

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on July 1, 2019. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Oachs, Whitlock, Steiner, and Norland, City Administrator Harrenstein, City Attorney Kennedy, Finance Director McCann, Community Development Director Fischer, Public Works Director Host, and City Clerk Van Genderen.

**Approval of Agenda**

**Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Approval of Council Meeting Minutes June 17, 2019**

**Council Member Norland moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of June 17, 2019. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Approval of Council Work Session Minutes June 24, 2019**

**Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council Work Session meeting of June 24, 2019. Vote on the motion: Whitlock, Steiner, Norland, and Dehen aye; Oachs abstain. Motion carried.**

**Public Hearing-Ordinance No. 116 Amending North Mankato City Code, Title XV: Land Usage Chapter 152 Manufactured Mobile Home Dwelling Parks**

Community Development Director Fischer reported the Planning Commission recommends the following language: "Mobile and manufactured homes shall be separated from each other at least 20 feet. Mobile and manufactured homes placed end-to-end must have a minimum clearance of 15 feet. Accessory structures may be as close to the primary dwelling as allowed by State Fire and Building Codes provided there is a minimum of 10 feet separation between any other structures." The proposed language provides consistency with practice concerning the separation of accessory structures and mobile homes. With no one appearing before Council, Mayor Dehen closed the Public Hearing.

**Consent Agenda**

**Council Member Norland moved, seconded by Council Member Steiner, to approve the Consent Agenda.**

- A. Bills and Appropriations.
- B. Res. No. 51-19 Approving Donations/Contributions/Grants.

**Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Public Comments Concerning Business Items on the Agenda**

None.

**Business Items****Accept the 2018 Comprehensive Annual Financial Report (CAFR)**

Kyler Meyers and Tom Olinger from Abdo, Eick & Meyers appeared before Council and presented the Comprehensive Annual Financial Report (CAFR). Mr. Meyers reported the significant Audit Findings included as in previous years; preparation of financial statements, and material audit adjustments. The auditors recommended diversifying investments to increase returns. The General Fund balance shows the fund balance is at 48.9% a slight decrease from 51.9% in 2017 and slightly below the fund balance policy of 50%. A review of the general fund budget to the actual budget showed a net change in Fund Balance of \$101,167. The General fund showed an increase in expenditures in public safety and public works, primarily due to increased staffing. The Special Revenue Fund Balances increased by \$16,196 due to increased revenue in Caswell Sports Fund, and TIF funds. Mr. Olinger reviewed the enterprise funds, which include the Water, Sewer, Recycling, Storm Water, and Solid Waste Funds. The Storm Water Fund had a negative balance due to increased use of funds to cover emergencies and increased ravine maintenance. The auditors suggested the City consider a rate increase. A review of the cash investments showed a slight increase over 2017, but mainly remaining steady. The auditors reviewed the expenditures per capita as compared to Class 3 cities, and the City of North Mankato spends \$556.00, while Class 3 cities spent on average \$679.00. City Administrator Harrenstein reported the City is now moving forward into the budget season and will take the audit as a guide for the 2020 budget. **Council Member Steiner moved, seconded by Council Member Norland to Accept the 2018 Comprehensive Annual Financial Report. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Ordinance No. 116, Amending North Mankato City Code, Title XV: Land Usage Chapter 152 Manufactured Mobile Home Dwelling Parks.**

**Council Member Steiner moved, seconded by Council Member Norland to Adopt Ordinance No. 116, Amending North Mankato City Code, Title XV: Land Usage Chapter 152 Manufactured Mobile Home Dwelling Parks. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Approve the Operating Service Agreement for the All Seasons Arena.**

City Administrator Harrenstein noted that Eagle Lake joined the agreement, the agreement is for three years, and the operations cost to the City is \$8,753.29, with the City also contributing to the payment of outstanding debt. He noted that a review of their finances showed a near break-even which indicated excellent management of the facility. Mayor Dehen noted that the cost for ice is approximately \$400.00/hour with most user groups paying \$200.00 showing the All Seasons Arena's excellent management of the facility to be near break-even. **Council Member Norland moved, seconded by Council member Steiner to approve the Operating Service Agreement for the All Seasons Arena. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Res. No. 52-19 Accepting Bid Project No. 19-03 North Ridge Ravine Improvements-Phase 1.**

City Engineer Sarff appeared before Council and reviewed the Ravine Study and Management Plan. He indicated the North Ridge Ravine was identified as an area that needed improvements. The project would include the installation of a 6-foot wide pipe to carry water to the bottom of the ravine, repair areas that are sluffing and stabilize the ravine. He reported bids were open on Tuesday, June 25,

2019, with R & R Excavating, Inc. with the low bid of \$709,915.25. The bid was 7.4% above the Engineer's estimate of \$661,000. City Engineer Sarff reported it appeared that the higher costs were due to some of the unique and challenging aspects of the project, including access to the site and dealing with stormwater runoff flow in the ravine during construction. He noted Bolton & Menk researched the past performance of R& R Excavating and recommended awarding the contract. City Administrator Harrenstein noted the City plans to borrow \$2 million to pay for Tyler Avenue, Commerce Drive and the Ravine repair. He reported the City plans to chip away at the ravine repairs by allocating money each year to repair the ravines. **Council Member Norland moved, seconded by Council Member Whitlock to Adopt Res. No. 52-19 Accepting Bid Project No. 19-03 North Ridge Ravine Improvements-Phase 1. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Res. No. 53-19 Authorizing North Mankato's Local Consent for the Mankato/North Mankato Area Planning Organization to Undertake a Corridor Study of Highway 169 from Lake Street Northwest to State Highway 60 and also Providing Conditions of that Local Consent.**

City Administrator Harrenstein reported the resolution would authorize MAPO to examine the future of the 169 Corridor from Lake Street to State Highway 60. The corridor has been discussed for many years and for the last 20 years the City of North Mankato's position has been that if the corridor is redeveloped a full access interchange at Webster Avenue must be maintained. He outlined the three positions held in the resolution which include the inclusion of a Highway 169 Corridor Study as long as there is a full access intersection at Webster Avenue. If the study includes an option for relocating the Webster Avenue intersection all existing business have an economically viable and safe access, the intersection must remain within the boundaries of the City of North Mankato, any new proposed location must be economically viable and feasible for redevelopment and reinvestment, and any new location of the Webster Avenue intersection would include a safe outlet for the residents of North Mankato. An oversight committee must be established for the project. With Council consent, the podium was opened for residents to speak about the proposed study. Randy Anderson, General Manager of Sign-Pro, supported the study as long as the intersection remains open. Jo Bailey from Sign-Pro reported she supported the study as long as the intersection remains open as the road is a gateway to the local businesses. Doug Stock from Starr Trailer Sales requested the intersection remain open. Tim Stevenson, Four Seasons Truck Wash, reported his business relies on the accessibility of the area. Mike Coughlan, American Pest Control, reported he has recently leased space to a bait shop and the business requires accessibility. Paul Stock, Starr Trailer Sales, requested clarification if the resolution would have any teeth to prevent closures. City Administrator Harrenstein reported MnDOT has broad authority to close access points on State Highways, but he does not believe that District Engineer Ous is interested in closing the intersection, but the resolution provides evidence for the discussion that the City has engaged businesses to understand the needs of the community. Tim Tupy, Mankato Brewery, reported they chose the location due to accessibility and as an Agra-industrial tourism business, the access must remain to allow for continued growth and development of his business. Council Member Steiner reported he wants to see the intersection remain open. Mayor Dehen noted the discussion to consider closing the intersection stems from a former desire to make 169 stop free to the Twin Cities, but communities further down the line have not eliminated lights such as St. Peter and Jordan Minnesota. Discussion was held about changing the language to a broader interchange term, but it was determined that the term intersection would be used. Council Member Whitlock reported he sits on the MAPO Board and he wanted the residents/business owners to know that he is fighting to ensure the intersection remains full access. Council Member Oachs reported the City would do everything possible to protect the access. **Council Member Steiner moved, seconded**

**by Council Member Norland to Adopt Res. No. 53-19 Authorizing North Mankato's Local Consent for the Mankato/North Mankato Area Planning Organization to Undertake a Corridor Study of Highway 169 from Lake Street Northwest to State Highway 60 and also Providing Conditions of that Local Consent. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

#### **Open Forum**

Randy Zellmer appeared before Council and thanked City staff for their work and complimented the City on the direction it is taking.

#### **City Administrator and Staff Comments**

City Administrator Harrenstein reported a victory was won last Thursday with the Huntley-Wilmarth line decision which brought the line outside of the City of North Mankato. He thanked Community Development Director Fischer for his work.

Public Works Director Host reported the swim facility liner is going in and progress is being made. He reported the City had been preliminarily awarded a grant from the DNR to pay for 50% of the Bluff Park Overlook construction.

Finance Director McCann reported the budget is underway and will be brought before Council at a Work Session in the next few months.

#### **Mayor and Council Comments**

Council Member Oachs thanked the community for coming out to speak about the 169 Corridor Study.

Council Member Norland thanked the staff for their work on the historical programming for the 120<sup>th</sup> Anniversary.

Council Member Whitlock invited residents to attend the historic bus tour on July 9, 2019, starting at the municipal building.

Mayor Dehen reported Fun Days would occur on July 10-14, 2019.

Mayor Dehen reported an editorial in the Free Press encourages citizens to write the State in support of the Highway 14 grant application.

At 8:30 p.m. on a motion by Council Member Norland, seconded by Council Member Oachs the Council Meeting was adjourned.

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Mayor

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City Clerk



City of North Mankato, MN

# Claims List - Regular

By Vendor Name

Date Range: 7-15-19

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
00416	1st LINE/LEEWES VENTURES LLC	07/15/2019	Regular	0	737.55	91253
00005	A TO Z RENTAL CENTER	07/15/2019	Regular	0	26.00	91254
00093	ARNOLD'S OF MANKATO, INC.	07/15/2019	Regular	0	163.95	91256
00095	ASPEN EQUIPMENT CO	07/15/2019	Regular	0	2,024.45	91257
03024	BEARCAT MANUFACTURING	07/15/2019	Regular	0	157.06	91258
03058	BERENTSON, HELEN	07/15/2019	Regular	0	462.44	91259
02169	BLUE LINE SHARPENING & SALES	07/15/2019	Regular	0	145.00	91260
00188	BRANDT LAW OFFICE, P.A.	07/15/2019	Regular	0	216.75	91261
00189	BRAUN INTERTEC CORPORATION	07/15/2019	Regular	0	1,327.50	91262
00232	CEMSTONE CONCRETE MATERIALS, LLC	07/15/2019	Regular	0	1,721.50	91263
02757	CINTAS	07/15/2019	Regular	0	176.53	91264
00255	CITY OF MANKATO	07/15/2019	Regular	0	106,974.03	91265
00268	CLIMB THEATRE, INC.	07/10/2019	Regular	0	550.00	91244
03059	COTTINGHAM, GREGG	07/15/2019	Regular	0	91.27	91266
00312	CULVER'S OF NORTH MANKATO	07/15/2019	Regular	0	244.00	91267
00315	CUSHMAN MOTOR CO., INC	07/15/2019	Regular	0	1,368.26	91268
00344	DIAMOND VOGEL PAINT CENTER	07/15/2019	Regular	0	65.08	91269
00364	DRUMMER'S GARDEN CENTER & FLORAL	07/15/2019	Regular	0	19.98	91270
00401	EXPRESS SERVICES, INC.	07/15/2019	Regular	0	15.00	91271
00409	FERGUSON ENTERPRISES, INC	07/15/2019	Regular	0	3,555.14	91272
00413	FIRE SAFETY USA, INC.	07/15/2019	Regular	0	337.50	91273
00432	FLEETPRIDE	07/15/2019	Regular	0	80.51	91274
03060	FOIX, JORDAN	07/15/2019	Regular	0	525.00	91275
00447	FREE PRESS	07/15/2019	Regular	0	128.40	91276
00468	GALLS, LLC	07/15/2019	Regular	0	305.00	91277
00499	GRAINGER	07/15/2019	Regular	0	44.26	91278
03062	HALTER, TED	07/15/2019	Regular	0	900.00	91279
03061	HENDRICKSON, SUSAN	07/15/2019	Regular	0	480.00	91280
00579	HOOEY, PATRICIA	07/15/2019	Regular	0	250.00	91281
00595	HY-VEE, INC.	07/15/2019	Regular	0	1,142.31	91282
02917	JENNINGS, STROUSS & SALMON, P.L.C.	07/15/2019	Regular	0	9,000.00	91283
02760	KADUCE PLUMBING & HEATING, INC.	07/15/2019	Regular	0	220.03	91284
00692	KEY CITY AUTO PARTS, INC.	07/15/2019	Regular	0	6.70	91285
00639	KIBBLE EQUIPMENT LLC	07/15/2019	Regular	0	817.72	91286
00724	LEAGUE OF MINNESOTA CITIES INSURANCE TR	07/15/2019	Regular	0	500.00	91287
00805	MAGFA	07/03/2019	Regular	0	555.95	91236
00805	MAGFA	07/10/2019	Regular	0	868.74	91245
02110	MAKING FACES MANKATO	07/15/2019	Regular	0	280.00	91288
00819	MANKATO FORD, INC.	07/15/2019	Regular	0	1,696.80	91289
00828	MANKATO PEPPERS	07/03/2019	Regular	0	400.00	91243
00832	MANKATO TENT & AWNING CO.	07/15/2019	Regular	0	62.50	91290
00834	MANKATO UNITED SOCCER CLUB	07/10/2019	Regular	0	58.96	91246
00847	MATHESON TRI-GAS, INC.	07/15/2019	Regular	0	223.85	91291
00963	MINNESOTA BUREAU OF CRIMINAL APPREHEN	07/15/2019	Regular	0	270.00	91292
03022	MINNESOTA PAVING & MATERIALS	07/15/2019	Regular	0	1,326.08	91293
00951	MINNESOTA TRUCK & TRACTOR, INC.	07/15/2019	Regular	0	358.68	91294
02802	MINUTEMAN PRESS	07/10/2019	Regular	0	35.06	91248
00971	MOCK'S COMPLETE LANDSCAPING	07/15/2019	Regular	0	139.02	91295
03068	MORGAN CREEK VINEYARDS	07/15/2019	Regular	0	83.52	91296
00996	MT BALLOONS	07/15/2019	Regular	0	220.00	91297
03020	NUTRIEN AG SOLUTIONS, INC.	07/15/2019	Regular	0	479.71	91298
03067	OACHS, SANDRA	07/10/2019	Regular	0	267.03	91249
01106	PETTY CASH	07/15/2019	Regular	0	84.35	91299
01133	POWERPLAN/RDO EQUIPMENT	07/15/2019	Regular	0	224.16	91300
01166	RADIO MANKATO	07/15/2019	Regular	0	498.00	91301
01170	RAMY TURF PRODUCTS	07/15/2019	Regular	0	343.00	91302
01190	REINHART FOODSERVICE LLC	07/15/2019	Regular	0	1,465.32	91303

01191	RELIANCE ELECTRIC OF SOUTHERN MINNESOTA	07/15/2019	Regular	0	424.52	91304
03069	RINK SYSTEMS	07/15/2019	Regular	0	2,252.00	91305
02834	SERVING ALCOHOL, INC.	07/15/2019	Regular	0	25.41	91306
01295	SNELL MOTORS, INC	07/15/2019	Regular	0	145.04	91307
02087	STOP STICK, LTD.	07/15/2019	Regular	0	117.00	91308
01352	STREICHER'S, INC	07/15/2019	Regular	0	67.99	91309
01402	TIRE ASSOCIATES	07/15/2019	Regular	0	3,363.43	91310
03063	TORGERSON, ASHLEY	07/10/2019	Regular	0	75.00	91250
02150	U.S. BANK	07/15/2019	Regular	0	103,644.91	91311
02041	ULINE	07/15/2019	Regular	0	151.74	91312
02833	VALLEY ASPHALT PRODUCTS, INC.	07/15/2019	Regular	0	438.66	91313
02282	WARD EINESS STRATEGIES	07/15/2019	Regular	0	2,000.00	91314
01515	WELLS FARGO BANK, N.A.	07/15/2019	Regular	0	750.00	91315
01517	WELLS FARGO CORPORATE TRUST SERVICE	07/15/2019	Regular	0	97,050.63	91316
01525	WEST CENTRAL SANITATION, INC.	07/15/2019	Regular	0	27,888.70	91317
03057	WICK, BETHANY	07/03/2019	Regular	0	120.00	91237
03066	WILLIAMS, STACEY	07/10/2019	Regular	0	50.00	91252
00012	ABDO, EICK & MEYERS, LLP	07/02/2019	Bank Draft	0	950.00	DFT0003209
00062	AMERICAN SECURITY CABINETS GROUP	07/01/2019	Bank Draft	0	93.00	DFT0003206
00067	AMERICAN WATER WORKS ASSOC.	07/11/2019	Bank Draft	0	208.00	DFT0003237
00241	CHARTER COMMUNICATIONS	07/11/2019	Bank Draft	0	128.89	DFT0003234
00311	CULLIGAN WATER CONDITIONING	07/02/2019	Bank Draft	0	34.75	DFT0003210
00311	CULLIGAN WATER CONDITIONING	07/02/2019	Bank Draft	0	34.75	DFT0003211
02750	DPS MEDIA	07/11/2019	Bank Draft	0	178.47	DFT0003233
00608	INGRAM LIBRARY SERVICES	07/11/2019	Bank Draft	0	1,164.85	DFT0003240
00733	LAKES GAS CO #10	07/02/2019	Bank Draft	0	815.00	DFT0003207
00749	LAWSON PRODUCTS, INC	07/11/2019	Bank Draft	0	200.05	DFT0003236
00857	MC GOWAN WATER CONDITIONING, INC.	07/02/2019	Bank Draft	0	26.40	DFT0003208
00923	MINNESOTA DEPARTMENT OF LABOR & INDUSTRY	07/03/2019	Bank Draft	0	3,296.65	DFT0003231
01335	STAPLES ADVANTAGE	06/27/2019	Bank Draft	0	51.35	DFT0003205
01335	STAPLES ADVANTAGE	07/03/2019	Bank Draft	0	193.93	DFT0003232
01470	VERIZON WIRELESS	07/11/2019	Bank Draft	0	344.91	DFT0003235
02178	WASTE MANAGEMENT OF WI-MN	07/11/2019	Bank Draft	0	329.35	DFT0003238
00551	A.H. HERMEL COMPANY	07/17/2019	EFT	0	1,122.59	1951
00028	AFFORDABLE TOWING OF MANKATO, INC.	07/17/2019	EFT	0	100.00	1952
02254	ALBRIGHT LAWNS	07/17/2019	EFT	0	530.00	1953
00039	ALL AMERICAN TOWING	07/17/2019	EFT	0	40.00	1954
00050	ALPHA WIRELESS COMMUNICATIONS	07/17/2019	EFT	0	85.60	1955
00105	AUTO VALUE MANKATO	07/17/2019	EFT	0	517.61	1956
00123	BATTERIES+BULBS	07/17/2019	EFT	0	223.90	1957
00174	BOLTON & MENK, INC.	07/17/2019	EFT	0	6,040.00	1958
00176	BORDER STATES ELECTRIC SUPPLY	07/17/2019	EFT	0	34.81	1959
00216	C & S SUPPLY CO, INC.	07/17/2019	EFT	0	369.40	1960
02749	COMMUNICATION STRATEGIES LLC	07/17/2019	EFT	0	200.00	1961
02706	CORE & MAIN LP	07/17/2019	EFT	0	490.71	1962
00322	DALCO	07/17/2019	EFT	0	821.16	1963
02275	DEM-CON MATERIALS & RECOVERY	07/17/2019	EFT	0	6,989.24	1964
00453	FREYBERG PETROLEUM SALES, INC.	07/17/2019	EFT	0	16,036.27	1965
00463	G & L AUTO SUPPLY, LLC	07/17/2019	EFT	0	302.40	1966
01098	GILLETTE GROUP/PEPSI-COLA	07/17/2019	EFT	0	1,239.33	1967
02560	GOLD MEDAL	07/17/2019	EFT	0	594.85	1968
00494	GOPHER STATE ONE-CALL	07/17/2019	EFT	0	333.45	1969
02295	GRAYBAR	07/17/2019	EFT	0	39.32	1970
00503	GREAT AMERICAN BUSINESS PRODUCTS	07/17/2019	EFT	0	844.99	1971
00538	HAWKINS, INC.	07/17/2019	EFT	0	6,694.20	1972
00680	J.J. KELLER & ASSOCIATES, INC.	07/17/2019	EFT	0	1,022.23	1973
02941	JAGUAR COMMUNICATIONS	07/17/2019	EFT	0	4,020.07	1974
00691	KENNEDY & KENNEDY LAW OFFICE	07/17/2019	EFT	0	8,885.76	1975
00767	LIME VALLEY ADVERTISING, INC.	07/17/2019	EFT	0	125.00	1976
00776	LLOYD LUMBER CO.	07/17/2019	EFT	0	3,553.24	1977
02575	LOCHER BROS, INC.	07/17/2019	EFT	0	253.60	1979
00793	M & M SIGNS, INC.	07/17/2019	EFT	0	440.00	1980
02644	MACQUEEN EMERGENCY GROUP	07/17/2019	EFT	0	1,876.54	1981
00796	MACQUEEN EQUIPMENT, INC.	07/17/2019	EFT	0	1,800.65	1982
00874	MENARDS-MANKATO	07/17/2019	EFT	0	636.87	1983
00886	MIDSTATES EQUIPMENT & SUPPLY	07/17/2019	EFT	0	1,059.09	1984
00889	MIDWEST TAPE/HOOPLA	07/17/2019	EFT	0	2,193.29	1985

02532	MIKE'S LLC	07/17/2019	EFT	0	27.50	1986
00910	MINNESOTA VALLEY TESTING LAB, INC.	07/17/2019	EFT	0	202.00	1987
00956	MINNESOTA WASTE PROCESSING CO.	07/17/2019	EFT	0	24,516.73	1988
00997	MTI DISTRIBUTING CO	07/17/2019	EFT	0	321.85	1989
01036	NICOLLET COUNTY RECORDER/ABSTRACTER	07/17/2019	EFT	0	46.00	1990
02005	PANTHEON COMPUTERS	07/17/2019	EFT	0	6,259.86	1991
01090	PARAGON PRINTING, MAILING & SPECIALTIES	07/17/2019	EFT	0	4,541.57	1992
01099	PET EXPO DISTRIBUTORS	07/17/2019	EFT	0	60.00	1993
01160	QUALITY OVERHEAD DOOR CO, INC	07/17/2019	EFT	0	219.00	1994
01179	RED FEATHER PAPER CO.	07/17/2019	EFT	0	939.24	1995
02747	RENT-N-SAVE	07/17/2019	EFT	0	320.00	1996
01211	RIVER BEND BUSINESS PRODUCTS	07/17/2019	EFT	0	713.32	1997
01263	SCHWICKERT'S TECTA AMERICA LLC	07/17/2019	EFT	0	863.39	1998
01407	TOOL SALES COMPANY	07/17/2019	EFT	0	117.00	1999
01479	VINE FAITH IN ACTION	07/17/2019	EFT	0	12,000.00	2000
01524	WERNER ELECTRIC SUPPLY	07/17/2019	EFT	0	83.76	2001
02625	WHITLOCK, JAMES	07/17/2019	EFT	0	34.57	2002
01552	WW BLACKTOPPING, INC	07/17/2019	EFT	0	6,325.06	2003
01563	ZARNOTH BRUSH WORKS, INC.	07/17/2019	EFT	0	468.00	2004
00137	BENCO ELECTRIC COOPERATIVE	07/02/2019	Bank Draft	0	31,972.99	DFT0003214
02181	ETS CORPORATION	07/02/2019	Bank Draft	0	933.32	DFT0003226
02003	MINNESOTA DEPT OF REVENUE	07/03/2019	Bank Draft	0	8,228.96	DFT0003222
02003	MINNESOTA DEPT OF REVENUE	07/01/2019	Bank Draft	0	344.28	DFT0003225
03029	OPEN EDGE	07/02/2019	Bank Draft	0	24.04	DFT0003230
02766	SPROUT SOCIAL	07/08/2019	Bank Draft	0	99.00	DFT0003228
01477	VIKING ELECTRIC SUPPLY, INC.	07/02/2019	Bank Draft	0	448.98	DFT0003212
01477	VIKING ELECTRIC SUPPLY, INC.	07/11/2019	Bank Draft	0	1,597.79	DFT0003239
01557	XCEL ENERGY	07/02/2019	Bank Draft	0	26,529.73	DFT0003215
					589,089.14	152

## Authorization Signatures

### All Council

The above manual and regular claims lists for 7-15-19 are approved by:

\_\_\_\_\_  
MARK DEHEN- MAYOR

\_\_\_\_\_  
DIANE NORLAND- COUNCIL MEMBER

\_\_\_\_\_  
WILLIAM STEINER- COUNCIL MEMBER

\_\_\_\_\_  
SANDRA OACHS- COUNCIL MEMBER

\_\_\_\_\_  
JAMES WHITLOCK- COUNCIL MEMBER

## RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Heintz Toyota of Mankato	Music in the Park	\$ 500.00
Friends of the Deep Valley Libraries	Summer Reading Program	\$ 2,000.00
Sylvia McCarty-Scheurer	Book Donation	\$ 102.00
Jane Zenk	Private Donation to Library	\$ 100.00
Traverse Des Sioux	Summer Reading Program	\$ 1,200.00
Constance Davis	Adopt-A-Family	\$ 80.00
Gerrit and Jean Molenaar	Adopt-A-Family	\$ 80.00
TOTAL		\$3,962.00

Adopted by the City Council this 15<sup>th</sup> day of July 2019.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk





1001 Belgrade Avenue  
North Mankato, MN 56003  
507-625-4141 Fax: 507-625-4151  
[www.northmankato.com](http://www.northmankato.com)

Audio Permit \_\_\_\_\_ 2019  
Park Permit \_\_\_\_\_ 2019

## Audio Permit

### About:

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- An onsite event coordinator must be available by mobile during the event.
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- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030, which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

### What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND  
☐ DJ/KARAOKE MACHINE  
☐ OTHER: \_\_\_\_\_

DATE OF EVENT: 7/17/19  
BEGIN TIME: 6pm  
END TIME: 9pm

LOCATION / SHELTER: Circle Inn Tent

EVENT NAME: Hootenanny Annies (Strummin in July)

ONSITE COORDINATOR: \_\_\_\_\_ PRINT NAME: Jeni Bobholz

MOBILE NUMBER: 507-382-6001

☒ THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: Jeni Bobholz DATE: 7/11/19

CITY CLERK: \_\_\_\_\_ ☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_

Bob

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AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND  
☐ DJ/KARAOKE MACHINE  
☐ OTHER: \_\_\_\_\_

DATE OF EVENT: July 18, 2019BEGIN TIME: 5:00 pmEND TIME: 8:00 pmLOCATION / SHELTER: Tent/Patio @ Circle InnEVENT NAME: Lost Walleye TrioONSITE COORDINATOR: PRINT NAME: Jeri BobholzMOBILE NUMBER: 507-382-6001

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: Jeri Bobholz DATE: 7/10/19CITY CLERK: \_\_\_\_\_ ☐ DENIED ☐ APPROVED☐ BOOK ☐ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_



1001 Belgrade Avenue  
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Audio Permit \_\_\_\_\_ 2019  
Park Permit \_\_\_\_\_ 2019

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AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND  
☐ DJ/KARAOKE MACHINE  
☐ OTHER: \_\_\_\_\_

DATE OF EVENT: 7/19/19  
BEGIN TIME: 7pm  
END TIME: 10pm

LOCATION / SHELTER: Circle Inn Tent

EVENT NAME: From Worlds Alike

ONSITE COORDINATOR: \_\_\_\_\_ PRINT NAME: Jeni Bobholz

MOBILE NUMBER: 507-382-6001

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SIGNATURE: Jeni Bobholz DATE: 7/1/19

CITY CLERK: \_\_\_\_\_ ☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_

RDG



1001 Belgrade Avenue  
North Mankato, MN 56003  
507-625-4141 Fax: 507-625-4151  
[www.northmankato.com](http://www.northmankato.com)

Audio Permit \_\_\_\_\_ 2019  
Park Permit \_\_\_\_\_ 2019

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AMPLIFIED SOUND:



LIVE MUSIC/BAND  
DJ/KARAOKE MACHINE  
OTHER: \_\_\_\_\_

DATE OF EVENT:

BEGIN TIME:

END TIME:

7/20/19  
10 pm  
10 pm

LOCATION / SHELTER:

Circle Inn Tent

EVENT NAME:

The Frye

ONSITE COORDINATOR:

PRINT NAME:

Jeni Bobholz

MOBILE NUMBER:

507-382-6601

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE:

Jeni Bobholz

DATE:

7/1/19

CITY CLERK:

☐ DENIED ☐ APPROVED

☐ BOOK

☒ POLICE

☐ ONLINE

☐ \$25.00 FEE

STAFF INITIALS

RLP



1001 Belgrade Avenue  
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Audio Permit \_\_\_\_\_ 2019  
Park Permit \_\_\_\_\_ 2019

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AMPLIFIED SOUND:



LIVE MUSIC/BAND  
DJ/KARAOKE MACHINE  
OTHER: \_\_\_\_\_

DATE OF EVENT:

7/24/19

BEGIN TIME:

6pm

END TIME:

9pm

LOCATION / SHELTER:

Circle Inn Patio

(acoustic)

EVENT NAME:

Strummin in July w/ Nate Barts

ONSITE COORDINATOR:

PRINT NAME:

Jeni Bobholz

MOBILE NUMBER:

507-382-6001

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SIGNATURE:

Jeni Bobholz

DATE:

7/1/19

CITY CLERK:

☐ DENIED ☐ APPROVED

☐ BOOK

☒ POLICE

☐ ONLINE

☐ \$25.00 FEE

STAFF INITIALS

Bob





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Audio Permit \_\_\_\_\_ 2019  
Park Permit \_\_\_\_\_ 2019

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AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND ☐ DJ/KARAOKE MACHINE ☐ OTHER: \_\_\_\_\_  
DATE OF EVENT: 7/24/19  
BEGIN TIME: 6pm  
END TIME: 10pm

LOCATION / SHELTER: Circle Inn Tent  
EVENT NAME: Pub crawl w/ Murphy Brothers  
ONSITE COORDINATOR: \_\_\_\_\_ PRINT NAME: Jeni Bobholz  
MOBILE NUMBER: 507-382-6601

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: Jeni Bobholz DATE: 7/1/19

CITY CLERK: \_\_\_\_\_ ☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_

RB



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Audio Permit \_\_\_\_\_ 2019  
Park Permit \_\_\_\_\_ 2019

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AMPLIFIED SOUND:



LIVE MUSIC/BAND



DJ/KARAOKE MACHINE



OTHER: \_\_\_\_\_

DATE OF EVENT:

7/31/19

BEGIN TIME:

6pm

END TIME:

9pm

LOCATION / SHELTER:

Circle Inn Patio

EVENT NAME:

Streammin in July w/ Joe Targas

(acoustic)

ONSITE COORDINATOR:

PRINT NAME:

Jeni Bobholz

MOBILE NUMBER:

507-382-6001

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SIGNATURE:

Jeni Bobholz

DATE:

7/1/19

CITY CLERK:



DENIED



APPROVED



BOOK



POLICE



ONLINE



\$25.00 FEE

STAFF INITIALS

Ers



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North Mankato, MN 56003  
507-625-4141 Fax: 507-625-4151  
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Audio Permit \_\_\_\_\_ 2019  
Park Permit \_\_\_\_\_ 2019

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AMPLIFIED SOUND: ☐ LIVE MUSIC/BAND  
☐ DJ/KARAOKE MACHINE  
☒ OTHER: speakers

DATE OF EVENT: 7/16  
BEGIN TIME: 7:00 pm  
END TIME: 10:00 pm

LOCATION / SHELTER: 2149 Snowbird Ln North Mankato

EVENT NAME: Daughters 16th birthday

ONSITE COORDINATOR: \_\_\_\_\_ PRINT NAME: Stacy Jackson  
MOBILE NUMBER: 507-508-0735

☒ THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: Stacy Jackson DATE: 7/10/19

CITY CLERK: \_\_\_\_\_ ☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE

☒ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_

800191444



1001 Belgrade Avenue  
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507-625-4141 Fax: 507-625-4151  
[www.northmankato.com](http://www.northmankato.com)

Audio Permit \_\_\_\_\_ 2019  
Park Permit \_\_\_\_\_ 2019

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AMPLIFIED SOUND:	<input checked="" type="checkbox"/> <sup>FOR QUARTERS</sup> LIVE MUSIC/BAND	DATE OF EVENT: <u>7/16/19</u>
	<input type="checkbox"/> DJ/KARAOKE MACHINE	BEGIN TIME: <u>7:00 p.m.</u>
	<input type="checkbox"/> OTHER: _____	END TIME: <u>9:00 p.m.</u>
LOCATION / SHELTER: <u>#1</u>		
EVENT NAME: <u>MANKATO RIVERBENDERS CHORUS</u>		
ONSITE COORDINATOR: _____	PRINT NAME: <u>ARVID ZENK</u>	<u>JEFF GRIMMER</u>
	MOBILE NUMBER: <u><del>507-945-1655</del></u>	<u>507-327-0682</u>

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SIGNATURE: [Signature] DATE: 7/10/19

CITY CLERK: \_\_\_\_\_ ☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE \$25.00 FEE STAFF INITIALS \_\_\_\_\_

RESOLUTION SETTING PERMIT APPLICATION  
FEE FOR SMALL CELL WIRELESS EQUIPMENT

WHEREAS, on May 20, 2019, City Council adopted Ordinance No. 115 allowing the installation of small cell wireless equipment in the City of North Mankato; and

WHEREAS, the City may set a permit application fee by Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, the permit application fee for small cell wireless equipment is set at \$500.00 for up to five facilities, \$100.00 for each facility after.

Adopted this 15<sup>th</sup> day of July 2019.

---

Mayor

---

City Clerk



1001 Belgrade Ave., PO Box 2055  
North Mankato, MN 56003  
507-625-4141 Fax: 507-625-4252  
www.northmankato.com

For Office Use Only

APPROVED \_\_\_\_\_

DENIED \_\_\_\_\_

☐ PARK USE ☐ AUDIO USE

## Application For PARADE PERMIT

### REQUIRED INFORMATION:

- Application for Parade Permit
- Map of Parade Route
- \$35 Application Fee

*Thirty (30) days inadvance of the parade date.*

*Request for 2-3 police reserves.*

Name of Applicant <i>Sarah Cornish</i>	Address <i>1123 Marsh St Mankato 812 W Pleasant St</i>	Phone <i>507-469-5608</i>	Email <i>Sarah@hickorytech.net</i>
---	---	------------------------------	---------------------------------------

Sponsoring Organization Name <i>Mount Olive Lutheran School</i>	Address	Phone <i>5</i>
---	---------	-------------------

Contact during event <i>Sarah Cornish</i>	Phone <i>507-469-5608</i>
--	------------------------------

Event Location <i>Spring Lake Park walking up to covers.</i>	Date <i>7-27-19</i>	From <i>8am</i>	Time <i>1pm</i>	To
---	------------------------	--------------------	--------------------	----

Occasion for Parade <i>Fundraising for school</i>
--

Parade Description / Composition <i>Mt. Olive School, teacher family members, students.</i>
--

Estimated Number of Participants: *300*

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

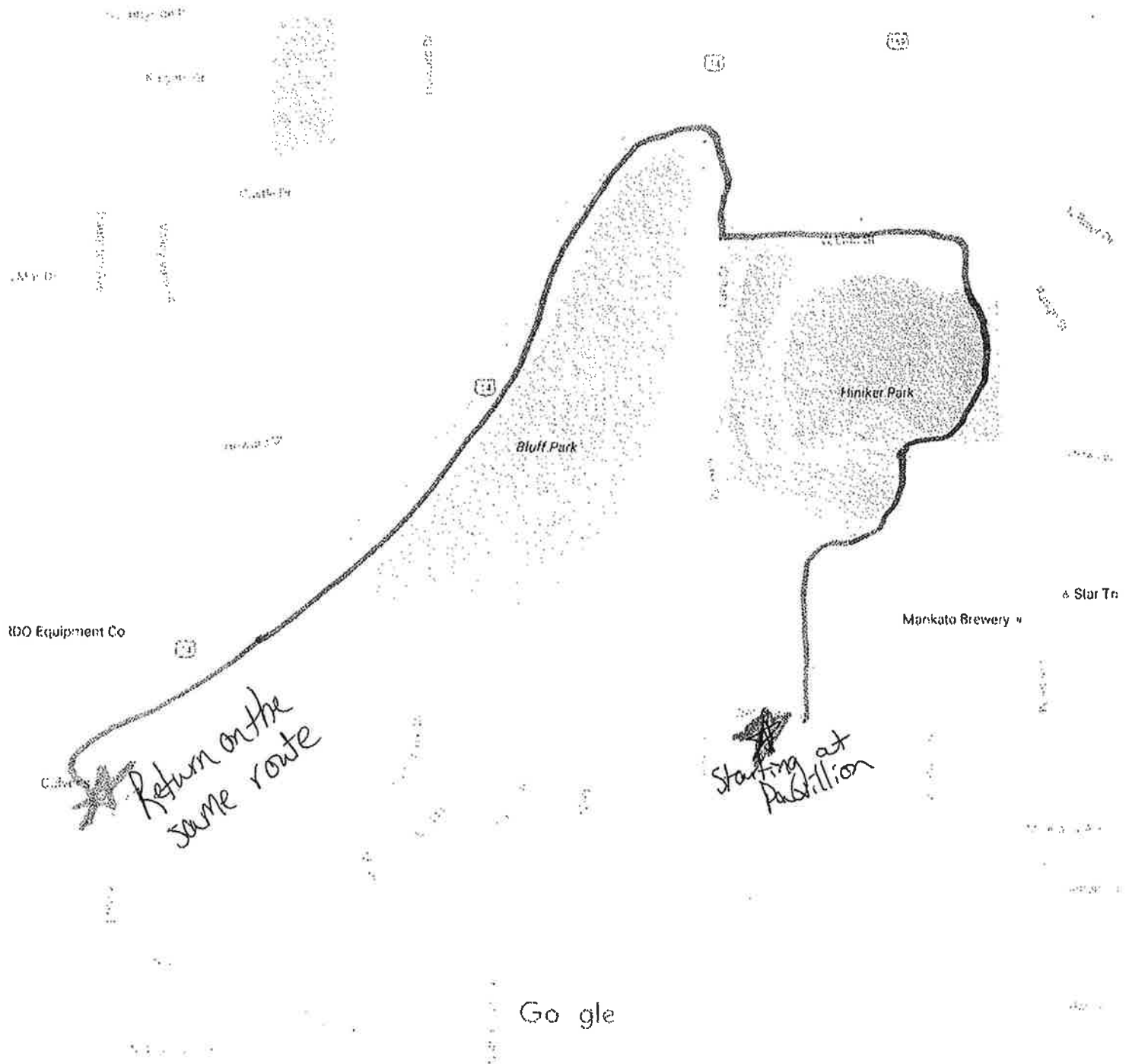
*[Signature]* *7-3-19*  
Applicant Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

*[Signature]* *7/10/19*  
Chief of Police Date

Caswell Sports Director Date

Google Maps



Questions please call Angela Perseth @ 541-245-7465

Permit #: 69-2019 Start Time: 8a Fee: \$ 100.00  
Date: 9-27-19 Stop Time: 2p  
Shelter: ☒ Spring Lake Shelter #1 ☐ Spring Lake Shelter #2 ☐ Wheeler Park Indoor Shelter  
Event Name: Mount Olive School Charger challenge # of People 300  
Name: Sarah Cornish  
Address: 812 W. Pleasant  
City: Mankato State: MN Zip: 56007  
Phone: (507) 469 - 5608 Email: SarahC@hickorytech.net

**Use of Tents** (or anything requiring staking) ☒ No ☐ Yes *\* If Yes, Please contact Gopher State One Call 800-252-1166 one week prior to event.*  
*\*Bounce House requires waiver*

Notes: \_\_\_\_\_

**Alcoholic Beverages** (wine & beer only) ☒ No ☐ Yes

Please specify: Cans Keg *(\$300 refundable deposit and \$30 keg permit)* Catering\* (must contact City Hall)

**Audio** (requires audio permit) ☒ No ☐ Yes *\* If Yes, Please fill out Audio Permit.*

**Allowed**

- Personal grills
- Keg beer provided a permit is obtained
- Fishing/ice fishing on Ladybug Lake and Spring Lake only
- Pets in Benson Park, Bluff Park and Spring Lake Park provided they are on a 6' leash
- Canoes and kayaks on Ladybug Lake and Spring Lake (children under 12 must be accompanied by an adult and wear a life preserver)
- Hog roasts provided they are on a hard-surfaced lot

**Prohibited**

- Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Parks Department.
- Pets (allowed in Benson Park, Spring Lake Park and Bluff Park only)
- Glass containers
- Campfires / Bonfires / Fire Rings
- Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices
- Dunk Tanks
- Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices must end at 10 PM

☒ I, the undersigned, understand that the park shelter reservation fee is non-refundable. If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.

☐ I, the undersigned, have received the Audio Permit Instructions and understand that failure to comply with the audio instructions may terminate the event and prevent future ability to obtain an audio permit.

SIGNED: \_\_\_\_\_

Applicant

Date

☐ APPROVED ☐ DENIED

☒ REFER TO COUNCIL

City Clerk

Date

Receipt # R00189453

☒ Book

☐ Online

☐ Park

☐ Police

Staff Initials \_\_\_\_\_