

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on June 19, 2017. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting: Council Members Steiner, Norland and Freyberg, Mayor Dehen, City Administrator Harrenstein, Finance Director McCann, Community Development Director Fischer, Public Works Director Swanson and City Clerk Van Genderen. Absent: Council Member Whitlock and Attorney Kennedy.

Approval of Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the agenda as presented. Vote on the motion: Steiner, Norland, Freyberg, and Dehen, aye; no nays. Motion carried.

Approval of Minutes

Council Member Norland moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of June 5, 2017. Vote on the motion: Steiner, Norland, Freyberg, and Dehen, aye; no nays. Motion carried.

Public Hearing, 7 p.m. – Consider the 2017-2018 Annual Action Plan.

Community Development Director Fischer reported that as part of the City of North Mankato's participation in the HUD Entitlement Program, it is necessary to create an Action Plan for the use of the annual CDBG funds for 2017/2018. HUD reported the City of North Mankato, as an entitlement community, will receive an allocation of \$71,389. For 2017/2018, the staff is recommending the CDBG funds be used for owner-occupied single-family housing rehabilitation. The City did not expend \$17,048 last year and plans to combine those unused funds with this year's allocation for a total of \$88,437. Phil Henry, 1300 Noretta Drive, appeared before Council and stated he was in favor of using the funds for owner-occupied housing rehabilitation. He indicated he thought the City should actively get the word out concerning the potential grant money. Mayor Dehen inquired about concerning advertising for the program. Community Development Director Fischer indicated the grant would be on the City website, in a utility bill stuffer, and those administering the grant for the City will also advertise. Council Member Norland requested clarification on the number of homes the grant will potentially be able to service. Community Development Director Fischer reported between five and seven homes with each loan at approximately \$10,000. With no one else appearing before Council the Mayor closed the public hearing.

Consent Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Res. No. 39-17 Approving Donations/Contributions/Grants.
- C. Approved Large Group and Audio Permit for Valley Landscape Supply, LLC at 1040 North River Drive from 6:00 p.m. until 10:00 p.m. on July 4, 2017.
- D. Res. No. 40-17 Approving Special Legislation.

Vote on the motion: Steiner, Norland, Freyberg, and Dehen, aye; no nays. Motion carried.
Mayor Dehen thanked all those who made donations.

Public Comments

None.

Business Items

Consider Approving the 2017-2018 Annual Action Plan. Council Member Freyberg moved, seconded by Council Member Norland to approve the 2017-2018 Annual Action Plan. **Vote on the motion: Steiner, Norland, Freyberg, and Dehen, aye; no nays. Motion carried**

Consider Approving Final Plat of Birchwood Cottages. Community Development Director Fischer reported the Final Plat is very similar to the preliminary plat approved earlier in the year. He noted one change which is the removal of the third building from the plat. The Planning Commission and the City Council determined that the third building must be added as an amendment to the PUD. Council Member Norland noted the City would own the ravine. Council Member Steiner indicated a trail easement was included in the Final Plat. **Council Member Norland moved, seconded by Council Member Freyberg to approve the Final Plat of Birchwood Cottages. Vote on the motion: Steiner, Norland, Freyberg, and Dehen, aye; no nays. Motion carried**

Consider Approving Development Agreement Between Cottage Properties and North Mankato. Community Development Director Fischer reported the Planning Commission reviewed the proposed development agreement between Cottage Properties and North Mankato, suggesting two changes. The Planning Commission requested the developer agrees that the use of the buildings shall be for assisted living provider/memory care housing and the developer agrees to begin construction of Building One in 2017 and begin construction of Building Two no later than 2019. With those two changes, the Planning Commission recommended the development agreement. **Council Member Steiner moved, seconded by Council Member Norland to approve the Development Agreement between Cottage Properties and North Mankato with the suggested changes. Vote on the motion: Steiner, Norland, Freyberg, and Dehen, aye; no nays. Motion carried**

Receive Draft Strategic Plan. City Administrator Harrenstein reviewed the proposed updated North Mankato strategic plan. He reported the plan was informed by the City Council retreat, meetings with Department leaders and the results of the citizen survey completed earlier in the year. The plan is expected to guide the organization for the next three to five years. City Administrator Harrenstein reported the plan is a supplement to the plans and policies adopted by City Council in the previous four years. He stated the action steps included in the strategic plan represent activities above and beyond the existing services provided by city staff. The action steps were developed to promote increased service levels and amenities for residents as well as to ensure the organization continues to move forward in a manner that reflects the priorities of the governing body. The vision of the organization will remain the same as adopted in 2015, and the goals and strategic program areas also remain the same. He stated staff recommends approval of the updated strategic plan. Council Member Freyberg noted that the 2015 Strategic Plan included an orderly annexation agreement with Belgrade Township and the City has not established an agreement. He would like to see an orderly annexation agreement on the strategic plan because as the City is looking to grow, it would make growth smoother. Administrator Harrenstein agreed that an orderly annexation should be pursued. Council Member Norland approved of the Strategic Plan but indicated the City might need to consider hiring additional staff. She noted the Strategic Plan included renewable energy and green initiatives, stating that Public Works Director Swanson and his staff have already been pursuing renewable energy. Council Member Norland reported she was saddened that programs such as Active Violence, Active Shooter training were included in the Strategic Plan. Administrator Harrenstein reported the efforts

would be used to train the public how to respond if such an event took place. Council Member Steiner noted it was relevant to the times. Mayor Dehen stated he was looking forward to using the Strategic Plan during future budget work. **Council Member Norland moved, seconded by Council Member Steiner to approve the Strategic Plan. Vote on the motion: Steiner, Norland, Freyberg, and Dehen, aye; no nays. Motion carried**

City Administrator and Staff Comments

North Mankato Demographics provided to ISD 77 School Board during expansion discussions. Administrator Harrenstein reported the information was provided to the ISD School Board during their long-range strategic planning. Community Development Director Fischer reported the information included the history of population growth from 2010 along with the number of housing units added. He indicated the information included projections and possible locations for construction of additional units in North Mankato. Council Member Freyberg stated he reviewed the information and researched projected population growth from 1970-2030. The projected growth is a total of 8,762 which averages to 146 people per year. Housing units built from 2010-2016 is 314 if you divide that by seven there have been 44.86 units added per year. If you review US Statistical the average home has 2.92 per household, making the current construction of buildings right on where it needs to be. He requested clarification on the projected additional housing. Administrator Harrenstein stated the City is not anticipating a housing boom. He said the best guide for a practical average of units needed includes the work that Community Development Director Fischer laid out and a housing study completed by Mankato in 2014 or 2015 which indicates a need for additional 200-216 housing units between Eagle Lake, Mankato, and North Mankato. He reported new developments such as North Gate #3 would increase inventory which is needed because the City has been seeing sales of over \$200,000 for homes in lower north that would have been selling for \$150,000 to \$170,000 in previous years.

Administrator Harrenstein read a letter from Dustin Lee of Birchwood Cottages thanking the City for their support of Birchwood Cottages development of the Memory Care Cottages in North Mankato. Dustin Lee indicated his experience with City staff was responsive, timely, effective, cooperative and collaborative in nature, but he wanted to point out one city government servant who was phenomenal to collaborate with; City Planner Fischer. Mr. Lee stated Mr. Fischer was a "true professional, a person of authenticity, great customer service, an individual with great honor, character, and integrity. Much of the reason why North Mankato is such a great community to live in, work in, and call home is due to our local leadership and individuals such as Mr. Fischer." Administrator Harrenstein thanked Community Development Director Fischer for his service and excellent work.

Administrator Harrenstein thanked the staff for their work on the Grand Prix and ArtSplash which was held on June 17, 2017. He thanked Public Works Director Swanson, Interim Library Director Heintz, Project and Equipment Manager Nate Nimps, Caswell Sports Director Tostenson, Lieutenant Morgan and KTV.

Public Works Director Swanson thanked the local ham radio operators who assisted with communication for the bike race, the many volunteers, Nicollet County and the North Mankato Police Department for their work.

Mayor and Council Comments

Council Member Steiner reported the North Mankato Taylor Library would be hosting Music in the Park on July 13th, 20th and 27th from 5-7 pm in Storybook Park located across from the library.

Mayor Dehen reported that Mankato, St. Peter and North Mankato were selected for the 2018 Summer Conference Site for the Coalition of Greater Minnesota Cities. The conference will be July 25-July 27th.

Council Member Norland provided a final report concerning City Administrator Harrenstein's review. The City Council gave unanimous support for the City Administrator and gave him a 3% increase consistent with staff raises.

Public Comments

Tom Hagen, 927 Lake Street, appeared before Council and thanked the City Council for speaking with the DNR and the Minnesota Department of Health concerning the deer. Mr. Hagen stated that if the DNR wanted to come out to his property, it would be best if they visited in the spring. Mr. Hagen stated he wanted the City to develop an Historic Preservation Commission.

Phil Henry, 1300 Noretta Drive, appeared before Council and suggested educating the public how to behave if you are pulled over by the Police.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Steiner, the meeting adjourned at 7:35 pm.

Mayor

City Clerk



City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 7-10-2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
	Void	07/05/2017	Regular	0	-	87616
	Void	07/10/2017	Regular	0	-	87625
	Void	07/06/2017	Regular	0	-	87728
00029	AG SPRAY EQUIPMENT	07/10/2017	Regular	0	10.98	87617
02434	AUSTIN'S AUTO REPAIR CENTER, INC.	07/10/2017	Regular	0	30.00	87618
00105	AUTO VALUE MANKATO	07/10/2017	Regular	0	1,271.46	87619
00113	BAKER & TAYLOR	07/10/2017	Regular	0	53.96	87620
00118	BARNES & NOBLE, INC.	07/10/2017	Regular	0	1,000.00	87621
00123	BATTERIES+BULBS	07/10/2017	Regular	0	276.52	87622
02626	BAUMGARTNER, FRED	07/10/2017	Regular	0	1,312.50	87623
00137	BENCO ELECTRIC COOPERATIVE	07/10/2017	Regular	0	34,442.30	87624
00142	BETHANY LUTHERAN COLLEGE	07/10/2017	Regular	0	3,500.00	87626
02627	BEWAJI, SUSZI	07/10/2017	Regular	0	200.00	87627
00151	BLOEDEL, PETER	07/10/2017	Regular	0	500.00	87628
02475	BOONE, KATIE	07/10/2017	Regular	0	1,000.00	87629
00176	BORDER STATES ELECTRIC SUPPLY	07/10/2017	Regular	0	827.66	87630
00179	BOUND TREE MEDICAL LLC	07/10/2017	Regular	0	219.96	87631
00194	BRICK HOUSE GRAPHICS	07/10/2017	Regular	0	1,136.09	87632
00212	BUSINESS ON BELGRADE	06/21/2017	Regular	0	55.40	87601
02637	C & H SPORT SURFACES, INC.	07/10/2017	Regular	0	11,050.00	87633
02628	CARLIN, JANE	07/10/2017	Regular	0	300.00	87634
00229	CASEY'S GENERAL STORES, INC.	07/10/2017	Regular	0	67.93	87635
00233	CEMSTONE PRODUCTS COMPANY	07/10/2017	Regular	0	37.15	87636
00234	CENTER POINT ENERGY	07/10/2017	Regular	0	1,208.12	87637
02623	CHRISTOPHER, BARBARA	06/26/2017	Regular	0	33.07	87603
00264	CLARKE MOSQUITO CONTROL PRODUCTS, INC.	07/10/2017	Regular	0	1,889.50	87638
02618	CLINT ADAMS CONCRETE LLC	07/10/2017	Regular	0	800.00	87639
00312	CULVER'S OF NORTH MANKATO	07/10/2017	Regular	0	250.00	87640
00320	DAIRY QUEEN WEST	07/10/2017	Regular	0	82.50	87641
00322	DALCO	07/10/2017	Regular	0	124.84	87642
00344	DIAMOND VOGEL PAINT CENTER	07/10/2017	Regular	0	1,056.80	87643
02620	DORLAND, DAVID	06/26/2017	Regular	0	283.63	87605
00364	DRUMMER'S GARDEN CENTER & FLORAL	07/10/2017	Regular	0	67.94	87644
00386	EMERGENCY APPARATUS MAINTENANCE, INC.	07/10/2017	Regular	0	44.65	87645
02629	EMPIRE TOOL & SHARPENING	07/10/2017	Regular	0	42.00	87646
00404	FASTENAL COMPANY	07/10/2017	Regular	0	4.80	87647
00432	FLEETPRIDE	07/10/2017	Regular	0	484.50	87648
00449	FREE PRESS MEDIA	07/10/2017	Regular	0	225.00	87650
00447	FREE PRESS	07/10/2017	Regular	0	16.13	87649
00462	G & K SERVICES	07/10/2017	Regular	0	147.90	87651
00463	G & L AUTO SUPPLY, LLC	07/10/2017	Regular	0	397.46	87652
00460	G AND H READY MIX, LLC	07/10/2017	Regular	0	1,161.25	87653
02630	GILDEMEISTER, EARL	07/10/2017	Regular	0	918.75	87654
01098	GILLETTE GROUP/PEPSI-COLA	07/10/2017	Regular	0	5,363.79	87655
02560	GOLD MEDAL	07/10/2017	Regular	0	266.75	87656
02295	GRAYBAR	07/10/2017	Regular	0	1,835.70	87657
00503	GREAT AMERICAN BUSINESS PRODUCTS	07/10/2017	Regular	0	896.00	87658
00505	GREATER MANKATO DIVERSITY COUNCIL	07/10/2017	Regular	0	500.00	87659
00511	GREENCARE	07/10/2017	Regular	0	1,029.00	87660
00519	HACH COMPANY	07/10/2017	Regular	0	1,822.31	87661
00534	HART'S AUTO SUPPLY	07/10/2017	Regular	0	457.00	87662
00538	HAWKINS, INC.	07/10/2017	Regular	0	702.45	87663
00570	HAZEL L. HOERST	07/10/2017	Regular	0	1,500.00	87664
02468	HOFF BARRY, PA	07/10/2017	Regular	0	264.00	87665
02622	HOFFFROGGE, CINDY	06/26/2017	Regular	0	118.08	87606
00595	HY-VEE, INC.	07/10/2017	Regular	0	651.44	87666
00596	I & S GROUP, INC.	07/10/2017	Regular	0	1,545.25	87667
02597	INTERNET CONNECTIONS, INC	07/10/2017	Regular	0	270.00	87668
00627	JACKSON-HIRSH, INC	07/10/2017	Regular	0	63.89	87669
02552	JOHN FRITZ CONSTRUCTION, LLC	07/10/2017	Regular	0	27,168.55	87670
02631	JOHNSON, GERALD OR JANE	07/10/2017	Regular	0	2,000.00	87671

00657	JT SERVICES	07/10/2017	Regular	0	696.00	87672
00690	KENNEDY & GRAVEN CHARTERED	07/10/2017	Regular	0	839.75	87673
02632	KNOBLANCH, MARGARET	07/10/2017	Regular	0	300.00	87674
02371	KNOCKERBALL MANKATO	06/16/2017	Regular	0	200.00	87592
00720	KWIK TRIP, INC.	07/10/2017	Regular	0	15,568.66	87675
00731	LAGER'S OF MANKATO, INC.	07/10/2017	Regular	0	1,426.07	87676
00746	LAW ENFORCEMENT LABOR SERVICES, INC.	06/20/2017	Regular	0	637.00	87598
00776	LLOYD LUMBER CO.	07/06/2017	Regular	0	3,233.34	87727
02575	LOCHER BROS, INC.	07/10/2017	Regular	0	342.20	87677
00805	MAGFA	06/26/2017	Regular	0	457.52	87607
00805	MAGFA	07/05/2017	Regular	0	941.49	87614
00812	MANKATO BEARING COMPANY	07/10/2017	Regular	0	49.40	87678
00832	MANKATO TENT & AWNING CO.	07/10/2017	Regular	0	982.10	87679
00847	MATHESON TRI-GAS, INC.	07/10/2017	Regular	0	157.85	87680
00857	MC GOWAN WATER CONDITIONING, INC.	07/10/2017	Regular	0	59.85	87681
00874	MENARDS-MANKATO	07/10/2017	Regular	0	275.91	87682
00963	MINNESOTA BUREAU OF CRIMINAL APPREHEN	07/10/2017	Regular	0	270.00	87683
02377	MINNESOTA FASTPITCH COACHES ASSN.	06/19/2017	Regular	0	117.97	87593
00906	MINNESOTA STATE HIGH SCHOOL LEAGUE	06/19/2017	Regular	0	2,727.60	87594
00951	MINNESOTA TRUCK & TRACTOR, INC.	07/10/2017	Regular	0	77.99	87684
02315	MIRACLE RECREATION EQUIPMENT CO	07/10/2017	Regular	0	1,244.10	87685
00996	MT BALLOONS	07/10/2017	Regular	0	225.00	87686
01018	NCPERS MINNESOTA-UNIT 662400	06/20/2017	Regular	0	192.00	87599
01032	NEW ULM QUARTZITE QUARRIES, INC	07/10/2017	Regular	0	585.78	87687
01033	NEWMAN TRAFFIC SIGNS	07/10/2017	Regular	0	1,083.03	87688
01040	NICOLLET COUNTY PUBLIC SERVICES	07/10/2017	Regular	0	203.46	87689
01035	NICOLLET COUNTY SHERIFF'S OFFICE	07/10/2017	Regular	0	1,100.00	87690
01037	NICOLLET COUNTY	06/23/2017	Regular	0	105.00	87602
01044	NICOLLET FIRE DEPARTMENT	07/10/2017	Regular	0	960.00	87691
01045	NIELSEN BLACKTOPPING	07/10/2017	Regular	0	439.85	87692
02569	NORTHLAND LIFT SALES AND SERVICE	07/10/2017	Regular	0	999.37	87693
02379	PERFECTION PACKAGING	07/10/2017	Regular	0	126.00	87694
01099	PET EXPO DISTRIBUTORS	07/10/2017	Regular	0	50.00	87695
01106	PETTY CASH	07/10/2017	Regular	0	306.70	87696
01130	POSTMASTER	06/20/2017	Regular	0	1,116.56	87595
01133	POWERPLAN/RDO EQUIPMENT	07/10/2017	Regular	0	1,843.03	87697
02633	PRIMAL EGG CREATIONS INC	07/10/2017	Regular	0	2,156.38	87698
01170	RAMY TURF PRODUCTS	07/10/2017	Regular	0	190.00	87699
01177	RECORDED BOOKS, LLC	07/10/2017	Regular	0	28.49	87700
01190	REINHART FOODSERVICE LLC	07/10/2017	Regular	0	2,254.55	87701
02634	RESCUEPAX	07/10/2017	Regular	0	450.00	87702
01198	RETROFIT COMPANIES, INC.	07/10/2017	Regular	0	303.59	87703
01208	RIST, ALBERT J.	07/10/2017	Regular	0	1,500.00	87704
01209	RIST, JOHN A.	07/10/2017	Regular	0	1,500.00	87705
01210	RIST, LOREN E.	07/10/2017	Regular	0	1,500.00	87706
02619	RON BOELTER WINDOW & SIDING	06/26/2017	Regular	0	283.88	87610
02365	SHOUTS, SARAH	07/10/2017	Regular	0	50.00	87707
02108	SIREK'S HYDRAULIC SERVICE, INC.	07/10/2017	Regular	0	1,640.17	87708
01079	SMC-SOUTHERN MINNESOTA CONSTRUCTION	07/10/2017	Regular	0	3,048.32	87709
01335	STAPLES ADVANTAGE	07/10/2017	Regular	0	765.92	87729
01349	STONE & STEEL DESIGN, LLC	07/10/2017	Regular	0	223.96	87710
01402	TIRE ASSOCIATES	07/10/2017	Regular	0	1,921.40	87711
01407	TOOL SALES COMPANY	07/10/2017	Regular	0	15.00	87712
01433	TYLER TECHNOLOGIES	07/10/2017	Regular	0	11,167.75	87713
02640	VALLEY LANDSCAPE SUPPLY	07/10/2017	Regular	0	558.00	87714
02636	VAN GENDEREN, RANDY	07/10/2017	Regular	0	150.00	87715
01471	VERIZON WIRELESS CENTER	07/10/2017	Regular	0	20,663.39	87716
01477	VIKING ELECTRIC SUPPLY, INC.	07/10/2017	Regular	0	1,403.23	87717
02635	VISITATION SCHOOL	07/10/2017	Regular	0	40.00	87718
00486	W.W. GOETSCH ASSOCIATES, INC.	07/10/2017	Regular	0	374.26	87719
01492	WACO SCAFFOLDING & SUPPLY CO.	07/10/2017	Regular	0	2,800.00	87720
01503	WASSMAN PLUMBING & HEATING LLC	07/10/2017	Regular	0	3,082.12	87721
01523	WENZEL AUTO ELECTRIC CO	07/10/2017	Regular	0	89.00	87722

01524	WERNER ELECTRIC SUPPLY	07/10/2017	Regular	0	241.80	87723
01552	WW BLACKTOPPING, INC	07/10/2017	Regular	0	127,086.35	87724
01552	WW BLACKTOPPING, INC	07/10/2017	Regular	0	7,899.09	87725
01557	XCEL ENERGY	07/05/2017	Regular	0	20,547.87	87615
01557	XCEL ENERGY	07/10/2017	Regular	0	1,547.11	87726
00062	AMERICAN PAYMENT CENTERS	06/21/2017	Bank Draft	0	93.00	DFT0001223
02058	CONSOLIDATED COMMUNICATIONS	06/19/2017	Bank Draft	0	209.70	DFT0001210
02058	CONSOLIDATED COMMUNICATIONS	06/20/2017	Bank Draft	0	32.01	DFT0001211
02058	CONSOLIDATED COMMUNICATIONS	06/20/2017	Bank Draft	0	29.86	DFT0001212
02058	CONSOLIDATED COMMUNICATIONS	06/20/2017	Bank Draft	0	159.04	DFT0001213
02058	CONSOLIDATED COMMUNICATIONS	06/20/2017	Bank Draft	0	56.87	DFT0001214
00337	DEMCO, INC.	06/29/2017	Bank Draft	0	39.00	DFT0001237
00608	INGRAM LIBRARY SERVICES	07/06/2017	Bank Draft	0	1,074.69	DFT0001256
00733	LAKES GAS CO #10	06/21/2017	Bank Draft	0	156.60	DFT0001225
00733	LAKES GAS CO #10	06/28/2017	Bank Draft	0	345.00	DFT0001232
02179	MES (MUNICIPAL EMERGENCY SERVICES)	07/05/2017	Bank Draft	0	81.00	DFT0001251
02179	MES (MUNICIPAL EMERGENCY SERVICES)	07/05/2017	Bank Draft	0	145.69	DFT0001251
02179	MES (MUNICIPAL EMERGENCY SERVICES)	07/05/2017	Bank Draft	0	114.40	DFT0001251
00942	MINNESOTA SECTION, AWWA	06/30/2017	Bank Draft	0	196.00	DFT0001238
00910	MINNESOTA VALLEY TESTING LAB, INC.	06/21/2017	Bank Draft	0	59.50	DFT0001226
00910	MINNESOTA VALLEY TESTING LAB, INC.	06/21/2017	Bank Draft	0	192.50	DFT0001227
01031	NEW ULM JOURNAL	06/26/2017	Bank Draft	0	223.60	DFT0001230
01117	PLUNKETT'S PEST CONTROL, INC.	07/05/2017	Bank Draft	0	118.14	DFT0001255
01322	SPRINT	06/21/2017	Bank Draft	0	34.99	DFT0001224
01335	STAPLES ADVANTAGE	06/14/2017	Bank Draft	0	205.00	DFT0001205
01335	STAPLES ADVANTAGE	06/21/2017	Bank Draft	0	(765.92)	DFT0001229
01335	STAPLES ADVANTAGE	06/21/2017	Bank Draft	0	765.92	DFT0001229
01335	STAPLES ADVANTAGE	06/27/2017	Bank Draft	0	83.85	DFT0001231
01335	STAPLES ADVANTAGE	06/29/2017	Bank Draft	0	100.02	DFT0001236
01335	STAPLES ADVANTAGE	06/30/2017	Bank Draft	0	181.00	DFT0001249
01338	STATE CHEMICAL SOLUTIONS	07/05/2017	Bank Draft	0	274.82	DFT0001254
01377	TELRITE CORPORATION	06/19/2017	Bank Draft	0	208.46	DFT0001209
01471	VERIZON WIRELESS CENTER	06/16/2017	Bank Draft	0	733.73	DFT0001206
01471	VERIZON WIRELESS CENTER	06/16/2017	Bank Draft	0	30.04	DFT0001207
02178	WASTE MANAGEMENT OF WI-MN	07/05/2017	Bank Draft	0	113.31	DFT0001250
00050	ALPHA WIRELESS COMMUNICATIONS	07/12/2017	EFT	0	18.70	238
00174	BOLTON & MENK, INC.	07/12/2017	EFT	0	7,635.00	239
00182	BOYER TRUCKS	07/12/2017	EFT	0	12.37	240
00216	C & S SUPPLY CO, INC.	07/12/2017	EFT	0	506.46	241
00310	CRYSTEEL TRUCK EQUIPMENT, INC	07/12/2017	EFT	0	331.77	242
00343	DH ATHLETICS LLC	07/12/2017	EFT	0	432.60	243
00376	EESLEY, THOMAS	07/12/2017	EFT	0	193.97	244
00403	FASNACHT, MICHAEL	07/12/2017	EFT	0	14.88	245
00452	FREITAG, JIMMY	07/12/2017	EFT	0	203.56	246
00493	GOODWIN, TONY	07/12/2017	EFT	0	150.00	247
00494	GOPHER STATE ONE-CALL	07/12/2017	EFT	0	292.95	248
00609	INMAN, RICH	07/12/2017	EFT	0	210.59	249
01275	JADD SEPPMANN & SONS, LLP	07/12/2017	EFT	0	870.00	250
02638	JORDAN, BRETT	07/12/2017	EFT	0	43.15	251
00691	KENNEDY & KENNEDY LAW OFFICE	07/12/2017	EFT	0	808.64	252
02624	KIETZER, COURTNEY	07/12/2017	EFT	0	284.92	253
00743	LARKSTUR ENGINEERING & SUPPLY, INC.	07/12/2017	EFT	0	164.91	254
00796	MAC QUEEN EQUIPMENT, INC.	07/12/2017	EFT	0	2,424.17	255
00902	MINNESOTA IRON & METAL CO	07/12/2017	EFT	0	573.36	256
00935	MINNESOTA PIPE & EQUIPMENT	07/12/2017	EFT	0	3,650.70	257
00997	MTI DISTRIBUTING CO	07/12/2017	EFT	0	339.73	258
01009	NAPA AUTO PARTS - MANKATO	07/12/2017	EFT	0	27.66	259
01036	NICOLLET COUNTY RECORDER/ABSTRACTER	07/12/2017	EFT	0	194.00	260
01052	NORTH CENTRAL INTERNATIONAL	07/12/2017	EFT	0	57.92	261
02005	PANTHEON COMPUTERS	07/12/2017	EFT	0	5,744.20	262
01090	PARAGON PRINTING, MAILING & SPECIALTIES	07/12/2017	EFT	0	2,708.85	263
01164	RADER, DUANE A.	07/12/2017	EFT	0	279.67	264
01179	RED FEATHER PAPER CO.	07/12/2017	EFT	0	1,379.42	265
01211	RIVER BEND BUSINESS PRODUCTS	07/12/2017	EFT	0	1,192.01	266
01262	SCHUMACHER, GREG	07/12/2017	EFT	0	20.28	267
01290	SLETTEN, CORY	07/12/2017	EFT	0	200.99	268
02625	WHITLOCK, JAMES	07/12/2017	EFT	0	367.34	269
01568	ZIEGLER, INC.	07/12/2017	EFT	0	69.79	270
					405,103.55	189

Authorization Signatures

All Council

The above manual and regular claims lists for 7-10-2017 are approved by:

MARK DEHEN- MAYOR

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

ROBERT FREYBERG- COUNCIL MEMBER

JAMES WHITLOCK- COUNCIL MEMBER

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Jared Glaser	Paver Stone	\$75.00
Arvid and Jane Zenk	Library Donation-Books	\$100.00
		\$175.00

Adopted by the City Council this 10th day of July 2017.

Mayor

City Clerk

NOTICE OF PUBLIC HEARING TO
AMEND CITY CODE, CHAPTER 110
BUSINESS REGULATIONS

Notice is hereby given that the City Council of the City of North Mankato, Minnesota, will hold a Public Hearing on Monday, July 24, 2017 at 7 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, to consider amending the City Code Chapter 110.22, Tobacco; raising the purchasing age for tobacco to twenty-one.

Such persons as desire to be heard with reference to this issue should appear at this meeting. Public comments may be sent to the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, MN 56003.

Dated this 10th day of July 2017.

April Van Genderen
City Clerk
City of North Mankato

City Code

§ 110.22 TOBACCO.

(A) *Definitions.* As used in this section, the term Tobacco means and includes tobacco in any form, including but not limited to, cigarettes, cigars, bagged, canned or packaged product. Tobacco-related device includes any electronic delivery devices and nicotine or lobelia delivery products. For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

~~—**ELECTRONIC DELIVERY DEVICES.** Any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. **ELECTRONIC DELIVERY DEVICE** shall include any component part of such a product whether or not sold separately. **ELECTRONIC DELIVERY DEVICE** shall not include any product that has been approved or otherwise certified by the United States Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes, and is being marketed and sold solely for that approved purpose.~~

~~—**TOBACCO.** Includes tobacco in any form, including but not limited to, cigarettes, cigars, bagged, canned or packaged product.~~

(B) *License required.* It is unlawful if for any person, directly or indirectly, to keep for retail sale, sell at retail, or otherwise dispose of any tobacco or tobacco related in any form or an electronic delivery device unless a license shall first be obtained from the city.

(C) *Restrictions.*

(1) Separate licenses and stickers for each dispensing machine shall be issued for the sale of tobacco ~~and/or electronic~~ or a tobacco related devices at each fixed place of business, no license shall be issued for a movable place of business.

(2) It is unlawful for any person to sell or give away any tobacco or tobacco related device in any form ~~or in any electronic delivery device~~ to any person under the age of ~~18~~ twenty-one years. Licensees shall verify by means of a government issued photographic identification that the person obtaining the tobacco or tobacco related device is over the age of twenty-one.

(3) Smoking prohibited in tobacco and electronic delivery device retail establishment. Smoking or using electronic delivery device for the purpose of sampling tobacco, tobacco related products, nicotine or lobelia delivery devices shall be prohibited.

(4) The use of any electronic delivery device is prohibited anywhere smoking is prohibited by the Minnesota Clean Indoor Act. This section is intended to complement the Minnesota Clean Indoor Act, M.S. §§ 144.411 to 144.417, as amended from time-to-time. Nothing in the section authorizes smoking in any location where smoking is restricted by other applicable laws.

(D) *Fees.* No license shall be issued under this chapter until the appropriate license fee shall be paid in full. Fee for a license under this chapter shall be established in the city's ordinance establishing fees and charges, as it may be amended from time to time.

(E) *Violations and penalties.*

(1) *Misdemeanor prosecution.* Nothing in this section shall prohibit the city from seeking prosecution of a misdemeanor for any alleged violation of this section.

(2) *Violations.* Per administrative penalties any licensee found to have violated this chapter or whose employee shall have violated this chapter, shall be charged an administrative fine of \$75 for a first violation of this chapter; \$200 for a second offense on the same licensed premises within a 24-month period; and \$250 for a third or subsequent offense at the same location within a 24-month period. In addition, after the third offense, the license shall be suspended for not less than 7 consecutive days.

(F) *Effective date.* This section becomes effective on the date of its publication, or upon the publication of a summary of Ordinance 58, 4th series, as provided by M.S. § 412-191, Subd. 4, as it may be amended from time to time, which meets the requirements of M.S. § 331A.01, Subd. 10, as it may be amended from time to time.

(1975 Code, § 6.22) (Am. Ord. 58, 4th series, passed 7-7-2014) Penalty, see § 10.99

ORDINANCE NO. 93, FOURTH SERIES
AN ORDINANCE OF THE CITY OF NORTH MANKATO, MINNESOTA, AMENDING NORTH
MANKATO CITY CODE, CHAPTER 110, ENTITLED "GENERAL BUSINESS REGULATIONS"

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA ORDAINS:

Section 1. The North Mankato City Code, Section 110.22, Tobacco is hereby amended by incorporating the following changes:

- (A) Definition. As used in this section, the term ***Tobacco*** means and includes tobacco in any form, including but not limited to, cigarettes, cigars, bagged, canned or packaged product. ***Tobacco-related device*** includes any electronic delivery devices and nicotine or lobelia delivery products.
- (B) License required. It is unlawful for any person, directly or indirectly, to keep for retail sale, sell at retail, or otherwise dispose of any tobacco or tobacco related devices in any form unless a license shall be first obtained from the City.
- (C) Restrictions.
 - (1) Separate licenses and stickers for each dispensing machine shall be issued for the sale of tobacco or a tobacco related devices at each fixed place of business, and no license shall be issued for a movable place of business.
 - (2) It is unlawful for any person to sell give away any tobacco or tobacco related device in any form to any person under the age of twenty-one. Licensees shall verify by means of a government issued photographic identification that the person obtaining the tobacco or tobacco related device is over the age of twenty-one
 - (3) Smoking prohibited in tobacco and electronic delivery device retail establishment. Smoking or using electronic delivery device for the purpose of sampling tobacco, tobacco related products, nicotine or lobelia delivery devices shall be prohibited.
 - (4) The use of any electronic delivery device is prohibited anywhere smoking is prohibited by the Minnesota Clean Indoor Act. This section is intended to compliment the Minnesota Clean Indoor Act, M.S. §144.411 to 144.417, as amended from time to time. Nothing in the section authorizes smoking in any location where smoking is restricted by other applicable laws.

Section 2. After adoption, signing and attestation, this Ordinance shall be published once in the official newspaper of the City and shall be in effect on or after the date following such publication.

Adopted by the Council this 10th day of July 2017.

Mayor

ATTEST:

City Clerk

RESOLUTION CLARIFYING PUBLIC COMMENTS POLICY

WHEREAS, citizens are encouraged to attend and participate in discussion on regular agenda items; and

WHEREAS, prior to the beginning of the Business Item portion of the Agenda, there is a Public Comment time which provides citizens an opportunity to comment on items that are listed as Business Items; and

WHEREAS, at the conclusion of the Business Items portion of the Agenda, there is a Public Comments time which provides citizens an opportunity to comment on items that are not on the Business Items portion of the agenda; and

WHEREAS, no legal requirement for public comment portions of the agenda exists, and the public comment times have been established above the minimum legal requirements in the interest of good governance; and

NOW THEREFORE BE IT RESOLVED by the City Council for the City of North Mankato that the following Public Comments Policy be and hereby is adopted.

Public Comments Policy

1. Citizens are encouraged to attend Council Meetings and may speak on any scheduled agenda item or public hearing.
2. Citizens must complete a Request to Appear before Council sheet before speaking and state their name and address when they approach the podium.
3. Citizens wishing to speak are encouraged to contact the Mayor or City Administrator prior to the start of the meeting.
4. Citizens with questions regarding business items on the agenda will be offered an opportunity to speak at the first public comment portion of the meeting.
5. Citizens with questions or comments regarding items not on listed in the business items will be offered an opportunity to speak at the second public comment portion of the meeting.
6. Speaking times will be limited to 3-minutes.
7. The public comment portion of the meeting will be limited to 15 minutes.
8. The same citizen may not repeat a comment, question or concern if they have previously addressed the City Council on the same matter at a previous Public Comments opportunity.
9. Matters discussed at Public Comments will typically be referred to Administration with a request for a follow-up report.
10. Any matters involving personnel or insurance claims will be immediately referred to the City Administrator.
11. The City Council will not typically take action, and may only ask questions to clarify a question or comment.

Procedures for non-compliant speakers:

(For speakers who exceed time limit or address issues that are not appropriate for Public Comments.)

1. Mayor to interrupt and re-direct.
2. Mayor, City Administrator, or department head may volunteer to address issue in office meeting.
3. Mayor to gavel the speaker and conclude his/her time.
4. Law enforcement or other security will remove disruptive speaker from the podium, if necessary.

This Resolution shall become effective upon its passage and without further publication.

Dated this 10th day of July, 2017.

Mayor

City Clerk

RESOLUTION NO. _____

A RESOLUTION APPROVING SPECIAL LEGISLATION

WHEREAS, the Minnesota Legislature has adopted the 2017 Omnibus Tax Bill; and

WHEREAS, 2017 Session Laws 1st Special Session Chapter 1, Article 5, Chapter 17 amends Laws 2008 Chapter 366, Article 7, Section 20, which established a sales tax in North Mankato, and

WHEREAS, the City of North Mankato previously approved a resolution citing inaccurate citation of the Special Session Law; and

WHEREAS, the City Council of North Mankato wishes to comply with all requirements of Minnesota Statute 645.021 subdivision 2 and to correct any earlier error;

NOW, THEREFORE the City Council of the City of North Mankato hereby approves the Special Legislation authorizing the City of North Mankato to use the revenues from the City Sales Tax to pay all or a portion of the expenses listed within the bill.

This Resolution shall become effective upon its passage and without publication.

Dated this _____ day of _____, 2017.

Mayor

ATTEST:

City Clerk

Permit #: 71 -2017

Start time: 9:00 am

Fee: \$

Date: 7/22/17

Stop time: 11:00 pm

Shelter: ☐ Spring Lake Shelter #1 ☐ Spring Lake Shelter #2 ☐ Wheeler Park Indoor Shelter

Event Name: Blues on Belgrade

Name: Jim Whitlock

Address: 332 Belgrade Ave.

Phone: 469-0415

of People:

Use of Tents (or anything requiring staking) ☐ No ☒ Yes * If Yes, Please contact **Gopher State One Call**
800-252-1166 one week prior to event.
*Bounce House requires waiver

Notes: Bands on Belgrade - Central Business District

Alcoholic Beverages (wine & beer only) ☐ No ☒ Yes * \$250 refundable deposit and \$25 keg permit
Please specify: Cans Keg Catering* (must contact City Hall)

Audio (requires audio permit) ☐ No ☒ Yes * If Yes, Please fill out Audio Permit.

Allowed

- Personal grills
- Keg beer provided a permit is obtained
- Fishing/ice fishing on Ladybug Lake and Spring Lake only
- Pets in Benson Park and Bluff Park provided they are on a 6' leash
- Canoes and kayaks on Ladybug Lake and Spring Lake (children under 12 must be accompanied by an adult and wear a life preserver)
- Hog roasts provided they are on a hard-surfaced lot

Prohibited

- Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Parks Department.
- Pets (allowed in Benson Park and Bluff Park only)
- Glass containers
- Campfires / Bonfires / Fire Rings
- Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices
- Dunk Tanks
- Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices must end at 10 PM

☒ I, the undersigned, understand that the park shelter reservation fee is non-refundable. If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.

☒ I, the undersigned, have received the Audio Permit Instructions and understand that failure to comply with the audio instructions may terminate the event and prevent future ability to obtain an audio permit.

SIGNED:

[Signature]
Applicant

7-6-17
Date

☐ APPROVED ☐ DENIED

☒ REFER TO COUNCIL

City Clerk

Date



1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit 71a- 2017
Park Permit 71- 2017

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND ☐ DJ/KARAOKE MACHINE ☐ OTHER: _____
DATE OF EVENT: 7-22-17
BEGIN TIME: 12:00 pm
END TIME: 11:00 pm > Bands

LOCATION / SHELTER: Belgrade Ave.

EVENT NAME: Blues on Belgrade Ave.

ONSITE COORDINATOR:

PRINT NAME: Jim Whitlock

MOBILE NUMBER: 507-469-0415

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: [Signature]

DATE: 7-6-17

POLICE CHIEF: _____

CITY CLERK: _____

☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9A	Department: Administration	Council Meeting Date: 7/10/17																												
TITLE OF ISSUE: Consider Accepting the 2016 Comprehensive Annual Financial Report (CAFR).																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Mr. Kyle Meyers, of Abdo, Eick & Meyers, will present the Comprehensive Annual Financial Report for the fiscal year ended December 31, 2016.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Accept Report and Place it on File.																														
Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>2016 Management Letter</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<table style="border: none;"> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Workshop</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Regular Meeting</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Special Meeting</td> </tr> </table>	<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting	<table style="border: none;"> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Refer to: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Table until: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other: _____</td> </tr> </table>		<input type="checkbox"/>	Refer to: _____	<input type="checkbox"/>	Table until: _____	<input type="checkbox"/>	Other: _____																
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Management Letter

City of North Mankato

North Mankato, Minnesota

For the Year Ended
December 31, 2016

June 27, 2017

Management, Honorable Mayor and City Council
City of North Mankato, Minnesota

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of North Mankato (the City) for the year ended December 31, 2016 and have issued our report thereon dated June 27, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 13, 2016. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibility under Auditing Standards Generally Accepted in the United States of America, Government Auditing Standards and the Uniform Guidance

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of financial statements does not relieve you or your management of your responsibilities.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement. As part of our audit, we considered the internal control of the City. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control. We are responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Significant Audit Findings

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, Responses and Questioned Costs, we identified a certain deficiency in internal control that we consider to be a material weakness and another deficiency that we consider to be a significant deficiency.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described on the following pages as item 2016-002 to be a material weakness.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described on the following pages as item 2016-001 to be a significant deficiency.

2016-001 Preparation of financial statements

- Condition:* As in prior years, we were requested to draft the audited financial statements and related footnote disclosures as part of our regular audit services. Auditing standards require auditors to communicate this situation to the Council as an internal control deficiency. Ultimately, it is management's responsibility to provide for the preparation of your statements and footnotes, and the responsibility of the auditor to determine the fairness of presentation of those statements. However, based on auditing standards, it is our responsibility to inform you that this deficiency could result in a material misstatement to the financial statements that could have been prevented or detected by your management. Essentially, the auditors cannot be part of your internal control process.
- Criteria:* Internal controls should be in place to ensure adequate internal control over the reliability of financial records and reporting.
- Cause:* From a practical standpoint, we prepare the statements and determine the fairness of the presentation at the same time in connection with our audit. This is not unusual for us to do with organizations of your size.
- Effect:* The effectiveness of the internal control system relies on enforcement by management. The effect of deficiencies in internal controls can result in undetected errors. As in prior years, we have instructed management to review a draft of the auditor prepared financials in detail for accuracy; we have answered any questions that management might have, and have encouraged research of any accounting guidance in connection with the adequacy and appropriateness of classification of disclosures in your statements. We are satisfied that the appropriate steps have been taken to provide you with the completed financial statements.
- Recommendation:* Under these circumstances, the most effective controls lie in management's knowledge of the Organization's financial operations. It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost and other considerations. Regarding the specific situations listed above, we would offer the following specific recommendation: 1) Utilize a disclosure checklist to ensure all required disclosures are present and agree to work papers, and 2) Agree your accounting information from your accounting software to the amounts reported in the financial statements.

Management response:

For now, the City's management accepts the degree of risk associated with this condition and thoroughly reviews a draft of the financial statements.

2016-002 Material audit adjustments

- Condition:* During our audit, adjustments were needed to record a number of accounting and audit adjustments, including the following material entries:
- To adjust capital assets.
 - To adjust the coding of transfers.
- Criteria:* The financial statements are the responsibility of the City's management.
- Cause:* City staff has not prepared a year-end trial balance reflecting all necessary accounting entries.
- Effect:* This indicates that it would be likely that a misstatement may occur and not be detected by the City's system of internal control. The audit firm cannot serve as a compensating control over this deficiency.
- Recommendation:* We recommend that management review each journal entry, obtain an understanding of why the entry was necessary and modify current procedures to ensure that future corrections are not needed.

Management response:

Management will continue to review and gain an understanding of the audit adjustments in order to reduce the number of entries necessary for future audits.

People
+ Process
Going
Beyond the
Numbers

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also in accordance with the Uniform Guidance, we examined, on a test basis, evidence about the City's compliance with the types of compliance requirements described in the "U.S. Office of Management and Budget (OMB) Compliance Supplement" applicable to each of its major federal programs for the purpose of expressing an opinion on the City's compliance with those requirements and for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the City's compliance with those requirements. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards*, the Uniform Guidance or Minnesota statutes which is described below:

2016-003 Uniform Guidance written policies and procedures

Condition: During our audit, we discovered the City did not develop written procedures as required by the Uniform Guidance for the following:

- Determination of Allowable of Costs - §200.302(b)(7)
- Time and Effort - §200.430(a)
- Cash Management of Federal Funds - §200.302(b)(6)
- Conflict of Interest - §200.318(c)(1-2)

The City must also ensure that existing written procedures are in compliance with:

- General Procurement Standards - §200.318-.326
- Equipment Management Requirements - §200.313

Criteria: The City "must" establish and maintain effective internal control over Federal awards that provides reasonable assurance that the City is managing Federal awards in compliance with Federal statutes, regulations, and the terms and conditions of the Federal awards.

Cause: The City did not have these written policies and procedures in place sufficient to comply with the Uniform Guidance requirements.

Effect: The City was out of compliance with this requirement.

Recommendation: The City should implement written policies and procedures to adhere to the above mentioned Uniform Guidance requirements.

Management response:

The City will establish written policies and procedures to ensure future compliance with the Uniform Guidance requirements.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. The City changed accounting policies during 2016 related to fair market value and application (GASB 72), accounting and financial reporting for pension and related assets not within the scope of GASB 68, including amendments to certain provisions GASB Statement No. 67 and No. 68 (GASB 73), and certain external investment pools and pool participants (GASB 79). Accordingly, the cumulative effect of the accounting change as of the beginning of the year is disclosed in Note 8. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. Significant estimates affecting the financial statements include the capital asset basis, the depreciation on capital assets, allowance for doubtful accounts and the liabilities for the City's Other Post-employment Benefits (OPEB) and City's pensions.

- Capital asset basis is based on estimated historical cost of the capital assets.
- Depreciation is based on the estimated useful lives of capital assets.
- Management's estimate of the allowance is based on past uncollectible accounts.
- OPEB liability is based on several factors including, but not limited to, anticipated retirement age for active employees, life expectancy, turnover, and healthcare cost trend rate.
- Management's estimate of its pension liability is based on several factors including, but not limited to, anticipated investment return rate, retirement age for active employees, life expectancy, salary increases and form of annuity payment upon retirement.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. During our audit a material adjustment was needed to record additional contracts and retainages payable. Management has corrected all such misstatements. We also assisted in preparing a number of year end accounting entries. These were necessary to adjust the City's records at year end to correct ending balances. The City should establish more detailed processes and procedures to reduce the total number of entries in each category. The City will receive better and timelier information if the preparation of year-end entries is completed internally.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 27, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) (Management's Discussion and Analysis, the Schedules of Employer's Share of the Net Pension Liability, the Schedule of Changes in Net Pension Liability (Asset) and Related Ratios, the Schedules of Employer's Contributions and the Schedule of Funding Progress for Other Post-Employment Benefits Plan), which is information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the supplementary information (combining and individual fund financial statements and schedules and the Schedule of Expenditures of Federal Awards), which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the introductory or statistical sections, which accompany the financial statements but are not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on them.

Financial Position and Results of Operations

Our principal observations and recommendations are summarized below. These recommendations resulted from our observations made in connection with our audit of the City's financial statements for the year ended December 31, 2016.

General Fund

All general governmental functions of the City which are not accounted for in separate funds are included in the General fund.

Minnesota municipalities must maintain substantial amounts of fund balance in order to meet their liquidity and working capital needs as an operating entity. That is because a substantial portion of your revenue sources (taxes and intergovernmental revenues) are received in the last two months of each six-month cycle.

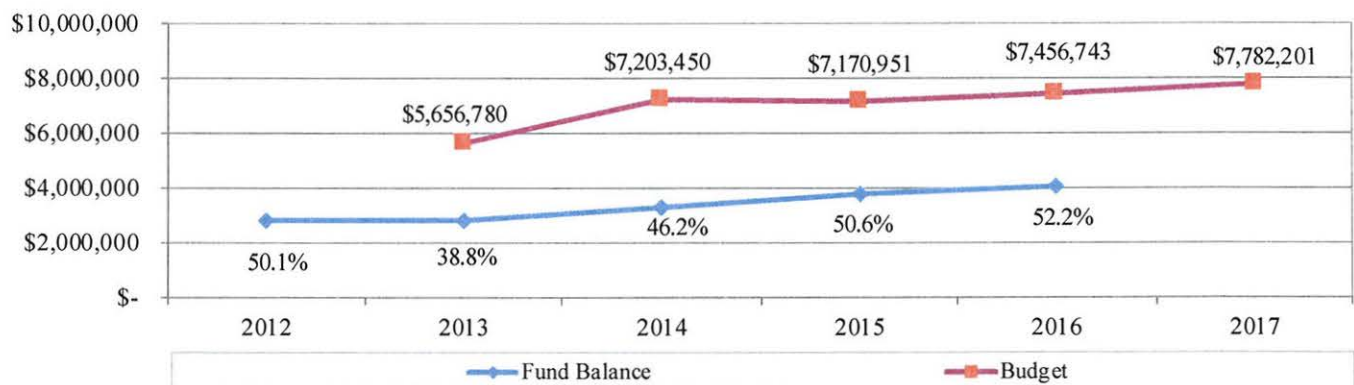
As you can see from the following information, it is necessary to maintain fund balance in order to keep pace with the increasing operating budget. *This information is also presented in graphic form below.*

Year	Fund Balance December 31	Budget Year	General Fund Budget	Percent of Fund Balance to Budget
2012	\$ 2,836,811	2013	5,656,780	50.1 %
2013	2,794,394	2014	7,203,450 *	38.8
2014	3,315,595	2015	7,170,951	46.2
2015	3,776,206	2016	7,456,743	50.6
2016	4,064,351	2017	7,782,201	52.2

* Starting in 2014, certain special revenue funds were closed and budgeted into the General fund causing the percent of fund balance to budget for 2013 to decrease. Also, the General fund balance includes interfund receivable offset that is nonspendable.

The following is an analysis of the General fund's balance for the past five years compared to the following year's budget:

Fund Balance/Budget Comparison



The General fund balance increased by \$288,145 in 2016. The total fund balance of \$4,064,351 represents 52.2 percent of the 2017 budget. Many other organizations, including the Office of the State Auditor (the OSA) and League of Minnesota Cities (LMC) recommend that unassigned fund balance be anywhere from 35 to 50 percent of planned expenditures. We concur with those recommendations.

Although there is no legislation regulating fund balance, it is a good policy to assign intended use of fund balance. This helps address citizen concerns as to the use of fund balance and tax levels. The City should consider documenting assignments for intended use of fund balance at and above the fifty percent level. This documentation could be accomplished by an annual resolution to identify intended use of available fund balance. We recommend a minimum unassigned fund balance be approximately 40 percent to 50 percent of planned disbursements. So at the current level, the fund balance is considered about what is recommended.

The purposes and benefits of a fund balance are as follows:

- Expenditures are incurred somewhat evenly throughout the year. However, property tax and state aid revenues are not received until the second half of the year. An adequate fund balance will provide the cash flow required to finance the governmental fund expenditures.
- The City is vulnerable to legislative actions at the State and Federal level. The State continually adjusts the local government aid formulas. We also have seen the State mandate levy limits for cities over 2,500 in population. An adequate fund balance will provide a temporary buffer against those aid adjustments or levy limits.
- Expenditures not anticipated at the time the annual budget was adopted may need immediate Council action. These would include capital outlay, replacement, lawsuits and other items. An adequate fund balance will provide the financing needed for such expenditures.
- A strong fund balance will assist the City in maintaining, improving or obtaining its bond rating. The result will be better interest rates in future bond sales.

The 2016 General fund operations are summarized as follows:

	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	\$ 7,518,482	\$ 7,557,518	\$ 39,036
Expenditures	7,456,743	7,362,694	94,049
Excess (deficiency) of revenues over (under) expenditures	61,739	194,824	133,085
Other financing sources (uses)			
Transfers in	286,954	279,350	(7,604)
Transfers out	(220,770)	(186,029)	34,741
Total other financing sources (uses)	66,184	93,321	27,137
Net change in fund balances	\$ 127,923	288,145	\$ 160,222
Fund balances, January 1		3,776,206	
Fund balances, December 31		\$ 4,064,351	

Some of the larger variance items are as follows:

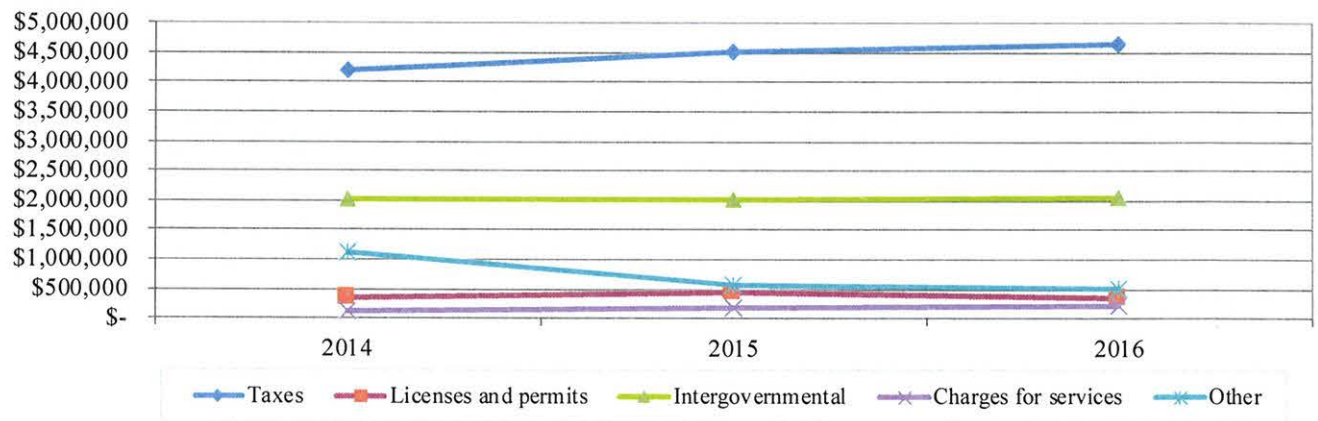
- Tax revenue was under budget by \$122,232 due to over budgeting of franchise fees
- Intergovernmental revenue was over budget by \$56,796 mainly due to increases in police and fire aids
- Charges for services revenue was over budget by \$75,779 attributable to concession sales at Caswell Park
- Miscellaneous revenue was over budget by \$46,578 due to a larger than anticipated insurance dividend
- Public works expenditures were under budget by \$97,399 due to less street maintenance than expected
- Culture and recreation expenditures were over budget by \$240,250 attributable to increased activity at Caswell Park which were partially offset with additional revenue at the park
- Capital outlay expenditures were under budget by \$263,814 due to the timing of purchases

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A comparison of General fund revenues and transfers for the last three years is presented below:

Source	2014	2015	2016	Percent of Total	Per Capita
Taxes	\$ 4,220,158	\$ 4,521,694	\$ 4,664,566	59.5 %	\$ 343
Special assessments	13,949	29,140	26,985	0.3	2
Licenses and permits	357,809	448,871	360,412	4.6	27
Intergovernmental	2,011,965	2,036,034	2,056,525	26.2	151
Charges for services	134,075	199,242	242,214	3.1	18
Fines and forfeits	20,068	27,578	31,247	0.4	2
Investment earnings	2,504	3,926	3,978	0.1	-
Miscellaneous	229,902	259,152	171,591	2.2	13
Transfers in	868,516	271,750	279,350	3.6	21
Total revenues and transfers	<u>\$ 7,858,946</u>	<u>\$ 7,797,387</u>	<u>\$ 7,836,868</u>	<u>100.0 %</u>	<u>\$ 577</u>

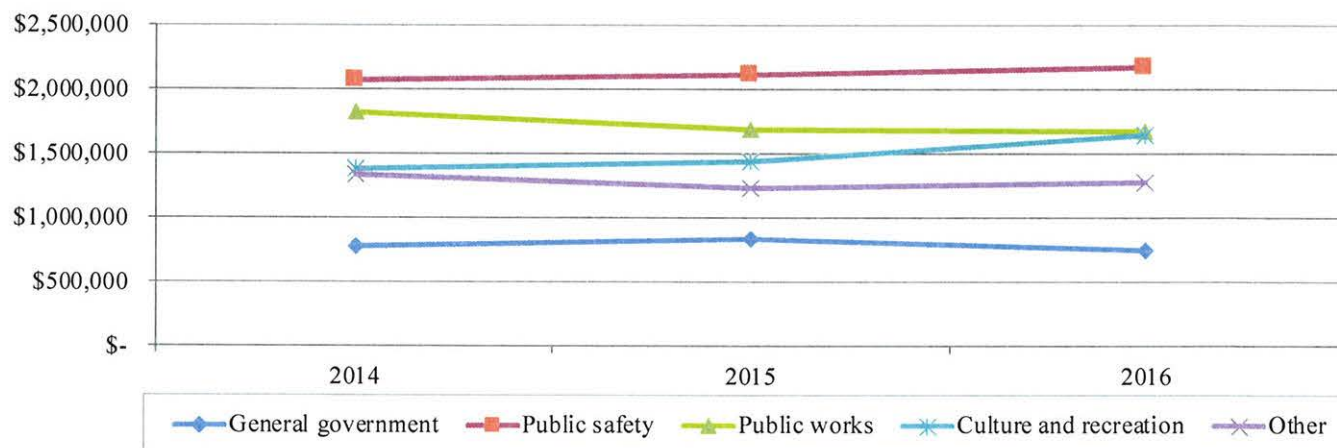
General Fund Revenues by Source



A comparison of General fund expenditures and transfers for the last three years is presented below:

Program	2014	2015	2016	Percent of Total	Per Capita	Peer Group Per Capita
Current						
General government	\$ 785,958	\$ 839,835	\$ 752,144	10.0 %	\$ 55	\$ 109
Public safety	2,071,785	2,120,907	2,183,726	28.9	161	232
Public works	1,831,894	1,693,925	1,675,017	22.2	123	103
Culture and recreation	1,389,252	1,444,506	1,647,680	21.8	121	60
Housing and economic development	454,594	555,517	500,854	6.6	37	6
Miscellaneous	250,780	358,907	288,787	3.8	21	14
Total current	6,784,263	7,013,597	7,048,208	93.3	518	524
Capital outlay	389,745	243,875	314,486	4.2	23	15
Debt service	17,918	79,513	-	-	-	-
Transfers out	235,000	-	186,029	2.5	14	-
Total expenditures and transfers	\$ 7,426,926	\$ 7,336,985	\$ 7,548,723	100.0 %	\$ 555	\$ 539

General Fund Expenditures by Program



Special Revenue Funds

Special revenue funds have revenue from specific sources to be used for specific purpose. Listed below are the special revenue funds of the City along with the fund balances for 2016 and 2015 and the net change:

Fund	Fund Balances December 31,		Increase (Decrease)
	2016	2015	
Nonmajor			
Library Endowment	\$ 50,000	\$ 41,168	\$ 8,832
Community Development Block Grant	12,849	37,086	(24,237)
Local Option Sales Tax	140,734	62,795	77,939
Park Development	5,866	10,911	(5,045)
Port Authority	211,734	138,428	73,306
Federal Revolving Loan	1,715,558	1,631,436	84,122
Local Revolving Loan	228,395	245,928	(17,533)
Joint Economic Development	361,337	171,649	189,688
Marigold TIF #8	(397,107)	(397,107)	-
Webster Redevelopment TIF #14	54,901	39,885	15,016
National Dentex TIF #17	-	-	-
Webster Avenue TIF #2	1,015	1,015	-
LJP Enterprises TIF #18	-	3,978	(3,978)
Ziegler Caterpillar TIF #20	-	2,127	(2,127)
422 Belgrade TIF #19	12,562	21,886	(9,324)
Lindsay TIF #22	-	402	(402)
Allstate Peterbuildt TIF #21	-	634	(634)
Total	<u>\$ 2,397,844</u>	<u>\$ 2,012,221</u>	<u>\$ 385,623</u>

Debt Service Funds

Debt Service funds are a type of governmental fund to account for the accumulation of resources for the payment of interest and principal on debt (other than enterprise fund debt).

Debt Service funds may have one or a combination of the following revenue sources pledged to retire debt as follows:

- Property taxes - Primarily for general City benefit projects such as parks and municipal buildings. Property taxes may also be used to fund special assessment bonds which are not fully assessed.
- Tax increments - Pledged exclusively for tax increment/economic development districts.
- Capitalized interest portion of bond proceeds - After the sale of bonds, the project may not produce revenue (tax increments or special assessments) for a period of one to two years. Bonds are issued with this timing difference considered in the form of capitalized interest.
- Special assessments - Charges to benefited properties for various improvements.

In addition to the above pledged assets, other funding sources may be received by Debt Service funds as follows:

- Residual project proceeds from the related capital projects fund
- Investment earnings
- State or Federal grants
- Transfers from other funds

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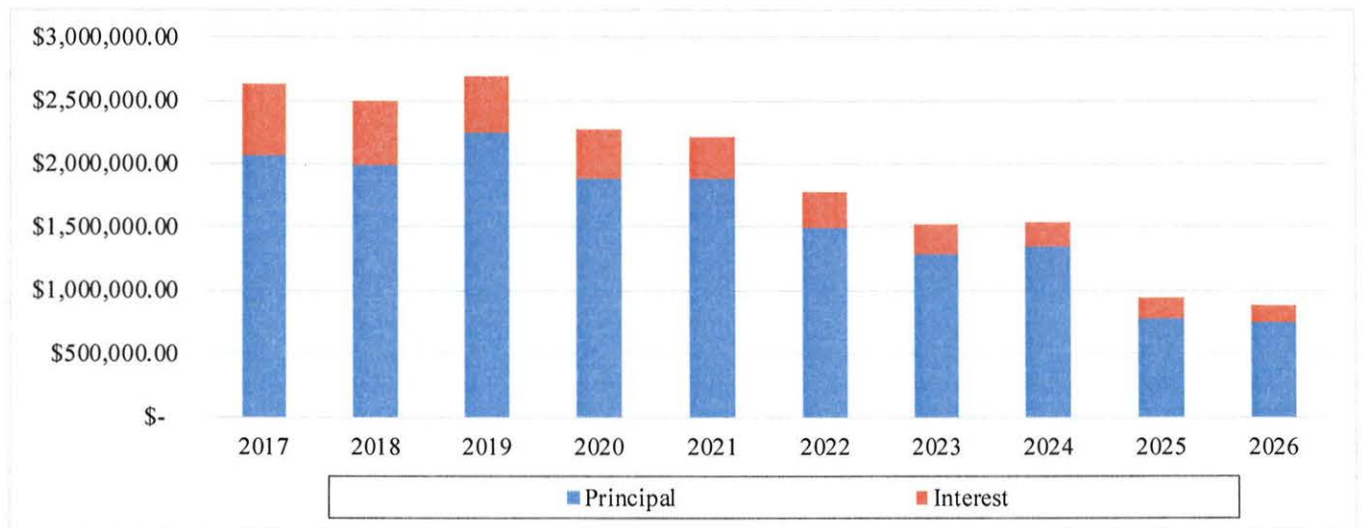
The following is a summary of Debt Service fund assets and outstanding debt as of December 31, 2016:

Debt Description	Total Cash and Temporary Investments	Total Assets	Outstanding Debt	Maturity Date
General Obligation Bonds				
Bond Reserve	\$ 629,255	\$ 1,258,482	\$ -	N/A
G.O. Capital Improvements - 2008C	-	-	600,000	02/01/19
General Obligations - 2011A	-	-	2,955,000	02/01/34
G.O. Capital Improvements - 2012A	-	-	345,000	02/01/20
General Obligations - 2014A	-	19,264	820,000	12/01/29
General Obligations - 2015A	-	-	550,000	12/01/30
General Obligations - 2016A	-	-	465,000	12/01/26
Total G.O. Bonds	629,255	1,277,746	5,735,000	
Tax Increment Bonds				
Taxable G.O. Tax Increment Bonds of 2010D	50,762	50,762	755,000	02/01/37
Taxable G.O. Tax Increment Revenue Bonds of 2011B	31,883	31,883	425,000	02/01/35
Total Tax Increment Bonds	82,645	82,645	1,180,000	
G.O. Special Assessment Bonds				
2005D G.O. Improvement Bonds	110,620	872,935	-	Matured
2007A G.O. Improvement Bonds	311,872	798,361	235,000	02/01/18
2008A G.O. Improvement Bonds	-	41,257	525,000	02/01/19
2009D G.O. Improvement Bonds	1,943,868	4,048,287	2,055,000	04/01/17
2010A G.O. Improvement Bonds	95,871	710,049	1,860,000	12/01/27
2010C G.O. Refunding Bonds	538,765	1,285,612	2,495,000	02/01/22
2015A G.O. Improvement Bonds (West Carlson)	-	348,286	-	
2015A G.O. Improvement Bonds	195,121	195,121	1,410,000	12/01/30
2015B G.O. Crossover Refunding Bonds	-	-	1,970,000	12/01/28
2010A G.O. Improvement Bonds	64,373	239,933	1,335,000	12/01/32
Total G.O. Special Assessment Bonds	3,260,490	8,539,841	11,885,000	
G.O. Revenue Bonds				
G.O. Port Authority Taxable Refunding Bonds of 2009A	-	-	505,000	02/01/19
2009C G.O. Sales Tax Revenue Bonds	-	-	1,575,000	12/01/24
2010B G.O. Sales Tax Revenue Bonds	-	-	500,000	12/01/25
Total G.O. Revenue Bonds	-	-	2,580,000	
Total All Debt Service Funds	\$ 3,972,390	\$ 9,900,232	\$ 21,380,000	
Future Interest on Debt			\$ 3,733,994	

The City's outstanding debt is required to be funded by various resources such as special assessments, tax increments, property taxes, transfers from enterprise funds, etc. Special assessments and tax increments are usually certified once to the County for collection, but tax levies need to be certified annually. We recommend management pay particular attention to annual tax levies and transfers listed in each bond issue book to ensure proper funding of debt service. We recommend the City continue to monitor these deficits and future funding of debt service payments.

Any funds whose debt has matured can be closed to other funds. At December 31, 2016, the City has the 2005D Improvement Bonds fund that can be closed.

The annual debt service requirements for the next 10 years for the debt (excluding refunded bonds) detailed above are as follows:



Capital Projects Funds

Capital projects funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds. The table below compares 2016 fund balances with 2015:

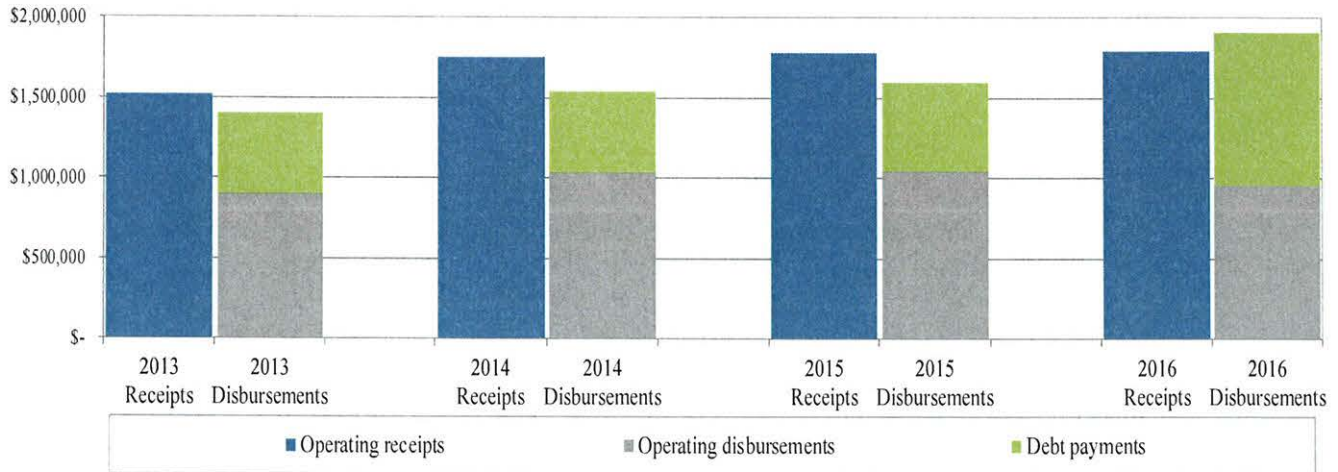
Fund	Fund Balances December 31,		Increase (Decrease)
	2016	2015	
Major			
2014 Construction	\$ 175,174	\$ 175,174	\$ -
2015 Construction	(1,482,589)	(1,478,131)	(4,458)
2016 Construction	258,050	(22,672)	280,722
Nonmajor			
Capital Facilities and Equipment Replacement - General	65,107	213,738	(148,631)
2011 Construction	(10,581)	(6,840)	(3,741)
Total	<u>\$ (994,839)</u>	<u>\$ (1,118,731)</u>	<u>\$ 123,892</u>

The City should analyze project's status each year and close those that are completed. The 2015 Construction fund deficit was caused by the State advancing Municipal State Aid Funds for Streets that were received in cash by the City in 2015 and 2016 but will not be recognized as revenue until available in future years.

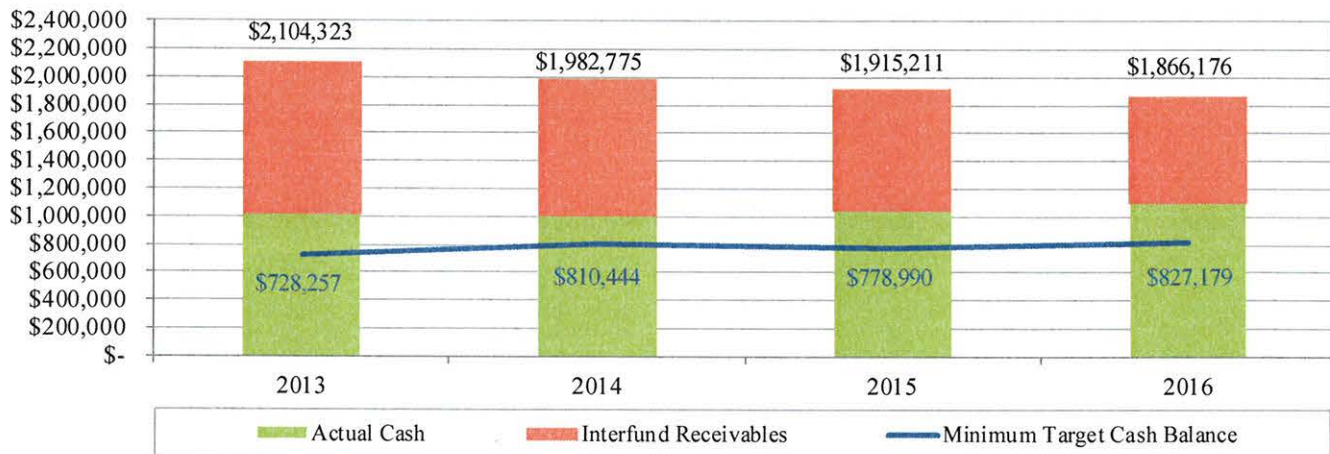
Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises—where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. A comparison of enterprise fund cash flows and cash balances for the past four years is as follows:

Water Utility Fund Cash Flows



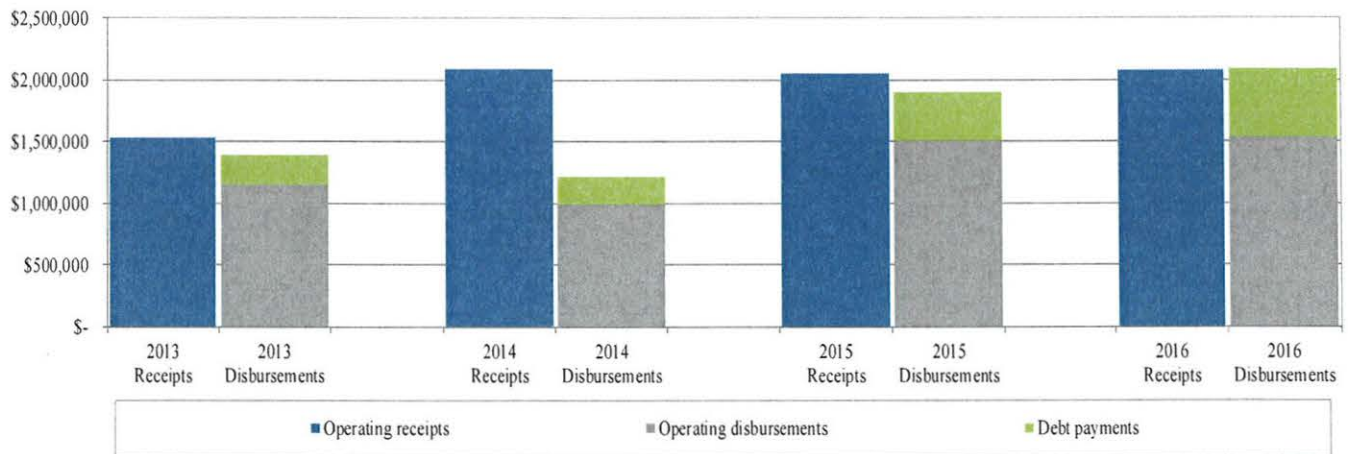
Water Utility Fund Cash Balances



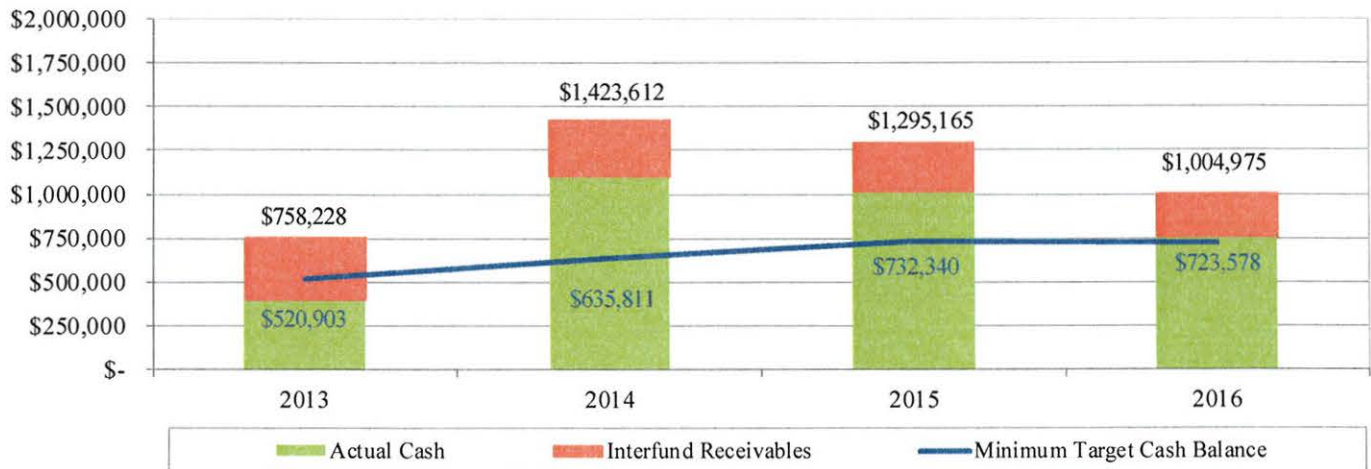
The minimum target cash balance is based off 25 percent of operating costs plus the next year's debt payments for the fund.

	2013	2014	2015	2016
Bonds payable	<u>\$ 4,118,250</u>	<u>\$ 3,758,750</u>	<u>\$ 7,048,815</u>	<u>\$ 6,496,523</u>

Sewer Utility Fund Cash Flows



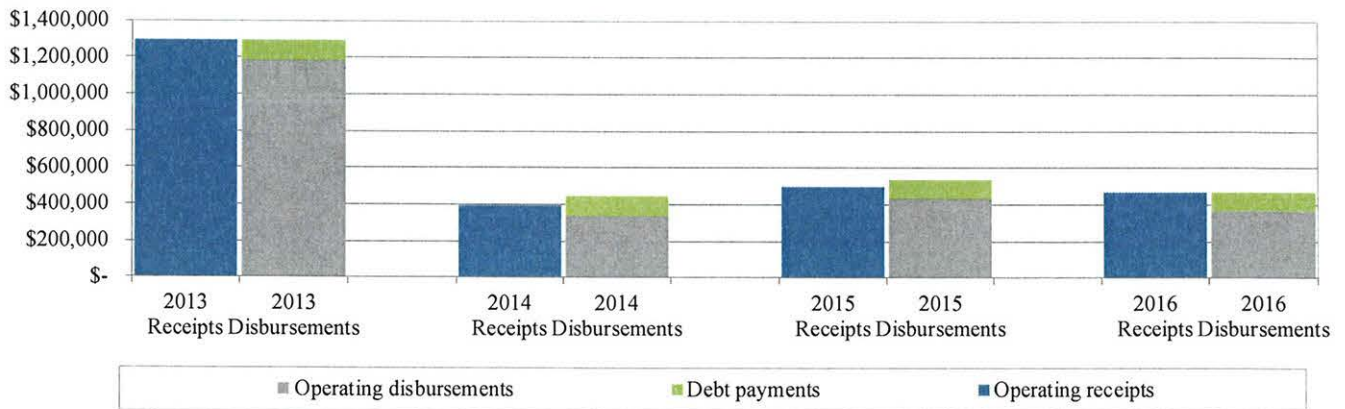
Sewer Utility Fund Cash Balances



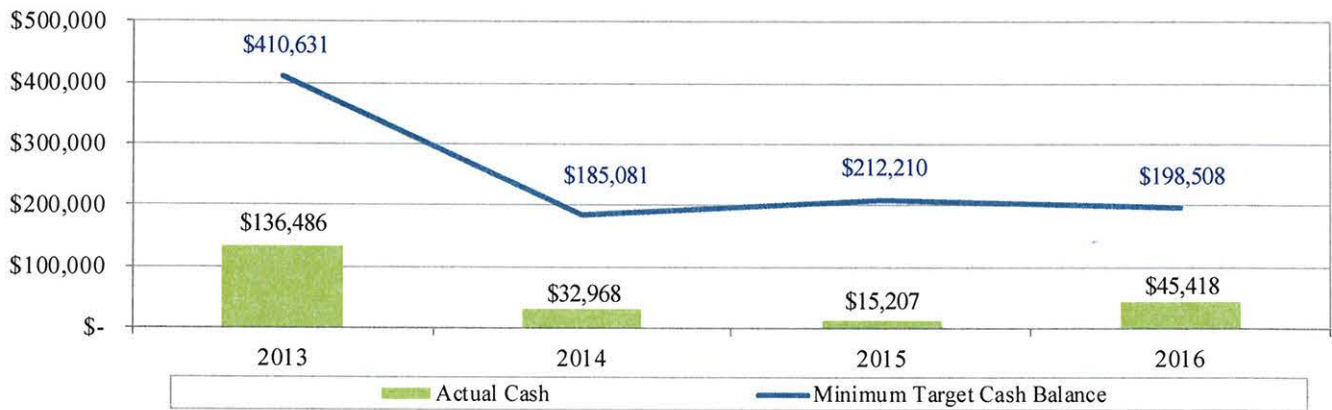
The minimum target cash balance is based off of 25 percent of operating costs plus the next year's debt payments for the fund.

	2013	2014	2015	2016
Bonds payable	<u>\$ 1,446,926</u>	<u>\$ 1,268,847</u>	<u>\$ 2,762,216</u>	<u>\$ 2,280,458</u>

Sanitary Collection Fund Cash Flows



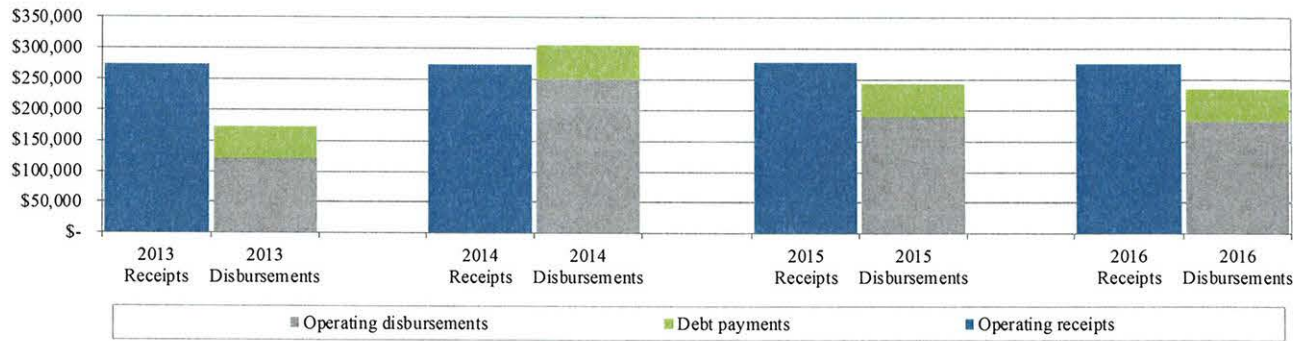
Sanitary Collection Fund Cash Balances



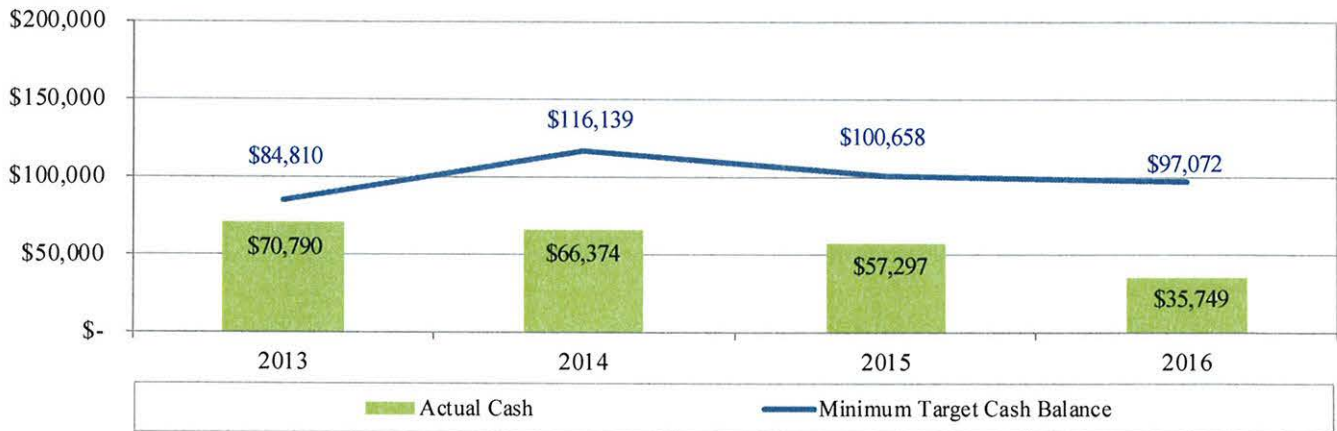
The minimum target cash balance is based off of 25 percent of operating costs plus the next year's debt payments for the fund.

	2013	2014	2015	2016
Bonds payable	<u>\$ 1,930,000</u>	<u>\$ 1,865,000</u>	<u>\$ 935,000</u>	<u>\$ 850,000</u>

Storm Water Fund Cash Flows



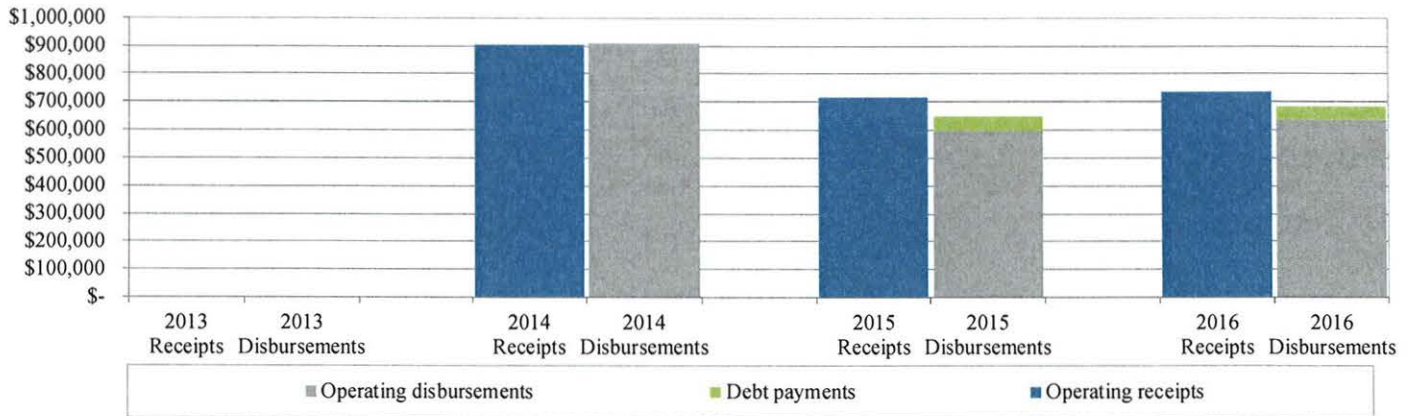
Storm Water Fund Cash Balances



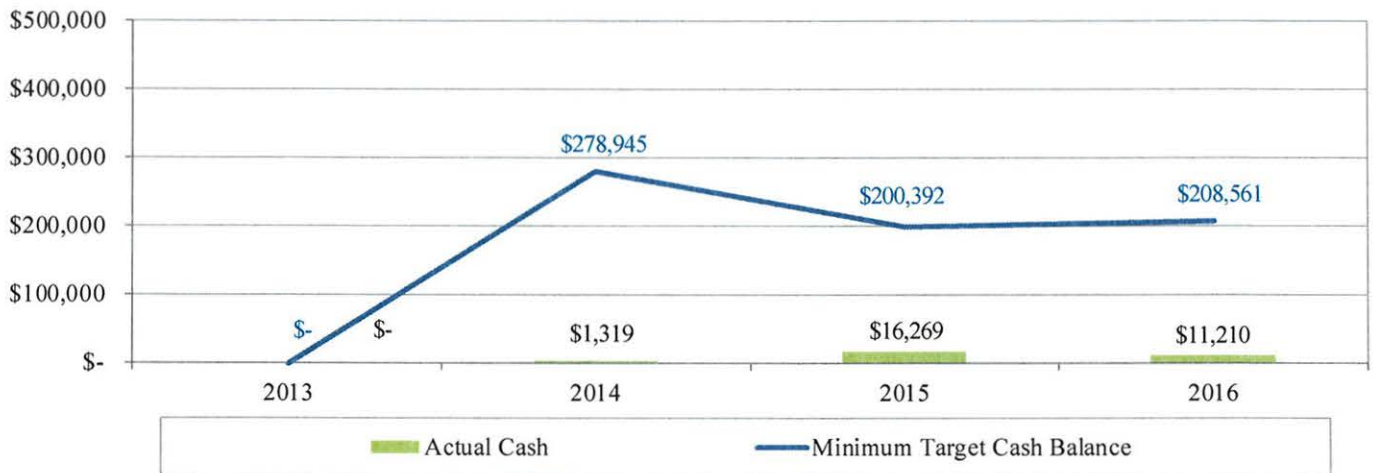
The minimum target cash balance is based off of 25 percent of operating costs plus the next year's debt payments for the fund.

	2013	2014	2015	2016
Bonds payable	<u>\$ 458,250</u>	<u>\$ 420,000</u>	<u>\$ 435,000</u>	<u>\$ 396,000</u>

Solid Waste Fund Cash Flows



Solid Waste Fund Cash Balances



The minimum target cash balance is based off of 25 percent of operating costs plus the next year's debt payments for the fund.

	2013	2014	2015	2016
Bonds payable	\$ -	\$ -	\$ 360,000	\$ 320,000

We recommend the City continue to review rates annually and determine if increases are required to:

- Fund continuing operating expenses.
- Maintain contingency requirements for unexpected repairs.
- Provide for capital replacement requirements.

Ratio Analysis

The following captures a few ratios from the City's financial statements that give some additional information for trend and peer group analysis. The peer group average is derived from information available from the Office of the State Auditor for cities of the 3rd class (10,000 to 20,000). The majority of these ratios facilitate the use of economic resources focus and accrual basis of accounting at the government-wide level. A combination of liquidity (ability to pay its most immediate obligations), solvency (ability to pay its long-term obligations), funding (comparison of financial amounts and economic indicators to measure changes in financial capacity over time) and common-size (comparison of financial data with other cities regardless of size) ratios are shown below.

Ratio	Calculation	Source	Year			
			2013	2014	2015	2016
Debt to assets	Total liabilities/total assets	Government-wide	43%	40%	43%	45%
			32%	31%	34%	N/A
Debt service coverage	Net cash provided by operations/ enterprise fund debt payments	Enterprise funds	1.4	2.1	1.3	0.7
			1.4	1.4	1.2	N/A
Debt per capita	Bonded debt/population	Government-wide	\$ 2,273	\$ 2,576	\$ 2,821	\$ 2,708
			\$ 2,637	\$ 2,369	\$ 2,400	N/A
Taxes per capita	Tax revenues/population	Government-wide	\$ 494	\$ 496	\$ 514	\$ 528
			\$ 485	\$ 492	\$ 504	N/A
Current expenditures per capita	Governmental fund current expenditures / population	Governmental funds	\$ 605	\$ 584	\$ 569	\$ 571
			\$ 633	\$ 650	\$ 633	N/A
Capital expenditures per capita	Governmental fund capital expenditures / population	Governmental funds	\$ 181	\$ 288	\$ 666	\$ 234
			\$ 267	\$ 260	\$ 374	N/A
Capital assets % left to depreciate - Governmental	Net capital assets/ gross capital assets	Government-wide	54%	53%	55%	53%
			59%	58%	58%	N/A
Capital assets % left to depreciate - Business-type	Net capital assets/ gross capital assets	Government-wide	68%	66%	68%	67%
			61%	60%	60%	N/A

Represents City of North Mankato

Represents Peer Group Ratio

Debt-to-Assets Leverage Ratio (Solvency Ratio)

The debt-to-assets leverage ratio is a comparison of a city's total liabilities to its total assets or the percentage of total assets that are provided by creditors. It indicates the degree to which the City's assets are financed through borrowings and other long-term obligations (i.e. a ratio of 50 percent would indicate half of the assets are financing with outstanding debt).

Debt Service Coverage Ratio (Solvency Ratio)

The debt coverage ratio is a comparison of cash generated by operations to total debt service payments (principal and interest) of enterprise funds. This ratio indicates if there are sufficient cash flows from operations to meet debt service obligations. Except in cases where other nonoperating revenues (i.e. taxes, assessments, transfers from other funds, etc.) are used to fund debt service payments, an acceptable ratio would be above 1.

Bonded Debt per Capita (Funding Ratio)

This dollar amount is arrived at by dividing the total bonded debt by the population of the city and represents the amount of bonded debt obligation for each citizen of the city at the end of the year. The higher the amount, the more resources are needed in the future to retire these obligations through taxes, assessments or user fees.

Taxes per Capita (Funding Ratio)

This dollar amount is arrived at by dividing the total tax revenues by the population of the city and represents the amount of taxes for each citizen of the city for the year. The higher this amount is, the more reliant the city is on taxes to fund its operations.

Current Expenditures per Capita (Funding Ratio)

This dollar amount is arrived at by dividing the total current governmental expenditures by the population of the City and represents the amount of governmental expenditure for each citizen of the City during the year. Since this is generally based on ongoing expenditures, we would expect consistent annual per capita results.

Capital Expenditures per Capita (Funding Ratio)

This dollar amount is arrived at by dividing the total governmental capital outlay expenditures by the population of the City and represents the amount of capital expenditure for each citizen of the City during the year. Since projects are not always recurring, the per capita amount will fluctuate from year to year.

Capital Assets Percentage (Common-size Ratio)

This percentage represents the percent of governmental or business-type capital assets that are left to be depreciated. The lower this percentage, the older the city's capital assets are and may need major repairs or replacements in the near future. A higher percentage may indicate newer assets being constructed or purchased and may coincide with higher debt ratios or bonded debt per capita.

Future Accounting Standard Changes

The following Governmental Accounting Standards Board (GASB) Statements have been issued and may have an impact on future City financial statements: ⁽¹⁾

GASB Statement No. 74 - *Financial Reporting for Postemployment Benefit Plans Other than Pension Plans*

Summary

The objective of this Statement is to improve the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.

This Statement replaces Statements No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*. It also includes requirements for defined contribution OPEB plans that replace the requirements for those OPEB plans in Statement No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans*, as amended, Statement 43, and Statement No. 50, *Pension Disclosures*.

Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*, establishes new accounting and financial reporting requirements for governments whose employees are provided with OPEB, as well as for certain nonemployer governments that have a legal obligation to provide financial support for OPEB provided to the employees of other entities.

The scope of this Statement includes OPEB plans-defined benefit and defined contribution-administered through trusts that meet the following criteria:

- Contributions from employers and nonemployer contributing entities to the OPEB plan and earnings on those contributions are irrevocable.
- OPEB plan assets are dedicated to providing OPEB to plan members in accordance with the benefit terms.
- OPEB plan assets are legally protected from the creditors of employers, nonemployer contributing entities, and the OPEB plan administrator. If the plan is a defined benefit OPEB plan, plan assets also are legally protected from creditors of the plan members.

This Statement also includes requirements to address financial reporting for assets accumulated for purposes of providing defined benefit OPEB through OPEB plans that are not administered through trusts that meet the specified criteria.

Effective Date and Transition

This Statement is effective for financial statements for fiscal years beginning after June 15, 2016. Earlier application is encouraged.

Future Accounting Standard Changes - Continued

How the Changes in This Statement Will Improve Financial Reporting

The requirements of this Statement will improve financial reporting primarily through enhanced note disclosures and schedules of required supplementary information that will be presented by OPEB plans that are administered through trusts that meet the specified criteria. The new information will enhance the decision-usefulness of the financial reports of those OPEB plans, their value for assessing accountability, and their transparency by providing information about measures of net OPEB liabilities and explanations of how and why those liabilities changed from year to year. The net OPEB liability information, including ratios, will offer an up-to-date indication of the extent to which the total OPEB liability is covered by the fiduciary net position of the OPEB plan. The comparability of the reported information for similar types of OPEB plans will be improved by the changes related to the attribution method used to determine the total OPEB liability. The contribution schedule will provide measures to evaluate decisions related to the assessment of contribution rates in comparison with actuarially determined rates, if such rates are determined. In addition, new information about rates of return on OPEB plan investments will inform financial report users about the effects of market conditions on the OPEB plan's assets over time and provide information for users to assess the relative success of the OPEB plan's investment strategy and the relative contribution that investment earnings provide to the OPEB plan's ability to pay benefits to plan members when they come due.

GASB Statement No. 75 - Accounting and Financial Reporting for Postemployment Benefit Plans Other than Pension

Summary

The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency.

This Statement replaces the requirements of Statements No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions, as amended, and No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans, for OPEB. Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other than Pension Plans, establishes new accounting and financial reporting requirements for OPEB plans.

The scope of this Statement addresses accounting and financial reporting for OPEB that is provided to the employees of state and local governmental employers. This Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. For defined benefit OPEB, this Statement identifies the methods and assumptions that are required to be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. Note disclosure and required supplementary information requirements about defined benefit OPEB also are addressed.

In addition, this Statement details the recognition and disclosure requirements for employers with payables to defined benefit OPEB plans that are administered through trusts that meet the specified criteria and for employers whose employees are provided with defined contribution OPEB. This Statement also addresses certain circumstances in which a nonemployer entity provides financial support for OPEB of employees of another entity.

In this Statement, distinctions are made regarding the particular requirements depending upon whether the OPEB plans through which the benefits are provided are administered through trusts that meet the following criteria:

- Contributions from employers and nonemployer contributing entities to the OPEB plan and earnings on those contributions are irrevocable.
- OPEB plan assets are dedicated to providing OPEB to plan members in accordance with the benefit terms.
- OPEB plan assets are legally protected from the creditors of employers, nonemployer contributing entities, the OPEB plan administrator, and the plan members.

Future Accounting Standard Changes - Continued

Effective Date

This Statement is effective for fiscal years beginning after June 15, 2017. Earlier application is encouraged.

How the Changes in This Statement Will Improve Financial Reporting

The requirements of this Statement will improve the decision-usefulness of information in employer and governmental nonemployer contributing entity financial reports and will enhance its value for assessing accountability and interperiod equity by requiring recognition of the entire OPEB liability and a more comprehensive measure of OPEB expense. Decision-usefulness and accountability also will be enhanced through new note disclosures and required supplementary information, as follows:

- More robust disclosures of assumptions will allow for better informed assessments of the reasonableness of OPEB measurements.
- Explanations of how and why the OPEB liability changed from year to year will improve transparency.
- The summary OPEB liability information, including ratios, will offer an indication of the extent to which the total OPEB liability is covered by resources held by the OPEB plan, if any.
- For employers that provide benefits through OPEB plans that are administered through trusts that meet the specified criteria, the contribution schedules will provide measures to evaluate decisions related to contributions.

The consistency, comparability, and transparency of the information reported by employers and governmental nonemployer contributing entities about OPEB transactions will be improved by requiring:

- The use of a discount rate that considers the availability of the OPEB plan's fiduciary net position associated with the OPEB of current active and inactive employees and the investment horizon of those resources, rather than utilizing only the long-term expected rate of return regardless of whether the OPEB plan's fiduciary net position is projected to be sufficient to make projected benefit payments and is expected to be invested using a strategy to achieve that return.
- A single method of attributing the actuarial present value of projected benefit payments to periods of employee service, rather than allowing a choice among six methods with additional variations.
- Immediate recognition in OPEB expense, rather than a choice of recognition periods, of the effects of changes of benefit terms.
- Recognition of OPEB expense that incorporates deferred outflows of resources and deferred inflows of resources related to OPEB over a defined, closed period, rather than a choice between an open or closed period.

GASB Statement No. 80 - *Blending Requirements for Certain Component Units - an Amendment of GASB Statement No. 14*

Summary

The objective of the Statement is to improve financial reporting by clarifying the financial statement presentation requirements for certain component units. This Statement amends the blending requirements established in paragraph 53 of Statement No. 14, *The Financial Reporting Entity, as amended*.

This Statement amends the blending requirements for the financial statement presentation of component units of all state and local governments. The additional criterion requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. The additional criterion does not apply to component units included in the financial reporting entity pursuant to the provisions of Statement No. 39, *Determining Whether Certain Organizations Are Component Units*.

Future Accounting Standard Changes - Continued

Effective Date

The requirements of this Statement are effective for reporting periods beginning after June 15, 2016. Earlier application is encouraged.

How the Changes in This Statement Will Improve Financial Reporting

The requirements of this Statement enhance the comparability of financial statements among governments. Greater comparability improves the decision-usefulness of information reported in financial statements and enhances its value for assessing government accountability.

GASB Statement No. 81 - *Irrevocable Split-Interest Agreements*

Summary

The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. Split-interest agreements are a type of giving agreement used by donors to provide resources to two or more beneficiaries, including governments. Split-interest agreements can be created through trusts—or other legally enforceable agreements with characteristics that are equivalent to split-interest agreements—in which a donor transfers resources to an intermediary to hold and administer for the benefit of a government and at least one other beneficiary. Examples of these types of agreements include charitable lead trusts, charitable remainder trusts, and life-interests in real estate.

This Statement requires that a government that receives resources pursuant to an irrevocable split-interest agreement recognize assets, liabilities, and deferred inflows of resources at the inception of the agreement. Furthermore, this Statement requires that a government recognize assets representing its beneficial interests in irrevocable split-interest agreements that are administered by a third party, if the government controls the present service capacity of the beneficial interests. This Statement requires that a government recognize revenue when the resources become applicable to the reporting period.

Effective Date

The requirements of this Statement are effective for financial statements for periods beginning after December 15, 2016, and should be applied retroactively. Earlier application is encouraged.

How the Changes in This Statement Will Improve Financial Reporting

This Statement enhances the comparability of financial statements by providing accounting and financial reporting guidance for irrevocable split-interest agreements in which a government is a beneficiary. This Statement also enhances the decision-usefulness of general purpose external financial reports, and their value for assessing accountability, by more clearly identifying the resources that are available for the government to carry out its mission.

GASB Statement No. 82 - *Pension Issues an Amendment of GASB Statements No. 67, No. 68, and No. 73*

Summary

The objective of this Statement is to address certain issues that have been raised with respect to Statements No. 67, Financial Reporting for Pension Plans, No. 68, Accounting and Financial Reporting for Pensions, and No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68. Specifically, this Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements.

Future Accounting Standard Changes - Continued

Presentation of Payroll-Related Measures in Required Supplementary Information

Prior to the issuance of this Statement, Statements 67 and 68 required presentation of covered-employee payroll, which is the payroll of employees that are provided with pensions through the pension plan, and ratios that use that measure, in schedules of required supplementary information. This Statement amends Statements 67 and 68 to instead require the presentation of covered payroll, defined as the payroll on which contributions to a pension plan are based, and ratios that use that measure.

Selection of Assumptions

This Statement clarifies that a deviation, as the term is used in Actuarial Standards of Practice issued by the Actuarial Standards Board, from the guidance in an Actuarial Standard of Practice is not considered to be in conformity with the requirements of Statement 67, Statement 68, or Statement 73 for the selection of assumptions used in determining the total pension liability and related measures.

Classification of Employer-Paid Member Contributions

This Statement clarifies that payments that are made by an employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements should be classified as plan member contributions for purposes of Statement 67 and as employee contributions for purposes of Statement 68. It also requires that an employer's expense and expenditures for those amounts be recognized in the period for which the contribution is assessed and classified in the same manner as the employer classifies similar compensation other than pensions (for example, as salaries and wages or as fringe benefits).

Effective Date

The requirements of this Statement are effective for reporting periods beginning after June 15, 2016, except for the requirements of this Statement for the selection of assumptions in a circumstance in which an employer's pension liability is measured as of a date other than the employer's most recent fiscal year-end. In that circumstance, the requirements for the selection of assumptions are effective for that employer in the first reporting period in which the measurement date of the pension liability is on or after June 15, 2017. Earlier application is encouraged.

How the Changes in This Statement Will Improve Financial Reporting

The requirements of this Statement will improve financial reporting by enhancing consistency in the application of financial reporting requirements to certain pension issues.

Future Accounting Standard Changes - Continued

GASB Statement No. 83 - *Certain Asset Retirement Obligations*

Summary

This Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement.

This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for AROs. This Statement requires that recognition occur when the liability is both incurred and reasonably estimable. The determination of when the liability is incurred should be based on the occurrence of external laws, regulations, contracts, or court judgments, together with the occurrence of an internal event that obligates a government to perform asset retirement activities. Laws and regulations may require governments to take specific actions to retire certain tangible capital assets at the end of the useful lives of those capital assets, such as decommissioning nuclear reactors and dismantling and removing sewage treatment plants. Other obligations to retire tangible capital assets may arise from contracts or court judgments. Internal obligating events include the occurrence of contamination, placing into operation a tangible capital asset that is required to be retired, abandoning a tangible capital asset before it is placed into operation, or acquiring a tangible capital asset that has an existing ARO.

This Statement requires the measurement of an ARO to be based on the best estimate of the current value of outlays expected to be incurred. The best estimate should include probability weighting of all potential outcomes, when such information is available or can be obtained at reasonable cost. If probability weighting is not feasible at reasonable cost, the most likely amount should be used. This Statement requires that a deferred outflow of resources associated with an ARO be measured at the amount of the corresponding liability upon initial measurement.

This Statement requires the current value of a government's AROs to be adjusted for the effects of general inflation or deflation at least annually. In addition, it requires a government to evaluate all relevant factors at least annually to determine whether the effects of one or more of the factors are expected to significantly change the estimated asset retirement outlays. A government should remeasure an ARO only when the result of the evaluation indicates there is a significant change in the estimated outlays. The deferred outflows of resources should be reduced and recognized as outflows of resources (for example, as an expense) in a systematic and rational manner over the estimated useful life of the tangible capital asset.

A government may have a minority share (less than 50 percent) of ownership interest in a jointly owned tangible capital asset in which a nongovernmental entity is the majority owner and reports its ARO in accordance with the guidance of another recognized accounting standards setter. Additionally, a government may have a minority share of ownership interest in a jointly owned tangible capital asset in which no joint owner has a majority ownership, and a nongovernmental joint owner that has operational responsibility for the jointly owned tangible capital asset reports the associated ARO in accordance with the guidance of another recognized accounting standards setter. In both situations, the government's minority share of an ARO should be reported using the measurement produced by the nongovernmental majority owner or the nongovernmental minority owner that has operational responsibility, without adjustment to conform to the liability measurement and recognition requirements of this Statement.

In some cases, governments are legally required to provide funding or other financial assurance for their performance of asset retirement activities. This Statement requires disclosure of how those funding and assurance requirements are being met by a government, as well as the amount of any assets restricted for payment of the government's AROs, if not separately displayed in the financial statements.

This Statement also requires disclosure of information about the nature of a government's AROs, the methods and assumptions used for the estimates of the liabilities, and the estimated remaining useful life of the associated tangible capital assets. If an ARO (or portions thereof) has been incurred by a government but is not yet recognized because it is not reasonably estimable, the government is required to disclose that fact and the reasons therefor. This Statement requires similar disclosures for a government's minority shares of AROs.

Effective Date

The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Earlier application is encouraged.

Future Accounting Standard Changes - Continued

How the Changes in This Statement Will Improve Financial Reporting

This Statement will enhance comparability of financial statements among governments by establishing uniform criteria for governments to recognize and measure certain AROs, including obligations that may not have been previously reported. This Statement also will enhance the decision-usefulness of the information provided to financial statement users by requiring disclosures related to those AROs.

⁽¹⁾ *Note.* From GASB Pronouncements Summaries. Copyright 2016 by the Financial Accounting Foundation, 401 Merritt 7, Norwalk, CT 06856, USA, and is reproduced with permission.

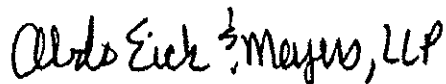
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Restriction on Use

This communication is intended solely for the information and use of management, City Council, others within the City, and the Minnesota Office of the State Auditor and is not intended to be, and should not be, used by anyone other than these specified parties.

The comments and recommendation in this report are purely constructive in nature, and should be read in this context. Our audit would not necessarily disclose all weaknesses in the system because it was based on selected tests of the accounting records and related data.

If you have any questions or wish to discuss any of the items contained in this letter, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service, and for the courtesy and cooperation extended to us by your staff.



ABDO, EICK & MEYERS, LLP
Mankato, Minnesota
June 27, 2017

CITY OF NORTH MANKATO

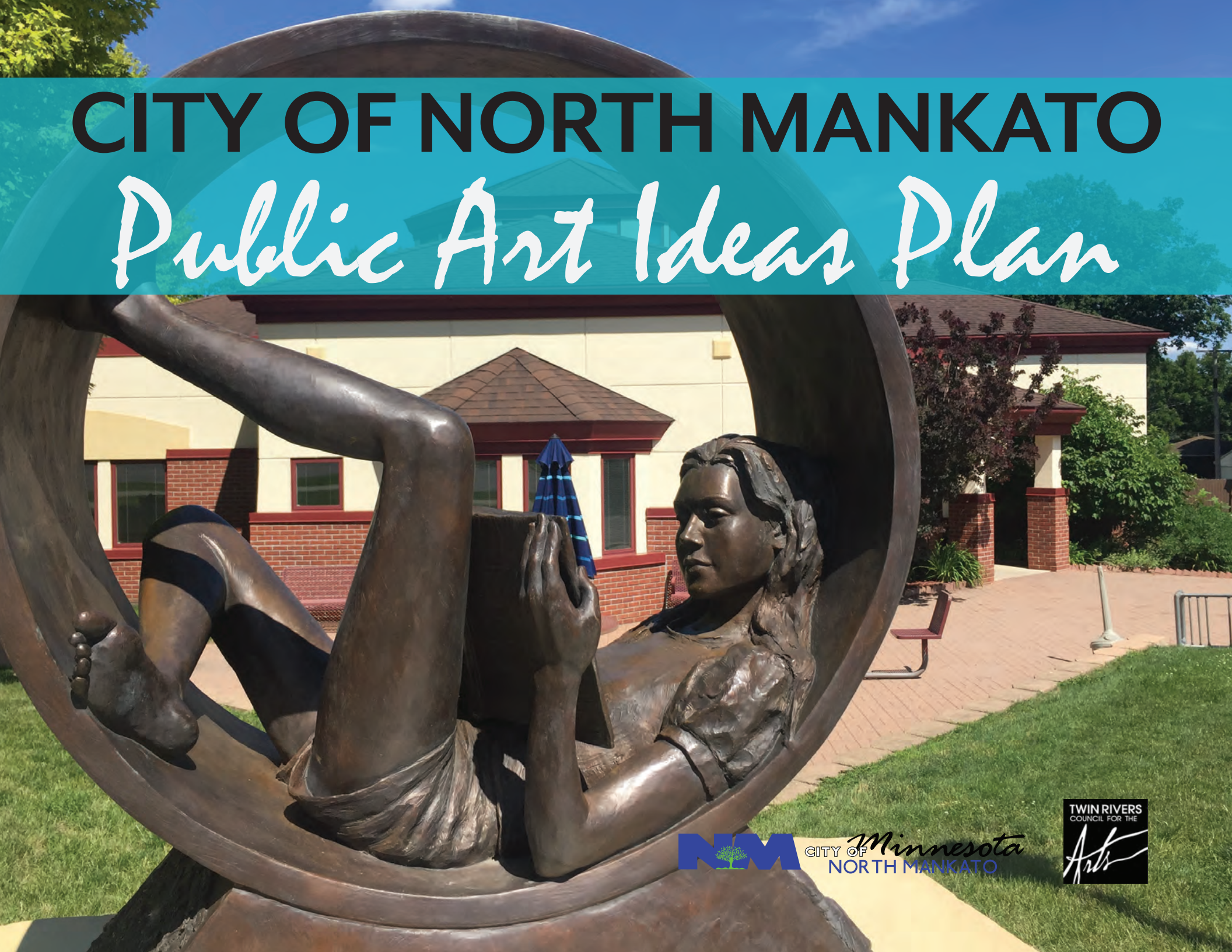
REQUEST FOR COUNCIL ACTION



Agenda Item #9B	Department: Administration	Council Meeting Date: 7/10/17																																																
TITLE OF ISSUE: Receive the North Mankato Public Art Ideas Plan.																																																		
BACKGROUND AND SUPPLEMENTAL INFORMATION: Executive Director Noelle Lawton, of the Twin Rivers Council for the Arts, will present the North Mankato Public Art Ideas Plan.																																																		
<i>If additional space is required, attach a separate sheet</i>																																																		
REQUESTED COUNCIL ACTION: Review the Public Art Ideas Plan.																																																		
Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Whitlock	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none; margin-top: 10px;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="5" style="padding-top: 10px;"> Other (specify) <u>North Mankato Public Art Ideas Plan</u> </td> </tr> <tr><td colspan="5"> </td></tr> <tr><td colspan="5"> </td></tr> <tr><td colspan="5"> </td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) <u>North Mankato Public Art Ideas Plan</u>																			
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CITY OF NORTH MANKATO

Public Art Ideas Plan



CITY OF *Minnesota*
NORTH MANKATO



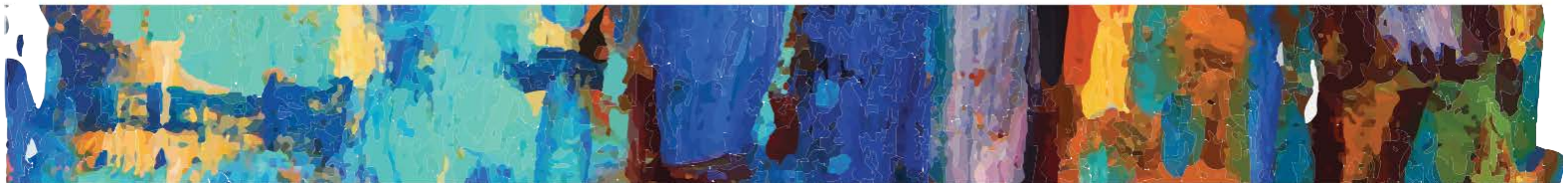
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Acknowledgments



With gratitude, we acknowledge the passion and assistance of those who participated in the planning process for this Public Art Ideas Plan. Additionally, thank you to the many citizens who participated in the open house and left their public art ideas in the collection boxes.





Public Art Ideas Plan Coordinator

Noelle Lawton - Twin Rivers Council for the Arts

Public Art Ideas Plan Advisory Group

Diane Norland - North Mankato City Council Representative

Andrew Judkins - North Mankato artist and resident

Nate LeBoutillier - North Mankato artist and resident

Stephanie Stoffel - North Mankato Planning Commission and resident

Lu Mulder - South Central College, North Mankato artist and resident

Dana Sikkila - 410 Project, MNSU Mankato, North Mankato artist and resident

Le Ann Gehring-Ryan - retired art teacher, North Mankato artist and resident

Sandy Crest - North Mankato resident

Sandy Sawatzky - Sawatzky Pools and North Mankato resident

Elaine Hardwick - South Central College, North Mankato artist and resident

Dr. Robert T. Fleishman - MNSU Mankato and North Mankato resident

Nancy Goodwin - Goodwin Consulting and North Mankato resident

City Staff

John Harrenstein - City Administrator

Michael Fischer - City Planner

Brad Swanson - Public Works Director

Courtney Kietzer - Planning Analyst

Outside Facilitator

Megan Flod Johnson - Briar Patch Arts



Introduction

Since 2011 North Mankato has experienced a surge in public art acquisition and interest due in large part to the CityArt Walking Sculpture Tour, a rotating public art walk displayed in the city center of North Mankato. Each year North Mankato displays seven new sculptures in the 200 and 300 blocks of Belgrade Avenue. The City has received two People's Choice sculptures (Guidance and Godzilla) and has purchased three pieces for its permanent collection (Spirit of Energy, Circle of Friends and Rock Ants Roll).

With increased interest in public art and expanding the public art collection, there is also a growing awareness of the importance of creating a process for selection, siting the artwork and maintenance for these public assets. In June 2016, the city of North Mankato hired Twin Rivers Council for the Arts to develop a Public Art Ideas Plan. Twin Rivers is a nonprofit arts service organization, serving over seventy artists and arts organizations in Greater Mankato. Twin Rivers is also recognized as the city of North Mankato's arts commission, providing strategic planning and facilitation in the areas of arts and culture.

The goal of the Public Art Ideas Plan (PAIP) is to create a public art ideas bank that can be used by the city as a guide to integrate public art into existing planning initiatives, including the *North Mankato Comprehensive Plan*, *Brewing Ideas Report*, the *Belgrade Avenue Master Plan* and future planning initiatives. The PAIP begins to define policy and procedure around current public art projects and assets. However, additional time will be spent developing these policies further by the Twin Rivers Public Art Advisory Committee.



WHAT IS Public Art?

In general terms, public art is publicly accessible original art that enriches the community, provides visual identity, and encourages connection between community members. It may include permanent visual art like sculptures and murals, temporary installations, exterior building architectural features, signage, bridges, benches, artist designed plazas, performances, events, etc. Context and audience are important aspects of how public art is used and experienced.

Public art provides more than just aesthetics. It can help create pulse points and gathering places in targeted areas; acting as an economic driver—drawing visitors, shoppers and development.



WHY INVEST In Public Art?

A recent study by the Knight Foundation called, *The Soul of the Community*, found a connection between community attachment and economic growth, indicating that cities with the highest levels of community attachment had the strongest economies.

- Knight Foundation. 2006. *The Soul of the Community*.

How do you create community attachment?

Of the various attributes studied, the three that rose to the top are:

1. **SOCIAL OFFERINGS**
2. **AESTHETICS**
3. **OPENNESS** or how welcome you feel in a community.

Based on the results, the study found that residents who have a keen sense of community attachment are more inclined to contribute to the community's growth. To create this sense of attachment, many cities are partnering with local businesses and organizations in public/private partnerships to include public art programs that strengthen community attachment.



GOALS OF THE Public Art Ideas Plan

The goals of the Public Art Ideas Plan are:

1. Identify and prioritize areas in North Mankato to be enhanced by public art that communicate a visual identity for the community.
2. Create a reference guide/idea bank of public art ideas for specific locations.
3. Identify partnerships and/or funding sources to implement public art ideas.
4. Outline roles and responsibilities of the Twin Rivers Public Art Advisory Committee.
5. Create guidelines for selection of art and how to submit proposals.

Questions to consider when planning for public art:

- What makes North Mankato unique and how can we enhance that uniqueness with public art?
- What types of artworks are we lacking and what types should be encouraged?
- Where can public artworks best leverage existing assets and build upon existing community benefits?
- What city plans are already being created where public art can be integrated?



Planning Process

Beginning in August 2016, an advisory group made up of North Mankato residents, artists, community leaders and city staff met to explore innovative ways to incorporate public art into North Mankato, helping to create a more cohesive visual identity for the community.

The questions the group kept front of mind were:

- What makes North Mankato unique and how can we enhance that uniqueness with public art?
- What types of artworks are we lacking and what types should be encouraged?





PLANNING PROCESS

Session One

The first session explored each participant's relationship to North Mankato and what makes this community home to them. Through sharing and personal story, each group member answered the questions:

- **How is art part of your world? How do you engage with art in your world?**
- **Why do you live in North Mankato? If it's great, why is it great? If it's not, why do you stay?**
- **Where are the places/ spaces in North Mankato that you most value?**

Prominent themes and community values that emerged from this discussion included:

- Hometown feel
- Neighborhood charm
- Maintain integrity of local character
- Longing to tell the story of the history of the community
- High priority on education/lifelong learning
- Fitness/recreation opportunities
- Cleanliness of streets and feeling of safety
- Convenience/connectivity

- Relationships with neighbors/community
- Desire for more diverse, local, creative businesses and services
- Commitment to citizen engagement - people are eager to help North Mankato move forward.

The advisory group also explored the idea of **P.A.R.K. Preserve, Add, Remove, Keep Out** - as it relates to Public Art. Together, the advisory group answered the following questions:

- What do we have now that is positive?
- What do we not have that is positive?
- What do we have that is negative?
- What do we not have that is negative?

Many positive features and assets of North Mankato were identified related to public art, including:

- CityArt Walking Sculpture Tour
- Permanent sculptures
- Walkability of Lower North
- Art Park on Cross Street with outdoor piano
- Holiday lights and decorations
- Downtown Belgrade community gathering space
- Live music events
- Beautiful parks with continued upgrades
- Connectivity through bike paths/trail system
- Business on Belgrade Association
- Library programming for adults and youth
- ArtSplash art fair
- Patrons of lower north businesses

The group also reported that North Mankato experiences low crime rates and vandalism, which is a positive attribute when considering an increase in public art assets.



PLANNING PROCESS

Ideas for Next Steps

The advisory group identified positive assets North Mankato could benefit from related to public art.

- Community center/art center
- Galleries
- Farmers' Market
- Art in the parks
- Pop-up art in vacant lots
- Film/light projection onto buildings
- Community band
- Improved performance space within parks
- Activation of open spaces for more diverse demographic of people to gather

Existing attributes that were identified as negative for the community:

- Lack of wayfinding signage
- Perceived lack of safety at night
- Lack of a framework for public art and civic placemaking to help build a sense of community identity.



PLANNING PROCESS Session Two

The second session was facilitated by artist and consultant, Megan Flod Johnson of Briar Patch Arts. Megan led the advisory group through a progressive drawing exercise and a sequence of movement tableaux to encourage the group to think outside the box on what public art could look like for North Mankato, and what places in North Mankato bring us the most meaning.



The last session involved a field trip to specific locations throughout North Mankato, including parks, business districts and residential neighborhoods.

As the group visited the different spaces there was a broad discussion and ideas generated based on the following questions:

- **How is the space used? How could it be used to encourage human interaction?**
- **Who uses the space? Who else would we like to attract?**
- **What happens here throughout the year?**
- **What are the challenges and opportunities of this site/neighborhood?**

The ideas generated from the group during this session are integrated into the overall ideas listed throughout the plan.

Several members of the advisory group were also able to attend a one-day workshop at Twin Rivers Council for the Arts facilitated by Forecast Public Art from Minneapolis called, *Making it Public*. The workshop was an introduction to public art; expanding the definition of what public art can be, addressing the different lifespans of public art (temporary vs. permanent), maintenance planning and community engagement/possibilities for community involvement.



PLANNING PROCESS

Community Engagement

The next step in the planning process involved several community engagement techniques. The first was a community open house to present the ideas generated by the public art advisory group, get feedback, prioritize locations for public art, and generate new ideas from participants. There were about 30-40 people in attendance and the event garnered valuable input from the community on priorities and new ideas.


The City of North Mankato also outlined the planning process and collected ideas from the public on their website, northkatoideas.com. Additionally, three Public Art Ideas collection boxes were placed in key locations throughout the community, encouraging people to fill out the “Public Art Ideas Card” and share their big idea for public art in North Mankato. The one question posed on the card was:



WHAT KINDS OF PUBLIC ART DO YOU WANT TO SEE FOR NORTH MANKATO?

DRAW IT, WRITE IT, CUT & PASTE IT!

Painted Crosswalks in the business districts. (Belgrade & Commerce)



Drop your public art idea card in a marked box at the N.Kato Library, City Hall or Dino's. Thank you!

WHAT KINDS OF PUBLIC ART DO YOU WANT TO SEE FOR NORTH MANKATO?

DRAW IT, WRITE IT, CUT & PASTE IT!

I like art that kids can play in/ with like a fountain

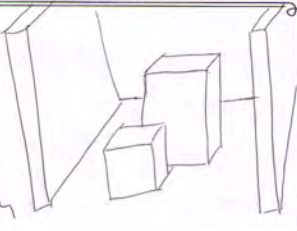
By Renn

Drop your public art idea card in a marked box at the N.Kato Library, City Hall or Dino's. Thank you!

WHAT KINDS OF PUBLIC ART DO YOU WANT TO SEE FOR NORTH MANKATO?

DRAW IT, WRITE IT, CUT & PASTE IT!

In town there is a "box" of art. Surrounded by 3 walls people can come in and spray paint over any surface within this area. the art can change daily. It would also be a way to involve the community with the making of art.



Drop your public art idea card in a marked box at the N.Kato Library, City Hall or Dino's. Thank you!

WHAT KINDS OF PUBLIC ART DO YOU WANT TO SEE FOR NORTH MANKATO?

DRAW IT, WRITE IT, CUT & PASTE IT!

HAND Painted SIGNS

Public Art Ideas Plan | 12

Drop your public art idea card in a marked box at the N.Kato Library, City Hall or Dino's. Thank you!

A. BELGRADE AVE

1. Business sponsored colored light poles
2. Additional CityArt sculpture walk banners (colorful)
3. Artistic signage directing people to park locations
4. Welcome to North Mankato signage coming over bridge
5. Outdoor seating
6. Stone pathway
7. Incorporate greenspace into existing Art Walk rotation zones

Love this

A5 - do you

MURALS ON BUILDINGS!

A5 -

PLANNING PROCESS

Community Engagement

Participants were encouraged to think about their favorite spaces in North Mankato and how public art can enhance that space. They were asked to draw, write, and/or cut and paste their thoughts and ideas on the card; communicating the creative possibilities they imagine for North Mankato. Approximately 50 public art idea cards were collected from the community from a wide variety of demographics.

A black and white photograph of a hand-drawn sketch on a piece of paper. A pen is resting on the sketch, which appears to be a simple line drawing of a building or structure. The pen is positioned diagonally across the sketch. The background is a light, textured surface.

Public Art Ideas

The public art ideas generated from the advisory group and community are intended to be broad. When specific projects are identified, a call for artists will go out for specific designs or an artist will be hired directly.

Public art ideas from the community were analyzed and broken down into major categories for public art in fusion. We've taken the main ideas from the community and have condensed them down into possible solutions for public art in North Mankato.

When possible, this plan identifies current city projects already in discussion at each location and current public art assets that already exist.



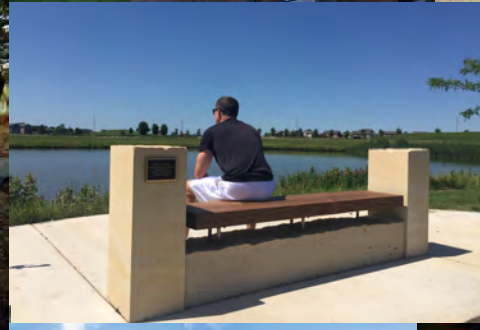
Parks

FACILITIES & POOLS



Existing Public Art Assets:

- Poetry walk signs at Spring Lake Park and Benson Park
- Sculptural bench at Wheeler Park
- Military memorial at Wheeler Park



Ideas

Interactive Art Pieces: that children can play on; interactive music stations.

Natural Landscape Elements: Create art from materials from the landscape; stones, boulders, plantings, tree trunks, etc.

Additional Use of Color: Painted curbs, colored fencing, colored rocks, color at entry points.

Artistic Seating: Artist designed seating in the gazebo at Spring Lake Park.

Bandshell Upgrade: Varying colored pavement to add artistic quality; permanent exhibit highlighting the history of the brick industry.

Restoration of Unique Historic Features: Re-establish the artesian well that created Spring Lake Park; sculpture made of bricks with historical reference to the brickyard at Wheeler Park.

Interpretive Art: Educate and engage through new experiences and ways of perceiving landscapes; habitat descriptions; motivational messages.

Artistic Fencing: Incorporated into Spring Lake Swim Facility upgrades; laser cut design.

Streets/ STREETSCAPE

Existing Public Art Assets:

- City Art Walking Sculpture Tour
- Permanent Sculptures (3) on Belgrade Avenue



Ideas

Seating: Encourage public gathering and sociability; conversation starters; neighborhood identity; color; playfulness.

Gathering/ Resting Places/ Pocket Parks: Promotes neighborhood socializing; uses small leftover spaces; identity; landmarks.

Murals: Color; history; identity; supported by local businesses.

Paving Details: Wayfinding; identity; logo; poetry stamping into the concrete; bronze or granite inlays.

Painted Crosswalks: In the business districts (upper and lower North Mankato).

Painted Utility Boxes/ Fire Hydrants: Colorful; nature inspired; identity; artist designed.

Flower Baskets/ Landscape art: Hanging flower baskets; window flower boxes; creative; artist designed art.

Holiday Lights: Updated holiday lights in business districts.

Signature Sculpture in Roundabouts: Permanent sculpture installations; identity; history; color.

Landscaping in Roundabouts: Perennial grass; switch grass; prairie flowers.

Bridges

PEDESTRIAN & VEHICULAR

Ideas

Walls/Cast-in-place concrete, brick, ceramic or metal reliefs: Function; texture/sculptural relief; imagery; iconography; community identity.

Paving Details/Street name inlay or bronze or granite inlays: Identity; history; texture/detail.

Lighting: Day/night presence; neighborhood identity; wayfinding; landmark; color.

Handrail/Railings: Color; texture; local history; interaction with the landscape.

Markers/Gateways: Landmark; gathering spot.

Murals: Neighborhood identity; history; color; texture.



TRAILS & Bike Lanes



Ideas

Markers/Gateways: Transition between environments; stronger visual entry points into trail; enhance natural elements; archways.

Bollards: Sculptural delineation of space; protection/safety for pedestrians and bicyclists.

Trail Markers: Identifying trail routes; directions; education.

Gathering/Resting Places: Multi-function for social space; history; identity; commemoration.

Stone Objects: Material sympathetic to natural environment; mark trail nodes.

PLAZAS/ Courtyards

Existing Public Art Assets:

- Art Park located at the corner of Belgrade Ave & Cross St (private property for public use)

Ideas

Plazas: Resting and gathering places; Landmarks; Civic character.

Furniture: Natural imagery; Texture; Function; Organic and man-made materials; Artist designed benches.

Environmental Art: Earth forms and plantings; Sculptural form; Functional amenity; Landmark; Gathering place; Natural materials; Texture; Color.

Rain Gardens: Functional amenity; Educate and enlighten about natural systems.

Water Features: Natural elements.

Sculpture Parks: Permanent sculptures; Community identity.





WAYFINDING/ Signage

Ideas

Improve Welcome Signs:

Gateway into downtown;
improved landscaping for a more
prominent presence.

Wayfinding: Direction to parks; Parking;
Businesses; City Hall.

Kiosks: Interactive/ educational
information; Maps; Announcements;
Tours.

Interpretive Signage: Engaging
information source; Public education;
Commemorate historic events and
significant individuals; Natural habitat
and environment; Inspirational.

Art Park Sign: Identify space; Invite
people to enjoy.



Temporary/ EVENTS & PERFORMANCES

Ideas

Graffiti Wall: Community is encouraged to participate in designated area; interchanging.

Art/ Historic Tour: Identifying historic structures, places or events; Walking; Biking; Bus.

Pop-Up Art: Including dance, poetry, theatre, healthy food stands.





Twin Rivers

COUNCIL FOR THE ARTS



Twin Rivers Council for the Arts (TRCA) is recognized by the City of North Mankato as its arts commission; advising the city on arts related issues and helping to guide arts projects. To strengthen this partnership and to facilitate communication related to civic projects and other capital improvement projects, the Twin Rivers executive director meets with City staff monthly to plan for upcoming projects where public art can be incorporated.

Public Art

ADVISORY COMMITTEE



Purpose

The Public Art Advisory Committee shall endeavor to develop a collection of public art that is of the highest quality, that will encompass a broad aesthetic range reflecting the City of Mankato and North Mankato, and the minds of its citizens, that will improve the quality of life in the area, that will be accessible to all individuals and be a source of pride to all residents.

The Public Art Committee shall seek to develop the public art collection in such a way so that it is intimately integrated into the fabric of the City of Mankato and North Mankato and reflects a broad range of community input and involvement by artists and professionals. The Public Art Committee is responsible for reviewing, advocating and developing public art projects in the public domain for the City of Mankato and North Mankato.

Roles and Responsibilities

- In collaboration with city staff, develop, review and update a public art plan that identifies appropriate spaces and mediums for collection development in Mankato and North Mankato
- Oversee quality control of public art policy and projects
- Review and recommend public art projects for approval by the City of Mankato and North Mankato City Council
- Make recommendations regarding any issues that arise from a specific artwork or art project
- Advocate for and oversee best use of public art funding.
- Oversee and make recommendations for public art selection, acquisition, placement, installation, marketing, maintenance and/or decommission public art of works of art
- As part of the overall public art plan for each city, develop by-laws and procedures for different public art mediums (i.e. murals, temporary installations, etc.)
- Oversee the acceptance of gifts of art ensuring that the artwork fits within the overall public art plan and can be properly maintained
- Conduct an annual inventory and condition assessment of the city's public art collection.

Composition of Public Art Advisory Committee

The Public Art Advisory Committee will be made up of seven (7) members of the community selected because of their expertise in visual arts, architecture, historical preservation, or affiliation with a local business association or public entity. Each member will be asked to serve a three (3) year term, though in the beginning some terms may be shorter to stagger when members leave the committee.

The Public Art Advisory Committee will meet quarterly or on an as-needed basis for special projects.



A. INITIATION OF Public Art Projects

Concepts for public art projects should be submitted to the PAAC and City of North Mankato for consideration through: Twin Rivers Council for the Arts, North Mankato City Administration, North Mankato City Planner and North Mankato Public Works Director. Preliminary meetings may be held to determine possibilities for location, timeline, budget and appropriate artist(s).

Twin Rivers Council for the Arts, working with the City of North Mankato may develop a comprehensive plan to establish parameters, themes and objectives in relation to a particular project or series of projects to be approved by the City Council. A plan may be developed in response to other city projects, such as capital construction projects or cultural enhancement endeavors. Plans will be reviewed by the PAAC, city staff and the City Council.



B. PLACEMENT Of Artwork

Determining the location or site for artwork is of equal importance to selection of the work. Site planning will consider not only the location itself (suitability and sustainability for artwork), but the potential for the artwork to activate various places around the city.

Criteria to consider when siting public art:

- Obtain written permission of the appropriate public/private authority.
- Public accessibility and any potential safety issues.
- Traffic patterns and interactions with the artwork.
- Environmental impacts
- Relationship of proposed artwork to existing or future development plans for the area.
- Relationship of proposed artwork to existing art works in the vicinity.
- If located near a facility, consider the desired interaction of the community with the proposed artwork.

C. CityArt Walking Sculpture Tour

PLACEMENT OF PEOPLE'S CHOICE AWARD ACQUISITIONS

The CityArt program is a partnership between Twin Rivers Council for the Arts and the City Center Partnership. The CityArt Walking Sculpture Tour is a principal element of the Mankato/North Mankato City Center, contributing greatly to the vibrancy of the City Center and the community.

In the initial Memorandum of Understanding, the two parties agreed that assets acquired from and after January 1, 2016 will become property of the GMG, Inc. Foundation, and that any sculptures acquired as People's Choice Award winners during the term of the agreement would remain publicly displayed within the City Center. In North Mankato, this includes the core blocks (200-600) of Belgrade Avenue. An Addendum was created to formally address where the People's Choice Award acquisitions will be placed.

Addendum Statement:

Any sculptures acquired by GMG, Inc. Foundation as People's Choice Award winners during the term of this agreement will remain publicly displayed in the area designated by the City Center Partnership as the "City Center". These sculptures will be placed on a rotation such that two sculptures are placed in Mankato, followed by one sculpture placed in North Mankato. For Example, the 2015 People's Choice Award was placed in North Mankato, and the next two People's Choice Award acquisitions will be placed in Mankato. The parties understand that there may be years where the People's Choice Award winner is not acquired, and further understand that these years are not "counted" for purposes of the rotational placement.

The placement within the City Center shall be determined by the CityArt Committee, after considering input from all stakeholders.



D. SOURCES OF Funding

The Public Art Ideas Plan will require financial support. Each public art project comes with a unique budget depending on the type and scale of the artwork. Funding strategies for public art projects are outlined below.

Percent for Art / Capital Improvement Project Funds

A percent for art approach would allocate funds for public art from North Mankato's capital improvement project budget on a varying basis depending on the scale and nature of capital projects the City is undertaking in any given year. Typical funds generated for public art using this approach could range from \$30,000 - \$50,000 per year. This type of funding in addition to revenue from other funding sources identified below could yield adequate funds for public art initiatives that would have a major impact on the aesthetics of the community.

Sales Tax

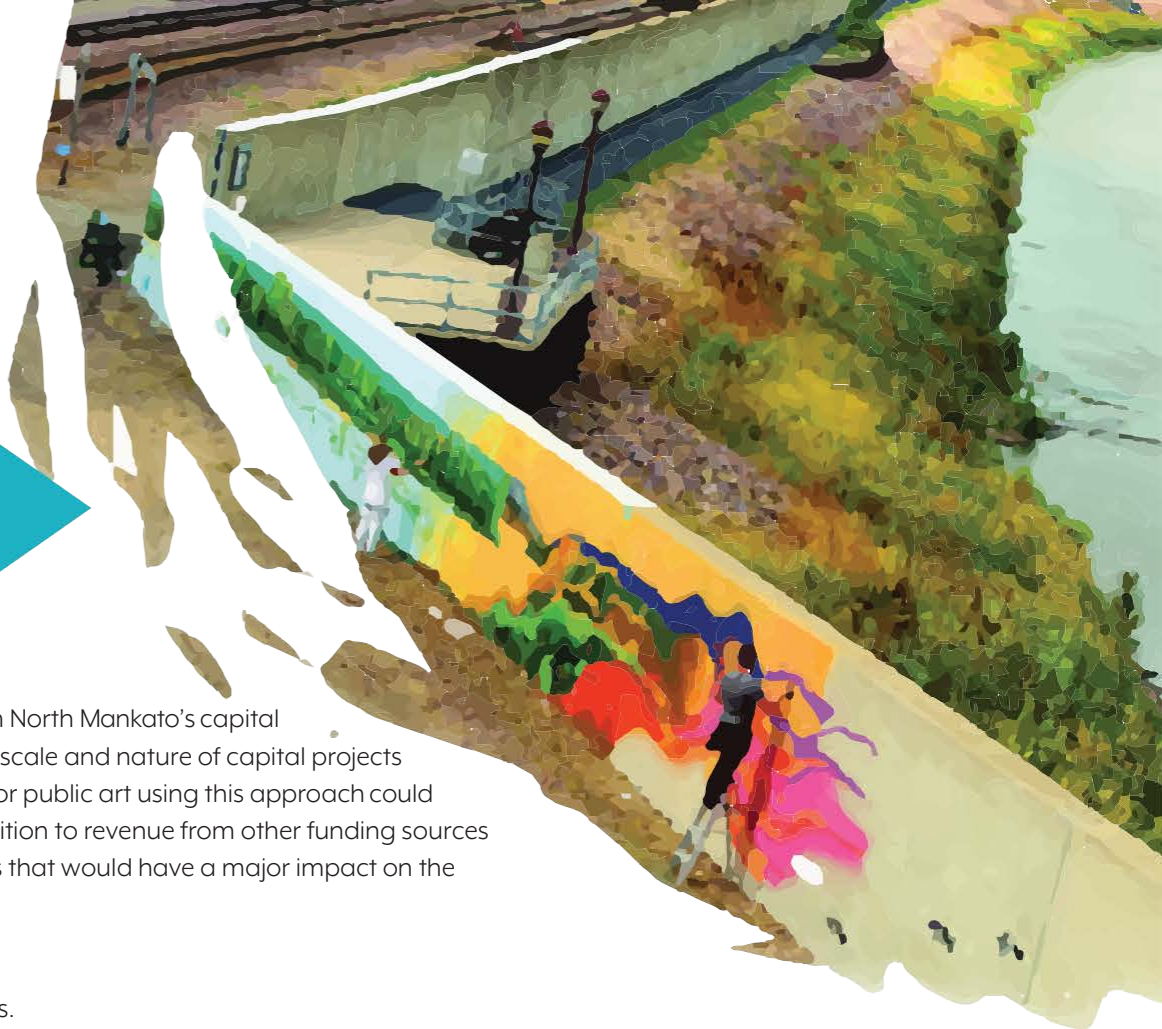
Funding from the local sales tax may be used for qualifying projects.

Round up for the Arts

The round up program gives utility bill customers the option of rounding up their utility bill to the nearest dollar. The extra funds generated would then go into a public art fund. This fund could go towards city driven initiatives or the city could establish a public art community grant. Members of the community could apply for this grant funding and administer their own public art projects. This type of project could generate \$3,000 - \$5,000 per year. Examples of this type of program in Belle Plaine, MN - <http://www.belleplainemn.com/utility-bill-round-program>.

Grants

Prairie Lakes Regional Arts Council - The City of North Mankato is eligible to receive MN Legacy grant funding from the Prairie Lakes Regional Arts Council for public art. The maximum available to apply for in 2017 is \$8,000 through the Arts and Cultural heritage Fund. <http://plracs.org/>



SOURCES OF Funding

MN State Arts Board

There are several grant programs within the MN State Arts Board that the City could apply for in partnership with other arts/culture organizations. Specifically:

- Arts Access
- Arts Learning
- Arts Tour MN
- Cultural Community Partnership
- Folk and Traditional Arts
- MN Festival Support

Additional information on each grant can be found at <http://www.arts.state.mn.us/grants/organizations.htm>

Southern MN Initiative Foundation

Community Growth Initiative Grant - SMIF has invested in 30 Community Growth Initiatives (CGI). Each community commits to three stages of involvement: community visioning, project implementation, and sustainable operation. The CGI community receives coalition support and project implementation grants of up to \$20,000. CGI communities are selected through an invitation only application process. http://smifoundation.org/what-we-do/com_development/community_grants/

Parks and Recreation Enhancement Funds

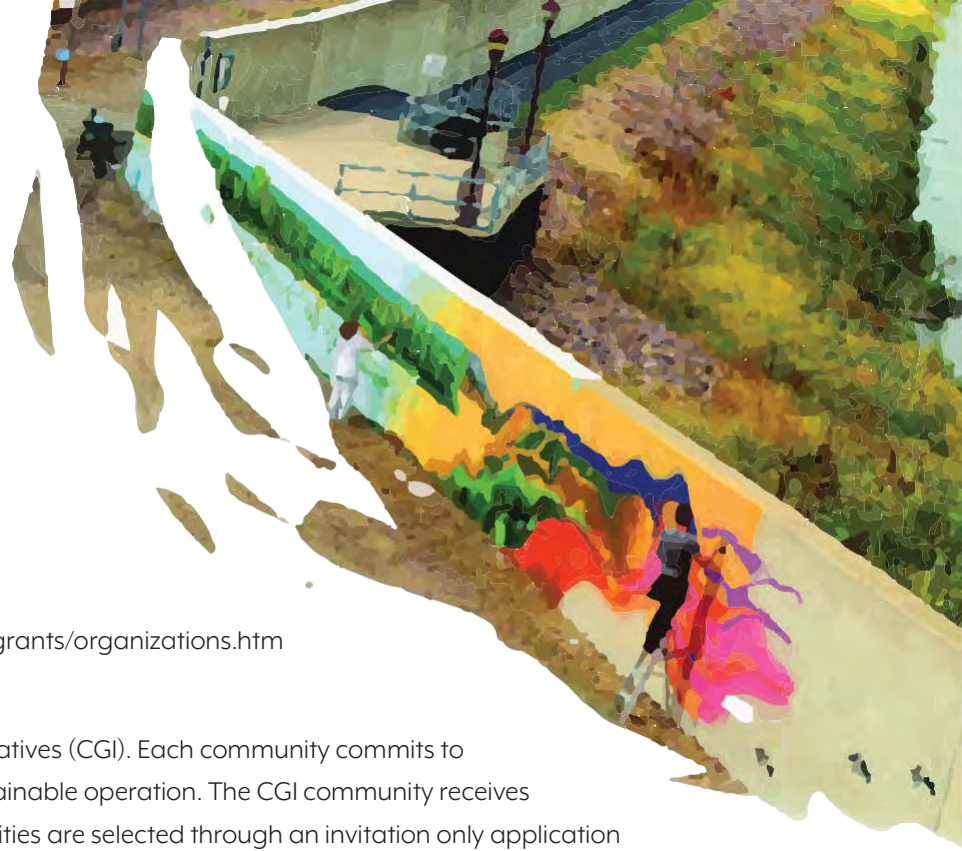
The City of North Mankato could designate parks enhancement funds towards specific public art projects within the parks system.

Special Service District (SSD)

SSDs, also known as Business Improvement Districts, are a tool for improving and maintaining a commercial district. If this was developed along Belgrade Avenue or Commerce Drive, a certain amount of the funds could be designated for public art projects or public art maintenance.

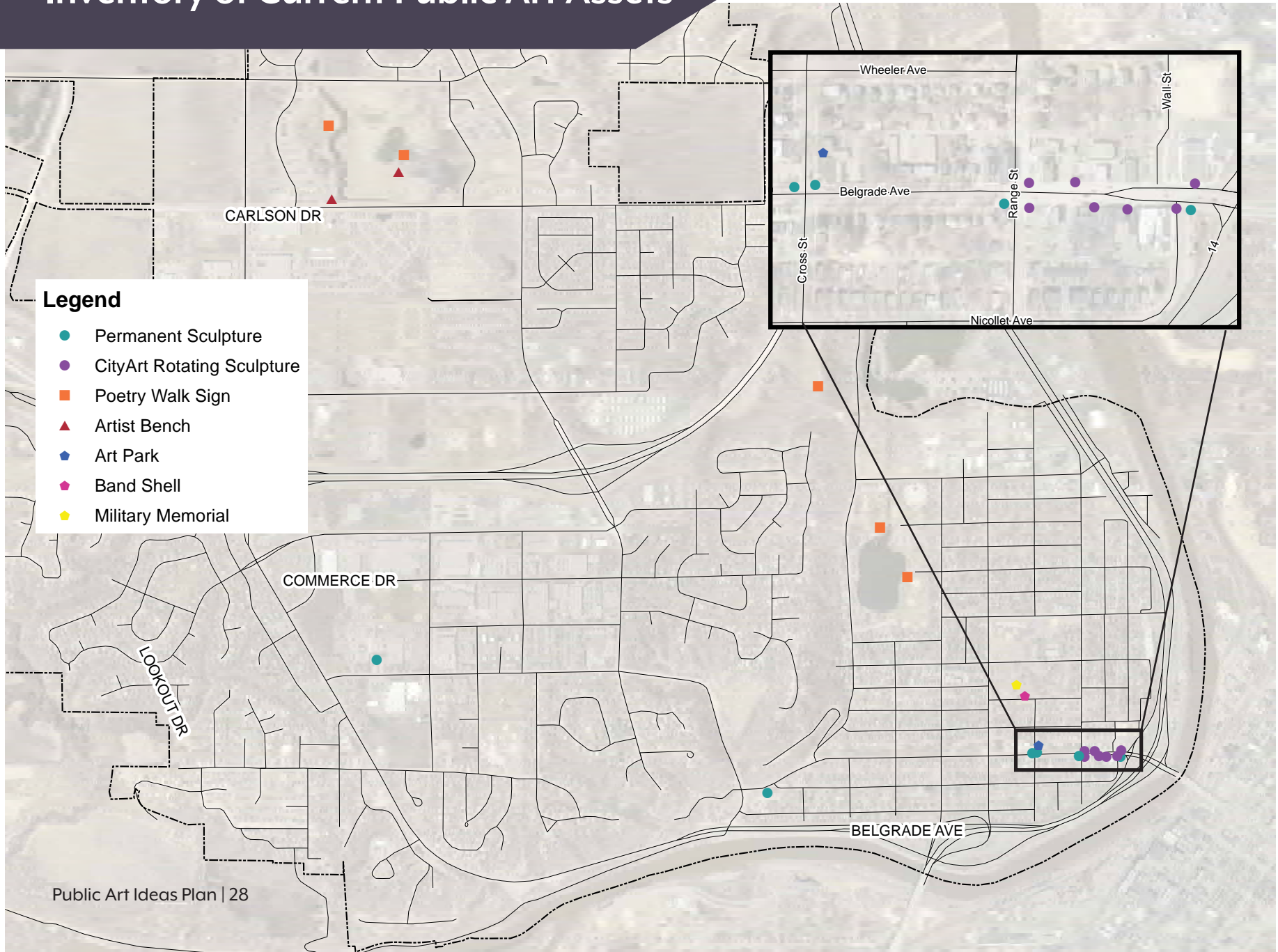
Private Partnership

Public art projects can be accomplished through the partnership of individual, corporate or civic sponsorships, such as Business on Belgrade or North Mankato Civic and Commerce Association.



APPENDIX E: MAP

Inventory of Current Public Art Assets



Green Initiative Meeting

May 31, 2017

Action Items

1. Continue the conversion of street lights to LED's.
2. Develop RFP to perform energy audits on City owned buildings.
3. Design all new City buildings using proven energy efficiency methods.
4. Incorporate energy conservation practices into the Strategic Plan or by resolution.
5. Establish citizen education plan for water quality, erosion control and energy conservation.
6. Research energy conservation efforts used by other similar sized communities.
7. Develop a Green Initiative Fund to finance projects.
8. Research Green Steps City Process.



Spirit of Cooperation

Two Cities Working Together

Proclamation

WHEREAS, MRCI Worksource and the cities of Mankato and North Mankato recognize that individuals with disabilities contribute greatly to our communities; and,

WHEREAS, we celebrate the progress, lasting contributions, skills and uniqueness each person contributes; and,

WHEREAS, according to the U.S. Census Bureau, 19 percent of the population has a disability, making this part of the largest and most diverse minority representing all abilities, ages, races and socio-economic backgrounds; and

WHEREAS, it is important for people with disabilities to be proudly visible in their contributions in the community through employment, volunteerism and leisure activities; and,

NOW, THEREFORE, BE IT RESOLVED, that we, Eric Anderson, Mayor of the City of Mankato, and Mark Dehen, Mayor of the City of North Mankato, in the State of Minnesota hereby proclaim the week of July 23-30, 2017

"Disability Awareness Week"

IN WITNESS WHEREOF, we have hereunto signed our Name this 10th day of July 2017

Eric T. Anderson, Mayor of Mankato, Minnesota

City of Mankato
10 Civic Center Plaza
Post Office Box 3368
Mankato, MN 56002-3368
(507) 387-8600

Mark Dehen, Mayor of North Mankato, Minnesota

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1001 Belgrade Avenue
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