

Pursuant to due call and notice thereof, a Council Workshop of the North Mankato City Council was held in the Municipal Building Council Chambers on December 15, 2014. Mayor Dehen called the meeting to order at 6 p.m. The following were present for the meeting: Mayor Dehen, Council Members Norland, Freyberg, Spears and Steiner, Administrator Harrenstein, Finance Director Thorne, City Clerk Van Genderen, and Planner Fischer.

Extension of Sales Tax

Administrator Harrenstein reported a sample resolution extending the sales tax was handed out to Council Members. Harrenstein stated the Council has discussed how much authority remains in the original \$6 million sales and use tax. He reported the Sales Tax Expenditures sheet shows the following project expenditures T.H. CSAH 41-Principal \$828,693, Regional Parks \$2,417,688, Taylor Library \$969,539, Riverfront Development \$1,505,849 and Lake Improvements \$278,231 for a total of \$6,000,000. Harrenstein indicated the City and its citizens have become reliant on the funds for continued improvements. The proposed resolution extends the sales and use tax for an additional \$9 million to continue with projects and improvements.

Mayor Dehen reported the local options sales tax brings in not only local dollars but dollars from guests who enjoy the assets in North Mankato. Dehen noted the impact on the average family of four was between \$100.00 to \$200.00 dollars a year. He indicated this was a reasonable way to continue projects. Council Member Steiner agreed that this was the least painful way for people to help pay for continued projects. Council Member Spears noted \$200.00 may not have a huge impact on some but on others it may cause financial difficulties. He indicated the regional sports facilities did not benefit the majority of the population and specifics need to be tied to additional sales tax. Council Member Freyberg stated he supports a local options sales tax to raise funds. Freyberg indicated he wanted an audit to compare where and how the City spent the original \$6 million Sales Tax. He stated he would prefer a term for collection and not a specific amount. Bradley Peterson from the Greater Coalition of Minnesota Cities indicated State Statute requires the percentage of the local option sales tax and the max amount requested to be collected. Council Member Freyberg noted the Council needs to have a clearly defined and prioritized plan for additional sales tax. Freyberg requested a work session on January 5, 2015 to discuss additional sales tax and the resolution would also be brought to the Council Meeting on January 5, 2014.

Tax Forfeited Parcels on Kodiak Drive and Fairbanks Drive

Finance Director Thorne stated 12 parcels in Northgate No. 2 Subdivision are in tax forfeiture. These 12 parcels are now owned by Nicollet County. Thorne reported that originally, 2006A G.O. Improvement Bonds were sold to fund the Northgate No. 2 Subdivision. She stated in order to fund a portion of the debt service, assessments totaling \$1,303,821 in principal and interest was scheduled for collection between 2007 and 2014. After forfeiture, the remaining outstanding special assessments to be collected are \$490,299 which will be covered by property tax levy if the properties are not sold. If all 12 properties are sold, the City would receive delinquent special assessment payments of \$344,225 and would then receive outstanding assessments of \$163,467. The assessor has appraised the value of the parcels at approximately \$40,518 with the additional outstanding assessments of \$13,622. The total cost for each parcel is \$54,140. Thorne indicated the City assumes the properties will not sell because the market will

not bear the cost for a single-family home being built on the property. Thorne reported the staff recommends submitting the Request for Proposal (RFP) included in the workshop packet to developers to determine what amount the City may reasonably recover if all 12 lots are purchased and developed. The RFP proposes that residential housing developers purchase the 12 tax forfeiture parcels in Northgate No. 2 Subdivision with the stipulation the City will rescind the outstanding special assessments of \$13,622 per property.

Council Member Spears indicated the RFP was hasty and the City would not collect \$163,467. Mayor Dehen reported that with the completion of Highway 14 the town of Nicollet would become an attractive area to build and the price of the Kodiak and Fairbanks lots would be a deterrent for builders. Harrenstein reminded the Council that the City does not own the lots and does not have negotiating rights over the price just the special assessments which continue to incur with maintenance of the forfeiture properties. Council Member Spears stated the City could remove the fees for maintenance of forfeiture properties and leave the assessments. Administrator Harrenstein indicated it was not likely the lots would sell at the current price even with the removal of fees. Council Member Freyberg questioned why the developer needed to bid on all 12 parcels. Administrator Harrenstein indicated a provision could be added to consider more than one developer. Mayor Dehen suggested a graduated incentive the more parcels purchased by one developer the more assessments removed. Council Member Freyberg asked if the zoning had changed from R-2 to R-1. Administrator Harrenstein stated the lots were now zoned R-1 and he would check with Nicollet County to see if their assessment reflected the change in zoning. Administrator Harrenstein suggested the Council review the RFP on January 5, 2015.

Electric Franchise Fees

Finance Director Thorne reported the City of North Mankato franchise agreements with Benco and Xcel have provisions allowing for the collection of franchise fees. The franchise fees are set by resolution. The assessed fees are used to maintain the public right-of-way such as streets, alleys, medians and other property to deliver their services. Thorne stated the rate is flat not a percentage to provide a more stable customer monthly cost. If the resolution is passed January 5, 2015 the rate would become effective on April 1, 2015. Administrator Harrenstein reported the City did not raise the fees charged to the City because it was effectively an out and in. Council Member Freyberg stated the City should not exempt itself and it would look better on paper if the City's fees were raised.

There being no further business, the Council Workshop was adjourned at 7:00 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on December 15, 2014. Mayor Dehen called the meeting to order at 7:05 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting: Mayor Dehen, Council Members Spears, Steiner, Norland and Freyberg, City Administrator Harrenstein, Finance Director Thorne, Attorney Kennedy, City Clerk Van Genderen, Planner Fischer and Public Works Director Swanson.

Approval of Agenda

Council Member Spears moved, seconded by Council Member Steiner, to approve the agenda as presented. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Approval of Minutes

Council Member Spears moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of December 1, 2014. Vote on the motion: Spears, Steiner, Norland and Dehen aye; Freyberg, abstain, no nays. Motion carried.

Consent Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the Consent Agenda which includes:

- A. Bills and Appropriations.
- B. Res. No. 87-14 Approving Donations/Contributions/Grants.
- C. Res. No. 88-14 Setting Council Meeting Dates for Year 2015.
- D. Res. No. 89-14 Setting Rate and Charge for Municipal Utility.
- E. Res. No. 90-14 Application for Minnesota Public Facilities Authority Loan Application, Drinking Water Revolving Fund.
- F. Charitable Fund Distribution.
- G. Application for On-sale, Sunday and 2 a.m. Liquor Licenses, and Soft Drink, Cabaret and Amusement Device Licenses for Velzke, LLC d/b/a Benderz Bar & Grill, 503 Belgrade Avenue, North Mankato, MN.

Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried. Mayor Dehen thanked Jo Robbins for her contribution to the Library. Council Member Spears noted the Thin Film payment was the final payment. Administrator Harrenstein indicated the payment would dissolve the revolving loan. Council Member Spears suggested the City consider a contract with CTS (Computer Technology Systems) rather than using DKemp Associates. Administrator Harrenstein noted information technology would be addressed in 2015.

Public Comments

Chad Hoppe, 2243 Kodiak Drive appeared before the Council and stated the forfeited properties on Kodiak Drive and Fairbanks Drive should have signs indicating whom potential buyers could contact to purchase the properties.

Business Items

Res. No. 91-14 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2015

Finance Director Thorne reported the Total General Fund Expenditures is budgeted for \$7,170,951 and the Total Auxiliary Fund Expenditures is budgeted for \$11,721,215 bringing the Total Budget All Funds to \$18,892,166. Council Member Freyberg stated he initially supported the budget

but with the changes that have occurred in the past three months he could not support the budget as proposed. He specified the changes included utility rate, sales tax and the purchase of three homes. Freyberg stated he would like a copy of the amended budget items. Freyberg indicated he did not disapprove of the amount of the budget rather the accounting process and he would like a financial process audit included in the passing of the budget. Council Member Spears noted he had issues reconciling the current numbers with the preliminary budget. Council Member Steiner stated changes to the budget were outlined during the Public Hearing. Administrator Harrenstein reported changes made from the preliminary budget were openly discussed. Mayor Dehen indicated that with the City implementing a new financial system it may be a good time for a financial process audit. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Res. No. 91-14 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2015. Vote on the Resolution: Spears, Steiner, Norland, and Dehen aye; Freyberg nay. Motion carried.**

Res. No. 92-14 Approving 2014 Tax Levy Collectible in 2015

Finance Director Thorne stated the Levy would remain flat and the General Fund would receive \$3,991,414, the Port Authority \$75,000 and Bonded Indebtedness \$1,530,000 for a Total Budgeted Levy of \$5,596,414. Thorne reported provisions have been made by the City for payment of \$346,049 as the City's contributory share to the Public Employees' Retirement Fund. **Council Member Steiner moved, seconded by Council Member Norland to adopt Res. No. 92-14 Approving the 2014 Tax Levy, Collectible in 2015. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Res. No. 93-14 Approving the Capital Improvement Plan Covering Period of 2015-2019

Finance Director Thorne reviewed the Capital Improvement Plan, 2015-2019 reporting a total estimated budget of \$11,151,000 for the 5 year expenditures. Council Member Freyberg indicated he would not support the CIP. He stated the \$3.1 million estimated expenditures in 2015 is excessive preferring the spending be spread out. Administrator Harrenstein reported part of the 2015 expenditure is due to a balloon payment for the refunding of G.O. Bonds and the construction of Lookout Drive Roundabout which uses Municipal State Aid and federal funds. **Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 93-14 Approving Capital Improvement Plan Covering Period of 2015-2019. Vote on the Resolution: Spears, Steiner, Norland and Dehen aye; Freyberg nay. Motion carried.**

Res. No. 94-14 Requesting Advancement of Municipal State Aid Funds Project No. 14-03 DEF Lookout Drive Roundabouts

City Engineer Dan Sarff stated he would discuss the three resolutions advancing Municipal State Aid together although the Council would act individually on the resolutions. Sarff indicated funding for the Lookout Drive Project was complex with federal funding from three sources in four different fiscal years. The project would be constructed next year when the first funds would become available. The Resolution Requesting Advancement of Municipal State Aid Funds Project No. 14-03 DEF Lookout Drive Roundabouts and the Resolution Requesting Advancement of Municipal State Aid Funds Project No. 14-03 DEF Lookout Drive Reconstruction, Roundabouts and Mill/Overlay both use Municipal State Aid advances to pay for the project until federal funds are available to repay the advance. The third resolution Requesting Advancement of Municipal State Aid Funds Project No. 14-03 DEF Lookout Drive advances money from the City's Municipal State Aid Account and covers the expenditures that are not covered by federal funding. The total advancement from the City's Municipal State Aid equals \$1,790,000 and includes the Highway 14 trail. Administrator Harrenstein asked if it would be possible to receive more state funds because the interchange would be a critical detour during the Highway 169 closure. Council Member Spears stated the project maxes out Municipal State Aid

advances. City Engineer Sarff reported it would take four years to replenish the expended funds in the Municipal State Aid Fund. Council Member Spears indicated he was not in favor of the Highway 14 trail and could not support the resolution committing funds to the project. **Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 94-14 Requesting Advancement of Municipal State Aid Funds Project No. 14-03 DEF Lookout Drive Roundabouts. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Res. No. 95-14 Requesting Advancement of Municipal State Aid Funds Project No. 14-03 DEF Lookout Drive Reconstruction, Roundabouts and Mill/Overlay

Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 95-14 Requesting Advancement of Municipal State Aid Funds Project No. 14-03 DEF Lookout Drive Reconstruction, Roundabouts and Mill/Overlay. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.

Res. No. 96-14 Requesting Advancement of Municipal State Aid Funds Project No. 14-03 DEF Lookout Drive

Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 96-14 Requesting Advancement of Municipal State Aid Funds Project No. 14-03 DEF Lookout Drive. Vote on the Resolution: Steiner, Norland, Freyberg and Dehen aye; Spears nay. Motion carried.

Res. No. 97-14 Awarding Bid for Project No. 08-07B, Well House No. 9

City Engineer Sarff reported five bids were opened for the Construction of Well House No. 9 on December 10, 2014 at 10:00 a.m. Sarff stated it was recommended to award the project to Municipal Builders, Inc. from Andover, MN with a bid of \$827,000.00. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Res. No. 97-14 Awarding Bid for Project No. 08-07B, Well House No. 9. Vote on the motion Spears, Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Res. No. 98-14 Adopting Water Supply Plan

City Engineer Sarff stated the Water Supply Plan was submitted in 2006 and is a 10-year plan. To complete the PFA loan for Well No. 9 the Minnesota Public Facilities Authority requires the City Council adopt a Water Supply Plan which has been approved by the Department of Natural Resources. The plan was submitted in 2006 and was never read until the City applied for the PFA loan. When the DNR read the plan it was determined the City's water conservation rates did not comply with requirements. The City complied and passed new conservation rates. When the rates were passed the Water Supply Plan was in compliance with requirements and the DNR approved the Water Supply Plan. **Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 98-14 Adopting Water Supply Plan. Vote on the motion Spears, Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.**

Preliminary and Final Plat of Wowanwa Hillside, Part of Blocks 2 and 3, Wendel Hodapp's Addition, a request from Albert and Mary Weller

City Planner Fischer reported the applicants own two properties addressed as 707 Lake Street and 806 Garfield Avenue. The 806 Garfield property is directly behind the 707 Lake Street property. The property owners intend to sell the 806 Garfield property and would like to put the garage and shed located on the 806 Garfield property with the 707 Lake Street property. The owners would dedicate Outlot A, the remaining portion of the hillside, to the City. Planner Fischer stated the Planning Commission reviewed the proposal and recommend approval. **Council Member Freyberg moved,**

seconded by Council Member Norland, to approve the Preliminary and Final Plat of Wowanwa Hillside, Part of Blocks 2 and 3, Wendel Hodapp's Addition, a request from Albert and Mary Weller. Vote on the motion Spear, Steiner, Norland, Freyberg and Dehen aye; no nays. Motion carried.

City Administrator and Staff Comments

Administrator Harrenstein thanked the Council for the discussion and accountability concerning the budget.

Administrator Harrenstein reported a draft comprehensive plan will be presented to the Council in January and a final plan in February.

Mayor and Council Comments

Council Member Norland

Council Member Norland reported Community Education and Recreation was looking for volunteers to work in classrooms. If anyone was interested please visit the website.

Norland stated the University of Minnesota Water Resources website recently posted a report containing recommendations to improve water sustainability.

Mayor Dehen

Mayor Dehen reported he attended a presentation at SCC about the Federal government's future water regulations. He stated the State of Minnesota has implemented many of the regulations that the federal government may require in the future. Dehen indicated that the City needs to be aware of future federal water regulations as the regulations may have a negative impact on the City.

Mayor Dehen requested information on the property located at 303 Belgrade. Attorney Kennedy stated charges against the property owner would be presented before a judge on January 22, 2015.

Council Member Spears

Council Member Spears stated he received a request from a citizen requesting a park in lower North Mankato where citizens could walk their dogs.

Public Comments

None

There being no further business, on a motion by Council Member Steiner, seconded by Council Member Norland, the meeting adjourned at 7:58 p.m.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #7	Department: Administration	Council Meeting Date: 1/05/15
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TITLE OF ISSUE: Public Hearing - Revision of Code of Ordinances.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Minnesota Statutes authorize the City to cause its ordinances to be revised, updated and compiled. The attached Exhibit A outlines the proposed amendments to the City Code of North Mankato along with the ordinances adopted in 2013 and 2014. A copy of the proposed ordinance to be adopted after the public hearing is held is also attached.

REQUESTED COUNCIL ACTION: Under Business Item 10.A. Adopt Ord. No. 63, Fourth Series, Amending the Code of Ordinances.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Freyberg
	_____	_____	Spears
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify _____)		Notice of Public Hearing		
		Affadavit of Publication		
		Exhibit A		

<input type="checkbox"/> Workshop	
<input checked="" type="checkbox"/> Regular Meeting	
<input type="checkbox"/> Special Meeting	

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

NOTICE OF PUBLIC HEARING
TO AMEND NORTH MANKATO CITY CODE

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 5th day of January, 2015, to hold a public hearing to amend the City Code of North Mankato to include all Ordinances adopted by the City Council in 2013 and 2014 and other amendments to the Code as necessary.

Such persons as desire to be heard with reference to the proposed amendment to the City Code will be heard at this meeting.

Dated this 1st day of December 2014.

April Van Genderen
City Clerk
City of North Mankato, Minnesota

AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.

County of Blue Earth

James P. Santori, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as The Free Press and The Land, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed _____ Notice _____

_____ which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on Thursday, the 18 day of December, 2014, and was thereafter printed and published on every Thursday to and including Thursday, the 18 day of December, 2014; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

By: James P. Santori Publisher

Subscribed and sworn to before me on this 18 day of December, 2014.

Kristin Meyer
Notary Public

December 18, 2014
NOTICE OF PUBLIC HEARING TO AMEND NORTH MANKATO CITY CODE
NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 5th day of January, 2015, to hold a public hearing to amend the City Code of North Mankato to include all Ordinances adopted by the City Council in 2013 and 2014 and other amendments to the Code as necessary. Such persons as desire to be heard with reference to the proposed amendment to the City Code will be heard at this meeting. Dated this 1st day of December 2014.
April Van Genderen
City Clerk
City of North Mankato, Minnesota



ORDINANCE NO. 63, FOURTH SERIES

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR
THE CITY OF NORTH MANKATO, MINNESOTA
REVISING, UPDATING AND
COMPILING CERTAIN ORDINANCES OF THE CITY DEALING WITH THE
SUBJECTS EMBRACED IN THE CODE OF ORDINANCES, AND PROVIDING
PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES

WHEREAS, Minnesota Statutes Section 415.02 and 415.021 authorize the City to cause its ordinances to be revised, updated and compiled;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, ordains as follows:

Section 1. All portions of the City of North Mankato Code will be revised as outlined in Exhibit A attached; and

Section 2. Ordinance Nos. 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, and 62, Fourth Series, are incorporated into the revised Code of Ordinances;

Section 3. This ordinance amending the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the City's official newspaper. The City Clerk shall cause a substantial quantity of the amended Code of Ordinances to be printed for public distribution to the public at actual cost and shall furnish a copy of the amended Code of Ordinances to the County Law Library or its designated depository. The official copy of this amended Code of Ordinances shall be marked and kept in the Office of the City Clerk.

Section 4. The Code of Ordinances is declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by Minnesota Statutes by the Courts of the State of Minnesota.

Section 5. This ordinance amending the Code of Ordinances shall take effect upon publication of this ordinance in the City's official newspaper.

Adopted by the City Council of the City of North Mankato this 5th day of January 2015.

Mayor

ATTEST:

City Clerk

EXHIBIT A
TO ORDINANCE NO. 63, FOURTH SERIES
UPDATING CODE OF ORDINANCES
CITY OF NORTH MANKATO

CHAPTER 30: CITY GOVERNMENT.

Section ~~31.05~~ 30.05 Execution of contracts and city seal.

§ 30.08 DISBURSEMENT OF FUNDS AND ALLOWANCE OF ACCOUNTS.

Change the first sentence of this section as follows:

All disbursements shall be made by order signed by the Mayor, ~~and the Finance Director/City Treasurer,~~ City Clerk and one other member of the Council, duly authorized by the Council, and every such order shall specify the purpose for which the disbursement is made and indicate that it is to be paid out of the proper fund.

§ 50.04 RULES AND REGULATIONS RELATING TO MUNICIPAL UTILITIES.

(A) *Billing, payment and penalty.* All municipal utilities shall be bill at established intervals, except that such willing period may be shortened or lengthened to adjust for a read-out or new connections period, as the case may be, and a utility statement shall be mailed to each consumer. Such billing may be based upon rules and regulations established by the City Administrator for self-reading of utility meters when such rules and regulations have been mailed or otherwise delivered to each consumer. All municipal utility charges shall be delinquent if they are unpaid at the close of business on the tenth day following such billing, provided, that if the tenth day shall fall on a Saturday, Sunday or legal holiday, the time shall be extended to the close of business on the next succeeding day on which business is normally transacted. A penalty of 10[^] thereof shall be added to, and become part of, all delinquent utility bills. If service is suspended due to delinquency, it shall not be restored at that location until a disconnection and reconnection fee have been paid in addition to the amounts due and owing for service, other fees and charges, and penalties- and submission of meter reading, if needed.

~~(F) *Meter test.* Whenever a consumer shall request the city to test any utility meter in use by him or her, such a request shall be accompanied by the then current cash deposit for each meter tested. If any such meter is found to be inaccurate the same shall be replaced with an accurate meter and the deposit thereon refunded. If the meter shall be found to be accurate within +/- 2% in its recordings it shall be reinstalled and the deposit shall be retained by the city to defray the cost of such test.~~

(H) *Municipal utility charges a lien.*

(2) Each such charge is hereby made a lien upon the premises served. All such charges which are on September 30 of each year more than 30 days past due shall may be certified by the City Clerk to the County Auditor ~~between October 1 and 10 of each year,~~

and the City Clerk in so certifying such charges to the County Auditor shall specify the amount thereof, the description of the premises served, and the name of the owner thereof. The amount so certified shall be extended by the Auditor on the tax rolls against such premises in the same manner as other taxes, and collected by the County Treasurer, and paid to the city along with other taxes.

§ 50.06 DISCONNECTION FOR LATE PAYMENT.

(A) It is the policy of the city to discontinue utility service to customers by reason of nonpayment of bills and/or failure to provide the City with meter readings only after notice and a meaningful opportunity to be heard ~~on disputed bills~~. The city's form for application for utility service and all bills shall contain, in addition to the title, address, room number, and telephone number of the official in charge of bills, clearly visible and easily readable provisions to the effect: (No changes to (1), (2) and (3) of this paragraph.)

(C) When it becomes necessary for the city to discontinue utility service to a customer for nonpayment of bills or failure to report monthly meter readings, service will be reinstated only after all bills for service then due have been paid, along with a turn-on charge in an amount set by City Council and a meter reading has been submitted.

§ 52.05 WATER SERVICE LINES.

(D) A tracer wire shall be installed on all non-conductive water lines when installing a new water service or modifying an existing water line. Tracer wires shall conform to the following requirements:

(1) Twelve gauge minimum solid copper wire coated for underground use. The coating shall be blue in color.

(2) The tracer wire shall be laid in the trench alongside the water line. If splicing is necessary, a direct bury connection is required.

(3) The tracer wire shall daylight at the point of entry at the foundation of the building through PVC conduit and a blank box as a future contact point to locate the service line.

(4) Tracer wire shall be installed on new water main installations in a manner approved by the City.

(5) Tracer wire shall be tested for continuity. If the tracer wire is found to be not continuous, it must be repaired or replaced.

§ 53.22 BUILDING SEWER AND CONNECTORS.

(O) A tracer wire shall be installed on all non-conductive sewer lines when installing a new sewer service or modifying an existing sewer line. Tracer wires shall conform to the following requirements:

(1) Twelve gauge minimum solid copper wire coated for underground use. The coating shall be green in color.

(2) The tracer wire shall be laid in the trench alongside the sewer line. If splicing is necessary, a direct bury connection is required.

(3) The tracer wire shall daylight at the point of entry at the foundation of the building through PVC conduit and a blank box as a future contact point to locate the service line.

(4) Tracer wire shall be installed on new sewer main installations in a manner approved by the City.

(5) Tracer wire shall be tested for continuity. If the tracer wire is found to be not continuous, it must be repaired or replaced.

§ 91.01 DEFINITIONS.

RELEASE PERMIT. A permit issued by the Animal Control Officer or other person in charge of the pound for the release of any animal that has been taken to the pound. A release permit may be obtained upon payment of a fee to the City Clerk in accordance with the regular license requirements if the animal is unlicensed, payment of a release fee, and any maintenance costs incurred in capturing and impounding the animal. The release fee shall be established in the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted by the City Council pursuant to § 30.11, as it may be amended from time to time.

§ 91.02 DOGS AND CATS.

(B) License required.

(1) All dogs over the age of 6 months kept, harbored, or maintained by their owners in the city, shall be licensed and registered with the city. Dog licenses shall be issued by the City Clerk upon payment of the license fee as established ~~by the Ordinance Establishing~~ in the Resolution Setting Fees and Charges adopted pursuant to § 30.11 of this code, as that ordinance may be amended from time to time by the City Council.

(2) It shall be the duty of each owner of a dog subject to this section to pay to the City Clerk the license fee established in the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted pursuant to § 30.11, as it may be amended from time to time by the City Council.

(3) Upon payment of the license fee as established by the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted pursuant to § 30.11 of this code, as that ordinance may be amended from time to time, by the County Council, the Clerk shall issue to the owner a license certificate and metallic tag for each dog licensed. The tag shall have stamped on it the year for which it is issued and the number corresponding with the number on the certificate. Every owner shall be required to

provide each dog with a collar to which the license tag must be affixed, and shall see that the collar and tag are constantly worn. In case a dog tag is lost or destroyed, a duplicate shall be issued by the City Clerk. A charge shall be made for each duplicate tag in an amount established in the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted pursuant to § 30.11; ~~as it may be amended from time to time~~ by the City Council. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee or tag because of death of a dog or the owner leaving the city before the expiration of the license period.

(5) The funds received by the City Clerk from all dog license and metallic tag fees as established by the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted pursuant to § 30.11 of this code, ~~as that ordinance may be amended from time to time~~ by the City Council, shall first be used to defray any costs incidental to the enforcement of this chapter; including, but not restricted to, the costs of licenses, metallic tags, and impounding and maintenance of the dogs.

§ 91.05 IMPOUNDING.

(C) (3) If a dog is unlicensed, payment of a regular license fee as established by the ~~Ordinance Establishing~~ Resolution Setting Fees and Charged adopted pursuant to § 30.11 of this code, ~~as that ordinance may be amended from time to time~~ by the City Council, and valid certificate of vaccination for rabies and distemper shots is required.

§ 92.18 PUBLIC NUISANCES AFFECTING PEACE AND SAFETY.

(F) The using or operation or permitting the using or operation of any radio receiving set, musical instrument, phonograph, paging system, machine or other device for producing or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quiet and comfort of any person nearby. Operation of any device referred to above between the hours of 10:00 p.m. and 7:00 a.m. in a manner so as to be plainly audible at the property line of the structure or building in which it is located, or at a distance of 50 feet if the source is located outside a structure or building shall be prima facie evidence of violation of this section. The City Council may extend the time for use or operation of any receiving set, musical instrument, phonograph, paging system, machine or other device for the production or reproduction of sound to a later period of time as determined appropriate by the City Council.

(V) (1) *Noises prohibited.*

(d) *Radios, phonographs, paging systems, and the like.* No person shall use or operate or permit the use or operation of any radio receiving set, musical instrument, phonograph, paging system, machine or other device for the production or reproduction of sound in a distinct and loudly audible manner as to unreasonably disturb the peace, quiet, and comfort of any person nearby. Operation of any such set, instrument, phonograph, machine or other device between the hours of 10 p.m. and 7 a.m. in such a manner as to be plainly audible at the property line of the structure or building in which it is located, in the hallway or apartment adjacent, or at a distance of 50 feet if the source is located outside a structure or building, shall be prima facie evidence of a violation of this

section. The City Council may extend the time for use or operation of any receiving set, musical instrument, phonograph, paging system, machine or other device for the production or reproduction of sound to a later period of time as determined appropriate by the City Council.

~~(x) Reflected glare or light from private exterior lighting exceeding 0.5 footcandles as measured on the property line of the property where the lighting is located when abutting any residential parcel.~~

§ 111.002 DEFINITIONS.

Add the following definition:

TAPROOM. A brewer (licensed under Minnesota Statute §340A.301) who sells for consumption malt liquor may produce on their premises. This license is exempt from maintaining minimum food service requirements.

§ 111.003 KINDS OF LICENSES.

(B) 3.2% malt liquor, on sale; to include taprooms;

§ 111.050 ON-SALE

An on sale 3.2% malt liquor license may be issued to drug store, restaurants, hotels/motels, clubs, bowling centers, taprooms or establishments used exclusively for the sale of 3.2% malt liquor with the incidental sale of tobacco products and soft drinks.

§ 111.155 ELIGIBLE LICENSES.

A Sunday license may be issued to a restaurant, club, bowling center, taproom, or hotel/motel which provides for the sale of food and which already holds an on-sale intoxicating liquor license. The minimum seating capacity for the food service area must be at least 30 persons. Taprooms are not subject to the minimum seating capacity for the food service area of at least thirty persons.

CHAPTER 151: RESIDENTIAL RENTAL PROPERTY LICENSING CODE.

Section

- 151.01 Title
- 151.02 Purpose
- 151.03 Scope
- 151.04 Discrimination and private contracts
- 151.05 Definitions
- 151.06 Applications
- 151.07 Action of application of rental licenses
- 151.08 Residential rental license fees
- 151.09 Sale/Transfer of ownership of licensed rental dwelling
- 151.10 License suspension or revocation
- 151.11 Conduct on licensed premises

- 151.12 Posting
- 151.13 Zoning changes
- 151.14 Off-street parking
- 151.15 Inspections
- 151.16 Agent Required
- 151.99 Penalty

§ 151.06 APPLICATIONS.

Add:

(F) Applications shall be void thirty (30) days after the date of application. Any fees paid will be non-refundable.

§ 151.07 ACTION ON APPLICATION FOR RENTAL LICENSE.

Upon receipt of a completed application and payment for all license fees, the City Clerk, or his or her designee, shall issue a license to the applicant for the specified property. All residential rental property in North Mankato must obtain a license by January 1, 2003. Such licenses will be valid for a period of 1 year unless canceled or revoked pursuant to this chapter. From January 1, 2004, forward, all licensees will be required to obtain annual renewal of their residential rental licenses on or before ~~December 15~~ January 1 of each year. If by ~~December 15~~ January 1 of each year, a rental license has not been renewed, a \$100 reinstatement fee for each license property will be charged in addition to the annual license fee.

§ 151.08 RESIDENTIAL RENTAL LICENSE FEES.

(A) License Fee. The annual fee shall be established by resolution of the Council. A \$25 non-refundable application fee is required for each new rental license application.

(B) License Expiration. Each license issued pursuant to this section shall have a term of one (1) year and shall expire on the 31st day of December. Payment of license fees is due and payable on or before the date of expiration of the license. All rental licenses, for which payment of license fees is over thirty (30) days past due shall be automatically canceled. Reissuance of a rental license for any property with a canceled license shall be handled as if the property were a new license. Such issuance will require the property to comply with all codes in effect at the time of the new license application.

§ 151.09 SALE/TRANSFER OF OWNERSHIP OF LICENSED RENTAL DWELLING.

Upon the sale of any licensed rental dwelling(s), the existing rental license becomes void, with the exception of the application fee. Should the subsequent owner wish to continue rental of any previously licensed dwelling, it is necessary to apply for a ~~new~~ transfer of a rental license including a physical inspection of the dwelling(s) and property by the Building Official or Assistant Building Inspector.

§ 151.10 LICENSE SUSPENSION OR REVOCATION.

(D) *Effect of suspension or revocation.* In the event a rental license is suspended or revoked by the City Council it shall be unlawful for the owner or his or her duly authorized agent to thereafter permit any new occupancies of vacant, or thereafter vacated rental units, until such time as a valid rental license is restored to the affected units. The affected unit(s) shall have a rental inspection. The unit(s) will be considered a new rental and shall comply to all codes in effect at the date of the inspection.

§ 151.15 INSPECTIONS.

Upon receipt of an application for a rental license, the City shall forward a copy of such application to the inspection official. Upon receipt of such application the inspection official shall inspect the property to be licensed to determine whether such property complies with the provisions of applicable codes and statutes. No rental license shall be issued by the City unless the property complies with the provisions of codes and statutes that pertain to the property.

§ 151.16 AGENT REQUIRED.

Each license holder of a dwelling unit within the City, in which license holder does not reside within a thirty (30) mile radius of the City, as measured from the Veterans Memorial Bridge, shall appoint an agent residing within that area, upon which agent the City may serve notices pertaining to the administration of this section or of any provisions of the City Code pertaining to such dwelling unit, which service shall be as effective as if made upon such license holder. In cases where an agent is employed, the license holder shall provide the City Clerk with the full name, address and telephone number of such agent(s). A license holder shall provide written notice to the City Clerk, with the required information, whenever the agent for a licensed property is changed. The written notice shall be provided to the City Clerk within 48 hours of such change(s).

§ 154.04 GENERAL REGULATIONS.

(K) *Temporary signs.* The display of temporary signs is subject the following:

(6) At any time no more than one (1) temporary sign shall be displayed per business.

§ 154.12 B-3, GENERAL COMMERCIAL.

(C) *Maximum square footage.*

(1) Single occupant: ~~125~~ 150 square feet.

(2) Multi-occupant under 20,000 square feet:

(a) 40 60 square feet per business.

(3) Multi-occupant over 20,000 square feet:

(a) ~~40~~ 60 square feet per business.

§ 154.15 I-1, M-1 and M-2 INDUSTRIAL DISTRICTS.

(C) *Maximum square footage.*

(1) Buildings of less than 25,000 square feet are permitted ~~125~~ 200 square feet of total signage.

(2) Buildings of over 25,000 square feet are permitted ~~325~~ 400 square feet of total signage.

(b) ~~40~~ 60 square feet per business.

(3) Multi-occupant over 20,000 square feet:

(b) ~~40~~ 60 square feet per business.

§ 155.65 GENERAL.

(B) *Bond.* Prior to the making of such required improvements, the owner or subdivider may be required by the city to deposit with the City Clerk an amount equal to one and one-half times the city's estimated cost of such improvements, either in cash, letter of credit or an indemnity bond, with banks or sureties satisfactory to the city, conditioned upon the payment of all construction costs incurred in making of such improvements and all expense incurred by the city for engineering and legal fees and other expense in connection with the making of such improvements. Letters of credit are to automatically renew annually. Bonds will be approved as to form by the City Attorney.

§ 156.035 GENERALLY.

(T) *Minimum distance between buildings.* The minimum distance between privately owned primary or accessory buildings shall be ~~10~~ 5 feet ~~in lower North Mankato and 20 feet in upper North Mankato.~~

§ 156.054 PERFORMANCE STANDARDS.

(C) (9) (f) Fences adjacent to public alleys shall maintain a 5' setback from the property line.

(C) (13) (b) Permitted outdoor construction working hours. Any residential or commercial outdoor construction, alteration, repair, enlargement or demolition project or construction activities involving the use of any kind of electric, diesel, or gas-powered machine or other power equipment shall not begin prior to 6:00 a.m. or end after 9:30 p.m. shall not be permitted except between the hours of 7:00 a.m. and 10:00 p.m. on any weekday or between the hours of 9:00 a.m. and 9:00 p.m. on any weekend or holiday.

§ 156.056 REZONING.

(B) (4) *Hearing.* Upon evidence that adequate notice has been served the Planning Commission will hold at least one public hearing on each application. The applicant or a duly authorized representative shall be present at the public hearings. Absence ~~fo~~ of the applicant or a duly authorized representative shall be sufficient cause to deny the application.

CLAIM REPORT
 BILLS PAID AFTER THE COUNCIL MEETING OF DECEMBER 15, 2014
 END OF MONTH

79342	Void	Void	(\$600.00)
79497	Busse, Sue	supplies for special program-Library	\$54.44
79498	Cardmember Service	charge card items-All Depts.	\$10,169.75
79499	City of Mankato	water bill-Public Access	\$31.29
79500	US Postmaster	postage garbage/recycling letter-Recycle & Solid Waste	\$1,404.81
79501	Verizon Wireless	cell phone bill-Gen Gov, Comm Dev & Police	\$145.19
79502	Winter, Gloria	refund water bill credit	\$314.26
79503	Klute, Susan	reissue lost check pay for election judge-Gen Gov	\$135.00
79504	AT & T Mobility	cell phone bill-Bookmobile	\$25.40
79505	Boy Scout Troop 29	10% gambling disbursement	\$500.00
79506	Children's Museum of Southern Minn	10% gambling disbursement	\$1,000.00
79507	Echo Food Shelf	10% gambling disbursement	\$1,000.00
79508	Girl Scouts of MN & WI River Valleys	10% gambling disbursement	\$500.00
79509	High School Graduation Celebration	10% gambling disbursement	\$500.00
79510	Holiday Sharing Tree	10% gambling disbursement	\$500.00
79511	LEEP	10% gambling disbursement	\$500.00
79512	MAGFA	10% gambling disbursement	\$500.00
79513	MNMYF Football	10% gambling disbursement	\$500.00
79514	Mankato Area LaCrosse Program	10% gambling disbursement	\$500.00
79515	Mankato Area Public Schools Dist 77	10% gambling disbursement	\$3,000.00
79516	Mankato United Soccer Club	10% gambling disbursement	\$500.00
79517	River Valley Foundation	10% gambling disbursement	\$500.00
79518	Salvation Army	10% gambling disbursement	\$500.00
79519	South Central College Foundation	10% gambling disbursement	\$1,300.00
79520	Toys for Tots	10% gambling disbursement	\$500.00
79521	Wells Fargo Bank	administration fees-GO Port Authority Bonds 2011A	\$525.00
79522	YMCA Brother Sister Program	10% gambling disbursement	\$500.00
79523	YMCA Youth in Government	10% gambling disbursement	\$500.00
79524	Frandsen Bank & Trust	safe deposit box rental-Gen Gov	\$50.00
79525	Kwik Trip, Inc.	unleaded & diesel fuel-All Depts.	\$19,371.55
79526	MII Life, Inc.-VEBA	contribution to VEBA-Public Access	\$3,786.73
79527	Staples Oil Co., Inc.	diesel fuel for generators-Water & Sewer Depts.	\$992.10
79528	Telrite Corporation	long distance phone bill-All Depts.	\$272.89
79529	Enventis	telephone bill-All Depts.	\$470.57
79530	ICMA Retirement Trust - 457	employee payroll deductions	\$3,798.85

CLAIMS CONTINUED

79531	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$685.00
79532	John Deere Financial	equipment parts-Park Dept.	\$153.10
79533	Johnson, Stephen	replace lost check-Police Dept.	\$585.00
79534	Law Enforcement Labor Service	employee payroll deductions	\$423.00
79535	NCPERS Minnesota-Unit 662400	employee payroll deductions	\$192.00
79536	Sprint	PCA connection card data plan-Police & 2014 Const	\$74.47
79537	United Way	employee payroll deductions	\$219.92
79538	Delta Dental	employee payroll deductions	\$853.20
	A-1 Key City Locksmiths, Inc.	lock repair-Park Dept.	\$42.00
	Alpha Video & Audio, Inc.	production equipment-Public Access Equip Replace	\$122,726.46
	Ameripride	mats-Library	\$67.96
	American Concrete	concrete for sign base Soccer Fields-Sales Tax	\$259.50
	Apt Machining & Fabricating, Inc.	equipment parts-Street Dept.	\$120.00
	Audio Editions	supplies & audio books-Library	\$48.75
	Arnold's of North Mankato	equipment parts-Street & Park Depts.	\$436.13
	Auto Value	equipment parts-Gen Gov	\$367.93
	Batteries+Bulbs	supplies-Street Dept.	\$29.97
	Better Housekeeping Vacuums, Inc.	supplies-All Depts.	\$43.90
	Boyer Trucks	equipment parts-Street Dept.	\$41.36
	C & S Supply Co., Inc.	equipment parts, supplies & chain saw-All Depts.	\$1,454.48
	Carquest Auto Parts	equipment parts-All Depts.	\$501.93
	CenterPoint Energy	gas bill-All Depts.	\$8,461.12
	CDW Government	computer equipment-Gen Gov, Cap Fac, Wtr & Swr	\$207.56
	Cemstone Concrete Products	concrete block Soccer Fields-Sales Tax	\$306.00
	Crawler Welding, Inc.	equipment parts-Street Dept.	\$698.25
	DH Athletics, LLC	supplies-Caswell	\$6,092.65
	Dalco	supplies-Fire, Library & Recycling	\$192.55
	DEMCO, Inc.	supplies-Library	\$252.30
	Drummer's Garden Center & Floral	special program supply-Library	\$50.00
	Emergency Automotive Technologies	equipment parts-Fire Dept.	\$180.63
	Express Services, Inc.	crossing guards-Police Dept.	\$820.65
	Fastenal Company	supplies-Street Dept.	\$7.83
	Flags USA	flag pole-Sales Tax	\$3,039.00
	FleetPride	equipment parts-Street & Park Depts.	\$4,042.00
	Force America Distributing	equipment parts-Street Dept.	\$241.97
	Foth Infrastructure & Environment	professional service-Solid Waste	\$2,607.20
	Free Press	ads-Gen Gov, Street, Comm Dev & Port Authority	\$68.51
	Freyberg Petroleum Sales, Inc.	grease & oil-All Depts.	\$1,660.25
	Full Circle Organics	yard waste-Solid Waste	\$225.00

CLAIMS CONTINUED

G & L Auto Supply	equipment parts & supplies-Pol, Str, Wtr & Swr	\$237.71
G & K Services	uniform & towel service-Street & Shop	\$358.80
Gale/Cengage Learning	books-Library & Bookmobile	\$380.64
Grainger	equipment parts-Recycling	\$37.43
Green Tech Recycling	electronics recycling-Recycling	\$926.90
Hart's Auto Supply	equipment parts-Police Dept.	\$335.00
Hawkins, Inc.	chemicals-Water Dept.	\$550.20
Howard Drive	November tax settlement-TIF 17 National Dentex	\$7,670.57
Ingram Library Services	books-Library & Bookmobile	\$2,608.81
Koberoski, Joe	trees-Roe Crest, Noretta, Belgrade Ravine	\$2,300.00
Lakes Gas Co.	LP gas-Recycling	\$290.00
Larkstur Engineering	equipment parts-Recycling	\$41.10
Lawson Products, Inc.	supplies-All Depts.	\$672.32
MacQueen Equipment, Inc.	equipment parts-Street Dept.	\$1,785.49
MacTools Distributor	equipment parts & supplies-Shop	\$117.99
Mankato Bearing Co.	equipment parts-Park Dept.	\$41.68
Mankato Ford	equipment parts & tires-Police Dept.	\$203.47
Mankato Motor Co.	equipment parts-Street & Park Depts.	\$257.56
Mankato Clinic, LTD	physical-Sewer Dept.	\$156.00
Mankato Public Schools	transportation for special program-Library	\$65.40
Masse, Amanda	refund water bill credit	\$5.15
Matheson Tri-Gas, Inc.	supplies-Shop	\$100.79
McDonald, Tim	refund water bill credit	\$91.83
Menards-Mankato	supplies & shop vacuum-Fire, Sales Tax & Water	\$681.89
Minnesota Iron & Metal	supplies-Street & Sales Tax	\$55.00
Minnesota Pipe & Equipment	equipment parts & water meters-Water Dept.	\$5,855.16
Minnesota Valley Testing Lab	water & sample testing-Water & Sewer Depts.	\$386.50
Moss & Barnett	legal services-Public Access	\$652.50
MRCI	wages for MRCI employees-Recycling	\$9,468.83
Minnesota State University	work study students-Library	\$128.00
MTI Distributing, Inc.	equipment parts-Gen Gov & Park	\$229.33
Nicollet County Recorder/Abstracter	recording fees-Port Authority	\$148.00
North Central International	supplies-Shop	\$43.19
North Mankato Firemen's Relief	City contribution 2nd half-Fire Dept.	\$6,836.50
Northern States Supply	supplies-Street & Sewer Depts.	\$246.88
OverDrive, Inc.	downloadable ebooks-Library	\$571.69
Paulson, Andreas	shoes, gym bag & clothing-Police Physical Fitness	\$170.00
Petty Cash, Clara Thorne	petty cash items-All Depts.	\$571.54
Quality Overhead Door of Mankato	overhead door repair-Recycling	\$2,303.00
Red Feather Paper Co.	supplies-Street Dept.	\$169.38

CLAIMS CONTINUED

Reliance Electric of Southern Minnesota	furnace repair-Shop	\$181.50
River Bend Business Products	copier maintenance-Gen Gov & Police	\$259.00
Ruffridge Johnson Equipment Co.	equipment parts-Street Dept.	\$310.76
Schultz, Brad	shoes & clothing-Police Physical Fitness	\$170.00
Schwicker's	HVAC repairs-Fire Dept.	\$479.84
Sherwin-Williams Co.	paint-Fire Dept.	\$146.48
Southern Minnesota Construction	rock-Street Dept.	\$1,277.20
SPS Companies, Inc.	equipment parts-Sewer Dept.	\$12.74
Staples Advantage	supplies-All Depts.	\$1,126.92
Stone & Steel Design	paver-Gen Gov	\$64.84
Tire Associates	tire repairs-All Depts.	\$1,177.45
Unique Paving Materials	asphalt-Street Dept.	\$1,172.79
Viking Fire & Safety	service fire extinguisher-Police Dept.	\$29.19
Viking Electric Supply	electrical supplies-Street, Sales Tax & Sewer	\$63.61
Vintage Fine Homes	refund building permit #0773-14	\$3,745.48
WSB & Associates	professional service-Comm Dev	\$151.25
Waco Scaffolding & Supply Co.	supply for Soccer Fields-Sales Tax	\$115.84
Wenzel Auto Electric Co.	equipment parts-Recycling	\$133.92
Westman Freightliner	equipment parts-Street Dept.	\$323.30
Wiechmann Painting LLC	painting-Public Access	\$600.00
Xcel Energy	electric bill-All Depts.	<u>\$20,810.81</u>
Total		<u><u>\$292,832.51</u></u>

CLAIMS CONTINUED

General	\$96,502.84
Local Option Sales Tax	\$3,991.24
Port Authority	\$68.95
Capital Facilities & Equipment Replacement-General	\$25.95
TIF 17 National Dentex	\$7,670.57
GO Port Authority Bonds 2011A	\$525.00
2014 Construction	\$2,339.99
2015 Construction	\$93.00
Water	\$15,770.37
Sewer	\$3,741.83
Recycling	\$16,342.95
Storm Water	\$702.83
Solid Waste	\$3,534.60
Public Access	\$5,495.93
Public Access Equipment Replacement	\$122,726.46
10% Gambling Contribution Fund	<u>\$13,300.00</u>
Total	<u><u>\$292,832.51</u></u>

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF DECEMBER 15, 2014
END OF MONTH

Wells Fargo Bank	administration fees-GO Port Authority Bonds 2011A	\$525.00
Free Press	ad-Port Authority	(\$79.05)
Howard Drive	November tax settlement-TIF 17 National Dentex	\$7,670.57
Nicollet County Recorder/Abstracter	recording fees-Port Authority	<u>\$148.00</u>
Total		<u><u>\$8,264.52</u></u>

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF JANUARY 5, 2015

Adams, Nicole	cellular phone allowance for 2015-Police Dept.	\$720.00
Bobholz, Jacob	cellular phone allowance for 2015-Water Dept.	\$516.00
Bock, Carl	cellular phone allowance for 2015-Police Dept.	\$516.00
Boyer, Chris	cellular phone allowance for 2015-Police Dept.	\$720.00
City of Mankato	wastewater fee for January-Sewer	\$50,000.00
Coalition of Greater Minnesota Cities	2015 assessment dues-Area Agency Distributions	\$26,135.00
Free Press	annual subscriptions-Gen Gov & Library	\$527.76
GMRPT Coalition	2015 membership dues-Comm Dev	\$225.00
Hansen Sanitation	refuse pickup-Solid Waste	\$49,321.68
Hoerst, Hazel L.	contract for deed-Jt. Economic Dev Fund	\$28,000.00
Hogan, Joe	cellular phone allowance for 2015-Gen Gov	\$516.00
Johnson, Lonnie	cellular phone allowance for 2015-Water Dept.	\$516.00
Kleist, Randy	cellular phone allowance for 2015-Water Dept.	\$516.00
Knudson, David	cellular phone allowance for 2015-Comm Dev	\$996.00
Mettler, Todd	cellular phone allowance for 2015-Park Dept.	\$516.00
MII Life, Inc.-VEBA	1st quarter contributions for VEBA 2015	\$28,962.50
Minnesota City/County Management Assn.	2015 membership dues-Gen Gov	\$137.40
Minnesota Crime Prevention Assn.	2015 membership dues-Police Dept.	\$45.00
Minnesota Department of Agriculture	pesticide applicator license renewal-Park Dept.	\$90.00
Minnesota Pollution Control Agency	sewer license renewal-Sewer Dept.	\$23.00
Minnesota Transportation Alliance, Inc.	2015 membership dues-Area Agency Distributions	\$479.00
Morgan, Shawn	cellular phone allowance for 2015-Police Dept.	\$516.00
Morse, Rhett	cellular phone allowance for 2015-Street Dept.	\$516.00
National Insurance Services of WI, Inc.	life insurance January	\$571.68
National Insurance Services of WI, Inc.	long term disability insurance January	\$1,129.69
National Insurance Services of WI, Inc.	voluntary life insurance January	\$68.50
National League of Cities	2015 membership dues-Area Agency Distributions	\$1,563.45
Neubert, Thomas	cellular phone allowance for 2015-Water & Sewer	\$516.00
Pohlman, Timothy	cellular phone allowance for 2015-Fire Dept.	\$516.00
Rader, Duane	cellular phone allowance for 2015-Water Dept.	\$516.00
Rist, Albert J.	contract for deed-Jt. Economic Dev Fund	\$28,000.00
Rist, John A.	contract for deed-Jt. Economic Dev Fund	\$28,000.00
Rist, Loren E.	contract for deed-Jt. Economic Dev Fund	\$28,000.00
Sirsi Dynix	2015 annual subscription-Library & Bookmobile	\$27,876.04
Spieker, Kevin	cellular phone allowance for 2015-Police Dept.	\$516.00

CLAIMS CONTINUED

Swanson, Bradley	cellular phone allowance for 2015-Str, Wtr & Swr	\$720.00
Tostenson, Derek	cellular phone allowance for 2015-2015 Const	\$984.00
Tostenson, Phil	cellular phone allowance for 2015-Caswell	\$516.00
Tumbleweed Press, Inc.	2015 subscription renewal-Library	\$499.00
Twin Rivers Council for the Arts	2015 annual appropriation-Area Agency Distribution	\$10,000.00
US Highway 14 Partnership	2015 membership dues-Area Agency Distributions	\$2,500.00
US Highway 169 Corridor Coalition	2015 membership dues-Area Agency Distributions	\$1,000.00
VanGenderen, April	cellular phone allowance for 2015-Gen Gov	\$516.00
Total		<u>\$324,518.70</u>

CLAIMS CONTINUED

General	\$99,063.29
Joint Economic Development Fund	\$112,000.00
2015 Construction	\$1,615.50
Water	\$6,741.30
Sewer	\$52,417.30
Storm Water	\$836.89
Solid Waste	\$49,321.68
Public Access	<u>\$2,522.74</u>
Total	<u><u>\$324,518.70</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF JANUARY 5, 2015

Hoerst, Hazel L.	contract for deed-Jt. Economic Dev Fund	\$28,000.00
Rist, Albert J.	contract for deed-Jt. Economic Dev Fund	\$28,000.00
Rist, John A.	contract for deed-Jt. Economic Dev Fund	\$28,000.00
Rist, Loren E.	contract for deed-Jt. Economic Dev Fund	<u>\$28,000.00</u>
Total		<u><u>\$112,000.00</u></u>

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
State of Minnesota – LSTA Grant (Federal)	General Fund – Library Play and Learn Space	\$4,919.00
The United Fund of Garden City Township	General Fund – Library Community Read	\$165.00
L. Joy Lutzi	General Fund – Library	\$300.00
Harriet A. Bliese	General Fund – Library Book Club Bag	\$100.00
Cindy A. Kirschbaum	General Fund – Library	\$40.00
Jean M. Anderson	General Fund – Library Book Club Bag	\$25.50
Renee Mathiason	General Fund – Library Book Club Bag	\$20.00
Eunice Simonson	General Fund – Library Book Club Bag	\$26.00
Anonymous	General Fund – Library Book Club Bag	\$58.50
Barbara A. Eide	General Fund – Police Department	\$150.00
Jon Provost & Frances Lorentz	General Fund – Library Books	\$20.00

Adopted by the City Council this 5th day of January 2015.

Mayor

City Clerk

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

WHEREAS, pursuant to M.S. 412.831, it is necessary for the City to designate a legal newspaper of general circulation within the City as its official newspaper; and

WHEREAS, the *Mankato Free Press* meets such qualifications:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, as follows:

That the *Mankato Free Press* is designated the legal newspaper for the City of North Mankato.

Adopted by the City Council this 5th day of January 2015.

Mayor

ATTEST:

City Clerk

RESOLUTION NO.

RESOLUTION DESIGNATING DEPOSITORIES
FOR THE CITY OF NORTH MANKATO

WHEREAS, it is necessary for the City to designate depositories for City funds and establish the terms therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following banks are designated as City depositories:

Frandsen Bank & Trust
US Bank
Well Fargo Bank
Morgan Stanley
Wells Fargo Securities, LLC
First National Bank Minnesota
Pioneer Bank
Voyager Bank
Community Bank of Vernon Center
Minnstar Bank NA
TCF Bank FSB
Wells Federal Bank FSB
Northern Star Bank
United Prairie Bank

AND, FURTHER, that the City checking account shall be maintained at Frandsen Bank & Trust and shall be interest-bearing, and that any deposits at any of the aforementioned banks shall be collateralized as required by Minnesota statute.

Adopted by the City Council this 5th day of January 2015.

Mayor

City Clerk

RESOLUTION NO.

RESOLUTION SETTING GAS MILEAGE
REIMBURSEMENT RATE

WHEREAS, periodically it is necessary for City employees to use their personal vehicles for City business; and

WHEREAS, the federal government has set the standard mileage rate for reimbursement of business mileage at \$0.575 per mile effective January 1, 2015;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, the mileage reimbursement rate for use of personal vehicles is hereby set at \$0.575 per mile effective January 1, 2015.

Adopted this 5th day of January 2015.

Mayor

City Clerk

RESOLUTION NO.

RESOLUTION WAIVING WAITING PERIOD
FOR EXEMPTION FROM LAWFUL GAMBLING LICENSE FOR
LEEP

WHEREAS, LEEP has made application for exemption from a charitable gambling license to conduct a raffle on February 20, 2015 at Mankato Brewery located at 1119 Center Street within the City of North Mankato, Minnesota, which application was received by the City on December 15, 2014;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the City waives the mandatory waiting period concerning the issuance of an exemption from lawful gambling license concerning the above-identified organization.

Adopted by the City Council this 5th day of January 2015.

Mayor

ATTEST:

City Clerk

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that: <ul style="list-style-type: none"> • conducts lawful gambling on five or fewer days, and • awards less than \$50,000 in prizes during a calendar year. If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.	<p style="text-align: center;">Application fee (nonrefundable)</p> If the application is postmarked or received 30 days or more before the event, the application fee is \$50 ; otherwise the fee is \$100 .
--	---

Organization Information

Organization Name: LEEP		Previous Gambling Permit Number:	
Minnesota Tax ID Number, if any: ES-31179		Federal Employer ID Number (FEIN), if any: 41-1403190	
Type of Nonprofit Organization (check one): <input type="checkbox"/> Fraternal <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input checked="" type="checkbox"/> Other Nonprofit Organization			
Mailing Address: 929 N 4th Street	City: Mankato	State and Zip: MN 56001	County: Blue Earth
Name of Chief Executive Officer (CEO): Mandy Hunecke	Daytime Phone: 507-387-5122	Email: director@mankatoleep.o	

Nonprofit Status

Attach a copy of ONE of the following for proof of nonprofit status:

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Minnesota Secretary of State
 Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Phone: 651-296-2803

IRS income tax exemption (501(c)) letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).
 If your organization falls under a parent organization, attach copies of **both** of the following:
 a. an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

Gambling Premises Information

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):
Mankato Brewery

Address (do not use PO box): 1119 Center Street	City or Township: North Mankato	Zip Code: 56003	County: Nicollet
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Date(s) of activity (for raffles, indicate the date of the drawing):
Friday, February 20, 2015

Check each type of gambling activity that your organization will conduct:

Bingo*
 Paddlewheels*
 Pull-Tabs*
 Tipboards*
 Raffle (total value of raffle prizes awarded for the year: \$ 1,800)

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.

Local Unit of Government Acknowledgment

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: North Mankato

Signature of City Personnel:
April J. Van Gendern
Title: City Clerk Date: 12-15-14

Local unit of government must sign.

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____
Title: _____ Date: _____

TOWNSHIP (if required by the county).
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.166.)
Print Township Name: _____
Signature of Township Officer: _____
Title: _____ Date: _____

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Mandy Hunecke Date: 12/12/2014
Print Name: Mandy Hunecke

Requirements

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:

- _____ a copy of your proof of nonprofit status, and
- _____ application fee (nonrefundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100. Make check payable to **State of Minnesota**.

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required.
A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.mn.gov/gcb.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt raffle records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.
This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #8G	Department: Administrator	Council Meeting Date: 1/5/15
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TITLE OF ISSUE: Consider Approving Request for Proposals (RFP) for Land Development Kodiak Drive and Fairbanks Drive.

BACKGROUND AND SUPPLEMENTAL INFORMATION: RFP was discussed at the December 15, 2014 Council Work Session. The RFP was amended to include the acceptance of multiple contractors to purchase and build on the forfeited lots.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Consider Approving RFP and authorizing staff to release when appropriate.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Spears
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Freyberg
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>				

Other (specify) Request for Proposals

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____



City of North Mankato, Minnesota

REQUEST FOR PROPOSALS FOR LAND DEVELOPMENT

January 2015

The City of North Mankato is soliciting proposals from qualified Contractors to purchase and develop, as single-family residential, 12 parcels of land in a subdivision referred to as Northgate No. 2. All parcels are currently in tax forfeiture and will be transferred to the Contractor under the conditions proposed and negotiated for development, unless purchased by another party prior to selected Contractor. Parcel numbers are as follows:

Parcel Number	Description	Parcel Number	Description
18.172.0080	Lot 3, Block 2	18.172.0320	Lot 8, Block 5
18.172.0150	Lot 5, Block 3	18.172.0330	Lot 9, Block 5
18.172.0260	Lot 2, Block 5	18.172.0350	Lot 11, Block 5
18.172.0270	Lot 3, Block 5	18.172.0360	Lot 12, Block 5
18.172.0280	Lot 4, Block 5	18.172.0420	Lot 18, Block 5
18.172.0310	Lot 7, Block 5	18.172.0040	Lot 4, Block 1

The successful proposal must include the following information:

- Name, address, phone and email of the Contractor provided on the attached form.
- A list of the Contractor's principles or owners.
- A list of at least two other single or multi-family developments that have been previously completed by the Contractor including name of development, number of housing units and location.
- Contractor should identify through narrative and illustration (map, pictures, and concept drawings) the type of housing that is proposed. Illustration of housing and type is suggested.
- Building design shall match the existing design and character of the surrounding neighborhood buildings; this shall include the implementation of comparable architectural and landscaping features.
- A timeline for development completion should be proposed, including building of housing and the type of housing proposed. (Example "We plan to build 12 homes on parcel numbers xxx-xxx the first 6 of which will be ready for occupancy by June of 2015 and the last 6 of which will be ready for occupancy by the end of December of 2015".)
- Contractor should include information that it believes helps the City Council understand how the Contractor will achieve completion of the proposed project.
- Contractor must provide a letter from a Federal or State Chartered Bank that confirms the financial ability of the Contractor to meet the proposed terms of transaction. The bank correspondence must state whether the Contractor has sufficient assets (i.e. money) to complete the purchase based on the terms proposed.
- A Bid Bond or certified check in the amount of \$10,000 should be payable to the City of

North Mankato at the time of proposal. If the proposal is withdrawn within sixty (60) days of submission the bid bond/certified check shall be forfeited to the City. Bid security submitted by Contractors not selected by the City of North Mankato will be returned within 30 days of the selection or (Month) _____ (Day) _____ (Year) _____, whichever comes first.

- The Council would prefer to see all 12 homes constructed within the period between 2015 and 2017.
- The Council is willing to work with multiple contractors on the purchase and development of the parcels.

The Contractor shall be responsible for meeting the following terms:

- Pursuant to the North Mankato City Code §150.02; D, work authorized by building permits shall be completed within 365 days following the issuance of a permit.
- Pursuant to the North Mankato City Code §156.035; JJ, landscaping, including seed or sodding, shall occur within 1 year after a building permit is issued.
- As this is a Request for Proposals, the City asks that Contractor specifies what they believe to be reasonable as to the price, terms and conditions of sale. This must include the maximum price per lot the contractor is willing to pay.

The City Council has a number of articulated goals for use of this RFP process. Those goals are:

- Promote development that meets the needs and goals as set out in the City of North Mankato's Comprehensive Plan.
- Return the parcels to the tax rolls as quickly as possible.
- Enhance speed and opportunity to receive past due and future taxes, assessments and fees for the City, County and the School District.
- Provide for a process that is open and provides opportunities for all interested parties to solicit a proposal.
- Once purchased, property maintenance of vacant properties becomes the responsibility of the owner.

All proposals submitted shall be valid for a period of sixty (60) days. The City process for transaction will be to enter into a Development Agreement that will be used as the legal document to articulate the agreed upon plan for development. Transfer of property will be made via a process that includes the Development Agreement, a Purchase Agreement and then a deed provided at time of closing. Other documentation may be requested and required depending on the nature of the Contractor's proposal.

The City reserves the right to reject any and all proposals, to waive irregularities and informalities therein and to accept the proposal of any Contractor if, in the City's discretion, the interest of the City would be best served thereby.

Deadline for receipt of proposals by the City Administrator's Office is 5:00 p.m. on _____ 2015.

Five copies of the proposals shall be submitted in an opaque envelope addressed as follows:

NORTHGATE NO. 2 DEVELOPMENT PROPOSAL
ATTN: CITY ADMINISTRATOR
1001 BELGRADE AVENUE
NORTH MANKATO, MN 56003

For questions relating to this proposal, please contact John Harrenstein, City Administrator at City of North Mankato, 1001 Belgrade Avenue, North Mankato, Minnesota 56003 (507)625-4141.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10.A.	Department: Administration	Council Meeting Date: 1/05/15
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TITLE OF ISSUE: Public Hearing - Adopt Ordinance No. 63, Fourth Series, Amending the Code of Ordinances.

BACKGROUND AND SUPPLEMENTAL INFORMATION: A public hearing was held to consider the revision of the Code of Ordinances. Attached is Ord. No. 63, Fourth Series, Amending the Code of Ordinances with Exhibit A.

REQUESTED COUNCIL ACTION: Adopt Ord. No. 63, Fourth Series, Amending the Code of Ordinances.

<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 20px;"> <tr> <td style="padding-right: 20px;">Aye</td> <td style="padding-right: 20px;">Nay</td> <td></td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Norland</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Spears</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Freyberg	_____	_____	Spears	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width:100%; text-align: center;"> <tr> <td>Resolution</td> <td>Ordinance</td> <td>Contract</td> <td>Minutes</td> <td>Map</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <p>Other (specify <u>Exhibit A</u>)</p> <p>_____</p> <p>_____</p> <p>_____</p>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
_____	_____	Steiner																											
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Resolution	Ordinance	Contract	Minutes	Map																									
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									

<p><input type="checkbox"/> Workshop</p> <p><input checked="" type="checkbox"/> Regular Meeting</p> <p><input type="checkbox"/> Special Meeting</p>	<p><input type="checkbox"/> Refer to: _____</p> <p><input type="checkbox"/> Table until: _____</p> <p><input type="checkbox"/> Other: _____</p>
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ORDINANCE NO. 63, FOURTH SERIES

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR
THE CITY OF NORTH MANKATO, MINNESOTA
REVISING, UPDATING AND
COMPILING CERTAIN ORDINANCES OF THE CITY DEALING WITH THE
SUBJECTS EMBRACED IN THE CODE OF ORDINANCES, AND PROVIDING
PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES

WHEREAS, Minnesota Statutes Section 415.02 and 415.021 authorize the City to cause its ordinances to be revised, updated and compiled;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, ordains as follows:

Section 1. All portions of the City of North Mankato Code will be revised as outlined in Exhibit A attached; and

Section 2. Ordinance Nos. 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, and 62, Fourth Series, are incorporated into the revised Code of Ordinances;

Section 3. This ordinance amending the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the City's official newspaper. The City Clerk shall cause a substantial quantity of the amended Code of Ordinances to be printed for public distribution to the public at actual cost and shall furnish a copy of the amended Code of Ordinances to the County Law Library or its designated depository. The official copy of this amended Code of Ordinances shall be marked and kept in the Office of the City Clerk.

Section 4. The Code of Ordinances is declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by Minnesota Statutes by the Courts of the State of Minnesota.

Section 5. This ordinance amending the Code of Ordinances shall take effect upon publication of this ordinance in the City's official newspaper.

Adopted by the City Council of the City of North Mankato this 5th day of January 2015.

Mayor

ATTEST:

City Clerk

**EXHIBIT A
TO ORDINANCE NO. 63, FOURTH SERIES
UPDATING CODE OF ORDINANCES
CITY OF NORTH MANKATO**

CHAPTER 30: CITY GOVERNMENT.

Section ~~31.05~~ 30.05 Execution of contracts and city seal.

§ 30.08 DISBURSEMENT OF FUNDS AND ALLOWANCE OF ACCOUNTS.

Change the first sentence of this section as follows:

All disbursements shall be made by order signed by the Mayor, ~~and the Finance Director/City Treasurer,~~ City Clerk and one other member of the Council, duly authorized by the Council, and every such order shall specify the purpose for which the disbursement is made and indicate that it is to be paid out of the proper fund.

§ 50.04 RULES AND REGULATIONS RELATING TO MUNICIPAL UTILITIES.

(A) *Billing, payment and penalty.* All municipal utilities shall be bill at established intervals, except that such willing period may be shortened or lengthened to adjust for a read-out or new connections period, as the case may be, and a utility statement shall be mailed to each consumer. Such billing may be based upon rules and regulations established by the City Administrator for self-reading of utility meters when such rules and regulations have been mailed or otherwise delivered to each consumer. All municipal utility charges shall be delinquent if they are unpaid at the close of business on the tenth day following such billing, provided, that if the tenth day shall fall on a Saturday, Sunday or legal holiday, the time shall be extended to the close of business on the next succeeding day on which business is normally transacted. A penalty of 10[^] thereof shall be added to, and become part of, all delinquent utility bills. If service is suspended due to delinquency, it shall not be restored at that location until a disconnection and reconnection fee have been paid in addition to the amounts due and owing for service, other fees and charges, and penalties: and submission of meter reading, if needed.

~~(F) *Meter test.* Whenever a consumer shall request the city to test any utility meter in use by him or her, such a request shall be accompanied by the then current cash deposit for each meter tested. If any such meter is found to be inaccurate the same shall be replaced with an accurate meter and the deposit thereon refunded. If the meter shall be found to be accurate within +/- 2% in its recordings it shall be reinstalled and the deposit shall be retained by the city to defray the cost of such test.~~

(H) *Municipal utility charges a lien.*

(2) Each such charge is hereby made a lien upon the premises served. All such charges which are ~~on September 30 of each year~~ more than 30 days past due shall may be certified by the City Clerk to the County Auditor between ~~October 1 and 10 of each year,~~

and the City Clerk in so certifying such charges to the County Auditor shall specify the amount thereof, the description of the premises served, and the name of the owner thereof. The amount so certified shall be extended by the Auditor on the tax rolls against such premises in the same manner as other taxes, and collected by the County Treasurer, and paid to the city along with other taxes.

§ 50.06 DISCONNECTION FOR LATE PAYMENT.

(A) It is the policy of the city to discontinue utility service to customers by reason of nonpayment of bills and/or failure to provide the City with meter readings only after notice and a meaningful opportunity to be heard ~~on disputed bills~~. The city's form for application for utility service and all bills shall contain, in addition to the title, address, room number, and telephone number of the official in charge of bills, clearly visible and easily readable provisions to the effect: (No changes to (1), (2) and (3) of this paragraph.)

(C) When it becomes necessary for the city to discontinue utility service to a customer for nonpayment of bills or failure to report monthly meter readings, service will be reinstated only after all bills for service then due have been paid, along with a turn-on charge in an amount set by City Council and a meter reading has been submitted.

§ 52.05 WATER SERVICE LINES.

(D) A tracer wire shall be installed on all non-conductive water lines when installing a new water service or modifying an existing water line. Tracer wires shall conform to the following requirements:

(1) Twelve gauge minimum solid copper wire coated for underground use. The coating shall be blue in color.

(2) The tracer wire shall be laid in the trench alongside the water line. If splicing is necessary, a direct bury connection is required.

(3) The tracer wire shall daylight at the point of entry at the foundation of the building through PVC conduit and a blank box as a future contact point to locate the service line.

(4) Tracer wire shall be installed on new water main installations in a manner approved by the City.

(5) Tracer wire shall be tested for continuity. If the tracer wire is found to be not continuous, it must be repaired or replaced.

§ 53.22 BUILDING SEWER AND CONNECTORS.

(O) A tracer wire shall be installed on all non-conductive sewer lines when installing a new sewer service or modifying an existing sewer line. Tracer wires shall conform to the following requirements:

(1) Twelve gauge minimum solid copper wire coated for underground use. The coating shall be green in color.

(2) The tracer wire shall be laid in the trench alongside the sewer line. If splicing is necessary, a direct bury connection is required.

(3) The tracer wire shall daylight at the point of entry at the foundation of the building through PVC conduit and a blank box as a future contact point to locate the service line.

(4) Tracer wire shall be installed on new sewer main installations in a manner approved by the City.

(5) Tracer wire shall be tested for continuity. If the tracer wire is found to be not continuous, it must be repaired or replaced.

§ 91.01 DEFINITIONS.

RELEASE PERMIT. A permit issued by the Animal Control Officer or other person in charge of the pound for the release of any animal that has been taken to the pound. A release permit may be obtained upon payment of a fee to the City Clerk in accordance with the regular license requirements if the animal is unlicensed, payment of a release fee, and any maintenance costs incurred in capturing and impounding the animal. The release fee shall be established in the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted by the City Council pursuant to § 30.11, as it may be amended from time to time.

§ 91.02 DOGS AND CATS.

(B) License required.

(1) All dogs over the age of 6 months kept, harbored, or maintained by their owners in the city, shall be licensed and registered with the city. Dog licenses shall be issued by the City Clerk upon payment of the license fee as established by the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted pursuant to § 30.11 of this code, as that ordinance may be amended from time to time by the City Council.

(2) It shall be the duty of each owner of a dog subject to this section to pay to the City Clerk the license fee established in the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted pursuant to § 30.11, as it may be amended from time to time by the City Council.

(3) Upon payment of the license fee as established by the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted pursuant to § 30.11 of this code, as that ordinance may be amended from time to time, by the County Council, the Clerk shall issue to the owner a license certificate and metallic tag for each dog licensed. The tag shall have stamped on it the year for which it is issued and the number corresponding with the number on the certificate. Every owner shall be required to

provide each dog with a collar to which the license tag must be affixed, and shall see that the collar and tag are constantly worn. In case a dog tag is lost or destroyed, a duplicate shall be issued by the City Clerk. A charge shall be made for each duplicate tag in an amount established in the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted pursuant to ~~§ 30.11;~~ as it may be amended from time to time by the City Council. Dog tags shall not be transferable from one dog to another and no refunds shall be made on any dog license fee or tag because of death of a dog or the owner leaving the city before the expiration of the license period.

(5) The funds received by the City Clerk from all dog license and metallic tag fees as established by the ~~Ordinance Establishing~~ Resolution Setting Fees and Charges adopted pursuant to ~~§ 30.11 of this code, as that ordinance may be amended from time to time~~ by the City Council, shall first be used to defray any costs incidental to the enforcement of this chapter; including, but not restricted to, the costs of licenses, metallic tags, and impounding and maintenance of the dogs.

§ 91.05 IMPOUNDING.

(C) (3) If a dog is unlicensed, payment of a regular license fee as established by the ~~Ordinance Establishing~~ Resolution Setting Fees and Charged adopted pursuant to ~~§ 30.11 of this code, as that ordinance may be amended from time to time~~ by the City Council, and valid certificate of vaccination for rabies and distemper shots is required.

§ 92.18 PUBLIC NUISANCES AFFECTING PEACE AND SAFETY.

(F) The using or operation or permitting the using or operation of any radio receiving set, musical instrument, phonograph, paging system, machine or other device for producing or reproduction of sound in a distinctly and loudly audible manner so as to disturb the peace, quiet and comfort of any person nearby. Operation of any device referred to above between the hours of 10:00 p.m. and 7:00 a.m. in a manner so as to be plainly audible at the property line of the structure or building in which it is located, or at a distance of 50 feet if the source is located outside a structure or building shall be prima facie evidence of violation of this section. The City Council may extend the time for use or operation of any receiving set, musical instrument, phonograph, paging system, machine or other device for the production of reproduction of sound to a later period of time as determined appropriate by the City Council.

(V) (1) *Noises prohibited.*

(d) *Radios, phonographs, paging systems, and the like.* No person shall use or operate or permit the use or operation of any radio receiving set, musical instrument, phonograph, paging system, machine or other device for the production or reproduction of sound in a distinct and loudly audible manner as to unreasonably disturb the peace, quiet, and comfort of any person nearby. Operation of any such set, instrument, phonograph, machine or other device between the hours of 10 p.m. and 7 a.m. in such a manner as to be plainly audible at the property line of the structure or building in which it is located, in the hallway or apartment adjacent, or at a distance of 50 feet if the source is located outside a structure or building, shall be prima facie evidence of a violation of this

section. The City Council may extend the time for use or operation of any receiving set, musical instrument, phonograph, paging system, machine or other device for the production or reproduction of sound to a later period of time as determined appropriate by the City Council.

~~(x) Reflected glare or light from private exterior lighting exceeding 0.5 footcandles as measured on the property line of the property where the lighting is located when abutting any residential parcel.~~

§ 111.002 DEFINITIONS.

Add the following definition:

TAPROOM. A brewer (licensed under Minnesota Statute §340A.301) who sells for consumption malt liquor may produce on their premises. This license is exempt from maintaining minimum food service requirements.

§ 111.003 KINDS OF LICENSES.

(B) 3.2% malt liquor, on sale; to include taprooms;

§ 111.050 ON-SALE

An on sale 3.2% malt liquor license may be issued to drug store, restaurants, hotels/motels, clubs, bowling centers, taprooms or establishments used exclusively for the sale of 3.2% malt liquor with the incidental sale of tobacco products and soft drinks.

§ 111.155 ELIGIBLE LICENSES.

A Sunday license may be issued to a restaurant, club, blowing center, taproom, or hotel/motel which provides for the sale of good and which already holds an on-sale intoxicating liquor license. The minimum seating capacity for the food service area must be at least 30 persons. Taprooms are not subject to the minimum seating capacity for the food service area of at least thirty persons.

CHAPTER 151: RESIDENTIAL RENTAL PROPERTY LICENSING CODE.

Section

- 151.01 Title
- 151.02 Purpose
- 151.03 Scope
- 151.04 Discrimination and private contracts
- 151.05 Definitions
- 151.06 Applications
- 151.07 Action of application of rental licenses
- 151.08 Residential rental license fees
- 151.09 Sale/Transfer of ownership of licensed rental dwelling
- 151.10 License suspension or revocation
- 151.11 Conduct on licensed premises

- 151.12 Posting
- 151.13 Zoning changes
- 151.14 Off-street parking
- 151.15 Inspections
- 151.16 Agent Required
- 151.99 Penalty

§ 151.06 APPLICATIONS.

Add:

(F) Applications shall be void thirty (30) days after the date of application. Any fees paid will be non-refundable.

§ 151.07 ACTION ON APPLICATION FOR RENTAL LICENSE.

Upon receipt of a completed application and payment for all license fees, the City Clerk, or his or her designee, shall issue a license to the applicant for the specified property. All residential rental property in North Mankato must obtain a license by January 1, 2003. Such licenses will be valid for a period of 1 year unless canceled or revoked pursuant to this chapter. From January 1, 2004, forward, all licensees will be required to obtain annual renewal of their residential rental licenses on or before ~~December 15~~ January 1 of each year. If by ~~December 15~~ January 1 of each year, a rental license has not been renewed, a \$100 reinstatement fee for each license property will be charged in addition to the annual license fee.

§ 151.08 RESIDENTIAL RENTAL LICENSE FEES.

(A) License Fee. The annual fee shall be established by resolution of the Council. A \$25 non-refundable application fee is required for each new rental license application.

(B) License Expiration. Each license issued pursuant to this section shall have a term of one (1) year and shall expire on the 31st day of December. Payment of license fees is due and payable on or before the date of expiration of the license. All rental licenses, for which payment of license fees is over thirty (30) days past due shall be automatically canceled. Reissuance of a rental license for any property with a canceled license shall be handled as if the property were a new license. Such issuance will require the property to comply with all codes in effect at the time of the new license application.

§ 151.09 SALE/TRANSFER OF OWNERSHIP OF LICENSED RENTAL DWELLING.

Upon the sale of any licensed rental dwelling(s), the existing rental license becomes void, with the exception of the application fee. Should the subsequent owner wish to continue rental of any previously licensed dwelling, it is necessary to apply for a new transfer of a rental license including a physical inspection of the dwelling(s) and property by the Building Official or ~~Assistant~~ Building Inspector.

§ 151.10 LICENSE SUSPENSION OR REVOCATION.

(D) *Effect of suspension or revocation.* In the event a rental license is suspended or revoked by the City Council it shall be unlawful for the owner or his or her duly authorized agent to thereafter permit any new occupancies of vacant, or thereafter vacated rental units, until such time as a valid rental license is restored to the affected units. The affected unit(s) shall have a rental inspection. The unit(s) will be considered a new rental and shall comply to all codes in effect at the date of the inspection.

§ 151.15 INSPECTIONS.

Upon receipt of an application for a rental license, the City shall forward a copy of such application to the inspection official. Upon receipt of such application the inspection official shall inspect the property to be licensed to determine whether such property complies with the provisions of applicable codes and statutes. No rental license shall be issued by the City unless the property complies with the provisions of codes and statutes that pertain to the property.

§ 151.16 AGENT REQUIRED.

Each license holder of a dwelling unit within the City, in which license holder does not reside within a thirty (30) mile radius of the City, as measured from the Veterans Memorial Bridge, shall appoint an agent residing within that area, upon which agent the City may serve notices pertaining to the administration of this section or of any provisions of the City Code pertaining to such dwelling unit, which service shall be as effective as if made upon such license holder. In cases where an agent is employed, the license holder shall provide the City Clerk with the full name, address and telephone number of such agent(s). A license holder shall provide written notice to the City Clerk, with the required information, whenever the agent for a licensed property is changed. The written notice shall be provided to the City Clerk within 48 hours of such change(s).

§ 154.04 GENERAL REGULATIONS.

(K) *Temporary signs.* The display of temporary signs is subject the following:

(6) At any time no more than one (1) temporary sign shall be displayed per business.

§ 154.12 B-3, GENERAL COMMERCIAL.

(C) *Maximum square footage.*

(1) Single occupant: ~~125~~ 150 square feet.

(2) Multi-occupant under 20,000 square feet:

(a) ~~40~~ 60 square feet per business.

(3) Multi-occupant over 20,000 square feet:

(a) ~~40~~ 60 square feet per business.

§ 154.15 I-1, M-1 and M-2 INDUSTRIAL DISTRICTS.

(C) *Maximum square footage.*

(1) Buildings of less than 25,000 square feet are permitted ~~125~~ 200 square feet of total signage.

(2) Buildings of over 25,000 square feet are permitted ~~325~~ 400 square feet of total signage.

(b) ~~40~~ 60 square feet per business.

(3) Multi-occupant over 20,000 square feet:

(b) ~~40~~ 60 square feet per business.

§ 155.65 GENERAL.

(B) *Bond.* Prior to the making of such required improvements, the owner or subdivider may be required by the city to deposit with the City Clerk an amount equal to one and one-half times the city's estimated cost of such improvements, either in cash, letter of credit or an indemnity bond, with banks or sureties satisfactory to the city, conditioned upon the payment of all construction costs incurred in making of such improvements and all expense incurred by the city for engineering and legal fees and other expense in connection with the making of such improvements. Letters of credit are to automatically renew annually. Bonds will be approved as to form by the City Attorney.

§ 156.035 GENERALLY.

(T) *Minimum distance between buildings.* The minimum distance between privately owned primary or accessory buildings shall be ~~10- 5~~ 5 feet, ~~in lower North Mankato and 20 feet in upper North Mankato.~~

§ 156.054 PERFORMANCE STANDARDS.

(C) (9) (f) Fences adjacent to public alleys shall maintain a 5' setback from the property line.

(C) (13) (b) Permitted outdoor construction working hours. Any residential or commercial outdoor construction, alteration, repair, enlargement or demolition project or construction activities involving the use of any kind of electric, diesel, or gas-powered machine or other power equipment shall not begin prior to 6:00 a.m. or end after 9:30 p.m. shall not be permitted except between the hours of 7:00 a.m. and 10:00 p.m. on any weekday or between the hours of 9:00 a.m. and 9:00 p.m. on any weekend or holiday.

§ 156.056 REZONING.

(B) (4) *Hearing.* Upon evidence that adequate notice has been served the Planning Commission will hold at least one public hearing on each application. The applicant or a duly authorized representative shall be present at the public hearings. Absence ~~of~~ of the applicant or a duly authorized representative shall be sufficient cause to deny the application.

December 31, 2014

VIA E-MAIL

johnharrenstein@northmankato.com

City of North Mankato
Attn: Mr. John Harrenstein, City Administrator
1001 Belgrade Avenue
North Mankato, MN 56003

Re: Extension Request for Tschohl

Mr. Harrenstein & City Council,

I am writing on behalf of the development team that is interested in developing the parcel of land I own at the top of the hill near Lee Boulevard and Lor Ray Drive, in upper North Mankato.

I would personally like to formally request an additional 60 day extension to our agreement allowing us more time to formalize the development proposed on our parcel. It is our intention to have the developer enter into a Developers Agreement with the City in order to develop Townhomes as outlined in the plans, drawings, and renderings submitted to you by our architect, Brunton Architects & Engineers.

As you might guess it is taking more time than originally thought to get the project package and developers agreement fully solidified, especially when working through the holidays.

Please let me know if you have any questions or concerns about the project. We are anxious to begin working on the development and feel that this extension will help our overall cause.

Yours Truly,

Audrey Tschohl
Land Owner
North Mankato, MN 56003

A handwritten signature in cursive script that reads "Audrey Tschohl". The signature is written in black ink and is positioned to the right of the typed name and address.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #10C	Department: Administration	Council Meeting Date: 1/05/15
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TITLE OF ISSUE: Resolution Adopting Electric Franchise Fees

BACKGROUND AND SUPPLEMENTAL INFORMATION: City Code regulates electric franchises and authorizes franchise fees to be set by resolution. The attached resolutions sets the Electric Franchise Fees effective April 1, 2015. The Council discussed the franchise fees resolution at the Council Workshop on December 15, 2014. The resolution presented at the Workshop did not have a fee increase for Public Street Lighting, Municipal Pumping Non-Demand or Municipal Pumping Demand. At that time it was suggested that these Customer Classes should reflect a fee increase. Two resolutions are included in the packet, one does not include a fee increase for Public Street Lighting, Municipal Pumping Non-Demand and Municipal Pumping Demand the other includes the same percentage increase for these customer classes as the Residential Customer Class.

REQUESTED COUNCIL ACTION: Approving Resolution Adopting Franchise Fees Pursuant to Electric Franchises.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Freyberg
	_____	_____	Spears
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____

RESOLUTION NO.

RESOLUTION ADOPTING FRANCHISE FEES
PURSUANT TO ELECTRIC FRANCHISES

WHEREAS, Section 33.06 of the City Code regulates electric franchise; and

WHEREAS, after due deliberation, the Council has determined that the following franchise fees are reasonable and necessary in the circumstance; and

WHEREAS, the affected utilities have requested that the City implement a flat monthly meter charge in lieu of a percentage franchise fee;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North Mankato, Minnesota, pursuant to Section 33.06 of the City Code, that the following monthly franchise fees shall be effective as of April 1, 2015:

Electric Rates

<u>Customer Class</u>	<u>Monthly Fee</u>
Residential	\$1.00
Small C & I Non-Demand	1.55
Small C & I Demand	16.50
Large C & I	223.00
Public Street Lighting	13.25
Municipal Pumping Non-Demand	1.10
Municipal Pumping Demand	9.25

Adopted this 5th day of January 2015.

Mayor

ATTEST:

City Clerk

RESOLUTION ADOPTING FRANCHISE FEES
PURSUANT TO ELECTRIC FRANCHISES

WHEREAS, Section 33.06 of the City Code regulates electric franchise; and

WHEREAS, after due deliberation, the Council has determined that the following franchise fees are reasonable and necessary in the circumstance; and

WHEREAS, the affected utilities have requested that the City implement a flat monthly meter charge in lieu of a percentage franchise fee;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North Mankato, Minnesota, pursuant to Section 33.06 of the City Code, that the following monthly franchise fees shall be effective as of April 1, 2015:

Electric Rates

<u>Customer Class</u>	<u>Monthly Fee</u>
Residential	\$1.00
Small C & I Non-Demand	\$1.55
Small C & I Demand	\$16.50
Large C & I	\$223.00
Public Street Lighting	\$17.62
Municipal Pumping Non-Demand	\$1.46
Municipal Pumping Demand	\$12.30

Adopted this 5th day of January 2015.

Mayor

ATTEST:

Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item: #10D	Department: Administrator	Council Meeting Date: 1/5/15
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TITLE OF ISSUE: Consider Approving Request for Extension of Local Sales and Use Tax

BACKGROUND AND SUPPLEMENTAL INFORMATION: Extension of Local Sales and Use Tax was discussed at the Council Workshops on December 15, 2014 and January 5, 2015.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approval of Resolution Requesting Extension of Local Sales and Use Tax

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
_____			Spears
_____			Steiner
_____			Norland
_____			Freyberg
_____			Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

RESOLUTION REQUESTING EXTENSION OF LOCAL SALES AND USE TAX

WHEREAS, the City of North Mankato desires to extend the benefits available from a local option sales and use tax; and

WHEREAS, many capital improvements in the public interest have been completed with the 6 million dollars of sales and use tax approved by voters in 2006; and

WHEREAS, pursuant to Minnesota Statutes, Section 297A.99, approval by voters on the November 7, 2006, General Election and authorization by the Minnesota State Legislature in 2007, a one-half cent local option sales and use tax may be imposed by the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, the City proposes to extend the one-half cent local option sales tax if authorized by the Minnesota Legislature until 2035 or when an additional \$9 million has been collected for a total of \$15 million dollars of revenue from the tax, to support such initiatives approved by the voters in 2006.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #12A	Department: Mayor	Council Meeting Date: 1/5/15
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TITLE OF ISSUE: Approving Appointments of Boards and Commissions.

BACKGROUND AND SUPPLEMENTAL INFORMATION: See appointments.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve Appointments of Boards and Commissions.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
_____			Spears
_____			Steiner
_____			Norland
_____			Freyberg
_____			Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>				

Other (specify) Appointments

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

APPOINTMENTS TO BE MADE JANUARY 5, 2015

1. Appoint BILLY STEINER as Acting Mayor.
2. Reappoint BRYAN BODE and STEPHANIE STOFFEL to the Planning Commission for 4-year terms through 2018.
3. Reappoint BILL BORCHARDT to the Traffic and Safety Committee for a 1-year term.
4. Reappoint KEITH HAMM to the Board of Appeal and Equalization for a 3-year term through 2017.
5. Reappoint RENAE SOLOMON-WIESE and BILLY STEINER to the North Mankato Taylor Library Board for 3-year terms through 2017.
6. Reappoint JO ROBBINS and JOHN MAIERS to the North Mankato Bicycle Commission for 2-year terms through 2016.
7. Appoint KENNEDY & KENNEDY as City Attorney.
8. Appoint BOLTON & MENK as Consulting Civil Engineer.
9. Appoint NORTHLAND SECURITIES, INC. as Bond Consultant.
10. Appoint ABDO, EICK & MEYERS as Auditor.
11. Appoint BRUCE ROYER as Plumbing Inspector.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #12B	Department: Mayor	Council Meeting Date: 1/5/15
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TITLE OF ISSUE: Resolution Approving City Council Committee Assignments

BACKGROUND AND SUPPLEMENTAL INFORMATION: See exhibit A.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approval City Council Committee Assignments

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
_____	_____	_____	Spears
_____	_____	_____	Steiner
_____	_____	_____	Norland
_____	_____	_____	Freyberg
_____	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) <u>Exhibit A</u>				

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

RESOLUTION NO.

RESOLUTION APPROVING
CITY COUNCIL COMMITTEE ASSIGNMENTS

WHEREAS, the City of North Mankato is represented on various Boards, Task Forces, Committees and Commissions; and

WHEREAS, it is necessary to appoint City Council Members as representatives to the various entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following individuals are appointed to the boards, committees, task forces and commissions as listed in Exhibit A effective January 1, 2015.

Adopted this 5th day of January 2015.

Mayor

City Clerk

2015 MAYOR AND COUNCIL COMMITTEE ASSIGNMENTS

BOARD/COMMITTEE

Region Nine Development Commission

Diane Norland
Kim Spears

Personnel Committee

Kim Spears
Mark Dehen

All Seasons Arena Board

Bob Freyberg

Nicollet County/City of North Mankato Liaison Committee

Mark Dehen
Kim Spears

Intergovernmental Cooperation (Advisory Committee)

Mark Dehen
Bob Freyberg

Nicollet County Recycling Task Force

Bob Freyberg

Coalition of Greater Minnesota Cities

Mark Dehen

Intergovernmental Youth Assets

Billy Steiner

Cities/Colleges/Universities Advisory Council

Mark Dehen

North Mankato Fire Relief Association

Mark Dehen
Clara Thorne

Highway 14 Partnership

Mark Dehen

Envision 2020

Billy Steiner
Diane Norland
Michael Fischer

Mankato Area Community Services Council

Diane Norland

Community Center Task Force

Kim Spears

North Mankato Parks and Green Spaces Committee

Diane Norland

North Mankato Planning Commission

Kim Spears

North Mankato Port Authority Commission

Billy Steiner
Mark Dehen
Diane Norland
Bob Freyberg
Kim Spears

North Mankato Taylor Library Board

Billy Steiner

Traffic & Safety Committee

Kim Spears

Passenger Rail Group

Bob Freyberg

North Mankato Bicycle Commission

Mark Dehen

Metropolitan Planning Organization (MPO)

Bob Freyberg