

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on October 17, 2016. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Norland, Freyberg, Spears and Steiner, City Administrator Harrenstein, Finance Director McCann, Attorney Kennedy, City Planner Fischer, Public Works Director Swanson and City Clerk Van Genderen.

#### **Approval of Agenda**

**Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda as presented. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

#### **Approval of Council Budget Workshop Minutes**

**Council Member Steiner moved, seconded by Council Member Norland, to approve the Council Budget Workshop Minutes of October 3, 2016. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

#### **Approval of Council Meeting Minutes**

**Council Member Norland moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of October 3, 2016. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

#### **Consent Agenda**

**Council Member Steiner moved, seconded by Council Member Norland, to approve the Consent Agenda which included:**

- A. Bills and Appropriations.
- B. Res. No. 77-16 Approving Donations/Contributions/Grants.
- C. Approved Large Group and Audio Permit for the Catholic Order of Foresters Picnic at Spring Lake Park shelter #1 on July 23, 2017 from 10:30 a.m. to 3:30 p.m.
- D. Approved Large Group and Audio Permit for the Fraternal Order of Eagles at Wheeler Park Indoor Shelter on July 16, 2017 from 11:00 a.m. to 4:00 p.m.
- E. Res. No. 78-16 Adopted Resolution Waiving Waiting Period for Exemption from Lawful Gambling License for LEEP on February 24, 2017 at Mankato Brewery.
- F. Traffic and Safety Committee Meeting Minutes.

**Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

#### **Presentation by Jonathan Zierdt of Greater Mankato Growth on the Joint Economic Development Annual Review of 2015-2016 and the Joint Economic Development Services Agreement Regarding the Greater Mankato Regional Marketplace.**

Greater Mankato Growth President Jonathan Zierdt appeared before Council and stated the Joint Economic Development Services Agreement was included in the Council packet and included an annotated version and a clean version. The document underwent several revisions with staff review and then the advisory committee reviewing the three year agreement. Mr. Zierdt also reviewed the REDA Annual Review 2015-2016. He indicated Greater Mankato Growth hosted 9 site selectors, fulfilled 60 business requests for information and received 40 requests for proposals and submitted 33

proposals. He reviewed the use of partner funds stating GMG was working on a balance between services and programs and marketing and communication. Mr. Zierdt indicated the report also included community portraits and noted North Mankato's portrait reported that GMG conducted a trade area analysis for the Belgrade Avenue Corridor, analyzed the community's labor force, and inventoried the available land for the manufacturing sector and its tax base.

City Council Member Freyberg indicated he had questions concerning the Joint Economic Development Services Agreement that was in the packet as a business action item. He expressed concerns about confidentiality and the idea that GMG is not bound by the City's standards when marketing to businesses. Council Member Freyberg stated he would like the opportunity to review the document further. He indicated he approved of allocating the funds to GMG but wanted to review and have more time to voice his concerns about the document. Attorney Kennedy requested clarification on if all other partners had signed the document. Mr. Zierdt indicated all other partners had signed the document and if changes would be requested they would need to go back to all of the other partners. Council Member Steiner indicated he believed signing the document was premature and requested additional time to review. Administrator Harrenstein indicated he was happy to ensure Council understanding of the document.

#### **Public Comments**

Barb Church, 102 Wheeler Avenue, appeared before Council and stated the noise from Riverfront Park in Mankato is just plain annoying and North Mankato should see if they can work with Mankato to alleviate the issue.

#### **Business Items**

**Consider Adopting Joint Economic Development Services Agreement Regarding the Greater Mankato Regional Marketplace.** Mayor Dehen indicated the agreement was discussed during the presentation by GMG President Jonathan Zierdt. **Council Member Freyberg moved, seconded by Council Member Norland to table the discussion until 7 p.m. on November 7, 2016. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.** John Considine from Greater Mankato Growth indicated he was involved in the review process and would be willing to answer any questions. He stated if Council Members would like to speak with Council Members from other Cities that approved the resolution he could facilitate the conversation. Council Member Freyberg indicated he wanted additional time to review the document.

**Res. No. 79-16 Creating the Rental Density Advisory Group.** Mayor Dehen reported the resolution included the names of those appointed to serve on the advisory group. Membership includes two homeowners, one renter, one landlord, one rental management professional and one realtor. The Rental Density Advisory Group will expire in 2 years. He indicated the group included individuals who had shown interest in the issue and attended public meetings or the public hearing. **Council Member Steiner moved, seconded by Council Member Norland to adopt Res. No. 79-16 Creating the Rental Density Advisory Group. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

**Res. No. 80-16 Adopting a Debt Management Policy.** Finance Director McCann reported debt management is an integral part of the financial management of the City. He stated the policy does not include percent limitations rather it outlines steps the City must go through before issuing additional debt. Mayor Dehen requested information on the City's current debt. Administrator Harrenstein reported the City will retire 80% of its debt in the next few years. **Council Member**

**Freyberg moved, seconded by Council Member Steiner to adopt Res. No. 80-16 Adopting a Debt Management Policy. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

**Res. No. 81-16 Adopting Investment Policy.** Finance Director McCann stated the goal is to become more fiscally astute and invest funds. He commended Administrator Harrenstein and the current City Council for being fiscally conservative because the City went from only \$600,000 in cash to over \$8 million available to put into investments. The goal is not to be risky but rather invest wisely. Council Member Freyberg stated it was an excellent policy. City Attorney Kennedy indicated that with this policy the City should be mindful of conflict of interest. **Council Member Freyberg moved, seconded by Council Member Norland to Adopt Res. No. 81-16 Adopting Investment Policy. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.** Mayor Dehen requested Administrator Harrenstein and Finance Director McCann develop a written Sales and Use Tax allocation policy if the Sales Tax Extension is approved.

#### **City Administrator and Staff Comments**

Public Works Director Swanson reported the fall drop-off had the most volume in recent history and he was counting the program a success.

Public Works Director Swanson stated curb and gutter should be poured on Roe Crest Drive on Wednesday, October 19, 2016, weather permitting.

Public Works Director Swanson stated contractors are in the final steps to complete the Municipal Building parking lot and sidewalk reconstruction.

#### **Mayor and Council Comments**

Council Member Steiner wanted to commend the Public Works Department for their work during fall drop-off. He stated the crew was great and the drop-off well attended.

Mayor Dehen requested clarification on leaf pick-up. Public Works Director Swanson stated leaf pick-up would begin on October 24, 2016 and reminded citizens to keep the leaves out of the gutters.

Council Member Steiner requested clarification on brush disposal. Public Works Director Swanson reported brush could be dropped off at 600 Webster Avenue.

#### **Public Comments**

**None.**

There being no further business, on a motion by Council Member Norland, seconded by Council Member Steiner, the meeting adjourned at 7:35 p.m.

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Mayor

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City Clerk

## ***CERTIFICATE OF RECOGNITION***

*WHEREAS, Kim Henrickson has rendered service to this community which deserves special recognition; and*

*WHEREAS, Kim obtained permission to begin a Farmer's Market at the corner of Lee Boulevard and LorRay Drive bringing local consumers together with local businesses; and*

*WHEREAS, his dedication and zeal in pursuing the Farmer's Market and working to grow the market is appreciated by both the residents of the community and the City of North Mankato staff.*

*NOW, THEREFORE, on behalf of all our citizens, I am pleased to tender this Certificate of Recognition to Kim Henrickson, with our sincere thanks for his hard work to help make local goods available to the City of North Mankato.*

*Dated this 7<sup>th</sup> day of November 2016.*

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*Mark Dehen, Mayor*



City of North Mankato, MN

## Claims List - Regular

By Vendor Name

Date Range: 11-7-16

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
	**Void**	11/03/2016	Regular	0	-	86077
	**Void**	11/07/2016	Regular	0	-	86090
	**Void**	11/07/2016	Regular	0	-	86125
	**Void**	11/07/2016	Regular	0	-	86138
	**Void**	10/26/2016	Regular	0	(300.00)	84861
00008	A+ SYSTEMS GROUP	11/07/2016	Regular	0	149.70	86078
00009	A-1 KEY CITY LOCKSMITHS, INC	11/07/2016	Regular	0	13.50	86079
02433	ADVANCED AUTO PARTS	11/07/2016	Regular	0	518.18	86080
00050	ALPHA WIRELESS COMMUNICATIONS	11/07/2016	Regular	0	8.72	86081
00058	AMERICAN ENGINEERING TESTING, INC.	11/07/2016	Regular	0	75.00	86082
00063	AMERICAN PEST CONTROL	11/07/2016	Regular	0	65.00	86083
00101	AT&T MOBILITY	10/19/2016	Regular	0	26.03	86061
00102	AUDIO EDITIONS	11/07/2016	Regular	0	150.00	86084
00103	AUTO BODY SPECIALTIES	11/07/2016	Regular	0	230.20	86085
00106	AUTOMATIC SYSTEMS CO.	11/07/2016	Regular	0	187.50	86086
00113	BAKER & TAYLOR	11/07/2016	Regular	0	44.73	86087
00123	BATTERIES+BULBS	11/07/2016	Regular	0	67.90	86088
00137	BENCO ELECTRIC COOPERATIVE	11/07/2016	Regular	0	28,269.76	86089
00154	BLUE EARTH COUNTY	10/24/2016	Regular	0	1,550.29	86065
00163	BLUE VALLEY SOD, INC.	11/07/2016	Regular	0	160.00	86091
00174	BOLTON & MENK, INC.	11/07/2016	Regular	0	48,974.35	86092
02475	BOONE, KATIE	10/31/2016	Regular	0	2,000.00	86075
00194	BRICK HOUSE GRAPHICS	11/07/2016	Regular	0	350.00	86093
00216	C & S SUPPLY CO, INC.	11/07/2016	Regular	0	269.07	86094
00232	CEMSTONE CONCRETE MATERIALS, LLC	11/07/2016	Regular	0	615.00	86095
00234	CENTER POINT ENERGY	11/07/2016	Regular	0	1,102.36	86096
00255	CITY OF MANKATO	11/07/2016	Regular	0	79,000.00	86097
00255	CITY OF MANKATO	11/07/2016	Regular	0	14,375.00	86098
02472	COLEMAN, MARY	11/07/2016	Regular	0	675.00	86099
00310	CRYSTEEL TRUCK EQUIPMENT, INC	11/07/2016	Regular	0	9,586.00	86100
00315	CUSHMAN MOTOR CO., INC	11/07/2016	Regular	0	285.88	86101
00321	DAKOTA COUNTY TECHNICAL COLLEGE	11/07/2016	Regular	0	225.00	86102
00322	DALCO	11/07/2016	Regular	0	134.80	86103
02275	DEM-CON MATERIALS & RECOVERY	11/07/2016	Regular	0	118.41	86104
00344	DIAMOND VOGEL PAINT CENTER	11/07/2016	Regular	0	67.42	86105
00401	EXPRESS SERVICES, INC.	11/07/2016	Regular	0	1,477.04	86106
00404	FASTENAL COMPANY	11/07/2016	Regular	0	22.21	86107
00427	FLAGSHIP RECREATION, LLC	11/07/2016	Regular	0	630.00	86108
00432	FLEETPRIDE	11/07/2016	Regular	0	302.58	86109
00445	FRED PRYOR SEMINARS	11/07/2016	Regular	0	199.00	86110
00447	FREE PRESS	11/07/2016	Regular	0	3,893.68	86111
00462	G & K SERVICES	11/07/2016	Regular	0	237.72	86112
00463	G & L AUTO SUPPLY, LLC	11/07/2016	Regular	0	489.79	86113
00460	G AND H READY MIX, LLC	11/07/2016	Regular	0	1,339.50	86114
00465	GALE/CENGAGE LEARNING	11/07/2016	Regular	0	253.53	86115
00473	GENERATOR SYSTEM SERVICES, INC.	11/07/2016	Regular	0	174.50	86116
00478	GISH ELECTRIC, LLC	11/07/2016	Regular	0	1,297.30	86117
02289	GISLASON & HUNTER LLP	11/07/2016	Regular	0	1,578.10	86118
00493	GOODWIN, TONY	11/07/2016	Regular	0	387.50	86119
00494	GOPHER STATE ONE-CALL	11/07/2016	Regular	0	175.50	86120
00508	GREEN TECH RECYCLING, LLC	11/07/2016	Regular	0	8,631.60	86121
02345	HALF PINT HORSE FOUNDATION	10/26/2016	Regular	0	300.00	86073
02476	HARRISON TRUCK CENTERS	11/07/2016	Regular	0	425.52	86122
00577	HOLTMEIER CONSTRUCTION	11/07/2016	Regular	0	238,782.58	86123
00608	INGRAM LIBRARY SERVICES	11/07/2016	Regular	0	2,152.15	86124
00609	INMAN, RICH	11/07/2016	Regular	0	49.00	86126
01275	JADD SEPPMANN & SONS, LLP	11/07/2016	Regular	0	470.00	86127

00637	JETTER CLEAN, INC.	11/07/2016	Regular	0	375.00	86128
00646	JOHNSON, KATIE	11/07/2016	Regular	0	402.73	86129
02473	JONES LIBRARY SALES, INC.	11/07/2016	Regular	0	2,612.00	86130
00657	JT SERVICES	11/07/2016	Regular	0	960.00	86131
02477	KENDALL, ARCHIE	11/07/2016	Regular	0	93.07	86132
00690	KENNEDY & GRAVEN CHARTERED	11/07/2016	Regular	0	102.50	86133
00692	KEY CITY AUTO PARTS, INC.	11/07/2016	Regular	0	35.00	86134
00746	LAW ENFORCEMENT LABOR SERVICES, INC.	10/25/2016	Regular	0	490.00	86069
00724	LEAGUE OF MINNESOTA CITIES INSURANCE TF	11/07/2016	Regular	0	3,053.53	86136
00778	LEAGUE OF MINNESOTA CITIES	11/07/2016	Regular	0	12,351.00	86135
00776	LLOYD LUMBER CO.	11/07/2016	Regular	0	637.75	86137
02451	LOKEN'S PARKING LOT	11/07/2016	Regular	0	460.00	86139
00789	LOWRY, LUCY	11/07/2016	Regular	0	32.40	86140
00818	MANKATO FAMILY YMCA	11/07/2016	Regular	0	10,856.05	86141
00819	MANKATO FORD, INC.	10/17/2016	Regular	0	23,316.00	86060
00847	MATHESON TRI-GAS, INC.	11/07/2016	Regular	0	116.33	86142
02463	MCCANN, KEVIN	11/07/2016	Regular	0	112.32	86143
00874	MENARDS-MANKATO	11/07/2016	Regular	0	221.40	86144
02179	MES (MUNICIPAL EMERGENCY SERVICES)	11/07/2016	Regular	0	1,752.08	86145
00902	MINNESOTA IRON & METAL CO	11/07/2016	Regular	0	5,227.20	86146
00935	MINNESOTA PIPE & EQUIPMENT	11/07/2016	Regular	0	3,102.25	86147
00950	MINNESOTA STATE UNIVERSITY-MANKATO	11/07/2016	Regular	0	52.25	86148
00953	MINNESOTA UI FUND	11/07/2016	Regular	0	6,467.37	86149
00954	MINNESOTA VALLEY ACTION COUNCIL	11/07/2016	Regular	0	200.00	86150
00995	MSCIC	10/31/2016	Regular	0	800.00	86074
00997	MTI DISTRIBUTING CO	11/07/2016	Regular	0	181.02	86151
01003	MUNICIPAL BUILDERS, INC.	11/07/2016	Regular	0	37,800.72	86152
02478	NAFA	11/07/2016	Regular	0	10,250.00	86153
01009	NAPA AUTO PARTS - MANKATO	11/07/2016	Regular	0	57.13	86154
01018	NCPERS MINNESOTA-UNIT 662400	10/25/2016	Regular	0	176.00	86070
01033	NEWMAN TRAFFIC SIGNS	11/07/2016	Regular	0	39.65	86155
01052	NORTH CENTRAL INTERNATIONAL	11/07/2016	Regular	0	2,940.48	86156
01057	NORTH MANKATO MOTOR VEHICLE REGISTRA	10/14/2016	Regular	0	41.00	86059
01057	NORTH MANKATO MOTOR VEHICLE REGISTRA	11/07/2016	Regular	0	41.00	86157
01076	OLD DOMINION BRUSH	11/07/2016	Regular	0	2,371.49	86158
02479	OMG MIDWEST, INC	11/07/2016	Regular	0	223,129.85	86159
01083	OVERDRIVE, INC.	11/07/2016	Regular	0	2,641.67	86160
02005	PANTHEON COMPUTERS	11/07/2016	Regular	0	6,854.59	86161
01090	PARAGON PRINTING, MAILING & SPECIALTIES	11/07/2016	Regular	0	7,105.47	86162
01099	PET EXPO DISTRIBUTORS	11/07/2016	Regular	0	50.00	86163
01106	PETTY CASH	11/07/2016	Regular	0	150.03	86164
01133	POWERPLAN/RDO EQUIPMENT	11/07/2016	Regular	0	298.29	86165
01142	PREMIER VETERINARY CENTER - MANKATO	11/07/2016	Regular	0	1,007.57	86166
01160	QUALITY OVERHEAD DOOR CO, INC	11/07/2016	Regular	0	75.00	86167
01163	R & R TIRE	11/07/2016	Regular	0	48.00	86168
01179	RED FEATHER PAPER CO.	11/07/2016	Regular	0	52.95	86169
01211	RIVER BEND BUSINESS PRODUCTS	11/07/2016	Regular	0	1,247.57	86170
02182	RYAN, JESSICA	11/07/2016	Regular	0	67.72	86171
01263	SCHWICKERT'S TECTA AMERICA LLC	11/07/2016	Regular	0	2,946.66	86172
02474	SHOOTING STAR	11/07/2016	Regular	0	2,730.00	86173
01079	SMC-SOUTHERN MINNESOTA CONSTRUCTION	11/07/2016	Regular	0	1,425.80	86174
01365	SWANSTON EQUIPMENT CORPORATION	11/07/2016	Regular	0	74.10	86175
01382	THE SERVICE RACK, INC.	11/07/2016	Regular	0	28.24	86176
01402	TIRE ASSOCIATES	11/07/2016	Regular	0	3,617.66	86177
01407	TOOL SALES COMPANY	11/07/2016	Regular	0	17.00	86178
02150	U.S. BANK	11/07/2016	Regular	0	800.00	86179
01438	UNIFORMS UNLIMITED INC	11/07/2016	Regular	0	37.88	86180
01443	UNITED STATES POSTAL SERVICE	11/07/2016	Regular	0	2,000.00	86181
01445	UNITED WAY INC	10/25/2016	Regular	0	166.47	86071
01477	VIKING ELECTRIC SUPPLY, INC.	11/07/2016	Regular	0	50.34	86182
01478	VIKING FIRE & SAFETY LLC	11/07/2016	Regular	0	946.00	86183
01492	WACO SCAFFOLDING & SUPPLY CO.	11/07/2016	Regular	0	142.65	86184
01503	WASSMAN PLUMBING & HEATING LLC	11/07/2016	Regular	0	1,329.34	86185
01517	WELLS FARGO CORPORATE TRUST SERVICE	11/07/2016	Regular	0	698,670.00	86186
01552	WW BLACKTOPPING, INC	11/07/2016	Regular	0	1,856.85	86187
01557	XCEL ENERGY	11/03/2016	Regular	0	25,243.23	86076
01562	ZAHL EQUIPMENT SERVICE, INC.	11/07/2016	Regular	0	167.00	86188

01568	ZIEGLER, INC.	11/07/2016	Regular	0	540.00	86189
00044	ALLIANCE FOR INNOVATION, INC.	10/26/2016	Bank Draft	0	1,860.00	DFT0000640
00241	CHARTER COMMUNICATIONS	10/24/2016	Bank Draft	0	7.76	DFT0000630
02058	CONSOLIDATED COMMUNICATIONS	10/17/2016	Bank Draft	0	209.70	DFT0000622
02058	CONSOLIDATED COMMUNICATIONS	10/24/2016	Bank Draft	0	52.39	DFT0000625
02058	CONSOLIDATED COMMUNICATIONS	10/24/2016	Bank Draft	0	32.01	DFT0000626
02058	CONSOLIDATED COMMUNICATIONS	10/24/2016	Bank Draft	0	29.86	DFT0000627
02058	CONSOLIDATED COMMUNICATIONS	10/24/2016	Bank Draft	0	159.04	DFT0000628
00733	LAKES GAS CO #10	10/26/2016	Bank Draft	0	131.00	DFT0000641
00851	MAYO CLINIC HEALTH SYSTEM - MANKATO	11/02/2016	Bank Draft	0	1,588.00	DFT0000643
00910	MINNESOTA VALLEY TESTING LAB, INC.	10/19/2016	Bank Draft	0	158.75	DFT0000623
00910	MINNESOTA VALLEY TESTING LAB, INC.	11/02/2016	Bank Draft	0	59.25	DFT0000644
01322	SPRINT	10/24/2016	Bank Draft	0	11.97	DFT0000629
01335	STAPLES ADVANTAGE	10/12/2016	Bank Draft	0	63.36	DFT0000620
01335	STAPLES ADVANTAGE	10/21/2016	Bank Draft	0	53.49	DFT0000624
01335	STAPLES ADVANTAGE	10/26/2016	Bank Draft	0	99.99	DFT0000639
01377	TELRITE CORPORATION	10/17/2016	Bank Draft	0	218.57	DFT0000621
02178	WASTE MANAGEMENT OF WI-MN	11/02/2016	Bank Draft	0	100.73	DFT0000645
					<u>1,570,344.12</u>	<u>142</u>

## Authorization Signatures

### All Council

The above manual and regular claims lists are approved by:

\_\_\_\_\_  
MARK DEHEN- MAYOR

\_\_\_\_\_  
KIM SPEARS- COUNCIL MEMBER

\_\_\_\_\_  
DIANE NORLAND- COUNCIL MEMBER

\_\_\_\_\_  
WILLIAM STEINER- COUNCIL MEMBER

\_\_\_\_\_  
ROBERT FREYBERG- COUNCIL MEMBER

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Helen and Raymond Ganey	Paver Stone and Memorial Swing-Bluff Park	\$1268.28
Suzette Howe	Paver Stone-Spring Lake Park	\$75.00
Friends of the Deep Valley	Library Endowment Fund	\$2,000.00
Delta Kappa Gamma NM Chapter	Library Endowment Fund-Backpack Books	\$1,110.00
		\$4,453.28

Adopted by the City Council this 7<sup>th</sup> day of November 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



RESOLUTION NO.

RESOLUTION APPOINTING KEVIN MCCANN TO SERVE AS THE PLAN  
COORDINATOR FOR THE CITY OF NORTH MANKATO'S ICMA RETIREMENT  
CORPORATION DEFERRED COMPENSATION PLAN

WHEREAS, the City of North Mankato's Finance Director, Kevin McCann started employment with the City on July 18, 2016; and

WHEREAS, the City of North Mankato has determined that appointing Kevin McCann to serve as the deferred Compensation Plan Coordinator will serve and be in the best interest of the City of North Mankato; and

WHEREAS, as the Plan Coordinator, Kevin McCann shall receive reports, notices etc. from ICMA Retirement Corporation, may delegate any administrative duties related to the plan to the appropriate individual and execute all necessary agreements with the ICMA Retirement Corporation incidental to the administration of the plan; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

- 1) The City Council approves the appointment of Kevin McCann as the Plan Coordinator of the City of North Mankato's ICMA plan.
- 2) The City Clerk shall be, and is hereby, authorized and directed to execute and attest, on behalf of the City of North Mankato, the necessary forms required by ICMA to certify the appointment of Kevin McCann as the Plan Coordinator.
- 3) This Resolution shall be in full force and effect upon its passage and approval by a majority of the members of the City of North Mankato City Council

Adopted by the City Council this 7<sup>th</sup> day of November 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



CITY OF *Minnesota*  
NORTH MANKATO

1001 Belgrade Ave., PO Box 2055  
North Mankato, MN 56003  
507-625-4141 Fax: 507-625-4252  
www.northmankato.com

For Office Use Only

APPROVED \_\_\_\_\_

DENIED \_\_\_\_\_

☐ PARK USE ☐ AUDIO USE

## Application For PARADE PERMIT

### REQUIRED INFORMATION:

- Application for Parade Permit
- Map of Parade Route
- \$25 Application Fee

*Thirty (30) days in advance of the parade date.*

Name of Applicant <b>James Whitlock</b>	Address <b>332 Belgrade Ave</b>	Phone <b>507-469-0415</b>	Email <b>erickhouse@northmankato.com</b>
Sponsoring Organization Name <b>Business on Belgrade</b>	Address <b>332 Belgrade Ave</b>	Phone <b>507-469-0415</b>	
Contact during event <b>Jim Whitlock</b>		Phone <b>507-469-0415</b>	
Event Location <b>200/300/ Belgrade Ave</b>	Date <b>12-3-10</b>	From Time <b>6:30</b>	To <b>7:00</b>
Occasion for Parade <b>Bells on Belgrade</b>			
Parade Description / Composition <b>10 floats / Hardware / Fire Truck / Snow Plow</b>			
Estimated Number of Participants: <b>10 units</b>			

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

*[Signature]*  
Applicant

**11-3-10**  
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

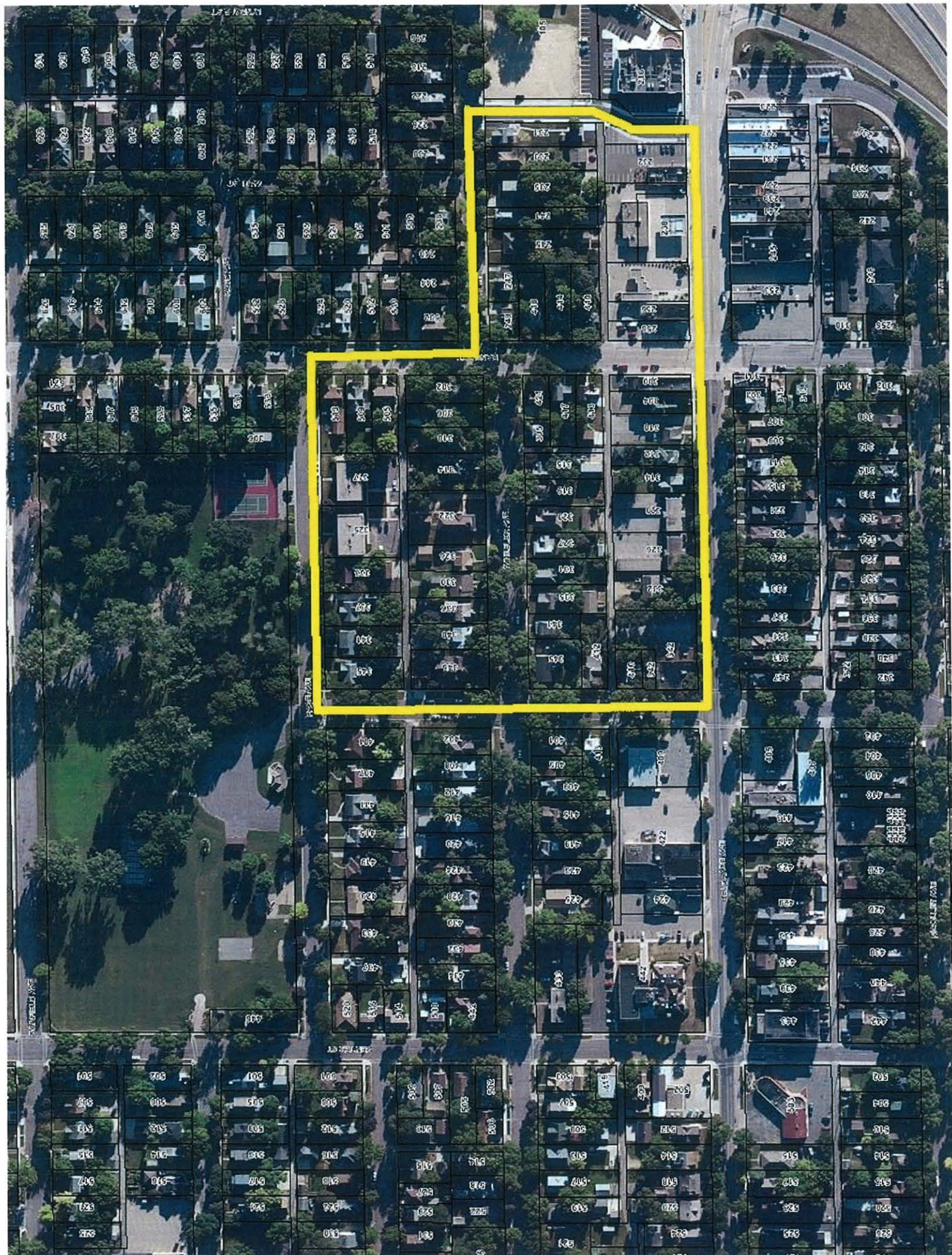
Chief of Police

Date

Caswell Sports Director

Date







# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item: #10A	Department: Administration	Council Meeting Date: 11/7/16																																	
<b>TITLE OF ISSUE:</b> Consider Adopting a Resolution Adopting a Regional Economic Development Agreement and Clarifying the Terms of the Agreement as Understood by the North Mankato City Council.																																			
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Attached please find the 2017-2019 REDA Joint Services Agreement and a resolution clarifying the terms of the agreement.																																			
<i>If additional space is required, attach a separate sheet</i>																																			
<b>REQUESTED COUNCIL ACTION:</b> Adopt the Resolution Adopting a Regional Economic Development Agreement and Clarifying the Terms of the Agreement as Understood by the North Mankato City Council.																																			
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Spears		_____	_____	Steiner		_____	_____	Norland		_____	_____	Freyberg		_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>2017-2019 REDA Joint Services Agreement</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Record:	Aye	Nay																																	
	_____	_____	Spears																																
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<input type="checkbox"/> Workshop  <input checked="" type="checkbox"/> Regular Meeting  <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																		

RESOLUTION NO.

A RESOLUTION ADOPTING A REGIONAL ECONOMIC DEVELOPMENT AGREEMENT AND  
CLARIFYING THE TERMS OF THE AGREEMENT AS UNDERSTOOD BY THE NORTH  
MANAKTO CITY COUNCIL

WHEREAS, North Mankato is committed to partnering with area communities in pursuit of economic growth in both North Mankato and the region; and

WHEREAS, the Regional Economic Development Alliance (REDA) is coordinated through Greater Mankato Growth and area Cities and Counties; and

WHEREAS, the agreement outlining the purpose, principles and coordinate of REDA was revised and ratified by each City and County participating in the alliance; and

WHEREAS, the North Mankato City Council desires to adopt the revised Joint Economic Development Services Agreement, clarify its interpretation of portions of the terms therein and submits these interpretations to the REDA Advisory committee; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA,

1. The revised Joint Economic Development Services Agreement is hereby adopted by the City Council.
2. The terms “ensure” and “equitable” under the second bullet point of page one of the revised agreement is interpreted to mean each city or county member of the partnership has varying levels of assets and infrastructure and that the equitability of business recruitment will be directed in a manner that best uses those assets and infrastructure.
3. The words “must,” “contribute,” and “expertise,” under the third bullet point on page one of the revised agreement are interpreted to mean as they relate to the primary objective given to North Mankato Community Development Personnel through the Port Authority and City Council to locate businesses into the geographic confines of North Mankato and sharing their experience with the region.
4. The phrases “will provide the direct development assistance” and “public financing” under the third bullet on page one of the revised agreement are interpreted to mean if necessary and if such assistance or financing complies with the economic development policies of the North Mankato Port Authority and City Council.
5. The phrase “successful economic development processes and marketing can best achieved through cooperative efforts focused on increasing the tax base,” under the fifth bullet point on page one of the revised agreement is interpreted as meaning creating an environment where successful and sustainable businesses can contribute as a result of their success or future successes to increasing the tax base.
6. The phrase “providing general market expertise” under the sixth bullet point on page two of the revised agreement is interpreted to mean the general knowledge Greater Mankato Growth has

of existing businesses in the regional market place.

7. The phrase “agree to administer their individual and economic development programs and initiatives...in a manner that encourages business expansion and new business starts,” on page two and three of the revised agreement is interpreted to mean when they are consistent with the goals of the responsible Governing Body and their associated policy documents.

8. The phrase “through proactive marketing and recruiting strategies” on page three of the revised agreement is interpreted to mean the following strategies: phone calls, information responses, e-mail campaigns, pamphlets, videos, trade show attendance, conference attendance that are not project specific but focused on increasing awareness of the region.

9. The phrase “but at a minimum will be kept informed by the applicable city or county,” on page three, subsection 1a, of the revised agreement is interpreted to mean when the applicable business approves of such a disclosure.

10. The phrase “If a business directly contacts a city or county in which it is not currently located, the contacted city or county will inform either the existing host city or county of the business as well as GMG” on page four subsection 1c of the agreement is interpreted to mean that North Mankato will request a letter from the business stating they have explored expansion options in their current community covered by the agreement and specifically desire to relocate to North Mankato. GMG and the host city or county will be contacted when the business approves of such communication.

11. The phrase “...cities and counties will not engage in relocating a business from one city or county to another but rather provide proposals when GMG invites such,” on page four of the revised agreement is interpreted to mean when the business first approaches GMG with an interest to relocate.

12. The phrase, “...opportunity to assemble a competitive proposal through a standardized and coordinated process to attract the business,” on page four of the revised agreement is interpreted to mean when GMG first receives the request for relocation from a business or the Minnesota Department of Employment and Economic Development.

13. The phrase, “GMG and its staff shall serve as the primary point of contact in facilitating DEED, site selector, and other business location specialists,” on page four of the revised agreement interpreted to mean when GMG is contacted or makes independent contacts with DEED, site selectors, or other business location specialists and is not interpreted to mean that individual cities or counties may not retain for service or work with DEED, site selectors, or other business location specialists individually.

Adopted by the City Council this 7<sup>th</sup> Day of November, 2016.

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Mayor

Attest:

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City Clerk

## JOINT ECONOMIC DEVELOPMENT SERVICES AGREEMENT REGARDING THE GREATER MANKATO REGIONAL MARKETPLACE

**THIS JOINT ECONOMIC DEVELOPMENT SERVICES AGREEMENT REGARDING THE GREATER MANKATO REGIONAL MARKETPLACE** (this “Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2016, by and among Greater Mankato Growth, Inc. and the governmental entities listed herein under the heading “Definition of Greater Mankato Regional Marketplace” and who execute this Agreement (collectively “cities and counties” or in the singular a “city or county”)

### **WHAT WE AGREE TO**

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#### **Purpose**

It has become broadly accepted, embraced and understood that economic prosperity and activities do not stop at jurisdictional boundaries. Rather our economic and community prosperity lies in the success of our collective marketplace.

For this reason, the parties wish to facilitate economic development of the communities that make up the Greater Mankato Regional Marketplace. This endeavor will offer a “forum to strategically facilitate individual and regional assets and opportunities” for the purpose of business development and will enable us to enhance our future economic prosperity.

#### **Guiding Principles**

- **economic prosperity** – economic prosperity and continued strategic development and redevelopment are goals common to the interest of our individual entities, with regional economic prosperity strengthening all communities
- **atmosphere of cooperation** – to promote an atmosphere of cooperation in pursuit of economic development in the Greater Mankato area, while seeking to ensure a cooperative and equitable approach to development of the cities and counties
- **unique strengths and characteristics** – we must foster relationships which allow contribution of our individual expertise toward the common goal and promote the individual strengths and unique characteristics of each entity to best match potential development prospects with sites and services to fit their needs
- **direct technical assistance** – cities and counties will provide the direct development assistance necessary in potential facility siting, improvements and public financing, and will work to provide a smooth transition from the development and marketing effort to the ultimate acquisition of a site/facility for a development prospect
- **efficient and effective delivery** – successful economic development processes and marketing can best be achieved through cooperative efforts focused on increasing the tax base, growing the economy, and providing employment in the Greater Mankato Regional Marketplace.
- **supportive** – our work is both passive and active, providing general market expertise, analytics and information consistently and constantly; and when a specific development opportunity arises will actively focus and customize such business and community intelligence.

### **Definition of Greater Mankato Regional Marketplace**

In December, 2008 the Federal Government designated Mankato – North Mankato as a Metropolitan Statistical Area (MSA), including all of Blue Earth and Nicollet counties. The Greater Mankato Regional Marketplace has included the MSA as well as those communities immediately adjacent having a historical relationship.

Consistent with this designation, the parties as communities within that geography wish to participate in this Agreement, and further acknowledges there may be additional communities outside of and adjacent to this geography that we collectively agree are integral to the marketplace.

The cities, counties and government entities participating in this revised Agreement (original agreement dated September 2009) are as follows:

- Blue Earth County
- Nicollet County
- City of Eagle Lake
- City of Lake Crystal
- City of LeSueur
- City of Mankato
- City of North Mankato
- City of Saint Peter
- Region Nine Development Commission (advisory only, unless fiscal participation)

### **General Context and Parameters of the Parties Obligations**

**Greater Mankato Growth, Inc.'s (GMG)** principal responsibility under this Agreement is to provide, marketing efforts (as described herein) relating to economic development of the overall regional marketplace, cities, and counties, including the development and implementation of programs that identify and support expansions and new business in the community and region, whether from firms currently operating locally or through recruitment of new enterprises. In carrying out its responsibility, GMG agrees to serve as the primary contact for expanding and locating private sector firms. This includes all prospects whether or not they are derived directly from the development and marketing programs established by GMG and this Agreement. Participants of this Agreement acknowledge economic development is a collaborative endeavor and understand GMG does not itself have all the necessary resources (i.e. sites, buildings or financial resources) available for projects, but rather will serve as a facilitator, working with the parties and/or providers of these resources to best serve the need of new, expanding or locating companies.

**The cities and counties** are responsible for the execution of their municipal regulatory duties and provision of public services in support of local economic development. The cities and counties agree to administer their individual economic development programs and initiatives, business permit/licensing functions in a manner that encourages business expansion and new business starts consistent with their responsibility to protect the health and safety of local residents. Further, the cities and counties agree to the extent practical, to coordinate their infrastructure development and redevelopment programs with the needs of expanding and locating businesses.



## **STRATEGIC FOCUS OF THE PARTIES**

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### **Objective & Strategic Areas**

To retain and grow the economic base of the Greater Mankato Regional Marketplace.

1) Business Retention

To retain and expand the existing business base, and includes such activities as conducting regular business visits (i.e. Grow Minnesota! Visits), and facilitating resources and services for expansion or other business development assistance.

2) New Enterprise & Emerging Business Development

To nurture the development of entrepreneurial and new enterprise activity by assisting and serving as a resource for connecting such to the extensive business development resources and tools available in or connected to the regional marketplace (e.g., Small Business Development Center).

3) New Business Development

To attract non-local businesses to the marketplace through proactive marketing and recruiting strategies, as well as supporting and facilitating responses to development opportunities from businesses that approach/contact the cities, counties or GMG.

### **The Business Development Process**

#### **Expansion of existing businesses:**

- 1) Substantive expansion requests from an existing business may happen directly between the business and its current city or county or between the business and GMG.
  - a. If the city or county is contacted directly by the business, GMG will be involved if determined necessary by the parties, but at minimum will be kept informed by the applicable city or county.
  - b. If GMG is contacted by the business, GMG will first be an advocate and facilitator for expansion within the existing city or county and will coordinate with the city or county to assist with such.
  - c. If a business directly contacts a city or county in which it is not currently located, the contacted city or county will inform either the existing host city or county of the business as well as GMG.
- 2) If the city or county in which the business currently exists is not able to meet the business' facility or expansion needs, then GMG will facilitate exploration of alternative considerations with other entities. (Note: consistent with the guiding principles of the parties contained in this Agreement, cities and counties will not engage in relocating a business from one city or county to another but rather provide proposals when GMG invites such).

#### **Locating businesses into the area from outside of the regional marketplace:**

- 1) GMG will act as an advocate for the cities and counties in the marketing and recruitment of new businesses and will coordinate closely with the staff of each entity to reflect the opportunities of each as desired.

- 2) GMG will receive prospects resulting from its business development and marketing efforts and programs, as well as the Minnesota Department of Employment and Economic Development (DEED) or other development entities, and will inform the cities and counties of the specified development criteria of the potential new business. Those cities and counties will then have the opportunity to assemble a competitive proposal through a standardized and coordinated process to attract the business.

GMG and its staff shall serve as the primary point of contact in facilitating DEED, site selector, and other business location specialists. Staff will gather as much information and clarity as possible related to the development inquiry and its viability, in order to allow development response to be as thorough as possible.

- 3) At the time a city or county is selected by a business, the entity and business will discuss and finalize incentives and the locating of the business.

### **Economic Development Marketing, Communication and Program Services**

GMG's economic development marketing and communications strategy and responsibilities will be as follows:

- Marketing and Communications:
  - GMG will develop a comprehensive marketing and communications plan, updated as needed with input from the cities and counties. The plan will market the collective strengths of the regional marketplace as a site for growing or expanding an existing business or locating potential businesses, organizations and site selectors from outside and within the regional marketplace. The plan will include goals, objectives and a comprehensive strategy for communicating to key audiences with consistent messaging and the most effective tactics that make the best use of our collective marketing resources. Tactics that may be considered in this plan include, but are not limited to: advertising, digital, social media, news releases, relationship marketing, special events and direct mail. GMG will provide periodic reports on the achievement of the objectives outlined in this plan.
  - GMG will continually redesign and retool its website to remain business development centric and as such will continue to be positioned as a one stop, comprehensive location that site selectors and organizations can visit to learn about the collective assets of the marketplace and individual strengths of the cities and counties.
  - GMG will maintain website interface and tools (e.g., Location One Information Systems – LOIS) designed to provide efficient means for each of the cities and counties, as well as other property owners and agents, to update their information on available properties on-line, thereby creating a comprehensive area-wide inventory. This information will be available on the Greater Mankato Growth web site and others (e.g., MN DEED website, MNCAR, etc.) providing greater visibility to site selectors and organizations who might consider building or expanding their business anywhere in our regional marketplace.
  - GMG will work with the cities, counties and other entities a part of or related to this agreement to establish links to GMG tools and resources.
- GMG will maintain copies of closed or pending project files or other mechanisms, enabling the cities and counties to be advised of the ongoing business development opportunities resulting from its economic development marketing and communications efforts.

- Program Services:
  - GMG will facilitate initiatives targeted at retaining and growing existing businesses, including an annual program of company visits for the purpose of assessing individual and area business needs as well as identifying potential development and expansion opportunities. These visits will be coordinated with the primary city or county in which the business is located.
  - GMG, in support of business development and with respect to the balance of membership offerings versus general economic development offerings, will continue to bring to the regional economic development strategy initiatives and programming that have a direct impact on the development of business. Such initiatives may include: assist with site readiness programs and/or initiatives; talent fulfillment work; improving connections to development resources (e.g., Higher Education); interaction and relationship with the Ag Business EpiCenter initiative; while not leading, being cognizant of and facilitating sharing on common community development elements (e.g. housing); and further development of an annual regional economic development summit.
- This Agreement and the development process apply to economic development and marketing services related to the primary economy including job creating service sector businesses. Consumer brick and mortar retail development are not encompassed as the chief focus in this Agreement; however, GMG can provide a platform for supporting and showcasing the communities' opportunities and assets. GMG will assist as able with the development and redevelopment of the central place functions of each of the cities (e.g. housing, main street businesses). Each of the cities and counties will continue to be the primary entity responsible for guiding commercial and professional service sector development or overall redevelopment in their respective city or county.
- GMG will provide the cities and counties with an annual report, providing outcomes and impact from the previous year.

## FINANCIAL OBLIGATIONS AND ADVISORY COMMITTEE

### Financial

The cities and counties agree to share in funding and payment of the economic development services described in this Agreement with Greater Mankato Growth, Inc. Accordingly, each City and County agrees to pay Greater Mankato Growth, Inc. on an annual basis, which shall be invoiced by Greater Mankato Growth, Inc., that amount set forth in Addendum 1 which describes the funding calculation/amounts).

Given the variance of services and activity relative to a municipalities size and role (city compared to county), a diversified per capita rate structure has evolved over time and shall be as follows going forward:

- \$4.38 / capita – City of Mankato
- \$2.19 / capita – all cities with a population greater than 2,000
- \$0.54 / capita – County (on total population) \*

*\* Cities with a population of less than 2,000 are not apt to derive similar value or participate in the same fashion as those with a population exceeding 2,000 and having a direct investment of time and dollars. However, all participants in this Agreement acknowledge there may be specific instances identified where REDA services will be helpful to one of these cities, on an ad hoc basis when requested, and thereby the regional marketplace. As a result, County investments are calculated on total*

*population to allow for such interaction and service (services will be coordinated with and as appropriate done in collaboration with Region Nine Development Commission). Additionally, all cities within a participating County will be (a) invited to participate in REDA's annual summit, and (b) will be included in the distribution of the monthly REDA Report.*

### **Governance**

#### **Greater Mankato Growth, Inc. Board of Directors**

- A representative of the cities and counties (selected as provided below) will be an ex officio Director(s) with full voting rights and privileges. One (1) such ex-officio Director will be added for the first six (6) cities and counties, and two (2) ex-officio Directors added if there are seven (7) or more cities and counties.

#### **Advisory Committee**

- The cities and counties will establish an Advisory Committee. The Advisory Committee will be comprised of a GMG board member and one governmental member from each of the cities and counties along with the appropriate staff participant for each.
- The Advisory Committee will select a Chair and Vice-Chair for meeting administration (since the City of Mankato has an ex-officio seat with full voting rights on the Greater Mankato Growth, Inc. Board of Directors, it shall not be considered for either of these positions).
- This Advisory Committee will meet on an as needed basis to discuss issues related, but not limited to, inviting additional entities beyond the initial cities and counties to join the Advisory Committee and/or become parties to this Agreement, funding and amendments to this Agreement.

### **"Staff" Operating Interaction**

In addition to regular interaction between the cities and counties and Greater Mankato Growth staff, GMG will facilitate monthly meetings of the "economic development staff" of the cities and counties to discuss business prospects, share information on pending economic development projects, develop appropriate responses, and provide updates.

### **Term, Termination and Prior Agreements**

The term of this Agreement shall commence on the 1<sup>st</sup> day of January 2017 and continue until the 31<sup>st</sup> day of December 2019. Notwithstanding the forgoing, any party may terminate this Agreement annually before the end of the calendar year by providing ninety (90) days advance written notice to the other parties. Additional government entities may be added, at any time, as parties to this Agreement with the written consent of the all the cities, counties and entities then parties to this Agreement and upon execution of a document pursuant to which such additional person agrees to be bound by the terms of this Agreement.

Unless terminated sooner, this Agreement will automatically renew for an additional one-year term, and any per capita fee increases will be mutually agreed upon by all parties.

When executed by the parties this Agreement will supersede and replace the existing Joint Economic Development Services Agreement dated January 1, 2013 – December 31, 2016.

### **Miscellaneous**

This Agreement shall constitute the entire agreement between the parties and supersede all prior agreements. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota. This Agreement may be executed in several counterparts, including facsimile counterparts, and signatures, each of which shall be deemed to be an original copy, all of which together shall constitute one Agreement binding on all parties hereto, notwithstanding that all parties shall not have signed the same counterparts.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth opposite a parties signature.

#### **Blue Earth County**

\_\_\_\_\_  
Kip Bruender Date  
Chair – Board of Commissioners

\_\_\_\_\_  
Robert W. Meyer Date  
County Administrator

#### **Nicollet County**

\_\_\_\_\_  
Bruce Beatty Date  
Chair – Board of Commissioners

\_\_\_\_\_  
Ryan Krosch Date  
County Administrator

#### **City of Eagle Lake**

\_\_\_\_\_  
Tim Auringer Date  
Mayor

\_\_\_\_\_  
Brad Potter Date  
City Administrator

#### **City of Lake Crystal**

\_\_\_\_\_  
Brad Ahrenstorff Date  
Mayor

\_\_\_\_\_  
Taylor Gronau Date  
City Administrator

#### **City of LeSueur**

\_\_\_\_\_  
Robert Broeder Date  
Mayor

\_\_\_\_\_  
Jenelle Teppen Date  
City Administrator

Jurisdiction Name	2014 Population	2004 Population	Annual Growth Rate	Projected Population					2016 Fee	Participation Fee			
				2015	2016	2017	2018	2019		2017	2018	2019	2020
Blue Earth County	65620	58118	1.291%	66,467.04	67,325.01	68,194.05	69,074.32	69,965.95	\$35,934.63	\$36,355.50	\$36,824.79	\$37,300.13	\$37,781.61
Amboy city	531	554	-0.415%	528.80	526.60	524.41	522.24	520.07					
Eagle Lake city	2779	1974	4.078%	2,892.33	3,010.28	3,133.04	3,260.80	3,393.78	\$6,358.97	\$6,592.51	\$6,861.35	\$7,141.16	\$7,432.38
Good Thunder city	555	573	-0.314%	553.26	551.52	549.79	548.06	546.34					
Lake Crystal city	2546	2536	0.039%	2,547.00	2,548.01	2,549.01	2,550.02	2,551.02	\$5,563.42	\$5,580.14	\$5,582.34	\$5,584.54	\$5,586.74
Madison Lake city	1137	888	2.804%	1,168.88	1,201.66	1,235.35	1,269.99	1,305.60	\$2,566.88				
Mapleton city	1760	1659	0.609%	1,770.71	1,781.50	1,792.34	1,803.25	1,814.23					
Pemberton city	246	246	0.000%	246.00	246.00	246.00	246.00	246.00					
Saint Clair city	865	807	0.719%	871.22	877.48	883.78	890.14	896.53					
Skyline city	290	313	-0.735%	287.87	285.75	283.65	281.57	279.50					
Vernon Center city	323	342	-0.556%	321.21	319.42	317.65	315.88	314.13					
Mankato city	41202	34597	1.909%	41,988.60	42,790.21	43,607.13	44,439.65	45,288.05	\$183,994.66	\$187,421.13	\$190,999.23	\$194,645.65	\$198,361.68
Le Sueur County													
Le Sueur city	4073	4230	-0.371%	4,057.88	4,042.82	4,027.82	4,012.87	3,997.97	\$8,852.04	\$8,853.78	\$8,820.92	\$8,788.18	\$8,755.56
Kasota city	671	695	-0.345%	668.68	666.37	664.07	661.78	659.49					
Nicollet County	33350	31147	0.707%	33,585.88	33,823.43	34,062.66	34,303.58	34,546.21	\$18,114.02	\$18,264.65	\$18,393.84	\$18,523.94	\$18,654.95
Courtland city	619	569	0.879%	624.44	629.93	635.46	641.05	646.68					
Lafayette city	486	531	-0.847%	481.88	477.80	473.75	469.73	465.75					
Nicollet city	1116	967	1.541%	1,133.20	1,150.66	1,168.39	1,186.39	1,204.67					
Saint Peter city	11758	10401	1.305%	11,911.40	12,066.81	12,224.24	12,383.73	12,545.30	\$26,015.70	\$26,426.32	\$26,771.09	\$27,120.37	\$27,474.21
North Mankato city	13610	12489	0.898%	13,732.16	13,855.42	13,979.79	14,105.27	14,231.87	\$30,028.10	\$30,343.37	\$30,615.73	\$30,890.53	\$31,167.80
										<b>\$317,428.42</b>	<b>\$319,837.40</b>	<b>\$324,869.29</b>	<b>\$329,994.50</b>
												<b>\$335,214.93</b>	

#### Methodology

The most recent population estimates from the state demographer are utilized to have a baseline population for each of the jurisdictions. A 10 year annual average growth rate is used to project population growth. Participation fees are based up on the projected/estimated population for the prior year.

#### Example

As of today (May 2, 2016) the most currently available population estimate from the State Demographer is 2014 population estimates. For projecting 2017, 2018, 2019 and 2020 a growth rate is applied to the 2014 population. The 2017 participation fee is based upon the population in 2016.

#### Notes

State Demographer estimates are annually released in July each year for the previous year.