

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on February 22, 2011. Acting Mayor Steiner called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Council Members Freyberg, Steiner, Norland and Schindle, City Administrator Sande, Finance Director Mork, City Clerk Gehrke, Attorney Kennedy and Planner Fischer. Absent: Mayor Dehen and Engineer Malm.

Approval of Minutes

Council Member Norland moved, seconded by Council Member Freyberg, to approve the minutes of the Council meeting of February 7, 2011. Vote on the motion: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried. Council Member Freyberg asked if the City of Mankato is a member of the Minnesota Water Agency Response Network. Administrator Sande will research and report to the Council.

Correspondence**Thank-You Letter from the City of Skyline**

Acting Mayor Steiner read a letter from the City of Skyline thanking the City for allowing them to use the Council Chambers while their City Hall was under construction.

Public Hearing, 7 p.m. – Amendment of Storm Water Ordinance

The Acting Mayor opened the public hearing to consider the amendment to the Storm Water Ordinance. An Affidavit of Publication for the Notice of Public Hearing was included in the packets. Construction Inspector Marion Haayer reviewed the proposed ordinance codifying various definitions and requirements for storm water management. He reported the adoption of this ordinance is required under the terms of the City's MS4 permit. Council Member Freyberg asked if the vegetative cover for disturbed areas required native plantings. The word "native" will be removed from Item 54.05.C.6. since native plantings are not required. With no one else appearing before the Council, the Acting Mayor closed this portion of the meeting.

Ord. No. 35, Fourth Series, Amendment of Storm Water Ordinance

Council Member Norland moved, seconded by Council Member Schindle, to adopt Ord. No. 35, Fourth Series, Amendment of Storm Water Ordinance. Vote on the Ordinance: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.

Open the Meeting to the Public for the First Time

The Acting Mayor opened the meeting to the public for the first time with no one appearing.

Nicollet County Board Action

Administrator Sande reported the Nicollet County Board approved the T.H. 14/CSAH 41 Interchange Plan at their Board meeting of February 22, 2011.

Staff Reports**City Planner****Set Public Hearing for 7 p.m. on Monday, April 4, 2011 to Amend the HUD Consolidated Plan**

Planner Fischer reported that as a Department of Housing and Urban Development (HUD) Entitlement Community, the City was required to submit to HUD a 2010-2014 Consolidated Plan which is used as a guideline as to how the City will utilize Community Development Block Grant (CDBG) funds. Since the City is proposing to allocate future CDBG funds to the Small Business

Development Center (SBDC) to assist North Mankato businesses, and this use was not identified in the Consolidated Plan, it is necessary to amend the Consolidated Plan accordingly. The proposed amendment is the result of a cooperative agreement with South Central College Center for Business and Industry, Minnesota State University-Mankato, Region 9 and the State of Minnesota Department of Employment and Economic Development to provide support for the Small Business Development Center. **Council Member Norland moved, seconded by Council Member Schindle, to set a public hearing for 7 p.m. on Monday, April 4, 2011 to amend the HUD Consolidated Plan. Vote on the motion: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.**

Set Public Hearing for 7 p.m. on Monday, April 4, 2011 to Approve 2011 Community Development Block Grant Program (CDBG) Action Plan

Planner Fischer reported it is necessary to develop a 2011 Action Plan for use of 2011 Community Development Block Grant Entitlement funds which requires a public hearing as per HUD guidelines. **Council Member Schindle moved, seconded by Council Member Norland, to set a public hearing for 7 p.m. on Monday, April 4, 2011 to consider the 2011 Community Development Block Grant Program (CDBG) Action Plan. Vote on the motion: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.**

City Administrator

Res. No. 17-11 Accepting Petition for Annexation and Setting Public hearing for 7 p.m. on Monday, March 21, 2011 for Rist Property, 50.40 Acres

Administrator Sande presented Resolution No. 17-11 accepting petition for annexation of the Rist property and requested a public hearing be set to consider this annexation request. This is a 50.40-acre parcel to be used for the expansion of the Northport Industrial Park. Notification of the public hearing for the proposed annexation has been sent to the affected property owners. **Council Member Schindle moved, seconded by Council Member Freyberg, to adopt Resolution No. 17-11 Accepting Petition and Setting a Public Hearing for 7 p.m. on Monday, March 21, 2011 for the Annexation of the Rist Property, 50.40 acres. Vote on the Resolution: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.**

Set Board of Appeal and Equalization Meeting for 8:30 a.m. on Thursday, April 28, 2011, Police Annex Community Room

Administrator Sande presented a letter from the Nicollet County Assessor setting the Board of Appeal and Equalization meeting for 8:30 a.m. on Thursday, April 28, 2011 in the North Mankato Police Annex Community Room. This is an opportunity for property owners to discuss the assessed market value of their property with County personnel and members of the Board of Appeal and Equalization. **Council Member Schindle moved, seconded by Council Member Norland, to set the Board of Appeal and Equalization meeting for 8:30 a.m. on Thursday, April 28, 2011 in the Police Annex Community Room. Vote on the motion: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.**

Operating Agreement with ISD 77 for Caswell Park North

Administrator Sande presented the proposed Operating Agreement with ISD 77 for Caswell Park North Subdivision and a site plan of the Caswell Park North Soccer Complex. The Agreement provides the framework for the City in cooperation with the Soccer Association to develop a soccer complex on Outlot A of Caswell Park North Subdivision. The proposed Agreement provides for soccer fields on the parcel acquired by District 77 for its proposed elementary school. The purchase of the school site was authorized by the voters in the last school referendum. That referendum also

provided for the construction of Rosa Parks Elementary on the east side of Mankato and resulted in an agreement between the City of Mankato and District 77 for athletic facilities on that site. It was agreed that the City of Mankato would develop baseball fields at the Rosa Parks site and that North Mankato would focus on a soccer complex on the North Mankato site. The Agreement provides for a three-year construction window for the complex. The Administrator reported the engineers are working on a grading plan for the site under a contract previously approved by the City Council. As part of the Caswell Sports Complex the site is eligible for the use of sales tax dollars. The City will be responsible for the parking lot used for soccer. **Council Member Norland moved, seconded by Council Member Schindle, to approve the Operating Agreement with Independent School District 77 for Caswell Park North Subdivision. Vote on the motion: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.**

2010 Police Department Annual Report

Police Chief Boyer appeared before the Council and recapped the North Mankato Police Department 2010 Annual Report. He reported a total of 3,213 calls, an increase of 145 calls from 2009. Seatbelt violations became a primary offense in June 2009 and citations for this offense increased to 210 from 99 in 2009. Chief Boyer reported the North Mankato Police Reserve worked a total of 1,503.25 hours in 2010 which saved many overtime hours in the Police Department. Council Member Freyberg asked the Police Chief what the action plan is if the Rapidan Dam collapses. Emergency Management Director Haayer was in attendance at the meeting and responded to this concern reporting because of the build-up of silt, the collapse of the Rapidan Dam would affect the rise of the river in the North Mankato area only by six inches.

Authorize Purchase of Police Vehicles

Administrator Sande presented a request for the purchase of two (2) 2011 Ford Crown Victorias in the amount of \$44,638 from Mankato Ford for the Police Department. He reported this is the last production year for this model. Council Member Freyberg asked if consideration was given to the purchase of all-wheel drive vehicles. Chief Boyer reported the Chevrolet Caprice is one of the replacement police vehicles but the officers have not had a chance to try out any new vehicles. Administrator Sande reported the patrol vehicles were included in the 2011 Budget in the Equipment Certificates Fund in the amount \$56,000. **Council Member Norland moved, seconded by Council Member Freyberg, to authorize the purchase of two (2) 2011 Ford Crown Victorias from Mankato Ford in the amount of \$44,638. Vote on the motion: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.**

Naming of Nicollet Avenue Park

Administrator Sande reported at the Council Workshop of October 4, 2010, the preliminary plan for the playground adjacent to Water Plant No. 1 on Nicollet Avenue was introduced. As outlined, the proposal calls for the playground from the 900 Block of South Avenue to be relocated to an area adjacent to Water Plant No. 1 on Nicollet Avenue. In addition to play structures within the playground area, the proposal calls for the installation of a parent's bench and an additional seating area for outdoor library story hours. Based on the proposed use, the name Storybook Park is recommended for the Council's consideration. The Administrator reported, upon completion of Storybook Park, the play structures from the South Avenue tot lot will be removed in anticipation of constructing the new well house and storage facility at Well No. 5. **Council Member Norland moved, seconded by Council Member Freyberg, to name the Nicollet Avenue Park Storybook Park. Vote on the motion: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.**

Schools and Conferences

Council Member Schindle moved, seconded by Council Member Norland, to approve actual and necessary expenses for the following schools and conferences:

1. Design of Stormwater Pollution Prevention Plans, Arden Hills, May 16-17, for Assistant Construction Inspector.
2. Taser Instructor Recertification, Edina, May 6, for one Patrol Officer.
3. Certified Food Manager Class and Exam, New Ulm, April 14, for Deputy City Clerk.
4. Forest Pest First Detector, Hutchinson, March 10, for Park Superintendent.
5. Playground Safety Workshop, North Mankato, March 31 for Park Superintendent.
6. Basic Sales & Use Tax Workshop, Mankato, April 19, for Senior Account Clerk and Account Clerk.

Vote on the motion: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.

City Clerk**Audio and Large Group Permit for ISJ Picnic, Wheeler Park, Thursday, August 11, 2011**

Clerk Gehrke presented a request from ISJ for an audio and large group permit to hold the ISJ Picnic at Wheeler Park from 8 a.m. to 10 p.m. on Thursday, August 11, 2011. **Council Member Schindle moved, seconded by Council Member Freyberg, to approve the audio and large group permit for the ISJ Picnic to be held at Wheeler Park from 8 a.m. to 10 p.m. on Thursday, August 11, 2011. Vote on the motion: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.**

Acting Mayor Steiner reported the Deputy City Clerk, Lynette Peterson, gave birth to a baby boy, Jacob Thomas, on Saturday, February 19, 2011.

Finance Director**Res. No. 18-11 Declaring Costs to be Assessed for Municipal Charges – 205 Queens Court**

Finance Director Mork presented Resolution No. 18-11 for costs to be assessed in the amount of \$185.00 for mowing, plumbing permit and water meter replacement at 205 Queens Court. **Council Member Norland moved, seconded by Council Member Schindle, to adopt Resolution No. 18-11 Declaring Costs to be Assessed for Municipal Charges for 205 Queens Court. Vote on the Resolution: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.**

Res. No. 19-11 Declaring Costs to be Assessed for Municipal Charges – 2149 and 2153 LorRay Drive

Finance Director Mork presented Resolution No. 19-11 for costs to be assessed in the amount of \$600.00 for mowing at 2149 and 2153 LorRay Drive. **Council Member Norland moved, seconded by Council Member Schindle, to adopt Resolution No. 19-11 Declaring Costs to be Assessed for Municipal Charges for 2149 and 2153 LorRay Drive. Vote on the Resolution: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.**

Report from Council Members**Council Member Freyberg**

Council Member Freyberg reported the first Intergovernmental Meeting with Mankato was held on Wednesday, February 16, 2011. The minutes of the meeting are on the City website www.northmankato.com under Council Minutes. Council Member Norland inquired about two items

in the minutes: Veterans Bridge to be used for viewing of the fireworks and the contribution of in-kind services for the Veterans Memorial Park. She asked that these items be brought before the entire Council prior to any final action. She also noted an incorrect spelling of the name mentioned in the VFW Fundraiser section of the minutes. The name should read Terry Homer. Council Member Freyberg reported the items would be brought before the Council before any action was taken.

Open the Meeting to the Public for the Second Time**Kim Spears, 916 South Avenue**

Kim Spears, 916 South Avenue, appeared before the Council and stated he is not familiar with the Small Business Development Center (SBDC). Administrator Sande reported this regional entity operates through Minnesota State University-Mankato, South Central College, Region 9 and the State of Minnesota Department of Employment and Economic Development to provide support for small businesses in our region.

Mr. Spears asked about funding for the maintenance of the soccer fields. Administrator Sande reported the capital improvements for the soccer field would be funded from the Sales Tax Fund and the maintenance of the soccer field would be funded from the General Fund. He reported portions of the funding would be offset from concession revenue, soccer fees and hotel/motel receipts.

Bills and Appropriations

Council Member Norland moved, seconded by Council Member Freyberg, to approve all bills and appropriations in the amount of \$222,511.96. Vote on the motion: Freyberg, Steiner, Norland and Schindle, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 8:02 p.m.

Acting Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 6A	Department: Finance	Council Meeting Date: 3/7/11
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TITLE OF ISSUE: Certificate of Achievement for Excellence in Financial Reporting

BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a letter and news release announcing the Comprehensive Annual Financial Report for FY ended December 31, 2009 qualified for a Certificate of Achievement for Excellence in Financial Reporting.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Informational only.

<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 40px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Other (specify) _____ Letter and news release.</p> <p>_____</p> <p>_____</p> <p>_____</p>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<p><input type="checkbox"/> Workshop</p> <p><input checked="" type="checkbox"/> Regular Meeting</p> <p><input type="checkbox"/> Special Meeting</p>	<p><input type="checkbox"/> Refer to: _____</p> <p><input type="checkbox"/> Table until: _____</p> <p><input type="checkbox"/> Other: _____</p>
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Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

February 25, 2011

The Honorable Gary Zellmer
Mayor
City of North Mankato
1001 Belgrade Avenue
North Mankato MN 56003-3502

Dear Mayor Zellmer:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **December 31, 2009** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Certificate of Achievement plaque will be shipped to:

Steven P. Mork
Finance Director

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, www.gfoa.org.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,
Government Finance Officers Association

Stephen J. Gauthier, Director

Technical Services Center

SJG/ds



Government Finance Officers Association
203 N. LaSalle Street - Suite 2700
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

02/25/2011

NEWS RELEASE

For Information contact:
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of North Mankato** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

Steven P. Mork, Finance Director

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET

February 22, 2011

The Nicollet County Board of Commissioners met in special session on Tuesday, February 22, 2011 9:00 a.m. with Chair James Stenson presiding. Commissioners David Haack, Marie Dranttel, Jack Kolars and Dr. Bruce Beatty were present. Also present were County Attorney Michael Riley, Auditor-Treasurer Bridgette Kennedy, Administrator Robert Podhradsky, and Recording Secretary Margo Brown.

Upon a motion by Commissioner Haack and seconded by Dranttel, it was moved to approve the minutes of the February 8, 2011 Board meeting. The motion carried unanimously.

Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to approve the County bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

LIST BILLS

Social Services Director Joan Tesdahl appeared before the Board to request approval of the Social Services bills. Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to approve the Social Service bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

County Assessor Doreen Pehrson and Senior Appraiser Chuck Zieman appeared before the Board to discuss and provide them with a tax court update. They requested that the Board consider approval to expend funds for doing appraisals on two separate properties that are scheduled for tax court in the near future. They provided information relating to the meetings that have taken place in regard to the appraisals for DDD Motel Corporation and Emerson Electric. County Attorney Mike Riley noted that formal appraisals are important when the issue could go to tax court. Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to authorize the expense of funds to pay for appraisals for DDD Motel Corporation (Best Western Hotel and Restaurant) and for Emerson Electric (Kato Engineering), both in North Mankato. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Assessor Pehrson also requested that the Board set the official date for the Board of Appeal and Equalization. Administrator Podhradsky suggested the date of Wednesday, June 15 at 6:30 p.m. It was the consensus of the Board that this date be set for the meeting.

Human Resources Director Jamie Haefner addressed the Board to provide information regarding a replacement hiring.

Sheriff David Lange has hired Nick Smith (formerly a part time Corrections Agent) to fill the vacant Temporary Deputy Sheriff/Drug Task Force Agent position vacated by Jon Hughes. Mr. Smith began his duties on

February 14, 2011 at a salary of \$18.0591 per hour, which represents pay step 5 of pay grade 14.

Auditor-Treasurer Bridgette Kennedy has hired Barbara Holmin (formerly a License Center Supervisor) to fill the Clerk 2 position (vacated by Sherry Koch). Ms. Holmin will begin her new duties on March 1, 2011 at a salary of \$12.8545 per hour, which represents pay step 8 of pay grade 7.

Auditor-Treasurer Bridgette Kennedy addressed the Board (in the absence of Technologies Director Dayle Moore) to request approval of a ratification statement from the Minnesota Counties Computer Cooperative ACS Finance & General Government Contract and for TriMin. Upon a motion by Commissioner Beatty and seconded by Haack, it was moved to accept the recommendation of the Auditor-Treasurer and approve the Ratification Statement for the Finance and General Government Contract and the IFS Contracts that include the TriMin Contract, both with the Minnesota Counties Computer Cooperative (MCCC). The motion carried unanimously.

Public Works Director Seth Greenwood addressed the Board to discuss the H 14 / CSAH 41 Proposed Improvement Project. He provided detailed maps showing the proposed extension of the 4-lane highway (T.H. 14) out to Highway 6 and the proposed interchange at Highway 14/41. If approved, Mn/DOT will distribute plans for bidding, with the project completion estimated for 2012 at an estimated \$14 million – with local share divided between Nicollet County and the City of North Mankato at a cost of approximately \$3 million. There was discussion of details relating to round-a-bouts, stop lights compared to 4-way stops, and development in the area. Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to accept the recommendation of the Public Works Director and support Mn/DOT's proposed improvements to TH 14/CSAH 41 as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

The County Administrator provided information to the Board relating to a contract with an attorney who provides services to Nicollet County parents for cases of Children in Need of Protection (CHIPS) and Termination of Parental Rights (TPR) cases. Two of these contracts were approved in December and he is requesting approval of an additional contract with Attorney Stephanie Menning. Upon a motion by Commissioner Dranttel and seconded by Haack, it was moved to accept the recommendation of the County Administrator and approve the contract for Attorney Stephanie Menning for handling of Children in Need of Protection (CHIPS) cases and Termination of Parental Rights (TPR) cases. The motion carried unanimously.

Administrator Podhradsky discussed the upcoming 'Capitol for a Day' scheduled for Thursday, March 3rd – leaving at 7:00 a.m. from the County's south parking lot. Commissioners Stenson, Dranttel, Kolars and Beatty will be attending. Commissioner Haack and Auditor-Treasurer Kennedy are not sure at this time.

County Auditor-Treasurer Bridgette Kennedy addressed the Board to request approval of an application for reduction in value. Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to accept the recommendation of the Auditor-Treasurer and approve an application for reduction in value for the following:

For Mark & Sarah Cipos of 1002 Shady Oak Drive, North Mankato for property located at parcel 18.682.0220 in North Mankato for taxes payable in 2010 in the amount of \$920.

The motion carried unanimously.

County Administrator provided information about the following items/meetings:

- Contact from Sibley County regarding joint meeting on Tuesday, March 22 – lunch at 12:30 at the Library in Gaylord. Agenda items should be provided to the Administrator. Three items already included are re-determination of benefits, the railroad project and Fiber to the Home.

Chair James Stenson reported on the following past and future activities/meetings, including:

- Requested 2010 budget printouts from the Auditor-Treasurer and asked for discussion at the next meeting

The Commissioners reported on various past and future activities/meetings, including:

Commissioner Jack Kolars

- No report

Commissioner Dr. Bruce Beatty

- Sioux Trails Meeting – did not have a quorum at last meeting, so issues will be continued

Commissioner David Haack

- Traverse des Sioux – Patty Biesterfeld, Assistant Director, has announced her retirement. He also reviewed information about the e-book program.
- Southern Minnesota Initiative Foundation – discussed recent information about loans to area citizens.

Commissioner Marie Dranttel

- No report

Upon a motion by Commissioner Haack and seconded by Stenson, it was moved to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

Chair Stenson adjourned the meeting at 10:20 a.m. The motion carried unanimously.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10A	Department: Administration	Council Meeting Date: 3/7/11																												
TITLE OF ISSUE: Resolution Setting Public Hearing for Review of Plans for TH 14/CSAH 41 Interchange.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: As part of the final review process for the T.H. 14/CSAH 41 Project, it is necessary to hold a public hearing on the final project design. The public hearing requires a 30-day published notice and therefore we are recommending that the Council set 7 p.m. on Monday, April 18, 2011 for the public hearing.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adopt Resolution.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**RESOLUTION SETTING PUBLIC HEARING
FOR REVIEW OF PLANS FOR THE T.H. 14/CSAH 41 INTERCHANGE**

WHEREAS, the Minnesota Department of Transportation has presented proposed plans for the westerly extension of the four-lane portion of T.H. 14 from west of Lookout Drive to the vicinity of County Road 6 including the interchange at County State Aid Highway 41; and

WHEREAS, approval of the plans is required from the governing body of the City of North Mankato; and

WHEREAS, Minnesota Statutes 161 provides for a public hearing with 30 days notice on the approval of said plans;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO that a public hearing is scheduled for 7 p.m. on Monday, April 18, 2011 to review the final plans for the T.H. 14/CSAH 41 Project as submitted by the Minnesota Department of Transportation.

Adopted by the City Council this 7th day of March 2011.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10B	Department: Administration	Council Meeting Date: 3/7/11																																	
TITLE OF ISSUE: Resolution on the Proposal to Modify IDD No. 1 and Setting a Public Hearing.																																			
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: Subsequent to the Port Authority's acquisition of a 50.4-acre parcel to be added to Northport Industrial Park, it is necessary to modify Industrial Development District No. 1 to encompass the additional real estate. The modification to the Industrial Development District will permit economic development projects to be entertained on the real estate. We are recommending that the Council set Monday, April 4, 2011 at 7 p.m. for the public hearing on the proposed Modification of Industrial Development District No. 1 by extending its boundaries to include the newly acquired real estate.</p> <p style="text-align: right; font-style: italic; font-size: small;">If additional space is required, attach a separate sheet</p>																																			
REQUESTED COUNCIL ACTION: Adopt Resolution																																			
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 50%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>		Aye	Nay			_____	_____	Steiner		_____	_____	Norland		_____	_____	Schindle		_____	_____	Freyberg		_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Other (specify) _____</p> <p style="text-align: center;">Public Hearing Notice</p> <p>_____</p> <p>_____</p> <p>_____</p>	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**RESOLUTION ON THE PROPOSAL TO MODIFY INDUSTRIAL DEVELOPMENT DISTRICT NO. 1
AND SETTING PUBLIC HEARING**

WHEREAS, a proposal to modify an industrial development district project area under the provisions of Minnesota Statutes, Chapter 469 (the "Act") has been received by the City Council; and

WHEREAS, the Act requires that prior to modification of an industrial development district, the City Council shall provide a public hearing of said proposed modification.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of North Mankato as follows:

Section 1. Public Hearing. This Council shall meet on Monday, April 4, 2011, after 7:00 p.m., to hold a public hearing on the following matter: The proposed modification of Industrial Development District No. 1 and adoption of a development district plan relating thereto pursuant to and in accordance with the Act.

Section 2. Notice of Hearing; Filing of Plan. The City Clerk is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto, to be published as required by the Act and to place a copy of the proposed Industrial Development District Plan and Tax Increment Financing Plan on file in the City Clerk's office at City Hall and to make such documents available for inspection by the public.

Adopted by the City Council this 7th day of March 2011.

Mayor

ATTEST:

City Clerk

NOTICE OF PUBLIC HEARING

**CITY OF NORTH MANKATO
COUNTY OF NICOLLET
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of North Mankato, Minnesota, will hold a public hearing on Monday, April 4, 2011, at a meeting of the Council beginning at approximately 7:00 p.m. at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, relating to the proposal of the North Mankato Port Authority Commission to modify Industrial Development District No. 1 and adopt a development district plan relating thereto.

A map showing the proposed boundaries of Industrial Development District No. 1 is attached. A copy of the documentation proposed to be considered at the hearing will be on file and available for public inspection at the office of the City Administrator at the Municipal Building.

All interested persons may appear at the public hearing and present their views orally or in writing.

Dated this 7th day of March, 2011.

BY ORDER OF THE NORTH MANKATO
CITY COUNCIL

/s/Nancy Gehrke
Nancy Gehrke, CMC
City Clerk

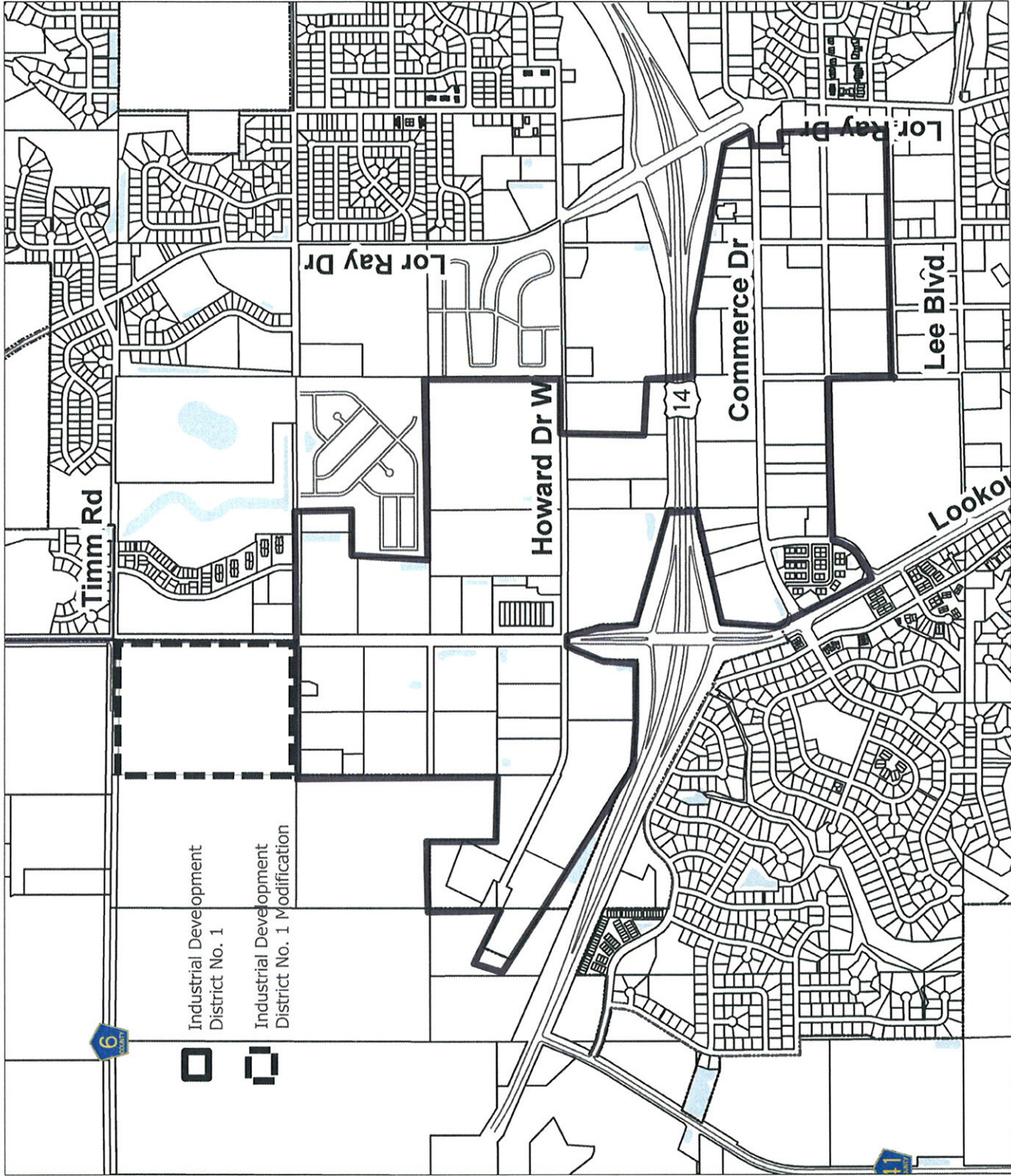


- Legend**
- Roads
 - - - Road Edge
 - Parcels (4-1-10)
 - City Limits
 - Minnesota River
 - Lakes & Ponds



IDD - 1

Figure X.X



0 1,389 Feet

© Bolton & Menk, Inc. - Web GIS

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10C	Department: Administration	Council Meeting Date: 3/7/11																												
TITLE OF ISSUE: Resolution Establishing Municipal State Aid Street																														
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: The City currently has .28 miles of undesignated MSA eligibility. We are recommending allocating that mileage to that section of Garfield Avenue between Center Street and Range Street. By designating Garfield Avenue as an MSA street we will begin to draw needs based on the future construction requirements to reconstruct that portion of Garfield Avenue. The reconstruction of this section of Garfield Avenue is included in the Five-Year Capital Improvement Plan in 2013.</p> <p style="text-align: right; font-style: italic;">If additional space is required, attach a separate sheet</p>																														
REQUESTED COUNCIL ACTION: Adopt Resolution																														
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 40px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Other (specify) _____ Letter _____</p> <p>_____</p> <p>_____</p> <p>_____</p>		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Resolution No.

RESOLUTION ESTABLISHING MUNICIPAL STATE AID STREET

WHEREAS, it appears to the City Council of the City of North Mankato that the streets hereinafter described should be designated as Municipal State Aid Streets under the provisions of Minnesota Law;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA that the roads described as follows, to wit:

Garfield Avenue – Center Street to Range Street – 0.25 miles

be, and hereby is established, located and designated as a Municipal State Aid Street of said City, subject to the approval of the Commissioner of Transportation of the State of Minnesota;

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration, and that upon this approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a Municipal State Aid Street of the City of North Mankato.

Adopted by the City Council this 7th day of March 2011.

Mayor

ATTEST:

City Clerk



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

1960 Premier Drive • Mankato, MN 56001-5900

Phone (507) 625-4171 • Fax (507) 625-4177

www.bolton-menk.com

February 24, 2011

Doug Haeder, P.E.
District 7 State Aid Engineer
Minnesota Department of Transportation
2151 Bassett Drive
Mankato, MN 56001

RE: 2011 MSA Street Designations and Revocations
City of North Mankato
BMI Project No. M19.103122

Dear Mr. Haeder:

On behalf of the City of North Mankato, we request that the following MSA Street Designation be considered:

New Designation:

Garfield Avenue – From Center Street to Range Street.....0.25 miles
Total Designations.....0.25 miles

The 2010 Certified Mileage for North Mankato shows 0.28-miles available for MSA designation.

The designated segment carries a relatively heavy traffic volume due to its proximity to the Garfield and Monroe Elementary schools. The designation will provide an integrated street system by connecting currently designated MSAS routes.

Sincerely,

BOLTON & MENK, INC.

Brian P. Malm, P.E.
Senior Project Manager

Cc: Wendell Sande, City Administrator
Jon Rippke, P.E., City Engineer
Lyle Femrite, Bolton & Menk

CITY OF NORTH MANKATO
REQUEST FOR COUNCIL ACTION



Agenda Item # 10D	Department: Administration	Council Meeting Date: 3/7/11																																																					
TITLE OF ISSUE: Set Spring Cleanup																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: Due to the lateness of the Easter holiday, we are recommending that Spring Cleanup be set for May 9-13 for the Valley and May 16-20 for the Hilltop. We are recommending a curbside collection for Spring Cleanup and will await the outcome of the Legislative Session to make a recommendation on Fall Cleanup.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Set dates for Spring Cleanup.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Steiner		_____	_____	Norland		_____	_____	Schindle		_____	_____	Freyberg		_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="5">Other (specify) _____</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____					_____					_____					_____				
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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10E	Department: Administration	Council Meeting Date: 3/7/11																												
TITLE OF ISSUE: Set Opening of Compost Site																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: We are requesting that you set an opening date of April 2, 2011 for the compost site at the Recycling Center.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Set date.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10F	Department: Administration	Council Meeting Date: 3/7/11
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TITLE OF ISSUE: Set Water Main Flushing
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BACKGROUND AND SUPPLEMENTAL INFORMATION: We are requesting that you set water main flushing for April 25 through May 6, 2011.
<i>If additional space is required, attach a separate sheet</i>

REQUESTED COUNCIL ACTION: Set dates for water main flushing.

For Clerk's Use:		
Motion By: _____		
Second By: _____		
Vote Record:	Aye	Nay
_____	_____	Steiner
_____	_____	Norland
_____	_____	Schindle
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SUPPORTING DOCUMENTS ATTACHED				
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Other (specify) _____				

<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	
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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10G	Department: Administration	Council Meeting Date: 3/7/11
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TITLE OF ISSUE: School and Conference

BACKGROUND AND SUPPLEMENTAL INFORMATION: We are asking that you authorize actual and necessary expenses for the NAB Conference in Las Vegas April 9-14 for the Public Access Coordinator. While we would not normally recommend out-of-state travel, we believe this conference is important as it relates to the future upgrades of what will be required at Public Access TV.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve actual and necessary expenses for the conference.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:	Aye	Nay	
	_____	_____	Steiner
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SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
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Other (specify) _____

Memo _____

- ☐ Workshop
- ☒ Regular Meeting
- ☐ Special Meeting

- ☐ Refer to: _____
- ☐ Table until: _____
- ☐ Other: _____



Date: 3-2-11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Public Access

Names: Denny Kemp, Public Access Coordinator

Number of Personnel Attending: 1

Event: NAB Conference

Dates: April 9-14, 2011

Location: Las Vegas, NV

Required Training for Certification/License: ☐ Yes ☐ No

What Certification/License is this training required for? _____

Description: _____

Memorandum

To: Wendell Sande
From: Dennis Kemp
Date: 3/1/2011
Re: NAB Travel Request

I have attached materials for a travel request to the National Association of Broadcasters (NAB) Conference and Trade Show.

My reason for attending is to learn the best strategies for our inevitable migration to a pure digital environment. Much of the equipment that we are using here a CCTV is beyond its normal life cycle. Attending this event allows me to see the largest collection of products and experts in one location.

This event always gathers in Las Vegas as the Convention Center there can hold the event under one roof. I am able to not only see but also use the equipment and test it prior to making purchase decisions.

I am keenly aware of our budgetary constraints, however, this event is a solid investment in our long-term fiscal viability.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11A	Department: Clerk	Council Meeting Date: 3/7/11																																																					
TITLE OF ISSUE: Parade Permit for MSU Small Group Project 5K Walk																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: MSU Small Group Communication Project is requesting a parade permit to hold a 5K Walk in Benson Park on Saturday, April 16, 2011 from 9 a.m. to 11 a.m. The Police Chief has reviewed the request.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Approve the parade permit.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;">Parade Permit Application</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Parade Permit Application			_____					_____					_____					_____				
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																						



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to the Chief of Police at least fourteen (14) days in advance of the parade date.

Applicant Information

Name: Kayla Scott
Address: 1371 Pohl Rd #4
City: Mankato State: MN Zip: 56001
Telephone: 952-913-8818
Sponsoring Organization: MSU Smail Group Communication Project
Address: Same as above
City: _____ State: _____ Zip: _____
Telephone: _____
Occasion for Parade: Fundraiser
Date of Parade: April 16, 2011 Estimated Length of Parade: 1.5-2 hours
Estimated Starting Time: 9:00 AM Estimated Finish Time: 11:00 AM
General Composition of Parade: Various age ranges of people running a 5K. Possibly accompanied by his/her dog on a left leash.

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Kayla Scott
Applicant

2/23/11
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature] #701
Chief of Police

02-24-11
Date

COMMENTS/ADDITIONAL STIPULATIONS:

Existing Conditions

Strengths

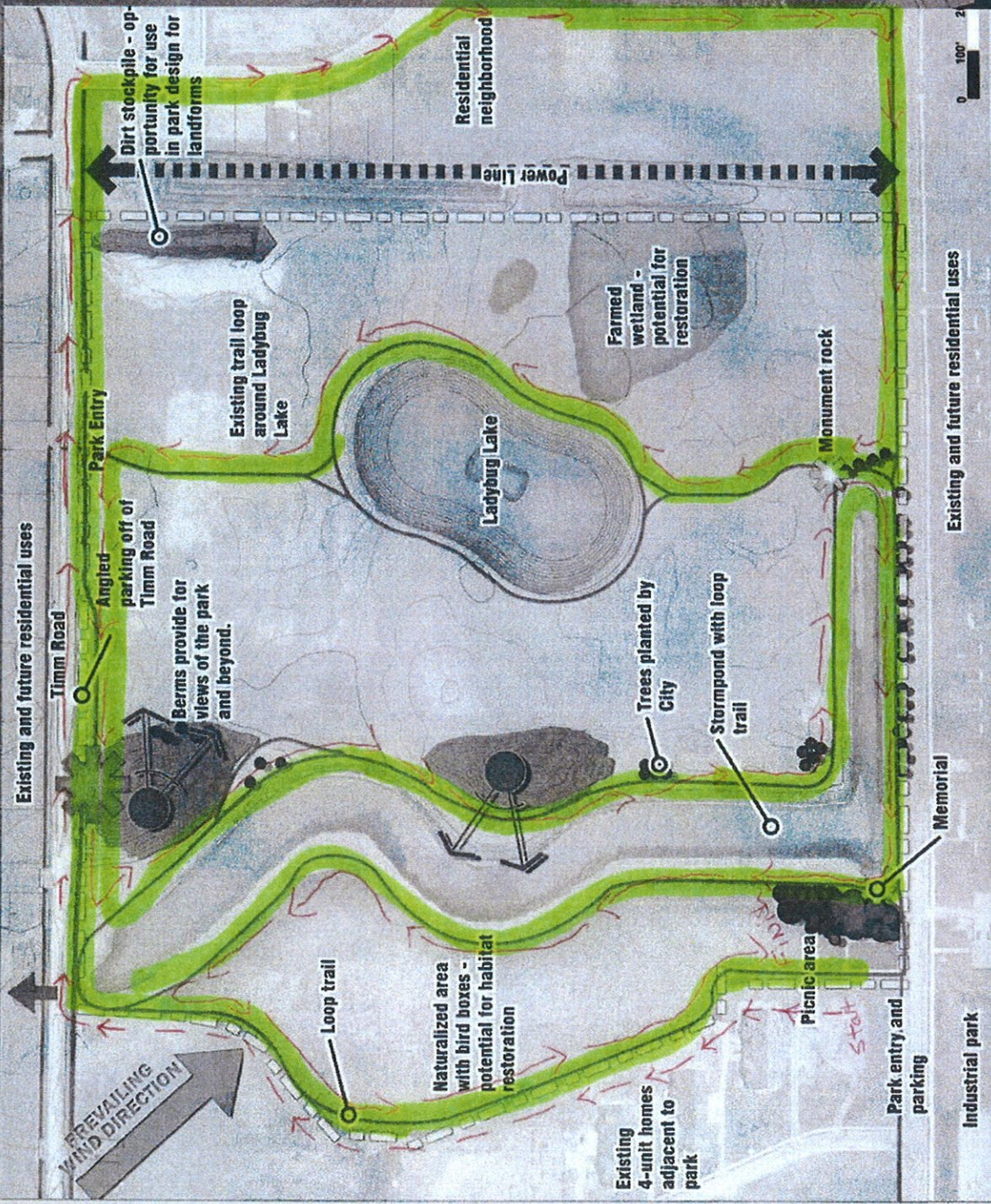
- Storm ponds act as focal points
- Two existing berms provide spectacular views
- Existing picnic area has mature trees and pond views
- Trails provide multiple loops of varying distances for walking
- Street frontage on Carlson Drive and Timm Road allow for high visibility and community access
- Park is currently used by nearby residents and office workers
- Because the park is largely undeveloped, there are few constraints to what it could be in the future

Issues

- Storm ponds act as focal points but have poor water quality
- Farmed area has few natural amenities
- Strong winds from the north / northwest

Opportunities

- Large size (70 acres) will allow park to evolve and develop to meet future regional/community park needs as well as neighborhood park needs for nearby residential areas
- Park could contain restored natural areas, additional water features as well as formal passive recreation such as trails, fishing, interpretive elements, art, children's play areas and perhaps some specialized uses
- Stockpiled dirt on in the northeast corner provides an opportunity for land shaping
- Improved water quality



February 23, 2011

To whom this may concern:

My name is Kayla Scott and I am a third year student at Minnesota State University Mankato. I was assigned a group project in my small group communications class. For the group assignment we could chose to educate, legislate, or donate to a specific cause. The specific cause our entire class had been assigned was to help Darfur. If you do not know already, Darfur has been experiencing genocide for quite some time now. My group thought a 5k fundraiser would be a great way to educate as well as donate money to Darfur.

The group I am involved in is not an official organization or group. We are class members put into a group so we can experience what it's like to be in a group. If you question our legitimacy you may contract our professor, Jim Dimock, through email james.dimock@mnsu.edu. We plan to split and donate all the proceeds made by the 5k between two organizations: World Without Genocide (worldwithoutgenocide.org) and Help Darfur Now (helpdarfurnow.org).

Thanks you so much for taking the time to read this.

Have a good day,

A handwritten signature in black ink that reads "Kayla Scott". The script is cursive and fluid, with the first name "Kayla" being more prominent than the last name "Scott".

Kayla Scott

952-913-9919

kayla.scott@mnsu.edu

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11B	Department: Clerk	Council Meeting Date: 3/7/11
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TITLE OF ISSUE: Audio and Large Group Permit

BACKGROUND AND SUPPLEMENTAL INFORMATION: MSU Small Group Communication Project has requested an audio and large group permit for their 5K Walk in Benson Park on Saturday, April 16, 2011. The audio permit is for the use of a megaphone for the race. Expected group size is approximately 75 walkers/runners.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve audio and large group permit.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:	Aye	Nay	
	_____	_____	Steiner
	_____	_____	Norland
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other (specify) Audio and large group request.

- ☐ Workshop
- ☒ Regular Meeting
- ☐ Special Meeting

☐ Refer to: _____

☐ Table until: _____

☐ Other: _____

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 45 -2011 SHELTER: Benson Park FEE: NC

TYPE OF EVENT: 5k-fundraiser DATE VALID: 4/16/11 HOURS: 1.5-2 hr
9am-11am

ORGANIZATION: MSU Small Group Communication
group project: Bendigie, Milceslavich, SIZE: about 75

APPLICANT NAME: Kayla Scott Kerry Lambert, Beca Engels, Kayla Scott

ADDRESS: MSU campus CITY: MN

ZIP: 56001 DAYTIME PHONE #: 952-913-8818

TENTS: Small portable
tent if its raining N/A ELECTRICITY: N/A ALCOHOL: N/A

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: Megaphone

Amplified music or band requires Council approval

OTHER: Timeclock, table for registration, garbage can for trash

PERMIT APPROVED: _____ DATE: 2.23-11

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

Nancy Dehrle
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: Kayla Scott
Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11C	Department: Clerk	Council Meeting Date: 3/7/11																																																										
TITLE OF ISSUE: Audio and Large Group Permit																																																												
BACKGROUND AND SUPPLEMENTAL INFORMATION: Carlson Craft is requesting an audio and large group permit for the Taylor Picnic to be held at Spring Lake Park Shelters #1 and #2 on Sunday, September 11, 2011. Expected attendance is 1,200 people. Set up will begin at 7 a.m. and cleanup will be completed by 10 p.m. They will bring in a dumpster for garbage. The audio permit is for bingo.																																																												
<i>If additional space is required, attach a separate sheet</i>																																																												
REQUESTED COUNCIL ACTION: Approve audio and large group permit.																																																												
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Steiner		_____	_____	Norland		_____	_____	Schindle		_____	_____	Freyberg		_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2">Other (specify)</td> <td colspan="3">Audio and large group request.</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Audio and large group request.			_____					_____					_____					_____				
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CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 49 -2011 SHELTER: SLP #1 & SLP #2 FEE: 120 [#] pd.

TYPE OF EVENT: Taylor Picnic DATE VALID: 9-11-11 HOURS: 7am-10pm

ORGANIZATION: Carlson Craft SIZE: 1200

APPLICANT NAME: _____

ADDRESS: 1750 Tower Blvd CITY: North Mankato

ZIP: 56003 DAYTIME PHONE #: 625-0611 - Greg Kuebler

TENTS: yes ELECTRICITY: ✓ ALCOHOL: _____

*Call Gopher One
48 hrs prior*

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: small amp for Bingo
Amplified music or band requires Council approval

will bring in dumpster for garbage.

OTHER: Climbing wall, Bingo, Hy-Vee catering

PERMIT APPROVED: _____

DATE: 2-23-11

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

Nancy Gehrke by am
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.

SIGNED: Greg C Kuebler
Applicant

2-23-11

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11D	Department: Clerk	Council Meeting Date: 3/7/11																																																					
TITLE OF ISSUE: Audio and Large Group Permit																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: The Arthritis Foundation has requested an audio and large group permit for the Arthritis Walk at Spring Lake Park on Saturday, April 30, 2011 from 7 a.m. to 1 p.m. The parade permit for the walk was approved in October 2010.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Approve audio and large group permit.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;">Audio and large group request.</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Audio and large group request.			_____					_____					_____					_____				
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CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

Audio Permit

PERMIT #: 51 -2011 SHELTER: SLP #3 FEE: N/C

TYPE OF EVENT: Arthritis Walk DATE VALID: 4/30/11 HOURS: 7-1

ORGANIZATION: Arthritis Foundation & RPLS dept SIZE: 250

APPLICANT NAME: Kristi Montandon

ADDRESS: 1655 Castle Dr. CITY: N. Mankato

ZIP: 56003 DAYTIME PHONE #: 507-389-9863

TENTS: — ELECTRICITY: ✓ ALCOHOL: —

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: DT playing music and announcing
Amplified music or band requires Council approval
Walk Start

OTHER: Parade permit approved in October

PERMIT APPROVED: — DATE: 2/25/11

PERMIT DENIED: —

REFER TO COUNCIL: ✓

Nancy Gehrke
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
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SIGNED: Jamie Patton

Applicant



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

PROCLAMATION

WHEREAS, nearly 26 million Americans, including 2,600 adults in the North Mankato/Mankato area, have diabetes, a serious disease that has no cure; and

WHEREAS, approximately a quarter of the people with diabetes don't know that they have the disease; and

WHEREAS, another 79 million, or one in three American adults have pre-diabetes, a condition that puts them at greater risk for developing type 2 diabetes; and

WHEREAS, diabetes has many faces affecting everyone, young and old alike; and

WHEREAS, minority populations in the United States have an increased risk for developing type 2 diabetes; and

WHEREAS, one in three American adults will have diabetes by 2050, if current trends continue; and

WHEREAS, diabetes is the seventh-leading cause of death by disease in the United States; and

WHEREAS, people with undiagnosed diabetes may experience damage to the heart, eyes, kidneys and limbs, without producing any symptoms; and

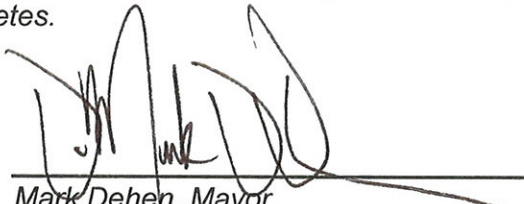
WHEREAS, an increase in community awareness of risk factors and symptoms related to diabetes can improve the likelihood that people with diabetes will get the attention they need before suffering the devastating complications;

NOW, THEREFORE, I, Mark Dehen, Mayor of the City of North Mankato, Minnesota, do hereby proclaim March 22, 2011, to be

AMERICAN DIABETES ASSOCIATION ALERT DAY

in the City of North Mankato, and encourage all citizens to help fight this disease and its deadly complications by increasing awareness of the risk factors for diabetes, making healthy lifestyle choices and providing support for those suffering from diabetes.

Dated this 7th day of March 2011.



Mark Dehen, Mayor



CLAIM REPORT
BILLS PAID AFTER THE COUNCIL MEETING OF FEBRUARY 22, 2011
END OF MONTH

68225	Davidson, Dan	buy money-Task Force	\$5,097.89
68226	HickoryTech	telephone bill-All Depts.	\$475.50
68227	Telrite Corporation	long distance phone bill-Mun Bldg	\$256.57
68228	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
68229	ICMA Retirement Trust - 457	employee payroll deductions	\$5,003.85
68230	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$380.77
68231	Law Enforcement Labor Service	employee payroll deductions	\$378.00
68232	Minn NCPERS Life Insurance	employee payroll deductions	\$96.00
68233	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
68234	United Way	employee payroll deductions	\$378.38
68235	HickoryTech	telephone & internet bill-All Depts.	\$3,627.93
68236	Post Board	peace officers licenses-Police Dept.	\$270.00
68237	Sprint	PCA connection card data plan-Police & Public Access	\$159.96
68238	Xcel Energy	holiday lighting-Street Lighting	\$1,222.50
	Total		<u>\$17,600.48</u>

CLAIMS CONTINUED

General	\$9,612.01
Library	\$186.50
Bookmobile	\$25.00
Community Development	\$100.00
2011 Construction	\$4.34
Water	\$1,414.24
Sewer	\$741.81
Sanitary Collection	\$124.82
Storm Water	\$4.34
Public Access	\$289.53
Minnesota River Valley Drug Task Force	<u>\$5,097.89</u>
Total	<u><u>\$17,600.48</u></u>

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF FEBRUARY 22, 2011
END OF MONTH

None to report

List of Port Authority Bills in the Amount of \$0.00

Council Meeting of March 7, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$17,600.48

Council Meeting of March 7, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF MARCH 7, 2011

68239	Xcel Energy	electric bill-All Depts.	\$21,681.28
	Alumilene	dog kennel-Task Force	\$1,762.29
	Alpha Wireless Communications	equipment for canine vehicle-Task Force	\$55.00
	Ameripride Linen & Apparel Services	mats, uniform & towel service-All Depts.	\$599.42
	Answer 24	pager annual contract-Police, Insp & Public Access	\$1,001.16
	Audio Editions	audio books-Library	\$203.56
	B & F Fastener Supply	supplies for sign repair-Street Dept.	\$10.05
	Baker & Taylor	books-Library & Bookmobile	\$37.64
	Bellkato Corporation	equipment repair-Street Dept.	\$440.29
	Benco Electric Cooperative	electric bill-All Depts.	\$22,017.34
	Benco Electric Cooperative	relocate underground electrical-Jt Economic Dev	\$7,786.73
	Blue Earth County Sheriff's Office	vehicle for canine use-Task Force	\$11,250.00
	Blue Earth County	salary-Task Force	\$12,160.00
	Boyer Trucks	equipment parts-Street Dept.	\$242.73
	C & S Supply Co., Inc.	supplies & equipment parts-All Depts.	\$148.50
	Caretakers of Mankato	snow removal-Public Access	\$297.83
	Cargill, Inc.	road salt-Street Dept.	\$3,652.38
	CenterPoint Energy	gas bill-All Depts.	\$12,052.08
	Century 21 - Atwood Realty	refund water bill credit	\$140.83
	City of Mankato	wastewater fee for March-Sewer	\$65,000.00
	Champlin Auto Wash	car washes-Task Force	\$120.00
	Computer Technology Solutions	toner-Admin	\$1,063.01
	Crysteel Truck Equipment	equipment parts-Street & Park Depts.	\$2,639.28
	DEMCO, Inc.	supplies-Library	\$599.45
	Express Services, Inc.	temporary crossing guards-Police Dept.	\$254.60
	Fastenal Services	equipment parts & supplies-Street Dept.	\$54.61
	Ferguson Enterprises, Inc.	supplies-Caswell Park	\$161.61
	Freyberg Petroleum Sales, Inc.	oil-All Depts.	\$1,184.67
	G & L Auto Supply	equipment parts & supplies-All Depts.	\$917.99
	Gale Group	books-Library & Bookmobile	\$143.14
	Gopher State One-Call	equip rental for utility digging notification-Insp	\$47.00
	Grainger	equipment parts & supplies-Caswell Park & Water	\$376.89
	H & L Mesabi	equipment parts-Park Dept.	\$920.32
	Hansen Sanitation	refuse pickup-Sanitation	\$45,768.78
	Hansen Sanitation	refuse pickup-Sanitation & Public Access	\$42.12

CLAIMS CONTINUED

Hawkins, Inc.	equipment part & chemicals-Water Dept.	\$2,286.94
Horvick, Inc.	supplies-Street Dept.	\$182.56
Ingram Library Services	books & DVD-Library	\$2,693.33
Jeane Thorne, Inc.	professional service-Task Force	\$1,380.40
Judd, John	equipment & supplies-Task Force	\$430.26
Kennedy & Kennedy Law Office	legal services-Attorney & Port Authority	\$1,300.38
LGT Hydraulic Service Co., Inc.	equipment parts-Street Dept.	\$374.22
Larkstur Engineering & Supply, Inc.	equipment parts-Street Dept.	\$208.16
Lawson Products, Inc.	supplies for sign repair-Street Dept.	\$222.35
Lloyd Lumber	supplies & equipment parts-All Depts.	\$341.64
Macken, Mike Plumbing	roof drain repair-Library	\$300.00
Mankato Implement, Inc.	equipment parts-Park Dept.	\$290.09
Mankato Oil & Tire Company	tires-Street, Park & Water Depts.	\$2,036.67
Menards-Mankato	supplies-Caswell Park	\$81.23
Mid-States Organized Crime Information	2011 membership dues-Task Force	\$100.00
Mil Life, Inc.-VEBA	2nd quarter contributions for VEBA account	\$27,300.00
Minitex	supplies-Library	\$249.00
Minnesota Dept. of Health	water connect fee-Water Dept.	\$7,466.00
Minnesota Iron & Metal Co.	equipment parts-Street & Park Depts.	\$133.03
Minnesota Pollution Control Agency	certification fee for license-Sewer Dept.	\$45.00
Minnesota Transportation Alliance	2011 membership dues-Admin	\$435.00
MN Dept Employment & Economic Dev	Thin Film grant repayment-Port Auth Revolving Loan	\$1,931.22
MRCI	wages for MRCI employees-Sanitation	\$7,607.50
Minnesota State University-Mankato	work study student-Library	\$97.00
Mutch Northside Hardware	supplies & equipment parts-All Depts.	\$484.79
Nachreiner, Jeremy	equipment part-Task Force	\$37.57
NAPA Auto Parts	equipment part-Street Dept.	\$72.48
Neubert Millwork, Inc.	supplies-Park Dept.	\$75.76
Nicollet County Recorder/Abstracter	research fee & copies-Port Authority	\$22.00
North Central International	equipment parts-Police, Street & Bookmobile	\$1,390.43
Northern States Supply, Inc.	supplies-Shop	\$85.28
Paragon Printing & Mailing	printed materials & newsletter-All Depts.	\$5,402.56
Peterson, Ginger	hotel & meals for training-Task Force	\$282.63
Petty Cash, Steven Mork	petty cash items-All Depts.	\$183.71
Quality 1 Hour Foto	repair display stand-Comm Dev	\$96.19
Quality Overhead Door Co., Inc.	overhead door repair-Sanitation	\$19.08
Red Feather Paper Co.	supplies-All Depts.	\$499.74
Rewitzer, Melvin	mileage-Sanitation	\$535.50
River Bend Business Products	copier maintenance-Mun Bldg & Police	\$375.42
Sande, Wendell	car allowance for March-Admin	\$400.00

CLAIMS CONTINUED

Select Account	January & February participant fee-Unallocated	\$215.94
South Central College	work study student-Finance	\$189.00
Southern Minnesota Construction	sand-Street & Water Depts.	\$519.79
Sports Institute	professional service-Comm Dev	\$1,500.00
St. Joseph Equipment, Inc.	equipment parts-Street Dept.	\$18.40
St. Peter Herald	subscription renewal-Admin	\$47.00
Staples Advantage	supplies-All Depts.	\$756.40
State of Minnesota	hazardous materials reporting fee-Str, Swim Fac & Wtr	\$325.00
Survey Services, Inc.	professional service-Sales Tax Fund	\$1,200.00
Tire Associates	tires & repairs-Insp, Street & Park Depts.	\$857.81
Toppers Plus, Inc.	oil-Shop	\$29.93
Tri-County Communications	radio repair-Street Dept.	\$56.25
US Bearings & Drives	equipment parts-Park Dept.	\$127.13
Unique Paving Materials Corp.	asphalt-Street Dept.	\$1,808.86
US Postal Service	postage-All Depts.	\$3,000.00
Valley National Gases	welding supplies-Shop	\$564.10
Wells Fargo Home Mortgage	refund water bill credit	\$40.00
Wenzel Auto Electric Co.	equipment parts-Police & Street Depts.	\$168.03
Werner Electric Supply	equipment parts-Water Dept.	\$87.51
Your #1 Auto	equipment parts-Task Force	\$406.53
Zahl Equipment Services, Inc.	equipment repair-Street Dept.	<u>\$120.00</u>
Total		<u><u>\$294,325.38</u></u>

CLAIMS CONTINUED

General	\$81,766.59
Library	\$6,349.90
Bookmobile	\$391.35
Community Development	\$6,225.99
Sales Tax Fund	\$1,200.00
Contingency	\$13.00
Port Authority	\$764.00
Port Authority Revolving Loan Fund	\$1,931.22
Joint Economic Development Fund	\$7,786.73
Equipment Certificates	\$5.00
2011 Construction	\$600.00
Water	\$26,798.96
Sewer	\$70,592.17
Sanitary Collection	\$57,883.75
Storm Water	\$1,458.71
Public Access	\$2,573.33
Minnesota River Valley Drug Task Force	<u>\$27,984.68</u>
Total	<u><u>\$294,325.38</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF MARCH 7, 2011

Benco Electric Cooperative	relocate underground electrical-Jt Economic Dev	\$7,786.73
Kennedy & Kennedy Law Office	legal services for February-Port Authority	\$742.00
MN Dept Employment & Economic Dev	Thin Film grant repayment-Port Auth Revolving Loan	\$1,931.22
Nicollet County Recorder/Abstracter	research fee & copies-Port Authority	<u>\$22.00</u>
Total		<u><u>\$10,481.95</u></u>

List of Port Authority Bills in the Amount of \$10,481.95

Council Meeting of March 7, 2011

Mayor Mark Dehen

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List of Bills in the Amount of \$294,325.38

Council Meeting of March 7, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg