

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on February 7, 2011. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Schindle, Freyberg, Steiner and Norland, City Administrator Sande, Finance Director Mork, City Clerk Gehrke, Attorney Kennedy and Engineer Malm. Absent: Planner Fischer.

Approval of Minutes

Council Member Freyberg moved, seconded by Council Member DeWitte, to approve the minutes of the Council Workshop of January 18, 2011 and Council meeting of January 18, 2010, as amended. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.

Correspondence**Thank-You from the Miracle League of North Mankato Board – Snow Softball Tournament**

Mayor Dehen read a thank-you from the Miracle League of North Mankato Board for the City's support of the snow softball tournament. He thanked the media for their support of the tournament.

Public Hearing, 7 p.m. – Modification of Industrial Development District No. 1 and Establishment of Tax Increment Financing District IDD No. 1-20 Plan (Ziegler Caterpillar)

The Mayor opened the public hearing to consider the modification of Industrial Development District No. 1 and the establishment of Tax Increment Financing District IDD No. 1-20 Plan (Ziegler Caterpillar). Administrator Sande reported this matter was considered and approved by the Port Authority Commission at their January 25, 2011 meeting and they are recommending this to the City Council for adoption. Kim Spears, 916 South Avenue, appeared before the Council and again expressed his opposition to this project based on his opinion that it constitutes a moral hazard, lost opportunity and unequal treatment. Council Member Schindle reported in 2010 the State Legislature changed the Tax Increment Financing rules to allow projects such as this an incentive to create construction jobs and long-term jobs. Administrator Sande reported Ziegler is estimating the creation of five permanent positions during the first two years and a total of 12 positions during the first five years. Mayor Dehen reported the permanent jobs created will have an average salary of \$27.00 per hour and the City would see a revenue stream for the jobs and increased revenues from taxes. Administrator Sande also stated new jobs are a plus for the school district bringing students to the area at a time when many schools are losing enrollment. Mayor Dehen stated the City of North Mankato lost a large-chain food store on the hilltop to Mankato where tax increment financing was available. Council Member Schindle reported without the job creation, the company would not receive the subsidy. Phil Henry, 1300 Noretta Drive, appeared before the Council and stated Ziegler is a very wealthy corporation and the City should not be involved in this project. Administrator Sande referenced previous projects that are now on the tax rolls. The list of these projects is available to the public. Administrator Sande reported this list of projects will be sent to Mr. Henry and a copy will be made available on the City's website, www.northmankato.com. With no one else appearing before the Council, the Mayor closed this portion of the meeting.

Res. No. 12-11 Modifying Industrial Development District No. 1 and Adopting a Development Program for Said Industrial Development District

Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 12-11 Modifying Industrial Development District No. 1 and Adopting a

Development Program for Said Industrial District. Vote on the Resolution: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.

Res. No. 13-11 Approving Tax Increment Financing District No. 1-20

Council Member Schindle moved, seconded by Council Member Steiner, to adopt Resolution No. 13-11 Approving Tax Increment Financing District No. 1-20. Vote on the Resolution: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.

Public Hearing, 7 p.m. – Consider Submission of Outdoor Recreation, Regional Park and Park Legacy Grant Program Application

The Mayor opened the public hearing to consider submission of the Outdoor Recreation, Regional Park and Park Legacy Grant Program Application to the Department of Natural Resources (DNR) for improvements at Benson Park in the amount of \$997,900. He reported a similar application was submitted in 2010, however, did not obtain funding. The proposed improvements are taken from the Benson Park Master Plan which received Council approval in 2009. The Administrator referenced a copy of the hearing notice and an Affidavit of Publication included in the Council packet.

Administrator Sande summarized a memo outlining the funding requests for the Benson Park Grant. He reported according to the DNR, the 2011 application allows applicants to apply for funds under the Park Legacy Program, Regional Park Program and Outdoor Recreation Program with a different local match for each grant program. The Park Legacy Program requires a 25% local match or \$249,475; the Regional Park Program requires a 50% local match or \$399,160; and the Outdoor Recreation Program requires a 50% match or \$498,950. If funded, the local match would come from local option sales tax receipts dedicated to regional park improvements. He reported funding for the Park Legacy Program is provided through the State Parks and Trails Fund, which constitutes a portion of the dedicated sales tax revenue from the Clean Water, Land and Legacy Constitutional Amendment approved by voters in 2008. The local match of the funds will be derived from the Local Sales Tax Fund which was approved by the North Mankato voters in 2006. Kim Spears, 916 South Avenue, appeared before the Council and asked if by submitting this application the City is committed to spending funds. Administrator Sande reported adopting the resolution authorizes submission of the grant request but does not commit the City to spending funds. Projects for Benson Park would be brought to the Council for approval. There being no one else appearing before the Council, the Mayor closed this portion of the meeting.

Res. No. 14-11 Authorizing Submission of Outdoor Recreation, Regional Park and Park Legacy Grant Program Application

Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 14-11 Authorizing Submission of Outdoor Recreation, Regional Park and Park Legacy Grant Program Application. Vote on the Resolution: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.

**Open the Meeting to the Public for the First Time
Brian Cain, 47 Deerwood Court**

Brian Cain, 47 Deerwood Court, appeared before the Council and expressed his concern that the requirement to obtain a plumbing permit to install a water heater violates his 4th Amendment rights. Administrator Sande stated a plumbing permit is required to ensure proper installation for life safety purposes.

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council and stated he agreed with the inspection process for the installation of water heaters, however, he asked if there is a requirement for the City to charge \$25.00 considering residents already pay property taxes. Administrator Sande reported the \$25.00 fee is charged to cover the cost of the inspection for those homeowners using the service.

Staff Reports**City Planner****Submit Application to League of American Bicyclists for Designation of North Mankato/Mankato as a Bicycle Friendly Community**

Administrator Sande presented a memo from the City Planner regarding the possible submission of a joint application for Bicycle Friendly Community status for North Mankato/Mankato as requested by the Mankato Bike & Walk Advocates. Under the League of American Bicyclists, the Bicycle Friendly Community Program provides award recognition for communities that actively support bicycling. He reported the City of North Mankato has built several bicycle and pedestrian trails and the MATAPS Plan calls for connection of the trails in order to accommodate riders by providing safe routes for cycling and encouraging people to bike for transportation and recreation. He reported the two other cities recognized as Bicycle Friendly Communities are Rochester and Minneapolis. **Council Member Schindle moved, seconded by Council Member Norland, to authorize submission of the joint application to the League of American Bicyclists for Designation of North Mankato/Mankato as a Bicycle Friendly Community. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Intergovernmental Committee Activity Report

Administrator Sande presented an Intergovernmental Committee Report prepared by Planner Fischer which summarized intergovernmental committees in which the Planner actively participates. Mayor Dehen reported the Intergovernmental Committee meeting with Mankato will be held at 7 p.m. on Wednesday, February 16, 2011 in the Council Chambers of the Municipal Building.

City Administrator**Set Public Hearing for 7 p.m. on Tuesday, February 22, 2011 for Adoption of Storm Water Ordinance**

Administrator Sande reported as a required part of compliance activities for the City's MS4 permit, the Minnesota Pollution Control Agency (MPCA) notified the City of the requirement to adopt an amended Storm Water Ordinance. Staff has prepared amendments to the Storm Water Ordinance which have been reviewed by the City Attorney. As part of the process to adopt the amendments to the Storm Water Ordinance, it is necessary to hold a public hearing. **Council Member Steiner moved, seconded by Council Member Norland, to set a public hearing for 7 p.m. on Monday, February 22, 2011 to consider the adoption of the amendments to the Storm Water Ordinance. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Res. No. 15-11 Authorizing City of North Mankato to be a Party to Minnesota Water Agency Response Network

Administrator Sande reported the Public Works Director is recommending that we become a party to the Minnesota Water Agency Response Network, which is a mutual aid agreement among government units to provide assistance to one another in the case of an emergency relating to water,

waste water or storm water utilities. Discussion was held about the area to which North Mankato would respond. Administrator Sande reported the City would respond to cities in the area and would not be traveling long distances. The City would not be obligated to respond to emergencies. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 15-11 Authorizing City of North Mankato to be a Party to Minnesota Water Agency Response Network. Vote on the Resolution: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Request for Street Closure for Belgrade Blues & Jazz Festival on July 23, 2011

Administrator Sande reported Business on Belgrade has initiated plans for the Belgrade Blues & Jazz Festival to be held on July 23, 2011. The group is requesting to extend the street closure to include the alleys immediately north and south of Belgrade on Range Street and approximately 100 feet to the west of Range Street on Belgrade. Discussion was held about the placement of a temporary 4-way "STOP" sign at the corner of Cross Street and Belgrade Avenue. **Council Member Schindle moved, seconded by Council Member Steiner, to authorize the street closure for the Belgrade Blues & Jazz Festival. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen; aye; no nays. Motion carried.**

Parking Request for Beans Plus Events, March 19, April 7 and April 10, 2011

Administrator Sande presented a request from Beans Plus for authorization for temporary on-street parking for events on March 19, April 7 and April 10, 2011. The requested proposed parking area includes the north side of Carlson Drive to Lookout Drive and the west side of Rolling Green Lane to Timm Road. Beans Plus is also requesting the use of the Park Department parking lots for the April events. If approved, the Police Department will be notified of the permitted parking area. Council Member Schindle asked if the streets in this area have been widened and Administrator Sande reported the Public Works crews have been removing snow and widening streets for the past four weeks and will continue to keep this area widened to allow for the permitted parking. **Council Member Norland moved, seconded by Council Member Steiner, to approve the parking request for the Beans Plus events on March 19, April 7 and April 10, 2011 on the north side of Carlson Drive to Lookout Drive and the west side of Rolling Green Lane to Timm Road and the Park Department parking lot for the April events. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Schools and Conferences

Council Member Norland moved, seconded by Council Member Steiner, to approve actual and necessary expenses for the following schools and conferences:

1. 46th Annual Governor's Homeland Security & Emergency Management Conference, St. Paul, March 8-10, for Emergency Management Director.
2. League of MN Cities Loss Control Workshop, Brooklyn Park, April 21, for Police Chief.
3. Midwestern Electrical Seminar, North Mankato, March 18, for Electrician.

Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen aye; no nays. Motion carried.

City Clerk**Audio and Large Group Permit for Nimps and Jones Wedding, Spring Lake Park, Friday, October 7, 2011**

Clerk Gehrke presented a request from Lori Nimps for an audio and large group permit to hold the Nimps and Jones wedding at Spring Lake Park from noon to 8 p.m. on Saturday, October 7, 2011. She reported the wedding ceremony will be held on the Thompson Pier. **Council Member Schindle moved, seconded by Council Member Steiner, to approve the audio and large group permit for the Nimps and Jones Wedding at Spring Lake Park from noon to 8 p.m. on Friday, October 7, 2011. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Finance Director**Res. No. 16-11 Authorizing Execution of Amendment to 2010 Narcotics & Gang Task Force Grant**

Finance Director Mork presented Resolution No. 16-11 authorizing execution of amendment to the 2010 Narcotics & Gang Task Force Grant to authorize the City Administrator and Police Chief to executive this amendment for the City of North Mankato. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 16-11 Authorizing Execution of Amendment to 2010 Narcotics & Gang Task Force Grant. Vote on the Resolution: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Report from Council Members**Council Member Schindle****Minutes from January Traffic & Safety Committee Meeting**

Council Member Schindle presented the January Traffic & Safety Committee minutes. He reported they reviewed on-street parking conditions on Pleasant View Drive from its intersection with Lookout Drive to Peregrine Lane during the winter months. The Committee reviewed existing parking restrictions in this area as well as street maintenance issues and public safety concerns. The Traffic & Safety Committee recommended the implementation of seasonal no parking on the section of Pleasant View Drive from Restless Court to Peregrine Lane from November 1 to April 1 of each year. **Council Member Schindle moved, seconded by Council Member Norland, to implement seasonal no parking on the section of Pleasant View Drive from Restless Court to Peregrine Lane from November 1 to April 1 of each year. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

The Traffic & Safety Committee discussed traffic and safety issues relating to past and upcoming 4th of July fireworks displays at Riverfront Park in Mankato indicating it is necessary to get the State Patrol more involved in the event. Mayor Dehen reported this item will be discussed at the upcoming Intergovernmental Committee meeting with Mankato to be held at 7 p.m. on Wednesday, February 16, 2010.

In response to the request for street closure for the Belgrade Blues & Jazz Festival on July 23, 2011, discussion was held about placing a temporary 4-way "STOP" sign at the intersection of Belgrade Avenue and Cross Street. **Council Member Schindle moved, seconded by Council Member Steiner, to refer this item to the Traffic & Safety Committee. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Council Member Norland

Council Member Norland reported Community Education & Recreation is conducting a survey on recreation needs and wants of community members and asked that residents participate. She reported Community Education and Recreation is a great resource for computer classes in addition to all the youth recreation programs.

Council Member Norland reported incorrect information found its way into the *North Mankato City News & Views* regarding cats and dogs that are picked up by the Police Department due to outdated information in the City Code. She reported Premier Veterinary Center has never sold animals to the University of Minnesota for research. Administrator Sande reported Premier Veterinary Center received numerous calls and the City apologized for this mistake and reported the City is very happy with the work they do under the Impound Agreement the City has with them. A correction was also printed in the *Free Press*. The Administrator reported the City Code was updated in 2007 and yearly updates of the City Code are done each January. The impound language will be changed with the next update of the Code.

Council Member Norland reported she and the Mayor attended the League of Minnesota Cities conference the weekend of January 28-29, 2011. The League of Minnesota Cities and the Extension Service is facilitating 10 Communication Conversations around the State of Minnesota in an effort to obtain citizen input on the state of cities and thoughts about the future and how to fund our responsibilities. The Cities of North Mankato and Mankato have an opportunity to co-sponsor a series of 4 Communication Conversations. **Council Member Norland moved, seconded by Council Member Schindle, to submit a joint application with the City of Mankato to sponsor a series of 4 Communication Conversations facilitated by the League of Minnesota Cities and the Extension Service. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Council Member Norland reported she had received the bond information from Finance Director Mork in October 2010 as previously requested by Council Member Schindle.

Council Member Freyberg

Council Member Freyberg reported he watched recent Port Authority Commission meetings on television and asked that a Council Workshop be scheduled to discuss Port Authority items. Discussion was held regarding the Central Business District Grant Program, criteria for approving grants and the time of the Port Authority meetings. **Council Member Freyberg moved, seconded by Council Member Norland, to set a Council Workshop for 6 p.m. on Monday, April 4, 2011 to discuss Port Authority items. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Report from Mayor

The Mayor announced the Intergovernmental Committee Meeting with Mankato will be held at 7 p.m. on Wednesday, February 16, 2011 in the Council Chambers of the Municipal Building. This is an open meeting and the public is invited to attend.

The Mayor reported "Coffee with the Council" will be held from 10-11 a.m. on Saturday, February 12, 2011 at Big Dog. Future "Coffee with the Council" events will be held at various establishments in North Mankato.

Certificate of Recognition for Dolores Spreter's 100th Birthday

The Mayor read the Certificate of Recognition he presented to Dolores Spreter on February 4, 2011, the occasion of her 100th birthday.

Open the Meeting to the Public for the Second Time

Kim Spears, 916 South Avenue

Kim Spears, 916 South Avenue, appeared before the Council for the second time and asked for clarification of the City's commitment by submitting an application to the League of American Bicyclists for designation of North Mankato as a Bicycle Friendly Community. Mr. Spears also requested clarification of the City's commitment as a partner in the Minnesota Water Agency Response Network. Attorney Kennedy reviewed the mutual aid rules stating the agreements provide a framework for cooperation among entities and provide for each entity to retain control of their employees, equipment and allows for the liability and workers compensation insurance to cover these employees and equipment while aiding another entity during an emergency. Mr. Spears asked about the \$108,000 payment on tonight's bills. Administrator Sande reported this is the down payment for the 50.40-acre parcel the Port Authority is purchasing from the Rist Family on a Contract for Deed. A copy of the Contract for Deed will be forwarded to Mr. Spears.

Phil Henry, 1300 Noretta Drive

Phil Henry, 1300 Noretta Drive, appeared before the Council for the second time and reported he recently spoke with a North Mankato business owner who was very complimentary about the way he was treated while conducting business at the City of North Mankato offices.

Bills and Appropriations

Council Member Norland moved, seconded by Council Member Schindle, to approve all bills and appropriations in the amounts of \$159,071.45 and \$421,400.21. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 8:50 p.m.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 6A	Department: Admin.	Council Meeting Date: 2/22/11																												
TITLE OF ISSUE: Thank-You Letter from the City of Skyline																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a thank-you letter from the City of Skyline for allowing them to use the Council Chambers for their Council Meetings while their City Hall was under construction.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Information only. No action necessary.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Thank-You Letter.</u> _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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City of Skyline
PO Box 424
Mankato, MN 56002
February 8, 2011

City of North Mankato
1001 Belgrade Ave.
N. Mankato, MN 56003

Dear Mayor, Council Members and City Clerk,

On behalf of the Skyline City Council, I would like to thank you very much for allowing us to use your council chambers for our city council meetings the last few months while our city hall has been under construction. The construction time went longer than expected due to the weather. I don't know what we would have done without your generous offer allowing the use of your room.

We will be having our first council meeting in our newly renovated city hall on February 14th. If there's ever anything we can do to help you out, please don't hesitate to ask! Thanks again!

Sincerely,

Cathy Dahl

Cathy Dahl
Skyline City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 7A	Department: Admin.	Council Meeting Date: 2/22/11																																							
TITLE OF ISSUE: Public Hearing - Ord. No. 35, Fourth Series, Amendment of Storm Water Ordinance																																									
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: Enclosed you will find a proposed ordinance codifying various definitions and requirements for storm water management. We are required to adopt such an ordinance under the terms of our MS4 permit. Members of the building and construction inspections staff have developed the ordinance by reviewing other similar ordinances and incorporating knowledge from course work they have attended as well as their practical experience in the field. A staff member will be on hand to respond to questions.</p> <p style="text-align: right; font-style: italic; font-size: small;">If additional space is required, attach a separate sheet</p>																																									
REQUESTED COUNCIL ACTION: Adoption of Ordinance No. 35, Fourth Series, Amendment of Storm Water Ordinance																																									
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 15%; text-align: center;">Aye</th> <th style="width: 15%; text-align: center;">Nay</th> <th style="width: 55%;"></th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </tbody> </table>		Aye	Nay			_____	_____	Freyberg		_____	_____	Steiner		_____	_____	Norland		_____	_____	Schindle		_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="width: 20%; text-align: left;">Resolution</th> <th style="width: 20%; text-align: left;">Ordinance</th> <th style="width: 20%; text-align: left;">Contract</th> <th style="width: 20%; text-align: left;">Minutes</th> <th style="width: 20%; text-align: left;">Map</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;"> Other (specify) _____ Fourth Series </td> <td colspan="3" style="vertical-align: top;"> Public Hearing Notices and Ord. No. 35, _____ _____ _____ _____ </td> </tr> </tbody> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____ Fourth Series		Public Hearing Notices and Ord. No. 35, _____ _____ _____ _____		
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AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.

County of Blue Earth

James P. Santori, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as The Free Press and The Land, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed _____ Notice _____

which is attached was cut from the columns of said newspaper, and was printed and published once each week, for ¹ _____ successive weeks; it was first published on _____ Friday _____, the ¹¹ _____ day of _____ February _____, 20¹¹, and was thereafter printed and published on every _____ Friday _____ to and including _____ Friday _____, the ¹¹ _____ day of _____ February _____, 20¹¹; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice.

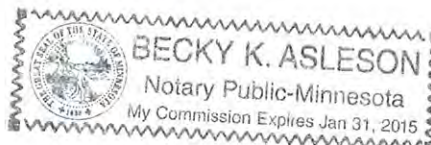
abcdefghijklmnopqrstuvwxyz

By: _____

Publisher

Subscribed and sworn to before me on this ¹¹ _____ day of _____ February _____, 20¹¹.

Becky K. Asleson
Notary Public



February 11, 2011
**NOTICE OF PUBLIC HEARING
TO AMEND ORDINANCE**
NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 22nd day of February, 2011, to hold a public hearing to amend the Storm Water Ordinance.
Such persons as desire to be heard with reference to the proposed amendment to the Storm Water Ordinance will be heard at this meeting.
Dated this 11th day of February 2011.
Nancy Gehrke, CMC
City Clerk
City of North Mankato,
Minnesota

NOTICE OF PUBLIC HEARING
TO AMEND ORDINANCE

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Such persons as desire to be heard with reference to the proposed amendment to the Storm Water Ordinance will be heard at this meeting.

Dated this 11th day of February 2011.

Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota

ORDINANCE NO. 35, FOURTH SERIES

AN ORDINANCE OF THE CITY OF NORTH MANKATO, MINNESOTA
AMENDING THE STORM WATER ORDINANCE

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA,
HEREBY ORDAINS: The following will be added to North Mankato Code of Ordinance,
Chapter 54: Storm Water:

§ 54.05 PURPOSE, SCOPE AND DEFINITIONS.

A. Purpose. The purpose of this ordinance is to establish standards and requirements for conservation practices and planning activities designed to control or reduce point and non-point source storm water pollution, soil erosion and sedimentation.

B. Scope. Any person, business entity, state agency, or political subdivision proposing a land disturbance activity within the City of North Mankato shall apply to the City of North Mankato for the approval of the Stormwater Pollution Prevention Plan (SWPPP). No land shall be disturbed until the plan is approved by the City of North Mankato and conforms to the standards set forth herein.

C. Definitions. Unless specifically defined below, words or phrases used in this Chapter shall be interpreted so as to give them the same meaning as they have in common usage and to give this Chapter its most reasonable application. For the purpose of this Chapter, the words “must” and “shall” are mandatory and not permissive.

1. **“Best Management Practices (BMPs)”** erosion and sediment control and water quality management practices that are the most effective and practicable means of controlling, preventing, and minimizing degradation of surface water, including avoidance of impacts, construction-phasing, minimizing the length of time soil areas are exposed, prohibitions, and other management practices published by state or designated area-wide planning agencies.
2. **“City”** any City of North Mankato official with authority such as but not limited to Administration, City Council, City Engineer, Inspections Department, Law Enforcement and Public Works Officials.
3. **“Developer”** any person, business entity, state agency, or political subdivision thereof engaged in a land disturbance activity.
4. **“Erosion”** any process that wears away the surface of the land by the action of water, wind, ice or gravity.
5. **“Erosion Prevention”** measures employed to prevent erosion.

6. **"Final Stabilization"** all soil disturbing activities at the site have been completed and a uniform perennial vegetative cover with a density of 70% of the native background vegetative cover for the area has been established on all unpaved areas and areas not covered by permanent structures, or equivalent permanent stabilization measures have been employed.
7. **"Land Disturbance Activity"** any land change that may result in soil erosion from water or wind and the movement of sediments into or upon waters or lands within this government's jurisdiction, including construction, clearing & grubbing, grading, excavating, transporting and filling of land. Within the context of this rule, land disturbance activity does not mean:
 - a. Minor land disturbance activities such as home gardens, tilling, planting, or harvesting of agricultural and horticultural crops, repairs, and maintenance work, unless such activity requires a permit.
 - b. Emergency work to protect life, or property and emergency repairs. If such a plan would have been required, then the disturbed land area shall be shaped and stabilized in accordance with the City's requirements as soon as possible.
8. **"National Pollutant Discharge Elimination System (NPDES)"** the program for issuing, modifying, revoking, reissuing, terminating, monitoring, and enforcing permits under the Clean Water Act (Sections 301, 318, 402, and 405) and United States Code of Federal Regulations Title 33, Sections 1317, 1328, 1342, and 1345.
9. **"Owner"** the person or party possessing the title of the property on which the land disturbing activities will occur; or if the land disturbing activities is for a lease holder, the party or individual identified as the lease holder; or the contracting government agency responsible for the land disturbing activities.
10. **"Permittee"** a person or persons, firm, or governmental agency or other institution that signs the application submitted and is responsible for compliance with the terms and conditions of this permit.
11. **"Sediment"** the product of an erosion process; solid material both mineral and organic, that is in suspension, is being transported, or has been moved by water, wind, or ice, and has come to rest on the earth's surface either above or below water level.
12. **"Sediment Control"** methods employed to prevent sediment from leaving the site.
13. **"Sedimentation"** the process or action of depositing sediment.

14. **"Stabilized"** the exposed ground surface has been covered by appropriate materials that prevent erosion from occurring. Grass seeding is not stabilization until it's established.
15. **"Storm Water"** precipitation runoff, storm water runoff, snow melt runoff, and any other surface runoff and drainage.
16. **"Storm Water Pollution Prevention Plan (SWPPP)"** a plan for storm water discharge that includes erosion prevention measures and sediment controls that, when implemented, will decrease soil erosion on a parcel of land and decrease off-site nonpoint pollution.
17. **"Waters of the State"** all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof.
18. **"Wetland"** or **"Wetlands"** those areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions.

§ 54.06 EROSION PREVENTION AND SEDIMENT CONTROL PLAN.

All plans shall be consistent with National Pollution Discharge Elimination Permit (NPDES) requirements, and the filing or approval requirements of relevant Watershed Districts, Watershed Management Organizations, Ditch Authorities, Soil and Water Conservation Districts, or other regulatory bodies.

1. Required. Every applicant for a building permit, excavation permit, plumbing permit or subdivision approval that involves any land disturbing activities within the city shall submit an erosion prevention and sediment control plan to the City of North Mankato. No land shall be disturbed until the plan is approved by the City and conforms to the standards set forth herein.
2. General Criteria for Erosion and Sediment Control Plan. An erosion and sediment control plan shall be required for any land disturbing activity and shall meet the following criteria:
 - a. Implement Best Management Practices.
 - b. Protect storm sewers from sediment.
 - c. Prevent sediment damage to adjacent properties and other designated areas.
 - d. Protect paved roads from vehicle tracking.
 - e. Engineer the construction of steep slopes.

- f. Stabilize all exposed soils and soil stockpiles.
 - g. Stabilize all waterways and outlets.
 - h. When working in or crossing water bodies, take precautions to contain sediment.
 - i. Maintain all temporary and permanent erosion and sediment control practices.
 - j. Establish permanent vegetation.
 - k. Dispose of temporary erosion and sediment control measures following final stabilization.
2. Contents of Plan. The erosion and sediment control plan shall include the following:
- a. Project description: the nature and purpose of the land disturbing activity.
 - b. Project schedule: A projected timeline for completion of all site activities.
 - c. Existing site conditions: elevations, vegetation, utilities and drainage.
 - d. Adjacent areas: properties, bodies of water, roads, etc., which may be affected by the land disturbing activity.
 - e. Erosion and sediment control measures: methods to be used to control erosion and sedimentation on the site before, during and after the construction process.
 - f. Maintenance: schedule of regular inspections and repair of erosion and sediment control structures.
 - g. Permanent stabilization: how the site will be stabilized after construction is completed.
3. NPDES Construction Site Permit. Any construction activity that disturbs one or more acres is required to obtain a separate NPDES Construction Site Permit from the Minnesota Pollution Control Agency (MPCA). A copy of this permit and erosion and sediment control plan shall be submitted to the City.

§ 54.07 REVIEW OF PLAN.

The City shall complete a review of the erosion and sediment control plan within fourteen (14) calendar days of receiving the plan from the developer.

1. Permit Required - If the City determines that the plan meets the requirements of the ordinance, the City shall issue the appropriate permit valid for a specified period of time that authorizes the land disturbance activity contingent on the implementation and completion of the plan.
2. Denial - If the City determines that the plan does not meet the requirements of the ordinance, the City shall not issue a permit for the land disturbance activity.
3. City Inspections and Enforcement - The City shall conduct inspections on a regular basis to ensure that the plan is properly installed and maintained. In all

cases the inspectors will attempt to work with the developer to maintain proper erosion and sediment control at all sites. In cases where cooperation is withheld, enforcement action(s) shall be taken by the City until erosion and sediment control measures meet the requirements of the ordinance. An inspection may be needed before work can commence. Inspections are required as follows:

- a. Before any land disturbing activity begins
- b. As necessary or required during construction
- c. At the completion of the project

The City reserves the right to conduct other random inspections during the course of the project to ensure compliance with the plan.

§ 54.08 MODIFICATION OF PLAN.

The applicant must amend the erosion and sediment control plan as necessary to include added requirements such as additional or modified best management practices designed to correct problems identified.

§ 54.09 REMEDIAL ACTION.

The City may take remedial action if any of the conditions listed below exist. The applicant shall reimburse the City for all direct costs incurred in the process of remedial work including attorney's fees.

1. Abandonment - The developer ceases land disturbing activities and/or filling and abandons the work site prior to completion of the grading plan.
2. Failure to Implement Plan - The developer fails to conform to the erosion and sediment control plan as approved by the City.

§ 54.10 EMERGENCY ACTION.

If circumstances exist such that noncompliance with this ordinance poses an immediate danger to the public health, safety and welfare, as determined by the City, the City may take emergency preventative action. The City shall also take every reasonable action possible to contact and direct the applicant to take any necessary action.

§ 54.11. NOTIFICATION OF FAILURE OF THE PLAN.

The City shall notify the permit holder of the failure of the erosion prevention and sediment control plan's measures.

1. Initial contact. The initial contact will be with the party or parties listed on the application and/or the plan's contacts. Twenty-four (24) hours after notification by the City, at its discretion the City may begin corrective work as necessary. The

City shall first attempt to provide notification in writing. If initial notification is verbal, it shall immediately be followed by a written notification. It is the responsibility of the permit holder to have a designated person available at all times for purposes of notification within the above stated twenty-four hour period.

2. Erosion off-site. If sediment breaches the perimeter of the site, the permittee shall immediately develop and implement a cleanup and restoration plan within twenty-four (24) hours of obtaining the adjoining property owner's permission. If after making a good-faith effort to notify the adjoining property owner, the developer has been unable to establish contact, the responsible party may proceed with corrective work. If in the discretion of the City, the permit holder does not repair the damage caused by the erosion, the City may do the remedial work required. When restoration to wetlands and other resources are required, the applicant shall be required to work with the appropriate agency to ensure that the work is done properly.
3. Erosion into streets, wetlands or water bodies. If eroded soil (including tracked soils from construction activities) enters streets, wetlands, or other water bodies, cleanup and repair shall be immediate. The applicant shall provide all traffic control and flagging required to protect the traveling public during the cleanup operations.
4. Failure to do corrective work. When an applicant fails to conform to any provision of this ordinance within the time stipulated, the City may take the following actions but are not limited to:
 - a. Issuing a stop-work order, withhold the scheduling of inspections, and/or the issuance of a Certificate of Occupancy.
 - b. Revoke any permit issued by the City to the applicant for the site in question or any other of the applicant's sites within the City's jurisdiction.
 - c. Correct the deficiency or hire a contractor to correct the deficiency.
 - d. Require reimbursement to the City for all costs incurred in correcting stormwater pollution control deficiencies. If payment is not made within thirty (30) days after the City incurs costs, the City will halt all work on the project site and assess any reimbursement costs to the property. As a condition of the permit, the owner shall waive notice of any assessment hearing to be conducted by the City, concur that the benefit to the property exceeds the amount of the proposed assessment, and waive all rights by virtue of Minnesota Statute 429.08I to challenge the amount or validity of assessment.

§ 54.12. ENFORCEMENT.

Violation and misdemeanor. Every person or legal entity who violates a section, subdivision, paragraph or provision of this chapter when he or she performs an act thereby prohibited or declared unlawful, or fails to act when such failures thereby prohibited or declared unlawful, or performs an act prohibited or declared unlawful by a code adopted by reference in this chapter, and upon conviction thereof, shall be punished as a misdemeanor.

§ 54.13. SEVERABILITY.

The provisions of this ordinance are severable, and if any provisions of this ordinance or application of any provision of this ordinance to any circumstance is held invalid, the application of such provision to other circumstances, and the remainder of this ordinance must not be affected thereby.

§ 54.14. ABROGATION AND GREATER RESTRICTIONS.

It is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this ordinance imposes greater restrictions, the provisions of this ordinance shall prevail. All other ordinances inconsistent with this ordinance are hereby repealed to the extent of the inconsistency only.

Adopted by the City Council this 22nd day of February 2011.

Mayor

City Clerk

THESE ARE DRAFT MINUTES AND NOT YET APPROVED BY THE BOARD

OFFICIAL PROCEEDINGS OF THE
BOARD OF COUNTY COMMISSIONERS OF THE
COUNTY OF NICOLLET
February 8, 2011

The Nicollet County Board of Commissioners met in special session on Tuesday, February 8, 2011 9:00 a.m. with Chair James Stenson presiding. Commissioners David Haack, Marie Dranttel, Jack Kolars and Dr. Bruce Beatty were present. Also present were County Attorney Michael Riley, Auditor-Treasurer Bridgette Kennedy, Administrator Robert Podhradsky, and Recording Secretary Margo Brown.

Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to approve the minutes of the January 25, 2011 Board meeting. The motion carried unanimously.

Upon a motion by Commissioner Haack and seconded by Beatty, it was moved to approve the County bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

LIST BILLS

Social Services Director Joan Tesdahl appeared before the Board to request approval of the Social Services bills. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to approve the Social Service bills as presented. On a roll call vote, all Commissioners voted yes and the motion carried unanimously.

Human Resources Director Jamie Haefner addressed the Board to provide information a replacement hiring.

Social Services Director Joan Tesdahl has selected Lexy Drysdale to fill the vacant Family Based Service Provider position vacated by Jayme Schoevers. Ms Drysdale began her position on February 8, 2011 at a salary of \$13.9870 per hour, which represents pay step 2 of pay grade 11.

County Administrator Robert Podhradsky addressed the Board to request approval of an out-of-state travel request for Public Works employee Tom Kennedy to attend a Traffic Safety Conference in North Dakota. Upon a motion by Commissioner Beatty and seconded by Haack, it was moved to accept the recommendation of the County Administrator for the Public Works Director and authorize out-of-state travel for Tom Kennedy to attend the American Traffic Safety Service Association's Conference in Fargo North Dakota in March. The motion carried unanimously.

Environmental Services Deputy Zoning Administrator Rob Redding provided information to the Board regarding several conditional use permits. Upon a motion by Commissioner Haack and seconded by Stenson, it was moved to accept the Planning and Zoning Advisory Commission's January 24, 2011 report, recommendations, and findings as submitted therein, which includes the following conditional use permits:

Jadd Seppman – Nelson

Point Wildlife Assoc. Permit No. C-27-10

Brighton Township

The motion carried unanimously.

Upon a motion by Commissioner Beatty and seconded by Dranttel, it was moved to accept the Planning and Zoning Advisory Commission's January 24, 2011 report, recommendations, and findings as submitted therein, which includes the following conditional use permits:

Galen Anderson Permit No. C-28-10 Traverse Township
The motion carried unanimously

There was brief discussion of other Planning and Zoning issues reviewed at the January 24th meeting.

Environmental Services Director Mandy Landkamer appeared before the Board to request approval of a resolution regarding septic system loans. Upon a motion by Commissioner Beatty and seconded by Kolars, it was moved to accept the recommendation of the Environmental Services Director to approve the Middle Minnesota Watershed Clean Water Partnership Project low interest loan award, as well as the accompanying resolution. The motion carried unanimously.

RESOLUTION OF THE NICOLLET COUNTY BOARD OF COMMISSIONERS

BE IT RESOLVED by the Nicollet County Board of Commissioners, that it hereby designates Mandy Landkamer, Environmental Services Director, as Project Representative for the Implementation of Conservation Practices and Effectiveness Monitoring in the Middle Minnesota Watershed Continuation Clean Water Partnership Project for Nicollet County.

The Project Representative shall have the authority to represent the Nicollet County Board of Commissioners in all Project matters that do not specifically require action by the Nicollet County Board of Commissioners.

BE IT FURTHER RESOLVED by the Nicollet County Board of Commissioners that, as Loan Sponsor, the Nicollet County Board of Commissioners enters into the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement along with Renville County, as Project Sponsor, and the Minnesota Pollution Control Agency to conduct the Implementation of Conservation Practices and Effectiveness Monitoring in the Middle Minnesota Watershed Continuation Clean Water Partnership Project.

BE IT FURTHER RESOLVED by the Nicollet County Board of Commissioners that the County Board Chair, James S. Stenson, be authorized to execute the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement for the above referenced Project on behalf of the Board as Loan Sponsor.

BE IT FURTHER RESOLVED by the Nicollet County Board of Commissioners that the Environmental Services Director, Mandy Landkamer be authorized to execute loan disbursement requests for the above referenced project to the Minnesota Pollution Control Agency on behalf of the Board.

Ms. Landkamer also requested approval of an amendment to the septic system project loan agreement. Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to accept the recommendation of the Environmental Services Director and approve the amendment to the Septic System Project Loan Agreement Administrative Plan. The motion carried unanimously.

County Sheriff David Lange appeared before the Board to request approval of the agreement for new breath tester instrument. Upon a motion by Commissioner Beatty and seconded by Stenson, it was moved to accept the recommendation of the County Sheriff and approve the Breath Tester Instrument Agreement with the Minnesota Department of Public Safety. The motion carried unanimously.

County Auditor-Treasurer Bridgette Kennedy addressed the Board to request approval of several applications for reduction in value. Upon a motion by Commissioner Kolars and seconded by Dranttel, it was moved to accept the recommendation of the Auditor-Treasurer and approve Applications for reduction in value for the following:

For Chad Lenz of 48682 County Road 13, St. Peter MN for property located at parcel number 01.015.0805 in Belgrade Township for taxes payable in 2010 in the amount of \$1,464.00.

For Chad Lenz of 48682 County Road 13, St. Peter MN for property located at parcel number 01.015.0805 in Belgrade Township for taxes payable in 2009 in the amount of \$1,490.00.

For Chad Lenz of 48682 County Road 13, St. Peter MN for property located at parcel number 01.015.0805 in Belgrade Township for taxes payable in 2008 in the amount of \$1,444.00.

The motion carried unanimously.

Auditor-Treasurer Kennedy provided information to the Board regarding a request for waiver of penalty for late payment of taxes for Joseph and Constance Elfert. Upon a motion by Commissioner Beatty and seconded by Dranttel, it was moved to deny the request from Joseph and Constance Elfert for waiver of penalty on late payment of taxes. The motion carried unanimously.

Chair Stenson discussed a question from former Commissioner Hanson regarding appointments to the Connecting Nicollet County Committee. Administrator Podhradsky noted that he had corresponded with Ms. Hanson, informing her of Commissioner Dranttel's appointment to this committee.

County Administrator provided information about the following items/meetings:

- Discussed the upcoming Board Workshop – it was the consensus of the group that the meeting be changed from March 4th to March 11th.

Chair James Stenson reported on the following past and future activities/meetings, including:

- No report

The Commissioners reported on various past and future activities/meetings, including:

Commissioner Jack Kolars

- Various County Board meetings
- Highway 14 meeting
- Criminal Justice Committee meeting
- Mn/DOT Meeting
- Minnesota Valley Action Council
- Brown/Nicollet Community Health Meeting

Commissioner Dr. Bruce Beatty

- Various County Board meetings
- Criminal Justice Committee meeting
- Minnesota River Board
- Critical Position Review Committee meeting
- Brown/Nicollet Community Health meeting

Commissioner David Haack

- Various County Board meetings
- MRCI meetings
- Traverse Des Sioux Library Personnel Committee meeting
- Criminal Justice Committee meeting
- Minnesota Valley Action Council
- Traverse des Sioux Library Board meeting

Commissioner Marie Dranttel

- Reported on a recent Public Health SHIP meeting

At this time, as allowed for in the Minnesota Open Meeting Law and due to client-attorney privilege, upon a motion by Commissioner Kolars and seconded by Haack, it was moved to close the meeting to discuss litigation. The motion carried unanimously. Environmental Services Director Mandy Landkamer and Deputy Zoning Administrator Rob Redding addressed the Board to provide information regarding the issue discussed. Attorney Jason Kuboushek contacted the Board by phone to discuss the issue.

Upon a motion by Commissioner Kolars and seconded by Beatty, it was moved to end the closed meeting and open the meeting to the public. The Board then considered stipulation settlement agreements. Upon a motion by Commissioner Beatty and seconded by Haack, it was moved to enter into a settlement agreement between Cambria Company and Lee Boyum and authorize the County Board Chair to sign the agreement, contingent upon the Cambria Company and Lee Boyum approving the agreement. On a roll call vote, Commissioners Beatty, Haack, Dranttel and Stenson voted yes and Commissioner Kolars voted no. The motion carried 4-1. This information will not become public until all parties have approved the agreement.

Upon a motion by Commissioner Haack and seconded by Beatty, it was moved to approve the expenses and per diems for the meetings noted above during the Commissioner reports and/or listed on the Claims Listing, and authorize payment of those expenses and per diems by the Auditor-Treasurer's Office. The motion carried unanimously.

Upon a motion by Commissioner Kolars and seconded by Haack, it was moved to adjourn the meeting at 10:40 a.m. The motion carried unanimously.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10A	Department: Planner	Council Meeting Date: 2/22/11																																															
TITLE OF ISSUE: Set Public Hearing for 7 p.m. on Monday, April 4, 2011 to Amend the HUD Consolidated Plan																																																	
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached you will find a memo from the Community Development Planner outlining the proposed amendments to the Consolidated Plan. The proposed amendment is the result of a cooperative agreement with South Central College Center for Business and Industry, Minnesota State University-Mankato, Region 9 and the State of Minnesota Department of Employment and Economic Development to provide support for the Small Business Development Center. All the parties agreed that maintaining the SBDC is important for the continued support of small business in our region.																																																	
<i>If additional space is required, attach a separate sheet</i>																																																	
REQUESTED COUNCIL ACTION: Set Public Hearing for 7 p.m. on Monday, April 4, 2011 to Amend the HUD Consolidated Plan																																																	
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Memo and Notice of Public Hearing</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Memo and Notice of Public Hearing			_____					_____					_____				
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MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Michael Fischer, City Planner

DATE: February 17, 2011

SUBJECT: Consolidated Plan/2011 Action Plan

As a Department of Housing and Urban Development (HUD) Entitlement Community, the City was required to submit to HUD a 2010-2014 Consolidated Plan. The Consolidated Plan is used as a guideline to how the City will utilize Community Development Block Grant (CDBG) funds. In the 2010-2014 Consolidated Plan many uses of CDBG funds were identified. As the City is proposing to use future CDBG funds for a strategy not within the Consolidated Plan, it is necessary to amend the Plan. Specifically, as the City proposes to allocate CDBG funds to the Small Business Development Center (SBDC) to assist North Mankato businesses, it is necessary to amend the Consolidated Plan accordingly.

Additionally, it is necessary to develop a 2011 Action Plan for use of 2011 CDBG Entitlement Funds. Both the amendment to the Consolidated Plan and 2011 Action Plan require a public hearing as per HUD guidelines. Therefore, staff requests setting public hearings for Monday, April 4, 2011 at 7 p.m. to present the plans and obtain public comment.

NOTICE OF PUBLIC HEARING TO AMEND THE HUD CONSOLIDATED PLAN
CITY OF NORTH MANKATO

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 4th day of April, 2011, to hold a public hearing to amend the HUD Consolidated Plan.

Such persons as desire to be heard with reference to this issue should appear at this meeting.

Dated this 17th day of February 2011.

Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 10B	Department: Planner	Council Meeting Date: 2/22/11																																																
TITLE OF ISSUE: Set Public Hearing for 7 p.m. on Monday, April 4, 2011 to Approve 2011 Community Development Block Grant Program (CDBG) Action Plan																																																		
BACKGROUND AND SUPPLEMENTAL INFORMATION: Enclosed in the packet is information from the Community Development Planner on required amendments to the Action Plan to enable planned redevelopment activities utilizing the available federal CDBG funds.																																																		
If additional space is required, attach a separate sheet																																																		
REQUESTED COUNCIL ACTION: Set Public Hearing for 7 p.m. on Monday, April 4, 2011 to Approve 2011 Community Development Block Grant Program (CDBG) Action Plan																																																		
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NOTICE OF PUBLIC HEARING TO APPROVE 2011 COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM (CDBG) ACTION PLAN
CITY OF NORTH MANKATO

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 4th day of April, 2011, to hold a public hearing to approve 2011 Community Development Block Grant Program (CDBG) Action Plan.

Such persons as desire to be heard with reference to this issue should appear at this meeting.

Dated this 17th day of February 2011.

Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11A	Department: Admin.	Council Meeting Date: 2/22/11																												
TITLE OF ISSUE: Res. Accepting Petition for Annexation and Setting Public Hearing for 7 p.m. on Monday, March 21, 2011 for Rist Property, 50.40 Acres																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: It is necessary to adopt the enclosed resolution to set the required public hearing for annexation of the Rist Property which is being acquired by the Port Authority for expansion of Northport Industrial Park.																														
If additional space is required, attach a separate sheet																														
REQUESTED COUNCIL ACTION: Adoption of Res. Accepting Petition for Annexation and Setting Public Hearing for 7 p.m. on Monday, March 21, 2011 for Rist Property, 50.40 Acres																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table> Other (specify) _____ Res., Petition for Annexation, Map and Public Hearing Notice _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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RESOLUTION NO.

RESOLUTION IN THE MATTER OF THE ANNEXATION BY THE
CITY OF NORTH MANKATO, MINNESOTA, OF CERTAIN LAND, TO-WIT:
PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER
OF SECTION 3 TOWNSHIP 108 NORTH RANGE 27 WEST,
NICOLLET COUNTY, MINNESOTA
BY THE CITY OF NORTH MANKATO
FOR ANNEXATION PURSUANT TO MINNESOTA STATUTES 414.033, SUBD. 2(3)
RIST PROPERTY CONTAINING 50.40 ACRES

WHEREAS, a Petition has been presented to the Council requesting annexation of certain property, a true copy of such Petition is attached to this Resolution; and

WHEREAS, the Petition is in proper form and it appears that it was signed by qualified persons; and

WHEREAS, the described tract of unincorporated property abuts the municipal limits of the City of North Mankato, Minnesota and the area to be annexed is less than 120 acres; and

WHEREAS, such land is now or is about to become urban or suburban in character;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

1. The Petition for Annexation is accepted.
2. The Council directs that City representatives shall proceed to accomplish the annexation pursuant to law.
3. The City, on behalf of the Petitioners, shall serve Notice of Intent to Annex upon the Belgrade Township Board and the Minnesota Planning Municipal Boundary Adjustments.

Adopted by the City Council this 22nd day of February 2011.

Mayor

ATTEST:

City Clerk

PETITION FOR ANNEXATION BY ORDINANCE

IN THE MATTER OF THE PETITION FOR ANNEXATION OF
PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER
OF SECTION 3, TOWNSHIP 108 NORTH, RANGE 27 WEST
BY THE CITY OF NORTH MANKATO
FOR ANNEXATION PURSUANT TO MINNESOTA STATUTES 414.033, SUBD. 2(3)

Petitioners state that the property owner or a majority of the property owners in number are required to commence a proceeding under M.S. 414.033, Subd. 2(3).

It is hereby requested by:

☐ the sole property owner; or
☒ all of the property owners; or
☐ a majority of the property owners of the area proposed for annexation
to annex certain property described herein lying in the Township of
Belgrade to the City of North Mankato, County of Nicollet, Minnesota.

The area proposed for annexation is described as follows:

The Northwest Quarter of the Northeast Quarter of Section 3, Township 108 North, Range 27 West excepting therefrom the Southerly 40 feet. Parcel consists of 50.40 acres more or less.

1. There are two property owners in the area proposed for annexation.
2. The property owners have signed this petition. (If the land is owned by both husband and wife, both must sign the petition to represent all owners.)
3. The population of the annexation area is 0.
4. Said property is unincorporated, is adjacent to the North Mankato city limits, and is not included within any other municipality.
5. The area of land to be annexed, in acres, is 50.40.

Platted 0 Unplatted 50.40 Total 50.40

6. The reason for the requested annexation is for industrial development.
7. All of the annexation area is or is about to become urban or suburban in character.
8. The area proposed for annexation is not included in any area that has already been designated for orderly annexation pursuant to M.S. 414.0325.

The Petitioners request that pursuant to M.S. 414.033, the property described herein be annexed to and included within the City of North Mankato, Minnesota.

Feb 4, 2011
Date

Wendy J. L. EVP
North Mankato Port Authority Commission

Feb 3 2011
Date

Loren E. Rist
Loren E. Rist Et Al

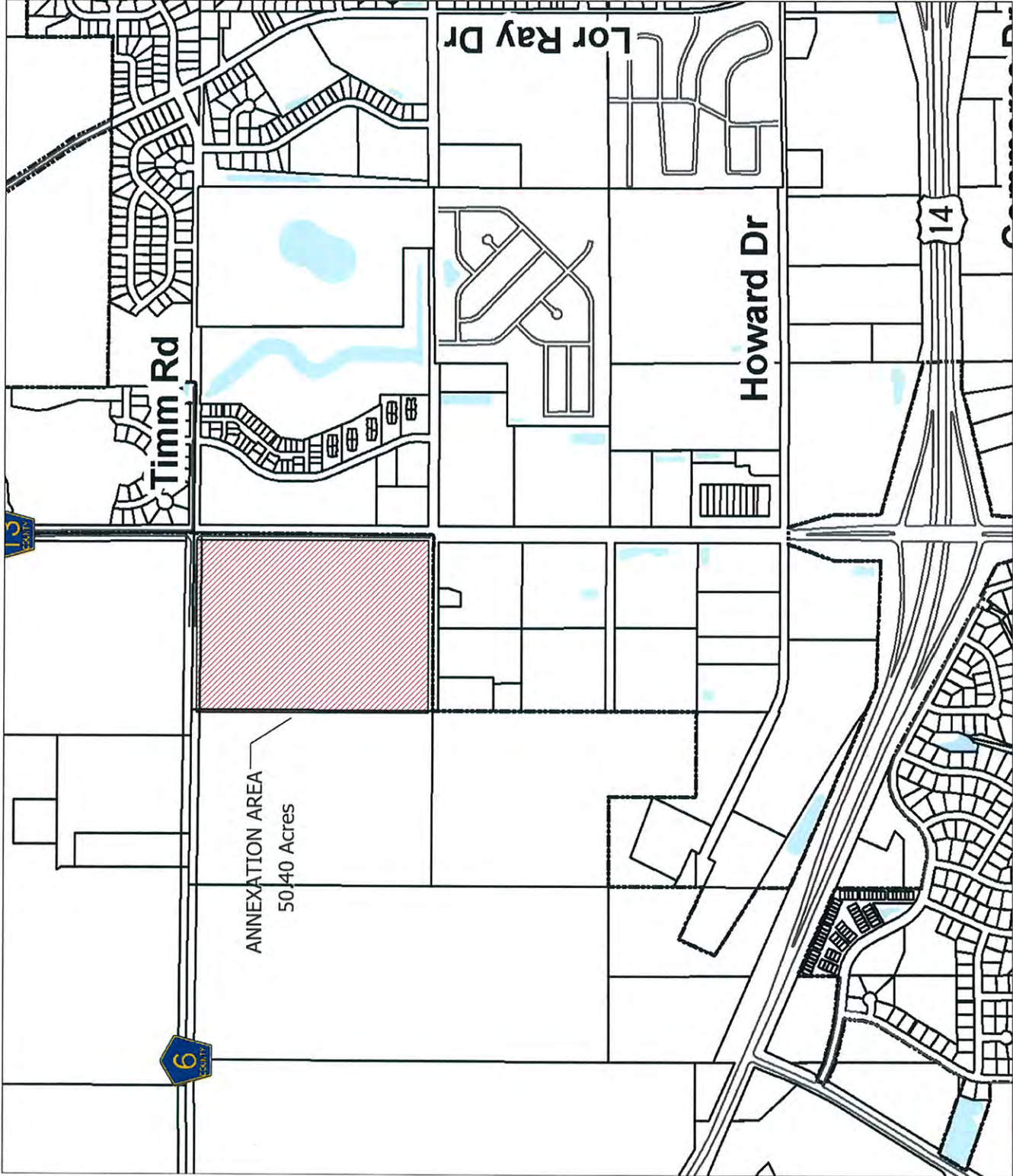


- Legend**
- Roads
 - Road Edge
 - Parcels (4-1-10)
 - City Limits
 - Minnesota River
 - Lakes & Ponds

Northport Annexation



Figure X.X



0 1,058 Feet

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NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato will hold a public hearing on Monday, March 21, 2011, commencing at 7:00 p.m. in the Council Chambers of the North Mankato Municipal Building, North Mankato, MN, to consider adopting an Ordinance of Annexation of Land containing 50.40 acres described as:

The Northwest Quarter of the Northeast Quarter of Section 3, Township 108 North, Range 27 West excepting therefrom the Southerly 40 feet. Parcel consists of 50.40 acres more or less.

Dated this 17th day of February, 2011.

Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11B	Department: Admin.	Council Meeting Date: 2/22/11																											
TITLE OF ISSUE: Set Board of Appeal and Equalization meeting for 8:30 a.m., Thursday, April 28, 2011 at the Police Annex																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: It is necessary for the Council to formally set the date of the Board of Appeal and Equalization.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Set Board of Appeal and Equalization meeting for 8:30 a.m., Thursday, April 28, 2011 at the Police Annex																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Letter from County Assessor _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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February 3, 2011

Nancy Gehrke
North Mankato City Clerk
PO Box 2055
N Mankato, MN 56003

I have set the following date, time and location for your Board of Appeal and Equalization meeting for 2011:

Date:	Thursday, April 28th
Time:	8:30 am
Location:	Police Annex

If any part of the above schedule or the location is not correct or will not be suitable for your board, please contact me on or before February 15, 2011.

If I do not hear from you by that date, I will assume everything is acceptable and proceed to send you the official notices for the meeting.

Sincerely,



Doreen Pehrson
County Assessor

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11C	Department: Admin.	Council Meeting Date: 2/22/11																																																						
TITLE OF ISSUE: Operating Agreement with ISD 77 for Caswell Park North																																																								
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: Enclosed you will find a proposed Joint Use Agreement between District 77 and the City of North Mankato for Caswell Park North Subdivision. In summary, the Agreement provides the framework for the City in cooperation with the Soccer Association to develop a soccer complex on Outlot A of Caswell Park North Subdivision. We believe the proposed Joint Use Agreement makes good use of the parcel acquired by District 77 for its proposed elementary school. Purchase of the school site was authorized by the voters in the last school referendum. That referendum also provided for the construction of Rosa Parks Elementary on the east side of Mankato and resulted in an agreement between the City of Mankato and District 77 for the development of athletic facilities on that site. It was agreed that the City of Mankato would develop baseball fields at the Rosa Parks site and that North Mankato would focus on a soccer complex on the North Mankato site. You will note that the Agreement provides for a three-year construction window for the complex. Enclosed for your reference is a drawing of the proposed soccer complex.</p> <p>The engineers are working on a grading plan for the site under a contract previously approved by the City Council. As part of the Caswell Sports Complex the site is eligible for the use of sales tax dollars.</p> <p style="text-align: right; font-style: italic;">If additional space is required, attach a separate sheet</p>																																																								
REQUESTED COUNCIL ACTION: Approve operating agreement with ISD 77 for Caswell Park North																																																								
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 15%; text-align: center;">Aye</th> <th style="width: 15%; text-align: center;">Nay</th> <th></th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </tbody> </table>		Aye	Nay			_____	_____	Freyberg		_____	_____	Steiner		_____	_____	Norland		_____	_____	Schindle		_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <thead> <tr> <th style="width: 20%;">Resolution</th> <th style="width: 20%;">Ordinance</th> <th style="width: 20%;">Contract</th> <th style="width: 20%;">Minutes</th> <th style="width: 20%;">Map</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td colspan="2">Other (specify) _____</td> <td colspan="3">Operating Agreement and Map</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </tbody> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other (specify) _____		Operating Agreement and Map			_____					_____					_____				
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JOINT USE AGREEMENT

PARTIES. The Parties of this Agreement are the City of North Mankato, a Minnesota municipal corporation, referred to herein as City, and Independent School District #77, Mankato, a Minnesota public corporation referred to herein as District 77.

RECITALS. District 77 is the fee title owner of Real Estate in the City of North Mankato, Nicollet County, Minnesota described as:

Caswell Park North Subdivision

It is the intent of District 77 to construct upon Lot 1, Block 1 of said subdivision an elementary school building, together with all necessary exterior improvements for use with said school building, including a hard-surfaced parking lot. District 77 does not have need for the exclusive use of Outlot A of said subdivision. City does have a need for said Outlot A and is desirous to acquiring from District 77 the right to use said Outlot A for the purposes set out in this Agreement. For their mutual benefit, the parties agree as follows:

AGREEMENT.

(1) District 77 hereby grants to City the right to nonexclusive use of Outlot A, Block 1, Caswell Park North Subdivision, subject however to the terms, limitations and covenants contained herein.

(2) City shall, within 36 months of the execution of this Agreement, improve said Outlot A by the construction thereon of athletic fields and facilities, all in accordance with plans to be submitted to and approved by District 77. All such construction shall be at the sole expense of the City or such funding partners as may be identified by the City.

(3) City shall have the right to make rules and regulations with respect to use of the facilities it creates and establishes upon Outlot A as it shall deem appropriate.

(4) City shall at all times during the existence of this Agreement maintain the said Outlot A and the improvements constructed thereon. Such maintenance shall include, but not by way of limitation, grass mowing, weed control, removal of debris, repair and reconstruction of any physical structures or improvements, and all such other acts as shall be necessary to keep the property in an attractive condition and fit for the intended purposes of said Outlot A.

(5) At such times as District 77 is not using the parking lot to be located on Lot 1, Block 1, Caswell Park North Subdivision, City's invitees shall be allowed to use said parking lot while participating in events on Outlot A. District 77 shall be allowed to use the athletic fields and facilities to be constructed by City for purposes of the District's education program including co-curricular activities during school days.

(6) City shall indemnify and hold District 77 harmless from any liability for acts or omissions upon Outlot A of City or its invitees that result in injury or property damage for which any claim is or may be asserted against District 77 as the owner of said Lot.

(7) This Use Agreement shall run in perpetuity but shall be cancelable upon mutual agreement of the parties.

Dated at North Mankato this ____ day of March 2011.

CITY OF NORTH MANKATO

By: _____
Wendell Sande
Its City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF NICOLLET)

The foregoing instrument was acknowledged before me this ____ day of
March, 2011, by Wendell Sande, the City Administrator of the City of North Mankato.

Notary Public for the State of Minnesota

Notary Public

ISD #77

By: _____
Shari Allen
Its Superintendent

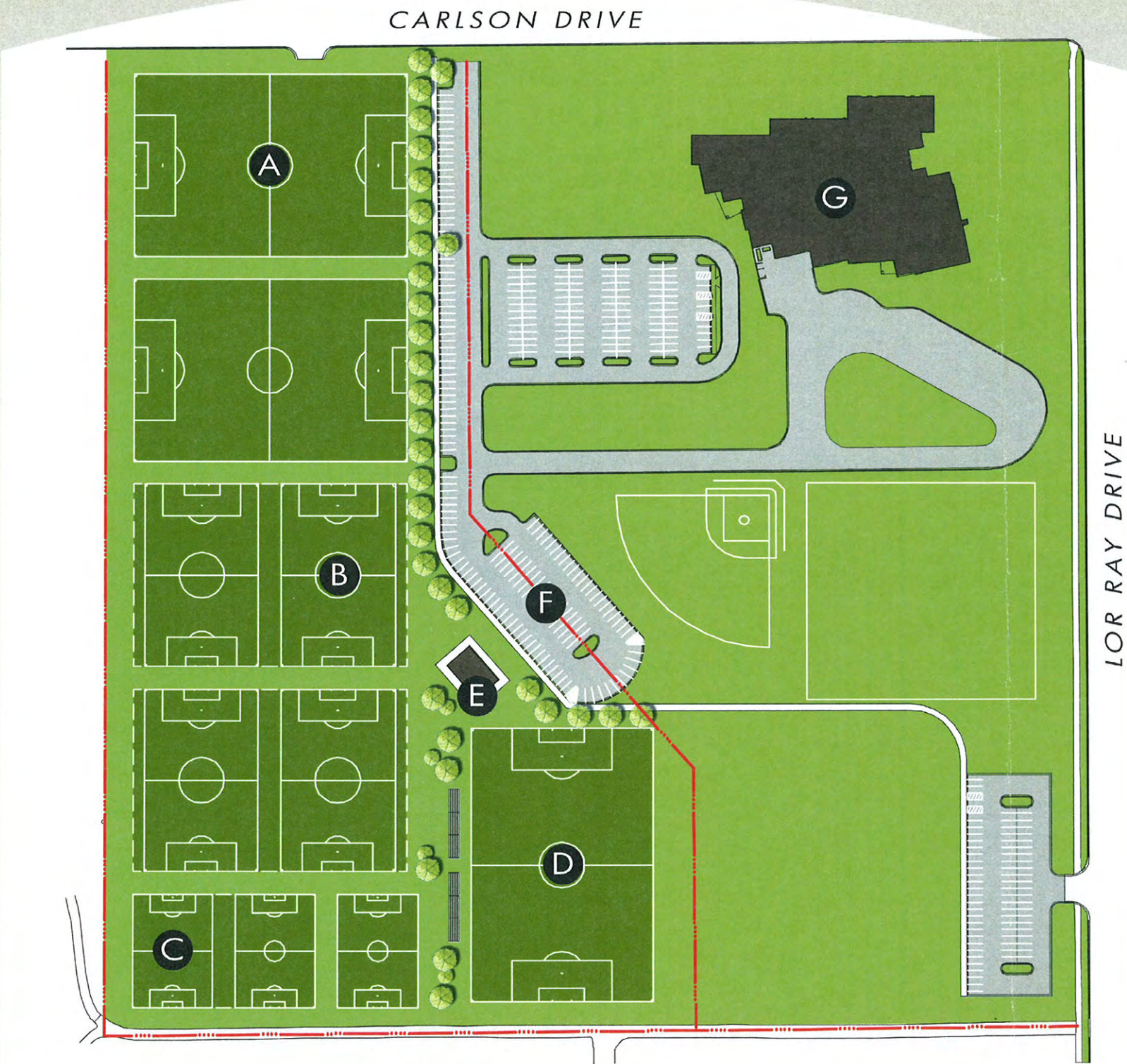
STATE OF MINNESOTA)
) ss.
COUNTY OF BLUE EARTH)

The foregoing instrument was acknowledged before me this ____ day of
March, 2011, by Shari Allen, the Superintendent of Independent School District No.
77, Mankato, Minnesota.

Notary Public for Minnesota

Notary Public

CASWELL NORTH SOCCER COMPLEX - SITE PLAN



- A U13 + FIELD (80yds x 120yds)
- B U11/12 FIELD (50yds x 80yds)
- C U9/10 FIELD (35yds x 50yds)
- D CHAMPIONSHIP FIELD
- E CONCESSIONS/RESTROOM BUILDING
- F MAIN PARKING LOT
- G FUTURE ELEMENTARY SCHOOL

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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11D	Department: Admin.	Council Meeting Date: 2/22/11
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TITLE OF ISSUE: 2010 Police Department Annual Report

BACKGROUND AND SUPPLEMENTAL INFORMATION: Chief Boyer will be on hand to present the 2010 Police Department Annual Report and respond to questions.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: No action necessary. Information only.

For Clerk's Use:

Motion By: _____

Second By: _____

Vote Record:

Aye

Nay

_____	_____	Freyberg
_____	_____	Steiner
_____	_____	Norland
_____	_____	Schindle
_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution Ordinance Contract Minutes Map

☐
☐
☐
☐
☐

Other (specify) _____

2010 Police Department Annual Report

☐

Workshop

☒

Regular Meeting

☐

Special Meeting

☐

Refer to: _____

☐

Table until: _____

☐

Other: _____

North Mankato Police Department



2010 Annual Report

**NORTH MANKATO POLICE DEPARTMENT
INITIAL COMPLAINT REPORTS
YEAR ENDING DECEMBER 31, 2010**

TYPE OF COMPLAINT	CASES REPORTED			CASES CLEARED		
	2010	2009	2008	2010	2009	2008
Homicide	1	0	0	1	0	0
Attempted Homicide	1	0	2	1	0	2
Burglary						
Residence	21	19	3	3	4	2
Non-Residence	2	3	1	0	0	0
Arson/Negligent Fires	0	0	1	0	0	0
Robbery	4	0	0	2	0	0
Criminal Sexual Conduct	7	10	18	5	4	14
Larceny						
Shoplifting	0	1	2	0	1	2
Parts from Vehicle	0	0	0	0	0	0
Theft from Vehicle	79	103	27	1	7	2
Theft from Boat	5	0	0	0	0	0
Theft from Building	67	55	62	8	5	13
Theft from Yard	17	26	32	3	2	6
From Coin Machine	1	0	1	0	0	0
Bicycles	24	18	21	4	6	6
Self Serv Gas	8	14	23	4	2	13
Theft Related	22	21	28	7	10	13
Vehicle Theft						
Auto/Van/Truck	2	6	14	2	6	10
ATV/MC/Moped	0	2	2	0	1	0
Trailer/Snowmobile	1	0	0	1	0	3
Possession Stolen Property	2	0	2	2	0	2
Assault/5th Degree	33	33	49	33	28	49

INITIAL COMPLAINT REPORT, continued:

TYPE OF COMPLAINT	CASES REPORTED			CASES CLEARED		
	2010	2009	2008	2010	2009	2008
Bomb Threat	1	2	0	0	2	0
Forgery	2	6	8	2	5	5
Counterfeit	2	5	3	0	1	2
Fraud/NSF Checks	20	26	28	3	5	8
Property Damage						
Business	12	9	5	2	2	1
Private	91	98	125	22	10	21
Public	12	17	7	0	4	2
Weapons Violation	8	4	8	8	4	8
Peeping Tom	2	2	0	1	1	0
Indecent Exposure	2	1	1	2	1	1
Narcotics Laws	20	17	11	20	17	11
Crime Against Family	0	0	0	0	0	0
Run-Aways	19	12	24	19	12	24
Disorderly Conduct	32	30	55	32	30	55
Public Nuisance	3	0	1	3	0	1
Liquor Laws						
Possession Underage	2	1	0	2	1	0
Consumption Underage	17	10	31	17	10	31
Other Liquor Violations	1	0	2	1	0	2
Driving While Intoxicated	47	69	77	47	69	77
Harassing Communications	45	38	48	45	38	48
Harassment	30	47	53	30	47	53

INITIAL COMPLAINT REPORT, continued:

TYPE OF COMPLAINT	CASES REPORTED			CASES CLEARED		
	2010	2009	2008	2010	2009	2008
Obstructing Legal Process	8	2	13	8	2	13
Prowlers/Trespassing	8	8	4	3	1	2
Suspicious Circumstance	155	174	208	155	174	208
Driving Complaints	106	77	90	106	77	90
Missing						
Persons	8	10	11	8	10	11
Property	11	11	8	1	2	2
Found Property	52	42	41	52	42	41
Motor Vehicle Accidents						
Private Property	60	51	57	48	38	45
Public Property	134	157	163	119	139	151
Bicycle Accidents/No MV	1	0	0	1	0	0
Accidents - Public Property	2	2	1	2	2	1
Accidents - Private Property (Home Falls, etc.)	20	28	2	20	28	2
Occupational Accidents	0	2	1	0	2	1
Suicides	5	0	0	5	0	0
Suicide Attempts	10	7	9	10	7	9
Suicide Threats	27	28	23	27	28	23
Medical	301	308	379	301	308	379
Detox Transports	32	22	36	32	22	36
Sudden Death	14	14	7	14	14	7
Animal Bites	7	8	9	7	8	9
Animal Complaints	135	122	136	135	122	136

INITIAL COMPLAINT REPORT, continued:

TYPE OF COMPLAINT	CASES REPORTED			CASES CLEARED		
	2010	2009	2008	2010	2009	2008
Mentally Ill Persons	6	13	8	6	13	8
Public Assists	81	88	133	81	88	133
Fingerprinting	36	28	30	36	28	30
Ride Alongs	4	0	5	4	0	5
Speed Trailer	18	18	8	18	18	8
Solicitors	6	2	1	6	2	1
Neighborhood Problems	11	15	6	11	15	6
Domestic Disturbance	98	94	108	98	94	108
Residence Check (House Watches)	31	42	37	31	42	37
Assist Other Agencies	219	237	294	219	237	294
Child Protection Assessments	201	176	169	201	176	169
Adult Protection Assessments	13	11	4	13	11	4
Off-Duty Details	0	0	0	0	0	0
Civil/No Action	144	92	124	144	92	124
Information Only	137	71	62	137	71	62
Alarm Calls	94	128	153	94	128	153
911 Verification	33	16	29	33	16	29
Open Door	3	7	5	3	7	5
Welfare Check	56	44	69	56	44	69
Noise Complaints	94	74	91	94	74	91
Fire Calls	55	65	67	55	65	67
Violation/Order for Protection	10	9	9	10	9	9
All Other	102	60	101	102	60	101
TOTAL	3,213	3,068	3,484	2,838	2,651	3,161

**NORTH MANKATO POLICE DEPARTMENT
TRAFFIC CITATIONS (16 AND OVER)
YEAR ENDING DECEMBER 31, 2010**

TYPE OF OFFENSE	Cited 2010	Cited 2009	Cited 2008
Speeding	192	186	197
Driving While Intoxicated	47	69	77
Careless/Exhibition/Reckless Driving	8	4	13
Stop Sign/Semaphore	48	32	41
Failure to Yield Right of Way	8	10	9
Over Centerline/Unsafe Lane Change	0	0	1
Open Bottle/Allow Open Bottle	7	3	5
Wrong Way/One-Way Street or Highway	4	0	3
Improper Turn/Lane Change/Unsafe Passing	17	7	7
Leaving Scene of Accident/Hit & Run	2	1	3
Driver's License Violation	90	62	82
Motorcycle/Moped Violation	4	0	1
Equipment Violation	3	3	10
Obstructing Legal Process/Fleeing	15	6	24
Improper Registration	32	12	22
No Insurance/Proof of Insurance	69	44	27
Follow Too Close	0	0	1

TYPE OF OFFENSE	Cited 2010	Cited 2009	Cited 2008
TRAFFIC CITATIONS (16 AND OVER)			
Seatbelt Violation (primary offense as of June 9, 2009)	210	99	29
Violation of School Bus Stop Arm	1	0	2
School Crossing Guard Violation	0	0	1
TOTAL	757	538	555

**NORTH MANKATO POLICE DEPARTMENT
CRIMINAL VIOLATIONS (18 AND OVER)
YEAR ENDING DECEMBER 31, 2010**

TYPE OF OFFENSE	Arrested 2010	Arrested 2009	Arrested 2008
Disorderly Conduct	24	20	36
Assault	25	25	43
NSF Check/Check Forgery	4	5	7
Theft/Possession	7	5	10
Theft/Felony Over \$1,000	8	1	4
Consumption/Possesssion Liquor Underage	41	29	69
Violation of Narcotics Laws	34	21	16
Contribute Delinquency/Furnish Liquor	0	0	1
Public Nuisance/Permit Public Nuisance	1	0	3
Burglary	4	4	3
Criminal Damage to Property	8	10	7
Violation of City Dog Ordinance/Dog Bite	7	8	4
Criminal Sexual Conduct	1	6	6
Harassing Phone Calls	3	0	6
Illegal Parking/Miscellaneous	147	146	207
Snow Ordinance Parking	0	180	0
Miscellaneous Traffic & Other	59	42	62
TOTAL	373	502	484

**NORTH MANKATO POLICE DEPARTMENT
JUVENILE REPORT (17 AND UNDER)
YEAR ENDING DECEMBER 31, 2010**

FELONY, GROSS & MISDEMEANOR PETITIONS	PETITIONS ISSUED		
	2010	2009	2008
Burglary/Aid and Abet Burglary	2	0	0
Theft	4	1	1
Theft/Shoplifting	0	0	0
Aid and Abet Theft/Attempted Theft	0	0	0
Theft of Motor Vehicle/Aid & Abet Theft of MV	0	2	0
Tamper with Fire Alarm/Aid and Abet	0	0	0
Tampering with Motor Vehicle	2	0	0
Receiving or Possession of Stolen Property	3	0	1
Assault	4	3	6
Disorderly Conduct	3	5	5
Criminal Sexual Conduct	1	0	0
Obstructing Legal Process/False Information	0	1	0
Harassing Phone Calls	0	1	1
Consumption of Alcohol Underage	3	2	18
Possession of Alcohol Underage	0	0	0
Criminal Damage to Property	1	3	0
Curfew Violation	6	1	7
No Minnesota D/L	0	1	0

JUVENILE REPORT, CONTINUED:	2010	2009	2008
Misc. Driving Violations	42	48	70
Trespass	0	0	0
Public Nuisance/Permit Public Nuisance	1	1	0
Check Forgery	0	1	1
Attempt to Purchase Tobacco Products	0	0	0
Arson/Negligent Fire	0	0	0
Open Bottle	0	0	1
Discharge/Possession Dangerous Weapon	0	2	0
Violation/Order For Protection	1	1	0
Fleeing Police Officer	0	0	0
Terroristic Threats	0	0	0
Possession Marijuana	7	5	0
Smoking Underage/Use of Tobacco Products	7	0	4
Possession/Use of Fireworks	0	0	0
Coercion	0	0	0
Littering	0	0	0
TOTAL	87	77	115

** The above violations are tried by the Judge in the respective county in which the juveniles resides.

2010 ACCIDENT RECAP

MONTH	*10-50		*10-52		*10-54		PEDESTRIAN		BICYCLE		TOTALS		UNDER \$1,000		OVER \$1,000		TICKETS ISSUED	
	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009
JANUARY	21	23	1	0	0	0	0	0	0	0	22	23	3	5	19	18	3	2
FEBRUARY	7	12	3	0	0	0	0	0	0	0	10	12	4	2	6	10	2	1
MARCH	8	9	2	0	0	0	0	0	0	0	10	9	3	0	7	9	0	1
APRIL	7	3	0	1	0	0	0	0	0	0	7	4	1	0	6	4	3	2
MAY	8	6	2	2	0	0	0	0	0	0	10	8	1	1	9	7	7	3
JUNE	12	9	0	0	0	0	0	0	0	0	12	9	2	1	10	8	1	1
JULY	7	6	0	1	0	1	0	0	0	0	7	8	0	3	7	5	2	1
AUGUST	2	9	3	1	0	0	0	0	0	1	5	11	1	1	4	10	5	3
SEPTEMBER	4	10	0	2	0	0	0	0	0	0	4	12	0	10	4	2	0	7
OCTOBER	7	8	2	1	0	0	0	0	0	0	9	9	1	1	8	8	3	1
NOVEMBER	10	6	3	1	0	0	0	0	0	0	13	7	1	1	12	6	4	2
DECEMBER	12	16	4	1	0	0	0	0	0	0	16	17	4	4	12	13	4	2
TOTAL	105	117	20	10	0	1	0	0	0	1	125	129	21	29	104	100	34	26

*10-50... Accident involving property damage

*10-52... Accident involving personal injury

*10-54... Accident resulting in death

	2010	2009	2008
Accidents involving under influence driver	8	4	2

**NORTH MANKATO POLICE DEPARTMENT
ANIMAL IMPOUND
YEAR ENDING DECEMBER 31, 2010**

	<u>2010</u>	<u>2009</u>
Dogs Impounded	29	49
Dogs Returned to Owner	25	41
Dogs Disposed of	3	8
Rabies Hold	1	0
Cats Impounded	42	34
Cats Returned to Owner	3	2
Cats Disposed of	39	32
Rabies Hold	0	0
 TOTAL COST FOR IMPOUNDED ANIMALS	 <u>\$2,426.33</u>	 <u>\$2,186.00</u>

NORTH MANKATO POLICE RESERVES FOR THE YEAR ENDING DECEMBER 31, 2010

The ***North Mankato Police Reserves*** had a good year and we currently have 16 Reserve Officers, with plans to hire a few more new Reserves to get us fully staffed. Our members participated in the following areas during the year of 2010:

North Mankato Fun Days - Triathlon	434	hours
Assisting Regular Officers	207	hours
Chief of Police Reserves	187	hours
Reserve Meeting & Training	246	hours
Other Miscellaneous Events	360.25	hours
School Patrol	69	hours

TOTAL **1,503.25 hours**

Along with the above mentioned, the North Mankato Police Reserves worked a couple of new special events and the Reserves all did a wonderful job. I do appreciate all the Reserves involvement and help during 2010.

Lieutenant Carl Bock did a great job as our training officer during 2010. He has once again done a good job coordinating our training with the Mankato Department of Public Safety this year. He continues to come up with new and interesting training.

I wish to thank the ***City of North Mankato*** for their trust and confidence in our ability to do our jobs.

If you have any questions concerning the North Mankato Police Reserves, please feel free to contact me.

Eric Klompenhower, Reserve Chief

<p>In addition to the services rendered in the tabled reports, the North Mankato Police Department conducted the following services in 2010:</p>
--

<u>DATE</u>	<u>LOCATION</u>	<u>TOPIC</u>	<u>ATTENDANCE</u>
01/28/10	Good Shepherd Lutheran Church	Safety Talk	#706 20
02/02/10	North Mankato Police Department	Cub Scout Tour	#704 5
06/24/10	Hoover Elementary School	Safety Talk	#706 65
08/03/10	Nite 2 Unite		#701/#706
08/20/10	United Methodist Church	Block Party	#706
08/23/10	Rasmussen College	Women in Law Enforcement	#709 30
08/26/10	United Parcel Service	Seatbelt Safety	#704 20
09/08/10	South Central College	Campus Safety Week	#708/#710 800
09/11/10	Army Reserve Center	911 Recognition	Reserves
10/05/10	KEYC-TV	Suicidal/Emotionally Disturbed People (EDP)	#704 20
10/28/10	North Point Assisted Living	Senior Fraud	#708 11
11/16/10	North Mankato Police Department	Cub Scout Tour	#712 6
11/17/10	Pioneer Bank	Bank Robbery	#711 10
11/18/10	South Central College	Muslim Student Association	#704/#701 10
12/09/10	Hoover Elementary School	Law Enforcement Career	#710 25
12/28/10	North Mankato Police Department	Cub Scout Tour	#711 20

Adult fingerprinting for Teaching License, Daycare License and Background Investigations

Conduct tours for various groups/office and squad cars

Distribution of football/baseball/hockey cards with crime messages

Issuance of 90 firearm "Permits to Purchase"

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11E	Department: Admin.	Council Meeting Date: 2/22/11																																																					
TITLE OF ISSUE: Authorize Purchase of Police Vehicles																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: The 2011 adopted budget includes the purchase of two patrol vehicles for the Police Department. The approved budget is \$56,000 and the money is on hand in the Equipment Certificates Fund. We are recommending the purchase of both of the vehicles at this time as this is the final production run for the current model Ford Crown Victoria.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Authorize purchase of police vehicles																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;">Quote from Mankato Ford</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Quote from Mankato Ford			_____					_____					_____					_____				
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																						

Mankato



2-16-11

City of North Mankato PD
1001 Belgrade Ave
North Mankato, MN 56003
Attn: Chris Boyer

Chris,

The following is the information that you requested on the 2011 Ford Crown Victoria. A copy of the window sticker will accompany the bid

The pricing is as follows:

2011 Ford Crown Victoria

Retail Price: \$29,630
Discounts: \$ 7,311
\$22,319 x2
Price for 2: \$44,638

Thanks for the opportunity to earn your business and if you have any questions feel free to call me. Please remember that you will pay all of the applicable tax, license and fees due to the State of Minnesota at the time of delivery.

Always a pleasure doing business with you.

Thank you,



Nicholas Wegman
Mankato Ford Lincoln-Mercury
507-387-3454
507-920-7869
nwegman@mankatoford.com

CITY OF NORTH MANKATO
REQUEST FOR COUNCIL ACTION



Agenda Item # 11F	Department: Admin.	Council Meeting Date: 2/22/11																											
TITLE OF ISSUE: Naming of Nicollet Avenue Park																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: Please see the enclosed memo.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: City Council to approve the naming of Nicollet Avenue Park as Storybook Park																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table> <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> Other (specify) _____ _____ _____ _____ _____ </div> <div style="width: 50%;"> <u>Memo and Map of Nicollet Avenue Park</u> _____ _____ _____ _____ </div> </div>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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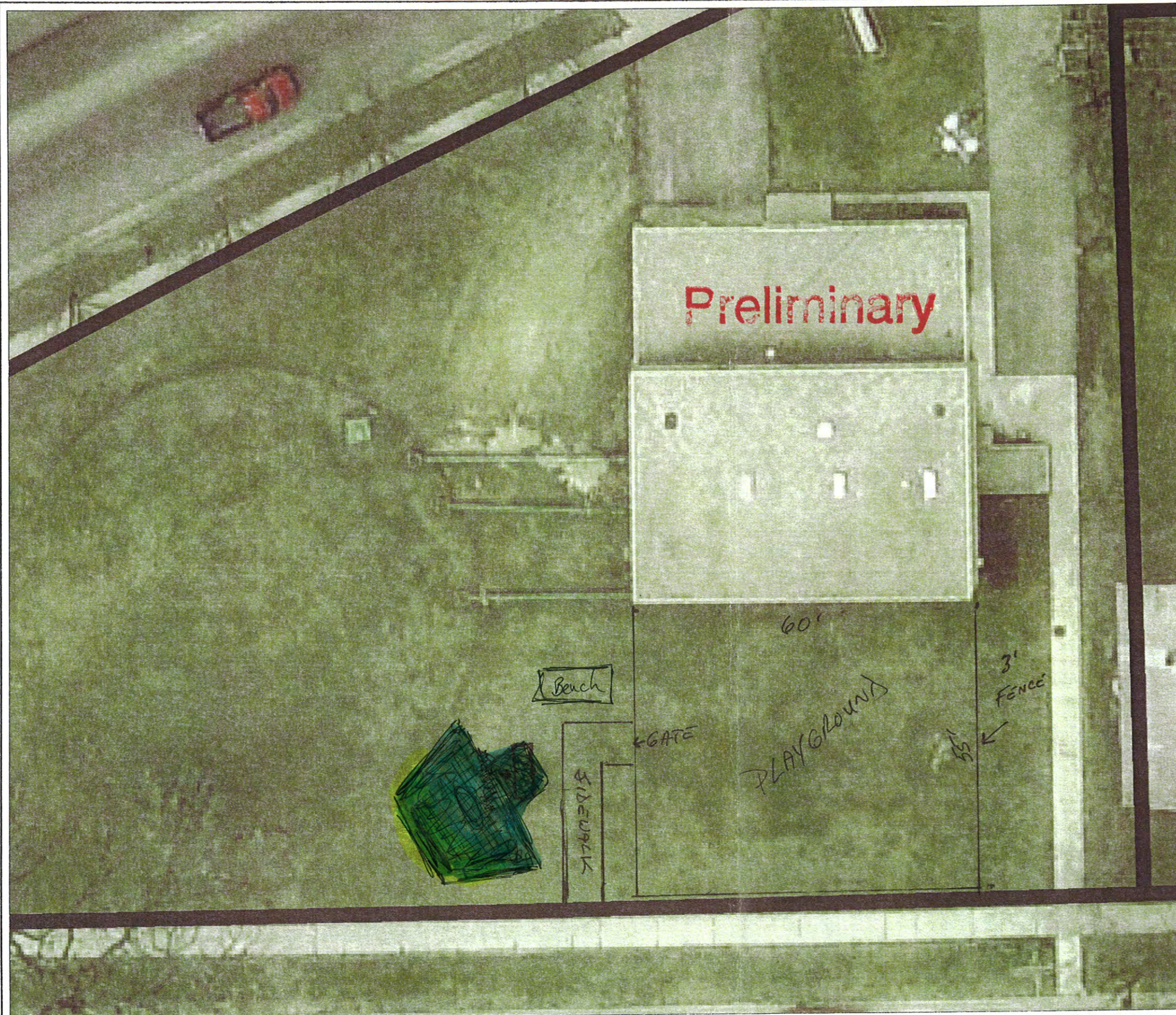
MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Wendell Sande, City Administrator
DATE: February 16, 2011
SUBJECT: Proposal to Name Playground at Water Plant No. 1 Storybook Park

At the Council Workshop of October 4, 2010, the staff introduced the preliminary plan for the playground adjacent to Water Plant No. 1 on Nicollet Avenue. As outlined at that time, we proposed to move the playground from the 900 Block of South Avenue to the location adjacent to Water Plant No. 1 on Nicollet Avenue. In addition to play structures within the playground area, we also propose to install a parent's bench and an additional seating area for outdoor library story hours. Based on that proposed use, we are recommending the name Storybook Park for your consideration.

Upon completion of Storybook Park, we will remove the play structures from the South Avenue tot lot in anticipation of constructing the new well house and storage facility at Well No. 5.

The necessary action is for the City Council to approve the naming of the park.



Legend

- Street Names Inside - XSma
- Roads
- Road Edge
- Parcels (4-1-10)
- City Limits
- Minnesota River
- Lakes & Ponds
- 2009 Partial Coverage Imag
- Red: Band_1
- Green: Band_2
- Blue: Band_3

Nicollet Park 2

Figure X.X



Preliminary



CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11G	Department: Admin.	Council Meeting Date: 2/22/11																											
TITLE OF ISSUE: Schools and Conferences																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: For items 1 through 6 we are requesting actual and necessary expenses for the listed employees to attend the schools and conferences listed. No out-of-state travel is involved.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Authorize actual and necessary expenses																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Other (specify) _____ Travel and training requests _____ </div> <div style="border-top: 1px solid black; height: 40px; margin-top: 5px;"></div>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Date: 2/4/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Inspection

Names: Derek Tostenson

Number of Personnel Attending: 1

Event: Design of Stormwater Pollution Prevention Plans

Dates: May 16-17, 2011

Location: Arden Hills, MN

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? MS4

Description:

Campuses:

- [Twin Cities](#)
- [Crookston](#)
- [Duluth](#)
- [Morris](#)
- [Rochester](#)
- [Other Locations](#)

[Go to the U of M home page](#)
[OneStop myU](#)

Search U of M Web sites

Noncredit Course/Event Registration

- For Administrators:
- [Admin Registration](#)
- [Admin Reports](#)
- [New Admin Reports](#)

Design of Stormwater Pollution Prevention Plans

This two-day course is for personnel involved with the design of stormwater pollution prevention plans. The course will focus on the SWPPP design elements for most construction sites disturbing more than one acre of land. The course covers NPDES construction permit requirements, design procedures, available resources for design, and other regulatory requirements. Also included are examples of SWPPP drawings and text. The course emphasizes selection and design of appropriate temporary and permanent best management practices (BMPs), proper location of BMPs, and application of bid quantity/payment items. Examples and exercises in the class include road, linear, residential, and commercial construction operations. This course is taught entirely in the classroom. (12 PDH)

Who should attend:

- Managers, Engineers, Engineering Specialists, and Technicians who prepare or oversee the preparation of stormwater pollution prevention plans for all projects disturbing more than one acre of land.
- Personnel who review stormwater pollution prevention plans.

Event Id: 185039, 05/16/2011 - 05/17/2011, [Mn/DOT Arden Hills Center](#), - - 1900 W County Rd I, Arden Hills, M

Further Information

NOTE: New Registration Process

When you click the *Login/Create Account* button below, you will be directed to a Web page asking you to log in to your University account. If you have not previously set up an account, simply click the **Create a new guest account** button to create your Internet ID (using your current e-mail address) and password.

If you have a University account but have forgotten your password, click the *Trouble logging in?* link on the next page.



Date: 02-10-2011

CITY OF NORTH MANKATO
Training and Travel Request

Department: Police

Names: Don Forster

Number of Personnel Attending: 1

Event: Taser Instructor Recertification

Dates: May 6th

Location: Edina P.D.

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? P.O.S.T.

Description: This course certifies instructors to provide training to officers who carry tasers.

[COMPANY](#)

[PRODUCTS](#)



[RESEARCH](#)

[TRAINING](#)

[SHOP](#)

[SUPPORT](#)

TASER

[Home](#) > [Training](#) > [Events](#) > [TASER X26 Instructor Course](#)

TASER X26 Instructor Course

May 05-06, 2011
Edina, MN

TASER Instructor certification - This course will certify you to instruct others on the use of the X26 TASER Electronic Devices.

This course has an online component that **MUST** be completed prior to attending the practical portion of instructor TASER Master Instructor. Once registered from one of the links below, the student will receive an email confirmation NWTC with their username and password. This will allow them to access the Blackboard online training. Course limited.

New persons certifying as an instructor will need to complete four hours of online training and attend BOTH practical certifying TASER Instructors will need to complete eight hours of online training and the **SECOND** day (Day 2) of session.

For directions or hotel information, contact Debra Fields at 952-653-0671.

Our Instructor courses are open to sworn law enforcement and active duty military personnel. If you are a private professional or other, please refer to the "Training Course Descriptions" page for information that must be submitted when registering for this course.

Instructor: Master Instructor Adam Grobove

Time: 08:00AM to 05:00PM CST

Cost: \$350 New Certification or \$175 Re-Certification **Please read registration directions below and click on the corresponding link**

What to Bring:

The dress is casual. Bring your department issued TASER holster (if applicable). Holsters will be available for those who need to bring your duty belt with NO firearms, ammunition, or weapons of any kind.

REMINDER:

New certifications - complete the 4 hour online training block and attend BOTH days of the practical session



Date: 2/15/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Caswell Concessions

Names: Lynette Peterson

Number of Personnel Attending: 1

Event: Certified Food Manager Class and Exam

Dates: April 14, 2011

Location: New Ulm

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? Need CFM Training to
Run Caswell Concessions.

Description: _____

97904

6 Hour Certified Food Manager Class and Exam Registration Form

When: Thursday, April 14, 2011

Where: Brown County License Bureau
1900 N. Franklin St.—Conf Room A
New Ulm, MN (See map on Back)

Please do not park in parking lot...park on side streets. Thank you!

Time: 9:00 am until 3:00 pm

Registration Fees: Please circle

Class and Exam:

Within (Brown, Nicollet, Cottonwood or Watonwan County) \$140.00

Outside four county area \$185.00

Exam only (must have already attended a 6 hour class) \$ 55.00

Please detach and return the following form and return with registration fee
not later than **Thursday, March 31, 2011**

Name Lynette Peterson

Name of Establishment City of North Mankato - Caswell Park Concessions

Phone (507) 625-4141

Amount Paid 140.00 (make checks payable to Brown-Nicollet CHS)

Return with fee to: Brown-Nicollet CHS
322 S. Minnesota Ave.
St. Peter, MN 56082



Date: 2/15/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Park

Names: Todd Mettler

Number of Personnel Attending: 1

Event: Forest Pest First Detector

Dates: March 10, 2011

Location: Hutchinson, MN

Required Training for Certification/License: ☒ Yes ☐ No

What Certification/License is this training required for? Tree Inspector Training

Description: _____

Forest Pest First Detector - Hutchinson

Thursday, March 10, 2011 8:30 AM - 3:00 PM (Central Standard Time)

Hutchinson Event Center

1005 Highway 15 South
AmericInn Room
Hutchinson, MN 55350

Event Details

Mary Kay Ferguson, <mailto:m-ferg@umn.edu>
Phone: (612) 625-4271

or Dean Herzfeld, <mailto:deanh@umn.edu>
Phone: (612) 624-3477

For assistance with online registration, contact customer service. They are available Monday through Friday, 8 AM - 4 PM, at 800 -876-8636 or 612-624-4900.

Registrant Information

Registration ID: 30760144

Registrant: Todd Mettler
Park Superintendent
City of North Mankato
1001 Belgrade Avenue
North Mankato, MN 56003

Registration Date: 2/15/2011 2:52 PM

Status: Confirmed

Contact Phone: 5076254141

Email: lynettep@northmankato.com



Fee Summary

Fee	Quantity	Unit Price	Amount
Registration	1	\$20.00	\$20.00
Subtotal:			\$20.00
Total:			\$20.00

Transaction Summary

Transaction Type	Date	Amount	Balance
Transaction Amount	2/15/2011	\$20.00	\$20.00
Online Credit Card Payment (*****6672) Details	2/15/2011	(\$20.00)	\$0.00
Current Balance:			\$0.00

Payment Information

Payment Method: Credit Card (MasterCard)

The online credit card payment for this event will be listed on your credit card statement with the name **University of Minn.**

Refund Information

You must contact Mary Kay Ferguson to cancel 3 days prior to the event and receive a refund. If you do not cancel and you do not attend the event you will not be refunded. Please contact Mary Kay at 612-625-4271 or email:

m-ferg@umn.edu

Lynette Peterson

From: events@regonline.com
Sent: Tuesday, February 15, 2011 2:59 PM
To: Todd Mettler
Subject: Registration Confirmation

Forest Pest First Detector - Hutchinson

Thank you for registering.

Todd,

You are confirmed for:

Forest Pest First Detector - Hutchinson

[Review your registration record or make any changes.](#)

Registration Number: 30760144

Name: Todd Mettler


Forest Pest First Detector - Hutchinson

3/10/2011 8:30 AM CST - 3:00 PM CST

[For a map and directions to the event, click here.](#)

When

3/10/2011 8:30 AM CST -
3:00 PM CST

 [Add to My Calendar](#)

Where

Hutchinson Event Center
1005 Highway 15 South
Hutchinson, MN 55350

Contact Information:

Mary Kay Ferguson, <mailto:m-ferg@umn.edu>

Phone: (612) 625-4271

or Dean Herzfeld, <mailto:deanh@umn.edu>

Phone: (612) 624-3477

For assistance with online registration, contact customer service. They are available Monday through Friday, 8 AM - 4 PM, at 800-876-8636 or 612-624-4900.

Thanks.

We look forward to seeing you at the event.

powered by

activeNETWORK

This email was sent to you at lynettep@northmankato.com because your email address was used to register for Forest Pest First Detector - Hutchinson at regonline.com. View our [Privacy Policy](#).
Having trouble reading this email? [Click here](#) to see it in your web browser.

2/15/2011



Date: 2/15/11

CITY OF NORTH MANKATO

Training and Travel Request

Department: Park

Names: Todd Mettler

Number of Personnel Attending: 1

Event: Playground Safety Workshop

Dates: March 31, 2011

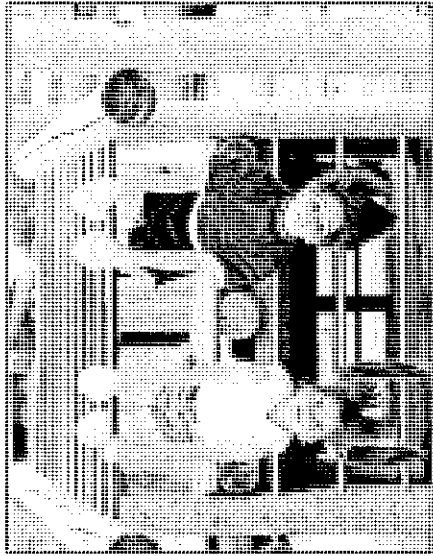
Location: North Mankato, MN

Required Training for Certification/License: ☐ Yes ☒ No

What Certification/License is this training required for? _____

Description: FREE TRAINING

Playground Safety: Children depend on it!



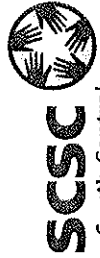
A playground safety, compliance and
maintenance seminar
Presented by
Midwest Playscapes, Inc.

Thursday, March 31

10:30 AM - 1:30 PM

*Lunch is included courtesy
of Midwest Playscapes*

**Conference Center
South Central Service Cooperative
2075 Lookout Drive
North Mankato, MN 56003**



SCSC
South Central
Service Cooperative
Quality Through Cooperation Since 1976

Session details

Each year nearly 200,000 children are treated in U.S. hospital emergency rooms for playground equipment related injuries, with an estimated 74% of these injuries involving public playground equipment.

Source: U.S. Consumer Product Safety Commission

Does your city or school have a safe playground for children? Do you or your staff know the most current equipment, surface, and play area compliance standards? Do you meet the ADA (accessibility) standards for playgrounds?

This playground safety seminar will address:

- Regulatory agencies involved with playground safety
- Assessing the safety of existing playgrounds and hazard identification
- Selecting a protective surface
- Designing a new playground
- Accessibility for playgrounds
- Maintenance and safety inspections
- Accident investigation & student injury reports

Who should attend?

Athletic Directors: Learn how to enhance program offerings by providing safe and accessible environments.

Elementary Principals: Understand how to improve the safety and well-being of children in schools with careful planning, age appropriate design, and adequate supervision.

Maintenance and Facilities Directors: Learn the importance of meeting CPSC guidelines for playgrounds for play equipment and surfacing.

Playground Supervisors: Hear about the best methods for effective playground supervision.

PTA/PTO Members: Learn about safe playground design before building or upgrading outdoor play areas.

Risk Managers: Minimize the hazards to children playing outdoors and liabilities associated with improperly maintained outdoor play areas.

School Board Members: Increase your understanding of safety and liability issues as policymakers.

School Nurses: Enhance your understanding of student wellness by learning about best practices in protecting students as they participate in outdoor play.

Superintendents: Learn about the risks and liabilities associated with non-compliance Playgrounds.



About the presenter

Bruce Pudwill is President of Midwest Playscapes and a Certified Playground Inspector with practical experience. He has been onsite installing and supervising over 2000 playgrounds.

Fee: This playground safety seminar, valued at \$500, is free and lunch is provided courtesy of Midwest Playscapes. Attending SCSC member organizations will receive a free playground safety assessment (\$250 value) for their school or city playground.

Please register by March 25 by

Emailing me at cehlers@mnsccsc.org or

Faxing your registration to (507) 389-1078.

Thanks!

Name Todd Mettler

ISD# City of North Mankato

Phone Number (507) 625-4141

Email tmettler@northmankato.com

Address 1001 Belgrade Avenue

City, State, Zip North Mankato, MN 56003

110310W-1



Date: 2/16/11

CITY OF NORTH MANKATO
Training and Travel Request

Department: Finance

Names: Michelle Smith and Nancy Schriber

Number of Personnel Attending: 2

Event: Basic Sales & Use Tax Workshop

Dates: April 19, 2011

Location: Mankato, MN

Required Training for Certification/License: ☐ Yes ☐ No

What Certification/License is this training required for?

Description: Free Workshop

Minnesota Business Tax Education Workshops 2011 Winter/Spring Sales and Use Tax Workshops

Registration will begin January 19, 2011

Please register in advance for these **free** workshops.

There is no charge for the classes but there is a fee for parking at some of our locations.

For all classes except for the MN/SD classes, register online at www.taxes.state.mn.us, click on "Sales and use tax" and then under "Business education" click on "Workshop registration." You can also register by sending an e-mail to: mdor.mbe@state.mn.us or call: 651-297-4213 or fax 651-556-3102.

Register for the MN/SD classes at www.state.sd.us/drr2.

Click on "Business Tax" and then "Tax Education" to register.

The following Sales and Use Tax Workshops will be offered this winter/spring. Classes fill up fast so register early.

<u>Location</u>	<u>Topic</u>	<u>Date</u>	<u>Day</u>	<u>Time</u>
Mankato	Basic Sales and Use Tax	4/19/2011	Tuesday	9:00 AM - 12:30 PM
Rochester	Basic Sales and Use Tax	3/10/2011	Thursday	9:00 AM - 12:30 PM
St. Cloud	Basic Sales and Use Tax	2/15/2011	Tuesday	9:00 AM - 12:30 PM
St. Cloud	Basic Sales and Use Tax	3/17/2011	Thursday	9:00 AM - 12:30 PM
St. Paul	Basic Sales and Use Tax	3/15/2011	Tuesday	9:00 AM - 12:30 PM
St. Paul	Basic Sales and Use Tax	4/7/2011	Thursday	9:00 AM - 12:30 PM
St. Paul	Basic Sales and Use Tax	4/19/2011	Tuesday	9:00 AM - 12:30 PM
St. Paul	Basic Sales and Use Tax	4/28/2011	Thursday	9:00 AM - 12:30 PM
St. Paul	Basic Sales and Use Tax	5/17/2011	Tuesday	9:00 AM - 12:30 PM
St. Paul	Basic Sales and Use Tax	6/2/2011	Thursday	9:00 AM - 12:30 PM
Duluth	Capital Equipment/Industrial Production	5/24/2011	Tuesday	9:00 AM - 12:30 PM
St. Cloud	Capital Equipment/Industrial Production	4/12/2011	Tuesday	9:00 AM - 12:30 PM
St. Paul	Capital Equipment/Industrial Production	3/17/2011	Thursday	9:00 AM - 12:30 PM
St. Paul	Capital Equipment/Industrial Production	5/3/2011	Tuesday	9:00 AM - 12:30 PM
Fargo, ND	MN/ND Border Issues	4/26/2011	Tuesday	9:00 AM - 12:30 PM
Sioux Falls, SD	MN/SD Border Issues	5/18/2011	Wednesday	9:00 AM - 12:00 PM
Sioux Falls, SD	MN/SD Contractor Border Issues	5/18/2011	Wednesday	1:00 PM - 4:00 PM
Duluth	MN/WI Border Issues	4/28/2011	Thursday	9:00 AM - 12:30 PM
Hudson, WI	MN/WI Border Issues	3/10/2011	Thursday	9:00 AM - 12:30 PM
Onalaska, WI	MN/WI Border Issues	5/10/2011	Tuesday	9:00 AM - 12:30 PM

(Continued)

Class Descriptions

Basic Minnesota Sales and Use Tax • This class provides participants with a basic understanding of the goods and services subject to sales and use taxes. Other topics include situations when use tax is due, use of exemption certificates, recordkeeping and filing information.

Sales and Use Tax Border Issues • A group of workshops is offered that compare sales tax requirements of Minnesota with one of its bordering states. These workshops are a joint effort between the Minnesota Department of Revenue and the state tax agencies of Wisconsin, North Dakota or South Dakota.

MN/SD Border Tax Seminar for Construction Contractors • This workshop will compare the sales and use tax obligations of contractors that do business in Minnesota and South Dakota and explain South Dakota's Contractors' Excise Tax.

Minnesota Sales Tax for Capital Equipment/Industrial Production • This workshop is for businesses that make products that they will sell. Topics covered include definitions of industrial production and capital equipment, exemptions from sales tax, and refunds.

MINNESOTA • REVENUE

Business Tax Education Program Registration

Complete the topic section for the workshops you would like to attend.

Print or type	Name <u>Michelle D Smith</u>		Business name <u>City of North Mankato</u>	
	Address <u>1001 Belgrade Avenue</u>		Daytime phone <u>(507) 625-4141</u>	
	City <u>North Mankato</u>	State <u>MN</u>	Zip code <u>56003</u>	E-mail address <u>michelles@northmankato.com</u>
	Type of business			
	<input type="checkbox"/> Construction <input type="checkbox"/> Manufacturing <input type="checkbox"/> Retail <input type="checkbox"/> Repair of goods <input type="checkbox"/> Service <input checked="" type="checkbox"/> Other <u>Government</u>			

Workshop topic	Workshop topic <u>Basic Sales and Use Tax</u>	
	City <u>Mankato</u>	
	Date <u>4-19-2011 Tuesday 9:00 AM to 12:30 PM</u>	
	Workshop topic	
	City	
	Date	
	Workshop topic	
	City	
	Date	
	Workshop topic	
	City	
	Date	

Register	Fax or mail your registration form
	Fax: 651-556-3102
	Mail to: Minnesota Revenue, Minnesota Business Tax Education Program, P.O. Box 7153, St. Paul, MN. 55107-0153.

MINNESOTA • REVENUE

Business Tax Education Program Registration

Complete the topic section for the workshops you would like to attend.

Print or type	Name Nancy Schriber		Business name City of North Mankato		
	Address 1001 Belgrade Avenue		Daytime phone (507) 625-4141		
	City North Mankato	State MN	Zip code 56003	E-mail address nancys@northmankato.com	
	Type of business				
	<input type="checkbox"/> Construction	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Retail	<input type="checkbox"/> Repair of goods	<input type="checkbox"/> Service

Workshop topic	Workshop topic Basic Sales and Use Tax
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CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12A	Department: City Clerk	Council Meeting Date: 2/22/11																																																				
TITLE OF ISSUE: Audio and Large Group Permit for ISJ Picnic, Wheeler Park, Thursday, August 11, 2011 from 8 a.m. to 10 p.m.																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached is a request for audio and large group permit for the ISJ Picnic in Wheeler Park on August 11, 2011 from 8 a.m. to 10 p.m. Tents will be set up and the picnic will include a blow-up slide, bouncy house and rockwall. Catered food will be provided. They will have a portable boom box with music from 4 p.m. to 8 p.m.																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: Approve audio and large group permit for ISJ picnic																																																						
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify)</td> <td colspan="3" style="text-align: center;">Audio and Large Group Permit</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Audio and Large Group Permit			_____					_____					_____					_____				
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CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 76 -2011 SHELTER: Wheeler Park FEE: 60-

TYPE OF EVENT: ISS Picnic DATE VALID: 8-11-11 HOURS: 8am-10pm

ORGANIZATION: ISSJ SIZE: 1000

APPLICANT NAME: Linda Witte

ADDRESS: 1025 Marsh St. CITY: Mankato

ZIP: 56001 DAYTIME PHONE #: 385-5651

TENTS: ✓ ELECTRICITY: ✓ ALCOHOL: NO

10x10 tent responsible for own garbage If keg beer, a \$250 deposit and \$25 fee are required.
for face painting will contact Todd AUDIO DEVICES: Portable Boom box for music
Amplified music or band requires Council approval 4-8

Blow up slide, Bouncy house, Rock wall

OTHER: catered food Calvers & Kettle Corn will set up stands

PERMIT APPROVED: _____

DATE: 2-15-11

PERMIT DENIED: _____

REFER TO COUNCIL: ✓

Nancy Behrke DLH
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: Linda K Witte
Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 13AB	Department: Finance	Council Meeting Date: 2/22/11																											
TITLE OF ISSUE: Res. Declaring Costs to be Assessed for Municipal Charges - 205 Queens Court and 2149 and 2153 LorRay Drive																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: Attached are two resolutions declaring costs to be assessed for municipal charges for 205 Queens Court and 2149 and 2153 LorRay Drive. These are delinquent bills that have not been paid and need to be certified to the County to be assessed against the property.																													
If additional space is required, attach a separate sheet																													
REQUESTED COUNCIL ACTION: Adopt resolutions declaring costs to be assessed for municipal charges																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ Resolutions _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
_____	_____	Freyberg																											
_____	_____	Steiner																											
_____	_____	Norland																											
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_____	_____	Dehen																											
Resolution	Ordinance	Contract	Minutes	Map																									
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												

RESOLUTION NO.

RESOLUTION DECLARING COSTS TO BE ASSESSED
FOR MUNICIPAL CHARGES

WHEREAS, the City of North Mankato has incurred municipal charges for services rendered in accordance with the following information; and

WHEREAS, all such costs are to be assessed against the property affected thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following costs shall be specifically assessed against such property in the amount specified:

Type: 18203
Parcel No.: 18.765.0070
Legal: Lot 7, Revised Replat of Sunrise Acres #5
Address: 205 Queens Court

Owners: Gloria Falcon
1600 Glendale Avenue
Odessa, TX 79763

Lawn Mowing, Plumbing Permit and Meter Replacement - \$185.00

Adopted by the City Council this 22nd day of February 2011.

Mayor

ATTEST:

City Clerk

City of North Mankato

P.O. Box 2055

North Mankato, MN 56002-2055

Invoice

Date	Invoice #
7/19/2010	3650

Bill To
Gloria Falcon 1600 Glendale Avenue Odessa, TX 79763

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Fee to mow the property at 205 Queens Court June 22, 2010	75.00	75.00
		Total	\$75.00

City of North Mankato

P.O. Box 2055

North Mankato, MN 56002-2055

Invoice

Date	Invoice #
11/19/2010	3802

Bill To
Gloria Falcon 1600 Glendale Avenue Odessa, TX 79763

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Plumbing Permit #3041	45.00	45.00
	Meter replacement 205 Queens Court		
Total			\$45.00

City of North Mankato

P.O. Box 2055

North Mankato, MN 56002-2055

Invoice

Date	Invoice #
11/16/2010	3792

Bill To
Gloria Falcon 1600 Glendale Avenue Odessa, TX 79763

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	5/8" Water Meter #20384258	60.54	60.54
	6.875% State Sales Tax	4.16	4.16
	.5% City Sales Tax	0.30	0.30
	Replacement water meter		
	205 Queens Court		
		Total	\$65.00

RESOLUTION NO.

RESOLUTION DECLARING COSTS TO BE ASSESSED
FOR MUNICIPAL CHARGES

WHEREAS, the City of North Mankato has incurred municipal charges for services rendered in accordance with the following information; and

WHEREAS, all such costs are to be assessed against the property affected thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following costs shall be specifically assessed against such property in the amount specified:

Type: 18203
Parcel No.: 18.722.0040 and 18.722.0050
Legal: Lots 30 and 31, Block 2, Presidential Estates
Address: 2149 and 2153 LorRay Drive

Owners: Lake Community Bank
1964 West Wayzata Blvd.
Long Lake, MN 55356

Lawn Mowing - \$600.00

Adopted by the City Council this 22nd day of February 2011.

Mayor

ATTEST:

City Clerk

City of North Mankato

P.O. Box 2055

North Mankato, MN 56002-2055

Invoice

Date	Invoice #
6/15/2010	3597

Bill To
Lake Community Bank 1964 West Wayzata Blvd. Long Lake, MN 55356

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Mowing property at 2149 & 2153 LorRay Drive April 29, 2010	150.00	150.00
		Total	\$150.00

City of North Mankato

P.O. Box 2055

North Mankato, MN 56002-2055

Invoice

Date	Invoice #
7/19/2010	3648

Bill To
Lake Community Bank 1964 West Wayzata Blvd. Long Lake, MN 55356

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Fee to mow the property at 2149 & 2153 LorRay Drive June 16, 2010	150.00	150.00
		Total	\$150.00

City of North Mankato

P.O. Box 2055

North Mankato, MN 56002-2055

Invoice

Date	Invoice #
9/15/2010	3734

Bill To
Lake Community Bank 1964 West Wayzata Blvd. Long Lake, MN 55356

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Fee to mow the property at 2149 & 2153 LorRay Drive August 9, 2010	150.00	150.00
		Total	\$150.00

City of North Mankato

P.O. Box 2055

North Mankato, MN 56002-2055

Invoice

Date	Invoice #
11/15/2010	3779

Bill To
Lake Community Bank 1964 West Wayzata Blvd. Long Lake, MN 55356

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Fee to mow the property at 2149 & 2153 LorRay Drive October 6, 2010	150.00	150.00
		Total	\$150.00

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF FEBRUARY 22, 2011

68116	Charter Communications	high speed data service-Pol, Fire, Contingency & P/A	\$347.97
68117	Department of Labor & Industry	license renewal-Inspections	\$25.00
68118	Unicel	cell phone bill-Bookmobile	\$24.12
68119	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
68120	ICMA Retirement Trust - 457	employee payroll deductions	\$4,983.85
68121	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$380.77
68122	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
68123	Cardmember Services	charge card items-All Depts.	\$5,542.53
68124	Minnesota DNR Waters	2010 water permit fee-Water Dept.	\$4,668.90
68125	City of Mankato	water bill-Public Access	\$15.03
68126	Department of Labor & Industry	license renewal-Water Dept.	\$88.00
68127	Verizon Wireless	cell phone & internet bill-All Depts.	\$884.31
68128	Mankato Stone Company	reissue for lost check #67684-Port Authority	\$3,000.00
68129	Davidson, David	buy money-Task Force	\$6,000.00
68130	North Mankato Motor Vehicle Registrar	MVET for 2012 International Truck-Equip Certificates	\$4,634.85
	A-1 Key City Locksmiths, Inc.	supplies-Water Dept.	\$296.90
	Affordable Towing of Mankato, Inc.	towing charge-Task Force	\$209.39
	Alpha Wireless Communications	installation of K-9 equipment in vehicle-Task Force	\$2,395.54
	Ameripride Linen & Apparel Service	mats, uniform & towel service-All Depts.	\$573.87
	Anderson Consulting	professional service-Comm Dev	\$840.00
	Apt Machining & Fabricating, Inc.	equipment parts-Street Dept.	\$139.59
	Arnold's of North Mankato	equipment parts-Street & Park Depts.	\$30.34
	Astleford International Trucks	2012 International 7400 Truck-Equip Certificates	\$70,633.00
	Audio Editions	audio books-Library	\$322.22
	Baker & Taylor	books-Library & Bookmobile	\$31.53
	Better Housekeeping Vacuums, Inc.	equipment repair & supplies-Library	\$83.90
	Blue Earth County	phone bill-Task Force	\$55.54
	Bollmann Oil, Inc.	diesel for generator-Mun Bldg	\$1,040.46
	Bolton & Menk, Inc.	engineering fees-Sales Tax Fund & 2011 Construction	\$4,399.50
	Brown-Nicollet Community Health	training for food license-Caswell Park	\$140.00
	Caretakers of Mankato	snow removal-Public Access	\$229.36
	Carquest Auto Parts	equipment parts & supplies-All Depts.	\$556.19
	Computer Technology Solutions	computer repair-Police Dept.	\$227.78
	Crysteel Truck Equipment	equipment parts-Street & Park Depts.	\$2,283.52
	Cushman Motor Co., Inc.	equipment parts-Park Dept.	\$464.67

CLAIMS CONTINUED

Dehen, Mark	mileage expense-Mayor	\$91.29
DM Stamps & Specialties	supplies-Mayor & Finance	\$59.11
Elite K-9, Inc.	equipment for K-9 vehicle-Task Force	\$869.85
Energy Sales, Inc.	furnace repair-Street Dept.	\$198.48
Express Services, Inc.	temporary crossing guards-Police Dept.	\$1,056.43
Farm Plan	equipment parts-Mun Bldg & Street Depts.	\$187.77
Fastenal Company	supplies-Street & Park Depts.	\$59.92
Ferguson Enterprises, Inc.	plumbing supplies-Water & Sewer Depts.	\$776.60
Ferrellgas	LP gas-Sanitation	\$284.99
Flags USA	flags-Mun Bldg	\$242.00
Forster, Daniel	gym membership-Police Physical Fitness	\$160.80
Gale Group	books-Library & Bookmobile	\$177.53
Gopher State One-Call	annual assessment fee-Inspections	\$100.00
Grainger	equipment parts & supplies-Street & Water Depts.	\$225.21
Grant Thornton, LLP	professional service for bonds	\$4,250.00
Great American Business Products	pet waste stations-Parkland	\$736.39
Greater Mankato Growth	2011 City Center Partnership Agreement-Comm Dev	\$5,000.00
Henry, A.J. Fence Co.	fencing-Caswell Park	\$1,521.90
Ingram Library Services	books-Library & Bookmobile	\$1,477.24
Jeane Thorne, Inc.	professional service-Task Force	\$476.00
Judd, John	supplies & equipment parts-Task Force	\$527.84
Keller, J.J. & Associates, Inc.	drug testing-All Depts.	\$507.60
Kennedy & Kennedy Law Office	legal services for March-Attorney	\$7,175.00
Kleist, Randy	travel expense for training-Sewer Dept.	\$48.15
Knudson, David	travel expenses for conference-Inspections	\$189.39
LGT Hydraulic Service Co., Inc.	equipment parts-Street Dept.	\$225.00
LJP Enterprises	wire baling & trailer rent-Sanitation	\$780.00
LJP Waste & Recycle	transportation charges-Sanitation	\$320.00
Lakes Gas Co.	equipment parts-Police Dept.	\$85.00
Lawson Products, Inc.	supplies-Shop	\$338.91
Mac Tools Distributor	supply-Street Dept.	\$69.25
Mac Queen Equipment, Inc.	equipment parts-Street Dept.	\$5,484.69
Madison National Life Insurance	long term disability-March	\$1,385.01
Madison National Life Insurance	life insurance-March	\$630.00
Madison National Life Insurance	voluntary life insurance-March	\$175.40
Mankato Builders	refund building permit #0033-11	\$157.00
Menards-Mankato	equipment parts-Park Dept.	\$42.71
Minnesota GFOA	2011 membership dues-Finance	\$60.00
Minnesota Elevator, Inc.	annual service-Fire Dept.	\$925.76
Minnesota Pipe & Equipment, Inc.	equipment parts & meters-Water Dept.	\$465.78

CLAIMS CONTINUED

Minnesota Valley Testing Lab	water testing-Water Dept.	\$107.50
Minnesota Waste Processing Co.	processing fees-Sanitation	\$18,901.30
Nicollet County Recorder/Abstracter	recording fees-Comm Dev & Port Authority	\$138.00
North Central International	equipment parts-Street Dept.	\$523.20
North Mankato Motor Vehicle Registrar	license tabs-Police Dept.	\$33.75
Paragon Printing & Mailing	supplies-Task Force	\$57.90
Pet Expo Distributors	aquatic service-Library	\$40.00
Petty Cash, Steven Mork	petty cash items-All Depts.	\$172.86
River Bend Business Products	copier maintenance-Library	\$47.00
Schwicker's	replace air conditioning unit-Public Access	\$5,540.00
Snell Motors	equipment parts-Task Force	\$32.16
SPS Companies, Inc.	supplies-Water Dept.	\$20.48
Standard & Poor's	professional service for bonds	\$11,000.00
Staples Advantage	supplies-All Depts.	\$279.66
St. Peter Herald	subscription renewal-Library	\$47.00
Sweet Sounds, Inc.	equipment parts-Task Force	\$397.29
Teamintel	digital video recorder-Task Force	\$274.00
Toppers Plus, Inc.	equipment parts-Street & Water Depts.	\$16.57
Turfwerks	equipment parts-Park Dept.	\$217.94
US Bearings & Drives	lubricant & equipment parts-Street & Park Depts.	\$288.59
US Engravers, Inc.	signs-Water Dept.	\$31.14
US Highway 14 Partnership	2011 membership dues-Contingency	\$1,725.00
Uniforms Unlimited, Inc.	tasers & holsters-Police Dept.	\$14,725.29
Universal Recycling Technologies	electronics recycling-Sanitation	\$4,779.00
Upstart	summer reading supplies-Library	\$569.40
Valley National Gases	welding supplies-Shop	\$188.56
Viking Electric Supply	electrical supplies & label maker-Shop, Park & Water	\$590.69
Vogt, Kyle	sewer backup-Sewer Dept.	\$249.56
Wall Street Journal	subscription renewal-Admin	\$441.48
Wenzel Auto Electric Co.	equipment parts-Street & Park Depts.	\$294.95
Werner Electric	electrical supplies-Police, Shop & Water Depts.	\$551.56
Wheels Unlimited	CBD grant-Sales Tax Fund	\$3,509.72
Winter Equipment Co., Inc.	plow blades-Street Dept.	\$3,374.65
Total		<u>\$222,511.96</u>

CLAIMS CONTINUED

General	\$53,072.10
Library	\$5,072.44
Bookmobile	\$627.03
Community Development	\$6,298.29
Sales Tax Fund	\$5,047.76
Contingency	\$1,853.99
Port Authority	\$3,110.73
GO Improvement Bond of 2000	\$6,618.82
Port Authority Tax Increment Bonds 2001	\$2,639.97
Equipment Certificates	\$75,267.85
2010 Construction	\$4,988.17
2011 Construction	\$3,998.32
Water	\$8,343.38
Sewer	\$1,451.43
Sanitary Collection	\$25,207.67
Storm Water	\$48.98
Public Access	\$6,734.84
Minnesota River Valley Drug Task Force	<u>\$12,130.19</u>
Total	<u><u>\$222,511.96</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF FEBRUARY 22, 2011

Verizon Wireless	cell phone bill-Port Authority	\$64.73
Mankato Stone Company	reissue for lost check #67684-Port Authority	\$3,000.00
Grant Thornton, LLP	professional service-Port Authority TIF Bonds	\$1,750.00
Standard & Poor's	professional service-Port Authority TIF Bonds	\$889.97
Nicollet County Recorder/Abstracter	recording fees-Port Authority	<u>\$46.00</u>
Total		<u><u>\$5,750.70</u></u>

List of Port Authority Bills in the Amount of \$5,750.70

Council Meeting of February 22, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$222,511.96

Council Meeting of February 22, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg