

On this, the 30th day of May 2020, the City Council of the City of North Mankato convened in an Emergency Council Meeting Session at 1:00 pm, necessitated by the threat of civil unrest and rioting. City Administrator Harrenstein on March 31, 2020, under MN Statute Section 13D.021, declared the use of electronic meetings due to the COVID-19 pandemic. Mayor Dehen called the meeting to order at 1:00 pm. The following were present remotely through Zoom for roll call: Council Members Oachs, Whitlock, Steiner, and Norland, City Administrator Harrenstein, Police Chief Gullickson, Fire Chief Giefer, and City Clerk Van Genderen.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda. Vote on the motion: Whitlock, Steiner, Norland, Oachs, and Dehen aye; no nays. Motion carried.

Business Items

Discuss request from the City of Mankato to Jointly Implement an 8 pm to 6 am Curfew for May 30th and May 31st in response to Rioting in Mankato.

Police Chief Gullickson reviewed the events of the night of May 29, 2020. He reported peaceful protests were organized to protest the death of George Floyd while he was being placed under arrest by the Minneapolis Police Department. Protesters gathered on Veteran's Bridge, and another protest formed at Riverside Park in Mankato. Portions of both groups walked down to the safety center in Mankato. While the majority of the event was peaceful in the late evening, there was destruction at the Riverhills Mall, T-Mobile, and the law enforcement center in Mankato. The violent protestors eventually dispersed. City Administrator Harrenstein reported Chief Gullickson received a request from Public Safety Director Vogel to implement a joint curfew as another tool to address those that are turning violent. The joint curfew would benefit both cities. If Mankato implemented a curfew and North Mankato did not, those that were intent on causing problems may cross the bridge into North Mankato. Mayor Dehen requested clarification on if there were any reason to believe that trouble may occur. Police Chief Gullickson reported he had not heard any rumors, but with the anger that has been shown, it may be a possibility. Mayor Dehen requested additional information on those that were causing damage. Police Chief Gullickson reported it was only a small group of people that were intent on causing trouble.

Fire Chief Giefer reviewed their plan, which included preparation to send firefighters into Mankato if needed while maintaining staff and equipment in North Mankato, and they were prepared to call on Nicollet for mutual aid if necessary. Staff was instructed to conduct only defensive firefighting and not to enter a building unless individuals were in harm's way.

City Administrator Harrenstein commented that the Mayor could declare an emergency under Minnesota Statute 12.29. He reviewed a similar proclamation of emergency that the Mayor of Bloomington declared. He noted the travel would be prohibited except to and from work, in case of an emergency, homelessness, or fleeing a dangerous situation. Police Chief Gullickson pointed out the addition of the curfew would provide an additional tool to step in when people are on the street. He noted a person out getting gas would not get arrested, but they could get stopped and reminded of the curfew and sent home. Council Member Steiner requested clarification concerning what retail businesses that are typically open until 10 pm would do in response to the curfew. Police Chief Gullickson reported as the police patrol, the goal would be to educate first, and enforcement would be the last resort. Additional discussion was held about the timing of the curfew, concerns that dusk is later than 8 pm, and people like to be out enjoying the evening. Mayor Dehen recommended reaching

out to businesses that are typically open after 8 pm to let them know about the curfew. City Administrator Harrenstein encouraged mirroring Mankato's hours of 8 pm to 6 am. Council Member Whitlock stated it might be beneficial to have the Fire Department assist with patrolling. He requested input from the rest of the Council and the staff. Police Chief Gullickson reported he has five extra officers on schedule, and the Nicollet County Sheriff's department would have additional staff to assist North Mankato if needed. He indicated he would not put the Police Reserve out unless there were a need to direct traffic. Fire Chief Giefer reported he would be able to get the volunteers, but he was concerned with being in the way of the Police Department. It was determined that the Fire Department would only assist if there were a need for fire suppression.

Mayor Dehen stated he would sign the proclamation declaring a curfew but would like to have the support of the Council. **Council Member Norland moved, seconded by Council Member Steiner, to Recommend the Mayor Sign an Emergency Order Declaring a Curfew. Vote on the motion: Whitlock, Steiner, Norland, Oachs, and Dehen aye; no nays. Motion carried.**

City Administrator Harrenstein reported he and the Police Chief would take part in a press conference at 2:00 pm to communicate the implementation of the curfew. Additional communication would be provided through Nixle, social media, and the City website.

At 1:43 pm on a motion by Council Member Norland, seconded by Council Member Steiner, the Emergency Council Meeting was adjourned.

Mayor

City Clerk

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on June 1, 2020. City Administrator Harrenstein on March 31, 2020, under MN Statute Section 13D.021, declared the use of electronic meetings due to the COVID-19 pandemic. Mayor Dehen called the meeting to order at 7:00 pm, asking that everyone join in the Pledge of Allegiance. The following were present remotely through Zoom for roll call: Council Members Oachs, Whitlock, Steiner, City Attorney Kennedy, Finance Director McCann, Community Development Director Fischer, Library Director Heintz, Caswell Sports Director Tostenson, and Police Chief Gullickson, present in the Council Chambers for roll call: Council Member Norland, Mayor Dehen, City Administrator Harrenstein, and City Clerk Van Genderen. Absent Public Works Director Host. Citizen participation was available through teleconference and live stream of the meeting.

Approval of Agenda

Item 9C was added to the Business Items. The item was to consider Dino's Temporary Patio proposal. Council Member Norland moved, seconded by Council Member Steiner, to approve the amended agenda. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Approval of Council Meeting Minutes May 18, 2020.

Council Member Norland moved, seconded by Council Member Oachs, to approve the minutes of the Council meeting of May 18, 2020. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Consent Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the Consent Agenda.

- A. Bills and Appropriations.
- B. Res. No. 50-20 Approving Donations/Contributions/Grants.
- C. Res. No. 51-20 Changing Polling Location for Precinct 4 for the 2020 Election.
- D. Approved Parade Permit for Dakota Meadows Middle School Retirement Celebration on June 4, 2020.

Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda

None.

Business Items**Res. No. 52-20 Approving Plans and Specifications and Ordering Advertisement for Bids Project No. 20-03 ABCDEF-Countryside Drive Street and Utility Improvement Project.**

City Engineer Sarff reported the proposed project area is from Houghton Avenue to Coventry Lane. There is a residential development proposed on the property north of Countryside Drive that requires infrastructure improvements on Countryside Drive. Engineer Sarff reviewed the Sanitary Sewer System's existing conditions, which includes a 27" trunk sanitary sewer constructed in 1996 and existing residential properties current sanitary sewer services. The proposed improvements include a new 8" sanitary sewer system to serve new residential lots on the north side of Countryside Drive. The existing Watermain System consists of a 16" ductile iron watermain constructed in 1998. Existing

residential properties on the south side of Countryside Drive currently have water service. Proposed improvements include new 8" watermain stub outs to the north to accommodate new development and new 1" plastic service lines for new lots on the north side of Countryside Drive along with new auto-reading water meters provided to all properties receiving assessments, regardless if new water service is constructed or not. There is no existing storm sewer on Countryside Drive except at intersecting streets and project termini. Proposed improvements include a new storm sewer system on Countryside Drive with a 12-inch pipe to a 30-inch storm sewer pipe, manholes, and catch basins. The current street and surface is a "rural" design approximately 24' wide bituminous with side ditches & culverts. There is an existing 6' wide concrete sidewalk west of Houghton Avenue and on Coventry Lane. There is no off-street trail on Countryside Drive east of Lor Ray Drive or Coventry Lane. Proposed street improvements include a 40' wide street, curb and gutter, reconstruction of existing driveways, and a new 6-foot wide concrete sidewalk on the north side of Countryside Drive matching existing sidewalk to the west. New streetlights will be installed. City Engineer Sarff reported the bid opening would occur at the end of June, and the assessment hearing would precede the awarding of the bid.

Council Member Norland moved, seconded by Council Member Oachs, to adopt Res. No. 52-20 Approving Plans and Specifications and Ordering Advertisement for Bids Project No. 20-03 ABCDEF-Countryside Drive Street and Utility Improvement Project. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Review Demographic Update for Inclusion in the Comprehensive Plan Update.

City Administrator Harrenstein reported the document is a draft that will be included in the update of the 2015 Comprehensive Plan. With the census being completed, it is an excellent time to review and expand those portions of the Comprehensive Plan. He examined the highlights of the report, including an estimated 6.7% population increase between 2010 and 2019 compared to 13% growth in Mankato and 10.6% for the entire Greater Mankato area. City Administrator Harrenstein stated North Mankato's slower growth could be attributed to fewer multi-family housing units. The fewer housing units are linked to the Comprehensive Plan, which had limited areas planned for multi-family housing. Mayor Dehen commented that the Comprehensive Plan reflected the community plans for the City as a lot of community engagement informed the plan. City Administrator Harrenstein reviewed additional highlights including an increase in the median age from 35.5 in 2010 to 37.9 in 2019, continued growth in the number of households in North Mankato, and a decrease in the average number of persons per household from 2.48 in 2000, to 2.39 in 2010 and down to 2.36 in 2018. City Administrator Harrenstein reported the chapter is in draft form, and additional information will be included. Council Member Norland requested clarification on how places like Birchwood Cottages are counted. Community Development Director Fischer reported they are counted like any apartment complex.

Review Proposed Temporary Patio Proposal from Dino's Pizzeria.

City Administrator Harrenstein reported that Dino's does not have an area that can easily be used for the creation of a patio that would allow them to open in accordance with the Governor's orders and the local resolution authorizing for additional outdoor seating. He stated the proposal created a patio space in the street using barriers. City Engineer Sarff reported the plan uses jersey barriers that are 3 feet high and would be anchored to the road. The area would need to be tapered to increase safety for those within the barrier and traffic. A discussion was held concerning the drawing that was presented to the Council and the number of parking stalls that would be utilized for the patio space. It was determined it could be as high as ten spaces. City Engineer Sarff stated a previous version did not use as many parking spaces. Community Development Director Fischer said the option

presented would trade parking for patio seating. He commented that a lot of traffic moves through Belgrade Avenue. Community Development Director Fischer stated he thought Dino's was considering the vacant lot not far from their property.

Mayor Dehen requested clarification on if the City or Dino's had spoken with the other businesses in the area and asked for further consideration of the vacant lot. Council Member Steiner agreed that it appeared that many parking spaces were utilized for the patio seating. Council Member Oachs expressed concerns about the safety of using the street. Attorney Kennedy stated that if City property is utilized, Dino's insurance will need to cover any liability incurred by the City. City Administrator Harrenstein said City staff would speak to area business owners, reduce the size of the proposed use of the street, address safety concerns, and see if Dino's can work out a plan with the owner of the vacant lot. The discussion continued about safety and the size of the proposed patio space. Mayor Dehen requested City staff work to create a viable plan. **Council Member Norland moved, seconded by Council Member Oachs, to accept the Recommendation to Provide Dino's with Additional Seating. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

Open Forum

Barb Church, 102 Wheeler Avenue, spoke concerning ensuring the personal safety of the homeless when calling an emergency curfew. Ms. Church commented on the electronic meeting procedures. Ms. Church commented that she thought placing the Native American Chief in the Public Works Yard was insensitive. She urged the Council to have the budget meetings recorded by video.

City Administrator and Staff Comments

City Administrator Harrenstein commented that the Sitting Bull statue was acquired approximately one month ago. The statue was placed in the Public Works yard so it can be cleaned before being placed in a park. He rejected any perception that the statue is being treated disrespectfully as the statue needed some work to restore it and prepare it for installation.

City Administrator Harrenstein reported City staff is prepared to open playgrounds with posted notice for maintaining social distancing, and the playground is not sanitized. He said City Hall and the Police Annex anticipate opening on June 15, 2020, following the potential end to the Governor's state of emergency on June 12, 2020. He indicated the library was also considering opening at that time but was coordinating with the Blue Earth County Library. City Administrator Harrenstein reported the swim facility was anticipating the start of swim lessons on June 15th and once or if the Governor moves to phase three, the swim facility would be opened to up to 250 people in the facility. Aquatics Programming Director Bekah Sands and Library Director Katie Heintz have been working on different plans for the reopening and would like to present those ideas to the Council at a Council Work Session on June 8, 2020. Mayor Dehen requested possible openings of facilities wait until after the June 15, 2020, Council Meeting so the City Council could provide direction to City staff. Caswell Sports Director Tostenson reported softball practices would begin and they can practice in their own pod, but cannot use the dugouts. He stated adult leagues are waiting on further governor direction. Tennis lessons will start on June 15th with a limited number on the courts and sanitation practices in place.

Mayor Dehen requested Council input on opening the playgrounds. **Council Member Oachs moved, seconded by Council Member Norland, to Open the Playgrounds with Appropriate Signage that Follows the Minnesota Department of Health's guidelines. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.** Mayor Dehen requested notification to go out on the Nixle system.

City Administrator Harrenstein reported the Farmer's Market opened on June 1, 2020. We are excited to have the market hosted at South Central College.

Police Chief Gullickson reviewed the events of the past weekend. On Friday, May 29th protests over the death of George Floyd by a police officer in Minneapolis began on Veteran's Bridge and later on Riverfront Park in Mankato. Both demonstrations were peaceful until later in the evening when the damage occurred in Mankato. In response to the violence, the City of Mankato requested cooperation from the City of North Mankato in implementing a curfew from 8 pm to 6 am for both May 30th and May 31st. The City Council moved quickly and issued a curfew order in conjunction with the City of Mankato, and the announcement was made at 2 pm in a joint press conference on Saturday, May 30th. Chief Gullickson reported both cities were quiet on both nights of the curfew, and the curfew has been lifted.

Mayor Dehen thanked the Police Chief, the police officers, citizens, and businesses for obeying the curfew.

Mayor and Council Comments

Council Member Norland thanked the staff for their diligence and love for the City during everything that has happened in the past few days. She indicated this is probably the first time a curfew has ever been called in the City of North Mankato for rioting. She thanked Chief Gullickson and reported she had seen him speaking with protestors and thanked him and indicated talking and sharing with each other is one of the ways a resolution can be made, and we can all do better.

Council Member Norland thanked the City for their work on the streets as they continue to improve with the work that is being completed.

Council Member Oachs thanked the staff for the spring cleanup.

Council Member Oachs thanked Police Chief Gullickson and the Police Department and stated the staff and Police are a great department.

Council Member Oachs encouraged customers of bars and restaurants to be patient as staff work through all of the increased protocols.

Council Member Whitlock thanked staff for the spring clean up effort.

Council Member Whitlock thanked the Police Department for enforcing the curfew and that it was a quiet Saturday and Sunday night.

Council Member Steiner thanked the staff for the spring clean up.

Mayor Dehen reported he was thankful businesses were opening up and encouraged patience from all patrons as businesses adjust to the new requirements.

Mayor Dehen thanked the staff for continuing to pursue improvements for local roads and infrastructure.

Mayor Dehen commented that the City was recently gifted the Sitting Bull statue made by Tom Miller and has been cleaning and preparing the statue for a new location. The City is working with Native American representatives to ensure the statue is respectfully placed.

At 7:58 pm on a motion by Council Member Norland, seconded by Council Member Steiner, the Council Meeting was adjourned.

Mayor

City Clerk

Pursuant to due call and notice thereof, a Council Work Session of the North Mankato City Council was held in the Council Chambers on June 8, 2020. Mayor Dehen called the meeting to order at 12:00 p.m. The following were present remotely through Zoom for roll call: Council Members Steiner, Norland, Oachs, Whitlock, and Mayor Dehen, City Administrator Harrenstein, City Attorney Kennedy, Finance Director McCann, Caswell Sports Director Tostenson, Library Director Heintz, Aquatics Programming Director Sands and City Clerk Van Genderen. Citizen monitoring was available through a conference call.

Discuss Swim Facility Reopening Plans

City Administrator Harrenstein reported on June 5, 2020, Governor Walz announced the reopening of swim facilities at 50% capacity beginning on June 10, 2020. City Administrator Harrenstein said the facility's capacity is 1406 people, but to maintain social distancing the City staff is recommending a maximum of up to 700 people. He stated Aquatics Programming Director Bekah Sands and Library Director Katie Heintz have been working through the new information and will have additional information on the general opening of the pool at the next Council Meeting on June 15, 2020. He stated they have swimming lesson guidelines available for review today. Aquatics Programming Director Sands reported they have been developing a plan that follows CDC and MDH guidelines for opening the swim facility during COVID-19. She noted some of the changes include a staff member in charge of sanitizing and cleaning, circles painted onto the turf for social distancing, guests arriving in swimsuits, and parent involvement in swim lessons. Swimming lessons would begin on June 15, 2020. The facility is full of water, and they are balancing the chemicals and conducting staff training. Discussion was held concerning the use of blocks of time and moving people in and out of the facility. City Administrator Harrenstein commented that the cap would be 700 people, and the facility may need to turn people away to maintain compliance with the governor's orders. Mayor Dehen said that he thought it would be a good idea to start with a limited amount of people, allow staff to adjust to the new routines, and then begin increasing the number of people allowed in the facility. Council Member Oachs noted she received communication from Nicollet County that discussed dedicating one person to managing social distancing. She indicated the new rules are overwhelming, and it is a good idea to begin slowly to allow adjustments. Attorney Kennedy requested clarification on the management of the number of people in the facility. Aquatics Programming Director Sands reported they are still discussing how to manage the entrance and exit. She commented that a fully developed plan would be provided on June 15, and swim lessons begin on June 15.

Discuss Caswell Sports Reopening

Caswell Sports Director Tostenson reported Caswell is working with the Minnesota Department of Health to clarify the reopening of the fields. The plans include additional sanitization, limitations on the number of people allowed to attend, and the whole team not utilizing the dugouts. Caswell Sports Director Tostenson noted the first tournament would be held on June 20, 2020, with limited spectators, limited concessions, and social distancing of all teams and spectators.

Discuss Budget Impact of COVID-19

City Administrator Harrenstein reported Finance Director McCann had prepared a memo. Still, with the announcement on Friday by the governor, there have been changes, and staff will prepare a memo for the June 15, 2020 Council Meeting.

Finance Director McCann reported staff was anticipating a \$950,000 to \$1,000,000.00 shortfall across all funds. The shortfall would be due to the lack of Caswell Sports activities, the swim facility not opening on time or at full capacity, and FEMA possibly not providing funds for the repair of streets

on Northridge. With the announcement on Friday, staff will need to update the swim and Caswell Park estimates. He commented that they were anticipating full property taxes for the year with a slight delay of funds due to the extended property tax deadline. Finance Director McCann reported there might be a shortfall in Local Government Aid. Currently, they are anticipating the full amount in July, but there are questions if the total amount will come in December. He noted the utility fund is tracking on budget. There may be sales tax shortfalls, but they are still waiting on projected numbers. Finance Director McCann reported the Department Heads were requested to make a 5% decrease to their budgets to stay within the reduced budget.

City Administrator Harrenstein stated the City might have \$1.2 million in revenue that may or may not be received. The deficit is from the decreased activity at Caswell, the swim facility, deferred land sales in North Port, and decreased revenue from sales tax. Staff is managing those that we are aware of, including department heads reducing their budgets by 5%, and staff has begun implementing those cuts. There are certain shortfalls that the City can only anticipate and includes loss of Local Government Aid and property tax shortfalls. The loss of revenue will inform the 20-21 budget recommendations and probably the 21-22 budget. He noted City staff is preparing for shortfalls and the management of the budget. He commented that building in the City continues, including a new hotel, and home building on track with estimates.

Mayor Dehen commented that the federal government might allocate money to the State, which in turn the State could allocate some to the Cities.

Finance Director McCann reported he attended a Zoom meeting held by the Coalition of Greater Minnesota Cities, and they discussed the possible federal funds. He said they were anticipating the use of the funds for managing costs associated with COVID-19, and the City has been tracking those expenses. He is anticipating close to \$100,000 in associated costs.

Council Member Oachs commented that she was excited the pool was opening but was concerned about the potential cost to the City.

City Administrator Harrenstein reported the staff would have additional information for the Council on Monday.

Council Member Norland moved, seconded by Council Member Oachs, to close the meeting at 12:40 p.m.

Mayor

City Clerk



City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 6-15-20

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
02432	ACTIVE911, INC.	06/15/2020	Regular	0	445.31	92801
02305	ANCHOR INDUSTRIES INC.	06/15/2020	Regular	0	286.00	92802
03053	ASPHALT ZIPPER	06/15/2020	Regular	0	6,425.07	92803
00232	CEMSTONE CONCRETE MATERIALS, LLC	06/15/2020	Regular	0	657.25	92804
02757	CINTAS	06/15/2020	Regular	0	177.65	92805
00255	CITY OF MANKATO	06/15/2020	Regular	0	139,156.75	92806
00344	DIAMOND VOGEL PAINT CENTER	06/15/2020	Regular	0	844.00	92807
00074	EARL F. ANDERSEN INC.	06/15/2020	Regular	0	2,767.50	92808
03281	ELEVATION COATING, LLC	06/15/2020	Regular	0	116,375.00	92809
00397	ESS BROTHERS & SONS, INC.	06/15/2020	Regular	0	4,779.00	92810
00409	FERGUSON ENTERPRISES, INC	06/15/2020	Regular	0	74.69	92811
00499	GRAINGER	06/15/2020	Regular	0	28.68	92812
00508	GREEN TECH RECYCLING, LLC	06/15/2020	Regular	0	13,373.75	92813
02392	GROSS, SCOTT	06/15/2020	Regular	0	650.00	92814
00525	HANCOCK CONCRETE PRODUCTS LLC	06/15/2020	Regular	0	398.00	92815
03278	IGNITION FITNESS & SPORTS	06/08/2020	Regular	0	12,500.00	92795
03055	KELLY & SONS EXCAVATING, LLC	06/15/2020	Regular	0	21,850.00	92816
00724	LEAGUE OF MINNESOTA CITIES INSURANCE TR	06/15/2020	Regular	0	219,584.00	92817
02344	LEIGHTRONIX	06/15/2020	Regular	0	2,388.00	92818
00812	MANKATO BEARING COMPANY	06/15/2020	Regular	0	18.63	92819
02059	MANKATO REFRIGERATION, LLC	06/15/2020	Regular	0	1,183.23	92820
03275	MASON, MICHELLE	05/28/2020	Regular	0	183.00	92789
00847	MATHESON TRI-GAS, INC.	06/15/2020	Regular	0	179.85	92821
00917	MINNESOTA CITY/COUNTY MANAGEMENT AS	06/15/2020	Regular	0	171.81	92822
00925	MINNESOTA DEPARTMENT OF PUBLIC SAFETY	06/04/2020	Regular	0	46.25	92793
00951	MINNESOTA TRUCK & TRACTOR, INC.	06/15/2020	Regular	0	516.50	92823
03285	NEW CREATION WORLD OUTREACH CHURCH	06/15/2020	Regular	0	710.00	92824
01057	NORTH MANKATO MOTOR VEHICLE REGISTRA	05/28/2020	Regular	0	33.25	92790
02245	ONSITE	06/15/2020	Regular	0	287.00	92825
01106	PETTY CASH	06/10/2020	Regular	0	1,000.00	92800
01106	PETTY CASH	06/15/2020	Regular	0	99.00	92826
01402	POMPS TIRE	06/15/2020	Regular	0	1,008.54	92827
01130	POSTMASTER	06/05/2020	Regular	0	1,341.20	92794
01170	RAMY TURF PRODUCTS	06/15/2020	Regular	0	427.00	92828
01177	RECORDED BOOKS, LLC	06/15/2020	Regular	0	39.99	92829
01179	RED FEATHER PAPER CO.	06/15/2020	Regular	0	136.79	92830
01233	SAFETY-KLEEN SYSTEMS, INC.	06/15/2020	Regular	0	6,305.50	92831
03282	SCHNOBRICH, JEFFREY	06/15/2020	Regular	0	300.00	92832
03277	SIZER, TRISHA	06/15/2020	Regular	0	100.00	92833
01354	SUBURBAN TIRE WHOLESALE, INC.	06/15/2020	Regular	0	623.76	92834
03283	TOTAL LAWN CARE & LANDSCAPE	06/15/2020	Regular	0	680.00	92835
01431	TWIN CITY STRIPING	06/15/2020	Regular	0	13,680.00	92836
01433	TYLER TECHNOLOGIES	06/15/2020	Regular	0	3,500.00	92837
02282	WARD EINESS STRATEGIES	06/15/2020	Regular	0	2,000.00	92838
01507	WAYNE'S AUTO BODY, INC.	06/15/2020	Regular	0	358.00	92839
01525	WEST CENTRAL SANITATION, INC.	06/15/2020	Regular	0	28,519.36	92840
03284	WESTLY, JORDAN	06/15/2020	Regular	0	150.00	92841
02339	WOLF LANDSCAPING	06/15/2020	Regular	0	2,380.00	92842
00137	BENCO ELECTRIC COOPERATIVE	06/02/2020	Bank Draft	0	28,306.42	DFT0004259
03280	BIG SIGNS INC	06/10/2020	Bank Draft	0	4,417.11	DFT0004307
00182	BOYER TRUCKS	06/10/2020	Bank Draft	0	19.78	DFT0004302
00311	CULLIGAN WATER CONDITIONING	06/02/2020	Bank Draft	0	83.40	DFT0004263
00311	CULLIGAN WATER CONDITIONING	06/02/2020	Bank Draft	0	34.75	DFT0004264
03248	FREDRIKSON & BYRON, P.A.	06/10/2020	Bank Draft	0	1,000.00	DFT0004303
00449	FREE PRESS MEDIA	06/10/2020	Bank Draft	0	317.88	DFT0004299
00447	FREE PRESS	06/02/2020	Bank Draft	0	77.64	DFT0004265
00447	FREE PRESS	06/10/2020	Bank Draft	0	335.19	DFT0004305

02941	JAGUAR COMMUNICATIONS	06/01/2020	Bank Draft	0	3,994.56	DFT0004277
00733	LAKES GAS CO #10	06/10/2020	Bank Draft	0	132.50	DFT0004301
00910	MINNESOTA VALLEY TESTING LAB, INC.	05/26/2020	Bank Draft	0	72.00	DFT0004260
00910	MINNESOTA VALLEY TESTING LAB, INC.	05/29/2020	Bank Draft	0	59.50	DFT0004262
00910	MINNESOTA VALLEY TESTING LAB, INC.	06/03/2020	Bank Draft	0	25.00	DFT0004294
00910	MINNESOTA VALLEY TESTING LAB, INC.	06/03/2020	Bank Draft	0	25.00	DFT0004295
00910	MINNESOTA VALLEY TESTING LAB, INC.	06/08/2020	Bank Draft	0	59.50	DFT0004296
00910	MINNESOTA VALLEY TESTING LAB, INC.	06/09/2020	Bank Draft	0	278.00	DFT0004297
01335	STAPLES ADVANTAGE	05/28/2020	Bank Draft	0	249.98	DFT0004261
01335	STAPLES ADVANTAGE	06/05/2020	Bank Draft	0	601.70	DFT0004293
03279	STERICYCLE INC	06/04/2020	Bank Draft	0	75.80	DFT0004292
02591	UNITED TEAM ELITE	06/10/2020	Bank Draft	0	865.00	DFT0004300
01470	VERIZON WIRELESS	06/10/2020	Bank Draft	0	788.38	DFT0004298
00016	ADAMS, NICOLE	06/17/2020	EFT	0	76.36	2867
02254	ALBRIGHT LAWNS	06/17/2020	EFT	0	380.00	2868
00036	ALEX AIR APPARATUS, INC.	06/17/2020	EFT	0	736.77	2869
00063	AMERICAN PEST CONTROL	06/17/2020	EFT	0	200.00	2870
00105	AUTO VALUE MANKATO	06/17/2020	EFT	0	767.12	2871
00123	BATTERIES+BULBS	06/17/2020	EFT	0	76.10	2872
00176	BORDER STATES ELECTRIC SUPPLY	06/17/2020	EFT	0	56.57	2873
00195	BROCK WHITE COMPANY LLC	06/17/2020	EFT	0	226.88	2874
00216	C & S SUPPLY CO, INC.	06/17/2020	EFT	0	239.34	2875
00230	CCP INDUSTRIES, INC.	06/17/2020	EFT	0	144.01	2876
02706	CORE & MAIN LP	06/17/2020	EFT	0	2,026.45	2877
00310	CRYSTEEL TRUCK EQUIPMENT, INC	06/17/2020	EFT	0	27.28	2878
02275	DEM-CON MATERIALS & RECOVERY	06/17/2020	EFT	0	1,711.28	2879
00343	DH ATHLETICS LLC	06/17/2020	EFT	0	2,682.00	2880
03076	FREYBERG MANAGEMENT	06/17/2020	EFT	0	190.47	2881
00463	G & L AUTO SUPPLY, LLC	06/17/2020	EFT	0	155.00	2882
00482	GMS INDUSTRIAL SUPPLIES, INC.	06/17/2020	EFT	0	373.46	2883
00494	GOPHER STATE ONE-CALL	06/17/2020	EFT	0	409.05	2884
00538	HAWKINS, INC.	06/17/2020	EFT	0	2,253.75	2885
00680	J.J. KELLER & ASSOCIATES, INC.	06/17/2020	EFT	0	1,021.22	2886
00632	JAVENS MECHANICAL CONTRACTING CO.	06/17/2020	EFT	0	95.00	2887
00691	KENNEDY & KENNEDY LAW OFFICE	06/17/2020	EFT	0	9,153.13	2888
00743	LARKSTUR ENGINEERING & SUPPLY, INC.	06/17/2020	EFT	0	880.66	2889
00767	LIME VALLEY ADVERTISING, INC.	06/17/2020	EFT	0	50.00	2890
00776	LLOYD LUMBER CO.	06/17/2020	EFT	0	991.83	2891
00793	M & M SIGNS, INC.	06/17/2020	EFT	0	510.00	2892
00797	MAC TOOLS DISTRIBUTOR	06/17/2020	EFT	0	23.99	2893
00819	MANKATO FORD, INC.	06/17/2020	EFT	0	8.24	2894
00825	MANKATO MOTOR COMPANY	06/17/2020	EFT	0	129.32	2895
00874	MENARDS-MANKATO	06/17/2020	EFT	0	484.88	2896
00886	MIDSTATES EQUIPMENT & SUPPLY	06/17/2020	EFT	0	2,410.71	2897
00889	MIDWEST TAPE/HOOPLA	06/17/2020	EFT	0	1,183.91	2898
03022	MINNESOTA PAVING & MATERIALS	06/17/2020	EFT	0	1,535.35	2899
00956	MINNESOTA WASTE PROCESSING CO.	06/17/2020	EFT	0	66,950.13	2900
00997	MTI DISTRIBUTING CO	06/17/2020	EFT	0	1,527.86	2901
01036	NICOLLET COUNTY RECORDER/ABSTRACTER	06/17/2020	EFT	0	92.00	2902
01052	NORTH CENTRAL INTERNATIONAL	06/17/2020	EFT	0	350.00	2903
02005	PANTHEON COMPUTERS	06/17/2020	EFT	0	8,087.10	2904
01198	RETROFIT COMPANIES, INC.	06/17/2020	EFT	0	384.39	2905
01211	RIVER BEND BUSINESS PRODUCTS	06/17/2020	EFT	0	484.15	2906
01281	SIGN PRO	06/17/2020	EFT	0	424.95	2907
01336	STAPLES OIL CO., INC.	06/17/2020	EFT	0	10,005.00	2908
01380	TEXAS REFINERY CORP.	06/17/2020	EFT	0	415.50	2909
01429	TURFWERKS	06/17/2020	EFT	0	35.49	2910
01478	VIKING FIRE & SAFETY LLC	06/17/2020	EFT	0	29.19	2911
03276	VITZTHUM, JACOB	06/17/2020	EFT	0	600.00	2912
01492	WACO SCAFFOLDING & SUPPLY CO.	06/17/2020	EFT	0	56.00	2913
01552	WW BLACKTOPPING, INC	06/17/2020	EFT	0	3,741.17	2914
00234	CENTER POINT ENERGY	06/02/2020	Bank Draft	0	3,304.27	DFT0004257
02181	ETS CORPORATION	06/02/2020	Bank Draft	0	2,220.72	DFT0004283
02003	MINNESOTA DEPT OF REVENUE	06/02/2020	Bank Draft	0	228.57	DFT0004256
02003	MINNESOTA DEPT OF REVENUE	06/03/2020	Bank Draft	0	5,986.94	DFT0004274
02003	MINNESOTA DEPT OF REVENUE	06/04/2020	Bank Draft	0	15.76	DFT0004280
02766	SPROUT SOCIAL	06/08/2020	Bank Draft	0	99.00	DFT0004289

01477	VIKING ELECTRIC SUPPLY, INC.	06/02/2020	Bank Draft	0	207.93	DFT0004266
01477	VIKING ELECTRIC SUPPLY, INC.	06/10/2020	Bank Draft	0	638.76	DFT0004308
01557	XCEL ENERGY	06/02/2020	Bank Draft	0	8,514.76	DFT0004258
					<u>796,168.17</u>	<u>127</u>

Authorization Signatures

All Council

The above manual and regular claims lists for 6-15-20 are approved by:

MARK DEHEN- MAYOR

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

SANDRA OACHS- COUNCIL MEMBER

JAMES WHITLOCK- COUNCIL MEMBER

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Jeanne Reiner	Library Donation	\$100.00
Patti & Billy Steiner	Adopt-a-family Swim Facility Donation	\$40.00
Total		\$140.00

Adopted by the City Council this 15th day of June 2020.

Mayor

City Clerk

North Mankato Public Art Agreement

CIRCLE INN and CITY OF NORTH MANKATO make this Agreement for purposes of implementing a public art project in North Mankato, Minnesota.

1. Roles and Responsibilities of CIRCLE INN

- a. Circle Inn is responsible for implementing Project as shown on Exhibit A.
- b. Circle Inn will complete the Project by August 30, 2020.
- c. Circle Inn is responsible for upkeep and maintenance of any physical portions of the Project for the duration of the project.
- d. Any significant changes or alterations to Project and/or timeline must be approved by the City of North Mankato.

2. Roles and Responsibilities of North Mankato Staff

- a. Promotion of Project, when requested, through online resources, social media, and other networks.

3. Roles of the Property Owner

- a. Property owner is responsible for the ongoing maintenance and appearance of the mural to the satisfaction of the City.
- b. Property owner is responsible for all costs associated with painting and maintenance of the mural

4. Copyright

Circle Inn retains copyright over any art produced as part of the Project.

5. Documentation

Circle Inn agrees to permit the City of North Mankato and its designated personnel to photograph, video and document the Project, and use resulting materials without restrictions or royalties paid to the Circle Inn for archival, promotional, marketing, website, educational and such other purposes the City of North Mankato shall determine. Such photographic and documentary materials shall be the property of the City of North Mankato.

6. Project Ownership and Decommission

Upon completion of the Project, Circle Inn and the City of North Mankato agree and acknowledge that:

- a. The City of North Mankato shall have the right to decommission or relocate the Project at any time on or after the second (2nd) anniversary of the Project completion date.

7. Hold Harmless

The Circle Inn agrees to indemnify, save, and hold the City of North Mankato harmless from any and all claims or causes of action, including attorneys' fees, arising from the performance of this Agreement.

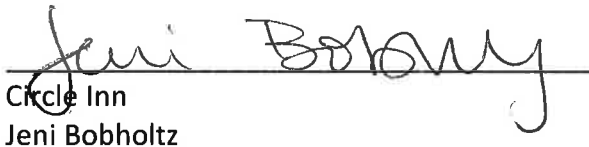
8. Entire Agreement

This Agreement contains the entire agreement between the parties. No modification of this Agreement shall be valid unless in writing and signed by both parties. Any waiver or modification of one part shall not affect the other portions of this agreement.

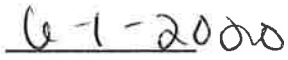
9. Governing Law

The laws of the State of Minnesota shall govern this contract; any litigation shall be brought in the courts of that state.

Signed:



Circle Inn
Jeni Bobholtz



(date)

City of North Mankato
John Harrenstein, City Administrator

(date)

Stu
Love This
Place



1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2019
Park Permit _____ 2019

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030, which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND:



LIVE MUSIC/BAND
DJ/KARAOKE MACHINE
☐ OTHER: _____

DATE OF EVENT:

8/29/2020

BEGIN TIME:

7 AM

END TIME:

10 PM

LOCATION / SHELTER:

SLP# 2

EVENT NAME:

Jack Wedding

ONSITE COORDINATOR:

PRINT NAME: Loraine Jack

MOBILE NUMBER:

952-221-0593

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE:

Loraine Jack (via online AR)

DATE:

6/9/20

CITY CLERK:

☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☒ ONLINE ☒ \$25.00 FEE

STAFF INITIALS

AR

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11A	Dept: Community Dev.	Council Meeting Date: 6/15/20																											
TITLE OF ISSUE: Consider Approving Z-2-20 Request to Zone Part of Sections 1 & 2 as R-1, One-Family Dwelling. Adopt Ordinance No. 129, Fourth Series Zoning Part of Sections 1 & 2 as R-1, One Family Dwelling.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the Planning Commission packet and Community Development Director Fischer will review the proposed Ordinance.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Adopt Ordinance No. 129, Fourth Series Zoning Part of Sections 1 & 2 as R-1, One Family Dwelling.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Norland	_____	_____	Oachs	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) Report _____ _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
_____	_____	Whitlock																											
_____	_____	Steiner																											
_____	_____	Norland																											
_____	_____	Oachs																											
_____	_____	Dehen																											
Resolution	Ordinance	Contract	Minutes	Map																									
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
<table style="border: none;"> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Workshop</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Regular Meeting</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Special Meeting</td> </tr> </table>	<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting	<table style="border: none;"> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Refer to: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Table until: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other: _____</td> </tr> </table>	<input type="checkbox"/>	Refer to: _____	<input type="checkbox"/>	Table until: _____	<input type="checkbox"/>	Other: _____																
<input type="checkbox"/>	Workshop																												
<input checked="" type="checkbox"/>	Regular Meeting																												
<input type="checkbox"/>	Special Meeting																												
<input type="checkbox"/>	Refer to: _____																												
<input type="checkbox"/>	Table until: _____																												
<input type="checkbox"/>	Other: _____																												

ORDINANCE NO. 129, FOURTH SERIES
AN ORDINANCE OF THE CITY OF NORTH MANAKTO, MINNESOTA
AMENDING NORTH MANKATO CITY CODE, CHAPTER 156, ENTITLED "ZONING CODE",
BY CHANGING THE ZONING DISTRICT MAP AND, BY ADOPTING BY REFERENCE NORTH
MANKATO CITY CODE, CHAPTER 10 AND SECTION 10.99 WHICH,
AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, ORDAINS:

Section 1. North Mankato City Code, Section 156.021, entitled "Zoning District Map," is hereby amended by changing the zoning as follows:

A. To Zone part of Sections 1 & 2 as R-1, One-Family Dwelling.

Section 2. North Mankato City Code, Chapter 10, entitled "General Provisions" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. After adoption, signing, and attestation, this Ordinance shall be published once in the official newspaper of the City and shall be in effect on or after the date following such publication.

Adopted by the Council this 15th day of June 2020.

Mayor

ATTEST:

City Clerk

Published in the Mankato Free Press on _____.

Z-2-20

A REQUEST TO ZONE PART OF SECTIONS 1 & 2 AS R-1, ONE-FAMILY
DWELLING

THE CITY OF NORTH MANKATO

SUBJECT: Z-2-20

APPLICANT: Lovona Bengtson/Prairie Development LLC

LOCATION: Part of Sections 1 & 2

EXISTING ZONING: AG

DATE OF HEARING: June 11, 2020

DATE OF REPORT: June 4, 2020

REPORTED BY: Mike Fischer, Community Development Director

APPLICATION SUBMITTED

Request to zone part of sections 1 & 2 as R-1, One-Family Dwelling

COMMENT

The applicants have recently annexed 109 acres of land into the City limits to accommodate future single-family residential development. The location of the property is shown on Exhibit A. As the property is now in the City limits, it is necessary to provide a zoning classification based on the intended use of the property. As shown on Exhibit B, the applicants' are proposing to zone to property as R-1, One-Family Dwelling.

Exhibit C is the Future Land Use Map which is in the Comprehensive Plan that guides the future use and zoning of land. As shown on the map, the applicants' property is guided for Low Density Intermediate Residential. This land use designation is reserved for single-family detached homes.

According to the City Code, the minimum lot size requirements for R-1 lots is as follows:

Lot width – 90 feet
Lot depth – 100 feet
Lot size – 9,000 sq. ft.

As shown on Exhibits B and C, the proposed R-1 zoning is consistent with existing area zoning and future guided zoning.

RECOMMENDATION

Staff recommends approval of Z-2-20 as it is consistent with the Future Land Use Map in the Comprehensive Plan



Legend

City Limits

Medians

Roadways

Roads

US TRUNK HWY

COUNTY STATE AID HWY

MUNICIPAL STATE AID STREET

LOCAL STREET

RAMP

PRIVATE STREET

Lakes & Ponds

Minnesota River

Nman_cdy19_3inch.sid

Red: Band_1

Green: Band_2

Blue: Band_3

EXHIBIT A



Disclaimer:

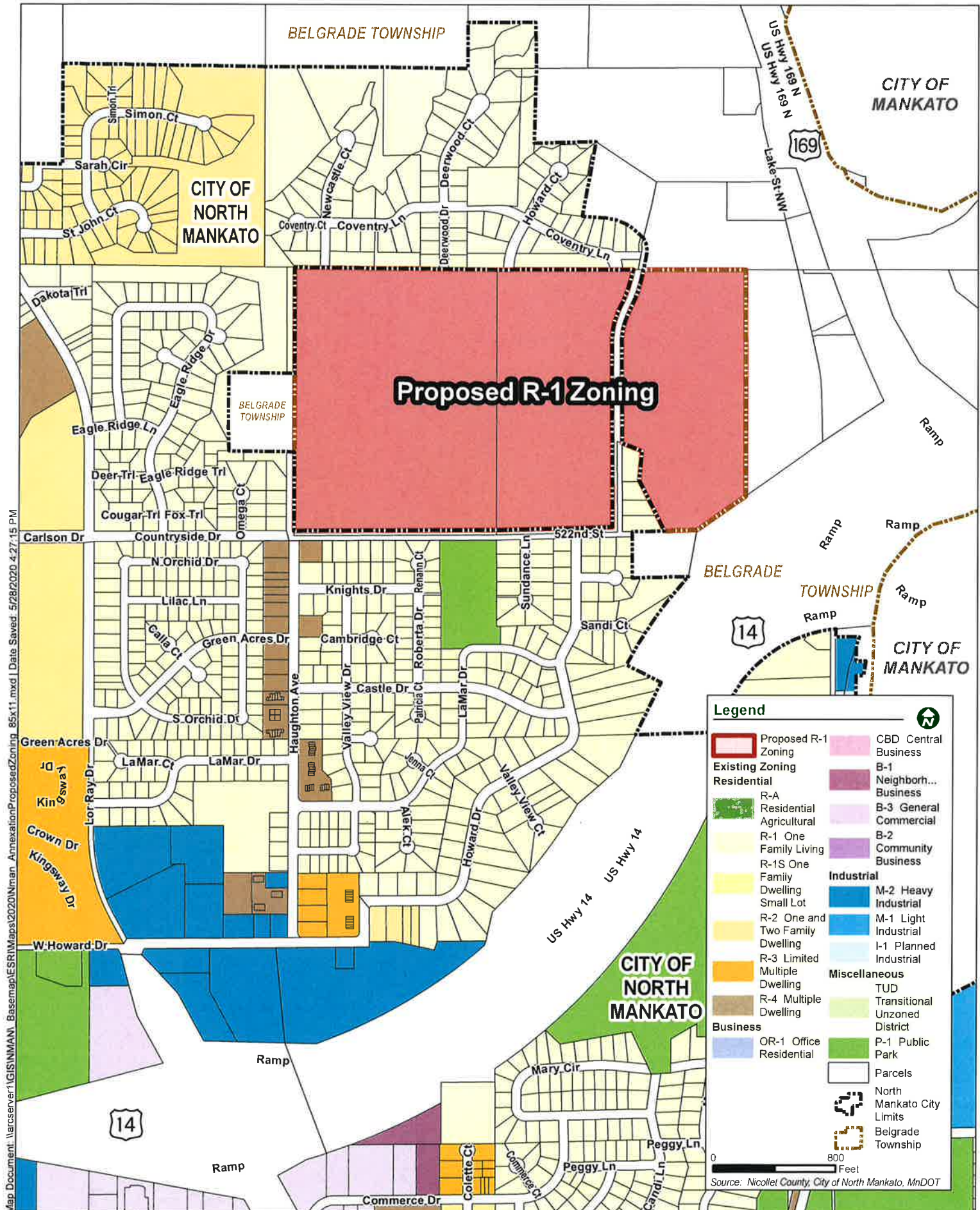
This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of North Mankato is not responsible for any inaccuracies herein contained.

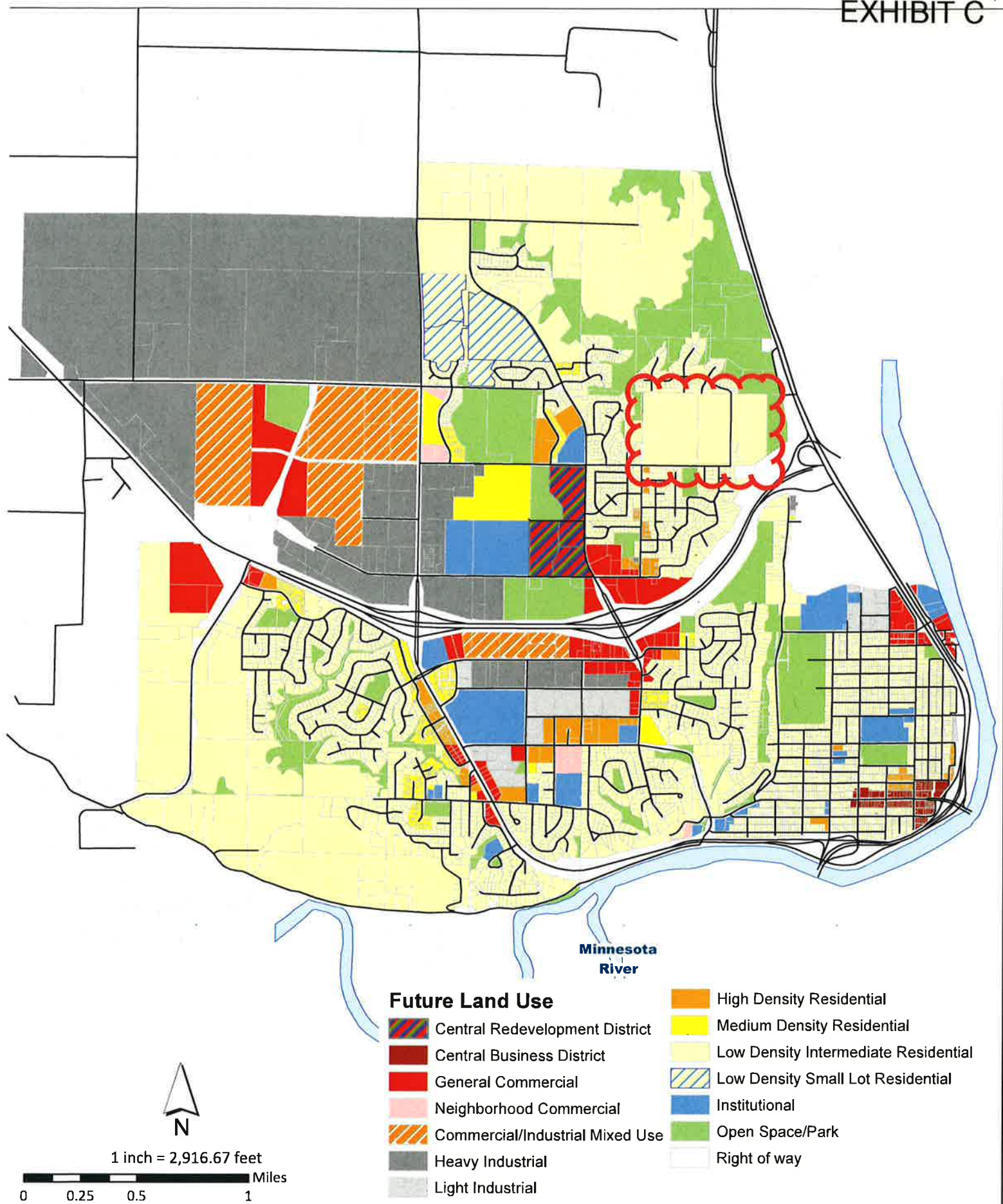


Real People. Real Solutions.

0 2,107 Feet

© Bolton & Menk, Inc - Web GIS 6/1/2020 2:46 PM







May 29, 2020

Dear Resident:

The City of North Mankato has received a request to provide a zoning classification for the property shown on the attached map as R-1, One- Family Dwelling. As the property has been recently annexed into the City limits, it is necessary to provide a zoning classification based on the intended use of the property. Attached is a preliminary layout of the property named Prairie Heights which will be developed in multiple phases. As the requested zoning is R-1, all future development will consist of single-family homes.

This zoning request will be considered by the Planning Commission on Thursday, June 11, 2020 and by the City Council on Monday, June 15, 2020. Both meetings begin at 7:00 p.m. As a nearby property owner, you have the opportunity to comment on the request. Public comment may be submitted to the Planning Commission via the following methods:

- 1) Written comments/questions may be submitted in writing prior to the public hearing by any of the following methods.
 - a) By email. Submit your comments/questions to michaelf@northmankato.com no later than 5:00 p.m. on Thursday, June 11, 2020.
 - b) By mail. Submit your comments/questions by mailing to 1001 Belgrade Avenue, North Mankato, MN 56003. Questions/Comments must be received no later than 5:00 p.m. on Thursday, June 11, 2020.
 - c) By physical delivery. Deliver your comments/question by delivering them to the Drop Box at City Hall at 1001 Belgrade Avenue, North Mankato, MN, no later than 3:00 pm on Thursday, June 11, 2020.
- 2) Live comment during the public hearing via telephone. Residents desiring to make public comments by telephone during the public hearing must request to be placed on the public hearing agenda. You may do so by calling City Hall (507) 625-4141 or emailing michaelf@northmankato.com. Please call 507-214-0517 and enter participant code 965994. Each resident will be given 3 minutes to make his/her comment.

Sincerely,

THE CITY OF NORTH MANKATO

Mike Fischer

Community Development Director

Enc

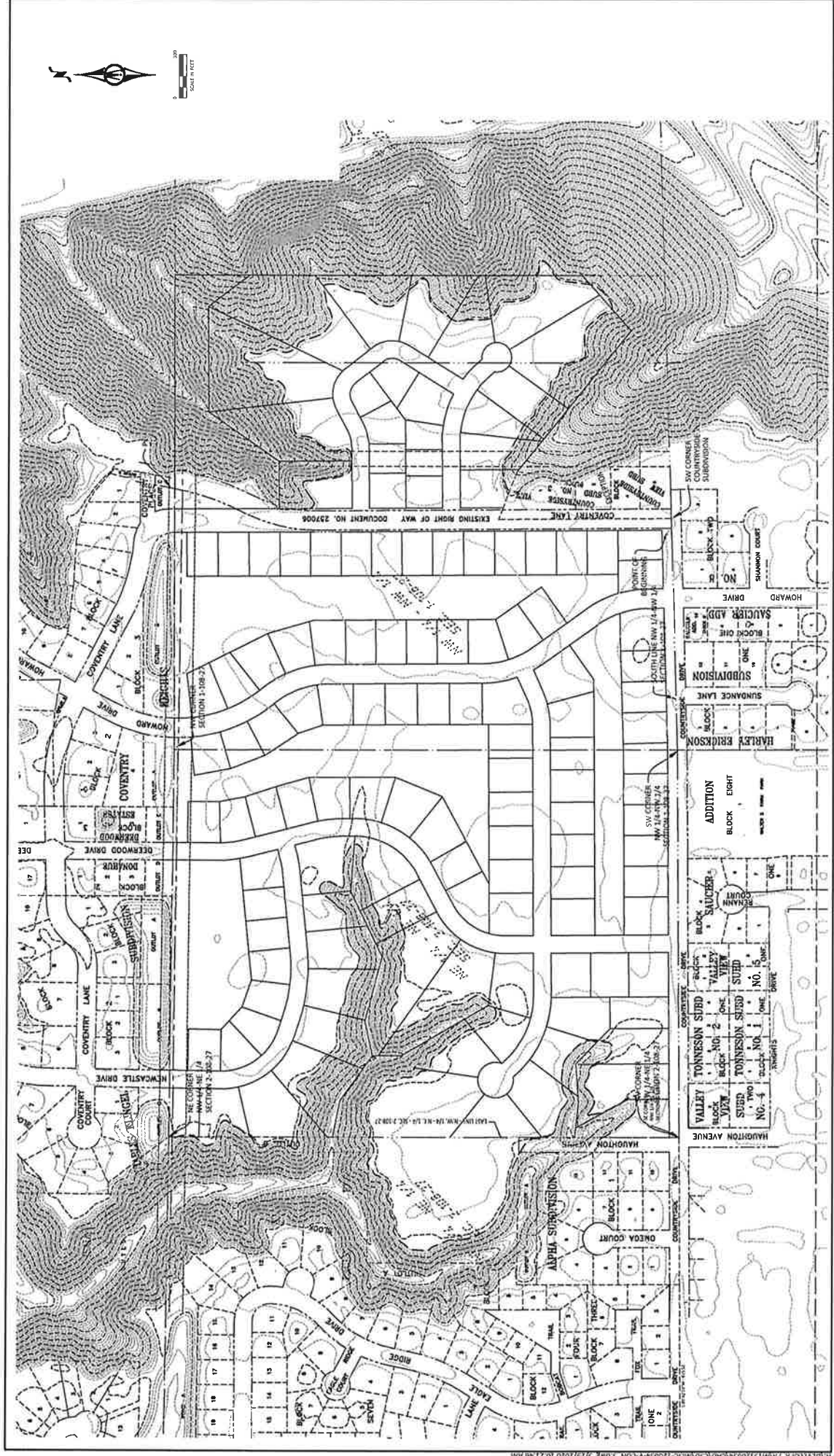


1001 Belgrade Avenue, P.O. Box 2055 • North Mankato, MN 56002-2055 • Telephone 507-625-4141

An Equal Opportunity - Affirmative Action Employer



20% Post-Consumer Waste



NADINE K ATHEY
2067 HAUGHTON AVE
NORTH MANKATO, MN 56003

MICHAEL & KRISTY MAES
2045 HOWARD DR
NORTH MANKATO, MN 56003

DAVID & VALERIE ROBERTS
2068 ROBERTA DR
NORTH MANKATO, MN 56003

MATTHEW & JILL MCGRAW
11 SHANNON CT
NORTH MANKATO, MN 56003

LYNN M ERICKSON
2075 HAUGHTON AVE
NORTH MANKATO, MN 56003

FERNANDO & ANNETTE BOBADILLO
1708 ORCHID DR N
NORTH MANKATO, MN 56003

THOMAS & ANJANETTE KOPP
2073 HAUGHTON AVE
NORTH MANKATO, MN 56003

MARTIN & SHARON JOEL
1656 KNIGHTS DR
NORTH MANKATO, MN 56003

DAVID & LORI SCOTT
10 RENANN CT
NORTH MANKATO, MN 56003

TRENTON VORLICEK
2047 SUNDANCE LN
NORTH MANKATO, MN 56003

MARK WRIGHT & MARCIA WAHOSKE
2046 SUNDANCE LN
NORTH MANKATO, MN 56003

RICHARD & LISA INMAN
2051 HOWARD DR
NORTH MANKATO, MN 56003

MICHAEL & LUANN KOEHN
1696 KNIGHTS DR
NORTH MANKATO, MN 56003

KENNETH & BRENDA KEENAN
1690 KNIGHTS DR
NORTH MANKATO, MN 56003

CHRISTOPHER JAMES PETERSEN
1686 KNIGHTS DR
NORTH MANKATO, MN 56003

STEVEN & LORIANN MARSH
1680 KNIGHTS DR
NORTH MANKATO, MN 56003

JOHN HARDING & MARVE BUECHLER
1676 KNIGHTS DR
NORTH MANKATO, MN 56003

SCOTT & KIM UMHOEFER
1670 KNIGHTS DR
NORTH MANKATO, MN 56003

DARIN UNDERWOOD & STACY BARRETT
1666 KINGHTS DR
NORTH MANKATO, MN 56003

CRAIG & KIMBERLY SCHANBACHER
2081 HAUGHTON AVE
NORTH MANKATO, MN 56003

STEPHAN & LISA THOME
12 SHANNON CT
NORTH MANKATO, MN 56003

DENNIS & KIMBERLY DAVITO
2053 SUNDANCE LN
NORTH MANKATO, MN 56003

CONNIE S HALLAM
2052 SUNDANCE LN
NORTH MANKATO, MN 56003

SHANE W LOWE
2057 HOWARD DR
NORTH MANKATO, MN 56003

KEVIN & TERESA KOLANDER
1714 ORCHID DR N
NORTH MANKATO, MN 56003

GARY & LINDA KRAMER
2089 HAUGHTON AVE
NORTH MANKATO, MN 56003

HARRY MEYERING CENTER
109 HOMESTEAD RD
MANKATO, MN 56001

NEVADA HELGET & DAVID MAERTENS
1693 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

PAUL & STACY BATEMAN
1687 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

FREDERICK H SHIERY
1681 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

ANN G SCHWARTZ
1675 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

DAVID & KARRIE SCHUTTE
1669 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

RANDALL & JESSICA SMITH
1665 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

THOMAS & JUNE RIEFF
1717 3RD AVE
MANKATO, MN 56001

THONG V DINH & CHAU H LUU
2058 SUNDANCE LN
NORTH MANKATO, MN 56003

BRADLEY & TRACY RIES
1537 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

DUANE & ANGELA PETERS
2060 HOWARD DR
NORTH MANKATO, MN 56003

GREGORY & TIFFANY THATE
1525 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

LISA & BRIAN MURRAY
1519 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

MARJORIE J SLINGSBY TRUST
225 MAYAN WAY
MANKATO, MN 56001

TIMOTHY & TONYA PAULSEN
1702 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

PAIGE & JEFFREY FROMM
2102 COVENTRY LN
NORTH MANKATO, MN 56003

KAI & AMELIA SCHUTTE
14 OMEGA CT
NORTH MANKATO, MN 56003

WILLIAM & CATHERINE GERHART
2105 HAUGHTON AVE
NORTH MANKATO, MN 56003

KATHY K TONNESON
2106 COVENTRY LN
NORTH MANKATO, MN 56003

BRYCE & MIRANDA HOFFMANN
2109 HAUGHTON AVE N
NORTH MANKATO, MN 56003

MEGAN M GILMORE
2110 COVENTRY LN
NORTH MANKATO, MN 56003

PAUL D WILLIAMS
2113 HAUGHTON AVE
NORTH MANKATO, MN 56003

RANDY & DAWN HOEHN
2118 COVENTRY LN
NORTH MANKATO, MN 56003

RONALD W ENZENAUER
6939 EGAN DR
SAVAGE, MN 55378

HINIKER HOMES INC
23059 N RIVERFRONT DR
MANKATO, MN 56001

SANDRA BURCHEDEAN
2288 DEERWOOD DR
NORTH MANKATO, MN 56003

TODD & MARY HINKLE
2291 DEERWOOD DR
NORTH MANKATO, MN 56003

DAVID & SARAH MORGAN
2237 COVENTRY LN
NORTH MANKATO, MN 56003

CHRISTOPHER & RENAE KOST
2265 COVENTRY LN
NORTH MANKATO, MN 56003

JOEL & KATIE ECKBERG
2269 COVENTRY LN
NORTH MANKATO, MN 56003

DARYN & LESLIE STOLTENBERG
2273 COVENTRY LN
NORTH MANKATO, MN 56003

BAMBI DUBKE
PO BOX 304
MANKATO, MN 56002

GROWTH HOLDINGS LLC
530 FRONT ST SUITE 100
MANKATO, MN 56001

KAROLANN & JASON TOLLEFSON
2295 DEERWOOD CT
NORTH MANKATO, MN 56003

HENNEK HOME PLACE LLC
2550 50TH ST W
WEBSTER, MN 55088

ROSS & MIRANDA HONNETTE
2299 DEERWOOD DR
NORTH MANKATO, MN 56003

RICHARD & NANCY OFFENHAUSER
2296 DEERWOOD DR
NORTH MANKATO, MN 56003

ROGER & SAMANTHA BARRETT
2232 COVENTRY LN
NORTH MANKATO, MN 56003

LINCOLN S LANGHORST TRUST
14 NEWCASTLE CT
NORTH MANKATO, MN 56003

MICHAEL & SHANNON HOOLIHAN
27 COVENTRY CT
NORTH MANKATO, MN 56003

KEVIN & DEBRA NEWMAN
1208 BAKER BAY RD
KASOTA, MN 56050-9601

BERNIE & DENISE CLINE
2272 COVENTRY LN
NORTH MANKATO, MN 56003

ROBERT & AMBER BECKER
51981 COVENTRY PLACE
NORTH MANKATO, MN 56003

CHRISTOPHER SHORT
51612 U S HIGHWAY 169
NORTH MANKATO, MN 56003

MICHAEL & ANGELA HENNEK
2550 50TH ST W
WEBSTER, MN 55088

HAPPY CHEF OF MINN INC
51646 US HWY 169
MANKATO, MN 56001

NICK & JILL FRENTZ
26 SANDI CT
NORTH MANKATO, MN 56003

MATTHEW & CHERI MAES
17 SHANNON CT
NORTH MANKATO, MN 56003

ELIZABETH & KEVIN JOHNSON
26 SHANNON CT
NORTH MANKATO, MN 56003

MATTHEW & JENNIFER SCHMIDT
20 SHANNON CT
NORTH MANKATO, MN 56003

JAMES & THERESA DANZER
30 RENANN CT
NORTH MANKATO, MN 56003

GREG LIEBL & JULIE YOKIEL
14 RENANN CT
NORTH MANKATO, MN 56003

MEGAN & SAMUEL BROCKSHUS
26 RENANN CT
NORTH MANKATO, MN 56003

LAWRENCE SANDERS FAMILY TRUST
22 RENANN CT
NORTH MANKATO, MN 56003

MARY E GROTHE
18 RENANN CT
NORTH MANKATO, MN 56003

MICHAEL & BETH FASNACHT
1710 ORCHID DR N
NORTH MANKATO, MN 56003

ERIKA L SHORES
1716 ORCHID DR N
NORTH MANKATO, MN 56003

STEVEN & KARIE RUTZ
1712 ORCHID DR N
NORTH MANKATO, MN 56003

MICHAEL & KRISTIE KITTS
18 OMEGA CT
NORTH MANKATO, MN 56003

JEFFREY & BETH TIMM
26 OMEGA CT
NORTH MANKATO, MN 56003

RYAN & DIANE WEMPEN
22 OMEGA CT
NORTH MANKATO, MN 56003

MARIA B SARGEANT
2132 EAGLE RIDGE DR
NORTH MANKATO, MN 56003

ERIC & JESSICA STENZEL
2134 EAGLE RIDGE DR
NORTH MANKATO, MN 56003

RACHEL & SHAUN DITTEL
2136 EAGLE RIDGE DR
NORTH MANKATO, MN 56003

BRADY & DAWN WILHELM
2140 EAGLE RIDGE DR
NORTH MANKATO, MN 56003

GEORGE JOHN LACH JR
2041 SUNDANCE LN
NORTH MANKATO, MN 56003

ROBERT & DARLA MAKELA
2040 SUNDANCE LN
NORTH MANKATO, MN 56003

DOUGLAS & JENNIFER MADAY
2225 COVENTRY LN
NORTH MANKATO, MN 56003

COLIN & ABBIE WEERTS
2261 COVENTRY LN
NORTH MANKATO, MN 56003

JASON & TAMMY SKINNER
15 COVENTRY CT
NORTH MANKATO, MN 56003

CHRISTOPHER & BETHANY TREMBLEY
19 COVENTRY CT
NORTH MANKATO, MN 56003

JEFFREY & ROXAN LANG
2257 COVENTRY LN
NORTH MANKATO, MN 56003

DAVID & BRENDA ANDRE
2208 COVENTRY PLACE
NORTH MANKATO, MN 56003

DEBRA WOITAS
2212 COVENTRY LN
NORTH MANKATO, MN 56003

MATTHEW & JENNIFER ZELLMER
2216 COVENTRY LN
NORTH MANKATO, MN 56003

MICHAEL & SUSAN SHMITT
2220 COVENTRY LN
NORTH MANKATO, MN 56003

EDWARD H HOFFMAN
2224 COVENTRY LN
NORTH MANKATO, MN 56003

HEARTLAND HOMES OF MANKATO INC
30 MAP DR
MANKATO, MN 56001

BRIAN ENGLISH TAYLOR
2253 COVENTRY LN
NORTH MANKATO, MN 56003

DAVID & SARAH MORGAN
2237 COVENTRY LN
NORTH MANKATO, MN 56003

MICHAEL & AMY OLSEN
2241 COVENTRY LN
NORTH MANKATO, MN 56003

KENNETH N GREEN TRUST
23 COVENTRY CT
NORTH MANKATO, MN 56003

BRIAN & ANNE CARTER
15450 WOOD DUCK TR NW
PRIOR LAKE, MN 55372

DANIEL & SHARI HEROLD
35 NEWCASTLE CT
NORTH MANKATO, MN 56003

RICHARD & KATIE WILSON
52197 COUNTRYSIDE DR
NORTH MANKATO, MN 56003

RUTH V LORENTZ
608 OLIVE ST
MANKATO, MN 56001

STAPLES & STAPLES LLC
1680 N REDDING AVE
WINDOM, MN 56101

KEVIN & DEBRA NEWMAN
1208 BAKER BAY RD
KASOTA, MN 56050-9601

JEFFREY & MISTY HENDRICKS
11 DEERWOOD CT
NORTH MANKATO, MN 56003

MATTHEW DOWNS & LYNN SCHREINER
10 DEERWOOD CT
NORTH MANKATO, MN 56003

ROBERT JAMES CHESTER
2240 COVENTRY LN
NORTH MANKATO, MN 56003

MICHAEL & LESTA DOWNS
18 NEWCASTLE CT
NORTH MANKATO, MN 56003

RICHARD CROCKETT & LISA GROVER-
CROCKETT
23 HOWARD CT
NORTH MANKATO, MN 56003

MICHAEL & ANGELA HENNEK
2550 50TH ST W
WEBSTER, MN 55088

CHARLES & JO KODET
26 DEERWOOD CT
NORTH MANKATO, MN 56003

RYAN & LYNNITA SCHMIDT
30 DEERWOOD CT
NORTH MANKATO, MN 56003

STEVEN & JENNIFER HATKIN
27 DEERWOOD CT
NORTH MANKATO, MN 56003

KRISHNA MOHAN & MALATI
PAMULAPATI
31 DEERWOOD CT
NORTH MANKATO, MN 56003

COVENTRY HEIGHTS INC
19103 US HIGHWAY 169
LAKE CRYSTAL, MN 56055

TIMOTHY & MEGAN HINTON
35 DEERWOOD CT
NORTH MANKATO, MN 56003

BRIAN CAIN & KRISTIN PETERSON-CAIN
47 DEERWOOD CT
NORTH MANKATO, MN 56003

FORSBERG FAMILY FARM LLC
435 MOUNT CURVE BLVD
SAINT PAUL, MN 55105

DADS HAVEN LLC
52631 MINNEWAKON CT
NORTH MANKATO, MN 56003

MATTHEW C ATWOOD
2307 WING HAVEN PLACE
MIDLOTHIAN, VA 23112

MICHAEL & REBECCA KITTELSON
15 DEERWOOD CT
NORTH MANKATO, MN 56003

MICHAEL & JANE LASKEY
14 DEERWOOD CT
NORTH MANKATO, MN 56003

KEVIN & JULIE SVENSON
2264 COVENTRY LN
NORTH MANKATO, MN 56003

AARON & RACHEL BRITZ
39 NEWCASTLE CT
NORTH MANKATO, MN 56003

TERRANCE L DOBBELAERE
15 HOWARD CT
NORTH MANKATO, MN 56003

DAN WINGERT
422 PARK LN
NORTH MANKATO, MN 56003

GARY & DEBORA TRIO
PO BOX 54
MAPLETON, MN 56065

RICHARD & JESSICA RINGLER
19 HOWARD CT
NORTH MANKATO, MN 56003

STEVEN & KARI PETERS
19 DEERWOOD CT
NORTH MANKATO, MN 56003

GREGORY & STACIE COOK
18 DEERWOOD CT
NORTH MANKATO, MN 56003

TABER A SAWATZKY
27 HOWARD CT
NORTH MANKATO, MN 56003

MAHAMMAD A HASHMI
22 NEWCASTLE CT
NORTH MANKATO, MN 56003

KAREN & PHILLIP WINGEN
52761 340TH ST
LAFAYETTE, MN 56054

CHARLES & ALANNA BRANDEL
22 DEERWOOD CT
NORTH MANKATO, MN 56003

MARILYN K GRUENZNER
23 DEERWOOD CT
NORTH MANKATO, MN 56003

DANIEL & PATRICIA WINGERT
26 NEWCASTLE CT
NORTH MANKATO, MN 56003

ROBERT & DEANN KLINKNER
34 DEERWOOD CT
NORTH MANKATO, MN 56003

DOUGLAS & ADREINNE FAHRFORTH
30 NEWCASTLE CT
NORTH MANKATO, MN 56003

ROBERT & LYNN MANSKE
38 DEERWOOD CT
NORTH MANKATO, MN 56003

PAUL & KRISTINE SKJEVELAND
39 DEERWOOD CT
NORTH MANKATO, MN 56003

TROY & KATIE DONAHUE
43 DEERWOOD CT
NORTH MANKATO, MN 56003

JEREMY BORELL & CHELSEA
MEAD-BORELL
47 NEWCASTLE CT
NORTH MANKATO, MN 56003

DANIEL E KVASNICKA
18 HOWARD CT
NORTH MANKATO, MN 56003

ADOLPH & HELEN HARSTAD
22 HOWARD CT
NORTH MANKATO, MN 56003

Michael Fischer

From: lynn schreiner <lynnschreiner@hotmail.com>
Sent: Thursday, June 4, 2020 11:54 AM
To: michael@northmankato.com
Subject: Prairie Heights

Good morning,

We live at 10 Deerwood Court, N. Mankato and received the recent mailing. The current plan looks nice with the curving roads to keep traffic slow. I thought it odd that the plots don't go back-to-back but have some space in between? We'd love a small park closer to our area. I understand that the Walter Park isn't too far and maybe will seem more doable with young children once the roads go through instead of having to go around the fields to get there. There is a piece of land on the corner of Coventry Lane and Howard Drive that I hear is an odd shape and hasn't sold. Perhaps that could have some playground equipment on it?

Our main concern is the traffic once all of these plots are developed? How are we all going to exit onto Lor Ray at 8am? I suppose the traffic will increase on Haughton and Howard as well, but the 4 way on Lor Ray and Howard is already a mess in the early morning when school is in session. I'm sure you've thought of this and will have some experts looking into it?

Thanks,
Lynn Schreiner

PS We'd consider moving to a ravine lot in the east most section. Any idea who will be selling these plots so we can look into it once they are available?

Michael Fischer

From: Ang Kopp <angiekopp@gmail.com>
Sent: Tuesday, June 2, 2020 7:02 PM
To: michael@northmankato.com
Subject: Re-zoning on Countryside Drive

Dear Mr. Fischer,

I have several concerns regarding the proposed rezoning of the agricultural land on Countryside Drive.

I live at 2073 Haughton Avenue. 3 structures from the corner of Haughton and Countryside. Daily cars, trucks and SUVs SPEED down Haughton Avenue - from Howard Drive to Countryside - to turn right. These cars have ZERO respect for the people who live along the street. People walking dogs, families with children and people exercising are constantly dealing with cars whipping by. As I turn into my own driveway, I see cars in my rearview mirror racing up to me and having to stop quickly or swerve around me. I feel there needs to be some serious consideration taken into how to provide safety for the residents along Haughton Avenue given the obvious uptick in traffic that will take place. (Why these people don't take Lor Ray to Countryside is beyond me!)

Another concern is the current state of Countryside Drive past Haughton. The narrowness of the road and the condition of the road will obviously not be able to handle additional traffic. I'm assuming the road will be updated, but even then, you will have a racing lane for people to take advantage of. Given my experience with living on Haughton, I can only imagine the problems that will arise if vehicle speed and resident safety is not a top priority.

Thank you for your time,

Angie Kopp
2073 Haughton Avenue
North Mankato, MN
angiekopp@gmail.com

Michael Fischer

From: Renae Kost <renae.kost@hotmail.com>
Sent: Tuesday, June 2, 2020 7:37 PM
To: michael.f@northmankato.com
Subject: Prairie Heights questions
Attachments: pastedImagefile.png

Hi Michael,

Thank you for the informative letter regarding the development of Prairie Heights. I do have a couple questions for the Planning Commission that I'm hoping can be answered.

- Can you confirm if there is a plan to include a city park in the new development? Based on some previous correspondence and the Parks Plan from 2015, we have been hopeful that there will be a park included (e.g. in the area that runs adjacent to the exist retention pond along Coventry Lane, between Deerwood and Newcastle).
- Can you confirm that either the existing retention pond will be increased in size or that an additional pond(s) will be created to accommodate storm run-off? It's not included in the Preliminary Plan and isn't clear in the May 18th City Council Minutes. The existing pond (in my backyard) fills rapidly when there is a heavy rain running through the existing storm drains.

Excerpt from meeting:

Storm sewer outlets:

- Easterly portion of Countryside Drive can outlet to existing Coventry Lane storm
 - Most of new storm sewer on Countryside Drive will outlet into ponds in propose
 - Ponding will either be constructed with project or compensation will be provide additional capacity/increased treatment
-

- In the Preliminary Plan, there are several 'empty' areas behind many of the lots. Can you help us understand what's anticipated for those areas (e.g. park, pond, grassy area, wooded area, etc.)?

I appreciate your time! As a neighborhood, we are looking forward to seeing the area developed!

Thanks,
Renae & Chris Kost, 2265 Coventry Lane
renae.kost@hotmail.com
651-269-7829

Michael Fischer

From: Anaam Hashmi <hashmia@yahoo.com>
Sent: Wednesday, June 3, 2020 10:50 AM
To: michael@northmankato.com
Subject: Zonning Meeting (June 11)

To the City of North Mankato;

This e-mail is about the public hearing scheduled by the Planning Commission on June 11 (Prairie Heights).

As a resident of the Coventry Heights, we welcome all developments. My only concern is traffic-related. I want the City Council to seriously look into the condition of the Countryside Dr. (522nd St.). This road cannot handle increased traffic and heavy vehicle traffic. Before starting any development, the Countryside Dr. (522nd St.) be resurfaced and a sidewalk must be added along with the new property (Prairie Heights). This road is already very unsafe. A related comment is the size of the lots in Prairie Heights. I would like to see relatively large-sized lots and I am not sure if the R-1 zoning addresses the lot sizes.

Thank you for seeking our input.

Anaam Hashmi

From: matt downs <downsmatt@hotmail.com>

Sent: Tuesday, June 9, 2020 10:09 AM

To: michaelf@northmankato.com

Subject: Coventry Heights

Mr. Fisher,

Thanks for the information regarding Coventry Heights development in North Mankato.

I have a couple thoughts:

- Traffic is going to be an issue, I understand roundabouts are planned, which will undoubtedly help.
- A park would be great. I understand the Walter S. Farm Park is an existing park, but it floods regularly and frankly leaves quite a bit to be desired.
- To greatly help alleviate traffic flow on LorRay Drive, is there any way a road could be built connecting this development to Lake St. NW, down the hill by the Happy Chef? I know there is a steep hill there, but this would relieve a significant amount of traffic from Lor Ray.

Thanks for your time

Matt Downs

10 Deerwood Ct.

April Van Genderen

From: Michael Fischer <michaelf@northmankato.com>
Sent: Thursday, June 11, 2020 4:16 PM
To: 'April Van Genderen'
Subject: FW: Comments Re: R-1 Zoning for Prairie Heights
Attachments: Variance.Letter(June.11) 001.jpg

Another one for Z-2-2-

Mike Fischer
Community Development Director
City of North Mankato
1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141
michaelf@northmankato.com

From: Mark Wright <markwright7575@gmail.com>
Sent: Thursday, June 11, 2020 3:41 PM
To: michaelf@northmankato.com
Subject: Comments Re: R-1 Zoning for Prairie Heights

Please see attached letter for our concerns and comments.
Mark Wright & Marcia Wahoske
2046 Sundance Ln, North Mankato, MN 56003

Please acknowledge receipt of this email.
Thank you,
Mark Wright
Sent 3:40 pm June 11

E-MAIL CONFIDENTIALITY NOTICE:

The contents of this e-mail message and any attachments are intended solely for the addressee(s) and may contain confidential and/or legally privileged information. If you are not the intended recipient of this message or if this message has been addressed to you in error, please immediately alert the sender by reply e-mail and then delete this message and any attachments. If you are not the intended recipient, you are notified that any use, dissemination, distribution, copying, or storage of this message or any attachment is strictly prohibited.

We would support the change of zoning to R-1 as requested in the letter from Mike Fischer on May 29 with some requested stipulations of the developer regarding maintaining pedestrian and automotive safety:

- For the duration of the construction of the new homes in the residential area located between Countryside Avenue, and Coventry Lane, all construction traffic (deliveries, heavy equipment, contractors, subcontractors and employees) be required to enter the newly zoned area through the new road to the East of Haughton Avenue (across from the label 'Valley View').
 - If truck traffic and such travels along Countryside Drive without additional stop signs to reduce the speed of the traffic, this will create a very unsafe area for walkers, bicyclists, runners and children that use Countryside Avenue.
- The developer should be required to install new curb and gutter, sidewalks and marked pedestrian crossings on Countryside Avenue PRIOR to the beginning of any construction.
 - The curb and gutter and sidewalks should dovetail the existing systems in place on the developed 'ends' of Countryside Drive (from Haughton Avenue to Coventry).
 - The town should install several new marked pedestrian crossings on Countryside Avenue and Coventry Lane PRIOR to construction to provide safe crossing for residents while walking, running or bicycling on these roads during the increased truck and residential traffic. This will be specifically applicable to the construction traffic accessing the new residential lots to the east of Coventry Lane and along the Western side of Coventry Lane (38 lots).
 - Safety standards may also require the installation of stop signs and this should be done prior to the beginning of any construction.
- The developer should be required to install a new road surface on Countryside Avenue prior to construction and if needed at the completion of the development or sooner if wear and tear causes deterioration to the extent that now exists on this road surface.
 - The current road surface will not survive more than couple of months of heavy equipment traffic (cement trucks, flat bed truck deliveries of heavy equipment, heavy duty pick ups, etc.).
- The developer should be required to clean up all of the wind blown debris that accompanies this magnitude of residential construction. This is particularly true since a significant amount of the residential lots border virgin and well preserved forest and ravine areas. This should be required to be accomplished monthly.
- A sound ordinance should be put in place to eliminate the use of jake breaks and air horns during the construction period.
- Construction should only be permitted between the hours of 7 am and 6 pm Monday through Friday and Saturdays from 8 am to 4 pm. There should be a reporting communication process set up prior to the beginning of construction and provided to all residents adjacent the construction area. The police should be allowed to ticket immediately for infractions of this and the sound ordinance listed above.
-

Mark Wright : Marcia Wahoske
2046 Sundance Lane
North Mankato, MN 56003

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11B	Dept: Administration	Council Meeting Date: 6/15/20
-------------------	----------------------	-------------------------------

TITLE OF ISSUE: Consider Approving Development Agreement of Prairie Heights.

BACKGROUND AND SUPPLEMENTAL INFORMATION: City Administrator Harrenstein will review the proposed Development Agreement of Prairie Heights.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve Development Agreement of Prairie Heights.

For Clerk's Use:

 Motion By: _____
 Second By: _____

 Vote Record:

Aye	Nay	
_____	_____	Whitlock
_____	_____	Steiner
_____	_____	Norland
_____	_____	Oachs
_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

 Other (specify) Development Agreement

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

CITY OF NORTH MANKATO
NICOLLET COUNTY, MINNESOTA
DEVELOPER AGREEMENT FOR
PRIVATELY FINANCED IMPROVEMENTS
PRAIRIE DEVELOPMENT PHASE ONE

THIS AGREEMENT, made and entered into this 15th day of June, 2020, by and between the City of North Mankato, a municipal corporation, in the State of Minnesota, hereafter called "City", and, Prairie Heights Development, LLC., hereafter called the "Developer." The Developer has asked the City to approve a plat legally described in Exhibit "A" attached hereto.

NOW THEREFORE IT IS HEREBY AGREED AS FOLLOWS:

A. City Responsibilities

1. The City will reconstruct a portion of Countryside drive from Houghton Avenue to Coventry Lane and will oversize storm water ponds to provide storm water management for Countryside Drive reconstruction and to provide excess storm water discharge rate control and storm water treatment and any wetland mitigation related to such storm water system requirements in 2020 and assess costs in accordance with the Assessment Policy adopted March 21st, 2016.

B. Developer's Responsibilities

1. The City has been petitioned by the Developer for permission to privately construct the improvements itemized in Exhibit "B" attached hereto (the "Improvements") to be paid for by the Developer.
2. The following plans shall be delivered to the City by the Developers on a time schedule set forth in this agreement.

A. Final Plat

B. Engineering Plans and Specifications for the Improvements

If the plans vary from the written terms of this Agreement, the written terms of this Agreement shall control. All the foregoing plans will be prepared by and will be delivered to the City with the signature of a Minnesota registered engineer and/or surveyor.

3. The Developer shall privately finance the Improvements.
4. The Developer shall install or ensure installation at its sole cost and expense and in accordance with all state, federal and local rules, regulations, ordinances and laws the following:

A. Site Grading Improvements

- B. Surveying and Staking
- C. Street Improvements – Final lift within two years
- D. Sanitary Sewer Improvements
- E. Water main improvements
- F. Storm water Drainage and Storm Water Management Improvements
- G. Temporary and Permanent Erosion Control Improvements
- H. Setting of Lot and Block Monuments
- I. Gas, Telephone, Cable TV and Electrical Utilities
- J. Street Lights
- K. Traffic Control Signage
- L. Sidewalks
- M. Mailboxes

Unless extended in writing by the City, the Developer shall complete the Improvements described therein in Exhibit B within twelve months from the date of this Agreement. The bituminous wearing course of the Street Improvements shall be completed when all of the houses have been completed, or when the Developer is directed to complete the wearing course by the City, whichever occurs first. Prior to completion of the Improvements, the Developer shall be responsible for the necessary repairs to maintain the Improvements.

Until completion of the Street Improvements, the Developer shall be solely responsible for maintenance and repair of the Street Improvements, including but not limited to snow and ice removal, cleaning of roadway, and storm water catch basins. In the event the Developer fails to perform necessary work within 24 hours of notification from the City, the City may perform all necessary services and bill Developer for all costs to City. No building permits or certificates of occupancy will be issued to the Developer if payment for services is not paid to City within 10 days.

5. The Developer hereby grants the City, its agents, employees, officers and contractors under the construction contract a license to enter the platted property to perform all work and inspections deemed appropriate by the City during the installation of the Improvements under this Agreement. The license shall expire after all Improvements to be installed pursuant to this Agreement have been installed and accepted by the City.

6. Upon completion and acceptance of all work and construction required by this Agreement, the Improvements described in paragraph 4 under C, D, E, F, J, K and L lying within public easements and/or right-of-ways (the "Public Improvements") shall become City property without further notice or action.

7. The Developer shall promptly clean dirt and debris from streets, curb and gutter and perform all other erosion and sediment control work as required by the MPCA NPDES Construction Stormwater Permit and Stormwater Pollution Prevention Plan (SWPPP) prior to the Public Improvements being dedicated to the City upon the completion of the Public Improvements.

8. All costs associated with the Prairie Heights Phase 1 subdivision, including City Engineer, City Attorney, permit fees and any other city costs outlined in this Agreement shall be paid by the Developer within 30 days of receiving an invoice from the City.

The Developer will be required, upon execution of this Agreement, to furnish the City with a cash deposit or Irrevocable Letter of Credit equal to the Cities liability exposure, which is determined to be one hundred ten percent (110%) of the cost of the Improvements, including change order that may necessitate an additional cash deposit or letter of credit.

If the Developer provides the City with a cash deposit, the City agrees to pay interest monthly on such deposit at the rate of interest the City earns on the investment of such funds.

If the Developer provides a letter of credit, the form of the letter of credit shall be subject to the approval of the City. The letter of credit shall be for a term ending when the Improvements are completed and accepted.

All outside consulting, legal, and engineering costs incurred by the City shall be billed directly to the Developer and paid within thirty (30) days. The City may draw down on the letter of credit for any violation of the terms of this Agreement or upon receiving notice that the letter of credit will be allowed to lapse before all Improvements have been completed and paid for.

With City approval, the letter of credit may be reduced from time to time as the Developer's financial obligations under this Agreement are paid.

With City approval, a cash deposit can be exchanged for a letter of credit at any point for 110% of the remaining project costs, including any change orders.

9. The Developer shall warranty all work to be free of all defects in workmanship and materials for a period of one year extending from the date of acceptance by the City of the Public Improvements.

10. The Developer shall be responsible for all costs associated with construction inspections and engineering review as performed by the City Engineer.

11. Construction Staking. The Developer will provide all staking services for grading, sanitary sewer, water main, storm sewer, lot services, sidewalks, and all roadway improvements.

12. The Developer shall pay for all costs incurred by it and the City in conjunction with the development of the plat, included without limiting the generality thereof, legal, planning, engineering, inspection expenses, permits in connection with approval and acceptance of the plat, the preparation of this Agreement, and all costs and expenses incurred by the City in monitoring and inspecting development of the plat.

13. The Developer shall hold the City and its officers, agents and employees harmless from claims made by itself and third parties for damages sustained or costs incurred resulting in plat approval or supervision or obligation that the City has undertaken pursuant to this Agreement. The Developer shall indemnify the City and its officers, agents and employees for all costs,

damages or expenses which the City may pay or incur in consequence of such claims, including attorney's fees. The Developer shall reimburse the City for costs incurred in the enforcement of this Agreement, including engineering, attorney's fees and costs of litigation. This is a personal obligation of the Developer and shall continue in full force and effect even if the Developer sells one or more lots, the entire plat or any part of it.

14. In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given the notice of work in default, not less than 24 hours in advance. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part and withhold the issuance of any building permit or occupancy permit.

15. The Developer represents to the City that the plat complies with all city, county, state and federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. City staff and consulting engineers shall diligently work to review compliance with the above mentioned laws and regulations. If the City determines that the plat does not comply, the City may, at its discretion and upon written notification to the Developer, refuse to allow construction or development work in the plat area until the Developer complies. Upon the City's demand, the Developer immediately shall cease work until there is compliance.

16. Third parties shall have no recourse against the City under this Agreement. Breach of the terms of this Agreement by the Developer shall be grounds for denial of building permits or certificates of occupancy. If any portion, section, subsection, sentence, clause, paragraph or phase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.

17. The Developer shall place iron monuments at all lot and block corners and at all other angle points on boundary lines. If iron monuments are disturbed, they shall be replaced at the Developer's expense before a certificate of occupancy is granted.

18. The Developer agrees to maintain, at all times before acceptance of the Street Improvements by the City, an access road suitable for use by emergency, police and fire department equipment. The adequacy of such road shall be solely determination by the City. Furthermore, such access road shall be located no more than 150 feet from any structure built within the Subdivision.

19. The Improvements must meet the Adopted Standard Construction Specifications and Details of the City of North Mankato.

20. The Developer shall be responsible for obtaining the necessary permits including: MPCA Sanitary Sewer Extension Permit, Minnesota Department of Health Plan Review Permit, Minnesota Pollution Control Agency, NPDES Construction Stormwater Permit and any other permits necessary to construct the Improvements.

21. The developer agrees to annually construct five homes in the development until all phases are completed.

22. As of February 10th, 2020 the proposed development has \$352,598.75 in outstanding deferred assessments and the developer agrees to pay all outstanding deferred assessments prior to the City beginning reconstruction of Countryside Drive and within seven calendar days of the final plat for phase one of the Prairie Heights Subdivision being approved by the North Mankato City Council.

23. Developer agrees to commence construction of Prairie Heights Phase 2 Subdivision ("Phase 2") consisting of 46 lots within 36 months of the date of this Agreement. The City agrees that special assessments for the public improvements describes in paragraph A.1. that benefit the lots adjacent to Countryside Drive that are included in Phase 2 will be deferred to the earlier of the date of the Developer commences construction of Phase 2 or 36 months of the date of this Agreement; provided that interest will accrue from the date that the special assessments for the public improvements described in paragraphs A.1. are adopted by the City.

Building Permits

1. The City agrees that building permits may be issued upon approval of the Final Plat by the City Council and completion of the Improvements.

2. The Developer further agrees that City Sewer, Water, Storm Sewer, and Aggregate Base construction of the Streets and temporary street signs, will be completed prior to the issuance of building permits.

3. Any storm water ponds must be satisfactorily built in accordance with the approved plans before a building permit is issued.

4. The City agrees that certificates of occupancy will be granted when gas, electric, and telephone service are provided to the development and all other requirements have been met by the Developer.

6. If building permits are issued prior to the completion and acceptance of the Improvements, the Developer assumes all liability and cost resulting in delays in completion of Improvements and damage to the Improvements caused by the City, Developer, its contractors, subcontractors, material men, employees, agents or third parties. No construction of a building and/or structure may be initiated prior to obtaining a City building permit.

Recording and Release

1. The Developer agrees that the terms of this Developer Agreement shall be a covenant on any and all property included in the Subdivision. The Developer agrees that the City shall have the right to record a copy of this Developer Agreement with the Nicollet County Recorder to give notice to future purchasers and Developers.

Property Taxes

1. Should the recording of the Final Plat occur after July 1, any and all property taxes on any public property dedicated as a part of the plat shall be the responsibility of the Developer. The Developer must continue to pay all property taxes on the land described in Exhibit A on a timely manner. Failure to pay property taxes on any property on the land described in Exhibit A by the Developer or its assigns will result in the City not issuing any additional building permits.

General Provisions

1. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to promptly take legal action to enforce this Agreement shall constitute a waiver or release.

2. This Agreement shall run with the land and may be recorded against the title to the property described in Exhibit A. After the Developer has completed the work required of it under this Agreement, at the Developer's request the City will execute and deliver to the Developer a release of this Agreement.

3. Each right, power or remedy herein conferred upon the City is cumulative and in addition to every other right, power or remedy, expressed or implied, now or hereafter arising available to the City, a law or in equity, or under any other agreement, and each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City and shall not be a waiver of the right to exercise at any time thereafter any other rights, power or remedy.

4. The Developer shall require any contractor to maintain liability and personal injury insurance with limits of liability of not less than \$1,000,000.00 per person and \$2,000,000 in the aggregate. The City must be named as additional insured under such policy. The contractor must also maintain the adequate worker's compensation insurance and property insurance. The term of the insurance shall be renewable until the construction of the Improvements is complete.

5. All disputes associated with this Agreement, shall be submitted to District Court in Nicollet County, Minnesota. Minnesota law shall apply to all disputes.

6. Required notices to the Developer shall be in writing and shall be either hand delivered to the Developer, its employees or agents or mailed to the Developer by registered mail at the following address:

Notices to the City shall be in writing and shall be either hand delivered to the City Administrator, or mailed to the City by registered mail in care of the City Administrator at the following address:

City of North Mankato
P.O. Box 2055
North Mankato, MN 56002-2055
Attention: City Administrator

CITY OF NORTH MANKATO

(SEAL)

By _____
Mayor

By _____
City Administrator

STATE OF MINNESOTA

COUNTY OF NICOLLET

The foregoing instrument was acknowledged before me this _____ day of _____, 2019, by _____, Mayor and by _____, City Administrator of North Mankato, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority of the City Council.

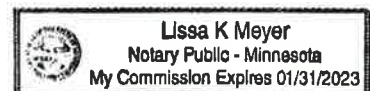
Notary Public

Prairie Heights Development, LLC.

By *Richard Weyhe*
Richard Weyhe

STATE OF MINNESOTA

COUNTY OF BLUE EARTH



The foregoing instrument was acknowledged before me this 12 day of June, ~~2019~~₂₀₂₀, by Richard Weyhe



Notary Public



EXHIBIT A

Description:

The Northeast Quarter of the Northeast Quarter (NE 1/4 NE 1/4) of Section Two (2), Township One Hundred Eight (108) North, Range Twenty-seven (27) West, Nicollet County, Minnesota AND

The East Thirteen and Sixty-three-hundredths (13.63) acres of the Northwest Quarter of the Northwest Quarter (NW 1/4 of NW 1/4)

AND

The West Eleven and Forty-two-hundredths (11.42) acres of the Northeast Quarter of the Northwest Quarter (NE 1/4 of NW 1/4) of Section One (1), Township One Hundred Eight (108) North, Range Twenty-seven (27) West;

AND

The West Thirty-nine and Sixty-six hundredths (39.66) acres of the Northwest Quarter of the Northwest Quarter (NW 1/4 of NW 1/4) of Section One (1), Township One Hundred Eight (108) North, Range Twenty-seven (27) West.

EXCEPTING: That part of Tract A described below: TRACT A: The West 11.42 acres of the Northeast Quarter of the Northwest Quarter of Section 1 Township 108 North, Range 27 West, Nicollet County, Minnesota, which lies southeasterly of Line 1 described below: Line 1. From a point on the west line of said Section 1 distant 110.66 feet North of the Southwest corner thereof, run easterly at an angle of 89 degrees 09 minutes 08 seconds from said west section line (measured from north to east) for 22.82 feet; thence deflect to the left at an angle of 63 degrees 28 minutes 34 seconds for 2963.73 feet; thence deflect to the right on a tangential curve having a radius of 2083.49 feet and a delta angle of 66 degrees 34 minutes 17 seconds having a length of 2420.78 feet for 1166.97 feet; thence deflect to the left at an angle of 90 degrees 00 minutes 00 seconds from the tangent of said curve at said point for 775 feet to the point of beginning of Line 1 to be described; thence run southwesterly to a point 1340 feet north of the 1/8 section corner west of the center of said Section 1 and there terminating.

ALSO EXCEPTING: That part of the Northwest Quarter of the Northwest Quarter of Section 1, Township 108 North, Range 27 West, Nicollet County, Minnesota, described as: Commencing at the southwest corner of the Northwest Quarter of the Northwest Quarter of Section 1; (the west line of the Northwest quarter of Section 1 to have an assumed bearing of North 00 degrees 02 minutes 00 seconds West) thence North 88 degrees 28 minutes 28 seconds East, along the south line of the Northwest Quarter of the Northwest Quarter of Section 1 a distance of 786.92 feet to the point of beginning; thence North 00 degrees 19 minutes 00 seconds West, along the centerline of the township road, 587.83 feet; thence South 68 degrees 52 minutes 12 seconds East, 174.23 feet; thence South 05 degrees 40 minutes 00 seconds West, 190.00 feet; thence South 26 degrees 58 minutes 06 seconds East, 367.75 feet to a point on the South line of the Northwest Quarter of the Northwest Quarter of Section 1; thence South 88 degrees 28 minutes 28 seconds West, along said south line, 307.39 feet to the point of beginning.

AND ALSO EXCEPTING: Any portion of the previously annexed property per recorded Nicollet County Document No. 257006 described as:

That part of the Northwest Quarter of the Northwest Quarter of Section 1, Township 108 North Range 27 West; that part of Government Lot 8 in Section 36, Township 109 North Range 27 West; and that part of the Southeast Quarter of the Southeast Quarter of Section 35, Township 109 North Range 27 West, all in

Nicollet County, Minnesota, described as:

Beginning at the southwest corner of Countryside View Subdivision, according to the plat thereof on file and of record with the Nicollet County Recorder; thence North 00 degrees 22 minutes 04 seconds West, (Minnesota County Coordinate System of 1983, Nicollet County Zone), along the west line of said Countryside View Subdivision, the same being the center line of Howard Drive according to said Countryside View Subdivision, a distance of 587.83 feet to the northwesterly corner of said Countryside View Subdivision; thence South 68 degrees 55 minutes 16 seconds East, along the northerly line of said Countryside View Subdivision a distance of 35.45 feet to a point on the easterly right of way line of Howard Drive according to said Countryside View Subdivision; thence North 00 degrees 22 minutes 04 seconds West, 636.56 feet to the point of curvature of a circular curve to the right; thence northeasterly, along a 467.00 foot radius curve, central angle = 27 degrees 28 minutes 21 seconds, an arc distance of 223.92 feet to the point of reverse curve; thence northeasterly, along a 968.00 foot radius curve, central angle = 16 degrees 46 minutes 11 seconds, an arc distance of 283.32 feet to the point of tangency of said curve; thence North 10 degrees 20 minutes 06 seconds East, along the tangent of said curve, 121.52 feet; to the point of curvature of a circular curve to the left; thence northerly, along a 158.00 foot radius curve, central angle = 39 degrees 06 minutes 55 seconds, an arc distance of 107.87 feet to a point on the easterly line of Outlot A, Leonard Diegnau Subdivision, according to the plat thereof on file and of record with the Nicollet County Recorder; thence South 13 degrees 45 minutes 49 seconds West, along said easterly line, 20.43 feet to the most southerly corner of said Leonard Diegnau Subdivision; thence North 48 degrees 47 minutes 11 seconds West, along the southerly line of said Leonard Diegnau Subdivision a distance of 100.95 feet; thence North 57 degrees 40 minutes 11 seconds West, along the southerly line of said Leonard Diegnau Subdivision a distance of 50.00 feet; thence North 68 degrees 35 minutes 11 seconds West, along the southerly line of said Leonard Diegnau Subdivision a distance of 70.00 feet; thence North 80 degrees 21 minutes 11 seconds West, along the southerly line of said Leonard Diegnau Subdivision a distance of 67.00 feet; thence North 86 degrees 14 minutes 41 seconds West, along the southerly line of said Leonard Diegnau Subdivision a distance of 154.30 feet to the southwesterly corner of said Leonard Diegnau Subdivision; thence North 10 degrees 29 minutes 19 seconds East, along the westerly line of said Leonard Diegnau Subdivision a distance of 27.91 feet; thence North 85 degrees 52 minutes 14 seconds West, 89.69 feet to the point of curvature of a circular curve to the right; thence westerly, along a 467.00 foot radius curve, central angle = 06 degrees 43 minutes 30 seconds, an arc distance of 54.81 feet to the point of tangency of said curve; thence North 79 degrees 08 minutes 44 seconds West, along the tangent of said curve, 232.58 feet to the point of curvature of a circular curve to the left; thence westerly, along a 533.00 foot radius curve, central angle = 10 degrees 19 minutes 07 seconds, an arc distance of 95.99 feet to the point of tangency of said curve; thence North 89 degrees 27 minutes 51 seconds West, along the tangent of said curve, 283.98 feet; thence South 88 degrees 31 minutes 00 seconds West, 604.86 feet; thence South 00 degrees 06 minutes 58 seconds West, 66.03 feet; thence North 88 degrees 31 minutes 00 seconds East, 605.54 feet; thence South 89 degrees 27 minutes 51 seconds East, 282.82 feet to the point of curvature of a circular curve to the right; thence easterly, along a 467.00 foot radius curve, central angle = 10 degrees 19 minutes 07 seconds, an arc distance of 84.10 feet to the point of tangency of said curve; thence South 79 degrees 08 minutes 44 seconds East, along the tangent of said curve, 232.58 feet to the point of curvature of a circular curve to the left; thence easterly, along a 533.00 foot radius curve, central angle = 06 degrees 43 minutes 30 seconds, an arc distance of 62.56 feet to the point of tangency of said curve; thence South 85 degrees 52 minutes 14 seconds East, along the tangent of said curve, 243.80 feet to the point of curvature of a circular curve to the right; thence southeasterly, along a 287.00 foot radius curve, central angle = 40 degrees 15 minutes 03 seconds, an arc distance of 201.62 feet to the point of compound curve; thence southeasterly and southerly, along a 92.00 foot radius curve, central angle = 55 degrees 57 minutes 17 seconds, an arc distance of 89.85 feet to the point of tangency of said curve; thence

South 10 degrees 20 minutes 06 seconds West, along the tangent of said curve, 121.52 feet to the point of curvature of a circular curve to the right; thence southwesterly, along a 902.00 foot radius curve, central angle = 16 degrees 46 minutes 11 seconds, an arc distance of 264.00 feet to the point of reverse curve; thence southwesterly and southerly, along a 533.00 foot radius curve, central angle = 27 degrees 28 minutes 21 seconds, an arc distance of 255.57 feet to the point of tangency of said curve; thence South 00 degrees 22 minutes 04 seconds East, along the tangent of said curve, 1212.18 feet to a point on the south line of the Northwest Quarter of the Northwest Quarter of Section 1, Township 108 North Range 27 West; thence North 88 degrees 25 minutes 24 seconds East, along said south line, 33.01 feet to the point of beginning.

Said parcels contain 109 acres, subject to any and all easements of record.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11C	Dept: Community Dev.	Council Meeting Date: 6/15/20
-------------------	----------------------	-------------------------------

TITLE OF ISSUE: Consider Approving Preliminary Plat of Prairie Heights.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the Planning Commission packet and Community Development Director Fischer will review the proposed plat.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve Preliminary Plat of Prairie Heights.

For Clerk's Use:

 Motion By: _____
 Second By: _____

 Vote Record:

Aye	Nay	
_____	_____	Whitlock
_____	_____	Steiner
_____	_____	Norland
_____	_____	Oachs
_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify) Report _____

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

PRELIMINARY PLAT OF PRAIRIE HEIGHTS

THE CITY OF NORTH MANKATO

SUBJECT: Preliminary Plat of Prairie Heights
APPLICANT: Lovona Bengtson/Prairie Development, LLC
LOCATION: Parts of Section 1 & 2
EXISTING ZONING: Proposed R-1
DATE OF HEARING: June 11, 2020
DATE OF REPORT: June 4, 2020
REPORTED BY: Mike Fischer, Community Development Director

APPLICATION SUBMITTED

Request for preliminary plat consideration of Prairie Heights

COMMENT

In the near future, Lovona Bengtson will be selling 109 acres of undeveloped property shown on Exhibit A to Prairie Development. It is the intent of Prairie Development to develop the property into a single-family residential subdivision in multiple phases. Attached as Exhibit B is the preliminary plat of Prairie Heights which consist of the extensions of Deerwood Drive and Newcastle Drive, 46 single-family lots and areas for storm water management. The preliminary plat shows the proposed first phase of development including future phases and future storm water ponds.

As the property is proposed to be developed for single-family residential purposes, the R-1 zoning is consistent with the intended use. According to the City Code, the minimum lot sizes for R-1 lots is:

Lot width – 90 feet
Lot depth – 100 feet
Lot size – 9,000 sq. ft.

All proposed lots within Prairie Heights meet or exceed the minimum lot size requirements.

As many of the lots include ravine property, according to the City Code, the developer has the opportunity to either dedicate the ravine property to the City or record an easement approved by the city for the conservation and preservation of the terrain and vegetation. According to the applicants', they wish to enter into

an easement agreement for the preservation of the ravine property. That document will be presented to the Planning Commission at the time of final plat consideration.

According to the Parks Plan and Comprehensive Plan, a "potential" park is mentioned in this area. As future phases of development occur in this area, consideration into additional parkland may be considered. Note that Walter S. Farm Park is located on the south side of Countryside Drive.

To accommodate future growth in this area, the City will be reconstructing Countryside Drive from Houghton Avenue to Coventry Lane. The reconstruction consists of the widening of the street, sidewalks and lighting. The project is expected to begin later this summer.

RECOMMENDATION

Staff recommends approval of the Preliminary Plat of Prairie Heights as it is consistent with the Comprehensive Plan.



Legend

- City Limits
- Medians
- Roadways
- Roads

- US TRUNK HWY
- COUNTY STATE AID HWY
- MUNICIPAL STATE AID STREET
- LOCAL STREET
- RAMP
- PRIVATE STREET

Lakes & Ponds

Minnesota River

Nman_cty19_3inch.sid

Red: Band_1

Green: Band_2

Blue: Band_3

Map Name



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of North Mankato is not responsible for any inaccuracies herein contained.



Real People. Real Solutions.

2,107 Feet

0

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11D	Dept: City Engineer	Council Meeting Date: 6/15/20																																																																		
TITLE OF ISSUE: Consider Resolution Accepting Bid Dakota Meadows Middle School Safe Routes to School (SRTS) Improvement Project SP 150-090-003, MINN. PROJ. NO. TA 5220 (152) City Project NO. 19-07 DEF.																																																																				
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the memo provided by City Engineer Sarff.																																																																				
<i>If additional space is required, attach a separate sheet</i>																																																																				
REQUESTED COUNCIL ACTION: Adopt Resolution Accepting Bid Dakota Meadows Middle School Safe Routes to School (SRTS) Improvement Project SP 150-090-003, MINN. PROJ. NO. TA 5220 (152) City Project NO. 19-07 DEF.																																																																				
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Whitlock</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Oachs</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay								_____	_____						Whitlock		_____	_____						Steiner		_____	_____						Norland		_____	_____						Oachs		_____	_____						Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Memo _____ _____ _____ _____ _____				Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Record:	Aye	Nay																																																																		
	_____	_____						Whitlock																																																												
	_____	_____						Steiner																																																												
	_____	_____						Norland																																																												
	_____	_____						Oachs																																																												
	_____	_____						Dehen																																																												
Resolution	Ordinance	Contract	Minutes	Map																																																																
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																																																
<table style="width: 100%; border: none;"> <tr> <td style="width: 20%; text-align: center;"><input type="checkbox"/></td> <td style="width: 80%;">Workshop</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Regular Meeting</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Special Meeting</td> </tr> </table>	<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting	<table style="width: 100%; border: none;"> <tr> <td style="width: 20%; text-align: center;"><input type="checkbox"/></td> <td style="width: 80%;">Refer to: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Table until: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other: _____</td> </tr> </table>				<input type="checkbox"/>	Refer to: _____	<input type="checkbox"/>	Table until: _____	<input type="checkbox"/>	Other: _____																																																				
<input type="checkbox"/>	Workshop																																																																			
<input checked="" type="checkbox"/>	Regular Meeting																																																																			
<input type="checkbox"/>	Special Meeting																																																																			
<input type="checkbox"/>	Refer to: _____																																																																			
<input type="checkbox"/>	Table until: _____																																																																			
<input type="checkbox"/>	Other: _____																																																																			



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

MEMORANDUM

Date: June 10, 2020
To: John Harrenstein, City Administrator
From: Daniel R. Sarff, P.E., City Engineer
CC: Kevin McCann, Finance Director
Nate Host, Public Works Director
April Van Genderen, City Clerk
Subject: Dakota Meadows SRTS Improvement Project
SP 150-090-003, Minn. Proj. No. TA 5220 (152)
City Project No. 19-07 DEF
BMI Project No. M18.119663

Bids were received and opened on Thursday, May 28th at 11:00 a.m. for the Dakota Meadows SRTS Improvement Project. Three (3) bids were received and the results of the bids are tabulated below:

Bidder	Bid Amount
Nielsen Concrete, LLC	\$627,574.54
W.W. Blacktopping, Inc.	\$670,008.09
Dirt Merchant, Inc.	\$672,022.58
Engineer's Estimate	\$753,558.95

The low bidder for the project is Nielsen Concrete, LLC., from Kasota, Minnesota. The low bid is approximately 17% below the Engineer's Estimate and approximately 6% below the next lowest bid.

Based on past performance with Nielsen Concrete, LLC on projects with similar scope, it is our opinion that they are qualified to perform the work required under this contract.

We hereby recommend that Nielsen Concrete, LLC., be awarded the contract based on the bid contract amount of \$627,574.54.

Recommended Action: Adopt the Resolution Accepting Bid included in the Council Packet.

RESOLUTION ACCEPTING BID
DAKOTA MEADOWS MIDDLE SCHOOL SAFE ROUTES TO SCHOOL (SRTS)
IMPROVEMENT PROJECT
SP 150-090-003, MINN. PROJ. NO. TA 5220 (152)
CITY PROJECT NO. 19-07 DEF

WHEREAS, pursuant to an advertisement for bids for Project No. 19-07, Dakota Meadows Middle School SRTS Improvement Project, bids were received, opened, and tabulated according to the law, and

WHEREAS the following bids were received complying with the advertisement:

<u>Bidder</u>	<u>Bid Amount</u>
Nielsen Concrete, LLC	\$627,574.54
W.W. Blacktopping, Inc.	\$670,008.09
Dirt Merchant, Inc.	\$672,022.58

AND WHEREAS, it appears that Nielsen Concrete, LLC. of Kasota, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, AS FOLLOWS:

- 1) The Mayor and Administrator are hereby authorized and directed to enter into a construction contract with Nielsen Concrete, LLC. of Kasota, Minnesota in the name of the City of North Mankato, Minnesota for the Project No. 19-07DEF, Dakota Meadows Middle School SRTS Improvement Project, according to the plans and specifications therefor approved by the city council and on file in the office of the city clerk.
- 2) The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the City Council this 15th day of June 2020.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION

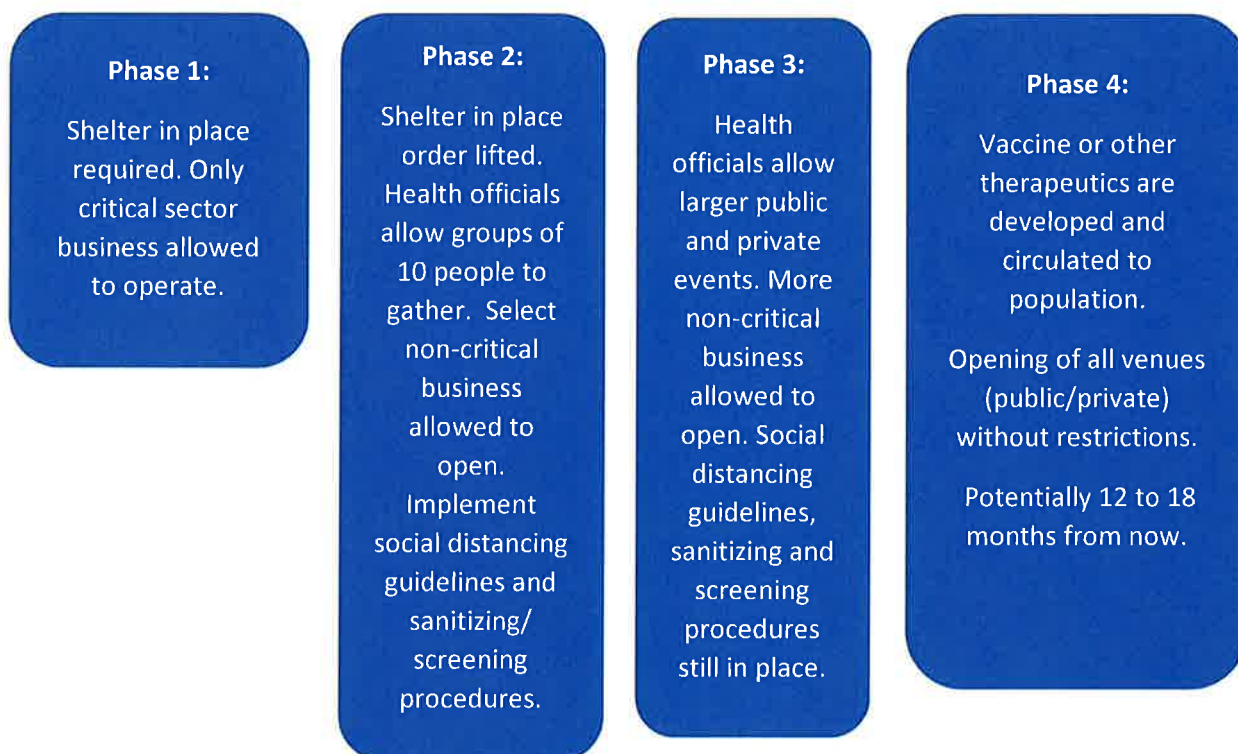


Agenda Item # 11E	Dept: Administration	Council Meeting Date: 6/15/20																																																															
TITLE OF ISSUE: Discuss City Facility Reopening Guidelines.																																																																	
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the City of North Mankato Facility Reopening Guidelines. City Administrator Harrenstein will review the document.																																																																	
<i>If additional space is required, attach a separate sheet</i>																																																																	
REQUESTED COUNCIL ACTION: Approve City Facility Reopening Guidelines.																																																																	
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Whitlock</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Oachs</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay								_____	_____						Whitlock		_____	_____						Steiner		_____	_____						Norland		_____	_____						Oachs		_____	_____						Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) Plan _____ _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Record:	Aye	Nay																																																															
	_____	_____						Whitlock																																																									
	_____	_____						Steiner																																																									
	_____	_____						Norland																																																									
	_____	_____						Oachs																																																									
	_____	_____						Dehen																																																									
Resolution	Ordinance	Contract	Minutes	Map																																																													
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																																													
<table style="width: 100%; border: none;"> <tr> <td style="width: 40%;"><input type="checkbox"/> Workshop</td> <td style="width: 60%;"></td> </tr> <tr> <td><input checked="" type="checkbox"/> Regular Meeting</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Special Meeting</td> <td></td> </tr> </table>	<input type="checkbox"/> Workshop		<input checked="" type="checkbox"/> Regular Meeting		<input type="checkbox"/> Special Meeting		<table style="width: 100%; border: none;"> <tr> <td style="width: 40%;"><input type="checkbox"/></td> <td style="width: 60%;">Refer to: _____</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Table until: _____</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Other: _____</td> </tr> </table>	<input type="checkbox"/>	Refer to: _____	<input type="checkbox"/>	Table until: _____	<input type="checkbox"/>	Other: _____																																																				
<input type="checkbox"/> Workshop																																																																	
<input checked="" type="checkbox"/> Regular Meeting																																																																	
<input type="checkbox"/> Special Meeting																																																																	
<input type="checkbox"/>	Refer to: _____																																																																
<input type="checkbox"/>	Table until: _____																																																																
<input type="checkbox"/>	Other: _____																																																																



REOPENING OF CITY SERVICES AND BUILDINGS

With the expiration of the Governor's Stay at Home Executive Order, the City of North Mankato is moving forward with a gradual reopening of city buildings and services. This phased approach to reopening will allow for increased access to city services while keeping residents, visitors, and employees safe. Guidance from the Centers for Disease Control, MN Dept of Health, and other professional associations have been incorporated into these plans.



Health experts continue to state that prevention methods such as social distancing, covering of coughs, hand washing, customer/employee health screening, and increased cleaning efforts will be in place for the foreseeable future (12-18 months). As the City moves to reopen, we are committed to incorporating these prevention measures into daily operations until such a time that they are no longer needed.

The City may, at its discretion, modify these plans if circumstances dictate a need for a change in action (i.e., local "hot spot" or increase in infections, sick employees, etc.). Changes made will be communicated to the public via social media and traditional media outlets.

Many city services will remain accessible virtually, either online or over the phone, which continues as the preferred method of service.

Contents

	Page
1. Phase 2 & 3 Reopening Plans.....	3-5
a. City Hall.....	3
b. Parks/Street.....	4
c. Police.....	4
d. Caswell Sports Complex	4
e. Taylor Library.....	4-5
f. Spring Lake Park Pool.....	5
2. Attachments.....	6-17
a. City of North Mankato COVID-19 Preparedness Plan and Employee Guidance.....	6-11
b. Caswell Sports COVID-19 Reopening Plans	12
c. Mankato United COVID-19 Return to Play Protocols.....	13-17

I. Phase 2 and 3 Reopening Plans

City Hall (Community Development, Finance, City Administration):

Service Desk:

- Will tentatively open Wednesday, June 17th, 2020 and follow regular business hours (8 a.m. – 5 p.m.)
- A pre-screening symptom questionnaire will be posted at the entrance to City Hall; if visitors have any of the symptoms, they will be asked not to come into the building.
- Visitors will be requested to wear personal masks.
- Hand sanitizer stations will be located at the entrance, and guests will be encouraged to sanitize their hands.
- Directional arrows will direct visitors to enter at the front door and exit by the stairs.
- There will be "stickers" placed on the floor to direct visitors where to stand to give people six feet of distance.
- Signs identifying services will hang above the workstations of Utility bills/Permits to direct customers to the appropriate workspace.
- Sneeze guards (Plexiglas) will be placed in front of the workstations in the customer service office.
- The door to the rear work area of the service desk will remain closed during business hours.
- After each customer visit, staff will wipe down with sanitizing wipes or disinfectant spray any area the customer touched.

Extended Cleaning:

- City custodial staff will conduct additional cleaning/sanitizing in areas that are touched by the public, including the restrooms.
- The employee's work area will be sanitized by the employee as needed using provided cleaners.

Face-to-Face meetings with the public:

- Except for walk-up business at the service counter, all other face-to-face meetings with members of the public must be pre-scheduled.
- Contractors/people coming in for face-to-face meetings will be pre-screened by the organizer of the meeting, and if they answer "yes" to any of the pre-screening questions, alternative ways to meet must be pursued (i.e., ZOOM).
- Contractors/people coming in for meetings will be asked to wear personal masks, and when staff meets with them, they will wear masks.
- Social distancing of 6 feet during the meeting must be followed.

Screening of all city employees:

- Employees will follow the "Employee Guidance on Workplace During COVID-19 – Updated June 10th, 2020" for screening guidance. The document is attached and constitutes the City's COVID-19 Preparedness plan for reopening as required by the state of Minnesota.

Parks/Streets Department:

- All amenities in the Parks department are open to visitors, and social distancing signage has been posted, encouraging users to maintain 6 feet of separation and encourage hand sanitizing after use. Signage will continue to be placed until further guidance is received from the State of Minnesota.
- Some parks may have further signage that limits the number of people on playground equipment.
- Rental spaces in parks are available for public use.
- Public restrooms will continue to be sanitized daily and are equipped with hand sanitizer dispensers.
- Staff will follow social distancing guidelines when interacting with employees and members of the public.
- Staff will still use their own vehicle whenever possible and sanitize vehicles after every use.
- Needed PPE is on hand.

Police Department:

- Effective June 17th, 2020, the public lobby to the police department will be reopened, and staff working from home will be recalled to the office to resume on-site work.
- After each visit, the areas that were touched by members of the public will be sanitized by staff.
- The community room at the Police Annex will remain closed to public use until approved for use by the Police Chief or Taylor Library Director.
- Employee work areas will continue to be sanitized by the employee as needed using the provided cleaners.
- Squad cars will continue to be sanitized by the employee as needed using provided cleaners.
- Needed PPE is on hand.

Caswell Sports Complex:

Attachments to this report outline the COVID-19 plans for facility use.

Taylor Library:

Bookmobile:

- Will remain idle until approved by the Taylor Library Director.

Library:

Once the Stay at Home Order is lifted, and all protective equipment is in place:

- The library will open to the public with reduced hours (Monday-Thursday from 10 a.m.-11 a.m. (for high-risk populations) and 12 p.m.-6 p.m., and Friday-Saturday 12 p.m.-4 p.m., with time to clean in between groups.
- Plexiglas partitions will be installed at the service desk.
- The number of people allowed at one time will be limited to 40.
- A pre-screening symptom questionnaire will be posted at the library door. If visitors have any of the symptoms, they will be directed through signage not to enter.
- Hand sanitizer stations will be located at the entrance, and visitors will be required to sanitize their hands.
- Visitors are asked to wear personal masks while in the library.
- Computer time will be limited to 30 minutes. Sanitation of computers will be conducted by staff after each customer use. Library staff will not be able to provide the same level of computer help that patrons have grown accustomed to due to social distancing recommendations.
- Seating will be reduced to allow for 6 feet of separation between customers.
- Work schedules and workflows will be adjusted to allow for social distancing if restrictions apply. This will allow time for collections work catch-up, processing/corrections, circulation, and cleaning of non-fiction areas.
- There will be no outside meeting room reservations during this phase, no in-person programming during this phase, no donations accepted, and no volunteers during this phase until approved by the Taylor Library Director.
- Contactless pickup will continue.
- Virtual programming will continue as it has been since late March.
- Needed PPE is on hand or on order.

Spring Lake Park Pool:

Reopening plans can be found at www.swimnorthmankato.com

II. Attachments

1. City of North Mankato COVID-19 Preparedness Plan & Employee Guidance



COVID-19 PREPAREDNESS PLAN

EMPLOYEE GUIDANCE ON WORKPLACE DURING COVID-19

UPDATED - June 10th, 2020

The City of North Mankato is committed to providing a safe and healthy workplace for all our workers and residents. To ensure we have a safe and healthy workplace, we have developed the following COVID-19 Preparedness plan in response to the COVID-19 pandemic. Managers and workers are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among our workers, management, and residents.

Our workers are our most important assets. The North Mankato employee guidance on the workplace during COVID-19 follows the Minnesota Department of Health (MDH) and the Centers for Disease Control and Prevention (CDC) guidelines located at:

- <https://www.health.state.mn.us/diseases/coronavirus/index.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

and Executive Order 20-48 (<https://www.leg.state.mn.us/lrl/execorders/eoresults?gov=44>), and addresses:

- Hygiene and respiratory etiquette
- Engineering and administrative controls for social distancing
- Housekeeping-cleaning, disinfecting and decontamination
- Prompt identification and isolation of sick persons
- Communications and training that will be provided to managers and workers
- Management and supervision necessary to ensure effective implementation of the plan

Screening and policies for employees exhibiting signs and symptoms of COVID-19

On March 17th, 2020, employees were provided with the Employee Guidance on Workplace during COVID-19. The following procedures have been implemented:

- Employees will stay home if they are sick or exhibiting symptoms of COVID-19. Supervisors may send employees home who are exhibiting symptoms of COVID-19.
- Employees with underlying medical conditions listed in the MDH COVID-19 guidance handout may use sick time to avoid exposure to the virus.
- Sick time may be utilized as outlined in the personnel handbook. If an employee does not have any sick leave accumulated, they may request the use of banked sick leave hours donated from other employees. Reimbursement for employees requesting unpaid sick leave may be submitted to their supervisor for approval by the City Clerk.
- Sick time will also be granted for those with childcare emergency needs and approved by the employee's supervisor.

Additional guidance was given in response to the Families First Coronavirus Response Act enacted by the federal government on April 1st, 2020.

- Emergency Paid Sick Leave
- Emergency Family and Medical Leave Expansion Act

Additional screening and policies for employees exhibiting signs and symptoms of COVID-19

Employees will communicate with their supervisor if they are ill or have been diagnosed with COVID-19 through phone, email, or text messages. Employees who are sick will be required to remain at home.

The following screening questions will be used to determine whether or not an employee should report to work or if the employee should be sent home from work:

- Have you had any signs or symptoms of a fever in the past 24 hours, such as chills, sweats, felt "feverish," or had a temperature that is elevated for you/100.0F or greater?
- Do you have any of the following symptoms?
 1. Cough
 2. Shortness of breath or chest tightness
 3. Sore throat
 4. Body aches
 5. Loss of taste and/or smell
 6. Diarrhea (unless due to known cause)
 7. Nausea

8. Vomiting

- In the past 14 days, have you had close contact with an individual diagnosed with COVID-19?

If an employee answers yes to any of the questions above or has a temperature greater than 100.0F, employees are directed to not report to work or return to their home for quarantine.

If an employee is exposed to someone who has tested positive for COVID-19, the following measures will be taken:

- Employees will remain at home quarantined for five days (the average time before symptoms appear). If no symptoms have appeared, they will be allowed to return to work under the following conditions:
 - Pre-screening of the employee by the employer for temperature measurement and the presence of any respiratory symptoms (i.e., cough, shortness of breath, or sore throat), and subsequent exclusion from work if symptoms present (see above screening)
 - Using face masks/cloth face coverings as a source control measure.
 - Practicing diligent hand hygiene.
 - Avoiding sharing items such as headsets, other equipment, food, and utensils.
 - Maintaining social distancing of at least 6 feet from others, including during break times, staggering break and mealtimes, and preventing congregation.
 - More frequent cleaning and disinfecting all workspaces, including offices, bathrooms, common areas, shared electronic equipment, and commonly touched surfaces.

If an employee exhibits signs of COVID-19, the following measures will be taken:

- An employee will isolate themselves at home until:
 - At least seven days have passed since symptoms first appeared; AND
 - At least three days (72 hours) have passed since recovery, defined as resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms (e.g., cough, shortness of breath).

If an employee begins to experience symptoms at work, the following measures will be taken:

- Employees will inform their supervisor that they are not feeling well.
- The employee will put on a mask and leave the premises as soon as possible.
- The employee's work area will be cleaned and sanitized.

Employee Privacy

All employee's medical information will remain private. Only Human Resources and immediate supervisors will be provided with information on an individual employee's health status. If an

employee is exposed at work to someone diagnosed with COVID-19, only information of exposure will be released, and protocol will be followed concerning exposure to someone with COVID-19.

Handwashing

Basic infection prevention measures are being implemented at our workplaces at all times. Workers are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, before any mealtimes and after using the toilet. All visitors to the facility will be required to wash their hands or use hand sanitizer before or immediately upon entering the facility.

Each department has been provided adequate soap for washing hands regularly, hand sanitizer, and access to masks and gloves. Employees should speak with their supervisor to request additional materials if they believe or see that the department is running low on supplies.

Respiratory etiquette: Cover your cough or sneeze

Workers and visitors are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose, and eyes, with their hands. They should dispose of tissues in the trash and wash or sanitize their hands immediately afterward. Respiratory etiquette will be demonstrated on posters and supported by making tissues, trash receptacles, and hand sanitizer available to all workers and visitors.

Posters will be printed and placed in prominent locations to remind residents and workers to wash their hands, cover their cough, and sanitize their hands.

Social Distancing

Social distancing is being implemented in the workplace through the following engineering and administrative controls. The following guidance was provided on March 17th, 2020:

- Stagger work schedules: Employees determined eligible for staggered work schedules may request such accommodation from their supervisor. If deemed feasible, the supervisor and employee or employees will determine the methods and performance expectations for staggered work schedules.
- When possible, a six-foot distance should be maintained between coworkers and members of the public.
- Limit work-related gatherings: Gatherings of 10 or more are discouraged.
- Limit non-essential work travel: Any conferences or training scheduled within the timeline listed above require approval from supervisors prior to attendance.

- Telework: Employees determined eligible for telework may request such accommodation to their supervisor. If deemed feasible, the supervisor and employee will evaluate the methods and performance expectations for telework.
- Employees are encouraged to clean their workspace several times a day and not to share equipment or materials.
- Employees are encouraged to clean any pen or surface that a resident uses when in the office.
- Signage will be placed in public locations for visitors the signage will include:
 - ✓ Maintain six feet of distance between you and other visitors, maintain six feet of distance from an employee.
 - ✓ Finance will be a one direction service. Residents and contractors will enter through one door and exit through the other door.
 - ✓ Signs will be placed on the floor to direct customers and provide them with a visual of where six feet is from the next resident in line and where to stand when communicating with staff.
 - ✓ Visitors will be encouraged to wear masks.

Housekeeping/Cleaning, Disinfection, and Ventilation

Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of work surfaces, equipment, tools and machinery, and areas in the work environment, including restrooms, breakrooms, lunchrooms, and meeting rooms. Frequent cleaning and disinfecting will be conducted in high-touch areas, such as phones, keyboards, touch screens, controls, door handles, railings, copy machines, etc.

Housekeeping is being implemented in the workplace through the following engineering and administrative controls. The following guidance was provided on March 17th, 2020:

- The custodial staff has increased the frequency of disinfecting frequently touched surfaces and vehicles. Employees are encouraged to disinfect counters, vehicles, and frequently touched surfaces throughout the day. Disinfecting wipes have been supplied to public counter spaces.

Additional Housekeeping/Cleaning, Disinfection, and Ventilation

If a person is suspected/confirmed to have COVID-19 and they have been in the facility the following actions recommended by the CDC, if feasible, will be taken by custodial staff:

- Close off areas visited by the ill persons. Open outside doors and windows and use ventilating fans to increase air circulation in the area. Wait 24 hours or as long as practical before beginning cleaning and disinfection.
- Cleaning staff should clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment (like tablets, touch screens, keyboards, remote

controls, and any other items) used by the ill persons, focusing especially on frequently touched surfaces.

Communications and Training

The Employee Guidance on Workplace During COVID-19 was initially provided to all employees on March 17th, 2020. The updated plan was provided to all workers on June 16th, 2020, and the necessary training was provided. Additional communication and training will be ongoing and will be provided through supervisors and communication through the employee newsletter. All-City employees will monitor the program to ensure compliance and provide feedback concerning the program; staff will be encouraged to speak with their supervisors concerning any questions. The City will follow and implement to the best of its abilities the recommendations of the Minnesota Department of Health and Centers for Disease Control that can be found on the following websites:

a. <https://www.health.state.mn.us/diseases/coronavirus/index.html>

b. <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

If you have any questions concerning the guidelines, please contact your supervisor.

2. Caswell Sports Covid-19 Management Plan

Caswell Park:

1. Follow MDH Guidelines for games to be played.
2. Provide pump sprayers to coaches to spray dugout benches, bleachers, and field entrances after each game.
3. Staff will sanitize restrooms after each round of games including entrances
4. Provide hand sanitizer in the restrooms and concessions area
5. Place picnic tables 6' apart to allow social distancing. Sanitize tables after each use.
6. Allow concessions to operate with customers following social distancing while in line.

Caswell North:

1. Follow MDH Guidelines for games and clinics to be played.
2. Follow the plans laid out by MUSC for clinics to be held.
3. Sanitize bathrooms on an hourly basis.
4. Sanitize entry points into the complex as needed.

Tennis Programs:

1. Follow MDH Guidelines.
2. Sanitize tennis balls after each session
3. Sanitize court entrances after each session
4. Sanitize tennis net after each session

3. Mankato United Soccer Club COVID-19 Return to Play Protocols

Mankato United Soccer Club (MUSC)

COVID19 Return to Play Protocols



We are committed to staying safe and healthy, but we need your help. Please abide by the new rules.

Player/Parent Responsibilities

- If you are comfortable having your child return to play, **DON'T**
- Check child's temperature and utilize MN Symptom Screener tool prior to attending any activities [MN Symptom Checker](#)
- Ensure child's clothing is washed after every activity
- Supply child with individual sanitizer / disinfectant wipes
- Ensure clothing and equipment, cleats and ball, is sanitized prior to any activity
- Notify Club/coach if your child becomes ill for any reasons
- Supply your child with individual sanitizer
- Adhere to all social distancing expectations at all times and there is no contact allowed during this phase of play
- No throw ins will be allowed. Only use of feet to contact ball in training sessions.
- Avoid spitting on the field
- Ensure your child has plenty of water (2 bottles are recommended so you child doesn't run out)
- No high 5's, knuckles, hugs, or group celebrations
- Discussion with coach should take place via phone or email rather than at Caswell

Coach Responsibilities

- Follow all Return to Play protocols
- Take attendance of players (used to document for safety measures)
- Send athletes home if they are not feeling well, confirm before each training session
- Ensure all athletes have their own equipment
- Ensure activities provide adequate social distancing (during arrival/departure, training, breaks, and team discussion)
- Wear PPE (mask) while at Caswell Soccer Complex
- Disinfect equipment used after each session (i.e. cones), limit equipment brought to training
- Do not allow athletes to share water, sanitizer, or clothes

- Report confirmed cases of COVID19 to club immediately
- Compliance with all local and state guidelines (MN State Department of Health) and the Governor's Youth Task Force

Club Responsibilities

- Distribute and post Return to Play protocols
- Train and educate all state of Return to Play protocols
- Provide adequate field space for social distancing, as outlined by MN State Department of Health and the Governor's Youth Task Force
- Communicate possible exposure of COVID19 with those affected while respecting individual confidentiality
- Provide sanitizer for field equipment use

MN has entered phase 3 of the return to play plan as of June 10th and full team training is allowed

- MUSC will communicate policy club-wide to coaching staff, parents, and players and will provide updates as they develop and reminders via email, website, and through coaches
- All training sessions will take place at Caswell Soccer complex to facilitate safety protocol
- Coaches will over see compliance at the team level during all practices
- Coaches and coordinators are required to wear PPEs (masks) while on Caswell Soccer complex grounds
- Parents need to complete Return to Play Opt In or Opt Out on website. This will affect your refund for the competitive league season. This will also help the club and ultimately you save money by avoiding additional transaction fees in registration.

Caswell Soccer Complex Protocol

- Teams will have assigned fields, arrival and departure times and gates
- Players should be dropped off at designated team entrance no more than 10 minutes before scheduled start time and leave your car a few minutes before starting time
- Players should arrive in training gear and ready to practice
- Parents, siblings, and friends are not allowed inside Caswell at this time
- Parents may wait in parking lot, but must remain in car or follow social distancing guidelines, no congregating by entrance, fence or in parking lot
- Reminder that pets are not allowed at Caswell Soccer Complex
- No benches or trash cans will be provided (take your own trash with you)
- Restrooms will be available, but please plan ahead to limit use

Phases of Return to Play for Mankato United Soccer Club

Phase 1

- "Internet-only" soccer where clubs engage players to execute a wide-range of skills.
- Limited efficacy due to limited social interaction.

Phase 2 (Socially Distanced/Modified Training Environment)

- Use the Minnesota Department of Health's Self-Screening tool before every session: <https://mn.gov/covid19/for-minnesotans/if-sick/is-it-covid/>
- If a player/coach thinks they are sick, stay home! Specifically: symptoms of acute respiratory disease (i.e. cough, sore throat, shortness of breath), fever, sudden loss of smell or taste, OR been diagnosed with COVID-19 (which would follow state-mandated quarantine requirements).
- If a coach, administrator, or official has a concern about a player's health, they have the ability to send the player home.

Social Distancing

- Trainings will consist of no more than 10 people at the training (9 players and 1 coach or trainer, 8 players and 2 coaches or trainers).
- Trainings will have proper social distancing for each player and coach at all times.
- Trainings limited to non-contact activities i.e. individual skills, fitness, etc.
- No physical contact including huddles, handshakes, and high-fives.
- The number of allowed "pods" (groups of 10) on various field sizes:
 - 4 pods per 11v11 field
 - 2 pods per 9v9 field
 - 1 pod per 7v7 field

People

- Only players rostered on the specific team may train together. No scrimmages or guest players at team trainings.
- Parents and spectators must follow government social distancing guidelines, i.e. parents to remain in vehicle when comfortable. If parents wish to watch practice, they must maintain adequate social distance at all times and must be far enough away from the group, so they are not counted as part of the gathering.

Equipment

- Players should bring their own ball and disinfect it after each practice.
- "Pinnies" will not be used by players at this time. Coaches may ask players to wear dark or light colors for practice sessions
- Balls should not be handled with their hands, by any player, except for the goalkeeper with gloves on.
- Player's water and personal equipment should not be shared, and should be placed at least 6 feet apart to ensure breaks are also properly distanced.
- Hand sanitizer should be used by each player before, during, and after trainings, supplied by the player.
- Masks are required for coaches and/or trainers at the fields as long as they are still recommended by the State of Minnesota.

Training Schedule

- Teams entering fields for trainings should wait until all players from previous practice have left.
- Stagger trainings by 30 minutes to allow ample time or in/out flow of traffic.

Phase 3 (Full Training Environment)

- All rules of Phase 1-2 apply to except where changes have been made below.
- Full roster (and up to 2 coaches or trainers) may be present on the same field during trainings, but only one team per field shall occupy that field.

Phase 4 (Matches/Games Begin)

Matches would not resume until Phase 4 of this Return to Play plan. This phase builds on the previous three Phases and would allow matches between clubs to begin. The safety precautions indicated below will mitigate risks.

While we are hopeful that match play is able to resume momentarily, we acknowledge that match play may not be feasible in the immediate term. Therefore, the details below are "high level" as safety guidelines are ever-changing and evolving. That said, resumption of match play will fill a much needed social and physical need in the lives of players and families alike.

Safety policies and precautions

If a player/coach thinks they are sick, stay home! Specifically: symptoms of acute respiratory disease (i.e. cough, sore throat, shortness of breath), fever, sudden loss of smell or taste, OR been diagnosed with COVID-19 (which would follow state-mandated quarantine requirements). If a coach, administrator, or official has a concern about a player's health, they have the ability to send the player home.

During this phase, both League organizations will incorporate the above precautionary measures to manage the game day environment. This includes, but is not limited to:

- Spectator social distancing protocols;
- Scheduling of matches with in/out flow of traffic in mind;
- Equipment and sanitization protocols;
- Any other applicable measures to promote a safe and healthy environment.

Phase 5: Tournaments/Resumption of Normal Soccer Activities

Similar to Phase 4 above, and as the COVID-19 situation evolves, we will provide specific guidance related to the ability to host tournaments, which are larger gatherings in nature. Once we are able to reach this phase, Phase 4 & Phase 5 will likely be similar in nature. When we reach Phase 5, we will resume soccer activities as we did prior to COVID-19.

Communication

We will establish and communicate to our members a mitigation plan that addresses the primary components of the guidelines above, using agreed upon and aligned consistent language and protocols from the resources available through the established federal and state authorities.

We also understand that individual families within our organizations may have circumstances or views that compel them to refrain from participation and as leaders within our organizations, we understand this. No member should be penalized or otherwise pressured should they choose to not participate under these guidelines.

Cooperation & Responsibility

Each stakeholder as outlined below has a responsibility to cooperate within the framework of this plan.

Club

- Distribute and post Return to Play protocols
- Be sensitive and accommodating to parents that may be uncomfortable with returning to play
- Train and educate all state of Return to Play protocols
- Provide adequate field space for social distancing, as outlined in this document, as applicable to the various phases

Coach

- Follow all Return to Play protocols
- Send athletes home if they are not feeling well
- Ensure all athletes have their own individual equipment (ball, water, shin guards)
- Ensure activities provide adequate social distancing, as applicable
- Respect players, parents and families by accommodating those that may not yet be comfortable returning

Parent

- If you are comfortable having your child return to play, **DON'T**
- Check child's temperature and utilize MN Symptom Screener tool prior to attending any activities MN Symptom Checker
- Ensure child's clothing is washed after every activity
- Ensure all equipment (cleats, ball, shin guards) is sanitized prior to any activity
- Notify Club/coach if your child becomes ill for any reasons
- Supply your child with individual sanitizer
- Adhere to all social distancing expectations
- Ensure your child has plenty of water

Player

- If you are not comfortable with returning to play, **DON'T**
- Adhere to all Return to Play protocols
- Wash hands thoroughly before and after all activities
- Ensure all equipment (cleats, ball, shin guards) is sanitized prior to any activity
- Do not share water, food, or equipment
- Respect and practice social distancing, as required in these guidelines
- Place equipment, bags, etc. at least 6 feet apart
- No high 5's, handshakes, knuckles, or group celebrations

<u>Description</u>	<u>Units</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Total Entrants in Site	2,360 Vehicles		
Garbage	255.79 Tons	\$93.50/Ton	\$23,916.37
Mattresses	407 Each	\$45.00/Ea.	\$18,315.00
Electronics – Greentech	45,739 Lbs.	\$0.25/lbs.	\$11,434.75
Freon Appliances – Greentech	277 Each	\$7.00/Ea.	\$1,939.00
Appliances – Mankato Iron	15.75 Tons		\$0.00
Recycled Metal – Alter Metal	21.5 Tons		(\$266.80)
Recycled Metal -Mankato Iron	25.28 Tons		(\$1,011.20)
<u>Budget Year</u>		<u>Total Budget</u>	<u>Total Expenditure</u>
2020		\$85,000	\$54,327.12

Notes: The 2020 Spring drop off saw 2,360 vehicles enter the site and disposing of 255.79 tons of garbage. This equals an average of 216 pounds of garbage per vehicle entering the site. A larger expenditure was spent on mattresses due to regular mattress recycling centers being closed due to the pandemic.

Overall, total expenditure for disposal of the 2020 junk drop off totaled \$54,327.12. For comparison, the 2019 spring junk pickup cost was \$46,652.69 and the 2019 junk drop off cost was \$49,037.47.

City field staff labor hours for the 2020 spring junk drop off totaled 191 hours. For comparison the 2019 spring junk pick up totaled 350 field staff hours and the 2019 junk drop off totaled 137 hours.