

Pursuant to due call and notice thereof, a Joint Workshop of the North Mankato City Council and North Mankato Port Authority was held in the Municipal Building Council Chambers on November 15, 2012. Mayor Dehen called the meeting to order at 7:00 p.m. The following were present for the meeting: Mayor Dehen, Council Members Steiner, Norland, Schindle and Freyberg, Port Authority Commissioners Knutson, Kirschbaum and Arnold, Interim Administrator Fischer, Finance Director Thorne and City Clerk Gehrke. Absent: Commissioners Abbott and Olenius.

Marigold Project

Ed Tschida, Advance Resources for Development, provided background information regarding the Tax Increment Financing for the Marigold Project. He reported that since this is a redevelopment TIF it has a term of 26 years. The agreement with the developer calls for a maximum TIF of \$2,450,000 with an expected expiration of the TIF as of February 1, 2029. Mr. Tschida answered questions and reported the taxes are the first lien on the property. Mr. Tschida reported he spent several hours talking with US Bank representatives regarding this project and the bank is currently getting signatures from their loan committee on a financing letter. He reported that according to the bank the project needs to be six stories high in order for it to cash flow. The bank hired an appraiser and had a market analysis of the project completed. They are very excited about this project. Their market analysis shows the need for several hundred high-end rental units now and more units in the future. Mayor Dehen reported a summary of the market analysis will be shared with the Port Authority and City Council. Mayor Dehen also stated the market analysis was conducted projecting the growth of the City based on the last 20 years. Council Member Freyberg referenced a housing study which showed only 17 percent of the population can afford the rent on these units.

In response to a question regarding the assessed market value of the project once it is completed, Mr. Tschida reported the County realistically sets the value of the property. The estimated cost of the project is \$17 million and the estimated assessed market value of the property is \$14 million. Council Member Schindle requested a list of the items which were spent on the site and bonded for in the amount of \$1.3 million.

Some discussion was held about the length of the TIF and if a date certain should be placed in the development agreement.

In response to a question regarding the number of prospects for projects on this site, Interim Administrator Fischer reported a number of parties were interested in the site, but the majority of the projects were not viable, i.e. used car lot, fast food restaurant.

Commissioner Arnold stated this project is perfect to create an urban downtown setting and would be a major shot in the arm for the Central Business District, this project will spawn new businesses and an additional 200 people are going to spend dollars in lower North Mankato.

Commissioner Knutson reported the bank is very enthusiastic about this high-end apartment project. Council Member Schindle asked that the development agreement and financing letter from the bank be made available prior to a vote on the project by the City Council.

Discussion of Creation/Participation in Regional Economic Development Services Agreement

Mayor Dehen presented a proposal from Greater Mankato Growth (GMG) to enter into a Regional Economic Development Services Agreement with the Cities of Mankato, North Mankato, Eagle Lake, Lake Crystal, LeSueur, Madison Lake and St. Peter, and the County of Blue Earth.

The Mayor stated that with the recent MSA status received by the Cities of Mankato and North Mankato and the enactment of the Metropolitan Planning Organization (MPO) for this area, he would like the Port Authority Commission and City Council to consider a Joint Mankato/North Mankato Economic Development Committee. Mayor Dehen stated that assets of the Port Authority would not change. This Committee could be represented by the Port Authority President, members of Mankato's Economic Development Authority, 1-2 Council Members from each City, and staff from each City, with equal representation of both Mankato and North Mankato. The Mayor stated this agreement should be reviewed by the Port Authority Commission and City Council and considered at a later date.

Commissioner Knutson stated since the City of North Mankato has not been involved in Greater Mankato Growth, the City has done very well bringing in several new businesses. He asked for a report of what new businesses have been brought into the area by GMG.

Mayor Dehen also reported the City would have access to the GIS System which costs approximately \$40,000 annually. The GIS will list all properties available for development.

Council Member Freyberg stated the Joint Mankato/North Mankato Economic Development Committee would evaluate projects which would give both cities a level playing field.

Council Member Norland asked for a list compiled by Paul Vogel, City of Mankato, of projects brought into the City of Mankato by GMC.

There being no further business, the Joint Council/Port Authority Workshop was adjourned at 8:32 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Council Chambers of the Municipal Building on November 19, 2012. Mayor Dehen called the meeting to order at 7 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Norland, Schindle and Steiner, Interim Administrator Fischer, City Attorney Kennedy, Engineer Malm and City Clerk Gehrke. Absent: Council Member Freyberg and Finance Director Thorne.

Approval of Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the agenda as presented. Vote on the motion: Norland, Schindle, Steiner and Dehen, aye; no nays. Motion carried.

Approval of Minutes

Council Member Schindle moved, seconded by Council Member Steiner to approve the minutes of the Council meeting of November 5, 2012 and the Council Workshop of November 13, 2012. Vote on the motion: Norland, Schindle, Steiner and Dehen, aye; no nays. Motion carried.

Correspondence**Thank-You Letter for Hosting Local Government Aid Discussion**

The Mayor read a letter from Flaherty & Hood for hosting the Local Government Aid (LGA) discussion held on November 13, 2012. He reported Mayors from St. Paul, St. Peter, Mankato, and the LeSueur Mayor-Elect were in attendance, as well as Council Member Norland. Flaherty & Hood led the discussion regarding the constant education for the Legislature and engagement from City officials regarding the necessity of continuing LGA especially for small cities to provide necessary services such as police and fire to their communities.

The Mayor welcomed the Habitat for Humanity AmeriCorps members who were in attendance at the Council meeting.

Open the Meeting to the Public for the First Time**Sharon Schaller, Sharon's Craft-N-Floral, 241 Belgrade Avenue**

Sharon Schaller, owner of Sharon's Craft-N-Floral, 241 Belgrade Avenue, appeared before the Council and asked the Council to consider denying the Marigold Project stating she does not believe the storm water infrastructure is large enough to support this project. She also reference the recent request for a pawn shop in the Central Business District that was denied because of zoning and stated the Marigold Project should be denied because it does not meet the requirements for the Central Business District.

Kim Spears, 916 South Avenue

Kim Spears, 916 South Avenue, appeared before the Council and referenced the City Code as it relates to the setbacks, ground coverage and height requirements for the Marigold Project. He stated the Council needs to look at this project very closely because their names will be associated with it for many years to come. Mr. Spears asked the purpose of a Request for Proposals for the refuse and recycling contract. Mayor Dehen responded it had been several years since the City has taken bids for the refuse and recycling contract.

Denny Savick, 810 Belgrade Avenue

Denny Savick, 810 Belgrade Avenue, appeared before the Council and asked the Council to do additional research on single-stream recycling. He stated the Marigold Project is not a good fit for the

Central Business District and the Council should find another way to repay the bonds.

Barbara Church, 102 E. Wheeler Avenue

Barbara Church, 102 E. Wheeler Avenue, appeared before the Council and again stated her objection to the Marigold Project and stated she would rather pay the bonds and wait for a project that is a better fit on this site.

Consent Agenda

Council Member Schindle moved, seconded by Council Member Norland, to approve the Consent Agenda which includes:

1. Parade Permit and Large Group Permit for 5K Fun Run "Gobble Wobble" at Benson Park, Thursday, November 22, 2012 from 8 a.m. to 9:30 a.m.
2. Res. No. 69-12 Approving Donations/Contributions.
3. Wireless Lease Agreement.

Vote on the motion: Norland, Schindle, Steiner and Dehen, aye; no nays. Motion carried.

Staff Reports

City Planner

Minutes of November 8, 2012 Planning Commission Meeting

The Council accepted the minutes of the November 8, 2012 Planning Commission meeting.

Preliminary and Final Plat of Rolling Green Addition No. 3

Planner Fischer presented a request from Scott and Marsha Madigan and the Rist family to replat Outlot A, RASM Rolling Green Addition. He reported the proposed request would create a 2.5-acre lot to accommodate the development of a future child care facility and Outlot A would be reserved for future office or residential development. In response to a question from Mayor Dehen, Marsha Madigan appeared before the Council and reported the plans are not yet complete but will include a turn-around area to drop off the children. She also reported the child care facility would accommodate 60 children. Planner Fischer reported the Planning Commission recommended approval of the preliminary and final plat of Rolling Green Addition No. 3. **Council Member Schindle moved, seconded by Council Member Norland, to approve the preliminary and final plat of Rolling Green Addition No. 3. Vote on the motion: Norland, Schindle, Steiner and Dehen, aye; no nays. Motion carried.**

Z-2-12, Request to Rezone Lot 13, Block 5, North Ridge Estates from R-1, One-Family Dwelling to R-2, One- and Two-Family Dwelling

Planner Fischer presented a request from Gary and Carolyn Hopfenspirger to rezone their property addressed as 2228/2230 Dream Drive West from R-1 to R-2. He reported a two-family dwelling was constructed on the property when the property was zoned R-2 and a down zoning of the area in 2005 has created a non-conforming use. He stated the applicants want to plat the property into two lots in order to accommodate the individual sale of each unit. The Planning Commission recommended approval of Z-2-12 and asked staff to draft a policy to address certain non-conforming uses. Attorney Kennedy suggested the City may wish to develop a policy where rezoning requests could be considered when existing buildings which were designed, built and continuously used as two-family dwellings be allowed to continue.

Ord. No. 46, Fourth Series, Rezoning 2228/2230 Dream Drive West from R-1, One-Family Dwelling to R-2, One- and Two-Family Dwelling

Council Member Schindle moved, seconded by Council Member Norland, to adopt Ord. No. 46, Fourth Series, Rezoning 2228/2230 Dream Drive West from One-Family Dwelling to R-2, One- and Two-Family Dwelling. Vote on the Ordinance: Norland, Schindle, Steiner and Dehen; aye; no nays. Motion carried.

Interim City Administrator**Proposal for Professional Auditing Services**

Interim City Administrator Fischer presented a summary of the six proposals received as a result of the Request for Proposals issued August 21, 2012. Council Member Steiner moved, seconded by Council Member Schindle, to table consideration of the proposals for Professional Auditing Services until the December 3, 2012 Council meeting. Vote on the motion: Norland, Schindle, Steiner and Dehen, aye; no nays. Motion carried.

Proposal for Refuse and Recycling Services

Interim City Administrator Fischer presented a summary of the proposals for refuse and recycling services for the Request for Proposals issued on October 1, 2012 reporting the City received proposals from Hansen Sanitation, Inc., LJP Waste & Recycle; and Waste Management of Minnesota, Inc. Larry Biederman, LJP Waste & Recycle, appeared before the Council and in response to a question stated there is no advantage for Mankato and North Mankato to have the same refuse and recycling contract. Discussion was held about the pros and cons of single-stream recycling. Mr. Biederman will supply the Council with information from the Minnesota Pollution Control Agency regarding single-stream recycling. Council Member Norland moved, seconded by Council Member Steiner, to continue the Refuse and Recycling Contract with Hansen Sanitation through December 31, 2013 and to hold a Council Workshop to discuss refuse and recycling in detail prior to issuance of a Request for Proposals for Refuse and Recycling Services for the following years. Vote on the motion: Norland, Schindle, Steiner and Dehen, aye; no nays. Motion carried.

Proposal for Debt Service Study

Interim City Administrator Fischer presented a summary of the four proposals received for a debt service study to review all debt service funds of the City to ensure adequate cash balances and reserves are maintained and future projected revenues are sufficient to meet debt service requirements. He reported proposals were received from Northland Securities, Inc., Springsted, Inc., Abdo, Eick & Meyers, Inc. and Ehlers, Inc. Paul Donna, Northland Securities, Inc. was in attendance at the meeting. Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 70-12 Awarding Proposal for Debt Service Study to Northland Securities, Inc. for the total amount of \$4,500. Vote on the Resolution: Norland, Schindle, Steiner and Dehen, aye; no nays. Motion carried.

City Clerk**2012 General Election Results**

Clerk Gehrke presented a tabulation of the election results from the General Election held on November 6, 2012. She noted that North Mankato had a 92.9% voter turnout for the General Election. New registrations on Election Day totaled 1,301. Mark Dehen was re-elected as Mayor for a two-year term, Billy Steiner was re-elected to a four-year term on the Council and Kim Spears was elected to a four-year term on the Council. Clerk Gehrke thanked the Deputy Clerk, Head Election Judges, Election Judges and City staff for their excellent work on Election Day.

Application for Soft Drink License for Erbert & Gerbert's Sandwich Shop, 1710 Commerce Drive

The City Clerk presented an application for a soft drink license for Erbert & Gerbert's Sandwich Shop, 1710 Commerce Drive for the remainder of 2012. She reported the sandwich shop plans to open in early December. **Council Member Norland moved, seconded by Council Member Schindle, to approve the soft drink license for Erbert & Gerbert's Sandwich Shop, 1710 Commerce Drive for 2012. Vote on the motion: Norland, Schindle, Steiner and Dehen, aye; no nays. Motion carried.**

Report from Mayor**Joint Economic Development Services Agreement**

Mayor Dehen presented a Joint Economic Development Services Agreement regarding the Greater Mankato Regional Marketplace. He reported that he invited Jonathan Zierdt, Greater Mankato Growth (GMG), and Paul Vogel, City of Mankato, to attend the December 3, 2012 Council meeting to present additional information regarding this Agreement. He also noted the North Mankato population number that was incorrectly stated has been corrected resulting in an annual cost of \$29,403 for the City of North Mankato to participate in the Joint Economic Development.

Marigold Project Impact on Homestead Property

Mayor Dehen presented the impact on homestead property if the Marigold Project does not go forward. He reported for a residential property valued at \$100,000 the City portion of the property tax would increase \$3.76; for a residential property valued at \$150,000 the City portion of the property tax would increase \$6.61; and for a residential property valued at \$200,000 the City portion of the property tax would increase \$9.47.

Bike Commission Minutes of November 14, 2012

Mayor Dehen presented the minutes of the Bike Commission meeting held on November 14, 2012. He reported discussion was held on potential bicycle routes through lower North Mankato with the preferred primary route from the Veterans Memorial Bridge to the Judson Bottom Road. The optimal route was west from Veterans Memorial Bridge on Belgrade to the intersection with Range Street, left on Range Street to right on Nicollet Avenue to left on Belgrade Avenue to left on Lee Boulevard to Judson Bottom Road. The preferred secondary route would loop through lower North Mankato on Nicollet Avenue to Center Street to left on Webster Avenue to left on Lake Street to Belgrade Avenue. He reported signage would be coordinated with Mankato and kiosk placement on both ends of Nicollet Avenue was discussed. Engineer Malm reported that if a street is designated as a Municipal State Aid (MSA) street, width requirements must be met and there may not be room for a bike lane. Some discussion was held regarding the Old Belgrade Hill proposed bike trail and the Highway 14 Bike Trail that has received a grant in the amount of \$400,000 and is scheduled for construction in 2015. The local share of the Highway 14 Bike Trail is \$184,000 and should be reflected in the Capital Improvement Plan for 2015. Mayor Dehen reported the Bike Commission is working with the School District's "Safe to School" program as it relates to trails. He reported the next Bike Commission meeting will be held at 7 p.m. on Wednesday, January 16, 2013.

Open the Meeting to the Public for the Second Time**Kim Spears, 916 South Avenue**

Kim Spears, 916 South Avenue, appeared before the Council and stated the Port Authority is responsible for the repayment of the bonds for the Marigold Project and should use the Debt Service Fund to repay the bonds.

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council and stated he was pleasantly surprised to see that the tree he had planted for Jane Eastman was being watered by the City's Park Department. Mr. Henry had a question about the claim for transportation for a convention held in North Mankato and the claim for Turning Point Management.

Heather Milton, 244 W. Wheeler Avenue

Heather Milton, 244 W. Wheeler Avenue, appeared before the Council and stated the residents should have a say as to whether they pay off the bond for the Marigold Project. She also reported the Planning Study completed by I & S Group is on the City's website at www.northmankato.com. Ms. Milton asked how a resident goes about being a member of the Strategic Planning Committee.

Bills and Appropriations

Council Member Steiner moved, seconded by Council Member Norland, to approve all bills and appropriations in the amount of \$1,017,940.54. Vote on the motion: Norland, Schindle, Steiner and Dehen, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 8:22 p.m.

Mayor

City Clerk



River Meadows Community Garden
726 Grant Avenue
North Mankato, MN 56003

November 26, 2012

Mark Dehen, Mayor
1001 Belgrade Avenue
North Mankato, MN 56003

Mayor Dehen,

On behalf of the forty plus gardeners participating in the River Meadows Community Garden, located behind Crossview Covenant Church on Howard Drive, I would like to extend our thanks to the city of North Mankato for its continued support of our efforts.

Our garden has allowed families, couples, retired folks and a smattering of individuals of other cultures to experience the joys and disappointments of growing flowers and vegetables. Gardening is always a learning experience.

I'd especially like to thank Todd Mettler and Brad Swanson of the Public Works Department for their assistance in delivering leaves, woodchip mulch and the porta-potty to us. In spite of being very busy they have always responded to our requests very respectfully, professionally and quickly.

Again, I offer our thanks to you and the city council for your support.

Sincerely,

Lynn Solo, Garden Manager



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

**CERTIFICATE
OF
RECOGNITION**

WHEREAS, Tyler Stoffel is a local handball player who grew up in North Mankato; and

WHEREAS, Tyler has been the champion in three local tournaments, four Minnesota state tournaments and nine national tournaments; and

WHEREAS, Tyler has also been the finalist in five nationals and one world tournament and a semi-finalist in two nationals and three world tournaments; and

WHEREAS, the City of North Mankato would like to recognize Tyler for his accomplishments in the sport of handball by presenting him with a "Key to the City";

NOW, THEREFORE, I, Mark Dehen, as Mayor of the City of North Mankato, do hereby deem it an honor and pleasure to extend this Certificate of Recognition to

TYLER STOFFEL

and offer them our sincere congratulations on his accomplishments in the sport of handball.

Dated this 3rd day of December 2012.

Mark Dehen, Mayor



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greatermankato.com

November 19, 2012

Mayor Mark Dehen
City of North Mankato
1001 Belgrade Avenue
North Mankato, MN 56002-2055

Subject: Additional information related to, and in response to questions regarding, the Regional Economic Development Services Agreement

Dear Mayor Dehen:

In response to our previous discussion, last week's regional EDA discussion which was reported on in the Mankato Free Press Friday, November 16, I am providing you with a number of materials as well as discussion points articulating Greater Mankato Growth's (GMG) perspective regarding regional economic development and our joint economic development services agreement.

Background:

GMG (via its predecessor organization, Greater Mankato Economic Development Corporation) was initially asked nearly eight years ago to consider how it might extend its services to the communities surrounding Mankato – North Mankato. After much discussion, with only those communities that were asking for such, three and a half years ago we formalized the Joint Services Agreement that serves as the guiding document for what today is known as the Regional Economic Development Alliance (REDAlliance).

After three and a half successful years, the current participants in the REDAlliance have expressed their support for this regional approach and approved continuation of the Joint Services Agreement (with revisions suggested by GMG that will be referenced in another section).

The REDAlliance relationship:

The model is based on trust and engagement of all participants, expecting high degree of both trust and engagement from each, thereby working as partners. When reading remarks previously made by Councilwoman Norland or Commissioner Knutson I hear them describing a vendor relationship. GMG is not, nor has it ever been, an advertising agency or marketing firm. GMG is in the relationship building business, dedicated to facilitating business development resources and opportunities fostering existing and new business growth in our regional marketplace.

Cities, commercial realtors, supply chain partners and many others along with GMG have a role to play in economic development...no single one of us can legitimately lay claim to being responsible for a business's growth or location. We can all be helpful, but ultimately it is the business that makes that decision. None of

us draws a business to the area (as the headline on page 5 of Friday's paper asks), the marketplace ultimately does. Rather our role is to be an advocate through branding, outreach efforts and relationship building.

In an effort to clarify the role GMG plays as an economic development organization we've recently used with success an analogy comparing the auto sales industry to the economic development industry (**see the attached – An Analogy**).

The Expectations:

Establishing clear expectations is critical to the success of any relationship. In the original Joint Services Agreement deliberate language was crafted to outline a number of considerations (e.g., purpose, guiding principles, each party's obligations, objectives and process, services, financial, governance, and more). In the revised Agreement, even more intentional effort was taken to both add value, services and clarity to the services that in particular GMG would provide.

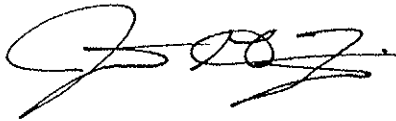
The entire Agreement establishes these shared expectations, but in particular I want to encourage a thorough review of the expectations outlined on pages 4 and 5 under the heading Economic Development Marketing, Communication and Program Services. This section articulates the extensive spectrum of work that GMG does in the economic development arena (**see the attached – Services Agreement**). It articulates the expectations our partners have of us, and to which we expect to be held accountable; which are well beyond a more narrow definition of advertising and marketing. A few examples within this section to highlight include:

- Our annual program of visits to existing businesses (we refer to it as Grow Minnesota) is one of the most consistent, extensive, and is lauded as a leader in the state. The majority of economic development comes from those businesses in your own backyard, so it is a critically important function (**see the attached – Grow Minnesota features**).
- We've also attached a summary, although not exhaustive of all interactions, of those business development interactions that have resulted in an economic development investment. Due to the confidential and trusted nature of our work with businesses, we are not able to provide the more complete stories when such may be shared in a public forum (**see the attached – Greater Mankato Growth - 5 Year Project Summary**).
- An indirect and related illustration of the global economic development results can be seen in a tool we have been updating and publishing monthly for the past three years (**see the attached – Greater Mankato Business Pipeline**).
- Positioning the marketplace to potential business development audiences is an ongoing strategy. For example, GMG recently worked with the editorial staff of Twin Cities Business Magazine, resulting in the recent special section in the magazine (**see attached – TCB feature article**).
- The web presence, resources and information GMG offers and maintains is extensive and among the most complete in the industry. Following the redesign of our website to make it more business development centric we also subscribed to online GIS Planning and property listings services that is the preferred tool used by site selectors and business development specialists across the country. Minnesota is one of only five states in the nation to implement use of this tool, and Greater Mankato is one of only three communities in the state to subscribe to a package offering tools and information beyond the basic interface tool (Greater MSP and Albert Lea being the others), and comes with a price tag in excess of \$8,000 annually (**see the attached - web presence and related analytics**).

I do hope my remarks and attachments are able to help establish a better understanding of GMG's role and impact. When the expectations within the Services Agreement align with the expectations of our current and future community participants then it is, and has proven to be, an arrangement to which all parties come to enthusiastically. If the City of North Mankato sees itself embracing the purpose, intent and participant interactions articulated within the Agreement then Alliance will be pleased to have the City of North Mankato as a member in 2013.

Please don't hesitate to let me know how I can be of further assistance.

Respectfully,

A handwritten signature in black ink, appearing to read 'J. Zierdt', with a stylized flourish at the end.

Jonathan G. Zierdt
President & CEO
Greater Mankato Growth

An Analogy

describing the roles of various “players” in the economic development

The difference between what cities do and what we at GMG do as an economic development organization for the region, is we work to attract new businesses here and help existing businesses grow and thrive. Once they become interested in building a new business or expanding an existing business here, we serve as an advocate for that business – providing information and leveraging the connections we have to bring the right people together (city officials, members of our regional economic development alliance, commercial realtors, state agencies, supply chain partners, financing options...)

Described another way; for example using the analogy of a business being a person looking for a car. They might go on the web and search for the type of car they want (businesses have stated they've chosen our community, just based on the information GMG has on its website), then when they've narrowed it down to a few models and the types of features they want, they might contact each particular manufacturer's customer service center (by phone or via the web) to find out more and learn about the different places where they can purchase the vehicle they want. That's all GMG. GMG promotes the region, provides information about the region and works with the business to connect them to the appropriate resources, including cities. That's where the handoff happens. City officials are like the individual car dealer, who offers incentives, financing options, can tell you details about the individual car you're looking at, while it's sitting there on the lot...etc.

JOINT ECONOMIC DEVELOPMENT SERVICES AGREEMENT REGARDING THE GREATER MANKATO REGIONAL MARKETPLACE

THIS JOINT ECONOMIC DEVELOPMENT SERVICES AGREEMENT REGARDING THE GREATER MANKATO REGIONAL MARKETPLACE (this “Agreement”) is made and entered into this ____ day of _____ 2012, by and among Greater Mankato Growth, Inc. and the governmental entities listed herein under the heading “Definition of Greater Mankato Regional Marketplace” and who execute this Agreement (collectively “cities and counties” or in the singular a “city or county”)

WHAT WE AGREE TO

Purpose

It has become broadly accepted, embraced and understood that economic prosperity and activities do not stop at jurisdictional boundaries. Rather our economic and community prosperity lies in the success of our collective marketplace.

For this reason, the parties wish to facilitate economic development of the communities that make up the Greater Mankato Regional Marketplace. This endeavor will offer a “forum to strategically facilitate individual and regional assets and opportunities” for the purpose of business development and will enable us to enhance our future economic prosperity.

Guiding Principles

- **economic prosperity** – economic prosperity and continued strategic development and redevelopment are goals common to the interest of our individual entities, with regional economic prosperity strengthening all communities
- **atmosphere of cooperation** – to promote an atmosphere of cooperation in pursuit of economic development in the Greater Mankato area, while seeking to ensure a cooperative and equitable approach to development of the cities and counties
- **unique strengths and characteristics** – we must foster relationships which allow contribution of our individual expertise toward the common goal and promote the individual strengths and unique characteristics of each entity to best match potential development prospects with sites and services to fit their needs
- **direct technical assistance** – cities and counties will provide the direct development assistance necessary in potential facility siting, improvements and public financing, and will work to provide a smooth transition from the development and marketing effort to the ultimate acquisition of a site/facility for a development prospect
- **efficient and effective delivery** – successful economic development processes and marketing can best be achieved through cooperative efforts focused on increasing the tax base, growing the primary economy, and providing employment in the Greater Mankato Regional Marketplace.

Definition of Greater Mankato Regional Marketplace

In December, 2008 the Federal Government designated Mankato – North Mankato as a Metropolitan Statistical Area (MSA), including all of Blue Earth and Nicollet counties and those communities immediately adjacent.

Consistent with this designation, the parties as communities within that geography wish to participate in this Agreement, and further acknowledges there may be additional communities outside of and adjacent to this geography that we collectively agree are integral to the marketplace.

The cities, counties and government entities participating in this revised Agreement (original agreement dated September 2009) are as follows:

- Blue Earth County
- City of Eagle Lake
- City of Lake Crystal
- City of LeSueur
- City of Madison Lake
- City of Mankato
- City of North Mankato
- City of Saint Peter
- Region Nine Development Commission (advisory only, unless fiscal participation)

General Context and Parameters of the Parties Obligations

Greater Mankato Growth, Inc.'s (GMG) principal responsibility under this Agreement is to provide, marketing efforts (as described herein) relating to economic development of the overall regional marketplace, cities, and counties, including the development and implementation of programs that identify and support expansions and new business in the community and region, whether from firms currently operating locally or through recruitment of new enterprises. In carrying out its responsibility, GMG agrees to serve as the primary contact for expanding and locating private sector firms. This includes all prospects whether or not they are derived directly from the development and marketing programs established by GMG and this Agreement. Participants of this Agreement acknowledge economic development is a collaborative endeavor and understand GMG does not itself have all the necessary resources (i.e. sites, buildings or financial resources) available for projects, but rather will serve as a facilitator, working with the parties and/or providers of these resources to best serve the need of new, expanding or locating companies.

The cities and counties are responsible for the execution of their municipal regulatory duties and provision of public services in support of local economic development. The cities and counties agree to administer their individual economic development programs and initiatives, business permit/licensing functions in a manner that encourages business expansion and new business starts consistent with their responsibility to protect the health and safety of local residents. Further, the cities and counties agree to the extent practical, to coordinate their infrastructure development and redevelopment programs with the needs of expanding and locating businesses.

This Agreement and the development process apply to economic development and marketing services related to the primary/industrial economy including job creating service sector businesses. Consumer retail store and professional service sector development are not encompassed as the chief focus in this Agreement; however, GMG can provide a platform for supporting and showcasing the communities' opportunities and assets. To this end GMG will assist as able with the development and redevelopment of the central place functions of each of the cities (e.g. housing, main street businesses, implement dealers). Each of the cities and counties will continue to be the primary entity responsible for guiding commercial and professional service sector development or overall redevelopment in their respective city or county.

STRATEGIC FOCUS OF THE PARTIES

Objective & Strategic Areas

To retain and grow the primary economic base of the Greater Mankato Regional Marketplace.

1) Business Retention

To retain and expand the existing business base, and includes such activities as conducting regular business visits (i.e. Grow Minnesota! Visits), and facilitating resources and services for expansion or other business development assistance.

2) New Enterprise & Emerging Business Development

To nurture the development of entrepreneurial and new enterprise activity by assisting and serving as a resource for connecting such to the extensive business development resources and tools available in or connected to the regional marketplace (e.g., Small Business Development Center).

3) New Business Development

To attract non-local businesses to the marketplace through proactive marketing and recruiting strategies, as well as supporting and facilitating responses to development opportunities from businesses that approach/contact the cities, counties or GMG.

The Business Development Process

Expansion of existing businesses:

1) Expansion requests from an existing business may happen directly between the business and its current city or county or between the business and GMG.

a. If the city or county is contacted directly by the business, GMG will be involved if determined necessary by the parties, but at minimum will be kept informed by the applicable city or county.

b. If GMG is contacted by the business, GMG will first be an advocate and facilitator for expansion within the existing city or county.

2) If the city or county in which the business currently exists is not able to meet the business' facility or expansion needs, then GMG will facilitate exploration of alternative considerations with other entities. (Note: consistent with the guiding principles of the parties contained in this Agreement, cities and counties will not engage in relocating a business from one city or county to another but rather provide proposals when GMG invites such).

Locating businesses into the area from outside of the regional marketplace:

- 1) GMG will act as an advocate for the cities and counties in the marketing and recruitment of new businesses and will coordinate closely with the staff of each entity to reflect the opportunities of each as desired.
- 2) GMG will receive prospects resulting from its business development and marketing efforts and programs, as well as the Minnesota Department of Employment and Economic Development (DEED) or other development entities, and will inform the cities and counties meeting the specified development criteria of the potential new business. Those cities and counties will then have the opportunity to assemble a competitive proposal through a standardized and coordinated process to attract the business.
- 3) At the time a city or county is selected by a business, the entity and business will discuss and finalize incentives and the locating of the business.

Economic Development Marketing, Communication and Program Services

GMG's economic development marketing and communications strategy and responsibilities will be as follows:

- Marketing and Communications:
 - GMG will develop a comprehensive marketing and communications plan, updated as needed with input from the cities and counties. The plan will market the collective strengths of the regional marketplace as a site for growing or expanding an existing business or locating potential businesses, organizations and site selectors from outside and within the regional marketplace. The plan will include goals, objectives and a comprehensive strategy for communicating to key audiences with consistent messaging and the most effective tactics that make the best use of our collective marketing resources. Tactics that may be considered in this plan include, but are not limited to: advertising, internet, press releases, relationship marketing, special events and direct mail. GMG will provide periodic reports on the achievement of the objectives outlined in this plan.
 - GMG has redesigned and retooled its website to be increasingly business development centric and as such will continue to be positioned as a one stop, comprehensive location that site selectors and organizations can visit to learn about the collective assets of the marketplace and individual strengths of the cities and counties.
 - GMG has invested in an annual website interface and tool (GIS Planning) to provide an efficient means for each of the cities and counties, as well as other property owners and agents, to update their information on available properties on line thereby creating a comprehensive area-wide inventory. This information will be available on the Greater Mankato Growth web site, MNPROspector and ZoomProspector providing greater visibility to site selectors and organizations who might consider building or expanding their business anywhere in our regional marketplace.
 - GMG will work with the cities, counties and other entities a part of or related to this agreement to establish links to it tools and resources via their respective online tools.

- GMG will maintain copies of closed or pending project files or other mechanisms, enabling the cities and counties to be advised of the ongoing business development opportunities resulting from its economic development marketing and communications efforts.
- Program Services:
 - GMG will facilitate initiatives targeted at retaining and growing existing businesses, including an annual program of company visits for the purpose of assessing individual and area business needs as well as identifying potential development and expansion opportunities. These visits will be coordinated with the primary city or county in which the business is located.
 - GMG, in support of business development and with respect to the balance of membership offerings versus general economic development offerings, will continue to bring to the regional economic development strategy initiatives and programming that have a direct impact on the development of business. Such initiatives may include: supply chain development, workforce / talent development (including promotion and development support of directly related housing efforts), and further development of an annual regional economic development “forum”.
- GMG will provide the cities and counties with an annual report, providing outcomes and impact from the previous year.

FINANCIAL OBLIGATIONS AND ADVISORY COMMITTEE

Financial

The cities and counties agree to share in funding and payment of the economic development services described in this Agreement with Greater Mankato Growth, Inc. Accordingly, each City and County agrees to pay Greater Mankato Growth, Inc. on an annual basis, which shall be invoiced by Greater Mankato Growth, Inc., that amount set forth in Addendum 1 which describes the funding calculation/amounts).

Governance

Greater Mankato Growth, Inc. Board of Directors

- A representative of the cities and counties (selected as provided below) will be an ex officio Director(s) with full voting rights and privileges. One (1) such ex-officio Director will be added for the first six (6) cities and counties, and two (2) ex-officio Directors added if there are seven (7) or more cities and counties.

Advisory Committee

- The cities and counties will establish an Advisory Committee. The Advisory Committee will be comprised of a GMG board member and one governmental member from each of the cities and counties along with the appropriate staff participant for each.
- The Advisory Committee will select a Chair and Vice-Chair for meeting administration.
- This Advisory Committee will meet on an as needed basis to discuss issues related, but not limited to, inviting additional entities beyond the initial cities and counties to join the Advisory Committee and/or become parties to this Agreement, funding and amendments to this Agreement.

“Staff” Operating Interaction

In addition to regular interaction between the cities and counties and Greater Mankato Growth staff, GMG will facilitate monthly meetings of the “economic development staff” of the cities and counties to discuss business prospects, share information on pending economic development projects, develop appropriate responses, and provide updates.

Term, Termination and Prior Agreements

The term of this Agreement shall commence on the 1st day of January 2013 and continue until the 31st day of December 2015. Notwithstanding the forgoing, any party may terminate this Agreement annually before the end of the calendar year by providing ninety (90) days advance written notice to the other parties. Additional government entities may be added, at any time, as parties to this Agreement with the written consent of the all the cities, counties and entities then parties to this Agreement and upon execution of a document pursuant to which such additional person agrees to be bound by the terms of this Agreement.

Unless terminated sooner, this Agreement will automatically renew for an additional one year term, and any per capita fee increases will be mutually agreed upon by all parties.

When executed by the parties this Agreement will supersede and replace the existing Joint Economic Development Services Agreement dated September 30, 2009 – December 31, 2012.

Miscellaneous

This Agreement shall constitute the entire agreement between the parties and supersede all prior agreements. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota. This Agreement may be executed in several counterparts, including facsimile counterparts, and signatures, each of which shall be deemed to be an original copy, all of which together shall constitute one Agreement binding on all parties hereto, notwithstanding that all parties shall not have signed the same counterparts.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth opposite a parties signature.

Blue Earth County

Mark Piepho Date
Chair – Board of Commissioners

Robert W. Meyer Date
County Administrator

City of Eagle Lake

Tim Auringer Date
Mayor

Sack Thongvanh Date
City Administrator

City of Lake Crystal

Brad Ahrenstorff Date
Mayor

Bob Hauge Date
City Administrator

City of LeSueur

Bob Oberle Date
Mayor

Rick Almich Date
City Administrator

City of Madison Lake

Kenneth Reichel Date
Mayor

Kelly Steele Date
City Administrator

City of Mankato

Eric Anderson Date
Mayor

Patrick Hentges Date
City Manager

City of North Mankato

Mark Dehen Date
Mayor

City Administrator Date

City of Saint Peter

Timothy Strand
Mayor

Todd Prafke
City Administrator

Greater Mankato Growth, Inc.

Greg Kutcher
Chair – Board of Directors

Jonathan G. Zierdt
President & CEO

Regional Economic Development Agreement DRAFT 08/07/2012, rev NM estimate 11/18/2012												
participating entity	2010 Census *	2011 Estimate *	2000 - 2011 % Change (11 year avg.)	per capita	Currently - 2012		2013		2014		2015	
					estimated population (prior agrmt)	annual rate	estimated population (2011) *	annual rate	estimated population (2012)	annual rate	estimated population (2012)	annual rate
Mankato	39,309	39,628	2.0%	4.38	38,040	\$166,615	39,628	\$173,571	40,428	\$177,075	41,244	\$180,649
				at 50% of rate								
Eagle Lake	2,422	2,482	3.5%	2.19	2,385	\$5,223	2,482	\$5,436	2,570	\$5,628	2,661	\$5,827
Lake Crystal	2,549	2,540	0.5%	2.19	2,720	\$5,957	2,540	\$5,563	2,551	\$5,588	2,563	\$5,613
Madison Lake	1,017	1,033	2.1%	2.19	1,025	\$2,245	1,033	\$2,262	1,055	\$2,310	1,077	\$2,360
Amboy	534	533	-0.7%		262							
Good Thunder	583	580	-0.2%		318							
Mapleton	1,756	1,761	0.4%		1,654							
Pemberton	247	248	0.1%		263							
Skyline	289	285	-1.2%		283							
St. Clair	868	871	0.5%		558							
Vernon Center	332	331	-0.7%		318							
Blue Earth County	64,013	64,383	1.4%									
Blue Earth County (less population of cities above)	14,107	14,091	0.1%	2.19	14,137	\$30,960	14,091	\$30,859	14,112	\$30,905	14,133	\$30,952
North Mankato	13,394	13,426	1.3%	2.19	12,712		13,426	\$29,403	13,594	\$29,772	13,765	\$30,145
Saint Peter	11,196	11,459	1.6%	2.19	11,484	\$25,150	11,459	\$25,095	11,640	\$25,492	11,824	\$25,895
Nicollet County (less population of cities above)					6,392	\$5,000						
LeSueur	4,058	4,045	0.3%	2.19	4,454	\$9,754	4,045	\$8,859	4,057	\$8,884	4,068	\$8,909

* Source: <http://www.demography.state.mn.us/estimates.html>

CONFIDENTIAL
Greater Mankato Growth - 5 Year Project Summary
September, 2012

*Examples where GMG has been directly connected to activities
resulting in additional business development:*

Existing Business Expansion (complete or in process*)

Angie's Artisan Treats, LLC	expansion and relocations of administrative functions
Associated Finishing, Inc.	expansions
Blue Star Power Systems	expansion supply chain
Cambria/Davis Family Expansions	expansions in all businesses supply chain
Coughlan Companies	corporate headquarters relocation to Taylor facility warehouse/distribution building
EI Microcircuits	expansions supply chain
Jordan Sands *	new business
Lindsay Windows and Doors	expansion
LJP Enterprises	relocation and expansion supply chain
MTU OnSite Energy	consolidation of warehouse space expansion plans supply chain assistance
Saugus2 *	new business

Thin Film Technologies	purchase from their parent company
Verizon Wireless	retention and employment expansion
Vetter Stone *	new business
Wornson & Polzin Dental Labs	new building and ownership changes supply chain assistance

New Business

Agristrand Biocomposites	purchase of former Environ/Phoenix assets supply chain connections workforce expansion
Calpine Corporation	new business expansion
Kato Cable	new facility supply chain
Mankato Brewery	new business building improvements
Wal-Mart Foods Distribution Center	880,000 square foot new facility supply chain related projects:: <ul style="list-style-type: none"> - Ziegler/Caterpillar, - Timpfe, Inc., - North Central International, - Allstate Peterbuilt - Minnesota Truck & Tractor, Inc.

***Examples where GMG has been indirectly connected to activities
resulting in additional business development:***

Existing Business Expansion

Kato Engineering	expansion supply chain
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Mayo Clinic Health Systems	expansions
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Minnesota State University, Mankato	expansions supply chain
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New Business (announced and in progress)

Avant Energy/Minnesota Municipal Power Agency Bioenergy Project	supply chain
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Greater Mankato Business Pipeline

The following chart illustrates business/development investments occurring since January 1, 2010 or announced for future development. (updated: 11/19/2012)

Company	Location	Description	Project Timeline		Estimated Construction Costs (\$)	Type of Construction
			Work Underway	Project Target Completion		
Primary Economy						
2012						
Agriscare Mankato, LLC	Mankato	core products from soy straw	underway	Complete		Renovation
Rooms & Rest	Mankato	Warehouse	Fall, 2012	Complete		Renovation
Cambria (confidential)	Le Sueur	Solid surface (i.e., counters)				Expansion
Le Sueur MIPA Digester Project	Le Sueur	Food waste digester	2012	2012		New
A&P Machine	101 Summit Avenue	Machine Shop	Summer, 2011	Winter, 2011		New
Associated Finishing	Mankato	Manufacturer	underway	January, 2013		Expansion
Dolson Co.	Mankato	Iron casting	underway	December, 2012		New/Expansion
DuPont Corn Research Center	Mankato	Corn research center		Mid-2013		Expansion
El Microcircuits	Mankato	Manufacturer	June, 2012			Expansion
Mankato Energy Center (Calpine)	Mankato	Power Plant	Fall, 2011			New
Mankato Regional Airport	Mankato	Regional Airport				New/Renovation
Walmart Distribution Center	County Rd. 3	Grocery distribution facility	underway			New
Davis Family Dairies	Nicollet County	Commercial dairy operation				New
Censtone Products Co	North Mankato	Sales/showroom concrete products				New
Lindsay Windows & Door	North Mankato	screens & vinyl windows	underway	Spring, 2012		New

Primary Economy 2013						
CHS Hydrogenation Addition	Mankato	Office - Shop		Complete		New
Hollmeier Construction	Mankato	Helicopter hanger		Complete		New
ISU Hanger at the Mankato Regional Airport	Mankato	Office		Complete		Renovation
Mankato Construction	Mankato	Trucking/Logistics	May, 2011	Complete (Fall, 2011)		New
Volk Transfer	Mankato	Warehouse & distribution		Complete		Expansion
Costumes Gabre	North Mankato	Corporate Office		Complete (Spring, 2011)		New
Coughlan Companies	North Mankato	clothing warehouse & distribution		Complete (Fall, 2011)		New
Enrico Racini	North Mankato	Industrial	underway	Complete (December, 2011)		Renovation
Kato Engineering	North Mankato	Brewery - Beer	underway	Complete (Fall, 2011)		New
LJP	North Mankato		underway	Complete (December, 2011)		New
Mankato Brewery	North Mankato	Production/Manufacturing	underway	Complete (March, 2011)		Renovation
ZieglerCat	North Mankato					
Jani, USA	Saint Peter					
Sub-Total *					440,026	
* data on some of the above projects is not yet available; the current sub-total on square feet is for 12/13 projects, and construction costs for 8/13 projects					\$11,048,900	

Primary Economy 2010						
Blue Star Power Systems, Inc	Lake Crystal	Industrial		Complete		Renovation
Pro-Fabrication	Madison Lake	Industrial	Winter, 2010	Complete		New
All American Foods	Mankato	Industrial		Complete		Renovation
Downs Food Group	54934 210th Lane			Complete		Renovation
Frito Lay	89 Power Drive	Warehouse /Distribution		Complete		New
Minnesota Elevator Inc.	19335 607th Ave.	Industrial		Complete		Renovation
MSU Mankato	109 Center of Renewable Energy	Auto Emission and IRET Labs		Complete		New
Turco Construction	709 S. Front Street, Suite 5	Construction		Complete		Renovation
Verizon	2000 Technology Drive	Office - Call Center Expansion		Complete		Renovation
Creation Technologies	Saint Peter	Electronic Components		Complete		New
Gustavus Adolphus College	Saint Peter	Academic Building		Complete		New
State of Minnesota	Saint Peter	Nursing Home		Complete		New
Sub-Total *					240,369	
* data on some of the above projects is not yet available; the current sub-total on square feet is for 8/12 projects, and construction costs for 7/12 projects					\$3,421,800	

Primary Economy Total 2,145,667 \$107,801,900

Greater Mankato Business Pipeline

The following chart illustrates business development investments occurring since January 1, 2010 or announced for future development. (Updated: 11/19/2012)

Company	Location	Description	Professional / Service Economy		Estimated Construction Costs (\$)	Type of Construction
			Work Underway	Project Target Completion		
2012						
Affordable Towing	600 Summit Avenue	Towing Service	May, 2011	Complete		New
Coldwell Banker Fisher Group	1961 Premier Drive, Suite 404	Commercial Realtors & Property Mana	September, 2012	Complete		Renovation
Gallery 19	607 S. Front Street	Photography	Summer, 2011	Complete		Renovation
Heco Building Redevelopment	129 E. Hickory Street	Office		Complete		Renovation
Jackson Street Apartments	201-281 Butterworth Street	Apartments	March, 2012	Complete		New
Mayo Clinic Health System	1025 Marsh Street	Medical - Emergency Room	August, 2010	Complete		New/Renovation
MSU Mankato		Residence Hall	September, 2010	Complete		New
Public Safety Center	710 S. Front Street	Government	January, 2012	Complete		New
Quick Lane - Construct Tire & Auto Center	1925 Madison Avenue	Tire & Auto Center	underway	Complete		New
US Bank	115 Hickory Street	Financial institution	Spring, 2012	Complete		Renovation
Natural Pathways	229 Belgrade Avenue	Holistic Wellness Center	January, 2011	Complete		Renovation
North Mankato Animal Hospital	1765 Commerce Dr	Animal Health	Fall, 2011	Complete		Renovation
Arrow Ace Hardware Offices	200 S Minnesota Ave	Hardware Store	underway	Complete		Renovation
Benedictine Health Services	1906 North Sunrise Drive	Senior Housing	underway	Complete		New
Counseling Services of S. Minnesota	1306 Marshall Street	Mental Health Services	July, 2011	Complete		New
Ecumen Prairie Hill	1305 Marshall Street	Senior Housing w/Services	underway	Complete		New
Fantastic Sam's	Minnesota Avenue	Hair Salon	underway	Complete		New
Fostering Professional Development	603 North Minnesota Ave	Continuing Education Training	September, 2011	Complete		New
Gustavus Adolphus College	Saint Peter	Academic Building	underway	Complete		New
Hesse Insurance	211 West Nassau	Insurance	Fall 2012	Complete		Renovation
Serv Boutique	213 S Minnesota Ave	Seamstress	Fall 2012	Complete		New
Sioux Trails Mental Health Center	1301 Marshall Street	Mental Health Services	October, 2011	Complete		Renovation
Zender State Farm Insurance	319 S Minnesota Street	Insurance		Complete		New
Mankato Loyola Catholic Schools	145 Good Counsel Drive	Education	July, 2010			New/Renovation
Rabo Agri Financial	151 St. Andrews Ct 110	Financial institution				New
Sibley Parkway Apartments	410 Sibley Parkway	Apartment complex	underway	November, 2012		New
Western Specialized	111/121 Summit Avenue	Trucking Service	underway	Winter, 2012 or Spring, 2013		New
Mapleton Community Home	301 Treondle Street SW	Assisted Living - health & wellness	underway			New
(former coin laundry)	Belgrade Avenue	Commercial				Renovation
(former Dollar Store)	Belgrade Avenue	Commercial / Residential		Spring, 2011		Renovation
Benson Park Apartments	Carlson Drive	Apartment complex	underway	Spring, 2012		New
Pioneer Bank	1735 Commerce Drive Mankato	Financial institution	February, 2013			Expansion
City of St. Peter - Substations	Saint Peter	Water Treatment Plant		November, 2010		New
Sub-Total *					575,718	\$90,318,471

* data on some of the above projects is not yet available; the current sub-total on square feet is for 16/33 projects, and construction costs for 15/33 projects

Professional / Service Economy

2011						
Bremer Bank	1290 Raintree Road	Financial	Fall, 2011	Complete		New
Commercial - Residential	251 Bunting Lane	Retail 1st Floor - Apts. Above		Complete		New
Commercial - Residential	261 Bunting Lane	Retail 1st Floor - Apts. Above		Complete		New
J & S Group	129 E. Hickory Street	Architects / Engineers		Complete		Renovation
JBeal Homes Real Estate	Graff Building, 3 Civic Center Plaza	Office - Real Estate	Fall, 2011	Complete		Renovation
MSU Mankato - GSU Ballroom Renovation	Mankato	Residence Hall	underway	Complete		Renovation
Office Building (former KFC)	403 South Broad Street	Office	underway	Complete		Renovation
Stetling Medical - VA Clinic	1861 Premier Drive	Medical		Complete		New
Brunton Architects	Belgrade Avenue	Auto Repair		Complete		Renovation
Do-it-yourself car repair	331 Webster Ave	Prof. Service / Residential		Complete		New
LJP	North Mankato	Recycling & Waste Services	underway	Complete		Renovation
Parkview Manor	600 South Fifth Street	Multi-family Residential		Complete		Renovation
Saint Peter Community Child Care	Saint Peter	Child Care Center		Complete		Renovation
Shilo's Hope, Inc.	1304 Marshall Street	Offices	October, 2010	Complete		New
Sub-Total *					42,341	\$3,948,400

* data on some of the above projects is not yet available; the current sub-total on square feet is for 6/14 projects, and construction costs for 7/14 projects

Greater Mankato Business Pipeline

The following chart illustrates business/development investments occurring since January 1, 2010 or announced for future development. (updated: 11/19/2012)

Company	Location	Description	Project Timeline		Estimated Construction Costs (\$)	Type of Construction
			Work Underway	Project Target Completion		
Professional / Service Economy						
2010						
Elementary School - Eagle Lake	Eagle Lake	Elementary school		Complete		Renovation
LS Engineers	228 Main St. North	Office		Complete		Renovation
Advanced Pain Management	1400 E Madison Ave, Suite 402	Health & Wellness		Complete		Renovation
AgStar - GMBDC	1961 Premier Drive	Office		Complete		Renovation
Alliance Contracting	Mankato	Contracting		Complete		New
Behind the Lens	511 Riverfront Dr. N.	Photography		Complete		Renovation
Bethany Lutheran College	Luther Dr.	Academic building		Complete		New
Blue Sky Broadband	1961 Premier Drive, Suite	Office		Complete		Renovation
Blue Sky Broadband	1600 Warren St., Suite 10	Retail		Complete		Renovation
Canopy Consulting	1961 Premier Drive, Suite 250	Consultants		Complete		Renovation
Colonial Life	417 N Riverfront Dr.	Insurance		Complete		New
Corporate 4	501 N. Riverfront Drive	Insurance		Complete		New
Daniel Dinsmore Photography	321 Riverfront Dr. N.	Photography		Complete		Renovation
Elementary School - Rosa Parks	Heron Drive	Elementary school		Complete		New
Gebel Chiropractic	106 Main Street, Suite 106	Chiropractic		Complete		Renovation
ISJ Mayo Health System	1025 Marsh Street	Medical Expansion		Complete		New
Jones & Magnus	212 Madison Avenue	Office - Attorney		Complete		Renovation
Lamm, Nelson & Cich Attorneys	151 St. Andrews Ct. Ste 1310	Attorney		Complete		New
Lee's Champion Tae Kwondo Academy	120 N. Augusta Ct.	Fitness		Complete		Renovation
MNDOT - District 7	2151 Bassett Drive	Government		Complete		New
Oleson + Hobbie Architects	330 Stadium Road, Suite 203	Architect		Complete		Renovation
Region Nine Development Comm.	10 Civic Center Plaza	Office		Complete		Renovation
Riverside Regional Pet Shelter	1250 N. River Dr.	Animal shelter		Complete		New
Wasko Heating & Cooling	601 Poplar St.	Office/Shop		Complete		New
Wells Fargo Bank	1901 Bassett Drive	Bank		Complete		New
CTS	200 Belgrade Avenue	Computer		Complete (December, 2010)		New
Marigold Development - Phase 1/3	200 Belgrade Avenue	Retail / Residential	July, 2010	December, 2010		New
Northview Funeral & Cremation Service	2060 Commerce Drive	Mortuary		Complete		New
Temple	2225 Howard Drive West			Complete		New
Autotronics	927 North Riverfront Drive	Automotive Repair		Complete		New
Kwik Trip	Minnesota Avenue	Convenience Store / Car Wash		Complete		New
Sioux Trails Mental Health	Saint Peter	Mental Health Services		June, 2010		Renovation
Thrivent Financial	622 North Sunrise Drive	Financial Advisors		June, 2010		Renovation

* data on some of the above projects is not yet available; the current sub-total on square feet is for 24/33 projects, and construction costs for 22/33 projects

Professional / Service Economy Total * 1,052,797 \$152,503,271

Greater Mankato Business Pipeline

The following chart illustrates business/development investments occurring since January 1, 2010 or announced for future development. (updated: 11/19/2012)

Company	Location	Description	Project Timeline		Estimated Construction Costs (\$)	Type of Construction
			Work Underway	Project Target Completion		
Retail / Consumer Economy						
2012						
Chankaska Creek Ranch & Winery	Kasota	Winery	underway	Complete		New
Asiana Buffet & Grill	1010 Raintree Road	Bar & Grill	Summer	Complete		Renovation
Bent River Outfitter	530 N. Riverfront Drive	Recreation / Outfitter	Summer/ Fall, 2011	Complete		Renovation
Berry Blendz	River Hills Mall	Restaurant	Fall, 2012	Complete		Renovation
Bull Puck's	410 S Front Street	Restaurant	Fall, 2012	Complete		Renovation
Courtyard by Marriott	901 Raintree Road	Hotel		Complete		New
Earth Bound	River Hills Mall	Retail	February, 2012	Complete		Renovation
Goodwill	2024 Adams Street	Retail	Fall, 2012	Complete		New
Heartbreaker	1860 Adams Street	Retail	February, 2012	Complete		Renovation
Indigo Organic	1541 E Madison Ave	Retail		Complete		Renovation
Kabob's Salsoun and Siewer	530 S. Front Street	Restaurant	Fall, 2011	Complete		Renovation
Kohl's	1921 Bassett Drive	Retail	January, 2012	Complete		Renovation
Le Nails	500 Raintree Rd, Suite 45	Service	Fall 2012	Complete		Renovation
Pond Road Antiques	111 Butterworth Street	Retail	Fall, 2012	Complete		Renovation
Salvage Sisters	613 Riverfront Drive	Retail	Fall, 2012	Complete		Renovation
Tandem Bagels	200 E Walnut	Restaurant	Fall, 2011	Complete		Renovation
Target (grocery)	River Hills Mall	Retail	December, 2011	Complete		Expansion
Allstate Peterbilt	Howard Drive	Retail	Summer, 2011	Complete		New
Great Wall	1814 Commerce Drive	Restaurant	Fall, 2012	Complete		Renovation
4 the team	219 Park Row	Women's Apparel	September, 2010	Complete		New
Bahama Mama's	220 South Minnesota Avenue	Restaurant/Bar	Fall, 2012	Complete		Renovation
Inspire Bridal	204 S. Minnesota Ave	Bridal		Complete		Renovation
Jake's Pizza	119 West Broadway Ave	Restaurant	June, 2011	Complete		New
Papa Murphy's	Minnesota Ave	Restaurant	Fall, 2012	Complete		New
Riley/Tanis PA	324 South Minnesota Ave	Law Office	September, 2011	Complete		Expansion
Axel's Gomme	1910 Premier Drive	Restaurant	underway	November, 2012		Renovation
Burger King	1318 Riverfront Drive	Restaurant	underway			Renovation
Cherry Berry frozen yogurt shop	501 Holly Lane (new retail ctr)	Restaurant	underway	Fall, 2012		Renovation
Commercial Property - Near MSU	Monks Ave & Stadium Road	Srip Mall/Student Housing	Summer, 2012	Fall, 2012		Expansion
Commercial Retail Building	501 Holly Lane	Commercial building	underway			New
Day Break Café	Burling Lane	Internet Café	underway	May, 2012		Renovation
Dickey's Barbecue Pit	501 Holly Lane (new retail ctr)	Restaurant	Fall, 2011	Fall, 2012		Renovation
Finish Line	1850 Adams Street, Suite 414	Retail				Renovation
Jimmy Johns	Victory & Madison Ave	Restaurant	Fall, 2012			Renovation
Mankato Place Downtown Mall - Atrium	10 Civic Center Plaza	Retail				Renovation
Miracle Ear (former Burger King)	Madison Ave	Retail				Renovation
Panda Express (pending approval)	1810 Madison Avenue	Restaurant	Fall, 2012			New
Pawn America	1408 Madison Avenue	Retail	Fall, 2012			New
Plaza Garibaldi (confidential)	1404 Madison Ave	Restaurant	underway			Renovation
Taco Bell	1819 Madison Avenue	Restaurant	underway			Renovation
The Boulder Tap House	291 St. Andrews Drive	Restaurant	underway	Fall, 2012		Renovation
XForce Fitness	103 Homestead Road	Retail	underway			Renovation
YMCA	1401 Riverfront Dr. S	Service	underway			Renovation
Erbert's & Gerbert's	1710 Commerce Dr	Restaurant	underway	December, 2012		Renovation
Expressway Gas Station & Convenience Store	Commerce Drive	Commercial Office Space	underway	Summer, 2012		Expansion
RDO Equipment	1910 Lor Ray Drive	Heavy Equipment Distributor	underway			Renovation
Cherry Berry frozen yogurt shop	Minnesota Ave	Restaurant	underway	Fall, 2012		New
Shogko	Minnesota Ave	Retail	Spring, 2013			New

* data on some of the above projects is not yet available. the current sub-total on square feet is for 12/48 projects, and construction costs for 12/48 projects

Greater Mankato Business Pipeline

The following chart illustrates business/development investments occurring since January 1, 2010 or announced for future development. (updated: 11/19/2012)

Company	Location	Description	Project Timeline		Square Feet	Estimated Construction Costs (\$)	Type of Construction
			Work Underway	Project Target Completion			
Retail / Consumer Economy							
2011							
Dash Salons	114 S Agency street	Eagle Lake	Service			Complete	Renovation
Stacy Kibesh Photography	114 S Agency street	Eagle Lake	Service			Complete	Renovation
A&T Auto	104 E. Vine Street	Mankato	Automobile Service			Complete	Renovation
Applebee's	1900 Adams Street	Mankato	Restaurant	June, 2011		Complete	Exterior Renovation
Applebee's	1900 Adams Street	Mankato	Restaurant	September, 2011		Complete	Renovation
Best Buy Mobile	1850 Adams Street, Suite 430	Mankato	Retail			Complete	Renovation
Complete Nutrition	121 Sioux Road	Mankato	Retail			Complete	Renovation
CVS	1175 Madison Ave.	Mankato	Retail			Complete	New
CVS	1614 Monks Avenue	Mankato	Retail			Complete	New
Five Guys Hamburgers & Fries	1920 Adams Street	Mankato	Restaurant			Complete	Renovation
Jersey Mike's Sub Shop	1920 Adams Street	Mankato	Restaurant	Fall, 2011		Complete	Renovation
JoAnn Fabrics & Crafts	1400 Madison Ave.	Mankato	Retail			Complete	Renovation
Lava Java	12 Civic Center Plaza # 1585	Mankato	Coffee Shop			Complete	Renovation
Luther Mankato Honda	308 Rainree Rd	Mankato	Auto	underway		Complete	Renovation
Mankato Computer Repair	415 N. Riverfront Drive	Mankato	Computer Repair			Complete	Renovation
Marco's Computer Repair	401 N. Riverfront Drive	Mankato	Computer Repair			Complete	Renovation
New Strip Mall on Sioux Trail	(former Taysee Bakery location)	Mankato	Retail			Complete	Renovation
Panera	1901 E. Madison Ave., Ste. 200	Mankato	Restaurant	August, 2011		Complete	Renovation
Red Rocks (formerly The Haze)	12 Civic Center Plz # 1655	Mankato				Complete	Renovation
T T Nails Inc	121 Sioux Road	Mankato	Service			Complete	Renovation
Weggy's On Campus	1600 Warren St., Ste 13	Mankato	Restaurant	underway		Complete	Renovation
Border's Tex Mex Grill and Cantina (formerly Bonito Guadalupe)	North Mankato	North Mankato	Restaurant			Complete	Renovation
Maria Guadalupe Redding	503 Belgrade Ave	North Mankato	Mexican restaurant	underway		Complete	Renovation
Anytime Fitness	100 Dodd Ave	Saint Peter	Health Club	July, 2011		Complete	Expansion
KFC	1505 Old Minnesota Avenue	Saint Peter	Restaurant			Complete	New
Saint Peter Food Co-op	228 West Mulberry Street	Saint Peter	Retail			Complete	Renovation
Sticks & Stones	303 South Minnesota Ave.	Saint Peter	Retail	underway		Complete	Renovation

* data on some of the above projects is not yet available; the current sub-total on square feet is for 17/27 projects, and construction costs for 18/27 projects

2010							
Retail / Consumer Economy							
Casey's	101 598th Ave	Retail		Complete			New
Ace Hardware	201 N. Victory Drive	Hardware - Retail		Complete			Renovation
Auto Value	1930 N. Riverfront Dr.	Retail		Complete			New
Bella Boutique	611 N. Riverfront Dr.	Retail		Complete			Renovation
Body Beautiful	931 Madison Avenue	Fitness / Aerobics Studio		Complete			Renovation
C & S Supply Co.	1951 Riverfront Dr. N	Retail Addition		Complete			New
J. Long's	1817 Adams Street	Men's Clothing		Complete			Renovation
Jake's Stadium Pizza	330 Stadium Road	Restaurant	Fall, 2010	Complete			Renovation
Kato Potato	1850 Adams Street, Ste. 534	Restaurant		Complete			Renovation
Kia of Mankato	1116 Riverfront Drive N.	Auto Sales		Complete			Renovation
Little Ceasars	1150 Riverfront Drive S.	Restaurant - Carry-Out		Complete			Renovation
Luther Mankato Honda	1815 Madison Avenue	Auto Sales		Complete			Renovation
Mankato Design Center	1351 Madison Avenue	Retail		Complete			Renovation
Meja Coin Laundry	1850 Madison Avenue	Laundromat		Complete			Renovation
Menard's	1771 Premier Drive	Warehouse Expansion		Complete			New
Menard's	1771 Premier Drive	Garden Center		Complete			New
Pia Fit	530 S. Front St.	Restaurant		Complete			Renovation

Greater Mankato Business Pipeline

The following chart illustrates business/development investments occurring since January 1, 2010 or announced for future development. (Updated: 11/19/2012)

Company	Location	Description	Project Timeline		Square Feet	Estimated Construction Costs (\$)	Type of Construction
			Work Underway	Project Target Completion			
Pizza Ranch	1551 Tullamore St.	Restaurant		Complete			New
Ragstock	River Hills Mall	Clothing		Complete			Renovation
RazorCutz	1335 Madison Avenue	Barber Shop		Complete			Renovation
Retro Ron's	819 S. Front Street	Music Store		Complete			Renovation
Rounders Sports Bar & Grill	414 S. Front St.	Bar & Grill		Complete			Renovation
Tokyo Sushi & Hibachi	1829 Adams St.	Restaurant		Complete			Renovation
Verizon Wireless	1851 Madison Avenue	Retail		Complete			Renovation
Wildcats Bar and Grill	208 Stadium Road	Retail		Complete			Renovation
Econofoods	1010 Rainfree Road	Bar & Grill		Complete			New
E/Agave	612 S. Minnesota Ave.	Satellite Pharmacy		Complete			Renovation
Mary's Flowers	S Third Street	Mexican Restaurant		Complete			Renovation
My Father's Daughter	1123 S Minnesota Avenue	Flower Shop		Complete			Renovation
Charme la Vie	120 South Minnesota Ave	Gifts/Collectibles		July, 2010			Renovation
	204 South Minnesota Ave	Gifts/Collectibles		August, 2010			New
				Sub-Total *	232,169	\$6,480,900	

* data on some of the above projects is not yet available; the current sub-total on square feet is for 26730 projects, and construction costs for 24730 projects

Retail/Consumer Economy Total* 657,495 \$25,384,300

2012 Total	2,225,293	\$194,401,971
* data on some of the above projects is not yet available; the current sub-total on square feet is for 38796 projects, and construction costs for 42796 projects		
2011 Total	723,390	\$23,148,400
* data on some of the above projects is not yet available; the current sub-total on square feet is for 35754 projects, and construction costs for 33754 projects		
2010 Total	907,276	\$68,139,100
* data on some of the above projects is not yet available; the current sub-total on square feet is for 58775 projects, and construction costs for 53775 projects		
Three Year Total	3,855,959	\$285,689,471
* data on some of the above projects is not yet available; the current sub-total on square feet is for 1317225 projects, and construction costs for 1287225 projects		

New in 2012: 4 - Primary; 10 - Professional / Service; 27 - Retail/Consumer

Notes (Definitions):

- > Renovation - includes remodeling, interior space redesign but not expansion
- > New - includes no pre-existing facility, expansion to already existing facility (increase square footage)

New Business to the city and/or county

Web Presence and Related Analytics - greatermankato.com

Total Site Visitors Past Year (11/1/12 – 10/31/12)

112,859 (monthly average: 9,404)

Total Site Pageviews Past Year (11/1/12 – 10/31/12)

341,044 (monthly average: 28,420)

Specific Pageviews Past 3 Months (8/1 – 10/31)

A new enhanced website was launched on 8/1. Following are specific pages of the new website that an expanding or locating business would typically reference.

Primary Resources

Page	Web address greatermankato.com/(identified below)	Pageviews
New & Expanding Businesses	/new-expanding-businesses	700
Buildings & Sites	/buildings-sites	549
Workforce/Labor Statistics	/workforce-labor-statistics	465
Business & Industries	/business-industries	410
Major Employers	/major-employers	338
Site Selection Services	/site-selection-services	216
Economy	/economy	179
Regional Alliance	/regional-alliance	170
Financing & Incentives	/financing-incentives	160
Industrial Parks	/industrial-parks	70
Labor Force Data	/labor-force-data	67
Transportation	/transportation	65

Secondary Resources

Page	Web address greatermankato.com/(identified below)	Pageviews
Young Professionals	/young-professionals	1,037
News Room	/news-room	669
Job Search Resources	/job-search-resources	607
Employee Recruitment	/employee-recruitment	574
Living Here	/living-here	520
Cost of Living	/cost-living	502
Demographics	/demographics	458
Entrepreneurial	/entrepreneurial	439
Industry-related Resources	/industry-related	334
Relocating (employees/residents)	/relocating	334
Business Resources	/business-resources	183
Manufacturing	/manufacturing	177
Key Industries	/key-industries	172
Data Center	/data-center	159

Secondary Resources (con't)

Page	Web address greatermankato.com/(identified below)	Pageviews
Workforce (Overall)	/workforce	137
Rankings and Ratings	/rankings-ratings	130
Start a Business	/start-business	117
Current Employment Statistics (CES Data)	/current-employment-statistics-jobs-data	97
Regional Business News	/regional-business-news	94
Grow Minnesota Existing Business Visits	/grow-minnesota	83
Publications	/publications	74
Regional Profile (Media Kit)	/regional-profile	61
Business Accelerator	/business-accelerator	60
Industry Diversification	/industry-diversification	44
International	/international	39
Local Area Unemployment (LAUS Data)	/local-area-unemployment-statistics-laus	38
Transportation Issues	/transportation-issues	33
Business Opportunities	/business-opportunities	28
Talent Development	/talent-development	23
Registration, Licensing, Permits	/registration-licensing-permits	18

From: Vogel, Paul [mailto:pvogel@city.mankato.mn.us]
To: 'Mark Dehen' [mailto:markdehen@northmankato.com]
Sent: Tue, 20 Nov 2012 08:53:00 -0600
Subject: FW: Economic Development Story

Mark, in response to your question, see below. Note, several include expansions of existing businesses. I am a firm believer that growing our local businesses is as important as attracting new.

1. The reuse of the former Phenix/Environ Biocomposites building on Mohr Drive. Greater Mankato Growth connected with the CFO of Agristrand via another venture he was involved in when they became aware that the building was available via Environ's creditor. After the company completed their due diligence on the assets and property and decided to proceed, GMG put them in contact with equity and debt financing options, product development research resources and state resources to take advantage of the Angel Tax Credit program. GMG first met with this group the week of Thanksgiving in 2010. They purchased the property out of foreclosure in November of 2011 and after an extensive rehab of the building and equipment, starting producing products in July of 2012. Agristrand now employs 50+ people.
2. The expansion of EI Microcircuits which is constructing a 35,000 square foot manufacturing plant in the Eastwood Industrial Centre. Their existing facility on Pohl Road will continue to operate. GMG worked with EI regarding their initial needs for expansion and put them in contact with Mankato and St. Peter. Mankato was eventually chosen for a variety of reasons. New employment will be between 25 and 30.
3. The new Kato Cable business in Eastwood Industrial Park. GMG worked with Kato Cable in identifying several sites for their business and found that one of their major contracts was with MTU. The City and Kato Cable worked on developing a site near MTU. New employment was 20 positions.
4. Recently during a business and retention visit GMG found that Associated Finishing was looking for expansion space and put them in contact with several owners of vacant buildings. A new lease has been signed at the former Mankato Refrigeration site on Maple Street and a second line will be opened up at that location. New employment is between 5 and 10 employees.
5. We are currently working with a new plastic extrusion business that is proposing a new 80,000 square foot manufacturing facility in the Eastwood Industrial area. The business stated that they used the GMG website to examine potential sites and review demographic data before settling on Mankato. Potential employment will exceed 50.
6. During a business retention meeting with Volk Transfer, GMG learned of several opportunities for Volk to expand. GMG informed the City and we successfully worked with Volk in constructing a new facility that increased employment by 10-15 persons.
7. During another business retention visit, GMG learned that MTU was having storage and shipping issues with end products as their existing model was scattered between several communities. GMG, through discussion with the City, knew that we had 96,000 square feet of vacant industrial space at the former Spartech facility on Industrial Road and put us in contact with MTU. We successfully signed a 5 year lease with MTU and they were able to consolidate storage and shipping to a single site. In addition, they increased employment in the community by at least 20 positions.
8. This example was more than 5 years ago, but GMG was invaluable in convincing Johnson Outdoors to retain their presence in Mankato. At the time, there was serious discussion about consolidating all their operations in Racine, Wisconsin. GMG partnered with the City in showing them the value of staying in Mankato and the result was construction of the new 150,000 square foot distribution center in Eastwood. They are currently examining plans on expanding the building to accommodate additional manufacturing space.

I would note that all of the above are purely industrial and primary economy jobs. These jobs do not include any within a service or sales industry. As we discussed at the Intergovernmental Meeting, Mankato decided not to use the temporary special legislation that allowed tax increment to be used for other businesses that normally would not qualify.

From my perspective, an important value added service of GMG is the business retention and business outreach services they

11/28/2012

perform. Each year, GMG coordinates meetings with approximately 60 local business to discuss business needs and concerns. City staff often attends these meetings and in other cases we are briefed if a concern or opportunity is discussed. Several of the above examples I outlined were first discussed during these types of meetings. In other cases, businesses have expressed concerns about other City issues which we were then able to discuss and find resolution. There is no possible way we could fund the staffing levels necessary to carry out these meetings without GMG. This is another example of pooling resources that make services possible.

Another example of pooling resources to provide a very valuable service is the web presence that GMG provides for the region. The website has extensive information on site availability, demographic information (including employment data), and community information. If we had to do this internally we would have to hire it out for a consultant and the cost would be prohibitive. As I state above, recently one business will be locating in Mankato based on the information they found at the site.

Finally, I believe marketing the two cities in coordination with the other partners sends a strong message to the business community that we are cooperating to ensure economic growth for the MSA and surrounding area. I remember Wal Mart making a comment that they found it refreshing to see two governmental bodies cooperating rather than competing, which in their opinion is associated with potential uncertainty into the process because of possible negative responses if one location is chosen over the other. Under the cooperative spirit at that time, we had seemingly moved on from those turf issues.

I hope this is helpful.

Sincerely,

Paul

From: Mark Dehen [<mailto:markdehen@northmankato.com>]

Sent: Thursday, November 15, 2012 9:34 PM

To: Jonathan Zierdt

Cc: Vogel, Paul

Subject: Economic Development Story

Jonathan,

Per our lunch discussion, Diane & Bob Knutson want the economic development story we discussed. Additionally, Diane wants independent verification from Paul Vogel on businesses brought in by GMG in last 5? yrs.

Let me know how you want to deliver this.

Thanks for your help!

Dr. Mark D. Dehen
Mayor, City of North Mankato

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11/28/2012

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10	Department: Finance Dir.	Council Meeting Date: 12/3/12																												
TITLE OF ISSUE: Public Hearing, 7 p.m. - 2013 Budget																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Enclosed in your packet are slides for the 2013 Budget Presentation for the public hearing. The tax levy, revenue and expenditure figures assume a tax levy of \$5,383,784; a \$231,661 or 4.50% increase over the 2012 Levy. Council will have the opportunity to review the proposed levy increases and make necessary adjustments during the Budget Worksession earlier this evening. City Council is scheduled to adopt the 2013 Budget and Tax Levy on December 17 along with the 2013-2017 Capital Improvement Plan.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION:																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Budget PowerPoint Presentation _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																													
_____	_____	Schindle																												
_____	_____	Freyberg																												
_____	_____	Steiner																												
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Resolution	Ordinance	Contract	Minutes	Map																										
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																													

NOTICE OF PUBLIC HEARING ON 2013 BUDGET
CITY OF NORTH MANKATO

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 3rd day of December 2012, to hold a public hearing to consider the City's 2013 Budget.

Such persons as desire to be heard with reference to the proposed 2013 Budget will be heard at this meeting. A copy of the 2013 Budget is available at the North Mankato Taylor Library or by calling 625-4141 or in person at City Hall, 1001 Belgrade Avenue, North Mankato.

Dated this 15th day of October 2012.

Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota



City of North Mankato
Budget Hearing
Monday, December 3, 2012
7:00 P.M.

CITY OF NORTH MANKATO

PAYABLE 2013

LEVY CALCULATION

	2013 Proposed Levy	2012 Final Levy	Percent Increase
General Fund	\$3,195,028	\$3,103,154	
Special Revenue Funds			
Library Fund	\$444,353	\$419,405	
Bookmobile Fund	\$42,109	\$39,831	
Community Development	\$3,282	\$15,978	
Parkland Fund	\$0	\$0	
Flood Control Fund	\$12,000	\$6,000	
Contingency Fund	\$55,005	\$50,000	
Port Authority Fund	\$74,479	\$65,000	
Debt Service Funds	\$1,523,672	\$1,430,015	
Trust and Agency Funds			
Firemen's Relief Fund	\$33,856	\$22,740	
Total Levy	\$5,383,784	\$5,152,123	4.50%

CITY OF NORTH MANKATO		
TOTAL BUDGET - ALL FUNDS		
	2013 Proposed Budget	2012 Final Budget
General Fund	\$5,828,063	\$5,592,040
Special Revenue Funds	\$4,231,353	\$2,493,434
Debt Service Funds	\$3,342,835	\$3,413,740
Capital Project Funds	\$3,584,431	\$4,086,285
Trust and Agency Funds	\$306,717	\$337,780
Enterprise Funds	\$5,062,796	\$5,994,368
	<u>\$22,356,195</u>	<u>\$21,917,647</u>

**CITY OF NORTH MANKATO
2013 GENERAL FUND BUDGET**

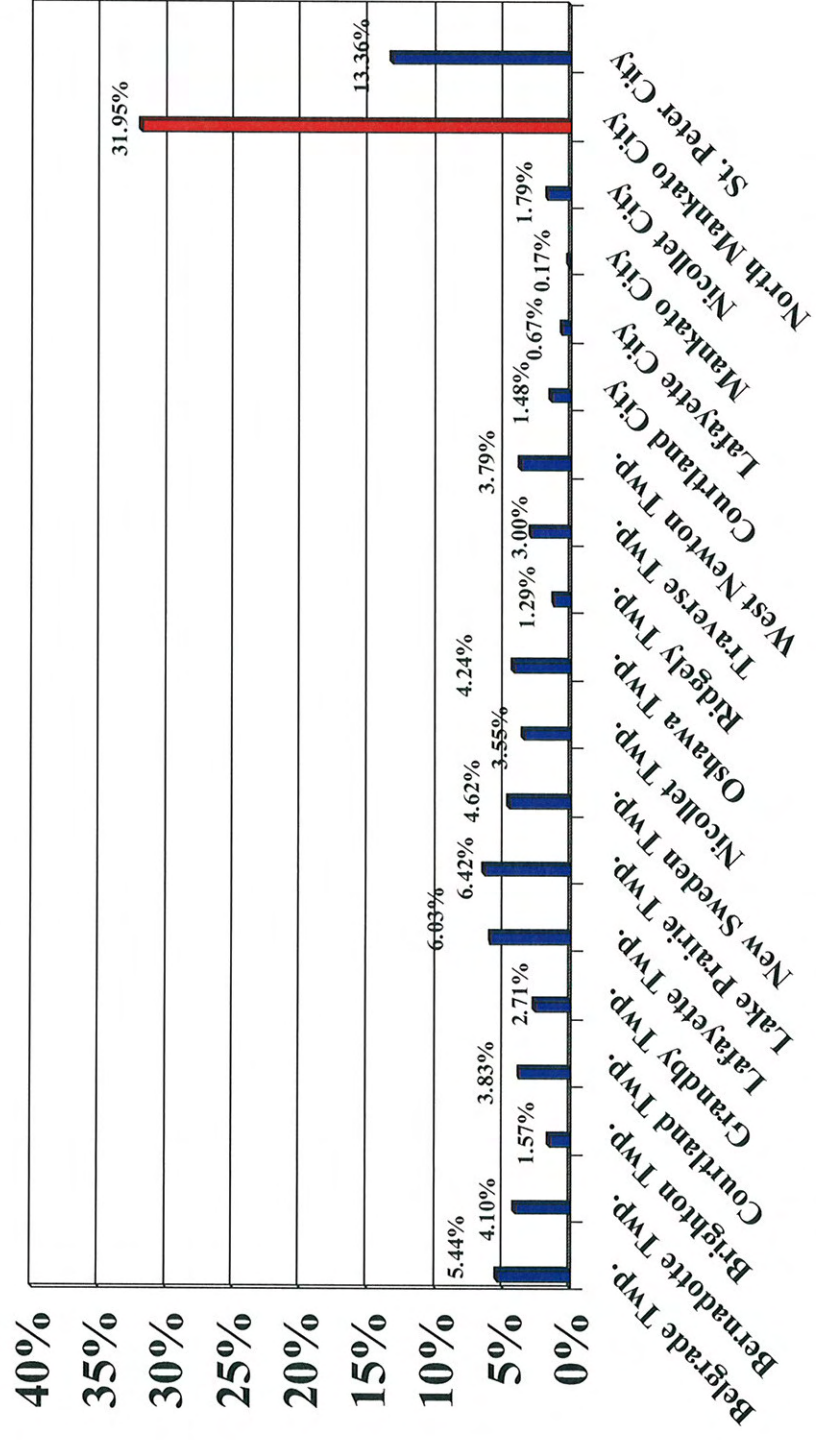
	2013 Proposed Budget	2012 Final Budget	Percent Incr./ (Decr.)
<u>Revenues</u>			
General Property Tax	\$3,208,728	\$3,113,154	
Franchise & Gambling, H/M	\$118,000	\$115,000	
Other Taxes	\$2,000	\$2,000	
Business Lic & Permits	\$88,450	\$84,700	
Non-Business Lic & Permits	\$253,500	\$235,900	
Federal & State Grants & Aids	\$1,600,481	\$1,484,481	
Chg. For Services - Gen Govt	\$18,510	\$17,500	
Chg. For Services - Public Safety	\$77,750	\$77,500	
Chg. For Services - Hwy and Street	\$2,000	\$2,000	
Chg. For Services - Sanitation	\$500	\$500	
Chg. For Services - Cult & Rec	\$152,625	\$153,625	
Chg. For Services - Other	\$56,490	\$49,000	
Fines & Forfeits	\$28,900	\$34,900	
Miscellaneous	\$220,129	\$221,780	
Total	<u>\$5,828,063</u>	<u>\$5,592,040</u>	4.22%

CITY OF NORTH MANKATO
2013 GENERAL FUND BUDGET

<u>Expenditures</u>	<u>2013 Proposed Budget</u>	<u>2012 Final Budget</u>	<u>Percent Incr./((Decr.))</u>
General Government	\$1,004,014	\$966,540	
Public Safety	\$2,130,297	\$1,990,300	
Public Works	\$1,748,222	\$1,702,335	
Culture - Recreation	\$843,095	\$832,365	
Mass Transit	\$55,435	\$53,500	
Unallocated	\$47,000	\$47,000	
Total	<u>\$5,828,063</u>	<u>\$5,592,040</u>	4.22%

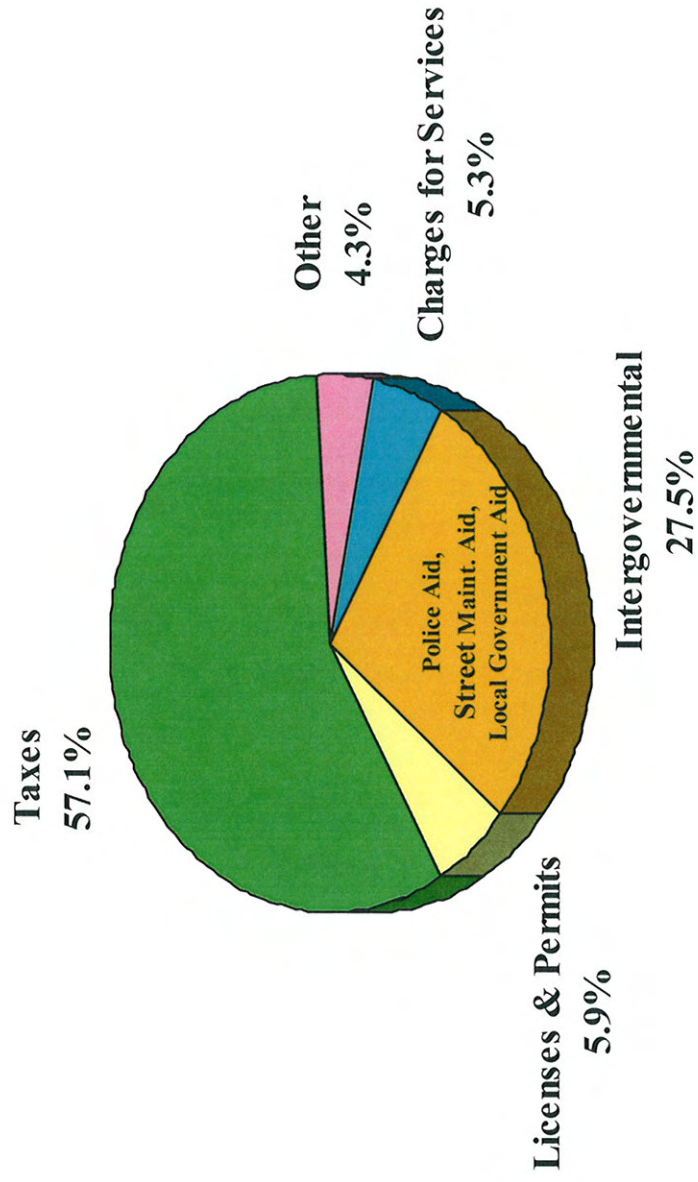
2013 Nicollet County Taxable Tax Capacity

By Government Units



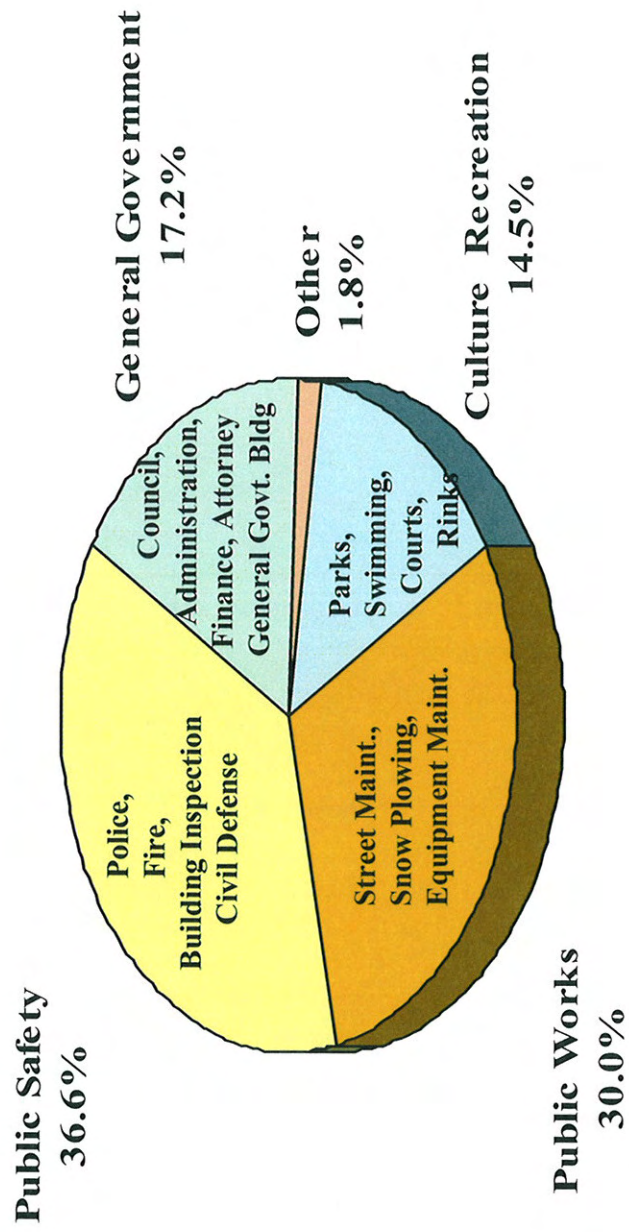
CITY OF NORTH MANKATO

2013 GENERAL FUND REVENUE BUDGET



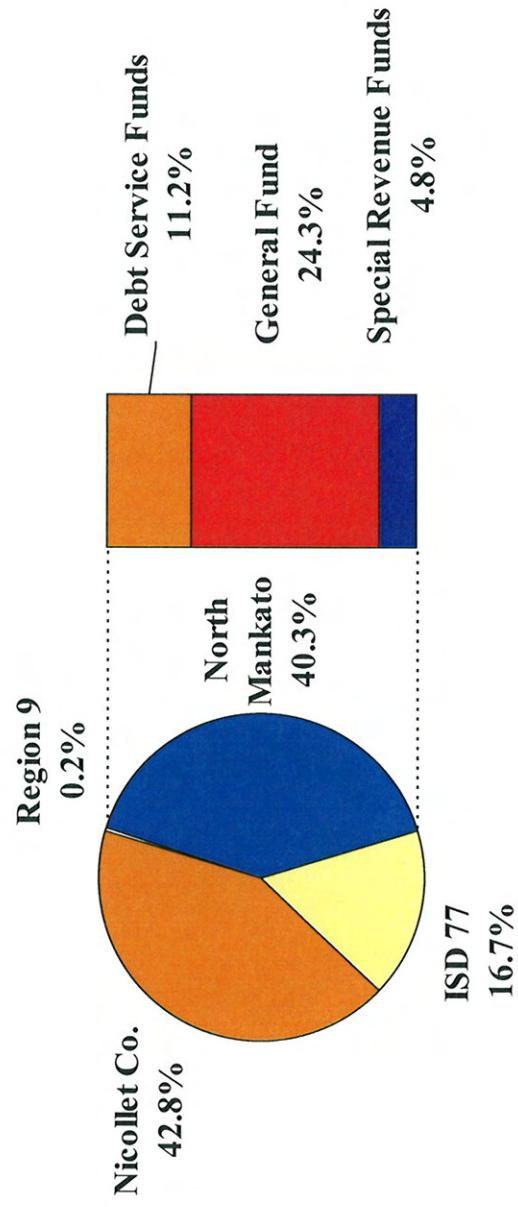
CITY OF NORTH MANKATO

2013 GENERAL FUND EXPENDITURE BUDGET



NORTH MANKATO

2013 PROPERTY TAX DISTRIBUTION



CITY OF NORTH MANKATO
2013 BUDGET

Percentage Increase in Tax Levy

Levy	Collection	Levy		(Decrease)	(Decrease)
Year	Year			\$ Increase	% Increase
2012	2013	\$	5,383,784	\$ 254,011	4.50 %
2011	2012		5,152,123	337,969	7.02
2010	2011		4,814,154	-	0.00
2009	2010		4,814,154	140,075	3.00
2008	2009		4,674,079	70,510	1.53
2007	2008		4,603,569	384,819	9.12
2006	2007		4,218,750	73,800	1.88
2006	2007	LGA Levy Back		220,531	5.62
2005	2006		3,924,419	0	0.00
2004	2005		3,924,419	5,398	0.16
2004	2005	Levy Back		455,232	13.36
	2005	Co. Auditor Abatement Levy		57,187	1.68
2003	2004		3,406,602	81,745	2.83
2003	2004	60% Levy Back		435,668	15.08

CITY OF NORTH MANKATO
2013 BUDGET

Percentage Increase in General Fund Budget

<u>Year</u>	<u>Budget</u>	<u>\$ Change</u>	<u>% Change</u>
2013	\$ 5,828,063	\$ 236,023	4.22%
2012	\$ 5,592,040	\$ (39,491)	-0.70%
2011	5,631,531	318,881	6.00%
2010	5,312,650	(235,255)	-4.24%
2009	5,547,905	106,910	1.96%
2008	5,440,995	427,150	8.52%
2007	5,013,845	127,677	2.61%
2006	4,886,168	346,833	7.64%
2005	4,539,335	145,411	3.31%
2004	4,393,924	(212,646)	-4.62%
2003	4,606,570	181,221	4.10%

CITY OF NORTH MANKATO
2013 BUDGET

Percentage Increase in Consumer Price Index

	<u>U.S.</u>		<u>Mpls./ St. Paul</u>		<u>Annual Population Growth</u>		<u>North Mankato Budget Change</u>	
2012	2.16	%	2.99	%			4.22	%
2011	3.00	%	3.59	%			(0.70)	%
2010	1.50	%	1.85	%			6.00	%
2009	2.70	%	(0.51)	%			(4.24)	%
2008	0.10	%	3.83	%			1.96	%
2007	4.10	%	2.57	%			8.52	%
2006	2.50	%	1.61	%			2.61	%
2005	3.40	%	2.77	%			7.64	%
2004	3.30	%	2.85	%			(1.46)	%
2003	1.90	%	1.73	%				
10-Year Average	2.49	%	2.38	%	1.30%		2.73	%

CITY OF NORTH MANKATO, MINNESOTA
PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS

Fiscal Year	General Fund	Special Revenue		Debt Service		City Totals	Independent		Nicollet County	Region 9		Total Rate
		Funds	Funds	Funds	Funds		School District #77	Development Commission				
2003	19.425	4.614	13.197	13.197	37.236	14.572	51.533	0.270	103.611			
2004	22.633	4.278	12.977	12.977	39.888	13.301	49.102	0.251	102.542			
2005	24.463	4.255	13.744	13.744	42.462	12.184	48.391	0.243	103.280			
2006	23.162	4.967	13.117	13.117	41.246	13.672	48.577	0.226	103.721			
2007	25.502	5.052	12.713	12.713	43.267	15.175	48.835	0.211	107.488			
2008	26.246	5.511	12.746	12.746	44.503	13.318	49.943	0.199	107.963			
2009	26.524	5.007	13.050	13.050	44.581	17.637	51.351	0.191	113.760			
2010	26.097	5.654	13.875	13.875	45.626	19.604	51.871	0.185	117.286			
2011	25.105	5.972	14.421	14.421	45.498	19.115	53.150	0.187	117.950			
2012	30.424	6.069	14.020	14.020	50.513	21.043	53.721	0.190	125.467			
2013 est.	32.582	6.782	15.538	15.538	54.902	18.897	52.044	0.188	126.031			

City of North Mankato

2013 Tax Estimate Comparison On Property Values

	Property Value #1	Property Value #2	Property Value #3
Market Value of Residential Homestead	\$ 100,000	\$150,000	\$200,000
Calculate Homestead Exclusion (a)			
\$76,000 or less x 40%	30,400	30,400	30,400
Value of home over \$76,000 x 9%	(2,160)	(6,660)	(11,160)
Final exclusion	28,240	23,740	19,240
Taxable Market Value	71,760	126,260	180,760
Class 1a Residential homestead			
First \$500,000 rate = \$1.00%	718	1,263	1,808
Over \$500,000 rate = \$1.25%	-	-	-
Net Tax Capacity of Homestead Property	718	1,263	1,808
2013 City Portion of Property Tax	\$ 393.98	\$ 693.20	\$ 992.42
2012 City Portion of Property Tax	362.48	637.78	913.07
Difference 2013 from 2012	31.50	55.42	79.34



City of North Mankato
Budget Hearing
Monday, December 3, 2012
7:00 P.M.

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
November 13, 2012

The Nicollet County Board of Commissioners met in special session on Tuesday, November 13, 2012 at 9:00 a.m. with Chair Dr. Bruce Beatty presiding. Commissioners Marie Dranttel, David Haack, James Stenson, and Jack Kolars were present. Also present were County Attorney Michelle Zehnder Fischer, Interim County Administrator Bridgette Kennedy, Deputy Auditor-Treasurer Jaci Kopet, and Recording Secretary Margo Brown.

Upon a motion by Commissioner Stenson and seconded by Haack, it was moved to approve the minutes of the October 23, 2012 Board meeting. The motion carried unanimously.

Upon a motion by Commissioner Haack and seconded by Stenson, it was moved to approve the County bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Social Services Director Joan Tesdahl appeared before the Board to request approval of the Social Services bills. Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to approve the Social Services bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Social Services Director Tesdahl requested that the Board consider approval of the contracts for the St. Peter Public School Social Workers and the Nicollet Public School Social Worker for the 2012-2013 school year. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to accept the recommendation of the Social Services Director and approve the contracts for School Social Workers for St. Peter and Nicollet Public Schools for the 2012-2013 school year. The motion carried unanimously.

Director Tesdahl also introduced Social Services Supervisor Barb Christenson, who provided an overview of a proposal to develop an Intermediate Care Facility for Developmentally Disabled Children in Nicollet County. She explained that many families struggle with getting help and support for the developmentally disabled child in their family. She has been working with the Minnesota Department of Human Services regarding establishment of a five (5) bed facility in this area to assist these families. Funding could then be provided through the Medical Assistance Program if the establishment of this site is approved. Further information will be provided at a later date regarding updates. No action was requested at this time.

Environmental Services Director Mandy Landkamer appeared before the Board to request approval of several septic system loan program resolutions. Upon a motion by Commissioner Dranttel and seconded by Haack, it was moved to accept the recommendation of the Environmental Services Director and approve the resolution regarding county septic system loan program liens for the Middle Minnesota Watershed Clean Water Partnership Program, and the resolution regarding County septic system loan program liens. The motion carried unanimously.

**RESOLUTION OF THE NICOLLET COUNTY BOARD OF COMMISSIONERS
REGARDING COUNTY SEPTIC SYSTEM CWP LOAN PROGRAM LIENS**

WHEREAS; Nicollet County has agreed to execute a program whereby State Revolving Loan Program funds are made available to residents of Nicollet County within the Middle Minnesota Watershed Clean Water Partnership Program area with the loan amount being repaid to the County through the attachment of a lien on the property benefiting, and;

WHEREAS; certain loans have been finalized and the liens have been processed to be assigned to the properties;

NOW THEREFORE, BE IT RESOLVED that the Nicollet County Board of Commissioners do hereby authorize the placement of a lien on the property listed below:

PAYMENT REQUEST #12 ON LOAN AGREEMENT # SRF0234

PARCEL #	ACTUAL COST	LIEN DATE
07.007.0700	\$ 8,350.00	August 16, 2012
04.023.0700	\$ 10,000.00	July 17, 2012
02.027.0510	\$ 10,000.00	May 17, 2012
12.012.1300	\$ 10,000.00	August 1, 2012
11.109.0100	\$ 9,125.11	July 17, 2012

**RESOLUTION OF THE NICOLLET COUNTY BOARD OF COMMISSIONERS
REGARDING COUNTY SEPTIC SYSTEM LOAN PROGRAM LIENS**

WHEREAS; Nicollet County has agreed to execute a program whereby County funds are made available to residents of Nicollet County with the loan amount being repaid to the County through the attachment of a lien on the property benefiting, and;

WHEREAS; certain loans have been finalized and the liens have been processed to be assigned to the properties;

NOW THEREFORE, BE IT RESOLVED that the Nicollet County Board of Commissioners do hereby authorize the placement of a lien on the properties listed below:

NICOLLET COUNTY SEPTIC LOAN AGREEMENT #12

PARCEL #	ACTUAL COST	LIEN DATE
09.025.0400	\$ 9,391.94	August 13, 2012

Human Resources Director Jamie Haefner addressed the Board with several replacement hirings:

Social Services Director Joan Tesdahl has hired Melissa Schallock to fill the position of Social Worker vacated by Cassie Groh (who took another position within the department). Ms. Schallock began her position on October 29, 2012 at a salary of \$17.45 per hour, which is pay step 3 of pay grade 14.

Social Services Director Tesdahl has also hired two part time staff – from a temporary employment service – Kristen Monthei (Social Worker) to work while Dawn Meier & Gretta Krier are out, and Elizabeth Benzkofer (a former

employee) to temporarily replace Family Based Services Provider Lexy Drysdale, who resigned. Both temporary employees began their duties on November 6, 2012.

Public Works Director Seth Greenwood has rehired Steve Campbell to assist his department with County ditch issues. Mr. Campbell (who retired in September) will be assisting on a temporary part time basis in this capacity.

Human Resources Director Haefner provided information to the Board relating to a request by the Sheriff to approve two resolutions declaring Jason Mediger and Jason Wech eligible for coverage under the Police & Fire Retirement Plan. Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to accept the recommendation of the Human Resources Director for the Sheriff and adopt the two resolutions declaring that employees Jason Mediger and Jason Wech are eligible for coverage under the Police and Fire Retirement Plan in accordance with the rules and regulations set forth in the PERA Employer Manual. The motion carried unanimously.

RESOLUTION

WHEREAS, Jason Mediger is employed as a full time Correctional Officer with the Nicollet County Sheriff's Department, and

WHEREAS, Mr. Mediger has completed all course work and training required to become a full time peace officer, and,

WHEREAS, upon activation of Mr. Mediger's full time peace officer's license he may be utilized as a road deputy when so needed, and

WHEREAS, Sheriff David Lange on October 16, 2012, did activate the full time peace officer license of Mr. Mediger, and

WHEREAS, Mr. Mediger's primary (over 50%) duty is to enforce the criminal laws of the state and make arrests if necessary, and

WHEREAS, in accordance with PERA employment reporting rules, Mr. Mediger is now eligible for coverage in the Police and Fire Plan retirement plan upon adoption of a resolution by the agency's governing body;

THEREFORE BE IT RESOLVED, that the Nicollet County Board of Commissioners do hereby declare Jason Mediger eligible for coverage under the Police and Fire Retirement Plan in accordance with the rules and regulations set forth in the PERA Employer Manual, effective November 13, 2012.

RESOLUTION

WHEREAS, Jason Wech is employed as a full time Correctional Officer with the Nicollet County Sheriff's Department, and

WHEREAS, Mr. Wech has completed all course work and training required to become a full time peace officer, and,

WHEREAS, upon activation of Mr. Wech's full time peace officer's license he may be utilized as a road deputy when so needed, and

WHEREAS, Sheriff David Lange on October 16, 2012, did activate the full time peace officer license of Mr. Wech, and

WHEREAS, Mr. Wech's primary (over 50%) duty is to enforce the criminal laws of the state and make arrests if necessary, and

WHEREAS, in accordance with PERA employment reporting rules, Mr. Wech is now eligible for coverage in the Police and Fire Plan retirement plan upon adoption of a resolution by the agency's governing body;

THEREFORE BE IT RESOLVED, that the Nicollet County Board of Commissioners do hereby declare Jason Wech eligible for coverage under the Police and Fire Retirement Plan in accordance with the rules and regulations set forth in the PERA Employer Manual, effective November 13, 2012.

The Human Resources Director provided material to the Board relating to the fee schedule and requested they set a date for a public hearing to consider the schedule. Upon a motion by Commissioner Stenson and seconded by Beatty, it was moved to set the date of November 27, 2012 at 10:15 a.m. to hold a public hearing to consider the 2013 County fee schedule. The motion carried unanimously.

Human Resources Director Haefner discussed the annual meeting with the Legislators. She noted that if the Board wishes to hold this meeting, they would need to consider possible dates. Senator Sheran will be out of the state during part of December, so she will be contacted to determine when she will be returning. A final date will be selected at a later time.

At this time, Human Resources Director Haefner provided information to the Board relating to Mr. Ryan Krosch, recently selected as the new County Administrator. Mr. Krosch is scheduled to begin employment with Nicollet County on January 1, 2013. Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to adopt the following resolution relating to the employment of Mr. Ryan Krosch, as County Administrator, effective January 1, 2013. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Resolution

WHEREAS, a vacancy in the position of Nicollet County Administrator occurred as a result of the resignation of Mr. Robert Podhradsky on July 31, 2012, and

WHEREAS, after learning of this resignation, the County commenced a recruitment process for the replacement of Mr. Podhradsky, and

WHEREAS, the recruitment process is now complete and the County is ready to appoint a new Nicollet County Administrator.

NOW THEREFORE, BE IT RESOLVED, that the Nicollet County Board of Commissioners, does hereby appoint Mr. Ryan Krosch to the position of Nicollet County Administrator, effective January 1, 2013.

BE IT FURTHER RESOLVED that compensation for Mr. Krosch, as Nicollet County Administrator, be set at Grade 22, Step 18 of the 2013 Nicollet County Pay System and Compensation Plan.

Commissioners then discussed the employment agreement for Mr. Krosch. Several Commissioners noted their concern regarding the portion of the employment agreement which relates to the six month severance upon termination without cause, and whether there should be a change in the clause. After a discussion, a motion was made by Commissioner Stenson and seconded by Beatty to accept the presented employment contract for Mr. Ryan Krosch, and authorize the appropriate signatures on the agreement. On a roll call vote, Commissioners

Stenson, Kolars, Haack and Beatty voted yes and Commissioner Dranttel voted no. The motion carried 4-1.

County Probation Director Richard Molitor appeared before the Board to discuss a contract for the St. Peter School Truancy Liaison Position. Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to accept the recommendation of the Probation Director and approve the Cooperative Agreement between Nicollet County Probation and St. Peter Public Schools for the Truancy Liaison Position, effective from July 1, 2012 to June 30, 2013. The motion carried unanimously.

Probation Director Molitor also requested that the Board discuss and review a proposed contract with Blue Earth County for juveniles on the Community Service Work Crew. The information provided was only a draft and will be considered for approval at a later date. The County Attorney's Office is currently reviewing the information.

Public Works Director Seth Greenwood addressed the Board to request consideration and approval of a contract final for 2012 CRS 2 seal coat oil. Upon a motion by Commissioner Dranttel and seconded by Haack, it was moved to accept the recommendation of the Public Works Director and adopt the resolution in regard to the contract final for 2012 CRS 2 seal coat oil as follows:

WHEREAS, the 2012 CRS 2 seal coat oil Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved, that we do hereby accept said completed project for and on behalf of the County of Nicollet and authorize final payment of \$16,879.19 to Flint Hills Resources, as specified herein. Total amount of the contract was \$362,883.98.

The motion carried unanimously.

Public Works Director Greenwood provided an update on CSAH 25, CSAH 41/TH 14 Phase I, and CSAH 5.

Information relating to CSAH 25 - noted that a portion of the project is unacceptable, due to the quality of the concrete, and that issue is currently being discussed with the contractor. He is currently holding back approximately \$500,000 from the contractor relating to this issue. There are also problems with the striping on this road, due to conditions relating to hauling of manure by a local dairy. Mr. Greenwood is currently preparing a statement to bill the 'dairy' for the damages.

Information relating to CSAH 41/TH 14 Phase I - noted that one of the roundabouts has opened. He also stated that a portion of old TH 14 will remain so, until the entire process is completed. He is currently putting together a maintenance agreement relating to maintain of that road until the project is completed. He also provided information regarding County Road 6. Plans are nearly completed for Phase II and bids will be made available in the near future.

Information relating to CSAH 5 - noted that appraisals have been returned, offers have been made and work has begun on the design work for the project. There were questions and comments regarding a bike (or safety) lane, which requires a 6 foot paved shoulder. Including this in the CSAH 5 project would cost an additional \$250,000 (approximate). This issue will be discussed at a future Workshop meeting.

At this time, upon a motion by Commissioner Dranttel and seconded by Kolars, it was moved to recess the County Board meeting in order to consider matters as a County Ditch Authority. The motion carried unanimously.

Public Works Director Seth Greenwood provided information relating to several drainage repair reports. Upon a motion by Commissioner Stenson and seconded by Dranttel, it was moved to accept the recommendation of the Public Works Director and approve the following drainage system repair reports:

Report No.12-23	County Ditch 90	Section 9-110-29
Report No.12-24	County Ditch 38A	Section 14-110-30
Report No. 12-25	County Ditch 62A	Section 24-111-28
Report No. 12-26	County Ditch 96	Section 7-111-31
Report No. 12-27	County Ditch 38A	Section 20-110-29

The motion carried with Commissioner Kolars absent for the vote.

Upon a motion by Stenson and seconded by Haack, it was moved to adjourn the meeting of the County Ditch Authority. The motion carried unanimously. Chair Beatty reconvened the County Board meeting.

Deputy Auditor-Treasurer Jaci Kopet addressed several issues from the Auditor-Treasurer's Office. The first was an application for reduction in value for Wells Fargo Financial. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to accept the recommendation of the Auditor-Treasurer's Office and approve the application for reduction in value for Wells Fargo Financial for property located at parcel number 18.507.0010 & 18.506.0040 at 2138 Lorrain Drive in North Mankato for taxes payable in 2013. The motion carried unanimously.

Deputy Auditor-Treasurer Kopet provided information and a copy of a letter from John Roise requesting relief from the penalty of taxes on property in North Mankato. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to approve the request of John Roise of Lindsay Windows in North Mankato for penalty on taxes. Following discussion, on a roll call vote, Commissioners Kolars and Haack voted yes and Commissioners Stenson, Dranttel and Beatty voted no. The motion to approve the request failed 2-3.

An update was provided by Ms. Kopet regarding forfeited tax property parcels. Ms. Kopet noted that further information will be forthcoming. She also stated that further information regarding two additional parcels that fall into the "nature park" category will be discussed at a later date.

Ms. Kopet discussed information about a TIF District Amendment. A public hearing was held on a TIF district in North Mankato on November 5th relating to the property in question. It was noted that the City of North Mankato's request was late in requesting consideration to waive the waiting period at the previous board meeting, so that is being requested at this time. Upon a motion by Commissioner Stenson and seconded by Haack, it was moved to waive the 30 day waiting period for a TIF district relating to the 'Marigold' property in downtown North Mankato. The motion carried unanimously.

Interim County Administrator Bridgette Kennedy requested that the Board discuss office hours for the upcoming Christmas holiday – specifically the morning of Christmas Eve.

There was discussion relating to this issue, including whether the state offices (Court Administration) would be open. Upon a motion by Commissioner Dranttel and seconded by Haack, it was moved to close the County offices on the morning of Monday, December 24 (Christmas Eve Day) – resulting in the offices being closed the entire day, noting that holiday pay will be adjusted as needed for all employees. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Ms. Kennedy also provided an update relating to the RFP's received for architectural services in regard to the proposed building for county services. She reported that the new building would house Social Services and several other smaller offices, and allow discontinuation of a number of rental agreements for several departments. The Building Committee has met and determined a recommendation of the top three architect proposals. Those three include:

I & S Group from Mankato
Oleson & Hobbie from Mankato
Paulsen Architects from Mankato

Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to accept the recommendation of the Building Committee and offer the contract for this phase for architectural services for a proposed new County Office building south of the current Government Center complex, to I & S Group from Mankato. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

At this time, the meeting was closed, as allowed for in the Minnesota Open Meeting Law, and due to client-attorney privilege to discuss pending litigation.

The meeting remained closed, as allowed for in the Minnesota Open Meeting Law, and due to client-attorney privilege, to discuss potential litigation. Chair Beatty closed this portion of the meeting and reopened the County Board meeting.

Interim County Administrator's report included information about the following items/meetings:

- November 28th is the date set for the Quarterly Township meeting

Commissioner and Chair Bruce Beatty reported on the following meetings:

- Various County Board & budget meetings
- Personnel Committee meetings
- Administrator Interviews
- Public Works Road Tour
- Rush River Board meeting
- Meeting with Commissioner of Health
- Brown/Nicollet CHS Executive Meeting

The Commissioners reported on various past and future activities/meetings, including:

Commissioner Marie Dranttel

- Various Board and Budget meetings

- Extension Committee meeting
- Community Health meeting
- Administrator Interviews
- Department Head – Road Tour
- St. Peter Liaison Committee meeting
- Rush River Joint Powers Board meeting
- AMC District Meeting

Vice Chair Haack provided information on the following:

- Various Board and Budget meetings
- Library Board meeting
- Administrator Interviews
- Road Tour – Public Works
- St. Peter Liaison Meeting
- Traverse des Sioux Library Board
- AMC District Meeting

Commissioner James Stenson

- No report

Commissioner Jack Kolars

- Various Board and Budget meetings
- Mn/DOT Meeting
- Meeting with Social Services
- Highway 14 meetings
- Radio Board - ARMER
- AMC District Meeting

Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

Upon a motion by Commissioner Haack and seconded by Dranttel, it was moved to adjourn the meeting at 12:10 p.m. The motion carried unanimously.

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
November 27, 2012

The Nicollet County Board of Commissioners met in special session on Tuesday, November 27, 2012 at 9:00 a.m. with Chair Dr. Bruce Beatty presiding. Commissioners Marie Dranttel, David Haack, James Stenson, and Jack Kolars were present. Also present were County Attorney Michelle Zehnder Fischer, Interim County Administrator Bridgette Kennedy, Deputy Auditor-Treasurer RaNaye Grunzke, and Recording Secretary Margo Brown.

Upon a motion by Commissioner Haack and seconded by Stenson, it was moved to approve the minutes of the November 13, 2012 Board meeting. The motion carried unanimously.

Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to approve the County bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

At this time, Mr. Tim Penny, President and CEO of Southern Minnesota Initiative Foundation appeared before the Board to provide information and updates on the activities of the organization. He thanked the County for their support and provided information about a number of the small businesses that they have assisted, some of the community support they have provided, and some of the Early Childhood Development Projects they have supported. There was discussion with Mr. Penny regarding day care and early childhood centers - and the support needed to help these groups continue their work getting children ready for kindergarten.

Social Services Director Joan Tesdahl appeared before the Board to request approval of the Social Service bills. Upon a motion by Commissioner Stenson and seconded by Dranttel, it was moved to approve the Social Services bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Social Services Director Joan Tesdahl appeared before the Board to request approval to accept a grant award for the Adoption and Foster Care Recruitment Grant. Supervisor Cindy McCabe was also present to provide additional information regarding this grant. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to approve the request of the Social Services Director to accept the Grant Award for the Adoption and Foster Care Recruitment Grant. The motion carried unanimously.

Public Health Director Mary Hildebrandt appeared before the Board to request approval of a Home and Community Based Waiver Services Contract. Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to accept the

recommendation of the Public Health Director and approve the Home and Community-based Waiver Services Contract with Tracy McQuown-Pech. The motion carried unanimously.

Public Health Director Hildebrandt also provided a brief update on IMMTRACK and child immunization information in the area counties.

Assessor Doreen Pehrson addressed the Board to provide information relating to the proposed 2013 values for taxes payable in 2014. There was considerable discussion relating to these proposed values and the increase in agricultural property. Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to acknowledge receipt of the Proposed 2013 value report from the County Assessor for taxes payable in 2014. The motion carried unanimously.

Environmental Services Director Mandy Landkamer appeared before the Board to request approval of a septic system loan program resolution. Upon a motion by Commissioner Stenson and seconded by Dranttel, it was moved to accept the recommendation of the Environmental Services Director and approve the resolution regarding county septic system loan program liens for the Middle Minnesota Watershed Septic Upgrade Loan Program. The motion carried unanimously.

**RESOLUTION OF THE NICOLLET COUNTY BOARD OF
COMMISSIONERS REGARDING COUNTY SEPTIC SYSTEM CWP
LOAN PROGRAM LIENS**

WHEREAS; Nicollet County has agreed to execute a program whereby State Revolving Loan Program funds are made available to residents of Nicollet County within the Middle Minnesota Watershed Clean Water Partnership Program area with the loan amount being repaid to the County through the attachment of a lien on the property benefiting, and;

WHEREAS; certain loans have been finalized and the liens have been processed to be assigned to the properties:

NOW THEREFORE, BE IT RESOLVED that the Nicollet County Board of Commissioners do hereby authorize the placement of a lien on the property listed below:

PAYMENT REQUEST #13 ON LOAN AGREEMENT # SRF0234

PARCEL #	ACTUAL COST	LIEN DATE
09.025.0400	\$ 608.06	August 13, 2012

At this time, upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to recess the County Board meeting in order to consider matters as a County Ditch Authority. The motion carried unanimously.

Public Works Director Seth Greenwood provided information on several ditch repair reports. Upon a motion by Commissioner Stenson and seconded by Beatty, it was moved to accept the recommendation of the Public Works Director and approve the following ditch repair reports:

Report Number 12-28

County Ditch 38A

Section 29-110-29

Report Number 12-19

County Ditch 78

Section 34-111-28

The motion carried unanimously.

Public Works Director Greenwood also requested that the Board consider approval of a ditch spraying bill. Tom Kennedy, Agricultural Inspector, also appeared to provide more information about an extra bill that was received from Terijon Aviation. Due to an accident earlier in the year, a 'contract' pilot did the spraying. This pilot did more acreage than was originally agreed upon and an additional bill in the amount of \$1,443.39 was submitted to cover the cost of the herbicide used. Upon a motion by Commissioner Stenson and seconded by Dranttel, it was moved to accept the recommendation of the Public Works Department and approve the extra spraying bill in the amount of \$1,443.39 for spraying from Terijon Aviation. The motion carried unanimously.

Upon a motion by Stenson and seconded by Kolars, it was moved to adjourn the meeting of the County Ditch Authority. The motion carried unanimously. Chair Beatty reconvened the County Board meeting.

At this time, Chair Beatty called to order a public hearing to order to discuss changes in the fee schedule for Nicollet County for 2013. Human Resources Director Jamie Haefner provided additional information to the Board relating to the changes made to the previous schedule. Probation Director Rich Molitor also provided information about some of the changes within his department, as there were a number of adjustments in order to charge fees comparable to area counties. Ms. Haefner stated that she will provide a resolution for consideration at the next Board meeting to approve the changes discussed. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to close the public hearing. The motion carried unanimously.

County Probation Director Richard Molitor appeared before the Board to discuss a Probation Agreement with Blue Earth County relating to the community work service program for juvenile offenders. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to accept the recommendation of the Probation Director and approve the Probation Agreement with between Nicollet and Blue Earth County to allow Blue Earth County to participate in the Nicollet County community work service program for juvenile offenders, effective from January 1, 2013 through December 31, 2014. The motion carried unanimously.

Deputy Auditor-Treasurer RaNaye Grunzke addressed an issue from the Auditor-Treasurer's Office relating to several tax forfeiture properties. The first property is a small parcel in Traverse Township and has a sale price of \$2,395.93. Commissioner Dranttel noted that she spoke to the adjacent property owner and there is still a possibility that he may yet purchase the property. This will be discussed at a later date. The second property is located in Oshawa Township in the subdivision entitled 'Nob Hill'. The Environmental Services Department is currently working with the landowners to re-plat the subdivision. The Auditor-Treasurer's Department is informing the Board that there are two lots currently under the forfeiture process and that the Office is following that process in order to assist in the process. The Planning & Zoning

Commission will be considering this issue at their meeting on December 17th and a request has been made for the Board to consider holding a special meeting before the end of the year to consider this issue.

Interim County Administrator Bridgette Kennedy provided information and a status update regarding the potential new County Offices building. She noted that the process is progressing and the I & S Group (architect) is currently working on a plan for the proposed building. The architect has been meeting with the departments that are being considered for the proposed building.

Ms. Kennedy also provided an update of the recent budget and workshop meetings held by the Commissioners and Budget Committee. She noted that following ten (10) budget meetings, the preliminary levy is tentatively being set at 3%. She also stated that Nicollet County has had to use some reserves in order to keep the levy at a lower percent over the past few years. She also noted that there have been no merit increases for County employees over the past four (4) years due to lack of funding, and that fact, along with others, provided the incentive to do a complete compensation study this year. This process should be completed within the next several months. She also provided a resolution for Board consideration approving a one (1) step merit compensation step for employees (upon satisfactory evaluation) in accordance with the Pay System/Compensation Plan, effective January 1, 2013. Upon a motion by Commissioner Stenson and seconded by Beatty, it was moved to approve the resolution authorizing a one (1) step increase for employees receiving a satisfactory evaluation, and in accordance with the Pay System/Compensation Plan, as well as adding one step to the pay scale, effective January 1, 2013. On a roll call vote on the motion, all Commissioners voted yes and the motion carried unanimously.

2013 Non-Union Employee Merit Compensation Resolution

WHEREAS, the Nicollet County Board of Commissioners establishes a compensation package for non-union employees, and

WHEREAS, after careful consideration and study, the Nicollet County Board of Commissioners has established a merit compensation package for non-union employees for the year 2013.

NOW, THEREFORE BE IT RESOLVED upon satisfactory evaluations, non-union employees shall be granted a one step increase in accordance with the established Pay System/Compensation Plan, effective January 1, 2013.

BE IT FURTHER RESOLVED, the established Pay System/Compensation Plan is expanded by one step effective January 1, 2013.

Interim Administrator Kennedy requested that the Board consider approval of a resolution appointing Doreen Pehrson to the position of County Assessor for an additional four (4) years. Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to accept the recommendation of the Administrator's Office and adopt the resolution appointing Ms. Doreen Pehrson as County Assessor for a four (4) year term, effective from January 1, 2013 through December 31, 2016. The motion carried unanimously.

RESOLUTION APPOINTING THE NICOLLET COUNTY ASSESSOR

WHEREAS, Doreen Pehrson is currently serving as Nicollet County Assessor,
and

WHEREAS, Ms. Pehrson has served as Nicollet County Assessor since 1989,
and

WHEREAS, Ms. Pehrson's current term as Nicollet County Assessor will expire effective December 31, 2012, and

WHEREAS, the Nicollet County Board of Commissioners wishes to reappoint Ms. Pehrson as Nicollet County Assessor to another four (4) year term as allowed for in Minnesota Statute 273.061, Subdivisions 1 and 2.

NOW, THEREFORE BE IT RESOLVED that the Nicollet County Board of Commissioners does hereby appoint Doreen Pehrson as Nicollet County Assessor effective for the four (4) year term of January 1, 2013 through December 31, 2016.

Interim County Administrator Kennedy requested that the Board select a date to hold an employee grievance hearing. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to accept the recommendation of the Interim County Administrator and set a public hearing date of January 22, 2013 at 11:00 a.m. to consider the grievance of an employee. The motion carried unanimously.

Interim County Administrator's report included information about the following items/meetings:

- No report

Commissioner and Chair Bruce Beatty reported on the following meetings:

- Attended a Minnesota River Board meeting. He noted that there may be a waiting period to be able to get a lead ditch viewer to help with Nicollet County's redetermination of benefits. There was considerable discussion relating to the lead ditch viewer issue. He noted that the next meeting is scheduled for January 28th in Gaylord
- Discussed a Sioux Trails Board meeting. The annual meeting is set for January 16th at Gustavus Adolphus College from 11:00 a.m. to 1:00 pm.

The Commissioners reported on various past and future activities/meetings, including:

Commissioner Marie Dranttel

- No report

Vice Chair Haack provided information on the following:

- No report

Commissioner James Stenson

- No report

Commissioner Jack Kolars

- Attended a Brown/Nicollet Community Health Meeting, which included evaluation of Director Karen Swenson

Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

Commissioner Stenson discussed an article in a local paper noting North Mankato's recent discussion to possibly consider of a different recycling program vendor. He suggested possibly setting up a meeting in January or February with North Mankato officials to discuss this issue.

It was also noted that December 7, 2012 is the date set for the Tri-County Solid Waste meeting – to be held in the Nicollet County Board Room.

There was a reminder of the Township Officers meeting to be held on Wednesday, November 28th in Nicollet.

Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to adjourn the meeting at 11:30 a.m. The motion carried unanimously.

RESOLUTION NO.

RESOLUTION DECLARING COSTS TO BE ASSESSED
FOR MUNICIPAL CHARGES

WHEREAS, the City of North Mankato has incurred municipal charges for services rendered in accordance with the following information; and

WHEREAS, all such costs are to be assessed against the property affected thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following costs shall be specifically assessed against such property in the amount specified:

Type: 18203
Parcel No.: 18.615.0410
Legal: Stephen Lamm's Addition "Ex. E 104' & Ex. E 50' of W 314 feet" W
143' of E 247' of Lot C
Address: 732 Wall Street
Owner: Georgia Kirchner

Mowing and Trimming - \$75.00

Adopted by the City Council this 3rd day of December 2012.

Mayor

ATTEST:

City Clerk

City of North Mankato
 Delinquent Invoice
 Certification to Assessment Roll for One Year at 7%

Exhibit A CC date
 Pay date

12/3/2012
 12/31/2013

Location	Description	Owner	PID	Legal Description	Amount
732 Wall Street	Mowing & trimming on 06/26/2012	Georgia Kirchner	18.615.0410	W 143' of E 247' of Lot C; Ex. E 104' & Ex. E 50' of W 314 Ft.	75.00
					<hr/> 75.00 <hr/>

RESOLUTION NO.

RESOLUTION DECLARING COSTS TO BE ASSESSED
FOR MUNICIPAL CHARGES

WHEREAS, the City of North Mankato has incurred municipal charges for services rendered in accordance with the following information; and

WHEREAS, all such costs are to be assessed against the property affected thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following costs shall be specifically assessed against such property in the amount specified:

Type: 18203
Parcel No.: 18.421.0170
Legal: Lot 18, Auditor's Plat #1
Address: 833 Belgrade Avenue

Owner: Terry Fogg

Mowing and Trimming - \$75.00

Adopted by the City Council this 3rd day of December 2012.

Mayor

ATTEST:

City Clerk

City of North Mankato
 Delinquent Invoice
 Certification to Assessment Roll for One Year at 7%

Exhibit A CC date 12/3/2012
 Pay date 12/31/2013

Location	Description	Owner	PID	Legal Description	Amount
833 Belgrade Avenue	Mowing fees on 7/2/2012	Terry Fogg	18.421.0170	Auditor's Plat #1, Lot 18	75.00
					<hr/> 75.00 <hr/>

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 15A	Department: Int. City Admin.	Council Meeting Date: 12/3/12																																																					
TITLE OF ISSUE: Set January 7, 2013 for bid opening on Materials and Rental Equipment for 2013																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is the Notice to Bidders on materials and rental equipment to be bid and placed on file for the calendar year 2013.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Set bid date for January 7, 2013 for Materials and Rental Equipment Bids for 2013.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify)</td> <td colspan="3" style="text-align: center;">Notice to Bidders</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Notice to Bidders			_____					_____					_____					_____				
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MATERIALS AND RENTAL EQUIPMENT BIDS FOR 2013
BIDS CLOSE JANUARY 7, 2013
North Mankato, Minnesota

NOTICE TO BIDDERS

Bids will be received until 2:00 p.m. on January 7, 2013, by the City of North Mankato for the following:

1. Crushed rock – FOB price for each class per ton to include Class VII
2. Crushed gravel – FOB price for each class per ton
3. Pit-run sand – FOB price per ton
4. Engineered Sand – FOB price per ton
5. Screened gravel – FOB price for each class per ton
6. Riprap – FOB price for each class per ton
7. Materials for seal coating
8. CRS-2 Oil
9. CRS-2P Oil
10. CSS1-H Emulsion Oil
11. AE-150S Oil
12. Disposal of Waste Oil
13. 19/64 Chip Seal Rock – FOB
14. FA2 Class A Aggregate – FOB and Delivered
15. FA3 Class A Aggregate – FOB and Delivered
16. Ready mix concrete – per cubic yard delivered/per type (sidewalk, roadway, curb, high early)
17. Concrete Work:
 - 4" thick concrete walk per square ft
Include 4" Class 5 aggregate base, excavation, removal from site and backfilling
 - 6" thick driveway/sidewalk section per square ft
Include 6" Class 5 aggregate base, excavation, removal from site and backfilling
 - 7" thick concrete apron per square ft
Standard plate
Include 7" Class 5 aggregate base, excavation, removal from site and backfilling
18. Concrete Removal
 - Curb and gutter – LF
 - Slab concrete - SF
19. Per foot saw cutting
20. Hand formed curb and gutter per lineal foot – B6-12, B6-18, B6-24, S4-12, S4-18, S4-24
21. Machine laid curb and gutter per lineal foot – B6-12, B6-18, B6-24, S4-12, S4-18, S4-24
22. Asphalt patch back around concrete (per ton)
23. Asphalt patches by square foot for 2 inch, 3 inch, 4 inch, 7 inch and 8 inch thicknesses (min. 1 ½" wear course on top)
24. Hot mix asphalt – per ton FOB
25. Road salt - approximately 300 ton
26. Backhoes
27. Trackhoes
28. Single Axle, Tandem, Tri Axle, Quad Axle and Belly Dump Trucks
29. Loaders – A) Skid, B) Wheeled
30. Dozers
31. Scraper Earthmovers
32. Seal coat chip spreader
33. Paver - Asphalt
34. Rubber tire roller
35. Concrete saw
 - A. Hand held cut-off saw
 - B. Wheeled self-propelled
36. Distributor

- 37. Air compressor with jackhammer
- 38. Frostbreaker, Hydraulic
- 39. Frostbreaker, Pneumatic
- 40. Concrete/Rock Crushing with Operator – Cubic Yard or Ton
- 41. Labor Rate

Additional information from City Administrator, City of North Mankato, P.O. Box 2055, North Mankato, MN 56002. Bids close January 7, 2013.

- Please designate if rates include operator.
w/o = with operator
wo/o = without operator

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 15B	Department: Int. City Admin.	Council Meeting Date: 12/3/12																																																					
TITLE OF ISSUE: Set Public Hearing for 7 p.m. on Tuesday, January 22, 2013, for Revision of Code of Ordinances																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is the Notice of Hearing to amend the North Mankato City Code to include all Ordinances adopted by the City Council in 2012 and other amendments to the Code as necessary.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Set Public Hearing for Tuesday, January 22, 2013 at 7 p.m.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify)</td> <td colspan="3" style="text-align: center;">Notice of Public Hearing</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Notice of Public Hearing			_____					_____					_____					_____				
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NOTICE OF PUBLIC HEARING
TO AMEND NORTH MANKATO CITY CODE

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 22nd day of January, 2013, to hold a public hearing to amend the City Code of North Mankato to include all Ordinances adopted by the City Council in 2012 and other amendments to the Code as necessary.

Such persons as desire to be heard with reference to the proposed amendment to the City Code will be heard at this meeting.

Dated this 29th day of November 2012.

Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



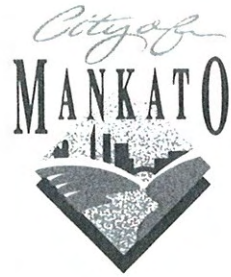
Agenda Item # 15C	Department: Int. City Admin.	Council Meeting Date: 12/3/12																																															
TITLE OF ISSUE: Renewal of Annual Towing																																																	
BACKGROUND AND SUPPLEMENTAL INFORMATION: The Cities of North Mankato and Mankato's annual towing contract is with All American Towing through November 30, 2013. The Contract provides for an annual adjustment on December 1st of each year of the contract. The adjustment is based on the increase or decrease in Consumer Price Index (CPI) published by the United States Department of Labor. The CPI increase for the twelve-month period ending September 30th is 2.1%. Based on this index, the tow charge is adjusted from the current rate of \$54 per tow to the new rate of \$55.25. This is in keeping with the practice of adjusting the rate to the nearest 25 cents when the calculation is made. All other sections of the contract remain unchanged.																																																	
<i>If additional space is required, attach a separate sheet</i>																																																	
REQUESTED COUNCIL ACTION: Approve increase in Annual Towing Contract																																																	
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Letter _____</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Letter _____			_____					_____					_____				
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November 14, 2012

710 South Front Street
Mankato, Minnesota 56001

Phone: (507) 387-8790
Fax: (507) 387-9292



Mr. Kent Reeves
All American Towing Company
465 Poplar Street
Mankato, MN 56001

Subject: Annual Towing Contract

Dear Mr. Reeves:

Section 20 of the Towing Services Agreement between your firm and the cities of Mankato and North Mankato provides for an annual adjustment on December 1st of each year of the contract. This adjustment is based on the increase or decrease in the Consumer Price index published by the United States Department of Labor, Bureau of Labor Statistics for the Midwest Urban Region, Size D (less than 50,000 population). The Consumer Price index increase for the twelve month period ending September 30th is 2.1%.

Based on this index, the towing charge is adjusted from the current rate of \$54.00 per tow to the new rate of \$55.25. This is in keeping with our practice of adjusting the rate to the nearest 25 cents when the calculation is made. All other sections of the contract will remain unchanged. Should you have any questions or wish additional information, please call me at 387-8795.

Sincerely,

A handwritten signature in cursive script that reads "Sandi Schnorenberg".

Sandi Schnorenberg, Administrative Commander
Mankato Department of Public Safety

cc: Todd Miller, Director
Patrick Hentges, Mankato City Manager
Mike Fischer, North Mankato City Administrator
Cheryl Lindquist, Mankato City Clerk
Nancy Gehrke, North Mankato City Clerk
Chris Boyer, North Mankato Chief of Police
Matt Westermayer, Deputy Director of Public Safety
Eileen Wells, Mankato City Attorney

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 15D	Department: Int. City Admin.	Council Meeting Date: 12/3/12																																																				
TITLE OF ISSUE: Schools and Conferences																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached are travel and training requests for schools and conferences. No out-of-state travel is required.																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: Approve actual and necessary expenses																																																						
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;">Travel and Training Requests</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Travel and Training Requests			_____					_____					_____					_____				
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Date: 11/27/12

CITY OF NORTH MANKATO
Training and Travel Request

Department: Council

Names: Kim Spears

Number of Personnel Attending: 1

Event: Newly Elected Officials: 2013 Leadership Conference

Dates: January 25-26, 2013

Location: Mankato, MN

Required Training for Certification/License: Yes X No

What Certification/License is this training required for? _____

Description: Orientation for New Council Members



Newly Elected Officials: 2013 Leadership Conference

Get off to a strong start in your new city leadership role by attending Minnesota's most comprehensive training opportunity available for newly elected city officials!

In just two days you will:

- Gain an understanding of legal responsibilities and finance fundamentals
- Understand what city councils can and cannot do
- Learn how to avoid common missteps, pitfalls, and negative press
- Find out about resources that will help you make sound decisions
- Get insights on how to work effectively with constituents, staff, and your colleagues

Get the information and resources you'll need to succeed as a new city leader!

Pre-conference Session for Mayors Only: So Now You're the Mayor

Whether new to public office or moving up from a council seat, you have a lot of fun and some big challenges ahead! The Minnesota Mayor's Association (MMA) is teaming up with the League to offer a special Friday morning session to help you get off on the right foot. Find out what you need to know about your new role as you enjoy some casual conversation with a panel of seasoned mayors. Bring your questions and get advice from colleagues who've already been down this leadership path on which you're about to embark!

—**REGISTER** (Link to: <http://mylmc.lmc.org/ebusiness/ProductCatalog/Product.aspx?ID=1973>) (you'll need to set up a MyLMC account in your name to register)

—**Agenda** (Link to: <http://www.lmc.org/page/1/agenda-newlyelected13.jsp>)

—**Hotel Information** (Link to: <http://www.lmc.org/page/1/hotel-newly-elected13.jsp>)

—**Fee:** \$299 per person (includes meals and materials—does not include lodging)

Dates/Locations:

Jan. 11-12—Nisswa

Grand View Lodge

23521 Nokomis Ave. (**view map** (Link to: <http://goo.gl/maps/T6jL>))

Nisswa, MN 56468

Jan. 25-26—Mankato

Verizon Wireless Center

1 Civic Center Plaza (view map ([Link to: http://goo.gl/maps/NtHS](http://goo.gl/maps/NtHS)))

Mankato, MN 56001

Feb. 1-2—Brooklyn Center

Earle Brown Heritage Center

6155 Earle Brown Dr. (view map ([Link to: http://goo.gl/maps/kRn2m](http://goo.gl/maps/kRn2m)))

Brooklyn Center, MN 55430

Your LMC Resource

Contact Jamie Oxley

Training Program Assistant

(651) 281-1250 or (800) 925-1122 **joxley@lmc.org** ([Link to: mailto:joxley@lmc.org](mailto:joxley@lmc.org))

If you have special accommodation needs (dietary/mobility), please contact Jamie Oxley using the contact information above.

Reach Minnesota Cities!



([Link to: http://www.lmc.org/ads/102700](http://www.lmc.org/ads/102700))



Agenda

2013 Leadership Conference for Newly Elected Officials

FRIDAY

9:30 a.m.

Pre-conference Session for Mayors Only: So Now You're the Mayor!

Attend this session, sponsored by the Minnesota Mayors Association (MMA) and the League, to learn what you'll want to know as you assume your duties as a new mayor. Enjoy casual conversation with a panel of seasoned mayors who will help you get off on the right foot.

12 p.m.

Registration Opens

12:45 p.m.

Conference Welcome

1 p.m.

The Big Picture: Your Role as a City Leader

Carl Neu, Neu & Co.

Featured speaker Carl Neu brings an inspiring 20,000-foot view on your responsibilities as a new city official. Get insights into the dynamic tensions of public office, and learn how to both persuade and collaborate with others to get extraordinary things done for your city.

2 p.m.

Break

2:15 p.m.

What City Councils Can & Cannot Do

Desyl Peterson, City Attorney, Minnetonka

Learn how city officials are both empowered and limited by law in their responsibilities. In this nuts-and-bolts session, you will better understand a city council's capabilities and limitations.

5 p.m.

Social Hour and Networking

Use this opportunity to relax and meet elected officials from neighboring cities—network and enjoy!

6 p.m.

Dinner

7 p.m.

Comments from LMC Executive Director Jim Miller

7:30 p.m.

Adjourn

SATURDAY

8 a.m.

Finance Fundamentals for the Newly Elected Official

Dan Jordet, Director of Finance, Brooklyn Center

Get steady on your financial feet! Learn the “nuts and bolts” of city finance and the importance of making budget decisions that are sustainable over the long term.

10:45 a.m.

Legal Realities

Tim Kuntz, Attorney, LeVander, Gillen and Miller

This two-part session will help you recognize the legal landmines that could land you and your city in trouble. Explore the Open Meeting Law, conflict of interest, the Minnesota gift law, data privacy, and personal liability from an elected official’s perspective.

12:15 p.m.

Lunch

1:15 p.m.

Legal Realities (continued)

2:45 p.m.

Government as a Team

Carl Neu closes the conference with wisdom and advice for working effectively with your fellow elected officials and city staff.

4 p.m.

Adjourn



Date: 11/27/12

CITY OF NORTH MANKATO
Training and Travel Request

Department: Water

Names: Jake Bobholz

Number of Personnel Attending: 1

Event: MPCA 39th Annual Collection System Operators Conference

Dates: January 23-25, 2013

Location: Brooklyn Park, MN

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? _____

Water Operator's License

Description: _____

Conference at-a-glance

Registration 7:30 - 8:00 a.m.

Wednesday – January 23		Thursday – January 24		Friday – January 25	
8:00 a.m.	General session with keynote speaker	8:30 a.m.	Vendor exhibits begin	7:30 a.m.	Operator's breakfast
10:00 a.m.	<ul style="list-style-type: none"> Inflow/infiltration Locating services Stormwater Pump operation/maintenance SA/SB exam refresher SC/SD exam refresher 	9:30 a.m.	<ul style="list-style-type: none"> Products and services SA/SB exam refresher SC/SD exam refresher 	8:00 a.m.	Keynote speaker
12:00 p.m.	Lunch	11:30 a.m.	Lunch; vendor exhibits end	9:00 a.m.	Certification exams (exams end at 1:00 p.m.)
1:00 p.m.	<ul style="list-style-type: none"> Inflow/infiltration Lift stations/monitoring systems Stormwater Employee relations and management SA/SB exam refresher SC/SD exam refresher 	12:30 p.m.	<ul style="list-style-type: none"> Sewer cleaning Lift station tour Emergency response Critical infrastructure SA/SB exam refresher SC/SD exam refresher 		<ul style="list-style-type: none"> Sewer cleaning Safety Manhole/pipe rehabilitation Retirement
4:00 p.m.	Classes adjourn	3:30 p.m.	Classes adjourn	12:00 p.m.	Classes adjourn (no lunch)

To receive 16 contact renewal hours, you must attend the entire 2 ½ days and sign the attendance sheets at the end of every session you attend.

Exhibitor information

Vendor exhibits will be held **Thursday, January 24, from 8:30 a.m. until 11:30 a.m.** Exhibit set-up begins at 7:15 a.m. Information is available here and on the MPCA website at <http://www.pca.state.mn.us> (click on *About MPCA* and find *MPCA training* under Resources).

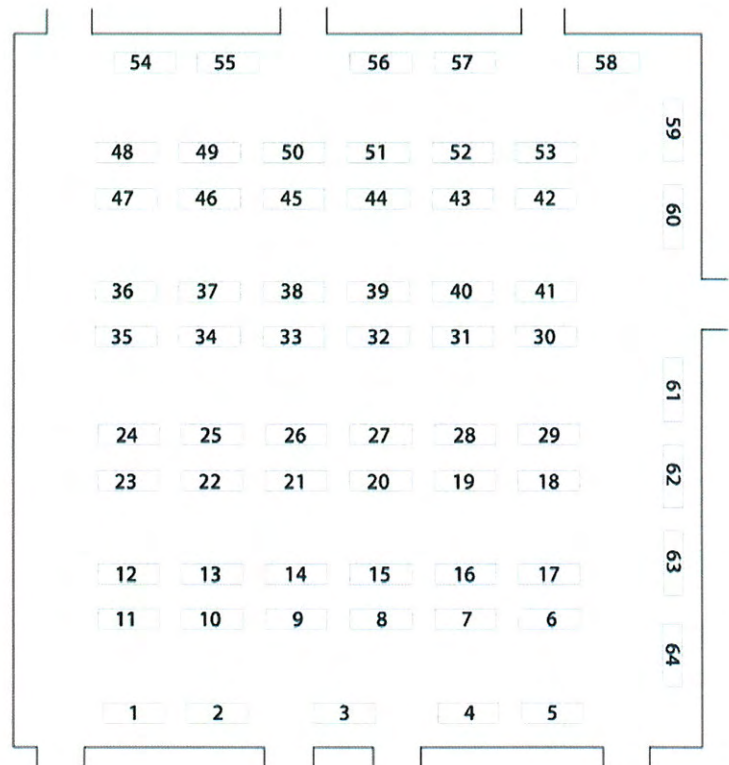
For exhibitors registering and paying by January 10, the cost per booth is \$300 **plus one door prize**; after January 10, registration cost is \$325 **plus one door prize**.

All booths have eight-foot tables. The hotel charges extra for electricity; you must contact them directly at 763-971-5563. Use the diagram at right to pick your top three booth choices; write them on the registration form.

Products and services

On Thursday, from 9:30 a.m. – 11:30 a.m., exhibitors will give short presentations to showcase products or services.

To participate and reserve a time slot, contact **Jim Connelly** at 612-618-0024 (jim@elliotttequipco.com) or **Kelley Janes** at 507-359-8279 (kelley.janes@ci.new-ulm.mn.us).



Keynote presentations

Wednesday general session

Christopher Rousseau, senior engineer with Minnesota Power in Duluth, will talk about Minnesota Power's battle with the flood of 2012. How does a power company respond to outages when streets are flooded, unpassable or washed away? What challenges did employees face trying to get the lights back on in Duluth? How might lack of electricity affect your facility? Listen as Mr. Rousseau explains the challenges.

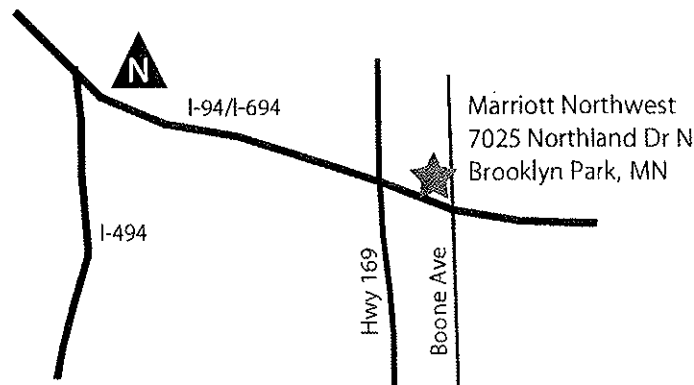
Friday operator's breakfast session

The National Eagle Center in Wabasa will be at the breakfast on Friday morning with a bald eagle to discuss how our environment is affecting our eagle population.



Hotel

The **Marriott Northwest** (formerly Northland Inn) has reserved a block of rooms at a special conference rate of \$120.20 (includes tax) until **January 8, 2013**. Call **763-536-8300** or **1-800-441-6422** to make reservations. Mention the conference to get the special rate.



Registration Questions?

Contact Emily Armistead at 651-757-2073 or 1-800-657-3864 or emily.armistead@state.mn.us.

Collection System Operators Conference

Registration 2013

Required information - print clearly

Legal name Jacob Bobholz
Business/employer City of North Mankato
Business address 1001 Belgrade Ave.
City North Mankato State MN Zip 56003
Telephone 507-6254141
E-mail lynettep@northmankato.com

Special lunch needs: (check day and describe) ☐ Wed ☐ Thur

- ☐ Sign me up for SA/SB Exam Refresher (Limit 30)
☐ Sign me up for the Lift Station Tour (Limit 40)
☐ Sign me up to present at the Products and Services session

	Postmark by 1/10/13	Postmark after 1/10/13	Total
<input checked="" type="checkbox"/> Attendee			
<input type="checkbox"/> Exhibitor <small>Exhibitor fee + 1 door prize</small>	\$300	\$325	300
Exhibitor booth choice	1.	2.	3.

Payment

☒ Check or government P.O. # _____
made payable to Minnesota Pollution Control Agency.

Mail registration with check/PO payment to:
Minnesota Pollution Control Agency ATTN: Fiscal - 6
520 Lafayette Road North
St. Paul, Minnesota 55155-4194

Credit card ☐ Visa ☐ Mastercard Amount \$ _____

Name on card _____

Address _____

City _____ State _____ Zip _____

Phone _____

E-mail receipt to _____

Card # _____

Exp. date _____ 3-digit security code _____

Cardholder signature _____

Person taking class Jacob Bobholz

Fax registration with credit card payment to 651-205-4594.

Highlights

Contact hours and attendance

During the conference, a number of operators state they must leave early. The MPCA cannot award contact hours unless the operator is in attendance. Contact hours are individually awarded based on each operator's daily arrival and departure time. Operators not attending the full conference may need to attend additional training to gain adequate renewal hours. You must attend the entire conference to earn 16 contact hours.

Lift station tour

There will be a lift station tour on Thursday from 12:30 p.m. to 3:30 p.m. The tour is limited to 40 participants. Register by checking the box provided on the registration form.

Pump workshop

Quality Flow Systems will be conducting a pump workshop on operating, maintaining, and troubleshooting pumps.

Vendor and professional organization exhibits

The vendor and professional organization exhibits are scheduled for Thursday morning from 8:30 a.m. to 11:30 a.m. Vendors will also provide short presentations on Thursday from 9:30 a.m. to 11:30 a.m.

SA & SB exam refresher

To attend this refresher session you must preregister by checking the appropriate box on the registration form. The limit is 30 participants. There is no additional charge for this session. Don't forget to bring your calculator and study before coming to class.

SC & SD exam refresher

This two-day refresher will help you prepare for the SC & SD exam, but you must also study on your own before the conference! Don't forget to bring your calculator to class.

Certification examinations

Certification exams will be offered Friday morning from **9 a.m.–1 p.m.** Eligible operators intending to take the exam must complete and mail an exam application and application fee on or before January 10. Exam applications are available at: www.pca.state.mn.us/publications/wq-wwtp8-00.pdf. Questions? Contact Dianne Navratil at 651-757-2599, 1-800-657-3864 or dianne.navratil@state.mn.us.





Date: 11/29/12

CITY OF NORTH MANKATO
Training and Travel Request

Department: Construction Inspection

Names: Derek Tostenson

Number of Personnel Attending: 1

Event: Bituminous Street Recertification - E-Learning

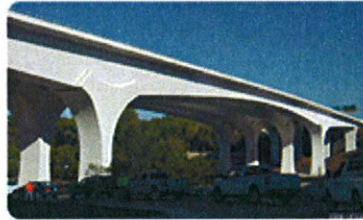
Dates: Anytime through May 1, 2013 - 8 hours

Location: Online

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? MnDOT Recertification

Description:



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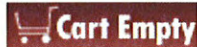
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[Read more HERE](#)

BSR0149 Bituminous Street Recertification - ELearning

Online Course

Online module available October 1, 2012 - May 1, 2013

Credits Available

Total PDH : 6

Price: \$250.00 Regular/\$250.00 MnDOT

Space Available

Online Course

This Class will be taught at: E-Learning Course.

For more information contact: Suzanne Johnsrud, 952.707.1250

Course Description:

The recertification course will be offered as an online class in the 2012-2013 Technical Certification Training season as an option to classroom training. Instructor-led classroom training sessions will also be offered.

YOU WILL NEED TO PROVIDE AN ACTIVE EMAIL ADDRESS TO REGISTER FOR THIS CLASS. YOU WILL RECEIVE THE REGISTRATION CONFIRMATION WITH THE LINK TO THE ELEARNING MODULES AND EXAM VIA EMAIL.

This course is a series of online learning modules that the student will be able to complete in about 5 - 8 hours at their computer. Students will take the one-hour course exam online at their own computer but it will only be available Oct. 1, 2012 - May 1, 2013. The student's exam score will appear on the screen after completion. The online course will cover the same topics as the instructor-led classroom training classes. Those enrolling in this class should be comfortable with using a computer and taking the course and exam online.

Prerequisite: Bituminous Street

Recertification: Every five years

Certification fee: MnDOT employee \$250; General registrant \$250

PDHs: 6

For all classes, a non-refundable registration fee of \$30 is included in certification fee. For more information, please click here:

http://www.dot.state.mn.us/const/tcp/docs/BSR_elearning_2013_explan_FINAL.pdf

Add this to my list of chosen courses



Date: 11/29/12

CITY OF NORTH MANKATO
Training and Travel Request

Department: Construction Inspection

Names: Derek Tostenson

Number of Personnel Attending: 1

Event: Grading & Base Recertification

Dates: January 29, 2013

Location: Rochester, MN

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? MnDOT Recertification

Description: _____



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GBR0149 Grading and Base Recertification

Date(s)	Time(s)	Credits Available
---------	---------	-------------------

Tuesday 1/29/2013	8:00 AM - 4:30 PM	Total PDH : 6
-------------------	-------------------	---------------

Price: \$200.00 Regular/\$200.00 MnDOT

Space Available: There are 18 seat(s) available at this time.

Course closing date: 1/29/2013

This Class will be taught at: MnDOT Rochester.

Your instructor(s) will be: Michael Rief

For more information contact: Suzanne Johnsrud, 952.707.1250

Course Description:

Recertification course attendance is required for anyone seeking recertification through the Mn/DOT Technical Certification program. The recertification course will be all classroom presentation to update registrants on developments in technology and specification changes. The course should not be taken more than 2 years prior to when certification expires in this area. The course will conclude with an open note examination on the materials presented. A score of at least 70% is required to be credited for recertification.

Prerequisite: Grading and Base 1

Recertification: Every five years

Certification fee: MnDOT employee \$200; General registrant \$200

PDHs: 6

For all classes, a non-refundable registration fee of \$30 is included in certification fee.

Additional information: The following should be brought to class: Calculator, #2 pencils and a highlighter.

[Add this to my list of chosen courses](#)

Important Links

[MnDOT Technical Certification Home Page](#)

[MnDOT Tech ID # Request](#)

[MnDOT Math Module](#)



Date: 11/29/12

CITY OF NORTH MANKATO Training and Travel Request

Department: Construction Inspection

Names: Derek Tostenson

Number of Personnel Attending: 1

Event: Concrete Field Recertification ACI

Dates: January 22, 2013

Location: Arden Hills, MN

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? MnDOT Recertification

Description: _____



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CFR0134 Concrete Field Recertification ACI

Date(s)	Time(s)	Credits Available
---------	---------	-------------------

Tuesday 1/22/2013	8:00 AM - 4:30 PM	Total PDH : 6
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Price: \$325.00 Regular/\$325.00 MnDOT

Space Available: There are 11 seat(s) available at this time.

Course closing date: 1/22/2013

This Class will be taught at: MnDOT Training & Conference Center.

Your instructor(s) will be: Dan Frentress

For more information contact: Suzanne Johnsrud, 952.707.1250

Course Description:

This class will include updates on the technology of cementitious materials, admixtures and aggregates. Test procedures will be reviewed as well as updates of the specifications and the MnDOT concrete manual. Durability issues will be discussed with particular emphasis on finishing practices and curing.

THIS CLASS IS TO RECERTIFY ACI LEVEL 1 CERTIFICATIONS.

If you need to recertify in MNDOT ONLY and/or CONCRETE FIELD 2, you must take our regular, one-day Concrete Field Recertification class for \$200. If you need to recertify in Concrete Field 2 AND ACI, you can take our one-day Concrete Field 1 ACI class for \$325 OR our two-day Concrete Field Level 1 class for \$480 to recertify in ACI, but you must ALSO take our regular, one-day Concrete Field Recertification class to recertify in LEVEL 2. Please contact our registrar if you have any additional questions.

Prerequisites: Concrete Field 1 ACI Certification

Recertification: Every five years

Certification fee: \$325

PDHs: 6

For all classes, a non-refundable registration fee of \$30 is included in certification fee.

Additional information: The following should be brought to class: Calculator, #2 pencils and a highlighter. Student manuals are included in the class fee.

[Add this to my list of chosen courses](#)

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 16A	Dept: City Clerk	Council Meeting Date: 12/3/12																																																																																																	
TITLE OF ISSUE: License Renewals for 2013																																																																																																			
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a memo listing the liquor license renewals including on-sale liquor, 3.2 on-sale and wine, off-sale liquor, club on-sale liquor, pints-on-premise and off-sale intoxicating (growler). The Police Chief has reviewed these licenses and recommends approval and issuance of the 2013 licenses. All property taxes are current on all liquor license premises. Other licenses to be renewed include soft drink, cigarette, mechanical amusement devices, refuse haulers, mobile home park, 3.2 beer off-sale and taxi.																																																																																																			
<i>If additional space is required, attach a separate sheet</i>																																																																																																			
REQUESTED COUNCIL ACTION: Approve license renewals for 2013																																																																																																			
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">Schindle</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">Freyberg</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">Steiner</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">Norland</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: right;">Dehen</td> </tr> </table>	Vote Record:	Aye	Nay								_____	_____															Schindle									Freyberg									Steiner									Norland									Dehen	<table style="width: 100%; border: none;"> <tr> <th colspan="5" style="text-align: center; padding: 5px;">SUPPORTING DOCUMENTS ATTACHED</th> </tr> <tr> <td style="width: 20%; text-align: center; padding: 5px;">Resolution</td> <td style="width: 20%; text-align: center; padding: 5px;">Ordinance</td> <td style="width: 20%; text-align: center; padding: 5px;">Contract</td> <td style="width: 20%; text-align: center; padding: 5px;">Minutes</td> <td style="width: 20%; text-align: center; padding: 5px;">Map</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="padding: 5px;">Other (specify) _____</td> <td colspan="3" style="padding: 5px;">Memo _____</td> </tr> <tr><td colspan="5" style="padding: 5px;">_____</td></tr> <tr><td colspan="5" style="padding: 5px;">_____</td></tr> <tr><td colspan="5" style="padding: 5px;">_____</td></tr> </table>	SUPPORTING DOCUMENTS ATTACHED					Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Memo _____			_____					_____					_____				
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MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Nancy Gehrke, City Clerk

DATE: November 29, 2012

SUBJECT: Liquor License Renewals

This year the following listing of liquor license applications are presented for renewal. The Police Department recommends approval and issuance of the renewal applications for 2013. I have verified that all property taxes are current on all liquor license premises.

ON-SALE LIQUOR (*INCLUDES SUNDAY)

- *DDD Motel Corporation, d/b/a Best Western, 1111 Range Street
- *Nakato Bar & Grill, Inc., d/b/a Nakato Bar & Grill, 253 Belgrade Avenue
- *Circle Inn, Inc., d/b/a Circle Inn Bar, 232 Belgrade Avenue
- *Big Dog Restaurants, Inc. d/b/a Big Dog Sports Café, 1712 Commerce Drive
- *Ange, Inc., d/b/a Spinners Bar, 301 Belgrade Avenue
- *Dino's Gourmet Pizzeria, 239 Belgrade Avenue
- *J.T.S. Enterprise Inc. d/b/a Roadhouse 169, 1006 N. River Drive
- *Crossroads, LLC d/b/a Crossroads Neighborhood Grill & Bar, 1750 Commerce Drive, Suite 103
- *Borders Las Fronteras, LLC d/b/a Borders Las Fronteras, 503 Belgrade Avenue
- *SBK Corp d/b/a Taj Mahal Indian Cuisine, 1802 Commerce Drive

3.2 ON-SALE AND WINE

New Great Wall, Inc. d/b/a New Great Wall, 1814 Commerce Drive

OFF-SALE LIQUOR

Nakato Bar & Grill, Inc., d/b/a Nakato Bar & Grill, 253 Belgrade Avenue
Circle Inn, Inc., d/b/a Circle Inn Bar, 232 Belgrade Avenue
Dembouski, Inc., d/b/a M.G.M. Liquor Warehouse, 1755 Commerce Drive
BL Worldwide Investments, Inc., d/b/a PJ's Liquor Emporium, 407 1/2 Belgrade Avenue
Dino's Gourmet Pizzeria, 239 Belgrade Avenue

CLUB ON-SALE LIQUOR (*INCLUDES SUNDAY)

*American Legion Post 518, 256 Belgrade Avenue

PINTS-ON-PREMISE AND OFF-SALE INTOXICATING (GROWLER)

Mankato Brewery, LLC d/b/a Mankato Brewery, 1119 Center Street

2013 LICENSE RENEWALS

Included is a list of all licenses to be renewed for 2013. Staff would recommend approval and issuance of all licenses, conditioned upon receipt of appropriate insurance certificates and license fees.

SOFT DRINK

American Legion Post 518, 256 Belgrade Avenue
DDD Motel Corporation, d/b/a Best Western, 1111 Range Street
Nakato Bar & Grill, Inc., d/b/a Nakato Bar & Grill, 253 Belgrade Avenue
Circle Inn, Inc., d/b/a Circle Inn Bar, 232 Belgrade Avenue
Walgreens, 1705 Commerce Drive
Dembouski, Inc., d/b/a M.G.M. Liquor Warehouse, 1755 Commerce Drive
Perkins Restaurant, 1123 Range Street
BL Worldwide Investments, Inc., d/b/a PJ's Liquor Emporium, 407 Belgrade Avenue
Quik Stop Mankato, Inc., d/b/a SuperAmerica, 201 Webster Avenue
Big Dog Restaurants, Inc. d/b/a Big Dog Sports Café, 1712 Commerce Drive
Sub Line Corporation, d/b/a Subway, 1102 N. River Drive
Sub Line Corporation, d/b/a Subway, 1750 Commerce Drive
Taco Johns, 1601 LorRay Drive
Casey's General Stores, Inc., 1375 Lookout Drive
LorRay Deli Mart, 1711 Commerce Drive
Café Ambrosia, 1720 Commerce Drive
Duehring Enterprises, d/b/a Culver's, 1680 Commerce Drive
Ange, Inc., d/b/a Spinners Bar, 301 Belgrade Avenue
Dino's Gourmet Pizzeria, 239 Belgrade Avenue
Hunan Garden, 408 Belgrade Avenue
J.T.S. Enterprise Inc. d/b/a Roadhouse 169, 1006 N. River Drive
Kwik Trip Inc d/b/a Kwik Trip #615, 1740 Commerce Drive
Crossroads, LLC d/b/a Crossroads Neighborhood Grill & Bar, 1750 Commerce Drive, Suite 103
SBK Corp d/b/a Taj Mahal Indian Cuisine, 1802 Commerce Drive
Borders Las Fronteras, LLC d/b/a Borders Las Fronteras, 503 Belgrade Avenue
New Great Wall, Inc. d/b/a New Great Wall, 1814 Commerce Drive
Erbert & Gerbert's Sandwich Shop, 1710 Commerce Drive
Staples Enterprises, LLC d/b/a Express Way, 238 Belgrade Avenue

CIGARETTE

Dembouski, Inc., d/b/a M.G.M. Liquor Warehouse, 1755 Commerce Drive
BL Worldwide Investments, Inc., d/b/a PJ's Liquor Emporium, 407 Belgrade Avenue
Quik Stop of Mankato, Inc., d/b/a SuperAmerica, 201 Webster Avenue
Casey's General Stores, Inc., 1375 Lookout Drive
LorRay Deli Mart, 1711 LorRay Drive
Walgreens, 1705 Commerce Drive
Kwik Trip Inc d/b/a Kwik Trip #615, 1740 Commerce Drive
Staples Enterprises, LLC d/b/a Express Way, 238 Belgrade Avenue

MECHANICAL AMUSEMENT DEVICES

DDD Motel Corporation, d/b/a Best Western, 1111 Range Street
Nakato Bar & Grill, Inc., d/b/a Nakato Bar & Grill, 253 Belgrade Avenue
Circle Inn, Inc., d/b/a Circle Inn Bar, 232 Belgrade Avenue
Big Dog Restaurants, Inc., d/b/a Big Dog Sports Café, 1712 Commerce Drive
Ange, Inc., d/b/a Spinners Bar, 301 Belgrade Avenue
J.T.S. Enterprise Inc. d/b/a Roadhouse 169, 1006 N. River Drive
Crossroads, LLC d/b/a Crossroads Neighborhood Grill & Bar, 1750 Commerce Drive, Suite 103

REFUSE HAULERS

Hansen Sanitation, 34426 470th Street, Kasota, MN 56050
Waste Management, P.O. Box 336, Mankato, MN 56002
LJP Enterprises, Inc., 31745 410th Street, St. Peter, MN 56082

MOBILE HOME PARK

Camelot Park of North Mankato, 1935 LorRay Drive
RCL Holding Company, d/b/a Avalon Park, 2101 Excalibur Road

3.2 BEER OFF-SALE

Kwik Trip Inc d/b/a Kwik Trip #615, 1740 Commerce Drive

TAXI

Kato Cab, 711-1/2 N. Riverfront Drive, Mankato, MN 56001
VINE Faith in Action, 1618 Third Avenue, Mankato, MN 56001
Blue Earth Taxi, 104 E. Vine Street, Mankato, MN 56001

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 17A	Department: Finance Dir.	Council Meeting Date: 12/3/12																											
TITLE OF ISSUE: Proposal For Professional Auditing Services																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: As a result of the request for proposals for professional auditing services (RFP) issued August 21, 2012, the City received a total of six proposals. City staff has made their evaluation of the proposals. Attached is a summary of the proposals and staff's recommendation to council.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Consider resolution awarding contract for professional auditing services.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Auditing Services Proposals for Professional _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
_____	_____	Schindle																											
_____	_____	Freyberg																											
_____	_____	Steiner																											
_____	_____	Norland																											
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Resolution	Ordinance	Contract	Minutes	Map																									
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												



CITY OF NORTH MANKATO

Memorandum

To: Honorable Mayor and City Council
From: Clara Thorne, Finance Director
Subject: Proposals for Professional Auditing Services
Date: November 1, 2012
Cc:

The City issued a Request for Professional Auditing Services (RFP) on August 21, 2012. As a result, the City received a total of six proposals. Staff evaluated the proposals according to mandatory elements and technical quality as set forth in the RFP and has ranked the six firms as listed below:

<u>Firm</u>	<u>PV</u>	<u>Avg Hrly Rate</u>
Abdo, Eick & Meyers	\$ 88,408	\$ 97
Clifton, Larson, Allen	\$ 94,411	\$ 119
Kerne, DeWenter, Viere	\$ 100,763	\$ 122
Malloy, Montague, Karnowski, Radosevich & Co.	\$ 101,948	\$ 136
Smith, Schafer & Associates	\$ 79,414	\$ 100
Schlenner, Wenner & Co.	\$ 91,867	\$ 133

PV = Net present value; discount rate of 3.0%

Attached is a more detailed analysis of the six firms. Copies of the proposals are available in the Administration Offices.

- | | | | |
|---|--|-----------------------------------|-----------------------------------|
| Malloy,
Montague,
Karnowski,
Abdo, Eick &
Meyers, LLP | Smith,
Schafer &
Associates,
Ltd. | Kern,
DeWenter,
Viere, Ltd. | Clifton,
Larson, Allen,
LLP |
| Appendix A | Appendix D | p. 10 | Appendix A |
| Appendix B | Appendix E | p. 13 | Appendix C |
| | | | Separate |

Appendix A	Appendix D	Appendix A	p. 10	Appendix A	Appendix A
Appendix B	Appendix E	Appendix B	p. 13	Appendix C	Separate

- | | | | | | |
|-----|-----|-----|-----|-----|-----|
| Yes | Yes | Yes | Yes | Yes | Yes |
| Yes | Yes | Yes | Yes | Yes | Yes |
| Yes | Yes | Yes | Yes | Yes | Yes |
| Yes | | | Yes | Yes | Yes |

Appendix A	Appendix D	Appendix A	p. 10	Appendix A	Appendix A
Appendix B	Appendix E	Appendix B	p. 13	Appendix C	Separate

Appendix A	Appendix D	Appendix A	p. 10	Appendix A	Appendix A
Appendix B	Appendix E	Appendix B	p. 13	Appendix C	Separate

- | | | | | |
|-----|-----|-----|-----|-----|
| Yes | Yes | Yes | Yes | Yes |
| Yes | Yes | Yes | Yes | Yes |

- | Question | Yes | No |
|---|-----|----|
| 1. Do you have a current driver's license? | Yes | No |
| 2. Do you have a current vehicle registration? | Yes | No |
| 3. Do you have a current insurance policy? | Yes | No |
| 4. Do you have a current title? | Yes | No |
| 5. Do you have a current sales tax certificate? | Yes | No |
| 6. Do you have a current license plate? | Yes | No |
| 7. Do you have a current title transfer fee? | Yes | No |
| 8. Do you have a current title transfer tax? | Yes | No |
| 9. Do you have a current title transfer fee and tax? | Yes | No |
| 10. Do you have a current title transfer fee and tax and license plate? | Yes | No |

Question	Yes	No
1. Do you have a current driver's license?	Yes	No
2. Do you have a current vehicle registration?	Yes	No
3. Do you have a current insurance policy?	Yes	No
4. Do you have a current title?	Yes	No
5. Do you have a current sales tax certificate?	Yes	No
6. Do you have a current license plate?	Yes	No
7. Do you have a current title transfer fee?	Yes	No
8. Do you have a current title transfer tax?	Yes	No
9. Do you have a current title transfer fee and tax?	Yes	No
10. Do you have a current title transfer fee and tax and license plate?	Yes	No

- | | | | | |
|--|-----|-----|-----|-----|
| | Yes | Yes | Yes | Yes |
| | Yes | Yes | Yes | Yes |

- | | | | | | | | | | | | |
|----|--------|----|--------|----|--------|----|--------|----|--------|----|--------|
| \$ | 30,500 | \$ | 35,650 | \$ | 31,115 | \$ | 27,275 | \$ | 34,275 | \$ | 33,075 |
| \$ | 31,270 | \$ | 36,000 | \$ | 32,505 | \$ | 28,075 | \$ | 35,650 | \$ | 33,375 |
| \$ | 32,040 | \$ | 36,500 | \$ | 33,895 | \$ | 28,925 | \$ | 37,025 | \$ | 33,700 |

\$	93,810	\$	108,150	\$	97,515	\$	84,275	\$	106,950	\$	100,150
<hr/>											
Total 2012-2014											
Increase 2013 from 2012											
	2.52%		0.98%		4.47%		2.93%		4.01%		0.91%
Increase 2014 from 2013											
	2.46%		1.39%		4.28%		3.03%		3.86%		0.97%
Net present value; discount rate = 3.0%											
\$	88,408	\$	101,948	\$	91,867	\$	79,414	\$	100,763	\$	94,411
Hourly rate; all three years inclusive using the net present value total											
\$	97	\$	136	\$	133	\$	104	\$	122	\$	119

Increase 2013 from 2012

Net present value; discount rate = 3.0%

Hourly rate; all three years inclusive using the net present value total

CLAIM REPORT
BILLS PAID AFTER THE COUNCIL MEETING OF NOVEMBER 19, 2012
END OF MONTH

73715	HickoryTech	telephone bill-All Depts.	\$546.93
73716	Nicollet County Treasurer	State Deed Tax 815 Park Avenue-Port Authority	\$99.00
73717	Telrite Corporation	long distance phone bill-Mun Bldg	\$271.43
73718	Verizon Wireless	cell phone & internet bill-All Depts.	\$504.31
73719	Fleet & Surplus Services	purchase vehicle-Task Force	\$11,500.00
73720	ICMA Retirement Trust - 457	employee payroll deductions	\$4,183.85
73721	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$430.77
73722	John Deere Financial	equipment parts-Street Dept.	\$240.56
73723	Sprint	PCS connection card data plan-Pol, 2011 Const & P/A	\$234.40
73724	Void	Void	\$0.00
73725	Void	Void	\$0.00
73726	Void	Void	\$0.00
73727	Madison National Life Insurance	life insurance for December	\$606.47
73728	Madison National Life Insurance	voluntary life insurance for December	\$162.80
73729	Vaneps, Eric	replace payroll check-Fire	\$2,380.42
	Total		<u>\$21,160.94</u>

CLAIMS CONTINUED

General	\$7,576.57
Library	\$179.61
Bookmobile	\$66.27
Community Development	\$112.60
Port Authority	\$99.00
2011 Construction	\$50.59
Water	\$330.18
Sewer	\$686.38
Sanitary Collection	\$101.44
Storm Water	\$8.20
Public Access	\$163.19
Minnesota River Valley Drug Task Force	<u>\$11,786.91</u>
Total	<u><u>\$21,160.94</u></u>

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF NOVEMBER 19, 2012
END OF MONTH

Nicollet County Treasurer	State Deed Tax 815 Park Avenue-Port Authority	<u>\$99.00</u>
Total		<u><u>\$99.00</u></u>

List of Port Authority Bills in the Amount of \$99.00

Council Meeting of December 3, 2012

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$21,160.94

Council Meeting of December 3, 2012

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF DECEMBER 3, 2012

Abbott, Greg	2010, 2011, & 2012 meeting stipend-Port Authority	\$945.00
Albright, James	police reserve stipend-Police Dept.	\$600.00
Alpha Wireless Communications	equipment parts-Fire Dept.	\$107.38
Ameripride Services	mats, gloves, uniform & towel service-All Depts.	\$648.67
American Concrete	concrete-Park Dept.	\$1,188.12
Anderson, Steven	police reserve stipend-Police Dept.	\$600.00
Apt Machining & Fabricating, Inc.	equipment parts-Street Dept.	\$2,796.31
Arnold's of North Mankato, Inc.	equipment part-Street Dept.	\$2.96
Association of Minnesota Counties	ad-Admin	\$50.00
Audio Editions	audio books & supplies-Library	\$66.39
Bauer's Upholstery	equipment repair-Water Dept.	\$152.75
Benco Electric Cooperative	electric bill-All Depts.	\$22,688.55
Blue Earth County	salary & meth lab assist hours-Task Force	\$12,151.02
Bogenschutz, Anthony	police reserve stipend-Police Dept.	\$200.00
Bolton & Menk, Inc.	engineering fees-All Depts.	\$44,157.75
Braun Intertec	professional service-Jt Economic Dev Fund	\$1,073.25
Brown-Nicollet Community Health	license fee for 2013 for concession stand-Caswell	\$255.00
Card Source	library cards-Library	\$371.84
CDW Government, Inc.	production equipment-P/A Equipment Replacement	\$1,070.59
CenterPoint Energy	gas bill-All Depts.	\$2,176.33
City of Mankato	wastewater fee for December-Sewer	\$65,000.00
D'Aigle, Joseph	police reserve stipend-Police Dept.	\$400.00
DEMCO, Inc.	supplies-Library	\$340.27
Energy Sales, Inc.	furnace repair-Street Dept.	\$133.18
Express Services, Inc.	temporary crossing guards & leaf crew-Pol & Sanit	\$2,887.63
Fastenal Company	equipment parts-Sewer Dept.	\$6.29
Fischer, Nicole	program presentation-Library	\$50.00
Freyberg Petroleum Sales, Inc.	oil-All Depts.	\$2,048.50
Gagnon, Brent	police reserve stipend-Police Dept.	\$300.00
Goodwin, Tony	professional service-Public Access	\$240.00
Hansen Sanitation	refuse pickup-Sanitation	\$47,551.14
Herber, Deborah	police reserve stipend-Police Dept.	\$600.00
Hoffman Construction	Estimate #17 CSAH 41/Carlson Dr/Howard Dr	\$48,197.68
Holman, Christopher	police reserve stipend-Police Dept.	\$600.00
Horvick, Inc.	equipment parts-Street Dept.	\$3.75

CLAIMS CONTINUED

I & S Group, Inc.	soccer field const staking/admin fees-Sales Tax Const	\$1,240.00
Ibberson, Terry	police reserve stipend-Police Dept.	\$400.00
Ingram Library Services	books-Library & Bookmobile	\$1,963.97
Jeane Thorne, Inc.	professional service-Task Force	\$1,421.16
Judd, John	supplies-Task Force	\$129.34
Klompenhower, Eric	police reserve chief stipend-Police Dept.	\$900.00
LJP Enterprises, Inc.	trailer rent-Sanitation	\$600.00
Lakes Gas Company	LP gas-Sanitation	\$274.73
Larkstur Engineering & Supply, Inc.	supplies & equipment parts-Street & Shop	\$45.84
Lawson Products, Inc.	supplies-Shop	\$543.37
Lloyd Lumber	supplies & equipment parts-All Depts.	\$613.32
Loe's Oil Company	disposal of oil filters-Shop	\$30.00
M-B Companies, Inc.	equipment parts-Mun Bldg	\$819.02
Mac Tools Distributor	metric tools-Shop	\$139.58
Matheson Tri-Gas, Inc.	welding supplies-Shop	\$318.90
McCabe, Dustin	police reserve stipend-Police Dept.	\$600.00
McGowan Water Conditioning	supplies-Park Dept.	\$39.51
Menards-Mankato	electrical for holiday lighting-Contingency	\$237.68
Mill Supply, Inc.	equipment parts-Street Dept.	\$92.62
Minnesota Department of Health	water connect fee-Water Dept.	\$7,674.00
MN Dept of Labor & Industry	test air compressor-Shop	\$35.00
Minnesota Pollution Control Agency	registration fee for conference-Water Dept.	\$300.00
MN Dept/Employment & Economic Dev	Thin Film grant repayment-Port Auth State Rev Loan	\$1,931.22
Moss & Barnett	legal services-Public Access	\$2,910.50
Minnesota State University Reporter	ads-Library	\$73.80
Minnesota State University	work study student-Library	\$82.00
Mutch Northside Hardware	supplies-All Depts.	\$1,055.07
Nicollet County Recorder/Abstracter	abstracting fee-Port Authority	\$464.00
North Kato Supply	sand for sandblasting-Shop	\$428.56
Old Dominion Brush	equipment parts-Street Dept.	\$501.50
OverDrive, Inc.	downloadable audio/ebooks-Bookmobile	\$1,061.90
Pet Expo Distributors	aquatic services-Library	\$40.00
Peterson, Ginger	supplies-Task Force	\$214.97
Petty Cash, Clara Thorne	petty cash items-All Depts.	\$141.30
Ramy Turf Products	grass seed-Water Dept.	\$66.26
Red Feather Paper Co.	supplies-Police, Library & Sanitation	\$216.52
Reliance Electric of Southern Minnesota	equipment parts-Sewer Dept.	\$593.10
Retzlaff, Eric	police reserve stipend-Police Dept.	\$600.00
River Bend Business Products	copier maintenance-Mun Bldg	\$215.78
Schmidt Siding & Window	building materials for press box-Caswell	\$154.62

CLAIMS CONTINUED

Sign Pro	sign repair-Street Dept.	\$29.78
South Central Glass	equipment parts-Street Dept.	\$320.00
Southern Minnesota Construction	asphalt & demo-Street & Caswell	\$486.34
SPS Companies, Inc.	plumbing supplies & equip parts-Park, Wtr & Swr	\$109.45
Staples Advantage	copy paper & supplies-All Depts.	\$1,434.23
Swenson, Jeremy	supply-Police Dept.	\$21.46
Texas Refinery Corp	grease & fuel additive-Street Dept.	\$2,685.72
Thorset Comfort Systems, Inc.	furnace repair-Library	\$121.75
Twin City Striping	line striping-Street Dept.	\$1,200.00
Vihstadt, James	police reserve stipend-Police Dept.	\$600.00
Viking Electric Supply	electrical supplies-Contingency & Capital Facilities	\$67.13
Vitale, Matthew	equipment parts & supplies-Task Force	\$424.64
WW Blacktopping, Inc.	asphalt-Water & Storm Water	\$1,036.42
WACO Scaffolding & Supply Co.	supplies-Street Dept.	\$23.73
Wayne's Auto Body, Inc.	body work & paint-Street Dept.	\$934.66
Woelfel, Leonard	police reserve stipend-Police Dept.	\$200.00
Xcel Energy	electric bill-All Depts.	\$18,726.99
Total		<u>\$317,251.79</u>

CLAIMS CONTINUED

General	\$53,488.46
Library	\$3,828.43
Bookmobile	\$1,339.76
Parkland	\$360.00
Contingency	\$283.16
Port Authority	\$1,409.00
Capital Facilities & Equipment Replacement-General	\$46.68
Port Authority Revolving Loan Fund	\$1,931.22
Joint Economic Development Fund	\$1,468.25
Local Option Sales Tax Construction	\$7,567.75
2011 Construction	\$80,478.68
Water	\$20,112.60
Sewer	\$68,093.06
Sanitary Collection	\$51,986.38
Storm Water	\$5,919.24
Public Access	\$3,527.40
Public Access Equipment Replacement	\$1,070.59
Minnesota River Valley Drug Task Force	<u>\$14,341.13</u>
Total	<u><u>\$317,251.79</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF DECEMBER 3, 2012

Abbott, Greg	2010, 2011, & 2012 meeting stipend-Port Auth	\$945.00
Bolton & Menk, Inc.	engineering fees-Jt Economic Development	\$395.00
Braun Intertec	professional service-Jt Economic Dev Fund	\$1,073.25
MN Dept/Employment & Economic Dev	Thin Film grant repayment-Port Auth State Rev Loan	\$1,931.22
Nicollet County Recorder/Abstracter	abstracting fee-Port Authority	<u>\$464.00</u>
Total		<u><u>\$4,808.47</u></u>

List of Port Authority Bills in the Amount of \$4,808.47

Council Meeting of December 3, 2012

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$317,251.79

Council Meeting of December 3, 2012

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg