

Pursuant to due call and notice thereof, a Council Workshop of the North Mankato City Council was held in the Council Chambers of the Municipal Building on September 6, 2011. Mayor Dehen called the meeting to order at 6 p.m. The following were present for the meeting: Mayor Dehen, Council Members Norland, Schindle and Freyberg, Administrator Sande, Finance Director Mork and City Clerk Gehrke. Absent: Council Member Steiner.

Discussion of Proposed 2012 Budget

Mayor Dehen presented opening remarks stating the purpose of this workshop is to have budget discussions in preparation of stating the preliminary tax levy for 2012. He presented the following points prior to the discussion: 1) The City has absorbed \$1.94 million in LGA/Market Value Homestead Credits since 2008, including \$750,000 for 2011; 2) Reductions were done through staff reductions, two years of wage freezes, infrastructure/purchase delays and program/service reductions; 3) North Mankato is the second most cost effective City per capita amongst our comparables at \$481 per citizen (Mankato - \$618); 4) Last year's Council adopted a 0% tax increase despite Council Member Norland's urgings; 5) The State is again reneging on its contract with the cities reducing LGA by \$500,000 annually as well as reducing the Market Value Homestead Credit; 6) No one on the Council relishes raising taxes, but as elected officials we are charged with providing for our citizens' safety and infrastructure requirements; and 7) The City of North Mankato has enjoyed strong industrial growth and remodeling helping to offset some of the reductions.

Finance Director Mork presented the potential expenditure reductions and revenue enhancements which included total expenditure reductions of \$483,850 and revenue enhancements of \$122,390. The proposed reductions include: 1) Crossing Guards - \$15,000; 2) Building Inspection Non-Capitalized Equipment - \$10,000; 3) Street Roof Repair - \$26,000; 4) Street Pipe - \$7,500; 5) Street Asphalt - \$30,000; 6) Street Seal Coating Oil - \$85,000; 7) Street Seal Coating Rock - \$31,000; 8) Street Salt and Sand for Ice - \$42,000; 9) Street Non-Capital Equipment - \$8,000; 10) Maintenance of Non-Capital Equipment - \$7,000; 11) Swim Facility - \$58,850 net; 12) Mass Transit - Business - \$53,000; 13) Summit Center Appropriation - \$12,000; 14) Eliminate Parkland Levy - \$8,500; 15) Reduce Newsletter to 2 times per year - \$11,000; 16) Defer Equipment Certificates 1 year - \$69,000 and 17) Twin Rivers Council for the Arts Appropriation - \$10,000. The proposed revenue enhancements include 1) Increase in licenses by 25% - \$19,900; 2) Street Lighting User Fee \$1.00/month or \$4.35/acre - \$80,690 and 3) 10% Increase to Building Permits and Plan Review Fees - \$21,800. The Finance Director reported that two levy options were presented at the workshop on August 29, 2011 which resulted in levy increase of 12.17% and 9.77%. A reduction of 1% in the levy will require an expenditure reduction or revenue enhancement of \$48,142. In response to a question from the Mayor regarding the cost of appliance pickup, the Finance Director reported the average number of appliances picked up each year is 610 at a cost of \$13.00 per appliance. Revenues of \$3,900 would be raised if half of that amount was charged to the resident. He also reported that Meyer & Sons charges \$10.00 per appliance and DeGroods charges \$15.00 per appliance.

Council Member Norland reported she has served on the Council for the past five years and she has been struck by how tight our budgets always are, how old the vehicles are and the tight rein staff keeps on the expenditures. She stated she believes the General Fund Budgets and tax levies are too low, that a diligent effort has been made to keep expenditures low and still

maintain the quality of life in North Mankato. Council Member Norland also noted the wage freeze that has been in effect for three years and will continue next year. She believes it is time the Council takes a stand and implements the 12.17% tax levy.

Council Member Schindle reported he would like more cuts wherever possible.

Council Member Freyberg stated he believes our comparison among our peers ought to be good since we don't have a civic center, we have TIF for commercial/industrial and we are a bedroom community. He stated our G.O. debt is 142% higher than 10 years ago and that refinancing of G.O. bonds is the same as refinancing. He is not in favor of financing two-year police vehicles with five-year money. He also is not in favor of giving money to the Small Business Development Center and stated that increasing the size of Caswell Park and constructing 12 soccer fields will require more City workers for maintenance of the fields. He also asked if any consideration had been given to selling Koppen Gardens. Administrator Sande reported that Koppen Gardens is HUD funded and may be a casualty at the federal level but at the present time is functioning well. Council Member Freyberg referenced the CAFR Management Letter which stated our General Fund balance is at 38.4 percent, well below our peer group. He also reference from the Management Letter regarding expenditures being even throughout the year however the City is vulnerable because of changes to State funding. Council Member Freyberg also asked for clarification of the transfers from the Enterprise Funds.

Council Member Freyberg referenced the two resolutions that he will place on the Council meeting of September 6, 2011.

Council Member Freyberg asked for staff to bring budget reductions and revenue enhancements showing tax increases at 7.5%, 5.00% and 2.5% for consideration prior to setting a preliminary tax levy.

There being no other business, the Council workshop was adjourned at 6:58 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Council Chambers of the Municipal Building on September 6, 2011. Mayor Dehen called the meeting to order at 7:03 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Norland, Schindle and Freyberg, Administrator Sande, Finance Director Mork, Engineer Malm, Attorney Kennedy, Planner Fischer and City Clerk Gehrke. Absent: Council Member Steiner.

Approval of Agenda

Council Member Freyberg moved, seconded by Council Member Norland, to approve the agenda with the following two changes: Add as Item 8.b. Resolution: City of North Mankato Vehicles --- Useable Life and add as Item 8.c. Resolution forming Joint Services Committee. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Approval of Minutes

Council Member Schindle moved, seconded by Council Member Norland, to approve the minutes of the Council meeting of August 15, 2011, as amended. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Council Member Norland moved, seconded by Council Member Schindle to approve the minutes of the Council Workshop of August 15, 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Correspondence**Letter from South Central College**

Mayor Dehen read a letter from Tim Zehnder, Public Safety Fire Program of South Central College, regarding the donation of the fire engine to SCC. Mr. Zehnder reported in exchange for the fire engine, the SCC fire program has extended the use of their training props, including the live burn building with no charge for the use of equipment or for certificates to verify the training. He reported there is also a reduced fee for training, including fire school for the North Mankato firefighters.

Public Hearing, 7 p.m. – Consolidated Annual Performance and Evaluation Report (CAPER)

The Mayor opened the public hearing to consider the Consolidated Annual Performance and Evaluation Report. Planner Fischer reported that as part of our status as a HUD Entitlement Community, the City is required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) on the use of 2010 Community Development Block Grant (CDBG) funds which we receive on an annual basis. As part of the process, it is necessary to hold a public hearing to present the CAPER and allow a 15-day comment period after the public hearing. A notice of public hearing was published in the official newspaper. Planner Fischer presented background information reporting the City received funds in the amount of \$96,000 and the 2010 Action Plan identified the use of CDBG funding for single-family homeownership assistance providing for eleven (11) grants of up to \$8,000 for income-qualified persons to purchase or build a new home. He reported there was limited interest in this program with only two grants administered and therefore the initiative was changed to dedicate funds for the purchase of 706 Range Street and the demolition of the Budget Mart on Belgrade. Attorney Kennedy reported the Budget Mart property in the 200 Block of Belgrade will be going to a Sheriff's sale which will clear the title to the property. He reported that once we have a purchase agreement in place for the Budget Mart, the Council could hold a closed session regarding the proposed purchase. Arrangements will be made for the property to be thoroughly inspected. Administrator Sande reported a private party is interested in the Budget Mart property on LorRay Drive. The Budget Mart property on Belgrade will be used for future redevelopment. With no one appearing before the

Council, the Mayor closed this portion of the meeting. **Council Member Norland moved, seconded by Council Member Schindle, to approve the Consolidated Annual Performance and Evaluation Report (CAPER). Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Res. No. 45-11 City of North Mankato Vehicles --- Useable Life

Council Member Freyberg read Resolution: City of North Mankato Vehicles – Useable Life and asked the Council to consider adopting the resolution so that vehicles owned by the City are not replaced prior to 100,000 miles unless for catastrophic reasons and that staff will make every effort to replace vehicles that are not used for emergency purposes with used ones and that the City garage keep a repair record for each vehicle demonstrating its repair intervals. After some discussion, the word “every” was changed to “an” allowing that staff will make an effort to replace vehicles with used vehicles. **Council Member Schindle moved, seconded by Council Member Norland to adopt Resolution No. 45-11 City of North Mankato Vehicles – Useable Life with the one change. Vote on the Resolution: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Res. No. 46-11 Forming Joint Services Committee

Council Member Freyberg read Resolution forming Joint Services Committee reporting he had visited with the Sheriffs of Blue Earth and Nicollet Counties about this committee. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 46-11 and recommending formation of a Joint Services Committee. Vote on the Resolution: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Open the Meeting to the Public for the First Time

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council and expressed his concern about funding of the Small Business Development Center.

Kim Spears, 916 South Avenue

Kim Spears, 916 South Avenue, appeared before the Council and expressed his concern about the proposed 2012 tax levy. He also requested clarification of items listed on the claims report.

Cory Schreyer, 1528 Peggy Lane

Cory Schreyer, 1528 Peggy Lane, appeared before the Council and expressed his concern that a tax increase is being considered. He also questioned why the City of North Mankato does not have any “big box” businesses.

Bess Tsaouse, 136 Mary Circle

Bess Tsaouse, 136 Mary Circle, appeared before the Council and expressed her concern about the proposed tax levy and suggested using more volunteers.

Paul Herzberg, 1619 Clare Court

Paul Herzberg, 1619 Clare Court, appeared before the Council and reported that Nicollet County has raised the assessed value on his lot. He also asked for a breakdown of the expenditures from the sales tax fund.

Staff Reports**City Administrator****Introduce Proposed 2012 Budget**

Administrator Sande introduced the proposed budget for fiscal year 2012. Administrator Sande reported the Legislature requires the City to set its preliminary tax levy prior to September 15th each year. After this date the levy can be lowered but not raised. The Council requested a report outlining tax levy increases of 7.5 percent, 5.0 percent and 2.5 percent and the corresponding budget impact at these levels.

Set Special Council Meeting for 7 p.m. on Monday, September 12, 2011

Council Member Schindle moved, seconded by Council Member Norland, to set a Special Council meeting for 7 p.m. on Monday, September 12, 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Award Quote for Sanitary Sewer Extension on the Center of Lookout Drive and Carlson Drive

Administrator Sande presented quotes to extend a large diameter sanitary sewer 60 feet to avoid conflict with a turn lane to be constructed on Lookout Drive to westbound Carlson Drive. He is recommending award to Dirt Merchant, Inc. for the low quote amount of \$16,770. This item will be funded from the Carlson Drive Improvement Project. **Council Member Norland moved, seconded by Council Member Freyberg, to award the quote for the sanitary sewer extension on the center of Lookout Drive and Carlson Drive to Dirt Merchant, Inc. for the low quote amount of \$16,770. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Renewal of MRCI WorkSource Agreement for September 1, 2011 through August 31, 2012

Administrator Sande presented the MRCI WorkSource Agreement for the period September 1, 2011 through August 31, 2012 with the hourly rate of pay increasing from \$8.50 to \$8.67. He reported this is the agreement that provides for the MRCI workers on the sorting line at the Recycling Center. **Council Member Norland moved, seconded by Council Member Schindle, to approve the renewal of the MRCI WorkSource Agreement for September 1, 2011 through August 31, 2012. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

2011 Swimming Facility Report

Administrator Sande presented a recap of the 2011 swim facility operations reporting season ticket sales for family passes were 342 compared to 262 for 2010, single passes were 96 compared to 88 for 2010 and punch cards were 101 compared to 82 for 2010. The season was shortened by the late end of school in June and the loss of guards returning to college in August.

City Clerk**Application for Taxicab License for Mavs Taxi, Inc. for 2011**

Clerk Gehrke presented an application for a taxicab license for Mavs Taxi for two vehicles. The Police Chief has completed a background investigation of the applicant and is recommending approval. The necessary Certificate of Insurance, maintenance of vehicles worksheets and the taxicab rates are in order. **Council Member Norland moved, seconded by Council Member Schindle, to approve the application for a taxicab license for Mavs Taxi, Inc. for 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Large Group Permit for Williams/Hawker Wedding, Wheeler Park

Clerk Gehrke presented a request from Dustin Williams for a large group permit for the Williams/Hawker Wedding to be held at Wheeler Park from 12 noon to 8 p.m. on Saturday,

July 21, 2012. Council Member Norland moved, seconded by Council Member Schindle, to approve the large group permit for the Williams/Hawker Wedding to be held at Wheeler Park from 12 noon to 8 p.m. on Saturday, July 21, 2012. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Large Group Permit for Lindblom/Waldron Wedding, Spring Lake Park

Clerk Gehrke presented a request from Kyle Lindblom for a large group permit for the Lindblom/Waldron Wedding to be held at Spring Lake Park from 10 a.m. to 5 p.m. on Saturday, May 12, 2012. Council Member Norland moved, seconded by Council Member Schindle, to approve the large group permit for the Lindblom/Waldron Wedding to be held at Spring Lake Park from 10 a.m. to 5 p.m. on Saturday, May 12, 2012. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Audio and Large Group Permit for Belgrade Avenue United Methodist Church Block Party

Clerk Gehrke presented a request from Shawn Tweten for an audio and large group permit for Belgrade Avenue United Methodist Church to hold a block party in their parking lot and the alley between Belgrade Avenue and the 600 Block of Nicollet Avenue from 4 p.m. to 10 p.m. on Saturday, September 10, 2011. Council Member Norland moved, seconded by Council Member Freyberg, to approve the audio and large group permit for the Belgrade Avenue United Methodist Church Block Party in their parking lot and the alley between Belgrade Avenue and the 600 Block of Nicollet Avenue from 4 p.m. to 8 p.m. on Saturday, September 10, 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Large Group Permit for Kump Graduation, Wheeler Park

Clerk Gehrke presented a request from Dena Kump for a large group permit for a graduation to be held at Wheeler Park from 9 a.m. to 7 p.m. on Sunday, June 10, 2012. Council Member Norland moved, seconded by Council Member Schindle, to approve the large group permit for the Kump graduation to be held at Wheeler Park from 9 a.m. to 7 p.m. on Sunday, June 10, 2012. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Parade Permit for Three Eagles Communications Winter Holiday Parade

Clerk Gehrke presented an application for Three Eagles Communications to hold their Winter Holiday Parade starting at 5 p.m. on Saturday, November 19, 2011 with lighting of the World's Tallest Christmas Tree immediately after the parade. The parade will begin at the corner of Tower Boulevard and Commerce Drive and end at the corner of Lee Boulevard and Hoover Drive. The Police Chief has reviewed the application and recommended approval of the permit for the Three Eagles Communications Winter Holiday Parade. Council Member Schindle moved, seconded by Council Member Norland, to approve the permit for the Three Eagles Communications Winter Holiday Parade to be held starting at 5 p.m. on Saturday, November 19, 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Audio and Large Group Permit for American Legion Fall Blast, Wheeler Park

Clerk Gehrke presented a request from Pete Wachtel for an audio and large group permit for the American Legion Fall Blast to be held at Wheeler Park from 8 a.m. to 10:30 p.m. on Saturday, August 25, 2012. Council Member Norland moved, seconded by Council Member Freyberg, to approve an audio and large group permit for the American Legion Fall Blast to be held at Wheeler Park from 8 a.m. to 10:30 p.m. on Saturday, August 25, 2012. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Application for Soft Drink License for New Great Wall, 1814 Commerce Drive

Clerk Gehrke presented an application for a soft drink license for New Great Wall, 1814 Commerce Drive, for September 6, 2011 through December 31, 2011. **Council Member Norland moved, seconded by Council Member Schindle, to approve the application for a soft drink license for New Great Wall, 1814 Commerce Drive, for September 6, 2011 through December 31, 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Hott Shotts Re-Opening

Clerk Gehrke notified the Council that Hott Shotts would be re-opening soon. A new owner will be purchasing Hott Shotts and making application for the necessary licenses and open at this location at the beginning of 2012 under the name Crossroads.

City Attorney

The Mayor asked about the status of the Lake Street duplex. Attorney Kennedy reported he visited the site and wrote to the owner. He has heard nothing from the owner. Administrator Sande reported a local consultant had been contacted by the lender about stabilization of the hillside. Some discussion was held on setbacks and Engineer Malm reported it is difficult to place a blanket setback on hillside properties considering the differing soil types.

City Engineer

Engineer Malm reported Project No. 11-04D Street Improvements, which included the wear course for numerous streets has been completed. He reported the grading of Carlson is nearing completion. Engineer Malm also updated the Council on the bids for the 14/41 interchange project reporting the estimate for the project was approximately \$18 million and the low bid was \$23.5 million. Some changes to the contract could reduce the contract amount. The Engineers are working on wetland issues and plan to use straw mulch instead of hydro-seeding which would create a savings.

Report from Council Members

Council Member Freyberg

Council Member Freyberg requested items that do not merit discussion at the Council meeting be grouped under a Consent Agenda.

Report from Mayor

Res. No. 47-11 Joining the National Moment of Remembrance of the 10th Anniversary of September 11th

Mayor Dehen read Resolution No. 47-11 expressing support for coming together as a Nation and ceasing all work or other activity for a moment of remembrance beginning at 12 noon CDT on September 11, 2011 in honor of the 10th Anniversary of the terrorist attacks committed against the United States on September 11, 2001.

Proclamation Naming the Month of September 2011 as National Recovery Month: Prevention Works, Treatment is Effective, People Recover

Mayor Dehen reported that he and Mankato Mayor Anderson presented the joint proclamation naming the month of September 2011 as National Recovery Month to the people at the Recovery Center.

Res. No. 48-11 Making Appointment to the North Mankato Housing and Redevelopment Authority Board

Mayor Dehen presented Resolution No. 48-11 appointing resident Leon Bembenek to fill the

final open position to the North Mankato Housing and Redevelopment Authority Board for the term of September 6, 2011 through December 31, 2012. **Council Member Norland moved, seconded by Council Member Schindle, to adopt Resolution No. 48-11 appointing Leon Bembenek to the North Mankato Housing and Redevelopment Authority Board for the term of September 6, 2011 through December 31, 2012. Vote on the Resolution: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Coffee with the Council

The Mayor reported "Coffee with the Council" will be held from 10 a.m. to 11 a.m. on Saturday, September 10, 2011 at the North Mankato Taylor Library.

The Mayor reported he attended the postal meeting where the National Mail Feasibility Report was presented. He reported 18 jobs would be lost at the Mankato mail sorting center; however, 100 jobs would remain. A meeting will be held during November to determine the outcome of the North Mankato Post Office. H.R. 1351 has been introduced to allow the postal service not to prepay retirements in full which would help ease their budget.

The Mayor reported statistics prepared by the Convention & Visitors Bureau detailing the percentage from a group of 400 people surveyed who have or would visit North Mankato.

Open the Meeting to the Public for the Second Time

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council and requested clarification of the soft drink license application which was on the agenda.

Bills and Appropriations

Council Member Norland moved, seconded by Council Member Freyberg, to approve all bills and appropriations in the amounts of \$130,556.41 and \$1,479,423.62. Vote on the motion: Norland, Schindle, Freyberg and Dehen aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 8:52 p.m. on a motion by Council Member Norland, seconded by Council Member Freyberg. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Mayor

City Clerk

Pursuant to due call and notice thereof, a Special Meeting of the North Mankato City Council was held in the Council Chambers of the Municipal Building on September 12, 2011. Mayor Dehen called the meeting to order at 7 p.m. The following were present for the meeting: Mayor Dehen, Council Members Steiner, Norland, Schindle and Freyberg, Administrator Sande, Finance Director Mork and City Clerk Gehrke.

Discussion of Proposed 2012 Budget

Mayor Dehen announced this Special meeting was called to continue discussion of the proposed 2012 Budget and to set the preliminary tax levy which is required to be certified to Nicollet County by September 15, 2011.

Administrator Sande presented the three additional scenarios for the tax levy increase at 2.5%, 5% and 7.5% as requested by the Council. He also presented a budget worksheet of potential adjustments that would meet the target for these budget cuts. Administrator Sande read Resolution No. 49-11 Approving Proposed Tax Levy which announced the subsequent meetings at which the budget and levy will be discussed and at which public comment will be permitted. The meetings will be held at the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota as follows:

December 5, 2011	7 p.m.	Public Hearing
December 12, 2011	7 p.m.	Public Hearing (if necessary)
December 19, 2011	7 p.m.	Adopt 2012 Budget and Tax Levy

Resolution No. 49-11 Approving a Proposed Tax Levy

Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 49-11 Approving a Proposed Tax Levy in the amount of \$5,400,223 or an increase of 12.17%. Vote on the Resolution: Steiner and Norland, aye; Schindle, Freyberg and Dehen, nay. Motion failed.

Council Member Schindle stated he believes the tax levy increase should be set at a lower level. Council Member Norland stated she has gathered budget information from the past five years and cutbacks have been made every year, two people were laid off in 2010 and the City is understaffed. She reported her real estate taxes have went down the past two years. Council Member Freyberg reported that since 2003 the taxes collected by the City have increased by \$507,000. He stated there are other things the City can do operationally to cut the budget. Mayor Dehen reported last year there was a 0% increase in the tax levy. He believes the cookie crumbs have been swept out of the cupboard and there is not a lot of room for cuts especially considering the State Legislature cut \$750,000 from the 2011 LGA to the City which had to be absorbed by budget cuts this year. He also stated the responsibilities to maintain facilities and infrastructure and keep the City safe by appropriately staffing the police and fire departments. Mayor Dehen asked residents to give their input for budget reductions. Finance Director Mork recapped the impact of the four proposed tax levy increases on homes from \$100,000 to \$300,000. Copies of these proposals were made available to residents in attendance. Finance

Director Mork reported Budget Workshops are scheduled for 6 p.m. on October 3, 2011, 6 p.m. on October 17, 2011 and 6 p.m. on November 14, 2011.

Council Member Schindle moved, seconded by Council Member Freyberg, to adopt Resolution No. 49-11 Approving a Proposed Tax Levy in the amount of \$5,175,216 or an increase of 7.50%. Vote on the Resolution: Schindle, Freyberg and Dehen, aye; Steiner and Norland, nay. Motion carried.

There being no further business, the meeting was adjourned at 7:25 p.m. on a motion by Council Member Norland, seconded by Council Member Schindle. Vote on the motion: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Mayor

City Clerk

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
September 13, 2011

The Nicollet County Board of Commissioners met in special session on Tuesday, September 13, 2011 at 9:00 a.m. with Chair James Stenson presiding. Commissioners David Haack, Marie Dranttel, Dr. Bruce Beatty, and Jack Kolars were present. Also present were County Attorney Michelle Zehnder Fischer, Auditor-Treasurer Bridgette Kennedy, Administrator Robert Podhradsky, and Recording Secretary Margo Brown.

Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to approve the minutes of the August 23, 2011 Board meeting. The motion carried unanimously.

Upon a motion by Commissioner Haack and seconded by Beatty, it was moved to approve the County bills as presented. On a roll call vote, all Commissioners present voted yes.

List bills

Social Services Director Joan Tesdahl appeared before the Board to request approval of the Social Services bills. Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to approve the Social Service bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

A current member of the Work Force Council has recently retired and Director Tesdahl has informed the Board that she volunteered to serve on that Board.

Environmental Services Director Mandy Landkamer appeared before the Board to request that the Board make a motion approving the minutes and recommendations from the Planning & Zoning Advisory Commission Meeting of August 15, 2011. Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to accept the Planning and Zoning Advisory Commission's August 15, 2011 report, recommendations, and findings as submitted therein, which includes the withdrawal of the permit for Gary Gilbertson (Permit No. C-18-10 in Oshawa Township) as the Commission determined that the structure does not need a permit. The motion carried unanimously.

Public Health Supervisor Mary Hildebrandt appeared before the Board to request approval of a Purchase of Services Contract for the position of Public Health Preparedness Coordinator. Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to accept the recommendation of the Public Health Department and approve the Purchase of Services Contract with Brown/Nicollet Community Health Service relating to the position of Public Health Preparedness Coordinator for September 1, 2011 through August 31, 2012. The motion carried unanimously.

Jamie Haefner, Human Resources Director, addressed the Board to inform them that Sheriff David Lange has hired Michael Biagini as a Part Time Correctional Officer to replace Matt Vitale, who was selected for another position in the Sheriff's Office. Mr. Biagini began his position on September 6, 2011 at a salary of \$13.93 per hour.

Human Resources Director Haefner also requested that the Board consider approval to proceed with the process of position reclassifications. She noted that the first step of the

process for reclassification requests has been completed and she is requesting authorization to proceed to the next step. She has received requests to consider reclassifications for 9 positions in 5 departments affecting a total of 23 employees. Classifications will also be completed on positions within the County Attorneys Office. This is being done as part of the process in possibly transitioning to a full time County Attorney's Office. There was discussion on where funds come from to pay for this study (un-appropriated funds), when the study meetings with Hay & Associates will be held, what the average cost has traditionally been for this study, and what departments have requested reclassifications. The following positions will be considered in the study:

[Reclassifications] -

Environmental Services

Auditor-Treasurer

Public Health

Social Services

Technologies

[Classifications] -

County Attorney's Office

Senior Engineering Aide

Clerk 2

Financial Assistant Supervisor

Clerical Assistant/Waiver Case Aide

Clerical Assistant/Senior Account Clerk

Public Health Nurse/Case Manager (3 employees)

Social Worker/Public Health Nurse (3 employees)

Financial Workers – Merit System (10 employees)

Information Systems Technician 2 (2 employees)

County Attorney

Chief Deputy County Attorney

Assistant County Attorney

Secretary – Office Manager

Secretary – Victim Witness

Secretary

Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to accept the recommendation of the Personnel Committee and authorize the Human Resources Director to proceed with the next step in the process of reclassification/classifications of County positions. The motion carried unanimously.

Public Works Director Seth Greenwood appeared before the Board to request that the Board consider final payment for the 2011 Highway Striping Project. Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to accept the recommendation of the Public Works Director and adopt the resolution in regard to the contract final on 2011 Highway Striping as follows:

WHEREAS, the 2011 Highway Striping Project has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved, that we do hereby accept said completed project for and on behalf of the County of Nicollet and authorize final payment of \$ 72,253.55 to Traffic Marking Service, Inc., as specified herein.

The motion carried unanimously.

Public Works Director Greenwood also requested that the contract for the County Ditch 46A Dam Replacement Project be awarded. The following bids were received:

Structural Specialties \$ 58,038.92

Peterson Companies, Inc. \$107,050.00

Upon a motion by Commissioner Beatty and seconded by Haack, it was moved to accept the recommendation of the Public Works Director and award the bid for the County Ditch 46A Dam Replacement Project to Structural Specialties, Inc. in the amount of \$ 58,038.92. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

The Public Works Director also requested that the Board consider approval of a Ditch Repair Report. Upon a motion by Commissioner Beatty and seconded by Stenson, it was moved to approve the following ditch repair report:

Report Number 11-17 County Ditch 4 Section 3-109-28
The motion carried unanimously.

Auditor-Treasurer Bridgette Kennedy addressed the Board to request a hearing date be set for annual maintenance levies of several ditches. Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to accept the recommendation of the County Auditor-Treasurer and set a public hearing date of October 25, 2011 at 10:00 a.m. to discuss annual maintenance levies on County Ditches 3, 35A, 47A, 53A, 58A, 76A, 84, 92, 96 and Judicial Ditch 6A Sibley & Nicollet. The motion carried unanimously.

Administrator Robert Podhradsky addressed the Board to request that the Board adopt the resolution establishing the 2012 Nicollet County Initial Levy. There were comments regarding the extensive work done by the Budget Committee, the budget cuts from the State, the need to possibly reduce this amount before December 13th, and the need to continue services to citizens. There was concern expressed about the legislature changing the homestead market value credit system, which will create additional costs and concerns for local citizens. Auditor-Treasurer Kennedy commented on tax shifts (due to the homestead credit change), and the affect and difference in taxes due to the homestead market value credit change. Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to adopt the resolution establishing the 2012 Nicollet County Initial County Levy for 2012, and thank the Budget Committee, Department Heads, and staff for their work in establishing the budget for 2012. The motion carried unanimously.

RESOLUTION TO ADOPT THE 2012 INITIAL LEVY FOR NICOLLET COUNTY

WHEREAS, the 2012 Nicollet County Budget Committee, consisting of Commissioners David Haack and Marie Dranttel, County Auditor-Treasurer Bridgette Kennedy, and County Administrator Robert Podhradsky, met on several occasions throughout 2011 to develop the 2012 Nicollet County Initial Budget and Levy; and

WHEREAS, the 2012 Nicollet County Initial Budget and Levy was prepared with the input of all County Board Members and Nicollet County Department Heads; and

WHEREAS, to be in compliance with Minnesota State Law, the 2012 Initial Levy must be adopted on or before September 15, 2011, and

WHEREAS, Nicollet County anticipates significant reductions in State revenue for 2012, and for this reason, must set the County Levy at an amount that will provide for the needs of the citizens of the County.

NOW THEREFORE, BE IT RESOLVED that on September 13, 2011, following discussion, the Nicollet County Board does hereby adopt the 2012 Initial Levy for Nicollet County in the amount of \$16,115,411.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Nicollet County Board of Commissioners does hereby establish Thursday, December 1, 2011 at 6:30 p.m. as the designated meeting to discuss the 2012 proposed County Levy and Budget and to allow public input regarding these items. The 2012 Final County Levy and Budget will be adopted at the Tuesday, December 13, 2012 regular County Board meeting.

Administrator Podhradsky also requested that the Board consider approval of a resolution relating to making U. S. Highway 14 a priority for funding. It was noted that the Highway 14 Coalition group is also lobbying for funds to upgrade this segment of highway. Upon a motion by Commissioner Beatty and seconded by Haack, it was moved to adopt the resolution pertaining to Highway 14 and the importance of making this highway a funding priority. Chair Stenson appointed Administrator Podhradsky and Commissioner Beatty to

prepare a letter from the Board to the Governor and a copy of the resolution will also be sent to legislators, other officials, and the media. Upon a motion by Commissioner Stenson and seconded by Haack, it was moved to add to the fifth paragraph the words 'in Nicollet County'. The motions carried unanimously.

NICOLLET COUNTY RESOLUTION
PERTAINING TO U. S. HIGHWAY 14

WHEREAS, U. S. Highway 14 expands the entire width of Minnesota from the South Dakota border on the west to the Wisconsin border on the east, representing approximately 240 miles of highly utilized roadway; and

WHEREAS, approximately 27 miles of U. S. Highway 14 is located in Nicollet County from just outside of the City of New Ulm to the City of North Mankato, and

WHEREAS, from the year 2001 through 2010, there have been 39 fatal crashes and 47 serious incapacitating injury crashes on the segment of U. S. Highway 14 from the City of New Ulm to the City of Rochester, and

WHEREAS, during this same time period, there have been 11 fatal crashes and 7 serious incapacitating injury crashes on the segment of U. S. Highway 14 that lies within Nicollet County, representing a fatality rate of nearly twice that of the statewide two-lane fatality rate, and

WHEREAS, in the year 2011, there have been 3 additional known fatalities on this segment of U. S. Highway 14 in Nicollet County, and

WHEREAS, it is felt that in order to help alleviate the number of fatal and serious incapacitating injury crashes, the entire span of U. S. Highway 14 needs to be built up and widened from a 2-lane to a 4-lane highway, and

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) is widening the road one section at a time, as funding becomes available, and

WHEREAS, though Mn/DOT is to be commended for their efforts, it is strongly felt that the funding schedule for widening U. S. Highway 14 needs to be rapidly accelerated to address the concerns as outlined in this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Nicollet County Board of Commissioners does hereby respectfully request that both the Federal Government and the State of Minnesota make this a top priority and rapidly accelerate the funding schedule for widening the entire span of U. S. Highway 14 to address this very serious and tragic problem.

County Administrator's report included information about the following items/meetings:

- Tuesday, September 20th – 10:00 a.m. Budget Workshop #8 will be held in the Nicollet Conference Room.
- Friday, September 23rd – meeting at Mn/DOT regarding traffic safety issues
- September 27th – 12:15 p.m. – joint meeting with Sibley County at Gustavus.

Chair James Stenson reported on the following past and future activities/meetings, including:

- Various Board and Budget meetings
- Presentation at County Fair
- Personnel Committee meeting
- Planning & Zoning Advisory Commission meeting
- Sioux Trails Mental Health Board
- Child Care Task Force
- Tri-County Solid Waste Board
- Attended a County Extension meeting – terms of Don Hermanson and Ken Rossow have expired and the Board will need to appoint new people before the end of the year.
- Noted an upcoming University of Minnesota Open house in Waseca

Commissioner James Stenson discussed issues relating to the recent hearing for County Ditch 32A. He met with several landowners regarding their concerns about old lines coming into a culvert along the ditch. They would like to upgrade and make some changes to these old tile lines, with the assistance and approval of the County. Commissioner Stenson stated that they are suggesting the costs, which should be minimal, be charged to the ditch system. Public Works Director Greenwood noted that current policy does not allow the County to provide the ditch funds to connect the proposed private tile lines to the Ditch System and suggested that County staff could provide supervision and assistance, but the landowners would need to pay to hire the work done. Mr. Greenwood also noted that if the current culvert was blocked, the ditch system would pay to have it cleared, but it doesn't appear there is a problem with the water flow at this time. It was noted that, if the landowners are creating a new tile line, they would be able to connect to the culvert with the proper permits, but with no cost being charged to the ditch system.

Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to have David Haack take over as representative on the Work Force Council. The motion carried unanimously.

The Commissioners reported on various past and future activities/meetings, including:

Commissioner Jack Kolars

- Various Board and Budget meetings
- AMC Meeting in St. Paul
- Meeting with Administrator
- ARMER Meeting

Commissioner David Haack

- Various Board and Budget meetings
- MRCI Board meeting
- Traverse Des Sioux meetings
- Will be arranging a Library Committee meeting in the near future

Commissioner Marie Dranttel

- Various Board and Budget Meetings
- Meetings with County Attorney
- Township Officers Meeting
- Law Library Meeting
- Health Insurance Committee meeting

Commissioner Bruce Beatty

- Various Board and Budget Meetings
- Insurance Committee Meetings
- Critical Position Review Meeting and Personnel Committee Meetings
- Ditch Hearings
- Brown/Nicollet Community Health Board
- Tri-County Solid Waste Meeting
- City of Nicollet Liaison Committee meeting – discussed a polluted pond in the City and reviewed solutions for this pollution

Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

Chair Stenson adjourned the meeting at 11:15 a.m.

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 125 -2011 SHELTER: Street - Snowbird Ln ^{2300..blk.} FEE: —

TYPE OF EVENT: Block Party DATE VALID: 10-7-11 HOURS: 5:00 pm - 12:00 AM

ORGANIZATION: 2300 Block Snowbird Ln. SIZE: 50

APPLICANT NAME: Natalie Hoppe

ADDRESS: 2314 Snowbird Ln. CITY: N. MKTO

ZIP: 56003 DAYTIME PHONE #: 327-6474

TENTS: — ELECTRICITY: — ALCOHOL: yes

Tables & grills in
Street

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: Boom box w/speakers - back of car
Amplified music or band requires Council approval

- Request for Street to be blocked off -
OTHER: Music could be turned off @ 10pm

PERMIT APPROVED: — DATE: 9-8-11

PERMIT DENIED: —

REFER TO COUNCIL: ✓

City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.

SIGNED: Natalie Hoppe
Applicant

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 126 -2011 SHELTER: Beans Plus ^{Parking on} Streets FEE:
TYPE OF EVENT: Halloween Party DATE VALID: 10/29/11 HOURS: Party - 2-5 PM
Need parking
Starting @ Noon

ORGANIZATION: Beans Plus SIZE:
APPLICANT NAME: Ebene Reiferman
ADDRESS: 2101 Rolling Green Ln. CITY: N KTO
ZIP: 56003 DAYTIME PHONE #: 507-625-7576

TENTS: ELECTRICITY: ALCOHOL:

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES:
Amplified music or band requires Council approval

Request is for additional parking street & Fire Station
OTHER: want to cover 'NO PARKING' signs on Carlson from Rolling
Green to CR 13. Also, West Side of Rolling Green to Timm Ln. ^(for volunteers)

PERMIT APPROVED: DATE: 9-9-11

PERMIT DENIED:

REFER TO COUNCIL: ✓ Nancy Gehrke / vs
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

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SIGNED:  9-9-11
Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12A	Department: Administration	Council Meeting Date: 9/26/11																											
TITLE OF ISSUE: Res. On the Proposal to Modify Industrial Development District No. 1 and Setting Public Hearing for 7 p.m. on Monday, October 17, 2011																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: In consultation with our financial advisors and bond legal counsel, it was determined that the feasible alternative for the issuance of bonded debt to support the Trunk Highway 14/County State Aid Highway 41 Project was the issuance of G.O. Port Authority Bonds. One of the requirements for the issuance of those bonds is to extend the Industrial Development District No. 1 to include Nicollet County Right-of-Way Plat No. 26 and some adjacent properties. The enclosed resolution sets in motion the process to modify the industrial development district accordingly. Adoption of the resolution sets the public hearing on the matter for Monday, October 17, 2011.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Adopt Resolution																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table> Other (specify) _____ <u>Notice of Public Hearing</u> _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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**RESOLUTION ON THE PROPOSAL TO
MODIFY INDUSTRIAL DEVELOPMENT DISTRICT NO. 1
AND SETTING PUBLIC HEARING**

WHEREAS, a proposal to modify an industrial development district project area under the provisions of Minnesota Statutes, Chapter 469 (the "Act") has been received by the City Council; and

WHEREAS, the Act requires that prior to modification of an industrial development district, the City Council shall provide a public hearing of said proposed modification.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of North Mankato as follows:

Section 1. Public Hearing. This Council shall meet on Monday, October 17, 2011, after 7:00 p.m., to hold a public hearing on the following matter: The proposed modification of Industrial Development District No. 1 and adoption of a development district plan relating thereto pursuant to and in accordance with the Act.

Section 2. Notice of Hearing; Filing of Plan. The City Clerk is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto, to be published as required by the Act and to place a copy of the proposed Industrial Development District Plan and Tax Increment Financing Plan on file in the City Clerk's office at City Hall and to make such documents available for inspection by the public.

Adopted by the Council this 26th day of September, 2011, with the following vote: Aye ____;
No ____; Absent ____.

Approved and signed this 26th day of September 2011.

ATTEST:

Nancy Gehrke, City Clerk

Mark D. Dehen, Mayor

NOTICE OF PUBLIC HEARING

CITY OF NORTH MANKATO COUNTY OF NICOLLET STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of North Mankato, Minnesota, will hold a public hearing on Monday, October 17, 2011, at a meeting of the Council beginning at approximately 7:00 p.m. at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, relating to the proposal of the North Mankato Port Authority Commission to modify Industrial Development District No. 1 and adopt a development district plan relating thereto.

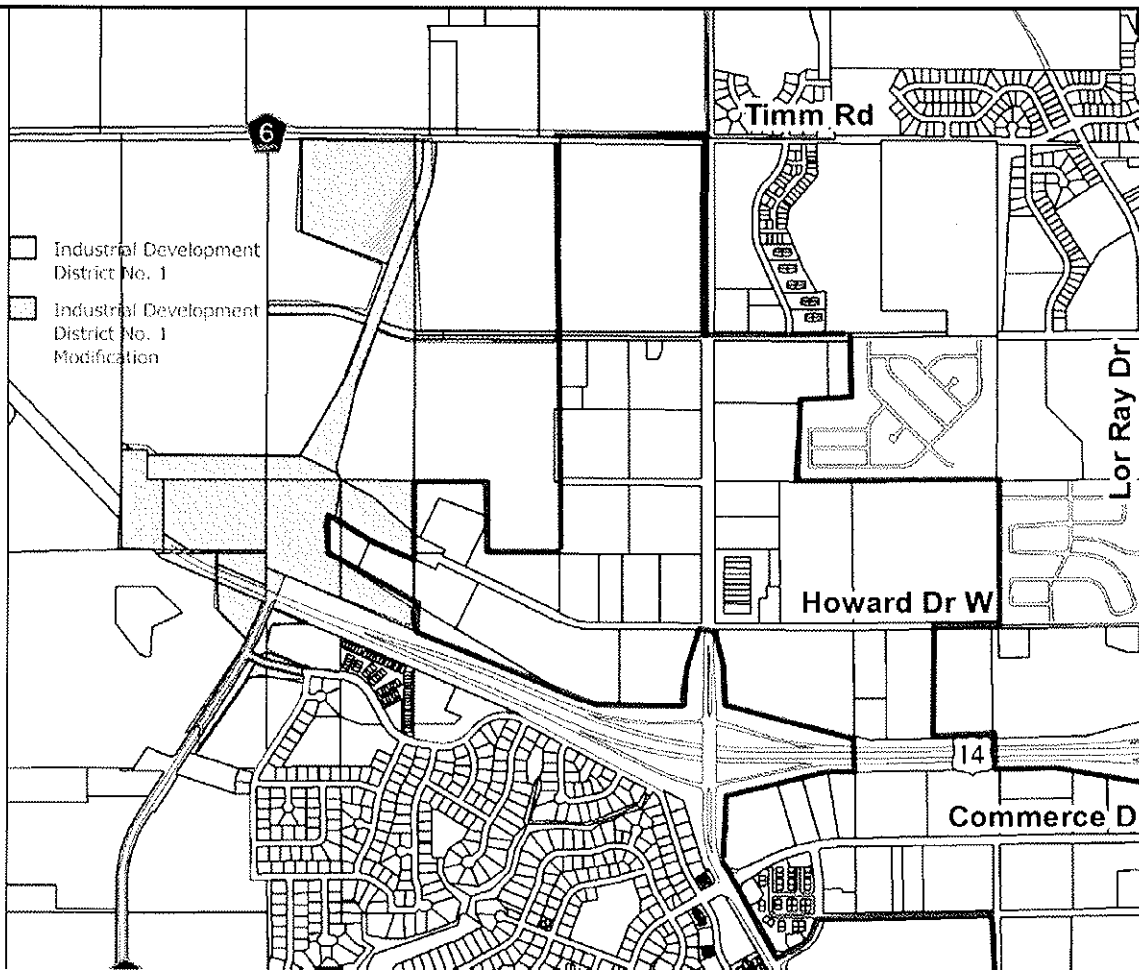
A map showing the proposed boundaries of Industrial Development District No. 1 is attached. A copy of the documentation proposed to be considered at the hearing will be on file and available for public inspection at the office of the City Administrator at the Municipal Building.

All interested persons may appear at the public hearing and present their views orally or in writing.

Dated this 7th day of October 2011.

BY ORDER OF THE NORTH MANKATO CITY COUNCIL

BY: */s/Nancy Gehrke*
Nancy Gehrke, CMC
City Clerk



INDUSTRIAL DEVELOPMENT DISTRICT NO. 1
NORTH MANKATO, MINNESOTA
OCTOBER 17, 2011

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12B	Department: Administration	Council Meeting Date: 9/26/11																											
TITLE OF ISSUE: Res. Authorizing the Competitive Negotiated Sale of the North Mankato Port Authority Commission's \$3,215,000 General Obligation Bonds, Series 2011A																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: <p>Attached is the finance plan summary from Northland Securities for the proposed issue along with a schedule of events. We have enclosed the background memorandum from the North Mankato Port Authority Commission meeting of September 22 outlining the project costs for the Trunk Highway 14/County State Aid Highway 41 Project. Bids were taken on the project by MnDOT on August 31, 2011. The pre-bid estimate for the project was slightly more than \$18 million, however, the low bid amounted to \$23,595,330. Including the cost of issuance, the total proposed bond issue amounts to \$3,215,000. \$1.5 million was approved in the referendum of November 2006 for the Trunk Highway 14/County State Aid Highway 41 Project. The balance of the financing is proposed to be supported by an ad valorem tax levy beginning in 2014. We have enclosed a copy of the projected debt service tax levy schedule which reflects an allocation of tax levy for improvement bonds in 2011 and 2012. We are recommending allocating the necessary portion of those tax levies to support this proposed issue. Enclosed in the packet is a copy of a recently adopted resolution from Nicollet County. Nicollet County is prepared to commit its share of the required local financing. The proposed debt service levies are included in the materials from Northland Securities. The necessary action is for the Council to adopt the authorizing resolution.</p> <p style="text-align: right; font-style: italic; font-size: small;">If additional space is required, attach a separate sheet</p>																													
REQUESTED COUNCIL ACTION: Adopt Resolution																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center; width: 50px;">Aye</td> <td style="text-align: center; width: 50px;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 15%;">Resolution</td> <td style="text-align: center; width: 15%;">Ordinance</td> <td style="text-align: center; width: 15%;">Contract</td> <td style="text-align: center; width: 15%;">Minutes</td> <td style="text-align: center; width: 15%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="checked" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Other (specify) _____</p> <p>_____</p> <p>_____</p> <p>_____</p>	Resolution	Ordinance	Contract	Minutes	Map	<input checked="checked" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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BACKGROUND MEMORANDUM
North Mankato Port Authority Commission Meeting
September 22, 2011
7:30 a.m.

4. Report of the Executive Vice President

A. 2011 Bond Recommendations

1. Resolution Authorizing the Negotiation of the Sale of \$3,215,000 General Obligation Bonds, Series 2011A and Resolution Initiating Process for Adoption of Industrial Development District No. 1 Modification

Mr. Paul Donna from Northland Securities will be on hand to present recommendations for 2011 Bond issues. In order to finance the local share of the T.H. 14/CSAH 41 Project, it will be necessary for the Port Authority to issue, with the approval of the City Council, bonds in the amount of \$3,215,000 based on the amortization schedule included in your packet. The project cost breakdown is as follows:

Bid	- \$23,595,330
Local Share	- 26.85%
	- \$ 6,335,346
	- \$ 316,767 Plus 5% State Contract Constr. Eng. Chg.
	<hr/>
	\$ 6,652,113 – Total
	746,827 – Credit – Purchase of ROW
	<hr/>
	\$ 5,905,286 – Net Local Share
	<hr/>
	\$ 2,952,643 – City Share 50%

As part of that process, it will be necessary for the Port Authority to modify Industrial Development District No. 1 by the addition of Nicollet County Right-of-Way Plat No. 26 and related parcels as depicted on the enclosed map. This matter will also be reviewed by the Planning Commission at their meeting of October 13, 2011.

Enclosed in your packet you will find a proposed Schedule of Events for the bond issues. The debt service for the highway bonds will be paid from Sales Tax proceeds and proceeds from ad valorem tax levies. A copy of the projected debt service levy schedule is enclosed for your reference. You will note that the dollar amounts projected for improvement bonds in 2011 and 2012 approximate the necessary debt service on the highway issue.

As you know, the T.H. 14/CSAH 41 Project is an integral part of the long-term economic development strategy of the community as well as being a necessary part of safety improvements on the segment of Highway 14 from North Mankato to Nicollet and ultimately to New Ulm. Recent fatalities on T.H. 14 have again accentuated the need for the safety improvements and construction at the earliest possible date.

Enclosed in the packet are resolutions authorizing the bonds and initiating the process to modify the Industrial Development District. The City Council will take up this matter at their special meeting of September 26, 2011.

2. Resolution Authorizing the Negotiation of the Sale of \$455,000 Taxable General Obligation Tax Increment Revenue Bonds, Series 2011B

Pursuant to the approved Tax Increment Plan for the 422 Belgrade Project (Big Dollar Store), we are recommending the issuance of \$455,000 in Taxable General Obligation Tax Increment Bonds. The developer has submitted and received approval of the plans for the project and is ready to proceed with construction. The required Development Agreement has been submitted to the developer and will be executed prior to moving forward with the proposed bond sale. The developer reports that he has lease agreements for the bulk of the commercial space on the ground floor and will rent apartments on the second level as they become available. The necessary action is for the Port Authority to adopt the enclosed resolution authorizing the sale of the bonds.

B. Central Business District Loan Application – P.J.'s Liquor, 407 Belgrade Avenue

Enclosed please find a CBD Grant Application for HVAC improvements at 407 Belgrade in a grant request amount of \$829.

PORT AUTHORITY OF THE CITY OF NORTH MANKATO, MINNESOTA
GENERAL OBLIGATION BONDS, SERIES 2011A
TAXABLE GENERAL OBLIGATION TAX INCREMENT REVENUE BONDS,
SERIES 2011B

PROPOSED SCHEDULE OF EVENTS

The following checklist of items denotes each milestone activity as well as the members of the finance team who will have the responsibility to complete it.

<i>September 2011</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

<i>October 2011</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

<i>November 2011</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

<i>December 2011</i>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Date	Action	Responsible Party
September 22nd	Set Sale Resolution with Call for Public Hearing adopted by Authority Board	Northland, AUTHORITY BOARD ACTION,
September 27 th	Notice of Public Hearing Sent to Newspaper	City Staff
October 1 st	Notice of Public Hearing Published	City Staff
October 12 th	Draft of POS sent to City for Comments and Completion	Northland, City Staff
October 17 th	Port Establishes the Industrial Development District and Holds the Public Hearing	Northland, AUTHORITY BOARD ACTION, City Staff
October 17th	POS Sent to Rating Agency	Northland
October 24-27th	Rating Conference Call	Northland, City Staff, Rating Agency
October 24th	POS Posted to Website	Northland
November 1st	Award Resolutions Sent to Authority	Bond Counsel, Northland, Authority
November 3rd	Rating Received	Northland, City Staff
November 7th	Public Sale of Bonds 10:30 a.m. Port Authority Adopts Award Resolution 6:30 p.m. City Adopts Resolution to Pledge General Obligation to Bonds ~ 7:00 p.m.	Northland, PORT AUTHORITY ACTION, CITY COUNCIL ACTION
December 7th	Closing on the Bonds and Certificates	Bond Counsel, City, Authority, Northland

CITY OF NORTH MANKATO
DEBT SERVICE TAX LEVIES

Revised 8/26/2011

TAX COLLECTION YEAR	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Equipment Certificates of Indebtedness 2006	185,015										
Equipment Certificates of Indebtedness 2009	69,510	68,985	69,484	68,880							
SPECIAL ASSESSMENT:											
Improvements - 1998	95,000	34,000									
Improvements - 2000	152,000	120,000	218,000	120,000							
Improvements - 2001	99,220	115,000	214,000	25,000							
Refunding Bonds - 2003 ***	94,756	40,195									
Street Bonds - 2004 **		96,490	99,010	95,996	98,159	100,023	96,327	97,797	98,942		
Refunding Bonds - 2003 ****		268,000	11,967	79,967	24,000	51,207					
Refunding Bonds - 2005 *****	145,047	99,928	45,119	43,044							
Improvement Bonds 2007A	211,071	196,321	45,000								
Improvement Bonds 2008	55,453	57,598	54,105	55,735	51,832	53,168	54,321				
Refunding Bonds 2010 *****	120,976	36,563	49,787	123,555	365,307	214,918	274,707	482,043	555,329	650,204	654,057
OTHER											
CIP Bonds 2008	247,785	246,935	240,935	244,935	243,005	250,910	238,320	75,000			
CIP Bonds 2004 *	50,000	50,000	50,000	50,000	50,000	116,487	118,577	114,954	116,582	117,968	113,728
Totals:	\$1,525,833	\$1,430,015	\$1,097,407	\$907,112	\$832,303	\$786,713	\$782,252	\$769,794	\$770,853	\$768,172	\$767,785
Future Issues:											
Equipment Certificates 2011		69,000	73,000	73,000	73,000	73,000	75,000	75,000	75,000	75,000	75,000
Equipment Certificates 2012			175,000	175,000	175,000	175,000	175,000	185,000	185,000	185,000	185,000
Equipment Certificates 2014					75,000	75,000	75,000	75,000	75,000	77,000	77,000
Improvement Bonds 2010			155,000	155,000	155,000	155,000	155,000	155,000	155,000	155,000	155,000
Improvement Bonds 2011				95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000
Improvement Bonds 2012				95,000	95,000	95,000	95,000	95,000	95,000	95,000	95,000
CIP Bonds 2015						50,000	50,000	50,000	50,000	50,000	50,000
Estimated Total Levy	\$1,525,833	\$1,499,015	\$1,500,407	\$1,500,112	\$1,500,303	\$1,504,713	\$1,502,252	\$1,499,794	\$1,500,853	\$1,500,172	\$1,499,785

Previous Debt Ser. Levies	2007	2008	2009	2010
	\$1,239,615	\$1,318,471	\$1,368,208	\$1,467,637

The above levies are tax capacity based levies.

- * Recycling Center
- ** Lookout Drive Project
- *** Refunds Improvement Bonds of 1994, 1995, 1997
- **** Refunds Improvement Bonds of 1998
- ***** Refunds Improvement Bonds of 1996, 1999

FINANCE PLAN SUMMARY

FOR

**NORTH MANKATO PORT AUTHORITY
COMMISSION, MINNESOTA**

\$3,215,000

GENERAL OBLIGATION BONDS, SERIES 2011A



45 South 7th Street
Suite 2000
Minneapolis, MN 55402
612-851-5900 800-851-2920

September 22, 2011

North Mankato Port Authority Commission, Minnesota
\$3,215,000
General Obligation Bonds, Series 2011A

AUTHORITY & PURPOSE

The Series 2011A Bonds will be issued pursuant to Minnesota Statutes Chapter 475 and 469.060 to fund the City's portion of the design and construction of a new interchange at Trunk Highway 14 and County State Aid Highway 41; a new alignment of TH 14 with four-lanes, realignment of CSAH 41, including three roundabouts; and the realignment of CSAH 6 and existing TH14 as a frontage road. A detailed illustration of the sources and uses of funds is presented below.

Sources & Uses

Dated 12/01/2011 | Delivered 12/01/2011

Sources Of Funds

Par Amount of Bonds	\$3,215,000.00
Total Sources	\$3,215,000.00

Uses Of Funds

Total Underwriter's Discount (1.250%)	40,187.50
Costs of Issuance	30,900.00
Deposit to Capitalized Interest (CIF) Fund	190,682.92
Deposit to Project Construction Fund	2,952,643.00
Rounding Amount	586.58
Total Uses	\$3,215,000.00

DEBT SERVICE STRUCTURE & REPAYMENT

The Bonds are structured to achieve level debt service over a twenty two year term and amortization. The final maturity is scheduled for 2034. The first two years of interest are capitalized for purposes of managing the debt service tax levy during the construction phase.

The City will pledge its general obligation authority to levy ad valorem taxes to repay the debt service without limit as to rate or amount. Any additional revenues that may become available can be used to reduce the annual debt service levy. The estimated service structure for the Series 2011A Bonds is shown as Exhibit A.

RELATED CONSIDERATIONS

- *Bank Qualified* - because the Port Authority will have issued less than \$10 million in bonds in 2011, the Bonds will be designated as "bank qualified" obligations pursuant to Federal Tax Law.
- *Book Entry* - The Bonds will be *global book entry with a bank designated as the paying agent*. As "paperless" certificates, you will avoid the cost of bond printing and annual registrar charges. The Paying Agent will invoice you for the interest semiannually and on an annual basis for the principal coming due. You will be charged only for paying agent/transfer agent services provided by the bank. This cost of services has been capitalized into the bond issue.
- *Continuing Disclosure* - Because the City is the obligated party and the City's outstanding debt is more than \$10.0M, it is subject to the Securities and Exchange Commission's continuing disclosure requirements. Northland Securities is prepared to assist the City in this capacity.

SUMMARY OF RECOMMENDED TERMS

- | | |
|---------------------------------|--|
| 1. Type of Bond Sale | Public Offering – Sealed Bids |
| 2. Proposals Received | Monday, November 7, 2011 @ 10:30 A.M. |
| 3. Port Authority Consideration | Monday, November 7, 2011 @ 6:30 P.M. |
| 4. Statutory Authority | The Bonds are being issued pursuant to Minnesota Statutes Chapter 475 and 469.060. |
| 5. Repayment Term | The Bonds will mature annually each February 1, 2015-2034. Interest on the Bonds will be payable on August 1, 2012 and semiannually thereafter on each February 1 and August 1. |
| 6. Security | General obligation of the City. Interest on the Bonds through February 1, 2014 will be paid from bond proceeds, thereafter principal and interest payments are expected to be paid from taxes initially levied in 2013 for collection in 2014. |
| 7. Prepayment Option | The Bonds maturing on or after February 1, 2021 will be subject to prepayment on February 1, 2020 at a price of par. |
| 8. Tax Status | Kennedy & Graven, Chartered |
| 9. Credit Enhancement | Standard and Poor's currently rates the City's general obligation debt as "AA+". We believe a credit rating will be cost effective and therefore recommend the Port Authority apply for a credit rating on this issue. |

EXHIBIT A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/01/2011	-	-	-	-	-
08/01/2012	-	-	58,671.67	58,671.67	-
02/01/2013	-	-	44,003.75	44,003.75	102,675.42
08/01/2013	-	-	44,003.75	44,003.75	-
02/01/2014	-	-	44,003.75	44,003.75	88,007.50
08/01/2014	-	-	44,003.75	44,003.75	-
02/01/2015	130,000.00	0.750%	44,003.75	174,003.75	218,007.50
08/01/2015	-	-	43,516.25	43,516.25	-
02/01/2016	130,000.00	1.050%	43,516.25	173,516.25	217,032.50
08/01/2016	-	-	42,833.75	42,833.75	-
02/01/2017	135,000.00	1.300%	42,833.75	177,833.75	220,667.50
08/01/2017	-	-	41,956.25	41,956.25	-
02/01/2018	135,000.00	1.550%	41,956.25	176,956.25	218,912.50
08/01/2018	-	-	40,910.00	40,910.00	-
02/01/2019	140,000.00	1.800%	40,910.00	180,910.00	221,820.00
08/01/2019	-	-	39,650.00	39,650.00	-
02/01/2020	140,000.00	2.000%	39,650.00	179,650.00	219,300.00
08/01/2020	-	-	38,250.00	38,250.00	-
02/01/2021	145,000.00	2.200%	38,250.00	183,250.00	221,500.00
08/01/2021	-	-	36,655.00	36,655.00	-
02/01/2022	145,000.00	2.400%	36,655.00	181,655.00	218,310.00
08/01/2022	-	-	34,915.00	34,915.00	-
02/01/2023	150,000.00	2.550%	34,915.00	184,915.00	219,830.00
08/01/2023	-	-	33,002.50	33,002.50	-
02/01/2024	155,000.00	2.700%	33,002.50	188,002.50	221,005.00
08/01/2024	-	-	30,910.00	30,910.00	-
02/01/2025	155,000.00	2.850%	30,910.00	185,910.00	216,820.00
08/01/2025	-	-	28,701.25	28,701.25	-
02/01/2026	160,000.00	3.000%	28,701.25	188,701.25	217,402.50
08/01/2026	-	-	26,301.25	26,301.25	-
02/01/2027	165,000.00	3.150%	26,301.25	191,301.25	217,602.50
08/01/2027	-	-	23,702.50	23,702.50	-
02/01/2028	170,000.00	3.250%	23,702.50	193,702.50	217,405.00
08/01/2028	-	-	20,940.00	20,940.00	-
02/01/2029	175,000.00	3.350%	20,940.00	195,940.00	216,880.00
08/01/2029	-	-	18,008.75	18,008.75	-
02/01/2030	185,000.00	3.450%	18,008.75	203,008.75	221,017.50
08/01/2030	-	-	14,817.50	14,817.50	-
02/01/2031	190,000.00	3.550%	14,817.50	204,817.50	219,635.00
08/01/2031	-	-	11,445.00	11,445.00	-
02/01/2032	195,000.00	3.650%	11,445.00	206,445.00	217,890.00
08/01/2032	-	-	7,886.25	7,886.25	-
02/01/2033	205,000.00	3.750%	7,886.25	212,886.25	220,772.50
08/01/2033	-	-	4,042.50	4,042.50	-
02/01/2034	210,000.00	3.850%	4,042.50	214,042.50	218,085.00
Total	\$3,215,000.00	-	\$1,355,577.92	\$4,570,577.92	-

Yield Statistics

Average Coupon	3.1172863%
Net Interest Cost (NIC)	3.2097014%
True Interest Cost (TIC)	3.1828079%
All Inclusive Cost (AIC)	3.2736584%



NICOLLET COUNTY RESOLUTION
PERTAINING TO U. S. HIGHWAY 14

WHEREAS, U. S. Highway 14 expands the entire width of Minnesota from the South Dakota border on the west to the Wisconsin border on the east, representing approximately 240 miles of highly utilized roadway; and

WHEREAS, approximately 27 miles of U. S. Highway 14 is located in Nicollet County from just outside of the City of New Ulm to the City of North Mankato, and

WHEREAS, from the year 2001 through 2010, there have been 39 fatal crashes and 47 serious incapacitating injury crashes on the segment of U. S. Highway 14 from the City of New Ulm to the City of Rochester, and

WHEREAS, during this same time period, there have been 11 fatal crashes and 7 serious incapacitating injury crashes on the segment of U. S. Highway 14 that lies within Nicollet County, representing a fatality rate of nearly twice that of the statewide two-lane fatality rate, and

WHEREAS, in the year 2011, there have been 3 additional known fatalities on this segment of U. S. Highway 14 in Nicollet County, and

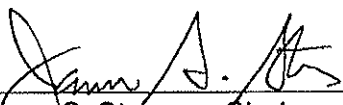
WHEREAS, it is felt that in order to help alleviate the number of fatal and serious incapacitating injury crashes, the entire span of U. S. Highway 14 needs to be built up and widened from a 2-lane to a 4-lane highway, and

WHEREAS, the Minnesota Department of Transportation (Mn/DOT) is widening the road one section at a time, as funding becomes available, and

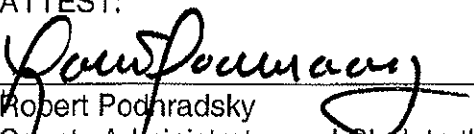
WHEREAS, though Mn/DOT is to be commended for their efforts, it is strongly felt that the funding schedule for widening U. S. Highway 14 needs to be rapidly accelerated to address the concerns as outlined in this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Nicollet County Board of Commissioners does hereby respectfully request that both the Federal Government and the State of Minnesota make this a top priority and rapidly accelerate the funding schedule for widening the entire span of U. S. Highway 14 to address this very serious and tragic problem.

Dated: September 13, 2011


James S. Stenson, Chair
Nicollet County Board of Commissioners

ATTEST:


Robert Podhradsky
County Administrator and Clerk to the Board

Extract of Minutes of Meeting
of the City Council of the City of
North Mankato, Nicollet County, Minnesota

Pursuant to due call and notice thereof a regular or special meeting of the City Council of the City of North Mankato, Nicollet County, Minnesota, was held at the City Hall in the City on Monday, September 26, 2011, commencing at ____ o'clock __.M.

The following members were present:

and the following were absent:

The following resolution, was presented by Member _____, and moved its adoption:

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COMPETITIVE NEGOTIATED
SALE OF THE NORTH MANKATO PORT AUTHORITY COMMISSION'S
\$3,215,000 GENERAL OBLIGATION BONDS, SERIES 2011A

BE IT RESOLVED By the City Council of the City of North Mankato, Nicollet County, Minnesota (the "City") as follows:

1. It is determined that it is necessary and expedient to the sound financial management of the affairs of the City for the North Mankato Port Authority Commission (the "Authority") to issue its General Obligation Bonds, Series 2011A (the "Bonds") in an amount

not to exceed \$3,215,000 to finance the City's portion of the design and construction of a new interchange in the City.

2. The Authority has requested that the City pledge its full faith, credit and resources to the Bonds.

3. The City Council will meet at 7:00 o'clock P.M. on Monday, October __, 2011, to consider an ordinance and granting its full faith, credit and resources to the Bonds.

4. Northland Securities, Inc., financial adviser to the City and the Authority, is hereby authorized, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2(9), to solicit offers for the purchase of the Bonds, and to circulate information relating to the terms and conditions of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon the following Members voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12C	Department: Administration	Council Meeting Date: 9/26/11																											
TITLE OF ISSUE: Res. Authorizing the Competitive Negotiated Sale of the North Mankato Port Authority Commission's \$455,000 Taxable General Obligation Tax Increment Bonds, Series 2011B																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: <p>The Port Authority approved the Tax Increment Financing Plan for District 1-19 on November 17, 2010. The project is located in the old Dollar Store at 422 Belgrade Avenue. The City Council reviewed and approved the Plan on December 6, 2010. Pursuant to that Plan, it is now necessary to issue the Tax Increment Bonds to support the approved project. The necessary action is for the Council to adopt the authorizing resolution.</p> <div style="text-align: right; font-style: italic; font-size: small; margin-top: 100px;">If additional space is required, attach a separate sheet</div>																													
REQUESTED COUNCIL ACTION: Adopt Resolution																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center; width: 50px;">Aye</td> <td style="text-align: center; width: 50px;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 15%;">Resolution</td> <td style="text-align: center; width: 15%;">Ordinance</td> <td style="text-align: center; width: 15%;">Contract</td> <td style="text-align: center; width: 15%;">Minutes</td> <td style="text-align: center; width: 15%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Other (specify) _____ Finance Plan Summary</p> <p>_____</p> <p>_____</p> <p>_____</p>	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
_____	_____	Norland																											
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Resolution	Ordinance	Contract	Minutes	Map																									
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<input type="checkbox"/> Workshop <input type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												

FINANCE PLAN SUMMARY

FOR

**NORTH MANKATO PORT AUTHORITY
COMMISSION, MINNESOTA**

\$445,000

**TAXABLE GENERAL OBLIGATION TAX INCREMENT
REVENUE BONDS, SERIES 2011B**



45 South 7th Street
Suite 2000
Minneapolis, MN 55402
612-851-5900 800-851-2920

September 22, 2011

North Mankato Port Authority Commission, Minnesota
\$455,000
Taxable General Obligation Tax Increment Revenue Bonds
Series 2011B

AUTHORITY & PURPOSE

The Series 2011B Bonds will be issued pursuant to Minnesota Statutes Chapter 475 and 469.060 to finance the 422 Belgrade Avenue Redevelopment Project. The project consists of renovations to an existing commercial building into a mixed use retail, office and residential rental property. The project is located in Tax increment District #1-19. The bond proceeds will provide funding to offset the cost of acquiring the existing property on behalf of the developer. A detailed illustration of the sources and uses of funds is presented below.

Sources & Uses

Dated 12/01/2011 | Delivered 12/01/2011

Sources Of Funds

Par Amount of Bonds	\$455,000.00
---------------------	--------------

Total Sources	\$455,000.00
----------------------	---------------------

Uses Of Funds

Total Underwriter's Discount (1.960%)	8,918.00
---------------------------------------	----------

Costs of Issuance	21,400.00
-------------------	-----------

Deposit to Capitalized Interest (CII) Fund	23,552.08
--	-----------

Deposit to Project Construction Fund	400,000.00
--------------------------------------	------------

Rounding Amount	1,129.92
-----------------	----------

Total Uses	\$455,000.00
-------------------	---------------------

DEBT SERVICE STRUCTURE & REPAYMENT

Debt service on the Bonds is structured to match the anticipated tax increment revenues that will be used to repay the debt. The tax increment revenue stream as developed and estimated by Advance Resources Development, Inc. is based on a minimum assessed valuation of \$2,090,800 with 1% annual inflation increases throughout the term of the tax increment district (2038). The first tax increments will not be received until June, 2013. Therefore interest has been capitalized through the February 1, 2013 payments.

The Bonds are ultimately secured by the City's general obligation pledge to levy ad valorem taxes to repay the debt service without limit as to rate or amount. The minimum assessment

agreement negotiated by the City will mitigate a large part of the risk associated with future tax increment revenues.

The use of the proceeds and the existence of the minimum assessment agreement require the bonds to be designated as taxable obligations. The estimated service structure for the Series 2011B Bonds is shown as Exhibit A. Exhibit B illustrates the estimated debt service fund cashflow.

RELATED CONSIDERATIONS

- *Bank Qualified* - because these are taxable Bonds, the Bonds will not be designated as "bank qualified" obligations pursuant to Federal Tax Law.
- *Book Entry* - The Bonds will be *global book entry with a bank designated as the paying agent*. As "paperless" certificates, you will avoid the cost of bond printing and annual registrar charges. The Paying Agent will invoice you for the interest semiannually and on an annual basis for the principal coming due. You will be charged only for paying agent/transfer agent services provided by the bank. This cost of services has been capitalized into the bond issue.
- *Continuing Disclosure* - Because the City is the obligated party and the City's outstanding debt is more than \$10.0M, it is subject to the Securities and Exchange Commission's continuing disclosure requirements. Northland Securities is prepared to assist the City in this capacity.

SUMMARY OF RECOMMENDED TERMS

- | | |
|---------------------------------|--|
| 1. Type of Bond Sale | Public Offering – Sealed Bids |
| 2. Proposals Received | Monday, November 7, 2011 @ 10:30 A.M. |
| 3. Port Authority Consideration | Monday, November 7, 2011 @ 6:30 P.M. |
| 4. Statutory Authority | The Bonds are being issued pursuant to Minnesota Statutes Chapter 475 and 469.060. |
| 5. Repayment Term | The Bonds will mature annually each February 1, 2014-2035. Interest on the Bonds will be payable on August 1, 2012 and semiannually thereafter on each February 1 and August 1. |
| 6. Security | General obligation of the City. Interest on the Bonds through February 1, 2013 will be paid from capital interest provided in Bond proceeds, thereafter principal and interest payments are expected to be paid from tax increment revenues generated from Tax Increment Financing District #1-19. |
| 7. Prepayment Option | The Bonds maturing on or after February 1, 2021 will be subject to prepayment on February 1, 2020 at a price of par. |
| 8. Tax Status | Kennedy & Graven Chartered |
| 9. Credit Enhancement | Standard and Poor's currently rates the City's general obligation debt as "AA+". We believe a credit rating will be cost effective and therefore recommend the Port Authority apply for a credit rating on this issue. |

EXHIBIT A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
12/01/2011	-	-	-	-	-
08/01/2012	-	-	13,458.33	13,458.33	-
02/01/2013	-	-	10,093.75	10,093.75	23,552.08
08/01/2013	-	-	10,093.75	10,093.75	-
02/01/2014	10,000.00	1.350%	10,093.75	20,093.75	30,187.50
08/01/2014	-	-	10,026.25	10,026.25	-
02/01/2015	10,000.00	1.550%	10,026.25	20,026.25	30,052.50
08/01/2015	-	-	9,948.75	9,948.75	-
02/01/2016	10,000.00	1.950%	9,948.75	19,948.75	29,897.50
08/01/2016	-	-	9,851.25	9,851.25	-
02/01/2017	10,000.00	2.300%	9,851.25	19,851.25	29,702.50
08/01/2017	-	-	9,736.25	9,736.25	-
02/01/2018	15,000.00	2.650%	9,736.25	24,736.25	34,472.50
08/01/2018	-	-	9,537.50	9,537.50	-
02/01/2019	15,000.00	2.950%	9,537.50	24,537.50	34,075.00
08/01/2019	-	-	9,316.25	9,316.25	-
02/01/2020	15,000.00	3.200%	9,316.25	24,316.25	33,632.50
08/01/2020	-	-	9,076.25	9,076.25	-
02/01/2021	15,000.00	3.450%	9,076.25	24,076.25	33,152.50
08/01/2021	-	-	8,817.50	8,817.50	-
02/01/2022	15,000.00	3.750%	8,817.50	23,817.50	32,635.00
08/01/2022	-	-	8,536.25	8,536.25	-
02/01/2023	15,000.00	4.000%	8,536.25	23,536.25	32,072.50
08/01/2023	-	-	8,236.25	8,236.25	-
02/01/2024	20,000.00	4.200%	8,236.25	28,236.25	36,472.50
08/01/2024	-	-	7,816.25	7,816.25	-
02/01/2025	20,000.00	4.400%	7,816.25	27,816.25	35,632.50
08/01/2025	-	-	7,376.25	7,376.25	-
02/01/2026	20,000.00	4.550%	7,376.25	27,376.25	34,752.50
08/01/2026	-	-	6,921.25	6,921.25	-
02/01/2027	20,000.00	4.700%	6,921.25	26,921.25	33,842.50
08/01/2027	-	-	6,451.25	6,451.25	-
02/01/2028	25,000.00	4.850%	6,451.25	31,451.25	37,902.50
08/01/2028	-	-	5,845.00	5,845.00	-
02/01/2029	25,000.00	5.000%	5,845.00	30,845.00	36,690.00
08/01/2029	-	-	5,220.00	5,220.00	-
02/01/2030	25,000.00	5.100%	5,220.00	30,220.00	35,440.00
08/01/2030	-	-	4,582.50	4,582.50	-
02/01/2031	30,000.00	5.200%	4,582.50	34,582.50	39,165.00
08/01/2031	-	-	3,802.50	3,802.50	-
02/01/2032	30,000.00	5.300%	3,802.50	33,802.50	37,605.00
08/01/2032	-	-	3,007.50	3,007.50	-
02/01/2033	35,000.00	5.400%	3,007.50	38,007.50	41,015.00
08/01/2033	-	-	2,062.50	2,062.50	-
02/01/2034	35,000.00	5.500%	2,062.50	37,062.50	39,125.00
08/01/2034	-	-	1,100.00	1,100.00	-
02/01/2035	40,000.00	5.500%	1,100.00	41,100.00	42,200.00
Total	\$455,000.00	-	\$338,274.58	\$793,274.58	-

Yield Statistics

Average Coupon	4.8807202%
Net Interest Cost (NIC)	5.0093916%
True Interest Cost (TIC)	4.9858040%
All Inclusive Cost (AIC)	5.4655192%

EXHIBIT B

Revenue vs D/S

Date	Scheduled P+I	Less: Capitalized Interest	Less: Tax Increment Revenues	Equals: Annual Balance	Collection Year	Payable Year
02/01/2012	-	-	-	-		
02/01/2013	23,552.08	23,552.08	-	-		
02/01/2014	30,187.50	-	32,007.00	1,819.50	2013	2014
02/01/2015	30,052.50	-	32,407.00	2,354.50	2014	2015
02/01/2016	29,897.50	-	32,811.00	2,913.50	2015	2016
02/01/2017	29,702.50	-	33,219.00	3,516.50	2016	2017
02/01/2018	34,472.50	-	33,632.00	(840.50)	2017	2018
02/01/2019	34,075.00	-	34,048.00	(27.00)	2018	2019
02/01/2020	33,632.50	-	34,468.00	835.50	2019	2020
02/01/2021	33,152.50	-	34,893.00	1,740.50	2020	2021
02/01/2022	32,635.00	-	35,322.00	2,687.00	2021	2022
02/01/2023	32,072.50	-	35,755.00	3,682.50	2022	2023
02/01/2024	36,472.50	-	36,192.00	(280.50)	2023	2024
02/01/2025	35,632.50	-	36,634.00	1,001.50	2024	2025
02/01/2026	34,752.50	-	37,080.00	2,327.50	2025	2026
02/01/2027	33,842.50	-	37,531.00	3,688.50	2026	2027
02/01/2028	37,902.50	-	37,986.00	83.50	2027	2028
02/01/2029	36,690.00	-	38,446.00	1,756.00	2028	2029
02/01/2030	35,440.00	-	38,910.00	3,470.00	2029	2030
02/01/2031	39,165.00	-	39,379.00	214.00	2030	2031
02/01/2032	37,605.00	-	39,853.00	2,248.00	2031	2032
02/01/2033	41,015.00	-	40,322.00	(693.00)	2032	2033
02/01/2034	39,125.00	-	40,815.00	1,690.00	2033	2034
02/01/2035	42,200.00	-	41,303.00	(897.00)	2034	2035
Total	\$793,274.58	\$23,552.08	\$803,013.00	\$33,290.50	-	-

Extract of Minutes of Meeting
of the City Council of the City of
North Mankato, Nicollet County, Minnesota

Pursuant to due call and notice thereof a regular or special meeting of the City Council of the City of North Mankato, Nicollet County, Minnesota, was held at the City Hall in the City on Monday, September 26, 2011, commencing at ____ o'clock __.M.

The following members were present:

and the following were absent:

The following resolution, was presented by Member _____, and moved its adoption:

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE COMPETITIVE NEGOTIATED
SALE OF THE NORTH MANKATO PORT AUTHORITY COMMISSION'S
\$455,000 TAXABLE GENERAL OBLIGATION TAX
INCREMENT BONDS, SERIES 2011B

BE IT RESOLVED By the City Council of the City of North Mankato, Nicollet County, Minnesota (the "City") as follows:

1. It is determined that it is necessary and expedient to the sound financial management of the affairs of the City for the North Mankato Port Authority Commission (the "Authority") to issue its Taxable General Obligation Tax Increment Bonds, Series 2011B

(the "Bonds") in an amount not to exceed \$455,000 to finance certain public redevelopment costs.

2. The Authority has requested that the City pledge its full faith, credit and resources to the Bonds.

3. The City Council will meet at 7:00 o'clock P.M. on Monday, October __, 2011, to consider an ordinance and granting its full faith, credit and resources to the Bonds.

4. Northland Securities, Inc., financial adviser to the City and the Authority, is hereby authorized, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2(9), to solicit offers for the purchase of the Bonds, and to circulate information relating to the terms and conditions of the Bonds.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon the following Members voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12D	Department: Administration	Council Meeting Date: 9/26/11																											
TITLE OF ISSUE: Changes in Bookmobile Services																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: Enclosed you will find an update memo from the Library Director regarding the bookmobile service changes that went into effect September 1, 2011.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Information Only																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Memo _____ _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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CITY OF NORTH MANKATO

North Mankato Taylor Library
1001 Belgrade Avenue
North Mankato, MN 56003
(507) 345-5120

DATE: September 8, 2011
TO: Wendell Sande
FROM: Lucy Lowry *ell*
RE: Changes in Bookmobile Service

This is to confirm that, effective September 1, 2011 and according to a request from Tim Hayes, Director of the Blue Earth County Library, all bookmobile stops in Mankato have been eliminated--aside from the Head Start stops that are being funded by North Mankato. The bookmobile will be stopping in Blue Earth County only at the requested community stops of Madison Lake, Amboy, Good Thunder, Vernon Center, St. Clair, Pemberton and Garden City.

Due to this reduction in stops, the bookmobile schedule has been modified from three weeks to two weeks. North Mankato/Nicollet County stops remain the same with the exception that the elimination of Mankato stops has allowed the addition from the waiting list of three new daycares in North Mankato, one new daycare in St. Peter, and North Point Assisted Living Center.



1001 Belgrade Avenue, P.O. Box 2055 • North Mankato, MN 56002-2055 • Telephone 507-625-4141

An Equal Opportunity - Affirmative Action Employer



20% Post-Consumer Waste

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12E	Department: Administration	Council Meeting Date: 9/26/11																																																				
TITLE OF ISSUE: School and Conference																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: For item 1 we are requesting actual and necessary expenses for the listed employee to attend the school and conference listed. No out-of-state travel is involved.																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: Approve Actual and Necessary Expenses																																																						
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify)</td> <td colspan="3" style="text-align: center;">Travel & Training Request</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Travel & Training Request			_____					_____					_____					_____				
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Other (specify)		Travel & Training Request																																																				

<input type="checkbox"/> Workshop <input type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																					



Date: 9-15-11

CITY OF NORTH MANKATO
Training and Travel Request

Department: POLICE DEPARTMENT

Names: ANDREAS PAULSON

Number of Personnel Attending: 1

Event: HOMICIDE SCENE MANAGEMENT FOR PATROL

Dates: OCTOBER 6 2011

Location: ST PAUL POLICE DEPARTMENT ST PAUL MN

Required Training for Certification/License: X Yes No

What Certification/License is this training required for? POST LICENCE

Description: COURSE EMPHASIZES ON HOMICIDE SCENE
MANAGEMENT, SCENE PRESERVATION, EVIDENCE RECOGNITION,
COLLECTION, AND DOCUMENTATION

From: Carl Bock <704@nmpd.org>
To: officers@nmpd.org
Date: 09/15/2011 09:55 AM
Subject: Fw: PDI Courses

From: SPPD-PDI SPPD-PDI [mailto:SPPD-PDI@ci.stpaul.mn.us]
To:
Sent: Wed, 14 Sep 2011 15:38:08 -0500
Subject: PDI Courses

Homicide Scene Management for Patrol

Date: October 6, 2011

Location: **St. Paul Police Department**
Western District Community Room
389 N. Hamline Avenue
Saint Paul, MN 55104

Time: 0800-1600

Instructors: Investigator David Newman. (Retired)

POST: 7 Credits

Cost: \$125.00

The Saint Paul Police Professional Development Institute (PDI) is sponsoring a 1-day course on **HOMICIDE SCENE MANAGEMENT FOR PATROL**.

The course objective is to train the patrol officer or first responder how to handle and approach a homicide or violent crime scene prior to the arrival of scene investigators. Many patrol officers lack the training and basic understanding of managing the scene of a homicide and avoiding too much traffic and cross contamination, while at the same time establishing safe boundaries that will encompass all of the physical evidence. Crime scene management begins with the arrival of the first officer on scene and continues on through both scene and homicide investigators. Most important and often overlooked are the responsibilities of patrol. Know what to do before critical errors and possibly the loss of vital evidence takes place. It's always been a simple rule in homicide investigation; how the initial scene is handled by patrol has a profound effect on the entire investigation.

This one day class is designed to benefit those in patrol so they may understand what role they play not only in the initial securing of a homicide scene, but also provides them with a good understanding of physical evidence recognition, preservation and documentation. Because patrol officers cannot often times have days off for training resulting from manpower restrictions, this course has been condensed to 8 hours to make it easier for them to attend. The instructor for this course is Inv. David Newman (Ret.) from the Norfolk Police Department in Virginia.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 13A	Department: City Clerk	Council Meeting Date: 9/26/11																												
TITLE OF ISSUE: Res. Approving Mankato Area Hockey Association Gambling License																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is an LG214 Premise Permit Application for the Mankato Area Hockey Association to place a pull-tab machine at Borders, 503 Belgrade Avenue. Attached paperwork including the lease agreement and a diagram for placement of the pull tab machine is in order.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adopt Resolution																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>LG214, LG215, Diagram</u> _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/> Workshop <input type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																													

RESOLUTION NO.

RESOLUTION APPROVING
MANKATO AREA HOCKEY ASSOCIATION
GAMBLING LICENSE

WHEREAS, Mankato Area Hockey Association has submitted a gambling license premise permit application to conduct lawful gambling at Borders Tex-Mex Grill and Cantina, 503 Belgrade Avenue, located within the City of North Mankato, Minnesota; and

WHEREAS, said application was received by the City on September 21, 2011; and

WHEREAS, Mankato Area Hockey Association fulfills all the requirements of law concerning the right to possess such a license; and

WHEREAS, Mankato Area Hockey Association agrees to donate 10% of their net profits to the City of North Mankato for distribution to organizations listed on the 10% Charitable Gambling List;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

1. The premise permit gambling license application is approved.
2. The sixty-day waiting period for local approval is waived.
3. The effective date of the premise permit gambling license is September 26, 2011.

Adopted by the City Council this 26th day of September 2011.

Mayor

Attest:

City Clerk

Minnesota Lawful Gambling

LG214 Premises Permit Application Annual Fee \$150

3/11 Page 1 of 2

FOR BOARD USE ONLY

Check # _____

\$ _____

Required Attachments to LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit. Make check payable to "State of Minnesota."

Mail the application and required attachments to:

Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-639-4000 and ask for Licensing.

Organization Information

1. Organization name Mankato Area Hockey Association License number 02759
2. Chief executive officer (CEO) Kirk Swenson Daytime phone _____
3. Gambling manager Joleen Nickels Daytime phone 507-779-9398

Gambling Premises Information

4. Current name of site where gambling will be conducted Borders
5. List any previous names for this location _____
6. Street address where premises is located 503 Belgrade Avenue
(Do not use a P.O. box number or mailing address)

- | | | | | |
|---------------------------------|----|-------------------|---------------------------|--------------------------|
| 7. City
<u>North Mankato</u> | OR | Township
_____ | County
<u>Nicollet</u> | Zip code
<u>56003</u> |
|---------------------------------|----|-------------------|---------------------------|--------------------------|

8. Does your organization own the building where the gambling will be conducted?
☐ Yes ☒ No If no, attach LG215 Lease for Lawful Gambling Activity.
☐ Yes ☒ No Raffle only. No lease is required if only a raffle will be conducted.
9. Is any other organization conducting gambling at this site? ☐ Yes ☒ No ☐ Don't know
10. Has your organization previously conducted gambling at this site? ☐ Yes ☒ No

Gambling Bank Account Information (must be in Minnesota)

11. Bank name Pioneer Bank Bank account number 1013 501
12. Bank street address Commerce Drive City North Mankato State MN Zip code 56003

All Temporary and Permanent Off-site Storage Spaces

(for gambling equipment and records related to this site - must be stored in Minnesota)

13. Address (Do not use a P.O. box number) _____ City _____ State MN Zip code _____
MN

Reset Form

LG214 Premises Permit Application

3/11 Page 2 of 2

Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City name <u>North Mankato</u>	County name _____
Date approved by city _____	Date approved by county _____
Resolution number if any _____	Resolution number if any _____
Signature of city personnel <u>[Signature]</u>	Signature of county personnel _____
Title <u>City Clerk</u> Date <u>9, 21, 11</u>	Title _____ Date ____/____/____

Acknowledgment and Oath

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.
2. The Board and its agents, and the commissioners of revenue and public safety and their agents are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
3. I have read this application and all information submitted to the Board is true, accurate, and complete.
4. All required information has been fully disclosed.
5. I am the chief executive officer of the organization.
6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.
7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
8. Any changes in application information will be submitted to the Board no later than 10 days after the change has taken effect.
9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.

Signature of Chief Executive Officer (designee may not sign) _____

_____ Date

Print name _____

Reset Form

Print form and have CEO sign

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

LG215 Lease for Lawful Gambling Activity

Check applicable item:

- ☒ 1. **New lease.** (Do not submit existing lease with amended changes).
 _____ Date that the changes will be effective. Submit changes at least 10 days **before** the effective date of the change.
- ☐ 2. **New owner.** Effective date _____ Submit new lease **within** 10 days after new lessor assumes ownership.

Organization name Mankato Area Hockey Association	Address PO Box 1262, Mankato, MN 56003		License number 02759	Daytime phone 507-779-9398	
Name of leased premises Borders	Street address 503 Belgrade Avenue	City North Mankato	State MN	Zip 56003	Daytime phone (507) 386-7167
Name of legal owner of premises <i>Martha Ortega</i>	Business/street address <i>503 Belgrade Avenue</i>	City <i>North Mankato</i>	State <i>MN</i>	Zip <i>56003</i>	Daytime phone <i>507-386-7167</i>
Name of lessor (if same as legal owner, write in "SAME")	Business/street address	City	State	Zip	Daytime phone

Check (✓) all activities that will be conducted

- ☒ Pull-tabs ☒ Pull-tabs with dispensing device ☒ Tipboards ☐ Paddlewheel ☐ Paddlewheel with table ☐ Bingo ☐ Bar bingo

Pull-tab, Tipboard, and Paddlewheel Rent (No lease required for raffles.)

Booth operation - sales of gambling equipment by an employee (or volunteer) of a licensed organization within a separate enclosure that is distinct from areas where food and beverages are sold.

Bar operation - sales of gambling equipment within a leased premises by an employee of the lessor from a common area where food and beverages are also sold.

Does your organization OR any other organization conduct gambling from a booth operation at this location? Yes ☒ No ☐

If you answered **yes** to the question above, rent limits are based on the following combinations of operation:

- Booth operation
- Booth operation and pull-tab dispensing device
- Booth operation and bar operation
- Booth operation, bar operation, and pull-tab dispensing device

The maximum rent allowed may not exceed \$1,750 in total per month for all organizations at this premises.

COMPLETE ONE OPTION:

Option A: 0 to 10% of the gross profits per month.
 Percentage to be paid _____ %

Option B: When gross profits are \$4,000 or less per month, \$0 to \$400 per month may be paid.
 Amount to be paid \$_____.

Option C: \$0 to \$400 per month on the first \$4,000 of gross profit. Amount to be paid \$_____.

Plus, 0% to 10% of the gross profits may be paid per month on gross profits over \$4,000. Percentage to be paid _____ %

If you answered **no** to the question above, rent limits are based on the following combinations of operation:

- Bar operation
- Bar operation with pull-tab dispensing device
- Pull-tab dispensing device only

COMPLETE ONE OPTION:

Option A: 0 to 20% of the gross profits per month.
 Percentage to be paid 20 %

Option B: When gross profits are \$1,000 or less per month, \$0 to \$200 per month may be paid.
 Amount to be paid \$_____.

Option C: \$0 to \$200 per month on the first \$1,000 of gross profits. Amount to be paid \$_____.

Plus, 0% to 20% of the gross profits may be paid per month on gross profits over \$1,000. Percentage to be paid _____ %

Bingo Rent

Option D: 0 to 10% of the gross profits per month from all lawful gambling activities held during bingo occasions, excluding bar bingo.
 Percentage to be paid _____ %

Option E: A rate based on a cost per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. No rent may be paid for bar bingo. Rate to be paid \$_____ per square foot. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.

Bar Bingo. . . No rent may be paid for bingo conducted in a bar.

Borders - Mankato Area Hockey Association

Back Door

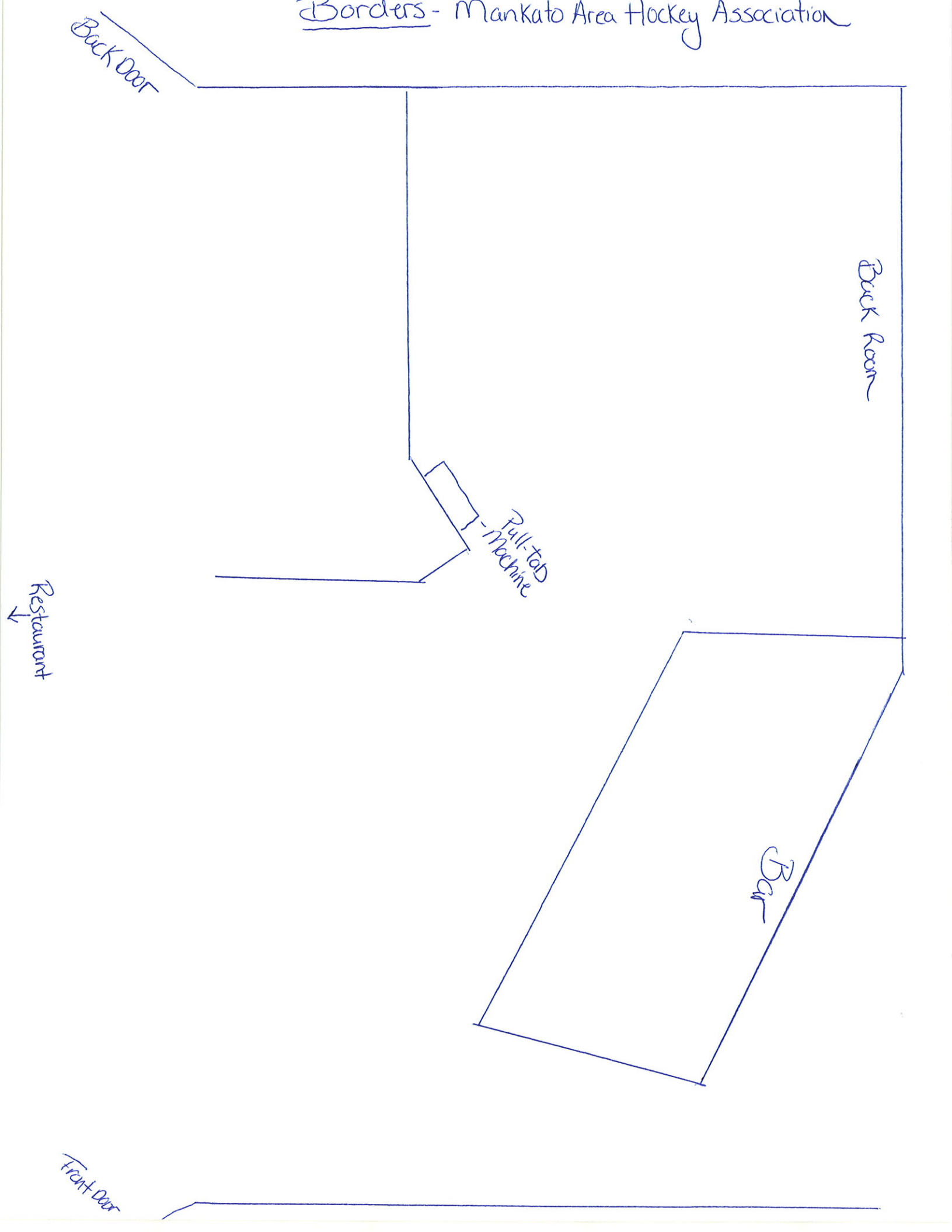
Back Room

Pull-tab
Machine

Bar

Restaurant
↓

Front Door



CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 14A	Department: Finance Director	Council Meeting Date: 9/26/11
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TITLE OF ISSUE: Res. Approving Consent Assessment Agreement - 238 Nicollet Avenue

BACKGROUND AND SUPPLEMENTAL INFORMATION:

Attached is a resolution approving a Consent Assessment Agreement for 238 Nicollet Avenue for the owner to install new water and sewer lines. The assessment shall be payable in equal installments extending over a period of 10 years and shall bear interest at a rate of 7.00% per annum from the date of the agreement.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Resolution

For Clerk's Use:

Motion By: _____

Second By: _____

Vote Record:

Aye Nay

_____	_____	Norland
_____	_____	Schindle
_____	_____	Freyberg
_____	_____	Steiner
_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution Ordinance Contract Minutes Map

☒ ☐ ☐ ☐ ☐

Other (specify) Consent Assessment Agreement

☐ Workshop

☐ Regular Meeting

☐ Special Meeting

☐ Refer to: _____

☐ Table until: _____

☐ Other: _____

RESOLUTION NO.

RESOLUTION APPROVING
CONSENT ASSESSMENT AGREEMENT

WHEREAS, the City of North Mankato has, at the property owner's request, paid for certain improvements that will benefit such property, specifically replacement of the water and sewer lines for the following described real estate:

Lot 6, Block 6, 2nd Subdivision of Block 6

238 Nicollet Avenue

PIN #18.793.0110

Cost: \$5,035.30

WHEREAS, the property owner desires that the cost of the water service replacement be made as a special assessment against the property; and

WHEREAS, the property owner has executed a consent assessment agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

That the attached consent assessment agreement is approved and that the City Clerk is directed to forward a certified copy of this resolution along with a copy of the consent assessment agreement to the Nicollet County Auditor.

Adopted by the City Council this 26th day of September 2011.

Mayor

ATTEST:

City Clerk

CONSENT ASSESSMENT AGREEMENT

This Agreement is made between the City of North Mankato (City) and Doug Schaller (Owner).

The parties are guided in reaching this agreement by the following facts:

1. Owner's property is described as follows:
238 Nicollet Ave. North Mankato, MN
PIN 18.793.0110
Lot 6 Block 6, 2nd sub of Block 6
2. Owner desires to install new water and sewer lines to the property.
3. Owner desires to waive all of the procedures mandated by Chapter 429 of Minnesota Statutes and to consent to the imposition of an assessment directly upon the described property.
4. City is willing to install new water and sewer lines in consideration for the owner's consent to the assessments.

The parties therefore make the following agreement:

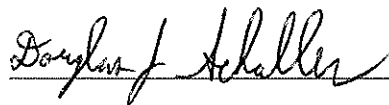
1. As a result of the improvement, a special assessment shall be filed against owner's land in the amount of \$5,035.30. The assessment shall payable in equal installments extending over a period of ten years and shall bear interest at the rate of 7.00% per annum from the date of this agreement. The City may transmit notice of this assessment to the County Auditor to be recorded against the affected property.
2. Prior to transmitting notice of the assessment to the County Auditor, the City shall fully perform all necessary construction concerning the improvement.

Adopted this 15th day of September, 2011

City of North Mankato

By: 

Its: Evan Dierker



Property Owner

Complete Plumbing Service, LLC

20775 State Highway 83

Mankato, MN 56001

507-388-6611

Invoice

Date	Invoice #
8/2/2011	1130

Bill To
Doug Schaller 55656 Hemlock Road Mankato, MN 56001

Terms
Net due upon receipt

Quantity	Description	Amount
	Job Location >> 238 Nicollet Avenue, North Mankato MN <i>18.793.0110</i> <i>2ND SUB OF BLL LOT 6 BL 6</i>	
	Material: 50' 1" polypipe, 65' tracer wire, insert adapters, 1" ball valve, copper fgs, meter nipple, 50' 4" sch 40 abs pipe, abs fgs, misc.	627.26
	Plumbing permit:	25.00
	7-15-11 Replace sewer & water service. Existing 4" clay tile sewer plugged with sand, remove and replace with sch 40 plastic pipe from interior basement to boulevard sidewalk & connect to existing plastic pipe. Disconnect existing lead pipe water service and replace with 1" poly pipe from curb stop into house at new location and relocate water meter and connect to existing water piping in adjacent room. 13.5 hrs	877.50
Thank you for your business!		Total \$1,529.76

Unpaid amounts beyond 30 days will be charged a 1.5% per month service charge. This is an annual percentage of 18%. Minimum charge of \$3.00.

Balance Due \$1,529.76

340 5087

Leon's Custom Backhoe, Inc.

59988 206th Street
Eagle Lake, MN 56024
507-345-L-E-O-N

Invoice

Invoice No.
1350

Bill To:

DOUGLAS SCHALLER
238 NICOLLETT AVE
N. MANKATO, MN 56003

Date

09/06/11

Due Date	P.O. Number	Terms	Project
09/16/11		NET 10	

Serviced	Item	Description	Quantity	Rate	Amount
07/25/11	S & W INST.	EXCAVATE AND BACKFILL FOR THE INSTALLATION OF NEW SEWER AND WATER LINES	1	3,505.54	3,505.54
		Sales Tax		6.875%	0.00

SATISFIED CUSTOMERS ARE MY BEST ADVERTISEMENT

Total \$3,505.54

NOT RESPONSIBLE FOR SETTLING IN THE YARD

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 14B	Department: Finance Director	Council Meeting Date: 9/26/11																											
TITLE OF ISSUE: Res. Designating Signatories																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: With the retirement of the Finance Director, signatories need to be designated to transact financial business for the City.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Adopt Resolution																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
_____	_____	Norland																											
_____	_____	Schindle																											
_____	_____	Freyberg																											
_____	_____	Steiner																											
_____	_____	Dehen																											
Resolution	Ordinance	Contract	Minutes	Map																									
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
<input type="checkbox"/> Workshop <input type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												

RESOLUTION NO.

RESOLUTION DESIGNATING SIGNATORIES

WHEREAS, it is necessary to designate signatories to transact financial business for the City of North Mankato;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NORTH MANKATO, MINNESOTA, that Mark Dehen, Mayor and Clara Thorne, Finance Director/ Treasurer are hereby designated to be signatories for the City of North Mankato when transacting business with all financial institutions.

Adopted by the City Council this 26th day of September 2011.

Mayor

ATTEST:

City Clerk

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF SEPTEMBER 19, 2011

69904	Mankato Umpire Association	10% concession stand sales for tournament 8/12-14	\$496.72
69905	American Legion Post #518	partial payment CBD grant-Local Option Sales Tax	\$1,902.17
69906	North Mankato Motor Vehicle Registrar	permanent license for trailer unit #262-Park Dept.	\$262.50
69907	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
69908	ICMA Retirement Trust - 457	employee payroll deductions	\$6,678.85
69909	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$380.77
69910	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
69911	Wells Concrete	concrete-Street Dept.	\$506.33
69912	AT & T Mobility	cell phone bill-Bookmobile	\$2.37
69913	Cardmember Service	charge card items-All Depts.	\$4,617.60
69914	Charter Communications	high speed data service-Pol, Fire, Contingency & P/A	\$442.96
69915	Verizon Wireless	cell phone & internet bill-All Depts.	\$735.67
69916	Nicollet County Recorder/Abstracter	abstract of title Lot 1 Block 1 Northport #16-Port Auth	\$476.00
69917	Mankato Area Fastpitch	10% concession stand sales for tournament 8/6-7	\$284.92
69918	Wheels Unlimited	refund of ACH payment	\$110.50
	A-1 Key City Locksmiths, Inc.	door lock repair-Street Dept.	\$194.75
	Affordable Towing of Mankato, Inc.	towing charge-Street & Task Force	\$96.92
	Alley Auto	equipment repair-Street Dept.	\$97.50
	Alpha Wireless Communications	equipment parts-Police Dept.	\$141.68
	Ameripride Services	mats, uniform & towel service-All Depts.	\$586.97
	American Library Association	supplies-Library	\$208.00
	Anderson Consulting	professional service-Comm Dev	\$1,050.00
	Angie's Artisan Treats	kettlecorn for hospitality bags-Comm Dev	\$53.69
	Arnold's of North Mankato	equipment parts-Street Dept.	\$78.58
	Aspen Equipment Company	equipment parts-Street Dept.	\$1,775.07
	Audio Editions	audio book-Library	\$8.00
	Baker & Taylor	books-Library & Bookmobile	\$29.98
	Barnes & Noble, Inc.	audio book-Library	\$31.96
	Blue Earth County	telephone bill-Task Force	\$24.65
	Blue Valley Sod, Inc.	supply-Street Dept.	\$51.54
	Border States Electric Supply	electrical supplies-Shop, Park & Sewer Depts.	\$184.81
	Bowyer, Shane	items for concessions-Caswell	\$88.29
	Boyer Trucks	equipment parts-Street Dept.	\$232.52
	Brennan, Jeremy	boarding of canine-Task Force	\$135.50
	Brown Traffic Products, Inc.	equipment parts-Traffic Signals	\$500.00

CLAIMS CONTINUED

Carquest Auto Parts	equipment parts, supplies & tools-All Depts.	\$893.36
Casey's General Stores, Inc.	gas-Police Dept.	\$37.50
CDW Government	computer monitors-Police & Inspection	\$390.61
Center Point Energy	repair gas line-Street Dept.	\$876.09
Central Concrete	concrete-Street Dept.	\$444.53
City Auto Glass	equipment parts-Street Dept.	\$446.18
City of Mankato	water bill-Public Access	\$21.39
Coca-Cola	pop-Unallocated	\$112.00
Complete Plumbing Service	consent assessment 238 Nicollet Ave-Water Dept.	\$1,529.76
Complete Plumbing Service	consent assessment 1712 Mary Ln-Water Dept.	\$3,924.43
Computer Technology Solutions	supply & computer repair-Public Access	\$330.86
Connect Business Magazine	ad-Port Authority	\$124.00
Corporate Graphics Commercial	summer reading materials-Library	\$1,187.30
Crawler Welding, Inc.	equipment repair-Street Dept.	\$1,076.35
Crysteel Truck Equipment	equipment parts-Street Dept.	\$21.45
DEMCO, Inc.	supplies-Library	\$148.05
Diamond Vogel Paint	equipment part & striping paint-Street Dept.	\$340.19
Ferguson Enterprises, Inc.	plumbing supplies-Caswell & Park	\$50.90
Ferrellgas	LP gas-Sanitation	\$219.29
First Class Entertainment	DJ for players party-Comm Dev (reimbursed item)	\$250.00
Free Press	ads-Comm Dev	\$165.66
Free Press Media	ad-Port Authority	\$1,186.00
Frontline Plus, Inc.	equipment repair-Civil Defense	\$3,237.36
G & H Ready Mix	concrete-Street Dept.	\$606.66
G & L Auto Supply	equipment parts & supplies-All Depts.	\$2,168.50
Godfather's Pizza	pizza-Caswell	\$243.00
Gopher State One-Call	equipment rental for utility digging notification serv-Insp	\$204.85
Grainger	equipment part-Sewer Dept.	\$35.49
Hansen Sanitation	refuse pickup-Shop, Park, Sanitation & Public Access	\$276.12
Hawkeye Foodservice Distribution	items for concessions-Caswell	\$58.69
Hawkins, Inc.	chemicals-Water Dept.	\$813.08
Herc-U-Lift	rotator for skid loader-Sanitation	\$7,462.56
Hermel, A.H. Company	candy & popcorn-Swim Facility	\$571.06
Infratech Infrastructure Technologies	equipment parts-Street Dept.	\$483.29
Ingram Library Services	books-Library	\$2,121.98
Jeane Thorne, Inc.	professional service-Task Force	\$980.00
Judd, John	supplies-Task Force	\$134.85
Keller, J.J. & Associates, Inc.	drug testing-All Depts.	\$231.04
Kennedy & Kennedy Law Office	legal services-Attorney & Port Authority	\$8,963.91
LGT Hydraulic Service Co., Inc.	equipment parts-Sewer Dept.	\$36.77

CLAIMS CONTINUED

LJP Enterprises of St. Peter	wire baling-Sanitation	\$360.00
LJP Waste & Recycle	transportation charges-Sanitation	\$684.80
Lager's of Mankato, Inc.	equipment parts-Water Dept.	\$79.93
Lawson Products	equipment parts & supplies-Street & Shop	\$163.76
Leon's Custom Backhoe, Inc.	curb box repairs-Water Dept.	\$2,388.40
Leon's Custom Backhoe, Inc.	consent assessment 238 Nicollet Ave-Water Dept.	\$3,505.54
Leon's Custom Backhoe, Inc.	consent assessment 1712 Mary Ln-Water Dept.	\$5,214.04
Long-Term Care	long term care payment-payroll deduction	\$327.28
Mac Queen Equipment, Inc.	gutter broom & equipment parts-Street Dept.	\$2,532.19
Mankato Bearing Co.	equipment parts-Street Dept.	\$9.88
Mankato Ford, Inc.	equipment parts-Police & Street Depts.	\$415.65
Mankato Motor Company	equipment parts-Street Dept.	\$356.02
Mankato Oil & Tire Company	equipment parts-Task Force	\$97.16
Mayo Clinic Health System	drug test-Finance	\$24.00
McGowan Water Conditioning, Inc.	salt for softener-Library	\$38.40
Menards-Mankato	equipment parts-Storm Water	\$73.62
Midwest Tape	DVD-Library	\$18.99
MII Life, Inc.-VEBA	4th quarter contributions for VEBA Account	\$28,600.00
Miller Motors, Inc.	tires-Street Dept.	\$855.07
Minnesota Iron & Metal Company	equipment parts & supplies-Street & Park Depts.	\$496.68
Minnesota Pipe & Equipment	parts, curb box key, pipe & supplies-Wtr & 11 Const	\$597.85
Minnesota Valley Testing Lab	water & sample testing-Water & Sewer Depts.	\$275.75
Minnesota Waste Processing Co.	processing fees-Sanitation	\$24,581.34
MTI Distributing, Inc.	equipment part-Park Dept.	\$81.54
Mutch Northside Hardware	supplies-All Depts.	\$902.17
NAPA Auto Parts	equipment parts & supplies-Police & Street Depts.	\$36.55
Nicollet County Recorder/Abstracter	recording fee-Port Authority	\$46.00
North Central International	equipment parts-Fire & Street Depts.	\$2,095.90
North Mankato Fire Fighters	list council meeting in calendar-Mayor/Council	\$150.00
OverDrive, Inc.	downloadable ebooks & audio books-Library	\$478.06
Paragon Printing, Mailing & Specialties	printed materials, supplies & postage-Fin, Wtr, Swr, San	\$1,656.68
Pepsi-Cola of Mankato, Inc.	pop-Unallocated, Swim Fac, Caswell & Com Dev	\$2,241.50
Petty Cash, Steven Mork	petty cash items-All Depts.	\$205.42
Rehrig Pacific Company	recycling bins-Sanitation	\$1,830.74
Rewitzer, Melvin	mileage for August-Sanitation	\$306.00
River Bend Business Products	copier maintenance-Library	\$100.13
Schwicker's Tecta America	service furnace-Mun Bldg & Fire Depts.	\$2,496.45
Select Account	September participant fee-Unallocated	\$115.29
Snell Motors, Inc.	equipment parts-Task Force	\$38.47
Spring Touch	spray dike for weeds-Flood Control	\$1,600.00

CLAIMS CONTINUED

Southern Minnesota Construction	asphalt-Street Dept.	\$3,931.61
SPS Companies, Inc.	plumbing supplies-Park Dept.	\$15.73
Staples Advantage	supplies-All Depts.	\$2,159.42
State Industrial Products	equipment parts-Shop	\$138.23
Swanston Equipment Corporation	equipment parts-Street Dept.	\$76.57
Tire Associates	tires, tire repairs & equipment parts-All Depts.	\$2,120.24
Titan Machinery	equipment parts-Street Dept.	\$437.72
USA Today	subscription renewal-Library	\$195.00
Uniforms Unlimited	badge-Police Reserves	\$102.07
US Postal Service	postage-All Depts.	\$3,000.00
Valley National Gases	welding supplies-Shop	\$244.80
Viking Electric Supply	electrical supplies-Fire, Park & Water Depts.	\$224.48
Wells Fargo Bank	interest-GO Government Bond of 2009	\$48,681.25
Wenzel Auto Electric Co.	equipment parts-Street Dept.	\$170.99
Werner Electric Supply	electrical supplies-Street & Water Depts.	\$36.10
Westman Freightliner	equipment parts-Street & Sanitation	\$309.60
Zarnoth Brush Works, Inc.	sweeper brooms-Street Dept.	\$940.61
Total		<u>\$213,987.68</u>

CLAIMS CONTINUED

General	\$79,283.23
Library	\$8,595.19
Bookmobile	\$1,202.28
Community Development	\$2,806.85
Local Option Sales Tax	\$1,902.17
Flood Control	\$1,600.00
Contingency	\$128.99
Port Authority	\$2,179.99
GO Improvement Bond of 2009	\$48,681.25
2011 Construction	\$669.79
Water	\$22,920.41
Sewer	\$3,176.24
Sanitary Collection	\$36,292.89
Storm Water	\$748.49
Public Access	\$1,798.44
Minnesota River Valley Drug Task Force	\$2,001.47
	<hr/>
Total	<u><u>\$213,987.68</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF SEPTEMBER 19, 2011

Nicollet County Recorder/Abstracter	abstract of title Lot 1 Block 1 Northport #16-Port Auth	\$476.00
Connect Business Magazine	ad-Port Authority	\$124.00
Free Press Media	ad-Port Authority	\$1,186.00
Kennedy & Kennedy Law Office	legal services-Port Authority	\$341.00
Nicollet County Recorder/Abstracter	recording fee-Port Authority	\$46.00
Petty Cash, Steven Mork	petty cash item-Port Authority	<u>\$6.99</u>
Total		<u><u>\$2,179.99</u></u>

List of Port Authority Bills in the Amount of \$2,179.99

Council Meeting of September 19, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$213,987.68

Council Meeting of September 19, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg