

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on January 21, 2020. Mayor Dehen called the meeting to order at 7:00 p.m., asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Council Members Oachs, Whitlock, Steiner, Norland, and Mayor Dehen, City Administrator Harrenstein, City Attorney Kennedy, Finance Director McCann, Community Development Director Fischer, Public Works Director Host, and City Clerk Van Genderen.

Approval of Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the agenda. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Approval of Council Meeting Minutes January 6, 2020.

Council Member Norland moved, seconded by Council Member Whitlock, to approve the minutes of the Council meeting of January 6, 2020. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Approval of Council Work Session Minutes January 13, 2020.

Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council Work Session of January 13, 2020. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Proclamation

WHEREAS, all children in North Mankato should have access to the highest-quality education possible; and

WHEREAS, North Mankato recognizes the important role that an effective education plays in preparing all students in North Mankato to be successful adults; and

WHEREAS, quality education is crucial to the economic vitality of North Mankato; and

WHEREAS, North Mankato is home to a variety of high-quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy but also enhances the vibrancy of our community; and

WHEREAS, North Mankato has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools, and organizations to raise awareness of the need for effective educational options;

NOW THEREFORE I, Mark Dehen, Mayor of North Mankato, proclaim January 26-February 1, 2020 as:

NORTH MANKATO SCHOOL CHOICE WEEK

And I call this observance to the attention of all of our citizens.

Public Hearing, 7 pm-Ordinance No. 125 Amending City Code Chapter 156.035 (FF) Generally Concerning Off-Street Parking Regulations.

Community Development Director Fischer reported the Planning Commission had discussed potential changes to the City Code off-street parking regulations in residential zoning districts. Community Development Director Fischer reviewed the proposed Planning Commission changes along with additional staff recommendations. The recommendations included clarification of off-street parking in the front, side and rear yard. Surfaces that would be allowed for parking include concrete, asphalt or permanently installed paver bricks. Off-street parking abutting an alley may be constructed of gravel. Additional changes included limiting the number of vehicles, trailers, campers, boats or recreational vehicles to no more than two. The ordinance would limit the length of vehicles stored outside to 45 feet and prohibited the parking of any inoperable or unlicensed vehicle.

Rich Peterson, 1518 Nottingham Drive, appeared before Council and requested clarification on the purpose of the ordinance. Mayor Dehen reported it is to provide residents with additional opportunities to park vehicles on their property without being in violation of City Code. Mr. Peterson reported he would have difficulties with the ordinance because of where he currently parks his recreational vehicle. He requested a more resident-friendly ordinance.

City Council Member Steiner requested information on if a variance could be issued for Mr. Peterson. City Administrator Harrenstein reported the request would not qualify for a variance. A discussion was held concerning the use of neighborhood input concerning the parking of vehicles.

With no one else appearing before Council, the Mayor closed the Public Hearing.

Public Hearing, 7 pm-Improvement Hearing on 300 Block Harrison Avenue, 300 and 400 Block Monroe Avenue and Dakota Meadows Safe Routes to School Project.

City Engineer Sarff reviewed the current conditions and proposed improvements for the 300 Block of Harrison Avenue and the 300 and 400 Block of Monroe Avenue. Harrison and Monroe were both constructed approximately 70 years ago and require improvement. Improvements would include anew sanitary sewer, new watermain, installation of a new storm sewer, reconstruction of existing street, curb and gutter, replacement of all sidewalks, and installation of street lights. City Engineer Sarff reported the estimated cost for Harrison Avenue is \$600,500 with the City paying for the entire cost. Monroe Avenue is estimated to cost \$1,213,100 with Municipal State Aid Funds covering \$150,000 and the City covering the remaining cost of \$1,063,100. City Engineer Sarff reviewed the assessment policy and the estimated projected residential assessment of between \$10,825 and \$24,459 and the calculated school and church assessment of between \$116,117 to \$147,247. He noted the City Council in the past had applied a cap to assessments. The estimated residential assessment with the cap is between \$6,500 and \$7,500 and the church and school would also have a cap equivalent to the residential cap. City Engineer Sarff reviewed the assessment process and reported residents would receive proposed assessments in the mail, and a public hearing will be held concerning the proposed assessments.

City Engineer Sarff reviewed the Dakota Meadows Safe Routes to School Improvement (SRTS), which includes the construction of additional trails, new lighting and a mid-block crossing. In

addition to the SRTS improvements the City is considering additional Howard Drive improvements including widening Howard Drive, installation of speed indicator signs in the school zone which would be coordinated with a Howard Drive mill and overlay in the summer of 2020. Estimated total costs: Safe Routes to School \$601,300 with estimated Federal Funding of \$352,360, State Aid Funding of \$98,000 with the total estimated local cost for SRTS is \$150,940, Howard Drive Widening \$90,600 and the Howard Drive Mill & Overlay \$378,000 with estimated State Aid Funding of \$378,000. The total estimated local cost for all projects associated with Dakota Meadows and Howard Drive improvements is estimated at \$241,540.

Gregg Wildfeuer, 332 Harrison Avenue, appeared before Council and requested information on creating a backyard drain to help manage water. City Administrator Harrenstein indicated backyard drains have been installed on similar projects and indicated Mr. Wildfeuer could speak with the City Engineer to discuss options and feasibility.

Nathan Voss, 304 Monroe Avenue, a Pastor at St. Paul's Evangelical Lutheran Church requested assistance from the City on maintaining access for their parishioners and those that attend their preschool and daycare. City Engineer Sarff reported they work hard to ensure access and would work with the Church and preschool/daycare to maintain access.

With no one else appearing before Council, the Mayor closed the Public Hearing.

Consent Agenda

Council Member Steiner moved, seconded by Council Member Whitlock, to approve the Consent Agenda.

- A. Bills and Appropriations.
- B. Res. No. 08-20 Approving Donations/Contributions/Grants.
- C. Approved Parade, Audio, and Park Permit for ALS Associations Walk to Defeat ALS event at Spring Lake Park on April 25, 2020, from 9:00 a.m. to 12:00 p.m.
- D. Approved Parade and Audio Permit for Mankato Beer Run 5K & .05K on September 19, 2020, from 9:00 a.m. to 1:00 p.m.
- E. Approved Audio and Park Permit for the Anthony Ford Pond Hockey Tournament on January 24-26, 2020, at Spring Lake Park.
- F. Res. No. 9-20 Approving Consent Assessment Agreement-1620 Pleasant View Drive Unit B.
- G. Res. No. 10-20 Approving Consent Assessment Agreement-2204 W Dream Drive.

Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays.

Motion carried.

Public Comments Concerning Business Items on the Agenda

None.

Business Items

Res. No. 11-20 Ordering Improvement and Preparation of Plans Project No. 19-05 ABCDEF 300 Block Harrison Avenue, Project No. 19-06 ABCDEF 300 and 400 Block Monroe Avenue, and Project No. 19-07 DEF Dakota Meadows Safe Routes to School.

Council Member Steiner moved, seconded by Council Member Norland, to Adopt Res. No. 11-20 Ordering Improvement and Preparation of Plans Project No. 19-05 ABCDEF 300 Block Harrison Avenue, Project No. 19-06 ABCDEF 300 and 400 Block Monroe Avenue, and

Project No. 19-07 DEF Dakota Meadows Safe Routes to School. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Res. No. 12-20 Providing for the Competitive Negotiated Sale of the North Mankato Port Authority Commission's \$2,485,000 General Obligation Refunding Bonds, Series 2020A.

Council Member Norland moved, seconded by Council Member Steiner, to Adopt Res. No. 12-20 Providing for the Competitive Negotiated Sale of the North Mankato Port Authority Commission's \$2,485,000 General Obligation Refunding Bonds, Series 2020A. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Ordinance No. 126 An Ordinance Authorizing the North Mankato Port Authority Commission to Pledge the Full Faith, Credit, and Resources of the City of North Mankato for the Security and Payment of General Obligation Refunding Bonds in a Principal Amount no to Exceed \$2,500,000.

Council Member Norland moved, seconded by Council Member Steiner, to Adopt Ordinance No. 126 An Ordinance Authorizing the North Mankato Port Authority Commission to Pledge the Full Faith, Credit and Resources of the City of North Mankato for the Security and Payment of General Obligation Refunding Bonds in a Principal Amount not to Exceed \$2,500,000. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Mayor Dehen requested to consider Ordinance 125 Amending City Code Chapter 156.035 (FF) Generally Concerning Off-street Parking Regulations. City Administrator Harrenstein reported the consideration of the Ordinance was not included on the agenda because, with the addition of the City staff proposed amendments, it was the intent to take the discussion to a Work Session. Discussion was held concerning enforcement of the current ordinance, proposed changes and management of those that do not comply with the ordinance. City Administrator Harrenstein reported the topic would be reviewed at a Work Session and Council would have the option to send it back to the Planning Commission for further review or proceed with an ordinance.

Open Forum

Tom Hagen, 927 Lake Street, appeared before Council and indicated City Staff does not have the knowledge or ability to research information to include on a deer management flyer.

City Administrator and Staff Comments

City Administrator Harrenstein invited everyone to Anthony Ford on Saturday, January 25 and 26, 2020.

City Administrator Harrenstein thanked City crews for cleaning the streets and maintaining the safety of the roads.

City Administrator Harrenstein reported the Caswell Fieldhouse was included in Governor Walz's bonding bill.

Public Works Director Host reported if people still need to recycle Christmas Trees, they can call to have the compost site opened.

City Clerk Van Genderen encouraged residents to become election judges.

Community Development Director Fischer reported if you are interested in becoming a Census Worker, please visit the City's website.

Mayor and Council Comments

Council Member Oachs invited everyone to the Anthony Ford Pond Hockey Tournament.

Council Member Oachs congratulated Minnesota State University, Mankato for being chosen to host Hockey Day Minnesota.

Council Member Whitlock encouraged attendance to the Anthony Ford Pond Hockey Tournament.

Council Member Whitlock stated it was exciting to be included in the Governor's bonding bill, but now the real work begins.

Mayor Dehen reported the City received thank you's from LEEP, Children's Museum of Southern Minnesota, Girl Scouts, and BENCHs for charitable gambling donations to their organizations.

At 8:05 p.m. on a motion by Council Member Steiner, seconded by Council Member Norland, the Council Meeting was adjourned.

Mayor

City Clerk

Pursuant to due call and notice thereof, a Council Work Session of the North Mankato City Council was held in the North Mankato Police Annex on January 27, 2020. Mayor Dehen called the meeting to order at 12:00 p.m. The following were present for roll call: Mayor Dehen, Council Members Whitlock, Steiner, Norland, and Oachs, City Administrator Harrenstein, Finance Director McCann, Community Development Director Fischer, Public Works Director Host, Caswell Sports Director Tostenson, and City Clerk Van Genderen.

Northwest Growth Area Market Analysis

Matt Lassonde from Bolton and Menk appeared before Council and presented a Market Analysis for Northwest North Mankato expansion. The market analysis will provide a context to create an updated land use map of the area. The study reviewed retail services, eating, drinking, hotels, multifamily housing, and industrial growth. Mr. Lassonde reviewed the research methods used to determine the findings. Methods included reviewing demand indicators by sector, competitive context, and several data sources, including ESRI, Costar and North Mankato Building permit data. The Market Overview for retail, food and beverage revealed a shift to experience retail. Anchor stores are closing, and internet sales are increasing so business is shifting to experience retail where people will go to a store for an event, the experience or personal services. The study reviewed the viability of a grocery store in North Mankato; he noted North Mankato residents continue to request a grocery store. The study concluded that North Mankato might be able to support a 25,000 square foot grocery store that focuses on select products. The analysis concluded that the small store could be viable, but future housing and population growth would strengthen the retail market.

A retail interview was conducted, and the findings varied. It was decided that the offering would need to be a recognized anchor store or restaurant not offered in other locations, a hotel with a restaurant might also work because it would support the established industrial businesses and ballparks. Assets for increased retail include the highway interchange, land availability, and the ability to configure new development optimally. Challenges include lower traffic volumes and the existing population hasn't reached the area. In conclusion, retail development in short to medium term is plausible, but not a foregone conclusion and if a retail center is to be developed the land would need to be guided to accommodate potential buildout, the context for retail will need to establish through housing growth and continued industrial development north of the highway.

North Mankato's population has increased by 6.8% since 2010, accompanied by approximately 40 housing units per year in the last ten years. The development has been largely through low-density ownership housing, but multifamily housing is the most active development sector nationwide and is occurring in the Mankato region. Multifamily rental housing is important to support business growth. The housing market study noted the following assets: land availability, good workforce housing location because of proximity to the industrial park, and strong connectivity with nearby freeway interchange. Challenges to increased housing include a lack of retail services. The study encouraged both low density and the development of more multifamily homes.

The study also reviewed industrial development. The industrial development assets include large parcel availability, great access to the transportation network and flat uncontaminated land and a supportive public sector environment. It was concluded that Northport would continue to be attractive for industrial development because it is suitable for a wide range of industrial and business enterprises.

Mr. Lassonde noted that in order for additional retail development, the area would need to be primed by a hotel, restaurant, or gas station to get the area started. Along with single-family and multifamily development and the continued growth of industrial development. Following the market analysis, Bolton & Menk will develop Land Use Scenarios and a preferred concept Future Land Use Map. The plans would be presented to Council for consideration and possible adoption into the

Comprehensive Plan. Mayor Dehen noted the market trend is toward multi-family dwellings, and the Future Land Use Map included in the current Comprehensive Plan does not provide many options for the growth, but the City may want to consider providing additional opportunities for multi-family dwellings. The development of the area with multi-family dwellings would benefit those who work in the industrial park.

Off-Street Parking

Community Development Director Fischer reported the staff read through the proposed changes to the Off-Street Parking regulations at the previous Council Meeting. It was determined to have a further discussion concerning the off-street parking regulations at a City Work Session. Mayor Dehen reported the purpose of the proposed ordinance change is to expand parking options for citizens. The ordinance would allow residents more options to park vehicles on their property than the current ordinance.

A discussion was held concerning upper and lower North Mankato and access to alleys. Council Member Whitlock reported he would like additional research concerning violations before deciding. Mayor Dehen indicated he would like to have something in place earlier. Mayor Dehen noted most everyone was in agreement that a hard surface must be utilized and not allowing people to park in the mud or yard. Council Member Whitlock noted gravel is included as a hard surface when it is adjacent to the alley. Council Member Oachs questioned limiting the number to 2 vehicles and had questions concerning the length of allowed vehicles. City Administrator Harrenstein noted that limiting the length to 45 feet is common in other city codes and if you have a vehicle longer than 45 feet is normally a specialized vehicle.

Community Development Director Fischer reported the Planning Commission spent a considerable amount of time discussing the ordinance, and City staff needs clear enforcement guidelines.

A discussion was held concerning comments heard during the Public Hearing at the Council Meeting. City Administrator Harrenstein noted the resident is currently in violation of City Code and would still be in violation after the ordinance change. The issue is not only concerning the lack of a hard surface but is also the lack of access to the driveway. A discussion was held concerning the possibility of an additional curb cut to the property and how he is currently accessing where he parks the RV. City staff noted the expense and dangers that could be created with an additional curb cut. City Administrator Harrenstein indicated that the discussion concerning grandfathering in the property or providing neighbors the opportunity to waive the statute would need further counsel from the attorney.

City Administrator Harrenstein reviewed the purpose of the ordinance, and the questions City staff would be researching. The purpose of the ordinance is to expand the use of private property while ensuring citizens use their property respectfully. City staff will review the number of violations, review the limitation of two vehicles, discuss enforcement of code as it is written, and include in the ordinance the preservation of the right of way on the sidewalks.

Caswell Economic Report

Caswell Sports Director Tostenson appeared before Council and reported on the Caswell Park 2019 Economic Impact. He stated in 2019; there were 22 events with 716 teams with 325 of those teams from out of town. During those events, there were 34,498 visitors, with 11,860 from out of town for a total economic impact of \$8,165,621. He reviewed the numbers for 2018 reporting an economic impact of \$6,654,942. Mr. Tostenson reported City staff has changed from a City staff developed spreadsheet calculator to the DMAI Event Impact Calculator developed by Oxford Economics

Company. The calculator is user-friendly, customizable to event type and the calculator is updated annually. Calculator inputs include the type of event whether it is youth, adult, college or professional, if the event is elimination style, the calculator can use participation base or admission base, and includes the cost of hotel rooms. Once that information is put into the calculator, it provides an economic impact. The report includes the economic impact in several formats including Business Sales Direct, which is the direct spending of participants and spectators, Total Business Sales which includes supply chain sales and income spent within the economy, Service Industry Spending which includes lodging, transportation, food and beverage, retail and recreation and Estimate taxes including local sales tax, lodging tax and food and beverage tax. The city staff is confident the change will provide accurate information.

Caswell Sports Director Tostenson reviewed 2019 highlights, which included the Minnesota State High School League Softball tournament, which had 5,704 visitors for an economic impact of \$1,640,004. The NAFA World Series with 73 teams over two weekends with an economic impact of \$1,208,477. Finally, the Peppers Classic with 92 teams and an economic impact of \$1,151,666.

Caswell Sports Director Tostenson reviewed the 2020 estimates and goals. City staff is anticipating \$7,000,00 in economic impact and has the goal of growing current tournaments and finding tournaments for open weekends.

Mayor Dehen requested information on the Caswell Soccer Complex. Caswell Sports Director Tostenson reported he had recently been contacted by Minnesota Rugby to see if the complex could be used for a tournament. City Administrator Harrenstein reported utilization rate is good, but City staff would like to see more use. However, the maintenance of the turf is difficult; the more use the fields see, the more difficult it is to maintain a good playing surface. He noted that turf for the Caswell Soccer Complex is included in the bonding request. City Administrator Harrenstein reported turf for the fields is anticipated at \$850,000 and discussion has been held that it could be paid for by 1/3 City, 1/3 Mankato United Soccer and 1/3 by a sponsor. He noted that continued discussion would also occur with the school district.

Emerald Ash Borer Policy

Public Works Director Host reported the purpose of the Emerald Ash Borer (EAB) Management Plan is to take a proactive approach to mitigate the spread of the Emerald Ash Borer and the physical and fiscal costs associated with the outbreak over an extended timeframe. He reported the Emerald Ash Borer larvae feed on the inner bark of ash trees and disrupt the ability of the ash tree to transport water and nutrients. The City is in the process of counting the number of ash boulevard trees. Currently, the survey reports 888 ash trees; the city estimates the total number in the ROW is 1,650. The economic impact on removing and replanting those trees is approximately \$825,000 over the next several years. The City currently has not been infected with EAB, but surrounding counties have been quarantined including Brown County. The City continues to conduct yearly inspections and will inspect private residences upon request. The City has begun a proactive removal plan. Currently, the City has begun removing ash trees from the public right-of-way and plan to remove at least 35 trees each year. Citizens will be allowed to treat ash trees in the ROW chemically. The City will continue to remove poor-quality trees from public property and will consider replacing public park ash trees. The City does not know the number of ash trees on private property but urges property owners to monitor for the EAB. City Code Chapter 90 will need to be updated to reflect the Emerald Ash Borer threat. If Nicollet County is quarantined, the City plans to isolate the collected ash trees in a separate location in the compost site and manage the transportation and disposal as required by law. The City plans to replant trees with a diversity of young trees to prevent future wide-spread deforestation due to

disease or infestation. Mayor Dehen suggested reaching out to former employees to gain knowledge and wisdom from those who managed the loss of the elm trees.

Receive Proposed Resolution Adopting the Caswell Fieldhouse Financial Feasibility Study

City Administrator Harrenstein reviewed the proposed resolution, which includes the adoption of the Feasibility Report for the Proposed Caswell Fieldhouse, and acknowledging that the project is financially feasible to proceed after funding is secured. No questions were asked and the resolution will be included on an upcoming Council Meeting Agenda.

Mayor Dehen closed the Council Workshop at 1:21 p.m.

Mayor

City Clerk



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

PROCLAMATION

Congenital Heart Defect Awareness Week February 7-14, 2020

WHEREAS, the health and well-being of our children is of paramount importance; and

WHEREAS, each year in the United States, more than 40,000 babies are born with a congenital heart defect; and

WHEREAS, the medical community has identified congenital heart defects as the leading cause of birth defect-related deaths; and

WHEREAS, it is crucial that parents, pediatricians, and all those in the health profession have greater awareness of the potential for congenital heart defects among newborns and children; and

WHEREAS, Congenital Heart Defect Awareness Week provides the opportunity for families and patients affected by these conditions to share their experiences and knowledge with the public, so that we all may be made more aware of how this defect affects all our lives.

NOW, THEREFORE, I, Mark Dehen, Mayor of the City of North Mankato, Minnesota, do hereby proclaim February 7-14, 2020, to be

Congenital Heart Defect Awareness Week

in the City of North Mankato and encourage all North Mankato residents to join me in this special observance.

Dated this 3rd day of February 2020.

Mark Dehen, Mayor



City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 2-3-20

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
00008	A+ SYSTEMS GROUP	02/03/2020	Regular	0	449.55	92269
00009	A-1 KEY CITY LOCKSMITHS, INC	02/03/2020	Regular	0	30.00	92270
00029	AG SPRAY EQUIPMENT	02/03/2020	Regular	0	77.92	92271
00124	BAUER'S UPHOLSTERY	02/03/2020	Regular	0	225.00	92272
00137	BENCO ELECTRIC COOPERATIVE	01/27/2020	Regular	0	100.00	92260
00145	BETTER HOUSEKEEPING VACUUMS, INC.	02/03/2020	Regular	0	41.85	92273
02169	BLUE LINE SHARPENING & SALES	02/03/2020	Regular	0	33.00	92274
00181	BOY SCOUT TROOP #29	02/03/2020	Regular	0	300.00	92275
03210	BRIAN'S FEED SERVICE, INC.	02/03/2020	Regular	0	600.00	92276
00221	CARGILL, INC.	02/03/2020	Regular	0	11,170.43	92277
02757	CINTAS	02/03/2020	Regular	0	216.53	92278
00255	CITY OF MANKATO	01/30/2020	Regular	0	801.37	92268
03212	CONNECTING COMMERCE	01/24/2020	Regular	0	2,000.00	92259
02058	CONSOLIDATED COMMUNICATIONS	01/27/2020	Regular	0	12,850.00	92261
00303	CRAWLER WELDING, INC.	02/03/2020	Regular	0	342.88	92279
03156	DVS RENEWAL	02/03/2020	Regular	0	14.25	92280
00380	ELECTRIC PUMP, INC.	02/03/2020	Regular	0	500.00	92281
00401	EXPRESS SERVICES, INC.	02/03/2020	Regular	0	3,430.66	92282
00404	FASTENAL COMPANY	02/03/2020	Regular	0	14.24	92283
00409	FERGUSON ENTERPRISES, INC	02/03/2020	Regular	0	4,042.10	92284
02795	GAG SHEET METAL, INC	01/23/2020	Regular	0	24,386.02	92258
00473	GENERATOR SYSTEM SERVICES, INC.	02/03/2020	Regular	0	937.68	92285
00508	GREEN TECH RECYCLING, LLC	02/03/2020	Regular	0	198.50	92286
03071	HALBROOK, LYNN	02/03/2020	Regular	0	350.00	92287
02464	K & C PLUMBING, INC.	02/03/2020	Regular	0	1,675.86	92288
00639	KIBBLE EQUIPMENT LLC	02/03/2020	Regular	0	447.73	92289
03166	K-TECH SPECIALTY COATINGS, INC	02/03/2020	Regular	0	1,798.39	92290
00731	LAGER'S OF MANKATO, INC.	02/03/2020	Regular	0	344.52	92291
00800	MADDEN, GALANTER, HANSEN, LLP	02/03/2020	Regular	0	1,084.20	92292
00829	MANKATO PUBLIC SCHOOLS	02/03/2020	Regular	0	76.85	92293
00832	MANKATO TENT & AWNING CO.	02/03/2020	Regular	0	10.00	92294
00846	MATCO TOOLS	02/03/2020	Regular	0	178.87	92295
00847	MATHESON TRI-GAS, INC.	02/03/2020	Regular	0	103.52	92296
00966	MINNESOTA PUBLIC FACILITIES AUTHORITY (P	02/03/2020	Regular	0	6,681.50	92297
03213	MINNESOTA RIVER AREA AGENCY ON AGING	02/03/2020	Regular	0	750.00	92298
00951	MINNESOTA TRUCK & TRACTOR, INC.	02/03/2020	Regular	0	14.25	92299
02104	NATIONAL TACTICAL OFFICERS ASSOCIATION	02/03/2020	Regular	0	750.00	92300
01057	NORTH MANKATO MOTOR VEHICLE REGISTRA	02/03/2020	Regular	0	1,425.50	92301
01106	PETTY CASH	02/03/2020	Regular	0	55.84	92304
01133	POWERPLAN/RDO EQUIPMENT	02/03/2020	Regular	0	1,849.97	92305
01191	RELANCE ELECTRIC OF SOUTHERN MINNESOT	02/03/2020	Regular	0	298.80	92306
01295	SNELL MOTORS, INC	02/03/2020	Regular	0	266.79	92307
03148	STADEM, DAN	01/21/2020	Regular	0	102.00	92257
01339	STATE OF MINNESOTA	01/27/2020	Regular	0	64.00	92264
01352	STREICHER'S, INC	02/03/2020	Regular	0	159.99	92308
01402	TIRE ASSOCIATES	02/03/2020	Regular	0	1,296.28	92309
01409	TOPPERS & TRAILERS PLUS	02/03/2020	Regular	0	117.96	92310
01414	TOWMASTER	02/03/2020	Regular	0	370.70	92311
01441	UNITED RENTALS, INC.	02/03/2020	Regular	0	958.23	92312
01513	WELLS FARGO	01/27/2020	Regular	0	979.00	92265
01523	WENZEL AUTO ELECTRIC CO	02/03/2020	Regular	0	149.00	92313
01544	WINTER EQUIPMENT CO., INC.	02/03/2020	Regular	0	14,528.45	92314
02033	AMAZON.COM	01/22/2020	Bank Draft	0	133.21	DFT0003809
02033	AMAZON.COM	01/29/2020	Bank Draft	0	38.14	DFT0003832
00064	AMERICAN PLANNING ASSOCIATION	01/28/2020	Bank Draft	0	341.00	DFT0003816
02058	CONSOLIDATED COMMUNICATIONS	01/29/2020	Bank Draft	0	63.75	DFT0003837
02058	CONSOLIDATED COMMUNICATIONS	01/29/2020	Bank Draft	0	138.32	DFT0003838

02058	CONSOLIDATED COMMUNICATIONS	01/29/2020	Bank Draft	0	1,515.77	DFT0003839
02058	CONSOLIDATED COMMUNICATIONS	01/29/2020	Bank Draft	0	42.94	DFT0003840
02058	CONSOLIDATED COMMUNICATIONS	01/29/2020	Bank Draft	0	40.29	DFT0003841
02058	CONSOLIDATED COMMUNICATIONS	01/29/2020	Bank Draft	0	156.45	DFT0003842
02058	CONSOLIDATED COMMUNICATIONS	01/29/2020	Bank Draft	0	209.70	DFT0003843
00304	CREATIVE AD SOLUTIONS, INC.	01/23/2020	Bank Draft	0	26.17	DFT0003808
00322	DALCO	01/29/2020	Bank Draft	0	441.96	DFT0003833
00318	DM STAMPS & SPECIALTIES	01/29/2020	Bank Draft	0	21.31	DFT0003834
00447	FREE PRESS	01/28/2020	Bank Draft	0	1,159.40	DFT0003819
00608	INGRAM LIBRARY SERVICES	01/30/2020	Bank Draft	0	3,174.63	DFT0003844
00639	KIBBLE EQUIPMENT LLC	01/23/2020	Bank Draft	0	334.98	DFT0003811
00733	LAKES GAS CO #10	01/28/2020	Bank Draft	0	738.67	DFT0003817
00815	MANKATO CLINIC, LTD.	01/28/2020	Bank Draft	0	597.58	DFT0003812
00910	MINNESOTA VALLEY TESTING LAB, INC.	01/16/2020	Bank Draft	0	59.50	DFT0003810
00910	MINNESOTA VALLEY TESTING LAB, INC.	01/24/2020	Bank Draft	0	59.50	DFT0003835
00910	MINNESOTA VALLEY TESTING LAB, INC.	01/24/2020	Bank Draft	0	59.50	DFT0003836
01297	SOUTH CENTRAL COLLEGE	01/28/2020	Bank Draft	0	320.00	DFT0003813
01322	SPRINT	01/28/2020	Bank Draft	0	35.85	DFT0003815
01335	STAPLES ADVANTAGE	01/22/2020	Bank Draft	0	54.76	DFT0003806
01335	STAPLES ADVANTAGE	01/17/2020	Bank Draft	0	274.07	DFT0003807
01338	STATE CHEMICAL SOLUTIONS	01/28/2020	Bank Draft	0	1,210.50	DFT0003814
00551	A.H. HERMEL COMPANY	02/05/2020	EFT	0	452.10	2529
00105	AUTO VALUE MANKATO	02/05/2020	EFT	0	404.54	2530
00172	BOHRER, TOM	02/05/2020	EFT	0	255.00	2531
00174	BOLTON & MENK, INC.	02/05/2020	EFT	0	6,032.50	2532
00176	BORDER STATES ELECTRIC SUPPLY	02/05/2020	EFT	0	514.06	2533
00216	C & S SUPPLY CO, INC.	02/05/2020	EFT	0	204.93	2534
02706	CORE & MAIN LP	02/05/2020	EFT	0	3,699.20	2535
00350	DISPLAY SALES, INC.	02/05/2020	EFT	0	950.00	2536
00369	EBSCO INFORMATION SERVICES	02/05/2020	EFT	0	26.40	2537
00453	FREYBERG PETROLEUM SALES, INC.	02/05/2020	EFT	0	236.90	2538
00463	G & L AUTO SUPPLY, LLC	02/05/2020	EFT	0	453.69	2539
00494	GOPHER STATE ONE-CALL	02/05/2020	EFT	0	50.00	2540
02476	HARRISON TRUCK CENTERS	02/05/2020	EFT	0	1,651.72	2541
00657	JT SERVICES	02/05/2020	EFT	0	590.00	2542
02523	KRAUSE, TOM	02/05/2020	EFT	0	70.73	2543
00743	LARKSTUR ENGINEERING & SUPPLY, INC.	02/05/2020	EFT	0	44.42	2544
00761	LEON'S CUSTOM BACKHOE, INC.	02/05/2020	EFT	0	1,535.55	2545
00776	LLOYD LUMBER CO.	02/05/2020	EFT	0	104.24	2546
00796	MACQUEEN EQUIPMENT, INC.	02/05/2020	EFT	0	278.12	2547
00874	MENARDS-MANKATO	02/05/2020	EFT	0	204.01	2548
00902	MINNESOTA IRON & METAL CO	02/05/2020	EFT	0	18.00	2549
00997	MTI DISTRIBUTING CO	02/05/2020	EFT	0	405.05	2550
01009	NAPA AUTO PARTS - MANKATO	02/05/2020	EFT	0	635.76	2551
01062	NORTHERN SAFETY TECHNOLOGY, INC.	02/05/2020	EFT	0	680.18	2552
02005	PANTHEON COMPUTERS	02/05/2020	EFT	0	13,993.81	2553
01090	PARAGON PRINTING, MAILING & SPECIALTIES	02/05/2020	EFT	0	203.70	2554
01160	QUALITY OVERHEAD DOOR CO, INC	02/05/2020	EFT	0	3,995.00	2555
01211	RIVER BEND BUSINESS PRODUCTS	02/05/2020	EFT	0	325.19	2556
00219	CARDMEMBER SERVICE	01/10/2020	Bank Draft	0	61,412.61	DFT0003770
00234	CENTER POINT ENERGY	01/06/2020	Bank Draft	0	5,992.09	DFT0003752
00234	CENTER POINT ENERGY	01/15/2020	Bank Draft	0	169.70	DFT0003790
00234	CENTER POINT ENERGY	01/28/2020	Bank Draft	0	9,223.57	DFT0003831
02181	ETS CORPORATION	01/02/2020	Bank Draft	0	2,236.72	DFT0003753
02003	MINNESOTA DEPT OF REVENUE	01/03/2020	Bank Draft	0	384.47	DFT0003750
02003	MINNESOTA DEPT OF REVENUE	01/13/2020	Bank Draft	0	9,960.00	DFT0003769
02003	MINNESOTA DEPT OF REVENUE	01/15/2020	Bank Draft	0	5,460.55	DFT0003786
02003	MINNESOTA DEPT OF REVENUE	01/22/2020	Bank Draft	0	23.87	DFT0003800
02003	MINNESOTA DEPT OF REVENUE	01/29/2020	Bank Draft	0	6,758.06	DFT0003828
03029	OPEN EDGE	01/02/2020	Bank Draft	0	37.95	DFT0003754
03029	OPEN EDGE	01/02/2020	Bank Draft	0	153.19	DFT0003755
02766	SPROUT SOCIAL	01/07/2020	Bank Draft	0	99.00	DFT0003756
01477	VIKING ELECTRIC SUPPLY, INC.	01/15/2020	Bank Draft	0	146.30	DFT0003791
01477	VIKING ELECTRIC SUPPLY, INC.	01/28/2020	Bank Draft	0	79.69	DFT0003803
01557	XCEL ENERGY	01/15/2020	Bank Draft	0	167.32	DFT0003789
01557	XCEL ENERGY	01/24/2020	Bank Draft	0	1,260.31	DFT0003805
					252,478.33	123

Authorization Signatures

All Council

The above manual and regular claims lists for 2-3-20 are approved by:

MARK DEHEN- MAYOR

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

SANDRA OACHS- COUNCIL MEMBER

JAMES WHITLOCK- COUNCIL MEMBER

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Dana Hartmann	Book Donation	\$100.00
Total		\$100.00

Adopted by the City Council this 3rd day of February 2020.

Mayor

City Clerk



1001 Belgrade Ave., PO Box 2055
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4252
www.northmankato.com

For Office Use Only

APPROVED _____

DENIED _____

☐ PARK USE ☐ AUDIO USE

Application For PARADE PERMIT

REQUIRED INFORMATION:

- Application for Parade Permit

- Map of Parade Route

- \$35 Application Fee

Pd in full 1/23/2020 (AR)

Thirty (30) days in advance of the parade date.

Name of Applicant	Address	Phone	Email
Brian Kingst	1920 Lee Blvd	507-262-1616	Brian.Kingst@SouthCentral.edu

Sponsoring Organization	Address	Phone
South Central College	1920 Lee Blvd, North Mankato, MN, 56003	507-262-1616

Contact during event	Phone
Brian Kingst, Tyler Dean	507-262-1616, 507-254-8151

Event Location	Date	From	Time	To
South Central College, North Mankato	4/25/20	9am		1pm

Occasion for Parade SK

Parade Description / Composition

5k fun run, color run

Estimated Number of Participants: 50

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Applicant

Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

Chief of Police

Date

Caswell Sports Director

Date

BY ROAD ON FOOT BY BIKE



MAP TYPE

OSM STREET MAP



US 14

CR 13/LOOKOUT DRIVE

US 14

Lor Ray Drive

Commerce Drive

Lookout Drive

Northridge Drive

Pleasant View Drive

North Ridge Lane

Pastors Court

Commerce Lane

South Central College - North Campus

Tower Boulevard

Lee Boulevard

Hoover Drive

Roe Crest Drive

Northway Drive

James Drive

Roe Crest Drive

North Mankato

Clare Court

Clare Drive

Sumner Drive

Edgewood Boulevard

Staley Lane

Marquette

Allan Avenue

Marie Lane

Y Oak Drive

Roe Crest Court

1

5

4

2

3





1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2019
Park Permit _____ 2019

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: ☐ LIVE MUSIC/BAND
☒ DJ/KARAOKE MACHINE
☐ OTHER: _____

DATE OF EVENT: 4/25/20
BEGIN TIME: 9 am
END TIME: 1 pm

LOCATION / SHELTER: _____

EVENT NAME: _____

ONSITE COORDINATOR: _____ PRINT NAME: Brian Kingst

MOBILE NUMBER: 507-262-1616

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: [Signature] DATE: 4/21/20

CITY CLERK: _____

☐ BOOK ☐ POLICE ☐ ONLINE

☒ \$25.00 FEE Pd in Full 4/23/2020

☐ DENIED ☐ APPROVED

STAFF INITIALS

AR

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9G	Dept: Com. Development	Council Meeting Date: 2/3/20																																																									
TITLE OF ISSUE: Consider Setting Public Hearing for 7 pm on February 18, 2020, for Revision of Code of Ordinances.																																																											
BACKGROUND AND SUPPLEMENTAL INFORMATION: Minnesota Statutes authorize the City to cause its ordinances to be revised, updated and compiled. The Ordinances adopted since the last codification will be codified. Exhibit A outlines proposed revisions to the City Code of North Mankato.																																																											
<i>If additional space is required, attach a separate sheet</i>																																																											
REQUESTED COUNCIL ACTION: Set Public Hearing for 7 p.m. on Tuesday, February 18, 2020.																																																											
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td>Whitlock</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td>Steiner</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td>Norland</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td>Oachs</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td>Dehen</td> <td></td> </tr> </table>	Vote Record:	Aye	Nay							_____	_____				Whitlock			_____	_____				Steiner			_____	_____				Norland			_____	_____				Oachs			_____	_____				Dehen		SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 45%;"> Other (specify) _____ _____ _____ _____ </div> <div style="width: 50%;"> Notice of Public Hearing Exhibit A _____ _____ _____ </div> </div>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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NOTICE OF PUBLIC HEARING
TO AMEND NORTH MANKATO CITY CODE

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 18th day of February 2020, to hold a public hearing to amend the City Code of North Mankato to include all Ordinances adopted by the City Council since the last codification and other amendments to the Code as necessary.

Such persons as desire to be heard concerning the proposed amendment to the City Code will be heard at this meeting.

Dated this 3rd day of February 2020.

April Van Genderen
City Clerk
City of North Mankato, Minnesota

ORDINANCE NO. 127, FOURTH SERIES

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR
THE CITY OF NORTH MANKATO, MINNESOTA
REVISING, UPDATING AND
COMPILING CERTAIN ORDINANCES OF THE CITY DEALING WITH THE
SUBJECTS EMBRACED IN THE CODE OF ORDINANCES, AND PROVIDING
PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES

WHEREAS, Minnesota Statutes Section 415.02 and 415.021 authorize the City to cause its ordinances to be revised, updated and compiled;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, ordains as follows:

Section 1. All portions of the City of North Mankato Code will be revised as outlined in Exhibit A attached; and

Section 2. Ordinance Nos. 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, and 126, Fourth Series, are incorporated into the revised Code of Ordinances;

Section 3. This ordinance amending the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the City's official newspaper. The City Clerk shall cause a substantial quantity of the amended Code of Ordinances to be printed for public distribution to the public at actual cost. The official copy of this amended Code of Ordinances shall be marked and kept in the Office of the City Clerk.

Section 4. The Code of Ordinances is declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by Minnesota Statutes by the Courts of the State of Minnesota.

Section 5. This ordinance amending the Code of Ordinances shall take effect upon publication of this ordinance in the City's official newspaper.

Adopted by the City Council of the City of North Mankato this 18th day of February 2020.

Mayor

ATTEST:

City Clerk

§ 151.08 RESIDENTIAL RENTAL LICENSE FEES.

(A) *License fee.* The annual rental license fee for each new rental license application shall be established by resolution of the City Council. ~~A \$25 non-refundable application fee is required for each new rental license application.~~

(B) *License expiration.* Each license issued pursuant to this section shall have a term of 1 year and shall expire on December 31. Payment of license fees is due and payable on or before the date of expiration of the license. All rental licenses, for which payment of license fees is over 30 days past due shall be automatically canceled. Reissuance of a rental license for any property with a canceled license shall be handled as if the property were a new license. Such issuance will require the property to comply with all codes in effect at the time of the new license application.

(Ord. 234, passed 12-1-2003; Am. Ord. 264, passed 11-21-2005; Am. Ord. 63, 4th Series, passed 1-5-2015)

§ 151.09 SALE/TRANSFER OF OWNERSHIP OF LICENSED RENTAL DWELLING.

Upon the sale of any licensed rental dwelling(s), the existing rental license becomes void, with the exception of the application fee. Should the subsequent owner wish to continue rental of any previously licensed dwelling, it is necessary to apply for transfer of a rental license including a physical inspection of the dwelling(s) and property by the Building Official or Building Inspector. The fee for a required rental license transfer application shall be established by resolution of the City Council

(Ord. 30, 4th Series, passed 1-4-2010; Am. Ord. 63, 4th Series, passed 1-5-2015)

(P) *Storage or utility sheds.* Permitted in any residential zoning district subject to the following:

- (1) Maximum floor area shall not exceed 168 square feet.
- (2) Minimum setback is 5 feet from any rear or side property line.
- (3) Located a minimum of 5 feet from any main or accessory building.
- (4) Shall not be located within any front yard.
- (5) Maximum height shall not exceed 14 feet.
- (6) Overhangs shall not exceed 2 feet.
- (7) Access door shall not exceed 6 feet in width.

(8) No more than 1 storage shed or utility shed is permitted on any lot.

(9) Minimum setback is 5 feet from any ravine breakline.

~~—(a) For every new attached or detached residential dwelling unit constructed, the following is required:~~

~~——1. An individual water service and shut-off shall be installed for each dwelling unit.~~

~~——2. An individual sanitary sewer service shall be installed for each dwelling unit.~~

~~——(b) Multi-unit rental apartment buildings are not subject to this provision.~~

§ 52.05 WATER SERVICE LINES.

(A) Water service lines refer to the water line servicing or having the potential to service a parcel of land. This includes, but is not limited to, any apparatus used to connect to the public water supply, including tees, saddles, and corporations. The service line shall not be laid less than 7 feet below grade and shall be installed and maintained in accordance with the Minnesota State Plumbing Code. One-inch diameter shall be the minimum size water service line allowed. The water service line from the structure to the city main shall be the property owner's responsibility to repair and maintain.

(B) Flared fitting and joints must have a pipe joint compound applied to the back side of the flare as well as the front side and the tube must be reamed to the full bore of the tube.

(C) Heavy duty compression fittings meeting AWWA standards may also be used. The tube they are installed on must be reamed to the full bore of the tube.

(D) A tracer wire shall be installed on all non-conductive water lines when installing a new water service or modifying an existing water line. Tracer wires shall conform to the following requirements:

(1) Twelve gauge minimum solid copper wire coated for underground use. The coating shall be blue in color.

(2) The tracer wire shall be laid in the trench alongside the water line. If splicing is necessary, a direct bury connection is required.

(3) The tracer wire shall daylight at the point of entry at the foundation of the building through PVC conduit and a blank box as a future contact point to locate the service line.

(4) Tracer wire shall be installed on new water main installations in a manner approved by the city.

(5) Tracer wire shall be tested for continuity. If the tracer wire is found to be not continuous, it must be repaired or replaced.

(6) For every new attached or detached residential dwelling unit constructed, an individual water service and shut off shall be installed for each dwelling unit. Multi-unit rental apartment buildings are not subject to this provision.

(1975 Code, § 3.70, Subd. 4) (Am. Ord. 17, 4th Series, passed 1-17-2008; Am. Ord. 30, 4th Series, passed 1-4-2010; Am. Ord. 63, 4th Series, passed 1-5-2015)

§ 53.22 BUILDING SEWER AND CONNECTORS.

(A) Any new connection(s) to the sanitary sewer system shall be prohibited unless sufficient capacity is available in all downstream facilities, including, but not limited to, capacity for flow, BOD₅, and suspended solids, as determined by the Utilities Superintendent or his or her representative.

(B) No unauthorized person(s) shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the city.

(C) Applications for permits shall be made by the master plumber employed to do the work and shall state the location, name of owner, street number of the building to be connected, and how occupied. No person shall extend any private building drain beyond the limits of the building or property for which the service connection permit has been given.

(D) There shall be 2 classes of building sewer permits: for residential and commercial service; and for service to establishments producing industrial wastes. In either case, the application shall be supplemented by any plans, specifications or any other information considered pertinent in the judgment of the city. The industry, as a condition of permit authorization, must provide information describing its wastewater constituents, characteristics, and type of activity.

(E) All costs and expenses incidental to the installation and connection of the building sewer shall be borne by the owner(s). The owner(s) shall indemnify the city from any loss or damage that may be directly or indirectly occasioned by the installation of the building sewer.

(F) For every new attached or detached residential dwelling unit constructed, an individual sewer service shall be installed for each dwelling unit. Multi-family rental apartment buildings are not subject to this provision. A separate and independent building sewer shall be provided for every building.

(G) Old building sewers may be used in connection with new buildings only when they are found, on examination and tests by the Utilities Superintendent or his or her representative, to meet all requirements of this section.

(H) The size, slopes, alignment, materials or construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling of the trench, shall all conform to the requirements of the State of Minnesota Building and Plumbing Code or other applicable rules and regulations of the city. In the absence of code provisions or in the application thereof, the materials and procedures set forth in appropriate specifications of the ASTM and WPCF Manual of Practice No. 9 shall apply.

(I) Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

(J) (1) It is unlawful to discharge storm water or other unpolluted drainage anywhere other than a specifically designed storm sewer or a natural outlet approved by the city and other regulatory agencies. No person(s) shall make connection of roof down spouts, foundation drains, areaway drains, or other sources of surface runoff or ground water to a building sewer or indirectly to the waste water disposal system.

(2) Any property owner in violation of this section and upon receiving notice of said violation shall disconnect the conductor from the sanitary sewer system by September 1, 1998.

(3) Any property owner in violation of this section after September 1, 1998, shall be assessed a monthly surcharge, the amount of which will be established by resolution of the City Council, for each month that the conductor is not permanently disconnected. Failure to permanently disconnect the conductor or reconnection of a disconnected conductor may result in the suspension of water and sanitary sewer service.

(4) Prior to the change in ownership of any building within the city, the seller shall disclose to the buyer, in writing, whether or not the property is in compliance with the provisions of this chapter. The seller shall also provide a copy of said disclosure to the city within 5 days of the date of sale of the property.

(5) Any property found where a reconnection of a disconnected conductor has occurred shall be assessed a surcharge of \$100 per month. The surcharge shall be calculated from the date of inspection until disconnection has been reestablished. Failure to permanently disconnect the conductor shall result in the suspension of water and sanitary sewer service.

(K) The connection of the building sewer into the public sewer shall conform to the requirements of the State of Minnesota Building and Plumbing Code or other applicable rules and regulations of the city or the procedures set forth in appropriate specifications of the ASTM and the WPCF Manual of Practice No. 9. All such connections shall be made gastight and watertight and verified by proper testing to prevent the inclusion of infiltration/inflow. Any deviation from the prescribed procedures and materials must be approved by the city prior to installation.

(L) The applicant for the building sewer permit shall notify the city when the building sewer is ready for inspection and connection to the public sewer. The connection and

inspection shall be made under the supervision of the Utilities Superintendent or his or her representative.

(M) All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the city.

(N) No person shall make a service connection to any public sewer unless that person is a licensed master plumber in accordance with the State of Minnesota Plumbing Code or a plumber under the direct supervision of a master plumber. A plumbing permit shall be obtained from the city for all service connections.

(O) A tracer wire shall be installed on all non-conductive sewer lines when installing a new sewer service or modifying an existing sewer line. Tracer wires shall conform to the following requirements:

(1) Twelve gauge minimum solid copper wire coated for underground use. The coating shall be green in color.

(2) The tracer wire shall be laid in the trench alongside the sewer line. If splicing is necessary, a direct bury connection is required.

(3) The tracer wire shall daylight at the point of entry at the foundation of the building through PVC conduit and a blank box as a future contact point to locate the service line.

(4) Tracer wire shall be installed on new sewer main installations in a manner approved by the city.

(5) Tracer wire shall be tested for continuity. If the tracer wire is found to be not continuous, it must be repaired or replaced.

(Ord. 72, passed 3-3-1986) (Am. Ord. 159, passed 3-17-1997; Am. Ord. 63, 4th Series, passed 1-5-2015)

§ 51.03 CONTAINERS.

(A) All refuse shall be stored in rust-resistant, water-tight, non-absorbent and washable closed containers, approved for the purpose by the city.

(B) All containers shall not be stored in any front yard building setback or any area of the front yard except the day of scheduled pickup and the day previous.

(1975 Code, § 3.70, Subd. 3) (Am. Ord. 107, 4th series, passed 9-4-2018)

(G) *Accessory buildings.* If an accessory building is attached to the main building, it shall be made a structural part of the main building and shall comply in all respects with the requirements of this chapter applicable to the main building. An accessory building,

unless attached to and made a part of the main building, shall not be closer than 5 feet to the main building or another accessory building. In no event shall an accessory building be permitted on a vacant lot or when not subordinate to and serving the principal use structure on the same lot.

(1) An accessory building larger than 168 square feet shall be accessible by a hard-surfaced driveway which meets all applicable setback regulations.

(2) Private garages used as accessory structures for one and two-family residential dwellings shall not exceed a combined total of 1,400~~200~~ square feet of floor space per lot for all structures.

(3) No pole barn type construction is permitted for any residential private garage.

(4) Detached residential garage roofs must have a hipped or gable design. No barn-type roofs are permitted on detached garages.

§ 31.01 CITY ADMINISTRATOR.

(A) *Position established.* The position of City Administrator is created and established.

~~—(B) *Term.* The City Administrator shall be appointed at the first meeting in January of each even-numbered year for a 2-year term by a majority vote of the Council. If removal of the City Administrator be requested by the Council, the Council shall grant him or her a public hearing within 30 days following notice of removal. During the interim, the Council may suspend the City Administrator from duty, but shall continue his or her salary.~~

(C) *Qualifications.* The City Administrator shall be selected solely on the basis of his or her executive and administrative qualifications with special reference to his or her experience in or his or her knowledge of accepted practice in respect to the duties of his or her office hereinafter set forth.

(D) *Power and duties.* The City Administrator shall be the chief administrative officer of the city and he or she shall be responsible to the Council for the proper administration of all affairs of the city and to that end shall have the power and shall be required to:

(1) Supervise and exercise control over the administration of all departments, offices and divisions of the city and carry out any other responsibilities placed under his or her jurisdiction by this chapter or subsequent Council action. He or she shall appoint, suspend or remove all officers and employees of the city except as otherwise provided by provisions of the City Code, resolutions or other law;

(2) Develop and issue all administrative rules, regulations and procedures necessary to insure the proper functioning of all departments and offices under his or her jurisdiction;

(3) Prepare and submit an annual budget to the Council and keep the Council advised of the financial condition of the city and make such recommendations as he or she may from time to time determine desirable and necessary;

(4) Attend and take part in discussion at all meetings of the Council and other official bodies as directed by the Council. The City Administrator shall also represent the city at all official or semi-official functions as may be directed by the Council. He or she shall be entitled to notice of all regular and special meetings of the Council;

(5) See that all laws and code provisions are duly enforced;

(6) Make or let purchases and contracts when the amount thereof does not exceed ~~\$10,000~~150,000 and to receive estimates, quotations, sealed bids, purchases or contracts in excess of ~~\$10,000~~150,000 and present them to the Council for official action;

(7) Recommend from time to time the adoption of such measures as he or she may deem necessary or expedient for the health, safety and welfare of the community or for the improvement of administration;

(8) Perform such other duties as may be required by the Council and consistent with Minnesota Statutes and provisions of the City Code.

~~—(E) *Bond required.* The City Administrator shall furnish a surety bond to be approved by the Council, said bond to be conditioned on the faithful performance of his or her duties. The premium of the bond shall be paid by the city.~~

(F) *Compensation.* The City Administrator shall receive such compensation as the Council shall fix from time to time by ordinance, resolution or employment contract.

(1975 Code, § 2.05) (Ord. 470, passed 6-16-1969; Am. Ord. 559, passed 3-3-1973)

§ 31.02 FINANCE DIRECTOR/CITY TREASURER; CITY CLERK.

(A) *Finance Director/City Treasurer.*

(1) *Position established.* The position of Finance Director is created and established.

(2) *Powers and duties.* ~~The Finance Director shall be responsible directly to the City Council for planning, organizing and directing the financial activities of the city and shall have all the duties and privileges of a department head of the city and shall~~The City Administrator shall perform all the duties required by the Minnesota Statutes, City Code, and City Council of the office of City Treasurer or shall appoint a designee to fulfill such duties.

(B) *City Clerk.*

(1) *Position established.* The position of City Clerk is created and established.

(2) *Powers and duties.* The ~~City Clerk~~City Administrator shall be responsible for all duties required by Minnesota Statutes, City Code, and the City Council for the position of City Clerk and ~~shall be responsible directly to the City Administrator~~shall appoint a designee to fulfill such duties.

(1975 Code, § 2.06) (Am. Ord. 11, passed 5-4-1981; Am. Ord. 15, passed 8-17-1981; Am. Ord. 132, passed 9-20-1993)

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9I	Dept: Administration	Council Meeting Date: 2/3/20																											
TITLE OF ISSUE: Consider Resolution Adopting the Project Background & Financial Feasibility Report for Proposed Caswell Fieldhouse.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: The Project Background and Financial Feasibility Report was provided to and discussed by Council. A copy of the report may be viewed at www.caswellsports.com/feasibilityreports or you may visit City Hall to review the document.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Adopt Resolution Adopting the Project Background & Financial Feasibility Report for Proposed Caswell Fieldhouse.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Norland	_____	_____	Oachs	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Resolution	Ordinance	Contract	Minutes	Map																									
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												

RESOLUTION NO.

RESOLUTION ADOPTING THE PROJECT BACKGROUND & FINANCIAL FEASIBILITY
REPORT FOR PROPOSED CASWELL FIELDHOUSE

WHEREAS, the North Mankato City Council adopted Resolution No. 26-19 Adopting the Multipurpose Sports Facility Market Feasibility Study on March 4, 2019; and

WHEREAS, City Council directed City staff to develop a financial operating model for the proposed fieldhouse that generated revenue to pay for operating expenses at the fieldhouse; and

WHEREAS, the Caswell Fieldhouse Financial Feasibility Study includes financial models and operating statements believed to accurately represent the proposed Caswell Fieldhouse that range in operating subsidy from zero dollars to one hundred and thirty three thousand dollars annually after year four of operation; and

WHEREAS, Governor Walz has included the Caswell Fieldhouse in his 2020 proposed bonding bill thereby recognizing the Caswell Regional Sporting Complex as a local, statewide, and international tourism destination.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

1. The North Mankato City Council adopts the Project Background & Financial Feasibility Report for Proposed Caswell Fieldhouse dated August 2nd, 2019, as providing accurate estimates of possible financial performance of the facility.
2. The North Mankato City Council finds the project to be financially feasible to proceed after funding is secured to construct the facility

Adopted by the City Council this 3rd day of February 2020.

Mayor

ATTEST:

City Clerk

RESOLUTION APPOINTING ELECTION JUDGES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following individuals are hereby appointed to serve as election judges for the Presidential Nomination Primary Election on March 3, 2020, the Primary Election on August 11, 2020, and the General Election on November 3, 2020:

Adella Jacobs	Greg Abbott	Mary Nere
Anna Meyer	Helen Dehen	Mary Zellmer
Anthony Ulmen	Helen Neir	Melanie Schmidt
April Van Genderen	Jaci Kopet	Nancy Hopkins
Bernard Bastian	James Hirvela	Patricia Hooey
Beth Hoffman	James Kirschbaum	Patricia Sullivan
Bill Bickett	Jeromy Roberts	Rachel Maccabee
Bob Meyer	Jessica Ryan	Ronald Schmidt
Byron Tungsvik	Jim Middleton	Sarah Sanderson
Carol Schultz	Judy Date	Sheila Rademacher
Charles Johnson	Karen Etzell	Stacy Hillesheim
Daniel Oliver	Kathleen Bauer	Steve Mork
David Bullert	Kathryn McGraw	Susan Klute
David Hudson	Kathy Mork	Teresa Pratt
David Randall	Kay Kendall	Thomas Senden
DeEtte Leibfried	Kay Van Buskirk	Tom Wilcox
Diane Meyers	Lorraine Klaseus	Vicki Trudeau
Dorothy Anderson	Lynda Ernst	Wanda Michele Wiederich
Elaine Schilling	Madison Ferriola	Wesley Judkins
Emily Kim	Mae Hanson	William Halstead
Ernest Geistfeld	Margaret Westphal	
Eunice Simonson	Mark Midler	
Gary Sandvig	Marlys Sturm	
Gary Zellmer	Mary Clare Wyrowski	

The City Clerk is authorized to make substitution to the above slate of judges as necessary to maintain the required minimum and fill vacancies if needed. Adopted by the City Council this 3rd day of February 2020.

Mayor

City Clerk

RESOLUTION NO.

RESOLUTION APPROVING
CONSENT ASSESSMENT AGREEMENT

WHEREAS, the City of North Mankato has, at the property owner's request, paid for certain improvements that will benefit such property, specifically repair/replacement of water shut off valve for the following described real estate:

1052 Marie Court
PIN #18.747.0160
Lot 16 SubdivisionCd 18747 Subdivision Name REED's ADD
Cost: \$3,211.41

WHEREAS, the property owner desires that the cost of the sewer line be made as a special assessment against the property; and

WHEREAS, the property owner has executed a consent assessment agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

That the attached consent assessment agreement is approved and that the City Clerk is directed to forward a certified copy of this resolution along with a copy of the consent assessment agreement to the Nicollet County Auditor.

Adopted by the City Council this 3rd day of February 2020.

Mayor

ATTEST:

City Clerk

CONSENT ASSESSMENT AGREEMENT

This Agreement is made between the City of North Mankato (City) and Todd & Jennifer Fritz (Owner).

The parties are guided in reaching this agreement by the following facts:

1. Owner's property is described as follows:
1052 Marie Court
PIN #18.747.0160
Lot 16 SubdivisionCd 18747 Subdivision Name REED's ADD
2. Owner repaired leaking curb stop and valve.
3. Owner desires to waive all of the procedures mandated by Chapter 429 of Minnesota Statutes and to consent to the imposition of an assessment directly upon the described property.
4. City is willing to pay for the repair in consideration for the owner's consent to the assessment.

The parties therefore make the following agreement:

1. As a result of the improvement, a special assessment shall be filed against owner's land in the amount of \$3,211.41. The assessment shall be payable in equal installments extending over a period of ten (10) years and bear interest at the rate of 7.00% per annum from the date of this agreement. The City may transmit notice of this assessment to the County Auditor.

Adopted this _____ day of _____, 2020.

City of North Mankato

By: _____

Its: _____



Property Owner

Property Owner

Leon's Custom Backhoe,
59988 - 206th Street
Eagle Lake, MN 56024
507-345-L-E-O-N
(5 3 6 6)

Invoice

Date	Invoice #
1/11/20	2657

Bill To
TODD & JENNIFER FRITZ 1052 MARIE COURT N. MANKATO, MN 56003

P.O. No.	Terms	Due Date	Project
	NET 10	1/21/20	

Serviced	Item	Description	Qty	Rate	Amount
6/11/19	WATER LL...	EXCAVATE AND BACKFILL FOR WATER SHUT OFF VALVE REPAIR	1	1,535.55	1,535.55
	INCLUDES	INCLUDES: EQUIPMENT, LABOR, AGGREGATE, COMPACTION, GRASS SEED			
	NOT INCL...	DOES NOT INCLUDE PLUMBER'S FEES			

Not responsible for settling in the yard			Sales Tax (6.875%)		\$0.00
			Total		\$1,535.55
			Balance Due		\$1,535.55

K & C Plumbing, Inc
19649 594th Avenue
Mankato, MN 56001 US
knc68plumbing@gmail.com

BILL TO
TODD FRITZ
1052 MARIA COURT
NO. MANKATO, MN 56003

INVOICE # 3010
DATE 06/06/2019
DUE DATE 07/06/2019
TERMS Net 30

P.O. NUMBER
1052 MARIA CT

SALES REP
KEVIN DRUMMER

DESCRIPTION	QUANTITY	RATE	AMOUNT
14 Plumbing Plumbing FIXED LEAKING CURB STOP OUT IN THE FRONT YARD PARTS FOR FIXING AND REPLACED VALVE INSIDE ALSO IS THIS AMOUNT	1	325.86	325.86
14 Plumbing Plumbing LABOR FOR ALL THIS WORK WAS THIS AMOUNT	1	1,350.00	1,350.00

BALANCE DUE

\$1,675.86

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11A	Dept: Engineer	Council Meeting Date: 2/3/20
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TITLE OF ISSUE: Consider Resolution Accepting Bid Project No. 20-01 DE 2020 Street and Miscellaneous Paving Improvement Project.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review Engineer Sarff's report. City Engineer Sarff will be present to answer any questions.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Resolution Accepting Bid Project No. 20-01 DE 2020 Street and Miscellaneous Paving Improvement Project.

For Clerk's Use:

 Motion By: _____
 Second By: _____

Vote Record:	Aye	Nay						
	_____	_____						Whitlock
	_____	_____						Steiner
	_____	_____						Norland
	_____	_____						Oachs
	_____	_____						Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify) Memo _____

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

RESOLUTION NO.

RESOLUTION ACCEPTING BID
PROJECT NO. 20-01 DE 2020 STREET AND MISCELLANEOUS
PAVING IMPROVEMENT PROJECT

WHEREAS, pursuant to an advertisement for bids for the 2020 Street and Miscellaneous Paving Improvement Project, bids were received, opened, and tabulated according to the law for street and surface improvements, and

WHEREAS the following bids were received complying with the advertisement:

Bidder	Bid Amount
W.W. Blacktopping, Inc	\$418,160.70
Nielsen Blacktopping, Inc	\$432,026.88
OMG Midwest, Inc. (SMC)	\$729,323.25

WHEREAS, the low bid of \$418,160.70 is lower than the engineering estimate of \$447,300; and

WHEREAS, it appears that W.W. Blacktopping, of Mankato, Minnesota is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, AS FOLLOWS:

- 1) The Mayor and Administrator are hereby authorized and directed to enter into a construction contract with W.W. Blacktopping, Inc. of Mankato, Minnesota for the adjusted contract amount of \$418,160.70 in the name of the City of North Mankato, Minnesota for the 2020 Street and Miscellaneous Paving Improvement Project.
- 2) The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the City Council this 3rd day of February 2020.

Mayor

ATTEST:

City Clerk



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

January 28, 2020

John Harrenstein
City Administrator
City of North Mankato
1001 Belgrade Avenue, P.O. Box 2055
North Mankato, MN 56002-2055

RE: 2020 Street and Miscellaneous Paving Improvement Project
City Project No. 20-01 DE
BMI Project No. M18.120129

Dear Mr. Harrenstein,

Bids were received and opened at City Hall on Tuesday, January 28th at 11:00am for the 2020 Street and Miscellaneous Paving Improvement Project. The following is a summary of the proposed improvements for which bids were taken:

Street and Alley Mill & Overlays:

- Nottingham Drive from Lor Ray Drive to the curve between Nottingham Court and Sherwood Drive
- Lor Ray from Lee Boulevard to Noretta Drive
- Peregrine Lane – entire length
- Commerce Lane from Commerce Drive to Lookout Drive
- Hodgson Road – entire length
- Clare Drive from Roe Crest Drive to Clare Court
- Alley between South Avenue and Nicollet Avenue from Sherman Street to Cross Street

Other Miscellaneous Paving Projects:

- Benson Park Parking Lot Wearing Course

Attached is a map showing the location of the proposed improvements.

Three (3) bids were received and the results of the bids are tabulated below:

Bidder	Bid Amount
W.W. Blacktopping, Inc.	\$418,160.70
Nielsen Blacktopping, Inc.	\$432,026.88
OMG Midwest, Inc. (MN Paving & Materials)	\$442,259.10
Engineer's Estimate	\$447,300

Mr. John Harrenstein
January 28, 2020
Page 2

The low bidder for the project is W.W. Blacktopping, Inc., from Mankato, Minnesota. The low bid is approximately 7% below the engineer's estimate and approximately 3% below the next lowest bid.

Based on past performance on similar projects in previous years, it is our opinion that W.W. Blacktopping, Inc. is qualified to perform the work required under this contract. If deemed financially feasible, we hereby recommend that W.W. Blacktopping, Inc. be awarded the contract based on the bid contract amount of \$418,160.70.

Please feel free to contact me if you have any questions or if you need any additional information.

Sincerely,

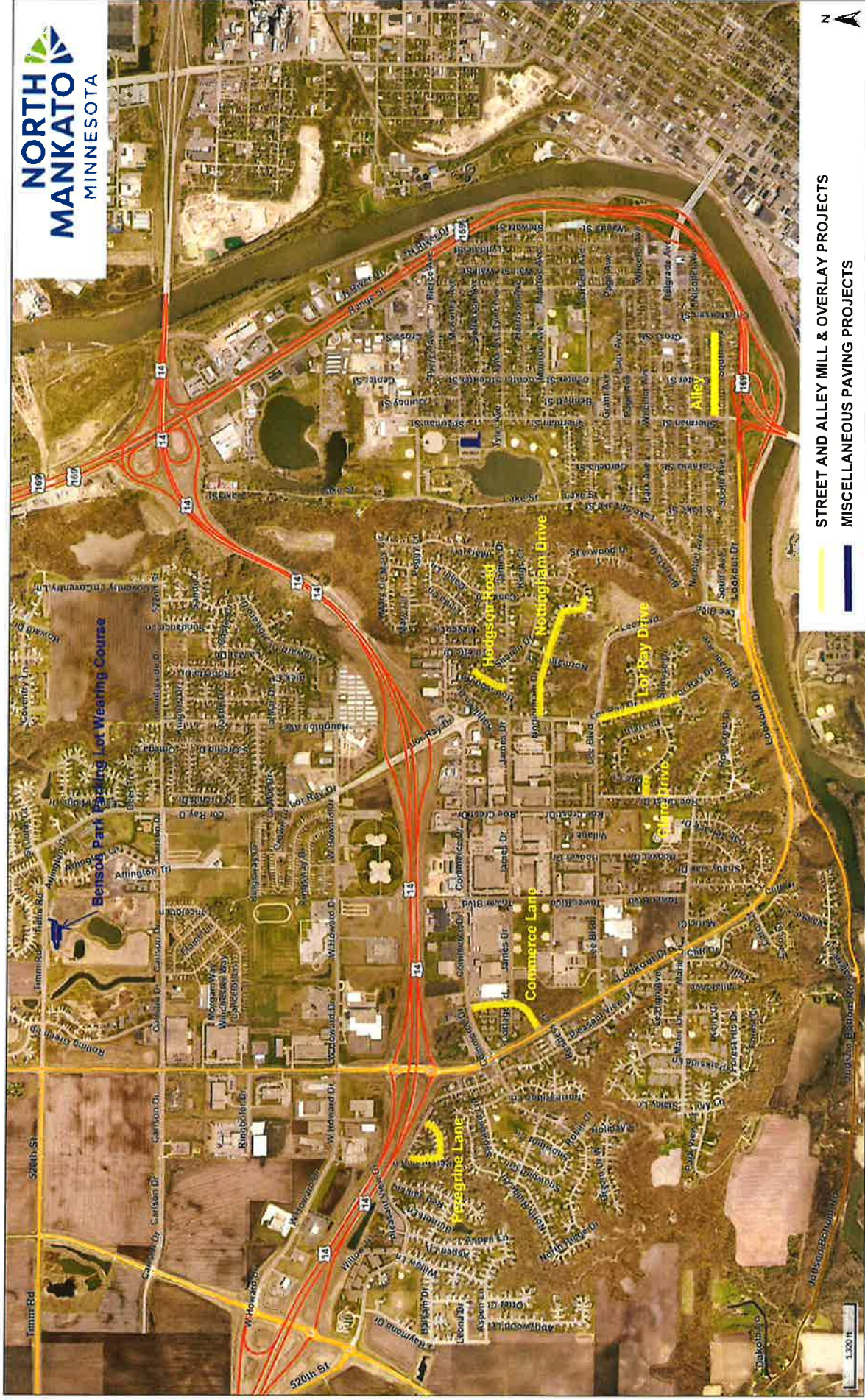
Bolton & Menk, Inc.

A handwritten signature in blue ink, appearing to read 'Daniel R. Sarff', is written over a faint circular stamp.

Daniel R. Sarff, P.E.
City Engineer

Cc: Nathan Host, Public Works Director

Enclosure



2020 STREET AND MISCELLANEOUS PAVING IMPROVEMENTS