

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on August 20, 2018. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting: Council Members Freyberg, Whitlock, Steiner, and Norland, Mayor Dehen, City Administrator Harrenstein, Finance Director McCann, Attorney Kennedy, City Engineer Sarff, Community Development Director Fischer, Public Works Director Host, and City Clerk Van Genderen.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Whitlock, to approve the agenda as presented. Vote on the motion: Freyberg, Whitlock, Norland, and Dehen aye; Steiner abstain; no nays. Motion carried.

Approval of Minutes

Council Member Norland moved, seconded by Council Member Whitlock, to approve the minutes of the Council meeting of August 6, 2018. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; Steiner abstain; no nays. Motion carried.

Public Hearing, 7 p.m. - Consider Ordinance No. 105, Amending Chapter 156, Zoning Code.

Community Development Director Fischer reported current code includes in-ground pools as a permitted use subject to being enclosed by a 6-foot high fence. A request was made to amend the code to allow the use of pool covers that are ASTM F 1346 certified. Community Development Director Fischer reported the Planning Commission reviewed and recommended the amendment. The proposed ordinance would require an “in-ground private swimming pool serving a single-family residence when completely enclosed within a fence at least 6 feet in height or an automatic pool cover installed over the entire pool surface which meets ASTM F 1346 standards.” He stated in zoning districts in the R-3, R-3A or R-4 districts an “in-ground swimming pool serving a multi-family dwelling(s) when completely enclosed with a fence of at least six feet in height.”

With no one appearing before Council, Mayor Dehen closed the Public Hearing.

Public Hearing, 7 p.m.-Consider Ordinance No. 106, Amending Chapter 71.05, Other Parking Restrictions.

Community Development Director Fischer stated there had been interest in amending the on-street parking requirements. Currently, City Code on-street parking requirements state that no vehicle shall be parked more than 24 hours. If a citizen complains, the police mark the car and check if the vehicle has moved in the 24 hours. The proposed ordinance states “It is unlawful for any person to stop, park or leave standing any vehicle, boat, trailer, camper or recreational vehicle upon any street for a continuous period in excess of 24 hours. After 24 continuous hours of no movement, they are required to be relocated a minimum of one hundred (100) feet from their original location.”

Doug Drill, 835 Sherman Street, appeared before Council and stated he parks a boat in front of his house and may not always move it within the 24 hours. He indicated he pays assessments for the street and should be able to utilize the streets. Mr. Drill stated that if he needs to move his boat 100ft, it would then be parked in front of his neighbors.

Consent Agenda

Council Member Freyberg moved, seconded by Council Member Norland, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Res. No. 68-18 Approving Donations/Contributions/Grants.

- C. Approved Large Group Park Permit for Mount Olive School Charger Challenge on September 28, 2018, from 8:00 a.m. to 2:00 p.m. at Spring Lake Park.
- D. Approved Parade Permit for mount Olive School Charger Challenge on September 28, 2018.
- E. Res. No. 69-18 Approved Consent Assessment Agreement-512 McKinley Avenue

Vote on the motion: Freyberg, Whitlock, Steiner, Norland and Dehen aye; no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda

None.

Business Items

Ordinance No. 105, Amending Chapter 156, Zoning Code

Council Member Freyberg thanked Mr. Sowers for the information regarding the pool covers. He stated he still had concerns about the use of a pool cover rather than a 6-foot fence. He noted a variance the City recently granted to allow a six-foot fence to surround a property to ensure an autistic child did not wander. He stated since we know that there are children that wander we are assuming a landowner will not be distracted and forget to close a pool cover. Council Member Freyberg noted children would roam and he expressed concern that a child could drown due to non-attentive adults, especially since City Council has recognized the fact that children wander. Mayor Dehen noted he could see both sides of the argument. **Council Member Norland moved, seconded by Council Member Steiner to adopt Ordinance No. 105, Amending Chapter 156, Zoning Code. Vote on the motion: Whitlock, Norland, and Dehen aye; Freyberg and Steiner nay. Motion carried.**

Ordinance No. 106, Amending Chapter 71.05, Other Parking Restrictions.

Attorney Kennedy responded to a resident's comment stating the City is not suggesting people park their vehicles in front of a neighbor's home, rather residents need to locate off-street parking. Council Member Steiner noted he received several complaints and concerns about people parking in a certain location longer than 24-hours, especially from constituents in lower North Mankato. Council Member Norland noted there were issues in lower North Mankato. Mayor Dehen noted he received calls from people both supporting and against the proposed Ordinance. He stated streets are definitely for parking, but they are not locations for storage. Mayor Dehen commented he had reached out to the Police Department to hear their comments. He noted there were comments that 24 hours might be too short and 48 hours may be a better choice. Mayor Dehen stated the 100 feet is not necessarily the issue; rather the bigger issue is making sure vehicles are not parked within 100 feet of intersections or curves to help with visibility. **Council Member Steiner moved, seconded by Council Member Norland to adopt Ordinance No. 106, Amending Chapter 71.05, Other Parking Restrictions. Vote on the motion: Freyberg, Whitlock, Steiner, and Norland aye; Dehen nay. Motion carried.**

Preliminary and Final Plat of Nature View Subdivision No. 3, A Request from Mick Montag.

Council Member Norland moved, seconded by Council Member Whitlock to accept the Preliminary and Final Plat of Nature View Subdivision No. 3, A Request from Mick Montag. Vote on the motion: Freyberg, Whitlock, Steiner, Norland and Dehen aye; no nays. Motion carried.

Set Public Hearing for September 4, 2018, at 7:00 p.m. to Consider Ordinance No. 107, Amending Chapter 51, Refuse Collection.

Council Member Freyberg moved, seconded by Council Member Norland to set a Public Hearing for September 4, 2018, at 7:00 p.m. to Consider Ordinance No. 107, Amending Chapter 51, Refuse Collection. Vote on the motion: Freyberg, Whitlock, Steiner, Norland and Dehen aye; no nays. Motion carried.

Set a Public Hearing for September 4, 2018, at 7:00 p.m. to Consider Ordinance No. 108, Amending Chapter 33.07, Contracts with the City.

Mayor Dehen commented the Ordinance would increase the competitive bidding threshold to the rates just approved by the Minnesota State Statutes. The threshold would increase from \$100,000 to \$175,000. The previous threshold was established in 2008. **Council Member Freyberg moved, seconded by Council Member Norland to Set a Public Hearing for September 4, 2018, at 7:00 p.m. to Consider Ordinance NO. 108, Amending Chapter 33.07, Contracts with the City. Vote on the motion: Freyberg, Whitlock, Steiner, Norland and Dehen aye; no nays. Motion carried.**

Open Forum

Phil Henry, 1300 Noretta Drive, commented that something was eating his garden.

City Administrator and Staff Comments

Public Works Director Host appeared before Council and reported the City had completed their work on the swim facility and Global Specialties were excavating the deepest part of the facility and would continue until cold weather prevents work.

Public Works Director Host stated the Jefferson Avenue project began the week of August 13, 2018, and they are moving forward.

Mayor Dehen requested clarification on groundwater, Public Works Director Host noted the river continues to drop, but it takes longer for the groundwater levels to drop.

City Clerk Van Genderen commented that the City of North Mankato had excellent voter turnout for the Primary and thanked all of the Election Judges for their hard work during the election.

Finance Director McCann noted the draft budget would be ready for a Budget Workshop on September 4, 2018, at 6:00 p.m.

Mayor and Council Comments

Council Member Norland noted that Oak Terrace Assisted Living was awarded, in 2018, three bronze awards from the American Health Care Association.

Council Member Norland congratulated Deputy City Clerk Anderson for her efficient and helpful work with contractors. Council Member Norland stated she recently spoke with a contractor who was very complimentary.

Mayor Dehen stated he received a thank you from the Coalition of Greater Minnesota for hosting the Coalition Conference.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Whitlock, the meeting was adjourned at 7:25 p.m.

Mayor

City Clerk

P.O. Box 3287, Mankato, MN 56002
www.mankatofreepress.com phone: (507) 344-6314, fax: (507) 625-1149

Affidavit of Publication

STATE OF MINNESOTA,
COUNTY OF BLUE EARTH, SS.

Steve Jameson, being duly sworn, on oath states as follows:

1. I am the publisher of The Free Press, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:
The printed notice which is attached was cut from the columns of said newspaper, and was printed and published the following dates: 08/23/18, and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

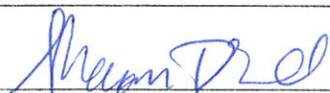
4. The Publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows: 21.35.

5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notice: The newspaper's known office is located in Blue Earth County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

By: 
Steve Jameson, Publisher

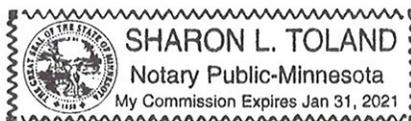
Sworn to and subscribed before me, this day
08/23/2018


Notary Public

Public Hearing August 23, 2018 NOTICE OF PUBLIC HEARING AMEND CITY CODE CHAPTER 51

Notice is hereby given that the City Council of North Mankato will meet in the Council Chambers of the City Hall at 7:00 p.m. on September 4, 2018, to consider amending City Code Chapter 51, Refuse Containers. The amendment would require residents to store refuse containers behind the build line. Such persons as desire to be heard with reference to the proposed improvement will be heard at this meeting.

/s/ April Van Genderen
City Clerk



NOTICE OF PUBLIC HEARING
AMEND CITY CODE CHAPTER 51

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/s/April Van Genderen
City Clerk

§ 51.03 CONTAINERS.

A. All refuse shall be stored in rust-resistant, water-tight, non-absorbent and washable, closed containers, approved for the purpose by the city.

B. All containers shall not be stored in any front yard building setback except the day of scheduled pick-up and the day previous.

(1975 Code, § 3.70, Subd. 3)

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STATE OF MINNESOTA,
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abcdefghijklmnopqrstuvwxyz

4. The Publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows: 25.33

5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notice: The newspaper's known office is located in Blue Earth County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

Public Hearing

August 23, 2018
NOTICE OF PUBLIC HEARING
AMEND CITY CODE
CHAPTER 33.07,
CONTRACTS WITH THE CITY

Notice is hereby given that the City Council of North Mankato will meet in the Council Chambers of the City Hall at 7:00 p.m. on September 4, 2018, to consider amending City Code Chapter 33.07. The amendment would increase the contract ranges to reflect the recently updated Uniform Municipal Contracting Law Chapter 107 H.F. No. 3841 enacted by the State of Minnesota. Such persons as desire to be heard with reference to the proposed improvement will be heard at this meeting.

/s/April Van Genderen
City Clerk

FURTHER YOUR AFFIANT SAITH NOT.

By: [Signature]
Steve Jameson, Publisher

Sworn to and subscribed before me, this day
08/23/2018

[Signature]
Notary Public



(4) *Notice content.* The content of the published notice shall be established in accordance with the requirements of M.S. § 429.041, as it may be amended from time to time.

(Ord. 136, passed 2-22-1994)

Sources:

CHAPTER 107--H.F.No. 3841

An act relating to local government; increasing the contract ranges in the Uniform Municipal Contracting Law; amending Minnesota Statutes 2016, section 471.345, subdivisions 3, 4.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MINNESOTA:

Section 1. Minnesota Statutes 2016, section 471.345, subdivision 3, is amended to read:

Subd. 3. **Contracts over ~~\$100,000~~ \$175,000.** If the amount of the contract is estimated to exceed ~~\$100,000~~ \$175,000, sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing contracts by the particular municipality or class thereof. With regard to repairs and maintenance of ditches, the provisions of section 103E.705, subdivisions 5, 6, and 7, apply.

Sec. 2. Minnesota Statutes 2016, section 471.345, subdivision 4, is amended to read:

Subd. 4. **Contracts exceeding \$25,000 but not ~~\$100,000~~ \$175,000.** If the amount of the contract is estimated to exceed \$25,000 but not to exceed ~~\$100,000~~ \$175,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof.

Sec. 3. **EFFECTIVE DATE.** Sections 1 and 2 are effective August 1, 2018, and apply to contracts entered into on or after that date.

Presented to the governor April 26, 2018

Signed by the governor April 26, 2018, 11:13 a.m.

§ 33.07 CONTRACTS WITH THE CITY.

(A) *Contracts to be in writing.* All contracts involving the city for greater than ~~\$10,000~~25,000 shall be written.

(B) *Signing of contracts.* All written contracts for more than ~~\$10,000~~25,000 shall be signed by the Mayor and City Clerk pursuant to authority from the City Council. ~~The corporate seal of the city shall be placed upon the contract.~~

(C) *Municipal contracts.* A contract for the sale, purchase or rental of supplies, materials or equipment or for the construction, alteration, repair or maintenance of real or personal property shall be established in accordance with the following procedures. No provision herein shall supersede the requirement that all city and departmental expenditures must be within the parameters of the duly adopted annual budget.

(1) *Contracts less than ~~\$10,000~~25,000.* If the amount of the contract does not exceed ~~\$10,000~~25,000, the City Administrator is authorized to directly enter into the contract in the open market without first obtaining Council approval.

(2) *Contracts from ~~\$10,000~~25,000 to ~~\$50,000~~175,000.* If the amount of the contract is estimated to exceed ~~\$10,000~~25,000 but not to exceed ~~\$50,000~~175,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining 2 or more quotations for the purchase or sale when possible and without advertising for bids. All quotations shall be kept on file for at least 1 year.

(3) *Contracts over ~~\$50,000~~175,000.* If the amount of the contract is estimated to exceed ~~\$50,000~~175,000, sealed bids shall be solicited by public notice published.

(D) *Special rules for assessment contracts.* When the Council determines to make an improvement and to assess the cost of the improvement against the benefitted property, then the ~~following special rules shall apply~~requirements and procedures concerning creation of the improvement contract shall be in accordance with the requirements of M.S. § 429.041, as it may be amended from time to time.

~~(1) — Contracts of \$50,000 or less. If the estimated cost of the improvement is \$25,000 or less, then the provisions concerning municipal contracts shall apply.~~

~~(2) — Contracts from \$50,000 to \$100,000. If the estimated cost of the improvement is from \$50,000 to \$100,000, the City Council shall advertise for bids on the city's website for such length of time as it may deem advisable.~~

~~(3) — Contracts over \$100,000. If the improvement contract exceeds \$100,000, sealed bids shall be solicited by public notice published at least once on the city's website, at least 3 weeks before the last day for submission of bids.~~

~~(4) — Notice content. The content of the published notice shall be established in accordance with the requirements of M.S. § 429.041, as it may be amended from time to time.~~

~~(Ord. 136, passed 2-22-1994)~~

NOTICE OF PUBLIC HEARING
AMEND CITY CODE CHAPTER 33.07,
CONTRACTS WITH THE CITY

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/s/April Van Genderen
City Clerk



City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 9-4-18

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
00416	1st LINE/LEEWES VENTURES LLC	09/04/2018	Regular	0	235.40	89797
02874	ABBOTT, BENJAMIN	09/04/2018	Regular	0	87.50	89735
00010	ABBOTT, GREG	09/04/2018	Regular	0	100.00	89736
02431	ACIS	09/04/2018	Regular	0	588.00	89798
00029	AG SPRAY EQUIPMENT	09/04/2018	Regular	0	59.75	89799
00072	ANCOM COMMUNICATIONS	09/04/2018	Regular	0	888.00	89800
00078	ANDERSON, DOROTHY	09/04/2018	Regular	0	92.50	89737
00121	BASTIAN, BERNARD	09/04/2018	Regular	0	100.00	89738
02883	BAUER, KATHLEEN	09/04/2018	Regular	0	107.50	89739
02887	BELLE PLAINE SOFTBALL TEAM	09/04/2018	Regular	0	144.00	89801
00195	BROCK WHITE COMPANY LLC	09/04/2018	Regular	0	450.00	89802
00203	BRUNER, MARGARITTE	09/04/2018	Regular	0	100.00	89740
02414	BULLERT, DAVID	09/04/2018	Regular	0	90.00	89741
00212	BUSINESS ON BELGRADE	09/04/2018	Regular	0	1,000.00	89803
02876	CARLSON, ROBERT	09/04/2018	Regular	0	100.00	89742
02757	CINTAS	09/04/2018	Regular	0	248.22	89804
00255	CITY OF MANKATO	09/04/2018	Regular	0	138,003.61	89805
02749	COMMUNICATION STRATEGIES LLC	09/04/2018	Regular	0	1,120.00	89806
00305	CROP PRODUCTION SERVICES, INC.	09/04/2018	Regular	0	1,410.08	89807
02888	CROW RIVER FAST PITCH	09/04/2018	Regular	0	132.00	89808
00314	CURTIS 1000, INC. - MIDWEST	09/04/2018	Regular	0	300.00	89809
02881	DATE, JUDITH	09/04/2018	Regular	0	100.00	89743
02878	DEHEN, HELEN	09/04/2018	Regular	0	100.00	89744
02275	DEM-CON MATERIALS & RECOVERY	09/04/2018	Regular	0	900.42	89810
00344	DIAMOND VOGEL PAINT CENTER	09/04/2018	Regular	0	884.26	89811
00364	DRUMMER'S GARDEN CENTER & FLORAL	09/04/2018	Regular	0	5,297.88	89812
00379	EILDERS, MARCELLA	09/04/2018	Regular	0	100.00	89745
00399	ETZELL, KAREN	09/04/2018	Regular	0	100.00	89746
00401	EXPRESS SERVICES, INC.	09/04/2018	Regular	0	4,284.99	89813
00404	FASTENAL COMPANY	09/04/2018	Regular	0	18.29	89814
00432	FLEETPRIDE	09/04/2018	Regular	0	824.23	89815
00447	FREE PRESS	09/04/2018	Regular	0	402.81	89816
02795	GAG SHEET METAL, INC	09/04/2018	Regular	0	13,999.84	89817
00465	GALE/CENGAGE LEARNING	09/04/2018	Regular	0	57.58	89818
00473	GENERATOR SYSTEM SERVICES, INC.	09/04/2018	Regular	0	1,164.99	89819
02891	GLOBAL SPECIALTY CONTRACTORS, INC.	09/04/2018	Regular	0	160,550.00	89820
00499	GRAINGER	09/04/2018	Regular	0	68.76	89821
00506	GREATER MANKATO GROWTH, INC.	09/04/2018	Regular	0	650.00	89822
00511	GREENCARE	09/04/2018	Regular	0	1,149.18	89823
00524	HALSTEAD, WILLIAM	09/04/2018	Regular	0	198.00	89747
02879	HANSON, MAE	09/04/2018	Regular	0	90.00	89748
00534	HART'S AUTO SUPPLY	09/04/2018	Regular	0	248.00	89824
02841	HEALTHY PONDS	09/04/2018	Regular	0	1,882.36	89825
02880	HILLESHEIM, STACY	09/04/2018	Regular	0	92.50	89749
00566	HIRVELA, JAMES	09/04/2018	Regular	0	165.00	89750
02409	HOHERTZ, EDWARD	09/04/2018	Regular	0	85.00	89751
02415	HOHERTZ, SHARON	09/04/2018	Regular	0	90.00	89752
00579	HOOEY, PATRICIA	09/04/2018	Regular	0	90.00	89753
00590	HUDSON, DAVID	09/04/2018	Regular	0	200.75	89754
00595	HY-VEE, INC.	09/04/2018	Regular	0	272.13	89826
00639	JOHN DEERE FINANCIAL	09/04/2018	Regular	0	26.61	89827
02421	JOHNSON, CHARLES	09/04/2018	Regular	0	90.00	89755
00644	JOHNSON, JEAN	09/04/2018	Regular	0	90.00	89756
00686	KEMP, JANIS	09/04/2018	Regular	0	100.00	89757
02406	KENDALL, KAY	09/04/2018	Regular	0	100.00	89758
02889	KIEL, DONALD	09/04/2018	Regular	0	95.15	89828
00697	KIRSCHBAUM, JAMES	09/04/2018	Regular	0	92.50	89759

00698	KLASEUS, LORRAINE	09/04/2018	Regular	0	100.00	89760
00704	KLUTE, SUSAN	09/04/2018	Regular	0	192.50	89761
00720	KWIK TRIP, INC.	09/04/2018	Regular	0	17,083.88	89829
00746	LAW ENFORCEMENT LABOR SERVICES, INC.	08/16/2018	Regular	0	686.00	89726
00746	LAW ENFORCEMENT LABOR SERVICES, INC.	08/29/2018	Regular	0	49.00	89796
02882	LINDFORS, PAUL	09/04/2018	Regular	0	100.00	89762
00785	LOVIK, CAROLYN	09/04/2018	Regular	0	100.00	89763
00797	MAC TOOLS DISTRIBUTOR	09/04/2018	Regular	0	254.37	89830
02873	MACCABEE, MICHELANGELO	09/04/2018	Regular	0	100.00	89764
02884	MACCABEE, RACHEL	09/04/2018	Regular	0	92.50	89765
02110	MAKING FACES MANKATO	09/04/2018	Regular	0	285.00	89831
00818	MANKATO FAMILY YMCA	09/04/2018	Regular	0	22,230.56	89832
00832	MANKATO TENT & AWNING CO.	09/04/2018	Regular	0	95.20	89833
00833	MANKATO UMPIRE ASSOCIATION	08/15/2018	Regular	0	296.72	89723
00835	MANKATO WEST ACTIVITIES DEPT	09/04/2018	Regular	0	600.00	89834
00881	MEYER, ROBERT	09/04/2018	Regular	0	100.00	89766
02413	MEYERS, DIANE	09/04/2018	Regular	0	100.00	89767
02892	MICHELS TRAILER SALES	09/04/2018	Regular	0	1,069.96	89835
00884	MIDDLETON, JAMES E	09/04/2018	Regular	0	87.50	89768
00885	MIDLER, MARK	09/04/2018	Regular	0	170.00	89769
00886	MIDSTATES EQUIPMENT & SUPPLY	09/04/2018	Regular	0	1,279.06	89836
00920	MINNESOTA DEPARTMENT OF HEALTH	09/04/2018	Regular	0	8,244.00	89837
00923	MINNESOTA DEPARTMENT OF LABOR & INDU	08/14/2018	Regular	0	100.00	89722
00904	MINNESOTA STATE FIRE CHIEFS ASSOCIATION	09/04/2018	Regular	0	1,200.00	89838
00951	MINNESOTA TRUCK & TRACTOR, INC.	09/04/2018	Regular	0	825.87	89839
00970	MOBILE GLASS SERVICE	09/04/2018	Regular	0	254.52	89840
00996	MT BALLOONS	09/04/2018	Regular	0	275.00	89841
01018	NCPERS MINNESOTA-UNIT 662400	08/16/2018	Regular	0	160.00	89727
01026	NERE, MARY	09/04/2018	Regular	0	87.50	89770
01057	NORTH MANKATO MOTOR VEHICLE REGISTRA	09/04/2018	Regular	0	31.00	89842
02060	NORTHERN COMFORT	09/04/2018	Regular	0	95.00	89843
02569	NORTHLAND LIFT SALES AND SERVICE	09/04/2018	Regular	0	2,374.75	89844
02420	OLIVER, DANIEL	09/04/2018	Regular	0	100.00	89771
01080	ORTHOPAEDIC & FRACTURE CLINIC PA	09/04/2018	Regular	0	1,025.00	89845
01106	PETTY CASH	09/04/2018	Regular	0	67.27	89846
02677	PIZZA RANCH	09/04/2018	Regular	0	673.82	89847
01124	PONDEROSA LANDFILL OF BLUE EARTH CO, IN	09/04/2018	Regular	0	139.00	89848
01133	POWERPLAN/RDO EQUIPMENT	09/04/2018	Regular	0	773.95	89849
02410	PRATT, TERESA	09/04/2018	Regular	0	92.50	89772
02769	PRESENCE MAKER INC.	09/04/2018	Regular	0	1,888.00	89850
02195	PUB 500	09/04/2018	Regular	0	306.77	89851
01161	QUALITY TREE SERVICE	09/04/2018	Regular	0	2,915.50	89852
01247	SCHILLING, ELAINE	09/04/2018	Regular	0	203.50	89773
01251	SCHMIDT, MELANIE	09/04/2018	Regular	0	100.00	89774
01252	SCHMIDT, RONALD	09/04/2018	Regular	0	100.00	89775
01259	SCHULTZ, CAROL	09/04/2018	Regular	0	92.50	89776
01261	SCHULTZ, ROY	09/04/2018	Regular	0	90.00	89777
02011	SCIENCE MUSEUM OF MINNESOTA	09/04/2018	Regular	0	425.00	89853
02416	SENDEN, THOMAS	09/04/2018	Regular	0	189.75	89778
02890	SHERWOOD, TROY	09/04/2018	Regular	0	442.88	89854
02418	SIMONSON, EUNICE	09/04/2018	Regular	0	100.00	89779
02108	SIREK'S HYDRAULIC SERVICE, INC.	09/04/2018	Regular	0	12,014.42	89855
02427	SMITH, JAMES	09/04/2018	Regular	0	90.00	89780
02885	SPECIAL OLYMPICS MINNESOTA	08/22/2018	Regular	0	95.31	89731
02684	STINSON LEONARD STREET	09/04/2018	Regular	0	1,546.00	89856
01352	STREICHER'S, INC	09/04/2018	Regular	0	922.87	89857
01353	STURM, MARLYS	09/04/2018	Regular	0	170.00	89781
01358	SULLIVAN, PATRICIA	09/04/2018	Regular	0	85.00	89782
02720	THOMAS R. ZAHN & ASSOCIATES LLC	09/04/2018	Regular	0	3,375.00	89858
01402	TIRE ASSOCIATES	09/04/2018	Regular	0	1,805.90	89859
01428	TUNGSVIK, BYRON	09/04/2018	Regular	0	90.00	89783
01433	TYLER TECHNOLOGIES	09/04/2018	Regular	0	600.00	89860
01436	ULMEN, ANTHONY	09/04/2018	Regular	0	220.00	89784
01441	UNITED RENTALS, INC.	09/04/2018	Regular	0	4,297.00	89861
02672	USA SOFTBALL, INC.	09/04/2018	Regular	0	85.00	89862
02672	USA SOFTBALL, INC.	09/04/2018	Regular	0	4,400.00	89863
02640	VALLEY LANDSCAPE SUPPLY	09/04/2018	Regular	0	97.05	89864

02187	VISIT MANKATO	09/04/2018	Regular	0	1,500.00	89865
02875	WAHOSKE, MARCIA	09/04/2018	Regular	0	100.00	89785
01507	WAYNE'S AUTO BODY, INC.	09/04/2018	Regular	0	403.92	89866
01527	WESTPHAL, MARGARET	09/04/2018	Regular	0	167.50	89786
01533	WIEDERICH, WANDA	09/04/2018	Regular	0	90.00	89787
02412	WILCOX, THOMAS	08/28/2018	Regular	0	100.00	89793
01538	WILSON, ROSE	09/04/2018	Regular	0	92.50	89789
02877	WRIGHT, MARK	09/04/2018	Regular	0	100.00	89790
01564	ZELLMER, GARY	09/04/2018	Regular	0	200.75	89791
02402	ZELLMER, MARY	09/04/2018	Regular	0	100.00	89792
00012	ABDO, EICK & MEYERS, LLP	08/21/2018	Bank Draft	0	2,750.00	DFT0002349
02886	ADVANCED DRAINAGE SYSTEMS INC. (ADS)	08/21/2018	Bank Draft	0	1,067.17	DFT0002350
00101	AT&T MOBILITY	08/21/2018	Bank Draft	0	27.84	DFT0002354
02740	BRANDT PRINTING	08/21/2018	Bank Draft	0	199.45	DFT0002348
02058	CONSOLIDATED COMMUNICATIONS	08/22/2018	Bank Draft	0	209.70	DFT0002359
02058	CONSOLIDATED COMMUNICATIONS	08/22/2018	Bank Draft	0	159.89	DFT0002360
02058	CONSOLIDATED COMMUNICATIONS	08/22/2018	Bank Draft	0	32.33	DFT0002361
02058	CONSOLIDATED COMMUNICATIONS	08/22/2018	Bank Draft	0	30.03	DFT0002362
02058	CONSOLIDATED COMMUNICATIONS	08/22/2018	Bank Draft	0	58.31	DFT0002363
00606	INDUSTRIAL FABRICATION SERVICES, INC.	08/27/2018	Bank Draft	0	170.00	DFT0002367
00608	INGRAM LIBRARY SERVICES	08/29/2018	Bank Draft	0	1,848.69	DFT0002378
02782	KISSINGER & FELLMAN, P.C.	08/21/2018	Bank Draft	0	841.00	DFT0002347
00733	LAKES GAS CO #10	08/22/2018	Bank Draft	0	132.50	DFT0002358
01322	SPRINT	08/23/2018	Bank Draft	0	35.24	DFT0002364
01335	STAPLES ADVANTAGE	08/10/2018	Bank Draft	0	53.71	DFT0002343
01335	STAPLES ADVANTAGE	08/15/2018	Bank Draft	0	67.08	DFT0002344
01335	STAPLES ADVANTAGE	08/20/2018	Bank Draft	0	175.05	DFT0002345
01335	STAPLES ADVANTAGE	08/23/2018	Bank Draft	0	336.21	DFT0002366
01377	TELRITE CORPORATION	08/21/2018	Bank Draft	0	272.72	DFT0002355
02591	UNITED TEAM ELITE	08/21/2018	Bank Draft	0	70.00	DFT0002346
01470	VERIZON WIRELESS	08/21/2018	Bank Draft	0	825.17	DFT0002352
01470	VERIZON WIRELESS	08/21/2018	Bank Draft	0	30.04	DFT0002353
00050	ALPHA WIRELESS COMMUNICATIONS	09/06/2018	EFT	0	411.84	1104
00105	AUTO VALUE MANKATO	09/06/2018	EFT	0	214.69	1105
00123	BATTERIES+BULBS	09/06/2018	EFT	0	321.44	1106
00174	BOLTON & MENK, INC.	09/06/2018	EFT	0	13,904.50	1107
00176	BORDER STATES ELECTRIC SUPPLY	09/06/2018	EFT	0	409.56	1108
00216	C & S SUPPLY CO, INC.	09/06/2018	EFT	0	337.30	1109
02706	CORE & MAIN LP	09/06/2018	EFT	0	2,172.36	1110
00310	CRYSTEEL TRUCK EQUIPMENT, INC	09/06/2018	EFT	0	38,204.82	1111
00343	DH ATHLETICS LLC	09/06/2018	EFT	0	288.00	1112
01098	GILLETTE GROUP/PEPSI-COLA	09/06/2018	EFT	0	1,227.85	1113
00538	HAWKINS, INC.	09/06/2018	EFT	0	4,487.02	1114
00577	HOLTMEIER CONSTRUCTION	09/06/2018	EFT	0	3,012.93	1115
00586	HOWE, SANDRA K.	09/06/2018	EFT	0	129.48	1116
00657	JT SERVICES	09/06/2018	EFT	0	155.76	1117
00776	LLOYD LUMBER CO.	09/06/2018	EFT	0	1,247.26	1118
02575	LOCHER BROS, INC.	09/06/2018	EFT	0	576.80	1119
00793	M & M SIGNS, INC.	09/06/2018	EFT	0	280.00	1120
00796	MACQUEEN EQUIPMENT, INC.	09/06/2018	EFT	0	620.30	1121
00825	MANKATO MOTOR COMPANY	09/06/2018	EFT	0	636.05	1122
00874	MENARDS-MANKATO	09/06/2018	EFT	0	419.07	1123
00910	MINNESOTA VALLEY TESTING LAB, INC.	09/06/2018	EFT	0	252.00	1124
00997	MTI DISTRIBUTING CO	09/06/2018	EFT	0	602.46	1125
01052	NORTH CENTRAL INTERNATIONAL	09/06/2018	EFT	0	1,444.33	1126
02005	PANTHEON COMPUTERS	09/06/2018	EFT	0	3,281.85	1127
01090	PARAGON PRINTING, MAILING & SPECIALTIES	09/06/2018	EFT	0	7,481.01	1128
01160	QUALITY OVERHEAD DOOR CO, INC	09/06/2018	EFT	0	884.00	1129
01179	RED FEATHER PAPER CO.	09/06/2018	EFT	0	328.66	1130
02747	RENT-N-SAVE	09/06/2018	EFT	0	490.00	1131
01211	RIVER BEND BUSINESS PRODUCTS	09/06/2018	EFT	0	715.29	1132
01263	SCHWICKERT'S TECTA AMERICA LLC	09/06/2018	EFT	0	467.00	1133
01079	SMC-SOUTHERN MINNESOTA CONSTRUCTION	09/06/2018	EFT	0	3,073.35	1134
01419	TRAVERSE DES SIOUX LIBRARY COOPERATIVE	09/06/2018	EFT	0	400.00	1135
02536	USAQUATICS, INC.	09/06/2018	EFT	0	3,957.70	1136
01486	VON BERGE, DAVID	09/06/2018	EFT	0	39.99	1137
01492	WACO SCAFFOLDING & SUPPLY CO.	09/06/2018	EFT	0	1,680.00	1138

01552	WW BLACKTOPPING, INC	09/06/2018	EFT	0	31,722.61	1139
01563	ZARNOTH BRUSH WORKS, INC.	09/06/2018	EFT	0	462.00	1140
00234	CENTER POINT ENERGY	08/27/2018	Bank Draft	0	1,242.22	DFT0002368
02003	MINNESOTA DEPT OF REVENUE	08/24/2018	Bank Draft	0	25.00	DFT0002365
01477	VIKING ELECTRIC SUPPLY, INC.	08/22/2018	Bank Draft	0	53.51	DFT0002357
01557	XCEL ENERGY	08/28/2018	Bank Draft	0	25,534.83	DFT0002369
					<u>603,798.31</u>	<u>197</u>

Authorization Signatures

All Council

The above manual and regular claims lists for 9-4-18 are approved by:

MARK DEHEN- MAYOR

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

ROBERT FREYBERG- COUNCIL MEMBER

JAMES WHITLOCK- COUNCIL MEMBER



1001 Belgrade Avenue
 North Mankato, MN 56003
 507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2018
 Park Permit _____ 2018

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: LIVE MUSIC/BAND DATE OF EVENT: 9/15/18
 DJ/KARAOKE MACHINE BEGIN TIME: 8 AM
 OTHER: PA SYSTEM END TIME: 4 PM

LOCATION / SHELTER: Caswell Park Parking Lot

EVENT NAME: Jonny Blacktop Jon 3 Basketball

ONSITE COORDINATOR: _____ PRINT NAME: PHIL TORSTENSON

MOBILE NUMBER: 507-782-7337

I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: [Signature] DATE: _____

POLICE CHIEF: [Signature]
 CITY CLERK: _____

DENIED APPROVED

BOOK POLICE ONLINE \$25.00 FEE STAFF INITIALS _____



1001 Belgrade Avenue
 North Mankato, MN 56003
 507-625-4141 Fax: 507-625-4151
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Audio Permit _____ 2018
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- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: LIVE MUSIC/BAND DATE OF EVENT: 9-13-18
 DJ/KARAOKE MACHINE BEGIN TIME: 5 pm
 OTHER: _____ END TIME: 7 pm

LOCATION / SHELTER: 1400 Commerce Drive

EVENT NAME: SouthPoint Financial Credit Union Member Event

ONSITE COORDINATOR: PRINT NAME: Kayla Goetsch

MOBILE NUMBER: 651-587-9030

I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: [Signature] DATE: 9/9/2018

POLICE CHIEF: [Signature]

CITY CLERK: _____

DENIED APPROVED

BOOK POLICE ONLINE \$25.00 FEE

STAFF INITIALS _____

Permit #: _____-2018
Date: 9-13-18

Start time: 5 pm
Stop time: 7 pm

Location: 1800 Commerce Drive

SouthPoint Financial Credit Union

Event Name: Member Event

Name: SouthPoint Financial Credit Union

Address: 1800 Commerce Drive, Suite A - North Mankato

Phone: 877-794-6712

of People: 150

Use of Tents (or anything requiring staking) No Yes * If Yes, Please contact **Gopher State One Call** 800-252-1166 one week prior to event.

Notes: Non-staked tents for shading in parking lot

PLEASE INCLUDE A MAP OF THE AREA.

Audio (requires audio permit) No Yes * If Yes, Please fill out Audio Permit.

I, the undersigned, have received the Audio Permit Instructions and understand that failure to comply with the audio instructions may terminate the event and prevent future ability to obtain an audio permit.

SIGNED: Aud Langness
Applicant

8/9/2018
Date

APPROVED DENIED

REFER TO COUNCIL

City Clerk

Date

MEMORANDUM

TO: Honorable Mayor & City Council

FROM: Mike Fischer, Community Development Director

DATE: August 21, 2018

SUBJECT: August Traffic & Safety Committee Meeting

On Tuesday, August 21, 2018, the Traffic & Safety Committee met to discuss one item of business. Traffic & Safety Committee members present: Community Member Bill Borchardt, Police Chief Ross Gullickson, Public Works Director Nate Host and Community Development Director Mike Fischer.

The following is a summary of the meeting:

1. Request to review the intersection of North Ridge Drive & Quail Roost Drive.

Staff presented a request from Harry Chromy, 2231 Snowbird Lane to review the intersection of North Ridge Drive & Quail Roost Drive including the elimination of on-street parking on a part of North Ridge Drive to increase visibility. The Traffic & Safety Committee discussed one other area no parking area, the effect of losing on-street parking, precedent set for approving such a request, crosswalks, speed limit, no recent traffic accidents and the design of North Ridge Drive. The Committee held continued discussion related to visibility at the intersection including the potential to create a no parking area on North Ridge Drive as requested.

RECOMMENDATION

The Traffic & Safety Committee recommends that the applicant continue to monitor and photograph safety issues at the intersection for future review by the Committee.

MEMORANDUM

TO: Traffic & Safety Committee

FROM: Mike Fischer, Community Development Director

DATE: August 13, 2018

SUBJECT: August Traffic & Safety Committee Meeting

A Traffic & Safety Committee meeting has been scheduled for **Tuesday, August 21, 2018 at 3:00 p.m.** in the Municipal Building Conference Room.

AGENDA

1. Review intersection of North Ridge Drive & Quail Roost Drive, a request from Harry Chromy.

1. Review intersection of North Ridge Drive & Quail Roost Drive

Attached is a written request and photograph from Harry Chromy to review the existing conditions at the intersection of North Ridge Drive and Quail Roost Drive and create a "No Parking" area on North Ridge Drive. Also attached is a map showing the intersection. In summary, the applicant believes there are safety issues at this intersection due to on-street parking of vehicles on North Ridge Drive near the intersection. Specifically, difficulties making a left turn onto North Ridge Drive from Quail Roost Drive.

According to the Police Department, within the past 10 years, there have been no traffic accidents except for a vehicle losing control on icy conditions.

As the applicant specifically proposes the elimination of on-street parking near an intersection, consideration should be given to the precedent for similar requests that could be set if the request is approved.

RECOMMENDATION

Staff recommends consideration be given to the lack of traffic accidents reported at this intersection and the precedent for similar requests if approved.

Hello Mark:

I want to report a potential road hazard in the Northridge Addition in North Mankato. It is on the corner of Quail Roost Drive and Northridge Drive (three blocks down from Lookout). At issue is a viewing obstruction when taking a left hand turn off of Quail Roost on Northridge when a larger vehicle is parked near the southwest bound side of Northridge Drive. Attached is a picture of this intersection.

When a vehicle is parked near this intersection, you have to creep up to see around it while at the same time you have to be cognizant of vehicles driving from the other direction. Sometimes people drive above the posted speed limit on Northridge which make turning onto Northridge dangerous at that intersection at times. The worst times are mornings and on icy winter mornings. The other thing that makes this intersection dangerous is that there is a bend in the road whereby your view is obstructed when larger vehicles are parked there - I think my picture points this out.

I propose that no parking be allowed on 20' – 40' on that SW bound stretch of Northridge (where the vehicle in the attached picture is shown). I know that this may be an inconvenience for people who normally park there but I think public safety trumps that right to park there. This would reduce the risk of turning on to Northridge Drive at that intersection.

Thank you for hearing my concern and forwarding this to the appropriate decision makers.

Harry Chromy

2231 Snowbird Lane

North Mankato, MN 56003

651-206-8002

harrychromy@gmail.com





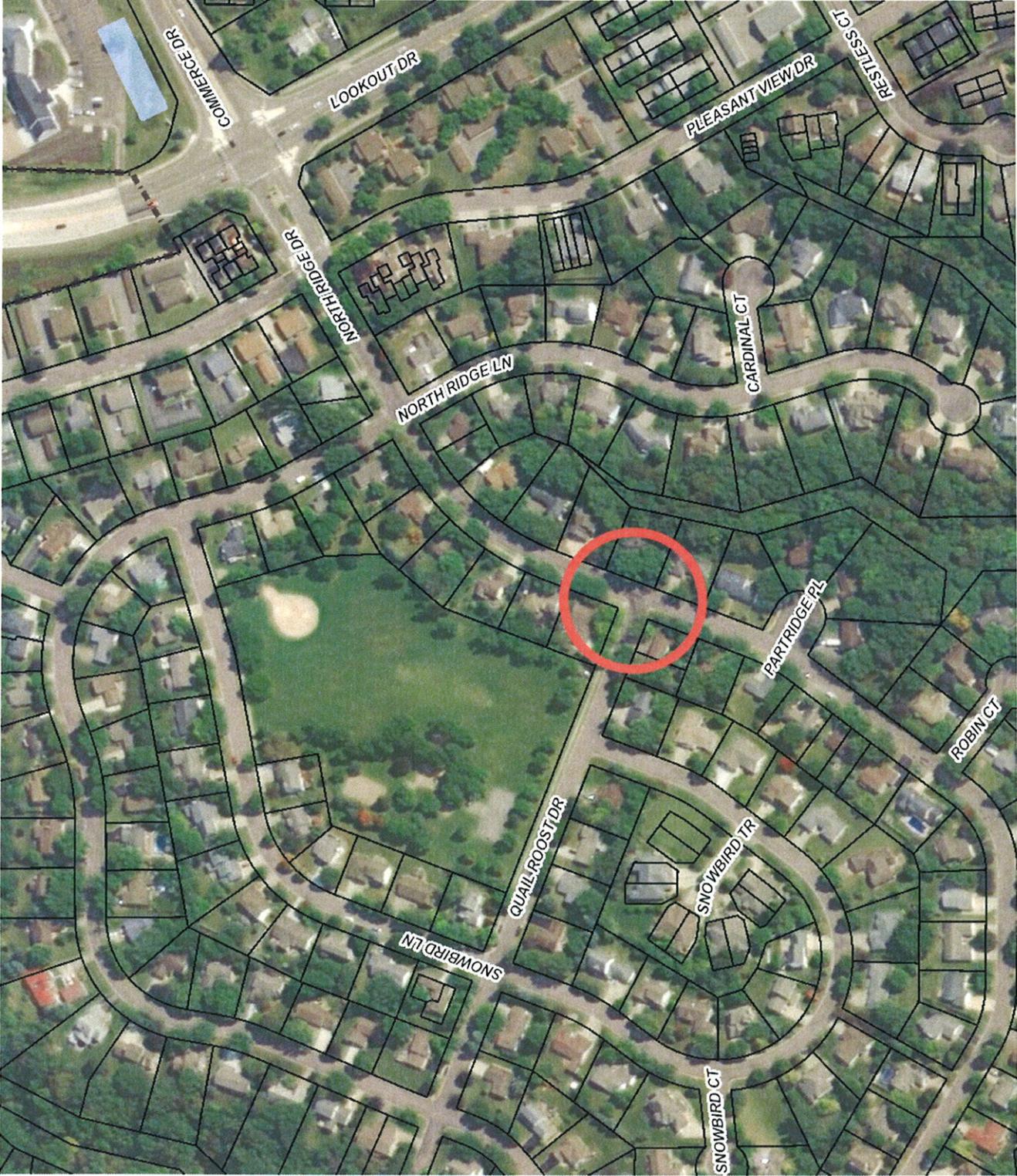
- Legend**
- City Limits
 - Medians
 - Roadways
 - Parcels (5-24-2016)
 - Lakes & Ponds
 - Minnesota River



Map Name

Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of North Mankato is not responsible for any inaccuracies herein contained.



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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #11A	Department: Community Dev.	Council Meeting Date: 9/4/18
------------------	----------------------------	------------------------------

TITLE OF ISSUE: Consider Adopting Ordinance No. 107, Amending Chapter 51 Refuse Collection.

BACKGROUND AND SUPPLEMENTAL INFORMATION: On July 16, 2018, during the Council Work Session, City Council discussed resident concerns over refuse bins left on the curb. Council requested City staff prepare an Ordinance requiring the storage of refuse bins behind the build line except on refuse collection days.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Ordinance No. 107, Amending Chapter 51 Refuse Collection.

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
_____	_____	_____	Whitlock
_____	_____	_____	Steiner
_____	_____	_____	Norland
_____	_____	_____	Freyberg
_____	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify) Public Hearing Notice

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____

ORDINANCE NO. 107, FOURTH SERIES

**AN ORDINANCE OF THE CITY OF NORTH MANKATO, MINNESOTA,
AMENDING NORTH MANKATO CITY CODE, TITLE V,
PUBLIC WORKS, CHAPTER 51, REFUSE COLLECTION**

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA,
ORDAINS:

Section 1. Sections of North Mankato City Code, Title V, Public Works, Chapter 51, Refuse Collection are hereby amended as follows:

(A) All refuse shall be stored in rust-resistant, water-tight, non-absorbent and washable closed containers, approved for the purpose by the city.

(B) All containers shall not be stored in any front yard building setback except the day of scheduled pick-up and the day previous

Section 2. After adoption, signing and attestation, this Ordinance shall be published once in the official newspaper of the City and shall be in effect on or after the date following such publication.

Adopted by the City Council this 4th day of September 2018.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #11B	Department: City Engineer	Council Meeting Date: 9/4/18
------------------	---------------------------	------------------------------

TITLE OF ISSUE: Consider Adopting Ordinance No. 108, Amending Chapter 33.07, Contracts with the City.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the memo provided by City Engineer Dan Sarff.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Ordinance No. 108, Amending Chapter 33.07, Contracts with the City.

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
_____	_____	_____	Whitlock
_____	_____	_____	Steiner
_____	_____	_____	Norland
_____	_____	_____	Freyberg
_____	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify) Public Hearing Notice, Memo

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____



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MEMORANDUM

Date: August 14, 2018
To: John Harrenstein, City Administrator
From: Daniel R. Sarff, P.E., City Engineer *DRS*
CC: Michael Fischer, Community Development Director
Kevin McCann, Finance Director
Subject: Proposed Amendments to Chapter 33.07 of the North Mankato City Code, Contracts with the City

A new law, HF 3841, increases the competitive bidding threshold from \$100,000 to \$175,000. It was signed into law by Gov. Dayton as Chapter 107 on April 26. The competitive bidding threshold had not been increased since 2008. Construction costs have increased at a greater rate than general cost of living. Small construction projects easily hit the current threshold of \$100,000. The League of Minnesota Cities supported this bill. The new law takes effect on Aug, 1, 2018, and applies to contracts entered into on or after that date. Attached is a copy of Chapter 107 showing the revisions to Minnesota State Statutes 2016, section 471.345.

Chapter 33.07 of the North Mankato City Code defines the bidding thresholds for contracts involving the City. The thresholds in Chapter 33.07 are significantly less than those defined in the Minnesota State Statutes. Chapter 33.07 was last updated in 1994, and it is estimated that construction costs have escalated by a factor of approximately 210% since that time. City staff is recommending that Chapter 33.07 be revised such that the bidding requirements for the City are consistent with the recently revised Minnesota State Statutes Section 471.345.

Attached is a copy of Chapter 33.07 showing the proposed revisions.

Recommended Action: Set Public Hearing for September 4, 2018, 7:00 p.m., to Consider Ordinance No. 108, Amending Chapter 33.07, Contracts with the City.

ORDINANCE NO. 108, FOURTH SERIES

**AN ORDINANCE OF THE CITY OF NORTH MANKATO, MINNESOTA,
AMENDING NORTH MANKATO CITY CODE, TITLE III,
ADMINISTRATION, CHAPTER 33, CONTRACTS WITH THE CITY**

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA,
ORDAINS:

Section 1. Sections of North Mankato City Code, Title III, Administration, Chapter 33.07, Contracts with the City are hereby amended as follows:

(A) *Contracts to be in writing.* All contracts involving the city for greater than \$25,000 shall be written.

(B) *Signing of contracts.* All written contracts for more than \$25,000 shall be signed by the authorized agent designated by the City Council.

(C) *Municipal contracts.* A contract for the sale, purchase or rental of supplies, materials or equipment or for the construction, alteration, repair or maintenance of real or personal property shall be established in accordance with the following procedures. No provision herein shall supersede the requirement that all city and departmental expenditures must be within the parameters of the duly adopted annual budget.

(1) *Contracts less than \$25,000.* If the amount of the contract does not exceed \$25,000, the City Administrator is authorized to directly enter into the contract in the open market without first obtaining Council approval.

(2) *Contracts from \$25,000 to \$175,000.* If the amount of the contract is estimated to exceed \$25,000 but not to exceed \$175,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining 2 or more quotations for the purchase or sale when possible and without advertising for bids. All quotations shall be kept on file for at least 1 year.

(3) *Contracts over \$175,000.* If the amount of the contract is estimated to exceed \$175,000, sealed bids shall be solicited by public notice published.

(D) *Special rules for assessment contracts.* When the Council determines to make an improvement and to assess the cost of the improvement against the benefitted property, then the requirements and procedures concerning creation of the improvement contract shall be in accordance with the requirements of M.S. § 429.041, as it may be amended from time to time.

Section 2. After adoption, signing and attestation, this Ordinance shall be published once in the official newspaper of the City and shall be in effect on or after the date following such publication.

Adopted by the City Council this 4th day of September 2018.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #11C	Department: Administration	Council Meeting Date: 9/4/18
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TITLE OF ISSUE: Consider Approving the Memorandum of Understanding between the Twin Rivers Council for the Arts and the City of North Mankato.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The Memorandum of Understanding retains Twin Rivers as a consultant and facilitator on a contractual basis on specific arts and cultural projects. The agreement establishes a per project consulting fee.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve the Memorandum of Understanding between the Twin Rivers Council for the Arts and the City of North Mankato.

Motion By: _____ Second By: _____ Vote Record: Aye Nay _____ _____ Whitlock _____ _____ Steiner _____ _____ Norland _____ _____ Freyberg _____ _____ Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width:100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="5">Other (specify) <u>Memorandum</u></td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	Other (specify) <u>Memorandum</u>					_____					_____					_____								
Resolution	Ordinance	Contract	Minutes	Map																											
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Other (specify) <u>Memorandum</u>																															

<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____
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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into as of August _____, 2018, by and between Twin Rivers Council for the Arts, a Minnesota Nonprofit Corporation ("Twin Rivers") and City of North Mankato, a Municipal Corporation ("North Mankato"). Twin Rivers and North Mankato are at times individually referred to as "Party" and jointly as "Parties".

RECITALS

A. Twin Rivers is a community non-profit organization that provides consulting services on matters relating to arts and culture.

B. North Mankato desires to retain Twin Rivers as a consultant and facilitator on a contractual basis ("Consulting Services") on specific arts and cultural projects ("Public Art Project").

C. Twin Rivers coordinated, advised and assisted North Mankato with planning and adoption of the North Mankato Public Arts Idea Plan ("Public Arts Plan").

D. Twin Rivers agrees to provide Consulting Services on Public Art Projects in accordance with the Public Arts Plan.

E. Twin Rivers and North Mankato now desire to memorialize the terms of the Consulting Services.

NOW, THEREFORE, in consideration of the above-recitals, the promises contained herein and for all the good and valuable consideration, the Parties agree as follows:

1. North Mankato hereby retains Twin Rivers to provide Consulting Services relating to the Public Arts Plan on a per project basis. North Mankato shall pay Twin Rivers a Consulting Services fee for the Consulting Services on a per project basis. Attached hereto as Exhibit "A" and incorporated herein by reference is the Public Art Project form, which the Parties shall complete for each Public Art Project ("Project Fee").

2. The Parties shall jointly approve the Public Art Project. Once a Public Art Project is approved, Twin Rivers shall take the necessary action to implement the Public Art Project, which may include:

- a. Consulting with North Mankato.
- b. Overseeing the Public Art Project.
- c. Contracting with artists.
- d. Paying artists from the Project Fee.
- e. Obtaining consent of property owners for placement of the Public Art Project.

3. Upon completion of each Public Art Project, Twin Rivers shall transfer and surrender all rights to the Public Art Project to North Mankato and shall have no further responsibilities or obligations relating to the Public Art Project. North Mankato shall be responsible for any and all future maintenance and care of the Public Art Project.

4. North Mankato retains the exclusive right to decommission any Public Art Project at its discretion.

IN WITNESS HEREOF, the undersigned have caused this Memorandum of Understanding to be executed the day and year first written above.

TWIN RIVERS:

NORTH MANKATO:

Twin Rivers Council for the Arts

City of North Mankato

By: _____

Noelle Lawton

Its: Executive Director

By: _____

John Harrenstein

Its: City Administrator

Memorandum of Understanding
Dated: August _____, 2018
Twin Rivers Council for the Arts and City of North Mankato

Exhibit "A"

Public Art Project

Public Art Project: To contract with up to five (5) artists to design and implement the approved Public Art Project.

Consulting Fee: \$5,000.00

Date: August _____, 2018

Memorandum of Understanding
Dated: August _____, 2018
Twin Rivers Council for the Arts and City of North Mankato

Exhibit "A-1"

Public Art Project

Public Art Project: _____

Consulting Fee: \$ _____

Date: _____

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #11D	Department: Administration	Council Meeting Date: 9/4/18
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TITLE OF ISSUE: Consider Setting Public Hearing for Ordinance No. 109, Amending Chapter 154.05 Prohibited Signs.

BACKGROUND AND SUPPLEMENTAL INFORMATION: In July of 2017 the City of North Mankato adopted the Public Art Ideas Plan. As part of the plan public art murals were discussed. If Council desires to allow public art murals City Code Chapter 154.05 must be amended.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Set Public Hearing for Ordinance No. 109, Amending Chapter 154.05 Prohibited Signs.

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Whitlock
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Freyberg
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) <u>Public Hearing Notice</u>				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____

NOTICE OF PUBLIC HEARING
AMEND CITY CODE CHAPTER 154.05

Notice is hereby given that the City Council of North Mankato will meet in the Council Chambers of the City Hall at 7:00 p.m. on September 17, 2018, to consider amending City Code Chapter 154.05, Prohibited Signs. The amendment would allow public art murals approved by the City on exterior walls. Such persons as desire to be heard with reference to the proposed improvement will be heard at this meeting.

/s/April Van Genderen
City Clerk

ORDINANCE NO. 109, FOURTH SERIES

**AN ORDINANCE OF THE CITY OF NORTH MANKATO, MINNESOTA,
AMENDING NORTH MANKATO CITY CODE, TITLE XV,
LAND USAGE, CHAPTER 154, SIGN REGULATIONS**

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA,
ORDAINS:

Section 1. Sections of North Mankato City Code, Title XV, Land Usage, Chapter 154, Sign Regulations are hereby amended as follows:

§ 154.05 PROHIBITED SIGNS.

The following signs shall be prohibited:

- (F) Painting directly on exterior walls, except for public art murals approved by the City.

Section 2. After adoption, signing and attestation, this Ordinance shall be published once in the official newspaper of the City and shall be in effect on or after the date following such publication.

Adopted by the City Council this 17th day of September 2018.

Mayor

ATTEST:

City Clerk

§ 154.05 PROHIBITED SIGNS.

The following signs shall be prohibited:

- (A) All off-premises advertising signs including billboards;
- (B) Fence signs;
- (C) Flashing signs;
- (D) Signs which interfere with traffic signs, signals or devices;
- (E) Marquee signs;
- (F) Painting directly on exterior walls, except for public art murals approved by the City;
- (G) Paper, cardboard, or similar signs, notices, or flyers pasted, tacked, or otherwise attached to the exterior wall of any building, utility poles or traffic signs;
- (H) Permanent or temporary signs overhanging the public right-of-way or boundary of adjacent property, except traffic signs erected by the city, county, or state;
- (I) Revolving beacons and sequential flashers;
- (J) Revolving signs;
- (K) Roof signs;
- (L) Where a business is located over more than 1 parcel or lot, the business shall not be entitled to additional signs nor a multiplicity of square footage of signage by virtue thereof;
- (M) Lighted signs in residential zoning districts, except churches or schools;
- (N) Signs or advertising painted or attached to vehicles parked on a property not intended to be moved for a period of 48 hours or more;
- (O) Dynamic display signs over 125 square feet;
- (P) Dynamic display signs in residential zoning districts; and
- (Q) Dynamic display off-premises signs.

(Ord. 90, passed 9-21-1987; Am. Ord. 8, 4th Series, passed 1-16-2007; Am. Ord. 17, 4th Series, passed 1-17-2008)