

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on March 19, 2018. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Steiner, Norland, and Freyberg City Administrator Harrenstein, Finance Director McCann, Attorney Kennedy, Community Development Director Fischer, Public Works Director Swanson and City Clerk Van Genderen. Absent: Council Member Whitlock.

Approval of Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the agenda as presented. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.

Approval of Council and Open Forum Meeting Minutes

Council Member Norland moved, seconded by Council Member Steiner, to approve the minutes of the Council and Open Forum meeting of March 5, 2018. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.

Library Director Katie Heintz Announced the 2018 Community Read Book.

Library Director Katie Heintz announced the 2018 Community Read Book as **The Family Romanov** by Candace Fleming. She invited the community to participate in the events held in April and encouraged everyone to visit local sponsors to pick up a book.

Proclamation.

Mayor Dehen read the proclamation into the record.

Minnesota Small Business Development Centers' (SBDC) mission is to help businesses start, grow and succeed; and

WHEREAS: Small businesses are the lifeblood of the Minnesota economy; and

WHEREAS: In 2017 the South Central Region SBDC provided 4,200 professional consulting hours at no cost to 400 entrepreneurs and businesses; and its client businesses created 32 new businesses and accessed \$20 million in new capital investment; and

WHEREAS: America's SBDCs are hosting the second annual SBDC Day on March 21, 2018 -- a national movement to share the small business success stories and notable impact SBDCs have fostered in communities nationwide;

NOW, THEREFORE, I, MARK DEHEN, do hereby proclaim Wednesday, March 21, 2018 as SBDC DAY in North Mankato, Minnesota.

Public Hearing, Project No. 17-06 ABCDE Marie Lane Extension Project.

City Engineer Dan Sarff appeared before Council and reported the improvement hearing is for Project No. 17-06 ABCDE Marie Lane Extension which includes the reconstruction and extension of

Marie Lane to connect with the proposed Nature View Subdivision #2. The estimated cost is \$242,000, there are six parcels and four abutting property owners adjacent to the reconstructed Marie Lane, but only one parcel will receive benefit from the project. The proposed assessment to the property owner is \$8,200. With no one appearing before Council Mayor Dehen closed the Public Hearing.

Consent Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Res. No. 26-18 Approving Donations/Contributions/Grants.
- C. Approved Parade Permit for YWCA's 10th Annual Girls on the Run 5K on April 21, 2018, from 8:00 a.m. to 11:30 a.m. at Spring Lake Park.
- D. Approved Application for 3.2% On-Sale, Wine and 2 AM Liquor License for Vero's Tacos, LLC located at 1754 Commerce Drive, Suite 103.
- E. Approved March 7, 2018 Traffic and Safety Committee Minutes.
- F. Res. No. 27-18 Consent Assessment Agreement-1010 Cross Street.
- G. Set Public Hearing for 7 p.m. on April 2, 2018, for Revision of Code of Ordinances.
- H. Res. No. 28-18 Declaring the Official Intent of the City of North Mankato to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City.

Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda

Barb Church, 102 Wheeler Avenue, appeared before Council and stated she did not think the Council should approve the Minutes in Agenda Item #10E because they were not present at the meeting. Ms. Church indicated she approved of the swim facility update but not all of the amenities. Ms. Church reported she wanted Council to revoke the Tobacco 21 Ordinance since Mankato had not adopted a similar Ordinance.

Tom Hagen, 927 Lake Street, appeared before Council and stated he did not approve of the proposed 2.2 million that was proposed to be spent on the Spring Lake Swim Facility in light of Mankato spending 6.1 million on Tourtelotte pool. He indicated swimmers would just go to Tourtelotte rather than go to a pool he considered a kiddie pool.

Erin Simmons, 52698 Valley View Circle, appeared before Council and encouraged the Council to enact the Tobacco 21 Ordinance.

Greg Kutcher 2233 Dream Drive West, appeared before Council and encouraged the Council not to wait for the State to pass legislation restricting the age to purchase tobacco products to 21, rather Council should enforce the Ordinance they adopted.

Josh Ramaker, 1551 Nottingham Drive, appeared before Council and asked the Council to lead by enforcing the Tobacco 21 Ordinance.

Jeff Brand, St. Peter, appeared before Council and stated he was a Council Member from St. Peter and their Council would be considering a similar Ordinance and encouraged North Mankato to enforce the Ordinance.

Will Simmons, 52698 Valley View Circle, appeared before Council and encouraged the Council to enforce Tobacco 21.

Business Items**Z-1-18 Request to Zone Part of Section 9-108-27: A Request from Burnett Land Company, LLC. Ordinance No. 101, Fourth Series Zoning Part of Section 9-108-27 as R-1, One-Family Dwelling.**

Community Development Director Fischer reported the request was to zone land being annexed into the City limits as R-1, One-Family Dwelling. The applicant is in the process of annexing 2.38 acres of land into the City limits to accommodate future single-family residential development. The location of the property is on the west side of Raymond Drive. Applicants are proposing to create eight single-family residential lots on the west side of Raymond Drive. It is necessary to provide a zoning classification based on the intended use of the property. The classification is consistent with the Future Land Use Map taken from the Comprehensive Plan. The Planning Commission reviewed the zoning and recommended approval upon successful annexation of the property. **Council Member Freyberg moved, seconded by Council Member Steiner to Adopt Ordinance No. 101, Fourth Series Zoning Part of Section 9-108-27 as R-1, One-Family Dwelling. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Preliminary and Final Plat of Burnett's Ravine Ridge No. 5. A Request from Burnett Land Company, LLC.

Community Development Director Fischer reported the platting of the property coincides with the previous zoning request. The applicants are in the process of annexing 2.38 acres of land into the City limits to accommodate future single-family residential development. The location is west of Raymond Drive. The Preliminary Plat of Burnett's Ravine Ridge No. 5 consists of eight single-family residential lots along the west side of Raymond Drive. The applicants requested an R-1 zoning classification for the 2.38 acres of land being annexed into the City limits and the proposed lot sizes meet and exceed the minimum lot size for R-1 zoning. The Planning Commission reviewed and recommend the Preliminary and Final Plat Burnett's Ravine Ridge No. 5 contingent upon successful annexation of the property. **Council Member Freyberg moved, seconded by Council Member Norland to Approve the Preliminary and Final Plat of Burnett's Ravine Ridge No. 5. A Request from Burnett Land Company, LLC. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Res. No. 29-18 Accepting Bid Project No. 17-04 Spring Lake Swim Facility.

City Engineer Herman Dharmarajah appeared before Council and stated bids were opened on March 1, 2018, with one bid being received. The bid from Global Specialties Contractors, Inc. was for \$2,214,700. Engineer Dharmarajah noted the swim facility was in need of repair and the City contacted US Aquatics to assess the facility. It was determined it would cost approximately 1.8 million to repair the facility. The project was bid last fall with only one bid being received for 2.6 million, well above the estimates and what the City was prepared to pay for the improvement. Engineer Dharmarajah reported the proposed amenities cost approximately \$400,000 and include a climbing wall and a zip-line, he indicated the pool was not a kiddie pool. He reported the bid this spring from Global Specialties Contractors, Inc. was within the City's budget and staff recommends approving the bid. City Administrator Harrenstein reported staff was excited about the bid and ensured the citizens the bid would not increase the tax levy. He reported the bid was very competitive as Finance Director McCann had assisted in getting a similar project completed 10 years ago in Gaylord for 3 million. City Administrator Harrenstein indicated the City was committed to serving the community with the opportunity to have a swim facility and the new facility should serve the city for 30 years. Council Member Norland stated the bid sounded good. Mayor Dehen said the City has for 50 years committed

to the swim facility and to be able to repair and improve the pool for 2.2 million would be wonderful and the City could commit to additional years of swimming. **Council Member Freyberg moved, seconded by Council Member Norland to Adopt Res. No. 29-18 Accepting Bid for Project No. 17-04 Spring Lake Swim Facility from Global Specialty Contractors, Inc., for \$2,214,700. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Res. No. 30-18 Ordering Improvement and Preparation of Plans for Project No. 17-06 ABCDE Marie Lane Reconstruction/Extension Project.

City Engineer Dan Sarff appeared before Council and reported he would speak about this proposed resolution and the one that followed. He stated this resolution would order the improvement and plans and specifications for the project that was discussed during the Public Hearing. The next resolution would order the advertisement for bids. **Council Member Norland moved, seconded by Council Member Freyberg to adopt Res. No. 30-18 Ordering Improvement and Preparation of Plans for Project No. 17-06 ABCDE Marie Lane Reconstruction/Extension Project. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Res. No. 31-18 Approving Plans and Specifications and Ordering Advertisement for bids for Project No. 17-06 ABCDE Marie Lane Reconstruction/Extension Project. Council Member Steiner moved, seconded by Council Member Norland to adopt Res. No. 31-18 Approving Plans and Specifications and Ordering Advertisement for Bids for Project No. 17-06 ABCDE Marie Lane Reconstruction/Extension Project. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.

Res. No. 32-18 Approving Plans and Specifications and Ordering Advertisement for Bids for Project No. 18-01 AB 2018 Northport Industrial Park Utility Extension Project.

City Engineer Sarff reported the City of North Mankato received a grant through the Greater Minnesota Business Development Public Infrastructure Grant Program (BDPI) for the extension of sanitary sewer and watermain to provide service to the undeveloped lots in the Northport Industrial Park. The utility extension will also provide water service and fire protection to the Blue Star Power Systems building as well as future industrial development sites north of Timm Road. The improvements include the extension of a 12" diameter sanitary sewer along the west side of Lookout Drive from Carlson Drive to Timm Road, the Extension of a 12" diameter sanitary sewer and 12" diameter watermain along the south side of Timm Road and Rockford Road to Lookout Drive and the Extension of a 16" diameter watermain along the east side of Rockford Road from Carlson Drive to Timm Road. The total estimated project cost is \$825,000. The amount of the BDPI is \$394,209 or up to 50% of eligible project costs. Mayor Dehen requested clarification on if the 12" water main was substantial enough to support growth when the City grows west. City Engineer Sarff reported it was substantial enough to support growth. **Council Member Freyberg moved, seconded by Council Member Norland to adopt Res. No. 32-18 Approving Plans and Specifications and Ordering Advertisement for Bids for Project No. 18-01 AB 2018 Northport Industrial Park Utility Extension Project. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Res. No. 33-18 Approving Plans and Specifications and Ordering Advertisement for Bids for Project No. 18-02 Bluff Park Overlook Project.

City Engineer Dan Sarff reported the project had been discussed in the past and the project would be moving forward. He reported the overlook will be constructed adjacent to the existing

bituminous trail in Bluff Park and will provide a vista of Hiniker Pond and the Minnesota River valley to the east. The materials include ironwood decking and treated structural pieces. There will be three trees internal to the overlook including two oaks and a basswood. Benches will be placed adjacent to two of the trees and along inside railings. There are two planned interpretive panels. The access path and overlook will comply with Americans with Disabilities Act requirements. The estimated cost is \$85,000. City Administrator Harrenstein reported the funds would come from funds set aside for Park Improvements. **Council Member Norland moved, seconded by Council Member Steiner to adopt Res. No. 33-18 Approving Plans and specifications and Ordering Advertisement for Bids for Project No. 18-02 Bluff Park Overlook Project. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Res. No. 34-18 Requesting the Advance of Municipal State Aid Funds for Municipal Construction Projects.

City Engineer Sarff reported the City has a negative balance in its Municipal State Aid Fund; however this is not necessarily a bad thing as it represents an interest-free loan from Municipal State Aid to cover the costs of state aid eligible projects. Due to the negative balance, the City can advance State Aid Funds as required by MnDOT. **Council Member Norland moved, seconded by Council Member Steiner to adopt Res. No. 34-18 Requesting the Advance of Municipal State Aid Funds for Municipal Construction Projects. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Review and Comment on Chapters Two, Three and Five of the Commerce Drive Redevelopment Plan.

Community Development Director Fischer reported the City is working with Bolton & Menk to prepare a Commerce Drive Redevelopment Plan. It is intended that Council may comment on the chapters and when the plan is completed the plan will be brought to an open house and then back to the Council for final approval. Council Member Norland requested clarification on the possibility of a trail connecting to New Ulm. City Engineer Sarff reported there were different possibilities discussed but no plans confirmed. Mayor Dehen indicated the DNR has the Minnesota River Valley Trail and there are plans for interconnections.

Consider Tobacco 21.

Mayor Dehen stated City Council passed the Tobacco 21 Ordinance in February with the expectation that the City of Mankato would pass a similar ordinance. The City of Mankato did not pass a similar ordinance, and now the Council must decide if they would publish and enforce the ordinance or rescind the ordinance. **Council Member Norland moved, seconded by Council Member Freyberg to publish and enforce the Tobacco 21 Ordinance.** Mayor Dehen reviewed the City's options. He stated the City could publish the Ordinance and begin enforcement in 30 days, publish and delay enforcement to begin on January 1, 2019, or rescind the Ordinance outright. Council member Steiner stated he did not believe this was a municipal issue rather it should be a State legislative issue. Council Member Norland indicated it did not look promising that Mankato or the State will approve Tobacco 21. Mayor Dehen suggested a friendly amendment to the motion to set an implementation date of January 1, 2019, to allow businesses to prepare for the change, Mankato to possibly adopt a similar Ordinance, or the State to adopt legislation to raise the minimum age to purchase tobacco products to 21. **Council Member Freyberg made a friendly amendment stating the implementation date should be January 1, 2019.** Council Member Freyberg stated that while at the Intergovernmental Meeting the discussion was to implement in conjunction with the City of

Mankato, those terms were not included in the Ordinance and now the Council must make a decision based on the Ordinance. Attorney Kennedy suggested the Council may want to rescind the previous Ordinance and adopt a new Ordinance with an effective day of January 1, 2019. City Administrator Harrenstein requested clarification from Attorney Kennedy on if the Council must rescind the Ordinance. Attorney Kennedy indicated that it would not be necessary, rather, adopt the motion with the friendly amendment that enforces the Ordinance and delays implementation to January 1, 2019. **Council Member Norland moved, seconded by Council Member Freyberg to Accept the Friendly Amendment and Publish the Ordinance with an Implementation Date of January 1, 2019. Vote on the motion: Norland, Freyberg and Dehen aye; Steiner nay. Motion carried.**

City Administrator and Staff Comments

City Administrator Harrenstein thanked Public Works Director Swanson for his 25 years of service to the City of North Mankato and congratulated him on his new position as Deputy Public Works Director in Mankato.

Finance Director McCann thanked Public Works Director Swanson for his service.

Mayor and Council Comments

Council Member Steiner thanked Public Works Director Swanson for his service.

Council Member Norland thanked Public Works Director Norland for his service.

Mayor Dehen stated he was recommended to return the Public Comment Period to the Council Meeting. He stated the lessons and guidelines established during the Open Forum have provided the Council with the tools and experience to reintroduce the second Public Comment period.

Council Member Freyberg moved, seconded by Council Member Steiner to move the Public Comment Period to the Agenda utilizing the guidelines established for the Open Forum. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.

There being no further business, on a motion by Council Member Steiner, seconded by Council Member Norland, the meeting adjourned at 8:04 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof, a Council Open Forum of the North Mankato City Council was held in the Municipal Building Council Chambers on March 19, 2018. Mayor Dehen called the meeting to order at 8:10 p.m. The following were present for roll call: Mayor Dehen, Council Members Freyberg, Steiner, and Norland, and City Clerk Van Genderen. Absent: Council Member Whitlock.

Open Forum

Mayor Dehen welcomed the citizens to the Open Forum and noted the forum would be limited to 15 minutes and each speaker to 3-minutes.

Tom Hagen, 927 Lake Street, thanked the Council for moving the Public Comment period to the Council Meeting agenda. Mr. Hagen requested clarification on the Rental Density Cap. Mayor Dehen reported the committee would be meeting and presenting a final report to Council.

Barb Church, 102 Wheeler Avenue, requested clarification on what would happen with Mankato Zero Waste after the grant runs out. Mayor Dehen requested City Clerk Van Genderen speak with Public Works Director Swanson.

Lucy Lowry, 2263 Northridge Drive, appeared before Council and requested notices concerning not parking in front of boulevard sidewalks. Mayor Dehen indicated information had been included in the E-newsletter and was planned for the City News and Views. Ms. Lowry suggested Council obtain Roberts Rules of Order training to ensure proper procedures are followed.

Mayor Dehen closed the Open Forum at 8:18 p.m.

Mayor

City Clerk

AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.
County of Blue Earth

Steve Jameson, being duly sworn, on oath states as follows:

1. I am the publisher of The Free Press, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

The printed notice which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on Wednesday, the 21 day of March, 2018, and was thereafter printed and published on every Wednesday to and including Wednesday, the 21 day of March, 2018; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

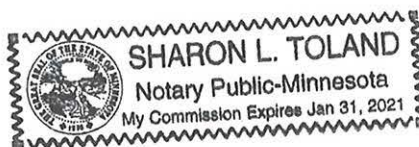
4. The Publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: \$32.25.
5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notice: The newspaper's known office is located in Blue Earth County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

By: Steve Jameson
Steve Jameson, Publisher

Subscribed and sworn to before me on this 21 day of March, 2018.

Sharon L. Toland
Notary Public



March 21, 2018

NOTICE OF PUBLIC HEARING TO AMEND NORTH MANKATO CITY CODE

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 2nd day of April 2018, to hold a public hearing to amend the City Code of North Mankato to include all Ordinances adopted by the City Council since April 2017 and other amendments to the Code as necessary.

Such persons as desire to be heard concerning the proposed amendment to the City Code will be heard at this meeting.
Dated this 19th day of March 2018.

April Van Genderen
City Clerk
City of North Mankato, Minnesota

ORDINANCE NO. 102, FOURTH SERIES

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR
THE CITY OF NORTH MANKATO, MINNESOTA
REVISING, UPDATING AND
COMPILING CERTAIN ORDINANCES OF THE CITY DEALING WITH THE
SUBJECTS EMBRACED IN THE CODE OF ORDINANCES, AND PROVIDING
PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES

WHEREAS, Minnesota Statutes Section 415.02 and 415.021 authorize the City to cause its ordinances to be revised, updated and compiled;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, ordains as follows:

Section 1. All portions of the City of North Mankato Code will be revised as outlined in Exhibit A attached; and

Section 2. Ordinance Nos. 87, 88, 89, 90, 91, 92, 94, 95, 96, 97, 98, 99, 100, 101 and 102 Fourth Series, are incorporated into the revised Code of Ordinances;

Section 3. This ordinance amending the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the City's official newspaper. The City Clerk shall cause a substantial quantity of the amended Code of Ordinances to be printed for public distribution to the public at actual cost and shall furnish a copy of the amended Code of Ordinances to the County Law Library or its designated depository. The official copy of this amended Code of Ordinances shall be marked and kept in the Office of the City Clerk.

Section 4. The Code of Ordinances is declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by Minnesota Statutes by the Courts of the State of Minnesota.

Section 5. This ordinance amending the Code of Ordinances shall take effect upon publication of this ordinance in the City's official newspaper.

Adopted by the City Council of the City of North Mankato this 2nd day of April 2018.

Mayor

ATTEST:

City Clerk

§ 91.04 FARM ANIMALS.

~~Farm animals shall only be kept in an agricultural district of the city, or on a residential lot of at least 10 acres in size provided that no animal shelter shall be within 300 feet of an adjoining piece of property. An exception shall be made to this section for those animals brought into the city as part of an operating zoo, veterinarian clinic, scientific research laboratory, or a licensed show or exhibition.~~

(21) *Farm animals.*

(a) Except in an RA zone, it is a public nuisance to keep farm livestock or fowl, such as cattle, horses, mules, donkeys, sheep, goats, hogs, chickens, ducks, geese, or any other animal generally described as a farm animal. The term "keep" means to house, protect, feed, own or otherwise care for the farm animal.

(b) If the owner or possessor of land is keeping animals constituting a public nuisance under this subdivision on the date such land is annexed into the city, then such nuisance shall be terminated within 4 1 years from the date of annexation of such land. However, if such use constitutes a significant threat to public health, then such use shall be immediately terminated without regard to the passage of such period of time.

§ 156.052 NONCONFORMING USES.

(A) *Nonconforming land.* A lawful use of land existing on the date of enactment of this chapter may be continued, but if discontinued for a period of 12 consecutive calendar months, it shall not hereafter be resumed and any future use of such land shall be in conformity with the provisions of this chapter. The use of land if changed from a nonconforming use, shall be in conformity with the provisions of the specific district in which it is located.

(B) *Nonconforming structure uses.* A lawful use of a structure existing on the date of enactment of this chapter may be continued, and such use may be extended throughout the building or changed to another nonconforming use permitted in the same district provided no structural alterations except those required by law, and no additions or enlargements, are made to such building. ~~Whenever the nonconforming use of a structure is changed to a use permitted in a more restricted district such use shall not thereafter be changed to a use permitted in a less restricted district. If a non-conforming structure is discontinued for a period of 12 consecutive calendar months, it shall not hereafter be resumed and any future use of the structure shall be in conformity with the provisions of the specific district in which it is located.~~

(C) *Restoration of structures.* When a structure being used for a non-conforming use is destroyed or damaged by fire, flood, wind, earthquake, explosion or other casualty, or by a public enemy to an extent exceeding 50% of its original value or, where a structure is destroyed or damaged to such an extent that its total demolition is required by existing or hereinafter adopted law or ordinance, or demolition is required to protect the public health or safety, any future structure or use shall conform to the provision of the specific district in which it is located.

(D) *Residential alteration.* Alterations may be made to a residential building containing nonconforming residential units when they will improve the livability of such units; provided, however, that they do not increase the number of dwelling units in the structure.

(E) *District changes.* The provisions of this section shall apply to any use that may become nonconforming due to a change in the classification of the district in which it is located.

(F) *Conditional uses.* Any use which is permitted in a district as a conditional use shall, upon its establishment, be considered a conforming use in that district, but subject to any requirements of a conditional use permit.

(G) *Nuisance.*

(1) *General.* No structure or use constituting a public nuisance pursuant to any section of the City Code or state law shall be allowed to continue as a nonconforming use under this section.

~~(2) *Farm animals.*~~

~~—(a) Except in an RA zone, it is a public nuisance to keep farm livestock or fowl, such as cattle, horses, mules, donkeys, sheep, goats, hogs, chickens, ducks, geese, or any other animal generally described as a farm animal. The term "keep" means to house, protect, feed, own or otherwise care for the farm animal.~~

~~—(b) If the owner or possessor of land is keeping animals constituting a public nuisance under this subdivision on the date such land is annexed into the city, then such nuisance shall be terminated within 4 years from the date of annexation of such land. However, if such use constitutes a significant threat to public health, then such use shall be immediately terminated without regard to the passage of such period of time.~~

(H) *Obstructions.* Any structure, any portion of which is on the effective date of this chapter situated unlawfully within a public street or alley or other public way or thoroughfare, is declared to be a nonconforming use, whether or not its use is otherwise in conformity with the regulations of the district in which said structure is located. Such portions of structures may be removed by the city through appropriate legal action.

(I) *Normal maintenance.* Maintenance of a building or other structure containing or used for a nonconforming use will be permitted when it includes necessary nonstructural repairs and incidental alterations which do not extend or intensify the non-conforming building or use. Nothing in this section shall prevent the placing of a structure in safe condition when said structure is declared unsafe by the city or other governmental authority.

(1975 Code, § 11.20) (Am. Ord. 70, passed 1-21-1986)

§ 156.035 GENERALLY.

(LL) *Playhouses.* Permitted in any residential zoning district, subject to the following:

- (1) Maximum floor area shall not exceed 60 square feet.
- (2) Maximum height shall not exceed 5 feet.
- (3) Minimum setback is 5 feet from any rear or side property line.
- (4) Shall not be located within any front yard.
- (5) No more than 1 playhouse permitted on any lot.
- (6) Minimum setback is 5 feet from any ravine breakline.
- (7) Shall be located a minimum of ~~10~~5 feet from any main, accessory or utility building.

(Ord. 234, passed 12-1-2003; Am. Ord. 264, passed 11-21-2005; Am. Ord. 63, 4th Series, passed 1-5-2015) Penalty, see § [151.99](#)

§ 151.11 CONDUCT ON LICENSED PREMISES.

(A) It shall be the responsibility of the licensee to take appropriate action following conduct by occupant(s) or guest of the occupant(s) which is in violation of any of the following:

(1) Anytime, day or night, that the premises are involved in any of the following:

(a) Unlicensed sale of intoxicating liquor or non-intoxicating malt beverages.

(b) Furnishing intoxicating liquor or non-intoxicating malt beverages by persons under the age of 21 years.

(c) Consumption of intoxicating liquor or non-intoxicating malt beverages by persons under the age of 21 years.

(d) Vice crimes.

(e) Sale or use of illegal drugs by any person on the premises.

(f) Storage of unlicensed or inoperable vehicles, trailers, boats, RVs and campers.

(g) Allowing grass or weeds to exceed 6 inches in height.

(h) Failure to remove ice or snow on adjacent sidewalks within 48 hours after snow or ice has ceased to fall.

(i) Parking of any vehicles in front yard areas, except permitted driveways.

(j) Failure to pay monthly utility bill by the due date.

(k) Failure to comply with Section 92.21 Building Maintenance and Appearance after notification by the City.

(l) Failure to make corrective State Building Code or City Code changes after notification by the City.

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§ 52.07 WATER METERS.

As part of the new construction of any new residential, commercial or industrial building, the use of 2 water meters is required. One water meter shall meter the inside water usage and 1 water meter shall meter the outside water usage. If there are no outside water connections, an outside water meter is not required. The outside meter shall meter water that is not being returned to the city sanitary sewer system. The meters become the property of the property owner who is responsible for all repair and maintenance.

(Ord. 30, 4th Series, passed 1-4-2010)

150.08 SANITARY FACILITIES ON CONSTRUCTION SITES

Unless sanitary facilities are available on site, all construction sites shall have temporary facilities on site. The sanitary facilities shall be maintain in a clean and functional condition. Temporary facilities shall be removed upon completion of the construction project.

150.09 ON-SITE REFUSE CONTAINMENT

All construction and demolition contractors shall provide on-site refuse receptacles containers for loose debris, paper, building material waste and other refuse. Contents within the receptacles

shall be contained with a cover, netting or other means. The containers shall be emptied after being filled. All excess construction materials and soils shall be removed by the contractor upon completion of the construction project.

§ 156.054 PERFORMANCE STANDARDS.

(9) *Fences.* Fences are a permitted use in any zoning district, subject to the following.

(a) Fences shall not be located on any property line.

(b) In all residential zones, fences located in front yard setbacks may not exceed 3 feet in height, except as regulated in division (c) of this section. In all other yards, fences shall not exceed 6 feet in height and shall follow the unaltered natural terrain of the land.

(c) Where a lot is located at the intersection of 2 streets, fences shall be no higher than 3 feet for a distance equal to or greater than the front yard setback measured both directions from the corner property pin.

(d) Fences in ~~industrial~~commercial zoning districts shall not exceed 6 feet in height and shall follow the unaltered terrain of the land.

(e) Fences in industrial zoning districts shall not exceed 8 feet in height. No barbed wire shall be located less than 6 feet from the ground.

(f) All fences shall be constructed and maintained so as not to endanger life or property.

(g) Fences shall not interfere with traffic or pedestrian visibility.

(h) Above ground electrical fences shall only be permitted in industrial zoning districts and shall be installed to all applicable safety standards which apply.



City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 4-2-18

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
	Void	04/02/2018	Regular	0	-	89032
00059	AMERICAN LEGAL PUBLISHING CORP.	04/02/2018	Regular	0	495.00	88987
02434	AUSTIN'S AUTO REPAIR CENTER, INC.	04/02/2018	Regular	0	32.10	88988
00113	BAKER & TAYLOR	04/02/2018	Regular	0	18.18	88989
00221	CARGILL, INC.	04/02/2018	Regular	0	3,421.26	88990
00234	CENTER POINT ENERGY	04/02/2018	Regular	0	16.64	88991
02757	CINTAS	04/02/2018	Regular	0	151.44	88992
00263	CLAREY'S SAFETY EQUIPMENT, INC.	04/02/2018	Regular	0	106.45	88993
02751	CTM SERVICES, INC.	04/02/2018	Regular	0	19.70	88994
00344	DIAMOND VOGEL PAINT CENTER	04/02/2018	Regular	0	95.69	88995
00401	EXPRESS SERVICES, INC.	04/02/2018	Regular	0	1,042.52	88996
00404	FASTENAL COMPANY	04/02/2018	Regular	0	21.43	88997
00432	FLEETPRIDE	04/02/2018	Regular	0	103.56	88998
00447	FREE PRESS	04/02/2018	Regular	0	666.50	88999
00639	JOHN DEERE FINANCIAL	04/02/2018	Regular	0	216.67	89000
02767	KITT, BRETT	03/20/2018	Regular	0	1,900.00	88978
00707	KOBEROSKI, JOE	04/02/2018	Regular	0	1,400.00	89001
00739	LANDSCAPE STRUCTURES, INC.	04/02/2018	Regular	0	224,123.72	89002
00754	LEAGUE OF MINNESOTA CITIES	04/02/2018	Regular	0	20.00	89003
00784	LOOKOUT DRIVE WELDING	04/02/2018	Regular	0	4,575.00	89004
00812	MANKATO BEARING COMPANY	04/02/2018	Regular	0	33.31	89005
00819	MANKATO FORD, INC.	03/19/2018	Regular	0	28,127.00	88975
00819	MANKATO FORD, INC.	04/02/2018	Regular	0	439.19	89006
00829	MANKATO PUBLIC SCHOOLS	04/02/2018	Regular	0	144.50	89007
00832	MANKATO TENT & AWNING CO.	04/02/2018	Regular	0	955.10	89008
02466	MIDWEST RECYCLING SOLUTIONS	04/02/2018	Regular	0	12,900.00	89009
02532	MIKE'S LLC	04/02/2018	Regular	0	296.66	89012
00932	MINNESOTA HERITAGE PUBLISHING	03/19/2018	Regular	0	20.99	88976
00904	MINNESOTA STATE FIRE CHIEFS ASSOCIATION	03/16/2018	Regular	0	606.00	88973
02736	MINNESOTA VALLEY COUNCIL OF GOVERNMENT	04/02/2018	Regular	0	420.00	89013
00987	MOTION INDUSTRIES, INC.	04/02/2018	Regular	0	39.73	89014
00992	MR. ROOTER PLUMBING	03/20/2018	Regular	0	17,205.37	88979
02060	NORTHERN COMFORT	04/02/2018	Regular	0	236.00	89015
01062	NORTHERN SAFETY TECHNOLOGY, INC.	04/02/2018	Regular	0	2,147.47	89016
01063	NORTHERN SEWER EQUIPMENT CO., INC.	04/02/2018	Regular	0	200.30	89017
02538	OCCASIONAL COOKIE	04/02/2018	Regular	0	128.00	89018
01106	PETTY CASH	03/16/2018	Regular	0	6,400.00	88974
01106	PETTY CASH	04/02/2018	Regular	0	150.72	89019
01130	POSTMASTER	03/26/2018	Regular	0	1,290.83	88984
01133	POWERPLAN/RDO EQUIPMENT	04/02/2018	Regular	0	81.75	89020
01158	QUALITY 1 HR FOTO	04/02/2018	Regular	0	60.00	89021
01297	SOUTH CENTRAL COLLEGE	04/02/2018	Regular	0	640.00	89022
01352	STREICHER'S, INC	04/02/2018	Regular	0	1,123.95	89023
02768	SUNDANCE ENERGY SOLUTIONS LLC	03/21/2018	Regular	0	2,246.50	88980
01402	TIRE ASSOCIATES	04/02/2018	Regular	0	824.24	89024
01419	TRAVERSE DES SIOUX LIBRARY COOPERATIVE	04/02/2018	Regular	0	21.00	89025
01419	TRAVERSE DES SIOUX LIBRARY COOPERATIVE	04/02/2018	Regular	0	2,330.41	89026
01433	TYLER TECHNOLOGIES	04/02/2018	Regular	0	10,567.75	89027
01443	UNITED STATES POSTAL SERVICE	04/02/2018	Regular	0	2,000.00	89028
00486	W.W. GOETSCH ASSOCIATES, INC.	04/02/2018	Regular	0	604.88	89029
01504	WATCH GUARD VIDEO	04/02/2018	Regular	0	26,095.00	89030
01557	XCEL ENERGY	04/02/2018	Regular	0	22,914.35	89031
00062	AMERICAN PAYMENT CENTERS	04/01/2018	Bank Draft	0	93.00	DFT0001904
00093	ARNOLD'S OF MANKATO, INC.	03/27/2018	Bank Draft	0	197.59	DFT0001915
00101	AT&T MOBILITY	03/19/2018	Bank Draft	0	26.35	DFT0001896
02058	CONSOLIDATED COMMUNICATIONS	03/16/2018	Bank Draft	0	209.70	DFT0001894
02058	CONSOLIDATED COMMUNICATIONS	03/22/2018	Bank Draft	0	30.17	DFT0001906

02058	CONSOLIDATED COMMUNICATIONS	03/22/2018	Bank Draft	0	32.48	DFT0001907
02058	CONSOLIDATED COMMUNICATIONS	03/22/2018	Bank Draft	0	160.59	DFT0001908
02058	CONSOLIDATED COMMUNICATIONS	03/22/2018	Bank Draft	0	58.49	DFT0001909
00608	INGRAM LIBRARY SERVICES	03/29/2018	Bank Draft	0	1,464.14	DFT0001928
00733	LAKES GAS CO #10	03/29/2018	Bank Draft	0	79.80	DFT0001926
00749	LAWSON PRODUCTS, INC	03/19/2018	Bank Draft	0	253.83	DFT0001900
02179	MES (MUNICIPAL EMERGENCY SERVICES)	03/19/2018	Bank Draft	0	224.96	DFT0001897
02179	MES (MUNICIPAL EMERGENCY SERVICES)	03/19/2018	Bank Draft	0	226.30	DFT0001898
02179	MES (MUNICIPAL EMERGENCY SERVICES)	03/19/2018	Bank Draft	0	191.09	DFT0001899
02179	MES (MUNICIPAL EMERGENCY SERVICES)	03/23/2018	Bank Draft	0	353.00	DFT0001913
01322	SPRINT	03/22/2018	Bank Draft	0	35.31	DFT0001905
01323	SPS COMPANIES, INC.	03/27/2018	Bank Draft	0	140.33	DFT0001912
01335	STAPLES ADVANTAGE	03/20/2018	Bank Draft	0	34.31	DFT0001903
01335	STAPLES ADVANTAGE	03/26/2018	Bank Draft	0	37.12	DFT0001914
01335	STAPLES ADVANTAGE	03/28/2018	Bank Draft	0	162.24	DFT0001927
01377	TELRITE CORPORATION	03/19/2018	Bank Draft	0	226.58	DFT0001895
00050	ALPHA WIRELESS COMMUNICATIONS	04/04/2018	EFT	0	133.12	727
00102	AUDIO EDITIONS	04/04/2018	EFT	0	8.00	728
00105	AUTO VALUE MANKATO	04/04/2018	EFT	0	624.48	729
00164	BOBHOLZ, JACOB A	04/04/2018	EFT	0	295.91	730
00174	BOLTON & MENK, INC.	04/04/2018	EFT	0	67,255.00	731
00216	C & S SUPPLY CO, INC.	04/04/2018	EFT	0	24.26	732
02706	CORE & MAIN LP	04/04/2018	EFT	0	5,919.96	733
00403	FASNACHT, MICHAEL	04/04/2018	EFT	0	205.18	734
00453	FREYBERG PETROLEUM SALES, INC.	04/04/2018	EFT	0	1,919.00	735
00463	G & L AUTO SUPPLY, LLC	04/04/2018	EFT	0	143.69	736
00538	HAWKINS, INC.	04/04/2018	EFT	0	2,896.99	737
00776	LLOYD LUMBER CO.	04/04/2018	EFT	0	436.50	738
00793	M & M SIGNS, INC.	04/04/2018	EFT	0	1,715.00	739
00874	MENARDS-MANKATO	04/04/2018	EFT	0	1,683.78	740
00902	MINNESOTA IRON & METAL CO	04/04/2018	EFT	0	51.20	741
00910	MINNESOTA VALLEY TESTING LAB, INC.	04/04/2018	EFT	0	59.50	742
01036	NICOLLET COUNTY RECORDER/ABTRACTER	04/04/2018	EFT	0	46.00	743
01052	NORTH CENTRAL INTERNATIONAL	04/04/2018	EFT	0	214.76	744
02005	PANTHEON COMPUTERS	04/04/2018	EFT	0	6,610.74	745
01090	PARAGON PRINTING, MAILING & SPECIALTIES	04/04/2018	EFT	0	3,272.39	746
01099	PET EXPO DISTRIBUTORS	04/04/2018	EFT	0	74.99	747
01211	RIVER BEND BUSINESS PRODUCTS	04/04/2018	EFT	0	889.53	748
01281	SIGN PRO	04/04/2018	EFT	0	495.00	749
01466	VANGENDEREN, APRIL	04/04/2018	EFT	0	90.75	750
01572	ZWASCHKA, JAMES	04/04/2018	EFT	0	178.76	751
02091	AFLAC	03/28/2018	Bank Draft	0	908.48	DFT0001911
01477	VIKING ELECTRIC SUPPLY, INC.	03/16/2018	Bank Draft	0	101.36	DFT0001893
01477	VIKING ELECTRIC SUPPLY, INC.	03/22/2018	Bank Draft	0	33.22	DFT0001910
					\$ 480,201.79	100

Authorization Signatures

All Council

The above manual and regular claims lists for 4-2-18 are approved by:

MARK DEHEN- MAYOR

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

ROBERT FREYBERG- COUNCIL MEMBER

JAMES WHITLOCK- COUNCIL MEMBER



1001 Belgrade Ave., PO Box 2055
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4252
www.northmankato.com

For Office Use Only

APPROVED _____

DENIED _____

☐ PARK USE ☐ AUDIO USE

Application For PARADE PERMIT

REQUIRED INFORMATION:

- Application for Parade Permit
- Map of Parade Route
- \$35 Application Fee

Thirty (30) days in advance of the parade date.

Name of Applicant <i>PHIL TOSTENSON</i>	Address <i>1001 BELGRADE AVE</i>	Phone <i>507 625 4141</i>	Email <i>PTOSTENSON@CASWELLSPORTS.COM</i>
Sponsoring Organization Name <i>CASWELL SPORTS</i>	Address <i>1001 BELGRADE AVE</i>	Phone <i>507 625 4141</i>	
Contact during event <i>PHIL TOSTENSON</i>		Phone <i>507 382 7337</i>	
Event Location <i>Wheeler Ave / Lower N. Kato</i>	Date <i>5/6/18</i>	From <i>9</i>	Time To <i>10:30</i>
Occasion for Parade <i>5K</i>			
Parade Description / Composition <i>5K RUN</i>			

Estimated Number of Participants: 100

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

PHIL TOSTENSON *3/27/18*
Applicant Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

Chief of Police Date

Caswell Sports Director Date





1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2018
Park Permit _____ 2018

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND:

☐

LIVE MUSIC/BAND

☒

DJ/KARAOKE MACHINE

☐

OTHER: _____

DATE OF EVENT: 5/6/18

BEGIN TIME: 9:00 AM

END TIME: 10:00 PM

LOCATION / SHELTER: Wheeler Park

EVENT NAME: MUD WALK 5K

ONSITE COORDINATOR: _____ PRINT NAME: PHIL TOBINSON

MOBILE NUMBER: 507 - 352 - 7337

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: [Signature] DATE: 3/27/18

POLICE CHIEF: _____

CITY CLERK: _____

☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____



1001 Belgrade Ave., PO Box 2055
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4252
www.northmankato.com

For Office Use Only

APPROVED _____

DENIED _____

☐ PARK USE ☐ AUDIO USE

Application For PARADE PERMIT

REQUIRED INFORMATION:

- Application for Parade Permit
- Map of Parade Route
- \$35 Application Fee

Thirty (30) days in advance of the parade date.

Name of Applicant Crossview Covenant Church	Address 2000 Howard Drive W North Mankato, MN 56003	Phone 507-387-5606	Email church@crossviewcov.church
Sponsoring Organization Name Crossview Covenant Church	Address 2000 Howard Drive W North Mankato, MN 56003	Phone 507-387-5606	
Contact during event Lisa Putrah		Phone 507-720-1064	
Event Location Crossview Covenant Church / Walk through Benson Park	Date Saturday, May 19	From 9:30am	Time To 11:30am
Occasion for Parade Global 6K for clean water projects in Africa			
Parade Description / Composition Participants will be walking or jogging 6km (3.7 miles) to bring awareness and raise money for clean water.			

Estimated Number of Participants: 200

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Lisa Putrah
Applicant

3-27-2018
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature] #701
Chief of Police

03-29-2018
Date

Caswell Sports Director

Date

Current Membership #

Logn

Don't know your current membership number or password?

USATF STORE

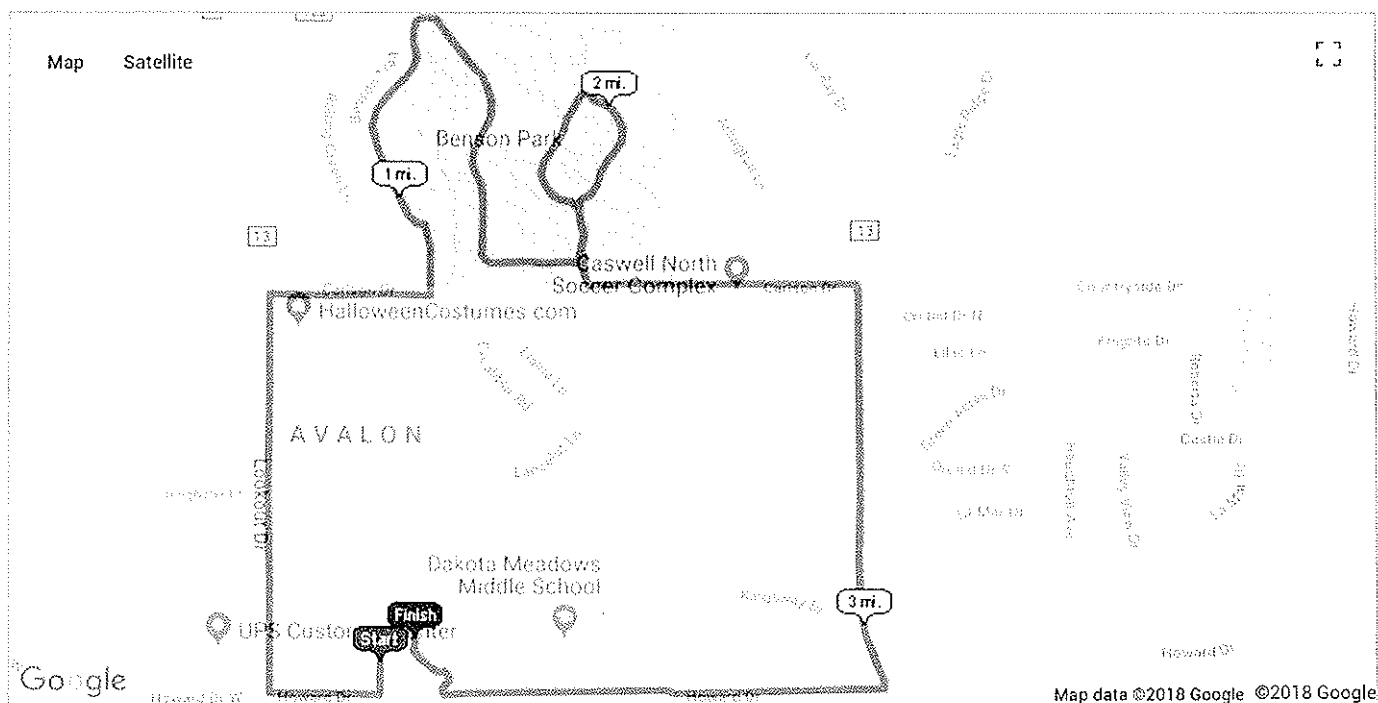
Su

Create a New Route

Distance:

3.73 miles

6.00 km



BE BOLD IN THE COLD.

SHOP THE OFFICIAL USATF WINTER RUNNING COLLECTION



CHOBANI

UCS

G



University of Phoenix

KT TAPE

Academy



About

- Associations
- Bylaws & Regulations
- Employment & Internships
- Organizational Directory
- Annual Report
- Event Sanctions
- Memberships
- Course Certification

News

- Athlete Bios
- Stats
- Records
- Top-Marks Lists
- Committees
- Hall of Fame

Sports

- Track & Field
- Cross Country
- Road Running
- Race Walking
- Mountain / Ultra / Trail

Groups

- Youth Athletes
- Masters Athletes
- Elite Athletes
- Athlete Alumni
- Coaches
- Officials
- Athlete Representatives
- Event Directors
- Media

Events

- Search the Calendar
- Team USA Events
- National Championships
- USA Running Circuit
- USATF Championship Series
- Television Schedule
- USATF Annual Meeting

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10A	Dept: Com. Development	Council Meeting Date: 4/2/18																																																					
TITLE OF ISSUE: Consider Adopting Ordinance No. 102 Fourth Series, An Ordinance Amending the Code of Ordinances for the City of North Mankato, Minnesota Revising, Updating and Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances, and Providing Penalties for the Violation of the Code of Ordinances.																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: Minnesota Statutes authorize the City to cause its ordinances to be revised, updated and compiled. The Ordinances adopted since the last codification on April 3, 2017, will be codified. Exhibit A outlines proposed revisions to the City Code of North Mankato.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Adopt Ordinance No. 102 Fourth Series, An Ordinance Amending the Code of Ordinances for the City of North Mankato, Minnesota Revising, Updating and Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances, and Providing Penalties for the Violation of the Code of Ordinances.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Norland		_____	_____	Freyberg		_____	_____	Whitlock		_____	_____	Steiner		_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2">Other (specify) _____</td> <td colspan="3"> <u>Notice of Public Hearing</u> <u>Exhibit A</u> </td> </tr> <tr><td colspan="5"> </td></tr> <tr><td colspan="5"> </td></tr> <tr><td colspan="5"> </td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		<u>Notice of Public Hearing</u> <u>Exhibit A</u>																	
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Other (specify) _____		<u>Notice of Public Hearing</u> <u>Exhibit A</u>																																																					
<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																						

NOTICE OF PUBLIC HEARING
TO AMEND NORTH MANKATO CITY CODE

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 2nd day of April 2018, to hold a public hearing to amend the City Code of North Mankato to include all Ordinances adopted by the City Council in 2017 and 2018 and other amendments to the Code as necessary.

Such persons as desire to be heard concerning the proposed amendment to the City Code will be heard at this meeting.

Dated this 19th day of March 2018.

April Van Genderen
City Clerk
City of North Mankato, Minnesota

ORDINANCE NO. 102, FOURTH SERIES

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR
THE CITY OF NORTH MANKATO, MINNESOTA
REVISING, UPDATING AND
COMPILING CERTAIN ORDINANCES OF THE CITY DEALING WITH THE
SUBJECTS EMBRACED IN THE CODE OF ORDINANCES, AND PROVIDING
PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES

WHEREAS, Minnesota Statutes Section 415.02 and 415.021 authorize the City to cause its ordinances to be revised, updated and compiled;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, ordains as follows:

Section 1. All portions of the City of North Mankato Code will be revised as outlined in Exhibit A attached; and

Section 2. Ordinance Nos. 87, 88, 89, 90, 91, 92, 94, 95, 96, 97, 98, 99, 100, 101 and 102 Fourth Series, are incorporated into the revised Code of Ordinances;

Section 3. This ordinance amending the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the City's official newspaper. The City Clerk shall cause a substantial quantity of the amended Code of Ordinances to be printed for public distribution to the public at actual cost and shall furnish a copy of the amended Code of Ordinances to the County Law Library or its designated depository. The official copy of this amended Code of Ordinances shall be marked and kept in the Office of the City Clerk.

Section 4. The Code of Ordinances is declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by Minnesota Statutes by the Courts of the State of Minnesota.

Section 5. This ordinance amending the Code of Ordinances shall take effect upon publication of this ordinance in the City's official newspaper.

Adopted by the City Council of the City of North Mankato this 2nd day of April 2018.

Mayor

ATTEST:

City Clerk

§ 91.04 FARM ANIMALS.

~~Farm animals shall only be kept in an agricultural district of the city, or on a residential lot of at least 10 acres in size provided that no animal shelter shall be within 300 feet of an adjoining piece of property. An exception shall be made to this section for those animals brought into the city as part of an operating zoo, veterinarian clinic, scientific research laboratory, or a licensed show or exhibition.~~

(21) *Farm animals.*

(a) Except in an RA zone, it is a public nuisance to keep farm livestock or fowl, such as cattle, horses, mules, donkeys, sheep, goats, hogs, chickens, ducks, geese, or any other animal generally described as a farm animal. The term "keep" means to house, protect, feed, own or otherwise care for the farm animal.

(b) If the owner or possessor of land is keeping animals constituting a public nuisance under this subdivision on the date such land is annexed into the city, then such nuisance shall be terminated within 4.1 years from the date of annexation of such land. However, if such use constitutes a significant threat to public health, then such use shall be immediately terminated without regard to the passage of such period of time.

§ 156.052 NONCONFORMING USES.

(A) *Nonconforming land.* A lawful use of land existing on the date of enactment of this chapter may be continued, but if discontinued for a period of 12 consecutive calendar months, it shall not hereafter be resumed and any future use of such land shall be in conformity with the provisions of this chapter. The use of land if changed from a nonconforming use, shall be in conformity with the provisions of the specific district in which it is located.

(B) *Nonconforming structure uses.* A lawful use of a structure existing on the date of enactment of this chapter may be continued, and such use may be extended throughout the building or changed to another nonconforming use permitted in the same district provided no structural alterations except those required by law, and no additions or enlargements, are made to such building. ~~Whenever the nonconforming use of a structure is changed to a use permitted in a more restricted district such use shall not thereafter be changed to a use permitted in a less restricted district. If a non-conforming structure is discontinued for a period of 12 consecutive calendar months, it shall not hereafter be resumed and any future use of the structure shall be in conformity with the provisions of the specific district in which it is located.~~

(C) *Restoration of structures.* When a structure being used for a non-conforming use is destroyed or damaged by fire, flood, wind, earthquake, explosion or other casualty, or by a public enemy to an extent exceeding 50% of its original value or, where a structure is destroyed or damaged to such an extent that its total demolition is required by existing or hereinafter adopted law or ordinance, or demolition is required to protect the public health or safety, any future structure or use shall conform to the provision of the specific district in which it is located.

(D) *Residential alteration.* Alterations may be made to a residential building containing nonconforming residential units when they will improve the livability of such units; provided, however, that they do not increase the number of dwelling units in the structure.

(E) *District changes.* The provisions of this section shall apply to any use that may become nonconforming due to a change in the classification of the district in which it is located.

(F) *Conditional uses.* Any use which is permitted in a district as a conditional use shall, upon its establishment, be considered a conforming use in that district, but subject to any requirements of a conditional use permit.

(G) *Nuisance.*

(1) *General.* No structure or use constituting a public nuisance pursuant to any section of the City Code or state law shall be allowed to continue as a nonconforming use under this section.

~~(2) *Farm animals.*~~

~~—(a) Except in an RA zone, it is a public nuisance to keep farm livestock or fowl, such as cattle, horses, mules, donkeys, sheep, goats, hogs, chickens, ducks, geese, or any other animal generally described as a farm animal. The term "keep" means to house, protect, feed, own or otherwise care for the farm animal.~~

~~—(b) If the owner or possessor of land is keeping animals constituting a public nuisance under this subdivision on the date such land is annexed into the city, then such nuisance shall be terminated within 4 years from the date of annexation of such land. However, if such use constitutes a significant threat to public health, then such use shall be immediately terminated without regard to the passage of such period of time.~~

(H) *Obstructions.* Any structure, any portion of which is on the effective date of this chapter situated unlawfully within a public street or alley or other public way or thoroughfare, is declared to be a nonconforming use, whether or not its use is otherwise in conformity with the regulations of the district in which said structure is located. Such portions of structures may be removed by the city through appropriate legal action.

(I) *Normal maintenance.* Maintenance of a building or other structure containing or used for a nonconforming use will be permitted when it includes necessary nonstructural repairs and incidental alterations which do not extend or intensify the non-conforming building or use. Nothing in this section shall prevent the placing of a structure in safe condition when said structure is declared unsafe by the city or other governmental authority.

(1975 Code, § 11.20) (Am. Ord. 70, passed 1-21-1986)

§ 156.035 GENERALLY.

(LL) *Playhouses.* Permitted in any residential zoning district, subject to the following:

- (1) Maximum floor area shall not exceed 60 square feet.
- (2) Maximum height shall not exceed 5 feet.
- (3) Minimum setback is 5 feet from any rear or side property line.
- (4) Shall not be located within any front yard.
- (5) No more than 1 playhouse permitted on any lot.
- (6) Minimum setback is 5 feet from any ravine breakline.
- (7) Shall be located a minimum of ~~40~~5 feet from any main, accessory or utility building.

(Ord. 234, passed 12-1-2003; Am. Ord. 264, passed 11-21-2005; Am. Ord. 63, 4th Series, passed 1-5-2015) Penalty, see § [151.99](#)

§ 151.11 CONDUCT ON LICENSED PREMISES.

- (A) It shall be the responsibility of the licensee to take appropriate action following conduct by occupant(s) or guest of the occupant(s) which is in violation of any of the following:
- (1) Anytime, day or night, that the premises are involved in any of the following:
 - (a) Unlicensed sale of intoxicating liquor or non-intoxicating malt beverages.
 - (b) Furnishing intoxicating liquor or non-intoxicating malt beverages by persons under the age of 21 years.
 - (c) Consumption of intoxicating liquor or non-intoxicating malt beverages by persons under the age of 21 years.
 - (d) Vice crimes.
 - (e) Sale or use of illegal drugs by any person on the premises.
 - (f) Storage of unlicensed or inoperable vehicles, trailers, boats, RVs and campers.
 - (g) Allowing grass or weeds to exceed 6 inches in height.
 - (h) Failure to remove ice or snow on adjacent sidewalks within 48 hours after snow or ice has ceased to fall.
 - (i) Parking of any vehicles in front yard areas, except permitted driveways.
 - (j) Failure to pay monthly utility bill by the due date.
 - (k) Failure to comply with Section 92.21 Building Maintenance and Appearance after notification by the City.
 - (l) Failure to make corrective State Building Code or City Code changes after notification by the City.

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§ 52.07 WATER METERS.

As part of the new construction of any new residential, commercial or industrial building, the use of 2 water meters is required. One water meter shall meter the inside water usage and 1 water meter shall meter the outside water usage. If there are no outside water connections, an outside water meter is not required. The outside meter shall meter water that is not being returned to the city sanitary sewer system. The meters become the property of the property owner who is responsible for all repair and maintenance.
(Ord. 30, 4th Series, passed 1-4-2010)

150.08 SANITARY FACILITIES ON CONSTRUCTION SITES

Unless sanitary facilities are available on site, all construction sites shall have temporary facilities on site. The sanitary facilities shall be maintain in a clean and functional condition. Temporary facilities shall be removed upon completion of the construction project.

150.09 ON-SITE REFUSE CONTAINMENT

All construction and demolition contractors shall provide on-site refuse receptacles containers for loose debris, paper, building material waste and other refuse. Contents within the receptacles

shall be contained with a cover, netting or other means. The containers shall be emptied after being filled. All excess construction materials and soils shall be removed by the contractor upon completion of the construction project.

§ 156.054 PERFORMANCE STANDARDS.

- (9) *Fences.* Fences are a permitted use in any zoning district, subject to the following.
- (a) Fences shall not be located on any property line.
 - (b) In all residential zones, fences located in front yard setbacks may not exceed 3 feet in height, except as regulated in division (c) of this section. In all other yards, fences shall not exceed 6 feet in height and shall follow the unaltered natural terrain of the land.
 - (c) Where a lot is located at the intersection of 2 streets, fences shall be no higher than 3 feet for a distance equal to or greater than the front yard setback measured both directions from the corner property pin.
 - (d) Fences in ~~industrial~~commercial zoning districts shall not exceed 6 feet in height and shall follow the unaltered terrain of the land.
 - (e) Fences in industrial zoning districts shall not exceed 8 feet in height. No barbed wire shall be located less than 6 feet from the ground.
 - (f) All fences shall be constructed and maintained so as not to endanger life or property.
 - (g) Fences shall not interfere with traffic or pedestrian visibility.
 - (h) Above ground electrical fences shall only be permitted in industrial zoning districts and shall be installed to all applicable safety standards which apply.

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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10B	Dept: City Engineer	Council Meeting Date: 4/2/18																												
TITLE OF ISSUE: Consider Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment Project No. 17-05 ABCDEF Jefferson Avenue Reconstruction Project.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the memo provided by City Engineer Sarff.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adopt Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment Project No. 17-05 ABCDEF Jefferson Avenue Reconstruction Project.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) Memo _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**BOLTON
& MENK**

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Fax: (507) 625-4177
Bolton-Menk.com

March 27, 2018

John Harrenstein
City Administrator
City of North Mankato
P.O. Box 2055
North Mankato, MN 56002-2055

RE: 2018 Jefferson Avenue Street & Utility Improvements
City Project No. 17-05 ABCDEF
BMI Project No. M18.115246

Dear John,

Bids were received and opened at City Hall on Thursday, March 22nd at 11:00am for the project referenced above. Six (6) bids were received and the results of the bids are tabulated below:

<u>Bidder</u>	<u>Bid Amount</u>
W.W. Blacktopping, Inc.	\$360,095.75
Rehnelt Excavating, LLC	\$370,874.22
W. Lorentz and Sons Construction, Inc.	\$380,281.93
Holtmeier Construction, Inc.	\$395,163.41
BCM Construction, Inc.	\$405,509.75
OMG Midwest, Inc. (SMC)	\$450,508.00

Engineer's Estimate	\$388,218.75
---------------------	--------------

The low bidder for the project is W.W. Blacktopping, Inc., from Mankato, Minnesota. The low bid is approximately 7% below the Engineer's Estimate and the next lowest bid is approximately 3% under the next lowest bid.

Based on past performance on similar projects in previous years, it is our opinion that W.W. Blacktopping, Inc. is qualified to perform the work required under this contract. An assessment hearing for this project is scheduled for May 7, 2018. We hereby recommend that W.W. Blacktopping, Inc. be awarded the contract based on the bid contract amount of \$360,095.75, provided that the assessment proceedings go as expected.

I will be available at the April 2nd City Council meeting to review this with the council and answer any questions they have. Please feel free to contact me in the meantime.

Sincerely,

Bolton & Menk, Inc.

Daniel R. Sarff, P.E.
City Engineer

DRS/rm

PROPOSED ASSESSMENT ROLL

JEFFERSON AVENUE - CROSS STREET TO RANGE STREET

CITY PROJECT NO. 17-05-ABCDEF

CITY OF NORTH MANKATO, MN

BMI PROJECT NO. M18.115246

LINE		ASSESSABLE LENGTH								ASSESSABLE UNITS			CALCULATED ASSESSMENT				PROPOSED ASSESSMENT		
		LENGTH OF PARCEL ABUTTING IMPROVEMENT			CORNER LOT?	ASSESSABLE LENGTH				STREET & UTILITY RECON-STRUCT (LIN FT)	SANITARY SEWER SERVICE (EACH)	WATER SERVICE (EACH)	STREET & UTILITY RECON-STRUCT (LIN FT)	SANITARY SEWER SERVICE (EACH)	WATER SERVICE (EACH)	TOTAL CALCULATED ASSESSMENT	MAXIMUM ASSESSMENT \$6,000.00	SUBTOTAL WITH MAXIMUM APPLIED	PROPOSED ASSESSMENT
						INTERIOR	CORNER		TOTAL										
		PROJECT	SIDE	INTERIOR			PROJECT	SIDE											
													\$111.59	\$1,080.22	\$1,285.38				
1	312 JEFFERSON AVENUE	82			N	82			82	82.00	1	1	\$9,150.67	\$1,080.22	\$1,285.38	\$11,516.27	\$6,000.00	\$6,000.00	\$6,000.00
2	313 JEFFERSON AVENUE	50			N	50			50	50.00	1	1	\$5,579.68	\$1,080.22	\$1,285.38	\$7,945.28	\$6,000.00	\$6,000.00	\$6,000.00
3	314 JEFFERSON AVENUE	65			N	65			65	65.00	1	1	\$7,253.58	\$1,080.22	\$1,285.38	\$9,619.18	\$6,000.00	\$6,000.00	\$6,000.00
4	315 JEFFERSON AVENUE	50			N	50			50	50.00	1	1	\$5,579.68	\$1,080.22	\$1,285.38	\$7,945.28	\$6,000.00	\$6,000.00	\$6,000.00
5	316 JEFFERSON AVENUE	65			N	65			65	65.00	1	1	\$7,253.58	\$1,080.22	\$1,285.38	\$9,619.18	\$6,000.00	\$6,000.00	\$6,000.00
6	319 JEFFERSON AVENUE	50			N	50			50	50.00	1	1	\$5,579.68	\$1,080.22	\$1,285.38	\$7,945.28	\$6,000.00	\$6,000.00	\$6,000.00
7	321 JEFFERSON AVENUE	50			N	50			50	50.00	1	1	\$5,579.68	\$1,080.22	\$1,285.38	\$7,945.28	\$6,000.00	\$6,000.00	\$6,000.00
8	324 JEFFERSON AVENUE	65			N	65			65	65.00	1	1	\$7,253.58	\$1,080.22	\$1,285.38	\$9,619.18	\$6,000.00	\$6,000.00	\$6,000.00
9	325 JEFFERSON AVENUE	50			N	50			50	50.00	1	1	\$5,579.68	\$1,080.22	\$1,285.38	\$7,945.28	\$6,000.00	\$6,000.00	\$6,000.00
10	330 JEFFERSON AVENUE	65			N	65			65	65.00	1	1	\$7,253.58	\$1,080.22	\$1,285.38	\$9,619.18	\$6,000.00	\$6,000.00	\$6,000.00
11	332 JEFFERSON AVENUE	59.5			N	59.5			59.5	59.50	1	1	\$6,639.81	\$1,080.22	\$1,285.38	\$9,005.42	\$6,000.00	\$6,000.00	\$6,000.00
12	333 JEFFERSON AVENUE	66			N	66			66	66.00	1	1	\$7,365.17	\$1,080.22	\$1,285.38	\$9,730.78	\$6,000.00	\$6,000.00	\$6,000.00
13	334 JEFFERSON AVENUE	50			N	50			50	50.00	1	1	\$5,579.68	\$1,080.22	\$1,285.38	\$7,945.28	\$6,000.00	\$6,000.00	\$6,000.00
14	335 JEFFERSON AVENUE	66			N	66			66	66.00	1	1	\$7,365.17	\$1,080.22	\$1,285.38	\$9,730.78	\$6,000.00	\$6,000.00	\$6,000.00
15	336 JEFFERSON AVENUE		50	140	Y		50		50	50.00	1	1	\$5,579.68	\$1,080.22	\$1,285.38	\$7,945.28	\$6,000.00	\$6,000.00	\$6,000.00
16	339 JEFFERSON AVENUE	53.5			N	53.5			53.5	53.50	1	1	\$5,970.25	\$1,080.22	\$1,285.38	\$8,335.86	\$6,000.00	\$6,000.00	\$6,000.00
17	343 JEFFERSON AVENUE		53.5	140	Y		53.5		53.5	53.50	1	1	\$5,970.25	\$1,080.22	\$1,285.38	\$8,335.86	\$6,000.00	\$6,000.00	\$6,000.00
18	919 RANGE STREET		113	65	Y		56.5		56.5	56.50			\$6,305.03			\$6,305.03	\$6,000.00	\$6,000.00	\$6,000.00
19	923 RANGE STREET		99	65	Y		49.5		49.5	49.50	1	1	\$5,523.88	\$1,080.22	\$1,285.38	\$7,889.48	\$6,000.00	\$6,000.00	\$6,000.00
										1096.50	18	18	\$122,362.30	\$19,444.04	\$23,136.85	\$164,943.19			\$114,000.00

RESOLUTION NO.

RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION
OF PROPOSED ASSESSMENT
PROJECT NO. 17-05-ABCDEF
JEFFERSON AVENUE RECONSTRUCTION PROJECT

WHEREAS, bids have been received for Project No. 17-05-ABCDEF, Jefferson Avenue Reconstruction Project and the estimated cost for such improvement is \$396,105, and the expenses incurred or to be incurred in the making of such improvement amount to \$79,221, so that the total cost of the improvement will be \$475,326.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the portion of the cost of such improvement to be paid by the City is hereby declared to be \$361,326, and the portion of the cost to be assessed against benefited property owners is declared to be \$114,000, and

BE IT FURTHER RESOLVED, that assessments shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January, 2019 and shall bear interest at the rate of 4%, from the date specified in the assessment resolution and notices.

BE IT FURTHER RESOLVED, that the City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk shall upon the completion of such proposed assessment, notify the City Council thereof.

Adopted by the City Council this 2nd day of April 2018.

Mayor

Attest:

City Clerk

NOTICE OF HEARING ON PROPOSED ASSESSMENT

North Mankato, Minnesota, April 2, 2018

TO WHOM IT MAY CONCERN:

Notice is hereby given that the North Mankato City Council will meet at 7:00 p.m. on May 7, 2018 in the City Council Chambers of City Hall, 1001 Belgrade Avenue, North Mankato, Minnesota to consider, and possibly adopt, the proposed assessment for Project No. 17-05 ABCDEF Jefferson Avenue Street & Utility Improvements. The properties being assessed are those properties on Jefferson Avenue from Cross Street to Range Street in North Mankato, Minnesota.

Adoption by the Council of the proposed assessment may occur at the hearing. The area proposed to be assessed includes the properties abutting or otherwise benefiting from the improvements.

Such assessment is proposed to be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2019, and will bear interest rate 4% from December 17, 2018. To the first installment shall be added interest on the entire assessment from December 17, 2018 until December 31, 2018. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Property owners being assessed may at any time prior to certification of the assessment to the county auditor, pay all or a portion of the assessment on such property, with interest accrued to the date of payment, to the City Clerk. No interest shall be charged if the entire assessment is paid by November 15. You may at any time thereafter, pay to the City Clerk all or a portion of the amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is 4%.

The proposed assessment roll is on file for public inspection at the City Clerk's office. The total amount of the proposed assessment is \$114,000. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the City Clerk prior to the assessment hearing or presented to the presiding officer at the hearing. The Council may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the Mayor or Clerk.

April Van Genderen, City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10C	Dept: City Engineer	Council Meeting Date: 4/2/18
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TITLE OF ISSUE: Consider Resolution For Hearing on Proposed Assessment Project No. 17-05 ABCDEF Jefferson Avenue Reconstruction Project.

BACKGROUND AND SUPPLEMENTAL INFORMATION: In accordance with State Statute an assessment roll for Project No. 17-05 ABCDEF Jefferson Avenue Reconstruction has been prepared and a Public Hearing must be set to review the assessment roll. The assessment hearing is set for May 7, 2018, at 7:00 p.m. and a notice will be published twice in the newspaper and a notice will be mailed to the owner of each parcel described in the assessment roll at least two weeks prior to the hearing.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Resolution For Hearing on Proposed Assessment Project No. 17-05 ABCDEF Jefferson Avenue Reconstruction Project.

For Clerk's Use:

Motion By: _____

Second By: _____

Vote Record:

Aye Nay

		Norland
		Freyberg
		Whitlock
		Steiner
		Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/> X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify) _____

☐ Workshop

☒ Regular Meeting

☐ Special Meeting

☐ Refer to: _____

☐ Table until: _____

☐ Other: _____

RESOLUTION NO.

RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT
PROJECT NO. 17-05-ABCDEF
JEFFERSON AVENUE RECONSTRUCTION PROJECT

WHEREAS, by a resolution passed by the City Council on April 2, 2018, the City Clerk and the City Engineer, were directed to prepare a proposed assessment of the cost of the for Project No. 17-05-ABCDEF, Jefferson Avenue Reconstruction Project, and

WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that a hearing shall be held on the 7th day of May 2018 in the City Council Chambers of City Hall, 1001 Belgrade Avenue, North Mankato, Minnesota at 7:00 p.m., to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment, and

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

BE IT FURTHER RESOLVED, that the owner of any property so assessed may, at any time prior to the date specified in the assessment resolution and notices, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid by the date specified in the assessment resolution and notices. An owner may at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the City Council this 2nd day of April 2018.

Mayor

Attest:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10D	Dept: City Engineer	Council Meeting Date: 4/2/18																												
TITLE OF ISSUE: Consider Resolution Approving Plans and Specifications and Ordering Advertisement for Bids Project No. 18-03 DE 2018 Street Improvement Project.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the memo provided by City Engineer Sarff.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adopt Resolution Approving Plans and Specifications and Ordering Advertisement for Bids Project No. 18-03 DE 2018 Street Improvement Project.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) Memo _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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MEMORANDUM

Date: March 28, 2018
To: John Harrenstein, City Administrator
From: Daniel R. Sarff, P.E., City Engineer
Subject: 2018 Street Improvement Project
City Project No. 18-03 DE
BMI Project No. M18.115872

For the past several weeks, City staff has been evaluating and prioritizing various mill and overlay projects. The purpose of this memo is to outline the proposed projects for the 2018 construction season and to request Council authorization for bidding. Funding for these projects comes from the \$380,000 set aside for bituminous overlays according to the pavement management study approved by the city council in 2015. The following project areas were identified, in order of priority:

#1 – Raymond Drive Bituminous Wearing Course: this would include the construction of the final layer of bituminous surfacing (the bituminous base course was placed in 2007) – estimated construction cost \$45,500

#2 - Spring Lake Park – Hockey Rink Parking Lot/Driveway – construct bituminous surface on base prepared in 2017 – estimated construction cost \$23,500

#3 - Roe Crest Drive from Commerce Drive to Lee Boulevard – edge mill & bituminous overlay – estimated construction cost \$84,300

#4 - Tower Boulevard from Commerce Drive to Lee Boulevard – edge mill & bituminous overlay - estimated construction cost \$83,800

#5 - Howard Drive from Lor Ray Drive to Countryside Drive - edge mill & bituminous overlay - estimated construction cost \$188,800

#6 – Sherwood Drive from Nottingham Drive to dead end cul-de-sac - edge mill & bituminous overlay - estimated construction cost \$62,100

#7 - Lor Ray Drive from Lee Boulevard to Clare Drive - edge mill & bituminous overlay - estimated construction cost \$41,900

#8 - Houghton Avenue from Howard Drive to Countryside Drive - edge mill & bituminous overlay - estimated construction cost \$112,100

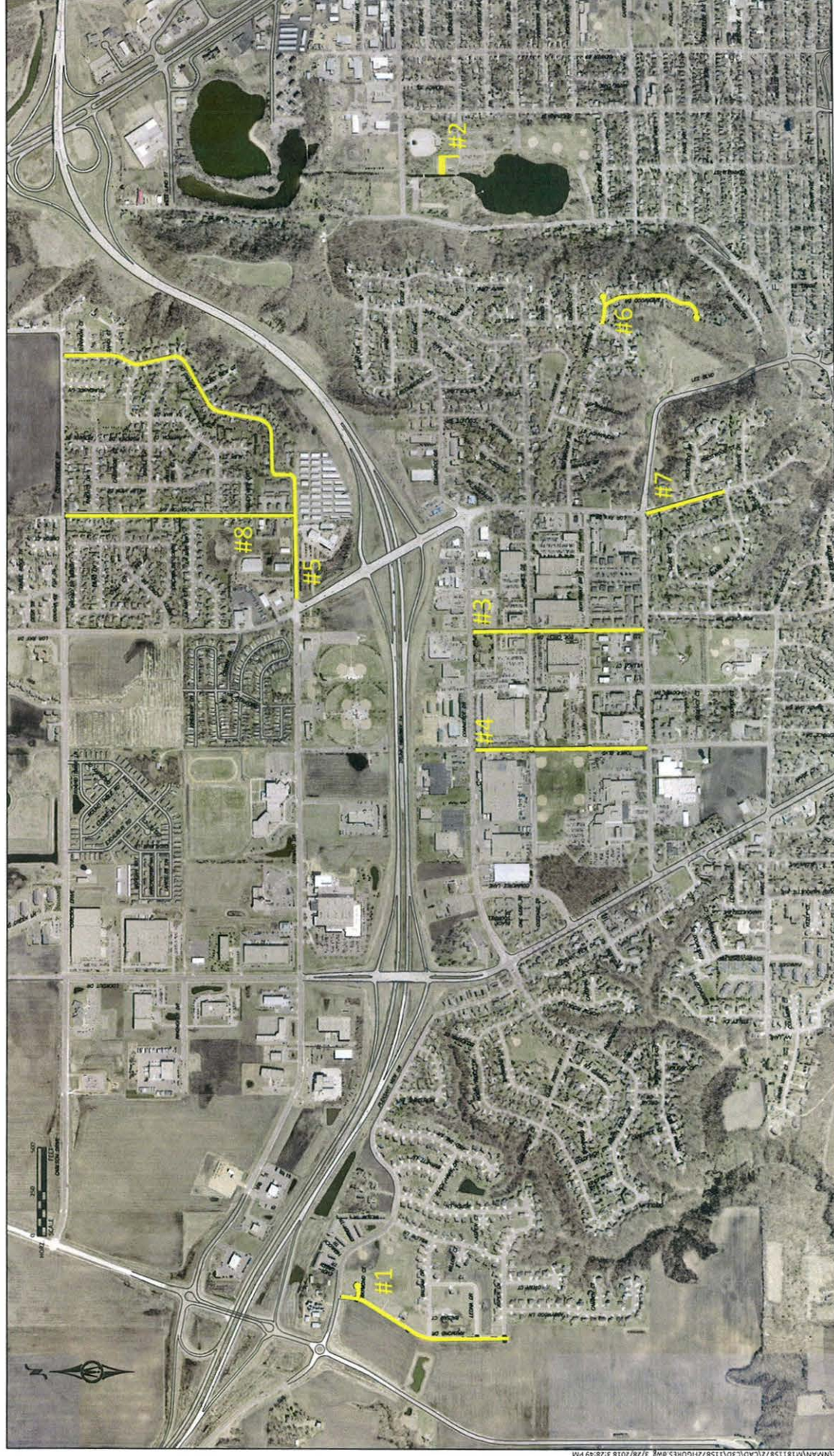
It is proposed that project areas #1 - #5 be bid as the base bid. The total estimated construction cost for segments #1 - #5 is \$425,900.

Memorandum
March 28, 2018
Page 2

We are also proposing to include project areas #6 - #8 as alternate bids. In the event that the bid prices come in significantly less than estimated, one or more of the alternate bid segments can be added to the base bid.

A drawing is attached showing the location of the base bid and alternate bid project areas.

Plans and specifications have been prepared and we are requesting that the Council adopt the resolution included in the packet approving plans and specifications and ordering advertisement for bids.



RESOLUTION NO.

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS
PROJECT NO. 18-03 DE 2018 STREET IMPROVEMENT PROJECT

WHEREAS, the City Engineer has prepared plans and specifications for Project No. 18-03 DE 2018 Street Improvement Project, and

WHEREAS, the project includes the following improvements:
for street and surface improvements in the following areas:

- Base Bid:
 - Raymond Drive from Aspen Lane to Pleasant View Drive – bituminous wearing course
 - Roe Crest Drive from Commerce Drive to Lee Boulevard – edge mill & bituminous overlay
 - Tower Boulevard from Commerce Drive to Lee Boulevard – edge mill & bituminous overlay
 - Howard Drive from Lor Ray Drive to Countryside Drive - edge mill & bituminous overlay
 - Spring Lake Park – Hockey Rink Parking Lot/Driveway – construct bituminous surface on base prepared in 2017
- Alternate Bids:
 - Sherwood Drive from Nottingham Drive to dead end cul-de-sac - edge mill & bituminous overlay
 - Lor Ray Drive from Lee Boulevard to Clare Drive - edge mill & bituminous overlay
 - Houghton Avenue from Howard Drive to Countryside Drive - edge mill & bituminous overlay, and

WHEREAS, THE City Engineer has presented such plans and specifications to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

1. Such plans and specifications, a copy of which is on file in the City Clerk's office and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper and on Quest Construction Data Network, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for not less than 10 days, shall specify the work to be done, shall state that bids will be received by the clerk until 11:00 a.m. on April 24, 2018, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Clerk and the City Engineer
3. The bids will then be tabulated, and will be considered by the City Council at their regular meeting at 7:00 p.m. on May 7, 2018, in the Council Chambers of the City Hall.

Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility.

4. No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for five (5) percent of the amount of such bid.

Adopted by the City Council this 2nd day of April 2018.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10E	Dept: City Engineer	Council Meeting Date: 4/2/18																												
TITLE OF ISSUE: Consider Resolution Ordering Preparation of Report on Improvement North Port Industrial Park West.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the memo provided by City Engineer Sarff.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adopt Resolution Ordering Preparation of Report on Improvement North Port Industrial Park West.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table> Other (specify) Memo _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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MEMORANDUM

Date: March 28, 2018
To: John Harrenstein, City Administrator
CC: Michael Fischer, Community Development Director
From: Daniel R. Sarff, P.E., City Engineer
Subject: Northport Industrial Park Expansion to the West

Attached is a drawing showing the Northport Industrial Park and surrounding areas. Earlier this year, the City of North Mankato received a grant through the Greater Minnesota Business Development Public Infrastructure Grant Program (BDPI) for the extension of sanitary sewer and watermain to provide service to the 48 acres of undeveloped lots within Northport No. 15 and Northport No. 20 (area bounded by Carlson Drive, Rockford Road, Timm Road and Lookout Drive). The utility extensions will also provide sewer and water service for future the future expansion of the industrial park north of Timm Road.

In 2015, Mayo Health Systems purchased 18.5 acres of land at the southwest corner of Rockford Road and Carlson Drive, with the intent of constructing a new clinic facility at that location. Later that year, the street and utilities on Carlson Drive were extended to the west line of the Mayo Health Systems property. In 2016, Harrison Truck purchased a 20.75-acre tract just west of the Mayo Health Systems property.

The attached drawing shows a conceptual layout for the expansion of the industrial park to the west of the Mayo Health System and Harrison Truck properties. A sanitary sewer lift station and a regional stormwater pond will be required before further development can take place to the west. City staff has recently negotiated terms of an agreement with MnDOT whereby the existing stormwater ponds in MnDOT-owned property adjacent to Highway 14 can be utilized as a regional stormwater pond for this area. In order to verify the street and utility layouts and to determine estimated development costs, it is recommended that a preliminary engineering report be authorized. We anticipate that the information developed in the preliminary engineering report will be utilized to submit a BDPI grant application for the infrastructure improvements necessary to expand the industrial park.

Attached for the City Council's consideration is a resolution that would authorize the preparation of a preliminary engineering report. I will be available at the April 2nd City Council meeting to review this with the Council and answer any questions.

RESOLUTION NO.

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT
NORTHPORT INDUSTRIAL PARK WEST

WHEREAS, sanitary sewer improvements, watermain improvements, storm sewer improvements, street improvements, and other infrastructure improvements are being considered for the expansion of the Northport Industrial Park west of Rockford Road, and

WHEREAS, all or a portion of the cost of the improvements may be assessed to benefitting property owners, pursuant to Minnesota Statutes, Chapter 429.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

That the proposed improvement, called Northport Industrial Park West be referred to the City Engineer for study and that that person is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the City Council this 2nd day of April 2018.

Mayor

ATTEST:

City Clerk



CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10F	Department: Finance	Council Meeting Date: 4/2/18																											
TITLE OF ISSUE: 2019-2028 CIP Planning Discussion.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: City staff will review identified CIP projects so the Council can provide direction for the 2019-2028 CIP.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Discuss Lower North Street Projects.																													
<p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 40px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Other (specify) <u>Memo</u></p> <p>_____</p> <p>_____</p> <p>_____</p>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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City of North Mankato, Minnesota

To: John Harrenstein, City Administrator
From: Kevin McCann, Finance Director
Date: March 29, 2018
Re: 2019-2028 CIP Planning Discussion

Overview

This memo is a continuation of the ongoing 2019-2028 CIP Planning Process. We will continue to discuss currently identified CIP projects so the council can give direction for the 2019-2028 CIP. The goal is to have additional discussion regarding projects identified on the CIP, but may have received little discussion in the past. As we discuss projects, the focus will be on projects that have been identified for construction, but funding has not been identified.

Presidents' Row Street Reconstructs

Building off of the Jefferson Ave. reconstruction project slated for this summer, there are additional streets in the community meriting consideration for reconstruction. In 2013, a street assessment was done by North Mankato Public Works staff and Bolton and Menk to identify the streets needing to be updated. Roe Crest Ave. and Jefferson Ave. were identified as the top projects to complete. A few of the other top identified projects to complete next are:

- TYLER AVENUE STREET & UTILITY RECONSTRUCTION – CROSS STREET TO RANGE STREET
- HARRISON AVENUE STREET & UTILITY RECONSTRUCTION – CROSS STREET TO RANGE STREET
- MCKINLEY AVENUE STREET & UTILITY RECONSTRUCTION – SHERMAN STREET TO RANGE STREET



Scope of Work

These projects involve replacing or adding utilities (where applicable), street, curb, gutter, sidewalks (where applicable), and driveway aprons.

Current Project Estimates

- Tyler Avenue ----- \$ 370,800
- Harrison Avenue ---- \$ 370,800
- McKinley Avenue -- \$1,123,200

Consideration

The Tyler Avenue and Harrison Avenue street projects are smaller in scope, similar to the Jefferson Avenue project, which could be completed in conjunction with a larger bond issuance for several small projects, or if bond proceeds remain from a previous project, reallocated to these projects. The McKinley Project is larger in order to replace the water and sewer lines that serve the whole area.

Since these project do not currently have any funding sources identified, the project is currently at the end of the 2018-2027 CIP. However, staff recommends completion of either Tyler or Harrison in 2019 and including at least on block of these reconstruction projects in the city's annual bond issue. Staff recommends these projects to remain on the CIP, but be listed as unfunded until additional funding sources can be identified.