

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on March 16, 2020. Mayor Dehen called the meeting to order at 7:00 pm, asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Council Members Norland, Whitlock, Steiner, Council Member Oachs joined the meeting remotely via Facetime, and Mayor Dehen, City Administrator Harrenstein, City Attorney Kennedy, Finance Director McCann, Community Development Director Fischer, Public Works Director Host, and City Clerk Van Genderen.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda. Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Approval of Council Meeting Minutes March 2, 2020.

Council Member Norland moved, seconded by Council Member Whitlock, to approve the minutes of the Council meeting of March 2, 2020. Vote on the motion: Norland, Whitlock, Steiner, and Dehen aye; Oachs abstain. Motion carried.

Approval of Special Council Meeting Minutes March 9, 2020.

Council Member Steiner moved, seconded by Council Member Whitlock, to approve the minutes of the Special Council Meeting of March 9, 2020. Vote on the motion: Norland, Whitlock, Steiner, and Dehen aye; Oachs abstain. Motion carried.

Approval of Council Work Session Meeting Minutes March 9, 2020.

Council Member Steiner moved, seconded by Council Member Whitlock, to approve the minutes of the Council Work Session of March 9, 2020. Vote on the motion: Norland, Whitlock, Steiner, and Dehen aye; Oachs abstain. Motion carried.

Consent Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the Consent Agenda.

- A. Bills and Appropriations.
- B. Res. No. 28-20 Approving Donations/Contributions/Grants.
- C. Waived the Monetary Limits on Municipal Tort Liability Established by Minnesota Statute 466.04, to the Extent of the Limits of the Liability Coverage Obtained from LMCIT.
- D. Res. No. 31-20 Waiving Waiting Period for Exemption from Lawful Gambling License for Holy Rosary Church on May 18, 2020.

Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda

None.

Business Items

Approve Preliminary & Final Plat of Sheffield Woods No. 2. A Request from Wayne & Kimberly Veroeven and David & Mary Jo Cordes.

Community Development Director Fischer reported the applicants each own property within the same subdivision and shared a mutual property line. To have enough space to install a swimming pool, the owners of 14 Camden Court are proposing to purchase a small amount of property from the owner's of 2330 Abbywood Lane along their mutual property line. This type of land purchase requires the replatting of the properties. Planning Commission reviewed the proposed platting and recommended the application.

Council Member Norland moved, seconded by Council Member Steiner, to Approve Preliminary & Final Plat of Sheffield Woods No. 2. A Request from Wayne & Kimberly Veroeven and David & Mary Jo Cordes. Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Approve Preliminary & Final Plat of Rolling Green Addition No. 4. A Request from Nicco Property, LLC.

Community Development Director Fischer reported that in 2002, Rolling Green Addition was platted. The plat included four lots on the east side of Rolling Green Lane for townhome development and reserved future development on Outlots A, B, and C. Since 2002, Outlot C and Outlot B have been replatted for development. The applicant is proposing to construct an apartment building on Outlot A. Since development can not occur on an Outlot, it is necessary to replat the property to a lot and block. The Planning Commission reviewed and recommended the platting.

Council Member Norland moved, seconded by Council Member Steiner, to Approve the Preliminary & Final Plat of Rolling Green Addition No. 4. A Request from Nicco Property, LLC. Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Res. No. 29-30 Accepting Bid Project No. 20-02D State Aid Overlay Improvement Project.

City Engineer Dan Sarff appeared before Council and reported two bids were received and opened on Tuesday, March 10th at 11:00 am for Project No. 20-02 D State Aid Overlay Improvement Project. He reported W.W. Blacktopping, Inc. submitted a bid of \$721,118.87, and OMG Midwest, Inc. submitted a bid of \$748,928.95. The low bid was below the engineer's estimate of \$740,633.85. It was recommended to award the contract to W.W. Blacktopping, Inc.

Council Member Steiner moved, seconded by Council Member Norland, to Adopt Res. No. 29-30 Accepting Bid Project No. 20-02D State Aid Overlay Improvement Project. Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Res. No. 30-30 Receiving Feasibility Report and Calling Hearing for Project No. 20-03 ABCDEF Countryside Drive Improvement Project.

City Engineer Sarff appeared before Council and reported the proposed project area is Countryside Drive from Haughton Avenue to Coventry Lane. Development is proposed on the property north of Countryside Drive, and infrastructure improvements may be required. Council authorized the Preliminary Engineering Report on February 18, 2020.

City Engineer Sarff reported the proposed project includes Sanitary Sewer Systems, Watermain, Storm Sewer, and Street and Surface improvements. Sanitary sewer system improvements included a new 8-inch sanitary sewer system to serve new residential lots, construction of new precast concrete maintenance holes, and new sanitary sewer services from sewer main to the right of way. The watermain improvements include new 8-inch watermain stub outs to the north to accommodate the new development and new 1-inch plastic service lines for new lots. Storm sewer improvements include new 12 inches to 30-inch storm sewer pipe, modification of the existing storm sewer near Haughton Avenue, and storm sewer outlets. The proposed street and surface improvements include the

reconstruction of the 40' wide street, which will accommodate two lanes of traffic and a dedicated/shared bike lane, curb and gutter, a new 6-foot wide concrete sidewalk, and new street lights. City Engineer Sarff reviewed the pedestrian and bicycle accommodations, which included new 6' wide sidewalk on the north side of Countryside Drive and the use of a sharrow on the street to accommodate bikes. Mayor Dehen stated he wants to encourage the inclusion of the bicycle trail to complete connections from Walter S. Farm to Benson Park and then to Dakota Meadows.

City Engineer Sarff reported the estimated project cost was \$1,624,900, which included contingencies, administration, engineering, and financing costs. Mayor Dehen requested clarification on if new automatic meter readers would be installed at the houses currently on Countryside. City Administrator Harrenstein reported they would be installed. A discussion was held about the calculated assessments with the assessment cap, which would range from \$6,500 to \$7,500.

City Administrator Harrenstein commented that regional ponding would be included with the project to manage stormwater. Mayor Dehen said that this might be a good opportunity to stub out utilities to Walter S. Farm park for future installation of restrooms.

City Engineer Sarff reviewed the proposed schedule, which could change based on the current situation with COVID-19. It was indicated some of the meetings might become virtual meetings.

Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 30-30 Receiving Feasibility Report and Calling Hearing for Project No. 20-03 ABCDEF Countryside Drive Improvement Project. Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Open Forum

None.

City Administrator and Staff Comments

City Administrator Harrenstein reported City staff and the executive team are prepared to continue services to all residents during the COVID-19 pandemic. He noted employee guidelines to protect employees and provide flexibility during the outbreak have been established which includes telework opportunities, staggering work schedules, maintaining social distancing, limiting large gatherings, limiting non-essential work travel, staying home if ill, flexibility with sick time leave, increased disinfection, and those with underlying medical conditions are encouraged to stay home. The Taylor Library has been closed effective until March 27, 2020, but electronic materials are available for checkout. Mayor Dehen commented this might be a good time to offer drop off delivery.

City Administrator Harrenstein reviewed planned adjustments for City services in response to COVID-19. City Administrator Harrenstein reported the inspections department will continue inspections but will be asking residents if they are exhibiting symptoms before visiting a home for a general inspection. The department has also suspended inspections of established rentals but will continue inspections of new rental licenses, strikes on existing licenses, and safety complaints. Public Works has postponed water shut offs because handwashing and sanitation are recommended to combat the spread of COVID 19. The Finance Department and Police Department may begin staggering work schedules and utilizing telework capabilities as a back-up for those who will be taking leave for childcare or other healthcare reasons. All staff is prepared to continue operations.

Mayor Dehen commented future meetings might be held as e-meetings. Attorney Kennedy said the City would need to consider options to ensure that all meetings are open to the public. City Administrator Harrenstein commented all Work Sessions had been canceled until after March 27, 2020.

Chief of Police Gullickson reported an Emergency Operations Center demonstration occurred on Monday morning with additional training planned in the future.

Mayor and Council Comments

Council Member Oachs commented that Governor Walz's declaration to shut down all bars and restaurants would hurt many businesses, but stated she understands the need to protect the public. She commented that Spinners might have curbside pickup or delivery.

Mayor Dehen stated these are extraordinary times, and he appreciates the patience and understanding of the community. He commented that North Mankato has a great sense of community, and this is a great opportunity for residents to work together to help provide for their neighbors by offering to shop for elderly neighbors or assist with those that do not have daycare.

Mayor Dehen encouraged residents to sign-up for Nixle, which will be used during the COVID-19 outbreak if there is an emergency. The City will also communicate through news media outlets, social media, and the website.

Mayor Dehen encouraged patience and residents to come together during uncertain times.

At 8:01 pm on a motion by Council Member Steiner, seconded by Council Member Norland, the Council Meeting was adjourned.

Mayor

City Clerk



City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 4-6-20

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
00007	A&B TRANSMISSIONS	03/27/2020	Regular	0	2,894.00	92534
00009	A-1 KEY CITY LOCKSMITHS, INC	04/06/2020	Regular	0	166.00	92536
00070	AMLAWN, INC.	04/06/2020	Regular	0	1,840.00	92537
00113	BAKER & TAYLOR	04/06/2020	Regular	0	27.98	92538
00124	BAUER'S UPHOLSTERY	04/06/2020	Regular	0	515.00	92539
02169	BLUE LINE SHARPENING & SALES	04/06/2020	Regular	0	216.00	92540
00194	BRICK HOUSE GRAPHICS	04/06/2020	Regular	0	93.00	92541
00226	CARPET CARE	04/06/2020	Regular	0	2,800.00	92542
02757	CINTAS	04/06/2020	Regular	0	251.56	92543
00252	CITY CENTER PARTNERSHIP	04/06/2020	Regular	0	5,000.00	92544
00349	DISCOUNT PAPER PRODUCTS, INC.	04/06/2020	Regular	0	143.98	92545
00401	EXPRESS SERVICES, INC.	04/06/2020	Regular	0	1,230.74	92546
00404	FASTENAL COMPANY	04/06/2020	Regular	0	293.04	92547
02390	GAME TIME	04/06/2020	Regular	0	20,763.37	92548
00499	GRAINGER	04/06/2020	Regular	0	213.04	92549
00506	GREATER MANKATO GROWTH, INC.	04/06/2020	Regular	0	30,789.21	92550
00507	GREATER MANKATO ROTARY CLUB	04/06/2020	Regular	0	600.00	92551
00508	GREEN TECH RECYCLING, LLC	04/06/2020	Regular	0	274.90	92552
00534	HART'S AUTO SUPPLY	04/06/2020	Regular	0	60.00	92553
02317	HEWLETT-PACKARD	04/06/2020	Regular	0	303.00	92554
02429	J D TRUFFLES CATERING	04/06/2020	Regular	0	327.25	92555
00639	KIBBLE EQUIPMENT LLC	04/06/2020	Regular	0	3,857.98	92556
02967	LAKE COUNTRY UPHOLSTERY AND CANVAS	04/06/2020	Regular	0	136.50	92557
00746	LAW ENFORCEMENT LABOR SERVICES, INC.	03/24/2020	Regular	0	868.00	92530
00724	LEAGUE OF MINNESOTA CITIES INSURANCE TR	04/06/2020	Regular	0	4,867.60	92558
00772	LITTLE FALLS MACHINE, INC.	04/06/2020	Regular	0	456.37	92559
00812	MANKATO BEARING COMPANY	04/06/2020	Regular	0	135.10	92560
00829	MANKATO PUBLIC SCHOOLS	04/06/2020	Regular	0	76.85	92561
00847	MATHESON TRI-GAS, INC.	04/06/2020	Regular	0	158.19	92562
00869	MECHANICAL RESOURCES, INC.	04/06/2020	Regular	0	944.00	92563
02892	MICHEL'S TRAILER SALES	04/06/2020	Regular	0	746.33	92564
00932	MINNESOTA HERITAGE PUBLISHING	04/06/2020	Regular	0	53.62	92565
01065	NORTHLAND CHEMICAL CORP	04/06/2020	Regular	0	108.52	92566
01100	PETERS STRIPING	04/06/2020	Regular	0	2,140.00	92567
01106	PETTY CASH	04/06/2020	Regular	0	44.31	92568
01130	POSTMASTER	03/12/2020	Regular	0	1,342.80	92523
01133	POWERPLAN/RDO EQUIPMENT	04/06/2020	Regular	0	183.28	92569
03244	SCARSET, SHANE	04/06/2020	Regular	0	60.20	92570
01278	SHERWIN-WILLIAMS CO.	04/06/2020	Regular	0	627.55	92571
03039	SMITH CONCRETE CONSTRUCTION	04/06/2020	Regular	0	9,175.00	92572
03200	SOUTH BAY TRANSPORT INC	03/30/2020	Regular	0	1.94	92535
01371	TACTICAL SOLUTIONS	04/06/2020	Regular	0	359.95	92573
01402	TIRE ASSOCIATES	04/06/2020	Regular	0	10,031.86	92574
01409	TOPPERS & TRAILERS PLUS	04/06/2020	Regular	0	97.00	92575
01415	TOYOTA-LIFT OF MINNESOTA	04/06/2020	Regular	0	175.64	92576
01433	TYLER TECHNOLOGIES	04/06/2020	Regular	0	10,567.75	92577
02150	U.S. BANK	04/06/2020	Regular	0	850.00	92578
03191	US SOLAR	04/06/2020	Regular	0	3,182.33	92579
03242	USA SAFETY SUPPLY CORPORATION	04/06/2020	Regular	0	818.15	92580
03245	VERSATILE VEHICLES, INC	04/06/2020	Regular	0	57.30	92581
01504	WATCH GUARD VIDEO	04/06/2020	Regular	0	42.00	92582
00059	AMERICAN LEGAL PUBLISHING CORP.	03/19/2020	Bank Draft	0	495.00	DFT0004037
00101	AT&T MOBILITY	03/16/2020	Bank Draft	0	28.44	DFT0004024
00137	BENCO ELECTRIC COOPERATIVE	04/01/2020	Bank Draft	0	28,231.28	DFT0004069
00241	CHARTER COMMUNICATIONS	03/16/2020	Bank Draft	0	263.38	DFT0004028
02058	CONSOLIDATED COMMUNICATIONS	03/25/2020	Bank Draft	0	62.94	DFT0004057
02058	CONSOLIDATED COMMUNICATIONS	03/25/2020	Bank Draft	0	45.95	DFT0004058

02058	CONSOLIDATED COMMUNICATIONS	03/25/2020	Bank Draft	0	1,513.43	DFT0004059
02058	CONSOLIDATED COMMUNICATIONS	03/25/2020	Bank Draft	0	42.94	DFT0004060
02058	CONSOLIDATED COMMUNICATIONS	03/25/2020	Bank Draft	0	39.95	DFT0004061
02058	CONSOLIDATED COMMUNICATIONS	03/25/2020	Bank Draft	0	154.78	DFT0004062
02058	CONSOLIDATED COMMUNICATIONS	03/25/2020	Bank Draft	0	209.70	DFT0004063
00322	DALCO	03/16/2020	Bank Draft	0	925.28	DFT0004021
00322	DALCO	03/23/2020	Bank Draft	0	809.32	DFT0004032
00322	DALCO	03/31/2020	Bank Draft	0	283.96	DFT0004065
02820	DESIGN & WINE	03/06/2020	Bank Draft	0	150.00	DFT0004011
00353	DITTRICH MECHANICAL & FABRICATION	03/24/2020	Bank Draft	0	212.50	DFT0004053
00447	FREE PRESS	03/16/2020	Bank Draft	0	129.00	DFT0004015
00447	FREE PRESS	04/01/2020	Bank Draft	0	678.05	DFT0004074
00608	INGRAM LIBRARY SERVICES	04/01/2020	Bank Draft	0	1,123.73	DFT0004068
02941	JAGUAR COMMUNICATIONS	04/01/2020	Bank Draft	0	3,994.56	DFT0004070
00733	LAKES GAS CO #10	03/16/2020	Bank Draft	0	163.00	DFT0004017
00733	LAKES GAS CO #10	03/31/2020	Bank Draft	0	81.50	DFT0004064
00815	MANKATO CLINIC, LTD.	03/19/2020	Bank Draft	0	601.95	DFT0004036
00910	MINNESOTA VALLEY TESTING LAB, INC.	03/16/2020	Bank Draft	0	221.00	DFT0004029
00910	MINNESOTA VALLEY TESTING LAB, INC.	03/23/2020	Bank Draft	0	59.50	DFT0004052
01117	PLUNKETT'S PEST CONTROL, INC.	03/16/2020	Bank Draft	0	122.87	DFT0004019
01179	RED FEATHER PAPER CO.	03/19/2020	Bank Draft	0	286.94	DFT0004034
01179	RED FEATHER PAPER CO.	03/25/2020	Bank Draft	0	428.43	DFT0004055
01322	SPRINT	03/23/2020	Bank Draft	0	35.85	DFT0004033
01335	STAPLES ADVANTAGE	03/12/2020	Bank Draft	0	71.78	DFT0004012
01335	STAPLES ADVANTAGE	03/10/2020	Bank Draft	0	147.68	DFT0004013
01335	STAPLES ADVANTAGE	03/06/2020	Bank Draft	0	72.81	DFT0004014
01335	STAPLES ADVANTAGE	03/17/2020	Bank Draft	0	58.87	DFT0004038
01335	STAPLES ADVANTAGE	03/24/2020	Bank Draft	0	1,498.34	DFT0004054
01338	STATE CHEMICAL SOLUTIONS	03/16/2020	Bank Draft	0	217.00	DFT0004020
01352	STREICHER'S, INC	03/16/2020	Bank Draft	0	437.06	DFT0004025
01352	STREICHER'S, INC	03/31/2020	Bank Draft	0	633.91	DFT0004066
01470	VERIZON WIRELESS	03/16/2020	Bank Draft	0	30.89	DFT0004023
01470	VERIZON WIRELESS	04/01/2020	Bank Draft	0	905.49	DFT0004073
01525	WEST CENTRAL SANITATION, INC.	03/16/2020	Bank Draft	0	3,788.42	DFT0004016
00050	ALPHA WIRELESS COMMUNICATIONS	04/08/2020	EFT	0	31.60	2678
00105	AUTO VALUE MANKATO	04/08/2020	EFT	0	577.65	2679
00123	BATTERIES+BULBS	04/08/2020	EFT	0	298.76	2680
00172	BOHRER, TOM	04/08/2020	EFT	0	265.78	2681
00216	C & S SUPPLY CO, INC.	04/08/2020	EFT	0	1,116.25	2682
00230	CCP INDUSTRIES, INC.	04/08/2020	EFT	0	144.47	2683
00310	CRYSTEEL TRUCK EQUIPMENT, INC	04/08/2020	EFT	0	224.38	2684
00334	DEHEN, MARK	04/08/2020	EFT	0	104.08	2685
00453	FREYBERG PETROLEUM SALES, INC.	04/08/2020	EFT	0	7,089.61	2686
00463	G & L AUTO SUPPLY, LLC	04/08/2020	EFT	0	622.00	2687
00482	GMS INDUSTRIAL SUPPLIES, INC.	04/08/2020	EFT	0	130.78	2688
00503	GREAT AMERICAN BUSINESS PRODUCTS	04/08/2020	EFT	0	784.00	2689
00538	HAWKINS, INC.	04/08/2020	EFT	0	5,521.82	2690
00646	HEINTZ, KATIE	04/08/2020	EFT	0	112.66	2691
00647	JOHNSON, LONNIE	04/08/2020	EFT	0	170.21	2692
00657	JT SERVICES	04/08/2020	EFT	0	1,650.00	2693
00743	LARKSTUR ENGINEERING & SUPPLY, INC.	04/08/2020	EFT	0	239.58	2694
00767	LIME VALLEY ADVERTISING, INC.	04/08/2020	EFT	0	25.00	2695
00776	LLOYD LUMBER CO.	04/08/2020	EFT	0	568.99	2696
00779	LOBITZ, JASON	04/08/2020	EFT	0	120.75	2698
00793	M & M SIGNS, INC.	04/08/2020	EFT	0	285.00	2699
00819	MANKATO FORD, INC.	04/08/2020	EFT	0	201.99	2700
00825	MANKATO MOTOR COMPANY	04/08/2020	EFT	0	94.49	2701
00874	MENARDS-MANKATO	04/08/2020	EFT	0	517.11	2702
02532	MIKE'S LLC	04/08/2020	EFT	0	53.50	2703
00902	MINNESOTA IRON & METAL CO	04/08/2020	EFT	0	225.50	2704
00956	MINNESOTA WASTE PROCESSING CO.	04/08/2020	EFT	0	18,638.40	2705
00997	MTI DISTRIBUTING CO	04/08/2020	EFT	0	633.10	2706
01009	NAPA AUTO PARTS - MANKATO	04/08/2020	EFT	0	72.94	2707
01036	NICOLLET COUNTY RECORDER/ABSTRACTER	04/08/2020	EFT	0	46.00	2708
01052	NORTH CENTRAL INTERNATIONAL	04/08/2020	EFT	0	168.26	2709
01078	OLYMPIC FIRE PROTECTION CORP.	04/08/2020	EFT	0	743.13	2710
02005	PANTHEON COMPUTERS	04/08/2020	EFT	0	9,813.57	2711

01090	PARAGON PRINTING, MAILING & SPECIALTIES	04/08/2020	EFT	0	12,649.71	2712
01179	RED FEATHER PAPER CO.	04/08/2020	EFT	0	299.28	2713
02281	REINDERS	04/08/2020	EFT	0	3,638.36	2714
01211	RIVER BEND BUSINESS PRODUCTS	04/08/2020	EFT	0	785.94	2715
03014	RUBY RIDE	04/08/2020	EFT	0	770.25	2716
01263	SCHWICKERT'S TECTA AMERICA LLC	04/08/2020	EFT	0	282.67	2717
01281	SIGN PRO	04/08/2020	EFT	0	47.50	2718
01407	TOOL SALES COMPANY	04/08/2020	EFT	0	285.00	2719
01429	TURFWERKS	04/08/2020	EFT	0	2,039.00	2720
01478	VIKING FIRE & SAFETY LLC	04/08/2020	EFT	0	29.19	2721
01563	ZARNOTH BRUSH WORKS, INC.	04/08/2020	EFT	0	948.00	2722
00219	CARDMEMBER SERVICE	03/09/2020	Bank Draft	0	17,920.55	DFT0004010
00234	CENTER POINT ENERGY	03/16/2020	Bank Draft	0	159.73	DFT0004027
00234	CENTER POINT ENERGY	04/01/2020	Bank Draft	0	8,092.31	DFT0004071
02003	MINNESOTA DEPT OF REVENUE	03/24/2020	Bank Draft	0	5,300.90	DFT0004049
01477	VIKING ELECTRIC SUPPLY, INC.	03/16/2020	Bank Draft	0	152.58	DFT0004030
01477	VIKING ELECTRIC SUPPLY, INC.	03/20/2020	Bank Draft	0	1,667.41	DFT0004039
01477	VIKING ELECTRIC SUPPLY, INC.	03/31/2020	Bank Draft	0	937.47	DFT0004067
01557	XCEL ENERGY	03/16/2020	Bank Draft	0	168.48	DFT0004026
01557	XCEL ENERGY	04/01/2020	Bank Draft	0	13,434.03	DFT0004072
					<u>291,125.39</u>	<u>144</u>

Authorization Signatures

All Council

The above manual and regular claims lists for 4-6-20 are approved by:

MARK DEHEN- MAYOR

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

SANDRA OACHS- COUNCIL MEMBER

JAMES WHITLOCK- COUNCIL MEMBER

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
North Mankato Civic & Commerce	Community Read	\$500.00
Lutheran Church of the Good Shepard	Police Donation	\$50.00
Bernadette Herzog	Adopt-A-Family Swim Donation	\$80.00
Randy & Sandy Zellmer	Adopt-A-Family Swim Donation	\$80.00
Thomas Marks	Adopt-A-Family Swim Donation	\$20.00
April & Clark Johnson	Adopt-A-Family Swim Donation	\$40.00
Total		\$770.00

Adopted by the City Council this 6th day of April 2020.

Mayor

City Clerk



CITY OF *Minnesota*
NORTH MANKATO

1001 Belgrade Ave., PO Box 2055
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4252
www.northmankato.com

For Office Use Only

APPROVED _____

DENIED _____

☐ PARK USE ☐ AUDIO USE

Application For PARADE PERMIT

REQUIRED INFORMATION:

- Application for Parade Permit

- Map of Parade Route

- \$35 Application Fee - *Paid in full 3/9/2020 (AR)*

Thirty (30) days in advance of the parade date.

Name of Applicant <i>CARRIE MILLER</i>	Address <i>526 NICOLLET AVE.</i>	Phone <i>507-351-6842</i>	Email <i>millerspalsm374@gmail</i>
Sponsoring Organization Name <i>CROSSVIEW COVENANT</i>	Address <i>2000 HOWARD DR.</i>	Phone <i>507-387-5606</i>	
Contact during event <i>AARON THOMPSON</i>	Phone <i>1-612-865-1407</i>		
Event Location <i>UPPER NORTH - HOWARD DR. AROUND BENSON</i>	Date <i>MAY 3, 2020</i>	From <i>11:00am</i>	To <i>1:00pm</i>
Occasion for Parade <i>GLOBAL 6K</i>	<i>PARADE BACK</i>		
Parade Description / Composition <i>WALK/RUN 6K FAMILY FRIENDLY</i>			
Estimated Number of Participants: <i>200+</i>			

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

[Signature]
Applicant

2/12/2020
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature]
Chief of Police

2/13/2020
Date

Caswell Sports Director

Date

- No L.E. assistance needed -

Current Membership #

●●●●●●●●

Login

Don't know your current [membership number](#) or [password](#)?

USATF STORE

Su

Create a New Route

Distance:

3.73 miles

6.00 km

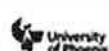


BE BOLD IN THE COLD.

SHOP THE OFFICIAL USATF WINTER RUNNING COLLECTION



CHOBANI



About

- Associations
- Bylaws & Regulations
- Employment & Internships
- Organizational Directory
- Annual Report
- Event Sanctions
- Memberships
- Course Certification

News

- Athlete Bios
- Stats
- Records
- Top-Marks Lists
- Committees
- Hall of Fame

Sports

- Track & Field
- Cross Country
- Road Running
- Race Walking
- Mountain / Ultra / Trail

Groups

- Youth Athletes
- Masters Athletes
- Elite Athletes
- Athlete Alumni
- Coaches
- Officials
- Athlete Representatives
- Event Directors
- Media

Events

- Search the Calendar
- Team USA Events
- National Championships
- USA Running Circuit
- USATF Championship Series
- Television Schedule
- USATF Annual Meeting

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND:

☒
☐
☐LIVE MUSIC/BAND
DJ/KARAOKE MACHINE
OTHER: _____

DATE OF EVENT:

BEGIN TIME:

END TIME:

LOCATION / SHELTER: Upper north Crossview Parking Lot, Benson parkEVENT NAME: Mankato Global Lek Walk/RunONSITE COORDINATOR: PRINT NAME: CARRIE MILLERMOBILE NUMBER: 507-351-6842

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT

SIGNATURE: [Signature] DATE: 2/12/2020

CITY CLERK: _____

☐ DENIED ☐ APPROVED☐ BOOK ☐ POLICE ☐ ONLINE☒ \$25.00 FEE Paid in full 3/9/2020STAFF INITIALS [Signature]



1001 Belgrade Ave., PO Box 2055
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4252
www.northmankato.com

For Office Use Only

APPROVED _____

DENIED _____

☐ PARK USE ☐ AUDIO USE

Application For PARADE PERMIT

REQUIRED INFORMATION:

- Application for Parade Permit
- Map of Parade Route
- \$35 Application Fee - *Paid in full 3/27/2020*

Thirty (30) days in advance of the parade date.

Name of Applicant <i>Kristen Thomas</i>	Address <i>38404 State Hwy 99 St Peter 56082</i>	Phone <i>507-317-2180</i>	Email <i>kthomas@se gmail.com</i>
Sponsoring Organization Name <i>Lasting Imprint</i>	Address <i>PO Box 261 Mankato 56002</i>	Phone <i>507-317-2180</i>	
Contact during event <i>Kristen Thomas</i>		Phone <i>507-317-2180</i>	
Event Location <i>Spring Lake Park</i>	Date <i>Sept 26, 2020</i>	From	Time To
Occasion for Parade <i>Awareness Walk/Run, 5K - Our Community Has Heart Family event</i>			
Parade Description / Composition <i>Walkers, Runners, Strollers</i>	<i>Start + end @ Spring Lake - use portion of Hinkler pond</i>		
Estimated Number of Participants <i>300</i>			

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Krist Thomas
Applicant
3/26/2020
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature]
Chief of Police
3/30/2020
Date

Caswell Sports Director

Date

Police Reserve Needed
Cones Needed



1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2019
Park Permit _____ 2019

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030, which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND:



LIVE MUSIC/BAND
DJ/KARAOKE MACHINE
OTHER: _____

DATE OF EVENT: 9-26-2020
BEGIN TIME: 7:30am
END TIME: 12:30pm

LOCATION / SHELTER: SLP #1 & 2, Gazebo use of shelter 3

EVENT NAME: Our Community Has Heart Event 2020

ONSITE COORDINATOR: _____ PRINT NAME: Kristen Thomas

MOBILE NUMBER: 507-317-2180

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: _____

DATE: 3/26/20

CITY CLERK: _____

☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☒ \$25.00 FEE

STAFF INITIALS _____

Paid in Full
3/27/2020 (AP)

PETITION FOR ANNEXATION BY ORDINANCE

IN THE MATTER OF THE PETITION FOR ANNEXATION OF
ALL THAT PART OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 2,
TOWNSHIP 108 NORTH, RANGE 27 WEST AND THE NORTHWEST QUARTER OF THE NORTHWEST
QUARTER AND NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 1,
TOWNSHIP 108 NORTH, RANGE 27 WEST
BY THE CITY OF NORTH MANKATO
FOR ANNEXATION PURSUANT TO MINNESOTA STATUTES 414.033, SUBD. 2(3)

Petitioners state that the property owner or a majority of the property owners in number are required to commence a proceeding under M.S. 415.033, Subd. 2(3).

It is hereby requested by:

☒ the sole property owner; or
☐ all of the property owners; or
☐ a majority of the property owners of the area proposed for annexation
to annex certain property described herein lying in the Township of
Belgrade to the City of North Mankato, County of Nicollet, Minnesota.

The area proposed for annexation is described as follows:

The Northeast Quarter of the Northeast Quarter (NE 1/4 NE 1/4) of Section Two (2), Township One Hundred Eight (108) North, Range Twenty-seven (27) West, Nicollet County, Minnesota AND

The East Thirteen and Sixty-three-hundredths (13.63) acres of the Northwest Quarter of the Northwest Quarter (NW 1/4 of NW 1/4)

AND

The West Eleven and Forty-two-hundredths (11.42) acres of the Northeast Quarter of the Northwest Quarter (NE 1/4 of NW 1/4) of Section One (1), Township One Hundred Eight (108) North, Range Twenty-seven (27) West;

AND

The West Thirty-nine and Sixty-six hundredths (39.66) acres of the Northwest Quarter of the Northwest Quarter (NW 1/4 of NW 1/4) of Section One (1), Township One Hundred Eight (108) North, Range Twenty-seven (27) West.

EXCEPTING: That part of Tract A described below: TRACT A: The West 11.42 acres of the Northeast Quarter of the Northwest Quarter of Section 1 Township 108 North, Range 27 West, Nicollet County, Minnesota, which lies southeasterly of Line 1 described below: Line 1. From a point on the west line of said Section 1 distant 110.66 feet North of the Southwest corner thereof, run easterly at an angle of 89 degrees 09 minutes 08 seconds from said west section line (measured from north to east) for 22.82 feet; thence deflect to the left at an angle of 63 degrees 28 minutes 34 seconds for 2963.73 feet; thence deflect to the right on a tangential curve having a radius of 2083.49 feet and a delta angle of 66 degrees 34 minutes 17 seconds having a length of 2420.78 feet for 1166.97 feet; thence deflect to the left at an angle of 90 degrees 00 minutes 00 seconds from the tangent of said curve at said point for 775 feet to the point of beginning of Line 1 to be described; thence run southwesterly to a point 1340 feet north of the 1/8 section

corner west of the center of said Section 1 and there terminating.

ALSO EXCEPTING: That part of the Northwest Quarter of the Northwest Quarter of Section 1, Township 108 North, Range 27 West, Nicollet County, Minnesota, described as: Commencing at the southwest corner of the Northwest Quarter of the Northwest Quarter of Section 1; (the west line of the Northwest quarter of Section 1 to have an assumed bearing of North 00 degrees 02 minutes 00 seconds West) thence North 88 degrees 28 minutes 28 seconds East, along the south line of the Northwest Quarter of the Northwest Quarter of Section 1 a distance of 786.92 feet to the point of beginning; thence North 00 degrees 19 minutes 00 seconds West, along the centerline of the township road, 587.83 feet; thence South 68 degrees 52 minutes 12 seconds East, 174.23 feet; thence South 05 degrees 40 minutes 00 seconds West, 190.00 feet; thence South 26 degrees 58 minutes 06 seconds East, 367.75 feet to a point on the South line of the Northwest Quarter of the Northwest Quarter of Section 1; thence South 88 degrees 28 minutes 28 seconds West, along said south line, 307.39 feet to the point of beginning.

AND ALSO EXCEPTING: Any portion of the previously annexed property per recorded Nicollet County Document No. 257006 described as:

That part of the Northwest Quarter of the Northwest Quarter of Section 1, Township 108 North Range 27 West; that part of Government Lot 8 in Section 36, Township 109 North Range 27 West; and that part of the Southeast Quarter of the Southeast Quarter of Section 35, Township 109 North Range 27 West, all in Nicollet County, Minnesota, described as:

Beginning at the southwest corner of Countryside View Subdivision, according to the plat thereof on file and of record with the Nicollet County Recorder; thence North 00 degrees 22 minutes 04 seconds West, (Minnesota County Coordinate System of 1983, Nicollet County Zone), along the west line of said Countryside View Subdivision, the same being the center line of Howard Drive according to said Countryside View Subdivision, a distance of 587.83 feet to the northwesterly corner of said Countryside View Subdivision; thence South 68 degrees 55 minutes 16 seconds East, along the northerly line of said Countryside View Subdivision a distance of 35.45 feet to a point on the easterly right of way line of Howard Drive according to said Countryside View Subdivision; thence North 00 degrees 22 minutes 04 seconds West, 636.56 feet to the point of curvature of a circular curve to the right; thence northeasterly, along a 467.00 foot radius curve, central angle = 27 degrees 28 minutes 21 seconds, an arc distance of 223.92 feet to the point of reverse curve; thence northeasterly, along a 968.00 foot radius curve, central angle = 16 degrees 46 minutes 11 seconds, an arc distance of 283.32 feet to the point of tangency of said curve; thence North 10 degrees 20 minutes 06 seconds East, along the tangent of said curve, 121.52 feet; to the point of curvature of a circular curve to the left; thence northerly, along a 158.00 foot radius curve, central angle = 39 degrees 06 minutes 55 seconds, an arc distance of 107.87 feet to a point on the easterly line of Outlot A, Leonard Diegnau Subdivision, according to the plat thereof on file and of record with the Nicollet County Recorder; thence South 13 degrees 45 minutes 49 seconds West, along said easterly line, 20.43 feet to the most southerly corner of said Leonard Diegnau Subdivision; thence North 48 degrees 47 minutes 11 seconds West, along the southerly line of said Leonard Diegnau Subdivision a distance of 100.95 feet; thence North 57 degrees 40 minutes 11 seconds West, along the southerly line of said Leonard Diegnau Subdivision a distance of 50.00 feet; thence North 68 degrees 35 minutes 11 seconds West, along the southerly line of said Leonard Diegnau Subdivision a distance of 70.00 feet; thence North 80 degrees 21 minutes 11 seconds West, along the southerly line of said Leonard Diegnau Subdivision a distance of 67.00 feet; thence North 86 degrees 14 minutes 41 seconds West, along the southerly line of said Leonard Diegnau Subdivision a distance of 154.30 feet to the southwesterly corner of said Leonard Diegnau Subdivision; thence North 10 degrees 29 minutes 19 seconds East, along the westerly line of said Leonard Diegnau Subdivision a distance of 27.91 feet; thence North 85 degrees 52 minutes 14 seconds

West, 89.69 feet to the point of curvature of a circular curve to the right; thence westerly, along a 467.00 foot radius curve, central angle = 06 degrees 43 minutes 30 seconds, an arc distance of 54.81 feet to the point of tangency of said curve; thence North 79 degrees 08 minutes 44 seconds West, along the tangent of said curve, 232.58 feet to the point of curvature of a circular curve to the left; thence westerly, along a 533.00 foot radius curve, central angle = 10 degrees 19 minutes 07 seconds, an arc distance of 95.99 feet to the point of tangency of said curve; thence North 89 degrees 27 minutes 51 seconds West, along the tangent of said curve, 283.98 feet; thence South 88 degrees 31 minutes 00 seconds West, 604.86 feet; thence South 00 degrees 06 minutes 58 seconds West, 66.03 feet; thence North 88 degrees 31 minutes 00 seconds East, 605.54 feet; thence South 89 degrees 27 minutes 51 seconds East, 282.82 feet to the point of curvature of a circular curve to the right; thence easterly, along a 467.00 foot radius curve, central angle = 10 degrees 19 minutes 07 seconds, an arc distance of 84.10 feet to the point of tangency of said curve; thence South 79 degrees 08 minutes 44 seconds East, along the tangent of said curve, 232.58 feet to the point of curvature of a circular curve to the left; thence easterly, along a 533.00 foot radius curve, central angle = 06 degrees 43 minutes 30 seconds, an arc distance of 62.56 feet to the point of tangency of said curve; thence South 85 degrees 52 minutes 14 seconds East, along the tangent of said curve, 243.80 feet to the point of curvature of a circular curve to the right; thence southeasterly, along a 287.00 foot radius curve, central angle = 40 degrees 15 minutes 03 seconds, an arc distance of 201.62 feet to the point of compound curve; thence southeasterly and southerly, along a 92.00 foot radius curve, central angle = 55 degrees 57 minutes 17 seconds, an arc distance of 89.85 feet to the point of tangency of said curve; thence South 10 degrees 20 minutes 06 seconds West, along the tangent of said curve, 121.52 feet to the point of curvature of a circular curve to the right; thence southwesterly, along a 902.00 foot radius curve, central angle = 16 degrees 46 minutes 11 seconds, an arc distance of 264.00 feet to the point of reverse curve; thence southwesterly and southerly, along a 533.00 foot radius curve, central angle = 27 degrees 28 minutes 21 seconds, an arc distance of 255.57 feet to the point of tangency of said curve; thence South 00 degrees 22 minutes 04 seconds East, along the tangent of said curve, 1212.18 feet to a point on the south line of the Northwest Quarter of the Northwest Quarter of Section 1, Township 108 North Range 27 West; thence North 88 degrees 25 minutes 24 seconds East, along said south line, 33.01 feet to the point of beginning.

Said parcels contain 109 acres, subject to any and all easements of record.

1. There is one property owner in the area proposed for annexation.
2. The property owner has signed this petition. (If the land is owned by both husband and wife, both must sign the petition to represent all owners.)
3. The population of the annexation area is 0.
4. Said property is unincorporated, abuts on the City's boundary, and is not included within any other municipality.
5. The area of land to be annexed, in acres, is 109.00

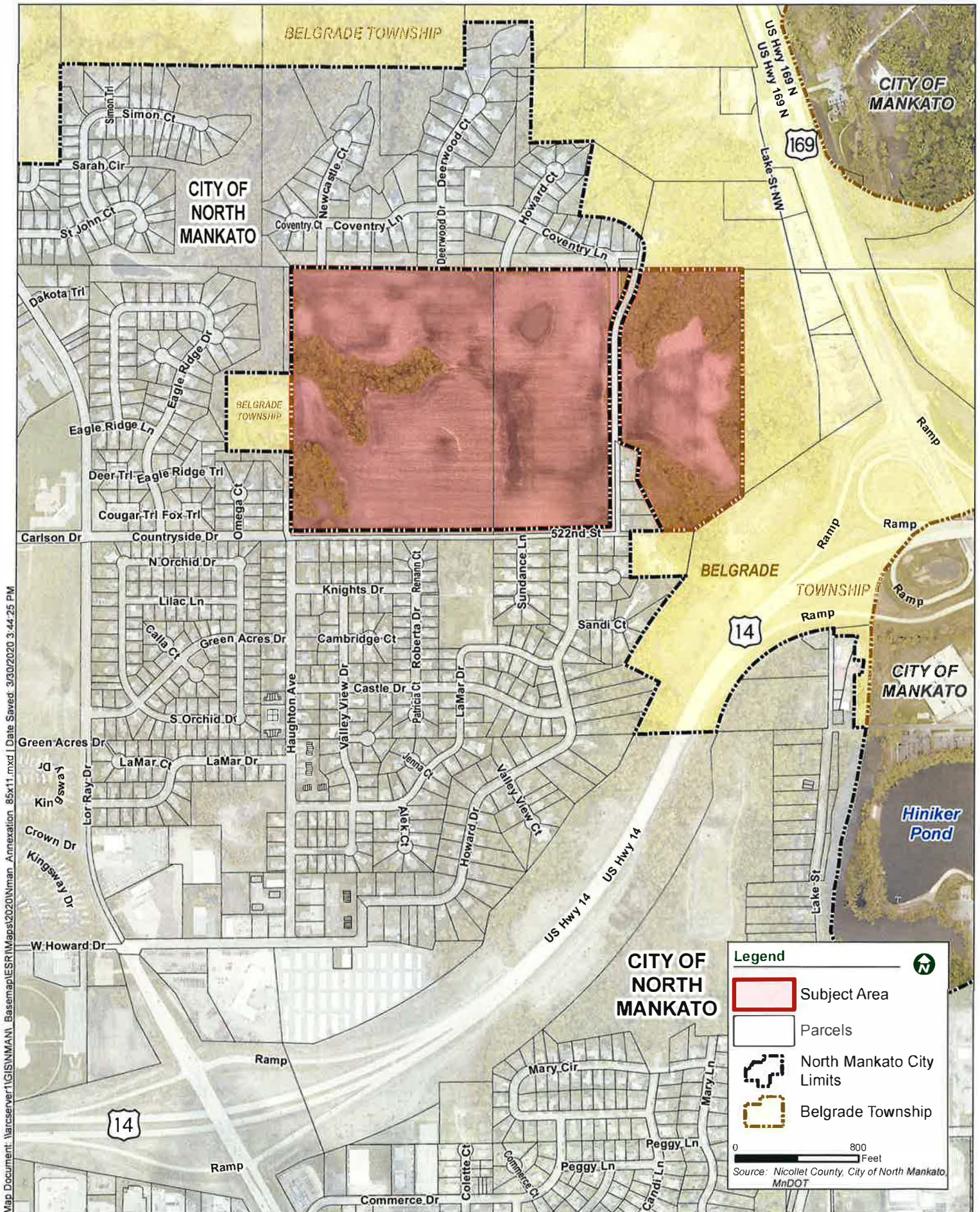
Platted <u>0</u>	Unplatted 109.00	Total 109.00
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6. The reason for the requested annexation is residential development.

7. All of the annexation area is or is about to become urban or suburban in character.
8. The area proposed for annexation is not included in any area that has already been designated for orderly annexation pursuant to M.S. 414.0325.

The Petitioner requests that pursuant to M.S. 414.033, the property described herein be annexed to and included within the City of North Mankato, Minnesota.

3-20-2020
Date


Lovona M. Bengtson Revocable Trust
Lovona Bengtson



1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2020

Park Permit _____ 2020

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030, which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: ☐ LIVE MUSIC/BAND **DATE OF EVENT:** JUNE 6, 2020
☒ DJ/KARAOKE MACHINE **BEGIN TIME:** 8:00 am
☐ OTHER: _____ **END TIME:** 6:00 pm

LOCATION / SHELTER: 1119 CENETR STREET

EVENT NAME: MANKATO BREWERY BBQ COOKOFF

ONSITE COORDINATOR: PRINT NAME: ANDY BOBRYTZKE

MOBILE NUMBER: 507-327-2361

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: Andrew Bobrytzke DATE: FEBRUARY 24, 2020

CITY CLERK: _____ ☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE ☒ \$25.00 FEE

STAFF INITIALS _____

Paid in full 3/3/20 (P)

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9A	Dept: Administration	Council Meeting Date: 4/6/20																											
TITLE OF ISSUE: Consider Resolution Enacted Pursuant to Minneosta Statutes Section 12.29, Extending the Period of a Mayor-Declared Local Emergency.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: City Administrator Harrenstein will review the Resolution.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Adopt Resolution Enacted Pursuant to Minneosta Statutes Section 12.29, Extending the Period of a Mayor-Declared Local Emergency.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Oachs	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ <u>Mayor's Emergency Declaration</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
_____	_____	Oachs																											
_____	_____	Whitlock																											
_____	_____	Steiner																											
_____	_____	Norland																											
_____	_____	Dehen																											
Resolution	Ordinance	Contract	Minutes	Map																									
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												

RESOLUTION

CITY OF NORTH MANKATO, MINNESOTA

A RESOLUTION ENACTED PURSUANT TO MINNESOTA STATUTES SECTION 12.29 EXTENDING THE PERIOD OF A MAYOR-DECLARED LOCAL EMERGENCY

WHEREAS, the Mayor of the City of North Mankato, Minnesota, ("City") by proclamation dated April 3, 2020, has declared that a local emergency is in effect in the City;

WHEREAS, the City Council of the City of North Mankato agrees with the Mayor's determination and further finds that the local emergency will last for more than three days and that immediate action to respond to the local emergency is needed in order to protect the health, safety, and welfare of the City and the community;

WHEREAS, the City Administrator of the City of North Mankato, Minnesota, by proclamation dated March 27, 2020, has declared that all city meetings shall be held by telephone or other electronic means pursuant to Minnesota Statute, section 13D.021;

WHEREAS, the state of emergency, health pandemic, and concerns for the safety of City staff and the public, has made it no longer feasible to have an authorized person or members of the public present at the regular meeting locations of the City pursuant to Minnesota Statute, section 13D.021, subd. 1 (3) and (4).

WHEREAS, the Council finds that this emergency, which involves an outbreak of an infectious disease (COVID-19), is a highly fluid and evolving situation, and in the interest of the public health, a response or action may be needed that requires deviation from standard procedures for procuring goods and services; and

WHEREAS, Minnesota Statutes §§ 12.29 and 12.37 authorize the actions taken in this resolution and provide that emergency contracts and agreements are not subject to the normal purchasing and competitive bidding requirements because of the local emergency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF NORTH MANKATO CITY COUNCIL as follows:

1. The Mayor's Declaration of a local emergency is continued in effect until further action of the City Council, or as long as the State of Minnesota peacetime emergency declaration of the Governor's Executive Order 20-01 remains in effect.
2. Meetings of the City Council and other Boards and Commissions of the City of North Mankato shall continue to be held through electronic means until further action of the City Council.
3. City Administrator is directed to schedule future meetings without the public at the regular meeting location.

4. City Administrator is authorized to enter into agreements and contracts necessary for the procurement of materials, equipment, and services required to respond to the local emergency.
5. The Mayor and City Administrator are authorized to execute any necessary agreements, contracts, and related documents regarding the local emergency necessary to implement corrective action relative to the local emergency to protect the health, safety, and welfare of the City and the community.
6. The City Administrator is authorized to take any appropriate action and to prepare any appropriate documents to facilitate the directives of the Council as set forth in this resolution, and to take any and all actions necessary or convenient in order to accomplish the intent of this resolution.

Adopted by the City Council this 6th day of April 2020.

Mayor

Attest:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9B	Dept: Administration	Council Meeting Date: 4/6/20																																																					
TITLE OF ISSUE: Receive an update on COVID-19 and changes to City Services, Department Adjustments, and City Response.																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: City Administrator Harrenstein will review changes to City Services, Department Adjustments and City Response.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Receive an update on COVID-19 and changes to City Services, Department Adjustments, and City Response.																																																							
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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9C	Dept: City Engineer	Council Meeting Date: 4/6/20																											
TITLE OF ISSUE: Consider Resolution Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessment Project No. 19-06 ABCDEF 2020 300 and 400 Block Monroe Avenue Reconstruction Project.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: City Engineer Sarff will review the resolution.																													
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Fax: [507] 625-4177
Bolton-Menk.com

MEMORANDUM

Date: April 2, 2020
To: John Harrenstein, City Administrator
From: Daniel R. Sarff, P.E., City Engineer
CC: Kevin McCann, Finance Director
April Van Genderen, City Clerk
Nate Host, Public Works Director
Subject: 2020 Monroe Avenue Street and Utility Improvement Project
City Project No. 19-06 ABCDEF
BMI Project No. M18.120127

Bids were received and opened on Tuesday, March 31st at 11:00 a.m. for the 2020 Monroe Avenue Street and Utility Improvement Project. Four (4) bids were received and the results of the bids are tabulated below:

<u>Bidder</u>	<u>Bid Amount</u>
W. Lorentz and Sons Construction, Inc.	\$878,576.82
Holtmeier Construction, Inc.	\$990,456.68
OMG Midwest, Inc. (SMC)	\$1,070,618.81
W.W. Blacktopping, Inc.	\$1,364,046.67

Engineer's Estimate \$964,000

The low bidder for the project is W. Lorentz and Sons Construction, Inc., from Mankato, Minnesota. The low bid is approximately 5% below the Engineer's Estimate and approximately 11% below the next lowest bid.

Based on past performance and our conversations with representatives of W. Lorentz and Sons Construction, Inc., it is our opinion that they are qualified to perform the work required under this contract.

According to the City's standard process for projects involving special assessments, an assessment hearing will be held prior to awarding the contract for the project. The assessment hearing is scheduled for May 4, 2020. Finance Director McCann has prepared the proposed assessment roll for the project and City Clerk Van Genderen has prepared the following resolutions for consideration at the April 6 City Council meeting:

- Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment
- Resolution for Hearing on Proposed Assessment

Finance Director McCann, City Clerk Van Genderen, and I will be available at the April 6th City Council meeting to review this information with the council and answer any questions they have.

Recommended Action: Adopt the Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment and the Resolution for Hearing on Proposed Assessment. Copies of the resolutions are included in Council Packet.

RESOLUTION NO.

RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION
OF PROPOSED ASSESSMENT
PROJECT NO. 19-06-ABCDEF
300-400 BLOCK MONROE AVENUE

WHEREAS, bids have been received for Project No. 19-06 ABCDEF, 2020 Monroe Avenue Reconstruction Project and the estimated cost for such improvement is \$944,600, and the expenses incurred or to be incurred in the making of such improvement amount to \$188,700, so that the total cost of the improvement will be \$1,133,300.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the portion of the cost of such improvement to be paid by the City is hereby declared to be \$878,905, and the portion of the cost to be assessed against benefited property owners is declared to be \$254,395, and

BE IT FURTHER RESOLVED, that assessments shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2021 and shall bear interest at the rate of two percent (2%) greater than the average coupon interest rate of the bonds, rounded to the nearest quarter of a percent, from the date specified in the assessment resolution and notices.

BE IT FURTHER RESOLVED, that the City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk shall upon the completion of such proposed assessment, notify the City Council thereof.

Adopted by the City Council this 6th day of April 2020.

Mayor

Attest:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9D	Dept: City Engineer	Council Meeting Date: 4/6/20																											
TITLE OF ISSUE: Consider Resolution Setting Assessment Hearing for Project No. 19-06 ABCDEF 300 and 400 Block Monroe Avenue at 7:00 pm on May 4, 2020.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: City Engineer Sarff will review the resolution.																													
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REQUESTED COUNCIL ACTION: Adopt Setting Assessment Hearing for Project No. 19-06 ABCDEF 300 and 400 Block Monroe Avenue at 7:00 pm on May 4, 2020.																													
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RESOLUTION NO.

RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT
PROJECT NO. 19-06-ABCDEF
2020 MONROE AVENUE RECONSTRUCTION PROJECT

WHEREAS, by a resolution passed by the City Council on April 6, 2020, the City Clerk and the City Engineer, were directed to prepare a proposed assessment of the cost of the 2020 Monroe Avenue Reconstruction Project, Project No. 19-06-ABCDEF, and

WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that a hearing shall be held on the 4th day of May 2020 in the City Council Chambers of City Hall, 1001 Belgrade Avenue, North Mankato, Minnesota at 7:00 p.m., to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment, and

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

BE IT FURTHER RESOLVED, that the owner of any property so assessed may, at any time prior to the date specified in the assessment resolution and notices, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid by the date specified in the assessment resolution and notices. An owner may at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the City Council this 6th day of April 2020.

Mayor

Attest:

City Clerk