

Pursuant to due call and notice thereof, a Council Workshop of the North Mankato City Council was held in the Council Chambers of the Municipal Building on January 18, 2011. Mayor Dehen called the meeting to order at 6 p.m. The following were present for the meeting: Mayor Dehen, Council Members Norland, Schindle, Freyberg and Steiner, Administrator Sande, Finance Director Mork, and City Clerk Gehrke.

Council Assignments and Appointments

The Council reviewed the Council assignments and appointments for 2011. Discussion was held regarding the North Mankato/Mankato Intergovernmental Cooperation Committee. Council Member Freyberg stated his intent for this committee was to brainstorm for new creative ways for the two cities to work together and to bring Councilors together without staff. Council Member Steiner stated he believes it is important to have the City Manager and City Administrator involved in these meetings. It was noted the Mayor would be responsible for the meeting minutes. The 2011 Council Assignments and Appointments were referred to the Council meeting for action.

2011 Budget

The 2011 Budget books were distributed to the Council. Administrator Sande reported all budget items have been included in the budget books and requested any questions be directed to the Finance Director or City Administrator.

Police Contract

Administrator Sande presented the Memorandum of Understanding for the 2011 Collective Bargaining Agreement for the Patrol Officers. He reported the Agreement calls for no increase in wages with the proviso there will be no Patrol Officer layoffs in 2011. The other changes to the Agreement included accumulated compensatory time from a maximum of 100 hours to 120 hours and a wording change for callbacks. The Police Chief has reviewed and the Union Steward has agreed to the Memorandum of Understanding. This item was referred to the Council meeting for action. Council Member Norland thanked the Patrol Officers for their consideration of the Agreement.

Soccer Complex

Administrator Sande presented a site plan of the North Mankato Soccer Complex reporting that I & S Engineers have been working with staff and the Soccer Association on the layout of the soccer fields. The site plan presented is in the process of being revised to eliminate the smaller fields and maximize regulation size fields for use in tournament play. The Soccer Association plans for one premier field that would be lighted at this complex for championship games. The proposed plan calls for site improvements for the soccer complex to occur in 2011 and 2012. Discussion was held on the access to and location of the parking lot.

Grant from Alliance Pipeline

Administrator Sande presented notification of a grant received in the amount of \$5,000 from Alliance Pipeline for radio equipment for the Fire Department. A thank-you will be sent to Alliance Pipeline for this grant.

Kato Klassie Bike Ride

Administrator Sande reported a request has been received for closure of Judson Bottom Road for the Kato Klassic Bike Ride the cycling group is planning for 9-11 a.m. on October 9, 2011. This request was brought before the Nicollet County Commissioners at the Liaison Committee meeting of January 10, 2011 for their approval for the closure of their portion of Judson Bottom Road. The

Council requested notification to residents along Judson Bottom Road and the necessary coordination of law enforcement officials in North Mankato and Nicollet County.

Other Business

Council Member Norland asked about the City Code regarding the handling of cats and dogs that are picked up in North Mankato. Administrator Sande reported the Police Chief will present the 2010 Police Report at an upcoming Council meeting. The report will address the number of animals picked up and the cost for the handling of the animals. The Administrator reported the City's experience has been quite good and most of the animals are claimed. An article will be placed in the upcoming *City News & Views* regarding the City Code regarding cats and dogs.

There being no further business, the Council workshop was adjourned at 6:44 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on January 18, 2011. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Norland, Schindle, Freyberg and Steiner, City Administrator Sande, City Clerk Gehrke, Finance Director Mork, Engineer Malm, Attorney Kennedy and Planner Fischer.

Approval of Minutes

Council Member Schindle moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of January 3, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Correspondence – none.

Open the Meeting to the Public for the First Time**Chris Corley, Historic Parks Committee Report**

Chris Corley, Member of the Historic Parks Subcommittee, appeared before the Council and presented the Historic Parks Committee Report. He gave a park recommendations overview which included: Presentation and interpretation of local history, identity, and sense of place; Creation of a park culture that links Belgrade Business District, Lower North Mankato Neighborhoods and the parks into a coherent whole; biodiversity and urban reforestation; sustainability; re-establishment of native species; minimization of maintenance that utilizes fossil fuels; the integration of historic and green initiatives into the existing fabric of the parks while retaining their operable characteristics. The thematic recommendations include: Establish green infrastructure; establish, develop, and maintain brand identity of parks; and link parks to Belgrade Business District, neighborhoods and trails. The Historic Parks Subcommittee is recommending a craftsmen-style, year-round pavilion built to replace Shelter 3 at Spring Lake Park and making Spring Lake the focal point of Spring Lake Park. They are also recommending the focus in Wheeler Park to be heritage, community and recognition of veterans. He reported the sub-committee believes a brand identity for North Mankato parks could be fostered through the development of a unified architectural style. They are also recommending linking the trails in the parks to the Belgrade historic business district. Council Member Norland recognized the Park & Green Spaces members in attendance and thanked them for their work.

Res. No. 07-11 Accepting Historic Parks Plan

Council Member Norland moved, seconded by Council Member Freyberg, to adopt Resolution No. 07-11 Accepting the Historic Parks Plan and placing it on file for possible inclusion in the Capital Improvement Plan. Vote on the Resolution: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Kim Spears, 916 South Avenue

Kim Spears, 916 South Avenue, appeared before the Council and voiced his opposition to the Tax Increment Financing District IDD 1-20 for Ziegler.

Nicollet County Board Actions

Administrator Sande reported the Nicollet County Board has approved the transfer of the real estate and the deeds have been recorded for the T.H. 14/CSAH 41 Interchange Project.

Staff Reports**City Planner****Minutes of January 13, 2011 Planning Commission Meeting**

The Council accepted the minutes of the January 13, 2011 Planning Commission meeting.

Industrial Development District IDD No. 1 Modification

Planner Fischer reported it is necessary to modify Industrial Development District No. 1 by adding those portions of Northport Industrial Park annexed and developed since the last modification in 1999. He presented the report for the proposed Modification of IDD No. 1 and the resolution adopted by the Planning Commission recommending approval of the Plan.

2010 End-of-Year Planning and Zoning Report

Planner Fischer presented the End-of-Year Planning and Zoning Report for 2010. The report summarized the actions taken on variances, conditional use permits, platting/replatting and zoning during the calendar year. Three variance requests were received with two requests approved and one denied in 2010; three conditional use permits were requested and granted in 2010 (one request was to amend a previously granted CUP in 1998); there were no zoning requests made in 2010; and there were five platting requests received in 2010. Four of the platting requests were approved to rearrange lot lines within existing subdivisions.

Building Permit Summary Report for 2010

Planner Fischer presented the Building Permit Summary Report for 2010 reporting a total of 2,190 building permits were issued have a dollar value of \$24,362,769. He reported a record year of 2,073 permits issued for residential remodels due to hail damage in June 2010.

Set Public Hearing for 7 p.m. on Monday, February 7, 2011 – Outdoor Recreation, Regional Park and Park Legacy Grant Program Application

Planner Fischer reported the City is proposing to re-submit a grant application to the Department of Natural Resources under their Outdoor Recreation, Regional Park and Park Legacy Grant Programs. The 2011 application is for the development of the previously adopted Benson Park Master Plan. The City's matching funds would be from the Sales Tax Fund. **Council Member Steiner moved, seconded by Council Member Norland, to set a public hearing for 7 p.m. on Monday, February 7, 2011 for submission of the Outdoor Recreation, Regional Park and Park Legacy Grant Program application. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

City Administrator**Res. No. 08-11 Proposal to Modify Industrial Development District No. 1 and Establish Tax Increment Financing District IDD No. 1-20 and Calling for Consultation with Other Affected Jurisdictions and Setting Public Hearing for 7 p.m. on Monday, February 7, 2011**

Administrator Sande presented Resolution No. 08-11 on the proposal to Modify Industrial Development District No. 1 and Establish Tax Increment Financing District No. 1-20 and calling for consultation with other affected jurisdictions and setting a public hearing for 7 p.m. on Monday, February 7, 2011. He reported the modification to IDD No. 1 will include the industrial park property acquired since the last modification in 1999 and Tax Increment Financing District No. 1-20 is for the Ziegler Caterpillar project which was authorized under special legislation during the 2010 Legislative Session. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 08-11 Proposal to Modify Industrial Development District No. 1 and Establish**

Tax Increment Financing District IDD No. 1-20 and Calling for Consultation with Other Affected Jurisdictions and Setting a Public Hearing for 7 p.m. on Monday, February 7, 2011. Vote on the Resolution: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Ord. No. 34, Fourth Series, Amending Code of Ordinances

Administrator Sande presented Ord. No. 34, Fourth Series, Amending the Code of Ordinances, and reported the public hearing on the Ordinance was held on January 3, 2011. The City Planner has supplied background information regarding a statutory authority for a 180-day limit on building permits for exterior work. He reported projects not completed within 180 days generally draw ongoing complaints from neighbors. This is the reason staff is recommending the implementation of the 180-day time limit with the option to grant an extension of up to 60 days for projects which can demonstrate hardship. Council Member Schindle requested new home construction be granted a 365-day limit for completion of exterior work. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Ord. No. 34, Fourth Series, Amending Code of Ordinances with the one change that new home construction be granted a 365-day limit on building permits. Vote on the Ordinance: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Accept Bids for 2011 Material and Equipment Rental Rates from Bid Opening of January 3, 2011

Administrator Sande presented a tabulation of bids taken on January 3, 2011 for Material and Equipment Rental Rates and reported the bids would be kept on file for reference when ordering material and renting equipment. Bids for material were received from New Ulm Quartzite Quarries, Inc., Southern Minnesota Construction Co., Inc., M. R. Paving & Excavating, Inc., Flint Hills Resources, LP, W.W. Blacktopping, Inc., Holtmeier Construction, Inc., Morsching Masonry, LLC, and Met-Con Companies Construction Services. Bids for equipment were received from Southern Minnesota Construction Co., Inc., W.W. Blacktopping, Inc., Holtmeier Construction, Inc., Leon's Custom Backhoe, Hoehn Drainage & Excavating, LLC, and Morsching Masonry, LLC. **Council Member Schindle moved, seconded by Council Member Norland, to accept all bids for the 2011 Material and Equipment Rental Rates and place them on file. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

2011 Police Union Contract

Administrator Sande reported an agreement with the police union has been reached for the 2011 contract. He presented a Memorandum of Understanding outlining the proposed changes in the contract which provides for no salary increase in 2011 and states there will be no reduction in the police force during calendar year 2011. There are also three wording changes in the contract. The first increases the maximum accumulation of compensatory time to 120 hours from 100 hours, the second clarifies application of callbacks and the third codifies the current policy on vacation scheduling with all other provisions of the contract unchanged. **Council Member Norland moved, seconded by Council Member Steiner, to approve the 2011 Police Union Contract. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Xcel Energy Rate Change

Administrator Sande presented a rate change proposal from Xcel Energy to be held before the Minnesota Public Utilities Commission. He reported Xcel is required to make notice under our Franchise Agreement of rate changes and requires notification to Xcel customers. The rate changes are

effective January 2, 2011 with an additional rate change effective January 1, 2012 for a total increase of 7.43 percent.

Schools and Conferences

Council Member Steiner moved, seconded by Council Member Norland, to approve actual and necessary expenses for the following schools and conferences:

1. Regional State Fire School, North Mankato, March 5-6, for 35 Firefighters.
2. Minnesota State Fire Department Association Conference and School, Detroit Lakes, June 2-5, for 6 Firefighters and 1 Relief Association Officer.
3. Minnesota Fire Chiefs Conference and School, St. Cloud, October 19-22, for 3 Fire Officers.
4. MN Public Safety Interoperable Communications Conference, St. Cloud, January 24-26, for Emergency Management Director.
5. Basic Financial Investigation Techniques, Mankato, April 27-28, for Police Lieutenant and Police Detective.
6. Pursuit Driving Refresher, North Mankato, April 16 for one Patrol Officer and May 17 for two Patrol Officers.
7. 16th Annual Tactical Training Conference, St. Cloud, April 17-19 for three Patrol Officers.
8. 2011 Leadership Conference for Experienced Officials, Mankato, January 28-29, for one Council Member.
9. MRWA Annual Conference, St. Cloud, March 1-3, for Water Superintendent and one Water Serviceman.
10. Seal-Coat Operations Workshop, Mankato, March 22, for Street Superintendent.
11. Work-Zone Traffic Control Seminar, Mankato, February 2, for Street Superintendent.

Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

City Clerk

Res. No. 09-11 Waiving Waiting Period for Exemption from Lawful Gambling License for Mankato Area Girls Fastpitch Association

Clerk Gehrke presented an application for exemption from lawful gambling for the Mankato Area Girls Fastpitch Association to conduct raffles on June 18, 2011 at Caswell Park, 1875 Howard Drive. **Council Member Schindle moved, seconded by Council Member Steiner, to adopt Resolution No. 09-11 Waiving Waiting Period for Exemption from Lawful Gambling License for Mankato Area Girls Fastpitch Association to conduct raffles on June 18, 2011 at Caswell Park, 1875 Howard Drive. Vote on the Resolution: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Large Group Permit for Pepsi Cola Company Party, Spring Lake Park, June 12, 2011 from noon to 7 p.m.

Clerk Gehrke presented a request from Pepsi Cola for a large group permit to hold their company party in Spring Lake Park from noon to 7 p.m. on Sunday, June 12, 2011. **Council Member Norland moved, seconded by Council Member Schindle, to approve the large group permit for the Pepsi Cola Company Party to be held in Spring Lake Park from noon to 7 p.m. on Sunday, June 12, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Parade Permit for MSU/Scheels 5K Run and Easter Egg Hunt, April 23, 2011 from 9 a.m. to 11 a.m.

Clerk Gehrke presented an application for a parade permit for MSU/Scheels 5K Run and Easter Egg Hunt from 9 a.m. to 11 a.m. on Saturday, April 23, 2011. The North Mankato Police Chief has approved this application. **Council Member Schindle moved, seconded by Council Member Norland, to approve the parade permit for the MSU/Scheels 5K Run and Easter Egg Hunt from 9 a.m. to 11 a.m. on Saturday, April 23, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Large Group Permit for MSU/Scheels 5K Run and Easter Egg Hunt, Benson Park, April 23, 2011 from 7:30 a.m. to 3 p.m.

Clerk Gehrke presented a request from MSU/Scheels for a large group permit to hold their 5K Run and Easter Egg Hunt in Benson Park from 7:30 a.m. to 3 p.m. on Saturday, April 23, 2011. **Council Member Norland moved, seconded by Council Member Steiner, to approve the large group permit for the MSU/Scheels 5K Run and Easter Egg Hunt to be held in Benson Park from 7:30 a.m. to 3 p.m. on Saturday, April 23, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Large Group Permit for Grace Lutheran Church Picnic, Wheeler Park, June 19, 2011 from 8 a.m. to 5 p.m.

Clerk Gehrke presented a request from Grace Lutheran Church for a large group permit to hold their church picnic in Wheeler Park from 8 a.m. to 5 p.m. on Sunday, June 19, 2011. **Council Member Norland moved, seconded by Council Member Steiner to approve the large group permit for the Grace Lutheran Church Picnic to be held in Wheeler Park from 8 a.m. to 5 p.m. on Sunday, June 19, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Parade Permit for Golden Heart 5K Fun Run, May 14, 2011 from 8 a.m. to 1 p.m.

Clerk Gehrke presented an application for a parade permit for the Golden Heart 5K Fun Run to be held from 8 a.m. to 1 p.m. on Saturday, May 14, 2011. The North Mankato Police Chief has approved this application. **Council Member Steiner moved, seconded by Council Member Norland, to approve the parade permit for the Golden Heart 5K Fun Run from 8 a.m. to 1 p.m. on Saturday, May 14, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Large Group Permit for Golden Heart 5K Fun Run, Benson Park, May 14, 2011 from 7 a.m. to 1 p.m.

Clerk Gehrke presented a request from Golden Heart for a large group permit to hold their 5K Fun Run in Benson Park from 7 a.m. to 1 p.m. on Saturday, May 14, 2011. **Council Member Norland moved, seconded by Council Member Steiner, to approve the large group permit for the Golden Heart 5K Fun Run to be held in Benson Park from 7 a.m. to 1 p.m. on Saturday, May 14, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Parking Request for Beans Plus Events, January 28, 2011 and February 8, 2011

Clerk Gehrke presented a request from Beans Plus for parking on the west side of Rolling Green Lane to Timm Road and the north side of Carlson Drive from Rolling Green Lane to Lookout Drive for basketball events to be held on January 28, 2011 and February 8, 2011. **Council Member**

Steiner moved, seconded by Council Member Norland to authorize parking on the west side of Rolling Green Lane to Timm Road and the north side of Carlson Drive from Rolling Green Lane to Lookout Drive for the Beans Plus basketball events on January 28, 2011 and February 8, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Finance Director

Res. No. 10-11 Authorizing the City of North Mankato to Act as the Fiscal Agent for the Minnesota River Valley Drug Task Force

Finance Director Mork presented a resolution authorizing the City of North Mankato to act as fiscal agent for the Minnesota River Valley Drug Task Force. This a joint venture with Blue Earth County, Martin County, Nicollet County, Watonwan County, the City of Mankato, the City of Madelia, the City of North Mankato, the City of St. James and the City of St. Peter. The Minnesota River Valley Drug Task Force investigates and prosecutes drug cases in the member jurisdictions. He reported this will be the 15th year the City has acted in this capacity. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 10-11 Authorizing the City of North Mankato to Act as the Fiscal Agent for the Minnesota River Valley Drug Task Force. Vote on the Resolution: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Finance Director Mork reported the City of North Mankato is also the fiscal agent for the Tactical Response Team (TRT) which is a joint venture with Blue Earth County, Nicollet County, LeSueur County, the City of Mankato, the City of North Mankato and the City of St. Peter. The TRT responds to high-risk law enforcement events within the member jurisdictions.

Community Room Usage Report

Finance Director Mork presented the Community Room Usage Report for 2010. The total number of groups that used the community rooms in the Municipal Building, Police Annex and Fire Station No. 2 in 2010 was 596 compared to 758 in 2009. Library programs, community meetings and Nicollet County groups usage accounted for a reduction of 199, which is the majority of the decrease. The reduction in library usage (50) corresponds to the opening of the new addition to the library which contains a meeting room. He also reported that reservations are now limited to one per day which eliminates problems with overlapping events and custodial issues. The community rooms average over 16 meetings per month in each room. The Finance Director reported reservations for residents and non-profit organizations to use the community rooms may be scheduled for 2011 at the Municipal Building. No regularly scheduled events may be booked for the rooms with the exception of the Kato Community Club which is held Tuesday afternoons at Fire Station No. 2 and North Mankato Civic & Commerce which is held at 7:30 a.m. on the first Wednesday of each month in the Police Annex Community Room. The cost for the Police Annex and Fire Station No. 2 community rooms is \$60 and the Municipal Building community room is free. Mayor Dehen reported that he addressed the Kato Community Club on Tuesday, January 18, 2011 and they thanked him for the use of the room at Fire Station No. 2.

Report from Council Members

Council Member Norland

Council Member Norland reported she attended a Region 9 meeting on Wednesday, January 12, 2011. Region 9 has a wide-array of programs including services for the elderly and caregiver operations and transportation services to smaller communities.

Council Member Norland attended a Turf Management Workshop at Gustavus Adolphus College and will pass the information on to the City Administrator for the Park Department.

Council Member Steiner

Council Member Steiner presented the 2010 report for the North Mankato Taylor Library reporting an increase in circulation from 190,000 in 2009 to 218,379 in 2010. He also reported the circulation for e-books has doubled over the last year. The Council requested an article be placed in the *City News & Views* that e-books from the North Mankato Taylor Library can be downloaded on all models except Kindles.

Report from Mayor**Res. No. 11-11 Approving City Council Assignments**

Mayor Dehen presented Resolution No. 11-11 Approving City Council Committee Assignments. The City Council Committee assignments for 2011 are as follows:

Mayor Mark Dehen:	Nicollet County/North Mankato Liaison Committee Port Authority Commission Personnel Committee Intergovernmental Cooperation Committee – Mankato Cities/Colleges/Universities Advisory Council Coalition of Greater Minnesota Cities North Mankato Fire Relief Association Highway 14 Partnership
Council Member Bill Schindle:	Nicollet County/North Mankato Liaison Committee Personnel Committee Planning Commission Liaison All Seasons Arena Board Community Center Task Force Traffic and Safety Committee
Council Member Billy Steiner:	Acting Mayor North Mankato Taylor Library Board Port Authority Commission Intergovernmental Youth Assets Envision 2020
Council Member Diane Norland:	Region Nine Development Commission Mankato Area Community Services Council Envision 2020 Park and Green Spaces Committee Chair
Council Member Bob Freyberg:	Region Nine Development Commission (Alternate) Intergovernmental Cooperation Committee - Mankato Nicollet County Recycling Task Force

Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 11-11 Approving City Council Committee Assignments. Vote on the Resolution: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

Proclamation for Congenital Heart Defect Awareness Week, February 7-14, 2011

Mayor Dehen read the proclamation naming February 7-14, 2011 as Congenital Heart Defect Awareness Week in North Mankato. **Council Member Freyberg moved, seconded by Council Member Steiner to approve the Proclamation for Congenital Heart Defect Awareness Week, February 7-14, 2011. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.**

Certificate of Recognition

The Mayor read the Certificate of Recognition that he presented to Ann Schorn on the occasion of her 100th birthday.

Open the Meeting to the Public for the Second Time

Kim Spears, 916 South Avenue

Kim Spears, 916 South Avenue, appeared before the Council for the second time asking for clarification about the number of jobs Ziegler is required to create under TIF District IDD 1-20. Administrator Sande reported Ziegler would create five jobs in the first two years and a total of 12 jobs over five years. He also requested a copy of the building permit code change.

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council and stated his opposition to tax increment financing for Ziegler.

Bills and Appropriations

Council Member Norland moved, seconded by Council Member Steiner, to approve all bills and appropriations in the amount of \$3,772,398.74. Vote on the motion: Norland, Schindle, Freyberg, Steiner and Dehen, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 8:23 p.m.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 6A	Department: Admin.	Council Meeting Date: 2/7/11																											
TITLE OF ISSUE: Correspondence - Thank-You from the Miracle League of North Mankato Board - Snow Softball Tournament																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a memo and thank-you letter regarding the Snow Softball Tournament organized by the Miracle League that was held on January 15, 2011.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Information only. No action necessary.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <div style="margin-top: 10px;"> Other (specify) _____ <div style="display: inline-block; width: 150px; border-bottom: 1px solid black; margin-left: 10px;"></div> Memo and thank-you letter. </div> <div style="border-bottom: 1px solid black; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; margin-top: 5px;"></div> <div style="border-bottom: 1px solid black; margin-top: 5px;"></div>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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M E M O R A N D U M

TO: Mayor and City Council

FROM: Lynette Peterson, Deputy City Clerk

DATE: January 20, 2011

SUBJECT: Snow Softball Tournament, Caswell Park, January 15, 2011

Attached is a thank-you letter from the Miracle League for the Snow Softball Tournament they hosted at Caswell Park on January 15, 2011. A total of 10 teams participated in the tournament. They raised about \$2,500 for the Miracle League by hosting this tournament.

- City of North Mankato -

THANK YOU FOR YOUR SUPPORT.

BECAUSE OF YOU, WE ARE ABLE TO
CREATE OPPORTUNITIES AND FULFILL DREAMS.

Thank you for allowing
us to use Caswell
Park for our Snow
Softball tournament,
and for plowing the parking lots.



We feel the event was
a huge success for
its first year.

thanks again!

Sarah Janovsky &
the Miracle League of
North Mankato Board

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 7A & B	Department: Admin.	Council Meeting Date: 2/7/11																												
TITLE OF ISSUE: Public Hearing - Modification of Industrial Development District No. 1 and Establishment of Tax Increment Financing District IDD No. 1-20 Plan (Ziegler Caterpillar Project)																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: This is the final public hearing on the modification of Industrial Development District No. 1 and the establishment of Tax Increment Financing District IDD 1-20 which is the Ziegler Caterpillar Project. This matter was considered and approved by the Port Authority Commission at their meeting of January 25, 2011 and they are recommending it to you for passage. As previously noted, this is a \$9 million project slated for construction in the spring of 2011. Ziegler is estimating job creation of five permanent positions during the first two years and a total of 12 positions during the first five years. A number of construction jobs will be created during the construction of the project. We are recommending adoption of both resolutions enabling the project to move forward to the construction phase.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adoption of Resolution Modifying Industrial Development District No. 1 and Adopting a Development Program for Said Industrial Development District and Adoption of Resolution Approving Tax Increment Financing District IDD No. 1-20																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ <u>Two Resolutions.</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.
County of Blue Earth

James P. Santori, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as *The Free Press and The Land*, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed _____ Notice _____

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for 1 successive weeks; it was first published on Friday, the 28 day of January, 2011, and was thereafter printed and published on every Friday to and including Friday, the 28 day of January, 2011; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice.

abcdefghijklmnopqrstuvwxyz

By: _____

Publisher

Subscribed and sworn to before me on this 28 day of January, 2011.

Notary Public

January 28, 2011
NOTICE OF PUBLIC HEARING
CITY OF NORTH MANKATO
COUNTY OF NICOLLET
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of North Mankato, Minnesota, will hold a public hearing on Monday, February 7, 2011, at a meeting of the Council beginning at approximately 7:00 p.m. at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, relating to the proposal of the North Mankato Port Authority Commission to modify Industrial Development District No. 1 and adopt a development district plan relating thereto, and establish Tax Increment Financing District IDD No. 1-20, within Industrial Development District No. 1 and adopt a tax increment financing plan relating thereto, all pursuant to Minnesota Statutes, Chapter 469.

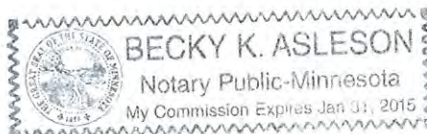
A map showing the proposed boundaries of Industrial Development District No. 1 and Tax Increment Financing District IDD No. 1-20 is attached. A copy of the documentation proposed to be considered at the hearing will be on file and available for public inspection at the office of the City Administrator at the Municipal Building.

Any person with residence in the City of North Mankato, or the owner of taxable property in the City, may file a written complaint with the City if the City fails to comply with M.S. § 116 J.993 to 116J.995 (the Business Subsidy Act). No action may be filed against the City for the failure to comply unless a written complaint is filed.

All interested persons may appear at the public hearing and present their views orally or in writing.
Dated this 28th day of January 2011.

BY ORDER OF THE NORTH MANKATO CITY COUNCIL

BY: /s/ Wendell Sande
Wendell Sande
City Administrator



NOTICE OF PUBLIC HEARING

CITY OF NORTH MANKATO COUNTY OF NICOLLET STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council (the "Council") of the City of North Mankato, Minnesota, will hold a public hearing on Monday, February 7, 2011, at a meeting of the Council beginning at approximately 7:00 p.m. at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, relating to the proposal of the North Mankato Port Authority Commission to modify Industrial Development District No. 1 and adopt a development district plan relating thereto, and establish Tax Increment Financing District IDD No. 1-20, within Industrial Development District No. 1 and adopt a tax increment financing plan relating thereto, all pursuant to Minnesota Statutes, Chapter 469.

A map showing the proposed boundaries of Industrial Development District No. 1 and Tax Increment Financing District IDD No. 1-20 is attached. A copy of the documentation proposed to be considered at the hearing will be on file and available for public inspection at the office of the City Administrator at the Municipal Building.

Any person with residence in the City of North Mankato, or the owner of taxable property in the City, may file a written complaint with the City if the City fails to comply with M.S. § 116 J.993 to 116J.995 (the Business Subsidy Act). No action may be filed against the City for the failure to comply unless a written complaint is filed.

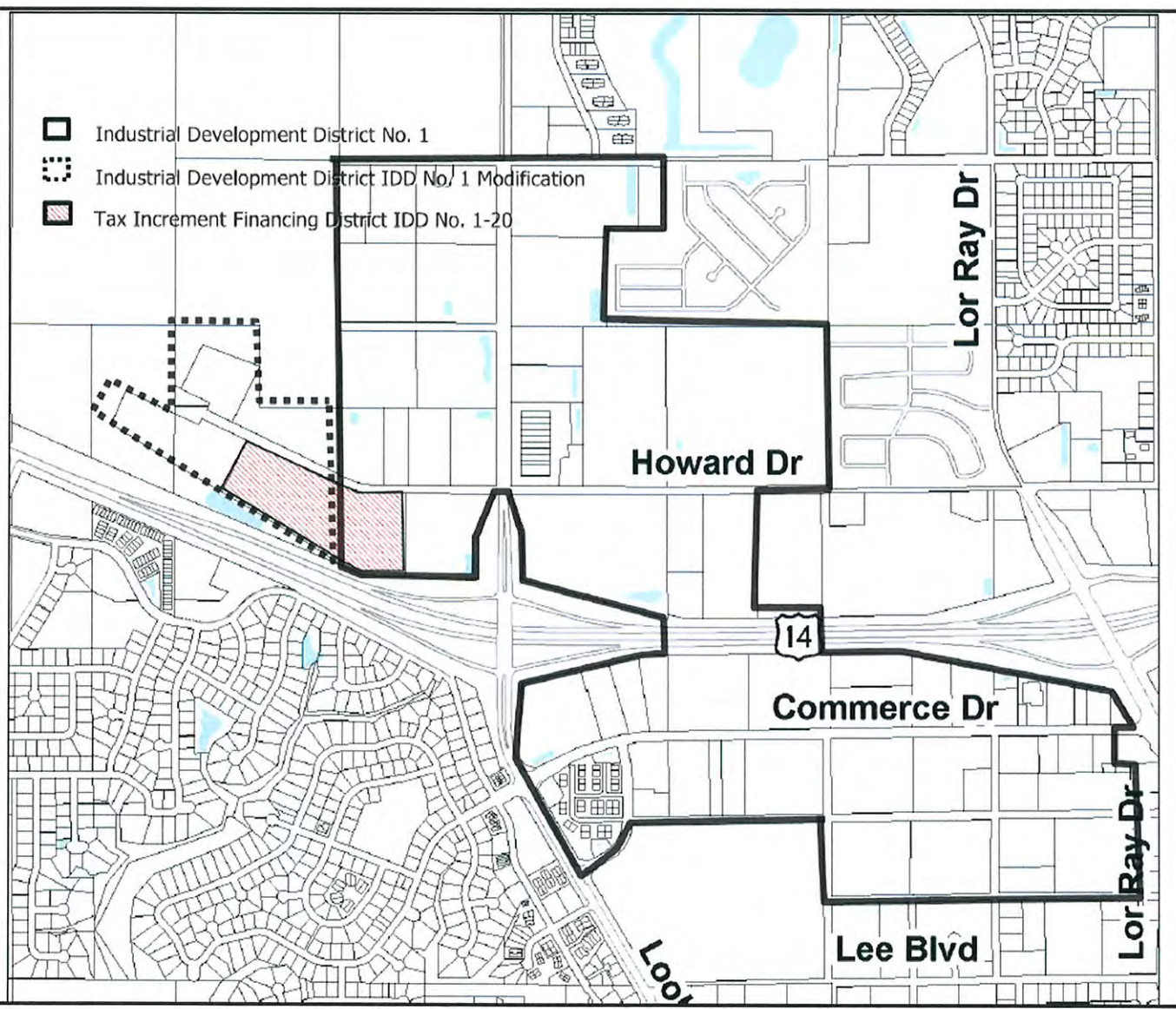
All interested persons may appear at the public hearing and present their views orally or in writing.

Dated this 28th day of January 2011.

BY ORDER OF THE NORTH MANKATO CITY COUNCIL

BY: */s/Wendell Sande*
Wendell Sande
City Administrator

-  Industrial Development District No. 1
-  Industrial Development District IDD No. 1 Modification
-  Tax Increment Financing District IDD No. 1-20



**INDUSTRIAL DEVELOPMENT DISTRICT NO. 1
AND
TAX INCREMENT FINANCING DISTRICT IDD NO. 1-20
NORTH MANKATO MINNESOTA
FEBRUARY 7, 2011**

**RESOLUTION OF THE NORTH MANKATO CITY COUNCIL
MODIFYING INDUSTRIAL DEVELOPMENT DISTRICT NO. 1 AND
ADOPTING A DEVELOPMENT PROGRAM FOR SAID INDUSTRIAL DEVELOPMENT DISTRICT**

WHEREAS, the North Mankato Port Authority Commission has determined to undertake a modification to Industrial Development District No. 1 and has applied to the City Council of North Mankato to approve said modification; and

WHEREAS, the City of North Mankato (herein called the City) has reviewed the report entitled "Modification of Industrial Development District No. 1, dated January 18, 2011" (herein called the Plan), which sets forth a development program for Industrial Development District No. 1; and

WHEREAS, it is desirable and in the public interest that the City modify Industrial Development District No. 1 and adopt a development program pursuant to Minnesota Statutes, Sections 469.048 to 469.068, encompassing the area which is more particularly described in the Plan (which area is herein called Industrial Development District No. 1); and

WHEREAS, the Board of Commissioners of Nicollet County, Minnesota has been notified of the public hearing for the review of the Plan; and

WHEREAS, the School Board of Independent School District No. 77 has been notified of the public hearing for the review of the Plan; and

WHEREAS, the City's Planning Commission has been consulted with concerning the modification of Industrial Development District No. 1; and

WHEREAS, The North Mankato Port Authority Commission has conducted a public hearing on January 11, 2011, concerning the modification of Industrial Development District No. 1 and recommended approval by the City Council; and

WHEREAS, the City Council has received and considered the comments of the Nicollet County Board, the School Board of Independent School District No. 77, the City's Planning Commission and the Port Authority Commission with regard to the contents of the Plan; and

WHEREAS, the City Council on February 7, 2011, after having published a notice of public hearing in the official newspaper of the City, conducted a public hearing on the Plan and received public comments on the same; now, therefore,

THE CITY OF NORTH MANKATO RESOLVES:

Sec. 1. That it is hereby found and determined that there is a need for the activities in Industrial Development District No. 1.

Sec. 2. That it is hereby found and determined that Industrial Development District No. consists of "marginal property" which suffers from at least one of the following conditions:

- A. Faulty planning causing deterioration, disuse or economic dislocation.
- B. The subdividing and sale of lots too small and irregular for good use and development.
- C. Lots laid out ignoring their physical characteristics and surrounding conditions.

- D. Inadequate streets, open spaces, and utilities.
- E. Areas that may flood.
- F. Lower values, damaged investments, and social and economic upsets reducing taxpaying capacity making tax receipts too low for the public services rendered.
- G. Improper use of area, resulting in stagnant or unproductive land that could otherwise contribute to the public health, safety and welfare.
- H. Lower population and some improper use of areas, causing more decline, and requiring more public money for new public facilities and public services elsewhere.
- I. Property valuation too low to establish a local improvements district to construct and install streets, walks, sewers, water and other utilities.
- J. Land within an industrial area not used for industry but needed for industrial development of the area.
- K. State-acquired tax forfeited land.

Sec. 3. That it is hereby found and determined that the development program set forth in the Plan will carry out the objectives of Industrial Development District No. 1 by assisting economic development and redevelopment, retaining jobs and creating new job opportunities, providing additional housing opportunities and enhancing the tax base.

Sec. 4. That the development program as set forth in the Plan having been duly reviewed and considered, is hereby approved and the area described therein is hereby designated as Industrial Development District No. 1 pursuant to Sections 458.191 of Minnesota Statutes.

Sec. 5. That the City Council hereby designates the Executive Director of the Port Authority as the responsible officer to act as administrator of Industrial Development District No. 1.

Sec. 6. That the City hereby states that the environmental controls to be applied in connection with the execution of the development program shall consist of the applicable ordinances of this City, and the applicable provisions of Minnesota Statutes.

The foregoing resolution was offered at a regular meeting of the City Council held on February 7, 2011, by Council Member _____ who moved its adoption, was seconded by Council Member _____ and adopted by the following vote:

AYES:

NAYS:

Whereupon the above resolution was duly adopted.

Attest:

Mark D. Dehen, Mayor

Nancy Gehrke, City Clerk

RESOLUTION #_____ - 2011

**RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF NORTH MANKATO APPROVING TAX INCREMENT
FINANCING DISTRICT IDD NO. 1-20**

WHEREAS, the City Council of North Mankato (herein called the City) has held a public hearing to receive input regarding the establishment of Tax Increment Financing District IDD No. 1-20 (herein called the District) as provided in a report, dated January 18, 2011 (herein called the Plan); and

WHEREAS, the City has previously approved a plan for Industrial Development District No. 1 pursuant to Minnesota Statutes, Sections 469.048 to 469.068; thereby creating a Project within the meaning of Minnesota Statutes, Section 469.174, Subdivision 8, which encompasses the District; and

WHEREAS, the Plan sets forth the estimate of the fiscal and economic impact of tax increment financing on the tax capacities of all taxing jurisdictions in which the District is located; and

WHEREAS, the Board of Nicollet County, Minnesota, has been notified of the public hearing for review of the Plan and has reviewed and approved the establishment of the District; and

WHEREAS, the School Board of Independent School District No. 77 has been notified of the public hearing for review of the Plan; and

WHEREAS, the City has received and considered the comments of the Nicollet County Board and the School Board of the Independent School District No. 77 with regard to the contents of the Plan; and

WHEREAS, the North Mankato Port Authority Commission has conducted a public hearing on January 11, 2011 and recommended approval of the District to the City Council; and

WHEREAS, the City on February 7, 2011, after having published a notice of public hearing in the official newspaper of the city, conducted a public hearing on the Plan and received public comments on the same;

NOW THEREFORE, BE IT RESOLVED, by the North Mankato City Council:

Sec. 1. That it is hereby found and determined that there is a need for the Project activities in the District.

Sec. 2. That it is hereby found and determined that the Project activities set forth in the Plan will establish, for the City of North Mankato, the opportunity to promote economic development of vacant, unused and underused land and that this development will create jobs and enhance the local tax base.

Sec. 3. That it is hereby found and determined that the tax increment financing plan as set forth in the Plan having been duly reviewed and considered is hereby approved and adopted, and the areas described in Exhibit A hereto are hereby affirmed and designated as an Economic Development District and pursuant to Minnesota Statutes, Section 469.174, Subdivision 12.

Sec. 4. That the proposed development, in the opinion of the City: (i) the proposed development or redevelopment would not reasonably be expected to occur solely through private investment within the reasonably foreseeable future; and (ii) the increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of the District permitted by the Plan.

Sec. 5. That the tax increment financing plan will afford maximum opportunity, consistent with sound needs of the City as a whole, for the development of the Project by private enterprise.

Sec. 6. That it is hereby found and determined that the tax increment financing plan set forth in the Plan conforms to the general plan for the development of the City as a whole.

Sec. 7. That the reasons and supporting facts for findings 3, 4, 5 and 6 as set forth on pages 3, 4 and 5 of the Plan are by this reference confirmed and adopted.

Sec. 8. The City finds and determines that the tax increment financing plan set forth in the Plan conforms to the general plan for the development of the City as a whole.

Sec. 9. The City finds and determines that the provisions of Minnesota Statutes 116J.993 to 116J.985 the Business Subsidy Act do apply to this development and will require an agreement with the recipient of the subsidy.

Sec. 10. The City Clerk shall request the Auditor of Nicollet County to certify the original tax capacity and original local tax rate of the District approved by this resolution.

Sec. 11. That the City Clerk is hereby directed to file a copy of this resolution and a copy of the Plan with the Minnesota Department of Revenue and Office of the State Auditor.

Sec. 12. That the City hereby states its intention to use all of the captured tax capacity for purposes of tax increment financing as per the conditions set forth in the Plan.

The foregoing resolution was offered at a regular meeting of the City Council held on February 7, 2011, by Council Member _____ who moved its adoption, was seconded by Council Member _____ and adopted by the following vote:

AYES:

NAYS:

Whereupon the above resolution was duly adopted.

Attest:

Mark D. Dehen, Mayor

Nancy Gehrke, City Clerk

EXHIBIT "A"

TO

CITY COUNCIL RESOLUTION #_____ - 2011

The following parcel comprises the property in the Tax Increment Financing District IDD No. 1-20:
Parcel Number 18-173-0010.

Legal description: Lot 1, Block 1, Northport Subdivision No. 10.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 8A	Department: Admin.	Council Meeting Date: 2/7/11																												
TITLE OF ISSUE: Public Hearing - Consider Submission of Outdoor Recreation, Regional Park and Park Legacy Grant Program Application																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: This is a public hearing to consider the submission of Outdoor Recreation, Regional Park and Park Legacy Grant combined application. Enclosed is a copy of the hearing notices and an explanatory memo from the City Planner.																														
If additional space is required, attach a separate sheet																														
REQUESTED COUNCIL ACTION: Adoption of Resolution Authorizing Outdoor Recreation, Regional Park and Park Legacy Grant Program Application																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Resolution and Memo. _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.

County of Blue Earth

James P. Santori, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as The Free Press and The Land, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed _____ Notice _____

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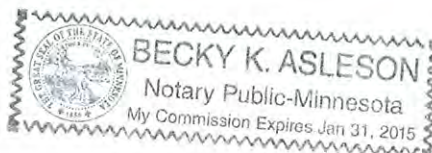
abcdefghijklmnopqrstuvwxyz

By: _____

Publisher

Subscribed and sworn to before me on this 24 day of January, 2011.

Becky K. Asleson
Notary Public



January 24, 2011
**NOTICE OF PUBLIC HEARING
TO CONSIDER SUBMISSION
OF OUTDOOR RECREATION,
REGIONAL PARK AND
PARK LEGACY GRANT
PROGRAM APPLICATIONS**

Notice is hereby given that the City Council of the City of North Mankato will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, at 7 p.m. on the 7th day of February, 2011 to hold a public hearing to consider submission of Outdoor Recreation, Regional Park and Park Legacy Grant Program applications to the Minnesota Department of Natural Resources for the development of Benson Park.

Such persons as desire to be heard with reference to the proposed business and community development application will be heard at this meeting.

Dated this 24th day of January 2011.

/s/ Nancy Gehrke
Nancy Gehrke, CMC
City Clerk
City of North Mankato,
Minnesota

NOTICE OF PUBLIC HEARING
TO CONSIDER SUBMISSION
OF OUTDOOR RECREATION, REGIONAL PARK AND
PARK LEGACY GRANT PROGRAM APPLICATIONS

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Such persons as desire to be heard with reference to the proposed business and community development application will be heard at this meeting.

Dated this 24th day of January 2011.

/s/Nancy Gehrke
Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota

MEMORANDUM

TO: Honorable Mayor and City Council
Wendell Sande, City Administrator

FROM: Michael Fischer, City Planner

DATE: January 31, 2011

SUBJECT: Benson Park Grant

Staff is once again proposing to submit a grant application to the Department of Natural Resources (DNR) for the development of Benson Park as recommended by the Benson Park Master Plan adopted in May 2009. Staff believes the grant application would be most competitive if the funding request focused on the following improvements:

Underground Improvements	\$473,000
Rolling Hills Prairie Habitat	56,847
Woodland Habitat	23,015
Wildflower Area	19,750
Fishing Pier	143,000
North Parking Lot	<u>282,288</u>
 TOTAL	 <u>\$997,900</u>

According to the DNR, the 2011 application allows applicants to apply for funds under the Park Legacy Program, Regional Park Program and Outdoor Recreation Program. However, the local match for each grant program is different. Based on the proposed project, the following is a summary of the required match for each program:

Park Legacy Program -	25% = \$249,475
Regional Park Program -	40% = \$399,160
Outdoor Recreation Program -	50% = \$498,950

If funded, the local match would come from local option sales tax receipts dedicated to regional park improvements.

As part of the application process, it is necessary to hold a public hearing and approve a resolution in support of the project and local match.

Funding for the Park Legacy Program is provided through the State Parks and Trails Fund, which constitutes a portion of the dedicated sales tax revenue from the Clean Water, Land and Legacy Constitutional Amendment approved by voters in 2008.

RESOLUTION AUTHORIZING
OUTDOOR RECREATION, REGIONAL PARK AND
PARK LEGACY GRANT PROGRAM APPLICATION

WHEREAS, the City of North Mankato acts as legal sponsor for the project contained in the Outdoor Recreation, Regional Park and Park Legacy Grant Program application to be submitted before the 31st day of March 2011 and the Mayor is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the City of North Mankato; and

WHEREAS, the City of North Mankato has the legal authority to apply for financial assistance, and financial capability to meet the match requirement and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life; and

WHEREAS, the City of North Mankato has not incurred any development costs described on Item 5b and has not entered into a written purchase agreement to acquire any property as part of the project; and

WHEREAS, upon approval of its application by the State, the City of North Mankato may enter into an agreement with the State of Minnesota for the above-referenced project and the City of North Mankato certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for outdoor recreation uses into perpetuity;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO that the Mayor is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Adopted by the City Council this 7th day of February 2011.

Mayor

City Clerk

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET

January 25, 2011

The Nicollet County Board of Commissioners met in special session on Tuesday, January 25, 2011 9:00 a.m. with Chair James Stenson presiding. Commissioners David Haack, Marie Dranttel, Jack Kolars and Dr. Bruce Beatty were present. Also present were Assistant County Attorney Michelle Zehnder Flischer, Auditor-Treasurer Bridgette Kennedy, Human Resources Director/Assistant to the Administrator Jamie Haefner, and Recording Secretary Margo Brown.

Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to approve the minutes of the January 4, 2011 Board meeting. The motion carried unanimously.

Upon a motion by Commissioner Haack and seconded by Beatty, it was moved to approve the County bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

LIST BILLS

Social Services Director Joan Tesdahl appeared before the Board to request approval of the Social Services bills. Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to approve the Social Service bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Social Services Director Tesdahl also requested that the Board consider renewal of the contract with Carol Schultz for the daily courier service. Upon a motion by Commissioner Beatty and seconded by Haack, it was moved to accept the recommendation of the Social Services Director and approve the renewal of the mail messenger contract with Carol Schultz, effective from January 1, 2011 thru May 31, 2011 at the same rate as 2010. The motion carried unanimously.

Public Works Director Seth Greenwood and County Sheriff David Lange appeared before the Board to request approval of sub-grant agreements. These agreements are with the State of Minnesota and provides for funds to repair damage following severe storms in June of 2010. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to accept the recommendation of the Public Works Director and the County Sheriff and approve the State of Minnesota Sub-Grant Agreements for funding to repair damage to County roads, bridges and parks, as well as damage to squad cars, following the storms of June, 2010, and authorize the appropriate signatures on the agreement. The motion carried unanimously.

Human Resources Director Jamie Haefner addressed the Board to provide information about several replacement hirings.

Social Services Director Joan Tesdahl has informed us that she has selected Cara Bruegger to fill the vacant Social Worker position vacated by Krystyna Szelazek. Ms Bruegger (who was previously a Case Aide) began her position on January 11, 2011 at a salary of \$17.1927 per hour, which represents pay step 3 of pay grade 14.

Auditor-Treasurer Bridgette Kennedy has hired Rebecca DeYonge to fill the vacant position of Clerk 2, created when Mary Lenzen resigned. Ms. DeYonge began her 20 hour per week position on January 12, 2011 at a salary of \$10.4519 per hour, which represents pay step 1 of pay grade 7.

Sheriff David Lange has selected Jon Hughes to fill the vacant Full Time Deputy Sheriff position vacated by Jay Link. Mr. Hughes (who was formerly a Temporary Deputy Sheriff) began his duties on January 7, 2011 at a salary of \$18.0591 per hour, which represents pay step 5 of pay grade 14.

Ms. Haefner then requested approval of several end of probation requests. Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to accept the recommendation of the Human Resources Director for the Social Services Director and approve the following end of probations.

Office Support Specialist Alaina Sullivan, effective January 12, 2011.

Support Enforcement Aide Mary Gustafson, effective February 2, 2011.

And declare that Ms. Sullivan and Ms. Gustafson are regular Nicollet County employees on the effective date. The motion carried unanimously.

Ms. Jamie Haefner, as Nicollet County Safety Coordinator, addressed the Board on behalf of the Health and Safety Committee to request approval of the revised Health and Safety Program – Policy and Procedures. Upon a motion by Commissioner Beatty and seconded by Dranttel, it was moved to accept the recommendation of the County's Health and Safety Committee and approve the revised Nicollet County Health and Safety Program Policy and Procedures, effective January 25, 2011. The motion carried unanimously.

County Auditor-Treasurer Bridgette Kennedy addressed the Board to request approval of an application for an exempt gambling permit. Upon a motion by Commissioner Beatty and seconded by Haack, it was moved to accept the recommendation of the Auditor-Treasurer and approve the application for an exempt gambling permit for White Tails Unlimited to conduct a raffle at the Nicollet Conservation Club on February 12, 2011. The motion carried unanimously.

Auditor-Treasurer Kennedy requested approval of the resolution accepting the donations to Nicollet County for the 4th quarter of 2010. Upon a motion by Commissioner Haack and seconded by Kolars, it was moved to accept the recommendation of the Auditor-Treasurer and adopt the resolution approving donations for the 4th quarter of the year 2010. The motion carried unanimously.

RESOLUTION

WHEREAS, in accordance with the Nicollet County Donation Policy, adopted September 9, 1997, a list of donations to the County will be considered for approval by the County Board of Commissioners, and

WHEREAS, the Nicollet County Auditor=s Office has compiled a list of donations made to the County from October 1, 2010 through December 31, 2010.

THEREFORE, BE IT RESOLVED that the Nicollet County Board of Commissioners approve the following donations accepted by Department Heads on behalf of the County throughout the year of 2010:

Donations received by Nicollet County October 1, 2010 through December 31, 2010

<u>FROM WHOM</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
-------------------------	----------------------	-----------------------

Various Donors	\$ 915.00	Veteran's Van
Alliance Pipeline, LP	\$ 5,000.00	Sheriff/ARMER Project
City of New Ulm	\$ 500.00	Sheriff
Various Donors	\$ 550.00	Loan Closet
Marilyn Wood	\$ 235.00	Senior Transportation
Altamira Cohrt	\$ 110.00	Senior Transportation
Various Donors	\$ 633.00	Senior Transportation
BENCO Electric Trust	\$ 200.00	Connecting Nicollet County
MN Quarter Horse Club	\$ 2,670.00	Seven Mile Creek/Trail Imp.
Various Donors	\$ 50.00	Seven Mile Creek Park/Wood
Bernadotte Lutheran Church	\$ 100.00	Back to School Supplies
Prairie Ecology Bus Center	\$ 2,500.00	Children's Water Festival
Kraft Foods	\$ 100.00	Children's Water Festival

The Auditor-Treasurer also provided the Board with information about a letter from a citizen appealing their late penalty. Ms. Kennedy asked if there was an interest in developing a policy in regard to this issue. It was suggested that the Board discuss this issue at a future Board Workshop. Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to deny the request for reimbursement of penalty and interest on late property tax payments for Polly Edwards on behalf of her mother Patricia Roemhildt. The motion carried unanimously.

Dayle Moore, Technologies Director, appeared before the Board to discuss the issue of the large copy machine in the Mail Room of the Government Center. He requested that the Board consider approval to purchase a copy machine rather than continuing a lease, noting that it would be less expensive to purchase the machine. Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to accept the recommendation of the Technologies Director and purchase a copy machine for the mail room at the Government Center through the State Contract, rather than continuing a lease agreement with the current machine. The motion carried unanimously.

County Administrator provided information about the following items/meetings:

- No report.

Assistant to the Administrator Jamie Haefner reported on:

- Discussed County Day at the Capital – to determine if the Board members are interested in participating. It was decided that the date of Thursday, March 3 would be the best day for this event. Jamie will confirm the date with AMC and the legislators.

Chair James Stenson reported on the following past and future activities/meetings, including:

- Annual Sioux Trails Mental Health meeting
- Attended the Planning & Zoning Advisory Commission meeting on January 24th

The Commissioners reported on various past and future activities/meetings, including:

Commissioner Jack Kolars

- Discussed issues relating to transportation issues of area citizens

Commissioner Dr. Bruce Beatty

- Noting an upcoming Health Solutions Program/Summit on Saturday, January 29th at 9:00 a.m. at South Central College in North Mankato
- Attended the Minnesota River Board meeting – noting a possible upcoming new Commissioner orientation.

Commissioner David Haack

- Also discussed the issue of transportation of area citizens
- Attended the Traverse des Sioux Library meeting

Commissioner Marie Dranttel

- Met with Rush River Watershed staff

Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

There was discussion of including a newsletter in the mailing of taxes that will be going out at the end of February. It was the consensus of the Board that this was a good way to communicate with citizens and the Administrator's Office will work on this project with the assistance of the Auditor-Treasurer.

Chair Stenson adjourned the meeting at 10:15 a.m.

CITY OF NORTH MANKATO
REQUEST FOR COUNCIL ACTION



Agenda Item # 11A	Department: Planner	Council Meeting Date: 2/7/11																																																				
TITLE OF ISSUE: Submit Application to League of American Bicyclists for Designation of North Mankato/Mankato as a Bicycle Friendly Community																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached you will find a supporting memo from the City Planner regarding the proposed application for Bicycle Friendly Community status for North Mankato/Mankato.																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: Authorize submission of application to League of American Bicyclists for Designation as Bicycle Friendly Community																																																						
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify)</td> <td colspan="3" style="text-align: center;">Memo.</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Memo.			_____					_____					_____					_____				
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MEMORANDUM

TO: Honorable Mayor and City Council
Wendell Sande, City Administrator

FROM: Michael Fischer, City Planner

DATE: January 26, 2011

SUBJECT: Bicycle Friendly Community Application

In September of 2010, representatives from the Mankato Bike & Walk Advocates appeared before the City Council to present information and the process for North Mankato to become a Bicycle Friendly Community. Since that time staff has been working with the City of Mankato and the Mankato Bike & Walk Advocates on a joint application to become a Bicycle Friendly Community.

Under the League of American Bicyclists, the Bicycle Friendly Community Program provides award recognition for communities that actively support bicycling. A Bicycle Friendly Community welcomes cyclists by providing safe accommodations for cycling and encouraging people to bike for transportation and recreation. The deadline for submittal is February 18, 2011 and awards should be announced by May.

In Minnesota, Rochester and Minneapolis are the only two cities recognized as Bicycle Friendly Communities.

Staff would recommend authorization of the submittal of an application to the League of American Bicyclists for designation of North Mankato/Mankato as a Bicycle Friendly Community.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11B	Department: Planner	Council Meeting Date: 2/7/11																																															
TITLE OF ISSUE: Intergovernmental Committee Activity Report																																																	
BACKGROUND AND SUPPLEMENTAL INFORMATION: Enclosed please find a memo from the City Planner updating you on his recent committee activities.																																																	
<i>If additional space is required, attach a separate sheet</i>																																																	
REQUESTED COUNCIL ACTION: Information only. No action required.																																																	
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Memo. _____</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Memo. _____			_____					_____					_____				
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MEMORANDUM

TO: Honorable Mayor and City Council
Wendell Sande, City Administrator

FROM: Michael Fischer, City Planner

DATE: January 28, 2011

SUBJECT: Intergovernmental Committee Activity

The following is a summary of the intergovernmental committees which staff actively participates in:

City Center Partnership

The City Center Partnership (CCP) is a public-private partnership which serves as a catalyst for the development of downtown areas in North Mankato and Mankato. The CCP supports public-private investment in downtown projects, programs, and initiatives that attract a greater number of customers, employees and residents.

One of the accomplishments of the CCP has been the creation of CityArt in cooperation with the Twin Rivers Center for the Arts. CityArt is an upcoming exhibit of outdoor sculptures displayed year-round in downtown North Mankato and Mankato. CityArt will begin in the spring of 2011 with the display of 25 sculptures including approximately 5-7 along Belgrade Avenue. All sculptures will be for sale and visitors will be able to vote on the "People's Choice" Award.

Energy Conservation Task Force

The Energy Conservation Task Force's mission is to work toward an emissions neutral/sustainable local economy by conserving energy and increasing energy efficiency in the North Mankato/Mankato area.

Region 9 Community and Economic Development Committee

This committee examines a regional perspective of economic development and helps shape policies for the region.

Southern Minnesota Regional Competitiveness Partnership

This partnership is a network of organizations, businesses and government agencies working together to create a strategic economic development plan on a region-wide basis.

Greater Minnesota Regional Parks and Trails Coalition

This Coalition works to provide areas for recreation opportunities while providing legislative support, promote funding opportunities and networking regional parks and trails throughout Greater Minnesota.

Mankato Area Transportation and Planning Study (MATAPS)

In partnership with MnDOT District 7, the City of Mankato, Blue Earth County, Nicollet County, LeSueur County, Minnesota State University and Region 9, MATAPS is the region's vision for the future of its transportation system. This partnership recently drafted MATAPS 2035 which provides a vision for a multi-modal transportation system that improves mobility, enhances quality of life, supports economic development and protects the environment.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12A	Department: Admin.	Council Meeting Date: 2/7/11
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TITLE OF ISSUE: Set Public Hearing for 7 p.m. on Tuesday, February 22, 2011 for Adoption of Storm Water Ordinance

BACKGROUND AND SUPPLEMENTAL INFORMATION: As a required part of compliance activities for our MS4 permit, the MPCA has informed us that we need to adopt an amended Storm Water Ordinance. The staff has prepared a proposed ordinance that we believe meets the requirements of the statute. It is necessary to hold a public hearing on the adoption of the amendments to the Storm Water Ordinance and we would ask you to set the date and time of that public hearing for the next Council Meeting.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Set Public Hearing for Tuesday, February 22, 2011

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:	Aye	Nay	
	_____	_____	Schindle
	_____	_____	Freyberg
	_____	_____	Steiner
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SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
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Other (specify) _____	Notice of Public Hearing. _____
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- ☐ Workshop
- ☒ Regular Meeting
- ☐ Special Meeting

<input type="checkbox"/>	Refer to:	_____
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NOTICE OF PUBLIC HEARING
TO AMEND ORDINANCE

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 22nd day of February, 2011, to hold a public hearing to amend the Storm Water Ordinance.

Such persons as desire to be heard with reference to the proposed amendment to the Storm Water Ordinance will be heard at this meeting.

Dated this 3rd day of February 2011.

Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12B	Department: Admin.	Council Meeting Date: 2/7/11
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TITLE OF ISSUE: Resolution Authorizing City of North Mankato to be a Party to Minnesota Water Agency Response Network

BACKGROUND AND SUPPLEMENTAL INFORMATION: The Public Works Director is recommending that we become a party to the Minnesota Water Agency Response Network. As noted in the resolution, this is a mutual aid agreement among governmental units to provide assistance to one another in the case of an emergency relating to water, waste water or storm water utilities.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adoption of Resolution Authorizing North Mankato to be a Party to Minnesota Water Agency Response Network

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:

Aye	Nay	
_____	_____	Schindle
_____	_____	Freyberg
_____	_____	Steiner
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SUPPORTING DOCUMENTS ATTACHED

Resolution	Ordinance	Contract	Minutes	Map
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Other (specify) _____ Resolution. _____

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

RESOLUTION NO.

RESOLUTION AUTHORIZING CITY OF NORTH MANKATO
TO BE A PARTY TO MINNESOTA WATER AGENCY RESPONSE NETWORK
(MnWARN)

WHEREAS, Minnesota Statutes, Section 471.59 authorizes governmental units by agreement of their governing bodies to jointly or cooperatively exercise any power common to them; and

WHEREAS, MnWARN has been established by the adoption of a Mutual Aid Agreement (the Agreement) among Governmental Units to allow their water, wastewater and storm water utilities to assist each other in case of an emergency; and

WHEREAS, the Agreement allows other governmental units to become a party to the Agreement by the adoption of this resolution and sending notice to the Secretary of the Statewide Committee for MnWARN; and

WHEREAS, the governing body of the City of North Mankato considers it to be in the best interests of the City to be a party to the Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the City Council:

1. Authorizes the Mayor and City Clerk of the City of North Mankato to sign this resolution evidencing the intent of the City of North Mankato to be a party to MnWARN; and
2. The City Clerk is directed to send a certified copy of this resolution and a completed membership information form to the Secretary of the Statewide Committee of MnWARN; and
3. The City of North Mankato agrees to comply with all terms of the Agreement.

Adopted by the City Council this 7th day of February 2011.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12C	Department: Admin.	Council Meeting Date: 2/7/11																																																					
TITLE OF ISSUE: Request for Street Closure for Belgrade Blues and Jazz Festival on July 23, 2011																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: In order to facilitate the 2011 Belgrade Blues and Jazz Festival it is necessary for the City Council to authorize the street closure as you did for the 2010 Festival. The highlighted area on the attached map reflects the proposed closure which is different than 2010. We propose to extend the closure to the alleys immediately north and south of Belgrade on Range Street and approximately 100 feet to the west of Range Street on Belgrade. I met with the Business on Belgrade representative and this is the closure limits they requested.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Authorize street closure for Belgrade Blues and Jazz Festival on July 23, 2011																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;">Map of closure area.</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other (specify)		Map of closure area.			_____					_____					_____					_____				
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																						



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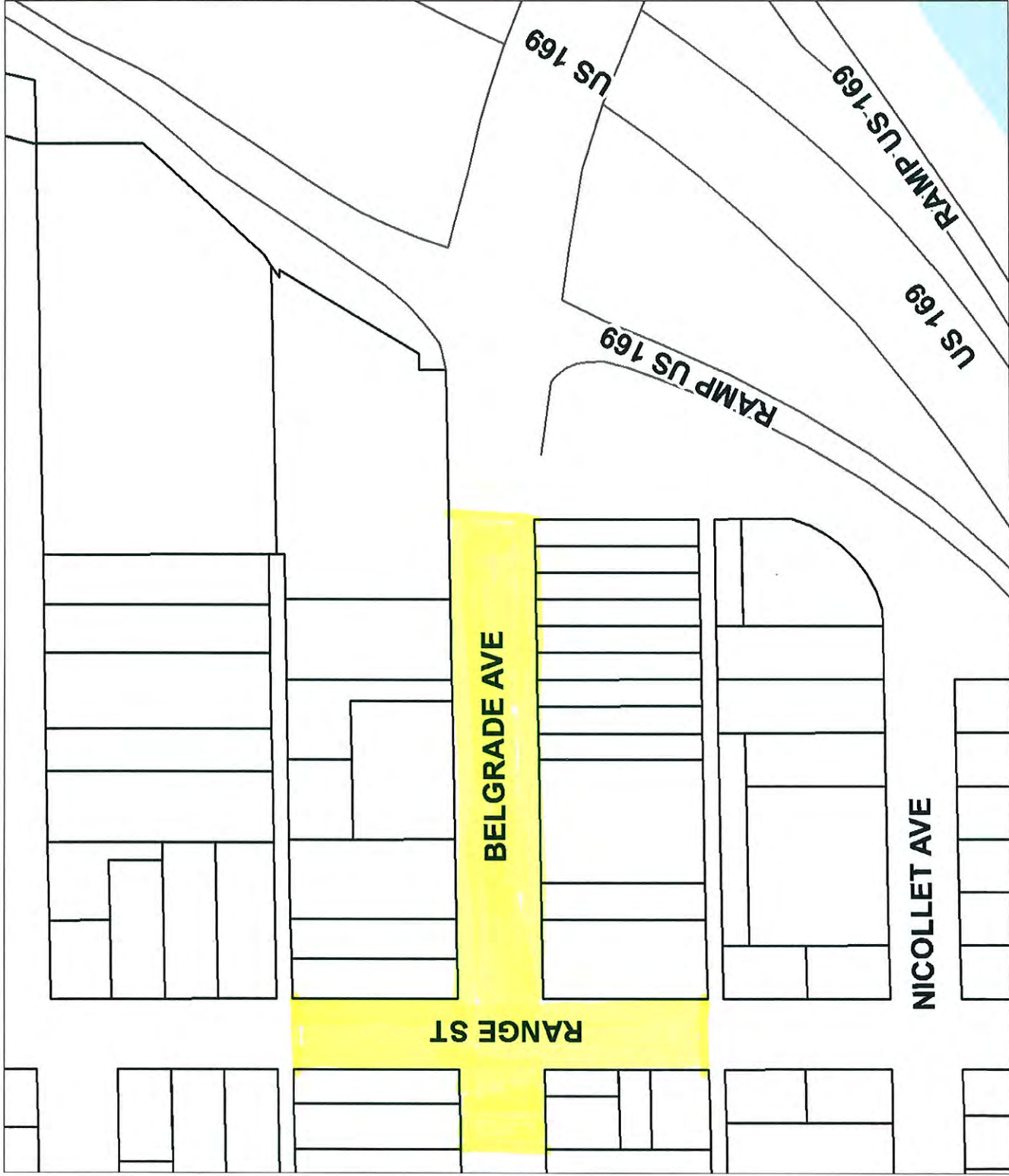
Street Names Inside - XSmz

- Roads
- Road Edge
- Parcels (4-1-10)
- City Limits
- Minnesota River
- Lakes & Ponds

Map Name



Figure X.X



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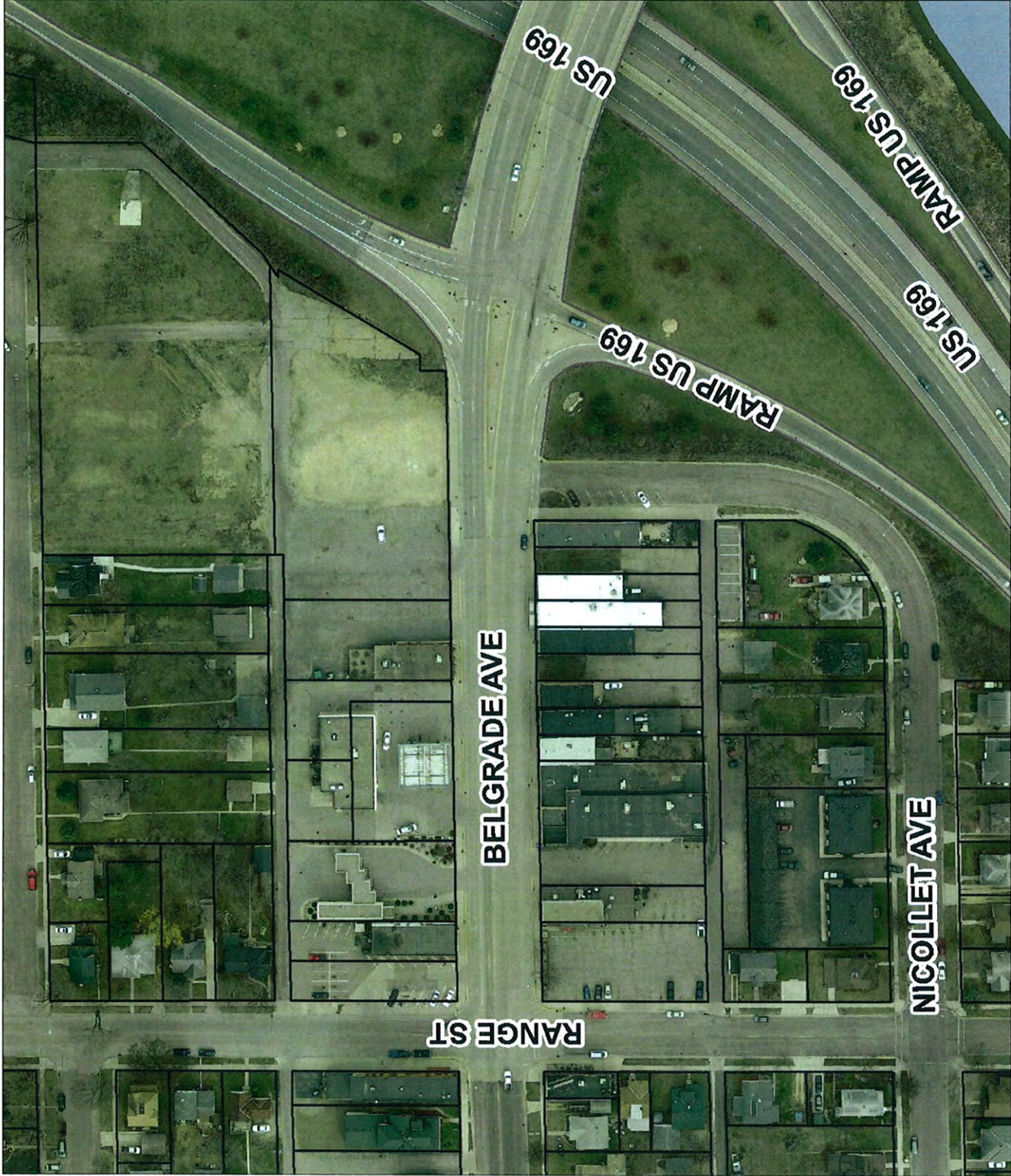
Legend

- Street Names Inside - XSm
- Roads
- Road Edge
- Parcels (4-1-10)
- City Limits
- Minnesota River
- Lakes & Ponds
- 2009 Partial Coverage Imag
- Red: Band_1
- Green: Band_2
- Blue: Band_3

Map Name



Figure X.X



0 131 Feet

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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12D	Department: Admin.	Council Meeting Date: 2/7/11
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TITLE OF ISSUE: Parking Request for Beans Plus Events, March 19, 2011, April 7 and 10, 2011
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BACKGROUND AND SUPPLEMENTAL INFORMATION: The operator of Beans Plus is requesting authorization for temporary on-street parking for events March 19, April 7 and April 10, 2011. A map of the proposed parking area is enclosed for your reference.
<i>If additional space is required, attach a separate sheet</i>

REQUESTED COUNCIL ACTION: Approve parking request for Beans Plus events

For Clerk's Use:		
Motion By: _____		
Second By: _____		
Vote Record:	Aye	Nay
_____	_____	Schindle
_____	_____	Freyberg
_____	_____	Steiner
_____	_____	Norland
_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED				
Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> X
Other (specify) _____		Parking request and map.		

<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	
--	--

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____



Legend

Street Names Inside - Small

Roads

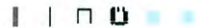
Road Edge

Parcels (4-1-10)

City Limits

Minnesota River

Lakes & Ponds



Beans Plus



Figure X.X



0 423 Feet

© Bolton & Menk, Inc - Web GIS

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 30 -2011 SHELTER: _____ FEE: _____

TYPE OF EVENT: Craft Sale DATE VALID: 3-19-11 HOURS: 6AM-6PM
Minchkin Markets 4-7 to 4-10-11 8AM-6PM
on 4-8 & 4-9

ORGANIZATION: Beans Plus Events, LLC SIZE: _____

APPLICANT NAME: Irene Leiferman

ADDRESS: 2101 Rolling Oak Lane CITY: N. Mankato

ZIP: 56003 DAYTIME PHONE #: 507-625-7576

TENTS: _____ ELECTRICITY: _____ ALCOHOL: _____

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: _____

Amplified music or band requires Council approval

* OTHER: Parking - North side of Carlson + Lookout + West side of
Rolling Oak to Tim Road. Park Dept. Parking Lot. for *
April dates.

PERMIT APPROVED: _____ DATE: 1-13-11

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

Nancy Dehn
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

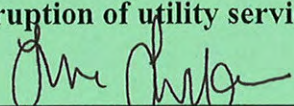
PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: 
Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12E	Department: Admin.	Council Meeting Date: 2/7/11
-------------------	--------------------	------------------------------

TITLE OF ISSUE: Schools and Conferences
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BACKGROUND AND SUPPLEMENTAL INFORMATION: For items 1 through 3 we are requesting actual and necessary expenses for the listed employees to attend the schools and conferences listed. No out-of-state travel is involved.
<i>If additional space is required, attach a separate sheet</i>

REQUESTED COUNCIL ACTION: Authorize actual and necessary expenses

For Clerk's Use:		
Motion By: _____		
Second By: _____		
Vote Record:	Aye	Nay
_____	_____	_____
_____		Schindle
_____		Freyberg
_____		Steiner
_____		Norland
_____		Dehen

SUPPORTING DOCUMENTS ATTACHED				
Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____		Travel and training requests.		

<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	
--	--

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____



Date: 1/19/11

CITY OF NORTH MANKATO Training and Travel Request

Department: Emergency Management

Names: Marion Haayer

Number of Personnel Attending: 1

Event: 46th Annual Governor's Homeland Security and Emergency Management Conference

Dates: March 8-10, 2011

Location: St. Paul, MN

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? Emergency Mgmt.

Description: _____

MINNESOTA DEPARTMENT OF PUBLIC SAFETY
HOMELAND SECURITY AND EMERGENCY MANAGEMENT

46th Annual

Governor's Homeland Security
and Emergency Management Conference



HSEM 1951-2011:
*Sixty Years of Keeping
Minnesota Ready*

March 8 - 10, 2011

Crowne Plaza Hotel
St. Paul, Minnesota

Online registration January 10 through February 25

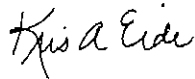
Go to www.mngts.org



An Invitation from the Director

A lot has changed in 60 years. In 1951, Harry S Truman was president, C. Elmer Anderson succeeded Luther Youngdahl as Minnesota's governor, color television was introduced, and the Minnesota Department of Civil Defense was created. In the intervening years, the emphasis on civil defense has transitioned to the all-hazards planning approach that we exercise today, and the agency once known as Civil Defense is now Homeland Security and Emergency Management, a division of the Minnesota Department of Public Safety.

How we do business has changed dramatically in the last 60 years, but the reason we do it has remained constant—keeping Minnesota ready. Please join us as we celebrate our rich history of service, while we continue to prepare for the future through professional development training, informative presentations, and interactive breakout sessions.



Kris A. Eide, Director
Minnesota Department of Public Safety
Homeland Security and Emergency Management

Featured Speakers



Climate Change in Minnesota: Hype or Reality

Paul Douglas, President
Total Weather LLC

The Four Essentials of Life

Garry Briesse, MPA
Briesse and Associates



Generational Differences in the Workplace

Dr. Elisabeth Nesbit, Assistant Professor of Family and Human Services
John Brown University

Fast Facts

Conference dates:

Tuesday, March 8 through
Thursday, March 10

Registration dates:

Thursday, January 10 through
Friday, February 25

Registration fee: \$250/person**Online registration Web site:**

www.mngts.org

Conference location:

Crowne Plaza Hotel - Riverfront
11 East Kellogg Boulevard
St. Paul, MN 55101

www.cpstpaul.com

Hotel reservations:

1-800-593-5708

Room rate:

\$130/night single or double, if
booked by Friday, February 11.

Conference check-in:

All participants must present
government-issued photo ID
each day of the conference.

Parking:

*Free at the Capital City ramp
with conference registration.*
Clearance at this ramp is seven
feet. If parking is needed for a
vehicle that exceeds that height,
please contact Mary Ann
Brummund at 651-201-7400 or
maryann.brummund@state.mn.us

POST credits:

Minnesota Board of Peace Officer
Standards and Training (POST
Board) continuing education
credits approval is pending for
this conference.

HSEM Internet Café

HSEM staff will be available to assist you with access to HSEM's online programs and training Web sites throughout the conference. Web sites include:

- **National Incident Management System Capability Assessment Support Tool (NIMSCAST)**
A self-assessment tool designed to aid state, local, and tribal jurisdictions; and other organizations determine their capabilities and NIMS compliance.
- **DPS E-Grants**
The Minnesota Department of Public Safety (DPS) grant management system for all federal and state grant allocations made through DPS.
- **The Homeland Security Exercise and Evaluation Program (HSEEP)**
A capabilities and performance-based exercise program that provides a standardized methodology and terminology for exercise design, development, conduct, evaluation, and improvement planning.
- **Responder Knowledge Base**

Note: Crowne Plaza offers *free* high-speed wireless Internet service for conference participants' use.

How to Register

Online conference registration:

Go to www.mngts.org.

All participants must pre-register online. *Registrations will not be accepted at the conference.*

Registration Deadline: February 25

Registration Fee:

\$250/person includes:

- All three conference days, March 8–10
- Security check-in and badge (government-issued photo ID must be presented each day)
- Vouchers for free parking at the Capital City ramp
- Conference bag and registration packet
- Continental breakfast, lunch, and refreshments each day
- Vendor exhibits

Payment Options:

- **Credit card**
American Express, Discover, Visa, or MasterCard accepted when registering online
- **Check**
Mail check and online registration invoice to:

GTS
2233 University Avenue West
Suite 150
St. Paul, MN 55114

Checks must be received no later than March 1.

- **Purchase Order**
Follow instructions for payment by check.

POs must be received no later than March 1.

▪ MAPS

State employees may process a PV2 payment using funding string: Fund 200, Agency P07, Org 2250, Appr 209, and Rev Source 8700. List the registrant's name in the description line.

Please work with your agency purchasing officer before you register online. You will be required to enter your agency code and payment voucher number when registering.

Payment must be received before registration is considered complete. Attendees will not be admitted to the conference if we cannot confirm that payment has been received.

Substitutions, Cancellations, and Refunds:

Notify Catherine Dubbe (contact info below) of attendee substitutions no later than March 4.

If cancellation is necessary, please contact Catherine Dubbe (contact info below) Fees will be refunded (minus a \$20 service fee) only if a cancellation is received by February 25.

Registration Questions?

Contact Catherine Dubbe, GTS
cdubbe@mngts.org
651-222-7409 x200 (Metro)
800-500-4157 x200 (Greater Minn.)

Conference Questions?

Contact Kari Goelz, HSEM
karise.goelz@state.mn.us
651-201-7446

Conference Location and Lodging

Crowne Plaza Hotel, St. Paul - Riverfront
11 East Kellogg Boulevard
St. Paul, MN 55101

Room Reservation Deadline: February 11

Room Rate: \$130/night

Reservations: 1-800-593-5708

Parking is free at the Capital City ramp with conference registration. The required voucher will be provided at the conference check-in desk. Enter on 4th Street, Cedar Street, or Kellogg Boulevard. Take the parking ramp elevator to skyway level and follow directions to the hotel through the skyway.

The Capital City ramp has a seven-foot clearance. If you need parking for a vehicle that exceeds seven feet in height, please contact Mary Ann Brummund at 651-201-7400 or maryann.brummund@state.mn.us.

Additional information:

For evening dining and entertainment options, go to the Saint Paul Convention & Visitors Authority (CVA) Web site at www.visitsaintpaul.com.

Directions:

From the north

- I-35E south to Wacouta
- Stay on Wacouta (slight left)
- Turn right/west at 7th St (3 blks)
- Turn left/south at Cedar (6 blks)
- Cross 4th St
- Capital City ramp on left

From the south (airport)

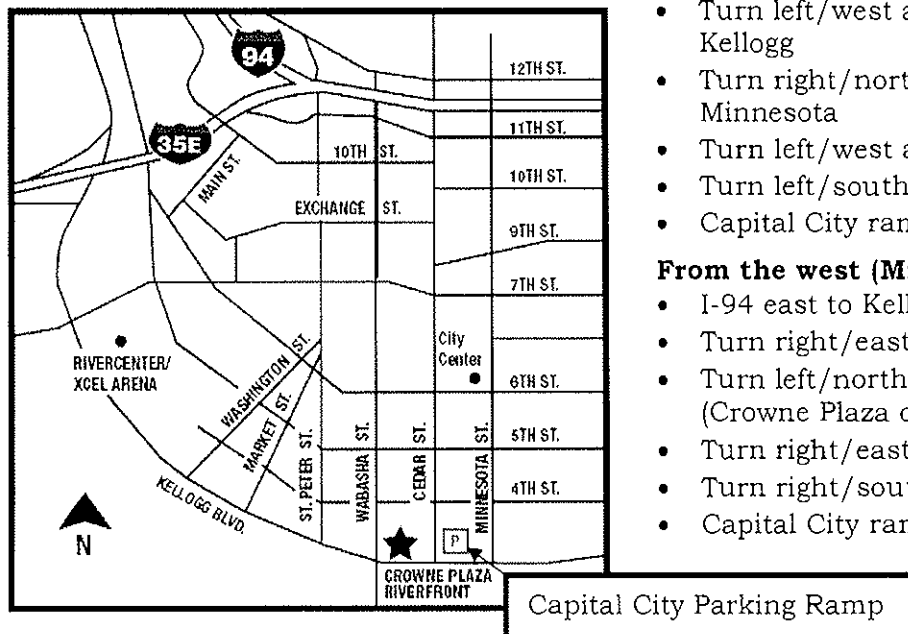
- MN-5 (7th St) east to downtown St. Paul
- Turn right/east at Kellogg
- Turn left/north at Wabasha (Crowne Plaza on right)
- Turn right/east at 4th St
- Turn right/south at Cedar
- Capital City ramp on left

From the east

- I-94 west to Mounds Blvd/US-61 N
- Turn left/west at 3rd St/Kellogg
- Turn right/north at Minnesota
- Turn left/west at 4th St
- Turn left/south at Cedar
- Capital City ramp on left

From the west (Minneapolis)

- I-94 east to Kellogg Blvd
- Turn right/east at Kellogg
- Turn left/north at Wabasha (Crowne Plaza on right)
- Turn right/east at 4th St
- Turn right/south at Cedar
- Capital City ramp on left



Training Sessions

New Director's Workshop (G650-1)

HSEM staff

Participants new to emergency management will learn about the structure and management of preparedness, response, recovery and mitigation programs in Minnesota. Presenters will give an overview of emergency management programs and resources. This is a full-day session.

Leadership and Influence PDS Capstone (PDS240)

LTC Eric Waage

This state-certified course provides training in the art of leadership and its relationship to influencing both people and programs to achieve desired outcomes. It defines leadership and other concepts sometimes mistaken for leadership; identifies types and levels of leadership; provides an understanding of how to analyze leadership styles in influencing outcomes; and how personal preferences affect leadership styles and methods. This is a full-day session.

Severe Weather Operations and Spotter Training

HSEM and NWS staff

This interactive class includes detailed information on storm types, identifying potential severe weather features, spotter safety and reporting procedures, winter and summer severe weather meteorology, working with Skywarn volunteers, and weather operations technology. Upon successful completion, you will be certified and may register with your local National Weather Service office as a local spotter. Please note: this course is *NOT* a Skywarn certification or refresher course.

DPS E-Grants System

HSEM staff

HSEM is introducing a new grant management system that will replace WEGO beginning in March 2011. The new *DPS E-Grants* will provide enhanced opportunities for on-line management of all non-disaster grants administered by HSEM. This session will introduce the new system and provide training in how to navigate and manage your grants in the web-based system. Recommended for all persons who currently manage grants in WEGO or who expect to receive grants in 2011.

Tools for Schools

Minnesota School Safety Center staff

Participants will learn how to use the Minnesota School Safety Center's free safe school self-assessment tool for assessing local school plans and facility vulnerabilities. This comprehensive safety checklist assesses all aspects of a school facility as well as the school's emergency plan, staff training and drills. The School Safety Center encourages schools to include local emergency managers and emergency responders as part of their safe school assessment teams.

The second portion of this training focuses specifically on drills and exercises in schools. Participants will learn about and practice a new method for preparing and engaging in 20-minute tabletop exercises with school administrators and faculty.

Disaster Recovery - Listening to the Lessons Learned

HSEM staff

This presentation will review recent disasters and identify real life experiences of the local emergency management officials whose communities are recovering from recent disasters. Roles, responsibilities, and future expectations will be clearly established with an emphasis on getting back to the basics and keeping things simple. Identifying what went well and what emergency management officials would have done differently in recovering from the disasters that impacted their community.

Content will include:

- Building Inspections vs. Building Assessments
- Floodplain Issues
- Disaster Recovery Centers
- Community Outreach and Communication
- Contractor Management
- State and Federal Agency Coordination

Prevention and Interdiction of Mass Transit Terrorist Threats

Ron Haskins, CEO, Force Pro

From February 2004 through March 2009 there have been 20 significant terrorist attacks on mass transit vehicles worldwide. These attacks resulted in 848 fatalities and 3778 wounded commuters and security personnel. Understanding terrorist motivations and attack tactics directly affects one's ability to recognize when an attack is imminent; the ability to differentiate between criminal acts and acts of terror is critical for first responders effectively protecting the public and mass transit systems.

This session will provide information on identifying potential targets, tactics, techniques, and procedures associated with terrorist attacks against mass transit targets, based on known capabilities and historical precedence. Participants will receive information on identifying active threats and hazards unique to mass transit terrorist attacks in order to prevent, interdict, or mitigate risk.

The second half of the session will focus on the prevention and interdiction of the suicide bomber by providing knowledge for developing policies, procedures, to deter, prevent, interdict, respond to, and mitigate the effects of a suicide bombing.

Breakout Sessions

What's So Critical About Infrastructure?

*Gary Lokken, HSEM Critical Infrastructure Planner
Glenn Sanders, U.S. Department of Homeland Security*

Every day, we depend on community resources without ever understanding what makes them tick. This session will focus on infrastructure protection guidelines at the federal and state level. Key Minnesota facilities will be highlighted, as well as a look at incidents in Minnesota and the Midwest that had a much broader impact than their initial effect. Participants will walk away with a better understanding of this "complex network of infrastructure;" where we can focus state, tribal, and local efforts; and what resources are available to assist with that effort.

Insurance: What Emergency Managers Need to Know

Minnesota Department of Commerce staff

This course is designed to provide emergency managers with insurance information specific to the types of disasters encountered in Minnesota, including tornadoes, floods and other catastrophes that may result in insurance claims. The presentation will provide information on homeowners, auto, business and flood insurance. Presenters will explain insurance policy provisions and issues that may arise during both the immediate and long term recovery phases. Topics will include emergency repairs, additional living expenses, public adjusters, claim issues and denials, appraisal, and more.

Requesting a State Emergency Response Team

*Bill Chandler, HSEM Branch Director, Kevin Reed, HSEM Team Coordinator
State Emergency Response Team representatives*

Representatives of the Minnesota Duty Officer, HSEM on-call responders, and emergency response teams will be on hand to discuss what happens when a Minnesota state emergency response team is requested. This will be a good opportunity to learn how the state emergency response teams fit into your unified command and overall incident management.

Cyber Bullying

Minnesota School Safety Center staff

Bullying, cyber bullying and sexting are serious issues facing today's schools. While school staff and parents are often charged with preventing cyber bullying and teaching proper Internet etiquette, adults often find themselves lagging behind students' knowledge of technology and online behavior. The Minnesota School Safety Center has designed a class for administrators, educators, parents and other adults who work with youth to explore issues of bullying and cyber bullying. Participants will learn how bullying has changed with the introduction of e-mail, text messaging, smart phones, and social networking; learn about sexting and its social and potential legal consequences; and focus on prevention and intervention strategies for parents and educators.

Debris Management: An Ounce of Prevention is Worth a Pound of Reimbursement

HSEM staff

The common challenge faced by home and business owners in recent disasters is what to do with debris. This presentation will guide local emergency management officials through debris management considerations when making recovery plans. Officials involved in recent disasters—including wind, flood, and ice events—will explain how they managed debris and what they learned during recovery efforts. In addition, we will discuss the steps that must be taken *before* a declared disaster to ensure FEMA reimbursement eligibility for debris management operations.

Response into Recovery: Early Onset Implementation

HSEM staff

Recovery begins in the early phases of response, once an area has been stabilized. The public looks to local emergency management officials for guidance, direction, and information on the recovery process. Common roles and responsibilities will be identified during this session.

Topics include:

- Emergency Operations Center considerations
- Community interface and outreach
- *COMMUNICATION* (internal and external)
- Damage assessment
- Disaster recovery resource identification
- State and federal agency coordination



Date: 01-21-2011

CITY OF NORTH MANKATO
Training and Travel Request

Department: Police

Names: C.J. Boyer

Number of Personnel Attending: 1

Event: League of MN cities Loss control Workshop

Dates: 04-21-11

Location: Brooklyn Park

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for?

P.O.S.T.

Description: Covers: Emerging issues, Exigent Circumstances & P.R. Nightmares.

Invoice # 147548

\$ 20.00

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

**This is one training
you can't afford
to miss!**

2011 Safety & Loss Control Workshops

"An outstanding workshop in a budget-strapped era! The handouts are wonderful and get tons of use in our office."

—Jamie Letzring,
Sberburn city administrator

	SUN	MON	TUE	WED	THU	FRI	SAT
MARCH	27	28	29	30		1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
APRIL	17	18	19	20	21	22	23
	24	25	26	27	28	29	30

**ONLY
\$20**
includes
all materials
and lunch

Miss these workshops and you'll miss a great opportunity to help prevent missteps in your city. In this one-day workshop, you'll gain valuable information on how to avoid costly claims and minimize expenses if a loss should occur. By preventing just one claim, your city can recoup the registration fee many times over.

At these workshops, you will:

- Get tips and ideas to help stretch city resources and budgets
- Learn from experts in specific safety and loss control areas
- Network with peers from neighboring cities
- Discuss common safety challenges and solutions

Register today at: www.lmc.org/LCWB3

Questions?

Call Amy Mansager at (651) 281-1240/
(800) 925-1122, or e-mail: amansager@lmc.org

Locations and dates:

March 29—Mahnomen
March 30—Alexandria
April 7—Biwabik
April 13—Marshall
April 14—North Mankato
April 19—Rochester
April 21—Brooklyn Park
April 26—St. Cloud
April 28—St. Paul

Platinum-Level Sponsor:
RBC Dain Rauscher
4M Fund Administrator

Gold-Level Sponsor:
Xcel Energy

Silver-Level Sponsor:
Springsted Incorporated

Morning Agenda

[EO] = Also suggested for Elected Officials

[HR] = Also suggested for Human Resources staff

	ADMINISTRATIVE TRACK	POLICE TRACK	PUBLIC WORKS TRACK
8:30 – 9:15	Shine On: Primer for Sign Retroreflectivity Learn what to do to comply with new, mandatory federal traffic sign retroreflectivity rules. Get a model policy to help establish a sign assessment or management program before the federal deadline in 2012. [EO]	Ensuring Effective Communications with the Deaf & Hearing Impaired The Americans with Disabilities Act requires officers to provide reasonable accommodations to ensure effective communications with deaf and hearing impaired persons. Understand legal and regulatory requirements, and other related laws. [HR] [EO]	Sewer Maintenance: Don't Go Lean on Your Safety Routine Focus on worksite traffic control; safe lifting and equipment use; electrical and personal safety; and protective equipment that can improve safety related to routine maintenance of sanitary sewers and lift stations.
9:15 – 10	Unions & You: What NOT to Do! Whether you have unions or they are organizing, this session will help you understand the biggest mistakes to avoid when working with union issues including organizing, unfair labor practices and employer rights. [HR] [EO]	Short Shots: Updates on Emerging Issues Get updates on emerging issues, including changes to data practices proposed by the Bureau of Criminal Apprehension, security threats from wireless laptop use, and impacts of recent, high-profile policing issues on property forfeiture trends. [EO]	Beware of Injuries In & Around Stationary Vehicles You'd never guess it, but on-the-job injuries frequently occur in and near stationary vehicles. Review LMCT's analysis of common injuries, and get tips to prevent these common, lost-time injuries.
10 – 10:15	Break	Break	Break
10:15 – 11	Accident Investigation: It's No Accident, Sherlock Learn about critical issues of accident investigations, and how these issues can help reduce future employee injuries and workers' compensation costs. [HR] [EO]	Got Exigent Circumstances? Learn whether exigent circumstances exist in times when you don't have a search warrant, arrest warrant or voluntary consent. Understanding this issue can be the difference between exemplary police work and costly, damaging and time consuming civil rights claims.	Three Feet High & Rising: Sewer Backup Emergency Response This interactive, scenario-based session will explore impacts of extreme storms, multiple backups, unanticipated obstacles, and limited resources on emergency planning and prevention. Talk about effective emergency response policies, and learn benefits of the Minnesota Water Agency Response Network (MnWARN). [EO]
11 – 11:30	Variances: Very Variable? Verifying Variance Variety in the Vernacular The Minnesota Supreme Court recently changed the standard to grant variances. Learn what tests your city must apply, changes to expect in the future, and what cities should do today. [EO]	Social Media: Steering Clear of Police PR Nightmares This interactive, case-study based session explores public relations nightmares that can happen when officers make crummy decisions related to use of social media. Identify potential legal issues that may arise, and learn about policies to have in place. [HR]	Keep Your Composure Over Foreclosures: Problems & Solutions Foreclosed properties present many issues — tall grass, unpaid utility bills, hazardous buildings, and more. Focus on common issues and solutions for foreclosed properties. [EO]
11:30 – 12:15	Lunch	Lunch	Lunch

Afternoon Agenda

[EO] = Also suggested for Elected Officials

[HR] = Also suggested for Human Resources staff

SMALL CITIES TRACK

12:15 – 1 Age & the Workplace: A New Perspective

Explore knowledge transfer and talent management as our workforce ages. Review demographic trends that make this a critical issue, talk about safety and ergonomics, and explore the myths and realities of aging workers. [HR]

1 – 1:45 Planning & Zoning 101

Revisit the important process of creating and amending comprehensive plans and zoning ordinances. Learn how new land use training can save your city money and reduce tensions around land use decision-making. [EO]

1:45 – 2 Break

2 – 2:30 What's New with the 60-Day Rule?

Minnesota courts recently made decisions that are in favor of cities when it comes to the 60-Day Rule. Refresh your understanding of this cornerstone of city land use issues, and get updates on the court rulings that impact your decision-making. [EO]

2:30 – 3 Ready! Set! Volunteer!

Volunteers increasingly are providing city services in light of ever-tightening city budgets. Learn how to use volunteers, understand liability and workers' compensation issues, and how LMCIT can help keep volunteers safe. [HR] [EO]

3 – 3:30 Employee or Independent Contractor: Misclassification Messes

Cities are increasing use of contractors to cut costs. Review pros and cons of contractors, learn to prevent misclassification errors, and learn about how this issue is a priority for state and federal agencies. [HR] [EO]

AGENTS TRACK

Equipment Breakdown Coverage & Covered Losses

Learn how coverage works for equipment breakdowns, as well as how jurisdictional services are provided. Talk about typical losses related to mechanical breakdowns. [EO]

Automated Renewal Process is Here!

You've been asking for an online renewal application process and we're there! Learn about the new process, how to maintain up-to-date schedules, and how to access coverage documents in easy-to-use Adobe PDF format.

Break

Torts, Waivers, Excess:

What is LMCIT Talking About?

Examine the Minnesota Statutory Tort Cap, how it impacts claims, and how to structure waiver/non-waiver option liability coverage. Discover how optional excess coverage protects cities where these caps don't apply. [EO]

Coverage Changes & Ways to Save

Review LMCIT updates and changes for 2010-11. Revisit sewer and land use incentives, experience rating, and ways to reduce insurance costs for cities. [EO]

License to Serve: LMCIT's Not-So-Secret Agents

Minnesota cities face unprecedented challenges. Learn how the 636 insurance agencies that work with LMCIT have a unique opportunity to actively partner with cities and LMCIT to best serve our customers. [EO]

PARKS & RECREATION TRACK

Documenting the Policy of Difficult Times

As cities cut back on services, it's important to review and update policies to reflect the current situation. Sort out the social, political, economic and safety considerations you should document in policies to help maintain your city's legal protections. [EO]

Lean On Me:

Cooperative Efforts in Parks & Rec

Cities often partner with local groups to deliver programs, maintain parks, and improve facilities. Tough economic conditions are increasing reliance on these partnerships, and volunteer programs should be reviewed to maximize safety and efficiency. [HR] [EO]

Break

Who's Minding the Store? Best Practices, Controls for Handling Cash

Safeguarding city funds can be challenging when many seasonal employees are working the cash box or there is high staff turnover. Get tips on how to reduce money-handling risks, internal controls to implement, and procedures to adopt to allow for earlier detection of theft and theft prevention. [HR]

Grounds for Play:

Avoiding Legal Issues

Explore risk and legal issues with playgrounds and accepting park gifts/donations; city trails; and special vehicle use. Visit recent changes to LMCIT criteria for skate parks.

Grounds for Play:

Avoiding Legal Issues

(Continued)



League of Minnesota Cities
145 University Avenue West
St. Paul MN 55103-2044

FIRST-CLASS MAIL
U.S. POSTAGE
PAID
St. Paul, MN
PERMIT NO. 3223

**Don't miss the chance to get
practical knowledge and
continuing education credits!**

**ONLY
\$20**
includes
all materials
and lunch

LEAGUE OF MINNESOTA CITIES INSURANCE TRUST

2011 Safety & Loss Control Workshops

Who should attend?

- | | |
|--|--|
| <input checked="" type="checkbox"/> Public Works Staff | <input checked="" type="checkbox"/> Agents Working with Cities |
| <input checked="" type="checkbox"/> Police Chiefs & Officers | <input checked="" type="checkbox"/> Staff from Small Cities |
| <input checked="" type="checkbox"/> Parks & Recreation Staff | <input checked="" type="checkbox"/> Risk Managers |
| <input checked="" type="checkbox"/> Administrators/Clerks | <input checked="" type="checkbox"/> Safety Coordinators |

***Get practical knowledge and continuing education credits for only \$20!
Lunch and materials are included in the cost.***

LMCIT is planning to provide the following continuing education credits/contact hours:

- Insurance Agent Credits (license number required)
- POST Credits (POST number required)
- Water and Wastewater Operator Contact Hours



Date: 1/27/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Electrician

Names: Tom Neubert

Number of Personnel Attending: 1

Event: Midwestern Electrical Seminar

Dates: March 18, 2011

Location: North Mankato

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? Electrical License

Description: _____

Registration Form

A completed form is required for each person attending. Photocopies are acceptable.

Name Tom Neubert
Address 11 Cardinal Ct
City North Mankato
State MN Zip Code 56003
Work Phone 507-317-0792
Personal Electrical License (not contractors #) Am 02808 ~~Am 02808~~
Am 05880

An individuals electrical license number must be provided to receive credit toward the Continuing Education Requirements.

Class Fee: \$60.00

Make checks payable and mail to:
BENCO Electric
PO Box 8
Mankato MN 56002

If you have any special needs please contact Amy before March 1.

Instructor

Paul Sunde

All MwES instructors are Class A-Master electrician license holders, approved by the State Board of Electricity as continuing education instructors, and are members of the International Association of Electrical Inspectors. These instructor's expertise will give you a practical understanding of the code.

Text

A 2011 NEC code book is required to complete this course, bring your own copy.

The MwES booklets are provided to all attendants on the day of registration.

MWES MIDWESTERN ELECTRICAL SEMINARS

A Code class to help you understand and comply with the changes in the 2011 National Electrical Code.

This seminar is designed to assist any individuals currently working in the electrical industry.

Our objective is to expand your understanding of the 2011 NEC Code changes as they apply to your daily electrical work.

Each attendee receives a MwES color booklet containing many practical illustrations of the NEC. Through the use of the MwES booklet, overhead transparencies, product samples, and class discussions, we will improve your understanding of the NEC requirements.

Seminar Fee

The \$60.00 registration fee includes:
Breaks and noon lunch.

Seminar Materials:
Ballpoint pen, highlighter,
Certificate of Completion,
MwES booklet with many useful
illustrations.

Class Information

This class is an annual seminar to
earn 1 hour credits that
will be held on

Friday, March 18, 2011 at the
Best Western, North Mankato.
From 8:00 am to 5:00 pm.
Registration starts at 7:45 am.

Refund Information

Refunds will not be made unless
requested in writing five days
prior to the class. All refunds are
subject to a \$25.00 registration
cancellation fee.



Presents:

Paul Sunde from



March 18, 2011

Best Western, North Mankato

8 Hr. Code Seminar
\$60.00

For more information

contact:
Amy Ziegler

387-7963

or

1-888-792-3626

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 13A	Department: City Clerk	Council Meeting Date: 2/7/11																												
TITLE OF ISSUE: Audio and Large Group Permit for Nimps and Jones Wedding, Spring Lake Park, Friday, October 7, 2011 from noon to 8 p.m.																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a request for audio and large group permit for a wedding ceremony on the Thompson Pier October 7, 2011 from Noon-8 p.m. Stereo music and a microphone will be used during the ceremony.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Authorize audio and large group permit for the Nimps and Jones Wedding																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Audio and Large Group Permit.</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Resolution	Ordinance	Contract	Minutes	Map																										
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<input type="checkbox"/> Workshop <input type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																													

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 32 -2011 SHELTER: SLP #2 FEE: \$60.00 pd.

TYPE OF EVENT: Wedding Ceremony DATE VALID: 10-7-11 HOURS: Noon - 8:00 p.m.
using Thompson Park

ORGANIZATION: Nimps + Jones Wedding SIZE: 200

APPLICANT NAME: Lori Nimps

ADDRESS: 1512 Riverview Road CITY: St. Peter

ZIP: 56082 DAYTIME PHONE #: 612-308-7813-cell

TENTS: — ELECTRICITY: ✓ ALCOHOL: maybe champagne
507-934-6994-home

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: stereo music + microphone for vows
Amplified music or band requires Council approval

OTHER: _____

PERMIT APPROVED: _____ DATE: 1-14-11

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

Nancy Lehrke by J. L.
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: Lori Nimps
Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 14A	Department: Finance	Council Meeting Date: 2/7/11																												
TITLE OF ISSUE: Resolution Authorizing Execution of Amendment to 2010 Narcotics & Gang Task Force Grant																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: A resolution is required to authorize the City Administrator and Police Chief to execute required documents.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Adoption of Resolution Authorizing Execution of Amendment to 2010 Narcotics & Gang Task Force Grant																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Schindle	_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Resolution. _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Resolution No.

RESOLUTION AUTHORIZING
EXECUTION OF AMENDMENT TO
2010 NARCOTICS & GANG TASK FORCE GRANT

WHEREAS, the City of North Mankato is the fiscal agent for the Minnesota River Valley Drug Task Force; and

WHEREAS, the Minnesota Department of Public Safety has amended the 2010 Narcotics and Gang Task Force Grant (2010-NGTF-00400) to include funding in the amount of \$74,250 for 2011;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the City Administrator and Police Chief are hereby authorized to execute this amendment for the City of North Mankato.

I certify that the above resolution was adopted by the City Council of the City of North Mankato, Minnesota on this 7th day of February 2011.

Mayor

ATTEST:

City Clerk

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Michael Fischer, City Planner
DATE: January 28, 2011
SUBJECT: January Traffic & Safety Committee Meeting

On Friday, January 28, 2011, the Traffic & Safety Committee met to discuss items of business. Traffic & Safety Committee Members present: Council Liaison Bill Schindle, Police Chief Chris Boyer, Public Works Director Rich Peterson and City Planner Michael Fischer.

The following is a summary of the meeting:

1. Review On-Street Parking Conditions on Pleasant View Drive from its Intersection with Lookout Drive to Peregrine Lane

The Traffic & Safety Committee discussed the problems associated with on-street parking on sections of Pleasant View Drive during the winter months. The committee reviewed existing parking restrictions in this area as well as street maintenance issues and public safety concerns.

Recommendation

The Traffic & Safety Committee recommended the implementation of seasonal no parking on the section of Pleasant View Drive from Restless Court to Peregrine Lane from November 1 to April 1 of each year.

In other business, Chief Boyer indicated that Mayor Dehen would like to discuss traffic and safety issues relating to past and upcoming 4th of July fireworks displays at Riverfront Park in Mankato. Chief Boyer indicated that it is necessary to get the State Patrol more involved in the event and that he will be working with area agencies on the event planning for 2011.

MEMORANDUM

TO: Traffic & Safety Committee
FROM: Michael Fischer, City Planner
DATE: January 21, 2010
SUBJECT: January Traffic & Safety Committee Meeting

The next meeting of the Traffic & Safety Committee has been scheduled for Friday, January 28, 2011 at 9 a.m. in the Municipal Building Conference Room.

AGENDA

1. Review on-street parking conditions on Pleasant View Drive from its intersection with Lookout Drive to Peregrine Lane.

1. **Review on-street parking conditions on Pleasant View Drive from its intersection with Lookout Drive to Peregrine Lane**

Based on previous discussions by the Traffic & Safety Committee and City Council regarding on-street parking on Pleasant View Drive from its intersection with Lookout Drive to Peregrine Lane, in December 2010 staff sent a letter to area apartment owners/managers asking that for street maintenance and public safety purposes, their tenants should be encouraged to park within the apartment parking lots rather than on Pleasant View Drive. As conditions have not improved since the letter was sent, the Traffic & Safety Committee is asked to review the on-street parking conditions and public safety issues on the section of Pleasant View Drive as shown on the attached map.

In this section of Pleasant View Drive, there are many apartments and other multiple-dwelling buildings. While all properties have off-street parking, many residents choose to park on the street. As a result of on-street parking, this section of Pleasant View Drive is difficult to effectively plow snow and maintain safe driving lanes. Therefore, the Traffic & Safety Committee is asked to review the existing conditions and consider restricting on-street parking in this area.



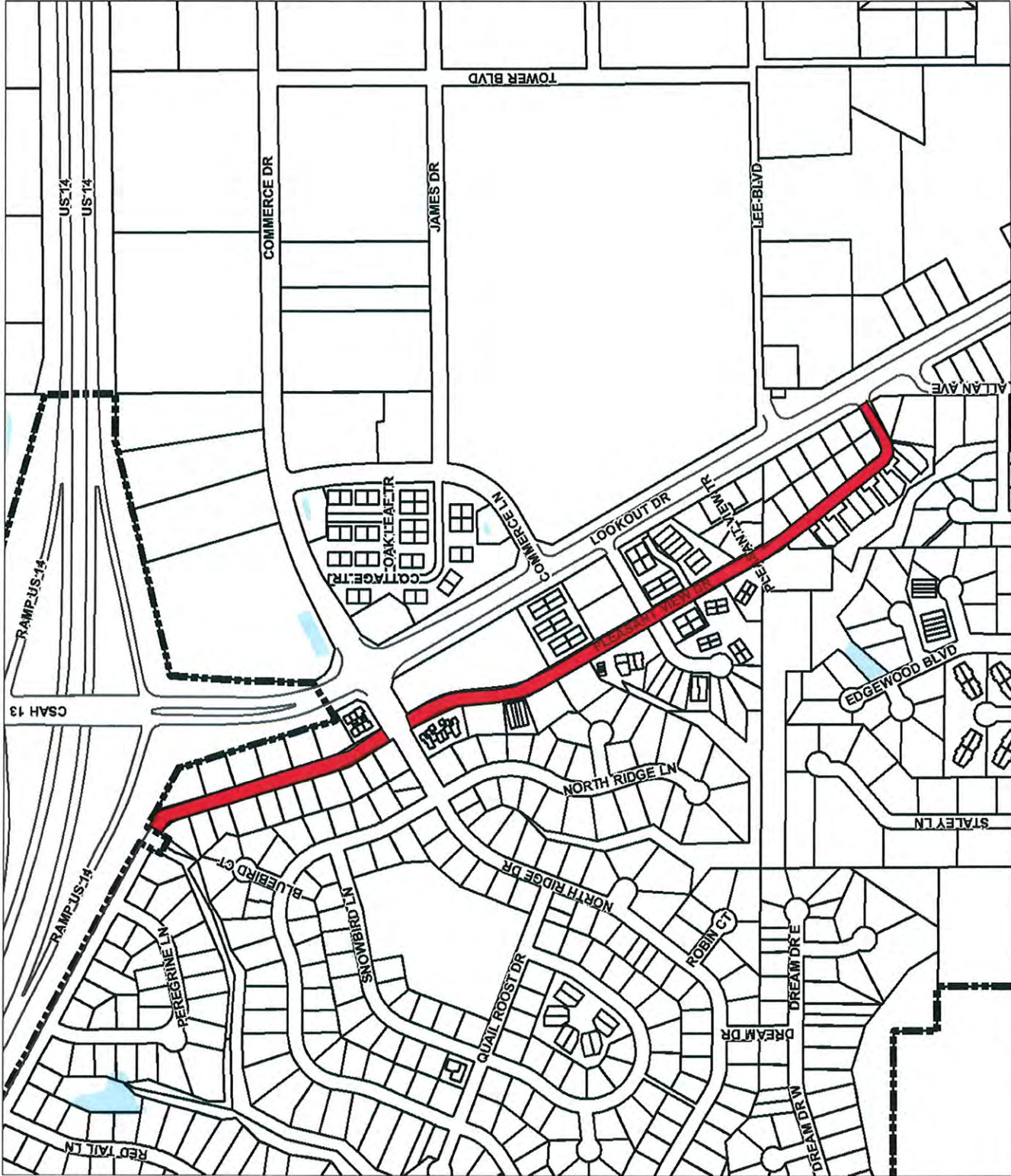
Legend

- Street Names Inside - Small
- Roads
- Road Edge
- Parcels (4-1-10)
- City Limits
- Minnesota River
- Lakes & Ponds

Pleasant View Drive



Figure X.X



0 574 Feet

© Bolton & Menk, Inc. - Web GIS



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

**CERTIFICATE
OF
RECOGNITION**

WHEREAS, Dolores Spreter will be honored by friends and relatives on the occasion of her 100th birthday; and

WHEREAS, she will be celebrating her birth on February 4, 2011 and has been a resident of this community for many years; and

WHEREAS, she has lived during the most eventful period of this world's history, and in her quiet way has been a force for good and a stabilizing influence on those around her during these turbulent years;

NOW, THEREFORE, I, Mark Dehen, as Mayor of the City of North Mankato, do hereby deem it an honor and pleasure to extend this Certificate of Recognition to

Dolores Spreter

on the occasion of her 100th birthday, with sincere congratulations and best wishes for many more happy, productive years in the future.

Dated this 4th day of February 2011.



Mark Dehen, Mayor

CLAIM REPORT
BILLS PAID AFTER THE COUNCIL MEETING OF JANUARY 18, 2011
END OF MONTH

67905	Void	Void	(\$156.00)
67966	Cardmember Service	charge card items-Police Dept.	\$107.54
67967	Highway Technologies	registration fee for seminar-Street Dept.	\$34.95
67968	Wegscheid, Robert	refund community room deposit	\$60.00
67969	Hendrickson, Chris	running shoes & clothing-Police Physical Fitness	\$160.80
67970	Telrite	long distance phone bill-Mun Bldg	\$236.76
67971	Coalition of Greater Minnesota Cities	registration fees Legislative Action Day-Mayor & Admin	\$130.00
67972	Mac Tools Distributor	replacement check for lost check-Shop	\$1,917.95
67973	Madison National Life Insurance	long term disability-February	\$1,385.20
67974	Madison National Life Insurance	life insurance-February	\$630.20
67975	Madison National Life Insurance	voluntary life insurance-February	\$175.40
67976	Sprint	PCS connection card data plan-Police & Public Access	\$159.96
67977	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
67978	HickoryTech	telephone bill-All Depts.	\$507.71
67979	ICMA Retirement Trust - 457	employee payroll deductions	\$6,072.05
67980	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$380.77
67981	Law Enforcement Labor Service	employee payroll deductions	\$378.00
67982	Minn NCPERS Life Insurance	employee payroll deductions	\$96.00
67983	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
67984	United Way	employee payroll deductions	\$430.38
67985	Wheels Unlimited	CBD grant-Sales Tax Fund	\$9,309.17
67986	Farrish, Johnson Law Office	down payment purchase 50.4 acres-Jt Economic Dev	\$108,000.00
67987	US Postmaster	postage for February newsletter-Comm Dev	\$1,453.14
67988	HickoryTech	telephone & internet bill-All Depts.	\$3,631.94
67989	Xcel Energy	electric billing-All Depts.	\$23,716.40
	Total		<u>\$159,071.45</u>

CLAIMS CONTINUED

General	\$26,669.97
Library	\$852.53
Bookmobile	\$44.77
Community Development	\$1,593.64
Local Option Sales Tax	\$9,309.17
Joint Economic Development Fund	\$108,000.00
2011 Construction	\$31.46
Water	\$5,559.78
Sewer	\$3,074.71
Sanitary Collection	\$999.67
Storm Water	\$982.41
Public Access	<u>\$1,953.34</u>
Total	<u><u>\$159,071.45</u></u>

PORT AUTHORITY INVOICES
BILLS PAID AFTER THE COUNCIL MEETING OF JANUARY 18, 2011
END OF MONTH

Farrish, Johnson Law Office	down payment purchase 50.4 acres-Jt Economic Dev	<u>\$108,000.00</u>
Total		<u><u>\$108,000.00</u></u>

List of Port Authority Bills in the Amount of \$108,000.00

Council Meeting of February 7, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$159,071.45

Council Meeting of February 7, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF FEBRUARY 7, 2011

67990	Hy-Vee, Inc.	food for meetings-Mayor & Police	\$43.82
	A+ Security, Inc.	monitoring of alarm system-Police & Fire Depts.	\$160.74
	Abdo, Eick & Meyers	audit services-Finance	\$3,000.00
	Alpha Wireless Communications	equipment parts-Fire Dept.	\$81.61
	AMEM	2011 membership dues-Civil Defense	\$100.00
	Ameripride Linen & Apparel Service	gloves, mats, uniform & towel service-All Depts.	\$987.56
	American Pest Control	professional service-Sanitation	\$69.80
	Anderson, Curtis & Diane	utility easement-Storm Water	\$500.00
	Apt Machining & Fabricating, Inc.	equipment parts-Park Dept.	\$37.58
	Arnold's of North Mankato, Inc.	equipment parts-Street Dept.	\$64.26
	Audio Editions	audio books-Library	\$236.31
	Baker & Taylor	books-Library & Bookmobile	\$93.00
	Beck's Radiator Warehouse	equipment part-Street Dept.	\$182.54
	Benco Electric Cooperative	electric bill-All Depts.	\$22,816.79
	Benco Electric Cooperative	registration fee for seminar-Water Dept.	\$60.00
	Boyer Trucks	equipment parts-Street Dept.	\$16.93
	Braun Intertec	professional service-Port Authority	\$1,175.25
	Brennan, Jeremy	canine training-Task Force	\$523.02
	Brick House Graphics	sign-Park Dept.	\$59.06
	Business on Belgrade	2011 membership dues-Port Authority	\$1,000.00
	C & S Supply Co., Inc.	equipment parts-Park Dept.	\$65.49
	Caretaker's of Mankato	snow removal-Public Access	\$250.88
	Cargill, Inc.	bulk ice control-Street Dept.	\$6,414.96
	Catco Parts Service	equipment parts-Park Dept.	\$57.00
	CDW Government	equipment parts-Public Access	\$270.02
	CenterPoint Energy	gas bill-All Depts.	\$13,745.75
	Champlin Auto Wash	clean & wash vehicle-Task Force	\$90.00
	Cipos, Mark	reimburse utility charges	\$50.78
	City Auto Glass	equipment parts-Mun Bldg	\$258.45
	City of Mankato	wastewater fee for February-Sewer	\$65,000.00
	City of Mankato	75% of sewer revenue for 2010-Sewer	\$962.29
	Commissioner of Transportation	professional service-2010 Construction	\$807.73
	Computer Technology Solutions	printer & computer repair-Admin & Library	\$1,155.80
	Crawler Welding, Inc.	equipment parts-Street Dept.	\$591.07
	Crysteel Truck Equipment	equipment parts-Street & Park Depts.	\$251.42
	Dehen, Mark	mileage for Hwy 14 Partnership meeting-Mayor	\$51.51

CLAIMS CONTINUED

Emergency Automotive Technologies	equipment parts-Fire Dept.	\$71.66
EPA Audio Visual	equipment parts-Public Access	\$168.79
Erickson Trucks-N-Parts, Inc.	equipment parts-Street Dept.	\$96.64
Express Services, Inc.	temporary crossing guards-Police Dept.	\$1,120.08
Fastenal Company	equipment parts-Street & Park Depts.	\$69.51
Ferrellgas	LP gas-Sanitation	\$426.73
Free Press	ads-Admin, Finance, Comm Dev & Port Authority	\$632.52
Freyberg Petroleum Sales, Inc.	gear lubricant-All Depts.	\$483.67
G & L Auto Supply	equipment parts & supplies-Street Dept.	\$347.35
Gale Group	books-Library	\$309.48
Gallery Nineteen	framed prints-Sales Tax Fund	\$971.37
Greenough, Matt	treadmill-Police Physical Fitness	\$160.80
Greater Mankato Growth	membership dues & booth Greater Mankato Day	\$382.89
Hansen Sanitation	refuse pickup-Sanitation	\$45,113.85
Hansen Sanitation	refuse pickup-Sanitation	\$159.12
Hawkins, Inc.	chemicals-Water Dept.	\$2,867.49
Hermel, A.H. Company	supplies-Library	\$86.05
Hoffman Construction Co.	Estimate #3 CSAH 41/Carlson Dr/Howard Dr Extension	\$66,831.08
I & S Group, Inc.	professional service-Port Authority	\$18,550.00
Ingram Library Services	books-Library	\$1,882.73
Interstate Power Systems	equipment parts-Street Dept.	\$3,608.02
Jeane Thorne, Inc.	professional service-Task Force	\$892.50
Judd, John	supplies & printer-Task Force	\$342.04
Juhlin, Vickie	refund 2011 rental license renewal	\$25.00
Kennedy & Kennedy	legal services for January-Attorney	\$1,396.17
Kennedy & Graven	professional service-Sales Tax Fund	\$3,800.00
Key City Auto Parts, Inc.	equipment parts-Mun Bldg	\$64.43
Knudson, David	travel expense for seminar-Inspections	\$197.84
Kwik Trip, Inc.	unleaded & diesel fuel-All Depts.	\$22,966.97
Lakes Gas Company	LP gas-Caswell Park	\$381.50
Larkstur Engineering & Supply, Inc.	supplies & equipment parts-Street & Park Depts.	\$93.68
League of Minnesota Cities	registration fee for workshop-Police Dept.	\$20.00
Lloyd Lumber	supplies & equipment parts-All Depts.	\$220.75
Mankato Ford, Inc.	equipment parts-Street Dept.	\$621.88
Mankato Motor Co.	equipment parts-Street Dept.	\$133.54
Mankato Oil & Tire Company	tires-Water Dept.	\$573.72
McGowan Water Conditioning	salt for softener-Police & Library	\$66.83
Menards-Mankato	building supplies-Water Dept.	\$107.87
Minnesota Department of Health	exam fee Water Supply System Operator license	\$32.00
Minnesota Iron & Metal	equipment parts-Street & Park Depts.	\$327.26

CLAIMS CONTINUED

MN Public Facilities Authority	principal & interest-GO Refunding Bond 2005 & Sewer	\$39,483.60
Minnesota Rural Water Assn.	registration fees for conference-Water Dept.	\$350.00
Minnesota State Fire Department Assn.	2011 membership dues-Fire Dept.	\$288.00
Minnesota Truck & Tractor	equipment parts-Street Dept.	\$75.25
MN Dept Employment & Economic Dev	Thin Film grant repayment-Port Authority Revolving Loan	\$1,931.22
MRCI	wages for MRCI employees-Sanitation	\$7,288.75
Mutch Northside Hardware	supplies-All Depts.	\$404.77
NAPA Auto Parts of Mankato	equipment parts-Street & Bookmobile	\$41.25
Neubert Millwork, Inc.	supplies-Park Dept.	\$71.56
Nicollet County Auditor-Treasurer	salary-Task Force	\$18,426.36
North Central International	equipment parts & additives-Street & Bookmobile	\$4,411.23
Northern Safety Technology, Inc.	equipment parts-Task Force	\$1,403.15
OverDrive	downloadable contract-Library	\$10,000.00
Overhead Door Co. of Mankato, Inc.	overhead door repair-Police Dept.	\$133.24
Pet Expo Distributors	aquatic & canine supplies-Library & Task Force	\$116.20
Petty Cash, Steve Mork	petty cash items-All Depts.	\$201.92
Plunkett's Pest Control	professional service-Street Dept.	\$96.64
Pohlman, Tim	regional meeting fees-Fire Dept.	\$35.00
PowerPlan	equipment parts-Street, Park & Sanitation	\$1,799.30
Premier Veterinary Center	animal impound-Police Dept.	\$1,345.56
Quality Overhead Door, Inc.	overhead door repairs-Street Dept.	\$140.00
Recorded Books	online language learning-Library	\$4,000.00
Red Feather Paper Co.	supplies-Mun Bldg & Library	\$445.68
Reliance Electric of Southern Minnesota	equipment parts-Park Dept.	\$75.00
River Bend Business Products	copier maintenance-Bldg, Police, Fire & Library	\$1,073.41
River Hills Pet Care Hospital	canine supplies-Task Force	\$13.37
Rotary Club of North Mankato	2011 membership dues-Admin	\$240.00
Sande, Wendell	car allowance for February-Admin	\$400.00
Schwickert's	furnace repairs-Mun Bldg, Water & Public Access	\$1,530.12
Simco Drilling Equipment, Inc.	equipment parts-Water Dept.	\$208.37
South Central Regional Fire Dept Assn	2011 membership dues-Fire Dept.	\$50.00
Southern Minnesota Construction	sand-Street & Water Depts.	\$1,604.53
Sports Institute	professional service-Comm Dev	\$1,500.00
St. Joseph Equipment, Inc.	equipment parts-Street Dept.	\$266.52
Staples Advantage	supplies-All Depts.	\$442.53
Stone & Steel	paver-Contingency	\$60.84
Sweet Sounds	tint vehicle windows-Task Force	\$375.80
Swenson, Jeremy	supplies-Police Dept.	\$62.76
Texas Refinery Corp.	fuel additive-All Depts.	\$1,801.22
Tire Associates	tires & tire repairs-Street Dept.	\$2,122.44

CLAIMS CONTINUED

Toppers Plus, Inc.	equipment parts-Street Dept.	\$29.93
Tostenson, Derek	mileage for training-2011 Construction	\$239.70
US Bearings & Drives	repair garage door-Street Dept.	\$7.05
US Postal Service	postage-All Depts.	\$3,000.00
University of Minnesota	registration fee for workshop-Street Dept.	\$50.00
Valley National Gases	welding supplies-Shop	\$102.60
Viking Electric Supply	equipment parts, supplies & code book-Street & Water	\$841.50
WW Blacktopping	Estimate #8 Wall St/Marigold Site	\$13,823.64
Wenzel Auto Electric	equipment parts-Street Dept.	\$163.51
Werner Electric Supply	equipment parts-Street & Water	\$180.93
Total		<u>\$420,589.68</u>

CLAIMS CONTINUED

General	\$85,254.71
Library	\$17,522.05
Bookmobile	\$307.14
Community Development	\$1,765.20
Local Option Sales Tax	\$4,771.37
Contingency	\$60.84
Port Authority	\$21,638.62
Port Authority Revolving Loan Fund	\$1,931.22
GO Refunding Bond of 2005C	\$3,736.60
2010 Construction	\$81,462.45
2011 Construction	\$239.70
Water	\$18,484.97
Sewer	\$103,469.98
Sanitary Collection	\$55,906.74
Storm Water	\$500.00
Public Access	\$1,395.65
Minnesota River Valley Drug Task Force	<u>\$22,142.44</u>
Total	<u><u>\$420,589.68</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF FEBRUARY 7, 2011

Braun Intertec	professional service-Port Authority	\$1,175.25
Business on Belgrade	2011 membership dues-Port Authority	\$1,000.00
Free Press	ads-Port Authority	\$346.38
I & S Group, Inc.	professional service-Port Authority	\$18,550.00
Kennedy & Kennedy Law Office	legal services for January-Port Authority	\$560.00
MN Dept Employment & Economic Dev	Thin Film grant repayment-Port Auth Revolving Loan	\$1,931.22
Petty Cash, Steve Mork	petty cash item-Port Authority	<u>\$6.99</u>
Total		<u><u>\$23,569.84</u></u>

List of Port Authority Bills in the Amount of \$23,569.84

Council Meeting of February 7, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$420,589.68

Council Meeting of February 7, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg