



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

## ***PROCLAMATION***

### ***Congenital Heart Defect Awareness Week February 7-14, 2019***

*WHEREAS, the health and well-being of our children is of paramount importance; and*

*WHEREAS, each year in the United States, more than 40,000 babies are born with a congenital heart defect; and*

*WHEREAS, the medical community has identified congenital heart defects as the leading cause of birth defect-related deaths; and*

*WHEREAS, it is crucial that parents, pediatricians, and all those in the health profession have greater awareness of the potential for congenital heart defects among newborns and children; and*

*WHEREAS, Congenital Heart Defect Awareness Week provides the opportunity for families and patients affected by these conditions to share their experiences and knowledge with the public, so that we all may be made more aware of how this defect affects all our lives.*


*NOW, THEREFORE, I, Mark Dehen, Mayor of the City of North Mankato, Minnesota, do hereby proclaim February 7-14, 2018, to be*

### ***Congenital Heart Defect Awareness Week***

*in the City of North Mankato, and encourage all North Mankato residents to join me in this special observance.*

*Dated this 4<sup>th</sup> day of February 2019.*



  
Mark Dehen, Mayor

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on January 22, 2019. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Steiner, Norland, Oachs, and Whitlock, City Administrator Harrenstein, City Attorney Kennedy, Finance Director McCann, Community Development Director Fischer, Public Works Director Host, and City Clerk Van Genderen.

**Approval of Agenda**

**Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda as presented. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

**Approval of Council Meeting Minutes January 7, 2019**

**Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council meeting of January 7, 2019. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

**Approval of Council Work Session Minutes January 14, 2019**

**Council Member Norland moved, seconded by Council Member Steiner, to approve the minutes of the Council Work Session of January 14, 2019. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

**Public Hearing, 7 pm-Revision of Code of Ordinances.**

Community Development Director Fischer reported every year the City codifies the City Code and prepares code amendments to help make the code consistent, more understandable to the public and easier for the staff to enforce. The Planning Commission did review all of the changes presented. Community Development Director Fischer reviewed all of the proposed changes including changes to 156.044 B-3, General Commercial District, the addition of 93.04 Sump Pump Water Discharge which requires that upon completion of any street reconstruction or improvement sump pump discharge lines will be tied directly into a storm sewer system, 150.051 P-1, Public Use District which created a conditional use permit for indoor sports facilities, 156.035 generally, and 54.16 Back Yard Drains.

Barb Church, 102 Wheeler Avenue, appeared before Council and requested clarification on if this was a hearing for recodification or new ordinances. City Clerk Van Genderen stated the hearing is for recodification, but the City does clean-up work on the Code during recodification. City Administrator Harrenstein reported the Planning Commission reviewed the code changes because there were proposed changes to the zoning code and it is required that they review the revisions.

**Public Hearing, 7 pm-Project No. ABCDEF Tyler Avenue Improvement Project.**

City Engineer Sarff appeared before Council and presented a PowerPoint on the proposed project. He reported the area for improvement was on Tyler Avenue between Cross Street and Range Street. The street and utilities are over 65 years old, and the project is included in the 2019 Capital Improvement Plan. City Engineer Sarff reviewed the sanitary sewer conditions, the watermain, storm sewer, and street and surface along with the proposed improvements for the project. He reported there were 21 existing boulevard trees and it is recommended to remove 16 trees. Seven of the trees are ash which is scheduled to be removed, one is unhealthy, four are too large for the boulevard, and four are misshapen and damaged by trimming for the power line. City Engineer Sarff indicated the City would offer replacement trees for those removed, but the trees will need to be placed in the yards as the

boulevard will be too small. City Administrator Harrenstein reported the City tries to preserve trees when possible but must consider the hardship on the trees during the reconstruction process which may make the tree a danger to the residents due to instability. City Engineer Sarff reported that staff reviewed the Complete Streets Policy and reviewed pedestrian accommodation requirements and 5 foot wide ADA accessible sidewalks will be constructed on both sides of the street.

Staff also reviewed bicycle accommodations and determined the addition of on-street or off-street bicycle lanes are not considered feasible for this project. City Engineer Sarff reviewed the estimated project cost: Street-\$284,000, Storm Sewer-\$71,500, Sanitary Sewer Mainline-\$21,000, Watermain Mainline-\$58,600, and Water Services- \$35,300 for a total estimated project cost of \$521,600. City Engineer Sarff reviewed the City Assessment Policy and reported the estimated assessments per property ranged from \$11,600 to \$13,830. He stated the City has in the past used an assessment cap and is recommending an assessment cap of \$6,000 which is the same as what was used on the Jefferson Avenue project. City Engineer Sarff reported the assessments would meet the 20% requirement for a General Obligation Bond. The proposed schedule for the project includes an assessment hearing in May at which time residents will be officially informed of the proposed assessment to their property. City Engineer Sarff reviewed questions concerning the construction and indicated the goal would be a start date after Memorial Day and completion before Labor Day. He noted there would be phases of construction with four or five weeks where residents will have limited access and would need to park their vehicles on the side streets and walk to their residences. Accommodations will be made for residents with mobility issues. Sewer and Water service will be maintained, and mail service will also continue. Communication to residents during the construction will be maintained through direct mailings, door to door contact and updates on the City website. With no one appearing before Council the Mayor closed the Public Hearing.

### **Consent Agenda**

**Mayor Dehen requested Item E Resolution Setting Fees in the Consent Agenda to be moved to Business Items, and City Administrator Harrenstein requested Item G Resolution Approving New Auto Read Water Meters as Standard Meter be moved to Business Items.**

**Council Member Norland moved, seconded by Council Member Whitlock, to approve the Consent Agenda.**

- A. Bills and Appropriations.
- B. Res. No. 9-19 Approving Donations/Contributions/Grants.
- C. Res. No. 10-19 Approving Consent Assessment-1716 Mary Lane.
- D. Res. No. 11-19 Approving Consent Assessment-546 Garfield Avenue.
- E. Res. No. 13-19 Approving Pay Equity Report.

**Vote on the motion: Whitlock, Steiner, Norland, Oachs, and Dehen aye; no nays. Motion carried.**

### **Public Comments Concerning Business Items on the Agenda**

None.

### **Business Items**

#### **Res. No. 12-19 Setting Fees.**

Mayor Dehen requested the addition of a fee for the rental of the Warming House. **Council Member Steiner moved, seconded by Council Member Norland to set the Warming House**

**Rental Fee at \$100.00. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

**Council Member Steiner moved, seconded by Council Member Norland to adopt Res. No. 12-19 Setting Fees. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

**Res. No. 14-19 Approving New Auto Read Water Meters as Standard Meter.**

City Administrator Harrenstein reported City staff had received requests from residents for the ability to pay for the installation and new water meter over time with an additional charge on the customer's utility bill. City staff is recommending only customers with good credit be allowed to have the meter and installation charged for payment within one year. **Council Member Whitlock moved, seconded by Council Member Norland to allow Financing of New Water Meters up to One Year. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

**Council Member Steiner moved, seconded by Council Member Norland to Adopt Res. No. 14-19 Approving New Auto Read Water Meters as Standard Meter. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.** Council Member Steiner clarified that residents might choose to have new water meters or they can wait until their meter needs to be replaced.

**Ordinance No. 112, Fourth Series An Ordinance Amending the Code of Ordinances for the City of North Mankato, Minnesota Revising, Updating and Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances, and Providing Penalties for the Violation of the Code of Ordinances.**

**Council Member Steiner moved, seconded by Council Member Norland to Adopt Ordinance No. 112, Fourth Series An Ordinance Amending the Code of Ordinances for the City of North Mankato, Minnesota Revising, Updating and Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances, and Providing Penalties for the Violation of the Code of Ordinances. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

**Res. No. 15-19 Ordering Improvement and Preparation of Plans Project No. 18-07 ABCDEF Tyler Avenue Improvement Project.**

Mayor Dehen requested clarification on the use of the new water meters for the project. City Administrator Harrenstein confirmed that the new auto-read meters would be installed. City Engineer Sarff reported there would be no extra cost to the residents for the meters. Council Member Whitlock requested language concerning the lighting be included in future presentations and reports.

**Council Member Norland moved, seconded by Council Member Whitlock to adopt Res. No. 15-19 Ordering Improvement and Preparation of Plans Project No. 18-07 ABCDEF Tyler Avenue Improvement Project. Vote on the motion: Steiner, Norland, Oachs, Whitlock, and Dehen aye; no nays. Motion carried.**

**Discuss Resolution Related to the Expenditure of Sales Tax Dollars Extended by the Voters of North Mankato in 2016 for Use New Indoor Recreation Facilities.**

City Administrator Harrenstein outlined the resolution. He reviewed the main ideas which included New Capital Construction, the Use of Sales Tax Dollars as Matching Funds, New Facilities Constructed and Financed by Sales Tax Dollars, Super-Majority Required for New Indoor Facilities Constructed after 2016 Sales Tax Extension, Reporting of Sales Tax Funds as Part of Annual City

Budget, and Inclusion into Future Debt Management Studies. Council Member Norland expressed concerns about committing to a project and if the project falls apart having to use more Sales Tax money than planned. City Administrator Harrenstein agreed the goal would be to protect taxpayers and the resolution goes a long way to provide that protection. City Administrator stated a bigger question remains concerning leveraging the sales tax dollars with matching funds, and this goes a long way to ensuring that the goal is met. Council Member Norland requested clarification on ongoing maintenance of the facility and if Sales Tax dollars will be leveraged for that purpose. City Administrator Harrenstein reported the Sales Tax dollars is reserved for Capital construction cost, and that is one reason the City is pursuing a Food and Beverage Tax as it can be used for operations. City Attorney Kennedy noted the facility would not make money and operations of the facility must be taken into account. City Administrator Harrenstein noted that no policy takes into account every possibility, but this policy helps inform a decision. Mayor Dehen stated each request will be considered case by case and must have thoughtful deliberation. City Administrator Harrenstein reported that the Council could continue deliberation of the resolution at a Council Work Session. Council agreed to further address the proposed resolution at a Council Work Session.

### **Open Forum**

Tom Hagen, 927 Lake Street, appeared before Council and reported he believed that the Public Comment should be allowed before the Consent Agenda is passed and following each discussion of a Business Item to promote transparency and democratic participation.

Barb Church, 102 Wheeler Avenue, appeared before Council and stated the resolution concerning sports complexes should include outdoor sports, not just indoor sports. She wanted clarification on completing the spending of the first \$6 million Sales Tax dollars. Ms. Church reported she was concerned about the Food and Beverage Tax because it takes money out of her pocket.

Phil Henry, 1300 Noretta Drive, appeared before Council and indicated he appreciated the Council Work Session but did not like the seating arrangement.

Elvis Weichel, 419 Webster Avenue, appeared before Council and stated he agreed with Council Member Norland concerning continued questions about where funding will come from for the indoor recreation. He also stated it was good that homeowners could choose to have their water meter replaced with an auto-read meter.

### **City Administrator and Staff Comments**

City Administrator Harrenstein reminded residents that the Warming House Grand Opening would be Thursday, January 24<sup>th</sup> at 3:30 pm and Anthony Ford Pond Hockey will take place over the weekend.

Public Works Director Host reported the new plow truck is in service and was useful during the snow events.

### **Mayor and Council Comments**

Council Member Oachs reported she appreciated the Council Work Session.

Council Member Norland reported two additional resources to help fight scams will be included in the library information.

Council Member Whitlock reported Anthony Ford Pond Hockey kicks off with the East/West Alumni game on Friday, January 25<sup>th</sup> at 5 pm and continues on Saturday and Sunday with play beginning at 8 am.

Mayor Dehen reported he attended the Highway 14 meeting and was encouraged that Margaret Anderson Kelliher the new MnDOT commissioner supports the completion of Highway 14 from New Ulm to Rochester.

Mayor Dehen reported the City had received the GFCOA award for excellence in financial reporting.

Mayor Dehen stated the City received thank you notes from the Girl Scouts and the School District for the gambling fund contribution.

There being no further business, on a motion by Council Member Steiner, seconded by Council Member Oachs, the meeting adjourned at 8:15 p.m.

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Mayor

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City Clerk

Pursuant to due call and notice thereof, a Council Work Session of the North Mankato City Council was held in the North Mankato Police Annex on January 28, 2019. Mayor Dehen called the meeting to order at 12:00 p.m. The following were present for roll call: Mayor Dehen, Council Members Norland, Oachs, Whitlock, and Steiner, City Administrator Harrenstein, Finance Director McCann, and City Clerk Van Genderen.

### **Alternative Public Transportation Options**

City Administrator Harrenstein reported the Council could consider if they are interested in a pilot project that provides alternative transportation options. He reported the City currently receives service from Mankato and contracts for 6 hours per day. The service is a fixed route, and recently residents have expressed concerns about the limitations. City Administrator Harrenstein introduced Jeffrey Ericson and Aiden Marty from RubyRide along with JoAnn Olsen, a consultant from SRF and Mark Anderson, the former director of Mankato transportation. Mark Anderson reported it is difficult to provide service in low density, low ridership areas, and this project may assist. JoAnn from SRF reported the City is exploring alternatives to better meet the travel needs of its residents and addressing challenges of providing transportation for a diverse population. The goal is a cost-effective and convenient on-demand service for residents of North Mankato, with travel points to and from Mankato being permitted, but travel points within Mankato not permitted.

Mr. Ericson from Ruby Ride reported the mission of the organization is to offer a transportation solution more convenient, affordable and useful than driving yourself. RubyRide is a form of Demand Responsive Transit (DRT) that adapts to the daily transportation demands using technology to provide more flexible routing, trip booking, and service requirements. RubyRide is used to enhance existing options and help fill the holes in fixed-route transit. Mr. Ericson reported the drivers are local employees who become familiar with the people they serve. He reported that often beneficiaries of the services would sometimes help pay for the service. Mr. Marty reported using RubyRide is simple, users set trip destination by booking online or over the phone, they are provided trip details including pickup time, trip length, driver name, and car model, users are requested to meet the driver at the curb, but special accommodations may be made, and then users are requested to rate their experience to help build and improve the service. A snapshot of North Mankato shows a diverse population that could benefit from diverse transportation options. Mr. Ericson reported that because the City is their client, they would receive data concerning the use of RubyRide, but information of users will remain protected. Council Member Norland requested clarification on the hours of availability. Mr. Ericson clarified the times are set by the City, but currently it is 7 am to 6 pm. Mayor Dehen noted the service could be used outside of those hours but would not be subsidized by the City. Council Member Oachs requested clarification on destination sponsorship. Mr. Ericson reported a receipt or some other form of confirmation would be used to verify the customer used the service and went to the specified location. Council Member Whitlock requested clarification on if an MSU student who lived in North Mankato could get a ride to MSU. Mr. Ericson stated they could, but they could not go from one location in Mankato to another location in Mankato. Mayor Dehen reported in subsequent phases that the City may want to look at lowering the age that a person can use RubyRide so parents could arrange student transportation. Council Member Whitlock requested clarification on cost. City Administrator Harrenstein reported the City does not have a contract for review, but are anticipating approximately \$3.00 per ride or approximately \$75,000-\$100,000 for the service. He reported the fixed route bus route would remain, but the City could make the additional service work within the adopted budget. Council Member Whitlock reported he liked the concept. Council Member Norland requested clarification on if she was driven to a medical appointment would the driver wait. Mr. Ericson stated the driver would leave, but you could schedule a return ride. Mayor Dehen stated he appreciated the

added flexibility that could help people meet their needs. Council Member Oachs clarified people with differing abilities would be accommodated. A formal presentation and additional information will be presented at a Council Meeting.

### **Discuss Community Development Report**

City Administrator Harrenstein congratulated the Community Development Department on the highest building permit revenue in years. Community Development Director Fischer reported the City issued 1,225 Building Permits with a total value of \$45,340,795 divided into Industry/Commercial, Single-Family Homes, Residential Remodel and Multi-Family Housing. Mayor Dehen requested clarification on if this was record number of permits or record value. Community Development Director Fischer reported it was value. City Administrator Harrenstein noted there might be a market for senior housing such as patio homes. Mayor Dehen noted the City has been working to encourage single-family development with smaller lot sizes and new developments and should continue to monitor the permits to determine if the work that has been done is working. Community Development Director Fischer reported the inspectors conducted 2,269 inspections and 218 plan reviews. The Fire Department trained four rental inspectors who have conducted 94 inspections. Community Development Director Fischer reviewed the growth in Northport including Blue Star Power Systems, LJP expansion, Building Fasteners, and D&K Powder Coating addition. The City was also awarded a BDPI grant for utility extensions and is working on an additional grant submittal in 2019 for continued westward expansion. Harrison Trucking is expected to construct in 2019 along with Mankato Clinic. Mayor Dehen reviewed the development of the 14/41 interchange and how North Mankato's \$3 million investment has garnered around 28 or 29 million dollars in development in the Industrial Park.

Community Development Director Fischer reported his department has worked on the Commerce Drive Plan which will be presented to Council in the coming months along with the ADA Transition Plan which is being conducted by MAPO and will be presented in the coming months. City Administrator Harrenstein reported the ADA Transition Plan would be used to identify ADA deficiency's that will be considered during reconstruction projects. Mayor Dehen reported he was working with City Engineer Sarff and Matt Lassonde from Bolton & Menk on completing the Commerce Drive reconfiguring of access points. City Administrator Harrenstein thanked Mayor Dehen for his work on completing the access point reconfiguring. Community Development Director Fischer reported the City is considering a Northwest Area Development Plan. City Administrator Harrenstein stated the plans created by the City have produced development of areas and staff would like Council to inform them if there are other areas that they would like studied. Mayor Dehen requested the Northwest Development plan be presented for inclusion in the Nicollet County Comprehensive Plan. Community Development Director Fischer reviewed the Future Land Use map highlighting areas for industrial growth and residential growth. He did note that there is little area planned for future multi-family housing, but Council did allow the consideration of that growth when considering areas for development. Mayor Dehen stated if development continues in the Judson Bottom area the City may need to review the use of the road as it may not be able to sustain additional use. City Administrator Harrenstein reviewed a piece of property known as the Bengtson property and requested guidance as the owner may consider selling the property for development. Mayor Dehen suggested providing infrastructure guidance so potential developers may be able to plan accordingly.

### **Discuss Benson Park**

Public Works Director Host reviewed proposed plans for a restroom/shelter at Benson Park. Mayor Dehen noted the structure might not be as elaborate as the originally planned structure, but it will accommodate the needs of the park. Council Member Oachs noted that maybe it would be



possible for people to donate time or money for naming rights. Mayor Dehen stated the information should be brought before Council and if someone wants to donate time or money, they would need to be able to provide it within the timeframe laid out for the project.

Mayor Dehen requested the next Council Session on February 11<sup>th</sup> will be held at the new Spring Lake Park Warming House.

Mayor Dehen closed the Council Work Session at 1:37 p.m.

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Mayor

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City Clerk



City of North Mankato, MN

# Claims List - Regular

By Vendor Name

Date Range: 2-4-19

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
00008	A+ SYSTEMS GROUP	02/04/2019	Regular	0	224.55	90545
00009	A-1 KEY CITY LOCKSMITHS, INC	02/04/2019	Regular	0	21.60	90546
00093	ARNOLD'S OF MANKATO, INC.	02/04/2019	Regular	0	91.90	90547
00113	BAKER & TAYLOR	02/04/2019	Regular	0	16.59	90548
00124	BAUER'S UPHOLSTERY	02/04/2019	Regular	0	350.00	90549
00202	BROWN-NICOLLET ENVIRONMENTAL HEALTH	01/17/2019	Regular	0	65.00	90534
00232	CEMSTONE CONCRETE MATERIALS, LLC	02/04/2019	Regular	0	430.00	90550
02757	CINTAS	02/04/2019	Regular	0	196.63	90551
00255	CITY OF MANKATO	02/04/2019	Regular	0	678.86	90552
02058	CONSOLIDATED COMMUNICATIONS	01/29/2019	Regular	0	1.63	90542
00304	CREATIVE AD SOLUTIONS, INC.	02/04/2019	Regular	0	21.60	90553
00387	EMERGENCY AUTOMOTIVE TECHNOLOGY, INC	02/04/2019	Regular	0	1,404.86	90554
00392	ENERGY SALES, INC.	02/04/2019	Regular	0	568.30	90555
00401	EXPRESS SERVICES, INC.	02/04/2019	Regular	0	984.06	90556
00409	FERGUSON ENTERPRISES, INC #1657	02/04/2019	Regular	0	10,002.75	90557
00432	FLEETPRIDE	02/04/2019	Regular	0	15.24	90558
00447	FREE PRESS	02/04/2019	Regular	0	130.83	90559
00473	GENERATOR SYSTEM SERVICES, INC.	02/04/2019	Regular	0	1,055.46	90560
02930	GSM PLUMBING AND DRAIN CLEANING	01/23/2019	Regular	0	12,415.44	90539
00731	LAGER'S OF MANKATO, INC.	02/04/2019	Regular	0	359.25	90561
00754	LEAGUE OF MINNESOTA CITIES	02/04/2019	Regular	0	60.00	90562
00797	MAC TOOLS DISTRIBUTOR	02/04/2019	Regular	0	189.98	90563
00812	MANKATO BEARING COMPANY	02/04/2019	Regular	0	13.93	90564
00815	MANKATO CLINIC, LTD.	02/04/2019	Regular	0	30.00	90565
00829	MANKATO PUBLIC SCHOOLS	02/04/2019	Regular	0	148.00	90566
00900	MINNESOTA DEPARTMENT OF AGRICULTURE	02/04/2019	Regular	0	10.00	90567
00951	MINNESOTA TRUCK & TRACTOR, INC.	02/04/2019	Regular	0	44.93	90568
00988	MOTOROLA SOLUTIONS, INC.	02/04/2019	Regular	0	4,191.75	90569
02975	NAVEJAS, HERMINIA	02/04/2019	Regular	0	825.00	90570
01033	NEWMAN TRAFFIC SIGNS	02/04/2019	Regular	0	850.30	90571
02704	NIELSEN CONCRETE	01/23/2019	Regular	0	2,822.94	90540
01057	NORTH MANKATO MOTOR VEHICLE REGISTRA	02/04/2019	Regular	0	31.00	90572
01066	NORTHLAND SECURITIES, INC.	02/04/2019	Regular	0	2,350.00	90573
01083	OVERDRIVE, INC.	02/04/2019	Regular	0	10,000.00	90574
01106	PETTY CASH	02/04/2019	Regular	0	30.67	90575
01133	POWERPLAN/RDO EQUIPMENT	02/04/2019	Regular	0	493.50	90576
01142	PREMIER VETERINARY CENTER - MANKATO	02/04/2019	Regular	0	777.50	90577
02734	QUICK LANE OF MANKATO	02/04/2019	Regular	0	104.50	90578
02471	SCC FOUNDATION	02/04/2019	Regular	0	1,000.00	90579
01288	SKOGEN MECHANICAL LLC	02/04/2019	Regular	0	368.00	90580
02588	STRANGE DESIGN LLC	02/04/2019	Regular	0	5,400.00	90581
01352	STREICHER'S, INC	02/04/2019	Regular	0	844.69	90582
01402	TIRE ASSOCIATES	02/04/2019	Regular	0	752.21	90583
01409	TOPPERS & TRAILERS PLUS	02/04/2019	Regular	0	180.88	90584
02261	VENMILL INDUSTRIES	02/04/2019	Regular	0	568.00	90585
01507	WAYNE'S AUTO BODY, INC.	02/04/2019	Regular	0	752.00	90586
00024	AEM FINANCIAL SOLUTIONS LLC	01/23/2019	Bank Draft	0	2,400.00	DFT0002808
00101	AT&T MOBILITY	01/23/2019	Bank Draft	0	27.82	DFT0002806
02058	CONSOLIDATED COMMUNICATIONS	01/29/2019	Bank Draft	0	37.05	DFT0002812
02058	CONSOLIDATED COMMUNICATIONS	01/29/2019	Bank Draft	0	42.94	DFT0002813
02058	CONSOLIDATED COMMUNICATIONS	01/29/2019	Bank Draft	0	51.21	DFT0002814
02058	CONSOLIDATED COMMUNICATIONS	01/29/2019	Bank Draft	0	491.68	DFT0002815
02058	CONSOLIDATED COMMUNICATIONS	01/29/2019	Bank Draft	0	59.98	DFT0002816
02058	CONSOLIDATED COMMUNICATIONS	01/29/2019	Bank Draft	0	2,170.94	DFT0002817
02058	CONSOLIDATED COMMUNICATIONS	01/29/2019	Bank Draft	0	425.55	DFT0002818
00608	INGRAM LIBRARY SERVICES	01/31/2019	Bank Draft	0	460.45	DFT0002836
00733	LAKES GAS CO #10	01/29/2019	Bank Draft	0	908.10	DFT0002819

01117	PLUNKETT'S PEST CONTROL, INC.	01/17/2019	Bank Draft	0	118.14	DFT0002797
01322	SPRINT	01/23/2019	Bank Draft	0	35.71	DFT0002807
01335	STAPLES ADVANTAGE	01/18/2019	Bank Draft	0	215.48	DFT0002805
01335	STAPLES ADVANTAGE	01/28/2019	Bank Draft	0	240.20	DFT0002810
01335	STAPLES ADVANTAGE	01/25/2019	Bank Draft	0	173.53	DFT0002811
01338	STATE CHEMICAL SOLUTIONS	01/17/2019	Bank Draft	0	464.40	DFT0002796
00016	ADAMS, NICOLE	02/06/2019	EFT	0	95.00	1526
00050	ALPHA WIRELESS COMMUNICATIONS	02/06/2019	EFT	0	106.46	1527
00063	AMERICAN PEST CONTROL	02/06/2019	EFT	0	400.00	1528
00105	AUTO VALUE MANKATO	02/06/2019	EFT	0	334.18	1529
00174	BOLTON & MENK, INC.	02/06/2019	EFT	0	15,172.50	1530
00176	BORDER STATES ELECTRIC SUPPLY	02/06/2019	EFT	0	1,470.46	1531
00216	C & S SUPPLY CO, INC.	02/06/2019	EFT	0	252.86	1532
02749	COMMUNICATION STRATEGIES LLC	02/06/2019	EFT	0	160.00	1533
00310	CRYSTEEL TRUCK EQUIPMENT, INC	02/06/2019	EFT	0	427.50	1534
00334	DEHEN, MARK	02/06/2019	EFT	0	55.68	1535
00463	G & L AUTO SUPPLY, LLC	02/06/2019	EFT	0	18.90	1536
02476	HARRISON TRUCK CENTERS	02/06/2019	EFT	0	128.90	1537
00544	HENDRICKSON, CHRISTOPHER	02/06/2019	EFT	0	526.83	1538
00591	HUNT, AMY	02/06/2019	EFT	0	46.98	1539
02114	HYDRO KLEAN	02/06/2019	EFT	0	6,883.99	1540
00705	KNUDSON, DAVID	02/06/2019	EFT	0	306.24	1541
02523	KRAUSE, TOM	02/06/2019	EFT	0	116.00	1542
00743	LARKSTUR ENGINEERING & SUPPLY, INC.	02/06/2019	EFT	0	112.31	1543
00776	LLOYD LUMBER CO.	02/06/2019	EFT	0	370.74	1544
00825	MANKATO MOTOR COMPANY	02/06/2019	EFT	0	79.89	1545
00874	MENARDS-MANKATO	02/06/2019	EFT	0	159.80	1546
02532	MIKE'S LLC	02/06/2019	EFT	0	65.00	1547
00902	MINNESOTA IRON & METAL CO	02/06/2019	EFT	0	1,560.35	1548
00910	MINNESOTA VALLEY TESTING LAB, INC.	02/06/2019	EFT	0	59.50	1549
00997	MTI DISTRIBUTING CO	02/06/2019	EFT	0	87,325.31	1550
01036	NICOLLET COUNTY RECORDER/ABTRACTER	02/06/2019	EFT	0	46.00	1551
01052	NORTH CENTRAL INTERNATIONAL	02/06/2019	EFT	0	2,664.66	1552
02005	PANTHEON COMPUTERS	02/06/2019	EFT	0	1,873.78	1553
01099	PET EXPO DISTRIBUTORS	02/06/2019	EFT	0	119.99	1554
01179	RED FEATHER PAPER CO.	02/06/2019	EFT	0	295.25	1555
01211	RIVER BEND BUSINESS PRODUCTS	02/06/2019	EFT	0	526.58	1556
01281	SIGN PRO	02/06/2019	EFT	0	700.00	1557
01286	SKARPOHL PRESSURE WASHER SALES	02/06/2019	EFT	0	109.50	1558
01323	SPS COMPANIES, INC.	02/06/2019	EFT	0	32.69	1559
01407	TOOL SALES COMPANY	02/06/2019	EFT	0	175.00	1560
02510	TORDSEN, MIKEAL	02/06/2019	EFT	0	157.31	1561
02536	USAQUATICS, INC.	02/06/2019	EFT	0	3,096.00	1562
01552	WW BLACKTOPPING, INC	02/06/2019	EFT	0	61,976.30	1563
01568	ZIEGLER, INC.	02/06/2019	EFT	0	11.64	1564
00234	CENTER POINT ENERGY	01/30/2019	Bank Draft	0	9,071.85	DFT0002822
01477	VIKING ELECTRIC SUPPLY, INC.	01/24/2019	Bank Draft	0	280.13	DFT0002809
01477	VIKING ELECTRIC SUPPLY, INC.	01/29/2019	Bank Draft	0	349.89	DFT0002823
01477	VIKING ELECTRIC SUPPLY, INC.	01/30/2019	Bank Draft	0	611.00	DFT0002825
01557	XCEL ENERGY	01/30/2019	Bank Draft	0	26,417.81	DFT0002824
					294,948.27	107

## Authorization Signatures

### All Council

The above manual and regular claims lists for 2-4-19 are approved by:

---

MARK DEHEN- MAYOR

---

DIANE NORLAND- COUNCIL MEMBER

---

WILLIAM STEINER- COUNCIL MEMBER

---

SANDRA OACHS- COUNCIL MEMBER

---

JAMES WHITLOCK- COUNCIL MEMBER

## RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Norell Durfee	Library-Book Club Bags	\$10.00
Shelly Kain	Library-Book Club Bags	\$40.00
Dianne Laird	Library-Book Club Bags	\$20.00
Maple River Bookends	Library-Book Club Bags	\$140.00
Anonymous	Library	\$25.00
		\$235.00

Adopted by the City Council this 4<sup>th</sup> day of February 2019.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

RESOLUTION NO.

RESOLUTION APPROVING  
CONSENT ASSESSMENT AGREEMENT

WHEREAS, the City of North Mankato has, at the property owner's request, paid for certain improvements that will benefit such property, specifically repair/replacement of sewer line for the following described real estate:

423 Nicollet Avenue  
PIN #18.803.0060  
Block 9 Lot 6 Subdivision Cd 18803 SUBD of Blk 7  
Cost: \$11,596.94

WHEREAS, the property owner desires that the cost of the sewer line be made as a special assessment against the property; and

WHEREAS, the property owner has executed a consent assessment agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

That the attached consent assessment agreement is approved and that the City Clerk is directed to forward a certified copy of this resolution along with a copy of the consent assessment agreement to the Nicollet County Auditor.

Adopted by the City Council this 4<sup>th</sup> day of February 2019.

---

Mayor

ATTEST:

---

City Clerk

This Agreement is made between the City of North Mankato (City) and Neal Netsch (Owner).

The parties are guided in reaching this agreement by the following facts:

1. Owner's property is described as follows:  
423 Nicollet Avenue  
PIN #18.803.0060  
Block 9 Lot 6 SubdivisionCd 18803 SUBD of BLK 7
2. Owner replaced the sewer line.
3. Owner desires to waive all of the procedures mandated by Chapter 429 of Minnesota Statutes and to consent to the imposition of an assessment directly upon the described property.
4. City is willing to pay for the repair in consideration for the owner's consent to the assessment.

The parties therefore make the following agreement:

1. As a result of the improvement, a special assessment shall be filed against owner's land in the amount of \$11,596.94. The assessment shall be payable in equal installments extending over a period of ten (10) years and bear interest at the rate of 7.00% per annum from the date of this agreement. The City may transmit notice of this assessment to the County Auditor.

Adopted this 17 day of Jan, 2019.

City of North Mankato

By: \_\_\_\_\_

Its: \_\_\_\_\_



Property Owner



Property Owner

# PARK PERMIT

1001 Belgrade Ave  
North Mankato, MN 56003  
507-625-4141  
www.northmankato.com

Permit #: 21-2019

Start time: 10:00 am

Fee: \$ 200.00 Park  
25.00 Audio

Date: 4/28/19

Stop time: 4:00 pm

Shelter: ☒ Spring Lake Shelter #1 ☒ Spring Lake Shelter #2 ☐ Wheeler Park Indoor Shelter

Event Name: Southern MN Autism Coalition "walk do"

Name: Annmarie Birkmaier annmarie.birkmaier@gmail.com

Address: 2041 Houghton Ave

Phone: 507-469-8432

# of People: 200

Use of Tents (or anything requiring staking) ☒ No ☐ Yes \* If Yes, Please contact **Gopher State One Call**  
\*Bounce House requires waiver **800-252-1166** one week prior to event.

Notes: \_\_\_\_\_

Alcoholic Beverages (wine & beer only) ☒ No ☐ Yes \* **\$300 refundable deposit and \$30 keg permit**  
Please specify: Cans Keg Catering\* (must contact City Hall)

Audio (requires audio permit) ☐ No ☒ Yes \* If Yes, Please fill out Audio Permit.

## Allowed

- Personal grills
- Keg beer provided a permit is obtained
- Fishing/ice fishing on Ladybug Lake and Spring Lake only
- Pets in Benson Park, Bluff Park and Spring Lake Park provided they are on a 6' leash
- Canoes and kayaks on Ladybug Lake and Spring Lake (children under 12 must be accompanied by an adult and wear a life preserver)
- Hog roasts provided they are on a hard-surfaced lot

## Prohibited

- Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Parks Department.
- Pets (allowed in Benson Park, Spring Lake Park and Bluff Park only)
- Glass containers
- Campfires / Bonfires / Fire Rings
- Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices
- Dunk Tanks
- Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices must end at 10 PM

☐ I, the undersigned, understand that the park shelter reservation fee is non-refundable. If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.

☐ I, the undersigned, have received the Audio Permit Instructions and understand that failure to comply with the audio instructions may terminate the event and prevent future ability to obtain an audio permit.

SIGNED: \_\_\_\_\_

Applicant

Date

☐ APPROVED ☐ DENIED

☐ REFER TO COUNCIL

City Clerk

Date

Receipt #: R 00167913

Book

Online

Park

Police

Staff Initials





1001 Belgrade Avenue  
North Mankato, MN 56003  
507-625-4141 Fax: 507-625-4151  
[www.northmankato.com](http://www.northmankato.com)

Audio Permit 21A- 2018  
Park Permit 21- 2018

## Audio Permit

### About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

### Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

### What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND:

☐

LIVE MUSIC/BAND

☐

DJ/KARAOKE MACHINE

☒

OTHER: PA System

DATE OF EVENT: 4-28-19

BEGIN TIME: 12:00

END TIME: 3:00

LOCATION / SHELTER: SLP #1, #2

EVENT NAME: Southern MN Autism Coalition "Walk Do"

ONSITE COORDINATOR: PRINT NAME: Tammy Berman / Robin Boeke

MOBILE NUMBER: 469-2627

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: [Signature] DATE: 1/17/19

POLICE CHIEF: \_\_\_\_\_

CITY CLERK: \_\_\_\_\_

☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE

☒ \$25.00 FEE  
R00167913

STAFF INITIALS \_\_\_\_\_

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 9H	Dept: Administration	Council Meeting Date: 2/4/19																																																
<b>TITLE OF ISSUE:</b> Consider Authorizing City Administrator to Enter into a Memorandum of Understanding concerning the Water Resource Recovery Facility.																																																		
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> This agreement obligates the City of North Mankato to make a payment in lieu of debt, equal to its existing debt service charges. The purpose of the agreement is to make needed upgrades to the Waste Water Treatment Plant. The agreement expires in 2023.																																																		
<i>If additional space is required, attach a separate sheet</i>																																																		
<b>REQUESTED COUNCIL ACTION:</b> Authorize the City Administrator to Enter into a Memorandum of Understanding concerning the Water Resource Recovery Facility.																																																		
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Oachs	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;">MOU</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		MOU			_____					_____					_____				
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<input type="checkbox"/> Workshop  <input checked="" type="checkbox"/> Regular Meeting  <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____  <input type="checkbox"/> Table until: _____  <input type="checkbox"/> Other: _____																																																	

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN CITY OF MANKATO AND  
THE CITY OF NORTH MANKATO  
ESTABLISHING REPLACEMENT AND DEBT SERVICE CHARGES**

WHEREAS, the City of Mankato provides sanitary sewer treatment services to the City of North Mankato, for providing treatment based on the User Charge System; and

WHEREAS, the replacement charge, which is used to repair and/or replace existing capital equipment, has been based for 2016 and 2017 on 75% of the depreciation on bonded capital improvements and 100% of depreciation on the non-bonded capital improvements; and

WHEREAS, the recently completed Wastewater Rate Study recommends that the annual capital maintenance (replacement) charge be set at \$600,000 in order to provide sufficient funding to repair and/or replace capital equipment; and

WHEREAS, the debt service charge has been based on actual principal and interest expenses; and

WHEREAS, the capital improvement schedule anticipated in the Water Resource Recovery Facility and Regional Trunk Line Long-Range Facility Plan, would result jumps in debt service charges when new debt is added to construct the capital improvements; and

WHEREAS, it is in the common interest of the City of Mankato and the Customer Communities to establish a method to maintain a reasonably consistent annual increase in charges by generating excess funds for debt service before new debt is put in place.

NOW THEREFORE, IT IS MUTUALLY AGREED that:

1. The term for this MOU is through December 31, 2023.
2. The total debt service charge in 2019 for the Water Resource Recovery Facility will be set at \$2,067,249 for the term of this agreement. Starting in 2020 it will be escalated at 1.75% each year until 2023.
3. The replacement charge for the Water Resource Recovery Facility is set at \$600,000 annually starting in 2018 with the understanding that the amount of this charge will be renegotiated at least every 5 years. The \$600,000 replacement charge has replaced the bonded and non-bonded depreciation charge and will be referred as a Capital Replacement Charge in future agreements.
4. The debt service charge in lieu of actual debt payments for all customer communities and Mankato will be calculated based upon the User Charge System.
5. The debt service charge in lieu of actual debt payments will be held by the City of Mankato in an account specifically established to be used to reduce future bonded capital improvement debt and/or future debt service payments, and;
6. The City of Mankato will annually provide to all Customer Communities an accounting of the revenues, expenses and cash balance of the fund and a recommendation on any changes that may be necessary to the debt service charge.

\_\_\_\_\_  
John Harrenstein  
City Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patrick Hentges  
City Manager

\_\_\_\_\_  
Date

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 11A	Dept: Community Dev.	Council Meeting Date: 2/4/19
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**TITLE OF ISSUE:** Consider Resolution Authorizing Outdoor Recreation Grant Program Application.

**BACKGROUND AND SUPPLEMENTAL INFORMATION:** The City is seeking an Outdoor Recreation Grant through the DNR for the scenic overlook at Bluff Park Overlook. The estimated cost of the project is \$172,475 and the program pays up to 50% so our local match would be \$86,237.50. The grant deadline is March 29, 2019, with awards expected in June 2019.

*If additional space is required, attach a separate sheet*

**REQUESTED COUNCIL ACTION:** Adopt Resolution Authorizing Outdoor Recreation Grant Program Application.

**For Clerk's Use:**

Motion By: \_\_\_\_\_

Second By: \_\_\_\_\_

Vote Record:

Aye      Nay

_____	_____	Norland
_____	_____	Oachs
_____	_____	Whitlock
_____	_____	Steiner
_____	_____	Dehen

**SUPPORTING DOCUMENTS ATTACHED**

Resolution    Ordinance    Contract    Minutes    Map

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other (specify) \_\_\_\_\_

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☐ Workshop

☒ Regular Meeting

☐ Special Meeting

☐ Refer to: \_\_\_\_\_

☐ Table until: \_\_\_\_\_

☐ Other: \_\_\_\_\_

Resolution No.

RESOLUTION AUTHORIZING OUTDOOR RECREATION GRANT PROGRAM APPLICATION

BE IT RESOLVED that the City of North Mankato act as legal sponsor for the project contained in the Outdoor Recreation grant application to be submitted by March 29, 2019 and that City Administrator, John Harrenstein is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the City of North Mankato.

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Outdoor Recreation Grant Program Manual and certifies it will report any actual, potential, perceived or organizational conflicts of interest upon discovery to the state related to the application or a grant award.

BE IT FURTHER RESOLVED that the City of North Mankato has the legal authority to apply for financial assistance, and financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of North Mankato has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that the City of North Mankato has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, the City of North Mankato may enter into an agreement with the State of Minnesota for the above-referenced project, and that the City of North Mankato certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that the City Administrator is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of North Mankato on February 4, 2019

SIGNED:

WITNESSED:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 11B	Dept: Public Works	Council Meeting Date: 2/4/19
-------------------	--------------------	------------------------------

**TITLE OF ISSUE:** Receive Benson Park Shelter and Parking Lot Update.

**BACKGROUND AND SUPPLEMENTAL INFORMATION:** Public Works Director Host will update the Council on proposed Benson Park Shelter and Parking Lot.

*If additional space is required, attach a separate sheet*

**REQUESTED COUNCIL ACTION:** Receive Information on Benson Park Shelter and Parking Lot.

**For Clerk's Use:**

Motion By: \_\_\_\_\_

Second By: \_\_\_\_\_

Vote Record:

Aye      Nay

		Norland
		Oachs
		Whitlock
		Steiner
		Dehen

**SUPPORTING DOCUMENTS ATTACHED**

Resolution	Ordinance	Contract	Minutes	Map
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X

Other (specify) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

☐ Workshop

☒ Regular Meeting

☐ Special Meeting

Refer to: \_\_\_\_\_

Table until: \_\_\_\_\_

Other: \_\_\_\_\_



# BENSON PARK



# MASTER PLAN

## Concept Overview:

### Overall Park Theme

- The Natural Resource Park theme focuses on teaching users the natural environment of various ecosystems as well as the importance of preserving natural habitats.
- Interpretive areas will encourage learning of the Woodland, Wetland, Oak Savannah, and Prairie habitats and other natural resource opportunities.
- Trails will direct users to the various restored natural habitats.

- Active play includes interpretive destinations designed to tell the story for open-ended, visitor-driven discovery and to put users in high quality places to experience nature.

### Parking/Circulation

- Proposed parking located at edge of park. Main parking lot is located at the north of the park and provides a safe circulation between vehicle and pedestrians.
- Southwest parking lot provides an alternate access to the park.
- Users are encouraged to experience the park through trails.
- Southwest parking and picnic areas to remain.

### Stormwater/Wetland

- Use of rainwater gardens to treat stormwater runoff from impervious surfaces.
- Naturalize edges of stormwater ponds to enhance maintenance.
- Restore wetland areas to establish wildlife habitat.
- Minimize user access to ponds.

### Park features

- Outdoor classroom/demonstration areas
- Formal and informal picnic areas
- Formal fishing pier
- Interpretive play and signage
- Natural play area
- Playground equipment
- Natural amphitheater
- Picnic areas/informal lawn
- Interpretive boardwalk
- Birdy crossing
- Bird watching
- Year-round activities

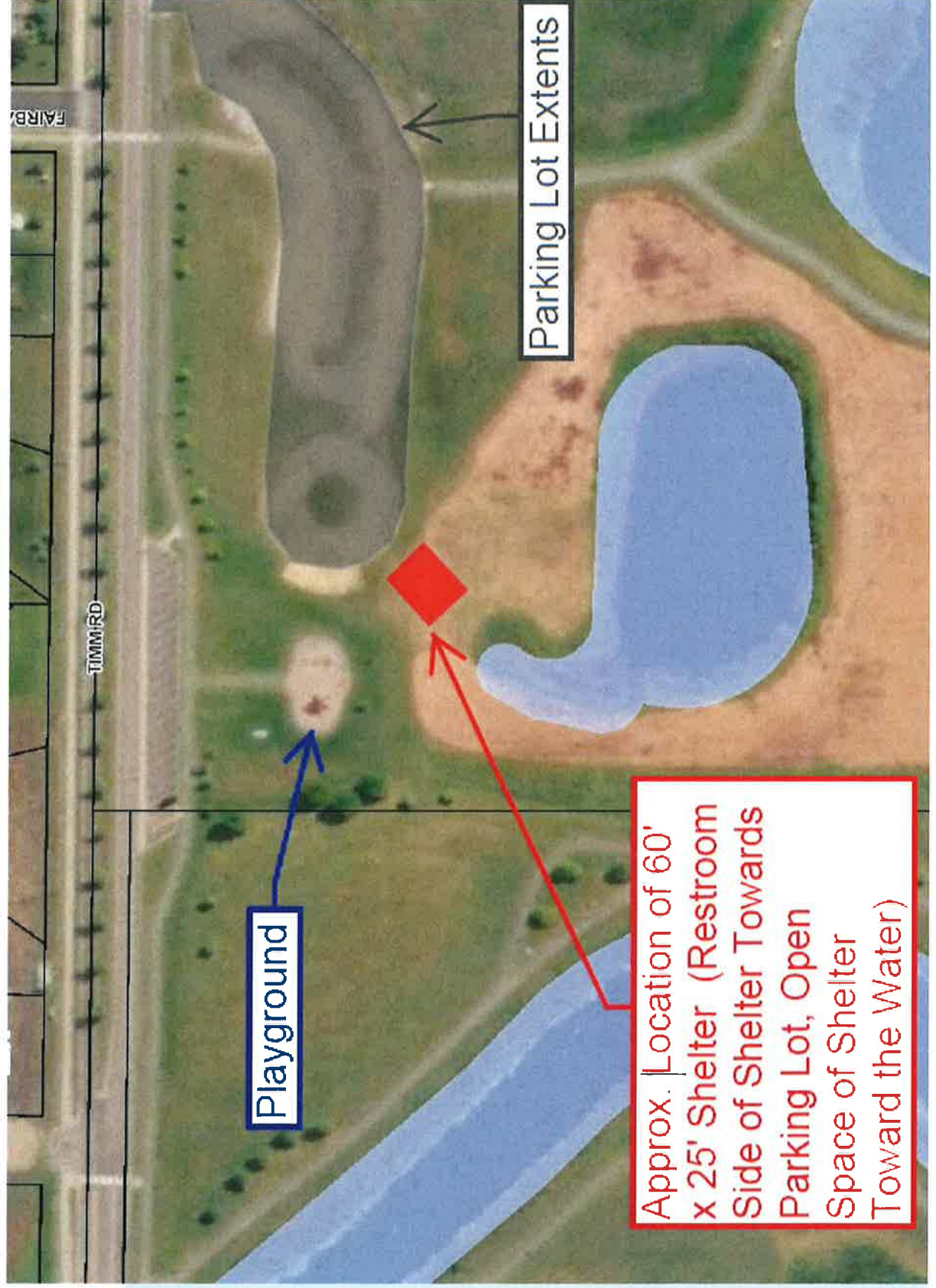


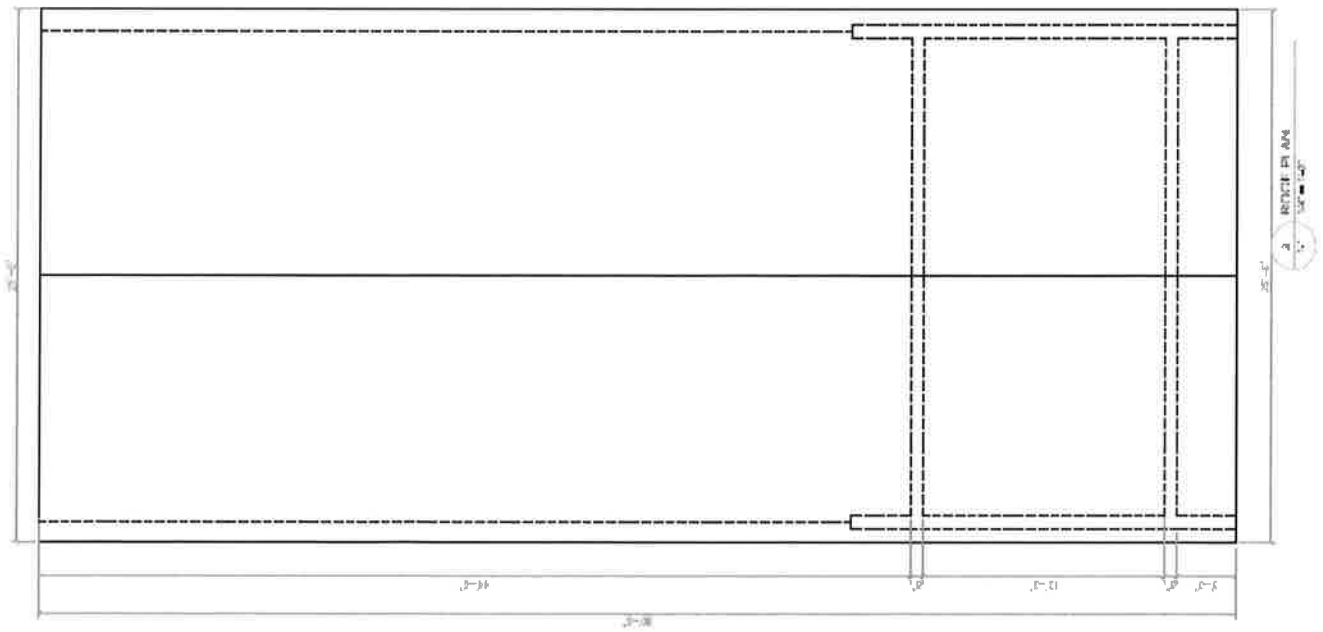
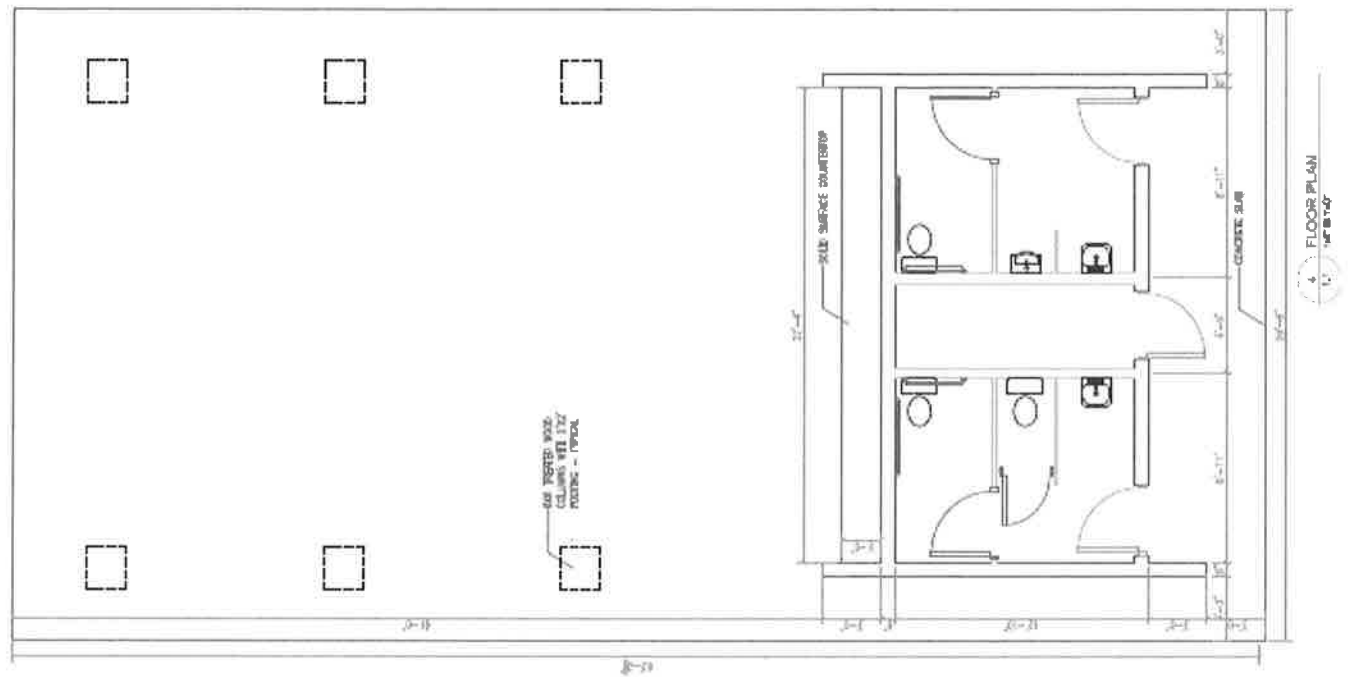


# MASTER PLAN

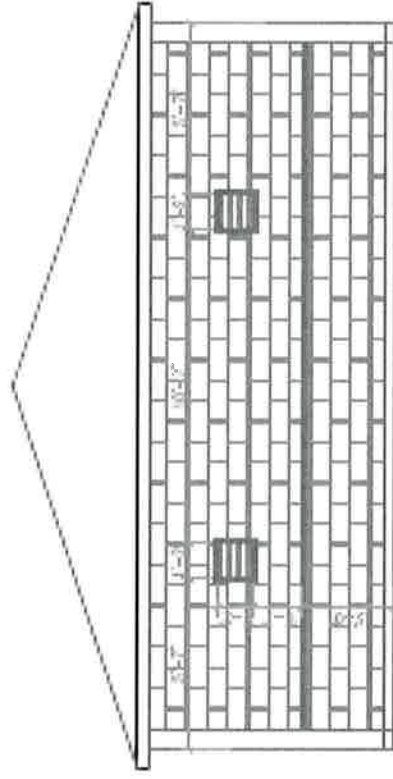
- Shelter
  - Restrooms
  - Picnic/Gathering Area
  - View of Play Structure
  - View of Natural Park Elements
- Parking
  - Adequate size
  - Off Street
  - Utilize Infrastructure Already Installed
  - Proximity to Shelter, Trails and Playground

# SHELTER

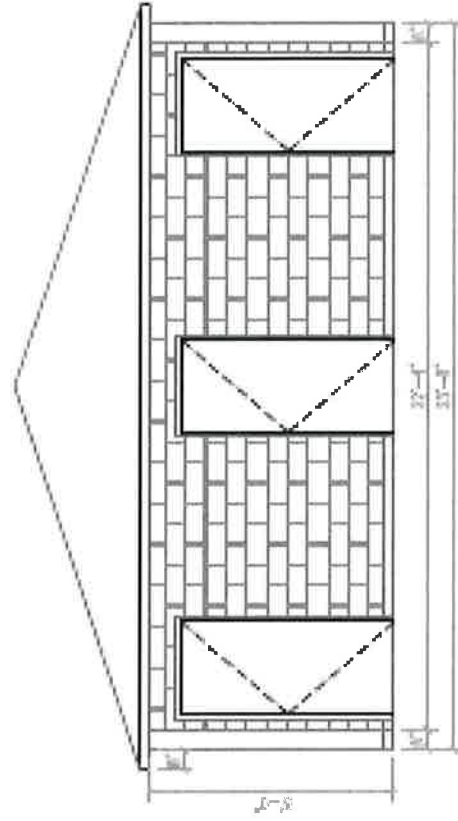




# SHELTER



1 REAR ELEVATION  
14' 0" x 12' 0"



2 FRONT ELEVATION  
14' 0" x 12' 0"

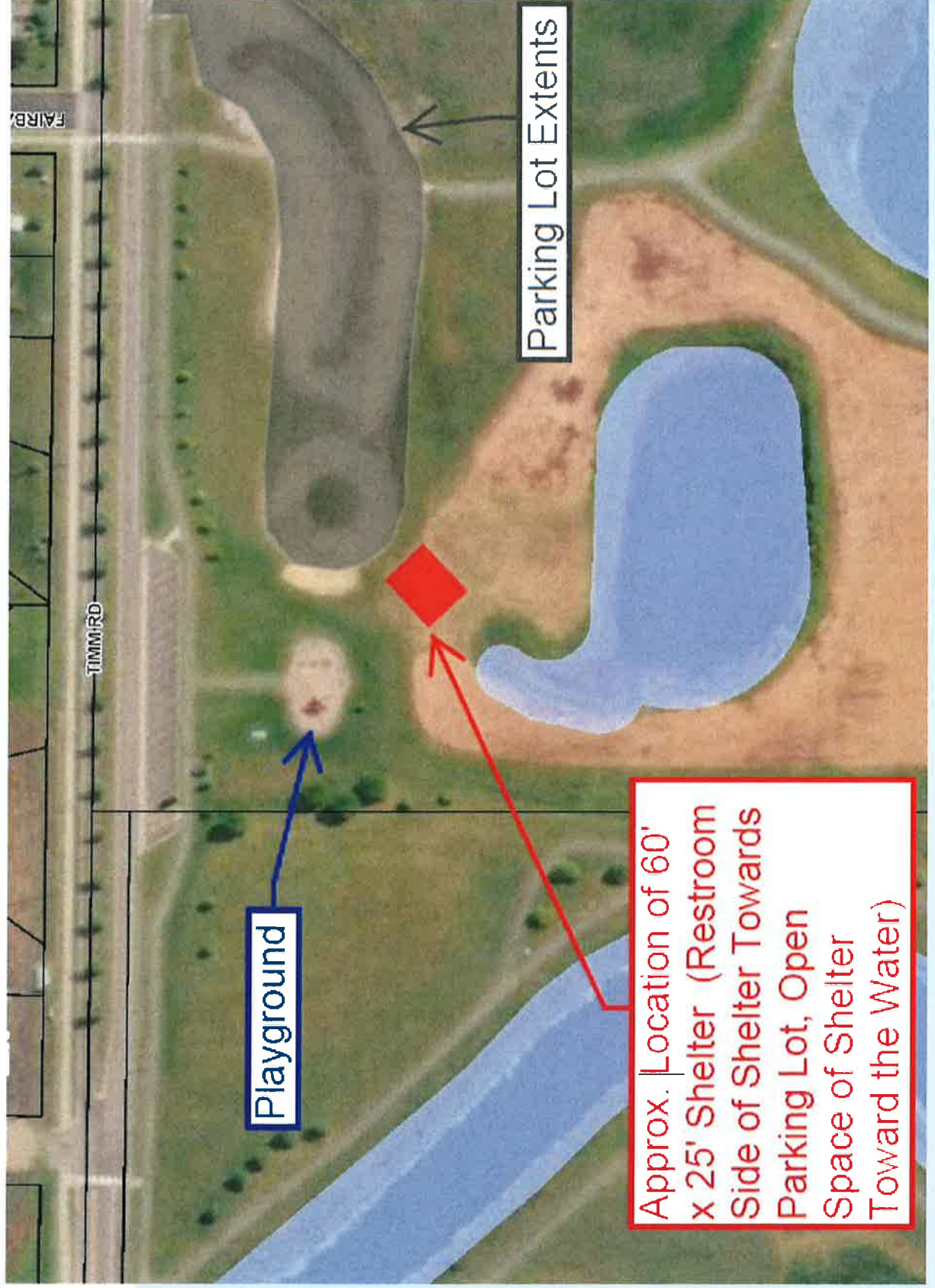


# SHELTER



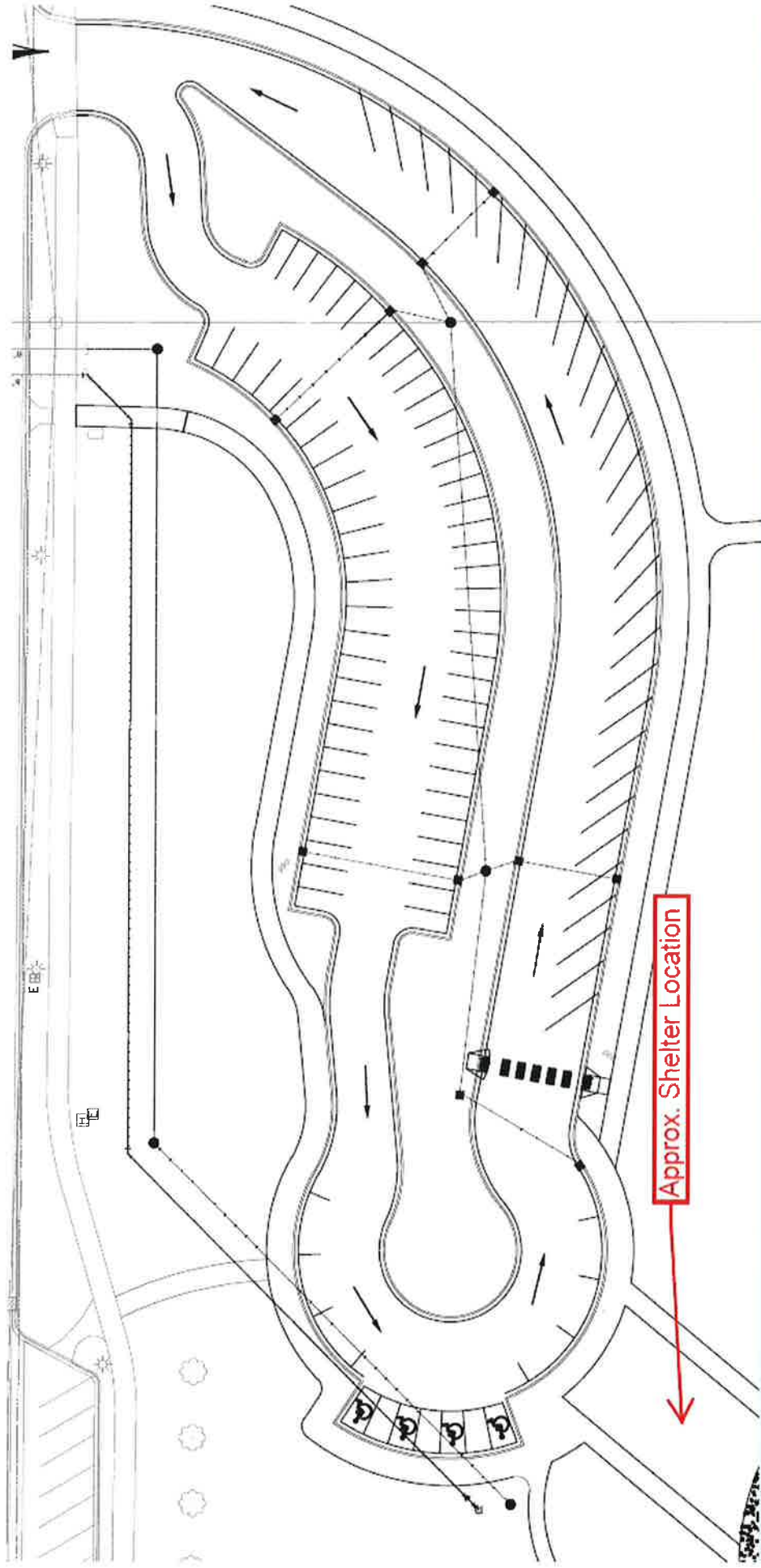
Spring Lake Park Facilities

# PARKING LOT





# PARKING LOT



# QUESTIONS?



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 11C	Dept: Finance	Council Meeting Date: 2/4/19																											
<b>TITLE OF ISSUE: Discuss Revenue Guide Business Licenses &amp; Permits.</b>																													
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION: Finance Director McCann and City Administrator Harrenstein will review the Revenue Guide.</b>																													
<i>If additional space is required, attach a separate sheet</i>																													
<b>REQUESTED COUNCIL ACTION: Discuss Revenue Guide Business Licenses &amp; Permits.</b>																													
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Oachs	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
_____	_____	Norland																											
_____	_____	Oachs																											
_____	_____	Whitlock																											
_____	_____	Steiner																											
_____	_____	Dehen																											
Resolution	Ordinance	Contract	Minutes	Map																									
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
<input type="checkbox"/> Workshop  <input checked="" type="checkbox"/> Regular Meeting  <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____  <input type="checkbox"/> Table until: _____  <input type="checkbox"/> Other: _____																												

# **Revenue Guide**

**Business Licenses & Permits**

# Alcoholic Beverages – General Fund

ALCOHOLIC BEVERAGES 101-1510-431100

	2014	2015	2016	2017	2018	5 year average	+/-	3 year average	+/-	average
JAN	\$0	\$0	\$0	\$0	\$0	\$0	✓	\$0	✓	\$0
FEB	\$0	\$0	\$140	\$0	\$200	\$68	✓	\$132	✓	\$113
MAR	\$0	\$0	\$0	\$200	\$1,005	\$241	✓	\$784	✓	\$402
APR	\$2,888	\$50	\$50	\$250	\$50	\$658	✓	\$608	✓	\$117
MAY	\$50	\$0	\$140	\$140	\$250	\$116	✓	\$134	✓	\$177
JUN	\$200	\$0	\$0	\$200	\$2,225	\$525	✓	\$1,700	✓	\$808
JUL	\$35	\$280	\$5,150	\$0	\$0	\$1,093	✓	\$1,093	✓	\$1,717
AUG	\$30	\$720	\$2,553	\$200	\$200	\$741	✓	-\$541	✓	\$984
SEP	\$140	\$0	\$0	\$0	\$225	\$73	✓	\$152	✓	\$75
OCT	\$220	\$0	\$0	\$0	\$1,415	\$327	✓	\$1,088	✓	\$472
NOV	\$33,880	\$20,480	\$8,850	\$30,330	\$26,710	\$24,050	✓	\$2,860	✓	\$21,963
DEC	\$4,450	\$13,843	\$25,440	\$200	\$4,170	\$9,621	✓	-\$5,451	✓	\$9,937
	\$41,893	\$35,373	\$42,323	\$31,520	\$36,450	\$37,512	✓	-\$1,062	✓	\$36,784
										-\$314

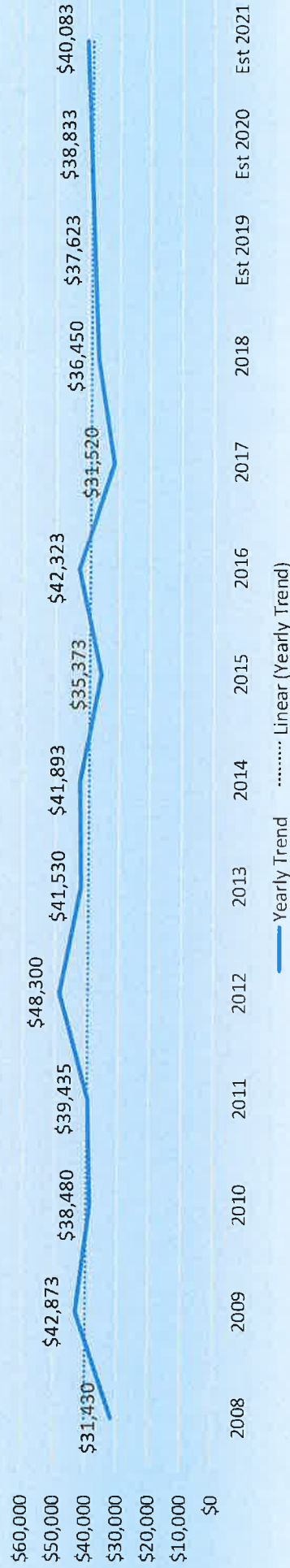
**What is it?** Licenses to sell or serve alcohol.

**Who Pays?** Any business that serves , sells or allows the consumption of alcohol.

**Purpose:** State Statute requires Cities to regulate the sale of alcoholic beverages and City licensing allows the sale of alcohol.  
**% of General Fund Revenue in 2018?** 4.3%

**Statute/City Code:** Title XI Chapter 111 Alcoholic Beverages  
**Trend:** Steady

Yearly Trend



# Alcoholic Beverages – General Fund

Types of Licenses	Fees	Number of Licenses	Who holds the licenses
On-Sale Intoxicating	\$3,750	8	NaKato, Circle Inn, Big Dog, Spinners, Dino's, J.T.S Enterprise, Belgrade Bar and Grill, Caswell Sports
Sunday On-Sale Intoxicating Liquor	\$200	9	NaKato, Circle Inn, Big Dog, Spinners, Dino's, J.T.S Enterprise, Belgrade Bar and Grill, Caswell Sports, American Legion
Club On-Sale	\$330	1	American Legion Post 518
Wine License	\$275	1	Vero's Tacos
On-Sale 3.2 Liquor	\$275	1	Vero's Tacos
Off-Sale 3.2 Liquor	\$100	2	Kwik Trip, Northern Tier Energy
Off-Sale Intoxicating	\$300	4	Circle Inn, MGM Liquor, BL Worldwide Investments, Lor Ray Drive Enterprise
Temporary 3.2 Liquor	\$50	1	Business on Belgrade
Temporary Intoxicating On-Sale Liquor	\$200	2	Monarch Meadows, Business on Belgrade
Brewer Off-Sale Growler	\$200	1	Mankato Brewery
Brewer Off-Sale Growler Sunday	\$200	1	Mankato Brewery
Tap Room On-Sale	\$300	1	Mankato Brewery
Consumption and Display	\$330	1	Design and Wine
33			

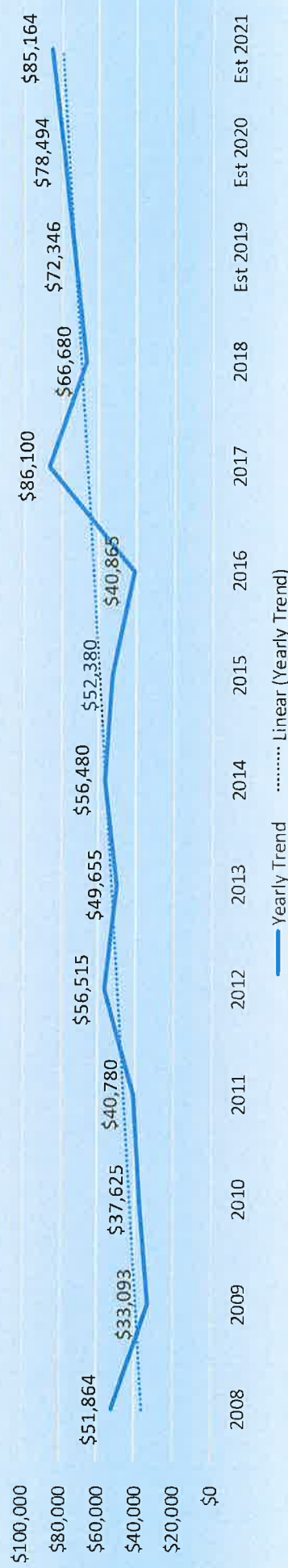
# Rental Housing License – General Fund

RENTAL HOUSING LICENSE 101-1510-431110

	2014	2015	2016	2017	2018	5 year average	+/-	3 year average	+/-	average
JAN	\$6,755	\$3,745	\$2,775	\$15,715	\$5,895	\$6,977	-\$1,082	\$8,128	-\$2,233	
FEB	\$2,580	\$125	\$375	\$340	\$325	\$749	-\$424	\$347	-\$22	
MAR	\$195	\$165	\$1,560	\$60	\$160	\$428	-\$268	\$593	-\$433	
APR	\$365	\$0	-\$270	\$55	\$25	\$35	-\$10	-\$63	\$88	
MAY	\$290	\$165	\$0	\$135	\$0	\$118	-\$118	\$45	-\$45	
JUN	\$195	\$110	\$60	\$170	\$50	\$117	-\$67	\$93	-\$43	
JUL	\$55	\$620	\$0	\$115	\$45	\$167	-\$122	\$53	-\$8	
AUG	\$110	\$165	\$0	\$60	\$305	\$128	\$177	\$122	\$183	
SEP	\$220	\$275	\$160	\$135	\$455	\$249	\$206	\$250	\$205	
OCT	\$250	\$275	\$400	\$50	\$170	\$229	-\$59	\$207	-\$37	
NOV	\$21,735	\$15,000	\$10,950	\$25,250	\$15,685	\$17,724	-\$2,039	\$17,295	-\$1,610	
DEC	\$23,730	\$31,735	\$24,855	\$44,015	\$43,565	\$33,580	\$9,985	\$37,478	\$6,087	
	\$56,480	\$52,380	\$40,865	\$86,100	\$66,680	\$60,501	\$6,179	\$64,548	\$2,132	

**What is it?** Permit to rent place of residence.  
**Who Pays?** Landlords (2018 = 642 licenses)  
**Cost of each license?** \$45 per unit, \$50 application fee  
**Purpose:** Ensure safe dwelling units exist for renters  
**% of General Fund Revenue in 2018?** 7.91%  
**Statute/City Code:** Title XV Chapter 151 Residential Rental  
 Property Licensing Code  
**Trend:** Increasing

Yearly Trend



# Rental License Strike Fine – General Fund

RENTAL LICENSE STRIKE FINE 101-1510-4.31120

	2014	2015	2016	2017	2018	5 year average	+/-	3 year average	+/-
JAN	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
FEB	\$0	\$0	\$0	\$0	\$400	\$80	▲	\$320	▲
MAR	\$0	\$0	\$0	\$200	\$200	\$80	▲	\$120	▲
APR	\$0	\$0	\$0	\$200	\$0	\$40	▲	-\$40	▲
MAY	\$0	\$0	\$0	\$0	\$200	\$40	▲	\$160	▲
JUN	\$0	\$0	\$0	\$400	\$400	\$160	▲	\$240	▲
JUL	\$0	\$0	\$0	\$0	\$200	\$40	▲	\$160	▲
AUG	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
SEP	\$0	\$0	\$200	\$0	\$200	\$80	▲	\$120	▲
OCT	\$0	\$0	\$400	\$200	\$0	\$120	▲	-\$120	▲
NOV	\$0	\$0	\$200	\$200	\$200	\$120	▲	\$80	▲
DEC	\$0	\$0	\$0	\$0	\$200	\$40	▲	\$160	▲
	\$0	\$0	\$800	\$1,200	\$2,000	\$800	▲	\$1,200	▲
								\$1,333	
								\$667	

**What is it?** A fine imposed when the conduct on a licensed premises violates City Code.

**Who Pays?** Landlords

**Cost of each fine?** \$200 for 1st, \$400 for 2nd

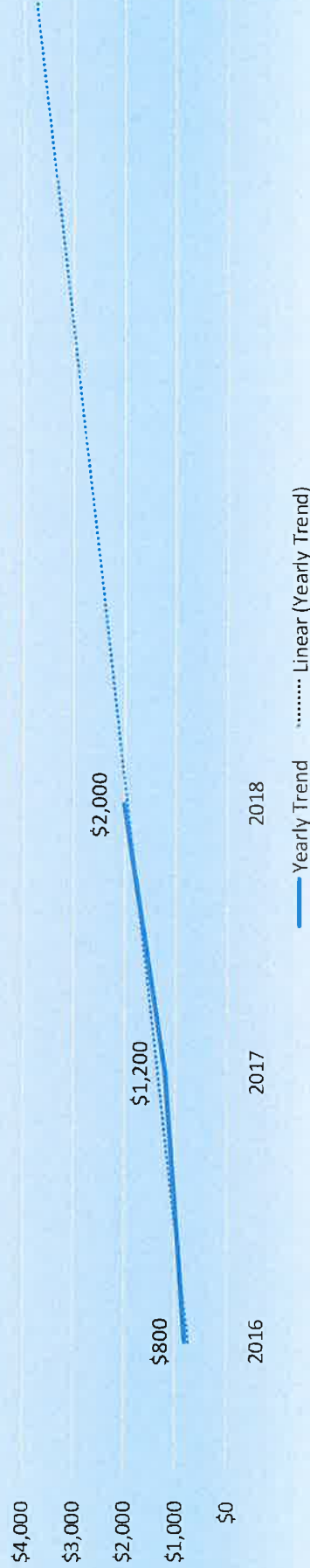
**Purpose:** Ensure properties are safe and all City Codes are maintained.

**% of General Fund Revenue in 2018?** <1%

**Statute:** Title XV Chapter 151 Residential Rental Property Licensing Code

**Trend:** Increasing

Yearly Trend





# Amusements – General Fund

AMUSEMENTS 101-1510-431150

	2014	2015	2016	2017	2018	5 year average	+/-	3 year average	+/-
JAN	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
FEB	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
MAR	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
APR	\$100	\$0	\$0	\$0	\$0	\$20	▲	-\$20	▲
MAY	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
JUN	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
JUL	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
AUG	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
SEP	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
OCT	\$0	\$0	\$0	\$0	\$0	\$0	▲	\$0	▲
NOV	\$600	\$420	\$60	\$320	\$280	\$336	▲	-\$56	▲
DEC	\$100	\$140	\$320	\$0	\$80	\$128	▲	-\$48	▲
	\$800	\$560	\$380	\$320	\$360	\$484	▲	-\$124	▲
								\$220	
								\$133	
								\$353	
								\$60	
								-\$53	
								\$7	

**What is it?** A permit for Mechanical Amusement that includes both games of skill and coin.

**Who Pays?** Business owners who own mechanical amusement devices.

**Cost of each license?** \$20/Site and \$20/Device

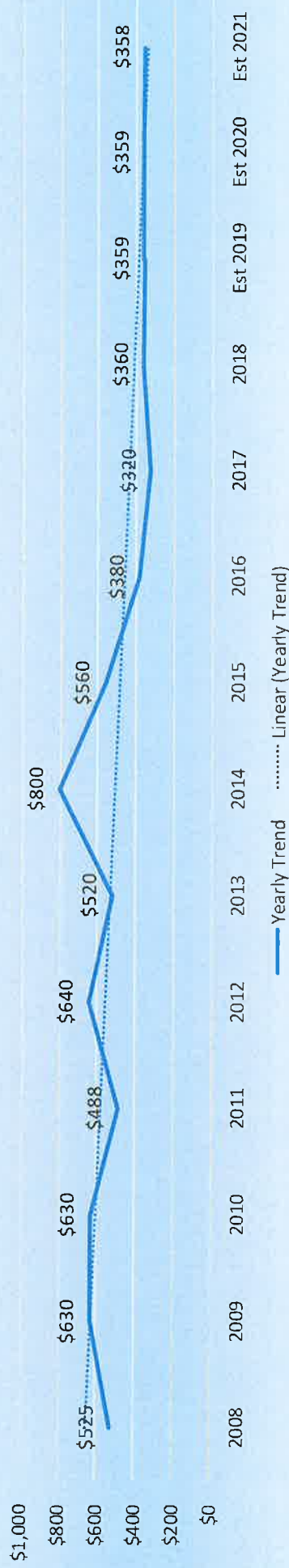
**Purpose:** City Code requires licensing of devices.

**% of General Fund Revenue in 2018?** <1%

**Statute/City Code:** Title XI Chapter 110.20 Mechanical Amusement Devices

**Trend:** Steady for last 3 years

Yearly Trend



# Tobacco- General Fund

TOBACCO 101-1510-431160

	2014	2015	2016	2017	2018	5 year average	+/-	3 year average	+/-
JAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEB	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MAR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
APR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
JUN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
JUL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
AUG	\$0	\$0	\$150	\$0	\$0	\$30	-\$30	\$50	-\$50
SEP	\$0	\$0	\$0	\$0	\$200	\$40	\$160	\$67	\$133
OCT	\$150	\$0	\$0	\$0	\$0	\$30	-\$30	\$0	\$0
NOV	\$1,050	\$1,050	\$1,200	\$1,800	\$1,600	\$1,340	\$260	\$1,533	\$67
DEC	\$0	\$150	\$150	\$0	\$0	\$60	-\$60	\$50	-\$50
	\$1,200	\$1,200	\$1,500	\$1,800	\$1,800	\$1,500	\$300	\$1,700	\$100

**What is it?** License for the sale of tobacco in any form or an electronic delivery device.

**Who Pays?** Business owners.

**Cost of each license?** \$200.00

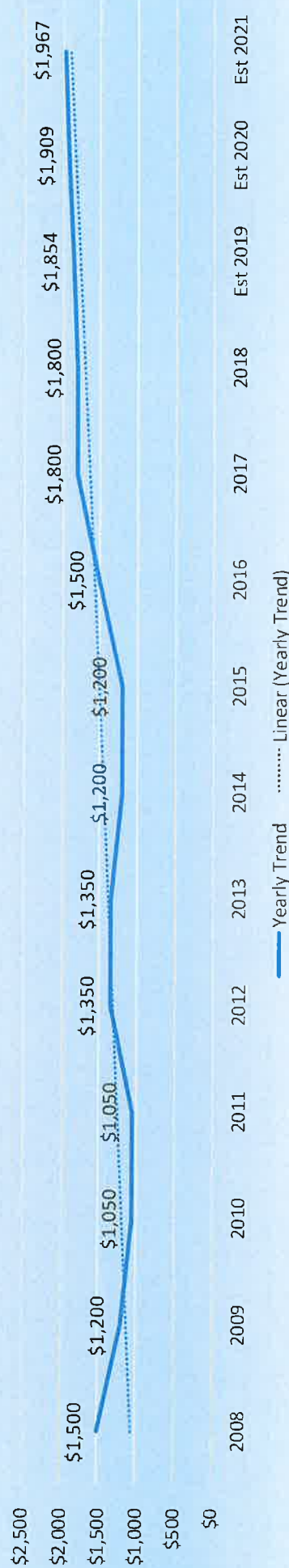
**Purpose:** Ensure the sale of tobacco is in compliance with State and local laws.

**% of General Fund Revenue in 2018?** <1%

**Statute/City Code:** Title XI Chapter 110.22 Tobacco

**Trend:** Increasing Slightly

## Yearly Trend





# Soft Drinks – General Fund

SOFT DRINKS 101-1510-431170

	2014	2015	2016	2017	2018	5 year average	+/-	3 year average	+/-
JAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEB	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MAR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
APR	\$25	\$0	\$0	\$0	\$0	\$5	-\$5	\$0	\$0
MAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
JUN	\$0	\$0	\$0	\$0	\$25	\$5	\$20	\$8	\$17
JUL	\$0	\$0	\$50	\$0	\$0	\$10	-\$10	\$17	-\$17
AUG	\$0	\$0	\$50	\$0	\$0	\$10	-\$10	\$17	-\$17
SEP	\$0	\$0	\$0	\$0	\$25	\$5	\$20	\$8	\$17
OCT	\$50	\$0	\$0	\$0	\$25	\$15	\$10	\$8	\$17
NOV	\$575	\$450	\$425	\$575	\$525	\$510	\$15	\$508	\$17
DEC	\$50	\$225	\$250	\$50	\$75	\$130	-\$55	\$125	-\$50
	\$700	\$675	\$775	\$625	\$675	\$630	-\$15	\$632	-\$17

**What is it?** License to sell soft drinks.

**Who Pays?** Business owners

**Cost of each license?** \$25.00

**Purpose:** City Code requires the permitting of the sale of soft drinks.

**% of General Fund Revenue in 2018?** <1%

**Statute/City Code:** Title XI Chapter 110.23 Non Alcoholic Beverages

**Trend:** Steady

Yearly Trend



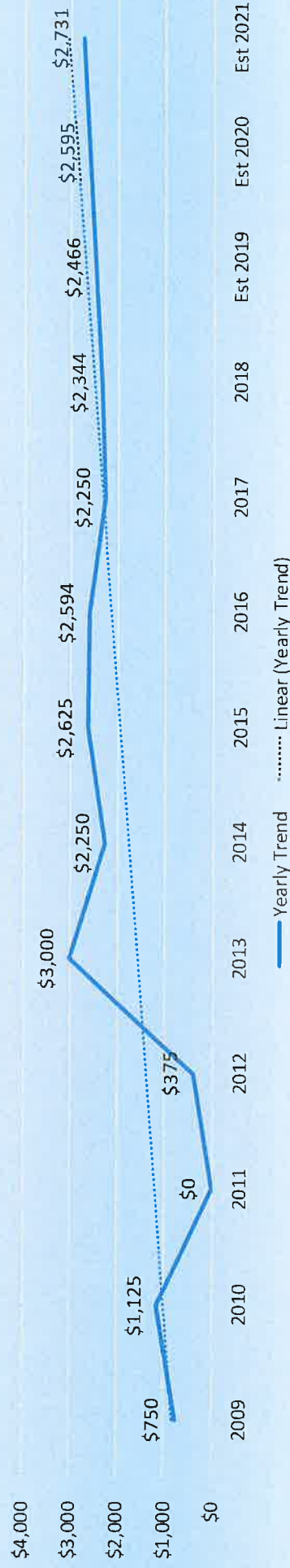
# Cabaret – General Fund

CABARET 101-1510-431180

	2014	2015	2016	2017	2018	5 year average	+/- average	3 year average	+/- average
JAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEB	\$0	\$375	\$0	\$0	\$0	\$75	-\$75	\$0	\$0
MAR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
APR	\$375	\$0	\$0	\$0	\$0	\$75	-\$75	\$0	\$0
MAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
JUN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
JUL	\$0	\$0	\$188	\$0	\$0	\$38	-\$38	\$63	-\$63
AUG	\$0	\$0	\$156	\$0	\$0	\$31	-\$31	\$52	-\$52
SEP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OCT	\$0	\$0	\$0	\$0	\$94	\$19	\$75	\$31	\$63
NOV	\$1,500	\$750	\$375	\$2,250	\$1,875	\$1,350	\$525	\$1,500	\$375
DEC	\$375	\$1,500	\$1,875	\$0	\$375	\$825	-\$450	\$750	-\$375
	\$2,250	\$2,625	\$2,594	\$2,250	\$2,344	\$2,413	-\$69	\$2,396	-\$52

**What is it?** Live Music  
**Who Pays?** Business owners.  
**Cost of each license?** \$375.00  
**Purpose:** To allow live music at on-sale liquor establishments.  
**% of General Fund Revenue in 2018?** <1%  
**Statute/City Code:** Title XI: Chapter 111 Cabaret License.  
**Trend:** Increasing

## Yearly Trend



# Peddlers – General Fund

PEDDLERS 101-1510-431190

	2014	2015	2016	2017	2018	5 year average	+/-	3 year average	+/-
JAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEB	\$250	\$0	\$0	\$0	\$0	\$50	-\$50	\$0	\$0
MAR	\$15	\$90	\$0	\$0	\$0	\$21	-\$21	\$0	\$0
APR	\$30	\$90	\$0	\$0	\$0	\$24	-\$24	\$0	\$0
MAY	\$250	\$0	\$150	\$0	\$0	\$80	-\$80	\$50	-\$50
JUN	\$0	\$0	\$90	\$375	\$175	\$128	\$47	\$213	-\$38
JUL	\$90	\$90	\$0	\$90	\$50	\$64	-\$14	\$47	\$3
AUG	\$0	\$0	\$250	\$170	\$350	\$154	\$196	\$257	\$93
SEP	\$0	\$0	\$30	\$0	\$0	\$6	-\$6	\$10	-\$10
OCT	\$0	\$0	\$450	\$0	\$0	\$90	-\$90	\$150	-\$150
NOV	\$250	\$0	\$0	\$0	\$0	\$50	-\$50	\$0	\$0
DEC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$885	\$270	\$970	\$635	\$575	\$667	-\$92	\$727	-\$152

**What is it?** License to sell door-to-door.

**Who Pays?** Those selling products door-to door.

**Cost of each license?**

\$15 / day

\$50 / week

\$125 / month

\$350 / 6 months

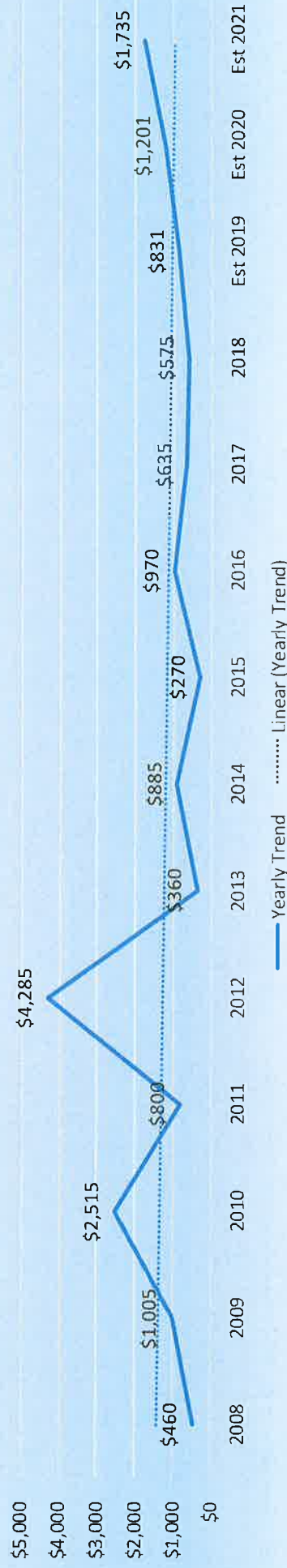
**Purpose:** Not to interfere with legitimate business but help prevent illegitimate operators.

**% of General Fund Revenue in 2018?** <1%

**Statute/City Code:** Title XI Chapter 110.24 Peddlers

**Trend:** Steady

## Yearly Trend



# Other Business, Licenses, & Permits – General Fund

OTHER BUSINESS, LICENSES, & PERMITS 101-1510-431300

	2014	2015	2016	2017	2018	5 year average	+/- average	3 year average	+/- average
JAN	\$25	\$50	\$50	\$40	\$35	\$40	-\$5	\$42	-\$7
FEB	\$50	\$50	\$0	\$35	\$140	\$55	\$85	\$58	\$82
MAR	\$50	\$100	\$125	\$35	\$35	\$69	-\$34	\$65	-\$30
APR	\$75	\$140	\$25	\$105	\$70	\$83	-\$13	\$67	\$3
MAY	\$25	\$45	\$0	\$70	\$70	\$42	\$28	\$47	\$23
JUN	\$0	\$0	\$25	\$0	\$35	\$12	\$23	\$20	\$15
JUL	\$75	\$25	\$45	\$35	\$0	\$36	-\$36	\$27	-\$27
AUG	\$25	\$25	\$25	\$35	\$35	\$29	\$6	\$32	\$3
SEP	\$60	\$0	\$25	\$0	\$20	\$21	-\$1	\$15	\$5
OCT	\$0	\$25	\$0	\$0	\$35	\$12	\$23	\$12	\$23
NOV	\$885	\$725	\$280	\$2,760	\$1,375	\$1,205	\$170	\$1,472	-\$97
DEC	\$270	\$440	\$1,010	\$0	\$0	\$344	-\$344	\$337	-\$337
	\$1,540	\$1,625	\$1,610	\$3,115	\$1,850	\$1,948	-\$98	\$2,192	-\$342

**What is it?** Parade or large group permits, Taxicab Permits, Refuse Hauler Permits

**Who Pays?** Groups hosting parades or fun runs in the City of North Mankato.

**Cost of each license?** \$35.00

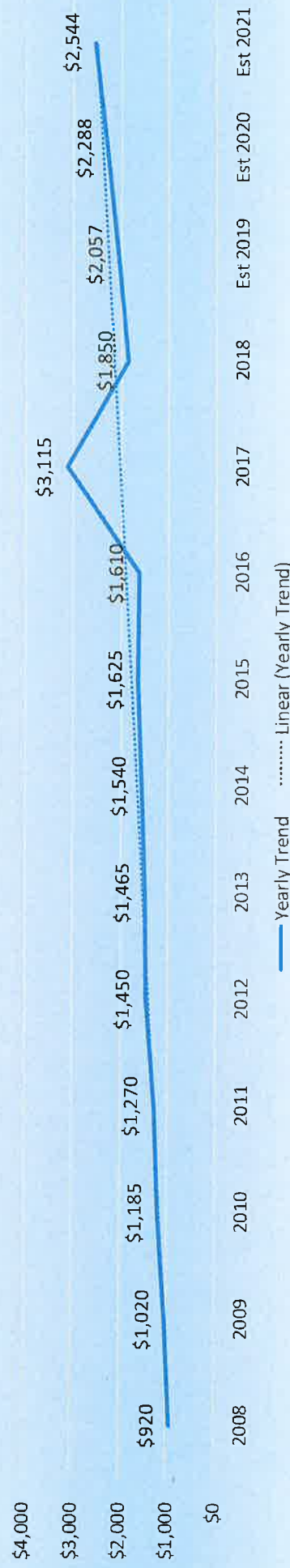
**Purpose:** Regulate the use of City streets and protect participants and residents.

**% of General Fund Revenue in 2018?** <1%

**Statute/City Code:** Title VII Traffic Code Chapter 70

**Trend:** Increasing

Yearly Trend





January, 2019

# Community Development Report Update

Michael Fischer  
Community Development Director  
[michaelf@northmankato.com](mailto:michaelf@northmankato.com)



# Building Permits



1,225 Building Permits issued in 2018  
having a total dollar value of \$45,340,795

- Industry/Commercial - \$29,748,940
- Single-Family Homes (28) - \$7,958,580
- Residential Remodel - \$5,637,275
- Multi-Family Housing (14 Units) - \$1,993,500

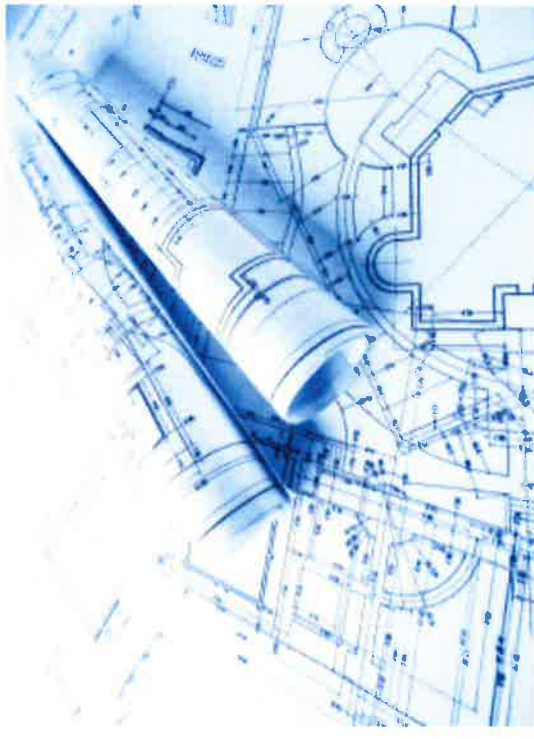
Generated \$459,906 in revenue





# Building Inspections

- Conducted 2,269 inspections
- Conducted 218 plan reviews
- Fire Department conducted 94 rental inspections
- Attended continuing education



# Northport Development



- Blue Star Power Systems - **\$11 Million**
- LJP - **\$3.4 Million**
- Building Fasteners - **\$1.3 Million**
- D&K Powder Coating addition - **\$1.3 Million**
- Awarded **\$395,000** State BDPI grant for utility extensions
- Anticipated BDPI grant submittal in 2019 for continued westward expansion
- Harrison Trucking expected to construct 80,000 sq. ft. facility in 2019
- Mankato Clinic - **\$5.7 Million**





# Plans and Policies



- Commerce Drive Plan – adoption in 2019
- ADA Transition Plan (MAPO) – adoption in 2019

## Other Guiding Community Development Plans:

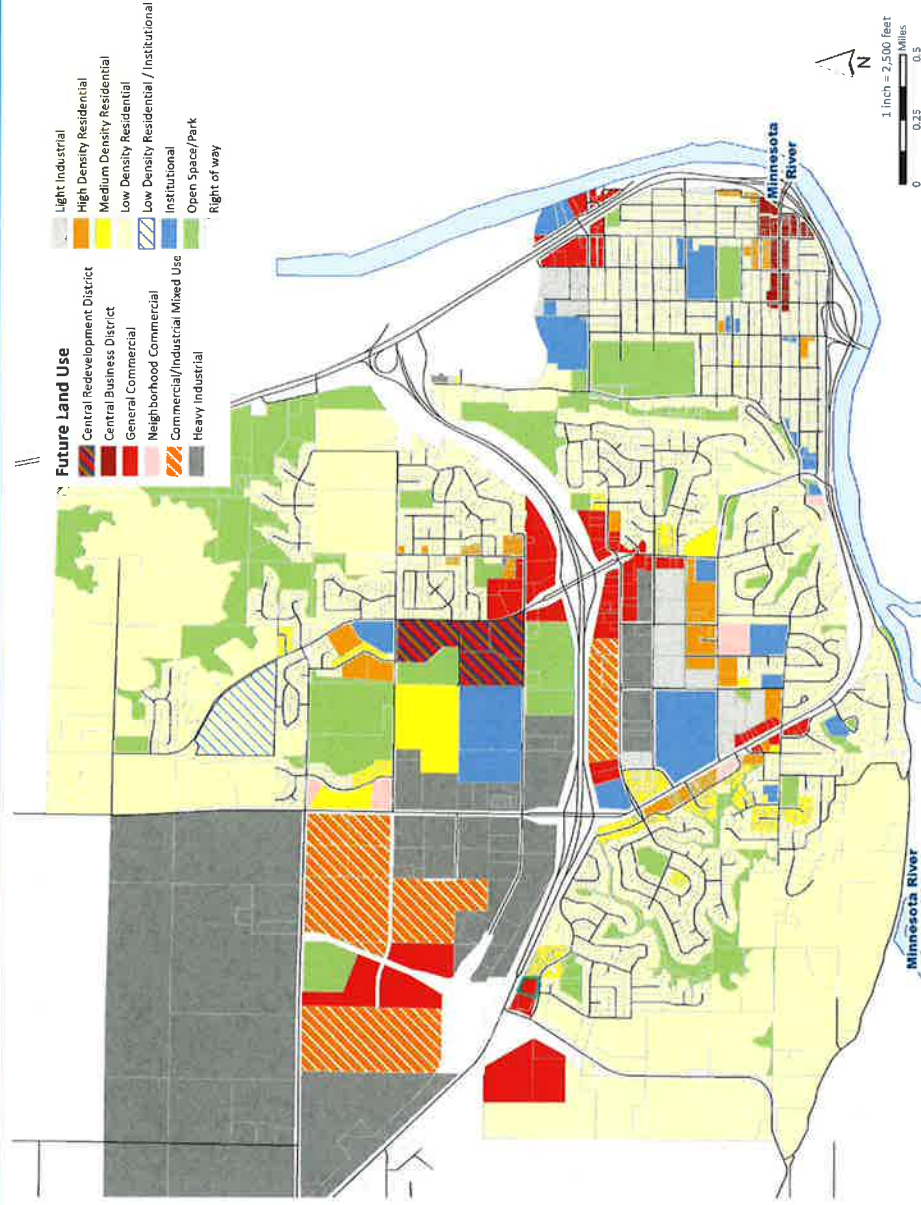
- Comprehensive Plan
- Belgrade Avenue Master Plan
- Safe Routes to School
- Code Enforcement Policy
- Sidewalk Maintenance & Installation

## Future Community Development Plans:

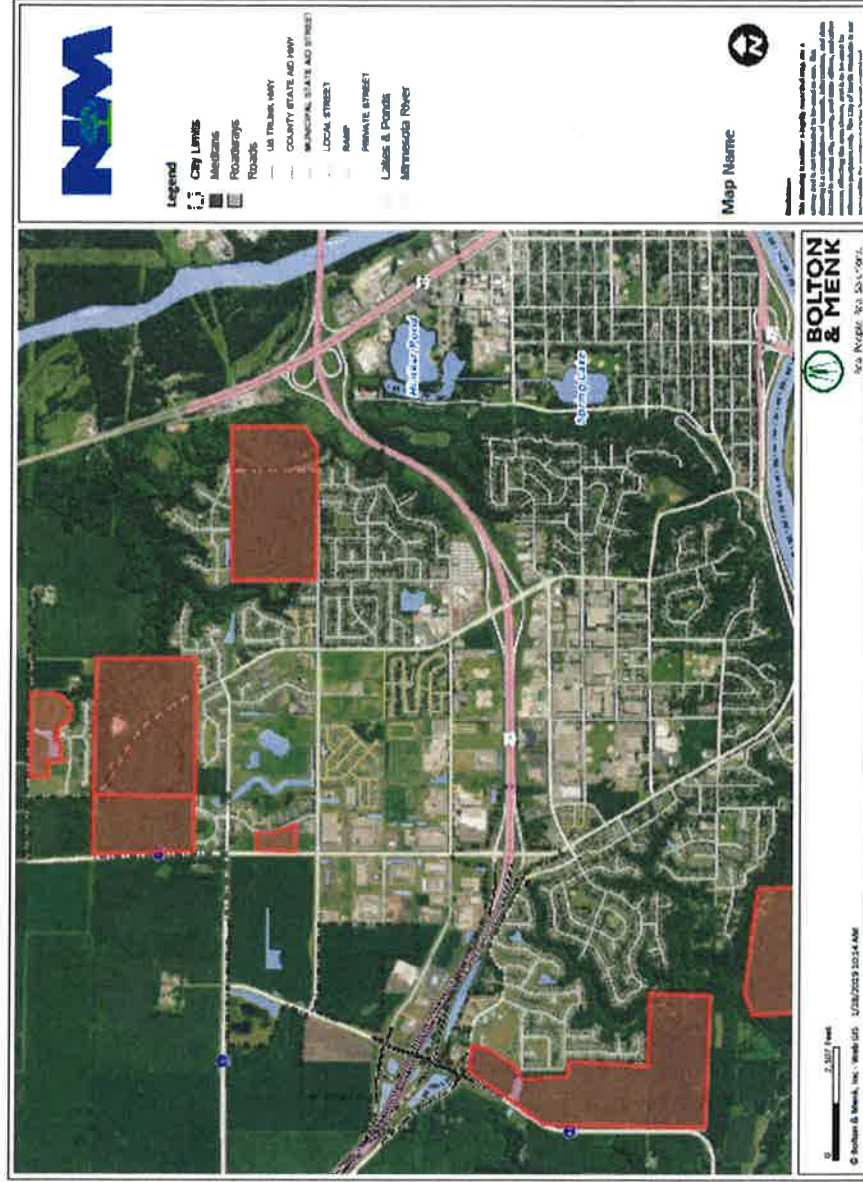
- Northwest Area Development Plan



# Future Growth



# Future Residential Development Areas



# Committee / Task Force Participation



- Regional Economic Development Alliance (REDA)
- Mankato Area Planning Organization (MAPO)
- South Central Business and Development Network
- City Art

## 2018 Task Force Participation:

- Huntley-Wilmarth Task Force
- Nicollet County Comprehensive Plan Task Force
- Nicollet County Water Plan Task Force

# Other 2018 Activities



- Short-term rental ordinance
- Hotel Study
- 2020 Census
- Elections
- Wetland mitigations
- Sidewalk replacements
- Code enforcement
- Belgrade lighting initiative
- Small cell installation ordinance
- MS4 administration
- Northside Revivals
- Traffic & Safety Committee requests
- FEMA flood mapping

# Questions / Comments

