

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on November 4, 2019. Mayor Dehen called the meeting to order at 7:00 p.m., asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Council Members Oachs, Whitlock, Steiner, Norland, and Mayor Dehen, City Administrator Harrenstein, City Attorney Kennedy, Finance Director McCann, Public Works Director Host, and City Clerk Van Genderen. Absent: Community Development Director Fischer.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda with Business Item B moved to the end of the Business Items. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Approval of Council Meeting Minutes October 21, 2019

Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council meeting of October 21, 2019. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Approval of Special Council Meeting Minutes October 28, 2019

Council Member Norland moved, seconded by Council Member Whitlock, to approve the minutes of the Special Council Meeting of October 28, 2019. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Approval of Council Work Session Minutes October 28, 2019

Council Member Norland moved, seconded by Council Member Whitlock, to approve the minutes of the Council Work Session of October 28, 2019. Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Public Hearing, 7:00 p.m.-Ordinance of the City of North Mankato, Minnesota, Repealing and Replacing Chapter 34.4 through 34.5 of the City Code, Local Sales and Use Tax.

City Clerk Van Genderen reported the City was contacted by the League of Minnesota Cities, informing the City it may want to review the current Local Sales and Use Tax ordinance in light of recent court cases. The League of Minnesota Cities indicated that the City might want to update the language to close any loopholes concerning the capturing of local sales and use tax on internet sales. Ms. Van Genderen reported current City code was sent to the Minnesota Department of Revenue who presented significant changes to the current code and suggested the City repeal and replace the current language with the language in front of the Council tonight. The new code language will ensure the capture of local sales and use tax on internet sales.

With no one else appearing, Mayor Dehen closed the Public Hearing.

Consent Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the Consent Agenda.

- A. Bills and Appropriations.
- B. Res. No. 81-19 Approving Donations/Contributions/Grants.
- C. Res. No. 82-19 Designating Polling Places for 2020.

Vote on the motion: Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda

None.

Business Items

Ordinance No. 121, Fourth Series an Ordinance of the City of North Mankato Minnesota, Repealing and Replacing Chapter 34.4 through 34.5 of the City Code, Local Sales and Use Tax.

Council Member Norland moved, seconded by Council Member Whitlock to adopt Ordinance No. 121, Fourth Series an Ordinance of the City of North Mankato Minnesota, Repealing and Replacing Chapter 34.4 through 34.5 of the City Code, Local Sales and Use Tax. Vote on the motion: Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Res. No. 83-19 Authorizing a Five Year Extension of the Contract with West Central Sanitation for the Collection of Residential Solid Waste and Recyclable Materials.

City Administrator Harrenstein reported the current contract with West Central Sanitation ends on December 31, 2019. He reported the contractor originally won the contract through a bidding process in 2014. The contract has saved the City roughly 1 million dollars and West Central has performed well. City Administrator Harrenstein stated the current contract provides for five one year increment renewals or one five year extension. City staff is recommending the City of North Mankato extend its contract with West Central for five years.

Council Member Norland moved, seconded by Council Member Steiner, to Adopt Res. No. 83-19 Authorizing a Five Year Extension of the Contract with West Central Sanitation for the Collection of Residential Solid Waste and Recyclable Materials. Vote on the motion: Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Review Proposed 2020-2024 Capital Improvement Plan.

Finance Director McCann reviewed the proposed 2020-2024 CIP Schedule. The Five-Year Capital Improvement budget for 2020-2024 is \$29,260,000. It is over \$9.1 million larger than the 2019-2023 CIP. The proposed CIP does include the potential sales tax funding project toward the Caswell Indoor Recreation Facility and the Caswell Park Improvements. The increase is the result of the addition of \$5.5 million related to the Caswell Indoor Recreation Facility and the Caswell Park Improvements, and the identification of specific streets for reconstruction and maintenance. Projects identified in 2021-2024 are subject to change based on changing road and underground utility needs. Finance Director McCann reviewed the proposed cash expenditures for 2020-2024 which includes heavy street equipment, mowers, trucks and skid loaders, Bluff Park Overlook, and Caswell Parking lot improvements. He reviewed the 2020-2024 CIP Bonding expenditures. The debt expenditures for 2020 include \$151,000 for Safe Routes to School Dakota Meadows, \$500,000 for Ravine Improvements, \$600,000 for Harrison Avenue from Cross Street to Range Street, and \$1,000,000 for Monroe Avenue from Center Street to Harrison Street. Finance Director McCann reported the Parks Plan budget of \$390,000 for 2020 includes Bluff Park Overlook, park signs, crack sealing and resurfacing Forest Heights Tennis Courts, and additional items. The Streets Plan 2020 budget includes \$1.2 million in street funding, including the annual \$400,000 in the General Fund, plus an additional \$800,000 in Municipal State-Aid dollars from MnDOT for designated State-Aid routes in MN. The plan includes the Mill and Overlay of 4 lane miles with MSA Funds and the Mill and Overlay of 3 lane

miles with City funds. The funds would also pay for the reconstruction of 3 city blocks. Finance Director McCann noted the Water Fund Plan includes \$338,200 in water capital funding, and the Sewer Fund plan includes \$250,000 in sewer capital funding. City Administrator Harrenstein noted the current Streets Plan includes the reconstruction of two president's rows streets; if Council is interested in different streets, City staff is open to comments. He did note that a resolution is included in tonight's packet to start the assessment process. He also noted the plan includes Safe Routes to School Dakota Meadows, and the City has received funding in 2020 for the project. Mayor Dehen commented that it might be beneficial for the City to consider traffic concerns at Dakota Meadows during the Safe Routes to School work. City Administrator Harrenstein noted projects could be changed so the City could address Howard Drive and complete additional work on the road to address traffic issues. City Engineer Sarff reported they would be completing a feasibility study for the Safe Routes to School project and could include a traffic study with the project. Council Member Oachs requested clarification on the funds set aside for ravine maintenance and if they could be moved to different ravines if issues arise. City Administrator Harrenstein reported in the case of an emergency in a ravine the funds could be moved. Mayor Dehen requested clarification on the assessments on Monroe Avenue. Finance Director McCann reported the school and church would be assessed using the same method as employed during the Commerce Drive reconstruction. Mayor Dehen asked if churches have normally been assessed. City Administrator Harrenstein reported City staff would review records. **Council Member Norland moved, seconded by Council Member Steiner, to approve the proposed 2020-2024 Capital Improvement Plan acknowledging the consideration to changes with the work recommended on Howard Drive. Vote on the motion: Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

Res. No. 84-19 Ordering Preparation of Report on Improvement for Project No. 19-07 DEF Dakota Meadows Safe Routes to School Project, Project No. 19-06 ABCDEF 300 and 400 Block Monroe Avenue Improvement Project and Project No. 19-05 ABCDEF 300 Block Harrison Avenue Improvement Project.

City Engineer Sarff reported the resolution would allow the start of the special assessment process as the City will be using General Obligation Bonds. He did note the amendment to the resolution, including a traffic study at Dakota Meadows.

Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 84-19 Ordering Preparation of Report on Improvement for Project No. 19-07 DEF Dakota Meadows Safe Routes to School Project, Project No. 19-06 ABCDEF 300 and 400 Block Monroe Avenue Improvement Project and Project No. 19-05 ABCDEF 300 Block Harrison Avenue Improvement Project. Vote on the motion: Vote on the motion: Oachs, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Open Forum

Elvis Weichel, 419 Webster Avenue, appeared before Council and requested the City make sure businesses are using recycling. Mayor Dehen commented that the City's contract is only for residential waste, and businesses hold private contracts. Mr. Weichel also stated there are safety concerns with pedestrians walking from North Ridge estates.

Tom Hagen, 927 Lake Street, appeared before Council and reported concerns about chronic wasting disease and deer.

Brian Mechler, 303 Belgrade Avenue, appeared before Council and expressed concerns about the Police Department.

City Administrator and Staff Comments

Public Works Director Host commented that the asphalt being placed by Michels is temporary until spring when they will be replacing the sidewalks they tore up during the gas line project with concrete.

Public Works Director Host reported leaf collection continues.

Mayor and Council Comments

Council Member Oachs reported Commerce Drive looks great.

Council Member Norland thanked crews for picking up leaves.

Council Member Whitlock thanked the library for the trunk or treat event.

Mayor Dehen thanked the staff for hosting the business appreciation lunch and thanked businesses for making North Mankato their home.

At 7:48 p.m. on a motion by Council Member Steiner, seconded by Council Member Norland, the Council Meeting was adjourned.

Mayor

City Clerk