

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on January 3, 2012. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Steiner, Norland, Schindle and Freyberg, City Administrator Sande, Finance Director Thorne, City Clerk Gehrke, Engineer Malm, Attorney Kennedy and Planner Fischer.

#### **Approval of Agenda**

**Council Member Steiner moved, seconded by Council Member Schindle, to approve the agenda as presented.**

#### **Approval of Minutes**

**Council Member Freyberg moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of December 19, 2011. Vote on the motion: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

#### **Correspondence**

##### **Thank-You Letter from LEEP**

Mayor Dehen read a letter from LEEP thanking the City for the generous gift which they will use to purchase supplies for the Special Olympic Athletes.

##### **Thank-You Letter from Girl Scouts of Minnesota and Wisconsin River Valleys**

The Mayor read a letter from the Girl Scouts of Minnesota and Wisconsin River Valleys thanking the City for the generous donation for the Girl Scouts North Mankato Service Unit.

#### **Open the Meeting to the Public for the First Time**

The Mayor opened the meeting for the first time with no one appearing.

#### **Staff Reports**

##### **City Administrator**

##### **Res. No. 01-12 Designating Official Newspaper**

Administrator Sande presented Resolution No. 01-12 designating an official newspaper for the City of North Mankato for 2012 legal announcements and publications. Where permitted, announcements and publications will be placed on the City's web site. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 01-12 Designating *The Mankato Free Press* as the official newspaper for the City of North Mankato. Vote on the Resolution: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

##### **Res. No. 02-12 Designating Depositories for City of North Mankato**

**Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 02-12 designating the following banks as City depositories: Frandsen Bank & Trust, US Bank, Wells Fargo, First National Bank Minnesota, Pioneer Bank, Voyager Bank, Community Bank of Vernon Center, Minnstar Bank NA, TCF Bank FSB, Wells Federal Bank FSB, Northern Star Bank and United Prairie Bank. Vote on the Resolution: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

**Res. No. 03-12 Setting Fees and Charges**

Administrator Sande presented a recommendation for fees for certain municipal services effective January 1, 2012. He reported that most fees have increased by 10 percent and provided a side-by-side comparison of fees showing the increases as discussed during the budget process. He reported the building permit fees are in line with the City of Mankato's building permit fees. **Council Member Norland moved, seconded by Council Member Schindle, to adopt Resolution No. 03-12 Setting Fees and Charges. Vote on the Resolution: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

**School and Conference**

**Council Member Steiner moved, seconded by Council Member Norland, to approve actual and necessary expenses for the following school and conference:**

1. 17<sup>th</sup> Annual Tactical Training Conference, Alexandria, March 4-6, for three Patrol Officers.

**Vote on the motion: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

**ISO Rating for North Mankato Fire Department**

Fire Chief Tim Pohlman appeared before the Council and reported he received notification that effective March 1, 2012 the ISO Rating for the North Mankato Fire Department has been upgraded from Class 5 to Class 4. Chief Pohlman reported he has been working on the water system analysis with the Water Department and this is part of the reason for the rating upgrade.

**Finance Director**

**Property/Casualty Insurance Dividend**

Finance Director Thorne reported the League of Minnesota Cities Insurance Trust notified the City of a property/casualty insurance dividend in the amount of \$40,053 for 2011 from a total 2011 premium of \$143,611. A historical recap of the premiums paid and dividends received for the period 2002-2012 was presented.

**Report from Council Members**

**Council Member Norland**

Council Member Norland thanked the City for the wonderful holiday decorations. Administrator Sande noted that the Civic & Commerce Association has made the holiday decorations possible through their many donations over the years.

**Council Member Schindle**

Council Member Schindle asked if staff had an opportunity to look at the snowplowing on Bennett Street. Administrator Sande reported the Public Works Director would be forwarding a memo to the Council shortly.

**Council Member Freyberg**

Council Member Freyberg asked who was in charge of pruning boulevard trees. He reported he received complaints about the tree trimming that took place on the property from 2161 to 2179 Eagle Ridge Drive. He took pictures of the trimming of boulevard trees and stated

the trimming was unnecessary and the trees were butchered. He reported the pruning was so inappropriate and he believes the employees need some training. Administrator Sande reported he was unaware of the tree trimming going on and believed trees were going to be removed in the ponds and wetlands. The Administrator reported he asked the Public Works Director to cease and desist any tree trimming until this matter can be resolved. Discussion was held regarding the aggressive tree trimming done by Xcel in their easements including removal of trees completely to be replaced by low-growing trees.

**Report from Mayor**

Mayor Dehen reported he received an invitation from Susan Weinberger to a forum discussing ways the church could help the community. The forum is to be held from 9:30 a.m. to 10:30 a.m. on Sunday, January 8, 2012 at Bethlehem Lutheran Church on Second Street. He asked if any Council Members would be able to attend the forum. Mayor Dehen will be attending part of the forum. Council Member Norland requested that any discussion items be sent to her and she will compile a list of ways the church could help the community.

The Mayor reported that "Coffee with the Council" will be held from 10-11 a.m. on Saturday, January 14, 2012 at the Circle Inn, 232 Belgrade Avenue.

**Open the Meeting to the Public for the Second Time  
Mark Haack, 713 Bennett Street**

Mark Haack, 713 Bennett Street, appeared before the Council and requested a copy of the memo regarding the snowplowing on Bennett Street. He also reported that trees have been planted at the corner of Garfield Avenue and Lake Street that are not in a very good spot and when grown will obstruct the view at this corner.

**Bills and Appropriations**

Council Member Norland moved, seconded by Council Member Steiner, to approve all bills and appropriations in the amounts of \$290,381.22 and \$229,580.46. Vote on the motion: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 7:22 p.m.

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Mayor

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City Clerk

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 7A	Department: Finance	Council Meeting Date: 1/17/12																																																
<b>TITLE OF ISSUE:</b> Certificate of Achievement for Excellence in Financial Reporting for FY Ended December 31, 2010																																																		
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Attached is a letter and news release announcing the Comprehensive Annual Financial Report for FY ended December 31, 2010 qualified for a Certificate of Achievement for Excellence in Financial Reporting. In 2009, 129 Certificates of Achievement were awarded of which 96 were to City government. Information for 2010 is not yet available.																																																		
<i>If additional space is required, attach a separate sheet</i>																																																		
<b>REQUESTED COUNCIL ACTION:</b> Information only																																																		
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Letter and news release</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Letter and news release			_____					_____					_____				
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Government Finance Officers Association  
203 N. LaSalle Street - Suite 2700  
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

January 5, 2012

The Honorable Gary Zellmer  
Mayor  
City of North Mankato  
1001 Belgrade Avenue  
North Mankato MN 56003-3502

Dear Mayor Zellmer:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **December 31, 2010** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Certificate of Achievement plaque will be shipped to:

**Steven P. Mork**  
**Finance Director**

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, [www.gfoa.org](http://www.gfoa.org).

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,  
Government Finance Officers Association

A handwritten signature in cursive script that reads "Stephen J. Gauthier".

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



Government Finance Officers Association  
203 N. LaSalle Street - Suite 2700  
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

01/05/2012

NEWS RELEASE

For Information contact:  
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of North Mankato** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

**Steven P. Mork, Finance Director**

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 8A	Department: Administration	Council Meeting Date: 1/17/12																											
<b>TITLE OF ISSUE: Amending Code of Ordinances</b>																													
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Subsequent to the adoption of the new City Code in 2007, the Council determined that it would be appropriate to update the Code of Ordinances annually to ensure that it remains current. Based on a review of 2011's activity, the City Planner has developed the recommended changes as outlined in the attached information.																													
<i>If additional space is required, attach a separate sheet</i>																													
<b>REQUESTED COUNCIL ACTION: Adoption of the Ordinance.</b>																													
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Ordinance No. 43, Fourth Series</u> <u>Affidavit of Publication</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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# AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.  
County of Blue Earth

James P. Santori, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as *The Free Press and The Land*, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed \_\_\_\_\_ Notice \_\_\_\_\_

\_\_\_\_\_ which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on Tuesday, the 3 day of January, 2011, and was thereafter printed and published on every Tuesday to and including Tuesday, the 3 day of January, 2012; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice.

abcdefghijklmnopqrstuvwxyz

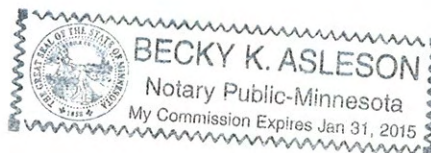
By: \_\_\_\_\_

Publisher

Subscribed and sworn to before me on this 3 day of January, 2012.

\_\_\_\_\_  
Notary Public

January 3, 2012  
**NOTICE OF PUBLIC HEARING  
TO AMEND NORTH  
MANKATO CITY CODE**  
NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 17th day of January, 2012, to hold a public hearing to amend the City Code of North Mankato to include all Ordinances adopted by the City Council in 2011 and other amendments to the Code as necessary. Such persons as desire to be heard with reference to the proposed amendment to the City Code will be heard at this meeting.  
Dated this 3rd day of January 2012.  
Nancy Gehrke, CMC  
City Clerk  
City of North Mankato, Minnesota



NOTICE OF PUBLIC HEARING  
TO AMEND NORTH MANKATO CITY CODE

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 17<sup>th</sup> day of January, 2012, to hold a public hearing to amend the City Code of North Mankato to include all Ordinances adopted by the City Council in 2011 and other amendments to the Code as necessary.

Such persons as desire to be heard with reference to the proposed amendment to the City Code will be heard at this meeting.

Dated this 3rd day of January 2012.

Nancy Gehrke, CMC  
City Clerk  
City of North Mankato, Minnesota

ORDINANCE NO. 43, FOURTH SERIES

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR  
THE CITY OF NORTH MANKATO, MINNESOTA  
REVISING, UPDATING AND  
COMPILING CERTAIN ORDINANCES OF THE CITY DEALING WITH THE  
SUBJECTS EMBRACED IN THE CODE OF ORDINANCES, AND PROVIDING  
PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES

WHEREAS, Minnesota Statutes Section 415.02 and 415.021 authorize the City to cause its ordinances to be revised, updated and compiled;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, ordains as follows:

**Section 1.** All portions of the City of North Mankato Code will be revised as outlined in Exhibit A attached; and

**Section 2.** Ordinance Nos. 35, 36, 37, 38, 39, 40, 41, and 42, Fourth Series are incorporated into the revised Code of Ordinances;

**Section 3.** This ordinance amending the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the City's official newspaper. The City Clerk shall cause a substantial quantity of the amended Code of Ordinances to be printed for public distribution to the public at actual cost and shall furnish a copy of the amended Code of Ordinances to the County Law Library or its designated depository. The official copy of this amended Code of Ordinances shall be marked and kept in the Office of the City Clerk.

**Section 4.** The Code of Ordinances is declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by Minnesota Statutes by the Courts of the State of Minnesota.

**Section 5.** This ordinance amending the Code of Ordinances shall take effect upon publication of this ordinance in the City's official newspaper.

Adopted by the City Council of the City of North Mankato this 17<sup>th</sup> day of January 2012.

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Mayor

ATTEST:

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City Clerk



**EXHIBIT A**  
**TO ORDINANCE NO. 43, FOURTH SERIES**  
**UPDATING CODE OF ORDINANCES**  
**CITY OF NORTH MANKATO**

**Section 91.05 (D) Unclaimed Animals.**

At the expiration of the times established in division (C) of this section, if the animal has not been reclaimed in accordance with the provisions of this section, the officer appointed to enforce this section may let any person claim the animal by complying with all provisions to this section, ~~or the officer may sell the animal to the University of Minnesota, or cause the animal to be destroyed in a proper and humane manner and shall properly dispose of the remains thereof.~~ Any money collected under this section shall be payable to the City Clerk.

**Section 110.071 (4) Rejection of Applicants.**

a. ~~Except for the positions set forth in M.S. § 364.09, the city will not reject an applicant for a license on the basis of the applicant's prior conviction, unless the crime is directly related to the license sought, and the conviction is for a felony, gross misdemeanor, or misdemeanor with a jail sentence.~~

**Section 151.07 Action on Application for Rental License.**

Upon receipt of a completed application and payment of all license fees, the City Clerk or his or her designee shall issue a license to the applicant for specified property. All residential rental property in North Mankato must obtain a license by January 1, 2003. Such licenses will be valid for a period of 1 year unless canceled or revoked pursuant to this chapter. From January 1, 2004, forward, all licensees will be required to obtain annual renewal of their residential licenses on or before December 15 of each year. If by December 15 of each year, a rental license has not been renewed, a \$100 reinstatement fee for each license will be charged in addition to the annual license fee.

**Section 154.16 (G) Informational/directional signs.**

(1) ~~Up to five (5) On-site~~ directional signs *per site*, ~~not exceeding a maximum of 2 square feet per sign and a maximum number of 5 signs per site,~~ shall be permitted in any commercial or industrial district for the purposes of directing vehicular or pedestrian traffic in a safe and convenient manner: *as follows:*

<u><b>Zoning District</b></u>	<u><b>Maximum Size</b></u>
<b><i>B-1, B-2, B-3, OR-1 and CBD</i></b>	<b><i>6 square feet</i></b>
<b><i>I-1, M-1 and M-2</i></b>	<b><i>Buildings over 25,000 sq. ft. – 10 sq. ft.</i></b> <b><i>Buildings under 25,000 sq. ft. – 6 sq. ft.</i></b>

**(L) Summary**

In table – change Informational/directional Maximum Square Footage column from ~~2-sq. ft.~~ to ***See (G) (1)***

**THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD**

OFFICIAL PROCEEDINGS OF THE  
BOARD OF COUNTY COMMISSIONERS OF THE  
COUNTY OF NICOLLET  
January 2, 2012

The Nicollet County Board of Commissioners met in regular session at the Nicollet County Government Center in St. Peter on Tuesday, January 3, 2012 at 9:00 a.m. Commissioners Jack Kolars, James Stenson, Dr. Bruce Beatty, David Haack and Marie Dranttel were present. Also present were County Administrator Robert Podhradsky, Recording Secretary Margo Brown, County Auditor-Treasurer Bridgette Kennedy, and County Attorney Michelle Zehnder Fischer.

The first order of business was election of officers for 2012. Upon a motion by Commissioner Jack Kolars and seconded by Dave Haack, it was moved to nominate Commissioner Dr. Bruce Beatty for the position of Chair of the Nicollet County Board for 2012. The motion carried unanimously.

Upon a motion by Commissioner James Stenson and seconded by Jack Kolars, it was moved to nominate Commissioner David Haack for the position of Vice Chair of the Nicollet County Board for 2012. The motion carried unanimously.

Upon a motion by Commissioner James Stenson and seconded by Jack Kolars, it was moved to approve the minutes of the December 13, 2011 Board of Commissioners meeting. The motion carried unanimously.

Under Public Appearances, Mr. Wendell Sande addressed the Board to discuss issues relating to the application for abatement for South Central Service Coop in North Mankato. He provided information about this request and the property in question. This issue will be discussed at a later time in the meeting today.

Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to approve the bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.  
list bills

Social Services Director Joan Tesdahl appeared before the Board to request approval of bills. Upon a motion by Commissioner Haack and seconded by Stenson, it was moved to accept the recommendation of the Social Services Director and approve the bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

The Social Services Director requested that the Board consider approval of a resolution authorizing her to approve specific contracts throughout the year. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to accept the recommendation of the Social Services Director and approve the resolution regarding execution of contracts for 2012. The motion carried unanimously.

RESOLUTION  
REGARDING EXECUTION OF CONTRACTS

WHEREAS, Minnesota Statutes Chapter 256E requires the County Board to submit bi-annual community social services plan to the Commissioner of the Minnesota Department of Human Services; and

WHEREAS, as a part of such community social services plan, the County, from time to time, enters into the purchase of service contracts for the provision of services to recipients of services; and

WHEREAS, other Minnesota counties are similarly obligated to provide services and to enter into

contracts for the provision of services to individuals in their counties; and

WHEREAS, Minnesota law contemplates that service providers situated within a county jurisdiction establish a purchase of service contracts with their host county, and under the terms of said contracts other counties may utilize such services in accordance with the terms of such contract, the same being generically known as a Host County Contract; and

WHEREAS, Minnesota law further contemplates that Minnesota counties, by necessity, must arrange contracts with service providers to be able to utilize various services to benefit individuals on an as needed basis; and

WHEREAS, Minnesota Rules 9550.0040 provides that purchase of service contracts must be completed pursuant to Minnesota Statutes and Rules, including Minnesota Statutes Chapter 256E and Minnesota Rules 9550.0010 et seq and that the County Board must sign and approve all agreements unless the County Board has designated the local social service agency to sign on its behalf; and

WHEREAS, this Board believes a more expeditious handling of such Host County Contracts and Service Contracts may be obtained by delegating to the Director of Nicollet County Social Services the authority to sign Contracts on behalf of this board.

NOW, THEREFORE BE IT RESOLVED as follows:

1. That the Director of Nicollet County Social Services be and hereby is authorized to execute and approve Host County Contracts and Purchase of Service Contracts which allow for the purchase of community social services on an as needed basis for the period commencing January 1, 2012 and ending December 31, 2012.

2. That the authorization to the Director of Nicollet County Social Services herein is limited to the approval and execution of Host County Contracts and Purchase of Service Contracts for the purchase of community social services on an as needed basis and nothing herein shall authorize the Director of Nicollet County Social Services to execute grants or purchase of service contracts which call for a specific commitment of county funds without the prior approval of this Board.

Director Tesdahl requested that the Board consider approval of the annual Mail/Messenger contract with Carol Schultz. Upon a motion by Commissioner Haack and seconded by Stenson, it was moved to accept the recommendation of the Social Services Director and approve the contract for 2012 with Carol Schultz for the mail/messenger service. The motion carried unanimously.

Social Services Director Tesdahl also requested that the Board consider sending a letter of support for the Adolescent outpatient chemical dependency program. Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to accept the recommendation of the Social Services Director and authorize her to send a letter of support to the Addition Recovery Technologies (ART) in St. Peter for their adolescent outpatient chemical dependency services. The motion carried unanimously.

Human Resources Director Jamie Haefner appeared before the Board to provide information relating a replacement hiring.

Social Services Director Joan Tesdahl has hired Manessa Meyer to replace Michelle Marsolek in the position of Case Aide. Ms. Meyer will begin her duties on January 4<sup>th</sup> at a salary of \$14.19 per hour, which represents pay step 2 of pay grade 11.

As this is a replacement hiring, no action will be required. The information will be made part of the Board minutes.

Human Resources Director Haefner also provided the Board with information about several end of probation requests. Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to accept the recommendation of the Human Resources Director for the following:

For Social Services Director Joan Tesdahl to approve the end of probation request for Financial Worker (Eligibility Worker) Mary Gustafson and declare that she is a regular Nicollet County employee effective January 6, 2012

For the Auditor-Treasurer to approve the end of probation request for Clerk 2 Renae Rolle and declare

that she is a regular Nicollet County employee effective January 22, 2012.  
The motion carried unanimously.

Public Works Director Seth Greenwood appeared before the Board to request approval of final payment for SP 52-090-03. Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to accept the recommendation of the Public Works Director and adopt the resolution in regard to the contract final on SP 52-090-03 as follows:

WHEREAS, Project SP 52-090-03 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved, that we do hereby accept said completed project for and on behalf of the County of Nicollet and authorize final payment of \$24,609.26 to Duininck Brothers, Inc., as specified herein. Total amount of the contract was \$491,201.99.

The motion carried unanimously.

At this time, Public Works Director Greenwood provided information about the proposed Granby Calf Ranch and discussed the possible impacts to County Ditch 76A. He provided handouts and maps showing the location of the ditch and the layout of the proposed facility. The County Attorney also provided input relating to this matter, stating that following considerable discussion between her, the Public Works Director and the Auditor-Treasurer, they are proposing that the dairy post a bond in this regard, an engineer be hired to look at the impact of the ditch system following construction of the dairy facility, and a ditch committee be appointed to review this information. There was other discussion relating to this issue, but no decision was made at the meeting today. The ditch authority (County Board) would be responsible for requesting the bond, hiring the engineer and appointing a committee. Mr. Al Larsen, Engineer for the Davis Family Dairy, also addressed the Board and provided information. He talked about the possibility of beginning construction in the next several months and had concerns about the delay an engineer's report and committee decisions might take. Commissioner Stenson suggested that certain work could possibly be done by the dairy, with construction only delayed in the area of the ditch on the property. Additional discussion included whether notice needed to be made to landowners regarding possible changes to the ditch. It was noted that there would be no cost to the landowners along the ditch because the dairy would be paying for the change. Mr. Larsen questioned whether it would be necessary to hire an independent engineer, as he and Seth are both engineers, and could prepare the needed information. Public Works Director Greenwood noted that if due process is not followed, future landowners could bring up issues relating to this ditch because of the change. Commissioner Stenson noted concern about the liability to the ditch system, but also said that since it is not a change or improvement, he would not like to see it hinder the progress of the Davis Family Dairy project. County Attorney Zehnder Fischer stated that, as a change would be made to a public ditch, notice would be required. Commissioner Beatty suggested a public hearing be held at the January 24<sup>th</sup> or the February 14<sup>th</sup> Board meeting to discuss this issue. Auditor-Treasurer Kennedy stated that January 24<sup>th</sup> does not allow enough time to advertise the public hearing – it would have to be after January 26<sup>th</sup>. The date will be set following a short break.

Environmental Services Deputy Zoning Administrator Rob Redding addressed the Board to request approval of several conditional use permits.

Upon a motion by Commissioner Stenson and seconded by Dranttel, it was moved to accept the Planning and Zoning Advisory Commission's December 19, 2011 report, recommendations, and findings as submitted therein, which includes the following conditional use permits:

Herbert Chilman                                      Permit No. C-23-11                                      Traverse Township

The motion carried with Commissioner Kolars absent for the vote.

Upon a motion by Commissioner Stenson and seconded by Beatty, it was moved to accept the Planning and Zoning Advisory Commission's December 19, 2011 report, recommendations, and findings as submitted therein, which includes the following conditional use permits:

Davis Family Dairies, LLC                                      Permit No. C-24-11                                      Granby Township

Commissioner Stenson noted that he was prepared to offer an amendment to the motion authorizing the

dairy to continue with construction, with an amendment to condition number 17, to imply only to the 10 acre area located in the northwest corner that falls within 100 feet of the existing tile line of County Ditch 76A. Following discussion, the original motion was withdrawn and the issue will be discussed at a future meeting.

At this time, Mandy Landkamer, Environmental Services Director, appeared before the Board to discuss a recent Historic Preservation Committee meeting. She also asked that the Board present a certificate to the Friends of District 6, Inc. 1-11. Mr. Garfield Eckberg and Mr. Harold Rodning also provided information to the Board relating to the establishment of the Historic Preservation Committee and the preservation of the New Sweden Township Hall, which was formerly a country school. Upon a motion by Commissioner Dranttel and seconded by Kolars, it was moved to accept the Historic Preservation Committee's December 21, 2011 report, recommendations, and findings as submitted therein, which includes the following application for historic designation:

Friends of District 6

New Sweden Township

The motion carried unanimously.

Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to hold a public hearing on January 27<sup>th</sup> at 9:00 a.m. to discuss issues surrounding a change to County Ditch 76A by the Davis Family Dairy, at 9:00 a.m. The motion carried unanimously. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to set a County Board meeting to follow the public hearing on January 27<sup>th</sup>. The motion carried unanimously.

County Administrator Robert Podhradsky addressed the Board to discuss a resolution relating to setting the minimum salaries for elected officers and requested that the Board consider approval of that resolution. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to accept the recommendation of the County Administrator and adopt the resolution setting the minimum salaries for the Nicollet County elected officers for 2012. The motion carried unanimously.

#### 2012 NICOLLET COUNTY RESOLUTION

WHEREAS, per Minnesota Statutes §386.015(2); 387.20(2); and 388.18(2), counties are required on an annual basis to set the minimum annual salaries of the elected officers, and

WHEREAS, the elected officers for the purpose of this resolution are defined as the Recorder, the Sheriff, and the Attorney, and

WHEREAS, Nicollet County wishes to comply with the requirement to set the minimum annual salaries of the elected officers.

NOW, THEREFORE BE IT RESOLVED that the Nicollet County Board of Commissioners does hereby take action to set the minimum annual salaries for the elected officers for 2012:

Recorder	\$ 7,000
Sheriff	\$ 7,000
Attorney	\$ 7,000

Administrator Podhradsky addressed the Board to request an annual review and renewal of the out-of-state travel policy. Upon a motion by Commissioner Haack and seconded by Dranttel, it was moved to accept the recommendation of the County Administrator and renew the Nicollet County Out-of-State Travel Policy as written in the Nicollet County Personnel Rules and Regulations, Section 3.4. The motion carried unanimously.

Auditor-Treasurer Bridgette Kennedy addressed the Board to request approval of the abatement request from South Central Service Cooperative. Assessor Doreen Pehrson also provided input relating to this issue, noting that due to a misunderstanding, this exemption was not taken care of earlier in the year. Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to approve the

application for abatement for South Central Service Cooperative, 1725 Lookout Drive, North Mankato, for taxes payable in 2011 in the amount of \$2,114.00, plus penalty and interest. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Auditor-Treasurer Kennedy requested that the Board consider an application for a reduction in taxes for Kenneth & June Weilage, due to a disaster. Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to accept the recommendation of the Auditor-Treasurer and approve the request for a disaster abatement for Kenneth & June Weilage of 38457 512<sup>th</sup> Street, North Mankato MN for taxes payable in 2011 in the amount of \$890.00. The motion carried unanimously.

Auditor-Treasurer Kennedy asked the Board to consider an application for a reduction in value from John & Jennifer Warren of 1920 W. Traverse Road in St. Peter. Upon a motion by Commissioner Stenson and seconded by Dranttel, it was moved to accept the recommendation of the Auditor-Treasurer and approve the application for a reduction of value from John & Jennifer Warren, 1920 W. Traverse Road, St. Peter MN for property located in Oshawa Township for taxes payable in 2012. The motion carried unanimously.

Ms. Kennedy than asked that the Board consider approval of a resolution authorizing her department to establish specific funds and pay certain bills in a timely manner. Upon a motion by Commissioner Stenson and seconded by Haack, it was moved to accept the recommendation of the Auditor-Treasurer and adopt the Auditor-Treasurer's Resolution authorize that department to establish funds & reserves and pay some bills in a timely manner in order to avoid penalties or late charges. The motion carried unanimously.

#### AUDITOR-TREASURER'S RESOLUTION

- A. Establish as reserves within the Nicollet County Revenue Fund, effective December 31, 2011.
- |  |                |
|--|----------------|
| 1. Court Costs                           | 500,000        |
| 2. Equipment                             | 200,000        |
| 3. Elections                             | 50,000         |
| 4. Emergency                             | 100,000        |
| 5. Severance Package                     | 1,537,725      |
| 6. Long Term Capital Imp Balance         | 164,300        |
| 7. Insurance Reserves including IBNR     | 1,700,000      |
| 8. Other Post Employment Benefits (OPEB) | <u>525,000</u> |
|  | 4,777,025      |
- B. That the County Auditor-Treasurer be authorized to pay wages for Home Health Aides, as certified by the Public Health Nurse, not to exceed \$38,000.
- C. That the County Auditor-Treasurer be authorized to pay from time to time from the County Revenue Fund to the following organizations as provided for in the 2012 levy.
1. Not to exceed the amounts as stated.
  2. No payment more than 50% prior to June 1, 2012.

A. Nicollet County Historical Society	\$105,924
B. Nicollet County Agricultural Society	44,100
C. Minnesota Valley Action Council	12,250
A. Soil Conservation Service	50,000
- D. To appropriate necessary funds to defray the expenses of County Officers (or his or her representatives) attending annual meetings of his or her associations as provided by law.
- E. Authorize the County Auditor-Treasurer to pay utility bills and other expenses in a timely manner, or to avoid penalties or late charges, with the understanding that said claims will be submitted to the County Board at its next meeting.
- F. Designate Reserves in the following funds: Revenue, Road and Bridge, and Human Services for cash flow up to 40 percent of the 2012 budgeted levy effective December 31, 2011.
- |         |             |
|---------|-------------|
| Revenue | \$3,462,708 |
|---------|-------------|



Road & Bridge	727,670
Human Services	<u>1,265,338</u>
<b>TOTAL</b>	<b>\$5,455,716</b>

G. To authorize the following departmental checking account:

# 519-1473 - Sheriff

Purpose: Deposit and disbursement of all civil process, huber restitution, and execution fees, is also used for bail and fine moneys collected plus deposit and disbursement of bad checks.

Auditor-Treasurer Kennedy requested that the Board consider approval of the listing of Financial Institutions that Nicollet County does business with. Upon a motion by Commissioner Stenson and seconded by Beatty, it was moved to accept the recommendation of the Auditor-Treasurer and approve the following list of banks and financial institutions that Nicollet County is currently doing business with or could potentially do business with in 2012:

- First National Bank of Minnesota
- Nicollet County Bank
- Citizens Bank of Lafayette
- Alliance Bank of Courtland
- Pro Growth Bank
- Pioneer Bank
- Hometown Bank
- Voyager Bank
- Wells Fargo Advisors
- Wells Fargo
- U. S. Bank
- Wells Federal
- Frandsen Bank & Trust

The motion carried unanimously.

Nicollet County Auditor-Treasurer Bridgette Kennedy discussed designation of the official newspaper. It was noted that statute allows the County to advertise road projects on the County web site, if approved by the Board. Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to designate the St. Peter Herald as the official legal paper as principal contractor and the Nicollet/Lafayette Ledger as subcontractor for the following:

1. Delinquent Real Estate Tax List
2. County Commissioner Proceedings
3. Notice of Sales of land forfeited to the State of Minnesota
4. Proceedings of the County Board of Equalization
5. First printing of the County financial statement of receipts & disbursements (also 2<sup>nd</sup> printing)
6. All other legal notices furnished by the County, as required by law,

with rates established in 2010 for a three year period. The motion carried unanimously.

Also, upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to designate the Nicollet County web site as the official site for advertising of road projects. The motion carried unanimously.

The Chair made appointments to the following committees:

## NICOLLET COUNTY 2012 APPOINTMENTS TO COMMITTEES:

(1/12)

**NEW BOARD CHAIR**  
**NEW BOARD VICE CHAIR**

**Dr. Bruce Beatty**  
**David Haack**

**ABSENTEE BALLOT BOARD**

2011 Appointments  
Bridgette Kennedy  
Members of  
Auditor-Treasurer's Staff

**AMBERFIELD MONITORING COMMITTEE**

Bruce Beatty  
Marie Dranttel  
Robert Podhradsky  
Bridgette Kennedy

**A M C DELEGATES**

Alternate  
Alternate  
Alternate

Jack Kolars  
David Haack  
James Stenson  
Bruce Beatty  
Marie Dranttel  
Kathy Conlon  
Bridgette Kennedy  
Robert Podhradsky  
Seth Greenwood  
Joan Tesdahl  
Doreen Pehrson

**AMC POLICY COMMITTEES**

Environmental & Natural Resources  
General Government  
Health and Human Services  
Public Safety  
Transportation

Marie Dranttel  
Bruce Beatty  
David Haack  
James Stenson  
Jack Kolars

**DISTRICT A M C  
COMMITTEE**

Board Chair  
Alternate  
Alternate

Bruce Beatty  
Bridgette Kennedy  
David Haack

**BOARD OF ADJUSTMENTS  
& APPEALS**

Combined with  
P & Z Board

3-year term  
3-year term  
3-year term  
3-year term  
3-year term

Tim Waibel  
Paul Engel  
Marv Gieseke  
Mike McCarty  
James Gleisner

**BROWN/NICOLLET COMMUNITY  
HEALTH SERVICE**

David Haack  
Jack Kolars  
James Stenson  
Marie Dranttel  
Bruce Beatty

**BUDGET COMMITTEE**

Marie Dranttel  
Bruce Beatty  
Bridgette Kennedy  
Robert Podhradsky

BUILDING COMMITTEE		Jack Kolars James Stenson Bridgette Kennedy Robert Podhradsky Doug Krueger Jamie Haefner Dayle Moore
CAPITAL IMPROVEMENT PLAN	Commissioner Commissioner Auditor-Treasurer	Robert Podhradsky Marie Dranttel Bruce Beatty Bridgette Kennedy
CONNECTING NICOLLET COUNTY		Marie Dranttel
COUNTY COMMITTEE ON AGING	Alternate	Marie Dranttel James Stenson
CRIMINAL JUSTICE COMMITTEE		Robert Podhradsky David Lange Joel Polzin Richard Molitor Judge Allison Krehbiel Judge Todd Westphal Michelle Zehnder Fischer Joan Tesdahl Bruce Beatty Jack Kolars James Stenson Marie Dranttel David Haack Jamie Haefner
DITCH SYSTEM COMMITTEE	Commissioner Commissioner  Alternate Commissioner	Marie Dranttel Bruce Beatty Seth Greenwood Bridgette Kennedy Michelle Zehnder Fischer James Stenson
DRUG COURT	Commissioner	James Stenson
E M S JOINT POWERS BOARD	Alternate	Jack Kolars David Haack
ENVISION 2020	Commissioner	Jack Kolars Robert Podhradsky
EXTENSION	Board Chair Commissioner Auditor-Treasurer	Bruce Beatty Marie Dranttel Bridgette Kennedy

Youth Rep.

Jeff Franta  
Jean Annexstad  
Carol Seitzer  
Steve Sjostrom  
Margie Nelson  
Jacob Fager

E-GOVERNMENT COMMITTEE

James Stenson  
David Haack  
Robert Podhradsky  
Bridgette Kennedy  
Dayle Moore  
Kathy Conlon  
Doreen Pehrson  
Mandy Landkamer  
Seth Greenwood  
Joel Polzin  
Chris Steffl  
Joy Maas  
Jamie Haefner

HEALTH INSURANCE PORTABILITY AND  
ACCOUNTABILITY ACT (HIPAA)

Jamie Haefner  
Lisa Stadler  
Michelle Zehnder Fischer  
Dayle Moore  
Mary Hildebrandt

HIGHWAY 14 PARTNERSHIP COMMITTEE

Jack Kolars  
Bruce Beatty  
Robert Podhradsky  
Seth Greenwood

HIGHWAY 14/41 COMMITTEE

Seth Greenwood  
Jack Kolars  
David Haack  
Robert Podhradsky

HIGHWAY 15 COALITION

Alternate

Bruce Beatty  
Marie Dranttel

HIGHWAY 169 COALITION

Commissioner  
Alternate – Comm.

Marie Dranttel  
James Stenson  
Seth Greenwood

HISTORICAL PRESERVATION COMMITTEE

Ben Leonard  
Judy D. Hanson  
Russ Wille  
Mike McCarty

IMMTRACK (IMMUNIZATION TRACKING)

Jack Kolars

INSURANCE STUDY COMMITTEE

Marie Dranttel  
Jack Kolars

Robert Podhradsky  
Margo Brown  
Jamie Haefner  
Bridgette Kennedy  
Joan Tesdahl  
Joy Maas  
Victoria Poehler  
Rich Molitor  
RaNaye Grunzke  
Heather Kendall  
David Nielsen  
Paula Krook  
Dawn Michels  
Dayle Moore  
Dean Enter  
Marcy Pengilly  
Keith Wills  
Carol DeRemee  
Jim Dunn  
Lori Mueller

INTERGOVERNMENTAL  
COOPERATION MEETING  
(City of St. Peter/School District/  
Gustavus Adolphus College

Commissioner  
And/or Comm.

James Stenson  
Marie Dranttel

INTERGOVERNMENTAL YOUTH  
ASSET COLLABORATIVE

David Haack

JOSEPH NICOLLET STATUE COMMITTEE

Judy D. Hanson

LEGISLATIVE COMMITTEE

David Haack  
James Stenson  
Bruce Beatty  
Marie Dranttel  
Jack Kolars

LIBRARY BOARD

Mary Ann Hanson  
Kristy Zajac  
Maria Lokensgard  
Tamara Stein  
Kelly McDonough  
Solveig Langr  
David Haack

Commissioner

LOCAL MENTAL HEALTH ADVISORY COUNCIL

Paula Beulke  
Patrick Anderson  
Bruce Weinstock  
Tom McNeely  
Gaylon Moody  
Chris Michael  
Mike Pribyl  
Earlyn Pengally  
Kelly McDonough

LOCAL WATER MANAGEMENT TASK FORCE

CITIZEN MEMBERS:

Lafayette Resident, Member of Rush River  
Watershed Tech. Adv. Comm.  
Area Resident  
Nicollet SWCD Board Sup.  
SWCD Alternate  
Area Business Representative  
Nicollet County Township Officer Assoc.

Al Fox  
Eric Peters  
John Kral  
Robby Gieseke  
Marty Schott  
Loren Lindsay

TECHNICAL MEMBERS:

Nicollet SWCD Manager  
Nicollet SWCD Technician  
Nicollet County U of M Extension Educator  
Nicollet County Public Works Director  
Brown-Nicollet Community Health Director  
Interim Rush River Watershed  
Projects Coordinator  
Nicollet County Water Mgt. Plan Coordinator

Kevin Ostermann  
Blake Honetschlager  
Christian Lilienthal  
Seth Greenwood  
Karen Swenson

Ron Otto  
Amy Linnerooth

EX-OFFICIO MEMBERS:

Commissioner  
Commissioner - Alternate  
Environmental Services Director  
Board Conservationist,  
Board of Water & Soil Resources (BWSR)

Dr. Bruce Beatty  
Marie Dranttel  
Mandy Landkamer

Tom Fischer

MANKATO REHABILITATION CENTER

David Haack

MINN. COUNTIES COMPUTER  
COOPERATIVE (MCCC)

Delegate  
First Alternate  
Alternate  
Alternate  
Alternate  
Alternate

Dayle Moore  
Doreen Pehrson  
Bridgette Kennedy  
James Stenson  
Charlene Landsteiner  
Richard Molitor  
(Probation Program)

MINN. COUNTIES  
INTERGOVERNMENTAL TRUST

Delegate  
Alternate  
Alternate

Bridgette Kennedy  
James Stenson  
Robert Podhradsky

MINN. VALLEY ACTION COUNCIL

Jack Kolars  
David Haack

MINNESOTA TRANSPORTATION ALLIANCE

David Haack  
Jack Kolars  
James Stenson  
Marie Dranttel  
Bruce Beatty  
Seth Greenwood

MN RIVER BOARD

Alternate

Bruce Beatty  
James Stenson



NACO		Jack Kolars James Stenson David Haack Bruce Beatty Marie Dranttel
NICOLLET COUNTY LAW LIBRARY		Marie Dranttel Carol Melick Judge Todd Westphal Stephanie Menning Michelle Zehnder Fischer
NICOLLET COUNTY/ST. PETER LIAISON/PLANNING COMMITTEE	Alternate	Marie Dranttel David Haack Robert Podhradsky James Stenson Seth Greenwood Mandy Landkamer Other staff as needed
NICOLLET COUNTY/NORTH MANKATO LIAISON COMMITTEE	Alternate	David Haack James Stenson Robert Podhradsky Jack Kolars
NICOLLET COUNTY/TRI-CITIES LIAISON COMMITTEE	Alternate	James Stenson Bruce Beatty Robert Podhradsky Seth Greenwood
NOXIOUS WEED APPEALS COMMITTEE	Commissioner	David Haack Duane Eckberg Marvin Krohn
	Alternate	Ronald Giefer
PARK BOARD		David Haack Bruce Beatty Phil Tostenson Bill Geary Bridgette Kennedy Seth Greenwood
	Vacant Position	
PAY, BENEFITS AND COMPENSATION COMMITTEE	Commissioner Commissioner Administrator Auditor-Treasurer HR Director	James Stenson Bruce Beatty Robert Podhradsky Bridgette Kennedy Jamie Haefner Dayle Moore David Lange Joan Tesdahl

Alternate Commissioner

Kathy Conlon  
Jack Kolars

PERSONNEL/POLICY COMMITTEE

Alternate

Bruce Beatty  
James Stenson  
Jack Kolars  
Robert Podhradsky  
Jamie Haefner

PLANNING & ZONING  
ADVISORY COMMITTEE

Commissioner  
3-year term  
3-year term  
3-year term  
3-year term  
3-year term  
Commissioner Alt.

James Stenson  
Gary Miller  
Mike McCarty  
Tim Waibel  
Jim Gleisner  
Marv Gieseke  
Paul Engel  
Marie Dranttel

PUBLIC RELATIONS COMMITTEE

Marie Dranttel  
Jack Kolars  
Jamie Haefner

PUBLIC WORKS COMMITTEE

Alternate

Bruce Beatty  
Marie Dranttel  
Jack Kolars  
Seth Greenwood  
Marvin Krohn  
Bridgette Kennedy

REGION NINE DEVELOPMENT COMMISSION

Marie Dranttel

REGION NINE RENEWABLE  
ENERGY COMMITTEE

Marie Dranttel

RUSH RIVER JOINT POWERS BOARD  
WATER PARTNERSHIP BOARD

Marie Dranttel  
Bruce Beatty

SAFETY AND  
HEALTH COMMITTEE

Safety Coordinator  
Co-Chair  
Co-Chair  
Secretary  
Members -

Jamie Haefner  
Jody Baker  
Doug Krueger  
Margo Brown  
Betsy Chadderdon  
Lynn Stuewe  
Heather Kendall  
Steve Campbell  
Barb Theis  
Natasha Goblirsch  
Rene Mosher  
Joan Tesdahl  
Joe Smentek

ST. PETER FAMILY SERVICES  
COLLABORATIVE JOINT POWERS BOARD

Marie Dranttel

ST. PETER REGIONAL TREATMENT CENTER LIAISON COMMITTEE	Commissioner	James Stenson
SECURITY COMMITTEE		Jamie Haefner Dayle Moore Mary Hildebrandt Doug Krueger David Lange Denise Wright
SIOUX TRAILS MENTAL HEALTH CENTER	Bd. of Dir. Bd. of Dir. Corp. Member Corp. Member Corp. Member Lay Member Lay Member	Bruce Beatty James Stenson Marie Dranttel David Haack Jack Kolars Jerry Lanes Amy Pehrson
SOIL & WATER CONSERVATION DISTRICT MEETINGS LIAISON		Bruce Beatty
SOUTH CENTRAL MINNESOTA MULTI COUNTY HRA BOARD		Wayne Luepke David Anderson
SOUTH CENTRAL MINNESOTA REGIONAL RADIO BOARD	Alternate	Jack Kolars David Haack
SOUTH CENTRAL WORK FORCE COUNCIL	Alternate	David Haack Jack Kolars
SOUTHEAST MINNESOTA HOMELAND SECURITY/ EMERGENCY MANAGEMENT JOINT POWERS AGREEMENT	Alternate/Bd. Chair	Denise Wright Bruce Beatty
SOUTHERN MINNESOTA TOURISM ASSOCIATION	Alternate	William H. Schimmel David Haack
TRAVERSE DES SIOUX REGIONAL LIBRARY	Alternate	David Haack Marie Dranttel
TRI-COUNTY SOLID WASTE JOINT POWERS BOARD		Bruce Beatty James Stenson

Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to approve the appointments to the 2012 committees as listed. The motion carried unanimously.

The County Administrator provided a report relating to the following projects/ issues:

- Discussed options for a Nicollet County/Brown County joint meeting. The decision was made to delay a decision on this meeting.

Chair Beatty provided information on the following past and future activities/meetings, including:

- No report

The Commissioners reported on various past & future activities/meetings, including:

David Haack:

- Various County Board and Workshop meetings
- Association of Minnesota Counties Conference
- Traverse des Sioux Library meeting

Jack Kolars:

- Noted the Board's receipt of a resignation letter from Bob Podhradsky and wanted to thank him for his service to Nicollet County. Mr. Podhradsky also thanked the Board for their support and noted that the Personnel Committee will be proceeding with the process of filling this position.
- Various Board and Workshop meetings
- Association of Minnesota Counties Conference
- Meeting with Administrator

James Stenson

- Noted a Historical session sponsored by Gustavus Adolphus College to be held on various dates throughout the month of January.

Marie Dranttel

- No report

Upon a motion by Commissioner Stenson and seconded by Haack, it was moved to approve the expenses and per diems for the meetings noted during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

Chair Stenson adjourned the meeting at 12:15 p.m. The motion carried unanimously.

# CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 22 -2012 SHELTER: SLP#2 FEE: \$80.00

TYPE OF EVENT: Wedding DATE VALID: 8-18-12 HOURS: 8a-6p.  
Ceremony @ 3ish  
with pictures before

ORGANIZATION: Priem/McCall Wedding SIZE: 150-200

APPLICANT NAME: Matthew Priem

ADDRESS: 133 E. Welcome Ave. #3 CITY: Mankato

ZIP: 56001 DAYTIME PHONE #: 507-469-4117 / 507-459-5109

TENTS: NO ELECTRICITY: yes ALCOHOL: NO

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: possibly small quartet  
Amplified music or band requires Council approval

microphone for ceremony  
OTHER: music not decided yet

PERMIT APPROVED: \_\_\_\_\_

DATE: 1-6-12

PERMIT DENIED: \_\_\_\_\_

REFER TO COUNCIL: ✓

Nancy Gehrke by VS  
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

## PROHIBITED

- \* Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- \* Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- \* Glass containers.
- \* Bonfires.
- \* Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- \* Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

## ALLOWED

- \* Personal grills may be brought in.
- \* Keg beer is allowed only with a permit.
- \* Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- \* Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- \* Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: \_\_\_\_\_

Applicant

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 13A	Department: Administration	Council Meeting Date: 1/17/12																																	
<b>TITLE OF ISSUE:</b> Res. Authorizing the City of North Mankato to Act as Sponsoring Agency for the Northridge Ravine Stabilization "Transportation Enhancements" Project																																			
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> In prior construction years, initial phases of the ravine stabilization leading southwesterly from the intersection of Trunk Highway 14 and Lookout Drive have been completed. The current Five-Year Capital Improvement Plan calls for an additional project to extend the area to be stabilized. It is necessary for the City to agree to act as the sponsoring agency for this enhancement project for submission to the Area Transportation Partnership.																																			
<i>If additional space is required, attach a separate sheet</i>																																			
<b>REQUESTED COUNCIL ACTION:</b> Adoption of Resolution																																			
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%;">Aye</td> <td style="width: 10%;">Nay</td> <td></td> </tr> <tr> <td></td> <td>_____</td> <td>_____</td> <td>Norland</td> </tr> <tr> <td></td> <td>_____</td> <td>_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td>_____</td> <td>_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td>_____</td> <td>_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td>_____</td> <td>_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Norland		_____	_____	Schindle		_____	_____	Freyberg		_____	_____	Steiner		_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION AUTHORIZING THE CITY OF NORTH MANKATO  
TO ACT AS SPONSORING AGENCY FOR THE  
NORTHRIDGE RAVINE RESTORATION  
“TRANSPORTATION ENHANCEMENTS” PROJECT

WHEREAS, the City of North Mankato submitted a 2013-2016 Enhancement Application to the Minnesota Department of Transportation for the Northridge Ravine Restoration Project; and

WHEREAS, the Northridge Ravine complex conveys stormwater runoff from a large watershed which includes residential and commercial development, agricultural land, City and County roads, and a large section of T.H. 14; and

WHEREAS, currently the ravine is experiencing stream bank erosion due to the high energy flows; and

WHEREAS, the proposed project would stabilize the ravine from further erosion through the installation of buried storm sewer pipe and restore the ravine to a more natural state;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, hereby agrees to act as sponsoring agency for a “Transportation Enhancements” project identified as the Northridge Ravine Restoration and has reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations;

BE IT FURTHER RESOLVED, that the City Administrator is hereby authorized to act as agent on behalf of the City of North Mankato.

Adopted by the City Council this 17<sup>th</sup> day of January 2012.

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Mayor

---

City Clerk

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 13B	Department: Administration	Council Meeting Date: 1/17/12																											
<b>TITLE OF ISSUE:</b> Res. Agreeing to Maintain the Northridge Ravine Stabilization "Transportation Enhancements" Project																													
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> The resolution provides that the City agrees to assume full responsibility for the operation and maintenance of the project should it be constructed. A copy of the application summary is enclosed for your reference.																													
<i>If additional space is required, attach a separate sheet</i>																													
<b>REQUESTED COUNCIL ACTION:</b> Adoption of Resolution																													
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ <u>Application summary</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION AGREEING TO MAINTAIN THE  
NORTHRIDGE RAVINE RESTORATION  
“TRANSPORTATION ENHANCEMENTS” PROJECT

WHEREAS, the Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the use full life of the improvement and not change the use of right-of-way or property ownership acquired without prior approval from the FHWA; and

WHEREAS, Transportation Enhancements projects receive federal funding from the Surface Transportation Program (STP); and

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with enhancement funds, this requirement should be applied to the project proposer; and

WHEREAS, the City of North Mankato is the sponsoring agency for the transportation enhancements project identified as Northridge Ravine Restoration; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the Northridge Ravine Restoration enhancement project.

Adopted by the City Council this 17<sup>th</sup> day of January 2012.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



# BOLTON & MENK, INC.

Consulting Engineers & Surveyors

1960 Premier Drive • Mankato, MN 56001-5900

Phone (507) 625-4171 • Fax (507) 625-4177

www.bolton-menk.com

December 30, 2011

Mark Scheidel  
Area Transportation Department  
Minnesota Department of Transportation  
2151 Bassett Drive  
Mankato, MN 56001-6888

RE: ATP Federal Funding Application  
Northridge Ravine Stabilization  
City of North Mankato  
BMI Project No.: M19.103120

Dear Mr. Scheidel,

Enclosed is an application for Federal Funding for the above referenced project for the City of North Mankato. Resolutions of sponsorship and agreement to maintain the facility will be sent under separate cover after approval at the next upcoming City Council meeting. Please feel free to contact me with any questions. Thank you.

Sincerely,

BOLTON & MENK, INC.

Brian P. Malm, P.E.  
Senior Project Manager

Encl.

Cc: Wendell Sande, City Administrator (w/encl.)  
File (w/encl.)

**ATP-7**  
**2013-2016 Project Identification/Reporting Form**

**Type of Project: (Check Appropriate Category)**

State Trunk Highway	<input type="checkbox"/>	County Road	<input type="checkbox"/>
County Bridge	<input type="checkbox"/>	City Street	<input type="checkbox"/>
City Bridge	<input type="checkbox"/>	Rail/Grade Crossing	<input type="checkbox"/>
Off System Bridge	<input type="checkbox"/>	Transportation Enhancement	<input checked="" type="checkbox"/>

City or Township Name City of North Mankato

**Sponsoring Agency:**

Name: City of North Mankato

Address: 1001 Belgrade Avenue, North Mankato, MN 56003

**Contact Person/Project Manager (from Sponsoring Agency):**

Name: Brian Malm Title: Senior Project Manager

Phone: 507-625-4171 Date: 12/13/11

**Years funding will be accepted**

(Check all years acceptable)

2013 ☒ 2014 ☒ Preferred  
2015 ☒ 2016 ☒ Year

**Funding**

Federal Funds	\$400,000
Matching Funds	\$1,218,434
Total Cost	\$1,618,434

**Project Information (as applicable):**

Route Number: N/A Old Bridge Number: N/A Functional Class: N/A

From: To: Length:

Or Bridge Location:

Section, Township and Range (for bridges and roads):

Legislative District: 23A

Congressional District: 1

**Brief Project Description:**

The Northridge ravine complex conveys stormwater runoff from a large watershed which includes residential and commercial development, agricultural land, City and County roads, and a large section of TH 14. Much of the residential and commercial watershed area is served by upland stormwater ponds which provide stormwater treatment and rate control. However, much of the roadway watershed area, including TH 14, drains directly to the ravine complex without stormwater treatment or rate control. Currently the ravine is experiencing stream bank erosion due to the high energy flows. The proposed project would stabilize the ravine from further erosion through the installation of buried storm sewer pipe and restore the ravine to a more natural state.

## 2013-2016 ENHANCEMENT APPLICATION FORM

**APPLICATION INSTRUCTIONS:** Attach to this application form no more than ten (10) 8 1/2" x 11" pages of written documentation (additional pages can be used for photos, charts, or maps) to respond to priority criteria and project description. Proposals must be in typewritten format. Please submit twelve (12) hard copies of your completed FINAL APPLICATION to: Mark Scheidel, Minnesota Department of Transportation, 2151 Bassett Drive; Mankato, MN 56001.

**NOTE.** If your overall project contains non-eligible or non-transportation related elements, please mention the entire project in the brief project description, but concentrate the application, budget, etc. on the elements that are eligible and transportation related

Sponsoring Agencies [if sponsoring for another project requestor] are advised to have dialog with the project requestor to ascertain the level of commitment by their requester to follow through on delivery of the project – including the potential use of Eminent Domain.

Sponsoring Agency: City of North Mankato  
(Must be County, City 5,000+, State Agency or Federal Agency)

Project Requester: City of North Mankato  
(if not County, City 5,000+, State Agency or Federal Agency)

Contact Person: Brian Malm, Senior Project Manager  
(name/title from Sponsoring Agency)

Mailing Address: 1001 Belgrade Avenue

City, State, Zip: North Mankato, MN 56003

County: Nicollet Phone No: 507-625-4141 Fax No 507-625-4151

(Requester Signature) \_\_\_\_\_ (Date) \_\_\_\_\_

(Sponsoring Agency Engineer Signature) \_\_\_\_\_ (Date) 12/30/11

Name of Project: Northridge Ravine Stabilization

**Project Description –** (Attach a project location map and a layout map with enough detail to show the proposed project in relation to surrounding features. Also, some proposed projects can have some obvious issues in connection with topography, wetlands, safety, right of way needs, use of others right of way, ADA standards, adjacent land uses, etc. Explain how any apparent issues will be addressed. Attach another page if needed.)

The Northridge ravine complex conveys stormwater runoff from a large watershed which includes residential and commercial development, agricultural land, City and County roads, and a large section of TH 14. Much of the residential and commercial watershed area is served by upland stormwater ponds which provide stormwater treatment and rate control. However, much of the roadway watershed area, including TH 14, drains directly to the ravine complex without stormwater treatment or rate control. Currently the ravine is experiencing stream bank erosion due to the high energy flows. The proposed project would stabilize the ravine from further erosion through the installation of buried storm sewer pipe and restore the ravine to a more natural state.

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 13C	Department: Administration	Council Meeting Date: 1/17/12																																	
<b>TITLE OF ISSUE: Res. Authorizing Joint Purchase of Equipment with Nicollet County</b>																																			
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b>																																			
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RESOLUTION NO.

RESOLUTION AUTHORIZING  
JOINT PURCHASE OF EQUIPMENT  
WITH NICOLLET COUNTY

WHEREAS, the City of North Mankato (City) and the County of Nicollet (County) are both considering the purchase of a new chip spreader; and

WHEREAS, the City and County wish to enter into an agreement for the joint purchase, operation and maintenance of the new chip spreader;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that City staff is hereby authorized to participate with the County in the preparation of plans and specifications and all necessary related documents for the purchase of a chip spreader to be jointly owned and operated by the City and County. The staff is further authorized to make any and all arrangements necessary for shared maintenance of the equipment on such schedule as may be jointly determined.

Adopted by the City Council this 17<sup>th</sup> day of January 2012.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 13D	Department: Administration	Council Meeting Date: 1/17/12																																																															
<b>TITLE OF ISSUE:</b> Accept all bids for 2012 Material and Rental Equipment rates from bid opening of January 3, 2012																																																																	
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Bids were opened on January 3, 2012 for Material and Equipment Rental for the 2012 calendar year. We are recommending that the Council accept the bids as submitted and place them on file. We will utilize the attached bids in the acquisition of seasonal materials or the rental of equipment as necessary during the calendar year.																																																																	
<i>If additional space is required, attach a separate sheet</i>																																																																	
<b>REQUESTED COUNCIL ACTION:</b> Accept bids and place on file.																																																																	
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## 2012 MATERIAL BIDS

M.R. Paving & Excavating, Inc.  
1000 North Front  
P.O. Box 787  
New Ulm, MN 56073  
Phone: (507) 354-4171 Fax: (507) 359-4156

### Crushed Gravel

FOB Guemmer Pit – Courtland, CL-1 .....4.75/ton  
FOB Guemmer Pit – Courtland, CL-5.....4.45/ton

### Screened Gravel

FOB Guemmer Pit – Courtland, CL-3.....4.15/ton

### FA2 Class C Aggregate

FOB Wallner Pit – New Ulm .....9.50/ton  
FOB Delivered.....17.00/ton

Asphalt Patch Around Concrete .....210.00/ton

### Asphalt Patches by Square Foot

2 inch.....2.10/sq ft  
3 inch.....3.80/sq ft  
4 inch.....4.80/sq ft

Hot Mix Asphalt, FOB Valley Asphalt Products .....61.00/ton

Sales tax not included in above prices.  
-----

Flint Hills Resources, LP  
600 Center Street  
West Fargo, ND 58078  
Phone: (701) 282-4610  
Fax: (701) 281-0841

### Bituminous Aggregates Delivered

CRS-2.....520.50/ton  
CRS-2P.....595.50/ton  
CSS-1H.....520.50/ton

Sales tax not included in above prices.  
-----

W.W. Blacktopping, Inc.  
700 Industrial Road  
Mankato, MN 56001  
Phone: (507) 387-1518  
Fax: (507) 387-2228

### Concrete Removal

Curb and Gutter ..... 2.50/lf  
Slab Concrete ..... 1.50/sq ft

W.W. Blacktopping, Inc. (cont'd)

Saw Cutting ..... 4.00/lf

Asphalt Patch back around concrete..... 150.00/ton

Asphalt Patching

2" ..... 2.40/sq ft

3" ..... 3.50/sq ft

4" ..... 4.50/sq ft

(asphalt patching is per minimum 1.5" wear course on top)

Screened Gravel (FOB) ..... 7.50/ton

Hot Mix Asphalt (FOB)

AC Fines ..... 68.00/ton

SPWEA240 ..... 53.00/ton

SPNWB330 ..... 51.00/ton

(Hot Mix Asphalt prices are subject to change based on oil prices)

Laborer ..... 50.00/hr

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## 2012 EQUIPMENT BIDS

W.W. Blacktopping, Inc.  
700 Industrial Road  
Mankato, MN 56001  
Phone: (507) 387-1518  
Fax: (507) 387-2228

### Backhoes

Gehl Mini Excavator .....	80.00/hr
Linkbelt 2800Q Excavator .....	140.00/hr

### Trucks

One-Ton Single Axle .....	65.00/hr
5-Yard Single Axle .....	65.00/hr
Tandem and 3 Axle .....	75.00/hr
Lowboy Tractor Trailer .....	125.00/hr
Belly-Dump Tractor Trailer .....	90.00/hr
End-Dump Tractor Trailer .....	90.00/hr
Water Truck .....	75.00/hr

### Loaders

Michigan L120 .....	120.00/hr
John Deere 644 .....	120.00/hr
Gehl Skid .....	75.00/hr

### Dozers

John Deere 650 LGP w/6 Way Blade .....	125.00/hr
John Deere 750C w/6 Way Blade .....	150.00/hr

### Asphalt Pavers

Blaw Knox PF4410 Track Paver .....	190.00/hr
Blaw Knox PF172B, 10-18' .....	190.00/hr

### Rollers

BOMAG 120AD Steel Roller .....	80.00/hr
Roscoe, Rubber Tire Roller .....	85.00/hr
Hamm 10-Ton Steel Roller .....	100.00/hr

### Compaction Equipment

Dynapac CA15 Sheepfoot .....	85.00/hr
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<u>Air Compressor</u> - Joy .....	90.00/hr
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<u>Distributor</u> - Bearcat .....	100.00/hr
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THE ABOVE RATES ARE WITH OPERATOR

### Manual Labor

Labor Rate .....	50.00/hr
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Leon's Custom Backhoe, Inc.  
Leon G. Depuydt  
59988 – 206<sup>th</sup> Street  
Eagle Lake, MN 56024  
Phone: (507) 345-5366

#### Backhoe

Tractor Backhoe/Loader 4 WD Extenda-Hoe with either  
12 inch general purpose Backhoe bucket with or w/o Frost Hook  
24 inch general purpose Backhoe bucket with or w/o Frost Hook  
30 inch general purpose Backhoe bucket  
36 inch general purpose Backhoe bucket  
1.3 yard 4-in-1 Jaw Loader Bucket  
Forks ..... 100.00/hr w/operator

#### Single-Axle Dump Truck

4WD - 5 yards ..... 70.00/hr w/operator  
Snow capacity - 10 yards ..... 70.00/hr w/operator

#### Skidloader

General purpose bucket/tooth bucket/forks/leveling bar ..... 75.00/hr w/operator

#### Concrete Breaker

Tractor/Backhoe with Hammer ..... 150.00/hr w/operator

#### Also available

Wacker Roller Packer walk behind vibrating sheep foot ..... 20.00/hr without operator  
Wacker Jumping Jack Packer ..... 45.00/day without operator  
Trench Shield ..... 50.00/day

-----  
Hoehn Drainage & Excavating LLC  
1213 N. 7th Street  
Mankato, MN 56001  
Phone: (507) 388-7741

#### Trucks (with operator)

10-12 Yard Tandem ..... 80.00/hr

#### Backhoes (with operator)

John Deere 410G, 4WD, extend a hoe, multiple buckets, front forks ..... 100.00/hr  
In rock, concrete or frost add ..... 10.00/hr

#### Miscellaneous (without operator)

Cable Locator, Dynatel 2250 ..... 14.00/hr ..... 50.00/day  
Chop Saw, Stihl TS760 w/cart, waterfeed (blades addl.) ..... 18.00/hr ..... 80.00/day  
Hammer drill ..... 14.00/hr ..... 75.00/day  
Laser Plane Model 220 Grade Control ..... 14.00/hr ..... 50.00/day

#### Excavator (with operator)

200 Kamatsu 5' ditching bucket, 42' GP bucket, hydraulic thumb, frost hook  
..... 140.00/hr (2 hr min.)  
in rock, concrete or frost add ..... 160.00/hr (2 hr min.)  
Hydraulic hammer ..... 220.00/hr (5 hr min)

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 13E	Department: Administration	Council Meeting Date: 1/17/12																																																					
<b>TITLE OF ISSUE:</b> Schools and Conferences																																																							
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> For items 1 and 2 we are requesting actual and necessary expenses for the listed employees to attend the schools and conferences listed. No out-of-state travel is involved.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
<b>REQUESTED COUNCIL ACTION:</b> Authorize Actual and Necessary Expenses																																																							
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 65%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Norland		_____	_____	Schindle		_____	_____	Freyberg		_____	_____	Steiner		_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="border: none;">Other (specify) _____</td> <td colspan="3" style="border: none;">Travel &amp; Training Requests _____</td> </tr> <tr><td colspan="5" style="border: none;">_____</td></tr> <tr><td colspan="5" style="border: none;">_____</td></tr> <tr><td colspan="5" style="border: none;">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Travel & Training Requests _____			_____					_____					_____				
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Date: 1/10/11

CITY OF NORTH MANKATO  
Training and Travel Request

Department: Council

Names: Diane Norland

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Personnel Attending: 1

Event: Shared Leadership - Partnering to Solve Real-World Problems

Dates: January 27-28, 2012

Location: Brooklyn Center, MN

Required Training for Certification/License:      Yes X No

What Certification/License is this training required for? \_\_\_\_\_

\_\_\_\_\_

Description: \_\_\_\_\_

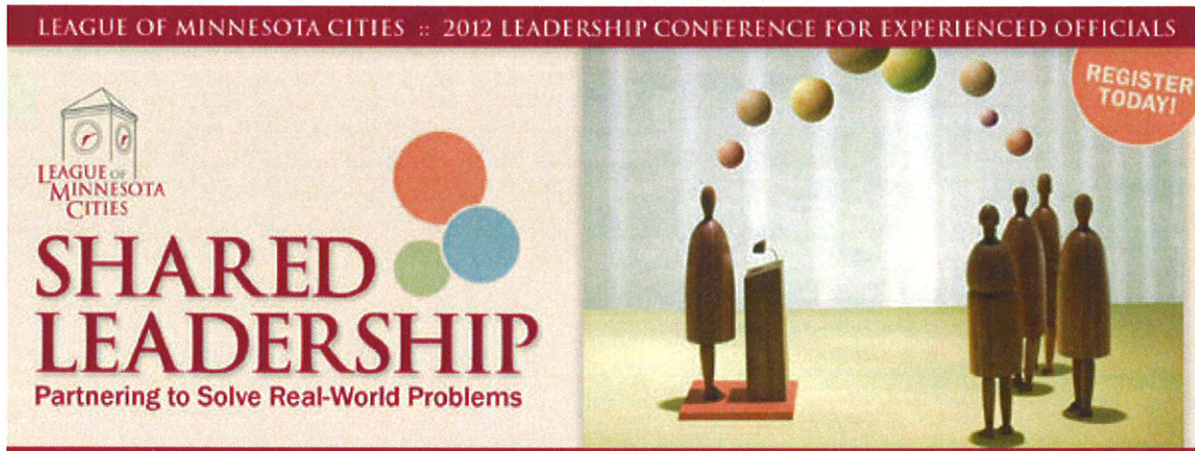
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Hurry! Registration closes soon for the upcoming 2012 Leadership Conference for Experienced Officials.

Can't see this email? [View it as a web page.](#)



## Learn how to empower others to help achieve your city's goals

—Last chance to register for the League's 2012 Leadership Conference for Experienced Officials!  
Review the [agenda](#) and [event details](#)

Yes, you were elected to lead. But engaging others is a crucial part of the work you do every day—and new times call for new approaches. So what does it really mean to connect with your citizens, council colleagues and staff?

Join us on January 27-28 to find out. This two-day training will offer you practical ways to collaborate with others and enhance teamwork so your city can thrive. You will:

- **Assess the strengths and weaknesses** of your city's public engagement efforts
- **Identify strategies and tactics** that will involve the people in your community in constructing a better framework for public engagement
- **Embrace the new skills** needed to navigate the "new normal"—learn to rethink, reset and restructure
- **Recognize adaptive challenges** that require a new way of thinking, and how your city might approach

[Like Us on Facebook](#)  
[Follow on Twitter](#)

### >Register now!

*Hurry—registration closes soon!*

**Dates/Location:**  
Jan. 27-28—Brooklyn Center

**Registration Fee:** \$220





## **Agenda**

### ***2012 Leadership Conference for Experienced Officials***

#### **FRIDAY**

*12 p.m.*

**Registration Opens (lunch on your own)**

*1 p.m.*

**Conference Welcome**

*1:10 p.m.*

**The Big Picture: Your Role as a City Leader**

*Carl Neu, Neu & Co.*

Featured speaker Carl Neu brings an inspiring 20,000-foot view on your responsibilities as a city official. Get insights into the dynamic tensions of public office, and learn how to both persuade and collaborate with others to get extraordinary things done for your city.

*2 p.m.*

**Achieving Stronger Local Democracy**

*Matt Leighninger, Executive Director, Deliberative Democracy Consortium*

Everyone talks about the need to engage the public, but what does it really mean? And is it even worthwhile in these constrained economic times? Matt Leighninger, lead author of the new National League of Cities publication, *Planning for Stronger Democracy: A Field Guide for Local Officials* will convince you that it does matter. During this session, you'll assess how well your city is really connecting with citizens, learn some applied and field-tested approaches to authentic citizen engagement, and plan for tangible results that both earn citizen confidence and result in higher levels of satisfaction in achieving community goals.

*5 p.m.*

**Social Hour and Networking**

Use this opportunity to relax and meet elected officials from neighboring cities—network and enjoy!

*6 p.m.*

**Dinner**

*7 p.m.*

**Governing as a Team**

*Carl Neu, The Center for the Future of Local Governance*

Carl Neu closes the evening with wisdom and advice for working effectively with your fellow elected officials and city staff.

*8:30 p.m.*

**Adjourn**

#### **SATURDAY**

*8:30 a.m.*

**Leadership Skills for the New Normal**

*Carl Neu, The Center for the Future of Local Governance*

Even as the economy slowly recovers, cities are faced with new realities that have forever changed. Your city can thrive in this environment, but only if you as a city leader are willing to think in new ways and sharpen some new skills. One of LMC's most popular trainers, Carl Neu, offers his observations about what's going on in the world of local government and how today's most successful city officials are overcoming government malaise by connecting and collaborating with others, enhancing teamwork with council colleagues and staff, thinking about new ways to define and deliver city services, and learning when to lead and when it's better to follow.

*11:30 a.m.*

## **Adjourn**

—**REGISTER** (*Link to: <http://mylmc.lmc.org/ebusiness/ProductCatalog/Product.aspx?ID=1811> (you'll need to set up a MyLMC account in your name to register)*)

## **Your LMC Resource**

### **Contact Amy Mansager**

Event Coordinator

(651) 281-1240 or (800) 925-1122

**amansager@lmc.org** (*Link to: <mailto:amansager@lmc.org>*)



Date: 1/11/12

CITY OF NORTH MANKATO  
Training and Travel Request

Department: Water

Names: Rudy Kleist and Lonnie Johnson

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of Personnel Attending: 2

Event: MRWA 28th Annual Water & Wastewater Technical Conference

Dates: March 6-8, 2012

Location: St. Cloud, MN

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? Water Operator's License

\_\_\_\_\_  
Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# MRWA 28th Annual Water & Wastewater

## TECHNICAL CONFERENCE

March 6-8, 2012 - River's Edge (Civic Center)  
St. Cloud, MN - Tentative Agenda



### Tuesday, March 6, 2012

- 8:15am Color Guard Ceremony
- 8:30am Opening Session: Quality on Tap! Our Commitment, Our Profession
- 8:45am MDH / MPCA Updates and Legislative Issues
- 9:15am Clean Water Legacy. Where Are The Funds Going?
- 10:30am Exhibit Hall Opens - *Enjoy the latest innovations, technology, and new products in the industry!*
- 11:45am Luncheon

#### Concurrent Mini-Sessions Begin

##### Water/Wastewater Track

- 1:00pm Water Conservation Through Leak Detection
- 1:30pm Inline Valve Insertion
- 2:00pm Biological Nutrient Removal
- 2:30pm Monochloramine Monitoring Related to Disinfection By-products
- 3:00pm Alum Application for Phosphorus Removal
- 3:30pm New Metering Technology
- 4:00pm Refreshments, Door Prizes, Exhibitor Gift - Last Chance to Tour Exhibit Hall!
- 4:15pm Water Taste Test & Exhibitor Recognition
- 5:00pm Exhibit Hall Closes - Meet & Greet and Sports Raffle Begin in Glenn Carlson Hall

##### Groundwater/Wellhead Protection (WHP) Track

- Where Does Your Water Come From?
- WHP 101 - Part 1
- WHP 101 - Part 2
- Managing Wells in Your DWSMA - City Responsibilities, Grant Opportunities, and Legislative Update
- MDH Wellhead Protection Audit Program
- Zoning Tools for DWSMA Areas



### Wednesday, March 7, 2012

- 8:15am Leaders in the Industry: NRWA & MRWA  
We Work For YOU! Awards & Poster Contest Winners
- 8:45am Avoiding Icebergs - Defusing Hostility

#### Concurrent Sessions Begin

##### Water Operation & Maintenance Session

- 10:00am Assessing and Maintaining the Health of Your WTP's Filters
- 11:00am Confined Space Entry & Rescue: The Four Step Process
- 12:00pm Luncheon & Door Prizes
- 1:00pm Satellite AMR's
- 2:00pm Ice Pigging
- 3:00pm What Does Pipe Thickness Have to do With Water Breaks?
- 4:00pm Characteristics of Thermoplastic Butt Fusion Joints

##### Wastewater Operation & Maintenance Session

- 10:00am Continuous Thermal Hydrolysis for Sludge
- 11:00am Salty Discharge Monitoring for Wastewater Effluent
- 12:00pm Luncheon & Door Prizes
- 1:00pm Achieving Class A-EQ Biosolids
- 2:00pm pH Care and Maintenance
- 3:00pm Basic Pond Operation & Maintenance
- 4:00pm MPCA Requirements & new e-DMR's

#### Management Session

- 10:00am SwiftRead
- 11:00am Water Conservation Rates - Meeting the Deadline to Comply
- 12:00pm Luncheon & Door Prizes

**2012 Sports Raffle Prize:**  
2012 Polaris 500 Sportsman 4 Wheeler  
OR 2012 John Deere Lawn Mower -  
**YOUR CHOICE**



Donated by  
Hawkins, Inc.  
and MRWA!

**This  
OR  
That**



**Swift Read  
Public Notification Services  
Wednesday, March 7, 2012  
Management Breakout Session**



## Wednesday, March 7, 2012 (continued)

### Management Session *continued*

- 1:00pm Security Awareness 101
- 2:00pm Web-based Solutions for Managing Water Utilities
- 3:00pm Disconnection Delivery Notices - And Other Important Policies
- 4:00pm Practical Tips and Tricks for Effective GPS Data Collection

### Groundwater Session

- 10:00am What's New & Exciting in MN WHP Implementation Efforts  
Communities Highlighted: St. Martin, Balaton, Red Rock Rural Water, Cottage Grove, Osakis, and Brandon
- 11:00am What's New & Exciting in MN WHP Implementation Efforts  
(continued)
- 12:00pm Luncheon & Door Prizes
- 1:00pm Useful Tools for Managing Agricultural Issues in a DWSMA
- 2:00pm What's Getting Funded? MDH Grant Applications
- 3:00pm Conducting a Potential Contaminant Source Inventory -  
The Good, Bad, and Ugly!

### Exam Refresher Sessions - These sessions will run 10:00am - 5:00pm

- 10:00am A&B Water Operator Certification Exam Refresher
- 10:00am C&D Water Operator Certification Exam Refresher
- 10:00am C&D Wastewater Operator Certification Exam Refresher

### Theme Party

- 6:00pm Social Hour and Dinner
- 7:30pm Entertainment: Crazy Keys

## Thursday, March 8, 2012

### Water Operation and Maintenance Session

- 8:30am In Service Water Storage Tank Maintenance
- 9:15am Chemically Treating Filter Media/Controlling Biofilm in the Distribution System
- 10:00am Break
- 10:15am CDL Licensing Requirements
- 11:00am MnWARN: What Happens at Activation
- 11:45am Wrap-Up and Drawings
- 1:00pm MRWA Annual Meeting

### Wastewater Operation and Maintenance Session

- 8:30am Energy Conservation in Wastewater Treatment Plants
- 9:15am CDL Licensing Requirements
- 10:00am Break
- 10:15am New Technology in Water/Wastewater Locating
- 11:00am MnWARN: What Happens at Activation
- 11:45am Wrap-Up and Drawings
- 1:00pm MRWA Annual Meeting

**Thursday, March 8, 2012**  
**Water and Wastewater Exams**  
**will be given at 8:30am.**

## Wednesday, March 7, 2012

### Class E Small Water Systems Session (NonTranslent NonCommunity and NonMunicipal)

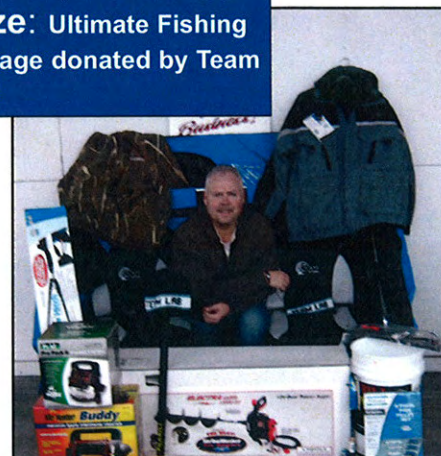
**8:00am - 12:00pm**

Topics covered include: MDH Wellhead Protection Grants, Wellhead Protection Plans, Plan Review, Drinking Water Wells, Sampling, and MDH Updates.

4 water certification hours awarded for session attendance.

### 2012 Sports Raffle

**Prize:** Ultimate Fishing package donated by Team Lab!



### Crazy Keys! Dueling Pianos

Entertainment: Wednesday,  
March 7, 2012 at 7:30pm

**Stefan Salmonson**  
PROtective Services, Inc.

"Avoiding Icebergs"  
"Security Awareness 101"

Keynote & Breakout Speaker  
Wednesday, March 7, 2012





# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 14A	Department: City Clerk	Council Meeting Date: 1/17/12																																																										
<b>TITLE OF ISSUE:</b> Application for On-Sale Wine License and 3.2 On-Sale Beer for New Great Wall, 1814 Commerce Drive																																																												
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> New Great Wall is applying for an On-Sale Wine License and a 3.2 On-Sale Beer license. The Police Chief has conducted the necessary background investigation and all licensing paperwork is in order. A Liquor Liability Insurance policy has been purchased.																																																												
<i>If additional space is required, attach a separate sheet</i>																																																												
<b>REQUESTED COUNCIL ACTION:</b> Approve On-Sale Wine and 3.2 On-Sale Beer Licenses																																																												
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Norland		_____	_____	Schindle		_____	_____	Freyberg		_____	_____	Steiner		_____	_____	Dehen	<table style="width: 100%; border: none;"> <tr> <th colspan="5" style="text-align: center; padding: 5px;">SUPPORTING DOCUMENTS ATTACHED</th> </tr> <tr> <td style="width: 20%; text-align: center; padding: 5px;">Resolution</td> <td style="width: 20%; text-align: center; padding: 5px;">Ordinance</td> <td style="width: 20%; text-align: center; padding: 5px;">Contract</td> <td style="width: 20%; text-align: center; padding: 5px;">Minutes</td> <td style="width: 20%; text-align: center; padding: 5px;">Map</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="padding: 5px;">Other (specify) _____</td> <td colspan="3" style="padding: 5px;">Travel &amp; Training Requests _____</td> </tr> <tr><td colspan="5" style="padding: 5px;">_____</td></tr> <tr><td colspan="5" style="padding: 5px;">_____</td></tr> <tr><td colspan="5" style="padding: 5px;">_____</td></tr> </table>	SUPPORTING DOCUMENTS ATTACHED					Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Travel & Training Requests _____			_____					_____					_____				
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Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division  
444 Cedar Street, Suite 222, St. Paul, MN 55101  
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

Print Form

### APPLICATION FOR COUNTY/CITY ON-SALE WINE LICENSE

(Not to exceed 14% of alcohol by volume)

**EVERY QUESTION MUST BE ANSWERED.** If a corporation, an officer shall execute this application. If a partnership, LLC, a partner shall execute this application. To apply for MN sales Tax # call 651-296-6181

Workers compensation insurance company name Travellers Policy Number UB-SA 228052

Licensee's MN sales and Use Tax ID # 1970961 Licensee's Federal Tax ID # 383833816

Applicants Name (Business, Partnerships, Corporation) <u>New Great Wall</u>		Trade Name or DBA	
Business Address <u>1814 Commerce Dr</u>		Business Phone <u>507-345-5758</u>	Applicant's Home Phone
City <u>North Mankato MN 56003</u>		County <u>Nicollet</u>	State <u>MN</u> Zip Code <u>56003</u>
Is this application <input checked="" type="checkbox"/> New or a <input type="checkbox"/> Transfer	If a transfer, give name of former owner		License Period From To

If a corporation, give name, title, address and date of birth of each officer. If a partnership, LLC, give name, address and date of birth of each partner.

Partner/Officer Name and title	Address	DOB	SSN

#### CORPORATIONS

Date of incorporation	State of incorporation	Certificate Number	Is corporation authorized to do business in Minnesota? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
-----------------------	------------------------	--------------------	--

If a subsidiary of another corporation, give name and address of parent corporation

#### BUILDING AND RESTAURANT

Name of building owner <u>Qin Yun chen</u>		Owner's address <u>917 S cedar st Belle plaine mn 56011</u>	
Are property taxes delinquent <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Has the building owner any connection, direct or indirect with the applicant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Restaurant seating capacity	Hours food will be available
Number of restaurant employees <u>3</u>	Number of months per year restaurant is open <u>12</u>	Will food service be the principal business? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Describe the premises to be licensed

If the restaurant is in conjunction with another business (resort etc.), describe business

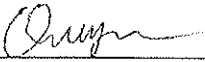
#### NO LICENSE WILL BE APPROVED OR RELEASED UNTIL THE \$20 RETAILER ID CARD FEE IS RECEIVED BY AGED

- ☒ Yes ☐ No Has the applicant or associates been granted an on-sale malt liquor (3.2) and/or a "set-up" license in conjunction with this wine license?
- ☒ Yes ☐ No Is the applicant or any of the associates in this application a member of the county board or the city council, which will issue this license? If yes, in what capacity? \_\_\_\_\_  
(if the applicant is the spouse of a member of the governing body, or another family relationship exists, the member shall not vote on this application.)
- ☒ Yes ☐ No During the past license year, has a summons been issued under the liquor civil liability (Dram Shop)(M.S. 340A.802). If Yes, attach copy of the summons.
- ☒ Yes ☐ No Has applicant, partners, officers or employees ever had any liquor law violations in Minnesota or elsewhere. If so, give names, dates, violations and final outcome details.

☒ Yes ☐ No Does any person other than the applicants, have any right, title or interest in the furniture, fixtures or equipment in the licensed premises? If yes, give names and details.

☒ Yes ☐ No Have the applicants any interests, directly or indirectly, in any other liquor establishments in Minnesota? If yes, give name and address of establishment.

**I CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND THAT THE ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

  
Signature of Applicant

1/5/12  
Date

The licensee must have one of the following:

☒ Liquor liability insurance (Dram Shop) \$50,000 per person; \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support. Attach "**CERTIFICATE OF INSURANCE**" to this form.

☐ A surety bond from a surety company with minimum coverage as specified above in.

☐ A certificate from the state treasurer that the licensee has deposited with the state, trust funds having a market value of \$100,000 or \$100,000 in cash or securities.

**IF LICENSE IS ISSUED BY THE COUNTY BOARD, REPORT OF COUNTY ATTORNEY**

☒ Yes ☐ No I certify that to the best of my knowledge the applicants named above are eligible to be licensed. If no, state reason.

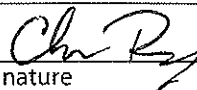
\_\_\_\_\_  
Signature County Attorney

\_\_\_\_\_  
County

\_\_\_\_\_  
Date

**REPORT BY POLICE OR SHERIFF'S DEPARTMENT**

This is to certify that the applicant and the associates, named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota, Municipal or County ordinances relating to intoxicating liquor, except as follows:

 #701  
Signature

NMPD Chief of Police  
Department and Title

01-06-2012  
Date

**IMPORTANT NOTICE**

ALL RETAIL LIQUOR LICENSEES MUST REGISTER WITH THE ALCOHOL, TOBACCO TAX AND TRADE BUREAU.  
FOR INFORMATION CALL 513-684-2979 OR 1-800-937-8864

A \$30.00 service charge will be added to all dishonored checks. You may also be subjected to a civil penalty of \$100.00 or 100 % of the value of the check, whichever is greater, plus interest and attorney fees.





DEPARTMENT OF PUBLIC SAFETY  
 ALCOHOL AND GAMBLING ENFORCEMENT DIVISION  
 444 Cedar Street Suite 222  
 St. Paul, MN 55101-5133  
 Phone (651) 201-7507 TDD (651) 282-6555  
 Fax (651) 297-5259

CARD NUMBER

(Office Use Only)

APPLICATION FOR RETAILER'S (BUYER'S) CARD FOR LIQUOR AND WINE  
 PLEASE RETURN THIS APPLICATION WITH FEE \$20.00

ISSUING AUTHORITY	TYPE CODE	BUYER'S CARD EXPIRES	IDENTIFICATION #
PRINT NAME OF LICENSEE (AS SHOWN ON LICENSE)		BUSINESS NAME (DBA)	
New Great Wall		New Great Wall	
BUSINESS ADDRESS		COUNTY	BUSINESS PHONE
1814 Commerce Dr		Nicollet	507-345-5758
CITY, STATE, ZIP CODE		AUTHORIZED SIGNATURE	
North Mankato MN 56003		[Signature]	

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 15A	Department: Finance	Council Meeting Date: 1/17/12																																																																																						
<b>TITLE OF ISSUE:</b> Gift Policy																																																																																								
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Minnesota Statutes places certain restrictions on the acceptance of gifts and, generally, a gift over \$5.00 in value can not be accepted by City officials and employees. In addition, Statute requires a two-thirds majority of the City Council to accept gifts to the City. Vendors with public contracts may offer personal gifts to employees to foster goodwill and, although vendor relationships can be cordial, the State Auditor states they should not involve gifts to public employees. The attached policy gives direction to employees and officials as to appropriate action and procedure in the acceptance of gifts.																																																																																								
<i>If additional space is required, attach a separate sheet</i>																																																																																								
<b>REQUESTED COUNCIL ACTION:</b> Adopt Gift Policy																																																																																								
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## Gift Policy

### Gifts to City Officials and Employees

City officials are subject to [Minn. Stat. 471.895](#), which generally bans gifts, with an exception for a trinket or memento costing \$5 or less. In addition, under [Minn. Stat. §471.87](#), a public officer, or employee, authorized to take part in making a contract in any manner generally is not allowed to have a personal financial interest in the purchase. To avoid problems, City employees shall not accept personal gifts from vendors or contractors.

### Gifts to the City

[Minn. Stat. 465.03](#) and [465.04](#) allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor. However, **the statute requires that each gift be accepted by a resolution approved by a two-thirds majority of the governing body**. Any conditions placed on the use of the gift should be fully described in the resolution using the following format:

Donor of Gift	Restriction on Gift	Amount

#### *Procedure*

Gifts of monetary nature will be forwarded to the Finance Department along with any paperwork or explanation, to be deposited. The Finance Department will prepare a list of gifts for council resolution and forward it to the City Clerk to be put on the council agenda.

Gifts not accepted by council will be returned to the donor.



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 15B	Department: Finance	Council Meeting Date: 1/17/12																											
<b>TITLE OF ISSUE: Res. Approving Donations/Contributions</b>																													
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Attached is a resolution for council to accept donations from various individuals and entities totaling \$1,630. The donations are restricted as to: \$680 for the Library, \$200 for the Library Book Club and \$750 for Christmas lighting.																													
<i>If additional space is required, attach a separate sheet</i>																													
<b>REQUESTED COUNCIL ACTION: Adoption of Resolution</b>																													
<b>For Clerk's Use:</b>  Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b>  <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS

WHEREAS, the Minn. Stat. 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions are approved as follows:

Donor of Gift	Restriction on Gift	Amount
United Fund of Garden City Township	Library	\$150.00
Jo Marie Robbins	Library	\$200.00
Cindy A. Kirschbaum	Library	\$30.00
Thelma Watkins	Book Club bag	\$20.00
Carolyn H. Kain	Book Club bag	\$20.00
Mary Jacobsen	Book Club bag	\$20.00
Kathleen M. Reid	Book Club bag	\$20.00
Christine K. Volz	Book Club bag	\$20.00
Shelly L. Kain	Book Club bag	\$20.00
Lorna M. Adams	Book Club bag	\$20.00
Norell K. Wood	Book Club bag	\$20.00
Cash - Miscellaneous	Book Club bag	\$40.00
Joy Lutzi	Library	\$300.00
Civic & Commerce	Christmas lighting	\$750.00

Adopted by the City Council this 17th day of January 2012.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

RESOLUTION NO.

RESOLUTION APPROVING  
CITY COUNCIL COMMITTEE ASSIGNMENTS

WHEREAS, the City of North Mankato is represented on various Boards, Task Forces, Committees and Commissions; and

WHEREAS, it is necessary to appoint City Council Members as representatives to the various entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following individuals are appointed to the boards, committees, task forces and commissions as listed in Exhibit A effective January 1, 2012.

Adopted this 17<sup>th</sup> day of January 2012.

---

Mayor

---

City Clerk

EXHIBIT A

2012 MAYOR AND COUNCIL COMMITTEE ASSIGNMENTS

BOARD/COMMITTEE

<u>2011</u>	<u>2012</u>
<u>Region Nine Development Commission</u>	
Diane Norland	_____
Bob Freyberg	_____
<u>Personnel Committee</u>	
Bill Schindle	_____
Mark Dehen	_____
<u>All Seasons Arena Board</u>	
Bill Schindle	_____
<u>Nicollet County/City of North Mankato Liaison Committee</u>	
Mark Dehen	_____
Bill Schindle	_____
Jack Kolars	Dave Haack
James Stenson	James Stenson
Robert Podhradsky	Robert Podhradsky
Wendell Sande	Wendell Sande
<u>Intergovernmental Cooperation (Advisory Committee)</u>	
Mark Dehen	_____
Bob Freyberg	_____
<u>Nicollet County Recycling Task Force</u>	
Bob Freyberg	_____
<u>Coalition of Greater Minnesota Cities</u>	
Mark Dehen	_____
<u>Intergovernmental Youth Assets</u>	
Billy Steiner	_____
<u>Cities/Colleges/Universities Advisory Council</u>	
Mark Dehen	Mark Dehen
Wendell Sande	Wendell Sande
<u>North Mankato Fire Relief Association</u>	
Mark Dehen	Mark Dehen
Clara Thorne	Clara Thorne

2011  
Highway 14 Partnership  
Mark Dehen

2012

Envision 2020  
Billy Steiner  
Diane Norland  
Wendell Sande  
Michael Fischer

\_\_\_\_\_  
\_\_\_\_\_  
Wendell Sande  
Michael Fischer

Mankato Area Community Services Council  
Diane Norland

\_\_\_\_\_

Community Center Task Force  
Bill Schindle

\_\_\_\_\_

North Mankato Parks and Green Spaces Committee  
Diane Norland

Diane Norland

North Mankato Planning Commission  
Bill Schindle

\_\_\_\_\_

North Mankato Port Authority Commission  
Billy Steiner  
Mark Dehen

Billy Steiner  
Mark Dehen

North Mankato Taylor Library Board  
Billy Steiner

\_\_\_\_\_

Traffic & Safety Committee  
Bill Schindle

\_\_\_\_\_



## **APPOINTMENTS TO BE MADE JANUARY 17, 2012**

1. Appoint BILLY STEINER as Acting Mayor.
2. Reappoint COREY BRUNTON to the Planning Commission for a 4-year term through 2015.
3. Reappoint JOHN DALEY AND SUE ROEMER to the Housing and Redevelopment Authority for 5-year terms through 2016.
4. Reappoint BILL BORCHARDT to the Traffic and Safety Committee for a 1-year term.
5. Reappoint TERRI JENSEN to the Board of Appeal and Equalization for a 3-year term through 2014.
6. Reappoint GREG ABBOTT AND JIM KIRSCHBAUM to the Port Authority for 6-year terms through 2017.
7. Appoint ROSALIND (RENEE) SOLOMON-WIESE to the North Mankato Taylor Library Board for a 3-year term through 2014.
8. Appoint BOLTON & MENK as Consulting Civil Engineer.
9. Appoint NORTHLAND SECURITIES, INC. as Bond Consultant.
10. Appoint ABDO, EICK & MEYERS as Auditor.
11. Appoint TODD METTLER as Weed Inspector.
12. Appoint BRUCE ROYER as Plumbing Inspector.
13. Appoint DEREK TOSTENSON as Construction Inspector.

**Wendell Sande**

---

**From:** Safferts [safferts@hickorytech.net]

**Sent:** Monday, January 09, 2012 2:18 PM

**To:** markdehen@northmankato.com; wsande@northmankato.com; bpodhradsky@co.nicollet.mn.us; sgreenwood@co.nicollet.mn.us

**Subject:** Mkto pass rail letter

Please review for action and pass on to anyone who may want to participate. Sincerely, Ken Saffert

---

envision|2020

January 8, 2012

Dear Metro-to-Mankato Passenger Rail Advocates:

Most of us were surprised a couple of years ago that the Metro to Mankato rail route was listed as a feasible phase I candidate for passenger service. I really joined the study advisory board to advocate regional freight rail improvements and maintenance. When the consultants indicated that a passenger volume significant enough to support regular service if gasoline prices reached \$4 the line proposal made the plan. I believe the report is substantiated by the success of Land to Air shuttle expansion. In the future, economies could well make rail service more desirable than bus shuttle.

Upgrading the sidings and stations would improve freight efficiencies at the same time. That is something that makes Union Pacific more receptive to the shared line. A plan could be implemented soon were it not for the southwest metro bottleneck and political issues regarding interconnect for direct access. These matters will have to be resolved in their local area to make metro travel reasonable.

Officials on other routes on Phase I have developed advocacy teams to keep the vision moving. St. Cloud, Duluth, Hastings and Rochester have all had success moving their concepts forward. We certainly are capable of doing the same to stay in that now 18 year time frame toward viable passenger service.

To make this happen, **please advise or appoint representatives to act on a Passenger Rail Group by this January 31**, so a push to provide service to Mankato-North Mankato, St. Peter-Kasota, Le Sueur, Belle Plaine, and Jordan, assuming Chaska-Shakopee have advocacy in the metro effort.

Send your contact information to Greater Mankato Growth, at 1961 Premier Dr, Suite 100, Mankato, MN 56001 or [info@greatermankato.com](mailto:info@greatermankato.com) or call 507-385-6644 so that our Envision2020 committee might advance this transportation initiative.

Sincerely,

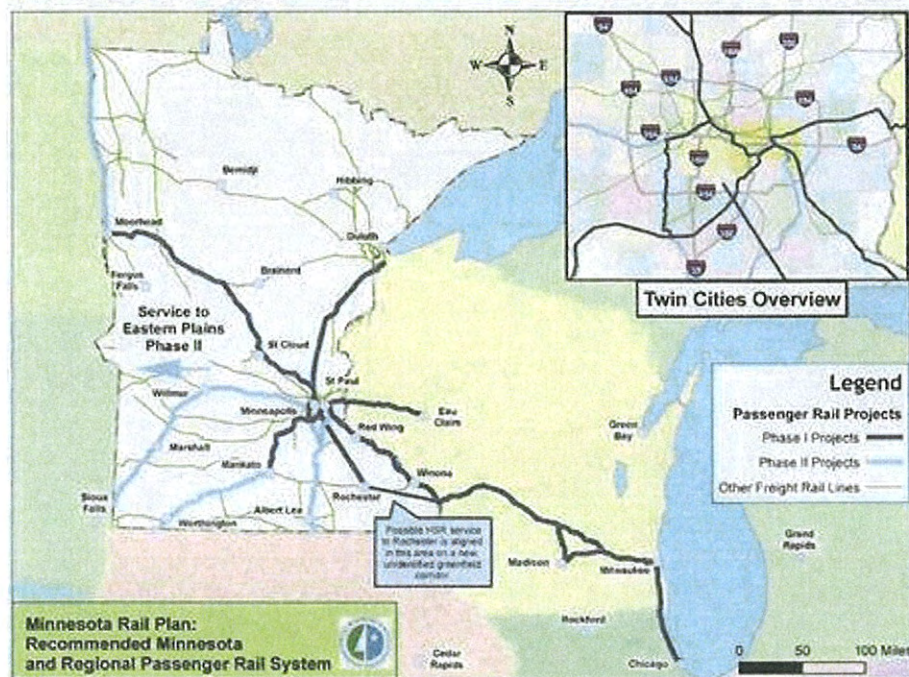
1/9/2012

Ken Saffert P.E.  
Transportation Chair of Envision 2020

Rail Plan map enclosed as adopted.

*Minnesota Comprehensive Statewide Freight  
and Passenger Rail Plan*

**Figure ES.1 Recommended Minnesota and Regional Passenger Rail System**



## System Costs

The total capital cost of the fully implemented program (both passenger and freight) over 20-years is estimated to be \$6.2 to \$9.5 billion. This total includes \$2.2 to \$4.4 billion for stand-alone freight improvements, which traditionally have been the responsibility of the private railroads. The total estimate also includes \$4.0 to \$5.1 billion for the priority passenger and shared freight improvements if built as a system rather than as a series of individual, unrelated projects. Substantial synergies across projects can be achieved if planned as parts of an eventual unified system.

These "planning" level cost estimates are based on high-level systemwide unit costs. More detailed engineering costs developed for specific corridors may vary significantly from these estimates as individual projects enter actual assessment and design processes. These detailed and refined estimates will of necessity be the actual qualifying numbers for any and all actual funding applications. High- and low-end ranges were developed for most cost elements. The high-end numbers are referred to as the "base case," and the low-end numbers are referred to as the "best case."



## Wendell Sande

---

**From:** Morgan Martin [morganm@cgicomunications.com]  
**Sent:** Thursday, January 05, 2012 2:04 PM  
**To:** wsande@northmankato.com  
**Subject:** North Mankato Community Video Program  
**Importance:** High  
**Attachments:** North Mankato, MN Agreement.pdf; North Mankato MN Intro Letter.doc; bronze3.jpg; silver3.jpg; gold3.jpg

Mayor Dehen and Wendell:

Thank you so much for taking the time to speak with Program Manager, Nicole Rongo in regards to our cost-free Community Video Program!

Attached, you will find five documents. The first is our one page bulleted proposal between CGI Communications, Inc. and the City of North Mankato. The second is the Letter of Introduction that will need to be placed on your official city letterhead. Both documents must be signed and either scanned and e-mailed back to me or faxed to 866-429-8611 for your city to be able to participate in our free program.

The last three documents are the three basic sponsorship levels which we offer to businesses. Keep in mind there are many factors that could affect the prices.

I have included links to some of the videos we have produced. **Our Video Tourbook for Robbinsdale MN** (<http://www.robbsindalemn.com/>) can be found in a vertical format on the left side of the page. **The Tourbook for Champlin MN** (<http://ci.champlin.mn.us/>) is in the center column towards the bottom of the page. Another example can be see at the bottom right hand corner of the Simpsonville SC page (<http://www.simpsonville.com/>). While these examples are all in vertical format, we do have other options as well.

Nicole will be sure to follow up with you within the next week to make sure you have received this information and answer any questions that anyone may have about participating in our program.

Please do not hesitate to call her in the meantime at 800-398-3029 x 203 or by e-mail at nicoler@cgicomunciations.com.

We look forward to working with you!

Morgan Martin

Marketing Associate  
CGI Communications

130 East Main Street  
5th Floor, Granite Building  
Rochester, NY 14604  
Phone: 1.800.398.3029 x568  
Fax: 866.429.8611  
morganm@cgicomcommunications.com

[www.cgicomcommunications.com/beta/](http://www.cgicomcommunications.com/beta/)  
[www.relocate.org](http://www.relocate.org)

Like us on Facebook [www.facebook.com/cgicomcommunications](http://www.facebook.com/cgicomcommunications)  
Follow us on Twitter [www.twitter.com/cgi\\_comms](http://www.twitter.com/cgi_comms)



To strengthen  
and promote  
cities as centers  
of opportunity,  
leadership, and  
governance.



National League of Cities

1301 Pennsylvania Ave., N.W.  
Washington, D.C. 20004-1763  
202-626-3000  
Fax: 202-626-3043  
www.nlc.org

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Donald J. Borut

Dear City Official:

The National League of Cities (NLC) is pleased to partner with CGI Communications in offering cities a unique Internet video programming opportunity at NO COST.

Whether you are a small city, a thriving metropolis, or something in between, the NLC Community Showcase Video Program takes the best your community has to offer and produces a series of one-minute promotional videos about your community to put on your website. The topics covered include relocation information, an overview of business and industry, educational and recreational resources, and more.

CGI Communications' full suite of production services is available to you. This includes scriptwriting, videography, editing, and graphic design. You can further enhance your website by including a video welcome from your mayor or another city official.

With the click of a button, you can also send your Community Showcase Videos to anyone in the world who has an email address. Whether a potential business, future resident, or visitor, this program gives you a powerful and innovative way to market your community.

Additional features include avatars (three dimensional images that can answer questions about information on your website) and SmartTrack, an innovative tracking technology that lets you know who is watching your videos as well as when and from where they are viewed.

Whether you are actively promoting tourism, recruiting businesses for economic development, or simply looking for ways to provide the public with additional information about your community, NLC's Community Showcase Video Program can help you achieve your marketing objectives.

CGI Communications is able to provide this service for free because it offers your local business community the opportunity to sponsor the videos on your website.

For more information about NLC's Community Showcase Video Program, contact Nicole Rongo at CGI Communications at 800-398-3029 ext. 230 or Marc Shapiro at NLC at (202) 626-3019 or shapiro@nlc.org. I also invite you to visit the Enterprise Programs section of NLC's website at [www.nlc.org](http://www.nlc.org) to learn more about this and other programs from NLC that save cities time and money.

Sincerely,

Donald J. Borut  
Executive Director

Past Presidents: John DeStefano, Jr., Mayor, New Haven, Connecticut • Brian J. O'Neill, Councilman, Philadelphia, Pennsylvania • Officers: Wilfrid E. Addison, Jr., Councilmember, Baton Rouge, Louisiana • David Baker, Mayor, Kenmore, Washington • Geoffrey C. Beckwith, Executive Director, Massachusetts Municipal Association • M. Margaret Jones, Commissioner, Louisville, Florida • Charles A. Bragg, Alderman, New Haven, Connecticut • William G. "Bill" Busch, Mayor, Belle Isle, Florida • Kenneth H. Bullock, Executive Director, Urban League of Cities and Towns • Jim Byard, Jr., Mayor, Mobile, Alabama • Gary W. Campbell, City Director/Vice Mayor, Fort Smith, Arkansas • Shelli Capenhart, Councilmember, Arlington, Texas • Nancy G. Carter, Council Member, Charlotte, North Carolina • Brad Cole, Mayor, Cambridge, Illinois • Sandra Colvin-Ray, Council Member, Minneapolis, Minnesota • John F. Cook, Mayor, El Paso, Texas • Mildred C. Crump, Council President, Newark, New Jersey • Joe Davis, Sr., Alderman, Milwaukee, Wisconsin • Gretchen Driskell, Mayor, Ionia, Michigan • Larry G. Frang, Executive Director, Illinois Municipal League • Don Furtado, Councilmember, Campbell, California • John A. Garner, Jr., Executive Director, Pennsylvania League of Cities and Municipalities • Paul M. Gresham, Councilmember, Centerville, Ohio • Melon Hall, Executive Director, Municipal Association of South Carolina • Rob Hanahan, Council Member, Ishwood, Ohio • Larry S. Henderson, Mayor Pro Tem, La Grange, California • Sara Branch Jackson, Mayor Pro Tem/Alderman at Large, Savannah, Georgia • Dennis Savanough, Councilmember, Mesa, Arizona • Greg Lemke, Council Member, Moorhead, Minnesota • George Lewis, Executive Director, Missouri Municipal League • Myron Lowery, Council Member, Memphis, Tennessee • Michael McCauley, Executive Director, League of Oregon Cities • James P. Miller, Executive Director, League of Minnesota Cities • Mark Mitchell, Councilmember, Tempe, Arizona • Gerald S. Narcis, Mayor, Caldwell, Idaho • Ron Nafsky, Councilmember, Dallas, Texas • Laura W. Padgett, Councilmember, Wilmington, North Carolina • Randall W. B. Purvis, Council Member, Colorado Springs, Colorado • Ed P. Reyes, Councilmember, Los Angeles, California • Gene Schuler, Alderman, Chicago, Illinois • John Spring, Mayor, Quincy, Illinois • Tharyn T. Talman, Councilor, Forestburg, West Virginia

Dear Valued Business Owner:

The City of North Mankato is excited to announce the launch of a new program that we feel will have a significant impact on the promotion of our wonderful community. We have entered into a three year agreement with CGI Communications to produce a series of streaming online videos highlighting all our community has to offer its residents, visitors, and businesses.

CGI is a leader in online marketing solutions, working with thousands of communities and businesses nationwide. With an easily viewable interface on the official city website [www.northmankato.com](http://www.northmankato.com), their video showcase will engage viewers in learning more about area attractions, economic development opportunities, quality of life, and so much more. The City of North Mankato is dedicated to highlighting the advantages of living and working in our community, and we feel that this program can do just that!

Besides the Videos having exposure on the city's official web site, the videos will be featured on the Community Video Network (CVN), Relocate.org's national platform for community videos. With a presence on the web sites of many of the country's top REALTORS, CVN videos reach a potential audience of millions.

In addition, CGI will be contacting members of our local business community to offer participation in the program, as well as an opportunity to learn more about CGI's innovative new digital media products for businesses.

We encourage you to consider supporting the program, and learning more about all that CGI has to offer.

Sincerely,

Name  
Title



# Community Video TourBook Agreement

CGI Communications, Inc.  
130 East Main Street, 8th Floor  
Rochester, NY 14604  
(800) 398-3029 phone  
(866) 429-8611 fax

Name: Dr. Mark Dehen

Title: Mayor

Address: 1001 Belgrade Ave.

City, State, Zip: North Mankato, MN, 56002

Phone: 507-345-7614

Email: markdehen@northmankato.com

Website: www.northmankato.com

*This agreement is between CGI Communications, Inc. and the City of North Mankato and shall remain in effect from the date it is signed by both parties until the third anniversary of the date that the completed and approved Community Video Program is made available for viewing via a link on the [www.northmankato.com](http://www.northmankato.com) -website homepage for viewer access. This Agreement shall automatically renew at the end of its term for a successive three (3) year period unless either party gives written notice of its intention to terminate or modify at least sixty (60) days prior to the end of the current term. Any termination or modification of this Agreement shall not take effect until the expiration of the current term.*

**CGI Communications, Inc. and its eLocalLink division shall provide a Community Video Program as follows:**

- Website Welcome video from your Mayor or other civic leader and an Education, Quality of Life, and Real Estate/Relocation video (approx. 1 minute in duration)
- Up to 2 additional videos to showcase various aspects of your community and/or organization (providing a total of six, 1 minute community highlight videos)
- Script writing and video content consultation
- A videographer will come to your location to film videos
- All aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
- Final draft of Community Video Program content subject to your approval
- Patented OneClick™ Technology and encoding of all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia® and QuickTime®
- Store and stream all videos on CGI's dedicated server
- Business sponsors allowed on the perimeter of video panels
- Duration of sponsor participation will be one year and eLocalLink is solely responsible for annual sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
- Viewer access of the Community Video Program from your website shall be facilitated by eLocalLink providing HTML source code for graphic link to be prominently displayed on the [www.northmankato.com](http://www.northmankato.com) website homepage as follows: "Coming Soon" graphic link designed to coordinate with existing website color theme to be provided within 10 business days of execution of this agreement; "Video Tour Book" graphic link to be provided to replace the "Coming Soon" link upon completion and approval of videos
- eLocalLink will own copyrights of the master Community Video Program
- The City of North Mankato will assume no cost or liability for this project

**Program Add-On if signed and received by 1/20/2012:**

- Encoding, hosting, and streaming of additional 5 minutes of video per month. Finished video content will be provided to CGI by the City of North Mankato

**The City of North Mankato shall provide the following:**

- A letter of introduction for the program on your organization's letterhead
- Assist with the content and script for the Community Video Program
- Agrees to give eLocalLink the right to use organization's name in connection with the preparation, production, and marketing of the program set forth herein only
- Agrees to display the "Coming Soon" graphic link prominently on the [www.northmankato.com](http://www.northmankato.com) website homepage within 10 business days of receipt of HTML source code
- Agrees to display the "Video Tour Book" link to be no less than 150 by 400 pixels prominently on the [www.northmankato.com](http://www.northmankato.com) website homepage for the term of this agreement
- In the event contract signatory changes, the City of North Mankato agreement shall remain valid until the agreed upon expiration date
- Exclusive streaming video rights for eLL, along with any of its parent companies, affiliates, successors and assigns, including but not limited to, CGI, CVN and relocate.org to stream all video content on its/their "Community Video Network"
- The City of North Mankato represents and warrants that any and all photographs, videos, and other content it submits to us for use in any video or other production does not infringe on any third party's copyrighted material, trademark or other intellectual privacy or publicity rights and shall defend and indemnify us from any such claim or action

This Agreement constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings and agreements, whether oral or written. No modification or claimed waiver of any provision shall be valid except by written amendment signed by the parties herein

**We, the undersigned, understand the above information and have full authority to sign this agreement**

The City of North Mankato, MN

Signature:

Name (printed):

Title:

Date:

CGI Communications, Inc.

Signature:

Name (printed): Nicole Rongo

Title: Vice President of Marketing

Date: 01/05/2012


[Home](#) | [Clients](#) | [Ongoing Projects](#) | [Support](#)
**e-LocalLink™** INTERNET TELEVISION

# Get online, Get Noticed.

eLocalLink brings your business to the masses with professionally produced videos hosted on a high-traffic community site.

[Employee Access](#)

Newcana, AN - G | S | B

Contract ID: Verification ID: 


**Bronze Package: \$1,095**  
(\$995 if paid in full)

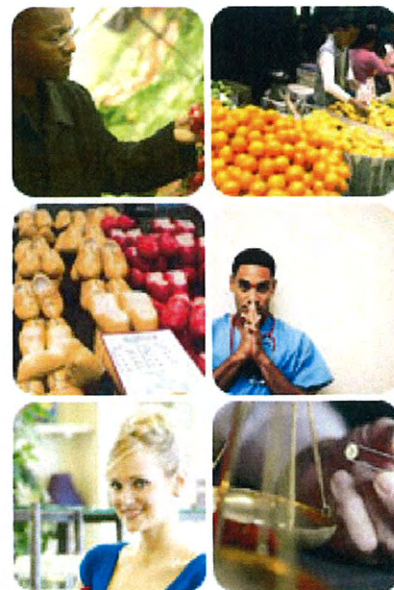
- **Chapter Sponsorship**
- Full Color Logo
- Link to Webpage
- Profile Page Available (What is a profile page?)

Current Participants:

Choose.. 



Chapter Sponsorship



Whatever product you sell or service you provide, an online PhotoVideo will bring new customers to your door.




[Home](#) | [Clients](#) | [Ongoing Projects](#) | [Support](#)
**e-LocalLink™** INTERNET TELEVISION

# Get online, Get Noticed.

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Employee Access

Newcana, AN - G | S | B

Contract ID:

Verification ID:

Submit

**Silver Package: \$3,295**  
**(\$2,995 if paid in full)**

- Chapter Sponsorship -- Full Color Logo
- 30-second Professionally Produced PhotoVideo™ (See example)
- Link to Webpage
- 12 Months Free Video Streaming from your own website
- Logo Branded One-Click™ Video Player for your own website

Current Participants:

Choose..

Go



Our PhotoVideo™ kit includes eLocalLink camera, interactive cd with music selection samples, examples, complete instructions and prepaid return envelope.



Whatever product you sell or service you provide, an online PhotoVideo will bring new customers to your door.





Communications Inc.™

[Home](#) | [Clients](#) | [Ongoing Projects](#) | [Support](#)
**e-LocalLink™** INTERNET TELEVISION

# Get online, Get Noticed.

eLocalLink brings your business to the masses with professionally produced videos hosted on a high-traffic community site.

Employee Access

Newcana, AN - G | S | B

Contract ID:

Verification ID:

Submit

**Gold Package: \$5,495**  
 (\$4,995 if paid in full)

- Main Page Logo
- 12 Month Chapter Sponsorship Logo
- 60-second Professionally Produced Video
- Link to Webpage
- 12 Months Free Video Streaming from your own Website - See Real Example
- Logo Branded One-Click™ Video Player for your website
- V-Cast Ability -- Unlimited Video Email

Send yourself a V-Mail:

Send

Current Participants:

Choose..

Go



Examples..

Watch



Read our Google Video letter. **Search Google.**



Gold Exclusive! The next little thing?



Watch local news coverage.



See what your fellow business owners think

What style will your video be?

View Samples



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

## **PROCLAMATION**

*WHEREAS, the health and well-being of our children is of paramount importance; and*

*WHEREAS, each year in the United States more than 40,000 babies are born with a congenital heart defect; and*

*WHEREAS, the medical community has identified congenital heart defects as the leading cause of birth defect-related deaths; and*

*WHEREAS, it is crucial that parents, pediatricians, and all those in the health profession have greater awareness of the potential for congenital heart defects among newborns and children; and*

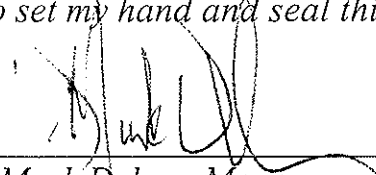
*WHEREAS, Congenital Heart Defect Awareness Week provides the opportunity for families and patients affected by these conditions to share their experiences and knowledge with the public so that we all may be made more aware of how this defect affects all our lives;*

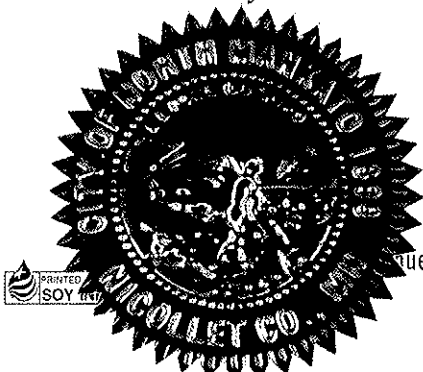
*NOW, THEREFORE, I, Mark Dehen, Mayor of the City of North Mankato, hereby proclaim February 7-14 2012 to be*

### ***Congenital Heart Defect Awareness Week***

*in North Mankato and encourage all North Mankato residents to join me in this special observance.*

*IN WITNESS WHEREOF, I hereunto set my hand and seal this 17<sup>th</sup> day of January 2012.*

  
\_\_\_\_\_  
Mark Dehen, Mayor





## GOVERNMENT MEMBER

This membership is customized to fit the unique needs of government entities (e.g. cities, counties, public schools, etc.). Greater Mankato Growth recognizes that fostering relationships between the business community and government entities is mutually beneficial. For those governments participating in the Regional Economic Development Alliance (REDA), this membership is included with their investment (provided the yearly investment currently meets or exceeds the cost of this membership).

### *Existing Business Support*

---

- Access to up-to-date information online at [greatermankato.com](http://greatermankato.com) (e.g. demographics, business resources)
- Greater Mankato Growth Ambassador participation at your milestone events (e.g. ground breakings, ribbon cuttings)
- Industry-specific information and dialogue opportunities
- Information on educational and professional growth opportunities for your employees
- Internship recruitment assistance
- Ability to participate in Greater Mankato Business Awards & Hall of Fame

### *New Business Growth*

---

- A strong and vibrant marketplace, as a result of business attraction efforts
- Entrepreneur assistance through the Greater Mankato Business Accelerator
- Individual strengths of communities and counties in the Regional Economic Development Alliance are leveraged, resulting in collective success for the marketplace
- Technical assistance and concierge services for new or potential businesses

### *Business Promotion*

---

- GMG member plaque and window cling to display at your office
- Ability to use the GMG member logo on your website and materials
- Buy & Build Greater Mankato participation and recognition in order to demonstrate your commitment to the marketplace
- Rental opportunities for the GMG Suite at the Verizon Wireless Center
- Member postal mailing list available for purchase
- Advertising opportunities in Quick Reference Guide, eNews, online and more
- Quick Reference Guide listing
- Up to 4 listings in the Greater Mankato Online Business Directory with GMG logo next to them
- Online Referral Report indicating when visitors to our website have viewed/accessed your information
- Ability to sponsor GMG programs, including the Greater Mankato Leadership Institute, Greater Mankato Young Professionals and "Grow Minnesota!"
- Ability to sponsor GMG events open to the general public, including Greater Mankato Songs on the Lawn, Greater Mankato Lemonade Day, Greater Mankato Business Awards & Hall of Fame, Greater Mankato Business Showcase and Tour of Manufacturing
- Ability to attend and sponsor GMG member connecting events, including Business Before Hours, Business After Hours and Greater Mankato on the Green

### *Talent Development*

---

- Access to talented employees through Greater Mankato Growth's comprehensive talent development initiatives
- Opportunity to sponsor and enroll your employees in GMG's talent development programs - Greater Mankato Leadership Institute and Greater Mankato Young Professionals
- Opportunity to expose youth to your industry by participating in the Greater Mankato Career Expo and K-12 programs
- Opportunity to participate in the Greater Mankato Campus & Community Fair

### *Public Affairs*

---

- Dialogue opportunities and face-to-face meetings with business leaders regarding public policy
- Issues and candidate forums and roundtable events participation
- Information on issues impacting business

### *Community Marketing*

---

- Online community information for potential employees
- Greater Mankato Events Calendar to promote your events
- Relocation information for prospective and new employees
- Cost of Living Calculator online tool to let potential employees know how affordable it is to live in Greater Mankato

### *Visitor Attraction & Servicing*

---

- Conventions and events brought in by the Greater Mankato Convention & Visitors Bureau bring your business community customers
- Opportunities to promote your community to visitors
- Assistance planning events for your industry

### *Civic Engagement*

---

- Envision 2020 participation (facilitated by Greater Mankato Growth)
- Greater Mankato Leadership Delegation activities eligibility, including the Inter-City Leadership Visit

### **GMG Involvement**

---

- Unlimited Representatives from your organization who can stay connected by receiving GMG communications (e.g. weekly eNews, Mailings, MN Valley Business) and may participate in GMG member events, programs and leadership/volunteer positions
- Opportunity to attend Greater Mankato Growth Annual Meeting
- Eligibility to have employees serve as Greater Mankato Growth Cavaliers and Ambassadors



**Investment:** \$696 per year (\$58 per month)



RESOLUTION NO.

RESOLUTION SUPPORTING U.S. HIGHWAY 14  
HIGHWAY SYSTEM INVESTMENT PLAN

WHEREAS, the Minnesota Department of Transportation (MnDOT) is revising its 20-year Highway System Investment Plan, which sets a long-range vision for transportation in Minnesota, including needs, goals and priorities; and

WHEREAS, the Highway System Investment Plan identifies how MnDOT plans to direct available funding for Minnesota highway projects for the next 20 years (2013-2032); and

WHEREAS, the Highway System Investment Plan directs the use of revenue from both the state and federal governments; and

WHEREAS, the four-lane expansion of U.S. Highway 14 was included in 2008 and 2009 District Long-Range and/or Highway System Investment Plans; and

WHEREAS, U.S. Highway 14 remains a dangerous and deadly road; and

WHEREAS, from the year 2001 through 2010, there have been 39 fatal crashes and 47 serious incapacitating injury crashes on the segment of U.S. Highway 14 from the City of New Ulm to the City of Rochester; and

WHEREAS, during the period 2008-2010, the fatality rate on Highway 14 between North Mankato and New Ulm is 2.2 times above the statewide average; and

WHEREAS, during the period 2008-2010, the fatality rate on Highway 14 between Owatonna and Dodge Center is 1.5 times above the statewide average; and

WHEREAS, in 2011, there were 3 additional fatalities on U.S. Highway 14 between North Mankato and New Ulm; and

WHEREAS, the interchanges at TH14-CSAH41, TH14-CSAH12 and TH14-TH169 will improve safety, reduce traffic congestion, enhance commerce and create new economic development opportunities along Highway 14; and

WHEREAS, completing the four-lane expansion of U.S. Highway 14 will create approximately 10,260 construction and spinoff jobs; and

WHEREAS, the Highway 14 Congressional Delegation has made the Highway 14 project a priority; Minnesota U.S. Senator Al Franken has declared the North Mankato to New Ulm expansion project a "number one priority" for his office; and

WHEREAS, communities across southern Minnesota like North Mankato have publicly voiced their support for this project through their membership in the Highway 14 Partnership;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, the City of North Mankato does hereby call on Minnesota Governor Mark Dayton and the Department of Transportation to prioritize the four-lane expansion of Highway 14 and related interchanges in the 2013-2032 Highway System Investment Plan in order to complete this project and protect the lives of southern Minnesota residents, boost economic development and grow southern Minnesota communities.

Adopted by the City Council this 17<sup>th</sup> day of January 2012.

---

Mayor

ATTEST:

---

City Clerk

CLAIM REPORT  
FOR REGULAR COUNCIL MEETING OF JANUARY 17, 2012

70958	CenterPoint Energy	gas bill-All Depts.	\$5,938.02
70959	Davidson, Dan	buy funds-Task Force	\$4,380.00
70960	HickoryTech	telephone & internet bill-All Depts.	\$3,636.93
70961	Nicollet County Auditor/Treasurer	Cobra January health insurance-Police Dept.	\$1,179.12
70962	Swenson, Jeremy	cell phone allowance for 2012-Police Dept.	\$516.00
70963	Verizon Wireless	cell phones/cell phone bill-Comm Dev, Port Auth & P/A	\$802.66
70964	Anderson Consulting	consulting service-Comm Dev	\$1,890.00
70965	Charter Communications	high speed data serv-Pol, Fire, Contingency & P/A	\$442.96
70966	Xcel Energy	electric bill-Street Lighting	\$183.12
70967	AT & T Mobility	cell phone bill-Bookmobile	\$24.22
70968	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
70969	Cardmember Service	charge card items-All Depts.	\$8,497.40
70970	Groove Club	deposit for performer for summer reading-Library	\$112.50
70971	ICMA Retirement Trust - 457	employee payroll deductions	\$11,338.70
70972	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$430.77
70973	MII Life, Inc.-VEBA	1st quarter contributions for VEBA Account	\$27,500.00
70974	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
70975	First Financial Title	purchase of 315 Range St.-Comm Dev	\$33,266.92
	All American Towing	towing charge-Police Dept.	\$57.98
	Alpha Wireless Communications	electric charge for repeater & equip part-Bldg & Police	\$192.89
	Ameripride Services	gloves, mats, uniform & towel service-All Depts.	\$375.23
	American Legion Post 518	partial payment of CBD grant-Local Option Sales Tax	\$844.35
	American Pest Control	professional service-Sanitation	\$69.80
	Apt Machining & Fabricating, Inc.	equipment parts-Park Dept.	\$410.75
	Arnold's of North Mankato	equipment parts-Fire Dept.	\$229.08
	Audio Editions	audio books-Library	\$153.86
	Baker & Taylor	books-Library & Bookmobile	\$5.52
	Batteries Plus	supplies-Sanitation	\$42.73
	BCA CJTE	IED Recognition class-Police Dept.	\$45.00
	Beacon Athletics	fencing, bases & supplies-Caswell & Local Option Sales	\$7,715.00
	Bock, Beth	supplies-Task Force	\$27.10
	Bolton & Menk, Inc.	engineering fee-2011 Construction	\$3,344.00
	Bureau of Criminal Apprehension	quarterly billing for CJDN-Police Dept.	\$270.00

# CLAIMS CONTINUED

Caretakers of Mankato, Inc.	snow removal-Public Access	\$223.40
Cargill, Inc.	road salt-Street Dept.	\$3,764.10
City of Mankato	water bill-Public Access	\$15.03
Computer Technology Solutions, Inc.	computer terminals-Police Dept.	\$2,480.36
Connect Business Magazine	ad-Port Authority	\$1,028.00
Energy Sales, Inc.	heater repair-Street Dept.	\$138.63
Express Services, Inc.	temporary crossing guards-Police Dept.	\$190.79
Fastenal Company	supplies & sharpen drill bits-Shop	\$92.20
Ferguson Enterprises	plumbing supplies-Shop	\$18.80
Ferrellgas	LP gas-Sanitation	\$247.15
Force America Distributing	equipment for sander box-Equipment Certificates	\$209.12
Gale Group	books-Bookmobile	\$103.92
Gopher State One-Call	equipment rental/utility digging notification serv-Insp	\$59.55
Hansen Sanitation	refuse pickup-Sanitation	\$159.12
Hasler, Inc.	postage meter rental-Water & Sewer Depts.	\$307.63
Hawkins, Inc.	containment tank-Water Dept.	\$756.46
Hendrickson, Christopher	running shoes & clothing-Police Physical Fitness	\$165.00
Henry, A.J. Fence Company	posts for volleyball fields-Local Option Sales Tax	\$688.70
Hermel, A. H. Company	hot chocolate-Library	\$75.51
Horvick, Inc.	parts for sander box-Equipment Certificates	\$53.82
ICC	registration fee for class-Inspection	\$123.00
Ingram Library Services	books-Library & Bookmobile	\$500.75
Jeane Thorne, Inc.	professional service-Task Force	\$1,687.00
Judd, John	supplies-Task Force	\$154.91
Keller, J.J. & Associates, Inc.	drug testing-All Depts.	\$221.60
Kennedy & Kennedy Law Office	legal services-Attorney & Port Authority	\$10,856.72
LGT Hydraulic Service Co., Inc.	equipment parts-Caswell	\$589.64
Lager's of Mankato, Inc.	equipment parts-Water Dept.	\$125.63
Larkstur Engineering & Supply, Inc.	equipment parts & supplies-Street & Park Depts.	\$202.05
Mac Tools Distributor	supplies-Shop	\$82.66
Mankato Oil & Tire Company	tire-Park Dept.	\$148.33
Manley Tire & Oil Service	tires-Caswell	\$2,216.87
Matheson Tri-Gas, Inc.	welding supplies-Shop	\$120.53
Mayo Clinic Health System	employment physical-Library	\$147.00
Metro Sales, Inc.	copier maintenance-Mun Bldg	\$169.00
McGowan Water Conditioning, Inc.	salt for softener-Police Dept.	\$13.74
Menards-Mankato	supplies-Street & Local Option Sales Tax	\$76.36
Mid-States Organized Crime Information	2012 membership fees-Police Dept.	\$150.00
Minnesota Department of Health	fee for Water Supply Operator Class "B" test-Water	\$32.00
Minnesota DNR Eco-Waters	2011 water permit fee-Water Dept.	\$4,774.00

CLAIMS CONTINUED

Minnesota GFOA	2012 membership-Finance	\$60.00
Minnesota Pipe & Equipment	meters-Water Dept.	\$388.45
MN Public Facilities Authority	principal & interest-GO Refunding Bond 2005C & Sewer	\$39,122.50
Minnesota Rural Water Association	registration fee for conference-Water Dept.	\$350.00
Minnesota State Fire Dept. Assn.	2012 membership fees-Fire Dept.	\$288.00
Minnesota Valley Testing Lab	water testing-Water Dept.	\$158.75
Minnesota Waster Processing	processing fees-Sanitation	\$22,109.74
Mutch Northside Hardware	supplies-All Depts.	\$809.30
Nicollet County Auditor-Treasurer	salary-Task Force	\$13,796.04
Nicollet County Recorder/Abstracter	recording of warranty deed-Local Option Sales Tax	\$46.00
Nicollet County Treasurer	state deed tax-Local Option Sales Tax	\$1,853.54
Nicollet County Auditor-Treasurer	inspection service-2011 Construction	\$2,335.37
North Central International	equipment parts & lubricant-Street & Sewer	\$288.19
North Kato Supply	sand for sandblaster-Shop	\$198.25
North Mankato Motor Vehicle Registrar	license tabs-Mun Bldg	\$11.00
Northland Securities, Inc.	continuing disclosure report-Port Auth TIF Rev Bonds	\$2,100.00
OverDrive, Inc.	ebooks, audio books & service plan fee-Library	\$11,229.10
Pet Expo Distributor	aquatic service-Library	\$139.99
Petty Cash, Clara Thorne	petty cash items-All Depts.	\$170.15
Quality Overhead Door, Inc.	garage door repair-Street Dept.	\$10.73
Retrofit Companies	recycle light bulbs & batteries-Sanitation	\$272.25
River Bend Business Products	copier maintenance-Library & Public Access	\$683.53
S.M.R.P.A.	membership dues-Comm Dev	\$15.00
S.O.T.A.	membership fees-Tactical Response Team	\$200.00
SirsiDynix	subscription maintenance-Library & Bookmobile	\$24,155.90
Snell Motors	equipment parts-Task Force	\$63.51
Southern Minnesota Construction	demo-Sanitation	\$2,115.00
Staples Advantage	supplies-All Depts.	\$494.35
State of Minnesota	inspection sticker-Shop	\$80.00
Timm, Robert & Janet	final payment/principal & interest-Local Option Sales	\$44,721.46
Top Shop of Mankato, Inc.	countertop-Shop	\$108.45
Uniforms Unlimited	badges-Police Reserve	\$306.20
US Postal Service	postage-All Depts.	\$3,000.00
Viking Electric Supply	electrical supplies-Park & Local Option Sales Tax	\$116.64
Wall Street Journal	renew subscription-Admin	\$455.00
Wells Concrete	concrete for sign base-Mun Bldg	\$217.70
Wells Fargo Corporate Trust	principal & interest on bonds	\$2,752,646.87
Wells Fargo Bank	administration fees on bonds	\$1,600.00
Zwaschka, James	reimbursement for equipment parts-Fire Dept.	\$43.90
Total		<u>\$3,074,105.68</u>

# CLAIMS CONTINUED

General	\$73,057.96
Library	\$39,229.51
Bookmobile	\$1,694.95
Community Development	\$35,337.80
Local Option Sales Tax	\$52,859.04
Contingency	\$171.45
Port Authority	\$1,536.49
Capital Improvement Bonds of 2008	\$221,392.50
Local Option Sales Tax Bonds	\$400.00
GO Improvement Bond of 2001	\$61,275.00
GO Improvement Bond of 2004	\$79,747.50
GO Improvement Bond of 2005	\$335,313.75
GO Improvement Bond of 2006	\$181,200.00
GO Improvement Bond of 2007	\$412,878.12
GO Improvement Bond of 2008	\$208,595.00
GO Improvement Bond of 2010	\$400.00
GO Refunding Bond of 2005C	\$3,375.50
GO Refunding Bond of 2010	\$341,383.75
GO Port Authority Revenue Bonds of 1993A, 1994A, 1998A	\$313,585.62
Port Authority Tax Increment Revenue Bonds 2011B	\$2,100.00
Port Authority Tax Increment Bonds 2001	\$18,153.75
Equipment Certificates	\$262.94
2011 Construction	\$6,779.37
Water	\$247,562.52
Sewer	\$289,168.01
Sanitary Collection	\$112,646.47
Storm Water	\$10,553.77
Public Access	\$3,118.86
Minnesota River Valley Drug Task Force	\$20,126.05
Tactical Response Team	\$200.00
Total	<u>\$3,074,105.68</u>

PORT AUTHORITY INVOICES  
FOR REGULAR COUNCIL MEETING OF JANUARY 17, 2012

Verizon Wireless	cell phone & cell phone bill-Port Authority	\$354.50
Connect Business Magazine	ad-Port Authority	\$1,028.00
Kennedy & Kennedy Law Office	legal services-Port Authority	\$148.00
Northland Securities, Inc.	continuing disclosure report-Port Auth TIF Rev	\$2,100.00
Petty Cash, Clara Thorne	petty cash item-Port Authority	\$5.99
Wells Fargo Corporate Trust	principal & interest on bonds	\$331,339.37
Wells Fargo Bank	administration fee-Port Auth Tax Increment Bonds	<u>\$400.00</u>
Total		<u><u>\$335,375.86</u></u>



List of Port Authority Bills in the Amount of \$335,375.86

Council Meeting of January 17, 2012

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Mayor Mark Dehen

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Council Member Bill Schindle

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Council Member Diane Norland

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Council Member William Steiner

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Council Member Robert Freyberg

List of Bills in the Amount of \$3,074,105.68

Council Meeting of January 17, 2012

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Mayor Mark Dehen

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Council Member Bill Schindle

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Council Member Diane Norland

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Council Member William Steiner

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Council Member Robert Freyberg