

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on December 19, 2016. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Freyberg, Spears, Steiner, and Norland, City Administrator Harrenstein, Finance Director McCann, Attorney Kennedy, City Planner Fischer, Public Works Director Swanson and City Clerk Van Genderen.

**Approval of Agenda**

**Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda as presented. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

**Approval of Council Meeting Minutes**

**Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council meeting of December 5, 2016. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

**Public Hearing – 7 p.m. Annual Stormwater Pollution Prevention Program (SWPPP) Review.**

City Engineer Dan Sarff appeared before Council and stated that the Minnesota Pollution Control Agency (MPCA) administers the requirements of the Federal Clean Water Act including the Municipal Separate Storm Sewer System (MS4). The MS4 is designed to reduce the amount of sediment and pollution that enters surface and ground water from storm sewer systems. The City of North Mankato has a population greater than 10,000 and must comply with the MS4 permit requirements. A part of the MS4 requirements is that the City must develop and maintain a Stormwater Pollution Prevention Program (SWPPP). The SWPPP has six minimum control measures including; Public Education and Outreach on Storm Water Impacts, Public Participation and Involvement, Illicit Discharge Elimination, Construction Site Stormwater Runoff Control, Post-Construction Stormwater Management in New Development and Redevelopment and Pollution Control and Good Housekeeping for Municipal Operations. The City of North Mankato continues to work on the various tasks listed and most recently updated the City Code concerning Stormwater. The MS4 permit requires the City to provide an opportunity for the public to comment on the adequacy of the City's SWPPP. Tom Hagen, 927 Lake Street, appeared before Council and indicated he believed the City should consider a controlled deer hunt to minimize the impact the deer have on the native flora and fauna. Mr. Hagen also stated the homes on the top of the bluff should be required to send rain water to the street and not down the ravines. Council Member Steiner requested clarification on if there was a way to address Mr. Hagen's concerns. City Engineer Sarff stated there is a definite relationship between wildlife and maintenance of the ravines, and as the City reviews the SWPPP, Mr. Hagen's concerns will be studied. Council Member Spears stated the SWPPP should be updated now. City Engineer Sarff stated this Public Hearing was only for taking public comment and the ideas would be reviewed and possibly incorporated into the SWPPP revisions in the next year or two.

**Consent Agenda**

**Council Member Steiner moved, seconded by Council Member Norland, to approve the Consent Agenda which included:**

- A. Bills and Appropriations.
- B. Res. No. 100-16 Adopting Resolution Approving Donations/Contributions/Grants.
- C. Res. No. 101-16 Authorizing or Reauthorizing Membership in the 4M Fund.

- D. Res. No. 102-16 Setting Council Meeting Dates for Year 2017.
- E. Res. No. 103-16 Setting Licenses and Permit Fees.
- F. Set Public Hearing for 7 p.m., January 3, 2017 to Consider Comprehensive Plan Amendment No. 5. A request from the City of North Mankato.
- G. Res. No. 104-16 Declaring Costs to be Assessed for Municipal Charges for 10 Arlington Court.
- H. Res. No. 105-16 Declaring Costs to be Assessed for Municipal Charges for 732 Wall Street.
- I. Res. No. 106-16 Declaring Costs to be Assessed for Municipal Charges for 2153 LorRay Drive.
- J. Set Public Hearing for 7 p.m. on January 3, 2017 to Consider Proposed Improvements to the Sidewalk at 638 Belgrade Avenue.
- K. Set Public Hearing for 7 p.m. on January 3, 2017 to Consider Proposed Improvements to the Sidewalk at 538 Page Avenue.
- L. Approved Temporary Alcohol Permit for Business on Belgrade and the Anthony Ford Pond Hockey Tournament on January 28 and 29, 2017 at Spring Lake Park.

**Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.** Council Member Spears asked for clarification on why the Community Room in the basement of the Municipal Building was removed from the fee schedule. Public Works Director Swanson indicated that with the remodel of the Municipal Building entrance, steep grades were needed, preventing the basement entrance from being ADA compliant. Public Works Director Swanson reported the current room could be used as a staff break room and archives.

#### **Public Comments**

Barb Church, 102 Wheeler Avenue, appeared before Council and requested clarification on the location of the Zero Waste dumpster following the closing of the compost site. Ms. Church stated she approved of the project proposed for the Tschohl property.

Tom Hagen, 927 Wall Street, appeared before Council and stated he noted the application for the Anthony Ford Pond Hockey Tournament and expressed his concern that the noise would be managed better. Mr. Hagen stated the proposed project for the Tschohl property was, in his mind, acceptable.

#### **Business Items**

**Res. No. 107-16 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2017.** Council Member Norland moved, seconded by Council Member Steiner to adopt Res. No. 107-16 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2017. **Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

**Res. No. 108-16 Approving 2016 Tax Levy Collectible in 2017.** Council Member Spears requested clarification on the abatement levy. City Administrator Harrenstein stated a portion was designated for the Highway 14 trail and a portion was paying for the Old Belgrade hill project. **Council Member Steiner moved, seconded by Council Member Norland to adopt Res. No. 108-16 Approving 2016 Tax Levy Collectible in 2017. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

**Res. No. 109-16 Approving the Capital Improvement Plan 2017-2021.** Council Member Norland moved, seconded by Council Member Steiner to adopt Res. No. 109-16 Approving the Capital Improvement Plan 2017-2021. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

**Ordinance No. 84, Fourth Series, Rezoning 1610 LorRay Drive from Transitional Unzoned District to R-3A, Medium Density Residential.** Council Member Norland moved, seconded by Council Member Steiner to Adopt Ordinance No. 84, Fourth Series, Rezoning 1610 LorRay Drive from Transitional Unzoned District to R-3A, Medium Density Residential. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

**Res. No. 110-16 Authorizing City of North Mankato Revenue and Expenditure Recognition Policy.** Finance Director McCann stated the policy was recommended by the auditors to clean up the reconciliation process. Council Member Freyberg moved, seconded by Council Member Steiner to adopt Res. No. 110-16 Authorizing City of North Mankato Revenue and Expenditure Recognition Policy. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

**Res. No. 111-16 Authorizing Funding Application for the Commerce Drive Improvement Project.** City Engineer Sarff reported the resolution was a requirement before the City could apply for a Surface Transportation Program (STP) grant. The STP is a competitive grant and would be funded in Fiscal Year 2021 covering up to 80% of the eligible project. The City submitted a grant application last year that was not selected but staff believe this project fits the criteria. The proposed project would include the partial reconstruction of Commerce Drive between Lookout Drive and Lee Boulevard. Estimated total cost for the project is \$1,984,200 and federal funding would cover 80% or \$1,380,300 of the estimated construction cost. Local cost would be the remaining 20% or \$603,900. Council Member Steiner noted the road is busy and reconstruction is needed. Council Member Steiner moved, seconded by Council Member Norland to adopt Res. No. 111-16 Authorizing Funding Application for the Commerce Drive Improvement Project. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

**Res. No. 112-16 Authorizing Transportation Alternatives Solicitation Funding Application for the Monroe Elementary/Bridges Elementary Safe Routes to School Project.** City Engineer Sarff reported this application is similar to the one submitted last year. If the City receives the grant it would be funded in 2021. He stated the Dakota Meadows application was accepted last year and the City was encouraged to resubmit this grant application. Council Member Norland moved, seconded by Council Member Steiner to adopt Res. No. 112-16 Authorizing Transportation Alternatives Solicitation Funding Application for the Monroe Elementary/Bridges Elementary Safe Routes to School Project. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

#### **City Administrator and Staff Comments**

Administrator Harrenstein noted Charter Communication provided the City with information concerning upcoming changes.

Administrator Harrenstein thanked Finance Director McCann for his work on the budget and his work to increase the efficiency of the Finance office.

Administrator Harrenstein thanked Council Member Spears for his service as Council Member.

Administrator Harrenstein wished the Council, staff and North Mankato residents Merry Christmas.

Public Works Director Swanson stated the Zero Waste dumpster would be moved just off Quincy Street at the entrance to the Recycling Center.

### **Mayor and Council Comments**

Council Member Freyberg thanked Council Member Spears for his service and differing view point on the Council.

Council Member Norland thanked Council Member Spears for his service and for providing a different view point.

Council Member Norland stated during the last snow event the City did not declare a snow emergency, but citizens should move their vehicles during and after a snow storm to allow City plows to clear the street of snow.

Council Member Norland indicated she understood the logic of a deer hunt but was not interested in endorsing a hunt.

Council Member Steiner thanked Council Member Spears for his service.

Council Member Spears stated it has been good serving on City Council, reporting he has mellowed and better understands the nuances of City government and appreciates the work required to run a City.

**Appointment of Boards and Commissions. Council Member Freyberg moved, seconded by Council Member Steiner to approve the 2017 Appointment of Boards and Commissions. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

**Res. No. 113-16 Approving City Council Committee Assignments. Council Member Norland moved, seconded by Council Member Steiner to adopt Res. No. 113-16 Approving City Council Committee Assignments. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

Mayor Dehen thanked Council Member Spears for his service and work on behalf of the citizens of North Mankato.

Mayor Dehen wished everyone a Merry Christmas.

### **Public Comments**

Barb Church, 102 Wheeler Avenue, appeared before Council and stated the citizens of North Mankato thank you for your work.



Tom Hagen, 927 Lake Street, appeared before Council and stated he would like to see the City of North Mankato develop a Historic Preservation Commission.

Council Member Steiner requested City staff look into a Historic Preservation Commission. Administrator Harrenstein stated the Downtown Master Plan would be bringing forward ideas and requested the Council wait until the completion of the plan.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Steiner, the meeting adjourned at 7:45 p.m.

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Mayor

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City Clerk

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #7	Department: City Planner	Council Meeting Date: 01/03/17																												
<b>TITLE OF ISSUE:</b> Public Hearing-7 p.m. Consider Proposed Improvements to the Sidewalk at 638 Belgrade Avenue.																														
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> In response to a citizen complaint, City staff identified the sidewalk in front of 638 Belgrade Avenue to have a condition requiring maintenance or replacement and has been following the Sidewalk Installation and Maintenance Policy. City staff sent a certified letter to the property owner indicating that it was necessary to either repair or replace the sidewalk. The property owner was given sixty (60) days from the date of the letter to make the necessary improvements. The property owner did not respond within sixty (60) days and according to the Sidewalk and Maintenance Policy if the improvements have not been made, the "City Council will hold a public hearing regarding the proposed improvement and take action on whether or not the City will complete the improvements and bill the costs of the improvement to the property owner."																														
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<b>REQUESTED COUNCIL ACTION:</b> Public Hearing.																														
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Notice of Public Hearing</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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NOTICE OF PUBLIC HEARING ON PROPOSED IMPROVEMENT  
TO THE SIDEWALK AT 638 BELGRADE AVENUE

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota at 7 p.m. on the 3<sup>rd</sup> day of January 2017, to hold a public hearing to consider proposed improvement to the sidewalk at 638 Belgrade Avenue.

Such persons as desire to be heard with reference to the proposed improvement to the sidewalk at 638 Belgrade Avenue will be heard at this meeting.

Dated this 19<sup>th</sup> day of December 2016

April Van Genderen  
City Clerk  
City of North Mankato

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #8	Department: City Planner	Council Meeting Date: 01/03/17																											
<b>TITLE OF ISSUE:</b> Public Hearing-7 p.m. Consider Proposed Improvements to the Sidewalk at 538 Page Avenue.																													
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> In response to a citizen complaint, City staff identified the sidewalk in front of 538 Page Avenue to have a condition requiring maintenance or replacement and has been following the Sidewalk Installation and Maintenance Policy. City staff sent a certified letter to the property owner indicating that it was necessary to either repair or replace the sidewalk. The property owner was given sixty (60) days from the date of the letter to make the necessary improvements. The property owner did not respond within sixty (60) days and according to the Sidewalk and Maintenance Policy if the improvements have not been made, the "City Council will hold a public hearing regarding the proposed improvement and take action on whether or not the City will complete the improvements and bill the costs of the improvement to the property owner."																													
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NOTICE OF PUBLIC HEARING ON PROPOSED IMPROVEMENT  
TO THE SIDEWALK AT 538 PAGE AVENUE

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota at 7 p.m. on the 3<sup>rd</sup> day of January 2017, to hold a public hearing to consider proposed improvement to the sidewalk at 538 Page Avenue.

Such persons as desire to be heard with reference to the proposed improvement to the sidewalk at 538 Page Avenue will be heard at this meeting.

Dated this 19<sup>th</sup> day of December 2016

April Van Genderen  
City Clerk  
City of North Mankato

# AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.  
County of Blue Earth

Steve Jameson, being duly sworn, on oath states as follows:

1. I am the publisher of The Free Press, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

The printed \_\_\_\_\_ notice \_\_\_\_\_ which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on Wednesday, the 21 day of December, 2016, and was thereafter printed and published on every Wednesday to and including Wednesday, the 21 day of December, 2016; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

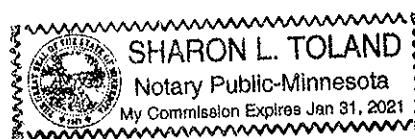
4. The Publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: \$26.88.
5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notice: The newspaper's known office is located in Blue Earth County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

By: Steve Jameson  
Steve Jameson, Publisher

Subscribed and sworn to before me on this 21 day of December, 2016.

Sharon L. Toland  
Notary Public



December 21, 2016  
NOTICE OF  
PUBLIC HEARING ON  
PROPOSED IMPROVEMENT  
TO THE SIDEWALK AT  
538 PAGE AVENUE  
NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota at 7 p.m. on the 3rd day of January 2017, to hold a public hearing to consider proposed improvement to the sidewalk at 538 Page Avenue.  
Such persons as desire to be heard with reference to the proposed improvement to the sidewalk at 538 Page Avenue will be heard at this meeting.  
Dated this 19th day of December 2016.  
April Van Genderen  
City Clerk  
City of North Mankato



**CITY OF NORTH MANKATO**  
**REQUEST FOR COUNCIL ACTION**



Agenda Item #9	Department: City Planner	Council Meeting Date: 01/03/17																											
<b>TITLE OF ISSUE: Public Hearing-7 p.m., Consider Comprehensive Plan Amendment Figure 3-2: Future Land Use.</b>																													
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the Planning Commission Report.</b>																													
<i>If additional space is required, attach a separate sheet</i>																													
<b>REQUESTED COUNCIL ACTION: Public Hearing.</b>																													
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> <b>SUPPORTING DOCUMENTS ATTACHED</b> </div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Public Hearing Notice, Planning Commission Report</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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NOTICE OF PUBLIC HEARING FOR  
COMPREHENSIVE PLAN AMENDMENT  
FIGURE 3-2: FUTURE LAND USE  
CITY OF NORTH MANKATO

Notice is hereby given that the City Council of the City of North Mankato will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, at 7 p.m. on the 3<sup>rd</sup> day of January to hold a public hearing to consider an amendment to the Comprehensive Plan Figure 3-2: Future Land Use. The amendment would change the zoning in the area north of Timm Road between LorRay Drive and Lookout Drive.

Such persons as desire to be heard with reference to this issue should appear at this meeting. Public comments may be sent to the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, MN 56001.

Dated this 19<sup>th</sup> day of December 2016.

April Van Genderen  
City Clerk  
City of North Mankato, Minnesota



# AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.  
County of Blue Earth

Steve Jameson, being duly sworn, on oath states as follows:

1. I am the publisher of The Free Press, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

The printed notice which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on Wednesday, the 21 day of December, 2016, and was thereafter printed and published on every Wednesday to and including Wednesday, the 21 day of December, 2016; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

4. The Publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows: \$32.25.
5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notice: The newspaper's known office is located in Blue Earth County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

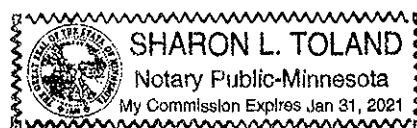
By: Steve Jameson  
Steve Jameson, Publisher

Subscribed and sworn to before me on this 21 day of December, 2016.

Sharon L. Toland

Notary Public

December 21, 2016  
NOTICE OF  
PUBLIC HEARING FOR  
COMPREHENSIVE PLAN  
AMENDMENT FIGURE 3-2:  
FUTURE LAND USE  
CITY OF NORTH MANKATO  
Notice is hereby given that the City Council of the City of North Mankato will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, at 7 p.m. on the 3rd day of January to hold a public hearing to consider an amendment to the Comprehensive Plan Figure 3-2: Future Land Use. The amendment would change the zoning in the area north of Timm Road between LorRay Drive and Lookout Drive.  
Such persons as desire to be heard with reference to this issue should appear at this meeting. Public comments may be sent to the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, MN 56001.  
Dated this 19th day of December 2016.  
April Van Genderen  
City Clerk  
City of North Mankato, Minnesota



COMPREHENSIVE PLAN AMENDMENT NO. 5

A REQUEST FROM THE CITY OF NORTH MANKATO

## THE CITY OF NORTH MANKATO

SUBJECT: Comprehensive Plan Amendment No. 5  
APPLICANT: City of North Mankato  
LOCATION: -  
EXISTING ZONING: -  
DATE OF HEARING: December 8, 2016  
DATE OF REPORT: November 30, 2016  
REPORTED BY: Michael Fischer, City Planner

### APPLICATION SUBMITTED

Request to amend Figure 3-2, Future Land Use Map within the Comprehensive Plan

### COMMENT

At the November 2016 Planning Commission meeting, a recommendation was made to amend City Code Section 156.038, R-1S, One Family Dwelling, Small Lot. Amendments included reductions to lot widths, lot sizes and side yard setbacks in the R-1S zoning district. The City Council will hold a public hearing on December 5, 2016 to consider the recommended amendments.

As part of the discussions at the November Planning Commission meeting, staff presented a revised Future Land Use Map showing a new land use called "Low Density Intermediate Residential". This map is shown as Exhibit A. On the map, this new area was guided for an undeveloped area of the City located north of Timm Road between Lor Ray Drive and Lookout Drive. In summary, as proposed, future zoning of this area would be limited to R-1S designations.

Should the Planning Commission recommend approval of this new land use designation and its guided area, it will also be necessary to amend Chapter 3 – Land Use & Growth Management within the Comprehensive Plan. Specifically, the Land Use Plan begins on page 15 (attached) and breaks down recommended densities and zoning classifications for the land uses shown on the Future Land Use Map. As the Low Density Intermediate Residential district would be new, it would be necessary to incorporate it into the Land Use Plan. Specifically, staff is recommending the following language after Low Density Residential on page 17:

### **Low Density intermediate Residential**

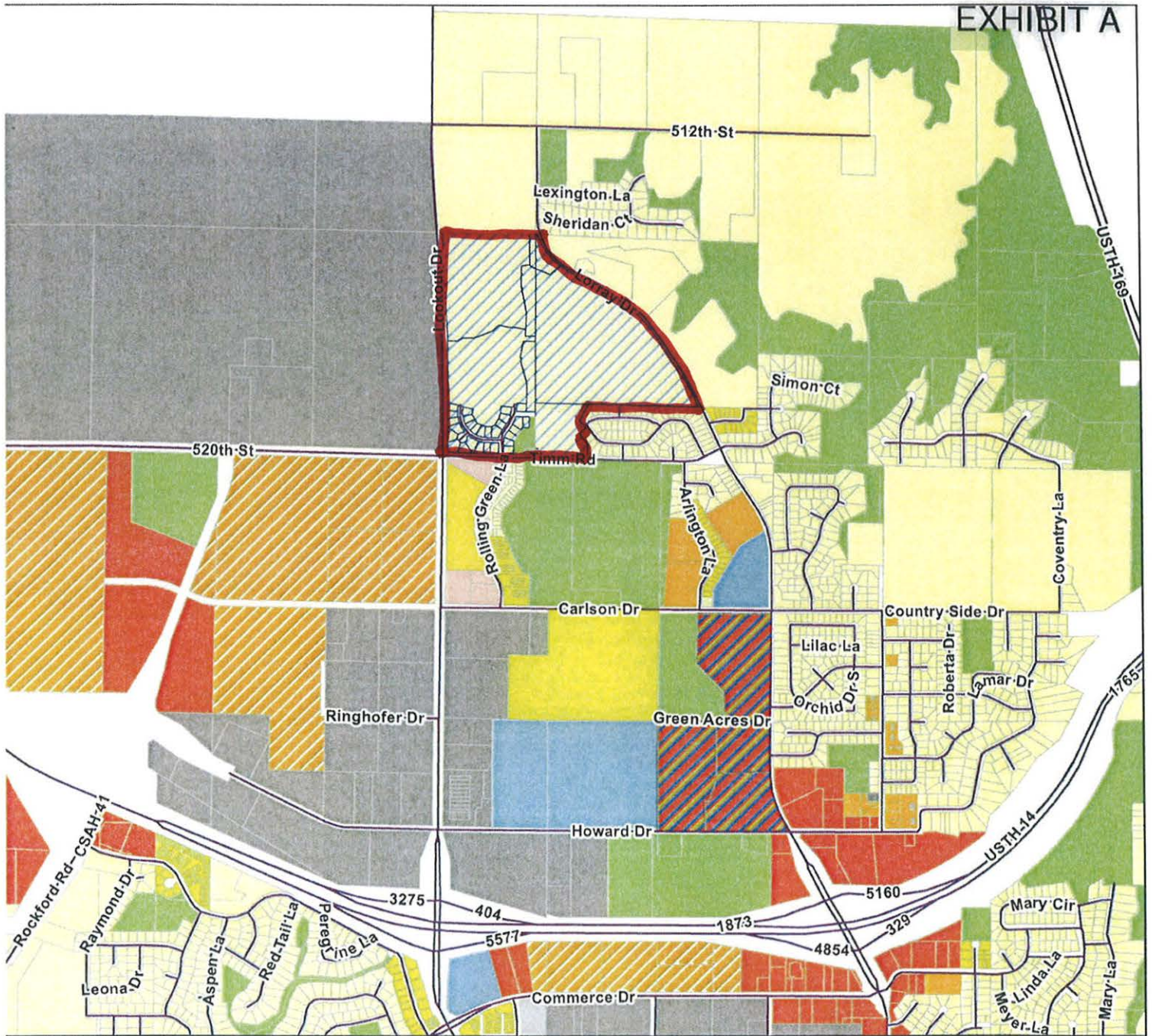
The land use in this category is single-family detached dwellings on smaller lots with smaller side yard setbacks as those used in the Low Density Residential land use areas. Densities targeted in this category average 1 to 8 per acre. The only zoning district that would correspond to this land use designation is the R-1S, One Family Dwelling, Small Lot District. It is expected that single-family development in this category will offer entry level housing opportunities.

As indicated by staff at the November Planning Commission meeting, all landowners within the proposed Low Density Intermediate Residential area are supportive of the new designation.

### **RECOMMENDATION**

Staff recommends approval of the Comprehensive Plan amendments as proposed.





### Future Land Use

	Central Redevelopment District		High Density Residential
	Central Business District		Medium Density Residential
	General Commercial		Low Density Residential
	Neighborhood Commercial		Low Density Intermediate Residential
	Commercial/Industrial Mixed Use		Institutional
	Heavy Industrial		Open Space/Park
	Light Industrial		Right of way



1 inch equals 1,666.67 feet

0 0.175 0.35 0.7 Miles



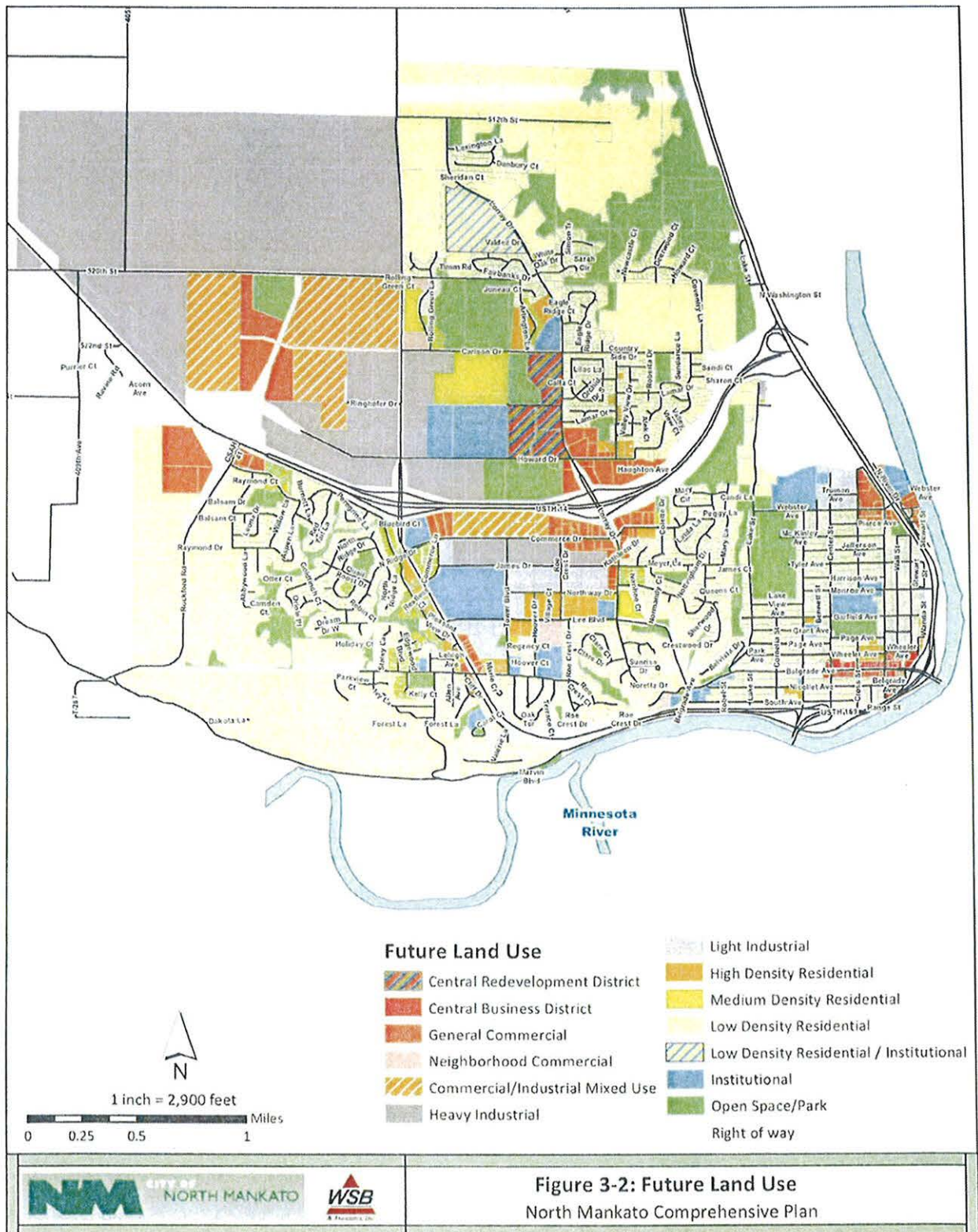


### *Land Use Plan*

The land use plan provides the framework for the growth and development of the City. The land use plan serves as a guide for the character and intensity of development and will be supported by other land use controls and public actions taken pursuant to the Comprehensive Plan.

The land use map appears in Figure 3-2: Future Land Use. The plan illustrated by this map evolved from inputs and evaluations received through the planning process completed in 2014. The Plan builds on the existing community pattern to achieve the desired vision for the future of North Mankato. Where the Future Land Use map guides property for something different than the existing zoning, zoning approvals such as variances and conditional use permits should not be considered inconsistent with the comprehensive plan if otherwise deemed appropriate.







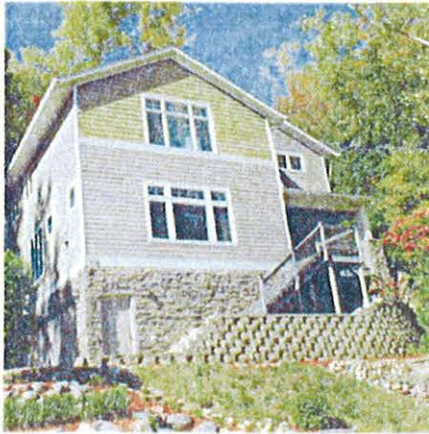
**Table 3-B: Summary of Future Land Use**

Future Land Use	Gross Acres*	Net Percent of City
Low Density Residential	2,428.9	41.1%
Medium Density Residential	138.1	2.3%
High Density Residential	85.3	1.4%
Neighborhood Commercial	22.8	0.4%
General Commercial	222.3	3.8%
Central Business District	20.0	0.3%
Commercial/Industrial Mixed Use	270.2	4.6%
Central Redevelopment District	63.0	1.1%
Light Industrial	326.7	5.5%
Heavy Industrial	1,378.0	23.3%
Public/Institutional	208.8	3.5%
Low Density Residential / Institutional	50.1	0.8%
Park and Open Space	695.2	11.8%
<b>TOTAL</b>	<b>5,909.4</b>	<b>100%</b>

\* Gross acres of use determined by WSB & Associates, Inc. based on parcel data provided by the City of North Mankato

### Residential

#### Low Density Residential



The land use in this category is single-family detached homes. This plan anticipates that this is where the majority of new housing units will be added over the next 20 years. One of the biggest strengths of the City of North Mankato is its attractiveness to young families. Part of this attraction is due to the amount of quality affordable single-family homes. Continuing to add new housing units will provide more opportunities for all families to locate in North Mankato, while making older housing more affordable. Several areas in Upper North are expected to see new low density residential development. Densities targeted in this category are 1 to 5 dwelling units per acre with an overall average of 3.5 dwelling units per acre. However, an important policy of this Plan is that the allowable density of each neighborhood will be based on the desired character of the neighborhood. The primary zoning district that would generally correspond to this land use designation would be the R-1 One Family Dwelling District. As shown on the Future Land Use Map, Figure

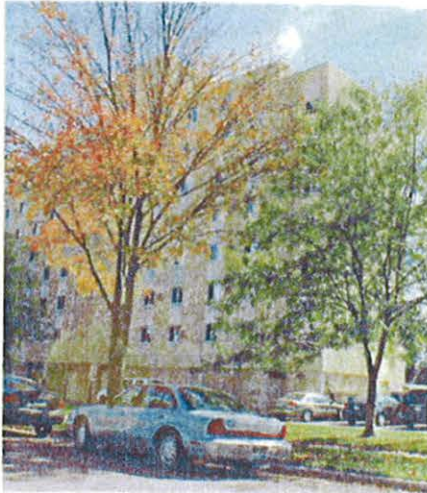
3-2, all areas guided for residential development outside the current City limits are shown as low density residential. Should it be determined in the future that any area guided for low density residential is better suited for medium or high density residential development, the Planning Commission and City Council will openly consider amendments to the Future Land Use Map.

#### Medium Density Residential

Medium density residential uses are typically in the form of townhomes, duplexes, and small scale apartment and condo buildings. Advantages of these types of housing are that less property maintenance may be required since yards are smaller and some medium density developments may have associations that handle lawn care and snow removal. As a result, these types of housing tend to be very attractive to seniors. As part of the community engagement process, some residents felt there was a shortage of quality medium density housing. Providing enough medium density housing options helps residents stay within the City of North Mankato as they age to different stages in their lives. Densities targeted in this category are over 5 dwelling units and up to 10 dwelling units per acre. The



primary zoning districts that would generally correspond to this land use designation would be the R-2 One and Two Family Dwelling District and the R-3A Medium Density Residential District.



#### ***High Density Residential***

The High Density Residential land use category consists of multiple family attached housing oriented in a vertical fashion, more commonly referred to as apartments and condominiums. Housing units may be owner or renter occupied. High density housing is an efficient land use because it contains more dwelling units per acre than other residential uses.

High density residential uses are located in places with compatible adjacent land uses and where the local street system will accommodate the traffic. Ideally, they are located near commercial uses or employment centers to maximize the number of people who can walk or use alternative modes of transportation. Residential areas near the downtown suitable for redevelopment may be prime locations for new high density housing.

Because high density housing is generally associated with renting, it may be a very attractive option for recent graduates looking to live in North Mankato. Providing enough quality high density residential housing is essential for providing a diverse housing stock. The densities targeted in this category are over 10 dwelling units per acre. The primary zoning districts that would generally correspond to this land use designation would be the R-3 Limited Multiple Dwelling District and the R-4 Multiple Dwelling District.



#### ***Commercial***

##### ***Neighborhood Commercial***

Areas guided for Neighborhood Commercial are those intended to serve the nearby surrounding area. Neighborhood commercial uses are small scale businesses that are generally compatible with residential uses. These uses may include bakeries, drug stores, coffee shops, banks, small offices and similar uses. Residential properties suitable for redevelopment should be analyzed as potential neighborhood commercial uses. Single family homes located near the downtown may be especially well suited for this. The City also views the area on the west side of Lookout Drive between Carol Court and Commerce Drive as a redevelopment area that could incorporate new Neighborhood Commercial uses in the future.



##### ***General Commercial***

General Commercial land uses are those that may have a wider draw beyond the nearby surrounding area. They are larger in size than Neighborhood Commercial uses and are intended to serve the entire community and potentially adjacent communities as well. They are generally clustered together and situated along arterial roadways. North Mankato has traditionally been underserved with these types of commercial uses but may



City of North Mankato, MN

## Claims List - Regular

By Vendor Name

Date Range: 1-3-2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
	**Void**	01/03/2017	Regular	0	-	86638
	TIMM, ROBERT F	12/19/2016	Regular	0	(2,000.00)	86529
	TIMM, RONALD	12/19/2016	Regular	0	(2,000.00)	86530
	CENTER POINT ENERGY	12/5/2016	Regular	0	(2,107.17)	86379
00009	A-1 KEY CITY LOCKSMITHS, INC	01/03/2017	Regular	0	2,223.00	86552
02433	ADVANCED AUTO PARTS	01/03/2017	Regular	0	256.38	86553
00090	APT MACHINING & FABRICATING, INC.	01/03/2017	Regular	0	50.00	86554
02508	ARTHUR J. GALLAGHER RISK MANAGEMENT SEI	01/03/2017	Regular	0	118.75	86555
00102	AUDIO EDITIONS	01/03/2017	Regular	0	534.16	86556
02434	AUSTIN'S AUTO REPAIR CENTER, INC.	01/03/2017	Regular	0	60.00	86557
00118	BARNES & NOBLE, INC.	01/03/2017	Regular	0	199.88	86558
00140	BERGERSON-CASWELL, INC.	01/03/2017	Regular	0	45,395.00	86559
00142	BETHANY LUTHERAN COLLEGE	01/03/2017	Regular	0	10,562.50	86560
00174	BOLTON & MENK, INC.	01/03/2017	Regular	0	53,939.88	86561
00181	BOY SCOUT TROOP #29	01/03/2017	Regular	0	500.00	86562
00216	C & S SUPPLY CO, INC.	01/03/2017	Regular	0	327.67	86563
00226	CARPET CARE	01/03/2017	Regular	0	2,000.00	86564
00234	CENTER POINT ENERGY	12/29/2016	Regular	0	2,107.17	86550
00234	CENTER POINT ENERGY	01/03/2017	Regular	0	3,505.05	86565
00244	CHILDREN'S MUSEUM OF SOUTHERN MINNESC	01/03/2017	Regular	0	1,000.00	86566
00310	CRYSTEEL TRUCK EQUIPMENT, INC	01/03/2017	Regular	0	265.00	86567
00322	DALCO	01/03/2017	Regular	0	283.89	86568
00370	ECHO FOOD SHELF	01/03/2017	Regular	0	1,000.00	86569
00392	ENERGY SALES, INC.	01/03/2017	Regular	0	1,131.03	86570
00401	EXPRESS SERVICES, INC.	01/03/2017	Regular	0	1,143.82	86571
00404	FASTENAL COMPANY	01/03/2017	Regular	0	21.02	86572
00409	FERGUSON ENTERPRISES, INC #1657	01/03/2017	Regular	0	52.29	86573
00412	FINDAWAY WORLD LLC	01/03/2017	Regular	0	293.18	86574
00447	FREE PRESS	01/03/2017	Regular	0	1,402.89	86575
00462	G & K SERVICES	01/03/2017	Regular	0	214.72	86576
00477	GIRL SCOUTS OF MN & WI RIVER VALLEYS	01/03/2017	Regular	0	500.00	86577
02289	GISLASON & HUNTER LLP	01/03/2017	Regular	0	1,551.00	86578
00496	GOVERNMENT FINANCE OFFICERS ASSOCIATIO	01/03/2017	Regular	0	435.00	86579
02506	GROOMS, JOHN	01/03/2017	Regular	0	862.50	86580
00519	HACH COMPANY	01/03/2017	Regular	0	173.83	86581
00538	HAWKINS, INC.	01/03/2017	Regular	0	4,181.70	86582
00557	HIGH SCHOOL GRADUATION CELEBRATION	01/03/2017	Regular	0	500.00	86583
00575	HOLIDAY SHARING TREE	01/03/2017	Regular	0	500.00	86584
02114	HYDRO KLEAN	01/03/2017	Regular	0	1,156.10	86585
00608	INGRAM LIBRARY SERVICES	01/03/2017	Regular	0	587.51	86586
00639	JOHN DEERE FINANCIAL	01/03/2017	Regular	0	936.31	86587
00657	JT SERVICES	01/03/2017	Regular	0	1,540.00	86588
00692	KEY CITY AUTO PARTS, INC.	01/03/2017	Regular	0	850.00	86589
02209	KRAL, JACOB	01/03/2017	Regular	0	23.95	86590
00733	LAKES GAS CO #10	01/03/2017	Regular	0	79.80	86591
00746	LAW ENFORCEMENT LABOR SERVICES, INC.	12/20/2016	Regular	0	490.00	86546
00724	LEAGUE OF MINNESOTA CITIES INSURANCE TRI	01/03/2017	Regular	0	3,088.60	86592
00759	LEEP SUMMER REC	01/03/2017	Regular	0	500.00	86593
00761	LEON'S CUSTOM BACKHOE, INC.	01/03/2017	Regular	0	1,956.92	86594
00776	LLOYD LUMBER CO.	01/03/2017	Regular	0	394.15	86595
00797	MAC TOOLS DISTRIBUTOR	01/03/2017	Regular	0	15.98	86596
00800	MADDEN, GALANTER, HANSEN, LLP	01/03/2017	Regular	0	279.58	86597
00805	MAGFA	01/03/2017	Regular	0	500.00	86598
00810	MANKATO AREA LACROSSE PROGRAM	01/03/2017	Regular	0	500.00	86599
00811	MANKATO AREA PUBLIC SCHOOLS DIST. 77	01/03/2017	Regular	0	3,000.00	86600
00812	MANKATO BEARING COMPANY	01/03/2017	Regular	0	51.08	86601

00819	MANKATO FORD, INC.	01/03/2017	Regular	0	19.80	86602
00829	MANKATO PUBLIC SCHOOLS	01/03/2017	Regular	0	144.00	86603
00834	MANKATO UNITED SOCCER CLUB	01/03/2017	Regular	0	500.00	86604
00874	MENARDS-MANKATO	01/03/2017	Regular	0	829.61	86605
00925	MINNESOTA DEPARTMENT OF PUBLIC SAFETY	12/16/2016	Regular	0	21.20	86541
00902	MINNESOTA IRON & METAL CO	01/03/2017	Regular	0	102.50	86606
00935	MINNESOTA PIPE & EQUIPMENT	01/03/2017	Regular	0	2,079.08	86607
00969	MNMYF FOOTBALL	01/03/2017	Regular	0	500.00	86608
00997	MTI DISTRIBUTING CO	01/03/2017	Regular	0	360.22	86609
01018	NCPERS MINNESOTA-UNIT 662400	12/20/2016	Regular	0	208.00	86547
01038	NICOLLET COUNTY ATTORNEY	12/16/2016	Regular	0	10.60	86542
01036	NICOLLET COUNTY RECORDER/ABSTRACTER	01/03/2017	Regular	0	46.00	86610
01072	O'REILLY AUTOMOTIVE, INC.	01/03/2017	Regular	0	68.52	86611
01083	OVERDRIVE, INC.	01/03/2017	Regular	0	707.85	86612
02005	PANTHEON COMPUTERS	01/03/2017	Regular	0	4,383.75	86613
01090	PARAGON PRINTING, MAILING & SPECIALTIES	12/29/2016	Regular	0	603.00	86551
01099	PET EXPO DISTRIBUTORS	01/03/2017	Regular	0	50.00	86614
01106	PETTY CASH	01/03/2017	Regular	0	67.00	86615
01133	POWERPLAN/RDO EQUIPMENT	01/03/2017	Regular	0	656.77	86616
01137	PRAXAIR DISTRIBUTION, INC	01/03/2017	Regular	0	26.62	86617
01187	REICHS QUALITY IRONWORKS, INC.	01/03/2017	Regular	0	65.00	86618
01211	RIVER BEND BUSINESS PRODUCTS	01/03/2017	Regular	0	1,171.82	86619
02235	RIVER CITY ELECTRIC CO	01/03/2017	Regular	0	1,600.00	86620
01212	RIVER VALLEY FOUNDATION	01/03/2017	Regular	0	200.00	86621
01257	SCHULTZ, BRADLEY S	01/03/2017	Regular	0	154.49	86622
01263	SCHWICKERT'S TECTA AMERICA LLC	01/03/2017	Regular	0	14,915.00	86623
01288	SKOGEN MECHANICAL LLC	01/03/2017	Regular	0	1,881.00	86624
01300	SOUTH CENTRAL COLLEGE	01/03/2017	Regular	0	1,300.00	86625
01323	SPS COMPANIES, INC.	01/03/2017	Regular	0	16.90	86626
01335	STAPLES ADVANTAGE	01/03/2017	Regular	0	148.35	86627
01336	STAPLES OIL CO., INC.	12/16/2016	Regular	0	828.33	86543
02509	TIMM FARMS INC.	01/03/2017	Regular	0	4,000.00	86628
02510	TORDSEN, MIKEAL	01/03/2017	Regular	0	77.50	86629
01416	TOYS FOR TOTS	01/03/2017	Regular	0	500.00	86630
01433	TYLER TECHNOLOGIES	01/03/2017	Regular	0	281.25	86631
01438	UNIFORMS UNLIMITED INC	01/03/2017	Regular	0	1,360.04	86632
01443	UNITED STATES POSTAL SERVICE	01/03/2017	Regular	0	2,000.00	86633
01477	VIKING ELECTRIC SUPPLY, INC.	01/03/2017	Regular	0	685.42	86634
01489	VOYAGEUR WEB	01/03/2017	Regular	0	2,628.00	86635
01544	WINTER EQUIPMENT CO., INC.	01/03/2017	Regular	0	7,811.50	86636
01557	XCEL ENERGY	01/03/2017	Regular	0	23,068.86	86637
01559	YMCA BROTHERS, SISTERS	01/03/2017	Regular	0	500.00	86639
01560	YMCA YOUTH IN GOVERNMENT	01/03/2017	Regular	0	500.00	86640
00241	CHARTER COMMUNICATIONS	12/22/2016	Bank Draft	0	7.76	DFT0000794
00241	CHARTER COMMUNICATIONS	12/22/2016	Bank Draft	0	90.99	DFT0000796
02058	CONSOLIDATED COMMUNICATIONS	12/20/2016	Bank Draft	0	53.28	DFT0000787
02058	CONSOLIDATED COMMUNICATIONS	12/20/2016	Bank Draft	0	32.01	DFT0000788
02058	CONSOLIDATED COMMUNICATIONS	12/20/2016	Bank Draft	0	159.04	DFT0000789
02058	CONSOLIDATED COMMUNICATIONS	12/20/2016	Bank Draft	0	29.86	DFT0000790
00506	GREATER MANKATO GROWTH, INC.	12/20/2016	Bank Draft	0	300.00	DFT0000791
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/20/2016	Bank Draft	0	59.25	DFT0000792
01322	SPRINT	12/22/2016	Bank Draft	0	35.01	DFT0000793
01335	STAPLES ADVANTAGE	12/22/2016	Bank Draft	0	50.62	DFT0000795

225,029.92

109

## Authorization Signatures

### All Council

The above manual and regular claims for 1-3-2017 lists are approved by:

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MARK DEHEN- MAYOR

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JAMES WHITLOCK- COUNCIL MEMBER

---

DIANE NORLAND- COUNCIL MEMBER

---

WILLIAM STEINER- COUNCIL MEMBER

---

ROBERT FREYBERG- COUNCIL MEMBER

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Joy Lutzi	Library Endowment Fund	\$350.00
Cindy Kirschbaum	Library Endowment Fund	\$50.00
Barbara Eide	Police Department	\$100.00
North Mankato Fire Fighters Relief Association	Police Reserve	\$250.00
		\$750.00

Adopted by the City Council this 3<sup>rd</sup> day of January 2017.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

WHEREAS, pursuant to M.S. 412.831, it is necessary for the City to designate a legal newspaper of general circulation within the City as its official newspaper; and

WHEREAS, the *Mankato Free Press* meets such qualifications:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, as follows:

That the *Mankato Free Press* is designated the legal newspaper for the City of North Mankato.

Adopted by the City Council this 3rd day of January 2017.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

RESOLUTION NO.

RESOLUTION DESIGNATING DEPOSITORIES  
FOR THE CITY OF NORTH MANKATO

WHEREAS, it is necessary for the City to designate depositories for City funds and establish the terms therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following banks are designated as City depositories:

Bremer Bank  
Citizens Community Federal  
Community Bank  
First National Bank Minnesota  
Frandsen Bank & Trust  
Minnstar Bank  
Northern Star Bank  
Pioneer Bank  
TCF Bank  
Wells Fargo Bank  
Morgan Stanley  
Northland Securities  
Oppenheimer & Co. Inc.  
UBS Financial Services  
Wells Fargo Securities

AND, FURTHER, that the City checking account shall be maintained at Frandsen Bank & Trust and shall be interest-bearing, and that any deposits at any of the aforementioned banks shall be collateralized as required by Minnesota statute.

Adopted by the City Council this 3<sup>rd</sup> day of January 2017.

---

Mayor

---

City Clerk

RESOLUTION NO.

RESOLUTION SETTING GAS MILEAGE  
REIMBURSEMENT RATE

WHEREAS, periodically it is necessary for City employees to use their personal vehicles for City business; and

WHEREAS, the federal government has set the standard mileage rate for reimbursement of business mileage at 53.5 cents per mile effective January 1, 2017;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, the mileage reimbursement rate for use of personal vehicles is hereby set at 53.5 cents per mile effective January 1, 2017.

Adopted this 3<sup>rd</sup> day of January 2017.

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Mayor

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City Clerk



NOTICE OF HEARING ON UTILITY EASEMENTS VACATION  
10 FOOT WIDE UTILITY EASEMENT LYING EAST OF AND ADJOINING THE WEST LINE OF  
TAYLOR ADDITION

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will hold a Public Hearing on Tuesday, January 17, 2017 commencing at 7:00 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue to consider the vacation of the following utility easements vacation of a 10 foot wide utility easement lying east of and adjoining the west line of Taylor Addition.

All that part of the dedicated 10 foot wide utility easement lying east of and adjoining the west line of Taylor Addition, according to the recorded plat thereof, City of North Mankato, Nicollet County, Minnesota, excepting the South 10 feet and the North 10 feet thereof.

Dated this 3<sup>rd</sup> day of January 2017.


April Van Genderen  
City Clerk  
City of North Mankato, Minnesota


## PETITION FOR VACATION

The undersigned property owner hereby petitions the City Council of the City of North Mankato, Minnesota, to vacate the following described utility easement:

All that part of the dedicated 10 foot wide utility easement lying east of and adjoining the west line of Taylor Addition, according to the recorded plat thereof, City of North Mankato, Nicollet County, Minnesota, excepting the South 10 feet and the North 10 feet thereof.

Dated this 19 day of December 2016.

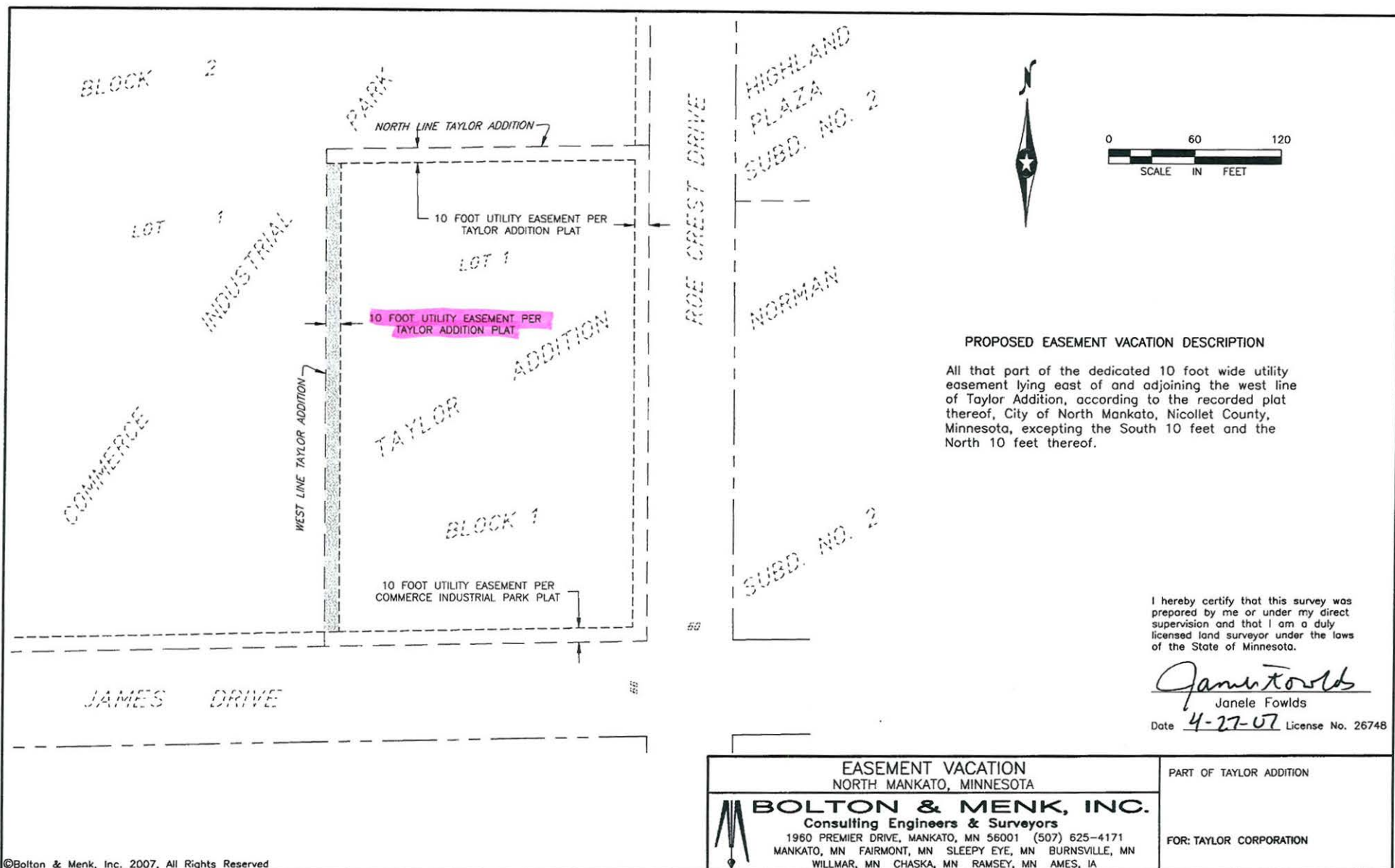
  
Witness

  
Larry Taylor  
Taylor Corporation - Vice President

Received by City Clerk:

12/19/16  
Date

  
City Clerk





## City of North Mankato License Renewal Application

Below are the City license fees for the period of January 1, 2017 through December 31, 2017. Please complete the form, sign it, and return along with the appropriate license fee payable to the City of North Mankato. **Return form and payment by November 29, 2016.**

On-Sale Intoxicating Liquor	<input type="checkbox"/>	\$3,750.00	<input type="text"/>
Sunday On-Sale Liquor	<input type="checkbox"/>	\$200.00	<input type="text"/>
Off-Sale Intoxicating Liquor	<input type="checkbox"/>	\$220.00	<input type="text"/>
On-Sale Intoxicating Liquor (Club)	<input type="checkbox"/>	\$330.00	<input type="text"/>
Wine	<input type="checkbox"/>	\$275.00	<input type="text"/>
Cabaret (only sold with on-sale intoxicating)	<input type="checkbox"/>	\$375.00	<input type="text"/>
3.2 Beer Off-Sale	<input type="checkbox"/>	\$35.00	<input type="text"/>
3.2 Beer On-Sale	<input type="checkbox"/>	\$275.00	<input type="text"/>
Brewer Off-Sale Growler	<input type="checkbox"/>	\$200.00	<input type="text"/>
Brewer Off-Sale Growler/Sunday	<input type="checkbox"/>	\$150.00	<input type="text"/>
Tap Room On-Sale	<input type="checkbox"/>	\$300.00	<input type="text"/>
Cigarette	<input type="checkbox"/>	\$150.00	<input type="text"/>
Soft Drink	<input type="checkbox"/>	\$25.00	<input type="text"/>
Mechanical Amusement Device	<input type="checkbox"/>	\$20/site \$20/ machine	<input type="text"/>
Taxicab	<input checked="" type="checkbox"/>	\$20/vehicle	<input type="text" value="\$40.00"/>
Mobile Home	<input type="checkbox"/>	\$60.00	<input type="text"/>
Refuse Hauler	<input type="checkbox"/>	\$35/first truck and \$25 each additional Truck	<input type="text"/>

Total:

\$ 40.00
----------

Applicant Name:

VINE Faith in Action - Pam Determan

Business Name:

VINE Faith in Action

Applicant Signature:

Pam Determan

Minnesota Tax I.D. #

Applicant Phone Number:

507-387-1666

Federal Tax I.D. #

Correspondence Mailing Address:

421 E. Hickory St, Mankato, MN  
56001

Business Address:

421 E. Hickory St, Mankato, MN  
56001

Date:

12-27-16

Business Phone Number:

507-387-1666

E-mail Address:

carolclark@vinevolunteers.com

Return Form and payment to:

City Clerk/City of North Mankato  
P.O. Box 2055  
North Mankato, MN 56002-2055

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #12A	Department: City Planner	Council Meeting Date: 01/03/17																												
<b>TITLE OF ISSUE:</b> Consider Resolution Approving an Amendment to the Comprehensive Plan Figure 3-2: Future Land Use.																														
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> City Planner Fischer will review the proposed changes.																														
<i>If additional space is required, attach a separate sheet</i>																														
<b>REQUESTED COUNCIL ACTION:</b> Adopt Resolution Approving an Amendment to the Comprehensive Plan Figure 3-2: Future Land Use.																														
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Planning Commission Report</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION APPROVING AN AMENDMENT

TO THE COMPREHENSIVE PLAN FIGURE 3-2: FUTURE LAND USE

WHEREAS, the City of North Mankato, pursuant to Minnesota State Statute 462.355, adopted a Comprehensive Plan on March 2, 2015 following extensive public participation; and

WHEREAS, the City of North Mankato has submitted a request to change the land use designation of the undeveloped area of the City located north of Timm Road between Lor Ray Drive and Lookout Drive designating that land as R-1S as shown on the attached map (Exhibit A); and

WHEREAS, the Planning Commission has reviewed the proposed amendment and find it is internally consistent with the vision for the City of North Mankato and recommend Council approve the amendment to the Comprehensive Plan; and

WHEREAS, the City of North Mankato has duly noticed and held a Public Hearing on the proposed amendment.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Minnesota State Statute 462.355, the City of North Mankato hereby approves the proposed amendment to the Comprehensive Plan Figure 3-2: Future Land Use as shown in Exhibit A.

Adopted this 3<sup>rd</sup> day of January 2017.

---

Mayor

ATTEST:

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City Clerk



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #12B	Department: Fire Department	Council Meeting Date: 01/03/17																												
<b>TITLE OF ISSUE:</b> Fire Department Annual Report																														
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Fire Chief Rich Inman will present the Fire Department Annual Report.																														
If additional space is required, attach a separate sheet																														
<b>REQUESTED COUNCIL ACTION:</b>																														
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Report</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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# NORTH MANKATO FIRE DEPARTMENT

## 2016 Annual Report

### **Mission:**

We are committed to protect the lives and property of the community through dedication to Training, Public Education and Emergency Preparedness.

### **Fire/Emergency Call Response:**

#### **Fire/Emergency Calls**

- 2012 = 112
- 2013 = 79
- 2014 = 97
- 2015 = 87 + 19 Carbon Monoxide (CO) Calls
- 2016 = 79 + 16 Carbon Monoxide (CO) Calls

### **Volunteer Hours:**

- 2012 = 2,281.5
- 2013 = 1,811.5
- 2014 = 1,541.0
- 2015 = 1,294.0
- 2016 = 1,809.5

### **Ongoing Projects / Initiatives:**

#### **Document Standard Operating Guidelines (SOG's)**

- Responses to Emergency Situations ie: Vehicle Fires, Vehicle Accidents, Mutual Aid, etc
- Pump Operation, Water Supply, Incident Command, Fire Ground Accountability, etc.
- New Hire Process, New Member Induction and Training, Social Media, etc.

#### **Job Descriptions**

- Document the Job Descriptions for Reference/Expectations
- Establish a Hierarchy Protocol for Advancement in Officer Roles

### **Special Projects / Goals for 2016:**

#### **SCBA Replacement**

- City Contribution
- Fire Dept. Relief Assoc. Contribution

#### **Ladder Truck Replacement**

- City Expenditure
- Fire Dept. Relief Assoc. Contribution

### **Recruitment of New Firefighters**

- 32 Active Firefighters Currently (32-35 FF's is goal)
- 7 FF's will reach 20 years of service from Jan. 2016 – Dec. 2017
- Conducted Selection Process Fall of 2016. Offered positions to seven new Firefighters.

## **Special Projects and Goal Setting in 2017:**

### **Pride and Ownership**

- Branding Consistency
- Expand Mission/Vision discussions
- Succession Planning – Identify and Groom/Train Future Department Leaders

### **Significant training focus on “First 5 Minutes” of a Fire Call**

- Scene Size-up
- Driving to Fire Scene (Emergency Vehicle Operations)
- Apparatus Placement
- Establishing a Water Source (Hydrant)
- Laying Attack Lines
- Preparing for Fire Attack

### **Encourage Expanded Volunteer Activities**

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #12C	Department: Administration	Council Meeting Date: 01/03/17																												
<b>TITLE OF ISSUE:</b> Southern Minnesota Initiative Foundation Presentation.																														
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Vice President of Development Jennifer Nelson will present a brief update on the organizations work in Nicollet County.																														
<i>If additional space is required, attach a separate sheet</i>																														
<b>REQUESTED COUNCIL ACTION:</b> Receive update.																														
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>SMIF Information</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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SOUTHERN MINNESOTA  
INITIATIVE FOUNDATION

Collaborating for Regional Vitality

# Nicollet County Investments

We envision southern Minnesota as a prosperous and growing region with vibrant communities, innovative and successful economies, and engaged and valued citizens. To achieve this vision, Southern Minnesota Initiative Foundation, a regional development and philanthropic organization, fosters economic and community vitality in 20 counties of southern Minnesota through a culture of collaboration and partnership.

For every donation of  
from Nicollet County

\$1

=

\$19

is invested back  
into Nicollet County  
communities.\*

\*Includes grants, loans & programming

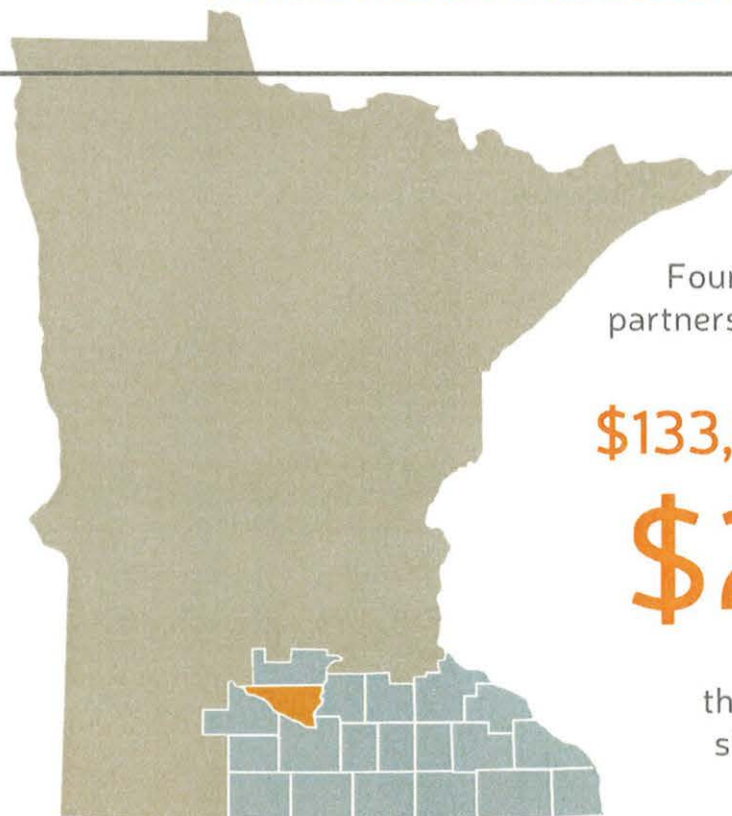
18 LOANS

\$979,000 to Nicollet County entrepreneurs

69 GRANTS

\$491,000 to support community initiatives

***\$5 million invested annually to the 20 counties of  
south central and southeastern Minnesota***



Since 1986, Southern Minnesota Initiative Foundation has leveraged local investments & partnerships to create a stronger **Nicollet County**:

**\$133,000** in local donations to SMIF

**\$2.5 million**

invested by SMIF in Nicollet County  
through grants, loans, and programming for  
stronger kids, businesses and communities

## Loans & Equity Investments\* Supporting local entrepreneurs & creating jobs

Lucky's Popcorn Dressing LLC, North Mankato	Manufactures, bottles & distributes gourmet sauces
River Rock Coffee LLC, Saint Peter	Coffee shop & lunch kitchen
Exceed Packaging Inc, Saint Peter	Contract packaging (non-food) & assembly
Angie's Artisan Treats LLC, North Mankato	Snack food manufacturer
River Rock Coffee LLC, Saint Peter	Café specializing in fresh homemade foods and speciality drinks

\*SCORE Chapter

## Grants Investments in economic development, early childhood and community vitality

AmeriCorps LEAP (Learning Early Achieves Potential)	Members helping with social emotional skill development
Saint Peter Community Childcare Center Incorporated	Hundreds of books awarded through multiple literacy grants
Saint Peter Community Childcare Center Incorporated	Paint for childcare center mural inside the public community center
Region 9 Centers of Excellence, Mankato	Trainings on the social emotional development of children birth to 5

## Making a Difference

Helping children get a strong start



Kiwanis member reading to kids before giving each kid a book of their own to take home. The books are granted to regional Kiwanis Club through SMIF's literacy programming.





SOUTHERN MINNESOTA  
INITIATIVE FOUNDATION

Collaborating for Regional Vitality

## Blue Earth County Investments

We envision southern Minnesota as a prosperous and growing region with vibrant communities, innovative and successful economies, and engaged and valued citizens. To achieve this vision, Southern Minnesota Initiative Foundation, a regional development and philanthropic organization, fosters economic and community vitality in 20 counties of southern Minnesota through a culture of collaboration and partnership.

For every donation of  
from Blue Earth County

\$1

=

\$15

is invested back into  
Blue Earth County  
communities.\*

\*Includes grants, loans & programming

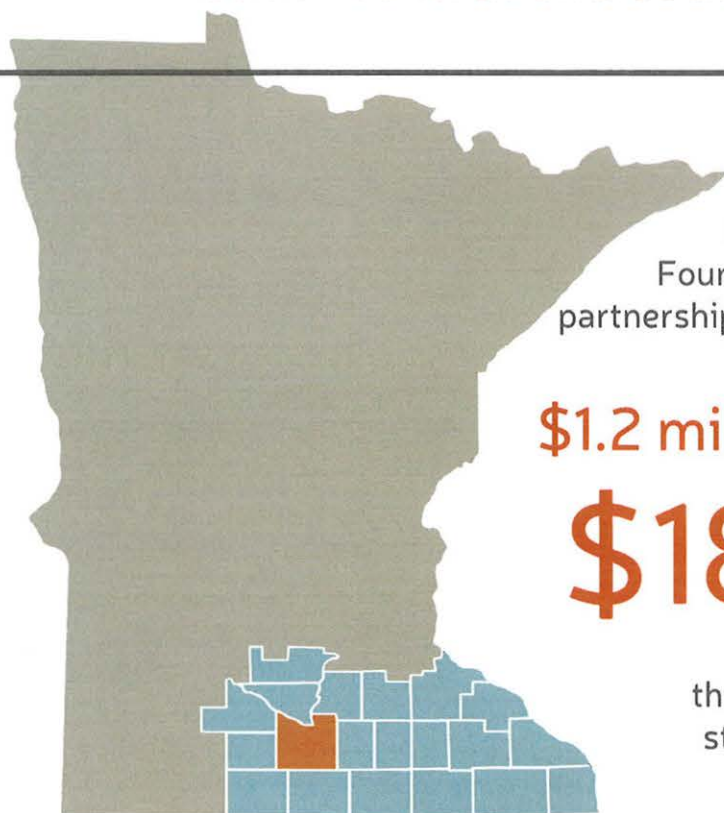
37 LOANS

373 GRANTS

\$2.1 million to Blue Earth County entrepreneurs

\$8.3 million to support community initiatives

***\$5 million invested annually to the 20 counties of  
south central and southeastern Minnesota***



Since 1986, Southern Minnesota Initiative Foundation has leveraged local investments & partnerships to create a stronger **Blue Earth County**:

**\$1.2 million** in local donations to SMIF

**\$18.3 million**

invested by SMIF in Blue Earth County  
through grants, loans, and programming for  
stronger kids, businesses and communities



## Loans & Equity Investments\* Supporting local entrepreneurs & creating jobs

Maggie J's LLC, Mapleton	Restaurant & bar, American food
Blue Star Power Systems Inc, Lake Crystal	Renewable energy/power generation equipment supplier
Aleamar Cheese Company LLC, Mankato	Small-batch, artisan cheese company
Pro Fabrication Incorporated, Madison Lake	Precision metal fabrication
Angie's BOOMCHICKAPOP/Angie's Artisan Treats	Kettlecorn manufacturer

\*SCORE Chapter

## Grants Investments in economic development, early childhood and community vitality

AmeriCorps LEAP (Learning Early Achieves Potential)	Members helping with social emotional skill development
Blue Earth & Nicollet County ECDN	Early Childhood Dental Network
Envision Lab, Mankato	Innovative co-working space for social entrepreneurs
Minnesota Valley Action Council, Mankato	Seeded a food hub, linking small-scale farmers to buyers
Lake Crystal Area Recreation Center	Paint grant for community mural
Follow Me Preschool, St. Clair	275 books for Family Fun Nights through BookStart grant
Region Nine Development Commission, Mankato	Disaster Recovery Grant to help with Madelia fire rebuilding

## Affiliate Funds Increasing rural philanthropy

Donald Manthei Veterans Memorial Park Fund	Maple River AAA Foundation (school foundation)
Eagle Lake Community Development Foundation	Mapleton Area Foundation
FitzSimmons Scholarship Fund	Swanson Scholarship Fund
Investing in Maple River (school improvement fund)	Sugar Plum Fund (student assistance fund)
Madison Lake Area Community Foundation	

## Community Collaborations Bringing communities together for change

Lake Crystal Wellcome Memorial Early Childhood Initiative (started in 2010)
Greater Mankato Area Early Childhood Initiative (started in 2006)

## Making a Difference Creating jobs by investing in innovative companies



Nearly 50 residents of the Mankato area completed a two-month community leadership training program provided jointly by Blandin Foundation, Bush Foundation, and the Southern Minnesota Initiative Foundation.



SOUTHERN MINNESOTA  
INITIATIVE FOUNDATION

525 Florence Avenue • PO Box 695 • Owatonna, MN 55060-0695  
PH 507.455.3215 • FAX 507.455.2098 • [smifoundation.org](http://smifoundation.org)

## EARLY CHILDHOOD

### *Preparing tomorrow's leaders*

Southern Minnesota Initiative Foundation (SMIF) supports local efforts to create and grow strong early childhood development programs that provide a quality learning environment, achieve results, and have a positive impact on the children and families served.

### GRANTS

- **BookStart:** Book grant to organizations that offer programming and distribution to children to increase literacy and language skills. (Partner—Capstone Publishing, Mankato)
- **Early Childhood Initiatives Communities:** Facilitated asset-based community development approach that engages communities in developing and executing short-term projects; includes a \$15,000 implementation grant, coordinator stipend, and technical assistance. SMIF will add one new ECI community per year.
- **Home Visitation Grants:** Up to \$10,000 to enhance and increase existing home visitation services.
- **Incentive Grants:** Up to \$20,000 to support community early childhood projects.
- **Reading Oasis Room:** Dedicated reading space that is easily accessible for families. The oasis rooms which are valued at \$10,000 each are funded through a partnership between the community, SMIF and Scholastic.

### PROGRAMS

- **AmeriCorps LEAP:** Members provide direct service focused on social and emotional development to at-risk young children at early childhood sites. (Partner—ServeMinnesota)
- **Building Blocks Loans:** Supports family child care businesses by providing financial resources and technical assistance to help expand or enhance licensed child care businesses. Loan dollars can go towards provider licensure; repairs, renovations, or upgrades to the child care space; educational materials; playground equipment; and curriculum.
- **Minnesota Early Childhood Initiative:** Network of community coalitions across the state aimed at supporting and advocating for early childhood.
- **Parenting Matters:** A workplace education program: A parent education program focused on social and emotional development provided in the workplace.
- **PreK to Grade 3 Alignment Initiative:** A process that communities undertake to refine their education system. It is an initiative to transform how children, ages birth to eight, learn and build on their early life experiences.
- **Quality Child Care Program:** Host trainings in partnership with First Children's Finance and Child Care Aware Southern to increase the quality of family and center based child care.
- **Reading Rocks:** Provide learning books and activities to at risk children at AmeriCorps partner sites. (Partner—ABDO Publishing, Mankato)

*For more information contact Rae Jean Hansen, Vice President of Early Childhood,  
at 507-455-3215, or [raejeanh@smifoundation.org](mailto:raejeanh@smifoundation.org).*

Collaborating for Regional Vitality







SOUTHERN MINNESOTA  
INITIATIVE FOUNDATION

525 Florence Avenue • PO Box 695 • Owatonna, MN 55060-0695  
PH 507.455.3215 • FAX 507.455.2098 • [smifoundation.org](http://smifoundation.org)

## ECONOMIC DEVELOPMENT

### *Financing and technical assistance to grow entrepreneurial economies*

Southern Minnesota Initiative Foundation (SMIF) supports local entrepreneurs in creating and growing strong businesses that provide quality jobs and have a positive local and regional economic impact.

### FINANCIAL SUPPORT

- **Building Blocks Loans:** Up to \$15,000 is available to support family child care businesses by providing financial resources and technical assistance to help expand or enhance licensed child care businesses. Loan dollars can go towards provider licensure; repairs, renovations, or upgrades to the child care space; educational materials; playground equipment; and curriculum. All Building Blocks Loan recipients are eligible for free technical assistance.
- **Business Loans:** Up to \$200,000 per business enterprise is available to “fill the gap” between available and necessary financing in partnership with local lenders, economic development organizations, and government agencies.
- **Small Enterprise Loans:** Up to \$35,000 is available to support small business owners or start-up entrepreneurs.
- **Seed Fund:** Up to \$25,000 is available to support seed and start-up stage businesses that need capital, business expertise, and networking opportunities.
- **Southern Minnesota Equity Fund (SMEF):** SMEF provides financial capital and expertise to early-stage and start-up companies. The Fund partners with other organizations and individual investors to leverage capital and expertise to grow innovative companies who will provide economic opportunities for Southern Minnesota.
- **Incentive Grants:** Up to \$20,000 to support economic development projects that strengthen and grow the local business community.
- **Community Growth Initiative:** Facilitated asset-based community development approach that engages communities in developing and executing short term projects; includes an implementation grant of up to \$20,000.

### BUSINESS SUPPORT

- **Prosperity Initiative:** Program intended to promote minority-owned business growth in southern Minnesota; funded in part by Minnesota’s Department of Employment and Economic Development (DEED).
- **Technical Assistance:** Classroom training, mentorships, and individual consulting to loan clients.
- **SCORE:** Volunteers provide business expertise to aspiring business owners.
- **AmeriCorps VISTA:** Members serve in the area of “Economic Opportunity,” enabling individuals to obtain or train for gainful employment.

*For more information contact Pam Bishop, Vice President Economic Development,  
at 507-455-3215 or [pamb@smifoundation.org](mailto:pamb@smifoundation.org).*

Collaborating for Regional Vitality



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION

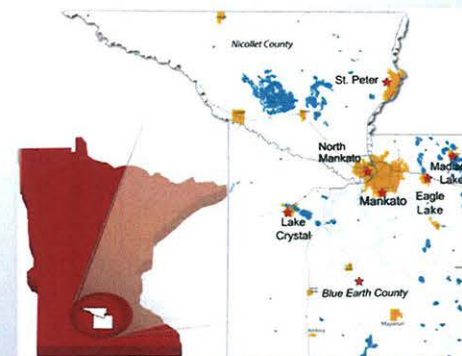


Agenda Item #12D	Department: Administration	Council Meeting Date: 01/03/17																											
<b>TITLE OF ISSUE: Mankato/North Mankato Area Planning Organization Presentation</b>																													
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION: Mankato/North Mankato Area Planning Organization will present information on their work.</b>																													
<i>If additional space is required, attach a separate sheet</i>																													
<b>REQUESTED COUNCIL ACTION: Receive update.</b>																													
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Mankato/North Mankato Area Planning Organization Overview and Update</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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_____	_____	Steiner																											
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Resolution	Ordinance	Contract	Minutes	Map																									
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<input type="checkbox"/> Workshop  <input checked="" type="checkbox"/> Regular Meeting  <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												



# Mankato/North Mankato Area Planning Organization (MAPO)

Overview and Update of the MAPO



City of North Mankato  
January 3, 2017



# Summary of Today's Presentation

- MAPO Organization & Background
- Long Range Transportation Plan (LRTP)
- Transportation Improvement Program (TIP)
- Current Studies & Activities
- Upcoming Initiatives



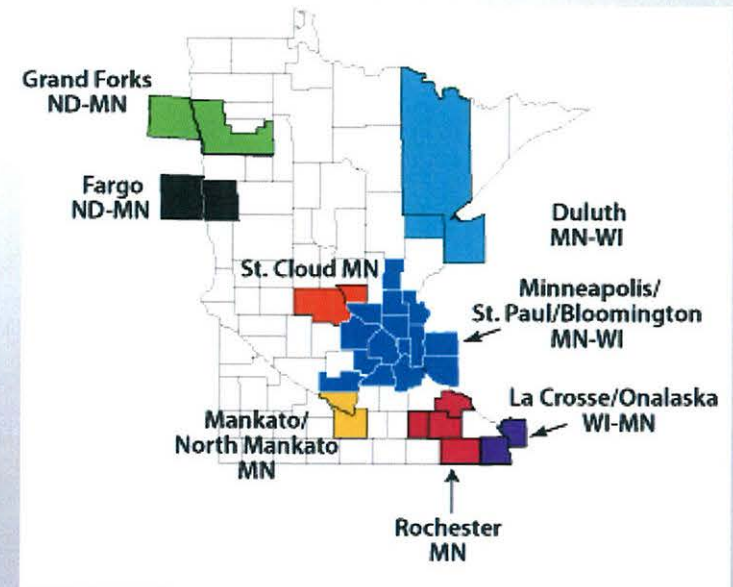
# MPO's In Minnesota

Metropolitan Planning Organizations (MPO) are entities designated by law with the lead responsibility for the development of a metropolitan area's transportation plans and to coordinate the transportation planning process. All urban areas over 50,000 in population are required to have an MPO if the agencies spend Federal funds on transportation improvements.

There are eight Metropolitan Planning Organizations in Minnesota:

- Duluth/Superior Metropolitan Interstate Council
- Grand Forks/East Grand Forks MPO
- Fargo-Moorhead Metropolitan Council of Governments
- St. Cloud Area Planning Organization
- Twin Cities Metropolitan Council
- Rochester/Olmsted Council of Governments
- La Crosse Area Planning Committee
- Mankato/North Mankato Area Planning Organization

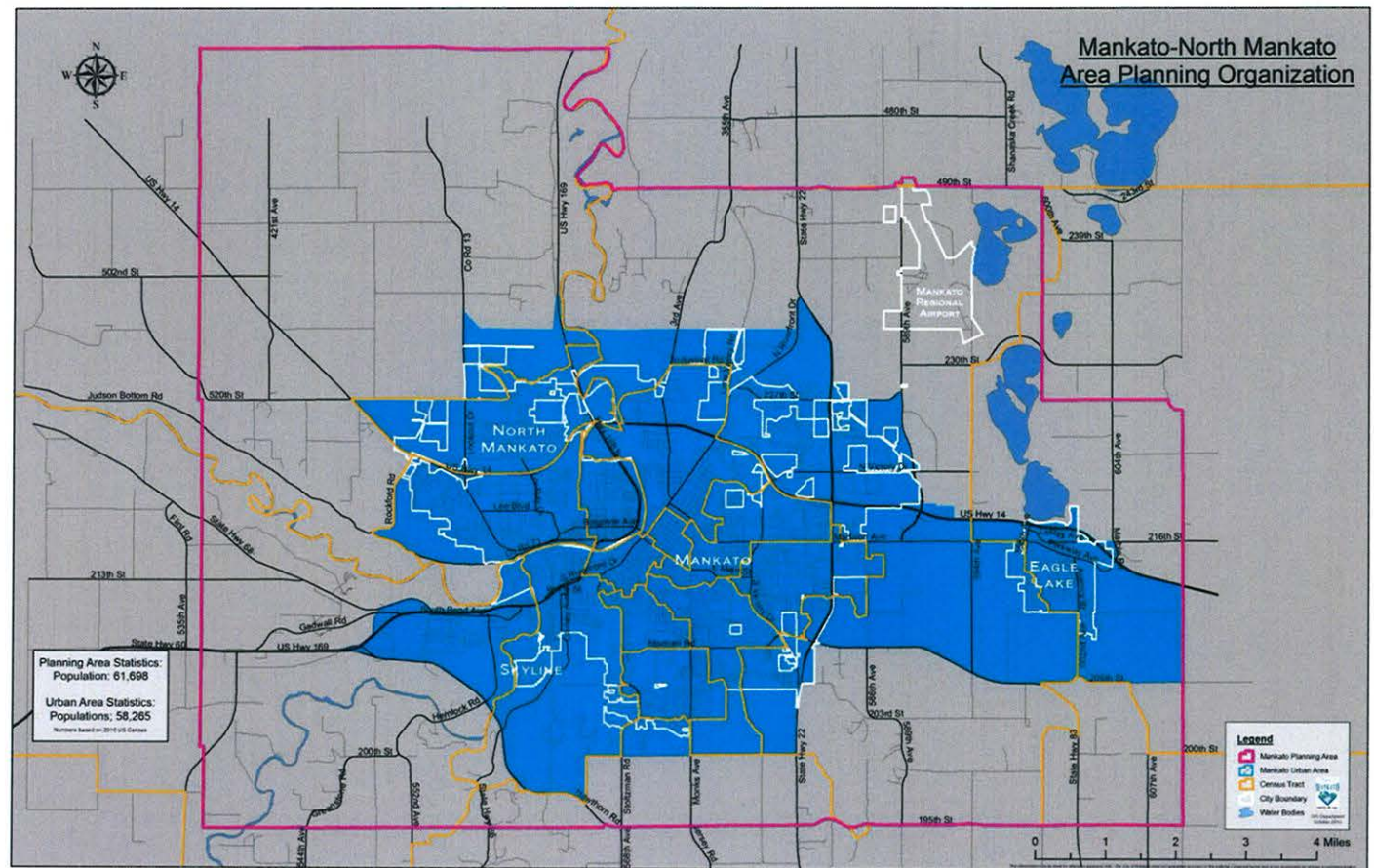
The Mankato/North Mankato Area Planning Organization (MAPO) was established in 2012 in response to the 2010 U.S. Census, which designated the Mankato/North Mankato region as an urbanized area (metropolitan statistical area—MSA, Previously designated in 2008), requiring the formation of a metropolitan planning agency.





# MAPO Planning & Urbanized Area

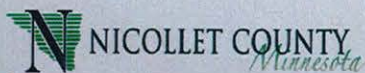
- Planning Area  
Population: 61,698
- Urbanized Area  
Population: 58,265
- Total Square Miles:  
131sq Miles





# Organization Structure & Joint Powers Agreement

- Membership to be cities of Mankato, North Mankato, Eagle Lake, Skyline (Technical Committee), and counties of Blue Earth and Nicollet. Townships would designate one representative to represent all 5 Townships (Belgrade, LeRay, Mankato, Lime, South Bend)
- Elected representatives to be appointed by each jurisdiction – total of 7 on the Policy Board, which is the governing board of the MPO.
  - 1 member City of Mankato
  - 1 member City of North Mankato
  - 1 member Blue Earth County
  - 1 member Nicollet County
  - 1 member Eagle Lake
  - 1 member Townships
  - 1 member representing Transit Operator (future if separate entity)
- Operating budget for MPO (with match and grant funds) would fund staff resources and consultant services. Operation budget can also be used for corridor studies, intersection control evaluations, transit updates and other required transportation related plans that are currently funded by local budgets.
- Powers and duties of the MPO include adopting unified works plan, long range transportation plan, and transportation improvement program. In addition, MPO enters into MOU with State and transit operator regarding coordination of transit related planning activities.





# Organization Structure



## **MAPO Policy Board:**

Mark Piepho, chair, Blue Earth County Board of Commissioners  
TBD, city of Mankato  
Robert Freyberg, city of North Mankato  
Jack Kolars, Nicollet County Board of Commissioners  
Daniel Rotchadl, Mankato Township  
Ryan Short, city of Eagle Lake

## **MAPO Technical Advisory Committee (TAC):**

Sheri Allen, superintendent, Mankato Area Public Schools (District #77)  
Mark Anderson, transit superintendent, city of Mankato  
Lisa Bigham, District 7, Minnesota Department of Transportation  
Scott Fichtner, director of environmental services, Blue Earth County  
TBD, Minnesota State University, Mankato  
Michael Fisher, director of community development, city of North Mankato  
Ryan Thilges, director of public works, Blue Earth County  
Karl Friedrichs, chair, Lime Township  
Seth Greenwood, county engineer, Nicollet County  
Travis Javens, city council, city of Skyline  
Jeff Johnson, director of public works, city of Mankato  
Curt Kloss, chair, Leray Township  
Mandy Landkamer, director of environmental services, Nicollet County  
Loren Lindsay, chair, Belgrade Township  
Sam Parker, Region 9 Development Commission  
Brad Potter, city administrator, city of Eagle Lake  
Ed Pankratz, board member, Mankato Township  
Dan Sarff, engineer, North Mankato  
Open, South Bend Township  
Paul Vogel, executive director, Mankato/North Mankato Area Planning Organization

## **MAPO Staff:**

Paul Vogel – Executive Director  
Jake Huebsch – Transportation Planner



# Key Actions of the MAPO

- Joint Powers Agreement/MPO designation - Established 2012
- Continued Legacy of Mankato Area Transportation And Planning Study (MATAPS )
- Unified Planning Work Program (updated annually)
- Long Range Transportation Plan – LRTP (updated every 5 years)
- Transportation improvement program – TIP (updated annually)
- TIP is based on the LRTP and must demonstrate compliance with the LRTP
- Local Planning Studies

## Mankato / North Mankato Area Planning Organization Transportation Improvement Program FY 2016-2019

Prepared by the

Mankato / North Mankato  
Area Planning Organization



March 2016

To view this plan online please visit:  
<http://www.mankatonorthmankato.org/tip>

Copies are also available by contacting  
Mankato/North Mankato Area Planning Organization  
10 Civic Center Plaza  
Mankato, MN 56001  
507-387-5613

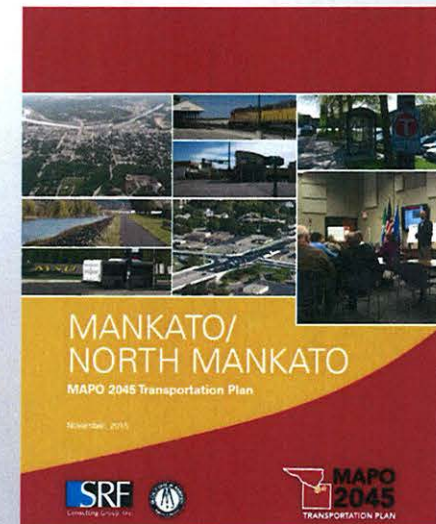
## Mankato/North Mankato Area Planning Organization (MAPO) 2016 Work Program & Budget



Technical Advisory Committee: September 17, 2015  
Policy Board: October 1, 2015

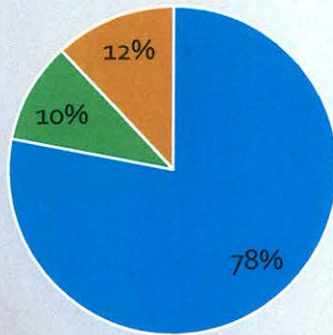
Mankato/North Mankato Area Planning Organization  
10 Civic Center Plaza  
Mankato, MN 56001

Executive Director: Paul Vogel  
Office: 507-387-5613  
Email: [pvogel@mankatonorthmankato.gov](mailto:pvogel@mankatonorthmankato.gov)

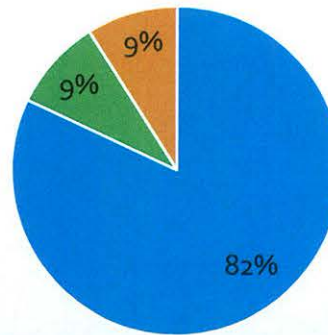


# How is the MAPO Funded?

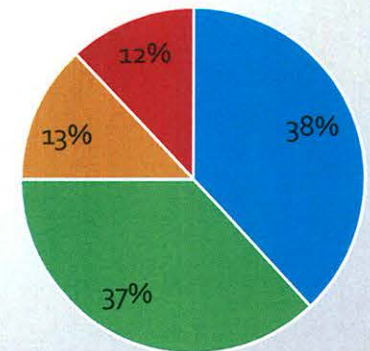
2015 Budget \$329,687



2016 Budget \$352,671



2016 Local Share \$31,530



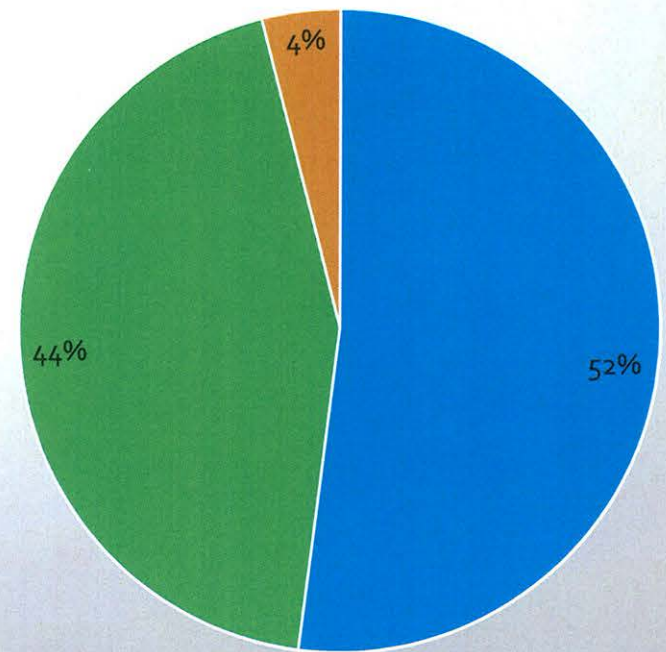
■ Federal Funds ■ State Funds ■ Local Funds ■ Federal ■ State Funds ■ Local Share

■ Blue Earth County  
■ City of Mankato  
■ City of North Mankato  
■ Nicollet County



# MAPO 2016 Funding Allocation

- Consultant Services & Contracts for Local Studies
- Staffing / Personnel
- Commodities / Other Services & Charges



# Long Range Transportation Plan

## Table of contents

Chapter 1 - Introduction

Chapter 2 - Public engagement process

Chapter 3 - Existing system conditions

Chapter 4 - Safety and crash assessment

Chapter 5 - Goals, objectives, and performance measures

Chapter 6 - Traffic forecasts and operations

Chapter 7 - Range of alternatives

Chapter 8 - Financial report

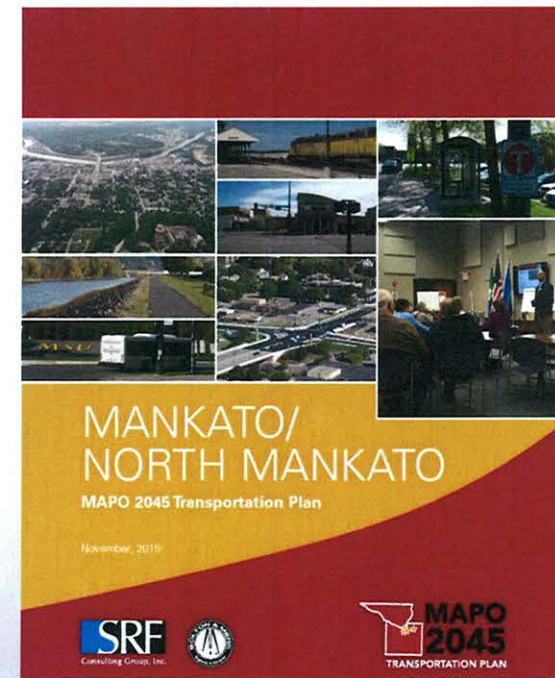
Chapter 9 - Implementation report

- Preservation
- Major Rehab/Reconstruct
- Corridor Capacity Expansion
- Bike & Ped
- Safety
- Freight
- Airport
- Transit

Chapter 10 - Recommended future network

Chapter 11 - System management

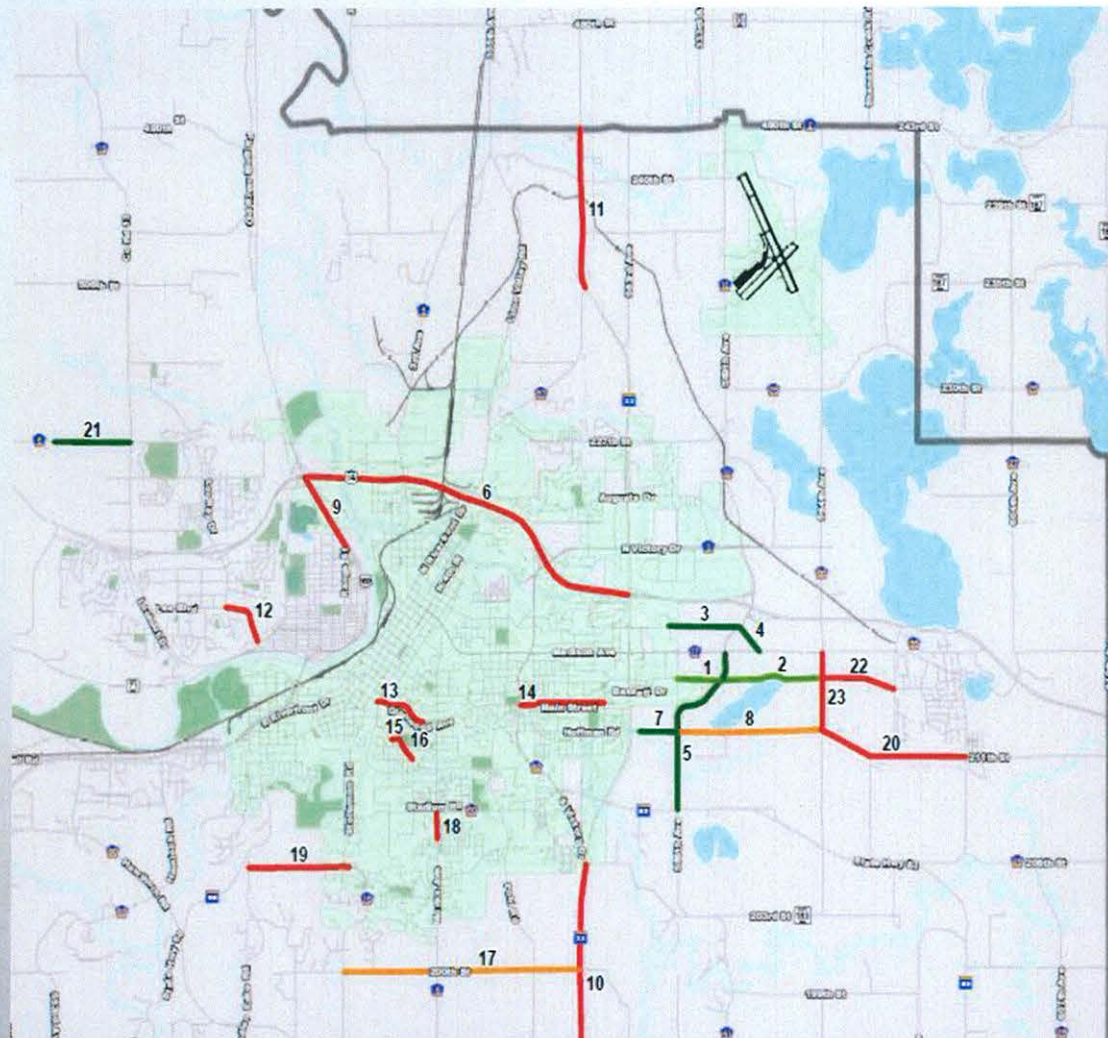
Chapter 12 - Next Steps



Adopted December 2015



Figure 9-9  
Corridor Improvements



**Timeframe**

Short

Mid 1

Mid 2

Long

Illustrative

Park / Open Space

Railroad

MAPO Planning Area

Source: Blue Earth County, Nicollet County, MnDOT,  
North Mankato, Mankato, MnDNR, Esri Imagery



0 1 2  
Miles



# Transportation Improvement Program (TIP)

- Developed in cooperation with MnDOT and public transit operator
- Includes all regionally significant projects and all projects receiving federal transportation funds located within metropolitan planning area
- Covers at least 4 years
- Is fiscally constrained
- Is consistent with the MPO transportation plan
- Provides opportunity for public comment
- All amendments for projects within metropolitan planning area must be approved by MAPO Policy Board

**Mankato / North Mankato  
Area Planning Organization  
Transportation Improvement Program  
FY 2016-2019**

Prepared by the

**Mankato / North Mankato  
Area Planning Organization**



**March 2016**

To view this plan online please visit  
<http://www.mankatonm.org/maipo>

Copies are also available by contacting  
Mankato/North Mankato Area Planning Organization  
10 Civic Center Plaza  
Mankato, MN 56001  
507-387-8613



# Current Studies & Activities

- Identified in the Annual Work Program
- Local studies determined by local agencies, TAC and Policy Board
- 2016 Studies Include:
- Intersection Control Evaluations
  - Lor Ray Dr. & Howard Dr.
  - Pohl Rd. & Stadium Rd.
  - Pohl Rd. & Balcerzak Dr.
- Riverfront Drive Corridor Study
- Belgrade Avenue Corridor Study
- North Mankato Complete Streets Plan
- Aerial Imagery & GIS coordination
- Mankato Old Town Planning
- Mankato Complete Streets Planning & Implementation
- Others



Proposal for  
Mankato/North Mankato Area Planning  
Organization

Riverfront Drive Corridor Study

March 1, 2016



## Upcoming Initiatives

- Transit Development Plan
- Trunk Highway 22 Corridor Study
- Pavement Management Plan
- Bike & Pedestrian Planning
- Warren Street Corridor Study
- Others Projects or Studies Identified by Local Agencies, TAC or Policy Board
- Requests from Local Members and Partners

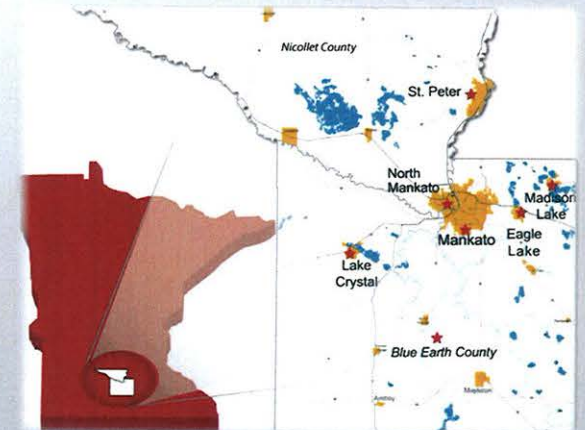


# Questions & Contact Information

## Contact Information:

Paul Vogel [pvogel@mankatomn.gov](mailto:pvogel@mankatomn.gov) 507-387-8613

Jake Huebsch [jhuebsch@mankatomn.gov](mailto:jhuebsch@mankatomn.gov) 507-387-8630



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #12E	Department: City Engineer	Council Meeting Date: 01/03/17																												
<b>TITLE OF ISSUE:</b> Belgrade Avenue Corridor Study Update.																														
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Bolton & Menk Transportation Planner Angie Bersaw will present an update on the Belgrade Avenue Corridor Study.																														
<i>If additional space is required, attach a separate sheet</i>																														
<b>REQUESTED COUNCIL ACTION:</b> Receive update.																														
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Belgrade Avenue Corridor Study Update</u> _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<table style="border: none;"> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Workshop</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Regular Meeting</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Special Meeting</td> </tr> </table>	<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting	<table style="border: none;"> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Refer to: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Table until: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other: _____</td> </tr> </table>		<input type="checkbox"/>	Refer to: _____	<input type="checkbox"/>	Table until: _____	<input type="checkbox"/>	Other: _____																
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<input type="checkbox"/>	Table until: _____																													
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## Belgrade Avenue - Corridor Study



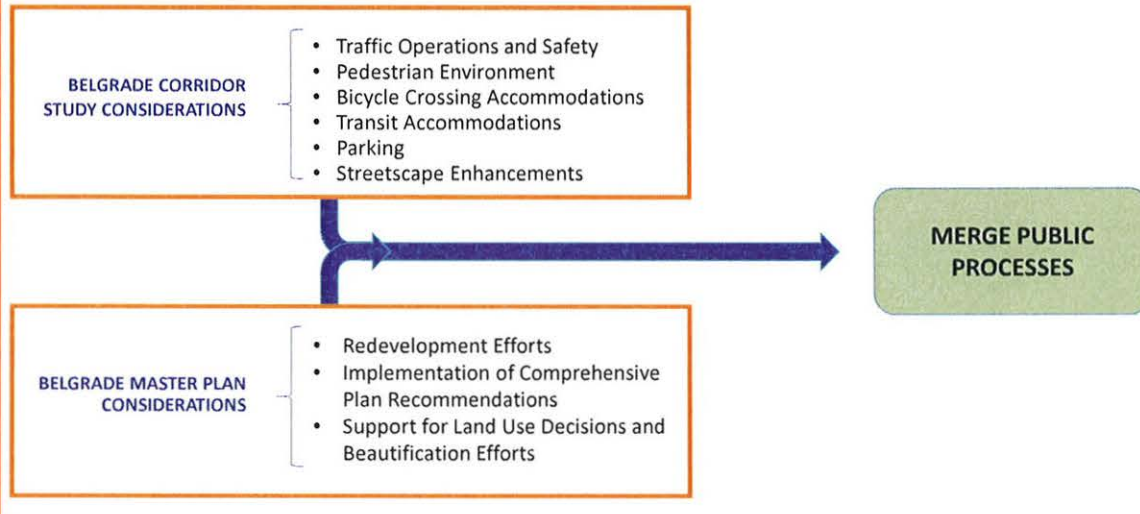
City Council Update  
January 3, 2017  
7:00 PM

### Study Purpose

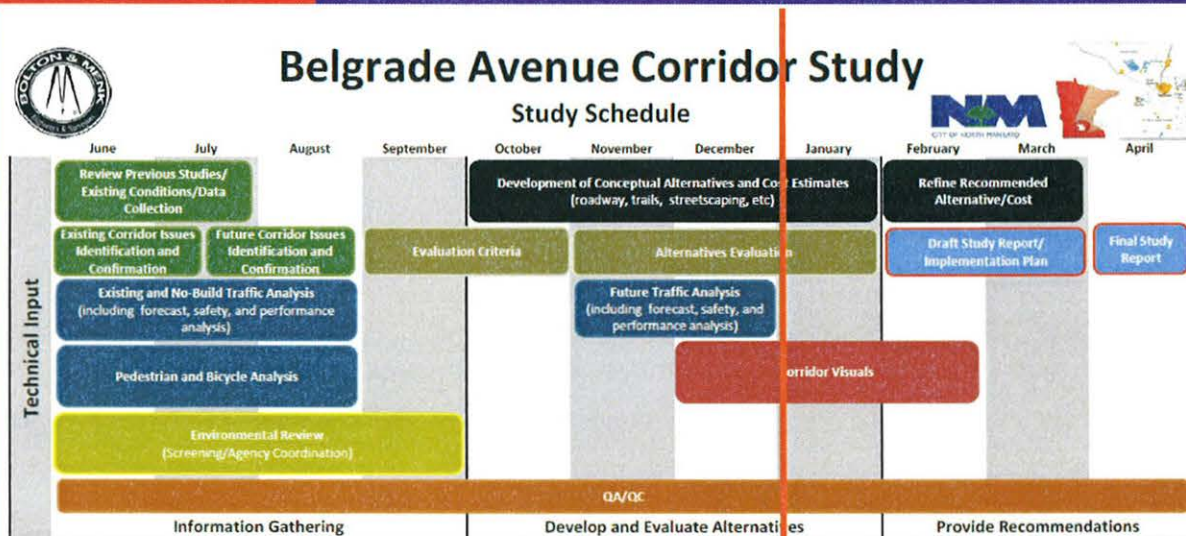
Identify future transportation improvements that increase roadway function and safety for all modes of traffic on Belgrade Avenue.



## Relationship to Belgrade Master Plan

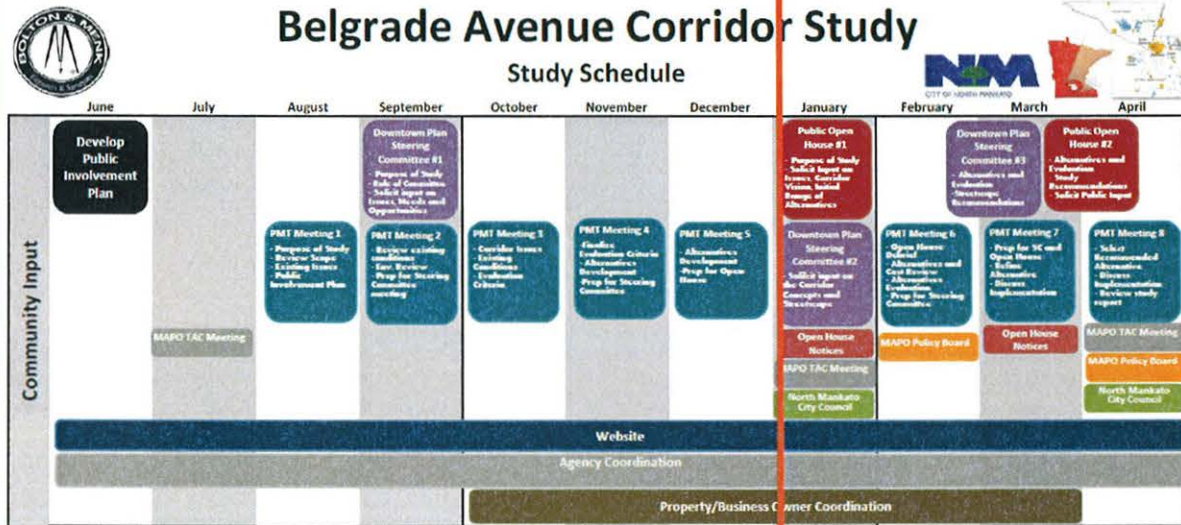


## Study Process





# Public Involvement



# Public Comment

## Public Comment Web App:

- Interactive public web interface
- Allows public to identify areas where they have experienced issues and leave comments

The screenshot shows the MAPO Belgrade Avenue Corridor Study Public Comment web app. The header includes the MAPO logo, the project name, and navigation links: Home, Schedule, Public Involvement, Documents and Links, and Public Comment.

The main content area is titled "Belgrade - Public Comment" and includes a map of the corridor. Below the map, there is a form for "1. Enter Information" with a "Problem Areas" section. A sample comment is shown: "Problem Areas: Traffic entering and exiting Belgrade is problematic. Comments: Cars at the four way stop sign on Belgrade either don't..."

On the right side, there is a "Have a question or comment that you'd like to have heard? Let us know!" button and a "Contacts" section listing staff members: John Harenstein (North Mankato City Administrator), Michael Fisher (Community Development Director), Paul Vogel, and Jake Hunsbuck.





# Corridor Needs/Considerations

## PEDESTRIAN/BICYCLE TRAFFIC



## TRANSIT

- Bus stops on side streets
- 2017 Transit Development Plan



# Study Goals

- Balance vehicle **mobility** and property **access**
- **Safely** accommodate all users
- Support an inviting and safe **pedestrian** environment
- Support **bicycle connections** across Belgrade Avenue
- Support **future land use** and **redevelopment** plans
- Provide infrastructure improvements compatible with **environment**
- Enhance **community character** and the **downtown environment**



## Concept Development

### Lee Boulevard to Lake Street



## Concept Development

### Intersection Bump-Outs

- Cornelia St
- Sherman St
- Center St
- Cross St





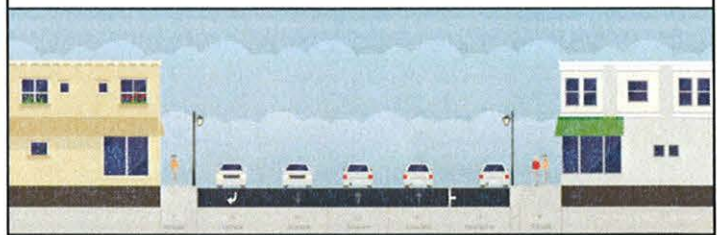
## Concept Development

200 BLOCK 4-LANE OPTION



### 200 BLOCK CONCEPTS: 4-Lane Option

200 BLOCK 4-LANE OPTION



## Concept Development

200 BLOCK 3-LANE OPTION

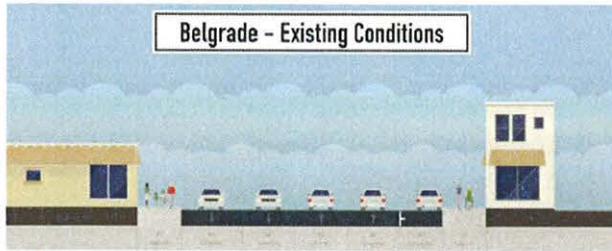


### 200 BLOCK CONCEPTS: 3-Lane Option

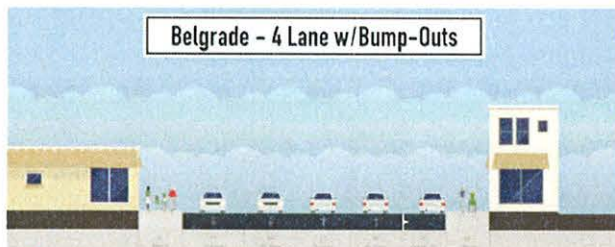


200 BLOCK 3-LANE OPTION

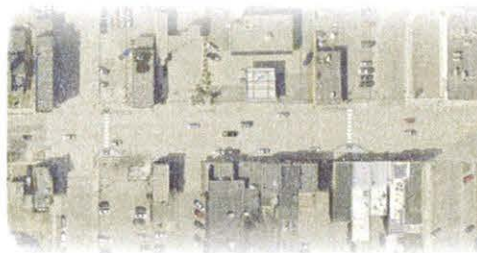




## Streetscape Opportunities



## Streetscape Opportunities







## Streetscape Opportunities



## Next Steps

- Evaluate & Refine Alternatives
- Implementation Plan
- Next Council Update – March/April 2017

### IMPORTANT DATES

January 19th  
Steering Committee Meeting

January 26<sup>th</sup> & 28<sup>th</sup>  
Public Open Houses