



April 2021

DEPARTMENT REPORT

City of North Mankato

1001 Belgrade Avenue
North Mankato, MN 56003
(507) 625-4141
www.northmankato.com

**NORTH
MANKATO** 
MINNESOTA

TABLE OF CONTENTS

- ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL.... 3
- CITY CLERK- BUSINESS PERMITS & LICENSING..... 4
- PUBLIC INFORMATION..... 6
- NORTH MANKATO TAYLOR LIBRARY..... 9
- COMMUNITY DEVELOPMENT..... 13
- SWIM FACILITY..... 18
- FIRE DEPARTMENT..... 22
- POLICE DEPARTMENT..... 28
- STREET DEPARTMENT..... 32
- PARKS DEPARTMENT..... 34
- CASWELL SPORTS..... 36
- PARKS AND REC..... 39
- WATER & SEWER DEPARTMENT..... 40
- FINANCE DEPARTMENT..... 51
- TRANSIT STATISTICS..... 58

ADMINISTRATION, PORT AUTHORITY & CITY COUNCIL

- Kate Camp Participated in the April 5, 2021 Council Meeting as Mayor for a Day
- Mayor Dehen Read Proclamation Declaring April 8, 2021 as Maverick Hockey Day
- Council Held Public Hearing for and Adopted Proposed Assessment and Accepted Bid for Project Harrison Avenue and Project Cliff Court
- Council Approved Developer Agreement for Privately Financed Improvements the Landing North Phase 5B
- Council Adopted Resolution Establishing Municipal State Aid Streets
- Council Workshopped Use of Golf Carts on City Streets
- Council Received 2020 Annual Report from the North Mankato Police Department
- Council Adopted Resolution Accepting Bid 2021 Belgrade Alley Improvements Project
- Council Received Draft Webster Avenue Area Plan
- Council Authorized City Administrator to Execute Operating Agreement with Mankato United Soccer Club
- Council Authorized City Administrator to Execute Donation Agreement with Mankato United Soccer
- Attended meeting to discuss improvements for Hoover Elementary drop-off and pick-up
- Participated in 2021 Fun Days meeting
- Attended Press Conference with Senator Amy Klobuchar to discuss vaccine distribution
- Participated in Comprehensive Facilities Plan Committee meeting
- Participated in CCU Advisory Council meeting
- Participated in KTOE Talk of the Town monthly segment
- Led GMG Young Professionals' Mentor Lunch
- Participated in SW MN Housing Partnership Meeting
- Attended YMCA Strategic Planning Committee meeting
- Hosted Anthony Ford Fund Donation Media Event
- Participated in GMG Public Affairs Steering Committee meeting
- Attended GMG Board meeting
- Spoke at Bethany Student Leadership Institute meeting
- Met with Blues on Belgrade committee
- Attended Arnold's Implement meeting
- Attended Cities, School and Chamber meeting
- Participated in LELS Mediation
- Met with Superintendent Paul Peterson
- Participated in Welcome Presentation for HyLife Employees
- Hosted Indoor Rec Center—Design Kickoff meeting
- Attended Public Affairs Forum with Legislators and GMG
- Participated in SCC Foundation Board meeting

CITY CLERK- BUSINESS PERMITS & LICENSING

PERMITS AND LICENSES SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Permits and Licenses						
Burn Permits	3	0	0	0	1	33%
Band Shell Rentals	20	4	0	0	7	35%
Peddler Permits	5	0	1	0	2	40%
Parade Permit	45	1	1	0	3	7%
Audio Permit	45	3	7	4	11	24%
Block Party Permits	8	0	0	0	0	0%
Temporary Intoxicating On-Sale Liquor	4	0	0	0	0	0%
Temporary 3.2 Liquor	2	0	0	0	0	0%
Seasonal Extension of Permitted Non Enclosed Area	4	0	0	0	0	0%
Assessment Searches	400	45	48	39	176	44%
On-Sale Intoxicating Liquor	7	0	1	0	7	100%
Sunday On-Sale Intoxicating Liquor	7	0	0	0	7	100%
Club On-Sale	1	0	0	0	1	100%
Wine License	0	0	0	0	0	NA
On-Sale 3.2 Liquor	1	0	0	0	0	0%
Off-Sale 3.2 Liquor	2	0	0	0	2	100%
Brewer Off-Sale Growler/Sunday	1	0	0	0	1	100%
Tap Room On-Sale	1	0	0	0	1	100%
Consumption and Display	1	0	0	0	0	0%
Tobacco License	8	0	0	0	8	100%
Cabaret License	5	0	0	0	5	100%
Soft Drink License	22	0	0	0	22	100%
Off-Sale Intoxicating	5	0	0	0	5	100%

CITY CLERK- BUSINESS PERMITS & LICENSING

City Clerk Activities for April:

- City Council Meetings-April 5 and 19
- Wrote minutes and prepared packets
- Worked with Department heads to hire seasonal employees
- Farmers' Market Meetings
- Updated the website
- Worked with applicants for mobile food unit permits
- Worked on Keyless entry for the Parks Dept.
- Department Head Meetings
- Answered special assessment questions
- Attended Zencity meetings
- Attended Pollinator Meeting
- Board of Appeal and Equalization
- Insurance Renewal Meeting with Jay Weir
- Met with Metronet for installation of internet at Water Plant 1
- Met with Granicus for website redesign discussion
- Safety and Loss Control Workshop
- Swim Facility Security Meeting
- Attended Basement Breakroom Remodel Meeting
- Attended Loss Control Webinars

PUBLIC INFORMATION

PUBLIC INFORMATION						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
SOCIAL MEDIA						
Facebook Posts	525	37	29	56	126	24%
Facebook Likes	4,200	3,921	3,763	3,333	3,921	93%
Facebook Followers	4,500	4,048	3,887	3,426	4,048	90%
Facebook Impressions/Reach	575,000	236,148	36,110	42,092	328,298	57%
Instagram Posts	525	34	28	46	117	22%
Instagram Followers	1,500	1,310	1,302	1,049	1,310	87%
Instagram Impressions/Reach	100,000	9,100	8,521	7,557	35,206	35%
Twitter Posts	525	32	30	52	122	23%
Twitter Followers	440	347	333	214	347	79%
Twitter Impressions/Reach	112,000	54,200	11,400	8,762	80,262	72%
City E-Newsletters Sent	52	5	5	3	18	35%
City E-Newsletters Subscribers	1,350	1,353	1,341	1,126	1,353	100%
Videos	36	3	0	2	26	72%
Events Attended	48	7	7	1	29	60%
PSA/News Releases	84	4	2	8	10	12%
CITY NOTIFICATIONS						
Nixle Messages - Library	12	0	0	0	0	0%
Nixle Messages - Pool	12	0	0	0	0	0%
Nixle Messages - Caswell	12	0	0	0	0	0%
Nixle Messages - Street	12	0	0	0	0	0%
Nixle Messages - Community Events	12	0	3	2	3	25%
Nixle Messages - Emergency Alerts	12	0	0	0	0	0%
New Nixle Sign Ups	1,400	33	53	58	120	9%
Total Nixle Users	5,600	5,186	5,153	4,104	5,186	93%

PUBLIC INFORMATION

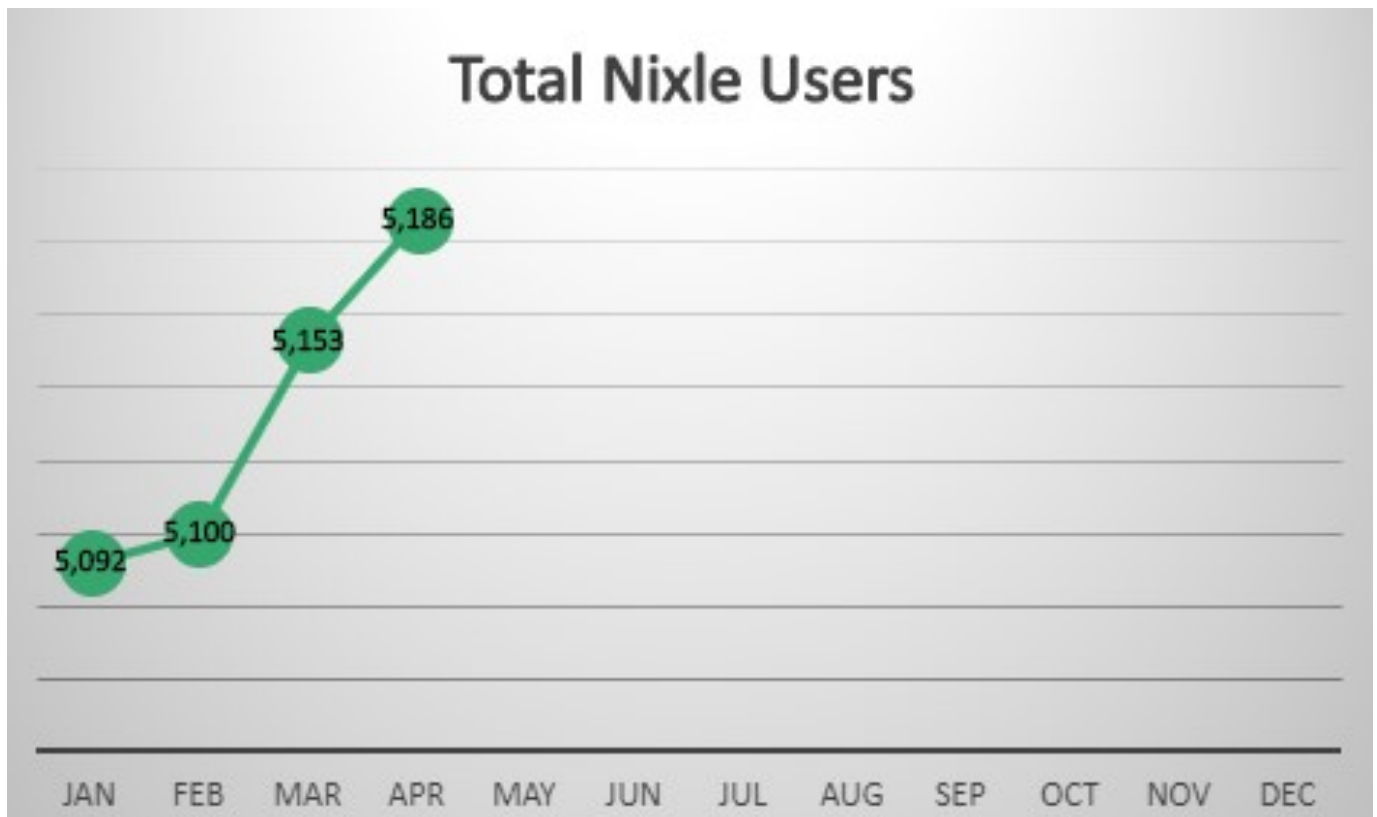
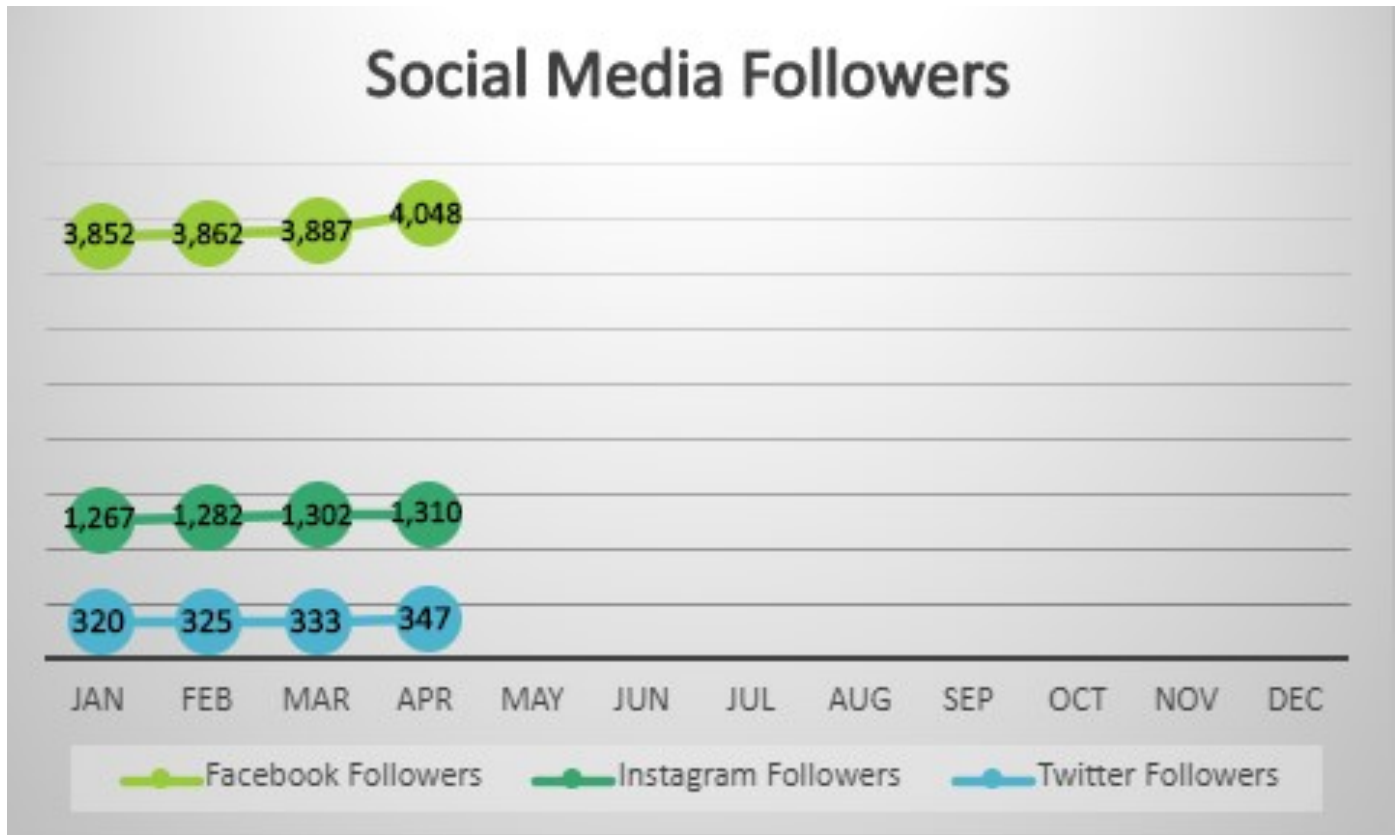
Activities for April:

- Social Media Highlights: Congratulations Kate Camp - Mayor for a Day Council Meeting photos, "Trading in Turf Grass - Planting for Pollinators" Educational Webinar, Maverick Hockey Day, Youth Golf Lessons, Caswell's Sand Volleyball Court Upgrades, April North Mankato Community Update, Dog Reminders, Severe Weather Awareness Week, North Mankato Farmers' Market, Spring Junk Drop-Off, Water Main Flushing, Taylor Library Summer Reading Program promo video, Happy Birthday Mayor Dehen, PSA: NMPD Theft Investigation, PSA: NMPD Investigating Possible Luring Incident, Pedal Past Poverty photos, PSA: Update on April 27th Alleged Luring Incident

*Significant increase in social media Impressions/Reach this month due to three News Releases by NMPD

- Council Meetings: April 5, 19
- Weekly NM Business Association Zoom Meetings: April 5, 12, 19, 26
- Weekly segment on KTOE sharing NM Community Events: March 5, 12, 26
- Attended LMC Workshop: Legal Ease for Social Media and Cities
- Participated in GMG Young Professionals' Mentor Lunch
- Filmed Library Summer Reading Promo Video
- Attended GMG Young Professionals' event: Personal Finance with US Bank
- Attended meeting regarding Basement Breakroom Remodel
- Organized Anthony Ford Fund Donation Press Event
- Bi-weekly zoom call with Zencity: April 7, 21
- Hosted Planting for Pollinators Webinars: April 14, 22
- Farmers' Market Meetings: April 15, 29
- Participated in TextMyGov Demo
- Participated in Pedal Past Poverty
- Attended Community/GMG Inc. Website Development Taskforce Meeting
- Met with Utility Billing about Paperless Billing Communications
- Assembled signs for junk drop-off
- Photographed Junk Drop-Off

PUBLIC INFORMATION

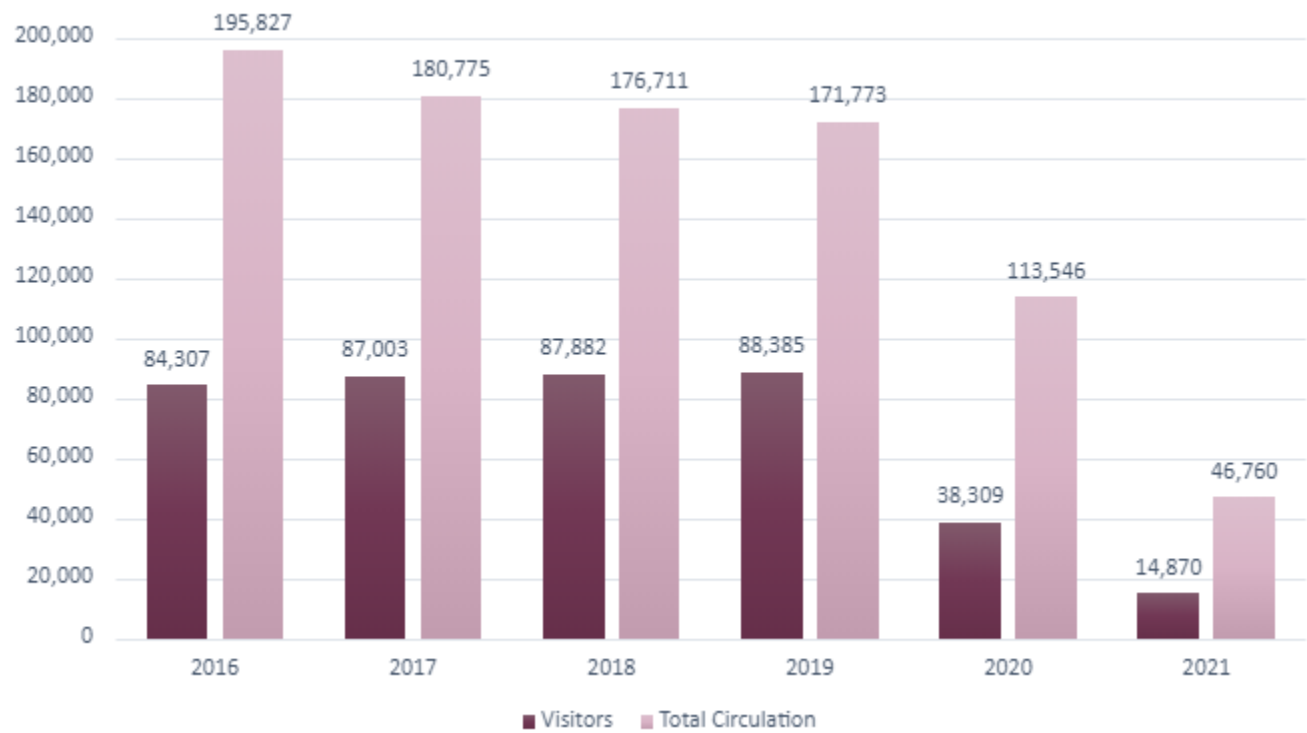


NORTH MANKATO TAYLOR LIBRARY

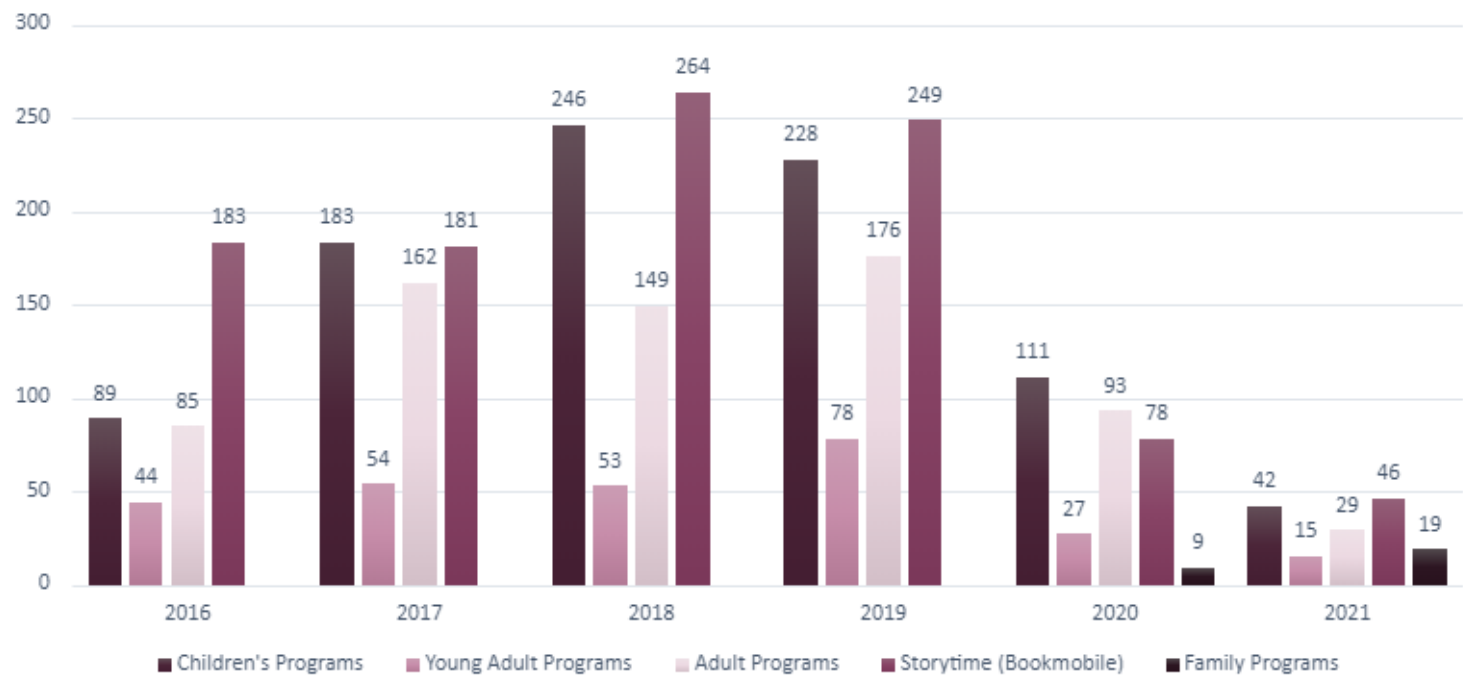
TAYLOR LIBRARY SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Visitors	88,000	3,852	4,227	0	14,870	17%
Interlibrary Loans	1,504	106	138	0	409	27%
Interlibrary loan requests outside North Mankato	729	71	90	0	270	37%
Interlibrary loan requests from BEC	452	35	48	0	139	31%
Bookmobile Stops	900	67	72	0	242	27%
Bookmobile Attendance	10,500	699	789	0	2,551	24%
Circulation						
Library	153,065	8,926	9,868	917	34,353	22%
Overdrive eBook	14,006	1,297	1,441	1,429	5,743	41%
Bookmobile	18,238	1,308	1,423	107	4,658	26%
Hoopla	9,540	426	516	820	2,006	21%
Audio Books	2,308	219	287	366	1,065	46%
Movies	805	36	29	80	133	17%
TV Shows	422	11	3	29	39	9%
Music	571	5	16	31	53	9%
eBooks	870	133	164	248	630	72%
Comics	175	22	17	66	86	49%
Total Circulation	200,000	11,957	13,248	3,273	46,760	23%
Collections						
Library	5,743	516	634	210	1,932	34%
Overdrive eBook	681	114	67	135	388	57%
Bookmobile	856	36	85	52	171	20%
Discarded	-1,000	-39	-158	-540	-635	64%
Total Collection Development	6,279	627	628	-143	1,856	30%
Programs						
Children's Programs	250	12	12	2	42	17%
Young Adult Programs	95	6	3	0	15	16%
Adult Programs	200	8	11	2	29	15%
Family Programs	20	17	15	0	46	230%
Storytime (Bookmobile)	265	2	2	3	19	7%
Total Programs	830	43	41	7	151	18%
Program Attendance						
Children's Program Attendance	5,000	494	376	10	1,372	27%
Young Adult Program Attendance	1,000	38	42	0	175	18%
Adult Program Attendance	2,000	140	236	21	732	37%
Family Program Attendance	5,000	76	55	0	201	4%
Storytime Attendance	3,200	238	203	63	770	24%
Total Program Attendance	16,200	986	912	94	3,250	20%

NORTH MANKATO TAYLOR LIBRARY

Visitors vs Total Circulation



Library Programs



NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Highlights

April 2021

Circulation

- Library circulation was 8,926
- 3,852 people came into the library this month.
- Overdrive eBook circulation 1,297 with 45 new users added.
- Bookmobile circulation was 1,308.
- Approximately 699 people got on the Bookmobile in April.
- Hoopla use was great again this month, with 426 checkouts. Circulation was as follows: 219 audiobooks, 36 movies, 11 TV shows, 5 music CDs, 133 ebooks, 22 comics.
- We interlibrary loaned 106 books in April.

Connections

- We hosted our annual Easter Egg Hunt in person! We were so happy to see all the kids again. We had over 200 people come through.
- Our You've Been Booked program is going very well. We did 100 boxes in April.
- Take home kits continue to be a success with all library patrons. We gave out 233 kits last month.
- We added 44 new patrons to our library system this month.
- The Bookmobile made 67 stops in April and did 17 story times.

NORTH MANKATO TAYLOR LIBRARY

North Mankato Taylor Library Programs April 2021

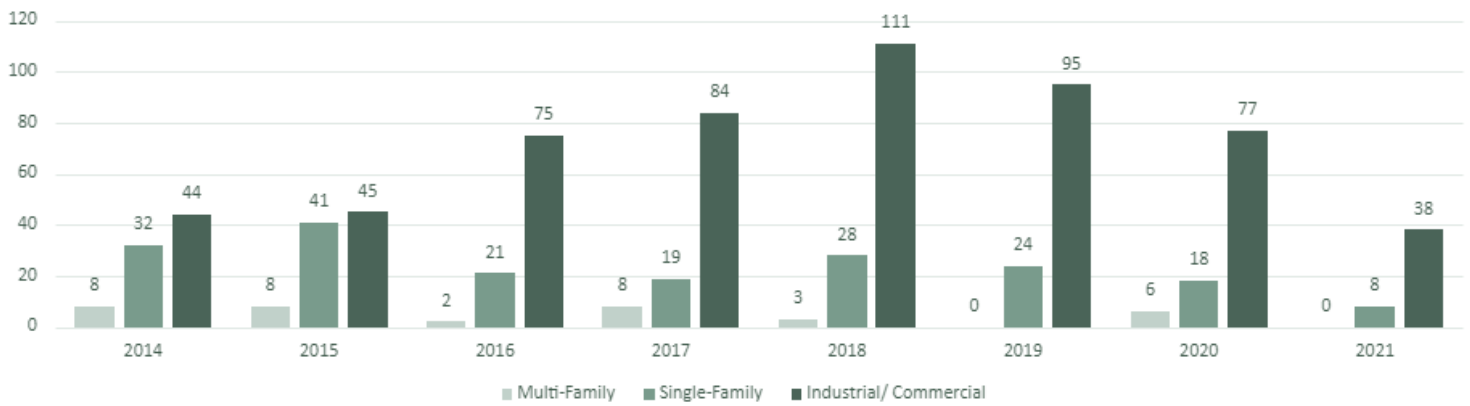
<u>Children's</u>	<u>Participants</u>
Easter egg Hunt	211
Teen/Tween DIY	24
Take home kits (9)	233
You've Been Booked	26
TOTAL	494
 <u>Young Adult</u>	
Tween DIY	
You've been Booked/Tween	11
You've been Booked/Junior	9
Sketchbook Series (3)	18
TOTAL	38
 <u>Family</u>	
Craft with me	66
National Library week	10
TOTAL	76
 <u>Adult</u>	
Afternoon Book Club	9
Wine and Words Book Club	15
Adult Craft Night	35
You've been Booked	54
Sketchbook Series (3)	18
Evening book club	9
TOTAL	140
 <u>Bookmobile</u>	
Daycare Story Times (17)	238
TOTAL	238

COMMUNITY DEVELOPMENT

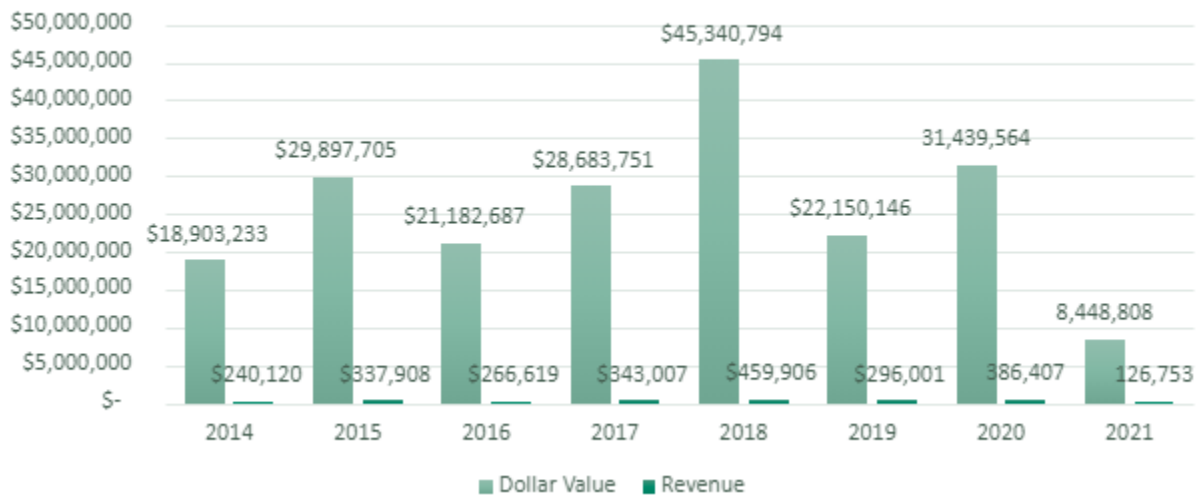
COMMUNITY DEVELOPMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Issued Building Permits						
Multi-Family	6	0	0	1	0	0%
Duplex	0	0	0	0	0	
Town Homes	0	0	0	1	0	
Twin Homes	0	0	0	0	0	
Apt/ Assisted Living	0	0	0	0	0	
Single-Family	25	0	6	2	8	32%
Mobile Homes	15	0	16	0	16	107%
Residential (Garages, Roofing, Siding, Remodel, etc.)	1,100	165	86	122	397	36%
Other (Signs, Demolition, etc.)	30	2	2	0	7	23%
Industrial/ Commercial	100	10	14	6	38	38%
Number of Permits	1,276	177	124	132	466	37%
Number of Units	105	0	24	11	26	25%
Number of Online Permits	425	42	26	0	135	32%
Dollar Value	\$ 30,000,000	\$ 3,048,069	\$ 3,611,149	\$ 2,779,361	\$ 8,448,808	28%
Revenue	\$ 385,000	\$ 46,134	\$ 49,067	\$ 23,884	\$ 126,753	33%
Rental Licenses Issued	700	5	3	0	627	90%
Rental Inspections - Fire Dept.	0	0	0	0	0	
Rental Inspections - Staff	100	9	9	5	42	42%
Inspections Conducted	2,500	88	61	201	307	12%
Inflow and Infiltration Inspections	200	14	18	20	59	30%
Plan Reviews Completed	250	21	44	35	90	36%
Code Letters Sent	75	1	11	3	16	21%
Code Cases Closed	75	5	4	4	14	19%
Planning Studies Underway	5	6	5	5	6	120%
Zoning Clanges	3	0	0	0	1	33%
Annexation Requests	1	0	1	1	3	300%
CUP Requests	0	0	0	0	0	0%
PUD Requests	0	0	0	0	0	0%

COMMUNITY DEVELOPMENT

Issued Building Permits



Dollar Value vs. Revenue



Building Permits

- To date, 466 building permits have been issued for remodeling and new construction projects. The following is a summary of the new residential units permitted to date:
 - Single Family Homes – 8
 - Manufactured Homes in Camelot - 16
 - Townhomes –
 - Apartments –
 - Assisted Living –

Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Twin Homes</u>	<u>Townhome Condos</u>	<u>Additional TH Permits</u>	<u>Apt./ Asst. Living</u>	<u>Garages</u>	<u>Industry Commercial</u>	<u>Mobile Homes</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
2021 - Thru Apr												
Number of Permits	8	0	0	0	0	0	0	38	16	7	397	466
Number of Units	8	0	0	0	0	0	0	0	16	0	0	24
Dollar Value	\$ 2,073,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,967,934.10	\$ 328,000.00	\$ 90,011.00	\$ 2,989,862.92	\$ 8,448,808.02
Revenue	\$ 18,423.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,806.62	\$ 5,941.28	\$ 1,314.28	\$ 62,268.02	\$ 126,753.42

Issued Building Permits - Year to Date Report

	<u>Single Family</u>	<u>Duplex</u>	<u>Twin Homes</u>	<u>Townhome Condos</u>	<u>Apt./ Asst. Living</u>	<u>Garages</u>	<u>Industry Commercial</u>	<u>Other</u>	<u>Residential Remodel</u>	<u>Totals</u>
ESTIMATED 2021										
Number of Permits	28	-	-	8	3	-	90	17	1180	1326
Number of Units	28	-	-	35	199	-	0	0	0	262
Dollar Value	\$ 6,800,000	\$ -	\$ -	\$ 7,000,000	\$ 19,000,000	\$ -	\$ 8,000,000	\$ 24,500	\$ 7,800,000	\$ 48,624,500
Revenue	\$ 74,800	\$ -	\$ -	\$ 77,000	\$ 209,000	\$ -	\$ 83,000	\$ 700	\$ 140,000	\$ 584,500

COMMUNITY DEVELOPMENT

Activities Beginning April 1

Attended City Council meetings

Attended Planning Commission meeting

Participated in weekly meetings with local businesses

Participated in weekly department head meetings

Participated in GMG Leadership program

Attended Planning Commission meeting

Continued work on:

- Webster Avenue plan

- Comp Plan

- Housing Study

Attended City Art committee meeting

Attended 169 Corridor PMT meeting

Attended MAPO TAC meeting

Attended MAPO Policy Board meeting

Researched DEED brownfield programs

Worked on Taylor Library Strategic Plan

Continued work on City Recreational Programming app

Preformed residential housing contractor outreach

Researched area building permit history

Met with Hoover Elementary on student drop offs

Met with housing developer

Met with Belgrade business owners on sidewalk replacement

Met with SW MN Housing Partnership

Attended City Council work session

Organized and attended 2 pollinator habitat citizen meetings

Met with Arnolds Implement on transportation issue

Met with Hwy 169 Coalition President

Met with Brian Lamb on transit

Met with Scott Kamps on Gerlach Building

Participated in Bluebeam software training

Attended meetings with Zencity

COMMUNITY DEVELOPMENT

Activities Beginning April 1

Attended City Center Partnership meeting

Attended bicycle task force meeting

Mapping for Blues, native plantings, and youth football/soccer

Continued golf cart research

Opened 1 code enforcement case and closed 5 (all open cases below)

831 Nicollet – inoperable vehicle/junk

2067 Roe Crest – junk in backyard

1056 Marie Ct. -trailers

204 Lake – inoperable vehicle/junk

SWIM FACILITY

Swim Facility Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Passes						
Resident Family Passes	400	35	33	2	191	48%
Non Resident Family Passes	200	28	27	1	123	62%
Resident Single Passes	30	0	1	0	6	20%
Non Resident Single Passes	15	0	3	0	4	27%
Resident 55+ Pass	10	2	0	0	7	70%
Non Resident 55+ Pass	10	0	0	0	3	30%
Babysitter/Additional Members	200	29	19	1	108	54%
Punch Passes	400	11	8	0	21	5%
Total Visitors	35,000	0	0	0	0	0%
		0	0	0	0	
Donations						
Sponsorships	\$ 30,000	\$ -	\$ 2,500	\$ -	\$ 2,500	8%
Adopt A Family Donations	\$ 2,500	\$ 560	\$ 333	\$ 640	\$ 943	38%
Connecting Kids	50	18	13	0	31	62%
		0	0	0	0	
Events						
Special Events	10	0	0	0	0	0%
Birthday Party Packages	30	4	0	0	4	13%
Pool Rentals	3	6	0	0	6	200%
Swim Lessons Offered	200	0	0	0	0	0%
Swim Lesson Sign Ups	1,000	149	287	4	496	50%
Fitness Lessons Offered	20	0	0	0	0	0%
Fitness Lesson Sign Ups	100	0	0	0	0	0%
		0	0	0	0	
Pool Operations						
Days Open	101	0	0	0	0	0%
Lifeguards	40	26	2	0	28	70%
		0	0	0	0	
Other						
Concessions	\$ 109,375	\$ -	\$ -	\$ -	\$ -	0%
Alcohol	\$ 8,000	\$ -	\$ -	\$ -	\$ -	0%
Warming House Rentals	20	0	0	0	1	5%
Overall Revenues	\$ 356,268.00	\$ 19,240.00	\$ 25,303.00	\$ 1,423.00	\$ 81,464.00	23%
Overall Expenses	\$ 331,797.00	\$ 11,025.76	\$ 3,320.21	\$ 4,836.57	\$ 20,266.43	6%

SWIM FACILITY



Monthly Report April 2021

Swim Facility Updates:

- Revenue:

Passes	April	
Resident Family Passes (qty)	35	\$ 4,900.00
Non Resident Family Passes (qty)	28	\$ 4,760.00
Resident Single Passes (qty)	0	\$ -
Non Resident Single Passes (qty)	0	\$ -
Resident 55+	2	\$ 100.00
Non Resident 55+	0	\$ -
Babysitter/Additional Members (qty)	29	\$ 435.00
Punch Passes (qty)	11	\$ 440.00
Total Registrations	105	\$ 10,635.00

Lessons (qty)	149	\$ 6,332.50
----------------------	------------	--------------------

- 2021 Staff
 - Hiring update:
 - Lifeguards: We have hired 41 Lifeguards, with a goal of reaching 45 before we open
 - Pool Attendants: We have hired 36 Attendants for the summer season.
 - Staff Trainings
 - Lifeguards:
 - Overall Facility Training (EVERYONE)
 - May 22nd 8:00-12:30
 - Lifeguard Review/Practice:
 - Sat. May 22 1:00-5:00
 - or
 - Sun. May 23 1:00-5:00
 - EAP Additional Practice:
 - Tuesday May 25 (exact time TBD)
 - or
 - Thursday May 27 25 (exact time TBD)
 - Instructors: (In addition to the above)
 - Training:
 - Monday, May 18 5:00-7:00
 - AND
 - Wednesday, May 19 5:00-7:00

SWIM FACILITY

- Practice Lessons*
 - May 24-28: 5:45-6:45

*We will have actual kids who are not paying for this lesson. Purpose is for instructors to get comfortable teaching each lesson plan and ask questions before paying families come. We will have more instructors than classes, so they will team-up and rotate teaching a skill. Veteran instructors will be teamed up with new instructors. Goal is to have the best, and most affordable lesson in town.
- **Attendants:**
 - Overall Facility Training (EVERYONE)
 - May 22nd 8:00-12:30
 - Hands on Training: (One of the following)
 - May 22nd 1:00 pm -3:00 pm
 - May 23rd 12:00 pm -2:00 pm
 - May 24th 6:30 pm – 8:30 pm
 - May 25th 6:30 pm – 8:30 pm
 - Scheduling
 - The Swim Facility will be using the staffing app Homebase for all scheduling. Staff will be able to see the live schedule, message other staff, request subs/pick-up shifts, etc. The app will also help to track staffing costs.
- **Opening Plan**
 - May 15 – May 28: Season Pass Pick-up from 3:00-6:00 at the Swim Facility
 - May 28: Soft Open for sponsors, pool staff families, city staff, etc.
 - May 29-30th: Open for Pool Pass Holders
 - May 31st: Open to public
 - June 1st-4th: Tentatively Open 3:00-6:00 (Pending enough college age staff)
 - June 5th: First Day of Regular Hours
- **Programming**

More programming is yet to be added for the 2021 season. Below is what we currently have scheduled.

 - **Family Bingo**

Partnering with the North Mankato Library, we plan to offer Free Family Bingo every Tuesday night at 4:30 in July.
 - **Murder Mystery Night**

Partnering with the North Mankato Library, we will be hosting a pool themes Murder Mystery night at the pool on August 20. This will be a ticketed event. We will have a bar open with themed drinks and food.
 - **Toddler Time**

Toddler Time is back in 2021. We will offer it twice a week all summer long. Michelle Zimmerman will do story time before every weekday Toddler Time. We are looking forward to creating fun themes and activities for this popular pool event.

SWIM FACILITY

- **Aqua Zumba with Fit410**
Fitness for \$10 is hosting classes every Wednesday night and Saturday morning in July for no cost to the participants. Fitness for \$10 paid a sponsorship fee of \$1500 for this activation.
- **Adult Nights**
The Swim Facility will have six 21+ Adult nights in 2021. The dates are as follows:
 - June 11
 - June 25
 - July 16
 - July 30
 - August 13
 - Jaws and Claws-Play Jaws at the movie and sell White Claws
 - August 27
- **Swimming Lessons**
 - Swimming Lesson sign-ups are going great. Many of the June classes are already full and July classes are filling up.
 - If all 920 lesson spots (3680 actual lessons!) sell out, the pool will make a gross profit of approximately \$39,100 in the 8 weeks of swimming lesson.
- **Lifeguarding Certification Class**
 - We hosted a Red Cross Recertification course on May 1. Nine of our staff attended this course.
 - A second Lifeguard Training course is scheduled for May 13-May 16th.
- **Rentals**
 - **Private Rentals**
 - We have 6 full facility private rentals booked, totaling 11 hours at \$350/hour.
 - We have 2 Warming House only rental at \$150 each
 - The budget has a minimum of \$6,000 in corporate rentals. Currently we have \$4,150 on the books.
 - We should discuss a limit on how many times/month, week or weekend we are willing to close early. When we do have to close early it will be over communicated on the website, on Facebook and in email, if necessary. Closing time for each day will be clearly posted at the entrance.
 - **Birthday Parties**
 - We will continue to offer Birthday Party Packages this summer. Registration for parties is now all online, making it easier for clients and pool staff.
 - Birthday Party Online Booking:
<https://www.amilia.com/store/en/city-of-north-mankato/api/Program/Detail?programId=ob3KJBb>
 - **Large Groups**
 - Organizations can now select their date and pay online in the pools online store.
 - Large Group Online Booking:
<https://www.amilia.com/store/en/city-of-north-mankato/api/Activity/Detail?activityId=yPqgRXx>

FIRE DEPARTMENT

FIRE DEPARTMENT SUMMARY						
	5 YEAR TOTAL AVG.	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% 5 YEAR AVG.
Total Calls	123	17	11	9	47	38%
Mutual Aid	12	0	1	1	3	25%
Average Response Time	0:06	0:04	0:06	0:06	0:05	87%
Average Call Duration	0:57	0:34	0:35	1:03	0:46	80%
Average # Responders	16	17	17	13	16	97%
Attendance at Business Meeting	336	33	33	29	134	40%
Attendance at Officer Meeting	110	11	12	10	48	44%
Total Trainings	18	2	2	0	8	44%
Total Attendance at Trainings	368	34	33	0	135	37%



4/1/2021 Gas leak (natural gas or LPG)
 4/2/2021 Cooking fire, confined to container
 4/5/2021 Smoke scare, odor of smoke
 4/7/2021 Road freight or transport vehicle fire
 4/8/2021 Smoke detector activation, no fire - unintentional
 4/11/2021 Local alarm system, malicious false alarm
 4/12/2021 Alarm system activation, no fire - unintentional
 4/12/2021 Alarm system activation, no fire - unintentional
 4/18/2021 Carbon monoxide detector activation, no CO
 4/19/2021 Alarm system activation, no fire - unintentional
 4/19/2021 Local alarm system, malicious false alarm
 4/22/2021 Gas leak (natural gas or LPG)
 4/22/2021 Alarm system activation, no fire - unintentional
 4/24/2021 Alarm system activation, no fire - unintentional
 4/26/2021 Alarm system activation, no fire - unintentional
 4/26/2021 Gas leak (natural gas or LPG)
 4/29/2021 Gas leak (natural gas or LPG)

FIRE DEPARTMENT

North Mankato Firefighters Relief Association

April 1, 2021

Call to order

Minutes of the Relief Association Regular Meeting held on April 1, 2021 at 1830 hours. President Greg Thate called the meeting to order.

Roll call

34 present, 0 absent.

Approval of Minutes

Minutes of the March Regular meeting were approved. Motioned by Daryn Stoltenberg / 2nd Rich Inman to approve minutes. Motioned carried unanimously.

Benefit Increase

April 5, 2021 a benefit increase of \$500.00 was presented to the City of North Mankato Council NMFD is waiting to hear back the results of this presentation

Gear Dryer

There is now a gear dryer at station 2
Put it to use!

Bills

Check #	Paid to the order of:	For:	Amount
	Hy-Vee	Flowers	\$86.30
	Daryn Stoltenberg	Totes and Bungees	
		Ice Water Rescue	\$23.14

Motioned by Dave Verschelde/ 2nd by Joshua Tiesler pay bills. Motion carried.

Motion to adjourn regular meeting by Joshua Tiesler / 2nd by Morgan Streeter, motion carried unanimously.

Meeting adjourned 2008.

Meeting minutes submitted by Relief Secretary Tom Eesley

FIRE DEPARTMENT

North Mankato Fire Department
Regular Meeting Minutes
4/1/2021

Call to order

Chief Giefer called to order the April regular meeting of the North Mankato Fire Department at 18:30 hours on Thursday, April 1st, 2021 via zoom in North Mankato.

Pledge of allegiance and Roll call

34 present and 0 absent

Fasnacht, Giefer, Zwaschka, VanEps, Bruning Senne, Thate, Eesley, Bobholz, Streeter, Barrett, Stransky, Verschelde, Schumacher, Cumiskey, Stuve, Stoltenberg, Sletten, Freitag, Carver, Faugstad, Starkson, Rauchman, Stromquist, Carver, Penner, Hoffman, Slater, Ruch, Johnson, Walrath, Olson, Tiesler, Hewlett,

Minutes

Penner motioned to approve the March 2021 regular meeting minutes as emailed, second by Verschelde. Motion passed unanimously.

Standard Operating Guidelines

None to cover

Chief Giefer

Hours form circulated via online link.

Goals for 2021

Incident Pre-Plans - Knox Box maintenance and updates. Streamline preplan form.

Truck 85 carrying water/ice rescue equipment.

Covid 19 – Vaccinations still available. Let Giefer know if you got the vaccine

Community room at station 2 available for rental. April training may be a conflict. Don't go to the meeting room for that training.

Donation projects

Ice water rescue equipment

Cordless power tool set being purchased

Low angle rescue

2 shelves for E85 (in house – need to be installed)

6 Pagers (arrived)

Ice water Rescue

Went well. Good mix of classroom and hands on.

SOG needed.

Some possible additional Equipment purchases needed.

Norwood Inn

180 HyLife foods employees living at the Norwood in for 2 years

Fire safety video submitted to HyLife.

Kitchen remodeled.

Not a Hotel anymore

Door locks will not change.

New firefighters needed for fall. Go talk to prospective candidates.

April Region meeting April 20th Lewisville – 2 attendees max

Assistant Chief Zwaschka (meeting lead)

6 Pagers have arrived. Zwaschka can program them

Glass master blades arrived

New 5 inch hose on its way

Drain tips found for e45. Looking for e46.

Replenish batteries in the trucks after CO/smoke alarm calls.

4 KNOX boxes

FIRE DEPARTMENT

Training Officer VanEps / Assistant Training Officer Stoltenberg

- Regular Training – First 5 minutes – two groups

- Optional training – Knox Box inspections and preplans

- Other training opportunities –

 - MN Fire trainings recorded – Training report required.

 - April 10th – SW MN fire school in Marshall. Contact vaneps/Stoltenberg if interested.

- EVOC – April 17th in St. Cloud.

Public Education Officer Streeter

- Facebook post promoting meeting spots for the family during a fire incident

- Fire extinguisher training event next week – Contact Streeter if willing to help out

Safety Officer Hoffman

- Fire truck/Vehicle accidents. Defensive driving

- LP burn in Mankato at the end of the month – Might be some spots open. Contact Hoffman if interested.

Station 1 Captain Schumacher

- Check truck check schedule that was emailed out

- Pump testing and repairs complete

- L64 power steering needs fixing – Ball joint too.

- E45 – Coolant leak - replacing rubber cap. Part of exhaust failing. Rear scene light out – can't find bulbs.

 - Researching. Tie rod end needed.

- T82 and L64 small engine maint. On Friday April 2nd.

- E46 muffler for generator reorders and on its way.

- Pump testing reports arrived today.

Station Captain Sletten

- T85 equipment moving is still in progress.

- T82 filled with Water.

Fire calls

- 8 fire calls, 1 air truck, 1 CO calls and 1 not required call were read by Asst. Chief Zwaschka

Committee chair updates

- Nothing to report

Old business

- No updates

New Business

- Gear Dryer – Demo unit at station 2 available for testing.

- Mayo Ambulance will not be in our station at night due to call volume.

- Pioneer bank bought NMFD snacks as an appreciation.

Adjournment

- Motion to adjourn by Tiesler, second by Streeter, motion carried unanimously. Meeting adjourned at 20:08 hours.

Minutes submitted by Fasnacht

FIRE DEPARTMENT

North Mankato Fire Department

Officer Meeting Minutes

4/8/2021

Call to order

Chief Giefer called to order the April officer meeting of the North Mankato Fire Department at 18:30 hours on Thursday, April 8th at fire station 2 in North Mankato.

Roll call

11 present, 2 absent

Fasnacht, Hoffman, Thate, Stoltenberg, Bruning, Tiesler, VanEps, Schumacher, Giefer, Zwaschka, Sletten,

Minutes

Meeting minutes were approved as emailed.

Scheduled officer training or business tour

Giefer, Zwaschka, Sletten, Schumacher, Van Eps toured The new Comfort Inn in North Mankato.

Standard Operating Guidelines

Nothing to discuss

Chief Giefer

Goals for 2021

Development of Pre-Plans

Knox Box Maintenance – Share Maint doc

Knox box maintenance task handed out. Maintenance starting third week in April. 4th

Thursday training folks need to tell VanEps if they will be there on the 3rd Thursday to do Knox Box Maintenance.

Truck 85 Conversion

Succession Planning.

Covid Update

Community Action Team for HyLife – Workers have arrived

Regional Meeting April 20 in Lewisville, 2 people only. Vehicle Secured. Registration @ 7:00 PM.

2 cars available for EVOC training April 17th.

Assistant Chief Zwaschka

Trays for 85 done.

Pans – E45 needs repair for fan tray

E46 Fan repaired

Discussion on Air truck responders. Half the dept has air truck pagers. No more being added. Cascading refresher needed.

Station Captain Schumacher

Estimates provided by International for all truck repairs. They were prioritized.

L64

Steering Gear replacement - \$5800. Will schedule immediately.

Rocker box leaking oil – \$2200 to repair

Ball joint repairs will be held off.

Power steering fluid leaking.

Air dryer for brakes - replaced

FIRE DEPARTMENT

E45

Exhaust –

Seal on transmission leaking –

Outer tie rod ends boots dry cracked dry grease.

Serpentine belt needs replacement

2500\$ to repair all of the above

Air truck

steering gear leaking and Tranny fluid leaking - \$3300

85 has radiator leaking – still waiting on estimate

Station Captain Sletten

Concerned about call response

Truck checks need to be more thorough.

Training Officer VanEps

Regular training – First 5 Minutes

Optional training – Knox Box Maintenance and Driving

St Cloud EVOC – April 17th

Ice Rescue – Need to get on the calendar for the next training. Review this fall.

More equipment needed. Ropes, Carabiners, Ice anchors

Mayo One training will be an officer meeting training.

May – Hose testing will be the full group. With split teams

May optional training will be SCBA drills

Safety Officer Hoffman

Nothing to report

Asst. TO/Trustee Stoltenberg

Nothing to share

Lieutenant\Secretary Fasnacht

North Mankato Website link to firefighter position fixed

Lieutenant Bobholz (not present)

Lieutenant Thate

Nothing to Share

Trustee Bruning

Nothing to share

Trustee Rauchman (Not Present)

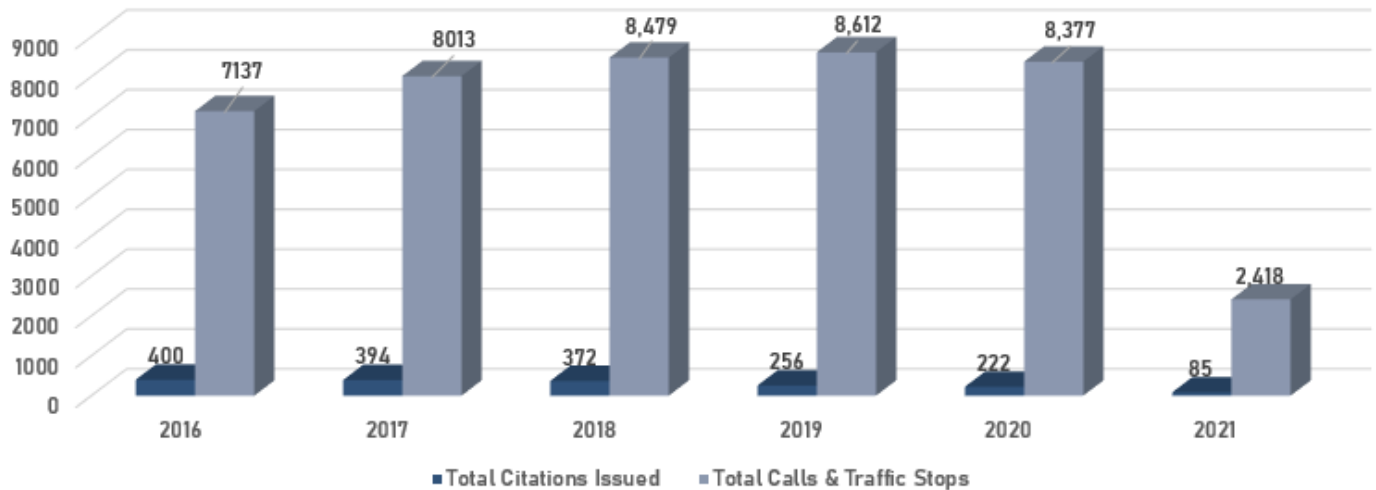
Trustee Tiesler

Nothing to share

Meeting adjourned at 20:32 - Minutes submitted by Fasnacht

POLICE DEPARTMENT

POLICE DEPARTMENT SUMMARY						
	2020 BENCHMARK	THIS MONTH	LAST MONTH	LAST YEAR	2021 TOTAL	% 2020 BENCHMARK
Total Citations Issued	222	20	11	3	85	38%
Total Calls & Traffic Stops	8,377	621	634	543	2,418	29%
Average Emergency Response Time	3	4	4	1	3	138%
Part One Crimes	147	13	11	12	51	35%
Part One Crimes Rate	0.09%	0.10%	0.08%	0.09%	0.09%	104%
Part Two Crimes	471	16	26	56	84	18%
Part Two CrimesRate	0.29%	0.12%	0.19%	0.41%	0.16%	54%
Total Crimes	618	29	37	68	135	22%
Total CrimesRate	0.38%	0.21%	0.27%	0.50%	0.25%	66%
Part One Crimes (Most severe) include: Rape, Robbery, Assault, Burglary, Theft, Arson, etc.						
Part Two Crimes include: Fraud, Vandalism, Embezzlement, DUI, and all other offenses.						



POLICE DEPARTMENT

TYPE	TOTAL
Records	119
Medical	62
Traffic stops	60
Public Assist	36
Suspicious Circumstance	32
Alarm	20
Welfare Check	20
Agency Assist	17
Adult/Child Protection Reports	16
Permits	16
Animal Complaint	15
Civil Issue	15
Parking Complaint	14
Theft/Larceny (A) 23	14
911 Verification	12
Other Criminal Offenses (B) 90z	12
Traffic Complaints	12
Accident	11
Fire	11
Found Property	9
Information Only	8
Motorist Assist	7
Sign or Light Repair/Roadway Obstruction	7
Extra Patrol Request	6
Court Order Violation OFP/HRO/DANCO (B) 90z	5
Narcotics (A) 35	5

Predatory Offender Registration	5
Solicitor/SCAM Complaints	5
Disturbance	4
Domestic	4
General Order/Special Details	4
Ordinance Violation	4
Assault (A) 13	3
Hospice Notice	3
Missing Person/Runaway JV	3
Neighbor/Neighborhood Issues	3
Noise Complaint	3
Compliance Checks	2
Patrols	2
Property Destruction/Damage/Vandalism (A) 290	2
Residence Check Requests	2
Unlawful Disposal (B) 90Z	2
Burglary/Breaking & Entering (A) 220	1
Disorderly Conduct (B) 90C	1
Door/Window Found Open	1
Drunkenness (B) 90E	1
Fraud (A) 26	1
Funeral/Money Escorts	1
Public Education/Public Relations	1
TZD	1
Warrant service/attempts	1
Grand Total	621

APRIL	2016	2017	2018	2019	2020	2021
CALLS FOR SERVICE	610	654	646	717	543	621
YEAR TO DATE TOTAL	2198	2498	2531	2776	2760	2419

Offenses and Clearances by Classification

Offense Classification	Offenses Reported or Known	Offenses Unfounded	Total Actual Offenses	Crime Rate per 100,000	Cleared by Arrest or Exceptional Means	Cleared Involving only Under 18 Years Old
Murder & Nonnegligent Manslaughter	Totals	0	0	0	0	0
Manslaughter by Negligence	Totals	0	0	0	0	0
Rape						
Completed	0	0	0	0	0	0
Attempted	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Robbery						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	0	0	0	0	0	0
Strong Arm (hands, fist, feet, etc.)	0	0	0	0	0	0
Totals	0	0	0	0	0	0
Assault						
Firearm	0	0	0	0	0	0
Knife or Cutting Instrument	0	0	0	0	0	0
Other Weapon	1	0	1	7	1	0
Hands, Fist, Feet, etc. (aggravated injury)	0	0	0	0	0	0
Totals	1	0	1	7	1	0
Burglary						
Forcible Entry	1	0	1	7	0	0
Unlawful Entry (no force)	0	0	0	0	0	0
Attempted Forcible Entry	0	0	0	0	0	0
Totals	1	0	1	7	0	0
Larceny-theft	Totals	10	0	10	71	0
Motor Vehicle Theft						
Autos	1	0	1	7	0	0
Trucks & Buses	0	0	0	0	0	0
Other Vehicles	0	0	0	0	0	0
Totals	1	0	1	7	0	0
Arson	Totals	0	0	0	0	0
Human Trafficking - Commercial Sex Acts	Totals	0	0	0	0	0
Human Trafficking - Involuntary Servitude	Totals	0	0	0	0	0
Part I Totals	13	0	13	93	1	0
Part II Offenses						
Other Assaults (simple, not aggravated)	1	0	1	7	0	0
Forgery & Counterfeiting	0	0	0	0	0	0
Fraud	3	0	3	21	0	0
Embezzlement	0	0	0	0	0	0
Stolen Property (buy, receive, possess)	0	0	0	0	0	0
Vandalism	1	0	1	7	0	0
Weapons (carry, possess, etc.)	0	0	0	0	0	0
Prostitution & Commercialized Vice	0	0	0	0	0	0
Sex Offenses (except Rape & Prostitution)	0	0	0	0	0	0
Drug Abuse Violations	5	0	5	36	3	1
Gambling	0	0	0	0	0	0
Family & Children	0	0	0	0	0	0
Driving Under the Influence	0	0	0	0	0	0
Liquor Laws	0	0	0	0	0	0
Drunkennes - MN statute repealed 1971	0	0	0	0	0	0
Disorderly Conduct	1	0	1	7	1	1
Vagrancy	0	0	0	0	0	0
All Other Offenses (except traffic)	5	0	5	36	5	0
Suspicion - not a crime in MN	0	0	0	0	0	0
Part II Totals	16	0	16	114	9	2
Curfew & Loitering (persons under 18)	0	0	0	0	0	0
Runaways (persons under 18)	0	0	0	0	0	0
Grand Totals	29	0	29	207	10	2

POLICE DEPARTMENT

April 2021 Community Events/Public Education

DATE	TOPIC	LOCATION/ORGANIZATION	OFFICER
4/23/2021	Patrol	City Parks	Reserve Unit
4/24/2021	Patrol	City Parks	Reserve Unit
4/25/2021	Patrol	City Parks	Reserve Unit
4/26/2021	DWI Laws and Enforcement	Minnesota State University	716
4/30/2021	Patrol	City Parks	Reserve Unit

April 2021 School Patrols

South Central College	3	Hoover Elementary	12
Dakota Meadows Middle School	5	Bridges Community School	7
Futures School	0	Monroe Elementary	7
TOTAL SCHOOL PATROLS: 34			

April 2021 Use of Force Instances

Case Number	Incident	Date	Resistance Type
21102134	Medical	3/5/21	Active resistance

April 2021 Compliments/Complaints

- 0 complaints received.
- Lt Adams received a kind email from one of the parents of the alleged luring incident at Monroe School. The parent thanked Lt Adams for her "diligently handling" and work on this case, and for what she does in the community. She also received a card from one of the juveniles thanking her for her work.
- Lt Forster received kind words from an elderly gentleman whose wife was experiencing a medical emergency. The gentleman wished to express his thanks for "getting there so fast" and "doing such a good job". He went on further to say that "He has always been very happy with the response and assistance they have gotten from the PD..."
- A resident came to the police department to express his thanks for "the good work" that we do. He went on to say that he is very pleased with our department and is upset by the way good police are being treated because of the errors in judgement by other officers.

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Rain/Wind Storm Cleanup (Events)	12		0	0	0	0%
Storm Sewer Main Breaks/ Repairs (Events)	10		0	0	0	0%
Sanitary Sewer Main Breaks/Repairs (Events)	10		0	0	1	10%
Water Main Breaks/ Repairs (Events)	5		0	0	1	20%
Sewer Jetting (Linear Feet)	50,000	350	10,300	6,000	24,841	50%
Sewer Televising (Linear Feet)	100,000		16,556	14,900	34,680	35%
Structure Inspections (EA)	500		0	21	0	0%
Concrete curb repair (Linear Feet)	750		0	0	0	0%
Snow Removal (Events)	16		1	1	8	50%
Sanding and Pre-Treatment (Events)	24		1	1	3	13%
Crack Sealing (lbs)	12,000	10,000	3,000	11,625	13,000	108%
Seal Coating and Fog Sealing (Lane Miles)	12		0	0	0	0%
Patching/ Asphalt (Tons)	750	5	0	0	5	1%
Mill and Overlay (Lane Miles)	12		0	0	0	0%
Street Sweepings Hauled (Tons)	450		0	136	0	0%
Tree Trimming (EA)	100		75	0	0	0%
Grass/Leaves/Brush Hauled (Tons)	4,000		0	0	0	0%
Recycling (Tons)	1,750	127	120	151	467	27%
Organics Recycling (Tons)	96	8	8	8	32	33%
Solid Waste (Tons)	3,400	296	266	303	1,033	30%
Spring Clean Up and Fall Drop Off (Tons)	450	57	0	0	57	13%
Street Signs Fixed (Straightened, Painted, Replaced)	500	4	20	45	32	6%

Street Projects for April:

- 120 hours worked at junk drop off in April, 41 hours worked in May
- 10,000 lbs. of crack seal applied, 513 man hours expended on this task
- Completed removals of baseball fields at SCC soccer fields

STREET DEPARTMENT

STREET DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Rain/Wind Storm Clean Up	200		0	0	0	0%
MS 4 & Ravaine Maintenance	1000		0	0	24	2%
Storm Sewer Maintenance (Catch Basins, Inlets, Etc.)	450	14	8	9	25	6%
Sanitary Sewer Breaks/Repairs	450	19	0	0	19	4%
Sewer Jetting and Televising	1000	79	175	176	493	49%
Storm Sewer Main Breaks/ Repairs	450	2	0	0	19	4%
Water Main Breaks/Repairs	600		0	0	82	14%
Crack Sealing	280	513	152	358	665	238%
Seal Coating	650		0	0	0	0%
Mill & Overlay Support (Underdrain, Elevation Adj., Etc)	1000	32	0	517	32	3%
Patching/ Asphalt	4000	47	17	11	64	2%
Street Sweeping	960	60	186	64	248	26%
Concrete curb repair	500	67	0	0	75	15%
Snow Removal	3500		146	25	726	21%
Sanding & Pre-Treatment of Roads	350		6	0	28	8%
Manhole/Structure Inspections (Sanitary and Storm Sewer)	150		0	0	2	1%
Manhole/Structure Maintenance (Sanitary and Storm Sewer)	200		0	0	0	0%
Sign Repair & Installation	500	2	17	56	31	6%
Crosswalks/ Curbs Painted	500		2	80	5	1%
Flags & Banners	250		0	0	44	18%
Festivals (Fun Days, Blues, Bier, Bells, Misc.)	500		0	0	0	0%
Christmas Decoration	250		0	0	34	14%
Employee Trainings	400		25	0	25	6%
Clean and Maintain City Buildings	500	11	43	29	157	31%
Shop (Street Crew Helping in Equipment Shop)	1000	39	211	104	776	78%
Help Other Departments	400	233	73	48	624	156%
Special Projects	500	56	0	16	67	13%
Resident Call Outs	150	1	0	0	4	3%
Tree Trimming	300		100	0	0	0%
Leaf Collection	640		0	0	0	0%
Grass/Brush Hauled	40		0	16	0	0%
Spring Clean Up and Fall Drop Off	960	120	0	0	120	13%

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Units						
Greenway Inspections (EA)	75	0	0	0	0	0%
Greenway Sprayed (EA)	25	0	0	0	0	0%
Greenway Mowing and Trimming (EA)	25	0	0	0	0	0%
Weed Inspections - Parks (EA)	63	0	0	0	0	0%
Weed Spraying Parks - EA (21 parks, 1 Application each Fall Season)	42	0	0	0	0	0%
Mowing - Acres (230 Acres mowed 1 Time per Week for 20 Weeks)	4,600	126	0	131	126	3%
Trimming - Acres (230 Acres trimmed every other week for 20 week	2,300	0	0	0	0	0%
Tree Inspections (EA)	150	10	14	10	30	20%
Resident Call Outs (EA)	150	1	3	1	5	3%
Playground Inspections	40	0	25	0	25	63%
Playground Upgrades Completed	10	0	0	0	0	0%
Park Building and Structure Repairs/Painting	7	0	0	1	0	0%
Blvd and Park Trees Planted (By Contractor or staff)	30	12	0	0	12	40%
Trees Trimmed	750	12	43	12	70	9%
Trees Removed (All Trees Excluding Ash)	200	0	11	8	15	8%
Ash Trees Removed	35	5	5	0	15	43%

Park projects in April:

- 93 hours of mowing
- 5 ash trees removed
- Began Swim Facility cleanup and startup

PARKS DEPARTMENT

PARKS DEPARTMENT SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Hours of Regular Service and Maintenance						
Playground Inspections & Repairs (20 playgrounds, 2 hours per inspection)	40	18	34	0	52	130%
Playground Upgrades Completed	100	0	0	0	0	0%
Park Building and Structure Repairs/Painting	400	0	0	37	0	0%
Park Rounds (Opening Bathrooms, Garbage, Cleaning)	1,248	95	78	79	285	23%
Court Maintenance (Volleyball, Tennis, Basketball, Pickleball, Baseball)	500	30	13	0	43	9%
Flowers & Planters (May to Oct)	500	25	0	0	28	6%
Tree Inventory	240	3	0	1	3	1%
Tree Removal (All Excluding Ash Trees)	500	0	68	13	116	23%
Ash Tree Removal	175	17	44	0	105	60%
Tree Trimming	480	13	37	9	97	20%
Tree Inspections	250	12	20	12	35	14%
Buckthorn Management	640	0	0	11	0	0%
Rink Cleanup and Flooding	720	0	0	0	515	71%
Rinks Zamboni	60	0	0	0	121	202%
Snow Removal (trails, sidewalks, alleys, parking lots, etc.)	700	0	84	9	378	54%
Winterize and Spring Start-Up (Bathrooms, Irrigation, Drinking Fountains)	400	0	40	23	40	10%
Christmas Decorations	160	0	1	1	29	18%
Festivals (Fun Days, Blues, Bier, Misc.)	600	0	0	0	0	0%
Caswell Sporting Events	2,500	171	117	0	311	12%
Helping Other Departments	150	19	39	9	72	48%
Resident Call Outs	150	1	3	1	4	3%
Training	700	3	28	0	68	10%
Special Projects (Bluff Park Drain Tile, Pavers, Fountains, Pond Treatment)	400	88	25	172	117	29%
Hours of Greenway Management						
Greenway Inspections (Ponds and Outlots)	32	0	0	0	0	0%
Greenway Sprayed (Ponds and Outlots)	80	0	0	0	0	0%
Greenway Mowing and Trimming (Ponds and Outlots)	80	0	0	0	0	0%
Hours of Parks Management (May to October)						
Weed Inspections (Parks, Boulevards, Roundabouts, Trails)	50	0	0	0	0	0%
Weed Spraying (Parks, Boulevards, Roundabouts, Trails)	120	0	0	0	0	0%
Mowing (Parks, Boulevards, Roundabouts, Trails)	3,000	94	0	37	94	3%
Trimming (Parks, Boulevards, Roundabouts, Trails)	1,000	0	0	0	0	0%
Prairie Management and Maintenance (Burning, Spraying, Mowing, etc.)	80	0	0	0	0	0%

CASWELL SPORTS

CASWELL DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Quantity of Tournaments Played	22	1	0	0	1	5%
In State Teams	300	8	0	0	8	3%
Out of State Teams	300	0	0	0	0	0%
Total Teams	600	8	0	0	8	1%
Local Visitors	18000	484	0	0	484	3%
Out of Town Visitors	11000	0	0	0	0	0%
Total Visitors	19000	484	0	0	484	3%
Concession Items Sold	55000	318	0	0	318	1%
Alcohol Sales	\$ 8,000	\$ -	\$-	\$-	\$ -	0%
Sponsorship Revenue	\$ 31,200	\$ 2,100	\$ 3,300	\$ -	\$ 30,600	98%
Estimated Number of Hotel Rooms	4000	0	0	0	0	0%
Economic Impact	\$ 7,000,000	\$ 46,391	\$ -	\$ -	\$ 46,391	1%
Teams/Programs						
Summer Softball Teams	108	2	89	-	98	91%
Fall Softball Teams	25	-	-	-	-	0%
Volleyball Teams	92	3	65	-	88	96%
Tennis Programs	50	28	42	-	70	140%
Tennis Flex League	25	-	-	-	-	0%
Website Management						
Website Hits	27,000	4,597	2,393	980	7,920	29%
Page Views	75,000	19,765	6,302	2,338	28,447	38%
Other						
Banners Purchased	6	8	16	0	30	500%
Number of Caswell Advisory Meetings	2	0	0	0	0	0%
Total Revenue	\$ 375,195	\$ 5,268	\$ 13,635	\$ 14,457	\$ 44,103	12%
Total Expenditures	\$ 488,319	\$ 13,584	\$ 37,585	\$ 15,421	\$ 82,366	17%

CASWELL SPORTS — SOCCER

CASWELL NORTH DEPARTMENT SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tournaments						
Quantity of Tournaments Played	1	0	0	0	0	0%
In State Teams	180	0	0	0	0	0%
Out of State Teams	0	0	0	0	0	0%
Total Teams	180	0	0	0	0	0%
Local Visitors	9,000	-	-	-	-	0%
Out of Town Visitors	-	-	-	-	-	0%
Total Visitors	9,000	-	-	-	-	0%
Economic Impact	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	0%
Other						
Total Revenue	\$ 52,300	\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures	\$ 50,652	\$ 4,450	\$ 2,698	\$ 6,836	\$ 11,931	24%

Caswell Information for April:

- Held the Mankato West Scarlet Invite Tournament
- Have 79 youth soccer registrations
- Ended with 88 sand volleyball teams and 98 adult softball teams
- Currently have 70 registrations for youth tennis camps. Maximum is 84 participants
- Currently have 23 T Ball registrations

CASWELL SPORTS — FOOTBALL

FOOTBALL SUMMARY						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Players						
Players Pre-K to K	100	6	0	NA	6	6%
Players 1st Grade	100	11	0	NA	11	11%
Players 2nd Grade	100	6	1	NA	7	0%
Players 3rd Grade	125	12	0	NA	12	10%
Players 4ths Grade	150	18	0	NA	18	12%
Players 5th Grade	175	10	0	NA	10	0%
Players 6th Grade	175	6	0	NA	6	3%
Total Players	925	69	1	NA	70	8%
Revenue						
Registrations	\$ 116,250	8100	75	NA	8175	7%
Sponsorships	\$ 21,000	29925	1125	NA	31050	148%
Donations	\$ 18,000	6000	24	NA	6224	35%
Other	\$ -	0	0	NA	0	0%
Total Revenue	\$ 155,250	44025	1224	NA	45449	29%
Expenses						
Total Expenditures	\$ 143,300	\$ 5,838.85	\$33,869.38	NA	\$47,514.88	33%
Other						
Banners Purchased	10	13	1	NA	14	140%
Number of Games	144	0	0	NA	0	0%
Total Teams	48	0	0	NA	0	0%

The Youth Football is proud to announce that our new helmet sponsor is the Mankato Clinic Foundation. They have committed to donate \$6,000 a year for 5 years or \$30,000 in total. As a part of this donation they will have a Mankato Clinic Foundation sticker put on the back of all 700 helmets. All the monies received will go directly towards the purchase of new helmets which will total 80,000 over the next 4 years. This will be a part of the helmet replacement necessary to stay in compliance with having to throw helmets away after 10 years of usage. We are still pursuing other sponsors to help defray these cost for helmet replacement.

PARKS AND REC

PARKS AND REC SUMMARY

	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Tennis						
Revenue	\$ 4,000.00	\$ 1,845.00	\$ 2,470.00	NA	4315	108%
Expense	\$ 3,000.00	\$ 55.73	\$ 71.03	NA	127	4%
Volleyball						
Revenue	\$ 26,400.00	\$ 16,369.96	\$ 7,943.41	NA	26142	99%
Expense	\$ 11,500.00	\$ 1,302.70	\$ 650.64	NA	2065	18%
Soccer						
Revenue	\$ -	\$ 2,760.00	\$ 1,210.00	NA	3970	0%
Expense	\$ -	\$ 1,163.35	\$ 54.80	NA	1218	0%
T-Ball						
Revenue	\$ -	\$ 1,780.00	\$ 325.00	NA	2105	0%
Expense	\$ -	\$ 23.56	\$ 546.35	NA	570	0%
Softball						
Revenue	\$ 69,185.00	\$ 32,475.03	\$13,795.14	NA	53703	78%
Expense	\$ 30,615.00	\$ 2,657.21	\$ 1,438.88	NA	9632	31%
Golf						
Revenue	\$ -	\$ 3,740.00	\$ 510.00	NA	4250	0%
Expense	\$ -	\$ 112.95	\$ 2,696.74	NA	2810	0%

WATER & SEWER DEPARTMENT

WATER DEPARTMENT SUMMARY

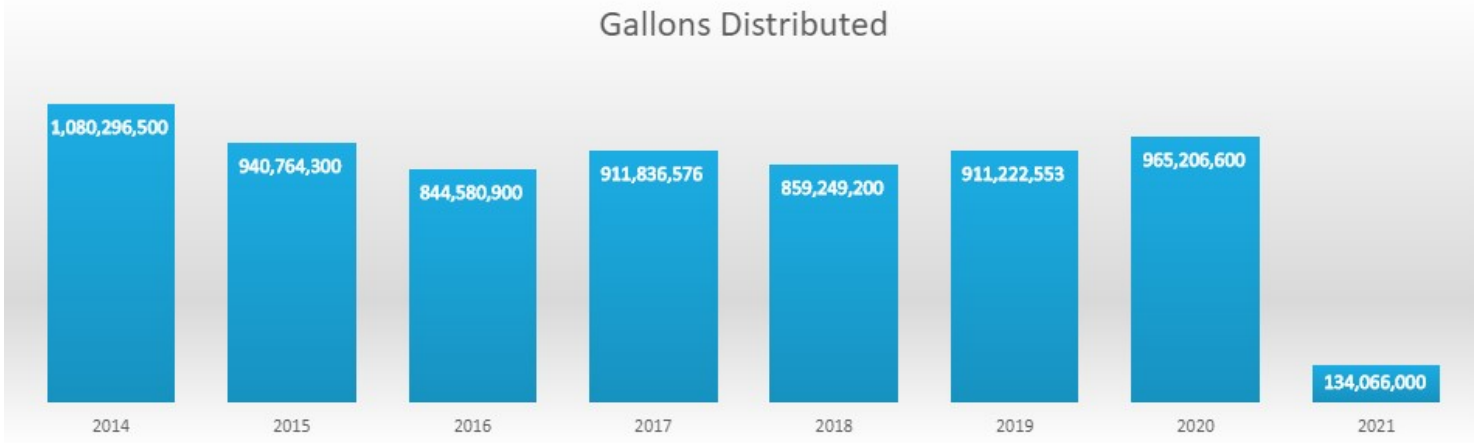
	2021 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	2021 YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Water Units (Gallons)						
Gallons Pumped from Well #5	400,000	691,500	0	24,100	726,600	182%
Gallons Pumped from Well #6	125,000,000	11,606,000	10,235,000	11,692,000	40,991,000	33%
Gallons Pumped from Well #7	170,000,000	8,299,000	10,142,000	10,177,000	33,924,000	20%
Gallons Pumped from Well #8	100,000,000	11,810,000	6,449,000	8,431,000	34,615,000	35%
Gallons Pumped from Well #9	100,000,000	8,735,000	6,417,000	11,883,000	28,258,000	28%
Total	495,400,000	41,141,500	33,243,000	42,207,100	138,514,600	28%
Gallons Distributed from Plant #1	130,000,000	10,333,000	8,924,000	11,115,000	36,769,000	28%
Gallons Distributed from Plant #2	320,000,000	28,868,000	23,318,000	30,064,000	97,297,000	30%
Total	450,000,000	39,201,000	32,242,000	41,179,000	134,066,000	30%
Water Usage Tracking						
Residential (5/8"-11/4")	220,656,696	17,281,511	17,018,948	17,899,047	70,417,200	32%
Residential & Commercial 11/2"-3"	39,294,960	3,360,710	3,409,690	2,294,900	14,185,520	36%
Commercial 5/8"-11/4"	19,907,400	1,681,350	1,635,090	1,351,960	6,662,060	33%
Commercial 4"-6"	7,087,233	220,330	178,880	3,594,920	781,260	11%
Residential and Commercial Outside Meters	54,597,418	94,910	79,960	103,030	554,180	1%
Rural Water (5/8"-11/4")	963,960	4,700	700	52,370	69,990	7%
Rural 1 1/2"-3"	92,945	45,480	45,810	700	142,790	154%
Multiple Dwelling Unit Rate per Unit	33,568,429	3,090,390	2,696,720	2,892,910	11,585,980	35%
Total Gallons Billed	376,169,041	25,779,381	25,065,798	28,189,837	104,398,980	28%
City Used Water - Non-Billable		1,931,212	1,605,990	2,879,679	6,753,123	
Unaccountable Water		770,500	770,500	770,500	3,082,000	
Non-Revenue Percentage of Water		0	0	0	0	
Lift Station Pumping Hours						
Lift Station #1 - Oak Terrace	165	14	24	16	59	36%
Lift Station #2 - Marvin Boulevard	450	57	59	71	209	46%
Lift Station #3 - Carol Court	520	52	66	60	170	33%
Lift Station #4 - Marie Lane	1,200	99	113	126	368	31%
Lift Station #5 - NorthRidge Drive	800	67	80	76	270	34%
Lift Station #6 - Aspen Lane	375	37	35	35	128	34%
Lift Station #7 - Howard Drive	700	47	48	58	193	28%
Lift Station #8 - Parks Edge	175	16	17	13	62	35%
Lift Station #9 - Reserve	100	10	10	11	36	36%
Lift Station #10 - Golf Course	50	11	7	10	20	41%
Total	4,535	409	460	475	1,513	33%
Lift Station Flow (Gallons)						
Main Lift #1	425,000,000	2,000	10,227,000	50,872,000	40,006,000	9%
Main Lift #2	100,000,000	40,417,000	34,762,000	0	111,090,000	111%
	525,000,000	40,419,000	44,989,000	50,872,000	151,096,000	29%
Storm Water Pumping Hours						
Storm Water Station #001 - Sherman Corp Station	600	7	36	40	43	7%
Storm Water Station #002 - Wheeler Corp Station	150	4	24	6	28	19%
Total	750	11	60	45	71	9%

WATER & SEWER DEPARTMENT

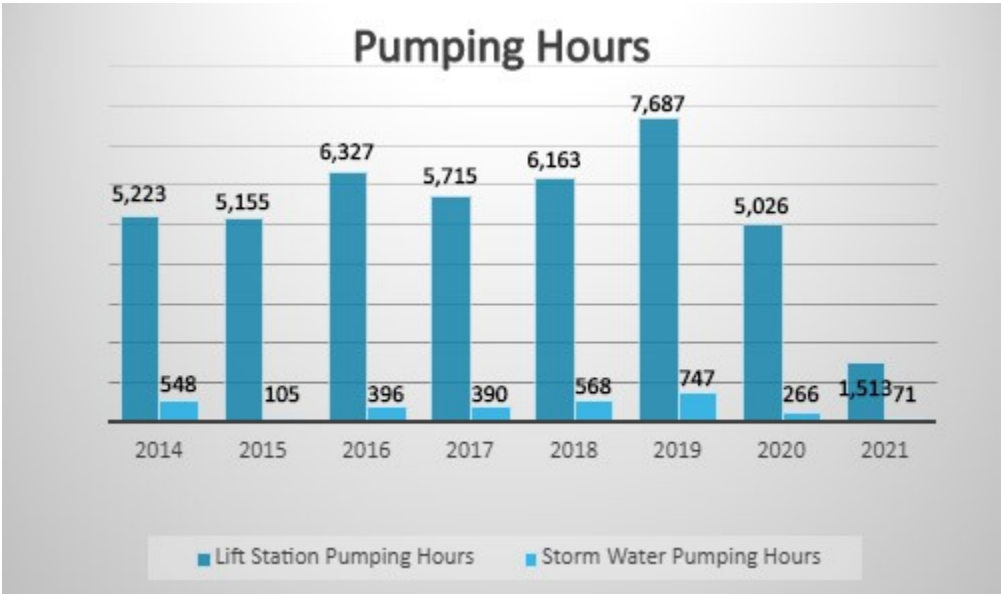
WATER DEPARTMENT SUMMARY						
	2021 YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	2021 YEARLY TOTAL	% YEARLY TOTAL of YEARLY GOAL
Mankato Meter Total Flow (MGD)						
Minimum		1.151	1.122	1.340	0.926	
Maximum		1.624	4.236	2.184	4.236	
Average		1.348	1.877	1.680	1.364	
Total		40.450	58.178	50.394	164.318	
River Levels						
High River Level		9	10	18	7	
Low River Level		7	3	10	4	
Hours						
Rounds	1,836	69	82	85	275	15%
Locates and Locate Meets	234	104	53	80	173	74%
Training	60	0	7	0	18	30%
Equipment Maintenance	612	23	54	49	245	40%
Building Maintenance	0	21	34	9	90	0%
Equipment Repairs	0	0	0	0	0	0%
Cleaning and Maintaining Wet Wells and Lift Stations	402	33	65	2	173	43%
Flushing	0	146	0	165	148	0%
Shut-offs	324	10	14	0	52	16%
Administrative	732	10	9	12	44	6%
Helping Other Departments	24	20	41	4	98	406%
Festivals	0	0	0	0	0	0%
Call-outs	282	18	15	24	50	18%
Stormwater Corp Station	684	0	16	0	33	5%
Backwash	204	10	8	14	32	16%
Fire Hydrant Repairs	258	0	1	4	13	5%
Christmas Lights	0	0	0	0	7	0%
Tree Trimming	0	0	0	0	0	0%
Snow Removal	726	0	9	0	32	4%
Mainbreak, Valve Repairs, Curb Box Repairs	138	0	0	0	101	73%
Sampling	252	5	3	5	14	6%
Chemical Treatments	78	1	0	3	5	6%
Inventory Supplies	144	0	0	0	12	8%
Water Tower Maintenance	0	0	0	0	2	0%
Mowing and Trimming	0	0	0	0	0	0%
Winterize	0	0	0	0	0	0%
Miscellaneous Projects	0	10	35	5	65	0%
Total	6,990	475	443	458	1,679	24%
Units						
Locates (EA)	2500	317	132	324	479	19%
Water Mains Flushed (Lineal Feet)	285,000	142,000	0	0	142,000	50%
Hydrants Flushed (EA)	1,500	717	0	717	720	48%
Valves Exercised (EA)	250	9	0	0	9	4%
Corp Station Gate Open/Close (EA)	24	0	6	0	6	25%
Main Breaks Repaired (EA)	12	0	0	0	1	8%
Curb Boxes Located (Shut off)	375	20	32	0	110	29%

WATER & SEWER DEPARTMENT

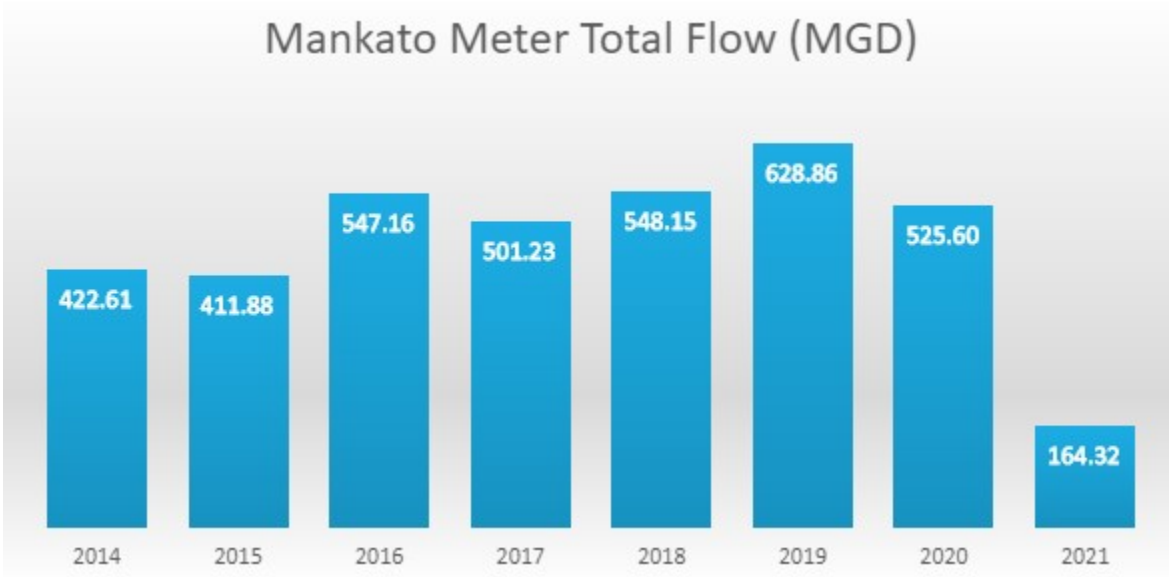
Gallons Distributed



Pumping Hours



Mankato Meter Total Flow (MGD)



GARBAGE UTILITY BILL BREAKDOWN

\$ Billed		Annual			
Garbage Sizes	Cost per Month	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
35 Gallons	\$9.00	\$ 91,278.00	\$ 95,994.00	\$ 98,505.00	\$ 32,715.00
65 Gallon	\$14.00	\$ 538,972.00	\$ 541,184.00	\$ 542,094.00	\$ 181,188.00
95 Gallon	\$19.00	\$ 126,046.00	\$ 130,226.00	\$ 136,952.00	\$ 46,987.00
Total:		\$ 756,296.00	\$ 767,404.00	\$ 777,551.00	\$ 260,890.00

Number of Carts Billed		Annual			
Garbage Sizes	Cost per Month	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021 YTD
35 Gallons	\$9.00	10,142	10,666	10,945	3,635
65 Gallon	\$14.00	38,498	38,656	38,721	12,942
95 Gallon	\$19.00	6,634	6,854	7,208	2,473
Total:		55,274	56,176	56,874	19,050

2021											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 8,154.00	\$ 8,154.00	\$ 8,190.00	\$ 8,217.00								
\$ 45,262.00	\$ 45,304.00	\$ 45,290.00	\$ 45,332.00								
\$ 11,761.00	\$ 11,799.00	\$ 11,723.00	\$ 11,704.00								
\$ 65,177.00	\$ 65,257.00	\$ 65,203.00	\$ 65,253.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2021											
January	February	March	April	May	June	July	August	September	October	November	December
906	906	910	913								
3,233	3,236	3,235	3,238								
619	621	617	616								
4,758	4,763	4,762	4,767	-	-	-	-	-	-	-	-

RECYCLE UTILITY BILL BREAKDOWN

\$ Billed			Annual			
Recycle Sizes	Cost per Month	As of 1/1/21	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
35 Gallons	\$7.00	\$8.00	\$ 47,565.00	\$ 47,579.00	\$ 47,488.00	\$ 13,840.00
65 Gallon	\$7.00	\$8.00	\$ 98,070.00	\$ 99,365.00	\$ 101,493.00	\$ 29,328.00
95 Gallon	\$7.00	\$8.00	\$ 240,947.00	\$ 242,837.00	\$ 245,056.00	\$ 70,248.00
Number of Carts Billed **			Annual			
Recycle Sizes	Cost per Month	As of 1/1/21	# Carts Billed 2018	# Carts Billed 2019	# Carts Billed 2020	# Carts Billed 2021 YTD
35 Gallons	\$7.00	\$8.00	6795	6797	6784	1730
65 Gallon	\$7.00	\$8.00	14010	14195	14499	3666
95 Gallon	\$7.00	\$8.00	34421	34691	35008	8781

**The numbers gathered for Number of Carts Billed comes from West Central Sanitation's monthly bills to us.

January	February	March	April	May	June	July	August	September	October	November	December
\$ 4,608.00	\$ 4,608.00	\$ 4,624.00									
\$ 9,760.00	\$ 9,776.00	\$ 9,792.00									
\$ 23,416.00	\$ 23,424.00	\$ 23,408.00									
January	February	March	April	May	June	July	August	September	October	November	December
576	576	578									
1220	1222	1224									
2927	2928	2926									
4723	4726	4728									

WATER UTILITY BILL BREAKDOWN

# of Gallons Billed			Annual			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 Gallons Billed	2019 Gallons Billed	2020 Gallons Billed	2021 Gallons Billed YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	205,685,129	194,650,356	220,202,702	70,417,200
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	41,159,650	46,160,040	40,079,310	13,298,380
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	20,528,180	20,446,080	19,946,470	6,662,060
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	3,412,950	3,411,450	6,700,490	781,260
Residential and Commercial Outside Meters	\$0.00	\$4.35	34,082,312	30,755,320	50,450,293	554,180
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	913,880	901,620	938,100	69,990
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	156,480	134,500	87,700	142,790
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	31,617,170	32,358,830	33,634,550	11,585,980

# of Properties Billed			Annual			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018 # Billed	2019 # Billed	2020 # Billed	2021 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	58,745	59,248	59,769	20,084
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	823	865	865	292
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	1,990	1,969	1,934	640
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	60	50	47	12
Residential and Commercial Outside Meters	\$0.00	\$4.35	22,271	22,570	22,982	7,693
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	205	212	214	70
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	16	12	12	4
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	906	912	912	304

Average usage by class			Average Usage by Customer by Class			
Water Rates	Minimum Bill	Cost Per 1,000 Gallons	2018	2019	2020	2021 YTD
Residential (5/8"-11/4")	\$8.00-effective 1/1/17	\$3.43	3,501	3,285	3,684	3,506
Residential & Commercial 1 1/2"-3"	\$41.26-effective 1/1/17	\$3.43	50,012	53,364	46,334	45,542
Commercial 5/8"-11/4"	\$8.00-effective 1/1/17	\$3.43	10,316	10,384	10,314	10,409
Commercial 4"-6"	\$41.26-effective 1/1/17	\$3.43	56,883	68,229	142,564	65,105
Residential and Commercial Outside Meters	\$0.00	\$4.35	1,530	1,363	2,195	72
Rural Water (5/8"-11/4")	\$13.00-effective 1/1/17	\$4.43	4,458	4,253	4,384	1,000
Rural 1 1/2"-3"	\$46.26-effective 1/1/17	\$6.12	9,780	11,208	7,308	35,698
Multiple Dwelling Unit Rate per Unit	\$5.00	n/a	34,898	35,481	36,880	38,112

WATER UTILITY BILL BREAKDOWN

2021											
January	February	March	April	May	June	July	August	September	October	November	December
17,798,564	18,318,177	17,018,948	17,281,511								
3,171,790	3,356,190	3,409,690	3,360,710								
1,685,350	1,660,270	1,635,090	1,681,350								
190,250	191,800	178,880	220,330								
296,600	82,710	79,960	94,910								
62,890	1,700	700	4,700								
1,800	49,700	45,810	45,480								
2,957,900	2,840,970	2,696,720	3,090,390								
2021											
January	February	March	April	May	June	July	August	September	October	November	December
5,020	5,009	5,018	5,037								
73	73	73	73								
160	160	160	160								
3	3	3	3								
1,920	1,913	1,922	1,938								
17	17	17	19								
1	1	1	1								
76	76	76	76								

2021											
January	February	March	April	May	June	July	August	September	October	November	December
3,546	3,657	3,392	3,431								
43,449	45,975	46,708	46,037								
10,533	10,377	10,219	10,508								
63,417	63,933	59,627	73,443								
154	43	42	49								
3,699	100	41	247								
1,800	49,700	45,810	45,480								
38,920	37,381	35,483	40,663								

SEWER UTILITY BILL BREAKDOWN

Number of Accounts Billed				Annual (# of Accounts)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD
0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		# of Res/Comm Accounts paying base ONLY	19787	20818	16689	7121
2,251 Gal. and over cost per 1,000		\$6.35	# of Res/Comm accounts paying over base charge	41681	41283	35492	13966
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		# of Rural accounts paying base only	89	83	66	26
Rural-2,251 Gal. and over cost per 1,000		\$7.45	# of Rural accounts paying over base charge	127	134	113	47
				21160			

Amount Billed				Annual (\$)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	\$ Billed 2018	\$ Billed 2019	\$ Billed 2020	\$ Billed 2021 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Amount billed to Res/Comm Accounts paying base ONLY	\$ 296,805.00	\$ 312,270.00	\$ 283,713.00	\$ 121,057.00
2,251 Gal. and over cost per 1,000		\$6.35	Amount billed to Res/Comm accounts paying over base charge	\$ 1,798,763.33	\$ 1,818,391.14	\$ 1,643,099.46	\$ 643,135.62
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Amount billed to Rural accounts paying base ONLY	\$ 1,335.00	\$ 1,245.00	\$ 1,105.00	\$ 442.00
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Amount billed to Rural accounts paying over base charge	\$ 5,836.99	\$ 5,866.02	\$ 5,350.30	\$ 1,115.26
Total							

Gallons Billed				Annual (gallons)			
Sewer Rates	Minimum Bill	Cost Per 1,000 Gallons	Description	2018	2019	2020	2021 YTD
Comm & Res 0 Gal. to 2,250 Gal.	\$15.00 2018 & 2019 \$17.00-effective 1/1/20		Residential/Commercial Billed under min.	7,409,410 95,080,220 15,650 336,061 102,841,341			
2,251 Gal. and over cost per 1,000		\$6.35	Residential/Commercial Billed over min.				
Rural-0 Gal. to 2,250 Gal	\$17.00-effective 1/1/20		Rural Billed under min				
Rural-2,251 Gal. and over cost per 1,000		\$7.45	Rural Billed over min.				
Total							

SEWER UTILITY BILL BREAKDOWN

2021											
January	February	March	April	May	June	July	August	September	October	November	December
1758	1708	1869	1786								
3518	3572	3398	3478								
6	7	5	8								
12	11	14	10								
5294	5298	5286	5282	0	0	0	0	0	0	0	0
2021											
January	February	March	April	May	June	July	August	September	October	November	December
\$ 29,886.00	\$ 29,036.00	\$ 31,773.00	\$ 30,362.00								
\$ 162,627.71	\$ 165,558.13	\$ 155,787.97	\$ 159,161.81								
\$ 102.00	\$ 119.00	\$ 85.00	\$ 136.00								
\$ 434.22	\$ 359.09	\$ 33.64	\$ 288.31								
\$ 193,049.93	\$ 195,072.22	\$ 187,679.61	\$ 189,948.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2021											
January	February	March	April	May	June	July	August	September	October	November	December
1,672,213	1,835,415	1,869,840	2,031,942								
24,047,961	24,491,012	23,022,028	23,519,219								
4,990	1,850	1,710	7,100								
57,900	195,681	44,100	38,380								
25,783,064	26,523,958	24,937,678.00	25,596,641.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



City of Mankato
Water Resource Recovery Facility
Monthly Wastewater Report
MPCA Laboratory Certification -#MN00039

North Mankato Monthly Report

April, 2021

Date	TSS		CBOD		Total Phosphorus		pH s.u.	Flow mgd
	mg/L	lbs/Day	mg/L	lbs/Day	mg/L	kg/Day		
4/1/2021								1.62400
4/2/2021								1.41900
4/3/2021								1.25400
4/4/2021								1.21600
4/5/2021								1.35000
4/6/2021								1.40500
4/7/2021								1.55000
4/8/2021								1.49600
4/9/2021								1.49400
4/10/2021								1.30301
4/11/2021								1.26679
4/12/2021								1.34202
4/13/2021								1.44156
4/14/2021								1.34438
4/15/2021								1.41106
4/16/2021								1.38893
4/17/2021								1.33925
4/18/2021								1.25109
4/19/2021								1.38712
4/20/2021								1.41223
4/21/2021								1.30485
4/22/2021								1.42668
4/23/2021								1.17314
4/24/2021								1.21611
4/25/2021								1.15071
4/26/2021								1.21716
4/27/2021								1.33535
4/28/2021								1.27182
4/29/2021								1.32650
4/30/2021								1.33246
Minimum								1.150712
Maximum								1.624000
Total							NA	40.450209

TSS Method - SM 2540 D-11
 CBOD Method - SM5210 B-11

TP - SM4500-PE-11
 pH - 4500-H+ B-2011

WATER & SEWER DEPARTMENT

Water Projects for April 2021

- 717 hydrants and 142,000 lineal feet of water main flushed
- 317 locates completed
- 7 Auto water metes installed by city staff, 11 installed by contractors bringing city wide total to 551
- 20 water shut offs

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Cash and Investments	\$ 9,100,000	\$ 11,025,612	\$ 10,267,047	\$ 6,986,145	\$ 11,170,130	123%
Existing Loans (dollar amount)	\$ 1,000,000	\$ 640,727	\$ 647,552	\$ 919,138	\$ 649,258	65%
Hotel/Motel Tax	\$ 35,000	\$ -	\$ 2,420	\$ -	\$ 2,420	7%
Food & Beverage Tax	\$ 45,000	\$ 3,721	\$ 3,180	\$ 3,092	\$ 6,902	15%
Local Option Sales Tax	\$ 600,000	\$ 51,649	\$ 55,268	\$ 48,919	\$ 158,917	26%
Employment Information/ Payroll						
Health Benefit Enrollment	48	49	48	52	48	101%
Total Number of Pay Periods	26	2	2	2	8	31%
Timecards Processed	2450	155	142	140	581	24%
Accounts Payable & Receivable						
Accounts Payable (# Invoices)	10000	536	883	899	2,571	26%
Accounts Receivable (# Invoices)	450	84	51	44	230	51%
Cash Reciepts Processed	51,000	4,320	4,702	4,127	16,758	33%
Utility Billing & Meters						
# Utility Bills Sent Out	65,000	5,473	5,467	5,423	21,832	34%
Late Payment Notices Sent	na		144			N/A
Late Reading Notices Sent	na		114			N/A
Auto Pay Enrollment	120	17	39	0	99	83%
Water Meters Issued (New)	100	18	2	0	24	24%
Water Meters Replaced	100	13	7	24	36	36%
Waiting List for Meters	0	2	2	0	2	N/A
Meters Yet to Be Replaced	0	6,852	6,876	3	6852	N/A
Mail Items Processed	15,000	1,108	807	8	4,131	28%
Rate Class Water Revenue	\$ 1,850,000	\$ 140,719	\$ 136,586	\$ 7,390	\$ 562,097	30%
Rate Class Sewer Revenue	\$ 2,544,000	\$ 214,281	\$ 200,146	\$ 930	\$ 843,508	33%
Rate Class Recycling Revenue	\$ 429,000	\$ 37,852	\$ 37,580	\$ 148,676	\$ 150,241	35%
Rate Class Storm Revenue	\$ 452,000	\$ 38,018	\$ 37,998	\$ 211,530	\$ 151,965	34%
Rate Class Solid Waste Revenue	\$ 750,000	\$ 64,098	\$ 63,681	\$ 32,803	\$ 254,621	34%

FINANCE DEPARTMENT

Finance Department Summary						
	YEARLY GOAL	THIS MONTH	LAST MONTH	LAST YEAR	YEARLY TOTAL	% YEARLY GOAL
Garbage						
Garbage Carts (Swapped & New)	180	17	14	63,262	65	36%
Billed By City - Garbage 35G	11000	913	910	912	3,635	33%
Billed By City - Garbage 65G	39000	3,238	3,235	3,227	12,942	33%
Billed By City - Garbage 95G	7200	621	617	590	2,478	34%
Billed By City - Valet Service	50	4	4	4	18	36%
Billed By West Central - Garbage 35G	11100	921	918	921	3,667	33%
Billed By West Central - Garbage 65G	38200	3,184	3,183	3,172	12,735	33%
Billed By West Central - Garbage 95G	7500	650	648	623	2,593	35%
Billed By West Central - Valet Service	60	4	4	5	18	30%
Bag Tags Issued	350	9	7	13	62	18%
Bag Tags Billed By West Central	350	9	7	13	62	18%
Recycling						
Billed By City - Recycle	55000	4,615	4,606	4,566	18,423	33%
Billed By City - Valet Service	50	4	4	4	16	32%
Billed By West Central - Recycle 35G	7000	579	578	579	2,309	33%
Billed By West Central - Recycle 65G	14500	1,226	1,224	1,202	4,892	34%
Billed By West Central - Recycle 95G	35000	2,929	2,926	2,915	11,710	33%
Billed By West Central - Valet Service	60	4	4	5	16	27%
Licenses, Permits & Rentals						
Dog Licenses (# Issued)	220	10	10	5	66	30%
Audio Permits (# Issued)	30	3	10	0	16	53%
Community Room Rentals	50	4	4	2	12	24%
Park Reservations	80	43	20	1	65	81%
Transportation						
Fixed Route	13000	449	458	605	2,230	17%
Mobility	1500	264	244	52	772	51%
Flex Route Rides	1000	220	251	-	-	0%
Ruby Rides	4800	-	410	-	1,031	21%
Times "Fast" Electric Charger Used	100	8	8	1	29	29%
Times "Slow" Electric Charger Used	250	-	1	8	30	12%
Revenue from Electric Charger	\$ 1,000.00	\$ -	\$ 75.73	7	\$ 346.54	35%
Solar Power						
Total Savings	\$ 15,000.00	\$ -	\$ (8.52)	(\$509.15)	\$ (772.41)	-5%

To: John Harrenstein, City Administrator
From: Kevin McCann, Finance Director
Subject: March Monthly Financial Report
Date: May 14, 2021
Cc:

The following financial report offers a year-to-date overview of the financial activities of North Mankato through the end of March. The monthly financial summary includes all city funds within the City of North Mankato. The monthly financial summary includes budget to actual comparisons of expenditures and revenues with projected changes in cash balances for each fund. This analysis highlights certain funds to identify overall trends and how the city is adhering to the budget as the year progresses. Since the audit is not yet complete, the projected beginning and ending cash balances are subject to change but do offer a close estimate of where things are at currently.

Expenditures

With April ending, we are 33% through the year. Total spending for the entire City is 27% of budget. In looking at the **General Fund**, the overall spending is 33% for the year. Certain departments above 33% include the **City Attorney** due to two payments made in January since we usually pay a month ahead, so we paid the January payment and February payment in January. **Area Agency Disbursements** due to the annual donations made at the beginning of the year. **Transfers Out** due to the \$750,000 transfer to the Caswell Softball Complex Project. The General Fund will be reimbursed as part of an upcoming bond issuance.

Certain departments under 33% include **Fire** due to the firefighter pay issued later in the year. **Streets** due to the timing of street maintenance activities that occur in the summer. **Parks** due to the timing of the majority of park maintenance activities that occur in the summer. **Public Access** due to the timing of the quarterly payments for the service. **Non-Departmental** due to budgeted expenses that are not planned until the summer.

Caswell Fund activity didn't start to pick up until the end of April.

New funds were created for youth **Football** and the **Swim Facility**. **Football** includes the purchase of the jerseys and payroll. **Swim Facility** will be minimal expenditure activity until late May. Season pass and swimming revenue lessons have been coming in since the winter.

Library Endowment has minimal activity until the spring when activity picks up again.

Local Option Sales Tax Fund consists of transfers that are made monthly.

Port Authority General Fund includes member pay, legal expenses for loan documents, REDA dues, and budgeted debt service transfers.

Capital Facilities and Equipment Replacement Fund includes a new parks mower for \$98,367 and new police radios for \$26,457.

Joint Economic Development Funds includes activity for the North Port Industrial Park. If there are no land sales in 2021, cash may need to be transferred from other funds to maintain a positive cash balance.

TIF District Funds includes decertifying TIF districts and budgeted transfers.

Debt Service Funds most debt service payments are made in February and August.

Construction Funds include the Harrison Ave. and Cliff Court projects on hold until spring. There has been minimal activity in the construction funds.

Charitable Gambling includes all 2021 donations made at the beginning of the year.

Revenues

Overall revenue for the entire City is at 16% of the budget. Revenues for the **General Fund** are 6% for the year. As you are aware, the City's two main sources of funding: property taxes and local government aid (LGA) come twice per year. We receive the first half of taxes in June and the first half of LGA in July. We receive the second half payments for each of these in December.

Port Authority General Fund and TIF District revenue comes in two payments in June and December.

Utility Funds

Overall, **expenditures** for the utility funds, with the exception of **Recycling**, are on pace to be within budget. **Recycling** is currently trending ahead of budget due to the timing of the bond payment in February.

In general, utility fund **revenues** are tracking to be at or slightly above budget. **Storm Water** includes a \$255,000 FEMA reimbursement for the 2019 spring flooding repairs.

Projects

The active projects are shown on the second page of the financial report.

CITY OF NORTH MANKATO 2021 BUDGET MONITORING 30-Apr-21 33%														
% of Year														
		EXPENDITURES				REVENUES				NET	CASH			
Fund #	Budgeted Funds	2021 AMENDED Budget	2021 Actual Expenditures	Difference	% Exp. Budget Expended	2021 AMENDED Budget	2021 Actual Revenues	Difference	% Rev. Budget Collected	Revenues Over/(Under) Expenditures	2021 Beginning Cash Balance	2021 Projected Year End Cash Balance	% of Actual Expenditures	Beginning vs. Ending Cash Balance
	Program Type Revenues													
	Franchise Taxes - Benco					\$ 110,000	\$ 27,587	\$ (82,413)	25%					
	Franchise Taxes - CenterPoint					\$ 104,000	\$ -	\$ (104,000)	0%					
	Franchise Taxes - Charter					\$ 125,000	\$ 38,488	\$ (86,512)	31%					
	Franchise Taxes - Consolidated					\$ 37,000	\$ -	\$ (37,000)	0%					
	Franchise Taxes - Xcel					\$ 125,000	\$ 21,078	\$ (103,922)	17%					
	Property & Other Taxes					\$ 5,313,162	\$ 16,507	\$ (5,296,655)	0%					
	Special Assessments					\$ 12,200	\$ -	\$ (12,200)	0%					
	License & Permits					\$ 476,295	\$ 135,796	\$ (340,499)	29%					
	Intergovernmental					\$ 2,340,411	\$ 125,012	\$ (2,215,399)	5%					
	Charges for Services					\$ 159,037	\$ 69,648	\$ (89,389)	44%					
	Fines & Forfeits					\$ 26,000	\$ 6,001	\$ (19,999)	23%					
	Miscellaneous					\$ 102,170	\$ 69,117	\$ (33,053)	68%					
	Proprietary Revenue					\$ 5,000	\$ -	\$ (5,000)	0%					
	Other Financing Sources					\$ 266,750	\$ 87,250	\$ (179,500)	33%					
101	General Fund by Department													
	Legislative	\$ 53,701	\$ 15,561	\$ 38,140	29%									
	General Government	\$ 699,191	\$ 184,956	\$ 514,235	26%									
	Attorney	\$ 115,816	\$ 50,052	\$ 65,764	43%									
	Police	\$ 2,181,989	\$ 634,280	\$ 1,547,709	29%									
	Fire	\$ 361,457	\$ 46,328	\$ 315,129	13%									
	Streets	\$ 1,998,112	\$ 351,013	\$ 1,647,099	18%									
	Maintenance & Equipment	\$ 299,940	\$ 78,953	\$ 220,988	26%									
	Street Lighting	\$ 375,488	\$ 92,155	\$ 283,333	25%									
	Parks	\$ 889,255	\$ 177,691	\$ 711,564	20%									
	Library	\$ 612,682	\$ 190,859	\$ 421,823	31%									
	Bookmobile	\$ 103,229	\$ 27,086	\$ 76,143	26%									
	Community Development	\$ 629,563	\$ 164,080	\$ 465,483	26%									
	Public Access	\$ 54,800	\$ -	\$ 54,800	0%									
	Non-Departmental	\$ 74,500	\$ 8,704	\$ 65,796	12%									
	Area Agency Disbursements	\$ 230,250	\$ 82,173	\$ 148,077	36%									
	Transfers Out	\$ 423,750	\$ 887,917	\$ (464,167)	210%									
	General Fund Totals	\$ 9,103,723	\$ 2,991,806	\$ 6,111,917	33%	\$ 9,202,025	\$ 596,482	\$ (8,605,543)	6%	\$ (2,395,324)	\$ 3,984,532	\$ 4,082,834	44.8%	\$ 98,302
201	Caswell Sports	\$ 547,123	\$ 110,724	\$ 436,399	20%	\$ 560,887	\$ 180,332	\$ (380,555)	32%	\$ 69,608	\$ 67,964	\$ 81,728	14.9%	\$ 13,764
202	Football	\$ 113,533	\$ 47,590	\$ 65,943	42%	\$ 114,500	\$ 45,449	\$ (69,051)	40%	\$ (2,141)	\$ -	\$ 967	0.9%	\$ 967
203	Swim Facility	\$ 365,797	\$ 20,594	\$ 345,203	6%	\$ 366,268	\$ 81,128	\$ (285,140)	22%	\$ 60,534	\$ -	\$ 471	0.1%	\$ 471
213	Library Endowment	\$ 53,250	\$ 7,564	\$ 45,686	14%	\$ 53,250	\$ 17,624	\$ (35,626)	33%	\$ 10,060	\$ 59,563	\$ 59,563	111.9%	\$ -
221	Local Option Sales Tax Fund	\$ 299,850	\$ 118,361	\$ 181,489	39%	\$ 600,000	\$ 158,917	\$ (441,083)	26%	\$ 40,556	\$ 337,226	\$ 637,376	212.6%	\$ 300,150
228	Port Authority General Fund	\$ 94,590	\$ 37,716	\$ 56,874	40%	\$ 92,088	\$ -	\$ (92,088)	0%	\$ (37,716)	\$ 132,506	\$ 130,004	137.4%	\$ (2,502)
229	Port Authority Federal Revolving F	\$ -	\$ 140	\$ (140)		\$ 27,599	\$ 9,381	\$ (18,218)	34%	\$ 9,241	\$ 1,070,262	\$ 1,097,861		\$ 27,599
230	Capital Facilities and Equipment R	\$ 458,594	\$ 124,824	\$ 333,770	27%	\$ 413,500	\$ 147,167	\$ (266,333)	36%	\$ 22,342	\$ 399,433	\$ 354,339	77.3%	\$ (45,094)
234	Port Authority Local Revolving Loa	\$ 29,100	\$ -	\$ 29,100	0%	\$ 2,619	\$ 481	\$ (2,138)	18%	\$ 481	\$ 57,189	\$ 30,708	105.5%	\$ (26,481)
240	Joint Economic Development Fund	\$ 62,000	\$ -	\$ 62,000	0%	\$ 11,594	\$ 1,083	\$ (10,511)	9%	\$ 1,083	\$ 3,997	\$ (46,409)	-74.9%	\$ (50,406)
250-263	TIF Funds	\$ 468,180	\$ 92,950	\$ 375,230	20%	\$ 456,429	\$ -	\$ (456,429)	0%	\$ (92,950)	\$ 324,730	\$ 312,979	66.9%	\$ (11,751)
300s	Debt Service Funds	\$ 2,787,269	\$ 1,672,127	\$ 1,115,142	60%	\$ 3,217,911	\$ 161,265	\$ (3,056,646)	5%	\$ (1,510,862)	\$ 2,706,726	\$ 3,137,368	112.6%	\$ 430,642
400s	Construction Funds	\$ 2,351,000	\$ (228,356)	\$ 2,579,356	-10%	\$ 2,351,000	\$ -	\$ (2,351,000)	0%	\$ 228,356	\$ 775,989	\$ 775,989	33.0%	\$ -
601	Water Utility	\$ 1,924,082	\$ 350,619	\$ 1,573,463	18%	\$ 2,089,100	\$ 635,320	\$ (1,453,780)	30%	\$ 284,700	\$ 845,990	\$ 1,011,008	52.5%	\$ 165,018
602	Sewer Utility	\$ 2,548,065	\$ 273,040	\$ 2,275,025	11%	\$ 2,566,100	\$ 857,136	\$ (1,708,964)	33%	\$ 584,097	\$ 1,338,880	\$ 1,356,915	53.3%	\$ 18,035
603	Recycling	\$ 526,401	\$ 180,297	\$ 346,104	34%	\$ 542,900	\$ 188,033	\$ (354,867)	35%	\$ 7,736	\$ 122,031	\$ 138,530	26.3%	\$ 16,499
604	Storm Water	\$ 447,504	\$ 77,091	\$ 370,413	17%	\$ 517,000	\$ 428,668	\$ (88,332)	83%	\$ 351,577	\$ 323	\$ 351,900	78.6%	\$ 351,577
651	Solid Waste	\$ 826,441	\$ 191,399	\$ 635,042	23%	\$ 824,138	\$ 279,657	\$ (544,481)	34%	\$ 88,258	\$ 10,589	\$ 8,286	1.0%	\$ (2,303)
863	Drug Task Force			\$ -			\$ -	\$ -		\$ -	\$ 229	\$ 229		\$ -
864	Charitable Gambling	\$ 20,700	\$ 23,000	\$ (2,300)	111%	\$ 32,067	\$ 18,262	\$ (13,805)	57%	\$ (4,738)	\$ 64,815	\$ 76,182	368.0%	\$ 11,367
865	Tactical Response	\$ -	\$ 28,793	\$ (28,793)			\$ 24,000	\$ 24,000		\$ (4,793)	\$ 20,523	\$ 20,523		\$ -
	Total Non 101 Fund	\$ 13,444,149	\$ 3,060,289	\$ 10,383,860	23%	\$ 14,358,182	\$ 3,107,326	\$ (11,250,856)	22%	\$ 47,036	\$ 8,338,965	\$ 9,535,079	70.9%	\$ 1,196,114
	Grand Totals	\$ 22,547,872	\$ 6,052,095	\$ 16,059,378	27%	\$ 23,560,207	\$ 3,703,807	\$ (19,475,844)	16%	\$ (2,348,288)	\$ 12,323,498	\$ 13,617,914	60.4%	\$ 1,295,854

	North Mankato Bank Balances													
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$322,659	\$357,419	\$328,860	\$330,118									\$21	\$64
Frandsen Bank Investment	\$69,212	\$69,215	\$69,217	\$69,219									\$9	\$27
Frandsen Bank MII Select	\$17,474	\$14,397	\$11,890	\$11,266									\$1	\$2
Frandsen ICS Sweep Account	\$4,026,085	\$1,776,132	\$1,476,176	\$2,226,228									\$247	\$740
Oppenheimer Investment	\$724,985	\$724,650	\$725,420	\$726,676									-\$4,647	\$0
Pioneer Bank - ICS	\$1,054,690	\$1,060,737	\$1,066,803	\$1,072,867									\$852	\$2,557
Pioneer Bank - Revolving Loan	\$250,054	\$250,049	\$250,054	\$250,052									\$205	\$616
Pioneer Bank Checking	\$6,004,055	\$6,005,206	\$6,006,481	\$6,007,716									\$4,935	\$14,806
RBC Wealth Management	\$330,774	\$330,069	\$332,146	\$331,469									-\$11	\$1,200
	\$12,799,988	\$10,587,874	\$10,267,047	\$11,025,612	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,613	\$20,012
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	YTD Interest	Est. Total Interest
Frandsen Bank Checking	\$365,330	\$323,669	\$384,299	\$313,500	\$343,443	\$330,450	\$345,029	\$358,863	\$338,985	\$330,731	\$366,424	\$345,601	\$65	\$65
Frandsen Bank Investment	\$69,167	\$69,173	\$69,170	\$69,176	\$69,182	\$69,189	\$69,195	\$137,195	\$69,203	\$69,205	\$69,208	\$69,210	\$79	\$79
Frandsen Bank MII Select	\$20,897	\$15,132	\$12,848	\$12,933	\$13,678	\$14,420	\$16,347	\$19,197	\$19,871	\$21,201	\$19,263	\$22,706	\$2	\$2
Frandsen ICS Sweep Account	\$6,870,850	\$4,776,572	\$4,554,091	\$4,517,469	\$4,367,864	\$6,668,060	\$7,968,381	\$6,868,700	\$7,119,024	\$6,269,197	\$375,896	\$4,275,981	\$19,818	\$19,818
Oppenheimer Investment	\$713,667	\$714,980	\$718,139	\$722,110	\$722,830	\$723,580	\$723,748	\$723,926	\$724,034	\$724,046	\$724,086	\$724,923	\$12,510	\$12,510
4M Money Market Fund	\$3,681	\$3,684	\$0										\$9	\$9
Pioneer Bank - ICS	\$747,689	\$754,862	\$763,785	\$773,273	\$779,281	\$786,870	\$794,465	\$802,063	\$809,657	\$817,256	\$826,436	\$832,455	\$4,228	\$4,228
Pioneer Bank - Revolving Loan	\$250,373	\$250,349	\$250,373	\$250,052	\$250,054	\$250,052	\$250,054	\$250,054	\$250,052	\$250,054	\$250,052	\$250,054	\$1,562	\$1,562
Pioneer Bank Checking									\$2,000,177	\$2,000,602	\$6,001,506	\$6,002,780	\$2,781	\$2,781
RBC Wealth Management	\$319,699	\$320,893	\$324,102	\$327,630	\$331,210	\$330,657	\$330,172	\$331,094	\$331,874	\$331,241	\$332,101	\$331,480	\$11,747	\$11,747
	\$9,361,354	\$7,229,314	\$7,076,806	\$6,986,145	\$6,877,541	\$9,173,279	\$10,497,391	\$9,491,092	\$11,662,878	\$10,813,533	\$8,964,972	\$12,855,191	\$52,800	\$52,800

North Mankato Bank Interest																
	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021	October 2021	November 2021	December 2021	YTD Interest	Est. Total Interest		
Frandsen Bank Checking	\$ 5.13	\$ 4.84	\$ 5.97	\$ 5.24									\$ 21.18	\$64		
Frandsen Bank Investment	\$ 2.20	\$ 2.12	\$ 2.50	\$ 2.28									\$ 9.10	\$27		
Frandsen Bank MII Select	\$ 0.17	\$ 0.12	\$ 0.12	\$ 0.09									\$ 0.50	\$2		
Frandsen ICS Sweep Account	\$ 104.01	\$ 46.13	\$ 43.97	\$ 52.66									\$ 246.77	\$740		
Oppenheimer Investment	\$ 61.95	\$ (334.98)	\$ (5,630.57)	\$ 1,256.65									\$ (4,646.95)	\$0		
Pioneer Bank - ICS	\$ 202.79	\$ 203.15	\$ 226.17	\$ 220.12									\$ 852.23	\$2,557		
Pioneer Bank - Revolving Loan	\$ 53.08	\$ 47.95	\$ 53.08	\$ 51.37									\$ 205.48	\$616		
Pioneer Bank Checking	\$ 1,274.56	\$ 1,151	\$ 1,275	\$ 1,234									\$ 4,935.31	\$14,806		
RBC Wealth Management	\$ (705.84)	\$ (704.84)	\$ 2,077.44	\$ (677.42)									\$ (10.66)	\$1,200		
	\$998.05	\$415.95	-\$1,946.24	\$2,145.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,612.96	\$20,011.71		
	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	July 2020	August 2020	September 2020	October 2020	November 2020	December 2020	YTD Interest	Est. Total Interest		
Frandsen Bank Checking	\$ 5.48	\$ 4.97	\$ 5.75	\$ 5.26	\$ 5.10	\$ 5.72	\$ 5.35	\$ 5.55	\$ 5.36	\$ 5.32	\$ 5.52	\$ 5.37	\$ 64.75	\$65		
Frandsen Bank Investment	\$ 6.46	\$ 5.84	\$ 6.67	\$ 6.25	\$ 6.05	\$ 6.67	\$ 6.46	\$ 9.86	\$ 17.96	\$ 2.28	\$ 2.35	\$ 2.35	\$ 79.20	\$79		
Frandsen Bank MII Select	\$ 0.19	\$ 0.13	\$ 0.12	\$ 0.10	\$ 0.11	\$ 0.12	\$ 0.13	\$ 0.15	\$ 0.16	\$ 0.17	\$ 0.17	\$ 0.18	\$ 1.73	\$2		
Frandsen ICS Sweep Account	\$ 9,400.82	\$ 5,721.94	\$ 2,408.65	\$ 377.83	\$ 394.87	\$ 196.45	\$ 321.19	\$ 318.66	\$ 324.28	\$ 172.81	\$ 95.03	\$ 85.54	\$ 19,818.07	\$19,818		
Oppenheimer Investment	\$ 1,253.92	\$ 1,312.69	\$ 3,156.85	\$ 3,973.60	\$ 719.45	\$ 750.11	\$ 168.01	\$ 177.85	\$ 108.44	\$ 12.18	\$ 39.66	\$ 837.09	\$ 12,509.85	\$12,510		
4M Money Market Fund	\$ 5.23	\$ 3.79	\$ -										\$ 9.02	\$9		
Pioneer Bank - ICS	\$ 1,104.75	\$ 1,046.48	\$ 569.33	\$ 158.11	\$ 165.08	\$ 161.29	\$ 168.38	\$ 169.78	\$ 165.98	\$ 173.19	\$ 168.82	\$ 176.43	\$ 4,227.62	\$4,228		
Pioneer Bank - Revolving Loan	\$ 371.58	\$ 347.60	\$ 371.58	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 53.08	\$ 51.37	\$ 53.08	\$ 51.37	\$ 53.08	\$ 1,561.64	\$1,562		
Pioneer Bank Checking									\$ 178.08	\$ 424.69	\$ 904.23	\$ 1,274.29	\$ 2,781	\$2,781		
RBC Wealth Management	\$ (33.51)	\$ 1,193.76	\$ 3,208.95	\$ 3,528.12	\$ 3,579.67	\$ (552.86)	\$ (485.00)	\$ 922.16	\$ 779.66	\$ (632.84)	\$ 860.52	\$ (621.84)	\$ 11,746.79	\$11,747		
	\$12,114.92	\$9,637.20	\$9,727.90	\$8,100.64	\$4,923.41	\$618.87	\$237.60	\$1,657.09	\$1,631.29	\$210.88	\$2,127.67	\$1,812.49	\$52,799.96	\$52,800		

NORTH MANKATO STATS 2017 - 2021

2021

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
FIXED ROUTE RIDERSHIP	925	398	458	449									2,230
FIXED ROUTE HOURS	220.00	90.00	103.50	99.00									512.50
MOBILITY RIDERSHIP	107	157	244	264									772
MOBILITY HOURS	53.5	78.5	122	132									386.00
FLEX RIDERSHIP	0	179	251	220									650.00
FLEX HOURS	0	120	138	132									390.00

2020

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
FIXED ROUTE RIDERSHIP	1,471	1,393	1,004	605	572	669	859	728	1,147	1,371	1,119	1,071	12,009
FIXED ROUTE HOURS	242	220	242	242	220	242	253	231	231	242	220	242	2,827.00
MOBILITY RIDERSHIP	157	173	124	52	49	49	89	93	124	134	127	108	1,279
MOBILITY HOURS	78.5	86.5	62	26	24.5	24.5	44.5	46.5	62	67	63.5	54	639.50

2019

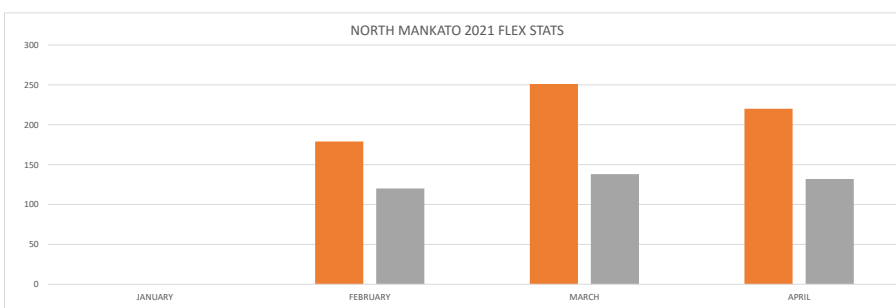
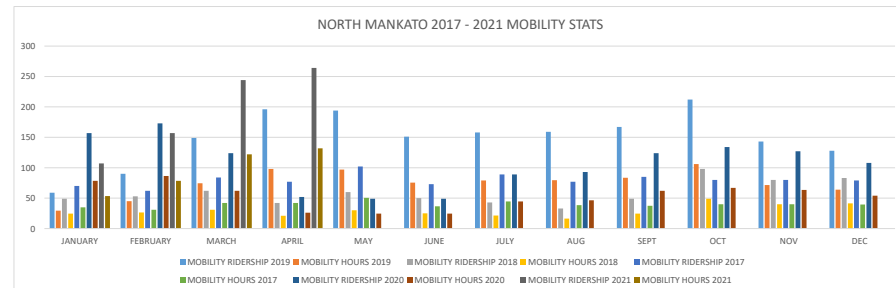
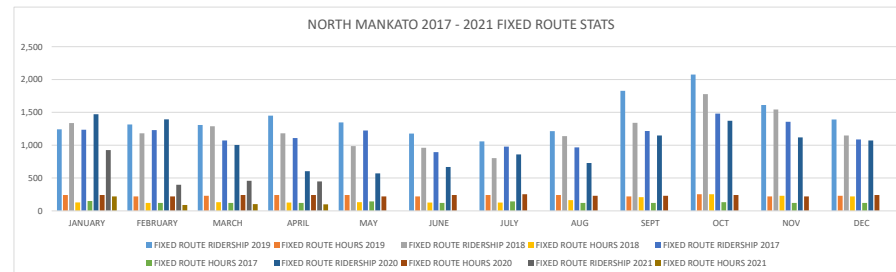
	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
FIXED ROUTE RIDERSHIP	1,242	1,316	1,308	1,450	1,346	1,177	1,058	1,214	1,827	2,075	1,611	1,391	17,015
FIXED ROUTE HOURS	242	220	231	242	242	220	242	242	220	253	220	231	2,805.00
MOBILITY RIDERSHIP	59	90	149	196	194	151	158	159	167	212	143	128	1,806
MOBILITY HOURS	29.5	45	74.5	98	97	75.5	79	79.5	83.5	106	71.5	64	903.00

2018

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
FIXED ROUTE RIDERSHIP	1,337	1,181	1,289	1,181	987	960	803	1,139	1,340	1,778	1,544	1,147	14,686
FIXED ROUTE HOURS	129	120	132	126	132	126	126	163	209	253	231	220	1,966.50
MOBILITY RIDERSHIP	49	53	62	42	60	50	43	33	49	98	80	83	702
MOBILITY HOURS	24.5	26.5	31	21	30	25	21.5	16.5	24.5	49	40	41.5	351.00

2017

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS
FIXED ROUTE RIDERSHIP	1,235	1,229	1,072	1,109	1,223	894	978	967	1,217	1,481	1,356	1,087	13,848
FIXED ROUTE HOURS	150	120	120	120	144	120	144	120	120	132	120	120	1,530.00
MOBILITY RIDERSHIP	70	62	84	77	102	73	89	77	85	80	80	79	958
MOBILITY HOURS	35	31	42	42	50.5	36.5	44.5	38.5	37.5	40	40	39.5	477.00





NORTH MANKATO MUNICIPAL SERVICE – APRIL 2021

PROJECT SUMMARY

REPORT DATE	PROJECT NAME	PREPARED BY
May 26, 2021	Municipal Transportation	Jeff Ericson

STATUS SUMMARY

Operations were normal for the month.

25 unique users took trips that qualified for this plan

345 qualifying trips were taken by those users

1 trip was cancelled by driver with passenger no-show

1 trip was cancelled for unknown reason by passenger and is not included in total.

PROJECT OVERVIEW

TASK	% DONE	DUE DATE	DRIVER	NOTES
Hiring	0	6/15/2021		Looking for regional manager
Report Update	70	6/5/2021		Updating the monthly report format and data

BUDGET OVERVIEW

CATEGORY	SPENT	% OF TOTAL	ON TRACK?	NOTES
346 Tier one trips taken				
Marketing	0			Will launch with new mobile app launch

RISK AND ISSUE HISTORY

ISSUE	ASSIGNED TO	DATE
No issues reported this month*		
Driver ratings – none collected this month.		

*Updated report will include more granular data including average wait time and maximum wait times.

DATA

Heat Map of trips taken during April 2021

