

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on October 2, 2017. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Whitlock, and Steiner, City Administrator Harrenstein, City Attorney Kennedy, Community Development Director Fischer, Public Works Director Swanson and City Clerk Van Genderen. Absent: Council Members Norland and Freyberg, and Finance Director McCann.

Approval of Agenda

Council Member Steiner moved, seconded by Council Member Whitlock, to approve the agenda as presented. Vote on the motion: Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Approval of Council Meeting Minutes

Council Member Steiner moved, seconded by Council Member Whitlock, to approve the minutes of the Council meeting of September 18, 2017. Vote on the motion: Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Public Hearing-Public Comments on the 2018 Proposed Budget.

None.

Public Hearing-Consider Purchase of 928 South Avenue.

City Administrator Harrenstein reported the City recently became aware that 928 South Avenue, which abuts the Police Annex, may be available for purchase. City staff recommends the purchase of the property and is negotiating a purchase price. This public hearing is to inform the City of the intent to purchase the property. Kim Spears, 916 South Avenue, appeared before Council and requested clarification on if the public hearing was publicized. City Clerk Van Genderen indicated it was included in the Agenda, but clarified a public hearing was not a requirement for the purchase of the property. Administrator Harrenstein stated a second public hearing could be held on October 16, 2017. Attorney Kennedy noted additional information would be available at the next meeting. Mr. Spears stated if the City purchases the property it comes off of the tax rolls. Council Member Steiner indicated the property had previously been discussed for purchase. Tom Hagen, 927 Lake Street, appeared before Council and stated in light of affordable housing shortages he did not agree with taking the house down, he believed it could be rented or sold. Mayor Dehen stated the City is well aware of the need for affordable housing and discussion had been made concerning moving the house to a different location.

Consent Agenda

Council Member Whitlock moved, seconded by Council Member Steiner, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Res. No. 68-17 Approving Donations/Contributions/Grants.
- C. Res. No. 69-17 Declaring as Surplus and Authorizing the Sale of Administrative Police Department Vehicle.
- D. Approved Purchase of Replacement Police Administrative Vehicle.

Vote on the motion: Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Public Comments

None.

Business Items

Receive Information Concerning Affordable Housing from Tom Hagen. Mayor Dehen reported the City is aware that there is a shortage of affordable housing and the City is working with Mankato to consider possible solutions. Mayor Dehen stated the City is limited in their ability to create affordable housing, but the City is looking for creative ways to help find a solution. Tom Hagen, 927 Lake Street, appeared before Council and reviewed information he learned at an Affordable Housing Forum hosted by the Mankato Free Press. He stated discussion was held concerning the shortage of affordable housing in the Greater Mankato area and that new affordable housing is difficult to build due to expenses. He believes the solution lies in legacy housing and allowing the conversion of homes in lower North Mankato to rentals. Mr. Hagen reported St. Peter is 60% rental and they manage the issues with enforcement. Phil Henry, 1300 Noretta Drive, appeared before Council and stated he believes the issue with affordable housing is property taxes and permit fees.

Consider Adopting Res. No. 70-17 Rejecting Bid for Project No. 17-4 Spring Lake Park Swim Facility. City Administrator Harrenstein reported the bid opening for the Spring Lake Park Swim Facility was held on October 2, 2017, at 2:00 p.m. The City received only one bid for the entire package. The base bid for the facility improvements was 2.8 million which exceeded the engineer's estimates by \$960,000. Due to the limited amount of bids received and the fact that the bid exceeded the amount reserved for the project; City staff recommends rejecting the bid. USAquatics will attend the next City Council meeting and explain the lack of bids and why the bid was overestimated. City Administrator Harrenstein indicated the City is still committed to achieving the improvement of the swim facility matching North Mankato residents' expectations. City Administrator Harrenstein requested City Council reject the bid and move to rebid the project. Council Member Steiner stated he remains committed to updating the swim pond, but not the addition of amenities. City Administrator Harrenstein thanked Council Member Steiner for his stand, saying 1.4 million of the proposed work is for the improvement of the swim facility, \$400,000 for the warming house and \$400,000 for amenities. He stated residents might express concern if no amenities are included in the improvement. **Council Member Steiner moved, seconded by Council Member Whitlock to Adopt Res. No. 70-17 Rejecting Bid for Project No. 17-4 Spring Lake Park Swim Facility and put the Project Back out for Bid. Vote on the motion: Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

Consider Approving a Developer Agreement for Privately Financed Improvements for the Landing North Phase 2. City Administrator Harrenstein reported this development agreement is for Landing North Phase 2 in the Reserve Subdivision. He stated the developers owned the property before the recession and stayed with the City maintaining the property and paying taxes until they were able to move forward with the second phase. Mayor Dehen stated it would be a welcome addition. **Council Member Whitlock moved, seconded by Council Member Steiner to approve the Developer Agreement for Privately Financed Improvements for the Landing North Phase 2. Vote on the motion: Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

Consider Approving Developer Agreement for Privately Financed Improvements for North Gate No. 3. City Administrator Harrenstein reported this would be a similar agreement to the one just approved. The development would extend Valdez Drive. Mayor Dehen stated this

development is an R1-S which has smaller lot sizes and is more for entry-level homeowners. **Council Member Steiner moved, seconded by Council Member Whitlock to approve the Developer Agreement for Privately Financed Improvements for North Gate No. 3. Vote on the motion: Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

City Administrator and Staff Comments

City Administrator Harrenstein stated the City is aware of the concerns about affordable housing and staff is committed to land use planning to allow affordable housing. Affordable housing is the impetus for guiding property to R1-S One Family Dwelling, Small Lot District. He stated cities have limited tools available to assist with the creation of affordable housing. City Administrator Harrenstein indicated that while the City is not its own housing agency, Section 8 vouchers are available. City Administrator Harrenstein reported 40 new multi-family housing units had been added to the community including some good entry level options. Administrator Harrenstein said City staff has proposed budgeting \$50,000 for the North Side Revival Program which will benefit legacy housing. The rental density cap restricts turning legacy homes into rentals which provides a greater opportunity for young professionals to obtain the property as they are not competing with landlords for properties. City Administrator Harrenstein stated the City is committed to the whole community. He stated an additional issue is that wages for the middle class have not kept up and wages limit the ability for prospective homeowners to enter homes.

City Administrator congratulated Hoover Elementary for being named a Blue Ribbon School.

Public Works Director Swanson thanked Dotson for allowing their employees to work for the City during the rebuilding of the foundry following the fire.

Public Works Director Swanson reminded citizens that fall drop-off is October 13, 14 and 15 from 8:00 am until 4:00 pm.

Mayor and Council Comments

Council Member Whitlock reported Business on Belgrade (BOB) participated in the LEMA (Law Enforcement Memorial Association) service. He stated he was very moved by the service.

Council Member Whitlock stated Bier on Belgrade was held on September 23rd. Attendance was down due to the heat, as it was over 96°.

Mayor Dehen stated Coffee with the Council would be held on Saturday, October 7th at 10:00 a.m. at the North Mankato Taylor Library. He said Finance Director McCann would be available to discuss the budget. Mayor Dehen stated Finance Director McCann would be hosting two Brewing up the Budget meetings on October 12, 2017, at 6:00 pm and October 17, 2017, at 6:00 pm at Neutral Groundz, 229 Belgrade Avenue.

There being no further business, on a motion by Council Member Steiner, seconded by Council Member Whitlock, the meeting adjourned at 7:32 p.m.

Mayor

City Clerk



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

TRIBUTE

NEW CREATION WORLD OUTREACH CHURCH

WHEREAS, October 8, 2017 marks the 50th Anniversary of New Creation World Outreach Church in our city, which began service in the community on October 8, 1967, as Trinity Church led by Pastors Cleon and Alita Laughlin; and

WHEREAS, Trinity Church moved to North Mankato in 1970 and settled in their current location in 1990, and was renamed New Creation World Outreach Church in 2004; and

WHEREAS, we give pause, honor and praise this day for the deep and abiding commitment of those who began this work, and for those that continue to support the community; and

WHEREAS, the community has benefited from the church's influence and the many facets of its outreach and practical assistance to the needy, including providing support groups, hosting Fare For All, home school co-ops operating in the building, and weekly services for people in the region; and

WHEREAS, it is a pleasure to extend this expression of our esteem and best wishes to the members of this congregation on the memorable occasion of this 50th Anniversary.

NOW, THEREFORE, I do hereby proclaim October as New Creation World Outreach Church month in our community, and further provide that a copy of this tribute be presented to the congregation in testimony of the high regard in which this church is held in the City of North Mankato.

Dated this 16th day of October 2017.



Mark Dehen, Mayor
City of North Mankato



1001 Belgrade Avenue, P.O. Box 2055 • North Mankato, MN 56002-2055 • Telephone 507-625-4141

An Equal Opportunity - Affirmative Action Employer



20% Post-Consumer Waste

AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.
County of Blue Earth

Steve Jameson, being duly sworn, on oath states as follows:

1. I am the publisher of The Free Press, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

The printed notice which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on Friday the 6 day of October, 2017, and was thereafter printed and published on every Friday to and including Friday, the 6 day of October, 2017; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

4. The Publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: \$16.13.
5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notice: The newspaper's known office is located in Blue Earth County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

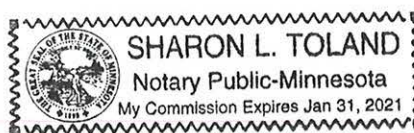
By: Steve Jameson
Steve Jameson, Publisher

Subscribed and sworn to before me on this 6 day of October, 2017.

Sharon L. Toland

Notary Public

October 6, 2017
NOTICE OF PUBLIC HEARING
Notice is hereby given that the City Council of the City of North Mankato, Minnesota, will hold a Public Hearing on Monday, October 16, 2017 at 7 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, to consider the purchase of property located at 928 South Avenue.
Dated this 6th day of October 2017.
April Van Genderen
City Clerk
City of North Mankato





City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 10-16-17

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
	Void	10/02/2017	Regular	0	-	88239
	Void	10/06/2017	Regular	0	-	88244
00009	A-1 KEY CITY LOCKSMITHS, INC	10/16/2017	Regular	0	47.00	88248
00021	ADVANCE RESOURCES FOR DEVELOPMENT, IN	10/16/2017	Regular	0	17,000.00	88249
00028	AFFORDABLE TOWING OF MANKATO, INC.	10/16/2017	Regular	0	100.00	88250
00029	AG SPRAY EQUIPMENT	10/16/2017	Regular	0	0.71	88251
00063	AMERICAN PEST CONTROL	10/16/2017	Regular	0	65.00	88252
00133	BELGRADE TOWNSHIP TREASURER	10/16/2017	Regular	0	677.30	88253
00134	BELLKATO CORPORATION	10/16/2017	Regular	0	340.00	88254
00137	BENCO ELECTRIC COOPERATIVE	10/06/2017	Regular	0	30,524.03	88243
02475	BOONE, KATIE	10/16/2017	Regular	0	1,500.00	88255
00205	BRUNTON ARCHITECTS AND ENGINEERS	10/16/2017	Regular	0	1,896.00	88256
00226	CARPET CARE	10/16/2017	Regular	0	2,400.00	88257
00232	CEMSTONE CONCRETE MATERIALS, LLC	10/16/2017	Regular	0	46,800.00	88258
00234	CENTER POINT ENERGY	10/06/2017	Regular	0	972.18	88245
00263	CLAREY'S SAFETY EQUIPMENT, INC.	10/16/2017	Regular	0	434.11	88259
00344	DIAMOND VOGEL PAINT CENTER	10/16/2017	Regular	0	58.00	88260
00351	DITCH WITCH OF MINNESOTA, INC.	10/16/2017	Regular	0	38.17	88261
00318	DM STAMPS & SPECIALTIES	10/16/2017	Regular	0	25.75	88262
00401	EXPRESS SERVICES, INC.	10/16/2017	Regular	0	564.82	88263
00432	FLEETPRIDE	10/16/2017	Regular	0	43.08	88264
02470	FREDERICK, MICHAEL	10/16/2017	Regular	0	25.00	88265
00447	FREE PRESS	10/16/2017	Regular	0	338.63	88266
00462	G & K SERVICES	10/16/2017	Regular	0	196.36	88267
00463	G & L AUTO SUPPLY, LLC	10/16/2017	Regular	0	80.84	88268
00465	GALE/CENGAGE LEARNING	10/16/2017	Regular	0	283.10	88269
00468	GALLS, LLC	10/16/2017	Regular	0	89.91	88270
02289	GISLASON & HUNTER LLP	10/16/2017	Regular	0	472.50	88271
00496	GOVERNMENT FINANCE OFFICERS ASSOCIATI	10/16/2017	Regular	0	190.00	88272
00538	HAWKINS, INC.	10/16/2017	Regular	0	3,354.63	88273
00577	HOLTMEIER CONSTRUCTION	10/16/2017	Regular	0	4,111.94	88274
00595	HY-VEE, INC.	10/16/2017	Regular	0	65.46	88275
00680	J.J. KELLER & ASSOCIATES, INC.	10/16/2017	Regular	0	1,164.49	88276
00627	JACKSON-HIRSH, INC	10/16/2017	Regular	0	122.88	88277
00639	JOHN DEERE FINANCIAL	10/16/2017	Regular	0	132.06	88278
02700	JOHNSON FURNITURE	10/16/2017	Regular	0	9,064.00	88279
00657	JT SERVICES	10/16/2017	Regular	0	207.68	88280
00720	KWIK TRIP, INC.	10/16/2017	Regular	0	16,703.29	88281
00778	LEAGUE OF MINNESOTA CITIES	10/04/2017	Regular	0	650.00	88242
00778	LEAGUE OF MINNESOTA CITIES	10/04/2017	Regular	0	(650.00)	88242
00761	LEON'S CUSTOM BACKHOE, INC.	10/16/2017	Regular	0	1,330.50	88282
02701	LITTLE GREEN TURTLE DESIGN	10/16/2017	Regular	0	60.00	88283
02696	LORI MARIE PHOTOGRAPHY	10/16/2017	Regular	0	160.00	88284
00797	MAC TOOLS DISTRIBUTOR	10/16/2017	Regular	0	99.99	88285
00812	MANKATO BEARING COMPANY	10/16/2017	Regular	0	19.46	88286
00819	MANKATO FORD, INC.	10/03/2017	Regular	0	21,700.00	88240
00819	MANKATO FORD, INC.	10/16/2017	Regular	0	204.59	88287
00832	MANKATO TENT & AWNING CO.	10/16/2017	Regular	0	75.00	88288
00847	MATHESON TRI-GAS, INC.	10/16/2017	Regular	0	112.85	88289
02306	MATTHIAS LEYRER	10/02/2017	Regular	0	150.00	88237
00874	MENARDS-MANKATO	10/16/2017	Regular	0	229.19	88290
00875	METRO SALES, INC.	10/16/2017	Regular	0	143.00	88291
02648	MINNESOTA BOARD OF WATER & SOIL RESOU	10/03/2017	Regular	0	1,054.80	88241
00963	MINNESOTA BUREAU OF CRIMINAL APPREHEN	10/16/2017	Regular	0	270.00	88292
00970	MOBILE GLASS SERVICE	10/16/2017	Regular	0	294.13	88293
02704	NIELSEN CONCRETE	10/16/2017	Regular	0	30,000.00	88294
01056	NORTH MANKATO FIREMEN'S RELIEF ASSOCIA	10/16/2017	Regular	0	70,468.70	88295

02060	NORTHERN COMFORT	10/16/2017	Regular	0	1,125.93	88296
02569	NORTHLAND LIFT SALES AND SERVICE	10/16/2017	Regular	0	2,584.35	88297
01076	OLD DOMINION BRUSH	10/16/2017	Regular	0	2,066.36	88298
01106	PETTY CASH	10/16/2017	Regular	0	108.49	88299
01133	POWERPLAN/RDO EQUIPMENT	10/16/2017	Regular	0	188.16	88300
01163	R & R TIRE	10/16/2017	Regular	0	215.50	88301
01198	RETROFIT COMPANIES, INC.	10/16/2017	Regular	0	217.22	88302
01225	RUCH, NATHAN	10/16/2017	Regular	0	560.00	88303
01278	SHERWIN-WILLIAMS CO.	10/16/2017	Regular	0	503.28	88304
02697	STATE HISTORICAL SOCIETY OF NORTH DAKOT	10/16/2017	Regular	0	8.00	88305
02588	STRANGE DESIGN LLC	10/16/2017	Regular	0	8,400.00	88306
01354	SUBURBAN TIRE WHOLESAL, INC.	10/16/2017	Regular	0	1,632.24	88307
01402	TIRE ASSOCIATES	10/16/2017	Regular	0	1,297.67	88308
01433	TYLER TECHNOLOGIES	10/16/2017	Regular	0	600.00	88309
02150	U.S. BANK	10/16/2017	Regular	0	450.00	88310
02698	VENN DESIGN & MEDIA	10/16/2017	Regular	0	995.23	88311
01477	VIKING ELECTRIC SUPPLY, INC.	10/16/2017	Regular	0	1,080.03	88312
01492	WACO SCAFFOLDING & SUPPLY CO.	10/16/2017	Regular	0	1,656.00	88313
02699	WELSH HERITAGE FARMS, LLC	10/16/2017	Regular	0	126.32	88314
01523	WENZEL AUTO ELECTRIC CO	10/16/2017	Regular	0	204.91	88315
01525	WEST CENTRAL SANITATION, INC.	10/16/2017	Regular	0	26,447.32	88316
01557	XCEL ENERGY	10/02/2017	Regular	0	22,808.44	88238
00062	AMERICAN PAYMENT CENTERS	10/02/2017	Bank Draft	0	93.00	DFT0001463
00234	CENTER POINT ENERGY	10/02/2017	Bank Draft	0	384.86	DFT0001464
00241	CHARTER COMMUNICATIONS	10/09/2017	Bank Draft	0	496.58	DFT0001474
02058	CONSOLIDATED COMMUNICATIONS	10/09/2017	Bank Draft	0	39.05	DFT0001475
02058	CONSOLIDATED COMMUNICATIONS	10/09/2017	Bank Draft	0	40.84	DFT0001476
02058	CONSOLIDATED COMMUNICATIONS	10/09/2017	Bank Draft	0	30.83	DFT0001477
02058	CONSOLIDATED COMMUNICATIONS	10/09/2017	Bank Draft	0	255.15	DFT0001478
02058	CONSOLIDATED COMMUNICATIONS	10/09/2017	Bank Draft	0	42.94	DFT0001479
02058	CONSOLIDATED COMMUNICATIONS	10/11/2017	Bank Draft	0	30.83	DFT0001494
02058	CONSOLIDATED COMMUNICATIONS	10/11/2017	Bank Draft	0	3,148.58	DFT0001495
00311	CULLIGAN WATER CONDITIONING	10/06/2017	Bank Draft	0	40.50	DFT0001470
00311	CULLIGAN WATER CONDITIONING	10/06/2017	Bank Draft	0	13.50	DFT0001471
00608	INGRAM LIBRARY SERVICES	10/12/2017	Bank Draft	0	1,993.32	DFT0001497
00733	LAKES GAS CO #10	10/11/2017	Bank Draft	0	79.80	DFT0001492
00733	LAKES GAS CO #10	10/11/2017	Bank Draft	0	71.84	DFT0001492
00923	MINNESOTA DEPARTMENT OF LABOR & INDU:	10/02/2017	Bank Draft	0	5,415.72	DFT0001467
00923	MINNESOTA DEPARTMENT OF LABOR & INDU:	10/06/2017	Bank Draft	0	100.00	DFT0001472
01335	STAPLES ADVANTAGE	10/03/2017	Bank Draft	0	239.62	DFT0001466
01335	STAPLES ADVANTAGE	10/05/2017	Bank Draft	0	211.79	DFT0001469
01335	STAPLES ADVANTAGE	10/06/2017	Bank Draft	0	116.44	DFT0001473
01470	VERIZON WIRELESS	10/11/2017	Bank Draft	0	774.69	DFT0001493
02178	WASTE MANAGEMENT OF WI-MN	10/02/2017	Bank Draft	0	113.31	DFT0001462
01525	WEST CENTRAL SANITATION, INC.	10/12/2017	Bank Draft	0	4,847.50	DFT0001496
00016	ADAMS, NICOLE	10/18/2017	EFT	0	87.46	408
02254	ALBRIGHT LAWNS	10/18/2017	EFT	0	190.00	409
00036	ALEX AIR APPARATUS, INC.	10/18/2017	EFT	0	1,399.50	410
00039	ALL AMERICAN TOWING	10/18/2017	EFT	0	135.00	411
00105	AUTO VALUE MANKATO	10/18/2017	EFT	0	219.73	412
00174	BOLTON & MENK, INC.	10/18/2017	EFT	0	18,799.00	413
00176	BORDER STATES ELECTRIC SUPPLY	10/18/2017	EFT	0	51.96	414
00216	C & S SUPPLY CO, INC.	10/18/2017	EFT	0	16.50	415
00310	CRYSTEEL TRUCK EQUIPMENT, INC	10/18/2017	EFT	0	702.74	416
00434	FLINT HILLS RESOURCES LP	10/18/2017	EFT	0	27,769.20	417
00453	FREYBERG PETROLEUM SALES, INC.	10/18/2017	EFT	0	1,273.05	418
00482	GMS INDUSTRIAL SUPPLIES, INC.	10/18/2017	EFT	0	29.86	419
00493	GOODWIN, TONY	10/18/2017	EFT	0	150.00	420
00494	GOPHER STATE ONE-CALL	10/18/2017	EFT	0	214.65	421
00646	HEINTZ, KATIE	10/18/2017	EFT	0	91.49	422
00691	KENNEDY & KENNEDY LAW OFFICE	10/18/2017	EFT	0	9,300.85	423
00776	LLOYD LUMBER CO.	10/18/2017	EFT	0	284.36	424
00889	MIDWEST TAPE/HOOPLA	10/18/2017	EFT	0	731.60	425
00902	MINNESOTA IRON & METAL CO	10/18/2017	EFT	0	579.00	426
00935	MINNESOTA PIPE & EQUIPMENT	10/18/2017	EFT	0	3,376.41	427
00956	MINNESOTA WASTE PROCESSING CO.	10/18/2017	EFT	0	23,527.49	428
00997	MTI DISTRIBUTING CO	10/18/2017	EFT	0	295.65	429

02211	NORLAND, DIANE	10/18/2017	EFT	0	519.98	430
01052	NORTH CENTRAL INTERNATIONAL	10/18/2017	EFT	0	842.46	431
01064	NORTHERN STATES SUPPLY, INC.	10/18/2017	EFT	0	277.07	432
02005	PANTHEON COMPUTERS	10/18/2017	EFT	0	409.80	433
01090	PARAGON PRINTING, MAILING & SPECIALTIES	10/18/2017	EFT	0	8,094.22	434
01211	RIVER BEND BUSINESS PRODUCTS	10/18/2017	EFT	0	498.87	435
01478	VIKING FIRE & SAFETY LLC	10/18/2017	EFT	0	721.02	436
					<hr/>	
					458,906.19	131

Authorization Signatures

All Council

The above manual and regular claims lists for 10-16-17 are approved by:

MARK DEHEN- MAYOR

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

ROBERT FREYBERG- COUNCIL MEMBER

JAMES WHITLOCK- COUNCIL MEMBER

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Traverse des Sioux	Community Read	\$900.00
		\$900.00

Adopted by the City Council this 16th day of October 2017.

Mayor

City Clerk

Permit #: 2 -2018 Start time: 9:00 AM Fee: \$ 100.00 Park
Date: 9/1/18 Stop time: 5:00 PM 25.00 Audio

Shelter: ☐ Spring Lake Shelter #1 ☒ Gazebo & Pier Spring Lake Shelter #2 ☐ Wheeler Park Indoor Shelter

Event Name: Smith/Ludewig Wedding

Name: Michelle Smith

Address: 407 Tyler Ave North Mankato, MN 56003

Phone: 345-1504 # of People: 250

Use of Tents (or anything requiring staking) ☒ No ☐ Yes * If Yes, Please contact **Gopher State One Call**
*Bounce House requires waiver **800-252-1166** one week prior to event.

Notes: _____

Alcoholic Beverages (wine & beer only) ☒ No ☐ Yes * \$300 refundable deposit and \$30 keg permit
Please specify: Cans Keg Catering* (must contact City Hall)

Audio (requires audio permit) 15 Amps ☐ No ☒ Yes * If Yes, Please fill out Audio Permit.

Allowed

- Personal grills
- Keg beer provided a permit is obtained
- Fishing/ice fishing on Ladybug Lake and Spring Lake only
- Pets in Benson Park, Bluff Park and Spring Lake Park provided they are on a 6' leash
- Canoes and kayaks on Ladybug Lake and Spring Lake (children under 12 must be accompanied by an adult and wear a life preserver)
- Hog roasts provided they are on a hard-surfaced lot

Prohibited

- Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Parks Department.
- Pets (allowed in Benson Park and Bluff Park only)
- Glass containers
- Campfires / Bonfires / Fire Rings
- Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices
- Dunk Tanks
- Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices must end at 10 PM

☒ I, the undersigned, understand that the park shelter reservation fee is non-refundable. If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.

☒ I, the undersigned, have received the Audio Permit Instructions and understand that failure to comply with the audio instructions may terminate the event and prevent future ability to obtain an audio permit.

SIGNED: Michelle D. Smith 10-2-17
Applicant Date

☐ APPROVED ☐ DENIED

☒ REFER TO COUNCIL

City Clerk

Date



1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit 2a 2017
Park Permit 2 2017

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND:



LIVE MUSIC/BAND
DJ/KARAOKE MACHINE
OTHER: Recorded music

DATE OF EVENT: 9-1-18
BEGIN TIME: 3:00
END TIME: 4:00

LOCATION / SHELTER:

SLP #2 & Gazebo

EVENT NAME:

Smith / Ludwig Wedding

ONSITE COORDINATOR:

PRINT NAME:

Michelle Smith

MOBILE NUMBER:

507-420-7224 - Ken

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE:

Michelle D Smith

DATE:

10-2-17

POLICE CHIEF:

CITY CLERK:

☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____

**LARGE GROUP
PERMIT**

1001 Belgrade Ave
North Mankato, MN
56003 507-625-4141
www.northmankato.com

Permit #: _____-2017

Start time: 5 pm

Date: 10/17/17

Stop time: 8 pm

Location: 424 Belgrade Ave

Event Name: MN River Builders After Hours

Name: Brook Deserport / Blinds & more

Address: 424 Belgrade Ave

Phone: 507. 469. 8276

of People: _____

Use of Tents (or anything requiring staking) ☐ No ☒ Yes * If Yes, Please contact **Gopher State One Call** 800-252-1166 one week prior to event

Notes: Will go into Pavement / Parking lot

PLEASE INCLUDE A MAP OF THE AREA.

Audio (requires audio permit)

☐ No ☒ Yes

* If Yes, Please fill out Audio Permit.

☒ I, the undersigned, have received the Audio Permit Instructions and understand that failure to comply with the audio instructions may terminate the event and prevent future ability to obtain an audio permit.

SIGNED: _____

Applicant

Date

☐ APPROVED ☐ DENIED

☐ REFER TO COUNCIL

City Clerk

Date

Receipt # _____ Book _____ Online _____ Park _____ Police _____ Staff Initials _____



1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2017
Park Permit _____ 2017

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND
☐ DJ/KARAOKE MACHINE
☐ OTHER: _____

DATE OF EVENT: 10/17/2017
BEGIN TIME: 5PM
END TIME: 8PM

LOCATION / SHELTER: 424 Belgrade Ave

EVENT NAME: MN River Builders After Hours

ONSITE COORDINATOR: PRINT NAME: Brook Denverport

MOBILE NUMBER: 507-469-8276

*Organ child
acoustic/folk
music*

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: _____

DATE: 9/26/2017

POLICE CHIEF: CL #701

CITY CLERK: _____

☐ DENIED ☒ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____

**PROPERTY OWNER PETITION TO MUNICIPALITY
FOR ANNEXATION BY ORDINANCE - 120 Acres or Less**

IN THE MATTER OF THE PETITION OF CERTAIN PERSONS FOR THE
ANNEXATION OF CERTAIN LAND TO THE CITY OF NORTH MANKATO,
MINNESOTA
PURSUANT TO MINNESOTA STATUTES § 414.033, SUBD. 2(3)

TO: Council of the City of North Mankato, Minnesota

PETITIONER(S) STATE: All of the property owners in number are required to commence a proceeding under Minnesota Statutes § 414.033, Subd. 2(3).

It is hereby requested by:

 X the sole property owner; or
 all of the property owners (If the land is owned by both husband and wife, both must sign the petition to represent all owners.)

of the area proposed for annexation to annex certain property described herein lying in the Township of Belgrade to the City of North Mankato, County of Nicollet, Minnesota.

The area proposed for annexation is described as follows:

That part of the East Half of the East Half of the Northeast Quarter of Section 4, Township 108 North Range 27 West, Nicollet County, Minnesota, described as:

Commencing at the East Quarter corner of said Section 4; thence North 00 degrees 11 minutes 38 seconds East, (Minnesota County Coordinate System - Nicollet County Zone - HARN NAD83 - 1996), along the east line of the Northeast Quarter of said Section 4, the same being the east line of Parcel 16N2 of Nicollet County Right Of Way Plat No. 26, on file and of record with the Nicollet County Recorder, 227.70 feet to the northeast corner of said Parcel 16N2, said point being the point of beginning; thence continuing North 00 degrees 11 minutes 38 seconds East, along the east line of the Northeast Quarter of said Section 4, a distance of 1373.66 feet to the northwesterly corner of Parcel 3N5 of said Right Of Way Plat; thence North 89 degrees 47 minutes 05 seconds West, along the westerly extension of the northerly line of said Parcel 3N5, a distance of 658.63 feet to the point of intersection with the west line of the East Half of the East Half of the Northeast Quarter of said Section 4; thence South 00 degrees 03 minutes 40 seconds West, along said west line, 1378.02 feet to the point of intersection with the north line of said Parcel 16N2; thence North 89 degrees 50 minutes 06 seconds East, along said north line, 655.44 feet to the point of beginning.

Said parcel contains 20.75 acres, subject to any and all easements of record.

1. There is 1 property owner in the area proposed for annexation. (If a property owner owns more than one parcel in the area proposed for annexation, he/she is only counted once as an owner - the number of parcels owned by a petitioner is not counted.)

PETITIONERS REQUEST: That pursuant to Minnesota Statutes § 414.033, the property described herein be annexed to and included within the City of North Mankato, Minnesota.

Dated: 10-3-2017

Signature: 

Chad Harrison, BCD Properties, LLC

NOTE: Pursuant to Minnesota Statutes § 414.033, Subd. 2b, before a municipality may adopt an ordinance under subdivision 2, clause (2), (3), or (4), a municipality must hold a public hearing and give 30 days' written notice by certified mail to the town or towns affected by the proposed ordinance and to all landowners within and contiguous to the area to be annexed.

NOTE: Pursuant to Minnesota Statutes § 414.033, Subd. 11, when a municipality declares land annexed to the municipality under subdivision 2, clause (3), and the land is within a designated floodplain, as provided by section 103F.111, subdivision 4, or a shoreland area, as provided by section 103F.205, subdivision 4, the municipality shall adopt or amend its land use controls to conform to chapter 103F, and any new development of the annexed land shall be subject to chapter 103F.

NOTE: Pursuant to Minnesota Statutes § 414.033, Subd. 12, when a municipality annexes land under subdivision 2, clause (2), (3) or (4), property taxes payable on the annexed land shall continue to be paid to the affected town or towns for the year in which the annexation becomes effective. If the annexation becomes effective on or before August 1 of a levy year, the municipality may levy on the annexed area beginning with that same levy year. If the annexation becomes effective after August 1 of a levy year, the town may continue to levy on the annexed area for that levy year, and the municipality may not levy on the annexed area until the following levy year.

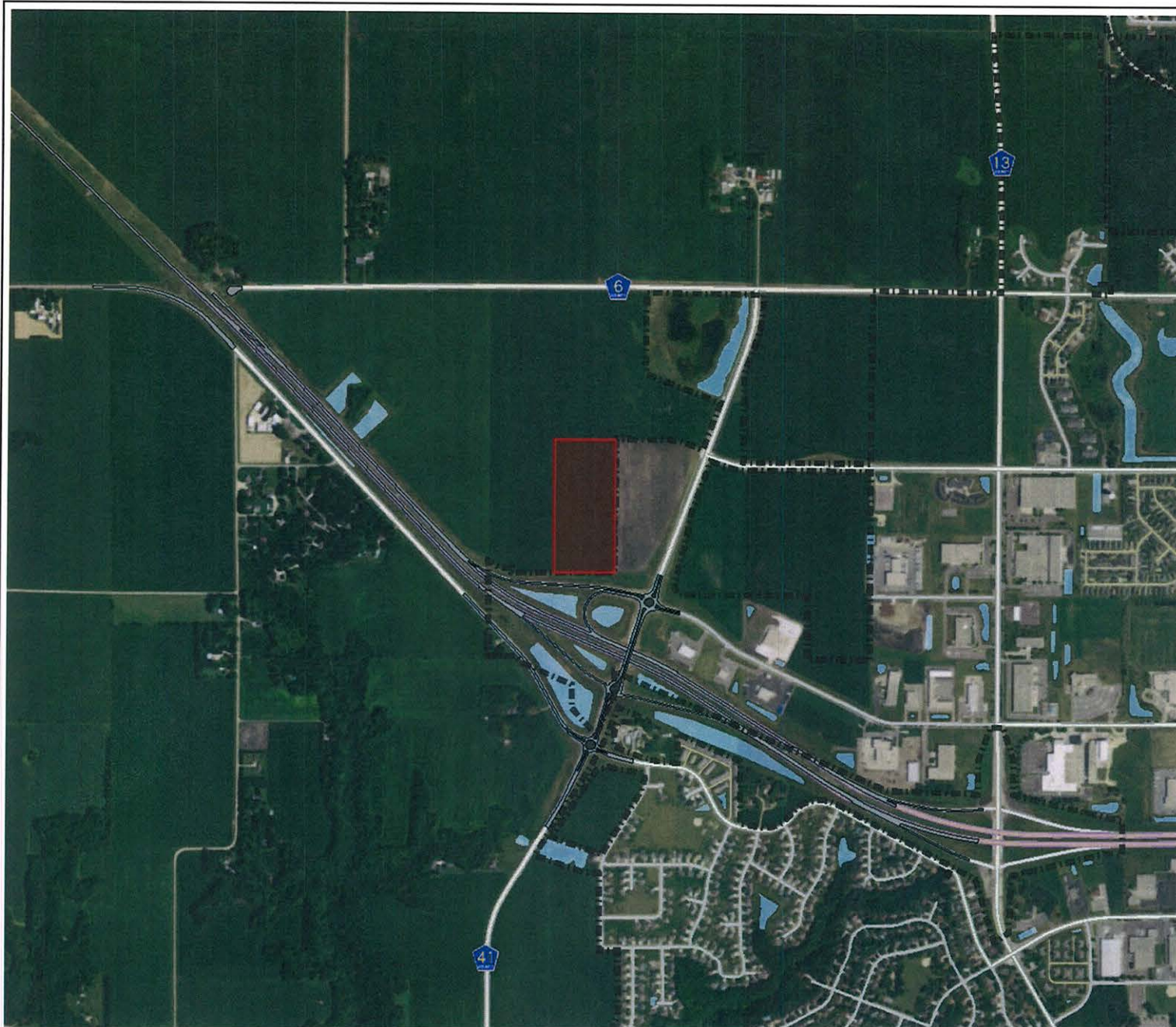
NOTE: Pursuant to Minnesota Statutes § 414.033, Subd 13, at least 30 days before a municipality may adopt an ordinance under subdivision 2, clause (2), (3), or (4), the petitioner must be notified by the municipality that the cost of electric utility service to the petitioner may change if the land is annexed to the municipality. The notice must include an estimate of the cost impact of any change in electric utility services, including rate changes and assessments, resulting from the annexation.

Municipal Boundary Adjustment Unit Contacts

Star Holman star.holman@state.mn.us 651-361-7909

Katie Lin katie.lin@state.mn.us 651-361-7911

(June 2011)



Legend

- City Limits
- Medians
- Roadways
- Roads**
 - US TRUNK HWY
 - COUNTY STATE AID HWY
 - MUNICIPAL STATE AID STREET
 - LOCAL STREET
 - RAMP
 - PRIVATE STREET
- Lakes & Ponds
- Minnesota River

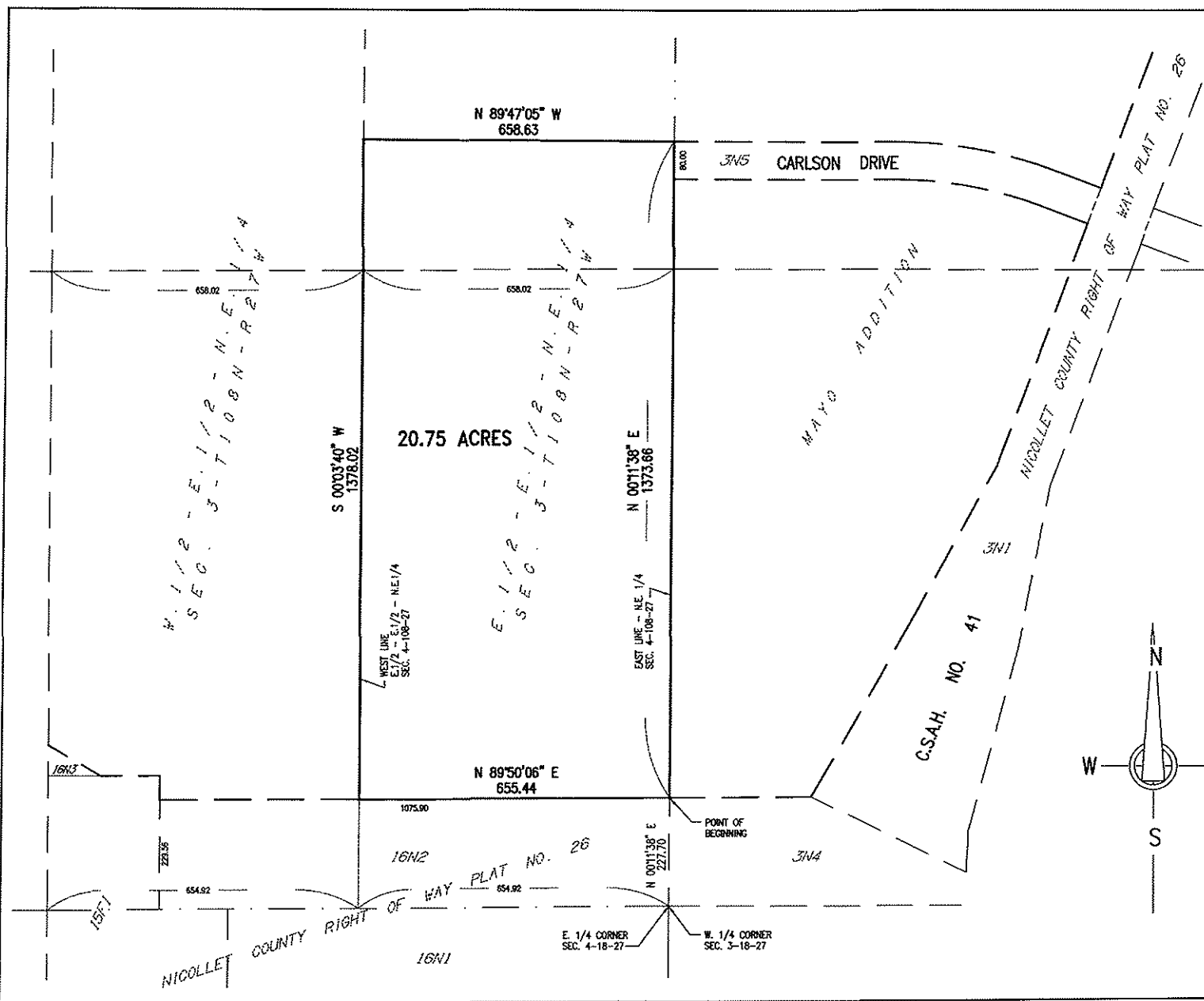


Disclaimer:
This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of North Mankato is not responsible for any inaccuracies herein contained.

0 1,425 Feet

© Bolton & Menk, Inc - Web GIS 10/12/2017 9:36 AM





DESCRIPTION

That part of the East Half of the East Half of the Northeast Quarter of Section 4, Township 108 North Range 27 West, Nicollet County, Minnesota, described as:

Commencing at the East Quarter corner of said Section 4; thence North 00 degrees 11 minutes 38 seconds East, (Minnesota County Coordinate System - Nicollet County Zone - HARN NAD83 - 1996), along the east line of the Northeast Quarter of said Section 4, the same being the east line of Parcel 16N2 of Nicollet County Right Of Way Plat No. 26, on file and of record with the Nicollet County Recorder, 227.70 feet to the northeast corner of said Parcel 16N2, said point being the point of beginning; thence continuing North 00 degrees 11 minutes 38 seconds East, along the east line of the Northeast Quarter of said Section 4, a distance of 1373.66 feet to the northwesterly corner of Parcel 3N5 of said Right Of Way Plat; thence North 89 degrees 47 minutes 05 seconds West, along the westerly extension of the northerly line of said Parcel 3N5, a distance of 658.63 feet to the point of intersection with the west line of the East Half of the East Half of the Northeast Quarter of said Section 4; thence South 00 degrees 03 minutes 40 seconds West, along said west line, 1378.02 feet to the point of intersection with the north line of said Parcel 16N2; thence North 89 degrees 50 minutes 05 seconds East, along said north line, 655.44 feet to the point of beginning.

Said parcel contains 20.75 acres, subject to any and all easements of record.

BASIS OF BEARINGS

(MINNESOTA COUNTY COORDINATE SYSTEM - NICOLLET COUNTY ZONE - HARN NAD83 - 1996)

I hereby certify that this survey, plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Signature: Warren P. Smith

Print Name: WARREN P. SMITH

Date: 11/22/16 License No. 14701



DRAWING & DESCRIPTION

NORTH MAPKATO, MINNESOTA
PART OF E 1/2 - E 1/2 - N.E. 1/4,
SEC. 4, T108N - R27W

FOR: BURNETT, STEVE
SCALE: 1"=200' DATE: NOV. 2016 (7.8.16) 18381



**Mr. Rooter Plumbing of South Central
Minnesota
415 Truman St.
North Mankato, MN 56003**

Invoice 52674977
Invoice Date 9/28/2017
Completed Date
Technicians Colin Jaques
Joe Hunt
Luke Lowe
Sam Schmidt

Billing Address
Cheryl Rohner
424 South Avenue
North Mankato, MN 56003 USA

Customer PO
Job Address
Cheryl Rohner
424 South Avenue
North Mankato, MN 56003
USA

Description of Work

Task #	Description	Quantity	Your Price	Your Total
C14050	-Acquire Permit -Excavate up to 7' deep to expose sewer pipe -Cut out approximately 4' of pipe -Install two way clean outs -Install river rock under pipe to ensure connections do not shift -Connect to cast iron stack in house -Video inspect line to insure no further issues -City inspection -Backfill and compact soil -Install metal clean out caps for future detection -Spread grass seed (homeowner to water lawn)	1.00	\$4,869.97	\$4,869.97
C14029	Set up for lining 4" or 6" No prep work included -Acquire permit -Two guys on site -Install liner, no use of sewer for 12 hours -Install up to 5' of PVC to reconnect sewer -Video inspection to insure proper flow -City inspection	1.00	\$3,675.49	\$3,675.49
C14039	4" Lining	60.00	\$36.00	\$2,160.00
B20	Advantage Plan Membership - 5 Years	1.00	\$0.00	\$0.00
C1300	Hydro Scrub™ to prepare pipe for liner	1.00	\$578.50	\$578.50
Sub-Total				\$11,283.96
Tax				\$0.00
Total Due				\$11,283.96
Balance Due				\$11,283.96

Thank you for your business.

IMPORTANT NOTICE: You and your service professional are responsible for meeting the Terms and Conditions of this contract. If you sign this contract and you fail to meet the terms and conditions of this contract, you may lose legal ownership rights to your home. I agree that initial price quoted prior to the start of work does not include any additional or unforeseen tasks, nor materials which may be found to be necessary to complete repairs or replacements. I also agree to hold Mr. Rooter Plumbing® or its assigns harmless for parts deemed corroded, unusable or unreliable for completion of stated work to be done. I hereby authorize Mr. Rooter Plumbing® to perform proposed work and agree to all agreement conditions as displayed and further acknowledge that this invoice is due upon receipt. Independently owned and operated franchise. Amount to Authorize: \$11,283.96

Cheryl R. Shiner

Acceptance of work performed: I find the service and materials performed & installed have been completed in accordance with this agreement. I agree to pay reasonable attorney fees, collection fees and court costs in the event of legal action pursuant to collection of amount due. Total Due: \$11,283.96

RESOLUTION NO.

RESOLUTION APPROVING
CONSENT ASSESSMENT AGREEMENT

WHEREAS, the City of North Mankato has, at the property owner's request, paid for certain improvements that will benefit such property, specifically repair/replacement of sewer line for the following described real estate:

424 South Avenue

PIN #18.803.0180

BLOCK 9 LOT 18 SUBDIVISIONCD 18803 SUBDIVISIONNAME SUBD OF BLK 7

Cost: \$11,283.96

WHEREAS, the property owner desires that the cost of the sewer line to the property be made as a special assessment against the property; and

WHEREAS, the property owner has executed a consent assessment agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

That the attached consent assessment agreement is approved and that the City Clerk is directed to forward a certified copy of this resolution along with a copy of the consent assessment agreement to the Nicollet County Auditor.

Adopted by the City Council this 16th day of October 2017.

Mayor

ATTEST:

City Clerk

CONSENT ASSESSMENT AGREEMENT

This Agreement is made between the City of North Mankato (City) and Cheryl Rohner (Owner).

The parties are guided in reaching this agreement by the following facts:

1. Owner's property is described as follows:
424 South Avenue
PIN #18.803.0180
BLOCK 9 LOT 18 SUBDIVISIONCD 18803 SUBDIVISIONNAME SUBD OF BLK 7
2. Owner replaced the sewer line to the property.
3. Owner desires to waive all of the procedures mandated by Chapter 429 of Minnesota Statutes and to consent to the imposition of an assessment directly upon the described property.
4. City is willing to pay for the repair in consideration for the owner's consent to the assessment.

The parties therefore make the following agreement:

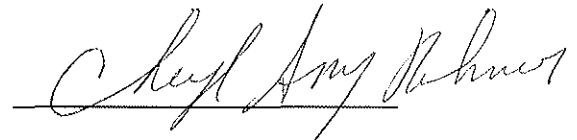
1. As a result of the improvement, a special assessment shall be filed against owner's land in the amount of \$11,283.96. The assessment shall be payable in equal installments extending over a period of ten (10) years and bear interest at the rate of 7.00% per annum from the date of this agreement. The City may transmit notice of this assessment to the County Auditor.

Adopted this _____ day of _____, 2017.

City of North Mankato

By: _____

Its: _____



Property Owner

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Mike Fischer, Community Development Director
DATE: October 10, 2017
SUBJECT: October Traffic & Safety Committee meeting

On Tuesday, October 10, 2017, the Traffic & Safety Committee met to discuss items of business. Member present: Council Liaison Jim Whitlock, Community Member Bill Borchardt, Police Chief Chris Boyer, Public Works Director Brad Swanson and Community Development Director Mike Fischer.

The following is a summary of the meeting:

1. Request to review existing no parking area on South Lake Street at the intersection of Belgrade Avenue.

Staff summarized a request from the property owners at 801 Belgrade Avenue to eliminate the no parking area on the west side of South Lake Street near the Belgrade Avenue intersection to accommodate more on-street parking near their home. Staff spoke about past concerns for traffic visibility at the intersection including on-street parking changes made. The Traffic & Safety Committee held discussions regarding safety over convenience, amount of on-street parking available in this area, past visibility concerns, current conditions and existing on-street parking restrictions at similar intersections.

Recommendation

The Committee recommends that no changes be made to the current on-street parking conditions

2. Request to consider no on-street parking proposal during the winter months.

Staff presented a request from Tony Ulmen for consideration of a no on-street plan with the intent of improving snow removal from all City streets. The Committee held discussions about past City efforts intended to improve snow removal, enforcement challenges, citizen reaction, associated costs and snow emergencies.

Recommendation

The Committee recommends denial of the proposed parking restriction plan

MEMORANDUM

TO: Traffic & Safety Committee

FROM: Mike Fischer, Community Development Director

DATE: September 26, 2017

SUBJECT: October Traffic & Safety Committee Meeting

A Traffic & Safety Committee meeting has been scheduled for **Tuesday, October 10, 2017 at 2:00 p.m.** in the Municipal Building Conference Room.

AGENDA

1. Request to review existing no parking area on South Lake Street at the intersection of Belgrade Avenue.
2. Request to consider no on-street parking proposal during winter months.

1. Request to review existing no parking area on South Lake Street at the intersection of Belgrade Avenue.

The City has received a request from Albert and Carmen Rist at 801 Belgrade Avenue to eliminate the no parking area on the west side of South Lake Street near the Belgrade Avenue intersection to accommodate more on-street parking near their home. Attached are pictures showing the existing no parking area.

Due to traffic visibility concerns at this intersection reported by multiple area residents, several years ago, the City created the no parking area on the west side of South Lake Street to improve visibility. As the Rist family believes this limits the amount of on-street parking near their home, they are requesting that it be removed.

Since the installation of the no parking area, staff has not received any citizen concerns regarding safety or visibility at this intersection.





2. Request to consider a no on-street parking proposal

Attached is a proposal from North Mankato resident Tony Ulmen to consider a weekly no on-street parking concept to improve snow removal and street sweeping. In summary, the proposal would **voluntary** limit on-street parking the day before garbage pick-up from 8:30 a.m. to 3:30 p.m. to allow staff to plow streets curb to curb.

It is recommend the Traffic & Safety Committee review this proposal.

Michael Fischer

From: Michael Fischer <michaelf@northmankato.com>
Sent: Monday, September 25, 2017 10:45 AM
To: 'Michael Fischer'
Subject: FW: Snow Plowing Curb to Curb

From: anthony ulmen [<mailto:anjoulmen@hotmail.com>]
Sent: Wednesday, September 06, 2017 5:49 PM
To: Brad Swanson <bswanson@northmankato.com>
Subject: Snow Plowing Curb to Curb

Hi Brad, I want to present to you a snow plowing plan that I have discussed with John Harrenstein & Jim Whitlock. As you know Pleasant View Drive is a narrow street with parking only on the east side. Following a snow storm, the street is even narrower if the street isn't plowed curb to curb. I have noticed in other parts of North Mankato that the driving lanes are also too narrow when the street isn't plowed curb to curb. I know that the City of North Mankato doesn't like to call a Snow Emergency, but in the interest of safety and emergency vehicle assess, the streets should be plowed curb to curb following a snow storm. I believe this curb to curb snow plowing could be accomplished, without calling a Snow Emergency, by having No Parking Days. Using the garbage collection map, the City of North Mankato is divided into 5 zones. The day before garbage is collected, No Parking would be allowed on the streets in that zone from 8:30am to 3:30pm. The street could then be plowed curb to curb. For example, my garbage collection day is Friday, so No Parking would be allowed on Pleasant View Drive on Thursday, 8:30am to 3:30pm. This shouldn't affect most residents because they would be at work or school. The No Parking would be voluntary. This way, the residents would know that their street would be plowed curb to curb in no more than 1 week following a storm. This plan could be in effect from November 15 to April 15. This plan would also work good for street sweeping. The plan could be included in the City Newsletter, and with the water & sewer bill. Keep up the good work. Tony Ulmen

E-MAIL CONFIDENTIALITY NOTICE:

The contents of this e-mail message and any attachments are intended solely for the addressee(s) and may contain confidential and/or legally privileged information. If you are not the intended recipient of this message or if this message has been addressed to you in error, please immediately alert the sender by reply e-mail and then delete this message and any attachments. If you are not the intended recipient, you are notified that any use, dissemination, distribution, copying,

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #12A	Department: Community Dev.	Council Meeting Date: 10/16/17																												
TITLE OF ISSUE: Consider Adopting Resolution Supporting Pursuit of 2017 Local Road Improvement Program Funding from the Minnesota Department of Transportation for the Commerce Drive Improvement Project.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the memo provided by City Engineer Dan Sarff.																														
If additional space is required, attach a separate sheet																														
REQUESTED COUNCIL ACTION: Adopt Resolution Supporting Pursuit of 2017 Local Road Improvement Program Funding from the Minnesota Department of Transportation for the Commerce Drive Improvement Project.																														
Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	<div style="text-align: center; font-weight: bold; margin-bottom: 10px;">SUPPORTING DOCUMENTS ATTACHED</div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Memo</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**BOLTON
& MENK**

Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

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Bolton-Menk.com

MEMORANDUM

Date: October 11, 2017

To: Mayor Dehen and City Council Members

From: Daniel R. Sarff, P.E., City Engineer *DS*

CC: John Harrenstein, City Administrator
Brad Swanson, Public Works Director
Michael Fischer, City Planner

Subject: Local Roads Improvement Program Funding Application for Commerce Drive Improvements

In 2017, the Minnesota Legislature appropriated approximately \$25.3 million in bond funds statewide to the Local Roads Improvement Program. One portion of the program provides funds for the costs of constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance. The Minnesota Department of Transportation State Aid for Local Transportation Office administers the Local Roads Improvement Program with guidance from the Local Road Improvement Program Advisory Committee. This is a competitive grant opportunity available to cities, counties, and townships throughout the state. Selected projects from cities with population over 5,000 can receive up to \$1,000,000 in grant funds.

As you recall, \$908,000 in federal funding through the Surface Transportation Program (STP) was awarded to the City in 2016 for improvements to Commerce Drive between Lookout Drive and Lor Ray Drive. The total estimated project cost is \$1,984,200, leaving approximately \$1,076,000 to be paid from Municipal State Aid or local funds. It is recommended that a funding application in the amount of \$1,000,000 be submitted under the current Local Roads Improvement Program solicitation for the Commerce Drive project.

The proposed project would include the partial reconstruction of Commerce Drive between Lookout Drive and Lee Boulevard. The project would include the complete removal of the existing full-depth bituminous pavement section and replacement of a new bituminous pavement section with aggregate base and edge drains. The project would include isolated removal and replacement of the existing curb and gutter and sidewalk as well as ADA pedestrian ramp improvements at the intersecting streets. New street lights would be provided along the length of the project. The new street section will be re-stripped to provide for one lane in each direction, a center turn lane and designated bicycle lanes on both sides of the street. It is anticipated that the project will also include the closure of some of the driveways between Roe Crest Drive and Lor Ray Drive to improve safety by reducing conflicting left turn movements and reduce traffic congestion.

A resolution authorizing the application for funding of this project are included in the City Council packet for your consideration. I will be available at the October 16 council meeting to answer any questions you may have.

RESOLUTION NO.

RESOLUTION SUPPORTING PURSUIT OF 2017 LOCAL ROAD IMPROVEMENT
PROGRAM FUNDING FROM THE MINNESOTA DEPARTMENT OF TRANSPORTATION
FOR THE COMMERCE DRIVE IMPROVEMENT PROJECT

WHEREAS, the Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$1,000,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, and address transportation deficiencies, and

WHEREAS, Commerce Drive is a major collector urban street extending between Lookout Drive and Lor Ray Drive, serving as a major access route to the largest commercial area in the City of North Mankato providing access to approximately 44 businesses, and

WHEREAS, safe and efficient travel for all modes on Commerce Drive is also vital to the health and live ability of the surrounding area as it provides access to a pharmacy, medical clinic, an elementary school, South Central College, and a church, therefore serving as a route for emergency services and school buses , and

WHEREAS, the Commerce Drive Improvements project will maintain and enhance safe and efficient travel through this corridor, which will be essential in order to maintain the economic viability of the businesses in the surrounding area, and

WHEREAS, the existing Commerce Drive road segment within Commerce Drive Improvement project are in poor structural condition due to consistent heavy industrial use, and

WHEREAS, the Commerce Drive Improvements project includes reconstruction of the existing Commerce Drive (MSAS Route 119) between Lookout Drive and Lor Ray Drive within the City of North Mankato, and

WHEREAS, the proposed improvements include the replacement of the degraded existing pavement with a new bituminous pavement section with aggregate base and edge drains, upgrading an existing 9-ton road to a 10-ton road, and

WHEREAS, the planned closure and/or consolidation of several driveways and accesses within the project area would reduce conflicting left turn movements and reduce traffic delays in the area, and

WHEREAS, the project provides an opportunity to update pedestrian facilities to meet ADA standards, providing safer mobility to all pedestrian traffic in the area, and

WHEREAS, the project provides an opportunity to re-stripe the roadway to designate bicycle lanes on both sides of the street, filling an east-west gap between two existing trail systems, and

WHEREAS, the construction of said project is planned to take place in fiscal year 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA that the City Council hereby supports the reconstruction of the existing Commerce Drive road segment within the Commerce Drive Improvement project.

BE IT FURTHER RESOLVED that the City Council hereby supports the City's pursuit of Local Road Improvement Program (LRIP) funding and authorizes staff to prepare and submit such application,

BE IT FURTHER RESOLVED that the City of North Mankato, if awarded the federal funds for said project, agrees to secure and guarantee the local share of costs associated with this project and agrees to see this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED that the City of North Mankato agrees to design and construct said project and agrees to operate and maintain the facilities constructed with federal transportation funds for the useful life of the improvement.

Adopted by the City Council this 16th day of October 2017.

Mayor

Attest:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #12B	Department: Administration	Council Meeting Date: 10/16/17																												
TITLE OF ISSUE: Consider Adopting Resolution Authorizing the Purchase of Real Estate Located at 928 South Avenue and Dispensing with Requirements Under Minnesota Statute 462.356 Subdivision 2.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Staff recommends purchasing the real estate located at 928 South Avenue.																														
REQUESTED COUNCIL ACTION: Adopt Resolution Resolution Authorizing the Purchase of Real Estate Located at 928 South Avenue and Dispensing with Requirements Under Minnesota Statute 462.356 Subdivision 2.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Purchase Agreement</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION AUTHORIZING THE PURCHASE OF REAL ESTATE LOCATED
AT 928 SOUTH AVENUE AND DISPENSING WITH REQUIREMENTS UNDER
MINNESOTA STATUTE 462.356 SUBDIVISION 2

WHEREAS, the City of North Mankato has adopted a Comprehensive Municipal Plan; and

WHEREAS, it is the intention of the City of North Mankato to purchase the property located at
928 South Avenue; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
NORTH MANKATO, MINNESOTA, as follows:

Section 1: The governing body of the City of North Mankato with a two-thirds vote dispenses
with the requirements of Minnesota Statute 462.356 Subdivision 2.

Section 2: The property known as 928 South Avenue is authorized to be purchased for \$125,000.

Section 3: The City staff is authorized to execute the necessary documents to complete the
acquisition of said property.

Adopted by the City Council this 16th day of October 2017.

Mayor

ATTEST:

City Clerk

PURCHASE AGREEMENT

This Purchase Agreement ("**Agreement**") is made this _____ day of October, 2017, by Gary G. Erickson and Leslie K. Erickson, husband and wife; Leilani K. Barnes and Joseph W. Barnes, husband and wife; and Terry L. Sparks and Larry A. Sparks, husband and wife ("**Sellers**"), and the City of North Mankato, a municipal corporation ("**Purchaser**").

In consideration of the mutual covenants and the undertakings contained herein, the parties agree as follows:

1. **Purchase of Land.** Sellers agree to sell to Purchaser and Purchaser hereby agrees to buy from Sellers, on the terms and conditions set forth herein, property described as follows to-wit:

Lot Twenty-Three (23) of Menton's Addition to North Mankato, Nicollet County, Minnesota, according to the plat on file and of record in the office of the Register of Deeds of Nicollet County.

2. **Purchase Price.** The purchase price ("**Purchase Price**") for the property is One Hundred Twenty Five Thousand and no/100 Dollars (\$125,000.00) to be paid as follows:

One Hundred Twenty Five Thousand Dollars (\$125,000.00) to be paid at closing.

3. **Covenants and Warranties of Sellers.** Sellers covenant and warrant to Purchaser as follows:
 - a. On the Closing Date there will be no tenants, persons or entities occupying or having a right to occupy the Land or any part thereof.
 - b. At Closing, no contracts of agreements shall be in effect with respect to the Land by which Purchaser shall be bound, other than easements of record existing and recorded with the office of the County Recorder in and for Nicollet County, Minnesota.
4. **Closing: Closing Date.** The Closing shall take place on _____, 2017 or before if mutually agreed at a place to be agreed upon by the parties.
5. At the Closing, the Sellers shall deliver to Purchaser:
 - a. A Warranty Deed transferring all interest they have in the described property.
6. **Real Estate Taxes and Special Assessments.** Real Estate taxes shall be pro-rated as of the date of closing.


7. **Possession.** Sellers agree to deliver possession of the land to Purchaser on the closing date. State Deed Taxes, which are \$3.30 per \$1,000.00 of the sales price shall be the responsibility of Purchaser. Sellers shall provide to Purchaser an abstract for the property being purchased.
8. **Risk of Loss.** Risk of loss of the Land prior to the time of Closing shall remain in the Sellers.
9. **Complete Agreement.** This is a final Agreement between the Parties with respect to the Land and contains their entire Agreement and supercedes all understandings and agreements oral or written relative to the Land. No waiver of any of the terms in this Purchase Agreement will be effective unless in writing executed by both parties.
10. **Time of the Essence.** Time is of the essence in the performance of this Agreement.
11. **Governing Law.** This Agreement is made and entered into under the laws of Minnesota, and Minnesota law shall govern its construction and enforcement.
12. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, and which together shall constitute a single, integrated contract.
13. **Representation and Warranties of Purchaser.**
 - a. **Authority.** Purchaser have full legal power and authority to enter into, execute and deliver this Agreement, to perform its obligation hereunder, to make the representations, warranties and covenants contained herein and to cause the transactions contemplated by this Agreement to be consummated.
 - b. **Compliance.** Neither the execution, delivery or performance of this Agreement will result in the breach under any indenture, security instrument or other agreement or court administrative order by which Purchaser or the Land may be bound or affected.
 - c. **Validity and Binding Effect.** This Agreement is, and the documents and agreement mentioned herein, contemplated hereby or to be delivered pursuant to the terms hereof which Purchaser are a party when a duly executed and delivered, will be legal, valid and binding obligations of the Purchaser, enforceable against Purchaser in accordance with the terms and conditions of this Agreement.

IN WITNESS WHEREOF the parties have executed this Agreement as of the day
and year first written above.

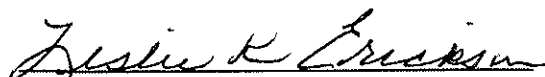
CITY OF NORTH MANKATO

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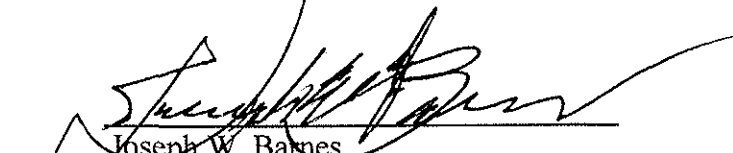
Gary G. Erickson




Leslie K. Erickson



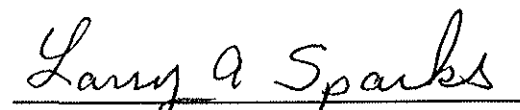
Leilani K. Barnes



Joseph W. Barnes



Terry L. Sparks



Larry A. Sparks

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #12C	Department: Administration	Council Meeting Date: 10/16/17																											
TITLE OF ISSUE: USAquatics will provide an Update on the Spring Lake Park Swim Facility.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: A representative from USAquatics will review the bidding results and future bidding options.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Receive update from USAquatics.																													
Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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