

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on March 21, 2016. Acting Mayor Steiner called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Council Members Norland, Freyberg, Spears and Steiner, City Administrator Harrenstein, Attorney Kennedy, City Planner Fischer, Public Works Director Swanson and City Clerk Van Genderen. Absent: Finance Director Thorne. Mayor Dehen arrived at 7:40 p.m.

Approval of Agenda

Council Member Spears requested discussion on Item #9I Resolution Authorizing City Attorney to Subscribe to Minnesota Government Access with Minnesota Court Data Services. Council Member Spears requested clarification on the cost for the subscription. Attorney Kennedy indicated he did not have an exact price but the Court system was mandating that all records be accessed online and in order for the Attorneys to perform their duties they must have access to the online database. Attorney Kennedy indicated he would provide the price for the subscription. **Council Member Spears, seconded by Council Member Norland to table Item #9I for consideration at a later date. Vote on the motion: Norland and Spears aye; Freyberg and Steiner nay. Motion failed. Council Member Freyberg moved, seconded by Council Member Norland, to approve the agenda as presented with Item #9I included in the Consent Agenda. Vote on the motion: Steiner, Norland, Freyberg and Spears aye; no nays. Motion carried.**

Approval of Minutes

Council Member Norland moved, seconded by Council Member Freyberg to approve the minutes of the Council meeting of March 7, 2016. Vote on the motion: Norland, Freyberg, Spears and Steiner aye; no nays. Motion carried.

Presentation of Award

Administrator Harrenstein and Public Works Director Swanson presented Dale Seath, Shop Foreman, with a plaque recognizing his 30 years of service to the City of North Mankato.

Public Hearing, 7 pm-Wellhead Protection Plan Part I.

City Engineer Herman Dharmarajah appeared before Council and reported on Part I of the Wellhead Protection plan which included information on the delineation of the wellhead protection area, the drinking water supply management area boundary and the well and drinking water supply management area and vulnerability assessment. City Engineer Dharmarajah indicated the chance of well contamination was low due to the depth of the wells. He stated the City has 6 high capacity wells and there are a total of 23 wells within the management area. City Engineer Dharmarajah reported the greatest risk of contamination came from wells that were no longer maintained or in use. Council Member Spears requested clarification on how contamination could occur. Karen Voz from the Minnesota Department of Health reported that as long as wells are maintained there is little chance of contamination. Contamination could occur when wells were no longer maintained as they become conduits for contamination. Council Member Spears requested clarification on the source of the water. Ms. Voz indicated the Mount Simon Aquifer was the source of the City's water and there was little knowledge of how the aquifer was recharged, she stated the DNR has observation wells and would be able to provide more information on the supply. Ms. Voz stated the Department of Health was concerned with quality not quantity. Acting Mayor Steiner opened the meeting to the public with no one else appearing the hearing was closed.

Public Hearing, 7 pm-Utility Easements Vacation between Lots 3 and 4 of Block 3 of the Landing North Phase 1.

City Planner Fischer reported the applicants recently purchased Lots 3 and 4, Block 3, The Landing North Phase 1. The applicants plan to construct a new single-family home, it is the intent of the applicant's to replat these two lots by combining them together as one lot by eliminating the internal lot line. As part of the vacation process utility companies were informed. One local company has equipment in the area and the company and the applicant are working together to remove the box from the requested vacation area. With no one else appearing before Council the hearing was closed.

Consent Agenda

Council Member Freyberg moved, seconded by Council Member Norland, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Approved Parade Permit for South Central College Student's Walk to Support Veterans around Spring Lake on April 9, 2016 from 8:30 a.m. to 11:30 a.m.
- C. Approved Large Group and Audio Permit for South Central College Student's Walk to Support Veterans, Spring Lake Park, Shelter #3 on April 9, 2016 from 8:30 a.m. to 11:30 a.m.
- D. Approved Large Group and Audio Permit for Abel Lopez, First Communion, Wheeler Park on May 1, 2016 from 8:30 a.m. to 10:00 p.m.
- E. Approved Parade Permit for Rip Roar Events, Kids Triathlon on June 25, 2016 from 8 a.m. to 12 noon.
- F. Approved Large Group and Audio Permit for the Rip Roar Events, Kids Triathlon at Spring Lake Park, Shelters #2 and #3 on June 25, 2016 from 8 a.m. to 12 noon.
- G. Approved Parade Permit for Final Stretch, North Mankato Triathlon on August 14, 2016 from 8 a.m. to 1:30 p.m.
- H. Approved Parade Permit for the North Star Bike Fest, North Star Grand Prix on June 18, 2016 from 12 noon to 5:00 p.m.
- I. Res. No. 29-16 Authorizing City Attorney to Subscribe to Minnesota Government Access with Minnesota Court Data Services.
- J. Consider Setting Public Hearing for 7 p.m. on April 4, 2016 to Consider the 2016 HUD Action Plan.

Vote on the motion: Norland, Freyberg, Spears and Steiner aye; no nays. Motion carried.

Public Comments

Lucy Lowry, Library Director appeared before Council and announced the 5th Annual Community Read as **The Boys in the Boat** by Daniel James Brown. Library Director Lowry indicated 500 free copies of the book would be available at participating businesses beginning on March 22, 2016 and events related to the book would occur in April.

Barb Church, 102 Wheeler Avenue, appeared before Council and stated the Belgrade Avenue Planning Steering Committee lacked diversity.

Tom Hagen, 927 Lake Street appeared before Council and requested a moratorium on audio permits until a new policy was adopted.

Public Hearing, 7 pm-Project No. 15-02ABCDE 2016 Roe Crest Drive Improvement Project.

City Engineer Dan Sarff appeared before Council and stated engineering and City staff reviewed the options for Roe Crest Drive and were introducing a modification for option 2. The modified option 2 would include a 40 foot street and a 5 foot sidewalk with the goal of limiting impact on the established trees and minimizing impact on properties. He stated the narrower street would help decrease speed on the busy street while still accommodating parking on both sides and bike traffic. Christopher Schmidt, 2024 Roe Crest Drive, appeared before Council and stated Option 1 with no sidewalk or trail was what the residents wanted. Lynn Ehalt, 2040 Roe Crest Drive, appeared before Council and stated a sidewalk was necessary for safety purposes, but if the City built a trail behind the houses on the west side of Roe Crest she would not have access. With no one else appearing before Council Mayor Dehen closed the Public Hearing.

Business Items

Res. No. 30-16 Vacating Utility Easements-Lots 3 and 4, Block 3 of the Landing North Phase 1. Council Member Freyberg moved, seconded by Council Member Steiner to adopt Res. No. 30-16 Vacating Utility Easements-Lots 3 and 4, Block 3 of the Landing North Phase 1. Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.

Approve Preliminary and Final Plat of the Landing West: a Request from Bruce and Carol Walters. City Planner Fischer reported the applicants Bruce and Carol Walters purchased lots 3 and 4 of Landing North Phase 1 in the reserve. The applicants intend to combine the lots and construct a single family home. The Planning Commission reviewed the plans and recommended Council approval. **Council Member Freyberg moved, seconded by Council Member Norland to approve the Preliminary and Final Plat of the Landing West. Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.**

Consider B-1, B-2 and B-3 Setbacks: A Request from the City of North Mankato. City Planner Fischer indicated at the last Planning Commission meeting staff requested the consideration of changing the setbacks in B-1, B-2 and B-3. The Planning Commission held intense discussion and did not recommend the changes to Council at this time.

Res. No. 31-16 Adopting Special Assessment Policy. City Engineer Sarff reported the Special Assessment Policy was ready for adoption. The public comments were taken into consideration and changes made. This was the clean version and ready for Council approval. **Council Member Norland moved, seconded by Council Member Steiner to adopt Res. No. 31-16 Special Assessment Policy. Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.**

Res. No. 32-16 Accepting the Offer of the Minnesota Public Facilities Authority to Purchase a General Obligation Water Revenue Note, Series 2016, in the Original Aggregate Principal Amount of \$121,833; Providing for its Issuance; and Authorizing the Execution of a Project Loan Agreement. City Engineer Sarff stated the funds would be used to complete the Well and Well House #9. Unexpected issues occurred while drilling Well #9 and the Public Facilities Authority is offering to finance the remaining cost of the project with a low interest loan. **Council Member Norland moved, seconded by Council Member Freyberg to Adopt Res. No. 32-16 Accepting the Offer of the Minnesota Public Facilities Authority to Purchase a General Obligation Water Revenue Note, Series 2016, in the Original Aggregate Principal Amount of \$121,833; Providing for its Issuance; and Authorizing the Execution of a Project Loan**

Agreement. Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.

Res. No. 33-16 Appointing Members of the Belgrade Avenue Master Plan Steering Committee. City Administrator Harrenstein indicated over 20 applicants will be included in Belgrade Avenue Master Plan process. The resolution before Council only appoints 7 individuals to the Steering Committee but all applicants will be included in the process. Mayor Dehen indicated the Steering Committee would be used to organize the larger committee and the public meetings. **Council Member Norland moved, seconded by Council Member Freyberg to Adopt Res. No. 33-16 Appointing Members of the Belgrade Avenue Master Plan Steering Committee. Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.**

Res. No. 34-16 Ordering Improvement and Preparation of Plans and Specifications for Improvement Project No. 15-02ABCDE Roe Crest Drive Project. Council Member Freyberg moved, seconded by Council Member Norland to Adopt Res. No. 34-16 Ordering Improvement and Preparation of Plans and Specifications for Improvement Project No. 15-02ABCDE Roe Crest Drive Project with Option 2 to include a 5 Foot Sidewalk and a 40 Foot Street. Council Member Spears requested clarification on if the sidewalk and street were within the right-of-way. City Engineer Sarff stated it would all be in the right-of-way. Mayor Dehen stated the City was unable to secure an easement for the proposed trail. The street is over 50 years old and needs to be rebuilt and with traffic volume and its proximity to the school Council should consider including a sidewalk. **Vote on the motion: Norland, Freyberg, Steiner, and Dehen aye; Spears nay. Motion carried.**

City Administrator and Staff Comments

Public Works Director Swanson reported Spring Clean-up would be April 18-29, 2016.

Mayor and Council Comments

Council Member Freyberg requested clarification on the status of the compost site. Public Works Director Swanson reported the site was now open.

Council Member Norland thanked the North Mankato Police Department for their calm and help with medical emergencies.

Council Member Norland stated the pursuit of a law against talking on your cell phone while driving would be pursued.

Mayor Dehen reported the City received a thank you from Pedal Past Poverty. The event raised more than \$103,000.

Mayor Dehen stated Community Garden plots were available at 2000 Howard Drive in North Mankato.

Public Comments

Karen Dubke, 2041 Roe Crest Drive, stated she was disappointed that a sidewalk would be added to the Roe Crest Drive Reconstruction but thanked the Council for their work.

Sarah Sanders, 2224 Clare Drive, appeared before Council and stated she was disappointed that a sidewalk was included in the Roe Crest Drive improvement.

Randy Lundston, 2043 Roe Crest Drive, appeared before Council and stated he was disappointed that the Council did not agree with the residents of Roe Crest Drive and decided to include a sidewalk in the reconstruction.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Steiner, the meeting adjourned at 8:15 p.m.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #7	Department: City Planner	Council Meeting Date: 04/04/16																												
TITLE OF ISSUE: Public Hearing- 7 p.m. 2016-2017 HUD Annual Action Plan.																														
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: As a HUD Entitlement Community, our 2016-2107 annual formula based Community Development Block Grant (CDBG) allocation is \$67,827. Additionally, we have approximately \$75,000 in unused CDBG funds from the previous five years of being an entitlement community. As part of the process, it is necessary to hold a public hearing to present the 2016-2017 Action Plan. The purpose of the Action Plan is to indicate how the City will use its annual allocation of CDBG funds.</p> <p>In summary, staff is proposing to use its 2016-2017 allocation of \$67,827 together with its unused CDBG funds of \$75,000 totaling approximately \$142,827 to make accessibility improvements to the Municipal Building. Specifically, removal of the ramp, redesign of the front entrance and parking lot improvements. The City would request \$5,000 in administration funds. According to HUD, accessibility improvements to public buildings is an eligible use of CDBG funds. Furthermore, in our 2015-2019 Consolidated Plan, the use of CDBG funds for accessibility projects at public buildings was listed as a high priority.</p> <p style="text-align: right; font-style: italic;">If additional space is required, attach a separate sheet</p>																														
REQUESTED COUNCIL ACTION: Public Hearing.																														
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 40px;"> <thead> <tr> <th style="text-align: center;">Aye</th> <th style="text-align: center;">Nay</th> <th></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </tbody> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; text-align: center;"> <tr> <td>Resolution</td> <td>Ordinance</td> <td>Contract</td> <td>Minutes</td> <td>Map</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <p>Other (specify) <u>Public Hearing Notice, Affidavit of Publication</u></p> <p>_____</p> <p>_____</p> <p>_____</p>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																													
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<p><input type="checkbox"/> Workshop</p> <p><input checked="" type="checkbox"/> Regular Meeting</p> <p><input type="checkbox"/> Special Meeting</p>	<p><input type="checkbox"/> Refer to: _____</p> <p><input type="checkbox"/> Table until: _____</p> <p><input type="checkbox"/> Other: _____</p>																													

NOTICE OF PUBLIC HEARING ON 2016-2017 ANNUAL ACTION PLAN

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota at 7 p.m. on the 4th day of April 2016, to hold a public hearing to consider the 2016-2017 Annual Action Plan.

Such persons as desire to be heard with reference to the proposed 2016-2017 Annual Action will be heard at this meeting.

Dated this 21st day of March 2016

April Van Genderen
City Clerk
City of North Mankato

AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.
County of Blue Earth

John T. Elchert, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as The Free Press and The Land, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed _____ Notice

_____ which is attached was cut from the columns of said newspaper, and was printed and published once each week, for ¹ _____ successive weeks; it was first published on _____ Thursday, the ²⁴ _____ day of _____ March, 20¹⁶, and was thereafter printed and published on every _____ Thursday to and including _____ Thursday, the ²⁴ _____ day of _____ March, 20¹⁶; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

By: John T. Elchert
Publisher

Subscribed and sworn to before me on this ²⁴ _____ day of _____ March, 20¹⁶.

Kristin Moorhouse
Notary Public

March 24, 2016
NOTICE OF
PUBLIC HEARING ON 2016-2017
ANNUAL ACTION PLAN
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Dated this 21st day of March 2016.
April Van Genderen
City Clerk
City of North Mankato





City of North Mankato, MN

Claims List - Regular

By Vendor Name

Date Range: 4-4-2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
	Void	03/22/2016	Regular	0	-	84361
	Void	03/22/2016	Regular	0	-	84362
	Void	04/04/2016	Regular	0	-	84377
	Void	04/04/2016	Regular	0	-	84458
00009	A-1 KEY CITY LOCKSMITHS, INC	04/04/2016	Regular	0	216.00	84369
00059	AMERICAN LEGAL PUBLISHING CORP.	04/04/2016	Regular	0	495.00	84370
00065	AMERICAN PUBLIC WORKS ASSOCIATION	04/04/2016	Regular	0	230.00	84371
00090	APT MACHINING & FABRICATING, INC.	04/04/2016	Regular	0	390.00	84372
00102	AUDIO EDITIONS	04/04/2016	Regular	0	144.76	84373
00113	BAKER & TAYLOR	04/04/2016	Regular	0	31.98	84374
00117	BARCO MUNICIPAL PRODUCTS, INC.	04/04/2016	Regular	0	1,337.26	84375
00137	BENCO ELECTRIC COOPERATIVE	04/04/2016	Regular	0	26,137.38	84376
00142	BETHANY LUTHERAN COLLEGE	04/04/2016	Regular	0	42,250.00	84378
02293	BOWMAN, RANDY	04/04/2016	Regular	0	46.05	84379
00182	BOYER TRUCKS	04/04/2016	Regular	0	17.49	84380
00215	C & C PROPERTY GROUP LLC	04/04/2016	Regular	0	270.00	84381
00216	C & S SUPPLY CO, INC.	04/04/2016	Regular	0	632.94	84382
00219	CARDMEMBER SERVICE	03/22/2016	Regular	0	13,490.49	84360
00227	CARQUEST AUTO PARTS STORE	04/04/2016	Regular	0	659.78	84383
00232	CEMSTONE CONCRETE MATERIALS, LLC	04/04/2016	Regular	0	226.35	84384
00233	CEMSTONE PRODUCTS COMPANY	04/04/2016	Regular	0	299.00	84385
00234	CENTER POINT ENERGY	04/04/2016	Regular	0	5,866.44	84386
00241	CHARTER COMMUNICATIONS	03/22/2016	Regular	0	7.76	84363
00252	CITY CENTER PARTNERSHIP	04/04/2016	Regular	0	5,000.00	84387
00255	CITY OF MANKATO	04/04/2016	Regular	0	79,000.00	84388
02058	CONSOLIDATED COMMUNICATIONS	03/22/2016	Regular	0	481.71	84364
02294	D & K POWDER COATING	04/04/2016	Regular	0	3,248.12	84389
02002	D L HILL PAINTING	04/04/2016	Regular	0	2,375.00	84390
00322	DALCO	04/04/2016	Regular	0	4.66	84391
00336	DELTA DENTAL	03/22/2016	Regular	0	947.40	84365
00337	DEMCO, INC.	04/04/2016	Regular	0	165.84	84392
00343	DH ATHLETICS LLC	04/04/2016	Regular	0	3,591.00	84393
00353	DITTRICH MECHANICAL & FABRICATION	04/04/2016	Regular	0	660.87	84394
00401	EXPRESS SERVICES, INC.	04/04/2016	Regular	0	739.80	84395
00404	FASTENAL COMPANY	04/04/2016	Regular	0	39.61	84396
00447	FREE PRESS	04/04/2016	Regular	0	120.93	84397
00462	G & K SERVICES	04/04/2016	Regular	0	313.24	84398
00463	G & L AUTO SUPPLY, LLC	04/04/2016	Regular	0	483.25	84399
00465	GALE/CENGAGE LEARNING	04/04/2016	Regular	0	46.18	84400
02289	GISLASON & HUNTER LLP	04/04/2016	Regular	0	1,848.00	84401
00493	GOODWIN, TONY	04/04/2016	Regular	0	325.00	84402
00499	GRAINGER	04/04/2016	Regular	0	84.96	84403
02295	GRAYBAR	04/04/2016	Regular	0	54.87	84404
00525	HANCOCK CONCRETE PRODUCTS LLC	04/04/2016	Regular	0	5,751.08	84405
00538	HAWKINS, INC.	04/04/2016	Regular	0	2,064.11	84406
00596	I & S GROUP, INC.	04/04/2016	Regular	0	3,900.00	84407
00608	INGRAM LIBRARY SERVICES	04/04/2016	Regular	0	992.57	84408
00647	JOHNSON, LONNIE	04/04/2016	Regular	0	322.72	84409
02291	KEEPRS, INC.	04/04/2016	Regular	0	1,686.68	84410
02290	KUSTOM SIGNALS, INC	04/04/2016	Regular	0	256.00	84411
00733	LAKES GAS CO #10	04/04/2016	Regular	0	79.80	84412
00743	LARKSTUR ENGINEERING & SUPPLY, INC.	04/04/2016	Regular	0	239.07	84413
00776	LLOYD LUMBER CO.	04/04/2016	Regular	0	468.92	84414
00797	MAC TOOLS DISTRIBUTOR	04/04/2016	Regular	0	32.97	84415
00800	MADDEN, GALANTER, HANSEN, LLP	04/04/2016	Regular	0	229.96	84416
00812	MANKATO BEARING COMPANY	04/04/2016	Regular	0	1,695.71	84417
00819	MANKATO FORD, INC.	04/04/2016	Regular	0	61.53	84418

00829	MANKATO PUBLIC SCHOOLS	04/04/2016	Regular	0	141.00	84419
02059	MANKATO REFRIGERATION, LLC	04/04/2016	Regular	0	466.27	84420
00846	MATCO TOOLS	04/04/2016	Regular	0	35.70	84421
00874	MENARDS-MANKATO	04/04/2016	Regular	0	317.34	84422
00920	MINNESOTA DEPARTMENT OF HEALTH	04/04/2016	Regular	0	23.00	84423
00929	MINNESOTA FIRE SERVICE CERTIFICATION BO/	04/04/2016	Regular	0	80.00	84424
00935	MINNESOTA PIPE & EQUIPMENT	04/04/2016	Regular	0	424.94	84425
00954	MINNESOTA VALLEY ACTION COUNCIL	04/04/2016	Regular	0	11,500.09	84426
00910	MINNESOTA VALLEY TESTING LAB, INC.	04/04/2016	Regular	0	59.25	84427
00997	MTI DISTRIBUTING CO	04/04/2016	Regular	0	321.79	84428
01009	NAPA AUTO PARTS - MANKATO	04/04/2016	Regular	0	163.57	84429
01036	NICOLLET COUNTY RECORDER/ABSTRACTER	04/04/2016	Regular	0	46.00	84430
01052	NORTH CENTRAL INTERNATIONAL	04/04/2016	Regular	0	256.39	84431
01056	NORTH MANKATO FIREMEN'S RELIEF ASSOCIA	04/04/2016	Regular	0	2,706.00	84432
01083	OVERDRIVE, INC.	04/04/2016	Regular	0	1,825.40	84433
02005	PANTHEON COMPUTERS	04/04/2016	Regular	0	6,693.23	84434
01099	PET EXPO DISTRIBUTORS	04/04/2016	Regular	0	50.00	84435
01106	PETTY CASH	04/04/2016	Regular	0	4,000.00	84436
01130	POSTMASTER	03/24/2016	Regular	0	1,371.51	84368
01133	POWERPLAN	04/04/2016	Regular	0	394.25	84437
01179	RED FEATHER PAPER CO.	04/04/2016	Regular	0	516.90	84438
01191	RELIANCE ELECTRIC OF SOUTHERN MINNESOT	04/04/2016	Regular	0	189.56	84439
01198	RETROFIT COMPANIES, INC.	04/04/2016	Regular	0	291.26	84440
01211	RIVER BEND BUSINESS PRODUCTS	04/04/2016	Regular	0	674.91	84441
01297	SOUTH CENTRAL COLLEGE	04/04/2016	Regular	0	4,890.90	84442
01308	SOUTHERN MINNESOTA INSPECTION CO.	04/04/2016	Regular	0	580.00	84443
01322	SPRINT	03/22/2016	Regular	0	74.90	84366
02296	ST. CLOUD STATE UNIVERSITY	04/04/2016	Regular	0	410.00	84444
01332	STANDARD SPRING	04/04/2016	Regular	0	1,404.56	84445
01335	STAPLES ADVANTAGE	04/04/2016	Regular	0	749.47	84446
01337	STAR TRIBUNE	04/04/2016	Regular	0	394.16	84447
01377	TELRITE CORPORATION	04/04/2016	Regular	0	504.02	84448
01402	TIRE ASSOCIATES	04/04/2016	Regular	0	824.33	84449
01409	TOPPERS PLUS, INC.	04/04/2016	Regular	0	379.50	84450
01438	UNIFORMS UNLIMITED INC	04/04/2016	Regular	0	831.98	84451
01441	UNITED RENTALS, INC.	04/04/2016	Regular	0	300.00	84452
01477	VIKING ELECTRIC SUPPLY, INC.	04/04/2016	Regular	0	1,253.37	84453
01497	WALL STREET JOURNAL	04/04/2016	Regular	0	420.00	84454
01523	WENZEL AUTO ELECTRIC CO	04/04/2016	Regular	0	279.00	84455
01524	WERNER ELECTRIC SUPPLY	04/04/2016	Regular	0	88.33	84456
01557	XCEL ENERGY	03/22/2016	Regular	0	70.19	84367
01557	XCEL ENERGY	04/04/2016	Regular	0	23,015.25	84457

Bank Code APBNK Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	402	95	0.00	279,078.56
Manual Checks	0	0	0.00	0.00
Voided Checks	0	4	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	402	99	0.00	279,078.56

Authorization Signatures

All Council

The above manual and regular claims lists are approved by:

MARK DEHEN- MAYOR

KIM SPEARS- COUNCIL MEMBER

DIANE NORLAND- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

ROBERT FREYBERG- COUNCIL MEMBER

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Marcia and Gary Holt	Library Endowment-Book Club Bag	\$110.00
Jo Robbins	Library Endowment-Audio Books	\$75.00

Adopted by the City Council this 4th day of April 2016.

Mayor

City Clerk



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to our office at least thirty (30) days in advance of the parade date. This parade permit is pending until approval by the City Council and Chief of Police.

Applicant Information

Name: Mankato Area Derby Girls
Address: P.O. Box 3621
City: Mankato State: MN Zip: 56002
Telephone: 248-368906
Sponsoring Organization: Mankato Brewery
Address: 1119 Center St.
City: North Mankato State: MN Zip: 56003
Telephone: 507-386-2337
Occasion for Parade: MAD Bull 5K Fundraiser
Date of Parade: 7/31/16 Estimated Length of Parade: 1 hour
Estimated Starting Time: 2pm Estimated Finish Time: 3pm
Estimated Number of Participants: 30-100
General Composition of Parade: 5K around Hinkler Pond and
Spring Lake

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

[Signature]
Applicant

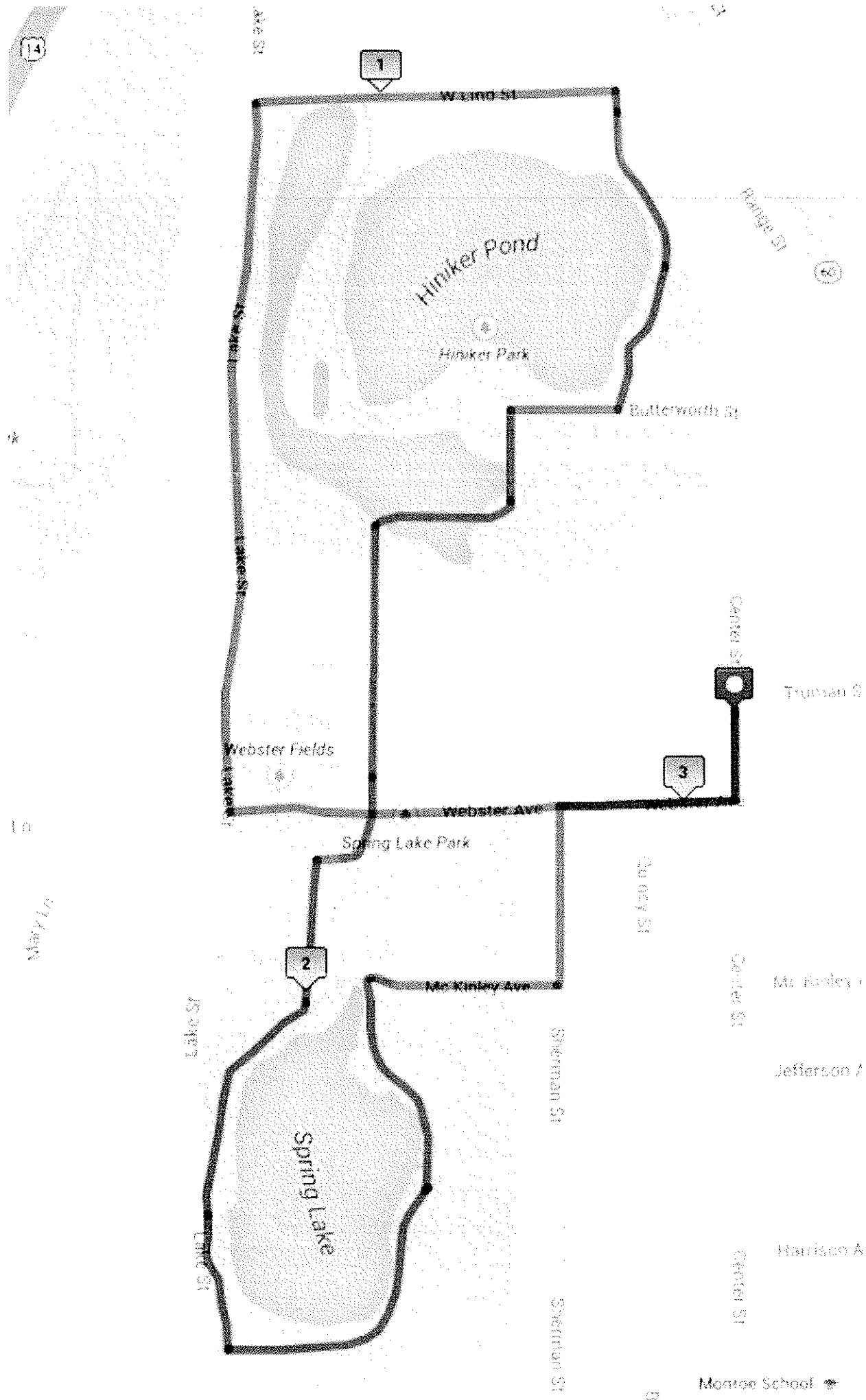
3/3/16
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature] #701
Chief of Police

03-22-16
Date

COMMENTS/ADDITIONAL STIPULATIONS:



2nd Annual Mad Girls 5k Fundraiser

This run is intended to raise funds for the Mankato Area Derby Girls. We're are a local non-profit, amateur sports team committed to community engagement and empowerment through sport. We're mostly self-supported by our members to pay for practice space and other promotional expenses and give back to local charities as much as possible, but still need help from our community to raise sufficient funds for hosting bouts locally.

The run would be a 5k run where participants run from "bulls." The bulls are derby skaters dressed in black with horns affixed to their helmets. Bulls would "chase" the runners with bullseye stickers which would be stuck on the shirt of a runner each time their were "hit" by a bull. Runners would start the race with a several minute head start before some of the bulls would be released. Other bulls would be positioned along the course and at the finish. Door prizes could be given for runners with the most and least bullseye stickers on them at the end.

Our first priority is safety so skaters will be wearing the same full protective gear we wear while bouting: helmet, mouth guard, elbow pads, knee pads and wrist guards. Skaters will be chasing after runners but not at a high rate of speed. Our goal like last year is to have a safe and fun event for everyone involved.

The starting and ending points of this run will be near the Mankato Brewery. Run participants will receive a drink ticket as part of their entry fee for the race.



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

\$ 25.00 pd
✓ #7010
3/25/16 (hoo)

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to our office at least thirty (30) days in advance of the parade date. This parade permit is pending until approval by the City Council and Chief of Police.

Applicant Information

Name:	A.B.A.T.E. OF MN. (RIVER VALLEY CTR)		
Address:	326 MOUND AVE.		
City:	MANKATO	State:	MN.
		Zip:	56001
Telephone:	388-7576		
Sponsoring Organization:	SAME		
Address:	SAME		
City:		State:	
		Zip:	
Telephone:	SAME		
Occasion for Parade:	MOTORCYCLE AWARENESS MONTH		
Date of Parade:	SPRING LAKE PARK	Estimated Length of Parade:	UP TO 300 MOTORCYCLES
			AN APPROPRIATE MAY 7, 2016
Estimated Starting Time:	1:15	Estimated Finish Time:	1:30
Estimated Number of Participants:	UP TO 300 MOTORCYCLES		
General Composition of Parade:	MOTORCYCLES		

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

ROBERT D. OLSON
Applicant

3-25-16
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

#701
Chief of Police

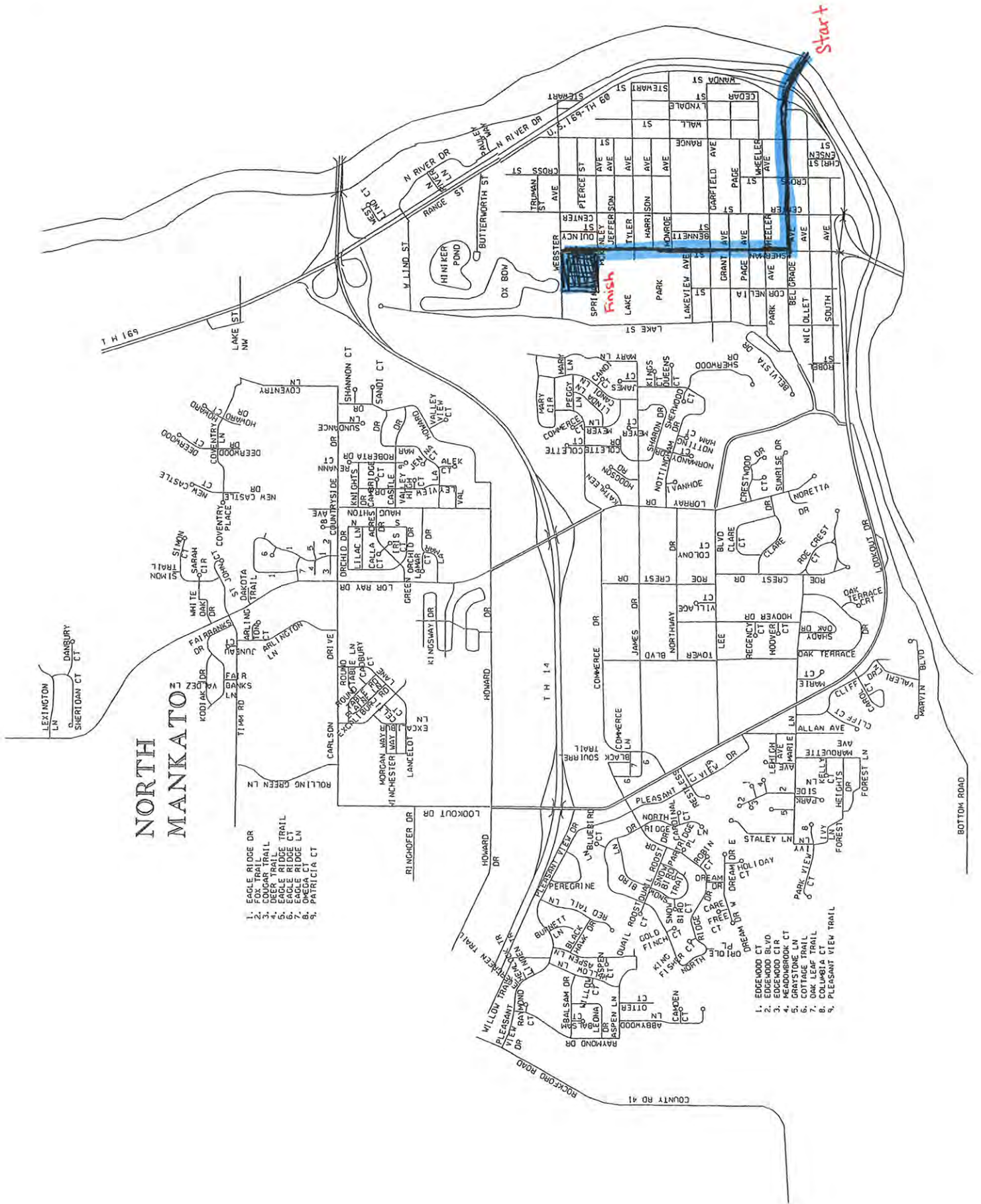
03-28-16
Date

COMMENTS/ADDITIONAL STIPULATIONS:

NORTH
MANKATO

1. EAGLE RIDGE DR
2. FOX TRAIL
3. COUGAR TRAIL
4. DEER TRAIL
5. EAGLE RIDGE TRAIL
6. EAGLE RIDGE CT
7. EAGLE RIDGE LN
8. OMEGA CT
9. PATRICIA CT

1. EDGEWOOD CT
2. EDGEWOOD BLVD
3. EDGEWOOD CIR
4. MEADOWBROOK CT
5. GRAYSTONE LN
6. COTTAGE TRAIL
7. OAK LEAF TRAIL
8. COLUMBIA CT
9. PLEASANT VIEW TRAIL



RESOLUTION NO.

RESOLUTION APPROVING
CONSENT ASSESSMENT AGREEMENT

WHEREAS, the City of North Mankato has, at the property owner's request, paid for certain improvements that will benefit such property, specifically repair/replacement of sewer line on the property for the following described real estate:

332 McKinley Avenue
PIN#18.557.1790
Cost: \$7,725.00

WHEREAS, the property owner desires that the cost of the repair/replacement of the sewer line to the property be made as a special assessment against the property; and

WHEREAS, the property owner has executed a consent assessment agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

That the attached consent assessment agreement is approved and that the City Clerk is directed to forward a certified copy of this resolution along with a copy of the consent assessment agreement to the Nicollet County Auditor.

Adopted by the City Council this 4th day of April 2016.

Mayor

ATTEST:

City Clerk

CONSENT ASSESSMENT AGREEMENT

This Agreement is made between the City of North Mankato (City) and Charles Jongbloedt (Owner).

The parties are guided in reaching this agreement by the following facts:

1. Owner's property is described as follows:

332 McKinley Avenue

PIN # 18.557.1790

Block E 50' of w 208.5' of N 133.5 of S 142' of Block 26 Lot W 35' of S 16.5' of Lot 2 & E 15' of S 16.5' of Lot 1 Revised GAG subdivision 187557 Subdivision Name Wendel Hodapp's Add.

2. Owner desires to repair/replace sewer line to the property.
3. Owner desires to waive all of the procedures mandated by Chapter 429 of Minnesota Statutes and to consent to the imposition of an assessment directly upon the described property.
4. City is willing to repair in consideration for the owner's consent to the assessments.

The parties therefore make the following agreement:

1. As a result of the improvement, a special assessment shall be filed against owner's land in the amount of \$7,725.00. The assessment shall be payable in equal installments extending over a period of five (5) years and bear interest at the rate of 7.00% per annum from the date of this agreement. The City may transmit notice of this assessment to the County Auditor, the City shall fully perform all necessary construction concerning the improvement.

Adopted this 28 day of March, 2016

City of North Mankato

By: [Signature]

Its: City Clerk

[Signature]
Property Owner



Mr. Rooter Plumbing of South Central
Minnesota
415 Truman St.
North Mankato, MN 56003

Invoice 50295584
Invoice Date 3/21/2016
Completed Date
Technicians Brian Beckel
Luke Lowe
Tom Jore

Billing Address
Charles Jongbloedt
332 McKinley Ave
North Mankato, MN 56003 USA

Cell: 340-6812

Customer PO
Job Address
Charles Jongbloedt
332 McKinley Ave
North Mankato, MN 56003
USA

Description of Work

Line sewer per proposal
Excavate near curb
Install liner towards house to cast connection
Install liner towards street to connection with the main
Backfill using compaction equipment
Reseed lawn
10 year warranty against blockages
If excavation sight settles over winter we will add more fill

Task #	Description	Quantity	Standard Price	Your Price	Your Total
C14029	Set up for lining 4" or 6"	1.00	\$6,547.06	\$5,565.00	\$5,565.00
C14039	4" Lining	60.00	\$36.00	\$36.00	\$2,160.00
Sub-Total					\$7,725.00
Tax					\$0.00
Total Due					\$7,725.00
Payment					\$0.00
Balance Due					\$7,725.00
Membership Discount					\$982.06

Thank you for your business.

IMPORTANT NOTICE: You and your service professional are responsible for meeting the Terms and Conditions of this contract. If you sign this contract and you fail to meet the terms and conditions of this contract, you may lose legal ownership rights to your home. I agree that initial price quoted prior to the start of work does not include any additional or unforeseen tasks, nor materials which may be found to be necessary to complete repairs or replacements. I also agree to hold Mr. Rooter Plumbing® or its assigns harmless for parts deemed corroded, unusable or unreliable for completion of stated work to be done. I hereby authorize Mr. Rooter Plumbing® to perform proposed work and agree to all agreement conditions as displayed and further acknowledge that this invoice is due upon receipt. Independently owned and operated franchise. Amount to Authorize: \$7,725.00

Charles Jongbloedt

Acceptance of work performed: I find the service and materials performed & installed have been completed in accordance with this agreement. I agree to pay reasonable attorney fees, collection fees and court costs in the event of legal action pursuant to collection of amount due. Total Due: \$7,725.00

Charles Jongbloedt

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 8F	Department: Finance	Council Meeting Date: 4/04/16																											
TITLE OF ISSUE: League of Minnesota Cities Insurance Trust Liability Coverage Waiver Form																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: The City each year, as a part of the insurance renewal process, must determine if it wants to waive the tort liability limits that are established by statute. The City has never waived these limits.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Motion to approve not to waive tort limits.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>LMCIT Liability Coverage Waiver Form</u> _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												



CONNECTING & INNOVATING
SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

LMCIT members purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage. Please return the completed form to your underwriter or email to pstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

City of North Mankato
LMCIT Member Name

Check one:

- ☒ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- ☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting April 4, 2016

Signature _____ Position Mayor

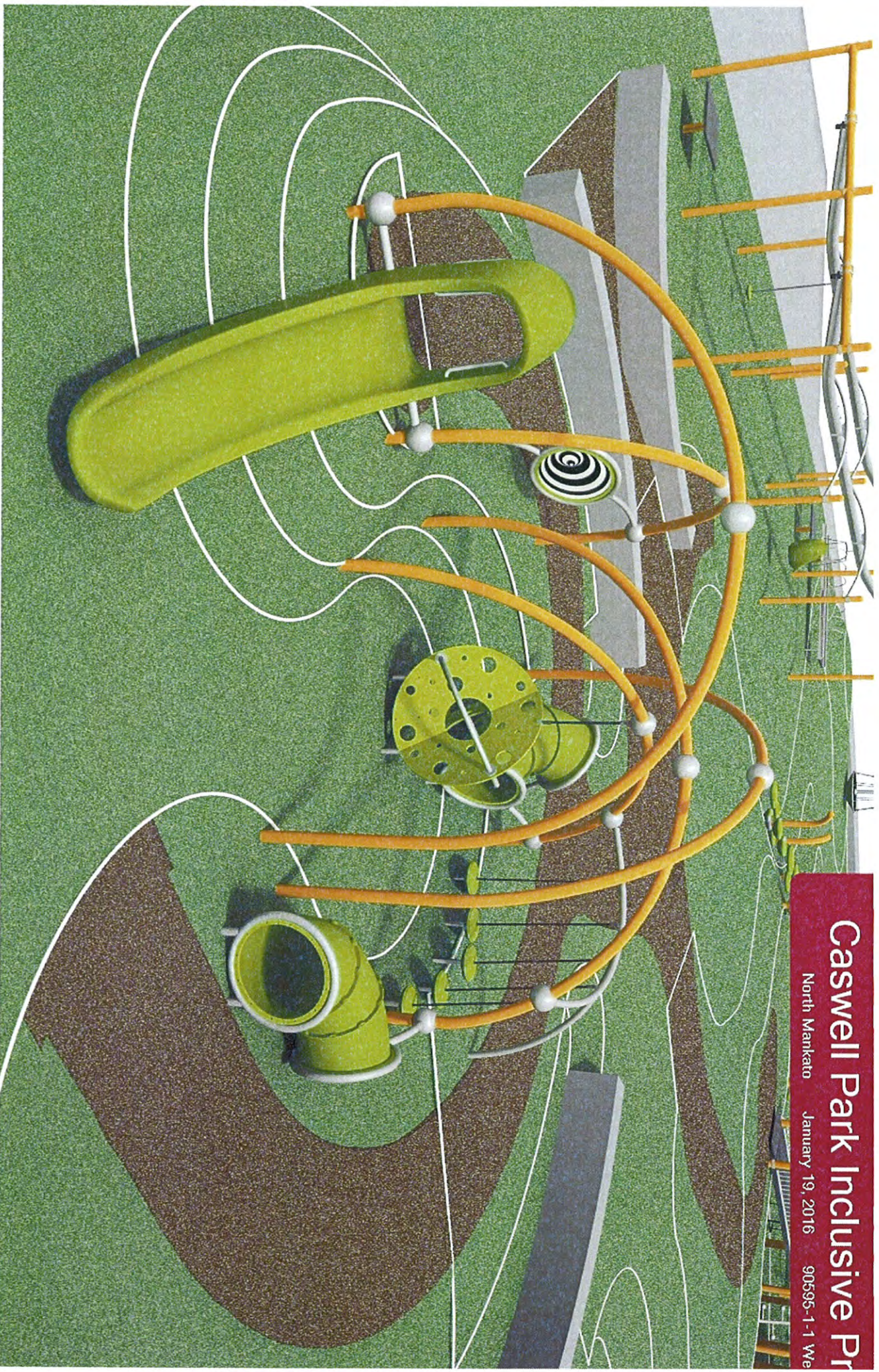
CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9A	Department:	Council Meeting Date: 4/04/16																												
TITLE OF ISSUE: Presentation by the Miracle League of a Proposal for Dreamscape All-Inclusive Playground at Caswell Park.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: On October 19, 2015 the Miracle League appeared before Council and presented a preliminary plan for an ADA accessible playground adjacent to Fallenstein Field. The Miracle League is excited to present the final conceptual design for the Dreamscape All-Inclusive Playground at Caswell Park.																														
REQUESTED COUNCIL ACTION:																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Visual Rendering of Dreamscape</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																													





Caswell Park Inclusive Pr

North Mankato January 19, 2016 90595-1-1 We

ceptual only. *Custom product manufacturing time for this project will be approximately 10 weeks from the time of LSI order acceptance.

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Caswell Park Inclusive Pr

North Mankato

January 19, 2016

90595-1-1



ceptual only. *Custom product manufacturing time for this project will be approximately 10 weeks from the time of LSI order acceptance.

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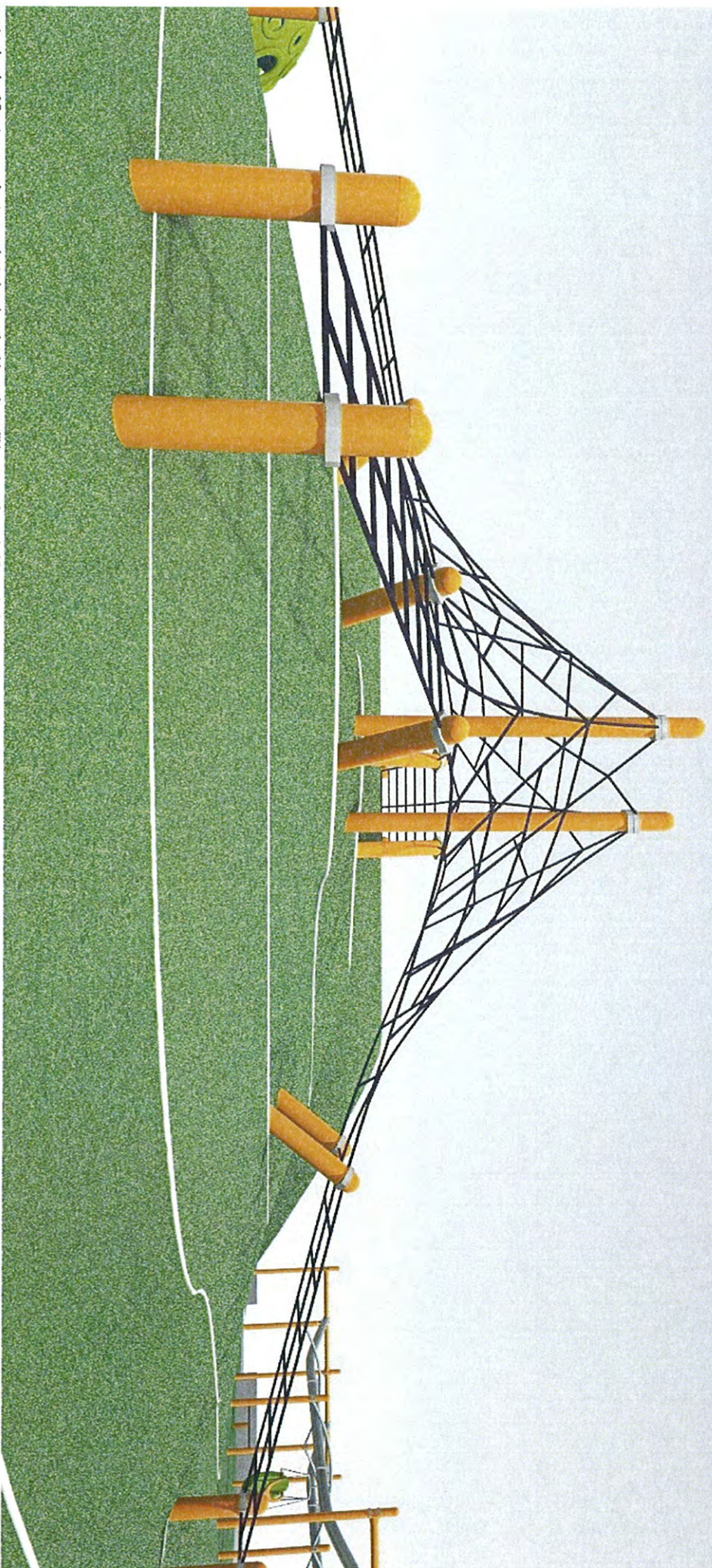
playlsi.com



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Caswell Park Inclusive Pr

North Mankato January 19, 2016 90595-1-1 N



ceptual only. *Custom product manufacturing time for this project will be approximately 10 weeks from the time of LSI order acceptance.

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Caswell Park Inclusive Pr

North Mankato January 19, 2016 905395-1-1 PlayE



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Caswell Park Inclusive Pr

North Mankato January 19, 2016 90595-1-11F



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Caswell Park Inclusive Project References



CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #10A	Department: City Planner	Council Meeting Date: 04/04/16																																	
TITLE OF ISSUE: Consider Resolution Adopting 2016-2017 HUD Annual Action Plan.																																			
BACKGROUND AND SUPPLEMENTAL INFORMATION: As a HUD Entitlement Community, our 2016-2107 annual formula based Community Development Block Grant (CDBG) allocation is \$67,827. Additionally, we have approximately \$75,000 in unused CDBG funds from the previous five years of being an entitlement community. As part of the process, it is necessary to hold a public hearing to present the 2016-2017 Action Plan. The purpose of the Action Plan is to indicate how the City will use its annual allocation of CDBG funds. In summary, staff is proposing to use its 2016-2017 allocation of \$67,827 together with its unused CDBG funds of \$75,000 totaling \$142,827 to make accessibility improvements to the Municipal Building. Specifically, removal of the ramp, redesign of the front entrance and parking lot improvements. The City would request \$5,000 in administration funds. According to HUD, accessibility improvements to public buildings is an eligible use of CDBG funds. Furthermore, in our 2015-2019 Consolidated Plan, the use of CDBG funds for accessibility projects at public buildings was listed as a high priority. Any public comments recieved at the public hearing will be incorporated into the Action Plan.																																			
<i>If additional space is required, attach a separate sheet</i>																																			
REQUESTED COUNCIL ACTION: Adopt Resolution Adopting 2016-2017 HUD Annual Action Plan.																																			
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Freyberg		_____	_____	Spears		_____	_____	Steiner		_____	_____	Norland		_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>2016-2017 Annual Action Plan</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Record:	Aye	Nay																																	
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RESOLUTION NO.

RESOLUTION ADOPTING THE 2016-2017 ACTION PLAN

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) requires Entitlement Communities to develop and submit a five year Consolidated Plan before participation in the Community Development Block Grant Program and;

WHEREAS, the City of North Mankato has researched the needs in the community, obtained citizen input and has provided the opportunity for citizens to comment; and

WHEREAS, the City of North Mankato approved the Consolidated Plan on April 20, 2015; and

WHEREAS, HUD requires an annual action plan to be developed based on the Consolidated Plan; and

WHEREAS, the plan conforms to the goals of the Consolidated Plan.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of North Mankato approves the 2016-2017 Action Plan and directs the City Planner to file the plan with HUD.

Adopted this 4th day of April, 2016.

Mayor

ATTEST:

City Clerk

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City recently created a 2015-2019 Consolidated Plan which included potential uses of CDBG funds for a five year period. In addition, the City is required to prepare an annual action plan which outlines the use of CDBG funds for each program year.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

CDBG funds will be used to make accessibility improvements to the Municipal Building. Specifically, significant changes to the front entrance and parking lot will be made to better accommodate disabled and elderly persons. This activity is consistent with the 2015-2019 Consolidated Plan

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In a previous year, the City used CDBG funds to make accessibility improvements to the front entrance to the Municipal Building. These improvements consisted of the replacement of the front entry doors to accommodate disabled and elderly persons. The City believes the use of CDBG funds for this purpose was a benefit to certain populations. For this reason, the City proposes to make additional improvements to provide greater accessibility for disabled and elderly persons.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

On April 4, 2016 a public hearing was held to obtain citizen comment on the proposed 2016-2017 Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

As the City previously used CDBG funds to successfully make accessibility improvements to the Municipal Building which was well recieved, additional CDBG funds would be used to make additional accessibility improvements.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	NORTH MANKATO	
CDBG Administrator	NORTH MANKATO	

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Michael Fischer, 1001 Belgrade Avenue, North Mankato, MN 56003

507-625-4141

michaelf@northmankato.com

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Mankato and City of North Mankato participated in a joint citizen participation process due to the proximity of the communities. This provided the opportunity for local agencies interested in providing input into the consolidated plan process to attend one meeting versus separate meetings for each community. Three meetings were held targeting economic development and local government, homeless and housing providers, and social service providers. The public and local agencies were welcome to attend any of the meetings. Flyers were distributed to 58 local groups including nonprofit agencies, public entities, and for profit groups. Also every Chair from Envision 2020 was provided a flyer to distribute to stakeholders. Envision 2020 is a long-range community plan that began in 2006 and involved over 400 community stakeholders. Participants continue to track progress on 34 goals in 6 Key Performance Areas: Education, Economic Development, Transportation, Health & Human Services, Livability, and Community Planning/Regional Governance.

Participation in the three meetings was strong with a total of 31 unduplicated participants, as some individuals opted to attend multiple meetings. Written comments were received from an additional 8 individuals. Following the meetings, the facilitator summarized the meeting notes and provided these and the written comments to each community to review and incorporate as part of their plan. The citizen participation meetings provided the opportunity for each community to hear from a variety of local organizations who represent a diverse clientele. It provided the opportunity to better understand the challenges that face certain populations. Each community will give consideration to the comments and feedback received in the development of the Consolidated Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The Community Development Department of the City of North Mankato has a strong working relationship with other supportive housing providers in the area. The Family Homeless Prevention and Assistance Program (FHPAP) is administered by Blue Earth County Human Services and Minnesota Valley Action Council (MVAC) and serves a nine county area including Nicollet County/North Mankato. Through the Housing Choice Voucher Program (HCV), staff communicates regularly with area property owners, social service providers, and assisted living facilities. The City owned Koppen Gardens is a 74-unit public housing unit accepting section 8 vouchers through the SCMMCHRA.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

North Mankato is a part of the Southeast Minnesota Regional Continuum of Care. The City of North Mankato understands the importance of helping extremely low- and low-income families who are at imminent risk of becoming homeless. The City will continue to analyze updated data, work with local organizations, and explore ways to help these families, households, and individuals. Currently there are several programs to address the needs of the long-term homeless that have been endorsed by the CoC.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

As a member of the CoC, staff participate in the decision making involved in ranking projects that serve the homeless in the Southeast region of Minnesota. Standards, policies and procedures are developed by CoC staff and approved by the CoC membership. The required HUD submissions are written and turned over to the CoC membership before submission.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Partners for Affordable Housing
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	PAH provides shelter for homeless families and individuals and helps them to secure economically viable long-term housing. The agency offers a number of programs including The Welcome Inn Transitional Center (emergency and short-term housing), The Welcome Home Transitional Housing Program (long-term transitional housing), Liberty Homes and Apartments Program (permanent, affordable housing for low income individuals with special needs), RentWise Tenant Education, and Home Stretch Home Buyer Education. PAH attended the focus groups.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

As part of the recent Consolidated Plan process, the City of North Mankato and the City of Mankato participated in a joint citizen participation process. The process involved meetings targeting economic development and local government, homeless and housing providers and social service providers. The citizen participation meetings provided the opportunity for each community to hear from a variety of local organizations who represent a diverse clientele. Additionally, A public hearing was held on April 4, 2016 to present the 2016-2017 Action Plan and obtain comments.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City plan to use its FY 2016 CDBG allocation together with program income and unused CDBG funds to make accessibility improvement to the Municipal Building

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	67,827	30,000	44,695	142,522	280,000

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will use its available formula allocations and program income together with City funds to complete the project.

if appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs

identified in the plan

Discussion

Annual Action Plan
2016

11

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

No Goals Found

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Infrastructure Improvements	2015	2019	Public Infrastructure	North Mankato	Infrastructure Improvements Public Services	CDBG: \$142,522	Public service activities for Low/Moderate Income Housing Benefit: 2500 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

2	Goal Name	Infrastructure Improvements
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

AP-35 Projects – 91.220(d)

Introduction

The City proposes to use CDBG funds to make accessibility improvement to its Municipal Building.

#	Project Name
1	Municipal Building Accessibilty

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City believes the use of CDBG funds to make accessibilty improvements to a public building is a good use of funding due to the fact it is an eligible use and that it is listed as a priority within its Consolidated Plan.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Municipal Building Accessibility
	Target Area	North Mankato
	Goals Supported	Infrastructure Improvements
	Needs Addressed	Public Facilities
	Funding	:
	Description	
	Target Date	11/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Based on demographic information, it is estimated that approximately 2,500 elderly of disabled person could potentially benefit for the project
	Location Description	1001 Belgrade Avenue
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

As the Municipal Building is a public building, all North Mankato residents have equal access.

Geographic Distribution

Target Area	Percentage of Funds
North Mankato	100

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

According to SP-10 in the Consolidated Plan, investments will be allocated in lower North Mankato because of the portion of low-moderate income households.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

No CDBG funds will be allocated for housing activities

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The proposed use of CDBG does not involve public housing activities

Actions planned during the next year to address the needs to public housing

NA

Actions to encourage public housing residents to become more involved in management and participate in homeownership

NA

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

NA

Discussion

NA

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

While the proposed use of CDBG funds is not dedicated to homeless and other special needs activities, the City will continue to work with area providers who serve these populations

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

NA

Addressing the emergency shelter and transitional housing needs of homeless persons

NA

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

NA

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

NA

Discussion

NA

One year goals for the number of households to be provided housing through the use of HOPWA for:

Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

CDBG funds will not be dedicated for affordable housing

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

NA

Discussion

Na

AP-85 Other Actions – 91.220(k)

Introduction

The City proposes to use CDBG funds for one project, specifically, to make accessibility improvements to the Municipal Building

Actions planned to address obstacles to meeting underserved needs

The project will benefit elderly persons and those with disabilities

Actions planned to foster and maintain affordable housing

NA

Actions planned to reduce lead-based paint hazards

NA

Actions planned to reduce the number of poverty-level families

NA

Actions planned to develop institutional structure

NA

Actions planned to enhance coordination between public and private housing and social service agencies

NA

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #10B	Department: City Engineer	Council Meeting Date: 04/04/16																												
TITLE OF ISSUE: Consider Adopting Resolution Approving Plans and Specifications and Ordering Advertisements for Bids Project No. 15-02ABCDE 2016 Roe Crest Drive Improvement Project.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: On March 21, 2016 the City Council adopted a resolution ordering the improvement and preparation of plans and specifications. The resolution before you approves the plans and specifications and orders the advertisement for bids for Project No. 15-02ABCDE 2016 Roe Crest Drive Improvement.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adopt Resolution Approving Plans and Specifications and Ordering Advertisements for Bids Project No. 15-02ABCDE 2016 Roe Crest Drive Improvement Project.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENTS FOR BIDS
PROJECT NO. 15-02ABCDE
2016 ROE CREST DRIVE IMPROVEMENT PROJECT

WHEREAS, pursuant to a resolution of the City Council adopted the 21st day of March, 2016, the City Engineer has prepared plans and specifications for Project No. 15-02ABCDEF 2016 Roe Crest Drive Improvement Project and has presented such plans and specifications to the council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

- 1) Such plans and specifications, a copy of which is on file in the City Clerk's office and made a part hereof, are hereby approved.
- 2) The city clerk shall prepare and cause to be inserted in the official paper and on Quest Construction Data Network, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for not less than three weeks, shall specify the work to be done, shall state that bids will be received by the clerk until 11:00 a.m. on May 5, 2016, at which time they will be publicly opened in the Council Chambers of the City Hall by the City Clerk and the City Engineer
- 3) The bids will then be tabulated, and will be considered by the City Council at their regular meeting at 7:00 p.m. on June 20, 2016, in the Council Chambers of the City Hall. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the council on the issue of responsibility.
- 4) No bids will be considered unless sealed and filed with the clerk and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for five (5) percent of the amount of such bid.

Adopted by the City Council this 4th day of April 2016.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10C	Department: Police Department	Council Meeting Date: 4/4/16																												
TITLE OF ISSUE: North Mankato Police Department 2015 Year End Report.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Chief Boyer will present the Police Department 2015 Year End Report.																														
REQUESTED COUNCIL ACTION:																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>North Mankato Police Department 2015 Year End Report</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																													



Pictured: Officer Vonberge

North Mankato Police Department

2015 Year End Report

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Traffic Related Statistics	8-10
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North Mankato Police Reserves	14

General Information

North Mankato Police Department

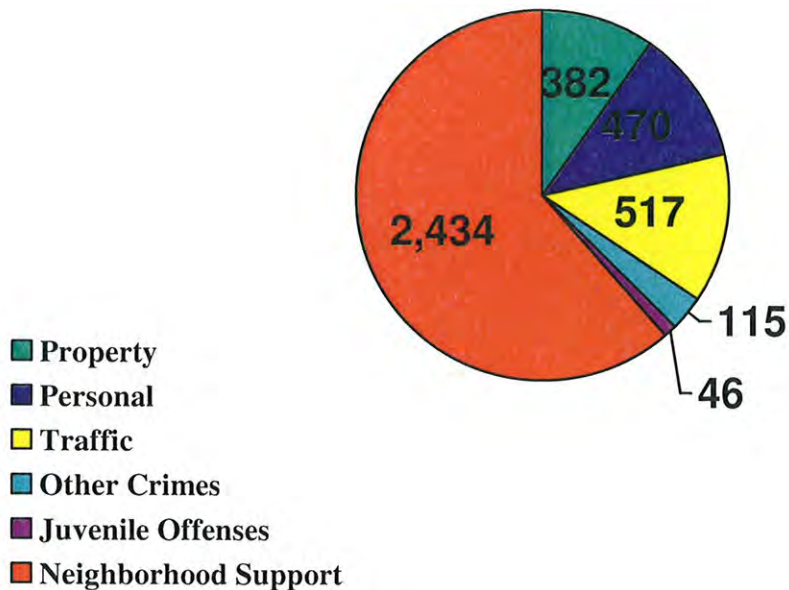
1001 Belgrade Avenue
P.O. Box 2055
North Mankato, MN 56002-2055

Emergency Number: 911
Non-Emergency Dispatch Number: (507) 931-1570
Office Number: (507) 625-4141

Email: nmpd@nmpd.org
Tip Information Email: tips@nmpd.org

The City of North Mankato Code of Ordinances Access: http://www.amlegal.com/northmankato_mn/
Court Records Access: <http://pa.courts.state.mn.us/default.aspx>.

2015 Police Reports





2015 Statistics at a Glance



Personal Crimes	2015	2014	2013
Homicide (includes attempts)	0	0	0
Terroristic Threats	8	16	12
Criminal Sexual Conduct	11	14	8
Robbery	1	3	2
Assault	17	31	40
Domestic Assault	38	48	41
Harassment	17	35	27
Harassing Communications	35	48	36
Child/Vulnerable Adult Protection	197	239	247
Domestic Disturbance	92	82	80
Disorderly Conduct	31	32	17
All other reports	40	41	31
Total Personal Crime Reports	470	589	541

Property Crimes	2015	2014	2013
Residential Burglaries	22	28	42
Non-Residential Burglaries	13	16	23
Theft from Building	53	43	54
Theft from Vehicle	45	66	53
Motor Vehicle Theft	6	14	15
Motor Vehicle Tampering	12	19	7
Financial Theft	40	47	28
Shoplifting	2	7	4
Property Damage	86	86	97
Arson / Negligent Fires	8	3	5
Trespassing	24	12	11
All other reports	71	103	81
Total Property Crime Reports	382	444	420

Other Crimes	2015	2014	2013
Narcotics	43	33	34
Underage Consumption	6	3	9
Weapons	11	7	8
Liquor Violations	7	8	2
All other reports	48	41	25
Total Other Crime Reports	115	92	78

Juvenile Offenses	2015	2014	2013
Alcohol	4	3	1
Runaways	28	15	16
Curfew	9	4	1
Tobacco	3	1	0
All Other reports	2	5	3
Total Juvenile Offense Reports	46	28	21

Traffic Related	2015	2014	2013
Accident Reports on Public Property	173	167	138
Accident Reports on Private Property	47	53	58
Bicycle Accidents (No Motor Vehicle)	3	4	1
Driving Under the Influence	48	36	25
Parking Violations	88	37	28
Violation Road & Driving Complaints	158	53	59
Total Traffic Related Reports	517	350	309

Neighborhood Support	2015	2014	2013
Medicals	401	382	383
Animal Control	220	153	155
Public Assists	186	93	97
Suspicious Activity	177	66	121
Assist Other Law Enforcement Agencies	281	105	123
Gun Purchase Permits Applications	151	123	168
Information Only	75	42	45
Civil Complaints	129	86	86
Alarm Calls	119	89	81
Welfare Checks	100	78	58
Residence Checks	102	45	54
Funeral Escorts	12	16	23
All other reports	482	347	342
Total Neighborhood Support Reports	2,435	1,625	1,736

The North Mankato Police Department takes all reports very seriously and diligently investigates each report.

TOTAL REPORTS	4,600	3,128	3,105
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Personal Crime Statistics

Type of Complaint	2015	2014	2013
Homicide	0	0	0
Attempted Homicide	0	0	0
Robbery	1	3	2
Criminal Sexual Conduct	11	14	8
Terroristic Threats	8	16	12
Assault	16	30	37
Assault/Domestic Assault with a Deadly Weapon	3	3	6
Domestic Assault	36	46	38
Bomb Threat	0	1	0
Child Protection	183	221	231
Vulnerable Adult Protection	14	18	16
Domestic Disturbance	92	82	80
Obscenity	2	4	1
Indecent Exposure	0	3	3
Peeping Tom	1	2	0
Kidnapping/Abduction/False Imprisonment	0	1	0
Disorderly Conduct	31	32	17
Harassment	17	35	27
Harassing Communications	35	48	36
Violation Court Order / Order for Protection	20	30	27
TOTAL PERSONAL CRIME CALLS:	470	589	541

*The title obscenity replaces the title of pornography from the 2014 and 2013 year-end reports.



Property Crime Statistics

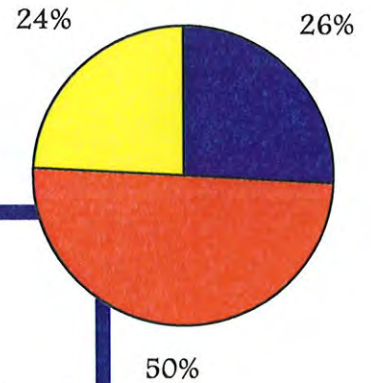
Type of Complaint	2015	2014	2013
Arson / Negligent Fires	8	3	5
Burglary Residence	22	28	42
Burglary Non-residence	13	16	23
Financial Theft			
Fraud/Identity Theft	16	9	8
Forgery/Counterfeiting	4	12	1
Theft by Check	1	0	1
Credit Card Fraud	18	25	16
Fraud/NSF Checks	1	1	2
Property Damage			
Business Damage	4	8	6
Private Damage	65	71	83
Public Damage	17	7	8
Property Theft			
Theft of Motor Vehicle	6	14	15
Theft of ATV/MC/Moped	1	1	1
Theft of Trailers/Snowmobile/Boat	0	1	1
Tamper with Motor Vehicle	12	19	7
Theft from Building	53	43	54
Theft from Yard	19	21	21
Theft from Motor Vehicle	45	66	53
Theft from Boat	1	5	2
Theft from Coin Machine	0	3	0
Theft of Self-Serve Gas	9	20	16
Shoplifting	2	7	4
Bicycle Theft	16	23	31
Theft of Mail	1	1	0
Theft of Services	6	4	3
Theft by Swindle/Scam	17	21	5
Possession of Stolen Property	1	4	1
Trespassing/Prowlers	24	12	11
TOTAL PROPERTY CRIME CALLS:	382	444	420



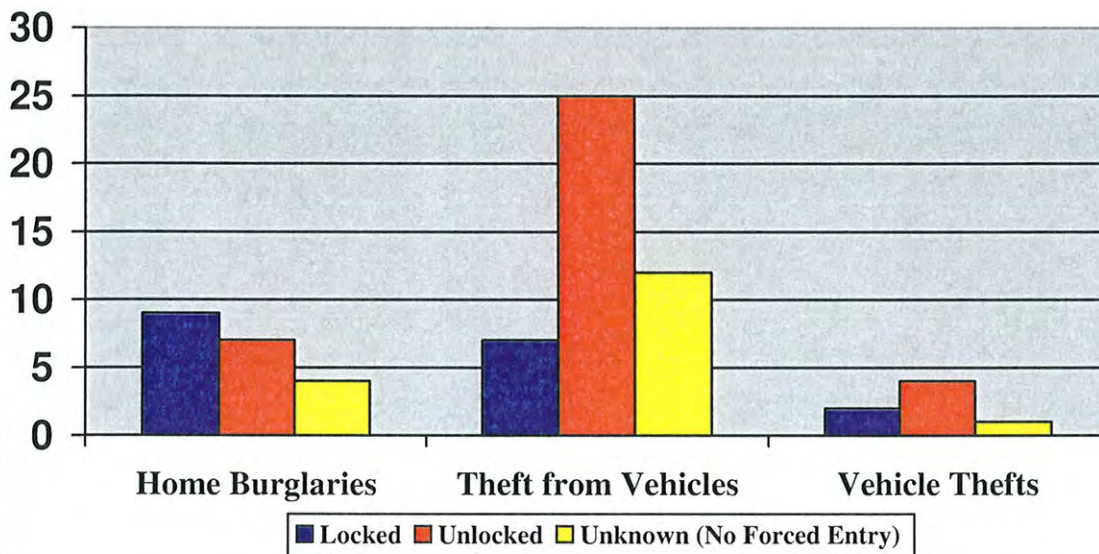
The North Mankato Police Department had 6 vehicles stolen in 2015. After investigation, two vehicles still remain missing; one was unlocked with the keys inside and one was stolen during a test drive. Four vehicles were recovered. One vehicle was parked on private property and towed by the property owner, one was stolen by a family member, two were recovered in another jurisdiction.

The Police Department encourages residents to keep valuables out of sight and secure their homes, garages, and motor vehicles at all times.

Any suspicious activity should be reported immediately by calling 9-1-1 or the non-emergency dispatch number (507) 931-1570.



Theft/Burglary Report Comparison



Other Crime Statistics

Type of Complaint	2015	2014	2013
Fleeing Police	3	7	2
False Information to Police	3	4	3
Illegal Kennel	0	0	1
Impersonating a Police Officer	0	0	1
Narcotics	43	33	34
Obstructing Legal Process	0	3	1
Public Nuisance	26	16	11
Underage Consumption of Alcohol (18 – 21 years)	6	3	9
Liquor Hours of Sale	5	4	2
Liquor Furnishing to Minors	0	1	0
Liquor Possession	2	3	0
Littering	10	8	3
Fireworks Discharge/Possession	6	3	3
Weapons Violations	11	7	8
TOTAL OTHER CRIME CALLS:	115	92	78

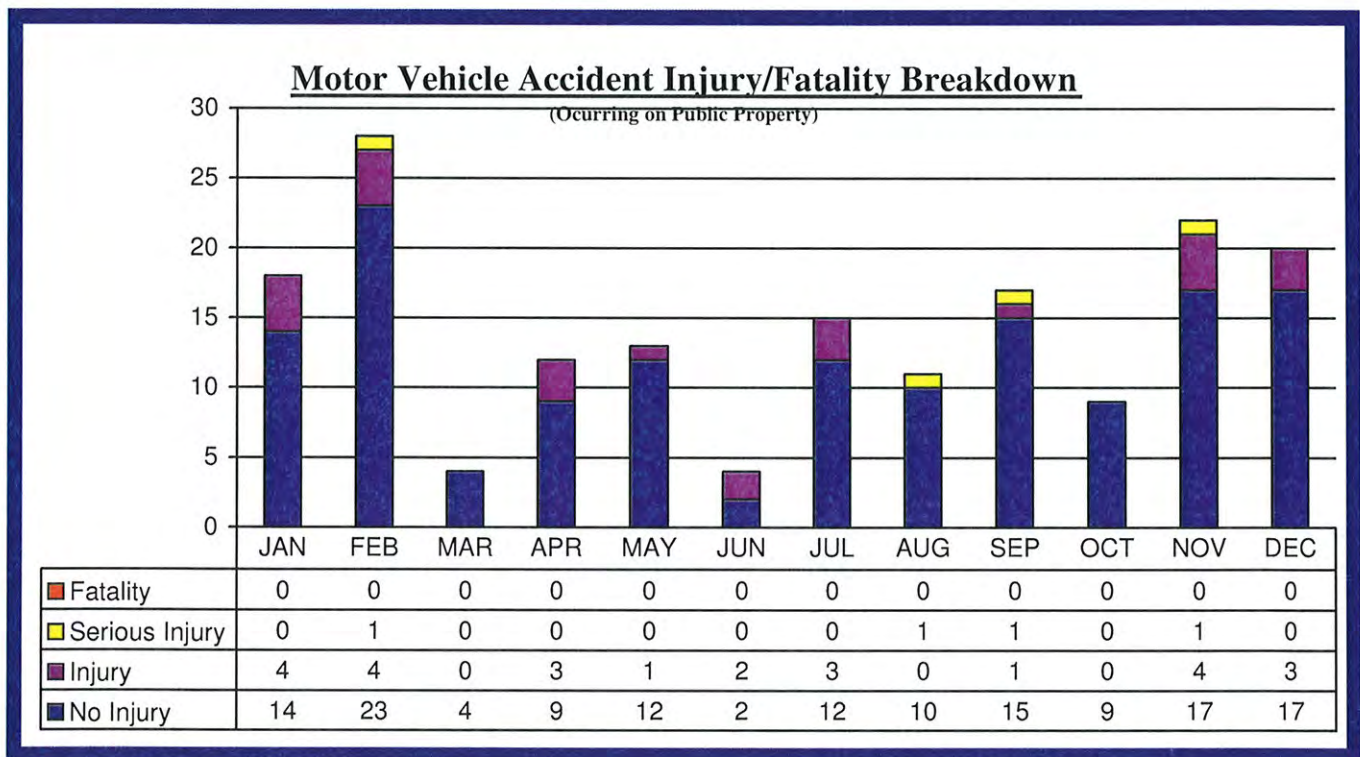


Juvenile Status Statistics

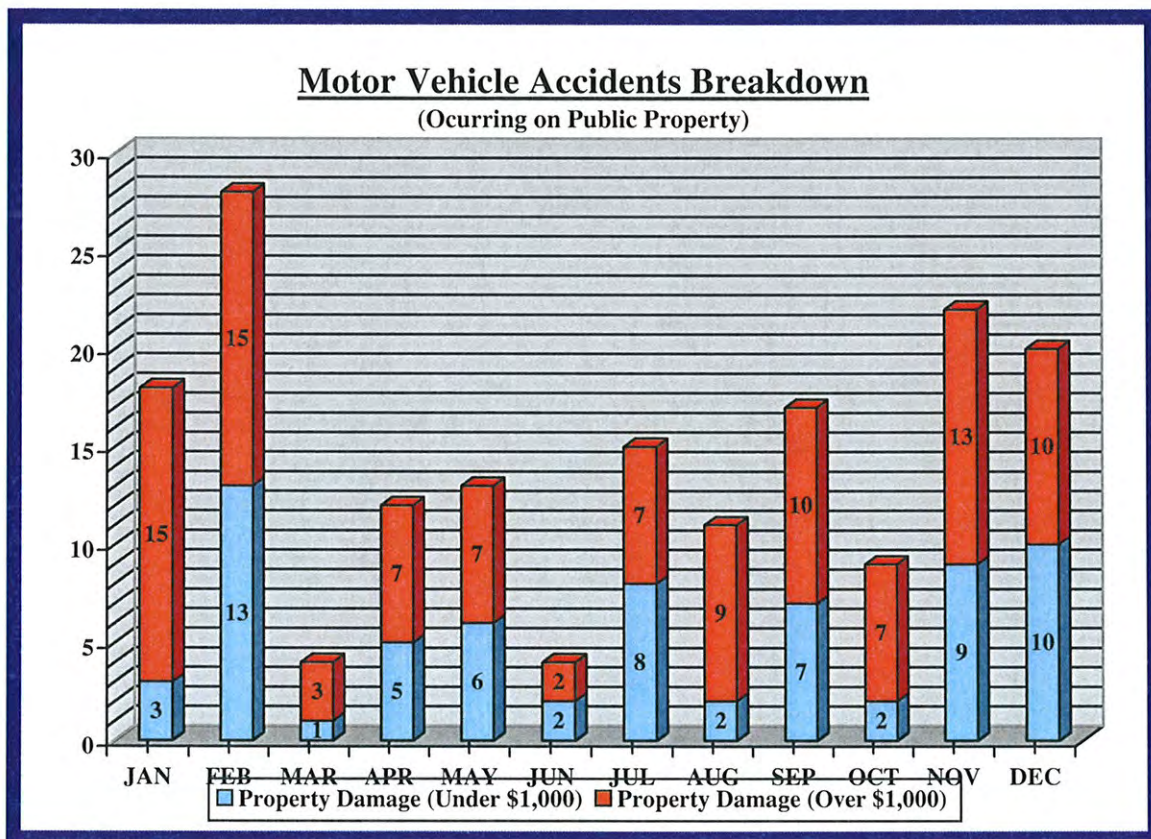
Type of Complaint	2015	2014	2013
Curfew Violations	9	4	1
Incorrigible Juvenile	1	3	3
Runaways	28	15	16
Truancy Reports	1	2	0
Underage Consumption of Alcohol (Under 18)	4	3	1
Underage Tobacco Possession/Use	3	1	0
TOTAL JUVENILE STATUS OFFENSES:	46	28	21

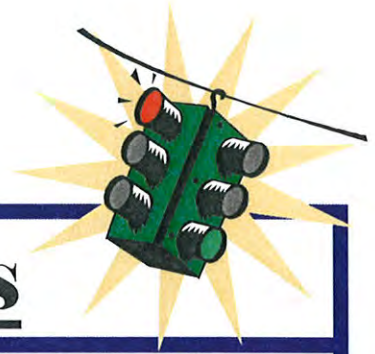
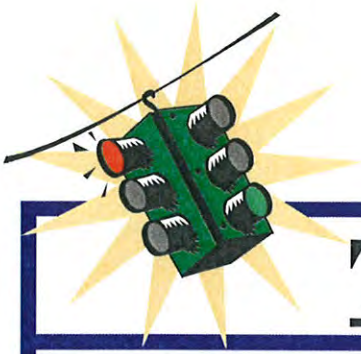
Traffic Related Statistics

Traffic Related Statistics	2015	2014	2013
Motor Vehicle Accident Reports	220	220	196
Occurring on Public Property	173	167	138
Occurring on Private Property	47	53	58
Bicycle Accidents (No Motor Vehicle Involvement)	3	4	1
Driving While Under the Influence	48	36	25
Violations Road & Driving Complaints	158	53	59
Parking Violations/Complaints	88	37	28
TOTAL TRAFFIC RELATED CALLS:	517	350	309



Total Public Motor Vehicle Accidents	173
Accidents involving an Under the Influence Driver	5
Involving a Pedestrian	2
Involving Bicycle	1





Traffic Citations

<u>Violation</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Careless/Exhibition/Reckless Driving	12	11	4
Child Restraint	1	1	0
Driver's License Violation	32	19	23
Driving After Revocation/Cancellation/Suspension of License	91	42	38
Driving While Intoxicated	63	49	31
Equipment Violation	1	8	1
Failure to Yield Right of Way	6	12	13
Fail to Use Due Care	14	12	5
Improper Registration	17	26	8
Leaving the Scene of Accident	5	6	2
No Insurance/No Proof of Insurance	99	52	62
Open Bottle/Allow Open Bottle	5	4	2
Parking Tickets	74	90	47
Seatbelt	81	93	121
Speeding	98	108	90
Semaphore/Stop Sign Violation	33	24	21
All Other Violations	3	4	16
Total:	635	561	484



Neighborhood Support Statistics

Type of Complaint	2015	2014	2013
911 Verifications	65	11	20
Alarm Calls	119	89	81
Animal Control			
Animal Complaints	209	144	140
Animal Bites	11	9	15
Assist Other Law Enforcement Agencies	281	105	123
Civil Complaints	129	86	86
Fire Calls	67	54	43
Found Property	67	69	60
Funeral Escorts	12	16	23
Gun Purchase Permits Applications	151	123	168
Information Only	75	42	45
Lost Property	33	12	10
Medicals			
Sick Cared For	287	252	267
Home Accidents	50	72	60
Occupational Accidents	4	3	7
Public Accidents	6	8	3
Intoxicated Individuals	54	47	46
Mentally Ill Persons	26	28	22
Missing Persons	14	8	7
Neighborhood Problems	12	15	25
Noise Complaints	70	72	48
Open Door/Window	19	5	4
Public Assists			
Motorist Assist	52	14	16
Public Education	24	16	18
All Other Public Assists	109	63	63
Residence Checks/Extra Patrol Requests	102	45	54
Predatory Offender Notification/Total Predatory Offenders	23	22/16	23/34
Solicitors/Scam Complaints	23	2	2
Sudden Death	14	15	13
Suicides	1	1	1
Suicides Attempts	16	12	11
Suicide Threats	33	27	42
Suspicious Activity	177	66	121
Welfare Checks	100	78	58
TOTAL NEIGHBORHOOD SUPPORT CALLS:	2,435	1,625	1,736

***The speed trailer was retired in 2014. Speed trailer reports from the 2013 year-end reports have been added to the all other public assist category.

The North Mankato Police Department prides itself in providing superior law enforcement services to the community. Some of the ways that this is done is through neighborhood support activities such as but not limited to mediation collection, animal control and public education.

Medication Collection

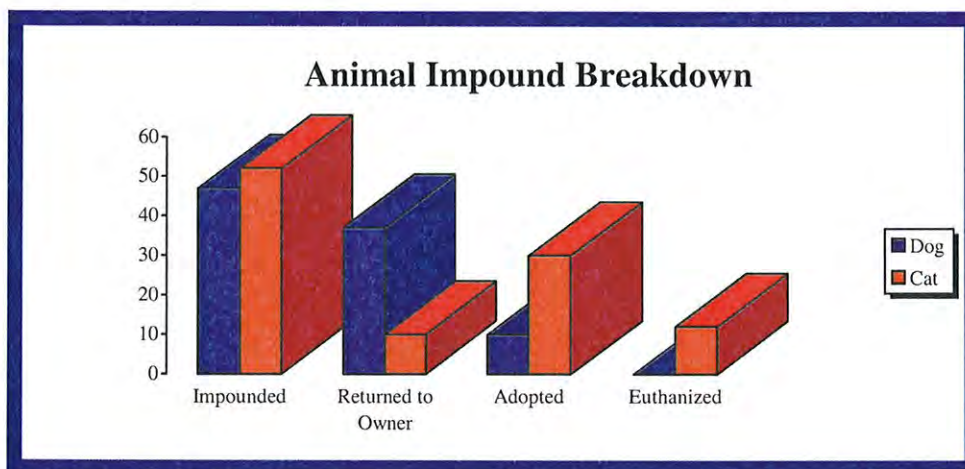
In 2015, the North Mankato Police Department installed a medication disposal box in the lobby of the Police Department and properly disposed of 349 pounds of medicine to protect human health and the environment.



Animal Control

The North Mankato Patrol Officers are responsible for responding to all animal control issues. This includes animals at-large, animal abuse/neglect, and animals disturbing the peace.

In 2015, the North Mankato Police Department responded to 209 animal related reports and impounded 99 animals compared to 83 impoundments in 2014 for a cost of \$3,813.40 compared to \$2,761.84 in 2014.



The City of North Mankato maintains an Impound Agreement with Premier Veterinary Center of Mankato.

Public Education

The North Mankato Police Department conducted the following public education in 2015:

DATE	LOCATION	TOPIC	OFFICER	ATTENDANCE
1/19	Good Shepherd Church	Race Relations	701	30
1/20	Mankato Clinic	Sexual Assault Training for Nurses	710	20
2/10	Belgrade Methodist Church	Law Enforcement for Cub Scouts	704	6
2/27	Garfield Elementary	Making Positive Decisions	710	275
4/17	Crossview Covenant Church	Public Safety for Tapestry	710/711	30
4/23	Hoover Elementary	Severe Weather	715	77
4/23	Monroe Elementary	Severe Weather	715	80
5/7	Children's Museum	Bike Safety	801/802/820	100
5/12	Mankato Civic Center	Emergency Management and Senior Safety for Senior Expo	701	200
5/15	Crossview Covenant Church	Tapestry Graduation	701/710/711	20
6/15	Taylor Library	Read with a Hero	706	15
6/22	Safety Camp at Fire Station	Personal Safety	706	25
7/8	Police Department	Daycare Police Department Tour	700/712	15
8/4	North Mankato Neighborhoods	Night to Unite	706/703/701	100
10/25	Nicollet County	ATV Safety	704	12
10/30	South Central College	Domestic Violence	716	40
11/3	Best Western	Human Trafficking	710	60
11/10	Mayo Clinic Health System	Sexual Assault Training for Nurses	710	13
11/12	Monroe Elementary	Winter Safety	715	100
11/12	Hoover Elementary	Winter Safety	715	95
11/19	Girl Scouts/Nicollet	Female Police Officer	709	7
12/18	Police Department	Boy Scouts Police Department Tour	704	30
12/18	Lincoln School	Tapestry Graduation	701	24
12/30	Mayo Clinic Health System	Sexual Assault Training for Nurses	710	10
2015 Total Public Education: 24		2014 Total Public Education: 16		



North Mankato Police Reserves

FOR THE YEAR ENDING DECEMBER 31, 2015

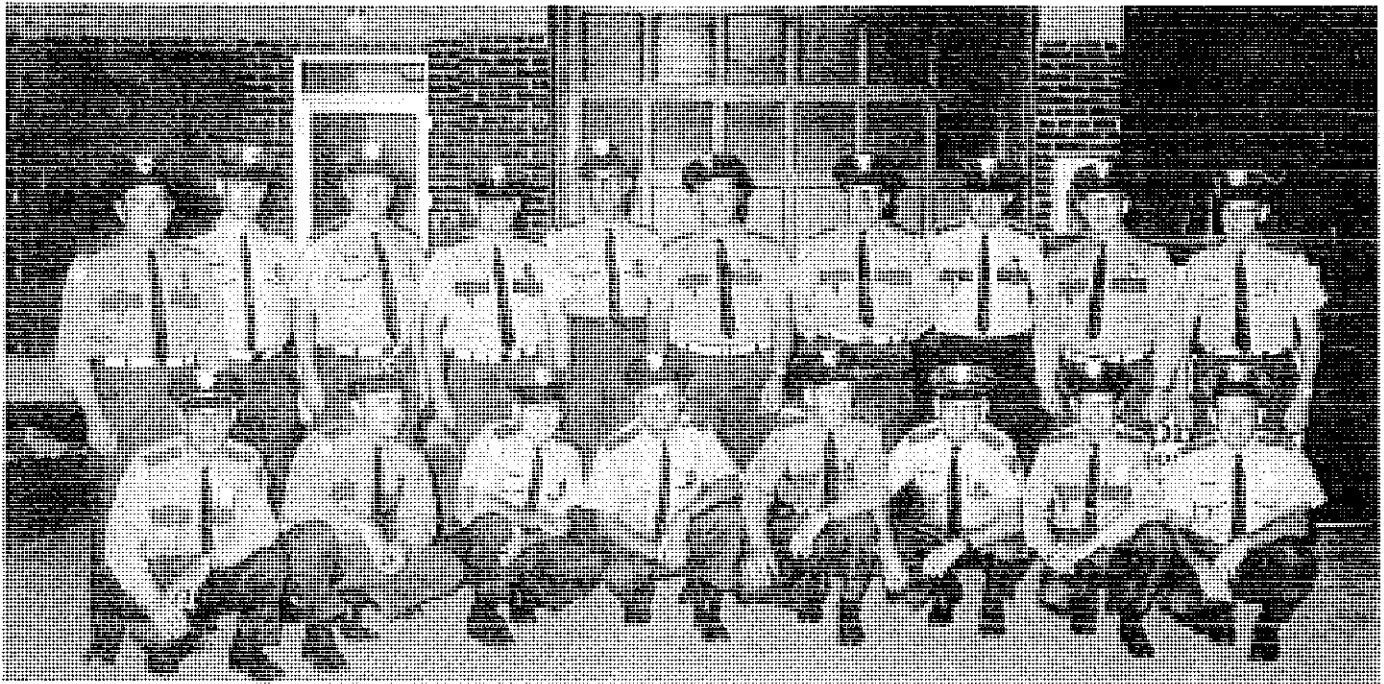


Photo taken 1/9/15

The North Mankato Police Department has a long history of having a reserve program. The Special Police Reserve Unit was established during the Minnesota River Floods of April of 1965. The Special Police were formed to patrol the City to secure the homes and businesses. The dikes were patrolled and inspected and assistance was given to many volunteers who helped build and maintain the dikes. First aid, meals, and transportation were also provided by the Reserves.

The Reserve unit was made permanent in the fall of 1965 and training was established for traffic control along with crowd control. North Mankato Fun Days and other events were provided with policing to supplement the regular police force.

Today, our reserve officers are still a volunteer position with the City of North Mankato. Reserve officers provide the City with traffic and crowd control during the many parades and races held throughout the year. All of our reserve officers have other employment and we are very grateful for the time and service they provide us.

We currently have 15 Reserve Officers dedicated to the community. These Reserve Officers collectively volunteered over 1,200 hours this past year.

In 2015, The North Mankato Police Reserves assisted the community with a variety of events including but not limited to the following; North Mankato Fun Days, Fun Days Triathlon, Kiwanis Holiday Lights, MCHS Bike

Safety Rally, Taylor Library Fun Run, Gorilla Run, A.B.A.T.E Parade, Movies in the Park, Bier of Belgrade, Girls State Softball Tournament, Mankato Marathon, Blues of Belgrade and YMCA Fun Run.