 20,500	\$ 200	99%	\$ 32,067	\$ 5,799	\$ (26,268)	18%	\$ (14,701)	\$ 64,815	\$ 76,182	368.0%	\$ 11,367
865	Tactical Response	\$ -	\$ 16,708	\$ (16,708)			\$ 20,000	\$ 20,000		\$ 3,292	\$ 20,523	\$ 20,523		\$ -
	Total Non 101 Fund	\$ 13,444,149	\$ 2,445,490	\$ 10,998,659	18%	\$ 14,358,182	\$ 1,360,695	\$ (12,997,487)	9%	\$ (1,084,794)	\$ 8,338,965	\$ 9,190,828	68.4%	\$ 851,863
	Grand Totals	\$ 22,547,872	\$ 3,553,772	\$ 18,504,816	16%	\$ 23,560,207	\$ 1,621,696	\$ (21,429,919)	7%	\$ (1,932,076)	\$ 12,323,498	\$ 13,273,663	58.9%	\$ 951,603

	North Mankato Bank Balances													
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$322,659	\$357,419											\$10	\$60
Frandsen Bank Investment	\$69,212	\$69,215											\$4	\$26
Frandsen Bank MII Select	\$17,474	\$14,397											\$0	\$2
Frandsen ICS Sweep Account	\$4,026,085	\$1,776,132											\$150	\$901
Oppenheimer Investment	\$724,985	\$724,650											-\$273	-\$1,638
Pioneer Bank - ICS	\$1,054,690	\$1,060,737											\$406	\$2,436
Pioneer Bank - Revolving Loan	\$250,054	\$250,049											\$101	\$606
Pioneer Bank Checking	\$6,004,055	\$6,005,206											\$2,426	\$14,556
RBC Wealth Management	\$330,774	\$330,069											-\$1,411	\$1,200
	\$12,799,988	\$10,587,874	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,414	\$18,148
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$365,330	\$323,669	\$384,299	\$313,500	\$343,443	\$330,450	\$345,029	\$358,863	\$338,985	\$330,731	\$366,424	\$345,601	\$65	\$65
Frandsen Bank Investment	\$69,167	\$69,173	\$69,170	\$69,176	\$69,182	\$69,189	\$69,195	\$137,195	\$69,203	\$69,205	\$69,208	\$69,210	\$79	\$79
Frandsen Bank MII Select	\$20,897	\$15,132	\$12,848	\$12,933	\$13,678	\$14,420	\$16,347	\$19,197	\$19,871	\$21,201	\$19,263	\$22,706	\$2	\$2
Frandsen ICS Sweep Account	\$6,870,850	\$4,776,572	\$4,554,091	\$4,517,469	\$4,367,864	\$6,668,060	\$7,968,381	\$6,868,700	\$7,119,024	\$6,269,197	\$375,896	\$4,275,981	\$19,818	\$19,818
Oppenheimer Investment	\$713,667	\$714,980	\$718,139	\$722,110	\$722,830	\$723,580	\$723,748	\$723,926	\$724,034	\$724,046	\$724,086	\$724,923	\$12,510	\$12,510
4M Money Market Fund	\$3,681	\$3,684	\$0										\$9	\$9
Pioneer Bank - ICS	\$747,689	\$754,862	\$763,785	\$773,273	\$779,281	\$786,870	\$794,465	\$802,063	\$809,657	\$817,256	\$826,436	\$832,455	\$4,228	\$4,228
Pioneer Bank - Revolving Loan	\$250,373	\$250,349	\$250,373	\$250,052	\$250,054	\$250,052	\$250,054	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$1,562	\$1,562
Pioneer Bank Checking									\$2,000,177	\$2,000,602	\$6,001,506	\$6,002,780	\$2,781	\$2,781
RBC Wealth Management	\$319,699	\$320,893	\$324,102	\$327,630	\$331,210	\$330,657	\$330,172	\$331,094	\$331,874	\$331,241	\$332,101	\$331,480	\$11,747	\$11,747
	\$9,361,354	\$7,229,314	\$7,076,806	\$6,986,145	\$6,877,541	\$9,173,279	\$10,497,391	\$9,491,092	\$11,662,878	\$10,813,533	\$8,964,972	\$12,855,191	\$52,800	\$52,800

North Mankato Bank Interest														
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.13	\$ 4.84											\$ 9.97	\$60
Frandsen Bank Investment	\$ 2.20	2.12											\$ 4.32	\$26
Frandsen Bank MII Select	\$ 0.17	\$ 0.12											\$ 0.29	\$2
Frandsen ICS Sweep Account	\$ 104.01	\$ 46.13											\$ 150.14	\$901
Oppenheimer Investment	\$ 61.95	\$ (334.98)											\$ (273.03)	-\$1,638
Pioneer Bank - ICS	\$ 202.79	\$ 203.15											\$ 405.94	\$2,436
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95											\$ 101.03	\$606
Pioneer Bank Checking	\$ 1,274.56	\$1,151											\$ 2,426.02	\$14,556
RBC Wealth Management	\$ (705.84)	\$ (704.84)											\$ (1,410.68)	\$1,200
	\$998.05	\$415.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,414.00	\$18,148.08
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.48	\$ 4.97	\$ 5.75	\$ 5.26	\$ 5.10	\$ 5.72	\$ 5.35	\$ 5.55	\$ 5.36	\$ 5.32	\$ 5.52	\$ 5.37	\$ 64.75	\$65
Frandsen Bank Investment	\$ 6.46	5.84	\$ 6.67	6.25	\$ 6.05	\$ 6.67	\$ 6.46	\$ 9.86	\$ 17.96	\$ 2.28	\$ 2.35	\$ 2.35	\$ 79.20	\$79
Frandsen Bank MII Select	\$ 0.19	\$ 0.13	\$ 0.12	\$ 0.10	\$ 0.11	\$ 0.12	\$ 0.13	\$ 0.15	\$ 0.16	\$ 0.17	\$ 0.17	\$ 0.18	\$ 1.73	\$2
Frandsen ICS Sweep Account	\$ 9,400.82	\$ 5,721.94	\$ 2,408.65	\$ 377.83	\$ 394.87	\$ 196.45	\$ 321.19	\$ 318.66	\$ 324.28	\$ 172.81	\$ 95.03	\$ 85.54	\$ 19,818.07	\$19,818
Oppenheimer Investment	\$ 1,253.92	\$ 1,312.69	\$ 3,156.85	\$ 3,973.60	\$ 719.45	\$ 750.11	\$ 168.01	\$ 177.85	\$ 108.44	\$ 12.18	\$ 39.66	\$ 837.09	\$ 12,509.85	\$12,510
4M Money Market Fund	\$ 5.23	\$ 3.79	\$ -										\$ 9.02	\$9
Pioneer Bank - ICS	\$ 1,104.75	\$ 1,046.48	\$ 569.33	\$ 158.11	\$ 165.08	\$ 161.29	\$ 168.38	\$ 169.78	\$ 165.98	\$ 173.19	\$ 168.82	\$ 176.43	\$ 4,227.62	\$4,228
Pioneer Bank - Revolving Loan	\$ 371.58	\$ 347.60	\$ 371.58	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 1,561.64	\$1,562
Pioneer Bank Checking									\$ 178.08	\$ 424.69	\$ 904.23	\$ 1,274.29	\$2,781	\$2,781
RBC Wealth Management	\$ (33.51)	\$ 1,193.76	\$ 3,208.95	\$ 3,528.12	\$ 3,579.67	\$ (552.86)	\$ (485.00)	\$ 922.16	\$ 779.66	\$ (632.84)	\$ 860.52	\$ (621.84)	\$ 11,746.79	\$11,747
	\$12,114.92	\$9,637.20	\$9,727.90	\$8,100.64	\$4,923.41	\$618.87	\$237.60	\$1,657.09	\$1,631.29	\$210.88	\$2,127.67	\$1,812.49	\$52,799.96	\$52,800

NORTH MANKATO STATS 2017 - 2021

2021

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
FIXED ROUTE RIDERSHIP	925	398											1,323
FIXED ROUTE HOURS	220	90											310.00
MOBILITY RIDERSHIP	107	157											264
MOBILITY HOURS	53.5	78.5											132.00
FLEX RIDERSHIP	0	179											179.00
FLEX HOURS	0	130											130.00

2020

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
FIXED ROUTE RIDERSHIP	1,471	1,393	1,004	605	572	669	859	728	1,147	1,371	1,119	1,071	12,009
FIXED ROUTE HOURS	242	220	242	242	220	242	253	231	231	242	220	242	2,827.00
MOBILITY RIDERSHIP	157	173	124	52	49	49	89	93	124	134	127	108	1,279
MOBILITY HOURS	78.5	86.5	62	26	24.5	24.5	44.5	46.5	62	67	63.5	54	639.50

2019

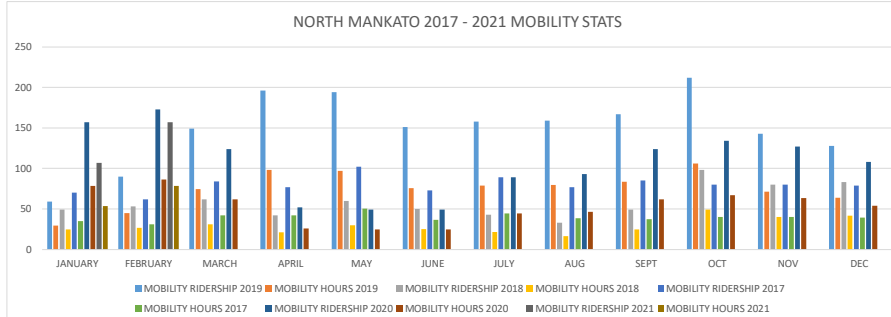
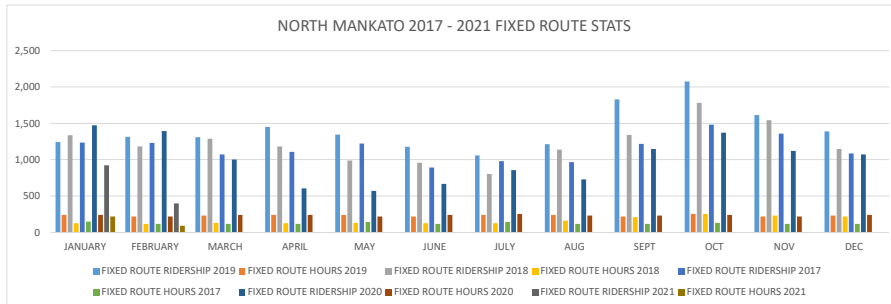
	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
FIXED ROUTE RIDERSHIP	1,242	1,316	1,308	1,450	1,346	1,177	1,058	1,214	1,827	2,075	1,611	1,391	17,015
FIXED ROUTE HOURS	242	220	231	242	242	220	242	242	220	253	220	231	2,805.00
MOBILITY RIDERSHIP	59	90	149	196	194	151	158	159	167	212	143	128	1,806
MOBILITY HOURS	29.5	45	74.5	98	97	75.5	79	79.5	83.5	106	71.5	64	903.00

2018

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
FIXED ROUTE RIDERSHIP	1,337	1,181	1,289	1,181	987	960	803	1,139	1,340	1,778	1,544	1,147	14,686
FIXED ROUTE HOURS	129	120	132	126	132	126	163	209	253	231	220	242	1,966.50
MOBILITY RIDERSHIP	49	53	62	42	60	50	43	33	49	98	80	83	702
MOBILITY HOURS	24.5	26.5	31	21	30	25	21.5	16.5	24.5	49	40	41.5	351.00

2017

	<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS</u>
FIXED ROUTE RIDERSHIP	1,235	1,229	1,072	1,109	1,223	894	978	967	1,217	1,481	1,356	1,087	13,848
FIXED ROUTE HOURS	150	120	120	144	120	144	120	120	132	120	120	120	1,530.00
MOBILITY RIDERSHIP	70	62	84	77	102	73	89	77	85	80	80	79	958
MOBILITY HOURS	35	31	42	42	50.5	36.5	44.5	38.5	37.5	40	40	39.5	477.00



SERVICE REPORT

For the month of: February 2021



For exclusive use by:



Following an extended suspension of service due to the COVID-19 global pandemic, RubyRide service resumed nationwide on October 5th with new safety protocols in place to safeguard the health of RubyRide drivers, passengers, and partners.

Registered Users for February 2021

[Rider ID]

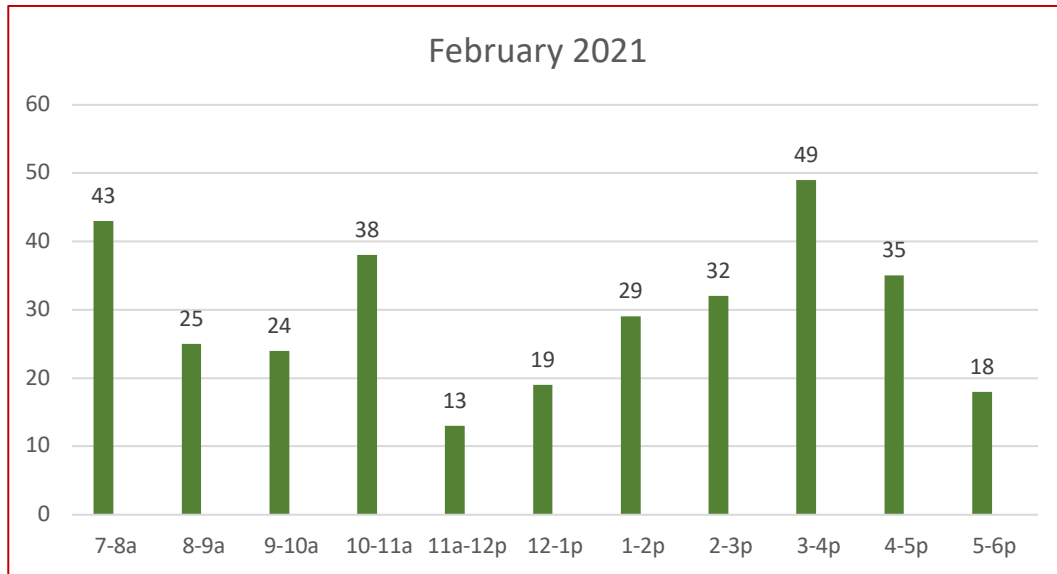
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[130]	[131]	[137]	[139]	[140]
[144]	[148]	[151]	[152]	[153]
[156]	[158]	[159]	[160]	[161]

February Municipal Trip Count: **325**

Revenue Generated from RubyRide Municipal Services

\$971.00

Revenues were collected via \$4 per-trip fares, monthly Memberships, and purchases made via cash or check at North Mankato City Hall.



Completed Trips during month: 325

Canceled Trips during month: 3

Service Standards Report

The Service Standards for RubyRide Municipal Services can be found in the *Service Level Agreement* that was mutually agreed to by RubyRide and the City on 4/1/19.

According to the Service Standards, there was **1** incident where RubyRide service failed to deliver on those standards.

2/10/21	Kason Nuehring	Driver was required to wait in afterschool pick-up queue to pick up passenger from school; passenger did not answer phone call from driver, so they thought the driver forgot about their trip; passenger's parent contacted RubyRide to inquire about pickup status, and was informed that the driver was in the afterschool pick-up queue with the other vehicles.
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