

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on February 1, 2016. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Spears, Steiner, and Norland, City Administrator Harrenstein, Attorney Kennedy, City Planner Fischer, Public Works Director Swanson and City Clerk Van Genderen. Absent: Finance Director Thorne and Council Member Freyberg.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda as presented. Vote on the motion: Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

Approval of Minutes

Council Member Steiner moved, seconded by Council Member Norland to approve the minutes of the Council meeting of January 19, 2016. Vote on the motion: Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

Public Hearing, 7 pm-Hearing on Street and Alley Easements Vacation Block 4, Hodapp's Addition.

City Planner Fischer stated the petitioner Tom Hagen owns the property located between Lake Street and Bluff Park. When the land was originally platted roads and alleys were platted up the hillside despite the topography. As part of the formal vacation of the street and alley easements a Public Hearing must be held. Utility companies were informed of the request and no utility company had concerns. With no one appearing the Mayor closed this portion of the meeting.

Consent Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Approved Parade Permit for Lasting Imprint 5K and 10K Fun Run, Saturday, September 17, 2016 from 7:15 a.m. to 10:15 a.m. at Spring Lake Park.
- C. Approved Audio and Large Group Permit for Catholic Order of Foresters, Spring Lake Park Shelter #1, Sunday, July 24, 2016 from 10:30 a.m. to 3:30 p.m.
- D. Approved Audio and Large Group Permit for Holy Rosary Church Mass, Wheeler Park, on Sunday, September 18, 2016 from 7 a.m. to 3 p.m.
- E. Approved Resolution Waiving Waiting Period for Exemption from Lawful Gambling License for Holy Rosary Church.

Vote on the motion: Spears, Steiner, Norland and Dehen aye; no nays. Motion carried. Council Member Spears requested clarification on the \$237,691.63 claim from Mac Queen Equipment, Inc. Public Works Director Swanson stated this was for the new Jetter.

Public Comments

Barb Church, 102 Wheeler appeared before Council and requested clarification on criteria for determining what items can be included on the consent agenda. Ms. Church also asked for clarification on the criteria for materials that can be included as a stuffer in the utility bills.

Business Items

Res. No. 16-16 Vacating Street and Alley Easements Block 4, Hodapp's Addition. Council Member Norland moved, seconded by Council Member Steiner to approve Res. No. 16-16 Vacating Street and Alley Easements Block 4, Hodapp's Addition. Vote on the motion: Council Member Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

Approve the Revisions to the Agreement with the Minnesota Waste Processing Company, LLC.

Administrator Harrenstein stated this was an updated agreement with the Minnesota Waste Processing Company (MWPC) due to the purchase of the Newport plant by the Ramsey/Washington Recycling & Energy Board. The agreement has standard language and would result in approximately \$18,000 increase to the monthly cost. Administrator Harrenstein indicated the City has had a relationship with MWPC for many years. Council Member Spears requested clarification on the tipping fees. Administrator Harrenstein stated the tipping fees for MWPC were \$70.00/ton and they would charge the City \$90.73/ton to cover operating costs. Council Member Spears asked if City fees would need to be increased. Administrator Harrenstein stated it would be a good time to review the fees for recycling and solid waste. He clarified that there was no impending risk but the City needs to review the funds. **Council Member Norland moved, seconded by Council Member Steiner to approve the Revisions to the Agreement with Minnesota Waste Processing Company, LLC. Vote on the motion: Council Member Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

City Administrator and Staff Comments

Public Works Director Swanson invited everyone out to the Anthony Ford Pond Hockey Classic at Spring Lake Park on February 6 and 7, 2016.

Mayor and Council Comments

Council Member Norland invited everyone to review the upcoming Community Education offerings.

Council Member Spears moved, seconded by Council Member Norland to require City staff to answer Ms. Church's questions concerning the Consent Agenda and Utility Bill Stuffers. Vote on the motion: Council Member Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

Mayor Dehen reported that an Intergovernmental Meeting would be held in the Council Chambers at 6 p.m. on Wednesday, February 3, 2016.

Mayor Dehen extended condolences to Nancy Hopkins on the loss of her husband Pat Hopkins. Nancy was a long time member of the Board of Appeal and Equalization.

Mayor Dehen requested information on the progress of the Monarch Pledge. Public Works Director Swanson stated City staff was choosing three action steps to complete in 2016.

Public Comments

None.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Steiner, the meeting adjourned at 7:15 p.m.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



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|--|--|--------------------------------|--------------------------|--------------------------|----------|---------|-----|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item: #7 | Department: City Engineer | Council Meeting Date: 02/16/16 | | | | | | | | | | |
| TITLE OF ISSUE: Public Hearing to Consider Improvement Project No. 15-02 ABCDE 2016 Roe Crest Drive Improvement Project. | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: A Public Hearing was called by City Council on January 19, 2016 to discuss proposed improvements including street and surface improvements, sanitary sewer improvements, watermain improvements and storm sewer improvements on Roe Crest Drive from Marie Lane to Lee Boulevard. The estimated cost of the improvement is \$1,516,700. Residents may voice their concerns about the proposed improvement. | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Public Hearing. | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: Aye Nay _____ _____ Spears _____ _____ Steiner _____ _____ Norland _____ _____ Freyberg _____ _____ Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Notice of Public Hearing, Affidavit of Publication, Letter to Residents</u> _____ _____ _____ | | Resolution | Ordinance | Contract | Minutes | Map | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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January 29, 2016

Dear Property Owner:

RE: Project No. 15-02 ABCDE 2016 Roe Crest Drive Improvement Project

At the City Council meeting of January 19, 2016, the North Mankato City Council accepted a feasibility report and set an improvement hearing for Project No. 15-02 ABCDE 2016 Roe Crest Drive Improvement Project.

A public hearing to receive input on this project has been scheduled for 7 p.m. on **Tuesday, February 16, 2016**. The public hearing will be held in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue. The proposed improvements include street and surface improvements, sanitary sewer improvements, watermain improvements and storm sewer improvements on Roe Crest Drive from Marie Lane to Lee Boulevard. The estimated cost of the improvement is \$1,516,700. A reasonable estimate of the impact of the assessment will be available at the hearing. If you are unable to attend the public hearing, you may submit written comments to the Council by sending them to 1001 Belgrade Avenue, North Mankato, MN 56003 or by email at aprilv@northmankato.com. All letters and emails received by February 11, 2016 will be included in the official packet of materials for the public hearing.

If, after the public hearing on February 16, 2016, the City Council decides to proceed with the project, an assessment hearing will be held on June 6, 2016.

If you are 65 years of age or older or are disabled, you may qualify for a deferral of the proposed assessment. More information on the deferrals and applications are available at the Municipal Building or by mail upon request.

If you have further questions, please contact me.

Sincerely,

THE CITY OF NORTH MANKATO

April Van Genderen
City Clerk

Enclosure

NOTICE OF HEARING ON IMPROVEMENT

Notice is hereby given that the City Council of the City of North Mankato will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, at 7:00 p.m. on Tuesday, February 16, 2016 to consider Project No. 15-02ABCDE 2016 Roe Crest Drive Improvement Project pursuant to Minn. Stat § 429. The proposed improvements include street and surface improvements, sanitary sewer improvements, watermain improvements and storm sewer improvements on Roe Crest Drive from Marie Lane to Lee Boulevard. The estimated cost of the improvement is \$1,516,700. A reasonable estimate of the impact of the assessment will be available at the hearing. Such persons as desire to be heard with reference to the proposed improvement will be heard at this meeting.

Dated this 19th day of January 2016.

/s/ April Van Genderen
April Van Genderen
City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



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|---|--|--------------------------------|--------------------------|--------------------------|----------|---------|-----|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item: #8 | Department: City Engineer | Council Meeting Date: 02/16/16 | | | | | | | | | | |
| TITLE OF ISSUE: Public Hearing on Assessment Policy. | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: City staff is proposing updating the 1976 Assessment Policy. The Public Hearing allows citizens to voice their concerns about the updates to the Assessment Policy. | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Public Hearing. | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: Aye Nay _____ _____ Spears _____ _____ Steiner _____ _____ Norland _____ _____ Freyberg _____ _____ Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>1976 Assessment Policy, Draft Assessment Policy</u> _____ _____ _____ | | Resolution | Ordinance | Contract | Minutes | Map | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | |
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| <input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting | <input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____ | | | | | | | | | | | |

NOTICE OF PUBLIC HEARING ON ASSESSMENT POLICY

Notice is hereby given that the City Council of the City of North Mankato will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, on Tuesday, February 16, 2016 and Monday, March 7, 2016 at 7:00 p.m. to consider revisions to the City of North Mankato's Assessment Policy. Such persons as desire to be heard with reference to the Assessment Policy will be heard at these meeting.

Dated this 4th day of February 2016.

/s/ April Van Genderen
April Van Genderen
City Clerk

DRAFT ASSESSMENT POLICY

December 2015

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INTRODUCTION

The intent of this assessment policy is to define the procedures and methodology that is to be used by the City of North Mankato for special assessments to ensure compliance with State Law, including Minnesota Statutes (M.S.) Chapter 429 and fair and equitable treatment of all properties within the City of North Mankato. In the event of discrepancies between this policy and the requirements of Minnesota Statutes (M.S.) Chapter 429, the Minnesota State Statutes will govern.

New development requires the expansion of the existing infrastructure system such as streets and public utilities. At the same time aging infrastructure must be repaired and replaced to meet the continued and changing needs of the community.

Infrastructure improvements have a recognized benefit (increase to market value) to the adjoining properties. Court rulings have clearly outlined that adjoining properties may be assessed and that the assessment to a parcel may not exceed the benefit (increase in market value) received by the property due to the project. This policy also acknowledges there is a benefit to the City as a whole to do timely infrastructure improvements.

Cities have limited financial resources to apply to public improvements. The City Council has chosen to implement this policy to create a mix of individual property and City wide taxation to fund these public projects. The policy provides the flexibility to apply the assessments as appropriate to each project while at the same time ensuring equitable treatment to all assessed properties.

The assessment policy manual is intended to be a dynamic document and will be reviewed and updated as needed.

INTENT

This policy establishes a procedure and methodology for levying special assessments for public improvements pursuant to the requirements of Minnesota Statutes.

When a public improvement conveys special benefit to properties in a definable area, the City intends to levy special assessments on the benefited properties to finance such improvements.

It is the intent of the City that the amount of any assessment for public improvements not exceed the special benefit to the benefited property. The special benefit for purposes of this policy is defined as the increase in market value of the property.

Public improvements covered by this policy manual include the construction or reconstruction of streets, sidewalks, storm sewer, sanitary sewer, water works, street lighting, and other public improvements allowed by State Law.

GENERAL DEFINITIONS

1. Initiation of Improvements.
Improvements may be initiated either by the City Council or by petition of not less than 35% of the affected properties.
2. Project Cost.

The project cost shall be deemed to include the cost of all necessary materials and labor work required to accomplish the improvement, plus expenses incurred or to be incurred in making the improvement including engineering, legal, administrative, financing, right-of-way, and other contingent costs.

3. City Costs.

Where the project cost of an improvement is not entirely attributable to the need for service to the areas served by said improvement, or where unusual conditions beyond the control of the property owners in the area serviced by the improvement would result in an inequitable distribution of special assessments, the City, through the use of other funds may pay such costs which, in the opinion of the City Council, represent City Costs.

4. Assessable Cost.

The assessable cost of an improvement shall be defined as those costs which, in the opinion of the City Council, are attributable to the need for service in the areas served by the improvement and are not in excess of the special benefit conveyed to the property by the improvements. Said assessable cost shall be equal to the project cost of the current project as defined above, minus City costs as defined above; provided that such assessable costs shall in no event exceed the special benefit conveyed to the property by the improvement.

5. City Property. City owned property, including building sites, parks, and playgrounds, but not public streets and alleys shall be regarded assessable on the same basis as if such property was privately owned.

6. Distribution of Assessments. The assessable costs of the improvement shall be distributed among the affected property owners according to one of the procedures outlined in the DISTRIBUTION OF ASSESSMENTS section that starts on Page 4.

a. "Adjusted frontage" shall be expressed to the nearest foot.

b. "Area" shall be defined as the gross area of the parcel or lot which is benefitted, in terms of square feet or acres.

c. "Unit or "Lot": When the City council determines that the assessable cost would be more equitably distributed on a "unit" basis, the assessable unit may be the "lot" (i.e., a uniform per lot assessment), REC (Residential Equivalent Connection), or other equitable unit adopted by the Council.

Measures of dimension, distance, or size shall be based on recorded plating data, wherever possible.

7. Application of Policy. In the event the literal application of the provisions outlined herein would result in an inequitable distribution of special assessments or results in a special assessment amount that exceeds the benefit (increase to market value) to the properties as a result of the improvements, the City council reserves the right to adjust the individual assessments so as to achieve a more equitable distribution or to reduce or cap the special assessments as a whole to reduce the assessment amount equal to or below the benefit (increase to market value). Such adjustment may be based on current or anticipated land use.

8. Time of Assessments. Levying of assessments generally occurs in the current year of construction. In some cases where construction extends into two calendar years, the levying of assessments may be delayed until the following year.

9. Assessment Rate: The assessable cost for each type of improvement divided by the assessable unit for each type of improvement (adjusted front footage, area, or unit/lot).

DISTRIBUTION OF ASSESSMENTS

Several methods exist for assessing property benefitted by local improvement projects. It is the policy of the City to use the method that most equitably distributes the project costs as determined by the City Council. A description of the common methods generally used by the City appears in this section. Other methods may be used if they are determined to be more equitable. How these methods will be used in relation to specific types of improvements will be described in later sections. The City may choose to use more than one of these methods for assessment on the same project.

1. Front Foot Method:

Improvement costs are commonly distributed according to the "adjusted front footage" of a parcel or lot. In this method, the City determines a rate of assessment per front foot. This rate applies to each parcel as follows:

Assessment = Assessment rate multiplied by the Parcel's adjusted front footage

The City will choose from among the following methods to calculate adjusted front footage based on which method best reflects the benefit it received from the improvement. In every case, measurements are based upon actual lot line measurements as shown on recorded platting data. In the absence of recorded plat data for a lot, County tax parcel data may be used.

- a) Rectangular Interior Lots: For rectangular interior lots, the footage equals the dimension of the side of the lots abutting the improvement.
- b) Cul-de-sac Lots: For cul-de-sac lots, one of the following methods applies: (1) Footage equals the lot width at the building setback line; or, (2) Footage equals the average of the front and rear lot lines. The greater of options one or two shall apply.
- c) Curved Frontage: For other lots with curved frontage, the larger of the following shall apply:
 - 1) Frontage equals lot width at the building setback line; or
 - 2) Frontage equals lot width at the front lot line.
- d) Irregular Shaped Lots: For lots with irregular shapes frontage equals the average width of the lot, or a calculation determined by the City Council to be equitable.
- e) Corner or Through Lots: When improvements are made to a corner or through lot, including parcels abutting three streets, adjusted frontage will be determined by one of the following methods:
 - 100% of lineal footage, if the side of the lot abutting the improvement is the short side of the lot
 - 50% of the lineal footage if the side of the lot abutting the improvement is the long side of the lot
 - 0% of rear yard lineal footage, unless there is an access from a street being improved with the project, in which case a 50% of rear yard lineal footage shall apply

2. Area Method:

Assessments may be distributed according to the gross area of the benefitted lot or parcel. In this method, the City determines the rate of assessment per number of acres or the number of square feet. The rate applies to each parcel as follows:

Assessment = Assessment rate multiplied by the Parcel's area

Where appropriate, a reduction to the assessable area will be made for right-of-way:

3. Unit/Lot Method:

When the City Council determines that the assessable cost for items such as sewer or water laterals would be more equitably distributed on a unit basis, all lots in the area to be included will be assessed equally.

Assessment = Assessment rate multiplied by the number of Units or Lots

PAYMENT OF ASSESSMENT

Unless otherwise authorized by the City Council the following shall apply:

1. Pre- Payment

After the adoption by the City Council of the assessment roll, the owner of any property specially assessed in the preceding, may pay to the City Treasurer all or any portion of the assessment. The full or partial pre-payment of the assessment shall be made within the timeframes specified in the assessment resolution adopted by the City Council and in the assessment notices. The remaining unpaid balance shall be spread over the period of time established by the Council for installment payment of the assessment. No interest shall be charged on the paid portion of the assessment.

2. Interest

The City of North Mankato will charge interest on Special Assessments at a rate specified by resolution. If bonds were sold to finance the improvement project, the interest rate shall be two percent (2%) greater than the average coupon interest rate of the bonds, rounded to the nearest quarter of a percent. If no bonds were sold, the interest rate shall be set at the rate allowed by State law. .

3. Length of Assessment

Unless otherwise authorized by the City Council, assessment payments will be extended over a period of 15 years. Unless otherwise approved by the City Council, the length of the assessment will not exceed the term of the bond financing the improvement.

*or, if requested
for a lesser term by the property owner*

WASTEWATER SYSTEM

Portions of the wastewater system provide for the collection of wastewater from individual parcels while other portions of the system provide collection, pumping and treatment for the entire system. In wastewater system assessments, the City Council will try to strike a balance between individual and system-wide benefits.

The wastewater system is divided into two types of improvements: primary and secondary. Primary improvements include major trunk sanitary sewers and the main lift stations including associated forcemains and other facilities. The secondary improvements include sanitary sewers systems and service lines that collect the wastewater from individual parcels or neighborhoods, and in some cases, neighborhood lift stations.

Primary Wastewater System Improvements:

1. Unless the City Council determines there is a direct benefit to individual parcels, the costs for improvements to the primary wastewater system as defined above will be paid for by the City through user fees.

Secondary Wastewater System Improvements:

1. Sanitary Sewer Systems

Sanitary sewer systems are defined as sanitary sewer pipes, manholes and associated improvements necessary to collect wastewater from individual properties or neighborhoods for transporting to a treatment facility.

- a) The cost for installation of sanitary sewers to serve new developments is 100% assessable to the benefitted properties
- b) The cost of replacement, upgrading and/or rehabilitation of sanitary sewer systems is 40% assessable.
- c) If the sanitary sewer is not constructed in conjunction with street reconstruction, the cost of any required restoration of the street, curb and gutter, sidewalk, sodded areas and other restoration items will be included in the assessable cost.
- d) When system oversizing is needed to accommodate growth, a greater share of the system cost may be borne by the City. When a system oversizing is needed due to the nature of an individual property, a greater share of the system cost may be borne by the individual property owner.

2. Sanitary Sewer Service Lines

Sanitary sewer service lines are defined as the sewer system components that allow connection of individual properties to the wastewater system and include pipe extending from the sanitary sewer to the property line and associated fittings.

- a) The cost of a sanitary sewer services in new developments is 100% assessable to the benefitted property.
- b) The cost of replacement/upgrading of sanitary sewer service lines as part of a City project is 100% assessable to the benefitted property.
- c) If the sanitary sewer service is not constructed in conjunction with street reconstruction, the cost of any required restoration of the street, curb and gutter, sidewalk, sodded areas and other restoration items will be included in the assessable cost.
- d) Maintenance of service lines is the responsibility of the property owner. The cost of repair, maintenance or replacement of service lines shall be assessed to the property owner. The replacement/upgrading of sanitary sewer service that is not part of a larger City project shall be considered maintenance.

3. Lift Stations:

Wastewater lift stations are defined as facilities designed to move wastewater from lower to higher elevation, particularly where the elevation of the source is not sufficient for gravity flow and/or when the use of gravity conveyance will result in excessive excavation depths and high sewer construction costs.

- a) The cost for installation of lift stations to serve new development areas is 100% assessable to the benefitted properties
- b) Unless the City Council determines there is a direct benefit to individual parcels, the costs for replacement, upgrading and/or rehabilitation of existing lift stations will be paid for by the

City through user fees.

4. Assessments:

Unless otherwise specified by the City Council:

- a) Assessable costs for sanitary sewer systems will be distributed to benefitted property on a unit basis.
- b) Assessable costs for sanitary sewer services will be distributed to benefitted property on a unit basis.
- c) Assessments for lift stations, if the City Council determines there is direct benefit to individual parcels, will be distributed to benefitted property on a unit basis.
- d) Assessments will be levied at the same time against all benefitted property in the area, even if some parcels do not connect to the system at the time of assessment.

WATER SYSTEM

It is recognized that water distribution improvements benefit both the individual property and the entire water system. The improvements bring water service to individual parcels while also improving flow and pressure conditions at other locations. In distribution assessments, the City Council will try to strike a balance between individual and system-wide benefits.

Trunk water systems improvements are divided into two types: primary and secondary. Primary improvements are those improvements attributable to water supply, treatment and storage, including wells, water towers, ground storage reservoirs, treatment facilities, etc. Secondary improvements are those improvements which are attributable to the distribution of water to the individual properties, including watermains, hydrants, valves, service lines, etc.

Primary Water System Improvements:

1. Unless the City Council determines there is a direct benefit to individual parcels, the costs for improvements to the primary water system as defined above will be paid for by the City through user fees.

Secondary Water System Improvements:

1. Watermain Systems

- a) The cost for the installation of secondary water system improvements serve new developments is 100% assessable to the benefitted properties.
- b) The cost of replacement/upgrading of secondary water system improvements is 40% assessable.
- c) If the watermain improvements are not constructed in conjunction with street reconstruction, the cost of any required restoration of the street, curb and gutter, sidewalk, sodded areas and other restoration items will be included in the assessable cost.
- d) When system oversizing is needed to accommodate growth, a greater share of the system cost may be borne by the City. When a system oversizing is needed due to the nature of an individual property, a greater share of the system cost may be borne by the individual property owner.

2. Water Service Lines

Water service lines are defined as the water system components that allow connection of individual properties to the water system and include water pipe extending from the watermain to the property line, valves, and associated fittings.

- a) Assessable Costs: The cost of installation of a new services lines is 100% assessable to the benefitted property. The cost of replacement/upgrading of service lines is 100% assessable. 100% of the costs for restoration of the street, curb and gutter, sidewalk and sodded areas will be included in the assessable cost except when the service line is constructed in conjunction with the replacement or upgrading of a secondary trunk water systems under a City project.
 - b) Maintenance of service lines is the responsibility of the property owner. The cost of repair, maintenance or replacement of service lines shall be assessed to the property owner. The replacement/upgrading of water service that is not part of a larger City project shall be considered maintenance.
3. Assessments:
Unless otherwise specified by the City Council:
- a) Assessable costs for watermain improvements will be distributed to benefitted property on a unit basis.
 - b) Assessable costs for water service lines will be distributed to benefitted property on a unit basis.
 - c) All assessments will be levied at the same time against all benefitted property in the area, even if some parcels do not connect to the system at the time of assessment.

STORM SEWER

Storm sewer systems are defined as storm sewer pipes, drain tile, catch basins, manholes, open drainage ways, wet and dry basin areas designed to provide for the control and quality treatment of storm water and ground water over a particular area.

1. Storm sewers serving private parcels or lots or new developments are 100% assessable to those properties. Exceptions to this are as follows:
 - a) When a system oversizing is needed to accommodate growth, a greater share of the system cost may be borne by the City.
 - b) When a system oversizing is needed due to the nature of an individual property, a greater share of the system cost may be borne by the individual property owner.
2. The City shall determine the area to be benefitted by the storm sewer improvements.
3. Assessable costs for such improvements shall be distributed on an area or unit basis to benefitted properties.
4. Should storm sewer improvements be required with street construction or reconstruction, these additional costs may be included in the street construction assessment.
5. The City may adopt an ordinance creating a storm sewer improvement tax district, pursuant to the requirements of Minnesota Statutes 444.16 - 444.21 as it may be amended from time to time. The purpose of such a district will be to provide for the financing of storm sewer improvements.
6. Assessments
Unless otherwise specified by the City Council:
 - a) The cost for storm sewer construction serving private parcels or new developments is 100% assessable to the benefitted properties.
 - b) The cost of upsized, new, or repaired storm sewer in previously developed areas is 40% assessable to the benefitted parcel(s). Unless otherwise specified by the Council, the assessable costs for storm sewer shall be included with the street improvement costs and

- distributed among benefitted properties on an adjusted frontage basis.
- c) If the storm sewer is not constructed in conjunction with street reconstruction, the cost of any required restoration of the street, curb and gutter, sidewalk, sodded areas and other restoration items will be included in the assessable cost.
 - d) In the case where the Council determines additional capacity is necessary, 100% of the cost of such additional capacity shall be borne by the parcel(s) that require such additional capacity.
 - e) Assessments will be levied at the same time against all benefitted property in the area, even if some parcels are not currently developed.

STREETS

1. Street Construction and Reconstruction

Street construction and reconstruction is defined as all necessary removals, grading, base, subsurface drainage, hard surfacing (such as bituminous or concrete), storm sewer (when not assessed separately), curb and gutter, driveways, restoration, signage, striping, and other miscellaneous work necessary to construct streets in new developments or to reconstruct existing deteriorated streets

- a) No street construction shall be approved for less than both sides of a street except as necessary to complete the improvement of a block which has previous partial completion.
- b) Typical street design standards are as follows:
 - 1) Residential areas – in accordance with the standard residential street width and pavement section as determined by the City Administrator or his/her designee.
 - 1) Commercial and Industrial areas – Street width, pavement section and other design details will be as determined by the City Administrator or his/her designee for the anticipated types or volumes of traffic.
- c) Whenever possible new street construction will occur only after all utilities and utility service lines have been installed to the edge of right of way to serve each known and assumed location.

2. Street Overlays

An overlay is defined as the construction of a new layer of pavement (typically bituminous) applied over an existing deteriorated street or roadway surface. On streets with curb and gutter a portion of the existing surface is t, edge milling is done adjacent to the curb and gutter to maintain the current surface elevations and then a pavement overlay is placed. Isolated replacement of deteriorated curb and gutter may also be included with a street overlay project.

3. Bituminous Seal Coating

A bituminous seal coat is defined as the application of bituminous material on the roadway followed by a coating of fine aggregate. This treatment method extends the life of the pavement by to minimizing the infiltration of water through the surface, reducing surface oxidation, and restoring skid resistance/surface roughness of the pavement..

4. Crack Filling:

A crack fill repair consists of routing out the crack to create a reservoir that is filled with a hot bituminous sealant. This procedure also extends the pavement life by reducing the infiltration of moisture and debris through the pavement surface and into the subgrade.

5. Assessments

Unless otherwise specified by the City Council:

- a) The cost for street construction serving new developments is 100% assessable to the

- benefitted properties.
- b) The reconstruction/upgrading of existing streets shall be assessed as follows:
 - 1) 40% of the costs of reconstructing existing streets shall be assessed to the benefiting property owners.
 - 2) 40% of the costs of constructing overlays on existing streets as defined above shall be assessed to the benefiting property owners.
 - 3) Unless the City Council determines there is a direct benefit to adjacent parcels, the costs of crack filling and seal coats will be performed as routine street maintenance and will not be assessed to adjacent properties.
 - 4) Assessable costs for street reconstruction in residential areas will be based on the standard residential street section as determined by the City Administrator or his/her designee. In cases where the City Administrator or his/her designee determines additional width or pavement section is necessary, the additional costs thereof may be borne by the City, at the discretion of the City Council.
 - 5) Assessable costs for street reconstruction in commercial and industrial areas will be based on a street width and a design pavement section as determined to be required by the City Administrator or his/her designee based on the type and volume of traffic
 - c) Alleys maintained by the City shall be assessed the same as public streets.
 - d) For the purposes of determining assessable costs, no distinction will be made between City streets and streets designated as County Highways, County State-Aid Highways, or state Trunk Highways. The participating funds from the county or state will be applied to offset the City portion of the costs.
 - e) Unless otherwise specified by the Council, the assessable costs for streets shall be distributed among benefitted properties on an adjusted frontage basis.
 - f) Assessments will be levied at the same time against all benefitted property in the area, even if some parcels are not currently developed.

STREET LIGHTING

1. The City Council may assess benefitted property owners for the cost of a street lighting system, including lighting units (poles, fixtures, outlets, accessories and foundations), underground electrical circuits (wiring, conduit, hand holes, etc.), overhead electrical lines, service panels, and other necessary system components.
2. Assessments:
Unless otherwise specified by the City Council:
 - a) Unless otherwise specified by the City Council, 100% of the City costs for street lighting improvements along streets constructed to serve new developments shall be assessed to benefiting properties.
 - b) Unless otherwise specified by the City Council, 40% of the City costs for street lighting improvements on streets that are reconstructed and/or rehabilitated shall be assessed to benefiting properties on unit basis. Unless otherwise specified by the Council, the assessable costs for street lighting shall be included with the street improvement costs and distributed among benefitted properties on an adjusted frontage basis.
3. The City may adopt an ordinance creating a street lighting district, pursuant to the requirements of Minnesota Statutes 444.16 - 444.21 as it may be amended from time to time. The purpose of such a district will be to provide for the financing of street lighting improvements. If a street lighting district is established, the assessable costs for street lighting improvements may be distributed to benefiting properties within the established district on an area or a unit basis.

SIDEWALKS

1. Sidewalks are defined as a paved path (concrete or bituminous) parallel to the street for use by pedestrians and/or bicyclists.
2. New sidewalks shall be constructed to meet standards determined by the City Administrator or his/her designee.
3. Replacement
 - a) Replacement is defined as the rehabilitation of an existing sidewalk which, for any reason, does not meet construction requirements outlined above and has become unsafe or a nuisance to the public as defined by local ordinance.
 - b) Replaced sidewalks shall meet the standards determined by the City Administrator or his/her designee.
4. Assessments:

Unless otherwise specified by the City Council:

 - a) The cost of sidewalks in new developments shall be 100% assessed to the benefitting properties
 - b) The reconstruction of existing sidewalks or the construction of new sidewalks along an existing street, either as a stand-alone project or as part of a street reconstruction project, shall be 40% assessed on a front foot basis. Unless otherwise specified by the Council, the assessable costs for sidewalks shall be included with the street improvement costs and distributed among benefitted properties on an adjusted frontage basis.
 - c) If sidewalk is constructed on only one side of the street, the sidewalk costs will be assessed against the adjusted front footages on both sides of the street.
 - d) If the sidewalk is not constructed in conjunction with street reconstruction, the cost of any required restoration of the street, curb and gutter, sodded areas and other restoration items will be included in the assessable cost.
5. Sidewalk Improvement District:

Pursuant to M.S. 435.44, the City Council by ordinance may establish a sidewalk improvement district. The purpose of such district is to provide an area with safe pedestrian walkways to and from schools, school bus stops, public transportation facilities, and other neighborhood and community facilities. Improvements may include both construction and repair. If a sidewalk improvement district is established, the assessable costs for sidewalk improvements may be distributed to benefitting properties within the established district on an area or a unit basis. For projects done in an improvement district, the assessable cost may be apportioned to all property in the district on a uniform basis as to each classification of property.

 - a) Indirect Benefit Assessment - May involve all property in the district without regard to location of sidewalks
 - b) Direct Benefit Assessment - May be assessed to abutting property as new sidewalk.

HOOK UP FEES

1. If the City advances its own funds to pay for improvement costs benefitting a property whether abutting or non-abutting but not initially assessed for the improvement, the City may include all or any portion of the costs originally advanced into hookup charges which will be collected at such time when the property is connected to the improvements.

2. It is the intent of the City that the hook-up fees collected in combination with any assessments shall not case exceed the total actual costs incurred by the City for construction of the improvements.

REDUCTIONS IN ASSESSMENT

1. Credit will be given for assessments paid on previous street, sanitary sewer, watermain, and storm sewer rehabilitation projects that took place not more than 20 years prior to the start of the current project. A method determined by the City Council to be equitable will be used to calculate the applicable credit for each infrastructure element.
2. Credit will be given for the cost of reconstructing existing sidewalks less than five years old.
 - a) This credit will be for 100% of assessed cost of sidewalks less than one year old and the credit will be reduced by 20% for each year of age.
 - b) A building permit must have been taken out for the sidewalk and the age of the sidewalk will be based on the date stated on the building permit.
3. Assessment Cap: If the City Council determines that the total assessment on a parcel or parcels on an improvement project as computed on the basis outlined herein results in a total assessment that do not reflect the benefit received by the property owner(s) for the improvements, the Council, at their sole discretion may adjust the assessment(s) to more closely represents the benefit received.

APPORTIONMENT OF ASSESSMENTS UPON LAND LATER SUBDIVIDED

If a special assessment is levied against a tract of land which is later subdivided, the installments remaining unpaid can be apportioned among the various lots and parcels in the tract upon a finding that such apportionment will not materially impair collection of the balance due.

This may be done upon application of the property owner or by the Council acting upon its own motion, but notice of such apportionment and of the right to appeal must be mailed to or personally served upon all owners of any part of the tract. If the action is requested by the property owner(s), all costs associated with public notice shall be paid by the property owner(s) making the request.

The Council may, and if the assessment has been pledged towards payment of improvement warrants the Council must, require the owner(s) to furnish a cash surety or letter of credit toward total payment of all assessments.

SUPPLEMENTAL ASSESSMENT AND REASSESSMENT

The City Council may, subject to legal notice and hearing requirements, make supplemental assessments to correct errors or omissions related to the total cost of the improvement or any other particular item.

In addition, if an assessment is set aside by a Court for any reason or if the City Council finds that the assessment or any part of it is excessive or determines on advice of the City Attorney that it is or may be invalid for any reason, the City Council may upon notice and hearing as required for the original assessment, make a reassessment or a new assessment as to such parcel(s).

SPECIAL ASSESSMENT FOR CURRENT SERVICES

The City Council may provide for the collection of certain service charges as a special assessment against

the property benefitting from the service. The City of North Mankato will charge interest on Special Assessments for Current Services at a rate set by the City Finance Director and specified by resolution. Special charges that may be assessed include those for:

1. Snow, ice or rubbish removal from sidewalks, mowing or weed elimination from streets or private property;
2. Removal or elimination of public health or safety hazards from private property (except hazardous buildings as defined by M.S. 463.15 to 463.26;
3. Installation or repair of water or sanitary sewer service lines;
4. The trimming and care of trees and the removal of trees from any street and the treatment and removal of insect-infested or diseased trees on private property.

DEFERRED ASSESSMENTS

1. Outside City Limits.

If the City installs utility facilities which benefit property which lies outside the corporate limits, that area and the allocable costs shall be included in the original public hearing for the improvement.

- a) The City may attempt to negotiate a contract with the property owner of the property lying outside the City which will provide for payment to the City on the same basis as if the property were within the City and to be assessed for the improvement as a prepayment upon completion of the project.
- b) If such a contract cannot be executed, the City will assume the temporary responsibility for payment of the cost allocable to the property lying outside the City limits. Upon annexation this property shall be assessed under the provisions provided in this policy. Unless otherwise determined by the City Council, interest on deferred assessments shall be included in the total cost to be assessed.
- c) When property lies outside the City limits, no physical connection to the City's utility or drainage system will be permitted until a utility agreement and contract, including satisfaction of costs or assessments, is executed.
- d) Termination of Deferment.

The option to defer the payment of special assessments pursuant to this Ordinance shall terminate and all installment amounts previously deferred, plus applicable interest, shall become due upon the occurrence of any of the following events:

- 1) Annexation of the property
- 2) Request of property owner;
- 3) Death of the eligible property owner, providing any surviving owner is otherwise not eligible for the deferral;
- 4) Sale, transfer or subdivision the property or any part thereof.
- 5) Period of deferment shall not exceed 20 years.

2. Unimproved Property Inside City Limits.

- a) The Minnesota Agriculture Property Tax Law (M.S. 273.111), commonly referred to as the Green Acres Law, was designed for the preservation of agricultural land should it be annexed by a municipality. This law delineates specific guidelines for deferment of taxes and assessments and states that real estate consisting of 10 acres or more shall be entitled to deferment of assessment under this section if it meets the classification of class 2a under M.S. 273.13 if it is primarily devoted to agricultural use as defined in Subdivision 3 of M.S.

273.111.

- b) The payment of special assessments levied under this policy for improvements benefiting this property together with any interest thereon shall, on timely application as provided in the Subdivision 8 of M.S. 273.111 shall be deferred as long as such property meets the conditions contained in M.S. 273.111.

3. Senior Citizens/Disabled Persons

- a) The Council may defer the payment of any special assessment on homestead property owned by a person who is 65 years of age or older, or who is retired by virtue of permanent and total disability, and the City Clerk is hereby authorized to record the deferment of special assessments where the following conditions are met:
 - 1) The applicant must apply for the deferment not later than 90 days after the assessment is adopted by the City Council.
 - 2) The applicant must be 65 years of age or older or one or more of the owners of such property meet the definition of a "disabled person" as defined by Section 223 of the Federal Social Security Act.
 - 3) The applicant must be the owner of the property.
 - 4) The applicant must occupy the property as his principal place of residence..
In determining whether or not a senior citizen/disabled person is eligible for deferral of special assessment installment payments, the following criteria are established;
 - 5) The average annual payment for assessments levied against the subject property exceed one percent of the adjusted gross income of the applicant as evidenced by the applicant's most recent federal income tax return. The average annual payment of an assessment shall be the total cost of the assessment divided by the number of years over which it is spread.
- b) The deferment shall be granted for as long a period of time as the hardship exists and the conditions aforementioned have been met. However, it shall be the duty of the applicant to notify the City Clerk of any change in his status that would affect eligibility for deferment.
- c) The entire amount of deferred special assessments shall be due within sixty days after loss of eligibility by the applicant. If the special assessment is not paid within the sixty (60) days, the City Clerk shall add thereto interest at a per annum interest rate of two percent (2%) above the bond interest rate and the total amount of principal and interest shall be certified to the County Auditor for collection with taxes the following year. Should the applicant demonstrate to the satisfaction of the Council, that full repayment of the deferred special assessment would cause the applicant particular undue financial hardship, the Council may order that the applicant pay within sixty days a sum equal to the number of installments of deferred special assessments outstanding and unpaid to date, including principal and interest, with the balance thereafter paid according to the terms and conditions of the original special assessments.
- d) The option to defer the payment of special assessments shall terminate and all amounts accumulated plus applicable interest shall become due upon the occurrence of any one of the following:
 - 1) The death of the owner when there is no spouse who is eligible for deferment.
 - 2) The sale, transfer or subdivision of all or any part of the property.
 - 3) Loss of homestead status on the property.
 - 4) Determination by the Council for any reason that immediate or partial payment would impose no hardship.
 - 5) Period of deferment shall not exceed 20 years unless, after 20 years the hardship as defined herein still exists and the deferment is extended.

4. Interest on Deferred Assessments.

Unless otherwise directed in this Policy or by the City Council, interest shall be charged on any assessment deferred pursuant to this Ordinance at a rate equal to the rate charged on other

assessments for the particular public improvement project the assessment is financing. Such interest shall also be deferred.

LOCAL IMPROVEMENT PROCESS

The North Mankato City Council has adopted the following process for the initiation, review, and assessment of local public improvement projects:

1. Project Initiation: Projects may be initiated in two ways:
 - a) Petition by 35% of the affected property owners; or
 - b) By order of the City Council.
 - c) Unless otherwise directed by the City Council, project for which petitions for improvements area accepted by the City Council by August 31st will be constructed in the following calendar year.
2. Petition Review: If project is petitioned, the City Council must determine if the petition conforms to the guidelines of M.S. 429.035.
3. Feasibility Report: The Council instructs the City Engineer to prepare a preliminary report on the proposed improvement. The report will indicate feasibility of proceeding with improvement and estimated total project costs.
4. Accept Feasibility Report/Call for Hearing: The City Engineer will submit the feasibility report to the Council. The Council may then schedule a date for a public hearing on the improvement. The Council may hold a public hearing on the proposed improvement following two publications in the Official newspaper of a notice stating the time and place of the hearing, the general nature of the improvement, the estimated cost, and the area proposed to be assessed. The two publications shall be a week apart and the hearing shall be at least three days after the last publication. Not less than ten days before the hearing, notice thereof shall also be mailed to the owner of each parcel within the area proposed to be assessed, but failure to give mailed notice or any defects in the notice shall not invalidate the proceedings.
5. Public Hearing on Improvement: The purpose of the hearing is to give all interested property owners a chance to make comment on the proposed improvement. If the project is petitioned by 100% of the affected property owners, then this step may be omitted, provided the City has secured the necessary waiver documents from all petitioning property owners.
6. At its discretion, the Council may consider any objection to the amount of a proposed individual assessment at an adjourned meeting. The purpose of such additional inquiry is to determine objectively and in an adversary proceeding whether the amount of the assessment exceeds the benefit conveyed to the property. At such an adjourned meeting, both the City and the property owner will be given the opportunity to present oral and written testimony.
7. Notification for the assessment hearing will be published in the official newspaper and shall include the following statements at a minimum:
 - a) The date, time, and place of the assessment hearing;
 - b) The general nature of the improvement;
 - c) The area proposed to be assessed;
 - d) The total amount of the proposed assessment (not the amount on each parcel);
 - e) That the proposed assessment roll is on file with the Clerk;
 - f) That written or oral objections will be considered;

- g) That no appeal may be taken as to the amount of any assessment unless a signed, written objection is filed with the Clerk prior to the hearing or presented to the presiding officer at the hearing;
 - h) That an appeal to district court may be made by serving notice upon the Mayor or Clerk of the City within 30 days after adoption of the assessment and filing such notice with the District Court within ten days after service upon the Mayor or Clerk; and
 - i) Whether the City has adopted any deferment ordinance or resolution and the basic substance of that ordinance or resolution.
- 8. Affected property owners will also receive mailed notices which will include not only the nine items included in the published notice, but also the following information:
 - a) The amount to be assessed against that particular lot, piece, or parcel of land;
 - b) The right of the property owner to prepay the entire assessment and the person to whom prepayment must be made;
 - c) Whether partial prepayment of the assessment has been authorized by ordinance;
 - d) The time within which prepayment may be made without the assessment of interest; and
 - e) The rate of interest to be accrued if the assessment is not prepaid within the required time period.
- 9. In accordance with Minnesota State Law, the City Clerk will notify an affected property owner by mail if their adopted assessment differs from the proposed assessment as to any particular lot, piece or parcel of land. Property owners will also be notified by mail of any changes adopted by the Council in interest rates or prepayment requirements from those contained in the notice of the proposed assessment.
- 10. Adopting Assessment: Upon determination of final assessment amounts, the Council shall adopt the assessment roll. Any property owner who has formally objected to the assessment has 30 days to appeal the assessment to District Court.
- 11. Awarding Bids: When the City Council has completed all necessary review and hearings, it may award the bid to the lowest acceptable bidder.
- 12. Construction: Once the City has entered into a contract with the successful bidder, construction of the improvement may begin.
- 13. Assessment Process: In those cases where the City has not undertaken the appropriate assessment proceedings, the Council shall initiate the assessment process.
- 14. Certification of Assessments: After the adopting of any special assessment by the Council, the City Clerk/Treasurer shall transmit a certified duplicate of the assessment roll with each installment, including interest, to the County Auditor to be extended on the County property tax lists.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



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| Agenda Item: #9 | Department: Administration | Council Meeting Date: 02/16/16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Presentation from the Sports Commission on the Regional Recreation Facilities Report. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: Presentation by Jonathan Zierdt and Anna Thill. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Spears | _____ | _____ | Steiner | _____ | _____ | Norland | _____ | _____ | Freyberg | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Report</u> _____ _____ _____ | | Resolution | Ordinance | Contract | Minutes | Map | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Aye | Nay | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | | | | | | | | | | | | | | | | | | | |
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Greater Mankato Regional Recreation Facilities Assessment Overview & Recommendations



Provided by: Mankato Sports Commission's Regional Recreation Facilities Steering Committee & Technical Advisory Committee

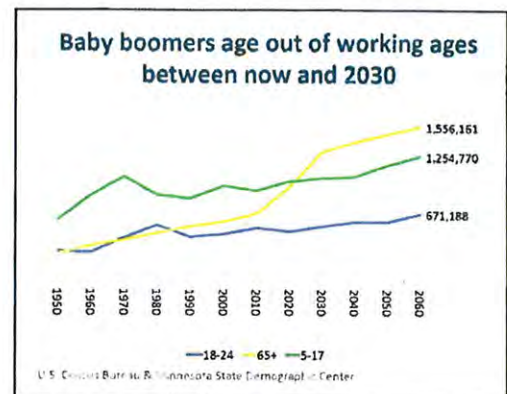
Preamble/Situation:

Since 2008 there has been formal discussion in the community regarding a need for adequate recreation facilities. More recently, in the 2015 Envision 2020 Community Survey results (refer to Addendum A), sports facilities ranked in the top five most important goals and priorities for the area. This desire accompanies the region's higher than average concentration of 20 - 39 year olds¹ (representative of young and growing families) and active older adults². Additionally, as an emerging regional destination for business, visitors and families these amenities are believed to have positive economic impact for our region.

Allocating community resources to upgrade existing facilities and build new recreational facilities is linked to a strategy of competitively positioning the region to increase its attractiveness to individuals, families or businesses looking to locate or remain in the area. Many communities such as Rochester, MN and Traverse City, MI have invested in recreation facilities, and our observation is that these efforts increased the quality of life for residents of all ages in these communities providing a competitive edge over the offerings in the Mankato/North Mankato's MSA.

In addition to community competitiveness, this investment focuses on many driving factors many of which also ranked high on the E2020 Community Survey list as being the top 5 most important goals and priorities including the following:

- business development
- talent attraction/retention
- livability
- maintaining active residents from youth to older adults
- a growing sports economy



Like the rest of the nation, the Mankato/North Mankato MSA's available talent is not sufficient to keep pace with its growing economy and the retiring boomer generation³. Business members serving on the Steering Committee have unequivocally stated that individuals and families are selecting places to live based on a combination of factors that include the lifestyle available to themselves and their children. Businesses in our region are already finding it difficult to attract additional talent and some are deciding to refrain from growing or are opening "outposts" to secure the talent needed to power their businesses. Additional recreational amenities can be one way to position the regional marketplace to attract the required workforce necessary to sustain and grow the local economy we already enjoy.

As a by-product, these expanded and new facilities represent an opportunity for Greater Mankato to be a destination for regional, national and international sporting events. Such facilities will also be available to the larger community for recreational, competitive and programming uses during the non-peak usage times.

¹ Blue Earth and Nicollet Counties combine to have the highest rate of 20-39 year olds (33% of the total population) in Minnesota; which represents the 10th highest concentration among Minnesota counties (32,163) (2014 American Community Survey 5 year estimate)

² AARP Cities to Watch for people age 50 and older (2007)

³ Baby boomers age out of working ages between now and 2030 (U.S. Census Bureau & Minnesota State Demographic Center)

Background

Efforts to garner support for additional regional recreation facilities have risen and fallen over the years. Visit Mankato's work started more specifically in 2008 with conversations about facility needs according to local sports groups as this organization seeks to grow the sports economy and will do what it can to remove barriers to its growth. This progressed to a commissioned Sports Tourism & Event Study conducted by Jack Kelly with Event Partners, Inc. (Sept. 2009 – Jan. 2010). Mr. Kelly reviewed the current and future potential for the sports tourism climate and hosting circumstances in Greater Mankato and made a series of recommendations. The executive summary is attached as Addendum B.

In September 2011, I & S Group began hosting forums with representatives from numerous sports organizations, elected officials, city staff and community recreation facilities. These meetings lead to the decision to hire a consultant to more formally assess the facility needs (Phase 1) and determine the feasibility of facility development (Phase 2). Funding was provided by the All Seasons Arena Board to hire Don Schumacher, Executive Director of the National Association of Sports Commissions, to conduct the assessment. He visited with sports groups and community members in April 2013. At the same time Ed Hruska, Executive Director of the Rochester Sports Commission, met with same groups as ground work to develop the Mankato Sports Commission. Phase 1, the facilities assessment, was completed and submitted to the ASA Board in November 2013. Phase 2, the feasibility analysis, was completed by All Seasons Arena for an additional sheet of ice, but no other financial feasibility has been completed for other upgraded or new recreational facilities. The executive summary is attached as Addendum C.

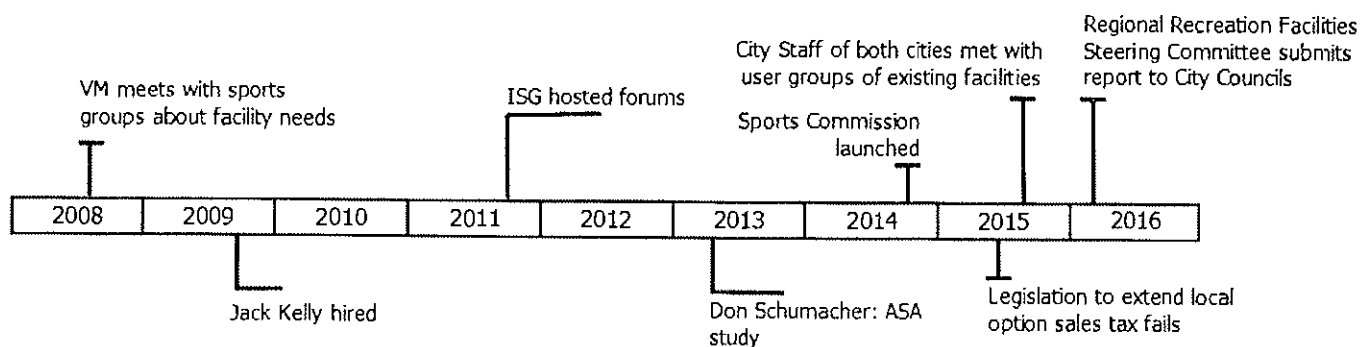
In March 2014 the Mankato Sports Commission was introduced and officially launched in October. A sub-committee of Sports Commission, the Sports Facilities Committee, had its first meeting in November 2014 and began developing a plan to support regional recreation facility development in Greater Mankato. This included supporting the extension of the local option sales tax as one funding mechanism for facilities.

In the spring of 2015, community members were recruited into two teams, the Technical Advisory Team (TAT) comprised of staff leadership who manage large recreational facilities and the Steering Committee comprised of Sports Commissioners, elected officials and community leaders. The Mankato Sports Commission will work with them to develop a plan for 1) facility enhancements/developments; 2) provide support for the extension of the local option sales tax; and 3) gain support of the local electorate for the sales tax extension.

Legislation to extend the local option sales tax was introduced in the 2015 legislative session and remains in conference committee limbo due to the failure of the state legislature to negotiate and pass a tax bill. The TAT and Steering Committee have continued to work and are preparing additional information to support the case for inclusion in any tax legislation to be passed in the 2016 session.

In summer 2015, staff from both cities met independently with user groups of existing facilities to learn additional specifics of their needs for facility enhancements and development.

Regional Recreation Facilities Development Timeline:



Analysis

The sales tax extension legislation being sought by Mankato and North Mankato would authorize an additional \$63 million in borrowing to 2038 broken down as following:

- \$9 million for North Mankato
- \$54 million for Mankato (\$29 million for existing facilities + \$25 million for new facilities)

Of the \$63 million, the respective city councils have designated approximately \$23 million to non-recreational infrastructure investments:

- North Mankato
 - \$4 million for purposes that may include regional parks/rec, but could also include downtown redevelopment, library, etc., consistent with their existing statutory authorization
- Mankato
 - \$5.1 million for Flood Control
 - \$2.7 million for Public Safety Communications
 - \$5 million for Water Quality Improvements
 - \$6.4 million for Transportation

That leaves approximately \$40 million that could be dedicated to existing and new regional recreation facilities.

Existing "Core" Facilities Improvements

Through their parks planning process, Mankato has identified \$9.5 - \$12 million that will be necessary to make "core" capital improvements to existing regional recreation facilities (refer to Addendum D).

New & Existing Facilities Expansion

The TAT and Steering Committee agree with the findings of the NASC/ASA study that interest in the community exists for development of new recreation facilities and expansion of existing facilities. Mankato has identified expansion opportunities concerning existing facilities, which can be referenced on Addendum D. In addition, North Mankato's parks plan has a recently added addendum with recommendations concerning expansion of Caswell Park (refer to Addendum E).

Through the facilities development process, the TAT and Steering Committee considered potential capacity expansions to existing facilities as well as new facilities (refer to Addendum F), estimated the associated capital costs and potential funding partners. In summary, a total of \$45 – \$62 million worth of capacity expansion and new facility projects was identified. However, approximately \$28 - \$30.5 million is available in sales tax dollars for such projects. Partnerships that can leverage non-sales tax dollars will be a necessity.

The types of facilities identified as options for addressing the time, space and availability needs of various sporting and community groups are listed below in no particular order:

- Field House that would either include court space or open up capacity on court space at other venues
- Indoor swimming/aquatics facility (competition caliber)
- Sports bubble/dome with turf
- Indoor ice
- Indoor tennis courts
- Expansions of various other existing assets, such as but not limited to, Caswell Park, Franklin Rogers Park, Tourtellotte Pool, Prairie Winds Middle School and Community Fields at Rosa Parks

At this time the majority of our local youth and adult sports organizations, as well as other groups, cite a lack of facilities as an ongoing concern or detriment to their improvement or growth. Facilities are used for day to day activities and practice as well as for events and tournaments which generate revenues local groups rely on to keep the financial barriers to participation as low as possible for our local citizens.

Tournaments and events also translate into significant dollars being spent in the local economy by out of town visitors. The ability to host more tournaments for any group will also reduce the amount of travel to an extent for our local residents thus keeping more of our dollars in our economy.

The ASA sidebar provides an example of what is happening within our community with many other facilities and recreation activities/sports. Facility availability is at such a premium that local residents are driving to surrounding communities for practices and even to host their own tournaments. All are hosting less tournaments than they are capable of and willing to simply due to the lack of facilities. Gustavus is being utilized by local swimming organizations and classrooms are being emptied and put back nightly so mats can be rolled out for wrestling practices. Organizations such as LEEP are competing for facility use with many others and all are finding themselves in a position of their groups not being able to practice more than once per week and in some cases much later into the evenings than is ideal for our youth. In addition, other communities have shown many uses beyond sports in their facilities including older adult recreation, day care activities during the day, and afterschool programming, as well as many others.

The Steering Committee and Technical Advisory Committee believe these issues could be affecting the competitiveness of the region in regards to livability for individuals, families and businesses. As stated earlier, employers have already alluded to the lack of facilities playing a factor in recruiting and retaining talent. A lack of action on facility development may compromise the region's ability to grow and stay competitive.

ASA SIDEBAR:

The first sheet of ice at ASA was built in 1973 with the second added in 1998. At the time of the first sheet was built our MSA population was 76,800. When the second sheet was added it was 84,771 and our most recently reported numbers for 2014 show the MSA at 98,478.

But it's not just the growing population that needs to be a consideration when looking at this example. In 1972 federal legislation called Title IX was passed. This legislation aimed to and has increased opportunities for girls in sports. At the time the first sheet at ASA was built the primary use by girls was for figure skating or open skating. By the time the second sheet was constructed girls hockey was just getting off the ground in Minnesota and locally. The first ever MSHSL girls hockey season was played in 1994-1995 with 24 participating teams in Minnesota. Today there are 107 participating girls hockey programs in the MSHSL.

This is also a reflection of what hockey is like among girls at the local level and youth levels. In the 1990's, girls who wished to play hockey did so on the boys teams and in limited numbers whereas now MAHA has teams for girls that were not in existence in 1998.

While ASA may have been adequate in terms of the number of ice hours available in 1998 and into the early 2000's, it simply is not today.

The TAT and Steering Committee came up with the following scoring categories that they felt should be considered when analyzing future projects.

1. Leverages Partner Funds - Percentage of outside partner funding (i.e. clubs, grants, private support, etc.) for initial costs and ongoing operational costs, other than sales tax and tax levy contribution from governmental partners.
2. Community Benefit/Accessibility - Will the proposed improvement be broadly supported, benefit the general population, fill a current or expected void or offering not currently available, serve underserved populations, and include a significant percentage of the space/time available for general community usage? Will the proposed improvement result in increased utilization of the facility or space throughout the year?
3. Economic Impact - Amount of estimated community economic impact from possible usage from those outside the community and characteristics of spending habits. Will it improve or attract tournament hosting capabilities?
4. Operational Sustainability - Operational costs should be sustainable and operating budget should be balanced, including replacement and depreciation costs.
5. Leveraged Existing Capacity - Presents opportunity to maximize usage of existing facilities and/or space.
6. Community Competitiveness - Sets the community up to be competitive with top competitors, especially concerning livability and employee recruitment/retention.

Conclusion & Recommendations

In conclusion, the work completed thus far has been done in an effort to ensure the Mankato/North Mankato MSA continues to be positioned for a prosperous future. It is believed that by investing in regional recreation facilities through the local option sales tax and matching private investment, our community will be able to:

- Increase our community's competitiveness
- Further business development by incorporating community amenities that will address livability needs thereby assisting with talent attraction and retention
- Provide additional opportunities for active lifestyles for residents of all ages
- Spur additional economic development through the growth of the sports economy

Key community leaders with support from the Sports Commission and Greater Mankato Growth staff are positioned to support these efforts and submit the following recommendations:

Recommendation #1:

The Cities of Mankato and North Mankato should place extension of the current 1/2 cent local option sales tax to 2038 on the general election ballot on November, 2016.

While it is anticipated and expected the Legislature will adopt the extension requests by each city, should the community not gain approval by the Legislature in the 2016 session, this important vote should take place in 2016 to better position our communities for the 2017 session. Securing voter authority first is a common practice among many cities who have successfully secured sales tax extensions.

Recommendation #2:

The Mankato Sports Commission, with support from the Facilities Steering Committee, Greater Mankato Growth and Visit Mankato commit to spearheading a campaign in support of the sales tax extension that will educate the public on the entire package of projects being proposed by both cities including the recreational and non-recreational components and will make a clear and convincing case for why they should cast their votes in favor.

While the bulk of this report has focused on regional recreation facilities, it is understood the other components in the legislative request are of great importance and will be supported as well.

Recommendation #3:

Because the total estimated cost to complete upgrades to existing facilities and construct new facilities that are of interest to the community, successful implementation will require financial participation from multiple partners including key individuals, businesses, sports organizations and public and private entities. While the TAT and Steering Committee fully support and acknowledge the basic core infrastructure needs among existing recreation and non-recreation facilities, they support ensuring sufficient funds remain to secure maximum leverage of partner funds.

To be clear, this report identifies the regional recreation facilities that are of interest to the community and their projected costs and potential funding partners/scenarios. It does not identify when or where these projects will be constructed. It is expected that complete realization of these projects will in all likelihood be a process that will see projects mature as funding and operational partnerships are identified and support is secured from the public, City Councils and other key stakeholders. Therefore, the Sports Commission and Greater Mankato Growth in partnership with volunteers from the TAT and Steering Committee will work to ensure active participation and partnerships from all relevant parties throughout the implementation process.

This report is the result of the work conducted by the following community members:

Regional Recreation Steering Committee Members:

- Brett Skilbred, Coughlan Companies
- Julia Corbett, Blethen, Gage & Krause
- Denny Dotson, Dotson Company
- Larissa Egli, MANTAS Swim Club
- Beth Fowler Rohrich, SPX Sports
- Chad Surprenant, ISG
- Dave Wittenberg, Stifel, Nicolaus & Co
- Stephanie Loeffler, Mayo Clinic Health Systems
- Chris Frederick, City of Mankato
- Mark Piepho, Blue Earth County Commissioner
- Jack Kolars, Nicollet County Commissioner
- Mark Dehen, City of North Mankato

Technical Advisory Team Members:

- Pat Hentges/Paul Vogel, City of Mankato
- John Harrenstein, City of North Mankato
- Bob Meyer, Blue Earth County
- Ryan Krosch, Nicollet County
- Audra Boyer, Mankato School District 77
- Marsha Danielson, South Central College
- Jared Larson, All Seasons Arena
- Kevin Buisman, MSU Athletics
- Don Westphal, Bethany Lutheran College
- John Kind, YMCA

Facilitators:

Mark Erickson, MN Amateur Sports Commission

Jonathan Zierdt, Greater Mankato Growth

Staff:

Anna Thill, Visit Mankato

Chris Willaert, Visit Mankato

Patrick Baker, Greater Mankato Growth

envision|2020

Executive Summary of Envision 2020 Community Survey

Survey was completed a total of 585 times, 8 on mobile devices, 134 on paper surveys and the 443 taken online.

People that were involved in phase 1 of E2020

- 91 respondents identified themselves as being involved in phase 1 of Envision 2020.

Rank of Key Performance Areas that are believed to be the most important to our future

- 22% – 378 votes - Livability
- 20% – 344 votes - Education
- 19.6% – 337 votes - Economic Development
- 14.1% - 242 votes - Community Planning & Regional Governance
- 13.8% - 238 votes - Health & Human Services
- 10.5% - 180 votes - Transportation

Top 5 most important goals and priorities

- 759 - Business Development
- 748 - Retain and attract an educated workforce
- 688 - Optimize our existing resources/businesses to support a livable, sustainable and regional economy that supports controlled growth
- 531 - Address affordable housing and the preservation of housing stock
- 501 - Encourage the development of a multi-sport complex

Other Goals and Priorities

- A sizable amount of respondents want a competition level swimming pool.
- Many people want better sharing of resources between Mankato and N. Mankato
- Attract jobs that provide a living wage
- More youth opportunities and limiting activity fees for the youth (Including transportation)
- Issues around poverty, affordable housing and diversity
- Issues pertaining to public safety (i.e. domestic violence, number of police and fire, education)
- Education for all ages (Especially early childhood and lifelong learners)
- Address sprawl and sustainability
- Transportation (i.e. for youth, future, cycling, to and from other regional hubs)

Avenues of how people would like to become involved

- 263 people would like to be a part of focus groups
- 98 people would like to become a KPA team member
 - Below is the breakdown of which KPA people specified they wanted to be a part of
 - 17 – Livability
 - 9 – Transportation
 - 9 – Education
 - 8 – Health & Human Services
 - 7 – Economic Development
 - 7 – Community Planning & Regional Governance
 - 3 – Any KPA
 - 1 – To be determined
 - 37 – Didn't specify
- 38 people would like to provide some sort of administrative help

Areas in which respondents reside

- 452 respondents reside in Mankato or North Mankato
 - 300 from Mankato
 - 152 from North Mankato
- 115 respondents reside outside of Mankato and North Mankato

Age

- Average age is around 42 years old
- 16 – 24 = 5.5%
- 25 – 34 = 17.6%
- 35 – 44 = 24.2%
- 45 – 54 = 21.8%
- 55 – 64 = 19.8%
- 65+ = 11.1%

Key observations from subjective responses

- Clarification must be made of how E2020 is considered to be a steering organization, rather than a rowing organization. Some respondents were confused why E2020 took credit for some of the accomplishments. Envision 2020 is an engine to raise awareness and apply pressure to organizations that enact change.
- Community Planning & Regional Governance as defined in phase 1 is nearly completed.
- New areas of focus can be applied to these KPAs based on comments from the survey. Areas which KPAs could now include are issue revolving around living wages, affordable housing, community diversity, expanding youth opportunities including transportation and the collaboration of Mankato and N. Mankato for City services.

EXECUTIVE SUMMARY OF STUDY

For many years, Mankato has been a host for amateur athletic events, collegiate sports events and other sports-related opportunities. Other municipalities have also become and are continuing to become more sophisticated in this area and sports, as an industry, have proven to be a very positive source of direct economic impact. For these reasons, both the community as a whole and the Greater Mankato Convention and Visitors Bureau (GMCVB) have identified sports – related tourism as a specific opportunity area for economic growth.

In great part, this increased interest is because the nature of sports-related tourism results in more total visitors per participant than the broader range of other conventions and meetings as each sports participant generally brings additional family members along with them, particularly for youth sports events. Of further interest, several different pieces of research have shown that youth girls' events attract many more accompanying members, with the research showing that the average girls event attracts 3.1 additional visitors compared to .9 additional visitors for youth boys events. For all of these reasons a decision was made to assess in greater detail the current status of Mankato in this area and to develop an action plan for increased sports development.

The concept of economic growth through sports is not a new one but is one which has received an increasing amount of attention in recent years. The commonly accepted scenario is one where increased economic value is created and other positive community impacts are generated from hosting events of all types. This increased economic growth and development also helps to create additional related community resources which, in turn, help to attract the next level of events, fueling additional development and so forth.

To assess the community's current status within the municipal sports marketing industry, and to provide a series of focused recommendations to enhance its position in this area, the City of Mankato retained Event Partners Inc. (EPI), a nationally recognized sports tourism development and consulting firm. EPI was requested to conduct a detailed review of the current sports tourism and hosting circumstances in Greater Mankato, of the future potential for Mankato and to make a series of recommendations.

This detailed review consisted of advance research into Mankato's recent and planned future sports history, two days of on-site review and meetings with the local sports hierarchy and civic leaders, research for and the drafting of this report to include a series of focused recommendations for Mankato to consider. The effort began in September and October with preliminary meetings extended to an on-site visit and the final report was prepared December 2009-January 2010.

It is necessary for understanding Mankato's current tourism standing within the industry to begin with a brief review of the status of the sports tourism business in the United States and then to provide commentary and information on the economic and tourism impact from sports in the U.S. as a whole, for Mankato and for other U.S. cities.

This information regarding other U.S. cities is expanded upon by discussing the role of sports development organizations (commissions, foundations, associations, etc.) throughout the U.S. It should also be noted that the formation of a specific organization for Mankato designed to identify, bid on and to host tourism-related sporting events is recommended and that its positive impact can be economically justified.

As one looks at the elements necessary for achieving or maintaining a level of success in the sports marketing area, it becomes clear that the issues and concerns for the Mankato area are more "software"-oriented (organization, process, procedure, objective-setting, etc.) rather than hardware (facilities, tourist infrastructure, etc.).

As is noted, there are a number of advantages for Greater Mankato. The strengths include:

- A good current group of facilities particularly with Mankato's array of college and university facilities – both current and planned;
- Its central location and relatively easy access from anywhere in the multi-state north central United States area;
- A good regional population base with the sports interest and diversity necessary to support virtually any sport as well as a participatory and spectator history for many sports;
- Sufficient disposable community income;
- A solid sports reputation, particularly for collegiate sports, as well as for specific sports such as ice hockey;
- An adequate tourism infrastructure including 1,000 hotel rooms as well as area "points of interest" outside of sports.

There are also a number of factors which must be addressed by the community in the sports marketing area industry:

- Significant and increasing competition from other municipalities of similar size for sports tourism development and other recreational dollars;
- The need to schedule around other uses for key athletic facilities although the expressed availability for university and collegiate facilities may be more than in other areas;
- Determining the number and types of locally based organizations available to sponsor and otherwise provide financial and in-kind support to sports events and the overall sports effort;
- The need to ensure that there is a focused and competitive sports tourism marketing type organization acting on behalf of the community. This might be the most important piece of the future effort-whether the organization be a sports "commission" or "tournament task force" ;
- The need to coordinate Mankato and North Mankato needs and opportunities.

Once this overall array of information was reviewed in depth and the trends noted with respect to sports in general in the U.S. and compared to the current situation in Mankato, a series of both general and specific recommendations were provided in two phases as follows;

PHASE I

- Create very specific and measurable overall sports development goals and objectives.
- To assist the above objective development process, conduct several public meetings to allow community members to express their ideas and opinions on possible areas of focus as well as to identify what efforts they may be willing to personally support
- Consolidate ongoing efforts by establishing a formal sports tourism development component (i.e. Sports Commission) with specific staffing. This function would be under the day to day oversight of the GMCVB but should receive specialized leadership, direction and sports-related oversight from a separate Board of Directors.
- Complete an updated sports facility inventory and infrastructure survey.
- Develop and carefully update and maintain a master sports calendar for Greater Mankato for 2010 and beyond. This will be a key element for the entire process
- Develop and implement a community and media awareness program for this effort.
- Identify specific sports and events to be targeted. This effort should be based on (1) the existing calendar noted above with logical extensions,(2) projected future hotel and venue availability, and (3) possible targeted events following meetings with event rightsholders
- Identify key relationships to be developed and nurtured to help attract these events to include the hospitality community, venue owners and event rightsholders
- Provide management, marketing and other assistance to existing events as well as to new events coming in.

Following a period in which the enhanced sports development efforts demonstrate their value to the community and build a foundation for the future, Phase II of the recommendations should be considered. This may come fairly quickly.

PHASE II

- Update the organization and consider additional full-time staffing.
- Expand sports tourism marketing objectives to include short-, mid- and long-term objectives based on the same factors noted above but with more focus based on experience
- Review and reassess sports organization governance and funding to ensure its permanence and the optimum functioning of board structure.
- Develop and put into place programs to identify and solicit community resources (financial and otherwise) to enhance these efforts.
- Update and ensure a long range update process for venues and infrastructure.
- Enhance/expand media and public awareness program(s).
- Improve and institutionalize the process to target and solicit events to possibly be hosted and / or created using the factors noted in Phase I
- Develop and update a target series of sport organization relationships and ensure that these relationships are maintained.

NASC EXECUTIVE SUMMARY

December 4, 2013



NATIONAL ASSOCIATION OF
SPORTS
COMMISSIONS

Market Analysis for Proposed Regional Recreational Facility

Prepared for All-Seasons Arena Board

Prepared by the National Association of Sports Commissions



EXECUTIVE SUMMARY

All Seasons Arena Board - feasibility study

This study concludes community needs do exist for the projects that have been considered so carefully over the past few years. Each can be justified in terms of unmet local needs...the most important measure of need. Funding is another matter. Whether funds to construct a bubble dome, YMCA joint use swimming pool, an additional sheet of ice, and/or indoor multiple courts for basketball, volleyball, tennis and the mat sports can be raised is another matter. The NASC did not find indications that public funding would be available to cover construction costs or years of potential operating shortfalls.

A financial analysis will be needed to help community leaders decide on the best paths to follow.

Adding an indoor track to a proposed multi-court building would raise construction and ongoing maintenance costs. The national championship track at MSU offers everything needed, but availability will always be an issue. An estimate of the higher costs could be part of the financials.

Our research did uncover the need for better infrastructure that will smooth and improve the flow of farm products to market.

The NASC has recently studied the costs of constructing 8 to 10 court indoor multi-sport complexes. Depending on the number of courts they can run between \$8 and \$12 million for a tournament friendly building.

We have also examined competition swimming venues (short courses) from a low of \$9 million to more than \$14 million, depending upon the footprint, number of permanent seats, additional meeting rooms, etc.

Each of these proposed facilities must compete with other worthy projects. The projects include the expansion of the Civic Center, The Southern Minnesota Children's Museum, a proposed new seniors program (VINE), and the probable need for additional classroom space. Additionally, the YMCA recently completed a fund raising campaign and could be challenged to launch another to support an aquatics

center. If the Civic Center is not expanded, the need for additional ice time would increase because the MSU women's team would remain at All-Seasons Arena.

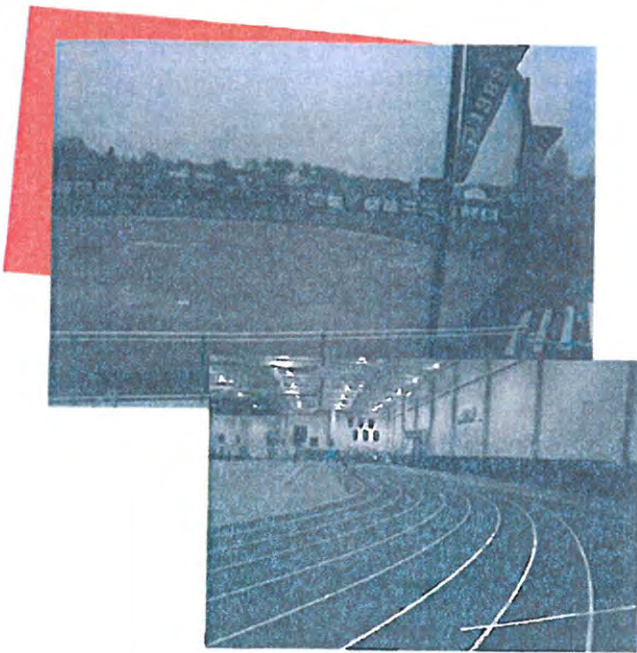
This study indicates the reasons why new facilities are constructed. They all begin with unmet local needs. As attractive as additional visitor spending can be, the cost/benefit relationship of facilities, operating shortfalls, and increased economic impact must be considered.



We are concluding that it is unlikely that a dome or a multi-court building, or an indoor tennis complex will cover expenses. Every one of these is needed. Each will contribute substantially to the quality of life and the viability of the sports served. It becomes a local issue as to how far to go in terms of additional study. We can only suggest that the rink and pool have the best opportunities to reach a sustainable level of operation.

Sustainability is a major issue in the development of sports facilities. The sports event travel market has received a good deal of positive publicity as a recession resistant industry. This attention is deserved. Our industry has continued to expand over the past ten and more years. Cities are recognizing the benefit of increased economic impact through sports. Attracting visiting teams and their families and friends does produce significant benefit, and this report describes how this occurs. It must also be based upon sports facilities that already exist or on those that can be built and afforded.

There is a boom underway in amateur sports facility development. Some of these projects are going to succeed and others will not. The ones with the best chance of success are those that have been the subject of a feasibility study conducted by individuals that do not have a stake in the outcome. This study is an example of such a process.



Our recommendation to proceed with a financial analysis of the pool and rink at the expense of other worthy projects is also based upon not having a stake in the outcome. Reasonable people can disagree on whether we have shown sufficient evidence not to project financial performances for the courts, dome and tennis complex.

The study reviews all of the tournament quality sports facilities and indicates which are of particular importance. It also recommends continued bidding on outside events that can be hosted with what you have presently.

Another important recommendation is to expand the number of locally controlled events that attract visiting teams. This is obviously most effective for sports that are well served. Softball at Caswell Park is one example. The park has been a successful host of softball tournaments that are putting people in your hotels and restaurants. To the extent that more events can be created that use your existing facilities the better it is for everyone. Local clubs earn money, facility rentals are paid, and visitors leave behind dollars that circulate in your economy.

The new youth baseball complex at Rosa Parks School is an example of what can soon be accomplished with baseball. This is an excellent complex.

There are opportunities in youth soccer. The Mankato United Soccer Club has been an active participant in the development of new fields. Without their support far fewer fields would exist. Short sided games (6 on 6 or 8 on 8) can take place on multiple fields within the dimensions of a full size field. Certainly an indoor soccer practice facility would reward the hard work and dedication of the MUSC, and on that basis alone you may decide to request financial projections for a dome.

The NASC is pleased with this opportunity to provide information designed to permit good business decisions. Only you can know all of the factors at work. Our job has been to reflect what we have learned during our deliberations.

A complete analysis of whether or not each element of the complex becomes a reasonable community investment should resolve all of the thinking and planning that went into construction of the wish list for new sports facilities.

LIST OF CAPITAL IMPROVEMENTS TO EXISTING FACILITIES IN MANKATO

Expansions or improvements to existing assets

A number of capacity expansion projects were considered by the Technical Advisory Team and Steering Committee as being valuable to the community. The table below summarizes these potential projects for the City of Mankato. Partnership opportunities do exist for a number of the expansion projects.

| EXISTING FACILITIES | CORE NEEDS AS IDENTIFIED BY CITY OF MANKATO | FUTURE CAPACITY EXPANSION PROJECTS |
|--------------------------------|---|--|
| TOURTELLOTTE PARK | ADA compliance, upgrade mechanical systems, overall rehab | Consider parking improvements; consider zero depth pool, splash pad, water slide; consider pickleball improvements/ expansion |
| ALL SEASONS ARENA | Current debt to pay down; mechanical upgrades to ice system needed | |
| CURLING CLUB | Ice making, dehumidification, new floor | Examination of ice sheet addition to existing facility |
| FRANKLIN ROGERS PARK | ADA compliance, concessions, field drainage, bleachers, parking rehab | Collaboration with batting sports on offices, training & storage (MoonDogs, MAYBA, MAGFA) |
| THOMAS FIELDS | Creation of girls fastpitch softball facility; reorientation of fields with upgrade | Realign Thomas 1 & 2 into 2 fastpitch size fields |
| PRAIRIE WINDS MIDDLE SCHOOL | | Develop 1 90 foot baseball field (lighted); develop 2 lacrosse fields; develop 2 soccer fields |
| OTHER FIELD IMPROVEMENTS | Kiwanis/Land of Memories Park improvements | Provide year round surface to outdoor hockey facilities for bike polo & rink soccer; develop parkland on former MNDOT site; grading community/neighborhood parks multi-use fields; covers and maintenance of outdoor hockey facilities |
| COMMUNITY FIELDS AT ROSA PARKS | Additional parking | Play structure & shelter; single full size athletic field (can be split into 2); additional playing field and practice field |
| BUSCHER PARK | Grading of rec and athletic fields for soccer/youth football; provide skinned infields & backstops for tee ball program | |
| THOMAS O. ANDERSON PARK | | Consider gate & concessions upgrades; consider more scoreboards; improve grading and drainage |
| JAYCEES PARK | | Upgrade concessions, improve/expand parking, fencing improvements |
| OTHER ADULT SOFTBALL | | Add two adult softball fields to inventory if the Thomas Fields is upgraded with girls fastpitch facility. |
| | \$9.5M - \$12M AS IDENTIFIED BY CITY OF MANKATO | |

NORTH MANKATO PARKS PLAN ADDENDUM: CASWELL PARK

Expansions or improvements to existing assets

A number of capacity expansion projects considered by the Technical Advisory Team and Steering Committee as being valuable to the community. The table below summarizes the potential expansion of Caswell Park. Partnership opportunities are being explored for this expansion project.

| EXISTING FACILITIES | CORE NEEDS AS IDENTIFIED BY CITY OF NORTH MANKATO | FUTURE CAPACITY EXPANSION PROJECTS |
|---------------------|---|---|
| CASWELL PARK | N/A | Phase 1: Indoor hockey arena Phase 2: Aquatic facility or second sheet of ice Phase 3: Second or third sheet of ice |

LIST OF POTENTIAL NEW FACILITIES

This addendum contains additional information regarding potential facilities that were identified by the NASC/ASA study as well as the Technical Advisory Team and Steering Committee. This addendum further identifies and explains needs. It is not meant as a feasibility analysis, specific plan or project proposal for any potential facility but rather a summary of some of the thought process, ideas and considerations that went into identifying those potential facilities identified in the Analysis section of this report.

Field House

Many ideas of what a field house should consist of or include were discussed by the Technical Advisory Team (TAT) and Steering Committee in individual and joint meetings. Initially upon mention of the words "field house" most people think of a building with multiple courts such as Myers Field House at MSU. While that is the most typical concept for a fieldhouse there are other variations such as those that include turf as well. There are a number of potential partnerships that exist for such a facility but the overriding need is to either create more court space or alleviate demand on currently existing court spaces in our area. Many of our current court spaces are being utilized by groups that would be considered as non-traditional court space users such as baseball, softball, soccer and lacrosse especially during winter and early spring months. This does have a direct impact on the amount of time that groups such as the Mankato Basketball Association, volleyball and LEEP are able to secure for their programs. Court space in Lake Crystal, Nicollet and Janesville are all being utilized by Mankato area programs and events due to their inability to obtain court time locally and organizations are limiting practices based on the lack of court availability.

A 2-day basketball tournament held in this area such as what the Mankato Basketball Association currently runs one time per year has an estimated economic impact of around \$670,000. With appropriate court space they feel they could fill 6 weekends per year with the same format for an estimated economic impact of approximately \$4,000,000. This same court space would be able to adequately host various other events with similarly significant economic impact including volleyball and wrestling tournaments that would ensure year round use.

Indoor Swimming/Aquatics Facility

The most recent "competition" pool built in the greater Mankato area was the school district built pool at Mankato East HS in 1973. Renovations to area pools have occurred over the years. However there is currently not a competition caliber pool. The Taylor Pool at the YMCA was built in 2001. However the addition was a family recreation pool and did not increase the capacity of their lap pool. Tourtellotte is the only 50 meter pool in the area but, due to it being an outdoor and community recreation pool, has limited competition use or availability. MSU has a six lane 25 yard pool most recently renovated in 2005 that meets minimum standards for collegiate or high school short course competitions but is not a full service event specific pool. The Mankato Mantas have indicated that with a suitable indoor pool facility they would increase the number of tournaments they host (their annual summer event has an estimated economic impact of \$490,000) and when combined with other area school and collegiate programs as well as regional, state and national level competitions that could be hosted, a pool such as this could be providing a positive economic impact year round.

Sports bubble/dome with turf

The TAT and Steering Committee both agree that a sports bubble/dome (turf facility) would be a valuable asset to the community. Currently there is no turf space in our area while many organizations and groups have an interest in and need for such space. This includes sports such as football, baseball, soccer, lacrosse and softball at the youth, high school, collegiate and adult levels. Uses in addition to practices and training facilities for a wide range of groups includes winter soccer, lacrosse and softball leagues as well as wrestling tournaments and conventions such as those held at the Wisconsin Dells Center. The most recently constructed dome in proximity to our area is the Wescott Athletic Complex dome in Austin, MN which was a joint venture

between Austin Public Schools and the Hormel Foundation and opened December, 2015. While this facility does not include court space it does alleviate some demand on current court space.

Indoor ice – See ASA sidebar in body of report.

Indoor tennis courts

Currently the only indoor tennis facility in our area is the six court Swanson Tennis Center at Gustavus. These courts primarily serve the Gustavus men's and women's tennis teams, their intramural programs and their faculty/staff and are also currently utilized by MSU and Bethany tennis programs. The Greater Mankato Community Tennis Association (GMCTA) has mobilized to the point of securing tentative commitments for up to \$2.5 million towards a project that currently projects to cost \$5.8 million. Both MSU and Bethany also have interest in such a facility being constructed in Mankato/North Mankato and are likely tenants. The GMCTA has presented a business plan, support letters and preliminary building plans for such a facility.



City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 2-16-2016

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|------------------------|-------------------------------------|--------------|--------------|-----------------|----------------|--------|
| Bank Code: APBNK-APBNK | | | | | | |
| | **Void** | 02/04/2016 | Regular | 0 | - | 83992 |
| 00009 | A-1 KEY CITY LOCKSMITHS, INC | 02/16/2016 | Regular | 0 | 494.00 | 83998 |
| 00029 | AG SPRAY EQUIPMENT | 02/16/2016 | Regular | 0 | 5.16 | 83999 |
| 00039 | ALL AMERICAN TOWING | 02/16/2016 | Regular | 0 | 1,200.00 | 84000 |
| 00050 | ALPHA WIRELESS COMMUNICATIONS | 02/16/2016 | Regular | 0 | 3,615.63 | 84001 |
| 00064 | AMERICAN PLANNING ASSOCIATION | 02/16/2016 | Regular | 0 | 295.00 | 84002 |
| 00095 | ASPEN EQUIPMENT CO | 02/16/2016 | Regular | 0 | 3,546.50 | 84003 |
| 00103 | AUTO BODY SPECIALTIES | 02/16/2016 | Regular | 0 | 78.78 | 84004 |
| 00123 | BATTERIES+BULBS | 02/16/2016 | Regular | 0 | 78.92 | 84005 |
| 00124 | BAUER'S UPHOLSTERY | 02/16/2016 | Regular | 0 | 175.00 | 84006 |
| 00137 | BENCO ELECTRIC COOPERATIVE | 02/04/2016 | Regular | 0 | 27,700.82 | 83991 |
| 00137 | BENCO ELECTRIC COOPERATIVE | 02/16/2016 | Regular | 0 | 80.00 | 84007 |
| 00174 | BOLTON & MENK, INC. | 02/16/2016 | Regular | 0 | 171,958.93 | 84008 |
| 00182 | BOYER TRUCKS | 02/16/2016 | Regular | 0 | 158.44 | 84009 |
| 00216 | C & S SUPPLY CO, INC. | 02/16/2016 | Regular | 0 | 299.94 | 84010 |
| 00221 | CARGILL, INC. | 02/16/2016 | Regular | 0 | 9,336.95 | 84011 |
| 00232 | CEMSTONE CONCRETE MATERIALS, LLC | 02/16/2016 | Regular | 0 | 2,523.19 | 84012 |
| 00234 | CENTER POINT ENERGY | 02/04/2016 | Regular | 0 | 7,563.02 | 83993 |
| 00241 | CHARTER COMMUNICATIONS | 02/11/2016 | Regular | 0 | 373.97 | 83997 |
| 00255 | CITY OF MANKATO | 02/16/2016 | Regular | 0 | 805.47 | 84013 |
| 02058 | CONSOLIDATED COMMUNICATIONS | 02/08/2016 | Regular | 0 | 3,485.18 | 83994 |
| 00304 | CREATIVE AD SOLUTIONS, INC. | 02/16/2016 | Regular | 0 | 17.00 | 84014 |
| 00310 | CRYSTEEL TRUCK EQUIPMENT, INC | 02/16/2016 | Regular | 0 | 1,010.46 | 84015 |
| 00311 | CULLIGAN WATER CONDITIONING | 02/16/2016 | Regular | 0 | 268.00 | 84016 |
| 00322 | DALCO | 02/16/2016 | Regular | 0 | 163.57 | 84017 |
| 00332 | DE ZURIK, INC. | 02/16/2016 | Regular | 0 | 1,713.00 | 84018 |
| 00401 | EXPRESS SERVICES, INC. | 02/16/2016 | Regular | 0 | 739.80 | 84019 |
| 00404 | FASTENAL COMPANY | 02/16/2016 | Regular | 0 | 4.68 | 84020 |
| 00432 | FLEETPRIDE | 02/16/2016 | Regular | 0 | 608.16 | 84021 |
| 00447 | FREE PRESS | 02/16/2016 | Regular | 0 | 2,108.76 | 84022 |
| 00459 | FULL CIRCLE ORGANICS LLC | 02/16/2016 | Regular | 0 | 4,000.00 | 84023 |
| 00462 | G & K SERVICES | 02/16/2016 | Regular | 0 | 253.77 | 84024 |
| 00463 | G & L AUTO SUPPLY, LLC | 02/16/2016 | Regular | 0 | 231.02 | 84025 |
| 00465 | GALE/CENGAGE LEARNING | 02/16/2016 | Regular | 0 | 260.19 | 84026 |
| 00493 | GOODWIN, TONY | 02/16/2016 | Regular | 0 | 512.50 | 84027 |
| 00494 | GOPHER STATE ONE-CALL | 02/16/2016 | Regular | 0 | 29.00 | 84028 |
| 00499 | GRAINGER | 02/16/2016 | Regular | 0 | 47.16 | 84029 |
| 00505 | GREATER MANKATO DIVERSITY COUNCIL | 02/16/2016 | Regular | 0 | 1,000.00 | 84030 |
| 00508 | GREEN TECH RECYCLING, LLC | 02/16/2016 | Regular | 0 | 4,028.40 | 84031 |
| 00596 | I & S GROUP, INC. | 02/16/2016 | Regular | 0 | 5,595.00 | 84032 |
| 00600 | ICMA RETIREMENT TRUST ROTH IRA | 02/03/2016 | Regular | 0 | 450.00 | 83989 |
| 00601 | ICMA RETIREMENT TRUST-457 | 02/03/2016 | Regular | 0 | 2,965.00 | 83990 |
| 00608 | INGRAM LIBRARY SERVICES | 02/16/2016 | Regular | 0 | 408.89 | 84033 |
| 00680 | J.J. KELLER & ASSOCIATES, INC. | 02/16/2016 | Regular | 0 | 738.50 | 84034 |
| 00639 | JOHN DEERE FINANCIAL | 02/16/2016 | Regular | 0 | 95.50 | 84035 |
| 00691 | KENNEDY & KENNEDY LAW OFFICE | 02/16/2016 | Regular | 0 | 8,698.58 | 84036 |
| 00731 | LAGER'S OF MANKATO, INC. | 02/16/2016 | Regular | 0 | 116.25 | 84037 |
| 00733 | LAKES GAS CO #10 | 02/16/2016 | Regular | 0 | 500.01 | 84038 |
| 00743 | LARKSTUR ENGINEERING & SUPPLY, INC. | 02/16/2016 | Regular | 0 | 40.79 | 84039 |
| 00749 | LAWSON PRODUCTS, INC | 02/16/2016 | Regular | 0 | 1,004.31 | 84040 |
| 00754 | LEAGUE OF MINNESOTA CITIES | 02/16/2016 | Regular | 0 | 760.00 | 84041 |
| 00772 | LITTLE FALLS MACHINE, INC. | 02/16/2016 | Regular | 0 | 1,205.90 | 84042 |
| 00776 | LLOYD LUMBER CO. | 02/16/2016 | Regular | 0 | 989.53 | 84043 |
| 00796 | MAC QUEEN EQUIPMENT, INC. | 02/16/2016 | Regular | 0 | 318.19 | 84044 |
| 00815 | MANKATO CLINIC, LTD. | 02/16/2016 | Regular | 0 | 92.55 | 84045 |
| 00819 | MANKATO FORD, INC. | 02/16/2016 | Regular | 0 | 42.14 | 84046 |
| 00825 | MANKATO MOTOR COMPANY | 02/16/2016 | Regular | 0 | 951.62 | 84047 |

| | | | | | | |
|-------|---|------------|---------|---|-----------|-------|
| 00829 | MANKATO PUBLIC SCHOOLS | 02/16/2016 | Regular | 0 | 70.50 | 84048 |
| 00846 | MATCO TOOLS | 02/16/2016 | Regular | 0 | 167.06 | 84049 |
| 00847 | MATHESON TRI-GAS, INC. | 02/16/2016 | Regular | 0 | 128.98 | 84050 |
| 00851 | MAYO CLINIC HEALTH SYSTEM - MANKATO | 02/16/2016 | Regular | 0 | 157.00 | 84051 |
| 00857 | MC GOWAN WATER CONDITIONING, INC. | 02/16/2016 | Regular | 0 | 121.46 | 84052 |
| 00872 | MEI TOTAL ELEVATOR SOLUTIONS | 02/16/2016 | Regular | 0 | 923.96 | 84053 |
| 00874 | MENARDS-MANKATO | 02/16/2016 | Regular | 0 | 407.57 | 84054 |
| 00902 | MINNESOTA IRON & METAL CO | 02/16/2016 | Regular | 0 | 1,348.04 | 84055 |
| 00935 | MINNESOTA PIPE & EQUIPMENT | 02/16/2016 | Regular | 0 | 771.09 | 84056 |
| 00966 | MINNESOTA PUBLIC FACILITIES AUTHORITY | 02/08/2016 | Regular | 0 | 41,650.41 | 83995 |
| 00951 | MINNESOTA TRUCK & TRACTOR, INC. | 02/16/2016 | Regular | 0 | 185.53 | 84057 |
| 00910 | MINNESOTA VALLEY TESTING LAB, INC. | 02/16/2016 | Regular | 0 | 59.25 | 84058 |
| 00956 | MINNESOTA WASTE PROCESSING CO. | 02/16/2016 | Regular | 0 | 18,306.70 | 84059 |
| 00970 | MOBILE GLASS SERVICE | 02/16/2016 | Regular | 0 | 218.16 | 84060 |
| 00985 | MOSS & BARNETT | 02/16/2016 | Regular | 0 | 1,250.00 | 84061 |
| 00997 | MTI DISTRIBUTING CO | 02/16/2016 | Regular | 0 | 33.74 | 84062 |
| 01003 | MUNICIPAL BUILDERS, INC. | 02/16/2016 | Regular | 0 | 23,465.00 | 84063 |
| 01009 | NAPA AUTO PARTS - MANKATO | 02/16/2016 | Regular | 0 | 18.99 | 84064 |
| 01010 | NATIONAL INSURANCE SERVICES OF WI, INC. | 02/16/2016 | Regular | 0 | 79.50 | 84065 |
| 01010 | NATIONAL INSURANCE SERVICES OF WI, INC. | 02/16/2016 | Regular | 0 | 1,080.91 | 84066 |
| 01010 | NATIONAL INSURANCE SERVICES OF WI, INC. | 02/16/2016 | Regular | 0 | 544.18 | 84067 |
| 01052 | NORTH CENTRAL INTERNATIONAL | 02/16/2016 | Regular | 0 | 12.39 | 84068 |
| 01066 | NORTHLAND SECURITIES, INC. | 02/16/2016 | Regular | 0 | 2,500.00 | 84069 |
| 02005 | PANTHEON COMPUTERS | 02/16/2016 | Regular | 0 | 7,852.36 | 84070 |
| 01090 | PARAGON PRINTING, MAILING & SPECIALTIES | 02/16/2016 | Regular | 0 | 3,404.84 | 84071 |
| 01106 | PETTY CASH | 02/16/2016 | Regular | 0 | 33.37 | 84072 |
| 01117 | PLUNKETT'S PEST CONTROL, INC. | 02/16/2016 | Regular | 0 | 113.60 | 84073 |
| 01133 | POWERPLAN | 02/16/2016 | Regular | 0 | 65.11 | 84074 |
| 01164 | RADER, DUANE A. | 02/16/2016 | Regular | 0 | 110.50 | 84075 |
| 01179 | RED FEATHER PAPER CO. | 02/16/2016 | Regular | 0 | 100.80 | 84076 |
| 01211 | RIVER BEND BUSINESS PRODUCTS | 02/16/2016 | Regular | 0 | 1,011.55 | 84077 |
| 01281 | SIGN PRO | 02/16/2016 | Regular | 0 | 21.75 | 84078 |
| 02264 | SPECIAL OPERATIONS TRAINING ASSOCIATION | 02/16/2016 | Regular | 0 | 750.00 | 84079 |
| 01323 | SPS COMPANIES, INC. | 02/16/2016 | Regular | 0 | 233.68 | 84080 |
| 01335 | STAPLES ADVANTAGE | 02/16/2016 | Regular | 0 | 573.84 | 84081 |
| 01338 | STATE CHEMICAL SOLUTIONS | 02/16/2016 | Regular | 0 | 1,313.61 | 84082 |
| 01380 | TEXAS REFINERY CORP. | 02/16/2016 | Regular | 0 | 1,891.58 | 84083 |
| 01402 | TIRE ASSOCIATES | 02/16/2016 | Regular | 0 | 1,970.63 | 84084 |
| 01415 | TOYOTA-LIFT OF MINNESOTA | 02/16/2016 | Regular | 0 | 141.31 | 84085 |
| 01438 | UNIFORMS UNLIMITED INC | 02/16/2016 | Regular | 0 | 51.96 | 84086 |
| 01441 | UNITED RENTALS, INC. | 02/16/2016 | Regular | 0 | 374.72 | 84087 |
| 01477 | VIKING ELECTRIC SUPPLY, INC. | 02/16/2016 | Regular | 0 | 1,637.29 | 84088 |
| 01503 | WASSMAN PLUMBING & HEATING LLC | 02/16/2016 | Regular | 0 | 650.00 | 84089 |
| 01523 | WENZEL AUTO ELECTRIC CO | 02/16/2016 | Regular | 0 | 39.00 | 84090 |
| 01544 | WINTER EQUIPMENT CO., INC. | 02/16/2016 | Regular | 0 | 7,010.99 | 84091 |
| | KITCHENMASTER & COMPANY | 01/29/2016 | Regular | 0 | 48.48 | 83988 |
| | KYLE RAMAKER | 01/29/2016 | Regular | 0 | 21.17 | 83987 |
| | SCOTT COUNTY ABSTRACT & TITLE CO | 01/29/2016 | Regular | 0 | 46.19 | 83986 |
| | SCOTT COUNTY ABSTRACT & TITLE CO | 01/29/2016 | Regular | 0 | 118.56 | 83985 |
| | ANDREW JONES | 02/11/2016 | Regular | 0 | 21.85 | 83996 |

Bank Code APBNK Summary

| | Payable | Payment | | |
|----------------|---------|---------|----------|------------|
| Payment Type | Count | Count | Discount | Payment |
| Regular Checks | 307 | 106 | 0.00 | 398,852.29 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 1 | 0.00 | 0.00 |
| Bank Drafts | 0 | 0 | 0.00 | 0.00 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 307 | 107 | 0.00 | 398,852.29 |

Authorization Signatures

All Council

The above manual and regular claims lists are approved by:

MARK DEHEN- MAYOR

KIM SPEARS- COUNCIL MEMBER

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

ROBERT FREYBERG- COUNCIL MEMBER

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

| Donor | Restriction | Amount |
|----------------------|--------------------------------|----------|
| Joe Marie Robbins | Library Endowment-Library | \$75.00 |
| The Happy Bookers | Library Book Club Bags-Library | \$20.00 |
| Anonymous | Library Book Club Bags-Library | \$200.00 |
| Mathiason & Syverson | Library Endowment-Library | \$84.00 |
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Adopted by the City Council this 16th day of February 2016.

Mayor

City Clerk

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 23 -2016 SHELTER: SLP 1, 2, 3 + Gazebo FEE: N/C

TYPE OF EVENT: Community Day / 5k/10k / Walk DATE VALID: 9-17-16 HOURS: 5:30 - 3 p.
SLP #2 Setup

ORGANIZATION: Lasting Imprint SIZE: 500-800 5:30 Setup
APPLICANT NAME: Kristen Thomas 9am 5k/10k
ADDRESS: PO Box 261, MKto CITY: Kristen: 38904 St. Hwy 99
ZIP: _____ DAYTIME PHONE #: St. Peter 317-2180
10:30 Walk

TENTS: yes ELECTRICITY: yes ALCOHOL: NO

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: DJ-Radio Station 9a-1p

Amplified music or band requires Council approval

Fire Trucks / Petting Zoo / Therapy Dogs / Bounce House / Slides /
OTHER: Food Vendors / Am. Red Cross Blood Mobile / 5k + 10k,
Walk around Lake / Kids fun run

PERMIT APPROVED: _____ DATE: _____

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Campfires / Bonfires / Fire rings.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: _____

Applicant

Date

For Office Use Only

Receipt # _____

Online _____

Book _____

Park _____

Police _____



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to our office at least thirty (30) days in advance of the parade date. This parade permit is pending until approval by the City Council and Chief of Police.

Applicant Information

| | | | |
|-----------------------------------|--|-----------------------------|-----------------------------|
| Name: | <u>Lucy Lowry</u> | | |
| Address: | <u>2263 Northridge Dr.</u> | | |
| City: | <u>N. Mankato</u> | State: | <u>MN</u> Zip: <u>56003</u> |
| Telephone: | <u>507/327-6735</u> | | |
| Sponsoring Organization: | <u>Business on Belgrade</u> | | |
| Address: | <u>PO Box 2222</u> | | |
| City: | <u>North Mankato</u> | State: | <u>MN</u> Zip: <u>56003</u> |
| Telephone: | <u>Library - 345-5120</u> | | |
| Occasion for Parade: | <u>Bookin' on Belgrade Nearly 5K Family Fun Run (and walk)</u> | | |
| Date of Parade: | <u>6/4/16</u> | Estimated Length of Parade: | |
| Estimated Starting Time: | <u>8:30</u> | Estimated Finish Time: | <u>9:45</u> |
| Estimated Number of Participants: | <u>150</u> | | |
| General Composition of Parade: | <u>Families running/walking</u> | | |

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Lucy Lowry
Applicant

2/3/16
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

#701
Chief of Police

02-04-16
Date

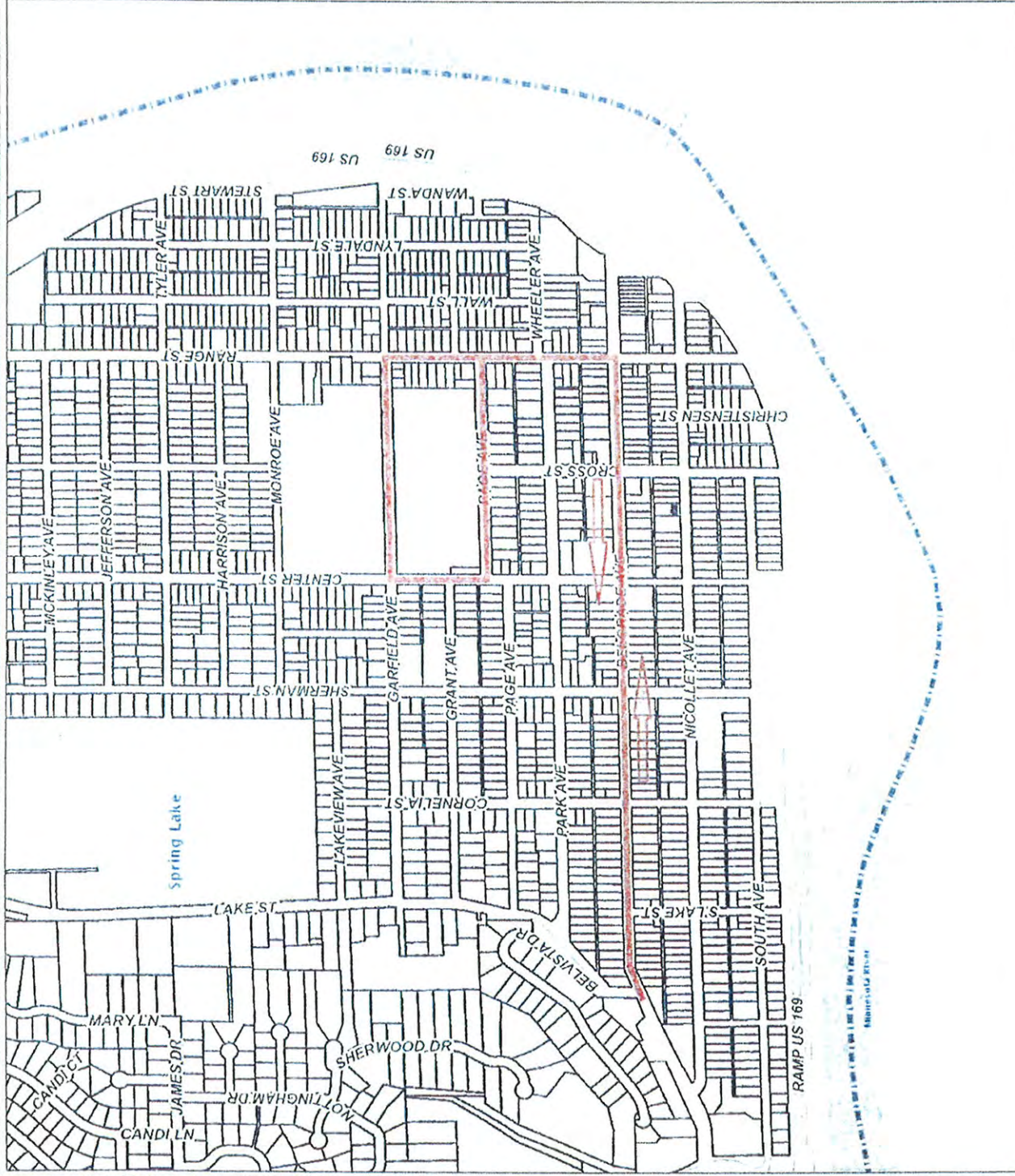
COMMENTS/ADDITIONAL STIPULATIONS:



- Legend**
- City Limits
 - Road Edge
 - Parcels (8-6-2013)
 - Lakes & Ponds
 - Minnesota River



Disclaimer:
This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of North Mankato is not responsible for any information herein contained.



0 807 Feet

© Bolton & Menk, Inc. - Web GIS 3/7/2014 8:09 AM

February 4, 2016

April Van Genderen
North Mankato City Clerk
PO Box 2055
N Mankato MN 56003

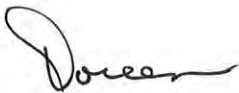
I have set the following date, time and location for your Board of Appeal and Equalization meeting for 2016:

| | |
|-----------|---------------------|
| Date: | Thursday, April 7th |
| Time: | 9:00 am |
| Location: | Police Annex |

If any part of the above schedule or the location is not correct or will not be suitable for your board, please contact me on or before February 10, 2016.

If I do not hear from you by that date, I will assume everything is acceptable and proceed to send you the official notices for the meeting.

Sincerely,



Doreen Pehrson
County Assessor

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|--------------------------------|--------------------------|--------------------------|-------|--------|-------|-------|---------|-------|-------|---------|-------|-------|----------|-------|-------|-------|--|------------|-----------|----------|---------|-----|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item: #12A | Department: City Engineer | Council Meeting Date: 02/16/16 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Consider Resolution Ordering Improvement and Preparation of Plans and Specifications for Improvement Project No. 15-02 ABCDE Roe Crest Drive. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: On January 19, 2016 City Council passed Resolution 13-16 Receiving the Preliminary Engineering Report and Calling Hearing on Improvement Project No. 15-02 ABCDE 2016 Roe Crest Drive Improvement Project. The Public Hearing was held earlier in the evening and City Council must now consider the Resolution ordering the improvement. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Adopt Resolution Ordering Improvement and Preparation of Plans and Specifications for Improvement Project No. 15-02 ABCDE Roe Crest Drive. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Spears | _____ | _____ | Steiner | _____ | _____ | Norland | _____ | _____ | Freyberg | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ | Resolution | Ordinance | Contract | Minutes | Map | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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RESOLUTION NO.

RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS
AND SPECIFICATIONS FOR IMPROVEMENT PROJECT NO.
15-02ABCDE ROE CREST DRIVE PROJECT

WHEREAS, a resolution of the City Council adopted the 19th day of January 2016, fixed a date for a Public Hearing on Improvement No. 15-02 ABCDE, the proposed improvement of Roe Crest Drive from Marie Lane to Lee Boulevard ; and

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 16th day of February 2016, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORTH MANKATO,
MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council resolution adopted January 19th 2016.
3. The Council hereby orders the assessment of abutting property for all or a portion of the cost of the improvement pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvement of \$1,516,700.
4. Bolton and Menk, Inc. is hereby designated as the engineer for such improvements and shall prepare plans and specifications for the making of such improvements.

Adopted by the City Council this 16th day of February 2016.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



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| Agenda Item: #12B | Department: City Planner | Council Meeting Date: 02/16/16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Consider Approving Preliminary and Final Plat of Mankato Clinic North Mankato Addition, a Request from Mankato Clinic. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: Review attached report. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Approve Preliminary and Final Plat of Mankato Clinic North Mankato Addition, a Request from Mankato Clinic. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Spears | _____ | _____ | Steiner | _____ | _____ | Norland | _____ | _____ | Freyberg | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Report</u> _____ _____ _____ | | Resolution | Ordinance | Contract | Minutes | Map | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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PRELIMINARY AND FINAL PLAT OF MANKATO CLINIC NORTH
MANKATO ADDITION

A REQUEST FROM MANKATO CLINIC

THE CITY OF NORTH MANKATO

SUBJECT: Preliminary and Final Plat of Mankato Clinic North
Mankato Addition

APPLICANT: Mankato Clinic

LOCATION: Lots 31 through 41, Pleasant View Subdivision

EXISTING ZONING: B-2, Community Business

DATE OF HEARING: February 11, 2016

DATE OF REPORT: February 3, 2106

REPORTED BY: Michael Fischer, City Planner

APPLICATION SUBMITTED

Request to replat Lots 31-41, Pleasant View Subdivision

COMMENT

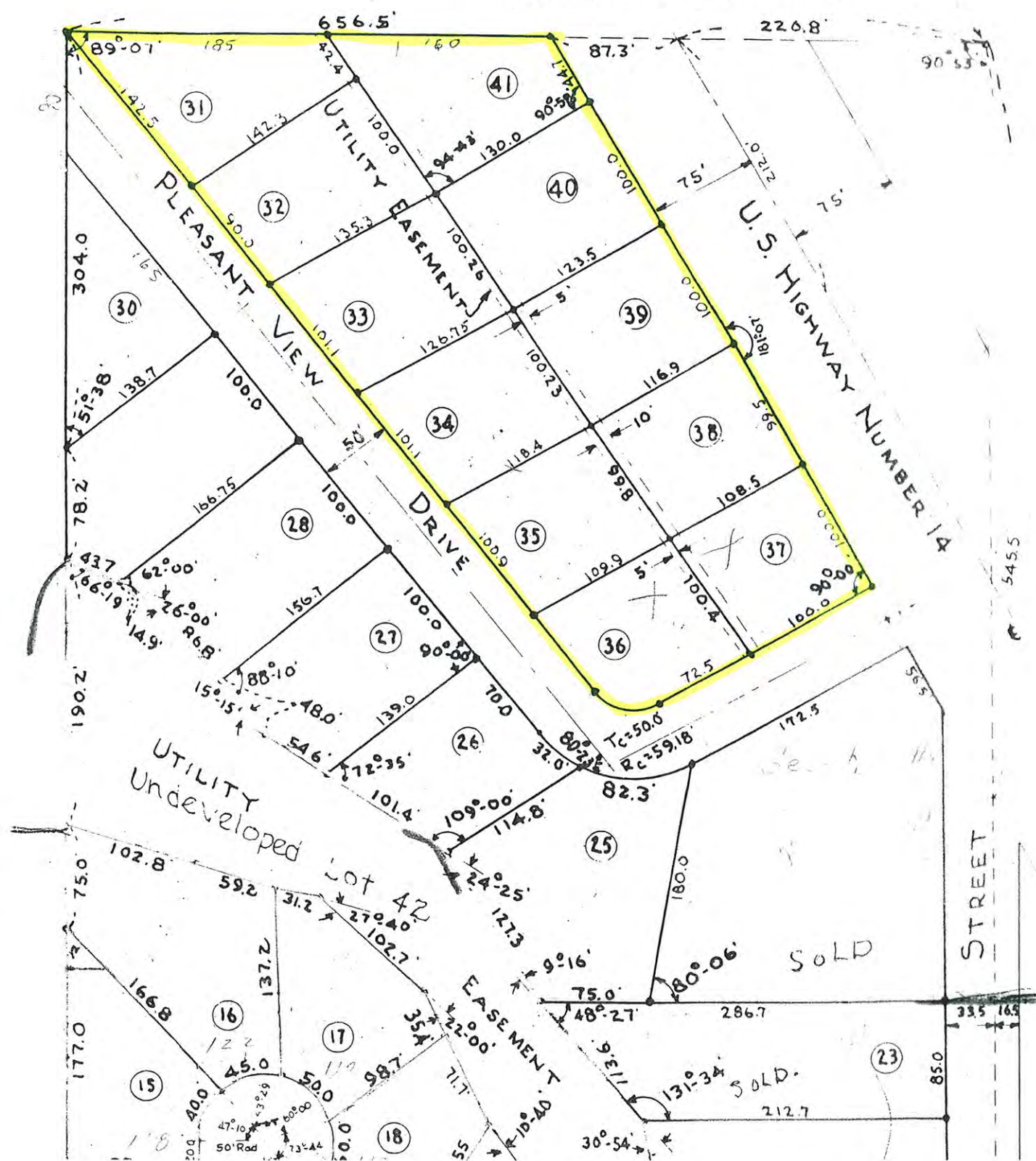
The applicant owns and operates the Mankato Clinic addressed as 1575 Lookout Drive. Currently, the property is subdivided into eleven (11) lots as shown on Exhibit A, which is the original plat of Pleasant View Subdivision. As it is the intent of the applicant to redevelop the property, a request to replat the property by eliminating all the internal lot lines is proposed. Proposed redevelopment consists of the construction of a new medical facility and the demolition of the existing facility. Attached as Exhibit B is a potential concept showing redevelopment of the property. However, this layout is subject to change. Attached as Exhibit C is the preliminary plat showing the location of the existing building and parking on the eleven lots. Exhibit D shows the proposed final plat which creates Lot 1, Block 1, Mankato Clinic North Mankato Addition by eliminating all internal lot lines within Lots 31-41 of Pleasant View Subdivision.

By eliminating the internal lots lines, proposed redevelopment will not be restricted by building setbacks along the lot lines of all eleven lots. By creating one (1) lot as proposed, setbacks will be subject to the new lot lines as shown on Exhibit D. While there are typically utility easements along all lot lines, any easements within Lots 31-41 have been previously vacated.

RECOMMENDATION

Staff recommends approval of the preliminary and final plat of Mankato Clinic North Mankato Addition

East Quarter Corner Sec. 10



CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



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| Agenda Item: #12C | Department: City Planner | Council Meeting Date: 02/16/16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Consider Resolution in Support of Bonding Money for Parks and Trails | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: Greater Minnesota Parks & Trails is asking for support in the legislature for \$5 million in bonding for local parks and trails grant programs. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Adopt Resolution in Support of Bonding Money for Parks and Trails. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="display: inline-table; vertical-align: top; margin-left: 20px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Spears | _____ | _____ | Steiner | _____ | _____ | Norland | _____ | _____ | Freyberg | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; text-align: center;"> <tr> <td>Resolution</td> <td>Ordinance</td> <td>Contract</td> <td>Minutes</td> <td>Map</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Report</u> _____ _____ _____ | | Resolution | Ordinance | Contract | Minutes | Map | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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RESOLUTION IN SUPPORT OF BONDING MONEY FOR PARKS AND TRAILS

WHEREAS, parks and trails are an essential part of our City; and

WHEREAS, parks and trails play a vital role in attracting much-needed younger workers and families and retaining retirees; and

WHEREAS, access to parks and trails builds healthy communities by providing venues for physical activity and play; and

WHEREAS, recreational opportunities draw in tourists from around the state, region and nation and recreational spending is a major contributor to state and local economies; and

WHEREAS, parks and trails recreation grants under Minnesota Stat. 85.019 could help North Mankato by providing additional funds to maintain and develop our City parks; and

WHEREAS, many important projects in greater Minnesota do not qualify for funding under the Legacy Amendment and must look instead to the 85.019 programs for funding;

WHEREAS, metropolitan-area parks and trails grant programs receive 22.5 percent of lottery-in-lieu funds, as well as general funds under Minn. Stat. 473.351 and comparable funds are not dedicated for parks in Greater Minnesota.

NOW, THEREFORE, BE IT RESOVLED that the City of North Mankato supports an appropriation of \$5 million in general obligation bonds in 2016 for the 85.019 local grant programs and urges adoption of this proposal by the House and Senate.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the following Senator Kathy Sheran, Representatives Clark Johnson, Speaker of the House Representative Kurt Daudt, Senate Majority Leader Senator Tom Bakk, House Capital Investment Chair Representative Paul Torkelson, Senate Capital Investment Chair Senator Leroy Stumpf, House Environment Finance Chair Dennis McNamara, Senate Environment Finance Chair David Tomassoni, and Governor Mark Dayton.

Passed and adopted by the City of North Mankato of County of Nicollet this 16th day of February 2016.

ATTEST:

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



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| Agenda Item: #12D | Department: City Engineer | Council Meeting Date: 02/16/16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Consider Resolution Requesting the Advance of Municipal State Aid Funds for Municipal Construction Projects. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: The City of North Mankato is requesting the release of Municipal State Aid Funds to complete the Lookout Drive Improvement Project and potentially the Roe Crest Drive Improvement Project. City Engineer Dan Sarff will provide additional information. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Adopt Resolution Requesting the Advance of Municipal State Aid Funds for Municipal Construction Projects. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Spears | _____ | _____ | Steiner | _____ | _____ | Norland | _____ | _____ | Freyberg | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ | | Resolution | Ordinance | Contract | Minutes | Map | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
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RESOLUTION NO.

RESOLUTION REQUESTING THE ADVANCE OF MUNICIPAL STATE AID FUNDS FOR
MUNICIPAL CONSTRUCTION PROJECTS

WHEREAS, the Municipality of North Mankato implemented the Lookout Drive Improvement Project, a Municipal State Aid Project, in 2015 which requires State Aid funds to be expended in 2016 in excess of those available in its State Aid Construction Account, and

WHEREAS, the Municipality of North Mankato is planning to implement the Roe Crest Drive Improvement Project, a Municipal State Aid Project, in 2016 which will require State Aid funds in excess of those available in its State Aid Construction Account, and

WHEREAS, said municipality is prepared to proceed with the construction of said project(s) through the use of an advance from the Municipal State Aid Street Fund to supplement the available funds in their State Aid Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

| | |
|---|------------------|
| Account Balance as of 02/10/2016 | (\$1,305,693.76) |
| Less estimated disbursements: | |
| Project # SP 150-116-009 | \$177,080 |
| Project # SP 150-070-001 | \$159,175 |
| Project # SP 150-110-001 | \$400,000 |
| Bond Principle | \$195,000 |
| Total Estimated Disbursements | \$931,255 |
| Advance Amount (amount in excess of acct balance) | \$931,255 |

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.14, Subd. 6 and Minnesota Rules, Chapter 8820.1500, Subp. 10b, and

WHEREAS, the Municipality acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA that the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved Municipal State Aid Street Project(s) of the Municipality of North Mankato in an amount up to \$931,255. I hereby authorize repayments from subsequent accruals to the Municipal State Aid Street Construction Account of said Municipality from future year allocations until fully repaid.

Adopted by the City Council this 16th day of February 2016.

Mayor

Attest:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



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| Agenda Item: #12E | Department: City Engineer | Council Meeting Date: 02/16/16 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Consider Resolution Requesting the Advance of Municipal State Aid Funds for Federal Construction Projects. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: The City of North Mankato is requesting the release of Municipal State Aid Funds to complete the Lookout Drive Improvement Project. City Engineer Dan Sarff will provide additional information. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| If additional space is required, attach a separate sheet | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Adopt Resolution Requesting the Advance of Municipal State Aid Funds for Federal Construction Projects. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Spears</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Dehen</td> </tr> </table> | Vote Record: | Aye | Nay | | | | | | | | _____ | _____ | | | | | | Spears | | _____ | _____ | | | | | | Steiner | | _____ | _____ | | | | | | Norland | | _____ | _____ | | | | | | Freyberg | | _____ | _____ | | | | | | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ | | | | Resolution | Ordinance | Contract | Minutes | Map | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Vote Record: | Aye | Nay | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | _____ | _____ | | | | | | Spears | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | _____ | _____ | | | | | | Steiner | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | _____ | _____ | | | | | | Norland | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | _____ | _____ | | | | | | Freyberg | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | _____ | _____ | | | | | | Dehen | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting | <input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

RESOLUTION NO.

RESOLUTION REQUESTING THE ADVANCE OF MUNICIPAL STATE AID FUNDS FOR
FEDERAL CONSTRUCTION PROJECTS

WHEREAS, the Municipality of North Mankato implemented Lookout Drive Reconstruction and Roundabout Project SP 150-116-009 in 2015, which has been programmed by the ATP in the STIP or work plan for the year 2018, and

WHEREAS, said Municipality proceeded with the construction of said project through the use of an advance from the Municipal State Aid Street Fund in 2015 and 2016 to supplement the available funds in their State Aid Construction Account, and

WHEREAS, repayment of the funds so advanced will be made from Federal funds no later than the year in which the ATP has programmed the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA that the Commissioner of Transportation be and is hereby requested to approve this advance in 2016 for financing SP 150-116-009 of the Municipality of North Mankato in an amount up to \$629,502 in accordance with Minnesota Rules 8820.1500, Subp. 10b, and to authorize repayments from their state aid account or from local funds within a requested and approved repayment schedule should said project fail to receive Federal funds for any reason.

Adopted by the City Council this 16th day of February 2016.

Mayor

Attest:

City Clerk