

Pursuant to due call and notice thereof, a Special Meeting of the North Mankato City Council was held in the Council Chambers of the Municipal Building on Friday, December 14, 2012. Mayor Dehen called the meeting to order at 12 noon. The following were present for the meeting: Mayor Dehen, Council Members Freyberg, Steiner and Norland, and City Clerk Gehrke. Absent: Council Member Schindle and Interim Administrator Fischer.

Announcement of Finalists for City Administrator Position

Mayor Dehen announced the two finalists for the City Administrator Position. He reported the finalists are Elke Doom of Boston, Michigan and John Harrenstein of Eudora, Kansas.

Set Special Council Meetings to Conduct Interviews

Mayor Dehen asked that Special Council meetings be set from 10:30 to 11:30 a.m. and from 1:30 to 2:30 p.m. on Wednesday, December 19, 2012 to conduct interviews for the City Administrator position. He also asked that a Special Council meeting be set for 7 p.m. on Thursday, December 20, 2012 to select the new City Administrator.

Council Member Steiner moved, seconded by Council Member Norland, to set Special Council meetings from 10:30-11:30 a.m. and from 1:30 to 2:30 p.m. on Wednesday, December 19, 2012; and a Special Council meeting at 7 p.m. on Thursday, December 20, 2012. Vote on the motion: Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.

There being no further business, Council Member Norland moved, seconded by Council Member Freyberg to adjourn the meeting. Vote on the motion: Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried. The meeting was adjourned at 12:08 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on December 17, 2012. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Freyberg, Steiner, Norland and Schindle, Interim Administrator Fischer, City Clerk Gehrke, Finance Director Thorne, Attorney Kennedy and Engineer Malm.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda as presented. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Approval of Minutes

Council Member Freyberg moved, seconded by Council Member Steiner, to approve the minutes of the Council Workshop of December 3, 2012 and the Council meeting of December 3, 2012, with one change to the Council minutes changing foster “parenting” to “grandparenting.” Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Correspondence

The Mayor presented holiday greetings received from the South Central College Foundation.

The Mayor referenced the many emails and letters received regarding the importance of keeping bookmobile services including a petition signed by 14 individuals.

Public Hearing, 7 p.m. – Five-Year Capital Improvement Plan

Mayor Dehen opened the public hearing to consider the Five-Year Capital Improvement Plan 2013-2017. Notice of the public hearing was published on the City’s website. Finance Director Thorne presented a PowerPoint presentation of the Five-Year Capital Improvement Plan 2013-2017 reporting the total estimated cost of the Five-Year Plan is \$20,560,672. She reviewed the large items in the Plan as follows: Financial Computer System \$200,000 in 2013; SCBA Air Packs (30) \$123,795 in 2013; 75’ Ladder Fire Truck \$750,000 in 2015; Well No. 9 \$1,350,000 in 2013; Recoat 500K Water Tower Interior (Carlson Drive) \$324,000 in 2013; Recoat Water Tower Exterior (Carlson Drive) \$300,000 in 2015; Main Lift Station Control Replacement \$400,000 in 2014; the RoeCrest/Noretta/Belgrade Hill sewer in 2013 for \$350,000; North Ridge Ravine Complex \$450,000 in 2015 and 2017, Roe Crest/Noretta/Old Belgrade Hill Ravine Storm Sewer \$800,000 in 2013, and Infrastructure Rehabilitations \$5,250,000 in 2013-2017 including the reconstruction of Cliff Court for \$500,000 in 2013. The Mayor reported that one of the City Administrator candidates noted ADA grant funds were used to bring entry doors and bathrooms into compliance and this may be something we should research. Kim Spears, 916 South Avenue, stated that there is no federal law that mandates the replacement of SCBA equipment and the units are interchangeable. The Mayor reported it was not represented that this was federal mandate but a safety issue and that technology has changed. Tom Rieff, 2059 Sundance Lane, asked if there will be a balanced budget in 2014 considering what has been projected in the Five-Year Capital Improvement Plan. The Finance Director reported that the equipment certificate bonds have been calculated into the budget. Council Member Freyberg reported that a debt service plan will be tied into the strategic plan and will project out 5-10 years. Mr. Rieff also

questioned the sales tax bond revenue and asked the amount of the authorized sales tax bonding. Finance Director Thorne reported the total authorized amount for sales tax bonding is \$6 million. Phil Henry, 1300 Noretta Drive, stated that a high percentage of the payment for the bonds is interest and stated the City should be more frugal. Bess Tsaouse, 136 Mary Circle, asked if the City has received the grant funds for Benson Park. Interim Administrator Fischer reported that grants funds have not yet been received for Benson Park. Lucy Lowry, Director of the North Mankato Taylor Library, presented a memo to the Council regarding reinstatement of bookmobile service reporting 28,000 items are signed out each year and the City currently has a contract through 2013 with Nicollet County for bookmobile services. Ms. Lowry also requested the purchase of a used bookmobile be reinstated to 2013 in the Five-Year Capital Improvement Plan. She reported another bookmobile has been listed for sale in the amount of \$39,500 which is a savings from the previously requested \$70,000. Discussion was held regarding library patrons contacting Blue Earth County and Nicollet County and asking they increase funding for the bookmobile. The Mayor suggested that the new County Administrator and the Nicollet County Board be invited to attend the January 16, 2013 Library Board meeting. With no one else appearing before the Council, the Mayor closed the public hearing.

Open the Meeting to the Public for the First Time**Barb Church, 102 E. Wheeler Avenue**

Barb Church, 102 E. Wheeler Avenue, appeared before the Council and requested the variances for the Marigold Project be denied citing the definition of the CBD, that any development should be in proportion to existing buildings and that any previous monetary investment by the developer should not be a reason to approve the variances.

Bess Tsaouse, 136 Mary Circle

Bess Tsaouse, 136 Mary Circle, appeared before the Council and stated she listened to Attorney Kennedy's explanation of 2011 Legislative changes regarding variances citing the key questions regarding practical difficulties: the property owner proposes to use the property in a reasonable manner; the landowner's problem is due to circumstances unique to the property not caused by the landowner; the variance, if granted, will not alter the essential character of the locality; the variance shall only be permitted when in harmony with the general purpose and intent of the ordinance and when the terms of the variance are consistent with the comprehensive plan. She stated the City has no comprehensive plan and asked the Council to deny the variance request and start immediately on preparation of a strategic plan.

Sharon Schaller, 241 Belgrade Avenue

Sharon Schaller, 241 Belgrade Avenue, appeared before the Council and stated the project does not belong in the Central Business District (CBD), referenced problems associated with existing apartments in the CBD and stated there are drainage problems on Belgrade Avenue and problems with placement of the dumpsters behind her store.

Tom Hagen, 927 Lake Street

Tom Hagen, 927 Lake Street, appeared before the Council and referenced the 2010 Legislature which heard a case and threw out all variances; that in May of 2011 new rules on variances were adopted by the State which in part stated that variances will not alter the essential character of the locality. Mr. Hagen stated that North Mankato's greatest asset is its livability.

Jim Whitlock, 332 Belgrade Avenue

Jim Whitlock, 332 Belgrade Avenue, appeared before the Council and reported he is in favor of the Marigold Project, that it brings high density of population to the area, referenced this is a vacant lot that was previously residential and will be residential again if the variances are approved. He stated that five people out of a population of 13,500 residents oppose this project, and requested the Council approve the variances stating it will be good for the CBD businesses.

Kim Spears, 916 South Avenue

Kim Spears, 916 South Avenue, appeared before the Council and asked what the intent of the ordinance regarding the conditional use permit for the Marigold Project. He stated that if the zoning ordinance is our City plan, the Marigold project is not in compliance with the plan. Mr. Spears requested the Council not move on the variances.

Jim Hughes, 247 W. Wheeler Avenue

Jim Hughes, 247 W. Wheeler Avenue, appeared before the Council and stated he is opposed to the Marigold project. He also thanked Council Member Schindle for his years of service on the Council.

Van Moody, 200 Belgrade Avenue

Van Moody, 200 Belgrade Avenue, appeared before the Council and thanked them for their work on this project. He reported this area has been a dirt parking lot for many years and he has worked 5 years and 10 months on this project. Mr. Moody reported that any future delay will hurt the viability of the project. He also stated that property taxes in the amount of \$245,000 generated from this project will help relieve the property tax burden of all residents. He noted this project has the support of the E2020 and the City Center Partnership and will help the businesses in the CBD.

Tom Rieff, 2059 Sundance Lane

Tom Rieff, 2059 Sundance Lane, appeared before the Council and stated he is in favor of the City of North Mankato participating in the Joint Economic Development Services Agreement regarding the Greater Mankato Regional Marketplace.

Kevin Briggs, 222 Wheeler Avenue

Kevin Briggs, 222 Wheeler Avenue, appeared before the Council and reported that snow is plowed onto his boulevard and stated that building codes and normal setbacks are created to keep us safe. He asked the Council to consider normal setbacks for the Marigold Project.

Consent Agenda

Council Member Steiner moved, seconded by Council Member Freyberg, to approve the Consent Agenda which includes:

1. Res. No. 73-12 Approving Donations/Contributions.

Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Staff Reports**City Planner****Minutes of the December 13, 2012 Planning Commission Meeting**

The Council accepted the minutes of the December 13, 2012 Planning Commission meeting.

V-4-12, Request for Site Specific Variances at 400 Wall Street

Planner Fischer presented variance requests from Vanyo Moody to accommodate the development of a 108-unit 6-story apartment complex as part of the redevelopment of the Marigold property. He indicated that while the project is located within the Central Business District (CBD), residential uses are regulated by the R-3 section of the City Code. Variances requested pertain to lot coverage, number of units, lot width and depth, setbacks and lot coverage. The City Attorney reviewed the materials provided by the League of Minnesota Cities regarding variances and relayed to the Council the standards to be used for granting or denying a variance. He explained the standards are described as practical difficulties which is a three-prong test. The first factor is that the property owner proposes to use the property in a reasonable manner; the second factor is that the landowner's problem is due to circumstances unique to the property not caused by the landowner; and the third factor is that the variance, if granted, will not alter the essential character of the locality. He also indicated that because of historical precedence and his interpretation of the City Code, residential buildings are allowed in the Central Business District (CBD). He continued to say that although residential buildings are allowed in the CBD they are subject to the standards established for residential buildings in an R-3 district. The City Attorney recommended that any decision by the Council be in conformance with the Minnesota Statutes. Planner Fischer reported the Planning Commission reviewed the variance requests at their meeting of December 13, 2012 and recommended denial of the requests due to the failure to meet the three-factor practical difficulties test as stated in Minnesota State Statutes pertaining to the granting of variances. Council Member Schindle stated the City Council has never granted variances to new construction. Council Member Freyberg stated that he cannot support the variances and stated if the Council approved these variances what could it deny in the future. Council Member Norland stated that if the structure was a hotel or commercial building it would not require the requested variances and referenced the structures built in the Central Business District of Mankato. Council Member Steiner noted that this is an urban village concept as outlined by E2020 and he would rather have the apartment building than a Holiday Inn located on this property. Council Member Schindle stated the City needs a strategic plan in place. The Mayor reported he was unaware of the Supreme Court decision of 2010 regarding variances and he does not think these variances meet the practical tests. He further stated that if this was a mixed-use building it may meet the practical tests. **Council Member Norland moved, seconded by Council Member Steiner, to approve the variances as presented for the Marigold Project at 400 Wall Street. Vote on the motion: Steiner and Norland, aye; Freyberg, Schindle and Dehen, nay. Motion failed.**

Z-3-12, Request to Rezone 116 Tyler Avenue from R-1, One-Family Dwelling to R-2, One- and Two-Family Dwelling

Planner Fischer presented a request from Anthony Anderson to rezone a duplex addressed as 116/116-1/2 Tyler Avenue from R-1 to R-2. He indicated the property was affected by the City-wide down zoning in 2005 and the owner is experiencing difficulty in attempts to refinance the property as it is considered a non-conforming use. The owner has indicated the

home has been used as a duplex since the 1960s. The Planning Commission reviewed and recommended approval of this rezoning request.

Ord. No. 47, Fourth Series, Rezoning 116/116-1/2 Tyler Avenue from R-1, One-Family Dwelling to R-2, One- and Two-Family Dwelling

Council Member Steiner moved, seconded by Council Member Norland, to adopt Ord. No. 47, Fourth Series rezoning 116/116-1/2 Tyler Avenue from R-1, One-Family Dwelling to R-2, One- and Two-Family Dwelling. Vote on the Ordinance: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Rezoning Policy

Planner Fischer presented a Policy for Rezoning of Residential Property Affected by the 2005 City-Wide Down Zoning as a result of continued rezoning requests for non-conforming uses. Attorney Kennedy stated that as proposed, the rezoning approval would be granted by the City if the owner can demonstrate the following:

1. The dwelling was originally permitted and constructed as a multiple-family dwelling.
2. The dwelling was originally located in a zoning district which allowed such use.
3. The dwelling has been continually used and licensed as a multiple-family dwelling.

Planner Fischer reported that as part of the policy, the rezoning application fee would be waived, but the fee for the required neighborhood notification would apply. **Council Member Freyberg moved, seconded by Council Member Steiner, to approve the Rezoning Policy. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Interim City Administrator

Approval of Proposed 2013 Budget and Capital Improvement Plan 2013-2017

Interim Administrator Fischer presented three resolutions for final approval of the 2013 Budget and Five-Year Capital Improvement Plan, 2013-2017.

Res. No. 74-12 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2013

Interim Administrator Fischer noted the Council held several budget workshops and a public hearing was held for the 2013 Budget on December 3, 2012. He presented a resolution approving the General Fund Budget in the amount of \$5,828,063 and the Auxiliary Fund Budget in the amount of \$16,183,368 for a total budget of all funds in the amount of \$23,011,431.

Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 74-12 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2013 adding the \$4,000 back into the 2013 Budget for funding of the bookmobile for the entire year. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Res. No. 75-12 Approving 2012 Tax Levy, Collectible in 2013

Interim Administrator Fischer presented Resolution No. 75-12 approving the 2012 tax levy, collectible in 2013 reflecting an increase of 4.50 percent over the prior year with the reinstatement of the \$4,000 for maintenance of the bookmobile for a total budgeted levy of \$5,383,784. Council Member Norland reported that if averaged over a five-year period, the

average increase to the tax levy is 3.2 percent. **Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 75-12 Approving 2012 Tax Levy, Collectible in 2013. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Res. No. 76-12 Approving the Five-Year Capital Improvement Plan, 2013-2017

Interim Administrator Fischer presented a resolution for approval of the Five-Year Capital Improvement Plan, 2013-2017. In response to a question about moving the used bookmobile from 2014 to 2013, the Mayor stated this will be an item of discussion at the January 16, 2013 Library Board meeting. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 76-12 Approving the Capital Improvement Plan, 2013-2017. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Joint Economic Development Services Agreement Regarding the Greater Mankato Regional Marketplace

Interim Administrator Fischer presented the Joint Economic Development Services Agreement Regarding the Greater Mankato Regional Marketplace. **Council Member Steiner moved, seconded by Council Member Norland to table this item until the new Council and City Administrator are in place.** Mayor Dehen reported the GIS system this agreement provides is an integral part of the comprehensive plan and he strongly supports this agreement. Council Member Norland reported this agreement goes beyond the GIS. Council Member Schindle stated the City of North Mankato should be marketed outside the area since there are many companies that do not even know about what North Mankato has to offer. Council Member Freyberg voiced his support for the agreement stating it is a valuable tool for the development of North Mankato. It was noted this agreement calls for a three-year contract with a 90-day out option. **Vote on the motion: Steiner, Norland, and Schindle, aye; Freyberg and Dehen, nay. Motion carried. The Joint Economic Development Agreement Regarding the Greater Mankato Regional Marketplace was tabled until the new Council and City Administrator are in place.**

Request to Purchase Used Equipment – Sander

Interim Administrator Fischer presented a memo from the Street Superintendent outlining the need for an additional sander for plowing the North Mankato hilltop area. He reported that during snow events it has been problematic to stabilize roads in a timely manner with only one sander. He reported a used stainless steel sander with a brine application system is available for purchase. The Interim Administrator reported this system new would cost over \$40,000 but with items that have been sold and items that would be traded in, the purchase price of the used stainless steel sander would be approximately \$7,300. The Council thanked staff for the great job of finding quality used equipment to save money. **Council Member Schindle moved, seconded by Council Member Freyberg, to authorize the purchase of the used sander with brine application system. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Schools and Conferences

Council Member Steiner moved, seconded by Council Member Freyberg, to authorize actual and necessary expenditures for the following schools and conferences:

- a. 57th Annual Institute of Building Officials, St. Paul, January 14, 15 and 18, for Building Inspector.
- b. 2013 ICC Upper Great Plains Region III Educational Institute, Chaska, February 4-8, for Building Official and Building Inspector.

Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

City Clerk

Res. No. 77-12 Setting Council Meeting Dates for Year 2013

Clerk Gehrke presented a resolution with the recommended Council meeting dates to accommodate the necessary changes due to federal holidays. The Clerk noted changes from the regular Monday meeting dates to Tuesday, January 22, 2013; Tuesday, February 19, 2013; and Tuesday, September 3, 2013. The balance of the meetings will remain on the regularly scheduled first and third Mondays of the month. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 77-12 Setting Council Meeting Dates for Year 2013. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Finance Director

Res. No. 78-12 Declaring the Official Intent of the City of North Mankato to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City

Finance Director Thorne presented Resolution No. 78-12 declaring official intent of the City to reimburse the following expenditures from the proceeds of equipment certificate bonds to be issued by the City. The expenditures include a 2008 Toro Groundskeeper mower in the amount of \$17,000 and a 1996 Cushman Truckster 3-Wheel ATV field groomer in the amount of \$2,598. **Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 78-12 Declaring the Official Intent of the City of North Mankato to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Library and Bookmobile Revenues

Finance Director Thorne presented the information requested by the Mayor on the funding reductions to the library and bookmobile funds in the past three years. She reported the City has two purchase of service contracts with Nicollet County; one for the Library in the amount of \$44,594 in 2013 and one for the Bookmobile in the amount of \$10,000 in 2013. She presented a spreadsheet outlining the budget for 2010 through 2013 which reflected a decrease in funding from Blue Earth County for the bookmobile from \$35,000 in 2010 to \$0.00 in 2013. The Mayor requested this information be presented at the January 16, 2013 Library Board meeting.

Resolution No. 79-12 Authorizing Transfer of Funds

Finance Director Thorne presented Resolution No. 79-12 Authorizing Transfer of Funds in the amount of \$101,336 from the General Fund to the Capital Facilities Fund for the removal and replacement of the Municipal Building HVAC unit. **Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 79-12 Authorizing Transfer of Funds. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Report from Council Members

Council Member Schindle

Council Member Schindle wished everyone a Merry Christmas. He also stated that after growing up in North Mankato it was good to serve the citizens of North Mankato.

Report from Mayor

Mayor Dehen presented Council Member Schindle with a Certificate of Recognition for serving 20 years on the City Council and thanked him for his service.

The Mayor wished everyone a Merry Christmas.

Open the Meeting to the Public for the Second Time

Bess Tsaouse, 136 Mary Circle

Bess Tsaouse, 136 Mary Circle, thanked Council Member Schindle for his years of service, thanked the Council for their decision of supporting the library and bookmobile and thanked the Council for denying the variances for the Marigold Project. She also stated she was happy the Council is looking at a strategic plan and that a project such as the 108-unit apartment building would be a good fit on Commerce Drive.

Barb Church, 102 E. Wheeler Avenue

Barb Church, 102 E. Wheeler Avenue, thanked the Council for denying the variance requests for the Marigold Project. She stated the need for citizen involvement in the preparation of the Comprehensive Plan.

Bills and Appropriations

Council Member Steiner moved, seconded by Council Member Norland, to pay all bills and appropriations in the amount of \$147,051.85. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Council Member Steiner moved, seconded by Council Member Norland to adjourn the meeting. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. The meeting was adjourned at 9:17 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof, a Special Meeting of the North Mankato City Council was held in the Council Chambers of the Municipal Building on December 19, 2012. Mayor Dehen called the meeting to order at 10:30 a.m. The following were present for the meeting: Mayor Dehen and Council Members Freyberg, Steiner, Norland and Schindle.

Conduct Interview – Elke Doom

The purpose of the Special meeting was to interview Elke Doom, candidate for the City Administrator position.

There being no further business, the meeting was adjourned at 11:21 a.m.

Mayor

Deputy City Clerk

Pursuant to due call and notice thereof, a Special Meeting of the North Mankato City Council was held in the Council Chambers of the Municipal Building on December 19, 2012. Mayor Dehen called the meeting to order at 1:30 p.m. The following were present for the meeting: Mayor Dehen and Council Members Freyberg, Steiner, Norland and Schindle.

Conduct Interview – John Harrenstein

The purpose of the Special meeting was to interview John Harrenstein, candidate for the City Administrator position.

There being no further business, the meeting was adjourned at 1:58 p.m.

Mayor

Deputy City Clerk

Pursuant to due call and notice thereof, a Special Meeting of the North Mankato City Council was held in the Council Chambers of the Municipal Building on December 20, 2012. Mayor Dehen called the meeting to order at 7:00 p.m. The following were present for the meeting: Mayor Dehen and Council Members Schindle, Freyberg, Steiner and Norland, Interim Administrator Fischer and Deputy City Clerk Peterson.

Selection of City Administrator

The purpose of the Special meeting was to select a City Administrator from the two finalists interviewed by the Council on December 19, 2012. Mayor Dehen thanked Bonnie Bennett, Turning Point Management, Inc., and Council Member Freyberg for all their work in the interview process and in selecting the finalists. The Mayor opened discussion regarding each City Administrator finalist.

Council Member Norland stated she liked both candidates. Elke Doom has collaborative experience and John Harrenstein has financial management and analysis skills. Council Member Norland stated she was torn between the two finalists.

Council Member Steiner agreed with Council Member Norland and stated the City could not go wrong with either of the finalists. He was very impressed with the qualifications of both finalists. Council Member Steiner stated they were both outstanding candidates and it will be a tough decision.

Council Member Schindle stated he liked Elke's sense of humor. He stated John had more of a connection to the Midwest values being originally from Iowa. Council Member Schindle stated John had better reasons for wanting to move to North Mankato than Elke. He mentioned John also is financially stronger than Elke.

Council Member Freyberg stated he and Bonnie Bennett obviously liked both of the candidates and whatever the Council decides he will be fine with. He stated Elke is not lacking in financial skills and that Elke is more of a whole package. Council Member Freyberg stated John offers better delegation skills and is a facilitator. He is building his career and will work hard and give 100 percent. He is not an accountant but understands the financial aspects of the City.

Mayor Dehen stated both finalists are quality candidates. Elke is not as strong on the strategic planning aspect. John has experience in strategic planning and comprehensive land use. Mayor Dehen stated in talking with community leaders, they favored John.

Council Member Norland stated both finalists have had to "walk through fire" in their previous positions. John has had issues with staffing and Elke has had to deal with financial problems.

Council Member Freyberg asked Bonnie Bennett from Turning Point Management for her input. Bonnie stated the Council needs to look at the greatest needs of North Mankato. Elke brings collaborative skills, has persuasion and influencing skills and is a great communicator. She will be very good at building relationships. John is stronger at strategic planning, would be

able to build a plan for North Mankato and have the staff execute it. As far as experience levels, Elke comes with 20 plus years of experience and John has about three years of experience in City management.

Council Member Freyberg asked Interim Administrator Fischer if he had a preference. Interim Administrator Fischer stated he was involved in the expanded personnel committee interviews, the interview with the Department Heads and took each candidate on a tour where they had one-on-one time to talk. He stated staff could work equally with each of them but he favored John.

Schindle stated he had concerns about Elke's resume only going back to 2004. Bonnie Bennett explained Elke's previous experience to the Council.

Council Member Steiner stated that John's lack of experience is not a big deal because he doesn't have to tell City staff what to do. City staff is very good at what they do. He can grow with the North Mankato staff.

Council Member Schindle stated he was not happy with the resumes at the beginning of the day of both of the finalists and was told to keep an open mind. He also stated Elke tended to use "I" in the interview and John used "we". Council Member Schindle stated the surveys from the Department Heads and the community leader receptions favor John. He stated Bonnie and Council Member Freyberg did a really good job picking the two finalists.

Council Member Freyberg asked Council Member-Elect Spears who he liked. Council Member-Elect Spears stated he preferred John.

The Mayor thanked the expanded personnel committee which included Kyle Meyers, Trudie Gustafson, Michael Fischer, Bonnie Bennett, Council Member Freyberg and Mayor Dehen. He thanked the MSU staff in the video conferencing area. South Central College had also offered their video conferencing area, however, they were not available for one of the two dates.

The Mayor asked the Council to use the paper ballots handed out prior to the meeting and vote for the finalist they would like to be North Mankato's City Administrator. Mayor Dehen collected the ballots and announced the vote was unanimous for John Harrenstein.

The Council wished everyone a Merry Christmas.

There being no further business, the meeting was adjourned at 7:28 p.m.

Mayor

Deputy City Clerk



December 18, 2012

EMAIL / FACSIMILE / US MAIL

Mr. Michael Fischer, Interim City Administrator
City of North Mankato
P.O. Box 2055
1001 Belgrade Avenue
North Mankato, MN 56003

Dear Mr. Fischer:

In the coming months, Charter is making some changes for our customers. Charter is beginning a process to remove the analog format of select channels from our channel lineup in your area and we want make certain you are apprised. Almost 90% percent of Charter's customers already have digital televisions or use digital equipment to view their favorite channels.

Over time, television technology has transitioned from low-tech analog to a high-quality digital format. Along with certain analog channels, we currently deliver all other channels in digital, and many in high definition (HD). With 100+ channels currently provided in high-definition HD to our customers, digital and HD programming has become the standard for quality TV viewing that customers have come to enjoy and expect.

On or after **Tuesday, January 22, 2013**, the analog version of the following channels will be removed and provided exclusively in digital, requiring customers to use digital equipment to view these channels:

| SERVICE | CHANNEL # | LEVEL OF SERVICE |
|-----------------------|-----------|------------------|
| CW 100+ | 18 | Basic |
| Home Shopping Network | 20 | Basic |
| QVC | 7 | Basic |
| NBC Sports Network | 35 | Expanded |
| Speed Channel | 33 | Expanded |
| Golf Channel | 34 | Expanded |
| VH-1 | 44 | Expanded |
| CNBC | 71 | Expanded |

763-682-5982 ext 11511
Tom.Bordwell@chartercom.com

101 6th Street NE
Buffalo, MN 55313

A Charter digital receiver, a CableCARD device or a digital TV with a QAM tuner will be needed for each TV to continue receiving the channels listed above. Certain channels on Basic and Expanded Basic will remain in analog at this time, for customers without a digital TV or digital equipment.

To ensure a smooth transition away from analog, Charter is providing digital equipment free to customers for a specified period of time. These offers will vary based on a customer's current level of service. Applicable standard equipment rate card pricing will apply upon expiration of those offers.

Customers will be notified and provided with information about how to receive the digital version of these channels, as well as urged to act promptly to install digital equipment so they don't miss a minute of their favorite movies and shows.

Benefits of providing channels in digital include:

- More digital and HD program choices than ever before;
- Sharp, crystal clear digital programming in standard or HD;
- 10,000+ OnDemand options, with many programs available for free;
- Catch up on missed shows or try out a new TV series anytime with free OnDemand offerings from NBC®, ABC® and more.
- 1,500+ HD OnDemand titles;
- Interactive Channel Guide to view upcoming programs;
- Controls so parents can block inappropriate programs they don't want their kids to see;
- Pay per-view options for first time movie releases, special sporting events and concerts;

Our Charter team is proud to serve this community and is committed to providing high quality products and services to its residents. Please contact me with any questions or comments you may have at (763) 682-5982 ext 11511 or Tom.Bordwell@chartercom.com.

Sincerely,



Tom Bordwell
Director, Government Relations
Charter

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 14 -2013 SHELTER: Spring Lake #3 FEE: N/A
TYPE OF EVENT: Arthritis Walk DATE VALID: 5-4-13 HOURS: 7-1

ORGANIZATION: Arthritis Foundation SIZE: 250
APPLICANT NAME: Lindsey Kumljen
ADDRESS: 1876 Minnehaha Ave W CITY: St Paul, MN
ZIP: 55104 DAYTIME PHONE #: 651 229 5373

TENTS: _____ ELECTRICITY: ☒ ALCOHOL: ☐

AUDIO DEVICES: DS playing music + announcing
Amplified music or band requires Council approval Walk Start

OTHER: Parade permit pending

PERMIT APPROVED: _____ DATE: 12-14-12

PERMIT DENIED: _____

REFER TO COUNCIL: ☒

Nancy Gehrke / by NS
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: [Signature] 12/14/12
Applicant Date

| | | | | |
|---------------------|----------------------|--|-------------------------------|---------------------------------|
| For Office Use Only | Receipt # <u>N/A</u> | <input checked="" type="checkbox"/> Book | <input type="checkbox"/> Park | <input type="checkbox"/> Police |
|---------------------|----------------------|--|-------------------------------|---------------------------------|



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to the Chief of Police at least fourteen (14) days in advance of the parade date.

Applicant Information

| | | | |
|--------------------------------|---|-----------------------------|---------------|
| Name: | Jennifer Hagerman | | |
| Address: | 1876 Minnehaha Ave West | | |
| City: | St. Paul | State: | MN Zip: 55104 |
| Telephone: | 651-229-5373 | | |
| Sponsoring Organization: | Arthritis Foundation-Upper Midwest Region | | |
| Address: | 1876 Minnehaha Ave. West | | |
| City: | St. Paul | State: | MN Zip: 55104 |
| Telephone: | 651-644-4108 | | |
| Occasion for Parade: | Arthritis Walk | | |
| Date of Parade: | 5/4/12 | Estimated Length of Parade: | 0.75 miles |
| Estimated Starting Time: | 8:00 am | Estimated Finish Time: | Noon |
| General Composition of Parade: | Arthritis Walk around Spring Lake Park | | |

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Jennifer Hagerman
Applicant

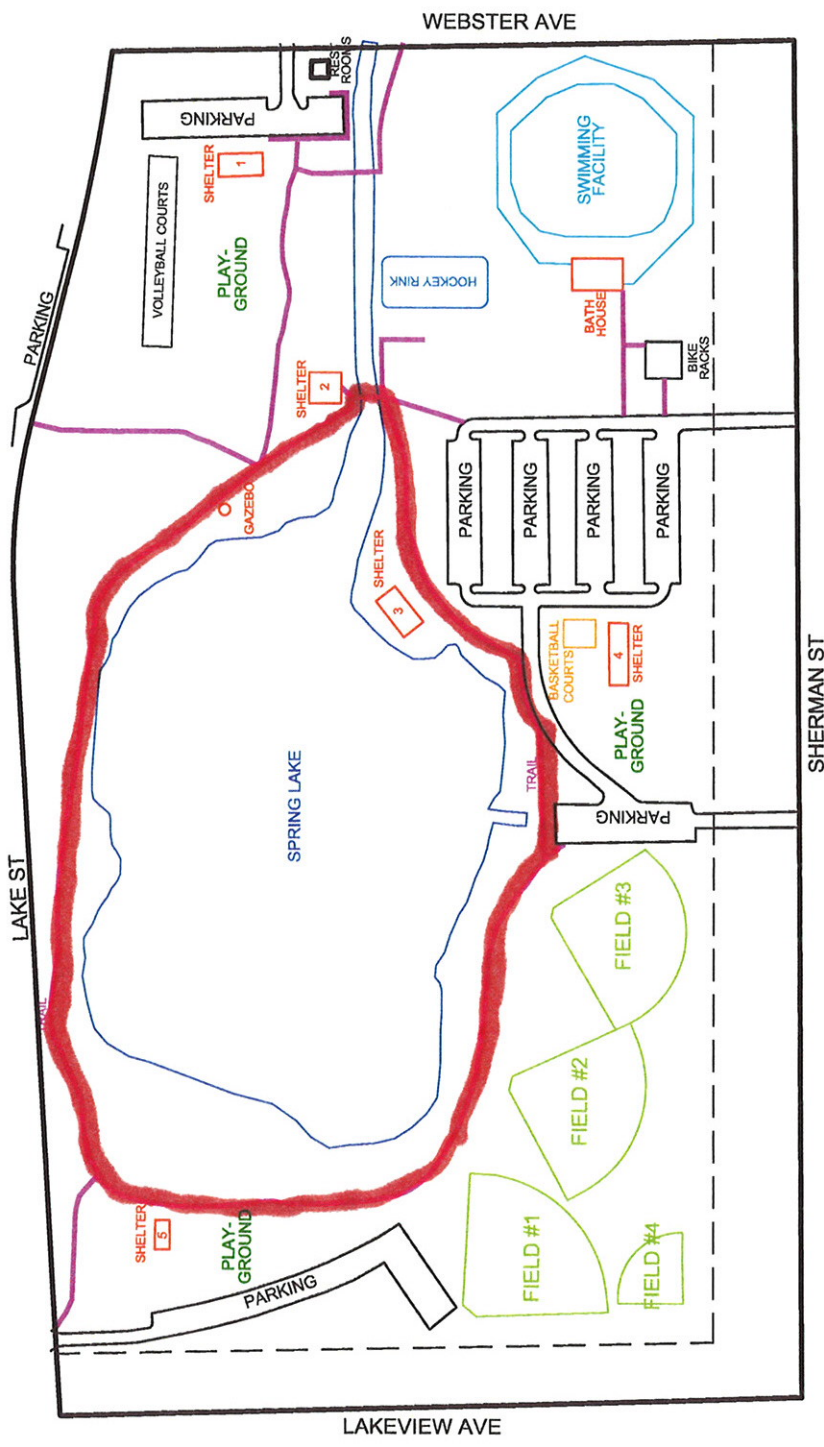
12/28/12
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature]
Chief of Police

12-31-12
Date

COMMENTS/ADDITIONAL STIPULATIONS:



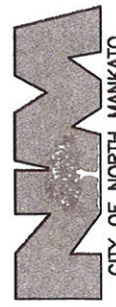
CITY OF NORTH MANKATO

LOCATION MAP

SPRING LAKE PARK

FIGURE NO. 1

APRIL, 2006



CITY OF NORTH MANKATO

BOLTON & MENK, INC.
Consulting Engineers & Surveyors

MANKATO, MN FAIRMONT, MN SLEEPY EYE, MN WILLMAR, MN
BURNSVILLE, MN CHASKA, MN AMES, IA

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------------------------------|------------------------------|-------------------------------------|--------------------------|--------------------------|-----------------|--|-------|--------------------------|-----------------|--------------------------|--------------------|--------------------------|--------------|----------|-------|-------|-------|--|--|------------|-----------|----------|---------|-----|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item # 12A | Department: Inter. City Admin. | Council Meeting Date: 1/7/13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Res. Designating Official Newspaper | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: It is necessary to annually designate the City's official newspaper for required public notices. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| If additional space is required, attach a separate sheet | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Adoption of the Resolution. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Steiner | _____ | _____ | Norland | _____ | _____ | Spears | _____ | _____ | Freyberg | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ | | Resolution | Ordinance | Contract | Minutes | Map | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Aye | Nay | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Steiner | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Norland | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Spears | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Freyberg | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Dehen | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table style="width: 100%; border: none;"> <tr> <td style="width: 30px; text-align: center;"><input type="checkbox"/></td> <td>Workshop</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Regular Meeting</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Special Meeting</td> </tr> </table> | <input type="checkbox"/> | Workshop | <input checked="" type="checkbox"/> | Regular Meeting | <input type="checkbox"/> | Special Meeting | <table style="width: 100%; border: none;"> <tr> <td style="width: 30px; text-align: center;"><input type="checkbox"/></td> <td>Refer to: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Table until: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other: _____</td> </tr> </table> | | <input type="checkbox"/> | Refer to: _____ | <input type="checkbox"/> | Table until: _____ | <input type="checkbox"/> | Other: _____ | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Workshop | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | Regular Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Special Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Refer to: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Table until: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Other: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

WHEREAS, pursuant to M.S. 412.831, it is necessary for the City to designate a legal newspaper of general circulation within the City as its official newspaper; and

WHEREAS, the *Mankato Free Press* meets such qualifications:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, as follows:

That the *Mankato Free Press* is designated the legal newspaper for the City of North Mankato.

Adopted by the City Council this 7th day of January 2013.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|------------------------------|--------------------------|--------------------------|-------|---------|-------|-------|---------|-------|-------|--------|-------|-------|----------|-------|-------|-------|---|------------|-----------|----------|---------|-----|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item # 12B | Department: Inter. City Admin. | Council Meeting Date: 1/7/13 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Res. Designating Depositories for City | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: It is necessary for the City Council to designate the depository institutions for handling of City funds. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Adoption of the Resolution. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Steiner | _____ | _____ | Norland | _____ | _____ | Spears | _____ | _____ | Freyberg | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____ | Resolution | Ordinance | Contract | Minutes | Map | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Aye | Nay | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Steiner | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Norland | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Spears | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Freyberg | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Dehen | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting | <input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

RESOLUTION NO.

RESOLUTION DESIGNATING DEPOSITORIES
FOR THE CITY OF NORTH MANKATO

WHEREAS, it is necessary for the City to designate depositories for City funds and establish the terms therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following banks are designated as City depositories:

Frandsen Bank & Trust
US Bank
Wells Fargo
First National Bank Minnesota
Pioneer Bank
Voyager Bank
Community Bank of Vernon Center
Minnstar Bank NA
TCF Bank FSB
Wells Federal Bank FSB
Northern Star Bank
United Prairie Bank

AND, FURTHER, that the City checking account shall be maintained at Frandsen Bank & Trust and shall be interest-bearing, and that any deposits at any of the aforementioned banks shall be collateralized as required by Minnesota statute.

Adopted by the City Council this 7th day of January 2013.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------------------------------|------------------------------|-------------------------------------|--------------------------|--------------------------|-----------------|---|--------------------------|-----------------|--------------------------|--------------------|--------------------------|--------------|-------|----------|-------|-------|-------|---|------------|-----------|----------|---------|-----|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item # 12C | Department: Inter. City Admin. | Council Meeting Date: 1/7/13 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Res. Setting Fees and Charges | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: It is necessary to set fees and charges by resolution of the City Council. A report containing recommendations for fees for certain municipal services effective January 1, 2013 is attached. We have added a penalty for any assessment searches requested less than 72 hours in advance and a penalty for any licenses not submitted by the due date with a fee of 10 percent of the license applied for. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <i>If additional space is required, attach a separate sheet</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Adoption of the Resolution. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Steiner | _____ | _____ | Norland | _____ | _____ | Spears | _____ | _____ | Freyberg | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Schedule of Fees and Charges _____ _____ _____ | Resolution | Ordinance | Contract | Minutes | Map | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Aye | Nay | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Steiner | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Norland | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Spears | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Freyberg | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Dehen | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <input type="checkbox"/> | Workshop | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | Regular Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Special Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Refer to: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Table until: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Other: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

RESOLUTION SETTING FEES AND CHARGES

WHEREAS, the City of North Mankato provides various municipal services for which a fee is charged; and

WHEREAS, the City Code provides that such fees shall be set by resolution of the City Council; and

WHEREAS, a report containing recommendations for fees for certain municipal services effective January 1, 2013, is attached;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF NORTH MANKATO, MINNESOTA, that said fees and charges are adopted effective January 1, 2013.

Adopted by the City Council this 7th day of January 2013.

Mayor

ATTEST:

City Clerk

LICENSES AND PERMIT FEES

| LICENSE / PERMIT | FEES |
|-------------------|--|
| Assessment Search | \$30; Rush fee of \$60 if not requested within 72 hours of closing |
| License Fees | Penalty fee of 10% of fee if not submitted by due date |

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | |
|-------------------|--------------------------------|------------------------------|
| Agenda Item # 12D | Department: Inter. City Admin. | Council Meeting Date: 1/7/13 |
|-------------------|--------------------------------|------------------------------|

| |
|--|
| TITLE OF ISSUE: Schools and Conferences |
|--|

| |
|---|
| BACKGROUND AND SUPPLEMENTAL INFORMATION: Items 1-7 are Travel and Training requests for schools and conferences. The schools do not include out-of-state travel. |
| |
| <i>If additional space is required, attach a separate sheet</i> |

| |
|--|
| REQUESTED COUNCIL ACTION: Approve actual and necessary Expenses |
| |

| | | |
|-------------------------|-------|----------|
| For Clerk's Use: | | |
| Motion By: _____ | | |
| Second By: _____ | | |
| Vote Record: | Aye | Nay |
| _____ | _____ | _____ |
| _____ | | Steiner |
| _____ | | Norland |
| _____ | | Spears |
| _____ | | Freyberg |
| _____ | | Dehen |

| SUPPORTING DOCUMENTS ATTACHED | | | | |
|---------------------------------------|--------------------------|----------------------------|--------------------------|--------------------------|
| Resolution | Ordinance | Contract | Minutes | Map |
| <input checked="" type="checkbox"/> X | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (specify) _____ | | Travel & Training Requests | | |
| _____ | | | | |
| _____ | | | | |
| _____ | | | | |
| _____ | | | | |

| |
|--|
| <input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting |
|--|

| | |
|--------------------------|--------------------|
| <input type="checkbox"/> | Refer to: _____ |
| <input type="checkbox"/> | Table until: _____ |
| <input type="checkbox"/> | Other: _____ |

To: North Mankato City Council
From: Tim Pohlman / Fire Chief
Re: 2013 Request for Fire Department Training
Date: December 17, 2012

March 2nd & 3rd / South Central College Regional State Fire School

- North Mankato, MN at SCC
- 34 Firefighters

February 9th & 10th / MSFCA Fire Officers School

- Arrowwod Resort in Alexandria, MN
- 2 Fire Department Officers

June 19th, 20th, 21st, & 22nd / Minnesota State Fire Department Assn. Conference and School

- Bemidji, MN
- 6 Firefighters & 1 Relief Association Officer

October 16th through 19th / Minnesota Fire Chiefs Conference and School

- Rochester, MN
- 2 to 3 Fire Officers

These are the normal schooling and conference events that the fire department usually attends each year plus the addition of a Minnesota State Fire Chiefs' Association fire officers' school in February. This will be the 2nd annual fire officers' school put on by the MSFCA. Last year, our two captains attended this school and received some very valuable training on leadership & fire department culture. If there are any questions about these please feel free to make contact at anytime.



Date: 12-27-12

CITY OF NORTH MANKATO
Training and Travel Request

Department: Police

Names: Chief C. J. Boyer
Reserve Officer M. Haayer

Number of Personnel Attending: 2

Event: Governor's Homeland Security & Emergency
Management Conference.

Dates: February 12-14, 2013

Location: Brooklyn Center MN

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? Emergency
Management Certification Cont. Ed.

Description: (see Attached)

MINNESOTA DEPARTMENT OF PUBLIC SAFETY
HOMELAND SECURITY AND EMERGENCY MANAGEMENT

48th Annual

Governor's Homeland Security and
Emergency Management Conference

February 12-14, 2013

Earle Brown Heritage Center
Minneapolis, MN



hsem.dps.mn.gov

Rev. 12/20/2012

Monday, February 11, 2013

PRE-CONFERENCE

| | |
|----------|---|
| 9 a.m. | AMEX Board Meeting (Board members only) |
| 4-6 p.m. | Early conference check-in |
| 5 p.m. | Regional Meetings |

Tuesday, February 12, 2013

DAY ONE - CONFERENCE SCHEDULE

| Registration Desk Opens, continental breakfast | | | | | |
|--|---|---|--|---|---|
| 7:00 a.m. | | | | | |
| 8:00 - 9:30 | Behavioral Health and the Duluth Flooding - Nancy Carlson, MDH and Joanne Ersparmer, Carlton County | This is NOT a Drill - Off Hours Emergency Response to EOC's Patrick McLaughlin, HSEM | How To's of Running an Effective and Efficient Meeting - Tom Gmeinder | AWR 136 - Essentials of Community Cyber Security - Consortium Course - TEEC - 4 hour course - Carla Collins 8:00am to 12:00 noon | MGT 366 - Legal Issues and Disasters - University of the District of Columbia - Dr. Angelyn Flowers - 8 hour course 8:00am to 12:00 noon |
| 9:30 | Break | | | | |
| 9:45 - 11:15 | AN Climate Adaptation: Some Data and Evidence Dr. Mark Seeley, UofM and Paul Moss, MP/CA | Business Continuity - David Wulff, MDH; Linda Erickson, MNIT; Cathy Hockett, MWB | BP Deepwater Horizon Oil Spill - Brock Long, Hagerty Consulting | | |
| 11:15-12:00 | Break - VendorQuest Opens | | | | |
| Noon | Luncheon | | | | |
| 1:00 - 2:30 | Medical Surge and Healthcare Coalitions - Judy Marchetti, MDH | Mass Evacuations - Improvements in Evacuation Planning and Sheltering Capability - Brock Long, Hagerty Consulting | National Flood Insurance Program - FEMA/DNR Cell Strauss, FEMA/DNR | AWR 136 - Essentials of Community Cyber Security - Consortium Course - TEEC - 4 hour course - Carla Collins Session 2 1:00pm - 5:00pm | Continued - MGT 366 - Legal Issues and Disasters - University of the District of Columbia - Dr. Angelyn Flowers - 8 hour course - continued - 1:00 - 5:00pm |
| 2:30 | Break | | | | |
| 2:45 - 4:15 | US Coast Guard Roles and Responsibilities in a Disaster - USCG Staff | Tribal and U.S. Government Relationships from 1492-2012 Harrell French - United South and Eastern Tribes (USET) | Northeast Minnesota IA Experience: Lessons Learned - John Strongtharm, Denise Beren, Brian Belich and Barb Forkert | Livestock Emergency Response - Jennifer Woods - 4 hour course Session 2 1:00pm - 5:00pm | Continued - New Director's Workshop - All Day Course - continued - 1:00 - 5:00pm |
| 4:15 - 4:45 | Break - VendorQuest | | | | |
| 5:00 | | | | | |
| 6:00 p.m. | | | | | |

Regional Meetings
Registration Desk Closes

PDS 242 - Effective Communication - Julie Anderson 1:00pm - 5:00pm

Wednesday, February 13, 2013

DAY TWO - CONFERENCE SCHEDULE

| Registration Desk and Internet Café Open, continental breakfast | | | | | | | | | |
|---|--|--|---|---|--|--|--|--|---|
| 7:00 a.m. | | | | | | | | | |
| 8:00 | <p>Posting of the Colors - Minnesota State Patrol</p> <p>National Anthem - Bob Meyerson, Minnesota State Patrol</p> <p>Welcome and Announcements -</p> <p>Addresses:</p> <p>Mark Dayton, Governor, State of Minnesota</p> <p>Mona Dohman, Commissioner, Minnesota Department of Public Safety</p> <p>Kris Eide, Director, Homeland Security and Emergency Management Division</p> <p>Andrew Velazquez III, Regional Administrator, FEMA Region V</p> | | | | | | | | |
| 9:30 | Break - VendorQuest | | | | | | | | |
| 10:15 | Keynote Address - Chuck Castro, NRC Fukushima | | | | | | | | |
| Noon | Luncheon | | | | | | | | |
| 1:00 - 2:30 | MN Climate Adaptation: Some Data and Evidence, Resilience to Climate Change - Dr. Mark Seeley, UofM and Paul Moss, MPCA | Tribal and U.S. Government Relationships from 1492-2012 Harrell French - United South and Eastern Tribes (USEET) | National Flood Insurance Program - Celi Strauss, FEMA/DNR | Mass Evacuations - Improvements in Evacuation Planning and Sheltering Capability - Brock Long, Hagerty Consulting | Community Engagement and Outreach - How to use the Awareness Weeks to help Build a Disaster Ready Community - Julie Anderson and Brian Curtice, HSEW; Brenda Olmscheid, Blue Earth County and Denise Wright, Nicollet County | This is NOT a Drill - Off Hours Emergency Response to EOC's - Patrick McLaughlin, HSEM | Behavioral Health and the Duluth Flooding - Nancy Carlson, MDH and Joanne Ersamer, Carlton County | Active Shooter: Awareness Training - Glenn Sanders and Camille Brurud, DHS | Cyber Security Update - Tom Duffy, Center for Internet Security |
| 2:30 | Break - VendorQuest | | | | | | | | |
| 3:00 - 4:30 | US Coast Guard Roles and Responsibilities in a Disaster - USCG Staff | BP Deepwater Horizon Oil Spill - Brock Long, Hagerty Consulting | How To's of Running an Effective and Efficient Meeting - Tom Gmeinder | Medical Surge & Healthcare Coalitions - Judy Marchetti, MDH | Community Engagement and Outreach - How to use the Awareness Weeks to help Build a Disaster Ready Community - Julie Anderson and Brian Curtice, HSEW; Brenda Olmscheid, Blue Earth County and Denise Wright, Nicollet County | Continuity Conundrum - David Wulff, MDH; Linda Erickson, MNIT; Cathy Hockett, HMB | Northeast Minnesota 14 Experience: Lessons Learned - John Strongtharm, Denise Beren, Brian Belich and Barb Fonkert | Active Shooter: Awareness Training - Glenn Sanders and Camille Brurud, DHS | |

Thursday, February 14, 2013

DAY THREE - CONFERENCE SCHEDULE

| 7:00 a.m. | Registration Desk |
|-----------|---|
| 8:00 | Welcome and Announcements - General Addresses: Minnesota Department of Health - Commissioner Ehlinger AMEM President Update - Ken Carlson, AMEM President, Scott County Sheriff's Office National Weather Service Updates and Spring Flood Forecast DNR Division of Forestry/MNICS Fire Forecast |
| 9:15 | Break |
| 9:45 | |
| 11:15 | Keynote Address - <i>Walter Maddox, Mayor of Tuscaloosa, Alabama</i> |
| | Break |
| 11:45 | Award Luncheon - Closing Ceremony |



Date: 1/2/13

CITY OF NORTH MANKATO
Training and Travel Request

Department: Shop

Names: Dale Seath

Number of Personnel Attending: 1

Event: DOT Commercial Vehicle Inspection Recertification

Dates: January 8, 2013

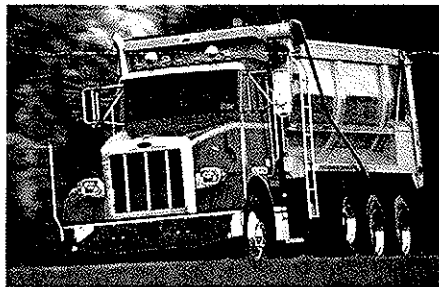
Location: North Mankato

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? DOT Commercial Vehicle
Inspection Recertification

Description:

DOT Commercial Vehicle Inspection Recertification Course



Recertification is required every two years. This class will review Minnesota Commercial Vehicle Inspection laws and federal regulations. It will cover new law changes; inspection changes and will include a test for recertification. Classroom time is four hours, extra time is allowed if needed to complete the exam. The cost of the course includes a \$10.00 fee required by the State of Minnesota and all necessary course materials.

UPCOMING SESSIONS:

002058
Tuesday, Jan. 8, 2013, 8:00 am - Noon

002059
Tuesday, Feb. 5, 2013, 8:00 am - Noon

002060
Tuesday, March 5, 2013, 8:00 am - Noon

002061
Tuesday, April 2, 2013, 8:00 am - Noon

002062
Tuesday, May 7, 2013, 8:00 am - Noon

LOCATION:

South Central College, North Mankato Campus
1920 Lee Boulevard, North Mankato, MN
Conference Center A

COST: \$90.00 per Participant

REGISTRATION INFORMATION:

1. Register online at cbi.southcentral.edu/enroll with a credit card or company billing.
2. Go to cbi.southcentral.edu and click on the *Register* tab to download a registration form and register with a check or cash.
3. Registration questions? Contact the CBI Registration & Customer Service Office at 507/389-7203.

CHECK YOUR EXPIRATION DATE!

You have six months after your expiration date to be recertified, but you are unable to inspect during this period. If you go beyond the six months, you will be required to retake the eight-hour certification training and examination (the eight-hour training is held in Mendota Heights).

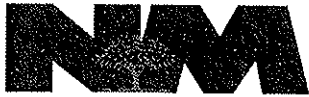


cbi.southcentral.edu

Faribault Campus - 1225 Third St. SW, Faribault, MN 55021-5720

North Mankato Campus - 1920 Lee Blvd., North Mankato, MN 56003-2504

A Proud Member of the Minnesota State Colleges and Universities System. An Affirmative Action Equal Opportunity Employer/Educator.



Date: 01/02/13

CITY OF NORTH MANKATO
Training and Travel Request

Department: North Mankato Police Dept.

Names: Detective Jeremy Swenson

Number of Personnel Attending: 1

Event: L.O.C.K.U.P. - The Bulletproof Mind

Dates: March 19th, 2013

Location: University of St. Thomas 2115 Summit Ave. St. Paul, MN 55105

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? Peace officer license.

Description: 1 Day training seminar on the psychological and physiological preparation for critical incidents.

[NEW CLASSES](#)[Course Calendar](#)[Registration Information - Dead Link](#)[Maps and Hotel Information](#)You are here: [Home](#) > [Government](#) > [Police](#) > [Professional Development Institute](#) > 2013-March 19-Bulletproof Mind[Print Friendly](#) [Email Page](#)[Select Language](#) Powered by [Google Translate](#)

Professional Development Institute

L.O.C.K.U.P.® The Bulletproof Mind

Psychological and Physiological Preparation for Combat

Lt Dave Grossman - US Army (Ret)

Lt Kevin Dillon (Ret)

**Date:** March 19, 2013**Location:** [University of St Thomas](#)[Recommended Hotels](#)

Auditorium - To Be Announced

2115 Summit Avenue

St Paul, MN 55105

Time: 0800-1700**Instructors:** [Lt Dave Grossman – US Army \(Ret\)](#)[Lt Kevin F. Dillon \(Ret\)](#)**POST:** 8 Credits**Cost:** \$ 129.00

The Saint Paul Police Department Professional Development Institute (PDI) is co-sponsoring with Lt. Col. Dave Grossman – US Army (Ret) / L.O.C.K.U.P.® - Lt Kevin Dillon (Ret) / and the University of St Thomas a 1-day seminar; **The Bulletproof Mind Psychological and Physiological Preparation for Combat.**

Lt. Col. Dave Grossman (Ret) U.S. Army (Ret), Director, Killology Research Group

Lt. Col. Dave Grossman is an internationally recognized scholar, author, soldier, and speaker who is one of the world's foremost experts in the field of human aggression. As founder of a new field of scientific endeavor termed "killology," Lt. Col. Grossman has made revolutionary new contributions to our understanding of killing in war, the psychological costs of war, the root causes of the current "virus" of violent crime plaguing the world, and the process of healing the victims of violence, in war and in peace. Nominated for a Pulitzer Prize for *On Killing*, he is a prolific speaker who served as an expert witness and consultant in the UNITED STATES vs. TIMOTHY MCVEIGH and has helped train mental health professionals after the Jonesboro school shootings.

Bulletproof Mind Practices Through Strategies and Tactics

Lt. Kevin F. Dillon (Ret) L.O.C.K.U.P.® Police Combat – International Combatives Instructor

Lieutenant Kevin F. Dillon is a 26 year veteran law enforcement officer, SWAT Commander, internationally recognized combatives instructor and speaker. He is an FBI National Academy Graduate – Class 223 and has received certification from the Force Science Institute in Analysis of Use of Force Incidents.

Lieutenant Dillon is the founder and developer of the L.O.C.K.U.P.® Police Combat System now presently instructed in 25 states and 5 countries. His DVD's series on Police Combat Tactics has been sold worldwide. He has recently released a series on Police Combat Strategies for Police Magazine.com and is a Police Academy Expert for Police One.com. Lieutenant Dillon was selected by Lieutenant Colonel Dave Grossman (Ret) (author of *The Bullet-Proof Mind* and the Pulitzer nominated *On Killing*) to consult on his continuing research published as *On Combat*.

Lieutenant Dillon, a highly sought after speaker and trainer, has trained and consulted law enforcement and civilian (defensive tactics) programs throughout the United States and internationally. He has lectured at numerous conferences such as the International Association of Chief of Police (IACP), Commission of Accreditation for Law Enforcement Agencies (CALEA®) International Law Enforcement Educators and Trainers Association (ILEETA) and numerous tactical conferences. Lieutenant Dillon is the founder and president of KPS Training & Consulting LLC and [kps-training.com](#).

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|----------------------------------|--------------------------|--------------------------|-------|---------|-------|-------|---------|-------|-------|--------|-------|-------|----------|-------|-------|-------|---|------------|-----------|----------|---------|-----|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item # 14A | Department: Finance | Council Meeting Date: 01/07/2013 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Property and Casualty Insurance Dividend | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>BACKGROUND AND SUPPLEMENTAL INFORMATION: The City has received our annual dividend from the League of Minnesota Cities Insurance Trust (LMCIT) for our property casualty insurance coverage. LMCIT distributes the annual dividends based on the experience of the trust and the City's proportion of total premium. The Finance Director has prepared a table of premiums and dividends since 2008. The League of Minnesota Cities Insurance Trust has proven to be a very cost effective method of obtaining our necessary insurance coverage.</p> <p style="text-align: right; font-style: italic; font-size: small;">If additional space is required, attach a separate sheet</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: None required - informational item. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 40px;"> <tr> <td style="width: 100px;">Aye</td> <td style="width: 100px;">Nay</td> <td></td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Norland</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Spears</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Steiner | _____ | _____ | Norland | _____ | _____ | Spears | _____ | _____ | Freyberg | _____ | _____ | Dehen | <p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; text-align: center;"> <tr> <td>Resolution</td> <td>Ordinance</td> <td>Contract</td> <td>Minutes</td> <td>Map</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> <p>Other (specify) _____ <u>Memorandum, historical table 2008-2012.</u></p> <p>_____</p> <p>_____</p> <p>_____</p> | Resolution | Ordinance | Contract | Minutes | Map | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Aye | Nay | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Steiner | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Norland | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Spears | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Freyberg | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Dehen | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p><input type="checkbox"/> Workshop</p> <p><input checked="" type="checkbox"/> Regular Meeting</p> <p><input type="checkbox"/> Special Meeting</p> | <p><input type="checkbox"/> Refer to: _____</p> <p><input type="checkbox"/> Table until: _____</p> <p><input type="checkbox"/> Other: _____</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | |



CITY OF NORTH MANKATO

Memorandum

To: Honorable Mayor and City Council
From: Clara Thorne, Finance Director
Subject: 2012 Property and Casualty Insurance Dividend
Date: December 26, 2012
Cc:

The City of North Mankato received a property and casualty insurance dividend in the amount of \$56,762 from the League of Minnesota Cities Insurance Trust (LMCIT). This is our portion of a \$16 million dividend, which the LMCIT property and casualty program is returning to member cities.

The dividend is based on the amount of premiums paid, the length of time the City has been in the LMCIT, and the City's loss experience. The basic concept of the dividend is that the fund balance that LMCIT has at any one time is the cumulative result of all members' premiums and losses since LMCIT began. The dividend formula returns a proportionately greater share to members that have contributed more to that fund balance and to members that have done a good job of avoiding losses.

The \$56,762 dividend for 2012 is unusually large due to member cities' unusually low liability loss costs over the 2010 and 2011 years, along with relatively low property losses due to storms since the second half of 2011. According to LMCIT, the biggest factor in that improvement is the success cities have had in reducing the cost of claims related to land use litigation and police liability.

CITY OF NORTH MANKATO
PROPERTY/CASUALTY INSURANCE COMPARISONS
2008 - 2012

| | 2008/2009 | 2009/2010 | 2010/2011 | 2011/2012 | 2012/2013 |
|-------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------------|
| Premium | <u>\$133,484</u> | <u>\$135,209</u> | <u>\$141,175</u> | <u>\$143,611</u> | <u>\$139,939</u> |
| Dividend | <u>\$14,681</u> | <u>\$31,380</u> | <u>\$33,937</u> | <u>\$40,053</u> | <u>\$56,762</u> |
| Net Premium | <u><u>\$118,803</u></u> | <u><u>\$103,829</u></u> | <u><u>\$107,238</u></u> | <u><u>\$103,558</u></u> | <u><u>\$83,177</u></u> |

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-----------------------------------|---|--|---|-------|--------------------------|-----------------|--------------------------|--------------------|--------------------------|--------------|--------|-------|-------|----------|-------|-------|-------|--|--|------------|-----------|----------|---------|-----|-------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Agenda Item # 14B | Department: Finance | Council Meeting Date: 01/7/13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TITLE OF ISSUE: Resolution Declaring the Official Intent of the City of North Mankato to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a resolution declaring official intent of the City to reimburse the following expenditures from the proceeds of bonds (equipment certificates) to be issued by the City. On January 7, 2013 the City will be purchasing 20 radios for \$4,851.20 for street and parks employees in conjunction with the Civil Defense siren upgrade approved by City Council in the 2013 Capital Improvement Plan. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| If additional space is required, attach a separate sheet | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTED COUNCIL ACTION: Adoption of Resolution | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Spears</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table> | Aye | Nay | | _____ | _____ | Steiner | _____ | _____ | Norland | _____ | _____ | Spears | _____ | _____ | Freyberg | _____ | _____ | Dehen | SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ | | Resolution | Ordinance | Contract | Minutes | Map | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Aye | Nay | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Steiner | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Norland | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Spears | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Freyberg | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| _____ | _____ | Dehen | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resolution | Ordinance | Contract | Minutes | Map | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <input type="checkbox"/> Workshop | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> Regular Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Special Meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Refer to: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Table until: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | Other: _____ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

CITY OF NORTH MANKATO, MINNESOTA

RESOLUTION NO. _____

**DECLARING THE OFFICIAL INTENT OF THE CITY OF NORTH
MANKATO TO REIMBURSE CERTAIN EXPENDITURES FROM
THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY**

WHEREAS, the Internal Revenue Service has issued Treas. Reg. § 1.150-2 (the "Reimbursement Regulations") providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the City of North Mankato, Minnesota (the "City") expects to incur certain expenditures that may be financed temporarily from sources other than bonds, and reimbursed from the proceeds of tax-exempt bonds;

WHEREAS, the City has determined to make this declaration of official intent (the "Declaration") to reimburse certain costs from proceeds of bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA AS FOLLOWS:

1. The City proposes to undertake various projects within the City, as described in EXHIBIT A attached hereto (collectively, the "Projects").
2. The City reasonably expects to reimburse the expenditures made for certain costs of the Projects from the proceeds of bonds in an estimated maximum principal amount as set forth in EXHIBIT A. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.
3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of an issue; or (c) "preliminary expenditures" up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the Projects for which the preliminary expenditures were incurred. The term "preliminary expenditures" includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.
4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Projects and the principal amount of the bonds described in paragraph 2 are consistent with the City's budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such Project expenditures.
5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Adopted by the City Council of the City of North Mankato, Minnesota, this 7th day of January, 2013.

Mayor

ATTEST:

City Clerk

EXHIBIT A
PROJECTS

| Project Name | Estimated Cost |
|---|-----------------------|
| Radios – Civil Defense Siren Upgrade | \$4,851.20 |

APPOINTMENTS TO BE MADE JANUARY 7, 2013

1. Appoint BILLY STEINER as Acting Mayor.
2. Reappoint NICK MEYER and MARK WEINSTEIN to the Planning Commission for a 4-year term through 2016.
3. Appoint BRYAN BODE to the Planning Commission for a 2-year term through 2014.
4. Reappoint STEVEN MORK and LEON BEMBENEK to the Housing and Redevelopment Authority for 5-year terms through 2017.
- 4 Reappoint BILL BORCHARDT to the Traffic and Safety Committee for a 1-year term.
5. Reappoint NANCY HOPKINS and JOHN DALEY to the Board of Appeal and Equalization for 3-year terms through 2015.
6. Appoint KEITH HAMM to the Board of Appeal and Equalization for a 2-year term through 2014.
7. Reappoint BRENDA PETERSON to the North Mankato Taylor Library Board for a 3-year term through 2015.
8. Appoint GARY ZELLMER to the North Mankato Taylor Library Board for a 3-year term through 2015.
9. Appoint JO ROBBINS and JOHN MAIERS to the North Mankato Bicycle Commission for 2-year terms through 2014.
10. Appoint JON ANDERSEN and TOM SCHWINGHAMMER to the North Mankato Bicycle Commission for 1-year terms through 2013.
11. Appoint KENNEDY & KENNEDY as City Attorney.
12. Appoint BOLTON & MENK as Consulting Civil Engineer.
13. Appoint NORTHLAND SECURITIES, INC. as Bond Consultant.
14. Appoint ABDO, EICK & MEYERS as Auditor.
15. Appoint TODD METTLER as Weed Inspector.
16. Appoint BRUCE ROYER as Plumbing Inspector.
17. Appoint DEREK TOSTENSON as Construction Inspector.

RESOLUTION NO.

RESOLUTION APPROVING
CITY COUNCIL COMMITTEE ASSIGNMENTS

WHEREAS, the City of North Mankato is represented on various Boards, Task Forces, Committees and Commissions; and

WHEREAS, it is necessary to appoint City Council Members as representatives to the various entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following individuals are appointed to the boards, committees, task forces and commissions as listed in Exhibit A effective January 1, 2013.

Adopted this 7th day of January 2013.

Mayor

City Clerk

2013 MAYOR AND COUNCIL COMMITTEE ASSIGNMENTS

BOARD/COMMITTEE

Region Nine Development Commission

Diane Norland
Bob Freyberg

Personnel Committee

Billy Steiner
Mark Dehen

All Seasons Arena Board

Bob Freyberg

Nicollet County/City of North Mankato Liaison Committee

Mark Dehen
Kim Spears

Intergovernmental Cooperation (Advisory Committee)

Mark Dehen
Bob Freyberg

Nicollet County Recycling Task Force

Bob Freyberg

Coalition of Greater Minnesota Cities

Mark Dehen

Intergovernmental Youth Assets

Billy Steiner

Cities/Colleges/Universities Advisory Council

Mark Dehen

North Mankato Fire Relief Association

Mark Dehen
Clara Thorne

Highway 14 Partnership

Mark Dehen

Envision 2020

Billy Steiner
Diane Norland
Michael Fischer

Mankato Area Community Services Council

Diane Norland

Community Center Task Force

Kim Spears

North Mankato Parks and Green Spaces Committee

Diane Norland

North Mankato Planning Commission

Bob Freyberg

North Mankato Port Authority Commission

Billy Steiner
Mark Dehen

North Mankato Taylor Library Board

Billy Steiner

Traffic & Safety Committee

Kim Spears

Passenger Rail Group

Kim Spears

North Mankato Bicycle Commission

Mark Dehen

Metropolitan Planning Organization (MPO)

Bob Freyberg



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

CERTIFICATE OF RECOGNITION

WHEREAS, Dave Trask has dedicated 20 years of service to the North Mankato Planning Commission; and

WHEREAS, the Commission meets monthly to review new subdivisions, replatting, variances, rezoning and conditional use permits; and

WHEREAS, Dave has made a valuable contribution to the community with his years of volunteer service on the Commission; and

WHEREAS, the City of North Mankato would like to thank Dave for his commitment to the community and for all of his efforts in serving on the Planning Commission;

NOW, THEREFORE, I, Mark Dehen, as Mayor of the City of North Mankato, do hereby deem it an honor and pleasure to extend this Certificate of Recognition to

Dave Trask

and express our appreciation for his past 20 years of service on the North Mankato Planning Commission.

Dated this 7th day of January 2013.





Mark Dehen, Mayor

CLAIM REPORT
BILLS PAID AFTER THE COUNCIL MEETING OF DECEMBER 17, 2012
END OF MONTH

| | | | |
|-------|---------------------------------------|---|---------------|
| 73844 | Void | Void | (\$13,685.22) |
| 73933 | Altringer, Gary | police reserve stipend-Police Dept. | \$400.00 |
| 73934 | Hy-Vee, Inc. | supplies for reserves-Police Dept. | \$9.14 |
| 73935 | Surplus Services | 1996 Cushman truckster & '08 Toro grounds master | \$13,685.22 |
| 73936 | Verizon Wireless | cell phone & internet bill-All Depts. | \$678.62 |
| 73937 | HickoryTech | telephone & internet bill-All Depts. | \$2,156.12 |
| 73938 | Minnesota Department of Health | Class B license-Water Dept. | \$23.00 |
| 73939 | Telrite | long distance phone bill-Mun Bldg | \$236.54 |
| 73940 | Alex Air Apparatus, Inc. | hoses & annual testing-Fire Dept. | \$2,400.25 |
| 73941 | HickoryTech | telephone bill-All Depts. | \$439.90 |
| 73942 | Harrenstein, John | travel expenses-Admin | \$1,075.87 |
| 73943 | Sprint | PCS connection card data plan-Pol, 2011 Const & P/A | \$234.40 |
| 73944 | ICMA Retirement Trust - 457 | employee payroll deductions | \$4,183.85 |
| 73945 | ICMA Retirement Trust - Roth IRA | employee payroll deductions | \$430.75 |
| 73946 | Law Enforcement Labor Services | employee payroll deductions | \$450.00 |
| 73947 | Navitor | business cards-Council & Inspection | \$217.63 |
| 73948 | NCPERS Minnesota-Unit 662400 | employee payroll deductions | \$192.00 |
| 73949 | Thorne, Clara | refund for voluntary life insurance cancellation | \$23.00 |
| 73950 | United Way | employee payroll deductions | \$209.74 |
| | Abdo, Eick & Meyers | professional service-Finance | \$1,425.00 |
| | Advance Resources for Development | consulting services-Sales Tax Construction | \$9,500.00 |
| | Alex Air Apparatus, Inc. | supplies & turnout gear-Fire Dept. | \$2,042.21 |
| | Ameripride Services | mats, gloves, uniform & towel service-All Depts. | \$933.32 |
| | Apt Machining & Fabricating, Inc. | equipment parts-Street Dept. | \$64.43 |
| | Barnes & Noble | books-Library | \$48.00 |
| | Benco Electric Cooperative | electric bill-All Depts. | \$22,656.52 |
| | Better Housekeeping Vacuums, Inc. | repair vacuum-Library | \$49.95 |
| | Blue Earth County Fire Chief's Assoc. | 2012 membership dues-Fire Dept. | \$120.00 |
| | Blue Earth County Sheriff's Office | supplies-Tactical Response Team | \$3,581.65 |
| | Bolton & Menk, Inc. | eng fees-Str, Sales Tax, 2011 Const, Wtr & Stm Wtr | \$22,089.00 |
| | Boyer Trucks | equipment parts-Street Dept. | \$425.59 |
| | Brandt, Inc. | clothing & embroidery-Insp, Street, Park & Water | \$701.19 |
| | C & S Supply Co., Inc. | clothing , supplies & equipment parts-All Depts. | \$1,108.38 |
| | Caretakers of Mankato | snow removal-Public Access | \$478.20 |

CLAIMS CONTINUED

| | | |
|-------------------------------------|--|-------------|
| Cargill, Inc. | road salt-Street Dept. | \$7,399.56 |
| Carquest Auto Parts | equipment parts & supplies-Bldg, Police & Street | \$513.31 |
| CenterPoint Energy | gas bill-All Depts. | \$4,972.73 |
| Computer Technology Solutions, Inc. | computer equipment repair-Police Dept. | \$611.14 |
| Commissioner of Transportation | material testing & inspection-2011 Construction | \$256.98 |
| Crawler Welding, Inc. | equipment parts-Street Dept. | \$1,980.83 |
| Creative Ad Solutions, Inc. | nameplate-Police Dept. | \$16.64 |
| DEMCO, Inc. | supplies-Library | \$100.99 |
| Drummer Tree Farm, Inc. | trees-Fire & Street Depts. | \$2,147.50 |
| EPA Audio Visual, Inc. | subscription serv & production equip-Public Access | \$8,525.57 |
| Express Services, Inc. | temporary crossing guards-Police Dept. | \$1,158.30 |
| Fastenal Company | equipment parts & supplies-Street, Water & Storm Wtr | \$167.20 |
| FleetPride | equipment parts-Street Dept. | \$294.18 |
| Frandsen Bank & Trust | safe deposit box fee-Mun Bldg | \$50.00 |
| Free Press | ads-Admin & Comm Dev | \$95.38 |
| G & L Auto Supply | equipment parts-Street & Park Depts. | \$761.09 |
| Goodwin, Tony | professional service-Public Access | \$300.00 |
| Green Care | Estimate #2 Caswell North Soccer Fields-Sales Tax | \$2,667.84 |
| Hillyard/Hutchinson | supplies-Street Dept. | \$261.96 |
| Holtmeier Construction | rock for north soccer field Caswell-Sales Tax Const | \$9,721.99 |
| Horvick, Inc. | equipment parts-Sewer Dept. | \$1,727.08 |
| ICOM America, Inc. | radios-Equipment Certificates | \$4,760.84 |
| Ingram Library Services | books-Library & Bookmobile | \$1,520.52 |
| Johnson, Sarah | refund dog license #55 | \$10.00 |
| Keeps, Inc. | vest trauma plates-Police Dept. | \$190.00 |
| Kennedy & Kennedy | legal services for December-Attorney | \$755.31 |
| Kwik Trip, Inc. | unleaded & diesel fuel-All Depts. | \$25,282.79 |
| LJP Enterprises, Inc. | trailer rent-Sanitation | \$600.00 |
| Lakes Gas Co. | LP gas-Sanitation | \$189.95 |
| Lawson Products | nuts & bolts for plows-Street Dept. | \$716.19 |
| Lloyd Lumber Co. | equipment parts & supplies-All Depts. | \$1,625.47 |
| MacQueen Equipment, Inc. | equipment parts-Street Dept. | \$1,665.24 |
| Mankato Family YMCA | supplies & backboard-Swim Facility | \$678.04 |
| Mankato Ford, Inc. | equipment parts & tires-Police & Street Depts. | \$697.02 |
| Mankato Implement | equipment parts-Park Dept. | \$421.06 |
| Mankato Motor Co. | equipment parts-Street & Water Depts. | \$228.18 |
| Mankato Public Schools | transportation for special program-Library | \$57.75 |
| Mantronics Mailing Systems, Inc. | equipment parts-Water, Sewer & Sanitation | \$241.50 |
| Matheson Tri-Gas, Inc. | welding supplies-Shop | \$361.11 |
| Menards-Mankato | supplies-All Depts. | \$222.26 |

CLAIMS CONTINUED

| | | |
|---|---|-------------|
| Midstates Equipment & Supply | asphalt & tar remover-Shop | \$2,157.59 |
| Minnesota Iron & Metal Co. | equipment parts & supplies-Street, Park & Storm Wtr | \$925.65 |
| Minnesota Valley Testing Lab | sample testing-Sewer Dept. | \$39.00 |
| Misch's Shoe Repair | turnout gear repairs-Fire Dept. | \$35.00 |
| Moss & Barnett | legal services-Public Access | \$3,734.50 |
| MRCI | wages for MRCI employees-Sanitation | \$11,266.20 |
| Minnesota State University | work study student-Library | \$129.00 |
| Newman Signs | sign materials-2011 Construction | \$191.15 |
| North Central International | equipment parts-Street & Water Depts. | \$1,481.48 |
| Northern States Supply | supplies & sander-Shop | \$244.95 |
| Northland Chemical Corp. | hand cleaner-Street Dept. | \$108.23 |
| Nuss Truck & Equipment | equipment parts-Street Dept. | \$144.43 |
| OverDrive, Inc. | downloadable audio/ebooks-Bookmobile | \$1,441.14 |
| Paragon Printing, Mailing & Specialties | badges-Mayor/Council | \$35.43 |
| Pet Expo Distributors | aquatic service-Library | \$40.00 |
| Petty Cash, Clara Thorne | petty cash items-All Depts. | \$165.15 |
| PowerPlan | equipment parts-Street & Park Depts. | \$295.92 |
| Ramy Turf Products | soil erosion-Sales Tax Construction | \$1,627.70 |
| Red Feather Paper Co. | supplies-All Depts. | \$673.03 |
| Rehrig Pacific Co. | recycling bins-Sanitation | \$2,362.25 |
| River Bend Business Products | copier maintenance-Bldg, Police & Library | \$548.90 |
| Schultz, Brad | clothing & shoes-Police Physical Fitness | \$137.50 |
| Schwicker's | service furnace-Public Access | \$242.00 |
| Shine-Way Janitorial Service, Inc. | carpet cleaning-Fire Dept. | \$214.75 |
| Sign Pro | supplies-Shop | \$32.37 |
| Skarpohl Pressure Washer Sales Co. | supplies-Street Dept. | \$54.76 |
| Southern Minnesota Construction | sand, rock & demo-Street, Park & Sales Tax Const | \$14,377.48 |
| Spieker, Kevin | clothing & shoes-Police Physical Fitness | \$165.00 |
| SPS Companies, Inc. | equipment parts-Water Dept. | \$41.29 |
| Staples Advantage | supplies-All Depts. | \$437.27 |
| Tippmann Industrial Products | propane hammer-Street Dept. | \$2,291.93 |
| Tire Associates | tires-Street & Park Depts. | \$750.65 |
| Toppers Plus, Inc. | equipment parts-Water Dept. | \$457.69 |
| Ulrich Acres Excavating | Estimate #4 Caswell North Soccer Fields-Sales Tax | \$4,959.00 |
| Uniforms Unlimited | patches-Police Reserve | \$11.80 |

CLAIMS CONTINUED

| | | |
|----------------------------|--|----------------------------|
| Verizon Wireless | cell phone bill-Comm Dev, Port Authority & P/A | \$179.41 |
| Wenzel Auto Electric Co. | equipment parts-Water Dept. | \$115.42 |
| Westman Freightliner, Inc. | antifreeze-Water Dept. | \$85.36 |
| Winning Traditions | DVD's-Library | \$67.75 |
| Winter Equipment Co., Inc. | plow blades-Street Dept. | \$11,694.85 |
| Xcel Energy | electric bill-All Depts. | <u>\$19,345.72</u> |
| Total | | <u><u>\$245,846.45</u></u> |

CLAIMS CONTINUED

| | |
|--|----------------------------|
| General | \$114,753.62 |
| Library | \$2,815.10 |
| Bookmobile | \$2,744.90 |
| Community Development | \$224.07 |
| Contingency | \$10.47 |
| Port Authority | \$52.77 |
| Equipment Certificates | \$4,760.84 |
| Local Option Sales Tax Construction | \$41,735.73 |
| 2011 Construction | \$20,350.38 |
| Water | \$16,249.26 |
| Sewer | \$5,431.27 |
| Sanitary Collection | \$16,941.92 |
| Storm Water | \$1,641.76 |
| Public Access | \$6,371.13 |
| Public Access Equipment Replacement | \$7,720.26 |
| Minnesota River Valley Drug Task Force | \$461.32 |
| Tactical Response Team | <u>\$3,581.65</u> |
| Total | <u><u>\$245,846.45</u></u> |

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF DECEMBER 17, 2012
END OF MONTH

| | | |
|------------------|--------------------------------|-----------------------|
| Verizon Wireless | cell phone bill-Port Authority | <u>\$52.77</u> |
| Total | | <u><u>\$52.77</u></u> |

List of Port Authority Bills in the Amount of \$52.77

Council Meeting of January 7, 2013

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$245,846.45

Council Meeting of January 7, 2012

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF JANUARY 7, 2013

| | | |
|--|---|---------------------|
| A+ Security, Inc. | monitoring of alarm system-Public Access | \$63.96 |
| American Payment Centers | utility drop box rental-Sewer | \$93.00 |
| City Center Partnership | 2013 City Art Sponsor-Comm Dev | \$1,000.00 |
| City of Mankato | wastewater fee for January-Sewer | \$65,000.00 |
| Coalition of Greater Minnesota Cities | 2013 CGMC dues assess-Mayor, 12 Const, Wtr & Swr | \$23,234.00 |
| Free Press | subscription renewal-Admin | \$199.95 |
| GMRPT Coalition | 2013 membership fee-Comm Dev | \$225.00 |
| Hansen Sanitation | refuse pickup-Sanitation | \$47,889.54 |
| Hoerst, Hazel | principal & interest-Jt Economic Dev Fund | \$29,000.00 |
| International Institute Municipal Clerks | 2013 membership dues-Admin | \$230.00 |
| MII Life, Inc.-VEBA | 1st quarter contributions for VEBA account | \$27,900.00 |
| Minnesota Chiefs of Police Assoc. | 2013 membership dues-Police Dept. | \$230.00 |
| Minnesota Crime Prevention Assoc. | 2013 membership dues-Police Dept. | \$45.00 |
| Minnesota State Fire Chiefs Assoc. | 2013 membership dues-Fire Dept. | \$558.00 |
| Minnesota State Fire Dept. Assoc. | 2013 membership dues-Fire Dept. | \$288.00 |
| Minnesota Transportation Alliance, Inc. | 2013 membership dues-Admin | \$445.00 |
| MN Dept Employment & Economic Dev | Thin Film grant repayment-Port Auth State Rev Loan | \$1,931.22 |
| Rist, Albert J. | principal & interest-Jt Economic Dev Fund | \$29,000.00 |
| Rist, John A. | principal & interest-Jt Economic Dev Fund | \$29,000.00 |
| Rist, Loren E. | principal & interest-Jt Economic Dev Fund | \$29,000.00 |
| S.M.R.P.A. | 2013 membership dues-Admin | \$15.00 |
| Sirsidynix | 2013 automated system-Library | \$25,822.61 |
| St. Peter Herald | subscription renewal-Admin & Library | \$94.00 |
| Tumbleweed Press, Inc. | subscription-Library | \$399.00 |
| US Highway 169 Corridor Coalition | 2013 US Hwy 169 Corridor Coalition dues-Contingency | \$1,000.00 |
| VoyageurWeb | retainer contract for website work-Contingency | \$925.00 |
| Total | | <u>\$313,588.28</u> |

CLAIMS CONTINUED

| | |
|--|----------------------------|
| General | \$35,202.95 |
| Library | \$27,168.61 |
| Bookmobile | \$600.00 |
| Community Development | \$1,225.00 |
| Contingency | \$1,925.00 |
| Port Authority State Revolving Loan Fund | \$1,931.22 |
| Joint Economic Development Fund | \$116,000.00 |
| 2011 Construction | \$600.00 |
| 2012 Construction | \$4,645.00 |
| Water | \$5,442.00 |
| Sewer | \$69,035.00 |
| Sanitary Collection | \$47,949.54 |
| Storm Water | \$600.00 |
| Public Access | <u>\$1,263.96</u> |
| Total | <u><u>\$313,588.28</u></u> |

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF JANUARY 7, 2013

| | | |
|-----------------------------------|--|----------------------------|
| Hoerst, Hazel | principal & interest-Jt Economic Dev Fund | \$29,000.00 |
| MN Dept Employment & Economic Dev | Thin Film grant repayment-Port Auth State Rev Loan | \$1,931.22 |
| Rist, Albert J. | principal & interest-Jt Economic Dev Fund | \$29,000.00 |
| Rist, John A. | principal & interest-Jt Economic Dev Fund | \$29,000.00 |
| Rist, Loren E. | principal & interest-Jt Economic Dev Fund | <u>\$29,000.00</u> |
| Total | | <u><u>\$117,931.22</u></u> |

List of Port Authority Bills in the Amount of \$117,931.22

Council Meeting of January 7, 2013

Mayor Mark Dehen

Council Member Kim Spears

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$313,588.28

Council Meeting of January 7, 2013

Mayor Mark Dehen

Council Member Kim Spears

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg