

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on February 18, 2020. Mayor Dehen called the meeting to order at 7:00 p.m., asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Council Members Steiner, Norland, Oachs, Whitlock, and Mayor Dehen, City Administrator Harrenstein, City Attorney Kennedy, Finance Director McCann, Community Development Director Fischer, Public Works Director Host, and City Clerk Van Genderen.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Whitlock, to approve the agenda. Vote on the motion: Steiner, Norland, Oachs, Whitlock and Dehen aye; no nays. Motion carried.

Approval of Council Meeting Minutes February 3, 2020.

Council Member Norland moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of February 3, 2020. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.

Public Hearing, 7 pm Ordinance No. 125, Fourth Series, an Ordinance Amending the Code of Ordinances for the City of North Mankato, Minnesota.

Barb Church, 102 Wheeler Avenue, appeared before Council and discussed Plan A and Plan B cities commenting that North Mankato is a Plan A City. She noted that many Plan B cities with City Managers only allow a purchasing power of \$20,000. Ms. Church stated the City should make sure a bond is issued for the City Administrator position. She also indicated the City Administrator should not consolidate the roles of Finance Director and City Clerk into his position. Ms. Church also disagreed with removing the two-year city administrator contract renewal information in the City Code.

Tom Hagen, 927 Lake Street, appeared before Council and objected to giving the City Administrator additional purchasing power. He also indicated he did not agree with the Finance Director duties being a part of the City Administrator duties.

Arlene Glaser, 601 Bennett Street, appeared before Council and stated she believes every business needs checks and balances and the proposed ordinance changes would not provide that balance.

Consent Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the Consent Agenda.

- A. Bills and Appropriations.
- B. Res. No. 18-20 Approving Donations/Contributions/Grants.
- C. Res. No. 19-20 Approving Consent Assessment Agreement.
- D. Approve the January 1, 2020-December 31, 2021, Labor Agreement between the City of North Mankato and the North Mankato Police Officers Local #305.
- E. Res. No. 20-20 Authorizing the City Administrator to Execute an Agreement with the State of Minnesota.

Vote on the motion: Steiner, Norland, Oachs, Whitlock and Dehen aye; no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda

None.

Business Items**Ordinance No. 125, Fourth Series, an Ordinance Amending the Code of Ordinances for the City of North Mankato, MN.**

Community Development Director Fischer reviewed proposed planning and zoning code changes which included requiring fees for residential rental licensing and renewals be established by resolution, changes to the water service lines, building sewer and connectors requiring individual services installed for each unit, garbage containers must not be stored in front yard building setbacks or any area of the front yard and increased private garage sizes from 1200 square feet to 1400 square feet.

City Administrator Harrenstein reported the removal of the two-year term for the City Administrator removes language that is different than the current employment contract with the City Administrator and reflects updated appointing practices standard with most Administrator contracts. He noted removal of the bond requirement from the City Code is recommended because indemnification language is also included in standard City Administrator's contracts. City Administrator Harrenstein stated the checks and balances for fiduciary responsibilities between Administration and the City Council are addressed with the annual financial audit, annual approval of the budget and bi-monthly approval by the City Council of each expenditures made by the City. In Standard A Cities, the City Council is required to appoint a City Clerk and City Treasurer and appointing those duties to the City Administrator with the authority to delegate them reflects the operating structure of the City. City Administrator Harrenstein stated the changes to the purchasing limits reflect the changes that Council approved in 2018 which changed the contract information to reflect changes in State Statute contracting language. Mayor Dehen commented that the audit helps maintains the checks and balances. He noted that the City Administrator is the only staff member that answers directly to the Council. The staff report to the administrator and the Council directs the administrator and sets goals. He indicated the changes would pull the code into current practices. **Council Member Steiner moved, seconded by Council Member Norland to Adopt Ordinance No. 125, Fourth Series, an Ordinance Amending the Code of Ordinances for the City of North Mankato, MN. Vote on the motion: Steiner, Norland, Oachs, Whitlock and Dehen aye; no nays. Motion carried.**

Ordinance No. 127, Fourth Series, an Ordinance of the City of North Mankato, MN, Amending North Mankato City Code, Chapter 156, Entitled "Zoning Code."

Council Member Steiner moved, seconded by Council Member Norland to Adopt Ordinance No. 127, Fourth Series, an Ordinance of the City of North Mankato, MN, Amending North Mankato City Code, Chapter 156, Entitled "Zoning Code." Vote on the motion: Steiner, Norland, Oachs, Whitlock and Dehen aye; no nays. Motion carried.

Res. No. 21-20 Requesting the Advance of Municipal State Aid Funds for Federally Funded Construction Projects.

City Engineer Sarff reported a portion of the federal funding for the Dakota Meadows Middle School Safe Routes to School Project is designated for the year 2021. Through the resolution, the City is requesting an advance of Municipal State Aid funds for the 2021 funding so the project can be constructed in 2020. The advanced funds will be repaid when the City receives the federal funding in 2021. **Council member Norland moved, seconded by Council Member Steiner to adopt Res. No.**

20-21 Requesting the Advance of Municipal State Aid Funds for Federally Funded Construction Projects. Vote on the motion: Steiner, Norland, Oachs, Whitlock and Dehen aye; no nays. Motion carried.

Res. No. 22-20 Requesting the Advance of Municipal State Aid Funds for Municipal Construction Projects and Bond Principle Payment.

City Engineer Sarff reported the resolution requests an advance of Municipal State Aid Funds for the construction of the Dakota Meadows Middle School Safe Routes to School Project, Mill & Overlays on three MSA streets (Lee Boulevard, Marie Lane and Howard Drive), Monroe Avenue Reconstruction Project, and the completion of the Commerce Drive project. An advance was also being requested for the payment of the bond principal of the existing State Aid bond that was taken out in 2015 for the TH 14/CSAH 41 interchange project. **Council Member Norland moved, seconded by Council Member Steiner to Adopt Res. No. 22-20 Requesting the Advance of Municipal State Aid Funds for Municipal Construction Projects and Bond Principle Payment. Vote on the motion: Steiner, Norland, Oachs, Whitlock and Dehen aye; no nays. Motion carried.**

Res. No. 23-20 Ordering Preparation of Report on Improvement for project No. 20-03 ABCDEF Countryside Drive Improvement Project.

City Administrator Harrenstein reported during the 2020 budget process; staff reported there might be changes to the projects based on when projects/developments come together. A single-family housing development is proposed in the Coventry area and Countryside Drive is a road off LorRay and a portion of the road is a township road. A development agreement is being negotiated and improvements need to be considered. City staff requests permission to study the project. Mayor Dehen commented that the improvement of the road might alleviate issues with the parking at Walter S. Farm park. Public Works Director Host reported staff might suggest not continuing the ravine improvement in 2020 to help fund the Countryside project. He noted the City Engineer had suggested a year of reviewing the completed ravine improvements would help direct the ravine improvement in the future. **Council Member Steiner moved, seconded by Council Member Norland to Adopt Res. No. 23-20 Ordering Preparation of Report on Improvement for project No. 20-03 ABCDEF Countryside Drive Improvement Project. Vote on the motion: Steiner, Norland, Oachs, Whitlock and Dehen aye; no nays. Motion carried.**

Res. No. 24-20 Relating to \$2,410,000 General Obligation Refunding Bonds, Series 2020A, Concurring in the Action of the North Mankato Port Authority Commission in Awarding the Issuance and Sale Thereof and Authorizing the execution of a Continuing Disclosure Certificate.

Tammy Omdal from Northland Securities appeared before Council and stated the resolution is a concurring resolution to the Port Authorities action earlier in the evening. The bond will not be restructured, but there are an interest savings of \$309,982.00. Mayor Dehen noted that for the remaining life of the bond, there would be a savings of approximately \$30,000 a year. **Council Member Steiner moved, seconded by Council Member Whitlock to adopt Res. No. 24-20 Relating to \$2,410,000 General Obligation Refunding Bonds, Series 2020A, Concurring in the Action of the North Mankato Port Authority Commission in Awarding the Issuance and Sale Thereof and Authorizing the execution of a Continuing Disclosure Certificate. Vote on the motion: Steiner, Norland, Oachs, Whitlock and Dehen aye; no nays. Motion carried.**

Receive Pavement Management System of North Mankato 2019-Report Update.

Public Works Director Host reported the original report was received in 2014. The goal of the pavement management report is to provide a snapshot in time of the system to assist staff and council in understanding system conditions, assist City Council in making decisions regarding pavement maintenance/preservation, and provide recommendations regarding required investments to effectively maintain/preserve pavements. Public Works Director Host reviewed the lifecycle of pavement and how additional maintenance increases the life of the pavement. A review of the pavement conditions in 2014 showed an average pavement condition of 6.9% compared to an average pavement condition in 2019 of 7.4%. The pavement preservation plan relies on the use of several forms of preservation including crack sealing, asphalt patching, chip seal, fog seal and pavement rejuvenator. Public Works Director Host reviewed the current budget allocations with the report recommendations which increased the use of rejuvenator/chip seal/fog seal. The increased use of those management practices would increase expenditures by \$55,000. The report also included an increase in the budget of \$44,000 for increased mill and overlay. **Council Member Norland moved, seconded by Council Member Steiner to approve the Pavement Management System of North Mankato 2019-Report Update. Vote on the motion: Steiner, Norland, Oachs, Whitlock and Dehen aye; no nays. Motion carried.**

Open Forum

Barb Church, 102 Wheeler Avenue, appeared before Council and reported North Mankato is a Plan A, Class 3 City, and larger Plan B cities with a City Manager as the purchasing agent have less purchasing power.

City Administrator and Staff Comments

City Administrator Harrenstein encouraged residents to participate in Connecting Commerce raffle, which will conclude on February 29, 2020. The fundraiser is for our local Fire Department.

Public Works Director Host reported the swim facility is gearing up and encouraged residents to sign up for classes, events, and swim lessons.

City Clerk Van Genderen encouraged everyone to get out and vote in the Presidential Nomination Primary on March 3, 2020; polls are open from 7 am to 8 pm.

Mayor and Council Comments

Council Member Oachs requested a high-level quarterly budget review.

Council Member Norland reported Community Development Director Fischer and herself met with Minnesota Master Gardners and will work with them to create some education sessions on pollinator gardens.

Council Member Whitlock congratulated City Administrator Harrenstein and his wife, Angelyn, on the birth of their daughter.

Mayor Dehen noted several thank-yous for donations.

At 8:20 p.m. on a motion by Council Member Steiner, seconded by Council Member Norland, the Council Meeting was adjourned.

Mayor

City Clerk



City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 3-2-20

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|------------------------------------------|--------------|--------------|-----------------|----------------|------------|
| Bank Code: APBNK-APBNK | | | | | | |
| 00009 | A-1 KEY CITY LOCKSMITHS, INC | 03/02/2020 | Regular | 0 | 296.00 | 92392 |
| 00029 | AG SPRAY EQUIPMENT | 03/02/2020 | Regular | 0 | 37.50 | 92393 |
| 00113 | BAKER & TAYLOR | 03/02/2020 | Regular | 0 | 50.57 | 92394 |
| 00229 | CASEY'S GENERAL STORES, INC. | 02/18/2020 | Regular | 0 | 13.58 | 92378 |
| 02757 | CINTAS | 03/02/2020 | Regular | 0 | 217.63 | 92395 |
| 02098 | CUMMINS | 03/02/2020 | Regular | 0 | 200.62 | 92396 |
| 00331 | DE MARS CONSTRUCTION | 02/18/2020 | Regular | 0 | 17,360.00 | 92379 |
| 00353 | DITTRICH MECHANICAL & FABRICATION | 03/02/2020 | Regular | 0 | 297.50 | 92397 |
| 00401 | EXPRESS SERVICES, INC. | 03/02/2020 | Regular | 0 | 3,829.35 | 92398 |
| 00508 | GREEN TECH RECYCLING, LLC | 03/02/2020 | Regular | 0 | 151.00 | 92399 |
| 00639 | KIBBLE EQUIPMENT LLC | 03/02/2020 | Regular | 0 | 555.65 | 92400 |
| 00754 | LEAGUE OF MINNESOTA CITIES | 03/02/2020 | Regular | 0 | 998.00 | 92401 |
| 03186 | LOOSE, REBECCA | 03/02/2020 | Regular | 0 | 360.00 | 92402 |
| 00829 | MANKATO PUBLIC SCHOOLS | 03/02/2020 | Regular | 0 | 76.85 | 92403 |
| 00920 | MINNESOTA DEPARTMENT OF HEALTH | 03/02/2020 | Regular | 0 | 12,725.00 | 92404 |
| 01341 | MINNESOTA DEPARTMENT OF PUBLIC SAFETY | 03/02/2020 | Regular | 0 | 325.00 | 92405 |
| 00950 | MINNESOTA STATE UNIVERSITY-MANKATO | 03/02/2020 | Regular | 0 | 80.00 | 92406 |
| 02802 | MINUTEMAN PRESS | 02/26/2020 | Regular | 0 | 98.75 | 92389 |
| 00970 | MOBILE GLASS SERVICE | 03/02/2020 | Regular | 0 | 125.00 | 92407 |
| 01106 | PETTY CASH | 03/02/2020 | Regular | 0 | 9.95 | 92408 |
| 01133 | POWERPLAN/RDO EQUIPMENT | 03/02/2020 | Regular | 0 | 265.25 | 92409 |
| 02931 | REDEXIM TURF PRODUCTS | 03/02/2020 | Regular | 0 | 672.63 | 92410 |
| 03222 | RIVARD ART LLC | 03/02/2020 | Regular | 0 | 1,548.19 | 92411 |
| 01336 | STAPLES OIL CO., INC. | 03/02/2020 | Regular | 0 | 12,300.10 | 92412 |
| 01340 | STATE OF MINNESOTA | 02/27/2020 | Regular | 0 | 18.00 | 92391 |
| 01371 | TACTICAL SOLUTIONS | 03/02/2020 | Regular | 0 | 2,059.05 | 92413 |
| 01402 | TIRE ASSOCIATES | 03/02/2020 | Regular | 0 | 553.24 | 92414 |
| 01409 | TOPPERS & TRAILERS PLUS | 03/02/2020 | Regular | 0 | 490.07 | 92415 |
| 01433 | TYLER TECHNOLOGIES | 03/02/2020 | Regular | 0 | 600.00 | 92416 |
| 01515 | WELLS FARGO BANK, N.A. | 03/02/2020 | Regular | 0 | 500.00 | 92417 |
| 00101 | AT&T MOBILITY | 02/18/2020 | Bank Draft | 0 | 28.23 | DFT0003911 |
| 00234 | CENTER POINT ENERGY | 02/18/2020 | Bank Draft | 0 | 263.38 | DFT0003910 |
| 02058 | CONSOLIDATED COMMUNICATIONS | 02/25/2020 | Bank Draft | 0 | 62.94 | DFT0003933 |
| 02058 | CONSOLIDATED COMMUNICATIONS | 02/25/2020 | Bank Draft | 0 | 54.98 | DFT0003934 |
| 02058 | CONSOLIDATED COMMUNICATIONS | 02/25/2020 | Bank Draft | 0 | 1,513.43 | DFT0003935 |
| 02058 | CONSOLIDATED COMMUNICATIONS | 02/25/2020 | Bank Draft | 0 | 42.94 | DFT0003936 |
| 02058 | CONSOLIDATED COMMUNICATIONS | 02/25/2020 | Bank Draft | 0 | 39.95 | DFT0003937 |
| 02058 | CONSOLIDATED COMMUNICATIONS | 02/25/2020 | Bank Draft | 0 | 154.78 | DFT0003938 |
| 02058 | CONSOLIDATED COMMUNICATIONS | 02/25/2020 | Bank Draft | 0 | 209.70 | DFT0003939 |
| 00322 | DALCO | 02/18/2020 | Bank Draft | 0 | 234.23 | DFT0003912 |
| 02820 | DESIGN & WINE | 02/21/2020 | Bank Draft | 0 | 360.00 | DFT0003928 |
| 00447 | FREE PRESS | 02/18/2020 | Bank Draft | 0 | 31.36 | DFT0003916 |
| 00447 | FREE PRESS | 02/25/2020 | Bank Draft | 0 | 227.83 | DFT0003940 |
| 00608 | INGRAM LIBRARY SERVICES | 02/26/2020 | Bank Draft | 0 | 1,973.85 | DFT0003951 |
| 00733 | LAKES GAS CO #10 | 02/18/2020 | Bank Draft | 0 | 91.70 | DFT0003913 |
| 00815 | MANKATO CLINIC, LTD. | 02/25/2020 | Bank Draft | 0 | 150.00 | DFT0003931 |
| 00923 | MINNESOTA DEPARTMENT OF LABOR & INDUSTRY | 02/21/2020 | Bank Draft | 0 | 128.00 | DFT0003929 |
| 00936 | MINNESOTA POLLUTION CONTROL AGENCY | 02/25/2020 | Bank Draft | 0 | 23.00 | DFT0003930 |
| 00910 | MINNESOTA VALLEY TESTING LAB, INC. | 02/18/2020 | Bank Draft | 0 | 59.50 | DFT0003918 |
| 00910 | MINNESOTA VALLEY TESTING LAB, INC. | 02/18/2020 | Bank Draft | 0 | 59.50 | DFT0003919 |
| 00910 | MINNESOTA VALLEY TESTING LAB, INC. | 02/18/2020 | Bank Draft | 0 | 59.50 | DFT0003920 |
| 01322 | SPRINT | 02/25/2020 | Bank Draft | 0 | 35.85 | DFT0003932 |
| 01335 | STAPLES ADVANTAGE | 02/18/2020 | Bank Draft | 0 | 45.36 | DFT0003917 |
| 01335 | STAPLES ADVANTAGE | 02/24/2020 | Bank Draft | 0 | 155.59 | DFT0003925 |
| 01335 | STAPLES ADVANTAGE | 02/21/2020 | Bank Draft | 0 | 76.81 | DFT0003926 |
| 01335 | STAPLES ADVANTAGE | 02/19/2020 | Bank Draft | 0 | 108.93 | DFT0003927 |
| 00105 | AUTO VALUE MANKATO | 03/04/2020 | EFT | 0 | 265.40 | 2605 |

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|-------|-----------------------------------------|------------|------------|---|------------|------------|
| 00117 | BARCO MUNICIPAL PRODUCTS, INC. | 03/04/2020 | EFT | 0 | 2,134.65 | 2606 |
| 00123 | BATTERIES+BULBS | 03/04/2020 | EFT | 0 | 39.75 | 2607 |
| 00216 | C & S SUPPLY CO, INC. | 03/04/2020 | EFT | 0 | 230.44 | 2608 |
| 00453 | FREYBERG PETROLEUM SALES, INC. | 03/04/2020 | EFT | 0 | 763.95 | 2609 |
| 00463 | G & L AUTO SUPPLY, LLC | 03/04/2020 | EFT | 0 | 129.00 | 2610 |
| 00538 | HAWKINS, INC. | 03/04/2020 | EFT | 0 | 4,966.21 | 2611 |
| 00646 | HEINTZ, KATIE | 03/04/2020 | EFT | 0 | 67.11 | 2612 |
| 00743 | LARKSTUR ENGINEERING & SUPPLY, INC. | 03/04/2020 | EFT | 0 | 36.84 | 2613 |
| 00776 | LLOYD LUMBER CO. | 03/04/2020 | EFT | 0 | 420.75 | 2614 |
| 00797 | MAC TOOLS DISTRIBUTOR | 03/04/2020 | EFT | 0 | 140.98 | 2615 |
| 00796 | MACQUEEN EQUIPMENT, INC. | 03/04/2020 | EFT | 0 | 4,589.84 | 2616 |
| 00819 | MANKATO FORD, INC. | 03/04/2020 | EFT | 0 | 136.29 | 2617 |
| 00874 | MENARDS-MANKATO | 03/04/2020 | EFT | 0 | 26.78 | 2618 |
| 00902 | MINNESOTA IRON & METAL CO | 03/04/2020 | EFT | 0 | 250.40 | 2619 |
| 00956 | MINNESOTA WASTE PROCESSING CO. | 03/04/2020 | EFT | 0 | 24,977.72 | 2620 |
| 00997 | MTI DISTRIBUTING CO | 03/04/2020 | EFT | 0 | 946.25 | 2621 |
| 01036 | NICOLLET COUNTY RECORDER/ABTRACTER | 03/04/2020 | EFT | 0 | 46.00 | 2622 |
| 01052 | NORTH CENTRAL INTERNATIONAL | 03/04/2020 | EFT | 0 | 1,547.35 | 2623 |
| 01062 | NORTHERN SAFETY TECHNOLOGY, INC. | 03/04/2020 | EFT | 0 | 62.06 | 2624 |
| 02005 | PANTHEON COMPUTERS | 03/04/2020 | EFT | 0 | 6,368.61 | 2625 |
| 01090 | PARAGON PRINTING, MAILING & SPECIALTIES | 03/04/2020 | EFT | 0 | 946.72 | 2626 |
| 01160 | QUALITY OVERHEAD DOOR CO, INC | 03/04/2020 | EFT | 0 | 287.00 | 2627 |
| 01179 | RED FEATHER PAPER CO. | 03/04/2020 | EFT | 0 | 122.30 | 2628 |
| 01198 | RETROFIT COMPANIES, INC. | 03/04/2020 | EFT | 0 | 226.24 | 2629 |
| 01211 | RIVER BEND BUSINESS PRODUCTS | 03/04/2020 | EFT | 0 | 623.51 | 2630 |
| 01262 | SCHUMACHER, GREG | 03/04/2020 | EFT | 0 | 276.99 | 2631 |
| 01281 | SIGN PRO | 03/04/2020 | EFT | 0 | 338.00 | 2632 |
| 01290 | SLETTEN, CORY | 03/04/2020 | EFT | 0 | 53.99 | 2633 |
| 01381 | THATE, GREG | 03/04/2020 | EFT | 0 | 71.57 | 2634 |
| 03010 | WILKUS ARCHITECTS | 03/04/2020 | EFT | 0 | 3,500.00 | 2635 |
| 00234 | CENTER POINT ENERGY | 02/18/2020 | Bank Draft | 0 | 172.84 | DFT0003909 |
| 02003 | MINNESOTA DEPT OF REVENUE | 02/26/2020 | Bank Draft | 0 | 5,679.33 | DFT0003948 |
| 01477 | VIKING ELECTRIC SUPPLY, INC. | 02/21/2020 | Bank Draft | 0 | 562.62 | DFT0003921 |
| 01557 | XCEL ENERGY | 02/18/2020 | Bank Draft | 0 | 174.02 | DFT0003908 |
| | | | | | 124,187.33 | 91 |

Authorization Signatures

All Council

The above manual and regular claims lists for 3-2-20 are approved by:

 MARK DEHEN- MAYOR

 DIANE NORLAND- COUNCIL MEMBER

 WILLIAM STEINER- COUNCIL MEMBER

 SANDRA OACHS- COUNCIL MEMBER

 JAMES WHITLOCK- COUNCIL MEMBER

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

| Donor | Restriction | Amount |
|---------------------------------------|----------------------------------|---------------|
| Anonymous | Book Donation | \$184.00 |
| Mayo Foundation for Medical Education | Community Swim Night Sponsorship | \$6,000.00 |
| Teresa Rome | Paver | \$50.00 |
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| Total | | \$6,234.00 |

Adopted by the City Council this 2nd day of March 2020.

Mayor

City Clerk

1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2020

Park Permit _____ 2020

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND
☐ DJ/KARAOKE MACHINE
☐ OTHER: _____

DATE OF EVENT: Oct 3rd 2020
BEGIN TIME: 12pm
END TIME: 7pm

LOCATION / SHELTER: Benson Park

EVENT NAME: Party on the Prairie

ONSITE COORDINATOR: _____

PRINT NAME: Katie Heintz

MOBILE NUMBER: 507.327.0677

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: Katie Heintz

DATE: 02/06/20

POLICE CHIEF: [Signature]

CITY CLERK: _____

☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____

1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2020

Park Permit _____ 2020

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AMPLIFIED SOUND:



LIVE MUSIC/BAND



DJ/KARAOKE MACHINE



OTHER: _____

DATE OF EVENT:

June 2020

BEGIN TIME:

11am

END TIME:

3pm

LOCATION / SHELTER:

SCC Band Shelter

EVENT NAME:

Art Splash

ONSITE COORDINATOR:

PRINT NAME:

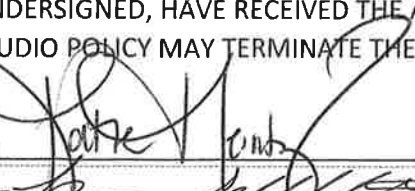
Kate Hink

MOBILE NUMBER:

507 327 0627

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE:



DATE:

02/06/20

POLICE CHIEF:



CITY CLERK:



DENIED



APPROVED



BOOK



POLICE



ONLINE



\$25.00 FEE

STAFF INITIALS

Audio Permit

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What happens if there is a noise complaint?

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- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

| | | |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| AMPLIFIED SOUND: | <input type="checkbox"/> LIVE MUSIC/BAND <input type="checkbox"/> DJ/KARAOKE MACHINE <input checked="" type="checkbox"/> OTHER: <u>none</u> | DATE OF EVENT: <u>June 12th 20</u> BEGIN TIME: <u>8pm</u> END TIME: <u>11pm</u> |
| LOCATION / SHELTER: | <u>Spring Lake Park</u> | |
| EVENT NAME: | <u>Mines in the Park</u> | |
| ONSITE COORDINATOR: | PRINT NAME: | <u>Diane Rader</u> |
| | MOBILE NUMBER: | <u>507 380-2100</u> |

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: [Signature] DATE: 2/7/20

POLICE CHIEF: [Signature]
CITY CLERK: _____

☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
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- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND:



LIVE MUSIC/BAND
DJ/KARAOKE MACHINE
OTHER: _____

DATE OF EVENT: July 9th, 16th, 23rd

BEGIN TIME: 5pm

END TIME: 7pm

LOCATION / SHELTER:

Band Shell / MUSIC IN THE PARK

EVENT NAME:

STOP4TIME PARK

ONSITE COORDINATOR:

PRINT NAME:

Katie Heinz

MOBILE NUMBER:

507.327.0627

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE:

Katie Heinz

DATE:

2/6/20

POLICE CHIEF:

[Signature]

CITY CLERK:

[Signature]

☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

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| | | |
|---------------------|---------------------------------------------------------|--------------------------------|
| AMPLIFIED SOUND: | <input type="checkbox"/> LIVE MUSIC/BAND | DATE OF EVENT: <u>Aug. 7th</u> |
| | <input type="checkbox"/> DJ/KARAOKE MACHINE | BEGIN TIME: <u>8 pm</u> |
| | <input checked="" type="checkbox"/> OTHER: <u>MOVIE</u> | END TIME: <u>11 pm</u> |
| LOCATION / SHELTER: | <u>Benson Park</u> | |
| EVENT NAME: | <u>Movies in the Park</u> | |
| ONSITE COORDINATOR: | PRINT NAME: <u>Diane Rader</u> | |
| | MOBILE NUMBER: <u>507 380 2106</u> | |

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: [Signature] DATE: 2/7/20

POLICE CHIEF: [Signature]

CITY CLERK: _____

☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____

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AMPLIFIED SOUND:



LIVE MUSIC/BAND

DJ/KARAOKE MACHINE

OTHER: _____

DATE OF EVENT: July 25thBEGIN TIME: 6pmEND TIME: 11pmLOCATION / SHELTER: 200 Belgrade Ave.EVENT NAME: Blues on Belgrade

ONSITE COORDINATOR: _____

PRINT NAME: Jeri BobholzMOBILE NUMBER: 507.382.6000

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: [Signature]DATE: 2/6/20POLICE CHIEF: [Signature]

CITY CLERK: _____

☐ DENIED ☐ APPROVED☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____

1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2020

Park Permit _____ 2020

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

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AMPLIFIED SOUND:



LIVE MUSIC/BAND

DJ/KARAOKE MACHINE

OTHER: _____

DATE OF EVENT:

BEGIN TIME:

END TIME:

LOCATION / SHELTER:

EVENT NAME:

ONSITE COORDINATOR:

PRINT NAME:

MOBILE NUMBER:

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: _____

DATE: _____

POLICE CHIEF: _____

CITY CLERK: _____

☐ DENIED ☐ APPROVED☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____



CITY OF *Minnesota*
NORTH MANKATO

1001 Belgrade Ave., PO Box 2055
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4252
www.northmankato.com

For Office Use Only

APPROVED _____

DENIED _____

☐ PARK USE ☐ AUDIO USE

Application For PARADE PERMIT

REQUIRED INFORMATION:

- Application for Parade Permit
- Map of Parade Route
- \$35 Application Fee

Thirty (30) days in advance of the parade date.

| | | | |
|--------------------------------------------------------------------------|-------------------------------------|-------------------------------------|----------------------------------|
| Name of Applicant <u>Katie Heintz</u> | Address <u>1001 Belgrade Ave</u> | Phone <u>507 327 0027</u> | Email <u>kheintz@nwmn.org</u> |
| Sponsoring Organization Name <u>B.O.B</u> | | Address <u>1001 Belgrade Ave</u> | Phone <u>507.382.6001</u> |
| Contact during event <u>Jeni Bo</u> | | Phone " " | |
| Event Location <u>200 Belgrade Ave</u> | | Date <u>12/5/20</u> | From Time To <u>12pm 7pm</u> |
| Occasion for Parade <u>Bells on Belgrade</u> | | | |
| Parade Description / Composition <u>200 Block Belgrade to Wheeler</u> | | | |
| Estimated Number of Participants: <u>25</u> | | | |

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Katie Heintz 2/6/20
Applicant Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature] 2/19/20
Chief of Police Date

Caswell Sports Director Date



1001 Belgrade Ave., PO Box 2055
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4252
www.northmankato.com

For Office Use Only

APPROVED _____

DENIED _____

☐ PARK USE ☐ AUDIO USE

Application For PARADE PERMIT

REQUIRED INFORMATION:

- Application for Parade Permit
- Map of Parade Route
- \$35 Application Fee

Thirty (30) days inadvance of the parade date.

| | | | |
|------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------------|---------------------------------------|
| Name of Applicant <u>Katie Heintz</u> | Address <u>1001 Belgrade Ave</u> | Phone <u>507.345.5120</u> | Email <u>Kheintz@NWLibrary.org</u> |
| Sponsoring Organization Name <u>Taylor Library</u> | Address <u>"</u> | Phone <u>507 345.5120</u> | |
| Contact during event <u>Katie Heintz</u> | | Phone <u>" 507 327 0627</u> | |
| Event Location <u>1001 Belgrade Ave</u> | Date <u>May 16TH</u> | From <u>9am</u> | Time To <u>10:30am</u> |
| Occasion for Parade <u>BOOKIN' 5K RUN</u> | | | |
| Parade Description / Composition <u>run down belgrade to Range around Wheelerpark and Back Down Belgrade.</u> | | | |
| Estimated Number of Participants: <u>200</u> | | | |

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Katie Heintz
Applicant

2/6/20
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

Mr. Sullivan
Chief of Police

2/19/20
Date

Caswell Sports Director

Date



1001 Belgrade Ave., PO Box 2055
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4252
www.northmankato.com

For Office Use Only

APPROVED _____

DENIED _____

☐ PARK USE ☐ AUDIO USE

Application For PARADE PERMIT

REQUIRED INFORMATION:

- Application for Parade Permit
 - Map of Parade Route
 - \$35 Application Fee - **Paid 2/18/2020**
- Thirty (30) days in advance of the parade date.

| | | | |
|---------------------------------------|-------------------------------------|--------------------------|-------------------|
| Name of Applicant BOB OLSON | Address 326 MOUND MANKATO | Phone 388-7576 | Email — |
|---------------------------------------|-------------------------------------|--------------------------|-------------------|

| | | |
|-------------------------------------------------------------|------------------------|----------------------|
| Sponsoring Organization Name A.B.A.T.E. OF MN. | Address SAME | Phone SAME |
|-------------------------------------------------------------|------------------------|----------------------|

| | |
|------------------------------------------|--------------------------|
| Contact during event BOB OLSON | Phone 514-4862 |
|------------------------------------------|--------------------------|

| | | | |
|----------------------------------------------------------|-----------------------|---------------------|------------------------|
| Event Location THROUGH MANKATO INTO N. MANKATO | Date 5-2-20 | From 1:00 | Time To 1:45 |
|----------------------------------------------------------|-----------------------|---------------------|------------------------|

| |
|----------------------------------------------------------|
| Occasion for Parade MOTORCYCLE AWARENESS MONTH |
|----------------------------------------------------------|

| |
|--------------------------------------------------------|
| Parade Description / Composition MOTORCYCLES |
|--------------------------------------------------------|

| | |
|----------------------------------------------------|----------------------------------------------|
| Estimated Number of Participants: UP TO 300 | (END @ SPRING LAKE PARK - SHELTER #3) |
|----------------------------------------------------|----------------------------------------------|

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

| | |
|-------------------------------------|------------------------|
| ROBERT D. OLSON Applicant | 2-18-20 Date |
|-------------------------------------|------------------------|

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

| | |
|---------------------------------------|--------------------------|
| [Signature] Chief of Police | 2/19/2020 Date |
|---------------------------------------|--------------------------|

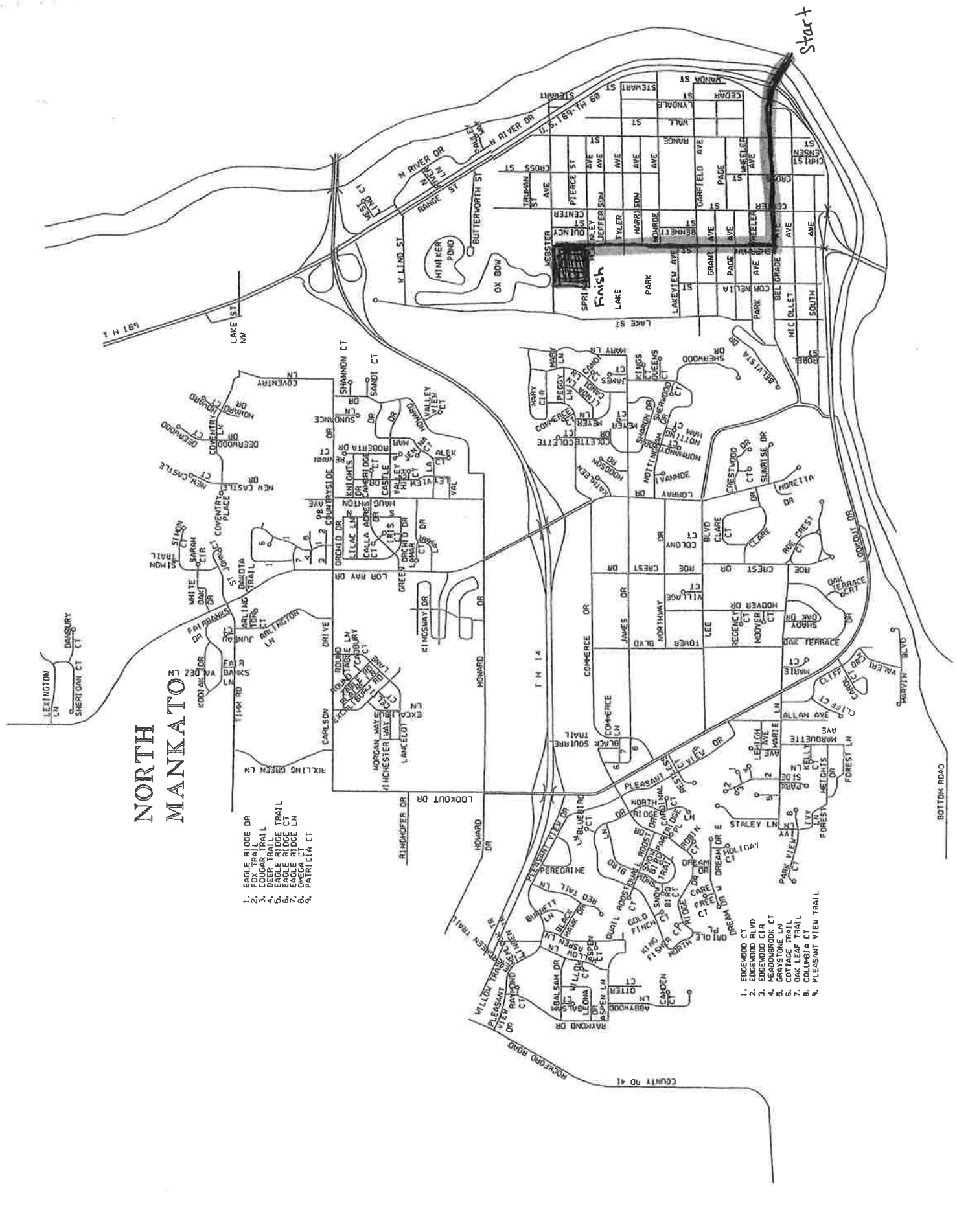
Caswell Sports Director

Date

NORTH MANKATO

1. EAGLE RIDGE DR
2. COUGAR TRAIL
3. DEER TRAIL
4. EAGLE RIDGE TRAIL
5. EAGLE RIDGE CT
6. EAGLE RIDGE LN
7. EAGLE RIDGE CT
8. PATRICIA CT

1. EDENWOOD CT
2. EDENWOOD BLVD
3. EDENWOOD CT
4. EDENWOOD CT
5. GRAYSTONE LN
6. COTTAGE TRAIL
7. OAK LEAF TRAIL
8. COLUMBIA CT
9. PLEASANT VIEW TRAIL



RESOLUTION NO.

RESOLUTION WAIVING WAITING PERIOD
FOR EXEMPTION FROM LAWFUL GAMBLING LICENSE FOR
FEEDING OUR COMMUNITIES PARTNERS

WHEREAS, Feeding Our Communities Partners has made an application for exemption from a charitable gambling license to conduct a raffle on June 18, 2020, at 2120 Howard Dr. West, Suites F & G, within the City of North Mankato, Minnesota, which application was received by the City on February 22, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the City waives the mandatory waiting period concerning the issuance of an exemption from lawful gambling license concerning the above-identified organization.

Adopted by the City Council this 2nd day of March 2020.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|--------------------------|--------------------------|-------|---------|-------|-------|-------|-------|-------|----------|-------|-------|---------|-------|-------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|----------|---------|-----|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item # 9A | Dept: City Engineer | Council Meeting Date: 3/2/20 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Consider Resolution Approving Plans and Specifications and Ordering Advertisement for Bids Project No. 19-06 ABCDEF Monroe Avenue Improvement. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the memo provided by City Engineer Sarff. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Adopt Resolution Approving Plans and Specifications and Ordering advertisement for Bids Project No. 19-06 ABCDEF Monroe Avenue Improvement. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Norland | _____ | _____ | Oachs | _____ | _____ | Whitlock | _____ | _____ | Steiner | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____ | Resolution | Ordinance | Contract | Minutes | Map | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Aye | Nay | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Norland | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Oachs | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Whitlock | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Steiner | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Dehen | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting | <input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

MEMORANDUM

Date: February 26, 2020
To: John Harrenstein, City Administrator
From: Daniel R. Sarff, P.E., City Engineer
CC: Nate Host, Public Works Director
Kevin McCann, Finance Director
Subject: 2020 Monroe Avenue Improvements
City Project No. 19-06 ABCDEF
BMI Project No. M18.120127

Plans and specifications have been prepared for the Monroe Avenue Improvement Project. The proposed improvements are essentially the same as that presented with the Preliminary Engineering Report and subsequent City Council presentations. The following is a brief summary of the proposed improvements:

Project Location: Monroe Avenue between Center Street and Range Street (300 and 400 block)

Proposed Improvements:

- Sanitary Sewer, Watermain, Storm Sewer:
 - Replace existing clay sanitary sewer with new plastic pipe and new manholes
 - Replace existing cast iron watermain with new plastic pipe and replace valves/fittings
 - Replace existing sanitary sewer and water services within right-of-way
 - Install new auto-reading water meters
 - Construct new storm sewer and add additional inlets
- Street and Surface:
 - Reconstruct existing street with new bituminous pavement and curb and gutter
 - Bituminous pavement section
 - Proposed street width same as existing – approximately 40 feet wide
 - Sidewalk on both sides – same width as existing
 - New concrete driveway aprons
 - Perforated subsurface drains on both sides of street
 - Restore all disturbed residential turf areas with sod and/or seed
- Street Lights
 - Add two mid-block street lights on each block

Estimated Project Costs:

| | |
|----------------------------------------|--------------------|
| • Street/Surface/Street Lights | \$887,000 |
| • Storm Sewer System | 150,000 |
| • Sanitary Sewer System | 103,000 |
| • Watermain System | <u>114,000</u> |
| • Total Estimated Project Cost: | \$1,254,000 |

Funding:

| | |
|--------------------------------------------|-------------|
| • Municipal State Aid Funds | \$250,000 |
| • Estimated City Funds/Special Assessments | \$1,004,000 |

Recommended Action: Adopt resolution approving plans and specifications and ordering advertisement for bids. Copy of resolution is included in Council Packet.

RESOLUTION NO.

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS
PROJECT NO. 19-06 ABCDEF MONROE AVENUE IMPROVEMENT

WHEREAS, pursuant to a resolution of the City Council adopted the 20th day of January 2020, the City Engineer has prepared plans and specifications for Project No. 19-06 ABCDEF Monroe Avenue Improvement and has presented such plans and specifications to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

1. Such plans and specifications, a copy of which is on file in the City Clerk's office and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper and on Quest Construction Data Network, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for not less than three weeks, shall specify the work to be done, shall state that bids will be received by the clerk until 11:00 a.m. on March 31, 2020, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Clerk and the City Engineer
3. The bids will then be tabulated and will be considered by the City Council at their regular meeting at 7:00 p.m. on May 4, 2020, in the Council Chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility.
4. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for five (5) percent of the amount of such bid.

Adopted by the City Council this 2nd day of March 2020.

Mayor

ATTEST:

City Clerk