

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on October 15, 2018. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Freyberg, Whitlock, Steiner, and Norland, City Administrator Harrenstein, Finance Director McCann, Attorney Kennedy, Community Development Director Fischer, Public Works Director Host, and City Clerk Van Genderen.

**Approval of Agenda**

**Council Member Norland moved, seconded by Council Member Whitlock, to approve the agenda as presented. Vote on the motion: Freyberg, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Approval of Council Work Session Meeting Minutes**

**Council Member Norland moved, seconded by Council Member Steiner, to approve the minutes of the Council Work Session meeting of September 17, 2018. Vote on the motion: Steiner, Norland, and Dehen aye; Freyberg and Whitlock abstain. Motion carried.**

**Approval of Council Meeting Minutes**

**Council Member Whitlock moved, seconded by Council Member Norland, to approve the minutes of the Council meeting of September 17, 2018. Vote on the motion: Steiner, Norland, and Dehen aye; Freyberg and Whitlock abstain. Motion carried.**

**Approval of Council Work Session Meeting Minutes**

**Council Member Norland moved, seconded by Council Member Whitlock, to approve the minutes of the Council Work Session meeting of October 1, 2018. Vote on the motion: Freyberg, Whitlock, Norland, and Dehen aye; Steiner abstain. Motion carried.**

**Approval of Council Meeting Minutes**

**Council Member Norland moved, seconded by Council Member Whitlock, to approve the minutes of the Council meeting of October 1, 2018. Vote on the motion: Freyberg, Whitlock, Norland, and Dehen aye; Steiner abstain. Motion carried.**

**Anthony Ford Foundation Presentation**

Anthony Ford Committee Members Larry Wild and Daniel Sprague appeared before Council and presented the City with \$100,000 as a contribution to the Spring Lake Park hockey rinks and warming house. Mr. Wild reported that in 2005 Anthony Ford was diagnosed with a rare form of childhood leukemia which he fought for 18 months. During his fight, he spent time with the MSU Hockey team, and his jersey #99 is now retired at MSU. The Ford family began a pond hockey tournament to honor Anthony and his love for the game. The funds raised by the foundation are spent 1/3 on leukemia research, 1/3 for area youth hockey scholarships, and 1/3 on providing ice for the local community. In 2016 the Anthony Ford Pond Hockey tournament came to North Mankato Spring Lake Park, and it has grown. The event will be held January 26<sup>th</sup> and 27<sup>th</sup> in 2019. Last year the Anthony Ford Fund committed \$50,000 in grant funds and improvements toward the construction of one new outdoor ice rink, upgrades to the existing ice rink and contribution to the warming house. The Anthony Ford Fund obtained a matching grant from the Mankato Area Foundation in the amount of \$50,000 which will also be applied toward the Spring Lake Park Improvements. The south rink will be

named the Anthony Ford rink, and the north rink will be the Auggie Scheuneman rink. Auggie was instrumental in North Mankato hockey in the 1920s through the 1960s. Mayor Dehen thanked the committee for the generous donation and reported the City was excited to continue the partnership.

**Public Hearing, 7 p.m. Vacation of a Storm Sewer Easement in Sunrise Acres #5**

Community Development Director Fischer reported this is a 20-foot easement on Sherwood Drive that is requested to vacate. City staff is working in the area and discovered, that while this is a storm sewer easement, there is no storm sewer located in the easement. The City has acquired another easement into the property and ravine, where the storm sewer is actually located. Due to no storm sewer being present, the City requests to vacate the easement. With no one appearing before Council, the Mayor closed the Public Hearing.

**Consent Agenda**

**Council Member Norland moved, seconded by Council Member Whitlock, to approve the Consent Agenda.**

- A. Bills and Appropriations.
- B. Res. No. 78-18 Approving Donations/Contributions/Grants.
- C. Approved Parade Permit for MVA Fall Fun 5K Run/Walk on October 26, 2018, at Caswell Park.
- D. Approved Large Group and Audio Permit for Cheers for Charity Event on December 1, 2018, from 5 p.m. to 10 p.m. at 512 Sherman Street.
- E. Res. No. 79-18 Designating Depository for the City of North Mankato.

**Vote on the motion: Freyberg, Whitlock, Steiner, Norland, and Dehen aye; no nays.**

**Motion carried.**

**Public Comments Concerning Business Items on the Agenda**

None.

**Business Items**

**Res. No. 80-18 Vacating Utility Easements in Sunrise Acres #5.**

**Council Member Norland moved, seconded by Council Member Steiner to Adopt Res. No. 80-18 Vacating Utility Easements in Sunrise Acres #5. Vote on the motion: Freyberg, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Approve North Mankato Public Art and Creative Placemaking Initiative Participation Agreement with Kendrick Daum.**

City Administrator Harrenstein reported Attorney Randy Zellmer was present and he worked on the agreements and could answer any questions. City Administrator Harrenstein reported the agreement permitted the painting of a loon mural on the east side of the NaKato. He reported the agreement outlines the rights and responsibilities of the artist and clarifies that the ownership is transferred to the City of North Mankato and the City can decommission or move after 2-years. Kendrick Daum appeared before Council and thanked them for the opportunity; he estimated the project would take one week to complete. **Council Member Steiner moved, seconded by Council Member Norland to Approve North Mankato Public Art and Creative Placemaking Initiative Participation Agreement with Kendrick Daum. Vote on the motion: Freyberg, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Approve North Mankato Public Art and Creative Placemaking Initiative Participation Agreement with Elaine Hardwick.**

City Administrator Harrenstein noted the proposed project was a Story Book Project that would feature different cultural viewpoints from students in North Mankato. The project would be displayed around Storybook Park. Elaine Hardwick noted the first round of chosen artists pictures were included in the packet. Each of the chosen artists also completed a biography and artists statement. Ms. Hardwick envisioned this as a rotating display of artwork. Ms. Hardwick believed the first round would be placed in the spring as she would like to have a small reception for the children. Mayor Dehen noted it might be a good chance to have KTV come out and meet with the children. Attorney Kennedy cautioned against copyright infringement. **Council Member Steiner moved, seconded by Council Member Norland to Approve North Mankato Public Art and Creative Placemaking Initiative Participation Agreement with Elaine Hardwick. Vote on the motion: Freyberg, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Res. No. 81-18 Accepting Bid Project No. 18-06 Rehabilitation Well No. 8.**

Council Member Steiner requested clarification on if the bid was within budget. City Engineer Sarff reported the base bid was under budget and there were two alternate bids that were bid, but until the well is pulled it is unknown if those will need to be completed. **Council Member Norland moved, seconded by Council Member Whitlock to adopt Res. No. 81-18 Accepting Bid Project No. 18-06 Rehabilitation Well No. 8. Vote on the motion: Freyberg, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Receive Information on the North Mankato Ravine Management Master Plan.**

City Engineer Sarff appeared before Council and reviewed the proposed Ravine Management Master Plan. He noted there is not a model to follow, so staff is using standard practices and innovative practices. City Engineer Sarff noted the staff is establishing a ravine identification/numbering system to help identify ravines, their locations, affected residences, and access points to the ravines. Staff will also inspect the ravines to determine the condition of the ravine, the degree of vegetation, the extent of foundation/sump pump drain lines extended to the bottom, the extent of surface runoff over the top of the ravines and locate any slides and sloughs. City Engineer Sarff indicated it would take several years to complete all of the field data collection. City staff will continue to maintain the ravines, but upon completion of the data collection will identify improvement priorities and maintenance or long-range plan. Public Works Director Host indicated staff has a narrow window to get in before the snow makes a review of the ravines difficult. Council Member Freyberg requested information on if the City intended to use drones. City Engineer Sarff reported it is looking at using drones as the drone technology will allow the collection of vertical data and moisture content, but staff will also want to walk the ravines to get an onsite visual of the ravine.

City Administrator Harrenstein noted the program is designed to help preserve and manage the ravines, creating a proactive assessment tool for the area. Once the assessment is complete, it will help determine how to manage areas deep in the ravine. The purpose of the report is to inform the Council and the public that the process of review has begun. He noted that several residents had observed an increase in water flow through the ravines, this could be the result of development as the City moves more water through the ravines.

Mayor Dehen commented that the City should include ravine maintenance tips in the water bill stuffer and encourage residents to contact the City if they would like their ravine reviewed.

**Res. No. 82-18 Ordering the Preparation of a Report on an Improvement: Project No. 18-05DEF 2019 Commerce Drive Improvement Project.**

City Engineer Sarff reported the Resolution begins the Special Assessment 429 process. The City has secured federal funding for the project, but a portion of the project will be assessed to property owners. The Preliminary Engineering report will be presented at the next Council meeting. **Council Member Steiner moved, seconded by Council Member Norland to Adopt Res. No. 82-18 Ordering the Preparation of a Report on an Improvement: Project No. 18-05DEF 2019 Commerce Drive Improvement Project. Vote on the motion: Freyberg, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Review the Draft Commerce Drive Development Plan.**

Matt Lassonde from Bolton & Menk appeared before Council and reviewed the Draft Commerce Drive Development Plan. He reported the purpose of the plan is to achieve a shared vision for Commerce Drive between the city, citizens and stakeholders. Mr. Lassonde reviewed the chapters including Housing, Economic Development, Transportation, Parks and Trails and Area Design. He stated the plan provided an examination of the corridor and provided an opportunity for the public to respond. There was a lot of public outreach which hopefully produced a camaraderie within the stakeholders and potentially spur growth. The Plan can be used during the street resurfacing project in 2019, and by developers who are interested in developing by providing potential uses, and stakeholders as they consider what might be successful. City Administrator Harrenstein reported the next step would be to conduct public open houses to gather feedback. The Plan has been reviewed by property owners, and now the public can make additional comments. He noted the city had conducted a survey, there were four stakeholder meetings and then meetings one on one with the stakeholders. The Plan pairs well with the resurfacing project. Mayor Dehen thanked Mr. Lassonde and indicated he was interested in the additional feedback. **Council Member Norland moved, seconded by Council Member Steiner to approve the Commerce Drive Development Plan. Vote on the motion: Freyberg, Whitlock, Steiner, Norland, and Dehen aye; no nays. Motion carried.**

**Open Forum**

Elaine Hardwick, 806 Garfield Avenue, appeared before Council and thanked the City for allowing the Zip-Zap Ice Cream truck in the City and thanked the City for supporting the art project. Ms. Hardwick also thanked City staff for their assistance following the last storm with regards to the hillside runoff.

Phil Henry, 1300 Noretta Drive, appeared before Council and stated he was impressed with the condition of the prairie in Bluff Park and thanked City staff for the fall drop-off. He stated he did not believe the last Council Work Session was a Work Session and requested more time for Budget discussion.

Tom Hagen, 927 Lake Street, appeared before Council and thanked Council for looking into the ravines and requested the City also look at hillsides.

**City Administrator and Staff Comments**

City Administrator Harrenstein reported that the trees that would be planted in Camelot Park would be 4 inches in diameter when they are planted.

City Administrator Harrenstein reviewed the Memorandum of Understanding between the City of North Mankato and the Anthony Ford Fund. He reported the Memorandum would be presented to Council at the next meeting for acceptance. Council Member Freyberg noted that all members of the All Season's Arena signed an agreement not to compete and that the new ice sheets should be placed

under All Season's Arena's services and the rates should be consistent with All Seasons Arena. City Administrator Harrenstein thanked Council Member Freyberg and reported this would be reviewed as the City prepared a contract with Mankato Area Hockey Association.

Public Works Director Host reported the Fall Drop-off was successful.

**Mayor and Council Comments**

Council Member Whitlock noted that on Sunday, October 28<sup>th</sup> the North Mankato Firefighter Relief Association would be hosting their Dad's Belgian Waffle Fundraiser from 8 am to noon.

Council Member Norland reported she has been working with a committee to create a Fraud Prevention Resource file that is available at the North Mankato Taylor Library. She noted the committee was planning presentations after January 1, 2019.

Mayor Dehen requested clarification on when leaf collection would begin. Public Works Director Host reported pick-up would begin on October 22, 2018. Council Member Norland requested that no one put leaves in the gutter.

Mayor Dehen reported City Administrator Harrenstein, Council Member Whitlock and himself went on an intercity leadership conference in Fayetteville, Arkansas.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Steiner, the meeting adjourned at 8:09 p.m.

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Mayor

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City Clerk