

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on May 16, 2016. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Norland, Freyberg, Spears and Steiner, City Administrator Harrenstein, Attorney Kennedy, City Planner Fischer, Public Works Director Swanson and City Clerk Van Genderen.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda as presented. Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.

Approval of Minutes

Council Member Steiner moved, seconded by Council Member Norland to approve the minutes of the Council meeting of May 2, 2016. Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.

Consent Agenda

Council Member Norland moved, seconded by Council Member Freyberg, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Res. No. 43-16 Approving Donations/Contributions/Grants.
- C. Approved Audio and Large Group Permit for the Associated Finishing Company on July 29, 2016 from 2 pm to 10pm with audio from 4 pm to 6 pm at Spring Lake Park Shelter #1.
- D. Approved Application for Temporary Alcohol Permit for Minnesota Bicycle Festivals on June 18, 2016 on the Northeast Corner of Lee Boulevard and Lookout Drive.

Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried. Mayor Dehen thanked all those who donated to the library, the Spring Lake Swim Facility family pass donations and Spring Lake Park.

Public Comments

Tom Hagen, 927 Lake Street, appeared before Council and stated a sound testing date with Chief Boyer was set for May 26, 2016.

Barb Church, 102 Wheeler Avenue, appeared before Council and indicated if staff is used for the renovation of the municipal building parking lot an estimate for their labor cost should be provided. Ms. Church requested an update on the Zero Waste Project.

Phil Henry, 1300 Noretta Drive, appeared before Council and stated he believed debt was high enough and the City should just repair the ramp because it should be cheaper.

Business Items

Res. No. 44-16 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment Project No. 15-02ABCDEF 2016 Roe Crest Drive Improvement Project. City Engineer Dan Sarff reported construction bids were opened on May 5, 2016 and the low bidder for the project is Holtmeier Construction, Inc. from Mankato, Minnesota. City Engineer Sarff indicated the bid would not be awarded at this meeting but the assessments would be set. He stated a flat rate

assessment cap of \$8,000 for each property was recommended for a total assessment of \$224,000.

Council Member Freyberg moved, seconded by Council Member Steiner to adopt Res. No. 44-16 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment Project No. 15-02ABCDEF 2016 Roe Crest Drive Improvement Project. Vote on the motion: Norland, Freyberg, Steiner and Dehen aye; Spears nay. Motion carried.

Res. No. 45-16 Setting Hearing on Proposed Assessment Project No. 15-02ABCDEF 2016 Roe Crest Drive Improvement Project. City Engineer Dan Sarff reported a notice was prepared for publication in the paper and letters would be sent to property owners concerning a Public Hearing for Project No. 15-02ABCDEF 2016 Roe Crest Drive Improvement Project. City Engineer Sarff recommended setting the Public Hearing for 7 p.m. on June 6, 2016. **Council Member Steiner moved, seconded by Council Member Norland to adopt Res. No. 45-16 Setting Hearing on Proposed Assessment, Project No. 15-02ABCDEF 2016 Roe Crest Drive Improvement Project. Vote on the motion: Norland, Freyberg, Steiner and Dehen aye; Spears nay. Motion carried.**

Receive Update on Proposed Modifications and Schedule to the Municipal Building Entrance and Parking Lot. City Engineer Sarff reviewed the proposed plans presented in the packet which included moving the parking lot back approximately 50' from the building entrance and raising the lot so the ramp can be completely removed and yet maintain accessibility to the building. The proposed remodel included aesthetic enhancements to the front of the building. City Engineer Sarff reported the new doors and materials installed in 2015 would be reused. City Engineer Sarff indicated the estimated cost for the project, if all the work was contracted, would be approximately \$426,000. If the City uses Public Works staff the estimated cost would be \$283,000. Administrator Harrenstein reported the proposed work would maintain accessibility and decrease liability due to the faulty mechanics of the ramp. He indicated use of the Public Works staff would delay other projects as staff would need to prioritize planned projects. The use of Public Works staff and CDBG funds would allow completion of the project without the issuance of additional debt. If Council is not comfortable using staff a bond could be issued to complete the work. Council Members Norland, Freyberg, Steiner and Mayor Dehen recommended the use of staff to complete the project. Council Member Spears requested an accounting of staff costs. Mayor Dehen requested information on if plans were made to enhance the City's ability to accommodate community use. Public Works Director Swanson reported conduit would be in place. Attorney Kennedy requested clarification on accessibility during the construction. Administrator Harrenstein reported a mobile workstation would be established so the utility billing clerk could provide services to those that cannot climb the stairs. City Engineer Sarff stated plans would be completed by June 20, 2016 for Council review with construction beginning in July.

Receive Draft Sidewalk Maintenance and Installation Policy. Administrator Harrenstein reported a draft Sidewalk Maintenance and Installation Policy was included in the packet and the policy is the result of past deliberations regarding installation of sidewalks on Cliff Court and Roe Crest Drive as part of proposed street reconstruction projects. He stated the policy creates a sidewalk inspection form to be used to determine if existing sidewalk must be replaced. The policy outlines the percentage of cost to be shared between the City (60%) and citizen (40%). The policy also creates a "Future Sidewalk System Development Map" that incorporates the recommendations of the Comprehensive Land Use Plan and the Safe Routes to School Plan into the future sidewalk system. City Administrator Harrenstein reported residents are invited to view the sidewalk plan at City Hall between May and July. Two Public Hearings will occur in June and Council can recommend amendments to the plan in July and staff proposes adopting the plan in July or August.

City Administrator and Staff Comments

Public Works Director Swanson reported staff is working toward operation of the Zero Waste initiative but there is not a set date.

Mayor and Council Comments

Council Member Norland reported she attended the Community Education and Recreation meeting and there was discussion about turning a portion of the Lincoln Community Center into a wellness and recreation center.

Mayor Dehen reported the City Council completed Administrator Harrenstein's review and commended him for the work completed in 2015 and gave him an annual salary increase of 4%. Council Member Spears indicated the information that was read was not the letter he approved. Mayor Dehen agreed he was reading a summary.

Mayor Dehen read a Proclamation into record:

Proclamation

WHEREAS, biking to work, school, the store, the park, the countryside or around the neighborhood provides many benefits including better health and fitness, reduced health and transportation costs and a cleaner environment; and

WHEREAS, May is bike month in Minnesota and the United States of America; and the cities of Mankato and North Mankato join in recognition; and

WHEREAS, Greater Mankato Bike and Walk Advocates are organizing rides and events to celebrate Bike Week and encouraging residents to ride their bikes during Bike Week and throughout the year;

NOW, THEREFORE, We, Eric Anderson, Mayor of Mankato, and Mark Dehen, Mayor of North Mankato, do hereby proclaim May 2016 as

MANKATO AND NORTH MANKATO BIKE MONTH

In Mankato and North Mankato, Minnesota.

IN WITNESS WHEREOF, we have hereunto signed our names and caused the seals of the cities of Mankato and North Mankato to be affixed this 1st day of May 2016.

Public Comments

Phil Henry, 1300 Noretta Drive, appeared before Council and requested information on a claim from DH Athletics, LLC. He requested the claims list have descriptors again.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Steiner, the meeting adjourned at 7:44 p.m.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #7	Department: City Engineer	Council Meeting Date: 06/06/16																											
TITLE OF ISSUE: Public Hearing, 7 pm-Proposed Assessment for 2016 Roe Crest Drive Improvement Project No. 15-02ABCDEF.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: The public will have an opportunity to speak concerning the proposed assessments for the 2016 Roe Crest Drive Improvement Project No. 15-02ABCDEF.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Action on this item is Business Item #11C.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Notice of Public Hearing, Affidavit of Publication, Letter sent to Residents of Roe Crest Drive</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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NOTICE OF HEARING ON PROPOSED ASSESSMENT

North Mankato, Minnesota, May 17, 2016

TO WHOM IT MAY CONCERN:

Notice is hereby given that the North Mankato City Council will meet at 7:00 p.m. on June 6, 2016 in the City Council Chambers of City Hall, 1001 Belgrade Avenue, North Mankato, Minnesota to consider, and possibly adopt, the proposed assessment for the 2016 Roe Crest Drive Improvement Project, No. 15-02-ABCDEF. The properties being assessed are those properties located adjacent to Roe Crest Drive between Marie Lane and Lee Boulevard in North Mankato, Minnesota.

Adoption by the Council of the proposed assessment may occur at the hearing. The area proposed to be assessed includes the properties abutting or otherwise benefiting from the improvements.

Such assessment is proposed to be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest rate of two percent (2%) greater than the average coupon interest rate of the bonds that will be issued for this project, from December 16, 2016. To the first installment shall be added interest on the entire assessment from December 16, 2016 until December 31, 2016. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Property owners being assessed may at any time prior to certification of the assessment to the county auditor, pay all or a portion of the assessment on such property, with interest accrued to the date of payment, to the City Clerk. No interest shall be charged if the entire assessment is paid by November 15. You may at any time thereafter, pay to the City Clerk all or a portion of the amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is two percent (2%) greater than the average coupon interest rate of the bonds that will be issued for this project.

The proposed assessment roll is on file for public inspection at the City Clerk's office. The total amount of the proposed assessment is \$224,000. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the amount of an assessment unless a written objection signed by the affected property owner is filed with the City Clerk prior to the assessment hearing or presented to the presiding officer at the hearing. The Council may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the Mayor or Clerk.

April Van Genderen, City Clerk

May 19, 2016
**NOTICE OF HEARING ON
 PROPOSED ASSESSMENT**
 North Mankato, Minnesota,
 May 17, 2016

TO WHOM IT MAY CONCERN:
 Notice is hereby given that the North Mankato City Council will meet at 7:00 p.m. on June 6, 2016 in the City Council Chambers of City Hall, 1001 Belgrade Avenue, North Mankato, Minnesota to consider, and possibly adopt, the proposed assessment for the 2016 Roe Crest Drive Improvement Project, No. 15-02-ABCDEF. The properties being assessed are those properties located adjacent to Roe Crest Drive between Marie Lane and Lee Boulevard in North Mankato, Minnesota.

Adoption by the Council of the proposed assessment may occur at the hearing. The area proposed to be assessed includes the properties abutting or otherwise benefiting from the improvements.

Such assessment is proposed to be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January 2017, and will bear interest rate of two percent (2%) greater than the average coupon interest rate of the bonds that will be issued for this project, from December 16, 2016. To the first installment shall be added interest on the entire assessment from December 16, 2016 until December 31, 2016. To each subsequent installment when due shall be added interest for one year on all unpaid installments.

Property owners being assessed may at any time prior to certification of the assessment to the county auditor, pay all or a portion of the assessment on such property, with interest accrued to the date of payment, to the City Clerk. No interest shall be charged if the entire assessment is paid by November 15. You may at any time thereafter, pay to the City Clerk all or a portion of the amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year. If you decide not to prepay the assessment before the date given above the rate of interest that will apply is two percent (2%) greater than the average coupon interest rate of the bonds that will be issued for this project.

The proposed assessment roll is on file for public inspection at the City Clerk's office. The total amount of the proposed assessment is \$224,000. Written or oral objections will be considered at the meeting. No appeal to district court may be taken as to the

amount of an assessment unless a written objection signed by the affected property owner is filed with the City Clerk prior to the assessment hearing or presented to the presiding officer at the hearing. The Council may upon such notice consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the Mayor or Clerk.

/s/ April Van Genderen
 April Van Genderen,
 City Clerk

AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.
County of Blue Earth

John T. Elchert, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as The Free Press and The Land, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed _____ Notice _____

_____ which is attached was cut from the columns of said newspaper, and was printed and published once each week, for _____¹ successive weeks; it was first published on _____^{Thursday}, the _____¹⁹ day of _____^{May}, 20____¹⁶, and was thereafter printed and published on every _____^{Thursday} to and including _____^{Thursday}, the _____¹⁹ day of _____^{May}, 20____¹⁶; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

By: John T. Elchert
 Publisher

Subscribed and sworn to before me on this _____¹⁹
 day of _____^{May}, 20____¹⁶.

Kristin Moorhouse
 Notary Public



May __, 2016

«PROPERTY_OWNER_NAME»
«PROPERTY_OWNER_ADDRESS»
«CITY», «STATE» «ZIP»

Property Address: «HOUSE_NO» «PROPERTY_ADDRESS»
Parcel No.: «PARCEL_NO»

RE: 2016 Roe Crest Drive Improvement Project
Project No. 15-02-ABCDEF
City of North Mankato, Minnesota

Dear Property Owner:

This letter is official notice that the North Mankato City Council will meet at 7:00 p.m. on June 6, 2016 in the City Council Chambers of City Hall, 1001 Belgrade Avenue, North Mankato, Minnesota to consider, and possibly adopt, the proposed assessment for 2016 Roe Crest Drive Improvement Project.

The assessment on your property for this project is \$8,000.00. The proposed assessment roll is on file for public inspection at the City Clerk's office. The total amount of the proposed assessments for all property owners is \$224,000.

Adoption by the Council of the proposed assessment may occur at the hearing. The area proposed to be assessed includes the properties abutting or otherwise benefiting from the improvements.

Assessment Payment Options:

There are two options for paying the assessment amounts:

- 1) Prepay Entire Assessment Amount with No Interest: If the entire amount of the assessment is paid to the City Clerk by December 16, 2016 no interest will be charged and no further payments will be due. A final assessment notice will be mailed to you approximately 30 days prior to this date.
- 2) Spread Assessment Payments over 15 Years with Interest: If you choose not to pre-pay your entire assessment amount in full, the assessment amount will be spread out in equal annual installments over a period of 15 years. The interest rate will two percent (2%) greater than the average coupon interest rate of the bonds that will be issued for this project. The actual interest rate will be provided in the final assessment notice that will

be mailed to you approximately 30 days prior to the December 16, 2016 prepayment date. If you elect not to prepay the assessment, the City will submit the assessment amounts to Nicollet County Auditor, and the assessment payments will automatically be added to your property taxes, beginning in 2017. If you do not pre-pay your assessment in full by December 16, we will assume that you intend to spread your payments over 15 years and include those payments on your property taxes starting in 2017. In that case, no further action is required on your part.

- 3) Payment of Assessment Balance at a Future Date: If you choose to spread your payments over 15 years, you will still have the option to pay off all or a portion of the unpaid balance of the assessment in future years. In that case, you would be responsible to pay the principal amount plus the interest accrued through the end of the year in which the payment is made. By state statute, you would need to make the payment by November 15 of that year, or else you will also be responsible for the interest that would accrue for the following year.

Right to Appeal Your Assessment:

Written or oral objections will be considered at the assessment hearing on June 6, 2016. The Council may, upon such notice, consider any objection to the amount of a proposed individual assessment at an adjourned meeting upon such further notice to the affected property owners as it deems advisable.

In order for the appeal, by a property owner, as to the amount of the assessment to be taken to district court, a written objection signed by the affected property owner must be filed with the City Clerk prior to the assessment hearing or presented to the Mayor at the hearing.

An owner may appeal an assessment to district court pursuant to Minn. Stat. § 429.081 by serving notice of the appeal upon the Mayor or City Clerk of the city within 30 days after the adoption of the assessment and filing such notice with the district court within ten days after service upon the Mayor or City Clerk.

If you have any questions regarding the information provided in this notice please contact me at 625-4141.

Sincerely,

THE CITY OF NORTH MANKATO

April Van Genderen
City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #8	Department: City Planner	Council Meeting Date: 06/06/16																											
TITLE OF ISSUE: Public Hearing, 7 pm-Proposed Sidewalk Maintenance and Installation Policy.																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: On May 16, 2016 City Staff presented a draft Sidewalk Maintenance and Installation Policy. City Staff recommended locating a booth in City Hall for citizens to stop by and review the plan and submit comments and two Public Hearings for June 6, 2016 and June 20, 2016. This is the first Public Hearing where citizens can voice their opinions concerning the Sidewalk Maintenance and Installation Policy.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: No action.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Notice of Public Hearing, Affidavit of Publication, Draft Sidewalk Maintenance and Installation Policy</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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NOTICE OF PUBLIC HEARING ON SIDEWALK MAINTENANCE
AND INSTALLATION POLICY

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota at 7 p.m. on the 6th day of June 2016, to hold a public hearing to consider the draft Sidewalk Maintenance and Installation Policy.

Such persons as desire to be heard with reference to the proposed Sidewalk Maintenance and Installation Policy will be heard at this meeting.

Dated this 26th day of May 2016

April Van Genderen
City Clerk
City of North Mankato

AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.

County of Blue Earth

John T. Elchert, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as The Free Press and The Land, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed _____ Notice _____

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on Wednesday, the 25 day of May, 2016, and was thereafter printed and published on every Wednesday to and including Wednesday, the 25 day of May, 2016; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

By: [Signature] Publisher

Subscribed and sworn to before me on this 25 day of May, 2016.

[Signature]
Notary Public

May 25, 2016
NOTICE OF PUBLIC HEARING
ON SIDEWALK MAINTENANCE
AND INSTALLATION POLICY
NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota at 7 p.m. on the 6th day of June 2016, to hold a public hearing to consider the draft Sidewalk Maintenance and Installation Policy.
Such persons as desire to be heard with reference to the proposed Sidewalk Maintenance and Installation Policy will be heard at this meeting.
Dated this 25th day of May 2016
/s/ April Van Genderen
City Clerk
City of North Mankato



Sidewalk Installation & Maintenance Policy

Section 1: INTRODUCTION

(1.1) In 2016, the City of North Mankato has approximately 56 miles of public sidewalks which vary in size, age and quality of condition. Some sidewalks lack connectivity and unmaintained sidewalks create unreasonable hazards for pedestrians. This policy, in addition to existing provisions in the city code and plans adopted by the city of North Mankato outline the installation, replacement, and maintenance policy for public sidewalks in the City.

Section 2: SIDEWALK REPAIR AND REPLACEMENT POLICY

(2.1) As stated in City Code Section 90.026, it is the responsibility of the owner of private property which abuts any sidewalk on public property to maintain such sidewalk in a safe condition. This includes the timely removal of snow and ice as well as the physical condition of the sidewalk. In most cases, the poor conditions of sidewalks are brought to the attention of the City by citizen complaints. Not every inequality or irregularity in the surface of a public sidewalk rises to the level of a defect. To maintain consistency in the process of determining whether a particular sidewalk is in need a replacement or repair, the Sidewalk Inspection Form (Attachment A) will be used to determine if existing sidewalk must be replaced.

(2.2) If a sidewalk is identified either by complaint or by City Staff to have a condition(s) requiring maintenance or replacement, the City will send a letter by certified mail to the property owner recognized by Nicollet County, that it is necessary to either repair or replace the sidewalk. The property owner will be given sixty (60) days from the date of the letter to make the necessary improvements. The City will pay 60% of the cost to make the necessary improvements and the property owner will pay 40%. If after sixty (60) days the necessary improvements have not been made, the City Council will hold a public hearing regarding the proposed improvement and take action on whether or not the City will complete the improvements and bill the costs of the improvement to the property owner.

Section 3: SIDEWALKS IN NEW SUBDIVISIONS

(3.1) In all new residential subdivisions the installation of a sidewalk is required on at least 1 side of any new residential street in accordance with the specifications listed City Code provision 155.46 (O). The cost of the sidewalk will be the responsibility of the developer or property owner. The location of the sidewalk will be approved by the City Council by resolution approving plans and specifications and ordering advertisement by bids.

Section 4: SIDEWALKS IN STREET RECONSTRUCTION PROJECTS

(4.1) As part of any full street and utility reconstruction project, existing sidewalks will be replaced with the size and location determined by the City Council by resolution approving plans

and specifications and ordering advertisements for bids. If no sidewalk(s) existed prior to street reconstruction, reference will be made to the Future Sidewalk System Development Map (Attachment B) in determining whether or not sidewalk will be installed. All associated costs will be assessed according to the City of North Mankato's Assessment Policy.

Section 5: SIDEWALK SYSTEM GAPS

(5.1) As shown on Future Sidewalk System Development Map (Attachment B), there are "gaps" in the current sidewalk system and the addition of sidewalk segments will provide connectivity. To address these gaps, the City Council may order the installation of sidewalks to provide connectivity and improve the overall sidewalk system during as part of a reconstruction project or install the system to resolve connectivity as funds become available.

Section 6: SIDEWALK DAMAGE CAUSED BY TREE ROOTS

(6.1) When it has been determined the roots of a tree in the public right of way have caused repairable damage to a sidewalk, should the City Forester determine that the tree is healthy, the tree will not be removed because of root damage to an adjacent sidewalk. It shall be the responsibility of the adjacent homeowner or contractor to remove the roots which caused the damage as part of the sidewalk replacement. Should the tree expire or become unsafe as part of this effort, the City will remove the tree.

Section 7: GUIDING PLANS AND POLICIES

(7.1) Decisions related to sidewalk installation or maintenance shall be based on this policy and the following plans, policies and City Code regulations:

A. Complete Streets

The North Mankato City Council Adopted a Complete Streets Policy directing the examination of accommodations for pedestrian and bicycle travel in the preliminary design stage when existing streets are to be reconstructed or new streets are constructed. Pedestrian accommodations may include sidewalks or off street multi-use trails.

B. Safe Routes to Schools

The North Mankato City Adopted a Safe Routes to School Plan for the elementary schools located in the City, including Dakota Meadows Middle School. The Plan includes an action plan for each school to address barriers and concerns for walking and biking to school.

C. Comprehensive Plan

Within the Comprehensive Plan, sidewalks and/or trails are recommended to be adjacent to all Minor Arterial, Major Collector and Minor Arterial roadways. Along Minor Arterial and Major Collector roadways, 8-foot wide bituminous or concrete trail and/or a 6-foot wide concrete sidewalk is recommended on either side of the roadway. Along Minor Collector roadways, 6-foot concrete sidewalk is recommended on at least one side of the roadway while sidewalk location on both sides of the roadway is preferred.

D. Subdivision Regulations

According to the City Code Subdivision Regulations, within all new residential subdivisions, the installation of a sidewalk at least six feet wide is required on at least one side of any new residential street. Wherever feasible, sidewalks will be installed in existing residential subdivisions as circumstances permit.

E. City Code Provisions Related to Sidewalks

See Attachment C.

F. Other relevant policies and plans adopted by the City Council

ATTACHMENT A

SIDEWALK INSPECTION FORM CITY OF NORTH MANKATO



DATE: _____

LOCATION/ ADDRESS OF DEFECT: _____

PROPERTY OWNER ADDRESS: _____

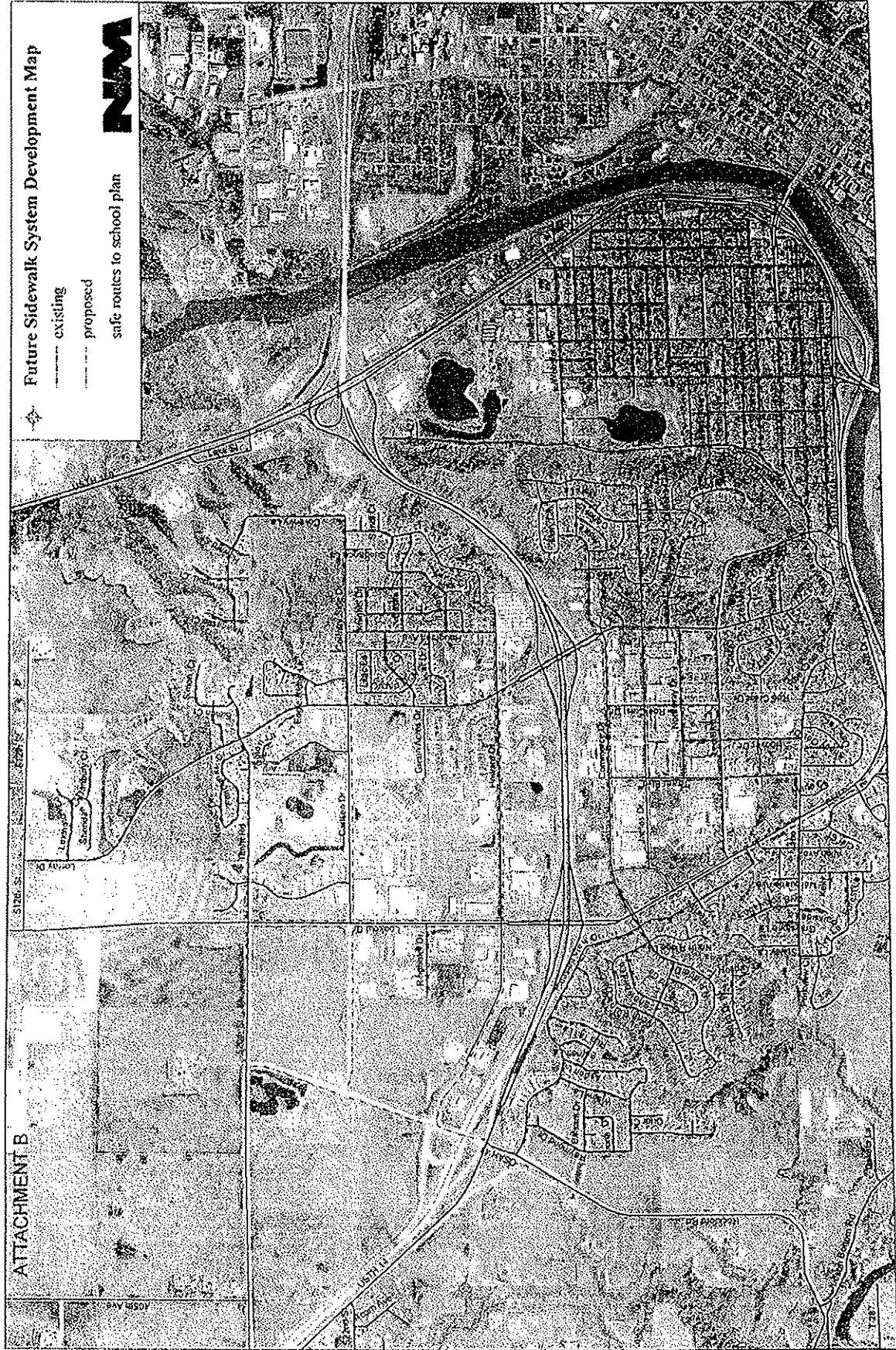
INSPECTOR: _____ DATE PASSED INSPECTION: _____

<p>TYPE 1</p> <p>SIDEWALK</p> <ul style="list-style-type: none"> IS DISPLACED 1 INCH OR MORE VERTICALLY AT ANY POINT IN THE PANEL <p>1" or more</p>	<p>TYPE 2</p> <p>SIDEWALK</p> <ul style="list-style-type: none"> SIDEWALK IS RAISED MORE THAN 4 INCHES FROM THE NORMAL LINE OF GRADE <p>4" OR MORE</p>	<p>TYPE 3</p> <p>SIDEWALK</p> <ul style="list-style-type: none"> IS DEPRESSED MORE THAN 4 INCHES FROM THE NORMAL LINE OF GRADE PONDS WATER COLLECTS DEBRIS <p>4" OR MORE</p>
<p>TYPE 4</p> <p>SIDEWALK</p> <ul style="list-style-type: none"> IS CRACKED INTO 4 OR MORE PIECES IS MISSING A PIECE EQUAL TO OR EXCEEDING 15 SQUARE INCHES IS MISSING A FULL DEPTH PIECE OF ANY SIZE 	<p>TYPE 5</p> <p>SIDEWALK</p> <ul style="list-style-type: none"> IS MISSING 3 PIECES OR LESS WITH EACH PIECE BEING LESS THAN 15 SQUARE INCHES, BUT GREATER THAN 4 SQUARE INCHES 	<p>TYPE 6</p> <p>SIDEWALK</p> <ul style="list-style-type: none"> IS SPALLED 75% OR MORE OVER SURFACE HAS SPALLED AREA DEEPER THAN 1/2 INCH HAS LOOSE OR DETERIORATING DAMAGE OVER THE MAJORITY OF THE SURFACE DOES NOT DRAIN PROPERLY
<p>TYPE 7</p> <p>MINOR SURFACE DAMAGE</p> <ul style="list-style-type: none"> SIDEWALK IS SPALLED BETWEEN 50%-75% OVER SURFACE MAJORITY OF THE PANEL DEEMED STRUCTURALLY SOUND WITHOUT DRAINAGE ISSUES 	<p>TYPE 8</p> <p>SIDEWALK</p> <ul style="list-style-type: none"> HAS SEPARATION EQUAL TO OR EXCEEDING 1/2 INCH AT ANY POINT IN THE PANEL HAS MORE THAN ONE SEPARATION HAS ELEVATION OR DRAINAGE ISSUES HAS SHIFTED MORE THAN 2 INCHES <p> (A) GREATER THAN 1/2 INCH (B) GREATER THAN 2 INCH </p>	<p>TYPE 9</p> <p>SIDEWALK</p> <ul style="list-style-type: none"> HAS ONE SEPARATION GREATER THAN 1/4 INCH AND LESS THAN 1/2 INCH AT ANY POINT IN THE PANEL HAS NO OTHER APPARENT HAZARDS <p>> 1/4" < 1/2"</p>

WIDTH OF SIDEWALK: _____ FEET

APPROX. SQ. FT. OF SIDEWALK TO BE REPLACED: _____

NOTES: _____



ATTACHMENT B

Future Sidewalk System Development Map

- existing
- proposed
- safe routes to school plan



ATTACHMENT C

Sidewalk Installation & Maintenance Policy

90.026 SIDEWALK MAINTENANCE

It is the responsibility of the owner of private property which abuts any sidewalk on public property to maintain such sidewalk in a safe condition. Any construction shall conform to the requirements of this section. In the event that the property owner fails to conform to this requirement, then the city may take steps to perform the maintenance requirements and to assess the property owner in accordance with the provisions of this chapter.

90.125 RESPONSIBILITY OF OWNER AND OCCUPANT

The owner and occupant of private property abutting a public sidewalk shall remove accumulated snow from such sidewalk within 48 hours after it stops snowing. Furthermore, such owner and occupant are responsible for either removing ice from such public sidewalk or depositing within 48 hours of accumulation of the ice or snow enough sand and/or salt on the icy sidewalk to provide reasonable safety for the public.

90.126 FAILURE TO MAINTAIN

If the property owner or occupant fails to remove the ice or snow from a sidewalk as required by this section, the city may, without notice to the owner or occupant, remove the snow or ice from the public sidewalks, keeping an accurate account of the cost. The cost shall be assessed to the adjacent property in conformance with the provisions of this chapter.

155.46 STREETS, ALLEYS AND SIDEWALKS

(O) Within all new residential subdivisions, the installation of a sidewalk is required on at least 1 side of any new residential street. The specifications for sidewalks are as follows:

- (1) Minimum sidewalk width is *5 feet*.
- (2) Minimum sidewalk depth is *5 inches*.
- (3) Minimum Class 5 aggregate base of 6 inches.

(P) Sidewalks will be installed in existing residential subdivisions as identified in *the Future Sidewalk System Development Map* (Attachment A).



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

PROCLAMATION

WHEREAS, Capstone was established in 1991 with the publication of 48 children's books; and

WHEREAS, Capstone stays true to its core mission of inspiring children's imaginations and igniting their curiosity through well written books and interactive digital platforms; and

WHEREAS, Capstone over the past 25 years has expanded their reach from the library to homes, classrooms, districts and internationally; and

WHEREAS, Capstone's corporate giving program is investing in local literacy education for children by supporting literacy programs, expanding educational opportunities and caring for the environment.

NOW THEREFORE I, Mark Dehen, Mayor of North Mankato, proclaim June 23rd as:

CAPSTONE DAY

in the City of North Mankato and encourage all citizens to celebrate the day by reading a Capstone book and enjoying the festivities.

Dated this 6th day of June 2016.



*Mark Dehen, Mayor
City of North Mankato*



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

CERTIFICATE OF RECOGNITION

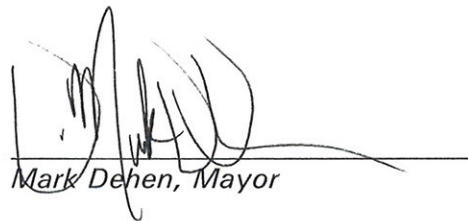
WHEREAS, Randy Knauss, Bob Peterson, Doug Larson and Marilyn Larson have rendered service to this community which deserves special recognition; and

WHEREAS, Randy, Bob, Doug and Marilyn obtained permission to remove buckthorn from a portion of City owned boulevard and wooded area, and spent many hours cutting the buckthorn and removing dead trees from the forest floor; and

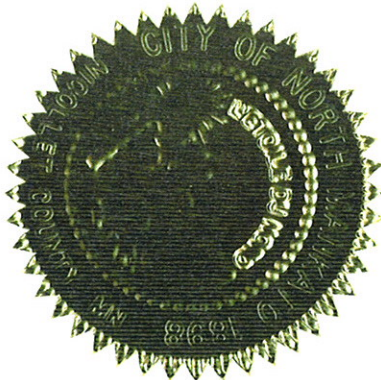
WHEREAS, their dedication and zeal in the removal of the noxious buckthorn was appreciated by both the residents of the community and the City of North Mankato staff.

NOW, THEREFORE, on behalf of all our citizens, I am pleased to tender this Certificate of Recognition to Randy, Bob, Doug and Marilyn, with our sincere thanks for their hard work to help beautify the City of North Mankato.

Dated this 6th day of June 2016.



Mark Dehen, Mayor





City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 6-6-16

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
	Void	05/18/2016	Regular	0	-	84790
	Void	05/18/2016	Regular	0	-	84791
	Void	06/01/2016	Regular	0	-	84813
	Void	06/06/2016	Regular	0	-	84867
00416	1st LINE/LEEWES VENTURES LLC	06/06/2016	Regular	0	1,362.14	84815
00024	AEM FINANCIAL SOLUTIONS LLC	05/19/2016	Bank Draft	0	11,200.00	DFT0000323
00029	AG SPRAY EQUIPMENT	06/06/2016	Regular	0	107.79	84816
00031	AIM ELECTRONICS, INC.	06/06/2016	Regular	0	134.50	84817
00050	ALPHA WIRELESS COMMUNICATIONS	06/06/2016	Regular	0	205.45	84818
00093	ARNOLD'S OF MANKATO, INC.	06/06/2016	Regular	0	3,400.00	84819
00102	AUDIO EDITIONS	06/06/2016	Regular	0	247.97	84820
00123	BATTERIES+BULBS	06/06/2016	Regular	0	38.75	84821
00129	BCA CRIMINAL JUSTICE TRAINING & EDUCATION	06/06/2016	Regular	0	115.00	84822
00145	BETTER HOUSEKEEPING VACUUMS, INC.	06/06/2016	Regular	0	499.95	84823
00151	BLOEDEL, PETER	06/06/2016	Regular	0	500.00	84824
00174	BOLTON & MENK, INC.	06/06/2016	Regular	0	56,952.65	84825
00182	BOYER TRUCKS	06/06/2016	Regular	0	1,372.10	84826
00187	BRANDT, INC.	06/06/2016	Regular	0	779.00	84827
00194	BRICK HOUSE GRAPHICS	06/06/2016	Regular	0	1,799.49	84828
00195	BROCK WHITE COMPANY LLC	06/06/2016	Regular	0	2,206.16	84829
00206	BRUNTON, COREY	06/06/2016	Regular	0	100.00	84830
00216	C & S SUPPLY CO, INC.	06/06/2016	Regular	0	619.86	84831
00219	CARDMEMBER SERVICE	05/18/2016	Regular	0	15,849.24	84789
00227	CARQUEST AUTO PARTS STORE	06/06/2016	Regular	0	385.94	84832
00234	CENTER POINT ENERGY	06/06/2016	Regular	0	1,931.63	84833
00241	CHARTER COMMUNICATIONS	05/24/2016	Bank Draft	0	7.76	DFT0000332
00252	CITY CENTER PARTNERSHIP	06/06/2016	Regular	0	3,000.00	84834
00255	CITY OF MANKATO	06/06/2016	Regular	0	79,000.00	84835
00276	COCA-COLA REFRESHMENTS USA, INC.	06/06/2016	Regular	0	90.00	84836
02058	CONSOLIDATED COMMUNICATIONS	05/18/2016	Regular	0	209.70	84792
02058	CONSOLIDATED COMMUNICATIONS	05/26/2016	Bank Draft	0	32.06	DFT0000334
02058	CONSOLIDATED COMMUNICATIONS	05/26/2016	Bank Draft	0	29.91	DFT0000335
02058	CONSOLIDATED COMMUNICATIONS	05/26/2016	Bank Draft	0	52.44	DFT0000336
02058	CONSOLIDATED COMMUNICATIONS	05/26/2016	Bank Draft	0	159.29	DFT0000337
00312	CULVER'S OF NORTH MANKATO	06/06/2016	Regular	0	100.00	84837
00320	DAIRY QUEEN WEST	06/06/2016	Regular	0	62.80	84838
00322	DALCO	06/06/2016	Regular	0	1,397.06	84839
00336	DELTA DENTAL	05/27/2016	Regular	0	947.40	84810
00337	DEMCO, INC.	06/06/2016	Regular	0	102.98	84840
02275	DEM-CON MATERIALS & RECOVERY	06/06/2016	Regular	0	1,433.70	84841
00343	DH ATHLETICS LLC	06/06/2016	Regular	0	500.00	84842
00376	EESLEY, THOMAS	06/06/2016	Regular	0	100.00	84843
02318	ENVISION LAB	06/06/2016	Regular	0	3,000.00	84844
00401	EXPRESS SERVICES, INC.	06/06/2016	Regular	0	1,236.43	84845
02343	EXTREME SOUND & LIGHTS	06/06/2016	Regular	0	300.00	84846
00404	FASTENAL COMPANY	06/06/2016	Regular	0	54.06	84847
00409	FERGUSON ENTERPRISES, INC #1657	06/06/2016	Regular	0	257.02	84848
00432	FLEETPRIDE	06/06/2016	Regular	0	882.63	84849
00447	FREE PRESS	06/06/2016	Regular	0	129.01	84850
00456	FROMM'S AUTO, INC.	06/06/2016	Regular	0	98.75	84851
00459	FULL CIRCLE ORGANICS LLC	06/06/2016	Regular	0	600.00	84852
00460	G & H READY MIX, LLC	06/06/2016	Regular	0	404.00	84853
00462	G & K SERVICES	06/06/2016	Regular	0	345.08	84854
00463	G & L AUTO SUPPLY, LLC	06/06/2016	Regular	0	503.06	84855
01098	GILLETTE GROUP/PEPSI-COLA	05/19/2016	Regular	0	1,153.80	84800
01098	GILLETTE GROUP/PEPSI-COLA	06/06/2016	Regular	0	5,289.20	84856
02289	GISLASON & HUNTER LLP	06/06/2016	Regular	0	33.00	84857
00493	GOODWIN, TONY	06/06/2016	Regular	0	300.00	84858
00508	GREEN TECH RECYCLING, LLC	06/06/2016	Regular	0	4,240.00	84859
00517	H & L MESABI	06/06/2016	Regular	0	738.17	84860
02345	HALF PINT HORSE FOUNDATION	06/06/2016	Regular	0	300.00	84861
00525	HANCOCK CONCRETE PRODUCTS LLC	06/06/2016	Regular	0	1,436.00	84862

00538	HAWKINS, INC.	06/06/2016	Regular	0	1,852.24	84863
	HELLER, SARAH	05/24/2016	Regular	0	65.24	84808
00595	HY-VEE, INC.	05/18/2016	Regular	0	237.62	84793
00595	HY-VEE, INC.	06/06/2016	Regular	0	472.69	84864
00596	I & S GROUP, INC.	06/06/2016	Regular	0	5,709.00	84865
00600	ICMA RETIREMENT TRUST ROTH IRA	05/24/2016	Regular	0	650.00	84803
00601	ICMA RETIREMENT TRUST-457	05/24/2016	Regular	0	2,715.00	84804
00608	INGRAM LIBRARY SERVICES	06/06/2016	Regular	0	2,332.03	84866
00609	INMAN, RICH	06/06/2016	Regular	0	235.00	84868
00639	JOHN DEERE FINANCIAL	06/06/2016	Regular	0	91.12	84869
00653	JONCKOWSKI, DICK	06/06/2016	Regular	0	200.00	84870
00657	JT SERVICES	06/06/2016	Regular	0	533.87	84871
00664	JWP SCHOOLS	05/24/2016	Regular	0	45.84	84809
00688	KENDELL DOORS & HARDWARE, INC	06/06/2016	Regular	0	93.00	84872
00733	LAKES GAS CO #10	05/19/2016	Regular	0	106.31	84801
00733	LAKES GAS CO #10	06/06/2016	Regular	0	105.40	84873
00746	LAW ENFORCEMENT LABOR SERVICES, INC.	05/24/2016	Regular	0	490.00	84805
02346	LAWRENCE, KIM	06/06/2016	Regular	0	43.50	84874
00749	LAWSON PRODUCTS, INC	06/02/2016	Bank Draft	0	440.46	DFT0000340
02344	LEIGHTRONIX	06/01/2016	Regular	0	2,988.00	84811
00776	LLOYD LUMBER CO.	06/06/2016	Regular	0	1,248.21	84875
00789	LOWRY, LUCY	06/06/2016	Regular	0	31.86	84876
00795	MAAS, GREG	06/02/2016	Regular	0	100.00	84814
00797	MAC TOOLS DISTRIBUTOR	06/06/2016	Regular	0	419.98	84877
00819	MANKATO FORD, INC.	06/06/2016	Regular	0	359.00	84878
00829	MANKATO PUBLIC SCHOOLS	06/06/2016	Regular	0	141.00	84879
02348	MANKATO/NORTH MANKATO AREA PLANNIN	06/06/2016	Regular	0	4,098.09	84880
00847	MATHESON TRI-GAS, INC.	06/06/2016	Regular	0	150.89	84881
00851	MAYO CLINIC HEALTH SYSTEM - MANKATO	05/16/2016	Bank Draft	0	1,772.00	DFT0000322
00860	MCFOA	06/06/2016	Regular	0	70.00	84882
02347	MELISSA MARIE PHOTOGRAPHY	06/06/2016	Regular	0	250.00	84883
00874	MENARDS-MANKATO	06/06/2016	Regular	0	302.51	84884
00886	MIDSTATES EQUIPMENT & SUPPLY	06/06/2016	Regular	0	110.49	84885
00920	MINNESOTA DEPARTMENT OF HEALTH	06/06/2016	Regular	0	8,109.00	84886
00902	MINNESOTA IRON & METAL CO	06/06/2016	Regular	0	132.00	84887
00934	MINNESOTA PETROLEUM SERVICE	06/06/2016	Regular	0	206.00	84888
00935	MINNESOTA PIPE & EQUIPMENT	06/06/2016	Regular	0	5,439.28	84889
00951	MINNESOTA TRUCK & TRACTOR, INC.	06/06/2016	Regular	0	181.33	84890
00910	MINNESOTA VALLEY TESTING LAB, INC.	06/06/2016	Regular	0	218.00	84891
00989	MOUNT OLIVE BOOSTER CLUB	05/19/2016	Regular	0	72.69	84802
00997	MTI DISTRIBUTING CO	06/06/2016	Regular	0	1,274.67	84892
01009	NAPA AUTO PARTS - MANKATO	06/06/2016	Regular	0	33.77	84893
01010	NATIONAL INSURANCE SERVICES OF WI, INC.	05/18/2016	Regular	0	110.50	84794
01010	NATIONAL INSURANCE SERVICES OF WI, INC.	05/18/2016	Regular	0	1,119.02	84795
01010	NATIONAL INSURANCE SERVICES OF WI, INC.	05/18/2016	Regular	0	563.37	84796
01018	NCPRS MINNESOTA-UNIT 662400	05/24/2016	Regular	0	192.00	84806
01033	NEWMAN TRAFFIC SIGNS	06/06/2016	Regular	0	85.44	84894
02349	NMPD	06/06/2016	Regular	0	100.00	84919
01052	NORTH CENTRAL INTERNATIONAL	06/06/2016	Regular	0	14,899.00	84895
01057	NORTH MANKATO MOTOR VEHICLE REGISTRA	06/06/2016	Regular	0	12.00	84896
01078	OLYMPIC FIRE PROTECTION CORP.	06/06/2016	Regular	0	605.00	84897
01083	OVERDRIVE, INC.	06/06/2016	Regular	0	2,329.52	84898
01084	OVERHEAD DOOR CO. OF MANKATO, INC.	06/06/2016	Regular	0	74.00	84899
02005	PANTHEON COMPUTERS	06/06/2016	Regular	0	2,477.84	84900
01099	PET EXPO DISTRIBUTORS	06/06/2016	Regular	0	50.00	84901
01106	PETTY CASH	06/06/2016	Regular	0	176.23	84902
01133	POWERPLAN	06/06/2016	Regular	0	978.08	84903
01136	PRAIRIE RESTORATIONS, INC.	06/06/2016	Regular	0	1,726.20	84904
01170	RAMY TURF PRODUCTS	06/06/2016	Regular	0	340.00	84905
01179	RED FEATHER PAPER CO.	06/06/2016	Regular	0	635.20	84906
01184	REHRIG PACIFIC COMPANY	06/06/2016	Regular	0	5,742.00	84907
01190	REINHART FOODSERVICE LLC	06/06/2016	Regular	0	2,578.08	84908
01211	RIVER BEND BUSINESS PRODUCTS	06/06/2016	Regular	0	1,128.02	84909
02235	RIVER CITY ELECTRIC CO	06/06/2016	Regular	0	332.25	84910
02325	RIVER REGION COOPERATIVE - BCA	06/06/2016	Regular	0	2,333.00	84911
01236	SAM'S CLUB	06/06/2016	Regular	0	90.00	84912
02350	SHRED RIGHT	06/06/2016	Regular	0	409.50	84913
01281	SIGN PRO	06/06/2016	Regular	0	60.50	84914
01286	SKARPOHL PRESSURE WASHER SALES	06/06/2016	Regular	0	146.00	84915
01079	SMC-SOUTHERN MINNESOTA CONSTRUCTION	06/06/2016	Regular	0	1,712.97	84916
02205	SMITH LAWN AND LANDSCAPE	06/06/2016	Regular	0	906.25	84917

01295	SNELL MOTORS, INC	06/06/2016	Regular	0	390.61	84918
01322	SPRINT	05/24/2016	Bank Draft	0	75.05	DFT0000333
01335	STAPLES ADVANTAGE	06/06/2016	Regular	0	979.70	84920
02351	STEVE'S DRYWALL	06/06/2016	Regular	0	1,415.00	84921
01352	STREICHER'S, INC	06/06/2016	Regular	0	270.00	84922
01377	TELRITE CORPORATION	05/18/2016	Regular	0	204.69	84797
01398	TIESLER, JOSHUA	06/06/2016	Regular	0	100.00	84923
01402	TIRE ASSOCIATES	06/06/2016	Regular	0	3,785.45	84924
01419	TRAVERSE DES SIOUX LIBRARY COOPERATIVE	06/06/2016	Regular	0	2,352.60	84925
01432	TWIN RIVERS COUNCIL FOR THE ARTS	06/06/2016	Regular	0	1,250.00	84926
01433	TYLER TECHNOLOGIES	06/06/2016	Regular	0	10,567.75	84927
02041	ULINE	06/06/2016	Regular	0	76.47	84928
01441	UNITED RENTALS, INC.	06/06/2016	Regular	0	65.00	84929
01443	UNITED STATES POSTAL SERVICE	06/06/2016	Regular	0	2,000.00	84930
01445	UNITED WAY INC	05/24/2016	Regular	0	166.47	84807
01465	VANEPS, ERIC	06/06/2016	Regular	0	100.00	84931
01470	VERIZON WIRELESS	05/18/2016	Regular	0	439.14	84798
01473	VERSHELDE, DAVID	06/06/2016	Regular	0	100.00	84932
01477	VIKING ELECTRIC SUPPLY, INC.	06/06/2016	Regular	0	295.53	84933
01478	VIKING FIRE & SAFETY LLC	06/06/2016	Regular	0	103.59	84934
01489	VOYAGEUR WEB	06/06/2016	Regular	0	280.00	84935
02352	VSI	06/06/2016	Regular	0	202.50	84936
02340	WALRATH, TORREY	06/06/2016	Regular	0	100.00	84937
01523	WENZEL AUTO ELECTRIC CO	06/06/2016	Regular	0	307.00	84938
01524	WERNER ELECTRIC SUPPLY	06/06/2016	Regular	0	84.36	84939
01525	WEST CENTRAL SANITATION, INC.	06/06/2016	Regular	0	20,770.25	84940
01552	WW BLACKTOPPING, INC	06/06/2016	Regular	0	3,568.40	84941
01557	XCEL ENERGY	05/18/2016	Regular	0	58.74	84799
01557	XCEL ENERGY	06/01/2016	Regular	0	21,960.79	84812
01562	ZAHL EQUIPMENT SERVICE, INC.	06/06/2016	Regular	0	7,986.72	84942
01568	ZIEGLER, INC.	06/06/2016	Regular	0	27.48	84943

Bank Code APBNK Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	504	151	0.00	360,686.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	0.00
Bank Drafts	9	9	0.00	13,768.97
EFT's	0	0	0.00	0.00
	513	164	0.00	374,455.28

Authorization Signatures

All Council

The above manual and regular claims lists are approved by:

MARK DEHEN- MAYOR

KIM SPEARS- COUNCIL MEMBER

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

ROBERT FREYBERG- COUNCIL MEMBER

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Mary Hoffinan	Library-Endowment Fund	\$50.00
Thursday Reading Club	Library-Endowment Fund	\$20.00
Sherry Miller	Library-Endowment Fund	\$35.00
Tom and Sandra Kwolek	Library-Endowment Fund	\$500.00
Diane Catrysse	Adopt-A-Family Swim Pass Donations	\$80.00
Vicki Lauruhn & Thomas Hager	Adopt-A-Family Swim Pass Donations	\$40.00
Jeffrey & Laura Evenson	Adopt-A-Family Swim Pass Donations	\$25.00
Eugene Buckley	Adopt-A-Family Swim Pass Donations	\$40.00
Diane and Larry Norland	Adopt-A-Family Swim Pass Donations	\$40.00
Billy & Patti Steiner	Adopt-A-Family Swim Pass Donations	\$40.00
		\$870.00

Adopted by the City Council this 6th day of June 2016.

Mayor

City Clerk

RESOLUTION APPOINTING ELECTION JUDGES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following individuals are hereby appointed to serve as election judges for the Primary Election on August 9, 2016 and the General Election on November 8, 2016:

Aaron Devlaeminck	Gustav Sandborg	Michael Wilen
Angela Kelly	Heather Anderson	Michele Goettl
Anthony Ulmen	Helen Neir	Michelle Smith
April Van Genderen	Jaci Kopet	Nancy Gehrke
Arlene Glaser	James Hirvela	Nancy Meyer
Bernard Bastian	James Smith	Norman Madson
Beth Hoffman	Jan Johnson	Patricia Sullivan
Bob Meyer	Jan Kemp	Patty Hooey
Bonita Swanson	Jean Johnson	Paul Streit
Bonnie Shult	Jessica Ryan	Richard Swanson
Byron Tungsvik	Jim Kirschbaum	Roger Lovik
Carol Boruff	Jim Middleton	Ronald Schmidt
Carol Frederick	Karen Etzell	Rose Wilson
Carol Schultz	Kathy Mork	Roy Schultz
Carolyn Lovik	Kay Kendall	Sally Kassuelke
Catherine Atchley	Kay VanBuskirk	Sharon Hohertz
Charles Johnson	Kristen Walters	Sharon Mock
Cher Joel	Lorraine Hansen	Sid McGee
Daniel Oliver	Lorraine Klaseus	Steve Mork
Daryl Meyer	Lowell Johnson	Steven Luther
David Bullert	Lynda Ernst	Susan Klute
David Hudson	Lynn Schreiner	Teresa Pratt
Deb Salzwedel	Marcella Eilders	Terri McGee
Deborah Filter	Margaret Westphal	Thomas Schlosser
Debra Johnson	Margaruite Bruner	Thomas Senden
Diane Cattrysse	Marilyn Streit	Thomas Wilcox
Diane Meyers	Mark Midler	Vicki Hunter
Dorothy Anderson	Mark Miklas	Vicki Trudeau
Edward Hohertz	Marlys Sturm	Wanda Widerich
Elaine Schilling	Mary Clare Wyrowski	Wesley Judkins
Ernest Geistfeld	Mary Nere	William Halstead
Eunice Simonson	Mary Zellmer	
Gary Sandvig		
Gary Zellmer		

Adopted by the City Council this 6th day of June 2016.

Mayor

City Clerk



505 Nicollet Mall
PO Box 59038
Minneapolis, MN 55459-0038

May 10, 2016

Rich Inman
City of North Mankato
1001 Belgrade Ave
North Mankato, MN 56003

Dear Mr. Inman:

Thank you for submitting an application for a CenterPoint Energy Community Partnership Grant.

I am pleased to inform you that a grant in the amount of \$1700 has been awarded to the City of North Mankato for automatic defibrillators.

We would appreciate the opportunity to present the Community Partnership Grant check at a council meeting in June, July or August.

Please provide the following information via fax to Community Relations at 612-321-4812 or return via email to: beth.brown@centerpointenergy.com

June, July and August Council meetings:

Dates:

Time:

Location:

Name of contact and phone number to schedule attendance:

We will coordinate with a CenterPoint Energy representative to attend and present the Community Partnership Grant check.

Congratulations and thank you for making safety a top priority in your community.

Sincerely,

A handwritten signature in black ink, appearing to read "Jean Krause", written in a cursive style.

Jean Krause
Director, Community Relations

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #13A	Department: Fire Department	Council Meeting Date: 06/06/16										
TITLE OF ISSUE: Consider Approving Purchase of a 2006 Pierce Enforcer 75' Ladder Truck.												
BACKGROUND AND SUPPLEMENTAL INFORMATION: The North Mankato Fire Department has been searching for a replacement for their 34 year old Ladder Truck manufactured in 1982 which has exceeded its useful life. Fire Chief Rich Inman will present information on the search for a replacement apparatus.												
<i>If additional space is required, attach a separate sheet</i>												
REQUESTED COUNCIL ACTION: Approve purchase of 2006 Pierce Enforcer 75' Ladder Truck.												
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: Aye Nay _____ _____ Freyberg _____ _____ Spears _____ _____ Steiner _____ _____ Norland _____ _____ Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; text-align: center;"> <tr> <td>Resolution</td> <td>Ordinance</td> <td>Contract</td> <td>Minutes</td> <td>Map</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Letter from Search Committee,</u> <u>Preferred Specifications Sheet, Informational sheet on</u> <u>2006 Pierce Enforcer 75' Truck</u> _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution	Ordinance	Contract	Minutes	Map								
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____											



City of North Mankato, Minnesota

To: John Harrenstein, City Administrator
From: Rich Inman, Fire Chief
Date: June 2, 2016
Re: Ladder truck purchase

Purpose

The current Ladder Truck is a 1982. While it has served the community well over the years, it has exceeded its useful life, and was budgeted to be replaced in the 2016-2021 Capital Improvement Plan. The following outlines the process, results, and recommendations that we followed.

Process

A committee was formed from members of the Fire Department, Public Works, and City Administration to develop a Preferred Specification Outline (the document is included in the packet) taking into consideration the type, age, mechanical, and other safety features to guide the search process. It was also determined that we would search for a used truck in order to fill this need because of the cost of new apparatus, and so we also knew that we would have to weigh the attributes of any apparatus we found against these preferred specifications and make choices as to what was most important. The fire department began searching for a suitable replacement by contacting area Fire Departments and new/used apparatus dealers with the hopes of finding suitable options.

Results

Five different apparatus' were considered for purchase and 3 of the fire trucks were personally viewed by members of the search committee. Of the overall 5 units, two were discounted because of age and condition, and one was discounted because (one of several reasons) the manufacture is no longer in business, so support was questionable. Most recently, the search committee identified a vehicle at a used fire apparatus dealer in southern MO. The truck is a 2006 Pierce Enforcer, 75' Single-Axle, Quint (pump, water tank, fire hose, aerial device, and ground ladders) type apparatus. The committee recommends this truck be purchased for several reasons:

- 1) The truck checks off nearly every specification outlined prior to beginning the search.
- 2) The truck is manufactured by a high-quality fire apparatus manufacturer and is the same brand (Pierce Manufacturing) as our two newest pumper trucks.
- 3) Training on the new apparatus will be very minimal as the general layout and function of the truck is identical to the two Pierce pumper trucks that we currently employ.
- 4) Budget-wise, the truck fits the anticipated cost of replacement within 4% of the budgeted amount in the Capital Improvement Plan of \$400,000.
- 5) The truck comes from a fire apparatus dealer with a good reputation who stands behind the truck with up-front servicing, refurbishing and a 6-month 50/50 powertrain (engine, transmission, and pump) warranty. It is a used vehicle, but we would at least have support during the initial commissioning.

It is the recommendation of the Search Committee that we proceed with purchasing the identified apparatus, and that we set a date of middle to late June to go and pick-up the truck. Once back in North Mankato, the truck would be outfitted with the necessary loose equipment and hose and placed into service by the middle of July.

Recommendation: Staff recommends the City Council approve purchase of the 2006 Pierce Enforcer fire engine.

Documented: Jan 29th, 2015

TOPIC: Preferred Specifications for the purchase of a used Aerial Fire Truck in 2016

Age:	2006 or newer
Equipment Manuals:	Must be included
Color:	Red (Minimize paint/decal cost)
Aerial Length:	75-105ft, aluminum preferred, must have side rails
Aerial Device:	Ladder preferred but may consider platform
Aerial Waterway:	Yes (Pre-piped)
Aerial Tip Controls:	Remote capable at the base of aerial unit
Aerial Tip Weight:	350 lbs. (Minimum while flowing)
Aerial Lighting:	Preferred
Pump Size:	1,500 – 2,000 gpm (2,000 gpm preferred)
Pump Testing:	Shall be current
Ladder Testing:	Shall be current
Electronic Governor:	Yes
Tank Size:	Minimum 300 gallons
Axle(s):	Single preferred but would consider tandem
Transmission:	Automatic
Engine Brake:	Yes
Seating:	Minimum 4 personnel (Preferred 5-6)
Generator:	Yes (gas or hydro drive)
Scene Lighting:	Yes
Foam Capability:	Yes
Winter Ready:	Yes it should be ready for service in Minnesota
Tire Chains:	Preferred
Ground Ladder Storage:	Yes



Unit: 2006 Pierce Enforcer 75' Ladder (Overall Length = 36'-5", Overall Height = 11'-5")
Powertrain: CAT C-9 400 HP Diesel w/Allison Auto. Trans. (Mileage = 72,968 Hours = 4,821)
Fire Pump: 1,500 GPM Waterous CSU
Tank Size: 500 Gallon Poly
Discharges: 2 – 1 ½" Crosslays, 1 – 2 ½" Crosslay, 1 – 2 ½" Right Side, 1 – 5" Right Side, 2 – 2 ½" Left Side, 1- 1 ½" Front and Aerial Water way
Compartments: Compartments – Both Sides full height rescue style with roll up doors
Aerial Ladder: 75' 3-Section Aluminum Ladder w/Pinnable Waterway (Hrs. = 385)
Ground Ladders: 35' 3-Section Extension, 24' 2-Section Extension, (2) 16' Roof, and 10' Attic
Misc. Equipment: Extended Front Bumper
Generator, Harrison PTO/Hyd 10,000 Watt
Quartz Scene Lights (Qty. 2)
Whelen Traffic Advisor
SCBA Seats (Qty. 5)
SCBA Bottle Holders in Wheel Wells
Federal Q Siren
Aluminum Wheels
Akron Master Stream
Included Options:
Pump House Enclosure and Heater
Truck Lettering and Graphics

F.O.B. Rogersville, MO\$415,000.00

Includes current aerial and pump test.

6 Month Power Train 50/50 Warranty includes Engine, Transmission, and Pump

Accepted By: _____

Title: _____

Date: _____

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #13B	Department: City Administrator	Council Meeting Date: 06/06/16																												
TITLE OF ISSUE: Receive Results of the North Kato Ideas Questionnaire and Brewing Ideas for North Kato Events.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review the memo from Administrator Harrenstein and Planning Analyst Keitzer.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION:																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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To: Mayor Dehen & City Council
From: John Harrenstein, City Administrator
Courtney Kietzer, *Planning Analyst*
Date: May 27, 2016
Re: North Kato Ideas Questionnaire / Brewing Ideas report

BACKGROUND

In April of this year staff recommended two citizen engagement techniques be used to gather resident feedback on a variety of topics. The first was a questionnaire sent to citizens asking them to rank various projects associated with parks and recreation. The second, "Brewing Ideas for North Mankato" was a wide ranging discussion aimed at gathering citizen feedback on existing and potential undertakings of the city of North Mankato. The purpose of this memo is to present the feedback gathered from both citizen engagement efforts.

NORTH KATO IDEAS QUESTIONNAIRE

Approximately 5,190 questionnaires (see attachment A) were mailed to North Mankato residents in the March utility bill. A total of 851 questionnaires were returned via utility drop box or mail and 258 questionnaires were completed on-line (www.northkatoideas.com). This amounts to a response rate of 21%. Of the 851 questionnaires that were returned in the utility drop box, 199 responses ranked projects differently than the suggested "ranked choice" method of selecting the seven most important projects. Despite this variation in response method, 143 of those responses were also aggregated for consideration. Fifty six (56) responses submitted from the utility drop boxes were unable to be aggregated, however, any written comments from those 56 responses were recorded.

In addition, North Mankato residents were given the opportunity to recommend projects not listed on the questionnaire. The compilation of those ideas and comments can be reviewed on attachment B.

COMPARING PRIORITIES & DEGREE OF SUPPORT

One way of examining the priorities of citizens based on the feedback received on the questionnaires is to rank projects by the number of times a project was selected as #1 (Most Important). Another way to compare the responses is ranking projects by the number of times they were selected as a priority regardless if it was ranked as #1, 2, 3, 4, 5, 6, or 7. Below is a side by side comparison of both online and mail responses displayed by #1 ranked projects and projects with the highest number of votes overall.

COMBINED RESPONSES (on-line and mail in response)

Excluding the N/A response option (N/A represents responses that ranked choices in order of preference, but did not make seven selections), the same eight projects topped the list of responses for both #1 vote and those that were most often selected by respondents.

Ranked #1 (Most Important)			Most # of Votes		
Rank	Project	Responses	Rank	Project	Responses
1	Build ice arena in Caswell Park	162	1	Upgrade Spring Lake Park Swim Facility	549
2	Build aquatic facility in Caswell Park	145	2	Construct restrooms in Spring Lake Park	521
3	Build a covered shelter/restrooms in Benson	91	3	Build a covered shelter/restroom in Benson	494
4	Construct restrooms in Spring Lake Park	75	4	Re-establish trail from Bluff to Spring Lake	493
5	Upgrade Spring Lake Park Swim Facility	72	5	Build aquatic facility in Caswell Park	483
6	Improve Pedestrian safety on Lookout Dr.	68	6	Build ice arena in Caswell Park	455
7	Re-establish trail from Bluff to Spring Lake	60	7	N/A	478
8	Expand the Taylor Library	56	8	Expand the Taylor Library	400
9	Build indoor turf facility at Caswell park	43	9	Improve pedestrian safety on Lookout Drive	395
10	N/A	34	10	Improve outdoor hockey rink and warming house at Spring Lake Park	375
11	Pedestrian improvements along Belgrade Ave	25	11	Pedestrian improvements along Belgrade Ave	309
12	Recognize historic sites	19	12	Build indoor turf facility at Caswell Park	309
13	Improve outdoor hockey rink and warming house at Spring Lake Park	18	13	Build a natural play area in Benson Park	309
14	Build a natural play area in Benson Park	14	14	Recognize historic sites	245
15	Construct bridge crossing over pond in Benson Park	14	15	Installation of public art throughout the community	242
16	Installation of public art throughout the community	10	16	Construct bridge crossing over pond in Benson Park	165
17	Build informal educational amphitheater in Benson Park	4	17	Build an informal educational amphitheater in Benson Park	148
	TOTAL	910		TOTAL	6370

MAIL IN / UTILITY DROP BOX RESPONSES

Responses that were submitted in the utility drop-box or by mail closely resemble the results of the combined total with a few noticeable exceptions. In this category, the ice arena dropped in ranking from one to five in receiving the total number of #1 votes and dropped out of the top eight for most votes given. Another noticeable changes is that pedestrian safety on Lookout Drive moved into the top eight for most votes received in the mail in / utility drop box responses.

#1 Ranked			Most Votes	
Rank	Project	Response	Project	Response
1	Build aquatic facility at Caswell Park	102	Upgrade Spring Lake Park Swim Facility	399
2	Build a covered shelter and restroom in Benson Park	72	Construct restrooms in Spring Lake Park	394
3	Construct restrooms in Spring Lake Park	63	N/A	387
4	Upgrade Spring Lake Park Swim Facility	63	Re-establish trail from Bluff park to Spring Lake Park	371
5	Build ice arena at Caswell Park	58	Build a covered shelter and restroom in Benson Park	355
6	Expand the Taylor Library	53	Expand the Taylor Library	322
7	Improve pedestrian safety on Lookout Drive	50	Build aquatic facility at Caswell Park	312
8	Re-establish trail from Bluff to Spring Lake	50	Improve pedestrian safety on Lookout Drive	280
9	N/A	34	Pedestrian improvements along Belgrade Ave	241
10	Build indoor turf facility at Caswell Park	23	Improve outdoor hockey rink and warming house at SLP	236
11	Pedestrian improvements along Belgrade Ave	23	Build ice arena at Caswell Park*	230
12	Recognize historic sites	19	Build a natural play area in Benson Park	211
13	Improve outdoor hockey rink and warming house at Spring Lake Park	16	Installation of public art throughout the community	205
14	Build a natural play area in Benson Park	8	Recognize historic sites	202
15	Construct bridge crossing over pond in Benson Park	8	Build indoor turf facility at Caswell Park	192
16	Installation of public art throughout the community	8	Construct bridge crossing over pond in Benson Park	131
17	Build an informal educational amphitheater in Benson Park	2	Build an informal educational amphitheater in Benson Park	96
TOTAL		652	TOTAL	4564

On-line Responses

On-line responses clearly favored indoor facilities as opposed to investment in existing infrastructure. This is likely linked to a mobilization effort from indoor sporting participants as well as a greater comfort of using on-line resources by a younger demographic more likely to support indoor recreation. Noticeable differences from the on-line responses compared to the combined responses is that the Taylor Library moves out of the top eight responses and indoor turf moved into the top eight.

	#1 Ranked		Most Votes	
Rank	Project	Response	Project	Response
1	Build ice arena at Caswell Park	104	Build ice arena at Caswell Park	225
2	Build aquatic facility at Caswell Park	43	Build aquatic facility at Caswell Park	171
3	Build indoor turf facility at Caswell Park*	20	Upgrade Spring Lake Park Swim Facility	150
4	Build a covered shelter and restroom in Benson Park	19	Build a covered shelter and restroom in Benson Park	139
5	Improve pedestrian safety on Lookout Drive	18	Improve outdoor hockey rink and warming house at Spring Lake Park	139
6	Construct restrooms in Spring Lake Park	12	Construct restrooms in Spring Lake Park	127
7	Re-establish trail from Bluff Park to Spring Lake Park	10	Re-establish trail from Bluff Park to Spring Lake Park	122
8	Upgrade Spring Lake Park Swim Facility	9	Build indoor turf facility at Caswell Park	117
9	Build a natural play area in Benson Park	6	Improve pedestrian safety on Lookout Drive	115
10	Construct bridge crossing over pond in Benson Park	6	Build a natural play area in Benson Park	98
11	Expand the Taylor Library*	3	N/A	91
12	Improve outdoor hockey rink and warming house at Spring Lake Park	2	Expand the Taylor Library	78
13	Pedestrian improvements along Belgrade Ave	2	Pedestrian improvements along Belgrade Ave	68
14	Build an informal educational amphitheater in Benson Park	2	Build an informal educational amphitheater in Benson Park	52
15	Installation of public art throughout the community	2	Recognize Historic Sites	43
16	N/A	0	Installation of public art throughout the community	37
17	Recognize Historic Sites	0	Construct bridge crossing over pond in Benson Park	34
TOTAL		258	TOTAL	1806

QUESTIONNAIRES SUBMITTED WITH ANOTHER RANKING METHOD

There were 143 mail-in questionnaires that were submitted using an alternative ranking method other than the “ranked choice” method. Some of these responses ranked everything with a single number while others selected a few projects and listed the same number for each project. These submittals did not always limit their responses to seven projects listed in priority order. The responses from these submittals were ranked according to total number of votes received, the least number of votes indicating the more popular project. For projects that did not receive a number the value of 9 was awarded to indicate least popular and therefore increase the score which would indicate less support for the project.

The results of these 143 submissions differ very slightly from the combined responses except in this subset of responses, all indoor recreation options with the exception of the Taylor Library fell below the top eight responses. In their place were *Recognize Historic Sites* and *Improve Outdoor Hockey Rink and Warming House at Spring Lake Park*.

Rank	Project
1	Construct restrooms in Spring Lake Park (south side of park near ball fields)
2	Upgrade Spring Lake Park Swim Facility
3	Build a covered shelter and restroom at Benson Park
4	Expand the Taylor Library
5	Improve pedestrian safety on Lookout Drive (From Lee Blvd to Marie Ln)
6	Re-establish trail from Bluff Park to Spring Lake Park
7	Recognize Historic Sites
8	Improve Outdoor Hockey Rink and Warming House at Spring Lake Park

WHAT DID WE MISS RESPONSES

Citizens were given the opportunity to list ideas other than the choice given for prioritization. There are several themes that were consistent among citizen responses for this including building restrooms at city parks, updating playground equipment, constructing a water park and other indoor recreational facilities, the Tschol Property, Community events & beautification, improved street maintenance, trails, and others. Several easy to implement ideas were shared and staff will report out on action items at a later date.

BREWING IDEAS FEEDBACK

Brewing Ideas came about when the City approached Envision Lab to learn about how we could help with a public engagement effort to help clarify and build upon ideas from citizen input through two Public Engagement Design Lab sessions. The City launched www.northkatoideas.com and sent residents a survey questionnaire that provided them 910 responses. The public engagement sessions brought citizens through the same process on April 19th & May 10th from 6-8:30 pm. Together we explored 3 questions that were designed to build a shared vision and clarify what mattered most to citizens as their community goes forward. Representatives from the Envision Lab will present the findings of their report at the regular council meeting on June 6th.

SUMMARY

1. 8 to 10 projects were consistently considered most popular by priority ranking or total votes given on the North Kato Questionnaire

Upgrade Spring Lake Park Swim Facility	Construct restrooms in Spring Lake Park
Improve Pedestrian safety on Lookout Dr.	Improve Outdoor Hockey Rink and Warming House at Spring Lake Park
Re-establish trail from Bluff to Spring Lake	Build ice arena in Caswell Park
Expand the Taylor Library	Build a covered shelter/restrooms in Benson
Improve pedestrian safety on Lookout Drive	Recognize Historic Sites
Build indoor turf facility at Caswell Park	Build aquatic facility in Caswell Park

2. Variations exist among most favored projects by response method and activation of supporting groups for specific projects
3. Staff will begin collecting cost estimates for the projects and incorporate discussion of them into the budget process
4. The Brewing Ideas event went well and provided a positive environment to listen to residents regarding their ideas about existing priorities of the city and future priorities they would like the organization to consider. Overall, an affirmation of the existing direction of the organization was received.



North Kato Ideas Questionnaire 2016

Your Feedback Is Needed!

This year North Mankato will prioritize several projects for the five-year capital improvement plan. Feedback from residents is requested to assist the City prioritize potential projects related to recreation, beautification, and pedestrian enhancements.

How Do I Participate?

To participate answer the questions below and return the survey to the utility drop boxes on Commerce Drive or at City Hall, 1001 Belgrade Avenue, by April 11th. Participants may also fill out the survey online at northkatoideas.com. Online responses will require a valid e-mail address.

What Is Most Important?

From the list of projects below choose SEVEN projects you believe are the most important and rank your responses using a score of 1-7 (1 being most important and 7 being least important).

Projects	Rank 1-7
Build a covered shelter and restroom in Benson Park	_____
Build a natural play area in Benson Park	_____
Build an informal educational amphitheater at Benson Park	_____
Improve outdoor hockey rink and warming house at Spring Lake Park	_____
Re-establish trail from Bluff park to Spring Lake park	_____
Improve pedestrian safety on Lookout Drive (From Lee Blvd to Marie Ln)	_____
Construct bridge crossing over pond in Benson Park	_____
Upgrade Spring Lake Park Swim Facility	_____
Construct restrooms in Spring Lake Park (south side of park near ball fields)	_____
Pedestrian improvements along Belgrade Avenue	_____
Installation of public art throughout the community	_____
Recognize historic sites	_____
Build ice arena at Caswell Park	_____
Build aquatic facility at Caswell Park	_____
Build indoor turf facility at Caswell Park	_____
Expand the Taylor Library	_____

Did We Miss The Next Great Project?

If we have missed a recreational, pedestrian, or beautification project you would like considered, please describe it below.

City Hall
1001 Belgrade Ave
North Mankato, MN 56003

Website: northkatoideas.com
Email: info@northkatoideas.com
Phone: (507) 625-4141

ATTACHMENT B

CATEGORY

IDEA

Athletic Facilities	Indoor Water Park/ Hotel
Athletic Facilities	Outdoor Water Park
Athletic Facilities	Build adult Rec Center near Caswell/Public School
Athletic Facilities	Facility to accommodate Lacrosse - fastest growing sport in MN
Athletic Facilities	Indoor Walking Track
Athletic Facilities	Build baseball diamond at Caswell Park
Athletic Facilities	More public soccer goals
Athletic Facilities	Splash pad
Athletic Facilities	More restroom facilities at Caswell. Lines are too long during state tournament and we hear from out of town people how nice fields are but restrooms are horrible. Girls don't have time to go between games and they are dirty.
Athletic Facilities	Build more parking at Caswell Park
Athletic Facilities	Build an indoor tennis facility! We have more than enough soccer fields. Let's consider other sports too!
Athletic Facilities	Absolutely! MSUs pool is old and outdated and six lanes is not enough to hold bigger invites (no comment needed on the west four lane pool). An 8-10 lane competition pool (with diving well) would allow Mankato West/East?, Mantas swim club, & the YMCA Marlins to host swim meets year round. USA meets that Mantas could host are three day meets that would bring revenue to the city through hotel/restaurant use. Regional, conference, and/or section meets could be held during the high school seasons, also bringing visitors to N mkto. Both the YMCA and pool at west high are only four lanes and are are dangerous for practice (10+ people per lane bumping into each other, losing reps because of waiting, and less time being coached)
Athletic Facilities	We would love to see the community back an aquatic facility. It is long overdue. Please let me know how we can help.
Athletic Facilities	Would love to see a family aquatic center similar to the ones in Faribault, Waseca & Gaylord built at Caswell.
Athletic Facilities	A pool this size would be a huge asset to the community. There are limited facilities in Southern Minnesota that can host events. North Mankato could draw people and events from all over the region
Athletic Facilities	I would like to propose North Mankato build a splash park. (example: http://www.stlouispark.org/neighborhood-parks/oak-hill-splash-pad.html) This would be a fantastic way to draw families from the greater Mankato area to North Mankato.
Athletic Facilities	Include outdoor H2o park at aquatic facility- ball tournaments would draw weekend crowds also.
Athletic Facilities	ice arena much needed, our facilities currently are a disgrace for all the people that go there in a year!
Athletic Facilities	Indoor sports facility (partner with MAYBA & Mankato Basketball Association) there is a severe lack of court space/gym space!
Athletic Facilities	Combining some of the above into a community, a multi-use recreational facility would be attractive and usable by many- combining interests of many
Athletic Facilities	full rec center
Athletic Facilities	more parking areas at caswell park
Athletic Facilities	build ice arena at caswell park/ this would definitely be my priority. Our kids need their own decent ice for hockey.
Athletic Facilities	We have lived, worked, and raised our 5 children in North Mankato. Our kids have great memories of time spent in Wheeler and Spring Lake Parks, riding bikes on sidewalks and enjoying the pool. Times have changed for our grandchildren and at 70 years of age, i will always support any/all recreational facilities built for the youth of our city. the young families here are our future. as our children and youth population grow in North Mankato we must address their needs.
Athletic Facilities	Tournament level Little League Fields (4 Fields)
Athletic Facilities	Ice arena much needed, our facilities currently are a disgrace for all the people that go thru there in a year!
Athletic Facilities	Construct community center with basketball & volleyball facilities
Beautification	Continue the beautiful flowers, plantings & sculptures.
Beautification	Build a wall/plant trees along pleasant view road so it is quieter and more eye appealing to people who live in that area.
Beautification	I would love to see beautification of entrances to city near exists. 4 way stop on Howard on LorRay is a huge safety issue. I believe a light would work better there.
Beautification	Remove all trees split down the middle by power lines. They look awful!
Beautification	More benches along Belgrade Ave & in Parks (so we "elderly" can sit a spell and catch our breath).
Beautification	Please make our community beautiful and put nice signs on parks and increase bike paths!
Beautification	Clean the trees blocking view on Lookout Drives overlook vehicles and pedestrians stop but have to walk up road to see view. Safety issue at times. Removal of trees would allow the lookout area to be used as it was officially intended.
Beautification	Upgrade Christmas lights on Range Street.
Beautification	Trim overgrowth at Lookout Drive Overlook so we can enjoy the view.

Beautification	Keep up the good work on the flower baskets!
Beautification	to maintaining and upkeep on the existing recreational area around Spring Lake park and walking path to Hiniker Pond. There is always so much trash along path and sometimes dumped junk off bridge area. The trees are slowly being strangled by the vines that have trunks as big as small trees. These vines climb the trees making them susceptible to disease and strangle them until they fall during high winds which city workers have to clean up.
Beautification	Anything to encourage, beautify any rivers edge property. St. Cloud is a prime example of great riverside usage.
Beautification	Hanging baskets on light poles in Spring Lake
Beautification	pleas "fix" the trees in lower north that were ruined by the trimming Nazis!
Community Events	Art or music festival at Benson Park.
Community Events	Could we support a small farmers market in the summer? (or do we already have one and I missed it?)
Community Events	love the sculpture tours, spring curb pick up, belgrade events, trails, parks, and especially tailor library. Love Lower North.
Community/Events	Get school children involved by starting annuals for park. divide up perennial & plant them at spring lake park. A day of learning.
Economic Development	Grocery store on hill
Economic Development	Coffee shop on Belgrade or Range
Economic Development	A grocery store in North Mankato is needed and most cities have several. Even New Ulm (smaller than North Mankato) has three. It would be nice if the City would come up with a finance package to attract a grocery chain to open in upper or lower North Mankato so we don't have to drive 14 miles round trip for each grocery store visit in Mankato. We have spent enough money on the trails to nowhere and we do not need anymore parks. Also, how about a post office in upper N. Mankato?
Economic Development	Why can't businesses survive in upper North Mankato? I think we need to give businesses and new businesses a break for some reason they don't seem to survive in upper North Mankato empty buildings & strip mall on commerce drive. Empty buildings are unattractive.
Law Enforcement	Step up law enforcement of laws pertaining to bicycles. At lease enforce the laws already on the books
Law Enforcement	Open burning ban-can't keep windows open due to smoke (from fire pits) would - or - would of any kind in the city ideally.
Maintenance	enforce garbage, lawn upkeep of rental and owner occupied homes on 100 & 200 block of Wheeler Avenue.
Maintenance	Enforce the law that owners clear sidewalks of snow and ice, especially at corners.
Maintenance	Make rental property owners keep garbage cans out of sight.
Maintenance	Bring back fall curb-side clean-up!
Maintenance	renters with multiple vehicles parking on belgrade. When they have space behind their dwelling.
Maintenance	take care of current issues; snow removal; garbage pick-up; "clean-up" days in Fall & Spring.
Maintenance	Re-do heating system in Police Annex. Fix Vav-Boxes.
Other	Put name on this we want to know whose idea this was - back off. Taxes are too high Wages are too high upsentting cost for seniors and the poor
Other	Stop builing Crap & raising taxes when you can't fix the roads and facilities we have
Other	Nothing!
Other	Are you kidding?!? None of the above are needed! All Fluff! Stop Spending!!! Enoughy - Enough - Enough
Other	Better Idea = reduce taxes. Goofy ridiculous. All waste of \$. Do not like Mankato :) Ugly
Other	NO NO NO Godzilla as "Ambassador" for us - put it @ children's museum NOT HERE
Other	To stop legaling stealing trough tax; should be firth priority for every city and county employee.
Other	we could have had some of these things if money wasn't wasted on the trail to Nowhere!
Other	pay more attention to senior citizen requests and less on sports activity, etc.
Other	City of No Mankato, It is nice to improve park and facility, but when your retired and are on a budjet its tough when you raise property taxes. We seniors should get a tax break.
Other	It appears we could have done many of these projects with the money that was spent on the bike trail to no-where. Bike riders are very rude they wear headphones plugged into their ears with enables them to hear any thing else but traffic. They run stop signs stop lights. cut across traffic many things that auto drivers would be peckerd for. they should be licensed just as autos are also they should be insured just as autos have to be. we could go on & on but i'm sure others feel the same way. thank you.
Parks	Install bathrooms at Pleasant View Park
Parks	Restrooms at all parks (even portable during spring/ summer/ fall)
Parks	Restrooms at Farmer S. Park
Parks	Improve playground equipment and add dog park to Northridge
Parks	Allow dogs in Spring Lake Park. Install posts with pick-up bags & disposal.
Parks	Swimming area at Benson Park.
Parks	Camping at Hiniker Pond
Parks	Plant trees on Benson Park Grounds.
Parks	Upgrade Bluff shelter area, equipment, grill, etc.
Parks	clean up trees and leaves in Bluff Park

Parks	Build covered shelters and restrooms at Reserve Park.
Parks	Pickle Ball Courts in Lower North (not as windy).
Parks	Seasonal skating rink at Pleasant View Park
Parks	Lighted tennis courts at Spring Lake Park.
Parks	Restrooms at Benson Park
Parks	Upgrade Wallyn Park (toys for younger children)
Parks	More lighting in Benson Park
Parks	improve Ice Skating and more warming house hours.
Parks	Too many geese at Spring Lake Park.
Parks	More trees at Benson Park
Parks	Tennis Courts at Caswell Park.
Parks	Improve Wheeler Park
Parks	(1) Build an actual playground for kids up to age 12+. There are no quality parks on the North side of Highway 14.
Parks	Improvements to Wallyn Park
Parks	New Playground equipment like more swings for age 5-15 years. Get rid of the OLD stuff.
Parks	Build restroom in Northridge Park. It was promised to us in the 1990's.
Parks	Add dog stations with bags. Not a dog friendly city.
Parks	fenced in playground for small or special needs children
Parks	Upgrade ball field at Walter S. Farm Park
Parks	Upgrade play equipment at Northridge park on Quail Roost- Very Unsafe!
Parks	Ice Skating Rink at Northridge Park
Parks	Disc Golf at Benson Park
Parks	Make Spring Lake Park a bird sanctuary
Parks	More lights in Wheeler Park. There are too many dark spots where strange people linger.
Parks	Control sand bees in parks during July/August so we can use the playgrounds/ball fields we currently have.
Parks	If building restrooms at several of the parks, consider building campsites for RV use. (Benson Park/Spring Lake) An example would be what Springfield has done with a campground next to city park and aquatic facility. Frisbee golf considered at Benson Park or Spring Lake?
Parks	Update playground equipment for forest heights park, much of it is rusting.
Parks	With The Reserve neighborhood growing quickly, it would be great to see more recreational options at the park. Volleyball courts, tennis courts, etc. There are soccer fields, but those are rarely used, it would be nice if there was more out there for the neighborhood and those who go out there to use the park.
Parks	Please consider putting new concrete down to make a full sized outdoor basketball court in King Arthur Park. We have wanted this for years. Thank you for your consideration!
Parks	Frisbee Golf at Benson Park
Parks	move the Benson park playground equipment to the area of the soccer fields so it would be used.
Parks	put a sliding hill at Benson.
Parks	Label the tree varieties at Bluff Park.
Parks	Bathroom shelter at North Ridge Park
Parks	Add restrooms at N. Mankato parks. Maybe 1 park per year.
Parks	upgrade play ground covering from sand to park mulch (like at Walter S. Farm Park)
Parks	North Ridge Park Upgrade
Parks	No wooden playground equipment. Use "natural objects" - logs, boulder, trees, etc. Purchase Tschohl property and create a natural park space. Mark the trail on Old Belgrade Avenue at the top of the hill so hikers/bikers can feel secure that they are not trespassing on private property.
Parks	Outside the fenced area! Tables/chairs for adults to watch their children swimming
Parks	Our kids always enjoyed the trails from Bluff in upper North Mankato with kids in the neighborhood.
Parks	Bathrooms in North Ridge Park
Parks	Bathroom Shelter at Northridge Park!
Parks	Add restrooms at N. Mankato parks - maybe 1 park per year. Upgrade play ground covering from sand to park mulch (like at Walter S. Farm Park)
Pedestrian Safety	a sidewalk really should be put along LorRay Dr connecting up to the existing sidewalk that just kind of ends. More and more people are walking, running, biking, etc on that road (to/from The Reserve) and it's just not safe.
Pedestrian Safety	Improve pedestrian safety along Lake Street North of Webster Avenue. Maybe trimming some of the brush would help.
Pedestrian Safety	Improve pedestrian safety on Judson Bottom Road.
Pedestrian Safety	Sidewalk on Countryside between Haughton and Howard!
Pedestrian Safety	Improve lighting on residential streets (add more lights)
Pedestrian Safety	Make Belgrade traffic slower for pedestrians.
Pedestrian Safety	Yes! Improve pedestrian safety on Lookout Drive.
Pedestrian Safety	(If this is in the city?) Walking- Improve pedestrian safety on Lower Judson Road.

Programs	Spend this money on support/programs for the mentally ill.
Programs	Let's spread the benefits planned for athletic projects to more facilities for disabled & handicapped, seniors & especially kids. Focus on things for North Mankato citizens who are not happy about building an athletic mecca for Mankato. Any accommodations for silent citizens would be appreciated.
Programs	Creating a community garden connected to trail system would be good.
Promotion	With all the baseball tournaments it seems that we under utilize tourism for people that are at these tournaments! What a great time to promote our City. We also miss this area to be used in the "off season" winter months. (Caswell Park Area).
Promotion	Lived here since 1977 - Raised five kids. Don't even know where Benson Park is located!
Streets	Close parking lot entrance on Belgrade to the VFW. It is a hazard!
Streets	Commerce and James Drive (East of Lor Ray) are getting bad.
Streets	Fix Commerce Drive. It's a disaster. New black-top, new utility poles, trees on boulevard.
Streets	In recent years we've seen poor quality concrete work. Is it one particular construction company? Sidewalks will have high and low areas of approx. 1/2" and in between sidewalk and curb. It's all over new areas in Mankato and some areas of North Mankato. It seems to be poor workmanship.
Streets	Fix alley between Belgrade and Park Ave
Streets	Why don't we fix our streets of all the pot holes? Maintain What we currently have!
Streets	Please fix all man hole covers
Streets	decrease belgrade traffic, numbers and speed.
Streets	Fix alley between Belgrade & Park Ave
Taylor Library	Expand Taylor Library and work with other libraries.
Taylor Library	Expand the Taylor Library - it seems to be becoming a sort of community center - a good thing.
Taylor Library	Have more evening hours at Taylor Library
Taylor Library	have more evening hours at taylor library
Trails	Bike trails, tent camping, water fountains on Judson Bottom Road.
Trails	Mile markers on existing trails
Trails	Connect new 14 trail to Sakatah & Red Jacket trails.
Trails	Fix cracked path at Spring Lake Park
Trails	(4) Connect the new trail running along HWY 14 from Lor Ray to lower north across HWY 169 to connect with river trail.
Trails	Pedestrian/ biking bridge connecting bottom of Lookout Drive/Lee Blvd with Sibley Park Path over the river.
Trails	Resurface path around Spring Lake Park.
Trails	Pedestrian safety on Lor Ray Drive between Howard Drive and Commerce. There are plenty of children walking home on the HWY 14 bridge from Dakota Meadows.
Trails	Pedestrian safety on Lee Blvd Hill, Barriers.
Trails	Most unique bicycling loop in the Mankato area for exercise and pure enjoyment... push bicycle up "trail from SPRING LAKE PARK to BLUFF PARK".... ride loop around Bluff Park.... (check out Culvers?) COAST downhill on new paved TRAIL to Lake Street... follow trail along Hiniker pond to Spring Lake Park.... take a break there.
Trails	Pedestrian improvements along Lake Street (by Hiniker pond) by where new walking path leads to.
Trails	We need bike access going up Lookout Drive!! The Highway 14 trail is far too far out of the way for a bike commuting trip to west upper north.
Trails	Build pedestrian bridge from Monroe Ave to Riverfront Park in Mankato.
Trails	Provide trail signs & lane markings from bottom of Hwy 14 trail along Lake St & Lind St to North River Trail along the dike.
Trails	Promotion and beautification of Rex Macbeth Trail
Trails	Within true city we only have two walkways to hilltop. (Lee & Hwy14)
Trails	No More \$80,000 bicycle trails!!
Trails	build a bridge over the Minnesota River for biking or pedestrian use to connect up with the trails along the East side of the River, construct bridge somewhere between Hwy 14 to the North and Subway building to the south.
Trails	how about user fees for bike path users
Trails	anything with biking, walking areas, historic, dog parks, other activities.
Trails	too much spent on bike trail down hwy 14
Trails	fix up walking trails at Benson Park.
Trails	I would like to see new trails around Spring Lake. Replace walkways around the lake they need it bad.
Trails	Within true city we have only two walkways to Hilltop. (Lee & Hwy 14) Co. Rd 41 is in Country.
Tschol Property	Develop the Tschol Property
Tschol Property	Help purchase Tschol property for park - 1
Tschol Property	Build a park at the top of Lee Blvd where the lot is for sale
Tschol Property	Save the Tschohl farmstead #1-7

Tschol Property	Withoustr a doubt, establishing a picnic, park area on the top of Lee / Loray would far outweigh any of the choices listed here. It is a beautiful area of historic significance. Losing that area for development would be tragic !!
Tschol Property	100% Make a farm park for people and a dog area on Lee Blvd Hill and LorRay Blvd
Tschol Property	Save the Oak Trees! - Park at Lee & LoRay
Tschol Property	purchase land at top of lee boulevard hill for a nature park
Tschol Property	Join forces with the private sector to develop the Tschol property into a park. I think this would serve the general public more than a ice arena or aquatic facility at Caswell Park.
Tschol Property	1. Purchase Tscholl Farm for a Park 2. Provide trail signs & Lane markings from bottom of Hwy 14 trail, along Lake St & Lind St. to North River Trail Along the dike.
Tschol Property	Tschol Park
Tschol Property	Tschol Property
Utilities	Read Water Meters electronically, and pay online

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #13C	Department: City Engineer	Council Meeting Date: 06/06/16																												
TITLE OF ISSUE: Consider Resolution Adopting Assessment for Project No. 15-02ABCDEF Roe Crest Drive Improvement.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: On May 20, 2016 City Council ordered the preparation of an assessment roll and set a Public Hearing date for June 6, 2016. The Public Hearing was held earlier in the evening.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adopt Resolution Adopting Assessment for Project No. 15-02ABCDEF Roe Crest Drive Improvement.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Assessment Roll</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION ADOPTING ASSESSMENT FOR
PROJECT NO. 15-02ABCDEF ROE CREST
DRIVE IMPROVEMENT

WHEREAS, pursuant to proper notice duly given as required by law, the Council has met and heard and passed upon all objections to the proposed assessments for Project No. 15-02ABCDEF Roe Crest Drive Improvement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein. Each tract of land therein included is hereby found to be benefited by the improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of fifteen (15) years and the first of the installments shall be payable on or before the first Monday in January in 2017, and shall bear interest at the rate of (2%) greater than the average coupon interest rate of the bonds, rounded to the nearest quarter of a percent, from December 16, 2016.
3. The owner of any property so assessed, may at any time, prior to December 16, 2016, pay the whole of the assessment on such property with interest accrued to the date of payment to the City Finance Director; and he may, at any time thereafter, pay to the County Treasurer, the entire amount of the assessment remaining unpaid with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The Clerk shall transmit a certified duplicate of this assessment to the County Auditor to be extended on the tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the City Council this 6th day of June 2016.

Mayor

City Clerk

FINAL ASSESSMENT ROLL
ROE CREST DRIVE RECONSTRUCTION
CITY OF NORTH HAVEN
CITY PROJECT NO. 15-02ABCOE
BIM PROJECT NO. M13110030

LINE	PIN	PROPERTY OWNER NAME	PROPERTY ADDRESS	LENGTH OF FACILITY (LUMENS)				ACCESSIBLE ELEMENT				ACCESSIBLE ELEMENTS												ASSESSMENTS																																																																																																																																																																																																																																																																																																																																																																																																			
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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #13D	Department: City Engineer	Council Meeting Date: 06/06/16										
TITLE OF ISSUE: Consider Resolution Awarding Bid for Project No. 15-02ABCDEF Roe Crest Drive Improvement.												
BACKGROUND AND SUPPLEMENTAL INFORMATION: On April 4, 2016 the City Council approved the Plans and Specifications and ordered the Advertisement for bids for Project No. 15-02ABCDEF. Before you is a resolution awarding the bid to low bidder Holtmeier Construction, Inc.												
<i>If additional space is required, attach a separate sheet</i>												
REQUESTED COUNCIL ACTION: Adopt Resolution Awarding Bid for Project No. 15-02ABCDEF Roe Crest Drive Improvement.												
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: Aye Nay _____ _____ Freyberg _____ _____ Spears _____ _____ Steiner _____ _____ Norland _____ _____ Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution	Ordinance	Contract	Minutes	Map								
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								
<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____											

RESOLUTION NO.

RESOLUTION AWARDDING BID FOR
PROJECT NO. 15-02ABCDEF ROE CREST DRIVE IMPROVMENT

WHEREAS, pursuant to an advertisement for bids concerning Project No. 15-02ABCDEF Roe Crest Drive Improvement, four (4) bids were received, opened, and tabulated according to law, and

WHEREAS, the following bids were received complying with the advertisement:

Bidder	Bid Amount
Holtmeier Construction, Inc.	\$1,043,422.39
OMG Midwest, Inc (SMC)	\$1,109,605.55
GM Contracting, Inc.	\$1,145,328.62
Geislinger & Sons	\$1,209,196.00
Engineer's Estimate	\$1,107,792.75

AND WHEREAS, Holtmeier Construction, Inc. is the lowest responsible bidder;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

1. The City Council hereby awards the Base Bid to Holtmeier Construction, Inc. in the amount of \$1,043,422.39.
2. The City Council hereby rejects the bids from OMG Midwest, INC, GM Contracting, Inc and Geislinger & Sons.
3. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with Holtmeier Construction, Inc. of Mankato, Minnesota in the name of the City of North Mankato, for such improvement according to the plans and specifications approved by the City Council and on file in the Office of the City Clerk.
4. The City Clerk is hereby authorized and directed to retain the deposits of the successful bidder until a contract has been signed.

Adopted by the City Council this 6th day of June 2016.

Mayor

Attest:

City Clerk

**CITY OF NORTH MANKATO
BUDGET CALENDAR
FISCAL YEAR 2017 BUDGET**

July 29	Deadline for Department of Revenue to certify Local Government Aid to be paid in 2017.
August 1	Last day for officers of volunteer firefighters' relief association paying lump sum pensions to estimate accrued liability of the fund for the following year and certify requirements to the City Council.
August 15 (6:00 p.m.)	Council Budget Workshop.
September 6 (6:00 p.m.)	Council Budget Workshop.
September 19	The City Council adopts the proposed property tax levy and announces the time and place of a future city council meeting at which the budget and levy will be discussed and public input allowed, prior to final budget and levy determination. This public input meeting must occur after Nov. 23 and before December 26, and must start at or after 6 p.m. The time and place of the public input meeting must be included in the minutes but newspaper publication of the minutes is not required.
September 30	Deadline for City to adopt proposed budget by resolution and certify to the county auditor the proposed property tax levy for taxes payable in the following year. Cities must provide the county auditor with the following information: The time and place of the meeting at which the budget and levy will be discussed and public input allowed. (Again, meeting must occur after Nov. 23 and before December 26, and must not start before 6 p.m.), a phone number that city tax payers may call if they have questions related to the auditor's property tax notice; this does not require listing a private phone number, and an address where comments will be received by mail.
November 11 - 24	Period for county auditors to prepare and county treasurers to mail parcel specific notices of proposed tax levies to taxpayers.
November 23	Publish notice of public hearing (not less than 7 days and not more than 30 days before the event).
November 23 - December 26	Period for counties, cities and school districts to hold public hearings to adopt final tax levies.
December 5	City Council holds required Public Hearing for 2017 Budget and 2017-2021 Capital Improvement Plan (1st hearing).
December 19	City Council holds Public Hearing (continuation hearing, if necessary).
December 19	City Council adopts 2017 Budget and Tax Levy and 2017-2021 Capital Improvement Plan.
December 26	Deadline for City to certify final tax levy to county auditor (on or before five working days after December 20 in each year).
December 26	Deadline for cities to certify compliance with Truth in Taxation law to Department of Revenue.
December 28	Deadline for cities to file the Property Tax Levy Report with the Department of Revenue.
January 31	Deadline to submit summary budget information to State Auditor and to publish budget summary in newspaper.