

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on May 21, 2012. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Norland, Schindle, Freyberg and Steiner, City Administrator Sande, Finance Director Thorne, City Clerk Gehrke, Attorney Kennedy, Engineer Malm and Planner Fischer.

Approval of Agenda

Council Member Freyberg moved, seconded by Council Member Norland, to approve the agenda as presented. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Approval of Minutes

Council Member Freyberg moved, seconded by Council Member Schindle, to approve the minutes of the Council meeting of May 7, 2012. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Correspondence

Thank-You Letter from Mankato Area LaCrosse Association

Mayor Dehen presented a letter from the Mankato Area LaCrosse Association thanking the City for the donation of \$500 which was used to purchase new goals for the boys' team.

Letter from Twin Rivers Council for the Arts Executive Director

Timothy Berry, Twin Rivers Council for the Arts Executive Director, appeared before the Council and presented a lettering thanking the City for including \$10,000 in the City's 2012 Annual Budget for TRCA. He reported that TRCA has experienced significant growth and momentum and has become a central hub for arts and culture in the community. He stated TRCA has played a lead role in the creation of an Arts & Culture Plan tied to downtown redevelopment and has worked with the City Center Partnership in creating the CityArt Walking Sculpture Tour. He reported funding from the City of North Mankato has supported these endeavors as well as others such as the *Emy Frentz Arts Guild* and the first-ever Arts by the River Festival held in Riverfront Park in June 2011.

Open the Meeting to the Public for the First Time

CenterPoint Energy Community Partnership Grant Award – Barry Hager

Barry Hager, CenterPoint Energy, appeared before the Council and presented a Community Partnership Grant in the amount of \$2,250 for the purchase of digital portable communication radios for the Police Department. Mr. Hager reported CenterPoint Energy is pleased the City of North Mankato applied for grant funds for safety equipment for the Police Department and that the Community Partnership Grants provide financial support to cities in their service area.

Barbara Church, 102 E. Wheeler Avenue

Barbara Church, 102 E. Wheeler Avenue, appeared before the Council and thanked the City Administrator for letting her know the Joint Port Authority/City Council meeting scheduled for May 14, 2012 had been canceled. She expressed that she would like the joint meeting to be rescheduled.

Ms. Church also expressed her concern about the brush pickup being discontinued curbside. She reported that she does not have a vehicle to accommodate taking brush to the compost site and when she hired someone to remove her brush they were unable to use the North Mankato compost site.

Administrator Sande reported that no contractors are allowed to bring anything to the compost site due to the large volume. Administrator Sande also reiterated that persons who are physically unable to bring their brush to the compost site may call the City and staff will try to accommodate them.

Sean Webb, 2108 North Ridge Drive

Sean Webb, 2108 North Ridge Drive, appeared before the Council and expressed his concerns regarding curbside spring and fall pickups being replaced with drop-offs. He stated that his taxes have gone up and if the City of North Mankato is not going to have the amenities such as brush pickup and spring and fall cleanup, he might as well live in Mankato. Mayor Dehen reported the change in the spring and fall cleanup was necessitated because of the State budget and cuts in Local Government Aid. Mr. Webb stated he would be willing to pay a surcharge or fee to have his brush removed.

Mr. Webb also expressed his concern regarding Belle House which is going to be located at 2107 North Ridge Drive stating that all state and federal guidelines and regulations should be followed. Attorney Kennedy shared a letter he received from the Belle House attorney making special note that the City does not have governance over halfway houses unless a variance is requested to allow for more than the six allowed residents.

Dale Plemmons, 2112 North Ridge Drive

Dale Plemmons, 2112 North Ridge Drive, appeared before the Council and asked that the street lighting in his neighborhood be reviewed. Staff would review the lighting and make recommendations to the Council and notify Mr. Plemmons of the outcome.

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council expressing his concern about the services that have been cut. He stated the brush pickup was a valuable service to residents and he likes the curbside fall and spring cleanups versus the drop-offs. Administrator Sande reported the disposal costs are the same for either the curbside pickup or the drop-off and that staff has received comments that some like the drop-off because the items are not setting out on the boulevards.

Consent Agenda

Council Member Freyberg moved, seconded by Council Member Norland, to approve the Consent Agenda which includes:

1. Audio and Large Group Permit for St. Paul's Lutheran Worship and Picnic, Spring Lake Park, Sunday, August 26, from 10 a.m. to 1:30 p.m.
2. Large Group Permit for Girl Scout Ceremony, Spring Lake Park, Tuesday, May 29, from 6 p.m. to 9 p.m.
3. Resolution No. 30-12 Declaring Costs to be Assessed for Municipal Charges – 331 McKinley Avenue.
4. Resolution No. 31-12 Approving Donations/Contributions.

Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

City Planner

Set Public Hearing for 7 p.m. on Monday, July 2, 2012, to Consider Adoption of Ordinance of Annexation of Land, Robert J. Chester Property

Planner Fischer presented a request to set a public hearing to consider the Adoption of Ordinance of Annexation of the Robert J. Chester property. He reported this is a 1.88-acre parcel of land which has been completely surrounded by the City limits for the past seven years but has not been annexed into the City or connected to the municipal utility systems. He reported that according to Minnesota Statute 414.033, a municipal council may by ordinance declare land annexed to the municipality if the land is completely surrounded by land within the municipal limits. To promote orderly residential development in this area, staff recommends setting a public hearing for 7 p.m. on Monday, July 2, 2012. **Council Member Norland moved, seconded by Council Member Steiner, to set a public hearing for 7 p.m. on Monday, July 2, 2012 to consider adoption of ordinance of annexation of the Robert J. Chester property, 1.88 acres. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Set Public Hearing for Vacation of Street Right-of-Way (Adjacent to LorRay Drive), for 7 p.m. on Monday, June 18, 2012

Planner Fischer reported that in April of 2012 Growth Holdings applied for a variance at 1710 Commerce Drive (former Budget Mart) to reduce side yard setbacks to accommodate parking in conjunction with the renovation and expansion of the building. In order to create additional parking opportunities, the City offered to vacate a portion of the LorRay Drive right-of-way. He reported that as part of this process, it is necessary to set a public hearing for 7 p.m. on Monday, June 18, 2012. **Council Member Steiner moved, seconded by Council Member Norland, to set a public hearing for vacation of street right-of-way (adjacent to LorRay Drive) for 7 p.m. on Monday, June 18, 2012. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

City Administrator

Res. No. 32-12 Approving Collective Bargaining Agreement and Providing for Salary Adjustments for 2012 and 2013

Administrator Sande reported a proposed settlement has been reached with Law Enforcement Labor Services, Inc. (LELS) Local Number 305 representing the North Mankato Police Patrol Officers for the contract period of January 1, 2012 through December 31, 2013. The contract settlement is agreed to with adjustments as follows: A 1.00 percent increase in base pay effective with the beginning of the first payroll period after July 1, 2012, a 2.00 percent in base pay effective with the beginning of the first payroll period after January 1, 2013, the creation of a pay category entitled "Senior Patrol Officer" for officers with at least 9 years of service with the City effective with the beginning of the first payroll after January 1, 2013 at a rate of pay of 3.00 percent over that of Patrol Officer First Class, elimination of the uniform allowance and folding that dollar amount into the monthly base pay effective with the beginning of the first payroll period after January 1, 2013. The resolution also included the same percentage adjustments for non-union personnel. **Council Member Schindle moved, seconded by Council Member Steiner, to adopt Resolution No. 32-12 Approving Collective Bargaining Agreement and Providing for Salary Adjustments for 2012 and 2013. Vote on the Resolution: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Purchase of Surplus Equipment from State of Minnesota Department of Natural Resources

Administrator Sande reported that pursuant to the Council's directive, staff has been researching the availability of used equipment for the Public Works Department. He reported the City has committed to the purchase of a 1999 Ford F-350 which was declared surplus by the DNR. The unit includes a box, hoist and snowplow and has approximately 13,000 miles on the odometer. The purchase price for this unit is \$16,500 which will be funded from Equipment Certificates. Council

Member Freyberg thanked staff for acquiring equipment in this manner. **Council Member Freyberg moved, seconded by Council Member Steiner, to approve the purchase of the 1999 Ford F-350 for the purchase price of \$16,500. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Charter Communication Rate Notification

Administrator Sande presented an announcement from Charter regarding rate changes that will begin with their July 2012 billing cycle. Charter notifies the City of any rate changes as required by the franchise agreement.

City Clerk

Clerk Gehrke congratulated City Administrator Wendell Sande on his retirement and thanked him for all he has done for the City personnel and for the City of North Mankato over the last 31 years. She stated that it was a pleasure to work for him and that he will be greatly missed.

City Attorney

Attorney Kennedy presented the letter he received from the Belle House, Inc. attorney and reported there was no action necessary from the City.

City Engineer

Res. No. 33-12 Accepting Feasibility Report for Project No. 11-07D, Lookout Drive Signal and Project No. 11-06D, Lookout Drive Turn Lanes

Engineer Malm presented the feasibility report for Project No. 11-07D, Lookout Drive Signal, and Project No. 11-06D, Lookout Drive Turn Lanes. He reported the projects involve signal and turn lane improvements along north bound Lookout Drive between the west bound TH 14 ramps and Howard Drive. The proposed improvements include the construction of a traffic control signal at the west bound TH 14 ramps and the addition of a dedicated free right turn lane at the TH 14 ramp and Howard Drive intersections. Both projects are eligible for MSA funding and 50 percent of the projects will be funded by the Minnesota Department of Transportation. Total estimated cost of the signal project is \$226,473.91; total estimated cost for the concrete pavement option of the Lookout Drive turn lanes is \$730,944.72 and total estimated cost for the bituminous pavement option is \$628,860.87. The City Engineer reported that a March 2010 City Intersection Control Evaluation and a June 2011 MnDOT Intersection Control Evaluation both concluded that this intersection met the test for a traffic control signal. However, MnDOT prefers a round-about and the City prefers semaphore lights. The Engineer reported a round-about for this intersection has not been designed and would require purchase of additional property and that MnDOT is aware of the City's desire to have a signal at this location and not a round-about. The final design for this intersection would require MnDOT approval. The schedule for these projects includes ordering of plans and specifications this winter with 2013 construction. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 33-12 Accepting Feasibility Report for Project No. 11-07D, Lookout Drive Signal and Project No. 11-06D, Lookout Drive Turn Lanes. Vote on the Resolution: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Report from Council Members

Council Member Schindle

Minutes of Traffic & Safety Committee Meeting of May 16, 2012

Council Member Schindle reported the Traffic & Safety Committee met on May 16, 2012 to review striping of LorRay Drive between Eagle Ridge Lane and Timm Road. He reported the Traffic & Safety Committee recommended review of the existing striping on or before November 1, 2012.

The Committee also recommended the installation of an additional off-street parking area. **Council Member Schindle moved, seconded by Council Member Steiner, to accept the recommendation of the Traffic & Safety Committee and review the existing striping on or before November 1, 2012 and have the City Engineer review areas for additional off-street parking. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Council Member Steiner

Council Member Steiner thanked City Administrator Sande for his years of service, stated that he learned a lot from him and noted some of the many projects that were completed under his direction.

Report from the Mayor

Establish Process for Hiring City Administrator

The Mayor thanked Administrator Sande for the great job he did while serving as the City Administrator and stated that he enjoyed working with him. The Mayor presented the proposed process for hiring a new City Administrator reporting the position will be advertised on the League of Minnesota Cities website, the City website and would be sent out on the City Managers' listserv. Council Member Norland expressed her concern that the job advertisement also be published in the local newspaper. Mayor Dehen reported he believes the majority of the qualified applicants will see the advertisement either through the LMC website or the City Managers' listserv and the concern with advertising in the newspaper was the cost. The Mayor also reported because of comparable worth requirements the salary range listed would be changed before the advertisement was published. The Mayor reported the Personnel Committee will screen submitted applications and identify up to a maximum of 12 candidates, the top candidates will be interviewed by the Expanded Personnel Committee which will include staff representation by the Deputy City Clerk and 2 at-large North Mankato residents, the top three candidates will be certified as finalists after which in depth background checks will be conducted on the finalists, the finalists will be interviewed by the full City Council open to the public and media, the top choice will be identified and the job offer solidified at a City Council meeting. Council Member Steiner asked that one amendment be made to the hiring process requiring that the 2 at-large North Mankato residents to be appointed to the expanded Personnel Committee be appointed by the entire Council and not only the Mayor. **Council Member Steiner moved, seconded by Council Member Norland, to approve the process for hiring a City Administrator with the amendment to the salary range and that the 2 at-large North Mankato residents appointed to the expanded Personnel Committee are appointed by the entire Council. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Council Member Freyberg moved, seconded by Council Member Steiner, to approve the job announcement for hiring the City Administrator. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Council Member Freyberg moved, seconded by Council Member Norland, to approve the City Administrator job description. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Establish Interim City Administrative Plan

The Mayor presented an Interim City Administrative Plan recommending the Council name City Planner Michael Fischer as the Interim City Administrator, in addition to ongoing service as City Planner. He reported the Interim City Administrator will have full authority to conduct the business of

the City of North Mankato, as directed by the City Council. City Clerk Nancy Gehrke will collaborate with the Interim City Administrator, as necessary, to assure optimal City operation. City staff, City Council and media issues will be directed to the Interim City Administrator.

Res. No. 34-12 Appointing Interim City Administrator

Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 34-12 Appointing City Planner Michael Fischer as the Interim City Administrator for a period of 120 days or until the position of City Administrator has been filled. Vote on the Resolution: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

ArtWalk Reception

Mayor Dehen reported he attended the ArtWalk Reception on Saturday, May 19, 2012. He reported the ArtWalk has expanded into the 300 Block of Belgrade Avenue.

Soccer Fields

Mayor Dehen asked the status of the soccer fields. Administrator Sande reported he is meeting with representatives of the Soccer Association on Friday, May 25, 2012. They will be providing monetary support for the soccer fields at the elementary school. He also reported sand has been salvaged and material from the 41/Howard approach will be hauled in for grading of the soccer fields. Plans for the soccer fields will be presented to the Council in the near future.

Batting Cages

In response to a question from the Mayor, Administrator Sande reported the batting cages have been completed and are ready for use.

Air Show

Mayor Dehen reported tickets can be purchased for the air show to be held June 9-10, 2012 on the website. The Blue Angels' pilots will be at Forsberg Field on Friday, June 8, 2012 to sign autographs prior to the model air show.

“Coffee with the Council”

The Mayor reported the next “Coffee with the Council” will be held from 12 noon to 1 p.m. on Saturday, June 16, 2012 at Mankato Brewery, 1119 Center Street. A tour of the brewery will be conducted immediately following “Coffee with the Council.”

Open the Meeting to the Public for the Second Time**Sean Webb, 2108 North Ridge Drive**

Sean Webb, 2108 North Ridge Drive, appeared before the Council and asked about getting an additional street light on North Ridge Drive. He also stated his support for semaphore lighting at Highway 14/Lookout Drive.

Dale Plemmons, 2112 North Ridge Drive

Dale Plemmons, 2112 North Ridge Drive, appeared before the Council and stated his support for the semaphore lights at Highway 14/Lookout Drive. He reported because of the amount of pedestrian traffic, he does not believe a round-about at this location is appropriate.

Bills and Appropriations

Council Member Steiner moved, seconded by Council Member Norland, to approve all bills and appropriations in the amount of \$959,310.39. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 8:21 p.m. on a motion by Council Member Schindle, seconded by Council Member Norland. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Mayor

City Clerk

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
May 22, 2012

The Nicollet County Board of Commissioners met in special session on Tuesday, May 22, 2012 at 9:00 a.m. with Chair Dr. Bruce Beatty presiding. Commissioners David Haack, Marie Dranttel, James Stenson, and Jack Kolars were present. Also present were County Attorney Michelle Zehnder Fischer, Administrator Robert Podhradsky, Auditor-Treasurer Bridgette Kennedy, and Recording Secretary Margo Brown.

Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to approve the minutes of the May 8, 2012 Board meeting. The motion carried unanimously.

Upon a motion by Commissioner Stenson and seconded by Haack, it was moved to approve the County bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

List bills

Social Services Director Joan Tesdahl appeared before the Board to request approval of the Social Services bills. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to approve the Social Service bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Environmental Services Deputy Zoning Administrator Rob Redding appeared before the Board to request approval of several conditional use permits. Upon a motion by Commissioner Stenson and seconded by Haack, it was moved to accept the Planning and Zoning Advisory Commission's May 21, 2012 report, recommendations, and findings as submitted therein, which includes the following conditional use permit:

Donald Brandes Permit No. C-11-12 Brighton Township
The motion carried unanimously.

Upon a motion by Commissioner Stenson and seconded by Beatty, it was moved to accept the Planning and Zoning Advisory Commission's May 21, 2012 report, recommendations, and findings as submitted therein, which includes the following conditional use permit:

Francis Bianchi Permit No. C-12-12 West Newton Township
The motion carried unanimously.

Auditor-Treasurer Bridgette Kennedy addressed the Board to request approval of an application for an exempt gambling permit. Upon a motion by Commissioner Beatty and seconded by Stenson, it was moved to accept the recommendation of the Auditor-Treasurer and approve the exempt gambling permit for the Swan Lake Teals Duck Unlimited for a raffle in September. The motion carried unanimously.

Auditor-Treasurer Kennedy provided information about renewal of liquor and 3.2 beer licenses and requested that the Board consider approval of those licenses. Upon a motion by Commissioner Beatty and seconded by Haack, it was moved to accept the

recommendation of the Auditor-Treasurer and approve the renewal of liquor and 3.2 beer licenses for the following:

North Links LLC – North Mankato
Klossner House – Klossner
Nicollet Conservation Club – Nicollet
River Ridge Gun Club - Courtland

The motion carried unanimously.

Ms. Kennedy requested Board consideration and approval of several applications for abatement/reduction in value. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to accept the recommendation of the Auditor-Treasurer and approve the following applications for abatement/reduction in value.

For Drummer Development/City of North Mankato for property located at parcels numbers 18.726.0290, 0300, and 0310 in North Mankato for taxes payable in 2010, 2011 and 2012 in the amount of \$5,210.

For Dale Bode of 920 N. Garden, New Ulm MN for property located at parcel number 04.129.0100 in Courtland Township for taxes payable in 2012 in the amount of \$3,096.

For Shirlee Enter Living Trust of P. O. Box 355, Nicollet MN for property located at parcel number 05.033.0401 in Granby Township for taxes payable in 2011 in the amount of \$28.00.

For Shirlee Enter Living Trust of P. O. Box 355, Nicollet MN for property located at parcel number 05.033.0401 in Granby Township for taxes payable in 2010 in the amount of \$28.00.

For Jodi Pfarr of 7033 18th Avenue South, Richfield MN for property located at parcel number 07.005.0900 in Lake Prairie Township for taxes payable in 2013 with no amount yet determined.

For Michael and Sandra Kollmann of 620 Main Street, Courtland MN for property located at parcel number 14.005.2305 in the City of Courtland for taxes payable in 2012 and 2013 in the amount of \$134.00.

The motion carried unanimously.

Auditor-Treasurer Kennedy provided information to the Board relating to the upcoming sale of forfeited tax parcels – originally scheduled for May 30th at 1:00 p.m. This date is no longer valid, therefore Ms. Kennedy would like the Board to consider a new date for this sale. She discussed information relating to a requested change in the original information – including a change in a subdivision. Ms. Kennedy provided additional information relating to this issue, noting legal publication issues that were not adhered to correctly the first time. Upon a motion by Commissioner Stenson and seconded by Dranttel, it was moved to accept the recommendation of the County Auditor-Treasurer to change the sale date for the public sale of tax forfeited land listed to June 27, 2012 at 1:00 p.m. and authorize:

- Approval of subdivision or grouping of parcels
- Approval of the list of forfeited properties to be sold at public auction and file such list with the County Auditor.
- Approval of the basic sale prices.
- Set the terms of the public sale.
- Authorization to conduct a public sale of tax-forfeited land listed on Notice of Sale of Tax Forfeited Land on June 27, 2012 at 1:00 p.m.

and adopt the resolution approving the public sale of tax-forfeited land. The motion carried unanimously.

RESOLUTION APPROVING PUBLIC SALE OF TAX-FORFEITED LAND

BE IT RESOLVED, that all parcels of tax-forfeited land listed on the Notice of Sale of Tax Forfeited Land; be classified as non-conservation land; that the basic sale price of each parcel on the List of Tax-Forfeited Land that is on file with the County Auditor-Treasurer be approved, that authorization for a public sale of this land be granted, pursuant to M. S. 282.01; that the sale will be held at 1:00 p.m. Wednesday, June 27, 2012 by the Nicollet County Auditor-Treasurer in the Nicollet County Board Room in the Nicollet County Government Center, for not less than the basic sale price and associated administrative costs; and that all sales shall be full payment..

**RESOLUTION APPROVING THE SUBDIVISION OF TRACTS OR
GROUPING OF TRACTS OF TAX FORFEITED LAND**

BE IT RESOLVED, that the list of tax forfeited lands have been classified as conservation or non-conservation land; and that the basic sale price has been determined and approved.

BE IT RESOLVED M.S. 282.01, Subdivision 1(3) provides for the subdivision of tracts into small units or for the grouping of several tracts into one tract, when it is deemed advantageous for conservation or for sale purposes.

BE IT RESOLVED that the following property meets the criteria as set forth in M.S. 282.01; Subdivision 1(e) and the County Auditor-Treasurer recommends dividing the property for sale purposes:

Parcel #12.0115.1500 Traverse Township

THEREFORE BE IT RESOLVED that the above described parcel be subdivided into two parcels thereby deems the parcel advantageous for tax forfeited sale purposes.

The term of forfeit tax sale are as follows:

Basic Sale Price:

All parcels are offered at public auction and sold to the highest bidder. The minimum bid accepted is the basic sale price which is shown on the list of tax forfeited land. This basic sale price is equal to the appraised value plus any special assessments levied after forfeiture or for hazardous waste control.

Additional Fees and Costs:

In addition to the Basic Sale Price, the following will be due and payable at the time of sale:

- \$ 25.00 State Deed Fee
- .033% State Deed Tax
- 3.00% State Assurance Tax
- \$ 46.00 Recording Fee
- \$ 5.00 Conservation Fee (if applicable)
- \$ 30.00 Well Certificate Fee (if applicable)
- \$ 300.00 County administrative costs

All fees are subject to change without notice or publication.

Special Assessments: Levied Before and After Forfeiture

The balance of any special assessments which were levied before forfeiture and canceled at forfeiture and which exceed the amount of the sale price may be reassessed by the municipality. These special assessments are shown on the list of tax forfeited land under the column entitled "Assessments Before Forfeiture (Outstanding) and may be re-assessed.

Any special assessments which were levied after forfeiture and certified to the county auditor have been added to the basic sale price and must be paid by the purchaser. These special assessments are shown on the List of Tax Forfeited Land under the column line "Special Assessments due at time of sale."

Conditions: Restrictions on the use of the properties:

Sales may be subject to the following restrictions on the use of the properties:

1. Existing leases.

2. Easements obtained by a governmental subdivision of state agency for a public purpose.
3. Building codes and zoning laws.
4. All sales are final with no refunds or exchanges allowed.
5. The appraised value does not represent a basis for future taxes.

Private Sale: Parcels not sold at public auction

Any parcel not sold at a public sale may be purchased after the public sale by paying the basic sale price plus the additional fees and costs. The basic sale price cannot be changed until the parcel is reappraised, republished, and again offered at a later public sale.

Title: Proof of ownership

The buyer will receive a receipt at the time of sale. The Department of Revenue will issue a State Deed and it will be recorded. The buyer shall submit and sign a well certificate, if applicable.

The list of tax-forfeited land for sale is as follows:

Notice is hereby given that I shall sell to the highest bidder, the following described parcels of land forfeited to the State for non-payment of taxes which have been classified and appraised as provided by law. Such sale will be held in the Nicollet County Commissioner's Room, Nicollet County Government Center, in the City of St. Peter, County of Nicollet, State of Minnesota, at:

1:00 pm on Wednesday, June 27, 2012

MUNICIPALITY/ ADDRESS	PID	VALUE	ASSESSMENTS BEFORE FORFEITURE (OUTSTANDING)
<u>City of North Mankato</u>			
2234 Kodiak Drive Specials After Forfeiture: Basic Sale Price:	18.172.0040	\$ 36,000.00 + 4,272.75 \$ 40,272.75	\$ 13,622.27
2244 Kodiak Drive Specials After Forfeiture: Basic Sale Price:	18.172.0080	\$ 37,100.00 + 4,272.75 \$ 41,372.75	\$ 13,622.27
2229 Fairbanks Drive Specials After Forfeiture: Basic Sale Price:	18.172.0150	40,800.00 + 4,272.75 \$ 45,072.75	\$ 13,622.27
2239 Fairbanks Drive Specials After Forfeiture: Basic Sale Price:	18.172.0190	36,400.00 + 4,272.75 \$ 40,672.75	\$ 13,622.27
2227 Kodiak Drive Specials After Forfeiture: Basic Sale Price:	18.172.0260	\$ 37,200.00 + 4,272.75 \$ 41,472.75	\$ 13,622.27
2229 Kodiak Drive Specials After Forfeiture: Basic Sale Price:	18.172.0270	\$ 35,300.00 + 4,272.75 \$ 39,572.75	\$ 13,622.27
2231 Kodiak Drive Specials After Forfeiture: Basic Sale Price:	18.172.0280	\$ 35,300.00 + 4,272.75 \$ 39,572.75	\$ 13,622.27
2233 Kodiak Drive Specials After Forfeiture: Basic Sale Price:	18.172.0290	\$ 35,400.00 + 4,272.75 \$ 39,672.75	\$ 13,622.27
2235 Kodiak Drive	18.172.0300	\$ 35,100.00	\$ 13,622.27

Specials After Forfeiture: Basic Sale Price:		<u>+ 4,272.75</u> \$ 39,372.75	
2237 Kodiak Drive Specials After Forfeiture: Basic Sale Price:	18.172.0310	\$ 35,100.00 <u>+ 4,272.75</u> \$ 39,372.75	\$ 13,622.27
2239 Kodiak Drive Specials After Forfeiture: Basic Sale Price:	18.172.0320	\$ 35,200.00 <u>+ 4,111.90</u> \$ 39,311.90	\$ 13,622.27
2241 Kodiak Drive Specials After Forfeiture: Basic Sale Price:	18.172.0330	\$ 36,800.00 <u>+ 4,272.75</u> \$ 41,072.75	\$ 13,622.27
2244 Fairbanks Drive Specials After Forfeiture: Basic Sale Price:	18.172.0350	\$ 35,200.00 <u>+ 4,272.75</u> \$ 39,472.75	\$ 13,622.27
2242 Fairbanks Drive Specials After Forfeiture: Basic Sale Price:	18.172.0360	\$ 35,900.00 <u>+ 4,272.75</u> \$ 40,172.75	\$ 13,622.27
2238 Fairbanks Drive Specials After Forfeiture: Basic Sale Price:	18.172.0380	\$ 35,200.00 <u>+ 4,272.75</u> \$ 39,472.75	\$ 13,622.27
2236 Fairbanks Drive Specials After Forfeiture: Basic Sale Price:	18.172.0390	\$ 35,200.00 <u>+ 4,272.75</u> \$ 39,472.75	\$ 13,622.27
2230 Fairbanks Drive Specials After Forfeiture: Basic Sale Price:	18.172.0420	\$ 35,200.00 <u>+ 4,272.75</u> \$ 39,472.75	\$ 13,622.27
<u>Courtland Township</u>			
1 st Ext Valley View Hgts Lot 1 Blk 1 Specials After Forfeiture: Basic Sale Price:	04.531.0010	\$ 1,000.00 <u>\$ 1,000.00</u>	\$ 0.00
<u>Lake Prairie Township</u>			
Part of Section 21-111-026 Specials After Forfeiture: Basic Sale Price:	07.121.1255	\$ 100.00 <u>\$ 100.00</u>	\$ 0.00
<u>New Sweden Township</u>			
Part of Section 15-111-028 Specials After Forfeiture: Basic Sale Price:	08.015.0105	\$ 100.00 <u>\$ 100.00</u>	\$ 0.00
<u>Traverse Township</u>			
Part of Section 15-110-027 Lyg N or CL or CD13A & Ely of CL Br3 Specials After Forfeiture: Basic Sale Price:	12.015.1500	\$ 2,250.00 <u>\$ 2,250.00</u>	\$ 0.00
<u>Traverse Township</u>			

Part of Section 15-110-027 Lyg N of CL of CD13A & Wly of CL Br 3 Specials After Forfeiture: Basic Sale Price:	12.015.1500	\$ 2,250.00 <u>\$ 2,250.00</u>	\$ 0.00
<u>West Newton Township</u>			
West Newton Group Subd Outlot A Blk 1 Specials After Forfeiture: Basic Sale Price:	13.871.0070	\$ 100.00 <u>\$ 100.00</u>	\$ 0.00
<u>City of St Peter</u>			
Amended Plat Frac Lot 1 Blk 153 Specials After Forfeiture: Basic Sale Price:	19.412.2390	\$ 100.00 <u>\$ 100.00</u>	\$ 0.00

Said parcels may have future assessments and is the responsibility of the purchaser. All sales are cash. Sales are subject to other administrative costs and are the responsibility of the purchaser. Any questions concerning said property should be directed to the Nicollet County Auditor-Treasurer's Office at the address and phone number below.

(Maps affiliated with the above information are available from the County Auditor-Treasurer's Office)

Public Works Director Seth Greenwood appeared before the Board to provide brief information about the 2011 Public Works Annual Report and acknowledge receipt of the report. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to acknowledge receipt of the 2011 Public Works Annual Report. The motion carried unanimously.

Director Greenwood requested that the Board set a public hearing for consideration of an amendment to the Park Ordinance. Upon a motion by Commissioner Haack and seconded by Beatty, it was moved to accept the recommendation of the Public Works Director and set a public hearing to consider changes to the Nicollet County Park Ordinance on June 12, 2012 at 10:15 a.m. The motion carried unanimously.

At this time, the Chair recessed this portion of the Board meeting and convened the County Ditch Authority. Public Works Director Greenwood provided information about the tractor pumping hourly rate reimbursement for ditches. Rates have been adjusted to compensate for higher fuel rates. He requested that an additional \$7.00 per hour be provided to the person providing the maintenance and upkeep of the tractor running the pump. Mr. Marvin Krohn appeared before the Board to provide input relating to the previous and current reimbursement rates for pump upkeep, noting that he feels the rates are inadequate at this time and the \$7 increase would not be enough because of the increased cost of fuel. Upon a motion by Commissioner Beatty and seconded by Stenson, it was moved to authorize the Public Works Director to increase the rate by \$20 per tractor/per hour (\$59.23) for landowners who provide tractors and the maintenance and upkeep of those tractors for the operation of pumps on County ditches, retroactive to January 1, 2012. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Mr. Greenwood also provided an update on the County Ditch 76A tile line relocation project. He noted that the project is near completion and he provided information about several minor issues involved in the project.

Upon a motion by Dranttel and seconded by Stenson, it was moved to adjourn the meeting of the County Ditch Authority. The motion carried unanimously. Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to reconvene the County Board meeting. The motion carried unanimously.

County Sheriff David Lange appeared before the Board to request approval of the annual Boat and Water Agreement. Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to accept the recommendation of the County Sheriff and approve the Annual Boat and Water Agreement with the State of Minnesota. The motion carried unanimously.

County Administrator's report included information about the following items/meetings:

- Reminder of upcoming Budget Committee meeting following the Board meeting
- Reminder of meeting on Wednesday, May 23rd to continue discussion of the County Administrator position replacement
- Insurance Study Committee meeting on Thursday. Commissioner Stenson will be replacing Commissioner Kolars for this initial meeting
- Reminder of the Wednesday, May 30 District VII AMC meeting in Hutchinson
- Compensation Plan meetings on June 5, at 8:30 a.m.
- Possible closed session at the June 12th to discuss union negotiations
- June 13th Board of Equalization meeting at 6:30 p.m.
- Scheduled another Compensation meeting for June 8th at 8:30 a.m.

Chair Bruce Beatty reported on the following past and future activities/meetings, including:

- Attended a Minnesota River Board meeting in Granite Falls
- Annual Minnesota River Board meeting to be held in St. Peter on July 16th

The Commissioners reported on various past and future activities/meetings, including:

Commissioner Jack Kolars

- Attended an MVAC meeting

Commissioner James Stenson

- Attended the most recent St. Peter Regional Treatment Center meeting
- Recent Deputy Union meeting

Commissioner David Haack

- South Central Work Force meeting – provided information on the new Joint Powers agreement, which will require signatures of appropriate officials.

Commissioner Marie Dranttel

- Attended the St. Peter Economic Development Initiative Meeting
- Ditch Committee meeting at Public Works
- Water Plan TaskForce meeting

County Attorney Michelle Zehnder Fischer noted that she was recently appointed to the Minnesota County Attorney Board of Records.

Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those

expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

Margo Brown provided information to the Board relating to a booth reservation for the upcoming Nicollet County Fair – which will be held August 8 – 12, 2012. Upon a motion by Commissioner Stenson and seconded by Dranttel, it was moved to authorize \$75 for reservation of a booth at the Nicollet County Fair, with the space to be utilized mostly by the Nicollet County Historical Society. The motion carried unanimously.

Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to adjourn the meeting at 10:25 a.m. The motion carried unanimously.

RESOLUTION NO.

RESOLUTION DECLARING COSTS TO BE ASSESSED
FOR MUNICIPAL CHARGES

WHEREAS, the City of North Mankato has incurred municipal charges for services rendered in accordance with the following information; and

WHEREAS, all such costs are to be assessed against the property affected thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following costs shall be specifically assessed against such property in the amount specified:

Type: 18203
Parcel No.: 18.682.0120
Legal: Lot 2, Block 2, Oak Forest Acres #2
Address: 1022 Shady Oak Drive
North Mankato, MN 56003

Owners: Kirk and Vicki Schweim

Curb Box Repair - \$300.00

Adopted by the City Council this 4th day of June 2012.

Mayor

ATTEST:

City Clerk

City of North Mankato
 Delinquent Invoice
 Certification to Assessment Roll for One Year at 7%

Exhibit A

Location	Description	Owner	PID	Legal Description	Amount
1022 Shady Oak Drive	Curb Box Repair on 12/15/11	Schweim, Kirk & Vicki	18.682.0120	Lot 2 Blk 2 Oak Forest Acres #2	300.00
					<u>300.00</u>

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 70 -2012 SHELTER: Wheeler FEE: 80.00

TYPE OF EVENT: Company Picnic DATE VALID: 6-24-12 HOURS: 8am-5:00 pm

ORGANIZATION: Labelworks (Navitor) SIZE: 200

APPLICANT NAME: Lisa Christensen

ADDRESS: 2025 Lookout Dr. CITY: N. MKTO

ZIP: _____ DAYTIME PHONE #: 304-6336

TENTS: NO ELECTRICITY: yes ALCOHOL: NO

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: Karaoke
Amplified music or band requires Council approval

OTHER: _____

PERMIT APPROVED: _____ DATE: 5-21-12

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

Nancy Gehrke by VS
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: [Signature] 5/21/12
Applicant Date

For Office Use Only

Receipt # _____ Book _____ Park _____ Police _____

RESOLUTION NO.

RESOLUTION WAIVING WAITING PERIOD
FOR EXEMPTION FROM LAWFUL GAMBLING LICENSE FOR
KNIGHTS OF COLUMBUS

WHEREAS, the Knights of Columbus have made application for exemption from a charitable gambling license to conduct raffles on November 23, 2012 at 546 Grant Avenue, within the City of North Mankato, Minnesota, which application was received by the City on May 25, 2012;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the City waives the mandatory waiting period concerning the issuance of an exemption from lawful gambling license concerning the above-identified organization.

Adopted by the City Council this 4th day of June 2012.

Mayor

ATTEST:

City Clerk

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee

If application postmarked or received:

less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION

Check # _____ \$ _____

Organization name KNIGHTS OF COLUMBUS #5551		Previous gambling permit number X-03384-12-001	
Minnesota tax ID number, if any 7117666		Federal employer ID number, if any 23-7108325	
Type of nonprofit organization. Check one. <input checked="" type="checkbox"/> Fraternal <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input type="checkbox"/> Other nonprofit organization			
Mailing address 440 FOREST HEIGHTS DR	City NORTH MANKATO	State MN	Zip Code 56003
County NICOLLET			
Name of chief executive officer (CEO) PAUL F STREIT		Daytime phone number 507-380-1355	Email address pstreit@hickorytech.net

Attach a copy of ONE of the following for proof of nonprofit status.

Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.

- ☐ **Nonprofit Articles of Incorporation OR a current Certificate of Good Standing .**
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155
 Phone: 651-296-2803
- ☐ **IRS income tax exemption [501(c)] letter in your organization's name.**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.

HOLY ROSARY CHURCH

Address (do not use PO box) 546 GRANT AVENUE	City or township NORTH MANKATO MN	Zip Code 56003	County NICOLLET
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Date(s) of activity (for raffles, indicate the date of the drawing)

NOVEMBER 23, 2012

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

Bingo* ☒ Raffles Paddlewheels* Pull-Tabs* Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

____ The application is acknowledged with no waiting period.

____ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).

____ The application is denied.

Print city name North Mankato

On behalf of the city, I acknowledge this application.

Signature of city personnel receiving application

Nancy Behrke

Title City Clerk Date 5-25-12

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.

A township official is not required to sign the application.

____ The application is acknowledged with no waiting period.

____ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

____ The application is denied.

Print county name _____

On behalf of the county, I acknowledge this application.

Signature of county personnel receiving application

Title _____ Date _____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Paul F. Street Date 5/24/12

Complete a separate application for each gambling event:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
 - application fee for each event
- Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Reset Form

RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS

WHEREAS, the Minn. Stat. 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions are approved as follows:

Donor of Gift	Restriction on Gift	Amount
Key City Electric Co.	General Fund-Adopt A Family Swim Pass Program	\$36.00
Judy and Perry Stow	General Fund-Adopt A Family Swim Pass Program	\$36.00
Grace Lutheran Book Club	Library-Book Club Bag	\$110.00

Adopted by the City Council this 4th day of June 2012.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11A	Department: Interim City Adm.	Council Meeting Date: 06/04/12
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TITLE OF ISSUE: Res. Adopting Realignment of the Fixed Bus Routes
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BACKGROUND AND SUPPLEMENTAL INFORMATION: In an effort to provide more direct mass transit service and improve transit connections between major activity centers, the City is asked to consider changes to the existing North Mankato bus route. Based on the results of a Greater Mankato Transit Redesign Study, the recommended bus route change could be implemented at no cost increase and could provide faster and more direct service to popular destinations.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt resolution

For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Schindle		_____	_____	Freyberg		_____	_____	Steiner		_____	_____	Norland		_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; text-align: center;"> <tr> <td>Resolution</td> <td>Ordinance</td> <td>Contract</td> <td>Minutes</td> <td>Map</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </table> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;">Other (specify) _____</div> <div style="width: 40%;">Memo _____</div> </div> <div style="border-top: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border-top: 1px solid black; height: 20px; margin-top: 5px;"></div> <div style="border-top: 1px solid black; height: 20px; margin-top: 5px;"></div>	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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	_____	_____	Norland																																
	_____	_____	Dehen																																
Resolution	Ordinance	Contract	Minutes	Map																															
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>																															

<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____
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MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Michael Fischer, City Planner

DATE: May 30, 2012

SUBJECT: Mass Transit Route Changes

Over the past seven months staff has participated in a Greater Mankato Transit Redesign Study lead by the consulting firm of Nelson/Nygaard, Inc. As part of the study, effort was made to solicit public input on potential changes to the existing bus routes. Input was obtained through:

- Public meetings with community groups
- Community surveys
- Community presentation/feedback session

Based on an evaluation of the existing transit services, feedback from the community and input from the Greater Mankato Transit Redesign Study technical committee, Nelson/Nygaard recommends the realignment of the current mass transit bus route to provide more direct service between major destination points. The recommended changes can be implemented at no increased cost and will provide faster and more direct service to popular destinations.

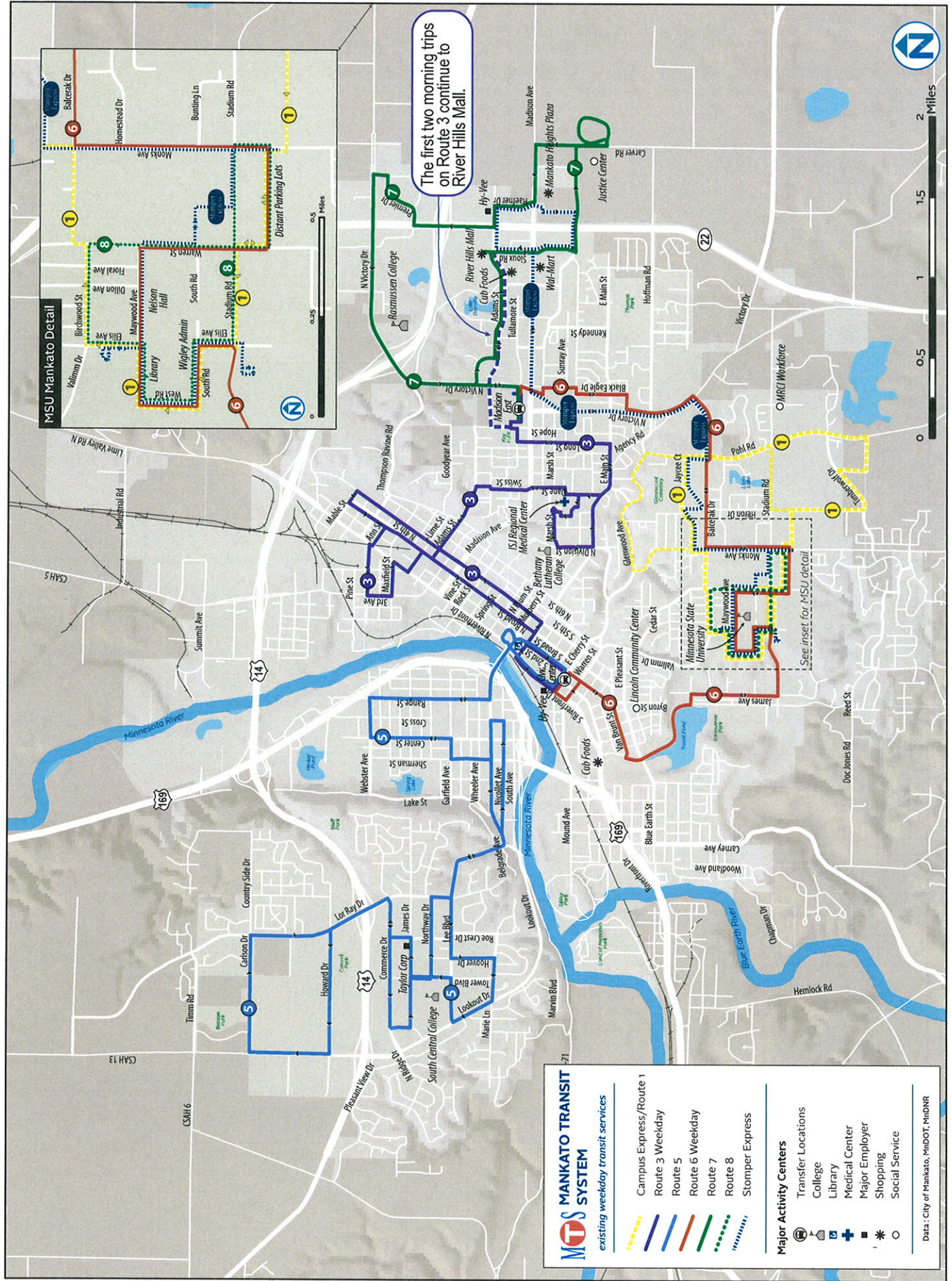
Attached is the following:

- Existing Weekday Transit Service Map
- Same Cost Improvements Map – This is the proposed route change.
- Resolution adopting realignment of the fixed bus routes

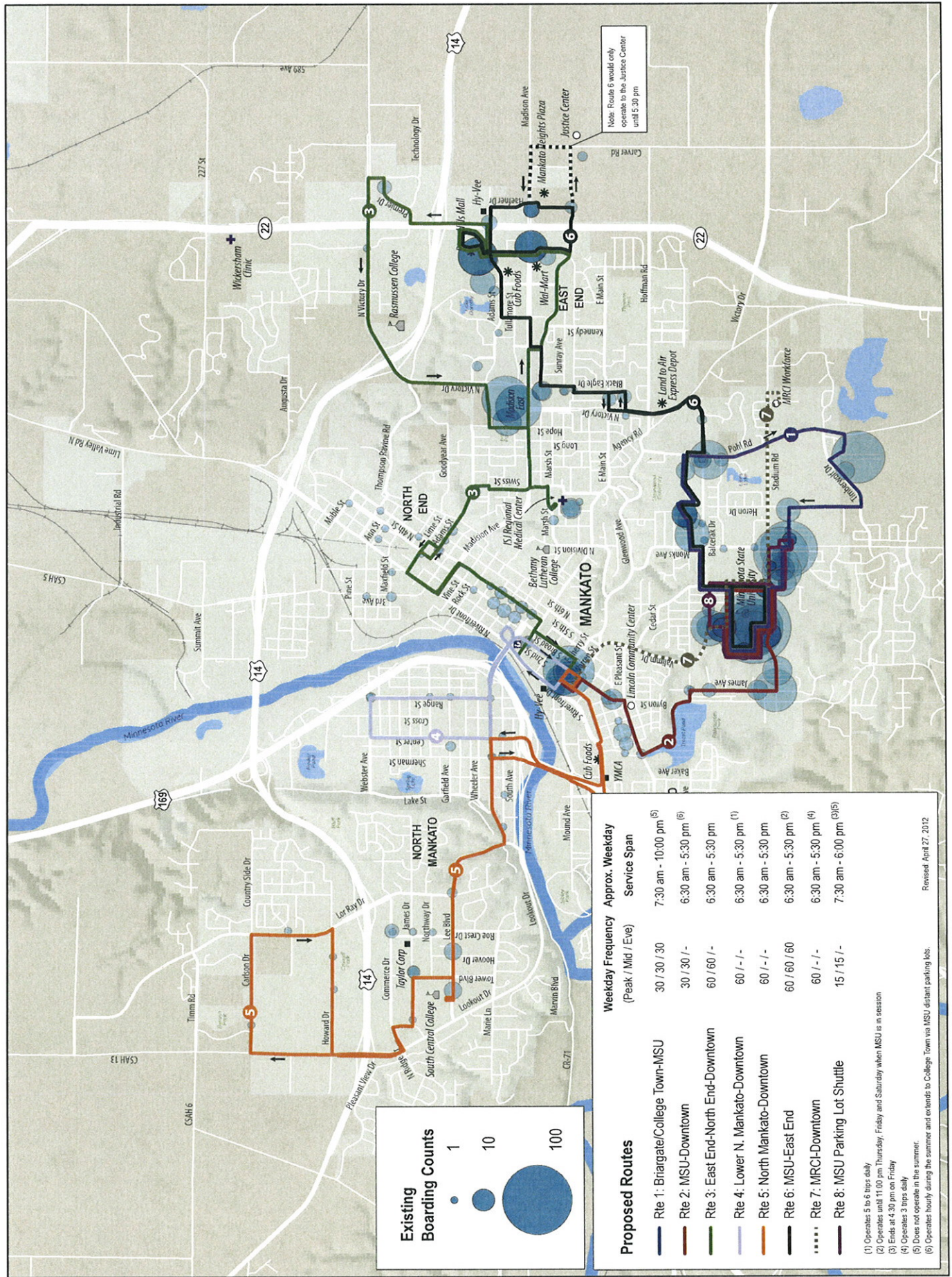
It should be known that as part of the original Nelson/Nygaard recommendation, transit service north of Highway 14 in North Mankato was not included. Due to the presence of the North Port Industrial Park, Avalon Park and Camelot Park, staff requested that transit service be added in this area.

Should the City approve of the realignment of the bus routes, the change would become effective August 20, 2012. On May 29, 2012, the Mankato City Council approved the recommended changes to their bus routes.

Existing Weekday Transit Services



1. Same Cost Improvements: Weekday Service; School Year



Res. No.

**RESOLUTION ADOPTING
REALIGNMENT OF THE FIXED BUS ROUTES**

WHEREAS, the City of North Mankato has participated with the Minnesota Department of Transportation, Minnesota State University, Mankato and the consulting firm of Nelson/Nygaard Incorporated in a study and analysis of the City of Mankato's transit system, including bus routes; and

WHEREAS, as a result of this study, changes to the existing route structure are recommended to make it more effective and responsive to the needs of the ridership; and

WHEREAS, the recommended changes to the bus routes represent a no increased cost improvement; and

WHEREAS, the community has provided input through informal feedback sessions and a community-wide questionnaire to shape and define the recommended changes to the bus routes;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA that the recommended changes to and the realignment of the existing fixed bus routes be and hereby are approved and adopted and will become effective August 20, 2012.

Adopted this 4th day of June 2012.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11B	Department: Interim City Adm.	Council Meeting Date: 06/04/12
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TITLE OF ISSUE: School and Conference

BACKGROUND AND SUPPLEMENTAL INFORMATION: For item 1 we are requesting actual and necessary expenses for the listed employee to attend the school and conference listed. No out-of-state travel is involved.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve actual and necessary expenses

For Clerk's Use:

Motion By: _____

Second By: _____

Vote Record:	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other (specify) _____

Travel & Training Request

☐ Workshop

☒ Regular Meeting

☐ Special Meeting

☐ Refer to: _____

☐ Table until: _____

☐ Other: _____



Date: 05-22-12

CITY OF NORTH MANKATO
Training and Travel Request

Department: Police

Names: Chris Boyer

Number of Personnel Attending: 1

Event: Donations management

Dates: 08-16-2012

Location: Camp Ripley

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? _____

Emergency Management Certification

Description: _____

(see Attached)

Log-off



Minnesota Division of Homeland Security and Emergency Management



View/Register for Courses ▾

Course Evaluation

Participant History ▾

Participant Profile

Course Information

Course Name:	Donations Management
Course Code:	*G288
Maximum Participants:	42
Seats Available:	0
Wait List Seats Available:	0
Instructor(s):	<u>Dennis Walter</u> <u>Erin Hausauer</u>
Registration Time:	0745
Date:	8/16/2012
Time:	0800 - 1615
Location:	<u>Camp Ripley Emergency</u> <u>Management Training Center</u> <u>(EMTC)</u>

Description

This 8-hour course addresses the planning considerations and operational requirements for an effective donations management system at the local level. A special emphasis is put on the importance of collaborative partnerships between local government, voluntary agencies, and community organizations as the key to success in volunteer and donations management. This planning should be done in conjunction with representatives of Voluntary organizations Active in Disaster (VOAD) and state and local governments.

Purpose

Local government officials and State and/or local leaders of key voluntary organizations (i.e., those affiliated with the State Voluntary Organizations Active in Disaster (VOAD)), who have responsibility for planning, coordinating, implementing, and/or operating the donations management function at the State and local levels.

Prerequisites Recommended: IS-288 *The Role of Voluntary Agencies in Emergency Management*, S-100.b, *Introduction to the Incident Command System (ICS)*, ICS-100, and IS-700.a, *National Incident Management System (NIMS), An Introduction*.

Agenda

This Course is being held in the Emergency Management Training Center (EMTC) in

Training Room 126 AB at Camp Ripley. You will receive further information on lodging in mid-July. You can choose to stay at Camp Ripley or make your own reservations in Little Falls or possibly if you are only registered for this course (and not the one held prior to this course) you will not want lodging. Room costs can be anticipated to be \$30 or under per night. Please do not contact Camp Ripley unless directed to do so. Meals can be purchased at the Camp Ripley Dining Center, located just a short walk from the EMTC. For further information on lodging, meals, directions, facilities, etc., please go the HSEM website under Training and go to the Emergency Management Training Center page. We are excited about this opportunity to use the Emergency Management Training Center and many of the facilities at Camp Ripley through the Minnesota National Guard.

Notes

The Minnesota Peace Officer Stands and Training (POST) Board has approved this course for 7 hours of continuing education credit.

- Course Title: Donations Management
- Course Number: 9047-0185
- Credit Hours Approved: 07
- Course Approval Date: August 7, 2009 through August 6, 2012

For continuing education credit, peace officers should keep copies of their course training materials and course completion certificate to support their request for continuing education credit, in the event they are audited by the POST Board.

Course materials are printed, 3-hole punched and secured with a single metal book ring. Due to cost, vinyl binders are no longer provided, so please feel free to bring your own spare binder to class.

[Back to the Main Course Page](#)

Model Statement of Values

Preamble

The proper operation of democratic government requires that decision-makers be independent, impartial, and accountable to the people they serve. The City of _____ has adopted this Statement of Values to promote and maintain the highest standards of personal and professional conduct in the City's government, including elected and appointed officials, city staff and city volunteers. Because we seek public confidence in the City's services and public trust of its decision-makers, our decisions and our work must meet the most demanding ethical standards and demonstrate the highest levels of achievement in following this statement.

The Values

As a Representative of the City of _____,

1. I serve the public interest.
2. I fulfill the duties and responsibilities of holding public office.
3. I am ethical.
4. I am professional.
5. I am fiscally responsible.
6. I am conscientious.
7. I communicate effectively.
8. I am collaborative.
9. I am forward thinking.
10. I am _____.

Value examples/expressions

1. I serve the public interest. In practice this value means that:

- a. I provide courteous, equitable, and prompt service to everyone.
- b. I am attuned to, and care about, the needs and issues of citizens, public officials, and city workers.
- c. I am interested, engaged, and responsive in my interactions with constituents.
- d. I recognize and support the public's right to know the public's business.

2. I fulfill the duties and responsibilities of holding public office. In practice this value means that:

- a. I observe the highest standards of integrity in my official acts and undertake my responsibilities for the benefit of the greater public good.
- b. I faithfully discharge the duties of my office regardless of my personal considerations, recognizing that the public interest is my primary concern.
- c. I uphold the Constitution of the United States and the Constitution of the State of Minnesota and carry out impartially the laws of the nation, state, and municipality and thus foster respect for all government.
- d. I comply with both the letter and the spirit of the laws and policies affecting operations of the City.

- e. I recognize my obligation to implement the adopted goals and objectives of the City in good faith, regardless of my personal views.
- f. I conduct myself in both my official and personal actions in a manner that is above reproach.
- g. I do not use my position to secure for myself or others special privileges or exemptions that are different from those available to the general public.
- h. I understand and abide by the respective roles and responsibilities of elected and appointed officials and city staff and will not undermine them in their work.
- i. I am independent, impartial, and fair in my judgment and actions.

3. I am ethical. In practice this value means that:

- a. I am trustworthy, acting with the utmost integrity and moral courage.
- b. I am truthful, do what I say I will do, and am reliable.
- c. I am accountable for my actions and behavior and accept responsibility for my decisions.
- d. I make impartial decisions, free of influence from unlawful gifts, narrow political interests, and financial and other personal interests that impair my independence of judgment or action.
- e. I am fair, distributing benefits and burdens according to consistent and equitable criteria.
- f. I oppose all forms of harassment and unlawful discrimination.
- g. I extend equal opportunities and due process to all parties in matters under consideration.
- h. I show respect for confidences and confidential information.
- i. I avoid giving the appearance of impropriety and of using my position for personal gain.

4. I am professional. In practice this value means that:

- a. I apply my knowledge and expertise to my assigned activities and to the interpersonal relationships that are part of my job in a consistent, confident, competent, and productive manner.
- b. I approach my job and work-related relationships with a positive attitude, contributing to a supportive, respectful, and non-threatening work environment.
- c. I keep my professional knowledge and skills current and growing.
- d. I am respectful of all city staff, officials, volunteers, and others who participate in the City's government.

5. I am fiscally responsible. In practice this value means that:

- a. I make decisions after prudent consideration of their financial impact, taking into account the long-term financial needs of the City, especially its financial stability.
- b. I demonstrate concern for the proper use of City assets (e.g., personnel, time, property, equipment, funds), follow established procedures, and do not use public resources for personal gain.
- c. I make decisions that seek to preserve the financial capacity of the City to provide programs and services for City residents.
- d. I provide full disclosure of any potential financial or other private conflict of interest. I abstain from participating in the discussion and vote on these matters.
- e. I prevent misuse of public funds by establishing, maintaining, and following strong fiscal and management controls.
- f. I report any misuse of public funds of which I am aware.

6. I am conscientious. In practice this value means that:

- a. I act in an efficient manner, making decisions and recommendations based upon research and facts, taking into consideration short and long term goals.
- b. I follow through in a responsible way, keeping others informed, and responding in a timely fashion.
- c. I am respectful of established City processes and guidelines.
- d. I prioritize my duties so that the work of the City may move forward.
- e. I prepare for all meetings by reviewing any materials provided ahead of time. When I have materials to contribute, I make sure all others involved have ample time to review these materials prior to the meeting.

7. I communicate effectively. In practice this value means that:

- a. I convey the City's care for and commitment to its citizens.
- b. I communicate in various ways that I am approachable, open-minded, and willing to participate in dialog.
- c. I engage in effective two-way communication by listening carefully, asking questions, and responding appropriately which adds value to conversations.
- d. I do not interfere with the orderly conduct of meetings by interrupting others or making personal comments not germane to the business at hand.
- e. I follow up on inquiries in a timely manner.
- f. I encourage and facilitate citizen involvement in policy decision-making.
- g. I am respectful in disagreements and contribute constructively to discussions on the issue.

8. I am collaborative. In practice this value means that:

- a. I act in a cooperative manner with groups and other individuals, working together in a spirit of tolerance and understanding to accomplish common goals.
- b. I share information with others in a timely manner so that, together, we can make informed decisions.
- c. I work towards consensus building and gain value from diverse opinions.
- d. I accomplish the goals and responsibilities of my individual position, while respecting my role as a member of a team.

9. I am forward thinking. In practice this value means that:

- a. I promote intelligent, proactive, and thoughtful innovation in order to advance the City's policy agenda and provide City services while considering the broader regional, state-wide, national, and international implications of the City's decisions and issues.
- b. I maintain consistent standards, but am also sensitive to the need for compromise, creative problem solving, and making improvements when appropriate.
- c. I am open to new ideas and processes, adopting them as they conserve resources and provide efficient and effective service.
- d. I consider the potential long-term consequences and implications of my actions and inactions.

CLAIM REPORT
BILLS PAID AFTER THE COUNCIL MEETING OF MAY 21, 2012
END OF MONTH

72023	Void	Void	(\$6,000.00)
72085	Hickory Tech	telephone bill-All Depts.	\$461.38
72086	John Deere Financial	equipment parts-Park Dept.	\$61.47
72087	Mankato Peppers	10% concession stand sales tournament 5/19-20	\$218.98
72088	Sprint	pcs connection card data plan-Pol, 2011 Const & P/A	\$199.95
72089	Telrite Corporation	long distance phone bill-Mun Bldg	\$243.94
72090	Minnesota Dept of Natural Resources	purchase 1999 Ford 350 DNR surplus-Equip Cert.	\$16,500.00
72091	Stoltzman, Rachel	purchase mobile home-Unallocated	\$2,500.00
72092	Minnesota Rural Water Association	training-Water Dept.	\$100.00
72093	Frank, Jennifer	relocation exp for tenant 815 Park Ave-Port Authority	\$1,000.00
72094	Affinity Plus Fed. Credit Union	employee payroll deductions	\$192.62
72095	ICMA Retirement Trust - 457	employee payroll deductions	\$4,488.85
72096	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$430.77
	Total		<u>\$20,397.96</u>

CLAIMS CONTINUED

General	\$7,248.71
Library	\$153.60
Community Development	\$100.00
Port Authority	\$1,000.00
GO Improvement Bond of 2004	(\$2,000.00)
GO Improvement Bond of 2005	(\$2,000.00)
Equipment Certificates	\$16,500.00
2011 Construction	\$39.99
Water	\$400.00
Sewer	\$715.67
Sanitary Collection	(\$1,900.00)
Public Access	<u>\$139.99</u>
Total	<u><u>\$20,397.96</u></u>

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF MAY 21, 2012
END OF MONTH

Frank, Jennifer	relocation exp for tenant 815 Park Ave-Port Auth	<u>\$1,000.00</u>
Total		<u><u>\$1,000.00</u></u>

List of Port Authority Bills in the Amount of \$1,000.00

Council Meeting of June 4, 2012

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$20,397.96

Council Meeting of June 4, 2012

Mayor Mark Dehen

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Council Member William Steiner

Council Member Robert Freyberg

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF JUNE 4, 2012

A-1 Key City Locksmiths, Inc.	keys-Park Dept.	\$6.39
Albright Lawns	lawn care-Public Access	\$160.31
Alpha Wireless Communications	supply-Fire Dept.	\$14.39
Ameripride Services	mats, uniform & towel service-All Depts.	\$601.85
Angie's Artisan Treats	kettle corn-Caswell	\$210.00
Audio Editions	audio books-Library	\$213.91
Benco Electric Cooperative	electric bill-All Depts.	\$25,057.49
Blue Earth County Finance Dept.	salary & phone bill-Task Force	\$11,224.80
Blue Valley Sod, Inc.	dirt & mulch-Fire & Park Depts.	\$152.90
Bolton & Menk, Inc.	engineering fees-Sales Tax Fund & 2011 Construction	\$22,270.56
Brandt Garment Lettering	shirts-Contingency	\$321.00
Brick House Graphics	North Mankato logo stencil-Street Dept.	\$305.02
Brunton, Corey	advance for conference-Fire Dept.	\$100.00
C & S Supply Co., Inc.	trimmer, supplies & equipment parts-All Depts.	\$508.93
CenterPoint Energy	gas bill-All Depts.	\$1,789.78
City of Mankato	wastewater fee for June-Sewer Dept.	\$65,000.00
Clearwater Recreation'	play structure for Benson Park-Sales Tax Construction	\$25,490.83
Computer Technology Solutions	equip parts & software license-Library & Public Access	\$456.24
Crystal Valley Cooperative	fertilizer-Caswell	\$392.73
Crysteel Truck Equipment	equipments parts-Water Dept.	\$19.33
Dairy Queen West	ice cream-Caswell	\$238.00
DEMCO, Inc.	supplies-Library	\$221.58
EPA Audio Visual, Inc.	equipment for signs-Sales Tax Fund	\$8,946.22
Express Services, Inc.	temporary crossing guards-Police Dept.	\$649.07
Fastenal Company	supplies-Water Dept.	\$15.59
Ferguson Enterprises, Inc.	plumbing supplies-Swim Facility	\$19.43
First Line/Leewes Ventures	items for concession stand-Caswell	\$733.00
Grainger	equipment parts-Street Lights & Water	\$279.84
Hansen Sanitation	refuse pickup-Sanitation	\$47,500.74
Hawkeye Foodservice	items for concession stand-Caswell	\$1,606.37
Hawkins, Inc.	chemicals-Swim Facility	\$1,595.63
Hoffman Construction	Estimate #12 CSAH 41/Carlson Dr/Howard Dr Ext	\$571,970.15
Holtmeier Construction, Inc.	pipe-2011 Construction	\$374.06
Ingram Library Services	books-Library & Bookmobile	\$2,211.09
Jeane Thorne, Inc.	professional service-Task Force	\$686.00
Johnson, Andy	case related trip expense-Task Force	\$13.23
Kaye Corporation	equipment parts-Caswell	\$49.03
Kwik Trip	unleaded & diesel fuel-All Depts.	\$26,264.36
LJP Enterprises, Inc.	trailer rent-Sanitation	\$600.00
Lager's of Mankato, Inc.	clean interior of vehicle-Park Dept.	\$75.16

CLAIMS CONTINUED

Lakes Gas Co.	LP gas-Police & Sanitation	\$791.88
Larkstur Engineering & Supply, Inc.	supplies-Caswell & Sewer	\$998.95
Lloyd Lumber	equipment parts & supplies-All Depts.	\$854.59
MTU Onsite Energy	service generator-Police Dept.	\$93.50
MacTools Distributor	supply-Shop	\$19.85
Mankato Bearing Company	equipment parts-Caswell & Park Depts.	\$129.31
Mankato Public Schools	summer reading program-Library	\$140.00
Mankato Tent & Awning Company	professional service-Street Dept.	\$5.00
Matheson Tri-Gas, Inc.	welding supplies-Shop	\$67.28
Menards-Mankato	building materials-Sales Tax	\$79.82
Mettler, Todd	advance for conference-Fire Dept.	\$100.00
MII Life, Inc.-VEBA	contribution to VEBA-Admin	\$17,442.77
Minnesota Department of Health	water connect charge-Water Dept.	\$7,466.00
Minnesota Rural Water Assn.	membership dues--Water Dept.	\$235.00
Minnesota Sheriffs' Assn.	registration fees for school-Police Dept.	\$140.00
Minnesota Sports Federation	tournament supplies-Comm Dev	\$283.25
Minnesota Sports Institute	professional service-Comm Dev	\$1,200.00
Minnesota Valley Testing Lab	water testing-Water Dept.	\$25.00
MN Dept Employment & Economic Dev	Thin Film grant repayment-Port Auth State Rev Loan	\$1,931.22
Mobile Glass Service	replace windshield-Street Dept.	\$394.29
Minnesota State University	work study student-Library	\$72.00
Neenah Foundry	catch basin castings-Storm Water	\$2,477.42
Newman Signs	signs-Caswell & Park	\$283.62
Nicollet County Public Works Dept.	inspection costs-2011 Construction	\$2,210.47
North Central International	equipment parts-Street, Water & Sewer Depts.	\$101.48
Northern Safety Technology, Inc.	equipment for police vehicle-Equipment Certificates	\$82.61
OverDrive, Inc.	downloadable audio books & ebooks-Library	\$555.61
Pet Expo Distributors	aquatic service-Library	\$40.00
Petty Cash, Clara Thorne	petty cash items-All Depts.	\$61.39
Pohlman, Tim	advance for conference-Fire Dept.	\$100.00
Praxair Distribution, Inc.	equipment parts & supplies-Mun Bldg, Water & Sewer	\$201.86
Ramy Turf Products	grass seed-Mun Bldg	\$130.65
Rauchman, Tom	advance for conference-Fire Dept.	\$100.00
Red Feather Paper Co.	supplies-All Depts.	\$1,113.09
Retrofit Companies, Inc.	recycled light bulbs-Sanitation	\$387.29
River Bend Business Products	copier maintenance & copy paper-Mun Bldg & Police	\$1,595.76
Ruch, Nate	advance for conference-Fire Dept.	\$100.00
Schilling Supply Company	cleaning supplies-Caswell	\$81.39
Schmidt Siding & Window Company	building materials-Park Dept.	\$22.14
Schwickert's	service generator-Police Dept.	\$570.00

CLAIMS CONTINUED

Sign Pro	sign-Library	\$25.00
Slater, John	advance for conference-Fire Dept.	\$100.00
Snell Motors	equipment parts-Street Dept.	\$24.55
Southern Minnesota Construction	asphalt & rock-Street & 2011 Construction	\$2,333.91
SPS Companies	plumbing supplies-Inspection & Sales Tax	\$636.70
Stone & Steel	pavers-Contingency	\$180.17
Thorset Comfort Systems, Inc.	service air conditioning-Library	\$242.50
Tool Sales Company	supplies-Shop	\$69.79
Toppers Plus	equipment parts-Water Dept.	\$352.69
Toyota-Lift of Minnesota	equipment parts-Sanitation	\$394.85
United Rentals	traffic cones-2011 Construction	\$602.37
Viking Electric Supply	electrical supplies-Sales Tax Construction & Water	\$94.34
Waco Scaffolding & Supply Co.	building materials Caswell roof project-Sales Tax	\$84.65
Wayne's Auto Body, Inc.	sandblast & paint door Caswell roof-Sales Tax	\$362.43
Wenzel Auto Electric Company	equipment parts-Park Dept.	\$46.34
Werner Electric Supply	electrical supplies-Caswell	\$82.58
Xcel Energy	electric bill-All Depts.	<u>\$13,508.94</u>
Total		<u><u>\$880,171.31</u></u>

CLAIMS CONTINUED

General	\$76,595.09
Library	\$4,315.67
Bookmobile	\$829.19
Community Development	\$1,483.25
Local Option Sales Tax	\$9,606.74
Contingency	\$501.17
Port Authority State Revolving Loan Fund	\$1,931.22
Equipment Certificates	\$82.61
Local Option Sales Tax Construction	\$33,512.22
2011 Construction	\$590,883.32
Water	\$24,560.59
Sewer	\$68,431.10
Sanitary Collection	\$50,593.56
Storm Water	\$3,899.24
Public Access	\$1,022.31
Minnesota River Valley Drug Task Force	<u>\$11,924.03</u>
Total	<u><u>\$880,171.31</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF JUNE 4, 2012

MN Dept Employment & Economic Dev Thin Film grant repayment-Port Auth State Rev Loan	<u>\$1,931.22</u>
Total	<u><u>\$1,931.22</u></u>

List of Port Authority Bills in the Amount of \$1,931.22

Council Meeting of June 4, 2012

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$880,171.31

Council Meeting of June 4, 2012

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