

Oath of Office for Newly Elected Mayor and Council Members

District Court Judge Bradley C. Walker administered the oath of office to the newly elected Mayor Mark Dehen and Council Member Bob Freyberg and the re-elected Council Member Diane Norland.

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on January 3, 2011. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Steiner, Norland, Schindle and Freyberg, City Administrator Sande, Finance Director Mork, City Clerk Gehrke, Engineer Malm, Attorney Kennedy and Planner Fischer.

Approval of Minutes

Council Member Schindle moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of December 20, 2010. Vote on the motion: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Correspondence

Thank-You Letter from Twin Rivers Council for the Arts

Mayor Dehen summarized a letter from the Twin Rivers Council for the Arts thanking the City of North Mankato for its generous contribution of \$12,500.

Public Hearing, 7 p.m. – Amending Code of Ordinances

Mayor Dehen opened the public hearing to consider amending the Code of Ordinances. A notice of public hearing was published in the official newspaper and the Affidavit of Publication was included in the Council packet. Planner Fischer presented a summary of the changes (Exhibit A) during 2010 noting all ordinances adopted by the Council during 2010 are included in the amendments to the Code of Ordinances. Kim Spears, 916 South Avenue, asked for clarification of the 180-day completion requirement for exterior work after the issuance of a building permit and suggested a one-year timeframe. In response to a question about the removal of civil service regulations in Chapter 32.01, Attorney Kennedy reported the Civil Service Commission was not established according to Minnesota statute. The Attorney's research memo on this subject will be distributed to the City Council. There being no one else appearing before the Council, the Mayor closed this portion of the meeting.

Open the Meeting to the Public for the First Time

Greg Steen, 248 Nicollet Avenue, #4

Greg Steen, 248 Nicollet Avenue, #4, appeared before the Council and requested a large group permit for North Shore Promotions to hold a 3-on-3 Pond Hockey Tournament at Wheeler Park on February 12 and 13, 2011. He reported the tournament will need five ice rinks for the tournament. He is currently speaking to sponsors about donations and advertising for the tournament and working with the Boy Scouts and WisPak to serve refreshments. The money raised at this tournament will benefit youth hockey. **Council Member Schindle moved, seconded by Council Member Norland, to approve the large group permit for the North Shore Promotions to hold a 3-on-3 Pond Hockey Tournament contingent on the necessary liability insurance in place. Vote on the motion: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Staff Reports**City Administrator****Res. No. 01-11 Designating Official Newspaper**

Administrator Sande presented Resolution No. 01-11 designating an official newspaper for the City of North Mankato for 2011 legal announcements and publications. Where permitted, announcements and publications will be placed on the City's web site. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 01-11 Designating *The Mankato Free Press* as the official newspaper for the City of North Mankato. Vote on the Resolution: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Res. No. 02-11 Designating Depositories for City of North Mankato

Council Member Schindle moved, seconded by Council Member Steiner, to adopt Resolution No. 02-11 designating the following banks as City depositories: Frandsen Bank & Trust, US Bank, Wells Fargo, First National Bank Minnesota, Pioneer Bank, Voyager Bank, Community Bank of Vernon Center, Minnstar Bank NA, TCF Bank FSB, Wells Federal Bank FSB, Northern Star Bank and United Prairie Bank. Vote on the Resolution: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Property/Casualty Insurance Dividend

Finance Director Mork reported the League of Minnesota Cities Insurance Trust notified the City of a property/casualty insurance dividend in the amount of \$33,937 for 2010 from a total 2010 premium of \$141,175. A historical recap of the premiums paid and dividends received for the period 2001-2011 was presented.

Charter Communications Rate Changes

Administrator Sande presented a rate change notice from Charter Communications. He reported Charter is required to make notice under our Franchise Agreement of rate changes. The rate changes are effective January 18, 2011 with the monthly premium programming pricing adjusted for HBO/Cinemax, Showtime/The Movie Channel, Starz/Encore and an increase for two premium services and three premium services. The Sports View will increase from \$5 to \$10 per month for new customers with current customers remaining at their current price of \$5 for a period of six months.

Audit Engagement Letter with Abdo, Eick & Meyers for Year Ending December 31, 2010

Administrator Sande presented a letter from Abdo, Eick & Meyers outlining the audit services to be provided to the City of North Mankato for year ended December 31, 2010 at an estimated cost of \$28,300. Cost of the auditing services is billed at the standard hourly rate plus out-of-pocket costs. He reported the Audit Engagement Letter considered at the December 20, 2010 meeting was for a three-year period and was tabled in order to request a proposal from Abdo, Eick & Meyers for a one-year period. Kyle Meyers of Abdo, Eick & Meyers has submitted the proposal as a one-year engagement at no increase in cost from the prior year. **Council Member Steiner moved, seconded by Council Member Norland, to approve the audit engagement letter for year ended December 31, 2010. Vote on the motion: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Res. No. 03-11 Authorizing the City of North Mankato to Act as Sponsoring Agency for the T.H. 14 Bike Trail "Transportation Enhancements" Project

The City Engineer presented the ATP Funding Application for the T.H. 14 Bike Trail reporting this is a 1.4-mile multi-purpose bituminous trail running along T.H. 14 and T.H. 169 from LorRay Drive to W. Lind Street which is identified as a pending project in the MATAPS update. The trail would connect upper North Mankato to lower North Mankato and also provide a connection for trail users in upper North Mankato to access the regional trail system.

Administrator Sande reported this project is included in the 2011-2015 Five-Year Capital Improvement Plan. Council Member Freyberg asked about the matching funds in the amount of \$214,838.49 and the maintenance costs of the trail. Administrator Sande reported the matching funds could come from MSA funds and the City would be responsible for the maintenance of the trail. **Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 03-11 Authorizing the City of North Mankato to Act as Sponsoring Agency for the T.H. 14 Bike Trail "Transportation Enhancements" Project. Vote on the Resolution: Steiner, Norland, Schindle and Dehen, aye; Freyberg nay. Motion carried.**

Res. No. 04-11 Agreeing to Maintain the T.H. 14 Bike Trail "Transportation Enhancements" Project

Administrator Sande reported as part of the ATP Funding Application, the City of North Mankato must agree to assume full responsibility for the operation and maintenance of the T.H. 14 Bike Trail should it be constructed. Council Member Schindle asked if standard maintenance of the trail would include plowing snow from the trail. Administrator Sande reported this would be a Council policy matter. **Council Member Norland moved, seconded by Council Member Schindle, to adopt Resolution No. 04-11 Agreeing to Maintain the T.H. 14 Bike Trail "Transportation Enhancements" Project. Vote on the Resolution: Steiner, Norland, Schindle and Dehen, aye; Freyberg nay. Motion carried.**

Res. No. 05-11 Authorizing the City of North Mankato to Act as Sponsoring Agency for the Northridge Ravine Restoration "Transportation Enhancements" Project

Engineer Malm presented the ATP Funding Application for the Northridge Ravine Restoration Project reporting the Northridge ravine complex conveys stormwater runoff from a large watershed which includes residential and commercial development, agriculture land, City and County roads and a large section of T.H. 14. Administrator Sande reported because of the size of the ravine and the scope of the improvements required, it is proposed that restoration of the entire Northridge ravine system be divided into phases that are feasible to accomplish. In prior construction years, initial phases of the ravine stabilization leading southwesterly from the intersection of T.H. 14 and Lookout Drive have been completed. The current Five-Year Capital Improvement Plan calls for an additional project to extend the area to be stabilized. Council Member Freyberg reported the ravine in his neighborhood no longer has any wood ducks or other wild animals because the water has been drained. In response to Council Member Freyberg's question about the replacement of the pipes in his neighborhood ravine, Administrator Sande reported the manufacturer is responsible for the cost of the replacement. **Council Member Steiner moved, seconded by Council Member Schindle, to adopt Resolution No. 05-11 Authorizing the City of North Mankato to Act as Sponsoring Agency for the Northridge Ravine Restoration "Transportation Enhancements" Project. Vote on the Resolution: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Res. No. 06-11 Agreeing to Maintain the Northridge Ravine Restoration "Transportation Enhancements" Project

Administrator Sande reported that as part of the ATP Funding Application, the City of North Mankato must agree to maintain the Northridge Ravine Restoration Project. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 06-11 Agreeing to Maintain the Northridge Ravine Restoration "Transportation Enhancements" Project. Vote on the Resolution: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

City Clerk

Set Council Workshop for January 18, 2011

Clerk Gehrke reported the Mayor and Council Committee Assignments for 2011 will be discussed at an upcoming Council Workshop. **Council Member Steiner moved, seconded by Council Member Norland, to set a Council Workshop for 6 p.m. on Tuesday, January 18, 2011. Vote on the motion: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.**

Report from Council Members

Council Member Steiner

Council Member Steiner congratulated Mayor Dehen and Council Member Freyberg and welcomed them to the City Council.

Council Member Norland

Council Member Norland congratulated Mayor Dehen and Council Member Freyberg.

Council Member Norland thanked the Street Department for the work they did removing snow during the holidays.

Council Member Schindle

Council Member Schindle welcomed Mayor Dehen and Council Member Freyberg to the City Council.

Council Member Freyberg

Council Member Freyberg congratulated Mayor Dehen and Council Member Norland.

Council Member Freyberg reported he heard the Governor speak about the State budget deficit. He thanked City staff for the work they have done on the 2011 Budget reporting additional cuts may be necessary because of the State deficit.

Report from Mayor

Board and Committee Appointments

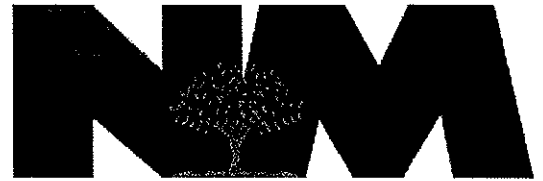
Council Member Schindle moved, seconded by Council Member Steiner, to appoint David Trask and Stephanie Stoffel to four-year terms on the Planning Commission and Bill Borchardt to a one-year term on the Traffic & Safety Committee. Vote on the motion: Steiner, Norland, Schindle, Freyberg and Dehen, aye; no nays. Motion carried.

Open the Meeting to the Public for the Second Time

The Mayor opened the meeting to the public for the second time with no one appearing.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 7A	Department: Administration	Council Meeting Date: 1/18/11																											
TITLE OF ISSUE: Historic Parks Committee Report																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: Chris Corley will present committee report.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Adoption of resolution.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ PowerPoint Presentation _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Draft Historic Parks Statement
29 March 2010; Rev. 20 April 2010; Rev. 2 December 2010

Over the past three years, a citizens advisory group (the North Mankato Parks and Green Spaces Committee), led by Diane Norland, Michael Fisher, and Nancy Gehrke, has met to debate and discuss the future development of North Mankato Parks and Green Spaces. Within the group, a sub-committee was created to consider the development of the “historic” parks—particularly Spring Lake and Wheeler Parks—in lower North Mankato. Along the way, the subcommittee utilized two city-wide park and trails surveys completed by residents in 2000 and 2008. Members of the committee have also deliberated with city staff, the city council, and representatives of the Business on Belgrade group. They held two community meetings in September 2010 to discuss draft proposals and receive feedback.

The North Mankato Parks and Green Spaces Committee presents this report of their findings and recommendations.

Introduction:

North Mankato lies in the northwest bend of the Minnesota River Valley, where the river makes its great turn northwards towards its convergence with the Mississippi River in St. Paul. It is situated where the tall grass prairies of the West meet the Big Woods of the East. In this river valley, Native Americans and Europeans created commercial, social, and cultural exchange.

In light of the environmental and historic importance of the region, the City of North Mankato should facilitate a park system that recognizes the importance of our heritage and reaches forward to assist future generations in the appreciation of our natural environment.

Background:

Lower North Mankato contains two major parks – one regional (Spring Lake Park) and one local (Wheeler Park) – that are essential to the recreational needs of residents and visitors alike.

Spring Lake Park was originally acquired by the City of North Mankato by condemnation in 1949. During the 1960s and 1970s the park was developed as a regional park with the aid of Land and Water Conservation Grant dollars (LAWCON) and funds from the Legislative Commission on Minnesota Resources (LCMR). As a regional park, Spring Lake Park accommodates large groups and more intensive activities, including the swimming facility that was built in 1970. Spring Lake is the only park we have with sufficient facilities to host the large-scale company picnics from regional businesses. The hockey rink is the only rink in North Mankato with dasher boards.

Wheeler Park was originally purchased from the Wheeler Family in December 1936. Wheeler Park is a celebratory park for the community. This is a space where people come together to commemorate flood-fighting efforts in the annual Fun Days. It is also a place to recognize members of the armed forces and memorialize the area veterans who have made the ultimate sacrifice for our country. In addition to veterans' events, the park hosts company and church picnics, and fundraisers.

Although the parks have different functions, their historic nature and their ability to weave together a series of historic neighborhoods, businesses, and homes built over the first decades of North Mankato's existence should allow the city to consider them as a whole.

The Historic Parks provide an opportunity to showcase North Mankato's original settlement, and they provide two stages of an important thread that can be woven across neighborhoods, from the entrance to the city at the Belgrade business district northwest across the heart of the lower river valley neighborhoods. They provide an essential component to a sense of livability and neighborliness.

Process Recommendations (2010):

- April/May 2010: Establish a comprehensive park plan for North Mankato's historic parks.
- June 2010: Present draft of plan to City Administrator Wendell Sande and the City Council.
- September 2010: Host several community meetings to unveil plan and listen to community concerns.
- December 2010: Submit community meeting feedback and final report to City Council.

Park Recommendations Overview:

- Presentation and Interpretation of local history, identity, and a sense of place
- A park culture that links Belgrade Business District, Lower-North Neighborhoods, and the Parks into a coherent whole.
- Biodiversity and urban reforestation
- Sustainability, water table recharge, and re-establishment of native species.
- Minimization of maintenance that utilizes fossil fuels.
- Integrate historic and green initiatives into the existing fabric of the parks while retaining their operable characteristics.

Thematic Recommendations

1. Establish Green Infrastructure

Because of citizen input, relatively low cost, time to develop, and long term impact, the city should refocus energies on establishing green infrastructure in the two parks.

Although the city's 2006 capital improvement plan for the city parks focuses on hard infrastructure, two city-wide surveys developed in 2000 and 2008 consistently highlighted citizen's preferences for a number of green and environmental initiatives. In 2000, city residents included the dredging of Spring Lake (accomplished in 2007 and 2008), green space preservation, and wildlife habitat as three of their top ten park improvements. In 2008, increasing wildlife habitat, encouraging safe horticultural practices, increasing reforestation efforts, more green spaces, and adding community gardens all were among the top ten park initiatives preferred by city residents.

The North Mankato Parks and Green Spaces Committee recommends that the city develop a specific and detailed green infrastructure plan as a part of the capital improvement schedule.

In both parks, a long-term vision of re-establishing green infrastructure could begin relatively inexpensively while allowing residents to see efforts toward long-term change and reducing unnecessary mowing. For example, planting trees on the hillsides areas of the Spring Lake Park (except for the sliding hill on the north side of Webster) would return the entire west slope to a wooded condition. Planting shade trees around the shelters would provide a cool respite in summer months. Planting additional cottonwoods on the south (shelter 5 and playground) and east-central (shelter 4 and playground) side of the park would maintain the savannah appearance of Spring Lake for generations. Placing a community orchard in the green spaces between the parking lots or a berry patch beyond the outfield of field # 2 might be interesting initiatives. Establish a rose garden, flower garden, prairie patch – anything to provide color to sunny areas of the park. Likewise, the committee encourages the city to continue its efforts to plant trees in the east side of Wheeler Park.

Adding native species to the wooded areas and to the lake environment of Spring Lake Park would allow visitors to understand North Mankato's local environment and provide a sense of place. A list of appropriate native vegetation can be found in various University of Minnesota Extension Service Documents. They include plantings conducive to four zones: 1) upland areas, prairie, dry, sun, woodland, shade; 2) wet

meadow or wet soil; 3) emergent, lake margin, shallow water; 4) submerged or floating leaf, aquatic.

2. Establish, Develop, and Maintain Brand Identity of Parks

Although the city has successfully branded its softball complex around the country, Caswell Park is not the only city park that needs to develop a mission and brand identity. Both Spring Lake and Wheeler Parks should focus and complement an identity for town residents and visitors alike. Spring Lake's identity lies in the lake itself. Wheeler Park is a community gathering place – a celebratory place whose history lies in local brickyards and where we commemorate both those who served in the armed forces (through armed forces and veterans' memorials), and those who helped push back flood waters (through the annual Fun Days celebration).

A. Make Spring Lake the focal point of Spring Lake Park

We believe that the city could make Spring Lake the focal point of Spring Lake Park through enhancements to the natural environment and through an effective infrastructure development.

A stately, craftsmen-style, year-round pavilion could be built to replace Shelter 3. The pavilion's best views would look out onto the lake. With proper planning, including kitchen facilities and areas for dining and dancing, the pavilion could host weddings, anniversaries, and birthdays. Couples could take their wedding pictures with the Lake in the background. And like the fields at Caswell, the city could raise revenue by renting the facility. Ample parking for such events already exists.

Shelter #5 and the accompanying playground and hillside have beautiful views of the lake. We believe it is important to continue plans to build the restroom facilities for the south side of the park. Likewise, to the northwest of shelter 5, the city could re-establish the spring through an artesian well will help to focus water's importance to the park. Young children could dip their feet in it during the hot summer days.

Finally, green infrastructure could help support a focus on Spring Lake by using appropriately designed natural screens. Should the residents agree, appropriate plantings could screen residential areas on the east and south sides of the park. Tall shrubs, grapevines/vines on fencing, well-placed tree lines along walking trails can restore a sense of intimacy for the lake. Appropriate trees, bushes or even grapevine trellises placed between the walking path and the ball fields could screen the ball fields from the lake.

B. Focus on heritage, community, and recognition of veterans and volunteers in Wheeler Park

Wheeler Park is truly the “people’s park” of North Mankato. The park is home to a beautiful band shell where anyone could listen to music outdoors for free, and it is host to community gatherings in celebration of the sacrifices of our veterans (Veterans’ and Armed Forces Memorials) and of our resident volunteers who pushed back flood waters (Fun Days).

We recommend that Wheeler Park should be re-named Wheeler Veterans and Volunteers Memorial Park, and that a more concerted effort could be made to highlight and to perhaps consolidate the park’s respect to the veterans and to the armed forces in which they served, and to the volunteers who served, and continue to serve, our community.

To do this, the city should pursue a plan to redesign the entire area from the band shell to the shelter. The redesign would be this generation’s lasting “thanks” to the veterans who have served. Although the city would pursue some formal design plan, we believe that the main features of this central portion of the park would be a renovation of the band shell and main shelter, and the consolidation and appropriate redesign of veterans and military memorials accompanied by a water feature for personal reflection. Both the water feature and an interpretive wall on the shelter could hearken back to the brickyard heritage of the place and the sacrifices of local veterans. A volunteer memorial could be created on the east wall of the park shelter. The memorial could commemorate the historic floods and the efforts to save the neighborhood from them. Lastly, the configuration of the parking situation leading up to the shelter, a refurbishing of the shelter itself, and continued city plans for rethinking the overhead electrical service with appropriate period lighting should be considered in the project.

Since Wheeler Park is a community gathering place, we should also have efficient and safe means for people to gather, including sidewalks and stop signs. The park currently has no sidewalks on its north and south sides. It provides no clear crossing for children, and is especially dangerous in the winter months as children try to make their way to the skating rink. We believe the city should build sidewalks on both the north and south sides of the park, with appropriate and highly visible crosswalks in the center of the park on Page and Garfield Streets.

C. Consolidate all new and future investments in park buildings and architecture into a unified architectural style

A brand identity for North Mankato parks could be fostered through the development of a unified architectural style. This is especially true in lower North Mankato, which hosts a variety of late nineteenth and early-twentieth century housing styles, including examples of craftsmen and prairie style homes. This unified brand identity would include architecture, lighting, paving or hard surface design, including using local materials such as recycled bricks from our old brick homes, Kasota stone, or local sustainable forest products.

If the city made a concerted effort to create some uniformity to the style, over several decades it would develop some continuity to the look and feel of our public spaces that would complement their surrounding neighborhoods.

3. Link Parks to Belgrade Business District, Neighborhoods and Trails

In 2000, city residents placed “trails and trail lighting” as their number one priority for park development. In 2008, city residents again voted “more pedestrian and cycling trails” at the top of the city parks survey. The message seems clear. Residents would like the city to invest in safe and well-maintained pedestrian and cycling trails. Doing so would heighten a sense of community, livability, and a sense of identity and place for the historic neighborhoods of the city. It would complement and reinforce the “branding” effort identified earlier, and could provide some impetus for Belgrade Avenue redevelopment efforts.

With regard to the two historic parks, the committee recommends that city leaders consider using a system of trails to link the parks to the Belgrade historic business district, to the lower-north neighborhoods, and to the wider trail system that exists in upper North Mankato and in Greater Mankato.

The trails could serve as a potential link for North Mankato cyclists and pedestrian commuters, but it could also service a potential market of cycling or pedestrian tourism, similar to the Lanesboro area in southeastern Minnesota. Creating a unified pedestrian and cycling trail would allow residents and visitors to explore the history and heritage of lower North Mankato in a safe and healthy manner. Maps and selected interpretive signs could identify the original settlement, significant restaurants and businesses, historic homes, and parks. Podcasts could be created to highlight the history of the area. Most sidewalks already exist. In the 2008 survey, residents indicated adding

safety call boxes as their sixth most important priority (in a list of twenty-one options). Mile markers could aid walkers and joggers. A linked trail system comprised of added marked road space for cyclists would be inviting to residents and visitors alike.

Summary of Recommendations:

- The City of North Mankato should facilitate a park system that recognizes the importance of our heritage and reaches forward to assist future generations in the appreciation of our natural environment.
- We recommend that the city should do so in the following ways:
 1. Refocus energies on establishing and maintaining native green infrastructure in the parks that highlights the local environment of the river valley.
 - A. Create a schedule and set aside funds for green infrastructure and maintenance in the city's capital improvement schedule.
 - B. Establish appropriate natural screenings to refocus views of lake in Spring Lake Park. Plant new cottonwood trees, add community orchards, and add color to the parks.
 2. Establish, Develop, and Maintain Brand Identity of Parks.
 - A. Make Spring Lake the focus of Spring Lake Park
 1. Utilize appropriate natural screening.
 2. Build a stately, craftsmen-style, year-round pavilion to replace Shelter 3 in Spring Lake Park.
 3. Build restrooms on south side of Spring Lake Park.
 4. Recreate the artesian well in the southwest side of Spring Lake Park.
 - B. Refocus Wheeler Park as the place for recognition of veterans and volunteers in North Mankato.
 1. Consolidate the setting of the park's respect to veterans through redesigning the veterans' memorials and linking them to a refurbishment of the band shell and park shelter.
 2. Create a memorial to the floods and the city's volunteers on the east side of the renovated park shelter.
 - C. Ensure safety of park visitors.
 1. Build appropriate period lighting and safety call boxes.
 2. Build sidewalks and clear crosswalks for children.

D. Consolidate all new and future investments in park buildings and architecture into a single, unified, period style.

3. Link Parks to Belgrade Business District through Interpretive Trails

A. Create deliberate urban pedestrian and cycling trails

1. Establish historical markers and kiosks
2. Create paper, web-based, and audio interpretive tours
3. Market the lower north businesses, neighborhoods, and parks as a destination for those who utilize Greater Mankato trails.

NORTH MANKATO COMMUNITY PARK MEETING

Spring Lake Park – 6 p.m. September 14, 2010

Attending: Sandy Mutch, Mary Wiest, Diane Norland, Roger Sheffer, Warren Wagner, Peggy Kreber, Tom Kiffe, David Mutch, Rich Wiest, Rob Johnston, John Hurd, Chris Corley, Nancy Gehrke, Tom Hagen

Emphasize the “ovals” the unique brick features on a number of Belgrade houses.

Incorporate history from business district through the parks, particularly Wheeler Park.

Emphasize the memorials in Wheeler – identify.

Bring back “high board” at pool.

Appropriate uses of parks – no loud concerts or amplified “meetings.”

Green Infrastructure – replace with low-maintenance ground cover. Trees might block views of the lake, which is our key feature.

Linkage to Downtown Business Area – better signage including maps at entry to the City – YOU ARE HERE.

Wheeler Park – Don’t mess up a good thing. Simply by being where it is and as large as it is gives it value.

Good ideas for Wheeler Park.

I enjoy seeing other activities as I walk around the lake, i.e. t-ball, tots on swings, volleyball.

Can tennis courts be rebuilt?

Will sledding hill be preserved?

Activities for middle school age kids?

Agree with rededicating Wheeler Park in particular to veterans.

Any interest in the City buying the two empty lots on Belgrade Avenue by Mutch’s Hardware and the cleaners? Could these be green spaces that are well kept?

Could Spring Lake Park allow dogs on leashes with dog station areas?

Any chance to bring the “high dive” back to the pool?

Benches are needed in the gazebo next to the new pier.

Bathroom for the south end of Spring Lake Park.

Need a tennis court – Spring Lake Park.

Bring back the kiddie pool at Wheeler Park.

Make Minnesota River access easier at Vet's Bridge, maybe through service road that ends at camper/trailer dump station, instead of from the Highway 169 on-ramp. Then it could have signs to direct traffic.

Also have trailhead parking signs for the trail, by the dead end past McDonalds.

Look for a downtown business to open to rent bikes, canoes and provide shuttle service on the local rivers.

Consider the establishment of a disc golf course that flows/wanders through the parks. Fairways could be established with "rough" areas containing native prairie plants and trees. This could be done now in unutilized parts of the park. It is one of the fastest growing outdoor sports. Even a 9-hole course would be appreciated.

Control noise (amplified music, etc.) in the park. It is hard to enjoy a nature walk or the lake with someone calling bingo over a PA system!

Tennis courts brought back.

Bathrooms.

Leave volleyball courts in present location.

Rose garden.

Volunteer gardeners.

On the south side of Spring Lake Park there is an area close to Lake Street which now has swings on a bed of sand. This could possibly be removed and create a small version of Centennial Park with some flower beds and a small water fountain. Water is already there and this would be a nice asset for driving down Lake Street. Also benches around. This could be a very attractive addition to this side of the park. This I think could be done with not a lot of effort.

NORTH MANKATO COMMUNITY PARK MEETING

Wheeler Park – 6 p.m. September 16, 2010

Attending: Arlene Glaser, Scott Seigfreid, Tim Eggersdorfer, Roger Lovik, Carolyn Lovik, Don Stemper, Sal Fredrick, Darlene Hoffinan, John Hurd, Dennis Sandersfeld, Tom Hagen, Debra Gohagan, Tom Marks, Chris Corley and Nancy Gehrke.

Would like to see the WWII Monument the Ruptured Duck to be taken out of the flower pot and restored to the way the sculptor had designed. Half of the monument is buried and it is being water stained by the wet dirt being up against it and it does not enhance the look of the monument.

Would like to see the planting of more native plant species to cut down on mowing and herbicide use.

More pronounced signs at the park entrances stating no dogs/no pets. People ignore these signs. Police don't bother with offenders and City workers don't say a thing.

Plant more hedges, shrubs, bushes along paths and at random in parks to create enclaves, places for kids to play hide-and-seek and provide habitat for wildlife. This would create interest and break up lines of sight. Compare Wheeler Park to Sibley Park to observe effects.

Oppose extending woods along slope to Webster. It is fun to walk by and look down at volleyball courts. Vista is too good.

History: kiosks/plaques to commemorate old ice house at Spring Lake and collection of ice.

Bring a Farmer's market to one of lower North Mankato parks (Monday, Wednesday or Friday). Can have food cooking demonstrations, tasting (local restaurants, SCC culinary students), and sell coffee/hot chocolate on cool days, ice cream during summer with play grounds will increase family with children attendance, connections add live music with amphitheatre and picnic tables. People will stay and visit, etc.

Have a community campout night at start of summer and end of summer. Establish a summer music in park series either on Thursday as Tuesday is at Sibley and Wednesday is at Riverfront (see Eau Claire, WI).

Spring Lake needs more color. I had an older lady mention to me they need to plant some flowers. How about getting school kids to grow seeds during the winter to plant in the spring. Make them a part of history.

Wheeler Park is limited due to Fun Days. You know how all the neighbors would like it moved to Benson but that will never happen due to history.

Need to remember in the planning that it still needs to be a play area for young and old. I'm proposing a mini golf center. Making the theatre available for bands and plays. Having an area for the older ones to play cards or watch the Vikings play while others are ice skating or opening Garfield or Holy Rosary for shooting basketballs in the winter.

I like the person's idea for a farmers market.

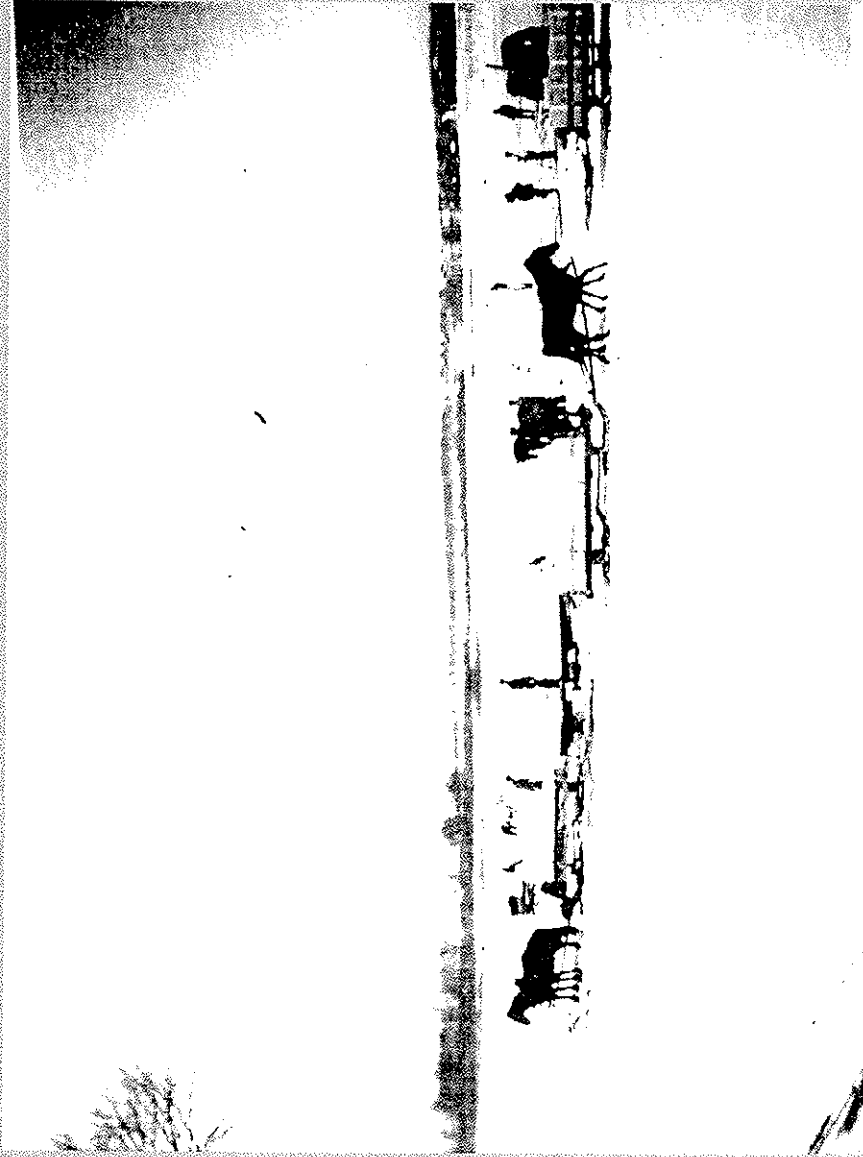
The City should keep in mind the corner house on Page Ave for a historical bldg with a bed and breakfast house.

Markers about the history of the River, Business and each park.

Making the river known by rides on a boat or rent a paddle boat.

Like to see grants to fix older homes in lower North like Mankato did for the Lincoln Park area. You need volunteers to work. How about rewarding them with gift cards or discounts from North Mankato business. Most important make people feel important when they help.

You need to get interview from the older people that resided in North Mankato years ago, plus pictures. Maybe, a project for the school children.



North Mankato's Historic Parks: A Vision for the Future

A Draft Plan Presented by the N. M. Parks and Green Spaces Committee
September 2010

Goal

To facilitate future planning for the park system in lower North Mankato that recognizes the importance of our heritage and reaches forward to assist future generations in the appreciation of our natural environment.

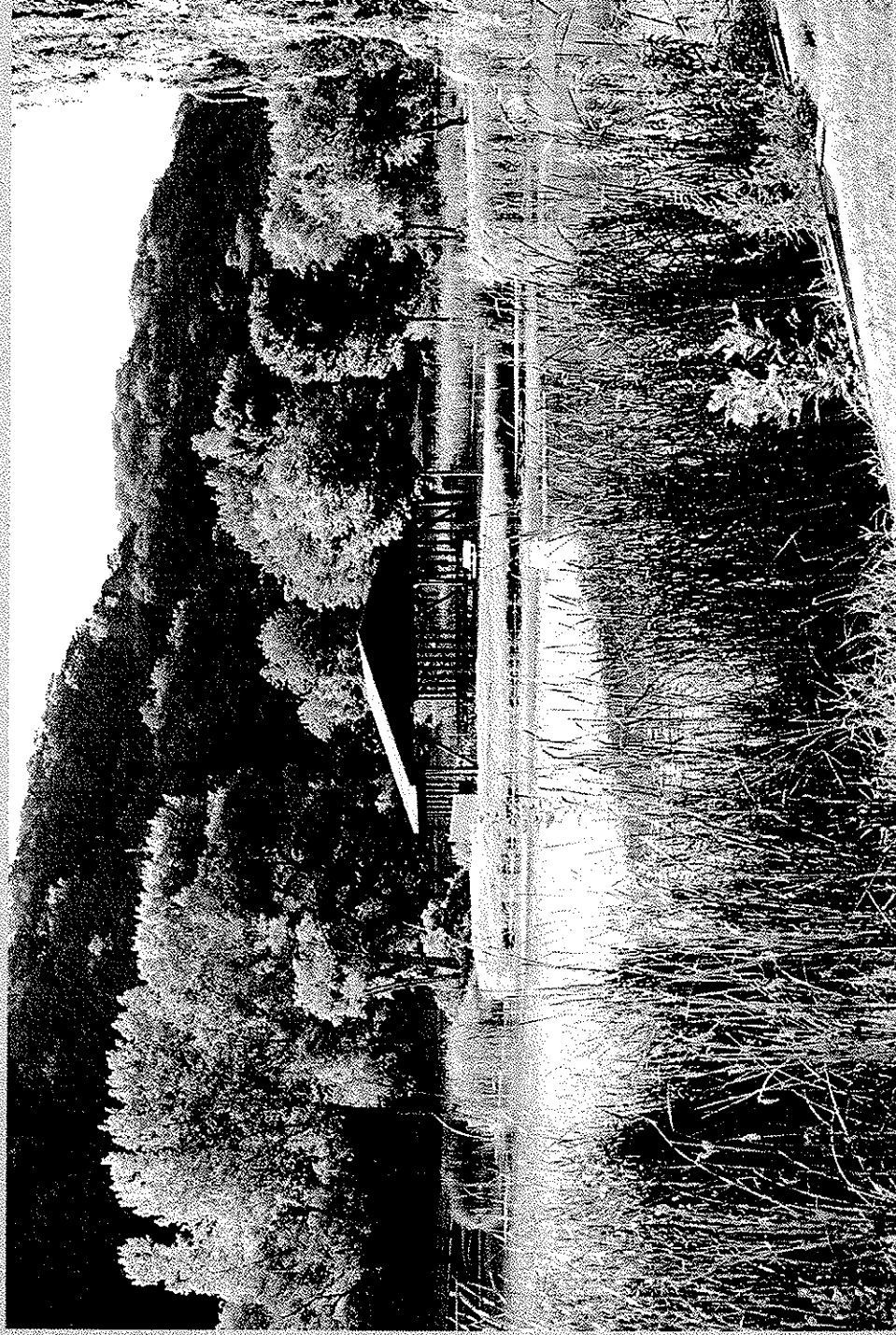
Recommendations Overview

- Presentation and interpretation of local history, identity, and sense of place.
- Creation of a park culture that links the Belgrade Business District, Lower-North neighborhoods, and Parks in a coherent whole.
- Biodiversity, urban reforestation, sustainability
- Re-establishment of native species
- Minimization of maintenance that utilizes fossil fuels.
- The integration of historic and green initiatives into the existing fabric of the parks while retaining their operable characteristics.

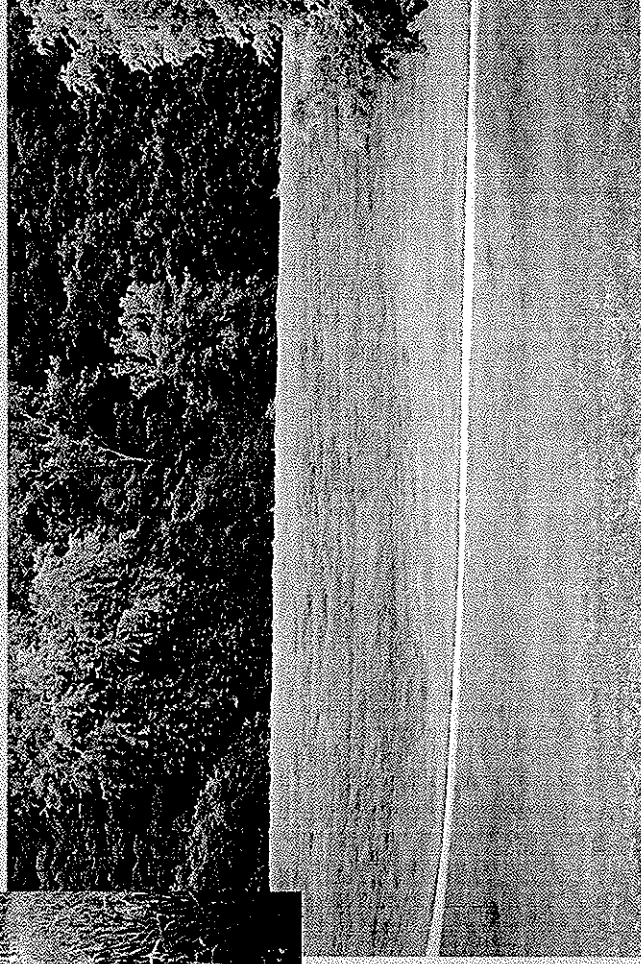
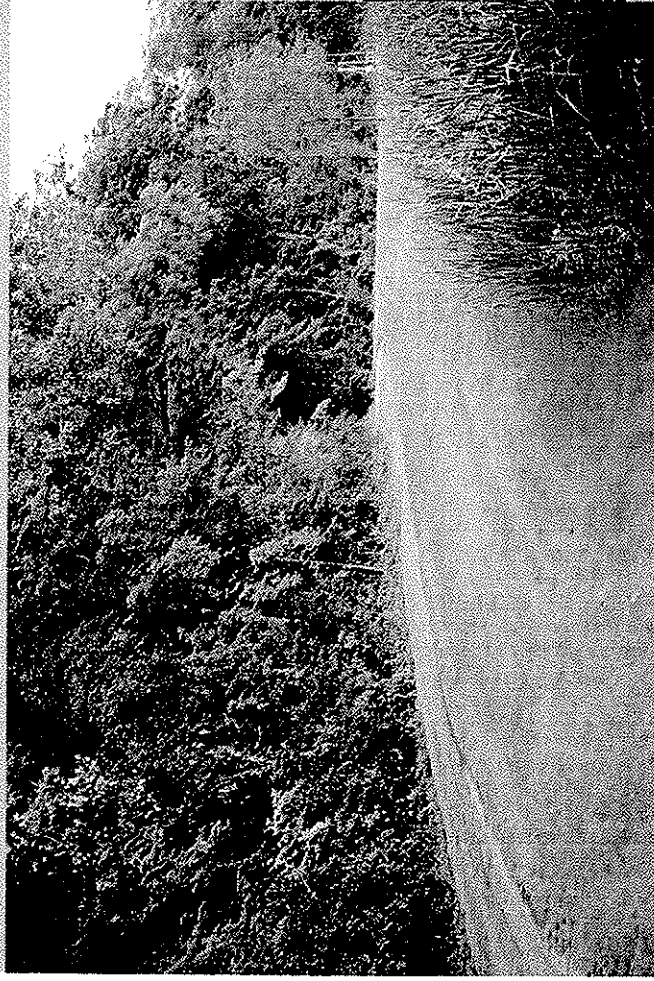
Thematic Recommendations

- 1) Establish a Green Infrastructure Plan by Developing a Green Capital Improvement Schedule
- 2) Establish, Develop, and Maintain Brand Identity of the Parks
 - Make Spring Lake the point of Spring Lake Park.
 - Focus on heritage, community, and recognition of veterans in Wheeler Park
 - Consolidate all new investments in park buildings and architecture into a unified style
- 3) Link Parks to Belgrade Business District, Neighborhoods, and Trails

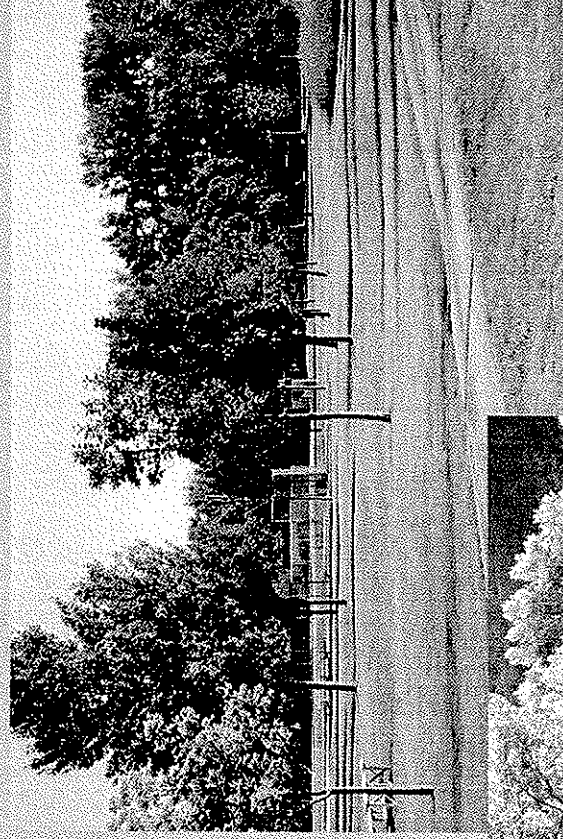
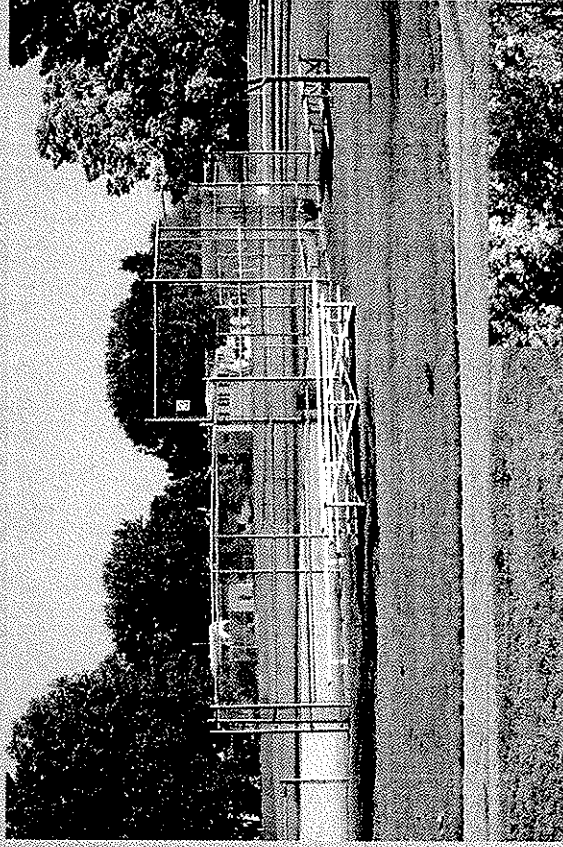
Green Infrastructure



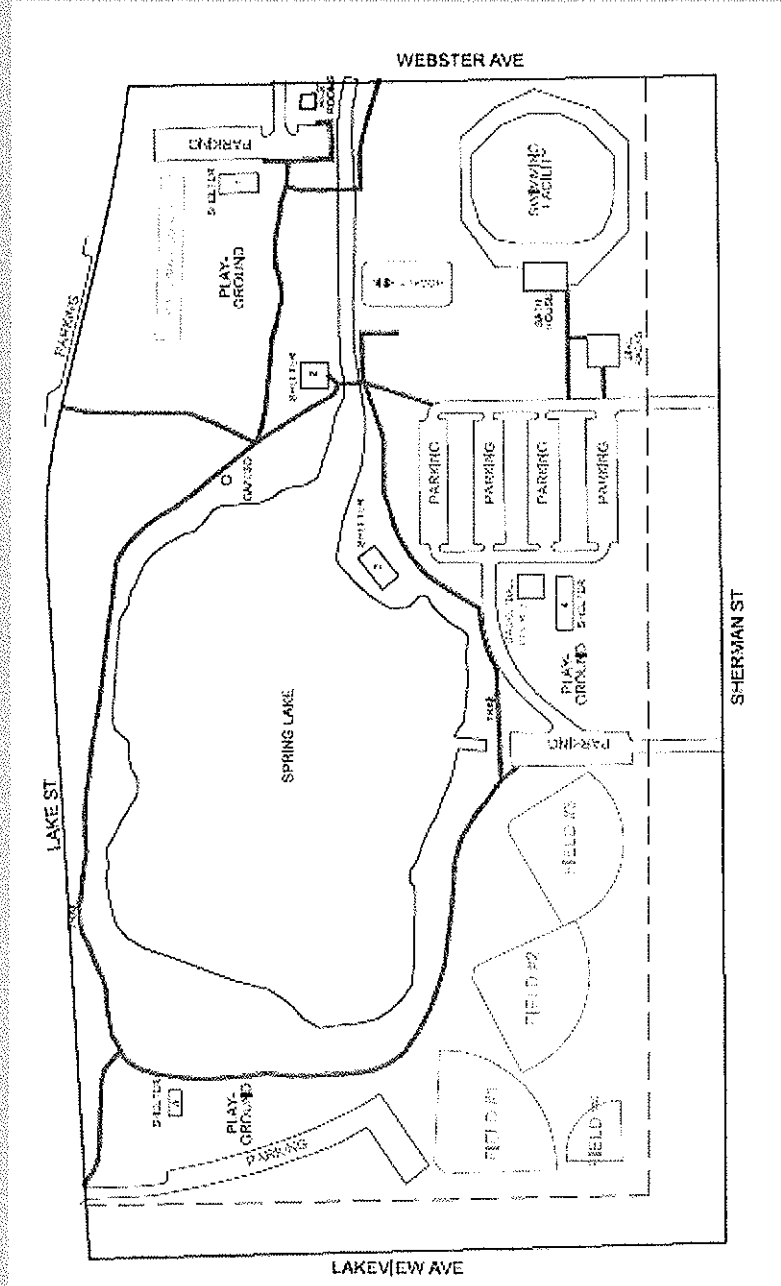
Green Infrastructure



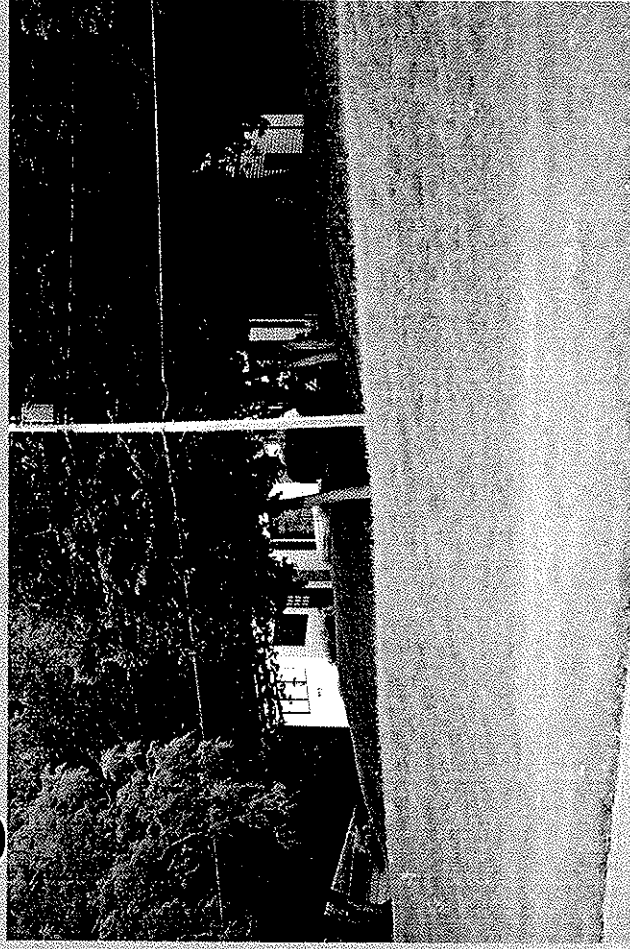
Green Infrastructure



Spring Lake Park



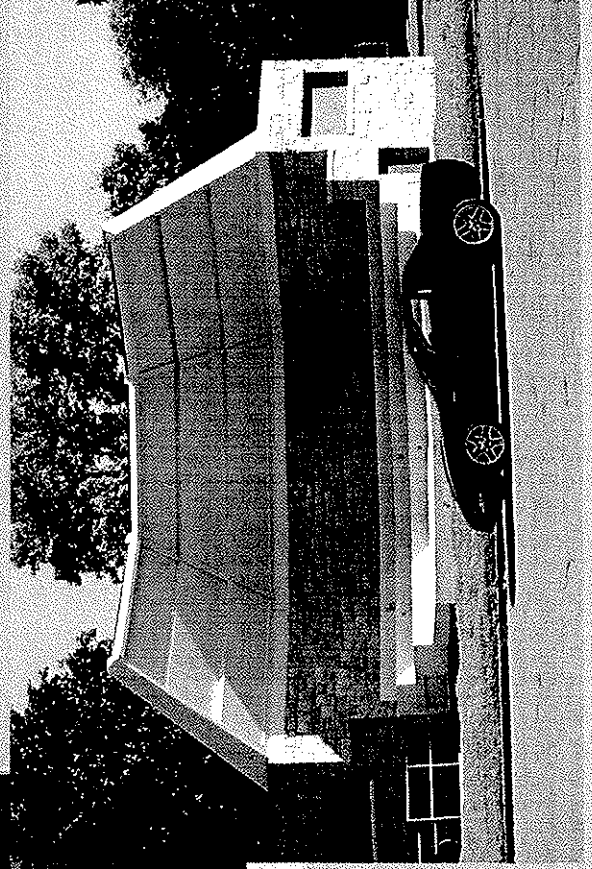
Heritage



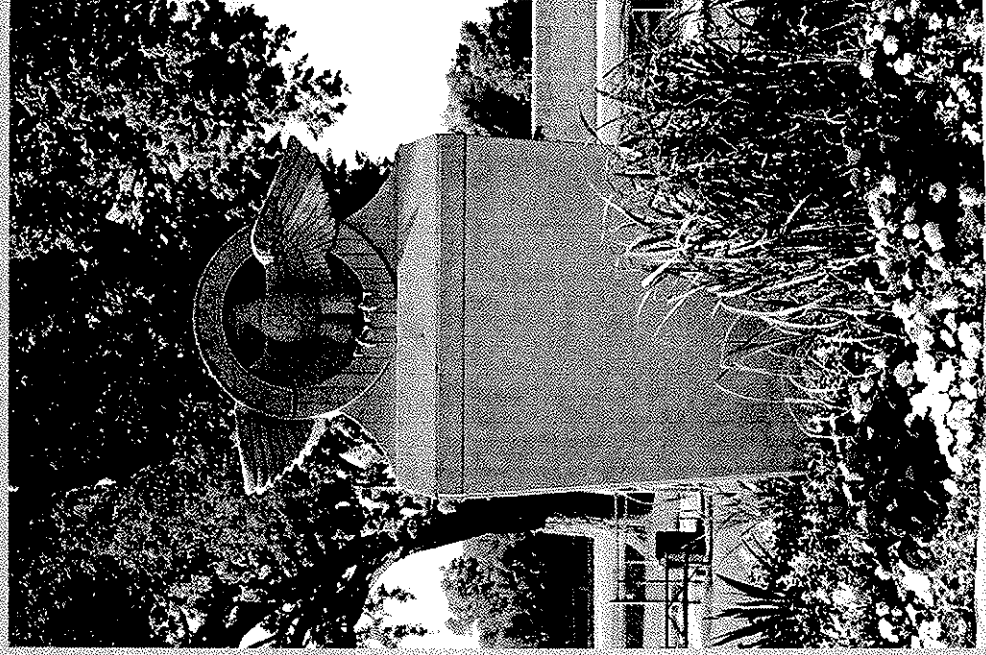
Heritage



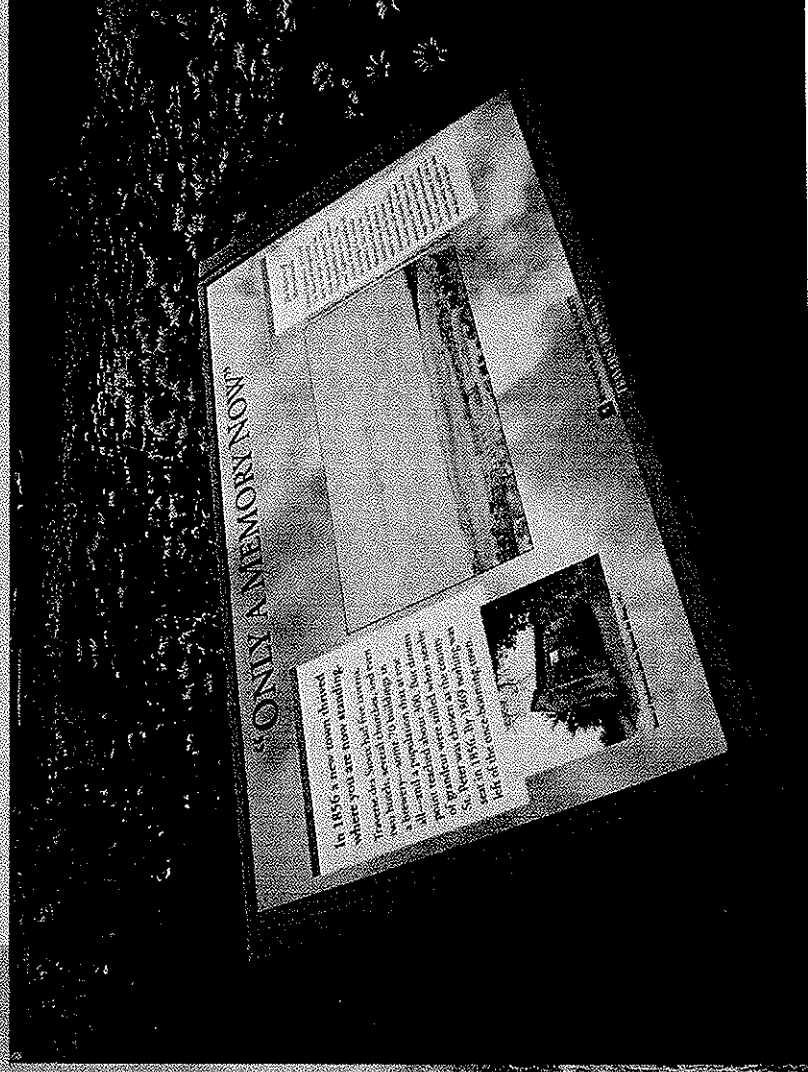
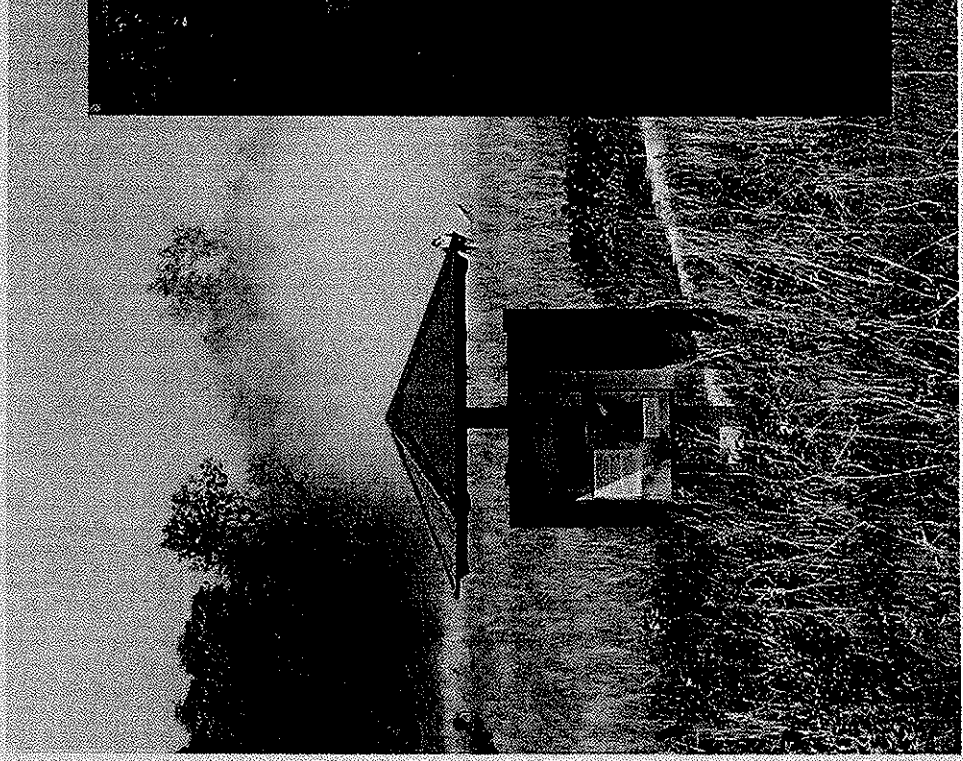
Windmill, North Dakota, about 1911



Veterans and Volunteers

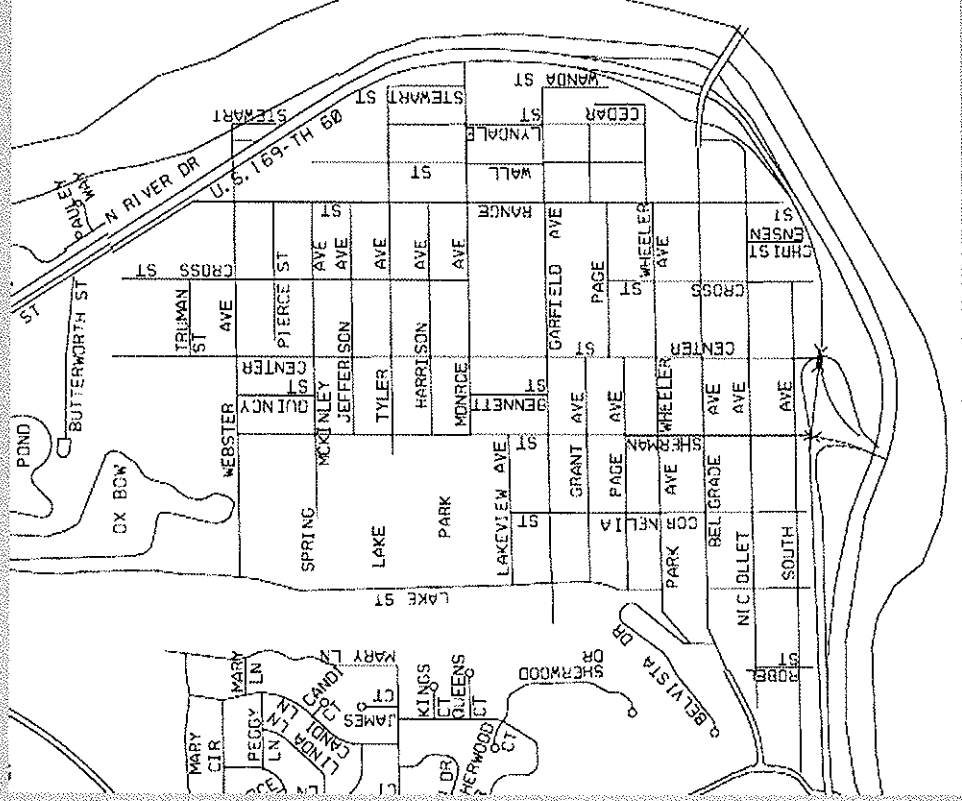


Link Parks to Business District



[Sample Stories/Podcasts](#)

Lower North Mankato



Proposed Timeline

- June 2010: Presentation to City Council
- June-August 2010: Refine Plan and Prepare Community Presentations
- September 2010: Host Community Meetings
- December 2010: Submit Final Report to City Council

RESOLUTION NO.

RESOLUTION ACCEPTING HISTORIC
PARKS PLAN

WHEREAS, as the City of North Mankato continues to grow and develop and recognizes the need for a wide-variety of park and recreational opportunities that are appropriate for all ages and circumstances; and

WHEREAS, the North Mankato City Council has appointed a North Mankato Parks and Green Spaces Committee; and

WHEREAS, the North Mankato Parks and Green Spaces Committee has presented a Historic Park Committee Report for Wheeler Park and Spring Lake Park to the City Council for consideration;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the City Council accepts the Historic Parks Committee Report to be placed on file for potential inclusion in the Capital Improvement Plan.

Adopted by the City Council this 18th day of January 2011.

Mayor

ATTEST:

City Clerk

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
January 4, 2011

The Nicollet County Board of Commissioners met in regular session at the Nicollet County Government Center in St. Peter on Tuesday, January 4, 2011 at 9:00 a.m. Commissioners Jack Kolars, James Stenson, Dr. Bruce Beatty, David Haack and Marie Dranttel were present. Also present were County Administrator Robert Podhradsky, Recording Secretary Margo Brown, County Auditor-Treasurer Bridgette Kennedy, and County Attorney Mike Riley.

Judge Allison Krehbiel administered the Oath of Office to Commissioners Marie Dranttel, Jack Kolars and Dr. Bruce Beatty, as well as Recorder Kathryn Conlon, Attorney Michael Riley and Sheriff David S. Lange.

The first order of business was election of officers for 2011. Upon a motion by Commissioner Jack Kolars and seconded by Haack, it was moved to nominate Commissioner James Stenson for the position of Chair of the Nicollet County Board for 2011. The motion carried unanimously.

Upon a motion by Commissioner Jack Kolars and seconded by David Haack, it was moved to nominate Commissioner Dr. Bruce Beatty for the position of Vice Chair of the Nicollet County Board for 2011. The motion carried unanimously.

Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to approve the minutes of the December 14, 2010 Board of Commissioners meeting. The motion carried unanimously.

Under Public Appearances, Mr. Warren Krohn addressed the Board to discuss issues relating to late penalty and interest charges. Chair Stenson noted that this issue was discussed with area legislators at a recent meeting. This issue will be discussed at a later time in the meeting today.

Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to approve the bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

list bills

Social Services Director Joan Tesdahl appeared before the Board to request approval of bills. Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to accept the recommendation of the Social Services Director and approve the bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

The Social Services Director requested that the Board consider approval of a resolution authorizing her to approve specific contracts throughout the year. Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to accept the recommendation of the Social Services Director and approve the resolution regarding execution of contracts for 2011. The motion carried unanimously.

List resolution

Public Works Director Seth Greenwood appeared before the Board to request transfer of severed parcels on County Plat #26 to the North Mankato Port Authority. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to accept the recommendation of the Public Works Director and transfer ownership of severed parcels 3S1, 7S1 and 9S1 on Nicollet County Plat #26 to the City of North Mankato Port Authority and approve the transfer of ownership of right-of-way parcels 1N3, 3N3, 3N5, 5N1, 7N2, 9N2, 9N4, 9N5, 9N6 and 9N8 on Nicollet County Plat #26 to the City of North Mankato, and authorize the County Board Chair and Administrator to sign the quit claim deeds. The motion carried unanimously.

Human Resources Director Jamie Haefner appeared before the Board to provide information relating to several replacement hirings.

Social Services Director Joan Tesdahl has hired Richard Spiess to fill the vacant State Deployed Licensed Practical Nurse position vacated by Winnie Bentsdahl. Mr. Spiess began his position on December 20, 2010 with his salary being paid through a state staffing grant through the Mental Health Initiative.

Judge Allison Krehbiel has hired Rich Molitor to fill the position of Director of Probation, created when Steve Kley retired, effective December 31, 2010. Mr. Molitor will begin his position on January 5, 2011 and will be paid \$73,268 annually and is on the State of Minnesota pay scale.

As these are replacement hirings, no action will be required. The information will be made part of the Board minutes.

Director Haefner requested that the Board consider approval of resolution regarding the adoption of a County Fee Schedule. Upon a motion by Commissioner Haack and seconded by Dranttel, it was moved to accept the recommendation of the Human Resources Director and adopt the resolution approving the adoption of a revised County Fee Schedule, effective February 1, 2011. The motion carried unanimously.

List resolution

Administrator Robert Podhradsky addressed the Board to discuss a resolution relating to setting the minimum salaries for elected officers and requested that the Board consider approval of that resolution. Upon a motion by Commissioner Beatty and seconded by Dranttel, it was moved to accept the recommendation of the County Administrator and adopt the resolution setting the minimum salaries for the Nicollet County elected officers for 2011. The motion carried unanimously.

List resolution

Administrator Podhradsky addressed the Board to request an annual review and renewal of the out-of-state travel policy. Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to accept the recommendation of the County Administrator and renew the Nicollet County Out-of-State Travel Policy as written in the Nicollet County Personnel Rules and Regulations, Section 3.4. The motion carried unanimously.

County Sheriff David Lange appeared before the Board to request approval of the revised food service contract from A'viands. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to accept the recommendation of the County Sheriff and approve the revised contract with A'viands for food service at the Law Enforcement Center, effective until June of 2011. The motion carried unanimously.

Auditor-Treasurer Bridgette Kennedy addressed the Board to request that they consider approval of a resolution authorizing her department to establish specific funds and pay certain bills in a timely manner. Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to accept the recommendation of the Auditor-Treasurer and adopt the Auditor-Treasurer's Resolution authorize that department to establish funds & reserves and pay some bills in a timely manner in order to avoid penalties or late charges. The motion carried unanimously.

List resolution

Auditor-Treasurer Kennedy requested that the Board consider approval of the listing of Financial Institutions that Nicollet County does business with. Upon a motion by Commissioner Haack and seconded by Beatty, it was moved to accept the recommendation of the Auditor-Treasurer and approve the following list of banks and financial institutions that Nicollet County is currently doing business with or could potentially do business with in 2009:

First National Bank of Minnesota
Nicollet County Bank
Citizens Bank of Lafayette
Alliance Bank of Courtland
Pro Growth Bank
Pioneer Bank
Hometown Bank
Voyager Bank
Wells Fargo Advisors
Wells Fargo
U. S. Bank
Wells Federal
Frandsen Bank (formerly known as Valley Bank)

The motion carried unanimously.

Nicollet County Auditor-Treasurer Bridgette Kennedy discussed designation of the official newspaper. It was noted that statute allows the County to advertise road projects on the County web site, if approved by the Board. Upon a motion by Commissioner Beatty and seconded by Dranttel, it was moved to designate the St. Peter Herald as the official legal paper as principal contractor and the Nicollet/Lafayette Ledger as subcontractor for the following:

1. Delinquent Real Estate Tax List
2. County Commissioner Proceedings
3. Notice of Sales of land forfeited to the State of Minnesota
4. Proceedings of the County Board of Equalization
5. First printing of the County financial statement of receipts & disbursements (also 2nd printing)
6. All other legal notices furnished by the County, as required by law,

at the rate of \$18.01 per column inch, effective January 4, 2011. The motion carried unanimously.

Also, upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to designate the Nicollet County web site as the official site for advertising of road projects. The motion carried unanimously.

Auditor-Treasurer Kennedy requested that the Board approve an exempt gambling permit for the Bend of the River Chapter of MN Deer Hunters. Upon a motion by Commissioner Beatty and seconded by Haack, it was moved to accept the recommendation of the County Auditor-Treasurer and approve the exempt gambling permit for the Bend of the River Chapter of MN Deer Hunters for a raffle at the Nicollet Conservation Club on April 30, 2011. The motion

carried unanimously.

Ms. Kennedy requested that the Board consider approval of several applications for abatement or reduction of value. Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to accept the recommendation of the County Auditor-Treasurer and approve the following tax abatements or reduction of value:

For Timothy and Rebecca West of 2130 Rolling Green Lane, North Mankato MN for property located at parcel number 18.043.0090 in North Mankato for taxes payable in 2010 in the amount of \$1,261.00.

For Noble and Muriel Hanson of 2134 Rolling Green Lane, North Mankato MN for property located at parcel number 18.043.0110 in North Mankato for taxes payable in 2010 in the amount of \$1,102.00.

For James and Cheryl Levin of 2132 Rolling Green Lane, North Mankato MN for property located at parcel number 18.043.0100 in North Mankato for taxes payable in 2010 in the amount of \$1,161.00.

For Ward & Diane Tenney of 2136 Rolling Green Lane, North Mankato MN for property located at parcel number 18.043.0120 in North Mankato for taxes payable in 2010 in the amount of \$1,272.00.

For Charles Diener of 39895 State Highway 111, Nicollet MN for property located at parcel number 08.034.0415 in New Sweden Township for taxes payable in 2010 in the amount of \$428.00.

For Carolyn Adrianse of 212 Panther Trail, Mankato MN for property located at parcel number 18.559.0030 in North Mankato for taxes payable in 2011 at an amount not yet determined.

For Michael Selby of 1204 Highway 14, Nicollet MN for property located at parcel number 17.010.0105 in Nicollet for taxes payable in 2011 at an amount not yet determined.

The motion carried unanimously.

Auditor-Treasurer Kennedy discussed a letter from citizen Roger Bruns regarding his concern over a penalty and interest for late payment of taxes. The County Attorney provided input relating to this issue, including the suggestion that a formal policy could be prepared in regard to this issue if desired. Ms. Kennedy provided information on how many late charges have been paid to date and how many tax payments are still outstanding. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to deny the request of Roger Bruns to abate the property tax late penalty/interest charge. The motion carried unanimously.

Upon a motion by Commissioner Stenson and seconded by Beatty, it was moved to deny the request of Warren Krohn to abate the property tax late penalty/interest charge. The motion carried unanimously.

The Chair made appointments to the following committees:

NEW BOARD CHAIR	James Stenson	J
NEW BOARD VICE CHAIR	Dr. Bruce Beatty	

List of committees

Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to approve the appointments to the 2011 committees as listed. The motion carried unanimously.

The County Administrator provided a report relating to the following projects/ issues:

- Courtland Liaison Meeting to be held on Thursday, January 17, 2011 at Courtland City Hall

Chair Stenson provided information on the following past and future activities/meetings, including:

- Attended Retirement Party for Steve Kley

The Commissioners reported on various past & future activities/meetings, including:

David Haack:

- Public Input Budget Meeting
- Various County Board meetings and workshop
- AMC Annual Conference in St. Cloud
- Traverse des Sioux Personnel Committee meeting
- County Board/Department Head/Legislators meeting
- MRCI Meeting
- Traverse des Sioux meeting
- Brown/Nicollet CHS Meeting

Jack Kolars:

- Various County Board and workshop meetings
- AMC Annual Conference in St. Cloud
- IMMTRACK meeting
- ARMER Radio meeting
- Workforce meeting
- Noted a letter from a citizen about taxes

Bruce Beatty

- No report

Marie Dranttel

- No report

Former Commissioner Judy Hanson attended the following meetings recently:

- Various County Board and workshop meetings
- Personnel Meeting
- Minnesota River Board meeting
- Commissioner/Department Head/Legislators meeting
- Public Input Budget meeting

Auditor-Treasurer Bridgette Kennedy noted an upcoming meeting in North Mankato to discuss a proposed Tax Increment Financing District (TIF) – on January 11 at 7:30 a.m. with a public hearing on Tuesday, January 18, 2011.

She also noted an upcoming MCIT Property and Coverage Liability review webinar.

Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to approve the expenses and per diems for the meetings noted during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

Chair Stenson adjourned the meeting at 11:55 a.m. The motion carried unanimously.

Minutes
of the
NORTH MANKATO PLANNING COMMISSION MEETING
North Mankato, Minnesota
January 13, 2011

A regular meeting of the North Mankato Planning Commission was held at 7 p.m., January 13, 2011, in the Council Chambers of the Municipal Building.

Planning Commission members present: Chair Dave Trask, Mike Smith, Corey Brunton, Rick Haman, Stephanie Stoffel, Mark Weinstein and Nick Meyer. Staff members present: City Planner Michael Fischer.

A motion was made by Commissioner Stoffel, seconded by Commissioner Weinstein, to approve the minutes of the October 14, 2010 regular meeting of the Planning Commission. Vote on the motion: all ayes, 0 nays; motion carried.

Mayor Mark Dehen introduced himself to the Planning Commission and thanked the Planning Commission members for the work they do.

Industrial Development District No. 1 Modification

Planner Fischer presented a request from the Port Authority and City to modify Industrial Development District No. 1 to accommodate future industrial projects. Staff indicated it is necessary to expand the district based on the physical growth of the Northport Industrial Park. Staff indicated the expansion of the district will allow the future use of Tax Increment Financing in the industrial park including the construction of a new Ziegler Caterpillar building in 2011. After a brief discussion regarding the construction of a new area interchange and the modification in general, it was moved by Commissioner Weinstein, seconded by Commissioner Smith, to adopt Resolution No. 01-11 approving Industrial Development District No. 1 Modification. Vote on the Resolution: all ayes; 0 nays; motion carried.

In other business, staff presented the 2010 End-of-Year Planning & Zoning Report.

There being no further business, it was moved by Commissioner Weinstein, seconded by Commissioner Brunton, to adjourn. Vote on the motion: all ayes, 0 nays; motion carried. The meeting was adjourned at 7:15 p.m.

Chairman

Secretary

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9B	Department: Planning	Council Meeting Date: 1/18/11																												
TITLE OF ISSUE: Industrial Development District IDD No. 1 Modification																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: It is necessary to modify our Industrial Development District No. 1 by adding those portions of Northport Industrial Park annexed and developed since the last modification. A report on the proposed modification is enclosed for your reference as well as the approving resolution from the Planning Commission. The resolution approving the modification is incorporated into a resolution to be considered under item 10A of the agenda.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adopt resolution in item 10A.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Report with Map</u> <u>Resolution of Planning Commission</u> <u>See Item 10A for Council Resolution</u> _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Resolution	Ordinance	Contract	Minutes	Map																										
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																													

INDUSTRIAL DEVELOPMENT DISTRICT NO. 1
MODIFICATION

NORTHPORT INDUSTRIAL PARK

A REQUEST FROM CITY OF NORTH MANKATO/
NORTH MANKATO PORT AUTHORITY

THE CITY OF NORTH MANKATO

SUBJECT: Industrial Development District No. 1 Modification
APPLICANT: City of North Mankato/North Mankato Port Authority
LOCATION: Northport Industrial Park
EXISTING ZONING: M-2, Heavy Industrial
DATE OF HEARING: January 13, 2011
DATE OF REPORT: January 4, 2011
REPORTED BY: Michael Fischer, City Planner

APPLICATION SUBMITTED

Request to expand the boundaries of Industrial Development District No. 1.

COMMENT

As the City and Port Authority continue to expand the size of the Northport Industrial Park to accommodate new industrial development, it is necessary to modify Industrial Development District No. 1 as shown in the attached Modification Plan. By creating Development Districts, local units of government can use revenues from a tax increment district within the Development District for qualifying economic development projects.

Since the last modification to the Industrial Development District No. 1 in 1999, the Port Authority has acquired additional land as part of the Industrial park. To continue to undertake industrial development activities and use Tax Increment Financing (TIF), it is necessary to expand the District as shown. The proposed modification area includes all land purchased by the Port Authority for industrial development since 1999.

RECOMMENDATION

Staff recommends approval of the Modification of Industrial Development District No. 1.

**MODIFICATION OF
INDUSTRIAL DEVELOPMENT DISTRICT NO. 1
CITY OF NORTH MANKATO, MINNESOTA**

JANUARY 18, 2011

**PREPARED BY:
ADVANCE RESOURCES FOR DEVELOPMENT, INC.
MANKATO, MINNESOTA**

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INTRODUCTION

BACKGROUND

Previously the City of North Mankato and its related development organizations, the Housing and Redevelopment Authority and the North Mankato Port Authority Commission have established and subsequently modified, several Project Areas and related Tax Increment Financing Districts in order to undertake redevelopment to prevent or eliminate blighted areas, enhance the local tax base, create and retain employment opportunities, assist economic development on "marginal property" and promote the health, safety and welfare of the community and its residents. These Project Areas were initially established and subsequently modified on the following dates:

Project Areas	Date of Establishment/Modification
Redevelopment Project III Central Business District	April 5, 1976; July 18, 1983; January 16, 1990; May 20, 1996 and June 22, 1998
Municipal Development District No. 1	December 16, 1985, January 16, 1990; May 20, 1996 and June 22, 1998
Industrial Development District No. 1	May 16, 1985; August 23, 1988; October 17, 1988; June 5, 1989, January 16, 1990; May 20, 1996; June 22, 1998; and October 18, 1999

The purpose of the January 16, 1990 modification was to transfer control, authority and operation of the Project Areas to the North Mankato Port Authority Commission and expand the boundaries. On May 20, 1996 the City Council approved the consolidation of the three previously established Project Areas into Industrial Development District No. 1, which was subsequently expanded on June 22, 1998 and October 18, 1999.

At the present time, it is proposed that the boundaries of Industrial Development District No. 1 will again be expanded. The purpose for this proposed action is to provide the Port Authority Commission and the City Council with the opportunity to continue development and redevelopment activities as previously initiated and to enable the use of revenues from a proposed tax increment district within the Project Area to fund costs to support an economic development project.




INCORPORATION OF PREVIOUS PLANS

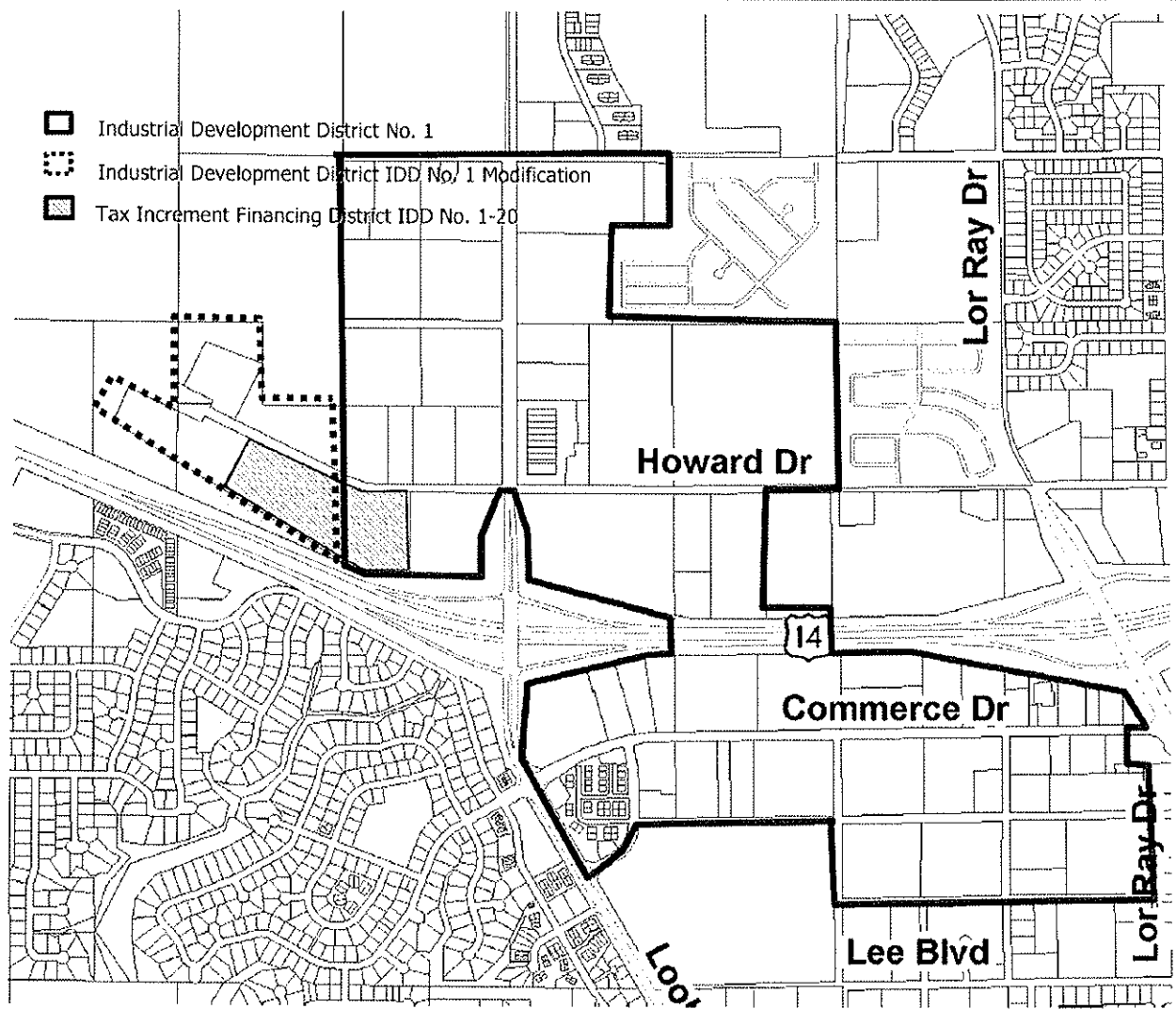
The City previously established and modified various project areas, which were subsequently transferred to the control, authority and operation of the North Mankato Port Authority Commission and combined under one project area - Industrial Development District No. 1. The current modification constitutes the third amendment of Industrial Development District No. 1. All provisions of the previous project plans, as originally adopted and subsequently modified, are hereby incorporated by reference except to the extent that Minnesota statutes, sections 469.048 to 469.068, inclusive and amended, requires changes and except to the extent that any such provision is explicitly contrary to a provision of this modification. Except as so modified, the previous project area plans are hereby adopted and incorporated by reference.

CURRENT MODIFICATION

The current modification of the plan involves a boundary expansion of Industrial Development District No. 1 to include the following area: Northport No. 10 Subdivision, Northport No. 12 Subdivision, Northport No. 14 Subdivision and Parcels 7S1 and 9S1 of Nicollet County Right of Way Plat No. 26.

The map on page 2 shows the location and boundaries of the proposed expansion of Industrial Development District No. 1.

-  Industrial Development District No. 1
-  Industrial Development District IDD No. 1 Modification
-  Tax Increment Financing District IDD No. 1-20



0 1,106 Feet
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**INDUSTRIAL DEVELOPMENT DISTRICT NO. 1
AND
TAX INCREMENT FINANCING DISTRICT IDD NO. 1-20
NORTH MANKATO, MINNESOTA
JANUARY 18, 2011**


**RESOLUTION OF THE PLANNING COMMISSION FINDING THE CITY OF NORTH
MANKATO INDUSTRIAL DEVELOPMENT DISTRICT NO. 1 PLAN MODIFICATION
CONFORMS TO CITY PLANS FOR DEVELOPMENT OF THE LOCALITY AS A WHOLE**

WHEREAS, Industrial Development District No. 1 Plan Modification dated January 18, 2011, has been submitted to the City Planning Commission; and

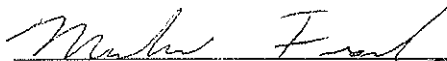
WHEREAS, the North Mankato Planning Commission has reviewed said Plan to determine conformity of said Plan to the general plan for the development or redevelopment of the municipality as a whole.

NOW, THEREFORE, BE IT RESOLVED by the North Mankato Planning Commission that Industrial Development District No. 1 Plan Modification dated January 18, 2011, conforms to the general plan for the development of the municipality as a whole and the Commission recommends approval of the Plan to the City Council.

Adopted by the Planning Commission of the City of North Mankato this 13th day of January, 2011.



Chairman



Secretary

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9C/D	Department: Planning	Council Meeting Date: 1/18/11																																																				
TITLE OF ISSUE: 2010 End-of-Year Planning & Zoning Report																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: The Planner will review planning activity for calendar year 2010 including total building permit activity.																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: No action required. Information only.																																																						
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Report _____</td> </tr> <tr><td colspan="5"> </td></tr> <tr><td colspan="5"> </td></tr> <tr><td colspan="5"> </td></tr> <tr><td colspan="5"> </td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Report _____																						
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END-OF-YEAR PLANNING & ZONING REPORT

2010

Introduction

In order to comply with Section 32.28 of the North Mankato City Code, this report has been prepared to summarize the Planning Commission activities of 2010. This report includes a summary of variances, conditional use permits, plats and rezonings applied for during the year of 2010.

Variance Requests

A total of three variances were applied for in 2010. Two of the variance requests were approved and one request was denied. Based on a Minnesota Supreme Court case, the court issued new rules and clarification on the standards to be applied by a municipality in granting a variance. No local variances were applied for after the court ruling.

Conditional Use Permits

There were three conditional use permits applied for and granted in 2010. One of the requests was to amend a previously granted CUP in 1998.

Zoning Changes

There were no zoning requests made in 2010.

Subdivisions and Replatting

A total of five platting requests were received in 2010. Four of the requests were approved to rearrange lot lines within existing subdivisions.

Building Permits

In 2010, a total of 2,190 building permits were issued having a dollar value of \$24,362,769.

NORTH MANKATO ZONING HISTORY

VARIANCES

2010

Address	Applicant	Application Number	Planning Comm. MO/YR	Action	MO/YR	City Council Action	Applications/ Conditions
1208 Lake Street	Dennis and Karen Sandersfeld	V-1-10	Feb-10	Approved	Feb-10	Approved	1. Garage shall not be used for commercial purposes. 2. Garage shall match the appearance of the existing home.
1575 Hoover Drive	Alternative Continuum of Care	V-2-10	Apr-10	Approved	Apr-10	Approved	Reduce rear yard setback from 25 feet to 12.1 feet
12 Juneau Court	Tom Doerr	V-3-10	Jul-10	Denied	Jul-10	Denied	Reduce side yard setback from 10 feet to 5.2 feet for a garage addition

NORTH MANKATO ZONING HISTORY

PLATTING 2010

Legal Description	Application	Applicant	Zoning District	Planning Comm. MO/YR.	Comm. Action	City Council MO/YR.	City Council Action	Subdivision Name
Nicollet County Right-of-Way Plat No. 26	Preliminary and Final Plat	City of North Mankato/ Nicollet County	Ag	Feb-10	Approved	Feb-10	Approved	Nicollet County Right-of-Way Plat No. 26
Part of Lamm's Second Addition/Part of North Mankato Original Town Plat	Preliminary and Final Plat	North Mankato Port Authority	CBD	Apr-10	Approved	Apr-10	Approved	Marigold Subdivision
Lots 10, 11, 12 & 13, Block 1, Isaiah Estates	Preliminary and Final Plat	Drummer Development	R-2	May-10	Approved	May-10	Approved	Isaiah Estates No. 6
Lot 1, Block 1, and Outlot A, Elevate Church Addition	Preliminary and Final Plat	School District No. 77	R-2	Jun-10	Approved	Jun-10	Approved	Caswell Park North Subdivision
Lot 15, Block 1, Outlots F and G, Coventry Heights/ Part of Government Lot 8	Preliminary and Final Plat	Paul Seykora	R-1	Sep-10	Approved	Sep-10	Approved	Coventry Heights No. 2

NORTH MANKATO ZONING HISTORY

CONDITIONAL USE PERMITS

2010

Legal Description	Address	Applicant	Application Number	Planning Comm. MO/YR	City Council MO/YR	City Council Action	Applications/ Conditions
Lot 2, Block 1, Kwik Trip Addition	1730 Commerce Drive	GMJ	CU-1-98 Amendment	Jun-10	Jun-10	Approved	<ol style="list-style-type: none"> 1. Signage shall conform to the City Sign Ordinance. 2. A minimum of 17 parking spaces are provided. 3. Maintain parking setbacks. 4. All parts & equipment shall either be stored within the building or within a screened-in area outside the building. 5. Building expansion to be of masonry construction to match original building. 6. Outdoor storage of any inoperable vehicle shall not exceed 6 consecutive weeks.
Lot 3, Block 1, Northport No. 5	2160 Ringhofer Drive	LJP Enterprises	CU-2-10	Jul-10	Jul-10	Approved	<ol style="list-style-type: none"> 1. The north and east side of the property shall be screened using 6-foot high berms and evergreen trees. 2. All unpaved surfaces shall be dust-free using effective dust control measures. 3. Building exterior shall be of masonry construction. 4. All outdoor recycling drop-off areas shall be screened.

Legal Description	Address	Applicant	Application Number	Planning Comm.		City Council		Applications/ Conditions
				MO/YR	Action	MO/YR	Action	
Lots 5 and 6, Hunts Addition	502 Belgrade Ave.	Chad Pasbrig	CU-3-10	Oct-10	Approved	Oct-10	Approved	<ol style="list-style-type: none"> 1. All service repair shall be done within a building. 2. There shall be no outdoor storage of equipment or parts unless located within a screened area. 3. Building addition shall match the exterior of the main building. 4. There shall be no parking of vehicles, boats, campers, or motorcycles in the boulevard area.

Issued Building Permits - Year to Date Report

	Single Family	Duplex	Twin Homes	Townhome Condos	Apt./ Asst. Living	Garages	Industry Commercial	Other	Residential Remodel	Totals
2010										
Number of Permits	15	0	0	2	0	11	45	44	2073	2,190
Number of Units	15	0	0	8	0	0	0	0	0	23
Dollar Value	\$3,331,230	\$0	\$0	\$1,400,000	\$0	\$142,743	\$3,690,890	\$1,418,178	\$14,379,728	\$24,362,769
2009										
Number of Permits	32	0	0	2	0	9	51	43	905	1,042
Number of Units	32	0	0	2	0	0	0	0	0	34
Dollar Value	\$7,093,960	\$0	\$0	\$304,000	\$0	\$76,300	\$7,917,765	\$960,109	\$4,676,484	\$21,028,618
2008										
Number of Permits	23	0	0	7	0	18	50	36	842	976
Number of Units	23	0	0	15	0	0	0	0	0	38
Dollar Value	\$5,639,190	\$0	\$0	\$2,195,020	\$0	\$251,800	\$10,916,749	\$1,116,530	\$4,336,348	\$24,455,637
2007										
Number of Permits	49	0	0	3	0	11	56	24	682	825
Number of Units	49	0	0	6	0	0	0	0	0	55
Dollar Value	\$10,339,930	\$0	\$0	\$920,120	\$0	\$168,340	\$8,501,543	\$5,468,948	\$3,491,072	\$28,889,953
2006										
Number of Permits	52	1	0	6	0	16	29	16	495	615
Number of Units	52	2	0	16	0	0	0	0	0	70
Dollar Value	\$12,161,566	\$200,000	\$0	\$1,825,526	\$0	\$307,100	\$7,105,822	\$2,423,076	\$2,476,686	\$26,499,776
2005										
Number of Permits	62	0	0	12	1	21	26	17	516	655
Number of Units	62	0	0	24	16	0	0	0	0	102
Dollar Value	\$12,456,832	\$0	\$0	\$3,605,067	\$1,000,000	\$272,850	\$2,051,365	\$4,496,695	\$2,549,265	\$26,432,074

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION

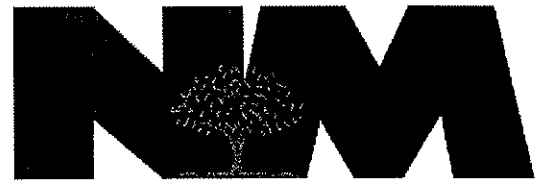


Agenda Item # 9E	Department: Planning	Council Meeting Date: 1/18/11																																																					
TITLE OF ISSUE: Set Public Hearing for Submission of Outdoor Recreation, Regional Park and Park Legacy Grant Program																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: The Planner will review the proposed submission of a combined grant application for Outdoor Recreation, Regional Park and Park Legacy Grant Programs. The application is for development pursuant to the previously adopted Benson Park Master Plan.																																																							
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REQUESTED COUNCIL ACTION: Set date and time of public hearing.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify)</td> <td colspan="3" style="text-align: center;">Set Public Hearing</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Set Public Hearing			_____					_____					_____					_____				
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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10A	Department: Administration	Council Meeting Date: 1/18/11																											
TITLE OF ISSUE: Res. On the Proposal to Modify Industrial Development District No. 1 and Establish Tax Increment Financing District No. 1-20 and Setting Public Hearing for 7 p.m. on Monday, February 7, 2011																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: This is a request to give final approval to the modification of Industrial Development District No. 1 and to initiate the establishment of Tax Increment Financing District No. 1-20 and to set a public hearing on this matter for 7 p.m. on February 7, 2011. Notice has been made to Nicollet County and School Board of Independent School District No. 77 to inform them of the implications of the proposed project and tax increment. Also enclosed for your reference is a copy of the proposed notice of public hearing. Tax Increment Financing District IDD 1-20 is the Ziegler Caterpillar Project.																													
If additional space is required, attach a separate sheet																													
REQUESTED COUNCIL ACTION: Adoption of resolution.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 20px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Resolution, Notice of Public Hearing _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**RESOLUTION ON THE PROPOSAL TO MODIFY INDUSTRIAL DEVELOPMENT DISTRICT NO. 1
AND ESTABLISH TAX INCREMENT FINANCING DISTRICT IDD NO. 1-20
AND CALLING FOR CONSULTATION WITH
OTHER AFFECTED JURISDICTIONS AND SETTING PUBLIC HEARING**

WHEREAS, a proposal to modify an industrial development district project area and establish a tax increment financing district under the provisions of Minnesota Statutes, Chapter 469 (the "Act") has been received by the City Council; and

WHEREAS, the Act requires that prior to modification of an industrial development district and establishment of a tax increment financing district, the City Council shall provide a reasonable opportunity to members of the Nicollet County Board and the School Board of Independent School District No. 77 to meet with the City Council and that the City Council shall fully inform the member of the County Board and School Board of the fiscal and economic implications of the proposed project and tax increment financing district and a public hearing shall be held thereon.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of North Mankato as follows:

Section 1. Public Hearing. This Council shall meet on Monday, February 7, 2011, after 7:00 p.m., to hold a public hearing on the following matters: (a) the proposed modification of Industrial Development District No. 1 and adoption of a development district plan relating thereto and (b) the proposed establishment of Tax Increment Financing District IDD No. 1-20 and adoption of a tax increment financing plan relating thereto, all pursuant to and in accordance with the Act.

Section 2. Notice of Hearing; Filing of Plan. The City Clerk is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto, to be published as required by the Act and to place a copy of the proposed Industrial Development District Plan and Tax Increment Financing Plan on file in the City Clerk's office at City Hall and to make such documents available for inspection by the public.

Adopted by the City Council this 18th day of January 2011.

ATTEST:

Nancy Gehrke, City Clerk

Mark Dehen, Mayor

NOTICE OF PUBLIC HEARING

CITY OF NORTH MANKATO COUNTY OF NICOLLET STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of North Mankato, Minnesota, will hold a public hearing on Monday, February 7, 2011, at a meeting of the Council beginning at approximately 7:00 p.m. at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, relating to the proposal of the North Mankato Port Authority Commission to modify Industrial Development District No. 1 and adopt a development district plan relating thereto, and establish Tax Increment Financing District IDD No. 1-20, within Industrial Development District No. 1 and adopt a tax increment financing plan relating thereto, all pursuant to Minnesota Statutes, Chapter 469.

A map showing the proposed boundaries of Industrial Development District No. 1 and Tax Increment Financing District IDD No. 1-20 is attached. A copy of the documentation proposed to be considered at the hearing will be on file and available for public inspection at the office of the City Administrator at the Municipal Building.




Any person with residence in the City of North Mankato, or the owner of taxable property in the City, may file a written complaint with the City if the City fails to comply with M.S. § 116 J.993 to 116J.995 (the Business Subsidy Act). No action may be filed against the City for the failure to comply unless a written complaint is filed.

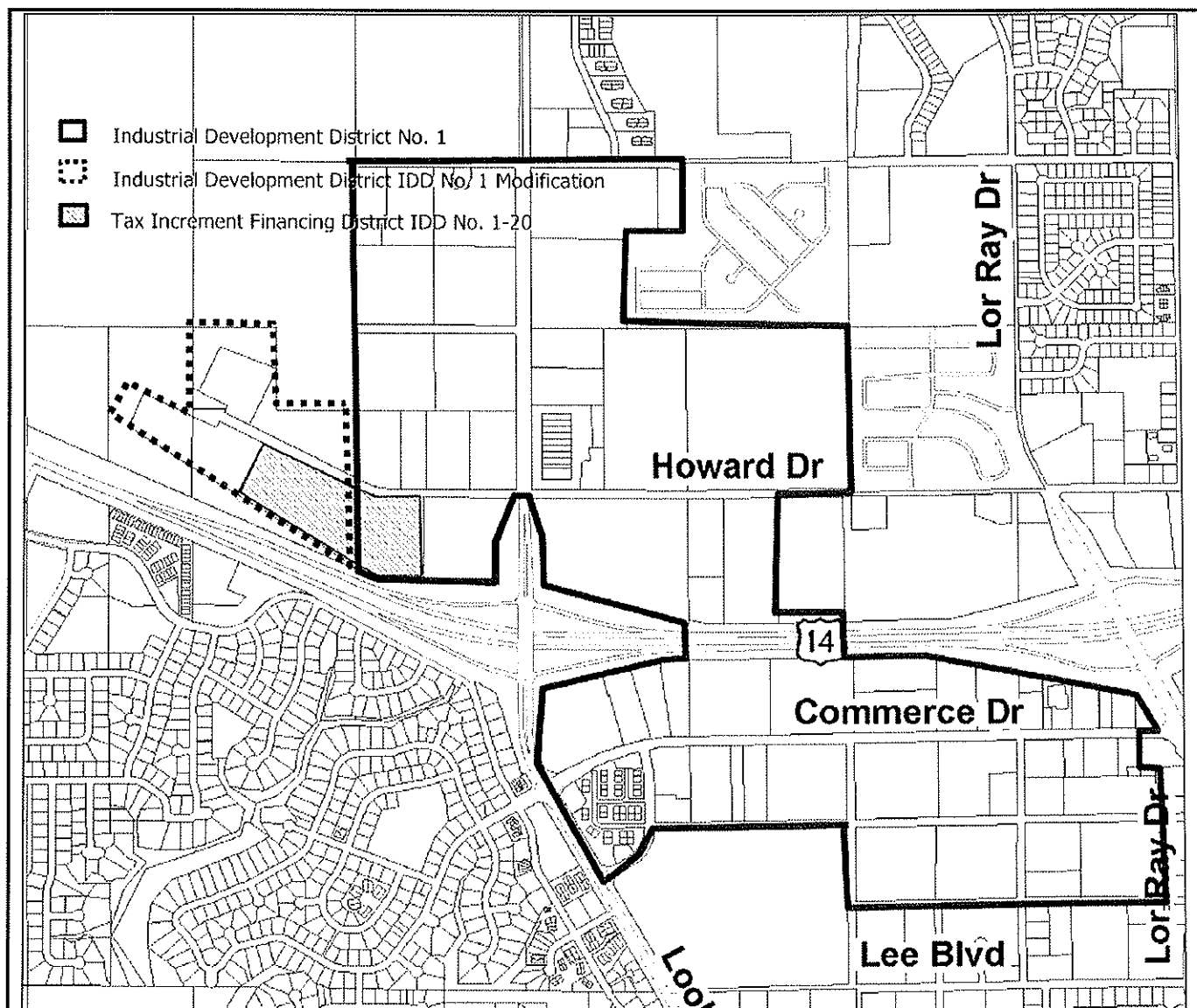
All interested persons may appear at the public hearing and present their views orally or in writing.

Dated this 18th day of January 2011.

BY ORDER OF THE NORTH MANKATO CITY COUNCIL

BY: */s/Wendell Sande*
Wendell Sande
City Administrator

-  Industrial Development District No. 1
-  Industrial Development District IDD No. 1 Modification
-  Tax Increment Financing District IDD No. 1-20



**INDUSTRIAL DEVELOPMENT DISTRICT NO. 1
AND
TAX INCREMENT FINANCING DISTRICT IDD NO. 1-20
NORTH MANKATO MINNESOTA
JANUARY 18, 2011**

TAX INCREMENT FINANCING DISTRICT IDD NO. 1-20
(Ziegler Caterpillar Project)

CITY OF NORTH MANKATO, MINNESOTA

JANUARY 18, 2011

PREPARED BY

ADVANCE RESOURCES FOR DEVELOPMENT, INC.
MANKATO, MINNESOTA

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INTRODUCTION

BACKGROUND

Previously, the North Mankato Port Authority Commission and City Council established/modified Industrial Development District No. 1 (IDD No. 1) Project Area and created/operated tax increment financing districts within the boundaries of the Project Area. At the present time, the Port Authority and City Council are proposing to establish Tax Increment Financing District IDD No. 1-20 in order to promote the construction of a sales, service and warehouse facility for Ziegler Caterpillar.

LOCATION

Tax Increment Financing District IDD No. 1-20 will be located on Lot 1, Block 1, Northport No. 10, City of North Mankato, Nicollet County, Minnesota. A map of the tax increment financing district is on page 2.

DEFINITIONS

For the purpose of this Tax Increment Financing Plan, the following terms shall have the meanings specified below, unless the context otherwise requires.

"Authority" means the North Mankato Port Authority Commission which has been granted port authority powers pursuant to Minnesota Statutes, Sections 469.048 to 469.068.

"City" means the City of North Mankato, Minnesota.

"Council" means the City Council of the City of North Mankato, Minnesota.

"Development" means the parcels of property upon which identified activities will occur as described in this Plan; the purpose of which is for the proposed construction of site improvements and manufacturing facilities to promote economic development, create jobs and enhance the tax base.

"Economic Development District" means a type of tax increment financing district meeting the following requirements:

1. the City finds that the project will create or retain jobs in the state, including construction jobs, and that construction of the project would not have commenced before July 1, 2011, without the City providing assistance under the provisions of Minnesota Statutes, section 469.176, subdivision 4c;
2. construction of the project begins no later than July 1, 2011; and
3. the request for certification of the district is made no later than June 30, 2011.

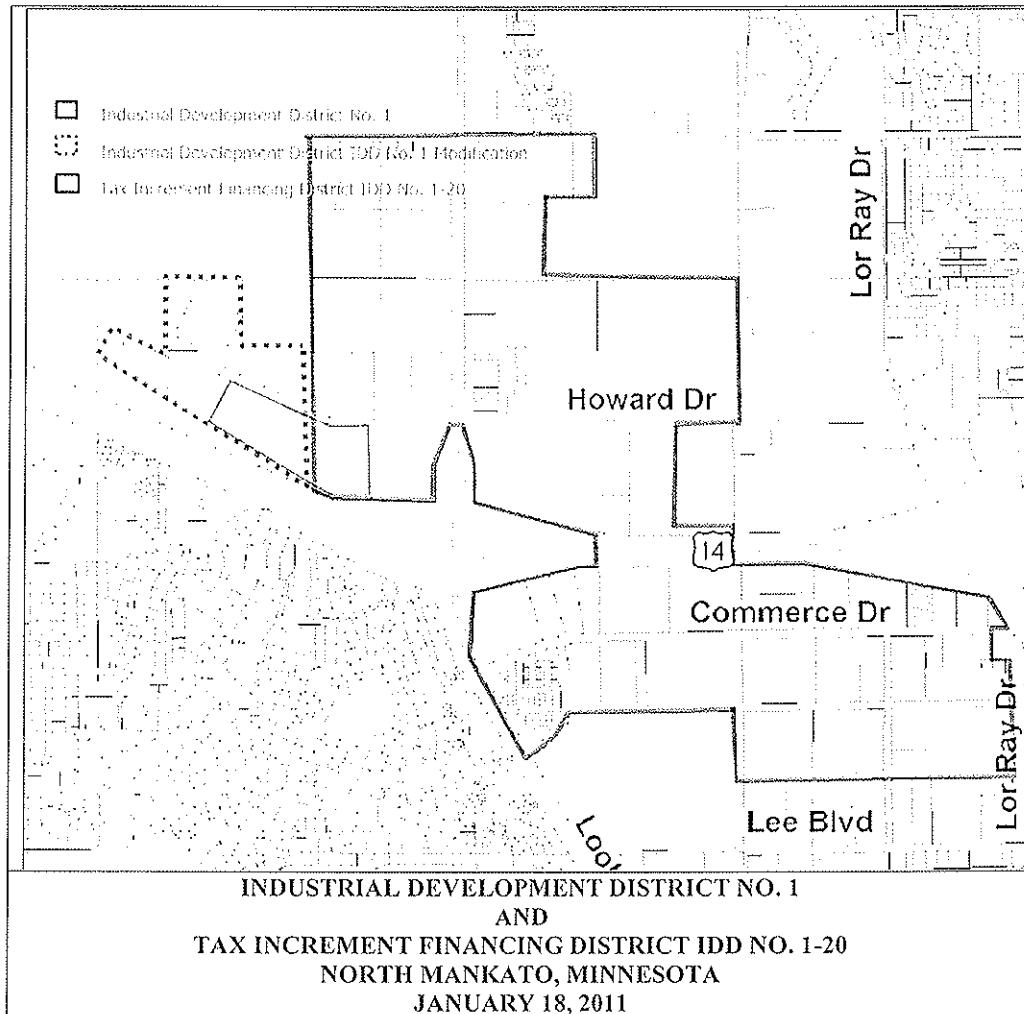
"Industrial Development District Plan" means the plan for Industrial Development District No. 1 prepared pursuant to the provisions of Minnesota Statutes, Sections 469.048 to 469.068, which provides an outline for the development, construction and improvement of the port authority and is sufficiently complete (1) to indicate its relationship to definite local objectives as to appropriate land uses; and (2) to indicate general land uses and general standards of development or redevelopment consistent with a municipality's comprehensive plan.

"Project" is an industrial development district as defined in Minnesota Statutes, Section 469.058, Subdivision 1.

"Tax Increment Financing District" or "District" means a contiguous or noncontiguous geographic area within a project delineated in the tax increment financing plan, as provided by section 469.175, subdivision 1, for

the purpose of financing redevelopment, housing or economic development in municipalities through the use of tax increment generated from the captured net tax capacity in the tax increment financing district.

"Tax Increment Financing Plan" or "Plan" means the plan for establishment of Tax Increment Financing District IDD No. 1-20 prepared pursuant to the provisions of Minnesota Statutes, Sections 469.174 to 469.179, which provides a statement of objectives, the development program, development activities, project timing, budget estimates, estimated impact on affected taxing jurisdictions, identification of studies or analysis used to determine need for financing and identification of parcels to be included in the District.



SUMMARY

It is the intention of the Authority/City Council to support the development/redevelopment of vacant or underdeveloped properties and provide infrastructure improvements to facilitate industrial expansion within the boundaries of the Industrial Development District and to use tax increment financing to promote development, tax base enhancement and job creation by financing eligible expenditures. In order to accomplish this development, the Authority and City Council propose to establish Tax Increment Financing District IDD No. 1-20 and to use tax increment revenues in support of land acquisition costs.

TAX INCREMENT FINANCING PLAN

RELATIONSHIP OF TAX INCREMENT FINANCING DISTRICTS TO INDUSTRIAL DEVELOPMENT DISTRICT

Port Authority law (Minnesota Statutes, Sections 469.048 to 469.068) authorizes the use of tax increment funds to pay for Project improvements. When using tax increment funds, it is necessary to establish a tax increment financing district according to Minnesota Statutes, Sections 469.174 to 469.179, inclusive. Approval of this Plan establishes a tax increment financing district, the purpose of which is to finance the development activities authorized by the creation and subsequent modifications of Industrial Development District No. 1.

ADDITIONAL STATUTORY AUTHORIZATION

The 2010 Legislature gave development authorities temporary authority to use tax increment revenues generated by "economic development districts" to provide subsidies for assistance in any form to create jobs related to construction projects. This district is created using this temporary authority (Minnesota Statutes, Section 469.176, Subdivision 4c, Paragraph (d) which states:

"(d) Notwithstanding the requirements of Section 469.176, Subdivision 4c, Paragraph (a) and the finding requirements of Section 469.174, Subdivision 12, tax increments from an economic development district may be used to provide improvements, loans, subsidies, grants, interest rate subsidies, or assistance in any form to developments consisting of buildings and ancillary facilities, if all the following conditions are met:

(1) the municipality finds that the project will create or retain jobs in this state, including construction jobs, and that construction of the project would not have commenced before July 1, 2011, without the authority providing assistance under the provisions of this paragraph;

(2) construction of the project begins no later than July 1, 2011; and

(3) the request for certification of the district is made no later than June 30, 2011".

PROPERTY CONDITIONS AND DESCRIPTION OF DEVELOPMENT PROPOSAL

The proposed Tax Increment District consists of vacant, undeveloped property that was previously determined to be "marginal" based upon the absence of infrastructure improvements. The purpose in undertaking establishment of a tax increment district is to provide the Authority and City Council the authority to use tax increment revenues in support of industrial development on property that was determined to be marginal land.

Ziegler Cat® is one of the largest Caterpillar® dealers in the U.S., representing the full line of Cat equipment, generators, and truck engines in Minnesota and Iowa. The company also sells and supports other brands of agricultural equipment in Minnesota, Iowa, and Wisconsin. The company is proposing construction of a 27,500 ft.² building consisting of 5,000 ft.² office/retail, 6,500 ft.² warehouse and 16,500 ft.² service/shop area. The company has estimated the cost of the building at \$9 million. In addition, the company estimates that 12 new jobs will be created over the next five years, which are in addition to the employees already working at the existing North Mankato location.

DESCRIPTION OF PROPERTY IN TAX INCREMENT DISTRICT

The following property is included the District: Lot 1, Block 1, Northport Subdivision No. 10.

FINDINGS

Minnesota Statutes, Section 469.175, Subdivision 3, requires that prior to municipality approval of a tax

increment financing plan certain statutory findings must be made and the reasons for those findings must be set forth in writing along with supporting facts for each determination.

1. FINDING. That the proposed tax increment financing district is an economic development district.

SUPPORTING FACTS. Minnesota Statutes, Chapter 469 provides for five types of districts -- a redevelopment district, a renewal and renovation district, a soils condition district, a housing district, and an economic development district -- each serving a well-defined need and each having different qualifying standards. The District is established as an "Economic Development District".

The District qualifies as an "Economic Development District" because it will:

- A. Create jobs in the state, including construction jobs, and that construction of the project would not have commenced before July 1, 2011, without the City providing tax increment financing assistance;
- B. Construction of the project will begin no later than July 1, 2011; and
- C. The request for certification of the district will be made no later than June 30, 2011.

2. FINDING. That in the opinion of the City Council:

- A. The proposed development or redevelopment would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future; and
- B. The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the district permitted by the plan.

SUPPORTING FACTS. *The proposed development or redevelopment would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future.* Development activities resulting in the formation of the District may include land acquisition, construction of site improvements and installation of utility improvements to promote development on vacant or underdeveloped parcels with an industrial facility. In the opinion of the Authority/City Council this development would not occur in the City without the availability of tax increment financing. Tax increment revenues will be used to fund land acquisition.

The increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the district permitted by the plan. A comparative analysis of estimated market values both with and without District formation and the use of tax increments have been performed as described above. If all development proposed to be assisted with tax increment were to occur in the District, the total increased market value would be up to \$3,636,200. The present value of tax increments from the District is estimated to be \$568,429, which is the estimated amount of the present value of the Project costs that could be financed from increment generated in the District. It is the City Council's finding that no development with a market value of greater than \$3,067,771 would occur without tax increment assistance in the District.

The determinations, for this finding, are based upon the result of a negotiation between the company and Authority/City, whereby it was learned that development incentives were essential to the financial viability of the development. The City Council believes that public/private financing, including the use of tax increment, is essential to the completion of this project, and that without this assistance the project would not occur in the City.

3. FINDING. That the tax increment financing plan conforms to the general plan for the development or redevelopment of the municipality as a whole.

SUPPORTING FACTS. The tax increment financing plan conforms to the general plan of the City of North Mankato for the following reasons:

A. The Plan area is designated in the zoning ordinance for industrial and commercial development. Plan activities and subsequent development are intended to encourage and result in industrial and commercial development for this area.

B. The general plan for the community supports the creation of additional job opportunities within the municipality; particularly increased opportunities for moderate income residents, the unemployed and under-employed.

4. FINDING. That the tax increment financing plan will afford maximum opportunity, consistent with the sound needs of the municipality as a whole, for the development or redevelopment of the Project by private enterprise.

SUPPORTING FACTS. The City Council and the Authority, in approving/modifying Industrial Development District No. 1, have prepared a blueprint for development and job creation. The Industrial Development District plan encourages cooperation with private enterprise. Information contained in the Project report along with other City plans and reports has been used in the preparation of this Plan. Based upon the objective of cooperation and guidance from adopted City plans and ordinances, the Authority/City Council have determined Project costs which will be paid for by tax increment revenues. As the Financial Plan contained on pages 8 through 11 of this Plan indicates, the Authority/City Council intend to concentrate the use of tax increment revenue on those improvements which would not reasonably be expected to occur solely through private action. Private enterprise will be responsible for the vast majority of the expenses and activities normally associated with land development.

STATEMENT OF OBJECTIVES FOR INDUSTRIAL DEVELOPMENT DISTRICT NO. 1

The Authority and City Council have previously determined that is necessary, desirable, and in the public interest to establish/modify, designate, develop and administer an industrial development district in the city pursuant to the provisions of Minnesota Statutes, Section 469.048 to 469.068, inclusive. The Authority and City Council further determine that the funding of the necessary activities and improvements in the Industrial Development District may be financed through a wide array of funding mechanisms, including tax increment financing, and other appropriate sources. Prior to involving itself in financing project activities or a development the Authority and City Council shall determine financial feasibility of the Project or development. Any public or private activity, when municipally financed, shall demonstrate how said financing is going to be repaid.

The Authority and City Council seek to achieve the following objectives through this Plan:

1. Encourage the retention, expansion and development of commercial and industrial enterprises within the city.
2. Remove structurally substandard buildings for which rehabilitation is not feasible.
3. Acquire and remove economically or functionally obsolete or underutilized buildings.
4. Acquire land and/or buildings which are vacant, unused, underused, or inappropriately use.
5. Acquire property of irregular form and shape or inadequate size which has prevented normal development.
6. Eliminate blighting influences which impede potential development.
7. Encourage the rehabilitation of remaining intensive businesses.

8. Achieve a high standard of buildings that remain in the Project area.
9. Provide adequate streets, utilities and other public improvements and facilities to enhance the area for both new and existing development.
10. Eliminate or correct physical deterrents to the development of land.
11. Provide development sites of such size and character to assure the development of the area.
12. Achieve a high level of design and landscaping quality to enhance the area's physical environment.
13. Accomplish convenient and adequate parking to serve the needs of the area.
14. Combine elements of other city plans with these Project objectives.
15. Improve the financial base of the city.
16. Provide maximum opportunity, consistent with the need of the city for development by private enterprise.
17. Promote development of adequate parking areas.
18. Provide housing opportunities for various age and income groups in proximity to necessary goods, services and employment opportunities.
19. Develop the river bank and other natural resources to serve as an aesthetic focal point for the downtown area.
20. Provide increased employment opportunities and, as much as possible, seek businesses which would employ the unemployed and underemployed.
21. Provide a retail service level required by the residents of the community and surrounding region.
22. Eliminate the hazards, impediments, and existence of marginal lands.
23. Foster industrial development by related growth and development activities (i.e. commercial, residential, recreational developments).

DEVELOPMENT PROGRAM FOR INDUSTRIAL DEVELOPMENT DISTRICT

Minnesota Statutes, Section 469.175, Subdivision 1(2) requires: "A statement as to the development program for the project, including the property within the project, if any, which the authority intends to acquire;"

The Development Program for Industrial Development District No. 1 is delineated in a report entitled "Modification of Industrial Development District No. 1", adopted January 18, 2011, and is on file in the City Clerk's office. By this reference, said development program is incorporated as part of this tax increment financing plan.

TAX INCREMENT FINANCING DISTRICT DEVELOPMENT ACTIVITIES

Development activities to be financed in whole or in part as a result of the implementation of this Plan include:

1. The City will use tax increments, generated from new development in the District, to reimburse the

property owner (Ziegler Mankato, LLC) for its costs to acquire Lot 1, Block 1 Northport Subdivision No.10. The reimbursement of tax increment will occur via a development agreement between the City and the property owner that is expected to be executed in January 2011.

2. The property owner will construct an approximate 27,500 ft.² building consisting of 5,000 ft.² office/retail, 6,500 ft.² warehouse and 16,500 ft.² service/shop area in 2011.

The above activities are, at the time of preparation of this Plan, the only activities proposed for the Project area as a result of the formation of the District.

CONFORMANCE WITH PLAN FOR THE CITY

The City Council, by approval of this Plan, believes that implementation of the District meets the intent of the plan for the City by providing employment opportunities, enhancing the local tax base, maintaining the quality of existing development, and improving the quality of life through orderly planned improvements.

PROCEDURE FOR MAKING MODIFICATIONS IN AN APPROVED TAX INCREMENT FINANCING DISTRICT PLAN

The Plan may be modified by the Authority and City Council under provisions of Minnesota Statutes, section 469.175, subdivision 4.

RELOCATION POLICY

The Plan does not require relocation. The Authority and City Council have previously adopted relocation policies and procedures which conform to the Uniform Relocation Act. If in the future project activities require relocation the Authority and City Council shall utilize those policies and procedures in implementing relocation activities.

PROPERTY ACQUISITION AND DISPOSITION

The Plan acknowledges the possible acquisition and resale of property in order to provide financial assistance to enable economic development and job creation. All parcels identified within the boundaries of Industrial Development District No. 1 as amended are eligible for property acquisition and disposition. The purchase will be in conformance with applicable rules and regulations and will be facilitated through the use of a development agreement.

Acquisition of the properties may be financed from the sale of tax increment general obligation bonds or notes, tax increment revenues or other sources, provided that in no case shall City general funds be used to pay acquisition costs without a prior agreement for its reimbursement from other sources.

NOTIFICATION OF PRIOR PLANNED IMPROVEMENTS

Minnesota Statutes, Section 469.177, Subdivision 4, requires that the request for certification of original net tax capacity be accompanied by a listing of properties within the tax increment district for which building permits have been issued in the 18 months preceding approval of the tax increment financing plan. The District consists of one parcel of land which is presently vacant. There have been no building permits issued in the 18 months preceding approval of the Districts; accordingly, the original tax capacity is 9,026.

METHOD OF FINANCE

The City Council elects to use Tax Increment Financing pursuant to Minnesota Statutes, Chapter 469, to finance all or part of the costs of the Project. By electing this method of financing, the City Council is not precluding the use of other methods provided by State law.

FINANCIAL PLAN

ESTIMATE OF PUBLIC COST

The following is an estimate of public cost, including cost of District indebtedness, source of revenue, most recent tax capacity and estimate of captured tax capacity.

1. Activities. Activities within the Project area will consist of site acquisition, interest expense, administration and contingency. The estimated cost for undertaking these activities is:

A. Land acquisition (includes infrastructure costs)	\$488,800
B. Interest	188,792
C. Administration	38,287
D. Contingency	49,857
TOTAL USES OF FUNDS	<u>\$765,736</u>

2. Source of Funds. The Authority/City may choose to use tax increment bonds, revenue notes, tax increment reserve proceeds or other sources to fund the above activities; the Authority/City reserve the right to finalize the funding strategy at a later time based on factors such as construction timing requirements, economic conditions, the status of interest rates and the availability of increment revenues. Based upon current information it is contemplated that the source of funds to finance project activities may be as follows:

A. Tax increment revenues (IDD No. 1-20)	\$765,736
TOTAL SOURCE OF FUNDS	<u>\$765,736</u>

The above estimated costs and sources of revenue are subject to fluctuation and changes within line items as various elements of the project are clarified; the Authority/City reserves the right to adjust the line items within the parameters of the total cost estimate. In addition, the sources of revenue may vary due to changes in property valuations, interest earnings, etc. which may result in a lesser or greater total sources of funds.

FINANCING ASSUMPTIONS

Tax increment will be used to finance activities in the District and Project area. The following information and assumptions were used to calculate financing costs for the activities in the District and Project area:

1. Table 1, on page 9, provides an estimate of the increment which would be available for Project costs.
2. Project development activities are scheduled to begin in 2011, and shall be completed by December 31, 2011.
3. Financing the Project activities will be undertaken in 2011.
4. The estimate of increment is based upon the 2010 local tax rate of 117.286%.
5. Tax increment funds to be generated from the District will be one source of funds used to finance the Project area activities.
6. Increment revenues will be used to finance or otherwise pay the cost of redevelopment pursuant to Minnesota Statutes, Sections 469.048 to 469.068. All tax increment generated by the formation of the District will be used to finance the activities of the Plan.
7. The Authority may use internal funds or bond proceeds in addition to annual tax increments to service

Project costs. "Project costs" means all expenditures of the Authority or reimbursement of eligible developer costs for the purchase of land or amounts paid to contractors or others providing materials and services, including architectural and engineering services, directly connected with the physical development of the real property in the District, including interest thereon. Project costs also include all administrative expenses as defined in Minnesota Statutes, Section 469.174, Subdivision 14. Based upon projected tax increment revenue from the District, the Authority would be able to finance Project costs of approximately \$765,736 including interest and administrative expenses. This amount is adequate to fund the costs within the identified budget. The first increment would be available to the city in 2013 and would continue through 2021 unless the City chooses to discontinue/decertify the District at an earlier date. Based upon the assumptions in this Plan the duration of the District would be December 31, 2021.

TABLE 1: TAX INCREMENT CALCULATIONS

Local Tax Rate = 117.286% (North Mankato, Payable 2010)								
Property Classification: Commercial/Industrial								
Completion Prior to December 31, 2011								
Estimated Completion Market Value: \$4,125,000								
YEAR TAXES PAYABLE	BASE TAX CAPACITY	PROJECT'S TAX CAPACITY	CAPTURED TAX CAPACITY	PROJECT'S ANNUAL TIF	LESS OSA FEE OF 0.250%	ADJUSTED TAX INCREMENT	LESS ADMIN. OF 5.00%	NET ANNUAL TIF
2011	9,026	0	0	0	0	0	0	0
2012	9,026	0	0	0	0	0	0	0
2013	9,026	81,750	72,724	85,295	213	85,082	4,254	80,828
2014	9,026	81,750	72,724	85,295	213	85,082	4,254	80,828
2015	9,026	81,750	72,724	85,295	213	85,082	4,254	80,828
2016	9,026	81,750	72,724	85,295	213	85,082	4,254	80,828
2017	9,026	81,750	72,724	85,295	213	85,082	4,254	80,828
2018	9,026	81,750	72,724	85,295	213	85,082	4,254	80,828
2019	9,026	81,750	72,724	85,295	213	85,082	4,254	80,828
2020	9,026	81,750	72,724	85,295	213	85,082	4,254	80,828
2021	9,026	81,750	72,724	85,295	213	85,082	4,254	80,828
TOTALS				\$767,656	\$1,919	\$765,736	\$38,287	\$727,450
Present Value of Net Annual TIF Discounted at 5.0% equals								\$538,657

SOURCES OF REVENUE

The proposed source of revenue of \$765,736 of increment receipts from the District will be used to finance public costs associated with the Project Area and District. The tax increment revenues will be generated as a result of the taxation of the land and improvements in the District. Tax increment financing refers to a funding technique that utilizes increases in net tax capacity and the property taxes attributed to new development to finance, or assist in the financing of public development costs.

The tax increments to be generated in the District will result from the construction of a commercial/service facility. The City may issue tax increment bonds or use the annual receipt of tax increment to reimburse itself or the developer for eligible Project costs.

LIMITATION ON USE OF TAX INCREMENT; ECONOMIC DEVELOPMENT DISTRICTS

Pursuant to Minnesota Statutes, section 469.176, subdivision 4c, "(a) Revenue derived from tax increment from an economic development district may not be used to provide improvements, loans, subsidies, grants, interest rate subsidies, or assistance in any form to developments consisting of buildings and ancillary facilities, if more than 15 percent of the buildings and facilities (determined on the basis of square footage) are used for a purpose other than:

(1) the manufacturing or production of tangible personal property, including processing resulting in the change in condition of the property;

(2) warehousing, storage, and distribution of tangible personal property, excluding retail sales;

(3) research and development related to the activities listed in clause (1) or (2);

(4) telemarketing if that activity is the exclusive use of the property;

(5) tourism facilities;

(6) qualified border retail facilities; or

(7) space necessary for and related to the activities listed in clauses (1) to (6).

(b) Notwithstanding the provisions of this subdivision, revenues derived from tax increment from an economic development district may be used to provide improvements, loans, subsidies, grants, interest rate subsidies, or assistance in any form for up to 15,000 square feet of any separately owned commercial facility located within the municipal jurisdiction of a small city, if the revenues derived from increments are spent only to assist the facility directly or for administrative expenses, the assistance is necessary to develop the facility, and all of the increments, except those for administrative expenses, are spent only for activities within the district.

(c) A city is a small city for purposes of this subdivision if the city was a small city in the year in which the request for certification was made and applies for the rest of the duration of the district, regardless of whether the city qualifies or ceases to qualify as a small city.

(d) Notwithstanding the requirements of paragraph (a) and the finding requirements of section 469.174, subdivision 12, tax increments from an economic development district may be used to provide improvements, loans, subsidies, grants, interest rate subsidies, or assistance in any form to developments consisting of buildings and ancillary facilities, if all the following conditions are met:

(1) the municipality finds that the project will create or retain jobs in this state, including construction jobs, and that construction of the project would not have commenced before July 1, 2011, without the authority providing assistance under the provisions of this paragraph;

(2) construction of the project begins no later than July 1, 2011; and

(3) the request for certification of the district is made no later than June 30, 2011".

TIF BUSINESS SUBSIDY

Pursuant to Minnesota Statutes 116J.993, subdivision 3(1) the financial assistance offered pursuant to this plan must comply with the provisions of the Business Subsidy law because the assistance offered is greater than \$150,000.

IMPACT OF THE USE OF TAX INCREMENT OF TAXING JURISDICTIONS

Minnesota Statutes, section 469.175, subdivision 1(6), requires, "statements of the authority's alternate estimates of the impact of tax increment financing on the net tax capacities of all taxing jurisdictions in which the tax increment financing district is located in whole or in part. For purposes of one statement, the authority shall assume that the estimated captured net tax capacity would be available to the taxing jurisdictions without creation of the district, and for purposes of the second statement, the authority shall assume that none of the estimated captured net tax capacity would be available to the taxing jurisdictions without creation of the district or subdistrict".

Table 2, on page 11, shows the impact of tax increment financing on the tax capacity of the affected taxing jurisdictions assuming (1) none of the increment would be available, and (2) the increment would be available to the tax jurisdictions.

TABLE 2
NORTH MANKATO, MINNESOTA
TAX INCREMENT FINANCING DISTRICT IDD NO. 1-20

	WITHOUT PROJECT		
	Estimated 2010 Tax Capacity	Estimated Ad Valorem Taxes Generated	Estimated 2010 Tax Rate
City	10,551,259	\$4,814,117	45.626%
County	29,122,556	\$15,004,232	51.521%
School District	57,136,573	\$11,201,053	19.604%
HRA	29,122,556	\$101,929	0.35%
RDC 9	29,122,556	\$53,877	0.185%
TOTALS			117.286%

	WITH PROJECT							
	Estimated 2010 Tax Capacity	Projected Captured Tax Capacity	Projected Tax Capacity	Estimated Ad Valorem Taxes Generated	Adjusted Local Tax Rate	Tax Rate Impact	Projected Captured Tax Capacity	Projected Increment Income
City	10,551,259	72,724	10,623,983	\$4,814,117	45.314%	0.312%	72,724	\$33,181
County	29,122,556	72,724	29,195,280	\$15,004,232	51.393%	0.128%	72,724	\$37,468
School District	57,136,573	72,724	57,209,297	\$11,201,054	19.579%	0.025%	72,724	\$14,257
HRA	29,122,556	72,724	29,195,280	\$101,929	0.349%	0.001%	72,724	\$255
RDC 9	29,122,556	72,724	29,195,280	\$53,877	0.185%	0.000%	72,724	\$135
TOTALS					116.819%	0.467%		\$85,295

Statement 1: The current tax capacity times the local tax rate produces current taxes generated. If the captured tax capacity were available to each taxing jurisdiction, the result would be a lower or adjusted local tax rate to produce the same amount of taxes. Thus, with the addition of captured value of 72,724 the overall local tax rate would be reduced by .467% to a level of 116.819%. The captured tax capacity times the original local tax rate of 117.286% would generate \$85,295 in increment income, which represents the loss of new tax revenues if the development had occurred without inclusion in a tax increment district.

Statement 2: If no captured tax capacity is available to each of the taxing jurisdictions without creation of the District, there is no impact on the taxes heretofore levied and therefore no impact on local tax rates. The captured tax capacity at the original local tax rate would generate \$85,295 in increment income annually.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10B	Department: Administration	Council Meeting Date: 1/18/11																												
TITLE OF ISSUE: Ord. No. 34, Fourth Series, Amending Code of Ordinances																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: The Public Hearing on the Ordinance was held on January 3, 2011. Enclosed in your packet is a memo from the City Planner regarding the statutory authority for a 180-day limit on building permits for exterior work. The proposed ordinance changes are the same as presented at the January 3, 2011 meeting.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adoption of the Ordinance.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Memo _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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ORDINANCE NO. 34, FOURTH SERIES

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR
THE CITY OF NORTH MANKATO, MINNESOTA
REVISING, UPDATING AND
COMPILING CERTAIN ORDINANCES OF THE CITY DEALING WITH THE
SUBJECTS EMBRACED IN THE CODE OF ORDINANCES, AND PROVIDING
PENALTIES FOR THE VIOLATION OF THE CODE OF ORDINANCES

WHEREAS, Minnesota Statutes Section 415.02 and 415.021 authorize the City to cause its ordinances to be revised, updated and compiled;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, ordains as follows:

Section 1. All portions of the City of North Mankato Code will be revised as outlined in Exhibit A attached; and

Section 2. Ordinance Nos. 31, 32 and 33, Fourth Series are incorporated into the revised Code of Ordinances;

Section 3. This ordinance amending the Code of Ordinances shall be a sufficient publication of any ordinance included in it and not previously published in the City's official newspaper. The City Clerk shall cause a substantial quantity of the amended Code of Ordinances to be printed for public distribution to the public at actual cost and shall furnish a copy of the amended Code of Ordinances to the County Law Library or its designated depository. The official copy of this amended Code of Ordinances shall be marked and kept in the Office of the City Clerk.

Section 4. The Code of Ordinances is declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by Minnesota Statutes by the Courts of the State of Minnesota.

Section 5. This ordinance amending the Code of Ordinances shall take effect upon publication of this ordinance in the City's official newspaper.

Adopted by the City Council of the City of North Mankato this 18th day of January 2011.

Mayor

ATTEST:

City Clerk

EXHIBIT A
TO ORDINANCE NO. 34, FOURTH SERIES
UPDATING CODE OF ORDINANCES
CITY OF NORTH MANKATO

Chapter 32: DEPARTMENTS, BOARDS AND COMMISSIONS

§ 32.01 CONTROL; APPOINTMENT; COMPENSATION

(B) *Appointment.* Except as provided herein, all department heads and employees shall be appointed by the City Administrator. All appointments shall be for an indeterminate term and ~~subject to any applicable civil service regulations.~~

Add:

(D) *Employment Background Checks.*

(1) The purpose and intent of this section is to establish regulations that will allow law enforcement access to Minnesota's Computerized Criminal History information for specified non-criminal purposes of employment background checks for the positions described in Item (2).

(2) Criminal History Employment Background Investigations: The North Mankato Police Department is hereby required, as the exclusive entity within the City, to do a criminal history background investigation on the applications for the following positions within the City, unless the City's hiring authority concludes that a background investigation is not needed.

Employment Positions:

All regular part-time or full-time employees of the City of North Mankato and other positions that work with children or vulnerable adults.

In conducting the criminal history background investigation in order to screen employment applicants, the Police Department is authorized to access data maintained in the Minnesota Bureau of Criminal Apprehensions Computerized Criminal History information system in accordance with BCA policy. Any data that is accessed and acquired shall be maintained at the Police Department under the care and custody of the chief law enforcement official or his or her designee. A summary of the results of the Computerized Criminal History data may be released by the Police Department to the City staff involved in the hiring process.

Before the investigation is undertaken, the applicant must authorize the Police Department by written consent to undertake the investigation. The written consent must fully comply with the provisions of Minn. Stat. Chap. 13 regarding the collection,

maintenance and use of information. Except for the positions set forth in Minnesota Statutes Section 364.09, the City will not reject an applicant for employment on the basis of the applicant's prior conviction unless the crime is directly related to the position of employment sought and the conviction is for a felony, gross misdemeanor, or misdemeanor with a jail sentence. If the City rejects the applicant's request on this basis, the City shall notify the applicant in writing of the following:

- a. The grounds and reasons for the denial.
- b. The applicant complaint and grievance procedure set forth in Minnesota Statutes Section 364.06.
- c. The earliest date the applicant may reapply for employment.
- d. That all competent evidence of rehabilitation will be considered upon reapplication.

CHAPTER 52: WATER SERVICE

Add:

§ 52.12 SINGLE SERVICE/MULTIPLE UNITS METERED SEPARATELY FOR WATER.

The termination of the main water line may be on any floor of the building as long as it terminates 12" above the floor with the main building valve immediately installed. At this juncture in order to individually meter each unit a manifold must be installed with individual valves and supplies to each unit. Meters may be installed at this juncture or in individual units with shut-off valves to each unit. The manifold shall be in an area not controlled by the individual tenants.

§ 92.16 PUBLIC NUISANCES AFFECTING HEALTH.

Add:

(L) Use of coal tar and creosote-based products.

Chapter 110 GENERAL BUSINESS REGULATIONS AND LICENSING

Add:

§ 110.071 LICENSE BACKGROUND CHECKS.

(A) Applicants for City Licenses. The purpose and intent of this section is to establish regulations that will allow law enforcement access to Minnesota's Computerized Criminal History information for specified non-criminal purposes for licensing background checks.

(B) Criminal History License Background Investigations. The North Mankato Police Department is hereby required, as the exclusive entity within the City, to do a criminal history background investigation on the applications for the following licenses within the City: City Licenses, Liquor Licenses and Peddlers Licenses.

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- c. The earliest date the applicant may reapply for the license.
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§ 110.24 PEDDLERS.

Remove Letter (D) text and renumber.

(G) (1) Sworn application has been made to the City Clerk showing name ~~or of~~ organization, its purposes, its officers and directors, period of solicitation and solicitors form of remuneration;

§ 150.02 BUILDING PERMITS.

(D) Expiration Every residential building permit shall expire by limitation and become null and, if the exterior work authorized by such building permit is not commenced completed within 6 months from the date of such permit or if the building or work authorized by such permit is suspended or abandoned, at any time after it is commenced, for a period of 120 days 180 days following the issuance of the permit.

Before such work can be renewed, a new permit shall be first obtained, ~~and the fee therefore shall be one-half the amount required for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work; and provided, further, that such suspension or abandonment has not exceeded 1 year.~~ (M.S. § 326B.121, as it may be amended from time to time).

§ 151.07 ACTION ON APPLICATION FOR RENTAL LICENSE.

Upon receipt of a completed application and payment of all license fees, the City Clerk or his or her designee shall issue a license to the applicant for the specified property. All residential rental property of North Mankato must obtain a license by January 1, 2003. Such licenses shall be valid for a period of 1 year unless canceled or revoked pursuant to this chapter. From January 1, 2004 forward, all licenses will be required to obtain annual renewal of their residential rental licenses on or before December 15 of each year. If by ~~January~~ December 15 of each year, a rental license has not been renewed, a \$100 reinstatement fee will be charged in addition to the annual license fee.

(Ord. 234, passed 12-1-2003; Am. Ord. 264, passed 11-21-2005)

Add:

§ 151.14 OFF-STREET PARKING.

(A) Garages and off-street parking spaces on licensed rental properties shall be made available to tenants residing on the property.

(B) All off-street parking areas shall be hard-surfaced using concrete, asphalt or paver brick material.

§ 154.16 SIGNS NOT REQUIRING A PERMIT.

(A) Construction/development signs.

(3) Construction signs shall only be permitted ~~after a building permit has been issued during construction or remodeling and shall be removed before the building or any part thereof is occupied, or after remodeling has been completed.~~

§ 156.035 GENERALLY.

(U) (1) Finished grade elevations shall have a minimum of 5% slope from top back of curb to finished dirt grade elevation adjacent to foundation wall and up to a maximum of 8% slope from the back top of curb to the finished grade elevation adjacent to the foundation wall. This applies to the minimum front yard setback requirements for valley and hilltop locations. Any variations are subject to be reviewed for approval by the City

Building Official. Requests for slopes greater than 8% shall be considered by variance. Criteria for determining setback elevations beyond minimum setbacks are subject to the following:

Required Setbacks
Surface Contours
Elevations of adjacent properties
Distance from top back of curb
Drainage

Add:

(LL) Playhouses. Permitted in any residential zoning district subject to the following:

- (1) Maximum floor area shall not exceed 60 square feet.
- (2) Maximum height shall not exceed 5 feet.
- (3) Minimum setback is 5 feet from any rear or side property line.
- (4) Shall not be located within any front yard.
- (5) No more than 1 playhouse permitted on any lot.
- (6) Minimum setback is 5 feet from any ravine breakline.
- (7) Located a minimum of 10 feet from any main, accessory or utility building.

MEMORANDUM

TO: Honorable Mayor and City Council
Wendell Sande, City Administrator

FROM: Michael Fischer, City Planner

DATE: January 7, 2011

SUBJECT: Building Permit Expiration

At the January 3, 2011 Public Hearing on proposed City Code changes, staff had recommended a provision which requires residential exterior work authorized by a building permit to be completed within 180 days following the issuance of the permit. The purpose of this provision is to ensure exterior work is completed in a timely manner and prevent unsightly construction projects which are only partially finished.

In its 2010 Session, the Minnesota Legislature amended Minn. Stat. 326B.121 to grant municipalities the authority to require the completion of exterior work within 180 days after issuance of a building permit. The amendment specifically reads:

“A municipality may by ordinance adopt an official control that requires exterior work authorized by a building permit issued in accordance with the State Building Code to be completed within a specified number of days following issuance of the building permit. The local regulation may not require completion of exterior work earlier than 180 days following the issuance of the permit.”

While there are very few exterior construction projects which are not completed within 180 days, projects not completed within 180 days generally draw ongoing complaints from neighbors. Therefore, staff continue to recommend the implementation of the 180-day time limit with the option to grant no-cost administrative building permit extensions of up to 60 days for projects which can demonstrate hardship, for example weather, illness, contractor issues, etc.

Attached is a letter from the City Attorney regarding the new statutory language.



CITY OF NORTH MANKATO

OFFICE OF
CITY ATTORNEY

MICHAEL H. KENNEDY
CHRISTOPHER M. KENNEDY

REPLY TO:
99 NAVAHO AVENUE, SUITE 104
P.O. BOX 3223
MANKATO, MN 56002-3223
TELEPHONE 507-345-4582
FAX 507-345-1010

July 28, 2010

Mr. Michael Fischer
City Planner
City of North Mankato
1001 Belgrade Avenue
P.O. Box 2055
North Mankato, MN 56003-2055

Dear Mike:

I am now on a city attorney question and answer line where city attorney's can post questions that are then responded to by other city attorneys. One that I received this morning is in regards to new statutory language adding Subdivision 1a to Minnesota Statutes § 326B.121. This allows a municipality by ordinance to put a time limit on when exterior work authorized by a building permit must be completed. If we do not have this in North Mankato, it might be something to consider.

Sincerely yours,

KENNEDY & KENNEDY

Michael H. Kennedy

MHK/dh

Enclosure

Subj: [city-attys] Application of Ordinance Establishing Timeframe for Completion of Exterior Work to Previously Issued Building Permits
Date: 7/28/2010 9:48:45 AM Central Daylight Time
From: bnason@levander.com
Reply-to: city-attys@listserv.lmc.org
To: city-attys@listserv.lmc.org

The newly enacted statutory language adding subdivision 1a to Minnesota Statutes, § 326B.121, which permits municipalities to adopt an ordinance requiring exterior work to be completed within a specific period of time, goes into effect August 1st, and I was curious if other cities that are planning to adopt an ordinance establishing a completion timeframe for exterior work are planning on applying the ordinance to previously-issued permits or only to new permits issued after the local ordinance is adopted.

Thanks in advance,

Bridget Nason

See 2010 Minn. Laws ch. 183, sec. 3, which was signed into law March 1st and will be effective August 1st:

Sec. 3. Minnesota Statutes 2008, section 326B.121, is amended by adding a subdivision to read:

Subd. 1a. Municipal ordinance; completion of exterior work. A municipality may by ordinance adopt an official control that requires exterior work authorized by a building permit issued in accordance with the state building code, to be completed within a specified number of days following issuance of the building permit. The local regulation may not require completion of exterior work earlier than 180 days following the issuance of the permit.

Bridget McCauley Nason
Attorney
LeVander, Gillen & Miller, PA
633 South Concord Street
Suite 400
South St. Paul, MN 55075
Phone: (651) 451-1831
Fax: (651) 450-7384

E-mail: bnason@levander.com

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This message is intended only for the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited, and you are requested to please notify us immediately by either e-mail or telephone, and return the original message to us at the above address.

Disclaimer Regarding Uniform Electronic Transmissions Act (UETA) and Federal E-Sign (E-SIGN) Law: This communication is for discussion purposes only, and it does not create a contract or legally binding agreement. The UETA and E-SIGN do not apply to this communication. We and our clients only contract with manually affixed original signatures on the original paper contracts.

NOT FOR PENALTY PROTECTION: Unless expressly stated otherwise above: (1) nothing contained in this message was intended or written to be used, can be used, nor may be relied upon or used, by any taxpayer for the purpose of avoiding penalties that may be imposed upon the taxpayer under the Internal Revenue Code of 1986, as amended; and (2) any written statement contained in this message relating to any Federal tax transaction or matter may not be used by any person to support the promotion or marketing of, or to recommend any Federal tax transaction(s) or matter(s) addressed in, this message.

You are currently subscribed to city-attys as: kandklawmankato@aol.com
To unsubscribe send an e-mail to leave-170475-98340.a97568215a9e709367e0d95b47b8507f@listserv.lmc.org

§ 150.02 BUILDING PERMITS.

(D) *Expiration.* Every residential remodeling building permit shall expire by ~~limitation and become null and, if the exterior work authorized by such building permit is not commenced~~ completed within 6 months from the date of such permit or if the building or work authorized by such permit is suspended or abandoned, at any time after it is commenced, for a period of 120 days 180 days following the issuance of the permit. Every new residential construction building permit shall expire if the exterior work authorized by such building permit is not completed within 365 days following the issuance of the permit. Before such work can be ~~renewed~~ resumed, a new permit shall be ~~first obtained, and~~ the fee therefore shall be one-half the amount required for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications for such work; and provided, further, that such suspension or abandonment has not exceeded 1 year. For both residential remodeling and new residential construction projects, administrative building permit extensions of up to 60 days may be granted for projects which can demonstrate hardship as a result of inclement weather, material shortages or such other events that may reasonably be deemed an exigent circumstance. (M.S. § 326B.121. as it may be amended from time to time).

EXHIBIT A
TO ORDINANCE NO. 34, FOURTH SERIES
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CITY OF NORTH MANKATO

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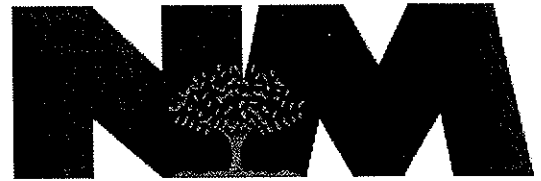
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- (4) Shall not be located within any front yard.
- (5) No more than 1 playhouse permitted on any lot.
- (6) Minimum setback is 5 feet from any ravine breakline.
- (7) Located a minimum of 10 feet from any main, accessory or utility building.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10C	Department: Administration	Council Meeting Date: 1/18/11																																																				
TITLE OF ISSUE: Accept all bids for 2011 Material and Equipment Rental rates																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: Bids were opened on January 3, 2011 for 2011 Material and Equipment Rental for the 2011 calendar year. We are recommending that the Council accept the bids as submitted and place them on file. We will utilize these bids in the acquisition of seasonal materials or the rental of equipment as necessary during the calendar year.																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: Accept bids and place on file.																																																						
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Bid tabulation _____</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Bid tabulation _____			_____					_____					_____					_____				
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																					

2011 MATERIAL BIDS

New Ulm Quartzite Quarries, Inc.
45755 571st Lane
New Ulm, MN 56073
Phone: (507) 354-2925
Fax: (507) 359-7870

Concrete and Clean Aggregates

1-1/2" x 3/4", CA-1 (MnDOT 3131, Class A)	\$14.70/ton
3/4" x #4, CA-5 (MnDOT 3137, Class A)	15.25/ton
1/2" x #4, CA-7 (MnDOT 3137, Class A, 100% passing 1/2").....	16.00/ton
1" Clean (MnDOT CA-45/A.S.T.M. #57)(when available)	14.00/ton
3/4" Clean (A.S.T.M. #67)	13.75/ton
3/8" x #4, Coarse	20.00/ton

Structural Base

1-1/2" or 2-1/2" Ballast	14.00/ton
3/4" Quartzite Driveway Mix	8.50/ton
Fine Surge (1" Minus)	8.15/ton
Coarse Surge (1" Plus)	20.00/ton

Erosion Control

Bedding	27.00/ton
RipRap Class I (6"), II (12"), III (18"), IV (24")	21.90/ton
RipRap Class V (30") (Boulders)	27.00/ton

Classes I thru V are sized as specified in MnDOT 3601.

Bituminous Aggregates

#4 x #200, Washed Sand (MnDOT Class A Crushed Low 200's)	9.00/ton
#8 x #200, Sand "Bin 8" (MnDOT Class A Crushed-Dry High 200's).....	9.00/ton
7/32", Seal Coat Chips (MnDOT FA-2).....	21.00/ton
19/64", Seal Coat Chips (FA-2 Mod.-Coarse)	17.65/ton
5/16", Seal Coat Chips (FA-2 Mod.-Coarse and Rescreened)	20.00/ton
3/8" Seal Coat Chips (MnDOT FA-3 Mod.-Coarse).....	20.00/ton

Decorative/Utility

1 1/2" Decorative	20.00/ton
#200 Minus Fines (Wash pond mineral silt)	1.00/ton

Cherrystone Grit

Bags Traction Grit (25 lbs. Plastic Bags)(net of pallet).....	120.00/ea
Bags #1-#4(net of pallet).....	90.00/ea
Bulk #2-#3 Straight	20.00/ton
Bulk #3 Range (20% #2; 80% #3)	17.65/ton
Bulk #4 Range (20% #3; 80% #4)	20.00/ton
Pallets.....	6.00

Each 'bagged ton' is sold with a pallet.

Southern Minnesota Construction Co., Inc.
1905 Third Avenue
P.O. Box 3069
Mankato, MN 56002-3069
Phone: (507) 625-4848 Fax: (507) 625-4907

Materials

Crushed Rock – Class 2 Modified (Kasota)	8.95/ton
Crushed Rock – Class 5 Modified (Kasota)	8.95/ton
Class 7 (North Star)	6.80/ton
Crushed Gravel Class 5 (North Star)	5.80/ton
Pit-Run Sand (North Star)	4.50/ton
Engineered Sand (Blended Sand) (North Star)	4.50/ton
Screened Gravel (North Star)	5.80/ton
Riprap - Class 2,3,4,5 (Kasota)	22.00/ton
19/64 Chip Seal Rock – FA 2 ½ (Sioux Rock)	19.55/ton
FA2 Class A Aggregate (Sioux Rock)	19.55/ton
FA3 Class A Aggregate (Sioux Rock)	19.55/ton
MNDOT Class 2 & Class 5 Crushed Rock (Kasota)	8.95/ton
Salt/Sand (North Star)	67.75/ton

Ready Mix Concrete

3X33A Ready Mix Concrete MDOT Spec. 2461	119.50/cy
Heated Concrete	127.50/cy
Additional Charge over 25 Miles	3.00/cy
3Y33A Ready Mix Concrete MDOT Spec. 2461	102.00/cy
Heated Concrete	110.00/cy
Additional Charge over 25 Miles	3.00/cy
3A32 Ready Mix Concrete MDOT Spec. 2461	90.10/cy
Heated Concrete	98.10/cy
Additional Charge over 25 Miles	3.00/cy
3A41 Ready Mix Concrete MDOT Spec. 2461	90.50/cy
Heated Concrete	98.50/cy
Additional Charge over 25 Miles	3.00/cy
3Y43 Ready Mix Concrete MDOT Spec. 2461	92.50/cy
Heated Concrete	100.50/cy
Additional Charge over 25 Miles	3.00/cy

Concrete Work

Asphalt patch back around concrete	150.00/ton
Asphalt patches – Minimum 1 ½" Wear Course on Top	
2-inch	3.90/sq ft
3-inch	4.10/sq ft
4-inch	4.30/sq ft
7-inch	5.00/sq ft
8-inch	5.25/sq ft
Hot Mix Asphalt MV3 Wear (B)	58.00/ton
Hot Mix Asphalt MV4 Wear (B)	58.00/ton

M.R. Paving & Excavating, Inc.
1000 North Front
P.O. Box 787
New Ulm, MN 56073
Phone: (507) 354-4171 Fax: (507) 359-4156

Crushed Gravel

FOB Guemmer Pit – Courtland, C1-14.50/ton
FOB Guemmer Pit – Courtland, C1-54.25/ton

Screened Gravel

FOB Guemmer Pit – Courtland, C1-33.95/ton

FA2 Class C Aggregate

FOB Wallner Pit – New Ulm14.00/ton
FOB Delivered20.50/ton

Asphalt Patch Back Around Concrete200.00/ton

Asphalt Patches by Square Foot

2 inch2.00/sq ft
3 inch3.60/sq ft
4 inch4.55/sq ft

Hot Mix Asphalt, FOB per ton (without tax)58.00/ton

Flint Hills Resources, LP
600 Center Street
West Fargo, ND 58078
Phone: (701) 282-4610
Fax: (701) 281-0841

Bituminous Aggregates Delivered

CRS-2448.94/ton
CRS-2P548.94/ton
CSS-1H448.94/ton
AE-150S453.12/ton

W.W. Blacktopping, Inc.
700 Industrial Road
Mankato, MN 56001
Phone: (507) 387-1518
Fax: (507) 387-2228

Concrete Removal

Curb and Gutter2.50/lf
Slab Concrete1.50/sq ft

Saw Cutting4.00/lf

Asphalt Patch back around concrete150.00/ton

W.W. Blacktopping, Inc. (cont'd)

Asphalt Patching

2"	2.40/sq ft
3"	3.50/sq ft
4"	4.50/sq ft
(asphalt patching is per minimum 1.5" wear course on top)	

Laborer 50.00/hr

Holtmeier Construction, Inc.
Joe Holtmeier
3301 Third Avenue
Mankato, MN 56001
Phone: (507) 389-9112
Fax: (507) 389-9703

Materials

Class 2 or 5 3 rd Avenue Quarry.....	8.55/ton
Class 7 3 rd Avenue Quarry	8.00/ton
Class 5 Gravel Jansen Pit.....	6.00/ton
Pit Run Sand Jansen Pit.....	3.50/ton
Riprap CI I-V 3 rd Avenue Quarry.....	24.00/ton

Morsching Masonry, LLC
Owner: Russ Morsching
10095 245th Street W.
P.O. Box 256
Morristown, MN 55052
Phone: (507) 685-2467
Fax: (507) 685-2468

Concrete Work

Per foot saw cut	5.25/ft
4 Inch thick concrete walk per square ft	4.45/sq ft
Include 3 inch aggregate base	
Include 6 inch aggregate base.....	4.85/sq ft
Include excavation and removal from site	
Including backfilling	
6 Inch thick driveway section per square ft.....	6.15/sq ft
Include 4 inch aggregate base	
Include 6 inch aggregate base.....	6.45/sq ft
Include excavation and removal from site	
Including backfilling	
7 inch thick concrete apron per square ft	6.75/sq ft
Standard plate	
Include 4 inch aggregate base	
Include 8 inch aggregate base.....	7.20/sq ft
Include excavation and removal from site	
Including backfilling	
Removal of existing concrete & disposal per square ft	2.45/sq ft

Morsching Masonry, LLC (cont'd)

Hand formed curb and gutter per lineal ft.....	17.00/ln ft
Curb and Gutter Removal	4.00/sq ft
Labor	55.00/hr

Met-Con Companies Construction Services
110 Dukes Street, Suite 1
Mankato, MN 56001
Phone: (507) 625-8100
Fax: (507) 625-9298

Concrete Work

4 inch thick concrete walk per square foot	5.25/sq ft w/o
Includes 4 inch Class V aggregate base, excavation, removal from site and backfilling	
6 inch thick driveway/sidewalk section per square foot.....	6.50/sq ft w/o
Includes 6 inch aggregate Class V base, excavation, removal from site and backfilling	
7 inch thick concrete apron per square foot	6.90/sq ft w/o
Standard plate includes 7" Class V aggregate base, excavation, removal from site and Backfilling	

Hand Formed Curb and Gutter per Lineal Foot

B6-12, B6-18, B6-25, S4-12, S4-18, S4-24	32.00/ln ft w/o
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Machine Laid Curb and Gutter per Lineal Foot

B6-12, B6-18, B6-24, S4-12, S4-18, S4-24	28.00/ln ft w/o
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2011 EQUIPMENT BIDS

Southern Minnesota Construction Co., Inc.
1905 Third Avenue
P.O. Box 3069
Mankato, MN 56002-3069
Phone: (507) 625-4848
Fax: (507) 625-4907

Backhoes

John Deere 310	100.00/hr
John Deere 410	111.00/hr
John Deere 710E	121.00/hr
Hitachi 160	140.00/hr
Kobelco 300	182.00/hr
Kobelco 330	182.00/hr
Komatsu 400	190.00/hr

Trucks

One-Ton	76.00/hr
Five-Yard Single Axle	80.00/hr
Quad-Axle	94.00/hr
Belly Dump	102.00/hr
Lowboy	160.00/hr
Water Truck	95.00/hr

Loaders

CAT IT28	121.00/hr
CAT 950G	121.00/hr
CAT 950F	121.00/hr
CAT IT-62	140.00/hr
CAT 966G	150.00/hr
CAT 970	160.00/hr
CAT 980G	170.00/hr
CAT 988B	205.00/hr
CAT 988F	205.00/hr
CAT 963	135.00/hr

Dozers

CAT D-8N	198.00/hr
CAT D-8R w/ripper	220.00/hr
CAT D-5	125.00/hr
Case 850	125.00/hr
CAT D-6H	145.00/hr
JD 450	120.00/hr
JD 550	125.00/hr
JD 650	130.00/hr

Southern Minnesota Construction Co., Inc. (cont'd)

Compaction Equipment

Dynapac 151 Sheepsfoot	112.00/hr
Dynapac 262 Sheepsfoot	121.00/hr
Hyster Roller/Rubber.....	121.00/hr
Bomag Steel Roller	115.00/hr

Motor Graders

CAT 140 Blade.....	145.00/hr
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Paving Equipment

Cedar Rapids 451	295.00/hr
Cedar Rapids 351	295.00/hr
Cat/Steel.....	121.00/hr
Dynapac CC10.....	102.00/hr
Chip Spreader	131.00/hr
Distributor/Oil	95.00/hr

Dragline

American 7260	280.00/hr
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Cranes

75-ton Grove Hyd	325.00/hr
110-ton Grove Hyd.....	375.00/hr
150-ton Grove Hyd.....	425.00/hr
* Add Rigger.....	75.00/hr

Miscellaneous

One-way Broom	90.00/hr
Air compressor w/operator.....	103.00/hr
Pavement Breaker	113.00/hr
Bobcat/Mustang	105.00/hr
Mustang w/slot cutter	135.00/hr
John Deere 4630	81.00/hr
Disk	24.00/hr
Ditch Witch.....	100.00/hr
Shoulder Machine w/operator.....	165.00/hr
Labor	55.00/hr
Foreman	72.00/hr

W.W. Blacktopping, Inc.
700 Industrial Road
Mankato, MN 56001
Phone: (507) 387-1518
Fax: (507) 387-2228

Backhoes

John Deere 510 Wheel Loader.....	92.50/hr
Linkbelt 2800Q Excavator.....	140.00/hr

W.W. Blacktopping, Inc. (cont'd)

Trucks

One-Ton Single Axle	65.00/hr
5-Yard Single Axle	65.00/hr
Tandem and 3 Axle	75.00/hr
Lowboy Tractor Trailer	125.00/hr
Belly-Dump Tractor Trailer	85.00/hr
End-Dump Tractor Trailer	85.00/hr
Water Truck	75.00/hr

Loaders

Michigan L120	120.00/hr
John Deere 644	120.00/hr
Gehl Skid	75.00/hr

Dozers

John Deere 650 LGP w/6 Way Blade	125.00/hr
John Deere 750C w/6 Way Blade	140.00/hr

Asphalt Pavers

Blaw Knox PF4410 Track Paver	185.00/hr
Blaw Knox PF172B, 10-18'	185.00/hr

Rollers

BOMAG 120AD Steel Roller	75.00/hr
Roscoe, Rubber Tire Roller	85.00/hr
Hamm 10-Ton Steel Roller	100.00/hr

Compaction Equipment

Dynapac CA15 Sheepsfoot	85.00/hr
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<u>Air Compressor</u> - Joy	90.00/hr
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<u>Distributor</u> - Bearcat	95.00/hr
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THE ABOVE RATES ARE WITH OPERATOR

Manual Labor

Labor Rate	50.00/hr
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Holtmeier Construction, Inc.
Joe Holtmeier
3301 Third Avenue
Mankato, MN 56001
Phone: (507) 389-9112
Fax: (507) 389-9703

Backhoes

Mini Backhoe w/o	100.00/hr
Trackhoe 200 w/o	170.00/hr
Trackhoe 450 w/o	200.00/hr

Holtmeier Construction, Inc. (cont'd)

Trucks

Quad Axe Truck w/o.....80.00/hr
Belly Dump w/o.....90.00/hr

Loaders

Skid Loader w/o..... 110.00/hr
821 Case w/o 145.00/hr

Dozers

Dozer 850 Case w/o.....140.00/hr
D65 w/o..... 170.00/hr

Miscellaneous

Hydraulic Frost Breaker250.00/hr

Leon's Custom Backhoe, Inc.

Leon G. Depuydt

59988 – 206th Street

Eagle Lake, MN 56024

Phone: (507) 345-5366

Backhoe

Tractor Backhoe/Loader 4 WD Extenda-Hoe with either
12 inch general purpose Backhoe bucket with or w/o Frost Hook
24 inch general purpose Backhoe bucket with or w/o Frost Hook
30 inch general purpose Backhoe bucket
36 inch general purpose Backhoe bucket
1.3 yard 4-in-1 Jaw Loader Bucket
Forks 100.00/hr w/operator

Single-Axle Dump Truck

4WD - 5 yards 65.00/hr w/operator
Snow capacity - 10 yards 65.00/hr w/operator

Skidloader

General purpose bucket/tooth bucket/forks/leveling bar 75.00/hr w/operator

Concrete Breaker

Tractor/Backhoe with Hammer 150.00/hr w/operator

Also available

Wacker Roller Packer walk behind vibrating sheep foot

Wacker Jumping Jack packer

Stihl Cut Off Saw

Hoehn Drainage & Excavating LLC
1213 N. 7th Street
Mankato, MN 56001
Phone: (507) 388-7741

Trucks (with operator)

10-12 Yard Tandem 80.00/hr

Backhoes (with operator)

John Deere 410G, 4WD, extend a hoe, multiple buckets, front forks 100.00/hr
In rock, concrete or frost add 10.00/hr

Miscellaneous (without operator)

Cable Locator, Dynatel 2250 14.00/hr 50.00/day
Chop Saw, Stihl TS760 w/cart, waterfeed (blades addl.) 18.00/hr 80.00/day
Hammer drill 14.00/hr 75.00/day
Laser Plane Model 220 Grade Control 14.00/hr 50.00/day

Excavator (with operator)

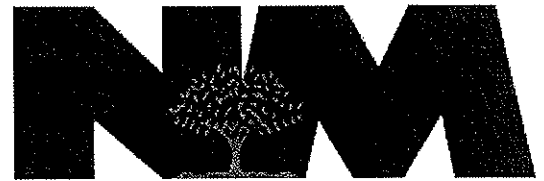
200 Kamatsu 5' ditching bucket, 42' GP bucket, hydraulic thumb, frost hook
..... 140.00/hr (2 hr min.)
in rock, concrete or frost add 160.00/hr (2 hr min.)
Hydraulic hammer 220.00/hr (5 hr min)

Morsching Masonry, LLC
Owner: Russ Morsching
10095 245th Street W.
P.O. Box 256
Morristown, MN 55052
Phone (507) 685-2467
Fax: (507) 685-2468

Bobcat/Mustang (with operator) 75.00/hr
With Concrete Breaker (2 hour minimum) 160.00/hr

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10D	Department: Administration	Council Meeting Date: 1/18/11										
TITLE OF ISSUE: 2011 Police Union Contract												
BACKGROUND AND SUPPLEMENTAL INFORMATION: We have reached an agreement with the police union on a 2011 contract. The enclosed memo and Memorandum of Understanding describes the proposed changes in the contract. We are recommending the contract to you and ask your approval as presented in the Memorandum of Understanding.												
<i>If additional space is required, attach a separate sheet</i>												
REQUESTED COUNCIL ACTION: Approve 2011 Police Union Contract based on Memorandum of Understanding.												
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: Aye Nay _____ _____ Norland _____ _____ Schindle _____ _____ Freyberg _____ _____ Steiner _____ _____ Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; text-align: center;"> <tr> <td>Resolution</td> <td>Ordinance</td> <td>Contract</td> <td>Minutes</td> <td>Map</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Memorandum of Understanding</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								
<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____											

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Wendell Sande, City Administrator
DATE: January 12, 2011
SUBJECT: Police Union Contract - 2011

I am pleased to report that we have reached an agreement with Law Enforcement Labor Services (Local No. 305) for a collective bargaining agreement covering the period of January 1, 2011 through December 31, 2011. I have attached a copy of the Memorandum of Understanding outlining the terms of the agreement. The agreement provides for no salary increase in 2011. It further states that there will be no reduction in the police force during calendar year 2011. There are three wording changes. The first increases the maximum accumulation of compensatory time to 120 hours from 100 hours. The second clarifies application of callbacks and the third codifies our current policy on vacation scheduling. All other provisions of the contract are unchanged. The necessary action for the City Council is to approve the agreement.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF NORTH MANKATO, MINNESOTA
AND
LAW ENFORCEMENT LABOR SERVICES, INC. (LOCAL NO. 305)**

It is hereby agreed by the undersigned that the existing Collective Bargaining Agreement between the parties is amended as follows subject to the ratification of the North Mankato City Council. The changes in language are highlighted for emphasis.

ARTICLE 12. OVERTIME

Article 12.1 shall be amended to read:

Employees shall receive overtime compensation for hours worked in excess of the regularly scheduled shift. Such compensation shall be in the form of cash payment at the rate of one and one-half (1-1/2) times the employee's regular hourly rate of pay, or in the form of compensatory time. Employees may accumulate compensatory time up to a maximum of one hundred twenty (120) hours. Under no circumstances will compensatory time under this Section be allowed which would require the payment of overtime to another employee. When an Officer's scheduled shift is changed, with less than 24 hours notice prior to the start of the shift, the Officer will be entitled to the standard callback fee. If the change is simply hours added to the start or the end of the shift, those hours will be paid as regular overtime.

ARTICLE 14. VACATION

Article 14.2 shall be amended to read:

Employees shall be allowed to take vacation leave each year within the limits of the Article.

Vacation time shall be seniority based during two phases:

Phase 1: vacation request must be turned in prior to November 1st for January 1st through June 30th of the following year.

Phase 2: Vacation requests must be turned in prior to May 1st for July 1st through December 31st of the same year.

All other vacation requests will be "first come, first serve" and shall be approved within 96 hours. If not denied by the EMPLOYER within ninety-six (96) hours, said request shall be considered approved. The EMPLOYER shall schedule vacations at his/her own discretion so that the normal operation of the Department will not be interrupted. Once granted, such vacation shall not be revoked except in the case of emergency. If a previous request for vacation has been received for that period of time or any portion thereof, the employee may be allowed a conditional approval, which approval may be revoked by the EMPLOYER if in his/her opinion it would require the payment of overtime or affect the operational ability of the Department.

ARTICLE 25. PAY PLAN

2011 – 0% increase, with the stipulation there will be no reduction in force during the calendar year. In the event the City Council approves salary adjustments that result in an average increase of

greater than 0%, the Patrol Officer's percentage increase would be equal to, but not greater than, the average annual percentage increase received by the other North Mankato municipal employees. This adjustment does not include increases due to comparable worth adjustments and/or promotions.

ARTICLE 29. DURATION

This agreement shall be effective as of the first day of January of the year 2011, and shall remain in full force and effect until the thirty-first day of December 2011.

THE CITY OF NORTH MANKATO

Wendell Sande, City Administrator

LAW ENFORCEMENT LABOR
SERVICES, INC. (LOCAL NO. 305)

Shawn Morgan, Union Steward

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10E	Department: Administration	Council Meeting Date: 1/18/11																																															
TITLE OF ISSUE: Xcel Energy Rate Change																																																	
BACKGROUND AND SUPPLEMENTAL INFORMATION: Xcel Energy has supplied the enclosed notice regarding their rate change proposal to be heard before the Minnesota Public Utilities Commission.																																																	
<i>If additional space is required, attach a separate sheet</i>																																																	
REQUESTED COUNCIL ACTION: None requested at this time.																																																	
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Notice _____</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Notice _____			_____					_____					_____				
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**Notice to Counties and Municipalities
Under Minn. Stat. § 216B.16, subd. 1**

STATE OF MINNESOTA
BEFORE THE
MINNESOTA PUBLIC UTILITIES COMMISSION

David C. Boyd	Chair
J. Dennis O'Brien	Commissioner
Thomas Pugh	Commissioner
Phyllis A. Reha	Commissioner
Betsy Wergin	Commissioner

IN THE MATTER OF THE APPLICATION
OF NORTHERN STATES POWER
COMPANY, A MINNESOTA
CORPORATION, FOR AUTHORITY TO
INCREASE RATES FOR ELECTRIC
SERVICE IN THE STATE OF MINNESOTA

DOCKET NO. E002/GR-10-971

On November 3, 2010, Northern States Power Company, a Minnesota corporation ("Xcel Energy" or the "Company") filed with the Minnesota Public Utilities Commission (the "Commission") an application to increase retail electric rates in the State of Minnesota (the "Application") by \$150.1 million or 5.62 percent, effective January 2, 2011, without suspension and an additional \$48.3 million or 1.81% for a total of \$198.5 million or 7.43 percent effective January 1, 2012. This additional increase is associated with the recovery of costs in our nuclear, transmission and distribution business occurring in 2012. If the Commission elects to suspend the proposed final rates increase, then pursuant to Minn. Stat. § 216B.16, subs. 2 and 3, Xcel Energy requests that an interim rate increase of \$123.0 million or 4.9 percent become effective on January 2, 2011, with a final rate becoming effective within 10 months of the date of the Application, unless the review period is extended by the Commission. This interim rate request represents a 7.58 percent increase on the base rate portion of customers' bills or an approximate overall increase of 4.9 percent. Xcel Energy also requests some changes in its terms and conditions of service. For example, the Company proposes to increase the rate charged to customers electing to participate in the Windsource program. The current Windsource rate is \$3.53 per 100 kWh block and if approved by the MPUC, the rate will increase to \$4.96 per 100 kWh block. In addition, we are proposing to move into final base rates, a total of approximately \$158.0 million of costs currently being recovered primarily from our Environmental Improvement and Renewable Energy Standard Riders. Since the Company is already recovering the cost of these projects from customers through rate riders, this aspect of our request does not increase overall customer bills.

The Commission has extended the review period and is expected to decide on or about December 1, 2011, how much of Xcel Energy's requested increase will be approved in final rates. Any over-collection under interim rates will be refunded with interest to customers in a manner determined by the Commission.

Xcel Energy is requesting this rate increase to meet its current cost of providing electric service, including a reasonable return on common equity. The following table contains the average monthly impact of the approved interim and proposed rate increases on customer classes:

Average Monthly Bills

Proposed change in monthly electricity costs

Customer classification	Average monthly kWh usage	Current monthly cost	Interim monthly increase	Proposed final monthly increase
Residential - Overhead line service	580	\$64.73	\$3.44	\$4.09
Residential - Underground line service	850	\$93.83	\$4.96	\$5.53
Energy-Controlled (Dual Fuel)	966	\$66.74	\$2.61	\$4.69
Small General Service	1,035	\$111.25	\$5.75	\$3.27
Small General Time-of-Day Service	1,467	\$135.25	\$6.45	\$3.68
General Service	18,420	\$1,535.12	\$68.18	\$79.91
General Time-of-Day Service	199,251	\$13,880.98	\$562.00	\$737.74
Peak-Controlled Service	61,990	\$6,229.04	\$300.47	\$452.96
Peak-Controlled Time-of-Day Service	602,797	\$47,193.60	\$2,043.20	\$3,045.37
Small Municipal Pumping	559	\$62.70	\$3.30	\$3.29
Municipal Pumping	5,962	\$559.96	\$26.59	\$30.94

Monthly Customer Charges

Customer classification	Current	Proposed
Residential		
Overhead line	\$6.50	\$7.50
Overhead line - electric heating	\$8.50	\$9.50
Underground line	\$8.50	\$9.50
Underground line - electric heating	\$10.50	\$11.50
Small Commercial		
Small General	\$8.50	\$9.00
Small General Time-of-Day	\$10.50	\$11.00
Commercial and Industrial		
General	\$25.00	\$25.00
General Time-of-Day	\$28.00	\$28.00
Peak-Controlled	\$52.00	\$52.00
Peak-Controlled Time-of-Day	\$52.00	\$52.00

Energy (per kWh) and Demand (per kW) Rates

Customer classification	Current	Proposed
Residential		
Energy: Summer (June-September)	7.363 ¢	8.661 ¢
Energy: Winter (Other months)	6.365 ¢	7.361 ¢
Energy: Winter - electric heating	5.111 ¢	5.861 ¢
Small General		
Energy: Summer	7.173 ¢	8.245 ¢
Energy: Winter	6.175 ¢	6.945 ¢
Small General Time-of-Day		
Energy: On-Peak Summer	13.108 ¢	14.881 ¢
Energy: On-Peak Winter	10.983 ¢	12.080 ¢
Energy: Off-Peak Summer	1.920 ¢	2.500 ¢
Energy: Off-Peak Winter	1.920 ¢	2.500 ¢
General		
Energy	2.295 ¢	2.904 ¢
Demand: Summer	\$10.48	\$12.46
Demand: Winter	\$7.08	\$8.56
General Time-of-Day		
Energy: On-Peak	3.019 ¢	3.806 ¢
Energy: Off-Peak	1.776 ¢	2.252 ¢
Demand: Summer	\$10.48	\$12.46
Demand: Winter	\$7.08	\$8.56

Public hearings will be held at various locations in Xcel Energy's electric service area. Counties, municipalities and customers will be notified once the hearings are scheduled.

The proposed rate schedules and a comparison of present and proposed rates are available at www.xcelenergy.com and can also be examined by the public during normal business hours at either our General Offices located at 414 Nicollet Mall in downtown Minneapolis or at the Minnesota Office of Energy Security, 85 7th Place East, Suite 500, St. Paul, Minnesota 55101.

Those who wish to intervene or testify in this case should contact the Minnesota Office of Administrative Hearings, P.O. Box 64620, St. Paul, Minnesota 55164-0620, Telephone: 651-361-7900, TTY: 651-361-7878. Public notice of hearings dates and locations will be published in local newspapers in Xcel Energy's service area.

Questions on the rate increase may be directed to Debra J. Paulson at (612) 330-7571. Comments may also be mailed to Debra J. Paulson at 414 Nicollet Mall, 7th Floor, Minneapolis, MN 55401.

BEFORE THE MINNESOTA PUBLIC UTILITIES COMMISSION

David C. Boyd
J. Dennis O'Brien
Thomas Pugh
Phyllis A. Reha
Betsy Wergin

Chair
Commissioner
Commissioner
Commissioner
Commissioner

In the Matter of the Application by Northern
States Power Company, A Minnesota
Corporation, For Authority to Increase Rates for
Electric Service in Minnesota

ISSUE DATE: December 27, 2010

DOCKET NO. E-002/GR-10-971

NOTICE AND ORDER FOR HEARING

PROCEDURAL HISTORY

On November 3, 2010, Northern States Power Company, d/b/a Xcel Energy (Xcel or the Company) filed a petition to increase its electric rates in Minnesota. The Company requested an annual rate increase of \$150.1 million or approximately 5.62 percent, effective January 2, 2011, and an additional increase of \$48.3 million or 1.81 percent effective January 1, 2012, for a total increase request of \$198.5 million or 7.43 percent. On November 4, 2010, the Commission issued a notice to potentially interested parties requesting comments on whether the Commission should accept the filing as complete and whether it should refer the case to the Office of Administrative Hearings for contested case proceedings.¹

On November 22, 2010, the Office of Energy Security of the Minnesota Department of Commerce (OES) filed comments, requesting additional information from the Company to facilitate review of the filing by other parties. The OES recommended that upon the Company's submission of the information requested, the Commission refer this matter to the Office of Administrative Hearings for contested case proceedings.

On November 22, 2010, the Residential Utilities Division of the Office of the Attorney General (RUD-OAG) filed comments requesting the Company to more fully complete its expense disclosures, made pursuant to the newly enacted requirements of Minn. Stat. § 216B.16, subd. 17.

On November 22, 2010, the group of Xcel retail customers known as Xcel Large Industrials filed comments.²

On November 29, 2010, the Company and the RUD-OAG filed reply comments.

¹ On the same date the Company filed a petition to approve the base cost of energy in Docket No. E-002/MR-10-972.

² Flint Hills Resources, LP; Gerdau Ameristeel Corporation; and USG Interiors, Inc.

On December 16, 2010, the filing came before the Commission.

On today's date, the Commission issued two other orders in this case, one finding the rate case filing to be substantially complete, suspending the proposed rates, and extending the suspension period, and one setting an interim rate schedule for use during the suspension period.

FINDINGS AND CONCLUSIONS

I. Jurisdiction and Referral for Contested Case Proceedings

The Commission has jurisdiction over proposed rate changes under Minn. Stat. § 216B.16. If the Commission is unable to resolve all significant issues regarding the reasonableness of the proposed rates on the basis of the filing itself, the Commission is to refer the matter to the Office of Administrative Hearings for contested case proceedings. Minn. Stat. § 216B.16, subd. 2.

The Commission finds that it cannot satisfactorily resolve all questions regarding the reasonableness of the proposed rates on the basis of the Company's filing. The Commission will therefore refer the matter to the Office of Administrative Hearings for contested case proceedings.

II. Issues To Be Addressed

Parties shall specifically and thoroughly address the following issues in the course of the contested case proceedings ordered herein:

- (1) Is the test year revenue increase sought by the Company reasonable or will it result in unreasonable and excessive earnings?
- (2) Is the rate design proposed by the Company reasonable?
- (3) Are the Company's proposed capital structure, cost of capital, and return on equity reasonable?
- (4) A discussion of issues identified in past Commission Orders for further analysis in the Company's next rate case and identified in Xcel's Filing Requirements Table.
- (5) The proposed increase in Windsource rates, with consideration of the full record in Docket No. E-002/M-09-1177, including the Commission's Order dated June 21, 2010, staff briefing papers, OES comments and Xcel's filings.
- (6) Issues related to the Company's proposed 2012 "step-in" rates.
- (7) Issues arising from Docket No. E-002/M-09-1488, the Central Corridor docket.
- (8) Further explanation and schedule of the Company's salary and benefits history for the past three years.

The parties may also raise and address other issues relevant to the Company's proposed rate increase.

III. Procedural Outline

A. Administrative Law Judge

The administrative law judge assigned to this case is Beverly Jones Heydinger. Her address and telephone number are as follows: Office of Administrative Hearing, 600 North Robert Street, St. Paul, Minnesota 55101 and (651) 362-7838. Her mailing address is P.O. Box 64620, St. Paul, Minnesota 55164-0620.

B. Hearing Procedure

- *Controlling Statutes and Rules*

Hearings in this matter will be conducted in accordance with the Administrative Procedure Act, Minn. Stat. §§ 14.57-14.62; the rules of the Office of Administrative Hearings, Minn. Rules, parts 1400.5100 to 1400.8400; and, to the extent that they are not superseded by those rules, the Commission's Rules of Practice and Procedure, Minn. Rules, parts 7829.0100 to 7829.3200.

Copies of these rules and statutes may be purchased from the Print Communications Division of the Department of Administration, 660 Olive Street, St. Paul, Minnesota 55155; (651) 297-3000. These rules and statutes also appear on the State of Minnesota's website at www.revisor.mn.gov/pubs.

The Office of Administrative Hearings conducts contested case proceedings in accordance with the Minnesota Rules of Professional Conduct and the Professionalism Aspirations adopted by the Minnesota State Bar Association.

- *Right to Counsel and to Present Evidence*

In these proceedings, parties may be represented by counsel, may appear on their own behalf, or may be represented by another person of their choice, unless otherwise prohibited as the unauthorized practice of law. They have the right to present evidence, conduct cross-examination, and make written and oral argument. Under Minn. Rules, part 1400.7000, they may obtain subpoenas to compel the attendance of witnesses and the production of documents.

Parties should bring to the hearing all documents, records, and witnesses necessary to support their positions.

- *Discovery and Informal Disposition*

Any questions regarding discovery under Minn. Rules, parts 1400.6700 to 1400.6800 or informal disposition under Minn. Rules, part 1400.5900 should be directed to Susan Mackenzie, Public Utilities Rates Analyst, Minnesota Public Utilities Commission, 121 7th Place East, Suite 350, St. Paul, Minnesota 55101-2147, (651) 201-2241; or Dan Abelson, Assistant Attorney General, 1100 Bremer Tower, 445 Minnesota Street, St. Paul, Minnesota 55101, (651) 757-1402.

- *Protecting Not-Public Data*

State agencies are required by law to keep some data not public. Parties must advise the Administrative Law Judge if not-public data is offered into the record. They should take note that any not-public data admitted into evidence may become public unless a party objects and requests relief under Minn. Stat. § 14.60, subd. 2.

- *Accommodations for Disabilities; Interpreter Services*

At the request of any individual, this agency will make accommodations to ensure that the hearing in this case is accessible. The agency will appoint a qualified interpreter if necessary. Persons must promptly notify the Administrative Law Judge if an interpreter is needed.

- *Scheduling Issues*

The times, dates, and places of public and evidentiary hearings in this matter will be set by order of the Administrative Law Judge after consultation with the Commission and intervening parties.

- *Notice of Appearance*

Any party intending to appear at the hearing must file a notice of appearance (Attachment A) with the Administrative Law Judge within 20 days of the date of this Notice and Order for Hearing.

- *Sanctions for Non-compliance*

Failure to appear at a prehearing conference, a settlement conference, or the hearing, or failure to comply with any order of the Administrative Law Judge, may result in facts or issues being resolved against the party who fails to appear or comply.

C. Parties and Intervention

The current parties to this case are the Company, the Office of Energy Security of the Minnesota Department of Commerce and the Residential and Small Business Utilities Division of the Office of the Attorney General. Other persons wishing to become formal parties shall promptly file petitions to intervene with the Administrative Law Judge. They shall serve copies of such petitions on all current parties and on the Commission. Minn. Rules, part 1400.6200.

D. Prehearing Conference

A prehearing conference will be held on Friday, January 14, 2011 at 10:00 a.m. in the Large Hearing Room at the offices of the Public Utilities Commission, 121 Seventh Place East, Suite 350, St. Paul, Minnesota 55101-2147.

Persons participating in the prehearing conference should be prepared to discuss time frames, scheduling, discovery procedures, and similar issues. Potential parties are invited to attend the pre-hearing conference and to file their petitions to intervene as soon as possible.

E. Time Constraints

The Commission is required to act on substantially complete rate case filings within ten months, although this ten-month period can be extended for up to 90 calendar days if the Commission finds that it has insufficient time due to the need to make final decisions in other pending rate cases.³ Due to the Commission's need to make final decisions in other pending rate cases, including those filed by Otter Tail Power Company, Interstate Power and Light, and Minnesota Energy Resources,⁴ the Commission finds that it has insufficient time to meet the ten month deadline and will therefore extend the deadline, and will therefore extend the suspension period until December 1, 2011, to ensure adequate evidentiary development and informed decision-making.

The Commission asks the Office of Administrative Hearings to conduct contested case proceedings in light of these time constraints and requests that the Administrative Law Judge submit her final report by September 19, 2011, to permit adequate consideration of the case by the Commission.

IV. Application of Ethics in Government Act

The lobbying provisions of the Ethics in Government Act, Minn. Stat. §§ 10A.01 *et seq.*, apply to general rate cases. Persons appearing in this proceeding may be subject to registration, reporting, and other requirements set forth in that Act. All persons appearing in this case are urged to refer to the Act and to contact the Campaign Finance and Public Disclosure Board, telephone number (651) 296-5148, with any questions.

V. Ex Parte Communications

Restrictions on ex parte communications with Commissioners and reporting requirements regarding such communications with Commission staff apply to this proceeding from the date of this Order. Those restrictions and reporting requirements are set forth at Minn. Rules, parts 7845.7300-7845.7400, which all parties are urged to consult.

VI. Notices Required; Delegation of Authority

Finally, the rate case statute and the Commission's rules require comprehensive notice of proposed general rate increases. Those notices are required in the ordering paragraphs below, and to promote administrative efficiency, the Commission will delegate to the Executive Secretary the authority to approve customer notices and bill inserts for the duration of this proceeding.

ORDER

1. The Commission hereby refers this case to the Office of Administrative Hearings for contested case proceedings, as set forth above.
2. The Company shall promptly mail copies of this Order to all municipalities, counties, and local governing authorities within in its Minnesota service area.

³ Minn. Stat. § 216B/16, subds. 2(e) and (f).

⁴ See Docket Nos. E-017.GR-10-239; E-001/GR-10-276; and G-007,011/GR-10-977.

3. Public hearings shall be held in this case at locations within the service area of the Company; those locations shall be set by the Administrative Law Judge after consultation with the parties and Commission staff.
4. The Company shall give the following notices of the evidentiary and public hearings:
 - A. Individual written notice to each customer, which may be in the form of a bill insert, and shall be served at least ten days before the first day of hearings.
 - B. Written notice to the governing bodies of all municipalities, counties, and local governing bodies in the area affected and to all parties in the Company's last two rate cases. These notices shall be mailed at least ten days before the first day of hearings.
 - C. Display advertisements in legal newspapers of affected counties and other newspapers of general circulation within the Company's Minnesota service area. These advertisements shall appear at least ten days before the first day of hearings. They shall include the heading **RATE INCREASE NOTICE**, which heading shall appear in bold face type no smaller than 30 points.
5. The Company shall submit proposed notices for Commission approval prior to publication or service.
6. The Commission delegates to the Executive Secretary the authority to approve customer notices and bill inserts for the duration of this proceeding.
7. This Order shall become effective immediately.

BY ORDER OF THE COMMISSION



Burl W. Haar
Executive Secretary



This document can be made available in alternative formats (i.e., large print or audio tape) by calling 651.296.0406 (voice). Persons with hearing or speech disabilities may call us through Minnesota Relay at 1.800.627.3529 or by dialing 711.

ATTACHMENT A

BEFORE THE MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS

600 North Robert Street
St. Paul, Minnesota 55101

FOR THE MINNESOTA PUBLIC UTILITIES COMMISSION

121 Seventh Place East Suite 350
St. Paul, Minnesota 55101-2147

In the Matter of the Application of Northern States Power Company, a Minnesota Corporation, for Authority to Increase Rates for Electric Service in Minnesota. MPUC Docket No. E-002/GR-10-971
OAH Docket No.

NOTICE OF APPEARANCE

Name, Address and Telephone Number of Administrative Law Judge: Beverly Jones Heydinger,
Office of Administrative Hearings, 600 North Robert Street, St. Paul, Minnesota 55101;
Mailing Address: P.O. Box 64620, St. Paul, Minnesota 55164-0620; Telephone Number: (651) 361-7838.

TO THE ADMINISTRATIVE LAW JUDGE:

You are advised that the party named below will appear at the above hearing.

NAME OF PARTY:

ADDRESS:

TELEPHONE NUMBER:

PARTY'S ATTORNEY OR OTHER REPRESENTATIVE:

OFFICE ADDRESS:

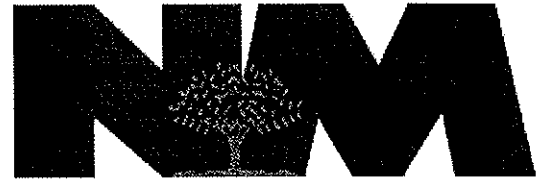
TELEPHONE NUMBER:

SIGNATURE OF PARTY OR ATTORNEY: _____

DATE: _____

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10F	Department: Administration	Council Meeting Date: 1/18/11																																																																																								
TITLE OF ISSUE: Schools and Conferences																																																																																										
BACKGROUND AND SUPPLEMENTAL INFORMATION: For items 1 through 11 we are requesting actual and necessary expenses for the listed employees to attend the schools and conferences listed. No out-of-state travel is involved.																																																																																										
<i>If additional space is required, attach a separate sheet</i>																																																																																										
REQUESTED COUNCIL ACTION: Authorize actual and necessary expenses.																																																																																										
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay								_____	_____						Norland		_____	_____						Schindle		_____	_____						Freyberg		_____	_____						Steiner		_____	_____						Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify)</td> <td colspan="3" style="text-align: center;">Training and travel requests</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Training and travel requests			_____					_____					_____					_____				
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To: North Mankato City Council
From: Tim Pohlman / Fire Chief
Re: 2011 Request for Fire Training
Date: January 3, 2011

March 5th & 6th / South Central College Regional State Fire School

- North Mankato, MN at SCC
- 35 Firefighters

June 2nd, 3rd, 4th, & 5th / Minnesota State Fire Department Assn. Conference and School

- Detroit Lakes, MN
- 6 Firefighters & 1 Relief Association Officer

October 19th through 22nd / Minnesota Fire Chiefs Conference and School

- St. Cloud, MN
- 2 to 3 Fire Officers

These are the normal schooling and conference events that the fire department usually attends each year. If there are any questions about these please feel free to make contact at anytime.



Date: 1/5/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Civil Defense

Names: Marion Haayer

Number of Personnel Attending: 1

Event: MN Public Safety Interoperable Communications Conference

Dates: January 24-26, 2011

Location: St. Cloud, MN

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? Civil Defense Training

Description: _____

Marion Haayer

From: Minnesota Interoperable Communications Conference [registrationsM@togevents.com]
Sent: Tuesday, January 04, 2011 9:22 AM
To: mhaayer@northmankato.com
Subject: Minnesota Public Safety Interoperable Communications Conference

Registration Confirmation

Thank you for registering to attend the Minnesota Public Safety Interoperable Communications Conference that will take place on January 24-26, 2011 at the St. Cloud Civic Center (10 South Fourth Avenue, St. Cloud, MN 56301.)

PARKING AND DIRECTIONS

Parking is available in the St. Cloud Civic Center parking ramp. The cost is \$5 per day. You may also park in the Radisson parking ramp or the ING parking ramp. Directions are available on the conference website.

HOTEL ROOM BLOCK

(mention the Public Safety Interoperable Conference room block)

Best Western Kelly Inn (<http://www.bestwesternstcloud.com>)
Rate: \$86.53 single/\$97.77 double (includes taxes) - Reservations: 320.253.0606

SCHEDULE

Day 1 (Monday, January 24)

9:00 am Registration
10:00 am - 3:00 pm Workshops
3:00 - 5:00 pm State Radio Board Meeting
6:00 - 8:00 pm State Radio Board Meet and Greet

Day 2 (Tuesday, January 25)

7:00 - 8:00 am Breakfast (buffet)
8:00 - 9:00 am Conference Welcome
9:00 - 10:00 am General Session #1
10:00 - 11:00 am Break in Vendor Area
11:00 am - 12:00 pm General Session #2
12:00 pm - 1:20 pm Lunch and Keynote Address
1:30 - 2:30 pm Breakout Sessions A
2:30 - 3:30 pm Break in Vendor Area
3:30 - 4:30 pm Breakout Sessions B
4:30 - 6:00 pm Vendors Showcase

Day 3 (Wednesday, January 26)

7:30 - 8:30 am Breakfast (continental)
8:30 - 9:30 am Breakout Session C
9:30 - 10:00 am Break
10:00 - 11:00 am Breakout Sessions D
11:30 am - 1:00 pm Lunch and End Note Address
1:00 pm Closing Remarks

WIRELESS INTERNET

Wireless internet will be available at the St. Cloud Civic Center during the conference.

SPECIAL ACCOMMODATIONS

If you need special accommodations other than dietary, please let us know at least two weeks prior to the conference so that we can accommodate your request.

FOR FURTHER INFORMATION

The Odyssey Group, LLC, an event management company, is coordinating the conference. For questions or concerns contact Marietta Schneider by email at marietta@togpartners.com, by phone: 320.828.1901 or fax: 320.202.1833.

We look forward to greeting you at the conference in January.

Lu Ann Rice and Marietta Schneider, The Odyssey Group

Conference Website: www.togpartners.com/interop

December 20, 2010

Schedule Concepts and Ideas

2011 Interop Conference

January 24-26, 2011

Monday, January 24, 2011

9:00 AM **Registration**

10:00 AM **Workshop #1. Four Hour Workshop. Local System Administrator issues.** (Details pending)

Workshop #2. Two Hour workshop. Radio Programming. Moderated panel with interactive group participation. Participants bring code plug examples to share and discuss. Small group activities. (Brandon Abley, ECN (moderator)(confirmed), Lance Feia, St. Cloud (confirmed), Rick Freshwater, Olmsted County (confirmed).)

This hands-on session will include the opportunity to design/modify code plugs and program radios in small group activities. Session will be limited to first 50 registrants.

✓ **Workshop #3. Two Hour Workshop. Project Management for the beginner.** This two hour workshop will provide how-to's, tips and techniques for effective project management. The workshop will include a number of hands-on exercises designed to impart project management skills that can be used in daily life to make all of us more effective managers. Session will be limited to first 30 participants. (Professor Hiral Shah, SCSU)(confirmed).

12:00 PM **Vendor move in and setup starts.**

Lunch Break for Workshop participants. Soup and Sandwich Buffett.

1:00 PM **Workshop #1 Continued.**

Workshop #4. Two Hour Workshop. Evolving technologies. This workshop is intended for anyone interested in exploring emerging and developing technology issues that will impact delivery of public safety services throughout Minnesota. (Dave Kaun, Elert & Associates)(confirmed).

✓ **Workshop #5. Two Hour Workshop. Radio Flashing and frequency alignment.** Moderated instruction including small group activities providing hands on opportunities

to flash radios and use a tuner to align and adjust a radio. Session will be limited to first 50 registrants. (Brandon Abley, ECN (moderator)(confirmed), Lance Feia, St Cloud & Kristin Lahr, Stearns County(confirmed), Dave Thies, Motorola (confirmed))

3:00 PM Workshops end.
State Radio Board meeting.

6:00 PM State Radio Board meet and greet.

Tuesday, January 25, 2011

7:00 AM Registration

7:30 AM Breakfast Buffett

8:00 AM Conference Welcome: MC Tom Johnson (confirmed); **suggested speakers**: Mayor Dave Kleis, City of St. Cloud (confirmed); Commissioner Michael Campion, Minnesota Department of Public Safety (DPS); Mark Shields, Chair of Statewide Radio Board; Director Mark Gieseke, Minnesota Department of Transportation, Office of Electronic Communications; Director Jackie Mines, DPS Division of Emergency Communication Networks (confirmed).

9:00 AM **General Session #1 – ARMER Build out, current status and future plans.** Panel presentation. Moderator Mark Gieseke, Director MnDOT OEC; MnDOT staff, Brandon Abley, DPS-ECN (confirmed) and Regional leaders involved in build-out.

10:00 AM Break in vendor area

11:00 AM **Panel: Current Training and options.** Ron Whitehead moderator (confirmed). Linda Muchow, Alex TC (confirmed), Cathy Anderson, Hennepin County (confirmed), Tom Justin, Steve Borchardt, Bill Bernhjelm (confirmed)

12:00 PM **Lunch and Keynote: Keynote speaker Lance Valcour, Ontario, Canada** (confirmed). Leadership in Public Safety Interoperability - the Power of One.

1:30 PM Break out session #1 (See schedule of break-out sessions)

2:30 PM Afternoon Break in Vendor Area

3:30 PM Break out session #2 (See schedule of break-out sessions)

4:30 PM Vendor Area activities

1A-1 Hands on
Vendor

2B AFG + Dept Ag
Grant Program

Wednesday, January 26, 2011

8:00 AM	Registration	
8:00 AM	Continental Breakfast, served in public area near break out rooms	
8:30 AM	Break Out session #3 (See schedule of break-out sessions)	2 C NECP Gen 1 1/2
9:30 AM	Break	
10:00 AM	Break out session #4 (See schedule of break-out sessions)	4D Training Lab
11:30 AM	Lunch and End Note Speaker: Mike Kutzke (confirmed).	
1:00 PM	Wrap up and adjourn, Jackie Mines (confirmed) , Tom Johnson (confirmed)	



FREE TRAINING

Date: 1/5/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: North Mankato Police Department

Names: Nicole Adams, Matt Greenough

Number of Personnel Attending: 2

Event: Basic Financial Investigation Techniques

Dates: April 27-28

Location: Verizon Wireless Center

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? Police

P.O.S.T.

Description: Preparing a financial case for court, identify financial records available for an investigation, analyze bank records, identify commonly investigated embezzlement schemes



COPY

Date: 01-11-11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Police Department

Names: Chris Hendrickson

Sandy Howe

Shawn Morgan

Number of Personnel Attending: 3

Event: Pursuit Driving Refresher

Dates: Howe & Morgan 05-17-11 / Hendrickson 04-16-11

Location: South Central College

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? _____

P.O.S.T.

Description: Required training for all police officers.
Covers Pursuit driving & associated liability &
policy issues.



Student Registration Form Contract Training Courses



Please Print Clearly

Course Title: Emergency Vehicle Operations

Course Number: 000302 Course Date: 5-17-11

Name: Howe Sandy K.
Last First Middle Initial

Gender: M/F Date of Birth: F 9-24-63

Address: 38885 506th St. Phone: (507) 317-7225
Home Address

N. Mankato MN 56003 Nicollet
City State Zip Code County

Email Address: 709@nmpd.org

Department/Company to be Billed: City of N. Mankato

Company Address: 1001 Belgrade N. Mankato MN 56003

Feel free to duplicate this form as needed or visit the Center for Business and Industry Law Enforcement website at cbi.southcentral.edu/law

COPY



Student Registration Form Contract Training Courses



Please Print Clearly

Course Title: Emergency vehicle Operations

Course Number: 000299 Course Date: 04/16/11

Name: Hendrickson Chris S.
Last First Middle Initial

Gender: ☒ M ☐ F Date of Birth: 03/29/76

Address: 1550 Lamar Dr. Phone: 625-4823
Home Address

N. Mankato MN 56003 Winnetka
City State Zip Code County

Email Address: 703@nmpd.org

Department/Company to be Billed: North Mankato Police Dept.

Company Address: 1001 13th grade Ave.

Feel free to duplicate this form as needed or visit the Center for Business and Industry Law Enforcement website at cbi.southcentral.edu/law

COPY



Student Registration Form Contract Training Courses



Please Print Clearly

Course Title: Emergency Vehicle Operations
Course Number: 000302 Course Date: 5/17/11
Name: Morgan Shawn T
Last First Middle Initial
Gender: M/F Date of Birth: 12-11-75
Address: 1932 Black Hawk Dr Phone: 507-625-4141
Home Address
North Mankato MN 56003 Nicollet
City State Zip Code County
Email Address: 711@NMPD.ORG
Department/Company to be Billed: North Mankato PD
Company Address: 1001 Belgrade Ave, North Mankato

Feel free to duplicate this form as needed or visit the Center for Business and Industry Law Enforcement website at cbi.southcentral.edu/law

COPY



Date: 1/11/2011

CITY OF NORTH MANKATO
Training and Travel Request

Department: Police Department

Names: Shawn Morgan, Chris Hendrickson, Dan Forster

Number of Personnel Attending: 3

Event: Special Operations Training Association
16th Annual Tactical Training Conference

Dates: April 17-19, 2011

Location: St. Cloud, MN

Required Training for Certification/License: X Yes No

What Certification/License is this training required for? POST Licensure

Description: Annual training conference attended by members of the
River Valley Tactical Team. The training consists of two days
of break-out sessions discussing and teaching tactics applicable
to the mission of the SWAT team. As a board member, Officer
Morgan's registration and lodging is paid for by SOTA.

From: Darlyne Erickson <info@sotamidwest.org>
To: 711@nmpd.org
Date: 12/30/2010 03:36 PM
Subject: SOTA's 16th Annual Tactical Training Conference

To view this email as a web page, go [here](#).



SPECIAL OPERATIONS TRAINING ASSOCIATION

OF THE UPPER MIDWEST

S.O.T.A.



DO WHAT IS JUST, FEAR NOTHING.

16th Annual Tactical Training Conference

April 17-19, 2011 (Sunday through Tuesday)
St. Cloud Civic Center / Best Western Kelly Inn

Online Conference Registration is now Open!
Go to <http://www.regonline.com/SWAT2011>

Registration fees include (Members Only)

2 nights lodging (Sunday/Monday), 6 meals, and education

Single: \$325, Double \$260, Triple \$235

Note: You do not need to make hotel reservations (Kelly Inn), that is included in your registration.

Food & Education Only: \$175

Sunday - Firearms Competition & Tactical Obstacle Course for
Teams and Individuals

Monday/Tuesday - Tactical Tradeshow, Educational Break-outs and
hands-on training.

We are looking for presenters/speakers for the conference and have created an RFP that you can fill out online, save and email it to us by January 15, 2011. Here is the link to the form. [Request for Proposal](#)

If you know of any companies that are interested in exhibiting on Monday/Tuesday of the conference, please refer them to us, or send them this link: [VENDOR INFORMATION AND REGISTRATION](#)

Questions, contact us at 651/523-0370 or Email: info@sotamidwest.org

P.S. Happy New Year, and stay safe out there!!



Date: 1/12/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Council

Names: Diane Norland

Number of Personnel Attending: 1

Event: 2011 Leadership Conference for Experienced Officials

Dates: January 28-29, 2011

Location: Mankato, MN

Required Training for Certification/License: Yes X No

What Certification/License is this training required for? _____

Description: _____



2011 Leadership Conference for Experienced Officials

Delivering tough messages in tough times: Communicating with confidence and credibility

You face big challenges related to every aspect of city policymaking—budgeting, service delivery, land use, and more. It's your job to explain these issues, find solutions, and engage a variety of people in the process.

This event will show you how to share your perspectives with confidence and credibility, and in a way that resonates with stakeholders.

At this hands-on, two-day event you will work with a nationally recognized trainer to:

- Practice what you learn through role-playing media interviews, public meetings, and discussions with residents.
- Identify the “influencers” in your audience and how to talk to them.
- Get better at thinking on your feet so you can answer tough questions from the public and media.
- Build key facilitation skills you need to talk with residents and others about city services and how to pay for those services.
- Earn 4 credits toward accreditation in the National League of Cities Leadership Training Institute.*

Presenter

Lindsay Strand, president of Lindsay Strand Associates, Inc., provides strategic communications consulting and executive speech coaching to organizations throughout the U.S. She is an adjunct faculty member at the University of Minnesota Carlson School of Management Executive Development Center, holds a master's degree in public affairs reporting, and was an award-winning television journalist.

—**Register** (Link to: <http://mylmc.lmc.org/ebusiness/ProductCatalog/Product.aspx?ID=1656>) (NEW: you'll need to set up a MyLMC account in your name to register.)

—**Agenda** (Link to: <http://www.lmc.org/page/1/agenda-experienced2011.jsp>)

—**Hotel information** (Link to: <http://www.lmc.org/page/1/hotel-experienced2011.jsp>)

—**Fee:** \$220 (includes meals and materials)

Dates/Locations

Jan. 7-8—Nisswa

Grand View Lodge

23521 Nokomis Ave. (**view map** (Link to: [http://www.mapquest.com/maps?](http://www.mapquest.com/maps?city=Nisswa&state=MN&address=23521+Nokomis+Ave&zipcode=56468-2711&country=US&latitude=46.493493&longitude=-)

[city=Nisswa&state=MN&address=23521+Nokomis+Ave&zipcode=56468-2711&country=US&latitude=46.493493&longitude=-](http://www.mapquest.com/maps?city=Nisswa&state=MN&address=23521+Nokomis+Ave&zipcode=56468-2711&country=US&latitude=46.493493&longitude=-)

94.31361&geocode=ADDRESS))

Nisswa, MN 56468

Jan. 28-29—Mankato

Verizon Wireless Center

1 Civic Center Plaza (**view map** (*Link to: [http://www.mapquest.com/maps?](http://www.mapquest.com/maps?city=Mankato&state=MN&address=1+Civic+Center+Plz&zipcode=56001-8822&country=US&latitude=44.165251&longitude=-94.003858&geocode=ADDRESS)*

city=Mankato&state=MN&address=1+Civic+Center+Plz&zipcode=56001-8822&country=US&latitude=44.165251&longitude=-94.003858&geocode=ADDRESS))

Mankato, MN 56001

Feb. 25-26—Brooklyn Center

Earle Brown Heritage Center

6155 Earle Brown Dr. (**view map** (*Link to: [http://www.mapquest.com/maps?](http://www.mapquest.com/maps?city=Brooklyn+Center&state=MN&address=6155+Earle+Brown+Dr&zipcode=55430-2138&country=US&latitude=45.067113&longitude=-93.302225&geocode=ADDRESS)*

city=Brooklyn+Center&state=MN&address=6155+Earle+Brown+Dr&zipcode=55430-2138&country=US&latitude=45.067113&longitude=-93.302225&geocode=ADDRESS))

Brooklyn Center, MN 55430

*Leadership Training Institute is a National League of Cities' resource for leadership development and training for city officials. Participants in this event will receive 4 credits toward the Certificate of Achievement in Leadership program in the competency area of "Cornerstone." Get more information at

www.nlc.org (*Link to: http://www.nlc.org/resources_for_cities/leadership_training_programs/617.aspx*), **lti@nlc.org** (*Link to:*

mailto:lti@nlc.org), or (202) 626-3170.

Your LMC Resource

Contact Rebecca Erickson

Program Assistant

(651) 281-1222 or (800) 925-1122

rerickson@lmc.org (*Link to: <mailto:rerickson@lmc.org>*)

Special Accommodations

*If you have special accommodation needs (dietary/mobility), please contact **Rebecca Erickson** using the contact information above.*

Billing/Cancellation Policy

- Online registrants will receive an invoice from the League via e-mail when their online registration is submitted; please pay from that invoice.
- All cancellation requests must be in writing, e-mailed, or faxed 7 days prior to the conference and are subject to a \$50 handling fee. All unpaid registrations not cancelled 7 days in advance will be billed at the full conference rate; no refunds will be made.
- Cancellations must be submitted by 4:30 p.m. on the date listed per event location below.
Nisswa: Dec. 31, 2010
Mankato: Jan. 21, 2011
Brooklyn Center: Feb. 18, 2011



Agenda

2011 Leadership Conference for Experienced Officials

Friday

10 a.m.

Optional Pre-Conference Session for Mayors Only: So Now You're the Mayor!

The Minnesota Mayors Association (MMA) hosts this annual session about the top 10 things new mayors will want to know as they assume office. But veteran mayors are welcome to join in as well! Enjoy casual conversation with a panel of seasoned mayors.

2 p.m.

Welcome and Introduction to the Topic of Effective Communications

We live in a world of information overload and a reality of difficult choices that many just don't want to hear. Yet governing your city successfully starts with telling the story. What changes in communication style can help you break through?

3:15 p.m.

Goals and How to Get There

Learn to be clear about the goals of your communication, analyze your audience, and then make a plan to deliver effectively. Practice putting your newly learned skills to work.

5:30 p.m.

Social Hour and Networking

6:30 p.m.

Dinner

Saturday

8:30 a.m.

Mastering Media Interviews

Dealing with the media can be intimidating and full of peril, but it doesn't have to be. Become a master of using media opportunities to build community and govern your city better.

10:15 a.m.

Successful Facilitation

Learn about best practices for reaching consensus, building new coalitions, and moving to action.

12 p.m.

Adjourn



Date: 1/13/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Water

Names: Duane Rader, Jacob Bobholz

Number of Personnel Attending: 2

Event: MRWA Annual Conference

Dates: March 1-3, 2011

Location: St. Cloud, MN

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? Water Operator's License

Description: _____

MRWA 27th Annual Water & Wastewater



TECHNICAL CONFERENCE

March 1-3, 2011 - St. Cloud Civic Center

Tentative Agenda



Tuesday, March 1, 2011

- 8:15am Color Guard Ceremony
- 8:30am Opening Session: Quality on Tap! Our Commitment, Our Profession
- 8:45am MnWARN and the Role of MPCA
- 9:30am MRWA Services - Have You Called Lately?
- 10:00am Ethics & Computer Data Integrity
- 10:30am Exhibit Hall Opens - *Enjoy the latest innovations, technology, and new products in the industry!*
- 11:45am Luncheon



Concurrent Mini-Sessions Begin

Water/Wastewater Track

- 1:00pm The Smart Solution - I & I Prevention
- 1:30pm Taste and Odor Pilot Study
- 2:00pm Beyond Meter Reading: Fixed Based Communications
- 2:30pm Automatic Flushing Devices to Save Water and Improve Water Quality
- 3:00pm Grinder Pumps
- 3:30pm Engineers Working With Cities/Operators to Develop the Perfect Plan
- 4:00pm Refreshments, Door Prizes, Exhibitor Gift - Last Chance to Tour Exhibit Hall!
- 4:15pm Water Taste Test & Exhibitor Recognition
- 5:00pm Exhibit Hall Closes - Sports Raffle Begins in Glenn Carlson Hall

Groundwater/Wellhead Protection (WHP) Track

- Wellhead Protection 101
- MDH SWP Grant Program
- What Does It Take To Make a Successful WHP Team?
- Memorandum of Agreement With Public Water Suppliers When MDH is Writing WHP Plans
- Geothermal Heating & Cooling Systems - A Threat?
- Defining WHP Implementation & MDH's Audit Program

Wednesday, March 2, 2011

- 8:15am Unmasking Your Superpowers - Thomas Dismukes
- 9:15am Leaders in the Industry: NRWA & MRWA
We Work For YOU! Awards & Poster Contest Winners

Concurrent Sessions Begin

Water Operation & Maintenance Session

- 10:00am Optimizing the Chloramination Process in Drinking Water Treatment
- 11:00am Hydrant Maintenance, Gate & Butterfly Valve Options & Maintenance
- 12:00pm Luncheon & Door Prizes
- 1:00pm Water Loss Reduction Through Pressure Management
- 2:00pm Gimmicks, Gadgets & MythBusters
- 3:00pm Lab vs. Process Instrument Results, Why They Don't Always Match Up
- 4:00pm MnWARN: Why You Need To Be a Member - Panel Discussion

Wastewater Operation & Maintenance Session

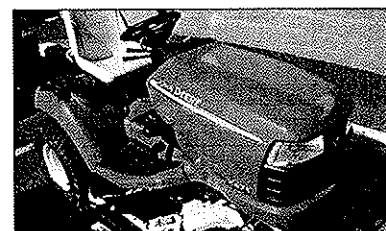
- 10:00am MPCA: Rules, Regulations & Fees
- 11:00am Removal of Heavy Metals in the Wastewater Stream
- 12:00pm Luncheon & Door Prizes
- 1:00pm Basics of Pipe Bursting: How This Technology Can Help Your Infrastructure
- 2:00pm Rehabilitation in Wastewater Treatment & Lift Station Process Structures
- 3:00pm Odor Free Biosolids Reduction for Class A Results at a Class B Price
- 4:00pm Inspection, Maintenance & Rehab of Your Communities Hardest Working Asset

Management Session

- 10:00am Conservation Water Rates: New Regulations
- 11:00am Water Conservation and Resource Management
- 12:00pm Luncheon & Door Prizes



2011 Sports Raffle Prize:
2011 Polaris 500 Sportsman 4 Wheeler
OR 2011 John Deere Lawn Mower -
YOUR CHOICE



Stefan Salmonson
Protective Services, Inc.
Thursday, March 3, 2011
**Risk Management for the
Utility Industry**
Back by Popular Demand!

Wednesday, March 2, 2011 (continued)

Management Session continued

- 1:00pm Sailing Through Personality Types: Are You A Battle Ship, Cruise Ship, Sailboat, or Research Vessel?
- 2:00pm Same Difference: Sit Back and Relax As We Dig Into The Heart and Mind of Others.
- 3:00pm The Role of the Construction Observer
- 4:00pm How to Handle Angry Customers

Groundwater Session

- 10:00am Real World WHP Implementation Efforts and Funding Options Panel Discussion
- 11:00am Real World WHP Implementation Efforts and Funding Options Panel Discussion (continued)
- 12:00pm Luncheon & Door Prizes
- 1:00pm What Legal Authority Do Municipalities Have Regarding Private Wells?
- 2:00pm Defining WHP Implementation and MDH's Audit Program
- 3:00pm Emerging Contaminants of Concern in Drinking Water

Exam Refresher Sessions - These sessions will run 10:00am - 5:00pm

- 10:00am A&B Water Operator Certification Exam Refresher
- 10:00am C&D Water Operator Certification Exam Refresher
- 10:00am Wastewater Operator Certification Exam Refresher

Theme Party

- 6:00pm Social Hour and Dinner
- 7:30pm Entertainment: Deuces Wild! Dueling Pianos

Thursday, March 3, 2011

Water Operation and Maintenance Session

- 8:30am Risk Management for the Utility Industry
- 9:15am Risk Management for the Utility Industry (continued)
- 10:00am Break
- 10:15am Electrical Safety: The Life You Save Could Be Your Own
- 11:00am Private Well Ordinances and Other Policies to Protect Your System
- 11:45am Wrap-Up and Drawings
- 1:00pm MRWA Annual Meeting

Wastewater Operation and Maintenance Session

- 8:30am The Operator's Role in Successful Lift Station Projects
- 9:15am Sewer Backup Prevention Policy and Other Policies to Protect Your System
- 10:00am Break
- 10:15am Risk Management for the Utility Industry
- 11:00am Risk Management for the Utility Industry (continued)
- 11:45am Wrap-Up and Drawings
- 1:00pm MRWA Annual Meeting

Thursday, March 3, 2011

**Water and Wastewater Exams
will be given at 8:30am.**

Wednesday, March 2, 2011

**Class E & D Small Water Systems Session
(NonTransient NonCommunity and NonMunicipal)**

Morning Session: 8:00am - 12:00pm

Topics covered include: MDH Wellhead Protection Grants, Wellhead Protection Plans, Plan Review, Hydropneumatic Pressure Tank Engineering, MDH Plan Review for Pressure Tanks, and Pressure Tank Inspection Repair, and Coatings.

Afternoon Session: 1:00pm - 5:00pm

Topics covered include: Pressure Tank Controls, Pressure Tank O&M, Water Treatment Successes, MDH Contamination Events, and Final Discussion.

4 water certification hours awarded for morning or afternoon session attendance. 8 water certification hours awarded for all day attendance.

2011 Sports Raffle

**Prize: Ultimate Fishing
package donated by Team
Lab!**



**Deuces Wild! Dueling
Pianos**

Entertainment: Wednesday,
March 2, 2011 at 7:30pm

**Thomas Dismukes
Motivational Storyteller:
Humorist and Adventurer**

Telling Stories That
Equip Today's Leaders

Keynote & Breakout
Speaker Wednesday,
March 2, 2011



MRWA PRE-REGISTRATION FORM

This form must be received no later than **February 21, 2011**, for pre-registration rates to apply.

Mail to: Minnesota Rural Water Association, 217 12th Avenue SE, Elbow Lake, MN 56531.

Please complete one form for each registrant. Guests may use the same registration form.

First Name DUANE Last Name RADER
System or Company Name CITY OF NORTH MANKATO
System or Company Address 1001 BELGRADE AVENUE
City NORTH MANKATO State MN Zip 56003
E-mail drader@northmankato.com Phone 507-625-4141

Guest's Name (if registering) _____

Please check one of the following:

Manager/Operator ☒ Council/Board Member _____ Mayor _____
Administrative/Clerk _____ Industry _____ Guest _____ Other _____

Don't Miss This Special!

\$15.00 discount registration for Mayors, Clerks, Board Members, or Councilpersons attending for the first time. Must be accompanied by system operator or manager.

Full Registration

Includes access to all sessions, Exhibit Halls, luncheons, and theme party.

Postmarked prior to February 21, 2011

On-site Registration

\$ <input checked="" type="checkbox"/> MRWA Associate Member	\$175.00 (per person)	\$200.00 (per person)
\$ _____ Non-Member	\$200.00 (per person)	\$225.00 (per person)
\$ _____ Guest	\$ 50.00	\$ 55.00
\$ _____ Total Due (make checks payable to: Minnesota Rural Water Association)		

Copy registration form and mail with payment to the MRWA Office.

Register online at: www.mrwa.com (use the training button).

Payment Method

☐ Check ☐ VISA ☐ MasterCard ☐ American Express

Credit Card #: _____

Cardholder Name: _____

Expiration Date: _____

Signature: _____

Billing Zip Code: _____

E-mail Receipt: _____

2010 Sports Raffle 4 Wheeler Winner



Cancellation Policy: Fees will be refunded if written request is received prior to February 21, 2011.

MRWA PRE-REGISTRATION FORM

This form must be received no later than **February 21, 2011**, for pre-registration rates to apply.

Mail to: Minnesota Rural Water Association, 217 12th Avenue SE, Elbow Lake, MN 56531.

Please complete one form for each registrant. Guests may use the same registration form.

Jacob Bobholz
First Name Last Name
City of North Mankato
System or Company Name
1001 Belgrade Avenue
System or Company Address
North Mankato MN 56003
City State Zip
(507) 625-4141
E-mail Phone

Guest's Name (if registering) _____

Please check one of the following:

Manager/Operator ☒ Council/Board Member _____ Mayor _____
Administrative/Clerk _____ Industry _____ Guest _____ Other _____

Don't Miss This Special!

\$15.00 discount registration for Mayors, Clerks, Board Members, or Councilpersons attending for the first time. Must be accompanied by system operator or manager.

Full Registration

Includes access to all sessions, Exhibit Halls, luncheons, and theme party.

Postmarked prior to February 21, 2011

On-site Registration

\$ <input checked="" type="checkbox"/> MRWA Associate Member	\$175.00 (per person)	\$200.00 (per person)
\$ _____ Non-Member	\$200.00 (per person)	\$225.00 (per person)
\$ _____ Guest	\$ 50.00	\$ 55.00
\$ _____ Total Due (make checks payable to: Minnesota Rural Water Association)		

Copy registration form and mail with payment to the MRWA Office.

Register online at: www.mrwa.com (use the training button).

Payment Method

☐ Check ☐ VISA ☐ MasterCard ☐ American Express

Credit Card #: _____

Cardholder Name: _____

Expiration Date: _____

Signature: _____

Billing Zip Code: _____

E-mail Receipt: _____

2010 Sports Raffle 4 Wheeler Winner



Cancellation Policy: Fees will be refunded if written request is received prior to February 21, 2011.



Date: 1/13/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Street

Names: Brad Swanson

Number of Personnel Attending: 1

Event: Seal-Coat Operations Workshop

Dates: March 22, 2011

Location: Mankato, MN

Required Training for Certification/License: Yes X No

What Certification/License is this training required for? _____

Description: _____

Seal-Coat Operations: A Workshop for Practitioners

This workshop will provide attendees with an overview of current best practices for seal-coat operations in Minnesota, including how to design and implement a seal-coat operation.

Topics Covered

- The updated chip-seal handbook
- What a chip-seal is
- Project selection
- Why we design chip-seals
- Aggregates: more than just stone
- Binder: it sticks to your road
- Construction methods: more than just driving the equipment
- Fog sealing: not just a shot in the dark

Course Instructor

Thomas Wood has been employed for more than 20 years by the Minnesota Department of Transportation, where he works on pavement preventative maintenance methods with the Office of Materials. He also has worked for Koch Materials Company as a technical representative specializing in surface treatments for hot-mix asphalt pavement.

Who Should Attend

County or city engineers or their technical staff who have responsibility for designing and/or managing seal-coat operations.

Registration and Fees

The registration fee includes lunch and program materials. Mail or fax the registration form or register online no later than one week prior to the workshop. Preregistration allows us to contact you if the course must be postponed due to weather or other factors. A refund of the registration fee, minus a \$30 cancellation fee, will be made if cancellation is received five working days prior to the workshop. Disability accommodations are available upon request.

Informational Contact

Continuing Professional Education, University of Minnesota, 612-624-4754; fax: 612-624-6225; e-mail: cceconf2@umn.edu.

Professional Development Hours (PDHs)

To the best of our knowledge, this course/activity meets the continuing education requirements for 4.0 PDHs as outlined in Minnesota Statute 326.107. More information concerning continuing education for professionals is online at www.aelslagid.state.mn.us.



Roads Scholar Program

This workshop (0.5 credits) is an option in fulfilling the required portion of the Roads Scholar Program. For Roads Scholar Program information and enrollment forms, contact Mindy Carlson with Minnesota LTAP at 612-625-1813 or visit us online at www.mnltap.umn.edu/programs/roadscholar.

Seal-Coat Operations: A Workshop for Practitioners

Registration begins at 9:00 a.m.

Workshop is scheduled from 9:30 a.m. – 1:30 p.m.

Name (Last) Swanson (First) Brad

Street Address 1001 Belgrade Ave

City North Mankato State MN ZIP 56003

Employer City of North Mankato Title/Position Street Superintendent

E-mail bswanson@northmankato.com

Telephone 507 625 4141 Fax _____

Method of Payment (please check one)

- ☐ Enclosed is a check or money order payable to the University of Minnesota.
☐ Enclosed is a purchase order or letter of authorization to bill my employer.
☐ Charge to: ☐ VISA ☐ MasterCard ☐ Discover/NOVUS ☐ AMEX ☐ Do not include me on a registration list distributed to workshop participants.

Account Number _____

Expiration date _____

Name as printed on card _____

Signature _____

If your check is returned because of insufficient funds or closed account, or because you have made a stop payment request, you will be charged a check handling fee of \$20.

The information on the form above is private data, used to identify and locate you; obtain payment, and enable instructors to better know their audience. Information on this form may be shared with instructors and program cosponsors.

Please select location:

☐ Brainerd – March 8 (Event ID 184938)

☐ Arden Hills – March 15 (Event ID 184939)

☒ Mankato – March 22 (Event ID 184940)

Register online:

www.mnltap.umn.edu/register/sealcoat

Fee: \$50

Informational contact:

Register by mail:
CCE Information Center
University of Minnesota
20 Coffey Hall
1420 Eckles Avenue
St. Paul, MN 55108-6069

CCE Information Center
University of Minnesota
20 Coffey Hall
1420 Eckles Avenue
St. Paul, MN 55108-6069

Register by fax:

612-624-5359 (credit card and purchase orders only)

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Printed on recycled paper with 30% postconsumer waste.



MINNESOTA LOCAL TECHNICAL ASSISTANCE PROGRAM

Seal-Coat Operations: A Workshop for Practitioners

Roads Scholar Credit
0.5 Elective

Online Registration

www.mnltap.umn.edu/sealcoat

Workshop presented by the Minnesota Local
Technical Assistance Program (LTAP) at the
Center for Transportation Studies, University of
Minnesota.

*Minnesota LTAP is sponsored by
the Minnesota Local Road Research
Board (LRRB) and the Federal
Highway Administration (FHWA).*

*This course is subsidized through
funding from LRRB and FHWA.*

*Facilitated by the College of
Continuing Education, University
of Minnesota*

Workshop Dates and Locations:

March 8, 2011
Brainerd Hotel and
Conference Center
2115 South 6th Street
Brainerd, MN 56401

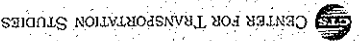
March 15, 2011
Mn/DOT Training and
Conference Center
1900 W. County Road I
Arden Hills, MN 55126

March 22, 2011
City Center Hotel
101 E. Main Street
Mankato, MN 56001

Registration begins at 9:00 a.m.

Workshop is scheduled from 9:30 a.m. – 1:30 p.m.

CENTER FOR TRANSPORTATION STUDIES



Seal-Coat Operations: A Workshop for Practitioners

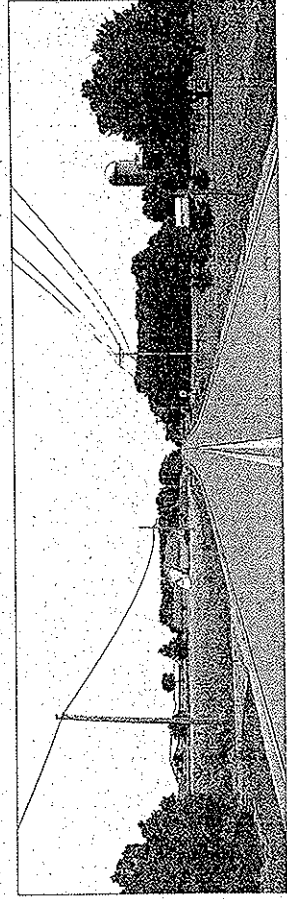


MINNESOTA LOCAL TECHNICAL ASSISTANCE PROGRAM

UNIVERSITY OF MINNESOTA
College of Continuing Education
353 Ruttan Hall
1994 Buford Avenue
St. Paul, MN 55108

March 8, 2011
Brainerd
March 15, 2011
Arden Hills
March 22, 2011
Mankato

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CPE-0294-05/11.10



CENTER FOR TRANSPORTATION STUDIES

UNIVERSITY OF MINNESOTA



Date: 1/13/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Street

Names: Brad Swanson

Number of Personnel Attending: 1

Event: Work-Zone Traffic Control Seminar

Dates: February 2, 2011

Location: Mankato, MN

Required Training for Certification/License: Yes X No

What Certification/License is this training required for? _____

Description: _____

Work-Zone Traffic Control Seminar

Workshop is scheduled from 9:00 a.m. to 12:00 p.m.

Name (Last) Swanson Brad (First)
 Street Address 1001 Belgrade Ave
 City North Mankato State MN Zip 56003
 City of North Mankato Street Springfield
 Employer City of North Mankato
 Telephone 507-625-4141 FAX bswanson@northmankato.com E-mail bswanson@northmankato.com

Method of Payment (please check one)

- ☐ Enclosed is a check payable to Highway Technologies.
☐ Enclosed is a purchase order to bill my employer.
☐ For credit card payment, contact Kim at 612-521-4200 or Mike.Leaf@hwy-tech.com

- ☐ Do not include me on a registration list distributed to workshop participants.

If multiple personnel are attending, please submit a list with their names and titles.

Payments may be made by check, credit card, or purchase order payable to "Highway Technologies."

The information on the form above is private data, used to identify and locate you, obtain payment, and enable instructors to better know their audience. Information on this form may be shared with instructors and program cosponsors.

Please select location:

- ☐ Marshall (January 12)
☐ Austin (January 13)
☐ Duluth (January 19)
☐ Grand Rapids (January 20)
☐ Thief River Falls (January 26)
☐ Detroit Lakes (January 27)
☒ Mankato (February 2)
☐ Rochester (February 3)
☐ Willmar (February 23)
☐ St. Cloud (February 24)
☐ Brooklyn Center (March 3)
☐ Prior Lake (March 8)
☐ Lakeville (March 10)
☐ Lakeville (May 26)

Register by mail, fax, or e-mail:

Highway Technologies
 4700 Lyndale Ave. N.
 Minneapolis, MN 55430
 Fax: 612-521-0646

E-mail: Mike.Leaf@hwy-tech.com

Fee:

- ☐ \$34.95 per person
☐ \$39.95 per person for metro-area seminars during March

Number of Participants
 Attending: _____

x Base fee (\$34.95 or \$39.95)

= Total Cost: _____



HIGHWAY TECHNOLOGIES
 Minneapolis, MN



20101017



MINNESOTA LOCAL TECHNICAL ASSISTANCE PROGRAM

Work-Zone Traffic Control Seminar

A common-sense approach to traffic control

Roads Scholar Credit
 0.5 Elective

Workshop presented by Highway Technologies, the Minnesota Department of Transportation, and the Minnesota Local Technical Assistance Program (LTAP) at the Center for Transportation Studies, University of Minnesota.

Minnesota LTAP is sponsored by the Minnesota Local Road Research Board (LRRB) and the Federal Highway Administration (FHWA).

Online Information

www.mnltap.umn.edu/workzonetraffic

Workshop Dates and Locations:

Workshop is scheduled from 9 a.m. to 12 p.m.

January 12, 2011 Ramada Inn 1500 East College Dr. Marshall, MN	January 26, 2011 Best Western Hwy. 32 South Thief River Falls, MN	February 23, 2011 Holiday Inn 2100 East Hwy 12 Willmar, MN	March 10, 2011 Holiday Inn 20800 Kenrick Ave. Lakeville, MN
January 13, 2011 Holiday Inn 1701 4th St. NW Austin, MN	January 27, 2011 Holiday Inn 1155 Hwy. 10 Detroit Lakes, MN	February 24, 2011 Holiday Inn 75-37th Ave. So. St. Cloud, MN	May 26, 2011 Holiday Inn 20800 Kenrick Ave. Lakeville, MN
January 19, 2011 Radisson 505 West Superior St. Duluth, MN	February 2, 2011 City Center Hotel 101 East Main St. Mankato, MN	March 3, 2011 Crown Plaza 2200 Freeway Blvd. Brooklyn Center, MN	
January 20, 2011 Sawmill Inn 2301 Hwy. 169 South Grand Rapids, MN	February 3, 2011 Ramada Inn 1517 16th St. SW Rochester, MN	March 8, 2011 Mystic Lake Casino 2400 Mystic Lake Blvd. Prior Lake, MN	



CENTER FOR TRANSPORTATION STUDIES

UNIVERSITY OF MINNESOTA

Work-Zone Traffic Control Seminar

A common-sense approach to traffic control

This seminar provides an overview of basic traffic control procedures for work zones. The latest in traffic control devices and safety devices are presented, including several unique approaches to traffic control and methods for reducing risk and liability.

Who Should Attend

- Road maintenance supervisors
- Work-zone traffic control supervisors
- Traffic control designers
- City and county public works personnel
- Local and regional utilities personnel
- Construction contractors
- Consultants

Registration and Fees

The registration fee includes text material and a buffet lunch.

New 2011 Field Manual

Informational Contact

Kim, Highway Technologies, 612-521-4200 or 800-766-5483

Professional Development Hours (PDHs)

To the best of our knowledge, this course/activity meets the continuing education requirements for 3.0 PDHs as outlined in Minnesota Statute 326.107. More information concerning continuing education for professionals is online at www.aelslagid.state.mn.us.

Topics Covered

- Minnesota Field Manual (includes the new 2011 edition)
- Principles and devices
- Working safely in work zones
- Signing and liability
- Updated OSHA standards

Course Instructor

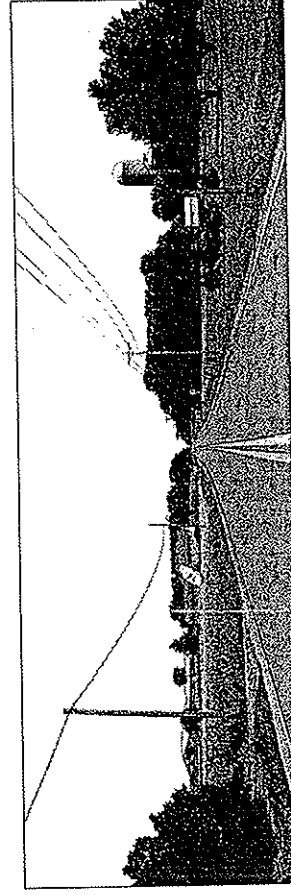
Mike Leaf, Highway Technologies

Mike Leaf
MARKETING DIRECTOR



4700 Lyndale Ave. N.
Minneapolis, MN 55430
www.hwy-tech.com

612.521.4200 (direct)
612.723.2030 (mobile)
612.521.0646 (fax)
mike.leaf@hwy-tech.com



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Printed on recycled paper with 30% postconsumer waste.

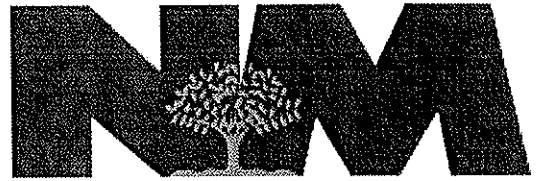


Roads Scholar Program

This workshop (0.5 credit) is an option in fulfilling the elective portion of the Roads Scholar Program. For Roads Scholar Program information and enrollment forms, contact Mindy Carlson with Minnesota LTAP at 612-625-1813 or online at www.mnltap.umn.edu/roadscholar.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11A-H	Department: City Clerk	Council Meeting Date: 1/18/11																											
TITLE OF ISSUE: Exemption from Lawful Gambling License, Large Group Permits, Parade Permits and Parking Request																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: Item A is a Resolution waiving waiting period for exemption from lawful gambling license for Mankato Area Girls Fastpitch Association to conduct raffles on June 18, 2011 at Caswell Park, 1875 Howard Drive, which will allow MAGFA to submit their request to the State and tickets to be printed and sold once this resolution has been adopted. Items B, D, E and G are requests for large group permits at Spring Lake Park, Wheeler Park and Benson Park. Items C is for a parade permit for MSU/Scheels to conduct a 5K Run and Easter Egg Hunt at Benson Park and Item G is a parade permit for Golden Heart to conduct their 5K Family Fun Run at Benson Park. Item H is a parking request to allow parking on the west side of Rolling Green to Timm Road and the north side of Carlson Drive from Rolling Green to Lookout Drive for two Beans Plus events (January 28 and February 8).																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Motion to adopt Item 11A and motions to approve Items 11B-H																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 20px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/> A</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Large Group, Parade Permit and Parking Request Forms</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/> A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Resolution	Ordinance	Contract	Minutes	Map																									
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												

RESOLUTION NO.

RESOLUTION WAIVING WAITING PERIOD
FOR EXEMPTION FROM LAWFUL GAMBLING LICENSE FOR
MANKATO AREA GIRLS FASTPITCH ASSOCIATION

WHEREAS, the Mankato Area Girls Fastpitch Association has made application for exemption from a charitable gambling license to conduct raffles on June 18, 2011 at Caswell Park, 1875 Howard Drive, within the City of North Mankato, Minnesota, which application was received by the City on January 10, 2011;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the City waives the mandatory waiting period concerning the issuance of an exemption from lawful gambling license concerning the above-identified organization.

Adopted by the City Council this 18th day of January 2011.

Mayor

ATTEST:

City Clerk

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee for each event

If application postmarked or received:

less than 30 days
before the event

\$100

more than 30 days
before the event

\$50

ORGANIZATION INFORMATIONCheck # 7293 \$ 50.00

Organization name

Mankato Area Girls Fastpitch Association

Previous gambling permit number

XR-33762-04-001

Type of nonprofit organization. Check one.

☐

Fraternal

☐

Religious

☐

Veterans

☒

Other nonprofit organization

Mailing address

P.O. Box 1271

City

Mankato

State

MN

Zip Code

56002

County

Blue Earth

Name of chief executive officer (CEO)

Lisa Haman

Daytime phone number

507-388-8157

Email address

lahaman@hickorytech.net**Attach a copy of ONE of the following for proof of nonprofit status. Check one.**

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

☐**Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

☒**IRS income tax exemption [501(c)] letter in your organization's name.**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

☐**IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**If your organization falls under a parent organization, attach copies of both of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

☐**IRS - proof previously submitted to Gambling Control Board**

If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

Caswell Park

Address (do not use PO box)

1875 Howard Drive

City

North Mankato, MN

Zip Code

56003

County

Nicollet

Date(s) of activity (for raffles, indicate the date of the drawing)

June 18, 2011

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

☐

Bingo*

☒

Raffles

☐

Paddlewheels*

☐

Pull-Tabs*

☐

Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete
Page 2 of this form.

Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- ☐ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
☐ The application is denied.

Print city name North Mankato
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Nancy Duhon

Title City Clerk Date 1/10/11

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.

A township official is not required to sign the application.

- ☐ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
☐ The application is denied.

Print county name _____
 On behalf of the county, I acknowledge this application.
 Signature of county official receiving application _____

Title _____ Date ____/____/____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 349.166)]

Print township name _____

Signature of township official acknowledging application _____

Title _____ Date ____/____/____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature _____ Date _____

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
- application fee for each event.

Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

[Print Form](#)

[Reset Form](#)

This form will be made available in alternative format (i.e. large print, Braille) upon request.
Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If you supply the information requested,

the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the

information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 24 -2011 SHELTER: SLP #1 FEE: \$60.00 pd
TYPE OF EVENT: Company Party DATE VALID: 6-12-11 HOURS: Noon - 7:00 p.m.

ORGANIZATION: Pepsi Cola SIZE: 200
APPLICANT NAME: Lisa Wendinger
ADDRESS: 1970 James Drive CITY: North Mankato
ZIP: 56003 DAYTIME PHONE #: 345-5031 Ext. #431

TENTS: — ELECTRICITY: ✓ ALCOHOL: —

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: —

Amplified music or band requires Council approval

Volleyball, Softball, Kickball, Games
OTHER: Bounce House - will contact Todd for Staking direction
Catered Meal - Mid afternoon

PERMIT APPROVED: — DATE: 1-7-11

PERMIT DENIED: —

REFER TO COUNCIL: ✓

Nancy Schreke by J.H.
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: Lisa Wendinger

Applicant

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 28 -2011 SHELTER: Benson Park FEE: _____

TYPE OF EVENT: 5K + Easter Egg Hunt DATE VALID: 4/23/11 HOURS: 7³⁰ - 3⁰⁰

ORGANIZATION: RPLS department @ MSU plus Schels SIZE: 300 racers

APPLICANT NAME: Kristi Montandon

ADDRESS: 1655 Castle Dr. CITY: N. Mankato

ZIP: 56003 DAYTIME PHONE #: 507-389-5320

TENTS: 1 large ELECTRICITY: NO ALCOHOL: NO

AUDIO DEVICES: Mega phone / possible D.J.
If keg beer, a \$250 deposit and \$25 fee are required.
Amplified music or band requires Council approval

OTHER: 5K Run to include DMS to Benson Park & back
Easter Egg Hunt & kid races @ DMS

PERMIT APPROVED: _____ DATE: 1-11-11

PERMIT DENIED: _____

REFER TO COUNCIL: ✓ Nancy Behr
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
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- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.

SIGNED: _____

Applicant



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to the Chief of Police at least fourteen (14) days in advance of the parade date.

Applicant Information

Name:	<u>Kristi Montandon</u>		
Address:	<u>1655 Castle Dr.</u>		
City:	<u>N. Mankato</u>	State:	<u>MN</u> Zip: <u>56003</u>
Telephone:	<u>507-389-5320</u>		
Sponsoring Organization:	<u>RPLS dept. @ MSU & Schools</u>		
Address:	<u>HN 210, Minnesota State University</u>		
City:	<u>Mankato</u>	State:	<u>MN</u> Zip: <u>56001</u>
Telephone:	<u>507 389 5320</u>		
Occasion for Parade:	<u>5K RUN & Easter Egg Hunt</u>		
Date of Parade:	<u>April 23, 2011</u>	Estimated Length of Parade:	<u>5K</u>
Estimated Starting Time:	<u>9:00</u>	Estimated Finish Time:	<u>11:00</u>
General Composition of Parade:	<u>5K Run from DMS to Benson Park & back. Easter Egg hunt and kids races at DMS</u>		

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Applicant

Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

Chief of Police

Date

COMMENTS/ADDITIONAL STIPULATIONS:

Scheels 5K Route Proposal.

- The red route indicates the start location and the first leg of the race from the school to Benson Park. Participants will run on the north sidewalk on Howard Dr. W.; the west sidewalk on Lookout Dr.; the south sidewalk on Carlson Dr. They will cross Carlson Drive to get onto Benson Park trail system by Monument rock and loop around the trail system (TBD route on trail system).
- The blue route indicates the second leg of the race from Benson Park back to the school/ finish line. Participants will run on the north sidewalk on Carlson Dr.; the east sidewalk on Lookout Dr.; the north sidewalk on Howard Dr. W.

All participants will run on sidewalks and not on the road. There will be crossing guards at each section where participants will be crossing to prevent any accidents. We will mark the course with signage so participants know exactly where to go.

- Red route is the north side walk on Howard,
East sidewalk on Lookout, south sidewalk on
Carlson

- Blue route is North sidewalk on Howard,
West sidewalk on Lookout, North sidewalk
on Carlson

* Because
color cannot
be seen
→

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 23 -2011 SHELTER: Wheeler FEE: \$60.00 pd.

TYPE OF EVENT: Church Picnic DATE VALID: 6-19-11 HOURS: 8:00-5:00

ORGANIZATION: Grace Lutheran SIZE: 200

APPLICANT NAME: Quentin Lundberg

ADDRESS: 320 E. Main Street CITY: Mankato

ZIP: 56001 DAYTIME PHONE #: 507-387-1678 (Quentin)

TENTS: — ELECTRICITY: ✓ ALCOHOL: —

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: —

Amplified music or band requires Council approval

Celebrating 125th Anniversary of Church. Luncheon at 11:30 a.m.

OTHER: Using a speaker system for announcements

PERMIT APPROVED: —

DATE: 1-7-11

PERMIT DENIED: —

REFER TO COUNCIL: ✓

Nancy Gehrke by J. G.
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: Quentin Lundberg
Applicant



CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to the Chief of Police at least fourteen (14) days in advance of the parade date.

Applicant Information

Name: Golden Heart (Taylor Corp)
Address: 1825 Commerce Dr.
City: N. Mankato State: MN Zip: 56003
Telephone: 507-327-3487
Sponsoring Organization: CHRISTY BODE
Address: 31 OTTER CT.
City: N. Mankato State: MN Zip: 56003
Telephone: 507-327-3487
Occasion for Parade: Family Fun Run - 5K - Fundraiser
Date of Parade: 5/14/11 Estimated Length of Parade: _____
Estimated Starting Time: 8 Estimated Finish Time: 1 (run will be over by 10:30)
General Composition of Parade: Adults + children, strollers, wagons

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Christy Bode
Applicant

1/13/11
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature] #701
Chief of Police

01-13-11
Date

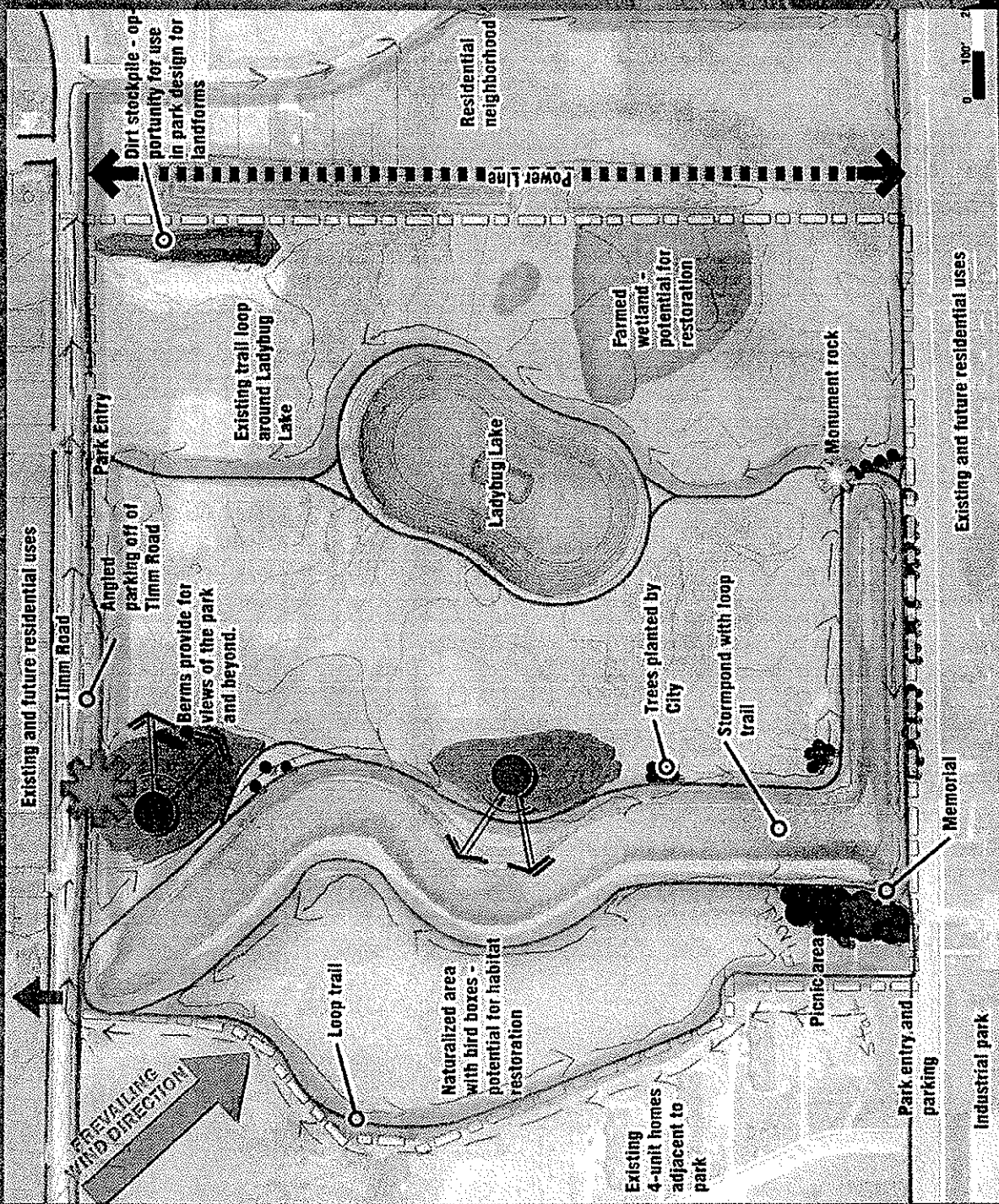
COMMENTS/ADDITIONAL STIPULATIONS:

Existing Conditions

- Strengths**
- Storm ponds act as focal points
 - Two existing berms provide spectacular views
 - Existing picnic area has mature trees and pond views
 - Trails provide multiple loops of varying distances for walking
 - Street frontage on Carlson Drive and Timm Road allow for high visibility and community access
 - Park is currently used by nearby residents and office workers
 - Because the park is largely undeveloped, there are few constraints to what it could be in the future

- Issues**
- Storm ponds act as focal points but have poor water quality
 - Farmed area has few natural amenities
 - Strong winds from the north / north-west

- Opportunities**
- Large size (70 acres) will allow park to evolve and develop to meet future regional/community park needs as well as neighborhood park needs for nearby residential areas
 - Park could contain restored natural areas, additional water features as well as formal passive recreation such as trails, fishing, interpretive elements, art, children's play areas and perhaps some specialized uses
 - Stockpiled dirt on in the northeast corner provides an opportunity for land shaping
 - Improved water quality



CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 26 -2011 SHELTER: Benson Park FEE: _____

TYPE OF EVENT: 5K Family Fun Run DATE VALID: 5/14/11 HOURS: 7-1pm

ORGANIZATION: Golden Heart (TAYLOR CORP) SIZE: 350

APPLICANT NAME: CHRISTY BODE

ADDRESS: 1825 Commerce Dr. CITY: N. Mankato

ZIP: 56003 DAYTIME PHONE #: 507-327-3487

TENTS: 0 ELECTRICITY: 0 ALCOHOL: 0

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: 0

Amplified music or band requires Council approval

OTHER: Portable toilet

PERMIT APPROVED: _____

DATE: 1-13-11

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

[Signature]
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: _____

[Signature]
Applicant

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 29 -2011 SHELTER: _____ FEE: _____TYPE OF EVENT: Basketball DATE VALID: 1-29-11 HOURS: 2-8-11ORGANIZATION: Beans Plus Events LLC SIZE: 50-75APPLICANT NAME: Irene LeifmanADDRESS: 2101 Rolling Green CITY: N. MankatoZIP: 56003 DAYTIME PHONE #: 507-625-7576

TENTS: _____ ELECTRICITY: _____ ALCOHOL: _____

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: _____

Amplified music or band requires Council approval

OTHER: Streets blocked off for parking (North Side of Carlson from Rolling Green to Lookout Dr.)
West Side of Rolling Gr. to Timm Rd.

PERMIT APPROVED: _____

DATE: 1-12-11

PERMIT DENIED: _____

REFER TO COUNCIL: ✓Mary Behr
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
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SIGNED: _____

Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12A	Department: Finance	Council Meeting Date: 1/18/11																												
TITLE OF ISSUE: Resolution Authorizing the City of North Mankato to Act as the Fiscal Agent for the Minnesota River Valley Drug Task Force																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Enclosed in your packet is a memo from the Finance Director regarding our activities as fiscal agents for both the Drug Task Force and the Tactical Response Team. He has highlighted in his memo the cooperating governmental agencies for both of these endeavors.																														
If additional space is required, attach a separate sheet																														
REQUESTED COUNCIL ACTION: Adoption of the resolution.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Memo _____ _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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MEMORANDUM

TO: Honorable Mayor and City Council
City of North Mankato

FROM: Steve Mork, Finance Director

DATE: January 12, 2011

SUBJECT: Drug Task Force Fiscal Agent Resolution

Attached is a resolution authorizing the City of North Mankato to act as fiscal agent for the Minnesota River Valley Drug Task Force. This will be the fifteenth year that we have acted in this capacity for the drug task force. The Minnesota River Valley Drug Task Force is a joint venture between Blue Earth County, Martin County, Nicollet County, Watonwan County, the City of Mankato, the City of Madelia, the City of North Mankato, the City of St. James and the City of St. Peter. The drug task force investigates and prosecutes drug cases in the member jurisdictions.

The City of North Mankato is also the fiscal agent for the Tactical Response Team (TRT). The TRT is a joint venture between Blue Earth County, Nicollet County, LeSueur County, the City of Mankato, the City of North Mankato and the City of St. Peter. The TRT responds to high risk law enforcement events within the member jurisdictions.

Resolution No.

RESOLUTION AUTHORIZING
THE CITY OF NORTH MANKATO
TO ACT AS THE FISCAL AGENT FOR THE
MINNESOTA RIVER VALLEY DRUG TASK FORCE

WHEREAS, the City of North Mankato acts as the financial depository for the Minnesota River Valley Drug Task Force;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

1. That the North Mankato Police Department and Minnesota River Valley Drug Task Force enter into a cooperative agreement with the Office of Drug Policy and Violence Prevention in the Minnesota Department of Public Safety for the project entitled Minnesota River Valley Drug Task Force during the period from January 1, 2011 through December 31, 2011.
2. Police Chief Chris Boyer is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Minnesota River Valley Drug Task Force.

I certify that the above resolution was adopted by the City Council of the City of North Mankato, Minnesota on this 18th day of January 2011.

Mayor

ATTEST:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12B	Department: Finance	Council Meeting Date: 1/18/11																																															
TITLE OF ISSUE: Community Room Usage Report																																																	
BACKGROUND AND SUPPLEMENTAL INFORMATION: Enclosed in your packet is a memo from the Finance Director with background on community room usage including comparisons for 2010 and 2009.																																																	
<i>If additional space is required, attach a separate sheet</i>																																																	
REQUESTED COUNCIL ACTION: No action required. Information only.																																																	
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Memo and reports _____</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Memo and reports _____			_____					_____					_____				
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MEMORANDUM

TO: Honorable Mayor and City Council
City of North Mankato

FROM: Steve Mork, Finance Director

DATE: January 12, 2011

SUBJECT: Community Room Usage Report

You will find attached the community room usage report for 2010 and 2009. The total number of reservations decreased from 758 in 2009 to 596 in 2010. Library programs, community meetings and Nicollet County groups usage accounted for a reduction of 119, which is the majority of the decrease. The reduction in library usage (50) corresponds to the opening of the addition to the Taylor Library which contains a meeting room. Additionally, we began restricting reservation to 1 per day which eliminated problems with overlapping events and custodial issues. The community rooms are still very popular with an average of over 16 meetings per month in each room.

The basic rules for the community rooms are as follows:

1. A non-refundable fee of \$60 is charged for use of the Police Annex and Fire Station No. 2 community rooms. The Municipal Building community room is free.
2. The rooms are available to North Mankato residents only.
3. The usage is for non-profit events only. No businesses.
4. Reservations can only be made for one date at a time. No regularly scheduled weekly or monthly meetings, with the exception of the Kato Community Club which meets during the day on Tuesdays and North Mankato Civic and Commerce which meets the first Wednesday of each month in the Police Annex. (This allows access to more individuals in the community).
5. Reservations can be made up to one year in advance.

MEMORANDUM

TO: Honorable Mayor, City Council Members, and City Administrator

FROM: City Staff

DATE: January 10, 2011

SUBJECT: Community Room Usage

The following is a list of groups that used the community rooms in the Municipal Building, Police Annex, and the Fire Department in 2010, including the uses for each group:

<u>GROUP</u>	<u>MUNICIPAL</u>	<u>POLICE</u>	<u>FIRE</u>	<u>TOTAL</u>
Elections	2	1	1	4
Fire Department Training and Meetings	0	0	87	87
Library Programs	0	24	0	24
Police Reserve Meetings	0	6	0	6
Police Department Training	1	17	3	21
City Meetings, Seminars, etc.	0	33	6	39
Community Meetings	24	35	15	74
Nicollet County Groups	0	1	3	4
Private Parties (Family dinners, showers, Christmas parties, graduations)	105	69	71	245
Kato Community Club	0	0	51	51
Girl/Boy/Cub Scouts	41	0	0	41

TOTALS	173	186	237	596
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The following is a comparison of Community Room usage for the past five years:

<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
715	684	761	758	596

MEMORANDUM

TO: Honorable Mayor, City Council Members, and City Administrator

FROM: City Staff

DATE: January 13, 2010

SUBJECT: Community Room Usage

The following is a list of groups that used the community rooms in the Municipal Building, Police Annex, and the Fire Department in 2009, including the uses for each group:

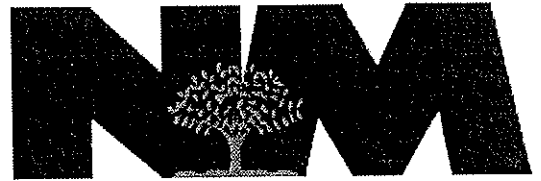
<u>GROUP</u>	<u>MUNICIPAL</u>	<u>POLICE</u>	<u>FIRE</u>	<u>TOTAL</u>
Fire Department Training and Meetings	0	0	83	83
Library Programs	0	74	0	74
Police Reserve Meetings	0	1	0	1
Police Department Training	0	4	9	13
City Meetings, Seminars, etc.	0	38	12	50
Community Meetings	44	41	31	116
Nicollet County Groups	0	21	10	31
Private Parties (Family dinners, showers, Christmas parties, graduations)	111	89	87	287
Kato Community Club	0	0	51	51
Girl/Boy/Cub Scouts	52	0	0	52
TOTALS	207	268	283	758

The following is a comparison of Community Room usage for the past five years:

<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
646	715	684	761	758

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 19A	Department: Administration	Council Meeting Date: 1/18/11																												
TITLE OF ISSUE: Committee Assignments																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Resolution to adopt committee assignments from workshop.																														
If additional space is required, attach a separate sheet																														
REQUESTED COUNCIL ACTION: Adoption of Resolution																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Resolution</u> _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION APPROVING
CITY COUNCIL COMMITTEE ASSIGNMENTS

WHEREAS, the City of North Mankato is involved in many Boards, Committees and Commissions; and

WHEREAS, it is necessary to appoint City Council Members as representatives on the Boards, Committees and Commissions;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following individuals are appointed to the boards, committees and commissions as listed in Exhibit A effective January 1, 2011.

Adopted this 18th day of January 2011.

Mayor

City Clerk

MAYOR AND COUNCIL COMMITTEE ASSIGNMENTS

BOARD/COMMITTEE

Region Nine Development Commission

Diane Norland
Kenny DeWitte (Alternate)

Personnel Committee

Billy Steiner
Gary Zellmer

All Seasons Arena Board

Kenny DeWitte

Nicollet County/City of North Mankato Liaison Committee

Gary Zellmer
Bill Schindle
Jack Kolars
James Stenson
Robert Podhradsky
Wendell Sande

Jack Kolars
James Stenson
Robert Podhradsky
Wendell Sande

Intergovernmental Cooperation

Gary Zellmer
Diane Norland
Wendell Sande

Nicollet County Recycling Task Force

Kenny DeWitte

Coalition of Greater Minnesota Cities

Gary Zellmer

Intergovernmental Youth Assets

Kenny DeWitte

Cities/Colleges/Universities Advisory Council

Gary Zellmer
Wendell Sande

Mark Dehen
Wendell Sande

North Mankato Fire Relief Association

Gary Zellmer
Steve Mork

Mark Dehen
Steve Mork

Highway 14 Partnership

Gary Zellmer

Envision 2020

Billy Steiner

Diane Norland

Wendell Sande

Michael Fischer

Wendell Sande

Michael Fischer

Mankato Area Community Services Council

Diane Norland

Community Center Task Force

Bill Schindle

Kenny DeWitte

North Mankato Parks and Green Spaces Committee

Diane Norland, Chair



Serving Citizens Since 1853

Office of COUNTY ADMINISTRATOR

*Robert Podhradsky, County Administrator
Margo Brown, Administrative Assistant*

January 12, 2011

City of North Mankato
% Wendell Sande
1001 Belgrade Avenue
North Mankato MN 56003

To Whom it May Concern:

At the January 4, 2011 Nicollet County Board of Commissioners Meeting, the following persons were appointed to serve on the Nicollet County/North Mankato Liaison Committee for the upcoming year.

Commissioner Jack Kolars
Commissioner James Stenson
Administrator Robert Podhradsky

If you have any questions regarding this information, please contact the County Administrator's Office at the telephone number listed below.

Sincerely,

Office of County Administrator

A handwritten signature in cursive script that reads 'Margo Brown'.

Margo Brown
Administrative Assistant

EXHIBIT A

MAYOR AND COUNCIL COMMITTEE ASSIGNMENTS

BOARD/COMMITTEE

Region Nine Development Commission

Diane Norland
Kenny DeWitte (Alternate)

Diane Norland
Bob Freyberg

Personnel Committee

Billy Steiner
Gary Zellmer

Bill Schindle
Mark Dehen

All Seasons Arena Board

Kenny DeWitte

Bill Schindle

Nicollet County/City of North Mankato Liaison Committee

Gary Zellmer
Bill Schindle
Jack Kolars
James Stenson
Robert Podhradsky
Wendell Sande

Mark Dehen
Bill Schindle
Jack Kolars
James Stenson
Robert Podhradsky
Wendell Sande

Intergovernmental Cooperation (Advisory Committee)

Gary Zellmer
Diane Norland

Mark Dehen
Bob Freyberg

Nicollet County Recycling Task Force

Kenny DeWitte

Bob Freyberg

Coalition of Greater Minnesota Cities

Gary Zellmer

Mark Dehen

Intergovernmental Youth Assets

Kenny DeWitte

Billy Steiner

Cities/Colleges/Universities Advisory Council

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Wendell Sande

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Envision 2020

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Diane Norland
Wendell Sande
Michael Fischer

Billy Steiner
Diane Norland
Wendell Sande
Michael Fischer

Mankato Area Community Services Council
Diane Norland

Diane Norland

Community Center Task Force
Bill Schindle

Bill Schindle

North Mankato Parks and Green Spaces Committee
Diane Norland, Chair

Diane Norland

North Mankato Planning Commission
Bill Schindle

Bill Schindle

North Mankato Port Authority Commission
Billy Steiner
Gary Zellmer

Billy Steiner
Mark Dehen

North Mankato Taylor Library Board
Billy Steiner

Billy Steiner

Traffic & Safety Committee
Bill Schindle

Bill Schindle

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 19B	Department: Administration	Council Meeting Date: 1/18/11																																																				
TITLE OF ISSUE: Proclamation - Congenital Heart Defect Awareness Week																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: Requested Proclamation.																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: Motion to approve the proclamation.																																																						
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify)</td> <td colspan="3" style="text-align: center;">Proclamation</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Proclamation			_____					_____					_____					_____				
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CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

PROCLAMATION

WHEREAS, each year in the United States, more than 40,000 babies are born with congenital heart defects; and

WHEREAS, the medical community has identified congenital heart defects as the leading cause of birth defect-related deaths; and

WHEREAS, it is crucial that parents, pediatricians, and all those in the health profession have a greater awareness of the potential for congenital heart defects among newborns and children; and

WHEREAS, Congenital Heart Defect Awareness Week provides the opportunity for families and patients affected by these conditions to share their experiences and knowledge with the public, so that we all may be made more aware of how this defect affects all our lives;

NOW, THEREFORE, I, Mark Dehen, Mayor of the City of North Mankato, Minnesota, do hereby proclaim February 7-14, 2011 as

CONGENITAL HEART DEFECT AWARENESS WEEK

in the City of North Mankato, and encourage all citizens to join me in this special observance.

Dated this 18th day of January 2011.



Mark Dehen, Mayor

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF JANUARY 18, 2011

67847	Benco Electric Cooperative	electric bill-All Depts.	\$22,379.72
67848	HickoryTech	telephone & internet bill-All Depts.	\$3,629.65
67849	Navitor	business cards-Mayor	\$188.89
67850	BLLR Task Force	buy funds-Task Force	\$1,750.00
67851	CenterPoint Energy	gas bill-All Depts.	\$7,492.17
67852	Void	Void	\$0.00
67853	National Rifle Association	membership renewal-Police Dept.	\$90.00
67854	Nicollet County Sheriff's Dept.	bail money-Police Dept.	\$135.00
67855	US Secret Service	professional service-Task Force	\$1,000.00
67856	MSANI	registration fee for conference-Task Force	\$50.00
67857	Rewitzer, Melvin	cell phone & clothing allowance-Sanitation	\$979.20
67858	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
67859	ICMA Retirement Trust - 457	employee payroll deductions	\$4,933.85
67860	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$380.77
67861	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
67862	Pioneer Bank	employee payroll deductions	\$100.00
67863	Cardmember Service	charge card items-All Depts.	\$5,706.89
67864	Charter Communications	high speed data service-Pol, Fire, Contingency & P/A	\$347.97
67865	City of Mankato	water bill-Public Access	\$15.03
67866	Unicel	cell phone bill-Bookmobile	\$24.12
67867	Verizon Wireless	cell phone & internet bill-All Depts.	\$855.99
	A-1 Key City Locksmiths, Inc.	equipment parts-Park Dept.	\$8.21
	Affordable Towing of Mankato, Inc.	towing charge-Shop	\$139.59
	Alex Air Apparatus, Inc.	water backpacks-Fire Dept.	\$488.00
	Alpha Wireless Communications	repeater electric expense & parts-Bldg, Fire & Insp	\$453.67
	Ameripride Linen & Apparel Services	uniform & towel service-All Depts.	\$548.66
	Anderson Consulting	professional service-Comm Dev	\$840.00
	Apt Machining & Fabricating, Inc.	equipment parts-Park Dept.	\$75.16
	Arnold's of Mankato, Inc.	equipment parts-Park Dept.	\$2.52
	Blue Earth County	salary, laptops & telephone expense-Task Force	\$21,082.50
	Bohrer, Tom & Bohrer, John	grant for improvements Circle Inn-Sales Tax Fund	\$1,758.93
	Bolton & Menk, Inc.	engineering fees-Sales Tax Fund & 2010 Construction	\$9,433.50
	Brandt Law Office	legal services-Attorney	\$6.50
	Brandt, Inc.	clothing-Contingency	\$1,561.03
	Brennan, Jeremy	travel expenses for training-Task Force	\$315.22
	CCP Industries, Inc.	supplies-Shop	\$158.47

CLAIMS CONTINUED

Caretakers, Inc.	snow removal-Public Access	\$685.07
Cargill, Inc.	bulk ice control-Street Dept.	\$6,399.16
Carquest Auto Parts	equipment parts-Park Dept.	\$46.49
Catco Parts Service	equipment parts-Street & Park Depts.	\$183.84
CDW Government, Inc.	equipment parts-Public Access	\$520.22
Computer Technology Solutions	computer equipment-Public Access	\$907.32
Connect Business Magazine	ads-Port Authority	\$1,293.00
Corporate Graphics Commercial	printed material-Port Authority	\$475.67
Crysteel Truck Equipment	equipment parts-Park Dept.	\$232.32
Curtis 1000, Inc.-Midwest	envelopes-Mun Bldg	\$673.22
Department of Public Safety	quarterly CJDN connect charges-Police Dept.	\$270.00
Dittrich Mechanical & Fabricating	picnic table legs-Caswell Park	\$2,079.80
Edney Distributing Co., Inc.	equipment parts-Park Dept.	\$215.36
Express Services, Inc.	temporary crossing guards-Police Dept.	\$100.56
Four Seasons Truck Wash	bookmobile wash-Bookmobile	\$42.95
Free Press	ad-Port Authority	\$110.44
Free Press	subscription renewal-Admin	\$184.05
Gale Group	book-Library	\$26.39
Gopher State One-Call	equip rental utility digging notification service-Insp	\$75.80
Grainger	supplies-Sanitation	\$101.53
Hansen Sanitation	refuse pickup-Street, Park, Sanitation & Public Access	\$159.12
Hasler, Inc.	postage meter rental-Water & Sewer	\$280.25
Hendrickson, Chris	running shoes & clothing-Police Physical Fitness	\$156.00
IIMC	membership dues-Admin	\$210.00
Ingram Library Services	books-Library & Bookmobile	\$828.45
JM Promotions	supplies-Civil Defense	\$2,108.79
Jackson-Hirsh, Inc.	laminating supplies-All Depts.	\$61.58
Judd, John	supplies, equipment parts & travel-Task Force	\$266.29
Keller, J.J. & Associates, Inc.	drug testing-All Depts.	\$153.60
Kendell Doors & Hardware	replace door Wheeler warming house-Park Dept.	\$762.00
Kennedy & Kennedy Law Office	legal services-Attorney	\$8,070.54
Kennedy & Graven	professional service	\$20,500.00
LJP Enterprises	wire baling & trailer rent-Sanitation	\$780.00
LJP Waste & Recycle	transportation charges-Sanitation	\$420.00
Larkstur Engineering & Supply, Inc.	equipment parts-Park Dept.	\$33.58
League of Minnesota Cities	2011 Leadership conference registration fee-Council	\$220.00
LexisNexis	monthly information service-Task Force	\$30.00
Lloyd Management	refund water bill credit	\$122.71
Mankato Motor Company	equipment parts-Park Dept.	\$60.72
Mantronics Mailing Systems, Inc.	signature die, ink for signer & postage machine	\$848.54

CLAIMS CONTINUED

Metro Sales, Inc.	copier maintenance-Mun Bldg	\$161.00
Mid-States Organized Crime Information	membership dues-Police Dept.	\$150.00
Minnesota State Fire Chiefs Assn.	membership dues-Fire Dept.	\$465.00
Minnesota Truck & Tractor, Inc.	equipment parts-Sanitation	\$949.21
Minnesota UI Fund	unemployment benefits-Caswell, Park, Wtr, Swr & Sanit	\$3,924.70
Minnesota Valley Testing Lab	water testing-Water Dept.	\$107.50
Minnesota Waste Processing Co.	processing fees-Sanitation	\$24,860.84
MTI Distributing, Inc.	equipment parts-Mun Bldg & Park Depts.	\$554.85
Mutch Northside Hardware	supplies-All Depts.	\$683.07
New Ulm Quartzite Quarries, Inc.	sealcoating rock-Street Dept.	\$12,702.76
Newman Signs	sign materials-Street Dept.	\$104.34
North Central International	equipment parts-Street Dept.	\$482.50
Northland Securities, Inc.	continuing disclosure report-Bond Reserve	\$2,000.00
OverDrive	downloadable ebooks & audio books-Library	\$1,086.34
Paragon Printing, Mailing & Specialties	printed material-Water Dept.	\$132.62
Pet Expo Distributor	aquatic service-Library	\$50.00
Petty Cash, Steven Mork	petty cash items-All Depts.	\$197.80
Praxair	supplies-Water Dept.	\$36.51
Reno Bastian Enterprises, Inc.	items for hospitality bags-Comm Dev	\$125.00
Rice Lake Fabricating	equipment parts-Street Dept.	\$1,057.70
River Bend Business Products	copier maintenance & supplies-Police & Public Access	\$676.61
S.M.R.P.A.	membership dues-Comm Dev	\$15.00
Schwickert's	furnace repair-Public Access	\$165.00
Sign Pro	supplies-Police Dept.	\$53.69
Southern Minnesota Construction	road sand-Street Dept.	\$264.32
SPS Companies, Inc.	plumbing supplies-Park Dept.	\$264.02
Staples Advantage	supplies-All Depts.	\$125.34
State of Minnesota	inspection decals-Shop	\$66.00
Sweet Sounds	equipment parts-Task Force	\$375.80
Swenson, Jeremy	clothing-Police Uniform & Physical Fitness Allowance	\$230.14
Timm, Robert or Janet	principal & interest contract for deed-Sales Tax Fund	\$63,675.00
Tostenson, Derek	travel expenses for training-Inspections	\$255.95
Tri-County Communications	equipment parts-Street Dept.	\$75.00
US Bearings & Drives	lubricant-Shop	\$107.72
Uniforms Unlimited	clothing & supplies-Police Uniform Allowance	\$198.27

CLAIMS CONTINUED

Universal Recycling	appliance recycling-Sanitation	\$617.76
Valley National Gases	welding supplies-Shop	\$102.60
Viking Electric Supply	electrical supplies-Water Dept.	\$566.87
Wells Fargo Bank	principal & interest on bonds	\$3,511,150.62
Wells Fargo Bank	administration charges on bonds	\$4,350.00
Wenzel Auto Electric	equipment parts-Street Dept.	\$188.23
Werner Electric Supply	equipment parts & supplies-Fire, Street & Water	\$283.75
Your #1 Auto	equipment parts-Task Force	\$879.61
Total		<u>\$3,772,398.74</u>

CLAIMS CONTINUED

General	\$74,929.06
Library	\$2,872.34
Bookmobile	\$746.80
Community Development	\$1,144.47
Local Option Sales Tax	\$70,489.77
Contingency	\$1,690.02
Port Authority	\$2,223.58
Port Authority Tax Increment Project Fund	\$5,000.00
Capital Improvement Bonds of 2008	\$208,642.50
Local Option Sales Tax Bonds	\$400.00
Bond Reserve	\$2,000.00
GO Improvement Bond of 2000	\$307,200.00
GO Improvement Bond of 2001	\$63,255.00
GO Improvement Bond of 2003	\$539,200.00
GO Improvement Bond of 2004	\$81,047.50
GO Improvement Bond of 2005	\$350,326.25
GO Improvement Bond of 2006	\$191,500.00
GO Improvement Bond of 2007	\$425,678.12
GO Improvement Bond of 2008	\$211,000.00
GO Improvement Bond of 2010	\$400.00
GO Refunding Bond of 2005C	\$102,925.00
GO Refunding Bond of 2010	\$400.00
GO Port Authority Revenue Bonds of 1993A, 1994A, 1998A	\$285,035.00
Port Authority Tax Increment Bonds of 2001	\$400.00
2010 Construction	\$13,363.50
Water	\$409,154.48
Sewer	\$263,378.41
Sanitary Collection	\$117,715.43
Storm Water	\$10,068.43
Public Access	\$3,952.79
Minnesota River Valley Drug Task Force	\$26,260.29
	<hr/>
Total	<u><u>\$3,772,398.74</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF JANUARY 18, 2011

Verizon Wireless	cell phone bill-Port Authority	\$64.47
Connect Business Magazine	ads-Port Authority	\$1,293.00
Corporate Graphics Commercial	printed material-Port Authority	\$475.67
Free Press	ad-Port Authority	\$110.44
Kennedy & Kennedy	legal service-Port Authority	\$280.00
Kennedy & Graven	professional service-Port Authority TIF	\$5,000.00
Wells Fargo Bank	principal & interest-GO Port Auth Revenue Bonds	\$285,035.00
Wells Fargo Bank	administration charges-Port Auth Tax Increment	<u>\$400.00</u>
Total		<u><u>\$292,658.58</u></u>

List of Port Authority Bills in the Amount of \$292,658.58

Council Meeting of January 18, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$3,772,398.74

Council Meeting of January 18, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

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