

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on May 2, 2016. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting: Mayor Dehen, Council Members Steiner, Norland, Freyberg and Spears, City Administrator Harrenstein, Attorney Kennedy, City Planner Fischer and Deputy City Clerk Anderson. Absent: Public Works Director Swanson.

Approval of Agenda

Council Member Spears requested that Agenda Item #D Consider Setting Public Hearing on Abatement of Public Nuisance at 831 Nicollet Avenue be removed from the Consent Agenda for separate consideration. **Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda as presented with Item #D Consider Setting Public Hearing on Abatement of Public Nuisance at 831 Nicollet Avenue removed from the Consent Agenda for separate consideration. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen, aye; no nays. Motion carried.**

Approval of Minutes

Council Member Norland moved, seconded by Council Member Freyberg, to approve the minutes of the Council meeting of April 18, 2016. Vote on the motion: Steiner, abstain; Norland, Spears and Dehen, aye; Freyberg nay. Motion carried.

Consent Agenda

Council Member Norland moved, seconded by Council Member Freyberg, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Res. No. 42-16 Approving Donations/Contributions/Grants.
- C. Consider Approving Audio and Large Group Permit for the Talamantez/Hed Wedding on September 2, 2016 from 8 a.m. to 8 p.m. at Spring Lake Park Shelter #2.

Vote on the motion: Steiner, Norland, Spears and Dehen, aye; Freyberg, nay. Motion carried.

Public Comments

Tom Hagen, 927 Lake Street, appeared before Council and stated he has had no contact from the City to set up a test for the noise issue with speakers in the park and asked for testing prior to the City creating a new audio permit. Mr. Hagen also questioned why the Tschohl property was not listed as an item to choose from on the resident questionnaire. Mayor Dehen stated no one has been able to raise the money to purchase the property and the land owner has made it clear they will not sell the property to the City or to the Friends of North Mankato.

Barb Church, 102 Wheeler Avenue, appeared before Council asking them to create a list of criteria to guide internal decisions and procedures. Ms. Church asked about Administrator Harrenstein's review.

Phil Henry, 1300 Noretta Drive, appeared before the Council and asked about items on the claims list. Mr. Henry stated he would like the list to give more detail.

Consider Setting Public Hearing on Abatement of Public Nuisance at 831 Nicollet Avenue

Attorney Kennedy stated the City has adopted a new code enforcement policy which includes a process for the abatement of nuisances. Attorney Kennedy noted the process begins at the City Staff level and if there is no resolution; cases are forwarded to the City Attorney's office for review.

Attorney Kennedy stated that at this time the Council needs only to set the Public Hearing with notice given that would allow a full hearing on the matter. Attorney Kennedy stated over the next two weeks information will be provided to the Council on the public nuisance at 831 Nicollet Avenue with a proposed resolution that would authorize the City Attorney's office to move forward with the District Court if the Council deems it necessary. Attorney Kennedy noted the property owner will be notified by letter of the Public Hearing. Council Member Spears asked if letters sent to the property owner are sent certified requiring a signature. Planner Fischer noted the letters are sent registered. Administrator Harrenstein stated that moving forward, staff will be instructed to send these types of letters certified. **Council Member Freyberg moved, seconded by Council Member Steiner, to set a Public Hearing for May 16, 2016 on Abatement of Public Nuisance at 831 Nicollet Avenue. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen, aye; no nays. Motion carried.**

City Administrator and Staff Comments

Administrator Harrenstein reported valuable feedback has been received from both the Brewing Ideas and Belgrade Avenue Planning meetings. Administrator Harrenstein noted the next Brewing Ideas meeting will be held on May 10, 2016 at Fire Station #2 on Howard Drive. Council Member Spears inquired if any residents had mentioned the Tschohl property on the write-in portion of the resident questionnaire. Mr. Harrenstein reported it was mentioned and a full report will be provided on the comments received from the meetings and the questionnaire.

Mayor and Council Comments

Mayor Dehen reported Coffee with the Council will be held Saturday, May 7, 2016 at 10:00 a.m. at Culver's. An initial draft of the City's Complete Streets map will be available at the meeting for public review and comment.

Public Comments

Mark Haack, 713 Bennett Street and co-owner of 831 Nicollet Avenue, appeared before Council and stated he has never seen any letters the City has sent to him regarding 831 Nicollet Avenue. Mr. Haack stated he has spoken with City Planner Fischer about the issues and has removed some items from the property. Mr. Haack invited staff to meet him at the property to show him the items that need to be resolved. Administrator Harrenstein noted the City will continue to move forward with the abatement policy process; however, staff is willing to meet with the homeowner.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Freyberg, the meeting was adjourned at 7:25 p.m. to a closed session.

Mayor

Deputy City Clerk



City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 5-16-2016

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|-------------------------------------|--------------|--------------|-----------------|----------------|--------|
| Bank Code: APBNK-APBNK | | | | | | |
| | **Void** | 05/03/2016 | Regular | 0 | - | 84679 |
| | **Void** | 05/03/2016 | Regular | 0 | - | 84682 |
| | **Void** | 05/16/2016 | Regular | 0 | - | 84723 |
| 00009 | A-1 KEY CITY LOCKSMITHS, INC | 05/16/2016 | Regular | 0 | 160.80 | 84689 |
| 00101 | AT&T MOBILITY | 05/16/2016 | Regular | 0 | 25.89 | 84690 |
| 00102 | AUDIO EDITIONS | 05/16/2016 | Regular | 0 | 297.98 | 84691 |
| 00123 | BATTERIES+BULBS | 05/16/2016 | Regular | 0 | 99.10 | 84692 |
| 00137 | BENCO ELECTRIC COOPERATIVE | 05/03/2016 | Regular | 0 | 26,603.39 | 84678 |
| 00174 | BOLTON & MENK, INC. | 05/16/2016 | Regular | 0 | 53,707.00 | 84693 |
| 00175 | BOOKPAGE | 05/16/2016 | Regular | 0 | 480.00 | 84694 |
| 00187 | BRANDT, INC. | 05/16/2016 | Regular | 0 | 857.05 | 84695 |
| 00216 | C & S SUPPLY CO, INC. | 05/16/2016 | Regular | 0 | 455.40 | 84696 |
| 00221 | CARGILL, INC. | 05/16/2016 | Regular | 0 | 13,822.13 | 84697 |
| 00227 | CARQUEST AUTO PARTS STORE | 05/16/2016 | Regular | 0 | 158.63 | 84698 |
| 00241 | CHARTER COMMUNICATIONS | 05/09/2016 | Regular | 0 | 403.96 | 84685 |
| 00258 | CITY OF MANKATO-WATER BILL | 05/16/2016 | Regular | 0 | 22.51 | 84699 |
| 02058 | CONSOLIDATED COMMUNICATIONS | 05/09/2016 | Regular | 0 | 3,507.15 | 84686 |
| 00305 | CROP PRODUCTION SERVICES, INC. | 05/16/2016 | Regular | 0 | 242.04 | 84700 |
| 00310 | CRYSTEEL TRUCK EQUIPMENT, INC | 05/16/2016 | Regular | 0 | 150.00 | 84701 |
| 00311 | CULLIGAN WATER CONDITIONING | 05/16/2016 | Regular | 0 | 47.25 | 84702 |
| 00337 | DEMCO, INC. | 05/16/2016 | Regular | 0 | 459.84 | 84703 |
| 00343 | DH ATHLETICS LLC | 05/16/2016 | Regular | 0 | 1,320.39 | 84704 |
| 00344 | DIAMOND VOGEL PAINT CENTER | 05/16/2016 | Regular | 0 | 2,176.60 | 84705 |
| 00348 | DIRT MERCHANT, INC. | 05/16/2016 | Regular | 0 | 98,780.80 | 84706 |
| 00401 | EXPRESS SERVICES, INC. | 05/16/2016 | Regular | 0 | 726.10 | 84707 |
| 00409 | FERGUSON ENTERPRISES, INC #1657 | 05/16/2016 | Regular | 0 | 352.23 | 84708 |
| 02321 | FIELD TRAINING SOLUTIONS | 05/16/2016 | Regular | 0 | 295.00 | 84709 |
| 00432 | FLEETPRIDE | 05/16/2016 | Regular | 0 | 16.05 | 84710 |
| 00447 | FREE PRESS | 05/16/2016 | Regular | 0 | 1,363.98 | 84711 |
| 00453 | FREYBERG PETROLEUM SALES, INC. | 05/16/2016 | Regular | 0 | 62.85 | 84712 |
| 00458 | FRONTLINE PLUS, INC. | 05/16/2016 | Regular | 0 | 4,036.99 | 84713 |
| 00462 | G & K SERVICES | 05/16/2016 | Regular | 0 | 300.46 | 84714 |
| 00463 | G & L AUTO SUPPLY, LLC | 05/16/2016 | Regular | 0 | 221.50 | 84715 |
| 00465 | GALE/CENGAGE LEARNING | 05/16/2016 | Regular | 0 | 263.24 | 84716 |
| 00493 | GOODWIN, TONY | 05/16/2016 | Regular | 0 | 637.50 | 84717 |
| 00494 | GOPHER STATE ONE-CALL | 05/16/2016 | Regular | 0 | 320.45 | 84718 |
| 00538 | HAWKINS, INC. | 05/16/2016 | Regular | 0 | 3,509.56 | 84719 |
| 02233 | HI-LINE INC. | 05/16/2016 | Regular | 0 | 56.20 | 84720 |
| 00577 | HOLTMEIER CONSTRUCTION | 05/16/2016 | Regular | 0 | 60,949.42 | 84721 |
| 00600 | ICMA RETIREMENT TRUST ROTH IRA | 05/11/2016 | Regular | 0 | 625.00 | 84687 |
| 00601 | ICMA RETIREMENT TRUST-457 | 05/11/2016 | Regular | 0 | 2,690.00 | 84688 |
| 00608 | INGRAM LIBRARY SERVICES | 05/16/2016 | Regular | 0 | 2,051.92 | 84722 |
| 00609 | INMAN, RICH | 05/16/2016 | Regular | 0 | 28.00 | 84724 |
| 00680 | J.J. KELLER & ASSOCIATES, INC. | 05/16/2016 | Regular | 0 | 671.50 | 84725 |
| 00691 | KENNEDY & KENNEDY LAW OFFICE | 05/16/2016 | Regular | 0 | 8,667.64 | 84726 |
| 00720 | KWIK TRIP, INC. | 05/16/2016 | Regular | 0 | 14,355.00 | 84727 |
| 00733 | LAKES GAS CO #10 | 05/16/2016 | Regular | 0 | 79.80 | 84728 |
| 00743 | LARKSTUR ENGINEERING & SUPPLY, INC. | 05/16/2016 | Regular | 0 | 43.26 | 84729 |
| 02258 | LASER TAG SOURCE | 05/16/2016 | Regular | 0 | 140.00 | 84730 |
| 02328 | LESUEUR PUBLIC LIBRARY | 05/16/2016 | Regular | 0 | 10.00 | 84731 |
| 00775 | LJP WASTE & RECYCLE, LLC | 05/16/2016 | Regular | 0 | 240.00 | 84732 |
| 00776 | LLOYD LUMBER CO. | 05/03/2016 | Regular | 0 | 22.43 | 84680 |
| 00776 | LLOYD LUMBER CO. | 05/16/2016 | Regular | 0 | 1,582.12 | 84733 |
| 00797 | MAC TOOLS DISTRIBUTOR | 05/16/2016 | Regular | 0 | 392.48 | 84734 |
| 00800 | MADDEN, GALANTER, HANSEN, LLP | 05/16/2016 | Regular | 0 | 154.20 | 84735 |
| 00819 | MANKATO FORD, INC. | 05/16/2016 | Regular | 0 | 224.29 | 84736 |
| 02322 | MANKATO MOONDOGS | 05/16/2016 | Regular | 0 | 210.00 | 84737 |

| | | | | | | |
|-------|---|------------|---------|---|------------|-------|
| 00832 | MANKATO TENT & AWNING CO. | 05/16/2016 | Regular | 0 | 40.00 | 84738 |
| 00839 | MARK J. TRAUT WELLS, INC. | 05/16/2016 | Regular | 0 | 475.00 | 84739 |
| 02329 | MARTIN COUNTY LIBRARY | 05/16/2016 | Regular | 0 | 9.99 | 84740 |
| 00847 | MATHESON TRI-GAS, INC. | 05/16/2016 | Regular | 0 | 285.70 | 84741 |
| 00874 | MENARDS-MANKATO | 05/16/2016 | Regular | 0 | 113.50 | 84742 |
| 00893 | MILL SUPPLY, INC. | 05/16/2016 | Regular | 0 | 16.40 | 84743 |
| 00902 | MINNESOTA IRON & METAL CO | 05/16/2016 | Regular | 0 | 52.32 | 84744 |
| 00940 | MINNESOTA RURAL WATER ASSOCIATION | 05/16/2016 | Regular | 0 | 275.00 | 84745 |
| 00910 | MINNESOTA VALLEY TESTING LAB, INC. | 05/16/2016 | Regular | 0 | 626.25 | 84746 |
| 00956 | MINNESOTA WASTE PROCESSING CO. | 05/16/2016 | Regular | 0 | 40,878.94 | 84747 |
| 02323 | MOBOTREX | 05/16/2016 | Regular | 0 | 675.00 | 84748 |
| 00985 | MOSS & BARNETT | 05/16/2016 | Regular | 0 | 3,457.00 | 84749 |
| 00997 | MTI DISTRIBUTING CO | 05/16/2016 | Regular | 0 | 548.15 | 84750 |
| 01003 | MUNICIPAL BUILDERS, INC. | 05/16/2016 | Regular | 0 | 44,504.65 | 84751 |
| 01009 | NAPA AUTO PARTS - MANKATO | 05/16/2016 | Regular | 0 | 87.83 | 84752 |
| 01031 | NEW ULM JOURNAL | 05/16/2016 | Regular | 0 | 215.80 | 84753 |
| 01033 | NEWMAN TRAFFIC SIGNS | 05/16/2016 | Regular | 0 | 1,172.24 | 84754 |
| 01036 | NICOLLET COUNTY RECORDER/ABSTRACTER | 05/16/2016 | Regular | 0 | 46.00 | 84755 |
| 01035 | NICOLLET COUNTY SHERIFF'S OFFICE | 05/16/2016 | Regular | 0 | 243.67 | 84756 |
| 01052 | NORTH CENTRAL INTERNATIONAL | 05/16/2016 | Regular | 0 | 817.53 | 84757 |
| 02324 | NORTHERN POWER PRODUCTS, INC. | 05/16/2016 | Regular | 0 | 75.15 | 84758 |
| 01083 | OVERDRIVE, INC. | 05/16/2016 | Regular | 0 | 1,995.41 | 84759 |
| 02005 | PANTHEON COMPUTERS | 05/16/2016 | Regular | 0 | 129.80 | 84760 |
| 01090 | PARAGON PRINTING, MAILING & SPECIALTIES | 05/16/2016 | Regular | 0 | 5,751.17 | 84761 |
| 01106 | PETTY CASH | 05/16/2016 | Regular | 0 | 169.78 | 84762 |
| 01133 | POWERPLAN | 05/16/2016 | Regular | 0 | 87.06 | 84763 |
| 01170 | RAMY TURF PRODUCTS | 05/16/2016 | Regular | 0 | 400.00 | 84764 |
| 01191 | RELIANCE ELECTRIC OF SOUTHERN MINNESOTA | 05/16/2016 | Regular | 0 | 37.81 | 84765 |
| 01211 | RIVER BEND BUSINESS PRODUCTS | 05/16/2016 | Regular | 0 | 392.12 | 84766 |
| 02325 | RIVER REGION COOPERATIVE - BCA | 05/16/2016 | Regular | 0 | 1,994.00 | 84767 |
| 01242 | SAWATZKY POOLS, INC. | 05/16/2016 | Regular | 0 | 217.47 | 84768 |
| 02326 | SCRAMBLERS 2, LLC | 05/05/2016 | Regular | 0 | 500.00 | 84683 |
| 01278 | SHERWIN-WILLIAMS CO. | 05/16/2016 | Regular | 0 | 48.49 | 84769 |
| 01295 | SNELL MOTORS, INC | 05/16/2016 | Regular | 0 | 25.77 | 84770 |
| 02264 | SPECIAL OPERATIONS TRAINING ASSOCIATION | 05/16/2016 | Regular | 0 | 500.00 | 84771 |
| 01335 | STAPLES ADVANTAGE | 05/16/2016 | Regular | 0 | 417.25 | 84772 |
| 01337 | STAR TRIBUNE | 05/16/2016 | Regular | 0 | 394.16 | 84773 |
| 01352 | STREICHER'S, INC | 05/16/2016 | Regular | 0 | 722.92 | 84774 |
| 01402 | TIRE ASSOCIATES | 05/16/2016 | Regular | 0 | 425.80 | 84775 |
| 02332 | TRAFFICGUARD DIRECT, INC. | 05/16/2016 | Regular | 0 | 978.00 | 84776 |
| 01431 | TWIN CITY STRIPING | 05/16/2016 | Regular | 0 | 10,455.39 | 84777 |
| 01433 | TYLER TECHNOLOGIES | 05/16/2016 | Regular | 0 | 12,615.63 | 84778 |
| 01438 | UNIFORMS UNLIMITED INC | 05/16/2016 | Regular | 0 | 982.99 | 84779 |
| 01466 | VANGENDEREN, APRIL | 05/16/2016 | Regular | 0 | 118.79 | 84780 |
| 01470 | VERIZON WIRELESS | 05/16/2016 | Regular | 0 | 67.91 | 84781 |
| 01477 | VIKING ELECTRIC SUPPLY, INC. | 05/16/2016 | Regular | 0 | 494.03 | 84782 |
| 01515 | WELLS FARGO BANK, N.A. | 05/16/2016 | Regular | 0 | 2,000.00 | 84783 |
| 01517 | WELLS FARGO CORPORATE TRUST SERVICE | 05/16/2016 | Regular | 0 | 123,670.00 | 84784 |
| 01524 | WERNER ELECTRIC SUPPLY | 05/16/2016 | Regular | 0 | 49.16 | 84785 |
| 01525 | WEST CENTRAL SANITATION, INC. | 05/16/2016 | Regular | 0 | 25,497.11 | 84786 |
| 01530 | WHELEN ENGINEERING CO., INC. | 05/16/2016 | Regular | 0 | 177.87 | 84787 |
| 02339 | WOLF LANDSCAPING | 05/16/2016 | Regular | 0 | 7,050.00 | 84788 |
| 01557 | XCEL ENERGY | 05/03/2016 | Regular | 0 | 20,019.20 | 84681 |
| | SHELTON, NORMA | 05/05/2016 | Regular | 0 | 57.88 | 84684 |

Bank Code APBNK Summary

| | Payable | Payment | | |
|----------------|---------|---------|----------|------------|
| Payment Type | Count | Count | Discount | Payment |
| Regular Checks | 349 | 108 | 0.00 | 622,078.29 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 3 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 349 | 111 | 0.00 | 622,136.17 |

Authorization Signatures

All Council

The above manual and regular claims lists are approved by:

MARK DEHEN- MAYOR

KIM SPEARS- COUNCIL MEMBER

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

ROBERT FREYBERG- COUNCIL MEMBER

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

| Donor | Restriction | Amount |
|------------------------------|-----------------------------------|------------|
| Jon Provost | Library Endowment | \$10.00 |
| John Klaber | Library Endowment-Backpack Books | \$15.00 |
| George Traynor | Library Endowment-Books | \$50.00 |
| Delta Kappa Gamma | Library Endowment-Books | \$36.00 |
| Lorraine Hansen | Park Bench and Pavers | \$1,306.34 |
| David Rosenau | Adopt-A-Family Swim Pass Donation | \$40.00 |
| James and Kay Ackil | Adopt-A-Family Swim Pass Donation | \$80.00 |
| Tim and Jeannine Leonhardt | Adopt-A-Family Swim Pass Donation | \$80.00 |
| James and Dolores Portz | Adopt-A-Family Swim Pass Donation | \$40.00 |
| Elaine O Hardwick | Adopt-A-Family Swim Pass Donation | \$40.00 |
| Douglas Sinclair | Adopt-A-Family Swim Pass Donation | \$80.00 |
| Chris and Cynthia Kaufman | Adopt-A-Family Swim Pass Donation | \$120.00 |
| Richard and Susan Cashman | Adopt-A-Family Swim Pass Donation | \$40.00 |
| William Olinger | Adopt-A-Family Swim Pass Donation | \$40.00 |
| Vicki Abraham | Adopt-A-Family Swim Pass Donation | \$40.00 |
| Randy and Sandy Zellmer | Adopt-A-Family Swim Pass Donation | \$80.00 |
| Tim Pietsch | Adopt-A-Family Swim Pass Donation | \$80.00 |
| Daniel and Yvette Burk | Adopt-A-Family Swim Pass Donation | \$40.00 |
| April and Clark Johnson | Adopt-A-Family Swim Pass Donation | \$40.00 |
| William and Ruthann Vihstadt | Adopt-A-Family Swim Pass Donation | \$80.00 |
| David and Sandy Mutch | Adopt-A-Family Swim Pass Donation | \$40.00 |
| Gillian Roberts | Adopt-A-Family Swim Pass Donation | \$40.00 |
| William and Josie Simonette | Adopt-A-Family Swim Pass Donation | \$80.00 |
| Mike and Sheila Skilling | Adopt-A-Family Swim Pass Donation | \$40.00 |
| James Rademacher | Adopt-A-Family Swim Pass Donation | \$40.00 |

| | | |
|--------------------------------|-----------------------------------|-----------|
| Key City Insurance Agency | Adopt-A-Family Swim Pass Donation | \$120.00 |
| Daniel and Kirstin Cromm-Mills | Adopt-A-Family Swim Pass Donation | \$80.00 |
| Kathryn and Michael Lange | Adopt-A-Family Swim Pass Donation | \$40.00 |
| | | \$2817.34 |

Adopted by the City Council this 16th day of May 2016.

Mayor

City Clerk

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 67 -2016 SHELTER: SLP #1 FEE: 80.00

TYPE OF EVENT: Company Picnic DATE VALID: 7-29-16 HOURS: 2-10 pm

ORGANIZATION: Associated Finishing SIZE: 110

APPLICANT NAME: Ryan Kapsner

ADDRESS: 320 Mallard Ln. CITY: MKTO

ZIP: _____ DAYTIME PHONE #: 507-345-5861

TENTS: yes ELECTRICITY: yes ALCOHOL: yes - BYOB
If keg beer, a \$250 deposit and \$25 fee are required.
AUDIO DEVICES: PA for Bingo 4-6 pm
Amplified music or band requires Council approval

OTHER: _____

PERMIT APPROVED: _____ DATE: _____

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Campfires / Bonfires / Fire rings.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: [Signature] 5/3/16
Applicant Date

For Office Use Only

Receipt # _____ Online ✓ Book _____ Park _____ Police _____



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

| | | |
|-----------------------------|----------------|-------------------|
| Name of organization | Date organized | Tax exempt number |
| Minnesota Bicycle Festivals | March 15, 2001 | 03-0584841 |

| | | | |
|------------------|-----------|-----------|----------|
| Address | City | State | Zip Code |
| 3020 Simpson St. | Roseville | Minnesota | 55113 |

| | | |
|-----------------------------------|----------------|------------|
| Name of person making application | Business phone | Home phone |
| Stacy Hedner | 612-801-1408 | |

| | |
|------------------|--|
| Date(s) of event | Type of organization |
| June 18, 2016 | <input type="checkbox"/> Club <input checked="" type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit |

| | | | |
|-----------------------------|-----------|-----------|----------|
| Organization officer's name | City | State | Zip Code |
| David LaPorte | Roseville | Minnesota | 55113 |

| | | | |
|-----------------------------|-------------|-----------|----------|
| Organization officer's name | City | State | Zip Code |
| Mike O'Day | Minneapolis | Minnesota | 55417 |

| | | | |
|-----------------------------|------------|-----------|----------|
| Organization officer's name | City | State | Zip Code |
| Paul Merwin | Saint Paul | Minnesota | 55117 |

| | | | |
|-----------------------------|-------------|-----------|----------|
| Organization officer's name | City | State | Zip Code |
| Stacy Hedner | Minneapolis | Minnesota | 55417 |

Location where permit will be used. If an outdoor area, describe.
On the northeast corner of Lee Boulevard and Lookout Drive, North Mankato, MN.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Nels Dyste at Dyste Williams

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of North Mankato

City or County approving the license

\$140.00

Fee Amount

5/10/16

Date Fee Paid

Date Approved

Permit Date

aprilv@northmankato.com

City or County E-mail Address

City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------------------|--------------------------|--------------------------|--|-------|-------|---------|--|-------|-------|----------|--|-------|-------|--------|--|-------|-------|---------|--|-------|-------|-------|---|------------|-----------|----------|---------|-----|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item: #9A | Department: City Engineer | Council Meeting Date: 05/16/16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Consider Resolution Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessment Project No. 15-02ABCDEF 2016 Roe Crest Drive Improvement Project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: On April 4, 2016 the City Council approved the Plans and Specifications and ordered the Advertisement for bids for Project NO. 15-02ABCDEF. The bids were opened on Thursday, May 5th and a tabulation of the bids is included in the packet. Before you is a resolution declaring cost to be assessed and ordering the preparation of the proposed assessments. The amount proposed to be assessed to residents is \$224,000. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Adopt Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment Project No. 15-02ABCDEF 2016 Roe Crest Drive Improvement Project. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Vote Record: | Aye | Nay | | | _____ | _____ | Norland | | _____ | _____ | Freyberg | | _____ | _____ | Spears | | _____ | _____ | Steiner | | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Bid Tabulation Memo</u> _____ _____ _____ | Resolution | Ordinance | Contract | Minutes | Map | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Vote Record: | Aye | Nay | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | _____ | _____ | Norland | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | _____ | _____ | Freyberg | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | _____ | _____ | Spears | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | _____ | _____ | Steiner | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | _____ | _____ | Dehen | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting | <input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



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May 10, 2016

John Harrenstein
City Administrator
City of North Mankato
P.O. Box 2055
North Mankato, MN 56002-2055

RE: 2016 Roe Crest Drive Improvements
S.A.P. 150-110-001
City Project No. 15-02-ABCDEF
BMI Project No. M18.110603

Dear Mr. Harrenstein,

Bids were received and opened at City Hall on Thursday, May 5th at 11:00am for the project referenced above. Four (4) bids were received and the results of the bids are tabulated below:

| Bidder | Bid Amount |
|------------------------------|-------------------|
| Holtmeier Construction, Inc. | \$1,043,422.39 |
| OMG Midwest, Inc. (SMC) | \$1,109,605.55 |
| GM Contracting, Inc. | \$1,145,328.62 |
| Geislinger & Sons | \$1,209,196.00 |
| Engineer's Estimate | \$1,107,792.75 |

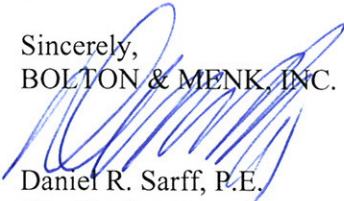
The low bidder for the project is Holtmeier Construction, Inc. from Mankato, Minnesota. The low bid is approximately 5.8% below the Engineer's Estimate and 0.2% below the next lowest bidder.

Based on past performance on similar projects in previous years, it is our opinion that Holtmeier Construction, Inc. is qualified to perform the work required under this contract.

The project schedule calls for awarding the bid after the assessment hearing is held. We hereby recommend that Holtmeier Construction, Inc. be awarded the contract based on the bid contract amount of \$1,043,422.39, provided that the assessment proceedings go as expected.

I will be available at the May 16th City Council meeting to review this with the council and answer any questions they have. Please feel free to contact me in the meantime.

Sincerely,
BOLTON & MENK, INC.


Daniel R. Sarff, P.E.
City Engineer

DRS/rm

H:\NMAN\M18110603\1_CORRESP_C_TO OTHERS\110603 RECOMMENDATION LTR.DOCX

DESIGNING FOR A BETTER TOMORROW

Bolton & Menk is an equal opportunity employer.

RESOLUTION NO.

RESOLUTION DECLARING COST TO BE ASSESSED, AND ORDERING PREPARATION
OF PROPOSED ASSESSMENT
PROJECT NO. 15-02-ABCDEF
2016 ROE CREST DRIVE IMPROVEMENT PROJECT

WHEREAS, bids have been received for Project No. 15-02-ABCDEF, 2016 Roe Crest Drive Improvement Project and the estimated cost for such improvement is \$1,095,594, and the expenses incurred or to be incurred in the making of such improvement amount to \$197,200, so that the total cost of the improvement will be \$1,292,794.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the portion of the cost of such improvement to be paid by the City is hereby declared to be \$1,068,794, and the portion of the cost to be assessed against benefited property owners is declared to be \$224,000, and

BE IT FURTHER RESOLVED, that assessments shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January, 2017 and shall bear interest at the rate of two percent (2%) greater than the average coupon interest rate of the bonds, rounded to the nearest quarter of a percent, from the date specified in the assessment resolution and notices.

BE IT FURTHER RESOLVED, that the City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.

BE IT FURTHER RESOLVED, that the City Clerk shall upon the completion of such proposed assessment, notify the City Council thereof.

Adopted by the City Council this 16th day of May 2016.

Mayor

Attest:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | |
|------------------|---------------------------|--------------------------------|
| Agenda Item: #9B | Department: City Engineer | Council Meeting Date: 05/16/16 |
|------------------|---------------------------|--------------------------------|

TITLE OF ISSUE: Consider Resolution for Hearing on Proposed Assessment Project No. 15-02ABCDEF 2016 Roe Crest Drive Improvement Project.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The City Council has directed the preparation of a proposed assessment for the cost of the 2016 Roe Crest Drive Improvement Project. The proposed assessment has been completed and a Public Hearing must be held where all property owners will be given an opportunity to be heard with reference to such assessment. The resolution before you sets 7 p.m. on June 6, 2016 as a Public Hearing to consider the proposed assessment.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Resolution for Hearing on Proposed Assessment Project No. 15-02ABCDEF 2016 Roe Crest Drive Improvement Project.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

| | | |
|-------|-------|----------|
| Aye | Nay | |
| _____ | _____ | Norland |
| _____ | _____ | Freyberg |
| _____ | _____ | Spears |
| _____ | _____ | Steiner |
| _____ | _____ | Dehen |

SUPPORTING DOCUMENTS ATTACHED

| | | | | |
|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Resolution | Ordinance | Contract | Minutes | Map |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Other (specify) Notice of Public Hearing

| |
|---|
| <input type="checkbox"/> Workshop |
| <input checked="" type="checkbox"/> Regular Meeting |
| <input type="checkbox"/> Special Meeting |

| | |
|--------------------------|--------------------|
| <input type="checkbox"/> | Refer to: _____ |
| <input type="checkbox"/> | Table until: _____ |
| <input type="checkbox"/> | Other: _____ |

RESOLUTION NO.

RESOLUTION FOR HEARING ON PROPOSED ASSESSMENT
PROJECT NO. 15-02-ABCDEF
2016 ROE CREST DRIVE IMPROVEMENT PROJECT

WHEREAS, by a resolution passed by the City Council on May 16, 2016, the City Clerk and the City Engineer, were directed to prepare a proposed assessment of the cost for the 2016 Roe Crest Drive Improvement Project, and

WHEREAS, the City Clerk has notified the Council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that a hearing shall be held on the 6th day of June 2016 in the City Council Chambers of City Hall, 1001 Belgrade Avenue, North Mankato, Minnesota at 7:00 p.m., to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment, and

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total cost of the improvement. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.

BE IT FURTHER RESOLVED, that the owner of any property so assessed may, at any time prior to the date specified in the assessment resolution and notices, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid by the date specified in the assessment resolution and notices. An owner may at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the City Council this 16th day of May 2016.

Mayor

Attest:

City Clerk

NOTICE OF HEARING ON PROPOSED ASSESSMENT

North Mankato, Minnesota, May 17, 2016

TO WHOM IT MAY CONCERN:

Notice is hereby given that the North Mankato City Council will meet at 7:00 p.m. on June 6, 2016 in the City Council Chambers of City Hall, 1001 Belgrade Avenue, North Mankato, Minnesota to consider, and possibly adopt, the proposed assessment for the 2016 Roe Crest Drive Improvement Project, No. 15-02-ABCDEF. The properties being assessed are those properties located adjacent to Roe Crest Drive between Marie Lane and Lee Boulevard in North Mankato, Minnesota.

Adoption by the Council of the proposed assessment may occur at the hearing. The area proposed to be assessed includes the properties abutting or otherwise benefiting from the improvements.

Such assessment is proposed to be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest rate of two percent (2%) greater than the average coupon interest rate of the bonds that will be issued for this project, from December 16, 2016. To the first installment shall be added interest on the entire assessment from December 16, 2016 until December 31, 2016. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Property owners being assessed may at any time prior to certification of the assessment to the county auditor, pay all or a portion of the assessment on such property, with interest accrued to the date of payment, to the City Clerk. No interest shall be charged if the entire assessment is paid by November 15. You may at any time thereafter, pay to the City Clerk all or a portion of the amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is two percent (2%) greater than the average coupon interest rate of the bonds that will be issued for this project.

The proposed assessment roll is on file for public inspection at the City Clerk's office. The total amount of the proposed assessment is \$224,000. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the City Clerk prior to the assessment hearing or presented to the presiding officer at the hearing. The Council may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the Mayor or Clerk.

April Van Genderen, City Clerk

CITY OF NORTH MANKATO
REQUEST FOR COUNCIL ACTION



| | | |
|---|---|--------------------------------|
| Agenda Item: #9C | Department: City Engineer | Council Meeting Date: 05/16/16 |
| TITLE OF ISSUE: Receive Update on Proposed Modifications and Schedule to the Muncipal Building Entrance and Parking Lot. | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the Memo. | | |
| <i>If additional space is required, attach a separate sheet</i> | | |
| REQUESTED COUNCIL ACTION: Approve Updated Modifications and Schedule to the Municipal Building Entrance and Parking Lot. | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: Aye Nay _____ _____ Norland _____ _____ Freyberg _____ _____ Spears _____ _____ Steiner _____ _____ Dehen | SUPPORTING DOCUMENTS ATTACHED <div style="display: flex; justify-content: space-around; font-weight: bold;"> Resolution Ordinance Contract Minutes Map </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> <div style="border: 1px solid black; width: 40px; height: 20px;"></div> </div> <div style="margin-top: 10px;"> Other (specify) <u>Memo and Cost Estimate</u> _____ _____ _____ _____ </div> | |
| <div style="margin-bottom: 10px;"> <input type="checkbox"/> Workshop </div> <div style="margin-bottom: 10px;"> <input checked="" type="checkbox"/> Regular Meeting </div> <div> <input type="checkbox"/> Special Meeting </div> | <div style="margin-bottom: 10px;"> <input type="checkbox"/> Refer to: _____ </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Table until: _____ </div> <div> <input type="checkbox"/> Other: _____ </div> | |



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MEMORANDUM

Date: May 12, 2016

To: Mayor Dehen and City Council Members

From: Daniel R. Sarff, P.E., City Engineer

CC: John Harrenstein, City Administrator
Brad Swanson, Public Works Director
Michael Fischer, City Planner

Subject: City Hall Building Entrance/Parking Lot Modifications

Attached is an updated layout for the city hall parking lot and a rendering of the front of the building showing the proposed entrance modifications and landscaping. As previously discussed, the proposed layout moves the parking lot back approximately 50' from the building entrance and raises the lot so that the ramp can be completely removed and yet maintain accessibility to the building. The existing ramp is in very poor condition and continues to be a source of regular maintenance and annual expenditures. The proposed parking lot layout increases the number of parking stalls from 43 to 49, including the replacement of the two existing handicap stalls. The area between the building and the parking lot would be filled so that drainage would run away from the building. The entrance walk would be 16 feet wide and would be constructed using exposed aggregate with two contrasting colors, and lighted bollards along the edges of the walkway. Limestone block retaining walls and planters as well as other ground level landscaping would be constructed adjacent to the building to accommodate the grade changes required and to enhance the aesthetics of the building. A small semi-circular plaza area is proposed directly in front of the building entrance and the raised planters along the perimeter of the plaza would provide a place to sit. It is anticipated that the existing street lights would be salvaged and relocated as required to accommodate the new parking and entrance layout.

Perhaps the most dramatic enhancement to the building would be the new entrance system that is proposed. The entrance system would be constructed by relocating the existing storefront door and window systems that were installed in 2015. The relocated entrance system would be further enhanced by constructing bowstring truss systems and roof decking to create a curved roof system. The new entrance modifications would also include the installation of new windows above the entrance doors, new interior lighting in the vaulted areas of the entrance, and patching and repairing finishes where needed. The existing walls and floor system are proposed to be left in place and used to support new loads, if confirmed acceptable by structural. Miscellaneous finishes will be applied/patched to cover areas disturbed by demolition or construction.

The estimated cost for the project, if all work was contracted out would be approximately \$426,000. This cost could be reduced to approximately \$280,000 if the grading work, most of the concrete work and the construction of the retaining walls and planters are constructed by Public Works staff. With the available \$143,000 in CDBG funding, the estimated City cost would be \$283,000 if all work was contracted out and \$137,000 if most of the work was done by Public Works staff. An itemization of the estimated project cost under each scenario is shown on the attached breakdown.

DESIGNING FOR A BETTER TOMORROW

Bolton & Menk is an equal opportunity employer.

The following is an updated schedule for the project:

May 16 Council Meeting – Update with More Detail and Graphics and Authorization to Proceed

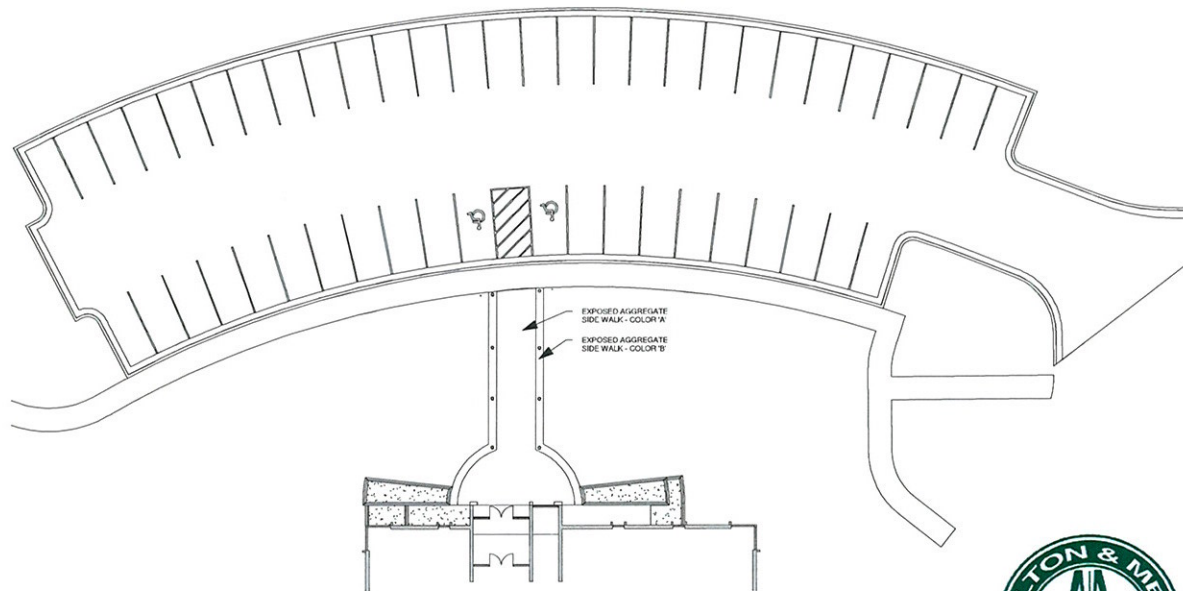
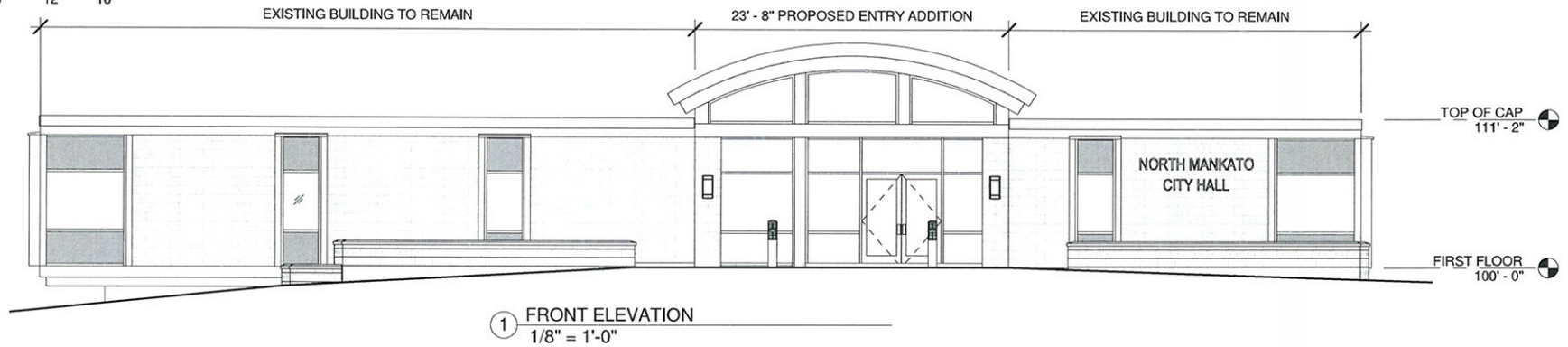
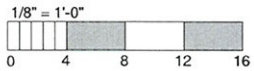
June 20 Council Meeting – Review Final Plans with Council

July 5 – Award Bids for Contract Work; Start Work by Public Works Staff

End of September – Construction Completed

I will be available at the May 16 Council Meeting to provide more details and answer any questions.





CITY HALL
NORTH MANKATO, MN



**PRELIMINARY COST ESTIMATE
MUNICIPAL BUILDING PARKING LOT
CITY OF NORTH MANKATO**

| | | | | CONTRACTED | | PUBLIC WORKS STAFF | |
|--|--|----------------|------------|-------------|--------------|--------------------|--------------|
| ITEM NO. | ITEM | APPROX. QUANT. | UNIT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
| PARKING LOT IMPROVEMENTS | | | | | | | |
| 1 | REMOVE CONCRETE CURB AND GUTTER | 750 | LIN FT | \$2.50 | \$1,875.00 | \$0.00 | \$0.00 |
| 2 | REMOVE CONCRETE VARIABLE THICKNESS | 4000 | SQ FT | \$2.50 | \$10,000.00 | \$0.00 | \$0.00 |
| 3 | REMOVE BITUMINOUS VARIABLE THICKNESS | 1850 | SQ YD | \$4.00 | \$7,400.00 | \$0.00 | \$0.00 |
| 4 | REMOVE RAMP | 1 | LUMP SUM | \$15,000.00 | \$15,000.00 | \$7,500.00 | \$7,500.00 |
| 5 | CLEAR AND GRUB TREE | 1 | EACH | \$500.00 | \$500.00 | \$0.00 | \$0.00 |
| 6 | COMMON EXCAVATION | 200 | CU YD (EV) | \$10.00 | \$2,000.00 | \$0.00 | \$0.00 |
| 7 | COMMON BORROW | 1500 | CU YD (CV) | \$15.00 | \$22,500.00 | \$0.00 | \$0.00 |
| 8 | SELECT GRANULAR BORROW | 1000 | CU YD (CV) | \$20.00 | \$20,000.00 | \$9.50 | \$9,500.00 |
| 9 | AGGREGATE BASE, CLASS 6 | 750 | CU YD (CV) | \$30.00 | \$22,500.00 | \$10.50 | \$7,875.00 |
| 10 | CONCRETE CURB AND GUTTER, DES B618 | 780 | LIN FT | \$15.00 | \$11,700.00 | \$15.00 | \$11,700.00 |
| 11 | TRUNCATED DOMES FOR PEDESTRIAN RAMPS | 40 | SQ FT | \$60.00 | \$2,400.00 | \$25.00 | \$1,000.00 |
| 12 | 5" CONCRETE WALK | 2350 | SQ FT | \$6.00 | \$14,100.00 | \$2.60 | \$6,110.00 |
| 13 | CONNECT TO EXIST STORM PIPE OR MH | 1 | LUMP SUM | \$150.00 | \$150.00 | \$0.00 | \$0.00 |
| 14 | CONST 4020-48 DRAINAGE STRUCTURE | 12 | LIN FT | \$285.00 | \$3,420.00 | \$125.00 | \$1,500.00 |
| 15 | CONST TYPE "G" DRAINAGE STRUCTURE | 6 | LIN FT | \$275.00 | \$1,650.00 | \$125.00 | \$750.00 |
| 16 | 4" PERFORATED PVC SDR-35 UNDERDRAIN | 300 | LIN FT | \$8.00 | \$2,400.00 | \$3.50 | \$1,050.00 |
| 17 | 12" STORM SEWER | 100 | LIN FT | \$22.00 | \$2,200.00 | \$10.00 | \$1,000.00 |
| 18 | STORM SEWER CASTINGS | 3 | EACH | \$500.00 | \$1,500.00 | \$350.00 | \$1,050.00 |
| 19 | 2.5" BITUMINOUS NON-WEARING COURSE (SPNWB230B) | 2000 | SQ YD | \$8.00 | \$16,000.00 | \$8.00 | \$16,000.00 |
| 20 | 1.5" BITUMINOUS WEARING COURSE (SPWEB240B) | 2000 | SQ YD | \$6.00 | \$12,000.00 | \$6.00 | \$12,000.00 |
| 21 | PARKING LOT STRIPING (2 APPLICATIONS) | 1 | LUMP SUM | \$500.00 | \$500.00 | \$250.00 | \$250.00 |
| 22 | EROSION CONTROL | 1 | LUMP SUM | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| 23 | SILT FENCE - MACHINE SLICED | 400 | LIN FT | \$2.50 | \$1,000.00 | \$1.25 | \$500.00 |
| 24 | INLET PROTECTION - PERFORATED WALL | 2 | EACH | \$150.00 | \$300.00 | \$50.00 | \$100.00 |
| 25 | INLET PROTECTION - FILTER AGGREGATE | 1 | EACH | \$30.00 | \$30.00 | \$0.00 | \$0.00 |
| SUBTOTAL: | | | | | \$171,625.00 | | \$78,385.00 |
| CONTINGENCIES: | | | | | \$17,162.50 | | \$7,838.50 |
| ESTIMATED CONSTRUCTION COST, PARKING LOT IMPROVEMENTS: | | | | | \$188,787.50 | | \$86,223.50 |
| LANDSCAPING IMPROVEMENTS | | | | | | | |
| 1 | EXPOSED AGGREGATE SIDEWALK - COLOR 'A' | 800 | SQ FT | \$12.00 | \$9,600.00 | \$2.50 | \$2,000.00 |
| 2 | EXPOSED AGGREGATE SIDEWALK - COLOR 'B' | 355 | SQ FT | \$12.00 | \$4,260.00 | \$3.00 | \$1,065.00 |
| 3 | LIMESTONE VENEER RETAINING WALL/SEATWALL | 350 | SQ FT | \$75.00 | \$26,250.00 | \$26.00 | \$9,100.00 |
| 4 | LIMESTONEPLANTER EDGE | 150 | SQ FT | \$18.00 | \$2,700.00 | \$7.00 | \$1,050.00 |
| 5 | PLANTING SOIL | 35 | CU YD | \$65.00 | \$2,275.00 | \$0.00 | \$0.00 |
| 6 | MULCH | 7 | CU YD | \$75.00 | \$525.00 | \$30.00 | \$210.00 |
| 7 | SOD & SEED | 1 | LUMP SUM | \$1,500.00 | \$1,500.00 | \$500.00 | \$500.00 |
| 8 | ORNAMENTAL TREE | 2 | EACH | \$600.00 | \$1,200.00 | \$400.00 | \$800.00 |
| 9 | SHRUB | 24 | EACH | \$80.00 | \$1,920.00 | \$45.00 | \$1,080.00 |
| 10 | PERENNIAL | 24 | EACH | \$20.00 | \$480.00 | \$8.50 | \$204.00 |
| 11 | FURNISH & INSTALL LIGHTED BOLLARD | 8 | EACH | \$1,600.00 | \$12,800.00 | \$1,200.00 | \$9,600.00 |
| 12 | STREET LIGHTING SYSTEM | 8 | LIGHTS | \$4,000.00 | \$32,000.00 | \$1,500.00 | \$12,000.00 |
| 13 | SPRINKLER SYSTEM | 1 | LUMP SUM | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 |
| SUBTOTAL: | | | | | \$110,510.00 | | \$52,609.00 |
| CONTINGENCIES: | | | | | \$16,576.50 | | \$7,891.35 |
| ESTIMATED CONSTRUCTION COST, LANDSCAPING IMPROVEMENTS: | | | | | \$127,086.50 | | \$60,500.35 |
| BUILDING IMPROVEMENTS | | | | | | | |
| 1 | BUILDING ENTRANCE IMPROVEMENTS | 1 | LUMP SUM | \$65,000.00 | \$65,000.00 | \$65,000.00 | \$65,000.00 |
| SUBTOTAL: | | | | | \$65,000.00 | | \$65,000.00 |
| CONTINGENCIES: | | | | | \$9,750.00 | | \$9,750.00 |
| ESTIMATED CONSTRUCTION COST, LANDSCAPING IMPROVEMENTS: | | | | | \$74,750.00 | | \$74,750.00 |
| TOTAL PROJECT | | | | | | | |
| CONSTRUCTION & CONTINGENCIES: | | | | | \$390,624.00 | | \$221,473.85 |
| ENGINEERING/ARCHITECTURE: | | | | | \$58,500.00 | | \$58,500.00 |
| TOTAL ESTIMATED PROJECT COST | | | | | \$449,124.00 | | \$279,973.85 |
| CDBG FUNDING | | | | | \$143,000.00 | | \$143,000.00 |
| TOTAL ESTIMATED PROJECT COST | | | | | \$306,124.00 | | \$136,973.85 |

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---------------------------|--------------------------------|-------------------------------------|--------------------------|--------------------------|-----------------|---|-------|--------------------------|-----------------|--------------------------|--------------------|--------------------------|--------------|---------|-------|-------|-------|--|--|------------|-----------|----------|---------|-----|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item: #9D | Department: City Engineer | Council Meeting Date: 05/16/16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Receive Draft Sidewalk Maintenance and Installation Policy. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review memo. <div style="height: 250px; border: 1px solid black; margin-top: 5px;"></div> <p style="text-align: right; font-size: small; margin-top: 10px;"><i>If additional space is required, attach a separate sheet</i></p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Receive Draft Sidewalk Maintenance and Installation Policy. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Norland | _____ | _____ | Freyberg | _____ | _____ | Spears | _____ | _____ | Steiner | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Memo and Policy</u> _____ _____ _____ | | Resolution | Ordinance | Contract | Minutes | Map | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Aye | Nay | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Norland | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Freyberg | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Spears | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Steiner | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Dehen | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Workshop</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Regular Meeting</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Special Meeting</td> </tr> </table> | <input type="checkbox"/> | Workshop | <input checked="" type="checkbox"/> | Regular Meeting | <input type="checkbox"/> | Special Meeting | <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Refer to: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Table until: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other: _____</td> </tr> </table> | | <input type="checkbox"/> | Refer to: _____ | <input type="checkbox"/> | Table until: _____ | <input type="checkbox"/> | Other: _____ | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Workshop | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | Regular Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Special Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Refer to: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Table until: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Other: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Sidewalk Installation & Maintenance Policy

Section 1: INTRODUCTION

(1.1) In 2016, the City of North Mankato has approximately 56 miles of public sidewalks which vary in size, age and quality of condition. Some sidewalks lack connectivity and unmaintained sidewalks create unreasonable hazards for pedestrians. This policy, in addition to existing provisions in the city code and plans adopted by the city of North Mankato outline the installation, replacement, and maintenance policy for public sidewalks in the City.

Section 2: SIDEWALK REPAIR AND REPLACEMENT POLICY

(2.1) As stated in City Code Section 90.026, it is the responsibility of the owner of private property which abuts any sidewalk on public property to maintain such sidewalk in a safe condition. This includes the timely removal of snow and ice as well as the physical condition of the sidewalk. In most cases, the poor conditions of sidewalks are brought to the attention of the City by citizen complaints. Not every inequality or irregularity in the surface of a public sidewalk rises to the level of a defect. To maintain consistency in the process of determining whether a particular sidewalk is in need a replacement or repair, the Sidewalk Inspection Form (Attachment A) will be used to determine if existing sidewalk must be replaced.

(2.2) If a sidewalk is identified either by complaint or by City Staff to have a condition(s) requiring maintenance or replacement, the City will send a letter by certified mail to the property owner recognized by Nicollet County, that it is necessary to either repair or replace the sidewalk. The property owner will be given sixty (60) days from the date of the letter to make the necessary improvements. The City will pay 40% of the cost to make the necessary improvements and the property owner will pay 60%. If after sixty (60) days the necessary improvements have not been made, the City Council will hold a public hearing regarding the proposed improvement and take action on whether or not the City will complete the improvements and bill the costs of the improvement to the property owner.

Section 3: SIDEWALKS IN NEW SUBDIVISIONS

(3.1) In all new residential subdivisions the installation of a sidewalk is required on at least 1 side of any new residential street in accordance with the specifications listed City Code provision 155.46 (O). The cost of the sidewalk will be the responsibility of the developer or property owner. The location of the sidewalk will be approved by the City Council by resolution approving plans and specifications and ordering advertisement by bids.

Section 4: SIDEWALKS IN STREET RECONSTRUCTION PROJECTS

(4.1) As part of any full street and utility reconstruction project, existing sidewalks will be replaced with the size and location determined by the City Council by resolution approving plans

and specifications and ordering advertisements for bids. If no sidewalk(s) existed prior to street reconstruction, reference will be made to the Future Sidewalk System Development Map (Attachment B) in determining whether or not sidewalk will be installed. All associated costs will be assessed according to the City of North Mankato's Assessment Policy.

Section 5: SIDEWALK SYSTEM GAPS

(5.1) As shown on Future Sidewalk System Development Map (Attachment B), there are "gaps" in the current sidewalk system and the addition of sidewalk segments will provide connectivity. To address these gaps, the City Council may order the installation of sidewalks to provide connectivity and improve the overall sidewalk system during as part of a reconstruction project or install the system to resolve connectivity as funds become available.

Section 6: SIDEWALK DAMAGE CAUSED BY TREE ROOTS

(6.1) When it has been determined the roots of a tree in the public right of way have caused repairable damage to a sidewalk, should the City Forester determine that the tree is healthy, the tree will not be removed because of root damage to an adjacent sidewalk. It shall be the responsibility of the adjacent homeowner or contractor to remove the roots which caused the damage as part of the sidewalk replacement. Should the tree expire or become unsafe as part of this effort, the City will remove the tree.

Section 7: GUIDING PLANS AND POLICIES

(7.1) Decisions related to sidewalk installation or maintenance shall be based on this policy and the following plans, policies and City Code regulations:

A. Complete Streets

The North Mankato City Council Adopted a Complete Streets Policy directing the examination of accommodations for pedestrian and bicycle travel in the preliminary design stage when existing streets are to be reconstructed or new streets are constructed. Pedestrian accommodations may include sidewalks or off street multi-use trails.

B. Safe Routes to Schools

The North Mankato City Adopted a Safe Routes to School Plan for the elementary schools located in the City, including Dakota Meadows Middle School. The Plan includes an action plan for each school to address barriers and concerns for walking and biking to school.

C. Comprehensive Plan

Within the Comprehensive Plan, sidewalks and/or trails are recommended to be adjacent to all Minor Arterial, Major Collector and Minor Arterial roadways. Along Minor Arterial and Major Collector roadways, 8-foot wide bituminous or concrete trail and/or a 6-foot wide concrete sidewalk is recommended on either side of the roadway. Along Minor Collector roadways, 6-foot concrete sidewalk is recommended on at least one side of the roadway while sidewalk location on both sides of the roadway is preferred.

D. Subdivision Regulations

According to the City Code Subdivision Regulations, within all new residential subdivisions, the installation of a sidewalk at least six feet wide is required on at least one side of any new residential street. Wherever feasible, sidewalks will be installed in existing residential subdivisions as circumstances permit.

E. City Code Provisions Related to Sidewalks

See Attachment C.

F. Other relevant policies and plans adopted by the City Council

ATTACHMENT A

SIDEWALK INSPECTION FORM CITY OF NORTH MANKATO



DATE: _____

LOCATION/ ADDRESS OF DEFECT: _____

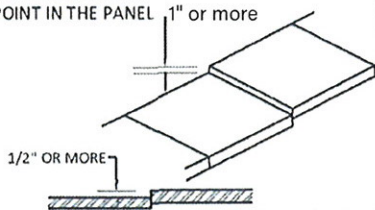
PROPERTY OWNER ADDRESS: _____

INSPECTOR: _____ DATE PASSED INSPECTION: _____

TYPE 1

SIDEWALK

- IS DISPLACED 1" or more INCH OR MORE VERTICALLY AT ANY POINT IN THE PANEL



TYPE 2

SIDEWALK

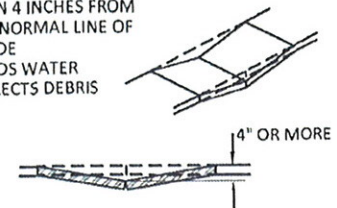
- SIDEWALK IS RAISED MORE THAN 4 INCHES FROM THE NORMAL LINE OF GRADE



TYPE 3

SIDEWALK

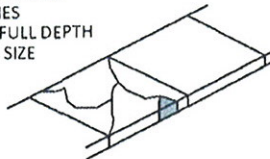
- IS DEPRESSED MORE THAN 4 INCHES FROM THE NORMAL LINE OF GRADE
- PONDS WATER
- COLLECTS DEBRIS



TYPE 4

SIDEWALK

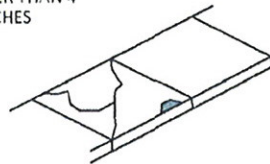
- IS CRACKED INTO 4 OR MORE PIECES
- IS MISSING A PIECE EQUAL TO OR EXCEEDING 15 SQUARE INCHES
- IS MISSING A FULL DEPTH PIECE OF ANY SIZE



TYPE 5

SIDEWALK

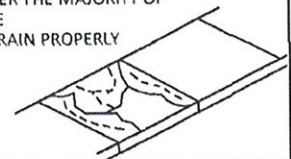
- IS MISSING 3 PIECES OR LESS WITH EACH PIECE BEING LESS THAN 15 SQUARE INCHES, BUT GREATER THAN 4 SQUARE INCHES



TYPE 6

SIDEWALK

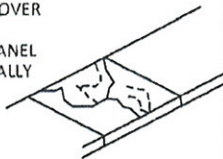
- IS SPALLED 75% OR MORE OVER SURFACE
- HAS SPALLED AREA DEEPER THAN 1/2 INCH
- HAS LOOSE OR DETERIORATING DAMAGE OVER THE MAJORITY OF THE SURFACE
- DOES NOT DRAIN PROPERLY



TYPE 7

MINOR SURFACE DAMAGE

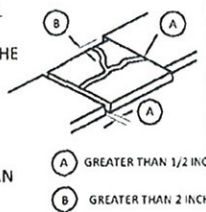
- SIDEWALK IS SPALLED BETWEEN 50%-75% OVER SURFACE
- MAJORITY OF THE PANEL DEEMED STRUCTURALLY SOUND WITHOUT DRAINAGE ISSUES



TYPE 8

SIDEWALK

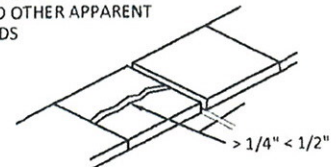
- HAS SEPARATION EQUAL TO OR EXCEEDING 1/2 INCH AT ANY POINT IN THE PANEL
- HAS MORE THAN ONE SEPARATION
- HAS ELEVATION OR DRAINAGE ISSUES
- HAS SHIFTED MORE THAN 2 INCHES



TYPE 9

SIDEWALK

- HAS ONE SEPARATION GREATER THAN 1/4 INCH AND LESS THAN 1/2 INCH AT ANY POINT IN THE PANEL
- HAS NO OTHER APPARENT HAZARDS



WIDTH OF SIDEWALK: _____ FEET

APPROX. SQ. FT. OF SIDEWALK TO BE REPLACED: _____

NOTES: _____

ATTACHMENT B



Future Sidewalk System Development Map

- existing
- proposed
- safe routes to school plan



ATTACHMENT C

Sidewalk Installation & Maintenance Policy

90.026 SIDEWALK MAINTENANCE

It is the responsibility of the owner of private property which abuts any sidewalk on public property to maintain such sidewalk in a safe condition. Any construction shall conform to the requirements of this section. In the event that the property owner fails to conform to this requirement, then the city may take steps to perform the maintenance requirements and to assess the property owner in accordance with the provisions of this chapter.

90.125 RESPONSIBILITY OF OWNER AND OCCUPANT

The owner and occupant of private property abutting a public sidewalk shall remove accumulated snow from such sidewalk within 48 hours after it stops snowing. Furthermore, such owner and occupant are responsible for either removing ice from such public sidewalk or depositing within 48 hours of accumulation of the ice or snow enough sand and/or salt on the icy sidewalk to provide reasonable safety for the public.

90.126 FAILURE TO MAINTAIN

If the property owner or occupant fails to remove the ice or snow from a sidewalk as required by this section, the city may, without notice to the owner or occupant, remove the snow or ice from the public sidewalks, keeping an accurate account of the cost. The cost shall be assessed to the adjacent property in conformance with the provisions of this chapter.

155.46 STREETS, ALLEYS AND SIDEWALKS

(O) Within all new residential subdivisions, the installation of a sidewalk is required on at least 1 side of any new residential street. The specifications for sidewalks are as follows:

- (1) Minimum sidewalk width is *5 feet*.
- (2) Minimum sidewalk depth is *5 inches*.
- (3) Minimum Class 5 aggregate base of 6 inches.

(P) Sidewalks will be installed in existing residential subdivisions as identified in *the Future Sidewalk System Development Map* (Attachment A).



Spirit of Cooperation

Two Cities Working Together



PROCLAMATION

WHEREAS, biking to work, school, the store, the park, the countryside or around the neighborhood provides many benefits including better health and fitness, reduced health and transportation costs and a cleaner environment; and

WHEREAS, May is bike month in Minnesota and the United States of America; and the cities of Mankato and North Mankato join in recognition; and

WHEREAS, Greater Mankato Bike and Walk Advocates are organizing rides and events to celebrate Bike Week and encouraging residents to ride their bikes during Bike Week and throughout the year;

NOW, THEREFORE, We, Eric Anderson, Mayor of Mankato, and Mark Dehen, Mayor of North Mankato, do hereby proclaim May 2016 as

MANKATO AND NORTH MANKATO BIKE MONTH

in Mankato and North Mankato, Minnesota.

IN WITNESS WHEREOF, we have hereunto signed our names and caused the seals of the cities of Mankato and North Mankato to be affixed this 1st day of May 2016.

Eric Anderson, Mayor
City of Mankato

Mark Dehen, Mayor
City of North Mankato

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Mankato, MN 56002-3368
(507) 387-8600

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