

Pursuant to due call and notice thereof, a Council Workshop of the North Mankato City Council was held in the Council Chambers of the Municipal Building on December 16, 2013. Mayor Dehen called the meeting to order at 6:00 p.m. The following were present for the meeting: Mayor Dehen, Council Members Spears, Steiner, Norland and Freyberg, Administrator Harrenstein, Finance Director Thorne, Planner Fischer, City Clerk Gehrke and Public Works Director Swanson.

Economic Development Policies

The Mayor thanked the Port Authority Commissioners for coming to the workshop. The City Administrator presented the economic development policies recommended for adoption reporting the process started in July with four stakeholder meetings and discussions with both the City Council and Port Authority Commission. Tony Schertler, Springsted, Inc., will be at the Council meeting to answer any questions. The Administrator gave an overview of the economic development policies highlighting five points: 1) The policies strike a balance between differing opinions on awarding business incentives; 2) The policies discourage "bidding wars" for incentives between North Mankato and cities in Nicollet County and Blue Earth County; 3) The policies specifically guide consideration of incentives to the minimum amount needed for public involvement by requiring specific financial data and financial commitments from those seeking subsidies; 4) The policies minimize public risk by specifically giving preference to projects using the "pay-as-you-go" method as opposed to projects that require up-front borrowing by the public sector; and 5) The policies require projects to be consistent with the City's Comprehensive Plan or other identifiable goal of the City Council. Two edits were made to the economic development policies: 1) Item I.4. Changing Mankato-North Mankato MSA to Nicollet County and Blue Earth County and 2) Item I.7. Deleting the sentence "The minimum number of jobs to be created by a project is one (a) jobs." Port Authority Commissioner Gregg Abbott appeared before the Council and stated he would not have a problem with removing the plumbing, heating and signage from the authorized uses for the downtown grants. He also stated that the hilltop businesses should be included to give all businesses a level playing field and rules could be developed for grants outside of the Central Business District. Commissioner Dave Arnold stated the economic development policies give the Port Authority guidelines to follow and also gives them an explanation of why they cannot grant or loan money in certain cases. Commissioner Duane Olenius asked when the makeup of the Port Authority Commission would change. Mayor Dehen reported appointments will be made at the beginning of 2014 which will include the full Council on the Port Authority Commission. Council Member Spears asked that Resolution No. 05-09 be redrafted to emphasize loans over grants.

Solid Waste Request for Proposals (RFP)

Administrator Harrenstein reported Dan Krevit, Foth Infrastructure & Environment, was in attendance. Mr. Krevit presented background information reporting the City of Mankato asked if we wanted to do a joint Request for Proposals (RFP). He presented the draft joint RFP highlighting some of the main points: 1) Fully implements single-stream recycling with new carts on an every-other-week collection schedule; 2) Supports and complements the City of North Mankato's ongoing, parallel effort to streamline recyclable processing operations at Riverbend Recycling Center; 3) Adds an additional level of trash services (35-gallon cart) for North Mankato; 4) Expands automated trash and recyclables collection city-wide with standardized carts for every residential dwelling; 5) Preserves the residents' ownership of the

new Hansen Sanitation carts; and 6) Proposes a “Joint” RFP procurement process with the City of Mankato while preserving North Mankato’s independence and individual decision-making authority. He reported the joint RFP process has a number of advantages to North Mankato including: 1) Administrative cost savings; 2) Close coordination of the planning, design and roll-out of the two cities new single-stream recycling systems; 3) Numerous tactics to increase the value and quality of collection service while putting downward pressure on contract costs; and 4) Additional municipal and county resources will be more readily available to help North Mankato continue to develop a more sustainable, cost-effective, regional approach to the solid waste and recycling systems.

In response to questions, he reported each resident would be issued a cart for trash, 35-65- or 90-gallon; and a 90-gallon cart for recyclables. He reported the 24/7 drop-off would continue at the Riverbend Recycling Center. Some discussion was held regarding options other than Minnesota Waste Processing (MWP). Mr. Krevit reported that Nicollet County has designated MWP as the preferred method to process and recover rather than land fill.

Mr. Krevit reported the joint RFP will be presented at the Council meeting for approval to release the RFP.

There being no further business, the Council Workshop was adjourned at 6:55 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on December 16, 2013. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Spears, Steiner, Norland and Freyberg, Administrator Harrenstein, Finance Director Thorne, Attorney Kennedy, Planner Fischer, City Clerk Gehrke, Public Works Director Swanson and Engineer Sarff.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda with the addition of presentation of a proclamation to Jon Rippke and a Certificate of Recognition to Gregg Abbott. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Approval of Minutes

Council Member Freyberg moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of December 2, 2013. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Presentation of Proclamation to Former City Engineer Jon Rippke

Former City Engineer Jon Rippke was in attendance at the meeting. Since he is retiring from Bolton & Menk at the end of 2013, Mayor Dehen read the proclamation presented to Mr. Rippke at his retirement party which proclaims December 5th as Jon Rippke Day in North Mankato. Mr. Rippke spoke of the many projects that occurred during his tenure as City Engineer and the growth of the City.

Certificate of Recognition for Port Authority Commissioner Gregg Abbott

Mayor Dehen presented a Certificate of Recognition to Gregg Abbott thanking him for eight (8) years of service on the North Mankato Port Authority Commission. Mr. Abbott thanked everyone for their work and stated he believes the City of North Mankato is headed in the right direction by involving more Council Members on the Port Authority Commission.

Public Hearing, 7 p.m. – Five-Year Capital Improvement Plan

Mayor Dehen opened the public hearing to consider the Five-Year Capital Improvement Plan 2014-2018 which was proposed to the Council at the November 18, 2013 Council Workshop. Notice of the public hearing was published on the City's website. Barb Church, 102 E. Wheeler Avenue, appeared before the Council and gave her approval that many of the items in the CIP were going to be funded with cash. With no one else appearing before the Council, the Mayor closed the public hearing.

Consent Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the Consent Agenda which includes:

1. Bills and Appropriations.
2. Resolution No. 77-13 Approving Donations/Contributions/Grants.
3. Resolution No. 78-13 Setting Council Meeting Dates for Year 2014.

Vote on the motion: Spears, Steiner, Norland, Freyberg, and Dehen, aye; no nays. Motion carried. The Council thanked the generous donors for their contributions to the North Mankato Taylor Library.

Public Comments

The Mayor stated that public comments would be taken by subject. The first comments would be about the Request for Proposals (RFP) for Solid Waste and Recycling Services. The following individuals appeared to comment on this subject:

Barb Church, 102 E. Wheeler Avenue, asked the size of the Hansen Sanitation container and if the size of the container will be reflected on our bill. She also requested the subscription to yard waste containers and asked why that is not part of the RFP. Public Works Director Swanson reported with the 24 hours/7 days per week drop-off there was not an overwhelming need for this service. She stated Mankato has this included in their RFP and asked that the City of North Mankato include it in the RFP. Council Member Steiner stated the City will help anyone unable to bring their yard waste to the compost site. Ms. Church also stated she didn't realize there was a senior garbage rate. She thanked the City of Mankato for asking us to join them in the RFP process.

Denny Savik, 810 Belgrade Avenue, thanked everyone for their work on the RFP process. He questioned the every other week recycling pickup versus the weekly pickup. Dan Krevit responded the City of Mankato currently has the same system the City of North Mankato currently has in place. Denny would like to see recycling pick up every week. He also asked why the RFP specifies recyclables going to LJP Enterprises. Administrator Harrenstein reported that Mr. Krevit asked the City to designate a location where the recyclables would be hauled. The reason is that they are local and cost effective. Denny also asked what the role of Riverbend Recycling would have in the future. Mr. Harrenstein reported that the drop-off services would continue at Riverbend.

John Hurd, 732 Garfield Avenue, stated a second lane needs to be added to the Riverbend Recycling Center for drop-off because it is problematic for him to wait five minutes to drop off his items.

The second comment period was about the Economic Development Policies:

Barb Church, 102 E. Wheeler Avenue, thanked everyone who participated in the Economic Development process and stated that some of the policies are the same as in the past but the process enhances the transparencies of the policies. She requested the policies be posted on the City's website and asked the Council to revisit them every 3-5 years.

Denny Savik, 810 Belgrade Avenue, stated he believes one building on Belgrade has received 4-5 subsidies; that the Port Authority operated in a cloak of secrecy but is now headed in the right direction.

The third comment period was about the proposed zoning changes:

Phil Henry, 1300 Noretta Drive, stated he believes a public hearing should not be held until the Comprehensive Plan is completed. He believes high-end rental property is destined to fail in North Mankato.

Denny Savik, 810 Belgrade Avenue, asked why rezoning is being considered prior to the completion of the Comprehensive Plan. He stated the Zoning Commission is broken and that items are brought to the Council too fast after a Planning Commission meeting.

Barb Church, 102 E. Wheeler, stated changes to uses in the Central Business District should fall under the umbrella of the Comprehensive Plan.

Tom Hagen, 927 Lake Street, reported he attended the Planning Commission meeting and felt the same frustration as when on the Park & Greens Spaces Committee when trees were being planted prior to the Benson Park Plan being completed and during the previous Marigold debates. He spoke of trust of government and believes talking of the zoning prior to completion of the Comprehensive Plan diminishes that trust and urged the Council to table the zoning changes until the Comprehensive Plan is completed.

Approval of Proposed 2014 Budget and Capital Improvement Plan 2014-2018

The following four resolutions were presented for adoption:

Res. No. 79-13 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2014

Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 79-13 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2014. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Res. No. 80-13 Approving 2013 Tax Levy, Collectible in 2014

Mayor Dehen reported the 2013 Tax Levy, Collectible in 2014 is a zero percent increase in the tax levy. **Council Member Steiner moved, seconded by Council Member Freyberg, to adopt Resolution No. 80-13 Approving 2013 Tax Levy, Collectible in 2014. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.**

Res. No. 81-13 Setting Rates and Charges for Municipal Utilities

Council Member Spears asked the City Administrator to review the need for the rate increases. Administrator Harrenstein reported the rate increases in both the water and sewer funds are necessary to stabilize the funds and finance capital outlay for the recoating of the water tower and the new well. He also reported this is the first rate increase since 2008. The Administrator reported the new rates comply with all mandates relating to water conservation. **Council Member Steiner moved, seconded by Council Member Freyberg, to adopt Resolution No. 81-13 Setting Rates and Charges for Municipal Utilities. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.**

Res. No. 82-13 Approving the Capital Improvement Plan, 2014-2018

Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 82-13 Approving the Capital Improvement Plan, 2014-2018. Vote on the Resolution: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Consider Adopting Economic Development Policies

Tony Schertler of Springsted, Inc. appeared before the Council and stated he has been working with staff to compile the Economic Development Policies with what they heard in the Economic Development meetings. He reviewed the memo on this subject which the City Administrator brought before the Council Workshop earlier tonight. He also noted that Attorney Julie Eddington reviewed the document prior to final completion and she reported the document is compliant. One of the issues was regarding CBDG Funds which have special criteria and are harder to spend down so may require a lower threshold, tax increments and tax abatements. He reported the Economic Development Policies give more transparency, more due diligence and outlines the objectives. Council Member Spears stated the idea that we should spend state and federal money or we will need to return it offends him. Tony stated certain dollars are targeted for certain types of uses and if you don't have a need for these dollars they may be returned.

Council Member Norland moved, seconded by Council Member Steiner, to adopt the Economic Development Policies. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Consider Approving Request for Proposals (RFP) for Solid Waste and Recycling Services

Dan Krevit, Foth Infrastructure and Environment, earlier appeared at the Council Workshop and presented the joint Request for Proposal (RFP) for Refuse and Recycling Services. He also appeared at the Council meeting to answer any questions regarding the RFP. In response to a question regarding a subscription yard waste program, he reported that it could be added to the RFP. This would be a direct payment to the hauler and not appear on the utility bill. In response to the question regarding weekly versus every other week recycling pickup, he reported this was done as a rate reduction strategy and stated it could be changed at a later date. Mr. Krevit also reported that residents will receive a choice of a 65-gallon or a 90-gallon recycling container. He also responded that state statute requires two different rates but beyond that it is a policy decision. Discussion was held regarding the subscription yard waste service provided by the City of Mankato. **Council Member Spears moved, seconded by Council Member Freyberg, directing staff to include the subscription yard waste service in the Request for Proposals (RFP) for Solid Waste and Recycling Services. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.**

Council Member Norland moved, seconded by Council Member Steiner, to approve the Joint Request for Proposal (RFP) for Refuse and Recycling Services with the addition of the subscription yard waste services added. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. Motion carried.

Consider Amendments to the R-3, R-4 and CBD Section of the Zoning Code and Set Public Hearing

Mayor Dehen reported the next item of business is to consider setting a public hearing to consider amendments to the R-3, R-4, and CBD Sections of the Zoning Code. **Council Member Spears moved, seconded by Council Member Freyberg, to table setting the public hearing to consider amendments to the R-3, R-4 and CBD Sections of the Zoning Code until the Comprehensive Plan is completed.** Council Member Spears asked to speak on this matter and read the following:

"It is improper to consider zoning and land use ordinance changes at this time. There are three reasons for **not** doing this. First, any changes now do not honor the Comprehensive Planning process. Second, there are going to be

statutory implications in implementing a Comprehensive Plan that will mandate changes to our zoning and land use codes. And lastly, these changes serve two projects specifically, in an effort to circumvent public concern about the propriety of the projects

In regards to the Comprehensive Plan, it is anticipated that it will be complete in May. At this point, there are no documents available to indicate the final results of the process. It seems insulting to the participants in the process that the City claims to know enough at this point to make significant changes to our zoning. Proceeding at this point is an act of extreme hubris. It seems that, either someone here at City Hall has a crystal ball, or that the public input process for the Comprehensive plan is merely a sop to the citizens and the city already knows what they are going to put in the plan.

About statutory concerns: Minnesota statute 473.858 states, "The comprehensive plan shall provide guidelines for the timing and sequence of the adoption of official controls to ensure planned, orderly, and staged development and redevelopment consistent with the comprehensive plan." This means that we will have to bring our ordinances into alignment with the plan. Making changes at this time, knowing there is a chance we may have to redo the changes after ratification of the Comprehensive plan is likely a waste of time and money. Again, unless the City already knows what is going to be in the plan.

The City Administrator in as much states these changes are being driven by the Marigold project as well as others. The controversy around Marigold is the primary case that the need for the Comprehensive Plan. Though the City approved the necessary variances there is a civil lawsuit regarding the propriety of those variances. The jury is still out both on the comprehensive plan and the litigation against the city. These changes are a clear attempt to pave the way for these projects so that they are no longer subject to review by the council or the public.

It will be a mistake to proceed with these or any changes until the Comprehensive Plan is complete and approved. To proceed dishonors the people and process involved in creating the Comprehensive Plan. To proceed will waste time and money if the changes do not comport with the Comprehensive Plan. To proceed says that the City will go to any length to circumvent due process."

Council Member Norland stated that she disagreed on every point that Council Member Spears made stating that economic development has moved forward at a very good rate for many years and one of the reasons it has is that we follow economic development policy and we need to keep going simultaneously with the Comprehensive Plan or we will lose our momentum. She stated that she is annoyed at being told that we are playing games and not transparent and the zoning changes give the City the flexibility to move ahead on pending projects. She stated it is no secret that Mick Montag wants to build an apartment house on the MICO property and no secret that Van Moody wants to build on the Marigold property. She stated that we need to move forward and take the necessary steps to encourage businesses and housing in the City of North Mankato.

Council Member Steiner stated that in the last couple of years people think the City has not been transparent; however, all meetings are open to the public and filmed. The City has not completed all the projects in recent years by not having plans. He stated the City is being held hostage by people who have not thought this through and have come around trying to impose restrictions on us moving forward.

The Mayor stated the City has done due diligence by going out and reviewing policies for similar areas and by continuing our existing policy it leaves us at a competitive disadvantage with our peer cities. The public hearing gives the citizens another opportunity to make comment, the public commentary will be recorded and provided to those writing the Comprehensive Plan and added to the information already provided in private and public sessions. At this point we have motion to table the public hearing.

Council Member Freyberg reported he attended the Planning Commission meeting as the Council Liaison. He reported an important part of the packet was the second half that did not get discussed at the Planning Commission meeting, which included maximum ground coverage. He reported Mankato is at 35 percent and we are at 50 percent and 60 percent. The part of the conversation that addresses the other cities compared to North Mankato, not all the information was there. The Planning Commission was only discussing the setback requirements but did not discuss maximum ground coverage. It makes North Mankato a lot more competitive because we still allow 50 and 60 percent ground coverage. We need to address the code changes that accurately address all the issues because we gave ourselves a huge advantage on ground coverage. He stated that earlier this evening we passed a no-compete clause in our Economic Development Policies between Nicollet and Blue Earth County, therefore, our zoning requirement changes should be complementary to this in that our maximum ground coverage regulations in both cities should be equal. Administrator Harrenstein asked if other zoning regulations for ground coverage is more restrictive in other cities. Planner Fischer stated that all of this has an effect including lot size requirements, lot width and lot depth.

Vote on the motion: Spears and Freyberg, aye; Steiner, Norland and Dehen, nay. Motion failed.

The Mayor moved, seconded by Council Member Freyberg, to direct the Planning Commission to consider ground coverage and Planned Unit Development (PUD) issues as compared to the City of Mankato with regard to R-3, R-4 and CBD zoning districts.

The City Attorney stated the Planning Commission would want some clear direction on what they are to review. Some discussion was held regarding the height limits in Mankato. If what the Council wants is a level playing field in both cities, direction should be given to the Planning Commission. Administrator Harrenstein stated that ground coverage was the major issue. He also stated that Mankato uses the Planned Unit Development (PUD) which is not deployed by the City of North Mankato. Council Member Spears stated this is another reason to wait until the Comprehensive Plan is completed. The Administrator asked if the Council could set a public hearing for the second January meeting. The Attorney stated that by doing so, the public would know that these issues would be dealt with at a public hearing.

Vote on the motion: Spears abstained; Steiner, Norland, Freyberg and Dehen, aye. Motion carried.

Set a Public Hearing for 7 p.m. on Tuesday, January 21, 2014 to Consider Amendments to the R-3, R-4 and CBD Zoning Districts

Council Member Norland moved, seconded by Council Member Steiner, to set a public hearing for 7 p.m. on Tuesday, January 21, 2014 to consider amendments to the R-3, R-4 and CBD zoning districts. Vote on the motion: Spears, nay; Steiner, Norland, Freyberg and Dehen, aye. Motion carried.

Mayor and Council Comments

Council Member Norland

Council Member Norland gave a report of the Community Education and Recreation (CER). She reported that while most people know about the many youth and adult recreation opportunities through CER, and the Adult Basic Education Program, many may not be aware of

the volunteer opportunities. CER manages the district's volunteer program recruiting, screening, placing and supporting volunteers in the school district. Teach requests for classroom volunteers are growing each year. If you are interested in being a volunteer, contact the Community Education and Recreation Office at 507-387-5501.

Council Member Norland reported Region 9 Development Commission held a Grant Opportunity Forum on November 21, 2013. They presented a new resource called the Southern Minnesota Source Link, or SoMN Source Link, which is a website and portal which will link entrepreneurs and small businesses with resources to help start and grow their businesses. Contact information is: info@somnsourcelink.com.

Council Member Steiner

Council Member Steiner wished everyone a Merry Christmas and Happy New Year.

Mayor

The Mayor reported he attended the Highway 14 presentation on options available for the new intersection between U.S. Highway 4 and Minnesota Highway 111.

The Mayor presented holiday greetings from MAFTTI and the Union Pacific Railroad. He also wished everyone Happy Holidays.

Public Comments

Barb Church, 102 E. Wheeler Avenue

Barb Church, 102 E. Wheeler Avenue, reported she was researching comparisons of zoning codes for different cities and asked if the Council wanted her to send them a copy. The Mayor asked that she send the information to the City Clerk who would forward it to the Council. After additional discussion, it was determined the focus of comparison would be the City of Mankato in order to have a level playing field.

Council Member Norland moved, seconded by Council Member Steiner to adjourn the meeting. Vote on the motion: Spears, Steiner, Norland, Freyberg and Dehen, aye; no nays. The meeting was adjourned at 8:40 p.m.

Mayor

City Clerk

CLAIM REPORT
 BILLS PAID AFTER THE COUNCIL MEETING OF DECEMBER 16, 2013
 END OF MONTH

76594	Blue Earth County	recording fee Notary Public Commission-Admin	\$20.00
76595	Delta Dental	dental ins January 2014 employee reimbursed	\$890.85
76596	Long Term Care	long term care payment employee reimbursed	\$163.64
76597	Verizon Wireless	cell phone bill-Admin, Police & Inspections	\$155.22
76598	CenterPoint Energy	final gas bill 710 Range-Comm Dev Block Grant	\$617.35
76599	City of North Mankato	final water bill 710 Range-Comm Dev Block Grant	\$72.86
76600	Mead, Donald W. & Lee Etta	purchase 710 Range-Comm Dev Block Grant	\$30,873.05
76601	Nicollet County Recorder	recording of warranty deed-Comm Dev Block Grant	\$46.00
76602	Nicollet County Treasurer	2013 RE taxes 710 Range Comm Dev Block Grant	\$1,311.72
76603	Nicollet County Treasurer	State Deed tax 710 Range-Comm Dev Block Grant	\$214.50
76604	Wells Fargo Bank	payoff loan 710 Range-Comm Dev Block Grant	\$23,018.15
76605	Wells Fargo Recovery	payment in full 710 Range-Comm Dev Block Grant	\$4,601.23
76606	Xcel Energy	final electric bill 710 Range-Comm Dev Block Grant	\$369.70
76607	North Mankato Firemen's Relief	December tax settlement-Fire Relief	\$16,928.00
76608	Select Account	December participant fee-Unallocated	\$100.65
76609	Wells Fargo Bank	administration charges on bonds	\$2,250.00
76610	AT&T Mobility	cell phone bill-Bookmobile	\$24.74
76611	American Legion Post 518	refund overpayment 2013-2014 Sunday Liquor Lic	\$40.00
76612	Ange, Inc.	refund overpayment 2013-2014 Sunday Liquor Lic	\$40.00
76613	Big Dog Sports Café	refund overpayment 2013-2014 Sunday Liquor Lic	\$40.00
76614	Circle Inn	refund overpayment 2013-2014 Sunday Liquor Lic	\$40.00
76615	Crossroads	refund overpayment 2013-2014 Sunday Liquor Lic	\$40.00
76616	DDD Motel Corporation	refund overpayment 2013-2014 Sunday Liquor Lic	\$40.00
76617	Dino's Gourmet Pizzeria	refund overpayment 2013-2014 Sunday Liquor Lic	\$40.00
76618	JTS Enterprises, Inc.	refund overpayment 2013-2014 Sunday Liquor Lic	\$40.00
76619	Las Fronteras	refund overpayment 2013-2014 Sunday Liquor Lic	\$40.00
76620	NaKato Bar & Grill	refund overpayment 2013-2014 Sunday Liquor Lic	\$40.00
76621	SBK Corporation	refund overpayment 2013 Sunday Liquor License	\$20.00
76622	Telrite Corporation	long distance phone bill-Mun Bldg	\$245.77
76623	Salvation Army	replace Santa Anonymous check	\$500.00
76624	Sprint	PCS connection card data plan-Pol, 2013 Const & P/A	\$234.31
76625	Enventis	telephone bill-All Depts.	\$469.61
76626	John Deere Financial	equipment parts-Street & Park Depts.	\$209.35
76627	ICMA Retirement Trust - 457	employee payroll deductions	\$3,018.85
76628	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$660.00

CLAIMS CONTINUED

76629	Law Enforcement Labor Service	employee payroll deductions	\$450.00
76630	NCPERS Minnesota-Unit 662400	employee payroll deductions	\$192.00
76631	United Way	employee payroll deductions	\$204.33
76632	Kwik Trip, Inc.	unleaded & diesel fuel-All Depts.	\$24,851.18
76633	Nicollet County Treasurer	State deed tax Nicollet Cty Services Bldg-Port Auth	\$4,092.00
	Affordable Jetting	professional service-Police Dept.	\$175.00
	Allstate Peterbilt LLC	December tax settlement-TIF 21 Allstate Peterbilt	\$12,875.03
	Ameripride Service	mats, uniform & towel service-Street, Shop & Library	\$744.82
	Beacon Athletics	supplies-Caswell	\$5,314.20
	Benco Electric Cooperative	electric bill-All Depts.	\$27,170.65
	Bolton & Menk, Inc.	engineering fees	\$20,761.00
	Boyer Trucks	equipment parts-Shop	\$130.66
	Brandt, Inc.	embroider safety jackets-Street, Shop, Park & Water	\$179.05
	Brown Traffic Products, Inc.	equipment parts-Traffic Signals	\$4,159.71
	C & S Supply Co., Inc.	equipment parts & supplies-All Depts.	\$313.97
	Caretaker's of Mankato	snow removal-Public Access	\$351.20
	Cargill, Inc.	road salt-Street Dept.	\$17,570.95
	Carquest Auto Parts	equipment parts & supplies-All Depts.	\$543.03
	CDW Government, Inc.	supplies & equipment parts-All Depts.	\$1,960.79
	CenterPoint Energy	gas bill-All Depts.	\$8,128.48
	City Center Partnership	2013 agreement-Comm Dev	\$5,000.00
	Computer Technology Solutions	computer repair & software-Admin, Street & Park	\$647.53
	Cop Stop Uniform & Supply	supplies-Shop	\$36.50
	Crysteel Truck Equipment	equipment parts-Fire, Street & Park Depts.	\$1,835.33
	Dalco	supplies-All Depts.	\$778.10
	DM Stamps & Specialties	notary stamp-Admin	\$25.56
	Doran, Heather	mileage-Public Access	\$182.50
	Electric Pump	equipment parts-Sewer Dept.	\$7,498.10
	Ellingson Drainage	consent assessment 548 McKinley-Sewer Dept.	\$6,000.00
	Express Services	crossing guards-Police Dept.	\$1,187.85
	Ferguson Enterprises, Inc.	furnace repair-Park Dept.	\$62.97
	Fire Safety USA	supplies-Fire Dept.	\$470.00
	FleetPride	equipment parts-Street Dept.	\$526.82
	Frandsen Bank & Trust	safe deposit box rental-Mun Bldg	\$50.00
	Free Press	ads-Finance & Comm Dev	\$79.05

CLAIMS CONTINUED

Frontline Plus, Inc.	equipment parts-Civil Defense	\$1,804.54
G & L Auto Supply	equipment parts & supplies-All Depts.	\$1,022.31
Galls/Quartermaster	supply-Police Reserves	\$244.94
Gangelhoff, Brian	hydration pack-Police Physical Fitness	\$65.01
Grainger	equip parts & supplies-Civil Defense, Park & Water	\$279.03
GreenCare	supply-Park Dept.	\$13.08
Hawkins, Inc.	chemicals-Water Dept.	\$2,444.05
Henry, A.J. Fence Co.	fencing for ballfield-Park Dept.	\$2,772.75
Hoffman Construction	Final Estimate CSAH 41/Carlson/Howard	\$135,007.71
Horvick, Inc.	equipment parts-Street & Park Depts.	\$173.15
Howard Drive LLC	December tax settlement-TIF 17 National Dentex	\$6,224.76
I & S Group, Inc.	construction admin & staking Phase 2-Sales Tax	\$689.00
ICC	registration fee for training-Inspection	\$665.00
Ingram Library Services	books-Library	\$813.55
International Chemtex Corporation	equipment parts-Sewer Dept.	\$387.92
JT Services	equipment parts & supplies-Str Lights, Parkland & Wtr	\$9,922.21
Judson Implement, Inc.	equipment parts-Caswell	\$2,430.03
Julius, Kimberly	transcription costs-Police Dept.	\$43.90
Kennedy & Graven, Chartered	legal services-Finance	\$71.75
Key City Auto Parts, Inc.	equipment parts-Street Dept.	\$16.11
Kibble Equipment	equipment parts-Mun Bldg	\$87.48
Kleist, Randy	travel expenses for seminar-Sewer Dept.	\$143.30
LJP Enterprises, Inc	trailer rental-Sanitation	\$600.00
LJP Enterprises, Inc	December tax settlement-TIF 18 LJP Enterprises	\$38,738.92
Lakes Gas Company	LP gas-Sanitation	\$222.27
Lawson Products, Inc.	supplies-Street & Shop	\$746.09
Lindsay Window & Door	December tax settlement-TIF 22 Lindsay Window	\$7,913.12
Lloyd Lumber	equipment parts & supplies-All Depts.	\$707.67
MN Weights & Measures	inspection of scale-Sanitation	\$84.50
Mac Tools Distributor	supplies-Shop	\$25.20
Mankato Bearing Co.	equipment parts-Street Dept.	\$34.32
Mankato Ford, Inc.	equipment parts-Police, Inspections & Street	\$297.22
Mankato Motor Company	equipment parts-Street & Water Depts.	\$251.11
Mankato Public Schools	transportation for special program-Library	\$64.12
Matheson Tri-Gas, Inc.	welding supply-Shop	\$48.32
Menards-Mankato	supplies-All Depts.	\$289.69
Minnesota Pipe & Equipment	equipment parts-Water Dept.	\$7,398.22
Minnesota Valley Testing Lab	water & sample testing-Water & Sewer Depts.	\$443.75
Morgan, Shawn	running shoes-Police Physical Fitness	\$54.95
MRCI	wages for MRCI employees-Sanitation	\$9,750.40

CLAIMS CONTINUED

Minnesota State University	work study student-Library	\$242.50
NAPA Auto Parts-Mankato	equipment parts & supplies-Street Dept.	\$46.11
Nelson, Ruby	replace payroll Notice of Deposit acct closed	\$123.86
Nicollet County Recorder/Abstracter	abstracting fee & lien certificate-CDBG & Port Auth	\$763.00
North Central International	equipment parts-Street Dept.	\$913.75
Northern States Supply	supply-Shop	\$19.45
Old Dominion Brush	equipment parts-Street Dept.	\$77.12
OverDrive, Inc.	downloadable audio/ebooks-Bookmobile	\$2,096.40
Paulson, Andreas	jacket, running shoes & supply-Police Physical Fitness	\$165.00
Pet Expo Distributor	aquatic supply-Library	\$40.00
Peterson, Thomas J.	December tax settlement-TIF 16 Creative Company	\$11,625.53
Petty Cash, Clara Thorne	petty cash items-All Depts.	\$92.17
Red Feather Paper Co.	supplies-Street Dept.	\$74.65
Reliance Electric of Southern Minnesota	equipment parts-Water Dept.	\$16.04
River Bend Business Products	copier maintenance-Mun Bldg	\$724.94
SBK Corporation	refund 2014 licensing	\$575.00
Schultz, Bradley	workout clothing-Police Physical Fitness	\$165.00
Spieker, Kevin	physical fitness equipment-Police Physical Fitness	\$165.00
Staples Advantage	supplies-All Depts.	\$1,231.28
Sweet Sounds	equipment parts-Water Dept.	\$408.01
Swenson, Jeremy	physical fitness supply-Police Physical Fitness	\$165.00
Tire Associates	tires & tire repairs-All Depts.	\$876.38
Uniforms Unlimited	badge-Police Reserve	\$107.94
Verizon Wireless	cell phone & internet bill-All Depts.	\$251.14
WSB & Associates	2013 comprehensive plan-Comm Dev	\$4,528.00
WW Blacktopping, Inc.	roller rental Caswell North Soccer Fields-Sales Tax	\$892.50
Waco Scaffolding & Supply Co.	concrete patch-Flood Control	\$708.61
Werner Electric Supply	supplies-Park Dept.	\$94.26
Winter Equipment Co.	plow blades-Street Dept.	\$2,313.24
Xcel Energy	electric bill-All Depts.	\$21,394.71
Ziegler, Inc.	equipment parts-Street Dept.	\$102.01
Ziegler Mankato LLC	December tax settlement-TIF 20 Ziegler	\$46,283.74
Total		<u>\$572,237.70</u>

CLAIMS CONTINUED

General	\$118,173.15
Library	\$2,479.79
Bookmobile	\$2,549.72
Community Development Block Grant	\$61,134.56
Community Development	\$9,738.13
Parkland	\$9,779.72
Flood Control	\$708.61
Port Authority	\$4,897.70
Capital Facilities & Equipment Replacement-Sewer	\$7,508.50
TIF Dist 16 Creative Company	\$11,625.53
TIF Dist 17 National Dentex	\$6,224.76
TIF Dist 18 LJP Enterprises	\$38,738.92
TIF Dist 20 Ziegler Mankato	\$46,283.74
TIF Dist 22 Lindsay Window & Door	\$7,913.12
TIF Dist 21 Allstate Peterbilt	\$12,875.03
GO Improvement Bond of 2006	\$400.00
GO Improvement Bond of 2009	\$400.00
GO Port Authority Revenue Bonds of 1993A, 1994A, 1998A	\$400.00
GO Port Authority Bonds 2011A	\$525.00
Port Authority Tax Increment Revenue Bonds 2011B	\$525.00
Local Option Sales Tax Construction	\$1,581.50
2011 Construction	\$139,427.71
2013 Construction	\$1,207.21
Water	\$28,079.23
Sewer	\$17,446.30
Sanitary Collection	\$12,964.43
Storm Water	\$8,596.75
Firemen's Relief	\$16,928.00
Public Access	\$2,625.59
10% Gambling Contribution Fund	\$500.00
	<hr/>
Total	<u><u>\$572,237.70</u></u>

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF DECEMBER 16, 2013
END OF MONTH

Wells Fargo Bank	administration charges on bonds-Port Authority	\$1,450.00
Nicollet County Treasurer	State deed tax Nicollet Cty Services Bldg-Port Auth	\$4,092.00
Allstate Peterbilt LLC	December tax settlement-TIF 21 Allstate Peterbilt	\$12,875.03
Howard Drive LLC	December tax settlement-TIF 17 National Dentex	\$6,224.76
LJP Enterprises, Inc.	December tax settlement-TIF 18 LJP Enterprises	\$38,738.92
Lindsay Window & Door	December tax settlement-TIF 22 Lindsay Window	\$7,913.12
Nicollet County Recorder/Abstracter	abstracting fee-Port Authority	\$753.00
Peterson, Thomas J.	December tax settlement-TIF 16 Creative Company	\$11,625.53
Verizon Wireless	cell phone bill-Port Authority	\$52.70
Ziegler Mankato LLC	December tax settlement-TIF 20 Ziegler Mankato	<u>\$46,283.74</u>
Total		<u><u>\$130,008.80</u></u>

List of Bills in the Amount of \$572,237.70

Council Meeting of January 6, 2014

Mayor Mark Dehen

Council Member Kim Spears

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Port Authority Bills in the Amount of \$130,008.80

Council Meeting of January 6, 2014

Mayor Mark Dehen

Council Member Kim Spears

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF JANUARY 6, 2014

A+ Systems Group	monitoring of alarm system-Public Access	\$59.85
Adams, Nicole	cellular phone allowance for 2014-Police Dept.	\$516.00
American Payment Center	utility drop box rental-Sewer Dept.	\$93.00
Bobholz, Jacob	cellular phone allowance for 2014-Water Dept.	\$516.00
Bock, Carl	cellular phone allowance for 2014-Police Dept.	\$516.00
Boyer, Chris	cellular phone allowance for 2014-Police Dept.	\$410.08
City Center Partnership	2014 Sponsorship City Art Walking Sculpture-Comm Dev	\$1,000.00
City of Mankato	wastewater fee for January-Sewer Dept.	\$65,000.00
Coalition of Greater Minnesota Cities	2014 dues assessment-Mayor, Water & Sewer	\$24,861.00
Collaborative Summer Library Program	manual kits-Library	\$12.50
Doran, Heather	cellular phone allowance for 2014-Public Access	\$516.00
Free Press	annual subscription renewal-Gen Gov & Library	\$527.76
Greater Mankato Growth	2014 membership dues-Comm Dev	\$696.00
Hansen Sanitation	refuse pickup-Sanitation	\$49,049.45
Hoerst, Hazel	principal & interest contract for deed-Jt Econ Dev	\$28,500.00
Hogan, Joe	cellular phone allowance for 2014-Gen Gov	\$516.00
Johnson, Lonnie	cellular phone allowance for 2014-Water Dept.	\$516.00
Kemp, Dennis	cellular phone allowance for 2014-Public Access	\$516.00
Kleist, Randy	cellular phone allowance for 2014-Water Dept.	\$516.00
Knudson, David	cellular phone allowance for 2014-Comm Dev	\$996.00
Mankato Landshapes, Inc.	consent assessment repair water line-Water Dept.	\$2,236.00
Mettler, Todd	cellular phone allowance for 2014-Park Dept.	\$516.00
Minnesota Chiefs of Police Assn.	2014 membership dues-Police Dept.	\$230.00
Minnesota Department of Health	Class 'B' water certification exam-Water Dept.	\$32.00
Minnesota Dept. of Agriculture	pesticide license-Park Dept.	\$15.00
Minnesota Pollution Control Agency	registration fees for conference & exam-Water Dept.	\$355.00
Minnesota Rural Water Assn.	registration fee for conference-Water Dept.	\$200.00
MN Dept of Employment & Economic Dev	Thin Film grant repayment-Port Auth State Rev Loan	\$2,414.02
Morse, Rhett	cellular phone allowance for 2014-Street Dept.	\$516.00
National Insurance Services	life insurance for January	\$578.74
National Insurance Services	long term disability insurance for January	\$1,221.71
National Insurance Services	voluntary life insurance for January	\$68.50
National League of Cities	2014 membership dues-Mayor/Council	\$1,489.00
Neubert, Thomas	cellular phone allowance for 2014-Water & Sewer	\$516.00
Northland Securities, Inc.	Debt Study revision-Admin	\$3,820.00

CLAIMS CONTINUED

Pohlman, Timothy	cellular phone allowance for 2014-Fire Dept.	\$516.00
Rader, Duane	cellular phone allowance for 2014-Water Dept.	\$516.00
Rist, Albert	principal & interest contract for deed-Jt Econ Dev	\$28,500.00
Rist, John	principal & interest contract for deed-Jt Econ Dev	\$28,500.00
Rist, Loren	principal & interest contract for deed-Jt Econ Dev	\$28,500.00
Sirsi/Dynix	automation-Library & Bookmobile	\$26,829.88
Spieker, Kevin	cellular phone allowance for 2014-Police Dept.	\$516.00
St. Peter Herald	renew subscription-Admin & Library	\$109.20
Swanson, Bradley	cellular phone allowance for 2014-Str, Wtr & Swr	\$410.08
Tostenson, Derek	cellular phone allowance for 2014-Street Dept.	\$984.00
Tostenson, Phil	cellular phone allowance for 2014-Comm Dev	\$516.00
Tumbleweed Press, Inc.	renew subscription-Library	\$425.00
US Highway 14 Partnership	2014 membership dues-Mayor/Council	\$2,500.00
US Highway 169 Corridor Coalition	2014 membership dues-Mayor/Council	\$1,000.00
Total		<u>\$309,363.77</u>

CLAIMS CONTINUED

General	\$61,642.39
Port Authority State Revolving Loan Fund	\$2,414.02
Joint Economic Development Fund	\$114,000.00
Water	\$10,110.81
Sewer	\$70,960.66
Sanitary Collection	\$49,049.45
Storm Water	\$24.70
Public Access	<u>\$1,161.74</u>
Total	<u><u>\$309,363.77</u></u>

List of Bills in the Amount of \$309,363.77

Council Meeting of January 6, 2014

Mayor Mark Dehen

Council Member Kim Spears

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF JANUARY 6, 2014

MN Dept Employment & Eco Dev	Thin Film grant repayment-Port Auth State Rev Loan	\$2,414.02
Hoerst, Hazel	principal & interest contract for deed-Jt Econ Dev	\$28,500.00
Rist, Albert	principal & interest contract for deed-Jt Econ Dev	\$28,500.00
Rist, John	principal & interest contract for deed-Jt Econ Dev	\$28,500.00
Rist, Loren	principal & interest contract for deed-Jt Econ Dev	<u>\$28,500.00</u>
Total		<u><u>\$116,414.02</u></u>

List of Port Authority Bills in the Amount of \$116,414.02

Council Meeting of January 6, 2014

Mayor Mark Dehen

Council Member Kim Spears

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minn. Stat. 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor of Gift	Restriction on Gift	Amount
Brad/Teresa Pratt	General Fund - Police	\$2,000.00
L. Joy Lutzi	Library – Book club bags	250.00
Mankato Area Foundation	Bookmobile – Computer equipment	\$1,600.00
Cindy Kirschbaum	Library	35.00

Adopted by the City Council this 6th day of January 2014.

Mayor

City Clerk

Resolution No.

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

WHEREAS, pursuant to M.S. 412.831, it is necessary for the City to designate a legal newspaper of general circulation within the City as its official newspaper; and

WHEREAS, the *Mankato Free Press* meets such qualifications:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, as follows:

That the *Mankato Free Press* is designated the legal newspaper for the City of North Mankato.

Adopted by the City Council this 6th day of January 2014.

Mayor

ATTEST:

City Clerk

RESOLUTION NO.

RESOLUTION DESIGNATING DEPOSITORIES
FOR THE CITY OF NORTH MANKATO

WHEREAS, it is necessary for the City to designate depositories for City funds and establish the terms therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following banks are designated as City depositories:

Frandsen Bank & Trust
US Bank
Well Fargo Bank
Morgan Stanley
Wells Fargo Securities, LLC
First National Bank Minnesota
Pioneer Bank
Voyager Bank
Community Bank of Vernon Center
Minnstar Bank NA
TCF Bank FSB
Wells Federal Bank FSB
Northern Star Bank
United Prairie Bank

AND, FURTHER, that the City checking account shall be maintained at Frandsen Bank & Trust and shall be interest-bearing, and that any deposits at any of the aforementioned banks shall be collateralized as required by Minnesota statute.

Adopted by the City Council this 6th day of January 2014.

Mayor

City Clerk

Resolution No.

RESOLUTION SETTING FEES AND CHARGES

WHEREAS, the City of North Mankato provides various municipal services for which a fee is charged; and

WHEREAS, the City Code provides that such fees shall be set by resolution of the City Council; and

WHEREAS, a report containing recommendations for fees for certain municipal services effective January 1, 2014, is attached;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF NORTH MANKATO, MINNESOTA, that said fees and charges are adopted effective January 1, 2014.

Adopted by the City Council this 6th day of January 2014.

Mayor

ATTEST:

City Clerk

LICENSES AND PERMIT FEES

LICENSE / PERMIT	CURRENT FEES	PROPOSED FEES
Assessment Search	\$30; Rush fee of \$60 if not requested within 72 hours of closing	\$30; Rush fee of \$60 if not requested within 72 hours of closing
Band Shell Rental	\$300	\$400
Burning Permit	\$10	\$10
Cabaret	\$375 (annual)	\$375 (annual)
Carnival License	\$60 / per day	\$60 / per day
Cigarette	\$150	\$150
City Audit	\$5	\$5
City Budget	\$10	\$10
City Code	\$60	\$60
Coin Operated Amusement Device	\$20/ site; \$20 per Device	\$20/ site; \$20 per Device
City Plat Maps	\$5 + sales tax	\$5 + sales tax
Community Room Rental	\$80	\$100 – Police Annex \$100 – Fire Station \$50 – Municipal Bldg.
Concession Permit	\$20 first day; \$5 each Additional day; \$100 deposit	\$20 first day; \$5 each Additional day; \$100 deposit
Copies of City Documents	\$.25 each page	\$.25 each page
Dog License	(All 2-year) \$10 spayed female/male \$20 female/male \$2 duplicate	(All 2-year) \$10 spayed female/male \$20 female/male \$2 duplicate
Dangerous Dog License	\$250.00 (1-time fee)	\$250.00 (1-time fee)
Event Trailer (Concession Trailer)	\$60 per two-day event; \$30 each additional day	\$60 per two-day event; \$30 each additional day
Excavation Permit	\$160 plus \$5 State Surcharge \$85 plus \$5 State Surcharge – Boulevard Only	\$160 plus \$5 State Surcharge \$85 plus \$5 State Surcharge – Boulevard Only
NSF Fee	\$25	\$25

Recycling Containers	\$8 + sales tax	\$11 + sales tax
*LICENSE / PERMIT		
Mobile Home Park	\$60	\$60
Parade Permit	\$25	\$25
Park Shelter Reservations	\$80	\$80
Park Use		
Beer Permit	\$25	\$25
Deposit	\$250	\$250
Audio Permit	No Charge	No Charge
Peddlers (Per Person)	\$15 / day \$30 / week \$90 / month \$250 / 6 months	\$15 / day \$30 / week \$90 / month \$250 / 6 months
Refuse Hauling	\$35 first vehicle; \$25 each additional	\$35 first vehicle; \$25 each additional
Rental License	\$25 one-time application fee; \$30 / Unit	\$25 one-time application fee; \$30 / Unit
Snow Removal	\$75 / hour; one hour minimum	\$75 / hour; one hour minimum
Soft Drink	\$25	\$25
Taxicab	\$20 per vehicle	\$20 per vehicle
Weed Mowing	\$75 / hour; one hour minimum	\$75 / hour; one hour minimum
PLANNING		
Annexation Petition	\$5 per acre (Min. \$100 – Max \$600)	\$5 per acre (Min. \$100 – Max \$600)
Conditional Use Permits	\$335 plus \$2.00 per notice	\$335 plus \$2.00 per notice
Encroaching in Right-of-Way	\$155	Delete
Ordinance Amendment	\$335	\$335
PLANNING		
Plat Subdivision – Preliminary	\$60 plus \$5 / lot	\$60 plus \$5 / lot
Plat Subdivision – Final	\$60 plus \$10 / lot over 10 lots	\$60 plus \$10 / lot over 10 lots
Rezoning	\$335 plus 2.00 per notice	\$335 plus 2.00 per notice
Sign Permit	\$35	\$35
Utility Easements, Street or Alley Vacation	\$325	\$325
Variance	\$95 Residential plus \$2.00 per notice; \$325 for all others	\$95 Residential plus \$2.00 per notice; \$325 for all others
Wetland Sequencing or Replacement	\$270	\$270

Plan		
Wetland Exemption or No Net Loss Determination	\$200	\$200
Wetland Delineation Review	\$100	Delete
Notification Billing	\$2.00 for each required notice	\$2.00 for each required notice
Zoning Maps	\$10 + sales tax	\$10 + sales tax
ECONOMIC DEVELOPMENT		
T.I.F.	\$3,750 or actual, whichever is greater	\$3,750 or actual, whichever is greater
Grant Applications	\$3,750 or actual, whichever is greater	\$3,750 or actual, whichever is greater
Industrial Revenue Bonds	\$3,750 or actual, whichever is greater	\$3,750 or actual, whichever is greater
BUILDING PERMITS		
TOTAL VALUATION		
\$1.00 to \$500.00	\$25.30	\$25.30
\$501.00 to \$2,000.00	\$25.85 for the first \$500.00 plus \$3.36 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	\$25.85 for the first \$500.00 plus \$3.36 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2001.00 to \$25,000.00	\$76.18 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	\$76.18 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.38 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	\$430.38 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.13 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	\$708.13 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.13 for the first \$100,000.00 plus \$6.16 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	\$1,093.13 for the first \$100,000.00 plus \$6.16 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,557.13 for the first	\$3,557.13 for the first

	\$500,000.00 plus \$5.23 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	\$500,000.00 plus \$5.23 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,169.63 for the first \$1,000,000.00 plus \$3.47 for each additional \$1,000.00 or fraction thereof	\$6,169.63 for the first \$1,000,000.00 plus \$3.47 for each additional \$1,000.00 or fraction thereof
Plan Review	65% of Building Permit Fee (3 units or more or Industrial/ Commercial)	65% of Building Permit Fee (3 units or more or Industrial/ Commercial)
PLUMBING PERMIT		
Per Fixture	\$1	\$1
Per Inspection	\$25	\$25
Plus Residential	\$25 / unit	\$25 / unit
Plus Commercial	\$25 / room	\$25 / room
Plus Reinspections	\$25	\$25
LIQUOR		
On-Sale Intoxicating Liquor	\$3,750	\$3,750
Sunday On-Sale Intoxicating Liquor	\$220	\$200
Club On-Sale	\$330	\$330
Wine License	\$275	\$275
Bottle Club (Set-Up License)	\$330	\$330
On-Sale 3.2 Liquor	\$275	\$275
Off-Sale 3.2 Liquor	\$35	\$35
Off-Sale Intoxicating	\$220	\$220
Temporary 3.2 Liquor	\$30	\$30
Temporary Intoxicating On-Sale Liquor	\$140	\$140
Temporary Non Enclosed License in the License Premises (not to exceed 3 days)	\$140	\$140
Permanent Non Enclosed License in the License Premises	\$415	\$415
INVESTIGATION FEES (LIQUOR)		
On-Sale Intoxicating Liquor	\$500	\$500
Off-Sale Intoxicating Liquor	\$625	\$625
Club On-Sale	\$625	\$625
Wine	\$125	\$125
On-Sale 3.2 Liquor	\$125	\$125
Off-Sale 3.2 Liquor	\$125	\$125

Temporary 3.2 Liquor	\$30	\$30
Temporary Intoxicating	\$30	\$30
POLICE DEPARTMENT FEES		
Duplication of Audio Tapes	\$10 / tape	\$10 / tape
Duplication of Pictures	\$6 / 1 st picture; \$1 for each additional picture	\$6 / 1 st picture; \$1 for each additional picture
Police Reports - Accident, Case File	\$.25 each page	\$.25 each page
CASWELL PARK *		
Maintenance Fee	\$50.00 per field, per day	\$65.00 per field, per day
Striping Fee	\$8.00 per field, per time All fields striped prior to the start of play each tournament day.	\$10.00 per field, per time All fields striped prior to the start of play each tournament day.
Dragging Fee	\$8.00 per field, per time All fields dragged prior to the start of play each tournament day.	\$10.00 per field, per time All fields dragged prior to the start of play each tournament day.
Diamond Dry	\$11.00 per bag Diamond Dry will only be used at Tournament Director's request.	\$11.00 per bag Diamond Dry will only be used at Tournament Director's request.
Light Fee	\$20.00 per hour, per field	\$25.00 per hour, per field
Deposit	\$100.00 per tournament Deposit will be forfeited if tournament is not held. Deposit will apply toward tournament fees if tournament is held.	\$100.00 per tournament Deposit will be forfeited if tournament is not held. Deposit will apply toward tournament fees if tournament is held.
BATTING CAGES		
	\$25.00 per day	\$25.00 per day
SOUTH CENTRAL FIELDS		
Maintenance Fee	\$20.00 per field for dragging and striping	\$20.00 per field for dragging and striping
Diamond Dry	\$10.00 per bag Diamond Dry will only be used at Tournament Director's request.	\$11.00 per bag Diamond Dry will only be used at Tournament Director's request.
Deposit	\$100.00 per tournament Deposit will be forfeited if tournament is not held. Deposit will apply toward tournament fees if tournament is held.	\$100.00 per tournament Deposit will be forfeited if tournament is not held. Deposit will apply toward tournament fees if tournament is held.

*Penalty fee of 10% of fee if not submitted by due date.

RESOLUTION NO.

RESOLUTION SETTING GAS MILEAGE
REIMBURSEMENT RATE

WHEREAS, periodically it is necessary for City employees to use their personal vehicles for City business; and

WHEREAS, the federal government has set the standard mileage rate for reimbursement of business mileage at \$0.56 per mile effective January 1, 2014;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, the mileage reimbursement rate for use of personal vehicles is hereby set at \$0.56 per mile effective January 1, 2014.

Adopted this 6th day of January 2014.

Mayor

City Clerk



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2014 Standard Mileage Rates

IR-2013-95, Dec. 6, 2013

WASHINGTON — The Internal Revenue Service today issued the 2014 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2014, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 56 cents per mile for business miles driven
- 23.5 cents per mile driven for medical or moving purposes
- 14 cents per mile driven in service of charitable organizations

The business, medical, and moving expense rates decrease one-half cent from the 2013 rates. The charitable rate is based on statute.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements for a taxpayer to use a standard mileage rate to calculate the amount of a deductible business, moving, medical, or charitable expense are in Rev. Proc. 2010-51. [Notice 2013-80](#) contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

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Page Last Reviewed or Updated: 06-Dec-2013

RESOLUTION NO.

RESOLUTION APPROVING
CONSENT ASSESSMENT AGREEMENT

WHEREAS, the City of North Mankato has, at the property owner's request, paid for certain improvements that will benefit such property, specifically repair/replace water line to property for the following described real estate:

100' x 16' Lot 9, Block 2, Part of Government Lot 7, H.C. Small's Addition

630 Lyndale Street PIN #18.796.0130
Cost: \$2,236.00

WHEREAS, the property owner desires that the cost of the improvement be made as a special assessment against the property; and

WHEREAS, the property owner has executed a consent assessment agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

That the attached consent assessment agreement is approved and that the City Clerk is directed to forward a certified copy of this resolution along with a copy of the consent assessment agreement to the Nicollet County Auditor.

Adopted by the City Council this 6th day of January 2014.

Mayor

ATTEST:

City Clerk

CONSENT ASSESSMENT AGREEMENT

This Agreement is made between the City of North Mankato (City) and Judith L. Hayes (Owner).

The parties are guided in reaching this agreement by the following facts:

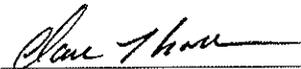
1. Owner's property is described as follows:
630 Lyndale Street
PIN# 18.796.0130
H.C. Small's Addition 100' x 16' Lot 9, Block 2
Part of Gov't Lot 7 .226
2. Owner desires to repair/replace water line to property.
3. Owner desires to waive all of the procedures mandated by Chapter 429 of Minnesota Statutes and to consent to the imposition of an assessment directly upon the described property.
4. City is willing to repair/replace in consideration for the owner's consent to the assessments.

The parties therefore make the following agreement:

1. As a result of the improvement, a special assessment shall be filed against owner's land in the amount of \$2,236.00. The assessment shall payable in equal installments extending over a period of four years and shall bear interest at the rate of 7.00% per annum from the date of this agreement. The City may transmit notice of this assessment to the County Auditor to be recorded against the affected property. In addition, the owner agrees to remove the tree stump and replace the sidewalk by July 1, 2014. If the owner does not remove the tree stump and replace the sidewalk by July 1, 2014, owner consents to the City contracting out the work and assessment of costs against the property.
2. Prior to transmitting notice of the assessment to the County Auditor, the City shall fully perform all necessary construction concerning the improvement.

5

City of North Mankato

By: 
Its: FINANCE DIRECTOR


Property Owner

APPLICATION FOR LICENSE
CITY OF NORTH MANKATO

TYPE OF LICENSE: CIGARETTE

Application Fee: \$ 150

BUSINESS NAME: FREYBERG MANAGEMENT dba Shell on LorRay

BUSINESS ADDRESS: P.O. Box 936 / 1711 LOR RAY DR.

MINNESOTA TAX I.D. # 9951207 FEDERAL TAX I.D. # 26-4819422

Applicant's Name: TYLER JOHN FREYBERG
(Include full middle name)

Applicant's Social Security #: _____ Citizenship Status: UNITED STATES CITIZEN

Applicant's Present Address: 1525 LA MAR DR.
N. MANKATO, MN 56003

Length of time at this address: 4 YEARS

Applicant's Occupation: OWNER FREYBERG MANAGEMENT

Applicant's Place of Employment: FREYBERG PETROLEUM

Length of time so engaged: 7 YEARS

Applicant's addresses and occupations for the three (3) years prior to the date of application
(if different from above):

Has applicant ever been convicted of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations, and if so, the date and place of conviction and the nature of the offense:

NO

List four (4) character references if applicant has not resided in the City for two (2) years prior to the date of application:

References continued ---

I, the applicant, understand that it is unlawful to intentionally make a false statement or omission upon this application form. Further, I understand that any false statement in such application, or any willful omission to state any information called for on such application form, shall, upon discovery of such falsehood, work an automatic refusal of license, or if already issued, shall render any license or permit issued pursuant thereto, void, and of no effect to protect me from prosecution for violation of Chapter 6, or any part hereto, of the City Code for the City of North Mankato.

[Signature]
Signature of Applicant

1-30-85
Date of Birth

12-23-13
Date of Signing

Subscribed and sworn to before me this
26th day of December, 2013.

[Signature]
City Clerk

OFFICE USE If needed:

POLICE approved not approved ___ Date: 12-27-13 #204

COUNCIL ACTION approved ___ not approved ___ Date: *[Signature]*

Application Fee paid on: _____

License Issued on: _____

APPLICATION FOR LICENSE
CITY OF NORTH MANKATO

TYPE OF LICENSE: SOFT DRINK

Application Fee: \$ 25

BUSINESS NAME: FREYBERG MANAGEMENT dba Shell on LorRay
BUSINESS ADDRESS: P.O. BOX 936 / 1711 LOR RAY DR.
MINNESOTA TAX I.D. # 9951207 FEDERAL TAX I.D. # 26-4819922

Applicant's Name: TYLER JOHN FREYBERG
(Include full middle name)

Applicant's Social Security #: _____ Citizenship Status: UNITED STATES CITIZEN

Applicant's Present Address: 1525 LA MAR DR.
N. MANKATO, MN 56003

Length of time at this address: 4 YEARS

Applicant's Occupation: OWNER FREYBERG MANAGEMENT

Applicant's Place of Employment: FREYBERG PETROLEUM

Length of time so engaged: 7 YEARS

Applicant's addresses and occupations for the three (3) years prior to the date of application
(if different from above):

Has applicant ever been convicted of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations, and if so, the date and place of conviction and the nature of the offense:

NO

List four (4) character references if applicant has not resided in the City for two (2) years prior to the date of application:

References continued ---

I, the applicant, understand that it is unlawful to intentionally make a false statement or omission upon this application form. Further, I understand that any false statement in such application, or any willful omission to state any information called for on such application form, shall, upon discovery of such falsehood, work an automatic refusal of license, or if already issued, shall render any license or permit issued pursuant thereto, void, and of no effect to protect me from prosecution for violation of Chapter 6, or any part hereto, of the City Code for the City of North Mankato.

[Signature]
Signature of Applicant

1-30-85
Date of Birth

12-23-13
Date of Signing

Subscribed and sworn to before me this
26th day of December, 2013.

[Signature]
City Clerk

OFFICE USE If needed:

POLICE approved not approved ___ Date: 12-26-13 #701

COUNCIL ACTION approved ___ not approved ___ Date:

Application Fee paid on: _____

License Issued on: _____

Certificate of Compliance Minnesota Workers' Compensation Law

PRINT IN INK or TYPE.

Minnesota Statutes, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in any activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Minnesota Statutes, Chapter 176. The required workers' compensation insurance information is the name of the insurance company, the policy number, and the dates of coverage, or the permit to self-insure. If the required information is not provided or is falsely stated, it shall result in a \$2,000 penalty assessed against the applicant by the commissioner of the Department of Labor and Industry.

A valid workers' compensation policy must be kept in effect at all times by employers as required by law.

BUSINESS NAME (Individual name only if no company name used) <i>FREYBERG MANAGEMENT</i>	LICENSE OR PERMIT NO (if applicable)
--	--------------------------------------

DBA (doing business as name) (if applicable) <i>SHELL ON LOR RAY</i>			
BUSINESS ADDRESS (PO Box must include street address) <i>1711 LOR RAY DR.</i>	CITY <i>N. MANKATO</i>	STATE <i>MN</i>	ZIP CODE <i>56003</i>

YOUR LICENSE OR CERTIFICATE WILL NOT BE ISSUED WITHOUT THE FOLLOWING INFORMATION. You must complete number 1, 2 or 3 below.

NUMBER 1 COMPLETE THIS PORTION IF YOU ARE INSURED:

WORKERS' COMPENSATION INSURANCE COMPANY NAME (not the insurance agent) <i>EMC INSURANCE (EMPLOYEE MUTUAL CASUALTY COMPANY)</i>		
WORKERS' COMPENSATION INSURANCE POLICY NO. <i>183-88-62-14</i>	EFFECTIVE DATE <i>10-25-13</i>	EXPIRATION DATE <i>8-1-14</i>

NUMBER 2 COMPLETE THIS PORTION IF SELF-INSURED:

I have attached a copy of the permit to self-insure.

NUMBER 3 COMPLETE THIS PORTION IF EXEMPT:

I am not required to have workers' compensation insurance coverage because:

- I have no employees.
- I have employees but they are not covered by the workers' compensation law. (See Minn. Stat. § 176.041 for a list of excluded employees.) Explain why your employees are not covered: _____
- Other: _____

ALL APPLICANTS COMPLETE THIS PORTION:

I certify that the information provided on this form is accurate and complete. If I am signing on behalf of a business, I certify that I am authorized to sign on behalf of the business.

APPLICANT SIGNATURE (mandatory) <i>[Signature]</i>	TITLE <i>OWNER</i>	DATE <i>12-23-13</i>
---	-----------------------	-------------------------

NOTE: If your Workers' Compensation policy is cancelled within the license or permit period, you must notify the agency who issued the license or permit by resubmitting this form.
This material can be made available in different forms, such as large print, Braille or on a tape. To request, call 1-800-342-5354 (DIAL-DLI) Voice or TDD (651) 297-4198.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9.A	Department: Library	Council Meeting Date: 1/6/14
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TITLE OF ISSUE: Purchase of New Bookmobile

BACKGROUND AND SUPPLEMENTAL INFORMATION: Several months ago the council renewed its commitment to bookmobile service and gave its approval for the library director to seek grant funds to purchase a used bookmobile to replace the existing vehicle.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Seeking approval to move forward with purchase of used bookmobile.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Norland
	_____	_____	Spears
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>				
Other (specify) _____		Press Release _____		

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____



North Mankato Taylor Library
1001 Belgrade Avenue
North Mankato, MN 56003
(507) 345-5120

January 6, 2014

Contact: Lucy Lowry
Library Director
507-345-5120
lloewry@nmlibrary.org

FOR IMMEDIATE RELEASE

North Mankato to Purchase New Bookmobile

Thanks to the generosity of several area foundations and businesses, the North Mankato Taylor Library will be able to replace its aging bookmobile with a new, previously owned vehicle. The Carl and Verna Schmidt Foundation started the ball rolling with a \$15,000 donation last May. Building on this, the Taylor Corporation added \$10,000, the Mankato Area Foundation \$1,600 for a public access computer, and finally the Otto Bremer Foundation put the fundraising effort over its goal with a donation of \$30,500. The new bookmobile should be in operation by the end of February.

The bookmobile is a mobile branch of the North Mankato Taylor Library, providing access to books, DVDs, storytime tubs, magazines, story times, books clubs and much more. It currently stops at daycares, senior living centers, schools and communities throughout North Mankato and Nicollet County.

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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9.B	Department: Planning	Council Meeting Date: 1/6/14
------------------	----------------------	------------------------------

TITLE OF ISSUE: Discuss Proposed Vision Statement for Comprehensive Plan

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is the Vision Chapter of the Comprehensive Plan for your review. The Planning Commission reviewed this chapter on December 13, 2013 and recommended approval.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Consider recommendations from the Planning Commission.

For Clerk's Use:

Motion By: _____

Second By: _____

Vote Record:

	Aye	Nay	
_____	_____	_____	Norland
_____	_____	_____	Spears
_____	_____	_____	Freyberg
_____	_____	_____	Steiner
_____	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

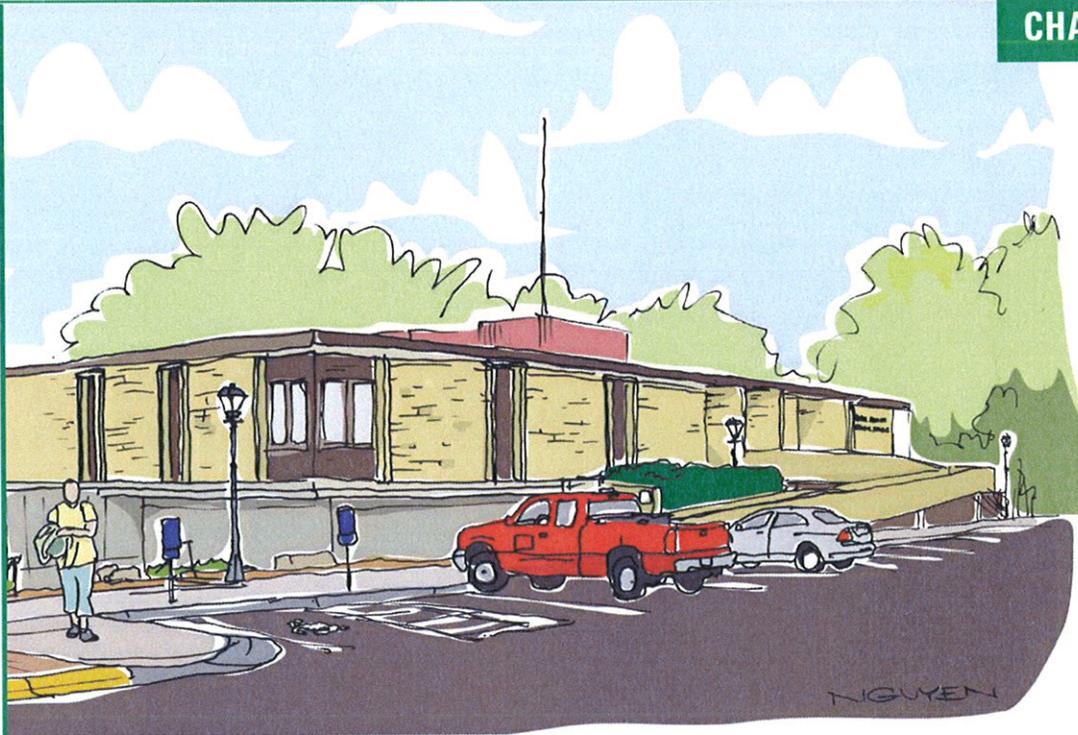
Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>				

Other (specify Vision Statement for Comprehensive Plan)

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

Vision

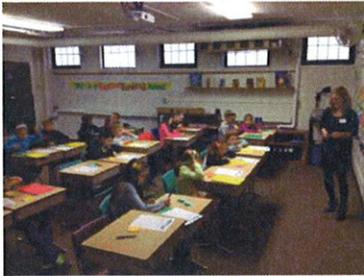


Importance of a Vision

The comprehensive plan is a tool used to guide the future growth and development of the City of North Mankato. Without a plan, communities may get trapped in a “small window view” or “project window” and forget that individual decisions affect the future of the community. In daily administration of the city, it can become easy to focus on individual projects and not the entire picture of a community’s future. Successful communities recognize each development or redevelopment decision contributes to advancing their vision. The keystone to this comprehensive plan is a Vision Statement which offers a broad and enduring view of what North Mankato seeks to become.



Vision gives the community a stated goal of what their future will be and is paramount in managing the growth and development within the community. Vision is a framework to be used by policy makers, appointees, and staff members to make decisions on the future growth and development of the community. Finally, vision protects and ensures decisions are not made in an isolated manner that detracts or endangers the community’s ability to achieve its plans for the future.



How We Got Here

Early in the planning process to create the Comprehensive Plan, key community stakeholders and community members were asked to describe key issues in the City of North Mankato utilizing a “SWOT” analysis process – strengths, weaknesses, opportunities, and threats. The strengths represented the things the stakeholders like, are proud of, and want to see continued in the City. Weaknesses are the things that the stakeholders do not like or think detract from the community. Opportunities are the areas for the City to grow and improve. The threats are issues that if left unaddressed, may be detrimental to the community in the future.

This SWOT exercise was conducted in five separate forums:

1. Local Government Stakeholders Group
2. “Other” Government Stakeholders Group
3. Institutional Stakeholders Group
4. Business Owners Stakeholders Group
5. Community at Large

The City held a community open house to seek public input. A project website and Facebook page were put together and links to the website were provided on the City’s website, which provided opportunities to engage residents, business owners, and the public at large in the planning process and provided for public review and comment as draft sections of the Plan was completed.

Additionally, students from Garfield Elementary and Dakota Meadows Middle Schools were engaged in a visioning session to discuss like’s, dislike’s and what they’d like to see in the City as they grow older. A booth at the City’s “Oktoberfest” event was also set up to obtain input from the community.

Overarching Vision Statement

North Mankato’s vision, as expressed below, builds off the strengths of the community and input from the stakeholder sessions and community open house input gathered early in the planning process. The overarching vision statement captures the “big-picture” aspirations of the City. Specific visions for each of the elements of the Comprehensive Plan are provided in each of the other chapters of this Plan, along with specific goals and objectives on how to attain those visions.

A Vision for North Mankato

North Mankato is a safe, livable, growing, and prosperous city. It is a community with its own distinct identity that actively contributes to the economic growth of the region. Characteristics contributing to this prosperity are strong neighborhoods, low crime rates, year round culture and recreation opportunities, excellent education, and policies that expand the tax base and add jobs to the community.

All Chapters and aspects of this Comprehensive Plan work to achieve the Vision and the visions themes for North Mankato.



CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9.C	Department: Administration	Council Meeting Date: 1/6/14
------------------	----------------------------	------------------------------

TITLE OF ISSUE: Consider Approving the Purchase of Property at 410 Range Street

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a Purchase Agreement for the purchase of the property known as 410 Range Street for downtown parking.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Resolution Authorizing the Purchase of Real Estate (410 Range Street).

For Clerk's Use:

Motion By: _____

Second By: _____

Vote Record:

	Aye	Nay	
	_____	_____	Norland
	_____	_____	Spears
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify <u>Purchase Agreement for 410 Range Street</u>)				

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____



WELCOME HOME REALTY

PURCHASE AGREEMENT

This form approved by the Minnesota Association of REALTORS®, which disclaims any liability arising out of use or misuse of this form. © 2013 Minnesota Association of REALTORS®, Edina, MN

1. Date 12/31/13

2. Page 1 of

3. BUYER (S): City of North Mankato

4.

5. Buyer's earnest money in the amount of

6. One Thousand Dollars (\$ 1,000.00)

7. shall be delivered to listing broker within two (2) Business Days after Final Acceptance Date of this Purchase Agreement.

8. Buyer and Seller agree that listing broker shall deposit any earnest money in the listing broker's trust account within

9. three (3) Business Days of receipt of the earnest money.

10. Said earnest money is part payment for the purchase of the property located at

11. Street Address: 410 Range Street

12. City of North Mankato, County of Nicollet County

13. State of Minnesota, legally described as

14. Section 7 Township 108 Range 026 55' x 150' a1 N 1/2 of S8 AC of N 34 AC of 61 7 acres 0.16

15.

16. Said purchase shall include all improvements, fixtures, and appurtenances on the property, if any, including but not

17. limited to, the following (collectively the "Property"): garden bulbs, plants, shrubs, trees, and lawn watering system;

18. shed; storm sash, storm doors, screens and awnings; window shades, blinds; traverse, curtain, and drapery

19. rods, valances, drapes, curtains, window coverings and treatments; towel rods; attached lighting and bulbs; fan fixtures;

20. plumbing fixtures; garbage disposals; water softener; water treatment system; water heating systems, heating systems;

21. air exchange system; radon mitigation system; sump pump; TV antenna/cable TV jacks and wiring/TV wall mounts;

22. wall/ceiling-mounted speakers and mounts; carpeting; mirrors; garage door openers and all controls; smoke detectors;

23. fireplace screens, door and heatilators; BUILT-INS: dishwashers; refrigerators; wine/beverage refrigerators; trash

24. compactors; ovens; cook-top stoves; warming drawers; microwave ovens; hood fans; shelving; work benches; intercoms;

25. speakers; air conditioning equipment; electronic air filter; humidifier/dehumidifier; liquid fuel tanks (and controls);

26. pool/spa equipment; propane tank (and controls); security system equipment; TV satellite dish; AND the following

27. personal property shall be transferred with no additional monetary value, and free and clear of all liens and encumbrances:

28.

29.

30. Notwithstanding the foregoing, leased fixtures are not included.

31. Notwithstanding the foregoing, the following item(s) are excluded from the purchase:

32.

33.

34. Seller has agreed to sell the Property to Buyer for the sum of (\$ 95,000.00)

35. Ninety-Five Thousand Dollars,

36. which Buyer agrees to pay in the following manner:

37. 1. CASH of percent (%) of the sale price, or more in Buyer's sole discretion, which includes the earnest

38. money; PLUS

39. 2. FINANCING of percent (%) of the sale price, which will be the total amount secured against this

40. Property to fund this purchase.

41. Such financing shall be (check one) a first mortgage; a contract for deed; or a first mortgage with

42. subordinate financing, as described in the attached Addendum:

43. [X] Conventional [] FHA [] DVA [] Assumption [] Contract for Deed [] Other:

44. The date of closing shall be on or before 14, 20 14.





WELCOME HOME
REALTY

PURCHASE AGREEMENT

45. Page 2 Date 12/31/13

46. Property located at 410 Range Street North Mankato MN 56003

47. This Purchase Agreement IS IS NOT subject to an *Addendum to Purchase Agreement: Sale of Buyer's Property*
-----*(Check one.)*-----

48. *Contingency* for sale of Buyer's property. (If answer is **IS**, see attached *Addendum*.)

49. (If answer is **IS NOT**, the closing of Buyer's property, if any, may still affect Buyer's ability to obtain financing, if financing is applicable.)

50. This Purchase Agreement IS IS NOT subject to cancellation of a previously written purchase agreement
-----*(Check one.)*-----

51. dated _____, 20_____. (If answer is **IS**, said cancellation shall be obtained no later than

52. _____, 20_____. If said cancellation is not obtained by said date, this Purchase Agreement

53. is canceled. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation

54. and directing all earnest money paid hereunder to be refunded to Buyer.)

55. Buyer has been made aware of the availability of Property inspections. Buyer Elects Declines to have a
-----*(Check one.)*-----

56. Property inspection performed at Buyer's expense.

57. This Purchase Agreement IS IS NOT subject to an *Addendum to Purchase Agreement: Inspection Contingency*.
-----*(Check one.)*-----

58. (If answer is **IS**, see attached *Addendum*.)

59. **DEED/MARKETABLE TITLE:** Upon performance by Buyer, Seller shall deliver a *(check one)*:

60. **Warranty Deed**, **Personal Representative's Deed**, **Contract for Deed**, **Trustee's Deed**, or

61. **Other:** Limited Liability **Deed** joined in by spouse, if any, conveying marketable title, subject to

62. (a) building and zoning laws, ordinances, and state and federal regulations;

63. (b) restrictions relating to use or improvement of the Property without effective forfeiture provisions;

64. (c) reservation of any mineral rights by the State of Minnesota;

65. (d) utility and drainage easements which do not interfere with existing improvements;

66. (e) **rights of tenants as follows** (unless specified, not subject to tenancies): _____

67. _____;and

68. (f) others (must be specified in writing): _____

69. _____

70. **REAL ESTATE TAXES:** Seller shall pay on the date of closing all real estate taxes due and payable in all prior years including all penalties and interest.

71. Buyer shall pay **PRORATED FROM DAY OF CLOSING** _____ **12ths OF** **ALL** **NO** real estate taxes due
-----*(Check one.)*-----

72. and payable in the year 20 14 .

73. Seller shall pay **PRORATED TO DAY OF CLOSING** _____ **12ths OF** **ALL** **NO** real estate taxes due and
-----*(Check one.)*-----

74. payable in the year 20 14 . If the closing date is changed, the real estate taxes paid shall, if prorated, be adjusted

75. to the new closing date. If the Property tax status is a part- or non-homestead classification in the year of closing, Seller

76. **SHALL** **SHALL NOT** pay the difference between the homestead and non-homestead.
-----*(Check one.)*-----

77. Buyer shall pay real estate taxes due and payable in the year following closing and thereafter, the payment of which is not otherwise herein provided. No representations are made concerning the amount of subsequent real estate taxes.

78. **DEFERRED TAXES/SPECIAL ASSESSMENTS:**

79. **BUYER SHALL PAY** **SELLER SHALL PAY** on date of closing any deferred real estate taxes (e.g., Green
-----*(Check one.)*-----

80. Acres) or special assessments, payment of which is required as a result of the closing of this sale.

81. **BUYER AND SELLER SHALL PRORATE AS OF THE DATE OF CLOSING** **SELLER SHALL PAY ON**
-----*(Check one.)*-----

82. **DATE OF CLOSING** all installments of special assessments certified for payment, with the real estate taxes due and

83. payable in the year of closing.



WELCOME HOME
REALTY

PURCHASE AGREEMENT

87. Page 3 Date 12/31/13

88. Property located at 410 Range Street North Mankato MN 56003.
89. BUYER SHALL ASSUME SELLER SHALL PAY on date of closing all other special assessments levied as
 90. of the date of this Purchase Agreement. (Check one.)
91. BUYER SHALL ASSUME SELLER SHALL PROVIDE FOR PAYMENT OF special assessments pending as
 92. of the date of this Purchase Agreement for improvements that have been ordered by any assessing authorities. (Seller's
 93. provision for payment shall be by payment into escrow of two (2) times the estimated amount of the assessments
 94. or less, as required by Buyer's lender.)
95. Buyer shall pay any unpaid special assessments payable in the year following closing and thereafter, the payment of
 96. which is not otherwise herein provided.
97. As of the date of this Purchase Agreement, Seller represents that Seller HAS HAS NOT received a notice
 98. regarding any new improvement project from any assessing authorities, the costs of which project may be assessed
 99. against the Property. Any such notice received by Seller after the date of this Purchase Agreement and before closing
 100. shall be provided to Buyer immediately. If such notice is issued after the date of this Purchase Agreement and on
 101. or before the date of closing, then the parties may agree in writing, on or before the date of closing, to pay, provide
 102. for the payment of or assume the special assessments. In the absence of such agreement, either party may declare
 103. this Purchase Agreement canceled by written notice to the other party, or licensee representing or assisting the other
 104. party, in which case this Purchase Agreement is canceled. If either party declares this Purchase Agreement canceled,
 105. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and
 106. directing all earnest money paid hereunder to be refunded to Buyer.
107. **POSSESSION:** Seller shall deliver possession of the Property no later than _____ after closing.
 108. Seller agrees to remove ALL DEBRIS AND ALL PERSONAL PROPERTY NOT INCLUDED HEREIN from the Property
 109. by possession date.
110. **PRORATIONS:** All interest; unit owners' association dues; rents; and charges for city water, city sewer, electricity and
 111. natural gas shall be prorated between the parties as of date of closing. Buyer shall pay Seller for remaining gallons of
 112. fuel oil or liquid petroleum gas on the day of closing, at the rate of the last fill by Seller.
113. **TITLE AND EXAMINATION:** As quickly as reasonably possible after Final Acceptance Date of this Purchase Agreement:
 114. (a) Seller shall surrender any abstract of title and a copy of any owner's title insurance policy for the Property, if
 115. in Seller's possession or control, to Buyer or Buyer's designated title service provider; and
 116. (b) Buyer shall obtain the title services determined necessary or desirable by Buyer or Buyer's lender, including
 117. but not limited to title searches, title examinations, abstracting, a title insurance commitment or an attorney's
 118. title opinion at Buyer's selection and cost and provide a copy to Seller.
119. Seller shall use Seller's best efforts to provide marketable title by the date of closing. Seller agrees to pay all costs
 120. and fees necessary to convey marketable title including obtaining and recording all required documents, subject to the
 121. following:
122. In the event Seller has not provided marketable title by the date of closing, Seller shall have an additional 30 days to
 123. make title marketable, or in the alternative, Buyer may waive title defects by written notice to Seller. In addition to
 124. the 30-day extension, Buyer and Seller may, by mutual agreement, further extend the closing date. Lacking such
 125. extension, either party may declare this Purchase Agreement canceled by written notice to the other party, or
 126. licensee representing or assisting the other party, in which case this Purchase Agreement is canceled. If either
 127. party declares this Purchase Agreement canceled, Buyer and Seller shall immediately sign a *Cancellation of*
 128. *Purchase Agreement* confirming said cancellation and directing all earnest money paid hereunder to be refunded
 129. to Buyer.
130. **SUBDIVISION OF LAND, BOUNDARIES, AND ACCESS:** If this sale constitutes or requires a subdivision of land
 131. owned by Seller, Seller shall pay all subdivision expenses and obtain all necessary governmental approvals. Seller
 132. warrants that the legal description of the real property to be conveyed has been or shall be approved for recording as
 133. of the date of closing. Seller warrants that the buildings are or shall be constructed entirely within the boundary lines
 134. of the Property. Seller warrants that there is a right of access to the Property from a public right-of-way.



WELCOME HOME
REALTY

PURCHASE AGREEMENT

135. Page 4 Date 12/31/13

136. Property located at 410 Range Street North Mankato MN 56003

137. **MECHANIC'S LIENS:** Seller warrants that prior to the closing, payment in full will have been made for all labor, materials,
138. machinery, fixtures or tools furnished within the 120 days immediately preceding the closing in connection with
139. construction, alteration or repair of any structure on, or improvement to, the Property.

140. **NOTICES:** Seller warrants that Seller has not received any notice from any governmental authority as to condemnation
141. proceedings, or violation of any law, ordinance or regulation. If the Property is subject to restrictive covenants, Seller
142. warrants that Seller has not received any notice from any person or authority as to a breach of the covenants. Any
143. such notices received by Seller shall be provided to Buyer immediately.

144. **DIMENSIONS:** Buyer acknowledges any dimensions, square footage or acreage of land or improvements provided
145. by Seller, third party, or broker representing or assisting Seller are approximate. Buyer shall verify the accuracy of
146. information to Buyer's satisfaction, if material, at Buyer's sole cost and expense.

147. **ACCESS AGREEMENT:** Seller agrees to allow reasonable access to the Property for performance of any surveys or
148. inspections agreed to herein.

149. **RISK OF LOSS:** If there is any loss or damage to the Property between the date hereof and the date of closing for any
150. reason, including fire, vandalism, flood, earthquake or act of God, the risk of loss shall be on Seller. If the Property
151. is destroyed or substantially damaged before the closing date, this Purchase Agreement is canceled, at Buyer's option,
152. by written notice to Seller or licensee representing or assisting Seller. If Buyer cancels this Purchase Agreement,
153. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and
154. directing all earnest money paid hereunder to be refunded to Buyer.

155. **TIME OF ESSENCE:** Time is of the essence in this Purchase Agreement.

156. **CALCULATION OF DAYS:** Any calculation of days begins on the first day (calendar or Business Days as specified)
157. following the occurrence of the event specified and includes subsequent days (calendar or Business Days as specified)
158. ending at 11:59 P.M. on the last day.

159. **BUSINESS DAYS:** "Business Days" are days which are not Saturdays, Sundays or state or federal holidays unless
160. stated elsewhere by the parties in writing.

161. **DEFAULT:** If Buyer defaults in any of the agreements herein, Seller may cancel this Purchase Agreement, and any
162. payments made hereunder, including earnest money, shall be retained by Seller as liquidated damages and Buyer
163. and Seller shall affirm the same by a written cancellation agreement.

164. If Buyer defaults in any of the agreements hereunder, Seller may terminate this Purchase Agreement under the
165. provisions of either MN Statute 559.21 or MN Statute 559.217, whichever is applicable. If either Buyer or Seller defaults
166. in any of the agreements hereunder or there exists an unfulfilled condition after the date specified for fulfillment, either
167. party may cancel this Purchase Agreement under MN Statute 559.217, Subd. 3. Whenever it is provided herein that
168. this Purchase Agreement is canceled, said language shall be deemed a provision authorizing a Declaratory Cancellation
169. under MN Statute 559.217, Subd. 4.

170. If this Purchase Agreement is not canceled or terminated as provided hereunder, Buyer or Seller may seek actual
171. damages for breach of this Purchase Agreement or specific performance of this Purchase Agreement; and, as to
172. specific performance, such action must be commenced within six (6) months after such right of action arises.

173. **BUYER HAS THE RIGHT TO A WALK-THROUGH REVIEW OF THE PROPERTY PRIOR TO CLOSING TO**
174. **ESTABLISH THAT THE PROPERTY IS IN SUBSTANTIALLY THE SAME CONDITION AS OF THE DATE OF**
175. **THIS PURCHASE AGREEMENT.**

176. BUYER HAS RECEIVED A (check any that apply): DISCLOSURE STATEMENT: SELLER'S PROPERTY OR A
177. DISCLOSURE STATEMENT: SELLER'S DISCLOSURE ALTERNATIVES FORM.

178. **DESCRIPTION OF PROPERTY CONDITION:** See *Disclosure Statement: Seller's Property* or *Disclosure Statement:*
179. *Seller's Disclosure Alternatives* for description of disclosure responsibilities and limitations, if any.

180. **BUYER HAS RECEIVED THE INSPECTION REPORTS, IF REQUIRED BY MUNICIPALITY.**

181. BUYER IS NOT RELYING ON ANY ORAL REPRESENTATIONS REGARDING THE CONDITION OF THE PROPERTY
182. AND ITS CONTENTS.



WELCOME HOME REALTY

PURCHASE AGREEMENT

183. Page 5 Date 12/31/13

184. Property located at 410 Range Street North Mankato MN 56003

- 185. (Check appropriate boxes.)
186. SELLER WARRANTS THAT THE PROPERTY IS EITHER DIRECTLY OR INDIRECTLY CONNECTED TO:
187. CITY SEWER [X] YES [] NO / CITY WATER [X] YES [] NO
188. SUBSURFACE SEWAGE TREATMENT SYSTEM
189. SELLER [] DOES [X] DOES NOT KNOW OF A SUBSURFACE SEWAGE TREATMENT SYSTEM ON OR
190. SERVING THE PROPERTY. (If answer is DOES, and the system does not require a state permit, see Disclosure
191. Statement: Subsurface Sewage Treatment System.)
192. PRIVATE WELL
193. SELLER [] DOES [X] DOES NOT KNOW OF A WELL ON OR SERVING THE PROPERTY.
194. (If answer is DOES and well is located on the Property, see Disclosure Statement: Well.)
195. THIS PURCHASE AGREEMENT [] IS [X] IS NOT SUBJECT TO AN ADDENDUM TO PURCHASE AGREEMENT:
196. SUBSURFACE SEWAGE TREATMENT SYSTEM AND WELL INSPECTION CONTINGENCY.
197. (If answer is IS, see attached Addendum.)
198. IF A WELL OR SUBSURFACE SEWAGE TREATMENT SYSTEM EXISTS ON THE PROPERTY, BUYER HAS
199. RECEIVED A DISCLOSURE STATEMENT: WELL AND/OR A DISCLOSURE STATEMENT: SUBSURFACE SEWAGE
200. TREATMENT SYSTEM.

201. NOTICE REGARDING PREDATORY OFFENDER INFORMATION: Information regarding the predatory offender
202. registry and persons registered with the predatory offender registry under MN Statute 243.166 may be obtained
203. by contacting the local law enforcement offices in the community where the Property is located or the Minnesota
204. Department of Corrections at (651) 361-7200, or from the Department of Corrections web site at
205. www.corr.state.mn.us.

206. HOME PROTECTION/WARRANTY PLAN: Buyer and Seller are advised to investigate the various home protection/
207. warranty plans available for purchase. Different home protection/warranty plans have different coverage options,
208. exclusions, limitations and service fees. Most plans exclude pre-existing conditions. (Check one.)

209. [] A Home Protection/Warranty Plan will be obtained and paid by [] BUYER [] SELLER to be issued by
(Check one.)

210. _____ at a cost not to exceed \$ _____

211. [X] There will be no Home Protection/Warranty Plan as part of this Agreement.

- 212. NOTICE
213. KARLA MALONE is [X] Seller's Agent [] Buyer's Agent [] Dual Agent [] Facilitator.
(Licensee) (Check one.)
214. COLDWELL BANKER WELCOME HOME REALTY
(Real Estate Company Name)
215. MARY WELLER is [] Seller's Agent [] Buyer's Agent [] Dual Agent [X] Facilitator.
(Licensee) (Check one.)
216. COLDWELL BANKER WELCOME HOME REALTY
(Real Estate Company Name)
217. THIS NOTICE DOES NOT SATISFY MINNESOTA STATUTORY AGENCY DISCLOSURE REQUIREMENTS.





WELCOME HOME
REALTY

PURCHASE AGREEMENT

218. Page 6 Date 12/31/13

219. Property located at 410 Range Street North Mankato MN 56003

220. **DUAL AGENCY REPRESENTATION**

221. **PLEASE CHECK ONE OF THE FOLLOWING SELECTIONS:**

- 222. Dual Agency representation **DOES NOT** apply in this transaction. *Do not complete lines 223-239.*
- 223. Dual Agency representation **DOES** apply in this transaction. *Complete the disclosure in lines 224-239.*

224. Broker represents both the Seller(s) and the Buyer(s) of the Property involved in this transaction, which creates a dual agency. This means that Broker and its salespersons owe fiduciary duties to both Seller(s) and Buyer(s). Because the parties may have conflicting interests, Broker and its salespersons are prohibited from advocating exclusively for either party. Broker cannot act as a dual agent in this transaction without the consent of both Seller(s) and Buyer(s).

228. Seller(s) and Buyer(s) acknowledge that
- 229. (1) confidential information communicated to Broker which regards price, terms, or motivation to buy or sell will remain confidential unless Seller(s) or Buyer(s) instructs Broker in writing to disclose this information. Other information will be shared;
 - 232. (2) Broker and its salespersons will not represent the interest of either party to the detriment of the other; and
 - 233. (3) within the limits of dual agency, Broker and its salespersons will work diligently to facilitate the mechanics of the sale.

235. With the knowledge and understanding of the explanation above, Seller(s) and Buyer(s) authorize and instruct Broker and its salesperson to act as dual agents in this transaction.

237. Seller _____ Buyer _____

238. Seller _____ Buyer _____

239. Date _____ Date _____

240. **CLOSING COSTS:** Buyer or Seller may be required to pay certain closing costs, which may effectively increase the cash outlay at closing or reduce the proceeds from the sale.

242. **ENTIRE AGREEMENT:** This Purchase Agreement and any addenda or amendments signed by the parties shall constitute the entire agreement between Buyer and Seller. Any other written or oral communication between Buyer and Seller, including, but not limited to, e-mails, text messages, or other electronic communications are not part of this Purchase Agreement. This Purchase Agreement can be modified or canceled only in writing signed by Seller and Buyer or by operation of law. All monetary sums are deemed to be United States currency for purposes of this Purchase Agreement.

248. **ELECTRONIC SIGNATURES:** The parties agree the electronic signature of any party on any document related to this transaction constitute valid, binding signatures.

250. **FINAL ACCEPTANCE:** To be binding, this Purchase Agreement must be fully executed by both parties and a copy must be delivered.

252. **SURVIVAL:** All warranties specified in this Purchase Agreement shall survive the delivery of the deed or contract for deed.

254. **OTHER:** _____

255. _____

256. _____

257. _____

258. _____

259. _____

260. _____

261. _____



RESOLUTION NO.

RESOLUTION AUTHORIZING THE PURCHASE OF REAL ESTATE

WHEREAS, the City of North Mankato wishes to acquire certain real estate for use as a downtown parking lot; and

WHEREAS, it is desirable to purchase the property known as 410 Range Street and hereinafter legally described as:

Section 7-108-026 55' x 150' N ½ of S8 AC of N 34A of Lot 7

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO that City staff is authorized to execute the necessary documents to complete the acquisition of said property for the purchase price of \$95,000 from the General Fund.

Adopted this 6th day of January 2014.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item #9.D	Department: Attorney	Council Meeting Date: 1/6/14
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TITLE OF ISSUE: Attorney Client Privileged Closed Session to discuss Chester litigation and Church litigation.

BACKGROUND AND SUPPLEMENTAL INFORMATION: City Attorney Mike Kennedy will be in attendance during this portion of the Council meeting in a closed session to review the status of the Chester litigation and Church litigation.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION:

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay	
_____	_____	_____	Norland
_____	_____	_____	Spears
_____	_____	_____	Freyberg
_____	_____	_____	Steiner
_____	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify Purchase Agreement for 410 Range Street)

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/> Refer to: _____
<input type="checkbox"/> Table until: _____
<input type="checkbox"/> Other: _____



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

December 13, 2013

The Honorable Mark Dehen
Mayor
City of North Mankato
1001 Belgrade Avenue
North Mankato MN 56003-3502

Dear Mayor Dehen:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **December 31, 2012** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Certificate of Achievement plaque will be shipped to:

Clara D. Thorne
Finance Director

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

12/13/2013

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of North Mankato** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Clara D. Thorne, Finance Director

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

APPOINTMENTS TO BE MADE JANUARY 6, 2014

1. Appoint BILLY STEINER as Acting Mayor.
2. Reappoint RICK HAMAN to the Planning Commission for a 4-year term through 2017.
3. Appoint AARON ROUSH to the Planning Commission for a 4-year term through 2017.
4. Reappoint BILL BORCHARDT to the Traffic and Safety Committee for a 1-year term.
5. Reappoint JOHN STOFFEL to the Board of Appeal and Equalization for a 3-year term through 2016.
6. Appoint ALYSSA BREKKE to the Board of Appeal and Equalization for a 3-year term through 2016.
7. Reappoint DAVE ARNOLD to the North Mankato Port Authority Commission for a 6-year term through 2019.
8. Reappoint KELLY MC DONOUGH to the North Mankato Taylor Library Board for a 3-year term through 2016.
9. Reappoint JON ANDERSEN and TOM SCHWINGHAMMER to the North Mankato Bicycle Commission for 2-year terms through 2015.
10. Reappoint BILLY STEINER to Housing and Redevelopment Authority for a 5-year term through 2018.
11. Appoint KENNEDY & KENNEDY as City Attorney.
12. Appoint BOLTON & MENK as Consulting Civil Engineer.
13. Appoint NORTHLAND SECURITIES, INC. as Bond Consultant.
14. Appoint ABDO, EICK & MEYERS as Auditor.
15. Appoint TODD METTLER as Weed Inspector.
16. Appoint BRUCE ROYER as Plumbing Inspector.
17. Appoint DEREK TOSTENSON as Construction Inspector.

CITY MEMBERSHIP ON BOARDS AND COMMITTEES

BOARD/COMMITTEE

APPOINTMENT
EFFECTIVE THROUGH

Planning Commission (4-year term)

Bryan Bode	2014
Corey Brunton	2015
Aaron Roush	2017
Nick Meyer	2016
Mark Weinstein	2016
Stephanie Stoffel	2014
Rick Haman	2017
Michael Fischer (ex-officio)	NA
Bob Freyberg (ex-officio, Council representative)	NA
Michael Kennedy (ex-officio)	NA

Housing and Redevelopment Authority (5-year term)

Billy Steiner	2018
John Daley	2016
Steve Mork	2017
Sue Roemer	2016
Leon Bembenek	2017

Port Authority Commission (6-year term)

Duane Olenius	2015
Dave Arnold	2019
Billy Steiner	NA
Mark Dehen	NA
Diane Norland	NA
Bob Freyberg	NA
Kim Spears	NA
Administrator (ex-officio)	NA

Traffic and Safety Committee (1-year term)

Chris Boyer	NA
Brad Swanson	NA
Mike Fischer	NA
Kim Spears	NA
Bill Borchardt	2014

Region Nine Development Commission

Diane Norland	
Kim Spears (Alternate)	NA

<u>Personnel Committee</u>	
Kim Spears	NA
Mark Dehen	NA
John Harrenstein	NA
<u>All Seasons Arena Board</u>	
Bob Freyberg	NA
<u>Nicollet County/City of North Mankato Liaison Committee</u>	
Mark Dehen	NA
Kim Spears	NA
City Administrator John Harrenstein	NA
David Haack	NA
James Stenson	NA
Nicollet County Administrator Ryan Krosch	NA
<u>Intergovernmental Cooperation (Advisory Committee)</u>	
Mark Dehen	NA
Bob Freyberg	NA
<u>Nicollet County Recycling Task Force</u>	
Bob Freyberg	NA
<u>Board of Appeal & Equalization (3-year term)</u>	
Keith Hamm, Resident	2014
Alyssa Brekke, Resident	2016
John Stoffel, Resident	2016
Nancy Hopkins, Loan Officer	2015
John Daley, Resident	2015
<u>North Mankato Taylor Library Board (3-year term)</u>	
Brenda Peterson	2015
Gary Zellmer	2015
Renae Solomon-Wiese	2014
Kelly McDonough	2016
Billy Steiner	2014
<u>North Mankato Bicycle Commission (2-year term)</u>	
Jo Robbins	2014
John Maiers	2014
Jon Andersen	2015
Tom Schwinghammer	2015
Mark Dehen	2015

Coalition of Greater Minnesota Cities

Mark Dehen

Intergovernmental Youth Assets

Billy Steiner

Cities/Colleges/Universities Advisory Council

Mark Dehen

John Harrenstein

North Mankato Fire Relief Association

Mark Dehen

Clara Thorne

Area Transportation Partnership - District 7

Mark Dehen

Executive Committee for Highway 14 Partnership

Mark Dehen

Envision 2020

Billy Steiner

Diane Norland

John Harrenstein

Mike Fischer

Mankato Area Community Services Council

Diane Norland

Community Center Task Force

Kim Spears

North Mankato Parks and Green Spaces Committee

Diane Norland

Passenger Rail Group

Kim Spears

RESOLUTION NO.

RESOLUTION APPROVING
CITY COUNCIL COMMITTEE ASSIGNMENTS

WHEREAS, the City of North Mankato is represented on various Boards, Task Forces, Committees and Commissions; and

WHEREAS, it is necessary to appoint City Council Members as representatives to the various entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following individuals are appointed to the boards, committees, task forces and commissions as listed in Exhibit A effective January 1, 2014.

Adopted this 6th day of January 2014.

Mayor

City Clerk

2014 MAYOR AND COUNCIL COMMITTEE ASSIGNMENTS

BOARD/COMMITTEE

Region Nine Development Commission

Diane Norland
Kim Spears

Personnel Committee

Kim Spears
Mark Dehen

All Seasons Arena Board

Bob Freyberg

Nicollet County/City of North Mankato Liaison Committee

Mark Dehen
Kim Spears

Intergovernmental Cooperation (Advisory Committee)

Mark Dehen
Bob Freyberg

Nicollet County Recycling Task Force

Bob Freyberg

Coalition of Greater Minnesota Cities

Mark Dehen

Intergovernmental Youth Assets

Billy Steiner

Cities/Colleges/Universities Advisory Council

Mark Dehen

North Mankato Fire Relief Association

Mark Dehen
Clara Thorne

Highway 14 Partnership

Mark Dehen

Envision 2020

Billy Steiner
Diane Norland
Michael Fischer

Mankato Area Community Services Council

Diane Norland

Community Center Task Force

Kim Spears

North Mankato Parks and Green Spaces Committee

Diane Norland

North Mankato Planning Commission

Bob Freyberg

North Mankato Port Authority Commission

Billy Steiner
Mark Dehen
Diane Norland
Bob Freyberg
Kim Spears

North Mankato Taylor Library Board

Billy Steiner

Traffic & Safety Committee

Kim Spears

Passenger Rail Group

Kim Spears

North Mankato Bicycle Commission

Mark Dehen

Metropolitan Planning Organization (MPO)

Bob Freyberg