

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on March 7, 2011. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Norland, Schindle and Freyberg, City Administrator Sande, Finance Director Mork, City Clerk Gehrke, Attorney Kennedy, Engineer Malm and Planner Fischer. Absent: Council Member Steiner.

Approval of Minutes

Council Member Freyberg moved, seconded by Council Member Schindle, to approve the minutes of the Council meeting of February 22, 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen aye; no nays. Motion carried.

Correspondence

Certificate of Achievement for Excellence in Financial Reporting for FY Ended December 31, 2009

Mayor Dehen read a letter from the Government Finance Officers Association with notification that the City's Comprehensive Annual Financial Report for the fiscal year ended December 31, 2009 qualified for a Certificate of Achievement for Excellence in Financial Reporting. The Mayor congratulated the Finance Director for this accomplishment.

Open the Meeting to the Public for the First Time

The Mayor opened the meeting to the public for the first time with no one appearing.

Nicollet County Board Action

Administrator Sande reported the Nicollet County Board authorized the County to do appraisals of the DDD Motel Corporation (Best Western Hotel and Restaurant) and Emerson Electric (Kato Engineering).

Staff Reports

City Administrator

Res. No. 20-11 Setting Public Hearing for 7 p.m. on Monday, April 18, 2011 for Review of Plans for TH 14/CSAH 41 Interchange

Administrator Sande presented Resolution No. 20-11 setting a public hearing for 7 p.m. on Monday, April 18, 2011 for Review of Plans for the TH 14/CSAH 41 Interchange Project. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 20-11 Setting a Public Hearing for 7 p.m. on Monday, April 18, 2011 for Review of Plans for the TH 14/CSAH Interchange. Vote on the Resolution: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.** Administrator Sande reported the Minnesota Department of Transportation (MnDOT) has scheduled a public meeting for Tuesday, March 22, 2011 from 5-7 p.m. to be held at Fire Station No. 2 Community Room. The public is invited to attend the meeting and learn about the interchange, associated roundabouts and a two-mile extension of four lanes to Nicollet County Highway 6.

Res. No. 21-11 on the Proposal to Modify Industrial Development District No. 1 and Setting Public Hearing for 7 p.m. on Monday, April 4, 2011

Administrator Sande reported that subsequent to the Port Authority's acquisition of a 50.40-acre parcel to be added to the Northport Industrial Park, it is necessary to hold a public hearing to consider modification of Industrial Development District No. 1 to encompass the additional real estate.

Council Member Norland moved, seconded by Council Member Schindle, to set a public hearing for 7 p.m. on Monday, April 4, 2011 to consider the modification of Industrial Development District No. 1. Vote on the Resolution: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Res. No. 22-11, Establishing MSA Street

Administrator Sande reported the City currently as .28 miles of undesignated MSA eligibility and is recommending allocating that mileage to the section of Garfield Avenue between Center Street and Range Street. He reported that by designating Garfield Avenue as an MSA Street, the City will begin to draw needs based on the future construction requirements to reconstruct that portion of Garfield Avenue, which is included in the Five-Year Capital Improvement Plan for 2013. **Council Member Norland moved, seconded by Council Member Freyberg, to adopt Resolution No. 22-11 Establishing MSA Street. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Set Spring Cleanup for May 9-13 for Valley and May 16-20 for Hilltop

Administrator Sande presented recommendations for spring cleanup dates proposing May 9-13 in the Valley and May 16-20 for the Hilltop. He reported the recommended dates are later this year due to the lateness of the Easter holiday. Administrator Sande requested the spring cleanup be curbside and the Council wait to make any decision about a fall cleanup until after the Legislative Session. Council Member Freyberg requested the cost of the curbside cleanup and also a list of the number of appliances picked up and the cost for the disposal of the appliances. Council also requested a report of what appliance dealers charge for disposal of appliances. Finance Director Mork will research the cost of a curbside pickup, the number of appliances picked up and cost, and the amount charged by appliance dealers for disposal of appliances and report to the Council at their March 21, 2011 Council meeting. **Council Member Schindle moved, seconded by Council Member Norland, to set spring cleanup for May 9-13 for the Valley and May 16-20 for the Hilltop. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Set Opening of Compost Site for April 2, 2011

Council Member Norland moved, seconded by Council Member Schindle, to set the opening of the compost site for April 2, 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Set Water Main Flushing for April 25-May 6, 2011

Council Member Norland moved, seconded by Council Member Freyberg, to set water main flushing for April 25-May 6, 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

School and Conference

Council Member Norland moved, seconded by Council Member Schindle, to approve actual and necessary expenses for the following school and conference:

1. NAB Conference, Las Vegas, April 9-14, for Public Access Coordinator.

Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

City Clerk**Parade Permit for MSU Small Group Project 5K Walk in Benson Park**

Clerk Gehrke presented an application for a parade permit for the MSU Small Group Project 5K Walk in Benson Park from 9 a.m. to 11 a.m. on Saturday, April 16, 2011. The North Mankato Police Chief has approved this application. **Council Member Schindle moved, seconded by Council Member Norland, to approve the parade permit for the MSU Small Group Project 5K Walk in Benson Park from 9 a.m. to 11 on Saturday, April 16, 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen; aye; no nays. Motion carried.**

Audio and Large Group Permit for MSU Small Group Project 5K Walk, Benson Park, Saturday, April 16, 2011

Clerk Gehrke presented a request from the MSU Small Group Project for an audio and large group permit for their 5K Walk at Benson Park from 9 a.m. to 11 a.m. on Saturday, April 16, 2011. **Council Member Schindle moved, seconded by Council Member Norland, to approve the audio and large group permit for the MSU Small Group Project 5K Walk to be held at Benson Park from 9 a.m. to 11 a.m. on Saturday, April 16, 2011. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Audio and Large Group Permit for Taylor Picnic, Spring Lake Park, Sunday, September 11, 2011

Clerk Gehrke presented a request for Taylor Corporation to hold their company picnic at Spring Lake Park on Sunday, September 11, 2011 from 7 a.m. to 10 p.m. She reported the expected attendance is 1,200 people and the group will bring in a dumpster for garbage. **Council Member Norland moved, seconded by Council Member Schindle, to approve the audio and large group permit for the Taylor Picnic to be held at Spring Lake Park on Sunday, September 11, 2011 from 7 a.m. to 10 p.m. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Audio and Large Group Permit for Arthritis Foundation Walk, Spring Lake Park, Saturday, April 30, 2011

Clerk Gehrke presented a request from the Arthritis Foundation for an audio and large group permit for the Arthritis Walk to be held at Spring Lake Park on Saturday, April 30, 2011 from 7 a.m. to 1 p.m. The parade permit for the Arthritis Foundation Walk was approved in October 2010. **Council Member Schindle moved, seconded by Council Member Norland, to approve the audio and large group permit for the Arthritis Walk to be held at Spring Lake Park on Saturday, April 30, 2011 from 7 a.m. to 1 p.m. Vote on the motion: Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

City Engineer

Engineer Malm gave an update of the 169 Corridor Coalition reporting a ranking of the projects along Highway 169 has been established. The 14/169 interchange ranked near the top of the list. He also reported the addition of an acceleration lane on northbound 169 for Highway 14 eastbound traffic turning left is planned for 2012.

Report from Council Members**Council Member Norland**

Council Member Norland reported the Park & Green Spaces Committee met on March 1, 2011 and the Committee requested the Council consider a pilot program designating Spring Lake Park as a

dog-walking park. She stated she will bring this item to the Council as a formal request at their Council meeting of March 21, 2011.

Council Member Schindle

Council Member Schindle asked about what plans have been made for any potential flooding. Administrator Sande reported there is a 40 percent chance of the river reaching the 30' level. Staff has attended webinars on flooding, a 24-hour dike patrol will begin when the river reaches 22' and the City has 130,000 sandbags on hand and enough polyurethane to run the length of the dike. He also reported the Governor will be in North Mankato on Tuesday, March 15, 2011 to discuss possible flooding.

Council Member Freyberg

Council Member Freyberg asked for clarification of the payment of the \$65,000 for wastewater for March that was paid to the City of Mankato for wastewater treatment. Administrator Sande reported payments are made each month to the City of Mankato and at the end of the year the actual bill is calculated and a final payment is made.

Council Member Freyberg reported the items purchased by the City of North Mankato from Mankato Oil & Tire are through a government contract. He also reported that he is not associated with Freyberg Oil. Attorney Kennedy stated this does not constitute a conflict of interest nor is it a conflict of interest if a Council Member is only the employee of an organization doing business with the City of North Mankato.

Report from Mayor**Proclamation naming March 22, 2011 as American Diabetes Association Alert Day in North Mankato**

Mayor Dehen read a proclamation naming March 22, 2011 as American Diabetes Association Alert Day in North Mankato and encouraged all citizens to help fight this disease by increasing awareness.

The Mayor reported he attended the Fire Safety School which was held on Saturday, March 5, 2011 at South Central College. He reported a record attendance with 832 firefighters representing 178 Fire Departments in South Dakota, Iowa, Wisconsin and Minnesota. He thanked Fire Chief Pohlman, the vendors and the visitors for their efforts in making the Fire Safety School a success.

The Mayor reported the Coalition of Greater Minnesota Cities Lobbying Day at the Capitol is Thursday, March 10, 2011. He reported he would be unable to attend but invited the Council Members to attend.

The Mayor reported "Coffee with the Council" will be held from 10-11 a.m. on Saturday, March 12, 2011 at Bobby Joes.

Open the Meeting to the Public for the Second Time**Phil Henry, 1300 Noretta Drive**

Phil Henry, 1300 Noretta Drive, appeared before the Council to express his concern about the large number of deer that are eating the vegetation in his yard.

Bills and Appropriations

Council Member Schindle moved, seconded by Council Member Norland, to approve all bills and appropriations in the amounts of \$17,600.48 and \$294,325.38. Vote on the motion: Norland, Schindle, Freyberg and Dehen; aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 7:43 p.m. on a motion by Council Member Norland, seconded by Council Member Freyberg. Vote on the motion: Norland, Schindle, Freyberg and Dehen; aye; no nays. Motion carried.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 7A	Department: Public Hearing	Council Meeting Date: March 21, 2011																																	
TITLE OF ISSUE: Public Hearing to Consider Annexation of Rist Property, 50.40 acres																																			
BACKGROUND AND SUPPLEMENTAL INFORMATION: It is necessary to hold a public hearing to consider the annexation of the Rist property (50.40 acres) recently purchased by the Port Authority. The Affidavit of Publication for the Notice of Public Hearing is included in the packet.																																			
<i>If additional space is required, attach a separate sheet</i>																																			
REQUESTED COUNCIL ACTION: Adopt Ord. No. 36, Fourth Series Annexing 50.40 Acres.																																			
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Norland		_____	_____	Schindle		_____	_____	Freyberg		_____	_____	Steiner		_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table> Other (specify) _____ Addidavit of Publication _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.
County of Blue Earth

March 7, 9, 2011
NOTICE OF PUBLIC HEARING
NOTICE IS HEREBY GIVEN that
the City Council of the City of
North Mankato will hold a public
hearing on Monday, March 21, 2011,
commencing at 7:00 p.m. in the
Council Chambers of the North
Mankato Municipal Building,
North Mankato, MN, to consider
adopting an Ordinance of
Annexation of Land containing
50.40 acres described as:
The Northwest Quarter of the
Northeast Quarter of Section 3,
Township 108 North, Range 27
West excepting therefrom the
Southerly 40 feet.
Parcel consists of 50.40 acres
more or less.
Dated this 7th and 9th day of
March, 2011.

Nancy Gehrke, CMC
City Clerk
City of North Mankato,
Minnesota

James P. Santori, being duly sworn, on oath says
that he is the publisher or authorized agent and
employee of the publisher of the newspaper known
as The Free Press and The Land, and has full knowl-
edge of the facts which are stated below:

(A) The newspaper has complied with all of the
requirements constituting qualification as a legal
newspaper, as provided by Minnesota Statute
331.02, 331.06, and other applicable laws, as
amended.

(B) The printed _____ Notice _____

which is attached was cut from the columns of said
newspaper, and was printed and published once
each week, for 1 successive weeks; it was first
published on Monday, the 7 day of
March, 2011, and was thereafter
printed and published on every Monday to
and including Wednesday, the 9 day
of March, 2011; and printed
below is a copy of the lower case alphabet from A to
Z, both inclusive, which is hereby acknowledged as
being the size and kind of type used in the composi-
tion and publication of the notice.

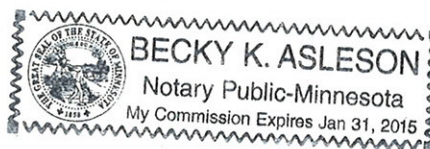
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By: _____

Publisher

Subscribed and sworn to before me on this 9
day of March, 2011.

Becky K. Asleson
Notary Public



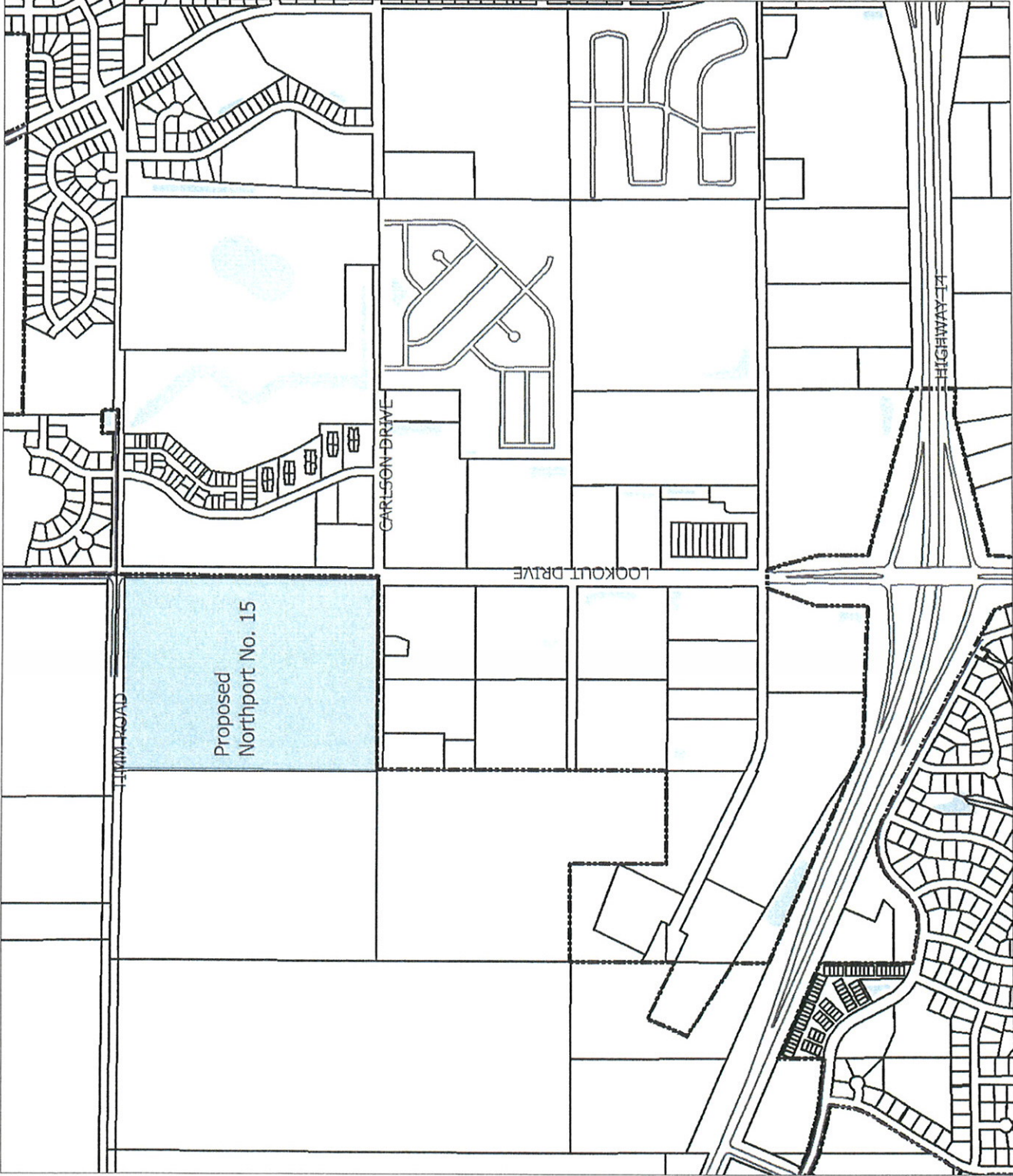


- Legend**
- Roads
 - Road Edge
 - Parcels (4-1-10)
 - City Limits
 - Minnesota River
 - Lakes & Ponds

Northport No. 15



Figure X.X



0 969 Feet

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ORDINANCE NO. 36, FOURTH SERIES
AN ORDINANCE OF ANNEXATION BY THE CITY OF NORTH MANKATO, MINNESOTA,
OF CERTAIN LAND TO-WIT:
PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER
OF SECTION 3, TOWNSHIP 108 NORTH, RANGE 27 WEST
BY THE CITY OF NORTH MANKATO
FOR ANNEXATION PURSUANT TO MINNESOTA STATUTES 414.033, SUBD. 2(3)

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA ORDAINS:

Section 1. The described tract of unincorporated property abuts the municipal limits of the City of North Mankato, Minnesota.

Section 2. The legal description of said land is as follows:

The Northwest Quarter of the Northeast Quarter of Section 3, Township 108 North, Range 27 West excepting therefrom the Southerly 40 feet. Parcel consists of 50.40 acres more or less.

Section 3. Such land is now or is about to become urban or suburban in character.

Section 4. The land proposed for annexation is unplatted and contains 50.40 acres.

Section 5. The North Mankato City Council received a petition dated February 4, 2011, bearing signature of the City of North Mankato for the aforementioned property.

Section 6. Such land is hereby annexed to the City of North Mankato, Minnesota, and is declared to be included within its municipal limits.

Section 7. This ordinance shall be published once in the official newspaper of the City after adoption, signing and attestation and following this ordinance is approved by the Office of Administrative Hearings, Municipal Boundary Adjustments of the State of Minnesota. The ordinance shall be in effect on and after the day following such publication.

Adopted by the Council this 21st day of March, 2011.

Mayor

ATTEST:

City Clerk

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
March 8, 2011

The Nicollet County Board of Commissioners met in special session on Tuesday, March 8, 2011 9:00 a.m. with Chair James Stenson presiding. Commissioners David Haack, Marie Dranttel, and Jack Kolars were present. Also present were County Attorney Michael Riley, Auditor-Treasurer Bridgette Kennedy, Administrator Robert Podhradsky, and Recording Secretary Margo Brown. Commissioner Dr. Bruce Beatty was excused.

Upon a motion by Commissioner Haack and seconded by Dranttel, it was moved to approve the minutes of the February 22, 2011 Board meeting. The motion carried unanimously.

Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to approve the County bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

LIST BILLS

Social Services Director Joan Tesdahl appeared before the Board to request approval of the Social Services bills. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to approve the Social Service bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Social Services Director Tesdahl also requested that the Board consider authorizing an application for the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program. Upon a motion by Commissioner Haack and seconded by Dranttel, it was moved to accept the recommendation of the Social Services Director and adopt the resolution authorizing application for the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program. The motion carried unanimously.

**Resolution Authorizing Application For
Minnesota Housing Finance Agency
Family Homeless Prevention and Assistance Program**

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for the Family Homeless Prevention and Assistance Program; and,

WHEREAS, the Counties in the Region 9 area have developed an application for the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program; and,

WHEREAS, Minnesota Valley Action Council has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program.

NOW, THEREFORE, be it resolved that Blue Earth County is hereby authorized as the grantee and that Minnesota Valley Action Council be charged with administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention and Assistance Program in the counties of Blue Earth, Brown, Faribault, Le Sueur, Martin, Nicollet, Sibley, Waseca and Watonwan in Minnesota.

I hereby certify that the above is a true and correct copy of a resolution adopted by the Nicollet County Board of Commissioners at their session on the 8th day of March, 2011, and as appears on the minutes of their record of proceedings.

Human Resources Director Jamie Haefner addressed the Board to inform them of a replacement hiring. She noted that Auditor-Treasurer Bridgette Kennedy has hired Rebecca DeYonge to fill the vacant Clerk 2 position in the Auditor-Treasurer's Office. Ms. DeYonge was previously a 20-hour per week employee in that office and, by assuming this position also, will now become full time. She began her additional duties on March 1, 2011 at a salary of \$10.45 per hour, which represents pay step 1 of pay grade 7 and is at no increase in her previous salary.

Ms. Haefner also noted that Ms. Holly Taylor has been hired to fill the vacant Switchboard Operator position in the Administrator's Office, effective March 7, 2011. Ms. Taylor began her position at a salary of \$11.0884 per hour, which represents pay step 3 of pay grade 7.

Environmental Services Deputy Zoning Administrator Rob Redding addressed the Board to request approval of several conditional use permits. Upon a motion by Commissioner Stenson and seconded by Kolars, it was moved to accept the Planning and Zoning Advisory Commission's February 28, 2011 report, recommendations, and findings as submitted therein, which includes the following conditional use permits:

Roger and Steve Michels	Permit No. C-1-11	Belgrade Township
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Joseph Bastian	Permit No. C-2.3-11	West Newton Township
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The motion carried unanimously.

Commissioner Kolars asked for clarification on the issue of the Cambria Silo matter. Environmental Services Director joined Mr. Redding to answer questions regarding this issue. Cambria has currently withdrawn their application to the State and are, at this time, re-evaluating the permit. There were also questions and input relating to a proposed dog kennel that will be discussed at the next regular Planning & Zoning Advisory Commission meeting.

Public Works Director Seth Greenwood and Agricultural Inspector Tom Kennedy addressed the Board to discuss and request approval of the 2010 Ag Inspector Report and the 2011 Work Plan Summary. Mr. Kennedy provided information about how his time is spent during the year in handling weed sampling and inspection, drainage ditch spraying, etc. Upon a motion by Commissioner Haack and seconded by Dranttel, it was moved to approve the Agricultural Inspector's 2010 Report and also adopt the 2011 Work Plan Summary as presented. The motion carried unanimously.

Public Works Director Greenwood then requested that the Board consider authorizing approval to advertise for gravel crushing and stockpiling bids. Upon a motion by Commissioner Kolars and seconded by Stenson, it was moved to accept the recommendation of the public Works Director and authorize him to advertise for bids for 2011 gravel crushing and stockpiling on April 11, 2011 at 2:00 p.m. The motion carried unanimously.

Chris Wersal appeared before the Board to present information relating to the 8th Annual Women Celebrating Women banquet on Tuesday, March 22, 2011 at Gustavus

Adolphus College. She requested that the Board proclaim March of 2011 as Women's History Month in Nicollet County. Upon a motion by Commissioner Stenson and seconded by Dranttel, it was moved to adopt the resolution proclaiming March of 2011 as Women's History Month in Nicollet County. The motion carried unanimously.

PROCLAMATION

WHEREAS, during Women's History Month we celebrate the many accomplishments of our community's women; and,

WHEREAS, the theme for 2011 Women's History Month is "Our History is Our Strength: *The Fiber of Our Being*"; and,

WHEREAS, this years' theme recognizes that the fiber of our strength is preserved in the countless contributions women of our community have made to local history; and,

WHEREAS, the 2011 Women Celebrating Women event will again recognize a local woman who has made history;

NOW, THEREFORE BE IT RESOLVED that the month of March be set aside to celebrate the many ways women have made history in the Nicollet County Community;

BE IT FURTHER RESOLVED that the Nicollet County Board of Commissioners proclaims March 2011 as

WOMEN'S HISTORY MONTH

County Auditor-Treasurer Bridgette Kennedy addressed the Board to provide them with a 2010 budget update. She explained some of the details of the printout she provided and answered questions from the Board.

County Administrator provided information about the following items/meetings:

- No report

Chair James Stenson reported on the following past and future activities/meetings, including:

- Reported on the Capitol for a Day trip on March 3rd.

The Commissioners reported on various past and future activities/meetings, including:

Commissioner Jack Kolars

- South Central Minnesota Emergency Medical Service meeting
- Attended a South Central Minnesota Regional Radio Board meeting (ARMER)
- He discussed a recent Highway 14 Partnership letter – noted the dues that have been paid to this organization
- Invitation to the Minnesota Pipeline Care Association on March 31 in St. Peter

Commissioner Dr. Bruce Beatty

- Various County Board and Department Meetings
- Rush River Board meeting
- Critical Position Review Meeting
- Tri-County Solid Waste Meeting
- Brown/Nicollet Community Health Conference Call
-

Commissioner David Haack

- Traverse des Sioux Personnel Committee
- MRCI Retreat
- Various Board and Department Meetings
- Traverse des Sioux Library meeting

- Liaison Meeting with St. Peter

Commissioner Marie Dranttel

- No report

Upon a motion by Commissioner Stenson and seconded by Haack, it was moved to approve attendance at an upcoming Minnesota Pipeline meeting on March 31st for any Commissioner wishing to attend. The motion carried unanimously.

Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to authorize sponsoring a corporate table at the Annual Women Celebrating Women banquet on March 22, 2011, at a cost of \$80. The motion carried unanimously.

There was discussion of an upcoming Highway 169 Coalition meeting to be held with Nicollet County and the City of St. Peter.

Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to appoint Commissioner James Stenson to serve on the State Operated Services Forensic Services Governance Advisory Board and authorize per diem and expenses for his service on this committee. The motion carried unanimously.

Chair Stenson adjourned the meeting at 10:45 a.m. The motion carried unanimously.

Minutes
of the
NORTH MANKATO PLANNING COMMISSION MEETING
North Mankato, Minnesota
March 10, 2011

A regular meeting of the North Mankato Planning Commission was held at 7 p.m., March 10, 2011, in the Council Chambers of the Municipal Building.

Planning Commission members present: Chair Dave Trask, Stephanie Stoffel, Nick Meyer and Corey Brunton. Staff members present: City Attorney Michael Kennedy and City Planner Michael Fischer.

A motion was made by Commissioner Stoffel, seconded by Commissioner Brunton, to approve the minutes of the January 13, 2011 regular meeting of the Planning Commission. Vote on the motion: all ayes, 0 nays; motion carried.

Preliminary and Final Plat of Isaiah Estates No. 7

Planner Fischer presented a request from Wilcon Construction to replat Lots 12 and 13, Block 2, Isaiah Estates to accommodate the construction of a two-family dwelling. Staff indicated that based on the size and shape of the proposed dwelling, the applicant is requesting to relocate a mutual lot line. Staff noted that the relocation of the lot line will allow the dwelling to meet all applicable building setbacks. After discussions regarding the timing of the construction and Outlot A, it was moved by Commissioner Stoffel, seconded by Commissioner Meyer, to approve the preliminary and final plat of Isaiah Estates No. 7. Vote on the motion: all ayes, no nays; motion carried.

Preliminary and Final Plat of Northport No. 15

Planner Fischer presented a request from the North Mankato Port Authority to formally plat 50 acres of land which is being annexed into the City limits for expansion of the Northport Industrial Park. The proposed plat consists of four 12.5-acre lots which will be marketed for industrial development. Staff noted it may be necessary to replat the property in the future to accommodate specific land needs. It will be necessary to formally zone the property in the future as M-2, Heavy Industrial. After discussions regarding lot sizes, future area roadway improvements, zoning and area utilities, it was moved by Commissioner Brunton, seconded by Commissioner Stoffel, to approve the preliminary and final plat of Northport No. 15. Vote on the motion: all ayes, 0 nays; motion carried.

Res. No. 02-11 Modification of Industrial Development District No. 1

Planner Fischer presented a request from the Port Authority and City to modify Industrial Development District No. 1 due to the recent purchase of approximately 50 acres of land as part of the expansion of the Northport Industrial Park. After a brief discussion regarding land values, it was moved by Commissioner Meyer, seconded by Commissioner Brunton, to adopt Resolution No. 02-11 Finding the City of North Mankato Industrial Development District No. 1 Plan Modification Conforms to City Plans for Development of the Locality as a Whole. Vote on the motion: all ayes, 0 nays; motion carried.

There being no further business, it was moved by Commissioner Stoffel, seconded by Commissioner Meyer, to adjourn. Vote on the motion: all ayes, 0 nays; motion carried. The meeting was adjourned at 7:15 p.m.

Chairman

Secretary

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10B	Department: Planning	Council Meeting Date: March 21, 2011																																																					
TITLE OF ISSUE: Preliminary and final plat of Isaiah Estates No. 7																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: This is a request from Wilcon Construction to replat Lots 12 and 13, Block 2, Isaiah Estates to accommodate the construction of a two-family dwelling and to relocate a mutual lot line. The Planning Commission recommended approval of the preliminary and final plat of Isaiah Estates No. 7.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Approve preliminary and final plat of Isaiah Estates No. 7.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Report _____</td> </tr> <tr><td colspan="5"> </td></tr> <tr><td colspan="5"> </td></tr> <tr><td colspan="5"> </td></tr> <tr><td colspan="5"> </td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other (specify) _____		Report _____																						
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PRELIMINARY AND FINAL PLAT
OF ISAIAH ESTATES NO. 7

LOTS 12 AND 13, BLOCK 2, ISAIAH ESTATES

A REQUEST FROM WILCON CONSTRUCTION

THE CITY OF NORTH MANKATO

SUBJECT: Preliminary and Final Plat of Isaiah Estates No. 7

APPLICANT: Wilcon Construction

LOCATION: Lots 12 and 13, Block 2, Isaiah Estates

EXISTING ZONING: R-2, One- and Two-Family Dwelling

DATE OF HEARING: March 10, 2011

DATE OF REPORT: March 1, 2011

REPORTED BY: Michael Fischer, City Planner

APPLICATION SUBMITTED

Request to replat Lots 12 and 13, Block 2, Isaiah Estates.

COMMENT

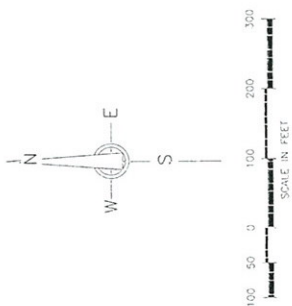
Isaiah Estates was originally platted in 2002 to accommodate both single-family and two-family dwellings. The plat of Isaiah Estates is shown on Exhibit A. To better accommodate the construction of a two-family dwelling on Lots 12 and 13, Block 2, the applicant is proposing to replat these lots by relocating the adjoining property line. Lots 12 and 13, Block 2, are located along Sarah Circle. While these lots were originally platted for a two-family dwelling, a minor modification is requested by the applicant. Based on the proposed layout of a two-family dwelling on these lots as shown on Exhibit B, a request to relocate the lot line which separates the two units is presented. As shown on Exhibit B, the dashed line is the original lot line and the solid line to the southwest is the proposed new lot line. According to the applicant, the relocation of the lot line is necessary based on the size and location of the proposed building. The final plat of Isaiah Estates No. 7 is shown on Exhibit C.

RECOMMENDATION

Staff recommends approval of the preliminary and final plat of Isaiah Estates No. 7.

CITY OF NORTH MANKATO
NICOLLET COUNTY, MINNESOTA

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BEING 5 FEET IN WIDTH AND ADJOINING LOT LINES AND BEING 10 FEET IN WIDTH AND ADJOINING RIGHT-OF-WAY LINES, UNLESS OTHERWISE INDICATED ON THE PLAN.

LEGEND

A = 100.00°
R = 100.00°
C = 90.00°
RP
PC
PT
PCC

INDICATES
INDICATES
INDICATES
INDICATES
INDICATES
INDICATES

Number of curves	Number of curves per area	Area of curves	Area of curves
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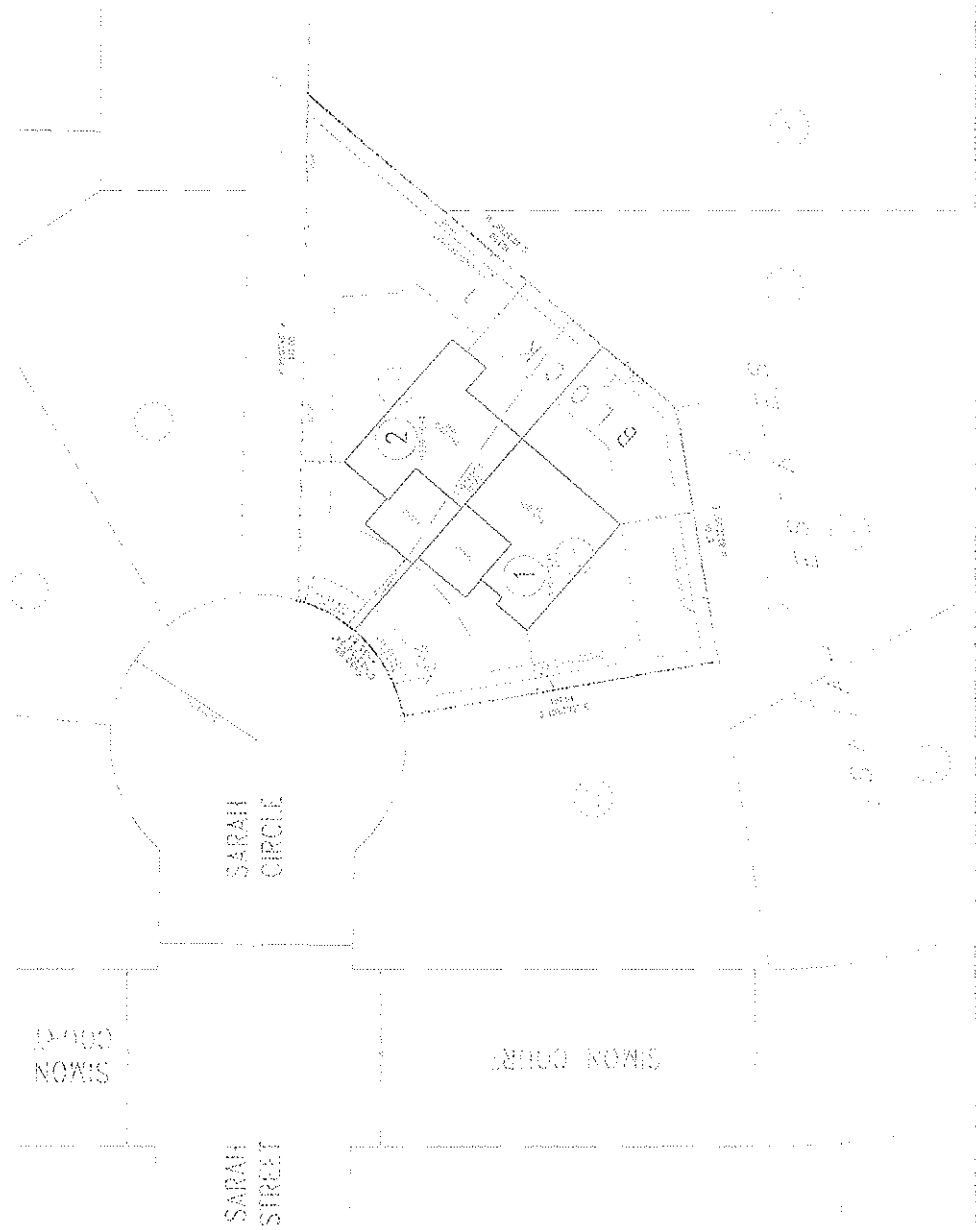
SHEET 2 OF 2 SHEETS

IT A

THIS PLAT WAS PREPARED BY SURVEY SERVICES, INC.

19 JAN 68

ISAIAH ESTATES NO. 7
 (REPLAT OF PART OF COMMON INTEREST COMMUNITY NO. 15)
 CITY OF NORTH MANKATO
 MCCOLLET COUNTY, MINNESOTA



PREPARED BY: [Signature]
 DATE: [Date]
 PROJECT NO.: [Number]
 SHEET NO.: [Number]

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10C	Department: Planning	Council Meeting Date: March 21, 2011																																																										
TITLE OF ISSUE: Preliminary and final plat of Northport No. 15																																																												
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: This is a request from the North Mankato Port Authority to plat the recently purchased 50 acres of land located along Lookout Drive between Timm Road and Carlson Drive for the expansion of the Northport Industrial Park. The Planning Commission reviewed the request and recommended approval of the preliminary and final plat of Northport No. 15.</p> <p style="text-align: right; font-style: italic; font-size: small;">If additional space is required, attach a separate sheet</p>																																																												
REQUESTED COUNCIL ACTION: Approve preliminary and final plat of Northport No. 15.																																																												
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Norland</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Schindle</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Dehen</td> </tr> </table>		Aye	Nay		_____			Norland	_____			Schindle	_____			Freyberg	_____			Steiner	_____			Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td colspan="2">Other (specify) _____</td> <td colspan="3">Report _____</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other (specify) _____		Report _____			_____					_____					_____					_____				
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PRELIMINARY AND FINAL PLAT
OF NORTHPORT NO. 15

PART OF SECTION 3-108N-27W

A REQUEST FROM NORTH MANKATO PORT AUTHORITY

THE CITY OF NORTH MANKATO

SUBJECT: Preliminary and Final Plat of Northport No. 15
APPLICANT: North Mankato Port Authority
LOCATION: Part of Section 3-108N-27W
EXISTING ZONING: Ag
DATE OF HEARING: March 10, 2011
DATE OF REPORT: March 1, 2011
REPORTED BY: Michael Fischer, City Planner

APPLICATION SUBMITTED

Request to replat Northport No. 15.

COMMENT

The North Mankato Port Authority has recently purchased 50 acres of land located along Lookout Drive between Timm Road and Carlson Drive for the expansion of the Northport Industrial Park. The location of the property is shown on an attachment. To accommodate future industrial development, the City is currently in the process of annexing the property into the City limits. As part of the annexation process, it is necessary to plat the property according to its intended use. For future industrial development, the Port Authority proposes to plat the property in four (4) lots, each approximately 12.5 acres in size. The final plat of Northport No. 15 is shown as Exhibit B.

RECOMMENDATION

Staff recommends approval of the preliminary and final plat of Northport No. 15.

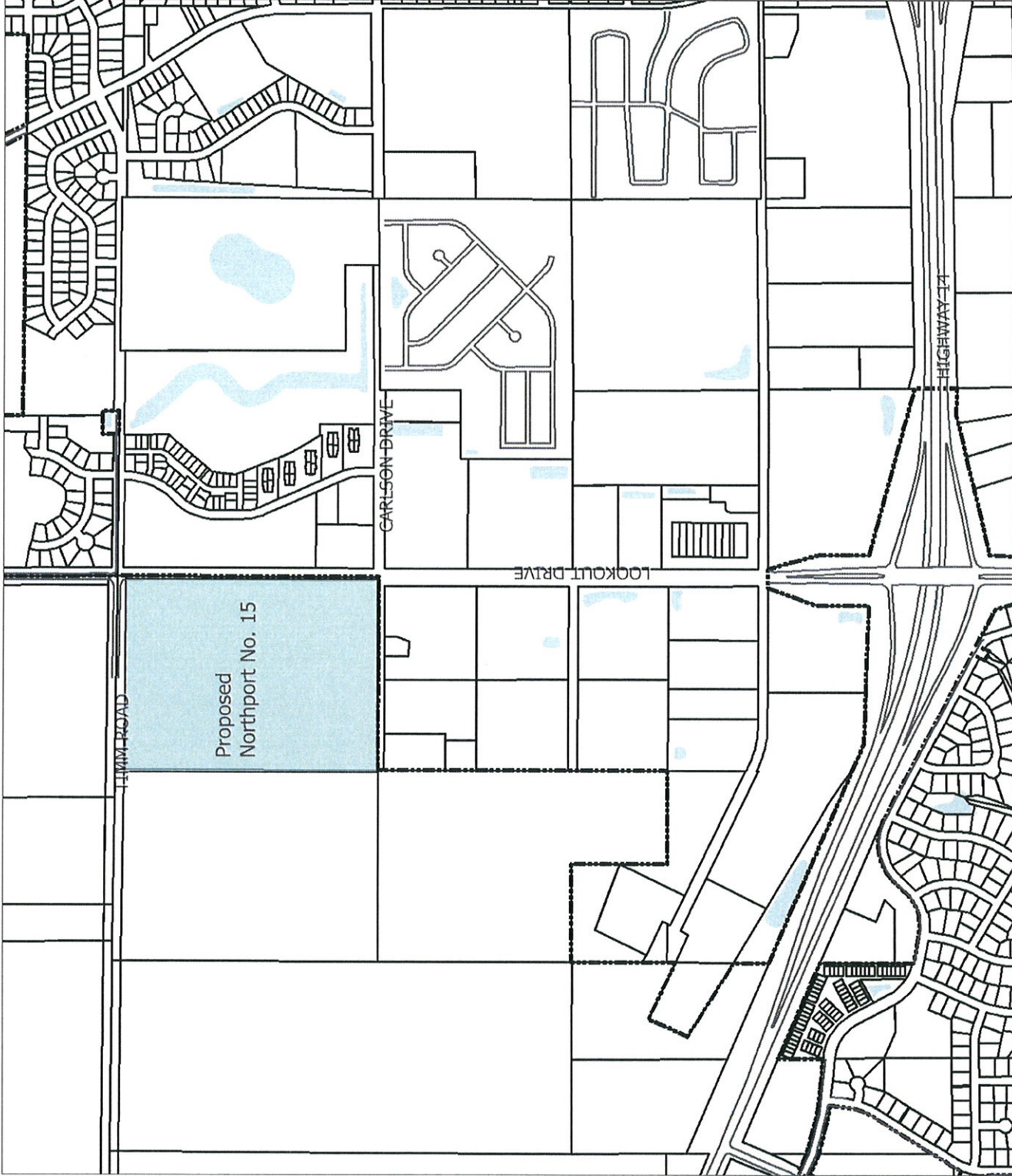


- Legend**
- Roads
 - Road Edge
 - Parcels (4-1-10)
 - City Limits
 - Minnesota River
 - Lakes & Ponds

Northport No. 15



Figure X.X



0 969 Feet

© Bolton & Menk, Inc. - Web GIS

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10D	Department: Planning	Council Meeting Date: March 21, 2011																												
TITLE OF ISSUE: Industrial Development District No. 1 Modification																														
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: This is a request from the North Mankato Port Authority and City to modify Industrial Development District No. 1 due to the recent purchase of 50.40 acres of land as part of the expansion of the Northport Industrial Park. The Planning Commission reviewed the request and recommended approval of the Modification of Industrial Development District No. 1.</p> <p style="text-align: right; font-style: italic; font-size: small;">If additional space is required, attach a separate sheet</p>																														
REQUESTED COUNCIL ACTION: No Council action required.																														
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="margin-left: 40px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table> <p>Other (specify) _____ Report _____</p> <p>_____</p> <p>_____</p> <p>_____</p>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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INDUSTRIAL DEVELOPMENT DISTRICT NO. 1 MODIFICATION

NORTHPORT INDUSTRIAL PARK

A REQUEST FROM THE CITY OF NORTH MANKATO AND
NORTH MANKATO PORT AUTHORITY

THE CITY OF NORTH MANKATO

SUBJECT: Industrial Development District No. 1 Modification
APPLICANT: City of North Mankato and North Mankato Port Authority
LOCATION: Northport Industrial Park
EXISTING ZONING: Ag
DATE OF HEARING: March 10, 2011
DATE OF REPORT: March 1, 2011
REPORTED BY: Michael Fischer, City Planner

APPLICATION SUBMITTED

Request to expand the boundaries of Industrial Development District No. 1.

COMMENT

The North Mankato Port Authority has recently purchased approximately 50 acres of land adjacent to the Northport Industrial park. As the newly acquired property will expand the Northport Industrial Park, it is necessary to modify Industrial Development District No. 1 as described in the attached Industrial Development District No. 1 Plan Modification. By creating Development Districts, local units of government can use revenues from a tax increment district within the Development District for qualifying economic development projects. To continue to undertake industrial development activities and use Tax Increment Financing (TIF), it is necessary to expand the District as shown

RECOMMENDATION

Staff recommends approval of the modification of Industrial Development District No. 1.

MODIFICATION OF
INDUSTRIAL DEVELOPMENT DISTRICT NO. 1
CITY OF NORTH MANKATO, MINNESOTA

APRIL 4, 2011

PREPARED BY:
ADVANCE RESOURCES FOR DEVELOPMENT, INC.
MANKATO, MINNESOTA

BACKGROUND

Previously the City of North Mankato and its related development organizations, the Housing and Redevelopment Authority and the North Mankato Port Authority Commission have established and subsequently modified, several Project Areas and related Tax Increment Financing Districts in order to undertake redevelopment to prevent or eliminate blighted areas, enhance the local tax base, create and retain employment opportunities, assist economic development on "marginal property" and promote the health, safety and welfare of the community and its residents. These Project Areas were initially established and subsequently modified on the following dates:

Project Areas	Date of Establishment/Modification
Redevelopment Project III Central Business District	April 5, 1976; July 18, 1983; January 16, 1990; May 20, 1996 and June 22, 1998
Municipal Development District No. 1	December 16, 1985, January 16, 1990; May 20, 1996 and June 22, 1998
Industrial Development District No. 1	May 16, 1985; August 23, 1988; October 17, 1988; June 5, 1989, January 16, 1990; May 20, 1996; June 22, 1998; October 18, 1999; and January 18, 2011

The purpose of the January 16, 1990 modification was to transfer control, authority and operation of the Project Areas to the North Mankato Port Authority Commission and expand the boundaries. On May 20, 1996 the City Council approved the consolidation of the three previously established Project Areas into Industrial Development District No. 1, which was subsequently expanded on June 22, 1998, October 18, 1999 and January 18, 2011.

At the present time, it is proposed that the boundaries of Industrial Development District No. 1 will again be expanded. The purpose for this proposed action is to provide the Port Authority Commission and the City Council with the opportunity to continue development and redevelopment activities as previously initiated and to enable the use of revenues from a proposed tax increment district within the Project Area to fund costs to support an economic development project.

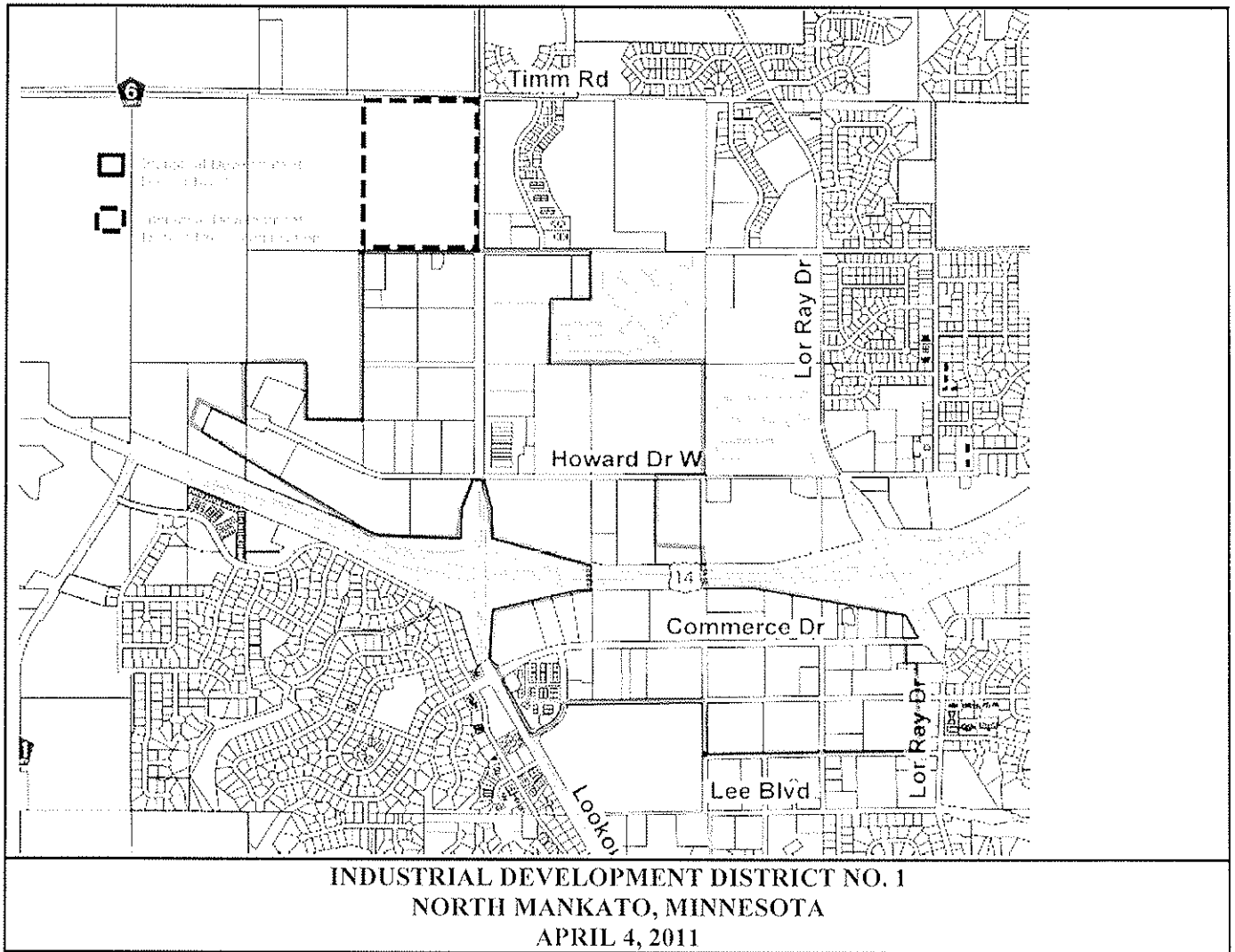
INCORPORATION OF PREVIOUS PLANS

The City previously established and modified various project areas, which were subsequently transferred to the control, authority and operation of the North Mankato Port Authority Commission and combined under one project area - Industrial Development District No. 1. The current modification constitutes the fourth amendment of Industrial Development District No. 1. All provisions of the previous project plans, as originally adopted and subsequently modified, are hereby incorporated by reference except to the extent that Minnesota statutes, sections 469.048 to 469.068, inclusive and amended, requires changes and except to the extent that any such provision is explicitly contrary to a provision of this modification. Except as so modified, the previous project area plans are hereby adopted and incorporated by reference.

CURRENT MODIFICATION

The current modification of the plan involves a boundary expansion of Industrial Development District No. 1 to include the following area: the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of Section 3, Township 108 North, Range 27 West.

The map on page 2 shows the location and boundaries of the proposed expansion of Industrial Development District No. 1.



**RESOLUTION OF THE PLANNING COMMISSION FINDING THE CITY OF NORTH
MANKATO INDUSTRIAL DEVELOPMENT DISTRICT NO. 1 PLAN MODIFICATION
CONFORMS TO CITY PLANS FOR DEVELOPMENT OF THE LOCALITY AS A WHOLE**

WHEREAS, Industrial Development District No. 1 Plan Modification dated April 4, 2011, has been submitted to the City Planning Commission; and

WHEREAS, the North Mankato Planning Commission has reviewed said Plan to determine conformity of said Plan to the general plan for the development or redevelopment of the municipality as a whole.

NOW, THEREFORE, BE IT RESOLVED by the North Mankato Planning Commission that Industrial Development District No. 1 Plan Modification dated April 4, 2011, conforms to the general plan for the development of the municipality as a whole and the Commission recommends approval of the Plan to the City Council.

Adopted by the Planning Commission of the City of North Mankato this 10th day of March 2011.



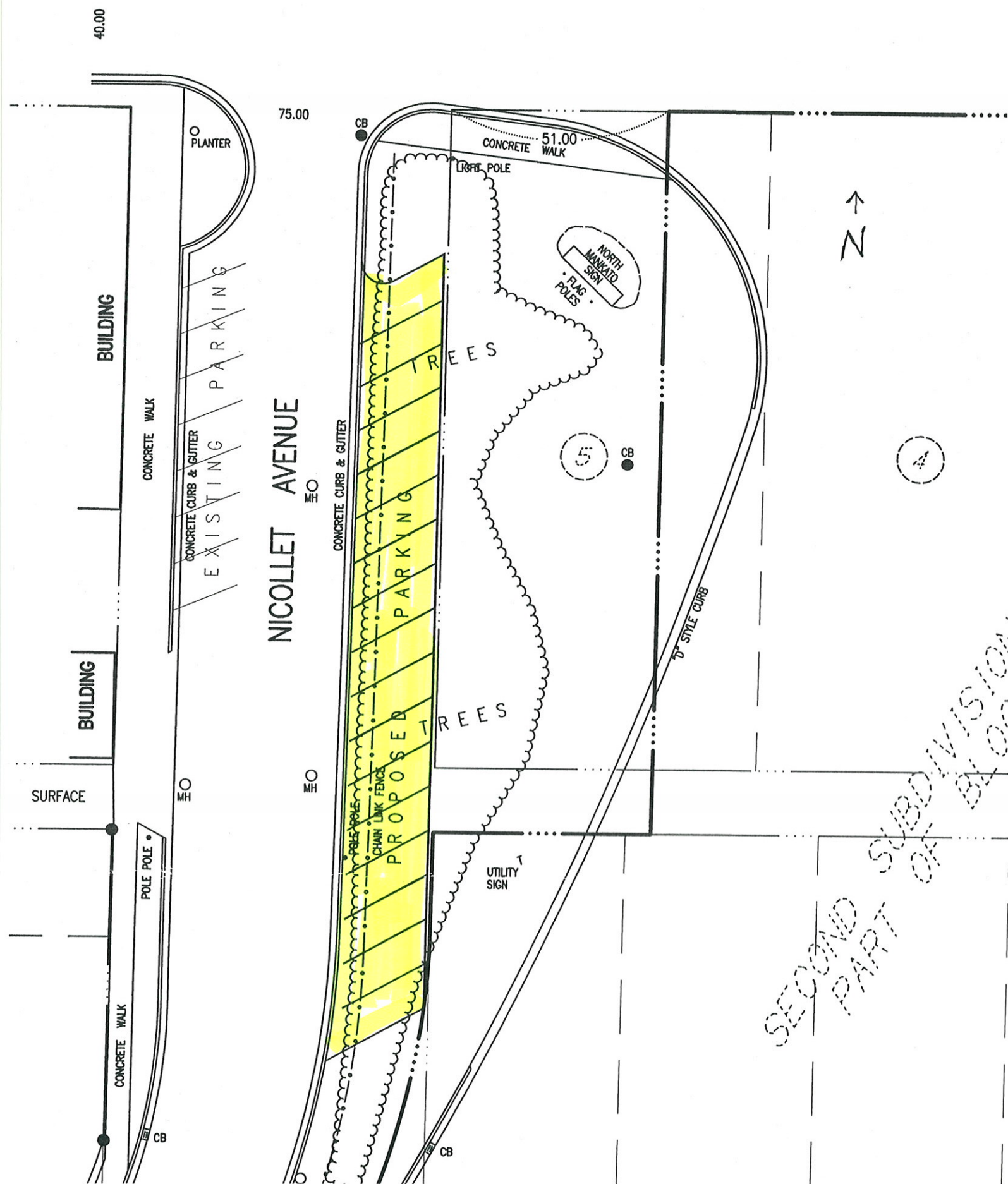
Chairman

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11A	Department: Administration	Council Meeting Date: March 21, 2011																												
TITLE OF ISSUE: Resolution Ordering Plans & Specifications for Nicollet Avenue Parking Improvements																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: We are recommending moving forward with the proposed parking improvements at the far east end of Nicollet Avenue adjacent to the Highway 169 southbound on-ramp. As this project is not large enough to consider sealed bids, we will solicit quotations from contractors.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adopt Resolution Ordering Plans & Specifications for Project No. 11-03 DEF, Nicollet Avenue Parking Improvements.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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SECRET

RESOLUTION NO.

RESOLUTION ORDERING PLANS AND SPECIFICATIONS
FOR PROJECT NO. 11-03DEF
NICOLLET AVENUE PARKING IMPROVEMENT

WHEREAS, it is proposed to consider Project No. 11-03DEF, the construction of the Nicollet Avenue parking improvements; and

WHEREAS, quotations will be considered for the construction of said improvements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

- 1) Bolton and Menk, Inc. is hereby designated as the engineer for such improvement and shall prepare plans and specifications for the making of such improvement.

Adopted by the City Council this 21st day of March 2011.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11B	Department: Administration	Council Meeting Date: March 21, 2011
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TITLE OF ISSUE: Charter Communications Rate Changes

BACKGROUND AND SUPPLEMENTAL INFORMATION: Enclosed please find a letter from Charter giving you notice of rate changes as required by the Cable Franchise Ordinance.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: No action required.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

Aye	Nay	
_____	_____	Norland
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SUPPORTING DOCUMENTS ATTACHED

Resolution Ordinance Contract Minutes Map

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Other (specify) _____ Letter from Charter

- ☐ Workshop
- ☒ Regular Meeting
- ☐ Special Meeting

- ☐ Refer to: _____
- ☐ Table until: _____
- ☐ Other: _____



February 28, 2011

Mr. Wendell Sande, City Administrator
City of North Mankato
1001 Belgrade Avenue
P.O. Box 2055
North Mankato, MN 56003

Dear Mr. Sande:

Charter customers are enjoying more information and entertainment value today than ever before. The **Charter Bundle** helps **more than 60 percent** of our customers get the most for their entertainment dollar with bundling options for Charter TV, Internet and Phone services.

At Charter, containing our programming costs and efficiently managing our operations are critical to our goal to provide our customers with the best value possible. As a result of our efforts in these areas, we continue to maintain our current pricing on Basic and Expanded Basic service. However, as I'm sure you've seen in news reports, owners of local broadcast TV stations have levied fees on Charter and other video providers for carriage of their local TV stations. Last year, Charter began reflecting these fees as a broadcast TV surcharge in the taxes and fees section of our customers' statements. Based on recent increases in pricing from local broadcast TV stations, it is necessary to adjust those fees.

In addition, we are reducing our fees for unreturned equipment. Below are our pricing changes, effective April 1, 2011. These new prices are subject to applicable taxes and fees.

	Current Price	New Price	Difference
Broadcast TV surcharge	\$0.92	\$1.09	\$0.17
Unreturned Standard Digital Receiver	\$176	\$132	-\$44
Unreturned HD Digital Receiver	\$228	\$212	-\$16
Unreturned DVR-DVR HD Digital Receiver	\$337	\$331	-\$6
Unreturned CableCARD	\$52	\$43	-\$9
Unreturned TiVO tuning adapter	\$160	\$142	-\$18

Also, in April, 2011, we will be making Multi-Room Digital Video Recorder (DVR) service available to Charter customers in your community. Multi-Room DVR service provides customers with access to their entire library of DVR recordings from any networked receiver in their home. In addition to our popular On Demand service, Multi-Room DVR is just another example of how Charter customers can watch TV on their own schedule, at times that are convenient for them.

Listed below are the features of Multi-Room DVR service from Charter:

- Record multiple shows in one room; access DVR recordings from any networked room
- Begin watching a recorded show in one room and resume watching in another
- Watch the same or different recordings simultaneously throughout your home
- Pause and rewind live TV from the primary DVR; pause, rewind and fast-forward recorded and On Demand programs from other networked rooms
- Enjoy HD content in every networked room (HDTV required to receive HD programming)

The pricing for primary DVR receiver and remote will be \$6.40, plus \$3.60 for Interactive Guide Service, and \$10.00 for DVR Service. Secondary receivers will be priced at \$3.40 plus \$3.60 for Interactive Guide Service. Multi-Room primary DVR receiver and at least one secondary receiver will be required together. Pricing for an unreturned Multi-Room Primary DVR Digital Receiver will be \$331 and \$212 for an unreturned Multi-Room DVR Secondary Digital Receiver.

We remain committed to providing excellent communications and entertainment services in your community and in each of the communities we serve. If you have any questions about these services or pricing changes, please feel free to call me at 952-367-4223.

Sincerely,
Charter Communications

Brenda M. Osborne

Administrative Assistant
Government Relations
Minnesota/Nebraska KMA

Cc: Melissa Morris, VP/GM
Craig Stensaas, Director of Operations

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12A	Department: Clerk	Council Meeting Date: March 21, 2011																												
TITLE OF ISSUE: Resolution for Lawful Gambling License for Holy Rosary Church																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: The Resolution waiving the waiting period for exemption from the lawful gambling license for Holy Rosary Church enables them to print their raffle tickets and schedule their event.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adoption of Resolution.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ <u>Application for Exempt Permit</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																													

RESOLUTION NO.

RESOLUTION WAIVING WAITING PERIOD
FOR EXEMPTION FROM LAWFUL GAMBLING LICENSE FOR
HOLY ROSARY CHURCH

WHEREAS, Holy Rosary Church has made application for exemption from a charitable gambling license to conduct raffles on April 9, 2011, at 546 Grant Avenue within the City of North Mankato, Minnesota, which application was received by the City on March 9, 2011;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the City waives the mandatory waiting period concerning the issuance of an exemption from lawful gambling license concerning the above-identified organization.

Adopted by the City Council this 21st day of March 2011.

Mayor

ATTEST:

City Clerk

Page 1 of 2 7/09

Minnesota Lawful Gambling**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION

Check # _____ \$ _____

Organization name

Church of the Holy Rosary

Previous gambling permit number

X-03302-10

Type of nonprofit organization. Check one.

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other nonprofit organization

Mailing address

City

State

Zip Code

County

546 Grant Avenue North Mankato

MN

56003

Nicollet

Name of chief executive officer (CEO)

Daytime phone number

Email address

Rev. Peter Nosbush

507-387-6501

hros2@hickorytech.net

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

☐ Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

☐ IRS income tax exemption [501(c)] letter in your organization's name.
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-828-5500.

☐ IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
b. the charter or letter from your parent organization recognizing your organization as a subordinate.

☒ IRS - proof previously submitted to Gambling Control Board
If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

Holy Rosary Church

Address (do not use PO box)

City

Zip Code

County

Sherman & Grant

North Mankato

56003

Nicollet

Date(s) of activity (for raffles, indicate the date of the drawing)

April 9, 2011

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

☐ Bingo* ☒ Raffles ☐ Paddlewheels* ☐ Pull-Tabs* ☐ Tipboards*

* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete
Page 2 of this form.

Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LG220 Application for Exempt Permit

Page 2 of 2 7/09

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- ☐ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
☐ The application is denied.

Print city name North Mankato
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Nancy Dehn

Title City Clerk Date 3/9/11

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.
 A township official is not required to sign the application.

- ☐ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
☐ The application is denied.

Print county name _____
 On behalf of the county, I acknowledge this application.
 Signature of county official receiving application _____

Title _____ Date ____/____/____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application _____

Title _____ Date ____/____/____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature _____ Date 3/9/11

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
- application fee for each event.

Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 851-639-4076.

Print Form

Reset Form

Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested,

the Board will be able to process your application. Your name and your organization's name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members,

Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12B	Department: Clerk	Council Meeting Date: March 21, 2011																												
TITLE OF ISSUE: Application for Parade Permit																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: A.B.A.T.E. of Minnesota will hold their annual Motorcycle Awareness Month Parade on Saturday, May 7, 2011. They estimate up to 300 motorcycles will participate in the parade. The parade will go through North Mankato from 1:15 p.m. to 1:30 p.m.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Approve parade permit.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Application for Parade Permit</u> _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																													



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to the Chief of Police at least fourteen (14) days in advance of the parade date.

Applicant Information

Name: Bob Olson
Address: 326 Mound Ave.
City: Mankato State: Mn. Zip: 56001
Telephone: 388-7576
Sponsoring Organization: A.B.A.T.E. of Mn.
Address: SAM 2
City: _____ State: _____ Zip: _____
Telephone: _____
Occasion for Parade: MOTORCYCLE AWARENESS MONTH
Date of Parade: 5-7-11 Estimated Length of Parade: UP TO 300 UNITS
Estimated Starting Time: 1:15 Estimated Finish Time: 1:30
General Composition of Parade: MOTORCYCLES

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

ROBERT D. OLSON
Applicant

3-9-11
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

CE #701
Chief of Police

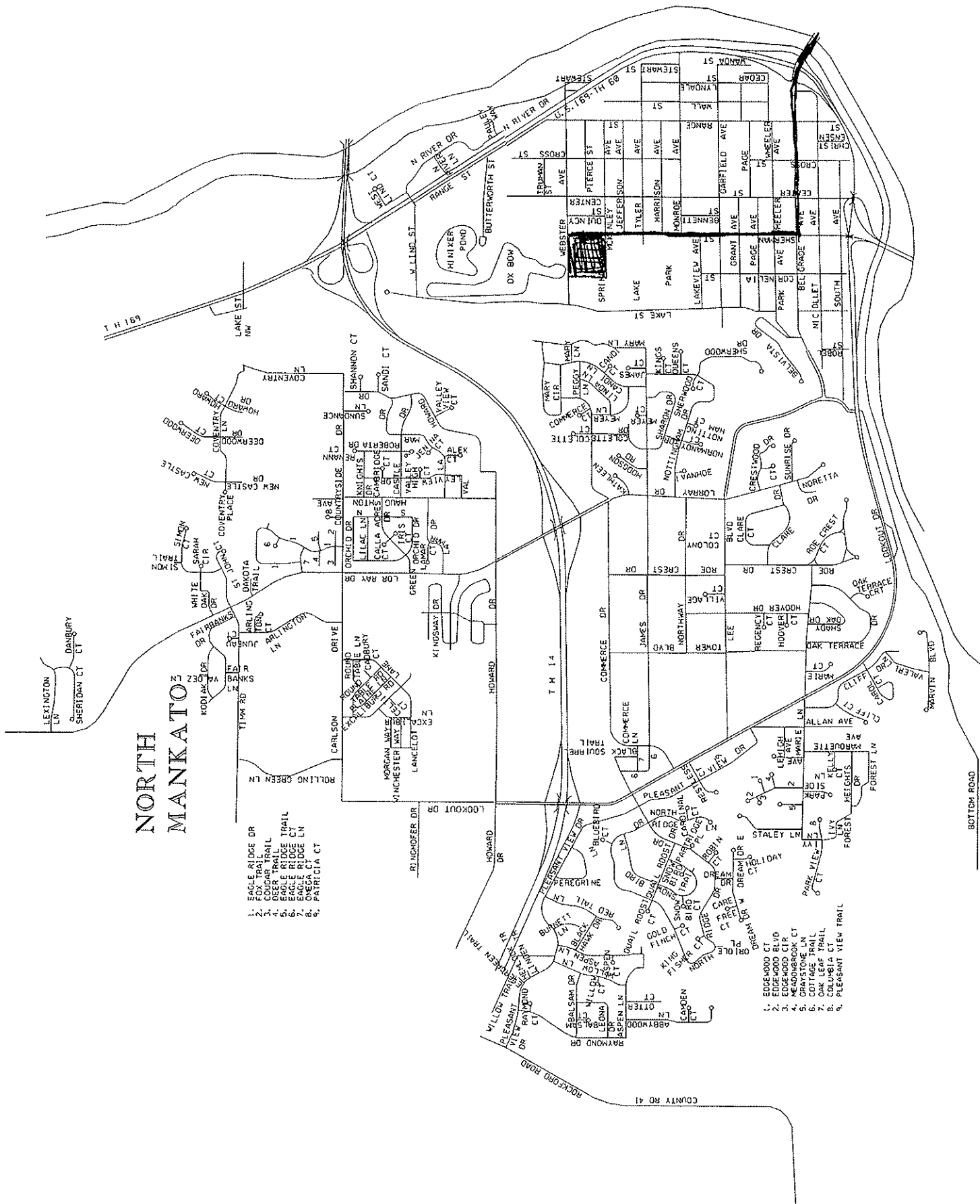
03-10-11
Date

COMMENTS/ADDITIONAL STIPULATIONS:

NORTH MANKATO

1. EAGLE RIDGE DR
2. COUNTRY TRAIL
3. DEER TRAIL
4. EAGLE RIDGE TRAIL
5. EAGLE RIDGE CT
6. EAGLE RIDGE LN
7. OMEGA CT
8. PATRICIA CT

1. EDGEWOOD CT
2. EDGEWOOD BLVD
3. EDGEWOOD CIR
4. MEADOWBROOK CT
5. GRAYSTONE LN
6. COTTAGE TRAIL
7. OAK LEAF TRAIL
8. PLEASANT VIEW TRAIL



CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12C	Department: Clerk	Council Meeting Date: March 21, 2011
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TITLE OF ISSUE: Audio and large group permit for Mass in Wheeler Park

BACKGROUND AND SUPPLEMENTAL INFORMATION: Holy Rosary Church is requesting an audio and large group permit to hold Mass in Wheeler Park on Sunday, September 11, 2011 from 7 a.m. to 2 p.m. The audio will be a keyboard, guitar, drums and singing. The estimated attendance is 450 people.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approve audio and large group permit.

For Clerk's Use:

Motion By: _____

Second By: _____

Vote Record:

Aye Nay

_____	_____	Norland
_____	_____	Schindle
_____	_____	Freyberg
_____	_____	Steiner
_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution Ordinance Contract Minutes Map

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other (specify) _____

Application for Audio and Large Group
Permit.

☐ Workshop

☒ Regular Meeting

☐ Special Meeting

☐

Refer to: _____

☐

Table until: _____

☐

Other: _____

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 54 -2011 SHELTER: Wheeler FEE: \$60 [#]
TYPE OF EVENT: Mass in the Park DATE VALID: 9-11-11 HOURS: 7am-2pm

ORGANIZATION: Holy Rosary Church SIZE: 450
APPLICANT NAME: Jim Theuninck
ADDRESS: 7116 Grayhawk Cir CITY: Mankato
ZIP: 56001 DAYTIME PHONE #: 507-351-7829

TENTS: _____ ELECTRICITY: ☒ ALCOHOL: _____

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: Keyboard, guitar, drums singing
Amplified music or band requires Council approval

OTHER: _____

PERMIT APPROVED: _____ DATE: 3-15-11

PERMIT DENIED: _____

REFER TO COUNCIL: ☒

Nancy Mehrke
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: _____

Jim Theuninck
Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12D	Department: Clerk	Council Meeting Date: March 21, 2011																																																					
TITLE OF ISSUE: Large group permit for Mankato Eagles Club Family Picnic																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: Mankato Eagles Club is requesting a large group permit to hold their family picnic at Wheeler Park on Sunday, July 24, 2011 from 10 a.m. to 10 p.m. They are estimating an attendance of 200 people.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Approve large group permit.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;"><u>Application Large Group Permit</u></td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		<u>Application Large Group Permit</u>			_____					_____					_____					_____				
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Other (specify)		<u>Application Large Group Permit</u>																																																					

<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																						

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 38 -2011 SHELTER: Wheeler FEE: \$60 - pd.
\$25 - pd.
TYPE OF EVENT: Family Picnic DATE VALID: 7-24-11 HOURS: 10am-10pm

ORGANIZATION: Mankato Eagles Club SIZE: 200
APPLICANT NAME: John Cedergren
ADDRESS: 708 N Rverfront Dr. CITY: Mankato
ZIP: 56001 DAYTIME PHONE #: 321-9405 / 625-9701

TENTS: ✓ ELECTRICITY: ✓ ALCOHOL: 3 Kegs

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES:
Amplified music or band requires Council approval

OTHER: Bring grill for hamburgers, hot dogs - serve in Pavilion

PERMIT APPROVED:

DATE: 2-1-11

PERMIT DENIED:

REFER TO COUNCIL: ✓

Nancy Ehrke by am
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.

SIGNED: John Cedergren
Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 13A	Department: Finance	Council Meeting Date: March 21, 2011
-------------------	---------------------	--------------------------------------

TITLE OF ISSUE: Report on Spring Cleanup Costs

BACKGROUND AND SUPPLEMENTAL INFORMATION: The Finance Director has prepared a report outlining the number and cost of appliances collected during spring and fall clean up. Also included is the 2010 Spring Cleanup costs.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION:

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:	Aye	Nay	
	_____	_____	Norland
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Other (specify) _____	Report _____
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<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

MEMORANDUM

TO: Honorable Mayor and City Council and
City Administrator
City of North Mankato

FROM: Steve Mork, Finance Director

DATE: March 16, 2011

SUBJECT: Spring Cleanup Costs

The following is a recap of the costs associated with spring cleanup that you requested at the last Council meeting.

Curbside Appliance Pickup

	<u>Number of Appliances</u>	<u>Unit Cost</u>	<u>Total</u>
Spring, 2010	352	\$12.00	\$4,224.00
Fall, 2010	259	\$13.00	\$3,367.00

The 2011 cost for curbside pickup will increase to \$15.00 per appliance.

The Public Works Director informs me that we could use sentence-to-serve individuals and use our equipment to deliver them to the recycler and the rate would go down to \$7.00 per appliance.

I contacted Meyer and Sons and was informed that they charge \$10.00 per appliance for disposal.

2010 Spring Cleanup Out-of-Pocket Costs

Cost per contract with Hansen Sanitation to provide curbside cleanup	\$12,760.35
Estimated disposal cost for extra material collected	\$18,931.60
Curbside appliance recycling	<u>\$4,224.00</u>
Total Cost	<u>\$35,915.95</u>

All of the above costs are paid from garbage fees collected from customers.

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF MARCH 21, 2011

68311	Void	Void	(\$535.50)
68335	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
68336	Charter Communications	high speed data service-Pol, Fire, Contingency & P/A	\$347.97
68337	Hoffman Construction Co.	Estimate #4 CSAH 41/Carlson Dr/Howard Dr Extension	\$132,922.05
68338	ICMA Retirement Trust - 457	employee payroll deductions	\$5,003.85
68339	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$380.77
68340	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
68341	PowerPlan	equipment parts-Street & Park Depts.	\$1,382.86
68342	Unicel	cell phone bill-Bookmobile	\$24.12
68343	Rewitzer, Melvin	January & February mileage-Sanitation	\$510.00
68344	Cardmember Service	charge card items-All Depts.	\$9,295.06
68345	City of Mankato	water bill-Public Access	\$15.03
68346	Verizon Wireless	cell phone bill-Comm Dev & Port Authority	\$129.46
68347	Verizon Wireless	cell phones, cell phone & internet bill-All Depts.	\$1,540.33
68348	Telrite Corporation	long distance phone bill-Mun Bldg	\$240.34
	A+ Security, Inc.	monitoring of alarm system-Public Access	\$63.96
	Affordable Towing of Mankato, Inc.	towing charge-Task Force	\$59.32
	Ameripride Linen & Apparel Services	gloves, mats, uniform & towel service-All Depts.	\$727.37
	American Legal Publishing Corp.	annual internet renewal-city code-Admin	\$325.00
	Anderson-Crane Rubber Co., Inc.	equipment parts-Water Dept.	\$97.60
	Apt Machining & Fabricating, Inc.	equipment parts-Street Dept.	\$324.08
	Audio Editions	audio books-Library	\$390.41
	Baker & Taylor	books-Library & Bookmobile	\$75.44
	Blue Earth County	telephone bill-Task Force	\$25.25
	Bobholz, Jacob	travel expenses for conference-Water Dept.	\$54.30
	Bolton & Menk, Inc.	engineering fees-Sales Tax Fund, 11 Const & Stm Wtr	\$6,250.75
	Caretakers of Mankato	snow removal-Public Access	\$156.41
	Cargill, Inc.	bulk ice control-Street Dept.	\$1,881.05
	Carquest Auto Parts	equipment parts & supplies-All Depts.	\$676.14
	CDW Government, Inc.	computers, supplies, equip parts-Fire, Wtr & P/A	\$3,037.85
	City Auto Glass	equipment repair-Street Dept.	\$50.00
	City of Mankato	2010 Mass Transit/2009-2010 Lake St Flood Control	\$69,554.54
	Clarke Mosquito Control Products, Inc.	chemicals-Park Dept.	\$579.42
	Coco-Cola Enterprises	pop-Unallocated	\$109.00
	Connect Business Magazine	ad-Port Authority	\$879.00

CLAIMS CONTINUED

Crysteel Truck Equipment	equipment parts & supplies-Street Dept.	\$93.05
Cushman Motor Co., Inc.	equipment parts-Park Dept.	\$122.71
DH Athletics	supplies-Caswell Park	\$4,403.45
Davidson, Dan	supplies & travel expenses-Task Force	\$373.22
DEMCO, Inc.	supplies-Library	\$288.43
Detroit Lakes Fire Conference Fund	registration fees for conference-Fire Dept.	\$1,050.00
Endersbe, Gary	special program expense-Library	\$594.26
Express Services, Inc.	temporary crossing guards-Police Dept.	\$814.56
Fastenal Companies	equipment parts & supplies-Street & Caswell Park	\$92.19
Findaway World	audio books-Bookmobile	\$624.91
Fischer & Hoehn	building repair-Public Access	\$74.98
Free Press	ads-Admin, Library & Comm Dev	\$207.62
Gale Group	books-Library & Bookmobile	\$284.69
Gopher State One-Call	equip rental/utility digging notification service-Insp	\$23.40
Grainger	equipment parts-Water & Storm Water	\$84.70
Hawkins, Inc.	chemicals-Water Dept.	\$3,052.99
Hermel, A.J. Company	supplies-Library	\$86.28
Hillyard/Hutchinson	supplies-Water Dept.	\$95.28
Holtmeier Construction, Inc.	rock-Street Dept.	\$656.92
Howe, Sandra	fitness membership-Police Physical Fitness	\$160.80
Immanuel-St. Joseph's	physicals-Fire Dept.	\$2,253.00
Ingram Library Services	books-Library	\$2,098.05
Jean Thorne, Inc.	professional service-Task Force	\$476.00
Keeps, Inc.	ammo-Police Dept.	\$965.73
Keller, J.J. & Associates, Inc.	drug testing-All Depts.	\$153.60
Kennedy & Kennedy Law Office	legal services for April-Attorney	\$7,175.00
Kwik Trip, Inc.	unleaded & diesel fuel-All Depts.	\$24,345.00
LJP Enterprises	wire baling & trailer rent-Sanitation	\$780.00
LJP Waste & Recycle	transportation charges-Sanitation	\$540.00
Larkstur Engineering & Supply, Inc.	equipment parts-Street & Sewer Depts.	\$875.64
Lawson Products, Inc.	supplies-Street & Shop	\$517.17
Long-Term Care	long term care-payroll deduction	\$327.28
MacQueen Equipment, Inc.	equipment parts-Street Dept.	\$610.07
Madison National Life Insurance	long term disability-April	\$1,385.01
Madison National Life Insurance	life insurance-April	\$630.00
Madison National Life Insurance	voluntary life insurance-April	\$175.40
Mankato Ford, Inc.	equipment parts-Police Dept.	\$84.97
Mankato Motor Company	equipment parts-Street & Water Depts.	\$178.78
Mankato Tent & Awning	repair banners-Contingency	\$25.00
Meyer & Sons	microwave-Caswell Park	\$300.00

CLAIMS CONTINUED

Minnesota Department of Health	water supply system operator license-Water Dept.	\$23.00
Minnesota Dept. of Labor & Industry	annual inspection of elevator-Fire Dept.	\$100.00
Minnesota Pipe & Equip.	pipe-Jt Econ Dev/supplies & meter couplings-Wtr	\$13,960.16
Minnesota Valley Testing Lab	water testing-Water Dept.	\$158.75
Minnesota Waste Processing Co.	processing fees & appliance recycling-Sanitation	\$17,234.55
Moss & Barnett	legal services-Public Access	\$300.00
Municipal Boundary Adjustments	annexation of 50.4 acres-Comm Dev	\$255.00
North Central International	equipment parts-Street & Sewer Depts.	\$720.95
Northern Lights Retail, Inc.	cash register-Caswell Park	\$610.97
Northern States Supply, Inc.	supplies-Shop	\$20.41
OverDrive	downloadable eBooks & audio books-Library	\$87.88
Pet Expo Distributors	aquatic service-Library	\$50.00
Petty Cash, Steven Mork	petty cash items-All Depts.	\$126.40
Pioneer Manufacturing, Co.	line paint-Caswell Park	\$1,175.00
Quality Overhead Door Co., Inc.	repair garage door-Street Dept.	\$60.00
Quest Diagnostics	drug testing-Fire Dept.	\$103.75
Rader, Duane	travel expenses for conference-Water Dept.	\$79.39
River Bend Business Products	copier maintenance-Library	\$49.20
Sign Pro	supplies-Street, Water & Sewer Depts.	\$84.56
Smith, Nick	supplies-Task Force	\$19.30
South Central College	work study student-Finance	\$85.50
Southern Minnesota Advocates	2011 membership investment-Admin	\$150.00
Superior Concrete	supplies-Park Dept.	\$86.91
Toppers Plus	equipment parts-Street Dept.	\$52.37
US Bearings & Drives	lubricant & equipment parts-Street & Water Depts	\$225.36
Uniforms Unlimited	supplies-Police Dept.	\$298.66
Viking Electric Supply	equipment parts-Water & Storm Water	\$157.89
Wells Fargo Bank	principal & interest-GO Improvement Bond of 2009	\$190,081.25
Wheels Unlimited	CBD grant-Sales Tax Fund	\$5,776.19
Winter Equipment Co., Inc.	plow blades-Street Dept.	\$14,986.42
Total		<u>\$541,026.32</u>

CLAIMS CONTINUED

General	\$122,305.08
Library	\$6,954.71
Bookmobile	\$1,720.13
Community Development	\$485.33
Sales Tax Fund	\$6,870.19
Contingency	\$852.30
Port Authority	\$950.72
Joint Economic Development Fund	\$13,457.81
GO Improvement Bond of 2009	\$190,081.25
Local Option Sales Tax Construction	\$107.00
2011 Construction	\$138,127.92
Water	\$7,911.13
Sewer	\$1,775.02
Sanitary Collection	\$18,895.50
Storm Water	\$24,358.89
Public Access	\$3,747.69
Minnesota River Valley Drug Task Force	<u>\$2,425.65</u>
Total	<u><u>\$541,026.32</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF MARCH 21, 2011

Verizon Wireless	cell phone bill-Port Authority	\$64.73
Connect Business Magazine	ad-Port Authority	\$879.00
Minnesota Pipe & Equip	pipe-Jt. Economic Dev Fund	\$13,457.81
Petty Cash, Steven Mork	petty cash item-Port Authority	<u>\$6.99</u>
Total		<u><u>\$14,408.53</u></u>

List of Port Authority Bills in the Amount of \$14,408.53

Council Meeting of March 21, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$541,026.32

Council Meeting of March 21, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg