

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on May 4, 2015. Mayor Dehen called the meeting to order at 7:10 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting: Mayor Dehen, Council Members Steiner, Norland, Freyberg and Spears, City Administrator Harrenstein, Finance Director Thorne, Attorney Kennedy, Planner Fischer, Public Works Director Swanson and Deputy Clerk Anderson.

Approval of Agenda

Council Member Steiner moved, seconded by Council Member Freyberg, to approve the agenda as presented. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen, aye; no nays. Motion carried.

Approval of Minutes

Council Member Freyberg noted he wanted to clarify a response from Anna Thill of Visit Mankato to Council Member Spear's statement that a sports facility study was already completed. Ms. Thill had commented the All Seasons Arena partially completed a sports facility study, and the study indicated the need for a facility but they were unable to complete the financial study. Council Member Freyberg clarified that the reason the financial study was not completed was not due to lack of funds, it was not completed as the conclusion of the report showed there was no reason to go any further as the demand was not sufficient to replace the debt that it would incur.

Council Member Norland moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of April 20, 2015. Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen, aye; no nays. Motion carried.

Public Hearing, 7 p.m.-Amend City Code, Title XV, Land Usage, Chapter 156, Zoning Code

The Mayor opened the Public Hearing. Administrator Harrenstein noted the public hearing was to accept comment on the proposed Planned Unit Development Ordinance. With no one appearing before the Council, the Mayor closed the Public Hearing.

Consent Agenda

Council Member Spears commented on Agenda Item H asking for a definition of a rapid rectangular flashing beacon. Public Works Director Swanson explained it is an illuminated warning light to alert vehicular traffic approaching the Highway 169 northbound on-ramp of pedestrians in the vicinity.

Council Member Steiner moved, seconded by Council Member Norland, to approve the Consent Agenda which includes:

- A. Bills and Appropriations.
- B. Res. No. 49-14 Approving Donations/Contributions/Grants.
- C. Parade Permit for American Cancer Society, Saturday, October 10, 2015 from 10 a.m. to Noon.
- D. Minutes from the North Mankato Bicycle Commission.
- E. Set Public Hearing for 7 p.m. on Monday, May 18, 2015 to Consider Amending City Code Chapter 50.04, Rules and Regulations Relating to Municipal Utilities.
- F. Application for Temporary 3.2 Permit for North Mankato Civic & Commerce Association, for Fun Days, July 9-12, 2015 Wheeler Park.
- G. Parade Permit for Crossview Covenant Church, 5K Fun Run to Support 5C's Preschool, Sunday, June 14, 2015 from 8:30 a.m. to 9:30 a.m.

H. Resolution of the City of North Mankato to Provide Maintenance of the Veterans Memorial Bridge Pedestrian Crossing Flasher.

Vote on the motion: Steiner, Norland, Freyberg, Spears and Dehen, aye; no nays. Motion carried.

Mayor Dehen thanked those that made donations to the North Mankato Taylor Library.

Public Comments

Guest of Mayor Dehen, Da Vine Duck from VINE Faith in Action

Mayor Dehen welcomed Da Vine Duck who shared information on an upcoming VINE fundraising event to raise funds to install a warm water exercise pool at the Vine Adult Community Center (VACC). Splish-Splash on Fiesta Fantasy Island, is to be held on Friday, May 15, 2015 at 7 p.m. and Sunday, May 17, 2015 at 2 p.m. at the Best Western Hotel in North Mankato.

Barb Church, 102 Wheeler Avenue

Barb Church appeared before the Council on behalf of the group Friends of North Mankato stating they have not given up on raising funds for the purchase of the property at 1610 LorRay Drive. Ms. Church reported the group has signed a contract with the Region 9 Development Commission, who will be their fiscal sponsor. Ms. Church noted Friends of North Mankato will be reaching out to the public to raise funds. They can be reached at their email address, northmankatofriends@gmail.com and on Facebook at www.facebook.com/northmankatofriends.

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council and asked if Business Item #10C was for a bike trail and how much it would cost. He stated that City funds should be spent on streets and infrastructure.

Business Items

Consider Adoption of Ord. No. 65, Fourth Series, Amending North Mankato City Code, Title XV, Land Usage, Chapter 156, Zoning Code

City Intern Matt Lassonde discussed development of the Planned Unit Development (PUD) Ordinance and outlined the sources used to create the Ordinance, the benefits and the application process. Council Member Spears expressed he is not in favor of adopting the Ordinance right now, indicating the City already has mechanisms in place that can be used for future development. Planner Fischer noted many cities use PUD's as a tool for creative developments. Planner Fischer explained that if a developer were to request more density, smaller street widths or lot sizes in a development, a PUD could be used, however the project would still need to be consistent with the City's Comprehensive Plan and approved by the City Council. Council Member Freyberg noted the City already has PUD areas within the City. Mayor Dehen indicated PUD's were in the code at one time and were taken out.

Council Member Norland moved, seconded by Council Member Steiner, to adopt Ord. No. 65, Fourth Series, Amending North Mankato City Code, Title XV, Land Usage, Chapter 156, Zoning Code. Vote on the motion: Steiner, Norland, Freyberg, Dehen, aye; Spears, nay. Motion carried.

Resolution Adopting the Master Parks Plan

City Intern Matt Lassonde presented the final version of the Master Parks Plan. Administrator Harrenstein noted the plan serves as a building block upon the foundation of the work that was completed by the Park and Green Spaces committee chaired by Council Member Norland from 2007-

2010 and thanked them for their participation. Administrator Harrenstein commented that the plan serves as a covenant with the future generations of the community and that strong parks are a cornerstone of strong neighborhoods. Council Member Spears questioned why \$2 million was left out of the report associated with Benson Park as this park seems to be a priority. Administrator Harrenstein explained the City can reasonably expect to increase funding for capital outlay in parks by \$100,000 per year to meet existing needs. To complete Benson Park, another \$200,000 per year is needed or a total of \$2 million dollars. Council Member Spears inquired as to how Caswell Park was removed from consideration in the report. Intern Lassonde indicated Caswell Park was removed from the maintenance inventory as there will be a Caswell Park master plan. Caswell Park is still included in the total inventory of existing park systems. Council Member Spears questioned the section of the report under Proposed Park System and Additional Acreage stating 30 acres is listed for an athletic complex and questioned if that is in addition to Caswell Park. Administrator Harrenstein noted that while Caswell Park yearly operation and capital replacement cost was removed from the report, Caswell was included in the acreage as the City would plan to consider adding acreage into the athletic complex and facilities. Council Member Spears questioned the ratio of park growth in relation to population growth numbers, noting emphasis may be too high on the athletic portion of the plan. Council Member Norland indicated the athletic facilities bring business into the community.

Council Member Norland moved, seconded by Council Member Steiner, to adopt the Master Parks Plan. Vote on the motion: Steiner, Norland, Freyberg and Dehen aye; Spears, nay. Motion carried.

Resolution Adopting Plans and Specifications and Ordering Advertisements for Bids for Project No. 14-04DF Trunk Highway 14 Trail SP 150-090-002

City Engineer Dan Sarff presented plans for the Highway 14 Trail project for pedestrians and bicyclists which was initiated in 2010 through a federal funding application program. The City has obtained \$400,000 in federal funds with support from MnDOT and will borrow \$400,000 to complete the \$800,000 project. The multi-use trail would connect the valley with the hilltop and have built-in ADA compliant rest areas. The project would have a bid date of June 2015 with construction to begin in July 2015. Council Member Spears asked if the trail would be a link to the larger trail system in the region. Engineer Sarff stated at this time there are no direct links; however there are opportunities to expand the trail in the future and the goal is to have the route eventually link with the Minnesota River Trail. Mayor Dehen noted this is an opportunity to leverage the federal funds as they will not be available in the future.

Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 14-04DF Trunk Highway 14 SP 150-090-002. Vote on Resolution: Steiner, Norland, Freyberg, Spears and Dehen, aye; no nays. Motion carried.

City Administrator and Staff Comments

Administrator Harrenstein reported the opening of the Caswell North Soccer Complex for a statewide tournament was a huge success. He has directed staff to generate a report with estimates of number of visitors, revenue and expenditures with hosting an event of that size. Public Works Director Swanson reported the volume of visitors was what they expected and the overflow parking was handled well and the area kept safe.

Mayor and Council Comments

Council Member Spears

Council Member Spears reported areas in need of pothole repair. Public Works Director Swanson commented that street crews would be starting repair this week.

Council Member Spears began discussion on having Council direct staff to allow an insert in the City utility bill from the Friends of North Mankato (FONM) so the group could promote their fundraising to purchase the Tschohl Property. Council Member Spears noted Council told FONM the City would encourage their efforts. Council Member Norland commented that if the City allows FONM to have an insert in the utility bill, residents may view it as the City asking for funds. Council Member Freyberg stated he's a firm supporter of the FONM, however, it may set a precedent of allowing non-profits to solicit in a public media for a public purpose, noting the City should not get involved as the property is still privately owned. Mayor Dehen stated that whatever rules apply for other groups to have inserts in the utility bill should also apply to FONM. Council Member Freyberg noted he wants to see a copy of the proposed insert. Mayor Dehen made a motion to table making any decision until staff can investigate the standards for utility bill inserts and provide a copy of the proposed insert from the FONM.

Mayor Dehen moved, seconded by Council Member Steiner, to instruct City staff to investigate the standards for utility bill inserts and to provide a copy of the proposed insert from the Friends of North Mankato for Council to review. Vote on motion: Steiner, Norland, Freyberg, Spears and Dehen, aye; no nays. Motion carried.

Mayor Dehen reported he took a tour with Administrator Harrenstein of the Dakota Meadows Sixth Grade School Expansion which should be completed in September. The school will host a future Open House for the general public.

Public Comments

Barb Church, 102 Wheeler Avenue

Barb Church thanked the Council for considering allowing the Friends of North Mankato to put an insert in the City utility bill. Ms. Church also commented on transparency from the City for the future commercial parking lot project in her neighborhood.

Phil Henry, 1300 Noretta Drive

Phil Henry expressed his concern over the Highway 14 Bicycle Trail and property taxes.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Steiner, the meeting adjourned at 8:36 p.m.

Mayor

Deputy City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #7	Department: Finance	Council Meeting Date: 5/18/15
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TITLE OF ISSUE: Public Hearing to Amend City Code, Chapter 50, General Utilities.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The City Staff requests the amendment of City Code Chapter 50.04 Rules and Regulations Relating to Municipal Utilities. This amendment makes property owners responsible for all municipal utilities; however, utility statements may be placed in the tenant's name if the tenant is set-up with ACH billing and the property owner receives copies of the bill. The purpose is to re-place the responsibility of the utilities on the property owner, not the tenant. With the new wording, the Ordinance will clearly state that if a tenant leaves without paying utilities, the property owner is responsible for paying the delinquent bill. The tenant can still pay the City directly if they are set up with ACH billing, otherwise the property owner will receive the bill and be responsible for collecting and paying the bill.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adoption of Ordinance No. 66 is Item #10A on the Agenda.

<p>Motion By: _____</p> <p>Second By: _____</p>		<p align="center">SUPPORTING DOCUMENTS ATTACHED</p>																						
<p>Vote Record:</p> <table> <tr> <td>Aye</td> <td>Nay</td> <td></td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Norland</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Spears</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Dehen</td> </tr> </table>		Aye	Nay		_____	_____	Norland	_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Dehen	<p>Resolution</p> <p><input type="checkbox"/></p>	<p>Ordinance</p> <p><input checked="" type="checkbox"/></p>	<p>Contract</p> <p><input type="checkbox"/></p>	<p>Minutes</p> <p><input type="checkbox"/></p>	<p>Map</p> <p><input type="checkbox"/></p>
Aye	Nay																							
_____	_____	Norland																						
_____	_____	Freyberg																						
_____	_____	Spears																						
_____	_____	Steiner																						
_____	_____	Dehen																						
		<p>Other (specify) <u>Notice of Public Hearing, Affidavit of Publication</u></p> <p>_____</p> <p>_____</p> <p>_____</p>																						
<p><input type="checkbox"/> Workshop</p> <p><input checked="" type="checkbox"/> Regular Meeting</p> <p><input type="checkbox"/> Special Meeting</p>		<p><input type="checkbox"/> Refer to: _____</p> <p><input type="checkbox"/> Table until: _____</p> <p><input type="checkbox"/> Other: _____</p>																						

AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.

County of Blue Earth

James P. Santori, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as *The Free Press and The Land*, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed _____ Notice _____

_____ which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on Wednesday, the 6 day of May, 2015, and was thereafter printed and published on every Wednesday to and including Wednesday, the 6 day of May, 2015; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

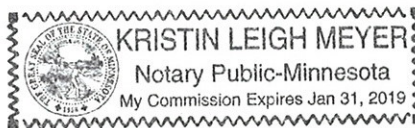
abcdefghijklmnopqrstuvwxyz

By: _____

Publisher

Subscribed and sworn to before me on this 6 day of May, 2015.

Notary Public



May 6, 2015
NOTICE OF
PUBLIC HEARING TO AMEND
CITY CODE, CHAPTER 50
GENERAL UTILITIES
Notice is hereby given that the City Council of the City of North Mankato, Minnesota, will hold a public hearing on Monday, May 18, 2015 at 7 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, to consider amending the City Code Chapter 50, General Utilities causing utility bills to be placed in the property owner's name or requiring tenant ACH billing. Such persons as desire to be heard with reference to this issue should appear at this meeting. Public comments may be sent to the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, MN 56003. All comments must be received by May 18, 2015.
Dated this 4th day of May 2015.
April Van Genderen
City Clerk
City of North Mankato

NOTICE OF PUBLIC HEARING TO
AMEND CITY CODE, CHAPTER 50
GENERAL UTILITIES

Notice is hereby given that the City Council of the City of North Mankato, Minnesota, will hold a public hearing on Monday, May 18, 2015 at 7 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, to consider amending the City Code Chapter 50, General Utilities causing utility bills to be placed in the property owner's name or requiring tenant ACH billing.

Such persons as desire to be heard with reference to this issue should appear at this meeting. Public comments may be sent to the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, MN 56003. All comments must be received by May 18, 2015.

Dated this 4th day of May 2015.

April Van Genderen
City Clerk
City of North Mankato

PROPOSED CHANGES TO CHAPTER 50 OF THE NORTH MANKATO CITY CODE

Modify Paragraph (A) of Chapter 50.04 Rules and Regulations Relating to Municipal Utilities.

(A) *Billing, payment and penalty.* All municipal utilities shall be billed at established intervals, except that such billing period may be shortened or lengthened to adjust for a read-out or new connection period, as the case may be, and a utility statement shall be mailed to each consumer. **Property owners are responsible for all municipal utilities; however, utility statements can be placed in the tenant's name if the tenant is set-up with ACH billing and the property owner receives copies of the bill.** Such billing may be based upon rules and regulations established by the City Administrator for self-reading of utility meters when such rules and regulations have been mailed or otherwise delivered to each consumer. All municipal utility charges shall be delinquent if they are unpaid at the close of business on the tenth day following such billing, provided, that if the tenth day shall fall on a Saturday, Sunday or legal holiday, the time shall be extended to the close of business on the next succeeding day on which business is normally transacted. A penalty of 10% thereof shall be added to, and become part of, all delinquent utility bills. If service is suspended due to delinquency, it shall not be restored at that location until a disconnection and reconnection fee have been paid in addition to the amounts due and owing for service, other fees and charges, and penalties and submission of meter reading, if needed.

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF MAY 18, 2015

80486	Void	Void	(\$16,585.00)
80511	Benco Electric Cooperative	electric bill-All Depts.	\$18,966.98
80512	Lloyd Lumber	equipment parts, supplies & ladder-All Depts.	\$2,137.36
80513	Navitor Midwest	business cards-Police Dept.	\$99.11
80514	PowerPlan	equipment parts-Gen Gov, Street & Park Depts.	\$95.11
80515	Xcel Energy	electric bill-All Depts.	\$19,028.36
80516	Benco Electric Cooperative	electric bill-Water Dept.	\$9,076.85
80517	Minnesota Dept. of Labor & Industry	Certification Exam application fee-Comm Dev	\$50.00
80518	Verizon Wireless	cell phone & internet bill-All Depts.	\$291.72
80519	Void	Void	\$0.00
80520	Void	Void	\$0.00
80521	Void	Void	\$0.00
80522	Charter Communications	high speed data services-All Depts.	\$463.96
80523	Nicollet County	1st half real estate taxes-All Depts.	\$15,750.00
80524	Enventis	telephone & internet bill-All Depts.	\$3,498.81
80524	Void	Void	(\$3,498.81)
80525	ICMA Retirement Trust - 457	employee payroll deductions	\$3,223.85
80526	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$450.00
80527	Law Enforcement Labor Service	employee payroll deductions	\$470.00
80528	NCPERS Minnesota-Unit 662400	employee payroll deductions	\$192.00
80529	United Way	employee payroll deductions	\$213.43
80530	Verizon Wireless	cell phone bill-Police, Caswell & Comm Dev	\$158.38
80531	Cardmember Service	charge card items-All Depts.	\$12,630.01
80532	Enventis	telephone & internet bill-All Depts.	\$3,517.49
	A-1 Key City Locksmiths, Inc.	lock repairs & keys-Police, Street, Park & Sales Tax	\$886.00
	Abdo, Eick & Meyers, LLP	auditing services-All Depts.	\$16,000.00
	Affordable Towing of Mankato	towing charge-Police Dept.	\$80.00
	Albright, James	lawn maintenance-Public Access	\$30.00
	All American Towing	professional service-Park Dept.	\$39.00
	Ameripride Services	mats-Library	\$67.96
	Audio Editions	audio books & supplies-Library	\$498.31
	BCA CJTE	recertification training-Police Dept.	\$75.00
	Better Housekeeping Vacuums	vacuum-Police Dept.	\$449.95
	Blue Earth Environmental Co.	asbestos removal City Hall entrance-CDBG	\$1,500.00
	Book Page	renew subscription-Library	\$480.00
	Border States Electric Supply	electrical supplies Well #5 Rehab-Water Dept.	\$1,680.75
	Boyer Trucks	equipment parts-Street Dept.	\$324.49

Brandt, Inc.	safety shirts & jackets-All Depts.	\$440.20
C & S Supply Co., Inc.	equipment parts & supplies-All Depts.	\$374.19
Carquest Auto Parts	equipment parts & supplies-All Depts.	\$835.61
CDW Government	supplies-Gen Gov, Police & Water Depts.	\$58.44
Cemstone Concrete	concrete-Park & Sales Tax Fund	\$5,580.80
City of Mankato	water bill-Public Access	\$22.20
Computer Technology Solutions	equipment parts-Library	\$149.00
Crysteel Truck Equipment	equipment parts-Street Dept.	\$90.00
DKemp Associates, LLC	IT services-All Depts.	\$1,580.10
Dakota County Technical College	Pursuit Refresher class-Police Dept.	\$675.00
Dalco	supplies-All Depts.	\$418.72
Diamond Vogel Paints	paint-Street Dept.	\$1,490.26
Emergent Networks	computer equipment-Street & Shop	\$2,450.00
Express Services, Inc.	crossing guards-Police Dept.	\$917.90
Fastenal Company	equipment parts-Park Dept.	\$2.74
Fed Ex	postage-Street Dept.	\$68.05
Ferguson Enterprises, Inc.	replace water heater-Library	\$269.84
FleetPride	equipment parts-Street & Park Depts.	\$153.71
Free Press	ads- All Depts.	\$614.85
G & L Auto Supply	equipment parts & supplies-All Depts.	\$1,506.57
G & K Services	mats, uniform & towel service-Str, Shop, Wtr & Swr	\$366.48
Gale/Cengage Learning	books-Library & Bookmobile	\$259.90
Goodwin, Tony	professional service-Public Access	\$312.50
Gopher State One-Call	one-call locates-Comm Dev	\$342.40
Grainger	first aid kits Soccer Fields-Sales Tax Fund	\$118.16
Great American Business Products	supplies-Park Dept.	\$611.96
H & L Mesabi	plow blades-Street Dept.	\$74.97
Hawkins, Inc.	chemicals-Water Dept.	\$2,657.09
Hildi, Inc.	professional services-All Depts.	\$2,700.00
Ingram Library Services	books-Library & Bookmobile	\$645.73
Keller, J.J. & Associates, Inc.	drug testing-All Depts.	\$1,200.00
Kennedy & Kennedy Law Office	legal services-Attorney	\$8,449.96
LJP Enterprises, Inc.	trailer rental-Recycling	\$600.00
LJP Waste & Recycle	transportation charges-Recycling	\$440.00
Lakes Gas Co.	propane tank rental & LP gas-Pol, Caswell & Recycling	\$496.40
MacQueen Equipment	sweeper brooms-Street Dept.	\$2,100.00
Mankato Ford, Inc.	equipment parts-Police & Park Depts.	\$737.83
Mankato Motor Company	equipment parts-Street & Water Depts.	\$369.01
Mark J. Traut Wells, Inc.	Estimate #3 Well #9 Construction	\$118,714.38
Matheson Tri-Gas	welding supplies-Shop	\$90.77
Mayo Clinic Health Systems	physicals-Fire Dept.	\$1,356.00
Meyer & Sons, Inc.	air conditioning units Soccer Bldg-Sales Tax Fund	\$780.00

McGowan Water Conditioning	salt for softener-Library	\$49.50
Menards-Mankato	supplies-Park, Sales Tax Fund & Water	\$176.39
Minnesota Iron & Metal Co.	equipment parts & supplies-Street & Sales Tax Fund	\$950.00
Minnesota Dept. of Labor & Industry	electrical permit-Sales Tax Fund	\$37.00
Minnesota Pipe & Equipment	parts, supplies & meter supplies-Water Dept.	\$561.43
Minnesota Truck & Tractor, Inc.	equipment parts-Street Dept.	\$250.82
Minnesota Valley Testing Lab	water & sample testing-Water & Sewer Depts.	\$218.00
Minnesota Waste Processing Co.	processing fees-Solid Waste	\$41,531.70
MTI Distributing, Inc.	equipment parts & supplies-Gen Gov, Caswell & Park	\$1,432.89
Municipal Builders	Estimate #2 Well House #9 Construction	\$16,768.97
New Ulm Journal	renew subscription-Library	\$208.00
New Ulm Quartzite Quarries	sand-Park Dept.	\$244.82
Newman Traffic Signs	signs-Street, Sales Tax Fund & Recycling	\$1,162.88
Nicollet County Recorder	recording fees-Comm Dev, CBDG & 2015 Const	\$158.00
North Central International	equipment parts-All Depts.	\$2,057.11
Northern Lights Retail	professional service-Caswell	\$63.75
Nuss Truck & Equipment	equipment parts-Street Dept.	\$91.00
OverDrive, Inc.	downloadable audio/ebooks-Library	\$854.40
Paragon Printing, Mailing & Specialties	printed materials, envelopes, mail utility bills-All Depts.	\$10,700.07
Pepsi-Cola of Mankato	items for concessions-Caswell	\$1,480.90
Pet Expo Distributors	aquatic service-Library	\$50.00
Petty Cash, Clara Thorne	petty cash items-All Depts.	\$505.03
Plunkett's Pest Control	professional service-Street & Shop	\$113.60
Praxair Distribution	supplies-Shop	\$140.64
Q Computers-Mankato	training-Gen Gov	\$193.59
Quest Diagnostics	drug testing-Fire Dept.	\$21.78
Red Feather Paper Co.	supplies-Caswell Soccer	\$224.31
Rickway, Inc.	carpet-Capital Facilities	\$3,195.00
River Bend Business Products	copier maintenance-Gen Gov, Police & Library	\$1,309.31
Sherwin-Williams Co.	paint-Caswell, Park, Sales Tax Fund & Water	\$366.00
SPS Companies, Inc.	plumbing supplies-Fire, Park & Sales Tax Fund	\$257.37
Star Tribune	renew subscription-Library	\$366.60
Staples Advantage	supplies-All Depts.	\$1,030.38
Streicher's, Inc.	supplies-Police Dept.	\$10.00
Suburban Tire Wholesale	tires-Police Dept.	\$433.24
Tactical Solutions	certification of radar-Police Dept.	\$203.00
Taser International	sales tax on equipment parts-Police Dept.	\$27.65
Tippmann Industrial	equipment parts-Street Dept.	\$94.41
Tire Associates	tires-All Depts.	\$1,965.95
Tool Sales Co.	supplies-Shop	\$43.00
Top Shop of Mankato	counter top Soccer Bldg-Sales Tax Fund	\$322.13
TruGreen	fertilizer application Soccer Fields-Sales Tax Fund	\$1,629.88
Trenchers Plus	equipment parts-Park Dept.	\$27.38

Tyler Technologies	financial computer system-Cap Fac, Water & Sewer	\$10,986.42
United Rental	rental-Recycling	\$80.01
Viking Fire & Safety, LLC	supplies-Police & Recycling	\$102.18
Viking Electric Supply	scoreboard for Soccer Fields-Sales Tax Fund	\$251.40
Von Berge, David	running shoes-Police Physical Fitness	\$54.99
Voyageur Web	EDP software-Gen Gov	\$1,880.00
WW Blacktopping, Inc.	asphalt-Water Dept.	\$549.18
WACO Scaffolding & Supply	supplies-Street Dept.	\$139.95
Wells Fargo Bank	administration charges on bonds	\$2,000.00
Werner Electric Supply	equipment parts-Library & Sales Tax Fund	\$155.27
West Central Sanitation	recycling & solid waste pick-up-Recycling & Solid Waste	\$24,394.48
Total		<u>\$385,584.55</u>

CLAIMS CONTINUED

General	\$107,650.58
Library Escrow	\$182.60
Community Development Block Grant	\$1,546.00
Local Option Sales Tax	\$13,446.67
Port Authority	\$1,142.72
Capital Facilities & Equipment Replacement-General	\$6,944.55
Capital Improvement Bonds of 2008	\$400.00
Local Option Sales Tax Bonds	\$400.00
GO Improvement Bond of 2008	\$400.00
2015 Construction	\$135,631.67
Water	\$29,184.95
Sewer	\$11,617.80
Recycling	\$15,941.86
Storm Water	\$2,590.67
Solid Waste	\$57,369.12
Public Access	<u>\$1,135.36</u>
Total	<u><u>\$385,584.55</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF MAY 18, 2015

Void	Void	(\$12,281.00)
Lloyd Lumber	supplies to install statue-Port Authority	\$22.72
Nicollet County	1st half real estate taxes	\$12,281.00
Abdo, Eick & Meyers, LLP	auditing service-Port Authority	<u>\$1,120.00</u>
Total		<u><u>\$1,142.72</u></u>

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Hosanna Luthern Church	Library Endowment –Book Club Bag	\$100.00
ABATE of Minnesota	General Fund – Police	\$200.00
Patricia Davis	Library Endowment –Backpack for Books	\$11.00
Kathy Dierks	Library Endowment –Backpack for Books	\$100.00
Jeanne Anderson	Library Endowment –Backpack for Books	\$55.00
Christine Dewanz-Carroll	Library Endowment –Backpack for Books	\$125.00
Debbie Brunick	Library Endowment –Backpack for Books	\$10.00
Jennifer Veltsos	Library Endowment –Backpack for Books	\$50.00
Sherry Miller	Library Endowment –Backpack for Books	\$50.00
Karelyn Lacher	Library Endowment –Backpack for Books	\$30.00
Nancy Eilbert	Library Endowment –Backpack for Books	\$25.00
Jeanette Barsness	Library Endowment –Backpack for Books	\$68.00
Susan Desteian	Library Endowment –Backpack for Books	\$15.00
Sybil Solting	Library Endowment –Backpack for Books	\$88.00
Mary Callahan	Library Endowment –Backpack for Books	\$33.00
Carolyn Stinocher	Library Endowment –Backpack for Books	\$20.00
Connie Biehn	Library Endowment –Backpack for Books	\$31.00
Bonnie Shult	Library Endowment –Backpack for Books	\$20.00
Harriet Bliese	Library Endowment –Backpack for Books	\$35.00
Sandra Friday	Library Endowment –Backpack for Books	\$30.00
Cash Donations	Library Endowment –Backpack for Books	\$205.00
Traverse des Sioux	Library Endowment – ACHF Grant	\$100.00
Traverse des Sioux	Library Endowment – ACHF Grant	\$250.00

Adopted by the City Council this 20th day of April 2015.

Mayor

City Clerk

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 71 -2015 SHELTER: Wheeler Park FEE: 80.00

TYPE OF EVENT: FALL PICNIC DATE VALID: 8-28-15 HOURS: 3:00 P. - 7:00 P

ORGANIZATION: MKTO TEACHER'S ASSOC SIZE: 350

APPLICANT NAME: EMILY SEPPMANN

ADDRESS: 5406 S STATE Hwy 68 CITY: MKTO

ZIP: 56001 DAYTIME PHONE #: 507 317 8941

TENTS: yes ELECTRICITY: yes ALCOHOL: no

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: BAND

Amplified music or band requires Council approval

OTHER: (Informational booths)?

PERMIT APPROVED: _____

DATE: 5-1-15

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: Emily Seppman 5/1/15
Applicant Date

For Office Use Only

Receipt # 109562

✓ Book

____ Park

____ Police

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

Large Group
& Street Closure

PERMIT #: NA -2015 SHELTER: NA FEE: NA

TYPE OF EVENT: Graduation DATE VALID: 6-6-15 HOURS: 1-6

ORGANIZATION: Graduation SIZE: Small to Medium
 APPLICANT NAME: Rebecca Newberry 20 to 50
 ADDRESS: 204 Lake St CITY: No Mankato
 ZIP: 56003 DAYTIME PHONE #: 507-380-6447

TENTS: _____ ELECTRICITY: _____ ALCOHOL: _____

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: Stereo
 Amplified music or band requires Council approval

OTHER: _____

PERMIT APPROVED: _____ DATE: 5-11-15

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
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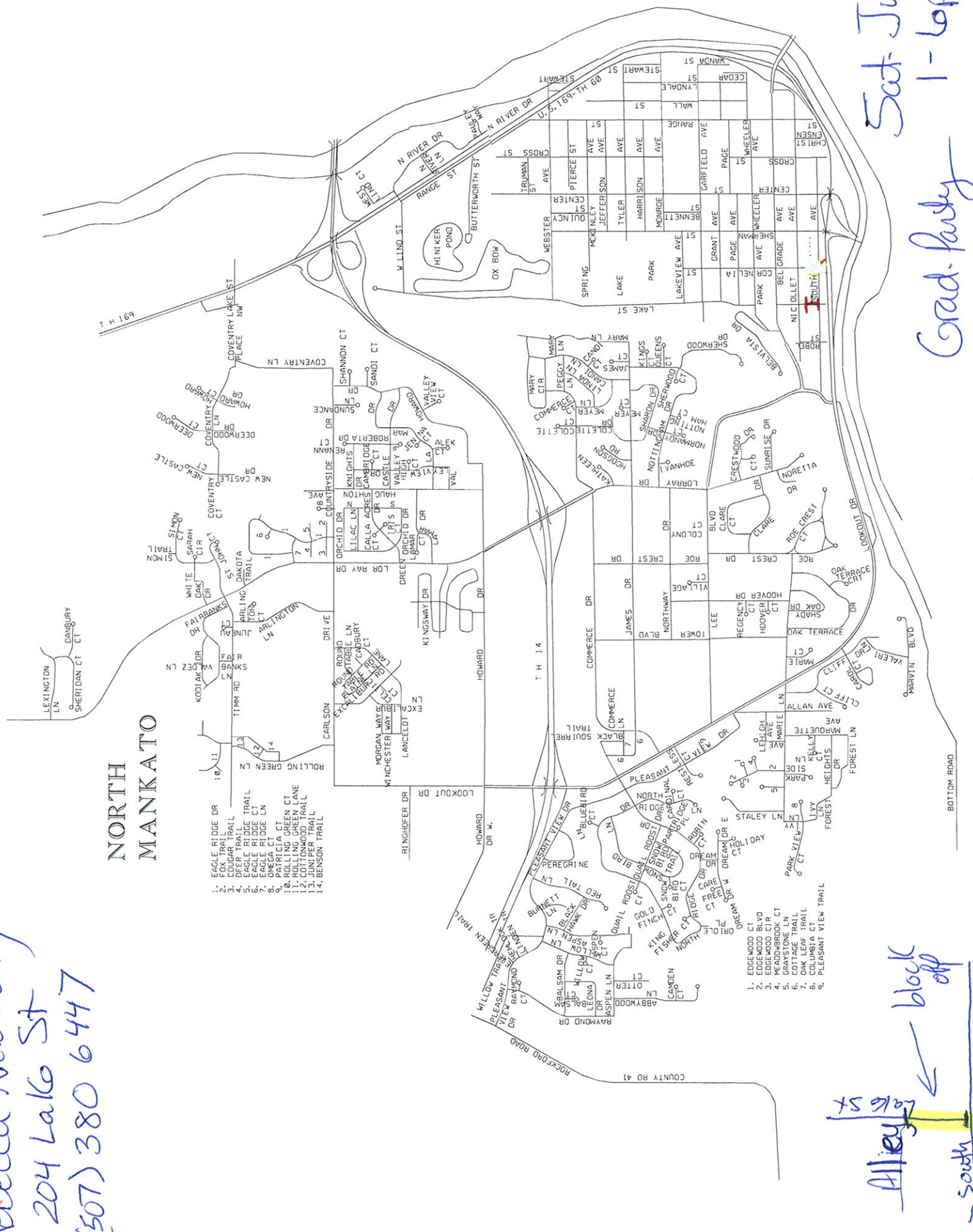
SIGNED: Rebecca Newberry 5-11-15
 Applicant Date

For Office Use Only

Receipt # _____ Book _____ Park _____ Police _____

Rebecca Newberry
 204 Lake St
 (507) 380 6447

NORTH MANKATO



Sat June 6
 1-6pm
 Grad. Party

Alley ← block off
 Lake St
 South Ave

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 54 -2015 SHELTER: SLP #2 FEE: 80⁰⁰

TYPE OF EVENT: WALK DATE VALID: 10-10-15 HOURS: 6:00A-1:00P

Making Slides Against Breast Cancer
ORGANIZATION: AMERICAN CANCER SOCIETY SIZE: 300

APPLICANT NAME: Amanda Pilger

ADDRESS: 950 Blue GENTIAN RD CITY: FARGO

ZIP: 55121 DAYTIME PHONE #: 800-582-5152

TENTS: yes x3 ELECTRICITY: yes ALCOHOL: no

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: DJ w/music 8-11

Amplified music or band requires Council approval

Port-a-Potties

OTHER: _____

PERMIT APPROVED: _____ DATE: 4-13-15

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
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SIGNED: Amanda Pilger
Applicant

4/13/15
Date

For Office Use Only

Receipt # 109470

✓ Book

____ Park

____ Police

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #8F	Department: Administration	Council Meeting Date: 5/18/15
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TITLE OF ISSUE: Set Public Hearing to Amend City Code, Chapter 111, Alcoholic Beverages.

BACKGROUND AND SUPPLEMENTAL INFORMATION: During the 2015 legislative session the Minnesota State Legislature passed a law allowing Sunday off-sale of growlers of malt liquor. As the City has been approached by the Mankato Brewery to allow Sunday off-sale of growlers, staff requests the City Council review the possibility of amending City Code to allow Sunday off-sale of growlers.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Set Public Hearing for 7 p.m., Monday, June 1, 2015.

Motion By: _____ Second By: _____ <table style="width: 100%;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Norland		_____	_____	Freyberg		_____	_____	Spears		_____	_____	Steiner		_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; text-align: center;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Notice of Public Hearing</u> _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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NOTICE OF PUBLIC HEARING TO
AMEND CITY CODE, CHAPTER 111
ALCOHOLIC BEVERAGES

Notice is hereby given that the City Council of the City of North Mankato, Minnesota, will hold a Public Hearing on Monday, June 1, 2015 at 7 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, to consider amending the City Code Chapter 111, Alcoholic Beverages allowing the Sunday off-sale of growlers of malt liquor produced and packaged by the brewer.

Such persons as desire to be heard with reference to this issue should appear at this meeting. Public comments may be sent to the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, MN 56003. All comments must be received by June 1, 2015.

Dated this 18th day of May 2015.

April Van Genderen
City Clerk
City of North Mankato

PROPOSED CHANGES TO CHAPTER 111 OF THE NORTH MANKATO CITY CODE

§ 111.051 OFF-SALE.

An off-sale 3.2% malt liquor license may be issued to any person who qualifies for it under the laws of the state or this Code.

(Ord. 121, passed 9-16-1992)

“Off-sale” malt liquor. (a) A brewer licensed under Minnesota Statute 340A.301, Subdivision 6(d), (i), or (j) may be licensed for the “off-sale” of malt liquor produced and packaged on the licensed premises, subject to the following conditions:

(A) Off-sale of malt liquor may only be made during the hours that “off-sale” of liquor may be made in Chapter 111.205 Hours of Sale of the North Mankato City Code or State Statute. The hours are to include Sundays excluding December 25th and after 8:00 p.m. on December 24th.

(B) The malt liquor shall be packaged in sixty-four-ounce containers commonly known as “growlers” or in seven hundred fifty (750) milliliter bottles;

(C) The malt liquor sold at “off-sale” must be removed from the licensed premise before the applicable closing time at exclusive liquor stores;

(D) The “growler” must be sealed in such a manner that the seal must be broken in order to open the container and the seal must bear the name and address of the brewer, and the legend “Not for Consumption in Public” must be prominently displayed on the seal.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #8G	Department: Planning	Council Meeting Date: 5/18/15																																															
TITLE OF ISSUE: V-1-15, Variance Request to Increase the Maximum Height of a Fence in a Front Yard Setback from 3 feet to 4 feet, a Request from Kerry and Jennifer Walls.																																																	
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review report.																																																	
<i>If additional space is required, attach a separate sheet</i>																																																	
REQUESTED COUNCIL ACTION: Accept Planning Commission Recommendation.																																																	
<div style="margin-bottom: 10px;"> Motion By: _____ Second By: _____ </div> <div> Vote Record: <table style="display: inline-table; vertical-align: top; margin-left: 20px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> </div>	Aye	Nay		_____	_____	Norland	_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">Resolution</td> <td style="width: 20%; text-align: center;">Ordinance</td> <td style="width: 20%; text-align: center;">Contract</td> <td style="width: 20%; text-align: center;">Minutes</td> <td style="width: 20%; text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="5" style="padding-top: 10px;"> Other (specify) <u>Planning Commission Report</u> </td> </tr> <tr><td colspan="5" style="border-bottom: 1px solid black;"></td></tr> <tr><td colspan="5" style="border-bottom: 1px solid black;"></td></tr> <tr><td colspan="5" style="border-bottom: 1px solid black;"></td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) <u>Planning Commission Report</u>																			
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V-1-15

32 DEER TRAIL

A REQUEST FROM KERRY & JENNIFER WALLS

THE CITY OF NORTH MANKATO

SUBJECT: V-1-15

APPLICANT: Kerry & Jennifer Walls

LOCATION: 32 Deer Trail

EXISTING ZONING: R-1, One Family Dwelling

DATE OF HEARING: May 14, 2015

DATE OF REPORT: May 7, 2015

REPORTED BY: Michael Fischer, City Planner

APPLICATION SUBMITTED

Variance request to increase the maximum height of a fence in a front yard setback from 3 feet to 4 feet.

COMMENT

The City has received a variance request from Kerry & Jennifer Walls at 32 Deer Trail to increase the maximum height of a fence in a front yard setback from 3 feet to 4 feet. Attached as Exhibit A is the written variance request from the applicants. Attached as Exhibit B is a map showing the location of property at the intersection of Deer Trail and Eagle Ridge Drive. As the property has street frontage on three sides, it has three front yard setbacks. The property was originally platted as part of a Planned Unit Development (PUD) where reduced setbacks on Deer Trail were permitted.

According to section 156.054 of the North Mankato Zoning Code, fences located in front yard setbacks shall not exceed three (3) feet in height. The intent of the regulation is to maintain visibility at street intersections. Attached as Exhibit C is a drawing showing the proposed location of a four (4) foot high fence on the applicants property. Exhibit D is a picture submitted by the applicants showing the style of the fence proposed.

When reviewing variances, a City must consider "Practical Difficulties" which is a legal standard set forth in law which applies when considering variance applications. To constitute practical difficulties, the following three factors must be satisfied:

1. Reasonableness

The first factor is that the property owner proposes to use the property in a reasonable manner. This factor means the landowner would like to use the property in a particular reasonable way but cannot do so under the rules of the ordinance.

2. Uniqueness

The second factor is that the landowner's problem is due to circumstances unique to the property not caused by the landowner. The uniqueness generally relates to the physical characteristics of the property, that is, to the land and not the personal preferences of the landowner. When considering a variance, the focus of this factor is whether there is anything physically unique about the property, such as sloping topography or other natural features like wetlands or trees.

3. Essential Character

The third factor is that the variance, if granted, will not alter the essential character of the locality. Under this factor, consideration should be given to whether the fence would be out of scale, out of place, or otherwise inconsistent with the surrounding area.

After review of the proposed variance request in terms of the practical difficulties factors, staff believes having a fence is a reasonable use on the property and will not alter the character of the neighborhood. However, staff believes there is nothing physically unique about the property, such as topography, wetlands, trees, etc...

RECOMMENDATION

While staff believes the applicants have satisfied the reasonableness and essential character factors, no unique physical characteristics on the property can be identified. However, staff believes that the intent and needs of the applicants to protect a child with disabilities in a reasonable manner should be considered.

Michael Fischer

From: Jennifer Zins <jenz_98_99@yahoo.com>
Sent: Tuesday, April 28, 2015 5:15 PM
To: michael@northmankato.com
Subject: The Walls Residence Fence Variance- 32 Deer Trail North Mankato, MN
Attachments: Fence Diagram.jpg; Fence.jpg

Hi, Mike!

Thanks again for the call.

I am the owner of the residence at 32 Deer Trail.

My 5 year old son, Liam, was diagnosed with Autism Spectrum Disorder (ASD) in June of 2014.

We have been working towards getting/having funds to install a fence around the perimeter of our lot for the last year or so.

Because of Liam's ASD he is susceptible to wandering and does not fully understand the danger of moving cars.

Because of our current location, backing right up to Eagle Ridge, it is especially dangerous for my son.

We were able to secure grant funding to assist with the cost of the fence, however we need a variance in order to get a tall enough fence to keep him safe (he is currently 46" tall at age 5).

We are hoping with the type of fence we are getting (see-thru) that we will be able to build it between 4'-5' high in order to keep him contained.

I absolutely understand the concern for needing to see passing cars and people on the sidewalk when driving out of our cul-de-sac and that is why I believe the type of fence we are getting would be the perfect solution for both the city and our family.

I have attached a picture of the type of fence we are planning on getting.

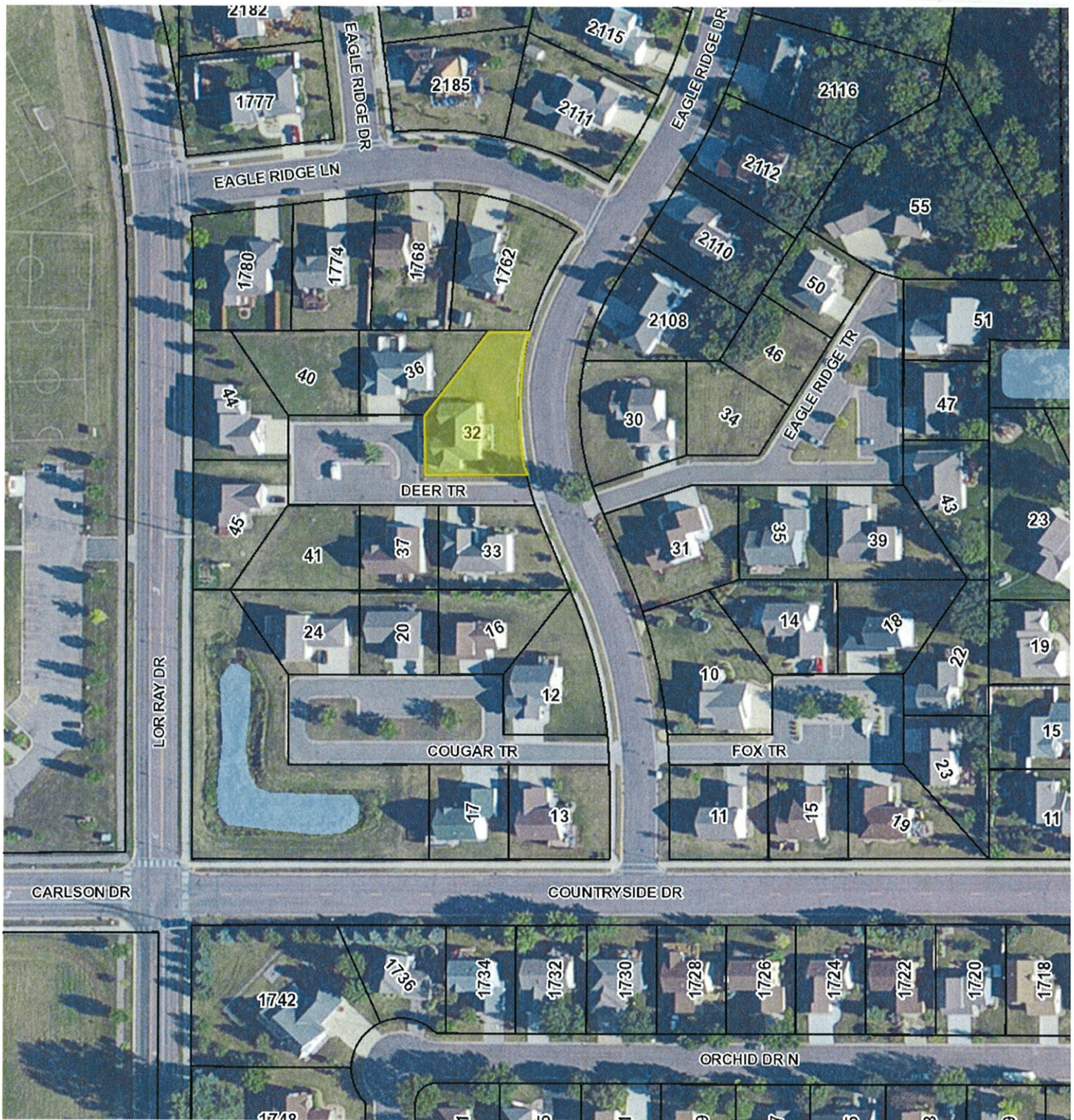
I am also attaching a layout of where we would like to place the fence.

Please email or call with any other information you are in need of from me.
Thank you for your time and consideration.

Jennifer Walls
507-382-3335

~Every moment is another chance!~

~You were born an original, don't die a copy!~



0 132 Feet



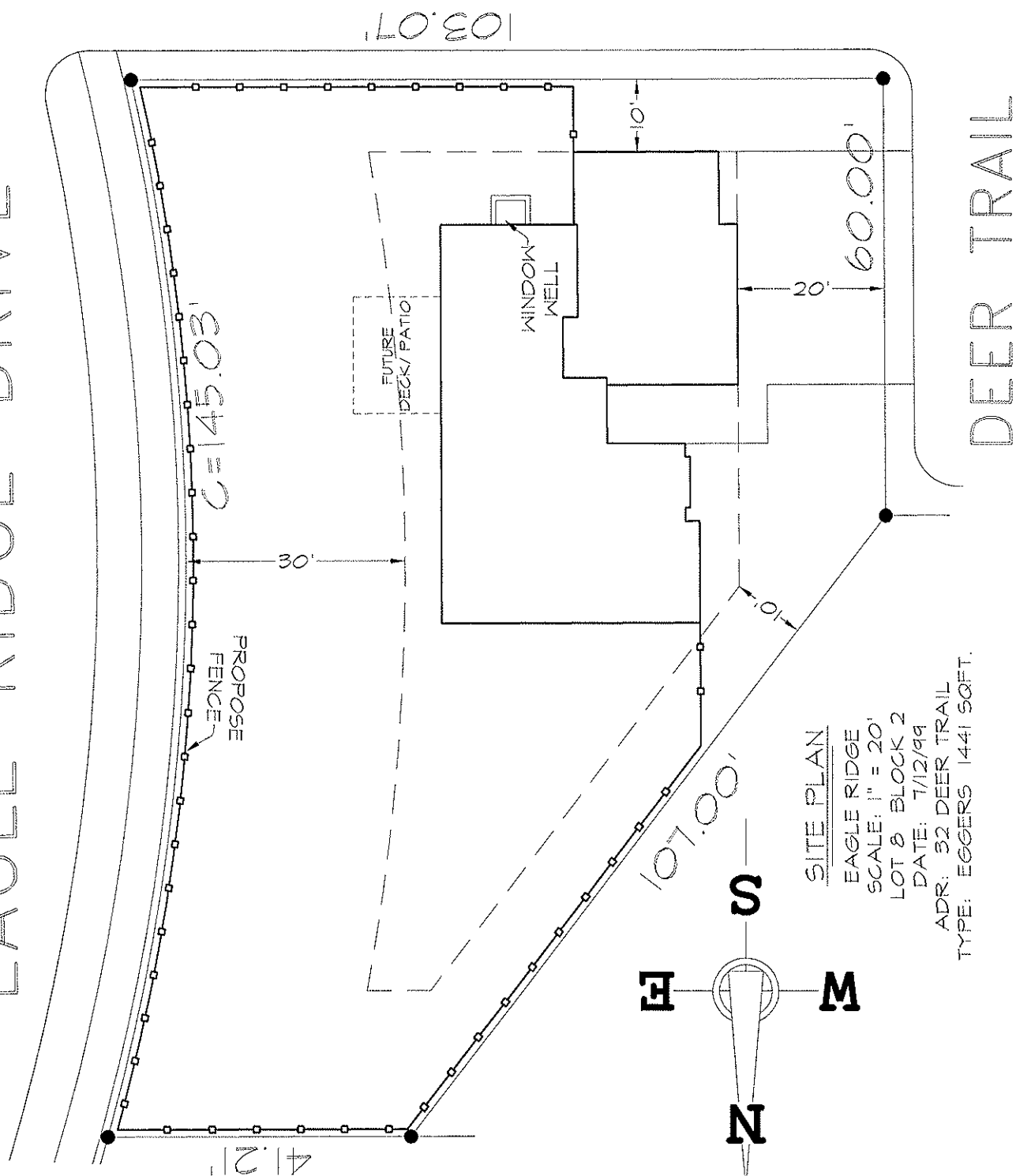
Disclaimer:

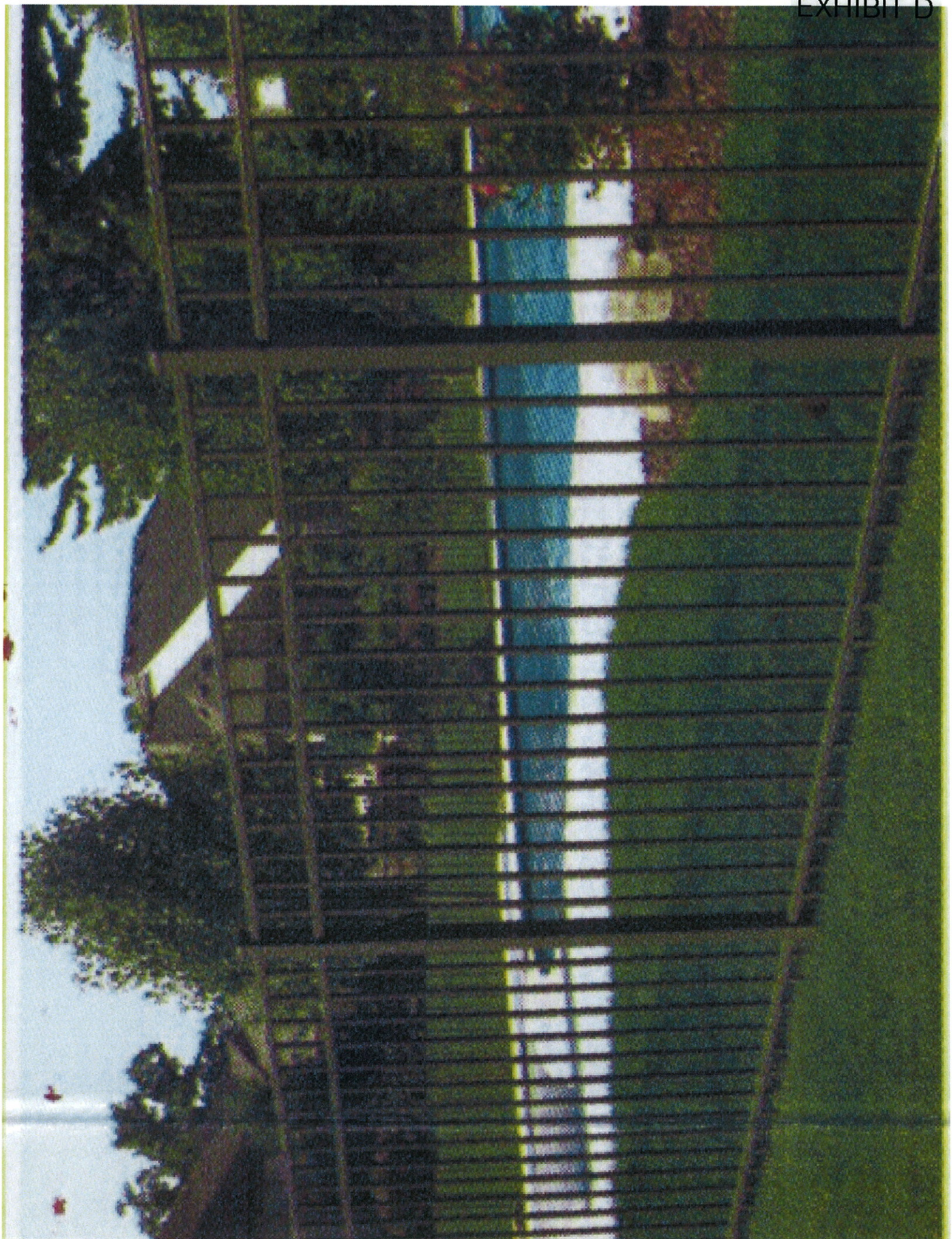
This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of North Mankato is not responsible for any inaccuracies herein contained.

© Bolton & Menk, Inc - Web GIS 4/29/2015 7:44 AM



32 Deer Trail







May 1, 2015

Dear Resident:

The City of North Mankato has received a variance request from Kerry & Jennifer Walls at 32 Deer Trail to increase the maximum height of a fence in a front yard setback from 3 feet to 4 feet. Fence height restrictions in front yard areas or corner lots are used to maximize visibility at street intersections. Attached is a drawing showing the proposed location of the fence on the property. Also attached is a picture of the style of fence proposed. Note that the fence on the picture is taller than 4 feet in height.

This variance request will be considered by the Planning Commission on May 14, 2015 and by the City Council on May 18, 2015. Both meetings begin at 7:00 p.m. in the Municipal Building Council Chambers located at 1001 Belgrade Avenue.

As a nearby property owner, you have the opportunity to comment on this variance request. You may send written comments prior to May 14, 2015 or appear at either or both meetings.

Sincerely,

THE CITY OF NORTH MANKATO

Michael Fischer
City Planner

Enclosures

Donald & Josephine VanOtterloo
2182 Eagle Ridge Drive
North Mankato, MN 56003

Trong Q. & Angelena T. Pham
2183 Eagle Ridge Drive
North Mankato, MN 56003

David B Reichel
24 Cougar Trail
North Mankato, MN 56003

Staci L. & Timothy J. Vollmer
20 Cougar Trail
North Mankato, MN 56003

James L. Augustin
16 Cougar Trail
North Mankato, MN 56003

Jay M. Skaff & Linda A. Markle
1780 Eagle Ridge Lane
North Mankato, MN 56003

Douglas J. Zernehel
45 Deer Trail
North Mankato, MN 56003

Scott V. & Lola Ryckman
30 Eagle Ridge Trail
North Mankato, MN 56003

Debra M. Hansen
34 Eagle Ridge Trail
North Mankato, MN 56003

Brad R. & Alysha M. Smook
1777 Eagle Ridge Lane
North Mankato, MN 56003

Russell L. & Julie A. Scheller
1768 Eagle Ridge Lane
North Mankato, MN 56003

Aaron R. & Kendra M. Erickson
2110 Eagle Ridge Drive
North Mankato, MN 56003

Thomas J. & Rita M. Philippi
1762 Eagle Ridge Lane
North Mankato, MN 56003

Paulette & Steve G. Schoeb
2112 Eagle Ridge Drive
North Mankato, MN 56003

David S. & Jean L. Pearson
55 Eagle Ridge Trail
North Mankato, MN 56003

Terrance L. & Janice N.
Zernehel
33 Deer Trail
North Mankato, MN 56003

John E. Nelson
40 Deer Trail
North Mankato, MN 56003

Richard D. & Suzanne C. Orcutt
36 Deer Trail
North Mankato, MN 56003

Jason & Melissa Amdahl
17 Cougar Trail
North Mankato, MN 56003

Michael J. & Jo M. Montemurno
44 Deer Trail
North Mankato, MN 56003

Michael A Barten &
Janis J. Wills
12 Cougar Trail
North Mankato, MN 56003

Jacob M. & Amy J. Jensen
10 Fox Trail
North Mankato, MN 56003

Carrie R. Enneking
13 Cougar Trail
North Mankato, MN 56003

Robin Marie Lunn
11 Fox Trail
North Mankato, MN 56003

Michael J. & Susan Schmitt
2116 Eagle Ridge Drive
North Mankato, MN 56003

Rachel S. Kiecker
1774 Eagle Ridge Lane
North Mankato, MN 56003

Ryan Gellert &
Nicole M. Manske
14 Fox Trail
North Mankato, MN 56003

Dirk E. Courier
18 Fox Trail
North Mankato, MN 56003

Bradley P. & Elizabeth S. Sieberg
31 Eagle Ridge Trail
North Mankato, MN 56003

M & J Cooper Revocable Trust
35 Eagle Ridge Trail
North Mankato, MN 56003

Sharon L. & Edward M. Hohertz
2185 Eagle Ridge Drive
North Mankato, MN 56003

Thomas D. & Brenda J.
Christenson
39 Eagle Ridge Trail
North Mankato, MN 56003

Steven D. & Wendy A. Trandahl
2111 Eagle Ridge Drive
North Mankato, MN 56003

Good Shepherd Lutheran Church
2101 LorRay Drive
North Mankato, MN 56003

Dan Kvasnicka
50 Eagle Ridge Trail
North Mankato, MN 56003

Hiniker Homes
23059 N Riverfront Drive
Mankato, MN 56001

Ronald Ledin
37 Deer Trail
North Mankato, MN 56003

Application for
VARIANCE

Pursuant to Chapter 156 of the North Mankato City Code, application is hereby made for a modification in the zoning regulations described herein:

LEGAL DESCRIPTION OF PROPERTY:

Lot # 8 Block # 2
 Subdivision Eagle Ridge Address 32 Deer Trail

APPLICANT:

Name Kerry & Jennifer Walls Address 32 Deer Trail Phone 507-382-3335
North Mankato, MN 56003

PROPERTY OWNER (If Other Than Applicant):

Name _____ Address _____ Phone _____

CURRENT ZONING: R-1 CURRENT USE OF PROPERTY: Single-Family Residential

VARIANCE REQUESTED: Increase maximum height of a fence in a front yard setback from 3 feet to 4 feet.

REASON FOR VARIANCE: Protection of child with disabilities.

ZONING REGULATION APPLIED: Section 156.054 Subdivision (9)(b)

REQUIREMENT OF REGULATION: In all residential zones, fences located in front yard setbacks may not exceed 3 feet in height.

REQUEST PREVIOUSLY CONSIDERED? Yes _____ No x If Yes, date _____

ADDITIONAL COMMENTS:SUPPORTING DOCUMENTS:

	Required	Attached		Required	Attached
Plot Plan	_____	_____	Comment Letters	_____	_____
Floor Plan	_____	_____	Performance Test	_____	_____
Landscaping Plan	_____	_____	Petition	_____	_____
Parking/Loading Plan	_____	_____	Development Schedule	_____	_____
Survey	_____	_____	Proposed Regulations	_____	_____
Other _____	_____	_____			

FEES: Application Fee \$ 95.00

Notice Charge # 36 @ \$2.00 = \$ 72.00

Total Fee \$ 167.00 Receipt # _____

I hereby certify that the information both described in and attached to this application is correct and true.

Signature of Applicant _____ Date _____

Pursuant to the requirements of Chapter 156.085 of the North Mankato City Code, this application was received by me or my duly designated representative on April 28, 2015, and I hereby certify that this application meets all the necessary application requirements.

Signature of Zoning Administrator _____ Date _____

PLANNING COMMISSION ACTION: Date May 14, 2015

_____ Approved Additional Conditions:

_____ Denied Reason:

CITY COUNCIL ACTION: Date May 18, 2015

_____ Approved Additional Conditions:

_____ Denied Reason:

OTHER COMMENTS

1. Variance must be acted upon within one year or it will expire.

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF NORTH MANKATO)

I, the undersigned, being the duly qualified and acting City Clerk of the City of North Mankato, Minnesota, hereby certify that I have carefully compared the attached variance approved by the City of North Mankato with the original thereof on file and of record in my office, and that the same is a full, true and completed copy of said original.

WITNESS my hand and the official seal of said City of North Mankato this _____ day of _____, 20____.

City Clerk, City of North Mankato

May 7, 2015

Michael Fischer
City Planner
City of North Mankato

Re: Variance at 32 Deer Trail, North Mankato

Michael,

We are neighbors directly adjacent to 32 Deer Trail, North Mankato.

We have no objection to the fence proposed at 32 Deer Trail if the fence will be similar to the one in the picture. We would not want any type of large spikes or finials on the top of the fence. We assume the fence will be approximately 4 feet tall. We would prefer to not see any type of chain link fence. Also, the fence would need to be set back from our property the standard amount of space into the property at 32 Deer Trail, so it is not on our property. We also request that the owner at 32 Deer Trail is aware that he will be responsible to cut/trim the grass and/or weeds on our side of the fence when doing his lawn.



Tom & Rita Philippi
1762 Eagle Ridge Lane
North Mankato, MN

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #8H	Department: Administration	Council Meeting Date: 5/18/15
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TITLE OF ISSUE: City of North Mankato and Mankato Joint Resolution Regarding the Operations of Public Access, Education and Government Cable Services.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The City of North Mankato and Mankato jointly organized the CCTV public access station in 1981. Both cities, in 2014, recognized the need to update and change the services offered by contracting with Bethany Lutheran College and their media arts program for future services.
<i>If additional space is required, attach a separate sheet</i>

REQUESTED COUNCIL ACTION: Adopt Resolution of the City of North Mankato and Mankato Regarding the Operations of Public Access, Education and Government Cable Services.
--

Motion By: _____ Second By: _____ <table style="width: 100%;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Norland		_____	_____	Freyberg		_____	_____	Spears		_____	_____	Steiner		_____	_____	Dehen	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="5" style="text-align: center; padding: 5px;">SUPPORTING DOCUMENTS ATTACHED</th></tr> <tr> <td style="width: 20%; text-align: center; padding: 5px;">Resolution</td><td style="width: 20%; text-align: center; padding: 5px;">Ordinance</td><td style="width: 20%; text-align: center; padding: 5px;">Contract</td><td style="width: 20%; text-align: center; padding: 5px;">Minutes</td><td style="width: 20%; text-align: center; padding: 5px;">Map</td></tr> <tr> <td style="text-align: center; padding: 5px;"><input checked="" type="checkbox"/> X</td><td style="text-align: center; padding: 5px;"><input type="checkbox"/></td><td style="text-align: center; padding: 5px;"><input type="checkbox"/></td><td style="text-align: center; padding: 5px;"><input type="checkbox"/></td><td style="text-align: center; padding: 5px;"><input type="checkbox"/></td></tr> <tr> <td colspan="5" style="padding: 5px;">Other (specify) _____</td></tr> <tr><td colspan="5" style="padding: 5px;">_____</td></tr> <tr><td colspan="5" style="padding: 5px;">_____</td></tr> <tr><td colspan="5" style="padding: 5px;">_____</td></tr> <tr><td colspan="5" style="padding: 5px;">_____</td></tr> </table>	SUPPORTING DOCUMENTS ATTACHED					Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/> X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____					_____					_____					_____					_____				
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**CITY OF NORTH MANKATO AND MANKATO JOINT RESOLUTION
REGARDING OPERATIONS OF PUBLIC ACCESS, EDUCATION
AND GOVERNMENT CABLE SERVICES**

WHEREAS, in 1981 both North Mankato and Mankato were granted public, education, and government access to cable television; and

WHEREAS, the service was funded with a public education and government access fee on cable connections in each city and both cities jointly organized the CCTV public access stations for dissemination of public, education and government information on stations available to local cable subscribers; and

WHEREAS, in 2014 both cities determined to renew their joint venture by contracting with Bethany Lutheran College and their exemplary media arts program for future service; and

WHEREAS, both cities have executed an agreement with Bethany Lutheran College to reimburse the college for operating costs and capital expenses; and

WHEREAS, the agreement term is three years from the date of commencement with the option to renew; and

WHEREAS, it is mutually desired that this is a long term partnership between the cities and Bethany Lutheran College to provide public access, education, and government cable services; and

WHEREAS, each city is responsible for contractual payment to Bethany Lutheran College as outlined in this resolution.

NOW THEREFORE BE IT RESOLVED that the cities of North Mankato and Mankato jointly understand the following:

1. **KTV ESTABLISHED:** The public and government access channels for the cities of North Mankato and Mankato are hereby renamed KTV. An invitation to the public to assist in naming the station was conducted jointly by the cities of North Mankato and Mankato.

2. **OPERATING AGREEMENTS:** The contracts executed between the cities of North Mankato, Mankato, and Bethany Lutheran College both govern and manage the operations of KTV.

3. **FUNDING:** Funding for KTV will be paid by each city directly to KTV upon receipt of an invoice. Payment share shall be calculated on a per capita funding model based on the State Demographer's previous year municipality population estimate. Each city is responsible for appropriate funds and budget within their respective budget.

4. **NOTICE OF TERMINATION:** If either city chooses to opt out of the funding and operation partnership, a six month notice must be given to Bethany Lutheran College and the other city.

5. **KTV ADVISORY COMMITTEE ESTABLISHED:** KTV established an advisory committee which will oversee operations and handle all programming disputes. This committee shall be made up of seven members. Two members shall be solicited from Mankato, Two members shall be solicited from North Mankato, one representative from each city organization, and one representative from Bethany Lutheran College.

6. DISSOLUTION OF ASSETS AND FUNDS: Whereas the dissolution of assets of the existing CCTV will be handled as follows:

1. Payment to Bethany Lutheran College will be made from existing CCTV funds until said revenues are insufficient to pay the quarterly contract amount. At the time funds become insufficient to pay the quarterly payment; the remaining balance owed for the most recent quarterly billing will be divided on a per capita basis and paid from both cities.
2. The City of Mankato shall conduct a standard RFP process for the building located at 101 Vine Street and dispose of all remaining equipment and property. All revenue from the sale shall be divided on a per capita basis and used to fund both cities share of the contract.

This Resolution shall become effective upon its passage and without further publication.

Passed this _____ day of _____, 2015 by the City of North Mankato

Passed this _____ day of _____, 2015 by the City of Mankato

CITY OF NORTH MANKATO:

CITY OF MANKATO:

Mark Dehen
Mayor

Eric T. Anderson
Mayor

ATTEST:

ATTEST:

April Van Genderen
City Clerk

Renaë Kopischke, CMC
Executive Assistant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #81	Department: City Engineer	Council Meeting Date: 5/18/15																																
TITLE OF ISSUE: Resolution Entering into MnDOT Agreement No. 1000440 and Authorizing Mayor and City Administrator to Execute Agreement.																																		
BACKGROUND AND SUPPLEMENTAL INFORMATION: In order to proceed with Project No. 14-03CDEF Lookout Drive Reconstruction and Roundabouts the City must enter into MnDOT Agreement No. 1000440. The purpose of the agreement is to provide for payment by the State to the City for the State's share of the costs for the construction of the bridge, roundabouts, ramps and storm sewer construction. The resolution authorizes the Mayor and Administrator Harrenstein to execute the agreement when it is complete.																																		
<i>If additional space is required, attach a separate sheet</i>																																		
REQUESTED COUNCIL ACTION: Adopt Resolution Entering into MnDOT Agreement No. 1000440 and Authorize the Mayor and City Administrator to Execute the Agreement.																																		
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RESOLUTION NO.

RESOLUTION ENTERING INTO MnDOT AGREEMENT NO. 1000440
AND AUTHORIZING MAYOR AND CITY ADMINISTRATOR TO EXECUTE
AGREEMENT

IT IS RESOLVED that the City of North Mankato enter into MnDOT Agreement No. 1000440 with the State of Minnesota, Department of Transportation for the following purposes;

To provide for payment by the State to the City of the State's share of the costs of the bridge, roundabouts, ramps and storm sewer construction and other associated construction to be performed upon, along and adjacent to Trunk Highway No. 14 at Lookout Drive within the corporate City limits under State Project No. 5203-102.

IT IS FURTHER RESOLVED that the Mayor and City Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Adopted by the City Council this 18th day of May 2015.

Mayor

ATTEST:

City Clerk

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Council of the City of North Mankato at an authorized meeting held on the 18th day of May 2015, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to before me
this _____ day of _____,
2015

Notary Public _____
My Commission Expires _____

Signature

Type or Print Name

Title

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10A	Department: Finance	Council Meeting Date: 5/18/15
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TITLE OF ISSUE: Consider Amending City Code, Title V, Public Works, Chapter 50, General Utilities.

BACKGROUND AND SUPPLEMENTAL INFORMATION: The Public Hearing was held earlier in the evening on Amending the City Code.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Amend City Code, Title V, Public Works, Chapter 50, General Utilities.

Motion By: _____		
Second By: _____		
Vote Record:	Aye	Nay
	_____	_____
	_____	_____
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SUPPORTING DOCUMENTS ATTACHED				
Resolution	Ordinance	Contract	Minutes	Map
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ORDINANCE NO. 66, FOURTH SERIES

**AN ORDINANCE OF THE CITY OF NORTH MANKATO, MINNESOTA,
AMENDING NORTH MANKATO CITY CODE, TITLE V,
PUBLIC WORKS, CHAPTER 50, GENERAL UTILITIES**

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA,
ORDAINS:

Section 1. Sections of North Mankato City Code, Title V, Public Works, Chapter 50, General Utilities are hereby amended as follows:

§ 50.04 RULES AND REGULATIONS RELATING TO MUNICIPAL UTILITIES.

(A) *Billing, payment and penalty.* All municipal utilities shall be billed at established intervals, except that such billing period may be shortened or lengthened to adjust for a read-out or new connection period, as the case may be, and a utility statement shall be mailed to each consumer. Property owners are responsible for all municipal utilities; however, utility statements can be placed in the tenant's name if the tenant is set-up with ACH billing and the property owner receives' copies of the bill. Such billing may be based upon rules and regulations established by the City Administrator for self-reading of utility meters when such rules and regulations have been mailed or otherwise delivered to each consumer. All municipal utility charges shall be delinquent if they are unpaid at the close of business on the tenth day following such billing, provided, that if the tenth day shall fall on a Saturday, Sunday or legal holiday, the time shall be extended to the close of business on the next succeeding day on which business is normally transacted. A penalty of 10% thereof shall be added to, and become part of, all delinquent utility bills. If service is suspended due to delinquency, it shall not be restored at that location until a disconnection and reconnection fee have been paid in addition to the amounts due and owing for service, other fees and charges, and penalties and submission of meter reading, if needed.

Adopted by the City Council this 18th day of May 2015.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10B	Department: City Engineer	Council Meeting Date: 5/18/15
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TITLE OF ISSUE: Consider Adopting Resolution Awarding Bid for Project No. 15-02D 2015 Street Improvements.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review memo.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Award Bid to WW Blacktopping, Inc. for Project No. 15-02D 2015 Street Improvements.

<div style="margin-bottom: 10px;"> Motion By: _____ Second By: _____ </div> <div> Vote Record: <table style="margin-left: 20px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> </div>	Aye	Nay		_____	_____	Norland	_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; text-align: center;"> <tr> <td>Resolution</td> <td>Ordinance</td> <td>Contract</td> <td>Minutes</td> <td>Map</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <div> Other (specify) <u>Memo</u> </div> <div style="border-bottom: 1px solid black; height: 15px; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-top: 5px;"></div>	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION AWARDED BID FOR
PROJECT NO. 15-02D
2015 STREET IMPROVEMENTS

WHEREAS, pursuant to an advertisement for bids concerning Project No. 15-02D, 2015 Bituminous Street Improvements, two (2) bids were received, opened, and tabulated according to law, and;

WHEREAS, the following bids were received complying with the advertisement:

WW Blacktopping, Inc.:	\$164,569.50
OMG Midwest, Inc. (SMC)	\$186,920.00

AND WHEREAS, WW Blacktopping, Inc. is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

1. The City Council hereby awards the bid to WW Blacktopping, Inc. in the amount of \$164,569.50.
2. The City Administrator and City Clerk are hereby authorized and directed to enter into a contract with WW Blacktopping, Inc. of Mankato, Minnesota in the name of the City of North Mankato, for such improvement according to the plans and specifications approved by the City Council and on file in the Office of the City Clerk.
3. The City Clerk is hereby authorized and directed to retain the deposits of the successful bidder until a contract has been signed.

Adopted by the City Council this 18th day of May 2015.

Mayor

Attest:

City Clerk



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

1960 Premier Drive • Mankato, MN 56001-5900

Phone (507) 625-4171 • Fax (507) 625-4177

www.bolton-menk.com

May 13, 2015

John Harrenstein, City Administrator
City of North Mankato
P.O. Box 2055
North Mankato, MN 56002-2055

RE: 2015 Bituminous Street Improvements
City Project No. 15-02D
BMI Project No. M18.109837

Dear Mr. Harrenstein,

Bids were received and opened at City Hall on Tuesday, May 5th at 11:00am for 2015 Bituminous Street Improvements, City Project No. 15-02D. This project includes the construction of the bituminous wearing course on the following streets as shown on the attached drawing:

- Coventry Lane
- Coventry Place
- Coventry Court
-
- Howard Drive
- Howard Court
- Deerwood Drive
- Deerwood Court
- Newcastle Drive
- Newcastle Court

Two (2) bids were received and the results of the bids are tabulated below:

Bidder	Bid Amount
W.W. Blacktopping, Inc.	\$164,569.50
OMG Midwest, Inc. (SMC)	\$186,920.00
Engineer's Estimate	\$190,300.00

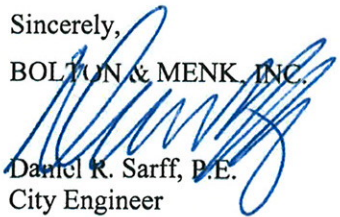
A detailed bid abstract of all the bids and the engineer's estimate is attached for your review.

Based on past performance on similar projects in North Mankato and other surrounding cities, it is our opinion that WW Blacktopping, Inc. is qualified to perform the work required under this contract. I hereby recommend that WW Blacktopping, Inc. be awarded the contract for the project.

Please feel free to contact me if you have any questions or if you require any additional information.

Sincerely,

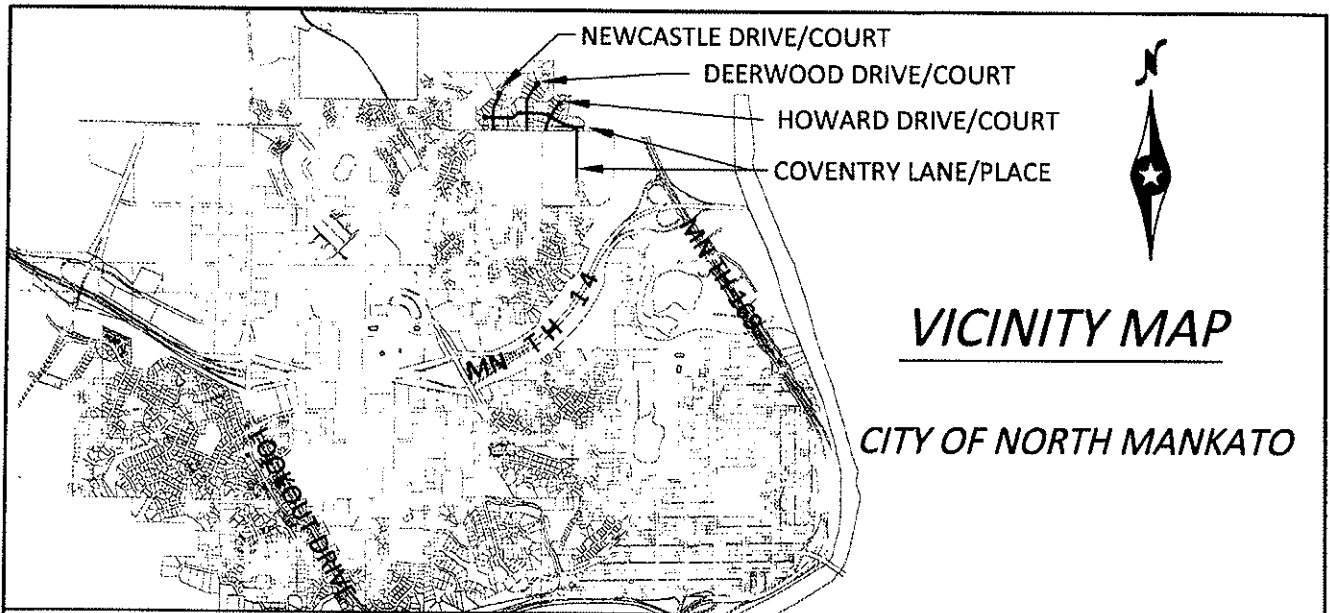
BOLTON & MENK, INC.


Daniel R. Sarff, P.E.
City Engineer

DRS/rm
Enclosures

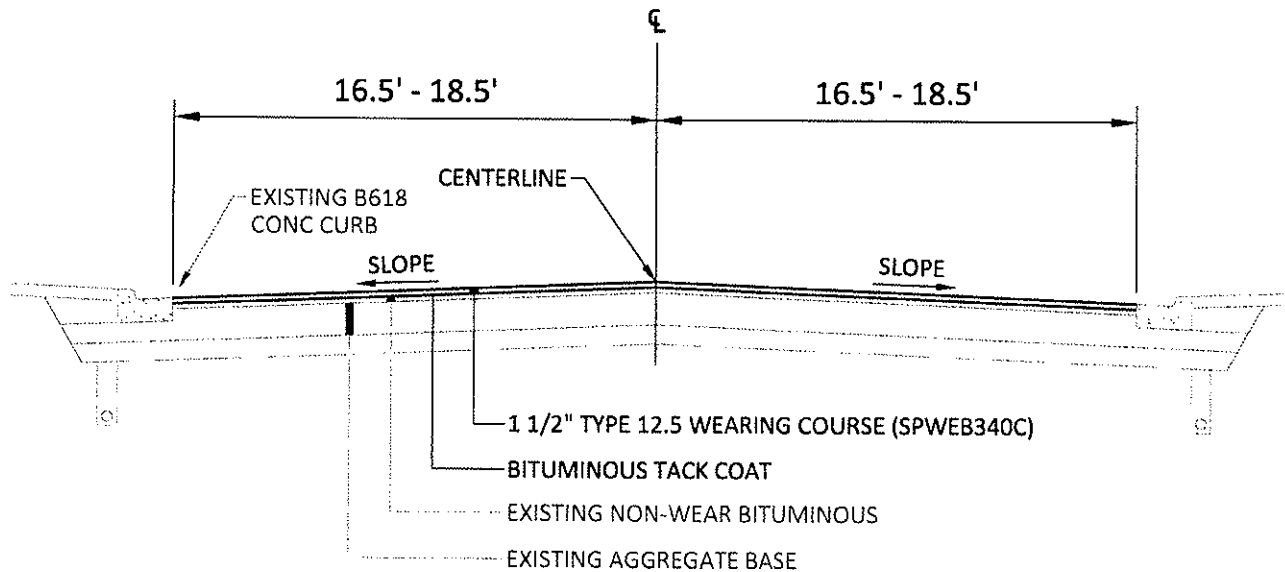
Cc: Brad Swanson, Public Works Director

H:\MAN\M18109837\1_CORRESP\TO OTHERS\109837 BID RECOMMENDATION.DOCX



TYPICAL SECTION

DEERWOOD DRIVE/COURT, NEWCASTLE DRIVE/COURT,
COVENTRY LANE/COURT/PLACE, HOWARD DRIVE/COURT



NOTES:

1. CONTRACTOR TO SET PAVER TO PROVIDE OVERLAY THICKNESS AS SHOWN. PAVER TO BE ALLOWED TO RIDE ON EXISTING BITUMINOUS SURFACE MATCHING EXISTING SLOPE AND MAINTAINING DESIRED THICKNESS. NO ELECTRONIC SLOPE CONTROL WILL BE REQUIRED.



CITY OF NORTH MANKATO, MINNESOTA

2015 BITUMINOUS STREET IMPROVEMENTS

WEAR COURSE PAVING

ABSTRACT OF BIDS

2015 BITUMINOUS STREET IMPROVEMENTS
CITY PROJECT NO. 15-02D
CITY OF NORTH MANKATO, MINNESOTA

1 2

Date: ITEM NO.	ITEM	APPROX. QUANT.	UNIT	Engineer's Estimate Bolton & Menk, Inc.		W.W. Blacktopping, Inc. Mankato, MN		OMG Midwest, Inc. (SMC) Mankato, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION		1 LUMP SUM	\$2,500.00	\$2,500.00	\$1,400.00	\$1,400.00	\$1,700.00	\$1,700.00
2	TRAFFIC CONTROL		1 LUMP SUM	\$1,000.00	\$1,000.00	\$1,050.00	\$1,050.00	\$1,300.00	\$1,300.00
3	MILL BITUMINOUS PAVEMENT (0" TO 1.5") (1)		200 SQ YD	\$10.00	\$2,000.00	\$5.80	\$1,160.00	\$8.90	\$1,780.00
4	PATCH BITUMINOUS PAVEMENT (2)		100 SQ YD	\$35.00	\$3,500.00	\$19.10	\$1,910.00	\$28.00	\$2,800.00
5	TYPE SP 12.5 BIT. WEARING COURSE OVERLAY (SPWEB340C)		2400 TON	\$70.00	\$168,000.00	\$62.00	\$148,800.00	\$70.50	\$169,200.00
6	ADJUST GATE VALVE BOXES		29 EACH	\$100.00	\$2,900.00	\$55.50	\$1,609.50	\$60.00	\$1,740.00
7	ADJUST MANHOLES (SANITARY & STORM)		48 EACH	\$200.00	\$9,600.00	\$165.00	\$7,920.00	\$160.00	\$7,680.00
8	WATER TRUCK (3)		8 HOUR	\$100.00	\$800.00	\$90.00	\$720.00	\$90.00	\$720.00
				\$190,300.00		\$164,569.50		\$186,920.00	

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10C	Department: Administration	Council Meeting Date: 5/18/15																																																				
TITLE OF ISSUE: Consider Accepting Construction Recommendations for Parking in the Downtown.																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please review memo.																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: Accept Construction Recommendations for Parking in the Downtown.																																																						
<p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 40px;"> <thead> <tr> <th style="text-align: center;">Aye</th> <th style="text-align: center;">Nay</th> <th></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </tbody> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Freyberg	_____	_____	Spears	_____	_____	Steiner	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Resolution</th> <th style="text-align: center;">Ordinance</th> <th style="text-align: center;">Contract</th> <th style="text-align: center;">Minutes</th> <th style="text-align: center;">Map</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="5">Other (specify) <u>Memo</u></td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </tbody> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) <u>Memo</u>					_____					_____					_____					_____				
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City of North Mankato, Minnesota

To: Mayor Dehen & City Council
From: Matthew Lassonde, Planning Intern
Brad Swanson, Public Works Director
Date: May 14, 2015
Re: Downtown Parking Estimates

Downtown Parking Expansion

Staff was requested to assess the feasibility and costs to construct parking lots at both 410 Range and 231/233 Wheeler Ave. to facilitate parking needs for downtown businesses. These estimates are for construction only and do not include removal of the existing structures since the selling of the structures has yet to be finalized. Staff requests authorization to proceed with this redevelopment using bond premiums and the General Fund.

Attached are two exhibits outlining proposed parking for the lots. These are as follows:

Exhibit 1. 231 Wheeler Avenue and 233 Wheeler Avenue Proposed Parking

The exhibit illustrates the proposed 42 stall parking lot at the overall material cost of \$42,000 including the construction of curbs and gutter, storm sewer and asphalt surfacing. This would be constructed with the anticipation of expanding the parking area to the west should 235 Wheeler be acquired for that purpose. If expanded, the lot would have 84 parking stalls.

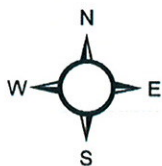
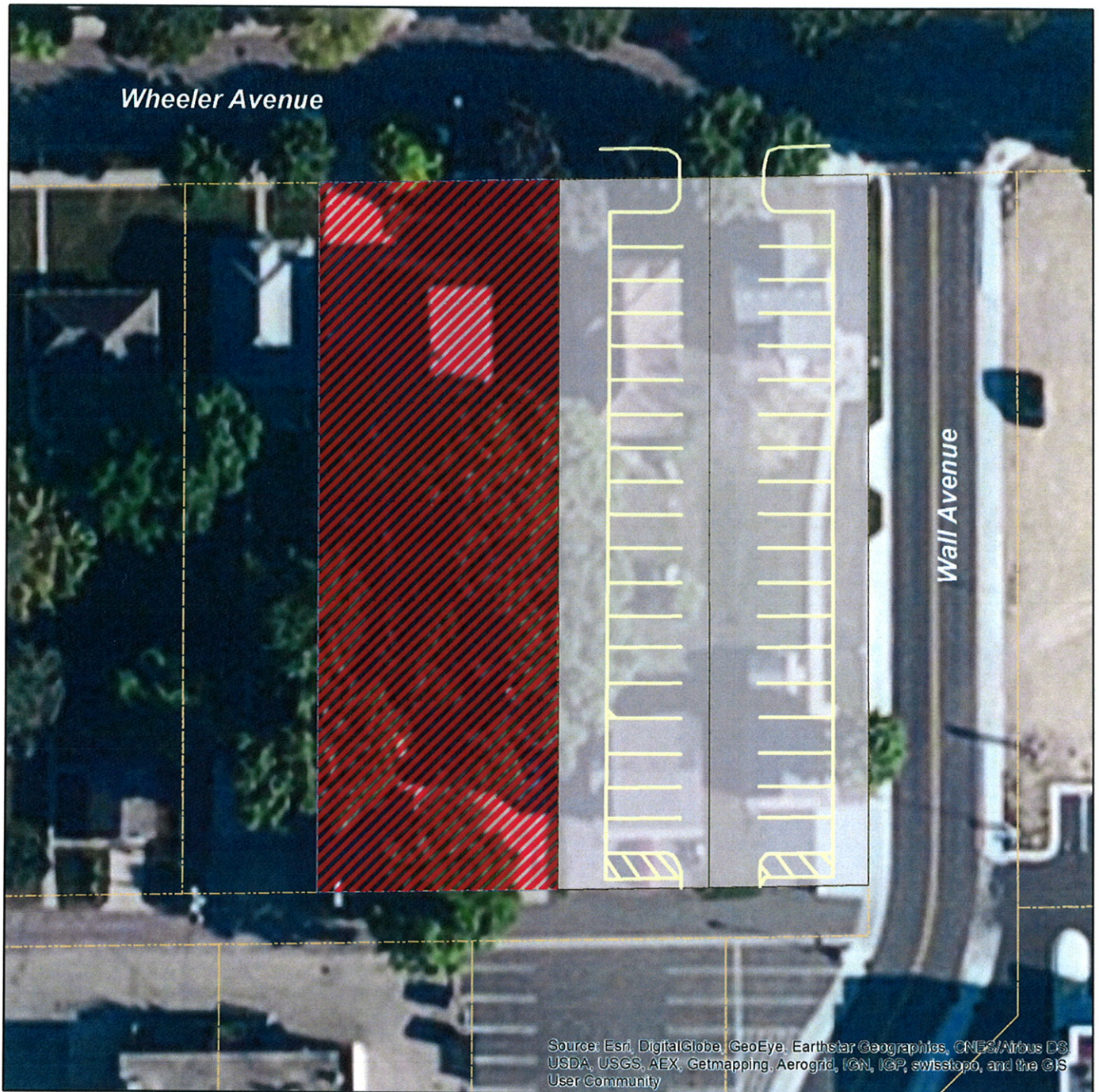
The aforementioned cost represents construction by City Staff. If the City chooses to contract this project out, this cost will increase to \$63,000. Costs for the proposed long term expansion into 235 Wheeler are unknown at this time.

Exhibit 2. 410 Range Street Proposed Parking

The exhibit illustrates the proposed 13 stall parking lot at the overall material cost of \$25,000 including the construction of curb and gutter, storm sewer and asphalt surfacing.

The aforementioned cost represents construction by City Staff. If the City chooses to contract this project out, this cost will increase to \$37,500.

Exhibit 1. Proposed Public Parking: 231 and 233 Wheeler Avenue

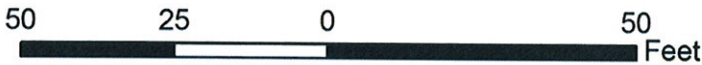


50 25 0 50 Feet

Proposed Parking

- 231 WHEELER AVE
- 233 WHEELER AVE
- 235 WHEELER AVE
- NM_Parcels

Exhibit 2. Proposed Public Parking: 410 Range Street



Proposed Parking

- 410 RANGE ST - Near Term
- NM_Parcels

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10D	Department: Administration	Council Meeting Date: 5/18/15																																																														
TITLE OF ISSUE: Consider Awarding Bid for the Purchase and Removal of the Garages on 231 and 233 Wheeler Avenue.																																																																
BACKGROUND AND SUPPLEMENTAL INFORMATION: <p>On March 16, 2015, the City Council authorized staff to issue a request for proposals (RFP) for the Sale and Relocation of Properties located at 231 and 233 Wheeler Avenue. Three RFPs were released; one for the garage located at 233 Wheeler Avenue, one for the house at 233 Wheeler Avenue and one for the garage and house located at 231 Wheeler Avenue. Proposals were to be submitted to the City Offices by 10:00 a.m. on April 7, 2015. No proposals were received by April 7, 2015. At the April 20, 2015 Council Meeting Administrator Harrenstein requested the City post for sale/relocation signs on the property. Staff complied and signs were placed on the property resulting in two offers.</p> <p>Two responses were received by May 14, 2015. The greatest was submitted by Eric Nelson from New Ulm, Minnesota offering \$4,500.00 for the garage located at 233 Wheeler Avenue and the garage located at 231 Wheeler Avenue. Both buildings would be removed within 30 days. Terry Halls from Mankato, Minnesota offered \$400.00 for the garage on 231 Wheeler Avenue and \$100.00 for the shed located on 231 Wheeler Avenue. Both buildings would be removed within 75 days. Staff recommends granting the sale of the garages to Eric Nelson or requests Council to direct staff to move the red garage located at 233 Wheeler Avenue and re-purpose the structure and demolish the remaining structures including the houses.</p> <p style="text-align: right; font-style: italic;">If additional space is required, attach a separate sheet</p>																																																																
REQUESTED COUNCIL ACTION: Award Bid for the Purchase and Removal of the Garages on 231 and 233 Wheeler Avenue.																																																																
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