

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on December 16, 2019. Mayor Dehen called the meeting to order at 7:00 p.m., asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Council Members Steiner, Norland, Oachs, Whitlock, and Mayor Dehen, City Administrator Harrenstein, City Attorney Kennedy, Finance Director McCann, Community Development Director Fischer, Public Works Director Host, and City Clerk Van Genderen.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.

Approval of Council Meeting Minutes December 2, 2019

Council Member Oachs requested her vote on the December 2, 2019, Consent Agenda change from aye to abstain to reflect her vote. Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council meeting of December 2, 2019, with the requested change. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.

Public Hearing, 7 pm-Vacation of Utility Easements.

Community Development Director Fischer reported the property is the location of Culver's, KitchenMaster, Klooster & Begalka, CPAs. The property has been replatted many times and the property is being sold. The title company does not believe that all of the easements have been vacated. To satisfy the title company the City is re-vacating the underlying easements, while maintaining the current easements. The utility companies have been notified and there are no concerns.

With no one appearing before Council, the Mayor closed the Public Hearing.

Public Hearing 7 pm-Annual Stormwater Pollution Prevention Program (SWPPP) Review.

City Engineer Sarff appeared before Council and reported the Minnesota Pollution Control Agency (MPCA) administers the federal Clean Water Act and the State Disposal System requirements. At the MPCA, the Stormwater Program includes three general stormwater permits, including the Municipal Separate Storm Sewer System (MS4) Permit. The MS4 General Permit is designed to reduce the amount of sediment and pollution that enters surface and ground water from storm sewer systems. The City of North Mankato must comply with the MS4 permit requirements. The City's MS4 permit requires the City to develop and maintain a stormwater pollution prevention program (SWPPP) that incorporates best management practices (BMPs) applicable to their City. There are six Minimum Control Measures. Those include, Public Education and Outreach, Public Participation and Involvement, Illicit Discharge Elimination, Construction Site Stormwater Runoff Control, Post-Construction Stormwater Management in New Development and Redevelopment, and Pollution Control. The SWPPP has not been updated recently, but the MPCA is in the process of updating and reissuing the MS4 permit for all cities in Minnesota.

Mayor Dehen requested clarification on if the ravine work that the City is completing is accomplishing the goals. City Engineer Sarff reported while the goal is to reduce sediment and erosion into the river it is not technically mandated by the SWPPP.

Barb Church, 102 Wheeler Avenue, appeared before Council and requested Consent Item G be removed for discussion.

With no one else appearing before Council, the Mayor closed the Public Hearing.

Consent Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the Consent Agenda with Item G. removed.

- A. Bills and Appropriations.
- B. Res. No. 92-19 Approving Donations/Contributions/Grants.
- C. Approved Parade and Audio Permit for May 9, 2020, from 10:00 a.m. to 12:30 p.m. for the National MS Society event.
- D. Res. No. 93-19 Setting Rates and Charges for Wastewater Fees.
- E. Approved Park and Audio Permit for August 23, 2020, at Spring Lake Park Shelter #2 from 7:00 a.m. to 1:00 p.m. for an Outdoor Service.
- F. Approved Appointments to Boards and Commissions.
- G. Res. No. 94-19 Setting Fees and Charges.
- H. Res. No. 95-19 Closing and Transferring City Funds.

Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda

Barb Church, 102 Wheeler Avenue, appeared before Council to discuss Res. No. 94-19 Setting Fees and Charges. Ms. Church reported she did not agree with the doubling of the fee for the Audit and Budget Books.

Business Items

Consent Agenda Item G Res. No. 94-19 Setting Fees and Charges.

Council Member Norland moved, seconded by Council Member Steiner to adopt Res. No. 94-19 Setting Fees and Charges with the Audit Fee at \$15.00 and the Budget Book Fee at \$22.50.

Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.

Res. No. 96-19 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2020.

City Administrator Harrenstein reported the total General Fund budget is \$10.2 million the auxiliary Fund Budget is \$14.4 Million. Council Member Oachs requested City review with Nicollet County the recycling fee that Nicollet County has assessed. City Administrator Harrenstein reported staff will work with Nicollet County. **Council Member Norland moved, seconded by Council Member Steiner to adopt Res. No. 96-19 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2020. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

Res. No. 97-19 Approving the 2019 Tax Levy Collectible in 2020.

City Administrator Harrenstein reported the 2019 tax levy is \$6.7 million with \$5.1 million in the General Fund, \$75,000 in the Port Authority Fund, \$1.1 million in Bonded Indebtedness and \$456,196 in the Abatement Levy. Finance Director McCann reported the budget is a 2% increase from 2019 and property tax rate continues to decrease. **Council Member Norland moved, seconded by Council Member Steiner to Adopt Res. No. 97-19 Approving the 2019 Tax Levy Collectible in 2020. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

Res. No. 98-19 Approving the Capital Improvement Plan 2020-2024.

Council Member Norland moved, seconded by Council Member Whitlock to Adopt Res. No. 98-19 Approving the Capital Improvement Plan 2020-2024.

Res. No. 99-19 Amending the Adopted 2019 Budget.

Finance Director McCann reported as the City wraps up the budget there are some transfers needed to cover funds. City Administrator Harrenstein reported the transfers are mainly due to three events/items. First, significant storm damage and repairs were needed for frost heaves. Second, the purchase of an asphalt zipper to help repair the streets and in the future, the equipment may be used for mil and overlay. Finally, a shortfall in the lodging tax. **Council Member Norland moved, seconded by Council Member Norland to Adopt Res. No. 99-19 Amending the Adopted 2019 Budget. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

Preliminary and Final Plat of Burnett's Ravine Ridge No. 6, a Request from Burnett Farms, Inc. Community Development Director Fischer reported the applicant is annexing 2.38 acres into the city limits. The property is on the west side of Raymond Drive with the purpose to create eight new lots. **Council Member Steiner moved, seconded by Council Member Norland to approve the Preliminary and Final Plat of Burnett's Ravine Ridge No. 6, a Request from Burnett Farms, Inc. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

Z-2-19, A Request to Zone Burnett's Ravine Ridge No. 6 as R-1, One Family Dwelling. A request from Burnett Farms, Inc. and Adopt Ordinance No. 123, Fourth series Zoning Burnett's Ravine Ridge No. 6 as R-1, One Family Dwelling.

Council Member Norland moved, seconded by Council Member Steiner to Approve Z-2-19, A request to Zone Burnett's Ravine Ridge No. 6 as R-1, One Family Dwelling. A request from Burnett Farms, Inc. and Adopt Ordinance No. 123, Fourth Series Zoning Burnett's Ravine Ridge No. 6 as R-1, One Family Dwelling. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.

Preliminary and Final Plat of Northport No. 21, a Request from North Mankato Port Authority.

Community Development Director Fischer reported Outlot A is a five acre lot adjacent to Howard Drive. The Port Authority is combining the land and selling a portion to D&K Powder Coating. Lot 2 will be reserved for future sale with access to Howard Drive West. **Council Member Steiner moved, seconded by Council Member Norland to approve the Preliminary and Final Plat of Northport No. 21, a Request from North Mankato Port Authority. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

Res. No. 100-19 Vacating Utility Easements.

Council Member Steiner moved, seconded by Council Member Norland to adopt Res. No. 100-19 Vacating Utility Easements. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.

Res. No. 101-19 Authorizing Transportation Alternatives Funding Application for the Hoover Elementary Safe Routes to School

City Engineer Sarff appeared before Council and reported the application would allow the City to apply for a competitive grant that could cover up to 80 percent of the eligible project costs. The improvement would provide improved or additional trails for kids walking or biking to school, and

improve crosswalk markings and signals. The total estimate project cost is \$542,000 for the City share after the grant at \$181,200. Council Member Oachs requested clarification on how often the City can apply. City Engineer Sarff reported the City can apply every year, but it is a competitive grant and the City may not be awarded the grant. Council Member Oachs expressed concerns about safety for children as they try to navigate the roundabouts and Lookout Drive and other routes to school. City Administrator Harrenstein agreed there are difficult areas, but the City will continue to try and improve the crossings and routes to school. **Council Member Norland moved, seconded by Council member Steiner to adopt Res. No. 101-19 Authorizing Transportation Alternatives Funding Application for the Hoover Elementary Safe Routes to School. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

Res. No. 102-19 Authorizing Funding Application for the Lor Ray Drive and Somerset Lane Improvement Project.

City Engineer Sarff reported federal funding is available through the Surface Transportation Program for the improvement of streets and bridges in cities within District 7. North Mankato qualifies for those funds. If the City receives the funds they would be available in 2024 and would cover up to 80% of the eligible project costs. The proposed project would include the reconstruction of the existing two-lane roadways on Lor Ray Drive and Somerset Lane with a 40-foot wide bituminous street with curb and gutter on both sides. The project would also include the continuation of the existing 8-foot wide bituminous trail on the west side of Lor Ray Drive and the south side of Somerset Lane, and the continuation of the existing 8-foot wide concrete sidewalk along the east side of Lor ray drive. The estimated cost of the items that would be grant eligible items is approximately 4.1 million dollars. Federal funding would cover up to \$2.9 million. However, the total available through the grant would only be approximately \$2.6 million. The City could anticipate approximately \$1.5 million in local share costs. Additionally the project would include the installation of sanitary sewer and watermain on Lor Ray Drive and Somerset Lane, but those improvements would not be eligible for the grant and would amount to approximately \$700,000 for a total City share of \$2.2 million. **Council Member Steiner moved, seconded by Council Member Norland to Adopt Res. No. 102-19 Authorizing Funding Application for the Lor Ray Drive and Somerset Lane Improvement Project. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

Open Forum

Barb Church, 102 Wheeler Avenue, appeared before Council and reported she still did not agree with the increase for the audit or budget book and believed it was unfair.

City Administrator and Staff Comments

City Administrator Harrenstein reported this would be the last meeting in 2019 and thanked City staff and the Council for all of their work.

Mayor and Council Comments

Council Member Oachs thanked everyone who donated to the Library. She thanked all those involved with Bells and Belgrade and the Library staff for their work. They handed out 700 bags to children.

Council Member Oachs wished everyone a Merry Christmas and a Happy New Year.

Council Member Norland wished everyone a Merry Christmas and a Happy New Year.

Council Member Whitlock encouraged everyone to take time on December 26th to experience the Dakota 38 +2 ride in memory of the 38 Dakota executed in Mankato in 1862.

Council Member Whitlock wished everyone a Merry Christmas and a Happy New Year.

Council Member Steiner wished everyone a Merry Christmas and a Happy New Year.

Mayor Dehen thanked the volunteer firefighters who responded to the house fire in North Mankato.

Mayor Dehen encouraged residents to consider automatic meters, pool passes or boulevard trees for the people on your list who are hard to shop for.

At 7:54 p.m. on a motion by Council Member Steiner, seconded by Council Member Norland, the Council Meeting was adjourned.

Mayor

City Clerk

The Free Press MEDIA

THE LAND

P.O. Box 3287, Mankato, MN 56002

www.mankatofreepress.com phone: (507) 344-6314, fax: (507) 625-1149

Affidavit of Publication

STATE OF MINNESOTA, COUNTY OF BLUE EARTH, SS.

Steve Jameson, being duly sworn, on oath states as follows:

1. I am the publisher of The Free Press, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

The printed notice which is attached was cut from the columns of said newspaper, and was printed and published the following dates: 12/27/19, and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

4. The Publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows: 31.80.

5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notice: The newspaper's known office is located in Blue Earth County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

By: _____

Steve Jameson, Publisher

Sworn to and subscribed before me, this day
12/27/2019

Notary Public

Public Notice

December 27, 2019

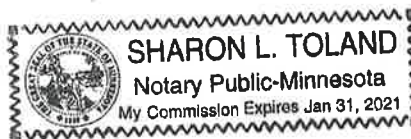
NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of North Mankato, Minnesota, will hold a Public Hearing on Monday, January 6, 2020, at 7 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, to consider Annexation of Land containing 3.28 acres owned by Burnett Farms, Inc.:

That part of the West Half of the West Half of the Southwest Quarter of Section 3 that part of the Southeast Quarter of the Southeast Quarter of Section 4 and that part of the Northeast Quarter of the Northeast Quarter of Section 9, all in Township 108 North Range 27 West, Nicollet County, Minnesota. A full legal description is available at the North Mankato City Hall.

Dated this 2nd day of December 2019.

April Van Genderen
City Clerk
City of North Mankato



PETITION FOR ANNEXATION BY ORDINANCE

IN THE MATTER OF THE PETITION FOR ANNEXATION OF
ALL THAT PART OF THE WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF
SECTION 3 AND THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, ALL
IN TOWNSHIP 108 NORTH, RANGE 27 WEST
BY THE CITY OF NORTH MANKATO
FOR ANNEXATION PURSUANT TO MINNESOTA STATUTES 414.033, SUBD. 2 (3)

Petitioners state that the property owner or a majority of the property owners in number are required to commence a proceeding under M.S. 415.033, Subd. 2 (3).

It is hereby requested by:

- ☒ the sole property owner; or
☐ all of the property owners; or
☐ a majority of the property owners of the area proposed for annexation to annex certain property described herein lying in the Township of Belgrade to the City of North Mankato, County of Nicollet, Minnesota.

The area proposed for annexation is described as follows:

That part of the West Half of the West Half of the Southwest Quarter of Section 3 and that part of the Southeast Quarter of the Southeast Quarter of Section 4 and that part of the Northeast Quarter of the Northeast Quarter of Section 9, all in Township 108 North Range 27 West, Nicollet County, Minnesota, described as:

Beginning at the northeasterly corner of Lot 1, Block 5, Burnett's Ravine Ridge No. 3, according to the plat thereof on file and of record with the Nicollet County Recorder; thence North 71 degrees 23 minutes 29 seconds West, (Minnesota County Coordinate System - Nicollet County Zone - HARN NAD83 - 1996), along the northerly line of said Lot 1, a distance of 134.14 feet to the northwesterly corner of said Lot 1; thence North 18 degrees 36 minutes 31 seconds East, a distance of 140.00 feet; thence North 37 degrees 44 minutes 16 seconds East, a distance of 63.51 feet; thence North 32 degrees 11 minutes 09 seconds East, a distance of 512.00 feet; thence North 17 degrees 34 minutes 52 seconds East, a distance of 209.11 feet to a point on the southerly line of Parcel 9N5 according to Nicollet County Right Of Way Plat No. 26, on file and of record with the Nicollet County Recorder; thence South 81 degrees 44 minutes 09 seconds East, along said southerly line, a distance of 150.00 feet to the southeasterly corner of said Parcel 9N5, said point being on the westerly line of Raymond Drive as per Burnett's Ravine Ridge No. 4, according to the plat thereof on file and of record with the Nicollet County Recorder; thence South 05 degrees 48 minutes 27 seconds West, along said westerly line, a distance of 53.94 feet; thence southwesterly, a distance of 184.16 feet, along a circular curve to the right, having a radius of 400.00 feet and a central angle of 26 degrees 22 minutes 42 seconds; thence South 32 degrees 11 minutes 09 seconds West, along the tangent of said curve, a distance of 636.38 feet; thence southwesterly a distance of 80.98 feet, along a circular curve to the left, having a radius of 460.00 feet and a central angle of 10 degrees 05 minutes 11 seconds to the point of beginning. Containing 3.28 acres.

Said parcel contains 3.28 acres, subject to any and all easements of record.

1. There is one property owner in the area proposed for annexation.
2. The property owner has signed this petition. (If the land is owned by both husband and wife, both must sign the petition to represent all owners.)
3. The population of the annexation area is 0.
4. Said property is unincorporated, abuts on the City's boundary, and is not included within any other municipality.
5. The area of land to be annexed, in acres, is 3.28

Platted 0 Unplatted 3.28 Total 3.28

6. The reason for the requested annexation is residential development.
7. All of the annexation area is or is about to become urban or suburban in character.
8. The area proposed for annexation is not included in any area that has already been designated for orderly annexation pursuant to M.S. 414.0325.

The Petitioner requests that pursuant to M.S. 414.033, the property described herein be annexed to and included within the City of North Mankato, Minnesota.

Date

11-19-19

Burnett Farms
Steven R. Burnett President

Burnett Farms, Inc.
Steven R. Burnett, President

Legend

- City Limits
- Medians
- Roadways
- Parcels (6-7-2018)
- Lakes & Ponds
- Minnesota River
- Nman_cty19_3inch.sid
- Red: Band_1
- Green: Band_2
- Blue: Band_3

Map Name



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of North Mankato is not responsible for any inaccuracies herein contained.



Real People. Real Solutions.



City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 1-6-20

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
00009	A-1 KEY CITY LOCKSMITHS, INC	12/31/2019	Regular	0	12.00	92098
03197	ACE MENTOR PROGRAM OF SOUTHERN MN	01/06/2020	Regular	0	500.00	92133
00019	ADDICTIONS & STRESS CLINIC	01/06/2020	Regular	0	400.00	92151
00029	AG SPRAY EQUIPMENT	12/31/2019	Regular	0	150.34	92099
00093	ARNOLD'S OF MANKATO, INC.	12/31/2019	Regular	0	1,971.34	92100
00133	BELGRADE TOWNSHIP TREASURER	01/06/2020	Regular	0	220.10	92152
00136	BENCHS	01/06/2020	Regular	0	500.00	92134
00137	BENCO ELECTRIC COOPERATIVE	12/23/2019	Regular	0	33,421.86	92090
00153	BLUE EARTH COUNTY	01/06/2020	Regular	0	500.00	92153
02317	BOEHLKE TRANSCRIPTION	12/31/2019	Regular	0	408.00	92101
00181	BOY SCOUT TROOP #29	01/06/2020	Regular	0	500.00	92135
03193	BRUGMAN FENCING	12/31/2019	Regular	0	2,900.00	92102
00244	CHILDREN'S MUSEUM OF SOUTHERN MINNESOTA	01/06/2020	Regular	0	1,000.00	92136
02757	CINTAS	12/31/2019	Regular	0	302.39	92103
00255	CITY OF MANKATO	12/31/2019	Regular	0	34,366.77	92104
00274	COALITION OF GREATER MINNESOTA CITIES	01/06/2020	Regular	0	28,722.00	92154
03198	COMPAS, INC	01/06/2020	Regular	0	390.00	92155
00370	ECHO FOOD SHELF	01/06/2020	Regular	0	1,000.00	92137
02237	EMERGENCY RESPONSE SOLUTIONS	12/31/2019	Regular	0	13,568.52	92105
03199	EVERBRIDGE, INC	01/06/2020	Regular	0	6,500.00	92156
00401	EXPRESS SERVICES, INC.	12/31/2019	Regular	0	2,668.30	92106
00401	EXPRESS SERVICES, INC.	01/06/2020	Regular	0	1,155.80	92157
00404	FASTENAL COMPANY	12/31/2019	Regular	0	24.25	92107
00408	FEEDING OUR COMMUNITIES PARTNERS	01/06/2020	Regular	0	1,500.00	92158
00409	FERGUSON ENTERPRISES, INC	12/31/2019	Regular	0	290.66	92108
00477	GIRL SCOUTS OF MN & WI RIVER VALLEYS	01/06/2020	Regular	0	500.00	92138
00479	GM CONTRACTING, INC.	12/31/2019	Regular	0	102,455.50	92109
02228	GREATER MINNESOTA PARKS & TRAILS	01/06/2020	Regular	0	225.00	92159
00508	GREEN TECH RECYCLING, LLC	12/31/2019	Regular	0	214.50	92110
00557	HIGH SCHOOL GRADUATION CELEBRATION	01/06/2020	Regular	0	500.00	92139
00575	HOLIDAY SHARING TREE	01/06/2020	Regular	0	500.00	92140
00577	HOLTMEIER CONSTRUCTION	01/06/2020	Regular	0	475,222.65	92160
00595	HY-VEE, INC.	01/06/2020	Regular	0	42.90	92161
00624	JM PROMOTIONS	12/31/2019	Regular	0	1,757.99	92111
02737	KWS, LLC	01/06/2020	Regular	0	8,954.00	92162
00747	LAW ENFORCEMENT TECHNOLOGY GROUP, LL	01/06/2020	Regular	0	8,071.21	92163
00724	LEAGUE OF MINNESOTA CITIES INSURANCE TR	12/31/2019	Regular	0	250.00	92112
00754	LEAGUE OF MINNESOTA CITIES	01/06/2020	Regular	0	600.00	92164
00759	LEEP SUMMER REC	01/06/2020	Regular	0	500.00	92141
02964	MACKIN EDUCATIONAL RESOURCES	12/31/2019	Regular	0	496.65	92113
00800	MADDEN, GALANTER, HANSEN, LLP	01/06/2020	Regular	0	1,408.36	92165
00805	MAGFA	01/06/2020	Regular	0	500.00	92142
00810	MANKATO AREA LACROSSE PROGRAM	01/06/2020	Regular	0	500.00	92143
00811	MANKATO AREA PUBLIC SCHOOLS DIST. 77	01/06/2020	Regular	0	3,000.00	92144
00812	MANKATO BEARING COMPANY	12/31/2019	Regular	0	15.74	92114
00813	MANKATO BREWERY, LLC	12/13/2019	Regular	0	50.00	92077
00818	MANKATO FAMILY YMCA	12/31/2019	Regular	0	13,019.18	92115
00829	MANKATO PUBLIC SCHOOLS	12/31/2019	Regular	0	150.85	92116
00847	MATHESON TRI-GAS, INC.	01/06/2020	Regular	0	158.19	92166
00869	MECHANICAL RESOURCES, INC.	01/06/2020	Regular	0	5,941.00	92167
00871	MEG CORPORATION	12/31/2019	Regular	0	330.00	92117
00897	MINITEX	01/06/2020	Regular	0	251.00	92168
00900	MINNESOTA DEPARTMENT OF AGRICULTURE	12/23/2019	Regular	0	10.00	92092
00900	MINNESOTA DEPARTMENT OF AGRICULTURE	01/06/2020	Regular	0	10.00	92169
00920	MINNESOTA DEPARTMENT OF HEALTH	01/06/2020	Regular	0	35.00	92170
00283	MINNESOTA DEPARTMENT OF TRANSPORTATI	12/31/2019	Regular	0	209.14	92118
02003	MINNESOTA DEPT OF REVENUE	01/06/2020	Regular	0	280.76	92171

00967	MINNESOTA SBDC	01/06/2020	Regular	0	500.00	92145
00951	MINNESOTA TRUCK & TRACTOR, INC.	12/31/2019	Regular	0	101.04	92119
03034	MISS FUN DAYS CORONATION	01/06/2020	Regular	0	500.00	92146
00969	MNMYF FOOTBALL	01/06/2020	Regular	0	500.00	92147
03160	NOVEL SOLAR THREE LLC (DBA GREEN STREET	01/06/2020	Regular	0	6,759.26	92172
03194	OPENWOOD STUDIOS INC.	12/31/2019	Regular	0	3,695.00	92120
03164	PEDERSEN, RYAN	01/06/2020	Regular	0	5,750.00	92173
01106	PETTY CASH	12/31/2019	Regular	0	62.78	92129
01133	POWERPLAN/RDO EQUIPMENT	12/31/2019	Regular	0	449.34	92121
03178	R & R EXCAVATING INC	01/06/2020	Regular	0	572,172.25	92174
01212	RIVER VALLEY FOUNDATION	01/06/2020	Regular	0	200.00	92148
03195	SAGA DESIGN GROUP LLC	12/31/2019	Regular	0	1,500.00	92122
03200	SOUTH BAY TRANSPORT INC	01/06/2020	Regular	0	1.94	92175
01297	SOUTH CENTRAL COLLEGE	01/06/2020	Regular	0	3,000.00	92176
01352	STREICHER'S, INC	12/31/2019	Regular	0	993.09	92123
01352	STREICHER'S, INC	01/06/2020	Regular	0	2,324.00	92177
01402	TIRE ASSOCIATES	12/31/2019	Regular	0	511.25	92124
01416	TOYS FOR TOTS	01/06/2020	Regular	0	500.00	92149
01432	TWIN RIVERS COUNCIL FOR THE ARTS	01/06/2020	Regular	0	12,000.00	92178
01433	TYLER TECHNOLOGIES	01/06/2020	Regular	0	15,134.05	92179
03191	US SOLAR	12/19/2019	Regular	0	2,075.34	92089
03191	US SOLAR	12/31/2019	Regular	0	1,563.51	92125
02672	USA SOFTBALL, INC.	01/06/2020	Regular	0	2,000.00	92180
02536	USAQUATICS, INC.	12/31/2019	Regular	0	480.24	92126
01523	WENZEL AUTO ELECTRIC CO	12/31/2019	Regular	0	239.00	92127
01559	YMCA BROTHERS, SISTERS	01/06/2020	Regular	0	1,000.00	92150
02499	YWCA MANKATO	01/06/2020	Regular	0	1,000.00	92181
01568	ZIEGLER, INC.	12/31/2019	Regular	0	36.00	92128
00012	ABDO, EICK & MEYERS, LLP	12/21/2019	Bank Draft	0	6,000.00	DFT0003699
02959	ARTIFACT	12/12/2019	Bank Draft	0	525.00	DFT0003695
00101	AT&T MOBILITY	12/16/2019	Bank Draft	0	28.53	DFT0003693
00182	BOYER TRUCKS	12/16/2019	Bank Draft	0	56.40	DFT0003691
02740	BRANDT PRINTING	12/16/2019	Bank Draft	0	57.17	DFT0003686
02058	CONSOLIDATED COMMUNICATIONS	12/30/2019	Bank Draft	0	64.41	DFT0003715
02058	CONSOLIDATED COMMUNICATIONS	12/30/2019	Bank Draft	0	138.81	DFT0003716
02058	CONSOLIDATED COMMUNICATIONS	12/30/2019	Bank Draft	0	1,518.99	DFT0003717
02058	CONSOLIDATED COMMUNICATIONS	12/30/2019	Bank Draft	0	42.94	DFT0003718
02058	CONSOLIDATED COMMUNICATIONS	12/30/2019	Bank Draft	0	40.75	DFT0003719
02058	CONSOLIDATED COMMUNICATIONS	12/30/2019	Bank Draft	0	156.45	DFT0003720
02058	CONSOLIDATED COMMUNICATIONS	12/30/2019	Bank Draft	0	209.70	DFT0003721
02750	DPS MEDIA	12/20/2019	Bank Draft	0	178.47	DFT0003701
00447	FREE PRESS	12/16/2019	Bank Draft	0	51.66	DFT0003690
00447	FREE PRESS	12/30/2019	Bank Draft	0	73.95	DFT0003722
00447	FREE PRESS	12/30/2019	Bank Draft	0	50.61	DFT0003722
00506	GREATER MANKATO GROWTH, INC.	12/16/2019	Bank Draft	0	360.00	DFT0003687
00506	GREATER MANKATO GROWTH, INC.	12/27/2019	Bank Draft	0	100.00	DFT0003708
00608	INGRAM LIBRARY SERVICES	12/30/2019	Bank Draft	0	795.67	DFT0003706
02026	INTERNATIONAL CODE COUNCIL	12/27/2019	Bank Draft	0	960.00	DFT0003711
00733	LAKES GAS CO #10	12/21/2019	Bank Draft	0	107.00	DFT0003700
00815	MANKATO CLINIC, LTD.	12/27/2019	Bank Draft	0	1,026.58	DFT0003710
02179	MES (MUNICIPAL EMERGENCY SERVICES)	12/27/2019	Bank Draft	0	480.97	DFT0003713
02179	MES (MUNICIPAL EMERGENCY SERVICES)	12/27/2019	Bank Draft	0	495.46	DFT0003713
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/16/2019	Bank Draft	0	221.00	DFT0003689
03196	MNSPECT	12/27/2019	Bank Draft	0	135.00	DFT0003712
01075	OFFICE OF THE SECRETARY OF STATE	12/11/2019	Bank Draft	0	120.00	DFT0003694
01072	O'REILLY AUTOMOTIVE, INC.	12/27/2019	Bank Draft	0	57.32	DFT0003707
01322	SPRINT	12/27/2019	Bank Draft	0	36.24	DFT0003709
01335	STAPLES ADVANTAGE	12/17/2019	Bank Draft	0	155.93	DFT0003684
01335	STAPLES ADVANTAGE	12/20/2019	Bank Draft	0	132.74	DFT0003696
01335	STAPLES ADVANTAGE	12/20/2019	Bank Draft	0	120.77	DFT0003697
01335	STAPLES ADVANTAGE	12/19/2019	Bank Draft	0	125.48	DFT0003698
01470	VERIZON WIRELESS	12/16/2019	Bank Draft	0	31.03	DFT0003688
00105	AUTO VALUE MANKATO	12/31/2019	EFT	0	1,382.92	2445
00123	BATTERIES+BULBS	12/31/2019	EFT	0	29.28	2446
00142	BETHANY LUTHERAN COLLEGE	12/31/2019	EFT	0	10,562.50	2447
00172	BOHRER, TOM	12/31/2019	EFT	0	260.80	2448
00174	BOLTON & MENK, INC.	12/31/2019	EFT	0	86,036.50	2449

00216	C & S SUPPLY CO, INC.	12/31/2019	EFT	0	297.39	2450
02706	CORE & MAIN LP	12/31/2019	EFT	0	2,877.35	2451
02706	CORE & MAIN LP	01/08/2020	EFT	0	270.95	2482
00322	DALCO	12/31/2019	EFT	0	641.36	2452
00348	DIRT MERCHANT, INC.	12/31/2019	EFT	0	21,178.46	2453
00453	FREYBERG PETROLEUM SALES, INC.	12/31/2019	EFT	0	212.19	2454
02946	FROELICH, PAUL	12/31/2019	EFT	0	95.02	2455
00463	G & L AUTO SUPPLY, LLC	12/31/2019	EFT	0	536.89	2456
00469	GANGELHOFF, BRIAN	12/31/2019	EFT	0	317.93	2457
00478	GISH ELECTRIC, LLC	12/31/2019	EFT	0	14,361.86	2458
00503	GREAT AMERICAN BUSINESS PRODUCTS	12/31/2019	EFT	0	784.00	2459
00691	KENNEDY & KENNEDY LAW OFFICE	01/08/2020	EFT	0	9,778.02	2483
00743	LARKSTUR ENGINEERING & SUPPLY, INC.	12/31/2019	EFT	0	10.58	2460
00767	LIME VALLEY ADVERTISING, INC.	01/08/2020	EFT	0	50.00	2484
00776	LLOYD LUMBER CO.	12/31/2019	EFT	0	569.77	2461
00796	MACQUEEN EQUIPMENT, INC.	12/31/2019	EFT	0	309.84	2462
00819	MANKATO FORD, INC.	12/31/2019	EFT	0	93.58	2463
00874	MENARDS-MANKATO	12/31/2019	EFT	0	549.26	2464
00889	MIDWEST TAPE/HOOPLA	01/08/2020	EFT	0	1,206.17	2485
00902	MINNESOTA IRON & METAL CO	12/31/2019	EFT	0	158.10	2465
00997	MTI DISTRIBUTING CO	12/31/2019	EFT	0	882.72	2466
01009	NAPA AUTO PARTS - MANKATO	12/31/2019	EFT	0	69.99	2467
01036	NICOLLET COUNTY RECORDER/ABSTRACTER	12/31/2019	EFT	0	46.00	2468
01036	NICOLLET COUNTY RECORDER/ABSTRACTER	01/08/2020	EFT	0	56.00	2486
01052	NORTH CENTRAL INTERNATIONAL	12/31/2019	EFT	0	987.95	2469
01062	NORTHERN SAFETY TECHNOLOGY, INC.	01/08/2020	EFT	0	2,889.66	2487
01064	NORTHERN STATES SUPPLY, INC.	12/31/2019	EFT	0	96.41	2470
03020	NUTRIEN AG SOLUTIONS, INC.	12/31/2019	EFT	0	269.43	2471
02005	PANTHEON COMPUTERS	01/08/2020	EFT	0	9,675.91	2488
01090	PARAGON PRINTING, MAILING & SPECIALTIES	12/31/2019	EFT	0	2,998.33	2472
01090	PARAGON PRINTING, MAILING & SPECIALTIES	01/08/2020	EFT	0	1,537.00	2489
01093	PAULSON, ANDREAS	12/31/2019	EFT	0	785.95	2473
01160	QUALITY OVERHEAD DOOR CO, INC	12/31/2019	EFT	0	100.00	2474
01179	RED FEATHER PAPER CO.	12/31/2019	EFT	0	127.31	2475
01211	RIVER BEND BUSINESS PRODUCTS	12/31/2019	EFT	0	115.50	2476
01211	RIVER BEND BUSINESS PRODUCTS	01/08/2020	EFT	0	406.82	2490
01257	SCHULTZ, BRADLEY	12/31/2019	EFT	0	795.00	2477
01281	SIGN PRO	12/31/2019	EFT	0	162.00	2478
01286	SKARPOHL PRESSURE WASHER SALES	12/31/2019	EFT	0	118.35	2479
01407	TOOL SALES COMPANY	12/31/2019	EFT	0	25.00	2480
02510	TORSEN, MIKEAL	12/31/2019	EFT	0	292.75	2481
03192	BURNETT PROPERTIES, LLP	12/17/2019	Bank Draft	0	126,840.74	DFT0003704
00219	CARDMEMBER SERVICE	12/09/2019	Bank Draft	0	10,000.00	DFT0003675
00234	CENTER POINT ENERGY	12/16/2019	Bank Draft	0	122.28	DFT0003692
02003	MINNESOTA DEPT OF REVENUE	12/13/2019	Bank Draft	0	8,490.00	DFT0003674
02003	MINNESOTA DEPT OF REVENUE	12/18/2019	Bank Draft	0	5,606.72	DFT0003681
01477	VIKING ELECTRIC SUPPLY, INC.	12/16/2019	Bank Draft	0	764.17	DFT0003702
01477	VIKING ELECTRIC SUPPLY, INC.	12/30/2019	Bank Draft	0	34.90	DFT0003724
01557	XCEL ENERGY	12/16/2019	Bank Draft	0	158.09	DFT0003685
01557	XCEL ENERGY	12/31/2019	Bank Draft	0	17,248.34	DFT0003727
					1,753,109.11	174

Authorization Signatures

All Council

The above manual and regular claims lists for 1-6-20 are approved by:

MARK DEHEN- MAYOR

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

SANDRA OACHS- COUNCIL MEMBER

JAMES WHITLOCK- COUNCIL MEMBER

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
<u>James & Sylvia Kleen</u>	<u>Police Donation</u>	<u>\$20.00</u>
<u>Lynn Cashman</u>	<u>Book Bag Donation</u>	<u>\$90.00</u>
<u>Corrine Riley</u>	<u>Private Donation to Library</u>	<u>\$15.00</u>
<u>Trudy Boleen</u>	<u>Private Donation to Library</u>	<u>\$15.00</u>
<u>Peggy Januschka</u>	<u>Private Donation to Library</u>	<u>\$15.00</u>
<u>Anonymous</u>	<u>Private Donation to Library</u>	<u>\$145.00</u>
<u>Business on Belgrade</u>	<u>Bells on Belgrade Donation</u>	<u>\$358.87</u>
<u>Commerce Auto LLC</u>	<u>Bells on Belgrade Donation</u>	<u>\$250.00</u>
<u>Design & Wine</u>	<u>Bells on Belgrade Donation</u>	<u>\$250.00</u>
<u>Sawatzky Pools</u>	<u>Bells on Belgrade Donation</u>	<u>\$250.00</u>
<u>Neutral Groundz</u>	<u>Bells on Belgrade Donation</u>	<u>\$250.00</u>
<u>Circle Inn</u>	<u>Bells on Belgrade Donation</u>	<u>\$250.00</u>
<u>NaKato Bar & Grill</u>	<u>Bells on Belgrade Donation</u>	<u>\$250.00</u>
<u>Anonymous</u>	<u>Bells on Belgrade Donation</u>	<u>\$250.00</u>
<u>O2 LLC</u>	<u>Bells on Belgrade Donation</u>	<u>\$250.00</u>
<u>Blue Sky Mercantile</u>	<u>Bells on Belgrade Donation</u>	<u>\$250.00</u>
<u>Onatah, LLC</u>	<u>Bells on Belgrade Donation</u>	<u>\$250.00</u>
<u>Jo Marie Robbins</u>	<u>Private Donation to Library</u>	<u>\$100.00</u>
<u>Andrew Kolars - Quad Sevens LLC</u>	<u>Movies in the Park Donation</u>	<u>\$600.00</u>
Total		\$3,858.87

Adopted by the City Council this 6th day of January 2020.

Mayor

City Clerk

RESOLUTION NO.

RESOLUTION DESIGNATING DEPOSITORIES
FOR THE CITY OF NORTH MANKATO

WHEREAS, it is necessary for the City to designate depositories for City funds and establish the terms therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following banks are designated as City depositories:

Bremer Bank
Citizens Community Federal
Community Bank
First National Bank Minnesota
Frandsen Bank & Trust
Minnesota Municipal Money Market (4M) Fund
Minnstar Bank
Pioneer Bank
PMA Financial Network
TCF Bank
Wells Fargo Bank
Morgan Stanley
Northland Securities
Oppenheimer & Co. Inc.
UBS Financial Services
Wells Fargo Securities
RBC Wealth Management
Multi-Bank Securities, Inc.

AND, FURTHER, that the City checking account shall be maintained at Frandsen Bank & Trust and shall be interest-bearing, and that any deposits at any of the aforementioned banks shall be collateralized as required by Minnesota statute.

Adopted by the City Council this 6th day of January 2020.

Mayor

City Clerk

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

WHEREAS, pursuant to M.S. 412.831, it is necessary for the City to designate a legal newspaper of general circulation within the City as its official newspaper; and

WHEREAS, the *Mankato Free Press* meets such qualifications:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, as follows:

That the *Mankato Free Press* is designated the legal newspaper for the City of North Mankato.

Adopted by the City Council this 6th day of January 2020.

Mayor

ATTEST:

City Clerk

RESOLUTION SETTING GAS MILEAGE
REIMBURSEMENT RATE

WHEREAS, periodically it is necessary for City employees to use their personal vehicles for City business; and

WHEREAS, the federal government has set the standard mileage rate for reimbursement of business mileage at 57.5 cents per mile effective January 1, 2020;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, the mileage reimbursement rate for use of personal vehicles is hereby set at 57.5 cents per mile effective January 1, 2020.

Adopted this 6th day of January 2020.

Mayor

City Clerk

RESOLUTION NO.

RESOLUTION APPROVING
CITY COUNCIL COMMITTEE ASSIGNMENTS

WHEREAS, the City of North Mankato is represented on various Boards, Task Forces, Committees and Commissions; and

WHEREAS, it is necessary to appoint City Council Members as representatives to the various entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following individuals are appointed to the boards, committees, task forces and commissions as listed in Exhibit A effective January 1, 2020.

Adopted this 6th day of January 2020.

Mayor

City Clerk

2020 MAYOR AND COUNCIL COMMITTEE ASSIGNMENTS

BOARD/COMMITTEE

Region Nine Development Commission

Jim Whitlock

Executive Committee

Diane Norland

Mark Dehen

All Seasons Arena Board

Sandra Oachs

Nicollet County/City of North Mankato Liaison Committee

Jim Whitlock

Intergovernmental Cooperation (Advisory Committee)

Mark Dehen

Jim Whitlock

Nicollet County Recycling Task Force

Diane Norland

Coalition of Greater Minnesota Cities

Mark Dehen

Intergovernmental Youth Assets

Billy Steiner

Cities/Colleges/Universities Advisory Council

Mark Dehen

North Mankato Fire Relief Association

Mark Dehen

Kevin McCann

Highway 14 Partnership

Mark Dehen

Indoor Recreation Task Force

Sandra Oachs
Jim Whitlock

North Mankato Planning Commission

Sandra Oachs

North Mankato Port Authority Commission

Billy Steiner
Mark Dehen
Diane Norland
Sandra Oachs
Jim Whitlock

North Mankato Taylor Library Board

Billy Steiner

Traffic & Safety Committee

Jim Whitlock

Passenger Rail Group

Diane Norland

North Mankato Bicycle Commission

Mark Dehen

Metropolitan Planning Organization (MPO)

Jim Whitlock

Greenway Conservation Advisory Committee

Diane Norland

Cities, Colleges, Students

Jim Whitlock

NOTICE OF PUBLIC HEARING

**CITY OF NORTH MANKATO
COUNTY OF NICOLLET
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will hold a public hearing on Tuesday, January 21, at a meeting of the Council beginning at approximately 7:00 p.m. at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, to consider an Ordinance amending City Chode Chapter 156.035 (FF) Concerning Off-Street Parking. To view the complete ordinance please contact the City Clerk.

All interested persons may appear at the public hearing and present their views orally or in writing.

Dated: This 6th day of January 2020.

BY ORDER OF THE NORTH MANKATO CITY COUNCIL

/s/April Van Genderen
April Van Genderen
City Clerk

OFF-STREET PARKING AMENDMENTS

THE CITY OF NORTH MANKATO

SUBJECT: Off-Street Parking Amendments
APPLICANT: City of North Mankato
LOCATION: Residential Zoning Districts
EXISTING ZONING: -
DATE OF HEARING: December 12, 2019
DATE OF REPORT: December 5, 2019
REPORTED BY: Mike Fischer, Community Development Director

APPLICATION SUBMITTED

Request to consider amendments to off-street parking regulations

COMMENT

On several occasions, the Planning Commission has discussed potential changes to the City Code off-street parking regulations in residential zoning districts. Most recently, at the September Planning Commission meeting, staff was directed to contact the MPCA and Public Works Department regarding the use of gravel parking surfaces as it relates to State and local pollution regulations. While staff repeatedly asked the MPCA to comment, they chose not to respond to our multiple requests. Regarding comments from the Public Works Department, the only concern was for the containment of gravel.

As staff was able to research the off-street parking regulations of other cities, proposed City Code off-street parking amendments are attached. In summary, the proposed amendments allow for the use of gravel parking surfaces adjacent to alleys, limit the number and size of items stored outdoors and regulate parking in side yards.

RECOMMENDATION

Consider proposed off-street parking amendments and recommend approval if acceptable.

(FF) *Outside storage of vehicles, campers, trailers, boats and recreational vehicles in Residential districts.* In any Residential district, the off-street parking of vehicles shall conform to the following provisions.

(1) In any Front Yard, The off-street parking of any automobile, trailer, camper, boat, or recreational vehicle shall be on a lawfully permitted hard-surfaced area driveway constructed of concrete, ~~or asphalt~~ or paver bricks.

(2) In any Side Yard, the off-street parking of any automobile, trailer, camper, boat or recreational vehicle shall be on a lawfully permitted area constructed of either concrete, asphalt, paver bricks or gravel.

(a) Any off-street parking area shall have access from a street or alley. Such access shall not be within the building setback and shall be constructed of either concrete, asphalt, paver bricks or gravel when in a side or rear yard.

(3) In any Rear Yard, the off-street parking of any automobile, trailer, camper, boat or recreational vehicle shall be on a lawfully permitted area constructed of either concrete, asphalt, paver bricks or gravel.

(a) Any off-street parking area shall have an access from a street or alley. Such access shall not be within the building setback and shall be constructed of either concrete, asphalt, paver bricks or gravel when in a side or rear yard.

(23) The off-street parking of any automobile, trailer, camper, boat, or recreational vehicle shall not be within any building setback area unless on a lawfully constructed parking area adjacent to an alley.

(34) Any automobile, trailer, camper, boat or recreational vehicle stored on private property shall be licensed and registered to the property owner or tenant.

(54) Any automobile, trailer, camper, boat, recreational vehicle stored on private property shall not be used to store materials or equipment.

(5) Should an off-street parking area be constructed of gravel, no gravel material shall be allowed to leave the property or enter into a storm sewer.

(6) In combination, no more than two (2) trailers, campers, boats or recreational vehicles shall be stored outdoors on any property

(7) No recreational vehicles greater than 45 feet in length shall be stored outdoors on any property

(8) No inoperable or unlicensed vehicles, campers, trailers, boats or recreational vehicles shall be stored outdoors on any property

ORDINANCE NO. 125, FOURTH SERIES
AN ORDINANCE OF THE CITY OF NORTH MANAKTO, MINNESOTA
AMENDING NORTH MANKATO CITY CODE, CHAPTER 156.035 (FF), ENTITLED "ZONING CODE",
AND, BY ADOPTING BY REFERENCE NORTH
MANKATO CITY CODE, CHAPTER 10 AND SECTION 10.99 WHICH,
AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, ORDAINS:

Section 1. North Mankato City Code, Section 156.35 (FF), entitled "Generally," is hereby amended by changing the zoning as follows:

(FF) *Outside storage of vehicles, campers, trailers, boats and recreational vehicles in Residential districts.* In any Residential district, the off-street parking of vehicles shall conform to the following provisions.

(1) In any **Front Yard**, the off-street parking of any automobile, trailer, camper, boat, or recreational vehicle shall be on a lawfully permitted driveway constructed of concrete, asphalt or paver bricks.

(2) In any **Side Yard**, the off-street parking of any automobile, trailer, camper, boat or recreational vehicle shall be on a lawfully permitted area constructed of either concrete, asphalt, paver bricks or gravel.

(a) Any off-street parking area shall have access from a street or alley. Such access shall not be within the building setback and shall be constructed of either concrete, asphalt, paver bricks or gravel when in a side or rear yard.

(3) In any **Rear Yard**, the off-street parking of any automobile, trailer, camper, boat or recreational vehicle shall be on a lawfully permitted area constructed of either concrete, asphalt, paver bricks or gravel.

(a) Any off-street parking area shall have an access from a street or alley. Such access shall not be within the building setback and shall be constructed of either concrete, asphalt, paver bricks or gravel when in a side or rear yard.

(3) The off-street parking of any automobile, trailer, camper, boat, or recreational vehicle shall not be within any building setback area unless on a lawfully constructed parking area adjacent to an alley.

(4) Any automobile, trailer, camper, boat or recreational vehicle stored on private property shall be licensed and registered

(5) Any automobile, trailer, camper, boat, recreational vehicle stored on private property shall not be used to store materials or equipment.

(5) Should an off-street parking area be constructed of gravel, no gravel material shall be allowed to leave the property or enter into a storm sewer.

(6) In combination, no more than two (2) trailers, campers, boats or recreational vehicles shall be stored outdoors on any property

(7) No recreational vehicles greater than 45 feet in length shall be stored outdoors on any property

(8) No inoperable or unlicensed vehicles, campers, trailers, boats or recreational vehicles shall be stored outdoors on any property

Section 2. North Mankato City Code, Chapter 10, entitled "General Provisions" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. After adoption, signing, and attestation, this Ordinance shall be published once in the official newspaper of the City and shall be in effect on or after the date following such publication.

Adopted by the Council this 6th day of January 2020.

Mayor

ATTEST:

City Clerk

Published in the Mankato Free Press on _____.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10A	Department: Community Dev.	Council Meeting Date: 1/06/20																												
TITLE OF ISSUE: Consider Ordinance No. 124, Fourth Series, An Ordinance of the City of North Mankato, Minnesota Annexing Land Located in Belgrade Township, Nicollet County, Minnesota Pursuant to Minnesota Statutes §414.033 Subdivision 2(3), Permitting Annexation by Ordinance.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: On November 19, 2019, the City received a request to annex 3.28 acres from Burnett Farms, Inc. The City Council accepted the petition of annexation on December 2, 2019. According Minnesota Statutes §414.033 Subdivision 2(3), Permitting Annexation by Ordinance the City must serve upon the Township Board and residents abutting the land 30-days notice that the City will conduct a Public Hearing. The City served the notices certified mail and held the Public Hearing on January 6, 2020. The City may now adopt an Ordinance of Annexation and submit the request to the Office of Administrative Hearings for approval.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adopt Ordinance No. 124, Fourth Series, An Ordinance of the City of North Mankato, Minnesota Annexing Land Located in Belgrade Township, Nicollet County, Minnesota Pursuant to Minnesota Statutes §414.033 Subdivision 2(3), Permitting Annexation by Ordinance.																														
Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Oachs	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	<div style="text-align: center; font-weight: bold; margin-bottom: 10px;">SUPPORTING DOCUMENTS ATTACHED</div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																													
_____	_____	Norland																												
_____	_____	Oachs																												
_____	_____	Whitlock																												
_____	_____	Steiner																												
_____	_____	Dehen																												
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ORDINANCE NO. 124, FOURTH SERIES

**AN ORDINANCE OF THE CITY OF NORTH MANKATO, MINNESOTA ANNEXING
LAND LOCATED IN BELGRADE TOWNSHIP, NICOLLET COUNTY, MINNESOTA
PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(3),
PERMITTING ANNEXATION BY ORDINANCE**

WHEREAS, a petition signed by all the property owners, requesting that property legally described in Exhibit A be annexed to the City of North Mankato Minnesota, was duly presented to the Council of the City of North Mankato on the 2nd day of December 2019; and

WHEREAS, said property is unincorporated and abuts the City of North Mankato on its West boundary; is less than 120 acres; is not presently served by public sewer facilities or public sewer facilities are not otherwise available; and

WHEREAS, said property is not located within a flood plain or shoreland area; and

WHEREAS, said property is currently farmland and annexation is requested to facilitate the extension of city services for residential development of the property; and

WHEREAS, the City of North Mankato held a public hearing pursuant to Minnesota Statutes § 414.033 Subd. 2b, on January 6, 2020, following thirty (30) days written notice by certified mail to the Township of Belgrade and to all landowners within and contiguous to the area legally described in Exhibit A, to be annexed; and

WHEREAS, provisions of Minnesota Statutes § 414.033 Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH MANKATO
HEREBY ORDAINS AS FOLLOWS:**

1. The City Council hereby determines that the property as hereinafter described abuts the city limits and is or is about to become urban or suburban in nature in that residential use is being proposed for said property the construction of which requires or will need city services, including public sewer facilities.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute § 414.0325.
3. The corporate limits of the City of North Mankato, Minnesota, are hereby extended to include the following described property, said land abutting the City of North Mankato and being 120 acres or less in area, and is not presently served by public sewer facilities or public sewer facilities are not otherwise available, and the City having received a petition for annexation from all the property owners of the land, to wit:

That part of the West Half of the West Half of the Southwest Quarter of Section 3 and that part of the Southeast Quarter of the Southeast Quarter of Section 4 and that part of the Northeast Quarter of the Northeast Quarter of Section 9, all in Township 108 North Range 27 West, Nicollet County, Minnesota, described as:

Beginning at the northeasterly corner of Lot 1, Block 5, Burnett's Ravine Ridge No. 3, according to the plat thereof on file and of record with the Nicollet County Recorder; thence North 71 degrees 23 minutes 29 seconds West, (Minnesota County Coordinate System - Nicollet County Zone - HARN NAD83 - 1996), along the northerly line of said Lot 1, a distance of 134.14 feet to the northwesterly corner of said Lot 1; thence North 18 degrees 36 minutes 31 seconds East, a distance of 140.00 feet; thence North 37 degrees 44 minutes 16 seconds East, a distance of 63.51 feet; thence North 32 degrees 11 minutes 09 seconds East, a distance of 512.00 feet; thence North 17 degrees 34 minutes 52 seconds East, a distance of 209.11 feet to a point on the southerly line of Parcel 9N5 according to Nicollet County Right Of Way Plat No. 26, on file and of record with the Nicollet County Recorder; thence South 81 degrees 44 minutes 09 seconds East, along said southerly line, a distance of 150.00 feet to the southeasterly corner of said Parcel 9N5, said point being on the westerly line of Raymond Drive as per Burnett's Ravine Ridge No. 4, according to the plat thereof on file and of record with the Nicollet County Recorder; thence South 05 degrees 48 minutes 27 seconds West, along said westerly line, a distance of 53.94 feet; thence southwesterly, a distance of 184.16 feet, along a circular curve to the right, having a radius of 400.00 feet and a central angle of 26 degrees 22 minutes 42 seconds; thence South 32 degrees 11 minutes 09 seconds West, along the tangent of said curve, a distance of 636.38 feet; thence southwesterly a distance of 80.98 feet, along a circular curve to the left, having a radius of 460.00 feet and a central angle of 10 degrees 05 minutes 11 seconds to the point of beginning. Containing 3.28 acres.

The above described property consists of a total of 3.28 acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto in Exhibit B.

4. That the population of the area legally described herein and hereby annexed is 0.
5. The City of North Mankato pursuant to Minnesota Statutes §414.036, and in accordance with the reimbursement agreement (Exhibit C) with respect to the property taxes payable on the area legally described herein, hereby annexed, shall make a cash payment to Belgrade Township of \$220.10 and shall not receive any further property tax income from the land commencing with the tax year 2019.
6. That pursuant to Minnesota Statutes § 414.036 with respect to any special assessments assigned by the Town to the annexed property and any portion of debt incurred by the Town prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described there are no special assessments or debt incurred by the Town on the subject are for which reimbursement is required.
7. That the City Clerk of the City of North Mankato is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Nicollet County Auditor, and the Belgrade Township Clerk.
8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

PASSED AND ADOPTED by the City Council of the City of North Mankato, Minnesota, this
6th day of January 2020.

Mayor

ATTEST:

City Clerk

(City Seal)

PETITION FOR ANNEXATION BY ORDINANCE

IN THE MATTER OF THE PETITION FOR ANNEXATION OF
ALL THAT PART OF THE WEST HALF OF THE WEST HALF OF THE SOUTHWEST QUARTER OF
SECTION 3 AND THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 9, ALL
IN TOWNSHIP 108 NORTH, RANGE 27 WEST
BY THE CITY OF NORTH MANKATO
FOR ANNEXATION PURSUANT TO MINNESOTA STATUTES 414.033, SUBD. 2 (3)

Petitioners state that the property owner or a majority of the property owners in number are required to commence a proceeding under M.S. 415.033, Subd. 2 (3).

It is hereby requested by:

- ☒ the sole property owner; or
☐ all of the property owners; or
☐ a majority of the property owners of the area proposed for annexation
to annex certain property described herein lying in the Township of
Belgrade to the City of North Mankato, County of Nicollet, Minnesota.

The area proposed for annexation is described as follows:

That part of the West Half of the West Half of the Southwest Quarter of Section 3 and that part of the Southeast Quarter of the Southeast Quarter of Section 4 and that part of the Northeast Quarter of the Northeast Quarter of Section 9, all in Township 108 North Range 27 West, Nicollet County, Minnesota, described as:

Beginning at the northeasterly corner of Lot 1, Block 5, Burnett's Ravine Ridge No. 3, according to the plat thereof on file and of record with the Nicollet County Recorder; thence North 71 degrees 23 minutes 29 seconds West, (Minnesota County Coordinate System - Nicollet County Zone - HARN NAD83 - 1996), along the northerly line of said Lot 1, a distance of 134.14 feet to the northwesterly corner of said Lot 1; thence North 18 degrees 36 minutes 31 seconds East, a distance of 140.00 feet; thence North 37 degrees 44 minutes 16 seconds East, a distance of 63.51 feet; thence North 32 degrees 11 minutes 09 seconds East, a distance of 512.00 feet; thence North 17 degrees 34 minutes 52 seconds East, a distance of 209.11 feet to a point on the southerly line of Parcel 9N5 according to Nicollet County Right Of Way Plat No. 26, on file and of record with the Nicollet County Recorder; thence South 81 degrees 44 minutes 09 seconds East, along said southerly line, a distance of 150.00 feet to the southeasterly corner of said Parcel 9N5, said point being on the westerly line of Raymond Drive as per Burnett's Ravine Ridge No. 4, according to the plat thereof on file and of record with the Nicollet County Recorder; thence South 05 degrees 48 minutes 27 seconds West, along said westerly line, a distance of 53.94 feet; thence southwesterly, a distance of 184.16 feet, along a circular curve to the right, having a radius of 400.00 feet and a central angle of 26 degrees 22 minutes 42 seconds; thence South 32 degrees 11 minutes 09 seconds West, along the tangent of said curve, a distance of 636.38 feet; thence southwesterly a distance of 80.98 feet, along a circular curve to the left, having a radius of 460.00 feet and a central angle of 10 degrees 05 minutes 11 seconds to the point of beginning. Containing 3.28 acres.

Said parcel contains 3.28 acres, subject to any and all easements of record.

1. There is one property owner in the area proposed for annexation.
2. The property owner has signed this petition. (If the land is owned by both husband and wife, both must sign the petition to represent all owners.)
3. The population of the annexation area is 0.
4. Said property is unincorporated, abuts on the City's boundary, and is not included within any other municipality.
5. The area of land to be annexed, in acres, is 3.28
Platted 0 Unplatted 3.28 Total 3.28
6. The reason for the requested annexation is residential development.
7. All of the annexation area is or is about to become urban or suburban in character.
8. The area proposed for annexation is not included in any area that has already been designated for orderly annexation pursuant to M.S. 414.0325.

The Petitioner requests that pursuant to M.S. 414.033, the property described herein be annexed to and included within the City of North Mankato, Minnesota.

Date

11-19-19

Burnett Farms
Steven R Burnett President
Burnett Farms, Inc.
Steven R. Burnett, President

EXHIBIT B



Legend

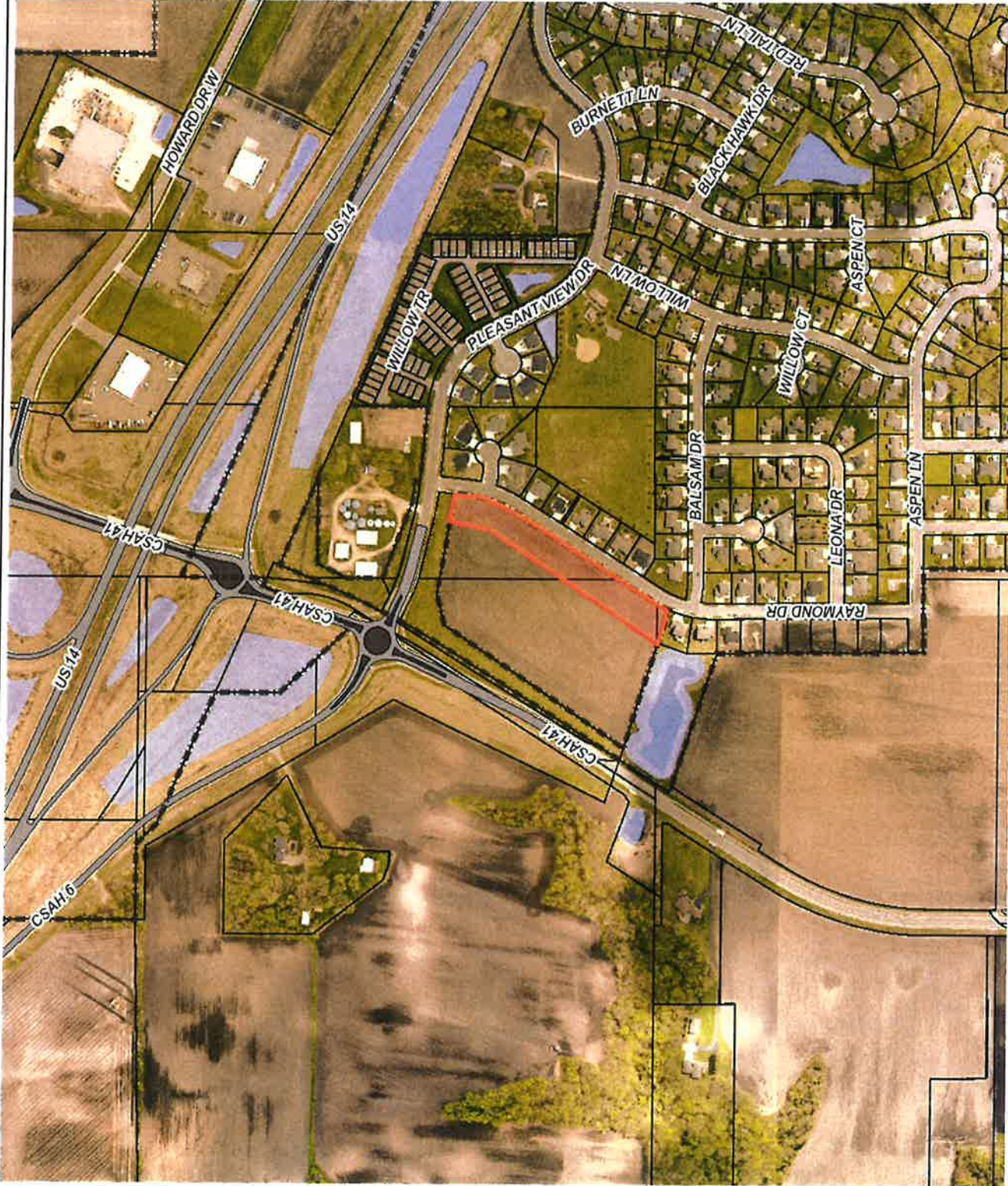
- City Limits
- Medians
- Roadways
- Parcels (6-7-2018)
- Lakes & Ponds
- Minnesota River
- Nman_cty19_3inch.sld
- Red: Band_1
- Green: Band_2
- Blue: Band_3

Map Name



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of North Mankato is not responsible for any inaccuracies herein contained.



Real People. Real Solutions.

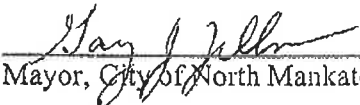
EXHIBIT C

ANNEXATION REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF NORTH MANKATO AND BELGRADE TOWNSHIP

Pursuant to Minn. Stat. Sec. 414.036:

Unless otherwise agreed to by the annexing municipality and the affected town, when an order or other approval under this chapter annexes part of a town to a municipality the order or other approval must provide a reimbursement from the municipality to the town for all or part of the taxable property annexed as part of the order. The reimbursement shall be completed in substantially equal payments over not less than two nor more than eight years from the time of annexation. The municipality must reimburse the township for all special assessments assigned by the townships to the annexed property and any portion of debt incurred by the town prior to the annexation and attributable to the property to be annexed but for which no special assessments are outstanding, in substantially equal payments over a period of not less than two or no more than eight years.

In accordance with this State Statute, the City of North Mankato will reimburse Belgrade Township an annual amount based on the property taxes collected by Belgrade Township in the last year it collected taxes on any land valued over \$50,000 which the City of North Mankato annexes into its City limits. There will be no reimbursement for land valued under \$50,000 which the City annexes. Any reimbursement shall be paid for a period of five years. The City reserves the right to pre-pay at any time.



Mayor, City of North Mankato



Belgrade Township Supervisor

1-16-07

Date

1-9-2007

Date

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10B	Department: City Engineer.	Council Meeting Date: 1/06/20																																	
TITLE OF ISSUE: Consider Resolution Receiving Feasibility Report and Calling Hearing for Project No. 19-05 ABCDEF 300 Block Harrison Avenue Improvement Project, Project No. 19-05 ABCDEF 300 and 400 Block Monroe Avenue and Project No. 19-07 Dakota Meadows Safe Routes to School Project.																																			
BACKGROUND AND SUPPLEMENTAL INFORMATION: City Engineer Sarff has prepared a report concerning the proposed 2020 projects and will be available on January 6, 2020, to answer any questions.																																			
<i>If additional space is required, attach a separate sheet</i>																																			
REQUESTED COUNCIL ACTION: Adopt Resolution Receiving Feasibility Report and Calling Hearing for Project No. 19-05 ABCDEF 300 Block Harrison Avenue Improvement Project, Project No. 19-05 ABCDEF 300 and 400 Block Monroe Avenue and Project No. 19-07 Dakota Meadows Safe Routes to School Project.																																			
Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Norland		_____	_____	Oachs		_____	_____	Whitlock		_____	_____	Steiner		_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Preliminary Engineering Report

2020 Street & Utility Improvement Projects

City of North Mankato, Minnesota

January 2020

**Harrison Avenue Street &
Utility Improvement Project**
City Project No. 19-05 ABCDEF



**Monroe Avenue Street &
Utility Improvement Project**
City Project No. 19-06 ABCDEF



**Dakota Meadows Safe Routes
to School Project**
City Project No. 19-07 DEF



Certification

Preliminary Engineering Report for 2020 Improvement Projects:

**Harrison Avenue Street & Utility Improvement Project
City Project No. 19-05 ABCDEF**

**Monroe Avenue Street & Utility Improvement Project
City Project No. 19-06 ABCDEF**

**Dakota Meadows Middle School Safe Routes to School Improvements
City Project No. 19-07 DEF**

**City of North Mankato, Minnesota
January 2020**

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

By:



Daniel R. Sarff, P.E.
License No. 17080

Date:

January 2, 2020

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Appendix

- Appendix A: Harrison Avenue
- Appendix B: Monroe Avenue
- Appendix C: Dakota Meadows SRTS
- Appendix D: Howard Drive Improvements

I. Background and Scope

In accordance with Minnesota Statutes, Chapter 429, the North Mankato City Council has authorized the preparation of a Preliminary Engineering Report to define the scope and determine the feasibility of infrastructure improvements in the following areas within the City:

- Street and utility improvements on Harrison Avenue from Cross Street to Range Street
- Street and utility improvements on Monroe Avenue from Center Street to Range Street
- Trail and pedestrian/bicycle safety improvements and other Safe Routes to School (SRTS) improvements adjacent to Dakota Meadows Middle School.

The specific objectives of this Preliminary Engineering Report are to:

- Evaluate the need for the projects
- Determine the necessary improvements
- Provide information on the estimated costs for the proposed projects
- Determine the project schedule
- Determine the feasibility of the proposed projects.

II. Harrison Avenue and Monroe Avenue

A. Sanitary Sewer

The existing sanitary sewers along Harrison Avenue and Monroe Avenue consist of 8-inch pipes that were originally constructed in the mid-1950's. As was typical for the construction of sanitary sewers 65 years ago, the pipe material is vitrified clay pipe (VCP) that consists of relatively short pipe sections without gasketed joints. The existing sanitary sewers on both Harrison Avenue and Monroe Avenue between Range Street and Cross Street flow from east to west and connects into the existing 21" trunk sanitary sewer on Cross Street that was constructed in the 1960's. The existing sanitary sewer on Monroe Avenue between Cross Street and Center Street flows from east to west and connects to the existing 10" sanitary sewer on Range Street that was constructed in 1995. The original construction documents show that portions of the existing pipes on both Harrison Avenue and Monroe Avenue were constructed at less than minimum slope. Televising reports indicate deficiencies such as root intrusion into the pipe, offset/cracked joints, and evidence of infiltration. Since the services extending from the sewer main to the residences were installed the same time as the mainline, the service line pipes are expected to be in similar condition to the mainline pipe.

The existing sanitary sewer system for Harrison Avenue is shown on Figure 1 in Appendix A. The existing sanitary sewer system for Monroe Avenue is shown on Figure 4 in Appendix B.

Given the age and condition of the sanitary sewer along Harrison Avenue and Monroe Avenue, it is recommended that new sanitary sewer be installed. The new sanitary sewer pipe will consist of 8-inch PVC pipes and the new manholes will be constructed of precast concrete with gasketed joints. The new pipe will be constructed at the 0.4% minimum grade required by the Minnesota Pollution Control Agency (MPCA) for an 8-inch diameter pipe to maintain self-cleaning velocities. The existing 21" sanitary sewer on Cross Street is scheduled for improvement by lining the existing pipe and rehabilitating the existing manholes within the next several years, so no improvements to the trunk sewer are proposed with this project.

New 4-inch sanitary service pipe will be constructed to the right-of-way line for each residence. Larger sewer services will be provided for Monroe Elementary School and St. Paul's Lutheran Church on Monroe Avenue as required. It is recommended that the service pipe from the right-of-way line to each home and the service lines to the school and the church be inspected during construction. If it is determined that a service line is deteriorated and is a potential source of infiltration into the city's wastewater collection system, the property owner may be required to hire a contractor to replace the service line located on private property.

The proposed sanitary sewer system improvements for Harrison Avenue are shown on Figure 2 in Appendix A. The proposed sanitary sewer system improvements for Monroe Avenue are shown on Figure 5 in Appendix B.

B. Watermain

The existing water distribution systems along Harrison Avenue and Monroe Avenue were constructed in the early 1950's and consist of 6-inch cast iron watermains on both streets. While there have not been significant problems with breaks and leaks, the 65-year old pipe is beyond its expected life. Since the services were installed the same time as the mainline, the services are expected to consist of copper or galvanized pipe and are expected to be in the same fair to poor condition.

The existing watermains on Range Street and on Center Street were replaced with plastic (PVC) pipe in 1993 and 1995 respectively. The existing watermain on Harrison Avenue from Center Street to Cross Street was also replaced in 1993. Six-inch diameter PVC watermain were stubbed out on the ends of both Harrison Avenue and Monroe Avenue with the 1993 and 1995 projects.

The existing watermain system for Harrison Avenue is shown on Figure 1 in Appendix A. The existing watermain system for Monroe Avenue is shown on Figure 4 in Appendix B.

It is recommended that the existing watermain be replaced with new 6-inch diameter PVC watermain pipe. The 6-inch diameter pipe is recommended since the existing watermain stubs at the ends of both Harrison Avenue and Monroe Avenue are 6-inch PVC. The existing hydrants at Center Street, Cross Street and Range Street that were replaced in 1993 and 1995 are in good condition and will not be replaced with this project. New valves will be provided at both ends of the project areas to facilitate pressure testing of the new watermain.

New plastic water service pipe will be constructed to the right-of-way for each home and for the school and church as required, and isolation valves will be installed on each service line. It is recommended that the service pipe from the right-of-way line to each home be inspected prior to or during construction. If it is determined that the line is deteriorated, leaking, or contains lead, the property owner will be required to hire a contractor to replace the service line located on private property.

The proposed watermain improvements for Harrison Avenue are shown on Figure 2 in Appendix A. The proposed watermain improvements for Monroe Avenue are shown on Figure 5 in Appendix B.

C. Storm Sewer

Currently, there is no storm sewer in the 300 block of Harrison Avenue. The existing street surface slopes from Range Street to Cross Street and surface runoff is collected at existing

catch basins at Cross Street. Similarly, there is no existing storm sewer on Monroe Avenue, and stormwater flows to inlets at Center Street, Range Street and on Cross Street just north of Monroe Avenue. Due to the minimal slope and the movement of the street and curb over the years, there are isolated areas of standing water following rainfall events.

The existing storm sewer system for Harrison Avenue is shown on Figure 1 in Appendix A. The existing storm sewer system for Monroe Avenue is shown on Figure 4 in Appendix B.

It is recommended that new storm sewer be installed in order to improve on the existing surface drainage for Harrison Avenue and Monroe Avenue. The proposed storm sewer improvements will consist of the construction of three sets inlets on Harrison Avenue, and six sets of inlets on Monroe Avenue. The new catch basins will connect to new manholes and new storm sewer will flow to the existing storm sewers on Cross Street and Center Street. It is anticipated that most of the pavement and curb and storm sewer in the Harrison Avenue/Cross Street, Monroe Avenue/Center Street, and Monroe Avenue/Cross Street intersections will be removed with the sanitary sewer construction. As such, the removal and replacement of the existing storm sewer inlets in those intersections is also proposed. The new storm sewer system will be designed to accommodate a 10-year storm event.

The proposed storm sewer system improvements for Harrison Avenue are shown on Figure 2 in Appendix A. The proposed storm sewer system improvements for Monroe Avenue are shown on Figure 5 in Appendix B.

D. Street and Surface

Harrison Avenue and Monroe Avenue were originally constructed approximately 65-years ago. The bituminous pavement, curb and gutter, and concrete driveway aprons are in fair to poor condition. Both Streets have a 50-foot wide right-of-way. The existing street on Harrison Avenue is approximately 30 feet wide with curb and gutter on both sides. The existing street on Monroe Avenue varies from approximately 34 feet to 44 feet wide, and also has curb and gutter on both sides. The existing sidewalks on both sides of Harrison Avenue are approximately 5 feet wide. The existing sidewalks on both sides of Monroe Avenue vary from 5 to 10 feet wide. Portion of the existing sidewalks along the south side of Monroe Avenue are located outside the street right of way.

Most of the sidewalk on both sides of Harrison Avenue is deficient and several areas present a safety hazard to pedestrians using the sidewalk, but some of the sidewalks have been replaced in recent years and are in good condition. Most of the deficiencies are due to large trees within the narrow boulevard heaving the sidewalk panels resulting in raised segments of sidewalk, cracked panels, and offset joints. Portions of the existing sidewalk along Monroe Avenue are also deficient, but some of the sidewalk, primarily the segments adjacent to the school, have also been replaced in recent years and are in good condition.

The existing street system for Harrison Avenue is shown on Figure 1 in Appendix A. The existing street system for Monroe Avenue is shown on Figure 4 in Appendix B.

Photos of the existing street and sidewalks for Harrison Avenue and Monroe Avenue are also provided in Appendices A and B respectively.

It is proposed that Harrison Avenue and Monroe Avenue be reconstructed at the same width as the existing street - approximately 30 feet from face of curb to face of curb on Harrison Avenue, and between 34 feet and 44 feet wide on Monroe Avenue. The new street will have

a bituminous pavement section and the existing curb and gutter, and driveways will also be removed and replaced. The proposed pavement section will conform to the City's standard for residential streets: 4 inches of bituminous surfacing, 14 inches of Class 6 aggregate base, and geotextile fabric or geogrid, all placed on a prepared subgrade. The construction of 4-inch diameter perforated edge drains along the back of the curb on both sides is proposed to provide subsurface drainage for the pavement section.

The existing sidewalks on Harrison Avenue will be replaced with new 5-foot wide sidewalks. Any widening of the existing sidewalks on Monroe Avenue would require construction outside of the existing right of way. The school district and St. Paul's Evangelical Lutheran Church will be consulted during the final design stage to determine if some of the narrower sidewalk segments along those properties should be widened. Segments of sidewalk that have been recently replaced and are in good condition will be evaluated during the final design process and, if feasible, may be left in place. For the purposes of this report the estimated project costs assume that all of the existing sidewalk will be removed and replaced at the existing width. The new sidewalks will meet Americans with Disabilities Act (ADA) standards for accessibility. Boulevards will be restored with topsoil and seed in all disturbed areas. New residential street lights will also be installed with the project. It is anticipated that the street light design will be the same as those used on recent residential reconstruction projects. The location of the new street lights will be determined during the final design stage.

The proposed street and surface improvements for Harrison Avenue are shown on Figure 3 in Appendix A. The proposed street and surface improvements for Monroe Avenue are shown on Figure 6 in Appendix B.

E. Boulevard Trees

There are 19 existing boulevard trees along the 300 block of Harrison Avenue. Many of the trees are very large and in some cases the base of the trunks fills the entire boulevard area. As mentioned previously, many of the existing sidewalk deficiencies are being caused by tree roots. In several cases the roots are also growing over the curb.

There are no existing boulevard trees on Monroe Avenue.

Due to the narrow boulevards in this block, the roots of the existing trees on Harrison Avenue will be damaged during the installation of the curb and gutter, sidewalk and, in some cases, sewer and water services. While it is the City's policy to avoid removing trees whenever possible, it is recommended that most, if not all, of the trees be removed with the reconstruction project. It is recommended that all existing ash trees be removed due to the threat of ash borer disease. In other cases, the removal is recommended due to concerns that construction activities could result in the weakening of the root structure and increase the probability that the tree will fall and damage property. The following is an inventory of the existing trees on Harrison Avenue and a summary of the recommendations as to which trees should be removed, and which trees might possibly be left in place and protected:

Address	Species	Size	Proposed Action	Comments
819 Range Street	Maple	18"	Possibly leave in place and protect	Close to new water service; Low hanging branches
819 Range Street	Maple	18"	Possibly leave in place and protect.	Close to driveway apron – excavation on three sides.
819 Range Street	Maple	38"	Remove	Too large for boulevard
819 Range Street	Maple	30"	Remove	Too large for boulevard
323 Harrison Avenue	Maple	10"	Remove	Will be damages by new sewer/water services
331 Harrison Avenue	Maple	20"	Remove	Close to driveway apron – excavation on three sides.
345 Harrison Avenue	Maple	24"	Remove	Services interfering
345 Harrison Avenue	Maple	24"	Remove	Unhealthy tree
336 Harrison Avenue	Maple	28"	Remove	Will be damages by new sewer/water services
336 Harrison Avenue	Maple	28"	Remove	Close to driveway apron – excavation on three sides.
332 Harrison Avenue	Ash	32"	Remove	Remove all ash trees.
328 Harrison Avenue	Ash	30"	Remove	Remove all ash trees.
328 Harrison Avenue	Ash	24"	Remove	Remove all ash trees.
324 Harrison Avenue	Ash	40"	Remove	Remove all ash trees.
320 Harrison Avenue	Ash	24"	Remove	Remove all ash trees.
320 Harrison Avenue	Maple	34"	Remove	Too large for boulevard; Roots on top of sidewalk
316 Harrison Avenue	Ash	24"	Remove	Remove all ash trees.
823 Range Street	Maple	24"	Remove	Roots raising sidewalk
823 Range Street	Maple	24"	Possibly leave in place and protect	

F. Other Utilities

Other non-municipal owned utilities are present in the right-of-way. These include natural gas, electric, telephone and cable TV. The location and extent of existing non-municipal owned utilities will be verified using the Gopher One Call system.

The design of the proposed improvements will be coordinated with the owners of private utilities. Design coordination meetings will be held with all private utility companies to identify those utilities that conflict with the proposed improvements. Private utility companies will be requested to submit proposed designs and construction schedules for any relocations. The construction schedule for the proposed improvements will be coordinated with the utility relocation schedule to avoid unnecessary delays.

G. Pedestrian and Bicycle Accommodations

In 2016, the North Mankato City Council adopted a Complete Streets Policy directing that an examination of accommodations for pedestrian and bicycle travel be conducted in the preliminary design stage when existing streets are to be reconstructed. Pedestrian accommodations may include sidewalks (one side or both sides) or off-street multi-use trails. Bicycle accommodations may include designated on-street bike lanes, shared driving/bicycle lanes, or off-street multi-use trails.

Harrison Avenue and Monroe Avenue have existing sidewalks on both sides and as mentioned previously, the sidewalk on both sides will be reconstructed at approximately the same width as existing. The reconstructed sidewalks will meet ADA standards for accessibility. The construction of accessible sidewalks on both sides of the street conforms to the City's Complete Streets guidelines for pedestrian access.

The segments of Harrison Avenue and Monroe Avenue being considered in this report are not on City of North Mankato's existing or proposed designated bicycle system routes. Given the narrow width of the right-of-way on both streets, the addition of on-street or off-street bicycle lanes is not considered to be feasible.

H. Right-of-Way and Easements

To the extent possible, the project will be designed to limit construction of the proposed improvements to within the existing 50-foot right-of-way. As mentioned previously, portions of the existing sidewalks are located outside the right of way and other minor disturbances to private property may be necessary during construction of sidewalks, driveways, and services. Therefore, we recommend that temporary construction easements be obtained along the project frontage where required to accommodate these minor disturbances.

I. Approvals/Permits

Approvals and Permits are required from various agencies for the construction of the project. They include:

- Minnesota Pollution Control Agency (MPCA) General Construction Storm Water Permit
- Minnesota Department of Health (MDH) Plan Review for Watermain Construction

J. Project Cost Estimate and Financing

The estimated project costs are summarized in the following table.

Item	Estimated Cost	
	Harrison Avenue	Monroe Avenue
Street	\$372,400	\$871,900
Storm Sewer	\$59,800	\$124,900
Sanitary Sewer Mainline and Services	\$76,200	\$102,700
Watermain Mainline and Services	\$92,100	\$113,600
TOTAL:	\$600,500	\$1,213,100
Estimated Municipal State Aid Funds	\$0	\$150,000
Estimated City Funds	\$600,500	\$1,063,100

These cost estimates are based on public construction cost information from other recent projects similar in scope. A contingency factor has been included to compensate for incidental and unforeseen items of work which may not be readily identifiable during the preliminary design stage. The estimated costs of engineering, administration, legal and financing are also included. Since the cost estimates are dependent on the cost of labor, materials, competitive bidding process, weather conditions, and other factors affecting the cost of construction, all cost estimates are opinions for general information and no warranty or guarantee as to the accuracy of construction cost is made. Therefore, financing for this project should be based upon actual competitive bid prices with reasonable contingencies.

It is anticipated that funding for the proposed street and utility improvements would be provided by a combination of special assessments, City utility funds, and ad valorem taxes. According to the City's past practice for calculating assessments, the proposed improvements are assessable to the benefitting properties as follows:

- Street Reconstruction, Sidewalks, Driveways, Sanitary Sewer, Watermain, and Storm Sewer: 40% Assessable, 60% City Cost
- Sanitary Sewer Services: 100% Assessable
- Water Services: 100% Assessable

Street and surface reconstruction (pavement, curb & gutter, sidewalks, driveways, street lights) and storm sewer reconstruction costs are assessed on a front footage basis. Sanitary sewer and watermain costs, including services, are assessed on a per connection basis.

Applying these assessment rates to the project costs, results in the following range of unit costs for the assessable items for Harrison Avenue and Monroe Avenue:

- Sanitary Sewer Main Line (40%): \$1,289 to \$3,896 per connection
- Sanitary Sewer Services (100%): \$1,128 to \$1,130 per connection
- Watermain Mainline (40%): \$1,289 to \$3,896 per connection
- Water Services (100%): \$1,620 to \$1,894 per connection
- Street & Surface and Storm Sewer (40%): \$139 to \$238 per foot

The calculated total estimated assessment for the residential properties ranges from approximately \$10,825 to \$24,459 and the calculated assessment for the church property and the school property ranges from \$116,117 to \$147,247. The calculated assessment amounts appear to be unreasonably high. In accordance with the assessment policy and past practice, the Council can limit the total assessment for each property to a more reasonable amount. The assessment cap used for the 2018 Jefferson Avenue and 2019 Tyler Avenue project, was \$6,000. In consideration of recent increases in construction costs and property values, it is recommended that the City Council consider an increase to residential assessment cap with this project. On past projects, the City has used an approach whereby non-residential properties are divided into equivalent residential units for the purposes of calculating the assessments and assessment cap. City staff is currently evaluating the proposed increase to assessment cap and is working on assessment calculations for the school property and the church property using the equivalent residential unit methodology. Assessment proceedings (hearings, notices, etc.) for the project would follow the requirements of Chapter 429. Detailed assessment rolls will be prepared once the Preliminary Engineering Report has been approved and a date has been set for the Improvement Hearing.

III. Dakota Meadows Safe Routes to School /Howard Drive Improvements

A. Dakota Meadows Safe Routes to School Improvements

A Safe Routes to School (SRTS) Planning Study for the elementary schools located in North Mankato was prepared in 2014 and 2015. The preparation of the planning study was led by Region 9 Transportation Planners in conjunction with North Mankato SRTS Planning Team, which included representatives from the City of North Mankato, the Mankato School District (ISD 77), MnDOT, bicycle advocate groups, and parents of children attending North Mankato elementary schools.

Safe Routes to School (SRTS) is a national program which assists communities and school districts in enabling and encouraging children to walk and bike to school and making it a safer, healthier, and more appealing transportation option. The program facilitates the planning, development, and implementation of projects and activities that improve safety, and reduce traffic, fuel consumption, and air pollution near schools. The SRTS Planning Study is a necessary first step when pursuing the infrastructure (Engineering) improvements identified in the plan.

In 2015, the City was awarded federal grant funding through the Minnesota Department of Transportation (MnDOT) Transportation Alternatives (TA) funding program for SRTS improvements associated with Dakota Meadows Middle School. The federal funding was allocated for fiscal year 2020.

The proposed Dakota Meadows Safe Routes to School (SRTS) Project consists of the following improvements:

- Replacement of the existing, 4-foot wide deteriorating sidewalk along the south side of Howard Drive from Lookout Drive to Lor Ray Drive (approximately 0.8 miles) with an 8-foot wide multi-use concrete trail
- The construction of a new 8-foot wide multi-use bituminous trail will be constructed from Carlson Drive to Howard Drive along the east side of the school property (approximately 0.13 miles) and in an existing easement along the east side of the Avalon Estates manufactured home community property (approximately 0.25 miles)
- Provide new lighting will be provided on the multi-use trail extending from Carlson Drive to Howard Drive
- Construction of mid-block crossings with Rectangular Rapid Flash Beacons (RRFB) on Howard Drive and Carlson Drive to provide safer crossings for pedestrians and bicyclists.
- The project also includes the addition of a stop signs at the school parking lot exit driveways to improve safety and reduce conflicting traffic movements.

The proposed SRTS improvements are shown on Figure 5 in Appendix C.

B. Howard Drive Improvements

The school district offers bussing to Dakota Meadows Middle School for students living within a prescribed distance from the school. Many students ride the bus, but those outside the bussing area and many from within the bussing area receive rides to school in the morning and are picked up in the afternoon. This results in high volumes of vehicular traffic

on Howard Drive in the morning just prior to school starting, and in the afternoon just after school is adjourned for the day.

The parking lot east of the school is utilized as the student drop off and pick up area. The easterly driveway access to the parking lot is designated as entrance only and the westerly driveway is designated as exit only. Vehicles enter the east driveway and make their way around the perimeter of the driveway to drop students off in front of the school. Students are generally dropped off or picked up on the sidewalk adjacent to the west side of the parking lot that is immediately in front of the school.

A drone was used to capture video of the flow of vehicles and pedestrians during the peak morning student drop off and afternoon pick-up over several days in November 2019. The following are observations were made based on a review of the video:

- Vehicles waiting to drop off or pick up students back up such that the east, north, and west perimeters of the parking lot is full of waiting vehicles. In general, most of the vehicles stay in the queuing lane at the perimeter of the lot.
- During times when vehicles are stacked around the perimeter of the parking lot, some of the students exit the vehicles while parked along the north side of the parking lot, rather than waiting until the vehicle is on the west side of the lot in front of the school entrance. There is an existing bituminous walkway adjacent to the curb on the north side of the parking lot, so the students safely exit the vehicles in this area and make their way to the school entrance.
- During the peak times, a que of vehicles waiting to enter the parking lot extends into Howard Drive. Up to 15 vehicles were observed waiting on Howard Drive to enter the parking lot during the morning drop-off period on the days that the video was obtained. Up to 20 vehicles were observed waiting on Howard Drive to enter the parking lot during the afternoon pick-up period.
- Vehicles arriving from the west on Howard Drive form an “impromptu” left turn lane for vehicles waiting to turn left into the parking lot. Up to 12 vehicles were observed waiting on Howard Drive to turn left into the parking lot during the morning drop-off and afternoon pick-up periods on the days that the video was obtained.
- During both the morning and afternoon peak traffic periods, left turning and right turning vehicles were observed bypassing the que of vehicles waiting on Howard Drive enter the east driveway. These vehicles entered the driveway adjacent to the waiting vehicles and proceeded to the middle of the lot rather than on the perimeter. This requires the students exiting those vehicles to cross the lanes of waiting and exiting vehicles to get to the school entrance. It appears that the use of the interior of the parking lot for student drop-off could be avoided during the morning drop-off period since, for the most part, the vehicles in the que move continuously, albeit slowly. However, vehicles arriving during the afternoon pick-up period typically arrive before school is adjourned and need to park and wait for the students. This results in many more vehicles that need to be accommodated in the afternoon period than in the morning. It appears that the use of the interior of the parking lot is necessary during the afternoon pick up period, since providing enough parking on

Howard Drive would not be feasible.

- The traffic flow results in four lanes of traffic near the east entrance during the peak times:
 - Westbound traffic on Howard Drive turning right into the parking lot
 - Eastbound traffic on Howard Drive turning left into the parking lot
 - Eastbound through traffic
 - Westbound through traffic

The existing width of Howard Drive is only 44 feet which makes these traffic movements difficult and dangerous.

- The posted speed limits on Howard Drive in the area of the school is 20 mph during school hours. Some of the through traffic on Howard Drive not turning into or exiting the parking lot were observed traveling at speeds in excess of 20 mph.
- Several busses were observed arriving and departing during the peak student drop-off and pick-up period.
- During peak times the two driveways can be difficult to cross by students or other pedestrians traveling west on the sidewalk north of Howard Drive.

The following is aerial view of the Dakota Meadows parking lot and Howard Drive during a morning peak traffic period:



The following is aerial view of the Dakota Meadows parking lot and Howard Drive during an afternoon peak traffic period:



The goal of the proposed SRTS improvements outlined previously is to encourage more students to walk or bike to school. School district officials are also evaluating the possibility of expanding the bussing limits for Dakota Meadows Middle School. While these efforts may decrease the number of students that are dropped off and/or picked up, it is expected that the segment of Howard Drive in the area of the school will continue to experience high volumes of traffic during morning and afternoon peak times.

Although the high traffic activity on Howard Drive at Dakota Meadows Middle School only lasts for approximately 30 minutes in the morning and afternoon, school district officials, City officials, and parents have expressed concern regarding the congestion, delays and safety for drivers and pedestrians during those times. As such, an analysis of the existing traffic conditions and an evaluation of possible improvements to address these issues was conducted. The following are recommendations for improvements and operational changes that are offered based on that analysis:

- Widen Howard Drive by 5 feet to 49 feet wide to accommodate a right turn lane, left turn lane and two through lanes. The widening would extend easterly from the east parking lot entrance for a distance of approximately 400 feet. The street widening may require the relocation or reconstruction of portions of the existing sidewalk on the north side of Howard Drive.
- Locate the mid-block pedestrian crossing across Howard Drive to a point west of the west parking lot exit. This location has less traffic conflicts than locations between or east of the parking lot driveway accesses. This location would also allow students and pedestrians utilizing the new multi-use trail on the south side of Howard Drive to cross Howard Drive without having to cross the parking lot entrance or exit.
- The pedestrian crosswalk area between in the parking lot between the school entrance and the parking area should be clearly marked with painted hatching and pedestrian crossing signs. The construction of a raised area in the pavement (“speed table”) could also be used to warn vehicles of the pedestrian crossing and provide traffic calming.

- The City should consider the installation of speed indicator signs in the school zone and/or increase enforcement to reduce the speed of through traffic on Howard Drive during peak times.
- The school district should continue to pursue expanding the bussing limits for Dakota Meadows Middle School to reduce daily traffic associated with student drop-off/pick-up.
- The school district should consider redirecting bus traffic to one of the other parking lots further to the west during morning and afternoon peak times to minimize the turning movements, traffic and student activity of the east lot.
- The City is also planning a mill and overlay project on Howard Drive from Lookout Drive to Lor Ray Drive during the 2020 construction season. The SRTS improvements and the Howard Drive widening improvements should be constructed together during summer break to coordinate and consolidate the construction activities.

The proposed widening and other related improvements on Howard Drive are shown on Figure 8 in Appendix D.

C. Project Cost Estimate and Financing

The estimated project costs and proposed financing for the Dakota Meadows SRTS Improvements and the Howard Drive Improvements are summarized in the following table. Since it is recommended that the Howard Drive mill and overlay project be constructed at the same time as the SRTS and widening improvements, the mill and overlay costs and financing are also outlined below.

Item	Estimated Cost		
	Dakota Meadows SRTS	Howard Drive Widening	Howard Drive Mill & Overlay
Estimated Cost	\$601,300	\$90,600	\$378,000
Estimated Federal Funding	\$352,360	0	\$0
Estimated State Aid Funding	\$0	\$90,600	\$378,000
Estimated Local Cost	\$248,940	\$90,600	\$0

The City has initiated discussions with the school district regarding the possibility of cost sharing in the local funding for the Dakota Meadows SRTS improvements and/or the Howard Drive widening improvements.

These cost estimates are based on public construction cost information from other recent projects similar in scope. A contingency factor has been included to compensate for incidental and unforeseen items of work which may not be readily identifiable during the preliminary design stage. The estimated costs of engineering, administration, legal and financing are also included. Since the cost estimates are dependent on the cost of labor, materials, competitive bidding process, weather conditions, and other factors affecting the cost of construction, all cost estimates are opinions for general information and no warranty or guarantee as to the accuracy of construction cost is made. Therefore, financing for this project should be based upon actual competitive bid prices with reasonable contingencies.

IV. Proposed Project Schedule

The following is the proposed schedule for the project.

Date	Task
January 6, 2020	Resolution Receiving Report and Calling for Hearing on Improvements
Week of January 13, 2020	Neighborhood Meeting
January 20, 2020	Improvement Hearing
March 11, 2020	Open Bids
April 20, 2020	Assessment Hearing
April 20, 2020	Resolution Adopting Assessment
April 20, 2020	Resolution Awarding Contract
June 8, 2020	Begin Construction (Approx.)
August 28, 2020	End Construction (Approx.)

V. Conclusion and Recommendations

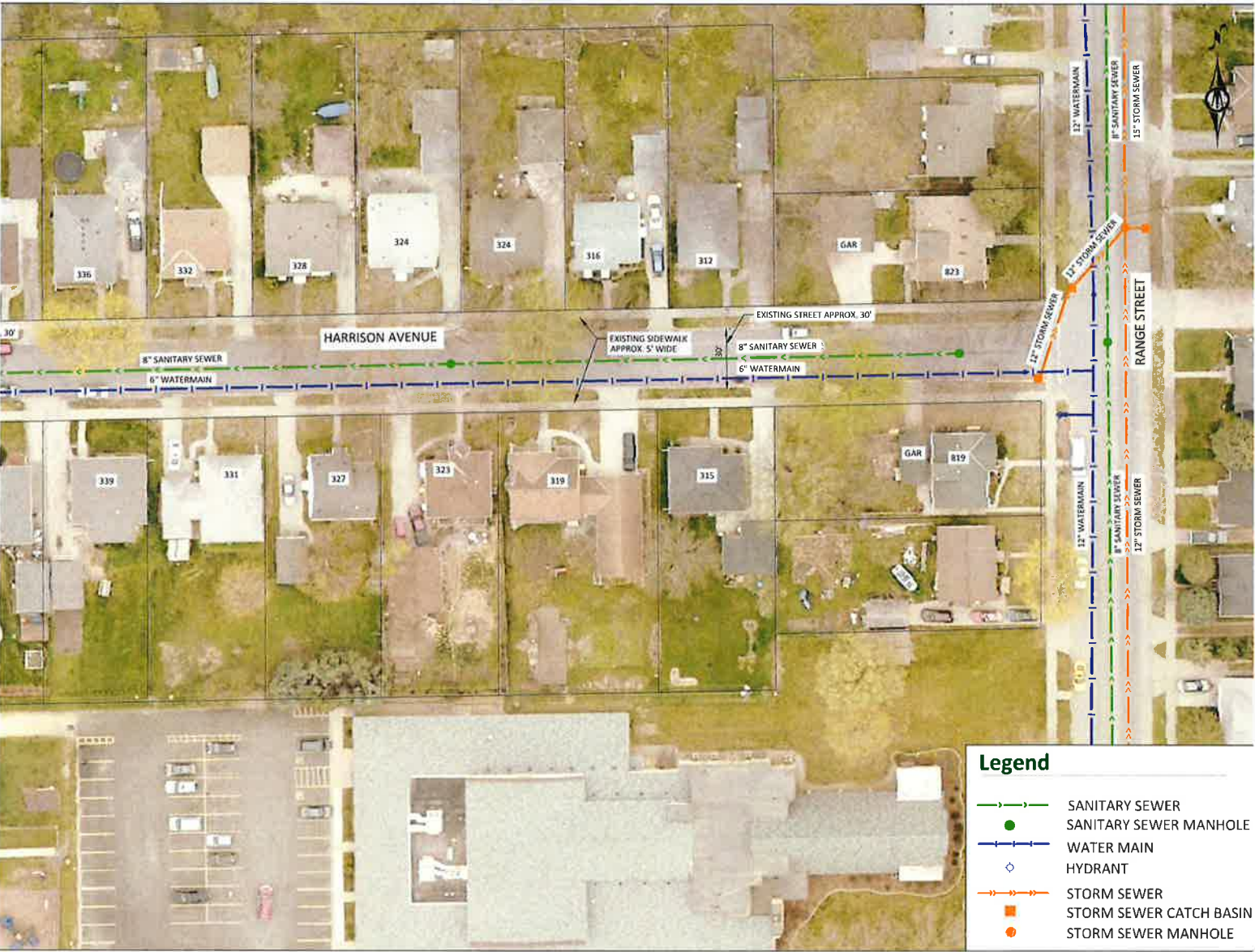
The existing streets, sidewalks, and utilities along Harrison Avenue and Monroe Avenue are deteriorated and in need of repair. If the infrastructure is not replaced, maintenance costs will continue to rise as further deterioration occurs, and the infrastructure will ultimately fail. We recommend proceeding with the sanitary sewer, watermain, storm sewer and street and surface improvements outlined in this report.

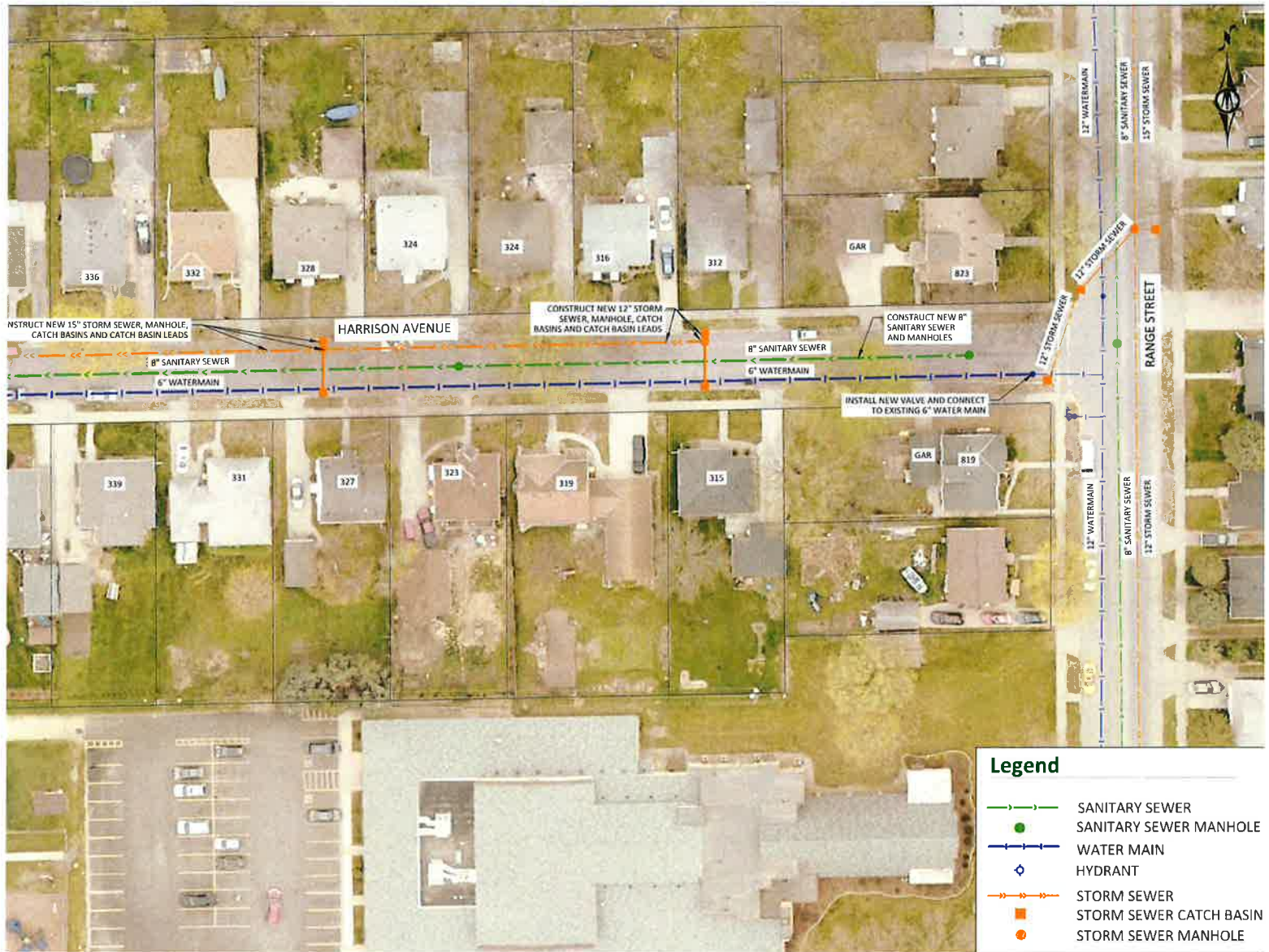
The Dakota Meadows SRTS recommended in this report will improve access and safety for students walking or biking to school. The Howard Drive mill and overlay and widening improvements will address deteriorating pavement conditions on Howard Drive and will facilitate safer traffic movements to and from the school.

From an engineering standpoint, the improvements recommended in this report are feasible, cost effective, and necessary, and can best be accomplished by letting competitive bids for the work. Feasibility is contingent upon City Council findings with respect to project financing.

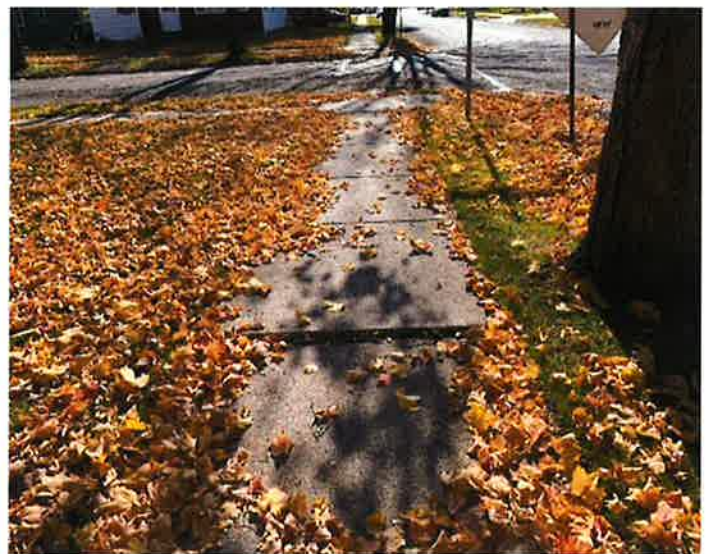
We recommend that the Council accept this report and call for a hearing on the proposed to solicit further public input on this project.

Appendix A: Harrison Avenue



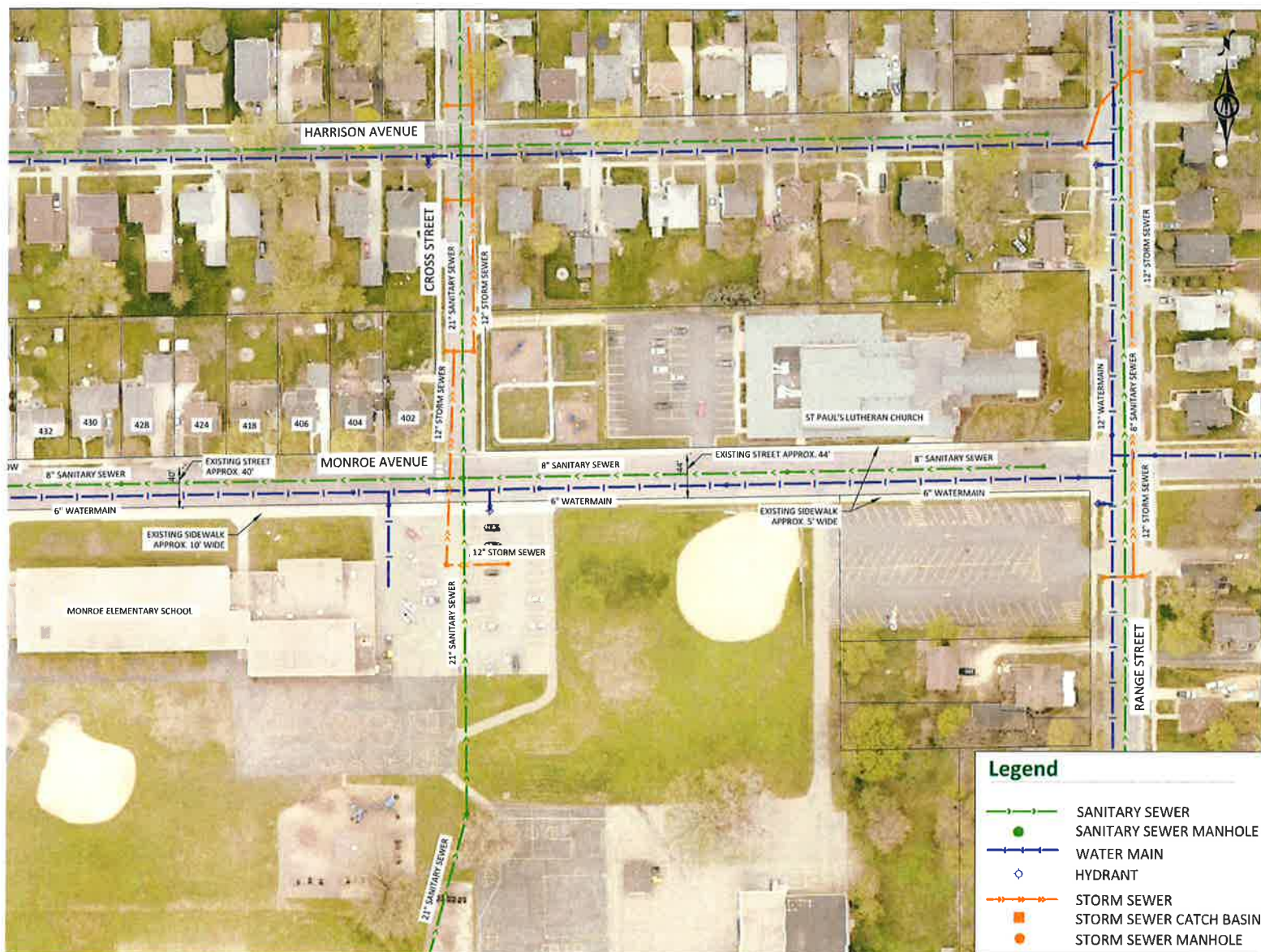


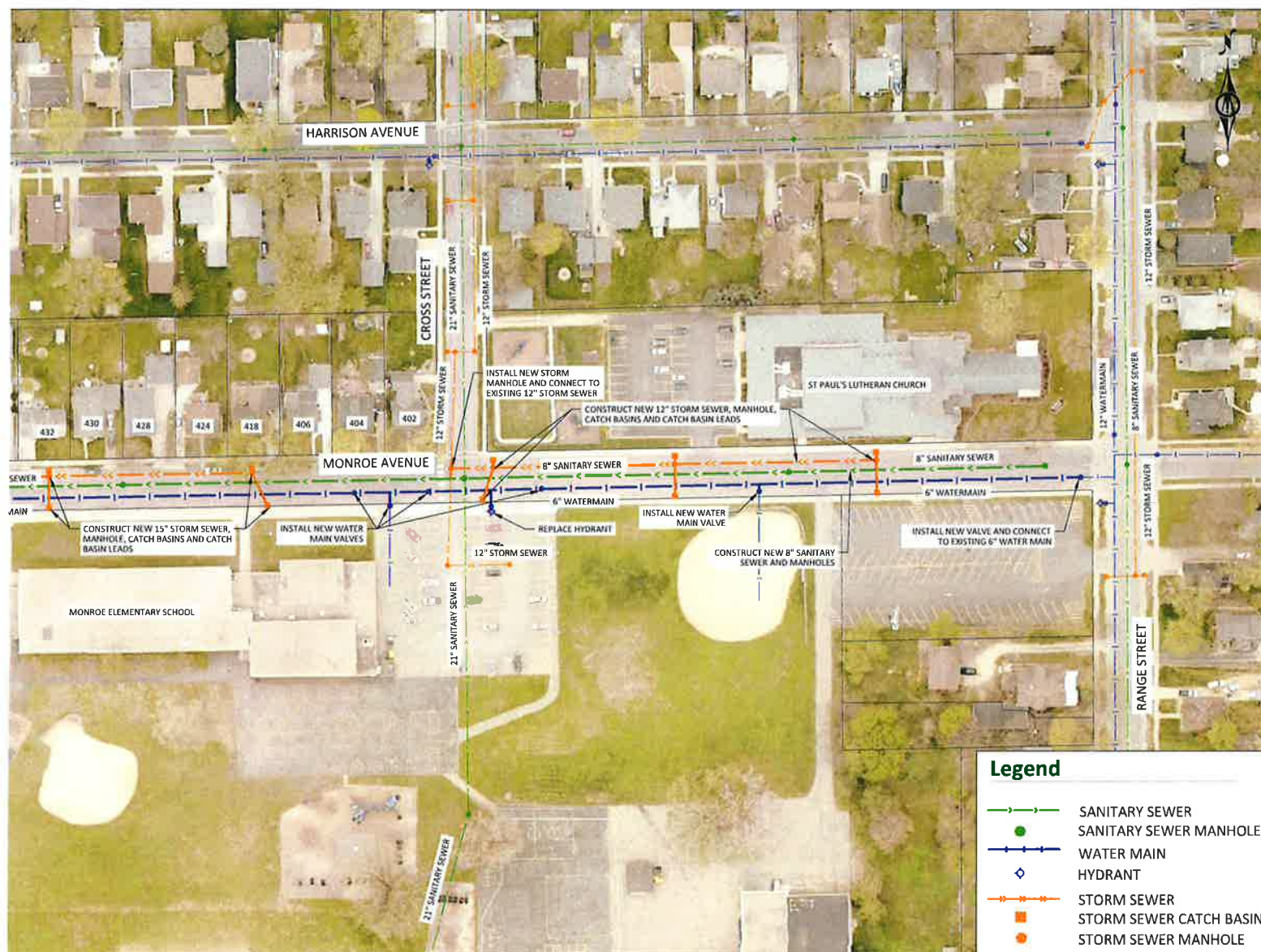


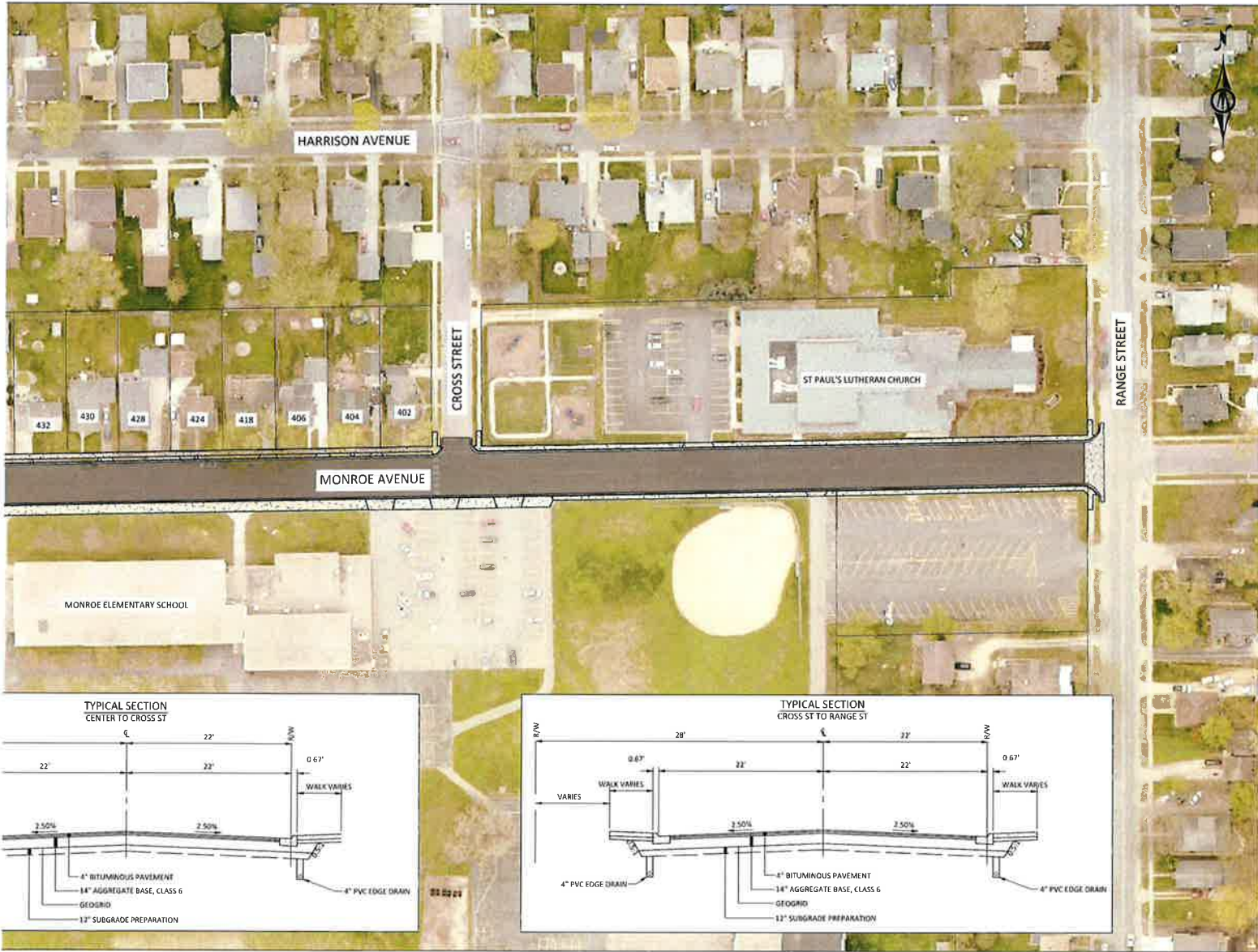




Appendix B: Monroe Avenue



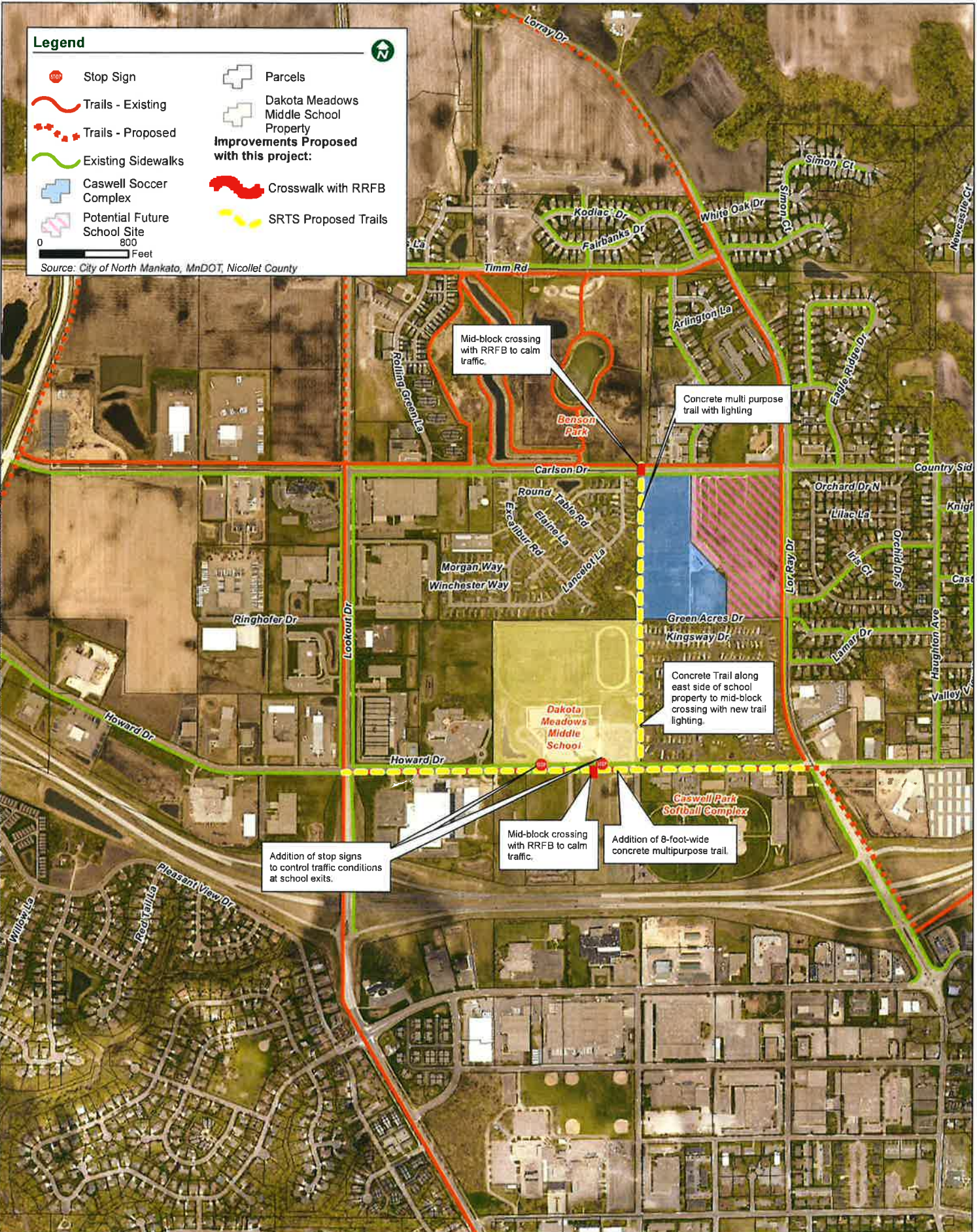








Appendix C: Dakota Meadows SRTS



Appendix D: Howard Drive Improvements



NOTICE OF PUBLIC HEARING

PROJECT NO. 19-05 ABCDEF 300 BLOCK HARRISON AVENUE, PROJECT NO. 19-06 ABCDEF 300 AND 400 BLOCK MONROE AVENUE AND PROJECT NO. 19-07 DEF DAKOTA MEADOWS SAFE ROUTES TO SCHOOL

Notice is hereby given that the City Council of North Mankato will meet in the Council Chambers of the City Hall at 7:00 p.m. on January 21, 2020, to consider the making of Improvement No. 19-05 ABCDEF 300 Block Harrison Avenue Improvement Project, pursuant to Minn. Stat. §429.011 to 429.111. The estimated cost of the improvement is \$600,500. City Council will also consider Improvement No. 19-06

ABCDEF 300 and 400 Block Monroe Avenue, pursuant to Minn. Stat. §429.011 to 429.111. The estimated cost of the improvement is \$1,213,100. City Council will also consider Improvement No. 19-07 DEF Dakota Meadows Safe Routes to School Project, pursuant to Minn. Stat. §429.011 to 429.111.

The estimated cost of the improvement is \$1,069,900. A reasonable estimate of the impact of the assessment will be available at the hearing. Such persons as desire to be heard with reference to the proposed improvement will be heard at this meeting.

/s/April Van Genderen
City Clerk

Published in the Free Press on January 9 and January 17, 2020.

RESOLUTION NO.

RESOLUTION RECEIVING FEASIBILITY REPORT
AND CALLING HEARING FOR PROJECT NO. 19-05 ABCDEF 300 BLOCK HARRISON
AVENUE, PROJECT NO. 19-06 ABCDEF 300 AND 400 BLOCK MONROE AVENUE AND
PROJECT NO. 19-07 DEF DAKOTA MEADOWS SAFE ROUTES TO SCHOOL

WHEREAS, pursuant to resolution of the Council adopted November 4, 2019, a feasibility report has been prepared by Bolton & Menk, Inc., with reference to proposed improvements including sanitary sewer improvements, watermain improvements, storm sewer improvements, street improvements, sidewalk/trail improvements, turf establishment/erosion control, and other related improvements to Project No. 19-05 ABCDEF 300 Block Harrison Avenue; and

WHEREAS, pursuant to resolution of the Council adopted November 4, 2019, a feasibility report has been prepared by Bolton & Menk, Inc., with reference to proposed improvements including sanitary sewer improvements, watermain improvements, storm sewer improvements, street improvements, sidewalk/trail improvements, turf establishment/erosion control, and other related improvements to Project No. 19-06 ABCDEF 300 and 400 Block Monroe Avenue; and

WHEREAS, pursuant to resolution of the Council adopted November 4, 2019, a feasibility report has been prepared by Bolton & Menk, Inc., with reference to proposed improvements including construction of a multipurpose trail on the south side of Howard Drive to Lor Ray Drive; construction of a multipurpose trail with lighting improvements from Howard Drive to Carlson Drive and the construction of a pedestrian crossing warning systems for mid-block crossings on Howard Drive and Carlson Drive, and possible improvements on Howard Drive, Project No. 19-07 DEF Dakota Meadows Safe Routes to School; and

WHEREAS, the report, received by Council on January 6, 2020, provides information regarding whether the proposed improvements are necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, AS FOLLOWS:

1. The council will consider the improvement of Harrison Avenue Project No. 19-05 ABCDEF in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$600,500.

2. The council will consider the improvement of 300 and 400 Block Monroe Avenue Project No. 19-06 ABCDEF in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$1,213,100.
3. The council will consider the improvement of Dakota Meadows Safe Routes to School Project NO. 19-07 DEF in accordance with the report and the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$1,069,900.
4. A public hearing shall be held on such proposed improvement on the 21st day of January 2020, in the council chambers of City Hall at 7:00 p.m., and the clerk shall give mailed and published a notice of such hearing and improvement as required by law.

Adopted by the City Council this 6th day of January 2020.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10C	Department: Administration	Council Meeting Date: 1/06/20																											
TITLE OF ISSUE: Consider Resolution Related to the Nicollet County Solid Waste Assessment Fee.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: The proposed Resolution requests the reallocation of Nicollet County's solid waste collection fee.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Adopt Resolution Related to the Nicollet County Solid Waste Assessment Fee.																													
<p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 40px;"> <tr> <td style="width: 50px;">Aye</td> <td style="width: 50px;">Nay</td> <td></td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Norland</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Oachs</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Whitlock</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Oachs	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Other (specify) _____</p> <p>_____</p> <p>_____</p> <p>_____</p>	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<p><input type="checkbox"/> Workshop</p> <p><input checked="" type="checkbox"/> Regular Meeting</p> <p><input type="checkbox"/> Special Meeting</p>	<p><input type="checkbox"/> Refer to: _____</p> <p><input type="checkbox"/> Table until: _____</p> <p><input type="checkbox"/> Other: _____</p>																												

RES. NO.

A RESOLUTION RELATED TO THE NICOLLET COUNTY SOLID WASTE ASSESSMENT FEE

WHEREAS, the Solid Waste ordinance of Nicollet County imposes a general per parcel assessment intended to protect the public health and welfare and environment pursuant to state mandates governing solid waste management; and

WHEREAS, a portion of this fee was used to finance the Riverbend Recycling Center; and

WHEREAS, the agreement to finance between the City of North Mankato and Nicollet County to jointly finance the Riverbend Recycling Center has been fulfilled; and

WHEREAS, the cost of recycling and transfer of recycling materials is increasing for several reasons; and

WHEREAS, revenue from the solid waste parcel assessment continues to be collected for the purpose of protecting the public health and welfare and environment in Nicollet County from North Mankato residents; and

WHEREAS, both Nicollet County and North Mankato, remain committed to the promotion of recycling.

NOW THEREFORE BE IT RESOLVED by the City Council of North Mankato the following:

Consideration should be made by Nicollet County to allocating a portion of the Solid Waste Assessment Fee to costs incurred by North Mankato residents for hauling and disposing of recyclable products

Consideration should be made by Nicollet County to allocate a portion of the Solid Waste Assessment Fee to creating a hazardous waste drop off-site at the Riverbend Recycling Center

Consideration should be made by Nicollet County to appointing a representative from the North Mankato City Council to the committee reviewing the future use of the Solid Waste Assessment Fee.

Adopted by the City Council this 6th day of January 2020.

Mayor

ATTEST:

City Clerk