

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on December 19, 2011. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Freyberg, Steiner, Norland and Schindle, Administrator Sande, City Clerk Gehrke, Finance Director Thorne, Attorney Kennedy, Engineer Malm and Planner Fischer.

Approval of Agenda

The agenda was approved as presented.

Approval of Minutes

Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council Workshop of December 5, 2011 and the Council meeting of December 5, 2011. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Correspondence**Thank-You Letters**

The Mayor presented letters from Community Education and Recreation Department (Lancer Marching Band), Boy Scout Troop 29 and Children's Museum of Southern Minnesota for the generous donations from the Charitable Gambling Fund. He also presented a letter from Twin Rivers Council for the Arts thanking the City for the generous award of \$10,000 to support their organization. The Mayor presented a letter from St. Paul Evangelical Covenant Church thanking the City for fixing their sidewalk and a letter from the Connecting Nicollet County Group for greeting them when they came to North Mankato for a meeting last week.

Public Hearing, 7 p.m. – MS4 (Municipal Separate Storm Sewer System) Permit

Administrator Sande gave background information noting it is an annual requirement to hold a public hearing to receive comments on the City's Municipal Separate Storm Sewer System Permit (MS4) and a notice of the public hearing was published in the local newspaper. Construction Inspector Marion Haayer addressed the Council and gave a brief presentation on the MS4 Permit which mandates six minimum control measures for addressing the Storm Water Pollution Prevention Program (SWPPP). He noted that the City of North Mankato is a member of the Minnesota Cities Storm Water Coalition. He reported the MS4 five-year permit has expired and the EPA is writing the standards for a new permit. Construction Inspector Haayer reported that he along with Construction Inspector Tostenson and Building Inspector Knutson attended the first MPCA meeting where they were reviewing 896 comments received during the comment period for the new permit. The new permit is scheduled to come out in the Spring of 2012, but at this time he does not know how the permit will look. Construction Inspector Haayer spoke about the Legacy Act passed in November of 2008 which has \$76,000,000 available for clean water projects. He referenced a recent article in the *Pioneer Press* regarding the Lake Pepin turbidity TMDL and also noted communities across much of Minnesota are bracing for what could be an \$843 million bill to reduce the amount of sediment reaching Lake Pepin on the Minnesota-Wisconsin border. With no one else appearing before the Council, the Mayor closed the public hearing.

Public Hearing, 7 p.m. – Five-Year Capital Improvement Plan

Mayor Dehen opened the public hearing to consider the Five-Year Capital Improvement Plan 2012-2016. Notice of the public hearing was published on the City's website. Finance Director Thorne presented an overview of the Five-Year Capital Improvement Plan 2012-2016 reporting the total estimated cost of the Five-Year Plan is \$40.7 million; however, \$18 million is attributable to the T.H. 14/CSAH 41 interchange and related improvements. She reviewed the large items in the Plan as follows: Public Works Storage Building \$500,000 in 2015, Fire Apparatus \$750,000 in 2016, Well No. 9 \$1,200,000 in 2013, Recoat Water Tower No. 2 \$275,000 in 2012, Main Lift Station Control Replacement \$350,000 in 2014, North Ridge Ravine Storm Sewer Extension \$600,000 in 2013-2015, Roe Crest/Noretta Storm Sewer \$750,000 in 2013, and Infrastructure Rehabilitations \$8,100,000 in 2012-2016. Finance Director Thorne presented a PowerPoint presentation of the balance of the Five-Year CIP 2012-2016 noting staff has identified the addition of \$50,000 to recertify the dike in 2013 which will be placed in the 2013 CIP. With no one else appearing before the Council, the Mayor closed the public hearing.

Open the Meeting to the Public for the First Time

The Mayor opened the meeting to the public for the first time with no one appearing.

Nicollet County Board Actions

Mayor Dehen reported the Nicollet County Board authorized North Mankato to handle notifications for an upcoming public hearing relating to the request by Great River Energy to put a new transmission line within the City limits of North Mankato. Administrator Sande reported staff met with the City Engineer to review the site plan and storm water management for the site. He reported this is a joint project with Great River Energy and BENCO for a high voltage line extending services to the industrial park. Work on the project should begin in the Spring 2012.

Consent Agenda

Council Member Freyberg moved, seconded by Council Member Norland, to approve the Consent Agenda which includes:

1. Parade Permit for MSU/Scheels 5K Run and Easter Egg Hunt, April 7, 2012, from 9 a.m. to 11 a.m.
2. Large Group Permit for MSU/Scheels 5K Run and Easter Egg Hunt, Benson Park, April 7, 2012 from 7:30 a.m. to 3 p.m.
3. Parade Permit for Arthritis Foundation Walk, April 28, 2012, from 8 a.m. to 12 noon.
4. Large Group Permit for Arthritis Foundation Walk, Spring Lake Park, April 28, 2012 from 7 a.m. to 1 p.m.
5. Audio and Large Group Permit for True Value Picnic, Spring Lake Park, August 11, 2012, from 8 a.m. to 8 p.m.

Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Staff Reports**City Administrator****Approval of Proposed 2012 Budget and Capital Improvement Plan 2012-2016**

Administrator Sande presented three resolutions for the final approval of the 2012 Budget and Five-Year Capital Improvement Plan, 2012-2016.

Res. No. 76-11 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2012

Administrator Sande noted the Council held a public hearing for the 2012 Budget on December 5, 2011. He presented a resolution approving the General Fund Budget in the amount of \$5,592,040 and the Auxiliary Fund Budget in the amount of \$16,325,607 for a total budget of all funds in the amount of \$21,917,647. Council Member Schindle stated his disappointment that more wasn't whittled off the budget especially considering the proposed upcoming retirements which he thought would have more of an impact. Council Member Freyberg stated from day one he has been in favor of hiring an additional patrol officer and that should be a priority of the Council to do this as soon as possible. Council Member Freyberg also asked for a greater level of detail of the budget for the next budget year. He spoke of the letter he received from 40 employees regarding changes to the benefit package and wrote each a letter back asking for other ideas for savings during the budget process and he did not receive one response which he thought was concerning. He stated getting the levy down to 7 percent from 12.5 was a big leap and hopes that things can be done in the future to help make the budget process easier. He stated his agreement with the adoption of this resolution with the inclusion of a patrol officer. Council Member Norland stated she did not want to include the hiring of a patrol officer in this resolution especially considering the uncertain funding future. Council Member Schindle stated that Police, Fire, Street and Sewer are the priorities before other items. Council Member Norland stated her agreement for the hiring of a patrol officer however she believes there is going to be additional funding issues in the future and we need to allow ourselves flexibility until after July 1st when the Legislature has adjourned. Mayor Dehen reported the patrol officer could be addressed in the portion of the meeting discussing the retirements. Council Member Freyberg stated the retirement issue should be addressed prior to passage of this resolution. In response to these concerns, Administrator Sande reported that one retirement is scheduled for March 1st and the second for June 1st and based on the estimated savings would allow for the hiring of a patrol officer since the savings would offset the cost of the patrol officer. He spoke with the Police Chief and he is comfortable with hiring a Patrol Officer effective March 1st since a new officer is starting next week. The positions open from the retirement will remain unfilled for 2012 or until the Council approves refilling them at some future date. **Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 76-11 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2012. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Res. No. 77-11 Approving 2011 Tax Levy, Collectible in 2012

Administrator Sande presented Resolution No. 77-11 approving the 2011 tax levy, collectible in 2012 reflecting an increase of 7.02 percent over the prior year. Administrator Sande reported the total levy is \$5,152,123. Council Member Schindle asked if the maintenance of effort for the library could be reduced if a decision was made in future years to eliminate the bookmobile. Administrator Sande reported the Legislature recently reduced the maintenance of effort for the library by 10 percent and that there is some latitude on the library if a decision was made to eliminate the bookmobile. **Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 77-11 Approving 2011 Tax Levy, Collectible in 2012. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Res. No. 78-11 Approving the Five-Year Capital Improvement Plan, 2012-2016

Administrator Sande presented a resolution for approval of the Five-Year Capital Improvement Plan, 2012-2016. Council Member Freyberg stated the resolution lists 8 items the City Council considered during the preparation of the CIP; however, the following three items were not discussed: a) Level of overlapping debt in the City, b) Relative benefits and costs of alternative use of the funds; and c) Alternatives for providing services more efficiently through shared facilities with counties and other local governmental units. He also reiterated his dislike of using Equipment Certificates for purchase of equipment. Administrator Sande reported the purchase of equipment has been eliminated from the General Fund and Equipment Certificates have been used to purchase equipment; however, an alternative would be to set monies aside in a Capital Facilities Fund. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 78-11 Approving the Capital Improvement Plan, 2012-2016. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Engagement Letter with Abdo, Eick & Meyers for 2011 Annual Audit

Administrator Sande presented a letter from Abdo, Eick & Meyers outlining the audit services to be provided to the City of North Mankato for fiscal year ending December 31, 2011. The proposed fee for these services is \$28,995. He noted that staff will send out a Request for Proposal (RFP) for auditing services in late summer of 2012. Council Member Schindle stated he is not in favor of this and reported he had requested recommendations on written policies for a workshop from the auditor and never heard back from him. Administrator Sande reported the Finance Director is drafting the proposed policies and will bring them to the Council for approval. The Finance Director reported she has spoken with the auditors and the first written policy is on tonight's agenda for approval. **Council Member Steiner moved, seconded by Council Member Norland, to approve the engagement letter with Abdo, Eick & Meyers for 2011 audit services. Vote on the motion: Freyberg, Steiner, Norland and Dehen, aye; Schindle nay. Motion carried.**

Res. No. 79-11 Approving Retirement Incentive Health Insurance Contributions

Administrator Sande presented Resolution No. 79-11 approving retirement incentive health insurance contributions. He reported the Personnel Committee met and reviewed the proposed incentive and two employees are expected to retire. Council Member Schindle reported one of his concerns is the health care and that any changes would be the same as the current employees. Administrator Sande reported that if the plan is changed, the retirees would be covered under the same plan. Council Member Schindle reported he was also concerned about the spousal coverage. Council Member Freyberg asked about the members of the Personnel Committee and he thought this information would have been more clearly defined at the Personnel Committee. Mayor Dehen reported this information was decided at the Personnel Committee as presented. Council Member Schindle asked to meet with the City Attorney at a future date. **Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 79-11 Approving Retirement Incentive Health Insurance Contributions. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Hiring of Patrol Officer

Council Member Schindle moved, seconded by Council Member Steiner, to hire a Patrol Officer effective March 1, 2012 with the savings from the retired employees. Vote

on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Schools and Conferences

Council Member Schindle moved, seconded by Council Member Steiner, to authorize actual and necessary expenditures for the following schools and conferences:

- a. Collection System Operators Conference, Bloomington, January 18-20, 2012, for Water Superintendent.
- b. Signal and Lighting Certification, Shoreview, January 25-26, 2012, for Construction Inspector.
- c. MnDOT Bridge Safety 1, Shoreview, February 27-March 2, 2012, for Construction Inspector.

Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

City Clerk

Res. No. 80-11 Setting Council Meeting Dates for Year 2012

Clerk Gehrke presented a resolution with the recommended Council meeting dates to accommodate the necessary changes due to federal holidays. The Clerk noted changes from the regular Monday meeting dates to Tuesday, January 3, 2012, Tuesday, January 17, 2012; Tuesday, February 21, 2012; and Tuesday, September 4, 2012. The balance of the meetings will remain on the regularly scheduled first and third Mondays of the month. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 80-11 Setting Council Meeting Dates for Year 2012. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Finance Director

Res. No. 81-11 Approving Fund Balance Policy

Finance Director Thorne reported in 2009 the Governmental Accounting Standards board (GASB) issued GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, effective for periods beginning after June 15, 2010. This standard creates new classifications for fund balance based on a new focus on constraints placed on the use of current fund balance and also redefines governmental fund type definitions. She reported that as part of this policy, minimum unrestricted fund balances are defined to facilitate cash flow during the year and accommodate the timing of tax settlements and state aid receipts. She presented Resolution No. 81-11 adopting the Fund Balance Policy which addresses GASB Statement No. 54. **Council Member Freyberg moved, seconded by Council Member Norland, to adopt Resolution No. 81-11 Approving Fund Balance Policy. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Res. No. 82-11 Committing Specific Revenue Sources and Confirming Restrictions for Specified Purposes in Special Revenue Funds

Finance Director Thorne presented Resolution No. 82-11 which defines specific revenue sources of each special revenue fund and the specific purpose for which they are restricted or committed as required by GASB Statement No. 54. **Council Member Freyberg moved, seconded by Council Member Norland, to adopt Resolution No. 82-11 Committing Specific**

Revenue Sources and Confirming Restrictions for Specified Purposes in Special Revenue Funds. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Res. No. 83-11 Authorizing Transfer of Funds

Finance Director Thorne presented background information reporting the LGA reduction for North Mankato for 2011 amounted to \$497,323 and the Market Value Homestead Credit reduction was an additional \$240,903. The combined total of these reductions amounted to \$738,226 or 13.1 percent of the 2011 General Fund Expenditure Budget. Because of the excellent economic development year and as a result the building permit revenues have significantly exceeded the budgeted amount, plus the operational departments have succeeded in limiting operating expenses in a number of budget areas. Those efforts have resulted in offsetting approximately \$488,000 of the \$738,000 reduction. When the final numbers are determined, it will be necessary to transfer approximately \$250,000 from other reserve funds to the General Fund to account for the balance of the reductions from the State. The Finance Director presented Resolution No. 83-11 authorizing transfers from the Storm Water Fund in the amount of \$120,000, the Contingency Fund in the amount of \$30,000 and the Community Development Fund in the amount of \$100,000. She noted that final results will be reported to the Council after the close of the fiscal year. Administrator Sande thanked the City staff in addressing the 2011 Budget problems and for their assistance in formulating the proposed 2012 Budget. Council Member Schindle asked the balance in the Community Development Fund. Administrator Sande reported before any transfers, the balance in this fund is approximately \$225,000. Mayor Dehen also thanked the City staff for the work and also thanked the Port Authority Commission for their work in the expansion of the industrial park. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 83-11 Authorizing Transfer of Funds. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Resolution No. 84-11 Declaring Costs to be Assessed for Municipal Charges – Platinum Development Group, Inc.

Finance Director Thorne presented Resolution No. 84-11 declaring costs to be assessed for municipal charges for mowing and spraying broadleaf for lots owned by Platinum Development Group, Inc. on Fairbanks Drive and Kodiak Drive in August and September of 2011 in the amount of \$2,400. **Council Member Norland moved, seconded by Council Member Schindle, to adopt Resolution No. 84-11 Declaring Costs to be Assessed for Municipal Charges – Platinum Development Group, Inc. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Report from Council Members

Council Member Steiner

Council Member Steiner thanked the City staff for their work on the 2012 Budget. He also wished everyone Happy Holidays.

Council Member Norland

Council Member Norland also thanked City staff for their work on the 2012 Budget and wished everyone Happy Holidays.

Council Member Schindle

Council Member Schindle asked the City Planner to research the snow plowing policy for Bennett Street. He wished everyone Happy Holidays.

Report from Mayor

Mayor Dehen reported the Minnesota Department of Transportation has commissioned a safety survey of Highway 14 to the west of North Mankato and are looking for individuals to make commentary on this subject. Anyone who is able to participate should contact the City or Mayor Dehen. He has approached Chief Boyer and the Sheriff's Department. Administrator Sande suggested someone from the Ag community. Council Member Steiner suggested Gary Zellmer as a participant. A preliminary meeting will be held on January 18, 2012.

Mayor Dehen spoke with the North Mankato Post Mistress and no post office closings will be done prior to May 2012.

The Mayor reported "Coffee with the Council" will be held from 10-11 a.m. on Saturday, January 14, 2012 at the Circle Inn.

The Mayor wished everyone Happy Holidays.

Open the Meeting to the Public for the Second Time

Mark Haack, 816 Bennett Street

Mark Haack, 816 Bennett Street, voiced his concerns about the snow plowing on Bennett Street. He reported that residents of Bennett Street want the snow to be plowed to the middle and hauled away. Administrator Sande reported that placement of the sidewalk determined the snow plowing since one side of the street has a sidewalk and the other does not. Mayor Dehen reported staff would investigate this matter.

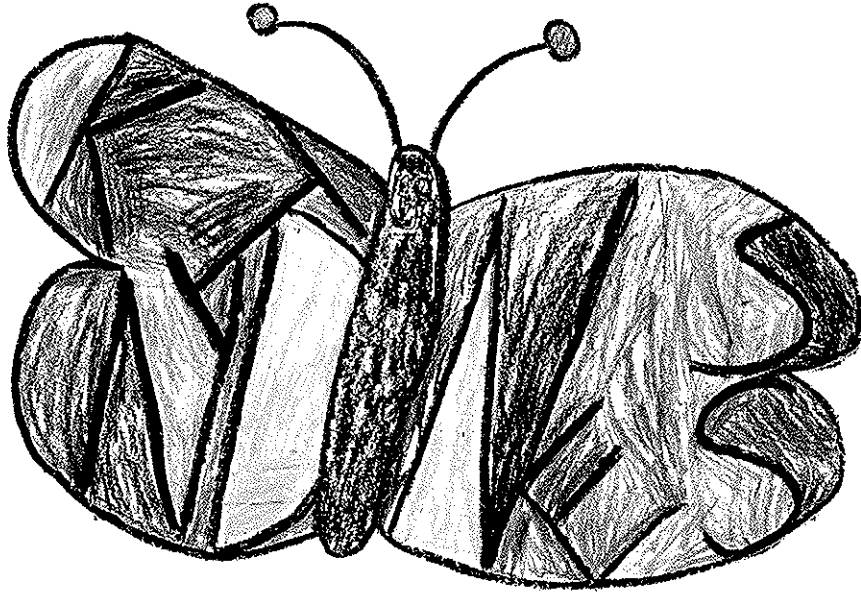
Bills and Appropriations

Council Member Schindle questioned the billing to Minnesota Waste Processing and Administrator Sande reported the garbage is sent to them for processing. Council Member Steiner moved, seconded by Council Member Norland, to approve all bills and appropriations in the amount of \$205,850.97. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 8:22 p.m.

Mayor

City Clerk



City of North Mankato -

Our organization is very grateful for your generous gift of \$500 toward our programs. Your charitable donation will now allow us to purchase supplies for our Special Olympic Athletes. We'd like you to know that your thoughtfulness is truly making a difference.

Respectfully,
Mandy Muecke
LEEP Executive Director



girl scouts of minnesota and wisconsin river valleys

December 19, 2011

Thank you!

City of North Mankato
1001 Belgrade Avenue
North Mankato, MN 56003

Girl Scouts of Minnesota and
Wisconsin River Valleys
400 Robert Street South
St. Paul, MN 55107
800-845-0787
GirlScoutsRV.org

Dear Friends of Girl Scouting,

Thank you for your generous donation of \$500 to Girl Scouts of Minnesota and Wisconsin River Valleys for the North Mankato Service Unit. As we head into 2012 to celebrate our 100th Anniversary, we are proud to partner with you in renewing our promise to build girls of courage, confidence and character.

Your contributions to River Valleys:


- Help girls discover their leadership abilities through achieving the Girl Scout Bronze, Silver and Gold Awards. Girls in our community provide over 246,510 hours of community service to obtain these awards.
- Provide access to life-changing experiences with over 1,100 council-sponsored programs and world-wide travel opportunities.
- Empower girls to discover ways to unleash their confidence and shape their values.

Your gift enables Girl Scouts to develop comprehensive and meaningful ways to connect to their communities and take action to make our world a better place.

If you have questions about Girl Scouting, please contact me at (651) 251-1241 or dawne.brownwhite@girlscoutsrv.org. Thank you for giving girls in your community the gift of courage, confidence, and character.

On behalf of the 45,000 Girl Scouts in our community, thank you for helping River Valleys keep our promise to a new generation of girl leaders as we head into our Centennial year.

Sincerely,



Dawne Brown White
Corporate and Foundation Giving Director

THANK YOU FOR
YOUR GIFT - WE
APPRECIATE YOUR
SUPPORT. HAVE A
PROSPEROUS New Year!

Contributions to Girl Scouts of Minnesota and Wisconsin River Valleys, 501(c)(3), are tax-deductible to the fullest extent provided by law. No tangible benefit was realized by the donor in exchange for the above-referenced gift.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12A	Department: Administration	Council Meeting Date: 1/3/12
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TITLE OF ISSUE: Res. Designating Official Newspaper
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BACKGROUND AND SUPPLEMENTAL INFORMATION: It is necessary to annually designate the City's official newspaper for required public notices.
<i>If additional space is required, attach a separate sheet</i>

REQUESTED COUNCIL ACTION: Adoption of the Resolution.

For Clerk's Use:		
Motion By: _____		
Second By: _____		
Vote Record:	Aye Nay	_____ Freyberg _____ Steiner _____ Norland _____ Schindle _____ Dehen

SUPPORTING DOCUMENTS ATTACHED				
Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/> X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____				

<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting
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<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____
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RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

WHEREAS, pursuant to M.S. 412.831, it is necessary for the City to designate a legal newspaper of general circulation within the City as its official newspaper; and

WHEREAS, the *Mankato Free Press* meets such qualifications:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, as follows:

That the *Mankato Free Press* is designated the legal newspaper for the City of North Mankato.

Adopted by the City Council this 3rd day of January 2012.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO
REQUEST FOR COUNCIL ACTION



Agenda Item # 12B	Department: Administration	Council Meeting Date: 1/3/12																																	
TITLE OF ISSUE: Res. Designating Depositories for City																																			
BACKGROUND AND SUPPLEMENTAL INFORMATION: It is necessary for the City Council to designate the depository institutions for handling of City funds.																																			
<i>If additional space is required, attach a separate sheet</i>																																			
REQUESTED COUNCIL ACTION: Adoption of the Resolution.																																			
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Steiner		_____	_____	Norland		_____	_____	Schindle		_____	_____	Freyberg		_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><div style="border: 1px solid black; padding: 2px 10px;">X</div></td> <td style="text-align: center;"><div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div></td> <td style="text-align: center;"><div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div></td> <td style="text-align: center;"><div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div></td> <td style="text-align: center;"><div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<div style="border: 1px solid black; padding: 2px 10px;">X</div>	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>
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RESOLUTION NO.

RESOLUTION DESIGNATING DEPOSITORIES
FOR THE CITY OF NORTH MANKATO

WHEREAS, it is necessary for the City to designate depositories for City funds and establish the terms therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following banks are designated as City depositories:

Frandsen Bank & Trust
US Bank
Wells Fargo
First National Bank Minnesota
Pioneer Bank
Voyager Bank
Community Bank of Vernon Center
Minnstar Bank NA
TCF Bank FSB
Wells Federal Bank FSB
Northern Star Bank
United Prairie Bank

AND, FURTHER, that the City checking account shall be maintained at Frandsen Bank & Trust and shall be interest-bearing, and that any deposits at any of the aforementioned banks shall be collateralized as required by Minnesota statute.

Adopted by the City Council this 3rd day of January 2012.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12C	Department: Administration	Council Meeting Date: 1/3/12																											
TITLE OF ISSUE: Res. Setting Fees and Charges																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: It is necessary to set fees and charges by resolution of the City Council. A report containing recommendations for fees for certain municipal services is attached effective January 1, 2012. We have increased most fees by 10 percent.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Adoption of the Resolution.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Schedule of Fees and Charges _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Resolution No.

RESOLUTION SETTING FEES AND CHARGES

WHEREAS, the City of North Mankato provides various municipal services for which a fee is charged; and

WHEREAS, the City Code provides that such fees shall be set by resolution of the City Council; and

WHEREAS, a report containing recommendations for fees for certain municipal services effective January 1, 2012, is attached;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF NORTH MANKATO, MINNESOTA, that said fees and charges are adopted effective January 1, 2012.

Adopted by the City Council this 3rd day of January 2012.

Mayor

ATTEST:

City Clerk

LICENSES AND PERMIT FEES

LICENSE / PERMIT	FEES
Assessment Search	\$30
Band Shell Rental	\$300
Burning Permit	\$10
Cabaret	\$375 (annual)
Carnival License	\$60 / per day
Cigarette	\$150
City Audit	\$5
City Budget	\$10
City Code	\$60
Coin Operated Amusement Device	\$20/ site; \$20 per Device
City Plat Maps	\$5 + sales tax
Community Room Rental	\$80
Concession Permit	\$20 first day; \$5 each Additional day; \$100 deposit
Copies of City Documents	\$.25 each page
Dog License	(All 2-year) \$10 spayed female/male \$20 female/male \$2 duplicate
Event Trailer (Concession Trailer)	\$60 per two-day event; \$30 each additional day
Excavation Permit	\$160 plus \$5 State Surcharge \$85 plus \$5 State Surcharge – Boulevard Only
NSF Fee	\$25
Recycling Containers	\$8 + sales tax
LICENSE / PERMIT	
Mobile Home Park	\$60
Parade Permit	\$25

Park Shelter Reservations	\$80
Park Use	
Beer Permit	\$25
Deposit	\$250
Audio Permit	No Charge
Peddlers (Per Person)	\$15 / day \$30 / week \$90 / month \$250 / 6 months
Refuse Hauling	\$35 first vehicle; \$25 each additional
Rental License	\$25 one-time application fee; \$30 / Unit
Snow Removal	\$75 / hour; one hour minimum
Soft Drink	\$25
Taxicab	\$20 per vehicle
Weed Mowing	\$75 / hour; one hour minimum
PLANNING	
Annexation Petition	\$5 per acre (Min. \$100 – Max \$600)
Conditional Use Permits	\$335 plus \$2.00 per notice
Encroaching in Right-of-Way	\$155
Ordinance Amendment	\$335
PLANNING	
Plat Subdivision – Preliminary	\$60 plus \$5 / lot
Plat Subdivision – Final	\$60 plus \$10 / lot over 10 lots
Rezoning	\$335 plus 2.00 per notice
Sign Permit	\$35
Utility Easements, Street or Alley Vacation	\$325
Variance	\$95 Residential plus \$2.00 per notice; \$325 for all others
Wetland Sequencing or Replacement Plan	\$270

Wetland Exemption or No Net Loss Determination	\$200
Wetland Delineation Review	\$100
Notification Billing	\$2.00 for each required notice
Zoning Maps	\$10 + sales tax
ECONOMIC DEVELOPMENT	
T.I.F.	\$3,750 or actual, whichever is greater
Grant Applications	\$3,750 or actual, whichever is greater
Industrial Revenue Bonds	\$3,750 or actual, whichever is greater
BUILDING PERMITS	
TOTAL VALUATION	
\$1.00 to \$500.00	\$25.30
\$501.00 to \$2,000.00	\$25.85 for the first \$500.00 plus \$3.36 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2001.00 to \$25,000.00	\$76.18 for the first \$2,000.00 plus \$15.40 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$430.38 for the first \$25,000.00 plus \$11.11 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$708.13 for the first \$50,000.00 plus \$7.70 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,093.13 for the first \$100,000.00 plus \$6.16 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,557.13 for the first \$500,000.00 plus \$5.23 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,169.63 for the first \$1,000,000.00 plus \$3.47 for each additional \$1,000.00 or fraction thereof
Plan Review	65% of Building Permit Fee (3 units or more or Industrial/ Commercial)
PLUMBING PERMIT	
Per Fixture	\$1
Per Inspection	\$25
Plus Residential	\$25 / unit
Plus Commercial	\$25 / room

Plus Re-inspections	\$25
LIQUOR	
On-Sale Intoxicating Liquor	\$3,750
Sunday On-Sale Intoxicating Liquor	\$220
Club On-Sale	\$330
Wine License	\$275
Bottle Club (Set-Up License)	\$330
On-Sale 3.2 Liquor	\$275
Off-Sale 3.2 Liquor	\$35
Off-Sale Intoxicating	\$220
Temporary 3.2 Liquor	\$30
Temporary Intoxicating On-Sale Liquor	\$140
Temporary Non Enclosed License in the License Premises (not to exceed 3 days)	\$140
Permanent Non Enclosed License in the License Premises	\$415
INVESTIGATION FEES (LIQUOR)	
On-Sale Intoxicating Liquor	\$500
Off-Sale Intoxicating Liquor	\$625
Club On-Sale	\$625
Wine	\$125
On-Sale 3.2 Liquor	\$125
Off-Sale 3.2 Liquor	\$125
Temporary 3.2 Liquor	\$30
Temporary Intoxicating	\$30
POLICE DEPARTMENT FEES	
Duplication of Audio Tapes	\$10 / tape
Duplication of Pictures	\$6 / 1 st picture; \$1 for each additional picture
Police Reports - Accident, Case File	\$.25 each page
CASWELL PARK	
Maintenance Fee	\$35.00 per field, per day
Striping Fee	\$6.00 per field, per time * All fields striped prior to the start of play each tournament day.
Dragging Fee	\$6.00 per field, per time * All fields dragged prior to the start of play each tournament day.

Diamond Dry	\$10.00 per bag *Diamond Dry will only be used at Tournament Director's request.
Light Fee	\$20.00 per hour, per field
Deposit	\$100.00 per tournament *Deposit will be forfeited if tournament is not held. Deposit will apply toward tournament fees if tournament is held.
BATTING CAGES	\$25.00 per day
SCC FIELDS	
Maintenance Fee	\$20.00 per field for dragging and striping
Diamond Dry	\$10.00 per bag *Diamond Dry will only be used at Tournament Director's request.
Deposit	\$100.00 per tournament *Deposit will be forfeited if tournament is not held. Deposit will apply toward tournament fees if tournament is held.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12D	Department: Administration	Council Meeting Date: 1/3/12																																																										
TITLE OF ISSUE: School and Conference																																																												
BACKGROUND AND SUPPLEMENTAL INFORMATION: Item 1 is a Travel and Training request for a school and conference. The school does not include out-of-state travel.																																																												
<i>If additional space is required, attach a separate sheet</i>																																																												
REQUESTED COUNCIL ACTION: Approve Actual and Necessary Expenses																																																												
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 65%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Freyberg		_____	_____	Steiner		_____	_____	Norland		_____	_____	Schindle		_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2">Other (specify)</td> <td colspan="3">Travel and Training Request</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Travel and Training Request			_____					_____					_____					_____				
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																											



Date: 12/16/2011

CITY OF NORTH MANKATO
Training and Travel Request

Department: Police

Names: Shawn Morgan, Chris Hendrickson, Dan Forster

Number of Personnel Attending: 3

Event: 17th Annual Tactical Training Conference

Dates: March 4-6th, 2012

Location: Alexandria Technical College/ Arrowwood Conference Center

Required Training for Certification/License: X Yes No

What Certification/License is this training required for? POST Licensure

Description: Annual statewide training conference. This years conference includes several shooting courses, a mirror course, response to mass incidents, numerous incident debriefs, as well as multiple opportunities to attend other breakout sessions. This training is attend by all members of the River Valley Tactical Team. As Treasurer of the SOTA Board, Officer Morgan attends at no cost for lodging, training or meals.

17th Annual Tactical Conference

March 4-6, 2012 Alexandria Technical College / Arrowwood Conference Center

Registration fees (includes lodging for 2 nights, meals and education)

Fees are all per person: Single Occupancy \$325, Double Occupancy \$260, Triple Occupancy \$235

2012 Online Registration Link

Check out the 2012 Conference location!

SOTA 2012 Vendor information

To register online, go to <http://www.regonline.com/SOTA2012>

Instructor Proposal Form

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 14A	Department: Finance	Council Meeting Date: 1/3/12																																																					
TITLE OF ISSUE: Property Casualty Insurance Dividend																																																							
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: We are in receipt of our annual dividend from the League of Minnesota Cities Insurance Trust for our property casualty insurance coverage. The Insurance Trust distributes the annual dividends based on the experience of the trust and the City's proportion of total premium. The Finance Director has prepared a table of premiums and dividends since 2002. The League of Minnesota Cities Insurance Trust has proven to be a very cost effective method of obtaining our necessary insurance coverages.</p> <p style="text-align: right; font-style: italic; font-size: small;">If additional space is required, attach a separate sheet</p>																																																							
REQUESTED COUNCIL ACTION: None required - information item.																																																							
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Norland</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Schindle</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Dehen</td> </tr> </table>		Aye	Nay		_____			Steiner	_____			Norland	_____			Schindle	_____			Freyberg	_____			Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2">Other (specify) _____</td> <td colspan="3">Historical Table 2002-2012</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Historical Table 2002-2012			_____					_____					_____				
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Memorandum

To: Honorable Mayor and City Council
City of North Mankato

From: Clara Thorne, Finance Director

Subject: 2011 Property/Casualty Insurance Dividend

Date: December 28, 2011

Cc:

The City of North Mankato received a property/casualty insurance dividend in the amount of \$40,053 from the League of Minnesota Cities Insurance Trust (LMCIT). This is our portion of a \$12 million dividend, which the LMCIT property/casualty program is returning to member cities. The dividend is based on the amount of premiums paid, the length of time the City has been in the LMCIT, and the City's loss experience.

This \$40,053 dividend compares to a total 2011 premium of \$143,611. Enclosed is a chart showing North Mankato's premium and dividend history.

CITY OF NORTH MANKATO
PROPERTY/CASUALTY INSURANCE COMPARISONS
2002 - 2012

	2002/2003	2003/2004	2004/2005	2005/2006	2005/2006	2007/2008	2008/2009	2009/2010	2010/2011	2011/2012
Premium	\$108,086	\$105,880	\$107,110	\$112,816	\$130,030	\$129,330	\$133,484	\$135,209	\$141,175	\$143,611
Dividend	\$37,625	\$34,833	\$34,374	\$45,007	\$14,961	\$25,909	\$14,681	\$31,380	\$33,937	\$40,053
Net Premium	\$70,461	\$71,047	\$72,736	\$67,809	\$115,069	\$103,421	\$118,803	\$103,829	\$107,238	\$103,558

CLAIM REPORT
BILLS PAID AFTER THE COUNCIL MEETING OF DECEMBER 19, 2011
END OF MONTH

70759	Frandsen Bank & Trust	safe deposit box fee-Mun Bldg	\$50.00
70760	HickoryTech	telephone bill-All Depts.	\$467.46
70761	Taylor Corporation	2000 Ford truck-Capital Facilities-Sewer	\$5,000.00
70762	John Deere Financial	equipment parts-Mun Bldg & Street	\$201.64
70763	Sprint	PCS connection card data plan-Police & Public Access	\$159.96
70764	Telrite Corporation	long distance phone bill-Mun Bldg	\$221.64
70765	North Mankato Motor Vehicle Registrar	MVET for Ford F-350 truck-Capital Facilities-Sewer	\$383.25
70766	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
70767	ICMA Retirement Trust - 457	employee payroll deductions	\$26,443.85
70768	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$380.75
70769	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
70770	Wells Fargo Bank	admin bond fees-GO Port Auth/Port Auth TIF	\$1,050.00
70771	Xcel Energy	electric bill-All Depts.	\$8,139.72
	Ameripride Services	mats, uniform & towel service-All Depts.	\$802.96
	BRHB, Inc.	refund of license fees	\$47.50
	Barnes & Noble, Inc.	books-Library	\$36.70
	Benco Electric Cooperative	electric bill-All Depts.	\$20,960.76
	Blue Earth County Sheriff's Office	supplies-Task Force	\$58.65
	Blue Earth County	salary & telephone bill-Task Force	\$14,240.06
	Bolton & Menk, Inc.	engineering fees-2011 Construction	\$35,568.50
	C & S Supply Co., Inc.	equipment parts & supplies-All Depts.	\$194.43
	CCP Industries, Inc.	supplies-Shop	\$53.94
	Caretakers of Mankato, Inc.	snow removal-Public Access	\$114.76
	Cargill, Inc.	road salt-Street Dept.	\$3,732.78
	Carquest Auto Parts	equip parts & supplies-Str, Park & Equip Certificates	\$468.03
	Catco Parts Service	equipment parts-Street & Equipment Certificates	\$142.49
	Central Concrete	sidewalk replacement 706 Range St.-Comm Dev	\$202.67
	Coca-Cola Refreshments	pop-Unallocated	\$88.00
	Computer Technology Solutions	equip parts, supp & software lic-Fin, Pol, Insp & P/A	\$1,218.22
	Crysteel Truck Equipment	equipment part for sander box-Equipment Certificates	\$170.51
	DEMCO, Inc.	supplies-Library	\$266.72
	Department of Transportation	material testing-2011 Construction	\$86.39
	EBSCO Information Service	adjustment rate for magazine subscription-Library	\$3.36

CLAIMS CONTINUED

Emergency Automotive Technologies	equipment parts-Fire Dept.	\$117.65
Express Services, Inc.	temporary crossing guards-Police Dept.	\$636.34
Fastenal Company	supplies-Mun Bldg & Street	\$60.24
Forestry Suppliers, Inc.	supplies-Inspection	\$192.53
Free Press	ad-Storm Water	\$25.10
G & L Auto Supply	equipment parts & supplies-Street & Park Depts.	\$28.73
Gale Group	books-Library & Bookmobile	\$139.13
Gangelhoff, Brian	shoes, clothing & pedometer-Pol Physical Fitness	\$138.75
Hach Company	water testing-Water Dept.	\$1,575.91
Haefner Auto Supply, Inc.	equipment part-Task Force	\$126.79
Hallock Company	repair garage door-Sanitation	\$297.75
Hawkins, Inc.	chemicals & equipment parts-Water Dept.	\$2,277.57
Hermel, A.H. Company	hot chocolate-Library	\$32.76
Hillyard/Hutchinson	supplies-Water Dept.	\$343.74
Horvick, Inc.	equipment part-Street Dept.	\$3.60
Hunt, Amy	supplies-Bookmobile	\$103.87
Industrial Fabrication Services	equipment repair-Caswell	\$609.19
Infratech Infrastructure Technologies	equipment parts-Sewer Dept.	\$374.85
Ingram Library Services	books-Library & Bookmobile	\$1,830.19
JT Services	lens for light poles at batting cages-Sales Tax Fund	\$139.59
Jeane Thorne, Inc.	professional service-Task Force	\$560.00
Johnson, Andy	travel expense-Task Force	\$17.00
Judd, John	supplies-Task Force	\$138.76
Kato Glass	equipment repair-Task Force	\$50.00
LJP Enterprises, Inc.	trailer rent-Sanitation	\$600.00
Larkstur Engineering & Supply	equipment parts-Street & Equipment Certificates	\$94.48
Lawson Products	supplies-Shop	\$387.63
Lloyd Lumber	supplies & digital level-All Depts.	\$910.97
MacTools Distributor	supplies-Shop	\$32.20
Mankato Bearing Co.	lubricant & equipment parts-Street & Park Depts.	\$223.19
Mankato Implement	equipment parts-Street Dept.	\$218.38
Mankato Public Schools	transportation for special program-Library	\$56.60
Meyer & Sons, Inc.	refrigerator repair-Mun Bldg	\$85.50
Menards-Mankato	supplies-Shop, Park & Water Depts.	\$296.76
MII Life Ins.-VEBA	final contribution for VEBA	\$15,015.50
MII Life Ins.-VEBA	final contribution for VEBA	\$2,668.32
Minnesota Iron & Metal Co.	equipment parts-Caswell & Equipment Certificates	\$217.52
Minnesota Pipe & Equipment	equipment parts & supplies-Water Dept.	\$545.82
MRCI	wages for MRCI employees-Sanitation	\$8,200.09
Minnesota State University	work study student-Library	\$52.00

CLAIMS CONTINUED

Neubert Millwork & Lumber	building materials-Mun Bldg & Park	\$97.22
New Ulm Quartzite Quarries	sealcoat rock-Street Dept.	\$24,421.20
Newman Signs	sign materials-Street Dept.	\$196.07
Nicollet County Auditor/Treasurer	inspection service-2011 Construction	\$3,383.37
North Central International	equip parts & software-Str, Shop & Equip Certificates	\$2,692.54
Northern States Supply, Inc.	supply-Street Dept.	\$26.86
OverDrive, Inc.	downloadable ebooks & audio books-Library	\$1,041.16
Paulson, Andy	shoes & clothing-Police Physical Fitness	\$130.60
Pepsi-Cola of Mankato, Inc.	pop-Unallocated	\$90.95
Petty Cash, Clara Thorne	petty cash items-All Depts.	\$151.79
Phillips, Kyle	travel expense-Task Force	\$14.73
Plant & Flanged Equipment Co.	equipment parts-Sewer Dept.	\$334.41
Plunkett's Pest Control	professional service-Street Dept.	\$100.50
PowerPlan	equipment parts-Street, Park & Equip Certificates	\$1,186.60
Professional Equipment	home inspector kit & supply-Inspections	\$237.87
Red Feather Paper Co.	supplies-Mun Bldg, Police, Library & Sanitation	\$690.00
River Bend Business Products	copier maintenance-Mun Bldg & Police	\$395.26
Safelite Fulfillment, Inc.	equipment parts-Street Dept.	\$59.29
Select Account	December participant fee-Unallocated	\$113.46
Sherwin Williams	paint-Mun Bldg & Police	\$166.32
Sign Pro	signs-2011 Construction	\$161.06
Skarpohl Pressure Washer Sales, Inc.	supply-Park Dept.	\$34.20
Southern Minnesota Construction	demo-Mun Bldg	\$45.00
Spieker, Kevin	shoes & gym fitness kit-Police Physical Fitness	\$93.80
SPS Companies	plumbing supplies & drinking fountain-Street Dept.	\$789.67
Staples Advantage	supplies-All Depts.	\$243.73
Stone & Steel	paver-Contingency	\$55.53
StopTech	portable alarm system/VARDA equipment-Equip Cert	\$3,174.50
Survey Services, Inc.	professional service-Comm Dev	\$900.00
Swenson, Jeremy	running shoes-Police Physical Fitness	\$124.98
Thein Well Co., Inc.	Well #8 rehab-Water Dept.	\$19,963.00
Tire Associates	tire repairs-Street Dept.	\$111.30
Tumbleweed Press, Inc.	database renewal-Library	\$399.00
Ubongen, Elma	refund of community room reservation fee	\$60.00
Uniforms Unlimited	badge-Police Dept.	\$129.85

CLAIMS CONTINUED

United Rentals	supplies-Park Dept.	\$31.92
Valley National Gases	welding supplies-Shop	\$168.61
Viking Electric Supply	electrical supplies-Street Dept.	\$16.69
Voyageur Web	upgrade web site-Contingency	\$6,195.00
Wayne's Auto Body, Inc.	body work & paint for equip for sander box-Equip Cert	\$667.67
Werner Electric Supply	electrical supplies-Park Dept.	<u>\$43.65</u>
Total		<u><u>\$229,573.19</u></u>

CLAIMS CONTINUED

General	\$86,591.23
Library	\$3,788.25
Bookmobile	\$584.22
Community Development	\$1,202.67
Local Option Sales Tax	\$139.59
Contingency	\$6,250.53
Capital Facilities & Equipment Replacement-Sewer	\$5,383.25
GO Port Authority Bonds 2011A	\$525.00
Port Authority Tax Increment Revenue Bonds 2011B	\$525.00
Equipment Certificates	\$5,573.18
2011 Construction	\$39,199.32
Water	\$52,333.13
Sewer	\$2,068.99
Sanitary Collection	\$9,314.24
Storm Water	\$37.91
Public Access	\$850.69
Minnesota River Valley Drug Task Force	<u>\$15,205.99</u>
Total	<u><u>\$229,573.19</u></u>

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF DECEMBER 19, 2011
END OF MONTH

Wells Fargo Bank	admin bond fees-GO Port Auth/Port Auth TIF	<u>\$1,050.00</u>
Total		<u><u>\$1,050.00</u></u>

List of Port Authority Bills in the Amount of \$1,050.00

Council Meeting of January 3, 2012

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$229,573.19

Council Meeting of January 3, 2012

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CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF JANUARY 3, 2012

A+ Security, Inc.	monitoring of alarm system-Public Access	\$63.96
Adams, Nicole	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Adams, Nicole	cell phone allowance for 2012-Police Dept.	\$516.00
Adams, Nicole	uniform allowance for 2012-Police Dept.	\$408.00
AMEM	2012 membership dues-Civil Defense	\$100.00
American Payment Centers	utility drop box rental-Sewer	\$93.00
Balbach, Kurt	uniform allowance for 2012-Street Dept.	\$343.20
Bobholz, Jacob	uniform allowance for 2012-Water Dept.	\$343.20
Bobholz, Jacob	cell phone allowance for 2012-Water Dept.	\$516.00
Bock, Carl	cell phone allowance for 2012-Police Dept.	\$516.00
Bock, Carl	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Bock, Carl	uniform allowance for 2012-Police Dept.	\$408.00
Boswell, Dan	uniform allowance for 2012-Storm Water	\$343.20
Boyer, Chris	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Boyer, Chris	uniform allowance for 2012-Police Dept.	\$408.00
Boyer, Chris	cell phone allowance for 2012-Police Dept.	\$516.00
City Center Partnership	contribution-Comm Dev	\$5,000.00
City Center Partnership	2012 Walking Sculpture Tour Sponsorship-Port Auth	\$1,000.00
City of Mankato	wastewater fee for January-Sewer	\$65,000.00
Coalition of Greater Minnesota Cities	2012 dues assessment-Mayor, Wtr, Swr & 2011 Const	\$22,585.00
Coyour, Roger	uniform allowance for 2012-Park Dept.	\$343.20
Doran, Heather	cell phone allowance for 2012-Public Access	\$516.00
Forster, Daniel	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Forster, Daniel	uniform allowance for 2012-Police Dept.	\$408.00
Free Press	subscription renewal-Admin	\$184.05
GMRPT Coalition	2012 membership dues-Comm Dev	\$150.00
Gangelhoff, Brian	uniform allowance for 2012-Police Dept.	\$408.00
Gangelhoff, Brian	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Goebel, James	uniform allowance for 2012-Sewer Dept.	\$343.20
Goebel, Neil	uniform allowance for 2012-Park Dept.	\$343.20
Hansen Sanitation	refuse pickup-Sanitation	\$45,917.18
Hendrickson, Christopher	uniform allowance for 2012-Police Dept.	\$408.00
Hendrickson, Christopher	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Hlavac, Steven, Jr.	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Hlavac, Steven, Jr.	uniform allowance for 2012-Police Dept.	\$408.00

CLAIMS CONTINUED

Hoerst, Hazel L.	principal & interest contract for deed-Jt Economic Dev	\$29,500.00
Howe, Sandra	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Howe, Sandra	uniform allowance for 2012-Police Dept.	\$408.00
Johnson, Lonnie	uniform allowance for 2012-Water Dept.	\$343.20
Johnson, Lonnie	cell phone allowance for 2012-Water Dept.	\$516.00
Kemp, Dennis	cell phone allowance for 2012-Public Access	\$516.00
Kleist, Randy	uniform allowance for 2012-Water Dept.	\$343.20
Kleist, Randy	cell phone allowance for 2012-Water Dept.	\$516.00
Knudson, David	cell phone allowance for 2012-Inspections	\$996.00
Kopischke, Mark	uniform allowance for 2012-Street Dept.	\$343.20
Ling, Kevin	uniform allowance for 2012-Street Dept.	\$343.20
Lobitz, Jason	uniform allowance for 2012-Park Dept.	\$343.20
Madison National Life Insurance	life insurance for January	\$609.11
Madison National Life Insurance	voluntary life insurance for January	\$191.90
Malwitz, Charles	uniform allowance for 2012-Park Dept.	\$143.00
Mettler, Todd	uniform allowance for 2012-Park Dept.	\$343.20
Mettler, Todd	cell phone allowance for 2012-Park Dept.	\$516.00
Minnesota Department of Agriculture	pesticide applicator license renewal-Park Dept.	\$15.00
MN Dept Employment & Economic Dev	Thin Film grant repayment-Port Auth State Rev Loan	\$1,931.22
Morgan, Shawn	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Morgan, Shawn	uniform allowance for 2012-Police Dept.	\$408.00
Morse, Rhett	uniform allowance for 2012-Street Dept.	\$343.20
Morse, Rhett	cell phone allowance for 2012-Street Dept.	\$516.00
National League of Cities	2012 membership dues-Council	\$1,489.00
Neubert, Thomas	uniform allowance for 2012-Water & Sewer Depts.	\$343.20
Neubert, Thomas	cell phone allowance for 2012-Water & Sewer Depts.	\$516.00
Nimps, Nathaniel	uniform allowance for 2012-Sewer Dept.	\$343.20
North Mankato Civic & Commerce Assn	2012 membership fee-Admin	\$20.00
Paulson, Andreas	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Paulson, Andreas	uniform allowance for 2012-Police Dept.	\$408.00
Peterson, Richard	uniform allowance for 2012-Water Dept.	\$57.20
Peterson, Richard	cell phone allowance for 2012-Water Dept.	\$106.00
Pohlman, Timothy	cell phone allowance for 2012-Fire Dept.	\$516.00
Rader, Duane	uniform allowance for 2012-Water Dept.	\$343.20
Rader, Duane	cell phone allowance for 2012-Water Dept.	\$516.00
Rist, Albert J.	principal & interest contract for deed-Jt Economic Dev	\$29,500.00
Rist, John A.	principal & interest contract for deed-Jt Economic Dev	\$29,500.00
Rist, Loren E.	principal & interest contract for deed-Jt Economic Dev	\$29,500.00
Ruch, Nathan	cell phone allowance for 2012-Mun Bldg	\$516.00
Sande, Wendell	car allowance for January-Admin	\$400.00

CLAIMS CONTINUED

Sande, Wendell	cell phone allowance for 2012-Admin	\$516.00
Spieker, Kevin	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Spieker, Kevin	uniform allowance for 2012-Police Dept.	\$408.00
Swanson, Bradley	cell phone allowance for 2012-Street Dept.	\$636.00
Swanson, Bradley	uniform allowance for 2012-Street Dept.	\$343.20
Swenson, Jeremy	clothing maintenance allowance for 2012-Police Dept.	\$408.00
Swenson, Jeremy	uniform allowance for 2012-Police Dept.	\$408.00
Tostenson, Derek	cell phone allowance for 2012-2011 Construction	\$984.00
Tostenson, Phil	uniform allowance for 2012-Park Dept.	\$343.20
US Hwy 169 Corridor Coalition	2012 membership dues-Contingency	<u>\$1,000.00</u>
Total		<u><u>\$290,381.22</u></u>

CLAIMS CONTINUED

General	\$35,496.56
Library	\$37.60
Community Development	\$5,162.60
Contingency	\$1,000.00
Port Authority	\$1,000.00
Port Authority State Revolving Loan Fund	\$1,931.22
Joint Economic Development Fund	\$118,000.00
2011 Construction	\$5,509.40
Water	\$6,360.92
Sewer	\$68,488.72
Sanitary Collection	\$45,918.54
Storm Water	\$351.20
Public Access	<u>\$1,124.46</u>
Total	<u><u>\$290,381.22</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF JANUARY 3, 2012

City Center Partnership	2012 Walking Sculpture Tour Sponsorship-Port Auth	\$1,000.00
Hoerst, Hazel L.	principal & interest contract for deed-Jt Economic Dev	\$29,500.00
MN Dept Employment & Economic Dev	Thin Film grant repayment-Port Auth State Rev Loan	\$1,931.22
Rist, Albert J.	principal & interest contract for deed-Jt Economic Dev	\$29,500.00
Rist, John A.	principal & interest contract for deed-Jt Economic Dev	\$29,500.00
Rist, Loren E.	principal & interest contract for deed-Jt Economic Dev	<u>\$29,500.00</u>
Total		<u><u>\$120,931.22</u></u>

List of Port Authority Bills in the Amount of \$120,931.22

Council Meeting of January 3, 2012

Mayor Mark Dehen

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List of Bills in the Amount of \$290,381.22

Council Meeting of January 3, 2012

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