

The background features a line graph with several data points connected by a dark line, set against a backdrop of overlapping geometric shapes in various shades of blue and green. The overall aesthetic is modern and professional.

August 2023

DEPARTMENT REPORT

City of North Mankato

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**NORTH
MANKATO** 
MINNESOTA

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ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

Port Authority

- *Adopted Resolution Authorizing Setoff of Lease Deposit*
- *Adopted Resolution Approving Development Agreement and Associated Development Plans and Specifications*

City Council

- *Received Organizational Work Presentation from David Drown Associates*
- *Held Discussion Regarding Marijuana in Public Places*
- *Discussed Budget Work Session—Tax Levy Supported Funds*
- *Adopted Resolution Authorizing Setoff Lease Deposit*
- *Authorized the US/Solar Residential Community Solar Partnership*
- *Received Mankato Transit Development Team Presentation*
- *Adopted the Lookout Drive Area Plan*
- *Adopted Resolution Setting Fee for Motorized Golf Carts*
- *Approved the Traffic and Safety Committee Recommendations Concerning the Lor Ray/Carlson/Countryside Drive Intersection*
- *Discussed Budget Work Session—Tax History & Distribution, Relevant Strategic Plans, and Proposed 2024 Tax Levy*
- *Adopted Resolution Authorizing Execution of a Development Agreement and Approval of a Business Subsidy*
- *Set a Public Hearing for September 5, 2023, to Consider Amendments to City Code 156.053 (3) (a)*
- *Received Comprehensive Plan Draft*

Administration

- *Attended Greater Mankato Growth Business After Hours at Gillette Pepsi*
- *Participated in Greater Mankato Diversity Council Strategic Planning Session #1*
- *Attended Greater Mankato Growth Advocacy Committee Meeting*
- *Met with City of Mankato Manager Susan Arntz, Mayor Najwa Massad, and Mayor Scott Carlson*
- *Interviewed on KTOE*
- *Met with National Fitness Campaign*
- *Met with Scott Morrell—Strategic Planning*
- *Met with Resident*
- *Met with Developers*
- *Attended Age-Friendly Mankato/North Mankato Project Kick-off for VINE Faith in Action*
- *Attended Referendum Information Committee Meeting*
- *Attended Greater Mankato Growth Board Meeting*
- *Participated in Greater Mankato Diversity Council Strategic Planning Session #2*
- *Attended All Seasons Arena Board Meeting*
- *Attended City/County Administrators Meeting*
- *Met with YMCA Executive Director Andrew Burk*
- *Met with National Fitness Campaign*
- *Attended Nicollet County Cannabis Committee Meeting*
- *Met with United Way CEO Barb Kaus*
- *Attended MAPS All Staff Welcome*
- *Participated in Police Department Union Negotiations*

CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Permits and Licenses						
Burn Permits	0	0	0	0	0	na
Band Shell Rentals	10	1	1	1	7	70%
Peddler Permits	4	1	0	1	2	50%
Parade Permit	12	4	2	1	12	100%
Audio Permit	89	8	2	10	49	55%
Block Party Permits	7	2	1	1	7	100%
Temporary Intoxicating On-Sale Liquor	0	0	0	0	0	na
Temporary 3.2 Liquor	0	0	0	0	0	na
Seasonal Extension of Permitted Non Enclosed Area	2	0	0	0	2	100%
Assessment Searches	350	29	26	48	177	51%
On-Sale Intoxicating Liquor	10	0	0	0	9	90%
Sunday On-Sale Intoxicating Liquor	9	0	0	0	8	89%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	0	0	0	na
On-Sale 3.2 Liquor	2	0	0	0	0	0%
Off-Sale 3.2 Liquor	5	0	0	0	2	40%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	0	0	0	0	0	na
Tobacco License	8	0	0	0	8	100%
Cannibas License	1	0	1	0	4	400%
Cabaret License	7	0	0	0	6	86%
Soft Drink License	27	0	0	0	27	100%
Golf Cart License	5	3	0	0	3	60%
Off-Sale Intoxicating	5	1	1	0	7	140%

CITY CLERK- BUSINESS PERMITS & LICENSING

City Clerk Activities for August:

- ***Council Meetings-August 7 and 21***
- ***Council Work Session Meetings- August 7 and 21***
- ***Port Authority Meetings August 7 and 21***
- ***Closed Session August 21***
- ***HRA Board Meeting -August 29***
- ***Prepared all Council, Council Work Session and Port Authority Packets and Agendas***
- ***Met with Insurance Rep.***
- ***Attended Women of Heart Luncheon***
- ***Participated in Interviews for Electrician***
- ***Conducted Exit interview for employee***
- ***Met with seasonal Hire***
- ***Met with new Police Reserve to complete paperwork***
- ***Attended Safety Committee***
- ***Worked on City News and Views***
- ***Met with Consultant Scott Morrel***
- ***Met with representative concerning a folding machine***
- ***Attended SCSC Annual Membership Meeting***
- ***Met with Representative concerning copier/printer lease***
- ***Workers Compensation audit***
- ***Attended Safe Assure Meeting***
- ***Attended Meeting concerning ISD77 Special Election***
- ***Attended the SCC Community Block Party***
- ***Participated in Labor Negotiation Discussions***
- ***Worked on and completed an ESST policy***
- ***Working on Secure 2.0 Compliance***
- ***Working on Employee Benefit Meetings***

PUBLIC INFORMATION

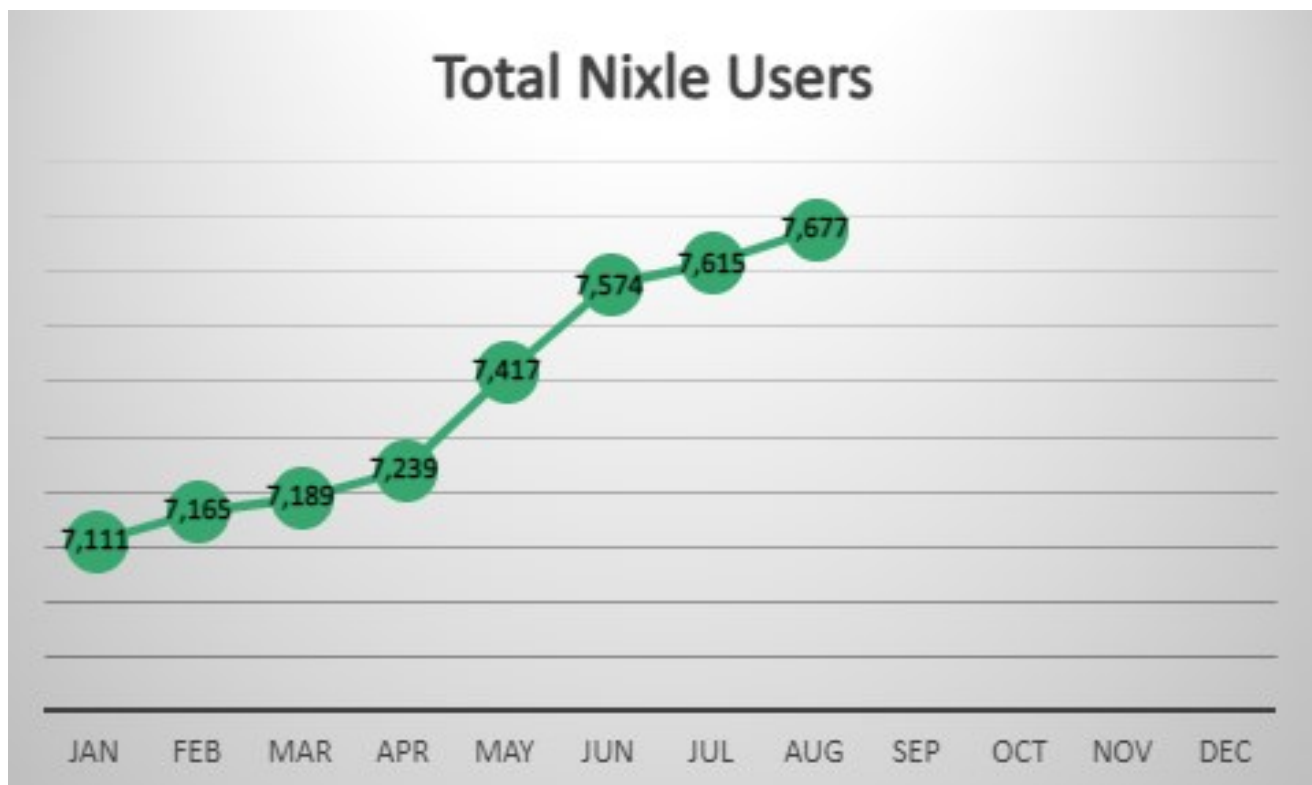
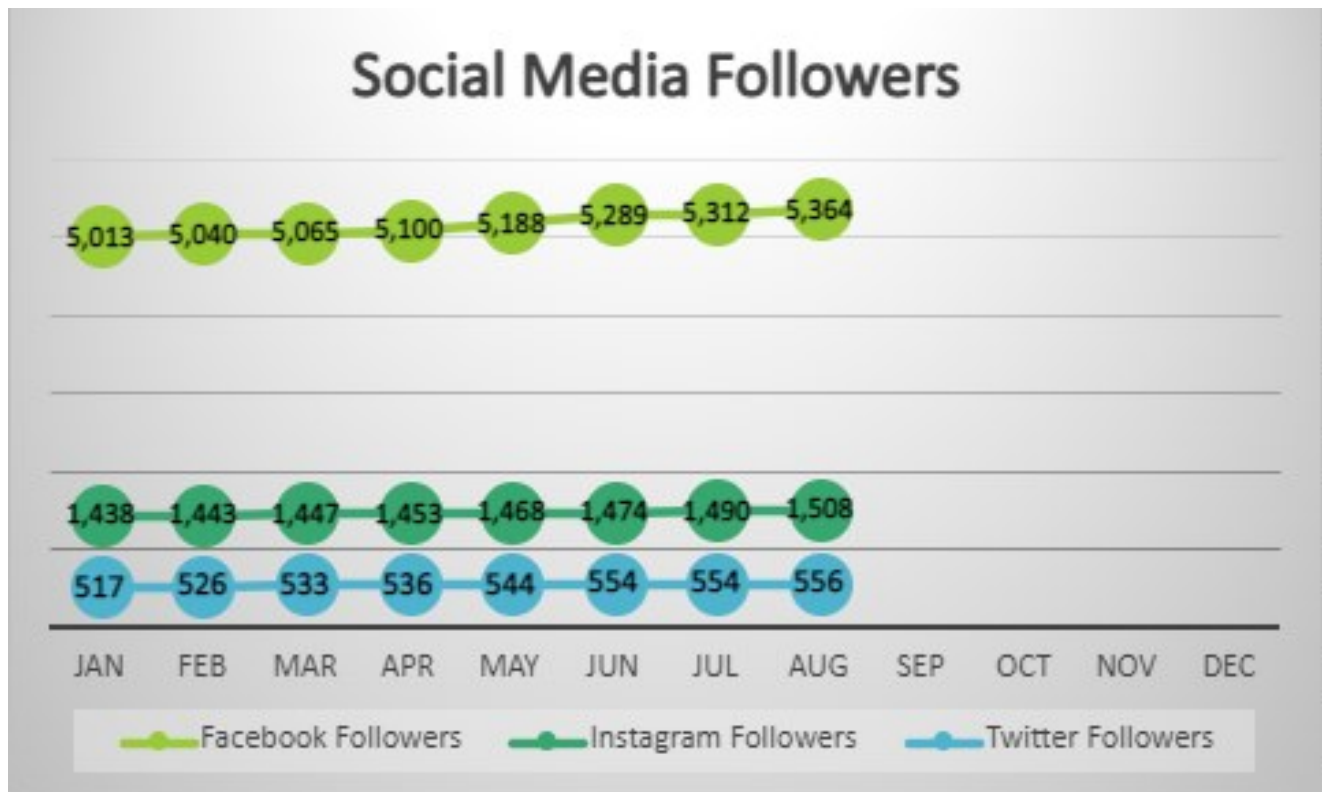
PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	600	50	48	50	351	59%
Facebook Followers	5,500	5,364	5,312	4,786	5,364	98%
Facebook Impressions/Reach	1,000,000	73,160	91,217	87,540	691,055	69%
Instagram Posts	750	78	72	63	551	73%
Instagram Followers	2,000	1,508	1,490	1,392	1,508	75%
Instagram Impressions/Reach	150,000	14,583	14,796	12,474	103,033	69%
Twitter Posts	600	51	29	51	304	51%
Twitter Followers	600	556	554	460	556	93%
Twitter Impressions/Reach	150,500	6,313	6,182	7,987	46,301	31%
City E-Newsletters Sent	52	4	4	4	34	65%
City E-Newsletters Subscribers	1,700	1,573	1,588	1,459	1,603	94%
Videos	24	1	0	2	9	38%
Events Attended	100	11	11	10	67	67%
PSA/News Releases	48	4	3	9	32	67%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	0	1	0	1	8%
Nixle Messages - Pool	12	3	4	7	11	92%
Nixle Messages - Caswell	12	2	0	1	3	25%
Nixle Messages - Street	12	0	0	0	7	58%
Nixle Messages - Community Events	12	0	1	0	1	8%
Nixle Messages - Emergency Alerts	12	0	1	0	9	75%
New Nixle Sign Ups	700	62	41	46	684	98%
Total Nixle Users	7,500	7,677	7,615	6,636	7,677	102%

PUBLIC INFORMATION

Activities for August:

- ***Social Media Highlights: Caswell Youth Volleyball Camp, Nicollet County Project Community Connect, Night to Unite, North Kato Magazine Fall Issue, Cone with a Cop, Final Adult Swim Night, Chipotle & Taylor Library Fundraiser, Swim Facility's Final Open Swim, North Mankato Farmers' Market, Community Block Party, Caswell Activities postponed due to heat, 2023 Comprehensive Plan final draft review, Caswell Youth Football Hosts Season Opener Jamboree, Symphony on the Prairie, Fall Junior Tennis Camps, NMPD Press Release, Thank You Seasonal Staff***
- ***Council Meetings: August 7, 21***
- ***Council Work Sessions: August 7, 21***
- ***Port Authority Meetings: August 7, 21***
- ***Photographed Night to Unite***
- ***Attended Women with Heart United Way Luncheon***
- ***Photographed Swim Lessons and Aqua Zumba***
- ***Met with North Kato Magazine Team***
- ***Met with TextMyGov***
- ***Photographed Seasonal Workers***
- ***Photographed Youth Volleyball Camp***
- ***Met with Symphony on the Prairie team***
- ***Attended City Council Tour of Wilmarth RDF Plant***
- ***Participated in MY Place Golf Tournament***
- ***Photographed Community Block Party***
- ***Photographed Toddler Time & Lap Swim***
- ***Worked on graphics/materials for the September UB Stuffer, North Mankato Farmers' Market, Public Works, Swim Facility, Symphony on the Prairie, Howard Dr./Lor Ray Dr. Roundabout, Caswell Sports Youth Rec, assisted with 2024 Budget materials***

PUBLIC INFORMATION



AUGUST EVENTS

- **August 1st—Night to Unite**
- **August 4th-6th—USA Softball Men's Major National Fast Pitch Championship**
- **August 7th, 14th, 21st, 28th—North Mankato Farmers' Market**
- **August 13th—Cone with a Cop**
- **August 18th—Final Adult Night at the Swim Facility**
- **August 19th-20th, 26th-27th—Fall Ball**
- **August 28th—Community Block Party**
- **August 28th & 30th—Caswell Sports Youth Football Jamborees**

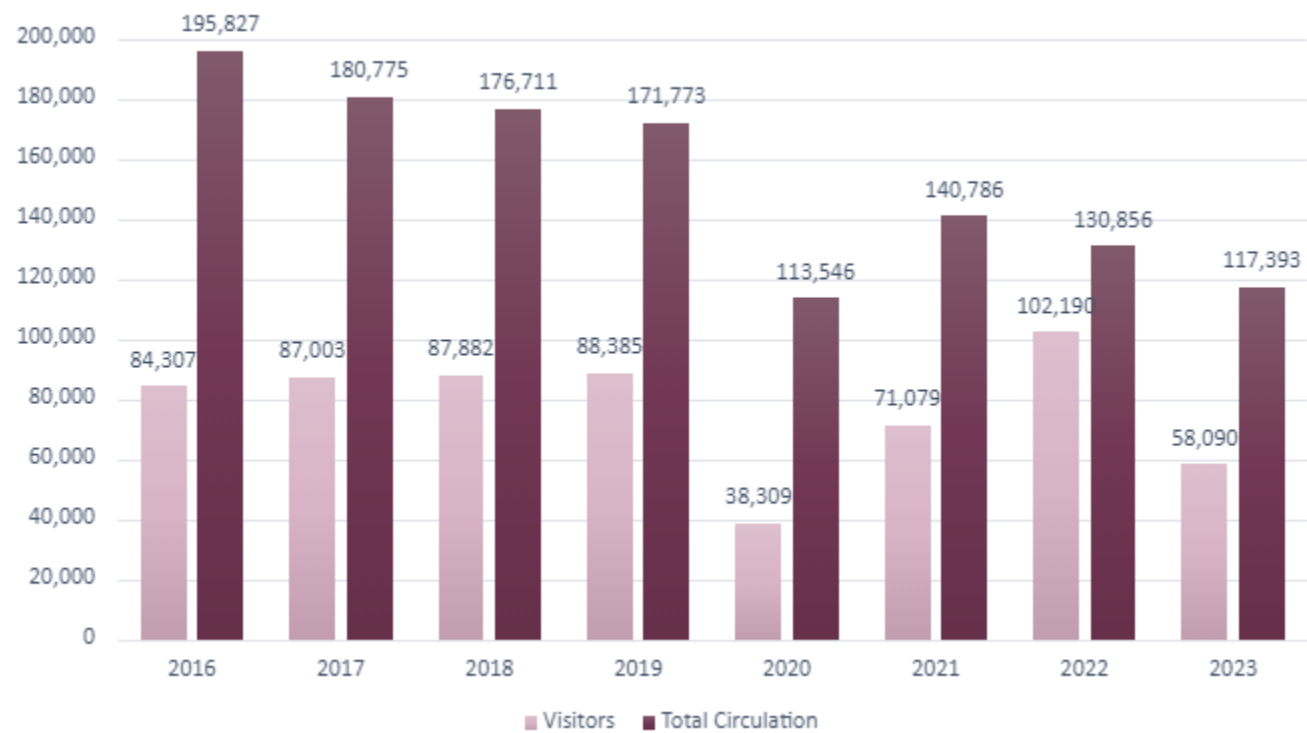


NORTH MANKATO TAYLOR LIBRARY

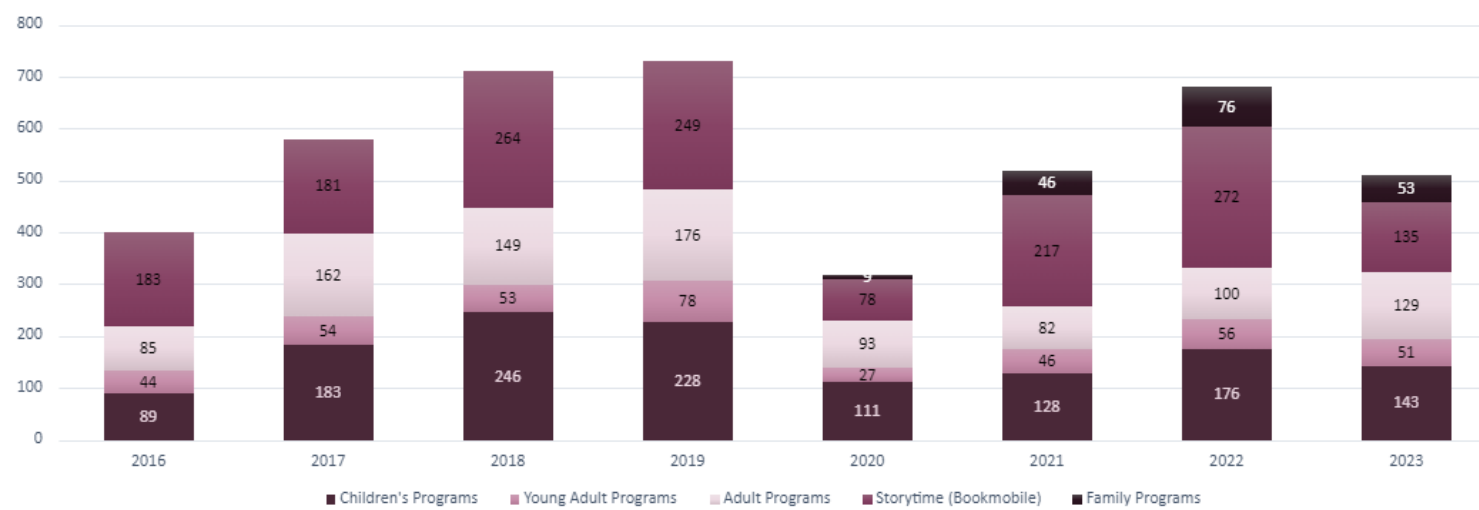
TAYLOR LIBRARY SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	103,000	9,101	8,528	12,200	58,090	56%
Interlibrary Loans	1,200	101	106	115	786	66%
Interlibrary loan requests outside North Mankato	800	87	94	79	618	77%
Interlibrary loan requests from BEC	350	14	18	36	174	50%
Bookmobile Stops	785	57	60	61	481	61%
Bookmobile Attendance	10,000	826	1,082	805	8,016	80%
Circulation						
Library	155,000	14,424	14,385	9,121	84,653	55%
Overdrive eBook	16,000	1,663	1,652	1,411	12,586	79%
Bookmobile	17,000	2,269	2,814	938	15,400	91%
Hoopla	5,500	661	639	489	4,754	86%
Audio Books	3,200	414	409	274	2,902	91%
Movies	300	43	34	29	232	77%
TV Shows	125	2	12	20	66	53%
Music	150	12	10	11	60	40%
eBooks	1,475	162	152	125	1,147	78%
Comics	250	26	19	29	207	83%
Total Circulation	193,500	19,017	19,490	11,959	117,393	61%
Collections						
Library	4,800	429	487	456	3,442	72%
Overdrive eBook	650	37	45	28	536	82%
Bookmobile	800	82	61	64	543	68%
Discarded	-500	-162	0	-255	-413	83%
Total Collection Development	5,750	386	593	293	4,108	71%
Programs						
Children's Programs	175	21	22	14	143	82%
Young Adult Programs	60	10	7	5	51	85%
Adult Programs	100	15	14	5	129	129%
Family Programs	275	16	12	25	135	49%
Storytime (Bookmobile)	75	10	17	8	53	71%
Total Programs	685	72	72	57	511	75%
Program Attendance						
Children's Program Attendance	3,800	371	421	210	3,678	97%
Young Adult Program Attendance	640	81	93	30	587	92%
Adult Program Attendance	1,750	190	191	86	1,907	109%
Family Program Attendance	12,650	680	1,554	387	4,528	36%
Storytime Attendance	4,100	224	197	430	2,259	55%
Total Program Attendance	22,940	1,281	2,456	1,143	12,959	56%

NORTH MANKATO TAYLOR LIBRARY

Visitors vs Total Circulation



Library Programs



NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Highlights

August 2023

Circulation

- ***The library circulation was 14,424.***
- ***Approximately 9,101 people came into the library.***
- ***Overdrive circulation was 1,663 with 22 new users added.***
- ***Bookmobile circulation was 2,814.***
- ***Approximately 825 people got on the Bookmobile.***
- ***Hoopla use remained about the same with 661 checkouts. Circulation was as follows: 414 audiobooks, 43 movies, 2 TV shows, 12 music CDs, 162 eBooks, 26 comics.***
- ***32 new users also signed up for Hoopla.***
- ***Interlibrary loan requests were 101 total requests in August (87 North Mankato residents, 14 Blue Earth County residents.)***

Connections

- ***We hosted the 2nd annual Community Block Party with KEYC and SCC this month. We had a great turn out, live music, food trucks, and goat yoga!***
- ***Our National Night out was a great time again this year and we had around 130 people come out for that.***
- ***We hosted a Barbie Night! Michelle and Melissa did a great job getting that all together. We are hosting another in October for younger kids.***
- ***All of our programs are a hit and as we keep adding more, the amount of attendees continues to grow.***

Collection

- ***429 items were added to the library collection this month.***
- ***83 items were added to the bookmobile.***
- ***37 items were added to our Overdrive eBook/audiobook collection.***

NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Programs

<u>Children's</u>	<u>Participants</u>
Read & Play (6)	158
Mystery Lunch Bunch (3)	15
Mercy Watson Bookclub (3)	13
You've been Booked	31
Saturday Shenanigans	50
Storytime at the Pool (3)	62
Craft Zone (3)	28
Y Storytime	14
TOTAL	371

<u>Young Adult</u>	
Tween/Teen DIY	7
Lego Club	7
You've been Booked	18
Teen Book club	4
Smash Journal	1
Anime Manga Club	6
Guinness World Record	5
Memoir Writing Workshop	7
Murder Mystery	10
Drawing	16
TOTAL	81

<u>Family</u>	
Bingo at the pool	10
Family Happy Hour (4)	100
Picnic in the Park (3)	200
SCC Block Party	168
National Night Out	130
Barbie Party	72
TOTAL	680

<u>Adult</u>	
Adult Craft Night (2)	55
Night Book club	6
Wine and Words	11
Library Book club	15
Card Club (2)	5
Lifeworks (4)	22
You've been Booked	58
Monday Movie	4
Writers Group	6
Drawing Workshop	8
TOTAL	190

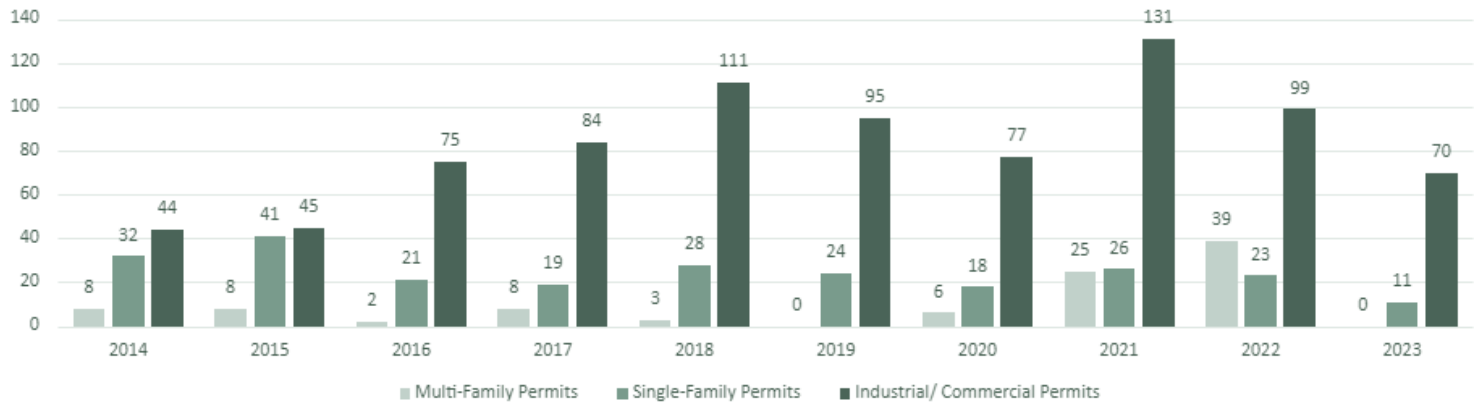
<u>Bookmobile</u>	
Daycare Story Times (16)	224
TOTAL	224

COMMUNITY DEVELOPMENT

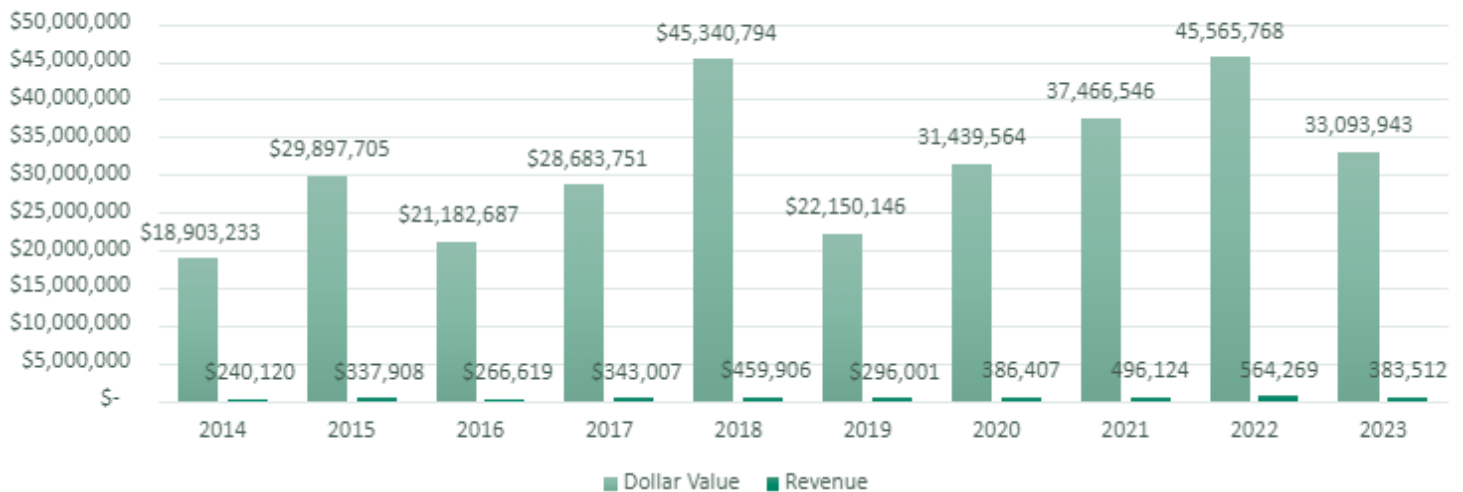
COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Issued Building Permits						
Multi-Family	50	0	0	0	0	0%
Duplex		0	0	0	0	
Town Homes		0	0	0	0	
Apt/ Assisted Living		0	0	0	0	
Single-Family	25	1	4	1	11	44%
Mobile Homes	10	0	0	0	2	20%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,500	203	131	184	1,015	68%
Other (Signs, Demolition, etc.)	25	0	1	3	4	16%
Industrial/ Commercial	100	10	7	18	70	70%
Number of Permits	1,710	214	143	206	1,102	64%
Number of Units	85	1	4	1	12	14%
Number of Online Permits	400	145	78	34	589	147%
Number of Structures	70	1	4	1	12	17%
Dollar Value	\$47,000,000	\$ 2,635,003	\$11,927,286	\$ 4,276,136	\$ 33,093,943	70%
Revenue	\$ 416,000	\$ 49,549	\$ 97,050	\$ 64,594	\$ 383,512	92%
Rental Licenses Issued	680	5	10	1	667	98%
Rental Inspections - Fire Dept.	50	0	19	0	94	
Rental Inspections - Staff	50	21	7	18	379	758%
Inspections Conducted	3,500	41	88	426	984	28%
Inflow and Infiltration Inspections	225	20	19	22	133	59%
Plan Reviews Completed	225	28	15	20	121	54%
Code Letters Sent	25	2	3	10	22	88%
Code Cases Closed	25	2	6	3	22	88%
Planning Studies Underway	3	2	3	3	3	100%
Zoning Clanges	2	0	0	0	0	0%
Annexation Requests	2	0	0	0	0	0%
CUP Requests	1	0	0	0	1	0%
PUD Requests	1	0	0	0	1	0%

COMMUNITY DEVELOPMENT

Issued Building Permits



Dollar Value vs. Revenue



Building Permits

- To date, 1,102 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
 - Single Family Homes – 11
 - Manufactured Home Replacements in Camelot - 2
 - Townhomes –
 - Duplexes –
 - Apartments –
 - Assisted Living –

Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>New Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2023 - Thru August										
Number of Permits	11	0	0	0	3	67	2	4	1015	1102
Number of Structures	11	0	0	0	3	0	2	0	0	16
Number of Units	11	0	0	0	0	0	2	0	0	13
Dollar Value	\$ 5,614,962.00	\$ -	\$ -	\$ -	\$ 10,028,500.00	\$ 8,984,277.00	\$ 29,900.00	\$ 5,676.00	\$ 8,174,128.99	\$ 32,837,443.99
Revenue	\$ 43,843.60	\$ -	\$ -	\$ -	\$ 72,538.28	\$ 99,374.24	\$ 566.00	\$ 124.00	\$ 166,970.54	\$ 383,416.66

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industrial / Commercial</u>	<u>Non-Residential Remodel</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2022										
Number of Permits	23	0	38	1	2	97	1	21	1437	1620
Number of Structures	23	0	5	1	2	0	0	0	0	31
Number of Units	23	0	38	9	2	0	0	0	0	72
Dollar Value	\$ 8,850,560.00	\$ -	\$ 8,550,000.00	\$ 1,589,472.00	\$ 1,260,306.00	\$ 12,962,737.09	\$ 31,450.00	\$ 100,050.00	\$ 12,579,637.74	\$ 45,924,212.83
Revenue	\$ 72,134.40	\$ -	\$ 86,578.44	\$ 14,293.72	\$ 14,621.00	\$ 112,820.90	\$ 523.87	\$ 838.31	\$ 262,757.80	\$ 564,568.44

	<u>Family</u>	<u>Duplex</u>	<u>Condos</u>	<u>Asst. Living</u>	<u>Commercial</u>	<u>Homes</u>	<u>Other</u>	<u>Remodel</u>	<u>Totals</u>
2021									
Number of Permits	26	5	19	1	131	73	20	1350	1625
Number of Structures	26	5	3	1	1	2	0	0	38
Number of Units	26	10	19	4	0	2	0	0	61
Dollar Value	\$ 8,920,700.00	\$ 2,700,000.00	\$ 4,615,000.00	\$ 737,000.00	\$ 9,118,919.74	\$ 1,395,600.00	\$ 144,841.36	\$ 9,834,485.96	\$ 37,466,547.06
Revenue	\$ 73,567.63	\$ 21,181.65	\$ 47,408.79	\$ 7,565.93	\$ 112,409.15	\$ 25,739.94	\$ 1,861.54	\$ 206,389.51	\$ 496,124.14

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2020									
Number of Permits	18	0	19	4	76	13	14	1326	1470
Number of Structures	18	0	2	4	2	0	0	0	26
Number of Units	18	0	19	16	0	0	0	0	53
Dollar Value	\$ 6,199,210.00	\$ -	\$ 3,414,490.00	\$ 1,672,000.00	\$ 8,473,790.00	\$ 248,719.00	\$ 28,010.00	\$ 11,405,046.00	\$ 31,441,265.00
Revenue	\$ 52,557.00	\$ -	\$ 39,358.00	\$ 16,189.00	\$ 84,849.00	\$ 4,564.00	\$ 570.00	\$ 203,358.00	\$ 401,445.00

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2019								
Number of Permits	24	0	0	2	102	12	1,155	1,295
Number of Units	24	0	0	8	0	0	0	32
Dollar Value	\$ 7,836,395.00	\$ -	\$ -	\$ 800,000.00	\$ 7,130,904.00	\$ 11,300.00	\$ 6,369,548.00	\$ 22,148,147.00
Revenue	\$ 65,941.31	\$ -	\$ -	\$ 7,752.82	\$ 78,541.92	\$ 556.08	\$ 143,131.13	\$ 295,923.26

	<u>Single Family</u>	<u>Duplex</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2018								
Number of Permits	28	0	1	2	111	23	1060	1,225
Number of Units	28	0	6	8	0	0	0	42
Dollar Value	\$ 7,958,580.00	\$ -	\$ 1,198,500.00	\$ 795,000.00	\$ 29,748,940.00	\$ 2,500.00	\$ 5,637,275.00	\$ 45,340,795.00
Revenue	\$ 69,184.85	\$ -	\$ 9,241.35	\$ 7,711.83	\$ 241,223.01	\$ 768.00	\$ 131,777.66	\$ 459,906.70

COMMUNITY DEVELOPMENT

Issued Building Permits (by Category): The total number of permits issued for a single category. Numbers reported for Duplex, Townhomes, Twin Homes, and Apt/Assisted Living are presented in a light gray. These numbers then add up to the total permits listed as Multi-Family in black.

Number of Permits: The total number of permits issued in a given period.

Number of Structures: The total number of new structures for which a permit has been issued in a given period. This number may differ from the Number of Permits because some permits only cover part of a total structure. For instance, a townhome structure may contain multiple units, each of which may receive its own permit. An apartment structure, however, would contain multiple units while only needing one total permit for the project.

Number of Units: The total number of residential living spaces for which building permits have been issued in a given period. This number may differ from the Number of Permits because some permits cover multiple units within a total structure. For instance, a townhome unit will usually receive its own permit, while an apartment structure will contain multiple units while only needing one total permit for the project.

Number of Online Permits: The total number of permits for which payment was processed online through the Citizen Self-Service website. With this website, citizens and contractors can create an account, submit permit applications, upload plans for projects, pay for permits with a credit card, and print a copy of the permit for their records.

Duplex: Typically, one contiguous building located on a single parcel of land. The structure contains two units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

Townhome: Typically, one contiguous building located across two or more parcels. The structure contains two or more units, each with its own building permit. Because the structure covers multiple parcels, each individual unit can be sold separately.

Apartment/Assisted Living Facility: Typically, one contiguous building located on a single parcel of land. The structure contains three or more units, but usually only one permit is issued for the project. Because it is on a single parcel, the entire structure is typically sold all at once.

Single-Family Home: One contiguous building located on a single parcel of land. The structure contains one unit and receives one building permit. Because it is on a single parcel, the entire structure is sold all at once.

COMMUNITY DEVELOPMENT

Activities Beginning August 1

Opened 2 code enforcement case and closed 2

Participated in weekly department head meetings

Participated in monthly business meetings

Continued work on:

Comp Plan

Parks Plan

Attended City Art committee meeting

Attended City Council meetings

Attended REDA meeting

Met with commercial/industrial/residential developers

Conducted mapping for various departments

Attended CCP Aesthetics and Vitality meeting

Attended CCP Board meeting

Participated in Mankato Transit Development Plan

Participated in Transforming Tomorrow Together planning process

Attended Planning Commission meeting

Met with legal counsel on Hylife bankruptcy and development agreement

Compile information on deer management

Met with Howard Drive West Industries on ROW issue

Attended School District referendum committee meeting

Attended MAPO TAC meeting

Participated in tour of Xcel Wilmarth plant

Met with DNR regarding water issue

Conducted business visits to Blue Star and Mankato Packaging with GMG

Met with DNR regarding deer management

Executed third amendment to Cal-Am tree replacement plan

Attended Pepsi anniversary event

Met with legal counsel regarding orderly annexation agreement

Presented Lookout Drive Plan to Council

Reviewed potential and funding for public works site redevelopment

Attended webinar for direct local housing aid to cities

FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	135	10	6	11	102	75%
Mutual Aid	11	0	0	1	10	88%
Average Response Time	0:06	0:06	0:04	0:06	0:06	95%
Average Call Duration	0:54	0:28	0:57	0:32	0:49	91%
Average # Responders	16	15	17	15	16	99%
Attendance at Business Meeting	343	33	30	31	240	70%
Attendance at Officer Meeting	119	12	12	11	72	61%
Total Trainings	20	2	1	2	15	76%
Total Attendance at Trainings	396	62	16	41	345	87%



8/2/2023 Carbon monoxide incident
8/3/2023 Alarm system activation, no fire - unintentional
8/9/2023 Gas leak (natural gas or LPG)
8/17/2023 CO detector activation due to malfunction
8/18/2023 Cooking Fire
8/18/2023 Vehicle accident, general cleanup
8/22/2023 Vehicle accident, general cleanup
8/23/2023 HazMat release investigation w/no HazMat
8/31/2023 Smoke or odor removal
8/31/2023 Central station, malicious false alarm

FIRE DEPARTMENT

**North Mankato Fire Department
Regular Meeting Minutes
8/3/2023**

Call to order

Chief Zwaschka called to order the August regular meeting of the North Mankato Fire Department at 18:55 hours on Thursday, August 3rd, 2023 in North Mankato.

Pledge of allegiance and Roll call

32 present and 3 absent

Minutes

Inman motioned to approve the July 2023 regular meeting minutes as emailed, second by Verschelde. Motion passed unanimously.

Training

None

Standard Operating Guidelines

None

Chief Zwaschka

Nicollet County Chief's meeting Tuesday August 15th

230 Nicollet now open. Apartment building with sprinklers and no gas.

Active 911 - FD can add family members for notifications

Palmer Bus/cowfartbus.org - cleaning Natural gas systems

New firefighters - Both applicants will move on to the interview stage

Fall conference. Attendees finalized (Streeter, Sletten, Thate, VanEps, Eesley, Schumacher) - Hotels booked

September 12th - Courtland burn. Air Truck needed

Assistant Chief VanEps

Needed gloves are in house.

Training Officer Stoltenberg / Assistant Training Officer Walrath

Regular Training - RIT, Mayday, Radio Refresher and Gas Monitor Refresher

Optional training - Auto extrication. Strong attendance mandatory.

Other training opportunities.

Active shooter training possible

South Bend would like to train with NMFD in auto extrication

Public Education Officer Streeter

August 11th - Movies in the park - need a truck

August 16th & 17th - TC extinguisher training

August 19th - Children's museum.

August 28th - South Central block party from 5-8 PM

6 firefighters needed to do a training.

Fire prevention open house Oct 8th

Safety Officer Ruch

Golf Carts allowed in North Mankato - Watch for them while responding to calls.

8 LODD this month - Mostly cardiac arrest.

Questioned going down stairs backwards.

FIRE DEPARTMENT

Station 1 Captain Schumacher

Nothing to present

Station Captain Sletten

Discussed some grant applications.

Need to get 82 fitted for auto ex equipment.

Fire calls

11 fire calls, 0 air truck, 2 CO calls and 0 not required call were read by Asst. Chief VanEps

Discussion took place on Village Court

Committee chair updates

Retirement Party August 26th

Old business

Bring in old short sleeve class A shirts if you have not.

New Business

2 firefighters are needed for the Nicollet county fair for demo derby

Donation of \$2000 dollars will be used for auto extrication gloves.

September 9th - Water fights

Adjournment

Motion to adjourn by Tiesler, second by Senne, motion carried unanimously. Meeting adjourned at 21:05 hours.

Minutes taken by Penner and submitted by Fasnacht

FIRE DEPARTMENT

North Mankato Firefighters Relief Association Annual/Regular Meeting

August 3rd, 2023

Call to order

Minutes of the Relief Association Regular Meeting held on August 3rd, 2023 at 1830 hours. President Greg Thate called the meeting to order.

Roll call

33 present, 2 absent

Approval of Minutes

Minutes of the July Regular Meeting were sent by email. Motioned by Rich Inman / 2nd Roger Barrett to approve relief meeting minutes.

Fun Days

Record sales to date

Update from Quarterly Relief Board Meeting

What to do with the surplus sales from Fun Days?

Motions

Motion by Morgan Streeter for \$499.00 for 1,000 Public Education Brochures to be printed, 2nd by Jake Bobholz. Motion carried unanimously.

Motion by Dave Verschelde for \$200.00 be sent to Odin Fire, 2nd by Greg Schumacher. Motion carried unanimously.

Cory Sletten motioned for \$500.00 for additional service tombstones, 2nd by Tim Senne. Motion carried unanimously.

Bills

Check #	Paid to the order of:	For:	Amount
4507	Hy-Vee	Food Expense	\$951.36
4497	Volunteer Firefighter Benefit Association	Dues	\$70.00
4499	Pizza Ranch	Food / Fun Days Set up	\$360.00
4500	Knights of Columbus	Tent Rental / set up / tear down	\$625.00
4501	Doug Gerdes	Fun Days / DJ	\$300.00
4502	David Bruckhoff	Fun Days Expense	\$35.66

FIRE DEPARTMENT

<i>EFT</i>	<i>Gillette Group</i>	<i>Food Expense</i>	<i>\$75.00</i>
<i>EFT</i>	<i>Lloyd Lumber</i>	<i>Fun Days Expense</i>	
		<i>Keys / Lumber</i>	<i>\$51.32</i>
<i>EFT</i>	<i>Office Max</i>	<i>Offices Supplies</i>	<i>\$34.05</i>
<i>Debit</i>	<i>NMFD</i>	<i>Fun Days</i>	
		<i>Start up cash</i>	<i>\$700.00</i>
<i>4503</i>	<i>Tow Distributing</i>	<i>Fun Days</i>	
		<i>Beer Garden Expense</i>	<i>\$8474.05</i>
<i>4504</i>	<i>Dave Verschelde</i>	<i>Regional Meeting</i>	<i>\$117.20</i>
<i>4505</i>	<i>DeGrood's</i>	<i>Station Expense</i>	
		<i>(2) Freezers</i>	<i>\$1658.00</i>
<i>4506</i>	<i>Eric VanEps</i>	<i>Regional Meeting</i>	<i>\$239.42</i>
<i>4508</i>	<i>Dahlheimer Beverage</i>	<i>Fun Days</i>	
		<i>Beer Garden Expense</i>	<i>\$5478.25</i>
	<i>Alex Air Apparatus</i>	<i>Extrication Tools</i>	<i>\$47,545.00</i>
	<i>North Mankato Business and</i>		
	<i>Activities Association</i>	<i>Fun Days Expense</i>	<i>\$5170.00</i>

Motioned by Rich Inman / 2nd by Greg Schumacher to pay bills. Motion carried unanimously.
Motion to adjourn regular meeting by Joshua Tiesler / 2nd by Jim Zwaschka, motion carried unanimously.

Meeting adjourned 2105.

Meeting minutes submitted by Relief Secretary Tom Eesley

FIRE DEPARTMENT

**North Mankato Fire Department
Officer Meeting Minutes
8/10/2023**

Call to order

Chief Zwaschka called to order the August officer meeting of the North Mankato Fire Department at 18:30 hours on Thursday, August 10th at fire station 2 in North Mankato.

Roll call

12 present, 2 absent

Minutes

Meeting minutes were approved as emailed.

Scheduled officer training or business tour

None

Standard Operating Guidelines

Some SOGs need to be reviewed and approved. List passed around. Will be assigned to individuals.

Chief Zwaschka

New firefighter Interviews and Reviews being conducted August 22nd starting at 5:30 PM.

Look at interview questions to make sure they are saved and if they may need to be changed.

New Response locations.

Chipotle, Starbucks, Giardini

Background checks will be changing.

ESSL - Compensation for sick and safe time. Need to determine how to compensate fire fighters for that. More details to come.

August 15th - Nicollet county Chief's meeting

One time state payment to NMFD - Discussed ideas again.

New Training Hut discussed.

Many smaller purchases discussed.

FEMA Grant - NMFD has not been eliminated from contention yet.

Hazardous Foam will be removed

Batteries and Pagers have arrived.

Brass for uniforms has been ordered.

Asst. Chief VanEps

Truck 86 - Chassis color won't match our trucks. Extra charge to repaint. Jerry's Auto Body indicated they could do the painting. Logistics need to be figured out.

Village Court - Investigations still in progress.

Extrication gloves - Samples coming. Then we can make a decision.

Station Captain Schumacher

LED for E46 have arrived. LED for 45 here in a week. LED for other rigs to be scheduled.

Milwaukee tool holder on order. Hurst tool holders to be ordered.

Need to figure out how to mount the struts in the grass rig.

Since the grass rig will be responding to extrication calls, we should keep water in the grass rig over winter.

Batteries - All we have is 9 volt batteries. Need to order more.

FIRE DEPARTMENT

Station Captain Sletten

Compeer grant coming up - Looking for ideas on possible equipment purchases.

Thoughts are to get more iPads for the other trucks. Request up to 4 more.

AC leak on t85 - Keepers RV quoted a fix for \$446.17. Consensus is to move forward with this fix.

Training Officer Stoltenberg/Asst TO Walrath

Regular training - RIT/Mayday/Fire fighter cardiac arrest/Radio usage. Need a new radio usage trainer.

Optional training - Vehicle Extrication

Safety Officer Ruch

Backwards down the stairs discussion. Consensus is to go down stairs any way that you deem safe.

Electrical safety discussion.

Public Education Officer Streeter

Pub Ed brochure changes discussed.

Fire safety month in October - "Cooking safety starts with you" discussion. Purchases discussed. Planning in progress.

Movies in the park, extinguisher training and children's museum coming up.

Lieutenant\Secretary Fasnacht

Use new round about now just to respond to calls. Still can't go south out of the round about.

Lieutenant Bobholz

Nothing to present

Lieutenant Thate

Uniforms discussion - waiting for quote.

Trustee Bruning (not present)

Trustee Rauchman (not Present)

Trustee Tiesler

Nothing to present

Meeting adjourned at 20:40- Minutes submitted by Fasnacht

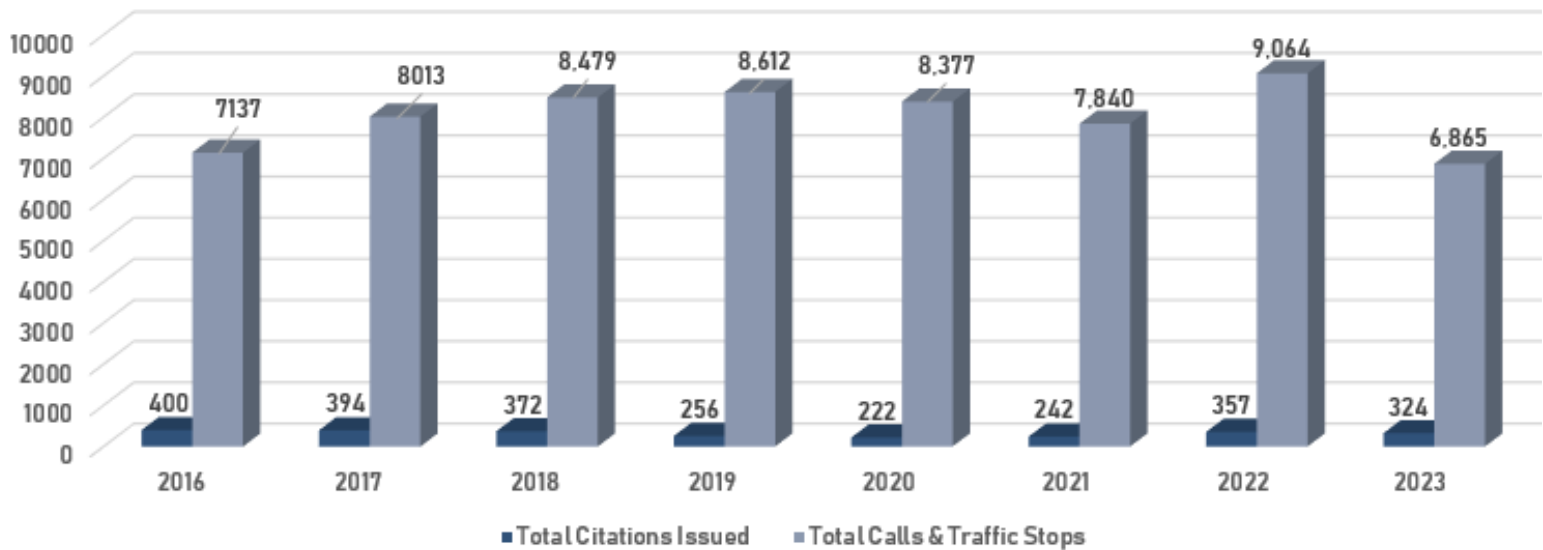
POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY

	2022 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2023 TOTAL	% 2022 BENCHMARK
Total Citations Issued	357	47	39	35	324	91%
Total Calls & Traffic Stops	9,064	900	908	818	6,865	76%
Average Emergency Response Time	03:57	03:27	04:31	04:50	03:37	91%
Part One Crimes	124	19	23	23	132	106%
Part One Crimes Rate	0.07%	0.13%	0	0.16%	0.11%	157%
Part Two Crimes	263	29	32	26	220	84%
Part Two CrimesRate	0.16%	0.20%	0	0.18%	0.19%	123%
Total Crimes	387	48	55	49	352	91%
Total CrimesRate	0.23%	0.33%	0	0.35%	0.31%	134%

Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc.

Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.



POLICE DEPARTMENT

Monthly Statistics

Citations Issued: 40

Verbal/Written Warnings Issued: 105

Total Calls for Service: 806 (detailed list below)

Response time: 3 minutes 38 seconds

CALL TYPE	TOTAL	CALL TYPE	TOTAL
Traffic stops	170	Solicitor/SCAM Complaints	6
Records	103	Court Order Violation OFP/HRO/DANCO	5
Medical	89	Driving Under the Influence	5
Public Assist	38	Runaway (B) 90I	5
Suspicious Circumstance	28	Warrant service/attempts	5
Adult/Child Protection Reports	26	Curfew/Loitering/Vagrancy (B) 90 B	4
911 Verification	24	Noise Complaint	4
Animal Complaint	24	Vehicle Repossession	4
Theft/Larceny (A) 23	22	Fraud (A) 26	3
Assist other agency	20	Sex Offenses (A) 11/36	3
Traffic Complaints	20	TZD	3
Welfare Check	20	Burglary/Breaking & Entering (A) 220	2
Disturbance	17	Disorderly Conduct (B) 90C	2
Accident	14	Drunkenness (B) 90Z	2
Civil Issue	12	General Order/Special Detail	2
Sign or Light Repair/Roadway Obstruction	12	Hospice Notice	2
Extra Patrol Request	11	Lost Property	2
Predatory Offender Registration	10	Other Criminal Offenses (B) 90z	2
Information Only	9	TipLine/Tip info	2
Alarm	7	Door/Window Found Open	1
Domestic	7	Motor Vehicle Theft (A) 240	1
Found Property	7	Narcotics (A) 35	1
Parking Complaint	7	Obscene/Harassing Communications	1
Permits	7	Patrols	1
Assault (A) 13	6	Pornography/Obscene Material (A) 370	1
Fire	6	Predatory Offender - fail to register	1
Motorist Assist	6	Residence Check Requests	1
Property Destruction/Damage/Vandalism	6	Transport	1
Public Education/Relations	6	GRAND TOTAL	806

POLICE DEPARTMENT

AUGUST	2016	2017	2018	2019	2020	2021	2022	2023
CALLS FOR SERVICE	654	758	808	739	768	725	831	806
YEAR TO DATE TOTAL	4832	5476	5502	5784	5791	5177	5935	6865

August 2023 Community Events/Public Education

DATE	EVENT/TOPIC	ORGANIZATION/LOCATION	OFFICER
8/1	Night to Unite Parties	City of North Mankato	701, 705, 711, Reserve Unit
8/8	Talk about Police and Squad Car Showing	Nicollet Avenue	707
8/14	Cone with a Cop	Culver's	707, Reserve Unit
8/26	Youth Firearm Safety Course	Department of Natural Resources	704
8/27	LEEP Softball Tournament	Caswell Park	707
8/28	Community Block Party	South Central College	701, Reserve Unit
8/28	Youth Football Jamboree	Caswell Park	701, Reserve Unit
8/30	Youth Football Jamboree	Caswell Park	701, Reserve Unit

August 2023 School Patrols

South Central College	0	Hoover Elementary	0
Dakota Meadows Middle School	0	Bridges Community School	0
Futures School	0	Monroe Elementary	0
TOTAL SCHOOL PATROLS: 0			

August 2023 Use of Force Instances

ICR	Incident Title	Incident Date	Resistance Type	Officer's Resistance Notes
23106718	Warrant service/attempts	8/25/2023	COMP - COMPLIANT	The subject was ordered away from parked car and ordered to lay on ground. Subject complied with directions.
23106723	Warrant service/attempts	8/25/2023	AR - ACTIVE RESISTANT	Subject barricaded in the apartment. After officers made entry subject hid under a mattress and would not comply with officers' orders to come out and surrender himself.
23106723	Warrant service/attempts	8/25/2023	PASS - PASSIVE RESISTANT	Subject refused to exit the bedroom despite repeated commands. She was verbally non-compliant.

Offenses and Clearances by Classification

Offense Classification		Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0	0
Rape							
Completed		0	0	0	0	0	0
Attempted		0	0	0	0	0	0
	Totals	0	0	0	0	0	0
Robbery							
Firearm		0	0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0	0
Other Weapon		0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)		0	0	0	0	0	0
	Totals	0	0	0	0	0	0
Assault							
Firearm		0	0	0	0	0	0
Knife or Cutting Instrument		0	0	0	0	0	0
Other Weapon		2	0	2	14	1	1
Hands, Fist, Feet, etc. (aggravated injury)		0	0	0	0	0	0
	Totals	2	0	2	14	1	1
Burglary							
Forcible Entry		0	0	0	0	0	0
Unlawful Entry (no force)		2	0	2	14	0	0
Attempted Forcible Entry		0	0	0	0	0	0
	Totals	2	0	2	14	0	0
Larceny-theft	Totals	20	0	20	139	0	0
Motor Vehicle Theft							
Autos		1	0	1	7	0	0
Trucks & Buses		0	0	0	0	0	0
Other Vehicles		0	0	0	0	0	0
	Totals	1	0	1	7	0	0
Arson	Totals	0	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0	0
Part I Totals		25	0	25	174	1	1
Part II Offenses							
Other Assaults (simple, not aggravated)		2	0	2	14	0	0
Forgery & Counterfeiting		0	0	0	0	0	0
Fraud		2	0	2	14	0	0
Embezzlement		0	0	0	0	0	0
Stolen Property (buy, receive, possess)		0	0	0	0	0	0
Vandalism		7	0	7	49	1	1
Weapons (carry, possess, etc.)		0	0	0	0	0	0
Prostitution & Commercialized Vice		0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)		3	0	3	21	0	0
Drug Abuse Violations		1	0	1	7	1	1
Gambling		0	0	0	0	0	0
Family & Children		0	0	0	0	0	0
Driving Under the Influence		5	0	5	35	5	0
Liquor Laws		0	0	0	0	0	0
Drunkenness - MN statute repealed 1971		0	0	0	0	0	0
Disorderly Conduct		1	0	1	7	1	0
Vagrancy		2	0	2	14	2	2
All Other Offenses (except traffic)		2	0	2	14	1	0
Suspicion - not a crime in MN		0	0	0	0	0	0
Part II Totals		25	0	25	174	11	4
Curfew & Loitering (persons under 18)		0	0	0	0	0	0
Runaways (persons under 18)		0	0	0	0	0	0
Grand Totals		50	0	50	347	12	5

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Rain/Wind Storm Cleanup (Events)	1	0	1	0	1	100%
Storm Sewer Main Breaks/ Repairs (Events)	1	1	0	0	1	100%
Sanitary Sewer Main Breaks/Repairs (Events)	1	1	0	0	1	100%
Water Main Breaks/ Repairs (Events)	6	1	0	1	2	33%
Sewer Jetting (Linear Feet)	35,400	6,500	2,300	3,700	24,800	70%
Sewer Televising (Linear Feet)	27,450	7,600	2,850	0	40,300	147%
Structure Inspections (EA)	1	0	0	0	7	700%
Concrete curb repair (Linear Feet)	180	0	0	0	17	9%
Snow Removal (Events)	16	0	0	0	13	81%
Sanding and Pre-Treatment (Events)	8	0	0	0	0	0%
Crack Sealing (lbs)	10	0	0	0	6	60%
Seal Coating and Fog Sealing (Lane Miles)	100	9	0	0	9	9%
Patching/ Asphalt (Tons)	321	38	57	26	258	80%
Mill and Overlay (Lane Miles)	300	0	0	0	9	3%
Street Sweepings Hauled (Tons)	455	0	137	0	137	30%
Tree Trimming (EA)	93	0	0	0	40	43%
Grass/Leaves/Brush Hauled (Cubic Yards)	10	0	0	0	1	10%
Recycling (Tons)	1,080	128	111	119	1,017	94%
Organics Recycling (Tons)	80	8	8	8	64	80%
Solid Waste (Tons)	2,599	344	279	307	2,451	94%
Spring Clean Up and Fall Drop Off (Tons)	306	0	0	0	306	100%
Street Signs Fixed (Straightened, Painted, Replaced)	247	0	14	16	66	27%



STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Rain/Wind Storm Clean Up	29	51	56	0	125	431%
MS 4 & Ravaine Maintenance	55	0	16	0	45	82%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	165	13	0	14	130	79%
Sanitary Sewer Breaks/Repairs	19	3	0	0	3	16%
Sewer Jetting and Televising	625	194	67	48	777	124%
Storm Sewer Main Breaks/ Repairs	38	4	0	30	10	26%
Water Main Breaks/Repairs	89	48	0	8	69	78%
Crack Sealing	331	0	0	0	418	126%
Seal Coating	755	347	332	723	712	94%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	354	4	10	0	279	79%
Patching/ Asphalt	1943	448	378	141	1,907	98%
Street Sweeping	819	122	88	75	477	58%
Concrete curb repair	547	20	0	10	115	21%
Snow Removal	2207	0	0	0	2,923	132%
Sanding & Pre-Treatment of Roads	62	0	0	0	0	0%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	10	0	0	8	26	260%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	16	0	14	0	74	463%
Sign Repair & Installation	326	25	10	28	129	40%
Crosswalks/ Curbs Painted	477	38	102	33	242	51%
Flags & Banners	338	13	12	0	188	56%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	476	9	95	16	146	31%
Christmas Decoration	292	0	0	0	117	40%
Employee Trainings	351	0	0	1	245	70%
Clean and Maintain City Buildings	575	8	13	34	503	87%
Shop (Street Crew Helping in Equipment Shop)	1446	32	47	44	824	57%
Help Other Departments	635	17	48	48	279	44%
Special Projects	1141	72	0	34	137	12%
Resident Call Outs	36	3	2	0	19	53%
Tree Trimming	215	3	3	0	34	16%
Leaf Collection	488	0	0	0	24	5%
Grass/Brush Hauled	105	64	32	11	103	98%
Spring Clean Up and Fall Drop Off	666	0	0	0	437	66%

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Greenway Inspections (EA)	10	0	0	0	20	200%
Greenway Sprayed (EA)	35	0	0	10	20	57%
Greenway Mowing and Trimming (EA)	25	5	0	23	5	20%
Weed Inspections - Parks (EA)	25	17	0	0	17	68%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	30	17	0	10	17	57%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,450	716	637	995	2,992	67%
Trimming - Acres (230 Acres trimmed every other week for 20 weeks)	1,150	98	152	205	656	57%
Tree Inspections (EA)	135	28	25	9	234	173%
Resident Call Outs (EA)	5	0	0	0	1	20%
Playground Inspections	10	2	30	1	38	380%
Playground Upgrades Completed	5	0	0	0	2	40%
Park Building and Structure Repairs/Painting	2	0	2	0	5	250%
Bldv and Park Trees Planted (By Contractor or staff)	105	0	0	0	103	98%
Trees Trimmed	400	20	45	20	130	33%
Trees Removed (All Trees Excluding Ash)	90	23	15	13	89	99%
Ash Trees Removed	45	5	2	4	49	109%
Hours of Greenway Management						
Greenway Inspections (Ponds and Outlots)	5	0	0	0	13	260%
Greenway Sprayed (Ponds and Outlots)	40	0	0	20	34	85%
Greenway Mowing and Trimming (Ponds and Outlots)	35	24	0	35	24	69%
Hours of Parks Management (May to October)						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	15	5	0	0	5	33%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	80	38	48	23	107	133%
Mowing (Parks, Boulevards, Roundabouts, Trails)	1,350	300	232	293	993	74%
Trimming (Parks, Boulevards, Roundabouts, Trails)	505	74	67	87	316	63%
Prairie Management and Maintenance (Burning, Spraying, Mowing, Seeding, Inspections)	65	10	0	3	16	25%



PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	3	9	2	20	49%
Park Building and Structure Repairs/Painting	265	89	109	42	316	119%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	1,040	132	149	127	795	76%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball, Softball, Football)	215	0	8	16	42	20%
Flowers & Planters (May to Oct)	540	138	134	106	639	118%
Tree Inventory	50	30	20	0	50	99%
Tree Removal (All Excluding Ash Trees)	235	48	57	38	251	107%
Ash Tree Removal	190	22	14	31	213	112%
Tree Trimming	185	10	45	7	119	64%
Tree Inspections	115	7	18	7	90	78%
Buckthorn Management	5	3	6	0	9	180%
Rink Cleanup and Flooding	285	0	0	0	174	61%
Rinks Zamboni	80	0	0	0	35	44%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	745	0	0	0	670	90%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains, Pool, etc)	80	0	0	14	60	75%
Christmas Decorations	80	0	0	0	36	44%
Festivals (Fun Days, Blues, Bier, Misc.)	620	19	135	17	279	45%
Swim Facility Support	10	32	9	0	327	3265%
Trail Maintenance	10	0	0	0	0	0%
Helping Other Departments	275	69	109	88	411	149%
Resident Call Outs	10	0	0	0	1	10%
Training	175	0	0	0	150	86%
Tree Planting and Maintenance	170	0	0	0	267	157%



CASWELL PARK

CASWELL PARK SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Concession Items Sold	42000	11387	18705	14625	46628	111%
Alcohol Sales	\$ 6,000	\$ 5,207	\$ 1,297	\$ 2,129	\$ 15,255	254%
Sponsorship Revenue	\$ 55,000	\$ -	\$ -	\$ -	\$ 66,750	121%
Softball						
Revenue	\$ 68,900	\$ 220	\$ -	\$ 220	\$ 53,506	78%
Expense	\$ 39,850	\$ 5,388	\$ 4,852	\$ 6,621	\$ 32,474	81%
Volleyball						
Revenue	\$ 31,200	\$ 1,370	\$ -	\$ 180	\$ 34,703	111%
Expense	\$ 28,100	\$ 8,385	\$ 7,247	\$ 7,004	\$ 23,991	85%
Other						
Banners Purchased	41	13	15	1	46	112%
Total Revenue	\$ 470,940	\$ 63,878	\$ 86,344	\$ 61,661	\$ 338,785	72%
Total Expenditures	\$ 490,869	\$ 113,639	\$ 116,601	\$ 113,160	\$ 429,744	88%



CASWELL NORTH – SOCCER

CASWELL NORTH - SOCCER						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Other						
Total Revenue	\$ 50,400	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures	\$ 62,566	\$ 5,377	\$ 5,757	\$ 6,998	\$ 39,056	62%



CULTURE AND RECREATION

CULTURE AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
General Operations						
Revenue	\$ 2,500.00	\$ -	\$ -	\$ -	\$ 320.00	13%
Expense	\$ 21,200.00	\$ 2,719.69	\$1,852.75	\$1,630.29	\$16,774.49	79%
Wrestling						
Registrations	95	3	-	-	4	4%
Revenue	\$ 9,000.00	\$ 375.00	\$ -	\$ -	\$ 500.00	6%
Expense	\$ 4,300.00	\$ 18.65	\$ -	\$6,125.00	\$ 4,045.71	94%
Tennis						
Registrations	64	16	1	11	60	94%
Revenue	\$ 9,533.00	\$ 1,143.75	\$ 75.00	\$ 700.00	\$ 4,319.25	45%
Expense	\$ 5,030.00	\$ 2,612.93	\$ 2.98	\$3,199.23	\$ 3,224.66	64%
Soccer						
Registrations	180	-	-	-	157	87%
Revenue	\$ 10,250.00	\$ -	\$ (27.50)	\$ -	\$ 9,781.25	95%
Expense	\$ 5,980.00	\$ -	\$ 421.06	\$ 137.80	\$ 7,761.29	130%
T-Ball						
Registrations	36	-	-	-	36	100%
Revenue	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 2,279.00	51%
Expense	\$ 2,100.00	\$ 189.46	\$1,101.70	\$ 537.64	\$ 3,260.57	155%
Golf						
Registrations	48	-	-	-	15	31%
Revenue	\$ 7,700.00	\$ -	\$ -	\$ -	\$ 1,211.25	16%
Expense	\$ 4,850.00	\$ 30.00	\$1,407.41	\$ -	\$ 2,167.54	45%
Youth Sand Volleyball						
Registrations	40	4	3	-	20	50%
Revenue	\$ 300.00	\$ 167.00	\$ 165.00	\$ -	\$ 1,060.75	354%
Expense	\$ 300.00	\$ 230.92	\$ 264.91	\$ -	\$ 572.56	191%
Fitness						
Revenue	\$ 751.00	\$ 33.00	\$ (25.00)	\$ -	\$ 2,453.00	327%
Expense	\$ 696.00	\$ 2.40	\$ -	\$ -	\$ 1,336.41	192%
Culture & Quality of Life						
Revenue	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 863.00	10%
Expense	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 1,251.50	63%

CULTURE AND REC SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Revenue	\$ 53,534.00	\$ 1,718.75	\$ 187.50	\$ 700.00	\$22,787.50	43%
Expense	\$ 46,456.00	\$ 5,804.05	\$5,050.81	\$11,629.96	\$40,394.73	87%

OVERALL CASWELL & CULTURE AND REC FUNDS

OVERALL CASWELL & CULTURE AND REC						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Caswell Park						
Total Caswell Fund Revenue	\$ 470,940	\$ 70,675	\$ 87,642	\$ 61,661	\$ 508,999	108%
Total Caswell Fund Expenditures	\$ 490,869	\$ 127,412	\$ 128,700	\$ 113,160	\$ 486,210	99%
Caswell North						
Total Caswell North Fund Revenue	\$ 50,400	\$ -	\$ -	\$ -	\$ -	0%
Total Caswell North Fund Expenditures	\$ 62,566	\$ 5,377	\$ 5,757	\$ 6,998	\$ 39,056	62%
Culture & Rec						
Total Culture & Rec Fund Revenue	\$ 53,534	\$ 188	\$ 496	\$ 1,096	\$ 22,788	43%
Total Culture & Rec Fund Expenditures	\$ 46,456	\$ 5,051	\$ 7,114	\$ 7,656	\$ 40,395	87%



YOUTH FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Players						
Mini Tykes	60	0	39	1	54	90%
Players Kindergarten	80	1	26	3	57	71%
Players 1st Grade	110	0	53	5	97	88%
Players 2nd Grade	140	0	80	6	153	109%
Players 3rd Grade	160	1	92	13	171	107%
Players 4th Grade	190	1	93	7	174	92%
Players 5th Grade	190	1	87	14	163	86%
Players 6th Grade	190	2	110	8	177	93%
Total Players	1,120	6	580	57	1,046	93%
Revenue						
Registrations	\$177,000.00	\$ 274.00	\$ 86,773.25	\$16,230.00	\$152,614.25	86%
Sponsorships	\$ 57,280.00	\$ -	\$ (525.00)	\$ -	\$56,400.00	98%
Donations	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 1,097.10	7%
Other	\$ 120.00	\$ -	\$ -	\$ -	\$ -	0%
Total Revenue	\$249,400.00	\$ 274.00	\$ 86,248.25	\$16,230.00	\$210,111.35	84%
Expenses						
Total Expenditures	\$248,132.00	\$ 8,888.22	\$ 14,421.04	\$20,224.76	\$181,332.74	73%
Other						
Banners Purchased	40	1	2	0	33	83%



SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	356	0	9	1	357	100%
Non Resident Family Passes	273	0	7	1	340	125%
Resident Single Passes	21	0	0	0	23	110%
Non Resident Single Passes	6	0	0	0	18	300%
Resident 55+ Pass	10	0	0	0	19	190%
Non Resident 55+ Pass	5	0	0	0	19	380%
Babysitter/Additional Members	269	1	5	1	257	96%
Punch Passes	555	36	147	50	546	98%
Total Visitors	48,000	13601	17,199	10,783	48115	100%
Donations						
Sponsorships	\$ 20,150	\$ -	\$ -	\$ 210	\$ 30,600	152%
Adopt A Family Donations	\$ 9,743	\$ -	\$ -	\$ -	\$ 1,455	15%
Connecting Kids	120	1	13	5	135	113%
Events						
Special Events	23	1	2	3	4	17%
Birthday Party Packages	50	5	14	8	45	90%
Pool Rentals	15	1	3	6	10	67%
Swim Lessons Offered	150	21	55	28	133	89%
Swim Lesson Sign Ups	950	121	72	14	893	94%
Fitness Lessons Offered	25	3	12	8	15	60%
Fitness Lesson Sign Ups	1,500	17	373	11	1075	72%
Pool Operations						
Days Open	85	24	31	28	85	100%
Lifeguards Hired	50	0	0	1	40	80%
Other						
Concessions	\$ 111,000	\$ 40,022	\$ 45,367	\$ 30,322	\$ 133,996	121%
Alcohol	\$ 13,000	\$ 1,302	\$ 4,085	\$ 3,378	\$ 7,516	58%
Warming House Rentals	3	0	0	1	3	100%
Swim Banners Purchased	26	2	0	0	23	88%
Overall Revenues	\$557,282.00	\$105,283.95	\$153,654.87	\$ 82,147.85	\$597,924.84	107%
Overall Expenses	\$554,150.00	\$117,231.13	\$188,905.37	\$133,749.72	\$518,937.03	94%

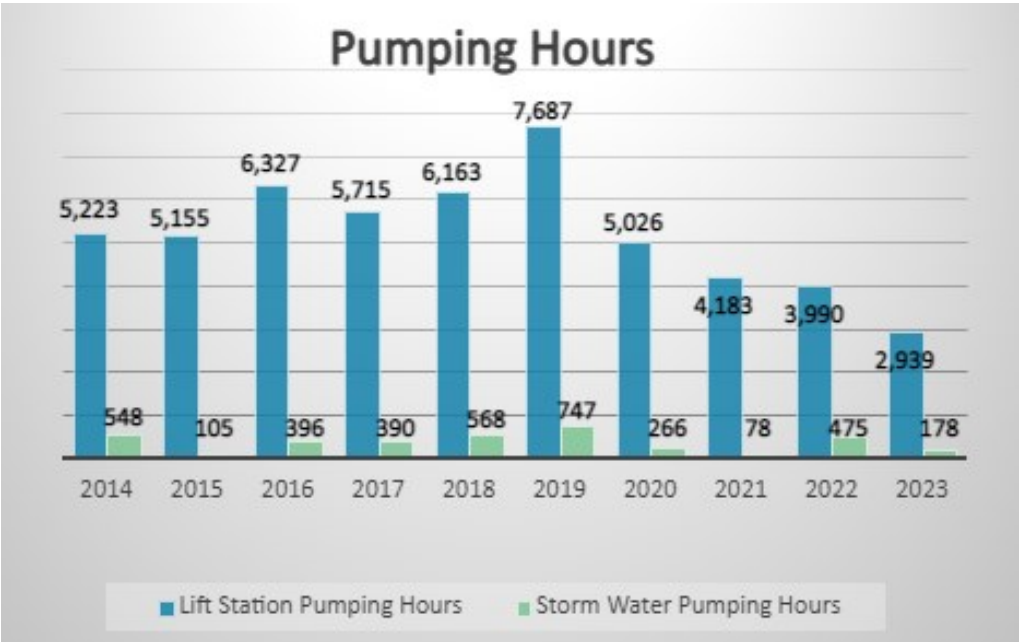
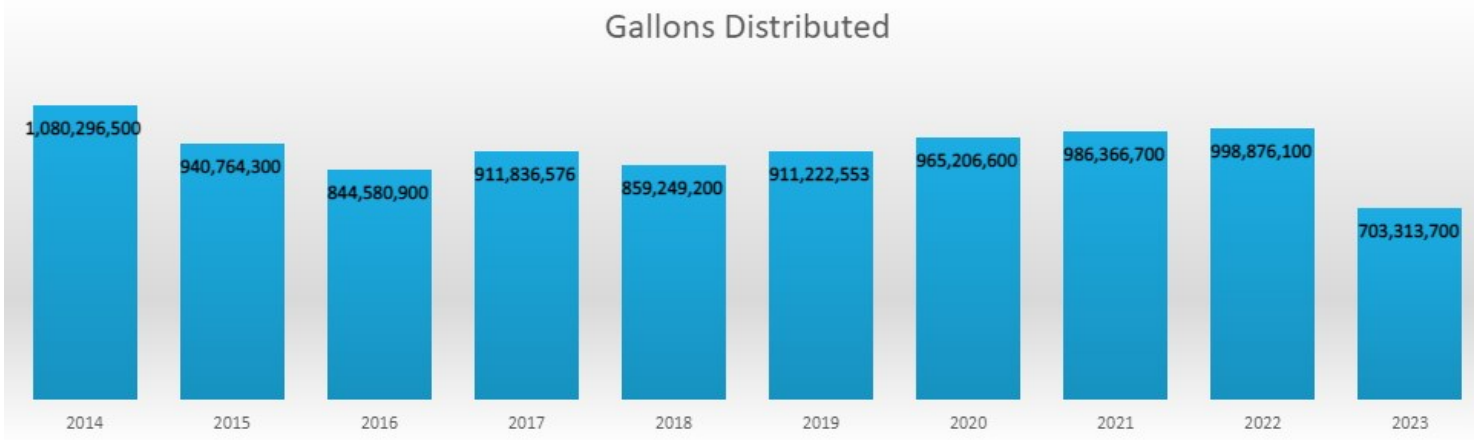
WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2023 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Water Units (Gallons)						
Gallons Pumped from Well #5	475,000	87,600	0	0	130,700	28%
Gallons Pumped from Well #6	130,000,000	18,560,000	29,596,000	10,814,000	127,447,000	98%
Gallons Pumped from Well #7	133,650,000	19,627,000	19,786,000	16,411,000	118,930,000	89%
Gallons Pumped from Well #8	128,500,000	18,567,000	17,909,000	13,480,000	104,072,000	81%
Gallons Pumped from Well #9	104,600,000	512,000	1,096,000	11,376,000	26,157,000	25%
Total	497,225,000	57,353,600	68,387,000	52,081,000	376,736,700	76%
Gallons Distributed from Plant #1	110,635,000	9,596,000	10,663,000	9,392,000	81,241,000	73%
Gallons Distributed from Plant #2	391,550,000	37,793,000	38,233,000	41,381,000	245,336,000	63%
Total	502,185,000	47,389,000	48,896,000	50,773,000	326,577,000	65%
Water Usage Tracking						
Residential (5/8"-11/4")	220,656,696	19,487,916	19,614,950	18,141,118	143,390,640	65%
Residential & Commercial 11/2"-3"	39,294,960	3,813,005	3,768,785	2,560,890	27,331,773	70%
Commercial 5/8"-11/4"	19,907,400	2,182,390	1,918,840	1,390,440	14,991,401	75%
Commercial 4"-6"	7,087,233	279,290	310,780	302,230	1,896,870	27%
Residential and Commercial Outside Meters	54,597,418	21,913,210	19,569,260	19,117,390	49,937,100	91%
Rural Water (5/8"-11/4")	963,960	20,600	23,900	16,700	73,200	8%
Rural 1 1/2"-3"	92,945	168,900	130,360	119,610	648,500	698%
Multiple Dwelling Unit Rate per Unit	33,568,429	2,836,400	2,369,310	2,666,300	22,319,280	66%
Total Gallons Billed	376,519,041	50,701,711	47,706,185	44,338,578	260,588,764	69%
City Used Water - Non-Billable	32,500,000	4,787,089	5,748,797	3,256,384	28,230,610	87%
Unaccountable Water	9,250,000	657,000	770,500	770,500	6,050,500	65%
Lift Station Pumping Hours						
Lift Station #1 - Oak Terrace	135	11	10	11	111	82%
Lift Station #2 - Marvin Boulevard	265	10	10	24	89	34%
Lift Station #3 - Carol Court	420	39	36	28	436	104%
Lift Station #4 - Marie Lane	1,085	82	73	96	785	72%
Lift Station #5 - NorthRidge Drive	680	57	54	55	508	75%
Lift Station #6 - Aspen Lane	375	32	29	31	274	73%
Lift Station #7 - Howard Drive	400	50	39	54	381	95%
Lift Station #8 - Parks Edge	205	17	16	17	139	68%
Lift Station #9 - Reserve	130	18	18	9	119	92%
Lift Station #10 - Golf Course	55	6	6	6	97	177%
Total	3,750	323	290	332	2,939	78%
Lift Station Flow (Gallons)						
Main Lift #1	358,000,000	27,818,000	34,933,000	35,046,000	226,481,000	63%
Main Lift #2	71,000,000	7,970,000	0	0	95,482,000	134%
	429,000,000	35,788,000	34,933,000	35,046,000	321,963,000	75%
Storm Water Pumping Hours						
Storm Water Station #001 - Sherman Corp Station	370	0	0	0	152	41%
Storm Water Station #002 - Wheeler Corp Station	120	0	0	0	27	22%
Total	490	0	0	0	178	36%

WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY						
	2023 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Mankato Redundant Water Tracking (gal)						
Water Provided to Mankato		0.0	0.0	0.0	0.0	
Water Received From Mankato		0.0	0.0	0.0	0.0	
River Levels						
High River Level		3.66	5.28	3.70	10.36	
Low River Level		2.89	3.35	2.61	4.91	
Hours						
Rounds	900	106	89	83	645	72%
Locates and Locate Meets	775	104	87	99	515	66%
Training	130	53	33	0	253	195%
Equipment Maintenance	430	80	55	56	402	93%
Building Maintenance	100	6	3	2	41	0%
Equipment Repairs	10	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	340	28	24	6	202	59%
Flushing	320	0	0	0	167	0%
Shut-offs	160	15	15	14	109	68%
Administrative	130	15	8	17	79	61%
Helping Other Departments	330	22	21	57	98	30%
Festivals	1	0	0	0	0	0%
Call-outs	260	20	9	38	142	55%
Stormwater Corp Station	110	6	4	5	78	71%
Backwash	115	12	18	8	92	80%
Fire Hydrant Repairs	200	0	5	14	36	18%
Christmas Lights	30	0	0	0	0	0%
Tree Trimming	1	0	0	0	0	0%
Snow Removal	150	0	0	0	77	51%
Mainbreak, Valve Repairs, Curb Box Repairs	270	75	16	59	142	53%
Sampling	50	4	3	7	31	62%
Chemical Treatments	25	22	36	2	83	332%
Inventory Supplies	5	0	0	0	4	70%
Water Tower Maintenance	25	0	0	0	36	0%
Mowing and Trimming	115	35	21	10	110	0%
Winterize	35	0	0	0	0	0%
Miscellaneous Projects	175	62	36	33	339	0%
Total	5,191	662	480	506	3,677	71%
Units						
Locates (EA)	2450	309	372	277	1927	79%
Water Mains Flushed (Lineal Feet)	50	0	0	0	50	100%
Hydrants Flushed (EA)	1,475	0	0	2	730	49%
Valves Exercised (EA)	150	0	0	6	0	0%
Corp Station Gate Open/Close (EA)	5	0	0	0	6	120%
Main Breaks Repaired (EA)	8	1	0	2	2	25%
Curb Boxes Located (Shut off)	425	38	46	39	323	76%

WATER & SEWER DEPARTMENT





City of Mankato
Water Resource Recovery Facility
Monthly Wastewater Report
MPCA Laboratory Certification -#MN00039

North Mankato Monthly Report

August, 2023

Date	TSS		CBOD		Total Phosphorus		pH	Flow
	mg/L	lbs/Day	mg/L	lbs/Day	mg/L	kg/Day	s.u.	mgd
8/1/2023								1.22431
8/2/2023								1.17698
8/3/2023								1.33046
8/4/2023								1.20901
8/5/2023								0.96803
8/6/2023								1.21166
8/7/2023								1.23652
8/8/2023								1.20378
8/9/2023								1.13833
8/10/2023								1.13502
8/11/2023								1.30223
8/12/2023								0.96061
8/13/2023								1.06559
8/14/2023								1.26149
8/15/2023								1.19105
8/16/2023								1.26026
8/17/2023								1.29434
8/18/2023								1.16646
8/19/2023								1.07057
8/20/2023								1.04029
8/21/2023								1.11482
8/22/2023								1.27137
8/23/2023								1.28818
8/24/2023								1.19305
8/25/2023								1.22638
8/26/2023								1.03634
8/27/2023								0.99493
8/28/2023								1.13895
8/29/2023								1.12751
8/30/2023								3.91997
8/31/2023								4.16736
Minimum								0.960611
Maximum								4.167360
Total							NA	41.925842

TSS Method - SM 2540 D-11
 CBOD Method - SM5210 B-11

TP - SM4500-PE-11
 pH - 4500-H+ B-2011

WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual					2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed	2022 Gallons Bill YTD	2023 Gallons Billed YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	194,650,356	220,202,702	214,748,338	209,924,976	143,390,640	17,452,372	18,176,294	16,184,956	17,034,385	17,315,905	18,123,862	19,614,950	19,487,916				
Residential & Commercial 11/2"-3"	\$41.26-effective 1/1/17	\$3.43	46,160,040	40,079,310	43,844,540	40,212,870	27,331,773	2,614,823	3,457,800	2,993,210	3,880,270	3,338,790	3,465,120	3,768,785	3,813,005				
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,446,080	19,946,470	23,215,570	20,455,584	14,991,401	1,751,461	1,781,830	1,701,150	1,885,040	1,844,730	1,925,960	1,918,840	2,162,390				
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,411,450	6,700,490	2,846,930	2,956,860	1,896,870	212,330	210,200	236,100	222,760	186,350	239,060	310,780	279,290				
Residential and Commercial Outside Meters	\$0.00	\$4.35	30,755,320	50,450,293	74,375,905	67,256,500	49,937,100	871,260	254,480	540,060	102,760	451,730	6,234,340	19,569,260	21,913,210				
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	901,620	938,100	199,790	91,300	73,200	1,100	1,300	1,200	1,270	6,230	17,600	23,900	20,600				
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	134,500	87,700	888,570	1,062,860	648,500	67,100	54,030	38,830	26,060	53,750	109,470	130,360	168,900				
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	32,358,830	33,634,550	33,190,140	33,678,620	22,319,280	2,367,010	2,870,150	2,304,180	3,979,830	2,774,230	2,818,170	2,369,310	2,836,400				
# of Properties Billed			Annual					2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2019 # Billed	2020 # Billed	2021 # Billed	2022 # Billed	2023 # Billed YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	59,248	59,769	60,561	61,293	41,149	5,101	5,071	5,096	5,139	5,164	5,186	5,203	5,189				
Residential & Commercial 11/2"-3"	\$41.26-effective 1/1/17	\$3.43	865	865	895	912	611	76	76	76	76	76	77	77	77				
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,969	1,934	1,920	1,927	1,291	161	161	161	161	161	162	162	162				
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	50	47	36	36	24	3	3	3	3	3	3	3	3				
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,570	22,982	23,393	23,730	15,956	1,964	1,962	1,976	1,996	2,008	2,014	2,014	2,022				
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	12	12	12	12	8	1	1	1	1	1	1	1	1				
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	212	214	220	228	157	20	19	18	20	20	20	20	20				
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	912	912	912	912	608	76	76	76	76	76	76	76	76				
Average usage by class			Average Usage by Customer by Class					2023											
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2019	2020	2021	2022	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,285	3,684	3,546	3,425	27,870	3,421	3,584	3,176	3,315	3,353	3,495	3,770	3,756				
Residential & Commercial 11/2"-3"	\$41.26-effective 1/1/17	\$3.43	53,364	46,334	48,988	44,093	357,741	34,406	45,497	39,384	51,056	43,931	45,002	48,945	49,520				
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,384	10,314	12,091	10,615	92,883	10,879	11,067	10,566	11,708	11,458	11,889	11,845	13,472				
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	68,229	142,564	79,137	82,135	632,290	70,777	70,067	78,700	74,253	62,117	79,687	103,593	93,097				
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,363	2,195	3,179	2,834	24,773	444	130	273	51	225	3,096	9,717	10,837				
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	75,135	78,175	16,649	7,608	73,200	1,100	1,300	1,200	1,270	6,230	17,600	23,900	20,600				
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	634	410	4,039	4,662	32,783	3,355	2,844	2,157	1,303	2,688	5,474	6,518	8,445				
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	35,481	36,880	36,393	36,928	293,675	31,145	37,765	30,318	52,366	36,503	37,081	31,175	37,321				

SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual (# of Accounts)					2023											
Sewer Rates	Minimum Bill	23782	Description	2019	2020	2021 YTD	2022 YTD	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	20818	16689	21320	23782	16155	2013	2046	2265	2122	1978	1915	1912	1904				
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41283	35492	42321	41474	27611	3471	3439	3177	3341	3449	3544	3553	3637				
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	83	66	70	66	50	4	9	10	7	7	5	5	3				
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	134	113	150	150	97	14	11	9	11	11	13	13	15	0	0	0	0
									5502	5505	5461	5481	5445	5477	5483	5559				

Amount Billed				Annual (\$)					2023											
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022 YTD	\$ Billed 2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$18.50-effective 1/1/23		Amount billed to Res/Comm Accounts paying base ONLY	\$ 312,270.00	\$ 283,713.00	\$ 362,440.00	\$ 404,294.00	\$ 295,828.16	\$ 34,201.16	\$ 37,851.00	\$ 41,902.50	\$ 39,257.00	\$ 36,593.00	\$ 35,427.50	\$ 35,372.00	\$ 35,224.00				
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,818,391.14	\$ 1,643,099.46	\$ 1,981,959.09	\$ 1,914,251.92	\$ 1,341,361.53	\$ 158,090.14	\$ 168,972.72	\$ 145,781.57	\$ 172,427.56	\$ 161,368.54	\$ 172,211.94	\$ 178,825.08	\$ 183,683.98				
Rural-0 Gal. to 2,250 Gal	\$18.50-effective 1/1/23		Amount billed to Rural accounts paying base ONLY	\$ 1,245.00	\$ 1,105.00	\$ 1,190.00	\$ 1,116.72	\$ 925.00	\$ 74.00	\$ 166.50	\$ 185.00	\$ 129.50	\$ 129.50	\$ 92.50	\$ 92.50	\$ 55.50				
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,866.02	\$ 5,350.30	\$ 6,267.01	\$ 6,195.31	\$ 4,566.37	\$ 476.16	\$ 348.03	\$ 226.09	\$ 315.94	\$ 339.09	\$ 777.28	\$ 895.74	\$ 1,188.04				
Total				\$ 5,866.02	\$ 5,350.30	\$ 6,267.01	\$ 6,195.31	\$ 4,566.37	\$ 192,841.46	\$ 207,338.25	\$ 188,095.16	\$ 212,130.00	\$ 198,430.13	\$ 208,509.22	\$ 215,185.32	\$ 220,151.52	\$ -	\$ -	\$ -	\$ -

Gallons Billed				Annual (gallons)					2023											
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2019	2020	2021 YTD	2022 YTD	2023 YTD	January	February	March	April	May	June	July	August	September	October	November	December
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$18.50-effective 1/1/23		Residential/Commercial Billed under min.			22,489,565	21,120,127	15,003,547	1,932,409	1,286,992	2,243,625	1,770,887	2,260,221	1,716,678	1,819,313	1,973,422				
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.			293,386,286	283,145,363	192,631,901	22,535,661	24,270,632	20,850,041	24,937,468	23,124,244	24,711,104	25,746,517	26,456,234				
Rural-0 Gal. to 2,250 Gal	\$18.50-effective 1/1/23		Rural Billed under min.			57,270	66,780	37,070	2,210	2,860	7,030	8,390	6,530	2,140	5,040	2,870				
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.			1,053,641	985,460	575,400	60,650	39,010	28,480	29,840	42,950	101,300	117,200	155,970				
Total						316,986,762			24,530,930	25,599,494	23,129,176	26,746,585	25,433,945	26,531,222	27,688,070	28,588,496	-	-	-	-

GARBAGE UTILITY BILL BREAKDOWN

\$ Billed			Annual						2023											
Recycle Sizes	Cost per Month	As of 1/1/21	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022	\$ Billed 2023 YTD		January	February	March	April	May	June	July	August	September	October	November	December
35 Gallons	\$7.00	\$8.00	\$ 47,579.00	\$ 47,488.00	\$ 55,560.00	\$ 54,872.00	\$ 36,088.00	\$	4,536.00	\$ 4,520.00	\$ 4,512.00	\$ 4,512.00	\$ 4,536.00	\$ 4,512.00	\$ 4,488.00	\$ 4,472.00	\$ -	\$ -	\$ -	\$ -
65 Gallon	\$7.00	\$8.00	\$ 99,365.00	\$ 101,493.00	\$ 118,368.00	\$ 120,392.00	\$ 81,440.00	\$	10,104.00	\$ 10,136.00	\$ 10,128.00	\$ 10,160.00	\$ 10,152.00	\$ 10,208.00	\$ 10,256.00	\$ 10,296.00	\$ -	\$ -	\$ -	\$ -
95 Gallon	\$7.00	\$8.00	\$ 242,837.00	\$ 245,056.00	\$ 281,440.00	\$ 283,104.00	\$ 189,456.00	\$	23,640.00	\$ 23,632.00	\$ 23,648.00	\$ 23,656.00	\$ 23,664.00	\$ 23,712.00	\$ 23,744.00	\$ 23,760.00	\$ -	\$ -	\$ -	\$ -

Number of Carts Billed **			Annual						2023											
Recycle Sizes	Cost per Month	As of 1/1/21	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022	# Carts Billed 2023 YTD		January	February	March	April	May	June	July	August	September	October	November	December
35 Gallons	\$7.00	\$8.00	6797	6784	6945	6859	4511		567	565	564	564	567	564	561	559				
65 Gallon	\$7.00	\$8.00	14195	14499	14796	15049	10180		1,263	1,267	1,266	1,270	1,269	1,276	1,282	1,287				
95 Gallon	\$7.00	\$8.00	34691	35008	35180	35388	23682		2,955	2,954	2,956	2,957	2,958	2,964	2,968	2,970				
									4,785	4,786	4,786	4,791	4,794	4,804	4,811	4,816	-	-	-	-

**The numbers gathered for
Number of Carts Billed comes
from West Central Sanitation's
monthly bills to us.

RECYCLE UTILITY BILL BREAKDOWN

\$ Billed		Starting 2022		Annual					2023											
Garbage Sizes	Cost per Month	Cost per Month	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021	\$ Billed 2022	\$ Billed 2023 YTD		January	February	March	April	May	June	July	August	September	October	November	December
35 Gallons	\$9.00	\$10.00	\$ 95,994.00	\$ 98,505.00	\$ 98,982.00	\$ 111,140.00	\$ 74,360.00		\$ 9,240.00	\$ 9,300.00	\$ 9,290.00	\$ 9,280.00	\$ 9,330.00	\$ 9,350.00	\$ 9,280.00	\$ 9,290.00	\$ -	\$ -	\$ -	\$ -
65 Gallon	\$14.00	\$15.00	\$ 541,184.00	\$ 542,094.00	\$ 544,446.00	\$ 585,180.00	\$ 391,320.00		\$ 48,780.00	\$ 48,780.00	\$ 48,840.00	\$ 48,780.00	\$ 48,780.00	\$ 49,050.00	\$ 49,095.00	\$ 49,215.00	\$ -	\$ -	\$ -	\$ -
95 Gallon	\$19.00	\$20.00	\$ 130,226.00	\$ 136,952.00	\$ 142,367.00	\$ 153,660.00	\$ 105,020.00		\$ 13,020.00	\$ 13,100.00	\$ 13,100.00	\$ 13,120.00	\$ 13,140.00	\$ 13,140.00	\$ 13,220.00	\$ 13,180.00	\$ -	\$ -	\$ -	\$ -
Total:			\$ 767,404.00	\$ 777,551.00	\$ 785,795.00	\$ 849,980.00	\$ 570,700.00		\$ 71,040.00	\$ 71,180.00	\$ 71,230.00	\$ 71,180.00	\$ 71,250.00	\$ 71,540.00	\$ 71,595.00	\$ 71,685.00	\$ -	\$ -	\$ -	\$ -

Number of Carts Billed		Starting 2022		Annual					2023											
Garbage Sizes	Cost per Month	Cost per Month	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021	# Carts Billed 2022	# Carts Billed 2023 YTD		January	February	March	April	May	June	July	August	September	October	November	December
35 Gallons	\$9.00	\$10.00	10,666	10,945	10,998	11,114	7,436		924	930	929	928	933	935	928	929				
65 Gallon	\$14.00	\$15.00	38,656	38,721	38,889	39,012	26,088		3,252	3,252	3,256	3,252	3,252	3,270	3,273	3,281				
95 Gallon	\$19.00	\$20.00	6,854	7,208	7,493	7,683	5,251		651	655	655	656	657	657	661	659				
Total:			56,176	56,874	57,380	57,809	38,775		4,827	4,837	4,840	4,836	4,842	4,862	4,862	4,869	-	-	-	-

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Cash and Investments	\$22,000,000	\$23,023,020	\$24,789,740	\$27,439,243	\$22,375,925	★ 102%
Existing Loans (dollar amount)	\$ 600,000	\$ 564,411	\$ 570,302	\$ 634,483	\$ 584,914	97%
Hotel/Motel Tax	\$ 35,000	\$ 10,375	\$ 3,133	\$ 3,789	\$ 31,254	89%
Food & Beverage Tax	\$ 60,000	\$ 8,019	\$ 6,805	\$ 7,414	\$ 50,931	85%
Local Option Sales Tax	\$ 800,000	\$ 92,008	\$ 88,086	\$ 86,793	\$ 628,494	79%
Employment Information/ Payroll						
Health Benefit Enrollment	54	57	54	52	55	★ 101%
Total Number of Pay Periods	26	2	2	2	17	65%
Timecards Processed	3100	407	439	367	2327	75%
Accounts Payable & Receivable						
Accounts Payable (# Invoices)	10000	752	1,181	1187	6,475	65%
Accounts Receivable (# Invoices)	600	44	44	43	428	71%
Cash Receipts Processed	52,000	4,426	4,486	4,789	34,013	65%
Utility Billing & Meters						
# Utility Bills Mailed Out	63,500	5,206	5,192	5,230	41,935	66%
# Utility Bills Emailed Out	4,500	457	451	367	3,328	74%
Late Payment Notices Sent	na	172	201	173	1,555	N/A
Late Reading Notices Sent	na	142	154	115	1,233	N/A
Auto Pay Enrollment	300	13	14	20	98	33%
Water Meters Issued (New)	100	8	3	7	87	87%
Water Meters Replaced	500	36	39	69	321	64%
Waiting List for Meters	na	77	64	29	77	N/A
% of City Converted to Auto Meters	25%	18.8%	18.1%	13.1%	18.8%	75%
Meters Yet to Be Replaced	na	6185	6,234	6529	6185	N/A
Mail Items Processed	14,000	1,144	1,252	1,217	8,281	59%
Rate Class Water Revenue	\$ 2,200,000	\$ 248,334	\$ 234,964	\$ 222,647	\$ 1,367,764	62%
Rate Class Sewer Revenue	\$ 2,698,964	\$ 245,374	\$ 240,641	\$ 207,783	\$ 1,845,361	68%
Rate Class Recycling Revenue	\$ 456,172	\$ 38,536	\$ 38,449	\$ 38,261	\$ 305,278	67%
Rate Class Storm Revenue	\$ 519,000	\$ 45,821	\$ 45,823	\$ 39,253	\$ 365,290	70%
Rate Class Solid Waste Revenue	\$ 830,540	\$ 70,395	\$ 70,208	\$ 69,699	\$ 557,857	67%

★ = Average Balance

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Garbage						
Garbage Carts (Swapped & New)	275	56	36	36	245	89%
Billed By City - Garbage 35G	11000	929	928	924	7436	68%
Billed By City - Garbage 65G	39000	3,281	3,273	3,252	26098	67%
Billed By City - Garbage 95G	7500	659	661	644	5251	70%
Billed By City - Valet Service	85	10	10	6	79	93%
Billed By West Central - Garbage 35G	11000	921	918	920	6984	63%
Billed By West Central - Garbage 65G	39000	3220	3,220	3204	23752	61%
Billed By West Central - Garbage 95G	8000	701	700	677	7828	98%
Billed By West Central - Valet Service	85	12	12	6	90	106%
Bag Tags Issued	300	7	14	19	170	57%
Bag Tags Billed By West Central	300	7	14	19	170	57%
Recycling						
Billed By City - Recycle	56000	4704	4,697	4660	37466	67%
Billed By City - Valet Service	80	9	9	6	71	89%
Billed By West Central - Recycle 35G	7000	547	549	572	4782	68%
Billed By West Central - Recycle 65G	15000	1287	1,282	1252	12117	81%
Billed By West Central - Recycle 95G	35500	2982	2,980	2955	21487	61%
Billed By West Central - Valet Service	80	9	9	6	74	93%
Licenses, Permits & Rentals						
Dog Licenses (# Issued)	215	7	2	5	108	50%
Audio Permits (# Issued)	60	4	3	7	31	52%
Community Room Rentals	60	4	3	3	32	53%
Park Reservations	150	12	10	7	108	72%
Splash Pad Rentals	30	2	3	0	22	73%
Transportation						
Fixed Route	11000	783	498	978	5452	50%
Mobility	5000	430	357	478	3742	75%
Flex Route Rides	3700	225	132	400	1858	50%
Times "Fast" Electric Charger Used	50	0	0	1	0	0%
Times "Slow" Electric Charger Used	15	6	4	0	18	120%
Times Caswell Electric Charger Used	100	5	17	5	63	63%
Times Caswell North Electric Charger Us	50	6	2	3	35	70%
Revenue from Electric Charger	\$ 500.00	\$ 106.28	\$ 77.65	\$ 63.18	\$ 317.91	64%
Solar Power						
Total Savings	\$ 20,000.00	\$ -	\$ 2,666.24	\$ 2,098.08	\$ 12,673.62	63%

To: Kevin McCann, City Administrator
From: Jessica Ryan, Finance Director
Subject: August Monthly Financial Report
Date: September 15, 2023

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of August. The monthly financial summary includes all city funds within the City of North Mankato. It also includes budget to actual comparisons of expenditures and revenues for each fund. This analysis highlights certain funds to identify overall trends and how the City is adhering to the budget as the year progresses.

Expenditures

With August ending, we are 67% into the year. Total spending for the entire City is 65% of budget. In looking at the **General Fund**, the overall spending is 64% for the year. Some of the departments above 67% include **Non-Departmental** due to a yearly sponsorship to Business on Belgrade, Fun Days, and expenses for the rental unit. The **Police Department** due to wages and the siren replacement. **Streets** due to mill and overlay, wages, equipment parts and sealcoating oil. **Library** due to personnel.

Certain departments under 67% include **Area Agency** due to the timing of contributions to other organizations such as ASA and League of MN Cities as well as the payment for mass transit services. **Public Access** due to the timing of KTV payments, and **Fire** due to payroll only going out at the end of the year.

Caswell Sports includes operations of the Caswell Softball Complex and adult sports. They are at 87% of their budget. The State tournament as well as all the other tournaments have been going very well this year. There are tournaments scheduled through September.

Football includes the operation of the football program, uniforms, and referees. They are at 73% of their budget due to payroll and additional uniforms being ordered in preparation for the season.

Swim Facility is at 94% of their budget. Much of the spending is for staff costs, concessions, and chemicals. The first open swim day was May 27th and the final open swim day was on August 27th. There will still be some additional expenses for the facility maintenance, closing the pool, and personnel.

Caswell North includes operations of the Caswell North Soccer Complex. The fund is currently at 62% of their budget. Caswell North is expected to be used more this year than in the past due to both football and soccer being hosted there.

Culture & Recreation includes operations of the youth recreation, senior and teen programs, weight loss challenge, and more. The main expenditures relate to wages, uniforms, and coaching fees. They are at 87% of their budget.

Library Endowment is at 90% of their budget. This is mostly due to costs for the Miscellaneous Special Programs and Summer Reading program.

Local Option Sales Tax Fund consists of transfers that are made monthly.

Port Authority General Fund includes GMG, City Center Partnership, and REDA memberships, auditing fees, and budgeted transfers.

Capital Facilities and Equipment Replacement Fund is at 61% of their budget and includes two new police vehicles for \$82,964, a new plow blade for \$13,546, new taser equipment for \$1,895, a pressure washer for \$6,895, server replacements for \$44,774, a street sweeper for \$268,100, a parks truck for \$67,710, an outdoor siren for \$39,610, vehicle tracking software for \$17,385 and a paint striper for \$8,700.

Local Revolving Loan Fund includes legal and recording fees related to Northside Revivals loans/forgivable loans.

Joint Economic Development Fund includes activity for the North Port Industrial Park. This includes the activities of the new Gordini warehouse.

TIF District Funds include budgeted debt service transfers.

Debt Service Funds consists of most debt service payments made in February and July.

Construction Funds will include projects such as Caswell Park updates, completing Lor Ray Dr and McKinley Dr, and the Lor Ray Dr roundabout.

Charitable Gambling includes all 2023 donations made at the beginning of the year as well as some throughout the year.

Revenues

Overall revenue for the entire City is at 56% of the budget. Revenue for the **General Fund** is 53% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We received the

first half of taxes in July as well as the first half of LGA in July. We will receive the second half payments for each of these in December.

Port Authority General Fund and TIF District revenue comes in two payments in June and December.

Caswell Sports is at 89% of their budget. This includes summer volleyball and softball leagues, the food and beverage tax, advertising, and the hotel-motel tax. There have been several tournaments hosted at the complex with several more yet to come. Fall ball registration opened in August.

Football revenue is at 84% of their budget. The revenue is mostly due to the sponsorships we have received and the registrations for the program. Registration closed at the end of July with 1,049 kids. That is 53 kids more than last year.

Swim Facility is currently at 107% of their revenue budget. The pool season closed at the end of August. They provided swim lessons, aqua zumba, adult swim nights, toddler time, and more.

Culture & Recreation is at 43% of their budget. This is mostly due to soccer, tennis and t-ball registrations, the weight loss challenge, and miscellaneous fitness classes. They did an additional fall tennis session which started on August 31st. Wrestling registration has opened however the majority of the sign-ups will occur during September and October.

Utility Funds

Overall **expenditures** for the utility funds are all below their budgets with the exception of the storm water fund. They are at 81% of their budget due to payments for the Northport Industrial Park Stormwater Improvements project.

In general, utility fund **revenues** were very close to their budgeted amounts.

The **Hotel Fund** is considered part of the Port Authority's operations. The fund tracks the activities of the old Norwood Inn. The current expenses are mostly for professional services. Revenues come from the lease for use of the building and monthly payments in lieu of lodging taxes both from Hylife Foods. This property is expected to be sold and the fund closed.

Projects

The active projects are shown on the second page of the financial report. The prior year nearly completed projects are in green. The projects for this year are in blue.

CITY OF NORTH MANKATO 2023 BUDGET MONITORING 31-Aug-23 % of Year 67%														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2023 EXPENDITURE Budget	2023 Actual Expenditures	Difference	% Exp. Budget Expended	2023 REVENUE Budget	2023 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2023 Beginning Cash Balance	2023 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
101	GF Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 66,312	\$ (43,688)	60%					
	Franchise Taxes - CenterPoint					\$ 107,000	\$ 54,683	\$ (52,317)	51%					
	Franchise Taxes - Charter					\$ 142,000	\$ 73,510	\$ (68,490)	52%					
	Franchise Taxes - Consolidated					\$ 31,000	\$ 14,280	\$ (16,720)	46%					
	Franchise Taxes - Xcel					\$ 126,000	\$ 61,484	\$ (64,516)	49%					
	Property & Other Taxes					\$ 5,958,941	\$ 3,123,959	\$ (2,834,982)	52%					
	Special Assessments					\$ 5,150	\$ 1,031	\$ (4,119)	20%					
	License & Permits					\$ 613,150	\$ 404,410	\$ (208,740)	66%					
	Intergovernmental					\$ 2,470,000	\$ 1,059,750	\$ (1,410,250)	43%					
	Charges for Services					\$ 181,054	\$ 126,341	\$ (54,713)	70%					
	Fines & Forfeits					\$ 19,200	\$ 27,598	\$ 8,398	144%					
	Miscellaneous					\$ 134,970	\$ 183,583	\$ 48,613	136%					
	Other Financing Sources					\$ 334,250	\$ 205,570	\$ (128,680)	62%					
	General Fund by Department													
	Legislative	\$ 62,003	\$ 40,812	\$ 21,191	66%									
	General Government	\$ 739,780	\$ 498,029	\$ 241,751	67%									
	Attorney	\$ 135,000	\$ 73,539	\$ 61,461	54%									
	Police	\$ 2,619,877	\$ 1,843,851	\$ 776,026	70%									
	Fire	\$ 382,030	\$ 129,217	\$ 252,813	34%									
	Streets	\$ 2,136,231	\$ 1,531,050	\$ 605,181	72%									
	Maintenance & Equipment	\$ 314,465	\$ 216,319	\$ 98,146	69%									
	Street Lighting	\$ 391,050	\$ 206,875	\$ 184,175	53%									
	Parks	\$ 1,127,644	\$ 630,993	\$ 496,651	56%									
	Library	\$ 650,085	\$ 464,844	\$ 185,241	72%									
	Bookmobile	\$ 105,430	\$ 64,537	\$ 40,893	61%									
	Community Development	\$ 648,960	\$ 351,291	\$ 297,669	54%									
	Public Access	\$ 46,500	\$ 23,250	\$ 23,250	50%									
	Non-Departmental	\$ 58,660	\$ 49,140	\$ 9,520	84%									
	Area Agency Disbursements	\$ 335,952	\$ 81,944	\$ 254,008	24%									
	Transfers Out	\$ 457,000	\$ 304,667	\$ 152,333	67%									
	General Fund Totals	\$ 10,210,667	\$ 6,510,357	\$ 3,700,310	64%	\$ 10,232,715	\$ 5,402,510	\$ (4,830,205)	53%	\$ (1,107,847)	\$ 5,133,355	\$ 5,155,403	50.5%	\$ 22,048
201	Caswell Sports	\$ 558,819	\$ 486,210	\$ 72,609	87%	\$ 571,040	\$ 508,999	\$ (62,041)	89%	\$ 22,790	\$ 89,659	\$ 101,880	18.2%	\$ 12,221
202	Football	\$ 248,132	\$ 181,333	\$ 66,799	73%	\$ 249,400	\$ 210,111	\$ (39,289)	84%	\$ 28,779	\$ 80,043	\$ 81,311	32.8%	\$ 1,268
203	Swim Facility	\$ 554,150	\$ 518,937	\$ 35,213	94%	\$ 557,282	\$ 597,925	\$ 40,643	107%	\$ 78,988	\$ -	\$ 3,132	0.6%	\$ 3,132
204	Caswell North	\$ 62,566	\$ 39,056	\$ 23,510	62%	\$ 50,400	\$ -	\$ (50,400)	0%	\$ (39,056)	\$ (5,804)	\$ (17,970)		
205	Culture & Recreation	\$ 46,456	\$ 40,395	\$ 6,061	87%	\$ 53,534	\$ 22,788	\$ (30,747)	43%	\$ (17,607)	\$ -	\$ 7,078		
213	Library Endowment	\$ 53,250	\$ 47,801	\$ 5,449	90%	\$ 45,500	\$ 32,429	\$ (13,071)	71%	\$ (15,372)	\$ 55,335	\$ 47,585	89.4%	\$ (7,750)
215	First Time Home Buyers Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 15,296	\$ 15,296		\$ -
221	Local Option Sales Tax Fund	\$ 691,500	\$ 476,000	\$ 215,500	69%	\$ 800,000	\$ 628,494	\$ (171,506)	79%	\$ 152,494	\$ 879,881	\$ 988,381	142.9%	\$ 108,500
224	Park Development Fund	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ -	\$ 5,866	\$ 5,866		\$ -
228	Port Authority General Fund	\$ 93,332	\$ 60,445	\$ 32,887	65%	\$ 90,976	\$ 44,973	\$ (46,003)	49%	\$ (15,472)	\$ 150,694	\$ 148,338	158.9%	\$ (2,356)
229	Port Authority Federal Revolving	\$ 420	\$ 280	\$ 140	67%	\$ 21,297	\$ 43,560	\$ 22,263	205%	\$ 43,280	\$ 1,383,466	\$ 1,404,343		\$ 20,877
230	Capital Facilities and Equipment F	\$ 919,822	\$ 556,645	\$ 363,177	61%	\$ 592,500	\$ 415,693	\$ (176,807)	70%	\$ (140,952)	\$ 377,687	\$ 50,365	5.5%	\$ (327,322)
234	Port Authority Local Revolving Lo	\$ 29,525	\$ 30	\$ 29,495	0%	\$ 3,782	\$ 1,919	\$ (1,863)	51%	\$ 1,889	\$ 80,994	\$ 55,251	187.1%	\$ (25,743)
240	Joint Economic Development Fun	\$ 58,500	\$ 426,811	\$ (368,311)	730%	\$ 163,675	\$ 699,045	\$ 535,370	427%	\$ 272,234	\$ 35,032	\$ 140,207	239.7%	\$ 105,175
250-264	TIF Funds	\$ 478,722	\$ 378,641	\$ 100,081	79%	\$ 482,418	\$ 359,129	\$ (123,289)	74%	\$ (19,512)	\$ 337,668	\$ 341,364	71.3%	\$ 3,696
300s	Debt Service Funds	\$ 3,013,700	\$ 1,909,359	\$ 1,104,341	63%	\$ 3,280,358	\$ 1,900,778	\$ (1,379,580)	58%	\$ (8,580)	\$ 1,729,363	\$ 1,996,021	66.2%	\$ 266,658
400s	Construction Funds	\$ 2,000,000	\$ 1,414,474	\$ (215,642)	71%	\$ 1,094,514	\$ 1,094,514	\$ 3,407,311	16%	\$ (319,960)	\$ (5,055,493)	\$ (378,826)	-18.9%	\$ 4,676,667
601	Water Utility	\$ 2,589,040	\$ 1,506,167	\$ 1,082,873	58%	\$ 2,482,190	\$ 1,735,647	\$ (746,543)	70%	\$ 229,480	\$ 1,317,832	\$ 1,210,982	46.8%	\$ (106,850)
602	Sewer Utility	\$ 2,823,613	\$ 1,233,558	\$ 1,590,055	44%	\$ 2,710,964	\$ 1,900,582	\$ (810,382)	70%	\$ 667,024	\$ 1,556,126	\$ 1,443,477	51.1%	\$ (112,649)
603	Recycling	\$ 571,796	\$ 357,437	\$ 214,359	63%	\$ 610,808	\$ 383,679	\$ (227,129)	63%	\$ 26,242	\$ 221,311	\$ 260,323	45.5%	\$ 39,012
604	Storm Water	\$ 531,252	\$ 431,110	\$ 100,142	81%	\$ 584,500	\$ 408,623	\$ (175,877)	70%	\$ (22,487)	\$ 431,205	\$ 484,453	91.2%	\$ 53,248
651	Solid Waste	\$ 872,011	\$ 530,588	\$ 341,423	61%	\$ 912,891	\$ 612,830	\$ (300,061)	67%	\$ 82,242	\$ 51,304	\$ 92,184	10.6%	\$ 40,880
652	Hotel Fund	\$ 238,623	\$ 190,056	\$ 48,567	80%	\$ 355,833	\$ 565,526	\$ 209,693	159%	\$ 375,470	\$ 2,392,472	\$ 2,509,682		\$ 117,210
864	Charitable Gambling	\$ 32,200	\$ 43,854	\$ (11,654)	136%	\$ 51,034	\$ 23,279	\$ (27,755)	46%	\$ (20,575)	\$ 118,798	\$ 137,632	427.4%	\$ 18,834
865	Tactical Response	\$ -	\$ 37,089	\$ (37,089)		\$ -	\$ 25,800	\$ 25,800		\$ (11,289)	\$ 45,964	\$ 45,964		\$ -
	Total Non 101 Fund	\$ 16,467,429	\$ 10,866,276	\$ 4,799,985	66%	\$ 21,347,049	\$ 12,216,324	\$ (141,260)	57%	\$ 1,350,049	\$ 6,294,699	\$ 11,174,319	67.9%	\$ 4,884,708
	Grand Totals	\$ 26,678,096	\$ 17,376,633	\$ 8,500,295	65%	\$ 31,579,764	\$ 17,618,834	\$ (4,971,465)	56%	\$ 242,202	\$ 11,428,054	\$ 16,329,722	61.2%	\$ 4,906,756

City of North Mankato
2023 PROJECT MONITORING REPORT
8/31/2023

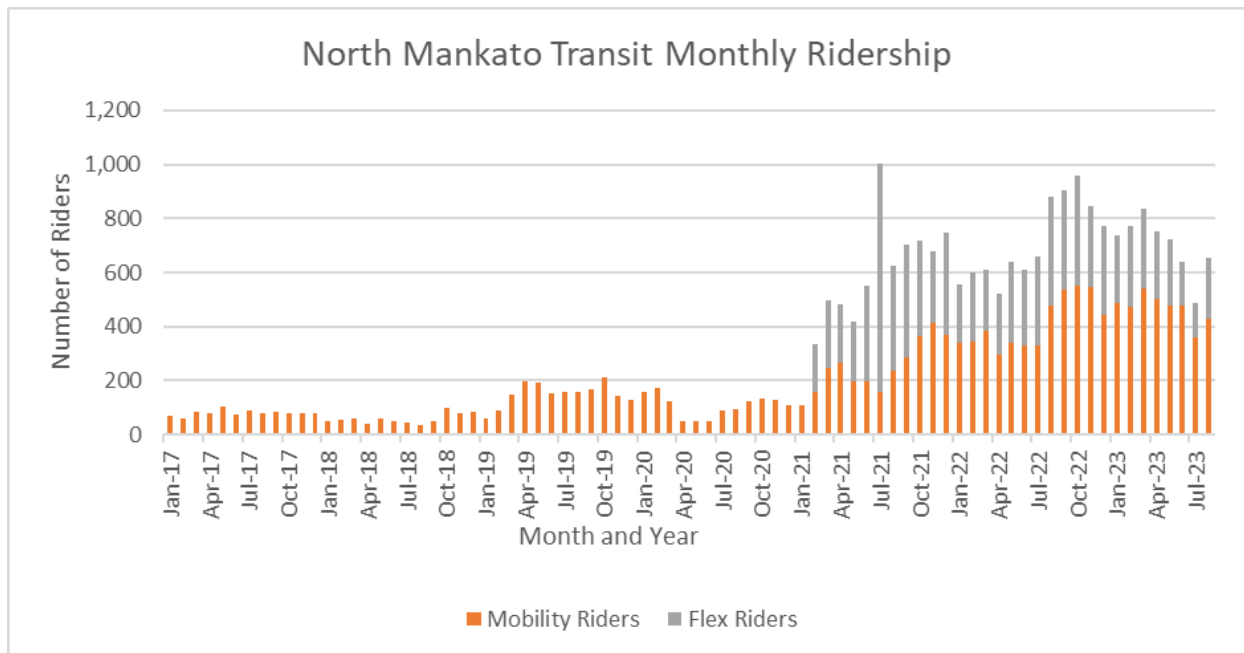
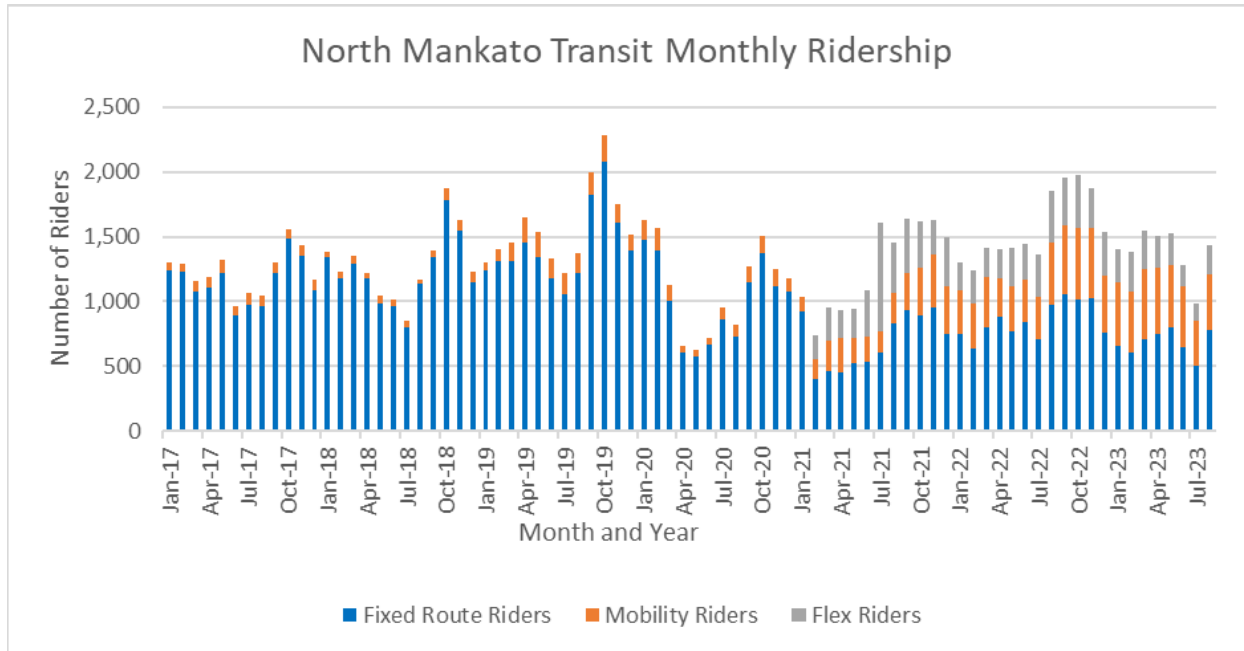
Project	Engineer's Estimate	Approved Project Costs (Accepted Bid & Change Orders)	Expenditures to Date	Project Costs Remaining	Revenue to Date	Remaining Revenue (Revenue to Date less Approved Project Costs)	Year	Notes
Caswell Park Improvements	\$ 2,650,000	\$ 3,421,700	\$ 3,457,194	\$ (35,494)	\$ 2,317,623	\$ (1,139,571)	2021	1
Caswell Indoor Rec	\$ 17,000,000		\$ 744,685	\$ (744,685)	\$ 7,425,755	\$ 6,681,070	2021	2
Caswell North Improvements	\$ 1,850,000	\$ 1,823,229	\$ 1,733,907	\$ 89,322	\$ 1,636,650	\$ (97,258)	2021	3
McKinley Ave.	\$ 1,675,000	\$ 1,708,500	\$ 1,596,373	\$ 112,127	\$ 1,953,751	\$ 357,378	2022	4
Lor Ray Dr North	\$ 3,690,000	\$ 4,249,400	\$ 1,825,516	\$ 2,423,884	\$ 4,369,704	\$ 2,544,188	2022	5
Lor Ray/Howard Roundabout	\$ 2,909,000		\$ 1,296,703		\$ 1,515,139		2023	6
TOTAL	\$ 29,774,000	\$ 11,202,829	\$ 10,654,378	\$ 1,845,154	\$ 19,218,621	\$ 8,345,807		

Notes

- 1 Final stages of work
- 2 Engineering & design work
- 3 Final punchlist remaining
- 4 Final stages of work
- 5 Final stages of work
- 6 Engineering & design work

	North Mankato Bank Balances													
	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$344,883	\$364,959	\$314,243	\$370,091	\$374,889	\$330,269	\$345,642	\$346,123					\$44	\$65
Frandsen Bank Investment	\$69,218	\$69,218	\$69,219	\$69,219	\$69,220	\$69,220	\$69,221	\$69,222					\$5	\$7
Frandsen Bank MII Select	\$20,015	\$18,816	\$17,205	\$11,544	\$11,046	\$13,156	\$15,282	\$16,410					\$1	\$2
Frandsen ICS Sweep Account	\$4,214,013	\$3,715,916	\$3,220,058	\$2,823,917	\$2,277,022	\$5,131,039	\$6,138,486	\$4,295,033					\$34,217	\$51,326
Oppenheimer Investment	\$793,965	\$794,562	\$800,636	\$802,230	\$797,100	\$793,612	\$794,944	\$803,960					\$16,492	\$24,738
Pioneer Bank - ICS	\$1,223,071	\$1,231,732	\$1,240,657	\$1,249,564	\$1,259,214	\$1,269,021	\$1,278,983	\$1,288,715					\$28,117	\$42,175
Pioneer Bank - Revolving Loan	\$250,638	\$250,576	\$250,638	\$250,617	\$250,606	\$250,587	\$250,606	\$250,606					\$4,867	\$7,300
Pioneer Bank Checking	\$2,815,368	\$2,821,847	\$2,829,037	\$2,836,013	\$2,845,648	\$2,855,003	\$2,864,702	\$2,874,434					\$66,222	\$99,332
RBC Wealth Management	\$320,341	\$319,560	\$320,839	\$562,081	\$560,967	\$560,041	\$565,599	\$565,868					\$6,200	\$9,301
4M Fund	\$12,215,722	\$12,238,925	\$12,265,942	\$12,293,208	\$12,365,571	\$12,421,105	\$12,466,276	\$12,512,648					\$322,140	\$483,211
	\$22,267,234	\$21,826,112	\$21,328,474	\$21,268,486	\$20,811,283	\$23,693,054	\$24,789,740	\$23,023,020	\$0	\$0	\$0	\$0	\$478,304	\$717,456
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$500,036	\$348,110	\$335,239	\$348,485	\$327,764	\$354,031	\$325,457	\$325,475	\$380,380	\$376,435	\$368,043	\$376,171	\$65	\$65
Frandsen Bank Investment	\$69,210	\$69,211	\$69,212	\$69,212	\$69,212	\$69,213	\$69,214	\$69,215	\$69,215	\$69,216	\$69,216	\$69,217	\$9	\$9
Frandsen Bank MII Select	\$22,219	\$20,012	\$19,370	\$16,201	\$14,061	\$12,942	\$15,550	\$15,347	\$18,373	\$20,170	\$20,837	\$20,905	\$2	\$2
Frandsen ICS Sweep Account	\$8,676,593	\$6,526,645	\$6,076,700	\$5,726,749	\$4,826,795	\$6,426,836	\$8,180,329	\$9,584,840	\$7,974,397	\$6,404,851	\$3,207,898	\$7,060,816	\$22,738	\$22,738
Oppenheimer Investment	\$716,604	\$812,425	\$796,772	\$788,487	\$792,249	\$788,838	\$791,956	\$789,020	\$781,199	\$779,311	\$785,317	\$787,468	-\$32,619	-\$32,619
Pioneer Bank - ICS	\$1,133,725	\$1,139,193	\$1,144,766	\$1,150,488	\$1,156,641	\$1,163,137	\$1,170,274	\$1,178,339	\$1,186,621	\$1,195,623	\$1,205,248	\$1,214,129	\$20,244	\$20,244
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,104	\$250,107	\$250,206	\$250,373	\$250,532	\$250,515	\$250,691	\$250,566	\$250,638	\$3,877	\$3,877
Pioneer Bank Checking	\$2,765,633	\$2,766,163	\$2,766,750	\$2,767,887	\$2,769,063	\$2,771,339	\$2,775,458	\$2,781,351	\$2,787,066	\$2,794,759	\$2,801,076	\$2,808,213	\$43,167	\$43,167
RBC Wealth Management	\$330,561	\$329,523	\$326,744	\$324,259	\$323,983	\$322,406	\$322,539	\$324,585	\$318,372	\$315,752	\$315,912	\$319,668	-\$12,359	-\$12,359
4M Fund	\$12,103,937	\$12,091,347	\$12,091,668	\$12,092,743	\$12,097,414	\$12,103,352	\$12,110,496	\$12,120,540	\$12,132,638	\$12,147,953	\$12,168,207	\$12,190,508	\$74,796	\$74,796
	\$26,568,572	\$24,352,678	\$23,877,275	\$23,534,615	\$22,627,290	\$24,262,301	\$26,011,646	\$27,439,243	\$25,898,776	\$24,354,761	\$21,192,320	\$25,097,733	\$119,920	\$119,920

North Mankato Bank Interest														
	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.65	\$ 4.96	\$ 5.54	\$ 5.01	\$ 6.00	\$ 5.38	\$ 5.46	\$ 5.54					\$ 43.54	\$65
Frandsen Bank Investment	\$ 0.61	\$ 0.53	\$ 0.59	\$ 0.53	\$ 0.63	\$ 0.57	\$ 0.59	\$ 0.59					\$ 4.64	\$7
Frandsen Bank MII Select	\$ 0.18	\$ 0.15	\$ 0.19	\$ 0.11	\$ 0.11	\$ 0.10	\$ 0.12	\$ 0.13					\$ 1.09	\$2
Frandsen ICS Sweep Account	\$ 3,197.54	\$ 1,902.96	\$ 4,142.09	\$ 3,859.19	\$ 3,104.30	\$ 4,017.31	\$ 7,447.25	\$ 6,546.36					\$ 34,217.00	\$51,326
Oppenheimer Investment	\$ 6,496.80	\$ 596.34	\$ 6,074.21	\$ 1,593.72	\$ (5,129.12)	\$ (3,487.89)	\$ 1,331.15	\$ 9,016.60					\$ 16,491.81	\$24,738
Pioneer Bank - ICS	\$ 3,108.55	\$ 2,828.22	\$ 3,153.41	\$ 3,073.30	\$ 3,836.78	\$ 4,005.76	\$ 4,179.50	\$ 3,931.42					\$ 28,116.94	\$42,175
Pioneer Bank - Revolving Loan	\$ 636.99	\$ 575.34	\$ 636.99	\$ 616.44	\$ 605.14	\$ 585.62	\$ 605.14	\$ 605.14					\$ 4,866.80	\$7,300
Pioneer Bank Checking	\$ 7,155.17	\$ 6,479.20	\$ 7,189.91	\$ 6,975.71	\$ 9,634.67	\$ 9,355.55	\$ 9,699.19	\$ 9,732.14					\$ 66,221.54	\$99,332
RBC Wealth Management	\$ 673.27	\$ (781.56)	\$ 1,279.23	\$ 1,242.13	\$ (1,113.92)	\$ (925.69)	\$ 5,557.23	\$ 269.74					\$ 6,200.43	\$9,301
4M Fund	\$ 25,214.07	\$ 23,203.49	\$ 27,016.42	\$ 27,266.65	\$ 72,362.80	\$ 55,533.78	\$ 45,170.54	\$ 46,372.71					\$ 322,140.46	\$483,211
	\$46,488.83	\$34,809.63	\$49,498.58	\$44,632.79	\$83,307.39	\$69,090.49	\$73,996.17	\$76,480.37	\$0.00	\$0.00	\$0.00	\$0.00	\$478,304.25	\$717,456.38
	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$ 5.53	\$ 5.16	\$ 5.59	\$ 5.10	\$ 5.75	\$ 5.34	\$ 5.15	\$ 5.85	\$ 5.23	\$ 5.55	\$ 5.29	\$ 5.28	\$ 64.82	\$65
Frandsen Bank Investment	\$ 2.35	\$ 0.93	\$ 0.59	\$ 0.55	\$ 0.61	\$ 0.57	\$ 0.55	\$ 0.63	\$ 0.57	\$ 0.59	\$ 0.57	\$ 0.57	\$ 9.08	\$9
Frandsen Bank MII Select	\$ 0.19	\$ 0.16	\$ 0.16	\$ 0.14	\$ 0.13	\$ 0.11	\$ 0.12	\$ 0.14	\$ 0.14	\$ 0.16	\$ 0.16	\$ 0.18	\$ 1.79	\$2
Frandsen ICS Sweep Account	\$ 76.87	\$ 52.18	\$ 55.12	\$ 49.08	\$ 45.61	\$ 41.64	\$ 3,493.12	\$ 4,511.21	\$ 4,572.08	\$ 3,876.32	\$ 3,047.22	\$ 2,917.52	\$ 22,737.97	\$22,738
Oppenheimer Investment	\$ (7,483.02)	\$ (179.58)	\$ (15,652.19)	\$ (8,285.03)	\$ 3,761.85	\$ (3,410.97)	\$ 3,117.58	\$ (2,936.12)	\$ (7,821.20)	\$ (1,887.91)	\$ 6,006.42	\$ 2,151.42	\$ (32,618.75)	-\$32,619
Pioneer Bank - ICS	\$ 240.31	\$ 218.22	\$ 328.95	\$ 471.95	\$ 854.38	\$ 1,193.20	\$ 1,735.23	\$ 2,496.96	\$ 2,555.10	\$ 3,292.18	\$ 3,737.84	\$ 3,119.76	\$ 20,244.08	\$20,244
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 102.74	\$ 106.16	\$ 205.48	\$ 371.58	\$ 530.82	\$ 513.70	\$ 690.07	\$ 565.07	\$ 636.99	\$ 3,876.72	\$3,877
Pioneer Bank Checking	\$ 587.10	\$530	\$587	\$1,137	\$1,175	\$2,276	\$4,119	\$5,893	\$ 5,715.11	\$ 7,693.07	\$ 6,316.92	\$ 7,136.99	\$ 43,167.42	\$43,167
RBC Wealth Management	\$ (1,465.89)	\$ (1,038.67)	\$ (2,778.72)	\$ (2,485.11)	\$ (275.67)	\$ (1,577.20)	\$ 132.96	\$ 2,045.70	\$ (6,212.78)	\$ (2,619.93)	\$ 160.11	\$ 3,755.76	\$ (12,359.44)	-\$12,359
4M Fund	\$-11,774	\$-12,590	\$321	\$1,075	\$4,671	\$5,938	\$7,144	\$ 10,044.44	\$ 12,097.95	\$ 15,314.36	\$ 20,254.35	\$ 22,300.72	\$ 74,796.47	\$74,796
	-\$7,983.48	-\$363.26	-\$17,400.09	-\$7,928.43	\$5,674.22	\$4,672.04	\$12,975.33	\$22,592.73	\$11,425.90	\$26,364.46	\$40,093.95	\$42,025.19	\$119,920.16	\$119,920.16



	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23
Fixed Route (Route 5)													
Ridership	978	1055	1017	1025	762	660	607	706	751	803	644	498	783
Route Hours	103.5	94.5	94.5	94.5	99	99	85.5	103.5	90.00	99.00	99.00	90.00	103.50
Rides per Hour	9.45	11.16	10.76	10.85	7.70	6.67	7.10	6.82	8.34	8.11	6.51	5.53	7.57
Paratransit/Mobility													
Ridership	478	534	553	545	441	487	473	540	504	475	476	357	430
Hours	239	267	276.5	272.5	220.5	243.5	236.5	270	252	237.5	238	178.5	215
Rides per Hour	2	2	2	2	2	2	2	2	2	2	2	2	2
Demand Response (Kato Flex and Kato Flex 2)													
Ridership	400	370	405	299	330	252	298	296	247	246	162	132	225
Hours	186	169	170	168	179	176	154.5	185	160	176	176	160	184
Rides per Hour	2.15	2.19	2.38	1.78	1.84	1.43	1.93	1.60	1.54	1.40	0.92	0.83	1.22
Denials	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23
Paratransit	5	0	6	0	0	0	1	1	0	2	0	1	0
Demand Response	3	0	0	0	0	0	0	0	0	0	0	0	0
Denial %	1.80%	0.00%	1.08%	0.00%	0.00%	0.00%	0.21%	0.19%	0.00%	0.42%	0.00%	0.28%	0.00%