

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on October 6, 2014. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting: Mayor Dehen, Council Members Norland, Freyberg, Spears, Steiner; City Administrator Harrenstein, Attorney Kennedy, City Clerk Van Genderen, Planner Fischer, and Public Works Director Swanson. Absent: Finance Director Thorne.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda as presented. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

Approval of Minutes

Council Member Freyberg moved, seconded by Council Member Norland, to approve the minutes of the Council meeting of September 15, 2014. Vote on the motion: Freyberg, Spears, Steiner, Norland, and Dehen aye; no nays. Motion carried.

Public Hearing, 7 p.m. – Electric Franchise Ordinances (Not setting fees.)

The Mayor opened the public hearing to consider Electric Franchise Ordinances with Xcel Energy and Benco. Copies of the Notice of Public Hearing and Affidavit of Public Hearing were included in the packet. Administrator Harrenstein reported this was a renewal of franchise agreements and Trisha Rosenfeld, Xcel Community Relations, was present to answer questions. With no one appearing before the Council, the Mayor closed this portion of the meeting.

Public Hearing, 7 p.m. – Vacation of Utility Easement in Outlot B, Presidential Estates

The Mayor opened the public hearing to consider Utility Easement in Outlot B, Presidential Estates. Copies of the Notice of Public Hearing and Affidavit of Public Hearing were included in the packet. Planner Fischer stated this was a request to vacate a utility easement in Presidential Estates. The easement was developed and recorded by the previous owner who no longer owns the property. The easement is no longer necessary as the current owner plans to develop apartments on the property. The local utilities were notified and no comments were received. With no one appearing before the Council, the Mayor closed this portion of the meeting.

Consent Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the Consent Agenda as presented:

- A. Bills and Appropriations.
- B. Res. No. 60-14 Approving Donations/Contributions/Grants.
- C. Res. No. 61-14 Approving Resolution of Application, Minnesota Public Facilities Authority Loan Application Drinking Water Revolving Fund.
- D. Res. No. 62-14 Approving Mutual Aid Agreement among LeSueur, Blue Earth and Nicollet Counties including the Cities of Courtland, Lafayette, Nicollet, St. Peter and the City of North Mankato.
- E. Res. No. 63-14 Approving Consent Assessment Agreement-302 Nicollet Avenue.
- F. Consider Approval of Grant Administration Contract between the City of North Mankato and Minnesota Valley Action Council, Inc.

- G. Consider Approval of City of North Mankato Housing Rehabilitation Program Policies and Procedures.
- H. Res. No. 64-14 Waiving Waiting Period for Exemption from Lawful Gambling License for Holy Rosary Church, 546 Grant Avenue, to conduct a raffle on November 20, 2014.
- I. Audio and Large Group Permit for Reynolds/Kleinow Wedding, Spring Lake Park, Saturday, September 19, 2015 from 10 a.m. to 8 p.m.
- J. Audio and Large Group Permit for Heller/Janovitz Wedding, Spring Lake Park, Saturday, September 12, 2015 from 8 a.m. to 10 p.m.
- K. Res. No. 65-14 Approving Resolution Rescinding Special Assessments.

Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen, aye; no nays. Motion carried. Council Member Spears asked why the Housing Rehabilitation Agreement ends July 2015. Judd Shultz from Minnesota Valley Action Council stated the agreements are a one-year contract. He also reported that last year the program provided funds for six income-eligible applicants. Mayor Dehen thanked the William G. Altnow Estate for the generous donation to the Police Department.

Public Comments

Barb Church, 102 Wheeler, appeared before the Council and stated that she hoped the Council would carefully consider the proposed rezoning of 1610 LorRay Drive, referred to as the Tschohl property. A proposal to rezone the property from TUD to R-3 is scheduled to be presented at the Planning Commission on Thursday, October 9, 2014.

Rhonda Geving, 506 Ivanhoe Court, appeared before the Council and requested the Tschohl property be preserved as green space. She stated the use of the property should fit with the area to maintain the property values.

John Hurd, 732 Garfield, appeared before the Council and stated that he hoped it was not too late to look for funding or a buyer for the Tschohl property who was interested in creating an historical site at the location. Mayor Dehen stated he was aware of the concerns about the Tschohl property but the City does not have discretionary funds to purchase the property. Dehen stated the Council can only regulate the zoning. Mayor Dehen also stated the owner has the right to sell the property to whomever she wants. He stated the proposal will be presented before the Council if the Planning Commission approves the rezoning.

Rhonda Geving, 506 Ivanhoe Court, appeared before the Council and stated she thought the rezoning was complete, but since it was not she asked the Council to consider what is best for the City of North Mankato if they consider rezoning the property. Mayor Dehen stated that rezoning the property would be discussed by the Planning Commission on October 9, 2014. Attorney Kennedy stated the City brought a proposal for rezoning the property in May of 2014 but the Council did not take action because they wanted a project to accompany the rezoning. There is a project attached to this request to rezone.

John Hurd, 732 Garfield, appeared before the Council and requested the Council direct Administrator Harrenstein to look for funding, possibly through an increase in property taxes.

Business Items**Ord. No. 61 and Ord. No. 62, Fourth Series, Electric Franchise Agreements (Not setting fees.)**

Administrator Harrenstein stated he spoke with Trish Rosenfeld, Xcel Community Relations, concerning questions raised about tree trimming performed by Xcel. Rosenfeld stated that aesthetics were not a concern when trimming trees. She stated the main concern when trimming trees was safety. Rosenfeld said they were willing to work with property owners to make the trees look better. Council Member Spears stated residents did approach Xcel but they did not get a response. He stated this was the time to obtain assurance that the trees would be aesthetically trimmed. Administrator Harrenstein stated there was no assurance unless the Council did not sign the agreement and rewrote the agreement. Council Member Norland stated that a few years ago residents contacted Xcel concerning the trimming of trees and they were told that Xcel had an easement and they had the right to trim the trees as they deemed necessary. Rosenfeld stated that Xcel's procedures were approved by the State. **Council Member Freyberg moved, seconded by Council Member Norland, to adopt Ord. No. 61 and Ord. No. 62, Fourth Series, Electric Franchise Agreements. Vote on the Ordinances: Freyberg, Steiner, Norland and Dehen aye; Spears nay. Motion carried.**

Res. No. 66-14 Vacating the Utility Easement in Outlot B, Presidential Estates

City Planner Fischer stated this was the Resolution from the Public Hearing. **Council Member Steiner moved, seconded by Council Member Norland, to approve Res. No. 66-14 Vacating Utility Easement in Outlot B, Presidential Estates. Vote on the Resolution: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

Res. No. 67-14 Vacating the Utility Easement in Northport No. 17

Council Member Norland moved, seconded by Council Member Steiner, to approve Res. No. 67-14 Vacating the Utility Easement in Northport No. 17. Vote on the Resolution: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.

Res. No. 68-14 Approving Plans and Specifications and Authorizing Advertisement for Bids for Project No. 08-07B Construction of Municipal Well No. 9

Administrator Harrenstein provided an overview of the proposed construction of Well No. 9 which has an estimated completion date of December 2015. The total estimated cost of construction is \$1,675,000 and will be paid for by a PFA loan at an interest rate of 2% (or less). Debt servicing for the loan will begin in February of 2016. Administrator Harrenstein reported that State Legislature mandated conservation water rates begin January 1, 2015. The following changes will be made to comply with the new water rates; no flat rate customers, no gallons to be included with base rate and no declining block water rates. The proposed water rates include a \$5.00/month base rate with no gallons included and a usage charge of \$3.43/1000 gallons. Multiple units served by one meter will be charged a \$5.00 connection fee, per month, for each unit and rural water will have a \$3.00 increase per month. **Council Member Norland moved, seconded by Council Member Steiner, to approve Res. No. 68-14 Approving Plans and Specifications and Authorizing Advertisement for Bids for Project No. 08-07B Construction of Municipal Well No. 9. Vote on the Resolution: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

Res. No. 69-14 Consider Setting Resolution Calling for Public Hearing on the Proposed Issuance of Housing Facilities Revenue Refunding Notes in an Aggregate Principal Amount not to Exceed \$8,000,000 at the Request of Vista Prairie at Monarch Meadows, LLC.

Administrator Harrenstein stated that Monarch Meadows was requesting conduit bonds as they did earlier in 2005, with a 1% fee allowing the City to collect between \$70,000 and \$80,000. Council

Member Spears asked if the City provides the loan. Attorney Kennedy responded that the City lends its name and a portion of borrowing power. The bond does not involve the full faith and credit of North Mankato. Council Member Spears stated the paper work speaks of a first mortgage. Attorney Kennedy replied Monarch Meadows does not make payments to the City. Administrator Harrenstein reported the action tonight is to set a date for the public hearing. **Council Member Steiner moved, seconded by Council Member Norland, to Set a Public Hearing on the Proposed Issuance of Housing Facilities Revenue Refunding Notes in an Aggregate Principal Amount not to Exceed \$8,000,000 at the Request of Vista Prairie at Monarch Meadows, LLC. Vote on the Resolution: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

Pavement Management System Report

City Engineer Dan Sarff presented a review of the Pavement Management System Report. Sarff stated the purpose of the report is to outline the current pavement system condition and provide information and recommendations to the City Council concerning the maintenance and preservation of the City streets. Sarff stated the focus was on bituminous pavement not on the concrete pavement. Sarff stated that overall the street pavements within the City are in good condition with over 84% at a rating >5 and over 50% having a condition rating >7. He provided pavement management recommendations of continuing the use of crack filling and seal coating, while adding a mill and overlay program to preserve more distressed pavements. Sarff provided a 5-year pavement maintenance/preservation funding scenario and a 7-year pavement maintenance/preservation funding scenario. He recommended the 7-year Pavement Preservation Plan beginning with the 2016 Budget at an estimated cost of \$564,000/year. The plan recommends the continuation of the ongoing seal coat program, formalizing an ongoing mill and overlay program and including the streets with condition ratings of 1 and 2 or those with underground utility deficiencies be included in the Capital Improvement Plan. Council Member Freyberg asked if the plan took into account inflation. Sarff stated that it did not and if the plan is adopted the numbers would need to be adjusted to reflect inflation. **Council Member Norland moved, seconded by Council Member Steiner to adopt the Pavement Management Report. Vote on the motion: Freyberg, Spears, Steiner, Norland and Dehen aye; no nays. Motion carried.**

City Administrator and Staff Comments

Administrator Harrenstein stated the Pavement Management Study affirmed the work of Public Works Director Swanson. Harrenstein also thanked Dan Sarff for his work. Public Works Director Swanson thanked his crew and predecessors for their hard work on the roads. Swanson also thanked Construction Inspector Derek Tostenson for his work on the Belgrade Hill project. He stated the project is a little behind schedule because of bedrock removal. Mayor Dehen asked what the City was doing with the bedrock that was removed. Swanson reported it was being recycled for other uses within the city.

Mayor and Council Comments

Council Member Steiner requested that Administrator Harrenstein continue to look for funding for the Tschohl property. Administrator Harrenstein reported staff has been engaged in several conversation with both public and private foundations but no specific grants come to mind. He stated it is difficult to continue looking for funding because the City is under a 60-day review of a rezoning request. Harrenstein stated the Council needs guidance from the Planning Commissions about how to proceed and rezone 1610 LorRay Drive. The Council had specifically asked the Planning Commission not to bring a rezoning request unless there was a development agreement for the site. Attorney Kennedy stated the Planning Commission will discuss the request for rezoning, which has a plan

attached. Anyone interested in expressing their concerns about the rezoning may appear at the Planning Commission meeting on October 9, 2014. Kennedy stated that by the time the request reached the Council the citizens would have less input. This is private property and the property owner has the right to sell the property.

Mayor Dehen thanked Business on Belgrade for a great event on Saturday, September 27 with Bier on Belgrade.

Mayor Dehen reported that Coffee with the Council would be held on Saturday, October 11, 2014 from 10:00 a.m.-11:00 a.m. at the Caswell Park North Soccer Complex at 1875 Howard Drive.

Mayor Dehen read the following Proclamation into the record.

WHEREAS, hospice and palliative care empower people to live as fully as possible, surrounded and supported by family and loved ones, despite serious and life-limiting illness; and

WHEREAS, hospice and palliative care bring patients and family caregivers the highest quality care delivered by an interdisciplinary team of skilled professionals that includes physicians, nurses, social workers, therapists, counselors, health aides, spiritual care providers and others who make the wishes of each patient and family a priority; and

WHEREAS, through pain management and symptom control, caregiver training and assistance, and emotional and spiritual support, allowing patients to live fully up until the final moments, surrounded and supported by the faces of loved ones, friends, and committed caregivers; and

WHEREAS, each year, hospice saves Medicare more than \$2 billion by providing solutions for physicians, care to patients and comfort to families anywhere, at any time; and

WHEREAS, every year more than 1.65 million Americans living with life-limiting illness, and their families, received care from the nation's hospice programs in communities throughout the United States; and

WHEREAS, more than 450,000 trained volunteers contribute 21 million hours of service to hospice annually; and

WHEREAS, hospice and palliative care providers encourage all people to learn more about options of care and to share their wishes with family, loved ones, and their healthcare professionals;

NOW, THEREFORE, I, Mark Dehen, Mayor of the City of North Mankato, Minnesota, do hereby proclaim November, to be

National Hospice Palliative Care Month

in the City of North Mankato, and encourage all citizens to increase their understanding and awareness of care at the end of life and to observe this month with appropriate activities and programs.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Steiner, the meeting adjourned at 8:27 p.m.

Mayor

City Clerk

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF OCTOBER 20, 2014

78890	Void	Void	(\$12,352.75)
78925	Enventis	telephone & internet bill-All Depts.	\$3,652.41
78926	Giefer, Daniel	advance for conference-Fire Dept.	\$75.00
78927	Inman, Rich	advance for conference-Fire Dept.	\$75.00
78928	Pohlman, Tim	advance for conference-Fire Dept.	\$100.00
78929	Zwaschka, Jim	advance for conference-Fire Dept.	\$75.00
78930	Charter Communications	high speed data service-All Depts.	\$463.96
78931	Nicollet County	2nd half real estate taxes-All Depts.	\$11,913.75
78932	AT & T Mobility	cell phone bill-Bookmobile	\$25.38
78933	Cardmember Service	charge card items-All Depts.	\$11,577.50
78934	ICMA Retirement Trust - 457	employee payroll deductions	\$3,773.85
78935	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$685.00
78936	Law Enforcement Labor Service	employee payroll deductions	\$405.00
78937	NCPERS Minnesota-Unit 662400	employee payroll deductions	\$176.00
78938	United Way	employee payroll deductions	\$234.22
	A Locksmith	professional service-Gen Gov	\$65.00
	A & B Transmissions	equipment parts-Street Dept.	\$2,130.00
	A to Z Rental Center	equipment rental Soccer Fields-Sales Tax	\$120.00
	A-1 Key City Locksmiths, Inc.	lock repair-Fire Dept.	\$87.00
	Affordable Towing of Mankato, Inc.	towing charge-Police Dept.	\$60.00
	Ameripride	mats-Library	\$67.96
	AmLawn, Inc.	mowing charges-Park Dept.	\$275.00
	American Pest Control	professional service-Recycling	\$65.00
	Apt Machining & Fabricating, Inc.	equipment parts-Street Dept.	\$1,200.00
	Audio Editions	audio books & supplies-Library	\$365.02
	Barry Strock Consulting Associates, Inc.	software contract services-Cap Fac, Water & Sewer	\$8,987.50
	Batteries+Bulbs	batteries-Fire & Street Depts.	\$245.33
	Better Housekeeping Vacuums, Inc.	equipment part-Gen Gov	\$9.95
	Brandt Law Office	legal services-Attorney	\$58.50
	Brunton Architects	professional service-Gen Gov, Water, Sewer & Recycle	\$2,465.00
	Bureau of Criminal Apprehension	quarterly CJDN connection-Police Dept.	\$270.00
	Caron Fence	fencing for Soccer Fields-Sales Tax	\$9,121.58
	Carquest Auto Parts Stores	equipment parts & supplies-All Depts.	\$423.44
	Cemstone Concrete Materials	concrete-Sales Tax	\$7,263.90
	City of Mankato	water bill-Public Access	\$24.51

CLAIMS CONTINUED

Crawler Welding, Inc.	equipment parts-Street Dept.	\$2,818.71
Crop Production Services, Inc.	chemicals-Park Dept.	\$1,767.41
Dalco	supplies-All Depts.	\$556.16
Emergent Networks	equipment parts-Police Dept.	\$756.07
Fastenal Company	equipment parts-Street Dept.	\$69.72
Ferguson Enterprises, Inc.	equipment parts-Water Dept.	\$394.14
Flags USA	flags-All Depts.	\$1,578.70
FleetPride	equipment parts-Street & Cap Fac	\$492.97
Free Press	ads-Gen Gov, Comm Dev & Water Depts.	\$666.76
G & H Ready Mix	concrete-Water & Storm Water	\$677.00
G & L Auto Supply	equipment parts & supplies-All Depts.	\$870.53
G & K Services	uniform & towel service-Street & Shop	\$369.78
Goodwin, Tony	professional service-Public Access	\$350.00
Gopher State One-Call	one-call locates-Comm Dev	\$223.50
Grainger	equipment parts-Street Dept.	\$136.00
Great American Business Products	supplies-Park Dept.	\$619.36
GreenCare	equipment for Soccer Fields-Sales Tax	\$189.74
Hansen Recycling & Transfer Station	mulch for Soccer Fields-Sales Tax	\$267.19
Hansen Sanitation	refuse pickup-All Depts.	\$1,497.06
Hawkins, Inc.	chemicals-Water Dept.	\$2,623.57
Ingram Library Services	books-Library & Bookmobile	\$580.52
Keller, J.J. & Associates, Inc.	drug testing-All Depts.	\$500.00
Kennedy & Kennedy Law Office	legal services-Attorney	\$8,785.74
Lager's of Mankato, Inc.	equipment parts-Comm Dev	\$11.27
Lawson Products, Inc.	supplies-Shop	\$592.38
LJP Waste & Recycle	transportation charges-Recycling	\$567.00
Loe's Oil Company	oil filters disposal-Shop	\$40.00
MacTools Distributor	supplies-Shop	\$18.68
MacQueen Equipment, Inc.	equipment parts-Street Dept.	\$458.24
Maguire Iron, Inc.	Estimate #1 Final Water Tower #2 Recoating-Water	\$157,765.00
Mankato Family YMCA	2014 Spring Lake Swim Fac mgmt exp Aug-Sept	\$25,178.49
Mankato Ford, Inc.	equipment parts-Police, Street & Cap Fac	\$296.11
Mankato Motor Company	equipment parts-Park & Water Depts.	\$908.20
Mantronics Mailing Systems, Inc.	postage machine service contract-Water & Sewer	\$1,317.72
Matheson Tri-Gas, Inc.	welding supplies-Shop	\$96.35
Menards-Mankato	equipment parts-Water Dept.	\$15.87
McGowan Water Conditioning	salt for softener-Police & Library	\$76.25
Minnesota Iron & Metal Company	equipment parts & supplies-Str, Sales Tax & Water	\$2,918.15
Minnesota Dept. of Labor & Industry	elevator inspection fee-Library	\$100.00
Minnesota Elevator	elevator repair-Fire Dept.	\$326.10

CLAIMS CONTINUED

Minnesota Pipe & Equipment	equipment parts, meter & supplies-Water & Storm Wtr	\$3,103.77
Minnesota Valley Action Council	CDBG Housing Rehabilitation Program-CDBG	\$7,594.86
Minnesota Valley Testing Lab	water & sample testing-Water & Sewer Depts.	\$277.25
Minnesota Waste Processing Co.	processing fees-Solid Waste	\$22,289.71
Mr. Rooter of South Central MN	consent assessment 302 Nicollet-Water Dept.	\$4,345.00
Neenah Foundry Company	supplies-Storm Water	\$2,947.50
Neopost USA, Inc.	postage meter rental-Water & Sewer Depts.	\$294.00
OverDrive, Inc.	downloadable audio & ebooks-Library	\$458.87
Paragon Printing, Mailing & Specialties	water bill mailing, newsletter, printed materials-All Depts.	\$6,840.86
Petty Cash, Clara Thorne	petty cash items-All Depts.	\$189.80
Plunkett's Pest Control	professional service-Street & Shop	\$113.60
Prairie Restoration, Inc.	Estimate #4 Wetland Bank Vegetation Establishment	\$4,275.00
Rainbow Country Experience	special program-Library	\$550.00
Ramy Turf Products	supplies-Sales Tax & Water Depts.	\$2,013.25
Reichel Painting Company	paint concession bldg Soccer Fields-Sales Tax	\$3,565.33
River Bend Business Products	copier maintenance-Gen Gov, Police & Library	\$304.37
Southern Minnesota Construction	rock for Soccer Fields-Sales Tax	\$102.73
SPS Companies, Inc.	plumbing supplies-Comm Dev & Sales Tax	\$78.29
Staples Advantage	supplies-All Depts.	\$314.70
Stone & Steel Design	pavers-Unallocated	\$116.68
Streicher's	supplies-Police Dept.	\$229.50
Superior Concrete Block	sand for Soccer Fields-Sales Tax	\$30.00
Survey Services, Inc.	ALTA Title Survey-Joint Economic Development	\$3,000.00
Tire Associates	tires-All Depts.	\$7,121.34
Titan Machinery	equipment parts-Street Dept.	\$1,909.85
USA Today	renew subscription-Library	\$292.85
Upstart	supplies-Library	\$57.00
Uniforms Unlimited	badge-Police Dept.	\$112.50
Verizon Wireless	cell phone bill-Gen Gov, Police & Comm Dev	\$145.84
Viking Electric Supply	supplies-Street, Sales Tax & Water Depts.	\$723.64
Von Essen Locksmith Service	duplicate keys-Tactical Response Team	\$60.00
WSB & Associates	comprehensive plan-Comm Dev	\$464.75
Wenzel Auto Electric Co.	equipment parts-Street Dept.	\$64.91
Westman Freightliner, Inc.	equipment parts-Street Dept.	\$275.22
Zimmermann, Michelle	special program-Library	\$80.00
Total		<u>\$346,003.42</u>

CLAIMS CONTINUED

General	\$89,309.58
Community Development Block Grant	\$7,594.86
Local Option Sales Tax	\$27,124.53
Port Authority	\$119.00
Capital Facilities & Equipment Replacement-General	\$3,598.13
Joint Economic Development Fund	\$3,000.00
2011 Construction	\$4,275.00
Water	\$173,492.54
Sewer	\$5,227.08
Recycling	\$2,212.01
Storm Water	\$6,522.97
Solid Waste	\$22,807.86
Public Access	\$659.86
Tactical Response Team	\$60.00
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Total	<u><u>\$346,003.42</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF OCTOBER 20, 2014

Void	Void	(\$9,818.00)
Nicollet County	2nd half real estate taxes-Port Auth & Jt. Econ	\$9,379.00
Kennedy & Kennedy	legal services for Sept-Attorney	\$558.00
Survey Services, Inc.	ALTA Title Survey-Joint Economic Development	<u>\$3,000.00</u>
Total		<u><u>\$3,119.00</u></u>

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #7C	Department: Public Works Dir.	Council Meeting Date: 10/20/14
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TITLE OF ISSUE: Resolution Declaring Surplus Vehicles and Equipment.

BACKGROUND AND SUPPLEMENTAL INFORMATION: See list of surplus vehicles and equipment.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Resolution Declaring Surplus Vehicles and Equipment.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Spears
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Freyberg
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____				

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

RESOLUTION DECLARING SURPLUS VEHICLES AND EQUIPMENT

WHEREAS, the City of North Mankato owns the following vehicles and equipment; and

2008 Ford Crown Victoria Police Interceptor 4.6 V-8	103,217 miles 2FAHP71V68X126111
1997 Dodge Intrepid 4 Door 3.5 V6	99,967 miles 2B3HD46FOVH646539
1997 Dodge Ram 4x2 1/2- ton Extended CabShort Box 3.8 V8	109,334 miles 3B7HC13Y8VG826308
1990 Chevy 1- ton Crew Cab with Chassis and Hoist 6.2 V8 Diesel	73,681 miles 1GBHR33J2LF301180
Short Bed Box for a 2006 Dodge Dakota	
Short Bed with Eagle Lift and Tool Box for a 2004 Chevy	
4 Pin and Loop Snow Plow Hitches Truck Portion from a 7400 IH trucks	
Single Cylinder Hoist	
1993 Bookmobile International Chassis 7.3 IH Engine	173,899 miles 1HTMGZRM1PH493600
545 Allison Transmission	
Martin Diesel Generator Set Yanmar Engine 7KW Model 70-DS Serial 30910 3325 Hours	
Set of 4 tires and spoke rims, Continental brand, model Conti Sport size 245/35 ZR20	

WHEREAS, these vehicles and equipment have been replaced, causing them to become surplus;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the aforementioned vehicles and equipment be declared surplus and that the sale of said vehicles and equipment is hereby authorized.

Adopted by the City Council this 20th day of October 2014.

Mayor

City Clerk

FOR SALE

The City of North Mankato will be accepting sealed bids for the following surplus vehicles and equipment.

2008 Ford Crown Victoria Police Interceptor 4.6 V-8	103,217 miles 2FAHP71V68X126111
1997 Dodge Intrepid 4 Door 3.5 V6	99,967 miles 2B3HD46FOVH646539
1997 Dodge Ram 4x2 1/2- ton Extended CabShort Box 3.8 V8	109,334 miles 3B7HC13Y8VG826308
1990 Chevy 1- ton Crew Cab with Chassis and Hoist 6.2 V8 Diesel	73,681 miles 1GBHR33J2LF301180
Short Bed Box for a 2006 Dodge Dakota	
Short Bed with Eagle Lift and Tool Box for a 2004 Chevy	
4 Pin and Loop Snow Plow Hitches Truck Portion from a 7400 IH trucks	
Single Cylinder Hoist	
1993 Bookmobile International Chassis 7.3 IH Engine	173,899 miles 1HTMGZRM1PH493600
545 Allison Transmission	
Martin Diesel Generator Set Yanmar Engine 7KW Model 70-DS Serial 30910 3325 Hours	
Set of 4 tires and spoke rims, Continental brand, model Conti Sport size 245/35 ZR20	

The vehicles and equipment are being sold as is. Vehicles and equipment may be viewed at the City Shop at 1139 Center Street between the hours of 8 a.m. and 3 p.m. Bids will be accepted until 5 p.m. on October 29, 2014, at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, 56003, or by fax at (507) 625-4151. The City reserves the right to reject any and all bids.

Dated this 22nd day of October 2014.

/s/ April Van Genderen
City Clerk

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 13 -2015 SHELTER: Wheeler FEE: 80.00

TYPE OF EVENT: Mass/Picnic DATE VALID: 9-13-15 HOURS: 9a - 3pm

ORGANIZATION: Holy Rosary Church SIZE: 500

APPLICANT NAME: Kurt Evans

ADDRESS: 525 Grant Ave. CITY: N MKTO

ZIP: _____ DAYTIME PHONE #: 340-4268 (Kurt)

TENTS: free-standing ELECTRICITY: yes ALCOHOL: NO

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: PA System
Amplified music or band requires Council approval

OTHER: Weber-Caterer

PERMIT APPROVED: _____ DATE: 10-13-14

PERMIT DENIED: _____

REFER TO COUNCIL:

April Van Dine
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: Kurt Evans 10-3-2014
Applicant Date

For Office Use Only

Receipt # 108058

Book _____

Park _____

Police _____

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 18 -2015 SHELTER: SLP #1 + 2 + Gazebo FEE: 160.00

TYPE OF EVENT: Wedding DATE VALID: 5-10-15 HOURS: NOON - 10pm.

ORGANIZATION: Shotliff/Meisberger SIZE: 150-200

APPLICANT NAME: Curtis Shotliff

ADDRESS: 700 Raintree Rd. CITY: MKTO

ZIP: DAYTIME PHONE #: 507-720-5813

TENTS: NO ELECTRICITY: yes ALCOHOL: cans/bring own

AUDIO DEVICES: Small folk band - w/speakers
Amplified music or band requires Council approval

OTHER: games, etc.

PERMIT APPROVED: DATE: 10-13-14

PERMIT DENIED:

REFER TO COUNCIL: [check] 10/13/14 [signature]
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
* Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
* Glass containers.
* Bonfires.
* Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
* Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
* Keg beer is allowed only with a permit.
* Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
* Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
* Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.

SIGNED: [signature] 10-13-14
Applicant Date

For Office Use Only
Receipt # Book Park Police

PRELIMINARY AND FINAL PLAT OF NORTHPORT NO. 18

LOT 1, BLOCK 1 AND OUTLOT B, NORTHPORT NO. 17

A REQUEST FROM D & K POWDER COATING, LLC/
NORTH MANKATO PORT AUTHORITY

THE CITY OF NORTH MANKATO

SUBJECT: Preliminary and Final Plat of Northport No. 18
APPLICANT: D & K Powder Coating, LLC/North Mankato Port Authority
LOCATION: Lot 1, Block 1 and Outlot B, Northport No. 17
EXISTING ZONING: M-2, Heavy Industrial
DATE OF HEARING: October 9, 2014
DATE OF REPORT: October 2, 2014
REPORTED BY: Michael Fischer, City Planner

APPLICATION SUBMITTED

Request to replat Lot 1, Block 1, and Outlot B, Northport No. 17.

COMMENT

Attached as Exhibit A is the final plat of Northport No. 17 approved by the City in 2012. It consists of Lot 1, Block 1, which was purchased by D & K Powder Coating, LLC and Outlots A and B owned by the Port Authority. The Port Authority has sold a portion of Outlot B and a portion of vacated Howard Drive West to D & K Powder Coating, LLC to be replatted with Lot 1, Block 1, Northport No. 17 to create Northport No. 18 as shown on Exhibit B. After replatting, D & K Coating will own Lot 1, Block 1, Northport No. 18 and the Port Authority will own Outlot A reserved for future development.

As part of the replatting process, it was necessary to vacate certain utility easements and excess street right-of-way. As shown on Exhibit C, the easements that were vacated are highlighted in yellow and the street right-of-way in blue.

RECOMMENDATION

Staff recommends approval of the preliminary and final plat of Northport No. 18.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9A	Department: City Engineer	Council Meeting Date: 10/20/14
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TITLE OF ISSUE: Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment Roll for Project No. 13-02AC, 2014 Belgrade Hill and Ravine Improvement.

BACKGROUND AND SUPPLEMENTAL INFORMATION: On May 5, 2014 the City Council adopted a resolution approving plans and specifications and ordering advertisements for bids for Project No. 13-02AC 2014 Belgrade Hill and Ravine Improvement. Construction began on the project in June 2014. The total cost of the improvement will be \$1,517,611 with the City declaring the portion of the cost of such improvement to be paid by the City is \$1,468,611 and the portion of the cost to be assessed against benefited property owners is declared to be \$49,000, not including driveway assessments. A copy of the Assessment Roll for the "Old" Belgrade Avenue portion of the project detailing the proposed assessments for each parcel is attached.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Resolution Declaring Costs to be Assessed and Ordering Preparation of the Proposed Assessment Roll.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Spears
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Freyberg
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) <u>Assessment Roll</u>				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____

RESOLUTION NO.

RESOLUTION DECLARING COST TO BE ASSESSED
AND ORDERING PREPARATION OF PROPOSED ASSESSMENTS
PROJECT NO. 13-02AC
2014 BELGRADE HILL AND RAVINE IMPROVEMENT

WHEREAS, a contract has been let for Project No. 13-02AC, 2014 Belgrade Avenue Hill and Ravine Improvement and the estimated cost for such improvement is \$1,287,611, and the expenses incurred or to be incurred in the making of such improvement amount to \$230,000, so that the total cost of the improvement will be \$1,517,611;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the portion of the cost of such improvement to be paid by the City is hereby declared to be \$1,468,611, and the portion of the cost to be assessed against benefited property owners is declared to be \$49,000, not including driveway assessments;

BE IT FURTHER RESOLVED, that assessments shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January, 2015 and shall bear interest at the rate of 4.36 percent per annum from the date of the adoption of the assessment resolution;

BE IT FURTHER RESOLVED, that the City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and the City Clerk shall file a copy of such proposed assessment in the Clerk's office for public inspection;

BE IT FURTHER RESOLVED, that the City Clerk shall upon the completion of such proposed assessment, notify the City Council thereof.

Adopted by the City Council this 20th day of October 2014.

Mayor

Attest:

City Clerk

LINE	PARCEL NO.	PROPERTY ADDRESS	PROPERTY OWNER NAME		PROPERTY OWNER ADDRESS	CITY	STATE	ZIP	FINAL ASSESSMENT AMOUNTS									
			LAST	FIRST					STREET & UTILITY REGON. STRICT (LN FT)	DRIVEWAY (SQ FT)	SANITARY SEWER SERVICE (EACH)	WATER SERVICE (EACH)	SUBTOTAL	SUBTOTAL WITHOUT DRIVEWAY	MAXIMUM ASSESSMENT \$7,000.00	SUBTOTAL WITH MAXIMUM APPLIED	DRIVEWAY	FINAL ASSESSMENT
1	18-012-3200	1004 BELGRADE AVE	INDURIE	HALEY MARIE	1004 BELGRADE AVE	NORTH MANKATO	MN	56003	\$31,408.63	\$499.90	\$1,242.86	\$1,085.71	\$34,237.11	\$33,737.21	\$7,000.00	\$7,000.00	\$499.90	\$7,499.90
2	18-012-3100	1014 BELGRADE AVE	MAUS	THOMAS K	1014 BELGRADE AVE	NORTH MANKATO	MN	56003	\$23,619.29	\$852.11	\$1,242.86	\$1,085.71	\$26,799.97	\$25,947.86	\$7,000.00	\$7,000.00	\$852.11	\$7,852.11
3	18-664-0010	1024 BELGRADE AVE	MARQUARDT	ORVAL P	1024 BELGRADE AVE	NORTH MANKATO	MN	56003	\$43,972.09	\$1,164.54	\$1,242.86	\$1,085.71	\$47,465.20	\$46,300.66	\$7,000.00	\$7,000.00	\$1,164.54	\$8,164.54
4	18-011-2600	1026 BELGRADE AVE	HARRIS	THOMAS J	1026 BELGRADE AVE	NORTH MANKATO	MN	56003	\$44,600.26	\$1,789.42	\$1,242.86	\$1,085.71	\$48,718.26	\$46,928.83	\$7,000.00	\$7,000.00	\$1,789.42	\$8,789.42
5	18-011-2700	1035 BELGRADE AVE	WILSON	ELIZABETH C	1035 BELGRADE AVE	NORTH MANKATO	MN	56003	\$25,126.91		\$1,242.86	\$1,085.71	\$27,455.48	\$27,455.48	\$7,000.00	\$7,000.00		\$7,000.00
6	18-011-2800	1033 BELGRADE AVE	ROBINSON	ERIC & CHRISTINE	200 RUTH STREET	NORTH MANKATO	MN	56003	\$27,639.60	\$766.90	\$1,242.86	\$1,085.71	\$30,735.07	\$29,968.17	\$7,000.00	\$7,000.00	\$766.90	\$7,766.90
7	18-011-2900	1025 BELGRADE AVE	VINSTADT	MATTHEW & CARRIE	1025 BELGRADE AVE	NORTH MANKATO	MN	56003	\$39,574.88	\$727.13	\$1,242.86	\$1,085.71	\$42,630.58	\$41,903.45	\$7,000.00	\$7,000.00	\$727.13	\$7,727.13
									\$235,941.67	\$5,800.00	\$8,700.00	\$7,600.00	\$258,041.67	\$252,241.67		\$49,000.00	\$5,800.00	\$54,800.00

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9B	Department: City Engineer	Council Meeting Date: 10/20/14
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TITLE OF ISSUE: Resolution Ordering Hearing for 7 p.m. on Monday, November 17, 2014 on Assessments for Project No. 13-02AC, 2014 Belgrade Hill and Ravine Improvement.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Refer to Agenda Item #9A for an explanation of the proposed assessments.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt resolution ordering hearing on assessments.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Spears
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Freyberg
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) <u>Notice of Hearing</u>				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____

RESOLUTION NO.

RESOLUTION SETTING PUBLIC HEARING FOR
PROPOSED ASSESSMENTS PROJECT NO. 13-02AC
2014 BELGRADE HILL AND RAVINE IMPROVEMENT

WHEREAS, by a resolution passed by the City Council on October 20, 2014, the City Clerk and the City Engineer, were directed to prepare a proposed assessment cost for Project No. 13-02AC 2014 Belgrade Avenue Hill and Ravine Improvement;

WHEREAS, the City Clerk has notified the Council that such proposed assessment has been completed and filed in the City office for public inspection;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that a public hearing shall be held on the 17th day of November, 2014 in the City Council Chambers of City Hall, 1001 Belgrade Avenue, North Mankato, Minnesota at 7:00 p.m., to consider such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment;

BE IT FURTHER RESOLVED, that the City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and shall state in the notice the total cost of the improvement. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing;

BE IT FURTHER RESOLVED, that the owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk, except that no interest shall be charged if the entire assessment is paid within 30 days of the adoption of the assessment. An owner may at any time thereafter, pay to the City Clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the City Council this 20th day of October 2014.

Mayor

Attest:

City Clerk

NOTICE OF HEARING ON PROPOSED ASSESSMENT
FOR PROJECT NO. 13-02 AC
2014 BELGRADE HILL AND RAVINE IMPROVEMENT

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 17th day of November, to consider the proposed assessment for Project No. 13-02 AC, 2014 Belgrade Hill and Ravine Improvement.

Complete copies of the assessment roll are available for public inspection upon request in the Office of the City Clerk. The area proposed to be assessed is the property abutting said improvements. Written or oral objections to these assessments will be considered at the hearing. The total cost of the improvement is \$1,517,611. The amount to be assessed is \$49,000, not including driveway assessments.

An owner may appeal an assessment to District Court pursuant to Minnesota Statutes Section 429.081 by serving notice of the appeal upon the Mayor or Clerk of the City within thirty (30) days after the adoption of the assessment and by filing such notice with the District Court within ten (10) days after service upon the Mayor or Clerk. No appeal may be taken as to the amount of any assessment unless a signed, written objection is filed with the Clerk prior to the hearing or presented to the presiding officer at the hearing.

The City Council may defer the payment of special assessments pursuant to Minnesota Statutes 435.193 through 435.195 for homestead property owned by a person 65 years of age or older or permanently and totally disabled for whom it would be a hardship to make the payments. In order to qualify, such a person must have limited income. If you feel you may qualify, contact the City Clerk for more specific information.

Dated this 20th day of October 2014.

April Van Genderen
City Clerk
City of North Mankato

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9C	Department: Administration	Council Meeting Date: 10/20/14
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TITLE OF ISSUE: Staff will Present the Proposed Five-Year Capital Improvement Plan, 2015-2019, for discussion.

BACKGROUND AND SUPPLEMENTAL INFORMATION: Administrator Harrenstein and Finance Director Thorne will present information on the Proposed Five-Year Capital Improvement Plan, 2015-2019.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Discuss the Proposed Five-Year Capital Improvement Plan, 2015-2019.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
_____			Spears
_____			Steiner
_____			Norland
_____			Freyberg
_____			Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>				

Other (specify) _____

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

PROCLAMATION

WHEREAS, in the United States, nearly 30 million people-including 290,000 in Minnesota have diabetes, a serious disease with potentially life threatening complications such as heart disease, stroke, blindness, kidney disease and amputation; and

WHEREAS, an additional 86 million people in the United States are at risk for developing Type 2 diabetes; and

WHEREAS, recent estimates project that as many as one in three American adults will have diabetes in 2050 if current trends continue; and

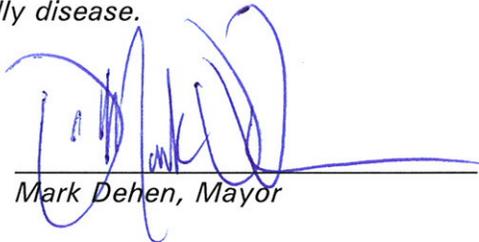
WHEREAS, an increase in community awareness is necessary to put a stop to the diabetes epidemic;

NOW, THEREFORE, I, Mark Dehen, Mayor of the City of North Mankato, Minnesota, do hereby proclaim November to be

American Diabetes Month

in the City of North Mankato, and encourage all citizens to recognize American Diabetes Month and be a part of the American Diabetes Association's Stop Diabetes[®] movement to confront, fight, and most importantly, change the future of this deadly disease.

Dated this 20th day of October 2014.



Mark Dehen, Mayor