

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on April 18, 2011. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Freyberg, Steiner, Norland and Schindle, City Administrator Sande, Finance Director Mork, City Clerk Gehrke, Attorney Kennedy, Engineer Malm and Planner Fischer.

Approval of Minutes

Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council Workshop of April 4, 2011 and the minutes of the Council meeting of April 4, 2011, as amended. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Correspondence**Greater Mankato Growth Letter**

Mayor Dehen read a letter from Greater Mankato Growth which summarized the comments submitted at the Local Government Aid event facilitated by GMG.

Public Hearing, 7 p.m. – Review of Final Plans for Extension of T.H. 14 and CSAH 41 Interchange Project

The Mayor opened the public hearing to review the final plans for the extension of T.H. 14 and CSAH 41 Interchange Project. Administrator Sande reported the Notice of Public Hearing was published in the official newspaper. Engineer Malm gave a brief overview of the plans and proposed layout from Lookout Drive to County Road 6 and the interchange at CSAH 41. In response to a question, he reported provisions have been made for a bicycle trail on the east side and a sidewalk connection on the west side. He reported the project schedule calls for submission of request for proposals in June with construction to start this fall. Council Member Schindle inquired about semaphore lighting at the T.H. 14 off-ramp at Lookout Drive. Administrator Sande reported a temporary signal would be placed in this area during the project. Mayor Dehen asked if a temporary signal should be placed at the intersection of LorRay Drive and Howard Drive. Engineer Malm reported the design detail will be done by the contractor and they will be responsible for traffic control. Administrator Sande reported MnDOT is planning public education for drivers unfamiliar with the proposed roundabouts. Several drawings depicted that a large semi-trailer would be able to traverse the roundabouts. In response to a question from Council Member Norland, Engineer Malm reported that CSAH 6 would not intersect with T.H. 14. With no one else appearing before the Council, the Mayor closed this portion of the meeting.

Res. No. 26-11 Approving Final Layout No. 1, S.P. 5203-85 Trunk Highway 14 Improvements

Council Member Schindle moved, seconded by Council Member Steiner, to adopt Resolution No. 26-11 Approving Final Layout No. 1, S.P. 5203-85 Trunk Highway 14 Improvements. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

Open the Meeting to the Public for the First Time**Doreen Pehrson, Nicollet County Assessor's Office**

Doreen Pehrson, Nicollet County Assessor's Office, appeared before the Council and presented the 2011 values for taxes payable in 2012 for residential and commercial/industrial properties. Doreen reported new costing tables software impacted some of the properties in North Mankato. She also reported residential values for the City of North Mankato are 100.6 percent of recent sales, well within

the required 90 to 105 percent. Doreen stated homes sales in North Mankato have remained steady with 135 homes sold during the period of October 1, 2009 to September 30, 2010. During the period of October 1, 2008 to September 30, 2009, 127 homes were sold. Doreen reported the Board of Appeal and Equalization has been set for 8:30 a.m. on Thursday, April 28, 2011 in the North Mankato Police Annex Community Room. Residents with questions or concerns about the valuation of their property should contact the Assessor's Office at 507-934-0240 to schedule an appointment.

Staff Reports

City Planner

Minutes of April 14, 2011 Planning Commission Meeting

The Council accepted the minutes of the April 14, 2011 Planning Commission meeting.

Certificate of Correction, Hansen Addition No. 2

Planner Fischer introduced Warren Smith of Survey Services who presented the request for a Certificate of Correction for Hansen Addition No. 2. Mr. Smith explained the history of previous Hansen Addition plats and that as part of a proposed land sale in Hansen Addition No. 2, a title examiner believes the official plat name of Hansen Addition should be Hansen Addition to the City of North Mankato, Nicollet County, Minnesota. He indicated a Certificate of Correction is required that must be approved by the same governing body which originally approved Hansen Addition. **Council Member Steiner moved, seconded by Council Member Freyberg, to approve the Certificate of Correction. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

City Administrator

Set Public Hearing for Consideration of Amendment to Gambling Ordinance

Administrator Sande reviewed background information in response to a request from the Lake Washington Improvement Association to conduct gambling in North Mankato. He presented the current gambling ordinance which requires at least 40 percent of its active members to reside within the City, 80 percent of its active members to reside within Independent School District 77 or 100 percent of net profits generated within the City to be designated to an eligible recipient as established by the Council and located within the corporate limits of the Cities of North Mankato and Mankato. Administrator Sande reported the Lake Washington Improvement Association resides outside the ISD 77 boundaries. He reported that in order to consider a change to the gambling ordinance, it is necessary to hold a public hearing. Mayor Dehen reported the Lake Washington Improvement Association would like to competitively bid to lease a portion of Hott Shotts to conduct lawful gambling. They currently hold gambling licenses at four locations in Mankato. Council Member Norland requested additional information about Community Charities which currently holds a gambling license in Mankato. Roger Huettl, Board Member of Lake Washington Improvement Association was in attendance at the meeting. **Council Member Steiner moved, seconded by Council Member Freyberg, to set a public hearing for 7 p.m. on Monday, June 6, 2011 for consideration of amendment to the gambling ordinance. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Approve Quotation for Electrical Work – Central Business District

Administrator Sande presented a quotation from Kunkel Electric for removal of overhead electrical services in the east half of the alley behind the 200 Block of the south side of Belgrade. This project would be in conjunction with the construction of additional parking spaces on Nicollet Avenue. He reported that under a previous contract Kunkel Electric installed underground connections and street lighting as part of the Wall Street Project and removal of overhead electric lines in the Marigold

Project area. The work has been reviewed with Xcel Energy and they are prepared to do their portion of work during the early part of the month of May. As part of the quote, a new street cabinet will be installed on the east side of Nicollet Avenue. The total quote of \$30,300 includes cutting and patching of the blacktop. Administrator Sande reported discussions are currently being held with property owners regarding the possible repaving of both the public and private portions on a cost-sharing basis with the businesses and this may change the total amount of the quote. Assistant Construction Inspector Derek Tostenson was in attendance and in response to a question reported additional street lights will be added in the area of the Nicollet Avenue parking lot. **Council Member Norland moved, seconded by Council Member Steiner, to approve the quotation from Kunkel Electric for electrical work in the Central Business District in the amount of \$30,300 subject to an addition for asphalt paving. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

City Clerk

Large Group Permit for Relay for Life Volleyball Tournament, Spring Lake Park

Clerk Gehrke presented an application for a large group permit for Relay for Life to hold a volleyball tournament at Spring Lake Park from 8 a.m. to 6 p.m. on Sunday, June 19, 2011. **Council Member Norland moved, seconded by Council Member Steiner, to approve the large group permit for Relay for Life to hold a volleyball tournament from 8 a.m. to 6 p.m. on Sunday, June 19, 2011 at Spring Lake Park. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Parade Permit for American Heart Association Heart Walk, Spring Lake Park

Clerk Gehrke presented an application for a permit for the American Heart Association to hold their Heart Walk from 8 a.m. to 11 a.m. on Saturday, August 20, 2011 at Spring Lake Park. The North Mankato Police Chief has approved this application. **Council Member Steiner moved, seconded by Council Member Norland, to approve the parade permit for the American Heart Association Heart Walk from 8 a.m. to 11 a.m. on Saturday, August 20, 2011 at Spring Lake Park. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Audio and Large Group Permit for American Heart Association Heart Walk, Spring Lake Park

Clerk Gehrke presented an application for an audio and large group permit for the American Heart Association to hold their Heart Walk at Spring Lake Park from 7 a.m. to 12 noon on Saturday, August 20, 2011. **Council Member Schindle moved, seconded by Council Member Norland, to approve the audio and large group permit for the American Heart Association Heart Walk to be held from 7 a.m. to 12 noon on Saturday, August 20, 2011 at Spring Lake Park. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Application for Temporary 3.2 Malt Liquor and Wine License, North Mankato Civic & Commerce Association for Fun Days, July 7-10, 2011, Wheeler Park

Clerk Gehrke presented an application for a temporary 3.2 liquor and wine license for the North Mankato Civic & Commerce Association to serve 3.2 liquor and wine at North Mankato Fun Days, July 7-10, 2011 at Wheeler Park. **Council Member Steiner moved, seconded by Council Member Norland, to approve the temporary 3.2 liquor and wine license for North Mankato Civic & Commerce Association for North Mankato Fun Days, July 7-10, 2011 at Wheeler Park. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Finance Director

Res. No. 27-11 Declaring Costs to be Assessed for Municipal Charges – 834 South Avenue

Finance Director Mork presented Resolution No. 27-11 for costs to be assessed in the amount of \$400 for curb box repair at 834 South Avenue. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 27-11 Declaring Costs to be Assessed for Municipal Charges at 834 South Avenue. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

Res. No. 28-11 Declaring Costs to be Assessed for Municipal Charges – 1948 Howard Drive

Finance Director Mork presented Resolution No. 28-11 for costs to be assessed in the amount of \$400 for curb box repair at 1948 Howard Drive. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 28-11 Declaring Costs to be Assessed for Municipal Charges at 1948 Howard Drive. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

City Engineer

Engineer Malm reported that he has received the layouts for the Highway 169 corridor from the Minnesota Department of Transportation and the plans will be forwarded to the Council.

Report from Council Members

Council Member Norland

YWCA Support

Council Member Norland reported the YWCA is not going forward with their request for funds from the Charitable Gambling Fund because they have received support from the United Way. Administrator Sande reported the YWCA is on the 10% list and eligible for funds from the Charitable Gambling Fund. Council Member Norland will pass this information to the YWCA Executive Director.

Council Member Schindle

Council Member Schindle reported he attended the All Seasons Arena Board meeting on Friday, April 8, 2011. He reported the Board reviewed the bylaws and the proposed changes will be distributed to the Council for consideration at a future Council meeting.

Report from the Mayor

Proclamation for Arbor Day, April 29, 2011

Mayor Dehen read a proclamation urging all citizens to support efforts to protect our trees and woodland, plant trees to promote the well being of present and future generations and proclaiming April 29, 2011 as Arbor Day in the City of North Mankato.

Appointment to VINE Development Team

Mayor Dehen asked the Council to suggest a representative to serve on the VINE Development Team.

The Mayor reported that “Coffee with the Council” was held from 10 a.m. to 11 a.m. on Saturday, April 9, 2011 at Beans Plus with the Mankato Area Fair Trade Town Initiative providing the coffee and pastries.

The Mayor referenced the letter from the City Attorney the Council recently received titled Electronics and Elected Officials. He asked that all correspondence be sent through the City Administrator or City Clerk to avoid possible violation of the Open Meeting Law.

Open the Meeting to the Public for the Second Time

Kim Spears, 916 South Avenue

Kim Spears, 916 South Avenue, appeared before the Council and asked if the City only considered one quote for the electrical work in the Central Business District. Administrator Sande reported Kunkel Electric has recently completed the electrical work on the other side of Belgrade and was asked to quote the additional work.

Bills and Appropriations

Council Member Steiner moved, seconded by Council Member Norland, to approve all bills and appropriations in the amount of \$216,511.74. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 7:55 p.m.

Mayor

City Clerk

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
April 26, 2011

The Nicollet County Board of Commissioners met in special session on Tuesday, April 26, 2011 9:00 a.m. with Chair James Stenson presiding. Commissioners David Haack, Marie Dranttel, and Jack Kolars were present. Also present were County Attorney Michael Riley, Auditor-Treasurer Bridgette Kennedy, Administrator Robert Podhradsky, and Recording Secretary Margo Brown. Commissioner Dr. Bruce Beatty was excused.

Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to approve the minutes of the March 22, 2011 Board meeting. The motion carried unanimously.

Under public appearances, Mr. Jerry Yushta addressed the issue of rumble strips. He is concerned about the rights of bicyclists and the hazards of rumble strips along the side of the road. He provided pictures showing County highways/rumble strips and also distributed written documentation noting his concerns and State regulations. Chair Stenson noted that he also received an e-mail from a local citizen regarding rumble strip hazards for bicyclists.

Upon a motion by Commissioner Haack and seconded by Dranttel, it was moved to approve the County bills as presented. On a roll call vote, all Commissioners present voted yes and the motion carried unanimously.

List bills

Mr. Bruce Casey, representing Minnesota Counties Intergovernmental Trust (MCIT), appeared before the Board to provide information and a report on the activities and programs handled through this agency. He noted that they handle issues relating to property/casualty, Worker's Compensation, and much more. He provided information about some of the resources that are available to members, as well as training that is provided.

Social Services Director Joan Tesdahl appeared before the Board to request approval of the Social Services bills. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to approve the Social Service bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Margo Brown, representing the Human Resources Department, addressed the Board to inform them of a replacement hiring:

Sheriff David Lange has hired Sean Considine as a part time Correctional Officer to replace Nick Smith. Mr. Considine began his employment on April 8, 2011 at a salary of \$13.93 per hour.

Ms. Brown also noted information about several end of probation requests one for Social Services and the other for Public Health. Upon a motion by Commissioner Dranttel and seconded by Kolars, it was moved to accept the recommendation of the Human Resources Department for:

the Social Services Director and approve the end of probation request for Social Worker Jayme Schoevers and declare that she is a regular Nicollet County employee, effective May 4, 2011, and

the Public Health Director and approve the end of probation request for Home Care Nurse Jennifer Harman and declare that she is a regular Nicollet County employee, effective April 27, 2011.

The motion carried unanimously.

Public Works Director Seth Greenwood addressed the Board to request approval to advertise for bids for a Rumble StripE Safety Project. He noted that Nicollet County has been awarded federal funds that will cover 90% of the project. He also talked about the specific issue of Rumble Strips and Rumble StripEs, noting that they have been proven to make highways much safer for vehicular traffic. There was discussion of rumble strips in the center of the highway, the possibility of making the lanes narrower in order to make the shoulder wider, and a question by Ridgely Township about rumble strips. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to accept the recommendation of the Public Works Department and authorize advertisement for bids on the Rumble StripE Safety Project on June 1 at 11:00 a.m. On a roll call vote, Commissioners Kolars, Haack and Dranttel voted yes and Commissioner Stenson abstained. The motion carried 3-1.

The Public Works Director requested that the Board award the contract for 2011 Seal Coating. The following bids were received:

MEIGS Paving Asphalts & Emulsions	\$1.8329 per gallon
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Upon a motion by Commissioner Stenson and seconded by Haack, it was moved to accept the recommendation of the Public Works Director and award the bid for 2011 Seal Coating to MEIGS Paving Asphalts & Emulsions of Portage, WI in the amount of \$1.8329 per gallon. The motion carried unanimously.

Public Works Director Greenwood provided the Board with information about a federal assistance grant to help with making repairs following the flood in the Fall of 2010. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to accept the recommendation of the Public Works Director and approve the State of Minnesota sub-grant agreement for federal assistance following the flood in the fall of 2010, and authorize the Board Chair and Administrator to sign the document. The motion carried unanimously.

The Public Works Director also requested approval of several ditch repair reports. Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to accept the recommendation of the Public Works Director and approve the following ditch repair reports:

Report Number 11-3	County Ditch 71	Section 30-111-27
Report Number 11-4	County Ditch 71	Section 30-111-27
Report Number 11-5	County Ditch 4	Section 3-109-28
Report Number 11-6	County Ditch C-32, Lat. 1Br.B	

The motion carried unanimously.

At this time, the Commissioners and a number of Department Heads and staff viewed a Legislative Update Video provided to us by the Association of Minnesota Counties.

Environmental Services Deputy Zoning Administrator Rob Redding appeared before the Board to request approval of several conditional use permits. Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to accept the Planning and

Zoning Advisory Commission's April 18, 2011 report, recommendations, and findings as submitted therein, which includes the following conditional use permit:

Erik Mann Permit No. C-06-11 Belgrade Township
The motion carried unanimously.

Environmental Services Deputy Zoning Administrator Rob Redding appeared before the Board to request approval of several conditional use permits. Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to accept the Planning and Zoning Advisory Commission's April 18, 2011 report, recommendations, and findings as submitted therein, which includes the following conditional use permit:

M. R. Paving & Excavating
Richard Guemmer Permit No. C-07-11 Courtland Township
On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Environmental Services Deputy Zoning Administrator Rob Redding appeared before the Board to request approval of several conditional use permits. Mr. Jeff Carlstrom, a representative of New Ulm Quartzite Quarries, was present to answer a few questions. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to accept the Planning and Zoning Advisory Commission's April 18, 2011 report, recommendations, and findings as submitted therein, which includes the following conditional use permit:

New Ulm Quartzite Quarries Permit No. C-09-11 Courtland Township
The motion carried unanimously.

Environmental Services Deputy Zoning Administrator Rob Redding appeared before the Board to request approval of several conditional use permits. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to accept the Planning and Zoning Advisory Commission's April 18, 2011 report, recommendations, and findings as submitted therein, which includes the following conditional use permit:

Bonita Boerboom
Belgrade Pullets Permit No. C-08-11 Belgrade Township
The motion carried unanimously.

Denise Wright, Emergency Management Director, appeared before the Board to request approval of a resolution requesting a presidential declaration. She noted that this is for the losses due to the spring floods of 2011. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to accept the recommendation of the Emergency Management Director and adopt the resolution requesting a presidential declaration of a major disaster, due to flooding in the spring of 2011. The motion carried unanimously.

REQUESTING A PRESIDENTIAL DECLARATION OF A MAJOR DISASTER
WHEREAS, the County of Nicollet, Minnesota has sustained severe losses of a major proportion, brought on by the spring floods of 2011, and

WHEREAS, Nicollet County is a public entity within the State of Minnesota, and
WHEREAS, substantial damage to public property has occurred, and the cost of recovery from this disaster is beyond the resources within the county and state and federal resources are necessary now.

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners, for and on behalf of the citizens of Nicollet County, request the governor of the State of Minnesota to petition the President of the United States to declare the County of Nicollet, Minnesota to be a major disaster area through appropriate channels, and

BE IT FURTHER RESOLVED, that this request is for both the public assistance program and the individual assistance program as offered through Public Law 93-288, and
BE IT FURTHER RESOLVED, that the Nicollet County Emergency Management Director, Denise A. Wright, is authorized to coordinate the damage survey teams with local government and assist in the administration of the disaster recovery process as needed.

County Auditor-Treasurer Bridgette Kennedy addressed the Board to request approval of several applications for abatement. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to accept the recommendation of the County Auditor-Treasurer's Office and approve the following applications for abatement:

For Marilyn Biedscheid of 42280 Judson Bottom Road, North Mankato MN for property located at parcels 01.107.0200, 01.106.1200 in Belgrade Township for taxes payable in 2011 in the amount of \$368.00.

For Michael Wilen and Rhonda Dass of 312 Nicollet Avenue, North Mankato MN for property located at parcel number 18.685.0880 in North Mankato for taxes payable in 2011 in the amount of \$302.00.

For Kenneth and June Weilage of 49197 US Highway 169, North Mankato MN for property located at parcel number 01.024.0400 in North Mankato for taxes payable in 2011 in the amount of \$247.00.

For Thomas and Jean Ahl of 731 Pioneer Avenue, Lafayette MN for property located at parcel 15.681.0350 in the City of Lafayette for taxes payable in 2011 in the amount of \$156.00.

The motion carried unanimously.

Ms. Kennedy also requested approval of an application for an exempt gambling permit. Upon a motion by Commissioner Haack and seconded by Dranttel, it was moved to accept the recommendation of the Auditor-Treasurer and approve the application for exempt gambling permit for Habitat for Humanity of South Central Minnesota for a permit at North Links Golf Course. The motion carried unanimously.

County Administrator provided information about the following items/meetings:

- Received an e-mail from Judy Hanson regarding Regional Libraries and legislative proposals relating to the removal of the Library Maintenance of Effort (MOE), pay equity, and other items.
- Reminder of the Joint Meeting with Blue Earth County on May 10, 2011 following the Board meeting, with the time and location yet to be determined.
- Information relating to the Minnesota Redesign Program and the 'MAGIC' Act. AMC is requesting that counties pass a resolution regarding support of this issue. The item will be put on the next meeting agenda for discussion/consideration.

Chair James Stenson reported on the following past and future activities/meetings, including:

- Written report will be submitted by James Stenson for inclusion in the minutes.

The Commissioners reported on various past and future activities/meetings, including:

Commissioner Jack Kolars

- No Report

Commissioner Dr. Bruce Beatty

- Excused

Commissioner David Haack

- No report

Commissioner Marie Dranttel

- No report

Upon a motion by Commissioner Haack and seconded by Stenson, it was moved to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

There was discussion on whether to reserve a booth at the 2011 Nicollet County Fair. Upon a motion by Commissioner Stenson, it was moved to donate \$75.00 to the Nicollet County Agricultural Society (Fair Board), but not reserve a booth at the upcoming County Fair. Following discussion, the motion was withdrawn. There will be additional discussion at the next meeting

Upon a motion by Commissioner Dranttel and seconded by Stenson, it was moved to adjourn the meeting at 11:55 a.m.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9A	Department: Planner	Council Meeting Date: 5/2/11
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TITLE OF ISSUE: Amendment to the 2010-2014 HUD Consolidated Plan

BACKGROUND AND SUPPLEMENTAL INFORMATION: A Public Hearing was held at the April 4, 2011 Council meeting. Since the original submittal of the 2010-2014 HUD Consolidated Plan, staff has identified other potential uses of Community Development Block Grant (CDBG) funds not identified in the Plan. To include new uses of CDBG funding into the plan, it is necessary to amend the plan.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve amendment of 2010-2014 Consolidated Plan.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

	Aye	Nay			
	_____	_____	Steiner		
	_____	_____	Norland		
	_____	_____	Schindle		
	_____	_____	Freyberg		
	_____	_____	Dehen		

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
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Other (specify) _____				

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
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<input type="checkbox"/>	Table until: _____
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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9B	Department: Planner	Council Meeting Date: 5/2/11																																															
TITLE OF ISSUE: Approval of 2011 Community Development Block Grant (CDBG) Action Plan																																																	
BACKGROUND AND SUPPLEMENTAL INFORMATION: A public hearing was held at the April 4, 2011 Council meeting. It is necessary to develop a 2011 Action Plan for the use of 2011-2012 Community Development Block Grant (CDBG) funds. Staff is recommending projects which include assistance to the Small Business Development Corporation (SBDC), property acquisition (202 Christensen Street), building acquisition contribution (238 Belgrade Avenue) and program administration for total funding of \$84,000.																																																	
<i>If additional space is required, attach a separate sheet</i>																																																	
REQUESTED COUNCIL ACTION: Approve 2011 Community Development Block Grant (CDBG) Action Plan.																																																	
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">SBDC Overview of Services</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		SBDC Overview of Services			_____					_____					_____				
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Small Business Development Center

Overview of Services



Presented to the North Mankato City Council

May 2, 2011

Michael E. Nolan, Director

Overview

The South Central Minnesota Small Business Development Center (SBDC) is one of approximately 1,000 service centers hosted by leading universities, colleges and state economic development agencies across the country. We are funded through a partnership with the U.S. Small Business Administration and regional support partners.

Small business owners and aspiring entrepreneurs can go to their local SBDCs for free, face-to-face, customized business consulting and at-cost training that is specifically tailored to meet the needs of the region's business community. America's SBDC network is a nationally accredited, cost-effective way to create jobs, grow the economy, enhance American competitiveness and fulfill the American dream.

It is no secret that these small businesses will lead the way in getting our state out of the economic slump. While it is inevitable that some of these businesses will close, the vast majority can be prevented by services provided by our professional business consultants, including: how to access new capital, how to grow and compete in existing and new markets, and how to manage financial health for long-term viability.

While the SBDC does not directly administer loan or grant programs, we help businesses assess funding options and opportunities, identify financing sources, evaluate eligibility and prepare documentation that lenders require. Lenders know that companies are more likely to succeed and repay loans if they work closely with SBDC consultants to develop realistic financial projections, develop thorough business plans, ensure adequate capital and arrange appropriate financing.

The South Central SBDC

A sizeable number of our clients are in the dynamic start-up mode, while a majority of clients are existing businesses searching for stability or planning for growth.

Our region's goal is to provide over 3,000 hours of no-cost business consulting and low-cost training to business at all stages of development.

Our region is up 37% from last year at this time. We have had over 90 new client inquiries in the first quarter of 2011.

	Clients	Sessions	Consulting Hours	Average per Client
1 st qtr 2011	131	409	731	5.6 hours
1 st qtr 2010	112	293	534	4.8 hours

Economic Impact:

2010 Loans	Submitted \$10.0 million	Approved \$8.9 million
2009 Loans	Submitted \$10.2 million	Approved \$8.8 million

SBDC Core Consulting Services**Business Accounting/Budgets**

Consulting associated with accounting and recordkeeping issues, or assistance with accounting applications such as QuickBooks.

Business Plan

Consulting associated with the development of a business plan, including but not limited to, identifying and researching competitors, preparing and analyzing sales and financial projections, and critiquing.

Buy/Sell Business

Consulting associated with the overall topic of buying or selling a business including issues, processes, data collection, excludes actual work on market planning, business planning, financial projections and financing.

Cash Flow Management

Consulting associated with financial analysis or cost control issues, completing feasibility studies, or completing financial analysis not related to the preparation of a loan package or request for financing.

Financing/Capital

Consulting associated with debt and/or equity financing and financing alternatives, investigation of potential financing sources, telephone or conferences with lenders, preparing projections related to a loan package or request for financing, or other preparation of loan packages or request for financing.

Marketing/Sales

Consulting associated with the key areas of marketing, including product, price, place and promotion, which cover issues such as the type of product to be marketed, brand name, pricing, advertising, publicity, geographical coverage, retailing, and distribution. This may include marketing plan development and examination and investigation of expanding the marketplace.

Start-up Assistance

Consulting associated with the basic requirements in the pursuit to start a new business, including but not limited to business formation, structure, registration, regulation, and business taxes. Excluded in this category is actual work on a business plan, marketing plan, financial projections and financing.

Partnerships

Our primary funding and advisory partners are Minnesota State University, South Central College, Region Nine Development Commission, Greater Mankato Growth and Southern Minnesota Initiative Foundation.

The South Central SBDC has more funding partners (40+) than any other center in the Minnesota SBDC network. These organizations, education institutions, banks, cities, counties and EDAs recognize the positive relationship between their investment in nurturing small business and the economic well-being of their communities.

As of January 1, 2011 the SBDC is hosted at **Minnesota State University, Mankato**. We are involving MSU faculty and students to leverage the University's business, research and entrepreneurship assets. We are already working closely with MSU's College of Extended Learning to offer strategic, management-level business education opportunities such as Profit Mastery®.

To deliver the specialized, technical training that small businesses need, we are partnering with **South Central College** to serve as the SBDC Education Center. Both classroom and convenient on-line courses are being offered.

SBDC is assisting **Sibley County** in serving low to moderate income businesspeople as a technical service provider under the county's CDBG (Community Development Block Grant).

We are coordinating with the **Faribault County Development Corporation** to deliver business consulting and workshops in that county.

These are just a few examples of your SBDC's wide network of partners and leveraged resources.

Testimonials

In regards to the City of North Mankato/Port Authority's continued support of the SBDC, I just wanted to relay our thoughts on the matter. When we started Angie's Kettle Corn 10 years ago, little did we know that we would grow to over 150 employees and become one of the leading Kettle Corn manufacturers in the country. As you know we started in our garage and over the years expanded into a few different commercial locations. The City of North Mankato, Region Nine, SMIF and SBDC was there to help with financing, paperwork, and much needed business advice.

We have heard that not all council members may be in favor of continued support of the SBDC. Angie and I continue to work with Mike Nolan at the SBDC and have been impressed with the organization he has built. Please feel free to share this email of support for the SBDC with any council members.

Dan and Angie Bastian
Angie's Kettle Corn

"I find myself very fortunate to have found Mike Nolan and his colleagues with the SBDC. Their vast knowledge base and combined experience have made what seemed to be large hurdles become very manageable obstacles -- and continue to make this process even easier."

Jerry Kramer
Connectors Audio & Video Services, Mankato, MN

"The team at the SBDC provided valuable resources and advice that has helped Anthony Office Solutions grow and flourish."

Holly Anthony
Anthony Office Solutions, Mankato, MN

Staff and Professional Business Consultants

Michael E. Nolan, Director

Mike has a long history of business successes in the broadcast industry, self- started e-commerce companies as well as consulting and angel investing. He has an MBA from the Melbourne Business School, and is currently seeking his Economic Development Finance Professional Certification. He has taught entrepreneurship and MBA courses in Minnesota, Germany and South Africa.

Julie Nelson, Program Coordinator

Julie brings 13 years of professional economic development experience to the position having served with Valley Industrial Development Corporation/Greater Mankato Economic Development Corporation. She is a Certified Business Expansion and Retention Consultant and is in the process of earning Economic Development Finance Professional Certification.

Bob Jagdfeld, Professional Business Consultant

Bob is past president of US Bank in Mankato and past CEO of United Prairie Bank. He currently consults with metro and outstate banks and with the SBDC in south central Minnesota. Bob is an expert at SBA loan packaging, risk assessment and small business management.

David Stougaard, Professional Business Consultant

Dave is a former loan officer with AgStar Financial Services, and is completing his MBA at Minnesota State University, Mankato. He is an expert at financial projections and small business loan packaging.

Wendy Anderson, Professional Business Consultant

A former educator and restaurant owner, Wendy brings years of business building and entrepreneurial skills to the Small Business Development Center. She is a QuickBooks certified professional, and is an expert at SBA loan packaging.

Kent Carlson, Professional Business Consultant – CPA (retired)

Kent has provided 25 years of consulting services to dozens of companies in the Midwest. In addition to financial expertise and loan origination skills, he possesses a keen understanding of e-commerce and on-line auction profitability.

Janeth Fisher-Romero, Professional Business Consultant

Janeth moved to Minnesota in 2008 from her native Colombia, where she was attending law school. She is currently completing her degree in International Business at Minnesota State University, Mankato. Janeth assists the SBDC with translation services and serves as primary consultant for the Entrepreneur Doorway Project, which serves minority and immigrant clients.

Nancy Frederickson, Professional Business Consultant

Nancy has 30+ years of experience as an accounting professional, is a Certified QuickBooks Pro Advisor, and an SBDC consultant since 2002.

Nancy Pehling, Professional Business Consultant

Nancy has more than three decades of experience in marketing, business development and individual coaching. She also assists all of our clients enrolled in Project GATE (Growing America through Entrepreneurship) for dislocated workers.

April 27, 2001

Mr. Wendell Sande
City Administrator
City of North Mankato

Via Email
wsande@northmankato.com

**MINNESOTA SMALL BUSINESS
DEVELOPMENT CENTERS**



*Shaping
the Future of
Small Business*

Minnesota Department of
Employment and Economic Development
1st National Bank Building
332 Minnesota Street, Suite E200
St. Paul, MN 55101-1351 USA
651-556-8427
800-657-3858
Fax: 651-296-5287
TTY: 651-296-3900

Dear Mr. Sande,

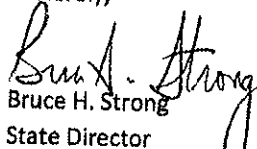
I am writing at the request of Michael Nolan, current director of the South Central Regional Office of the Small Business Development Network (SC-SBDC), in regard to your request for audited financial statements for 2010 for the SC-SBDC.

The individual regional offices of the SBDC Network do not provide audited financial statements. However, the Lead Office of the SBDC Network does conduct an annual site review of each regional office, during which we thoroughly review the entire operation of each center, including their financial records. We have just concluded our review of the SC-SBDC for calendar year 2010, the final results of which are still pending. However, I can share with you the submitted 2010 budget (attached) which has been approved by our office and was reviewed in detail during this most recent site visit.

As you know, the SC-SBDC was relocated in January 2011, from the Region Nine Development Commission to Minnesota State University, Mankato. The SC-SBDC is now under the direction of Robert Hoffman, MSU's Vice President of Strategic Business, Education and Regional Partnerships and SC-SBDC Regional Director, Michael Nolan. We firmly believe this move was in the best interest of the SBDC program, the south central region and the state as a whole. I was very impressed during our site visit and I have every confidence in the direction and leadership of the SC-SBDC. This new partnership provides exciting new opportunities for the SC-SBDC and its small business clients throughout the region. We sincerely appreciate North Mankato's past support of the program and I hope you will continue to support the SC-SBDC to the fullest extent possible.

I have also attached a copy of the 2011 SC-SBDC submitted budget for your convenience. If you have any questions about the SBDC Network or the South Central Regional Office, please don't hesitate to contact me.

Sincerely,


Bruce H. Strong
State Director

Minnesota Small Business Development Center Network

2010 Budget	State Award	Cash match	In-Kind	Grantee Indirect	Total
Personnel	116,000	32,500			148,500
Fringe	41,250	11,500			52,750
Travel	7,500	8,250			15,750
Equipment					-
Supplies		4,250			4,250
Contracts					-
Consultants	30,250	10,000	41,500		81,750
Other		21,000			21,000
Indirect				48,000	48,000
Total	195,000	87,500	41,500	48,000	372,000

2010 Actual	State Award	Cash match	In-Kind	Grantee Indirect	Total
Personnel	105,446	19,301			124,747
Fringe	37,107	7,081			44,188
Travel	6,761	-			6,761
Equipment					-
Supplies		7,420			7,420
Contracts					-
Consultants	45,686	10,000	42,143		97,829
Other		25,523			25,523
Indirect				43,012	43,012
Total	195,000	69,325	42,143	43,012	349,480

2011 Budget	State Award	Cash match	In-Kind	Grantee Indirect	Total
Personnel	129,000	-			129,000
Fringe	43,000	-			43,000
Travel	-	8,500			8,500
Equipment					-
Supplies		2,500			2,500
Contracts		82,500			82,500
Consultants	28,000	26,500			54,500
Other		10,000	10,000		20,000
Indirect				60,000	60,000
Total	200,000	130,000	10,000	60,000	400,000

Wendell Sande

From: Dan Bastian [snack@angieskettlecorn.com]

Sent: Sunday, April 17, 2011 2:37 PM

To: wsande@northmankato.com

Cc: Dan Bastian; Angie Bastian

Subject: SBDC support

Hi Wendell. Thanks for meeting up with us on Friday. Appreciate all your support.

In regards to the City of North Mankato/Port Authority's continued support of the SBDC, I just wanted to relay our thoughts on the matter. When we started Angie's Kettle Corn 10 years ago, little did we know that we would grow to over 150 employees and become one of the leading Kettle Corn manufacturers in the country. As you know we started in our garage and over the years expanded into a few different commercial locations. The City of North Mankato, Region Nine, SMIF and SBDC was there to help with financing, paperwork, and much needed business advice.

We have heard that not all council members may be in favor of continued support of the SBDC. Angie and I continue to work with Mike Nolan at the SBDC and have been impressed with the organization he has built. Please feel free to share this email of support for the SBDC with any council members.

Dan and Angie Bastian

e: snack@angieskettlecorn.com

c: 507-382-3693

p: 507-387-3886

f: 507 387 3889

Angie's Kettle Corn

The Perfect Balance of Sweetness and Salt

www.angieskettlecorn.com

City of North Mankato

Wendell Sande, City Council;

Thank you for the opportunity to address all of you on what an astonishing job Wendy Anderson and the SBDC has done for Monarch Wildlife Systems. I met with Wendy in January of 2010 to discuss my business outline and what is required for my vision to become actuality. We started by developing a business plan that included Executive summaries, Market Analysis, and Financial Planning, all new to me. With the help of the SBDC, understanding the full scope of starting and operating a business was put into perspective. With the help of Wendy and the SBDC I have been able to see execution of my dream almost immediately. The SBDC helped in securing a Grant from the City of North Mankato, set up opportunities for small business loans, and provided a wealth of information. The SBDC holds many workshops helping gain knowledge vital to success. Again without the great service of SBDC and Wendy Anderson the success that Monarch Wildlife is enjoying would not have been accomplished.

Jeff Henry

Monarch Wildlife Systems

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9C	Department: Planner	Council Meeting Date: 5/2/11																																																					
TITLE OF ISSUE: Set Public Hearing for June 6, 2011 to Amend the HUD 2010 Action Plan																																																							
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: The HUD 2010 Action Plan provides for the use of 2010 CDBG funds towards individual down payment assistance grants for income qualified persons to purchase existing homes or build new homes. After 10 months of the funds being available, only one (1) grant has been issued. As permitted by HUD, staff is proposing to discontinue the down payment assistance grant program and use the 2010 CDBG funds to acquire a residential dwelling at 706 Range Street. According to HUD regulations, a public hearing is necessary to reallocate the 2010 CDBG funds.</p> <p style="text-align: right; font-style: italic; font-size: small;">If additional space is required, attach a separate sheet</p>																																																							
REQUESTED COUNCIL ACTION: Set Public Hearing for June 6, 2011.																																																							
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 50%;"></td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Norland</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Schindle</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Dehen</td> </tr> </table>		Aye	Nay		_____			Steiner	_____			Norland	_____			Schindle	_____			Freyberg	_____			Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2">Other (specify) _____</td> <td colspan="3">Memo, Notice of Public Hearing</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Memo, Notice of Public Hearing			_____					_____					_____				
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M E M O R A N D U M

TO: Honorable Mayor and City Council

FROM: Michael Fischer, City Planner

DATE: April 28, 2011

SUBJECT: HUD 2010 Action Plan Amendment

In 2010, the City Council approved the Housing and Urban Development (HUD) Community Development Block Grant Program (CDBG) 2010-2011 Action Plan. In this Plan, the City dedicated its annual CDBG funds towards providing down payment assistance grants for income qualified home buyers to either build a new single-family dwelling or buy an existing one. In the ten months the funding has been available, we have issued one (1) down payment assistance grant.

As the demand for these grants is minimal, the City is proposing to use the CDBG funds for other purposes. According to HUD, it is necessary to amend the 2010-2011 Action Plan to use the funds for other projects not listed in the original Action Plan. As part of the amendment process, a public hearing is required by HUD.

As approximately \$80,000 of CDBG funding exists from our 2010 allocation, staff is recommending those funds be used to acquire the house and property at 706 Range Street. The purchase of this property would begin a residential redevelopment effort in this area. The property is currently on the market listed at \$79,900.

NOTICE OF PUBLIC HEARING
TO AMEND HUD 2010 ACTION PLAN

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 6th day of June, 2011, to hold a public hearing to amend the HUD 2010 Action Plan.

Such persons as desire to be heard with reference to the proposed amendment to the HUD 2010 Action Plan will be heard at this meeting.

Dated this 2nd day of May 2011.

Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10A	Department: Admin.	Council Meeting Date: 5/2/11																											
TITLE OF ISSUE: Award Quotation for Parking Improvements on Nicollet Avenue																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: Quotations will be received on Friday, April 29, 2011 and a quote tabulation will be sent out at that time.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Award quotation for parking improvements on Nicollet Avenue.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11A	Department: City Clerk	Council Meeting Date: 5/2/11
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TITLE OF ISSUE: Parade Permit for North Mankato Fun Days Kiddie Parade, July 8, 2011

BACKGROUND AND SUPPLEMENTAL INFORMATION: The Mankato Community Education and Recreation Department has submitted an application for a parade permit for the Fun Days Kiddie Parade on Friday, July 8, 2011 from 6:15 p.m. to 7:30 p.m. A map of the parade route is attached.
<i>If additional space is required, attach a separate sheet</i>

REQUESTED COUNCIL ACTION: Approval of Application for Parade Permit for Fun Days Kiddie Parade.

For Clerk's Use:																			
Motion By: _____ Second By: _____																			
Vote Record: <table style="margin-left: 20px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	
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SUPPORTING DOCUMENTS ATTACHED				
Resolution	Ordinance	Contract	Minutes	Map
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Other (specify) _____		Parade Permit		

<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting
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<input type="checkbox"/>	Refer to: _____
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<input type="checkbox"/>	Other: _____



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to the Chief of Police at least fourteen (14) days in advance of the parade date.

Applicant Information

Name: Dennis Kemp

Address: 1814 Mary Lane

City: North Mankato State: MN Zip: 56003

Telephone: (507) 381-6606

Sponsoring Organization: Community Education & Recreation

Address: Lincoln Community Center, 110 Fulton Street

City: Mankato State: MN Zip: 56001

Telephone: (507) 387-5501

Occasion for Parade: North Mankato Fun Days Kiddie Parade

Date of Parade: Friday, July 8, 2011 Estimated Length of Parade: 8 Blocks

Estimated Starting Time: 6:15 p.m. Estimated Finish Time: 7:30 p.m.

General Composition of Parade: Kids with decorated bikes, trikes and wagons.

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Applicant [Signature]

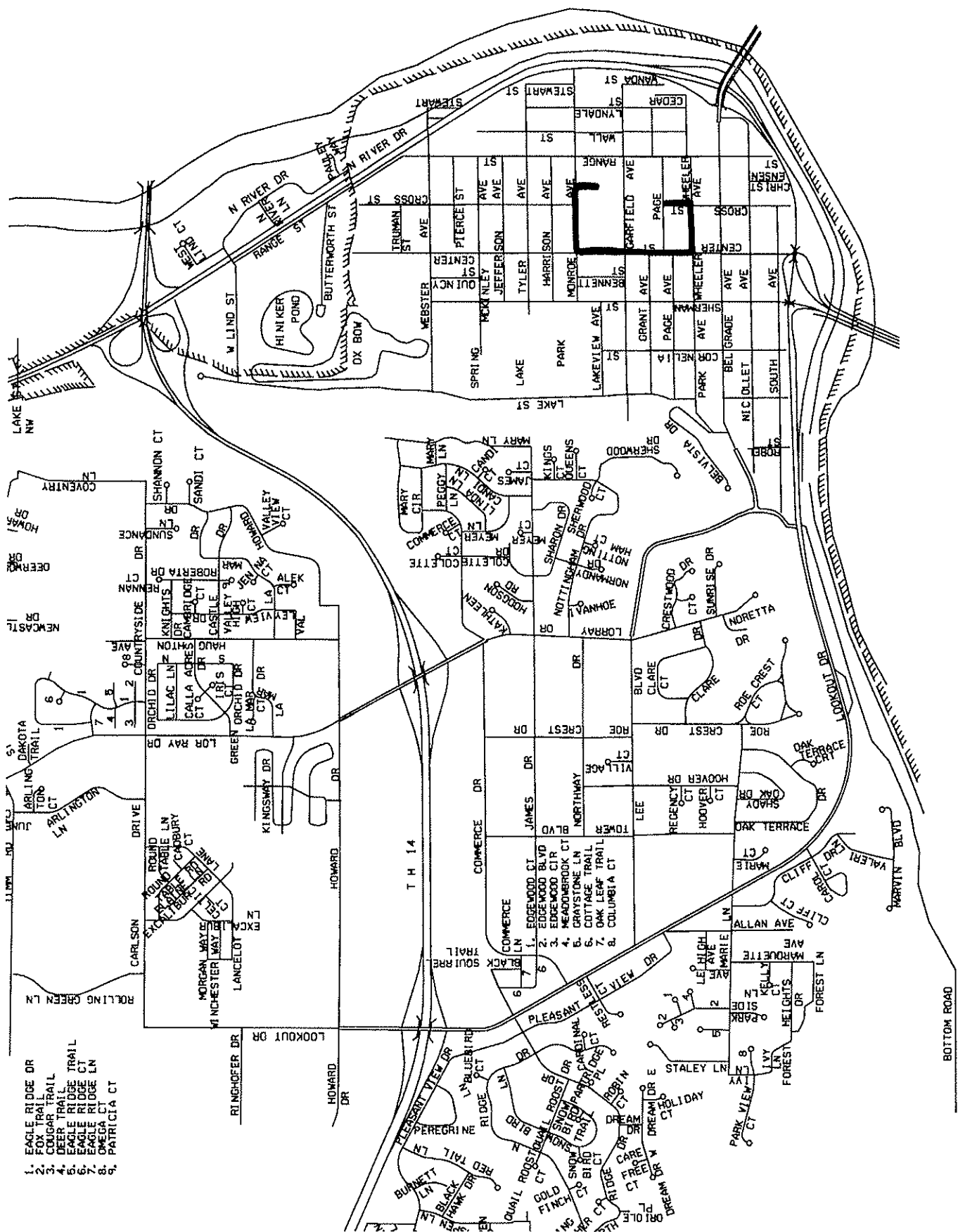
Date 4/18/11

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

Chief of Police #701

Date 04-19-11

COMMENTS/ADDITIONAL STIPULATIONS:



- 1. EAGLE RIDGE DR
- 2. FOX TRAIL
- 3. COUGAR TRAIL
- 4. DEER TRAIL
- 5. EAGLE RIDGE TRAIL
- 6. EAGLE RIDGE CT
- 7. EAGLE RIDGE LN
- 8. DAKOTA TRAIL
- 9. PATRICIA CT

BOTTOM ROAD

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11B	Department: City Clerk	Council Meeting Date: 5/2/11																																																				
TITLE OF ISSUE: Parade Permit for North Mankato Fun Days Parade, July 9, 2011																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: The North Mankato Civic & Commerce Association has submitted an application for a parade permit for the Fun Days Parade on Saturday, July 9, 2011 from 11 a.m. to 2 p.m.																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: Approval of Application for Parade Permit for Fun Days Parade.																																																						
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Parade Permit</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Parade Permit			_____					_____					_____					_____				
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CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to the Chief of Police at least fourteen (14) days in advance of the parade date.

Applicant Information

Name: Dennis Kemp

Address: 1814 Mary Lane

City: North Mankato State: MN Zip: 56003

Telephone: (507) 381-6606

Sponsoring Organization: North Mankato Civic & Commerce Association

Address: P.O. Box 2164

City: North Mankato State: MN Zip: 56003

Telephone: (507) 625-4141

Occasion for Parade: North Mankato Fun Days Parade

Date of Parade: Sat., July 9, 2011 Estimated Length of Parade: 100 Units

Estimated Starting Time: 11 a.m. Estimated Finish Time: 2 p.m.

General Composition of Parade: Variety of commercial and non-profit entries

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Applicant [Signature]

Date 9/18/11

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

Chief of Police [Signature] # 701

Date 04-19-11

COMMENTS/ADDITIONAL STIPULATIONS:

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11C	Department: City Clerk	Council Meeting Date: 5/2/11																																																															
TITLE OF ISSUE: Res. Waiving Waiting Period for Exemption from Lawful Gambling License for Knights of Columbus to conduct bingo at North Mankato Fun Days, July 6-10, 2011																																																																	
BACKGROUND AND SUPPLEMENTAL INFORMATION: The Knights of Columbus has submitted an application to conduct bingo at North Mankato Fun Days, July 6-10, 2011. Attached is a resolution waiving the waiting period for the application.																																																																	
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REQUESTED COUNCIL ACTION: Adopt Resolution Waiving the Waiting Period for Exemption from Lawful Gambling License for Knights of Columbus to conduct bingo at Fun Days.																																																																	
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay								_____	_____						Steiner		_____	_____						Norland		_____	_____						Schindle		_____	_____						Freyberg		_____	_____						Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Application for Lawful Gambling License</u> _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION WAIVING WAITING PERIOD
FOR EXEMPTION FROM LAWFUL GAMBLING LICENSE FOR
KNIGHTS OF COLUMBUS

WHEREAS, the Knights of Columbus have made application for exemption from a charitable gambling license to conduct bingo on July 6, 7, 8, 9 and 10 at Wheeler Park, 402 Page Avenue, within the City of North Mankato, Minnesota, which application was received by the City on April 21, 2011;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the City waives the mandatory waiting period concerning the issuance of an exemption from lawful gambling license concerning the above-identified organization.

Adopted by the City Council this 2nd day of May 2011.

Mayor

ATTEST:

City Clerk

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION

Check # _____ \$ _____

Organization name

KNIGHTS OF COLUMBUS #5551

Previous gambling permit number

X-03384-10-002

Minnesota tax ID number, if any

7117666

Federal employer ID number, if any

41-0393345**Type of nonprofit organization.** Check one.

Fraternal



Religious



Veterans



Other nonprofit organization

Mailing address

440 FOREST HEIGHTS DR

City

NORTH MANKATO

State

MN

Zip Code

56003

County

NICOLLET

Name of chief executive officer (CEO)

PAUL F STREIT

Daytime phone number

507-380-1355

Email address

pstreit@hickorytech.net**Attach a copy of ONE of the following for proof of nonprofit status.**

Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.

**Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155

Phone: 651-296-2803

**IRS income tax exemption [501(c)] letter in your organization's name.**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**If your organization falls under a parent organization, attach copies of both of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted. For raffles, list the site where the drawing will take place.

WHEELER PARK

Address (do not use PO box)

PAGE AVE

City or township

NORTH MANKATO, MN

Zip Code

56003

County

NICOLLET

Date(s) of activity (for raffles, indicate the date of the drawing)

JULY 6, 7, 8, 9, 10 - 2011

Check the box or boxes that indicate the type of gambling activity your organization will conduct:



Bingo*

Raffles

Paddlewheels*

Pull-Tabs*

Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. **EXCEPTION:** Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print city name North Mankato

On behalf of the city, I acknowledge this application.
Signature of city personnel receiving application

[Signature]

Title City Clerk Date 4-21-11

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.
A township official is not required to sign the application.

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print county name _____

On behalf of the county, I acknowledge this application.
Signature of county personnel receiving application

Title _____ Date _____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

Print form and have CEO sign

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Paul J. [Signature] - XC #5551 Date 4/21/11

Complete a separate application for each gambling activity:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
 - application fee for each event
- Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4000.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11D	Department: City Clerk	Council Meeting Date: 5/2/11																																																					
TITLE OF ISSUE: Audio and Large Group Permit for American Legion Post 518, Wheeler Park, Saturday, August 27, 2011, from 8 a.m. to 10 p.m.																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is an audio and large group permit for American Legion Post 518 to hold their 6th annual vets fundraiser at Wheeler Park on Saturday, August 27, 2011 from 8 a.m. to 10 p.m. They will have live music, kids games, fire trucks and serve food in the park.																																																							
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REQUESTED COUNCIL ACTION: Approval of Audio and Large Group Permit for American Legion Post 518 for Saturday, August 27, 2011 in Wheeler Park.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;">Audio and Large Group Permit</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Audio and Large Group Permit			_____					_____					_____					_____				
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CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

\$250 deposit pd.

PERMIT #: 35 -2011 SHELTER: Wheeler FEE: NC \$25.00 Keg Permit fd
6th Annual Vets Aug. 26 - set up 26th - 8:00a.m. - 10 pm
TYPE OF EVENT: Fundraiser DATE VALID: Aug 27 - day HOURS: 27th - 8:00a.m. - 10:00 p.m.

ORGANIZATION: American Legion Post #518 SIZE: 1500-2000
APPLICANT NAME: Pete Wachtel
ADDRESS: 545 Monroe Avenue CITY: North Mankato
ZIP: 56003 DAYTIME PHONE #: 381-2707-cell

TENTS: — ELECTRICITY: ✓ ALCOHOL: Wine Coolers & Beer Truck

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: 2 Bands - music played 2:00 p.m. - 10:00 p.m.
Amplified music or band requires Council approval

They will be serving pulled pork sandwiches, hot dogs & hamburger.
OTHER: There will be fire trucks & kids games. They will need the
band shelter & fencing will be put up on Friday. They will obtain
the necessary permits.

PERMIT APPROVED: _____

DATE: April 15, 2011

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

Nancy Gehring by J. G.
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.

SIGNED: _____

Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11E	Department: City Clerk	Council Meeting Date: 5/2/11																																																				
TITLE OF ISSUE: Audio and Large Group Permit for Elevate Church Picnic, Spring Lake Park, Sunday, July 17, 2011 from 8 a.m. to 4 p.m.																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is an audio and large group permit for Elevate Church to hold a picnic at Spring Lake Park on July 17, 2011 from 8 a.m. until 4 p.m. They may have a church service in the park from 9:30 a.m. to 10:30 a.m.																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: Approval of Audio and Large Group Permit for Elevate Church on Sunday, July 17, 2011 in Spring Lake Park.																																																						
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;">Audio and Large Group Permit</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Audio and Large Group Permit			_____					_____					_____					_____				
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CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 66 -2011 SHELTER: SLP#2 FEE: 60.00
TYPE OF EVENT: Church Picnic DATE VALID: 7-17-11 HOURS: 8am-4pm

ORGANIZATION: Elevate Church SIZE: 100
APPLICANT NAME: Ron Phares
ADDRESS: 501 S. Riverfront Dr CITY: Mankato
ZIP: mn DAYTIME PHONE #: 507-386-1100

TENTS: X ELECTRICITY: X ALCOHOL: _____

AUDIO DEVICES: possible 9:30a-10:30a
If keg beer, a \$250 deposit and \$25 fee are required.
Amplified music or band requires Council approval

OTHER: _____

PERMIT APPROVED: _____ DATE: 4-19-11

PERMIT DENIED: _____

REFER TO COUNCIL: X Nancy Werhke (DLH)
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: [Signature]
Applicant

M E M O R A N D U M

TO: *Honorable Mayor and City Council*

FROM: *Michael Fischer, City Planner*

DATE: *April 27, 2011*

SUBJECT: *April Traffic & Safety Committee Meeting*

On Wednesday, April 27, 2011, the Traffic and Safety Committee met to discuss one item of business. Traffic and Safety members present: Council Liaison Bill Schindle, Community Member Bill Borchardt, Police Chief Chris Boyer and City Planner Michael Fischer.

The following is a summary of the meeting:

Street Closure for Belgrade Blues Festival

Discussion was held regarding the proposed street closure for the Belgrade Blues Festival on July 23, 2011. Staff indicated the proposed street closure is different than the closure for the same event in 2010.

Recommendation

Approve street closure as proposed including a temporary 4-way stop at the intersection of Cross Street and Belgrade Avenue. Install jersey barriers and signage at appropriate intersections. Release a Public Service Announcement prior to the event regarding the street closure.

MEMORANDUM

TO: Traffic & Safety Committee
FROM: Michael Fischer, City Planner
DATE: April 15, 2011
SUBJECT: April Traffic & Safety Committee Meeting

The next meeting of the Traffic & Safety Committee has been scheduled for Friday, April 22, 2011 at 9 a.m. in the Municipal Building Conference Room.

AGENDA

1. Street closure for Belgrade Blues Festival on July 23, 2011.

1. Street Closure for Belgrade Blues Festival on July 23, 2011

On July 23, 2011, the Belgrade Blues Festival will be holding its event on the 200 Block of Belgrade Avenue. To facilitate the event, it is necessary for the City to authorize the street closure as shown on the attached map. In addition to the street closure, a temporary 4-way STOP at Cross Street and Belgrade Avenue may be considered as shown on the attached map.



Belgrade Blues



Figure X.X



0 210 Feet

© Bolton & Menk, Inc - Web GIS

CLAIM REPORT
BILLS PAID AFTER THE COUNCIL MEETING OF APRIL 18, 2011
END OF MONTH

68655	Brown-Nicollet Environmental Health	training DVD's for concessions-Caswell Park	\$50.00
68656	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
68657	ICMA Retirement Trust - 457	employee payroll deductions	\$5,003.85
68658	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$380.77
68659	Law Enforcement Labor Service	employee payroll deductions	\$378.00
68660	Minn NCPERS Life Ins	employee payroll deductions	\$96.00
68661	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
68662	Telrite Corporation	long distance phone bill-Mun Bldg	\$272.27
68663	United Way	employee payroll deductions	\$378.38
68664	State of Minnesota	MVET for vehicles-Task Force	\$1,110.00
68665	Blue Earth County Highway Dept.	sign tech meeting-Street Dept.	\$10.00
68666	Mankato Ford, Inc.	two 2011 Ford Crown Victoria's-Equip Certificates	\$44,638.00
68667	HickoryTech	telephone bill-All Depts.	\$474.98
68668	North Mankato Motor Vehicle Registrar	MVET squad #711 & #712 cars-Equip Certificate	\$60.00
68669	Lacina Siding & Windows	refund building permit #11-0241	\$244.25
68670	Sprint	PCS connection card data plan-Police & Public Access	\$159.96
	Total		<u>\$53,509.59</u>

CLAIMS CONTINUED

General	\$5,922.93
Library	\$186.20
Bookmobile	\$25.00
Community Development	\$100.00
Equipment Certificates	\$44,698.00
2011 Construction	\$4.34
Water	\$540.03
Sewer	\$728.62
Sanitary Collection	\$50.14
Storm Water	\$4.34
Public Access	\$139.99
Minnesota River Valley Drug Task Force	<u>\$1,110.00</u>
Total	<u><u>\$53,509.59</u></u>

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF APRIL 18, 2011
END OF MONTH

None to report

List of Port Authority Bills in the Amount of \$0.00

Council Meeting of May 2, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$53,509.59

Council Meeting of May 2, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF MAY 2, 2011

A Locksmith	equipment repair-Finance	\$241.01
Advance Resources for Development	professional service-Port Authority TIF	\$7,500.00
Alex Air Apparatus, Inc.	equipment testing-Fire Dept.	\$171.00
Alpha Wireless Communications	equipment parts-Task Force	\$141.63
Ameripride Linen & Apparel Service	uniform & towel service-All Depts.	\$541.79
American Pest Control	professional service-Sanitation	\$69.80
Apt Machining & Fabricating	equipment parts-Park Dept.	\$60.00
Baker & Taylor	books-Library & Bookmobile	\$37.64
Batteries Plus	batteries-Park Dept.	\$11.04
Benco Electric Cooperative	electric bill-All Depts.	\$21,892.60
Blue Earth County	supply & telephone bill-Police & Task Force	\$42.40
Bolton & Menk, Inc.	engineering fees-Sales Tax Fund & 2011 Const	\$17,515.00
Brennan, Jeremy	canine training & supplies-Task Force	\$270.11
Brick House Graphics	banners-Comm Dev	\$1,557.24
Brown, Lindsey	refund water bill credit	\$7.64
Brown Traffic Products, Inc.	equipment parts-Traffic Lights	\$115.97
C & S Supply Co., Inc.	equipment parts & supplies-All Depts.	\$530.65
City of Mankato	wastewater fee for May-Sewer	\$65,000.00
Clarey's Safety Equipment, Inc.	folding steps-Fire Dept.	\$369.48
Commissioner of Transportation	material testing-2011 Construction	\$48.52
Computer Technology Solutions	equipment parts & supplies-Police Dept.	\$1,073.75
Consort Display Group	brackets for banners-Contingency	\$979.42
Corporate Graphics Commercial	supplies for summer reading program-Library	\$485.00
Crysteel Truck Equipment	equipment parts-Street Dept.	\$1,446.85
Davidson, Dan	travel expense-Task Force	\$100.00
DEMCO, Inc.	supplies-Library	\$173.80
EPA Audio Visual, Inc.	production equipment-P/A Equipment Replacement	\$9,398.93
Express Services, Inc.	temporary crossing guards-Police Dept.	\$763.80
Fastenal Company	supplies-Park & Contingency	\$254.10
Ferguson Enterprises, Inc.	plumbing supplies-Swim Facility & Park	\$133.64
Ferrellgas	LP gas-Street & Sanitation	\$783.86
Findaway World	audio book-Bookmobile	\$61.94
Freyberg Petroleum Sales, Inc.	oil-All Depts.	\$813.80
Gale Group	book-Library	\$15.99
GMS Industrial Supplies, Inc.	equipment parts-Street Dept.	\$47.86

CLAIMS CONTINUED

Hansen Sanitation	refuse pickup-Sanitation	\$46,039.58
Hawkeye Foodservice	items for concession stand-Caswell	\$812.70
Hawkins, Inc.	equipment parts & chemicals-Water Dept.	\$3,420.39
Ingram Library Services	books-Library & Bookmobile	\$1,500.00
International Assn. of Fire Chiefs	membership dues-Fire Dept.	\$408.00
JT Services	equipment parts & supplies-Street Lighting & Caswell	\$363.83
JT Services, Inc.	equipment parts-Park Dept.	\$20.32
Javens Mechanical Contracting Co.	service & repair backflow preventer for boiler-Police	\$146.84
Jeane Thorne, Inc.	professional service-Task Force	\$553.35
Kaye Corporation	equipment parts-Caswell Park	\$37.39
Kwik Trip, Inc.	unleaded & diesel fuel-All Depts.	\$28,240.94
Larkstur Engineering & Supply, Inc.	supplies-Street & Water Depts.	\$33.33
Lloyd Lumber Co.	supplies-All Depts.	\$1,724.54
Locators & Supplies, Inc.	supplies-Water Dept.	\$450.80
Lookout Drive Welding	equipment repair-Sewer Dept.	\$15.00
Mac Tools Distributor	supplies-Shop	\$80.06
Mankato Oil & Tire Co.	equipment parts-Task Force	\$41.26
Mantronics Mailing Systems, Inc.	equipment repair-Water, Sewer & Sanitation	\$175.00
Menards-Mankato	air compressor & building materials-Caswell & Park	\$3,215.54
MN Dept Employment & Economic Dev	Thin Film grant repayment-Port Auth Revolving Loan	\$1,931.22
MRCI	wages for MRCI employees-Sanitation	\$8,400.13
Minnesota State University	work study student-Library	\$77.00
Nachreiner, Jeremy	gas-Task Force	\$40.00
Neubert Millwork, Inc.	supplies-Mun Bldg & Park Dept.	\$69.46
Nicollet County Auditor/Treasurer	salary-Task Force	\$6,898.03
Nicollet County Recorder/Abstracter	recording fees-Comm Dev	\$138.00
Nicollet County	1st half real estate taxes	\$10,508.00
NNDC/NCDC	subscription renewal-Water Dept.	\$52.00
Norman, Bob	computer repair-Water Dept.	\$50.00
North Central International	equipment parts-Police & Street Depts.	\$558.58
North Kato Supply	building material-Library	\$94.20
North Mankato Motor Vehicle Registrar	license tabs-Mun Bldg	\$11.25
Northern Lights Retail, Inc.	equipment parts & supplies-Caswell	\$63.82
Olympic Fire Protection Corp.	annual inspection & equipment parts-Police & Fire	\$516.96
OverDrive, Inc.	ebooks & audio books-Library	\$1,248.73
Pet Expo Distributors	aquatic service-Library	\$50.00
Petty Cash, Steven Mork	petty cash items-All Depts.	\$129.39
Pohlman, Tim	regional meeting fees-Fire Dept.	\$70.00
Red Feather Paper Co.	supplies-Bldg, Police, Fire, Caswell & Library	\$1,688.89
Reno Bastian Enterprises, Inc.	kettle corn-Caswell	\$42.00

CLAIMS CONTINUED

River Bend Business Products	copier maintenance-Mun Bldg	\$599.60
Safety-Kleen Systems, Inc.	professional service-Street & Shop	\$5,810.49
Sande, Wendell	car allowance for May-Admin	\$400.00
Sawatzky Pools, Inc.	supply-Park Dept.	\$106.49
Schilling Supply Co.	supplies-Park Dept.	\$869.96
Schwickert's	building repair-Police Dept.	\$60.40
Sherwin-Williams Co.	paint-Fire Dept.	\$29.59
Shine-Way Janitorial Service	carpet cleaning-Fire Dept.	\$214.75
South Central College	work study student-Finance	\$43.88
Southern Minnesota Construction	aglme-Park Dept.	\$101.66
Sports Institute	professional service-Comm Dev	\$1,500.00
SPS Companies, Inc.	plumbing supplies-Insp, Park & Sewer Depts.	\$483.55
St. Peter Police Department	membership dues-Tactical Response Team	\$150.00
Staples Advantage	supplies-All Depts.	\$482.95
Superior Concrete	building repair-Street Dept.	\$117.65
Tool Sales Co.	supplies-Shop	\$73.02
Toyota-Lift of Minnesota	equipment parts-Sanitation	\$296.54
Turfwerks	equipment parts-Caswell	\$24.09
US Bearings & Drives	equipment parts-Park Dept.	\$200.43
US Postal Service	postage-All Depts.	\$3,000.00
Viking Electric Supply	electrical supplies-Bldg, Str Lights, Park & Contingency	\$603.62
Walker Display, Inc.	supplies-Library	\$156.95
Wenzel Auto Electric Co.	equipment parts-Park & Sanitation	\$87.48
Werner Electric Supply	equipment parts-Park	\$56.19
Ziegler, Inc.	equipment parts-Street Dept.	\$460.40
Total		<u>\$268,502.48</u>

CLAIMS CONTINUED

General	\$67,037.57
Library	\$4,001.80
Bookmobile	\$1,413.90
Community Development	\$3,195.24
Parkland	\$392.00
Contingency	\$1,235.01
Port Authority Revolving Loan Fund	\$1,931.22
Port Authority Tax Increment Project Fund	\$7,500.00
Joint Economic Development Fund	\$6,448.00
Local Option Sales Tax Construction	\$1,254.00
2011 Construction	\$16,309.52
Port Authority Construction	\$3,618.00
Water	\$13,285.59
Sewer	\$67,393.96
Sanitary Collection	\$55,715.96
Storm Water	\$0.00
Public Access	\$150.00
Public Access Equipment Replacement	\$9,398.93
Minnesota River Valley Drug Task Force	\$8,071.78
Tactical Response Team	\$150.00
	<hr/>
Total	<u><u>\$268,502.48</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF MAY 2, 2011

Advance Resources for Development	professional service-Port Authority TIF	\$7,500.00
MN Dept Employment & Economic Dev	Thin Film grant repayment-Port Auth Revolving Loan	\$1,931.22
Nicollet County	1st half real estate taxes	<u>\$10,066.00</u>
Total		<u><u>\$19,497.22</u></u>

List of Port Authority Bills in the Amount of \$19,497.22

Council Meeting of May 2, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$268,502.48

Council Meeting of May 2, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

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